

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
Connie Rossi, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bleess, City Manager
Courtney Rutherford, City Secretary
Bridgette A. Begle, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Wednesday, May 14, 2025, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Sheri Sheppard, Council Member Place 2

C. ELECTION ITEMS

1. Consider Ordinance No. 2025-15 canvassing the returns and declaring the results of the General Election and Special Election held on May 03, 2025, for the purpose of electing a Mayor and two City Council Members (Place 2, and Place 3) and submitting to the qualified voters of the City a proposition to amend the City Charter by Amending Article V - Administrative Organization, Section 5.05, City Secretary, in order to clarify that the City Secretary is not obligated to perform duties assigned by the City Manager. *Bobby Warren, Mayor*
2. Issuance of Certificate of Election to Newly Elected Officials. *Courtney Rutherford, City Secretary*
3. Administer Oath of Office to Elected and newly Appointed Officials. *Courtney Rutherford, City Secretary*
4. Recognition and Presentation of Service Award to Bobby Warren, outgoing Mayor, and Sheri Sheppard outgoing Council Member – Place 2, for their years of service to the City of Jersey Village. *Michelle Mitcham, Mayor Pro Tem*

RECESS – Take recess in order that the newly elected members of Council may take their place on the Council dais.

D. JOINT PUBLIC HEARING

1. Conduct a Joint Public Hearing with the Jersey Village Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the application of Candelaria Herebia, filed on behalf of Marrakech Realities, requesting a

zoning amendment change from District F to District G for 17000 Northwest Freeway, Jersey Village to allow for a carwash. *James Singleton, Mayor*

E. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

F. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, General Fund Budget Projections, Utility Fund Budget Projections, and Quarterly Investment Report.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on April 14, 2025. *Courtney Rutherford, City Secretary*
2. Consider Resolution 2025-28 appointing Directors to the Crime Control and Prevention District Board for the term of office beginning May 2025 and ending May 2027. *Courtney Rutherford, City Secretary*
3. Consider Resolution 2025-29 appointing Directors to the Fire Control, Prevention, and Emergency Medical Services District Board for the term of office beginning May 2025 and ending May 2027. *Courtney Rutherford, City Secretary*
4. Consider Resolution No. 2025-30 granting B & C Entertainment, LLC d/b/a Comedy Sportz a variance from Section 6-5 of the City of Jersey Village Code of Ordinances to allow the sale of alcoholic beverages within three hundred feet (300') of a church. *Courtney Rutherford, City Secretary*

5. Consider Ordinance No. 2025-16 amending the Capital Replacement Fund budget for fiscal year 2025 by \$125,504 in expenditures in account 07-72-6572 and \$104,587 in revenue from the Texas Department of Motor Vehicles' Motor Vehicle Crime Prevention Authority (MVPCA) grant (07-71-9813) and \$20,917 in revenue from the Jersey Village Crime Control Prevention District (07-71-9764). *Jennifer Brown, Finance Director*

H. REGULAR AGENDA

1. Consider Resolution No. 2025-31 reviewing and accepting the 2024 Annual Comprehensive Financial Report (ACFR) and the 2024 Single Audit Reports. *Jennifer Brown, Finance Director*
2. Consider Resolution No. 2025-32 electing Mayor Pro Tem. *James Singleton, Mayor*
3. Consider Resolution No. 2025-33 assigning Council Members to serve as liaison to various city committees and boards. *James Singleton, Mayor*
4. Consider Resolution 2025-34 authorizing the City Manager to enter into a contract with Architect for the City Campus Construction project. *Austin Bleess, City Manager*
5. Consider Ordinance No. 2025-17 amending the Capital Replacement Fund Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$45,000 in the Capital Replacement Fund (07-72-6587). *Robert Basford, Assistant City Manager*
6. Consider Resolution No. 2025-35 receiving the Planning and Zoning Commission's Final Report concerning the application of Candelaria Herebia, filed on behalf of Marrakech Realities, to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, by authorizing revision to the official zoning map as set out in Section 14-82 so that the property located at 17000 Northwest Freeway shall be changed from Zoning District F ("First Business District") to Zoning District G ("Second Business District") to allow for a car wash. *Courtney Rutherford, City Secretary*
7. Consider Ordinance No. 2025-18 amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, by authorizing revision to the official zoning map as set out in Section 14-82 so that the property located at 17000 Northwest Freeway shall be changed from Zoning District F ("First Business District") to Zoning District G ("Second Business District"). *Courtney Rutherford, City Secretary*
8. Consider Resolution No. 2025-36 authorizing the issuance of the remaining voter-approved general obligation bonds in the amounts of \$6,155,000 for water and sewer projects and \$2,000,000 for street improvements and authorizing the city manager to take all necessary actions to effectuate the issuance. *Austin Bleess, City Manager*
9. Consider Resolution No. 2025-37 authorizing Publication of Notice of Intention to Issue City of Jersey Village, Texas Certificates of Obligation, Series 2025A for the design, acquisition, construction and improvement of certain public works, and authorizing certain other matters relating thereto. *Austin Bleess, City Manager*

10. Consider Resolution No. 2025-38 authorizing Publication of Notice of Intention to Issue City of Jersey Village, Texas Certificates of Obligation, Series 2025B for the design, acquisition, construction and improvement of certain public works, and authorizing certain other matters relating thereto. *Austin Bless, City Manager*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a report about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on May 8, 2025, at 5:15 p.m. and remained so posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."