

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
Connie Rossi, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Courtney Rutherford, City Secretary
Bridgette A. Begle, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, February 10, 2025, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Frank Maher, Former Fire Chief

C. PRESENTATIONS

1. None

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on January 13, 2025. *Courtney Rutherford, City Secretary*
2. Consider Ordinance 2025-04, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning proposed zoning amendment changes so that the area of land formally identified as District D (“Jersey Village Crossing District”) is rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) is rezoned into District F (“First Business District”). *Courtney Rutherford, City Secretary*
3. Consider Resolution 2025-05, designating officials to sign documents related to the Texas General Land Office Resilient Communities Program for a Comprehensive Plan Grant. *Austin Bleess, City Manager*
4. Consider Resolution 2025-06, designating Investment Officers and an Investment Program Manager. *Jennifer Brown, Finance Director*
5. Consider Resolution 2025-07, approving a change of the individuals authorized to act on behalf of the City in certain transactions in the Texas Local Government Investment Pool (TexPool). *Jennifer Brown, Finance Director*
6. Consider Resolution of the City Council of the City of Jersey Village, Texas, authorizing the City Manager to enter into a contract for the demolition of the city pool. *Austin Bleess, City Manager*

G. REGULAR AGENDA

1. Consider Ordinance 2025-05, amending the Capital Replacement Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$73,900 by increasing expense line item 07-72-6574 (Vehicles Fire Department) approving the proposal from Chastang Ford to acquire a chassis for the ambulance schedule to be replaced in 2027; and authorizing the City Manager to execute all documents with Chastang Ford concerning this purchase. *Mark Bitz, Fire Chief*
2. Consider Resolution 2025-08, authorizing the City Manager to enter into an agreement for FMA Program Home Elevations Grant Administration and Project Management Services with Jeffrey S. Ward & Associates. *Austin Bleess, City Manager*
3. Consider Resolution 2025-09 selecting contractors to complete home elevation work in relation to the FY2023 FEMA Flood Mitigation Assistance Grant. *Austin Bleess, City Manager*
4. Consider Ordinance 2025-06, amending the golf course budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount not to exceed \$26,000 by

increasing Revenue Line Item 11-80-8551 (Green Fees), and by Increasing Expense Line Item 11-87-7010 (Capital Improvement); approving the proposal from Facility Solutions Group to provide lighting at the driving range; and authorizing the City Manager to execute all documents with Facilities Solutions Group for these Services. *Robert Basford, Assistant City Manager*

5. Consider Resolution 2025-10, authorizing the City Manager to enter into a contract with Halff Associates Inc. for the completion of a Safe Streets for All Action Plan. *Austin Bless, City Manager*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consultations with Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property. *Austin Bless, City Manager*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property. *Austin Bless, City Manager*

M. ADJOURN

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 6, 2025, at 5:00 p.m. and remained so posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."