

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, March 18, 2024, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Dr. Averri LeMalle (CFJV Campus Pastor)

C. PRESENTATIONS

1. Presentation of Employee of the Month Award for March 2024 - Kevin Sullivan. *Austin Bless, City Manager*

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on February 12, 2024. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2024-14, setting the schedule for Regular City Council Meetings for the period beginning June 2024 and ending May 2025 in order to make the Council's meetings more accessible to the public and to accommodate conflicts with City holidays, the city election cycle, and local school schedules. *Austin Bless, City Manager*
3. Consider Resolution No. 2024-15, appointing a Director to fill the unexpired term ending December 31, 2025, for position three (3) on the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3). *Lorri Coody, City Secretary*
4. Consider Resolution No. 2024-16, authorizing the City Manager to execute an extension of the residential solid waste collection and disposal contract with WCA Waste Systems, Inc. DBA GFL Environmental for an additional three (3) year period, beginning October 1, 2024. *Danielle Cordova, Public Works Manager*
5. Consider Resolution No. 2024-17, establishing a committee with the mission of analyzing the feasibility of seeking an election for the issuance of General Obligation Bonds for various city related projects; and establishing the methodology for the formation and termination of such committee; and providing operating procedures and parameters; and providing an effective date. *Austin Bless, City Manager*
6. Consider Resolution No. 2024-18, authorizing the City Manager to enter into an Interlocal Agreement with Harris County for a Mass Prophylaxis Closed Point of Dispensing ("Closed Pod") to dispense medications and supplies to identified Jersey Village employees, contractors, and their immediate family members during a catastrophic incident or other communicable threat. *Mark Bitz, Fire Chief*
7. Consider Resolution No. 2024-19, authorizing the Application for US Department of Transportation Safe Streets and Roads for All Planning Grant. *Austin Bless, City Manager*
8. Consider Resolution No. 2024-20, accepting the proposal of group benefit consultant services and authorizing the City Manager to enter into an agreement with HUB International for Group Benefit Consultant Services for medical, dental, vision, life insurance, employee assistance program, and long-term disability. *Laura Capps, Human Resource Manager*
9. Consider Resolution No. 2024-21, authorizing the City Manager to enter into a contract with Quiddity Engineering, LLC for the design, public bidding, and project management of the 2024 Sanitary Sewer Cleaning and Televising Project. *Robert Basford, Assistant City Manager*
10. Consider Resolution No. 2024-22, suspending the April 10, 2024 effective date of CenterPoint Energy Houston Electric, LLC's requested rate change to permit the City time to study the request and to establish reasonable rates; approving continued cooperation with

the Gulf Coast Coalition of Cities; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel for the Gulf Coast Coalition of Cities. *Austin Bless, City Manager*

11. Consider Resolution No. 2024-23, authorizing the City Manager to enter into a contract with Gauge Engineering, LLC for the design and construction management of the Solomon Street and Australia Street Reconstruction Projects. *Robert Basford, Assistant City Manager*

G. REGULAR AGENDA

1. Consideration and approval of Ordinance 2024-10, authorizing and ordering the issuance of the City of Jersey Village, Texas General Obligation Bonds, Series 2024; prescribing the terms and form thereof; making other provisions regarding such bonds, including use of proceeds thereof, and matters incident thereto. *Austin Bless, City Manager*
2. Consider Resolution No. 2024-24, reviewing and accepting the 2024 Utility Fund Capital Improvements Plan & Inspection Reports. *Robert Basford, Assistant City Manager*
3. Consider Resolution No. 2024-25, appointing members to serve on the City of Jersey Village 2024 Bond Committee. *Lorri Coody, City Secretary*
4. Discuss and take appropriate action concerning the appointment process for the 2024 Comprehensive Plan Update Committee (CPUC). *Austin Bless, City Manager*
5. Consider Resolution No. 2024-26, awarding the bid and authorizing the City Manager to enter into a contract with C&A Construction, LLC for the 2024 Sanitary Sewer Improvements Project. *Robert Basford, Assistant City Manager*
6. Discuss and take appropriate action concerning a progress report from the Owners of the property located at 15830 NW FWY, Jersey Village, Texas concerning the progress on the performance of the work required under Ordinance 2024-01, which found the structures on the Property to be substandard and a public nuisance; ordered SPEEDY STOP FOOD STORES, LTD or the true owners of the property to abate the substandard and dangerous structures on the Property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto. *City Building Official*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;

- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, and 551.071 – Consultations with Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bless, City Manager*
2. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3. *Austin Bless, City Manager*

K. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bless, City Manager*
2. Consider Resolution 2024-27, approving the sale of land in Tax Increment Reinvestment Zone Number 3 and authorizing the City Manager to sign any necessary documents to complete the sale. *Austin Bless, City Manager*

M. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 8, 2024, at 10:00 a.m. and remained so posted until said meeting was convened.

Lorri Coody, TRMC, City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Dr. Averri LeMalle (CFJV Campus Pastor).

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: C1

AGENDA SUBJECT: Presentation of Employee of the Month Award for March 2024.

Department/Prepared By: Lorri Coody **Date Submitted:** March 6, 2024

EXHIBITS: Employee of the Month Program
March 2024 – Employee of the Month – Kevin Sullivan

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

RECOMMENDED ACTION:

N/A

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25th of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



Employee of the Month Nomination Form

Name of Nominee: _____ Department: _____

Job Title: _____

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: _____ Date: _____

Department: _____

Please submit completed form to your Department Head.



March 2024 Employee Of The Month

Our March 2024 Employee of the Month is Kevin Sullivan. Kevin started with the city in February 2016 as a Part Time Fire Fighter. He joined the city full time in November 2020, and was promoted to Captain in October of 2022.

His remarkable ability to inspire and motivate his crew is unparalleled. With a deep well of knowledge in our profession, Captain Sullivan excels not only in teaching but in fostering an environment where his team learns from one another, cultivating a culture of mutual growth and leadership. His approach to delegating responsibilities empowers each member to navigate challenges independently, promoting personal and collective development.

Beyond his exemplary leadership within his crew, Captain Sullivan has consistently gone above and beyond in his role. Recently, he has skillfully managed the acquisition and outfitting of our new pumper and ladder trucks, ensuring that our equipment is of the highest standard. His oversight in the integration of a new squad pickup truck has been flawless, demonstrating his capacity for managing complex tasks with ease. Moreover, his involvement in our uniform transition—spanning research, design, and procurement—has been invaluable, showcasing his dedication to every facet of our department's operations. Furthermore, his role in developing policies and protocols has solidified our department's foundations, setting us on a path toward excellence.

Captain Sullivan's contributions to our department extend far beyond his designated duties. His knowledge, drive, and commitment to bettering our team and the services we provide to our city are exemplary. To say he is a great asset is an understatement; Captain Sullivan embodies the spirit of leadership, innovation, and dedication that we all aspire to.

Congratulations Captain Sullivan! We are honored to name you our March 2024 Employee of the Month!

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.



Jersey Village, TX

Fund Balance Report

As Of 02/29/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	7,334,342.04	11,406,432.74	6,553,513.30	12,187,261.48
02 - UTILITY FUND	10,958,047.03	2,316,819.67	2,845,705.96	10,429,160.74
03 - DEBT SERVICE FUND	337,650.73	1,310,256.26	825.00	1,647,081.99
04 - IMPACT FEE FUND	639,797.95	23,937.38	81,478.30	582,257.03
05 - MOTEL TAX FUND	60,912.22	52,151.62	9,181.75	103,882.09
06 - ASSET FORFEITURE FUND	13,517.87	494.05	8,461.05	5,550.87
07 - CAPITAL REPLACEMENT	9,758,072.39	137,884.09	770,688.38	9,125,268.10
10 - CAPITAL IMPROVEMENTS FUND	3,643,169.04	27,256.05	5,842,054.67	-2,171,629.58
11 - GOLF COURSE FUND	-5,058,692.63	970,685.42	765,927.59	-4,853,934.80
12 - COURT RESTRICTED FEE FUND	65,996.98	0.00	6,410.70	59,586.28
13 - CDBG - GRANT	-923,767.48	53,888.33	0.00	-869,879.15
14 - TIRZ - 2	-42,000.00	0.00	0.00	-42,000.00
15 - TIRZ -3	252,899.45	0.00	384,268.50	-131,369.05
49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV	1,438,856.99	1,120,546.06	0.00	2,559,403.05
50 - JV CRIME CONTROL	5,741,871.67	941,394.01	0.00	6,683,265.68
Report Total:	34,220,674.25	18,361,745.68	17,268,515.20	35,313,904.73

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - REVENUES					
Category: 85 - FEE & CHARGES FOR SERVICE					
02-40-8541 WATER SERVICE	3,652,283.00	3,652,283.00	211,908.77	1,359,920.80	2,292,362.20
02-40-8542 SEWER SERVICE	2,081,606.00	2,081,606.00	149,330.17	885,331.12	1,196,274.88
02-40-8543 METER FEES	0.00	0.00	30.00	2,820.00	-2,820.00
Category: 85 - FEE & CHARGES FOR SERVICE Total:	5,733,889.00	5,733,889.00	361,268.94	2,248,071.92	3,485,817.08
Category: 96 - INTEREST EARNED					
02-40-9601 INTEREST EARNED	144,000.00	144,000.00	7,536.50	45,201.91	98,798.09
Category: 96 - INTEREST EARNED Total:	144,000.00	144,000.00	7,536.50	45,201.91	98,798.09
Category: 98 - MISCELLANEOUS REVENUE					
02-40-9840 PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	3,963.23	18,500.50	11,499.50
02-40-9899 MISCELLANEOUS	30,000.00	30,000.00	945.68	5,045.34	24,954.66
Category: 98 - MISCELLANEOUS REVENUE Total:	60,000.00	60,000.00	4,908.91	23,545.84	36,454.16
Department: 40 - REVENUES Total:	5,937,889.00	5,937,889.00	373,714.35	2,316,819.67	3,621,069.33

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 45 - WATER & SEWER						
Category: 30 - SALARIES, WAGES, & BENEFITS						
02-45-3001	SALARIES	241,641.83	241,641.83	13,868.96	69,568.76	172,073.07
02-45-3003	LONGEVITY	120.06	120.06	4.62	22.11	97.95
02-45-3007	OVERTIME	30,000.00	30,000.00	1,405.71	8,529.24	21,470.76
02-45-3010	INCENTIVES	0.00	0.00	92.30	441.72	-441.72
02-45-3051	FICA/MEDICARE TAXES	19,105.80	19,105.80	1,170.64	5,984.68	13,121.12
02-45-3052	WORKMEN'S COMPENSATION	9,500.00	9,500.00	0.00	8,113.51	1,386.49
02-45-3053	UNEMPLOYMENT INSURANCE	271.76	271.76	24.71	105.51	166.25
02-45-3054	RETIREMENT	41,099.51	41,099.51	2,458.20	12,257.85	28,841.66
02-45-3055	HEALTH INSURANCE	34,172.32	34,172.32	1,314.32	6,289.96	27,882.36
02-45-3056	LIFE INS	281.84	281.84	16.26	77.81	204.03
02-45-3057	DENTAL	1,952.08	1,952.08	112.62	538.96	1,413.12
02-45-3058	LONG-TERM DISABILITY	1,184.05	1,184.05	36.21	181.58	1,002.47
02-45-3060	VISION INSURANCE	428.48	428.48	24.72	118.30	310.18
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		379,757.73	379,757.73	20,529.27	112,229.99	267,527.74
Category: 35 - SUPPLIES						
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	13,000.00	13,000.00	0.00	8,146.20	4,853.80
02-45-3503	OFFICE SUPPLIES	2,000.00	2,000.00	970.00	1,845.15	154.85
02-45-3504	WEARING APPAREL	5,000.00	5,000.00	0.00	626.64	4,373.36
02-45-3506	CHEMICALS	39,110.00	39,110.00	2,536.59	14,234.13	24,875.87
02-45-3510	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
02-45-3520	FOOD	2,400.00	2,400.00	0.00	249.32	2,150.68
02-45-3523	TOOLS/EQUIPMENT	5,000.00	5,000.00	0.00	849.87	4,150.13
02-45-3534	PARTS AND MATERIALS	20,000.00	20,000.00	240.27	16,868.14	3,131.86
02-45-3535	SHOP SUPPLIES	2,000.00	2,000.00	0.00	1,883.48	116.52
Category: 35 - SUPPLIES Total:		89,110.00	89,110.00	3,746.86	44,702.93	44,407.07
Category: 40 - MAINTENANCE--BLDGS, STRUC						
02-45-4001	BUILDINGS AND GROUNDS	6,000.00	6,000.00	0.00	0.00	6,000.00
02-45-4041	WATER SYSTEM MAINTENANCE	100,000.00	100,000.00	117,497.18	191,149.52	-91,149.52
02-45-4042	SEWER SYSTEM MAINTENANCE	50,000.00	50,000.00	0.00	21,315.74	28,684.26
02-45-4043	WATER PLANTS MAINTENANCE	65,000.00	65,000.00	5,279.60	32,381.72	32,618.28
02-45-4044	LIFT STATIONS MAINTENANCE	54,000.00	54,000.00	1,098.00	25,572.81	28,427.19
02-45-4045	SEWER PLANT MAINTENANCE	80,000.00	80,000.00	2,984.77	89,461.55	-9,461.55
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		355,000.00	355,000.00	126,859.55	359,881.34	-4,881.34
Category: 45 - MAINTENANCE						
02-45-4504	COMPUTER SOFTWARE	7,400.00	7,400.00	0.00	3,033.00	4,367.00
02-45-4520	AUTO TOWING/STORAGE OUTSOURCIN	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		9,400.00	9,400.00	0.00	3,033.00	6,367.00
Category: 50 - SERVICES						
02-45-5012	PRINTING	1,800.00	1,800.00	0.00	299.88	1,500.12
02-45-5015	LAB TESTS	35,000.00	35,000.00	2,435.00	14,803.46	20,196.54
02-45-5017	UTILITIES	142,500.00	142,500.00	17,620.69	81,667.18	60,832.82
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	0.00	142,941.53	207,058.47
02-45-5020	COMMUNICATIONS	7,000.00	7,000.00	444.18	2,149.77	4,850.23
02-45-5022	RENTAL OF EQUIPMENT	1,500.00	1,500.00	0.00	957.07	542.93
02-45-5027	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00
02-45-5029	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	-195.25	10,195.25
Category: 50 - SERVICES Total:		548,800.00	548,800.00	20,499.87	242,623.64	306,176.36
Category: 54 - SUNDRY						
02-45-5405	PERMITS, FEES, CREDIT CD FEES	53,000.00	53,000.00	0.00	16,860.57	36,139.43
02-45-5411	HOUSTON WATER - PURCHASED	1,800,000.00	1,800,000.00	197,849.16	615,847.71	1,184,152.29
02-45-5412	NHCRWA WATER PURCHASED	450,000.00	450,000.00	61,221.71	242,059.22	207,940.78
Category: 54 - SUNDRY Total:		2,303,000.00	2,303,000.00	259,070.87	874,767.50	1,428,232.50
Category: 55 - PROFESSIONAL SERVICES						
02-45-5501	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	0.00	10,000.00
02-45-5510	ENGINEERING SERVICES	100,000.00	100,000.00	0.00	-9,813.90	109,813.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02-45-5515 CONSULTANT SERVICES	100,000.00	100,000.00	6,092.87	34,886.64	65,113.36
Category: 55 - PROFESSIONAL SERVICES Total:	210,000.00	210,000.00	6,092.87	25,072.74	184,927.26
Category: 60 - OTHER SERVICES					
02-45-6001 INSURANCE-VEHICLES	12,360.00	12,360.00	0.00	15,003.02	-2,643.02
02-45-6003 LIABILITY-FIRE & CASUALTY	11,700.00	11,700.00	177.28	12,534.54	-834.54
Category: 60 - OTHER SERVICES Total:	24,060.00	24,060.00	177.28	27,537.56	-3,477.56
Category: 97 - INTERFUND ACTIVITY					
02-45-9751 TRANSFER TO GENERAL FUND	630,000.00	630,000.00	0.00	0.00	630,000.00
02-45-9753 TRANSFER TO DEBT SERVICE FUND	169,686.00	169,686.00	0.00	0.00	169,686.00
02-45-9772 TECHNOLOGY USER FEE	1,500.00	1,500.00	0.00	0.00	1,500.00
02-45-9791 EQUIPMENT USER FEE	169,153.82	169,153.82	0.00	0.00	169,153.82
Category: 97 - INTERFUND ACTIVITY Total:	970,339.82	970,339.82	0.00	0.00	970,339.82
Department: 45 - WATER & SEWER Total:	4,889,467.55	4,889,467.55	436,976.57	1,689,848.70	3,199,618.85

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 46 - UTILITY CAPITAL PROJECT						
Category: 70 - CAPITAL IMPROVEMENTS						
02-46-7019	AUTOMATED METER READING	0.00	0.00	9,750.00	66,591.27	-66,591.27
02-46-7020	SEATTLE BOOSTER PUMP REPLACEMENT	0.00	0.00	78,735.72	78,735.72	-78,735.72
02-46-7032	Sanitary Sewer Lines Inspections	250,000.00	250,000.00	0.00	0.00	250,000.00
02-46-7080	AUTOCNTRL-SCADA	180,000.00	180,000.00	0.00	0.00	180,000.00
02-46-7087	SEWER REHABILITATION	250,000.00	250,000.00	0.00	0.00	250,000.00
02-46-7091	WOB Sewer Plant Rehabilitation	980,000.00	980,000.00	0.00	882,280.00	97,720.00
02-46-7100	WATER PLANT - WEST ROAD	30,000.00	30,000.00	0.00	0.00	30,000.00
02-46-7130	LIFT STATION REHABILITATION REPAIR	2,100,000.00	2,100,000.00	590.00	1,398.22	2,098,601.78
02-46-7132	CASTLEBRIDGE DIFUSERS	0.00	0.00	0.00	54,835.00	-54,835.00
02-46-7135	WATER VALVE, EXERCISE, REPAIR	200,000.00	200,000.00	37,585.00	55,204.50	144,795.50
02-46-7136	Transducers	50,000.00	50,000.00	16,812.55	16,812.55	33,187.45
Category: 70 - CAPITAL IMPROVEMENTS Total:		4,040,000.00	4,040,000.00	143,473.27	1,155,857.26	2,884,142.74
Department: 46 - UTILITY CAPITAL PROJECT Total:		4,040,000.00	4,040,000.00	143,473.27	1,155,857.26	2,884,142.74
Fund: 02 - UTILITY FUND Surplus (Deficit):		-2,991,578.55	-2,991,578.55	-206,735.49	-528,886.29	

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Fund: 04 - IMPACT FEE FUND					
Department: 43 - REVENUES					
Category: 85 - FEE & CHARGES FOR SERVICE					
04-43-8547 WATER DISTRIBUTION	50,000.00	50,000.00	0.00	63.00	49,937.00
04-43-8548 SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	21.00	24,979.00
Category: 85 - FEE & CHARGES FOR SERVICE Total:	75,000.00	75,000.00	0.00	84.00	74,916.00
Category: 96 - INTEREST EARNED					
04-43-9601 INTEREST EARNED	48,000.00	48,000.00	4,567.37	23,853.38	24,146.62
Category: 96 - INTEREST EARNED Total:	48,000.00	48,000.00	4,567.37	23,853.38	24,146.62
Department: 43 - REVENUES Total:	123,000.00	123,000.00	4,567.37	23,937.38	99,062.62

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
Category: 55 - PROFESSIONAL SERVICES					
04-45-5515 CONSULTANT SERVICES	70,000.00	368,000.00	11,528.54	81,478.30	286,521.70
Category: 55 - PROFESSIONAL SERVICES Total:	70,000.00	368,000.00	11,528.54	81,478.30	286,521.70
Department: 45 - WATER & SEWER Total:	70,000.00	368,000.00	11,528.54	81,478.30	286,521.70
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	53,000.00	-245,000.00	-6,961.17	-57,540.92	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES						
Category: 85 - FEE & CHARGES FOR SERVICE						
11-80-8551	GREEN FEES	1,625,000.00	1,625,000.00	117,906.36	625,966.74	999,033.26
11-80-8553	RANGE FEES	215,000.00	215,000.00	15,714.95	83,283.53	131,716.47
11-80-8554	CLUB RENTALS	7,500.00	7,500.00	501.00	4,731.00	2,769.00
11-80-8555	TOURNAMENT GREENS FEES	155,000.00	155,000.00	15,841.84	84,108.42	70,891.58
11-80-8556	SIMULATOR KIT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00
11-80-8557	SIMULATOR BAY RENTAL	10,000.00	10,000.00	0.00	0.00	10,000.00
11-80-8560	MISCELLANEOUS FEES	26,000.00	26,000.00	2,435.00	11,232.50	14,767.50
11-80-8567	MERCHANDISE	210,000.00	210,000.00	14,512.23	82,929.27	127,070.73
11-80-8568	SPECIAL ORDER MERCHANDISE	35,000.00	35,000.00	13,267.25	25,274.22	9,725.78
11-80-8572	CONCESSION FEES	63,000.00	63,000.00	3,389.84	26,377.34	36,622.66
11-80-8575	MEMBERSHIPS	50,000.00	50,000.00	7,961.00	20,246.00	29,754.00
11-80-8579	CASH OVER/UNDER	0.00	0.00	222.58	377.47	-377.47
Category: 85 - FEE & CHARGES FOR SERVICE Total:		2,401,500.00	2,401,500.00	191,752.05	964,526.49	1,436,973.51
Category: 96 - INTEREST EARNED						
11-80-9601	INTEREST EARNED	2,800.00	2,800.00	1,179.32	6,158.93	-3,358.93
Category: 96 - INTEREST EARNED Total:		2,800.00	2,800.00	1,179.32	6,158.93	-3,358.93
Department: 80 - REVENUES Total:		2,404,300.00	2,404,300.00	192,931.37	970,685.42	1,433,614.58

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 81 - CLUB HOUSE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-81-3001	SALARIES	343,634.27	343,634.27	26,147.20	130,236.77	213,397.50
11-81-3002	WAGES	181,000.00	181,000.00	11,479.00	68,188.85	112,811.15
11-81-3003	LONGEVITY	1,980.16	1,980.16	170.76	811.32	1,168.84
11-81-3007	OVERTIME	3,000.00	3,000.00	0.00	117.55	2,882.45
11-81-3010	INCENTIVES	0.00	0.00	138.46	4,226.05	-4,226.05
11-81-3051	FICA/MEDICARE TAXES	38,293.84	38,293.84	2,775.93	14,962.31	23,331.53
11-81-3052	WORKMEN'S COMPENSATION	7,000.00	7,000.00	0.00	5,876.94	1,123.06
11-81-3053	UNEMPLOYMENT INSURANCE	530.62	530.62	52.85	239.04	291.58
11-81-3054	RETIREMENT	59,305.27	59,305.27	4,254.76	20,752.86	38,552.41
11-81-3055	INSURANCE	70,315.01	70,315.01	5,392.10	26,133.70	44,181.31
11-81-3056	LIFE INS	423.86	423.86	32.54	158.44	265.42
11-81-3057	DENTAL INSURANCE	5,242.38	5,242.38	374.62	1,811.60	3,430.78
11-81-3058	LONG-TERM DISABILITY	1,656.10	1,656.10	68.56	333.95	1,322.15
11-81-3060	VISION INSURANCE	655.24	655.24	50.28	244.74	410.50
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		713,036.75	713,036.75	50,937.06	274,094.12	438,942.63
Category: 34 - COST OF SALES						
11-81-3401	MERCHANDISE	150,000.00	150,000.00	6,528.80	29,368.26	120,631.74
11-81-3415	RANGE BALLS	15,000.00	15,000.00	0.00	4,900.00	10,100.00
11-81-3416	RENTAL CLUBS	2,500.00	2,500.00	0.00	1,400.74	1,099.26
11-81-3419	SPECIAL ORDER MERCHANDISE	20,000.00	20,000.00	363.13	12,520.42	7,479.58
Category: 34 - COST OF SALES Total:		187,500.00	187,500.00	6,891.93	48,189.42	139,310.58
Category: 35 - SUPPLIES						
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	600.00	600.00	0.00	202.29	397.71
11-81-3503	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	1,232.86	3,767.14
11-81-3504	WEARING APPAREL	2,000.00	2,000.00	0.00	903.84	1,096.16
11-81-3510	BOOKS & PERIODICALS	500.00	500.00	0.00	0.00	500.00
11-81-3523	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	46.69	953.31
11-81-3605	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	260.00	6,740.00
Category: 35 - SUPPLIES Total:		16,100.00	16,100.00	0.00	2,645.68	13,454.32
Category: 45 - MAINTENANCE						
11-81-4504	COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	750.00
11-81-4506	CART MAINTENANCE	0.00	0.00	106.93	8,285.18	-8,285.18
11-81-4520	EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	0.00	0.00	750.00
11-81-4599	MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	0.00	159.98	1,040.02
Category: 45 - MAINTENANCE Total:		2,700.00	2,700.00	106.93	8,445.16	-5,745.16
Category: 50 - SERVICES						
11-81-5012	PRINTING	3,500.00	3,500.00	0.00	940.00	2,560.00
11-81-5020	COMMUNICATIONS	11,240.10	11,240.10	473.44	3,429.67	7,810.43
11-81-5023	LEASE EQUIPMENT	3,250.00	3,250.00	5,115.20	6,147.20	-2,897.20
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	183.18	816.82
11-81-5029	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	423.17	1,576.83
11-81-5043	ADVERTISING/PROMOTION	16,500.00	16,500.00	0.00	3,511.15	12,988.85
Category: 50 - SERVICES Total:		37,490.10	37,490.10	5,588.64	14,634.37	22,855.73
Category: 54 - SUNDRY						
11-81-5405	CREDIT CARD CHARGES	70,000.00	70,000.00	0.00	19,267.41	50,732.59
11-81-5410	SECURITY	2,600.00	2,600.00	0.00	537.97	2,062.03
11-81-5413	TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	0.00	1,800.00
11-81-5498	MISCELLANEOUS EXPENSE	3,000.00	3,000.00	0.00	486.80	2,513.20
Category: 54 - SUNDRY Total:		77,400.00	77,400.00	0.00	20,292.18	57,107.82
Category: 55 - PROFESSIONAL SERVICES						
11-81-5515	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 60 - OTHER SERVICES						
11-81-6003	LIABILITY-FIRE & CASUALTY INSR	26,000.00	26,000.00	433.36	30,640.00	-4,640.00
Category: 60 - OTHER SERVICES Total:		26,000.00	26,000.00	433.36	30,640.00	-4,640.00

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Category: 97 - INTERFUND ACTIVITY					
11-81-9772 TECHNOLOGY USER FEE	4,525.00	4,525.00	0.00	0.00	4,525.00
Category: 97 - INTERFUND ACTIVITY Total:	4,525.00	4,525.00	0.00	0.00	4,525.00
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,068,251.85	63,957.92	398,940.93	669,310.92

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 82 - COURSE MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-82-3001	SALARIES AND	369,868.21	369,868.21	24,292.05	117,643.71	252,224.50
11-82-3002	WAGES	0.00	0.00	1,728.00	7,837.71	-7,837.71
11-82-3003	LONGEVITY	540.02	540.02	60.00	271.96	268.06
11-82-3007	OVERTIME	5,000.00	5,000.00	0.00	341.14	4,658.86
11-82-3051	FICA/MEDICARE TAXES	27,161.67	27,161.67	1,923.55	9,303.63	17,858.04
11-82-3052	WORKMEN'S COMPENSATION	6,947.00	6,947.00	0.00	7,346.27	-399.27
11-82-3053	UNEMPLOYMENT INSURANCE	374.41	374.41	44.25	160.79	213.62
11-82-3054	RETIREMENT	62,969.42	62,969.42	3,897.87	18,456.40	44,513.02
11-82-3055	INSURANCE	108,946.67	108,946.67	6,660.96	31,877.39	77,069.28
11-82-3056	LIFE INS	562.58	562.58	37.92	181.47	381.11
11-82-3057	DENTAL	5,691.40	5,691.40	323.96	1,550.38	4,141.02
11-82-3058	LONG-TERM DISABILITY	1,545.28	1,545.28	62.78	300.59	1,244.69
11-82-3060	VISION INSURANCE	970.02	970.02	62.94	301.22	668.80
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		590,576.68	590,576.68	39,094.28	195,572.66	395,004.02
Category: 35 - SUPPLIES						
11-82-3503	OFFICE SUPPLIES	500.00	500.00	0.00	333.08	166.92
11-82-3504	WEARING APPAREL	2,200.00	2,200.00	0.00	2,288.98	-88.98
11-82-3506	CHEMICALS	1,000.00	1,000.00	836.00	29,528.80	-28,528.80
11-82-3514	FUEL & OIL	19,000.00	19,000.00	0.00	5,858.80	13,141.20
11-82-3520	FOOD/WATER	750.00	750.00	0.00	127.39	622.61
11-82-3523	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	2,942.62	1,557.38
11-82-3526	MINOR EQUIPMENT	3,500.00	3,500.00	0.00	39.98	3,460.02
11-82-3527	AGGREGATES	6,000.00	6,000.00	0.00	3,813.32	2,186.68
11-82-3529	REPAIR PARTS	0.00	0.00	0.00	167.37	-167.37
11-82-3530	PESTICIDES	63,000.00	63,000.00	0.00	8,614.29	54,385.71
11-82-3533	FERTILIZERS	50,000.00	50,000.00	1,215.00	25,097.79	24,902.21
11-82-3535	GROUND/SHOP SUPPLIES	5,000.00	5,000.00	337.00	1,018.62	3,981.38
11-82-3536	LANDSCAPING MATERIALS	8,000.00	8,000.00	0.00	4,322.00	3,678.00
11-82-3538	COURSE SUPPLIES	4,000.00	4,000.00	2,714.13	2,834.10	1,165.90
11-82-3539	GOLF COURSE ACCESSORIES	4,500.00	4,500.00	197.94	2,922.74	1,577.26
11-82-3542	FIRST AID	750.00	750.00	0.00	0.00	750.00
Category: 35 - SUPPLIES Total:		172,700.00	172,700.00	5,300.07	89,909.88	82,790.12
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-82-4041	WATER WELL MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00
11-82-4046	PARKING LOT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		4,000.00	4,000.00	0.00	0.00	4,000.00
Category: 45 - MAINTENANCE						
11-82-4505	IRRIGATION EQUIPMENT	9,500.00	9,500.00	0.00	7,885.36	1,614.64
11-82-4520	GROUNDS OUTSOURCED	12,000.00	12,000.00	0.00	832.50	11,167.50
11-82-4599	MISCELLANEOUS EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		23,500.00	23,500.00	0.00	8,717.86	14,782.14
Category: 50 - SERVICES						
11-82-5022	RENTAL EQUIPMENT	2,000.00	2,000.00	258.00	258.00	1,742.00
11-82-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,280.00	1,280.00	0.00	33.20	1,246.80
11-82-5029	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	2,765.26	2,234.74
Category: 50 - SERVICES Total:		8,280.00	8,280.00	258.00	3,056.46	5,223.54
Category: 54 - SUNDRY						
11-82-5405	PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
11-82-5412	WATER AUTHORITY FEES	10,000.00	10,000.00	0.00	0.00	10,000.00
Category: 54 - SUNDRY Total:		10,500.00	10,500.00	0.00	0.00	10,500.00
Category: 55 - PROFESSIONAL SERVICES						
11-82-5508	SANITARY/TRASH SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
11-82-5530	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		3,000.00	3,000.00	0.00	0.00	3,000.00

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Category: 97 - INTERFUND ACTIVITY					
11-82-9772 TECHNOLOGY USER FEE	700.00	700.00	0.00	0.00	700.00
11-82-9773 COMP. EQUIPMENT USER FEE	375.00	375.00	0.00	0.00	375.00
Category: 97 - INTERFUND ACTIVITY Total:	1,075.00	1,075.00	0.00	0.00	1,075.00
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	44,652.35	297,256.86	516,374.82

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Department: 83 - BUILDING MAINTENANCE					
Category: 35 - SUPPLIES					
11-83-3517 JANITORIAL SUPPLIES	5,500.00	5,500.00	354.47	2,379.46	3,120.54
11-83-3523 TOOLS/EQUIPMENT	600.00	600.00	0.00	179.70	420.30
Category: 35 - SUPPLIES Total:	6,100.00	6,100.00	354.47	2,559.16	3,540.84
Category: 40 - MAINTENANCE--BLDGS, STRUC					
11-83-4001 BUILDINGS & GROUNDS	10,000.00	10,000.00	0.00	2,407.47	7,592.53
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:	10,000.00	10,000.00	0.00	2,407.47	7,592.53
Category: 50 - SERVICES					
11-83-5017 UTILITIES	25,000.00	25,000.00	2,669.80	13,492.17	11,507.83
Category: 50 - SERVICES Total:	25,000.00	25,000.00	2,669.80	13,492.17	11,507.83
Category: 55 - PROFESSIONAL SERVICES					
11-83-5531 PEST CONTROL SERVICES	1,000.00	1,000.00	0.00	267.00	733.00
Category: 55 - PROFESSIONAL SERVICES Total:	1,000.00	1,000.00	0.00	267.00	733.00
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	3,024.27	18,725.80	23,374.20

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
11-87-7010 CAPITAL IMPROVEMENT	32,000.00	32,000.00	0.00	13,950.00	18,050.00
Category: 70 - CAPITAL IMPROVEMENTS Total:	32,000.00	32,000.00	0.00	13,950.00	18,050.00
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	0.00	13,950.00	18,050.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 88 - EQUIPMENT MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-88-3001	SALARIES AND WAGES	51,374.75	51,374.75	3,836.80	18,771.28	32,603.47
11-88-3003	LONGEVITY	600.08	600.08	50.76	242.92	357.16
11-88-3007	OVERTIME	1,000.00	1,000.00	0.00	513.71	486.29
11-88-3051	FICA/MEDICARE TAXES	3,971.60	3,971.60	294.74	1,481.20	2,490.40
11-88-3052	WORKMEN'S COMPENSATION	975.00	975.00	0.00	1,469.26	-494.26
11-88-3053	UNEMPLOYMENT INSURANCE	52.97	52.97	7.76	27.66	25.31
11-88-3054	RETIREMENT	8,835.72	8,835.72	622.54	3,047.33	5,788.39
11-88-3055	HEALTH INSURANCE	8,543.08	8,543.08	657.16	3,144.98	5,398.10
11-88-3056	LIFE INS	70.46	70.46	5.42	25.94	44.52
11-88-3057	DENTAL	488.02	488.02	37.54	179.66	308.36
11-88-3058	LONG TERM DISABILITY	251.74	251.74	10.02	49.01	202.73
11-88-3060	VISION INSURANCE	107.12	107.12	8.24	39.43	67.69
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		76,270.54	76,270.54	5,530.98	28,992.38	47,278.16
Category: 35 - SUPPLIES						
11-88-3504	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
11-88-3514	FUEL & OIL	1,700.00	1,700.00	810.17	810.17	889.83
11-88-3523	TOOLS/EQUIPMENT	3,500.00	3,500.00	0.00	319.85	3,180.15
11-88-3526	MINOR EQUIPMENT	500.00	500.00	0.00	154.05	345.95
11-88-3529	REPAIR PARTS	20,000.00	20,000.00	2,295.44	6,133.05	13,866.95
11-88-3535	GROUND/SHOP SUPPLIES	2,200.00	2,200.00	0.00	632.00	1,568.00
11-88-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
Category: 35 - SUPPLIES Total:		28,650.00	28,650.00	3,105.61	8,049.12	20,600.88
Category: 45 - MAINTENANCE						
11-88-4506	CART MAINTENANCE	8,000.00	8,000.00	0.00	12.50	7,987.50
11-88-4599	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	0.00	0.00	5,000.00
Category: 45 - MAINTENANCE Total:		13,000.00	13,000.00	0.00	12.50	12,987.50
Category: 50 - SERVICES						
11-88-5029	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 50 - SERVICES Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 97 - INTERFUND ACTIVITY						
11-88-9791	EQUIPMENT USER FEE	330,000.00	330,000.00	0.00	0.00	330,000.00
Category: 97 - INTERFUND ACTIVITY Total:		330,000.00	330,000.00	0.00	0.00	330,000.00
Department: 88 - EQUIPMENT MAINTENANCE Total:		448,920.54	448,920.54	8,636.59	37,054.00	411,866.54
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):		-604.07	-604.07	72,660.24	204,757.83	
Total Surplus (Deficit):		-2,939,182.62	-3,237,182.62	-141,036.42	-381,669.38	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - REVENUES					
85 - FEE & CHARGES FOR SERVICE	5,733,889.00	5,733,889.00	361,268.94	2,248,071.92	3,485,817.08
96 - INTEREST EARNED	144,000.00	144,000.00	7,536.50	45,201.91	98,798.09
98 - MISCELLANEOUS REVENUE	60,000.00	60,000.00	4,908.91	23,545.84	36,454.16
Department: 40 - REVENUES Total:	5,937,889.00	5,937,889.00	373,714.35	2,316,819.67	3,621,069.33

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
30 - SALARIES, WAGES, & BENEFITS	379,757.73	379,757.73	20,529.27	112,229.99	267,527.74
35 - SUPPLIES	89,110.00	89,110.00	3,746.86	44,702.93	44,407.07
40 - MAINTENANCE--BLDGS, STRUC	355,000.00	355,000.00	126,859.55	359,881.34	-4,881.34
45 - MAINTENANCE	9,400.00	9,400.00	0.00	3,033.00	6,367.00
50 - SERVICES	548,800.00	548,800.00	20,499.87	242,623.64	306,176.36
54 - SUNDRY	2,303,000.00	2,303,000.00	259,070.87	874,767.50	1,428,232.50
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	6,092.87	25,072.74	184,927.26
60 - OTHER SERVICES	24,060.00	24,060.00	177.28	27,537.56	-3,477.56
97 - INTERFUND ACTIVITY	970,339.82	970,339.82	0.00	0.00	970,339.82
Department: 45 - WATER & SEWER Total:	4,889,467.55	4,889,467.55	436,976.57	1,689,848.70	3,199,618.85

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 46 - UTILITY CAPITAL PROJECT					
70 - CAPITAL IMPROVEMENTS	4,040,000.00	4,040,000.00	143,473.27	1,155,857.26	2,884,142.74
Department: 46 - UTILITY CAPITAL PROJECT Total:	4,040,000.00	4,040,000.00	143,473.27	1,155,857.26	2,884,142.74
Fund: 02 - UTILITY FUND Surplus (Deficit):	-2,991,578.55	-2,991,578.55	-206,735.49	-528,886.29	-2,462,692.26
Fund: 04 - IMPACT FEE FUND					
Department: 43 - REVENUES					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	84.00	74,916.00
96 - INTEREST EARNED	48,000.00	48,000.00	4,567.37	23,853.38	24,146.62
Department: 43 - REVENUES Total:	123,000.00	123,000.00	4,567.37	23,937.38	99,062.62

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
55 - PROFESSIONAL SERVICES	70,000.00	368,000.00	11,528.54	81,478.30	286,521.70
Department: 45 - WATER & SEWER Total:	70,000.00	368,000.00	11,528.54	81,478.30	286,521.70
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	53,000.00	-245,000.00	-6,961.17	-57,540.92	-187,459.08
Fund: 11 - GOLF COURSE FUND					
Department: 80 - REVENUES					
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	191,752.05	964,526.49	1,436,973.51
96 - INTEREST EARNED	2,800.00	2,800.00	1,179.32	6,158.93	-3,358.93
Department: 80 - REVENUES Total:	2,404,300.00	2,404,300.00	192,931.37	970,685.42	1,433,614.58

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE					
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	50,937.06	274,094.12	438,942.63
34 - COST OF SALES	187,500.00	187,500.00	6,891.93	48,189.42	139,310.58
35 - SUPPLIES	16,100.00	16,100.00	0.00	2,645.68	13,454.32
45 - MAINTENANCE	2,700.00	2,700.00	106.93	8,445.16	-5,745.16
50 - SERVICES	37,490.10	37,490.10	5,588.64	14,634.37	22,855.73
54 - SUNDRY	77,400.00	77,400.00	0.00	20,292.18	57,107.82
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	26,000.00	26,000.00	433.36	30,640.00	-4,640.00
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,068,251.85	63,957.92	398,940.93	669,310.92

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 82 - COURSE MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	39,094.28	195,572.66	395,004.02
35 - SUPPLIES	172,700.00	172,700.00	5,300.07	89,909.88	82,790.12
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00
45 - MAINTENANCE	23,500.00	23,500.00	0.00	8,717.86	14,782.14
50 - SERVICES	8,280.00	8,280.00	258.00	3,056.46	5,223.54
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	44,652.35	297,256.86	516,374.82

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
35 - SUPPLIES	6,100.00	6,100.00	354.47	2,559.16	3,540.84
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	2,407.47	7,592.53
50 - SERVICES	25,000.00	25,000.00	2,669.80	13,492.17	11,507.83
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	267.00	733.00
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	3,024.27	18,725.80	23,374.20

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	0.00	13,950.00	18,050.00
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	0.00	13,950.00	18,050.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,530.98	28,992.38	47,278.16
35 - SUPPLIES	28,650.00	28,650.00	3,105.61	8,049.12	20,600.88
45 - MAINTENANCE	13,000.00	13,000.00	0.00	12.50	12,987.50
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00
Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	8,636.59	37,054.00	411,866.54
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	72,660.24	204,757.83	-205,361.90
Total Surplus (Deficit):	-2,939,182.62	-3,237,182.62	-141,036.42	-381,669.38	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-2,991,578.55	-2,991,578.55	-206,735.49	-528,886.29	-2,462,692.26
04 - IMPACT FEE FUND	53,000.00	-245,000.00	-6,961.17	-57,540.92	-187,459.08
11 - GOLF COURSE FUND	-604.07	-604.07	72,660.24	204,757.83	-205,361.90
Total Surplus (Deficit):	-2,939,182.62	-3,237,182.62	-141,036.42	-381,669.38	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 01 - GENERAL FUND						
Department: 10 - REVENUES						
Category: 72 - PROPERTY TAXES						
01-10-7201	CURRENT PROPERTY TAXES	8,438,956.00	8,438,956.00	3,369,531.62	8,322,516.32	116,439.68
01-10-7202	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	2,527.90	-166,335.31	196,335.31
01-10-7203	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	3,878.05	20,401.31	4,598.69
	Category: 72 - PROPERTY TAXES Total:	8,493,956.00	8,493,956.00	3,375,937.57	8,176,582.32	317,373.68
Category: 75 - OTHER TAXES						
01-10-7511	ELECTRIC FRANCHISE	365,000.00	365,000.00	1,103.50	93,511.57	271,488.43
01-10-7512	TELEPHONE FRANCHISE	12,000.00	12,000.00	2,536.06	5,109.40	6,890.60
01-10-7513	GAS FRANCHISE	45,000.00	45,000.00	0.00	7,985.96	37,014.04
01-10-7514	CABLE TV FRANCHISE	79,000.00	79,000.00	14,597.83	29,472.70	49,527.30
01-10-7515	TELECOMMUNICATION	14,000.00	14,000.00	2,421.73	7,647.86	6,352.14
01-10-7621	SALES TAX	5,550,000.00	5,550,000.00	377,922.26	2,124,812.14	3,425,187.86
01-10-7631	MIXED DRINK TAX	32,000.00	32,000.00	0.00	12,801.18	19,198.82
	Category: 75 - OTHER TAXES Total:	6,097,000.00	6,097,000.00	398,581.38	2,281,340.81	3,815,659.19
Category: 80 - FINES WARRANTS & BONDS						
01-10-8001	FINES	840,000.00	840,000.00	59,279.26	279,001.11	560,998.89
01-10-8002	TIME PAYMENT FEE-GENERAL	4,000.00	4,000.00	455.90	2,038.60	1,961.40
01-10-8003	TIME PAYMENT FEE-COURT	0.00	0.00	17.50	82.50	-82.50
01-10-8004	COURT TECHNOLOGY FEES	0.00	0.00	1,267.90	6,353.07	-6,353.07
01-10-8005	COURT SECURITY FEE	0.00	0.00	1,432.50	7,397.45	-7,397.45
01-10-8006	OMNI FEE	4,000.00	4,000.00	356.00	1,187.42	2,812.58
01-10-8007	CHILD SAFETY FEE	0.00	0.00	0.00	25.00	-25.00
01-10-8008	JUDICIAL FEE	0.00	0.00	61.40	257.44	-257.44
	Category: 80 - FINES WARRANTS & BONDS Total:	848,000.00	848,000.00	62,870.46	296,342.59	551,657.41
Category: 85 - FEE & CHARGES FOR SERVICE						
01-10-8501	GARBAGE FEES/RESIDENTIAL	100.00	100.00	0.00	0.00	100.00
01-10-8503	POOL MEMBERSHIP FEES	23,000.00	23,000.00	0.00	0.00	23,000.00
01-10-8504	SWIM LESSON	6,000.00	6,000.00	0.00	0.00	6,000.00
01-10-8505	POOL RENTALS	2,000.00	2,000.00	0.00	0.00	2,000.00
01-10-8506	REC PROGRAMS	8,000.00	8,000.00	897.20	4,876.56	3,123.44
01-10-8507	AMBULANCE SERVICE FEES	280,000.00	280,000.00	23,694.13	117,451.12	162,548.88
01-10-8509	PET TAGS	500.00	500.00	65.00	125.00	375.00
01-10-8510	COIN OPERATOR FEES	187.00	187.00	0.00	150.00	37.00
01-10-8511	JERSEY VILLAGE STICKERS	20.00	20.00	6.00	48.00	-28.00
01-10-8512	RENTAL FEE	40,000.00	40,000.00	350.00	1,430.01	38,569.99
01-10-8513	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	710.74	2,730.12	6,269.88
01-10-8514	FOOD & BEVERAGE FEES	500.00	500.00	1.00	144.03	355.97
01-10-8515	POLICE OFFICER FEE	200.00	200.00	0.00	280.00	-80.00
01-10-8516	FARMER'S MARKET FEES	2,500.00	2,500.00	300.00	1,245.06	1,254.94
01-10-8517	PARK RENTALS	8,000.00	8,000.00	1,175.00	2,825.00	5,175.00
01-10-8519	FOUNDER'S DAY	13,000.00	13,000.00	160.00	160.00	12,840.00
01-10-8580	ANTENNA ANNUAL FEES	4,400.00	4,400.00	0.00	4,569.45	-169.45
01-10-8999	PLAN CHECKING AND PLAT REVIEW	0.00	0.00	500.00	500.00	-500.00
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	397,407.00	397,407.00	27,859.07	136,534.35	260,872.65
Category: 90 - LICENSES & PERMITS						
01-10-9001	BUILDING PERMITS	125,000.00	125,000.00	10,561.88	122,653.20	2,346.80
01-10-9002	PLUMBING PERMITS	15,000.00	15,000.00	535.50	4,547.00	10,453.00
01-10-9003	ELECTRICAL PERMITS	13,000.00	13,000.00	543.00	3,470.75	9,529.25
01-10-9004	MECHANICAL PERMITS	8,000.00	8,000.00	63.00	1,002.75	6,997.25
01-10-9006	SIGN PERMITS	14,000.00	14,000.00	1,337.74	10,095.11	3,904.89

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-10-9007	LIQUOR LICENSES	8,000.00	8,000.00	0.00	4,635.00	3,365.00
01-10-9011	PLANNING & ZONING APPLICATION FEES	2,000.00	2,000.00	0.00	0.00	2,000.00
01-10-9012	BURGLAR/FIRE ALARM PERMIT	4,000.00	4,000.00	262.50	1,293.43	2,706.57
01-10-9013	FIRE MARSHAL PERM FEES	2,000.00	2,000.00	0.00	487.00	1,513.00
01-10-9016	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	275.00	550.00	450.00
01-10-9017	PLAN CHECKING AND PLAN REVIEW	40,000.00	40,000.00	4,551.78	35,794.82	4,205.18
	Category: 90 - LICENSES & PERMITS Total:	232,000.00	232,000.00	18,130.40	184,529.06	47,470.94
	Category: 96 - INTEREST EARNED					
01-10-9601	INTEREST EARNED	800,000.00	800,000.00	58,860.08	318,460.21	481,539.79
01-10-9602	INTEREST ERN-LEASE/PURCHASE	0.00	0.00	0.00	228.22	-228.22
	Category: 96 - INTEREST EARNED Total:	800,000.00	800,000.00	58,860.08	318,688.43	481,311.57
	Category: 97 - INTERFUND ACTIVITY					
01-10-9750	CRIME CONTROL DISTRICT REIMB.	2,712,625.00	2,712,625.00	0.00	0.00	2,712,625.00
01-10-9752	TRANSFER FROM UTLY FUND	630,000.00	630,000.00	0.00	0.00	630,000.00
01-10-9754	TRANSFER FROM MOTEL TAX FUND	26,900.00	26,900.00	0.00	0.00	26,900.00
01-10-9755	FIRE CONTROL PREV & EMERG REIMB	2,212,990.00	2,212,990.00	0.00	0.00	2,212,990.00
	Category: 97 - INTERFUND ACTIVITY Total:	5,582,515.00	5,582,515.00	0.00	0.00	5,582,515.00
	Category: 98 - MISCELLANEOUS REVENUE					
01-10-9899	MISCELLANEOUS	70,000.00	70,000.00	1,468.75	12,415.18	57,584.82
	Category: 98 - MISCELLANEOUS REVENUE Total:	70,000.00	70,000.00	1,468.75	12,415.18	57,584.82
	Category: 99 - OTHER AGENCY REVENUES					
01-10-9905	AMBULANCE FEES STATE GRANT	300,000.00	300,000.00	0.00	0.00	300,000.00
	Category: 99 - OTHER AGENCY REVENUES Total:	300,000.00	300,000.00	0.00	0.00	300,000.00
	Department: 10 - REVENUES Total:	22,820,878.00	22,820,878.00	3,943,707.71	11,406,432.74	11,414,445.26

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 11 - ADMINISTRATIVE SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-11-3001	SALARIES	744,936.31	744,936.31	64,041.74	303,519.72	441,416.59
01-11-3002	WAGES	21,424.00	21,424.00	0.00	0.00	21,424.00
01-11-3003	LONGEVITY	1,500.46	1,500.46	136.17	626.46	874.00
01-11-3010	INCENTIVES	1,799.98	1,799.98	138.46	662.63	1,137.35
01-11-3020	EMPLOYEE AWARDS/BONUS	11,500.00	11,500.00	0.00	6,450.06	5,049.94
01-11-3051	FICA/MEDICARE TAXES	53,872.38	53,872.38	4,834.28	20,296.51	33,575.87
01-11-3052	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	699.44	300.56
01-11-3053	UNEMPLOYMENT INSURANCE	776.15	776.15	68.84	360.03	416.12
01-11-3054	RETIREMENT	129,121.19	129,121.19	10,329.03	47,743.36	81,377.83
01-11-3055	HEALTH INSURANCE	77,373.66	77,373.66	5,951.82	28,483.71	48,889.95
01-11-3056	LIFE INS	352.30	352.30	32.52	155.63	196.67
01-11-3057	DENTAL INSURANCE	5,499.78	5,499.78	386.18	1,848.15	3,651.63
01-11-3058	LONG-TERM DISABILITY	2,330.45	2,330.45	167.62	794.93	1,535.52
01-11-3060	VISION INSURANCE	545.74	545.74	42.96	205.59	340.15
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,052,032.40	1,052,032.40	86,129.62	411,846.22	640,186.18
Category: 35 - SUPPLIES						
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
01-11-3503	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	1,672.94	2,327.06
01-11-3504	WEARING APPAREL	500.00	500.00	0.00	126.96	373.04
01-11-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	40.00	160.00
01-11-3520	FOOD	14,000.00	14,000.00	0.00	3,175.87	10,824.13
Category: 35 - SUPPLIES Total:		18,850.00	18,850.00	0.00	5,015.77	13,834.23
Category: 45 - MAINTENANCE						
01-11-4501	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 50 - SERVICES						
01-11-5001	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	418.76	3,581.24
01-11-5007	RECORDS MANAGEMENT	8,000.00	8,000.00	0.00	1,034.15	6,965.85
01-11-5012	PRINTING	250.00	250.00	0.00	0.00	250.00
01-11-5014	MEDICAL EXPENSES	10,000.00	10,000.00	0.00	1,950.00	8,050.00
01-11-5020	COMMUNICATIONS	8,399.60	8,399.60	555.78	1,639.93	6,759.67
01-11-5025	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	981.76	5,518.24
01-11-5026	CODIFICATIONS	7,400.00	7,400.00	0.00	5,427.00	1,973.00
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	8,000.00	8,000.00	0.00	4,898.64	3,101.36
01-11-5028	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00
01-11-5029	TRAVEL/TRAINING	18,000.00	18,000.00	0.00	4,779.28	13,220.72
01-11-5030	CAR ALLOWANCE	6,500.00	6,500.00	0.00	142.86	6,357.14
01-11-5041	NEWSLETTER	18,000.00	18,000.00	0.00	5,796.00	12,204.00
01-11-5044	ADVERTISING	5,000.00	5,000.00	0.00	881.18	4,118.82
Category: 50 - SERVICES Total:		100,050.60	100,050.60	555.78	27,949.56	72,101.04
Category: 54 - SUNDRY						
01-11-5401	ELECTION EXPENSE	35,000.00	35,000.00	0.00	25,618.61	9,381.39
Category: 54 - SUNDRY Total:		35,000.00	35,000.00	0.00	25,618.61	9,381.39
Category: 60 - OTHER SERVICES						
01-11-6005	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
Category: 60 - OTHER SERVICES Total:		300.00	300.00	0.00	0.00	300.00
Category: 97 - INTERFUND ACTIVITY						
01-11-9772	TECHNOLOGY USER FEE	7,780.00	7,780.00	0.00	0.00	7,780.00
Category: 97 - INTERFUND ACTIVITY Total:		7,780.00	7,780.00	0.00	0.00	7,780.00
Department: 11 - ADMINISTRATIVE SERVICE Total:		1,216,013.00	1,216,013.00	86,685.40	470,430.16	745,582.84

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
Category: 50 - SERVICES					
01-12-5023 GRANTS AND INCENTIVES	2,730,000.00	2,730,000.00	503,373.67	503,373.67	2,226,626.33
Category: 50 - SERVICES Total:	2,730,000.00	2,730,000.00	503,373.67	503,373.67	2,226,626.33
Category: 55 - PROFESSIONAL SERVICES					
01-12-5502 LEGAL FEES	105,000.00	105,000.00	5,083.00	19,763.10	85,236.90
01-12-5515 CONSULTANT SERVICES	10,000.00	10,000.00	0.00	5,000.00	5,000.00
Category: 55 - PROFESSIONAL SERVICES Total:	115,000.00	115,000.00	5,083.00	24,763.10	90,236.90
Category: 60 - OTHER SERVICES					
01-12-6001 AUTOMOBILE LIABILITY	68,566.00	68,566.00	0.00	60,012.06	8,553.94
01-12-6003 LIABILITY-FIRE & CASUALTY INSR	103,000.00	103,000.00	1,359.16	104,484.33	-1,484.33
01-12-6005 SURETY BONDS	566.00	566.00	0.00	565.46	0.54
Category: 60 - OTHER SERVICES Total:	172,132.00	172,132.00	1,359.16	165,061.85	7,070.15
Category: 97 - INTERFUND ACTIVITY					
01-12-9760 TRANSFER TO CAPITAL IMPROVEMENTS	9,281,348.00	9,281,348.00	0.00	0.00	9,281,348.00
01-12-9763 TRANSFER TO TIRZ 3	100,000.00	100,000.00	0.00	0.00	100,000.00
01-12-9772 TECHNOLOGY USER FEES	550.00	550.00	0.00	0.00	550.00
Category: 97 - INTERFUND ACTIVITY Total:	9,381,898.00	9,381,898.00	0.00	0.00	9,381,898.00
Department: 12 - LEGAL/OTHER SERVICES Total:	12,399,030.00	12,399,030.00	509,815.83	693,198.62	11,705,831.38

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Department: 13 - INFO TECHNOLOGY						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-13-3001	SALARIES	279,137.59	279,137.59	21,092.52	100,361.13	178,776.46
01-13-3003	LONGEVITY	360.10	360.10	36.92	176.69	183.41
01-13-3007	OVERTIME	0.00	0.00	0.00	209.22	-209.22
01-13-3010	INCENTIVES	7,000.00	7,000.00	276.92	1,249.43	5,750.57
01-13-3051	FICA/MEDICARE TAXES	20,882.86	20,882.86	1,594.12	7,594.70	13,288.16
01-13-3052	WORKMEN'S COMPENSATION	540.00	540.00	0.00	419.66	120.34
01-13-3053	UNEMPLOYMENT INSURANCE	279.53	279.53	28.02	130.19	149.34
01-13-3054	RETIREMENT	47,926.89	47,926.89	3,465.65	16,094.06	31,832.83
01-13-3055	HEALTH INSURANCE	31,114.98	31,114.98	2,393.46	11,454.42	19,660.56
01-13-3056	LIFE INS	211.38	211.38	16.26	77.82	133.56
01-13-3057	DENTAL INSURANCE	2,993.90	2,993.90	211.86	1,013.91	1,979.99
01-13-3058	LONG-TERM DISABILITY	1,202.87	1,202.87	55.66	264.86	938.01
01-13-3060	VISION INSURANCE	413.92	413.92	31.84	152.37	261.55
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		392,064.02	392,064.02	29,203.23	139,198.46	252,865.56
Category: 35 - SUPPLIES						
01-13-3502	POSTAGE/FREIGHT	500.00	500.00	0.00	0.00	500.00
01-13-3503	OFFICE SUPPLIES	250.00	250.00	0.00	47.53	202.47
01-13-3504	WEARING APPAREL	400.00	400.00	0.00	245.97	154.03
01-13-3509	COMPUTER SUPPLIES	2,200.00	2,200.00	0.00	205.90	1,994.10
01-13-3510	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		3,450.00	3,450.00	0.00	499.40	2,950.60
Category: 45 - MAINTENANCE						
01-13-4501	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	662.80	2,920.52	3,393.48
01-13-4502	COMPUTER EQUIPMENT	9,500.00	9,500.00	0.00	2,520.90	6,979.10
01-13-4504	SOFTWARE MAINTENANCE	466,000.00	466,000.00	5,307.24	69,941.80	396,058.20
Category: 45 - MAINTENANCE Total:		481,814.00	481,814.00	5,970.04	75,383.22	406,430.78
Category: 50 - SERVICES						
01-13-5020	COMMUNICATIONS	50,145.19	50,145.19	6,482.64	15,080.32	35,064.87
01-13-5027	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	1,187.17	262.83
01-13-5029	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	0.00	7,600.00
Category: 50 - SERVICES Total:		59,195.19	59,195.19	6,482.64	16,267.49	42,927.70
Category: 55 - PROFESSIONAL SERVICES						
01-13-5515	CONSULTANT SERVICES	60,000.00	60,000.00	0.00	3,694.00	56,306.00
Category: 55 - PROFESSIONAL SERVICES Total:		60,000.00	60,000.00	0.00	3,694.00	56,306.00
Category: 65 - CAPITAL OUTLAY						
01-13-6573	COMPUTER EQUIPMENT	4,000.00	4,000.00	0.00	1,576.05	2,423.95
01-13-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	21.28	-21.28
Category: 65 - CAPITAL OUTLAY Total:		4,000.00	4,000.00	0.00	1,597.33	2,402.67
Category: 97 - INTERFUND ACTIVITY						
01-13-9772	TECHNOLOGY USER FEE	86,240.00	86,240.00	0.00	0.00	86,240.00
Category: 97 - INTERFUND ACTIVITY Total:		86,240.00	86,240.00	0.00	0.00	86,240.00
Department: 13 - INFO TECHNOLOGY Total:		1,086,763.21	1,086,763.21	41,655.91	236,639.90	850,123.31

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING						
Category: 35 - SUPPLIES						
01-14-3502	POSTAGE/FREIGHT	21,000.00	21,000.00	0.00	6,481.36	14,518.64
01-14-3503	OFFICE SUPPLIES	3,000.00	3,000.00	311.92	1,340.63	1,659.37
	Category: 35 - SUPPLIES Total:	24,000.00	24,000.00	311.92	7,821.99	16,178.01
Category: 50 - SERVICES						
01-14-5022	RENTAL OF EQUIPMENT	2,675.00	2,675.00	668.25	1,336.50	1,338.50
	Category: 50 - SERVICES Total:	2,675.00	2,675.00	668.25	1,336.50	1,338.50
	Department: 14 - PURCHASING Total:	26,675.00	26,675.00	980.17	9,158.49	17,516.51

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 15 - ACCOUNTING SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-15-3001	SALARIES	315,840.91	315,840.91	16,831.24	80,088.89	235,752.02
01-15-3003	LONGEVITY	1,140.10	1,140.10	83.08	391.66	748.44
01-15-3007	OVERTIME	2,900.00	2,900.00	0.00	120.83	2,779.17
01-15-3010	INCENTIVES	600.08	600.08	0.00	0.00	600.08
01-15-3051	FICA/MEDICARE TAXES	23,673.03	23,673.03	1,277.24	6,088.08	17,584.95
01-15-3052	WORKMEN'S COMPENSATION	550.00	550.00	0.00	419.66	130.34
01-15-3053	UNEMPLOYMENT INSURANCE	320.48	320.48	21.22	98.26	222.22
01-15-3054	RETIREMENT	54,192.78	54,192.78	2,708.61	12,583.20	41,609.58
01-15-3055	HEALTH INSURANCE	31,114.98	31,114.98	1,314.32	6,289.96	24,825.02
01-15-3056	LIFE INS	211.38	211.38	10.84	51.88	159.50
01-15-3057	DENTAL INSURANCE	2,505.88	2,505.88	124.70	596.78	1,909.10
01-15-3058	LONG-TERM DISABILITY	1,212.71	1,212.71	43.94	209.15	1,003.56
01-15-3060	VISION INSURANCE	237.12	237.12	14.68	70.25	166.87
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		434,499.45	434,499.45	22,429.87	107,008.60	327,490.85
Category: 35 - SUPPLIES						
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
01-15-3503	OFFICE SUPPLIES	700.00	700.00	0.00	505.11	194.89
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00
01-15-3520	FOOD	3,400.00	3,400.00	0.00	1,677.94	1,722.06
Category: 35 - SUPPLIES Total:		4,350.00	4,350.00	0.00	2,183.05	2,166.95
Category: 45 - MAINTENANCE						
01-15-4501	FURN.FIXT. & OFF.MACH.	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-15-5012	PRINTING	1,200.00	1,200.00	0.00	0.00	1,200.00
01-15-5020	COMMUNICATIONS	2,299.90	2,299.90	238.64	597.57	1,702.33
01-15-5027	MEMBERSHIPS	400.00	400.00	0.00	93.18	306.82
01-15-5029	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	730.00	3,270.00
Category: 50 - SERVICES Total:		7,899.90	7,899.90	238.64	1,420.75	6,479.15
Category: 54 - SUNDRY						
01-15-5405	PERMITS & FEES	1,000.00	1,000.00	0.00	345.00	655.00
Category: 54 - SUNDRY Total:		1,000.00	1,000.00	0.00	345.00	655.00
Category: 55 - PROFESSIONAL SERVICES						
01-15-5501	AUDITS/CONTRACTS/STUDIES	50,000.00	50,000.00	-10,000.00	-9,424.97	59,424.97
Category: 55 - PROFESSIONAL SERVICES Total:		50,000.00	50,000.00	-10,000.00	-9,424.97	59,424.97
Category: 97 - INTERFUND ACTIVITY						
01-15-9772	TECHNOLOGY USER FEE	2,775.00	2,775.00	0.00	0.00	2,775.00
Category: 97 - INTERFUND ACTIVITY Total:		2,775.00	2,775.00	0.00	0.00	2,775.00
Department: 15 - ACCOUNTING SERVICES Total:		501,024.35	501,024.35	12,668.51	101,532.43	399,491.92

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Department: 16 - CUSTOMER SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-16-3001	SALARIES	49,639.41	49,639.41	3,707.20	17,580.69	32,058.72
01-16-3003	LONGEVITY	840.06	840.06	66.93	311.56	528.50
01-16-3007	OVERTIME	100.00	100.00	0.00	0.00	100.00
01-16-3010	INCENTIVES	479.96	479.96	83.08	397.60	82.36
01-16-3051	FICA/MEDICARE TAXES	3,557.72	3,557.72	271.99	1,288.72	2,269.00
01-16-3052	WORKMEN'S COMPENSATION	175.00	175.00	0.00	139.89	35.11
01-16-3053	UNEMPLOYMENT INSURANCE	51.06	51.06	3.86	7.72	43.34
01-16-3054	RETIREMENT	8,663.10	8,663.10	617.70	2,854.69	5,808.41
01-16-3055	HEALTH INSURANCE	15,953.08	15,953.08	1,227.16	5,872.84	10,080.24
01-16-3056	LIFE INS	70.46	70.46	5.42	25.94	44.52
01-16-3057	DENTAL INSURANCE	1,252.94	1,252.94	0.00	0.00	1,252.94
01-16-3058	LONG-TERM DISABILITY	243.23	243.23	9.68	45.90	197.33
01-16-3060	VISION INSURANCE	83.72	83.72	6.44	30.82	52.90
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		81,109.74	81,109.74	5,999.46	28,556.37	52,553.37
Category: 35 - SUPPLIES						
01-16-3503	OFFICE SUPPLIES	500.00	500.00	0.00	73.69	426.31
Category: 35 - SUPPLIES Total:		500.00	500.00	0.00	73.69	426.31
Category: 45 - MAINTENANCE						
01-16-4501	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
Category: 45 - MAINTENANCE Total:		400.00	400.00	0.00	0.00	400.00
Category: 50 - SERVICES						
01-16-5020	COMMUNICATIONS	1,100.00	1,100.00	106.10	414.46	685.54
Category: 50 - SERVICES Total:		1,100.00	1,100.00	106.10	414.46	685.54
Category: 55 - PROFESSIONAL SERVICES						
01-16-5527	HARRIS CTY APPRAISAL DIST	66,500.00	66,500.00	0.00	19,312.00	47,188.00
01-16-5528	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	5,856.48	1,143.52
Category: 55 - PROFESSIONAL SERVICES Total:		73,500.00	73,500.00	0.00	25,168.48	48,331.52
Category: 97 - INTERFUND ACTIVITY						
01-16-9772	TECHNOLOGY USER FEE	437.50	437.50	0.00	0.00	437.50
Category: 97 - INTERFUND ACTIVITY Total:		437.50	437.50	0.00	0.00	437.50
Department: 16 - CUSTOMER SERVICE Total:		157,047.24	157,047.24	6,105.56	54,213.00	102,834.24

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Department: 19 - MUNICIPAL COURT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-19-3001	SALARIES	184,343.88	184,343.88	12,758.22	61,691.99	122,651.89
01-19-3003	LONGEVITY	1,439.88	1,439.88	115.38	550.86	889.02
01-19-3007	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
01-19-3010	INCENTIVES	600.08	600.08	46.16	220.91	379.17
01-19-3051	FICA/MEDICARE TAXES	14,111.15	14,111.15	1,034.24	4,922.89	9,188.26
01-19-3052	WORKMEN'S COMPENSATION	469.00	469.00	0.00	419.66	49.34
01-19-3053	UNEMPLOYMENT INSURANCE	191.39	191.39	20.03	66.63	124.76
01-19-3054	RETIREMENT	31,685.26	31,685.26	2,269.28	10,528.98	21,156.28
01-19-3055	HEALTH INSURANCE	45,791.20	45,791.20	5,171.54	24,749.52	21,041.68
01-19-3056	LIFE INS	281.84	281.84	16.26	77.82	204.02
01-19-3057	DENTAL INSURANCE	3,481.92	3,481.92	261.48	1,251.37	2,230.55
01-19-3058	LONG-TERM DISABILITY	903.28	903.28	36.56	174.05	729.23
01-19-3060	VISION INSURANCE	462.02	462.02	25.50	122.03	339.99
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		288,760.90	288,760.90	21,754.65	104,776.71	183,984.19
Category: 35 - SUPPLIES						
01-19-3503	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	372.18	1,627.82
01-19-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	179.00	21.00
01-19-3523	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		2,300.00	2,300.00	0.00	551.18	1,748.82
Category: 45 - MAINTENANCE						
01-19-4501	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-19-5012	PRINTING	2,000.00	2,000.00	0.00	0.00	2,000.00
01-19-5020	COMMUNICATIONS	1,100.00	1,100.00	282.82	615.37	484.63
01-19-5027	MEMBERSHIPS	300.00	300.00	0.00	55.00	245.00
01-19-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	300.00	3,200.00
Category: 50 - SERVICES Total:		6,900.00	6,900.00	282.82	970.37	5,929.63
Category: 54 - SUNDRY						
01-19-5404	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
Category: 54 - SUNDRY Total:		800.00	800.00	0.00	0.00	800.00
Category: 55 - PROFESSIONAL SERVICES						
01-19-5505	JUDGES	41,000.00	41,000.00	3,550.00	8,525.00	32,475.00
01-19-5506	PROSECUTORS	33,000.00	33,000.00	6,800.00	15,900.00	17,100.00
01-19-5516	COLLECTION AGENCY FEES	3,950.00	3,950.00	0.00	701.50	3,248.50
01-19-5518	INTERPRETERS	3,000.00	3,000.00	560.00	1,371.18	1,628.82
Category: 55 - PROFESSIONAL SERVICES Total:		80,950.00	80,950.00	10,910.00	26,497.68	54,452.32
Department: 19 - MUNICIPAL COURT Total:		380,210.90	380,210.90	32,947.47	132,795.94	247,414.96

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 21 - POLICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-21-3001	SALARIES	2,883,963.92	2,883,963.92	210,110.54	1,027,750.04	1,856,213.88
01-21-3003	LONGEVITY	8,880.04	8,880.04	558.50	2,610.49	6,269.55
01-21-3007	OVERTIME	110,000.00	110,000.00	22,077.37	97,527.31	12,472.69
01-21-3010	INCENTIVES	43,798.54	43,798.54	7,091.86	31,340.30	12,458.24
01-21-3014	S.T.E.P. PROGRAM	90,000.00	90,000.00	3,983.16	17,490.52	72,509.48
01-21-3051	FICA/MEDICARE TAXES	222,188.02	222,188.02	18,159.96	87,493.42	134,694.60
01-21-3052	WORKMEN'S COMPENSATION	50,000.00	50,000.00	0.00	44,310.52	5,689.48
01-21-3053	UNEMPLOYMENT INSURANCE	3,136.65	3,136.65	231.86	1,248.01	1,888.64
01-21-3054	RETIREMENT	499,535.19	499,535.19	39,036.37	183,764.53	315,770.66
01-21-3055	HEALTH INSURANCE	445,105.70	445,105.70	31,489.48	154,513.86	290,591.84
01-21-3056	LIFE INS	2,254.72	2,254.72	151.13	736.08	1,518.64
01-21-3057	DENTAL INSURANCE	29,385.20	29,385.20	2,055.61	10,014.45	19,370.75
01-21-3058	LONG-TERM DISABILITY	12,948.19	12,948.19	528.04	2,566.45	10,381.74
01-21-3060	VISION INSURANCE	3,675.10	3,675.10	263.18	1,277.86	2,397.24
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		4,404,871.27	4,404,871.27	335,737.06	1,662,643.84	2,742,227.43
Category: 35 - SUPPLIES						
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	1,000.00	1,000.00	0.00	106.22	893.78
01-21-3503	OFFICE SUPPLIES	10,000.00	10,000.00	0.00	2,142.51	7,857.49
01-21-3504	WEARING APPAREL	29,474.00	29,474.00	3,001.97	13,546.65	15,927.35
01-21-3505	CRIME PREVENTION SUPPLIES	5,000.00	5,000.00	0.00	501.38	4,498.62
01-21-3508	CRIME SCENE SUPPLIES	8,000.00	8,000.00	0.00	7,161.30	838.70
01-21-3510	BOOKS AND PERIODICALS	6,450.00	6,450.00	0.00	5,849.13	600.87
01-21-3515	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	1,839.68	160.32
01-21-3519	AMMUNITION AND TARGETS	10,000.00	10,000.00	2,517.49	4,217.49	5,782.51
01-21-3520	FOOD	4,800.00	4,800.00	0.00	2,794.29	2,005.71
01-21-3523	TOOLS/EQUIPMENT	16,700.00	16,700.00	0.00	6,288.75	10,411.25
01-21-3534	PARTS AND MATERIALS	500.00	500.00	0.00	0.00	500.00
Category: 35 - SUPPLIES Total:		93,924.00	93,924.00	5,519.46	44,447.40	49,476.60
Category: 45 - MAINTENANCE						
01-21-4501	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	364.70	1,465.58	4,131.42
01-21-4503	RADIO AND RADAR EQUIPMENT	12,500.00	12,500.00	0.00	94.96	12,405.04
01-21-4510	VEHICLE CLEANING	3,000.00	3,000.00	16.00	2,673.25	326.75
01-21-4520	AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	6,320.89	22,121.07	27,878.93
01-21-4599	MISCELLANEOUS EQUIPMENT	1,300.00	1,300.00	0.00	1,024.83	275.17
Category: 45 - MAINTENANCE Total:		72,397.00	72,397.00	6,701.59	27,379.69	45,017.31
Category: 50 - SERVICES						
01-21-5012	PRINTING	2,000.00	2,000.00	391.55	1,265.99	734.01
01-21-5015	LAB TESTS	2,400.00	2,400.00	0.00	0.00	2,400.00
01-21-5020	COMMUNICATIONS	19,799.72	19,799.72	2,092.22	4,576.82	15,222.90
01-21-5022	RENTAL OF EQUIPMENT	10,000.00	10,000.00	865.00	3,190.00	6,810.00
01-21-5027	MEMBERSHIPS	2,600.00	2,600.00	0.00	447.17	2,152.83
01-21-5029	TRAVEL/TRAINING	53,250.00	53,250.00	492.55	32,478.47	20,771.53
01-21-5030	MAINTENANCE AGREEMENT	157,150.00	157,150.00	0.00	3,695.00	153,455.00
Category: 50 - SERVICES Total:		247,199.72	247,199.72	3,841.32	45,653.45	201,546.27
Category: 54 - SUNDRY						
01-21-5402	JAIL EXPENSE	3,000.00	3,000.00	0.00	0.00	3,000.00
Category: 54 - SUNDRY Total:		3,000.00	3,000.00	0.00	0.00	3,000.00
Category: 55 - PROFESSIONAL SERVICES						
01-21-5515	CONSULTANT SERVICES	1,800.00	1,800.00	0.00	1,544.00	256.00
Category: 55 - PROFESSIONAL SERVICES Total:		1,800.00	1,800.00	0.00	1,544.00	256.00
Category: 60 - OTHER SERVICES						
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	25,000.00	25,000.00	0.00	24,890.04	109.96
01-21-6005	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
Category: 60 - OTHER SERVICES Total:		25,340.00	25,340.00	0.00	24,890.04	449.96

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For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 65 - CAPITAL OUTLAY					
01-21-6572 SPECIAL EQUIPMENT-	115,000.00	115,000.00	0.00	0.00	115,000.00
01-21-6574 COMPUTER SOFTWARE	0.00	0.00	0.00	1,779.00	-1,779.00
Category: 65 - CAPITAL OUTLAY Total:	115,000.00	115,000.00	0.00	1,779.00	113,221.00
Category: 97 - INTERFUND ACTIVITY					
01-21-9772 TECHNOLOGY USER FEE	1,987.50	1,987.50	0.00	0.00	1,987.50
Category: 97 - INTERFUND ACTIVITY Total:	1,987.50	1,987.50	0.00	0.00	1,987.50
Department: 21 - POLICE Total:	4,965,519.49	4,965,519.49	351,799.43	1,808,337.42	3,157,182.07

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 23 - COMMUNICATIONS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-23-3001	SALARIES	610,976.85	610,976.85	42,990.93	186,860.35	424,116.50
01-23-3003	LONGEVITY	2,759.90	2,759.90	198.48	926.44	1,833.46
01-23-3007	OVERTIME	94,000.00	94,000.00	6,638.95	38,673.75	55,326.25
01-23-3010	INCENTIVES	9,359.74	9,359.74	1,283.06	5,639.19	3,720.55
01-23-3051	FICA/MEDICARE TAXES	48,434.86	48,434.86	3,790.62	17,207.18	31,227.68
01-23-3052	WORKMEN'S COMPENSATION	1,800.00	1,800.00	0.00	1,258.98	541.02
01-23-3053	UNEMPLOYMENT INSURANCE	717.10	717.10	72.59	313.10	404.00
01-23-3054	RETIREMENT	106,028.43	106,028.43	8,175.59	36,302.76	69,725.67
01-23-3055	HEALTH INSURANCE	130,593.06	130,593.06	6,890.36	33,275.18	97,317.88
01-23-3056	LIFE INS	634.14	634.14	45.82	191.45	442.69
01-23-3057	DENTAL INSURANCE	8,216.78	8,216.78	435.95	1,970.59	6,246.19
01-23-3058	LONG-TERM DISABILITY	2,735.75	2,735.75	116.55	500.53	2,235.22
01-23-3060	VISION INSURANCE	1,136.46	1,136.46	70.16	317.43	819.03
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,017,393.07	1,017,393.07	70,709.06	323,436.93	693,956.14
Category: 35 - SUPPLIES						
01-23-3502	POSTAGE	100.00	100.00	0.00	0.00	100.00
01-23-3503	OFFICE SUPPLIES	6,390.00	6,390.00	0.00	2,160.85	4,229.15
01-23-3504	WEARING APPAREL	3,475.00	3,475.00	0.00	1,205.00	2,270.00
01-23-3510	BOOKS AND PERIODICALS	400.00	400.00	0.00	0.00	400.00
01-23-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	144.91	2,855.09
Category: 35 - SUPPLIES Total:		13,365.00	13,365.00	0.00	3,510.76	9,854.24
Category: 45 - MAINTENANCE						
01-23-4501	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	0.00	6,800.00
01-23-4503	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	225.00	1,025.00
01-23-4505	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
01-23-4599	MISCELLANEOUS EQUIPMENT	1,000.00	1,000.00	0.00	5.47	994.53
Category: 45 - MAINTENANCE Total:		22,450.00	22,450.00	0.00	230.47	22,219.53
Category: 50 - SERVICES						
01-23-5012	PRINTING	100.00	100.00	0.00	0.00	100.00
01-23-5020	COMMUNICATIONS	3,600.08	3,600.08	282.82	755.33	2,844.75
01-23-5024	RADIO USAGE FEES	2,000.00	2,000.00	89.00	356.00	1,644.00
01-23-5027	MEMBERSHIPS	1,200.00	1,200.00	0.00	590.15	609.85
01-23-5029	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	212.50	9,787.50
Category: 50 - SERVICES Total:		16,900.08	16,900.08	371.82	1,913.98	14,986.10
Category: 60 - OTHER SERVICES						
01-23-6005	SURETY BONDS	600.00	600.00	0.00	0.00	600.00
Category: 60 - OTHER SERVICES Total:		600.00	600.00	0.00	0.00	600.00
Category: 97 - INTERFUND ACTIVITY						
01-23-9772	TECHNOLOGY USER FEE	53,100.00	53,100.00	0.00	0.00	53,100.00
Category: 97 - INTERFUND ACTIVITY Total:		53,100.00	53,100.00	0.00	0.00	53,100.00
Department: 23 - COMMUNICATIONS Total:		1,123,808.15	1,123,808.15	71,080.88	329,092.14	794,716.01

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 25 - FIRE DEPARTMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-25-3001	SALARIES	1,756,560.21	1,756,560.21	140,314.41	660,203.49	1,096,356.72
01-25-3002	WAGES	45,000.00	45,000.00	7,923.22	28,346.07	16,653.93
01-25-3003	LONGEVITY	4,260.36	4,260.36	401.58	1,910.02	2,350.34
01-25-3007	OVERTIME	276,000.00	276,000.00	40,922.84	179,844.75	96,155.25
01-25-3010	INCENTIVES	89,439.80	89,439.80	4,172.24	16,980.34	72,459.46
01-25-3051	FICA/MEDICARE TAXES	148,618.04	148,618.04	14,571.50	66,699.70	81,918.34
01-25-3052	WORKMEN'S COMPENSATION	32,000.00	32,000.00	0.00	22,701.82	9,298.18
01-25-3053	UNEMPLOYMENT INSURANCE	2,171.21	2,171.21	212.74	1,057.54	1,113.67
01-25-3054	RETIREMENT	303,535.61	303,535.61	29,680.84	134,175.63	169,359.98
01-25-3055	HEALTH INSURANCE	281,764.55	281,764.55	22,138.72	104,021.63	177,742.92
01-25-3056	LIFE INS	1,362.90	1,362.90	104.91	489.20	873.70
01-25-3057	DENTAL INSURANCE	18,660.68	18,660.68	1,384.92	6,498.34	12,162.34
01-25-3058	LONG-TERM DISABILITY	7,803.94	7,803.94	351.45	1,648.90	6,155.04
01-25-3059	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	0.00	26,000.00
01-25-3060	VISION INSURANCE	2,395.50	2,395.50	184.42	863.00	1,532.50
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		2,995,572.80	2,995,572.80	262,363.79	1,225,440.43	1,770,132.37
Category: 35 - SUPPLIES						
01-25-3502	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	14.83	485.17
01-25-3503	OFFICE SUPPLIES	6,999.00	6,999.00	0.00	912.32	6,086.68
01-25-3504	WEARING APPAREL	162,350.00	162,350.00	10,192.53	56,307.23	106,042.77
01-25-3505	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	2,513.00	387.00
01-25-3510	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
01-25-3515	MEDICAL SUPPLIES	40,000.00	40,000.00	0.00	13,587.44	26,412.56
01-25-3517	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	551.72	848.28
01-25-3520	FOOD	11,900.00	11,900.00	0.00	2,911.83	8,988.17
01-25-3523	TOOLS/EQUIPMENT	69,000.00	69,000.00	7,701.92	14,915.46	54,084.54
01-25-3524	FEMA SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00
01-25-3525	FEMA EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00
Category: 35 - SUPPLIES Total:		306,199.00	306,199.00	17,894.45	91,713.83	214,485.17
Category: 45 - MAINTENANCE						
01-25-4501	FURN, FIXT, & OFFICE EQPT.	10,700.00	10,700.00	0.00	1,198.95	9,501.05
01-25-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00
01-25-4520	AUTO REPAIR/OUTSOURCED	75,000.00	75,000.00	3,066.99	-41.00	75,041.00
01-25-4599	MAINTENANCE-MISC EQUIPMENT	45,749.00	45,749.00	1,794.79	7,675.27	38,073.73
Category: 45 - MAINTENANCE Total:		133,949.00	133,949.00	4,861.78	8,833.22	125,115.78
Category: 50 - SERVICES						
01-25-5012	PRINTING	750.00	750.00	0.00	0.00	750.00
01-25-5014	MEDICAL EXPENSES	31,000.00	31,000.00	0.00	0.00	31,000.00
01-25-5020	COMMUNICATIONS	14,843.04	14,843.04	2,200.22	3,178.04	11,665.00
01-25-5024	RADIO USAGE FEES	15,900.00	15,900.00	1,112.50	4,450.00	11,450.00
01-25-5027	MEMBERSHIPS	7,115.00	7,115.00	0.00	648.16	6,466.84
01-25-5029	TRAVEL/TRAINING	22,525.00	22,525.00	65.33	8,584.89	13,940.11
Category: 50 - SERVICES Total:		92,133.04	92,133.04	3,378.05	16,861.09	75,271.95
Category: 54 - SUNDRY						
01-25-5405	LICENSES/PERMITS	1,299.00	1,299.00	0.00	0.00	1,299.00
Category: 54 - SUNDRY Total:		1,299.00	1,299.00	0.00	0.00	1,299.00
Category: 55 - PROFESSIONAL SERVICES						
01-25-5508	MEDICAL AND OTHER WASTE-DISP	1,800.00	1,800.00	62.16	186.48	1,613.52
01-25-5512	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
01-25-5516	COLLECTION AGENCY FEES	81,200.00	81,200.00	3,916.27	14,324.18	66,875.82
Category: 55 - PROFESSIONAL SERVICES Total:		88,300.00	88,300.00	3,978.43	14,510.66	73,789.34
Category: 65 - CAPITAL OUTLAY						
01-25-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	1,193.82	-1,193.82
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	1,193.82	-1,193.82
Department: 25 - FIRE DEPARTMENT Total:		3,617,452.84	3,617,452.84	292,476.50	1,358,553.05	2,258,899.79

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Department: 30 - PUBLIC WORKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-30-3001	SALARIES	98,398.56	98,398.56	7,348.66	34,766.78	63,631.78
01-30-3003	LONGEVITY	479.96	479.96	41.54	183.62	296.34
01-30-3051	FICA/MEDICARE TAXES	7,561.81	7,561.81	562.70	2,661.00	4,900.81
01-30-3052	WORKMEN'S COMPENSATION	350.00	350.00	0.00	139.89	210.11
01-30-3053	UNEMPLOYMENT INSURANCE	99.30	99.30	9.09	44.40	54.90
01-30-3054	RETIREMENT	17,084.71	17,084.71	1,198.23	5,524.29	11,560.42
01-30-3055	HEALTH INSURANCE	8,575.63	8,575.63	657.16	3,144.98	5,430.65
01-30-3056	LIFE INS	70.74	70.74	5.42	25.94	44.80
01-30-3057	DENTAL INSURANCE	489.88	489.88	37.54	179.66	310.22
01-30-3058	LONG-TERM DISABILITY	471.83	471.83	19.42	91.89	379.94
01-30-3060	VISION INSURANCE	107.52	107.52	8.24	39.43	68.09
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		133,689.94	133,689.94	9,888.00	46,801.88	86,888.06
Category: 35 - SUPPLIES						
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	8.86	91.14
01-30-3503	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	1,499.64	1,500.36
01-30-3504	WEARING APPAREL	250.00	250.00	0.00	313.97	-63.97
01-30-3510	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
01-30-3520	FOOD	2,500.00	2,500.00	0.00	1,501.55	998.45
Category: 35 - SUPPLIES Total:		5,950.00	5,950.00	0.00	3,324.02	2,625.98
Category: 50 - SERVICES						
01-30-5012	PRINTING	300.00	300.00	0.00	119.24	180.76
01-30-5020	COMMUNICATIONS	2,819.80	2,819.80	696.11	2,197.67	622.13
01-30-5027	MEMBERSHIPS	8,000.00	8,000.00	0.00	6,656.68	1,343.32
01-30-5029	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	120.00	3,880.00
Category: 50 - SERVICES Total:		15,119.80	15,119.80	696.11	9,093.59	6,026.21
Category: 55 - PROFESSIONAL SERVICES						
01-30-5515	CONSULTANT SERVICES	70,000.00	70,000.00	1,760.00	26,098.75	43,901.25
Category: 55 - PROFESSIONAL SERVICES Total:		70,000.00	70,000.00	1,760.00	26,098.75	43,901.25
Category: 65 - CAPITAL OUTLAY						
01-30-6574	COMPUTER SOFTWARE	1,600.00	1,600.00	0.00	0.00	1,600.00
Category: 65 - CAPITAL OUTLAY Total:		1,600.00	1,600.00	0.00	0.00	1,600.00
Category: 97 - INTERFUND ACTIVITY						
01-30-9772	TECHNOLOGY USER FEE	1,975.00	1,975.00	0.00	0.00	1,975.00
01-30-9791	EQUIPMENT USER FEE	8,752.00	8,752.00	0.00	0.00	8,752.00
Category: 97 - INTERFUND ACTIVITY Total:		10,727.00	10,727.00	0.00	0.00	10,727.00
Department: 30 - PUBLIC WORKS Total:		237,086.74	237,086.74	12,344.11	85,318.24	151,768.50

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Department: 31 - COMMUNITY DEVELOPMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-31-3001	SALARIES	200,822.68	200,822.68	16,411.99	72,871.90	127,950.78
01-31-3002	WAGES	0.00	0.00	1,600.00	2,400.00	-2,400.00
01-31-3003	LONGEVITY	360.10	360.10	36.94	176.78	183.32
01-31-3007	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
01-31-3010	INCENTIVES	479.96	479.96	429.22	2,054.12	-1,574.16
01-31-3051	FICA/MEDICARE TAXES	14,732.54	14,732.54	1,360.37	5,674.32	9,058.22
01-31-3052	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	449.73	650.27
01-31-3053	UNEMPLOYMENT INSURANCE	202.66	202.66	21.88	70.10	132.56
01-31-3054	RETIREMENT	34,690.64	34,690.64	2,739.51	11,872.14	22,818.50
01-31-3055	HEALTH INSURANCE	45,467.50	45,467.50	3,497.50	16,738.04	28,729.46
01-31-3056	LIFE INS	94.90	94.90	7.30	34.94	59.96
01-31-3057	DENTAL INSURANCE	2,993.90	2,993.90	211.86	1,013.91	1,979.99
01-31-3058	LONG-TERM DISABILITY	991.67	991.67	43.31	192.47	799.20
01-31-3060	VISION INSURANCE	367.64	367.64	28.28	135.34	232.30
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		303,304.19	303,304.19	26,388.16	113,683.79	189,620.40
Category: 35 - SUPPLIES						
01-31-3503	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	1,082.97	1,917.03
01-31-3504	WEARING APPAREL	750.00	750.00	0.00	295.90	454.10
01-31-3510	BOOKS AND PERIODICALS	700.00	700.00	0.00	0.00	700.00
01-31-3521	ANIMAL CONTROL	5,000.00	5,000.00	0.00	0.00	5,000.00
01-31-3523	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
Category: 35 - SUPPLIES Total:		9,750.00	9,750.00	0.00	1,378.87	8,371.13
Category: 45 - MAINTENANCE						
01-31-4501	MAINT.-FURNITURE AND EQUIP.	0.00	0.00	0.00	526.47	-526.47
Category: 45 - MAINTENANCE Total:		0.00	0.00	0.00	526.47	-526.47
Category: 50 - SERVICES						
01-31-5008	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
01-31-5012	PRINTING	600.00	600.00	0.00	35.10	564.90
01-31-5020	COMMUNICATIONS	3,599.80	3,599.80	379.05	1,410.45	2,189.35
01-31-5027	MEMBERSHIPS	900.00	900.00	0.00	297.18	602.82
01-31-5029	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	3,259.40	1,240.60
Category: 50 - SERVICES Total:		9,699.80	9,699.80	379.05	5,002.13	4,697.67
Category: 55 - PROFESSIONAL SERVICES						
01-31-5515	CONSULTANT	150,000.00	150,000.00	6,590.00	61,639.99	88,360.01
Category: 55 - PROFESSIONAL SERVICES Total:		150,000.00	150,000.00	6,590.00	61,639.99	88,360.01
Category: 65 - CAPITAL OUTLAY						
01-31-6571	OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	0.00	600.00
Category: 65 - CAPITAL OUTLAY Total:		600.00	600.00	0.00	0.00	600.00
Category: 97 - INTERFUND ACTIVITY						
01-31-9772	TECHNOLOGY USER FEE	2,725.00	2,725.00	0.00	0.00	2,725.00
Category: 97 - INTERFUND ACTIVITY Total:		2,725.00	2,725.00	0.00	0.00	2,725.00
Department: 31 - COMMUNITY DEVELOPMENT Total:		476,078.99	476,078.99	33,357.21	182,231.25	293,847.74

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Department: 32 - STREETS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-32-3001	SALARIES	225,016.27	225,016.27	13,395.20	61,276.62	163,739.65
01-32-3003	LONGEVITY	1,920.36	1,920.36	34.63	298.08	1,622.28
01-32-3007	OVERTIME	15,000.00	15,000.00	181.41	326.54	14,673.46
01-32-3010	INCENTIVES	959.92	959.92	36.92	176.69	783.23
01-32-3051	FICA/MEDICARE TAXES	16,136.80	16,136.80	980.40	4,440.71	11,696.09
01-32-3052	WORKMEN'S COMPENSATION	5,602.00	5,602.00	0.00	5,367.83	234.17
01-32-3053	UNEMPLOYMENT INSURANCE	242.91	242.91	20.84	79.16	163.75
01-32-3054	RETIREMENT	38,742.41	38,742.41	2,204.09	9,688.83	29,053.58
01-32-3055	HEALTH INSURANCE	83,668.78	83,668.78	3,577.04	17,028.24	66,640.54
01-32-3056	LIFE INS	281.84	281.84	16.26	64.27	217.57
01-32-3057	DENTAL	4,246.84	4,246.84	187.05	771.20	3,475.64
01-32-3058	LONG-TERM DISABILITY	1,102.57	1,102.57	34.96	142.41	960.16
01-32-3060	VISION INSURANCE	567.32	567.32	27.38	118.41	448.91
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		393,488.02	393,488.02	20,696.18	99,778.99	293,709.03
Category: 35 - SUPPLIES						
01-32-3504	WEARING APPAREL	3,000.00	3,000.00	213.26	563.16	2,436.84
01-32-3523	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	228.20	3,771.80
01-32-3534	PARTS AND MATERIALS	50,000.00	50,000.00	1,896.69	8,684.70	41,315.30
Category: 35 - SUPPLIES Total:		57,000.00	57,000.00	2,109.95	9,476.06	47,523.94
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-32-4002	STREET SIGNS	10,000.00	10,000.00	346.82	6,434.56	3,565.44
01-32-4003	STREET MAINTENANCE MAT'L	30,000.00	30,000.00	32,546.47	32,995.85	-2,995.85
01-32-4004	SIDEWALK REPLACEMENT	25,000.00	25,000.00	0.00	13,400.00	11,600.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		65,000.00	65,000.00	32,893.29	52,830.41	12,169.59
Category: 45 - MAINTENANCE						
01-32-4503	RADIO/RADAR EQUIPMENT	800.00	800.00	0.00	0.00	800.00
01-32-4598	ORNMNTL STREET LIGHT MAIN	3,000.00	3,000.00	0.00	0.00	3,000.00
Category: 45 - MAINTENANCE Total:		3,800.00	3,800.00	0.00	0.00	3,800.00
Category: 50 - SERVICES						
01-32-5016	STREET LIGHTING	185,000.00	185,000.00	23,869.42	83,556.27	101,443.73
01-32-5020	COMMUNICATIONS	1,900.00	1,900.00	396.56	1,374.75	525.25
01-32-5022	RENTAL OF EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00
01-32-5029	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	1,007.50	3,992.50
Category: 50 - SERVICES Total:		194,900.00	194,900.00	24,265.98	85,938.52	108,961.48
Category: 55 - PROFESSIONAL SERVICES						
01-32-5507	MOSQUITO SPRAYING	16,000.00	16,000.00	0.00	3,445.00	12,555.00
01-32-5515	CONSULTANT SERVICES	5,000.00	5,000.00	1,110.00	1,110.00	3,890.00
Category: 55 - PROFESSIONAL SERVICES Total:		21,000.00	21,000.00	1,110.00	4,555.00	16,445.00
Category: 97 - INTERFUND ACTIVITY						
01-32-9772	TECHNOLOGY USER FEE	875.00	875.00	0.00	0.00	875.00
01-32-9791	EQUIPMENT USER FEE	80,873.47	80,873.47	0.00	0.00	80,873.47
Category: 97 - INTERFUND ACTIVITY Total:		81,748.47	81,748.47	0.00	0.00	81,748.47
Department: 32 - STREETS Total:		816,936.49	816,936.49	81,075.40	252,578.98	564,357.51

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Department: 33 - BUILDING MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-33-3001	SALARIES	97,179.26	97,179.26	11,670.40	42,452.48	54,726.78
01-33-3002	WAGES	0.00	0.00	0.00	9,624.72	-9,624.72
01-33-3007	OVERTIME	2,000.00	2,000.00	0.00	74.71	1,925.29
01-33-3051	FICA/MEDICARE TAXES	4,258.93	4,258.93	892.78	3,989.61	269.32
01-33-3052	WORKMEN'S COMPENSATION	1,889.00	1,889.00	0.00	1,894.95	-5.95
01-33-3053	UNEMPLOYMENT INSURANCE	61.09	61.09	14.71	75.84	-14.75
01-33-3054	RETIREMENT	16,520.48	16,520.48	1,874.05	8,055.61	8,464.87
01-33-3055	HEALTH INSURANCE	45,143.80	44,783.80	0.00	0.00	44,783.80
01-33-3056	LIFE INS	140.92	140.92	10.84	48.78	92.14
01-33-3057	DENTAL	2,505.88	2,505.88	75.08	337.86	2,168.02
01-33-3058	LONG-TERM DISABILITY	476.18	476.18	30.54	134.31	341.87
01-33-3060	VISION INSURANCE	306.80	306.80	16.48	74.16	232.64
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		170,482.34	170,122.34	14,584.88	66,763.03	103,359.31
Category: 35 - SUPPLIES						
01-33-3504	WEARING APPAREL	750.00	750.00	0.00	1,065.92	-315.92
01-33-3517	JANITORIAL SUPPLIES	10,000.00	10,000.00	0.00	13,531.94	-3,531.94
01-33-3520	FOOD	500.00	500.00	0.00	262.98	237.02
01-33-3523	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	2,125.84	-1,125.84
01-33-3540	POWERED EQUIPMENT	1,500.00	1,500.00	0.00	782.75	717.25
01-33-3541	SAFETY PRODUCTS	750.00	750.00	0.00	0.00	750.00
01-33-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
01-33-3543	SECURITY SUPPLIES	7,000.00	7,000.00	0.00	585.23	6,414.77
Category: 35 - SUPPLIES Total:		21,750.00	21,750.00	0.00	18,354.66	3,395.34
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-33-4001	MAINTENANCE-BLDG & GROUNDS	6,000.00	6,000.00	0.00	2,406.84	3,593.16
01-33-4011	CITY HALL/CIVIC CENTER BUILDING MAINT...	13,500.00	13,500.00	0.00	4,967.04	8,532.96
01-33-4021	POLICE DEPARTMENT BUILDING MAINTEN...	13,000.00	13,000.00	0.00	2,709.57	10,290.43
01-33-4025	FIRE DEPARTMENT BUILDING MAINTENAN...	13,000.00	13,000.00	0.00	4,757.85	8,242.15
01-33-4030	PUBLIC WORKS BULDING MAINTENANCE	7,000.00	7,000.00	0.00	2,662.00	4,338.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		52,500.00	52,500.00	0.00	17,503.30	34,996.70
Category: 45 - MAINTENANCE						
01-33-4501	FURN.,FIXT.,& OFF. MACH.	3,000.00	3,000.00	0.00	2,505.33	494.67
Category: 45 - MAINTENANCE Total:		3,000.00	3,000.00	0.00	2,505.33	494.67
Category: 50 - SERVICES						
01-33-5017	UTILITIES	105,000.00	105,000.00	9,292.35	48,695.19	56,304.81
01-33-5020	COMMUNICATIONS	0.00	360.00	32.30	48.45	311.55
01-33-5029	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
01-33-5040	BUILDING MAINT-OUTSOURCING	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 50 - SERVICES Total:		108,000.00	108,360.00	9,324.65	48,743.64	59,616.36
Category: 55 - PROFESSIONAL SERVICES						
01-33-5521	PEST CONTROL SERVICES	4,000.00	4,000.00	0.00	538.05	3,461.95
01-33-5530	PROFESSIONAL SERVICES	6,000.00	6,000.00	0.00	2,015.00	3,985.00
Category: 55 - PROFESSIONAL SERVICES Total:		10,000.00	10,000.00	0.00	2,553.05	7,446.95
Category: 65 - CAPITAL OUTLAY						
01-33-6580	BLDG & GROUND IMPROVEMENT	70,000.00	70,000.00	2,332.40	45,089.97	24,910.03
01-33-6598	FURN. & EQUIPMENT	0.00	0.00	0.00	1,105.00	-1,105.00
Category: 65 - CAPITAL OUTLAY Total:		70,000.00	70,000.00	2,332.40	46,194.97	23,805.03
Category: 97 - INTERFUND ACTIVITY						
01-33-9772	TECHNOLOGY USER FEE	425.00	425.00	0.00	0.00	425.00
01-33-9791	EQUIPMENT USER FEE	6,964.00	6,964.00	0.00	0.00	6,964.00
Category: 97 - INTERFUND ACTIVITY Total:		7,389.00	7,389.00	0.00	0.00	7,389.00
Department: 33 - BUILDING MAINTENANCE Total:		443,121.34	443,121.34	26,241.93	202,617.98	240,503.36

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Department: 35 - SOLID WASTE						
Category: 55 - PROFESSIONAL SERVICES						
01-35-5508	SOLID WASTECOLLECTION SERVICES	428,406.00	428,406.00	31,223.49	164,800.79	263,605.21
01-35-5509	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
01-35-5519	RECYCLING PROGRAM	111,656.00	111,656.00	8,992.56	44,300.64	67,355.36
Category: 55 - PROFESSIONAL SERVICES Total:		542,962.00	542,962.00	40,216.05	209,101.43	333,860.57
Department: 35 - SOLID WASTE Total:		542,962.00	542,962.00	40,216.05	209,101.43	333,860.57

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
Category: 30 - SALARIES, WAGES, & BENEFITS					
01-36-3052 WORKMEN'S COMPENSATION	0.00	0.00	0.00	2,635.17	-2,635.17
Category: 30 - SALARIES, WAGES, & BENEFITS Total:	0.00	0.00	0.00	2,635.17	-2,635.17
Category: 35 - SUPPLIES					
01-36-3514 FUEL AND OIL	169,000.00	169,000.00	10,378.09	45,851.37	123,148.63
Category: 35 - SUPPLIES Total:	169,000.00	169,000.00	10,378.09	45,851.37	123,148.63
Category: 45 - MAINTENANCE					
01-36-4520 AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	351.94	11,378.40	38,621.60
Category: 45 - MAINTENANCE Total:	50,000.00	50,000.00	351.94	11,378.40	38,621.60
Category: 50 - SERVICES					
01-36-5020 COMMUNICATIONS	1,500.00	1,500.00	44.18	440.75	1,059.25
Category: 50 - SERVICES Total:	1,500.00	1,500.00	44.18	440.75	1,059.25
Category: 54 - SUNDRY					
01-36-5405 LICENSES/PERMITS	3,500.00	3,500.00	83.75	1,651.01	1,848.99
Category: 54 - SUNDRY Total:	3,500.00	3,500.00	83.75	1,651.01	1,848.99
Category: 65 - CAPITAL OUTLAY					
01-36-6574 COMPUTER SOFTWARE	13,700.00	13,700.00	0.00	4,942.95	8,757.05
Category: 65 - CAPITAL OUTLAY Total:	13,700.00	13,700.00	0.00	4,942.95	8,757.05
Category: 97 - INTERFUND ACTIVITY					
01-36-9772 TECHNOLOGY USER FEE	1,050.00	1,050.00	0.00	0.00	1,050.00
Category: 97 - INTERFUND ACTIVITY Total:	1,050.00	1,050.00	0.00	0.00	1,050.00
Department: 36 - FLEET SERVICES Total:	238,750.00	238,750.00	10,857.96	66,899.65	171,850.35

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 38 - RECREATION						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-38-3001	SALARIES	74,024.20	74,024.20	0.00	21,265.11	52,759.09
01-38-3002	WAGES	100,000.00	100,000.00	138.00	2,085.75	97,914.25
01-38-3003	LONGEVITY	120.00	120.00	0.00	29.04	90.96
01-38-3010	INCENTIVES	600.08	600.08	46.16	243.99	356.09
01-38-3051	FICA/MEDICARE TAXES	13,333.54	13,333.54	14.06	1,798.11	11,535.43
01-38-3052	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00
01-38-3053	UNEMPLOYMENT INSURANCE	174.74	174.74	0.29	30.04	144.70
01-38-3054	RETIREMENT	12,788.12	12,788.12	13.30	3,369.69	9,418.43
01-38-3055	HEALTH INSURANCE	8,543.08	8,543.08	12.32	2,265.14	6,277.94
01-38-3056	LIFE INS	70.46	70.46	0.08	18.68	51.78
01-38-3057	DENTAL	488.02	488.02	0.72	129.43	358.59
01-38-3058	LONG-TERM DISABILITY	365.07	365.07	0.22	54.92	310.15
01-38-3060	VISION INSURANCE	107.12	107.12	0.14	28.36	78.76
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		211,614.43	211,614.43	225.29	31,318.26	180,296.17
Category: 35 - SUPPLIES						
01-38-3503	OFFICE SUPPLIES	500.00	500.00	0.00	19.97	480.03
01-38-3504	WEARING APPAREL	3,500.00	3,500.00	0.00	1,035.00	2,465.00
01-38-3506	CHEMICALS	500.00	500.00	0.00	0.00	500.00
01-38-3517	JANITORIAL SUPPLIES	400.00	400.00	0.00	0.00	400.00
01-38-3523	TOOLS/EQUIPMENT	250.00	250.00	0.00	216.49	33.51
01-38-3526	MINOR EQUIPMENT	250.00	250.00	0.00	0.00	250.00
01-38-3531	RECREATION & EVENTS	3,000.00	3,000.00	0.00	2,695.53	304.47
01-38-3532	RECREATION AWARDS/PRIZES	2,500.00	2,500.00	0.00	1,609.56	890.44
01-38-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
01-38-3547	POOL SUPPLIES	5,000.00	5,000.00	0.00	136.23	4,863.77
Category: 35 - SUPPLIES Total:		16,150.00	16,150.00	0.00	5,712.78	10,437.22
Category: 45 - MAINTENANCE						
01-38-4512	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 45 - MAINTENANCE Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 50 - SERVICES						
01-38-5012	PRINTING	8,500.00	8,500.00	0.00	-750.00	9,250.00
01-38-5020	COMMUNICATIONS	1,359.96	1,359.96	81.10	239.33	1,120.63
01-38-5022	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00
01-38-5027	MEMBERSHIPS/SUBSCRIPTIONS	850.00	850.00	0.00	344.98	505.02
01-38-5029	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	2,503.27	1,996.73
01-38-5043	GENERAL ADVERTISING	5,000.00	5,000.00	0.00	790.05	4,209.95
01-38-5046	FOUNDER'S DAY	50,000.00	50,000.00	-1,000.00	-677.11	50,677.11
01-38-5047	EGG HUNTS	2,000.00	2,000.00	0.00	0.00	2,000.00
01-38-5048	FOURTH OF JULY	12,000.00	12,000.00	0.00	5,058.49	6,941.51
01-38-5049	FALL FROLIC	3,000.00	3,000.00	0.00	2,917.51	82.49
01-38-5050	HOLIDAY IN THE VILLAGE	7,000.00	7,000.00	0.00	5,472.42	1,527.58
01-38-5051	FOOD TRUCK RALLY	3,000.00	3,000.00	0.00	3,000.00	0.00
01-38-5052	CONCERT SERIES	8,000.00	8,000.00	0.00	4,211.29	3,788.71
01-38-5053	MOVIE SERIES	2,000.00	2,000.00	0.00	480.00	1,520.00
01-38-5054	POOL EVENTS	1,500.00	1,500.00	0.00	0.00	1,500.00
01-38-5055	RECREATIONAL ACTIVITIES	5,000.00	5,000.00	210.44	3,236.59	1,763.41
Category: 50 - SERVICES Total:		114,209.96	114,209.96	-708.46	26,826.82	87,383.14
Category: 55 - PROFESSIONAL SERVICES						
01-38-5530	PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	0.00	21,500.00
Category: 55 - PROFESSIONAL SERVICES Total:		21,500.00	21,500.00	0.00	0.00	21,500.00
Category: 65 - CAPITAL OUTLAY						
01-38-6598	MISCELLANEOUS EQUIPMENT	0.00	0.00	0.00	3,860.00	-3,860.00
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	3,860.00	-3,860.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
01-38-9772 TECHNOLOGY USER FEE	1,100.00	1,100.00	0.00	0.00	1,100.00
Category: 97 - INTERFUND ACTIVITY Total:	1,100.00	1,100.00	0.00	0.00	1,100.00
Department: 38 - RECREATION Total:	365,574.39	365,574.39	-483.17	67,717.86	297,856.53

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For Fiscal: 2023-2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 39 - PARKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-39-3001	SALARIES	452,544.44	452,544.44	32,158.34	138,312.81	314,231.63
01-39-3003	LONGEVITY	1,080.04	1,080.04	193.86	891.46	188.58
01-39-3007	OVERTIME	3,000.00	3,000.00	0.00	2,137.86	862.14
01-39-3010	INCENTIVES	600.08	600.08	276.92	1,394.49	-794.41
01-39-3051	FICA/MEDICARE TAXES	33,245.78	33,245.78	2,386.38	10,410.61	22,835.17
01-39-3052	WORKMEN'S COMPENSATION	7,500.00	7,500.00	0.00	6,383.58	1,116.42
01-39-3053	UNEMPLOYMENT INSURANCE	458.60	458.60	51.67	170.23	288.37
01-39-3054	RETIREMENT	77,932.17	77,932.17	5,242.88	22,390.55	55,541.62
01-39-3055	HEALTH INSURANCE	130,269.36	130,269.36	8,990.12	40,817.96	89,451.40
01-39-3056	LIFE INS	563.68	563.68	43.28	188.83	374.85
01-39-3057	DENTAL	7,728.76	7,728.76	547.70	2,495.15	5,233.61
01-39-3058	LONG-TERM DISABILITY	2,226.27	2,226.27	84.10	363.47	1,862.80
01-39-3060	VISION INSURANCE	1,029.34	1,029.34	61.88	268.45	760.89
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		718,178.52	718,178.52	50,037.13	226,225.45	491,953.07
Category: 35 - SUPPLIES						
01-39-3503	OFFICE SUPPLIES	250.00	250.00	0.00	289.40	-39.40
01-39-3504	WEARING APPAREL	5,000.00	5,000.00	0.00	3,750.75	1,249.25
01-39-3506	CHEMICALS	12,000.00	12,000.00	0.00	775.83	11,224.17
01-39-3517	JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	15.00	1,985.00
01-39-3520	FOOD	3,400.00	3,400.00	0.00	3,420.59	-20.59
01-39-3523	TOOLS/EQUIPMENT	2,000.00	2,000.00	0.00	1,277.86	722.14
01-39-3526	MINOR EQUIPMENT	3,000.00	3,000.00	0.00	3,325.72	-325.72
01-39-3534	EQUIP REPAIR PARTS	7,000.00	7,000.00	119.31	1,998.13	5,001.87
01-39-3536	LANDSCAPING MATERIALS	17,000.00	17,000.00	1,457.53	9,615.16	7,384.84
01-39-3542	FIRST AID	500.00	500.00	0.00	0.00	500.00
01-39-3544	IRRIGATION SUPPLIES	5,000.00	5,000.00	987.28	1,509.16	3,490.84
01-39-3545	POOL JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
01-39-3546	SPLASH PAD CHEMICALS	3,000.00	3,000.00	0.00	0.00	3,000.00
01-39-3547	POOL CHEMICALS	16,000.00	16,000.00	0.00	2,717.00	13,283.00
Category: 35 - SUPPLIES Total:		78,150.00	78,150.00	2,564.12	28,694.60	49,455.40
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-39-4007	POOL MAINTENANCE	17,000.00	17,000.00	0.00	3,745.00	13,255.00
01-39-4008	PARK MAINTENANCE	3,000.00	3,000.00	0.00	1,886.34	1,113.66
01-39-4031	SPLASH PAD MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
01-39-4032	CAROL FOX PARK	6,000.00	6,000.00	0.00	4,346.39	1,653.61
01-39-4033	CLARK HENRY PARK	7,000.00	7,000.00	0.00	0.00	7,000.00
01-39-4034	PHILLIPINE PARK	1,500.00	1,500.00	0.00	1,852.55	-352.55
01-39-4035	DOG PARK	3,000.00	3,000.00	0.00	0.00	3,000.00
01-39-4036	OPEN GREEN SPACE/POCKET PARKS	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-4037	HIKE AND BIKE TRAILS	3,000.00	3,000.00	0.00	0.00	3,000.00
01-39-4038	TREE MAINTENANCE AND TREE CITY USA	5,000.00	5,000.00	0.00	259.29	4,740.71
01-39-4039	MARQUEES - MAINT	5,000.00	5,000.00	0.00	0.00	5,000.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		53,500.00	53,500.00	0.00	12,089.57	41,410.43
Category: 45 - MAINTENANCE						
01-39-4511	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-4512	EQUIPMENT MAINTENANCE	3,000.00	3,000.00	0.00	380.31	2,619.69
Category: 45 - MAINTENANCE Total:		4,000.00	4,000.00	0.00	380.31	3,619.69
Category: 50 - SERVICES						
01-39-5012	PRINTING	750.00	750.00	0.00	0.00	750.00
01-39-5020	COMMUNICATIONS	5,620.04	5,620.04	305.21	1,057.02	4,563.02
01-39-5022	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	1,354.51	645.49
01-39-5027	MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00	0.00	133.18	616.82
01-39-5029	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	2,869.30	2,130.70
Category: 50 - SERVICES Total:		14,120.04	14,120.04	305.21	5,414.01	8,706.03
Category: 55 - PROFESSIONAL SERVICES						
01-39-5529	CONTRACTUAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-39-5530 PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 55 - PROFESSIONAL SERVICES Total:	5,500.00	5,500.00	0.00	0.00	5,500.00
Category: 65 - CAPITAL OUTLAY					
01-39-6516 PARKS & LANDSCAPING PROJS	40,000.00	40,000.00	730.54	5,013.57	34,986.43
01-39-6598 MISCELLANEOUS EQUIPMENT	12,000.00	12,000.00	360.78	15,279.25	-3,279.25
Category: 65 - CAPITAL OUTLAY Total:	52,000.00	52,000.00	1,091.32	20,292.82	31,707.18
Category: 97 - INTERFUND ACTIVITY					
01-39-9772 TECHNOLOGY USER FEE	2,075.00	2,075.00	0.00	0.00	2,075.00
01-39-9791 EQUIPMENT USER FEE	132,311.00	132,311.00	0.00	0.00	132,311.00
Category: 97 - INTERFUND ACTIVITY Total:	134,386.00	134,386.00	0.00	0.00	134,386.00
Department: 39 - PARKS Total:	1,059,834.56	1,059,834.56	53,997.78	293,096.76	766,737.80
Fund: 01 - GENERAL FUND Surplus (Deficit):	-6,833,010.69	-6,833,010.69	2,279,884.78	4,852,919.44	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 03 - DEBT SERVICE FUND						
Department: 50 - REVENUES						
Category: 72 - PROPERTY TAXES						
03-50-7201	CURRENT PROPERTY TAXES	1,347,194.00	1,347,194.00	537,782.51	1,328,394.54	18,799.46
03-50-7202	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	-689.68	-32,590.45	62,590.45
03-50-7203	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	645.70	2,741.18	12,258.82
	Category: 72 - PROPERTY TAXES Total:	1,392,194.00	1,392,194.00	537,738.53	1,298,545.27	93,648.73
Category: 96 - INTEREST EARNED						
03-50-9601	INTEREST EARNED	14,000.00	14,000.00	3,823.83	11,710.99	2,289.01
	Category: 96 - INTEREST EARNED Total:	14,000.00	14,000.00	3,823.83	11,710.99	2,289.01
Category: 97 - INTERFUND ACTIVITY						
03-50-9752	TRANSFER FROM UTILITY FUND	169,686.00	169,686.00	0.00	0.00	169,686.00
	Category: 97 - INTERFUND ACTIVITY Total:	169,686.00	169,686.00	0.00	0.00	169,686.00
	Department: 50 - REVENUES Total:	1,575,880.00	1,575,880.00	541,562.36	1,310,256.26	265,623.74

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE					
Category: 61 - DEBT SERVICE					
03-51-6121 PRINCIPAL/DEBT SERVICE	1,370,000.00	1,370,000.00	0.00	0.00	1,370,000.00
03-51-6122 INTEREST/DEBT SERVICE	157,200.00	157,200.00	0.00	0.00	157,200.00
03-51-6123 MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	825.00	825.00	8,175.00
Category: 61 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	825.00	825.00	1,535,375.00
Department: 51 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	825.00	825.00	1,535,375.00
Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,680.00	39,680.00	540,737.36	1,309,431.26	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 05 - MOTEL TAX FUND					
Department: 55 - REVENUES					
Category: 75 - OTHER TAXES					
05-55-7635					
MOTEL OCCUPANCY TAX	170,000.00	170,000.00	5,022.12	51,752.64	118,247.36
Category: 75 - OTHER TAXES Total:	170,000.00	170,000.00	5,022.12	51,752.64	118,247.36
Category: 96 - INTEREST EARNED					
05-55-9601					
INTEREST EARNED	12,000.00	12,000.00	76.40	398.98	11,601.02
Category: 96 - INTEREST EARNED Total:	12,000.00	12,000.00	76.40	398.98	11,601.02
Department: 55 - REVENUES Total:	182,000.00	182,000.00	5,098.52	52,151.62	129,848.38

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
Category: 50 - SERVICES					
05-56-5040 ARTS	10,000.00	10,000.00	0.00	0.00	10,000.00
05-56-5043 GENERAL ADVERTISING	8,000.00	8,000.00	0.00	5,535.00	2,465.00
05-56-5044 ADVERTISING	12,000.00	12,000.00	732.25	3,646.75	8,353.25
Category: 50 - SERVICES Total:	30,000.00	30,000.00	732.25	9,181.75	20,818.25
Category: 97 - INTERFUND ACTIVITY					
05-56-9751 TRANSFER TO GENERAL FUND	26,900.00	26,900.00	0.00	0.00	26,900.00
05-56-9753 TRANSFER TO CAPITAL IMP FUND	125,100.00	125,100.00	0.00	0.00	125,100.00
Category: 97 - INTERFUND ACTIVITY Total:	152,000.00	152,000.00	0.00	0.00	152,000.00
Department: 56 - MOTEL TAX Total:	182,000.00	182,000.00	732.25	9,181.75	172,818.25
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	0.00	0.00	4,366.27	42,969.87	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 10 - CAPITAL IMPROVEMENTS FUND						
Department: 90 - REVENUES						
Category: 96 - INTEREST EARNED						
10-90-9601	INTEREST EARNED	84,000.00	84,000.00	5,017.63	27,256.05	56,743.95
	Category: 96 - INTEREST EARNED Total:	84,000.00	84,000.00	5,017.63	27,256.05	56,743.95
Category: 97 - INTERFUND ACTIVITY						
10-90-9751	TRFR F/GENERAL FUND	9,281,348.00	9,281,348.00	0.00	0.00	9,281,348.00
10-90-9753	TRANSFER FROM MOTEL TAX FUND	125,100.00	125,100.00	0.00	0.00	125,100.00
	Category: 97 - INTERFUND ACTIVITY Total:	9,406,448.00	9,406,448.00	0.00	0.00	9,406,448.00
Category: 99 - OTHER AGENCY REVENUES						
10-90-9907	FY 20 - HOME ELEVATION	4,573,586.00	4,573,586.00	0.00	0.00	4,573,586.00
	Category: 99 - OTHER AGENCY REVENUES Total:	4,573,586.00	4,573,586.00	0.00	0.00	4,573,586.00
	Department: 90 - REVENUES Total:	14,064,034.00	14,064,034.00	5,017.63	27,256.05	14,036,777.95

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 91 - EXPENSE						
Category: 70 - CAPITAL IMPROVEMENTS						
10-91-7012	E 127 IMPROVEMENTS	300,000.00	300,000.00	10,875.81	26,069.87	273,930.13
10-91-7016	ELEVATIONS FY 20 GRANT	4,927,770.00	4,927,770.00	6,440.00	1,093,942.39	3,833,827.61
10-91-7032	REHAB/REPAIR STORM WATER LINES	200,000.00	200,000.00	0.00	0.00	200,000.00
10-91-7056	CAROL FOX PARK SANDBOX RENOV	55,000.00	55,000.00	0.00	0.00	55,000.00
10-91-7066	PLAYGROUND STRUCTURE CAROL FOX	150,000.00	150,000.00	0.00	0.00	150,000.00
10-91-7067	CLARK HENRY BASEBALL FIELD	255,000.00	255,000.00	0.00	0.00	255,000.00
10-91-7095	FIRE STATION REMODEL	550,000.00	550,000.00	0.00	0.00	550,000.00
10-91-7105	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	7,070.70	42,929.30
10-91-7127	NEW TAYLOR BLDG CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
10-91-7130	FACILITIES IMPROVEMENT	96,000.00	96,000.00	47,408.50	50,508.50	45,491.50
10-91-7131	GOLF COURSE CONVENTION CENTER	8,500,000.00	8,500,000.00	833,499.90	4,309,708.61	4,190,291.39
10-91-7134	STREET PANELS REPLACEMENT (2)	125,000.00	125,000.00	53,000.00	131,048.60	-6,048.60
10-91-7137	SIDEWALK REPL & ADD	150,000.00	150,000.00	0.00	32,597.00	117,403.00
10-91-7139	FY 23 STREET PROJECT	0.00	0.00	0.00	1,560.00	-1,560.00
10-91-7143	PMP JERSEY MEADOW NATURE TRAIL & F...	125,000.00	125,000.00	0.00	0.00	125,000.00
10-91-7148	DECORATIVE STREET LIGHTS	250,000.00	250,000.00	0.00	189,549.00	60,451.00
Category: 70 - CAPITAL IMPROVEMENTS Total:		15,733,770.00	15,733,770.00	951,224.21	5,842,054.67	9,891,715.33
Department: 91 - EXPENSE Total:		15,733,770.00	15,733,770.00	951,224.21	5,842,054.67	9,891,715.33
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):		-1,669,736.00	-1,669,736.00	-946,206.58	-5,814,798.62	
Total Surplus (Deficit):		-8,463,066.69	-8,463,066.69	1,878,781.83	390,521.95	

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND					
Department: 10 - REVENUES					
72 - PROPERTY TAXES	8,493,956.00	8,493,956.00	3,375,937.57	8,176,582.32	317,373.68
75 - OTHER TAXES	6,097,000.00	6,097,000.00	398,581.38	2,281,340.81	3,815,659.19
80 - FINES WARRANTS & BONDS	848,000.00	848,000.00	62,870.46	296,342.59	551,657.41
85 - FEE & CHARGES FOR SERVICE	397,407.00	397,407.00	27,859.07	136,534.35	260,872.65
90 - LICENSES & PERMITS	232,000.00	232,000.00	18,130.40	184,529.06	47,470.94
96 - INTEREST EARNED	800,000.00	800,000.00	58,860.08	318,688.43	481,311.57
97 - INTERFUND ACTIVITY	5,582,515.00	5,582,515.00	0.00	0.00	5,582,515.00
98 - MISCELLANEOUS REVENUE	70,000.00	70,000.00	1,468.75	12,415.18	57,584.82
99 - OTHER AGENCY REVENUES	300,000.00	300,000.00	0.00	0.00	300,000.00
Department: 10 - REVENUES Total:	22,820,878.00	22,820,878.00	3,943,707.71	11,406,432.74	11,414,445.26

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE					
30 - SALARIES, WAGES, & BENEFITS	1,052,032.40	1,052,032.40	86,129.62	411,846.22	640,186.18
35 - SUPPLIES	18,850.00	18,850.00	0.00	5,015.77	13,834.23
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	100,050.60	100,050.60	555.78	27,949.56	72,101.04
54 - SUNDRY	35,000.00	35,000.00	0.00	25,618.61	9,381.39
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	7,780.00	7,780.00	0.00	0.00	7,780.00
Department: 11 - ADMINISTRATIVE SERVICE Total:	1,216,013.00	1,216,013.00	86,685.40	470,430.16	745,582.84

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
50 - SERVICES	2,730,000.00	2,730,000.00	503,373.67	503,373.67	2,226,626.33
55 - PROFESSIONAL SERVICES	115,000.00	115,000.00	5,083.00	24,763.10	90,236.90
60 - OTHER SERVICES	172,132.00	172,132.00	1,359.16	165,061.85	7,070.15
97 - INTERFUND ACTIVITY	9,381,898.00	9,381,898.00	0.00	0.00	9,381,898.00
Department: 12 - LEGAL/OTHER SERVICES Total:	12,399,030.00	12,399,030.00	509,815.83	693,198.62	11,705,831.38

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY					
30 - SALARIES, WAGES, & BENEFITS	392,064.02	392,064.02	29,203.23	139,198.46	252,865.56
35 - SUPPLIES	3,450.00	3,450.00	0.00	499.40	2,950.60
45 - MAINTENANCE	481,814.00	481,814.00	5,970.04	75,383.22	406,430.78
50 - SERVICES	59,195.19	59,195.19	6,482.64	16,267.49	42,927.70
55 - PROFESSIONAL SERVICES	60,000.00	60,000.00	0.00	3,694.00	56,306.00
65 - CAPITAL OUTLAY	4,000.00	4,000.00	0.00	1,597.33	2,402.67
97 - INTERFUND ACTIVITY	86,240.00	86,240.00	0.00	0.00	86,240.00
Department: 13 - INFO TECHNOLOGY Total:	1,086,763.21	1,086,763.21	41,655.91	236,639.90	850,123.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING					
35 - SUPPLIES	24,000.00	24,000.00	311.92	7,821.99	16,178.01
50 - SERVICES	2,675.00	2,675.00	668.25	1,336.50	1,338.50
Department: 14 - PURCHASING Total:	26,675.00	26,675.00	980.17	9,158.49	17,516.51

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES					
30 - SALARIES, WAGES, & BENEFITS	434,499.45	434,499.45	22,429.87	107,008.60	327,490.85
35 - SUPPLIES	4,350.00	4,350.00	0.00	2,183.05	2,166.95
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	7,899.90	7,899.90	238.64	1,420.75	6,479.15
54 - SUNDRY	1,000.00	1,000.00	0.00	345.00	655.00
55 - PROFESSIONAL SERVICES	50,000.00	50,000.00	-10,000.00	-9,424.97	59,424.97
97 - INTERFUND ACTIVITY	2,775.00	2,775.00	0.00	0.00	2,775.00
Department: 15 - ACCOUNTING SERVICES Total:	501,024.35	501,024.35	12,668.51	101,532.43	399,491.92

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE					
30 - SALARIES, WAGES, & BENEFITS	81,109.74	81,109.74	5,999.46	28,556.37	52,553.37
35 - SUPPLIES	500.00	500.00	0.00	73.69	426.31
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	1,100.00	1,100.00	106.10	414.46	685.54
55 - PROFESSIONAL SERVICES	73,500.00	73,500.00	0.00	25,168.48	48,331.52
97 - INTERFUND ACTIVITY	437.50	437.50	0.00	0.00	437.50
Department: 16 - CUSTOMER SERVICE Total:	157,047.24	157,047.24	6,105.56	54,213.00	102,834.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT					
30 - SALARIES, WAGES, & BENEFITS	288,760.90	288,760.90	21,754.65	104,776.71	183,984.19
35 - SUPPLIES	2,300.00	2,300.00	0.00	551.18	1,748.82
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	6,900.00	6,900.00	282.82	970.37	5,929.63
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	80,950.00	80,950.00	10,910.00	26,497.68	54,452.32
Department: 19 - MUNICIPAL COURT Total:	380,210.90	380,210.90	32,947.47	132,795.94	247,414.96

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE					
30 - SALARIES, WAGES, & BENEFITS	4,404,871.27	4,404,871.27	335,737.06	1,662,643.84	2,742,227.43
35 - SUPPLIES	93,924.00	93,924.00	5,519.46	44,447.40	49,476.60
45 - MAINTENANCE	72,397.00	72,397.00	6,701.59	27,379.69	45,017.31
50 - SERVICES	247,199.72	247,199.72	3,841.32	45,653.45	201,546.27
54 - SUNDRY	3,000.00	3,000.00	0.00	0.00	3,000.00
55 - PROFESSIONAL SERVICES	1,800.00	1,800.00	0.00	1,544.00	256.00
60 - OTHER SERVICES	25,340.00	25,340.00	0.00	24,890.04	449.96
65 - CAPITAL OUTLAY	115,000.00	115,000.00	0.00	1,779.00	113,221.00
97 - INTERFUND ACTIVITY	1,987.50	1,987.50	0.00	0.00	1,987.50
Department: 21 - POLICE Total:	4,965,519.49	4,965,519.49	351,799.43	1,808,337.42	3,157,182.07

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS					
30 - SALARIES, WAGES, & BENEFITS	1,017,393.07	1,017,393.07	70,709.06	323,436.93	693,956.14
35 - SUPPLIES	13,365.00	13,365.00	0.00	3,510.76	9,854.24
45 - MAINTENANCE	22,450.00	22,450.00	0.00	230.47	22,219.53
50 - SERVICES	16,900.08	16,900.08	371.82	1,913.98	14,986.10
60 - OTHER SERVICES	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	53,100.00	53,100.00	0.00	0.00	53,100.00
Department: 23 - COMMUNICATIONS Total:	1,123,808.15	1,123,808.15	71,080.88	329,092.14	794,716.01

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT					
30 - SALARIES, WAGES, & BENEFITS	2,995,572.80	2,995,572.80	262,363.79	1,225,440.43	1,770,132.37
35 - SUPPLIES	306,199.00	306,199.00	17,894.45	91,713.83	214,485.17
45 - MAINTENANCE	133,949.00	133,949.00	4,861.78	8,833.22	125,115.78
50 - SERVICES	92,133.04	92,133.04	3,378.05	16,861.09	75,271.95
54 - SUNDRY	1,299.00	1,299.00	0.00	0.00	1,299.00
55 - PROFESSIONAL SERVICES	88,300.00	88,300.00	3,978.43	14,510.66	73,789.34
65 - CAPITAL OUTLAY	0.00	0.00	0.00	1,193.82	-1,193.82
Department: 25 - FIRE DEPARTMENT Total:	3,617,452.84	3,617,452.84	292,476.50	1,358,553.05	2,258,899.79

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS					
30 - SALARIES, WAGES, & BENEFITS	133,689.94	133,689.94	9,888.00	46,801.88	86,888.06
35 - SUPPLIES	5,950.00	5,950.00	0.00	3,324.02	2,625.98
50 - SERVICES	15,119.80	15,119.80	696.11	9,093.59	6,026.21
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	1,760.00	26,098.75	43,901.25
65 - CAPITAL OUTLAY	1,600.00	1,600.00	0.00	0.00	1,600.00
97 - INTERFUND ACTIVITY	10,727.00	10,727.00	0.00	0.00	10,727.00
Department: 30 - PUBLIC WORKS Total:	237,086.74	237,086.74	12,344.11	85,318.24	151,768.50

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT					
30 - SALARIES, WAGES, & BENEFITS	303,304.19	303,304.19	26,388.16	113,683.79	189,620.40
35 - SUPPLIES	9,750.00	9,750.00	0.00	1,378.87	8,371.13
45 - MAINTENANCE	0.00	0.00	0.00	526.47	-526.47
50 - SERVICES	9,699.80	9,699.80	379.05	5,002.13	4,697.67
55 - PROFESSIONAL SERVICES	150,000.00	150,000.00	6,590.00	61,639.99	88,360.01
65 - CAPITAL OUTLAY	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	2,725.00	2,725.00	0.00	0.00	2,725.00
Department: 31 - COMMUNITY DEVELOPMENT Total:	476,078.99	476,078.99	33,357.21	182,231.25	293,847.74

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS					
30 - SALARIES, WAGES, & BENEFITS	393,488.02	393,488.02	20,696.18	99,778.99	293,709.03
35 - SUPPLIES	57,000.00	57,000.00	2,109.95	9,476.06	47,523.94
40 - MAINTENANCE--BLDGS, STRUC	65,000.00	65,000.00	32,893.29	52,830.41	12,169.59
45 - MAINTENANCE	3,800.00	3,800.00	0.00	0.00	3,800.00
50 - SERVICES	194,900.00	194,900.00	24,265.98	85,938.52	108,961.48
55 - PROFESSIONAL SERVICES	21,000.00	21,000.00	1,110.00	4,555.00	16,445.00
97 - INTERFUND ACTIVITY	81,748.47	81,748.47	0.00	0.00	81,748.47
Department: 32 - STREETS Total:	816,936.49	816,936.49	81,075.40	252,578.98	564,357.51

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For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	170,482.34	170,122.34	14,584.88	66,763.03	103,359.31
35 - SUPPLIES	21,750.00	21,750.00	0.00	18,354.66	3,395.34
40 - MAINTENANCE--BLDGS, STRUC	52,500.00	52,500.00	0.00	17,503.30	34,996.70
45 - MAINTENANCE	3,000.00	3,000.00	0.00	2,505.33	494.67
50 - SERVICES	108,000.00	108,360.00	9,324.65	48,743.64	59,616.36
55 - PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	2,553.05	7,446.95
65 - CAPITAL OUTLAY	70,000.00	70,000.00	2,332.40	46,194.97	23,805.03
97 - INTERFUND ACTIVITY	7,389.00	7,389.00	0.00	0.00	7,389.00
Department: 33 - BUILDING MAINTENANCE Total:	443,121.34	443,121.34	26,241.93	202,617.98	240,503.36

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	542,962.00	542,962.00	40,216.05	209,101.43	333,860.57
Department: 35 - SOLID WASTE Total:	542,962.00	542,962.00	40,216.05	209,101.43	333,860.57

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
30 - SALARIES, WAGES, & BENEFITS	0.00	0.00	0.00	2,635.17	-2,635.17
35 - SUPPLIES	169,000.00	169,000.00	10,378.09	45,851.37	123,148.63
45 - MAINTENANCE	50,000.00	50,000.00	351.94	11,378.40	38,621.60
50 - SERVICES	1,500.00	1,500.00	44.18	440.75	1,059.25
54 - SUNDRY	3,500.00	3,500.00	83.75	1,651.01	1,848.99
65 - CAPITAL OUTLAY	13,700.00	13,700.00	0.00	4,942.95	8,757.05
97 - INTERFUND ACTIVITY	1,050.00	1,050.00	0.00	0.00	1,050.00
Department: 36 - FLEET SERVICES Total:	238,750.00	238,750.00	10,857.96	66,899.65	171,850.35

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 38 - RECREATION					
30 - SALARIES, WAGES, & BENEFITS	211,614.43	211,614.43	225.29	31,318.26	180,296.17
35 - SUPPLIES	16,150.00	16,150.00	0.00	5,712.78	10,437.22
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	114,209.96	114,209.96	-708.46	26,826.82	87,383.14
55 - PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	0.00	21,500.00
65 - CAPITAL OUTLAY	0.00	0.00	0.00	3,860.00	-3,860.00
97 - INTERFUND ACTIVITY	1,100.00	1,100.00	0.00	0.00	1,100.00
Department: 38 - RECREATION Total:	365,574.39	365,574.39	-483.17	67,717.86	297,856.53

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

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For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS					
30 - SALARIES, WAGES, & BENEFITS	718,178.52	718,178.52	50,037.13	226,225.45	491,953.07
35 - SUPPLIES	78,150.00	78,150.00	2,564.12	28,694.60	49,455.40
40 - MAINTENANCE--BLDGS, STRUC	53,500.00	53,500.00	0.00	12,089.57	41,410.43
45 - MAINTENANCE	4,000.00	4,000.00	0.00	380.31	3,619.69
50 - SERVICES	14,120.04	14,120.04	305.21	5,414.01	8,706.03
55 - PROFESSIONAL SERVICES	5,500.00	5,500.00	0.00	0.00	5,500.00
65 - CAPITAL OUTLAY	52,000.00	52,000.00	1,091.32	20,292.82	31,707.18
97 - INTERFUND ACTIVITY	134,386.00	134,386.00	0.00	0.00	134,386.00
Department: 39 - PARKS Total:	1,059,834.56	1,059,834.56	53,997.78	293,096.76	766,737.80
Fund: 01 - GENERAL FUND Surplus (Deficit):	-6,833,010.69	-6,833,010.69	2,279,884.78	4,852,919.44	-11,685,930.13
Fund: 03 - DEBT SERVICE FUND					
Department: 50 - REVENUES					
72 - PROPERTY TAXES	1,392,194.00	1,392,194.00	537,738.53	1,298,545.27	93,648.73
96 - INTEREST EARNED	14,000.00	14,000.00	3,823.83	11,710.99	2,289.01
97 - INTERFUND ACTIVITY	169,686.00	169,686.00	0.00	0.00	169,686.00
Department: 50 - REVENUES Total:	1,575,880.00	1,575,880.00	541,562.36	1,310,256.26	265,623.74

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE					
61 - DEBT SERVICE	1,536,200.00	1,536,200.00	825.00	825.00	1,535,375.00
Department: 51 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	825.00	825.00	1,535,375.00
Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,680.00	39,680.00	540,737.36	1,309,431.26	-1,269,751.26
Fund: 05 - MOTEL TAX FUND					
Department: 55 - REVENUES					
75 - OTHER TAXES	170,000.00	170,000.00	5,022.12	51,752.64	118,247.36
96 - INTEREST EARNED	12,000.00	12,000.00	76.40	398.98	11,601.02
Department: 55 - REVENUES Total:	182,000.00	182,000.00	5,098.52	52,151.62	129,848.38

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

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For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
50 - SERVICES	30,000.00	30,000.00	732.25	9,181.75	20,818.25
97 - INTERFUND ACTIVITY	152,000.00	152,000.00	0.00	0.00	152,000.00
Department: 56 - MOTEL TAX Total:	182,000.00	182,000.00	732.25	9,181.75	172,818.25
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	0.00	0.00	4,366.27	42,969.87	-42,969.87
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - REVENUES					
96 - INTEREST EARNED	84,000.00	84,000.00	5,017.63	27,256.05	56,743.95
97 - INTERFUND ACTIVITY	9,406,448.00	9,406,448.00	0.00	0.00	9,406,448.00
99 - OTHER AGENCY REVENUES	4,573,586.00	4,573,586.00	0.00	0.00	4,573,586.00
Department: 90 - REVENUES Total:	14,064,034.00	14,064,034.00	5,017.63	27,256.05	14,036,777.95

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - EXPENSE					
70 - CAPITAL IMPROVEMENTS	15,733,770.00	15,733,770.00	951,224.21	5,842,054.67	9,891,715.33
Department: 91 - EXPENSE Total:	15,733,770.00	15,733,770.00	951,224.21	5,842,054.67	9,891,715.33
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-1,669,736.00	-1,669,736.00	-946,206.58	-5,814,798.62	4,145,062.62
Total Surplus (Deficit):	-8,463,066.69	-8,463,066.69	1,878,781.83	390,521.95	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - GENERAL FUND	-6,833,010.69	-6,833,010.69	2,279,884.78	4,852,919.44	-11,685,930.13
03 - DEBT SERVICE FUND	39,680.00	39,680.00	540,737.36	1,309,431.26	-1,269,751.26
05 - MOTEL TAX FUND	0.00	0.00	4,366.27	42,969.87	-42,969.87
10 - CAPITAL IMPROVEMENT...	-1,669,736.00	-1,669,736.00	-946,206.58	-5,814,798.62	4,145,062.62
Total Surplus (Deficit):	-8,463,066.69	-8,463,066.69	1,878,781.83	390,521.95	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTIONS REPORT

JANUARY 2024

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 01/01/2024 thru 01/31/2024

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2023	3,973,638.99	0.00	0.00	6,567.56	3,980,206.55	(6,355.44)	3,973,851.11	3,973,851.11	0.00
2022	(25,239.02)	179.97	50.59	0.00	(25,008.46)	168.71	(24,839.75)	(24,890.34)	50.59
2021	836.00	59.56	38.83	0.00	934.39	0.00	934.39	895.56	38.83
2020	1,392.44	241.93	94.46	0.00	1,728.83	0.00	1,728.83	1,634.37	94.46
2019	805.77	0.00	0.00	0.00	805.77	0.00	805.77	805.77	0.00
Total:	\$3,951,434.18	\$481.46	\$183.88	\$6,567.56	\$3,958,667.08	(\$6,186.73)	\$3,952,480.35	\$3,952,296.47	\$183.88

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 01/01/2024 TO 01/31/2024

JURISDICTION: 0070 City of Jersey Village

YEAR	TAX RATE	TAX LEVY	PAID ACCTS
2023	00.742500	9,991,117.23	2,494

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	9,591,841.96	5,932.09	399,275.27	4,490,773.73	7,530,976.93	2,460,140.30	75.38	0.00
2022	86,911.52	31,964.72-	137,341.69-	25,239.02-	90,009.85-	39,579.68	78.48	0.00
2021	61,851.47	659.27	103,821.01-	836.00	100,103.49-	58,133.95	38.51	0.00
2020	57,059.10	820.86	25,366.42-	1,392.44	13,009.47	18,683.21	41.05	0.00
2019	18,447.50	805.77	8,871.02-	805.77	6,154.27-	15,730.75	64.26-	0.00
2018	20,525.28	.00	11.26	0.00	1,233.58	19,302.96	6.01	0.00
2017	13,180.23	.00	0.00	0.00	523.64	12,656.59	3.97	0.00
2016	9,135.55	449.08	449.08	0.00	0.00	9,584.63		0.00
2015	8,331.98	.00	0.00	0.00	0.00	8,331.98		0.00
2014	8,458.86	.00	0.00	0.00	0.00	8,458.86		0.00
2013	7,711.70	.00	0.00	0.00	0.00	7,711.70		0.00
2012	7,027.61	.00	0.00	0.00	0.00	7,027.61		0.00
2011	5,891.56	.00	0.00	0.00	0.00	5,891.56		0.00
2010	4,289.59	.00	0.00	0.00	0.00	4,289.59		0.00
2009	5,453.54	.00	0.00	0.00	0.00	5,453.54		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,578.18	.00	0.00	0.00	0.00	2,578.18		0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	378.07	.00	0.00	0.00	0.00	378.07		0.00
2002	89.57	.00	0.00	0.00	0.00	89.57		0.00
****	9,916,539.83	23,297.65-	124,335.47	4,468,568.92	7,349,476.01	2,691,399.29		0.00
CURR	9,591,841.96	5,932.09	399,275.27	4,490,773.73	7,530,976.93	2,460,140.30		0.00
DELO	324,697.87	29,229.74-	274,939.80-	22,204.81-	181,500.92-	231,258.99		0.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 01/01/2024 THRU 01/31/2024
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2021 RF240112	107-442-000-0014	202112	280.53-	0.00	0.00	0.00 27	280.53	0.00 RF
2021 RF240112	107-442-000-0014	202112	0.00	0.00	0.00	0.00 27	280.53-	280.53-RF
2021 RF240112	210-162-180-0000	202201	77.55-	0.00	0.00	0.00 27	77.55	0.00 RF
2021 RF240112	210-162-180-0000	202201	0.00	0.00	0.00	0.00 27	77.55-	77.55-RF
2021 TOTAL			358.08-	0.00	0.00	0.00	0.00	358.08-
2022 RF240116	082-104-000-0010	202212	1,218.01-	0.00	0.00	0.00 16	1,218.01	0.00 RF
2022 RF240116	082-104-000-0010	202212	0.00	0.00	0.00	0.00 16	1,218.01-	1,218.01-RF
2022 RF240116	107-442-000-0014	202212	698.06-	0.00	0.00	0.00 16	698.06	0.00 RF
2022 RF240116	107-442-000-0014	202212	0.00	0.00	0.00	0.00 16	698.06-	698.06-RF
2022 RF240116	116-096-000-0002	202301	31,133.03-	0.00	0.00	0.00 16	31,133.03	0.00 RF
2022 RF240116	116-096-000-0002	202301	0.00	0.00	0.00	0.00 16	31,133.03-	31,133.03-RF
2022 RF240116	120-864-000-0001	202212	0.00	0.00	0.00	0.00 16	314.67-	314.67-RF
2022 RF240116	120-864-000-0001	202212	314.67-	0.00	0.00	0.00 16	314.67	0.00 RF
2022 RF240116	122-482-002-0005	202212	0.00	0.00	0.00	0.00 16	372.13-	372.13-RF
2022 RF240116	122-482-002-0005	202212	372.13-	0.00	0.00	0.00 16	372.13	0.00 RF
2022 RF240116	210-162-180-0000	202212	10.25-	0.00	0.00	0.00 16	10.25	0.00 RF
2022 RF240116	210-162-180-0000	202212	0.00	0.00	0.00	0.00 16	10.25-	10.25-RF
2022 RF240116	222-826-360-0000	202301	2.87-	0.00	0.00	0.00 16	2.87	0.00 RF
2022 RF240116	222-826-360-0000	202301	0.00	0.00	0.00	0.00 16	2.87-	2.87-RF
2022 TOTAL			33,749.02-	0.00	0.00	0.00	0.00	33,749.02-
2023 RF240116	082-104-000-0010	202312	1,575.67-	0.00	0.00	0.00 3	1,575.67	0.00 RF
2023 RF240116	082-104-000-0010	202312	0.00	0.00	0.00	0.00 3	1,575.67-	1,575.67-RF
2023 RF240116	082-104-000-0030	202312	195.63-	0.00	0.00	0.00 3	195.63	0.00 RF
2023 RF240116	082-104-000-0030	202312	0.00	0.00	0.00	0.00 3	195.63-	195.63-RF
2023 C0129243	082-108-000-0028	202401	316.46-	0.00	0.00	0.00 0	0.00	316.46-RI
2023 RF240116	082-111-000-0007	202312	839.02-	0.00	0.00	0.00 3	839.02	0.00 RF
2023 RF240116	082-111-000-0007	202312	0.00	0.00	0.00	0.00 3	839.02-	839.02-RF
2023 RF240116	082-115-001-0007	202312	839.03-	0.00	0.00	0.00 3	839.03	0.00 RF
2023 RF240116	082-115-001-0007	202312	0.00	0.00	0.00	0.00 3	839.03-	839.03-RF
2023 RF240116	082-115-002-0012	202312	909.28-	0.00	0.00	0.00 3	909.28	0.00 RF
2023 RF240116	082-115-002-0012	202312	0.00	0.00	0.00	0.00 3	909.28-	909.28-RF
2023 RF240116	082-134-000-0013	202312	20.04-	0.00	0.00	0.00 3	20.04	0.00 RF
2023 RF240116	082-134-000-0013	202312	0.00	0.00	0.00	0.00 3	20.04-	20.04-RF
2023 RF240116	105-864-000-0016	202312	614.07-	0.00	0.00	0.00 3	614.07	0.00 RF
2023 RF240116	105-864-000-0016	202312	0.00	0.00	0.00	0.00 3	614.07-	614.07-RF
2023 C0131242	105-865-000-0028	202401	633.90-	0.00	0.00	0.00 3	0.00	633.90-RI
2023 RF240116	107-442-000-0014	202312	729.91-	0.00	0.00	0.00 3	729.91	0.00 RF
2023 RF240116	107-442-000-0014	202312	0.00	0.00	0.00	0.00 3	729.91-	729.91-RF
2023 C0123242	107-442-000-0049	202401	3,616.60-	0.00	0.00	0.00 0	0.00	3,616.60-RI

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 01/01/2024 THRU 01/31/2024
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT	
2023	RF240116	114-532-000-0006	202312	1,309.84-	0.00	0.00	0.00 3	1,309.84	0.00 RF
2023	RF240116	114-532-000-0006	202312	0.00	0.00	0.00	0.00 3	1,309.84-	1,309.84-RF
2023	C0122241	116-576-002-0006	202312	8,705.20-	0.00	0.00	0.00 1	0.00	8,705.20-RI
2023	RF240116	118-085-071-0018	202312	839.02-	0.00	0.00	0.00 3	839.02	0.00 RF
2023	RF240116	118-085-071-0018	202312	0.00	0.00	0.00	0.00 3	839.02-	839.02-RF
2023	RF240116	122-482-002-0005	202312	0.00	0.00	0.00	0.00 3	34.27-	34.27-RF
2023	RF240116	122-482-002-0005	202312	34.27-	0.00	0.00	0.00 3	34.27	0.00 RF
2023	C0108242	124-133-004-0005	202312	24,007.44-	0.00	0.00	0.00 0	0.00	24,007.44-RI
2023 TOTAL				45,185.38-	0.00	0.00	0.00	0.00	45,185.38-
YEAR 2021									
	REFUNDS			358.08-	0.00	0.00	0.00	0.00	358.08-
	RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL			358.08-	0.00	0.00	0.00	0.00	358.08-
YEAR 2022									
	REFUNDS			33,749.02-	0.00	0.00	0.00	0.00	33,749.02-
	RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL			33,749.02-	0.00	0.00	0.00	0.00	33,749.02-
YEAR 2023									
	REFUNDS			7,905.78-	0.00	0.00	0.00	0.00	7,905.78-
	RETURNED ITEMS			37,279.60-	0.00	0.00	0.00	0.00	37,279.60-
	TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL			45,185.38-	0.00	0.00	0.00	0.00	45,185.38-
ALL YEARS									
	REFUNDS			42,012.88-	0.00	0.00	0.00	0.00	42,012.88-
	RETURNED ITEMS			37,279.60-	0.00	0.00	0.00	0.00	37,279.60-
	TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL			79,292.48-	0.00	0.00	0.00	0.00	79,292.48-

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 SUMMARY OF PAYMENTS AND REVERSALS
 FROM: 01/01/2024 THRU 01/31/2024
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2019 TOTAL			805.77	0.00	0.00	0.00	0.00	805.77
2020 TOTAL			1,392.44	0.00	241.93	94.46	0.00	1,728.83
2021 TOTAL			1,194.08	0.00	59.56	38.83	0.00	1,292.47
2022 TOTAL			8,510.00	0.00	179.97	50.59	0.00	8,740.56
2023 TOTAL			4,535,959.11	0.00	0.00	0.00	0.00	4,535,959.11
TOTAL PAYMENTS			4,547,861.40	0.00	481.46	183.88	0.00	4,548,526.74
2021 TOTAL			358.08-	0.00	0.00	0.00	0.00	358.08-
2022 TOTAL			33,749.02-	0.00	0.00	0.00	0.00	33,749.02-
2023 TOTAL			45,185.38-	0.00	0.00	0.00	0.00	45,185.38-
TOTAL REVERSALS			79,292.48-	0.00	0.00	0.00	0.00	79,292.48-
TOTAL FOR UNIT			4,468,568.92	0.00	481.46	183.88	0.00	4,469,234.26

General Fund
For the period ended February 29, 2024

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Property Taxes	8,493,956.00	8,493,956.00	8,176,582.32	96.26%	8,493,956.00
Electric Franchise Taxes	365,000.00	365,000.00	93,511.57	25.62%	365,000.00
Telephone Franchise	12,000.00	12,000.00	5,109.40	42.58%	12,000.00
Gas Franchise	45,000.00	45,000.00	7,985.96	17.75%	45,000.00
Cable TV Franchise	79,000.00	79,000.00	29,472.70	37.31%	79,000.00
Telecommunication	14,000.00	14,000.00	7,647.86	54.63%	14,000.00
City Sales Tax	5,550,000.00	5,550,000.00	2,124,812.14	38.28%	5,550,000.00
Mixed Drink Tax	32,000.00	32,000.00	12,801.18	40.00%	32,000.00
Fines Warrants & Bonds **	848,000.00	848,000.00	296,342.59	34.95%	848,000.00
Fees & Charge for Services	397,407.00	397,407.00	136,534.35	34.36%	397,407.00
Licenses & Permits	232,000.00	232,000.00	184,529.06	79.54%	232,000.00
Interest Earned	800,000.00	800,000.00	318,688.43	39.84%	800,000.00
Interfund Activity	5,582,515.00	5,582,515.00	0.00	0.00%	5,582,515.00
Misc Revenue	70,000.00	70,000.00	12,415.18	17.74%	70,000.00
Other Agency Revenue	300,000.00	300,000.00	0.00	0.00%	300,000.00
Total Revenue	22,820,878.00	22,820,878.00	11,406,432.74	49.98%	22,820,878.00
Expenditures					
Administrative Service	1,216,013.00	1,216,013.00	470,430.16	38.69%	1,216,013.00
Legal/Other Services	12,399,030.00	12,399,030.00	693,198.62	5.59%	12,399,030.00
Info Technology	1,086,763.21	1,086,763.21	236,639.90	21.77%	1,086,763.21
Purchasing	26,675.00	26,675.00	9,158.49	34.33%	26,675.00
Accounting Services	501,024.35	501,024.35	101,532.43	20.26%	501,024.35
Customer Services	157,047.24	157,047.24	54,213.00	34.52%	157,047.24
Municipal Court	380,210.90	380,210.90	132,795.94	34.93%	380,210.90

Police Department	4,965,519.49	4,965,519.49	1,808,337.42	36.42%	4,965,519.49
Communications	1,123,808.15	1,123,808.15	329,092.14	29.28%	1,123,808.15
Fire Department	3,617,452.84	3,617,452.84	1,358,553.05	37.56%	3,617,452.84
Public Works	237,076.74	237,076.74	85,318.24	35.99%	237,076.74
Community Development	476,078.99	476,078.99	182,231.25	38.28%	476,078.99
Streets	816,936.49	816,936.49	252,578.98	30.92%	816,936.49
Building Maintenance	443,121.34	443,121.34	202,617.98	45.73%	443,121.34
Solid Waste	542,962.00	542,962.00	209,101.43	38.51%	542,962.00
Fleet Services	238,750.00	238,750.00	66,899.65	28.02%	238,750.00
Recreation	365,574.39	365,574.39	67,717.86	18.52%	365,574.39
Parks	1,059,834.56	1,059,834.56	293,096.76	27.65%	1,059,834.56
Total Expenditures	29,653,878.69	29,653,878.69	6,553,513.30	22.10%	29,653,878.69

** Part of the collection is transfer to the Court Technology/Security Fund

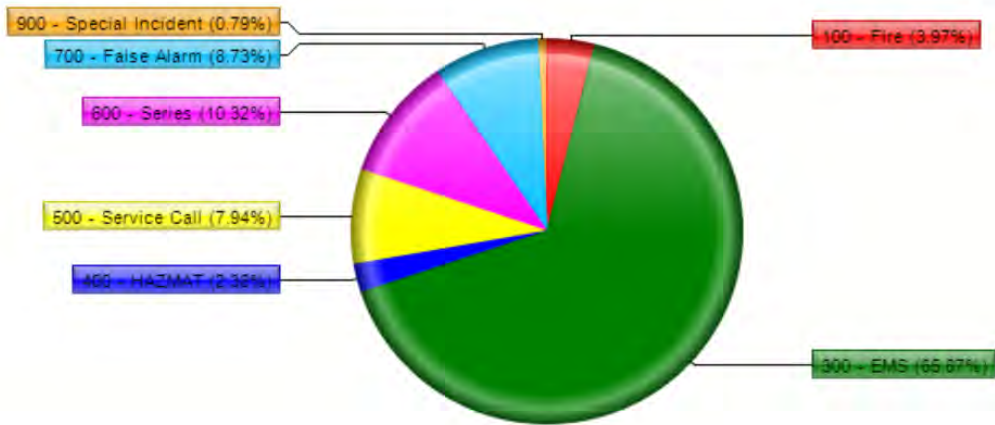
Utility Fund
For the period ended February 29, 2024

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	5,733,889.00	5,733,889.00	2,248,071.92	39.21%	5,733,889.00
Interest Earned	144,000.00	144,000.00	45,201.91	31.39%	144,000.00
Interfund Activity	-	-	-		0
Miscellaneous Revenue	60,000.00	60,000.00	23,545.84	39.24%	60,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	5,937,889.00	5,937,889.00	2,316,819.67	89.78%	5,937,889.00
Expenditures					
Water & Sewer	4,889,467.55	4,889,467.55	1,689,848.70	34.56%	4,889,467.55
Utility Capital Projects	4,040,000.00	4,040,000.00	1,155,857.26	28.61%	4,040,000.00
Total Expenditures	8,929,467.55	8,929,467.55	2,845,705.96	31.87%	8,929,467.55

Jersey Village Fire Department and Fire Marshal's Report
February 2024

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	5
300 - EMS	83
400 - HAZMAT	3
500 - Service Call	10
600 - Series	13
700 - False Alarm	11
900 - Special Incident	1
	126



Calls by Unit

Apparatus Name	2024-01-01	
ENGINE 101	88	88
MEDIC 101	94	94
INSPECTOR 101	2	2
RESCUE 101	28	28
SQUAD 101	3	3
UTV 101	2	2
MEDIC 102	9	9
CHIEF 1	4	4
CHIEF 2	3	3
ENGINE 102	15	15
HUT 101	1	1
0000	1	1
	250	250

Total Calls by Shift

Shift	2024-02-01	Total
B Shift	36	36
C Shift	49	49
A Shift	41	41
Total	126	126

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Village Fire Department and Fire Marshal's Report
February 2024

Calls by Incident Type

Incident Type Details	2024-02-01	Total
321 - EMS call, excluding vehicle accident with injury	56	56
745 - Alarm system activation, no fire - unintentional	5	5
445 - Arcing, shorted electrical equipment	1	1
611 - Dispatched & canceled en route	13	13
510 - Person in distress, other	6	6
735 - Alarm system sounded due to malfunction	3	3
324 - Motor vehicle accident with no injuries.	17	17
322 - Motor vehicle accident with injuries	8	8
111 - Building fire	2	2
150 - Outside rubbish fire, other	2	2
300 - Rescue, EMS incident, other	1	1
900 - Special type of incident, other	1	1
552 - Police matter	3	3
500 - Service Call, other	1	1
700 - False alarm or false call, other	1	1
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1
412 - Gas leak (natural gas or LPG)	2	2
744 - Detector activation, no fire - unintentional	1	1
743 - Smoke detector activation, no fire - unintentional	1	1
151 - Outside rubbish, trash or waste fire	1	1
Total	126	126

Actions by Apparatus

Apparatus Action Taken 1	MEDIC 101	ENGINE 101	MEDIC 102	RESCUE 101	ENGINE 102	SQUAD 101	CHIEF 1	
Transport person	45	0	1	0	0	0	0	46
Cancelled en route	1	13	0	1	0	0	0	15
Provide basic life support (BLS)	6	7	0	0	0	1	0	14
Provide manpower	3	8	0	1	0	3	0	15
Assistance, other	1	1	0	0	0	0	0	2
Investigate	3	12	1	0	1	3	0	20
Control traffic	0	20	0	1	0	0	0	21
Assist physically disabled	0	2	0	0	0	0	0	2
Provide equipment	0	0	0	1	0	0	0	1
Remove hazard	0	2	0	0	0	0	0	2
Rescue, remove from harm	0	1	0	0	0	0	0	1
Investigate fire out on arrival	0	1	0	0	0	0	0	1
Standby	0	1	0	0	1	0	2	4
Provide first aid & check for injuries	11	2	0	0	0	2	0	15
Provide advanced life support (ALS)	3	0	0	0	0	1	0	4
Extricate, disentangle	1	1	0	0	0	1	0	3
Salvage & overhaul	0	1	0	0	0	0	0	1
	74	72	2	4	2	11	2	167

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Village Fire Department and Fire Marshal's Report
February 2024

Fire Marshal Activity

	# of Inspections¹
Commercial Key Lock Box Installation ^{FS}	5
Complaint ^{FS}	1
Emergency Evacuation Drill ^{FS}	1
Life Safety (Low Risk) ^{FS}	42
Other Fire Marshal Activity ^{FS}	6
Plan Review ^{FS}	2
Re-inspect ^{FS}	21
Training Event / Class ^{FS}	1
Total⁵	79

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

FEBRUARY 2024

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	CFS - FMO	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Feb	58	3	0	14	79	34	34	3	10	235
2-Feb	66	5	1	13	103	25	36	0	9	258
3-Feb	91	4	W	19	75	40	50	0	10	289
4-Feb	65	3	W	7	57	28	33	1	5	199
5-Feb	59	6	0	14	106	42	55	4	14	300
6-Feb	66	5	0	15	114	51	54	2	15	322
7-Feb	90	3	0	17	110	64	66	2	5	357
8-Feb	74	2	0	10	79	47	58	2	8	280
9-Feb	69	5	27	15	44	54	58	1	5	278
10-Feb	70	1	W	17	37	38	50	1	6	220
11-Feb	47	0	W	9	45	17	25	0	4	147
12-Feb	99	2	0	9	108	68	62	3	8	359
13-Feb	82	5	4	13	86	57	61	0	8	316
14-Feb	64	5	18	21	58	38	48	1	1	254
15-Feb	69	5	0	12	54	45	47	0	9	241
16-Feb	65	7	0	14	111	38	47	0	12	294
17-Feb	56	6	W	36	91	30	34	0	3	256
18-Feb	77	3	W	13	79	21	32	6	12	243
19-Feb	50	3	0	9	62	28	31	1	9	193
20-Feb	66	5	1	21	75	41	45	4	6	264
21-Feb	75	13	8	35	123	46	59	3	8	370
22-Feb	60	8	1	31	97	29	39	0	11	276
23-Feb	86	6	4	22	104	43	46	1	1	313
24-Feb	54	4	W	27	89	27	30	1	6	238
25-Feb	42	5	W	18	45	17	20	1	15	163
26-Feb	57	4	0	14	117	28	49	0	3	272
27-Feb	35	2	3	35	113	18	30	2	7	245
28-Feb	59	6	4	16	100	34	44	0	8	271
29-Feb	67	5	1	19	112	42	53	1	7	307
Totals	1918	131	72	515	2473	1090	1296	40	225	7760
Annual Totals	4132	313	123	1107	5125	2295	2577	60	361	16093

This month our 2 trainees were released to work as partners. They will continue training on their perspective shifts, but they are now able to work with dispatchers that are not trainers. One of our dispatchers, Tina McKenzie is on the Employee Engagement Committee and helped put together the Employee Appreciation Day event on Tuesday the 27th. 4 dispatchers were able to attend. It was great fun and laughs for all. Thank you City Council for allowing us to have days like these! Your support is what makes working for this City a joy!

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Police Department
Monthly Activity Report
February-2024

ACTIVITY	CURRENT MONTH FEBRUARY	PREVIOUS MONTH JANUARY	YTD 2024	TOTAL 2023
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OFFENSES

Homicide / Manslaughter	0	0	0	1
Sexual Assault	0	1	1	4
Robbery	1	1	2	11
Aggravated Assault	0	0	0	27
Burglary Hab/ Building	0	1	1	18
Burglary Motor Vehicle	9	1	10	59
Theft of Motor Vehicle	5	1	6	41
Thefts All Other	8	19	27	186
D.W.I.	5	3	8	37
TOTAL	28	27	55	384

PATROL STATISTICS

Calls for Service	541	604	1145	7531
Traffic Stops	565	579	1144	9884
Citations	668	737	1405	14342
Warnings	302	295	597	3965
Accidents	61	43	104	940
House Watches	237	203	440	6770
Crime Preventions	550	824	1374	3061
Case Reports	66	53	119	794
Arrest	34	23	57	367

ADDITIONAL STATISTICS

Flock Hits	14	27	41	357
Flock Recovery	6	6	12	123
Drone Flights	3	3	6	42
Firearms Siezed	7	1	8	65
Narcotics Items Siezed	12	9	21	243
Reports to CID	25	25	50	308

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Police Department Open Positions/Recruitment

February 2024

As of February 29, 2024, the Jersey Village Police Department has the following job openings:

- Patrol Officer (3 open positions)

The Police Department has continued recruiting efforts, and is reviewing applications for qualified applicants.



Record Request Search Result

Feb 2024



Print Date/Time: 3/4/2024 11:20

Agency: JVPD

Agency #: TX1011200

Request Number	Requested Date	Requestor	Status	Type	Due Date	Time Spent	Unit of Time
2024-00000077	02/29/2024	O'CONNOR & ASSOCIATES	New	Crime Stats	03/15/2024		
2024-00000076	02/26/2024	TOMMY SHORT	In Progress	Body/Dash Camera	03/14/2024		
2024-00000075	02/26/2024	MARIO LAW FIRM	Completed	Body/Dash Camera	03/11/2024	1	Hour(s)
2024-00000074	02/26/2024	ERSKINE, RODNEY	Completed	Police Report	03/11/2024	30	Minutes
2024-00000073	02/22/2024	Sullo and Sullo	Completed	Citations Issued	03/07/2024	30	Minutes
2024-00000072	02/20/2024	DUNIGAN, SUSAN M	Completed	Police Report	03/05/2024	2	Hour(s)
2024-00000071	02/15/2024	GAUDIO, ALBERTO	Completed	Police Report	02/29/2024	30	Minutes
2024-00000070	02/15/2024	PEINADO, SATTIE	Withdrawn from Requestor	Police Report	02/29/2024		
2024-00000069	02/14/2024	PICHA, MARK GREGORY	In Progress	Body/Dash Camera	02/28/2024		
2024-00000068	02/08/2024	MONTOYA, DANYRA	In Progress	Body/Dash Camera	02/22/2024		
2024-00000067	02/06/2024	GARDUNO, CYNTHIA ANN	Completed	Calls for Service Slips	02/20/2024	30	Minutes
2024-00000066	02/01/2024	Lexis Nexis	Completed	Citations Issued	02/15/2024	30	Minutes
2024-00000065	02/01/2024	Sullo and Sullo	Completed	Citations Issued	02/15/2024	30	Minutes
2024-00000064	02/01/2024	GUTIERREZ, LAURA	Completed	Body/Dash Camera	02/15/2024	2	Hour(s)
Total Records							14

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS 2024**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$45,755.21	\$2,265.92	\$254.08	\$1,263.90	\$1,084.48	\$42.90	\$0.00	\$26,532.21	\$77,198.70
Feb	\$55,419.76	\$4,332.90	\$356.00	\$1,432.50	\$1,267.90	\$61.40	\$0.00	\$33,223.04	\$96,093.50
Mar									
Apr									
May									
June									
July									
Aug									
Sept									
Oct									
Nov									
Dec									
Totals	\$101,174.97	\$6,598.82	\$610.08	\$2,696.40	\$2,352.38	\$104.30	\$0.00	\$59,755.25	\$173,292.20

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Municipal Courts Activity Detail

February 1, 2024 to February 28, 2024

100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1

Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 2/1/2024:							
<i>Active Cases</i>	24,746	344	0	161	1,789	218	27,258
<i>Inactive Cases</i>	16,754	34	0	151	5,021	53	22,953
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	628	0	0	4	25	0	657
Cases Reactivated	109	1	0	2	36	0	148
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	25,483	345	0	167	1,850	218	28,063
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	214	2	0	2	24	1	243
Dismissed by Prosecution	152	2	0	1	9	4	168
Total Dispositions Prior to Court Appearance or Trial	366	4	0	3	33	5	408
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	1	0	0	0	0	0	1
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	4	0	0	0	0	0	4
Total Dispositions at Court Appearance or Trial	5	0	0	0	0	0	5
Compliance Dismissals:							
After Driver Safety Course	26	---	---	---	---	---	26
After Deferred Disposition	80	0	0	0	2	0	82
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	21	---	---	---	---	---	21
All Other Transportation Code Dismissals	57	0	0	0	0	0	57
Total Compliance Dismissals	184	0	0	0	2	0	186
All Other Dispositions	0	0	0	0	0	0	0
Total Cases Disposed	555	4	0	3	35	5	602
Cases Placed on Inactive Status	2	0	0	1	1	0	4
Cases Pending 2/29/2024:							
<i>Active Cases</i>	24,926	341	0	163	1,814	213	27,457
<i>Inactive Cases</i>	16,647	33	0	150	4,986	53	21,869
Show Cause and Other Required Hearings Held	149	1	0	1	15	0	166
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING TO BE HELD ON MARCH 28, 2024

Municipal Courts
Activity Detail
February 1, 2024 to February 28, 2024
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 2/1/2024:	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
Docket Adjustments	
Cases Added:	
New Cases Filed	
Cases Reactivated	
All Other Cases Added	
Total Cases on Docket	
Dispositions:	
Uncontested Civil Fines or Penalties	
Default Judgments	
Agreed Judgments	
Trial/Hearing by Judge/Hearing Officer	
Trial by Jury	
Dismissed for Want of Prosecution	
All Other Dispositions	
Total Cases Disposed	
Cases Placed on Inactive Status	
Cases Pending 2/29/2024:	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
Cases Appealed:	
After Trial	
Without Trial	
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	
Non-Driving Alcoholic Beverage Code Cases Filed.....	
Driving Under the Influence of Alcohol Cases Filed.....	
Drug Paraphernalia Cases Filed.....	
Tobacco Cases Filed.....	
Truant Conduct Cases Filed.....	
Education Code (Except Failure to Attend) Cases Filed.....	
Violation of Local Daytime Curfew Ordinance Cases Filed.....	
All Other Non-Traffic Fine-Only Cases Filed.....	
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	
<i>Discretionary Transfer</i>	
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Municipal Courts
Activity Detail
February 1, 2024 to February 28, 2024
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i>	0	
<i>Class A and B Misdemeanors</i>	0	
<i>Felonies</i>	0	
		Total
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i>		
<i>Class A and B Misdemeanors</i>		
<i>Felonies</i>		
Capiases Pro Fine Issued		
Search Warrants Issued		
Warrants for Fire, Health and Code Inspections Filed		
Examining Trials Conducted		
Emergency Mental Health Hearings Held		
Magistrate's Orders for Emergency Protection Issued		
Magistrate's Orders for Ignition Interlock Device Issued		
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		
Driver's License Denial, Revocation or Suspension Hearings Held		
Disposition of Stolen Property Hearings Held		
Peace Bond Hearings Held		
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i>		
<i>Full Satisfaction</i>		
Cases in Which Fine and Court Costs Satisfied by Jail Credit		
Cases in Which Fine and Court Costs Waived for Indigency		
Amount of Fines and Court Costs Waived for Indigency		\$ 2,573
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i>		\$ 91,320
<i>Remitted to State</i>		\$ 4,774
<i>Total</i>		\$ 96,094

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT</u>	<u>% TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PLAN</u>	<u>TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<u>February 5, 2024</u> <u>AM Docket</u>	Judge Kisluk	171	0	0%	171	100%	41	24%	74	43%
	McCorvey/Dolan									
<u>February 5, 2024</u> <u>PM Docket</u>	Judge Kisluk	65	0	0%	65	100%	17	26%	29	45%
	McCorvey/Dolan									
<u>February 7, 2024</u> <u>AM Docket</u>	Judge Harris	195	75	38%	120	62%	54	45%	40	33%
	McCorvey/Dolan									
<u>February 7, 2024</u> <u>PM Docket</u>	Judge Harris	56	32	57%	24	43%	10	42%	14	58%
	McCorvey/Dolan									
<u>February 12, 2024</u> <u>AM Docket</u>	Judge Chancia	6	0	0%	6	100%	2	33%	4	67%
	McCorvey/Dolan									
<u>TOTAL</u>		493	107	22%	386	78%	124	32%	161	42%



Location Listing

CITY OF JERSEY VILLAGE

3/4/2024

Location Listing By Location

Location Details For Dates From 02/01/2024 To 02/29/2024

Citation #	Location
Ran Stop Sign	1
E0018527	Rio Grande St and De Lozier St
Report Totals	1

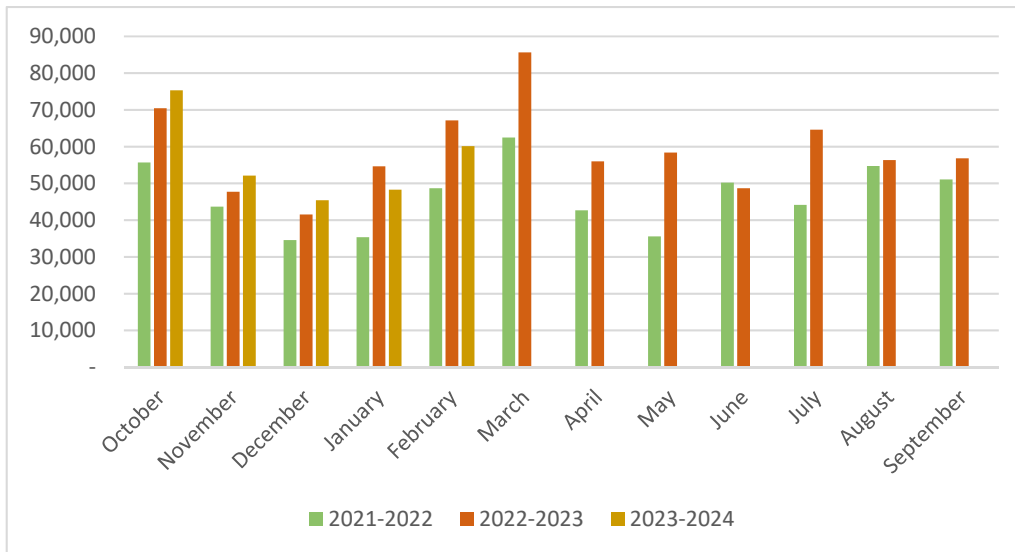
JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2022, 2023, 2024

	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
October	55,655	70,423	75,304
November	43,670	47,705	52,124
December	34,579	41,546	45,394
January	35,361	54,620	48,275
February	48,662	67,147	60,109
March	62,459	85,617	
April	42,666	55,981	
May	35,582	58,396	
June	50,183	48,653	
July	44,123	64,601	
August	54,708	56,347	
September	51,053	56,794	
FY Total	\$ 558,701	\$ 707,829	\$ 281,206

Average Per Month \$ 46,558 \$ 58,986 \$ 56,241



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



Public Works Status Report – February 2024

CIP Project Progress –

- Philippine lift station rehab- contractor expected to mobilize early April 2024.
- Seattle WP booster pumps- project complete.
- Rio Grande sanitary rehab- bid opening set for March 6, 2024.

Streets –

- Continued replacing defective stop signs mounted on new decorative poles as necessary due to inefficiencies in the power coating process.
- Completed the second phase of the Lakeview street panel project, addressing structural concerns and enhancing road stability. The next phase will involve lifting panels to mitigate standing water, promoting drainage efficiency.
- Filled potholes at golf course, discussed parking lot painting plan with golf course team and picked up stabilizer to revamp golf course entry way. Coordinated accessible parking spot painting with Fire Department.
- Two new infrastructure technicians joined the streets team this month and received some in-house training on the skidsteer; the streets division is officially at full staff.
- Responded to work orders and calls for service.

Utilities –

- Staff are working on updating the Drought Contingency Plan and Water Conservation Plan; currently soliciting public input.
- Staff responded to main break at 12400 Castlebridge on 2/6. Manor at Jersey Village apartments was the only area affected. Repair was resolved quickly within four hours of leak discovery.
- Vendor completed installation of pressure transmitter for ground storage tank #1 at Seattle Water Plant.
- Valve assessment and testing began on 2/5 and is expected to last through the beginning of March.
- Continued quarterly FOG inspections at establishments with grease traps and oil separators to ensure compliance with the City's MS4 permit requirements.
- Staff conducted regular monthly reports, plant operations and responded to incoming calls for service.

Fleet –

- Fleet work orders are being outsourced under the direction of the various city departments with city-issued vehicles.
- Three PD patrol vehicles were sold on the online auction.

Jersey Meadow Golf Course
Monthly Report

FY 2023-2024	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3180	3018	3388	2001	2867								14454
Tournament Rounds	568	471	407	347	466								2259
Range buckets	1728	1719	2047	1266	1674								8434
Unearned Revenue	1,301.69	2,623.00	8,415.01	10,007.07	6,510.73								28,857.50
All Memberships	2,362.00	2,746.00	1,801.00	5,326.00	7,961.00								20,196.00
Green Fees	132,343.05	127,127.34	158,966.88	89,616.61	117,906.36								625,960.24
Tournament Fees	23,528.02	16,529.72	16,567.16	11,641.68	15,841.84								84,108.42
Range Fees	16,906.25	16,433.10	23,923.16	10,206.07	15,714.95								83,183.53
Club Rental	840.00	1075.00	1,295.00	1,020.00	501.00								4,731.00
Sales of Merchandise	20,282.74	15,410.33	31,061.71	13,669.23	27,779.48								108,203.49
Concession Fees	6,342.55	5,162.27	5,021.42	2,746.04	3,417.56								22,689.84
Miscellaneous Fees	762.50	820.00	1,095.00	6,120.00	2,435.00								11,232.50
Total Income	204,668.80	187,926.76	248,146.34	150,352.70	198,067.92	-	-	-	-	-	-	-	989,162.52
Weather Totals	1RO/4WD/2CM	1RO/3WD/1CM/1H	1RO/1WD/1CM/1H	6RO/5WD/2CM	1RO/2WD/2CM								10RO/15WD/8CM/2H
Income Per Round	\$53.63	\$52.32	\$62.70	\$57.50	\$55.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56.25
FY 2022-2023	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unearned Revenue	1,112.70	1,808.63	2,089.79	320.02	5,242.79	1,010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29,942.26
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50
Total Income	216,346.35	141,051.31	173,705.09	157,491.43	177,791.39	227,699.78	241,060.89	233,327.04	251,819.50	243,706.59	184,157.84	197,601.96	2,445,759.17
Weather Totals	2W/2CM	4RO/6WD/1CM/1H	3RO/5WD/1CM/1H	8RO/7WD/	2RO/12WD/1CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	22RO/37W/18CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43
FY 2021-2022	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals	3RO/5W	3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM	6W/2CM	2W/2CM	16RO/48WD/2H/15CM
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88
FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,882.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/	5WD	3RO/7W/	31RO/70W/8CM/2H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03
FY 2019-2020													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	137,051.64	1,232,874.09
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	201,970.21	1,785,625.75
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50
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Jersey Meadow Golf Course
Monthly Report

Fy 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	120,492.74	\$1,473,911.91
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459	
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019	
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276	
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952	
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201	
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579	
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847	
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659	
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193	
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094	
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920	
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72	
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H	
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17	
							10 TT				Harvey		10 TT	
FY 2015 - 2016														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822	
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393	
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963	
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705	
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050	
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625	
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511	
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077	
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909	
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047	
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35	
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed	
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11	
FY 2014 - 2015														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518	
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664	
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228	
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670	
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768	
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676	
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346	
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733	
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

Jersey Meadow Golf Course
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

Jersey Meadow Golf Course
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1,124	1,015	614	512	903	1,746	1,431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES						
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	191,752.05	964,526.49	-1,436,973.51	40.16%
96 - INTEREST EARNED	2,800.00	2,800.00	1,179.32	6,158.93	3,358.93	219.98%
Department: 80 - REVENUES Total:	2,404,300.00	2,404,300.00	192,931.37	970,685.42	-1,433,614.58	40.37%
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	50,937.06	274,094.12	438,942.63	38.44%
34 - COST OF SALES	187,500.00	187,500.00	6,891.93	48,189.42	139,310.58	25.70%
35 - SUPPLIES	16,100.00	16,100.00	0.00	2,645.68	13,454.32	16.43%
45 - MAINTENANCE	2,700.00	2,700.00	106.93	8,445.16	-5,745.16	312.78%
50 - SERVICES	37,490.10	37,490.10	5,588.64	14,634.37	22,855.73	39.94%
54 - SUNDRY	77,400.00	77,400.00	0.00	20,292.18	57,107.82	26.22%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	26,000.00	26,000.00	433.36	30,640.00	-4,640.00	117.85%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00	0.00%
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,068,251.85	63,957.92	398,940.93	669,310.92	37.35%
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	39,094.28	195,572.66	395,004.02	33.12%
35 - SUPPLIES	172,700.00	172,700.00	5,300.07	89,909.88	82,790.12	52.06%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	0.00	8,717.86	14,782.14	37.10%
50 - SERVICES	8,280.00	8,280.00	258.00	3,056.46	5,223.54	36.91%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00	0.00%
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	44,652.35	297,256.86	516,374.82	36.33%
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	6,100.00	6,100.00	354.47	2,559.16	3,540.84	41.95%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	2,407.47	7,592.53	24.07%
50 - SERVICES	25,000.00	25,000.00	2,669.80	13,492.17	11,507.83	53.97%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	267.00	733.00	26.70%
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	3,024.27	18,725.80	23,374.20	44.48%
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	0.00	13,950.00	18,050.00	43.59%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	0.00	13,950.00	18,050.00	43.59%
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,530.98	28,992.38	47,278.16	38.51%
35 - SUPPLIES	28,650.00	28,650.00	3,105.61	8,049.12	20,600.88	28.09%
45 - MAINTENANCE	13,000.00	13,000.00	0.00	12.50	12,987.50	0.23%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00	0.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	8,636.59	37,054.00	411,866.54	8.26%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	72,660.24	204,757.83	205,361.90	33,896.37%
Report Surplus (Deficit):	-604.07	-604.07	72,660.24	204,757.83	205,361.90	33,896.37%

CITY COUNCIL MEMBERS MEETING ON FEBRUARY 20, 2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	-604.07	-604.07	72,660.24	204,757.83	205,361.90
Report Surplus (Deficit):	-604.07	-604.07	72,660.24	204,757.83	205,361.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Golf Course Fund
For the period ended February 29, 2024

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	2,401,500.00	2,401,500.00	964,526.49	40.16%	2,418,000.00
Interest Earned	2,800.00	2,800.00	6,158.93	219.96%	10,000.00
Interfund Activity	-	-	-	0.00%	-
Total Revenue	<u>2,404,300.00</u>	<u>2,404,300.00</u>	<u>970,685.42</u>	<u>40.37%</u>	<u>2,428,000.00</u>
Expenditures					
Club House	1,068,251.85	1,068,251.85	398,940.93	37.35%	1,068,251.85
Course Maintenance	813,631.68	813,631.68	297,256.86	36.53%	813,631.68
Building Maintenance	42,100.00	42,100.00	18,725.80	44.48%	42,100.00
Capital Improvement	32,000.00	32,000.00	13,950.00	43.59%	32,000.00
Equipment Maintenance	448,920.54	448,920.54	37,054.00	8.25%	448,920.54
Total Expenditures	<u>2,404,904.07</u>	<u>2,404,904.07</u>	<u>765,927.59</u>	<u>93.55%</u>	<u>2,404,904.07</u>



Jersey Village Parks & Recreation

To: Mayor Warren and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Assistant City Manager

Date: March 6, 2024

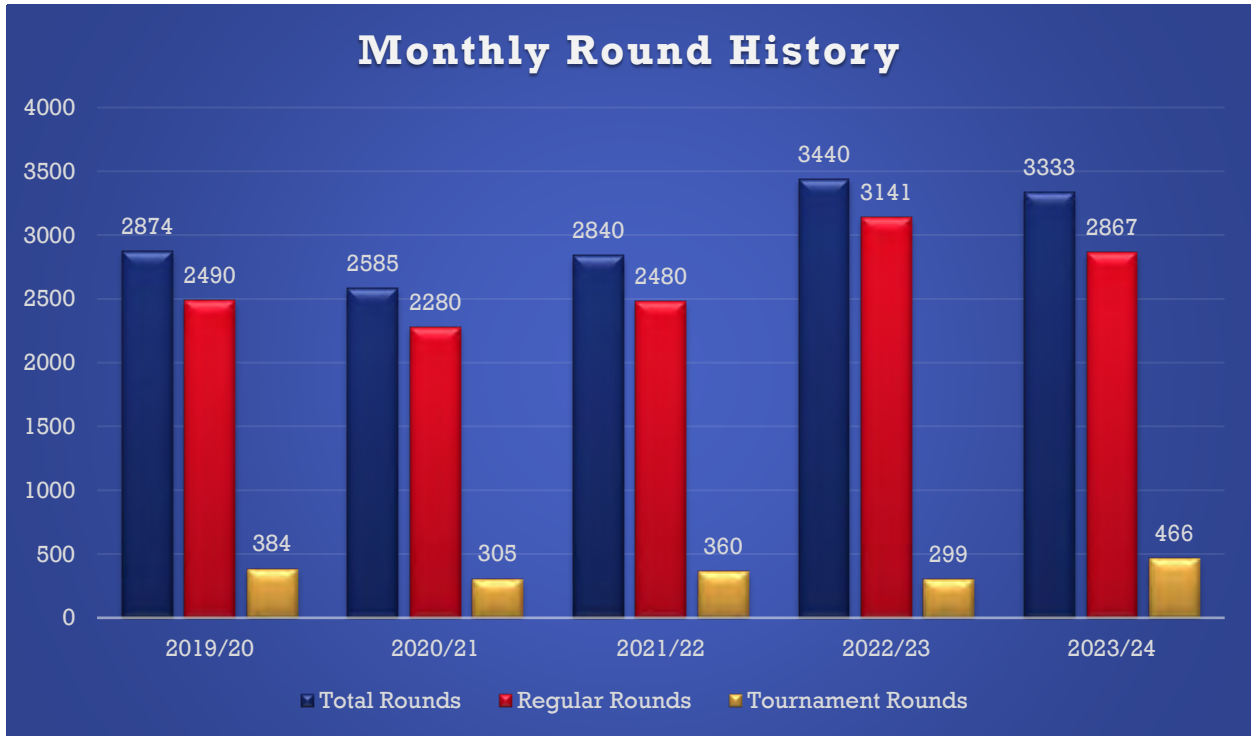
Subject: Parks & Recreation Monthly Update: February 2024

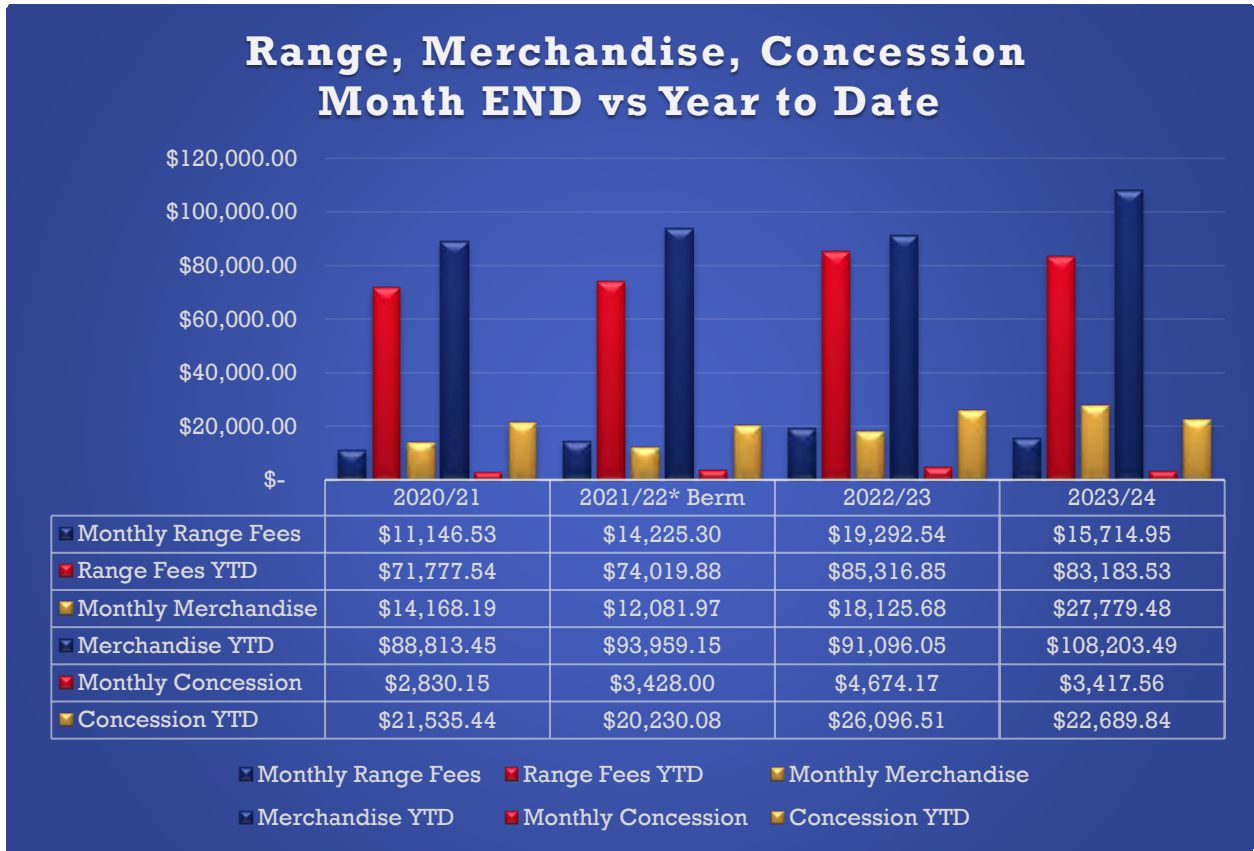
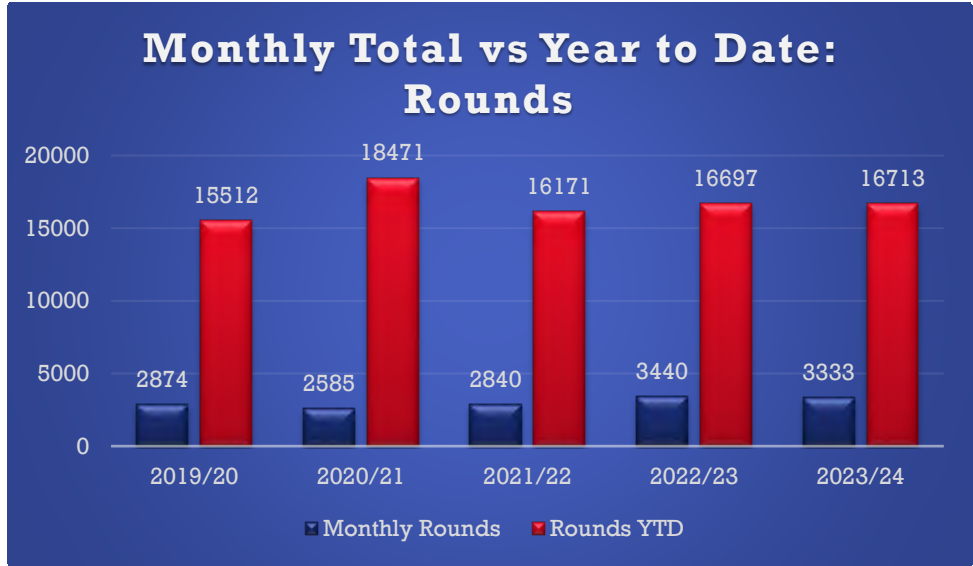
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

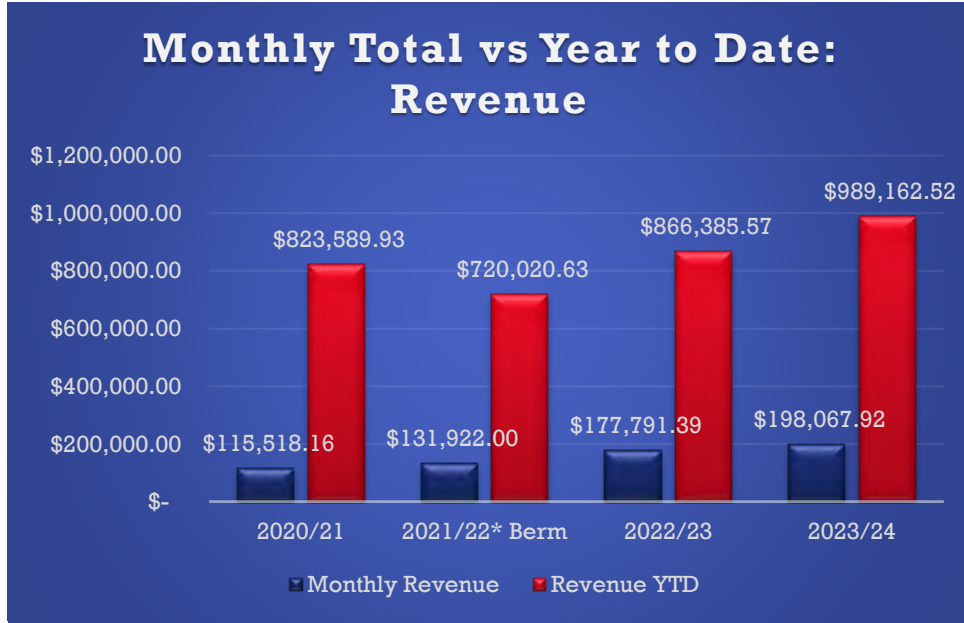
Jersey Meadow Golf Club

Financial Report (Monthly and Year to Date)

The month of February produced the highest revenue to date, beating the previous record by over \$20,000 with a total revenue of \$198,067.92. The course produced \$117,906.36 in green fees and \$15,841.84 in tournament fees. The course hosted 2867 regular rounds and 466 rounds of tournament play. Merchandise Sales totaled \$27,779.48. It is safe to say construction has not slowed us down.







Parks & Recreation

Recreation

- This month, the staff worked on updating our SOPs for Clark Henry Pool. Our document outlines all aspects of operations and is roughly 29 pages long. The goal is to have this book printed, with one waterproof copy to remain at the pool at all times and a second copy to be kept at the office.
- The recreation staff worked on the summer edition of the play guide this month. When creating the play guide, staff use this opportunity to update all website information so that it matches what is listed in the play guide. Our printing company has informed us that it will be in residents' mailboxes by the first week of March.
- The recreation staff scheduled over 60 social media posts this month, all related to activities happening in the city. Currently, staff schedules our promotions two weeks in advance.
- The recreation staff interviewed 11 lifeguard candidates this month and has begun the hiring process for seven of those candidates (returners). The remaining four candidates recently interviewed and will be notified of the decision on February 26th.
- Met with a local retired art teacher to establish guidelines for our Art Competition, which will be part of Founders Day 2024.
- The recreation staff created the cover page for the annual financial report for the Finance Department. This is our third year assisting with the design of the cover.
- The recreation staff is currently addressing a low water pressure issue at Clark Henry Pool. The gate valve that feeds water to the facility is faulty and scheduled for repair.
- The recreation staff is currently dealing with issues related to our pool pump. When running, it emits a horrible sound; Progressive Commercial Aquatics believes the bearings inside the pump have gone bad. Our goal is to resolve this issue as quickly as possible because our pump is currently shut off to prevent further damage.

- Senior Fitness had a great month, with an average of 15 participants per class.
- Our Library Play production had 15 attendees.
- Our two farmers markets had an average of 18 vendors in attendance, and the foot traffic seen at both was very healthy. This is a good sign because typically, winters can be very slow for markets.

Parks

- The Parks crew staff and Parks supervisor fixed the large dog park irrigation by removing the old irrigation heads from the main water line in the park that serves the water fountains. We installed our own separate water line solely for irrigation purposes. A main line was installed, along with lines branching off it, each equipped with irrigation heads. Additionally, wire was laid in the trenches to allow the use of only 4 controllers instead of a controller on each irrigation head. Our plan is to do the same on the small dog side, trenching wires so we can also use multiple controllers on this side.
- The Parks crew staff and Parks supervisor spent much of the month working on all our flower beds. We have replaced 85% of the flower population in the city, including close to 350 roses across all our flower beds. This effort marks a fresh start for the city's flower beds.
- The Parks crew staff and Parks supervisor worked on all the irrigation systems across the city, ensuring they were turned on and prepped for summer. Numerous irrigation heads were replaced, leaks and issues with drip lines were fixed, and controllers were programmed to initiate watering schedules.
- The Parks supervisor selected two new mowers to replace older models. We acquired a new zero-turn and a new stand-on mower, suitable for both Senate esplanades and tight areas inaccessible to the zero-turn.
- The Parks crew staff applied pre-emergent spray to all the weeds in the flower beds and used roundup on established weeds. We anticipate a reduction in weed growth over the next week.
- The Parks crew staff worked on removing graffiti from the slide tunnel at Carol Fox Park, and we continue to monitor all parks and equipment for graffiti.
- The Parks crew staff adjusted the LED lights at Carol Fox Park, continuing to explore alternate options for dimmer lights.
- The Parks supervisor met with a young gentleman regarding his Eagle Scout project. Multiple ideas were discussed, with the gentleman considering building a small gazebo at Clark Henry Park. He is gathering the necessary information to proceed with this project.
- The Parks supervisor is meeting with Cunningham Recreation to plan the shade structure at Carol Fox Park, discussing possible pole locations in the sandbox area. We are currently exploring three different options for shade structures.
- The Parks supervisor will receive our new small pieces for the Carol Fox sandbox, including a new sand table and spring rocker. The Parks crew staff will install these after spring break.

Facilities

- Continued to work on the A/C system at Golf Maintenance. Ran liquid lines and applied all flare connections to the correct lines. Will need assistance with charging and recovering nitrogen in liquid lines, as we lack the equipment for connecting the liquid lines and evacuating system requirements. We will need to call the A/C company to do the final hook up of the liquid lines. Once the liquid lines are connected, the units will be completed.

- Finished the final hook up of the water supply to the eye wash station. The water line is connected, and the eye station is working correctly. Installed door jambs and sweepers on all doors where remodel areas were completed. Installed the TV antenna on the roof of the golf maintenance shop and ran cable to the inside of the break room. The TV is working correctly. All golf maintenance jobs are completed, and we have cleaned up areas where necessary.
- Installed a door closure on the golf cart barn door. The door was ripped off its hinges weeks ago. Added a door closure to prevent the door from swinging open too far.
- Started to work on A/C systems at City Hall. Checked all units supplying A/C to certain areas of the building for problems and made a list of parts needed for correct repairs. Made a list of systems not functioning correctly and the cost to repair each unit to determine the best solution for each. Began changing filters where needed and cleaned coils on units. Performed preventive maintenance on all units to ensure more efficient operation. Checked drain lines and drip pans on units, cleaned, and treated them where necessary. Made a list of each unit supplying areas of the building.
- The door project at the police department has had its wired doors installed, and they are working great. The wires have been run for all the other buildings. We are making good progress on these doors.
- Attended owner training sessions at the new clubhouse, focusing on fire alarms and landscaping.

February Code Enforcement Report

ID	Status	Source	Open Date	Resolved Date	Type	Address	Notes
1953769	new	iOS	2/28/2024 14:16 --		Code Issue	16001 Seattle St Jersey Village 77040	Cabling from an internet provider (I believe Comcast) is draped over the city entrance sign and run along the ground behind the sound wall.
1952856	new	iOS	2/28/2024 8:33 --		Code Issue	15530 Congo Ln Jersey Village 77040	Ford F150 continually parked in street (no parking zone) during morning school drop off.
1948578	new	Android	2/26/2024 9:39 --		Code Issue	12450 Castlebridge Drive Jersey Village 77065	trash on side of Rd. Resident says that she saw a bag with what looks like dead birds legs sticking out of it on the side of the street.
1944978	new	WEB RAI	2/23/2024 10:19 --		Code Issue	12861 Seattle Slew Dr Houston 77065	Wrecked/junk non operational truck in driveway. Trash cans visible from street.
1944914	new	WEB RAI	2/23/2024 9:59 --		Code Issue	15509 lakeview Jersey Village	
1944337	new	iOS	2/22/2024 18:35 --		Code Issue	16304 Smith St Jersey Village 77040	8302 Hanley has numerous missing fence planks with dead tree debris visible on the Smith Street side by garage. Multiple planters with dead plants by garage door and visible from street.
1938498	resolved	iOS	2/19/2024 18:35	2/22/2024	Code Issue	1 Spyglass Ct Jersey Village 77064	Resident placing trash in the street, blocking a lane again today, 2/19.
1938476	received	iOS	2/19/2024 18:10 --		Code Issue	16413 St Helier St Jersey Village 77040	House paint chipping. East side. Persistent blocking of the city sidewalk. Elderly and children have to deviate and walk in the street because the residents block the sidewalk every evening. They have plenty of room to pull-up, but they don't.
1937587	resolved	iOS	2/18/2024 19:15	2/22/2024	Code Issue	1 Spyglass Ct Jersey Village 77064	Illegal dumping. Residents of #1 Spyglass are dumping debris on, and taking over, a strip of property of an adjacent (vacant) lot, #3 Spyglass. This is an ongoing issue that we've reported to the HOA to no avail. We request that the city write a citation for a code violation. How long will this be permitted?
1937560	resolved	iOS	2/18/2024 18:42	2/22/2024	Code Issue	1 Spyglass Ct Jersey Village 77064	Semi truck parked on street several days. The last 2 days in a row. Home recently sold- new owner may not be aware of the deed restrictions. Hoping it is not an AIRBNB-
1929880	new	iOS	2/13/2024 10:07 --		Code Issue	16201 Tahoe Dr Jersey Village 77040	Semi truck (cab) has been parked on the street the past two nights, in addition to several other nights last week. Was advised by Mayor Warren to report the issue.
1929616	resolved	iOS	2/13/2024 8:23	2/22/2024	Code Issue	15418 Glamorgan Dr Jersey Village 77040	Both trash cans, debris and sometimes tools are directly placed IN the street by the resident, which blocks traffic or the sidewalk. This occurs regularly. Attached are pics.
1929561	resolved	iOS	2/13/2024 7:28	2/22/2024	Code Issue	15418 Glamorgan Dr Jersey Village 77040	lots of bags of trash put out tuesday night, trash not till fri am
1929557	resolved	iOS	2/13/2024 7:25	2/22/2024	Code Issue	1 Spyglass Ct Jersey Village 77064	Dead plants observed
1922445	new	WEB RAI	2/7/2024 18:03 --		Code Issue	16018 Acapulco Dr Houston 77040	Dead plants
1915068	assigned	iOS	2/2/2024 15:58 --		Code Issue	15703 Jersey Dr Jersey Village 77040	Rubbish observed
1915050	assigned	iOS	2/2/2024 15:49 --		Code Issue	15322 Ashburton Dr Jersey Village 77040	Dead tree observed
1915044	assigned	iOS	2/2/2024 15:47 --		Code Issue	15809 Jersey Dr Jersey Village 77040	Dead plants
1915037	assigned	iOS	2/2/2024 15:45 --		Code Issue	16321 Acapulco Dr Jersey Village 77040	Rubbish observed
1914968	assigned	iOS	2/2/2024 15:19 --		Code Issue	15910 Seattle St Jersey Village 77040	Dead tree observed
1914785	assigned	iOS	2/2/2024 14:02 --		Code Issue	16222 Singapore Ln Jersey Village 77040	Dead trees
1914761	assigned	iOS	2/2/2024 13:51 --		Code Issue	15902 Singapore Ln Jersey Village 77040	Dead plant
1914737	assigned	iOS	2/2/2024 13:41 --		Code Issue	16500aE*16542 Village Dr Jersey Village 77040	Dead plants
1914154	assigned	iOS	2/2/2024 9:33 --		Code Issue	16006 Juneau Ln Jersey Village 77040	Dead plants
1913263	assigned	iOS	2/1/2024 15:18 --		Code Issue	15906 Singapore Ln Jersey Village 77040	Heavy trash observed
1913249	assigned	iOS	2/1/2024 15:11 --		Code Issue	15609 Singapore Ln Jersey Village 77040	Dead plants
1913195	assigned	iOS	2/1/2024 14:56 --		Code Issue	15521 Shanghai St Jersey Village 77040	Dead plants observed on front lawn
1913149	anceled	iOS	2/1/2024 14:29 --		Code Issue	16006 Acapulco Dr Jersey Village 77040	Dead plants next to residence
1913106	resolved	iOS	2/1/2024 14:11	2/1/2024	Code Issue	15203 Philippine St Houston 77040	4 signs removed
1913068	assigned	iOS	2/1/2024 13:54 --		Code Issue	7823 Equador St Jersey Village 77040	Rubbish observed next to residence
1913066	assigned	iOS	2/1/2024 13:53 --		Code Issue	7819 Equador St Jersey Village 77040	Dead plants observed in driveway
1913047	assigned	iOS	2/1/2024 13:43 --		Code Issue	8418 Argentina St Jersey Village 77040	Maintenance to exterior structure base boards heading to be replaced

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON FEBRUARY 12, 2024, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 7:00 p.m. with the following present:

Mayor, Bobby Warren	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Sheri Sheppard	City Attorney, Bridgette Begle
Council Member, Michelle Mitcham	
Council Member, James Singleton	
Council Member, Jennifer McCrea	

City Attorney, Justin Pruitt was not present at this meeting.

Staff in attendance: Robert Basford, Assistant City Manager; Isabel Kato, Finance Director; Danny Keele, Chief of Police; Mark Bitz, Fire Chief; Abram Syphrett, Director of Innovation and Miesha Johnson, Economic Development Manager.

B. INVOCATION, PLEDGE OF ALLEGIANCE

Prayer and Pledge by: Jordan Ward, Staff Pastor, Hope Church

C. PRESENTATIONS

1. None

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Jim Fields, 16412 Saint Helier, Jersey Village, Texas (713) 206-1184 – Mr. Fields spoke to City Council about moving Item F3 on consent to the Regular Agenda. He also voiced his concern about how the meetings concerning the development on the south side of US HWY 290 are held in Executive Session. He then read some emails that were sent to Council Member Wasson and Mayor Warren about vehicles that are not in compliance with Code Enforcement. He stated that these vehicles are in plain view, and it is not his job to give the address to the City. He does not trust City Government and he is afraid that if he reports it, his neighbors will find out. He wants City Council to ride through the City and locate these abandoned vehicles.

Mayor Warren addressed Mr. Fields' concerns. He stated that Code Enforcement is taken very seriously by the City and that Mr. Fields should report addresses where these issues were seen. Council Member Wasson also addressed Mr. Fields' concerns, agreeing with the Mayor that Mr. Fields should report the location of these issues to the City.

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Nathan Kelley, 14115 Carolcrest Circle, Houston, Texas (281) 782-7278 – Mr. Kelley spoke to Item G3, the Castlebridge Senior Project. He gave information about the project and the process they are going through to get this project moving forward. He gave information about Blazer Buildings, which is a general construction company that focuses on multifamily housing. They have 25 properties, 10 of which are senior housing projects. He went on to explain the application for the Federal Housing Tax Credit for which they have applied. He is asking for the Council’s support for this project. The support only permits the application to move forward. Additionally, he pointed out that he realizes there are other requirements that they will need to address such as an application for a Specific Use Permit with the Planning and Zoning Commission.

Matt Fuqua, 4001 W. Sam Houston Parkway N, Houston, Texas 77043 (281) 850-4502 – Mr. Fuqua spoke City Council about the Castlebridge Seniors Project. It will be 130 Units (a mix of one and two bedrooms) and two stories. He gave a summary of the information that was included in the meeting packet. He gave information about the amenities that the project will include. He also gave information about the size of their other projects, to include information about call volumes to EMS and Police.

James MacDonald, 16306 Acapulco, Jersey Village, Texas (832) 253-6167 – Mr. MacDonald spoke to City Council about the cub scouts. He recognized the City of Jersey Village as business of the year. He thanked the Council for their support of the scouts.

Dennis Petersen, 16522 Cornwall Street, Jersey Village, Texas (713) 412-6886 – Mr. Petersen spoke to City Council about Item G1. He gave information about his review of this item. He was concerned about the number of meters compared to the number of connections outlined in the agenda item request form. He also spoke about the capping of rates and wondered why this was being considered. He went on to state that whatever the action taken by City Council, the City will need to cover the expenses of the system regardless of where the money comes from. He gave City Council an alternative, stating that the recent water rate study assumptions raised the need for capital. Accordingly, he feels that City Council should revisit the water rate study in order to determine if the assumptions met expectations.

Council Member Singleton addressed some of the concerns.

Kimberly Henao – Ms. Henao gave her 29th installment concerning the history of Jersey Village from 1998.

E. CITY MANAGER’S REPORT

City Manager Bless gave his monthly report as follows:

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2023, General Fund Budget Projections as of January 2023, and Utility Fund Budget Projections – January 2023.
2. Fire Departmental Report and Communication Division’s Monthly Report

REGULAR MEETING OF THE CITY COUNCIL
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3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report
8. 2023 Racial Profiling Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

Each Consent Agenda item appears below with background information. Item 3 was pulled from the Consent Agenda for further discussion. Accordingly, Item 3 contains discussion information as well as Council’s vote, if applicable. The vote for Items 1, 2, 4, 5 and 6 are found at the end of the Consent Agenda.

1. **Consider approval of the Minutes for the Regular Session Meeting held on January 22, 2024, and the Minutes for the Special Session Meeting held on January 18, 2024.**
2. **Consider Resolution No. 2024-10, authorizing applications for the Texas General Land Office Resilient Communities Program for a Comprehensive Plan Grant.**

BACKGROUND INFORMATION:

The Texas General Land Office (GLO) has a Resilient Communities Program that is funded by the Community Development Block Grant Mitigation (CDBG-MIT) Funds that the federal government has made available. One program activity that is eligible for is the creation of a Comprehensive Plan.

Comprehensive Plans take the community goals and aspirations and formalize them into actionable policies that determine what can be built within a certain jurisdiction and where. Comprehensive plans themselves serve as guiding documents that provide the framework by which regulatory structures are created. Currently the City has the 2020 Comprehensive Plan and by ordinance we are required to update that plan every 5 years.

Some requirements of the grant are as follows:

1. Must be forward-looking, and be integrated with the Hazard Mitigation Plan, if one exists
2. Must identify local hazard risks and explain how it mitigates against those risks
3. Must include:

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- a. Population Study
 - b. Housing Study
 - c. Land Use Study/Plan
 - d. Zoning Ordinance
 - e. Infrastructure Study / Capital Improvement Plan
4. Adoption of approved Comprehensive Plan and Zoning Ordinance must be complete within 24 months of contract execution. NOTE: if this requirement is not satisfied, all funds will be recaptured.

As we move ahead with the 2025 Comprehensive Plan it is the staff recommendation that we use an outside consultant to help facilitate the process, including the public meetings that would be required by the grant. The grant requires at least 3 rounds of public meetings.

As noted above the grant funds would need to be spent within 24 months of the grant approval and contract execution. Staff feels the whole Comprehensive Plan process should take no more than 9 months. We also do not expect a final award for several months from now. The current timeline of events would be to seek residents for the Comprehensive Plan Committee over the summer of 2024 and hold the first meeting in September. That should put us on track for a finished product by June of 2025.

The total grant amount requested would be \$157,500. This would be \$150,000 for the consultant to assist with the comprehensive plan and \$7,500 for the Grant Administration. Of the total cost the city cost share would be 25%, or \$39,375.

City staff will still be very involved with this project, and we should be able to utilize the cost of staff to cover some of our portion of the grant costs.

RESOLUTION NO. 2024-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING APPLICATIONS FOR THE TEXAS GENERAL LAND OFFICE RESILIENT COMMUNITIES PROGRAM FOR A COMPREHENSIVE PLAN GRANT.

3. **Receive, and discuss if necessary, a progress report from the Owners of the property located at 15830 NW FWY, Jersey Village, Texas concerning the progress on the performance of the work required under Ordinance 2024-01, which found the structures on the Property to be substandard and a public nuisance; ordered SPEEDY STOP FOOD STORES, LTD or the true owners of the property to abate the substandard and dangerous structures on the Property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto.**

BACKGROUND INFORMATION: On January 22, 2024, the City Council conducted a public hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15830 NW FWY, Jersey Village, Texas may

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appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

After that hearing, City Council passed ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040, (legally described as TRS 16B &18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039), the “property”, to be substandard and a public nuisance; ordering Speedy Stop Food Stores, LTD or the true owners of the property to abate the substandard and dangerous structure on the property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto.

In its basic form, the Ordinance provided that the owner of the property shall within 10 days of the date of Ordinance 2024-01 fence the property, within 30 days of the date of Ordinance 2024-01 secure the building and demolish the interior, and within 45 days of the date of Ordinance 2024-01 submit a request for permits. The Ordinance also required the owner of the property to file a progress report with the City Secretary no later than February 6, 2024, so that the report could be included on the February 12, 2024 City Council agenda as a consent item. Additionally, City Council is expecting that the Owner will appear before the City Council on March 18, 2024, to review the owner’s second status report with said report being filed with the City Secretary no later than March 8, 2024.

This item is to receive the February 6, 2024, report from the owner, and discuss, if necessary, any needed actions.

Council engaged in discussion. It was felt that the owners of the property have complied thus far with the parameters of the Ordinance. The owners are working with an architect to begin repairs. The report was received. It was the consensus of Council that the owner is on track with the requirements of the Ordinance.

- 4. Consider Resolution No. 2024-11, finding that the Statement of Intent of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy to change rates filing within the City should be denied; finding that the City’s reasonable rate case expenses shall be reimbursed by the Company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and Legal Counsel.**

BACKGROUND INFORMATION:

On October 30, 2023, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) filed a Statement of Intent to Increase Rates application with Houston, Texas Coast, Beaumont/East Texas, and South Texas Divisions. In the filing, the Company asserted that it is entitled to a \$37.4 million increase or a 5.8% increase over current adjusted revenues, excluding gas costs.

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Earlier this year, Council agreed to suspend CenterPoint’s application for a rate increase for 90 days. The time has now come to take final action on the Company’s rate request. The deadline is March 3, 2024.

The purpose of the Resolution is to deny the rate application and consolidation proposed by CenterPoint. The Model Staff Report, included in the meeting packet, outlines the purpose of this Resolution in greater detail.

RESOLUTION NO. 2024-11

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS FINDING THAT THE STATEMENT OF INTENT OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TO CHANGE RATES FILING WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY’S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

5. **Consider Ordinance No. 2024-07, altering the prima facie speed limits established for vehicles under the provisions of §545.356, Texas Transportation Code, upon the basis of an engineering and traffic investigation, upon certain streets and highways, or parts thereof, within the corporate limits of the City of Jersey Village as set out in this ordinance; and providing a penalty of a fine not to exceed \$200 for the violation of this ordinance.**

BACKGROUND INFORMATION:

The Texas Department of Public Safety has conducted an engineering and traffic investigation in accordance with the Texas Transportation Code Section 545.356. The study found that the prima facie speed limit along FM 529, from west city limit of the City of Jersey Village to the intersection of the east frontage road of US 290, a distance of approximately 0.100 mile, the speed limit shall be 40 MPH. The current speed limit in this area is 45 MPH. A map indicating the affected area is included with this item.

Staff, having received this correspondence from the State, has reviewed same and has found that the speed should be adjusted as recommended by the State.

This item is to confirm that the City concurs with the speed zone recommendation found by the Texas Department of Transportation Engineering and Traffic Investigation and that the speed zone along FM 529, from west city limit of the City of Jersey Village to the intersection of the east frontage road of US 290, a distance of approximately 0.100 mile, should be set at 40 MPH.

ORDINANCE NO. 2024-07

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AN ORDINANCE ALTERING THE PRIMA FACIE SPEED LIMITS ESTABLISHED FOR VEHICLES UNDER THE PROVISIONS OF §545.356, TEXAS TRANSPORTATION CODE, UPON THE BASIS OF AN ENGINEERING AND TRAFFIC INVESTIGATION, UPON CERTAIN STREETS AND HIGHWAYS, OR PARTS THEREOF, WITHIN THE CORPORATE LIMITS OF THE CITY OF JERSEY VILLAGE AS SET OUT IN THIS ORDINANCE; AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED \$200 FOR THE VIOLATION OF THIS ORDINANCE.

6. Consider Resolution No. 2024-12, authorizing the application for US Economic Development Administration Planning Program Grant.

BACKGROUND INFORMATION:

This item is seeking approval to apply for a grant from the United States Economic Development Administration (EDA) to fund the creation of an Economic Development Master Plan. This initiative aligns with the goals set forth in the City's 2020 Comprehensive Plan and offers a strategic approach to bolster economic growth, resilience, and prosperity within the city. The Economic Development Master Plan aims to complement the Comprehensive Master Plan by introducing targeted strategies for economic development, job creation, and enhanced community infrastructure.

There are several positive reasons to create an Economic Development Master Plan.

The proposed Economic Development Master Plan directly supports the objectives outlined in the 2020 Comprehensive Plan, ensuring a cohesive strategy for citywide development and prosperity. Doing this plan at the same time as the Comprehensive Plan would allow for the goals and strategies of both to complement each other.

Developing the Economic Development Master Plan concurrently with the City Comprehensive Master Plan presents an opportunity for cost savings. Shared resources and planning efforts will lead to economies of scale, minimizing the financial impact on the city.

The proposal includes the innovative use of Community Development Block Grant Funds, which was discussed under a different item on this agenda, as matching funds for the EDA grant. This strategy maximizes available resources, potentially allowing the city to undertake both planning efforts with minimal or no additional expenditure. As we are estimating the total cost for both plans to be \$250,000, we will be requesting \$125,000 in grant funding from the EDA.

The EDA offers support through its Planning and Local Technical Assistance programs to help eligible entities, like our city, in crafting economic development plans and studies. These programs are designed to build capacity, guide economic prosperity and resiliency, and support the creation and retention of quality jobs. By applying for this grant, the city stands to benefit from EDA's expertise and financial support, facilitating the development of a robust economic development strategy.

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The EDA supports the development of Comprehensive Economic Development Strategies, which are critical for articulating and prioritizing regional economic goals. The proposed master plan would serve as a key component in defining our city's economic development trajectory, enabling access to additional EDA funding and resources in the future.

All of these things align well with our current comprehensive plan and the long-term vision of the city. This plan will help to guide our economic development plans into the future.

RESOLUTION NO. 2024-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING APPLICATIONS FOR THE US ECONOMIC DEVELOPMENT ADMINISTRATION PLANNING PROGRAM GRANT.

Item 3 was removed from the consent agenda. The discussion and vote for the removed items can be found under the appropriate Consent Agenda item. The vote for the remaining items NOT removed from the Consent Agenda is as follows:

Council Member Mitcham moved to approve Items 1, 2, 4, 5 and 6 on the Consent Agenda. Council McCrea Member seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

G. REGULAR AGENDA

- 1. Consider Ordinance No. 2024-08, amending the Code of Ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, Section 77 to provide for amendments to Water and Wastewater Rate Schedules; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

Last month the City Council discussed the desire to have a cap on the wastewater rates. The ordinance presented here tonight would cap those rates. The Council needs to decide what level they want to cap the rates at and adjust the proposed ordinance accordingly.

If the Council wanted to do a maximum usage of 12,000 gallons for sewer rates that would be approximately a \$600,000 impact to the utility fund. If it was a 10,000-gallon maximum that would be approximately a \$730,000 impact to the utility fund.

Any cap of the wastewater rates means a corresponding increase in water rates will be likely. At this point there is no change being presented. We have come under budget for

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our lift station project bids. We also will not be issuing all of the debt service this year that was anticipated for the utility fund. These two items will help us make up for that revenue shortfall in the near term. Once we have 6 months of data on the new rates, which will be in March 2024, staff will look at the rates again and project out for the next 5 years as we did with the current rate study. That information will be ready for Council as we move into the budget meetings for the next fiscal year.

The breakdown of how many people with only one water meter have water bills lower than 10,000 gallons and 12,000 gallons is as follows:

	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Percent under 10,000	93%	93%	90%	91%	96%	83%	77%	66%
Percent under 12,000	95%	96%	94%	95%	98%	88%	84%	74%

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23
Percent under 10,000	55%	69%	86%	68%	91%	94%	91%	93%
Percent under 12,000	62%	76%	90%	75%	94%	97%	95%	96%

	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Percent under 10,000	93%	88%	88%	76%	69%	53%	59%	83%	87%	95%
Percent under 12,000	96%	92%	92%	82%	76%	61%	66%	88%	92%	97%

The following tables show how many customers with only 1 meter fell into each 1,000 gallon of usage category in the given month.

Use in thousands	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
1	184	165	120	130	227	115	118	104	61
2	352	298	211	252	411	213	172	158	126
3	388	389	308	319	437	263	241	216	178
4	337	351	286	350	347	287	246	208	174
5	251	262	276	274	233	232	233	162	141
6	175	203	255	222	141	206	184	138	111
7	112	123	186	176	107	158	151	128	115
8	74	95	138	116	66	141	126	122	90
9	68	75	88	79	48	98	111	100	92
10	52	40	79	54	27	66	76	104	91
11	37	42	38	54	27	71	85	79	90
12	23	25	37	39	17	48	64	83	79
13	19	16	28	24	9	38	61	71	82
14	14	6	18	14	10	38	37	60	81

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15	4	9	16	15	7	33	28	53	58
16	14	5	12	2	4	31	39	44	65
17	8	9	11	7	2	16	34	38	47
18	9	5	11	7	4	19	24	35	41
19	3	7	9	4	3	9	23	28	36
20	5	7	8	4	1	5	14	33	39
21	3	5	5	6	2	14	12	27	33
22	5	1	1	2	2	7	11	22	24
23	0	4	4	3	2	4	8	19	33
24	2	1	1	1	0	8	7	14	18
25	3	0	3	4	0	8	7	17	33
26	2	3	1	2	0	1	7	12	18
27	0	2	0	1	0	4	6	10	14
28	3	0	2	2	1	5	7	12	26
29	0	1	2	0	1	4	7	13	18
30	1	0	1	0	1	2	4	8	23
31	0	1	0	2	0	4	2	7	18
32	0	1	1	1	0	1	0	2	18
33	0	0	1	0	0	1	4	8	18
34	0	0	0	1	0	1	2	5	14
35	2	0	1	0	0	0	0	6	18
36	0	0	1	1	0	1	4	3	18
37	0	0	1	1	0	0	1	2	18
38	0	0	0	0	0	0	0	0	18
39	0	0	0	0	0	1	2	3	18
40	0	0	0	0	0	0	0	1	18
>40	0	0	1	3	0	3	4	17	49
Use in thousands	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23
1	84	148	77	190	201	108	153	227	131
2	161	269	152	335	332	246	300	313	266
3	207	309	239	403	474	305	361	394	296
4	210	308	202	321	300	326	339	294	299
5	193	241	173	232	248	309	265	229	268
6	170	184	167	162	180	231	193	165	215
7	137	138	148	100	111	160	165	123	151
8	123	108	116	98	69	120	85	91	102
9	114	79	115	43	58	87	67	67	90
10	95	59	72	49	32	55	54	49	58
11	93	55	85	37	30	50	31	41	46
12	62	40	75	33	24	26	24	20	41
13	55	26	52	26	18	24	20	13	25

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14	49	33	52	12	8	18	12	17	28
15	53	18	44	13	3	19	10	8	27
16	51	32	40	7	11	7	8	6	19
17	32	15	38	4	6	7	3	11	14
18	37	13	36	10	4	7	4	6	16
19	32	16	36	7	8	3	4	4	19
20	27	8	30	8	0	2	4	4	19
21	19	2	22	5	1	4	0	4	19
22	24	6	23	4	1	4	0	2	19
23	28	10	17	6	1	1	1	2	19
24	14	1	21	2	1	0	2	3	19
25	17	0	12	3	1	1	3	0	19
26	8	0	12	1	1	2	1	1	19
27	5	3	11	1	0	0	0	0	19
28	12	2	13	0	2	1	1	2	19
29	5	2	13	3	1	2	1	2	19
30	8	4	4	3	0	0	1	0	19
31	5	4	7	1	1	0	1	2	19
32	4	1	4	0	0	1	0	2	19
33	7	2	3	1	0	0	0	0	19
34	1	3	6	1	0	0	0	0	19
35	6	1	8	0	0	2	1	0	19
36	2	1	0	1	1	0	0	1	19
37	2	1	4	1	1	1	0	0	19
38	0	0	2	1	0	0	1	0	19
39	5	0	3	0	1	1	0	1	19
40	0	1	1	1	0	0	1	0	19
>40	13	2	20	1	3	4	4	1	19
Use in thousands	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	
1	155	107	101	62	73	135	114	197	
2	255	217	160	117	109	250	229	381	
3	309	240	217	167	181	304	263	409	
4	310	241	214	151	167	275	323	333	
5	267	203	208	137	168	251	234	242	
6	188	159	153	129	124	170	226	164	
7	140	143	136	123	130	132	154	102	
8	107	126	107	88	113	96	138	77	
9	90	106	114	81	93	81	84	55	
10	59	91	86	98	94	71	69	46	
11	50	80	79	83	86	56	52	21	
12	47	61	69	72	82	46	48	21	

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13	32	55	49	66	67	43	34	10
14	30	33	45	72	64	30	26	5
15	18	39	39	54	48	29	18	9
16	15	42	34	41	48	25	17	6
17	11	29	41	56	44	20	11	3
18	8	23	35	50	37	11	10	3
19	8	18	32	42	42	15	10	3
20	9	21	22	30	24	11	5	3
21	8	16	25	42	31	10	8	6
22	3	18	19	31	25	6	8	2
23	2	8	20	28	27	5	6	2
24	4	12	15	30	28	4	6	1
25	4	8	15	27	15	9	4	2
26	1	8	14	21	16	6	1	2
27	0	4	14	28	27	4	2	1
28	1	7	10	21	14	3	4	0
29	5	5	14	22	11	2	1	1
30	2	5	10	17	19	1	3	0
31	1	6	5	9	5	2	4	0
32	2	3	8	17	8	3	1	0
33	0	4	5	12	13	0	2	1
34	1	3	4	14	11	2	0	1
35	0	2	6	9	13	1	1	0
36	0	0	7	7	9	1	2	0
37	0	2	1	7	6	3	0	0
38	0	1	0	12	6	1	0	0
39	0	1	4	7	4	2	0	0
40	0	2	4	11	4	2	0	0
>40	2	12	20	70	51	11	0	0

Council engaged in discussion about the proposal to amend this section of the City Code. There were questions about the upcoming study to be performed in March of 2024. City Manager Bless explained what that study would entail looking at six (6) months of data gathered at the new rates and how these new rates are affecting all aspects of the City system.

Past studies were discussed and how closely these studies predicted costs. City Manager Bless stated that even using the best information, sometimes the expenses are quite a bit more than projected. He went into detail explaining how costs have increased over the past several years and how these rates, while they have flattened out, have not decreased to what they were in prior years.

City Manager Bless explained what the action tonight will accomplish.

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During City Comments concern was stated that the study grossly over estimated costs. It was pointed out that if too much money is collected such fact would be compensated during the next study. Council felt it would be better to have too much revenue as opposed to too little revenue. Therefore, budgeting to create a cushion is a better policy.

It was brought up that delaying important decisions in the past resulted in pushing out capital projects and the City is now having to pay for those decisions. In moving forward tonight, some wondered what “treating all fairly” means in connection with this issue. Based upon prior Council discussions, it is felt that approving a cap is fair to all. This action tonight is only a “stop gap” and not necessarily a long-term solution.

There was discussion about a 10,000-gallon cap vs. a 12,000-gallon cap. Most felt that 12,000 gallons is reasonable.

Mayor Warren gave background information about why the Council is considering this action now as opposed to later. The plan is to eventually look at revisiting our rates. This action is to provide relief until the March 2024 Study can be performed.

With no further discussion on the matter, Council Member Singleton moved to approve Ordinance No. 2024-08, amending the Code of Ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, Section 77 to provide for amendments to Water and Wastewater Rate Schedules; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date with set cap set at 12,000 gallons. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

ORDINANCE NO. 2024-08

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS; AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, CHAPTER 70, UTILITIES, SECTION 77 TO PROVIDE FOR AMENDMENTS TO WATER AND WASTEWATER RATE SCHEDULES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

- 2. Discuss and take appropriate action concerning annual sign permits and permit fees and Consider Ordinance No. 2024-09, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to Sign Permit Fees; and providing for repeal.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

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This issue is being brought up as at least one person has reached out to City Council members about the late fees that are charged for sign permits, and stating they never received the bill. The issue surrounds our annual operating permits for signs. These are permits that are required to be renewed every year by December 31.

If a permit is not renewed by December 31, it is subject to a late fee. Our current ordinance reads “Failure to renew a sign operating permit by the established deadline shall result in an additional fee equal to the fee for the annual operating permit or \$105.00, whichever is greater.”

The standard practice for the permitting department is to send the bills out in October of each year, as the permit needs to be renewed by December 31. That practice occurred again in 2023. Letters were sent out to all 151 people that have a sign permit in the spring and again in the summer of 2023 to inform them of the new process that was coming out for them to renew their permits online via our permitting portal. The bills were mailed out in October as has been the practice historically.

In investigating this issue, the Permit Clerk has informed me that this year there were 91 businesses that received a late notice for not paying their bill on time. She also stated that is about on par with previous years. Upon learning that, we are implementing a better process to encourage people to pay timely.

The ordinance drafted here tonight would change the late fee from the greater of the double fee or \$105 to the lesser of them. However, staff does have concern that if so many businesses do not timely pay the fee, a reduced late fee may further reduce the incentive to pay timely. Staff having to repeatedly reach out to late payers also takes extra time that would warrant a higher fee.

This year there have been 5 businesses that have said they did not get their bill in the mail. There have been news articles recently about slow mail delivery in the Houston area. However, there has been no indication that any of our mail has been impacted. But that is a theme we have heard this year.

If the Council would like to modify the annual operating permit late fees they can do so tonight.

Council engaged in discussion about the item. Some members were confused about the requested change. City Manager Bleess explained the change. It was explained that the resident that complained did not receive a bill which resulted in untimely payment and a late fee. Some members felt that given that the City does not send bills by certified mail, it becomes a “he said she said” in terms of the bill being sent and received. Some members felt that the City needs to send these notices via certified mail or provide a method for appeal. The process was explained.

The standard for setting fees was discussed. It was felt that the fee should accommodate staff time. Some wondered if \$15 for the permit covers staffing time. City Manager

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Bless stated that the fee is reasonable. However, adding onto the initial work would take more staff time to send additional notices. Sending bills via certified mail was discussed. Some felt that if we send the bill certified mail the permit fee could be raised to cover the cost of the postage. Other members did not agree with sending the notice via certified mail. Some members felt that the late fee should represent the work taken by Staff to address the non-payment of the permit fee.

There was discussion about setting the late fee as double the permit fee. Some felt that City Staff should re-visit the fee for these permits.

With no further discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2024-09, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to Sign Permit Fees; and providing for repeal. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

ORDINANCE NO. 2024-09

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142 TO AMEND THE SCHEDULE OF FEES RELATED TO SIGN PERMIT FEES; AND PROVIDING FOR REPEAL.

3. Consider Resolution 2024-13, regarding applications for Texas Department of Housing and Community Affairs 2024 Competitive 9 Percent Housing Tax Credits.

Austin Bless, City Manager, introduced the item. Background information is as follows:

The City has received notice from the Texas Department of Housing and Community Affairs that two entities have submitted Affordable Housing Applications for possible funding through the Competitive Housing Tax Credit Program to develop affordable multifamily rental housing in the City of Jersey Village. That full notice included in the meeting packet as Exhibit A.

One proposed development is the Residences at Jersey Village which is proposed to be located on the northeast corner of Saville Lane behind the Manor. The Owner information on this the same owner as The Manor. They are proposing 98 units, all of which would be low-income units with a target population of the elderly.

The council will recall that the owner submitted a Specific Use Permit application for a very similar project back in late 2021 and it came before the Council in February 2022. That project was not granted the Specific Use Permit. There were many concerns about

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the increased call volume this would place on our emergency services. The owner has not reached out to the city at all on this project, except for the required notifications to inform us of their application.

The other proposed development, Castlebridge Seniors, is on the east side of Saville Lane, at 12450 Castlebridge Drive. The owner of this project is Blazer Building. They are proposing 130 units, with 100 being low-income units and a target population of the elderly.

Nathan Kelly, of Blazer Building, has reached out to city staff to discuss their proposed project. They have similar facilities around the Houston area. Staff has reached out to the EMS Departments that serve those facilities and they have seen similar call numbers to the facilities there that we have experienced with our existing senior living facilities.

Blazer has submitted more information about their proposed project. That is included in this agenda item as Exhibit B. Nathan Kelly has stated he would be in attendance this evening to discuss this project with the City Council further, if they would like.

Exhibit C in the meeting packet is a guide from the Texas Department of Housing and Community Affairs on the low-income housing tax credits and how it works.

City staff has concerns with bringing an additional over 55 multifamily housing unit into the city and the added call volume that will create on our emergency services. Given the proposed location of these developments and the need for a specific use permit at these locations, giving a vote of support the project at this stage could be seen as providing support for the project as a whole, before it has gone through the proper permitting process.

At this point staff recommends not passing a resolution of support in favor of either project. But Council can choose to go on the record for or against the project by adopting the resolution that is included in the meeting packet. The resolution as drafted has the word support in there for each project. If the Council wishes to go on record in opposition or neutrality that word support should be changed before the resolution is adopted.

Council engaged in discussion about the project. Council Member McCrea stated that she was a former member of the Planning and Zoning Commission (P&Z) and feels that the P&Z should be able to do what they do in terms of a Specific Use Permit (SUP) rather than City Council making a decision. Some felt that acting on this item would be putting the “cart before the horse.” Other members felt that we should pass a Resolution in opposition to this request.

City Manager Bless stated that the Resolution is to give Council’s support of the project. However, City Manager Bless explained how, if approved, it could be misconstrued by P&Z should they be presented with a request of a SUP.

The EMS calls were discussed. Chief Bitz stated that last year the department made 129 calls to the Manor, a similar facility as is being presented tonight. It was pointed out that

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during the proceedings had back in 2022, Chief Bitz reached out to other communities, and they had similar calls to these type of facilities.

Some members stated that based upon prior discussions of Council, it was determined that there really isn't a need for this type of housing in Jersey Village.

There was discussion about the number of Police calls and EMS calls and how this affects city services.

Given it has previously been before the P&Z and it was recommended not to approve the request, some members felt that the Resolution should be to deny support of this request.

This Resolution would support a tax credit for this facility. Some felt that this would place a burden upon the residents of the City.

With no further discussion on the matter, Council Member Singleton moved to approve Resolution 2024-13, by striking the word "support" and adding the word "opposes," regarding applications for Texas Department of Housing and Community Affairs 2024 Competitive 9 Percent Housing Tax Credits. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2024-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, REGARDING APPLICATIONS FOR TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS 2024 COMPETITIVE 9 PERCENT HOUSING TAX CREDITS.

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;

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- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Mitcham: Council Member Mitcham congratulated Chief Keele on his first meeting.

Council Member Sheppard: Council Member Sheppard invited all to participate in the naming rights at the golf course.

Council Member Wasson: Council Member Wasson welcomed Chief Keele and thanked all for their comments.

Council Member Singleton: Council Member Singleton congratulated Chief Keele.

Council Member McCrea: Council Member McCrea congratulated Chief Keele

Mayor Warren: Mayor Warren thanked former Chief Riggs for his service to the City. The culture of the Department has flourished under his command. He is confident in the capabilities of Chief Keele. He congratulated Chief Keele on his promotion.

I. RECESS THE REGULAR SESSION

Mayor Warren recessed the Regular Session at 8:19 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, and 551.071 – Consultations with Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange, or value of real property, related thereto.
2. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3.

K. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

Mayor Warren adjourned the Executive Session at 8:30 p.m., and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

REGULAR MEETING OF THE CITY COUNCIL
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L. RECONVENE REGULAR SESSION

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange, or value of real property, related thereto.**

No action was taken on this item. No discussion was had.

M. ADJOURN

There being no further business on the agenda the meeting was adjourned at 8:31 p.m.



Lorri Coody, TRMC, City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: F2

AGENDA SUBJECT: Consider Resolution No. 2024-14, setting the schedule for Regular City Council Meetings for the period beginning June 2024 and ending May 2025 in order to make the Council’s meetings more accessible to the public and to accommodate conflicts with City holidays, the city election cycle, and local school schedules.

Dept./Prepared By: Austin Bless, City Manager

Date Submitted: February 14, 2024

EXHIBITS: Resolution No. 2024-14

BACKGROUND INFORMATION:

The City’s Charter requires the following concerning meetings of the Council:

“**Sec. 2.09. - Meetings of the council.** There shall be at least one regular meeting of the council each month. All meetings shall be public, except where permitted by law to be closed in whole or part to the public, and shall be held at the city hall or other public place in the city. Special meetings may be called at any time by the city secretary upon request of the mayor, the city manager or three members of the council.”

In connection with this Section of the Charter, the Council traditionally has met on the third Monday of each month. However, for the following reasons, it may be prudent for the Council to consider setting a schedule for future meeting dates in order to accommodate conflicts with conducting its meetings on the third Monday of each month:

1. An increasing desire that Council meetings accommodate the local school schedule.
2. Conflicts with City holidays that fall on the third Monday of the month;
3. Conflicts with the city election cycle wherein the canvass date must be no later than the 11th day following Election Day (1st Saturday of the month; and

In light of these reasons, City Staff makes the following suggestions for the Council’s Meeting schedule beginning in June 2024 and ending in May 2025 with all meetings beginning at 7 PM:

June 17, 2024 – 3 rd Monday	December 16, 2024 – 3 rd Monday
July 15, 2024 – 3 rd Monday	January 13, 2025 – 2 nd Monday
August 19, 2024 – 3 rd Monday	February 10, 2025 – 2 nd Monday
September 16, 2024 – 3 rd Monday	March 17, 2025 – 3 rd Monday
October 14, 2024 – 2 nd Monday	April 14, 2025 – 2 nd Monday
November 18, 2024 – 3 rd Monday	May 14, 2025 – Wednesday

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-14, setting the schedule for Regular City Council Meetings for the period beginning June 2024 and ending May 2025 in order to make the Council’s meetings more accessible to the public and to accommodate conflicts with City holidays, the city election cycle, and local school schedules.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, SETTING THE SCHEDULE FOR REGULAR CITY COUNCIL MEETINGS FOR THE PERIOD BEGINNING JUNE 2024 AND ENDING MAY 2025 IN ORDER TO MAKE THE COUNCIL’S MEETINGS MORE ACCESSIBLE TO THE PUBLIC AND TO ACCOMMODATE CONFLICTS WITH CITY HOLIDAYS, THE CITY ELECTION CYCLE, AND LOCAL SCHOOL SCHEDULES.

WHEREAS, the City Charter at Section 2.09 requires that the City Council conduct at least one Regular Session Meeting each month; and

WHEREAS, in connection with the Charter, the Council traditionally has met on the third Monday of each month; and

WHEREAS, in order to make the Council’s meetings more accessible to the public and to accommodate conflicts with City holidays, the city election cycle, and local school schedules, City Council desires to set a schedule for conducting its monthly Regular Session Meetings; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1: The City Council of the City of Jersey Village, Texas, hereby sets the following schedule for its Regular Session City Council Meetings for the period beginning June 2024 and ending May 2025 in order to make the Council’s meetings more accessible to the public and to accommodate conflicts with City holidays, the city election cycle, and local school schedules.

June 17, 2024 – 3 rd Monday	December 16, 2024 – 3 rd Monday
July 15, 2024 – 3 rd Monday	January 13, 2025 – 2 nd Monday
August 19, 2024 – 3 rd Monday	February 10, 2025 – 2 nd Monday
September 16, 2024 – 3 rd Monday	March 17, 2025 – 3 rd Monday
October 14, 2024 – 2 nd Monday	April 14, 2025 – 2 nd Monday
November 18, 2024 – 3 rd Monday	May 14, 2025 – Wednesday

Section 2: This Resolution shall take effect immediately from and after its passage by the City Council of the City of Jersey Village.

PASSED AND APPROVED this the 18th day of **March 2024**.

ATTEST:

Bobby Warren, Mayor

Lorri Coody, City Secretary



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 18, 2024

AGENDA ITEM: F3

AGENDA SUBJECT: Consider Resolution No. 2024-15, appointing a Director to fill the unexpired term ending December 31, 2025, for position three (3) on the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3).

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** February 19, 2024

EXHIBITS: Resolution No. 2024-15
Applications: Christopher Kendrick

BACKGROUND INFORMATION:

The Tax Increment Reinvestment Zone No. 3 Board consists of nine (9) Directors, to include a member from the State Senate and House of Representatives as well as a member from each taxing unit located within the TIRZ3 District.

In order to serve on the TIRZ No. 3 Board, with the exception of the State Senator and State House Representative members, all other Board members shall be at least eighteen (18) years of age and own real property in TIRZ No. 3 or be an employee or agent of a person that owns real property in TIRZ No. 3. Any Board member who ceases to possess such qualifications shall automatically be deemed to have vacated their membership on the Board.

Position three (3) on this Board has been vacant since late last year. Given the special residency requirements of having to live within the District to serve on this Board, applications are sparse. Recently, Christopher Kendrick has shown interest in appointment. His application is included in the meeting packet.

This item is to appoint a Director to fill the unexpired term ending December 31, 2025 for position three (3) on the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3).

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-15, appointing a Director to fill the unexpired term ending December 31, 2025, for position three (3) on the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A DIRECTOR TO FILL THE UNEXPIRED TERM ENDING DECEMBER 31, 2025, FOR POSITION THREE ON THE CITY OF JERSEY VILLAGE TAX INCREMENT REINVESTMENT ZONE NO. 3 (TIRZ NO. 3).

WHEREAS, the City Council of the City of Jersey Village appoints members to the Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3) Board for two-year terms; and

WHEREAS, the Tax Increment Reinvestment Zone No. 3 is a nine-member Board; and

WHEREAS, Position Three is open on the Tax Increment Reinvestment Zone No. 3 Board, requiring appointment for the unexpired term which began on January 1, 2024, and will expire on December 31, 2025; and

WHEREAS, qualified applicants have submitted applications for this positions; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, Christopher Kendrick is appointed to serve on the Tax Increment Reinvestment Zone No. 3 Board, Place Three, for the unexpired term which began on January 1, 2024, and will expire on December 31, 2025.

PASSED AND APPROVED this the **18th** day of **March 2024**.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 18, 2024

AGENDA ITEM: F4

AGENDA SUBJECT: Consider Resolution No. 2024-16, authorizing the City Manager to execute an extension of the residential solid waste collection and disposal contract with WCA Waste Systems, Inc. DBA GFL Environmental, for an additional three (3) year period beginning October 1, 2024.

Department/Prepared By: Public Works

Date Submitted: February 20, 2024

EXHIBITS: Resolution No. 2024-16
Waste Corporation of Texas, L.P. Contract – 2018

BACKGROUND INFORMATION:

On October 1, 2021, the City's Residential Solid Waste Collection Contract with WCA Waste Systems, Inc. DBA GFL Environmental automatically renewed for the First Renewal Term, following the expiration of the Initial Term on September 30, 2021. The First Renewal Term extended the contract by three (3) years and is scheduled to automatically renew on October 1, 2024. Alternatively, the contract can be terminated through a Notice of Non-Renewal issued no less than thirty (30) days prior to the conclusion of the current renewal term. The current rates stand at \$14.62 per residential connection per month for curbside collection of household trash and \$4.21 per residential connection per month for recyclables collection. These rates are subject to an annual adjustment based on 100% of the CPI. Presently, WCA serves 2,136 households in Jersey Village.

City staff recently contacted several municipalities to inquire about recent waste bidding activities. Some cities have gone out to bid, and their rates are currently at \$23.45 or higher per home. This reflects a significant increase compared to our current rates. Meanwhile, the municipalities that have not recently engaged in bidding are paying rates similar to ours. Last year, a neighboring municipality went out to bid, and GFL was the sole bidder. This scenario appears to be somewhat common in our region.

Staffing from GFL Government Contracts have demonstrated a willingness to collaborate with the City to ensure that all services are fulfilled, and there have been no significant issues throughout the First Renewal Term. Based on the accommodations and services that GFL has provided over the past three years, City staff recommends extending the existing contract for a Second Renewal Term.

Additionally with the upcoming Christmas and New Year holidays both falling on Wednesdays, GFL has indicated they can reschedule recycling services between the holidays to prevent a lapse in service for two consecutive weeks.

The proposed Second Renewal Term will extend from October 1, 2024, to September 30, 2027, marking the final consecutive renewal under the current contract terms.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-16, authorizing the City Manager to execute an extension of the residential solid waste collection and disposal contract with WCA Waste Systems, Inc. DBA GFL Environmental for an additional three (3) year period, beginning October 1, 2024.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION OF THE CONTRACT FOR RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL WITH WCA WASTE SYSTEMS, INC., DBA GFL ENVIRONMENTAL FOR AN ADDITIONAL THREE (3) YEAR PERIOD BEGINNING OCTOBER 1, 2024.

WHEREAS, the City of Jersey Village contracts with WCA Waste Systems, Inc. DBA GFL Environmental for residential solid waste collection and disposal; and

WHEREAS, the First Renewal Term will end on September 30, 2024; and

WHEREAS, under the terms outlined in Section 4 of the contract, at the end of the First Renewal Term the contract may automatically renew for a Second Renewal Term; and

WHEREAS, the City has determined that the contract with WCA Waste Systems, Inc. DBA GFL Environmental should be extended; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. The City Manager is hereby authorized to execute an extension of the residential solid waste collection and disposal contract with WCA Waste Systems, Inc. DBA GFL Environmental for an additional three (3) year period beginning October 1, 2024.

PASSED AND APPROVED this 18th day of March 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESIDENTIAL SOLID WASTE COLLECTION CONTRACT

THIS CONTRACT, entered into this **1st DAY of OCTOBER, 2018**, by and between **The City of Jersey Village**, hereinafter referred to as Customer, and Waste Corporation of Texas, LP. Hereinafter referred to as WCA.

WCA will furnish all personnel, labor, equipment, trucks, and such other items necessary for residential solid waste collections within the jurisdiction of the City. In consideration of the covenants and agreements set out and the payments provided for, WCA and Customer, agree as follows:

1. CONTRACT AMOUNT

WCA will be paid **\$12.01** per residential connection per month for curbside collection of household trash and **\$3.57** per residential connection per month for collection of recyclables utilizing WCA-issued 65-gallon recycle carts.

2. PAYMENT

A. For services defined in this Contract, WCA shall invoice Customer on a monthly basis. Customer shall be obligated to make full payment to WCA within thirty (30) days of receipt of WCA's invoice.

B. **Except as otherwise provided by this Contract, the rate of compensation shall remain effective for a period of one (1) year.** The rate of compensation shall thereafter be automatically adjusted once each year on the anniversary date of this Contract, and continuing through any and all renewal terms, by 100% of the increase of the most recently published Consumer Price Index-All Urban Consumers, Series UD: CUSR0000SEHG02 Garbage and Trash Collection, published by the United States Department of Labor, Bureau of Labor Statistics. In the event the U.S. Department of Labor, Bureau of Labor Statistics ceases to publish the CPI, the Customer and WCA hereto agree to substitute another equally authoritative measure of change in the purchasing power of the U.S. dollar as may then be available so as to carry out the intent of this provision.

C. If any Customer requests same day collection by WCA on a day that differs from such Customer's regularly scheduled trash pick-up day, Customer shall be charged and obligated to pay an additional charge of \$25.00, which shall be included in such Customer's next invoice.

3. GRANT OF EXCLUSIVE AUTHORITY

During the term of this Contract, Customer will not contract with any other entity for the purpose of collection and disposal of solid waste, garbage, refuse, trash, rubbish and recycling within the boundaries of the Customer or any tracts, territories or areas hereafter annexed to, or acquired by the Customer.

4. TERM

A. The initial term of this Contract shall begin on the 1st Day of October, 2018, and end on the 30th Day of September, 2021 (the "Initial Term"). Thereafter, this Contract will automatically renew and be extended for up to two (2) successive terms of three (3) years each (the "First Renewal Term" and the "Second Renewal Term", respectively, and collectively referred to herein as the "Renewal Terms"), upon the terms and conditions set forth herein, unless the City, or WCA, provides written notice of non-renewal to Contractor no less than thirty (30) days prior to expiration of the Initial Term or the then existing Renewal Term, as applicable, or termination of Contract pursuant to Section 4A below, "TERMINATION OF CONTRACT" The Initial Term, together with all properly exercised Renewal Terms, are hereafter collectively referred to as the "Term" of this Contract.

B. In addition to the above, WCA may petition the Customer at any time for additional rate and price adjustments at reasonable times on the basis of unusual changes in its cost of operations, such as revised laws, ordinances or regulations; changes in location of disposal sites or changes in disposal charges; and increase in the number of residential units, such as city growth or annexation. Any such rate adjustment must be pre-approved by Customer's governing body., in its sole discretion, before becoming effective., .

4A. TERMINATION OF CONTRACT

- (1) In the event of a failure by WCA, to perform any material provision of this Contract, the Customer shall give written notice of such breach to WCA along with at least thirty (30) days (the "cure period") to correct such breach. Customer may terminate this Contract after such cure period if WCA has not adequately corrected such breach in accordance with this Contract and Customer so notifies WCA in writing of such termination action. At such time, Customer shall pay WCA only for the charges and fees for the services performed on or before such termination date. Following any such termination and the final payment from the Customer to WCA, neither party shall have any further obligation under this Contract other than claims for personal injuries or property damage as expressly provided in this Contract and arising prior to such termination date.
- (2) In the event of a failure by Customer to perform any material provision of this Contract, WCA shall give written notice of such breach to Customer along with at least thirty (30) days (the "cure period") to correct such breach. WCA may terminate this Contract after such cure period if Customer has not adequately corrected such breach in accordance with this Contract and WCA so notifies Customer in writing of such termination action. At such time, Customer will pay WCA only for the charges and fees for the services performed on or before such termination date. Following any such termination and the final payment from the Customer to WCA, neither party shall have any further obligation under this Contract other than claims for personal injuries or property damage as expressly provided in this Contract and arising prior to such termination date.

5. RIGHT OF ASSIGNMENT

This Contract, as well as the rights hereunder, may be assigned by WCA, as well as any and all successors at its option but only with prior written approval of the Customer.

6. WORK SPECIFICATIONS

A. On each regularly scheduled collection day, **Tuesday and Friday**, WCA will collect residential refuse located curbside. Tree, shrub and brush trimmings must be bundled in lengths no greater than 4-feet and weighing less than 40-pounds and branches with a maximum diameter of 3-inches, and placed at the curb alongside the cart. As part of normal collection WCA does not pick up dirt, rocks, bricks, concrete or any materials or items deemed hazardous materials or waste generated by a private contractor. Bulky waste (refrigerators and freezers must be drained of Freon and have a bill to validate such service was performed) will be picked up either scheduled day and must also be located at the curb. For special collection other than normal amounts of residential refuse, yard trimmings or bulk items, if notified in advance WCA will meet with the resident prior to collection day to negotiate a price, which will be paid by the resident directly. If a resident does not notify WCA of such a special pick up before their scheduled day, then WCA will leave a notice for the resident to contact WCA during normal office hours before their next scheduled pick up day.

B. Please place trash at the curb by **7:00am** on each **Tuesday and Friday**. **Heavy trash will be picked up on either service day and limited to one item.**

C. All permanent trash containers, after being emptied by WCA, will be returned to their point of origin in the same condition in which they were taken, normal wear and tear expected.

D. WCA shall clean up any spillage that occurs during the collection process; provided, however, that if gasoline, motor oil, cooking oil, paint, or any other liquid items in a garbage container are not seen by WCA personnel resulting in spillage that causes a stain, WCA shall not be responsible.

7. RECYCLING

A. WCA will provide curbside collection service for the collection of recyclable materials from each residential unit one (1) time per week on **Wednesday**.

B. Recycling container is to be placed at curbside by **7:00am** on collection day.

C. WCA will provide each residential unit with one (1) plastic 65-gallon recycling cart to remain the property of WCA.

D. WCA will collect all recyclables that are placed within the provided recycling container, as well as additional recyclables placed next to the cart in another recycling container, a recycling plastic bin, a paper bag or a corrugated cardboard box. Current items being collected are paper (including newspaper, magazines, phone books, catalogs, junk mail, envelopes, file folders, computer paper, construction paper, colored paper, corrugated cardboard boxes [flattened and bundled], cereal and soda/beer boxes, gift boxes, wrapping paper), containers including glass

bottles, glass jars, aluminum cans, aluminum foil, plastic bottles/jugs/buckets #1 through #7 (excluding Styrofoam), metal food cans, metal pots and pans, scrap metal like nails, screws and gutters and copper. In the event that the market price for any one (1) or all of the commodities designated to be collected drop to the point that such materials can no longer be sold or processed, WCA will remove that item(s) from the list of those items to be recycled and notify the residents of such changes.

8. OPERATION

A. Hours of Operation: Collection of refuse will not start before 7:00 a.m. or continue after 6:00 p.m. on the same day. Exceptions would be due to unusual circumstances.

B. Holidays: If the scheduled collection day falls on any of the following holidays the normal service will be resumed the following scheduled pick up day. Holidays are: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

C. Complaints: All complaints will be made to WCA. If a resident is missed due to WCA's negligence, WCA will pick up said resident within twenty-four (24) of such notice.

D. Office: WCA can be reached at 281-368-8397 any time during normal office hours from 8:00 a.m. to 5:00 p.m. Monday thru Friday. The office is located at 8515 Highway 6 South, Houston, Texas 77083.

9. FORCE MAJEURE

The performance of this Contract may be suspended and the obligations hereunder excused in the event and during the period that such performance is prevented by a cause or causes beyond reasonable control of a party. Such causes shall include, but not be limited to, acts of God, acts of war, riot, fire, explosion, accident, flood or sabotage; fuel shortages, lack of power or raw materials; judicial or governmental laws, regulations (provided that neither party shall be required to settle a labor dispute against its own best judgment). Collection of debris and waste generated by a force majeure (such as a hurricane or major weather event) is not included under the terms and conditions of this Contract. In the event of such circumstance, V.F. WASTE SERVICES and the Customer may negotiate collection and rates for such debris and waste.

Disaster Recovery Services – WCA shall provide debris collection and disposal services which may be required due to damage or destruction from flood, tornado, hurricane, windstorm or any other local disaster. Disaster recovery rates are as follows:

- a. \$125.00 per operating hour for the required crew.
- b. \$275.00 per hour for related equipment.
- c. Disposal is the posted gate rate at local landfill.
- d. Third party services billed to the District as charged by Third Party with 15% mark-up.

10. INDEMNIFICATION

TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, WCA AGREES TO PROTECT, DEFEND, INDEMNIFY AND HOLD CUSTOMER, ITS OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS HARMLESS FROM AND AGAINST ALL CLAIMS, DEMANDS, CAUSES OF ACTION, SUITS, JUDGMENTS, PENALTIES, LIABILITIES, DEBTS, OR DAMAGES, INCLUDING ALL COSTS, EXPENSES AND ATTORNEYS' FEES THEREOF, OF ANY NATURE, KIND OR DESCRIPTION, RESULTING FROM THE PERFORMANCE OF ITS DUTIES UNDER THE TERMS OF THIS CONTRACT, INCLUDING BUT NOT LIMITED TO, PERSONNEL FURNISHED BY WCA OR ITS SUPPLIERS AND SUBCONTRACTORS OF ANY TIER ON ACCOUNT OF BODILY INJURY, DEATH OR DAMAGE TO OR LOSS OF PROPERTY IN ANY WAY OCCURRING, INCIDENT TO, ARISING OUT OF, OR IN CONNECTION WITH THE WORK PERFORMED OR TO BE PERFORMED BY WCA HEREUNDER OR OCCURRING, INCIDENT TO, ARISING OUT OF, OR IN CONNECTION WITH THE PRESENCE OF WCA, ITS PERSONNEL, AGENTS, SUPPLIERS AND SUBCONTRACTORS (AND THEIR RESPECTIVE PERSONNEL) IN THE ASSOCIATION, ALL (1) REGARDLESS OF WHETHER OR NOT CUSTOMER, ITS DIRECTORS OR AGENTS ARE NEGLIGENT IN WHOLE OR IN PART, AND EVEN WHEN CAUSED BY THE JOINT, CONCURRENT OR SOLE FAULT OR NEGLIGENCE OF CUSTOMER, ITS OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS, AND (2) REGARDLESS OF WHETHER OR NOT WCA, ITS OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS ARE NEGLIGENT IN WHOLE OR IN PART AND WHEN CAUSED BY THE JOINT, CONCURRENT OR SOLE FAULT OR NEGLIGENCE OF WCA, ITS OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS.

11. LICENSES

WCA will, at its expense, obtain all licenses and permits necessary for the performance of WCA's services as set forth by the contract.

12. INSURANCE

WCA shall maintain at its sole cost and expense not less than the insurance coverage set forth:

A. Workers Compensation:

- \$1,000,000 Bodily Injury (Each Accident)
- \$1,000,000 Bodily Injury By Disease (Policy Limit)
- \$1,000,000 Bodily Injury By Disease (Each Employee)

B. General Liability:

- \$2,000,000 General Aggregate
- \$2,000,000 Products/Completed Operations Aggregate
- \$1,000,000 Personal & Advertising Injury
- \$1,000,000 Each Occurrence

C. Automobile Liability:

\$1,000,000 Bodily Injury and Property Damage
\$100,000 Personal Injury Protection - Each Person

D. Commercial Umbrella Coverage

\$10,000,000 Each Occurrence
\$10,000,000 Aggregate

13. NOTICE

All notices given or required under this Contract shall be given in writing and shall be given either by hand delivery or by depositing such notice in the United States first-class mail, postage prepaid, by certified or registered mail, return receipt requested, enclosed in an envelope addressed to the WCA or Customer to be notified at the following address, or at such other address WCA or Customer shall from time to time designate in writing:

Notice delivered in accordance with this paragraph shall be deemed delivered upon delivery, if delivered by hand, and three business days after deposit in a domestic United States depository box, if delivered by mail.

If notice to WCA is necessary:

Waste Corporation of Texas
Attn: Municipal Department
8515 Highway 6 S.
Houston, Texas 77083

If notice to Customer is necessary:

City of Jersey Village
Attn: City Manager
16501 Jersey Drive
Jersey Village, Texas 77040

14. INDEPENDENT CONTRACTOR

WCA and Customer agree that WCA is an independent contractor and has sole responsibility for the method, manner and supervision of the services that WCA is obligated to render under the terms of this Contract.

15. SEVERABILITY

If any provision of this Contract shall, for any reason, be held in violation of any applicable law and/or unenforceable, then the invalidity of such specified provision herein shall not be held to invalidate any other provision herein, all of which such other provisions shall remain in full force and effect.

16. APPLICABLE LAW


This Contract is being executed and delivered and is intended to be performed in the State of Texas, and the laws of such State shall govern the validity, construction, enforcement and interpretation of this Contract, unless otherwise specified herein.

17. MODIFICATION

This Contract embodies the entire agreement between the Customer and WCA and supersedes all prior agreements and understandings and may be amended or supplemented only by an instrument in writing executed by the Customer or WCA against whom enforcement is sought.

Waste Corporation of Texas, L.P.

City of Jersey Village

By: 

By: 

Title: RVP

Title: City Manager

Printed Name: Matt Graham

Printed Name: Austin Bless

Date: 6-29-18

Date: June 19, 2018

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: F5

AGENDA SUBJECT: Consider Resolution No. 2024-17, establishing a committee with the mission of analyzing the feasibility of seeking an election for the issuance of General Obligation Bonds for various city related projects; and establishing the methodology for the formation and termination of such committee; and providing operating procedures and parameters; and providing an effective date.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** February 21, 2024

EXHIBITS: Resolution No. 2024-17

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City Council wants citizen input to create a General Obligation bond proposal for the purposes of completing public infrastructure and facilities, to include a city pool and park options.

As such, this item is to create a Bond Committee and establish operating procedures and parameters for said Committee.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-17, establishing a committee with the mission of analyzing the feasibility of seeking an election for the issuance of General Obligation Bonds for various city related projects; and establishing the methodology for the formation and termination of such committee; and providing operating procedures and parameters; and providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ESTABLISHING A COMMITTEE WITH THE MISSION OF ANALYZING THE FEASIBILITY OF SEEKING AN ELECTION FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS FOR VARIOUS CITY RELATED PROJECTS; AND ESTABLISHING THE METHODOLOGY FOR THE FORMATION AND TERMINATION OF SUCH COMMITTEE; AND PROVIDING OPERATING PROCEDURES AND PARAMETERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Council for the City of Jersey Village, Texas (the “City Council”) finds it in the public interests of the citizens of Jersey Village to develop a General Obligation bond proposal for the purposes of completing public infrastructure and facilities, to include a city pool and park options; and

WHEREAS, the City Council has determined that public input is vital to the development of the bond proposal; and

WHEREAS, the City Council finds that the establishment of a Bond Committee will provide the best means of developing a bond proposal to place before the voters of the City; and

WHEREAS, the City Council wishes to establish the Bond Committee providing a methodology for forming and terminating the Committee as well as operating procedures and parameters; **NOW, THEREFORE,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORNEY, TEXAS THAT:

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made part hereof for all purposes.

Section 2. That the City Council hereby finds and determines that there is a need to issue General Obligation bonds for the purposes of completing public infrastructure and facilities, to include a city pool and park options.

Section 3. The City Council hereby establishes the 2024 Bond Committee (“Committee”) as an ad-hoc committee of the City Council that shall operate under the terms and conditions listed below:

- A. The Committee shall become operational upon all positions of the Committee being filled and shall terminate once an election is called or sooner as determined by the City Council.
 1. The Committee shall consist of seven (7) positions of citizens who reside inside the corporate city limits of the City of Jersey Village.
 2. Such positions shall be filled by action of the City Council after an application has been made by interested applicants.
 3. Vacancies will be filled by City Council. In doing so, the City Council may reconsider previous applicants or may re-open the application process.
 4. Should any member become ineligible to continue to serve they shall immediately be removed and replaced as outlined above.
 5. The City Manager and/or his designees shall serve as Ex-Officio members of the Committee providing staff support but shall not have a vote in matters before the Committee.
 6. The Assistant City Manager, or his designee, shall serve as Secretary to the Board.

- 7. The Committee shall select by a majority vote from its membership a Chairperson, and Vice Chairperson.
- 8. The Committee shall be charged with analyzing the feasibility of recommending to the City Council that they call an election for the purpose of passing General Obligation Bond authorizations. Such analysis shall include examining what projects shall be recommended for placement before the voters for consideration as well as recommending bond amounts and an issuance timing schedule. All such recommendations shall be:
 - a. Made to the City Council for final approval with the City Council, in accordance with law, retaining final authority to call such an election.
 - b. Made with all recommended projects being placed into groups for placement into separately grouped propositions on the ballot such that a voter may choose to vote yes or no on each proposition. For example, all pool projects shall be in a pool proposition and all park projects in a park proposition.
 - c. In conformance with law, upon calling an election to consider the possible issuance of General Obligation Bonds, no public funds may be utilized to promote the successful passage of the bond election.

Section 4. The City Council reserves the right to amend and/or change the provisions outlined herein at any time.

Section 5. This Resolution shall become effective immediately upon its passage.

PASSED AND APPROVE this the 18th day of March 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: F6

AGENDA SUBJECT: Consider Resolution No. 2024-18, authorizing the City Manager to enter into an Interlocal Agreement with Harris County for a Mass Prophylaxis Closed Point of Dispensing (“Closed Pod”) to dispense medications and supplies to identified Jersey Village employees, contractors, and their immediate family members during a catastrophic incident or other communicable threat.

Dept./Prepared By: Mark Bitz, Fire Chief

Date Submitted: 03/05/2024

EXHIBITS: Resolution 2024-18
EXA – Harris County Interlocal Closed POD Agreement

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Harris County Public Health (“HCPH”), participates in the Strategic National Stockpile (“SNS”), which includes medications and medical supplies. Harris County desires to collaborate with Jersey Village to enhance Harris County’s ability to respond to a catastrophic incident or other communicable threat by entering into an agreement for a mass prophylaxis closed point of dispensing (“Closed Pod”) to dispense medications and supplies to identified Jersey Village employees, contractors and their immediate family members. This will be for all first responders and essential E1 personnel that could potentially be called to stay and activate in the city during a catastrophic incident. This stockpile of medicine and supplies will also be given to all first responder and E1 personnel’s immediate family members as will be identified by the city.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-18, authorizing the City Manager to enter into an Interlocal Agreement with Harris County for a Mass Prophylaxis Closed Point of Dispensing (“Closed Pod”) to dispense medications and supplies to identified Jersey Village employees, contractors, and their immediate family members during a catastrophic incident or other communicable threat.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY FOR A MASS PROPHYLAXIS CLOSED POINT OF DISPENSING (“CLOSED POD”) TO DISPENSE MEDICATIONS AND SUPPLIES TO IDENTIFIED JERSEY VILLAGE EMPLOYEES, CONTRACTORS, AND THEIR IMMEDIATE FAMILY MEMBERS DURING A CATASTROPHIC INCIDENT OR OTHER COMMUNICABLE THREAT.

WHEREAS, Harris County, acting through Harris County Public Health (“HCPH”), participates in the Strategic National Stockpile (“SNS”), which includes medications and medical supplies.; and

WHEREAS, Harris County desires to collaborate with Jersey Village to enhance Harris County’s ability to respond to a catastrophic incident or other communicable threat.; and

WHEREAS, Harris County and Jersey Village desire to enter into an agreement for a mass prophylaxis closed point of dispensing (“Closed Pod”) to dispense medications and supplies to identified Jersey **Village** employees, contractors and their immediate family members; and

WHEREAS, the Jersey Village City Council finds that an agreement with Harris County for a Closed Pod serves a public purpose of the city; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1: The City Manager is hereby authorized to enter into an Interlocal Agreement on behalf of the City with Harris County in substantially the form as provided in Exhibit A.

PASSED AND APPROVED this the **18th** day of **March** A.D., **2024**.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

**INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF
JERSEY VILLAGE**

This Agreement is made and entered by **Harris County** (“County”), a body corporate and politic under the laws of the State of Texas, and the **City of Jersey Village, Texas** (“**Jersey Village**”), a home-rule municipality.

RECITALS:

Harris County, acting through **Harris County Public Health** (“HCPH”), participates in the Strategic National Stockpile (“SNS”), which includes medications and medical supplies.

Harris County desires to collaborate with **Jersey Village** to enhance Harris County’s ability to respond to a catastrophic incident or other communicable threat.

Harris County and **Jersey Village** desire to enter into an agreement for a mass prophylaxis closed point of dispensing (“Closed Pod”) to dispense medications and supplies to identified **Jersey Village** employees, contractors and their immediate family members.

Harris County Commissioners Court finds that an agreement with **Jersey Village** for a Closed Pod serves a public purpose of Harris County.

NOW, THEREFORE, Harris County and Jersey Village in consideration of the premises, mutual covenants, provisions, and representations contained herein, constituting good and valuable consideration, and pursuant to Texas Government Code Chapter 791 (“Interlocal Cooperation Act”), hereto agree as follows:

TERMS:

I. Purpose

To establish a cooperative agreement between Harris County, acting through Harris County Public Health, and **Jersey Village** to provide employees, contractors, and their immediate families with prophylaxis, vaccinations, or other related medical supplies or services in the event of a public health emergency as defined by local, state or federal governments. Harris County, acting through Harris County Public Health, and **Jersey Village** agree to the following terms, conditions, and responsibilities expressed in this agreement. HCPH will follow federal or state guidelines for phased allocation of vaccines or oral medical countermeasures if directed by federal or state government due to limited supplies.

II. Definitions

Public Health Emergency: refers to any event, natural or manmade, that requires immediate public health intervention as defined by local, state or federal governments.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Mass prophylaxis: refers to the administration of health interventions including antibiotics, vaccines, and/or antidotes to large numbers of persons to provide protection against disease and/or to prevent the spread of disease in the community.

Critical Infrastructure/Employee/Volunteer: refers to a person in the service of **Jersey Village** either directly as an employee, volunteer, part of a government critical infrastructure **Jersey Village** that provides emergency services or supports government continuity of operation.

Immediate Family: refers to a direct / immediate member of the family living within the same household as the employee.

III. Responsibilities of Jersey Village

1. Mass dispenses to Employees/Contractors/Volunteers and their immediate family members during a public health emergency in **Jersey Village** at the Jersey Village, Texas site.
2. Attend Harris County Public Health planning meetings when requested at an agreed schedule and meeting place.
3. Attend Harris County Public Health training meetings and cooperate in training **Jersey Village** employees, when appropriate, to understand the contraindications, precautions, and administration of mass prophylaxis according to established Harris County Public Health protocol.
4. Provide and maintain an agency Primary Contact to oversee operations of the organization or entities Pharmaceutical Dispensing Plan.
5. Provide and maintain a Plan Contact to coordinate the dispensing operations at the organization or entity site as well as coordinate additional trainings, if needed, at the Jersey Village, Texas site.
6. Provide and maintain a Medical Contact (on staff at the Jersey Village, Texas site and available 24/7) who will organize, coordinate, and oversee the dispensing of medications at the Jersey Village, Texas site.
7. Ensure that all employees involved in the administration of medication will first be provided the treatment themselves, if indicated. Furthermore, the decision as to who will subsequently receive the medication is to be decided by **Jersey Village**; additionally, the method, manner, and order of treatment will be coordinated with Harris County Public Health Preparedness & Response Division and **Jersey Village**.
8. Maintain documentation of any labor, materials or supplies expended or consumed in this effort.

- 9. Return all unused portions of the supplies, chemoprophylaxis, and/or vaccines to Harris County, acting through Harris County Public Health.
- 10. Provide to Harris County Public Health a record of those individuals who received the medications and/or vaccinations. When appropriate Harris County Public Health will provide the necessary forms/software for tracking this information.

IV. Duration of the Agreement

This Agreement shall remain in place for twelve (12) months from the date of signing and automatically renew annually unless otherwise agreed in writing by both parties. This Agreement may be terminated at any time with or without cause, with sixty (60) days' advanced written notification by either party. This Agreement becomes effective when executed by **Jersey Village** and Harris County. This Agreement shall be of no force or effect until approved in writing by the Executive Director of Harris County Public Health and **Jersey Village** management.

V. Amendments

This Agreement may be amended by written agreement of both parties.

VI. Points of Contact

For Harris County Public Health:

Primary Contact: Michael "Mac" McClendon, Director
 Public Health Preparedness & Response Division
 1111 Fannin St.
 Houston, Texas 77002
 Phone: 832-927-7524
 E-mail: michael.mcclendon@phs.hctx.net

For Jersey Village:

Primary Contact: Mark Bitz, Fire Chief
 16501 Jersey Drive
 Jersey Village, Texas 77040
 Phone: 713-466-2143
 E-mail: mbitz@ci.jerseyvillage.tx.us

VII. Notice

All notices, requests, demands and other communications under this Agreement must be in writing and will be deemed to have been duly given (i) if delivered by hand and receipted for by

the Party to whom said notice or other communication will have been directed, or (ii) mailed by certified or registered mail with postage prepaid, to the parties at the following addresses:

TO THE COUNTY: Harris County Public Health
PHPR Division
1111 Fannin St
Houston, Texas 77002
Attention: Mac McClendon

TO THE CITY OF JERSEY VILLAGE, TEXAS:

City of Jersey Village, Texas
16501 Jersey Drive
Jersey Village, Texas 77040
Attention: Austin Bless, City Manager

These addresses may be changed upon giving prior written notice of the change.

VIII. Governing Law

This Agreement shall be interpreted under the laws of the State of Texas. Exclusive venue for any cause of action arising out of or in relation to this Agreement is in Harris County, Texas.

IX. No County Funds

Prior to execution of this Agreement, Harris County has advised **Jersey Village** that Harris County has certified no funds under this Agreement, and **Jersey Village** shall have no cause of action whatsoever for money against Harris County arising out of or in relation to this Agreement. Neither **Jersey Village** nor Harris County assumes liability for any claims, demands, expenses, liabilities, or losses arising out of or in relation to this Agreement.

IN WITNESS WHEREOF, this instrument has been executed on behalf of Harris County by a duly authorized representative of Harris County, and on behalf of **Jersey Village** by a duly authorized representative of **Jersey Village**.

HARRIS COUNTY

CITY OF JERSEY VILLAGE, TEXAS

By: _____
Lina Hidalgo
County Judge
Date Signed: _____

By: _____
Austin Bleess
City Manager
Date Signed: _____

Approved:

By: _____
Barbie L. Robinson, MPP, JD, CHC
Executive Director
Harris County Public Health

By: _____

Date Signed: _____

Date: _____

APPROVED AS TO FORM:
CHRISTIAN D. MENEFE
COUNTY ATTORNEY

By: *Kevin Markowski*
Kevin G. Markowski
Assistant County Attorney
CAO File: 24GEN0264

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

ORDER OF COMMISSIONERS COURT
Authorizing Interlocal Agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on _____, 2024 with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT
BETWEEN HARRIS COUNTY AND THE CITY OF JERSEY VILLAGE, TEXAS**

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted is as follows:

IT IS ORDERED that the County Judge of Harris County is hereby authorized to execute, for and on behalf of Harris County, the Agreement between Harris County and the City of Jersey Village, Texas to provide a mass prophylaxis closed point of dispensing (“Closed Pod”) to dispense medications and supplies to identified Jersey Village employees, contractors, and their immediate family members. The Agreement is incorporated herein as though fully set forth word-for-word. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: F7

AGENDA SUBJECT: Consider Resolution No. 2024-19, authorizing the Application for US Department of Transportation Safe Streets and Roads for All Planning Grant.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** March 5, 2024

EXHIBITS: Resolution No. 2024-19

BACKGROUND INFORMATION:

This item is seeking approval to apply for a grant from the United States Department of Transportation to fund the study and creation of an Action Plan. This grant would be a part of the Safe Streets and Roads for All (SS\$A) program through the USDOT.

The goal of an Action Plan is to develop a holistic, well-defined strategy to prevent roadway fatalities and serious injuries in a community.

A successful Action Plan includes the following eight key components:

- | | |
|---|------------------------------------|
| 1. Leadership commitment and goal setting | 5. Equity |
| 2. Planning structure | 6. Policy and process changes |
| 3. Safety analysis | 7. Strategy and project selections |
| 4. Engagement and collaboration | 8. Progress and Transparency |

One of the biggest pieces of this plan is the safety analysis. This is an analysis of existing conditions and historical trends that provides a baseline level of crashes involving fatalities and serious injuries across the city. It includes an analysis of locations where there are crashes and the severity of the crashes, as well as contributing factors and crash types by relevant road users (motorists, people walking, transit users, etc.). Analysis of systemic and specific safety needs is also performed, as needed (e.g., high-risk road features, specific safety needs of relevant road users, public health approaches, analysis of the built environment, demographic, and structural issues, etc.). To the extent practical, the analysis should include all roadways within the jurisdiction, without regard for ownership. Based on the analysis performed, a geospatial identification of higher-risk locations is developed (a High-Injury Network or equivalent).

Of course, with any plan, the “what” that comes out of it is the biggest piece. What this plan would deliver is an identification of a comprehensive set of projects and strategies, shaped by data, the best available evidence and noteworthy practices, as well as stakeholder input and equity considerations, that will address the safety problems described in the Action Plan. These strategies and countermeasures focus on a Safe System Approach, effective interventions, and consider multidisciplinary activities. To the extent practical, data limitations are identified and mitigated. Once identified, the list of projects and strategies is prioritized in a list that provides time ranges for when the strategies and countermeasures will be deployed (e.g., short-, mid-, and long-term timeframes). The list should include specific projects and strategies, or descriptions of programs of projects and strategies, and explains prioritization criteria used. The list should contain interventions focused on infrastructure, behavioral, and/or operational safety.

By coming up with this plan the city could apply for future grant funding to help implement the plan. Things that staff believe could be future items include grants to finish out the sidewalk system throughout the city and possible roadway improvements. This could also mean more trail

connections to trails that already exist in the county along the bayous. It is not likely that trails would be added to the bayou behind homes, as the sidewalk connectivity would be a bigger focus area.

The anticipated cost for this study is \$100,000. There is a \$20,000 cost share that the city would have to do. This could come from the traffic safety fund if we were to get awarded this grant.

RECOMMENDED ACTION AND MOTION:

MOTION: To Approve Resolution No. 2024-19, authorizing the Application for US Department of Transportation Safe Streets and Roads for All Planning Grant.

RESOLUTION NO. 2024-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING APPLICATIONS FOR THE US DEPARTMENT OF TRANSPORTATION SAFE STREETS AND ROADS FOR ALL PLANNING GRANT

WHEREAS, the US Department of Transportation (DOT) offers a Grant Program for Comprehensive Safety Action Plans; and

WHEREAS, the City of Jersey Village 2020 Comprehensive Plan extensively discusses Transportation and Circulation; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1. The City Council authorizes the submission of an application for the US DOT Safe Streets and Roads for All Grant.

Section 2. The City Council authorizes the City Manager, the authorized official, to execute all documents in regard to the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.

Section 3. The City Council assures the City of Jersey Village will comply with all rules and local certifications set by this funding program.

Section 4. The City Council assures the City of Jersey Village will fund the local share requirement of the projects.

PASSED AND APPROVED this 18th day of **March**, A.D., **2024**.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: F8

AGENDA SUBJECT: Consider Resolution No. 2024-20, accepting the proposal of group benefit consultant services and authorizing the City Manager to enter into an agreement with HUB International for Group Benefit Consultant Services for medical, dental, vision, life insurance, employee assistance program, and long-term disability.

Department/Prepared By: Laura Capps/ Human Resources Manager

Date Submitted: February 27, 2024

EXHIBITS: Resolution No. 2024-20

BACKGROUND INFORMATION:

In order to remain competitive with employee Group Benefits, the City recently solicited sealed proposals from qualified vendors for Group Benefit Consultant Services for medical, dental, vision, life insurance, employee assistance program, and long-term disability.

Currently, the City is with the TX Health Pool for these services. However, due to concerns regarding the future of the TX Health Benefits Pool and recent fluctuations in rates, the City opted to solicit sealed proposals from qualified vendors. Last year, a similar process was undertaken, resulting in a Request for Proposal (RFP) for benefit consultants and health care vendors, prompted by similar concerns regarding the TX Health Benefits Pool's stability. Despite challenges faced by TX Health, they offered a 5% rate decrease, contrasting with widespread rate increases for other pool members, raising questions about the Pool's reliability.

The Request for Proposal (RFP) was posted on our website and Bidnet Direct on January 31, 2024. Advertisements were run in the Houston Chronicle on January 31, 2024, and February 7, 2024. The proposal opening was February 21, 2024.

The following companies responded to the RFP:

US Beacon
HUB International
Gallagher Benefit Services
McGriff Insurance Services

Staff members have reviewed the responses in accordance with the following requirements outlined in the RFP:

1. Experience and Qualifications (30 points)
2. Proposed Services (30 points)
3. Completion Time Schedule and other Project Commitments (10 points)
4. Price or cost (30 points)

Based on the above criteria; each company average score is as follows:

Average					
Max Points	Max Points	HUB	Gallagher	McGriff	US Beacon

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Experience and Qualifications	30	30	30	30	N/A
Proposed Services	30	29.5	29.5	29	N/A
Schedule	10	10	10	10	N/A
Price	30	30	16.5	22	N/A
Totals		99.5	86	91	N/A

Based upon the review of Staff, it is recommended that the proposal received from HUB International be accepted and that the City Manager be authorized to negotiate the terms of an agreement for Group Benefit Consultant Services for medical, dental, vision, life insurance, employee assistance program, and long-term disability.

The initial cost for HUB International to oversee the RFP process for our 2024-2025 benefits is \$3000.00. Following this, their services will be provided at a flat rate of \$33,000 per year, effective October 1, 2024.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-20, accepting the proposal of group benefit consultant services and authorizing the City Manager to enter into an agreement with HUB International for Group Benefit Consultant Services for medical, dental, vision, life insurance, employee assistance program, and long-term disability.

RESOLUTION NO. 2024-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING THE PROPOSAL OF GROUP BENEFIT CONSULTING SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HUB INTERNATIONAL FOR GROUP BENEFIT CONSULTANT SERVICES FOR MEDICAL, DENTAL, VISION, LIFE INSURANCE, EMPLOYEE ASSISTANCE PROGRAM, AND LONG-TERM DISABILITY.

WHEREAS, the City went out to bid for proposals from qualified vendors for Group Benefit Consultant Services for medical, dental, vision, life insurance, employee assistance program, and long-term disability; and

WHEREAS, a Committee of several Staff members have reviewed the responses in accordance with the following requirements outlined in the RFP:

1. Experience and Qualifications (30 points)
2. Proposed Services (30 points)
3. Completion Time Schedule and other Project Commitments (10 points)
4. Price or cost (30 points); and

WHEREAS, Staff recommends that the proposal from HUB International be accepted and that the City Manager be authorized to negotiate the terms of an agreement for Group Benefit Consultant Services for medical, dental, vision, life insurance, employee assistance program, and long-term disability with HUB International; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The proposal for Group Benefit Consultant Services is awarded to Hub International; and

Section 2. The City Manager is authorized to enter into an agreement for Group Benefit Consultant Services for medical, dental, vision, life insurance, employee assistance program, and long-term disability with HUB International.

PASSED AND APPROVED this the 18th day of March 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: F9

AGENDA SUBJECT: Consider Resolution No. 2024-21, authorizing the City Manager to enter into a contract with Quiddity Engineering, LLC for the design, public bidding, and project management of the 2024 Sanitary Sewer Cleaning and Televising Project.

Department/Prepared By: Public Works

Date Submitted: March 5, 2024

EXHIBITS: Resolution No. 2024-21
EX A – Quiddity Engineering, LLC Proposal for CCTV

BUDGETARY IMPACT:	Required Expenditure:	\$ 189,000.00
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

During the 2023 Bond Election, residents endorsed a funding allocation of \$3.7 million for water and sewer improvements. These enhancements primarily target the rehabilitation of sanitary piping aged 40 years or older. Prior to replacement, CCTV inspections are commonly conducted to assess the condition of underground piping. This agenda request pertains to the televising and cleaning of all sanitary sewer lines installed from the pre-1970s through the 2020s, totaling 188,190 linear feet.

City staff proposes the engagement of Quiddity Engineering, LLC to oversee the design, bidding, and project management of the 2024 Sanitary Sewer Cleaning and Televising project. Quiddity Engineering, LLC has maintained a substantial partnership with the City of Jersey Village since 2008. Their team employs a meticulous and collaborative process in conceptual design, focusing on utility reconstruction. They were also one of the five firms that were shortlisted for this type of work after the RFQ was sent out for Engineering services.

The total cost for the contract with Quiddity is expected to be \$189,000.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-21, authorizing the City Manager to enter into a contract with Quiddity Engineering, LLC for the design, public bidding, and project management of the 2024 Sanitary Sewer Cleaning and Televising Project.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH QUIDDITY ENGINEERING, LLC FOR THE DESIGN, PUBLIC BIDDING, AND PROJECT MANAGEMENT OF THE 2024 SANITARY SEWER CLEANING AND TELEVISIONING PROJECT.

WHEREAS, the City of Jersey Village desires to have an outside engineering firm complete the design, bidding, and project management for the 2024 sanitary sewer cleaning and televising project; and

WHEREAS, Quiddity Engineering, LLC has proven to be a responsive company and has the qualifications to do this project; and

WHEREAS, their team employs a meticulous and collaborative process in conceptual design, focusing on utility reconstruction; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1: The City Council authorizes the City Manager to enter into a contract for the design, public bidding, and project management of the 2024 Sanitary Sewer Cleaning and Televising Project with Quiddity Engineering, LLC in substantially the form attached to this document in Exhibit A.

PASSED AND APPROVED this 18th day of March, 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary





February 26, 2024

Mr. Austin Bless
 City of Jersey Village
 16327 Lakeview Drive
 Jersey Village, TX 77040

Re: Professional Engineering Services
 2024 Sanitary Sewer Cleaning and Televising
 City of Jersey Village

Dear Mr. Bless:

Quiddity Engineering, LLC (Engineer) appreciates the opportunity to provide this proposal for professional engineering services to the City of Jersey Village (City) in connection with the *2024 Sanitary Sewer Cleaning and Televising Project*.

Project Understanding

The City of Jersey Village maintains information related to their wastewater system on a Geographic Information System (GIS). These files were provided to the Engineer and quantified based on installation year. The Engineer understands the City intends to perform a cleaning and condition assessment on the gravity wastewater collection facilities by Sanitary Sewer Cleaning and Televising.

Wastewater Size (diameter)	Pre 1970 – 1970s	1980 – 1990s	2000 – 2010s	2020s	TOTAL
< 6"	1,583	27	161	53	1,824
6"	12,819	1,445	0	0	14,264
8"	47,931	28,731	11,919	368	88,581
10"	21,297	8,729	6,334	238	36,598
12"	601	6,887	8,378	1,072	16,938
15"	6,950	3,218	1,373	841	12,382
18"	3,858	489	31	264	4,642
24"	3,490	3,483	0	936	7,909
27"	594	1,598	0	0	2,192
30"	1,800	329	0	0	2,192
36"	0	731	0	0	731
TOTAL	100,923	55,667	28,196	3,772	188,190
Manholes	412	294	178	14	898

The City’s GIS database will be utilized to prepare the bid package. No County or TxDOT approval is required. Based on the Engineer’s understanding of the project, the following scope, schedule, and compensation is prepared for the City’s approval consideration.

Scope of Services

Based on the understanding of the City's request, the Engineer will perform the following scope of services.

1. Design Phase Services

- Conduct project kick-off meeting to identify and establish clear goals and objectives. Based on City Staff input: review critical success factors, key milestones, and preliminary data needs.
- Organize, review, and quantify GIS data related to the City's wastewater collection system.
- Prepare one (1) bid package including contract documents, specifications, exhibits, condition assessment tables, and template customer door hangers.
- Assist City with developing a policy for addressing easement encroachments and access issues.
- Assist City in determining Field Project Representation needs.
- Develop a template for receiving electronic exhibits, reports, and pictures from the Contractor.
- Internal QA/QC review of bid package.
- Submit draft bid package to City Staff for review.
- Address comments and finalize bid package (deliverable).
- Monthly status reports and invoices to be submitted to City staff.

2. Bid Phase Services

- Submit information to Civcast for public bidding (<https://www.civcastusa.com>).
- Preparation and submission of two (2) public advertisements.
- Attend one (1) virtual pre-construction meeting.
- Attend one (1) bid opening for the project.
- Review and analyze the bid results.
- Issue one (1) Recommendation of Award (ROA).

3. Construction Phase Services:

- Collect all addenda and incorporate such information into contract documents, specifications, and exhibits to create one (1) project manual for construction.
- Support the construction phase of the project, including Construction Contract Administration (CCA) of the project described in Exhibit A for the contract period of performance from the date of Notice to Proceed. Additional construction contract administration, if needed, will be performed on an hourly basis. CCA is more specifically defined by:
 - Review of monthly payment requests submitted by the Contractor and preparation of monthly Pay Estimate recommendations to the City.
 - Review change order requests and preparation of applicable change order documentation for authorization by the City.
 - Provide submittal reviews, including second reviews when deemed necessary by the Engineer of Contractor submittals for compliance with the Engineer's design.
 - Review Requests for Information (RFIs) from the Contractor and provide written responses.

4. Additional Engineering Services:

- Limited coordination with residents, as requested by the City.
- Attend meetings with Contractor, as requested by the City.
- Technical review of Submittals and Requests for Information from the Contractor.
- Services provided beyond the original contractual contract final completion date.

5. Video Review and Recommendations:



- Review Contractor submittals including videos, pictures, GIS compatible data, and project reports.
 - Assess sanitary sewer line and manhole conditions.
 - Prepare recommendations including rehabilitation recommendation tables, exhibits, and AACE Class 3 Opinion of Probable Construction Cost (OPCC) with estimated engineering fees for the recommended rehabilitation methodology.
6. Project Representative Services:
- Assist the City in work observation by providing Level I Field Project Representation (Periodic Part-Time Representation for Major Activities) as described in Exhibit A. Work observation will include up to 2 hours per week, including travel time, during active the construction phase to observe CCTV activities and report on compliance with respect to the contract documents, using Kahua web-based document management system.
 - Attendance by up to two (2) members of the Engineer team at the substantial completion walkthrough.
7. Reimbursable Expenses:
- Reproduction expenses
 - Advertising expenses
 - Travel and other related expenses

Deliverables

1. CCTV Bid Package (Electronic Format)
2. Recommendation of Award (Electronic Format)

Exclusions

This proposal excludes the following:

- Field investigations and in-depth inspections of any City wastewater system facilities. The City's GIS database will solely be used to quantify and develop the bid package.
- Property or Easement Abstracting, Sub-Surface Utility Engineering, Geotechnical Engineering, Archaeological Assessment, Environmental Assessment, or more detailed OPCCs than AACE Class 3.
- Should any services excluded from the proposal be deemed necessary by the City, Quiddity can provide additional scope, compensation, and schedule by separate authorization.

SERVICES PROVIDED BY THE CITY:

The following services will be provided by the City of Jersey Village:

- Review of draft bid package. Provide comments in electronic format.
- Timely review of interim submittals, with legible comments.

Compensation

Compensation for Services described will be performed as indicated below:

<u>Scope of Services</u>	<u>Compensation Type</u>	<u>Amount*</u>
1. Design Phase Services	(Lump Sum)	\$ 35,000
2. Bid Phase Services	(Lump Sum)	\$ 5,000
3. Construction Phase Services	(Hourly)	\$ 20,000
4. Additional Engineering Services	(Hourly)	\$ 5,000
5. CCTV Video Review & Recommendations	(Hourly)	\$110,000
6. Field Project Representative Services	(Hourly)	\$ 10,000
7. Reimbursable Expenses (Includes Subconsultant Fees)	(Cost + 10%)	\$ 1,000
Total Estimated Compensation		\$189,000

The Engineers current AACE Class 3 Engineer’s Opinion of Probable Construction Cost is \$900,000 which includes 25% contingencies.

*The compensation amount shown is estimated based on the assumed level of effort based on the scope of services. The contract type is lump sum, hourly based on standard rates, and cost plus 10% per schedule of reimbursable expenses. If additional items are requested by the City, not defined in the proposed scope of services, the Engineer will request additional work authorization from the City.

Project Schedule

The Engineer will complete the scope of services defined herein according to the following schedule. Note that dates shown are contingent upon receipt of written notice-to-proceed by the City.

Design Phase:	45 calendar days ⁽¹⁾
Bid Phase:	25 calendar days
Contract Execution	30 calendar days
Construction Phase:	120 calendar days ⁽²⁾
<u>Prepare Final Recommendations</u>	<u>60 calendar days</u>
TOTAL DURATION	280 calendar days

Notes:

⁽¹⁾ If approved, the effective start date is seven (7) calendar days from the date authorization is received.

⁽²⁾ This is dependent on the Contractors schedule availability to execute the scheduled work.



City of Jersey Village

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February 26, 2024

Special Considerations

This proposal is based on the following special considerations:

1. This proposal shall be subject to the General Conditions of the Agreement provided in the proposal.
2. Neither the Engineer nor the City have any control over the cost of labor, materials, or equipment, construction contractors, their means and methods, their methods of developing pricing, or over the cost of competitive bidding, market, or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that the bids or negotiated prices will not vary from the project budget or from any estimate of the project cost prepared by the Engineer.
3. Reimbursable expenses including outside services not performed by the Engineer shall be provided in accordance with the enclosed Schedule of Reimbursable Expenses. This schedule is subject to revision each year. These services typically include reproduction, mailings, and deliveries.
4. Services requested by the Client that are outside the scope of this proposal will be performed for additional compensation under a separate work authorization.

AUTHORIZATION

We thank you for the opportunity to submit this proposal and look forward to working with you on this project. The proposed compensation amounts shall be considered in their entirety for the scope of services. Should the City wish to contract with the Engineer for only a portion of the work, the Engineer reserves the right to negotiate individual scope items on their own merits. This proposal shall be valid for sixty (60) calendar days from this date and may be extended upon written approval by the Engineer.

Sincerely,

Michael P. Gurka, PE
Engineering Manager

Justin T. Abshire, PE
Engineering Manager

MPG/jta

V:\Practice Workspace\Water\Conveyance & Transmission Division\Proposals\Jersey Village\CCTV WW Rehab\CoJV_Quiddity Proposal for CCTV 20240226.docx

Enclosures

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



City of Jersey Village
Page 6
February 26, 2024

APPROVED BY:

Signature

Name and Title

Date

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

GENERAL CONDITIONS OF AGREEMENT
QUIDDITY ENGINEERING, LLC

PROCEEDING WITH SERVICES

These General Conditions of Agreement are a part of the Agreement for Professional Services (Agreement) between CLIENT and Quiddity Engineering, LLC (ENGINEER). CLIENT agrees that these General Conditions of Agreement shall be binding upon CLIENT when CLIENT requests that ENGINEER proceed with ENGINEER's services described in the proposed Agreement that they accompany. Signing of the Agreement or requesting that ENGINEER proceed with services shall be CLIENT's authorization for ENGINEER to proceed unless stated otherwise in the Agreement.

STANDARD OF CARE

ENGINEER's services performed under this Agreement shall be performed in a manner consistent with that level of care and skill ordinarily exercised by members of the engineering profession currently practicing in the same discipline, locality, conditions and circumstances as ENGINEER. ENGINEER makes no representations or warranties, express or implied, with respect to this Agreement, its performance or in any report, opinion or Document, as defined below, prepared by ENGINEER.

PAYMENT

The CLIENT, recognizing that timely payment is a material part of the consideration of this Agreement, shall pay ENGINEER for services performed and reimbursable expenses incurred in accordance with ENGINEER's then-current rate schedule and direct expense reimbursement policy. Invoices shall be submitted by ENGINEER on a monthly basis, and the full amount shall be due and payable to ENGINEER upon receipt. If the CLIENT disputes any portion of an invoice, the CLIENT shall notify ENGINEER in writing within seven (7) calendar days of the invoice date and pay that portion of the invoice not in dispute. The CLIENT shall pay any excise, VAT, gross receipts, or sales tax imposed upon ENGINEER's services.

The CLIENT shall pay ENGINEER the lesser of the highest non-usurious interest rate or 0.75% per month on the due but unpaid balance owed ENGINEER beginning thirty (30) days from receipt of the respective invoices. Payment thereafter shall be first applied to accrued interest and then to principal.

CLIENT INFORMATION

ENGINEER shall be entitled to rely upon the completeness and accuracy of information supplied by or through CLIENT.

OWNERSHIP OF DOCUMENTS

A complete electronic copy of all signed, sealed or otherwise designated as final, documents, including drawings, opinions of probable construction cost, specifications, field notes, reports and data prepared by ENGINEER under this Agreement or for the specific project to which they relate (Documents) shall become the property of CLIENT upon CLIENT's full payment to ENGINEER for all sums owed. For so long as CLIENT has not materially breached this Agreement, ENGINEER grants to CLIENT a non-exclusive, limited license to use the Documents for the permitting, construction, maintenance, replacement and use of such project but for no other purpose. Any other use of the Documents is prohibited. CLIENT shall indemnify, hold harmless and defend, and

waives all claims against, ENGINEER from all Loss, as defined below, arising from any unauthorized use of the Documents in which CLIENT engages or permits.

COST ESTIMATES

Cost estimates prepared by ENGINEER represent its judgment as a design professional familiar with the construction industry. The CLIENT recognizes, however, that ENGINEER has no control over the cost of labor, materials, or equipment; over the contractor's methods of determining prices; or over competitive bidding or market conditions. Accordingly, ENGINEER cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget or any cost estimates prepared by ENGINEER.

CONSTRUCTION PHASE SERVICES

When providing any services during the construction phase, ENGINEER shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Contractor's Work, nor shall it be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Documents.

INSURANCE

ENGINEER agrees to maintain: Workers' Compensation Insurance to cover all of its personnel engaged in performing services for the CLIENT under this Agreement; Commercial General Liability and Automobile insurance; and Professional Liability Insurance. Certificates of insurance are available upon request.

CONSEQUENTIAL DAMAGES

TO THE FULLEST EXTENT PERMITTED BY LAW, THE PARTIES WAIVE ALL CLAIMS AGAINST EACH OTHER FOR ANY CONSEQUENTIAL OR SPECIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOSS OF USE OF THE PROJECT AND LOSS OF PROFIT, INCURRED BY EITHER PARTY ALLEGEDLY DUE TO THE FAULT OF THE OTHER REGARDLESS OF THE NATURE OF THE FAULT.

LIMITATION OF LIABILITY

THE CLIENT AND ENGINEER, HAVING BALANCED THEIR RESPECTIVE RISKS AND REWARDS TO BE REALIZED UNDER THIS AGREEMENT, AGREE THAT THE TOTAL LIABILITY OF ENGINEER TO CLIENT FOR ANY LOSS, AS DEFINED BELOW, WHETHER ARISING UNDER THIS AGREEMENT, ANY SERVICES PROVIDED OR THE PROJECT SHALL NOT EXCEED IN THE AGGREGATE THE TOTAL PROFESSIONAL FEE PAID TO ENGINEER. THE CLIENT WAIVES ANY AND ALL LOSS AND CLAIMS FOR LOSS AGAINST ENGINEER IN EXCESS OF SUCH LIMITATION. CLIENT FURTHER WAIVES ALL CLAIMS FOR LOSS AGAINST THE INDIVIDUAL OWNERS, SHAREHOLDERS, OR EMPLOYEES OF ENGINEER AND SHALL LOOK SOLELY TO ENGINEER FOR SATISFACTION OF ANY SUCH CLAIMS OF LOSS.

THE TERM "LOSS" MEANS ANY AND ALL ACTUAL AND ALLEGED LOSS, COSTS AND DAMAGES OF ANY NATURE (INCLUDING WITHOUT LIMITATION, ACTUAL, SPECIAL AND CONSEQUENTIAL DAMAGES, VICARIOUS LIABILITY,

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

GENERAL CONDITIONS OF AGREEMENT

QUIDDITY ENGINEERING, LLC

PERSONAL INJURY, DEATH, PROPERTY DAMAGE INCLUDING LOSS OF USE THEREOF, AND ECONOMIC LOSS); AND ANY EXPENSE (INCLUDING WITHOUT LIMITATION REASONABLE ATTORNEY'S AND EXPERTS' FEES AND COSTS OF LITIGATION AND DEFENSE) CLAIMED THROUGH ANY DIRECT CLAIMS, CROSS-CLAIMS, COUNTERCLAIMS OR CLAIMS FOR SUBROGATION, CONTRIBUTION OR INDEMNITY THAT ARISE, IN WHOLE OR IN PART, IN CONNECTION WITH THIS AGREEMENT, ITS PERFORMANCE OR INTERPRETATION OR WITH RESPECT TO THE PROJECT OR SERVICES THE AGREEMENT DESCRIBES.

INDEMNIFICATION

THE CLIENT AND ENGINEER INTEND THAT, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ALL OF THE TERMS OF THIS AGREEMENT AND ANY OF ITS CONSTITUENT PARTS THAT REQUIRE CLIENT TO INDEMNIFY, DEFEND, HOLD HARMLESS OR RELEASE ENGINEER OR THAT WAIVE ANY CLAIMS OR DAMAGES AGAINST ANY ANOTHER PARTY SHALL BE ENFORCED REGARDLESS OF WHETHER ANY SUCH CLAIMS, CAUSES OF ACTION, LOSS OR DAMAGES ARE CAUSED, OR ARE ALLEGED TO BE CAUSED, BY ANY NEGLIGENCE, NEGLIGENT MISREPRESENTATION, BREACH OF CONTRACT OR BREACH OF ANY OTHER DUTY OR OBLIGATION OF THE PARTY INDEMNIFIED, DEFENDED, HELD HARMLESS OR RELEASED OR OF ANY PARTY AGAINST WHOM SUCH CLAIMS, CAUSES OF ACTION, LOSS OR DAMAGES ARE WAIVED. ANY SUCH INDEMNITY, DEFENSE, HOLD HARMLESS, RELEASE OBLIGATIONS OR WAIVER PROVISION SHALL SURVIVE TERMINATION OR EXPIRATION OF THE AGREEMENT.

TERMINATION

Either party may terminate this AGREEMENT with or without cause at any time prior to completion of ENGINEER's services upon seven (7) days' written notice to the other party at the addresses of record. The CLIENT shall pay ENGINEER for all serves performed and reimbursable expenses incurred through the date of termination.

ADDITIONAL TERMS

Neither party may assign, sublet, or transfer this Agreement or their interest in this Agreement without the prior written consent of the other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of any third party against either the CLIENT or ENGINEER.

In the event any one or more provisions of this Agreement, or the application thereof to any person or circumstance, shall for any reason be held invalid, illegal or unenforceable in any respect, any such invalidity, illegality or unenforceability shall be deemed stricken and shall not affect any other provision of this Agreement or the application of such provisions to other persons or circumstances, and the balance of this Agreement shall be enforced to the greatest extent permitted by law.

This Agreement shall be governed by the laws of the State of Texas. Exclusive venue for any dispute between the parties concerning the Agreement, its interpretation or performance, or the project shall be in a district court in Harris County, Texas.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

SCHEDULE OF HOURLY RATES
Effective August 2022 - Subject to Revision

ENGINEERING PERSONNEL

Design Engineer I	\$125
Design Engineer II	\$145
Professional Engineer I	\$170
Professional Engineer II	\$195
Professional Engineer III	\$225
Professional Engineer IV	\$255
Professional Engineer V	\$275
Professional Engineer VI	\$295

ELECTRICAL ENGINEERING PERSONNEL

Electrical Design Engineer I	\$135
Electrical Design Engineer II	\$155
Electrical Professional Engineer I	\$185
Electrical Professional Engineer II	\$210
Electrical Professional Engineer III	\$240
Electrical Professional Engineer IV	\$270
Electrical Professional Engineer V	\$295

CONSTRUCTION PERSONNEL (Includes Mileage)

Construction Manager I	\$125
Construction Manager II	\$145
Construction Manager III	\$170
Construction Manager IV	\$190
Construction Manager V	\$230
Field Project Representative I	\$ 80
Field Project Representative II	\$100
Field Project Representative III	\$120
Specialist Field Project Representative I	\$135
Specialist Field Project Representative II	\$145
Senior Specialist Field Project Representative	\$160

SPECIALIST

Specialist I	\$115
Specialist II	\$145
Specialist III	\$215
Specialist IV	\$250

PLANNING PERSONNEL

Planner I	\$105
Planner II	\$145
Planner III	\$175
Planner Manager	\$250

DESIGNERS/DRAFTING PERSONNEL

CAD Operator I	\$ 80
CAD Operator II	\$100
CAD Operator III	\$120
Designer I	\$130
Designer II	\$150
Designer III	\$170
GIS I	\$ 95
GIS II	\$130
GIS III	\$160
GIS IV	\$220

SURVEYING PERSONNEL

1-Person Field Crew	\$145
2-Person Field Crew	\$195
3-Person Field Crew	\$240
4-Person Field Crew	\$270
Scanner Equipment	\$115
Survey Technician I	\$100
Survey Technician II	\$110
Project Surveyor I	\$105
Project Surveyor II	\$125
Project Surveyor III	\$145
Project Surveyor IV	\$175
Chief of Survey Crews	\$150
Certified Photogrammetrist	\$175
Remote Pilot I	\$ 95
Remote Pilot II	\$130
Remote Pilot III	\$170
Visual Observer	\$ 95
LiDAR Tech	\$105
Aerial Tech	\$ 90
Registered Professional Land Surveyor	\$195
Survey Manager	\$225

OFFICE PERSONNEL

Engineer's Assistant I	\$ 75
Engineer's Assistant II	\$ 85
Engineer's Assistant III	\$ 95
Admin I	\$ 75
Admin II	\$ 95
Admin III	\$125
Assistant Controller/ Chief Accountant	\$130
Corporate/Project Accountant	\$110

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

SCHEDULE OF REIMBURSABLE EXPENSES

Effective January 2019

Subject to Annual Revision

1. **Reproduction performed in office**

<u>Size</u>	<u>Black & White</u>	<u>Color</u>
8½ x 11 (single-sided)	\$0.05/page	\$.50/page
8½ x 11 (double-sided)	\$0.15/page	\$ 1.00/page
8½ x 14	\$0.15/page	\$.75/page
11 x 17	\$0.20/page	\$ 1.00/page
<u>Large Document Prints/Plots</u>	<u>Black & White</u>	<u>Color</u>
Bond	\$0.20/sq ft	\$ 1.00/sq ft
Photographic Bond	\$4.00/sq ft	\$ 5.00/sq ft
Mylar (4 mil)	\$2.00/sq ft	N/A

Aerial Backgrounds

All sizes \$5.00/sheet (plus above sq. ft. cost)

2. **Transportation (mileage):** Standard IRS mileage rate in effect
3. **Subcontracts and all other outside expenses and fees:** Cost, plus 10% service charge
4. **Surveying Expenses**
 - a. **Crew Rates:** Includes time charged portal to portal and the first 120 miles of transportation and standard survey equipment
 - b. **Special Rental Equipment:** Cost, plus 10%
 - c. **Stakes:** Cost, plus 10% service charge when an excessive number of wooden stakes or any special stakes are required
 - d. **Iron Rods and Pipes:** Cost, plus 10%
 - e. **All-Terrain Vehicle (ATV):** \$150/day
 - f. **Overnight Stays:** \$190/night
 - g. **Overtime Rates:** Jobs requiring work on weekends or holidays billed at 1.5 times the standard rate
 - h. **Sales Tax:** To be paid on boundary-related services.
 - i. **Deliveries, abstracting services, outside reproduction costs, and other reimbursable expenses** charged at cost, plus 10%

Final 2022
Standard

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 18, 2024

AGENDA ITEM: F10

AGENDA SUBJECT: Consider Resolution No. 2024-22, suspending the April 10, 2024 effective date of CenterPoint Energy Houston Electric, LLC’s requested rate change to permit the City time to study the request and to establish reasonable rates; approving continued cooperation with the Gulf Coast Coalition of Cities; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities’ rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel for the Gulf Coast Coalition of Cities.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** March 6, 2024

EXHIBITS: Resolution No. 2024-22

BACKGROUND INFORMATION:

CenterPoint Energy Houston Electric, LLC (“CenterPoint” or “Company”) filed an application on March 6, 2024, with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by \$60 million per year. The Company asks the City to approve an increase of \$17 million in retail transmission and distribution rates (an increase of about 1%) and \$43 million in wholesale transmission rates (an increase of about 6.6%). According to CenterPoint, the impact on an average residential customer would be an increase of about \$1.25 per month.

The resolution suspends the April 10, 2024, effective date of the Company’s rate increase for the maximum period permitted by law to allow the City, working in conjunction with other members of GCCC served by CenterPoint to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. If the City fails to take some action regarding the filing before the effective date, CenterPoint’s rate request is deemed approved.

The city is a member of a coalition of political subdivisions in the Greater Houston area known as the Gulf Coast Coalition of Cities (“GCCC”). GCCC has been in existence since the early 1990s. The GCCC represents the interests of its members on gas and electric utility matters before the Public Utility Commission of Texas, the Railroad Commission of Texas, the Electric Reliability Council of Texas, and the courts. For the past 20 years, GCCC has protected the authority of municipalities over monopoly electric and natural gas providers and has defended the interests of the residential and small commercial customers within the cities. Cities are often the only consumer advocates that work to keep utility rates reasonable. The work undertaken by GCCC has saved ratepayers millions of dollars in unreasonable charges. GCCC has previously approved the hiring of Lloyd Gosselink Rochelle & Townsend, P.C. and consultants to intervene in matters related to the electric utility rate case filings, representing GCCC members’ interests.

Current members include the following 44 cities: Alvin, Brazos Country, Brookshire, Bunker Hill Village, Clear Lake Shores, Deer Park, Dickinson, Fairchilds, Friendswood, Fulshear, Galveston, Hedwig Village, Hilshire Village, Hunters Creek, Iowa Colony, Jersey Village, Jones Creek, Kemah, La Marque, Lake Jackson, Manvel, Missouri City, Mont Belvieu, Morgan’s Point, Nassau Bay, Oyster Creek, Pattison, Piney Point Village, Pleak, Prairie View,

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Rosenberg, Santa Fe, Seabrook, Sealy, Simonton, South Houston, Spring Valley Village, Stafford, Sugar Land, Taylor Lake Village, Texas City, Tiki Island, Webster, and Weston Lakes.

The purpose of the Resolution is to deny the DCRF application proposed by CenterPoint.

Explanation of “Be It Resolved” Paragraphs:

1. This paragraph finds that the Company’s application is unreasonable and should be denied.
2. This section states that the Company’s current rates shall not be changed.
3. The Company will reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by the Cities will submit monthly invoices that will be forwarded to CenterPoint for reimbursement.
4. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.
5. This section provides CenterPoint and counsel for the cities will be notified of the City’s action by sending a copy of the approved and signed Resolution to counsel.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-22, suspending the April 10, 2024 effective date of CenterPoint Energy Houston Electric, LLC’s requested rate change to permit the City time to study the request and to establish reasonable rates; approving continued cooperation with the Gulf Coast Coalition of Cities; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities’ rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel for the Gulf Coast Coalition of Cities.

RESOLUTION NO. 2024-22

RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS SUSPENDING THE APRIL 10, 2024 EFFECTIVE DATE OF CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC’S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING CONTINUED COOPERATION WITH THE GULF COAST COALITION OF CITIES; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES’ RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL FOR THE GULF COAST COALITION OF CITIES.

WHEREAS, on or about March 6, 2024, CenterPoint Energy Houston Electric, LLC (“CenterPoint” or “Company”), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Jersey Village, Texas (“City”) a Statement of Intent to change electric delivery rates in all municipalities exercising original jurisdiction within its service area, effective April 10, 2024; and

WHEREAS, the City is a member of the Gulf Coast Coalition of Cities (“GCCC”) and will cooperate with the other similarly situated city members and other city participants in conducting a review of the Company’s application and to hire and direct legal counsel and consultants to prepare a common response and to negotiate with the Company and direct any necessary litigation; and

WHEREAS, GCCC’s member cities have previously authorized intervention in electric utility rate case proceedings before the Public Utility Commission of Texas (“Commission”); and

WHEREAS, GCCC has previously authorized the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, to make recommendations regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or the Commission; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, PURA § 33.023 provides that costs incurred by cities in ratemaking activities are to be reimbursed by the regulated utility; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

1. That the April 10, 2024, effective date of the rate request submitted by CenterPoint on or about March 6, 2024, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. That the City is authorized to cooperate with GCCC to coordinate efforts to protect the interests of the City and protect the interests of CenterPoint’s end-use customers residing and conducting business within municipal limits.

3. That the City’s reasonable rate case expenses shall be reimbursed by CenterPoint on a timely basis.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to CenterPoint, care of Patrick Peters, CenterPoint Energy, Inc., 1005 Congress Avenue, Suite 650, Austin, Texas 78701 (patrick.peters@centerpointenergy.com), and to Roslyn Dubberstein at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (rdubberstein@lglawfirm.com).

PASSED AND APPROVED this 18th day of **March**, A.D., **2024**.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 18, 2024

AGENDA ITEM: F11

AGENDA SUBJECT: Consider Resolution No. 2024-23, authorizing the City Manager to enter into a contract with Gauge Engineering, LLC for the design and construction management of the Solomon Street and Australia Street Reconstruction Projects.

Department/Prepared By: Public Works

Date Submitted: March 5, 2024

EXHIBITS: Resolution No. 2024-23
EX A Gauge Engineering, LLC Australia and Solomon Proposal

BUDGETARY IMPACT: Required Expenditure: \$481,664.50
Amount Budgeted:
Appropriation Required:

BACKGROUND INFORMATION:

As part of the 2023 Bond Election, residents approved funding allocating \$15.5 million for five (5) street reconstruction projects. Solomon Street and Australia Street were among the identified streets designated for replacement within the bond proposal, attributed to their aging infrastructure and current state of deterioration.

City staff proposes engaging Gauge Engineering, LLC to oversee the design, bidding, and construction management of the Solomon Street and Australia Street projects. Staff estimates the total cost for this engagement and construction of the project to be \$6,370,327.00. This estimate includes provisions for inflation and potential change orders.

This agenda request pertains to the design and management of the Solomon Street and Australia Street Reconstruction Projects. The cost for this design contract is \$481,664.50.

Gauge Engineering, LLC, is a full-service civil consulting firm specializing in providing comprehensive engineering, planning, design, and construction management services for public agencies. With a focus on delivering high-quality solutions, Gauge Engineering offers expertise in various core services crucial for infrastructure projects including:

- **Roadway Planning and Design:** Gauge Engineering has a proven track record in roadway planning and design, ensuring efficient and safe transportation systems tailored to the needs of communities.
- **Drainage Analysis and Design:** The firm excels in conducting thorough drainage analysis and designing effective drainage systems to mitigate flooding and ensure proper water management in urban environments.
- **Utility Engineering and Coordination:** Gauge Engineering possesses extensive experience in utility engineering and coordination, facilitating the integration of utilities with infrastructure projects to minimize disruptions and optimize efficiency.

With a commitment to providing tailored solutions for public agencies, Gauge Engineering is equipped to undertake the design of the Solomon and Australia projects, ensuring their successful completion and long-term sustainability.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-23, authorizing the City Manager to enter into a contract with Gauge Engineering, LLC for the design and construction management of the Solomon Street and Australia Street Reconstruction Projects.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GAUGE ENGINEERING, LLC FOR THE DESIGN SERVICES AND CONSTRUCTION MANAGEMENT FOR THE SOLOMON STREET AND AUSTRALIA STREET RECONSTRUCTION PROJECTS.

WHEREAS, the City of Jersey Village desires to have an outside engineering firm complete the design and construction management for the Solomon Street and Australia Street Reconstruction Projects; and

WHEREAS, Gauge Engineering, LLC is a qualified firm for this project specializing in providing comprehensive engineering, planning, design, and construction management services for public agencies; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1: The City Council authorizes the City Manager to enter into a contract for Design Services and Construction Management for the Solomon Street and Australia Street Reconstruction Projects with Gauge Engineering, LLC in substantially the form attached to this document in Exhibit A.

PASSED AND APPROVED this 18th day of March, 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



March 6, 2024

Mr. Tim Nguyen, EIT/PM
City of Jersey Village Department of Public Works
16327 Lakeview Drive
Jersey Village, TX 77040

Re: Proposal for Plans, Specifications, and Estimates for the Reconstruction of Australia Street and Solomon Street

Dear Mr. Nguyen,

Gauge Engineering, LLC (Gauge) is pleased to submit this proposal for providing plans, specifications, and estimates (PS&E) for the reconstruction of Australia Street and Solomon Street. The project includes the design of the replacement of the waterlines, sanitary sewers, storm sewers, roadway paving, sidewalks, and associated appurtenances. The milestone submittals that will be made are 30%, 60%, and 100%. Gauge will assist the City with public engagement after the 30% submittal.

We propose to perform this work for a lump sum amount of \$481,664.50. A detailed breakdown of the scope items and fee can be found under Exhibits "A" and "B" respectively. Please feel free to contact me at (713) 806-6950 if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Zeve", with a long horizontal stroke extending to the right.

Matthew Zeve, P.E., CFM
Principal

- Attachments:
- Exhibit A – Scope of Services
 - Exhibit B – Gauge Engineering Level of Effort
 - Exhibit C – Topographic Survey Proposal – PEA Group
 - Exhibit D – Geotechnical Services – HTS Consultants
 - Exhibit E – Professional Arborist Services – M2L Associates
 - Exhibit F – Construction Materials Testing – HTS Consultants

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



**ATTACHMENT A
SCOPE OF SERVICES - DESIGN**

AUSTRALIA STREET AND SOLOMON STREET RECONSTRUCTION

PLANS, SPECIFICATIONS, AND ESTIMATES, BID PHASE, AND CONSTRUCTION PHASE

This Scope of Services outlines the professional engineering services to be performed by **Gauge Engineering, LLC (Gauge)** for the design of the full reconstruction of Solomon Street and Australia Street. The design will include two lanes, five-foot wide sidewalks on both streets and six-foot wide sidewalks adjacent to Jersey Village High School, storm sewers, replacing water lines and sanitary sewers line, new streetlights, and tree preservation. Figure 1 illustrates the extents of the project limits.



Figure 1 – Project Extents

I. DESIGN PHASE (30%, 60%, 100%)

The design will be performed based on the *2023 Regulations of Harris County, Texas For the Approval and Acceptance of Infrastructure*. PDF electronic submittals will be in 11" x 17" format for review. However, the 100% signed and sealed submittal will include both 11" x 17" and 22" x 34" paper size.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



A. General Plan Sheets

All the general sheets including the Title Sheet, Index of Sheets, Overall Project Layouts, General Notes, and Private Utility Notes will be prepared in accordance with City's drawing requirements.

Typical sections for proposed and existing roadway will be developed. Typical sections shall include width of travel lanes, sidewalks, if any, outer separations, border widths, and right-of-way (ROW). The typical section shall also include centerline, cross slopes, sodding/seeding limits, station limits, etc.

B. Traffic Control Plans

Construction narrative, sequencing, and traffic control plans (TCP) will be prepared in accordance with City guidelines. It will show detailed construction sequences and the necessary traffic control phases, complete with all barricades, signing, striping, delineation, detours, and any other devices to protect the traveling public and provide safety to the construction forces. There may also be miscellaneous details that need to be developed.

C. Roadway Design

Solomon Street is adjacent to Jersey Village High School and receives a higher volume of traffic including school buses. A 30-foot roadway will be designed. The crown will be matched through the Solomon at Congo intersection. Australia Street will match the existing roadway width or a minimum of 26 feet, whichever is greater.

1. Survey Control Maps:

In coordination with the surveyor, survey control maps will be developed and incorporated into the plans.

2. Horizontal Curve Data:

The baseline properties will be outlined with the tangent and curve information on a sheet.

3. Vertical Curve Data:

The roadway crown profile grade line properties will be outlined with the tangent and curve information on a sheet.

4. Demolition Plan:

Demolition plans will include the removal of all roadway, drainage, driveways, and miscellaneous components.

5. Roadway and Drainage Plan and Profile:

Roadway sheets will be developed to show existing features and the proposed improvements. Gauge anticipates there will be five sheets for Solomon Street and three sheets for Australia Street. Plans will show pedestrian facilities and shall be designed in accordance with the American with Disabilities Act Accessibility Guidelines and the Texas Accessibility Standards. The plans will be submitted to the Texas Department of Licensing and Regulation for review and approval.



The plan view shall contain the following design elements:

- Horizontal alignment.
- Indicated pavement edges, lane and pavement widths for all improvements
- Proposed storm sewers, manholes, junction boxes, and inlets.
- Direction of traffic flow arrows.
- Indicate existing and proposed ROW/easement lines.
- Begin/end of cross slope transitions.
- Existing major utilities and structures.
- Any necessary callouts to clarify details.
- Drainage design components, such as existing and proposed storm sewers will be shown.
- Water and sanitary design components will be shown.
- Drawings horizontal scale 1-in = 40-feet (11"x17")/1-in. = 20-feet (22"x34")

The profile shall contain the following design elements:

- The approximate existing profile grade
- The existing north and south ROW profiles
- Proposed profile grade at crown of roadway
- Storm sewer profiles
- Drainage design components, such as storm sewer profiles and hydraulic grade lines, will be shown
- The location of intersections
- Water and sanitary design components, such as water and sanitary profiles, will be shown.
- Drawing vertical scale 1-in. = 4-feet (11"x17")/1-in. = 2-feet (22"x34")

6. Driveway Schedule and Details:

The driveway schedule will show the location, size and type of proposed driveways to be reconstructed. Driveways shall typically be reconstructed to the ROW line using standard City details.

7. Miscellaneous Roadway Details

There may be miscellaneous details that will be needed for the roadway design. Gauge will prepare any that are deemed necessary.

8. Corridor Model for Roadway Design

A corridor model will be created that will cut the cross sections and provide cut/fill information.

9. Standard Roadway Details:

All the necessary standard roadway details to restore existing pavement will be included in the design set.



D. Storm Sewer

Prepare the plans package in accordance with the applicable City of Jersey Village requirements, specifications, standards, and manuals. Include the following sheets and documents, as appropriate:

1. Overall Drainage Area Map - Existing Conditions:

Overall drainage area map extents including off-site drainage areas contributing the project limits for existing and proposed conditions, including peak discharge rates to outfalls based on H&H study results.

The plan view shall contain the following design elements:

- Drainage areas
- Natural ground contours
- Floodplain boundaries
- Proposed roadway
- Proposed storm sewers
- Indicate existing and proposed ROW/easement lines.
- Any necessary callouts to clarify details.

2. Overall Drainage Area Map – Proposed Conditions:

The proposed overall Drainage Area map will reflect any changes in drainage patterns and outfalls from the existing conditions.

The plan view shall contain the following design elements:

- Drainage areas
- Natural ground contours
- Floodplain boundaries
- Proposed roadway
- Proposed storm sewers
- Indicate existing and proposed ROW/easement lines.
- Any necessary callouts to clarify details.

3. Detailed Drainage Area Maps:

Detailed drainage area maps for each inlet along the project, and data tables.

The plan view shall contain the following design elements:

- Drainage areas
- Proposed roadway
- Proposed storm sewers
- Indicate existing and proposed ROW/easement lines.
- Any necessary callouts to clarify details, including inlet and manhole names.

4. Storm Sewer Calculations and Sheets:

This effort includes the performing of storm sewer calculations in Geopak Drainage and the creation of sheets to convey the results of the storm sewer 2-year storm sewer design with IDF curves from the City of Jersey Village Code of Ordinances,



and the conversion of the model data to standard tabular output. The maximum depth of water will be designed below the top of crown or curb, whichever is least. Runoff will also be calculated for the 10-year design flow for the maximum spread of water criterion. The 100-year design flow will not be calculated. However, the 100-year hydraulic grade line will be plotted on the storm sewer profile.

5. Storm Sewer Lateral Sheets:

All horizontal storm sewer laterals will be shown with cross-sections to better show utilities and special grading considerations as needed.

6. Storm Sewer Standards:

This includes selecting City of Jersey Village drainage standards that are appropriate to support the proposed storm drainage design.

7. Storm Sewer Hydraulic Analysis:

This effort includes the analysis of the drainage network using XPSWMM. The analysis will be used to properly size the drainage network and inlets to meet City standard criteria including ponding. Additionally, this task will provide input for Task 10.

8. Drainage Technical Memorandum

Gauge will prepare a drainage technical memorandum to document the methodologies, assumptions, and results of the drainage analysis and certify that the proposed project will not adversely impact surrounding properties.

9. Flood Mitigation Assistance Grant Information

Gauge will prepare a spreadsheet with the required data for a FEMA BCA Toolkit benefit cost analysis. The data included finished floor elevations for each home in the project area, flow rates and water surface elevations at each home for four design storm events.

E. Water and Sanitary Design

Prepare the plans in accordance with the applicable City of Jersey Village requirements, specifications, standards, and manuals. Include the following sheets and documents:

- Water and Sanitary Plan and Profile
- Water and Sanitary Sewer Crossing
- Water and Sanitary Sewer Standard Details

1. Water and Sanitary Plan and Profile:

Detailed water and sanitary plan and profile sheets depicting existing features, water and sanitary demolition, and the proposed improvements. Plans will also show storm sewer pipes, manholes, junction boxes, and inlets.

The plan view shall contain the following design elements:

- Horizontal alignment.
- Demolition of sanitary sewers and water lines.
- Proposed sanitary sewers, manholes, service leads, etc.



- Proposed water lines, valves, wet connections, etc.
- Indicated pavement edges for all improvements.
- Indicate existing and proposed ROW/Easement lines.
- Existing major utilities and structures.
- Any necessary callouts to clarify details.
- Roadway design components will be shown.
- Drainage design components will be shown.
- Drawings horizontal scale 1-in. = 40-feet (11"x17")/1-in. = 20-feet (22"x34")

The profile shall contain the following design elements:

- The approximate existing profile grade
- The existing north and south ROW profiles
- Sanitary sewer profiles
- Water line profiles
- Proposed profile grade line
- Drawing vertical scale 1-in. = 4-feet (11"x17")/1-in. = 2-feet (22"x34")

2. Water and Sanitary Crossings:

All water & sanitary crossings will be shown with cross-sections to better show utilities and special grading considerations as needed.

3. Water and Sanitary Standards:

This includes selecting City of Jersey Village water and sanitary standards that are appropriate to support the proposed water and sanitary design.

F. Signing and Pavement Markings

Drawings, specifications, and details will be prepared for all regulatory signs and pavement markings on combined layout sheets. All plans shall follow City standards. A summary of signs list will be provided. The proposed regulatory signs shall be illustrated and numbered on plan sheets. Permanent pavement markings and channelization devices on plan sheets shall be prepared.

G. Illumination Layout

Street lighting standards will be coordinated with CenterPoint Energy and the City. Street lighting layout plans will be developed for light pole locations, lighting ground boxes, and routing of lighting underground circuits/conduits.

H. Storm Water Pollution Prevention Plan (SWPPP)

The following items will be prepared in accordance with City Standard Details and Standard Specifications

- SWPPP Manual will be developed
- Storm Water Pollution Prevention Plan drawings will show all existing and proposed streets, Project alignments, applicable notes, proposed storm water conveyance systems, and pollution prevention measures.
- Pollution Prevention Plan construction quantities.



I. Cross Sections and Earthwork (Cut and Fill) Quantities

- Earthwork quantities worksheet will be developed.
- Earthwork analysis will be conducted to determine cut and fill quantities and provide design cross sections at 50 feet intervals at a minimum.

J. Project Sign

A detail for a project sign for the reconstruction of these roadways will be developed.

K. Utility Coordination

1. Private Utilities Assessment/Utility Conflict Table/Coordination

- In support of utility coordination efforts, the team will request and gather all SUE QL C & D records available for utilities within the project limits.
- The team will coordinate with the various utility companies to determine the location of all existing utilities. The team will perform a conflict analysis, identify potential conflicts, recommend mitigation solutions, and coordinate for needed relocations.
- A detailed utility conflict table will be created and updated throughout the life of the project. Information shall include:
 - Utility owner name.
 - Contact person.
 - Telephone numbers.
 - E-mail and physical addresses.
 - Specific conflict identified.
- The design team will obtain required signatures or approvals from other governmental agencies, public utilities, and private utilities, which may impact the Project prior to final approval by City. Governmental agencies include but are not limited to County. Utility signatures include, but are not limited to CenterPoint Energy Gas, CenterPoint Energy Electric, and AT&T. Any Letter of No Objection or Letter of No Conflict received for the project shall be included in project documentation.
- The utility team shall attend the City of Jersey Village quarterly Utility Coordination Meetings for project updates.

L. Project Management/Specifications/Agencies and Team Coordination/Quantities

1. Overall Project Management/Team Coordination/ Project Controls

During each phase of the project, the project manager (PM) will oversee all work and will be responsible for directing and coordinating activities and assigned personnel. The PM will manage the project scope, schedule, budget, and quality to ensure that the project progresses as agreed. The PM will submit monthly invoices, status reports, and schedules. The PM will conduct regular coordination meetings as needed with the City, private utilities, and others.

2. Data Collection

Engineer will work with the City to collect available data related to the project site including record drawings, maintenance reports, and other available data.



3. Field Visits

Four field visits are budgeted to facilitate the engineer accessing and inspecting the site. Typical field visit opportunities include project initiation, survey inspection and evaluation, and periodic design related visits.

4. Coordination - Stakeholders

Engineer is prepared to participate in meetings with stakeholders to coordinate modifications related to the proposed work.

5. City/Coordination/meetings/approvals/signatures

Regular coordination meetings with the City will be held to review the progress of the engineering effort, or to address other issues which may arise. The PM will prepare and document meeting record memorandum of decisions and action items.

6. Quantities

The design team will develop and report quantities for the different deliverables.

7. Opinion of Probable Construction Costs

The design team will submit construction cost estimates for the different deliverables.

8. Project Manual and Specifications

Design team will furnish the project manual containing the necessary front-end documents and specifications in the standard Harris County format. Each standard specification will be reviewed and supplemented as necessary to suit project-specific requirements and to meet the design intent of the project and if needed will prepare additional nonstandard specifications necessary for bidding and construction of the project.

M. Quality Assurance / Quality Control:

A thorough Quality Assurance/Quality Control (QA/QC) Plan will be implemented to ensure overall project constructability, cost estimate accuracy, and design conformance with industry standards and client-specific requirements and preferences.

N. Public Engagement and Roadway Schematic

Gauge anticipates the need for one public meeting associated with the design of Australia Street and Solomon Street. This task covers all time and effort associated with the meeting, including preparation of a roadway schematic, a presentation, exhibits, and anything else necessary. It may also include meetings with property owners, if necessary. The roadway schematic will include alignment, right-of-way, trees, typical sections, roadway, sidewalks, driveways, and street light locations.



II. BID PHASE

A. Submit 100% Plans

Design plans will be signed and sealed with private utility signatures, if required.

B. Finalize Project Specifications Book

Design team will furnish the project manual containing the necessary front-end documents and specifications in the standard Harris County format. Each standard specification will be reviewed and supplemented as necessary to suit project-specific requirements and to meet the design intent of the project and if needed will prepare additional nonstandard specifications necessary for bidding and construction of the project.

C. Finalize Constructability Issues

Gauge will finalize any constructability issues that may arise.

D. Review Utility Conflict Report and Address Pending Items

Gauge will review the utility conflict report and address any pending items, such as utilities that still need to be relocated.

E. Attend 100% Review Meeting

Gauge will attend the 100% review meeting.

F. Assist the City in Preparing Advertising Documents

The team will prepare the legal notice for advertising the project bidding and have an advertisement placed on CivCast and the Houston Business Journal, or other places as requested by the City.

G. Distribute Plans and Specifications to Contractors and Plan Rooms

Prepare and submit one (1) full size set of plans and one (1) Project Manual of conformed construction document for use by City and Contractor, if requested. Electronic copied will be provided.

H. Attend Pre-Bid Meeting

Attend and assist the City in conducting the pre-bid conference including answering questions and interpreting the drawings and specifications.

I. Respond to Contractor Questions

Should the contractors have any questions, Gauge will respond to them in an appropriate way.

J. Prepare and Distribute Necessary Addenda

The team will prepare any necessary addenda to the bidding documents to address issues or make clarifications.

K. Attend Bid Opening Meeting

Attend and assist the City in conducting the bid opening meeting.



L. Prepare Bid Tabulations and Letter of Recommendation

Gauge will conduct the bid opening and prepare bid tabulation sheets comparing all bids received.

Gauge will tabulate along with engineer's estimate and evaluate the bids received for accuracy and any bid irregularities. An award recommendation letter will be prepared and sent to the City based on the evaluation of bids and supporting documents, which will include:

- Check for math errors and reconcile any mathematical discrepancies
- Review for unbalanced bid items
- Certified Bid Tabulation including adding Engineer's estimate to Bid Tab
- Review of contractor's financial standing and references provided and past performance on projects
- Explanation of discrepancies between the Engineer's estimate and bids
- Recommendation to award

M. Assist in the preparation of the Contract between City of Jersey Village and Successful Bidder

Gauge will work with City of Jersey Village in final contract preparation including obtaining necessary forms and signatures from the successful low bidder, printing and compiling the final contract documents, and delivery of signed contracts to the City of Jersey Village and the contractor. Gauge will also prepare a Notice to Proceed for the contractor to begin the Construction Phase of the project.

III. CONSTRUCTION PHASE AND PROJECT CLOSEOUT

A. Attend Pre-Construction Meeting

Gauge will prepare the meeting agenda and conduct the pre-construction conference with the contractor and the City of Jersey Village.

B. Review / Negotiate Change Orders

Receive and evaluate Change Proposals to the Contract and proposed Change Orders. These may be the result of change conditions, interferences or other causes identified by the Contractor, or requested by the CM. Proposal and Change Order procedures shall meet the City's reporting and contractual requirements including evaluation of the impact of the potential change in terms of the contract, the project cost and the schedule. The CM will coordinate with Engineers for recommendations. The CM shall conduct negotiations with the Contractor and prepare all necessary Proposals and Change Order documentation for appropriate approvals by the City and the Contractor.

C. Review Shop Drawings

Gauge will review submittals and shop drawings from the Contractor and will coordinate the review/approval process of these items with the Engineers. The Engineer shall maintain a log to track the review process.



D. Respond to RFI's

Receive, log, and process RFI's. Review and fully respond promptly to Requests for Information (RFIs). Also, assist City in issuing Supplementary Instructions to the Contractor when necessary to correct and/or clarify plans or specifications or to avoid potential problems identified by the team.

E. Project Site Visits (Two Per Month)

Make visits to the project site two times per month.

F. Participate in Construction Progress Meetings

Attend bi-weekly/monthly construction progress meetings with the City and the Contractor in attendance. Prepare meeting minutes.

G. Substantial Walkthrough and Punch List Preparation

Attend Substantial Completion inspections (a definition of Substantially Complete is provided in the Project Manual General Conditions or as provided in Special Provisions). Engineer shall assist in preparing a list of items remaining to be completed or corrected by the Contractor (the Punch List)

H. Final Walkthrough and Punch List Review

Attend Final Completion inspections to verify all punch list items have been corrected by the Contractor. Prepare a Certificate of Final Completion and other closeout documentation for approval by the City.

I. Record Drawings

Prepare, seal and submit the record drawings to the City within 30 days of receipt of contractor's red-line as-built.

J. Final Warranty Inspection

At the end of the warranty period, which is typically 12 months after Final Completion, Gauge will perform one site visit to determine if any issues need to be resolved.

IV. EXPENSES

Expenses include printing for the public meeting, any deliveries and reproduction, mileage at the current rate, and advertisement during the bid phase.

SUBCONTRACTED SERVICES

See Attachments C, D, E for each sub-consultant proposal.

1. Topo Survey (Plan & Profile) – PEA Group - See **Attachment C** for sub-consultant proposal.
2. Geotechnical Services – HTS - See **Attachment D** for sub-consultant proposal
3. Professional Arborist Services – M2L Associates - See **Attachment E** for sub-consultant proposal
4. Printing and Reproduction/Mileage/Deliveries



SCHEDULE

- 2 months – Surveying and Geotechnical Field Work
- 3 months – Prepare 30% design and submit to City
 - o 2 weeks – City Review
- 2 months – Prepare 60% design and submit to City
 - o 2 weeks – City Review
- 1.5 months – Prepare 100% signed/sealed plans and submit to City
 - o 2 weeks – City Review
- 3 months – Bid Phase
- 10 months – Construction Duration

Exhibit B

City of Jersey Village - Public Works/CIP Department
 PROJECT WORK PLAN AND FEE PROPOSAL BREAKDOWN
 Project: Australia Street and Solomon Street Reconstruction
 Prime Consultant: Gauge Engineering, LLC
 Subconsultant: PEA Group, HTS Consultants, M2L Associates Inc.
 Proposal Date: 3/6/2024
 Prepared By: Muhammad Ali, Matt Zeve, and David Greaney

TASK CODE AND DESCRIPTION	PRINCIPAL (\$250.00) HOURS	PROJECT MANAGER (\$180.00) HOURS	PROF ENGINEER (\$160.00) HOURS	GRAD ENGINEER (\$135.00) HOURS	SR. DESIGN TECH (\$135.00) HOURS	ADMIN ASST (\$95.00) HOURS	Gauge TASK HOURS	Gauge TASK / PHASE FEE	# of Sheets	Hours Per Sheet	PEA - Surveying - Sub-Consultant	HTS - Geotechnical Sub-Consultant	M2L - Tree Preservation - Sub-Consultant	TOTAL TASK / PHASE FEE
BASE BID FEE														
I. DESIGN PHASE (30%, 60%, 100%)														
A. General Plan Sheets														
1 Title Sheet (1 Sheet)		0.5	1	4	4		9.5	\$1,330.00	1	10				
2 Index of Sheets (1 Sheet)		0.5	1	4	4		9.5	\$1,330.00	1	10				
3 Overall Project Layouts (1 Sheet)		0.5	1	4	4		9.5	\$1,330.00	1	10				
4 General Notes (1 Sheet)			1	4	2		7	\$970.00	1	7				
5 Private Utility Notes (1 Sheet)			1	4			5	\$700.00	1	5				
6 Existing Typical Sections (1 Sheet)		1	2	12	4		19	\$2,660.00	1	19				
7 Proposed Typical Sections (1 Sheet)	1	1	2	12	4		20	\$2,910.00	1	20				
							SUBTOTAL	\$11,230.00			\$0.00	\$0.00	\$0.00	\$11,230.00
B. Traffic Control Plans														
1 Sequence of Construction and Narrative (2 Sheets)	0.5	2	4	12	12		30.5	\$4,365.00	2	15				
2 Traffic Control Plans - Phase 1 Typical Section (2 Sheets)	0.5	2	4	12	12		30.5	\$4,365.00	2	15				
3 Traffic Control Plans - Phase 2 Typical Section (2 Sheets)	0.5	2	4	12	12		30.5	\$4,365.00	2	15				
4 Traffic Control Plan Layouts - Phase 1 (4 Sheets)	0.5	2	16	24	24		66.5	\$9,525.00	4	17				
5 Traffic Control Plan Layouts - Phase 2 (4 Sheets)	0.5	2	16	24	24		66.5	\$9,525.00	4	17				
6 Detour Layouts (2 Sheets)	0.5	2	4	12	8		26.5	\$3,825.00	2	13				
7 Miscellaneous TCP Details		1	1	10	2		14	\$1,960.00	1	14				
8 Standard TCP Details		1		4	2		7	\$990.00	20	0				
							SUBTOTAL	\$38,920.00			\$0.00	\$0.00	\$0.00	\$38,920.00
C. Roadway Design														
1 Survey Control Maps		0.5		2			2.5	\$360.00	1	3				
2 Horizontal Curve Data (1 Sheet)		1		4	2		7	\$990.00	1	7				
3 Vertical Curve Data (1 Sheet)		1		4	2		7	\$990.00	1	7				
4 Demolition Plan (5 Sheets)	1	4	16	48	24		93	\$13,250.00	5	19				
5 Roadway and Drainage Plan and Profile (8 Sheets)	2	24	32	100	80		238	\$34,240.00	8	30				
6 Driveway Schedule and Details (1 Sheet)		1	4	12	4		21	\$2,980.00	1	21				
7 Miscellaneous Roadway Details	0.5	1	4	10	2		17.5	\$2,565.00	1	18				
8 Corridor Modeling for Roadway Design		4	8	60	16		88	\$12,260.00	1	88				
9 Standard Roadway Details		1		4	2		7	\$990.00	10	1				
							SUBTOTAL	\$68,625.00			\$0.00	\$0.00	\$0.00	\$68,625.00
D. Storm Sewer														
1 Overall Drainage Area Map - Existing Conditions (1 Sheet)	1	2	8	12	4		27	\$4,050.00	1	27				
2 Overall Drainage Area Map - Proposed Conditions (1 Sheet)	1	2	8	12	4		27	\$4,050.00	1	27				
3 Detailed Drainage Area Maps (4 Sheets)	1	4	32	48	12		97	\$14,190.00	4	24				
4 Storm Sewer Calculations and Sheets		2	16	48	4		70	\$9,940.00	1	70				
5 Storm Sewer Lateral Sheets (5 Sheets)		2	24	60	24		110	\$15,540.00	5	22				
6 Storm Sewer Standards		1		4	2		7	\$990.00	10	1				
7 Storm Sewer Hydraulic Analysis	2	2	8	32			44	\$6,460.00	1	44				
8 Drainage Technical Memorandum	2	4	20	32			58	\$8,740.00	1	58				
9 Flood Mitigation Assistance Grant Information	1	4	8	16			29	\$4,410.00	1	29				
							SUBTOTAL	\$68,370.00			\$0.00	\$0.00	\$0.00	\$68,370.00
E. Water and Sanitary Design														
1 Water and Sanitary Plan and Profile (8 Sheets)	1	4	24	48	80		157	\$22,090.00	8	20				
2 Water and Sanitary Crossings (5 Sheets)	1	4	16	48	32		101	\$14,330.00	5	20				
3 Water and Sanitary Standards		1		4	2		7	\$990.00	10	1				
							SUBTOTAL	\$37,410.00			\$0.00	\$0.00	\$0.00	\$37,410.00
F. Signing and Pavement Markings														
1 Signing & Pavement Marking Plan (5 Sheets)		4	8	32	16		60	\$8,480.00	5	12				
2 Small Sign Summary (2 Sheets)		2	4	12	4		22	\$3,160.00	2	11				
							SUBTOTAL	\$11,640.00			\$0.00	\$0.00	\$0.00	\$11,640.00
G. Illumination Layout (5 Sheets)		4	8	18	32		62	\$8,750.00	5	12				
H. Storm Water Pollution Prevention Plan (5 Sheets)		4	8	18	32		62	\$8,750.00	5	12				
I. Cross Sections and Earthwork (Cut and Fill) Quantities		2		8	8		18	\$2,520.00	1	18				
J. Project Sign		1	1	8	2		12	\$1,690.00	1	12				
							SUBTOTAL	\$21,710.00			\$0.00	\$0.00	\$0.00	\$21,710.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Exhibit B

TASK CODE AND DESCRIPTION	PRINCIPAL (\$250.00) HOURS	PROJECT MANAGER (\$180.00) HOURS	PROF ENGINEER (\$160.00) HOURS	GRAD ENGINEER (\$135.00) HOURS	SR. DESIGN TECH (\$135.00) HOURS	ADMIN ASST (\$95.00) HOURS	Gauge TASK HOURS	Gauge TASK / PHASE FEE	Hours Per Sheet	PEA - Surveying - Sub-Consultant	HTS - Geotechnical Sub-Consultant	M2L - Tree Preservation - Sub-Consultant	TOTAL TASK / PHASE FEE	
K. Utility Coordination														
1 Private Utilities Assessment/Utility Conflict Table/Coordination		2	8	24			34	\$4,880.00	1	34.00				
							SUBTOTAL	\$4,880.00			\$0.00	\$0.00	\$0.00	\$4,880.00
L. Project Management/Specifications/Agencies and Team Coordination/Quantities														
1 Overall Project Management/Team Coordination/ Project Controls	8	24		12		10	54	\$8,890.00						
2 Data Collection	1	4		8			13	\$2,050.00						
3 Field Visits		4		4			8	\$1,260.00						
4 Coordination - Stakeholders	4	8		8			20	\$3,520.00						
5 City/Coordination/meetings/approvals/signatures	6	12		8			26	\$4,740.00						
6 Quantities	3	16		24			43	\$6,870.00						
7 Opinion of Probable Construction Costs	3	8		12			23	\$3,810.00						
8 Project Manual and Specifications	4	16		20			40	\$6,580.00						
							SUBTOTAL	\$37,720.00			\$0.00	\$0.00	\$0.00	\$37,720.00
M. Quality Assurance / Quality Control	8	24	18	24	32		106	\$16,760.00						
N. Public Engagement and Roadway Schematic	4	8	16	24	10		62	\$9,590.00						
							SUBTOTAL	\$26,350.00			\$0.00	\$0.00	\$0.00	\$26,350.00
Surveying Services								10% Management						
1 Control, Topographic Survey, Bore Survey, 3D Surface								\$3,800.00	1	0.00	\$38,000.00			
2 Profiles of Existing Roadways & Utilities								\$800.00	1	0.00	\$8,000.00			
							SUBTOTAL	\$4,600.00			\$46,000.00	\$0.00	\$0.00	\$50,600.00
Professional Arborist Services								10% Management						
1 Task 1: Tree Preservation Analysis								\$300.00	1	0.00		\$3,000.00		
2 Task 2: Tree Preservation Plan								\$675.00	1	0.00		\$6,750.00		
3 Task 3: Tree Mitigation								\$0.00				\$0.00		
							SUBTOTAL	\$975.00			\$0.00	\$0.00	\$9,750.00	\$10,725.00
Geotechnical Services								10% Management						
1 Geotechnical Services								\$1,410.40	1	0.00	\$14,104.00			
							SUBTOTAL	\$1,410.40			\$0.00	\$14,104.00	\$0.00	\$15,514.40
II. BID PHASE														
A. Submit 100% Plans		2					2	\$360.00						
B. Final Project Specifications Book		2					2	\$360.00						
C. Finalize Constructability Issues		2		4			6	\$900.00						
D. Review Utility Conflict Report and Address Pending Items		2		4			6	\$900.00						
E. Attend 100% Review Meeting	2	2		4			4	\$860.00						
F. Assist the City in Preparing Advertising Documents	1	2		4			7	\$1,150.00						
G. Distribute Plans and Specifications to Contractors and Plan Rooms		2		4			6	\$900.00						
H. Attend Pre-Bid Meeting	1	2		4			7	\$1,150.00						
I. Respond to Contractor Questions		2		4			6	\$900.00						
J. Prepare and Distribute Necessary Addenda		2		6			8	\$1,170.00						
K. Attend Bid Opening Meeting	2	2		4			4	\$860.00						
L. Prepare Bid Tabulation and Letter of Recommendation	1	2		6			9	\$1,420.00						
M. Assist in the preparation of the Contract between City of Jersey Village and Successful Bidder	2	6					8	\$1,580.00						
							SUBTOTAL	\$12,510.00			\$0.00	\$0.00	\$0.00	\$12,510.00
III. CONSTRUCTION PHASE (Estimated 10 Months) AND PROJECT CLOSEOUT														
A. Attend Pre-Construction Meeting		2	4				6	\$1,000.00						
B. Review / Negotiate Change Orders		2	12	16			30	\$4,440.00						
C. Review Shop Drawings		8	16	24			48	\$7,240.00						
D. Respond to RFIs		8	16	24			48	\$7,240.00						
E. Project Site Visits (Two Per Month)		20					20	\$3,600.00						
F. Participate in Construction Progress Meetings		12					12	\$2,160.00						
G. Substantial Walkthrough and Punch List Preparation		2		16			18	\$2,520.00						
H. Final Walkthrough and Punch List Review		2		4			6	\$900.00						
I. Record Drawings	2	4	16	4			26	\$4,320.00						
J. Final Warranty Inspection		4					4	\$720.00						
							SUBTOTAL	\$34,140.00			\$0.00	\$0.00	\$0.00	\$34,140.00
Professional Arborist Services								10% Management						
4 Task 4: Construction Phase Services								\$300.00	1	0.00	\$3,000.00			
							SUBTOTAL	\$300.00			\$0.00	\$0.00	\$3,000.00	\$3,300.00
Construction Materials Testing								10% Management						
1 Construction Materials Testing								\$2,450.00	1	0.00	\$24,500.00			
							SUBTOTAL	\$2,450.00			\$0.00	\$24,500.00	\$0.00	\$26,950.00
Total Hours	11.00	94.00	64.00	124.00	0.00	0.00								
Contract Labor Rate	\$250.00	\$180.00	\$160.00	\$135.00	\$135.00	\$95.00								
IV. EXPENSES														
1 Printing and Reproduction					1		LS	\$1,003.10						
2 Mileage					100		MILE	\$0.67						
							SUBTOTAL	\$1,070.10			\$0.00	\$0.00	\$0.00	\$1,070.10
TOTAL BASE BID FEE WITH HOUR BREAKDOWN								\$384,310.50			\$46,000.00	\$38,604.00	\$12,750.00	\$481,664.50

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

PEA GROUP

16060 Dillard Drive, Suite 250
Houston, TX 77040

713.688.3530
peagroup.com

February 29, 2024
Proposal No.: 024-0213.PR

via email: MZeve@GaugeEngineering.com

Matthew Zeve
Gauge Engineering (Client)
11750 Katy Freeway
Suite 400
Houston, TX 77079

**RE: JV – Australia and Solomon
Australia Street and Solomon Street
Jersey Village, Harris County, TX 77040**

Matthew Zeve:

PEA Group is pleased to provide this proposal for surveying services for the above-referenced project. PEA Group’s services are to be performed for the sole benefit of Gauge Engineering who shall be responsible for payment of these services.

Project Description

Consultant appreciates the opportunity to submit this proposal for professional services associated with the survey of the cross-street of Australia Street that is ±1,800 linear feet and Solomon Street that is ±1,000 linear feet located in Jersey Village, TX.

Based upon discussions with the Gauge Engineering, the project will consist of surveys of Australia Street from Lakeview Drive to Solomon Street and Solomon Street from Shanghai Street to W. Gulf Bank Drive.

Based on the above information, PEA Group proposes the following scope of services and associated fees:

1. Scope of Professional Surveying Services

The nature of the project requires surveys to be performed for on-site and offsite improvements. PEA Group will perform the following services:

Horizontal and Vertical Control Survey

- Set Horizontal and Vertical Control Points at a minimum of every 800 feet.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Topographic Survey for Roadway Design

- Topographic Survey (T.S.P.S. Category 6, Condition I) of right-of-way from (ROW to ROW)
- Survey monument will be tied into Harris County Flood Control Reference Marks (NAVD 88, 2001 Adjustment and Texas Coordinate System 1983 (NAD 83).
- Symbology standards will meet the City of Houston standards.
- Cross Sections will be surveyed every 100 feet along the project route.
- Pavement joints will be surveyed at intersecting roads.
- Survey will extend 100 feet on side streets along project route.
- All trees within the ROW at 1-1/2" caliper or larger will be surveyed.
- Identify Right-of-Way (ROW) limits for 2,800 linear feet.
- Utility Survey will include utilities that are visible, 811 markings, and from existing plans.
- Subsurface Utility Engineering (SUE) Quality Level "C": Investigation of surface features Our experienced survey and field staff undertake field observations and/or survey visible surface features that are traditionally associated with subsurface utilities, such features include pits/manholes and valves/hydrants.
- Subsurface Utility Engineering (SUE) Quality Level "D": Review of existing subsurface utility information. Our Professional Utility Coordinators have experience in sourcing existing utility records and other information relating to subsurface utilities, reviewing this information, and also ensuring that it is up to date and maintained.

Borehole Survey

- Borehole Survey will be prepared after borings are completed (approximately 7 bore locations) with Horizontal and Vertical Coordinates.

3D Surface

- A 3D Surface will be delivered in .dtm file format.

2. Profiles of Existing Roadways & Utilities

- Preparing profile for ground lines corresponding to the center line of the streets, center line of the ditch/curb lines, right-of-way lines, and existing utilities.
- Profiles will be 1" = 40' horizontal and 1" = 4' vertical.

3. Reimbursable Expenses

In addition to the referenced fees, PEA Group will charge at cost for reimbursable expenses such as postage, overnight mailings, delivery, reproductions, mileage, and other similar items, as defined in the attached Exhibit "A" (Hourly Rate Schedule and Standard Agreement for Professional Services). Furthermore, the Client is responsible for issuing payments for application, review, and other fees associated with plan submittal unless otherwise agreed upon in advance.

Fee Schedule

PEA Group proposes to provide the above-referenced services in accordance with the following fee schedule:

Control, Topographic Survey, Bore Survey, 3D Surface	\$38,000.00	Lump Sum
Profiles of Existing Roadways & Utilities	\$ 8,000.00	Lump Sum

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

* Preliminary budget amount, in accordance with our standard terms and conditions indicated on the attached Exhibit “A” (*Hourly Rate Schedule and Standard Agreement for Professional Services*).

Please note that the above fees are based on smooth project implementation and have assumed no major changes to the project after we begin final design and preparation of the design drawings and application for this project. Fees shown for the hourly basis elements are for budgeting purposes only and invoices will reflect the actual time and material costs incurred. Work provided outside the above scope of services will be billed as an additional service once approved in writing by the Client.

Assumptions and Understandings

Unless otherwise indicated in the proposal above, the following assumptions and understandings apply to this project:

Deliverables

- Final deliverable will be in Civil 3D (.dwg) file format.
- Survey Control Sheets in Civil 3D (.dwg) and PDF file formats.
- Topographic Survey (T.S.P.S. Category 6, Condition I) in Civil 3D (.dwg) file format at 1” = 40’ Horizontal Scale. This survey will include visible utilities and utilities based on plan data.
- 3D Surface in .dtm file format.
- Borehole Survey in Civil 3D (.dwg) file format.
- Profiles of existing roadways & utilities. 1 corridor per street in Civil 3D (.dwg) file format.

Surveying

- All boundary monumentation is recoverable and in good condition.
- There are no boundary problems, disputes or lawsuits associated with the tract, which would affect completion of the survey.
- Survey field notes and/or sketches required for easements, restrictive covenants or other documents will be prepared as an additional service.
- Surveyor's Standard Certification is acceptable.
- Services associated with addressing title objection comments, buyer, seller, and lenders comments, etc., will be performed as additional services.

ATTACHMENT C

PEA appreciates the opportunity to submit this proposal. When signing this proposal, Client understands and accepts the fact that payment for services rendered is due within 30 days of the date of our invoice and agrees that payments to PEA Group are not subject to local or state agency approvals, permit acquisitions, third party agreements, project financing, or closings. This proposal is valid for 60 days starting the date of this proposal.

Matthew Zeve, if this proposal and the attached Exhibit "A" (Hourly Rate Schedule and Standard Agreement for Professional Services) are acceptable to you, please sign below and return one copy.

Sincerely,

PEA Group



Glen H, Freeland, R.P.L.S.
Survey Project Manager
713.376.3275 cell
gfreeland@peagroup.com

Attachment: Exhibit "A"

**Guage Engineering
"Client"**

Signatory is responsible for payment.

Signature: _____

Printed Name: _____

Title: _____

Dated: _____

Email: _____

Phone: _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

ATTACHMENT C



EXHIBIT "A"

2024 HOURLY RATE SCHEDULE FOR PROFESSIONAL SERVICES
(Hourly Rate Schedule is subject to annual increases)

HOUSTON

ACCOUNTING & ADMINISTRATIVE	\$85.00	SURVEY TECHNICIAN I	\$90.00
INTERN	90.00	SURVEY TECHNICIAN II	100.00
LANDSCAPE DESIGNER I	100.00	SURVEY TECHNICIAN III	110.00
LANDSCAPE DESIGNER II	110.00	SENIOR SURVEY TECHNICIAN IV	115.00
LANDSCAPE DESIGNER III	120.00	PROFESSIONAL SURVEYOR	225.00
SENIOR LANDSCAPE DESIGNER IV	130.00	1 PERSON SURVEY CREW	145.00
LANDSCAPE ARCHITECT	140.00	2 PERSON SURVEY CREW	185.00
SENIOR LANDSCAPE PROJECT MANAGER	205.00	3 PERSON SURVEY CREW	225.00
PROJECT DESIGNER I	130.00	PROJECT COORDINATOR I	140.00
PROJECT DESIGNER II	150.00	PROJECT COORDINATOR II	150.00
PROJECT DESIGNER III	175.00	PROJECT COORDINATOR III	160.00
STAFF ENGINEER I	135.00	SENIOR PROJECT COORDINATOR	190.00
STAFF ENGINEER II	140.00	PRINCIPAL	260.00
STAFF ENGINEER III	145.00	CAD TECHNICIAN I	95.00
SENIOR STAFF ENGINEER IV	155.00	CAD TECHNICIAN II	100.00
PROJECT ENGINEER I	175.00	CAD TECHNICIAN III	110.00
PROJECT ENGINEER II	180.00	SENIOR CAD OPERATOR	190.00
PROJECT ENGINEER III	185.00	ENGINEERING TECHNICIAN I	90.00
SENIOR PROJECT ENGINEER IV	190.00	ENGINEERING TECHNICIAN II	100.00
PROJECT MANAGER I	175.00	STAFF SURVEYOR I	90.00
PROJECT MANAGER II	190.00	STAFF SURVEYOR II	110.00
PROJECT MANAGER III	220.00	STAFF SURVEYOR III	135.00
SENIOR PROJECT MANAGER	245.00		

Expert Testimony and/or Depositions 50% added to Hourly Rate Schedule.

This Hourly Rate Schedule represents standard rates for the hours between 7:00 am and 6:00 pm daily, Monday through Friday.

Credit Card payments made within 30 days of the invoice date will not be assessed a processing fee. Any credit card payments made after 30 days will be assessed a 3.5% charge for credit card payment processing.

In-house plots larger than 11x17 are billable at flat rates established by the Consultant from time to time.

REIMBURSABLE EXPENSES

The following expenses, when incurred in direct connection with the Project, will be charged at the rate shown:

Transportation, lodging, and subsistence for out-of-town travel	Cost + 10% Administration Fees
Photographs, shipping and express delivery charges, and Project related purchases	Cost + 10% Administration Fees
Vehicle Mileage, portal to portal	\$0.70 per Mile
Obtain Subcontractors/Subconsultants to perform specialty work	Consultant Fee + 15% Administration
Fees for outside printing and reproduction	PEA Group Cost + 10% Administration Fees
Application Fees	Cost + 10% Administration Fees

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

ARTICLE I – AGREEMENT. This Agreement between the parties identified herein consists of the terms in the “Standard Agreement for Professional Services”, the Hourly Rate Schedule and the Proposal. PEA Group refers to Professional Engineering Associates, Inc., which includes all Departments of PEA Group. CLIENT refers to person or entity with which PEA Group has contracted to perform professional services. Project refers to the scope of services outlined in the Proposal. PEA Group agrees not to begin work until the Proposal is executed by both parties.

ARTICLE II – SCOPE OF SERVICES. PEA Group’s professional services under this Agreement extend only to those services specifically described in the Proposal. Other services will be considered as Additional Services. Should changes be made in the plan or phasing or implementation of the plan following initiation of the effort included within the scope of work, the CLIENT accepts that the extra effort and expenses necessary due to these changes will be treated as Additional Services. If upon the request of the CLIENT, PEA Group agrees to perform Additional Services, then CLIENT agrees to pay PEA Group for the performance of such Additional Services in accordance with the Hourly Rate Schedule. PEA Group will not accrue fees for Additional Services without further authorization from the Client. All meetings and/or site visits requested beyond the maximum number indicated in the Scope-of-Work shall be billed on a Time and Material basis as Additional Services based on the Hourly Rate Schedule for Professional Services.

PEA Group may incorporate “Performance Specifications” as a component of Construction Documents. Performance Specifications rely upon a statement of systems, equipment and/or materials to be incorporated into the project in terms of required results, without mandating specific means for achieving the required results. Performance Specifications establish minimum standards which must be met by defining the functional requirements, the operating conditions and/or environment in which it must operate and/or related matters such as general standards which must be satisfied, warranty requirements, etc. Where performance specifications are used, they will be identified as such.

Where Performance Specifications are used, the Contractor, Subcontractors, Manufacturer and/or Supplier of the materials or equipment to be furnished assume design responsibility and liability for the applicable systems, equipment, or materials. The Contractor, their Subcontractors, and others who actually manufacture and supply the items will be the sole parties liable to the CLIENT for loss or damage caused by defective or deficient design, manufacture, or performance. PEA Group’s shop drawing review is strictly to determine that manufacturers and suppliers have referenced the appropriate operating conditions and environment.

If PEA Group’s services are delayed or suspended in whole or in part by CLIENT, act of God or other reason beyond PEA Group’s control, or if PEA Group’s services are extended by Contractor’s actions or inactions for more than 90 days through no fault of PEA Group, PEA Group shall be entitled to equitable adjustment of rates and amounts of compensation and extension of deadline provided for elsewhere in this Agreement to reflect reasonable costs incurred by PEA Group in connection with, among other things, such delay or suspension and reactivation.

ARTICLE III – CONFIDENTIALITY. PEA Group shall maintain as confidential such information obtained from CLIENT or developed as part of the Services as CLIENT expressly designates in writing as confidential. This obligation shall not apply to information which is or comes into the public domain or which PEA Group is required to disclose by law or order of a court, administrative agency, or other legal authority. Unless otherwise agreed, PEA Group may use and publish CLIENT’S name and a general description of the Services in describing PEA Group’s experience to other CLIENTS or potential CLIENTS.

ARTICLE IV – STANDARD OF CARE. PEA Group shall perform or furnish professional engineering and related services as outlined in the Proposal for all phases of the Project to which this Agreement applies. PEA Group may employ Consultants, as PEA Group deems necessary to assist in the performance or furnishing of the services. PEA Group will assist the CLIENT in preparing applications and supporting documents for the CLIENT to secure permits and approvals from agencies having jurisdiction over the Project. The CLIENT agrees to pay all application and review fees. PEA Group shall perform the Services with the care and skill ordinarily exercised by members of PEA Group’s profession practicing in the same locality under similar conditions. PEA Group makes no other warranty or guarantee, express or implied, in connection with this Agreement, the performance of the services or in any report, opinion or other document developed as part of the Services.

PEA Group and CLIENT shall comply with applicable Laws or Regulations. This Agreement is based on these requirements as of the Proposal date. Changes to these requirements after the Proposal date of this Agreement may be the basis for modifications to CLIENT’S responsibilities or to PEA Group’s scope of services, times of performance, or compensation.

Information Provided by Others: Where PEA Group indicates to the CLIENT the information needed for rendering of services hereunder, the CLIENT shall provide PEA Group such information as is available to the CLIENT and the CLIENT’S Consultants and Contractors, and PEA Group shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is impossible for PEA Group to assure the accuracy, completeness and sufficiency of such information including aerial surveys, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold PEA Group harmless from any claim, liability, or cost (including reasonable attorneys’ fees and costs of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT or its agents or contractors to the PEA Group.

In consideration of the benefits to the CLIENT of employing the “fast track process” (in which some of PEA Group’s design services overlap the construction work and are out of sequence with the traditional project delivery method), and in recognition of the inherent risks of fast tracking to PEA Group, the CLIENT agrees to waive all claims against PEA Group for design changes and modifications of portions of the work already constructed due to the CLIENT’S decision to employ the “fast track process”.

CLIENT shall be responsible for, and PEA Group may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to PEA Group pursuant to this Agreement.

ARTICLE V – SITE ACCESS, SUBSURFACE HAZARDS, AND SITE DATA. CLIENT shall provide PEA Group with lawful access to the site(s) where the services are to be performed. CLIENT shall defend PEA Group from any challenge to such right-of-entry and shall indemnify and hold PEA Group harmless from any claims of trespass which may occur, and all costs and attorneys’ fees incurred by PEA Group as a result of any such claim. PEA Group will take reasonable measures to minimize damage to the site and disruption resulting from operations thereon; however, CLIENT acknowledges that certain procedures may cause some damage to land or disruption (i.e., soil borings, test pits, surveying, etc.), the correction of which shall not be PEA Group’s responsibility unless otherwise agreed to by the parties. CLIENT shall supply PEA Group with information available in CLIENT’S file on the existence and location of underground utilities, structures, and other hazards, including hazardous wastes or hazardous substances, at any site where the services are to be performed. PEA Group shall be entitled to rely on the accuracy and completeness of information furnished by others (including location of underground utilities and data on subsurface conditions) and will not conduct independent evaluation thereof unless specified in the scope of services. PEA Group shall not be liable for damage to underground utilities or structures not disclosed in writing to PEA Group.

In accepting this Agreement for consulting services, it is acknowledged by both parties that PEA Group’s scope of services does not include any services related to a Hazardous Environmental Condition. In the event PEA Group or any other party encounters a Hazardous Environmental Condition, PEA Group may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until CLIENT: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the site is in full compliance with applicable Laws and Regulations.

ARTICLE VI – BILLING, PAYMENTS, AND COLLECTION. Unless otherwise agreed, CLIENT shall pay for the Services in accordance with PEA Group’s Proposal and this Agreement.

Retainage – Should the CLIENT be required to make an initial payment (Retainer) as indicated in the Proposal this retainer shall be held by PEA Group and applied against the final invoice. PEA Group reserves the right to apply the retainer to invoices that are past due upon which occurrence the CLIENT agrees to reinstate the retainer prior to PEA Group resuming work.

Invoicing – Progress invoices will be submitted to the CLIENT approximately once a month and a final bill will be submitted upon completion of the services. Invoices shall be considered PAST DUE if not paid within 30 calendar days of the invoice date. CLIENT agrees that the periodic billing from PEA Group to CLIENT are correct, conclusive, binding on CLIENT and due and payable in full unless CLIENT, within 10 calendar days from the date of receipt of such billing, notifies PEA Group in writing of alleged inaccuracies, discrepancies, or errors in billing. Any portion of the invoice not included in the notification shall be paid within 30 days of receipt of the invoice. It is agreed that all invoices 30 days past due cannot be contested. Payments shall also be received directly from the CLIENT with no delay due to any third-party agreements.

Late Fees – If payment is not received by PEA Group within 30 calendar days of the invoice date, the CLIENT shall pay interest on the PAST DUE amount at the rate of 18% per annum (for business entities) or 7% per annum (for individuals), as the case may be. Payment thereafter shall first be applied to costs of collection, then to interest and then to the unpaid contract amount.

Collection Costs – CLIENT shall pay to PEA Group all costs of collection (including the costs and fees of both in-house and outside counsel), whether or not an action or other proceeding is commenced. In the event legal action is necessary to enforce the payment provisions of this Agreement. PEA Group shall be entitled to collect from the CLIENT any judgment or settlement sums due, reasonable attorney's fees, court costs and expenses incurred by PEA Group in connection therewith and, in addition, the reasonable value of PEA Group's time, consultant's fees, and expenses spent in connection with such collection action, computed at PEA Group's prevailing Hourly Rate Schedule and expense policies.

Suspension of Services – If the CLIENT fails to make payment when due or otherwise is in breach of this Agreement, then PEA Group may, in addition to its other rights and remedies hereunder and under applicable law, terminate or suspend performance of services upon 7 calendar days' notice to the CLIENT. PEA Group shall have no liability whatsoever to the CLIENT for any costs or damages as a result of such suspension caused by any breach of this Agreement by the CLIENT. Failure to make payment within 60 days of invoice date shall constitute a release of PEA Group from any and all claims which CLIENT may have, whether in tort, contract or otherwise, and whether known or unknown at the time.

Lien Rights – PEA Group hereby notifies CLIENT that it intends to utilize all available lien rights it may have in connection with its provision of services under this Agreement. In order to perfect any construction lien in favor of PEA Group, CLIENT agrees to provide, if applicable, any Notice of Commencement, or any other notice required by the Michigan Construction Lien Act, MCL 570.00 et seq. The CLIENT agrees that the services by PEA Group are considered property improvements and the CLIENT waives the right to any legal defense to the contrary.

ARTICLE VII – LIMITATION OF LIABILITY. It is expressly agreed that the CLIENT's maximum recovery against PEA Group relating to the professional services performed hereunder, whether in contract, tort, or otherwise, is the amount of PEA Group's fee and that an award of damages not to exceed such fee is CLIENT's sole and exclusive remedy against PEA Group. Under no circumstance shall PEA Group be liable for CLIENT'S loss of profit, delay damages, or for any special, incidental, or consequential loss or damage of any nature arising at any time or from any cause whatsoever. Where PEA Group's fee exceeds \$250,000 CLIENT's maximum recovery against PEA Group will not exceed \$250,000.

ARTICLE VIII – INDEMNIFICATION. Subject to Article VII above, PEA Group shall indemnify and hold harmless CLIENT, CLIENT'S officers, directors, partners, employees, consultants and its agents from and against any and all costs, losses, and damages (including but not limited to all actual and reasonable fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of PEA Group or PEA Group's officers, directors, partners, employees, consultants, contractors or agents, in the performance and furnishing of PEA Group's services under this Agreement.

To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless PEA Group, PEA Group's officers, directors, partners, employees, consultants and its agents, from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CLIENT or CLIENT'S officers, directors, partners, employees, consultants, contractors or agents, with respect to this Agreement or the Project.

To the fullest extent permitted by law, PEA Group's total liability to CLIENT and anyone claiming by, through, or under CLIENT for any cost, loss, or damages caused in part by the negligence of PEA Group and in part by the negligence of CLIENT or any other negligent entity or individual, shall not exceed the percentage share that PEA Group's negligence bears to the total negligence of CLIENT, PEA Group, and all other negligent entities and individuals.

In addition to the indemnity provided in this Agreement, and to the fullest extent permitted by law, CLIENT shall indemnify and hold harmless PEA Group and its officers, directors, partners, employees, consultants and its agents, from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from a Hazardous Environmental Condition, provided any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom.

ARTICLE IX – WORKSITE SAFETY / PEA GROUP SITE VISITS. PEA Group will comply with CLIENT'S reasonable rules and regulations governing PEA Group's activities on CLIENT'S premises to the extent that the same are provided to PEA Group prior to the start of the Services. PEA Group will be responsible only for the on-site activities of its employees.

If the Services include site visits, for example, to monitor construction activities for compliance with plans and specifications, the parties agree that PEA Group shall assume no responsibility or authority for supervision or control over any Contractor's work or worksite safety, shall have no right to stop the work and shall have no responsibility or authority for the means, methods, techniques, sequencing, or procedures of construction. The CLIENT agrees that the General Contractor is solely responsible for jobsite safety and warrants that this intent shall be made evident in the CLIENT'S agreement with the General Contractor. The CLIENT also agrees that the CLIENT, PEA Group and consultants shall be indemnified and shall be listed as additional insureds under the General Contractor's General Liability Insurance Policy.

PEA Group shall not be responsible for the acts or omissions of any Contractor(s), Subcontractor or Supplier, or of any of the Contractor's agents or employees or any other persons (except PEA Group's own employees) at the Site or otherwise furnishing or performing any of the Contractor's work; or for any decision made on interpretations or clarifications of the Contract Documents given by CLIENT without consultation and advice of PEA Group. PEA Group neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with the Contract Documents.

ARTICLE X – CONSTRUCTION PHASE SERVICES. Should CLIENT provide Construction Phase services with either CLIENT'S representatives or a third party, PEA Group's basic services under this Agreement will be considered to be completed upon completion of the Final Design Phase or Bidding or Negotiating Phase as outlined in the attached Proposal.

Under these conditions it is understood and agreed that PEA Group's basic services under this Agreement do not include project observation, or review of the Contractor's performance, or any other Construction Phase services, and that such services will be provided by CLIENT. CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation or review and waives any claims against PEA Group that may be in any way connected thereto.

Should the CLIENT or CLIENT'S representative encounter a conflict during construction between plans and specifications or field inspection, either among themselves or with the requirements of any and all reviewing and permit-issuing agencies, CLIENT shall seek clarification in writing from PEA Group before commencement of construction. Failure to do so shall relieve PEA Group from any and all liability resulting in this matter.

ARTICLE XI – REUSE OR ALTERATION OF DOCUMENTS. Documents prepared by PEA Group are instruments of its services and PEA Group retains all common law, statutory and other reserved rights, including copyright. Subject to the timely payment and performance by CLIENT of its obligations hereunder, PEA Group grants to CLIENT a limited license to use such document in connection with the Project.

Reuse of Documents: All documents, including but not limited to the calculations, drawings, and specifications prepared by PEA Group pursuant to this Agreement, whether in hard copy or machine-readable form, are related exclusively to the Projects described herein. No documents prepared by PEA Group pursuant to this Agreement are intended or represented to be suitable for use by the CLIENT or others on extensions of this current Project, or for reuse in any other location.

Further, in the event that PEA Group's services under this Agreement are terminated for any reason prior to completion of the services described herein, then PEA Group shall not be responsible for any incomplete documents. Any continued use of PEA Group's documents on this Project, whether in hard copy or machine readable form, or any use on any other location, with or without changes or adaptations, made after the termination of PEA Group prior to completion of PEA Group's services according to this Agreement will be at the CLIENT'S sole risk and without liability or legal recourse to PEA Group; and the CLIENT shall indemnify and hold PEA Group harmless from all claims, damages, losses, and expenses, including but not limited to attorney's fees, arising out of resulting therefrom.

The CLIENT recognizes that changes or modifications to PEA Group's instruments of professional service introduced by anyone other than PEA Group may result in adverse consequences that PEA Group can neither predict nor control. Therefore, in consideration of PEA Group's Agreement to deliver its instruments of professional service in machine-readable form, the CLIENT agrees, to the fullest extent permitted by law, to hold harmless and indemnify PEA Group from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected in the modification, misinterpretation, misuse, or reuse by other of the machine readable information and data provided by PEA Group under this Agreement. The foregoing indemnification applies to any use of the Project documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by PEA Group.

Ownership and the right to exclusive possession of all documents, including but not limited to reports, letters, applications, drawings, and specifications, prepared by PEA Group pursuant to this Agreement whether in hard copy or machine-readable form, belong to PEA Group until payment has been made in full by CLIENT pursuant to either the Fixed Fee Agreement or the Hourly Rate Agreement, as invoiced by PEA Group to CLIENT.

Photographs of any completed Project embodying the services of PEA Group provided hereunder may be considered as its property, and may be used in publications, marketing materials, and other literature prepared by or on behalf of PEA Group.

ARTICLE XII – PROGRESSION OF WORK. Neither CLIENT nor PEA Group shall be liable for any fault or delay caused by any contingency beyond its control including, but not limited to, acts of God, wars, strikes, walkouts, fires, natural calamities, work performed out of sequence or demands or requirements of governmental agencies.

ARTICLE XIII – DISPUTE RESOLUTION – for Professional Liability.

Mediation – Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of PEA Group’s services, PEA Group may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

PEA Group and CLIENT shall endeavor to resolve claims, disputes, and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be made by a written notice to the other party to this Agreement and to the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitrations or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties agree to split the mediator’s fee and any filing fees equally. The mediation shall be held in a place where the Project is located unless other location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

Arbitration – Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to arbitration. Prior to arbitration, the parties shall endeavor to resolve disputes by mediation.

Any claim, dispute, and other matters in question between the parties that are not resolved by mediation shall be decided by binding arbitration which, unless the parties mutually agree otherwise, shall be conducted at the Southfield, Michigan, offices of the American Arbitration Association before a panel of three (3) arbitrators in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. Demand for arbitration shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. A demand for arbitration shall be made within a reasonable time after the claim, dispute, or other matter in question has arisen. In no event shall the demand for arbitration be made more than one (1) year after the matter on which such demand is based first arose, or after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter is question would be barred by the applicable statute of limitations whichever is less. No claim or defense by CLIENT against PEA Group predicated on an allegation of professional negligence by PEA Group may be asserted unless accompanied by a written opinion by a duly licensed expert in PEA Group’s field of expertise setting forth such expert’s opinion that, considering all of the facts and circumstances evaluated by such expert, the acts or omissions of PEA Group materially deviated from the applicable industry standard of care. Such a written opinion shall be a condition precedent to filing or otherwise asserting any claim or defense predicated on professional negligence, and CLIENT’s failure to include such an opinion with any such claim or defense shall entitle PEA Group to an immediate summary dismissal with prejudice of such claim or defense for failure to state a claim or defense upon which relief may be granted.

No arbitration arising out of or relating to the Project shall include, by consolidation or joinder or in any other manner, PEA Group, PEA Group’s employees or consultants, except by written consent containing specific reference to the Agreement and signed by PEA Group, the CLIENT, the contractor and any other person or entity sought to be joined. No arbitration shall include, by consolidation or joinder or in any other manner, parties other than the CLIENT, contractor and other persons substantially involved in a common question of fact or law whose presence is required if complete relief is to be accorded in arbitration. No person or entity other than the CLIENT or the contractor shall be included as an original third party or additional third party to an arbitration whose interest or responsibility is insubstantial. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of a claim not described therein or with a person or entity not named or described therein. The foregoing Agreement to arbitrate and other agreement to arbitrate with an additional person or entity duly consented to by parties to the Agreement shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

Expense of Litigation – If litigation or arbitration related to the services performed is initiated against PEA Group by the CLIENT, its contractors, or subcontractors, and such proceeding concludes with the entry of a judgment or award favorable to PEA Group, the CLIENT shall reimburse PEA Group its reasonable attorney’s fees, reasonable experts’ fees, and other expenses related to the proceeding. Such expenses shall include the cost, determined by PEA Group’s normal hourly billing rates, of the time devoted to the proceedings by PEA Group’s employees.

ARTICLE XIV – SUSPENSION OF WORK. The CLIENT may suspend services performed by PEA Group with cause upon 7 days written notice. PEA Group shall submit an invoice for services up to the effective date of the work suspension and the CLIENT shall pay PEA Group all outstanding invoices within 14 days. If the work suspension exceeds 30 days from the effective work suspension date, PEA Group shall be entitled to renegotiate the Project schedule and the compensation terms for the Project.

ARTICLE XV – TERMINATION. The obligation to provide further services under this Agreement may be terminated by either party upon 7-calendar day’s written notice. Upon receipt of notice of termination from CLIENT, PEA Group shall immediately cease work and take all reasonable steps to minimize costs relating to termination. In the event of any termination, PEA Group will be paid for all services rendered to the date of termination, all expenses subject to reimbursement hereunder and other reasonable expenses incurred by PEA Group as a result of such termination. In the event PEA Group’s compensation under this Agreement is a Fixed Fee/Lump Sum, upon such termination the amount payable to PEA Group for services rendered will be determined using a proportional amount of the total fee based on a ratio of the amount of the work done, as reasonably determined by PEA Group, the total amount of work which was to have been performed, less prior partial payments, if any, which have been made.

ARTICLE XVI – SUCCESSOR, ASSIGNS. This Agreement shall be binding upon the parties and their respective successors and assigns. Neither party shall assign its interest in this Agreement without the prior written consent of the other.

PEA Group shall not be required to sign any documents, no matter by whom requested, that would result in PEA Group’s having to certify, guarantee or warrant the existence of conditions whose existence that PEA Group cannot ascertain. CLIENT agrees not to make resolution of any dispute with PEA Group or payment of any amount due to the PEA Group in any way contingent upon PEA Group’s signing any such certification.

ARTICLE XVII – SEVERABILITY. Any provision of these terms later held to violate any law shall be deemed void and all remaining provisions shall continue in force. In such event, the CLIENT and PEA Group will work in good faith to replace an invalid provision with one that is valid and as close to the original meaning as possible.

ARTICLE XVIII – APPLICABLE LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan and the party’s consent to exclusive jurisdiction of all disputes hereunder in the State of Michigan.

ARTICLE XIX – ENTIRE AGREEMENT. CLIENT, by signing the attached Proposal, acknowledges that this Agreement has been read, understands it, and agrees to be bound by its terms. The terms and conditions of this Agreement, together with the PEA Group Proposal (including attachments thereto) and any applicable Addendum, constitute the entire Agreement between the parties and supersede all prior oral or written representations, understandings, and agreements. The CLIENT is expressly prohibited during the term of, and for one year following the expiration or termination of this Agreement, and it will be considered a material breach of this Agreement, to solicit for the purposes of employment an employee of PEA Group without the prior written consent of PEA Group. The parties agree that any purchase orders, work orders, acknowledgments, form agreements or other similar documents delivered to PEA Group shall be null, void and without legal effect to the extent that they conflict with the terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by both parties. Each person signing the Proposal represents that he or she has full legal authority to bind the parties to the terms and conditions contained in this Agreement.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



Excellence in Engineering, Consulting, Testing and Inspection

February 28, 2024

Gauge Engineering
11750 Katy Freeway, Suite 400
Houston, Texas 77079

Attn: Mr. Matthew Zeve, PE, CFM
Principal

Re: Proposal
Geotechnical Services for
Proposed Roadway Reconstruction
Australia Street and Solomon Street
City of Jersey Village, Texas

HTS Proposal No.: 24-00128 Revision 1

Dear Mr. Zeve:

1.0 INTRODUCTION

In response to your request, HTS, Inc. Consultants (HTS) is pleased to submit this proposal to Gauge Engineering to perform a geotechnical investigation pertaining to the proposed roadway improvements to the following roads:

- Australia Street for approximately 1,240 feet from Lake View Drive to Solomon Street.
- Solomon Street for approximately 1,825 feet from Shanghai Street to W Gulf Bank Drive.

Based on the information provided, HTS understands that the development will include full reconstruction of these streets with concrete pavement and installation of underground utilities to a maximum depth of 12 feet below existing ground surface. The remaining portions of this letter present the proposed work scope, estimated costs, and an estimated schedule to complete the geotechnical investigation.

2.0 SCOPE OF WORK

Based upon our understanding of the project requirements, it is proposed that the scope of work for the geotechnical investigation consists of the following:

- Core the existing pavement at approximately 500 feet spacing. The number of cores on each roadway are as follows:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Street Name	Length (feet)	Number of Cores
Australia Street	1,240	3
Solomon Street	1,825	4
Total		7

- Drill and sample a total of 7 geotechnical borings to a depth of 22-foot below the base to verify subgrade stability immediately beneath the roadway section. The depth of boring was selected based on Harris County Geotechnical guidelines, dated January 2011.
- Backfill the boreholes with cement grout after completion of drilling.
- Perform moisture content, Atterberg limits, percent soil particles passing a No. 200 sieve tests, dry density, and California Bearing Ratio (CBR) in order to define subgrade soil classifications and physical soil properties.
- Characterize the site subsoil and groundwater conditions and provide the results on the boring logs (using “gINT” LogWriter software).
- Develop/provide recommendations concerning site preparation and subgrade stabilization for the reconstruction of the roadways.
- Perform pavement design analyses and determine the required concrete pavement section in accordance with the American Association of State Highway and Transportation Officials (AASHTO) and City of Jersey Village design guidelines and requirements for roadways (Section 14-185).
- Perform engineering analyses as necessary to develop recommendations pertaining to potential uplift of underground structures due to upward acting hydrostatic pressures caused by groundwater conditions, lateral earth pressures on underground structures, dewatering requirements for excavations, utility trench shoring and bracing requirements, OSHA soil type classifications pertinent to trench shoring and bracing design, excavation/backfill requirements, and utility bedding requirements.
- Provide active, passive, and at-rest earth pressure coefficients and equivalent fluid unit weights to be used for the design of underground structures.
- Submit a pdf file of the draft report that presents the results of the geotechnical investigation for review. The final report will be issued after incorporating the responses to the reviewer comments.

3.0 COST AND SCHEDULE

HTS' estimated cost to complete the scope of work, as defined in Section 2.0 above, is about \$14,104.00 which is itemized and shown in the attached Cost Estimate.

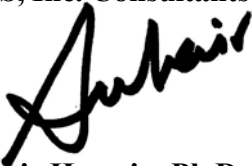
We estimate that the field investigation can be completed within 6 to 7 business days after receipt of notice-to-proceed. Laboratory testing will take an additional 10 to 12 business days, and the draft report should be issued within 4 to 5 business days after all laboratory testing is complete. Accordingly, we estimate that the draft report will be submitted within 4 to 5 weeks after receipt of notice-to-proceed. The final report will incorporate responses to the reviewer comments on the draft report and will be submitted within 2 weeks upon receipt of the comments.

4.0 CLOSING REMARKS

Your approval of this work scope, budget, and schedule and our notice to proceed with the work may be indicated by your signing/dating this letter as provided below.

We appreciate this opportunity to offer our services to your project. Should you have any questions or require additional information, please do not hesitate to call.

Respectfully submitted,
HTS, Inc. Consultants



Jubair Hossain, Ph.D., P.E.
President

Attachments: Cost Estimate

AGREED TO THIS ____ DAY OF _____, 2024

FIRM: _____ TITLE: _____

SIGNATURE: _____

PRINTED NAME: _____

JH/rg
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024





416 Pickering Street
Houston, Texas 77091

COST ESTIMATE

Proposal No.:

24-00128 Rev. 1

Prepared By:

Date:

Checked By:

Date:

Page No.:

JH

02/21/24

RG

02/21/24

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OF

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GEOTECHNICAL INVESTIGATION

ITEM	EST. QUANTITY	UNIT PRICE	EST. COST
A) Drill/Sample 7, 22' Deep Borings			
Mobe/demobe	Lump Sum	\$ 750.00	\$ 750.00
Pavement coring	7 each	\$ 140.00	\$ 980.00
3" diameter (0' to 50')	154 feet	\$ 18.00	\$ 2,772.00
Traffic control (including signage & cones)	2 day	\$ 600.00	\$ 1,200.00
Grouting the borings	154 feet	\$ 10.00	\$ 1,540.00
Locate/identify borings	4 hours	\$ 60.00	\$ 240.00
			SUBTOTAL = \$ 7,482.00
B) Laboratory Analyses			
Atterberg limits(ASTM D 4318)	15 tests	\$ 62.00	\$ 930.00
Unconfined compression test (ASTM D 2166)	14 tests	\$ 50.00	\$ 700.00
Moisture content (ASTM D 2216)	15 tests	\$ 10.00	\$ 150.00
California Bearing Ratio (ASTM D1883)	2 tests	\$ 243.00	\$ 486.00
Percent material passing No. 200 sieve (ASTM D 1140)	14 tests	\$ 55.00	\$ 770.00
			SUBTOTAL = \$ 3,036.00
C) Engineering Analysis and Report Preparation			
Senior engineer, P.E.	2 hours	\$ 183.00	\$ 366.00
Project engineer, P.E.	20 hours	\$ 149.00	\$ 2,980.00
Support personnel (CAD/clerical)	4 hours	\$ 60.00	\$ 240.00
			SUBTOTAL = \$ 3,586.00
			TOTAL COST = \$ 14,104.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



M2L ASSOCIATES INC.
8955 Katy Fwy., Suite 300
Houston, Texas 77024
Tel: (713) 722 8897
Fax: (713) 722 8048

Urban Planning
Urban Design
Landscape Architecture

February 28, 2024

Mr. Matt Zeve, P.E.
Gauge Engineering
11750 Katy Freeway
Suite 400
Houston, TX 77079

RE: GAE02403 - City of Jersey Village Roadway Reconstruction (Australia and Solomon)
Professional Arborist Services Proposal

Dear Matt,

M2L Associates Inc. is pleased to submit the following proposal to provide tree preservation services for the proposed Roadway Reconstruction Project in Jersey Village, Texas. This AGREEMENT is made by and between M2L Associates Inc. hereinafter referred to as CONSULTANT, and Gauge Engineering hereinafter referred to as the CLIENT.

The AGREEMENT between the parties consists of the terms and conditions set forth herein. Any changes to this AGREEMENT must be mutually agreed to in writing.

I. SCOPE OF SERVICES

- A. CONSULTANT shall provide Design Consultation for the following items:
 - 1. Tree preservation for the proposed roadway reconstruction in the City of Jersey Village, Texas and shall include the following corridors;
 - a. Solomon Street (1,800 lf, 0.32 miles)
 - b. Australia Street (1,170 lf, 0.22 miles)
- B. CONSULTANT shall provide consultation services as later described, for the following scope items. The CONSULTANT shall only inventory the trees that are in the public rights-of-way or immediately adjacent to the proposed roadway reconstruction.
 - 1. Tree preservation analysis.
 - 2. Tree preservation plans, specifications, and details.
 - 3. Tree mitigation plans, specifications, and details.
 - 4. Construction Administration
- C. CLIENT shall provide the following related services.
 - 1. Complete topographic and boundary survey including tree survey identifying tree caliper and species for trees 1-1/2" and above.
 - 2. Private property access coordination.

II. PROCEDURE

A. TASK 1 TREE ANALYSIS

After authorization to proceed, the CONSULTANT shall conduct a preliminary review and analysis of existing trees within the project area and an estimate of trees to be preserved, removed, and mitigated based on any applicable City of Jersey Villages tree preservation requirements during the preliminary engineering phase of the project. The CONSULTANT will verify tree species and general plant health in determining which trees should be preserved and/or mitigated. The CONSULTANT shall meet with and attend CLIENT meetings as required during the preliminary engineering phase. The CONSULTANT shall review proposed construction activities and limits, and the CLIENT will provide a tree survey to determine the potential impacts of the work on existing trees within the project area.

B. TASK 2 TREE PRESERVATION PLAN

Upon CLIENT's written authorization to proceed, the CONSULTANT shall conduct a thorough site review of all trees within the proposed rights-of-way. The CONSULTANT will become familiar with the site and review the proposed roadway layout, utilities, typical cross sections, and grades to determine which trees can be

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



roadway layout, utilities, typical cross sections, and grades to determine which trees can be protected or partially protected during construction activities. The CONSULTANT shall prepare plans, technical specifications, and an estimate of tree preservation costs at each project phase.

- 1) The CONSULTANT shall locate, identify, and review the conditions of all trees and landscapes in the public rights-of-way 1-1/2" in caliper or greater. The CONSULTANT will utilize a tree and site survey provided by the CLIENT and add any trees that might not appear on the survey. Specimen trees shall be photo-documented and reviewed for current health and potential to be preserved.
- 2) The CONSULTANT will review the proposed engineering improvements and potential impact on the existing trees. Based upon this review, the CONSULTANT will propose specific tree preservation treatments for each tree to be preserved. Trees that are not in good health or may decline during or after construction and pose a potential liability issue will be noted to be removed.
- 3) Tree preservation plans will be submitted at 60%, and 100% project phases and adhere to any applicable City of Jersey Village's Code and/or regulation.
- 4) The CONSULTANT has a Texas Certified Arborist on staff who will oversee all phases of the Work within the scope of this proposal.

C. **TASK 3 TREE MITIGATION PLANS**

Upon CLIENT's approval of The Tree Preservation Analysis, Preservation Plans, and estimate of probable construction costs, CONSULTANT will develop working drawings and technical specifications to mitigate tree removal and restore existing site landscaping. CONSULTANT shall prepare working drawings and technical sections of specifications(CONSULTANT'S STANDARD SPECIFICATIONS) to reasonably conform to applicable codes and regulations of governmental bodies having jurisdiction over the work at the time of preparation

III. **BILLING AND PAYMENT**

The CLIENT will pay the CONSULTANT a lump sum Fee for each Task listed. Fees for Professional Services and Reimbursable Costs shall be submitted to the CLIENT by the CONSULTANT monthly. They will be due and payable within thirty (30) days from the receipt of said invoice. If the CLIENT objects to all or any portion of the invoice, the CLIENT will so notify CONSULTANT in writing within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, not in dispute. The parties will immediately make every effort to settle the disputed portion of the invoice. In the absence of written notification described above, the balance stated on the invoice will be paid within thirty (30) days of the invoice date.

<u>ITEM</u>	<u>FEE</u>
1. <i>Task 1: Tree Preservation Analysis</i>	\$ 3,000.00
2. <i>Task 2: Tree Preservation Plan</i>	\$ 6,750.00
3. <i>Task 3: Tree Mitigation</i>	\$ N/A
4. <i>Task 4: Construction Phase Services</i>	\$ 3,000.00
5. <i>Reimbursable Expenses</i>	<u>\$ Included</u>
TOTAL FEE ALL PHASES AND TASKS	\$12,750.00

Project related reimbursables are included in the above referenced fees.

IV. **ADDITIONAL SERVICES**

- A. The CLIENT shall provide the following information or services as required for the CONSULTANT to perform work. The CONSULTANT assumes no responsibility and shall not be liable for the accuracy of such information or services provided by the CLIENT. The CONSULTANT shall offer the following services with written authorization by the CLIENT. The CLIENT shall pay for such additional services. Additional services shall be provided on a time and material basis and billed at CONSULTANT'S normal hourly billing rates.
- (1) Complete and final site survey, in digital format, to include site boundary , topographic elevations, existing trees, and existing roadways and /or structures.
 - (2) Property legal descriptions.
 - (3) Complete and final site engineering drawings in digital format, showing proposed and existing roadways, parking lots, service areas and site improvements, to include, but not limited to, existing and proposed elevations, above and below ground utility structures and piping.
 - (4) Soils, geotechnical, structural, electrical or mechanical engineering services.
 - (5) Tree inventory, analysis, and preservation plans for trees outside the anticipated area of



- (5) Tree inventory, analysis, and preservation plans for trees outside the anticipated area of back of curb disturbance at proposed drainage inlets.
- (6) Work, not defined in the scope of services, requested and/or authorized by the CLIENT.
- (7) Additional work performed due to lack of performance, default, insolvency, errors and/or omissions by other consultants retained by the CLIENT and due to no fault of the CONSULTANT.
- (8) Work performed due to delays as a result of CLIENT decisions or other project reasons and due to no fault of the CONSULTANT.
- (9) Models, special renderings, promotional photography, special printing, special equipment, special printed reports or publications, maps, and documents requested by the CLIENT.
- (10) Fees for approved consultants.
- (11) Final Mylar printing for regulatory approval and signatures
- (12) Field review of tree calipers if survey is more than three (3) years old

V. TERMINATION

This AGREEMENT may be terminated by either party seven (7) days after written notice. In the event of termination, CONSULTANT will be paid for services performed prior to the date of termination.

VI. SUCCESSOR AND ASSIGNS

This Agreement shall be binding upon the CLIENT, the CONSULTANT, and both parties' successors and assigns. Neither party shall assign nor transfer its interest in this Agreement or any part thereof without the other party's written consent.

VII. CREDITS AND ACKNOWLEDGMENTS

The CONSULTANT shall be given proper credit and acknowledgments for all services, including but not limited to planning, design, and implementation. Proper credit shall be defined as being named by the CLIENT or the CLIENT's agent/CLIENT in such media as project identification boards, published articles or promotional brochures, and interviews and press releases to newspapers, professional journals, and other similar publications. The CONSULTANT reserves the right to issue press releases and marketing information and utilize public relations services to make public the role of the CONSULTANT on projects that have been made "public" by the CLIENT or the CLIENT's agent/CLIENT.

VIII. TREE PRESERVATION DISCLOSURE STATEMENT

The CONSULTANT is a certified arborist. The CONSULTANT has extensive knowledge, education, training, and experience with existing and proposed planting material. The CONSULTANT cannot guarantee that a tree will be healthy or safe under all circumstances or for a specified period. The preservation techniques proposed shall not be construed as a warranty or guarantee that the tree will survive and thrive during or after the stress imposed by adjacent construction activities. Furthermore, the CONSULTANT cannot detect every condition that could lead to a tree's structural failure. Trees are living organisms that fail in ways that cannot be fully explained. Unforeseen, existing adverse conditions may occur below ground or within the tree itself that the CONSULTANT cannot detect.

IX. CONSULTANT INDEMNIFICATION

THE CONSULTANT SHALL NOT BE RESPONSIBLE FOR THE MEANS, METHODS, AND TECHNIQUES OF THE CONTRACTOR AND OWNER/CLIENT DURING THE REQUIRED TREE PRESERVATION PERIOD, APPLICABLE CONTRACTOR WARRANTY PERIODS, OR SUBSEQUENT YEARS AFTER THE COMPLETION OF THE PROJECT AND WARRANTY PERIOD. FURTHERMORE, THE CONSULTANT DOES NOT OFFER ANY GUARANTEES OR WARRANTIES THAT TREES SELECTED TO BE PRESERVED WILL REMAIN HEALTHY AND IN GOOD CONDITION IN THE FUTURE.

THE CLIENT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO HOLD HARMLESS AND INDEMNIFY THE CONSULTANT FROM AND AGAINST ALL CLAIMS, LIABILITIES, LOSSES, DAMAGES, AND COSTS, INCLUDING BUT LIMITED TO REASONABLE ATTORNEY'S FEES, ARISING OUT OF OR IN ANY WAY CONNECTED TO THE CLIENT'S FAILURE TO PROPERLY MAINTAIN, OR ENGAGE A CONTRACTOR TO MAINTAIN, THE WORK IN A SATISFACTORY, WORKING CONDITION FOR WHICH THE WORK WAS INTENDED TO BE USED.

X. CLIENT INDEMNIFICATION

CONSULTANT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD HARMLESS CLIENT FROM AND AGAINST ANY LIABILITIES, DAMAGES, AND COSTS (INCLUDING REASONABLE ATTORNEYS FEES AND COST OF DEFENSE) ARISING



COSTS (INCLUDING REASONABLE ATTORNEYS FEES AND COST OF DEFENSE) ARISING OUT OF THE DEATH OR BODILY INJURY TO ANY PERSON OR THE DESTRUCTION OR DAMAGE TO ANY PROPERTY, TO THE EXTENT CAUSED, DURING PERFORMANCE OF SERVICES UNDER THIS AGREEMENT, BY THE NEGLIGENT ACTS, ERRORS AND OMISSIONS OF THE CONSULTANT OR ANYONE FOR WHOM CONSULTANT IS LEGALLY RESPONSIBLE, [SUBJECT TO THE LIMITATIONS OUTLINED IN THE LIMITATION OF LIABILITY ARTICLE OF THIS AGREEMENT].

THE CLIENT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD HARMLESS THE CONSULTANT, ITS OFFICERS, DIRECTORS, PRINCIPALS, AND EMPLOYEES FROM ANY LIABILITIES, DAMAGES, AND COSTS (INCLUDING REASONABLE ATTORNEYS FEES AND COST OF DEFENSE) TO THE EXTENT CAUSED BY THE NEGLIGENT ACTS, ERRORS OR OMISSIONS OR THE CLIENT, CLIENT'S CONTRACTORS, CONSULTANTS OR ANYONE FOR WHOM CLIENT IS LEGALLY RESPONSIBLE.

X. PROFESSIONAL PRACTICE JURISDICTION

In the event the Client has a complaint and grievance against the CONSULTANT'S employees during the performance of any of the Services. In that case, the Client shall direct all such complaints to the Texas Board of Architectural Examiners, which has jurisdiction over the professional practice of persons registered as landscape architects in Texas, at the address listed below.

Texas Board of Architectural Examiners
Architecture/Interior Design/Landscape Architecture
P O Box 12337
Austin, TX 78711
Telephone: 512/305-9000
Fax: 512/305-8900

The Parties have read the foregoing, understand completely the terms, and willingly enter into this AGREEMENT which will become effective on the date signed by the CLIENT, below.

Agreed By and Between:

M2L Associates Inc.

By:

Michael Mauer, ISA, ASLA

Title: Principal

Date: 02/25/2024

Gauge Engineering

By:

Name:

Title:

Date:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



Excellence in Engineering, Consulting, Testing and Inspection

February 23, 2024

HTS Proposal No. 24-20-2699

Gauge Engineering
11750 Katy freeway
Suite 400
Houston, TX 77079

Attn: Mr. Matthew Zeve
RE: Cost Estimate for
Construction Materials Testing Services
Australia and Solomon Streets
Reconstruction
Jersey Village

Dear Mr. Zeve:

1.0 INTRODUCTION

HTS, Inc. Consultants appreciates the opportunity to present this proposal to Gauge Engineering to provide Construction Materials Testing at the above referenced site.

2.0 SCOPE OF WORK

It is our understanding that construction materials testing and inspection services will include the following services:

- sampling and testing for moisture density properties,
- sampling and testing of bedding, and backfill,
- compressive strength of cement stabilized sand,
- stabilization recommendation,
- inspection and testing of in place paving subgrade stabilization,
- inspection and testing of fresh concrete, and
- concrete coring and testing of cores for compressive strength.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

3.0 ESTIMATED COST

HTS proposed estimate cost to complete the scope of work as defined above is **\$24,500.00**. The estimate is based on the best possible weather and progress for this project. If estimate is not adequate to cover all necessary testing, additional funds will be requested and testing will not progress without authorization from the client. Fees for our services will be charged based on the unit rates provided in the attached fee schedule. Any additional or unforeseen testing required will be charged based on our standard HTS, Inc. Consultants fee schedule.

4.0 CLOSING REMARKS

We appreciate the opportunity to present this proposal and would be pleased to discuss the contents of this proposal with you at your convenience. Your approval of this proposal and your approval of our proceeding with the work may be indicated by your signing this proposal. We request that an executed copy of the proposal be provided to HTS.

If you have any questions or require additional information, please contact me at your convenience at (713) 692-8373.

Sincerely,
HTS, Inc. Consultants



Mr. John Territo, III
Vice President CMT
Construction Services

**COST ESTIMATE FOR
Australia and Solomon Streets
Reconstruction
Jersey Village**

Description of Services	ASTM	TxDOT	Rate	Unit
Asphalt				
Coring, Asphalt 4" x 6", Includes, Personnel, Vehicle, & Patch			\$ 95.00	Each
Concrete				
Mix Design Review, Concrete	ACI 214		\$ 175.00	Each
Cylinder Test, Compressive Strength	C39		\$ 20.00	Each
Coring, Concrete, Measuring Thickness	C174		\$ 13.00	Each
Coring, Preparation, Capping, & Testing	C42, C39		\$ 86.00	Each
Personnel				
Engineer, Project PE			\$ 149.00	Hour
Support Personnel, Word Processing			\$ 68.00	Hour
Technician, Non- Certified (4 Hr. Minimum)			\$ 60.00	Hour
Technician, Non- Certified OT			\$ 90.00	Hour
Vehicle / Trip Charge			\$ 70.00	Day
Soil				
Atterberg Limits, Liquid and Plastic	D4318		\$ 65.00	Each
Percent Passing No. 200 Sieve	D1140		\$ 55.00	Each
OMD Standard Compaction	D698		\$ 221.00	Each
OMD Lime/Cement Stabilized Soil Compaction	D698, D558, D1557		\$ 245.00	Each
Percent Solids in Lime Slurry	D2216		\$ 47.00	Each
pH of Soil	D4972		\$ 20.00	Each
Plasticity Index(PI), Four Point Lime Content Recommendation			\$ 271.00	Each
Nuclear Density Gauge Rental			\$ 70.00	Each
Stabilization Recommendation			\$ 50.00	Each
Compressive Test of Cement Stabilized Sand, Set of 4	D1632, D1633		\$ 250.00	Set

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



**COST ESTIMATE FOR
Australia and Solomon Streets
Reconstruction
Jersey Village**

Presented by:
HTS, Inc. Consultants



**Mr. John Territo, III
Vice President CMT
2/23/2024**

Accepted by:
Gauge Engineering

Signature

Title

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

**COST ESTIMATE FOR
Australia and Solomon Streets
Reconstruction
Jersey Village**

Contract Terms and Conditions

This proposal will remain in effect for six (6) months from the issue date. If the proposal has been approved and return to HTS within the above time period; the rates listed shall be effective for one (1) year. If the project has not commenced in that time period HTS will issue a revised proposal for approval.

Field Engineer and Technician overtime rates of 1-1/2 times the standard rate will be charged for time in excess of eight (8) hours per day and/or all hours worked on Saturday, Sunday, and/or Holidays.

For Field Testing/inspection services requiring the use of a vehicle for travel to and from the job site, use on the job site, or other project related travel; a \$70.00 vehicle/day will be charged; unless otherwise stated in the proposal Cost Estimate.

All testing/inspection result reports requiring a Professional Engineer's review and/or seal will be charged at the "Project Engineer, PE" hourly rate with a time charge of .10 hours per report; unless otherwise stated in the proposal Cost Estimate. Prices for testing/inspection services not listed herein, will be furnished upon request and will require a "change order" to be approved, prior to any additional testing/inspection services.

HTS will provide testing/inspection result reports to all person(s) as requested by the client. No person(s) and/or Company(ies) shall receive testing/inspection result reports copies unless authorized, in advance, by the Client. Exception to this statement: copies of cement/concrete compressive strength result reports shall be sent to the Cement/Concrete Supplier for use in Mix Design approval. Should the Client not wish for this information to be shared with the Cement/Concrete Supplier; they will need to notify the HTS Project Manager in writing.

HTS shall send an invoice; itemized by line item with back-up copies of testing/inspection result reports, in "hard copy", to the Client monthly. Should the Client need said invoice to be "electronic", that request will need to be sent, in writing to the HTS Project Manager. HTS, will continue to send the "hard copy" unless notified by the Client.

Invoice payment will be required "NET 60"; unless otherwise agreed upon under MSA contract. Should payment laps and/or extend to over 90 days, testing/inspection result reports will be held and no further technician dispatching will be allowed until such time as the payment is brought current.

All testing/inspection projects with a total budget of less than \$1,000.00 will require an advance credit card authorization and/or advanced payment by check. No testing/inspection result reports will be distributed until payment has been satisfied. HTS accepts MasterCard and Visa only.

HTS will perform ASTM C31, with the exception of field curing. HTS, Inc. will not provide curing, refrigeration, heating, and/or environmental control devices, and boxes unless provided by the Client or his representative or negotiation by contract between the Client and HTS.

To ensure a technician dispatch must be notified by 3PM the day before.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: G1

AGENDA SUBJECT: Consideration and approval of Ordinance 2024-10, authorizing and ordering the issuance of the City of Jersey Village, Texas General Obligation Bonds, Series 2024; prescribing the terms and form thereof; making other provisions regarding such bonds, including use of proceeds thereof, and matters incident thereto.

Dept./Prepared By: Lorri Coody, City Secretary

Date Submitted: March 6, 2024

EXHIBITS: Ordinance 2024-10

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City of Jersey Village, Texas, acting through its City Council, is authorized by the Constitution and laws of the State of Texas, particularly Chapter 1331, Texas Government Code, as amended, to issue bonds to construct or purchase permanent improvements inside the municipal boundaries, including public buildings, waterworks, or sewers.

The issuance of the bonds herein authorized was approved by the voters of the City at an election held for such purpose on November 7, 2023, which was called by the City Council, and which authorized the issuance of (i) \$15,855,000 in bonds for constructing, acquiring, improving, renovating, expanding, developing and equipping water, sewer and drainage projects, and all matters incident or necessary thereto (“Proposition B”) and (ii) \$18,045,000 in bonds for constructing, acquiring, improving, renovating, expanding, developing and equipping street, road and bridge projects, and all matters incident or necessary thereto (“Proposition C”).

During the Council meeting in January Councilor Mitcham brought up a discussion point about bonding for the full amount of the road and bridge amount authorized and possibly doing a bridge. The Council could put that full amount into the ordinance here tonight. The amounts in the bond authorization can be used for only the types of things authorized. The amounts discussed in January were \$12,855,959 that would be debt service fund, and \$12,884,851 that would be utility fund. The Council could choose to bond for the full amount authorized by the voters, which amounts are noted in the paragraph above.

This item is to consider an Ordinance that authorizes and orders the issuance of General Obligation Bonds attributable to the bonds authorized by Propositions A and Propositions B. Council needs to decide the final amount to be issued for each proposition.

RECOMMENDED ACTION:

MOTION: To approve Ordinance 2024-10, authorizing and ordering the issuance of the City of Jersey Village, Texas General Obligation Bonds, Series 2024; prescribing the terms and form thereof; making other provisions regarding such bonds, including use of proceeds thereof, and matters incident thereto.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

ORDINANCE NO. 2024-10

AN ORDINANCE AUTHORIZING AND ORDERING THE ISSUANCE OF CITY OF JERSEY VILLAGE, TEXAS GENERAL OBLIGATION BONDS, SERIES 2024; PRESCRIBING THE TERMS AND FORM THEREOF; MAKING OTHER PROVISIONS REGARDING SUCH BONDS, INCLUDING USE OF THE PROCEEDS THEREOF, AND MATTERS INCIDENT THERETO

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

ARTICLE I

FINDINGS AND DETERMINATIONS

Section 1.1: Findings and Determinations. The City Council hereby officially finds and determines that:

(a) The City of Jersey Village, Texas (the “City”), acting through its City Council, is authorized by the Constitution and laws of the State of Texas, particularly Chapter 1331, Texas Government Code, as amended, to issue bonds to construct or purchase permanent improvements inside the municipal boundaries, including public buildings, waterworks, or sewers;

(b) The issuance of the bonds herein authorized was approved by the voters of the City at an election held for such purpose on November 7, 2023 (the “Election”), which was duly called by the City Council, and which authorized the issuance of (i) \$19,000,000 in bonds for constructing, acquiring, improving, renovating, expanding, developing and equipping parks and recreation projects, including the acquisition and construction of a municipal pool, and all matters incident or necessary thereto (“Proposition A”); and (ii) \$15,855,000 in bonds for constructing, acquiring, improving, renovating, expanding, developing and equipping water, sewer and drainage projects, and all matters incident or necessary thereto (“Proposition B”);

(c) The City Council canvassed the returns of the Election and by ordinance declared the results to be in favor of the issuance of the Bonds;

(d) The City has not previously authorized, issued or delivered any obligations from the authorization provided by the Election;

(e) The City has now determined that it is necessary and advisable to authorize, issue and deliver the first installment of such authorized bonds in an aggregate principal amount of \$ _____, including any premium charged against such voted authorization, attributable to bonds authorized by Propositions A and in an aggregate principal amount of \$ _____, including any premium charged against such voted authorization, attributable to bonds authorized by Propositions B;

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

(f) Following the issuance of the Bonds, the City will have \$_____ authorized but unissued bonds remaining from the authorization provided by Proposition A and \$_____ authorized but unissued bonds remaining from the authorization provided by Proposition B;

(g) The City Council is of the opinion and hereby affirmatively finds that it is in the best interest of the City to issue the bonds in the amounts and for the purposes herein stated; and

(h) The meeting at which this Ordinance is considered is open to the public as required by law, and public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code, as amended.

ARTICLE II

DEFINITIONS AND INTERPRETATIONS

Section 2.1: Definitions. As used herein, the following terms shall have the meanings specified, unless the context clearly indicates otherwise:

“Act” shall mean Chapters 1331, Texas Government Code, as amended.

“Attorney General” shall mean the Attorney General of the State of Texas.

“Bond” or “Bonds” shall mean any or all of the City of Jersey Village, Texas General Obligation Bonds, Series 2024, authorized by this Ordinance.

“City” shall mean the City of Jersey Village, Texas and, where appropriate, its City Council.

“City Council” shall mean the governing body of the City.

“Code” shall mean the Internal Revenue Code of 1986, as amended.

“Comptroller” shall mean the Comptroller of Public Accounts of the State of Texas.

“Construction Fund” shall mean the General Obligation Bonds, Series 2024 Construction Fund established by the City and described in section 5.3 of this Ordinance.

“Debt Service Fund” shall mean the General Obligation Bonds, Series 2024 Debt Service Fund established by the City and described in section 5.2 of this Ordinance.

“DTC” shall mean The Depository Trust Company, New York, New York, or any successor securities depository.

“DTC Participant” shall mean brokers and dealers, banks, trust companies, clearing corporations and certain other organizations on whose behalf DTC was created to hold securities to facilitate the clearance and settlement of securities transactions.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

“Election” shall mean the election held November 7, 2023 and described in Section 1.1(b) of this Ordinance.

“Fiscal Year” shall mean the City’s then designated fiscal year, which currently is the twelve-month period beginning on the first day of October of a calendar year and ending on the last day of September of the next succeeding calendar year and each such period may be designated with the number of the calendar year in which such period ends.

“Interest Payment Date,” when used in connection with any Bonds, shall mean September 15, 2024, and each March 15 and September 15 thereafter until maturity or earlier redemption of such Bond.

“MSRB” means the Municipal Securities Rulemaking Board.

“Ordinance” shall mean this Ordinance and all amendments hereof and supplements hereto.

“Outstanding”, when used with reference to the Bonds, shall mean, as of a particular date, all Bonds theretofore and thereupon delivered pursuant to this Ordinance except: (a) any Bonds canceled by or on behalf of the City at or before such date; (b) any Bonds defeased pursuant to the defeasance provisions of this Ordinance or otherwise defeased as permitted by applicable law; and (c) any Bonds in lieu of or in substitution for which a replacement Bond shall have been delivered pursuant to this Ordinance.

“Owner” or “Owners” means any Person who shall be the registered owner of any outstanding Bonds on the Register; provided, however, if the Bonds are in a securities depository system, registered owner shall include the beneficial owner of the Bonds.

“Paying Agent/Registrar” shall mean The Bank of New York Mellon Trust Company, N.A., and its successors in that capacity.

“Paying Agent/Registrar Agreement” shall mean the agreement between the City and the Paying Agent/Registrar as described more particularly in Section 6.1 hereof.

“Person” means any individual, corporation, partnership, joint venture, association, joint stock company, trust, unincorporated organization or government, or any agency or political subdivision of a government.

“Purchase Contract” means the agreement between the City and the Underwriter pursuant to which the sale of the Bonds is effectuated.

“Record Date” shall mean the close of business on the last day of the calendar month immediately preceding the applicable Interest Payment Date.

“Register” shall mean the registration books for the Bonds kept by the Paying Agent/Registrar in which are maintained the names and addresses of, and the principal amounts registered to, each Owner of Bonds.

“Rule” means SEC Rule 15c2 12, as amended from time to time.

“SEC” means the United States Securities and Exchange Commission.

“Underwriter(s)” means Piper Sandler & Co., Crews & Associates, Inc., and SAMCO Capital Markets, Inc.

Section 2.2: Interpretations. All terms defined herein and all pronouns used in this Ordinance shall be deemed to apply equally to singular and plural and to all genders. The titles and headings of the articles and sections of this Ordinance have been inserted for convenience of reference only and are not to be considered a part hereof and shall not in any way modify or restrict any of the terms or provisions hereof. This Ordinance and all the terms and provisions hereof shall be liberally construed to effectuate the purposes set forth herein and to sustain the validity of the Bonds and the validity of the levy of ad valorem taxes to pay the principal of and interest on the Bonds.

ARTICLE III

TERMS OF THE BONDS

Section 3.1: Amount, Purpose and Authorization. The Bonds shall be issued in fully registered form, without coupons, under and pursuant to the authority of the Act in the total authorized aggregate principal amount of \$ _____ for the purpose of providing funds for making permanent public improvements as follows: (a) \$ _____ in principal amount of bonds (which does not include net premium charged to voted authorization in the amount of \$ _____) for constructing, acquiring, improving, renovating, expanding, developing and equipping parks and recreation projects, including the acquisition and construction of a municipal pool, and all matters incident or necessary thereto; and (b) \$ _____ in principal amount of bonds (which does not include net premium charged to voted authorization in the amount of \$ _____) for constructing, acquiring, improving, renovating, expanding, developing and equipping water, sewer and drainage projects, and all matters incident or necessary thereto, and (c) paying costs of issuing the Bonds.

Section 3.2: Designation, Date and Interest Payment Dates. The Bonds shall be designated as the “City of Jersey Village, Texas General Obligation Bonds, Series 2024,” and shall be dated April 1, 2024. The Bonds shall bear interest at the rates set forth in Section 3.3 below, from the later of the date of delivery or the most recent Interest Payment Date to which interest has been paid or duly provided for, calculated on the basis of a 360-day year of twelve 30-day months, payable on September 15, 2024, and each March 15 and September 15 thereafter until maturity or earlier redemption.

If interest on any Bond is not paid on any Interest Payment Date and continues unpaid for thirty (30) days thereafter, the Paying Agent/Registrar shall establish a new record date for the payment of such interest, to be known as a Special Record Date. The Paying Agent/Registrar shall establish a Special Record Date when funds to make such interest payment are received from or on behalf of the City. Such Special Record Date shall be fifteen (15) days prior to the date fixed

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

for payment of such past due interest, and notice of the date of payment and the Special Record Date shall be sent by United States mail, first class, postage prepaid, not later than five (5) days prior to the Special Record Date, to each affected Owner as of the close of business on the day prior to mailing of such notice.

Section 3.3: Numbers, Denomination, Interest Rates and Maturities. The Bonds shall be initially issued bearing the numbers, in the principal amounts and bearing interest at the rates set forth in the following schedule, and may be transferred and exchanged as set out in this Ordinance. The Bonds shall mature on March 15 in each of the years and in the amounts set out in such schedule. Bonds delivered in transfer of or in exchange for other Bonds shall be numbered in order of their authentication by the Paying Agent/Registrar, shall be in the denomination of \$5,000 or integral multiples thereof and shall mature on the same date and bear interest at the same rate as the Bond or Bonds in lieu of which they are delivered.

Bond Number	Year of Maturity	Principal Amount (\$)	Interest Rate (%)
R-1	2025		
R-2	2026		
R-3	2027		
R-4	2028		
R-5	2029		
R-6	2030		
R-7	2031		
R-8	2032		
R-9	2033		
R-10	2034		
R-11	2035		
R-12	2036		
R-13	2037		
R-14	2038		
R-15	2039		
R-16	2040		
R-17	2041		
R-18	2042		
R-19	2043		
R-20	2044		
R-21	2045		
R-22	2046		
R-23	2047		
R-24	2048		
R-25	2049		

Section 3.4: Redemption Prior to Maturity. (a) The Bonds maturing on and after March 15, 2035 are subject to redemption prior to maturity, at the option of the City, in whole or in part,

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on March 15, 2034, or any date thereafter, at par plus accrued interest to the date fixed for redemption.

(b) Bonds may be redeemed in part only in integral multiples of \$5,000. If a Bond subject to redemption is in a denomination larger than \$5,000, a portion of such Bond may be redeemed, but only in integral multiples of \$5,000. In selecting portions of Bonds for redemption, each Bond shall be treated as representing that number of Bonds of \$5,000 denomination which is obtained by dividing the principal amount of such Bond by \$5,000. Upon presentation and surrender of any Bond for redemption in part, the Paying Agent/Registrar, in accordance with the provisions of this Ordinance, shall authenticate and deliver in exchange therefor a Bond or Bonds of like maturity and interest rate in an aggregate principal amount equal to the unredeemed portion of the Bond so surrendered.

(c) Notice of any redemption, identifying the Bonds or portions thereof to be redeemed, shall be sent by United States mail, first class, postage prepaid, to the Owners thereof at their addresses as shown on the Register, not less than thirty (30) days before the date fixed for such redemption. By the date fixed for redemption, due provision shall be made with the Paying Agent/Registrar for the payment of the redemption price of the Bonds called for redemption. If such notice of redemption is given, and if due provision for such payment is made, all as provided above, the Bonds which are to be so redeemed thereby automatically shall be redeemed prior to their scheduled maturities, they shall not bear interest after the date fixed for redemption, and they shall not be regarded as being Outstanding except for the purpose of being paid with the funds so provided for such payment.

(e) The City reserves the right to give notice of its election or direction to optionally redeem Bonds conditioned upon the occurrence of subsequent events. Such notice may state (i) that the redemption is conditioned upon the deposit of moneys and/or authorized securities, in an amount equal to the amount necessary to effect the redemption, with the Paying Agent/Registrar, or such other entity as may be authorized by law, no later than the redemption date or (ii) that the City retains the right to rescind such notice at any time prior to the scheduled redemption date if the City delivers a certificate of the City to the Paying Agent/Registrar instructing the Paying Agent /Registrar to rescind the redemption notice, and such notice of redemption shall be of no effect if such moneys and/or authorized securities are no so deposited or if the notice is rescinded. The Paying Agent/Registrar shall give prompt notice of any such rescission of a conditional notice of redemption to the affected owners. Any Bonds subject to conditional redemption where redemption has been rescinded shall remain Outstanding.

Section 3.5: Manner of Payment, Characteristics, Execution and Authentication. The Paying Agent/Registrar is hereby appointed the paying agent for the Bonds. The Bonds shall be payable, shall have the characteristics and shall be executed, sealed, registered and authenticated, all as provided and in the manner indicated in the FORM OF BONDS set forth in Article IV of this Ordinance. If any officer of the City whose manual or facsimile signature shall appear on the Bonds shall cease to be such officer before the authentication of the Bonds or before the delivery of the Bonds, such manual or facsimile signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in such office.

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The approving legal opinion of Orrick, Herrington & Sutcliffe LLP, Houston, Texas, Bond Counsel, may be printed on the Bonds over the certification of the City Secretary, which may be executed in facsimile. CUSIP numbers also may be printed on the Bonds, but errors or omissions in the printing of either the opinion or the numbers shall have no effect on the validity of the Bonds.

Section 3.6: Authentication. Except for the Bonds to be initially issued, which need not be authenticated by the Paying Agent/Registrar, only such Bonds as shall bear thereon a certificate of authentication, substantially in the form provided in Article IV of this Ordinance, manually executed by an authorized representative of the Paying Agent/Registrar, shall be entitled to the benefits of this Ordinance or shall be valid or obligatory for any purpose. Such duly executed certificate of authentication shall be conclusive evidence that the Bond so authenticated was delivered by the Paying Agent/Registrar hereunder.

Section 3.7: Ownership. The City, the Paying Agent/Registrar and any other person may treat the person in whose name any Bond is registered as the absolute owner of such Bond for the purpose of making and receiving payment of the principal thereof and interest thereon and for all other purposes, whether or not such Bond is overdue, and neither the City nor the Paying Agent/Registrar shall be bound by any notice or knowledge to the contrary. All payments made to the person deemed to be the Owner of any Bond in accordance with this Section shall be valid and effective and shall discharge the liability of the City and the Paying Agent/Registrar upon such Bond to the extent of the sums paid.

Section 3.8: Registration, Transfer and Exchange. The Paying Agent/Registrar is hereby appointed the registrar for the Bonds. So long as any Bond remains Outstanding, the Paying Agent/Registrar shall keep the Register at its office in Dallas, Texas in which, subject to such reasonable regulations as it may prescribe, the Paying Agent/Registrar shall provide for the registration and transfer of the Bonds in accordance with the terms of this Ordinance.

Each Bond shall be transferable only upon the presentation and surrender thereof at the office of the Paying Agent/Registrar, accompanied by an assignment duly executed by the Owner or his authorized representative in form satisfactory to the Paying Agent/Registrar. Upon due presentation of any Bond for transfer, the Paying Agent/Registrar shall authenticate and deliver in exchange therefor, within seventy-two (72) hours after such presentation, a new Bond or Bonds, registered in the name of the transferee or transferees, in authorized denominations and of the same maturity and aggregate principal amount and bearing interest at the same rate as the Bond or Bonds so presented and surrendered.

All Bonds shall be exchangeable upon the presentation and surrender thereof at the office of the Paying Agent/Registrar for a Bond or Bonds, maturity and interest rate and in any authorized denomination, in an aggregate principal amount equal to the unpaid principal amount of the Bond or Bonds presented for exchange. The Paying Agent/Registrar shall be and is hereby authorized to authenticate and deliver exchange Bonds in accordance with the provisions of this Section. Each Bond delivered by the Paying Agent/Registrar in accordance with this Section shall be entitled to the benefits and security of this Ordinance to the same extent as the Bond or Bonds in lieu of which such Bond is delivered.

All Bonds issued in transfer or exchange shall be delivered to the Owners thereof at the office of the Paying Agent/Registrar or sent by United States mail, first class, postage prepaid.

The City or the Paying Agent/Registrar may require the Owner of any Bond to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with the transfer or exchange of such Bond. Any fee or charge of the Paying Agent/Registrar for such transfer or exchange shall be paid by the City.

The Paying Agent/Registrar shall not be required to transfer or exchange any Bond called for redemption in whole or in part during the forty-five (45) day period immediately prior to the date fixed for redemption; provided, however, that this restriction shall not apply to the transfer or exchange by the Owner of the unredeemed portion of a Bond called for redemption in part.

Section 3.9: Book-Entry Only System. The definitive Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities thereof. Upon initial issuance, the ownership of each such Bond shall be registered in the name of Cede & Co., as nominee of DTC, and except as provided in Section 3.11 hereof, all of the Outstanding Bonds shall be registered in the name of Cede & Co., as nominee of DTC. Upon delivery by DTC to the Paying Agent/Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions in this Ordinance with respect to interest checks being mailed to the Owner at the close of business on the Record Date, the word “Cede & Co.” in this Ordinance shall refer to such new nominee of DTC.

With respect to Bonds registered in the name of Cede & Co., as nominee of DTC, the City and the Paying Agent/Registrar shall have no responsibility or obligation to any DTC Participant or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the City and the Paying Agent/Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of DTC, Cede & Co. or any DTC Participant with respect to any ownership interest in the Bonds, (b) the delivery to any DTC Participant or any other person, other than an Owner, as shown on the Register, of any notice with respect to the Bonds, including any notice of redemption or (c) the payment to any DTC Participant or any other person, other than an Owner as shown in the Register, of any amount with respect to principal of Bonds, premium, if any, or interest on the Bonds.

Except as provided in Section 3.10 of this Ordinance, the City and the Paying Agent/Registrar shall be entitled to treat and consider the person in whose name each Bond is registered in the Register as the absolute owner of such Bond for the purpose of payment of principal of, premium, if any, and interest on Bonds, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfer with respect to such Bond, and for all other purposes whatsoever. The Paying Agent/Registrar shall pay all principal of Bonds, premium, if any, and interest on the Bonds only to or upon the order of the respective owners, as shown in the Register as provided in this Ordinance, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. No person

other than an owner shall receive a Bond evidencing the obligation of the City to make payments of amounts due pursuant to this Ordinance.

Section 3.10: Payments and Notices to Cede & Co. Notwithstanding any other provision of this Ordinance to the contrary, as long as any Bonds are registered in the name of Cede & Co., as nominee of DTC, all payments with respect to principal of, premium, if any, and interest on the Bonds, and all notices with respect to such Bonds shall be made and given, respectively, in the manner provided in the representation letter of the City to DTC.

Section 3.11: Successor Securities Depository; Transfer Outside Book-Entry Only System. In the event that the City or the Paying Agent/Registrar determines that DTC is incapable of discharging its responsibilities described herein and in the representation letter of the City to DTC, and that it is in the best interest of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the City or the Paying Agent/Registrar shall (a) appoint a successor securities depository, qualified to act as such under Section 17(a) of the Securities and Exchange Act of 1934, as amended, notify DTC of the appointment of such successor securities depository and transfer one or more separate Bonds to such successor securities depository or (b) notify DTC of the availability through DTC of Bonds and transfer one or more separate Bonds to DTC Participants having Bonds credited to their DTC accounts. In such event, the Bonds shall no longer be restricted to being registered in the Register in the name of Cede & Co., as nominee of DTC, but may be registered in the name of the successor securities depository, or its nominee, or in whatever name or names Owners transferring or exchanging Bonds shall designate, in accordance with the provisions of this Ordinance.

Section 3.12: Replacement Bonds. Upon the presentation and surrender to the Paying Agent/Registrar of a damaged or mutilated Bond, the Paying Agent/Registrar shall authenticate and deliver in exchange therefor a replacement Bond, of the same maturity, interest rate and principal amount, bearing a number not contemporaneously outstanding. The City or the Paying Agent/Registrar may require the Owner of such Bond to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection therewith and any other expenses connected therewith, including the fees and expenses of the Paying Agent/Registrar and the City.

If any Bond is lost, apparently destroyed or wrongfully taken, the City, pursuant to the applicable laws of the State of Texas and ordinances of the City, and in the absence of notice or knowledge that such Bond has been acquired by a bona fide purchaser, shall execute, and the Paying Agent/Registrar shall authenticate and deliver, a replacement Bond of the same maturity, interest rate and principal amount, bearing a number not contemporaneously outstanding, provided that the Owner thereof shall have:

- (a) furnished to the City and the Paying Agent/Registrar satisfactory evidence of the ownership of and the circumstances of the loss, destruction or theft of such Bond;
- (b) furnished such security or indemnity as may be required by the Paying Agent/Registrar and the City to save and hold them harmless;

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(c) paid all expenses and charges in connection therewith, including, but not limited to, printing costs, legal fees, fees of the Paying Agent/Registrar and any tax or other governmental charge that may be imposed; and

(d) met any other reasonable requirements of the City and the Paying Agent/Registrar.

If, after the delivery of such replacement Bond, a bona fide purchaser of the original Bond in lieu of which such replacement Bond was issued presents for payment such original Bond, the City and the Paying Agent/Registrar shall be entitled to recover such replacement Bond from the person to whom it was delivered or any person taking therefrom, except a bona fide purchaser, and shall be entitled to recover upon the security or indemnity provided therefor to the extent of any loss, damage, cost or expense incurred by the City or the Paying Agent/Registrar in connection therewith.

If any such mutilated, lost, apparently destroyed or wrongfully taken Bond has become or is about to become due and payable, the City in its discretion may, instead of issuing a replacement Bond, authorize the Paying Agent/Registrar to pay such Bond.

Each replacement Bond delivered in accordance with this Section shall be entitled to the benefits and security of this Ordinance to the same extent as the Bond or Bonds in lieu of which such replacement Bond is delivered.

Section 3.13: Cancellation. All Bonds paid or redeemed in accordance with this Ordinance, and all Bonds in lieu of which exchange Bonds or replacement Bonds are authenticated and delivered in accordance herewith, shall be canceled and destroyed upon the making of proper records regarding such payment or redemption. The Paying Agent/Registrar shall periodically furnish the City with certificates of destruction of such Bonds.

ARTICLE IV

FORM OF BONDS

The Bonds, including the Form of Comptroller’s Registration Certificate, Form of Paying Agent/Registrar Authentication Certificate, and Form of Assignment, shall be in substantially the form set forth in Exhibit A hereto, with such omissions, insertions and variations as may be necessary or desirable, and not prohibited by this Ordinance.

ARTICLE V

SECURITY FOR THE BONDS

Section 5.1: Pledge and Levy of Taxes. (a) To provide for the payment of principal of and interest on the Bonds, there is hereby levied, within the limits prescribed by law, for the current year and each succeeding year thereafter, while the Bonds or any part of the principal thereof and the interest thereon remain outstanding and unpaid, an ad valorem tax upon all taxable property within the City sufficient to pay the interest on the Bonds and to create and provide a sinking fund

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of not less than 2% of the principal amount of the Bonds or not less than the principal payable out of such tax, whichever is greater, with full allowance being made for tax delinquencies and the costs of tax collection, and such taxes, when collected, shall be applied to the payment of principal of and interest on the Bonds by deposit to the Debt Service Fund and to no other purpose.

(b) The City hereby declares its purpose and intent to provide and levy a tax legally sufficient to pay the principal of and interest on the Bonds, it having been determined that the existing and available taxing authority of the City for such purpose is adequate to permit a legally sufficient tax. As long as any Bonds remain outstanding, all moneys on deposit in, or credited to, the Debt Service Fund shall be secured by a pledge of security, as provided by law for cities in the State of Texas.

(c) To the extent necessary, the City hereby appropriates from current funds on hand and legally available therefor, funds sufficient to pay the principal and interest on the Bonds prior to the levy of a tax in respect of the Bonds.

Section 5.2: Debt Service Fund. The General Obligation Bonds, Series 2024 Debt Service Fund (the “Debt Service Fund”) is hereby created as a special fund solely for the benefit of the Bonds. The City shall establish and maintain such fund at an official City depository and shall keep such fund separate and apart from all other funds and accounts of the City. Any amount on deposit in the Debt Service Fund shall be maintained by the City in trust for the Owners of the Bonds. Such amount, plus any other amounts deposited by the City into such fund and any and all investment earnings on amounts on deposit in such fund, shall be used only to pay the principal of, premium, if any, and interest on the Bonds.

Section 5.3: Construction Fund. The General Obligation Bonds, Series 2024 Construction Fund (the “Construction Fund”) is hereby created as a special fund of the City. Money on deposit in the Construction Fund shall be used only for the purposes set forth in Section 3.1 of this Ordinance. Money on deposit in the Construction Fund may, at the option of the City, be invested as permitted by Texas law, provided that all such deposits and investments shall be made in such manner that the money required to be expended from the Construction Fund will be available at the proper time or times.

All interest and income derived from such deposits and investments shall remain in the Construction Fund, except that, to the extent required by law, such interest and income may be applied to make such payments to the United States of America as shall be required to assure that interest on the Bonds is exempt from federal income taxation. Upon the completion of the purposes set forth in Section 3.1 of this Ordinance, any surplus funds on deposit in the Construction Fund shall be transferred into the Debt Service Fund.

Section 5.4: Further Proceedings. After the Bonds to be initially issued have been executed, it shall be the duty of the Mayor to deliver the Bonds to be initially issued and all pertinent records and proceedings to the Attorney General for examination and approval. After the Bonds to be initially issued shall have been approved by the Attorney General, they shall be delivered to the Comptroller for registration. Upon registration of the Bonds to be initially issued, the Comptroller (or a deputy lawfully designated in writing to act for the Comptroller) shall

manually sign the Comptroller’s registration certificate prescribed herein to be affixed or attached to the Bonds to be initially issued, and the seal of said Comptroller shall be impressed, or placed in facsimile, thereon.

ARTICLE VI

CONCERNING THE PAYING AGENT/REGISTRAR

Section 6.1: Acceptance. The Bank of New York Mellon Trust Company, N.A., is hereby appointed as the initial Paying Agent/Registrar for the Bonds pursuant to the terms and provisions of the Paying Agent/Registrar Agreement by and between the City and the Paying Agent/Registrar. The Paying Agent/Registrar Agreement shall be substantially in the form presented herewith, the terms and provisions of which are hereby approved, and the Mayor is hereby authorized to execute and deliver such Paying Agent/Registrar Agreement on behalf of the City in multiple counterparts and the City Secretary is hereby authorized to attest thereto. Such initial Paying Agent/Registrar and any successor Paying Agent/Registrar, by undertaking the performance of the duties of the Paying Agent/Registrar hereunder, and in consideration of the payment of any fees pursuant to the terms of any contract between the Paying Agent/Registrar and the City and/or the deposits of money pursuant to this Ordinance, shall be deemed to accept and agree to abide by the terms of this Ordinance.

Section 6.2: Trust Funds. All money transferred to the Paying Agent/Registrar in its capacity as Paying Agent/Registrar for the Bonds under this Ordinance (except any sums representing Paying Agent/Registrar’s fees) shall be held in trust for the benefit of the City, shall be the property of the City and shall be disbursed in accordance with this Ordinance.

Section 6.3: Bonds Presented. Subject to the provisions of Section 6.4, all matured Bonds presented to the Paying Agent/Registrar for payment shall be paid without the necessity of further instructions from the City. Such Bonds shall be canceled as provided herein.

Section 6.4: Unclaimed Funds Held by the Paying Agent/Registrar. Funds held by the Paying Agent/Registrar that represent principal of and interest on the Bonds remaining unclaimed by the Owner thereof after the expiration of three years from the date such funds have become due and payable (a) shall be reported and disposed of by the Paying Agent/Registrar in accordance with the provisions of Title 6 of the Texas Property Code, as amended, to the extent such provisions are applicable to such funds, or (b) to the extent such provisions do not apply to the funds, such funds shall be paid by the Paying Agent/Registrar to the City upon receipt by the Paying Agent/Registrar of a written request therefor from the City.

The Paying Agent/Registrar shall have no liability to the Owners of the Bonds by virtue of actions taken in compliance with this Section.

Section 6.5: Paying Agent/Registrar May Own Bonds. The Paying Agent/Registrar in its individual or any other capacity, may become the owner or pledgee of Bonds with the same rights it would have if it were not the Paying Agent/Registrar.

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Section 6.6: Successor Paying Agents/Registrars. The City covenants that at all times while any Bonds are Outstanding it will provide a legally qualified bank, trust company, financial institution or other agency to act as Paying Agent/Registrar for the Bonds. The City reserves the right to change the Paying Agent/Registrar for the Bonds on not less than sixty (60) days' written notice to the Paying Agent/Registrar, as long as any such notice is effective not less than 60 days prior to the next succeeding principal or interest payment date on the Bonds. Promptly upon the appointment of any successor Paying Agent/Registrar, the previous Paying Agent/Registrar shall deliver the Register or a copy thereof to the new Paying Agent/Registrar, and the new Paying Agent/Registrar shall notify each Owner, by United States mail, first class, postage prepaid, of such change and of the address of the new Paying Agent/Registrar. Each Paying Agent/Registrar hereunder, by acting in that capacity, shall be deemed to have agreed to the provisions of this Ordinance.

ARTICLE VII

PROVISIONS CONCERNING SALE AND APPLICATION OF PROCEEDS OF BONDS

Section 7.1: Sale of Bonds. The Bonds are hereby sold and awarded and shall be delivered to the Underwriter at the price of \$_____ (which is the par amount of the Bonds plus a premium on the Bonds of \$_____ and less an underwriting discount of \$_____), in accordance with the terms of this Ordinance and in the Purchase Contract attached hereto as Exhibit B. The form, terms and provisions of the Purchase Contract are hereby approved and the Mayor and other appropriate officials of the City are hereby authorized to do any and all things necessary or desirable to satisfy the conditions set out therein and to provide for the issuance and delivery of the Bonds.

The obligation of an authorized representative of the Paying Agent/Registrar to accept delivery of the Bond or Bonds is subject to the authorized representative of the Paying Agent/Registrar being furnished with the final, approving opinion of Bond Counsel, which opinion shall be dated as of and delivered on the Closing Date.

Section 7.2: Approval, Registration and Delivery. The Mayor is hereby authorized to have control and custody of the Bonds and all necessary records and proceedings pertaining thereto pending their delivery, and the Mayor and other officers and employees of the City are hereby authorized and directed to make such certifications and to execute such instruments as may be necessary to accomplish the delivery of the Bonds and to assure the investigation, examination and approval thereof by the Attorney General and the registration of the initial Bonds by the Comptroller. Upon registration of the Bonds, the Comptroller (or the Comptroller's certificates clerk or an assistant certificates clerk lawfully designated in writing to act for the Comptroller) shall manually sign the Comptroller's Registration Certificates prescribed herein to be attached or affixed to each Bond initially delivered and the seal of the Comptroller shall be impressed or printed or lithographed thereon.

Section 7.3: Offering Documents; Ratings. The City hereby ratifies and approves the form and content and distribution of the Preliminary Official Statement as presented to the City and the

designation of the Preliminary Official Statement as having been deemed final within the meaning and for the purposes of paragraph (b)(1) of Rule 15c2-12 under the Securities Exchange Act of 1934. The City hereby authorizes the preparation of a final Official Statement reflecting the terms of the Purchase Contract and other relevant information. The use of such final Official Statement by the Underwriter (with such appropriate variations as shall be approved by the City Manager or his designee and the Underwriter) is hereby approved and authorized and the proper officials of the City are authorized to sign such Official Statement and deliver a certificate pertaining to such Official Statement, if necessary.

Further, the City Council hereby ratifies, authorizes and approves the actions of the Mayor, the City's financial advisor and other consultants in seeking ratings on the Bonds, and such actions are hereby ratified and confirmed.

Section 7.4: Application of Proceeds of Bonds; Appropriation. Proceeds from the sale of the Bonds, including net premium, shall, promptly upon receipt by the City, be applied as follows:

- (1) \$_____ of proceeds, consisting of net premium, shall be applied to pay expenses arising in connection with the issuance of the Bonds;
- (2) \$_____ of the proceeds shall be applied to pay the remaining expenses arising in connection with the issuance of the Bonds;
- (3) The remaining proceeds, in the amount of \$_____, shall be deposited into the Construction Fund created in Section 5.3 of this Ordinance.

Section 7.5: Tax Exemption. The City intends that the interest on the Bonds shall be excludable from gross income of the owners thereof for federal income tax purposes pursuant to Sections 103 and 141 through 150 of the Internal Revenue Code of 1986, as amended (the "Code"), and all applicable temporary, proposed and final regulations (the "Regulations") and procedures promulgated thereunder and applicable to the Bonds. For this purpose, the City covenants that it will monitor and control the receipt, investment, expenditure and use of all Gross Proceeds (as defined in Treas. Reg. section 1.148-1(b)) of the Bonds (including all property the acquisition, construction or improvement of which is to be financed directly or indirectly with the proceeds of the Bonds) and take or omit to take such other and further actions as may be required by Sections 103 and 141 through 150 of the Code and the Regulations to cause interest on the Bonds to be and remain excludable from the gross income, as defined in Section 61 of the Code, of the owners of the Bonds for federal income tax purposes. Without limiting the generality of the foregoing, the City shall comply with each of the following covenants:

- (a) Except as permitted by Section 141 of the Code and the regulations and rulings thereunder, the City shall, at all times prior to the last stated maturity of the Bonds,
 - (1) exclusively own, operate, and possess all property the acquisition, construction, or improvement of which is to be financed directly or indirectly with Gross Proceeds of such series of the Bonds and not use or permit the use of such Gross Proceeds or any property acquired, constructed, or improved with such Gross

Proceeds in any activity carried on by any person or entity other than a state or local government, unless such use is solely as a member of the general public, or

(2) not directly or indirectly impose or accept any charge or other payment for use of Gross Proceeds of such series of the Bonds or any property the acquisition, construction or improvement of which is to be financed directly or indirectly with such Gross Proceeds.

(b) Except to the extent permitted by Section 141 of the Code and the regulations and rulings thereunder, the City shall not use Gross Proceeds of the Bonds to make or finance loans to any person or entity other than a state or local government. For purposes of the foregoing covenant, Gross Proceeds are considered to be “loaned” to a person or entity if (1) property acquired, constructed or improved with Gross Proceeds is sold or leased to such person or entity in a transaction which creates a debt for federal income tax purposes, (2) capacity in or service from such property is committed to such person or entity under a take-or-pay, output, or similar contract or arrangement, or (3) indirect benefits, or burdens and benefits of ownership, of such Gross Proceeds or such property are otherwise transferred in a transaction which is the economic equivalent of a loan.

(c) Except to the extent permitted by Section 148 of the Code and the regulations and rulings thereunder, the City shall not, at any time prior to the earlier of the final stated maturity or final payment of the Refunded Obligations, directly or indirectly invest Gross Proceeds of such Bonds in any Investment (or use such Gross Proceeds to replace money so invested), if as a result of such investment the Yield of all Investments allocated to such Gross Proceeds whether then held or previously disposed of, exceeds the Yield on the Refunded Obligations.

(d) Based on all of the facts and estimates now known or reasonably expected to be in existence on the date the Bonds are delivered, the City reasonably expects that the proceeds of the Bonds (to the extent any of such proceeds remain unexpended) will not be used in a manner that would cause the Bonds or any portion thereof to be “arbitrage bonds” within the meaning of Section 148 of the Code.

(e) At all times while the Bonds are outstanding, the City will identify and properly account for all amounts constituting gross proceeds of the Bonds in accordance with the Regulations. The City will monitor the yield on the investments of the proceeds of the Bonds and, to the extent required by the Code and the Regulations, will restrict the yield on such investments to a yield which is not materially higher than the yield on the Bonds. To the extent necessary to prevent the Bonds from constituting “arbitrage bonds,” the City will make such payments as are necessary to cause the yield on all yield restricted nonpurpose investments allocable to the Bonds to be less than the yield that is materially higher than the yield on the Bonds.

(f) The City will not take any action or knowingly omit to take any action that, if taken or omitted, would cause the Bonds to be treated as “federally guaranteed” obligations for purposes of Section 149(b) of the Code.

(g) The City represents that not more than fifty percent (50%) of the proceeds of the Bonds will be invested in nonpurpose investments (as defined in Section 148(f)(6)(A) of the Code) having a substantially guaranteed yield for four years or more within the meaning of Section 149(g)(3)(A)(ii) of the Code, and the City reasonably expects that at least eighty-five percent (85%) of the spendable proceeds of the Bonds will be used to carry out the governmental purpose of the Bonds within the three-year period beginning on the date of issue of the Bonds.

(h) The City will take all necessary steps to comply with the requirement that certain amounts earned by the City on the investment of the gross proceeds of the Bonds, if any, be rebated to the federal government. Specifically, the City will (i) maintain records regarding the receipt, investment, and expenditure of the gross proceeds of the Bonds as may be required to calculate such excess arbitrage profits separately from records of amounts on deposit in the funds and accounts of the City allocable to other obligations of the City or moneys which do not represent gross proceeds of any obligations of the City and retain such records for at least six years after the day on which the last outstanding Bond is discharged, (ii) account for all gross proceeds under a reasonable, consistently applied method of accounting, not employed as an artifice or device to avoid in whole or in part, the requirements of Section 148 of the Code, including any specified method of accounting required by applicable Regulations to be used for all or a portion of any gross proceeds, (iii) calculate, at such times as are required by applicable Regulations, the amount of excess arbitrage profits, if any, earned from the investment of the gross proceeds of the Bonds and (iv) timely pay, as required by applicable Regulations, all amounts required to be rebated to the federal government. In addition, the City will exercise reasonable diligence to assure that no errors are made in the calculations required by the preceding sentence and, if such an error is made, to discover and promptly correct such error within a reasonable amount of time thereafter, including payment to the federal government of any delinquent amounts owed to it, interest thereon and any penalty.

(i) The City will not directly or indirectly pay any amount otherwise payable to the federal government pursuant to the foregoing requirements to any person other than the federal government by entering into any investment arrangement with respect to the gross proceeds of the Bonds that might result in a reduction in the amount required to be paid to the federal government because such arrangement results in a smaller profit or a larger loss than would have resulted if such arrangement had been at arm’s length and had the yield on the Bonds not been relevant to either party.

(j) The City will timely file or cause to be filed with the Secretary of the Treasury of the United States the information required by Section 149(e) of the Code with respect to the Bonds on such form and in such place as the Secretary may prescribe.

(k) The City will not issue or use the Bonds as part of an “abusive arbitrage device” (as defined in Section 1.148-10(a) of the Regulations). Without limiting the foregoing, the Bonds are not and will not be a part of a transaction or series of transactions that attempts to circumvent the provisions of Section 148 of the Code and the Regulations, by (i) enabling the City to exploit the difference between tax-exempt and taxable interest rates to gain a material financial advantage, or (ii) increasing the burden on the market for tax-exempt obligations.

(l) Proper officers of the City charged with the responsibility for issuing the Bonds are hereby directed to make, execute and deliver certifications as to facts, estimates or circumstances in existence as of the date of issuance of the Bonds and stating whether there are facts, estimates or circumstances that would materially change the City’s expectations. On or after the date of issuance of the Bonds, the City will take such actions as are necessary and appropriate to assure the continuous accuracy of the representations contained in such bonds.

(m) The covenants and representations made or required by this Section are for the benefit of the Owners and any subsequent Owner, and may be relied upon by the Owners and any subsequent Owner and bond counsel to the City.

In complying with the foregoing covenants, the City may rely upon an unqualified opinion issued to the City by nationally recognized bond counsel that any action by the City or reliance upon any interpretation of the Code or Regulations contained in such opinion will not cause interest on the Bonds to be includable in gross income for federal income tax purposes under existing law.

Notwithstanding any other provision of this Ordinance, the City’s representations and obligations under the covenants and provisions of this Section 7.5 shall survive the defeasance and discharge of the Bonds for as long as such matters are relevant to the exclusion of interest on the Bonds from the gross income of the owners for federal income tax purposes.

Section 7.6: Related Matters. In order that the City shall satisfy in a timely manner all of its obligations under this Ordinance, the Mayor, City Secretary and all other appropriate officers, agents, representatives and employees of the City are hereby authorized and directed to take all other actions that are reasonably necessary to provide for the issuance and delivery of the Bonds, including, without limitation, executing and delivering on behalf of the City all certificates, consents, receipts, requests, notices, and other documents as may be reasonably necessary to satisfy the City’s obligations under this Ordinance and to direct the transfer and application of funds of the City consistent with the provisions of this Ordinance.

ARTICLE VIII

CONTINUING DISCLOSURE UNDERTAKING

Section 8.1: Annual Reports. The City will provide annually to the MSRB, within six (6) months after the end of each Fiscal Year of the City ending in or after 2024, financial information and operating data with respect to the City of the general type included in the Official Statement

in Tables numbered 1 and 3 through 10 and in “APPENDIX C – Audited Financial Statements of the City.” Any financial statements so to be provided shall be (a) prepared in accordance with generally accepted accounting principles for governmental units as prescribed by the Government Accounting Standards Board from time to time, as such principles may be changed from time to time to comply with state or federal law or regulation and (b) audited, if the City commissions an audit of such statements and the audit is completed within the period during which they must be provided. If audited financial statements are not available at the time the financial information and operating data must be provided, then the City shall provide unaudited financial statements for the applicable fiscal year to the MSRB and shall provide to the MSRB audited financial statements, when and if the same become available.

If the City changes its Fiscal Year, it will notify the MSRB of the change (and of the date of the new fiscal year end) prior to the next date by which the City otherwise would be required to provide financial information and operating data pursuant to this Article.

The financial information and operating data to be provided pursuant to this Article may be set forth in full in one or more documents or may be included by specific reference to documents (i) available to the public on the MSRB’s internet web site or (ii) filed with the SEC.

Section 8.2: Event Notice. The City shall notify the MSRB in an electronic format prescribed by the MSRB, in a timely manner (not in excess of ten (10) business days after the occurrence of the event), of any of the following events with respect to the Bonds:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to rights of owners of the Bonds, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;

- (10) Release, substitution, or sale of property securing repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the City;
- (13) The consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor trustee or change in the name of the trustee, if material;
- (15) Incurrence of a financial obligation of the City, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the City, any of which affect security holders, if material; and
- (16) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the City, any of which reflect financial difficulties.

For the purposes, any event described in the immediate preceding paragraph (12) is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the City in a proceeding Under States Bankruptcy Code or any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the City, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the City.

For the purposes of the above described event notices (15) and (16), the term “financial obligation” means a (i) debt obligation, (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation, or (iii) a guarantee of (i) or (ii); provided however, that a “financial obligation” shall not include municipal securities as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule.

The City shall notify the MSRB, in a timely manner, of any failure by the City to provide financial information or operating data in accordance this Section by the time required by such Section.

Section 8.3: Identifying Information. All documents provided to the MSRB shall be accompanied by identifying information, as prescribed by the MSRB.

Section 8.4: Limitations, Disclaimers and Amendments. The City shall be obligated to observe and perform the covenants specified in this Article for so long as, but only for so long as, the City remains an “obligated person” with respect to the Bonds within the meaning of the Rule.

The provisions of this Article are for the sole benefit of the Owners of the Bonds, and nothing in this Article, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The City undertakes to provide only the financial information, operating data, principal statements, and notices which it has expressly agreed to provide pursuant to this Article and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the City’s financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Article or otherwise, except expressly provided herein. The City does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Bonds at any future date.

UNDER NO CIRCUMSTANCES SHALL THE CITY BE LIABLE TO THE OWNER OR BENEFICIAL OWNER OF ANY BOND OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE CITY, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS ARTICLE, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the City in observing or performing its obligations under this Article shall constitute a breach of or default under the Order for purposes of any other provision of this Order.

Nothing in this Article is intended or shall act to disclaim, waive, or otherwise limit the duties of the City under federal and state securities law.

The provisions of this Article may be amended by the City from time to time to adapt to changed circumstances that arise from a change, legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the City, but only if (1) the provisions of this Article, as so amended, would have permitted an underwriter to purchase or sell Bonds in the primary offering of the Bonds in compliance with the Rule, taking into account any amendments or interpretations of the Rule to the date of such amendment, as well as such changed circumstances and (2) either (a) the Owners of a majority in aggregate principal amount (or any greater amount required by any other provision of this Order that authorizes such an amendment) of the Outstanding Bonds consent to such amendment or (b) a person that is unaffiliated with the City (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interest of the Owners and beneficial owners of the Bonds. If the City so amends the provisions of this Article it shall include with any amended financial information or operating data next provided in accordance with Section 8.2 an explanation in narrative form of

the reasons for the amendment and of the impact of any change in the type of financial information or operating data so provided. The City may also amend or repeal the provisions of this continuing disclosure agreement if the SEC amends or repeals the applicable provision of the Rule or a court of final jurisdiction enters judgment that such provisions of the Rule are invalid, but only if and to the extent that the provisions of this sentence would not prevent an underwriter from lawfully purchasing or selling Bonds in the primary offering of the Bonds.

ARTICLE IX

MISCELLANEOUS

Section 9.1: Defeasance. The Bonds may be discharged, defeased, redeemed or refunded in any manner now or hereafter permitted by law.

Section 9.2: Application of Chapter 1208, Government Code. Chapter 1208, Government Code, applies to the issuance of the Bonds and the pledge of the ad valorem taxes granted by the City under Section 5.1 of this Ordinance, and such pledge is therefore valid, effective and perfected. If Texas law is amended at any time while the Bonds are outstanding and unpaid such that the pledge of the taxes granted by the City under Section 5.1 of this Ordinance is to be subject to the filing requirements of Chapter 9, Business & Commerce Code, then in order to preserve to the Owners of the Bonds the perfection of the security interest in said pledge, the City agrees to take such measures as it determines are reasonable and necessary under Texas law to comply with the applicable provisions of Chapter 9, Business & Commerce Code and enable a filing to perfect the security interest in said pledge to occur.

Section 9.3: Ordinance a Contract – Amendments. This Ordinance shall constitute a contract with the Owners from time to time, be binding on the City, and shall not be amended or repealed by the City so long as any Bond remains Outstanding except as permitted in this Section. The City may, without the consent of or notice to any Owners, from time to time and at any time, amend this Ordinance in any manner not detrimental to the interests of the Owners, including the curing of any ambiguity, inconsistency, or formal defect or omission herein. In addition, the City may, with the consent of Owners who own in the aggregate a majority of the principal amount of the Bonds then Outstanding, amend, add to, or rescind any of the provisions of this Ordinance; provided that, without the consent of all Owners of Outstanding Bonds, no such amendment, addition, or rescission shall (i) extend the time or times of payment of the principal of and interest on the Bonds, reduce the principal amount thereof, the redemption price, or the rate of interest thereon, or in any other way modify the terms of payment of the principal of or interest on the Bonds, (ii) give any preference to any Bond over any other Bond, or (iii) reduce the aggregate principal amount of Bonds required to be held by Owners for consent to any such amendment, addition, or rescission.

Section 9.4: Legal Holidays. In any case where the date interest accrues and becomes payable on the Bonds or principal of the Bonds matures or the date fixed for redemption of any Bonds or a Record Date shall be in the City a Saturday, Sunday, legal holiday or a day on which banking institutions are authorized by law to close, then payment of interest or principal need not be made on such date, or the Record Date shall not occur on such date, but payment may be made

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

or the Record Date shall occur on the next succeeding day which is not in the City a Saturday, Sunday, legal holiday or a day on which banking institutions are authorized by law to close with the same force and effect as if (i) made on the date of maturity or the date fixed for redemption and no interest shall accrue for the period from the date of maturity or redemption to the date of actual payment or (ii) the Record Date had occurred on the last day of the calendar month immediately preceding the applicable Interest Payment Date.

Section 9.5: No Recourse Against City Officials. No recourse shall be had for the payment of principal of or interest on any Bonds or for any claim based thereon or on this Ordinance against any official of the City or any person executing any Bonds.

Section 9.6: Further Proceedings. The Mayor, City Secretary, City Manager, and other appropriate officials of the City are hereby authorized and directed to do any and all things necessary and/or convenient to carry out the terms of this Ordinance.

Section 9.7: Severability. If any Section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such Section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 9.8: Power to Revise Form of Documents. Notwithstanding any other provision of this Ordinance, the Mayor is hereby authorized to make or approve such revisions, additions, deletions, and variations to this Ordinance and in the form of the documents attached hereto as exhibits as, in the judgment of the Mayor, and in the opinion of Bond Counsel to the City, may be necessary or convenient to carry out or assist in carrying out the purposes of this Ordinance, or as may be required for approval of the Bonds by the Attorney General of Texas; provided, however, that any changes to such documents resulting in substantive amendments to the terms and conditions of the Bonds or such documents shall be subject to the prior approval of the City Council.

Section 9.9: Open Meeting. It is hereby found, determined and declared that a sufficient written notice of the date, hour, place and subject of the meeting of the City Council at which this Ordinance was adopted was posted at a place convenient and readily accessible at all times to the general public at City Hall for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code, and that this meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

Section 9.10: Repealer. All orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 9.11: Effective Date. This Ordinance shall be in force and effect from and after its passage on the date shown below.

[Signature Page Follows]

PASSED AND APPROVED on this March 18, 2024.

CITY OF JERSEY VILLAGE, TEXAS

Mayor

ATTEST

City Secretary

(SEAL)

Exhibit A – Form of Bond

Exhibit B – Purchase Contract

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

EXHIBIT A
FORM OF BOND

UNITED STATES OF AMERICA
STATE OF TEXAS

CITY OF JERSEY VILLAGE, TEXAS
GENERAL OBLIGATION BONDS, SERIES 2024

NUMBER DENOMINATION
¹R- \$ _____
REGISTERED REGISTERED

²INTEREST RATE: DATED DATE: ²MATURITY DATE: ² CUSIP:
April 1, 2024 March 15, 20__

OWNER:

PRINCIPAL AMOUNT: THOUSAND DOLLARS

³THE CITY OF JERSEY VILLAGE, TEXAS, a municipal corporation of the State of Texas (the “City”), for value received, hereby promises to pay to the Owner identified above or its registered assigns, on the maturity date specified above (or on earlier redemption as herein provided), upon presentation and surrender of this Bond at the office of The Bank of New York Mellon Trust Company, N.A. or its successor (the “Paying Agent/Registrar”), the principal amount identified above (or so much thereof as shall not have been paid or deemed to have been paid upon prior redemption) payable in any coin or currency of the United States of America which on the date of payment of such principal is legal tender for the payment of debts due to the United States of America, and to pay interest thereon at the rate shown above, calculated on a basis of a 360-day year composed of twelve 30-day months, from the later of the date of delivery or the most recent interest payment date to which interest has been paid or duly provided for. Interest on this Bond is payable on September 15, 2024, and each March 15 and September 15 thereafter until maturity or

¹ Initial Bond shall be numbered T-1.

² Omitted from Initial Bond.

³ The first sentence of the initial Bond shall read as follows:

THE CITY OF JERSEY VILLAGE, TEXAS, a municipal corporation of the State of Texas (the “City”), for value received, hereby promises to pay to the Registered Owner identified above or its registered assigns, on February 15 of the year of maturity specified below (or on earlier redemption as herein provided), upon presentation and surrender of this Bond at the office of The Bank of New York Mellon Trust Company, N.A., or its successor (the “Paying Agent/Registrar”), the principal amount identified set forth in the following schedule: [Insert information regarding years of maturity, principal amounts and interest rates from the Section 3.3 of the Bond Ordinance] (or so much thereof as shall not have been paid or deemed to have been paid upon prior redemption) payable in any coin or currency of the United States of America which on the date of payment of such principal is legal tender for the payment of debts due to the United States of America, and to pay interest thereon at the rate shown above, calculated on a basis of a 360-day year composed of twelve 30-day months, from the later of the Dated Date identified above or the most recent interest payment date to which interest has been paid or duly provided for.

earlier redemption of this Bond, by check sent by United States mail, first class, postage prepaid, by the Paying Agent/Registrar to the Owner of record as of the close of business on the last day of the calendar month immediately preceding the applicable interest payment date, as shown on the registration books kept by the Paying Agent/Registrar. Any accrued interest payable at maturity or earlier redemption shall be paid upon presentation and surrender of this Bond at the office of the Paying Agent/Registrar.

THIS BOND IS ONE OF A DULY AUTHORIZED SERIES OF BONDS (the “Bonds”) in the aggregate principal amount of \$ _____ issued pursuant to an ordinance adopted by the City Council of the City on March 18, 2024 (the “Ordinance”) for the purpose of providing funds for making permanent public improvements as follows: (a) constructing, acquiring, improving, renovating, expanding, developing and equipping parks and recreation projects, including the acquisition and construction of a municipal pool, and all matters incident or necessary thereto; (b) constructing, acquiring, improving, renovating, expanding, developing and equipping water, sewer and drainage projects, and all matters incident or necessary thereto; and (c) for paying costs of issuing the Bonds.

⁴THIS BOND SHALL NOT BE VALID OR OBLIGATORY for any purpose or be entitled to any benefit under the Ordinance unless this Bond is authenticated by the Paying Agent/Registrar by due execution of the authentication certificate endorsed hereon.

THE CITY RESERVES THE RIGHT, at its option, to redeem, prior to their maturity, Bonds maturing on and after March 15, 2035 are subject to redemption prior to maturity, at the option of the City, in whole or in part, on March 15, 2034, or any date thereafter, at par plus accrued interest to the date fixed for redemption.

BONDS MAY BE REDEEMED IN PART only in integral multiples of \$5,000. If a Bond subject to redemption is in a denomination larger than \$5,000, a portion of such Bond may be redeemed, but only in integral multiples of \$5,000. In selecting portions of Bonds for redemption, each Bond shall be treated as representing that number of Bonds of \$5,000 denomination which is obtained by dividing the principal amount of such Bond by \$5,000. Upon surrender of any Bond for redemption in part, the Paying Agent/Registrar, in accordance with the provisions of the Ordinance, shall authenticate and deliver in exchange therefor a Bond or Bonds of like maturity and interest rate in an aggregate principal amount equal to the unredeemed portion of the Bond so surrendered.

NOTICE OF ANY SUCH REDEMPTION, identifying the Bonds or portions thereof to be redeemed, shall be sent by United States mail, first class, postage prepaid, to the Owners thereof at their addresses as shown on the books of registration kept by the Paying Agent/Registrar, not less than thirty (30) days before the date fixed for such redemption. By the date fixed for redemption, due provision shall be made with the Paying Agent/Registrar for the payment of the

⁴ In the Initial Bond, this paragraph shall read:

THIS BOND SHALL NOT BE VALID OR OBLIGATORY for any purpose or be entitled to any benefit under the Ordinance unless this Bond is registered by the Comptroller of Public Accounts of the State of Texas by due execution of the registration certificate endorsed hereon.

redemption price of the Bonds called for redemption. If such notice of redemption is given, and if due provision for such payment is made, all as provided above, the Bonds which are to be so redeemed thereby automatically shall be redeemed prior to their scheduled maturities, they shall not bear interest after the date fixed for redemption, and they shall not be regarded as being outstanding except for the purpose of being paid with the funds so provided for such payment.

THIS BOND IS TRANSFERABLE only upon presentation and surrender at the office of the Paying Agent/Registrar, accompanied by an assignment duly executed by the Owner or its authorized representative, subject to the terms and conditions of the Ordinance.

THIS BOND IS EXCHANGEABLE at the office of the Paying Agent/Registrar for a Bond or Bonds of the same maturity and interest rate and in the principal amount of \$5,000 or any integral multiple thereof, subject to the terms and conditions of the Ordinance.

THE PAYING AGENT/REGISTRAR is not required to accept for transfer or exchange any Bond called for redemption, in whole or in part, during the forty-five (45) day period immediately prior to the date fixed for redemption; provided, however, that such limitation shall not apply to the transfer or exchange by the Owner of an unredeemed portion of a Bond called for redemption in part.

THE CITY OR PAYING AGENT/REGISTRAR may require the Owner of any Bond to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with the transfer or exchange of a Bond. Any fee or charge of the Paying Agent/Registrar for a transfer or exchange shall be paid by the City.

THE OWNER of this Bond by acceptance hereof, acknowledges and agrees to be bound by all the terms and conditions of the Ordinance.

IT IS HEREBY DECLARED AND REPRESENTED that this Bond has been duly and validly issued and delivered; that all acts, conditions and things required or proper to be performed, exist and to be done precedent to or in the issuance and delivery of this Bond have been performed, exist and have been done in accordance with law; that the Bonds do not exceed any constitutional or statutory limitation; and that annual ad valorem taxes sufficient to provide for the payment of the interest on and principal of this Bond, as such interest comes due and such principal matures, have been levied and ordered to be levied, within the limits prescribed by law, against all taxable property in the City and have been irrevocably pledged for such payment.

REFERENCE IS HEREBY MADE TO THE ORDINANCE, a copy of which is filed with the Paying Agent/Registrar, for the full provisions thereof, to all of which the Owners of the Bonds assent by acceptance of the Bonds.

IN WITNESS WHEREOF, the City has caused its corporate seal to be impressed or placed in facsimile hereon and this Bond to be signed by the Mayor and countersigned by the City Secretary by their manual, lithographed or printed facsimile signatures.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

CITY OF JERSEY VILLAGE, TEXAS

Mayor

COUNTERSIGNED:

City Secretary

(SEAL)

* * *

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

FORM OF COMPTROLLER’S REGISTRATION CERTIFICATE

The following form of Comptroller’s Registration Certificate shall be attached or affixed to each of the Bonds initially delivered:

OFFICE OF THE COMPTROLLER §
OF PUBLIC ACCOUNTS § REGISTER NO. _____
THE STATE OF TEXAS §

I hereby certify that this bond has been examined, certified as to validity and approved by the Attorney General of the State of Texas, and that this bond has been registered by the Comptroller of Public Accounts of the State of Texas.

WITNESS MY SIGNATURE AND SEAL OF OFFICE this _____.

(SEAL) _____
Comptroller of Public Accounts
of the State of Texas

* * *

FORM OF PAYING AGENT/REGISTRAR’S AUTHENTICATION CERTIFICATE

The following form of authentication certificate shall be printed on the face of each of the Bonds other than those initially delivered:

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds described in and delivered pursuant to the within mentioned Ordinance; and, except for the Bonds initially delivered, this Bond has been issued in exchange for or replacement of a Bond, Bonds, or a portion of a Bond or Bonds of an issue which originally was approved by the Attorney General of the State of Texas and registered by the Comptroller of Public Accounts of the State of Texas.

THE BANK OF NEW YORK MELLON
TRUST COMPANY, N.A.
as Paying Agent/Registrar

By _____
Authorized Signature

Date of Authentication: _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

* * *

FORM OF ASSIGNMENT

The following form of assignment shall be printed on the back of each of the Bonds:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

(Please print or type name, address, and zip code of Transferee)

(Please insert Social Security or Taxpayer Identification Number of Transferee)

the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints attorney to transfer such bond on the books kept for registration thereof, with full power of substitution in the premises.

DATED: _____

Signature Guaranteed:

Owner

NOTICE: Signature must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

NOTICE: The signature above must correspond to the name of the Owner as shown on the face of this bond in every particular, without any alteration, enlargement or change whatsoever.

* * *

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

FORM OF COMPTROLLER’S REGISTRATION CERTIFICATE

The following form of Comptroller’s Registration Certificate shall be attached or affixed to each of the Bonds initially delivered:

OFFICE OF THE COMPTROLLER §
OF PUBLIC ACCOUNTS § REGISTER NO. _____
THE STATE OF TEXAS §

I HEREBY CERTIFY THAT there is on file and of record in my office an opinion to the effect that the Attorney General of the State of Texas has approved this Bond, and that this Bond has been registered this day by me.

WITNESS MY SIGNATURE AND SEAL OF OFFICE this _____.

Comptroller of Public Accounts
of the State of Texas

(SEAL)

* * *

FORM OF PAYING AGENT/REGISTRAR’S AUTHENTICATION CERTIFICATE

The following form of authentication certificate shall be printed on the face of each of the Bonds other than those initially delivered:

AUTHENTICATION CERTIFICATE

This Bond is one of the bonds described in and delivered pursuant to the within mentioned Ordinance; and, except for the bonds initially delivered, this Bond has been issued in exchange for or replacement of a Bond, Bonds, or a portion of a Bond or Bonds of an issue which originally was approved by the Attorney General of the State of Texas and registered by the Comptroller of Public Accounts of the State of Texas.

The Bank of New York Mellon Trust
Company, N.A., as Paying Agent/Registrar

By _____
Authorized Signature
Date of Authentication: _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

* * *

FORM OF ASSIGNMENT

The following form of assignment shall be printed on the back of each of the Bonds:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns, and transfers unto

(Please print or type name, address, and zip code of Transferee)

(Please insert Social Security or Taxpayer Identification Number of Transferee)

the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints attorney to transfer such bond on the books kept for registration thereof, with full power of substitution in the premises.

DATED: _____

Signature Guaranteed:

Registered Owner

NOTICE: Signature must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

NOTICE: The signature above must correspond to the name of the Registered Owner as shown on the face of this certificate in every particular, without any alteration, enlargement or change whatsoever.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

EXHIBIT B
PURCHASE CONTRACT

See Tab __

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: G2

AGENDA SUBJECT: Consider Resolution No. 2024-24, reviewing and accepting the 2024 Utility Fund Capital Improvements Plan & Inspection Reports.

Department/Prepared By: Public Works

Date Submitted: March 5, 2024

EXHIBITS: Resolution No. 2024-24

- EXA – 2024 Utility Fund CIP Report with Exhibits as follows:
 - EX A – COJV 2023 Castlebridge WWTP Inspection Report
 - EX B – COJV 2023 Lift Station Inspection Reports
 - EX C – COJV 2023 Water Plant Inspection Reports
 - EX D – COJV 2023 Existing Castlebridge WWTP CIP
 - EX E – COJV 2023 Existing Lift station Facilities CIP
 - EX F – COJV 2023 Existing Wastewater Collection CIP
 - EX G – COJV 2023 Existing Water Distribution CIP
 - EX H – COJV 2023 Existing Water Plant Facilities CIP

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The second piece of work that Quiddity Engineering LLC did for the City, in conjunction with the Impact Fee Study was a review of our water plants, water distribution, wastewater plant, wastewater collection system, and lift stations to give us a solid Capital Improvement Plan to move forward with over the next 10 years for our facilities. As part of this plan Quiddity spent several hours over the course of a few days with city staff meticulously going through the water and wastewater plants. These final reports are here tonight for the Council to review with Quiddity and to formally receive the reports.

These reports will be at the heart of the budgeting process over the next several fiscal years. It will guide us in how we maintain our water and sewer infrastructure for the safety and benefit of our residents. It will also be utilized to help forecast future utility rate needs, and future funding requests to help us pay for the projects that are here.

This item is to request the Council's acceptance of these reports as presented by Quiddity Engineering, LLC ensuring that the Capital Improvements Plan remains a dynamic and responsive tool, effectively addressing the evolving needs of our community.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-24, Reviewing and accepting the 2024 Utility Fund Capital Improvements Plan & Inspection Reports.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND ACCEPTING THE 2024 UTILITY FUND CAPITAL IMPROVEMENTS PLAN REPORT.

WHEREAS, the City of Jersey Village is required to periodically review and update the Capital Improvements plan; and

WHEREAS, Quiddity Engineering, LLC has presented the final draft of the Capital Improvements Plan; and

WHEREAS, City staff requests the Council’s acceptance of the final 2024 Utility Fund Capital Improvements Report as presented by Quiddity Engineering, LLC; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

The 2024 Utility Fund Capital Improvements Plan Report, attached hereto as Exhibit “A” is reviewed and accepted.

PASSED AND APPROVED this 18th day of March 2024.

Bobby Warren, Mayor

ATTEST:

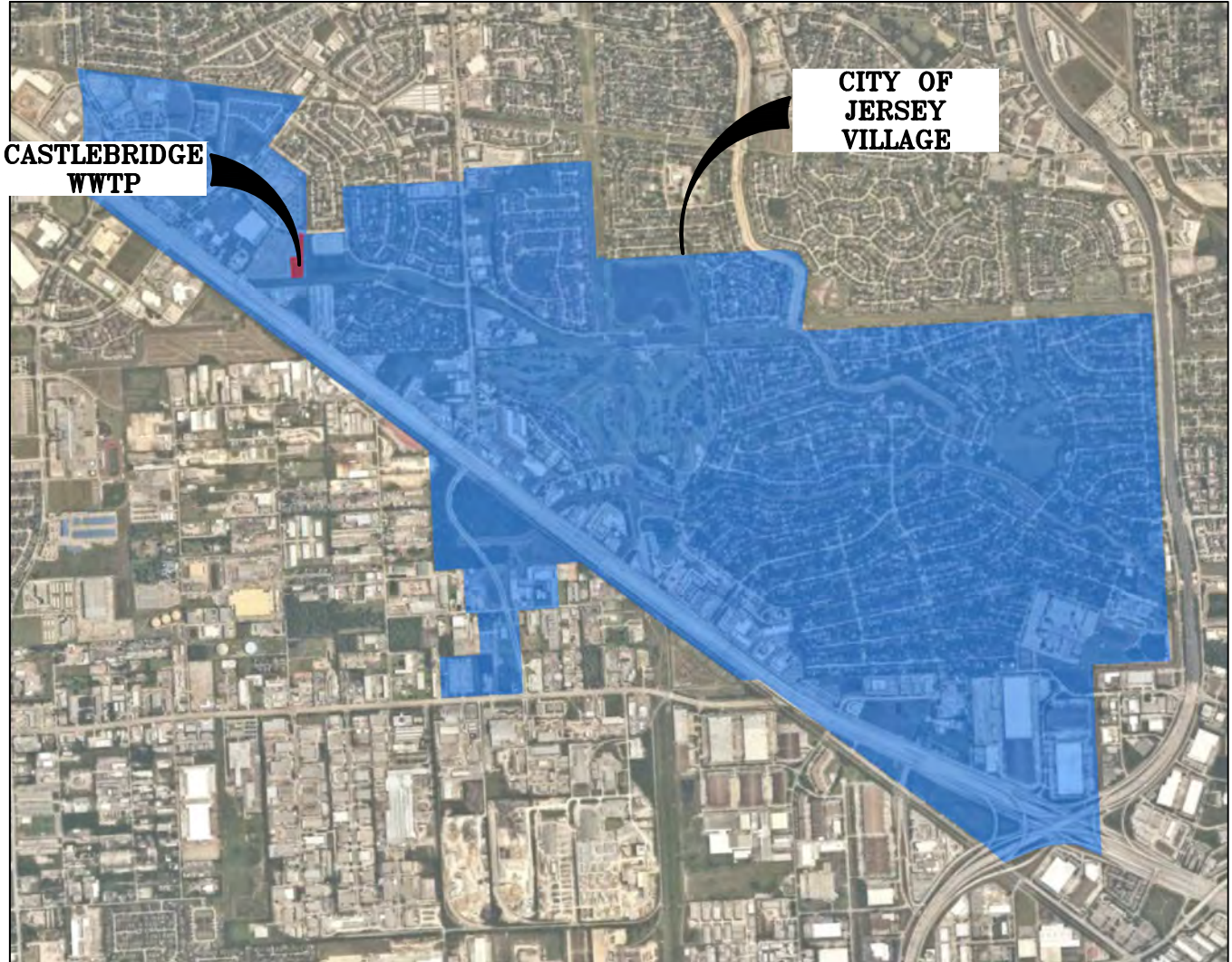
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

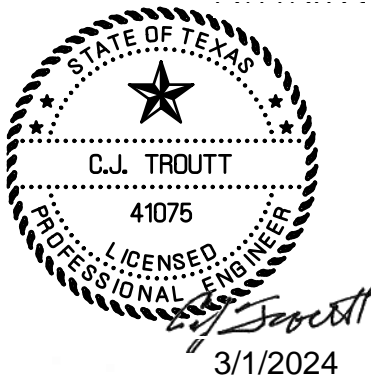
Exhibit A
2024 Utility Fund
Capital Improvements Plan
Report

INSPECTION REPORT
 OF
 CASTLEBRIDGE WASTEWATER TREATMENT PLANT
 FOR
 CITY OF JERSEY VILLAGE
 HARRIS COUNTY, TEXAS



For Electrical:

For Civil:



[Handwritten Signature]

3/1/2024

MARCH 2024

Quiddity Job No. 05440-0013-01



QUIDDITY

Texas Board of Professional Engineers and Land Surveyors Reg. No. F-23290
 6330 West Loop South, Suite 150 • Bellaire, TX 77401 • 713.777.5337



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



March 1, 2024

Robert Basford
City of Jersey Village
2727 Allen Parkway, Suite 1100
Houston, Texas 77019

Re: City of Jersey Village
Castlebridge Wastewater Treatment Plant Inspection

Dear Mr. Basford:

As authorized by the City of Jersey Village (the City), Quiddity Engineering, LLC (Quiddity) performed a mechanical and electrical inspection on July 19, 2023, at the City’s Castlebridge Wastewater Treatment Plant (WWTP). For reference, a map of the WWTP is included as *Attachment 1 – 2023 WWTP Inspection Exhibit*. A map of the existing floodplain conditions at the WWTP is included as *Attachment 2 – Floodplain Map*. The City has joint ownership of a WWTP through the White Oak Bayou Joint Powers Board. This facility was not inspected as part of this scope.

The scope of the inspection included a visual inspection of the current site conditions to provide recommendations for rehabilitation and improvements associated with present facility operation and maintenance. The mechanical inspection was completed by K. Grady Turner III, PE (Quiddity) and Chase Jinks, EIT (Quiddity) and the electrical inspection was completed by Joe Logue (Quiddity).

Recommendations for improvements have been summarized in the report, and all major and minor improvements will be detailed in a Capital Improvements Plan (CIP). The CIP will detail the anticipated costs of major projects and when it is estimated they will be required or recommended to be completed.

Quiddity recommends setting up workshops with the City to discuss the proposed improvements and determine a viable course of action to complete the proposed improvements.

Sincerely,

C.J. Troutt, PE
(Electrical Inspection)

Sincerely,

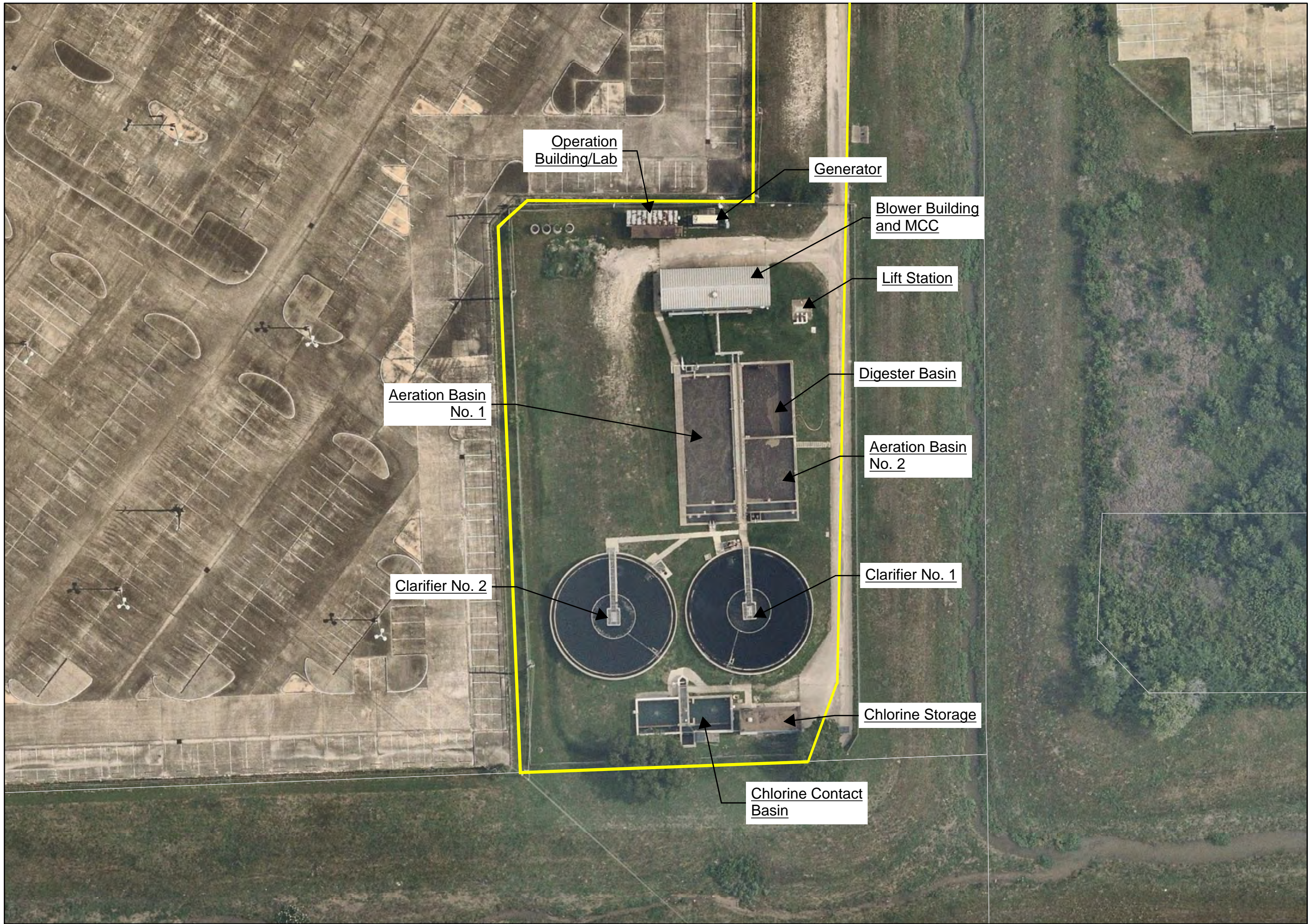
K. Grady Turner III, PE
(Mechanical Inspection)

KGT/cah

K:\05440\05440-0013-01 CIP & Impact Fee Study\2 Design Phase\Reports\Inspections\Castlebridge WWTP\Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

ATTACHMENT 1
2023 WWTP INSPECTION EXHIBIT



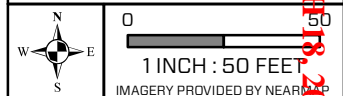
VICINITY MAP
1 INCH = 2 MILES

LEGEND
□ HCAD Parcels

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Castlebridge WWT
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



IMAGERY PROVIDED BY NEARMAP
Disclaimer: This product is offered for informational purposes and may not have been prepared for use suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Quiddity Engineering concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



CITY OF JERSEY VILLAGE

CASTLEBRIDGE WASTEWATER TREATMENT PLANT INSPECTION

12103 CASTLEBRIDGE DRIVE
JERSEY VILLAGE, TEXAS 77065
JULY 19, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01



Overall Site



Summary of Findings:

The City of Jersey Village Castlebridge Wastewater Treatment Plant (WWTP) has been reconfigured over the years to accommodate expansions and modifications to treatment processes. The WWTP operates under TPDES discharge permit number WQ0012681001. The WWTP is permitted to discharge up to 0.80 million gallons per day (MGD) average daily flow (ADF), and the two-hour peak flow shall not exceed 1,885 gallons per minute (gpm). The actual flow at the WWTP operates in a range between 100,000 gallons per day (gpd) and 200,000 gpd.

The WWTP incorporated a design to convert the treatment from a contact stabilization process to a complete mix activated sludge process. The design calculations from that project indicated the influent organic loading used for design for Five-day Biochemical Oxygen Demand (BOD₅) was 266 mg/L. Calculations were shown to justify aeration basin and clarifier loading, but no other process areas were detailed with the calculations. The City has been collecting grab samples of the influent at the WWTP, and while these samples are not as beneficial for data as composite influent sampling, it is able to provide a general snapshot of the organic loading seen at this WWTP.

Using the grab samples from January 2022 to December 2022, the Castlebridge WWTP has an average influent loading of 304 mg/L BOD, 196 mg/L Total Suspended Solids (TSS), and 38 mg/L ammonia (NH₃-N). The TCEQ requires that you provide a minimum design basis of the average of the

Overall Site

sample data plus one standard deviation of that data set. Data sets for grab samples are not as large or assimilative as composite samples and could result in a higher standard deviation due to the limited number of samples in the data period, but this increases the influent organic loading of the WWTP to 361 mg/L BOD, 258 mg/L TSS, and 43 mg/L ammonia for minimum influent loading parameters.

Based on the influent samples reviewed, the WWTP is not capable of providing treatment up to the permitted limits. While the actual hydraulic flow to the WWTP is much lower than the permitted amount, the TCEQ requires the WWTP to be able to treat the permitted flow of the permit. This will likely not cause treatment issues at the current flows, but if the WWTP sees greater hydraulic flow rates or the service area for the WWTP is expanded, the WWTP may not be able to treat all of the proposed flow to the WWTP. Using the average influent concentration of the WWTP (not average plus standard deviation), the existing aeration basin and digester capacity are not adequate for permitted flow. Major recommendations will be outlined in each process area description of this report.

A WWTP must be located a minimum of 150 feet from all residential structures as outlined by Texas Administrative Code. The existing facility currently lacks any 150-foot buffer zone. At the time of construction of the facility, the buffer was not required by TCEQ. However, any expansions or alterations conducted will require the WWTP to follow the buffer requirements set by the TCEQ.

The facility is permitted for 0.8 MGD, but the current flow is much lower than that. The City should gain an understanding of what the ultimate required capacity of this WWTP service area is to confirm the anticipated ultimate flow. Should the City not require the ultimate permitted hydraulic flow, the City may be able to amend their permit to lower the permitted capacity and construct only the required facilities from the amended permit. The City should begin taking composite flow weighted samples of the raw influent wastewater to gain a better understanding of the actual influent loading seen at this WWTP.

Summary of Recommendations: This site is in the current 100-year floodplain. Any modifications or alterations will need to comply with current Harris County requirements related to development in the floodplain. Replacement of critical mechanical and electrical equipment will be needed to ensure treatment compliance. Other recommended improvements target safety of the operator and public as well as operational efficiency to help reduce operational costs. Collectively, the goal of the recommendations is to help improve the overall resiliency of the plant.

Overall Site

Potential Impact of Inaction: There is a risk of equipment failure in several critical process areas that may result in a reduced or complete loss of wastewater treatment capability.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Overall Site



Findings: The ground underneath portions of the concrete stairs on the East side of the MPU is settling, creating a void underneath the stairs.

Recommendations: Fill the areas underneath the stairs to provide adequate sub-base.



Findings: The mailbox for the site is located inside the fence line.

Recommendations: Relocate the mailbox to a location just outside the main access gate.



Findings: Portions of fence line across the entire site has large voids that will allow humans to pass under.

Recommendations: Install intruder resistant barriers in all locations with areas that exceed 4-inches of height.



Findings: There is no on-site non-potable water system for use by the Operators for process water. NPW can be taken from the chlorine contact basin to be used for wash-down water, clarifier spray nozzles, or other process water needs.

Recommendations: Construct an on-site NPW system.

Overall Site (Continued)



Findings: The Operator informed us that while there is an autodialer and installed on site, it does not provide adequate communication to the Operations staff should an alarm be engaged. All alarms are connected to the autodialer and function as the Operator needs, but the autodialer does not call out to the Operator when an alarm is triggered. The Operator will only know of an alarm if they are on site.

Recommendations: Provide adequate cellular or land-based communication capability to the autodialer and ensure the appropriate operations personnel receive alarm notices when not on site.

LIFT STATION



Process Area Description:

The lift station collects all influent sanitary sewer flow from the service area, and all process basin sanitary flow from all areas of the WWTP. The lift station will pump all sanitary sewer flow from the wet well to the head of the plant for preliminary treatment which is the manual screen in this WWTP.

Summary of Findings:

This WWTP is equipped with three submersible pumps inside the wet well that pump raw sewage to the WWTP screen. The wet well has above ground piping and valves, and local disconnect boxes for each pump. The main control panel for the lift station is at the MCC.

The Operator stated they are not able to operate more than one pump at a time or else the manual bar screen overflows. The record drawings reflect Pump No. 1 being a smaller capacity jockey pump, and Pump Nos. 2 and 3 are the same size. The record drawings reflect that the pumps are sized appropriately for the permitted flow of the WWTP. The capacity of the current pumps is not known without service records or documents reflecting what is installed.

The wet well protective coating has failed and the concrete substrate is beginning to deteriorate. The riser piping is also beginning to delaminate due to corrosion.

LIFT STATION

Summary of Recommendations: Confirm the operating level of the wet well to ensure the pumps are being called for at the proper elevation and not at a higher level which would increase the capacity of the installed pumps. The overflows at the headworks may be related to this, but the screen may also be undersized.

Recoat the wet well walls and replace the riser piping.

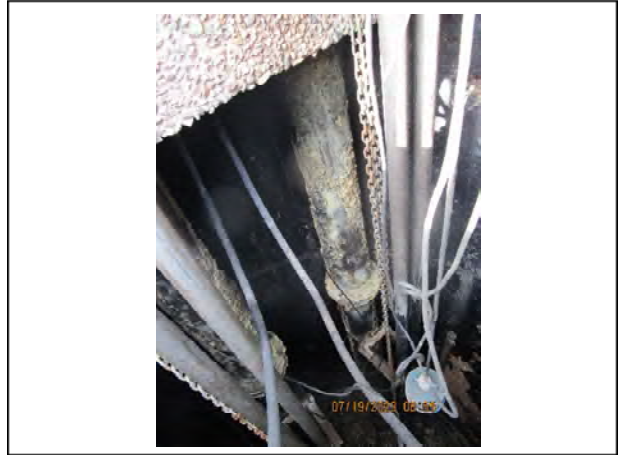
Potential Impact of Inaction: High capacity pumps will continue to increase the likelihood of overflows at the screens, but ensure adequate operational capacity is not necessarily the only potential issue causing overflows. If screenings are not regularly removed from the screen it will overflow. Without coating the wet well, deterioration will continue and the concrete substrate will continue to worsen until failure with the requirement to replace the lift station.

Lift Station



Findings: The protective coating on the interior of the wet well is failing.

Recommendations: Remove the existing coating and apply a new epoxy based coating on the wet well walls.



Findings: The riser piping protective coating is failing and the piping is beginning to delaminate on Pump Nos. 2 and 3. The riser piping for Pump No. 1 is stainless steel and different than the other two.

Recommendations: Replace the riser piping for all pumps.



Findings: The protective coating on the discharge piping is beginning to fail.

Recommendations: Replace the discharge piping coating during the next major project.



Findings: There is no fall protection features installed in the access hatches.

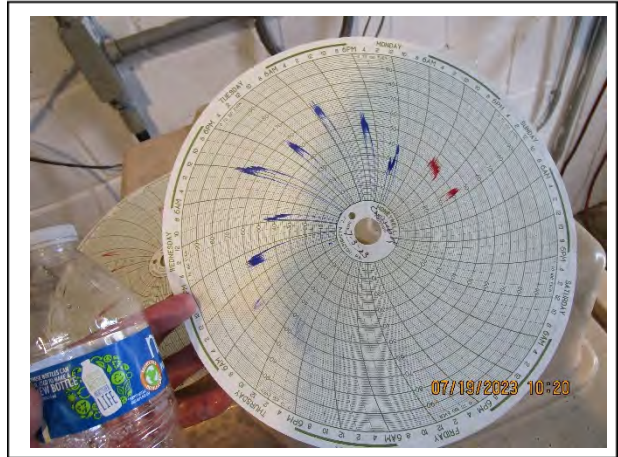
Recommendations: Install rigid fall protection devices.

Lift Station (Continued)



Findings: The wet well vent is corroded.

Recommendations: Replace the wet well vent.



Findings: The operator informed us the pump capacities for the WWTP greatly exceed the screening capacity. Circular flow recorder charts on site indicate the discharge from the WWTP is seen for a duration of approximately 2 hours at a time, and will not record any flow for another 4-8 hours between operations. The invert elevation for the influent sanitary line was not able to be observed, indicating the wet well levels operate at a higher elevation than required.

Recommendations: It is recommended to review the lift pump operating levels and provide adjustments to the lift pump operating levels to provide a more continuous steady flow.



Findings: All three lift pump junction box supports are corroded. The conduit for the junction boxes are unsupported.

Recommendations: Install three new junction box supports and conduit supports for all six conduits.



Findings: The lift pump electrical cables are not vertically supported.

Recommendations: Install 316 stainless steel Kellum's grip cable supports on for all electrical cables.

HEADWORKS



Process Area Description:

The headworks receives raw sewage from the lift station and provides preliminary treatment removing (screening) rags, trash, and other debris that may negatively impact downstream treatment processes and equipment.

Summary of Findings:

This WWTP is equipped with a single manual bar screen enclosed in an open top enclosure with a single overflow weir. Manual cleaning of bar screens is labor intensive requiring daily cleaning. Relatively large spacing between vertical bars allows rags and debris to pass through and enter downstream process areas. The screened influent for this headworks is discharged into the head of Aeration Basin No. 1, which is not the primary introduction point of the return activated sludge (RAS). RAS is channeled in the RAS channel and then introduced into the aeration basin next to the screened influent area, and adequate mixing to form mixed liquor may not be happening until further into the aeration basin. Adequate treatment does not occur until the formation of mixed liquor.

The overflow weir does not provide a dedicated conveyance line to the treatment basins, and any overflows will splash over the top of the basin and grating, leaving debris and untreated wastewater on top of the basin.

HEADWORKS

Summary of Recommendations: Construct a new screening structure to with a mechanical screen to ensure all flow is screened prior to entering the aeration basins and the screenings can be cleaned automatically without operational staff on site; modify the discharge line of the screened influent to discharge directly into the RAS channel for better mixing and mixed liquor creation.

Potential Impact of Inaction: High operational costs associated with manual cleaning of bar screens and de-ragging and trash removal in downstream process areas. Risk of sanitary sewer overflow (reportable discharges) if manual screens are unable to be cleaned in the event the site cannot be accessed.

Headworks



Findings: The existing screen is a galvanized metal enclosure with a manual screen inside of it. The Operator informed us this screen regularly overflows and any screenings bypass the screen and discharge directly into the basin. There is no direct connection from the overflow to the basin, so all screenings splash on the top of the walking surface and grating. The screening influent discharges into the head of the aeration basin and not directly into the RAS channel, not allowing for the RAS and screened influent to create mixed liquor. The discharge location of the screened influent is also offset from the RAS channel opening, not allowing for immediate mixing of the two.

Recommendations: Recommend increasing the size of the enclosure of the screenings box. Recommend modifying the route of the screened influent to discharge directly into the RAS channel. A new headworks with mechanical screen is recommended for longer term use.

AERATION BASINS



Process Area Description:

The aeration basins provide biological treatment of the wastewater to remove influent organic pollutants. A microbial community consumes organic pollutants as a food source along with oxygen thereby removing pollutants via assimilation (body mass), respiration (carbon dioxide escaping to atmosphere) or by changing a pollutant into a less toxic form (ammonia to nitrate). This WWTP recently completed a project that converted the aeration basins from a contact stabilization style of treatment to a conventional complete mix activated sludge process when the TPDES discharge permit had ammonia included as a monitoring limit for the WWTP.

Summary of Findings:

Improvements to this process area to convert the style of treatment were completed in 2020. No additional aeration basins were constructed for this facility, and the original contact stabilization and reaeration basins were used but process flow was diverted in a different flow pattern.

The TCEQ requires WWTPs with a permitted flow in excess of 400,000 gpd to have redundant basins, including two aeration basins. The current flow pattern of the aeration basin does not provide for two separate and

AERATION BASINS

independent aeration basins, and therefore does not meet the redundancy requirements of the TCEQ.

Summary of Recommendations: Convert the existing digester into an extension of Aeration Basin No. 2 and provide modifications to the RAS channel to discharge into the upstream side of the proposed aeration basin. Existing gates and wall openings will need to be covered to provide separate flow basins. This will provide you with the adequate redundancy of aeration basins, and will also provide you enough aeration capacity to treat the permitted flow with the current influent loadings.

Potential Impact of Inaction: The City will experience higher construction costs for all rehabilitation needs of Aeration Basin No. 1 because it will require bypass pumping and treatment interruption should the basin need to be removed from service. Aeration Basin No. 2 cannot receive flow without going through Aeration Basin No. 1. Increases in flow to this WWTP will also be better treated with the additional aeration volume.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



Aeration Basin



Findings: The aeration basins consist of one large basin that accepts screened influent and RAS to begin the treatment process. Halfway through the basin, a wall penetration allows for process fluid to enter into Aeration Basin No. 2, then they continue on their own flow path respectively to the Clarifier loading basin. This facility is a 0.8 MGD permitted facility, and TCEQ rules require the WWTP have two separate trains of flow to be able to isolate one basin as needed and still provide treatment through the other basin. Two trains are not required if the aeration equipment can be removed from the basin without removing the basin from service. This facility does not provide that, and Aeration Basin No. 2 cannot receive flow without alterations or the addition of a bypass system.



Findings: Multiple areas across the aeration basin showed signs of "burping" of air, indicating a break or leak in the aeration system underwater. A contractor was on site performing a rehabilitation to the existing fine bubble aeration system.

CLARIFIERS



Process Area Description:

The clarifiers separate solids from the liquid leaving the aeration basins. The solids consist of inorganic material (sand, grit) and organic material. The clarifier also captures floating material called scum. Solids at the bottom of clarifier get recycled to the re-aeration basin for continued treatment or wasted to be removed from the WWTP. Clear water going over the weir goes to the chlorine contact basin. The two clarifiers at this site are equipped with weir washing equipment to assist with the removal of algae and solids that stick to the weir and discharge trough.

Summary of Findings:

Clarifier No. 1 was originally built in 1984 but the entire clarifier drive, mechanism and weirs were replaced in the 2018 improvements project. Clarifier No. 2 was constructed in the 2018 project. The Operators on site informed us Clarifier No. 2 has not been in prolonged service since it was constructed. The Operators stated Clarifier No. 2 only received flow during peak flow periods, and during average flow periods all flow is conveyed to Clarifier No. 1.

Summary of Recommendations:

Identify the reason for flow imbalance between the two clarifiers. The issue could be something small like a blockage in the influent line to Clarifier No. 2 or a partially closed gate at the head of the influent line. Or it could be more significant like un-equal settings of the V-notch weirs or elevation of the setting of the V-notches. The V-notch weir setting for Clarifier No. 1 is set

CLARIFIERS

below the concrete launder trough and is likely allowing more flow to pass over the Clarifier 1 weirs in relation to Clarifier No. 2.

Potential Impact of Inaction:

Clarifier No. 2 will continue to not be used due to lack of consistent flow to the Clarifier and the facility will only be able to use one Clarifier at a time. The flows observed at the WWTP are not high enough for this to cause a treatment issue. Allowing for a Clarifier to sit unused in this manner will cause mechanical and electrical issues when the City does wish to put it in service for operation.

Clarifier No. 1



Findings: A scum box is installed at the influent line of the Clarifier, but there is no mechanism to remove the floating solids that accumulate inside the scum box.

Recommendations: Install a rake and crane to remove solids from the top of the scum box.



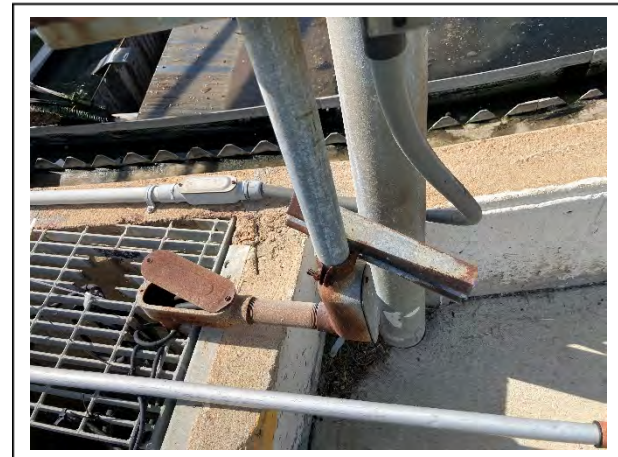
Findings: The V-notch weir around the clarifier trough perimeter are set with the V-notch below the top of concrete for the trough, possibly allowing greater flow than anticipated from this clarifier.

Recommendations: Confirm the V-notch installation for Clarifier No. 1 match the same elevation as Clarifier No. 2.



Findings: The control panel for the scum pit sump pump is aged, corroded and does not contain appropriate cable seals.

Recommendations: Replace the control panel and install conduit seals



Findings: The electrical cables are not secured properly and are exposed to damage.

Recommendations: Install cables and cable supports below the walkway grating.

Clarifier No. 2



Findings: The clarifier was not in service. The Operator indicated this Clarifier has not been operated since it was constructed. The Operator stated Clarifier No. 2 is only able to pass flow during peak flow periods, and during average daily flow conditions, water will not pass over the weirs of the clarifier.



Findings: The V-notchweirs around the perimeter of the clarifier trough do not appear level, and not all V-notches are set at the same level in comparison to the concrete clarifier trough. The V-notches are set different from Clarifier No. 1, with the V-notches of those clarifier below the concrete trough.



Findings: Soil settlement is observed underneath portions of the perimeter of the clarifier.

Recommendations: Excavate and back-fill the perimeter of the clarifier, and compact to an appropriate limit to ensure no soil settlement is observed.



Findings: The electrical conduit is corroded. One of the conduit fittings near the bridge entrance is damaged.

Recommendations: Wire brush the corroded conduit clean and apply a cold galvanized compound. Replace the broken conduit fitting.

Clarifier No. 2 (Continued)



Findings: The control panel conduits are not sealed.

Recommendations: Install conduit seals where conduits enter the panel.



Findings: The scum pump control panel has no nameplate or conduit seals installed.

Recommendations: Install a nameplate on the front of the panel and seal seven (7) conduits inside the panel.



Findings: The scum pump control panel conduit hub locknuts are corroded.

Recommendations: Replace the corroded conduit hub locknuts.

CHLORINE CONTACT, AND FLOW MEASUREMENT BASINS



Process Area Description:

The chlorine contact basin (CCB) is where the clarified water is disinfected and re-aerated to increase oxygen levels as needed before discharging into the receiving stream. The existing disinfection process utilizes chlorine gas to disinfect the water. This facility does not have dechlorination facilities.

Summary of Findings:

The CCB is made up of two trains, each with an open basin for the respective train that discharges over a long concrete wall. There is no baffling of each CCB train, and it is undetermined if the flow pattern of the water received adequate contact time or if it short-circuits through the basin.

The discharge flow from the WWTP is measured at the V-notch weir at the end of the CCB. Design requirements for a V-notch weir generally requires a length of 20 times the expected maximum expected head on the weir at peak flow. Record drawings show the maximum head to be 1.27 feet, which will require up to 25 feet of channel approach. Flow measurements may not be accurate under the current alignment.

The CCB is disinfected using chlorine gas conveyed through an induction mixer at the head of the CCB. There is one mixer, and it is a large piece of equipment and the Operator does not keep a spare on site.

CHLORINE CONTACT, AND FLOW MEASUREMENT BASINS

Summary of Recommendations: Provide baffle walls inside the CCB trains to ensure adequate contact time.

Provide adjustments to the flow measurement weir approach to meet TCEQ requirements.

This facility does not currently have dechlorination, but future permit amendments of regulatory requirements may dictate the installation of dechlorination.

When a NPW system is installed on site, it is recommended to install chlorine gas ejectors with the existing chlorinators to provide chlorine solution to the head of the CCB and remove the requirement of the induction mixer.

Potential Impact of Inaction: Incorrect flow measurements may be accounted for with improper weir approach. Increased flows may not receive adequate contact time due to lack of baffling.

Chlorine Contact Basin



Findings: The chlorine contact basin is equipped with a single induction gas mixer at the head of the chlorine contact basin. This is a large piece of equipment with a long replacement lead time, and the operations staff do not keep one on hand.

Recommendations: The City should consider switching their gas disinfection system to a V-notch chlorinator system.



Findings: The chlorine gas tubing from the gas containers to the induction mixer is not adequately supported, and is tied to the hand rail with a nylon strap.

Recommendations: Property attach the gas tubing to the wall and walking surface using appropriate adjustable supports.



Findings: The effluent flow indicating panel on the top of the CCB is no longer operational.

Recommendations: Remove the panel from the top of the basin.



Findings: The clear space upstream of the V-notch weir used for the WWTP flow measurement is not adequate to maintain accurate flow measurement. There is also a constriction of flow upstream of the V-notch weir that will impact flow measurement.

Recommendations: Significant modifications to the existing structure for the discharge V-notch weir will be required.

Chlorine Contact Basin (Continued)



Findings: Process piping for the small compressors used to provide aeration for each CCB train are not insulated.

Recommendations: Provide insulation to this PVC process piping to protect the pipe from UV degradation.



Findings: Old, unused electrical panels are installed against the wall of the chlorine contact basin.

Recommendations: Remove all unused panels from the side of the CCB.



Findings: There are no tags or labels on the chlorine induction pump disconnect. The end piece of the handle is missing, and the conduit is not supported.

Recommendations: Install tag and voltage warning labels on the disconnect. Install conduit supports. Replace the disconnect handle.



Findings: A conduit along the exterior of the chlorine contact basin structure is broken.

Recommendations: Replace the broken conduit.

CHEMICAL STORAGE CANOPY AND FEED BUILDING



- Process Area Description:** The disinfection system for the plant utilizes chlorine gas with a vacuum dosing system to disinfect wastewater. 150-lb chlorine cylinders are stored inside a CMU building with all of the chlorine dosing equipment, and an a partially enclosed outdoor canopy is in place where the facility used to house 1-ton chlorine gas cylinders.
- Summary of Findings:** The equipment is functioning and still has some useful life remaining. However, the chemical storage and feed equipment is situated in the floodplain is at risk of inundation during a flood event. The control building is not equipped with interior or exterior chlorine gas leak detection equipment.
- Summary of Recommendations:** Install a chlorine gas leak detection system with alarm.
- Potential Impact of Inaction:** Without improvements, the City will continue to manage a higher risk process area that could impacts environmental and public health and safety.

Chlorine Room



Findings: The building did not appear to have chlorine leak detection sensors inside or outside of the building.

Recommendations: Install chlorine leak detection equipment.



Findings: The eye-wash station handle leaks when opened.

Recommendations: Repair the handle for the eye-wash station.



Findings: The facility is not equipped with any automatic switchover for the gas cylinders.

Recommendations: Add switchover device when flows begin to increase to avoid potential interruptions in chlorination.



Findings: The Ventilation fan is installed low and exposed to chlorine gas corrosion. Ventilation supply fans should be mounted high to ensure adequate removal of gas that is heavier than air.

Recommendations: Install supply fan high, with exhaust louver low.

Chlorine Room (Continued)



Findings: The chlorine room ceiling light fixture not functional.

Recommendations: Troubleshoot and replace the bulb or repair the light circuit.

AEROBIC DIGESTERS



Process Area Description:

The aerobic digester processes and stabilizes solids and thickens sludge before being removed from the site. Excess solids are pulled from the RAS channel basin and “wasted” to the digester. Without wasting solids, the biological treatment in the aeration basins would become upset (imbalanced) and the clarifiers would have a difficult time settling solids. The WWTP operates with one digester, assumed in a single-stage mode with continuous-mode-feeding batch removal. Coarse bubble aeration diffusers are installed inside the basin to provide oxygen to assist with the sludge stabilization.

Summary of Findings:

Operator has limited options in wasting, transferring, and thickening sludge. The air lifts and valves that are available are in poor condition or have failed altogether. Currently there is no redundancy in the ability to waste solids from the RAS channel. There is currently an airlift in the RAS channel that pumps sludge from this channel into the digester. There is no direct transfer from the clarifiers.

AEROBIC DIGESTERS

Summary of Recommendations: Replace airlifts, install additional sludge wasting airlift; and install permanent decanting functionality. In the aeration basin section of the report it is recommended to convert the existing digester into aeration basin and provide true redundancy of basins. This will provide the opportunity to build two new aerobic digesters to provide multiple-stage digestion of all waste sludge prior to removal from the site.

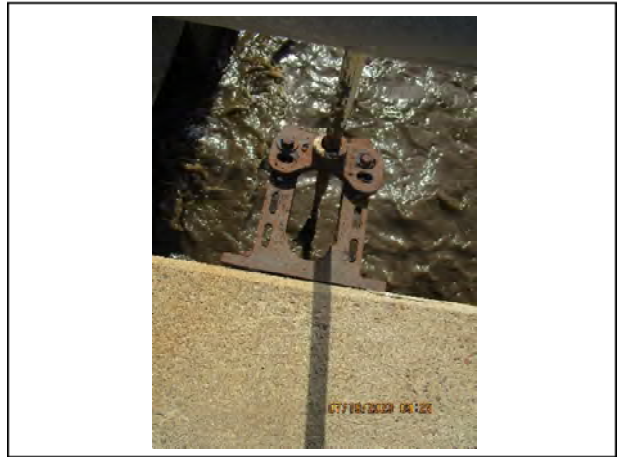
Potential Impact of Inaction: Higher operational costs due to sludge handling inefficiencies; lack of redundancy may impact ability to waste and process sludge. Sludge hauling costs may also be reduced through more efficient thickening and decanting processes.

Digester



Findings: The decant scum box around the telescoping decant valve is deteriorating, not providing adequate separation of solids from the decan water.

Recommendations: Replace the decant box boards the next time the digester is able to be taken out of service.



Findings: The drain valves for the digester basin are deteriorated, and the existing stems are not able to be operated without damage.

Recommendations: Replace digester drain valves.



Findings: There is no apparent sludge draw off line on site, nor do any record drawings indicate one was constructed.

Recommendations: Install a sludge draw-off line and connection to allow for better removal of digested sludge from the digester.

BLOWERS



Process Area Description:

Blowers provide air to support a variety of processes around the plant including air for mixing to keep solids in suspensions, air (oxygen) for biological treatment, and air to move water and sludge (airlift pumps). This facility is equipped with five (5) rotary lobe positive displacement blowers. All blowers are tied into a single discharge header and distributed to all process areas of the WWTP, except for the CCB. Blower Nos. 4 and 5 were installed in the 2018 improvements project. The City removed the air connection to the CCB in the past and has installed two small compressors to provide air to the CCB.

Summary of Findings:

Blower No. 1 is not operational, and the Operator is not using Blower No. 2 because oil and water continuously infiltrate the lobe casing of the blower. The Operators also informed us that Blower Nos. 1-3 cannot be operated at the same time as Blower Nos. 4 and 5 because air will flow backwards into Blower Nos. 4 and 5 if either of the other pumps are on. Blower Nos. 1-3 were constructed in 1983 with the original construction and are nearing the end of their anticipated useful life.

Summary of Recommendations:

The City should repair Blower Nos. 1 and 2 to ensure that the facility has adequate aeration capacity for the WWTP. Because the City cannot operate Blower Nos. 4 and 5 at the same time as Blower Nos. 1 -3, should one of the newer blowers fail the City will only have one blower operational. The City should also install new check valves on the discharge piping of Blowers No. 4 and 5. When the new process basins are constructed, it is recommended for

BLOWERS

the City to provide new multi-stage centrifugal blowers for the aeration basins. The City can salvage the existing Blower Nos. 4 and 5 and use them for operation with the new digester basins.

Potential Impact of Inaction:

Insufficient air supply due to blower failure can impact treatment processes. Excessive electrical costs can be observed if more blowers are operating than required.

Blowers



Findings: The Operator informed us Blowers No. 1 and 2 were not in operation. Blower No. 1 was not able to be operated, and Blower No. 2 continuously had water and oil within the blower housing.

Recommendations: Repair Blower Nos. 1 and 2 to ensure they are operational.



Findings: The Operator informed us Blower Nos. 4 and 5 could not be operated when any of the Blower Nos. 1-3 were operating at the same time. The Operator stated air would be discharged backwards through Blower Nos. 4 and 5 piping, into the blowers, when operated at the same time as the other three. The Operator stated they operate the facility using Blower Nos. 4 and 5 as primary, but cannot use them when any of the other blowers are operating.

Recommendations: Install new check valves on Blowers No. 4 and 5.



Findings: Blower Nos. 2 - 5 are not tagged.

Recommendations: Apply unit numbers to blowers 2 through 5



Findings: Long runs of flexible conduit are not supported within the blower building.

Recommendations: Install NEC compliant conduit supports.

Blowers (Continued)



Findings: The junction box cover for Blower No.1 is not installed.

Recommendations: Install covers on the blower junction box.



Findings: The cover on the Blower No.1 motor terminal box was not included.

Recommendations: Install covers on the blower motor terminal box.

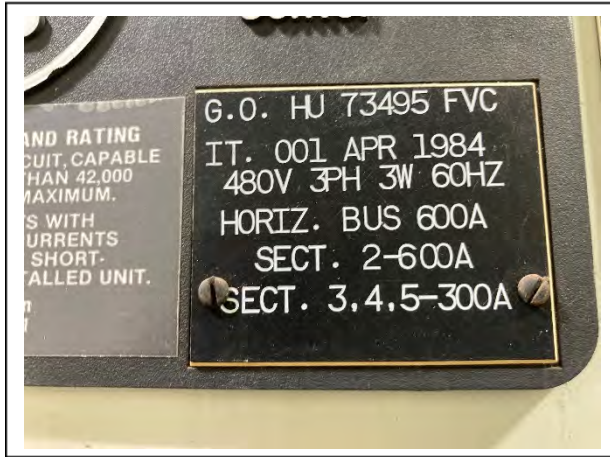
OPERATIONS AND MCC BUILDING & SITE ELECTRICAL



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

- Process Area Description:** The motor control center (MCC) is the brain of the electrical system, distributes power to all the electrical equipment around the plant, and controls operations of all equipment.
- Summary of Findings:** Portions of the existing MCC are over thirty-nine years old and has reached the end of its anticipated useful life. A new section of MCC was constructed near the existing MCC in the same room in 2019 as a part of the conversion to conventional complete mix activated sludge process. The overall site electrical system is almost forty years old and reached the end of its useful.
- Summary of Recommendations:** Construct a new MCC and relocate site rewiring including duct bank, pull boxes, conduit, and wire, and basin lighting. This site is in the 100-year floodplain so special construction provisions will be required for construction of a new buildings and electrical equipment.
- Potential Impact of Inaction:** There is a high risk of MCC failure due to aging components. Replacement parts are becoming increasingly more difficult to source leading to delays in MCC repairs required to keep the plant up and running.

Control Building/MCC



Findings: The older sections of MCC are 39 years old and past its anticipated useful life. Indoor rated MCCs are generally anticipated to have a service life of 30-years.

Recommendations: Plan to replace the MCC.



Findings: The Autosensory Panel has three non-functioning indication lamps.

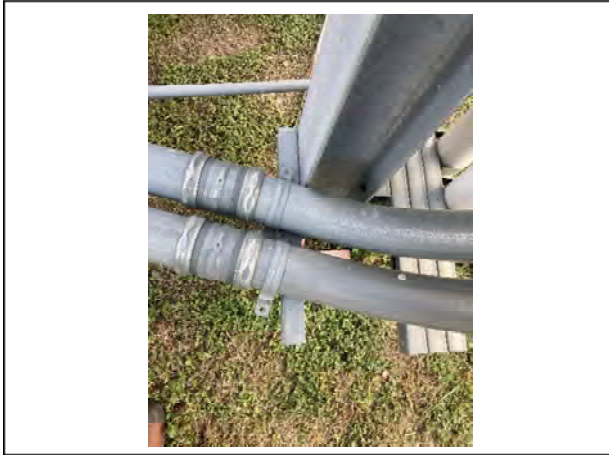
Recommendations: Replace the indication lamps for Blower No.1 Failure; Lift Pump 2 Failure and Scum Pump Failure.



Findings: MCC has two burned out indication lamps.

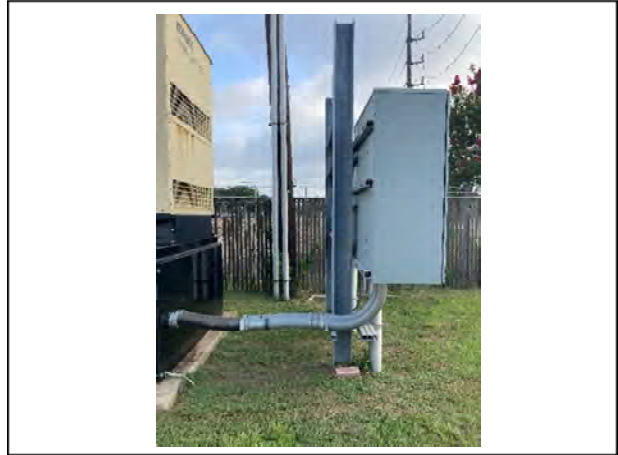
Recommendations: Replace the indication lamps for Scum Pump P2 and Clarifier No.2.

Generator



Findings: The power conduits for the Generator are not secured to the support.

Recommendations: Rotate the unistrut and install unistrut straps.



Findings: The Generator power conduits are not supported at the Generator.

Recommendations: Install conduits support at generator.



Findings: No Handrail is installed on the Generator access stairs.

Recommendations: Install handrails on the stairway.



Findings: The insulation on the interior of the generator enclosure is not attached to the roof.

Recommendations: Reattach the insulation on interior enclosure roof.

NON-POTABLE WATER



Process Area Description:

Non-Potable Water (NPW) is commonly used for various plant processes including disinfection, washing down equipment and structures, and equipment spray systems. Using NPW is advantageous because it is already on site, and it eliminates the need to use treated water that is more expensive.

Summary of Findings:

The WWTP does not have a NPW system. This site takes treated potable water from the water supply system for use in all areas of the WWTP.

Summary of Recommendations:

Construct a NPW station to provide service to all of the existing and future NPW demands.

Potential Impact of Inaction:

The City will be using expensive potable water for process water that can be satisfied using and on-site source.

ATTACHMENT 2
FLOODPLAIN MAP

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The community map repository should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where **Base Flood Elevations (BFEs)** and/or **floodways** have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations table in the Flood Insurance Study Report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations table should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the **floodways** were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by **flood control structures**. Refer to Section 2.4 "Flood Protection Structures" of the Flood Insurance Study report for information on flood control structures in the jurisdiction.

The **projection** used in the preparation of this map was Universal Transverse Mercator, (UTM) Zone 15. The **horizontal datum** was NAD83, GRS80 spheroid. Differences in datum, spheroid, projection or UTM zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at <http://www.ngs.noaa.gov> or contact the National Geodetic Survey at the following address:

NGS Information Services
NOAA, NINGS12
National Geodetic Survey
SSAC-3, #9202
1315 East-West Highway
Silver Spring, Maryland 20910-3282
(301) 713-3242

To obtain current elevation, description, and/or location information for **bench marks** shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (301) 713-3242, or visit their website at <http://www.ngs.noaa.gov/>.

Base map information shown on this FIRM was provided in digital format by the Harris Galveston Area Council and was revised and enhanced by Harris County.

This map reflects more detailed and up-to-date **stream channel configurations** than those shown on the previous FIRM for this jurisdiction. The floodplains and floodways that were transferred from the previous FIRM may have been adjusted to conform to these new stream channel configurations. As a result, the Flood Profiles and Floodway Data tables in the Flood Insurance Study report (which contains authoritative hydraulic data) may reflect stream channel distances that differ from what is shown on this map.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed **Map Index** for an overview map of the county showing the layout of map panels, community map repository addresses, and a listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

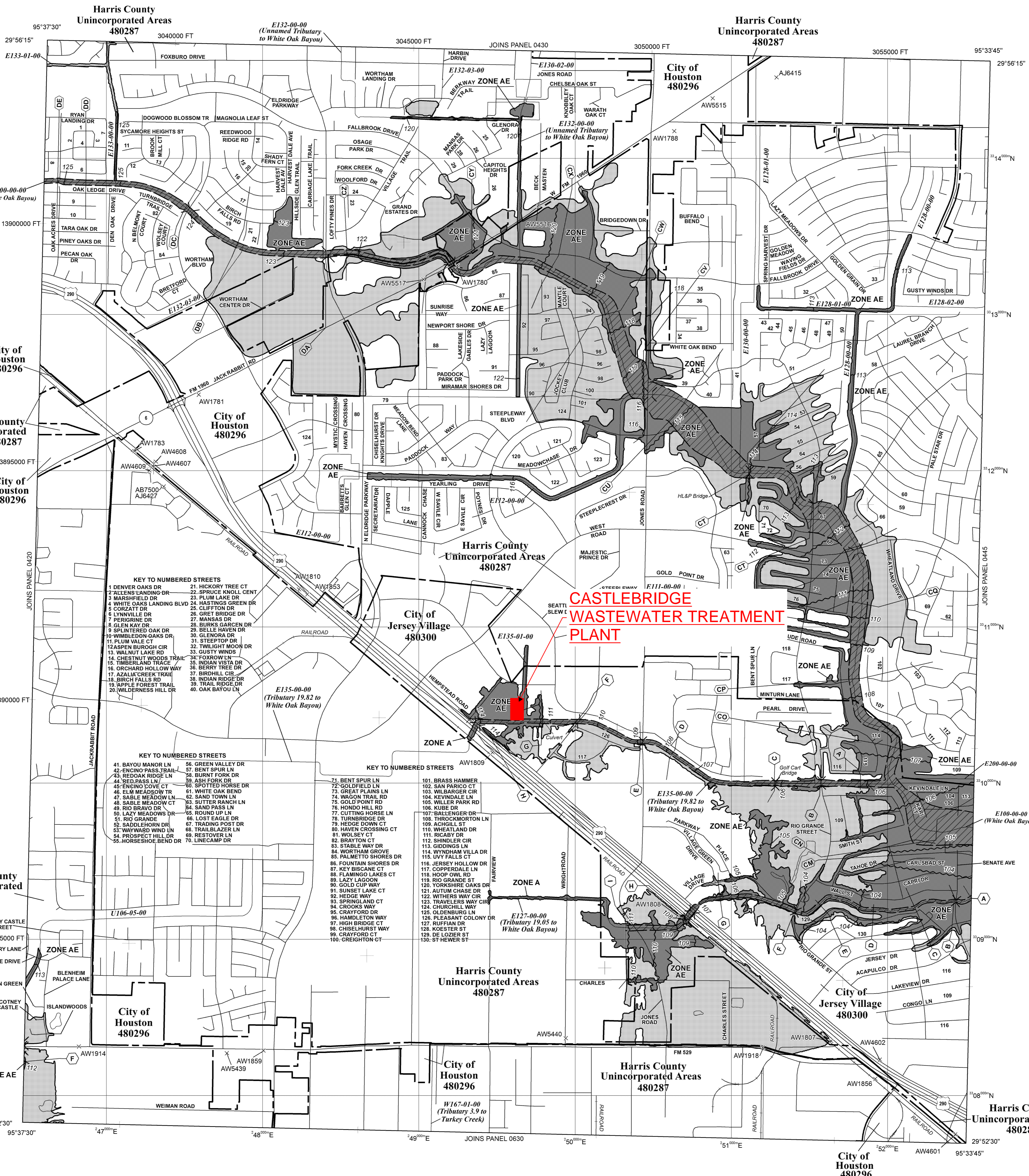
Contact the **FEMA Map Information eXchange** at 1-877-336-2627 for information on available products associated with this FIRM. Available products may include previously issued Letters of Map Change, a Flood Insurance Study report, and/or digital versions of this map. The FEMA Map Information eXchange may also be reached by Fax at 1-800-358-9620 and their website at <http://www.msc.fema.gov/>.

If you have **questions about this map** or questions concerning the National Flood Insurance Program in general, please call 1-877-FEMA MAP (1-877-336-2627) or visit the FEMA website at <http://www.fema.gov/national-flood-insurance-program>.

Vertical Datum Adjustment due to subsidence is the 2001 adjustment.

Benchmarks shown on this map were provided by either Harris County or the National Geodetic Survey. To obtain elevation, description, and location information for benchmarks provided by Harris County, please contact the Permits Office of the Public Infrastructure Department at (713) 956-300 or visit their website at <http://www.eng.hctx.net/permits>. For information regarding the benchmarks provided by the National Geodetic Survey, please see note above.

Some bridges and other structures shown on the detailed studied streams are not labeled. See corresponding flood profile for appropriate name.



KEY TO NUMBERED STREETS

1 DENVER OAKS DR	21 HICKORY TREE CT
2 ALLENS LANDING DR	22 SPRUCE KNOLL CENT
3 MARSHFIELD DR	23 PLUM LAKE DR
4 WHITE OAKS LANDING BLVD	24 HASTINGS GREEN DR
5 CORNETT DR	25 CLETON DR
6 LYNNVILLE DR	26 GREY BRIDGE DR
7 PERSIMMON DR	27 MANSARD DR
8 GLEN KAY DR	28 BURKS GARDEN DR
9 SPLINTERED OAK DR	29 BELLE HAVEN DR
10 WIMBLEDON OAKS DR	30 GLENORA DR
11 PLUM VALE CT	31 STEEPTOP DR
12 ASPEN BURROGH CIR	32 TWILIGHT MOON DR
13 WALNUT LAKE RD	33 GUSTY WINDS
14 CHESTNUT WOODS TRAIL	34 FOURWAY LN
15 TIMBERLAND LANE	35 INDIAN VISTA DR
16 ORCHARD HOLLOW WAY	36 BERRY TREE DR
17 AZALEA CREEK TRAIL	37 BRIDGILL CIR
18 BIRCH FALLS RD	38 INDIAN RIDGE DR
19 APPLE FOREST TRAIL	39 TRAIL RIDGE DR
20 WILDERNESS HILL DR	40 OAK BAYOU LN

KEY TO NUMBERED STREETS

41 BAYOU MANOR LN	56 GREEN VALLEY DR	71 BENT SPUR LN
42 ENCINO PASS TRAIL	57 BENT SPUR LN	72 GOLDFIELD LN
43 RED OAK RIDGE LN	58 BURNT FORK DR	73 GREAT PLAINS LN
44 RED PASS LN	59 ASH FORK DR	74 WAGON TRAIL RD
45 ENCLINO COVE CT	60 SPOTTED HORSE DR	75 GOLD POINT RD
46 ELM MEADOWS TR	61 WHITE OAK BEND	76 HONDO HILL RD
47 SABLE MEADOW LN	62 SAND TOWN LN	77 CUTTING HORSE LN
48 SABLE MEADOW CT	63 SUTTER RANCH LN	78 TURNBRIDGE DR
49 RIO BRAVO DR	64 SAND PASS LN	79 HEDGE DOWN CT
50 LAZY MEADOWS DR	65 ROUND UP LN	80 HAVEN CROSSING CT
51 RIO GRANDE	66 LOST EAGLE DR	81 WYNDHAM VILLA DR
52 SADDLESHORN DR	67 TRADING POST DR	82 BRAYTON CT
53 WAYWARD WIND LN	68 TRAILBLAZER LN	83 STABLE WAY DR
54 PROSPECT HILL DR	69 RESTOVER LN	84 WORTHAM GROVE
55 HORSESHOE BEND DR	70 LINCAMP DR	85 PALMETTO SHORES DR
		86 FOUNTAIN SHORES DR
		87 KEY BISCAYNE CT
		88 FLAMING LAKES CT
		89 LAZY LAGOON
		90 GOLD CUP WAY
		91 SUNSET LAKE CT
		92 HEDGE WAY
		93 SPRINGLAND CT
		94 CROOKS WAY
		95 CRAWFORD DR
		96 HAMILTON WAY
		97 HIGH BRIDGE CT
		98 CHSELHURST WAY
		99 CRAWFORD CT
		100 CREIGHTON CT

CASTLEBRIDGE WASTEWATER TREATMENT PLANT

LEGEND

SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD

The 1% annual flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

ZONE A
No Base Flood Elevations determined.

ZONE AE
Base Flood Elevations determined.

ZONE AH
Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.

ZONE AO
Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.

ZONE AR
Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently decertified. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.

ZONE A99
Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.

ZONE V
Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.

ZONE VE
Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

OTHER FLOOD AREAS

ZONE X
Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

OTHER AREAS

ZONE X
Areas determined to be outside the 0.2% annual chance floodplain.

ZONE D
Areas in which flood hazards are undetermined, but possible.

Boundary dividing Special Flood Hazard Area Zones and boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.

Base Flood Elevation line and value; elevation in feet*

Base Flood Elevation value where uniform within zone; elevation in feet*

Cross section line

Transsect line

Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere

1000-meter Universal Transverse Mercator grid values, zone 15N

600000 FT
5000-foot grid values: Texas State Plane coordinate system, South Central zone (FIPSZONE 4204), Lambert Conformal Conic projection

DX5510 x
Bench mark (see explanation in Notes to Users section of this FIRM panel)

M1.5
River Mile

MAP REPOSITORY
Refer to listing of Map Repositories on Map Index

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
September 28, 1990

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

SEPTEMBER 30, 1992
NOVEMBER 6, 1996
APRIL 20, 2004
JUNE 18, 2007
OCTOBER 18, 2013
JUNE 9, 2014
NOVEMBER 15, 2019

FOR REASON OF REVISION
SEE NOTICE TO FLOOD INSURANCE USERS IN THE FIS REPORT

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your Insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 1000'

500 0 1000 2000 FEET
300 0 300 600 METERS

NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0440N

FIRM FLOOD INSURANCE RATE MAP

HARRIS COUNTY, TEXAS AND INCORPORATED AREAS

PANEL 440 OF 1150
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
HARRIS COUNTY	480287	0440	N
HARRIS COUNTY	480296	0440	N
JERSEY VILLAGE, CITY OF	480300	0440	N

Notice to User: The **Map Number** shown below should be used when placing map orders; the **Community Number** shown above should be used on insurance applications for the subject community.

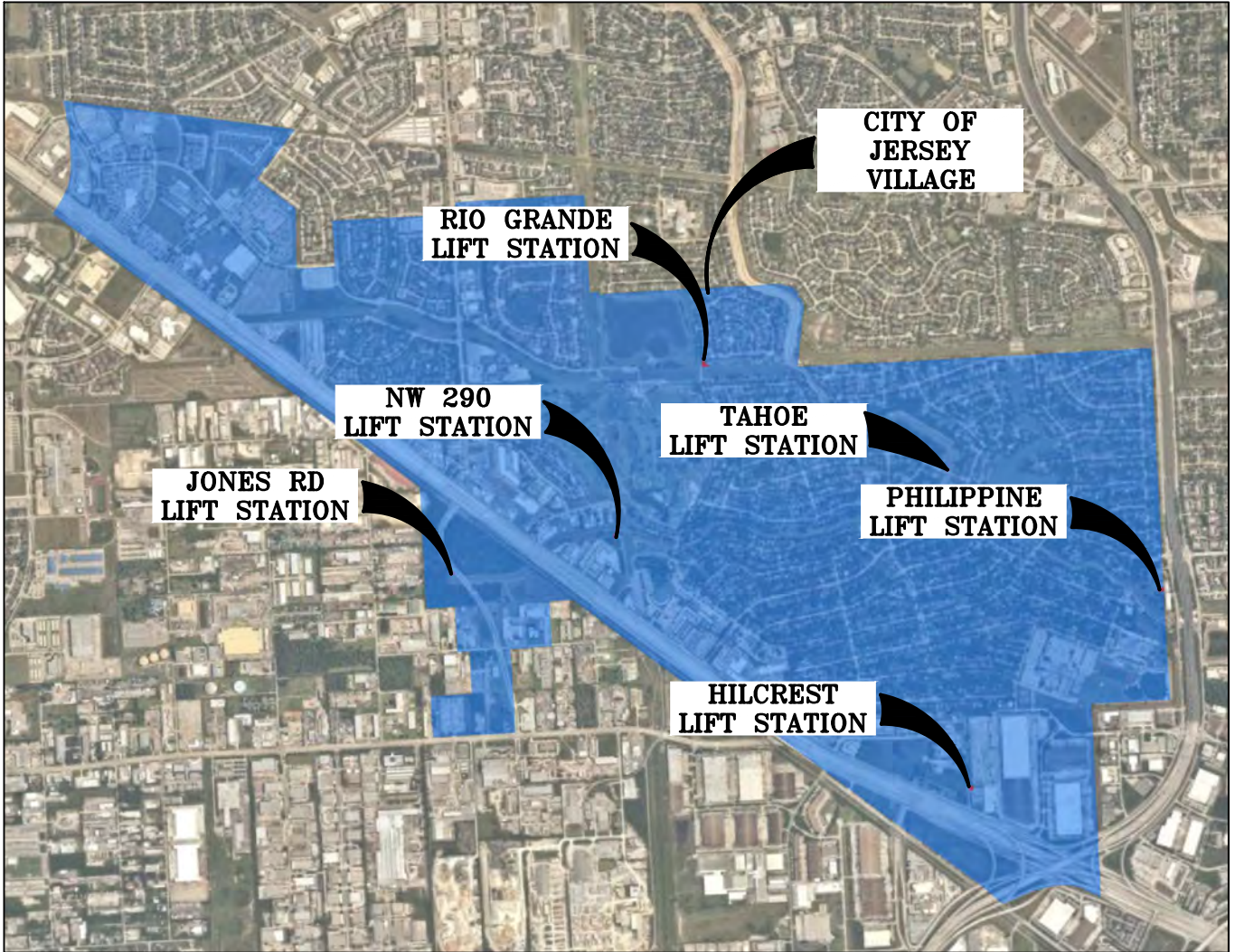
MAP NUMBER 48201C0440N

MAP REVISED NOVEMBER 15, 2019

Federal Emergency Management Agency

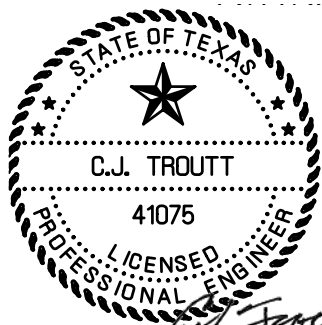
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

INSPECTION REPORT
OF
LIFT STATIONS
FOR
CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

For Electrical:



C.J. Trout
3/1/2024

K. Grady Turner, III

3/1/2024

For Civil:



MARCH 2024
Quiddity Job No. 05440-0013-01



QUIDDITY

Texas Board of Professional Engineers and Land Surveyors Reg. No. F-23290
6330 West Loop South, Suite 150 • Bellaire, TX 77401 • 713.777.5337



March 1, 2024

Robert Basford
City of Jersey Village
2727 Allen Parkway, Suite 1100
Houston, Texas 77019

Re: City of Jersey Village
Lift Station Inspections

Dear Mr. Basford:

As authorized by the City of Jersey Village (the City), Quiddity Engineering, LLC (Quiddity) performed a mechanical and electrical inspection for the Jones Road, 290 NW, Hillcrest, Rio Grande, Philippine, and Tahoe Lift Stations on July 27, 2023.

The scope of the inspection included a visual inspection of the current site conditions to provide recommendations for rehabilitation and improvements associated with present facility operation and maintenance. The mechanical inspection was completed by K. Grady Turner III, PE (Quiddity) and Chase Jinks, EIT (Quiddity) and the electrical inspection was completed by Joe Logue (Quiddity).

Recommendations for improvements have been summarized in the report, and all major and minor improvements will be in a Capital Improvements Plan (CIP). The CIP will detail the anticipated costs of major projects and when it is recommended to be completed.

Quiddity recommends setting up workshops with the City to discuss the proposed improvements and determine a viable course of action to complete the proposed improvements.

Sincerely,

C.J. Troutt, PE
(Electrical Inspection)

Sincerely,

K. Grady Turner III, PE
(Mechanical Inspection)

KGT/cah

K:\05440\05440-0013-01 CIP & Impact Fee Study\2 Design Phase\Reports\Inspections\Lift Stations\03_Report\02_Cover Letter\02_Cover Letter.docx

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

CITY OF JERSEY VILLAGE

JONES RD. LIFT STATION INSPECTION

8100 JONES ROAD
JERSEY VILLAGE, TEXAS 77040
JULY 27, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01



Overall Site



Findings: The 3-strand barb wire is disconnected from the fence on the south side of the site.

Recommendations: Replace the 3-strand barb wire along the south side of the site.



Findings: There are shrubs and trees growing through the fence and inside the site.

Recommendations: Trim and cut trees and shrubs as necessary to keep the site clean and free of obstructions.



Findings: The bollards outside the fence are leaning and the protective coating is failing.

Recommendations: Realign and recoat the bollards outside the fence.



Findings: The site access drive is short and can barely fit an operations truck. The Operator parks on the median of the busy road, and vehicles are passing by with high velocity.

Recommendations: The City should look into expanding the access drive area and potentially create a larger parking area near the lift station for operations vehicles.

Overall Site (Continued)



Findings: The main electrical service does not include any safety grounding or bonding to the system ground.

Recommendations: Install safety grounds and a ground loop.



Findings: The floodlight lamp is not functional.

Recommendations: Replace the floodlight lamp.

Wet Well



Findings: The pump electrical cables are not vertically supported.

Recommendations: Install 316 stainless steel Kellums' Grips on all wet well cables.



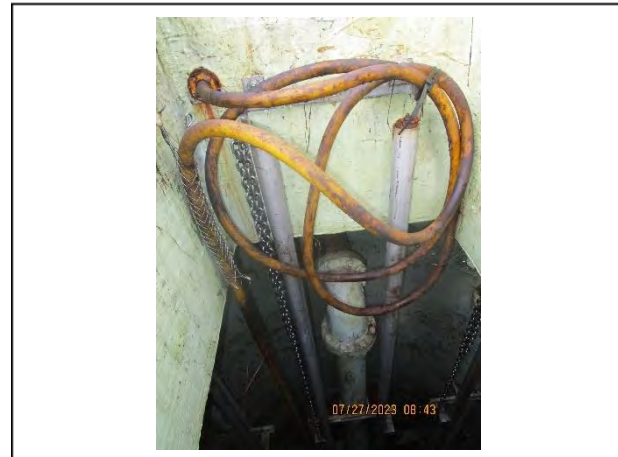
Findings: The protective coating on the riser piping is deteriorating.

Recommendations: Blast and recoat riser piping.



Findings: The wall collar is corroding.

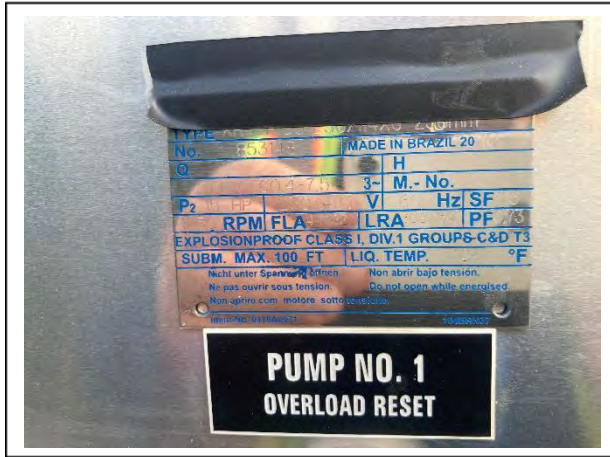
Recommendations: Blast and recoat wall collar.



Findings: The guiderail holder is corroding.

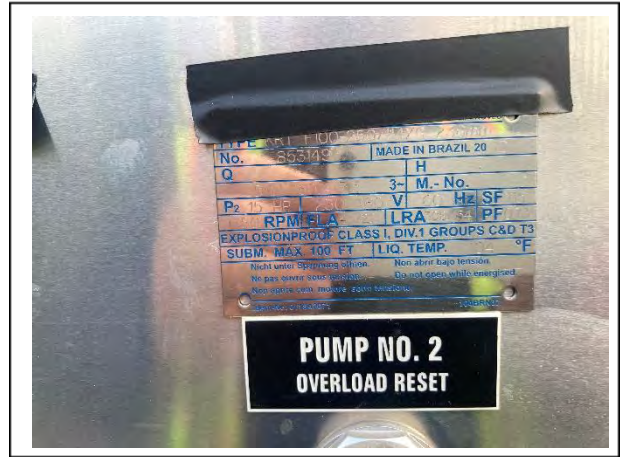
Recommendations: Replace guiderail holder(s).

Top Slab



Findings: The Pump No.1 nameplate is taped to the panel.

Recommendations: Attach the nameplate with 316 SS Hardware



Findings: The Pump No.2 nameplate taped to the panel.

Recommendations: Attach the nameplate with 316 SS Hardware



Findings: Conduits entering the control panel are not sealed.

Recommendations: Install duct seal in all conduit hubs.



Findings: The transformer case is corroding and there is no electrical voltage warning label.

Recommendations: Brush clean the transformer case and apply touch up coating. Install the appropriate warning labels.

Top Slab (Continued)



Findings: The wet well vent penetration through the concrete has a small void at the top slab.

Recommendations: Add sealant around wet well vent concrete penetration.

CITY OF JERSEY VILLAGE

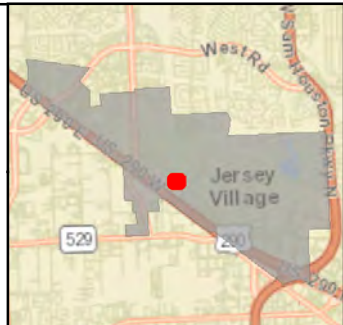
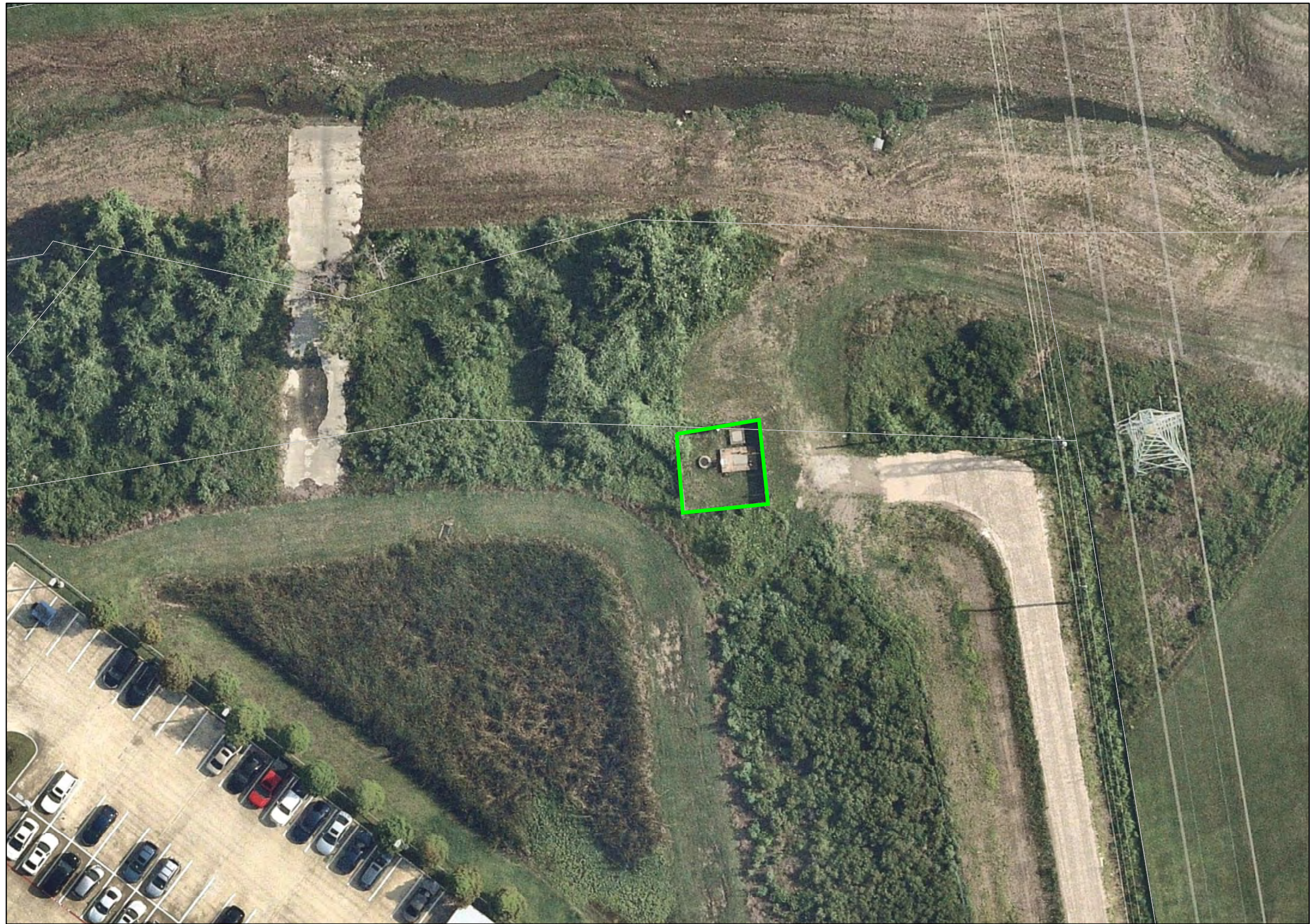
290 NW LIFT STATION INSPECTION

9900 NORTHWEST FREEWAY
JERSEY VILLAGE, TEXAS 77092
JULY 27, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01



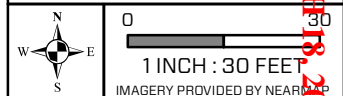


VICINITY MAP
1 INCH = 2 MILES

LEGEND
 □ HCAD Parcels
 ■ 290 NW Lift Station

290 NW LS
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024
 Project Number: 05-440-000-290-NW-DAT7.mxd Date: 10/16/2023 User Name: adam

Overall Site



Findings: There are shrubs and trees growing through the fence.

Recommendations: Trim and cut trees and shrubs as necessary to keep the site clean and free of obstructions.



Findings: The 3-strand barb wire is loose on the fence.

Recommendations: Replace the 3-strand barb wire along the fence.



Findings: The utility service pole with the meter is leaning.

Recommendations: Contact the electrical utility provider to remediate.



Findings: The electrical service disconnect enclosure is corroding and the labels are not legible.

Recommendations: Clean and apply a new protective coating and apply new labels.

Overall Site (Continued)



Findings: The main utility service is grounded but does not include a ground loop.

Recommendations: Install a ground loop.

Influent Manhole



Findings: The manhole appears to have no protective coating.

Recommendations: Apply protective coating on manhole wall.

Wet Well



Findings: The wet well protective coating is beginning to deteriorate.

Recommendations: Repair and coat the interior of the wet well.



Findings: The access hatch over the wet well lacks fall protection.

Recommendations: Install a rigid fall protection system.



Findings: The top slab penetration piping for the air release valve is delaminating.

Recommendations: Replace the corroded air release valve riser piping.



Findings: The fittings and wall coupling of the riser piping is corroding.

Recommendations: Blast and recoat fittings and wall couplings on riser piping.

Wet Well (Continued)



Findings: The pump electrical cables do not have any vertical supports.

Recommendations: Install 316 stainless steel Kellums' Grips on all wet well cables.

Valve Vault



Findings: There appears to be infiltration through the wall penetrations.

Recommendations: Add sealant around wall penetrations.



Findings: The protective coating for the discharge piping is failing.

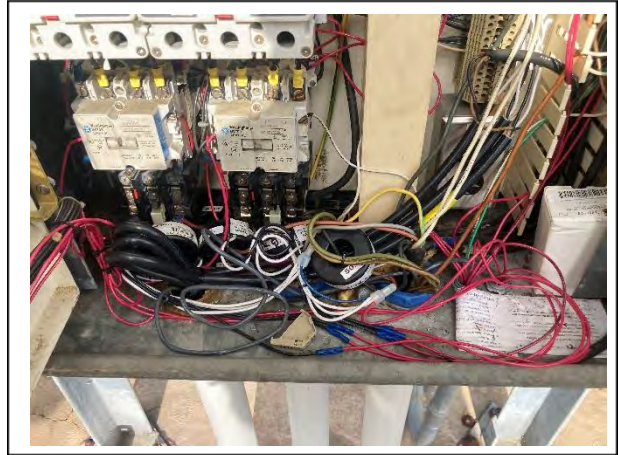
Recommendations: Apply a new protective coating on the discharge piping.

Top Slab



Findings: The control panel is missing a nameplate and voltage warning label.

Recommendations: Install a nameplate and voltage warning label.



Findings: No conduit seals are installed in the control panel.

Recommendations: Install duct seal in all conduit hubs.



Findings: The pump H-O-A selector switches do not include nameplates.

Recommendations: Install nameplates on the pump selector switches.



Findings: There is no vent installed for the wet well. An air release valve is installed, but does not provide adequate venting.

Recommendations: Install a new flanged vent with penetration through the existing top slab.

CITY OF JERSEY VILLAGE

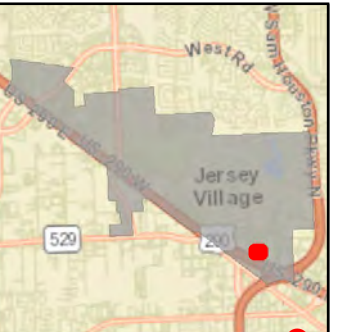
HILCREST LIFT STATION INSPECTION

7302 HILCREST
JERSEY VILLAGE, TEXAS 77040
JULY 27, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01





VICINITY MAP
1 INCH = 2 MILES

- LEGEND
- HCAD Parcels
 - Hillcrest Lift Station

Hilcrest LS
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024
Project Number: 05440-0019-01.005
Date: 10/19/2023
User Name: a.ran

Overall Site



Findings: Portions of the sites concrete foundation adjacent to the wet well slab has buckled and the ground has settled. There is a large void underneath a large portion of the existing concrete slab. There is exposed rebar at the sites concrete foundation.

Recommendations: Remove the existing concrete slab, backfill the settled areas, and install a new concrete slab adjacent to the wet well. The City should perform a dye test on the solid around the lift station and influent manhole to determine if there are any openings from the wet well or sanitary sewer system causing this loss of soil.



Findings: The overhead electrical service line cables are covered with vegetation.

Recommendations: Cut away all vegetation growth from the existing overhead electric lines.



Findings: The conduit and supports for the incoming electrical service are corroded.

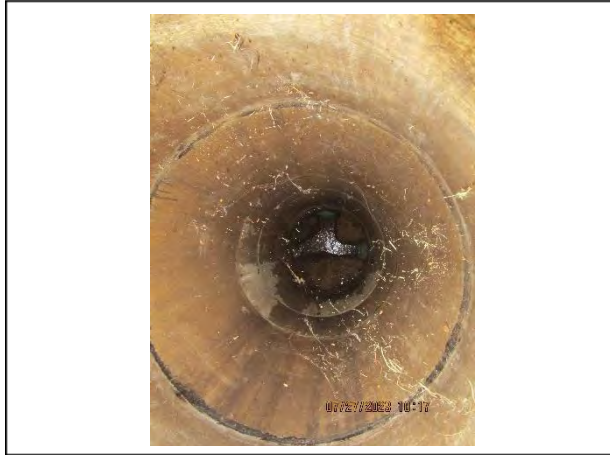
Recommendations: Brush clean and coat the conduit with cold galvanized application. Replace the corroded supports and hardware with 316 stainless steel straps and hardware.



Findings: The service disconnect switch enclosure is corroding. No nameplates or voltage warning labels are installed.

Recommendations: Contact the electrical service provider to inquire about replacement of the disconnect switch. Install nameplate and voltage warning label.

Influent Manhole



Findings: There appears to be water infiltration in the joints of the influent manhole.

Recommendations: Repair leaks in the manhole walls.



Findings: The grout around the influent manhole cover is broken and is chipping away from the rim.

Recommendations: Remove the existing grout and regROUT the manhole rim.

Wet Well



Findings: The surfaces in the wet well is deteriorating with the lower half of the wet well showing delamination and concrete deterioration.

Recommendations: Repair and coat the interior of the wet well.



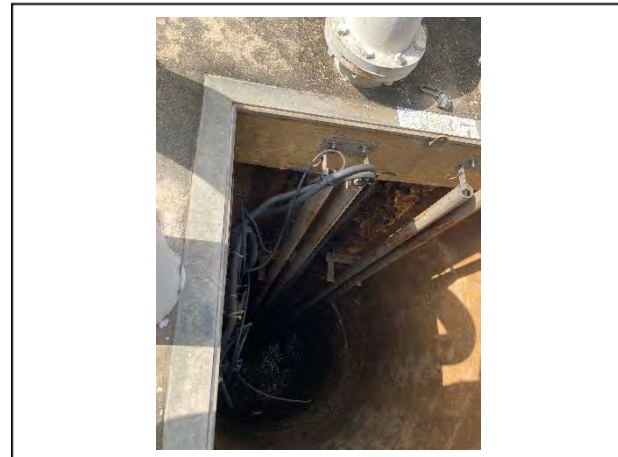
Findings: The protective coating system on the riser piping has failed and the metal is delaminating. This riser piping has significantly deteriorated and needs to be addressed promptly.

Recommendations: Replace the riser piping in the wet well and apply protective coating.



Findings: The access hatch over wet well lacks fall protection.

Recommendations: Install rigid fall protection.



Findings: The pump electrical cables do not have any vertical supports.

Recommendations: Install 316 stainless steel Kellums' Grips on all wet well cables.

Discharge Piping (Above Ground Piping)



Findings: There is areas of corrosion and protective coating failure on the above ground piping.

Recommendations: Touch-up coat aboveground piping and valves



Findings: Some of the above ground piping supports are not adequately supporting the piping.

Recommendations: The steel pipe supports needs to be adjusted to the appropriate height to support the aboveground piping.

Top Slab



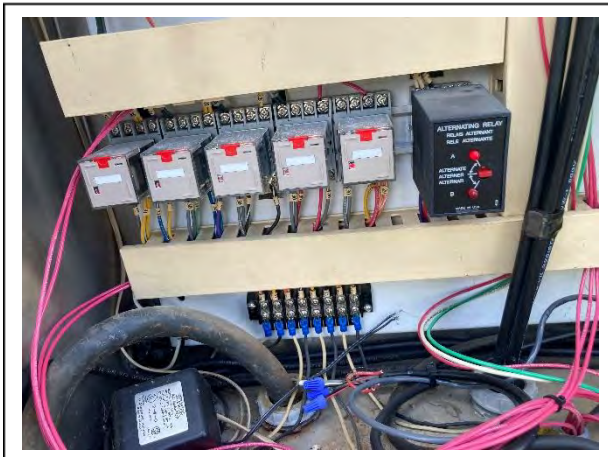
Findings: The control panel and supports are leaning likely caused from the soil settlement below.

Recommendations: Monitor for future settlement of support and correct the leaning of the panel with the repair work on the slab.



Findings: No nameplate or voltage warning labels are installed on the control panel.

Recommendations: Install nameplates and voltage warning labels.



Findings: The control panel is not equipped with conduit seals.

Recommendations: Install duct seal in all conduit hubs in the control panel.

CITY OF JERSEY VILLAGE

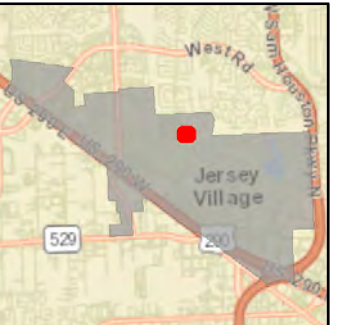
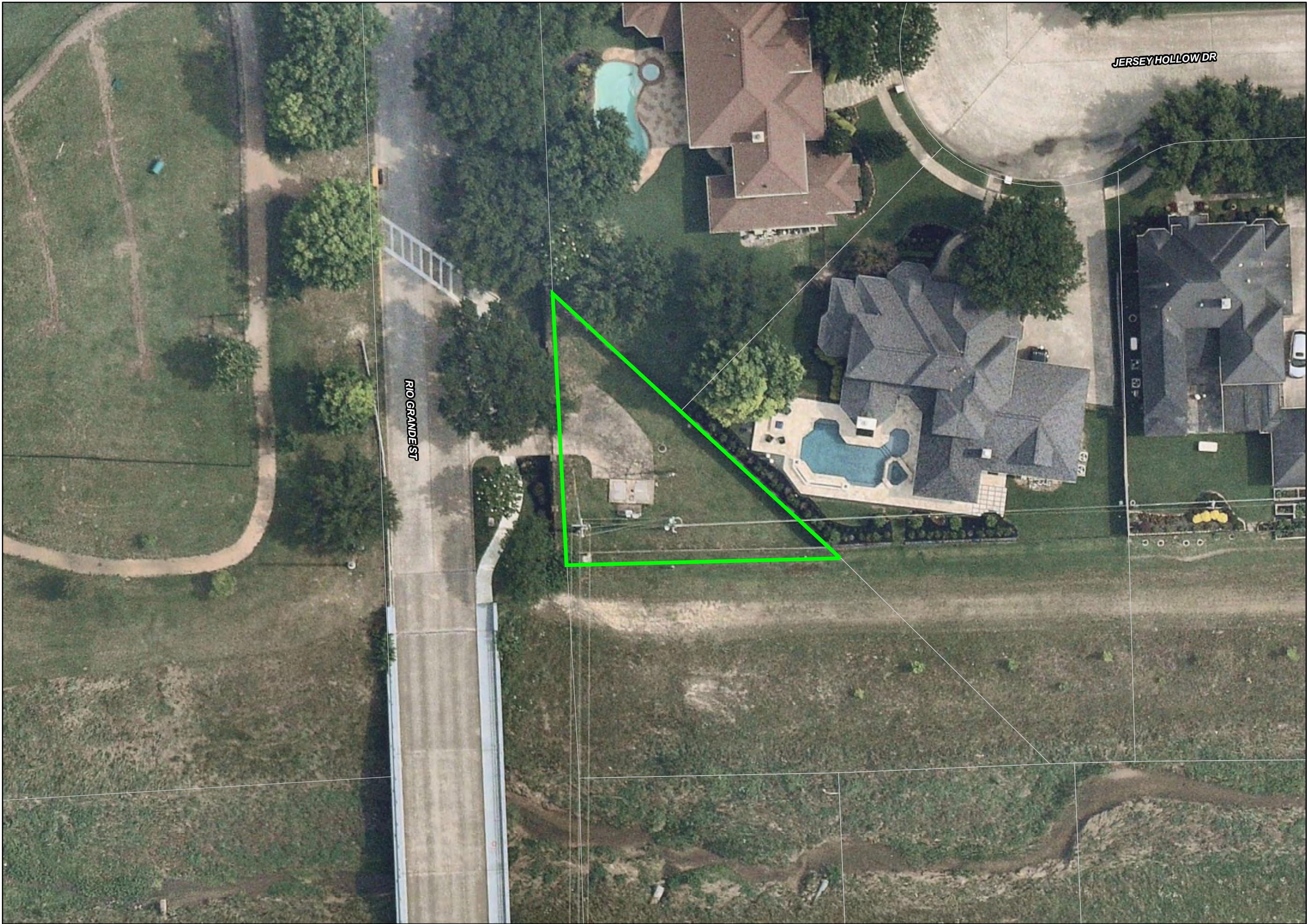
RIO GRANDE LIFT STATION INSPECTION

8302 RIO GRANDE
JERSEY VILLAGE, TEXAS 77040
JULY 27, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01





VICINITY MAP
1 INCH = 2 MILES

- LEGEND
- HCAD Parcels
 - Rio Grande Lift Station

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Rio Grande LS
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



IMAGERY PROVIDED BY NEARMAP

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QUIDDITY
Texas Board of Professional Engineers Registration No. F-23290

Overall Site



Findings: The electrical service pole is leaning.

Recommendations: Contact the electrical service provider to align the pole to vertical and install a guy wire if necessary.



Findings: The service disconnect switch enclosure is corroding. No nameplates or voltage warning labels are installed. The end of the handle is missing.

Recommendations: Contact the electrical service provider to inquire about replacement of the disconnect switch. Install nameplate and voltage warning label.



Findings: The service rack ground wire is not protected.

Recommendations: Install PVC conduit and supports to protect the ground wire.



Findings: The existing transfer switch and panel is corroded. There is no receptacle installed for a generator.

Recommendations: Replace the transfer switch with a NEMA 4X enclosure Manual Transfer Switch and Generator Receptacle, and install a nameplate and voltage warning label.

Overall Site (Continued)



Findings: The seal-tite conduits to the SCADA panel are broken and corroded.

Recommendations: Replace the seal-tite conduits and connectors.

Influent Manhole



Findings: There is no protective coating in the interior of the manhole.

Recommendations: Apply protective coating to the interior of the manhole.



Findings: The wet well levels were operating at levels that surcharged the influent sanitary sewer flowline. This cause a surcharge in the system to a point above the crown of the sanitary sewer line.

Recommendations: Operate the wet well at levels that will not surcharge the sanitary sewer system, if applicable.

Wet Well



Findings: There appears to be no protective coating in the interior of the wet well and there are places on the inside wall where aggregate is exposed.

Recommendations: Repair and apply protective coating to the interior of the manhole.



Findings: Access hatch over wet well lacks fall protection.

Recommendations: Install rigid fall protection.



Findings: The pump electrical cables do not have any vertical supports.

Recommendations: Install 316 stainless steel Kellums' Grips on all wet well cables.



Findings: The structural pipe supports are corroding.

Recommendations: Replace the structural pipe supports during the next major project.

Wet Well (Continued)



Findings: The guide rail assembly supports at the top of the rails is corroded, and detached for one of the lift pumps rails.

Recommendations: Replace the guide rail assembly supports.



Findings: The wet well had a heavy accumulation of grease at the surface of the wet well.

Recommendations: Regularly clean the wet well of any grease accumulated at the top of the water surface elevation. Modifications to the operating levels may alleviate some of this issue. The City should continue with education campaigns or identification of users who contribute to the heavy grease problems.

Valve Vault



Findings: Portions of the discharge piping protective coating are beginning to fail.

Recommendations: Clean and apply protective coating to the pipes and valves.

Top Slab



Findings: The control panel is 29 years old and the enclosure is corroding. The Operator informed us this panel overheats and should have a canopy or cooling system equipped with it.

Recommendations: Replace the lift station control panel.



Findings: The alarm silence push-button on left side of the enclosure is missing its cover.

Recommendations: Replace the push-button assembly.



Findings: The subpanel is missing nameplates on all devices except for the "High Level Indication" light.

Recommendations: Install the missing nameplates on all subpanel devices.

CITY OF JERSEY VILLAGE

PHILIPPINE LIFT STATION INSPECTION

7835 W SAM HOUSTON PKWY N
JERSEY VILLAGE, TEXAS 77040
JULY 27, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01



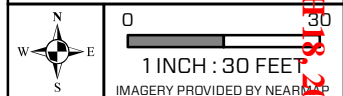


VICINITY MAP
1 INCH = 2 MILES

LEGEND
□ HCAD Parcels
■ Philippine Lift Station

Philippine LS
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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Texas Board of Professional Engineers Registration No. F-23290

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024
Project Number: 05440-0013-01.005 Date: 10/16/2023 User Name: adn

Overall Site



The Phillipine Lift Station was inspected and many items of note were found to require rehabilitation, The City of Jersey Village is aware of all deficiencies and is preparing to complete a major construction project that includes converting the dry-well pump station into a wet well, installing submersible pumps, and necessary improvements to accommodate that. All plant piping and electrical components are to be replaced and the interior of the wet well will be rehabilitated as a part of the project. No action items needed for this lift station.

CITY OF JERSEY VILLAGE

TAHOE LIFT STATION INSPECTION

15810 TAHOE DRIVE
JERSEY VILLAGE, TEXAS 77040
JULY 27, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01





VICINITY MAP
1 INCH = 2 MILES

LEGEND
 □ HCAD Parcels
 ■ Tahoe Lift Station

Tahoe LS
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Project Number: 05440-0019-10-005 Date: 10/16/2023 User Name: adn

Overall Site



Findings: The site is not secured with a perimeter fence.

Recommendations: Consider installing fencing around lift station property. This will be complicated with the location of the lift station and available land around it. Enclosing the lift station area will also require additional space to allow for vehicle entry into the lift station area.



Findings: The site has had numerous odor complaints from the property owner next to the lift station. The City has installed a small fragrance block to help with the odors.

Recommendations: Provide additional means of odor control, including a small media filter to directly connect to the wet well vent.

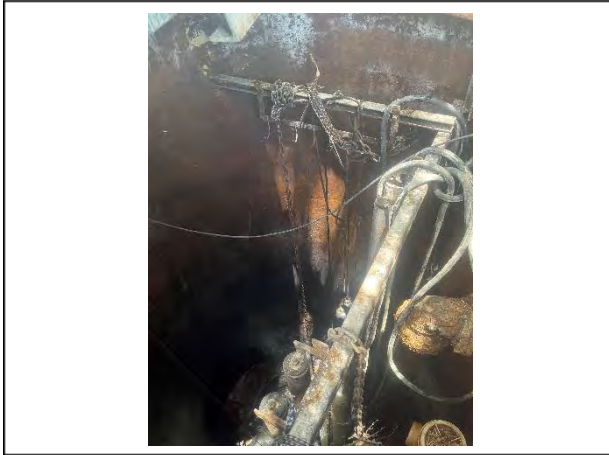
Influent Manhole



Findings: The nearest influent manhole for this wet well is approximately 4 properties upstream of the wet well. This could cause problems of construction cost and nuisance to homeowners should bypass pumping be necessary during future construction projects.

Recommendations: Consider installing a new sanitary sewer manhole closer to the wet well to avoid having to install bypass piping across multiple property owners properties and access driveways.

Wet Well



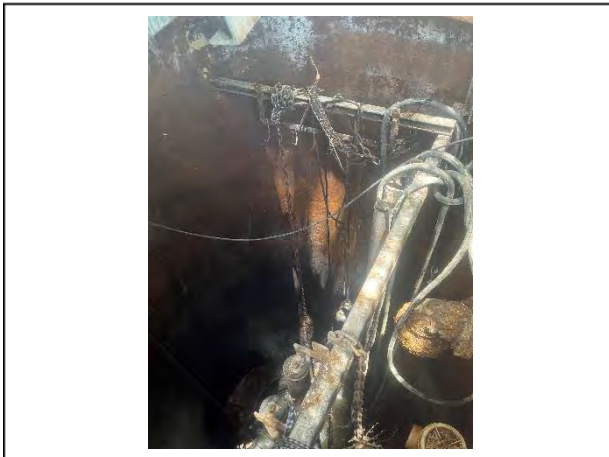
Findings: The interior walls of the wet well is corroding and the wall penetrations are delaminating.

Recommendations: Blast and apply protective coating to the interior walls of the wet well.



Findings: The riser piping protective coating has failed and is severely delaminating.

Recommendations: Replace the riser piping.



Findings: The pump guiderails, supports, lifting chains and cable holder are corroded.

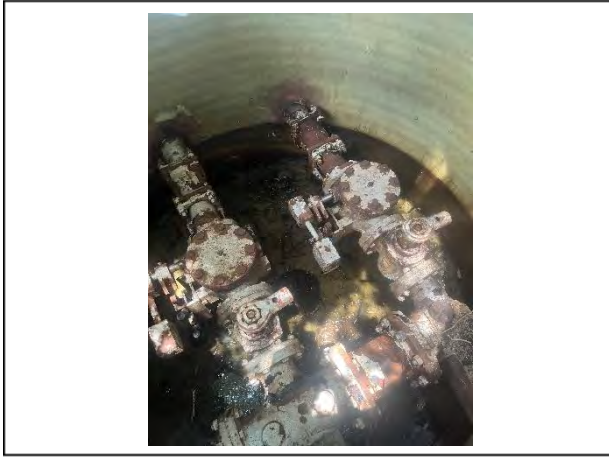
Recommendations: Replace pump guiderails, supports, lifting chains and cable holder.



Findings: A constant heavy stream of clear liquid was incoming into the wet well during the entire duration we were on site.

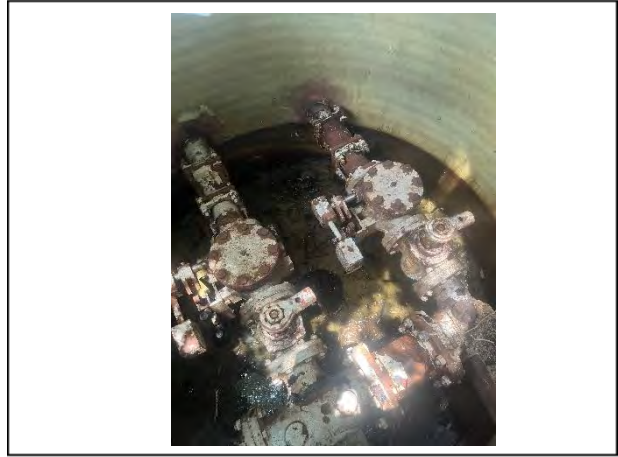
Recommendations: Investigate for any water line leaks that may be entering the sanitary sewer system.

Valve Vault



Findings: Water is ponding at the bottom of the dry pit.

Recommendations: Remove water and install a sump pump to vacate any water that may enter the valve vault.



Findings: The protective coating is failing on the piping in the valve vault.

Recommendations: Blast and recoat the existing piping in the valve vault.

Top Slab



Findings: The "Low & High Level Alarm" indication lights are not operational.

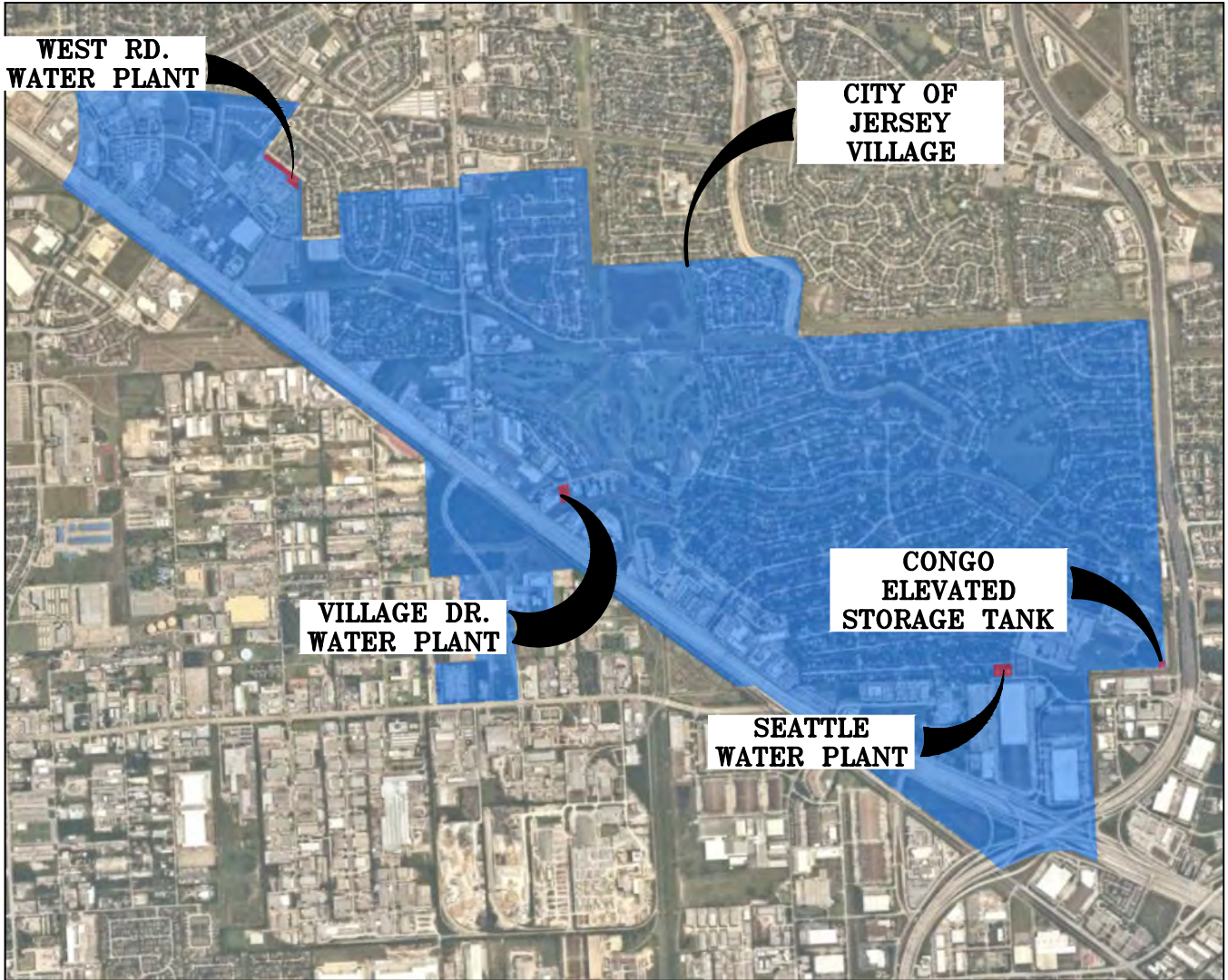
Recommendations: Replace the two non-operational lamps.



Findings: The wet well and valve vault is covered with one large circular cover. The covers are very heavy, and one operator has trouble removing the cover.

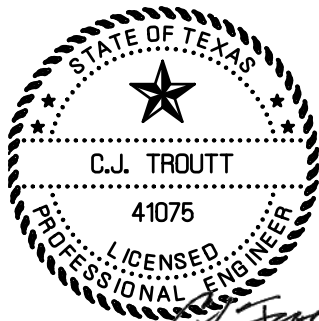
Recommendations: Modify the cover of the wet well to install a double leaf access hatch instead of a single circular cover.

INSPECTION REPORT
OF
WATER PLANTS
FOR
CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



For Electrical:

For Civil:



C.J. Troutt
3/1/2024

K. Grady Turner, III

3/1/2024

MARCH 2024

Quiddity Job No. 05440-0013-01



QUIDDITY

Texas Board of Professional Engineers and Land Surveyors Reg. No. F-23290
6330 West Loop South, Suite 150 • Bellaire, TX 77401 • 713.777.5337



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



March 1, 2024

Robert Basford
City of Jersey Village
2727 Allen Parkway, Suite 1100
Houston, Texas 77019

Re: City of Jersey Village
Water Plant Inspections

Dear Mr. Basford:

As authorized by the City of Jersey Village (the City), Quiddity Engineering, LLC (Quiddity) performed a mechanical and electrical inspection for the Seattle, Village, and West Water Plants. For reference, an exhibit of each Water Plant is included in the report. The two elevated storage tanks were not inspected because they had recently completed an overall rehabilitation.

The scope of the inspection included a visual inspection of the current site conditions to provide recommendations for rehabilitation and improvements for each respective facility. The mechanical inspection was completed by K. Grady Turner III, PE (Quiddity) and Chase Jinks, EIT (Quiddity) and the electrical inspection was completed by Joe Logue (Quiddity).

Recommendations for improvements have been summarized in the report, and all major and minor improvements will be detailed in a Capital Improvements Plan (CIP). The CIP will detail the anticipated costs of major projects and when it is recommended to be completed.

Quiddity recommends setting up workshops with the City to discuss the proposed improvements and determine a viable course of action to complete the proposed improvements.

Sincerely,

C.J. Troutt, PE
(Electrical Inspection)

Sincerely,

K. Grady Turner III, PE
(Mechanical Inspection)

KGT/cah

K:\05440\05440-0013-01 CIP & Impact Fee Study\2 Design Phase\Reports\Inspections\Water Plants\02_Report\02_Cover Letter\02_Cover Letter.docx

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

CITY OF JERSEY VILLAGE

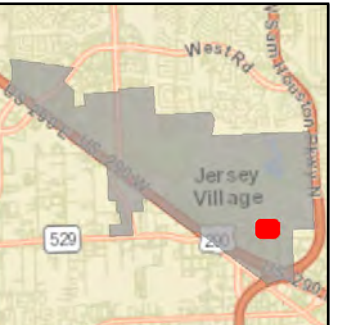
SEATTLE WATER PLANT INSPECTION

15601 SEATTLE ST
JERSEY VILLAGE, TEXAS 77040
July 26, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01





VICINITY MAP
1 INCH = 2 MILES

- LEGEND
- HCAD Parcels
 - Seattle Water Plant

Seattle Water Plant
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024
Project Number: 05440-0018-01005 Date: 10/19/2023 User Name: acn

Overall Site



Findings: There are overgrown tree limbs and vegetation on the fence.

Recommendations: Trim the branches away from the site fence.



Findings: The service standoff conduit supports and conduit straps are corroding.

Recommendations: Brush corroded areas clean and coat with cold galvanized application



Findings: The old right-angle drive and fuel tank for the abandoned well is still on site.

Recommendations: Remove the unused equipment from the site.

Water Well No. 1 (Plugged and Abandoned)



Findings: The old on site well was abandoned and is no longer in use. The well was plugged on site.

Recommendations: Properly remove existing well piping and valves not in use.

Supply Water Metering Station



Findings: Water is being retained inside the water supply piping vault.

Recommendations: Install a sump pump to automatically remove all water that is introduced into the vault.



Findings: The protective coating on the water supply pipe and valves is failing.

Recommendations: Blast and recoat the water supply piping and valves.

Ground Storage Tank No. 1



Findings: The tank is equipped with a cathodic protection system. The exterior rectifier and monitoring station is in good condition, but the interior anodes could not be inspected.

Recommendations: Continue operation of the cathodic protection system and inspect the interior anodes.



Findings: The protective coating is failing on the access roof hatch, and isolated areas delamination are showing.

Recommendations: Coat the roof hatch and repair any damaged metal. Install a gasket around the edge of the roof hatch curb.



Findings: The interior access ladder is corroded and delaminated.

Recommendations: Replace the access hatch ladder.



Findings: The protective coating on the interior of the tank is failing. No delamination is observable from the access hatch.

Recommendations: Blast and recoat the interior of the tank.

Ground Storage Tank No. 1 (Continued)



Findings: The protective coating on the tank roof vent is failing.

Recommendations: Coat the tank roof vent and replace the insect screen.



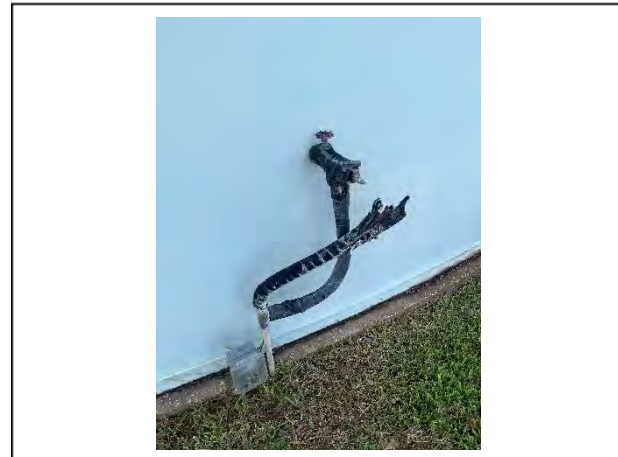
Findings: There is isolated areas of protective coating failure and corrosion on the tank exterior roof. Hardware for the cathodic protection system are corroding.

Recommendations: Touch-up coat affected areas and replace corroded hardware as needed.



Findings: Tree limbs from the surrounding trees are hanging over the top of the tank.

Recommendations: Remove all overhanging tree limbs to prevent scratching of the tank surface or damage to the tank should the limb fall.



Findings: An unused sensing line is hanging from a conduit and not connected to the tank sample tap.

Recommendations: Remove and clean up the unused sending line.

Ground Storage Tank No. 1 (Continued)



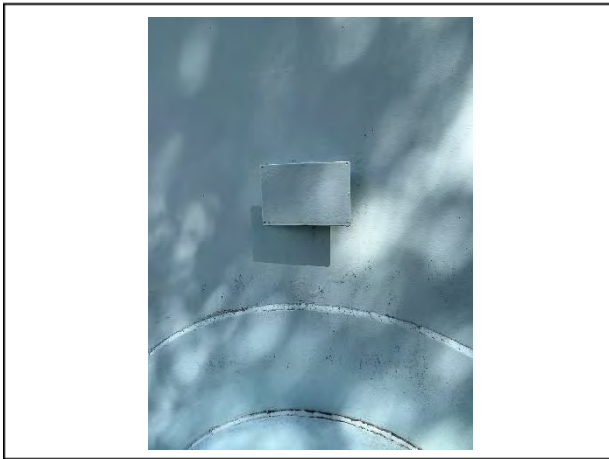
Findings: There is debris and concrete on the drain splash area.

Recommendations: Remove debris from splash pad.



Findings: There is isolated areas of protective coating failure on the flange coupling adapter for the two fill lines.

Recommendations: Touch-up coat the two fill lines flange coupling adapter.



Findings: The tank is not tagged to distinguish the appropriate tank number for this site. It is also missing the manufacturer nameplate citing historical details.

Recommendations: Install correct tank nameplate and tag.

Ground Storage Tank No. 2



Findings: Water sensing lines installed on a sample tap are not appropriately insulated against freezing.

Recommendations: Confirm the sensing lines are in use and insulate appropriately, or remove.



Findings: There are areas of corrosion in the interior roof and rafters of the tank. This is primarily from the interface of the roof rafter and the roof. This is unavoidable given the construction method of the tank. Other areas are accessible areas of protective coating failure.

Recommendations: Touch-up coat the areas of corrosion that can be accessed. Monitor the level of corrosion on the interface of the roof and roof rafter.



Findings: A drain line is cracked at the 90-degree bend.

Recommendations: Replace the damaged piping.

Booster Pumps



Findings: The City was currently constructing a booster pump addition project. Not all booster pumps were operational and miscellaneous mechanical and electrical items were incomplete that would be completed with the construction project.

Recommendations: No action necessary, but some items may or may not be completed under a contractors scope that may need corrective action.



Findings: The protective coating on the booster pump suction and discharge piping is failing and delaminating in isolated areas.

Recommendations: Recoat the booster pump piping.



Findings: The booster pump canopy columns and hardware are covered in rust and do not appear to have protective coating applied.

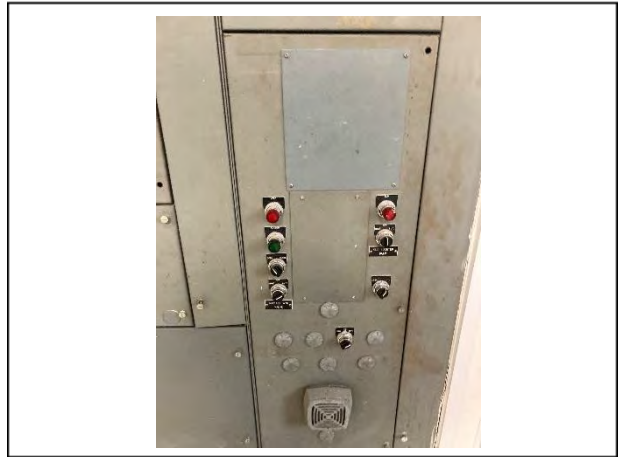
Recommendations: Monitor the condition of the column supports, and replace the hardware anchoring the column to the support foundation.

Control Building



Findings: The model of MCCs (Eaton C-H F10 Unitrol) at the site were built between 1972 and 1988. It is not known what year this MCC was constructed but it is at least 35 years old, which is approximately the expected service life of an indoor rated MCC.

Recommendations: Replace the MCC.



Findings: The autosensory panel is aged similarly to the MCC and has reached its anticipated useful life.

Recommendations: Replace the autosensory panel.



Findings: The SCADA system was not in service at the time of the inspection.

Recommendations: Troubleshoot and bring the SCADA system into operational status.



Findings: The Operator reported the autodialer has power and is connected to alarms on-site, but it is not able to communicate to the operations staff cell phones.

Recommendations: Configure the system communications system to allow for cellular notification of alarms.

Control Building (Continued)



Findings: The chart recorder paper had been utilized for many rotations and was recording new data over historical data.

Recommendations: Regularly change out the chart recorder papers after a full cycle has been completed.

Chlorine Room



Findings: There are large wall penetrations in the interior and exterior of the chlorine room.

Recommendations: Seal the penetrations.



Findings: The ventilation fan for the chlorine room is mounted low, and discharges to the exterior of the building.

Recommendations: The supply fan shall be mounted high on the wall and force ventilation through the room to a louver mounted on the bottom of the exterior wall.

LAS Building



Findings: Only one chemical injection pump is installed, and the site has no redundant pump.

Recommendations: Install a spare chemical injection pump or keep on one hand as a spare if the existing one fails.



Findings: The LAS storage area has no ventilation.

Recommendations: Install an air supply fan and louver for proper ventilation.



Findings: The scale the LAS tank is installed on is corroded.

Recommendations: Replace the LAS tank pedestal



Findings: The existing chemical injection pump is scaling over, indicating a leak may be present in the pump.

Recommendations: Clean the pump and repair any leaks that may be present.

CITY OF JERSEY VILLAGE

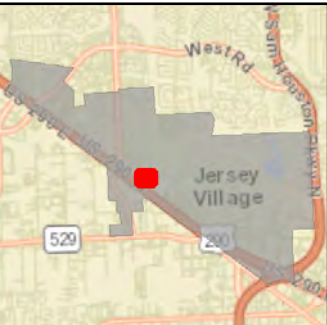
VILLAGE WATER PLANT INSPECTION

16600 VILLAGE DRIVE
JERSEY VILLAGE, TEXAS 77040
JULY 26, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE W. LOGUE

Job No. 05440-0013-01





VICINITY MAP
1 INCH = 2 MILES

- LEGEND
- HCAD Parcels
 - ▬ Village Water Plant

Note:
The Elevated Storage Tank was not inspected because it was recently rehabilitated.

Village Water Plant
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024
Project Number: 05440-0019-01005
Date: 10/19/2023
User Name: acd

Overall Site



Findings: Isolated areas of the site and drainage swales are settling and show signs of wash-out.

Recommendations: Fill and compact all drainage areas, and re-seed for adequate turf establishment.



Findings: An electrical panel is not equipped with a lockable handle, is missing nameplate and voltage warning label.

Recommendations: Install nameplate and voltage warning label. This may be just a pull box but will need to be verified if this is a service disconnect.

Water Well No. 2



Findings: The right-angle-drive attached to the well is no longer in use. The Operator has not serviced, nor provided new fuel to this unit in years.

Recommendations: Properly remove and dispose of the old well motor and fuel tank. If it is intended to be used for operation, provide adequate rehabilitation and service to the unit.



Findings: The insect screen on the well vent is damaged.

Recommendations: Replace the insect screen on the well vent.



Findings: The piping for the sample tap and sensing line combination is beginning to corrode. The insulation is also not adequately providing freeze protection to the poly-tube line and small diameter piping.

Recommendations: Replace the sample tap piping and insulate the small diameter piping.



Findings: There are isolated areas of corrosion on well piping.

Recommendations: Touch up coat affected area.

Water Well No. 2 (Continued)



Findings: The insulation around the chemical injection lines is deteriorating.

Recommendations: Replace the deteriorated insulation on the injection lines.



Findings: The air release valve on the well piping continuously leaks during operation.

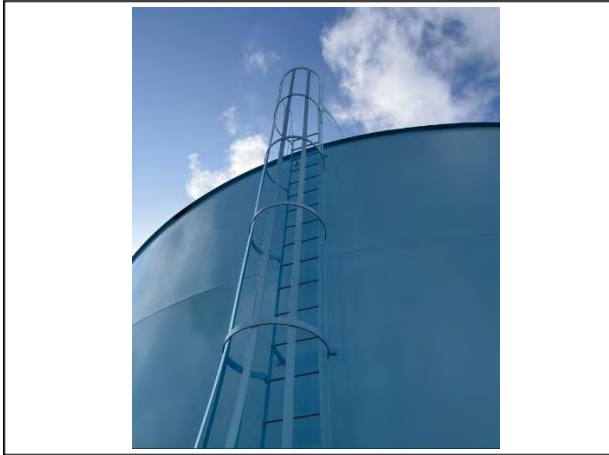
Recommendations: Replace the air release valve.



Findings: The flexible conduit for the well instruments is damaged.

Recommendations: Replace the flexible conduit for the well instrument.

Ground Storage Tank No. 1



Findings: There is no safety railing around the perimeter of the tank roof near access hatches.

Recommendations: Install guard rail around the tank perimeter at the hatches.



Findings: There are areas of corrosion in the interior roof and rafters of the tank. This is primarily from the interface of the roof rafter and the roof. This is unavoidable given the construction method of the tank. Other areas are accessible areas of protective coating failure.

Recommendations: Touch-up coat the areas of corrosion that can be accessed. Monitor the level of corrosion on the interface of the roof and roof rafter.



Findings: The sealant for the tank foundation is failing and missing in a lot of areas. There is also partial damage to the flange at the bottom of the tank.

Recommendations: Replace the tank foundation sealant.



Findings: The protective coating for the sample tap connection point to the tank is failing.

Recommendations: Touch up coat the affected area and retape the threaded connection.

Ground Storage Tank No. 1 (Continued)



Findings: The roof panels are warping, causing certain areas to retain water.

Recommendations: Monitor the condition of the interior rafters and clean the surface of the tank roof to minimize ponding water and corrosion.

Booster Pumps



Findings: The automatic travelling bridge and crane are aged and beginning to show some signs of corrosion.

Recommendations: Monitor the operational ability of the bridge and crane.



Findings: The protective coating for Booster Pump Nos. 1-4 suction piping and header is failing.

Recommendations: Blast and recoat the booster pump suction and header piping.



Findings: The booster pump skid and foundation for all pumps is either corroding or showing structural failures.

Recommendations: Coat all booster pump skids and repair damaged booster pump foundations.



Findings: The priming port for all pumps have a valve and discharge pipe installed in a downward fashion. The connection to the pump is corroded and leaking in some areas.

Recommendations: Remove the piping and clean/repair the pump casing.

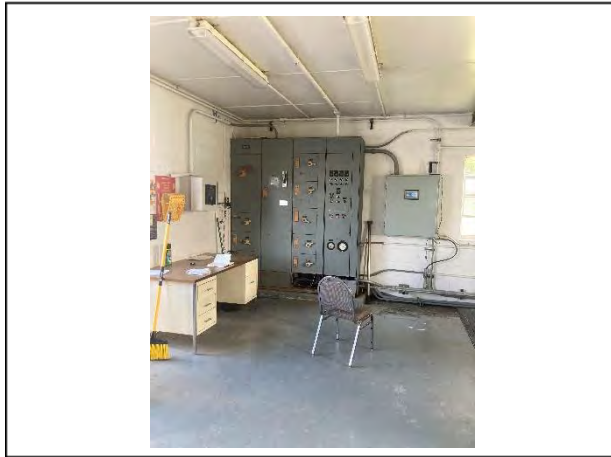
Booster Pumps (Continued)



Findings: Remove the piping and clean/repair the pump casing.

Recommendations: Blast and recoat booster pumps discharge piping and header.

Control Building



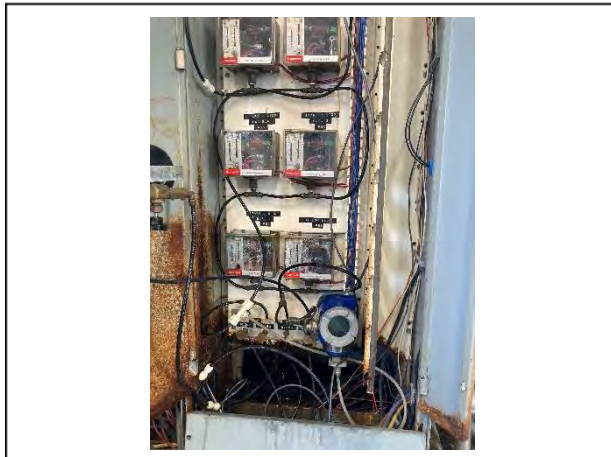
Findings: This model of MCCs (Klockner-Moeller) at the site were built in the 1970s. It is not known what year this MCC was constructed but it is at least 43 years old, which is older than the expected service life of an indoor rated MCC.

Recommendations: Replace the MCC.



Findings: The autosensory panel is aged similarly to the MCC and has reached its anticipated useful life.

Recommendations: Replace the autosensory panel.



Findings: A sensing line inside of the autosensory panel was leaking during the time of the inspection, exposing electrical equipment to water.

Recommendations: The Operator repaired the leak in the field, but the auto sensory panel is aged and corroded.



Findings: The SCADA system was not in service at the time of the inspection.

Recommendations: Troubleshoot and bring the SCADA system into operational status.

Control Building (Continued)



Findings: The transformer and panelboard missing nameplates and voltage warning labels.

Recommendations: Install nameplates and voltage warning labels on the transformer cover.



Findings: The Operator reported the autodialer has power and is connected to alarms on-site, but it is not able to communicate to the operations staff cell phones.

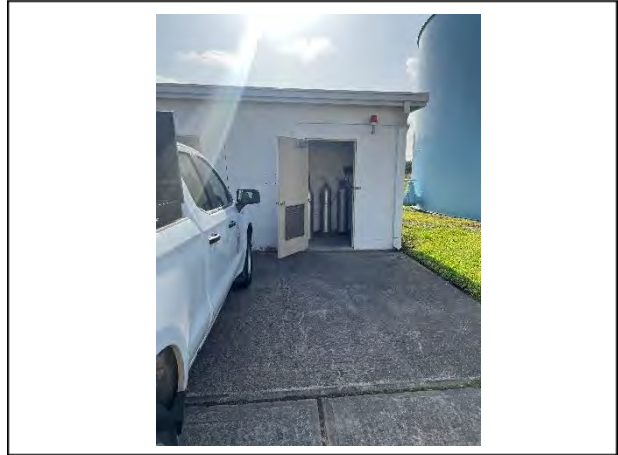
Recommendations: Configure the system communications system to allow for cellular notification of alarms.

Chlorine Room



Findings: The chlorination equipment was last serviced in 2015.

Recommendations: Service all chlorination equipment in the chemical building.



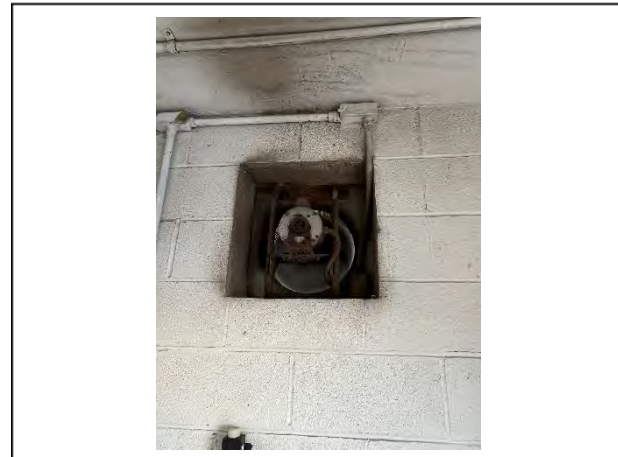
Findings: The chemical building is not equipped with any chlorine leak detection equipment.

Recommendations: Install leak detection equipment and tie to visual and audio alarms.



Findings: The chlorination booster pump in the building is heavily corroded. The Operator stated they do not need the booster pump to achieve adequate pressure for operation.

Recommendations: Remove the booster pump and piping from the room.



Findings: The supply fan and frame for the room is delaminating.

Recommendations: Replace the exhaust fan.

Chlorine Room



Findings: There is a large penetration in the chemical building wall where the chlorination piping penetrates.

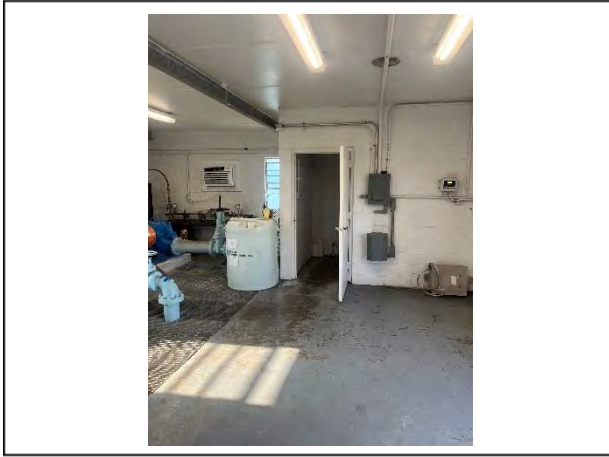
Recommendations: Seal all openings in the wall.



Findings: The hazard warning sign on the front of the chlorine door is fading and not legible.

Recommendations: Replace the warning sign.

Phosphate Equipment and Storage



Findings: The phosphate chemical storage tanks and equipment are located in the control room, along with the booster pumps and other pieces of equipment.

Recommendations: It would be beneficial to have the phosphate chemical storage tanks and equipment in a separate enclosure away from the existing booster pumps and control building.



Findings: The metering pump is showing residue from an apparent leak in the pump.

Recommendations: Repair the pump and clean the residual from the surface of the pump.

Generator



Findings: The Generator is in good condition and recently installed, but it is known by Operations staff the Generator is not capable of providing electrical service to the full load of the Water Plant. It is not able to operate the well or booster pumps at the same time.

Recommendations: Conduct an electrical system study to determine the actual emergency power requirements of the site and best path forward for auxiliary power.



Findings: The Generator ground rod is not connected to the WP ground loop causing a difference in potential and a possible shock hazard.

Recommendations: Trench and install copper ground wire and connect this new wire to the generator ground rod and to the existing ground loop.

Elevated Storage Tank



Findings: The elevated storage tank interior and exterior was completely rehabilitated in 2021, including metal repair, appurtenance replacement, and interior and exterior coatings. The tank was not inspected as a part of this inspection.

Recommendations: No action necessary.

CITY OF JERSEY VILLAGE

WEST WATER PLANT INSPECTION

12115 WEST ROAD
JERSEY VILLAGE, TEXAS 77065
JULY 26, 2023

K. GRADY TURNER III, PE
CHASE JINKS, EIT
JOE LOGUE

Job No. 05440-0013-01





VICINITY MAP
1 INCH = 2 MILES

LEGEND
 □ HCAD Parcels
 — West Road Water Plant

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

West Rd Water Plant
Aerial Exhibit

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



IMAGERY PROVIDED BY NEARMAP
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Overall Site



Findings: The chain link fence is separating from the posts in isolated areas of the site. Privacy slats were originally installed with the fence but they have deteriorated and are missing in numerous areas.

Recommendations: Repair the fence in areas where damaged and not providing adequate security.



Findings: The weatherhead enclosure is corroding. No safety ground installed. Open conduit is being used as vertical rack support.

Recommendations: Dismantle, blast, re-coat and re-assemble enclosure that will require a utility power outage. Install a safety ground and connect it to a ground loop. Cap the conduit used as vertical support on the right side of the rack.

Water Well No. 3



Findings: The protective coating on the well motor is failing.

Recommendations: Recoat the well motor.



Findings: There is no protective cage for the open area on the discharge head for the pump and motor shaft coupling.

Recommendations: Install a shaft guard to on the pump discharge head opening.



Findings: The well pressure gauge is not legible.

Recommendations: Replace the pressure gauge.



Findings: There are isolated areas of protective coating failure on the well piping and valves.

Recommendations: Touch up coat affected area.

Water Well No. 3 (Continued)



Findings: The air release valve was leaking water from the discharge piping during the entire visit.

Recommendations: Replace the air release valve.



Findings: The LAS injection piping insulation is deteriorating, and the poly-tubing is not secured against the tank or piping.

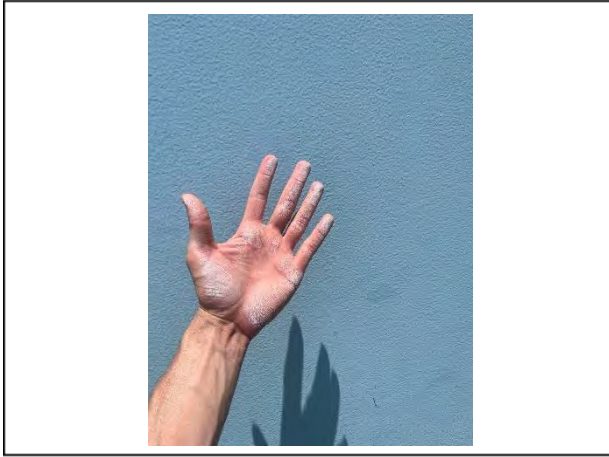
Recommendations: Replace the insulation on the poly-tubing and secure the chemical lines.



Findings: Multiple flexible conduits for the well are not appropriately supported.

Recommendations: Install NEC compliant conduit supports for all flexible conduits.

Ground Storage Tank No. 1



Findings: The protective coating of the tank exterior is failing in isolation locations, and the top coat is starting to chalk.

Recommendations: Touch up coat the isolated areas of coating failure. The tank thickness measurements taken on the exterior of the tank indicated the tank may be eligible to have a top-coating applied in lieu of complete replacement. It is recommended to work with coating manufacturer representatives to perform adhesion tests to indicate if the tank can be top-coated.



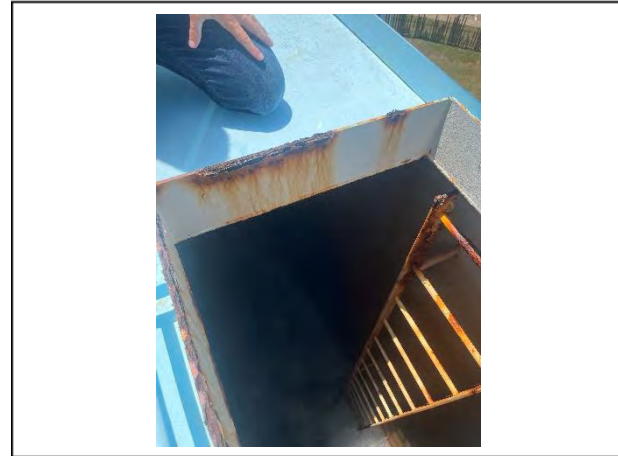
Findings: The interior protective coating is failing on the walls, roof, and rafters.

Recommendations: Blast and recoat the tank interior.



Findings: The tank interior ladder is beginning to delaminate due to corrosion.

Recommendations: Replace the upper portions of the interior tank ladder.



Findings: The main access roof hatch is delaminating around the hatch curb.

Recommendations: Replace the tank hatch and curb.

Ground Storage Tank No. 1 (Continued)



Findings: The roof vent protective coating is failing and the metal is beginning to delaminate. The vent metal is becoming deformed and the insect screen is corroded leaving a greater potential to clog.

Recommendations: Replace the roof vent connection to the tank, and roof vent.

Hydropneumatic Tank No. 1



Findings: The protective coating of the tank exterior is failing in isolation locations, and the top coat is starting to chalk.

Recommendations: Touch up coat the isolated areas of coating failure. The tank thickness measurements taken on the exterior of the tank indicated the tank may be eligible to have a top-coating applied in lieu of complete replacement. It is recommended to work with coating manufacturer representatives to perform adhesion tests to indicate if the tank can be top-coated.



Findings: The threaded connections to the tank inside the cabinet are corroding. The tank connection is beginning to delaminate and it is likely the tank connection integrity is lost.

Recommendations: Remove the threaded piping, clean the threaded surfaces of the pipe and tank connection, and reinstall the piping with thread tape. An ASME certified repair technician may be required to install a new threaded connection to the side of the tank and re-certify the tank.



Findings: The lubricating fluid inside the face of the pressure gauge is half empty.

Recommendations: Replace the pressure gauge inside the tank cabinet.



Findings: The tank saddles are not aligned to the center of the tank foundation supports.

Recommendations: During the next major project, lift and realign the tank supports to the center of the foundation and anchor in place.

Hydropneumatic Tank No. 1 (Continued)



Findings: The seal-tite flexible conduit in the tank cabinet is damaged.

Recommendations: Replace the seal-tite flexible conduit and connectors.

Booster Pumps



Findings: The protective coating on the piping inside the control building is failing and chalking.

Recommendations: Blast and recoat the piping inside the control building.



Findings: The protective coating on the booster pump discharge header inside the building is failing.

Recommendations: Blast and recoat the discharge header inside the control building.



Findings: The suction piping for Booster Pump No. 1 is misaligned. Modifications to the piping or pump skid may expose greater alignment issues.

Recommendations: Provide modifications to either the piping or pump skid during the next project to ensure adequate alignment is met for the piping.

Control Building



Findings: The top of the control building is showing deterioration of the built-up roofing system in isolated areas. As this continues to deteriorate, standing water on the roof could leak into the control building.

Recommendations: Replace the built-up roofing system of the control building



Findings: The surge protection device does not appear to be operational.

Recommendations: Replace the surge protection device.



Findings: This model of MCCs (Furnas System 89) at the site were built in the 1970s. It is not known what year this MCC was constructed but it is at least 43 years old, which is approximately the expected service life of an indoor rated MCC. Portions of the MCC are Cutler Hammer 2100 and were installed in a later year and is in better condition.

Recommendations: Replace the MCC.



Findings: The autosensory panel is aged similarly to the MCC and has reached its anticipated useful life. Two of the green indicating lights are not working.

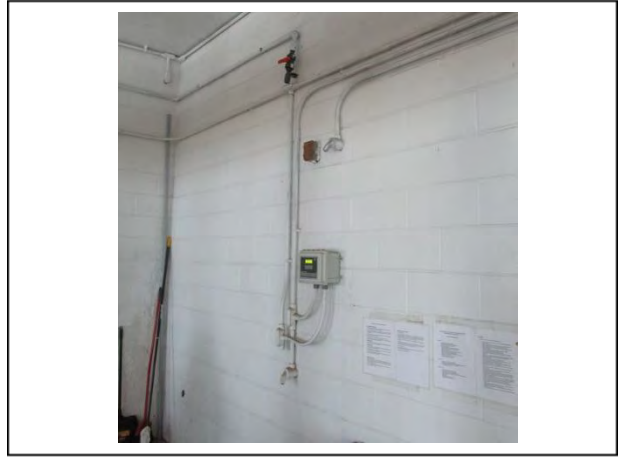
Recommendations: Replace the autosensory panel. Replace the two green indicating lights immediately.

Control Building (Continued)



Findings: The SCADA system was not in service at the time of the inspection.

Recommendations: Troubleshoot and bring the SCADA system into operational status.



Findings: The Operator reported the autodialer has power and is connected to alarms on-site, but it is not able to communicate to the operations staff cell phones.

Recommendations: Configure the system communications system to allow for cellular notification of alarms.

Chlorine Room



Findings: The chlorination booster pump in the building is heavily corroded. The Operator stated they do not need the booster pump to achieve adequate pressure for operation.

Recommendations: Remove the booster pump and piping from the room.



Findings: An electrical junction box inside the chlorination room is missing a cover.

Recommendations: Provide a cover to the junction box.

Generator



Findings: The existing maintenance platform for the Generator is insufficient to provide full access to all Generator doors.

Recommendations: Install maintenance platform that allows access to all enclosure doors



Findings: The Generator enclosure and hardware are showing isolated areas of corrosion.

Recommendations: Monitor the condition of the enclosure and recoat when more deterioration is noticed.



Findings: The Operator stated the Generator is not capable of working in automatic mode. The enclosure and hardware is corroding, and the enclosure has no voltage warning labels.

Recommendations: Perform an electrical analysis to determine the cause for failed automatic operation of the ATS. The ATS is aged and will need replacement, but determination of adequate electrical service and other downstream components is needed to ensure all repairs are made with a new ATS installation.



VICINITY MAP
1 INCH = 2 MILES

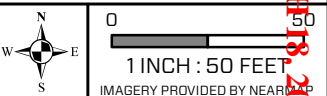
LEGEND
 □ HCAD Parcels
 ■ Congo EST

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Note:
 The Elevated Storage Tank was not inspected because it was recently rehabilitated.

Congo EST
 Aerial Exhibit

CITY OF JERSEY VILLAGE
 HARRIS COUNTY, TEXAS



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Texas Board of Professional Engineers Registration No. F-23290



**CASTLEBRIDGE WWTP
CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENT PLAN
MARCH 2024**

Estimated Fiscal Years from October 1 - September 30

Improvement	Year		Life Expectancy	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Installed	Rehab											
Castlebridge WWTP	1984												
On-Site Lift Station	1984												
Wet Well Rehabilitation		Unknown	15		\$ 35,000								
Repair Pumps (3 - 860 or 1,400 GPM, 15 or 25 HP)		Unknown	10		\$ 45,000								
Replace Pumps (3 - 860 or 1,400 GPM, 15 or 25 HP)		Unknown	20										
Recoat Riser Piping/Valves		Unknown	10										
Replace Riser Piping/Valves		Unknown	20		\$ 20,000								
Recoat Discharge Piping/Valves		Unknown	10										
Replace Discharge Piping/Valves		Unknown	35		\$ 15,000								
Replace Force Main		Unknown	40										
Bypass Pumping		Unknown	-		\$ 45,000								
Miscellaneous Metals (Supports, Hatches, Guiderails, etc.)		Unknown	20		\$ 15,000								
Electrical/Controls		Unknown	20		\$ 125,000								
Miscellaneous Site Work			-										
Headworks	2020												
Replace Piping		-	20			\$ 30,000							
Replace Manual Screen		-	15			\$ 35,000							
Construct New Mechanical Screen and Structure		-	35			\$ 750,000							
Rehabilitate Mechanical Screen/Controls		-	10										
Influent and RAS Channel	1984												
Replace Grating		Unknown	20			\$ 25,000							
Replace RAS Piping		Unknown	50										
Replace Aeration Diffusers		Unknown	20			\$ 30,000							
Concrete Rehabilitation		Unknown	20			\$ 30,000							
Aeration Basin No. 1	1984												
Replace Handrail		Unknown	20					\$ 50,000					
Replace Air Header		Unknown	30					\$ 100,000					
Rehabilitate Aeration Diffusers (Fine Bubble)		2023	12										
Replace Aeration Diffusers (Fine Bubble)		2020	20					\$ 40,000					
Replace Sludge Gates		Unknown	30					\$ 75,000					
Concrete Rehabilitation		Unknown	20					\$ 45,000					
Degritting of Basin		2023	-					\$ 50,000					
Aeration Basin No. 2	1984												
Replace Handrail		Unknown	20					\$ 30,000					
Replace Air Header		Unknown	30					\$ 25,000					
Rehabilitate Aeration Diffusers (Fine Bubble)		2023	12										
Replace Aeration Diffusers (Fine Bubble)		2020	20					\$ 50,000					
Replace Sludge Gates		Unknown	30					\$ 40,000					
Concrete Rehabilitation		Unknown	20					\$ 20,000					
Degritting of Basin		2023	-					\$ 20,000					
Clarifier Feed Channel	1984												
Replace Grating		Unknown	20										
Rehabilitate Aeration Diffusers		Unknown	20										
Replace Slide Gates		Unknown	30										
Clarifier No. 1	1984												
Rehabilitate Clarifier Mechanism & Drive		2022	10									\$ 50,000	
Replace Clarifier Mechanism & Drive		2022	30										
Recoat Weirs, Launderers, Bridge		2022	15										
Replace Effluent Weirs, Scum Baffle & Launderers		2022	20										
Replace Weir Washing System		2022	10									\$ 25,000	
Miscellaneous Clarifier Electrical		2022	20										
Scum Pump Replacement		N/A	15										
Clarifier No. 2	2018												
Rehabilitate Clarifier Mechanism & Drive		2021	10									\$ 50,000	
Replace Clarifier Mechanism & Drive		2021	30										
Recoat Weirs, Launderers, Bridge		2021	15										
Replace Effluent Weirs, Scum Baffle & Launderers		2021	20										
Replace Weir Washing System		2021	10									\$ 25,000	
Miscellaneous Clarifier Electrical		2021	20										
Scum Pump Replacement		2021	15										
Sludge Return Channel	1984												
Replace Grating		2020	20										
Rehabilitate Aeration Diffusers		2020	20										
Replace Slide Gates		2020	30										
Concrete Rehabilitation		Unknown	20										
Chlorine Contact Basin	Unknown												
Replace Induction Pump		Unknown	15					\$ 50,000					
Weir Replacement		Unknown	20										
Instrument Replacement		Unknown	10					\$ 25,000					
Install Flow Baffles		Unknown	-					\$ 50,000					
Replace Handrail and Grating		Unknown	20					\$ 25,000					
Digester Basin No. 1	1984												
Concrete Rehabilitation		Unknown	20			\$ 20,000							
Replace WAS Airlift		Unknown	20			\$ 35,000							
Replace Decant Mechanism		Unknown	15			\$ 25,000							
Slide Gate Replacement		Unknown	30										
Degritting of Basin			-			\$ 45,000							
Blower System	1984												
Rehabilitation Blower No. 1		-	10										
Replace Blower No. 1		-	20		\$ 125,000								
Rehabilitate Blower No. 2		-	10										
Replace Blower No. 2		-	20		\$ 125,000								
Rehabilitate Blower No. 3		-	10			\$ 45,000							
Replace Blower No. 3		-	20										
Rehabilitation Blower No. 4		2021	10							\$ 45,000			
Replace Blower No. 4		2021	20										
Rehabilitation Blower No. 5		2021	10									\$ 45,000	
Replace Blower No. 5		2021	20										
Air Piping Replacement		2021	30										
Control and Blower Building	1984												
Structure Rehabilitation			15										
Structure Replacement			50										
MCC Replacement		1984	30			\$ 1,000,000							
Automatic Transfer Switch Replacement			20			\$ 50,000							
New MCC Building						\$ 650,000							
Site SCADA													
Chemical Storage and Feed Area	1984												
Chemical Piping Replacement		Unknown	10		\$ 30,000								
Chemical Equipment Replacement		2024	10										
Miscellaneous Electrical		Unknown	10										
Structure Rehabilitation		2022	15										
Structure Replacement			50										
Generator	2015												
Replace Generator			25										
Recoat Fuel Tank and Panel Replacements			12				\$ 35,000						
FUTURE WWTP CONSIDERATIONS													
Convert Digester to Aeration Basin								\$ 900,000					
Construct New Multi-Stage Digester								\$ 1,300,000					
Conversion to Chlorine Gas Ejectors						\$ 350,000							
Blower Replacement								\$ 900,000					
Construct Non-Potable Water Station						\$ 500,000							
Construct Sludge Draw Off Basin						\$ 55,000							
WWTP Expansion										\$ 12,000,000			
CASTLEBRIDGE WASTEWATER TREATMENT PLANT TOTAL:				\$ 250,000	\$ 885,000	\$ 3,120,000	\$ 35,000	\$ 3,795,000	\$ -	\$ -	\$ 12,120,000	\$ 120,000	\$ -
Construction Cost				\$ 250,000	\$ 885,000	\$ 3,120,000	\$ 35,000	\$ 3,795,000	\$ -	\$ -	\$ 12,120,000	\$ 120,000	\$ -
Contingencies (20%)				\$ 50,000	\$ 177,000	\$ 624,000	\$ 7,000	\$ 759,000	\$ -	\$ -	\$ 2,424,000	\$ 24,000	\$ -
Inflation (4% Per Year)				\$ 24,000	\$ 133,000	\$ 636,000	\$ 9,000	\$ 1,208,000	\$ -	\$ -	\$ 6,157,000	\$ 69,000	\$ -
Engineering				\$ 65,000	\$ 239,000	\$ 876,000	\$ 10,000	\$ 1,152,000	\$ -	\$ -	\$ 4,140,000	\$ 43,000	\$ -
TOTAL PROJECT COST				\$ 389,000	\$ 1,434,000	\$ 5,256,000	\$ 61,000	\$ 6,914,000	\$ -	\$ -	\$ 24,841,000	\$ 256,000	\$ -

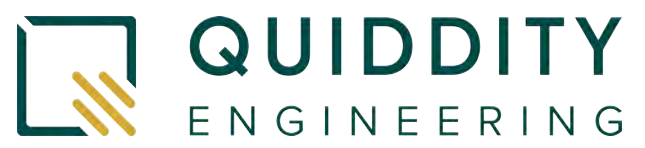
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



KGT

03/05/2024

Texas Board of Professional Engineers Registration No. F-23290 | Texas Board of Professional Land Surveying Registration No. 10046100

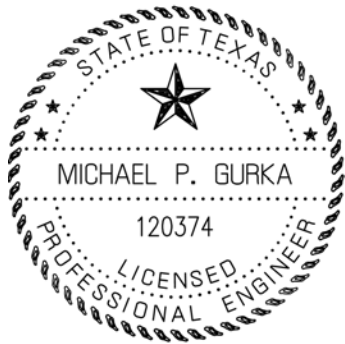




**WATER DISTRIBUTION SYSTEM
CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENT PLAN
MARCH 2024**

Estimated Fiscal Years from October 1 - September 30

Improvement	Year		Life	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Installed	Material	Expectancy										
Water Distribution System													
Replace Waterlines, 2" - 16" (approx. 50,000 LF)	1970s	AC / PVC				\$ 7,500,000							
Replace Waterlines, 2" - 16" (approx. 48,000 LF)	1980s	AC / PVC							\$ 7,200,000				
Replace Waterlines, 2" - 6" (approx. 19,000 LF)	Multi Yr	AC / PVC										\$ 2,850,000	
				2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Construction Cost				\$ -	\$ -	\$ 7,500,000	\$ -	\$ -	\$ 7,200,000	\$ -	\$ -	\$ 2,850,000	\$ -
Contingencies (20%)				\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,440,000	\$ -	\$ -	\$ 570,000	\$ -
Inflation (4% Per Year)				\$ -	\$ -	\$ 1,529,000	\$ -	\$ -	\$ 2,730,000	\$ -	\$ -	\$ 1,642,000	\$ -
Engineering				\$ -	\$ -	\$ 2,106,000	\$ -	\$ -	\$ 2,388,000	\$ -	\$ -	\$ 1,012,000	\$ -
TOTAL PROJECT COST				\$ -	\$ -	\$ 12,635,000	\$ -	\$ -	\$ 13,758,000	\$ -	\$ -	\$ 6,074,000	\$ -



3/5/2024

Michael P Gurka





WATER PLANT FACILITIES
CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENT PLAN
MARCH 2024

Estimated Fiscal Years from October 1 - September 30

Improvement	Year			2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Installed	Rehab	Life Expectancy										
Seattle St. Water Plant (No. 1)													
Ground Storage Tank No. 1 (300,000 gal - Welded Steel)(54'Ø x 17' H)		Unknown											
Recoating (Interior)		2020	12									\$ 60,000	
Recoating (Exterior)		2020	12									\$ 55,000	
Replacement			40										
Miscellaneous Repair Items												\$ 30,000	
Ground Storage Tank No. 2 (500,000 gal - Welded Steel)(74'Ø x 17' H)		2001											
Recoating (Interior)			12	\$ 80,000									
Recoating (Exterior)		Unknown	12	\$ 75,000									
Replacement			40										
Miscellaneous Repair Items				\$ 20,000									
Water Well No. 1 - ABANDONED													
Booster Pump No. 1 (1,100 gpm)		2023											
Recoat		2023	12										
Repair		2023	7							\$ 8,000			
Replacement		2023	15										
Booster Pump No. 2 (1,100 gpm)		2023											
Recoat		2023	12										
Repair		2023	7							\$ 8,000			
Replacement		2023	15										
Booster Pump No. 3 (1,100 gpm)		2023											
Recoat		2023	12										
Repair		2023	7							\$ 8,000			
Replacement		2023	15										
Booster Pump Piping													
Recoat			12	\$ 10,000									
Replace			35										
Supply Water Metering Station		2000											
Recoat Piping			15	\$ 25,000									
Sump Pump			15	\$ 15,000									
Piping Replacement			40										
Magnetic Meter Replacement			25										
Control Building		Unknown											
Miscellaneous Repair Items							\$ 1,000,000						
Replace MCC			30										
Phosphate Storage Tank			15										
Phosphate Metering Pump (x1)			15										
Replace Building			50				\$ 550,000						
Site SCADA													
Chlorine Room		Unknown											
Miscellaneous Repair Items													
Equipment Replacement			15				\$ 50,000						
LAS Room													
LAS Storage Tank			15										
Metering Pumps (x1)			15										
Miscellaneous Repair Items													
Generator (230 KW)		2016											
Miscellaneous Repair Items													
Replacement			25										
Site Work													
Yard Piping Replacement													
Miscellaneous Repair Items													
SEATTLE WATER PLANT TOTAL:				\$ 175,000	\$ 50,000	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 24,000	\$ -	\$ 145,000	\$ -
Construction Cost				\$ 175,000	\$ 50,000	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 24,000	\$ -	\$ 145,000	\$ -
Contingencies (20%)				\$ 35,000	\$ 10,000	\$ -	\$ 320,000	\$ -	\$ -	\$ 5,000	\$ -	\$ 29,000	\$ -
Inflation (4% Per Year)				\$ 17,000	\$ 7,000	\$ -	\$ 416,000	\$ -	\$ -	\$ 11,000	\$ -	\$ 84,000	\$ -
Engineering				\$ 45,000	\$ -	\$ -	\$ 467,000	\$ -	\$ -	\$ -	\$ -	\$ 52,000	\$ -
TOTAL PROJECT COST				\$ 277,000	\$ 67,000	\$ -	\$ 2,803,000	\$ -	\$ -	\$ 40,000	\$ -	\$ 310,000	\$ -

Improvement	Year			2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Installed	Rehab	Life Expectancy										
Village Dr. Water Plant (No. 2)													
Water Well (1,500 GPM)		1978											
Rework		Unknown	15										
Replacement			50										\$ 2,000,000
Ground Storage Tank No. 1 (440,000 gal, Bolted Steel)(55'Ø x 24' H)		1979											
Recoating (Interior)		2020	12										
Recoating (Exterior)		2020	12										
Replacement			40									\$ 660,000	
Miscellaneous Repair Items													
Elevated Storage Tank (250,000 gal)		1979											
Recoating (Interior)		2021	15										
Recoating (Exterior)		2021	15										
Replacement			50										
Miscellaneous Repair Items								\$ 8,000					
Booster Pumps No. 1 (750 gpm)		1979											
Recoat		1979	12	\$ 1,000									
Repair		1979	7	\$ 8,000									
Replacement		1979	15										\$ 20,000
Booster Pumps No. 2 (100 gpm)		1979											
Recoat		1979	12			\$ 1,000							
Repair		1979	7			\$ 8,000							
Replacement		1979	15										
Booster Pumps No. 3 (250 gpm)		1979											
Recoat		1979	12					\$ 1,000					
Repair		1979	7					\$ 8,000					
Replacement		1979	15										
Booster Pumps No. 4 (500 gpm)		1979											
Recoat		1979	12	\$ 1,000									
Repair		1979	7	\$ 8,000									
Replacement		1979	15									\$ 20,000	
Booster Pump Piping													
Recoat			12	\$ 10,000									
Replace			35										
Control Building		1979											
Replace MCC		1979	30	\$ 750,000									
Phosphate Storage Tank			15										
Phosphate Metering Pump (x1)			15										
Miscellaneous Repair Items													
Replace Building			50										
Site SCADA													
Chlorine Room		1979											
Chlorination Equipment			15	\$ 25,000									
Miscellaneous Repair Items													
LAS Building		Unknown											
LAS Storage Tank			15										
Peristaltic Pumps (x2)			15										
Miscellaneous Repair Items													
Generator		2022											
Replace Generator			25	\$ 275,000									
Recoat Fuel Tank and Panel Replacements			12										
Site Work													
Miscellaneous Repair Items				\$ 8,000							\$ 8,000		
VILLAGE WATER PLANT TOTAL:				\$ 284,000	\$ 802,000	\$ 9,000	\$ 9,000	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ 680,000	\$ 2,020,000
Construction Cost				\$ 284,000	\$ 802,000	\$ 9,000	\$ 9,000	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ 680,000	\$ 2,020,000
Contingencies (20%)				\$ 57,000	\$ 160,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ 136,000	\$ 404,000
Inflation (4% Per Year)				\$ 28,000	\$ 120,000	\$ 2,000	\$ 2,000	\$ 3,000	\$ -	\$ -	\$ 4,000	\$ 392,000	\$ 1,308,000
Engineering				\$ -	\$ 216,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 242,000	\$ 746,000
TOTAL PROJECT COST				\$ 369,000	\$ 1,298,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ 14,000	\$ 1,450,000	\$ 4,478,000

Improvement	Year			2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Installed	Rehab	Life Expectancy										
West Rd Water Plant (No. 3)													
Water Well No. 3 (1,500 GPM)		1984											
Rework		Unknown	15										
Replacement			50										\$ 2,000,000
Ground Storage Tank No. 1 (500,000 gal, Welded Steel)(53'Ø x 17' H)		1984											
Recoating (Interior)		Unknown	12	\$ 80,000									
Recoating (Exterior)		Unknown	12	\$ 75,000									
Replacement			40										\$ 750,000
Miscellaneous Repair Items			</										

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 18, 2024

AGENDA ITEM: G3

AGENDA SUBJECT: Consider Resolution No. 2024-25, appointing members to serve on the City of Jersey Village 2024 Bond Committee.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** February 21, 2024

EXHIBITS: Resolution 2024-25
Applications Attached

BACKGROUND INFORMATION:

City Council has heretofore created a 2024 Bond Committee (Committee) to develop a General Obligation bond proposal for the purposes of completing public infrastructure and facilities, to include a city pool and park options.

The Committee shall consist of seven (7) members.

The Committee shall be charged with analyzing the feasibility of recommending to the City Council that they call an election for the purpose of passing General Obligation Bond authorizations. Such analysis shall include examining what projects shall be recommended for placement before the voters for consideration as well as recommending bond amounts and an issuance timing schedule.

This item is to appoint Committee Members to serve on the 2024 Bond Committee. The following individuals have submitted applications seeking appointment:

Aaron M. Guerrero	Beverly Petersen	Gary Habegger
Jennifer Withner	Lyle Henkel	Peter Johnston
Rick Faircloth	Sean Willis	Susan Edwards
Krista N. Guerrero		

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-25, appointing members to serve on the City of Jersey Village 2024 Bond Committee.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE ON THE CITY OF JERSEY VILLAGE 2024 BOND COMMITTEE.

WHEREAS, City Council has created a 2024 Bond Committee (Committee) to develop a General Obligation bond proposal for the purposes of completing public infrastructure and facilities, to include a city pool and park options; and

WHEREAS, the Committee shall consist of seven (7) members; and

WHEREAS, the Committee shall be charged with analyzing the feasibility of recommending to the City Council that they call an election for the purpose of passing General Obligation Bond authorizations. Such analysis shall include examining what projects shall be recommended for placement before the voters for consideration as well as recommending bond amounts and an issuance timing schedule; and

WHEREAS, the City Council desires to make said appointments at this time; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The following individuals are appointed to serve as Committee Members on the 2024 Bond Committee beginning immediately with said appointment terminating once an election is called or sooner as determined by the City Council:

PASSED AND APPROVED this the **18th** day of **March 2024**.

ATTEST:

Lorri Coody, City Secretary



Bobby Warren, Mayor

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 18, 2024

AGENDA ITEM: G4

AGENDA SUBJECT: Discuss and take appropriate action concerning the appointment process for the 2024 Comprehensive Plan Update Committee (CPUC).

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:**

EXHIBITS: N/A

BACKGROUND INFORMATION: The City's Comprehensive Plan is the guiding document that helps leaders, over the course of 15-20 years, make improvements that ensure that the City remains a desirable place to live, where property values increase, and the quality of life remains strong. The Plan presents a vision for the future, with long-range goals and objectives for all activities that affect the local government. The City's 2020 Comprehensive Plan was approved by City Council on February 22, 2021.

The Comprehensive Planning Update Committee is responsible for:

- 1) Inquiring into the progress and implementation of the Comprehensive Plan;
- 2) Evaluating any changes in conditions that form the basis of the Comprehensive Plan;
- 3) Evaluating community support for the Comprehensive Plan's goals, strategies, and actions; and
- 4) Recommending changes to the Comprehensive Plan to the Planning and Zoning Commission, who in turn shall make a final recommendation to City Council.

A provision in the Comprehensive Plan requires that City Council appoint a Comprehensive Planning Update Committee at least every four years. Accordingly, the next Committee appointments are to be made in July of 2024.

The Committee consists of seven regular members and three alternate members. Three regular members of the Committee shall be current members of the City's Planning and Zoning Commission.

As part of the first committee appointments made back in July of 2020, City Council conducted interviews with interested applicants. City Council requested that prospective applicants be prepared to deliver a three-to-five-minute presentation concerning their qualifications for appointment, in addition to providing an explanation of why they desire to serve on this Committee.

This agenda item it to determine Council's desire concerning the need for an interview process of interested applicants. Should interviews be needed, Council will need to set a date and time for same. The last interviews were conducted at a Special Meeting.

Additionally, Council will need to set the process for selecting the three (3) members of the P&Z to serve on this Committee.

Once the process is decided, City Staff will move forward with gathering applications from interested applicants.

RECOMMENDED ACTION:

1. Determine if interviews are necessary, and if so;
2. Set the date and time to conduct same.
3. Set process for selecting the P&Z Members

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 18, 2024

AGENDA ITEM: G5

AGENDA SUBJECT: Consider Resolution No. 2024-26, awarding the bid and authorizing the City Manager to enter into a contract with C&A Construction, LLC for the 2024 Sanitary Sewer Improvements Project.

Department/Prepared By: Public Works

Date Submitted: March 7, 2024

EXHIBITS: Resolution No. 2024-26
Exhibit A – C&A Construction Bid Response
Exhibit B – Jersey Village 2024 Sanitary Rehab Bid Tab
Exhibit C – JV 2024 Sanitary-PEA letter of recommendation

BUDGETARY IMPACT: Required Expenditure: \$ 796,893.44
Amount Budgeted: \$
Appropriation Required: \$

BACKGROUND INFORMATION: On March 6, 2024, City staff received bid documents for the removal and replacement of existing sanitary manholes, resetting of existing 15” sanitary sewer, CIPP lining of existing 24” sanitary sewer RCP, pavement restoration, and restoration of disturbed areas at identified sections along Rio Grande Street, Wall Street, Crawford Street and Tahoe Drive. Two (2) responsive bids were received for the project;

Bidder	Base Bid
C&A Construction, LLC	\$ 796,893.44
AR Turnkey Construction Co., Inc.	\$ 982,875.00

The scope of work, at minimum, will include the following activities:

- Mobilization, site preparation, tree, mailbox, and existing pavement protection, traffic control.
- Remove and dispose of existing curb, concrete sidewalk, concrete pavement, existing 24” RCP, existing sanitary sewer manhole, and sawcut existing concrete pavement.
- Install 24” ASTM C-76 CLIII RCP, reset existing 15” polypropylene sanitary sewer, install Type-C sanitary sewer manhole, and install 24” CIPP liner.
- Set up temporary sewage bypass pump system, clean and dewater existing sanitary sewer lines, televise sanitary sewer pipe, and televise sanitary sewer pipe post construction.
- Install concrete curb, sidewalk, driveway and pavement, utilize portland cement stabilized subgrade.

City staff and consulting engineering firm, PEA Group, worked together to ensure bidding was conducted in compliance with all applicable federal, state and local standards.

C&A Construction, LLC submitted the lowest responsible bid for the project. C&A Construction, LLC is a credible company that comes with a recommendation from the consulting Engineering Firm, PEA Group.

The cost to perform the sanitary sewer improvements will be paid through approved bond funding. Total cost presented includes alternative extras of \$94,320 that will be evaluated during construction to determine if they are needed.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-26, awarding the bid and authorizing the City Manager to enter into a contract with C&A Construction, LLC for the 2024 Sanitary Sewer Improvements Project.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AWARDING THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH C&A CONSTRUCTION, LLC FOR THE 2024 SANITARY SEWER IMPROVEMENTS PROJECT.

WHEREAS, the City of Jersey Village has received a bid from C&A Construction, LLC for the 2024 Sanitary Sewer Improvements Project; and

WHEREAS, the City has received formal bids through the bidding process and C&A Construction, LLC is the lowest responsible bidder for the scope of work in connection with the project in the amount of \$796,893.44 (Exhibit “B”); and

WHEREAS, the City Council of the City of Jersey Village has approved funds for the project; and

WHEREAS, the consulting Engineering Firm, PEA Group, has reviewed the bid documents and recommends awarding the contract to C&A Construction, LLC (Exhibit “C”); **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1: The contract for the 2024 Sanitary Sewer Improvements Project shall be awarded to the responsive, qualified bidder, C&A Construction, LLC and

Section 2: The City Manager is authorized to execute on behalf of the City of Jersey Village all necessary contract documents with C&A Construction, LLC based upon the bid document as attached hereto as Exhibit “A”.

PASSED AND APPROVED this 18th day of March 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

PROJECT:

Jersey Village 2024 Sanitary Sewer Improvements

BIDDER:

C&A Construction LLC

TOTAL BID:

\$796,893.44

COMPLETION TIME:

Not Required

BIDDER INFO:

11811 north fwy suite 190

Houston ,TX 770060

P: 8326615862

F:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

BID TOTALS

BASE BID	Total
PART 1 – GENERAL BID ITEMS	\$53,500.00
PART 2 – DEMOLITION ITEMS	\$17,619.53
PART 3 – SANITARY SEWER ITEMS	\$563,952.90
PART 4 – PAVING ITEMS	\$58,835.01
PART 5 – SWPPP ITEMS	\$8,666.00
PART 6 – EXTRA WORK ITEMS (AS APPROVED BY ENGINEER)	\$94,320.00
Total	\$796,893.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

PART 1 – GENERAL BID ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Mobilization, includes performance and payment bonds (5% max), and one-year warranty	LS	1	\$25,000.00	\$25,000.00
2	Insurance Requirements as set forth in the specifications (see 00800 Special Conditions)	LS	1	\$5,000.00	\$5,000.00
3	Site Preparation (includes stripping and disposal of existing vegetation and surface preparation required to maintain surface runoff during construction)	LS	1	\$7,000.00	\$7,000.00
4	Tree Protection (includes root pruning necessary to complete construction)	LS	1	\$3,500.00	\$3,500.00
5	Mailbox Protection (and/or replacement if needed)	LS	1	\$2,000.00	\$2,000.00
6	Protection of Existing Pavement (includes temporary shoring adjacent to existing pavement)	LS	1	\$4,000.00	\$4,000.00
7	Traffic Control (as necessary for duration of project, including flagmen)	LS	1	\$7,000.00	\$7,000.00
				Sub Total:	\$53,500.00

PART 2 – DEMOLITION ITEMS

No.	Description	Unit	Qty	Unit Price	Ext Price
1	Remove & Dispose of Existing Curb	LF	68	\$5.92	\$402.56
2	Remove & Dispose of Existing Concrete Sidewalk	SF	1665	\$2.42	\$4,029.30
3	Remove & Dispose of Existing Concrete Pavement (includes driveway and roadway pavement)	SF	1645	\$3.22	\$5,296.90
4	Sawcut Existing Concrete Pavement (Full Depth)	LF	140	\$4.78	\$669.20
5	Remove & Dispose of Existing 24" RCP	LF	48	\$27.95	\$1,341.60
6	Remove & Dispose of Existing Sanitary Sewer Manhole	EA	9	\$653.33	\$5,879.97
				Sub Total:	\$17,619.53

PART 3 - SANITARY SEWER ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Install 24" ASTM C-76 CLIII RCP (complete in place, includes bedding and backfill compacted to 95% standard proctor density, includes density testing, includes concrete collar when tying proposed RCP to existing RCP, if necessary)	LF	48	\$401.58	\$19,275.84
2	Reset Existing 15" Polypropylene Sanitary Sewer (complete in place, includes bedding and backfill compacted to 95% standard proctor density, includes density testing)	LF	424	\$213.94	\$90,710.56
3	Install Type-C Sanitary Sewer Manhole (complete in place, includes Xypex C-500 additive mixed at the plant and in grout, includes bedding and backfill compacted to 95% standard proctor density, includes density testing)	EA	9	\$11,719.05	\$105,471.45
4	Install 24" Cured-in-Place Pipe Liner (complete in place)	LF	900	\$317.46	\$285,714.00
5	Temporary Sewage Bypass Pump System (including de-muck of pipe plugs, contractor to provide sequencing to minimize blocking of driveways)	LS	1	\$15,000.00	\$15,000.00
6	OSHA Trench Safety System	LF	472	\$16.65	\$7,858.80

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

7	Clean & Dewater existing Sanitary Sewer Lines	LF	1325	\$10.78	\$14,283.50
8	Pre-Construction Televiser Sanitary Sewer Pipe (All depths, DVD digital format)	LF	1325	\$10.78	\$14,283.50
9	Post-Construction Cleaning & Televising Sanitary Sewer Pipe (All depths, DVD digital format)	LF	1325	\$8.57	\$11,355.25
				Sub Total:	\$563,952.90

PART 4 - PAVING ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Install 6" Concrete Curb (complete in place)	LF	68	\$30.00	\$2,040.00
2	Install 4.5" Reinforced Concrete Sidewalk (complete in place, includes 3" Sand Bedding)	SF	1665	\$11.43	\$19,030.95
3	Install 6" Reinforced Concrete Driveway (complete in place)	SF	981	\$14.29	\$14,018.49
4	Install 6" Reinforced Concrete Pavement (complete in place)	SF	663	\$17.14	\$11,363.82
5	Install 6" Portland Cement Stabilized Subgrade (complete in place, includes driveway and roadway pavement replacement locations)	SF	1645	\$3.15	\$5,181.75
6	Wheelchair Ramps (complete in place, includes 5'x5' landing pad)	EA	6	\$1,200.00	\$7,200.00
				Sub Total:	\$58,835.01

PART 5 - SWPPP ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	TPDES Compliance	LS	1	\$3,000.00	\$3,000.00
2	Install Temporary Concrete Washout	LS	1	\$1,270.00	\$1,270.00
3	Inlet Protection (Stage II)	EA	16	\$200.00	\$3,200.00
4	Sod for Disturbed Areas	SY	130	\$9.20	\$1,196.00
				Sub Total:	\$8,666.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

PART 6 - EXTRA WORK ITEMS (AS APPROVED BY ENGINEER)					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Trench Dewatering	LF	500	\$34.29	\$17,145.00
2	Crushed Stone Support for Manhole in Unstable Subgrade	CY	10	\$117.14	\$1,171.40
3	Additional Removal & Dispose Existing 15" Polypropylene Pipe	LF	100	\$23.61	\$2,361.00
4	Additional Removal & Dispose Additional Existing 24" RCP	LF	100	\$47.23	\$4,723.00
5	Additional 15" Polypropylene Sanitary Sewer, Incl. Pipe & Fittings (complete in place, includes bedding and backfill)	LF	100	\$232.22	\$23,222.00
6	Additional 24" ASTM C-76 CLIII RCP (complete in place, includes bedding and backfill, includes concrete collar when tying proposed RCP to existing RCP, if necessary)	LF	100	\$261.69	\$26,169.00
7	Flowable Fill	CY	10	\$214.29	\$2,142.90
8	Additional Cement Stabilized Sand	CY	10	\$42.86	\$428.60
9	Additional 4.5" Reinforced Concrete Sidewalk with 3" Sand Bedding	SF	200	\$11.43	\$2,286.00
10	Additional 6" Reinforced Concrete Driveway	SF	500	\$14.29	\$7,145.00
11	Additional 6" Reinforced Concrete Pavement	SF	300	\$17.14	\$5,142.00
12	Additional Concrete Curb	LF	50	\$30.00	\$1,500.00
13	Additional Sod for Disturbed Areas	SY	50	\$9.11	\$455.50
14	Select Fill for trench excavation, compacted to 95% standard proctor density (includes density testing)	CY	10	\$42.86	\$428.60
				Sub Total:	\$94,320.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

ACKNOWLEDGE ADDENDA

NAME	ACKNOWLEDGEMENT DATE
Addendum No 1	03/06/2024 10:06:28 AM
Addendum No 1 - Revised Plans	03/06/2024 10:06:31 AM

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

REQUIRED DOWNLOADS

TYPE	NAME	DOWNLOAD DATE
Plans	Construction Plans	2/28/2024 11:33:13 AM
Bid Docs	Jersey Village Sanitary 2024 Bid Documents	2/19/2024 9:36:47 AM
Addenda	Addendum No 1	3/5/2024 7:44:02 AM
Addenda	Addendum No 1 - Revised Plans	3/5/2024 1:55:40 PM
Invitation To Bid	Note To Bidders	3/4/2024 12:07:28 PM
Other	Pre-Bid Meeting Sign-in Sheet	3/4/2024 12:06:38 PM

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

Bid Tab - Jersey Village 2024 Sanitary Sewer Improvements

Item	Description	Unit	Quantity	C&A Construction LLC	Total	AR TurnKey Construction Company Inc.	Total
Base Bid							
PART 1 – GENERAL BID ITEMS							
1	Mobilization, includes performance and payment bonds (5% max), and one-year warranty	LS	1	\$25,000.00	\$25,000.00	\$35,000.00	\$35,000.00
2	Insurance Requirements as set forth in the specifications (see 00800 Special Conditions)	LS	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3	Site Preparation (includes stripping and disposal of existing vegetation and surface preparation required to maintain surface runoff during construction)	LS	1	\$7,000.00	\$7,000.00	\$18,000.00	\$18,000.00
4	Tree Protection (includes root pruning necessary to complete construction)	LS	1	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00
5	Mailbox Protection (and/or replacement if needed)	LS	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
6	Protection of Existing Pavement (includes temporary shoring adjacent to existing pavement)	LS	1	\$4,000.00	\$4,000.00	\$7,000.00	\$7,000.00
7	Traffic Control (as necessary for duration of project, including flagmen)	LS	1	\$7,000.00	\$7,000.00	\$18,000.00	\$18,000.00
Sub Totals					\$53,500.00		\$88,000.00
PART 2 – DEMOLITION ITEMS							
1	Remove & Dispose of Existing Curb	LF	68	\$5.92	\$402.56	\$10.00	\$680.00
2	Remove & Dispose of Existing Concrete Sidewalk	SF	1665	\$2.42	\$4,029.30	\$12.00	\$19,980.00
3	Remove & Dispose of Existing Concrete Pavement (includes driveway and roadway pavement)	SF	1645	\$3.22	\$5,296.90	\$21.00	\$34,545.00
4	Sawcut Existing Concrete Pavement (Full Depth)	LF	140	\$4.78	\$669.20	\$20.00	\$2,800.00
5	Remove & Dispose of Existing 24" RCP	LF	48	\$27.95	\$1,341.60	\$20.00	\$960.00
6	Remove & Dispose of Existing Sanitary Sewer Manhole	EA	9	\$653.33	\$5,879.97	\$450.00	\$4,050.00
Sub Totals					\$17,619.53		\$63,015.00
PART 3 – SANITARY SEWER ITEMS							
1	Install 24" ASTM C-76 CLIII RCP (complete in place, includes bedding and backfill compacted to 95% standard proctor density, includes density testing, includes concrete collar when tying proposed RCP to existing RCP, if necessary)	LF	48	\$401.58	\$19,275.84	\$165.00	\$7,920.00
2	Reset Existing 15" Polypropylene Sanitary Sewer (complete in place, includes bedding and backfill compacted to 95% standard proctor density, includes density testing)	LF	424	\$213.94	\$90,710.56	\$185.00	\$78,440.00

3	Install Type-C Sanitary Sewer Manhole (complete in place, includes Xypex C-500 additive mixed at the plant and in grout, includes bedding and backfill compacted to 95% standard proctor density, includes density testing)	EA	9	\$11,719.05	\$105,471.45	\$12,000.00	\$108,000.00
4	Install 24" Cured-in-Place Pipe Liner (complete in place) Temporary Sewage Bypass Pump System (including de-muck of pipe plugs, contractor to provide sequencing to minimize blocking of driveways)	LF	900	\$317.46	\$285,714.00	\$455.00	\$409,500.00
5	OSHA Trench Safety System	LS	1	\$15,000.00	\$15,000.00	\$21,000.00	\$21,000.00
6	Clean & Dewater existing Sanitary Sewer Lines	LF	472	\$16.65	\$7,858.80	\$10.00	\$4,720.00
7	Pre-Construction Televising Sanitary Sewer Pipe (All depths, DVD digital format)	LF	1325	\$10.78	\$14,283.50	\$21.00	\$27,825.00
8	Post-Construction Cleaning & Televising Sanitary Sewer Pipe (All depths, DVD digital format)	LF	1325	\$10.78	\$14,283.50	\$8.00	\$10,600.00
9		LF	1325	\$8.57	\$11,355.25	\$12.00	\$15,900.00
Sub Totals							
					\$563,952.90		\$683,905.00

PART 4 – PAVING ITEMS

1	Install 6" Concrete Curb (complete in place)	LF	68	\$30.00	\$2,040.00	\$15.00	\$1,020.00
2	Install 4.5" Reinforced Concrete Sidewalk (complete in place, includes 3" Sand Bedding)	SF	1665	\$11.43	\$19,030.95	\$11.00	\$18,315.00
3	Install 6" Reinforced Concrete Driveway (complete in place)	SF	981	\$14.29	\$14,018.49	\$11.00	\$10,791.00
4	Install 6" Reinforced Concrete Pavement (complete in place) Install 6" Portland Cement Stabilized Subgrade (complete in place, includes driveway and roadway pavement replacement locations)	SF	663	\$17.14	\$11,363.82	\$13.00	\$8,619.00
5	Wheelchair Ramps (complete in place, includes 5'x5' landing pad)	SF	1645	\$3.15	\$5,181.75	\$20.00	\$32,900.00
6		EA	6	\$1,200.00	\$7,200.00	\$2,000.00	\$12,000.00
Sub Totals							
					\$58,835.01		\$83,645.00

PART 5 – SWPPP ITEMS

1	TPDES Compliance	LS	1	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00
2	Install Temporary Concrete Washout	LS	1	\$1,270.00	\$1,270.00	\$500.00	\$500.00
3	Inlet Protection (Stage II)	EA	16	\$200.00	\$3,200.00	\$85.00	\$1,360.00
4	Sod for Disturbed Areas	SY	130	\$9.20	\$1,196.00	\$8.00	\$1,040.00
Sub Totals							
					\$8,666.00		\$4,900.00

PART 6 – EXTRA WORK ITEMS (AS APPROVED BY ENGINEER)

1	Trench Dewatering	LF	500	\$34.29	\$17,145.00	\$10.00	\$5,000.00
2	Crushed Stone Support for Manhole in Unstable Subgrade Additional Removal & Dispose Existing 15" Polypropylene Pipe	CY	10	\$117.14	\$1,171.40	\$50.00	\$500.00
3		LF	100	\$23.61	\$2,361.00	\$20.00	\$2,000.00

4	Additional Removal & Dispose Additional Existing 24" RCP	LF	100	\$47.23	\$4,723.00	\$20.00	\$2,000.00
5	Additional 15" Polypropylene Sanitary Sewer, Incl. Pipe & Fittings (complete in place, includes bedding and backfill)	LF	100	\$232.22	\$23,222.00	\$145.00	\$14,500.00
6	Additional 24" ASTM C-76 CLIII RCP (complete in place, includes bedding and backfill, includes concrete collar when tying proposed RCP to existing RCP, if necessary)	LF	100	\$261.69	\$26,169.00	\$121.00	\$12,100.00
7	Flowable Fill	CY	10	\$214.29	\$2,142.90	\$165.00	\$1,650.00
8	Additional Cement Stabilized Sand	CY	10	\$42.86	\$428.60	\$201.00	\$2,010.00
9	Additional 4.5" Reinforced Concrete Sidewalk with 3" Sand Bedding	SF	200	\$11.43	\$2,286.00	\$40.00	\$8,000.00
10	Additional 6" Reinforced Concrete Driveway	SF	500	\$14.29	\$7,145.00	\$12.00	\$6,000.00
11	Additional 6" Reinforced Concrete Pavement	SF	300	\$17.14	\$5,142.00	\$13.00	\$3,900.00
12	Additional Concrete Curb	LF	50	\$30.00	\$1,500.00	\$15.00	\$750.00
13	Additional Sod for Disturbed Areas	SY	50	\$9.11	\$455.50	\$8.00	\$400.00
14	Select Fill for trench excavation, compacted to 95% standard proctor density (includes density testing)	CY	10	\$42.86	\$428.60	\$60.00	\$600.00
Sub Totals					\$94,320.00		\$59,410.00
Grand Total					\$796,893.44		\$982,875.00
				total excluding extra work items	\$ 702,573.44		\$ 923,465.00
				total including extra work items	\$796,893.44		\$982,875.00

PEA GROUP

16060 Dillard Drive, Suite 250
Houston, TX 77040

713.688.3530
peagroup.com

Thursday, March 7, 2024

Danielle D. Cordova, MPA
Public Works Department Manager
City of Jersey Village
16327 Lakeview Drive
Jersey Village, TX 77040

Re: LETTER OF RECOMMENDATION
Jersey Village 2024
Sanitary Sewer Improvements
JV Bid No: 2024-02
PEA Group Project No: 23-0861.02

Ms. Cordova:

We have reviewed the bids for the referenced project. We have prepared the bid tabulation and attached it to this letter. The apparent low bidder is C&A Construction, LLC with a grand total bid (excluding alternate work items) of \$702,573.44 and a grand total bid (including alternate work items) of \$796,893.44. Therefore, based on our review of the bids we recommend that the Contract be awarded to C&A Construction, LLC.

If you have any questions or require additional information, I can be contacted at 713.688.3530.
Sincerely,

PEA Group



Alex Van Duzer, P.E.
Associate | Regional Business Manager

Attachment: Bid Tabulation

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 18, 2024

AGENDA ITEM: G6

AGENDA SUBJECT: Discuss and take appropriate action concerning a progress report from the Owners of the property located at 15830 NW FWY, Jersey Village, Texas concerning the progress on the performance of the work required under Ordinance 2024-01, which found the structures on the Property to be substandard and a public nuisance; ordered SPEEDY STOP FOOD STORES, LTD or the true owners of the property to abate the substandard and dangerous structures on the Property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto.

Dept./Prepared By: Lorri Coody, City Secretary

Date Submitted: February 13, 2024

EXHIBITS: Owner's 2nd Status Report due March 8, 2024

BACKGROUND INFORMATION: On January 22, 2024, the City Council conducted a public hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

After that hearing, City Council passed ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040 to be substandard and a public nuisance.

In its basic form, the Ordinance provided that the owner of the property fence the property within 10 days from January 22, 2024, secure the building and demolish the interior within 30 days, and submit a request for permits within 45 days. The Ordinance also required the owner to file a progress report with the City Secretary no later than February 6, 2024.

The report was timely filed and submitted to the City Council on February 12. At that time, City Council received the report and a consensus found that the owner was in compliance with the requirements of the Ordinance.

This item is for the Owner to appear before the Council and present the second status report. The deadline for filing that report with the City Secretary was March 8, 2024.

RECOMMENDED ACTION:

MOTION: Discuss and take appropriate action concerning a progress report from the Owners of the property located at 15830 NW FWY, Jersey Village, Texas concerning the progress on the performance of the work required under Ordinance 2024-01, which found the structures on the Property to be substandard and a public nuisance; ordered SPEEDY STOP FOOD STORES, LTD or the true owners of the property to abate the substandard and dangerous structures on the Property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024



March 8, 2024

City of Jersey Village, TX
16327 Lakeview Dr
Jersey Village, TX 77040

Ph: (713) 466-2110

**2nd REPORT BY OWNER ON SUBSTANDARD STRUCTURE – 15830 NW FREEWAY –
ORDINANCE 2024-01**

Good Morning Lorri / Miesha / City Council,

Progress Updates by Ordinance Section

Sections 2. C., 2.E., & 2.G.

Interior demolition permit #24-000112 was issued 2/7/24, and work was completed 2/8 – 2/20. Final inspection on that permit was completed on Tues 2/21, meeting due date of Feb 21. See pics next pages.

Section 2.F.

Architect completed full renovation plan drawings and submitted with permit application Tuesday 3/8 ahead of due date Mar 7. Project #24-000188. See pic last page.

We have our subcontractor base actively working on quotes for this building shell and site improvement renovation.

Section 3.

Initial abatement steps as specified in Section 2 have and are continuing to be completed meeting each due date, along with keeping the property clean, graded, and lawn cut / trimmed / flatwork blown by routine service provider, and construction fence will continue to stay up keeping property secure while work is ongoing.

Respectfully,

Donny Shellenbarger

CL Thomas, Inc / Speedy Stop Food Stores, LLC
361-582-5171 Office

City of Jersey Village, TX

16327 Lakeview Dr.
Jersey Village, TX 77040

Ph: (713) 466-2110

Building Permit New (C)

#24-000112

Project Description: Demo interior store to shell and existing walls, making ready for exterior shell remodel / beautification to bring this property back to life attracting new business tenant

Issued on: 02/07/2024 at 9:57 AM by: TX BBG Consulting, Inc.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

ADDRESS
15830 Northwest Fwy
Houston, TX 77040

PERMIT HOLDER
Donny Shellenbarger
Speedy Stop Food Store
& LLC
(361) 582-5171

COLLABORATORS
• Donny Shellenbarger
Speedy Stop Food
Stores, LLC
(361) 582-5171

OWNERS
• Stop Food Stores Ltd
Speedy

INSPECTIONS 1

1. Building Final (C)

INFORMATION FIELDS

Total Square Footage	2280
Valuation	\$ 10,000.00
# of Stories	1
(C) Class of Work:	Demolition
Commercial Building Permit Agreement	Yes
Document Upload	Speedy Stop 308 - 15830 Northwest Freeway - Jersey Village TX - Rooftop Asbestos Inspection Report 8.21.2020.pdf, SS308 Asbestos Survey Report 9.19.2004.pdf

FEE	TOTAL	PAID	DUE
Commercial Building Permit Fee	\$ 256.24	\$ 256.24	\$ 256.24
Processing Fee	\$ 52.50	\$ 52.50	\$ 52.50
TOTALS	\$ 308.74	\$ 308.74	\$ 0.00

The granting of this permit does not presume to give authority to violate or cancel the provisions of City, State, or other local laws regulating construction or the performance of construction. All provisions, laws, and ordinances governing this type of work shall be complied with, whether specified or not and shall be enforced at any and all times.



Feb 20, 2024 at 10:40:23 AM



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 14, 2024

Feb 20, 2024 at 10:41:20 AM

PERMITTED

City of AN
 Date 2/21 Time _____ Permit No. _____
 Job Address 1380 NW Henry

<input checked="" type="checkbox"/> Foundation	<input checked="" type="checkbox"/> ELEC. COVER	<input checked="" type="checkbox"/> Ground	<input checked="" type="checkbox"/> A/C COVER
<input checked="" type="checkbox"/> Framing	<input checked="" type="checkbox"/> Wall/Ceiling	<input checked="" type="checkbox"/> Top Out	<input checked="" type="checkbox"/> Fire
<input checked="" type="checkbox"/> Final	<input checked="" type="checkbox"/> M.L. & S.	<input checked="" type="checkbox"/> G.T.O.	<input checked="" type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Flatwork	<input checked="" type="checkbox"/> T. Pole	<input checked="" type="checkbox"/> Final	
<input checked="" type="checkbox"/> Pool Steel	<input checked="" type="checkbox"/> Reconnect	<input checked="" type="checkbox"/> Sewer	
<input checked="" type="checkbox"/> Pool Deck	<input checked="" type="checkbox"/> URD	<input checked="" type="checkbox"/> Back Flow Preventer	
<input checked="" type="checkbox"/> Moisture	<input checked="" type="checkbox"/> Final	<input checked="" type="checkbox"/> Water Heater	
<input checked="" type="checkbox"/> Barrier			
<input checked="" type="checkbox"/> Fireplace			

Inspector _____

City of Jersey Village, TX
 16327 Lakeview Dr.
 Jersey Village, TX 77040
 Ph: (713) 466-2110

Building Permit New (C)
 #24-000112
 Project Description: Demo interior store to shell and existing walls, making ready for exterior shell removal / beautification to bring this property back to life attracting new business tenant.
 Issued on: 02/07/2024 at 9:57 AM by: TX BSG Consulting, Inc.

ADDRESS
 15830 Northwest Freeway
 Houston, TX 77040

PERMIT HOLDER
 Donny Shellenbarger
 Speedy Stop Food Stores, LLC
 (361) 582-5171

COLLABORATORS
 • Donny Shellenbarger
 • Speedy Stop Food Stores, LLC
 (361) 582-5171

OWNERS
 • Stop Food Stores Ltd
 Speedy

INSPECTIONS
 1. Building Final (C)

INFORMATION FIELDS
 Total Square Footage: 2280
 Valuation: \$ 10,000.00
 # of Stories: 1
 (C) Class of Work: Demolition
 Commercial Building Permit Agreement: Yes
 Document Upload: Speedy Stop 308 - 15830 Northwest Freeway - Jersey Village TX - Rooftop Asbestos Inspection Report 8.21.2020.pdf, ISS308 Asbestos Survey Report 9.19.2024.pdf

FEE	TOTAL	PAID	DUE
Commercial Building Permit Fee	\$ 256.24	\$ 256.24	\$ 256.24
Processing Fee	\$ 52.50	\$ 52.50	\$ 52.50
TOTALS	\$ 308.74	\$ 308.74	\$ 0.00

The granting of this permit does not presume to give authority to violate or cancel the provisions of City, State, or other local laws regulating construction or the performance of construction. All provisions, laws, and ordinances governing this type of work shall be complied with, whether specified or not and shall be enforced at any and all times.

Page 1/1
 MYGOV US 24-000112_02/07/2024 at 9:57 AM Issued by: TX BSG Consulting, Inc.

CITY COURTESY: SPEEDY STOP. THE MATERIALS FOR THIS PHOTO WERE PROVIDED BY THE CITY OF JERSEY VILLAGE.

- [+ Make New Request](#)
- HOME
- CREDENTIALS
- PERMITS
 - All
 - Active** 1
 - Requested
 - Reviews
 - Inspections
 - Archived
 - Estimate Fees
- LICENSES
- INVOICES

ADDRESS
 15530 Northwest Fwy, Houston, TX USA 77040
 Prop ID: 642480000038

DESCRIPTION
 SHELL OUT OF EXISTING BUILDING, UPDATE EXISTING SITE WITH NEW PARKING AND LANDSCAPE, REMOVE AND REPLACE EXISTING ROOF MEMBRANE. REPLACE EXISTING SOFFIT AND FASCIA TO READY BUILDING FOR LEASE

Project Steps | Information Fields | Fees | Credentials | Occupancy Information | Correction Items

STEP	Type	Assigned To	Category	Status
STEP 00	Application Request	Ashley Lopez	Standard	✓ Accepted
STEP 01	Building (New) Application Review (C) Master	Ashley Lopez	Review	✓ Approved
STEP 02	Payment Due - Plan Review	Ashley Lopez	Payment	✓ Paid
STEP 03	Building Review (C)	TX BBG Consulting, Inc	Review	In Review
STEP 04	Elevation Certificate -One-	TX BBG Consulting, Inc	Review	In Review
STEP 05	Engineering/Floodplain Review (C)	TX BBG Consulting, Inc	Review	In Review
STEP 06	Fire Review (C)	Jacob Daily	Review	In Review
STEP 07	Planning & Zoning Review (C)	TX BBG Consulting, Inc	Review	In Review
STEP 08	Public Works Review (C)	Tim Nguyen	Review	✓ Approved
STEP 09	Utilities Review (C)	Tim Nguyen	Review	✓ Approved
STEP 10	Building (New) Assess Permit Fees (C) Master		Review	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, and 551.071 – Consultations with Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*
2. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3. *Austin Bleess, City Manager*

K. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: L1

AGENDA SUBJECT: Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** March 4, 2024

EXHIBITS:

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

This item is to discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

RECOMMENDED ACTION:

MOTION:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 18, 2024

AGENDA ITEM: L2

AGENDA SUBJECT: Consider Resolution 2024-27, approving the sale of land in Tax Increment Reinvestment Zone Number 3 and authorizing the City Manager to sign any necessary documents to complete the sale.

Department/Prepared By: Austin Bless, CM

Date Submitted: March 7, 2024

EXHIBITS: Resolution 2024-27
Exhibit A – Draft TIRZ 3 Sales Contract

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

In executive session the City Council will review the bids received for the lot at 15513 Jersey Drive. The Council can choose to authorize the sale to the bidder that they believe is in the best interest of the city. The resolution for this would authorize the sale and allow the City Manager to take the necessary steps to complete the sale.

RECOMMENDED ACTION:

To approve Resolution 2024-27, approving the sale of land in Tax Increment Reinvestment Zone Number 3 and authorizing the City Manager to sign any necessary documents to complete the sale.

MOTION:

To approve Resolution 2024-27, approving the sale of land in Tax Increment Reinvestment Zone Number 3 and authorizing the City Manager to sign any necessary documents to complete the sale.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

RESOLUTION NO. 2024-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE SALE OF LAND IN TAX INCREMENT REINVESTMENT ZONE NUMBER 3 AND AUTHORIZING THE CITY MANAGER TO SIGN ANY NECESSARY DOCUMENTS TO COMPLETE THE SALE

WHEREAS, the City of Jersey Village, Texas (the “City”) owns certain real property in Harris County, Texas (the “Property”) located at 15513 Jersey Drive; and

WHEREAS, the Property is wholly located within the City’s Tax Increment Reinvestment Zone #3 (the “TIRZ”); and

WHEREAS, the City Council of the City (the “Council”) may exercise any power necessary and convenient to carry the purposes of the TIRZ, including the power to sell real property on the terms and conditions and in the manner it considers advisable, to implement the project plans of the TIRZ, with such power prevailing over any law or municipal charter to the contrary; and

WHEREAS, the Council desires to sell the Property in order to bring about the development as specified in the TIRZ Project Plan which was approved by the City Council on September 20, 2021 in Ordinance Number 2021-36; and,

WHEREAS, the Council and the Buyer have set forth the terms of the sale of the Property in a Real Property Purchase Agreement, a draft version of which is attached to this Resolution as “Exhibit A”; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1: That the statements set forth in the Recitals to this Resolution are hereby found and determined to be true and correct and are incorporated herein for all purposes.

Section 2: That the City will sell the Property located at 15513 Jersey Drive to _____ for the price of \$_____ and according to the terms and conditions laid out in a Real Property Purchase Agreement substantially similar to the draft version attached hereto as “Exhibit A”.

Section 3: That the City Manager is hereby authorized to take all appropriate and necessary steps to finalize the sale of the Properties, including but not limited, to the execution of any and all documents related to the sale of the Properties, and any costs associated therewith.

PASSED AND APPROVED this 18th day of March, A.D., 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS §
COUNTY OF HARRIS §

REAL ESTATE SALES CONTRACT

This Real Estate Sales Contract (this “Contract”) is made by this _____ day of _____, 202__, by and between the City of Jersey Village, a State of Texas home rule municipal corporation (the “City”), and _____, (the “Buyer”) (with the City and the Buyer each being a “Party” and collectively, the “Parties”), and is made effective upon the terms and conditions set forth herein on the date of execution by the Parties as memorialized below (the “Effective Date”).

ARTICLE I – THE PROPERTY

A. Subject to the terms and conditions of this Contract, the City hereby sells and agrees to convey to the Buyer by a Special Warranty Deed (the “Deed”), and the Buyer hereby purchases and agrees to pay the City for, all of City’s right, title, and interest in and to that certain real estate, and any improvements located thereon, being: _____

_____ as more particularly described in “Exhibit A” attached hereto and incorporated herein for all purposes (the “Real Property”). The City also sells and agrees to convey to the Buyer, and the Buyer hereby agrees to pay the City for, all of the City’s right, title, and interest, all and singular, the rights and appurtenances pertaining to the Real Property, and, to the extent that they are assignable and relate to the ownership or operation of the Real Property, any improvements, fixtures, and personal property situated on and attached to the Real Property, (all of such real property described above, including the Real Property, and the rights and appurtenances described herein, being herein collectively referred to as the “Property”), for the consideration and upon the terms and conditions of this Contract.

B. The Property will be conveyed to the Buyer at the Closing free and clear of all liens, claims, easements, right-of-way, restrictions, and encroachments except those encumbrances that either are not objected to or are objected to and not cured and that are subsequently waived pursuant to the Contract (the “Permitted Exceptions”).

ARTICLE II – THE PURCHASE PRICE

A. Amount of Purchase Price

The purchase price for the Property shall be _____ (\$ _____)(the “Purchase Price”). The Purchase Price shall be adjusted at the Closing for any Closing costs and prorations.

B. Payment of Purchase Price

The Purchase Price shall be payable in all cash at the Closing.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

ARTICLE III – THE BUYER’S OBLIGATIONS

A. Conditions to Buyer’s Obligations

The obligation of the Buyer hereunder to consummate the transaction contemplated hereby is subject to the satisfaction of each of the conditions provided in this Article (any of which may be waived in whole or in part by the Buyer at or prior to the Closing).

B. Preliminary Title Commitment

Within twenty (20) days after the Effective Date, the City, at the City’s sole cost and expense, shall have caused: _____ Title Company, located at _____ (the “Title Company”) to issue a preliminary title commitment (the “Title Commitment”), accompanied by true, correct, and legible copies of all recorded documents relating to easements, rights-of-way, and any instruments referred to in the Title Commitment as constituting exceptions or restrictions upon the title of City (the “Title Documents”).

C. Survey

If applicable, within sixty (60) days after the Effective Date, the Buyer shall have a current plat of survey (the “Survey”) of the Real Property prepared by a duly licensed Texas land surveyor, at the Buyer’s sole cost and expense, and delivered to the City and the Title Company. The Survey shall be in a form acceptable to the Title Company in order to allow the Title Company to delete the survey exception (except as to “shortages in area”) from the Owner’s Title Policy to be issued by the Title Company at Buyer’s option and expense. The Survey shall be staked on the ground, and the plat of the Survey shall show the legal description, boundary lines, and the location of all improvements, highways, streets, and roads (including the right-of-way and pavement widths of each), signal lights, median breaks, curb cuts, railroads, rivers, creeks, or other water courses, fences, flood plain as defined by the Federal Emergency Management Agency, easements, and rights-of-way on or adjacent to the Real Property and shall set forth the number of total of gross and net square feet comprising the Real Property.

D. Review Period

The Buyer shall have ten (10) days (the “Review Period”) after the Buyer’s receipt of the later of the Survey, Title Commitment, and Title Documents to review same and to deliver in writing to the City such objections as the Buyer may have to anything contained therein (the “Objection Notice”). In the event the Buyer states that any of the Survey, Title Commitment, Title Documents, or any item therein contained, is not satisfactory, the Buyer may either: terminate this Contract and have the Escrow Deposit forthwith returned to the Buyer; or, conditionally accept title subject to the City’s removal of any matters contained in such Objection Notice within fifteen (15) days from receipt of the Objection Notice (the “Title Cure Period”), in which case the City may elect, at its sole option, to use commercially reasonable efforts to remove or insure over such objectionable matters, but shall have no duty or obligation to remove or insure over any of such objectionable matters, other than monetary liens and matters listed on Schedule C of the Title Commitment, which the City shall be obligated to pay, cure, or remove by the Closing. If the City cannot remove or insure over such matters before the expiration of the Title Cure Period, or if the City elects not to remove or insure over any of the Buyer’s objections, then at the Buyer’s election within five (5) days following the expiration of the Title Cure Period, the Buyer may terminate this Contract and have the Escrow Deposit forthwith returned to the Buyer. Failure by the Buyer to terminate this

Contract on or before five (5) days after the expiration of the Title Cure Period shall be deemed to be a waiver of all then uncured title objections. The Buyer hereby agrees that the lien for current taxes, and any items waived by the Buyer or not objected to timely by the Buyer shall hereinafter be deemed to be Permitted Exceptions, and the Buyer shall not be entitled to object to the status of title, the Survey, or avoid the Closing on account of any Permitted Exceptions.

E. Feasibility Period

The Buyer shall have thirty (30) days from the Effective Date within which to inspect the Property and determine if the same is suitable for the Buyer’s intended use (the “Feasibility Period”). In the event the Buyer notifies the City in writing on or before five o’clock (5:00 p.m.) on the last day of the Feasibility Period that the Buyer disapproves or is dissatisfied in any way with the Property, such determination to be made in the Buyer’s sole and absolute discretion, then this Contract shall terminate and all the Escrow Deposit heretofore delivered by the Buyer to the Title Company, save and except the sum of both one hundred dollars (\$100.00) (which shall be considered non-refundable option money (the “Option Fee”)) and the cost of the Survey, shall be returned to the Buyer. In the event the Buyer fails to so notify the City in writing prior to the expiration of the Feasibility Period of the Buyer’s election to terminate this Contract, this Contract shall continue in full force and effect. The City hereby grants to the Buyer during the Feasibility Period the right to enter upon the Property and conduct such tests as the Buyer deems necessary; provided that the Buyer shall indemnify, defend, and hold harmless the City from all claims, actions, or causes of action which might occur by virtue of the Buyer’s entry upon or testing of the Property and provided further that the Buyer shall be responsible for all damages occasioned to the Property arising out of the Buyer’s entry upon or testing of the Property. These obligations will survive the Closing or the cancelation or termination of this Contract. Notwithstanding the delivery to the Buyer or its agents by the City or any of its agents of any of the above described studies and tests, if any, the Buyer acknowledges that any information of any type which the Buyer has received or may receive from the City, or its agents, is furnished to the Buyer as a courtesy only and on the express condition that the Buyer shall make an independent verification of the accuracy of such information, all such information is being furnished without any representation or warranty by the City as to the truth, accuracy, or completeness of such information.

F. Conditions to City’s Obligations

1. The City’s obligation to close this transaction is subject to the satisfaction, in the City’s reasonable discretion, or waiver by the City in writing, of the following conditions on and as of the Closing:
 - a. The Buyer’s representations and warranties set forth in this Contract are true, complete, and correct, in all material respects; and,
 - b. The Buyer has fully performed all of its obligations to be performed by the Buyer, in all material respects.
2. If any of the foregoing conditions have not been satisfied or otherwise waived by the City in writing, on or before the Closing, the City may, in addition to any right or remedy otherwise available to the City, by written notice to the Buyer and the Title Company, cancel this Contract.

G. Deed Restriction

The Special Warranty Deed conveying the Property to the Buyer at the Closing shall include certain restrictions and shall be intended to be a fee simple transfer of the Property subject to a reversion to the City if construction of a single-family residence is not commenced on the Property within one (1) year of the Closing (the “Deed Restriction”).

H. Other Conditions, Exceptions and Reservations to Sale

- 1. The Buyer acknowledges that the Property is subject to zoning regulations, which may be changed from time to time. The Buyer agrees to develop the Property consistent with the existing zoning classification for the Property and the City’s other ordinances.
- 2. If the Buyer fails to commence construction of a single-family residence on the Property within one (1) year after the Closing, then the Property shall be subject to a reversion to the City. For the purposes of the reversion in this Contract and the special Warranty Deed, commencement of construction shall occur when the Buyer, the Buyer’s agent, the subsequent owner of the Property, or any authorized representative of the owner of the Property is granted all applicable permits to begin construction of a single-family residence on the Property.

ARTICLE IV – CLOSING

A. The finalization of the transaction contemplated in this Contract shall be at the offices of the Title Company within thirty (30) days following the end of the Feasibility Period (the “Closing”).

B. At the Closing, the City shall:

- 1. Deliver to the Buyer a duly executed and acknowledged Special Warranty Deed, in the form substantially similar to the version attached hereto as “Exhibit B”, conveying good and indefeasible title in fee simple to the Property, free and clear of any and all liens, encumbrances, conditions, easements, assessments, and restrictions, except for the following:
 - a. General real estate taxes for the year of the Closing and subsequent years not yet due and payable;
 - b. The Deed Restrictions;
 - c. The Permitted Exceptions, in Contract or in writing;
 - d. A reversion if the construction of a single-family residence is not commenced on the Property within one (1) year of the Closing Date; and,
 - e. Any other exceptions approved by the Buyer pursuant to this Contract.
- 2. Deliver to the Buyer, at the City’s sole cost and expense, a Texas Owner’s Title Policy issued by the Title Company, in the Buyer’s favor in the full amount of the Purchase Price, insuring the Buyer’s fee simple title to the Property subject to reversion and to those title

exceptions listed in this Contract, with such other exceptions as may be approved in writing by the Buyer, and the standard printed exceptions contained in the usual form of Texas Owner's Title Policy containing a survey exception deletion, except as to shortages in area (such survey exception deletion to be at the Buyer's expense).

3. Deliver to Buyer and the Title Company such other documents as may be reasonably necessary or appropriate to transfer and convey the Property to the Buyer and to otherwise consummate this transaction in accordance with the terms of this Contract.

4. Deliver to the Buyer possession of the Property.

C. At the Closing, the Buyer shall:

1. Deliver to the City the Purchase Price by cashier's check, wire transfer, or otherwise in immediately available funds.

2. Deliver to the City a certified resolution of the manager(s), general partner, or officer of the Buyer (if an entity), which resolution will be in full force and effect, approving this transaction and designating the person or persons authorized to sign documents on behalf of the Buyer.

3. Deliver to the City and the Title Company such other documents as may be reasonably necessary or appropriate to consummate this transaction in accordance with the terms of this Contract.

D. All state, county, and municipal taxes and assessments, if any, for the then current year relating to the Property shall be prorated as of the Closing Date and shall be adjusted at the Closing, with the Buyer being charged for the same after such date. The Buyer acknowledges that the City is a public entity exempt from tax liability for the Property during the period of the City's ownership of the Property. In the event that the Buyer is a public entity, all state, county, and municipal taxes for the then current year relating to the Property shall be calculated as of the Closing Date and the City's share shall be collected by the Title Company at the Closing and remitted to the appropriate taxing jurisdictions in accordance with Section 26.11 of the Texas Tax Code. If there is any rollback tax liability for the Property, then the Buyer will be responsible for those taxes. However, if there is any rollback tax liability for the Property for any period of time prior to the Closing Date that is triggered by the actions of the City prior to the Closing Date, the City will assume the responsibility for those taxes. If either Party is a public entity or other entity exempt from such taxes, either Party, as applicable, does not hereby waive any exemption or other exception it, or the Property, may have from rollback taxes pursuant to Texas Tax Code §23.55(f) or other applicable law. The provisions of this Section shall survive the Closing.

E. NOTICE REGARDING POSSIBLE LIABILITY FOR ADDITIONAL TAXES. If for the current ad valorem tax year, the taxable value of the Property is determined by a special appraisal method that allows for appraisal of the Property at less than its market value, then the person to whom the Property is transferred may not be allowed to qualify the Property for that special appraisal in a subsequent tax year and the Property may then be appraised at its full market value. In addition, the transfer of the Property or a subsequent change in the use of the Property may

result in the imposition of an additional tax plus interest as a penalty for the transfer or the change in the use of the Property. The taxable value of the Property and the applicable method of appraisal for the current tax year is public information and may be obtained from the tax appraisal district established for the county in which the Property is located.

F. Each Party shall pay any attorney’s and other professional fees incurred by such Party. All other costs and expenses of the Closing shall be borne and paid as provided in this Contract, or if this Contract is silent, as is provided in the most recent Texas Association of Realtors Commercial Contract-Unimproved Property.

ARTICLE V – REAL ESTATE COMMISSIONS

It is expressly understood and agreed that no broker has been involved in the negotiation or consummation of this Contract. The Parties hereby agree to indemnify, defend, and hold harmless each other from any and all claims for any commission(s), brokerage fees, or finder’s fees brought by any person asserting a claim against either Party by reason of acts or omission of the indemnitor.

ARTICLE VI – ESCROW DEPOSIT

Within three (3) business days after the Effective Date, and for the purpose of securing the performance of the Buyer under the terms and provisions of this Contract, the Buyer shall deliver to the Title Company, a wire transfer, cashier’s check, or other same-day certified funds, in the amount of one percent (1%) of the purchase price (the “Escrow Deposit”) which shall apply toward the Purchase Price at the Closing. In the event the Buyer fails to timely deliver the Escrow Deposit to the Title Company, then this Contract shall automatically terminate and be of no further force or effect and the City shall be relieved from all liabilities or obligations hereunder. If the Buyer terminates this Contract pursuant to the applicable provisions of Article III or VII, then the Title Company shall immediately return the Escrow Deposit (less the Option Fee), together with interest accrued thereon, to the Buyer. Upon the expiration of the Feasibility Period, the Escrow Deposit shall become non-refundable, but shall be applicable to the Purchase Price at the Closing. The Parties hereby agree to indemnify and hold harmless the Title Company from and against all costs, expenses, claims, liabilities, or obligations incurred by the Title Company due to the release to the Buyer by the Title Company of the Escrow Deposit in such instance without the consent or authorization of the City.

ARTICLE VII – REPRESENTATIONS

A. As a material inducement to the Buyer to execute and perform its obligations under this Contract, the City hereby represents and warrants to the Buyer as of the Effective Date and through the Closing that the following is true to the current actual knowledge of the City, with no duty on the part of the City to investigate the same:

1. There are no actions, suits, or proceedings (including condemnation) pending or threatened against the Property, at law or in equity or before any federal, state, municipal, or other government agency or instrumentality, domestic or foreign, nor is the City aware of any facts which to its knowledge might result in any such action, suit, or proceeding. The City is not in

default with respect to any order or decree of any court of any governmental agency or instrumentality; and,

2. The City has good and indefeasible title to all of the Property, held subject to no lease, mortgage, pledge, lien, charge, security interest, encumbrance, or restriction whatsoever, except as disclosed to the Buyer in the Title Commitment or as otherwise disclosed in writing by the City to the Buyer, and the City is duly authorized to sell the Property; and

3. There are no parties in possession of any portion of the Property except as have been disclosed to the Buyer; and

4. THE PROPERTY MAY CONTAIN ASBESTOS, ASBESTOS-CONTAINING MATERIALS, PCBS, LEAD PAINT, OR OTHER ENVIRONMENTALLY HAZARDOUS MATERIALS; THE BUYER AGREES TO ASSUME BY THIS CONTRACT ALL CURRENT AND FUTURE RESPONSIBILITIES, COSTS, ABATEMENTS, AND LIABILITIES OF ALL HAZARDOUS MATERIALS, AND SHALL BE REQUIRED TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND RULES REGARDING HAZARDOUS MATERIALS INCLUDING, BUT NOT LIMITED TO, THE TEXAS ASBESTOS HEALTH PROTECTION ACT; and

5. IT IS UNDERSTOOD AND AGREED THAT, EXCEPT FOR THE WARRANTY OF TITLE CONTAINED IN THE DEED AND EXCEPT AS EXPRESSLY SET FORTH IN THIS CONTRACT: THE PROPERTY IS SOLD BY THE CITY AND PURCHASED AND ACCEPTED BY THE BUYER ON AN "AS IS", "WHERE IS", AND, "WITH ALL FAULTS" BASIS, SUBJECT TO ANY CONDITION WHICH MAY EXIST, AND WITHOUT THE EXISTENCE OF AND WITHOUT RELIANCE UPON ANY REPRESENTATION, WARRANTY, AGREEMENT, OR STATEMENT BY THE CITY, OR ANYONE ACTING ON BEHALF OF THE CITY, INCLUDING, WITHOUT LIMITATION, ANY BROKER, ENGINEER, ARCHITECT, ATTORNEY, SURVEYOR, APPRAISER, OR ENVIRONMENTAL CONSULTANT; THE BUYER HAS OR WILL HAVE, PRIOR TO THE CLOSING, THOROUGHLY INSPECTED AND EXAMINED THE PROPERTY TO THE EXTENT DEEMED NECESSARY BY THE BUYER IN ORDER TO ENABLE THE BUYER TO EVALUATE THE PURCHASE OF THE PROPERTY ON THE FOREGOING BASIS; THE BUYER IS RELYING SOLELY UPON SUCH INSPECTIONS, EXAMINATION, AND EVALUATION OF THE PROPERTY BY THE BUYER IN PURCHASING THE PROPERTY ON AN "AS IS", "WHERE IS", AND, "WITH ALL FAULTS" BASIS, WITHOUT REPRESENTATION, WARRANTY, AGREEMENT, OR STATEMENT BY THE CITY OR ANYONE ACTING ON BEHALF OF THE CITY, EXPRESSED OR IMPLIED, OF ANY KIND OR NATURE, OTHER THAN THE WARRANTY OF TITLE CONTAINED IN THE DEED; AND, THE BUYER HEREBY ASSUMES THE RISK THAT ENVIRONMENTAL CONDITIONS (AS CONTEMPLATED HEREIN) MAY EXIST ON THE PROPERTY AND HEREBY RELEASES THE CITY OF AND FROM ANY AND ALL CLAIMS, ACTIONS, DEMANDS, RIGHTS, DAMAGES, COSTS, OR EXPENSES (COLLECTIVELY THE "ENVIRONMENTAL CLAIMS")

WHICH MIGHT ARISE OUT OF OR IN CONNECTION WITH THE ENVIRONMENTAL CONDITION OF THE PROPERTY. AS USED HEREIN, THE TERM “ENVIRONMENTAL CONDITION” SHALL MEAN ANY CONDITION WITH RESPECT TO THE PROPERTY WHICH COULD OR DOES RESULT IN ANY ENVIRONMENTAL CLAIM AGAINST THE OWNER OF THE PROPERTY BY ANY THIRD PARTY (INCLUDING ANY GOVERNMENTAL ENTITY) UNDER (1) THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION AND LIABILITY ACT, 42 U.S.C. § 9601 ET SEQ., (2) THE RESOURCE CONSERVATION AND RECOVERY ACT, 42 U.S.C. § 6901 ET SEQ., (3) THE FEDERAL WATER POLLUTION CONTROL ACT, 33 U.S.C. § 2601 ET SEQ., (4) THE OIL POLLUTION ACT, 33 U.S.C. § 2701 ET SEQ., (5) THE TOXIC SUBSTANCES CONTROL ACT, 15 U.S.C. § 2601 ET SEQ., (6) THE CLEAN WATER ACT, 33 U.S.C. § 1251 ET SEQ., (7) THE CLEAN AIR ACT, 42 U.S.C. § 7401 ET SEQ., (8) THE HAZARDOUS MATERIALS TRANSPORTATION ACT, 49 U.S.C. § 1801 ET SEQ., (9) THE OCCUPATIONAL SAFETY AND HEALTH ACT, 29 U.S.C. § 651 ET SEQ., (10) THE TEXAS SOLID WASTE DISPOSAL ACT, TEX. HEALTH & SAFETY CODE ANN. §361, ET SEQ., AND/OR (11) SIMILAR STATE AND LOCAL LAWS, NOW OR HEREAFTER EXISTING, ALL AS AMENDED FROM TIME TO TIME, AND ALL REGULATIONS, RULES AND GUIDANCE ISSUED PURSUANT THERETO, INCLUDING, WITHOUT LIMITATION, ANY CONDITION RESULTING FROM OPERATIONS CONDUCTED ON THE PROPERTY OR ON PROPERTY ADJACENT THERETO. THE CITY SHALL NOT HAVE (AND BUYER WAIVES) ANY OBLIGATION TO DISCLOSE FACTS REGARDING THE PROPERTY (INCLUDING, WITHOUT LIMITATION, ANY ENVIRONMENTAL CONDITION AFFECTING THE PROPERTY), REGARDLESS OF WHETHER SUCH FACTS ARE DISCOVERABLE BY THE BUYER. THE PROVISIONS OF THIS PARAGRAPH SHALL SURVIVE THE CLOSING OR ANY TERMINATION HEREOF AND SHALL BE CONTAINED IN THE DEED.

B. As a material inducement to the City to execute and perform its obligations under this Contract, the Buyer hereby represents and warrants to the City as of the Effective Date and as of the date of the Closing as follows:

1. The Buyer has all the requisite power and authority to enter into, deliver, and perform this Contract; and
2. No consent or approval of any other person or entity is required in order for this Contract to be legal, valid, and binding upon the Buyer; and
3. The execution and delivery of this Contract and the consummation of this transaction shall not constitute a violation, breach, or default by the Buyer of any term or provision of any other instrument of which the Buyer is a party or to which the Buyer may be subject; and
4. To the Buyer’s current actual knowledge, there are no actions, suits, or proceedings pending or threatened against the Buyer, at law or in equity or before any federal, state, municipal, or other government agency or instrumentality, domestic or foreign, and Buyer has received no

written notice of same; and

5. The Buyer is not the subject of any bankruptcy, reorganization or insolvency proceeding; and

6. The Buyer acknowledges that the transaction contemplated in this Contract is subject to a reversion to the City if the construction of a single-family residence is not commenced within one (1) year of the Closing.

C. All statements in this Article expressly shall survive the Closing for a period of one (1) year from the Closing and the representing Party shall indemnify and hold the other Party harmless from any breach of such statements.

ARTICLE VIII – BREACH BY THE CITY

If the City fails to fully and timely perform any of its obligations hereunder or fails to consummate the sale of the Property for any reason, except for the Buyer's default, then the Buyer may, as its sole and exclusive remedy, either: obtain the return of the Escrow Deposit (less the Option Fee) as liquidated damages; or, pursue specific performance.

ARTICLE IX – BREACH BY THE BUYER

If the Buyer fails to fully and timely perform any of its obligations hereunder or fails to consummate the purchase of the Property, then the City may, as its sole and exclusive remedy, either: pursue specific performance; or, receive the Escrow Deposit.

ARTICLE X – CONDEMNATION

If all or any material portion of the Property is condemned (or sold and conveyed in lieu of condemnation) after the expiration of the Review Period and prior to the Closing, the Buyer may, at its election, terminate this Contract, whereupon the Escrow Deposit, less the Option Fee, will be returned to the Buyer.

ARTICLE XI – TAX-FREE EXCHANGE

The City shall reasonably cooperate with the Buyer to allow the Buyer to obtain the Property as part of a tax-free exchange, provided, however, that the Buyer acknowledges that the Buyer shall be solely responsible for determining its ability to complete this transaction as part of a tax-free exchange, and the City makes no representation to the Buyer regarding its ability to accommodate any such exchange. In no event shall the City be obligated to incur any cost or liability in connection with such exchange, and the Closing shall not be delayed or extended in order to accommodate any such exchange.

ARTICLE XII – MISCELLANEOUS

A. Survival of Covenants

Any of the representations, warranties, covenants, or agreements of the Parties, as well as any rights and benefits of the Parties, shall survive the Closing for a period of one (1) year from the Closing and shall not be merged therein.

B. Notice

All notices required or permitted by the terms hereof shall be given by hand delivery, or by sender-paid Federal Express or other national overnight delivery service, or by facsimile, at the following addresses or at such other address as either Party hereto shall in writing advise the other. All notices shall be deemed given as of the time of hand delivery or the time such are either faxed or deposited with Federal Express or another national overnight delivery service for transmittal as aforesaid.

For the City:

*City of Jersey Village
Attn: City Manager
16327 Lakeview Drive
Jersey Village, Texas 77040*

For the Buyer:

C. Texas Law to Apply

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Harris County, Texas, with any disputes arising hereunder being subject to the exclusive jurisdiction and venue of the State or Federal courts in and for Harris County, Texas.

D. Parties Bound

This Contract shall be binding upon and inure to the benefit of the Parties and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Contract.

E. Nondisclosure

Except as and to the extent required by law or as required by the Buyer to purchase the Property, the Parties will not, and each will direct its representatives not to make, directly or indirectly, any public comment, statement, or communication with respect to, or otherwise to disclose or to permit the disclosure of any of the terms, conditions, or other aspects of the sale and purchase of the Property or any other transaction contemplated herein, except to each Party's respective employees, attorneys, accountants, consultant, and other advisors.

F. Legal Construction

In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

G. Integration

This Contract constitutes the sole and only agreement of the Parties and supersedes any prior

understanding or written or oral agreements between the Parties respecting the within subject matter. This Contract cannot be modified or changed except by the written consent of the Parties.

H. Time of Essence

Time is of the essence of this Contract.

I. Attorneys' Fees

Either Party which prevails in any legal proceeding against the other Party brought under or with relation to this Contract or transaction shall be additionally entitled to recover court costs and reasonable attorneys' fees from the non-prevailing Party.

J. Gender and Number

Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.

K. Compliance

In accordance with the requirements of Section 28 of the Texas Real Estate License Act, the Buyer is hereby advised that it should be furnished with or obtain a policy of title insurance.

L. Effective Date of Contract

The term "Effective Date" means the date on which both Parties have executed this Contract.

M. Counterparts/Facsimile

This Contract may be executed by original or facsimile signatures in multiple counterparts, each of which shall constitute an original and together constitute one and the same instrument.

N. Assignment

Other than an assignment of this Contract to an entity owned or controlled by the Buyer, this Contract may not be assigned by the Buyer without the prior written consent of the City, which consent may be withheld in the sole and absolute discretion of the City, and any attempted assignment by the Buyer shall be null and void and shall constitute a breach by the Buyer. Under no circumstances shall a permitted assignment by the Buyer become effective until each of the following conditions have been satisfied: the Buyer's Review Period has expired; all of the Buyer's conditions to the Closing have been satisfied or waived; and, all assignees shall have assumed in writing, in form satisfactory to the City, all of the Buyer's obligations under this Contract. No assignment shall relieve the Buyer from any of its obligations or any liability under this Contract. No permitted assignment by the Buyer shall be effective until the City has been provided with written notice thereof, nor shall any assignment be effective until the Closing and unless this transaction closes.

O. IRS Reporting at Closing

The Title Company agrees to be the designated "reporting person" under 6045(e) of the U.S. Internal Revenue Code with respect to the real estate transaction described in this Contract and to prepare, file, and deliver such information, returns, and statements as the U.S. Treasury Department may require by regulations or forms in connection therewith, including Form 1099-B.

P. Public Information

This Contract and all information associated with this Contract is public information. The Buyer acknowledges that the City is obligated to release to the public all records that are subject to the Texas Public Information Act.

Q. Further Documentation

Each Party agrees in good faith to execute such further or additional documents as may be reasonably necessary or appropriate to fully carry out the intent and purpose of this Contract.

R. City’s Remedies

The City reserves the right to exercise any right or remedy available to it by law, contract, equity, or otherwise, including without limitation, the right to seek any and all forms of relief in a court of competent jurisdiction. Further, the City shall not be subject to any arbitration process prior to exercising its unrestricted right to seek judicial remedy. The remedies set forth herein are cumulative and not exclusive, and may be exercised concurrently. To the extent of any conflict between this provision and another provision in, or related to, this Contract, the former shall control.

S. No Third-Party Beneficiaries

This Contract is entered solely by and between, and may be enforced only by and among, the Parties. Except as may be set forth above, this Contract shall not be deemed to create any rights in or obligations to any third parties. This Contract is not intended, and shall not be construed, to create any joint enterprise between or among the Parties.

T. No Personal Liability on City Employees

Nothing in this Contract is construed as creating any personal liability on the part of any employee, officer, or agent of any public body that may be a party to this Contract.

U. Israel

The Parties warrant that each complies with Chapter 2270, Subtitle F, Title 10 of the Texas Government Code by verifying that: (1) Neither Party boycotts Israel; and, that (2) Neither Party will boycott Israel during the Term.

V. Governmental Immunities

EACH PARTY EXPRESSLY ACKNOWLEDGES AND AGREES THAT NO PROVISION OF THIS LICENSE IS IN ANY WAY INTENDED TO CONSTITUTE A WAIVER BY A PARTY OF ITS IMMUNITIES FROM SUIT OR LIABILITY THAT IT MAY HAVE BY OPERATION OF LAW. THE CITY RETAINS ALL OF ITS GOVERNMENTAL IMMUNITIES.

[SIGNATURES, ACKNOWLEDGEMENTS, AND EXHIBITS ON FOLLOWING PAGES]

THE PARTIES HEREBY AFFIRM THE ABOVE-EXPRESSED PROMISES, AND THE PARTIES
ENTER INTO THIS CONTRACT ON _____, 202_.

SIGNATURES

FOR THE CITY:

FOR THE BUYER:

AUSTIN BLEESS, CITY MANAGER

Buyer's Name (Signature)

ATTEST:

Lorri Coody, City Secretary

Buyer's Name (Printed)

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

ACKNOWLEDGEMENTS

For the City

State of Texas §
County of Harris §

This instrument was executed before me on _____ 2022, by _____,
DATE NAME
_____ of the City of Jersey Village, a Texas municipal corporation, on behalf of
TITLE
said corporation.

[SEAL]

Notary Public in and for the State of Texas

For the Buyer

State of _____ §
County of _____ §

This instrument was executed before me on _____ 2022, by _____,
DATE NAME
_____ of _____, a State of _____,
TITLE ORGANIZATION NAME STATE ORGANIZATION TYPE
on behalf of said organization.

[SEAL]

Notary Public in and for the State of _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

TITLE COMPANY'S AGREEMENT AND RECEIPT

Title Company has executed this Agreement in order to agree that Title Company shall act as escrow agent with respect to and hold in escrow the Earnest Money and the interest earned thereon and shall disburse the Earnest Money and the interest earned thereon, pursuant to this Agreement.

Name [Signature]

Name [Printed]

Title

Date

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

EXHIBITS

<u>Exhibit</u>	<u>Title</u>
A	Legal Description of the Property
B	Special Warranty Deed
C	Assignment of Service Contracts and Personal Property

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

EXHIBIT A: LEGAL DESCRIPTION OF THE PROPERTY

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

EXHIBIT B: SPECIAL WARRANTY DEED

YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER’S LICENSE NUMBER.

SPECIAL WARRANTY DEED

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

KNOW ALL MEN BY THESE PRESENTS THAT:

THAT the City of Jersey Village, a State of Texas home rule municipal corporation (the “**Grantor**”), for and in consideration of the sum of TEN AND NO/100 Dollars (\$10.00) and other good and valuable consideration in hand paid by _____ (the “**Grantee**”), the receipt and sufficiency of which are hereby acknowledged, has **GRANTED, SOLD, AND CONVEYED** and by these presents does hereby **GRANT, SELL, AND CONVEY** unto Grantee that certain real property situated in Harris County, Texas and more particularly described on **Exhibit A** attached hereto and made a part hereof for all purposes (the “**Land**”), together with: (i) all and singular the rights, benefits, privileges, easements, tenements, hereditaments, and appurtenances therein or in anywise appertaining to the Land; (ii) all right, title, and interest to all minerals, oil, gas, and other hydrocarbon substances thereon or thereunder; (iii) all air, water, riparian, and solar rights related thereto; and, (iv) all right, title, and interest of Seller in and to all strips and gores and any land lying in the bed of any street, road, or alley, open or proposed, adjoining the Land (the Land, together with any and all of the related improvements, appurtenances, rights and interests referenced in items (i) through (iv) above are herein collectively referred to as the “**Property**”).

TO HAVE AND TO HOLD the Property, **AS IS, WHERE IS,** and **WITH ALL FAULTS,** together with all and singular the rights and appurtenances thereto in any wise belonging, unto Grantee, its successors and assigns forever, subject to the matters described on **Exhibit B** attached hereto (collectively, the “**Permitted Exceptions**”) and Grantor does hereby bind itself, its successors and assigns, to **WARRANT AND FOREVER DEFEND** all and singular the Property, subject to the Permitted Exceptions, unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof by, through, or under Grantor, but not otherwise.

The grant, sale, and conveyance of this Special Warranty Deed is subject to the following, among other restrictions and exceptions that might otherwise be binding on the Property: Within one (1) year of the date of execution of this Special Warranty Deed, the construction of a single-family residential home on the Property must be commenced, or the Property will be subject to reversion to the Grantor.

All ad valorem taxes and assessments for the Property for the year in which this Deed is executed have been prorated by the parties hereto and Grantee hereby expressly assumes liability for the

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

payment thereof. If such proration was based upon an estimate of such taxes and assessments for such year, then upon demand the parties hereto shall promptly and equitably adjust all such taxes and assessments as soon as actual figures for the Property for such year are available.

EXECUTED to be effective for all purposes as of the ____ day of _____, 2022.

Name [Signature]

Name [Printed]

Title

Date

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on this ____ day of _____, 2022,
by _____, as _____ of _____, on behalf of
said _____.

[S E A L]

Notary Public, State of Texas

Printed Name of Notary

My Commission Expires: _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

EXHIBIT C: ASSIGNMENT OF SERVICE CONTRACTS AND PERSONAL PROPERTY

ASSIGNMENT OF SERVICE CONTRACTS AND PERSONAL PROPERTY

This Assignment of Service Contracts and Personal Property (this “**Assignment**”) is executed to be effective as of _____, 2022 (the “**Effective Date**”) and delivered pursuant to that certain Agreement of Purchase and Sale (the “**Agreement**”) dated _____, 2022 by and between City of Jersey Village, a State of Texas home rule municipal corporation (the “**Seller**”) and _____ (the “**Purchaser**”) covering the real property described in **Exhibit A** attached hereto (the “**Real Property**”).

1. Assignment and Assumption. For good and valuable consideration Seller hereby assigns, transfers, sets over, and conveys to the Purchaser, and the Purchaser hereby accepts the following (collectively, the “**Assigned Property**”):

Intangible Property. All intangible personal property related to the Real Property, including, without limitation: (i) all trade names and trademarks associated with the Real Property including Seller’s rights and interests in the name of the Real Property; (ii) warranties, contract rights related to the construction, operation, ownership, or management of the Real Property (but excluding Seller’s obligations thereunder); (iii) governmental permits, approvals and licenses (to the extent assignable); and, (iv) telephone exchange numbers (to the extent assignable); and

Service Contracts. The management, service, supply, equipment rental, and other contracts related to the Real Property (the “**Service Contracts**”) described in **Exhibit B** attached hereto.

2. Indemnification. PURCHASER SHALL INDEMNIFY SELLER FROM AND AGAINST ANY LIABILITY FOR NONPERFORMANCE AND NONPAYMENT OF, ITS OBLIGATIONS AND LIABILITIES UNDER ANY APPLICABLE SERVICE CONTRACTS THAT ARE ASSUMED BY PURCHASER UP TO AND INCLUDING THE EFFECTIVE DATE, AND PURCHASER AGREES TO PERFORM SELLER’S OBLIGATIONS UNDER SUCH SERVICE CONTRACTS ACCRUING AFTER THE EFFECTIVE DATE.

3. Warranty. Seller hereby represents and warrants to Purchaser that it is the owner of the Assigned Property, that the Assigned Property is free and clear of all liens, charges, and encumbrances other than the Permitted Exceptions (as defined in the Agreement), and Seller warrants and defends title to the Assigned Property unto Purchaser, its successors and assigns, against any person or entity claiming, or to claim, the same or any part thereof, subject only to the Permitted Exceptions.

4. Counterparts. This Assignment may be executed in multiple counterparts, each of which shall constitute an original and all of which when taken together shall constitute one (1) instrument.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON MARCH 18, 2024

5. Further Assurances. On or after the Effective Date, Seller and Purchaser will each take all appropriate and commercially reasonable actions and execute (or cause to be executed) all documents, instruments, or conveyances of any kind which are reasonably necessary to carry out any of the provisions hereof.

IN WITNESS WHEREOF, the undersigned have caused this Assignment to be executed as of the Effective Date.

FOR THE PURCHASER:

FOR THE SELLER:

Name [Signature]

Austin Bleess, City Manager

Name [Printed]

Date

Position

ATTEST:

Date

Lorri Coody, City Secretary

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