

Bobby Warren, Mayor  
Drew Wasson, Council Position No. 1  
Sheri Sheppard, Council Position No. 2  
Michelle Mitcham, Council Position No. 3  
James Singleton, Council Position No. 4  
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Justin Pruitt, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, January 22, 2024, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

### **C. PRESENTATIONS**

1. Presentation of Police Department Employee of the Fourth Quarter and the 2023 Employee of the Year Award by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Bobby Warren, Mayor and Commander Stefanie Otto*
2. Presentation of Employee of the Month Award for January 2024 - Taryn Modisette. *Austin Bless, City Manager*

### **D. SUBSTANDARD STRUCTURE**

1. Conduct a Public Hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. *Bobby Warren, Mayor*
2. Consider Ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040, (legally described as TRS 16B & 18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039), the "property", to be substandard and a public nuisance; ordering Speedy Stop Food Stores, LTD or the true owners of the property to abate the substandard and dangerous structure on the property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto. *Meisha Johnson, Community Development Manager*

**E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

**F. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2023, General Fund Budget Projections as of December 2023, Utility Fund Budget Projections – December 2023, and Quarterly Investment Report – December 2023.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on December 18, 2023. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2024-02, ordering a General Election to be held on May 04, 2024, for the purpose of electing three (3) councilmembers for places 1, 4 and 5; providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election, if required; providing for severability; and, providing an effective date. *Lorri Coody, City Secretary*
3. Consider Ordinance No. 2024-03, amending the Capital Replacement Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$200,000 by increasing revenue line item 07-72-6574 (Fire Department Vehicle and Equipment) for the purchase of tools and equipment for the new fire and tower truck. *Mark Bitz, Fire Chief*
4. Consider Resolution No. 2024-01, receiving and approving the Fiscal Year 2023 Annual Report for Tax Increment Reinvestment Zone Number 2. *Austin Bleess, City Manager*
5. Consider Resolution No. 2024-02, receiving and approving the Fiscal Year 2023 Annual Report for Tax Increment Reinvestment Zone Number 3. *Austin Bleess, City Manager*

6. Consider Resolution 2024-03, authorizing the City Manager to enter into agreements for the FMA Program Home Elevation Grant Administration and Project Management Services for Grant 1 and Grant 2 with Jeffrey S. Ward & Associates. *Austin Bleess, City Manager*
7. Consider Resolution No. 2024-04, selecting contractors to complete home elevation work in relation to the FY2022 FEMA Flood Mitigation Assistance Grant. *Austin Bleess, City Manager*
8. Consider Resolution No. 2024-05, authorizing applications for the US DOT FY24 RAISE Grant for a Planning Grant. *Austin Bleess, City Manager*
9. Consider Resolution No. 2024-06, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add six (6) new firefighters into the Fiscal Year 2024-2025 Budget. *Mark Bitz, Fire Chief*
10. Consider Resolution No. 2024-07, selecting firms for Professional Services related to Public Works and Utility Projects and authorizing the City Manager to negotiate with such firms. *Robert Basford, Assistant City Manager*

#### **H. REGULAR AGENDA**

1. Discuss and take appropriate action regarding water and sewer rates. *Austin Bleess, City Manager*
2. Consider Ordinance No. 2024-04, amending the Jersey Village Code of Ordinances at Chapter 14 "Building and Development," Article VIII "Public Utilities," Section 14-208 "General Criteria" by adding a new subsection (g) titled "Irrigation Meter Installation;" providing a penalty; providing for severability; providing for publication; and providing an effective date. *Robert Basford, Assistant City Manager*
3. Consider Ordinance No. 2024-05, amending the Impact Fee Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$298,000 by increasing Line Item 04-45-5515 (Impact Fee Consultant), approving the proposal from Quiddity Engineering, LLC to conduct a Water and Wastewater Master Plan; and authorizing the City Manager to execute all documents with Quiddity Engineering, LLC concerning these consulting services. *Austin Bleess, City Manager*
4. Discuss and take appropriate action on bond issuance and consider Resolution No. 2024-08, a Resolution expressing intent to finance expenditures to be incurred. *Austin Bleess, City Manager*
5. Discuss and take appropriate action on Ordinance No. 2024-06, creating the GO Bonds Series 2024 Fund Budget for the Fiscal Year Beginning October 1, 2023, and ending September 30, 2024. *Austin Bleess, City Manager*
6. Discuss and take appropriate action on the possible formation of a Bond Committee. *Austin Bleess, City Manager*
7. Consider Resolution No. 2024-09, authorizing the City Manager to enter into an Agreement with Little Kitchen HTX for Concessionaire Services for the Jersey Meadow Golf Course. *Robert Basford, Assistant City Manager*

**I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**J. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, and 551.071 – Consultations with Attorney.**

**K. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*

**L. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**M. RECONVENE REGULAR SESSION**

1. Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*

**N. ADJOURN****CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 18, 2024, at 8:30 p.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** C1

**AGENDA SUBJECT:** Presentation of Police Department Employee of the Fourth Quarter and the 2023 Employee of the Year Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

**Department/Prepared By:** Lorri Coody **Date Submitted:** January 16, 2024

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

American Legion Post No. 324 initiated a quarterly program in 2008 to recognize and honor Jersey Village Police Department employees for performance above and beyond the call of duty.

The presentations being made at this meeting are for the Employee of the Fourth Quarter and 2023 Employee of the Year Award.

**RECOMMENDED ACTION:**

N/A

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** C2

**AGENDA SUBJECT:** Presentation of Employee of the Month Award for January 2024.

**Department/Prepared By:** Lorri Coody                      **Date Submitted:** January 16, 2024

**EXHIBITS:** Employee of the Month Program  
January 2024 – Employee of the Month – Taryn Modisette

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**



# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.



# January 2024 Employee Of The Month

Our January 2024 Employee of the Month is Taryn Modisette.

Taryn is more than an asset to our department; she is a role model for her colleagues.

Taryn has exhibited exemplary performance, exceeding the expectations of her role by proactively embracing additional responsibilities. Her dedication extends beyond mere pursuit of personal growth; it is firmly anchored in a genuine commitment to enhance the team's performance and serve the community effectively. In her critical role, Taryn interacts directly with the public, a task that demands a distinctive skill set.

A notable instance illustrating Taryn's outstanding competence occurred during the last few months with the changes and challenges around the water and sewer rates. Taryn is the first person people talk to when they have concerns or questions with their water bill. With the recent changes, and with the higher than normal water usage due to the drought conditions, the number of phone calls increased dramatically. Demonstrating remarkable initiative and efficiency, Taryn was instrumental in not only promptly identifying and rectifying the error but also took it upon herself to communicate the issue clearly to the residents impacted. Her approach in managing this crisis was commendable and reflects her exceptional problem-solving abilities and dedication to public service. Her contributions are invaluable and make her an ideal candidate for the Employee of the Month.

Taryn's contributions particularly during challenging situations showcase her level of professionalism.

Congratulations Taryn! We are honored to name you our January 2024 Employee of the Month!

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** D1

**AGENDA SUBJECT:** Conduct a Public Hearing pursuant to Section 34-253 of the Code, so that the owner or the owner’s representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

**Department/Prepared By:** Lorri Coody, City Secretary on behalf of Building Official

**Date Submitted:** December 6, 2023

**EXHIBITS:** EX A - Public Hearing Notice  
EX B - Building Official’s Report and Required Notice  
EX C - Certification of Mailing Required Notice  
EX D - Certification of Posting Signs at 15830 NW FWY  
Script for Public Hearing

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Building Official of the City of Jersey Village has reported that the structure located at 15830 NW FWY, Jersey Village, which is located within the City, is substandard and a public nuisance.

In accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the Code), the City Council must conduct a public hearing so that the owner or the owner’s representatives of the property may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures on the Property.

All required notices of the hearing have been sent in accordance with the Code to the persons asserting or likely to have ownership in the Property.

This item is to conduct the public hearing.

**RECOMMENDED ACTION:**

Conduct a Public Hearing pursuant to Section 34-253 of the Code, so that the owner or the owner’s representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**CITY OF JERSEY VILLAGE  
NOTICE OF PUBLIC HEARING – SUBSTANDARD STRUCTURE**

**NOTICE** is hereby given for a public hearing (the “Hearing”) to be conducted on **January 22, 2024, at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas**. The City Council has received a report (the “Report”) from the City’s Building Official regarding the building or structure located at 15830 Northwest Freeway and legally described as TRS 16B & 17D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039 (the “Property”) in the City of Jersey Village. The Report indicates the presence of certain conditions on and about the building or structure on the Property that, if true, would render such building or structure substandard and a public nuisance pursuant to Chapter 34 of the Code of Ordinances of the City (the “Code”).

The Report specifically states the following observations concerning the Property:

1. Abandoned and in disrepair;
2. The building is in a general state of dilapidation due to improper maintenance, including:
  - a) has become deteriorated or damaged and portions of the structure no longer protect from the weather, ineffective waterproofing of exterior walls, roof, or foundation;
  - b) ceilings, roofs, and support or other horizontal members which sag, split, or buckle due to defective material or deterioration;
  - c) not wired in conformity with electrical code;
  - d) not maintained in conformity with the fire code;
  - e) not maintained in conformity with the plumbing code;
  - f) interior structurally deteriorated or damaged in danger of collapse overhead ceiling hazards

The owner of the Property is Speedy Stop Food Stores Ltd., 15830 Northwest Freeway, Houston, Texas 77040 (the “Owner”). The Owner has the responsibility to correct the issues listed in this Notice or the City may correct the issues or demolish the structures located on the Property.

Pursuant to Section 34-253 of the Code, the Hearing will be held so that the Owner or the Owner’s representatives may appear and show cause as to: 1) why such building or structure should not be declared to be substandard; and, 2) why the Owner should not be ordered to repair, vacate, or demolish the building or structure. On the day of the Hearing City Council may determine whether or not the building or structure on the Property is substandard and may issue such orders as shall appear reasonably necessary to prevent the building or structure from being a hazard to life or property and to eliminate the substandard qualities.

The Owner, lienholder, or mortgagee will be required to present proof at the hearing of the scope of any work that may be required to comply with the Code and the time it will take to reasonably perform the work.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary  
City of Jersey Village, Texas

Posted to Website: November 30, 2023, at 5:00 PM  
Posted to Bulletin Board: November 30, 2023, at 5:00 PM





## CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040  
713-466-2100 (office) 713-466-2140 (fax)

**DATE:** November 15, 2023

**TO:** Speedy Stop Food Stores LTD  
PO Box 1876  
Victoria TX 77902

**FROM:** City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, Texas 77040

**Re:** Sub-standard structure and property at 15830 Northwest Freeway Jersey Village, Texas, 77040 (Legal Description: TRS 16B & 17D Fairview Gardens Annex Section 3)

Dear Speedy Stop Food Stores LTD,

According to the Real Property Records of Harris County, Texas, you own property located at 15830 Northwest Freeway, Jersey Village, Texas, 77040 (the "Property"). If you no longer own the Property, you must execute an affidavit that states that you no longer own the Property and that includes the name and last known address of the person who acquired the Property from you. The affidavit must be delivered in person or by certified mail, return receipt requested, to City of Jersey Village (the "City") not later than the 20<sup>th</sup> day after the date you receive this letter. If you do not send the affidavit, it will be presumed that you own the Property.

After viewing the Property, I have found that the Property appears to be abandoned, in disrepair, and in violation of several provisions of the City's Code of Ordinances (the "Code"). Specifically, I observed the Property having the following issues:

- (1) Abandoned and in disrepair;
- (2) The building is in a general state of dilapidation due to improper maintenance, including:
  - (a) has become deteriorated or damaged and portions of the structure no longer protect from the weather, ineffective waterproofing of exterior walls, roof, or foundation;
  - (b) ceilings, roofs, and support or other horizontal members which sag, split, or buckle due to defective material or deterioration;
  - (c) not wired in conformity with electrical code;
  - (d) not maintained in conformity with the fire code;
  - (e) not maintained in conformity with the plumbing code;
  - (f) interior structurally deteriorated or damaged in danger of collapse overhead ceiling hazards

This letter serves to put you on notice, that as the owner of the Property, you have the responsibility to correct the issues identified in this letter within 10 days or Jersey Village will proceed with Substandard Building Procedures including a hearing in front of the City Council to order the building to be repaired, vacated, or demolished. If you choose to repair the building or demolish the building, permits will be required prior to proceeding.

If you would like to correct the violations by repairing the structures, you will need to have a Texas Licensed Engineer inspect the structure and provide engineered stamped and sealed plans detailing the repair procedures for the structural, electrical, mechanical, and electrical work, based on the extent of the work energy code analysis may also be required. Licensed trade electrical, mechanical, and plumbing contractors will be required to pull any necessary permit and the structure will be required to comply with the City of Jersey Village Building & Fire Codes of Ordinances.

For questions regarding the permitting process, please contact the City Permit Clerk, Ashley Lopez, at [Anlopez@jerseyvillagetx.com](mailto:Anlopez@jerseyvillagetx.com), or if you would like to schedule a meeting with the City to discuss the issues identified in this letter, please contact Miesha Johnson at [Mjohnson@jerseyvillagetx.com](mailto:Mjohnson@jerseyvillagetx.com).

I have attached to this letter certain provisions of the Code that might affect the Property. The provisions included in this letter are not exhaustive, and there may be other local, State, or Federal laws and regulations that affect the Property.

Thank you,

*Michelle Killebrew*

Michelle Killebrew I-2797



**CITY OF JERSEY VILLAGE CODE OF ORDINANCES PROVISIONS RELATED TO  
NUISANCES AND SUBSTANDARD STRUCTURES ON THE PROPERTY**

**Substandard Structures**

**Sec. 34-250. - Determination.**

Any building or structure which has any of the following defects shall be deemed a substandard building or structure and constitute a hazard to the health, safety and welfare of the citizens:

- (1) Any building or structure that has become deteriorated or damaged through exposure to the elements including, without limitation, flood, wind, hail or rain, or damage through fire or by any other cause, to the extent that either the roof, windows or doors, or portions of the house, building or structure which protect from the weather will no longer reasonably protect from the weather.
- (2) Any building or structure which is so structurally deteriorated or damaged that it is in danger of collapse or which cannot be expected to withstand the reasonably anticipated storms or hurricanes.
- (3) Any building used for the occupancy of one or more persons which is not connected to an approved public sanitary sewer or does not provide connection to a properly installed and approved septic system.
- (4) Any building or structure not constructed or maintained in conformity with the fire code of the city when such nonconformity constitutes a serious hazard to the safety of persons or property.
- (5) Any building or structure not wired in conformity with the electrical code of the city when such nonconformity constitutes a serious hazard to the safety of persons or property.
- (6) Any building or structure not constructed in conformity with the plumbing code of the city when such nonconformity constitutes a serious hazard to the safety of persons or property.
- (7) Any building or structure not constructed in conformity with the building code of the city when such nonconformity constitutes a serious hazard to the safety of persons or property.
- (8) Any building or structure or any portion thereof has settled to such an extent that the walls or other structural portions have materially less resistance to winds or earthquakes than is required in the case of new construction.
- (9) Any building or structure by reason of obsolescence, dilapidated condition, deterioration, damage, electrical wiring, gas connections, heating apparatus or other causes, is in such condition to be a fire hazard and is so situated as to endanger life or other buildings or property in the vicinity or provide a ready fuel supply to augment the spread and intensity of fire arising from any cause.
- (10) Any building or structure so constructed or maintained as to constitute a menace to health or safety, including:
  - a. All conditions conducive to the harboring of rats, snakes, mice, other disease carrying animals or insects reasonably calculated to spread disease.
  - b. Conditions hazardous to the safety of persons or property, such as inadequate bracing, structural support, construction or the presence of deteriorated materials.
  - c. Conditions constituting an attractive nuisance creating a hazard to the health or safety of minors.

**Exterior of Structures**

**Sec. 34-281. - Maintenance of structures.**

The exterior of every structure, including accessory structures and fences, shall be maintained in good repair. The same shall be maintained free of broken glass, loose shingles, crumbling or broken stone or brick, excessive peeling paint or other conditions reflective of deterioration or inadequate maintenance to the end that the structure itself may be preserved, safety and fire hazards may be eliminated and adjoining properties may be protected from blighting influences.

**CITY OF JERSEY VILLAGE  
CERTIFICATION OF PUBLIC HEARING NOTICE REQUIREMENTS**

Reason for Public Hearing:

To provide for the owner or the owner's representatives to appear and show cause 1) why such building or structure should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the building or structure. On the day of the hearing City Council may determine whether or not the building or structure on the Property is substandard and may issue such orders as shall appear reasonably necessary to prevent the building or structure from being a hazard to life or property and to eliminate the substandard qualities.

I, Michelle Killebrew, Office of the Building Official for the City of Jersey Village, Harris County, Texas, do hereby certify and attest that on December 4, 2023, written notices pertaining to the substandard structures located at 15830 Northwest Freeway, Jersey Village, Texas 77040 were mailed via certified mail return receipt requested and/or email if applicable to those listed in the following table at the address or email address listed as follows:

Name of Addressee	Address	Certified Mail No. & Date of Mailing
Speedy Stop Food Stores LTD	PO Box 1876 Victoria TX 77902	9414811898765490575810 12/4/2023

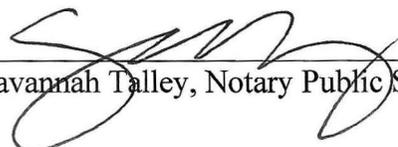
Signed this the 5<sup>th</sup> day of December, 2023.

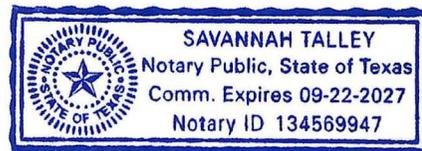
  
Michelle Killebrew, Office of the Building Official  
City of Jersey Village, Texas

THE STATE OF TEXAS    §  
COUNTY OF HARRIS    §

BEFORE ME, the undersigned authority, this day personally appeared Michelle Killebrew, a person known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

GIVEN UNDER my hand and seal of office this 5<sup>TH</sup> day of DECEMBER, 2023

  
Savannah Talley, Notary Public State of Texas



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Electronic Delivery Confirmation™



City of Jersey Village  
Code Compliance Division  
16501 JERSEY DR  
JERSEY VLG TX 77040-1905

**\$7.18 US POSTAGE**  
FIRST-CLASS  
Dec 04 2023  
Mailed from ZIP 97230  
1 OZ FIRST-CLASS MAIL LETTER  
RATE  
11923275



USPS CERTIFIED MAIL



9414 8118 9876 5490 5758 10

Speedy Stop Food Stores LTD  
Speedy Stop Food Stores LTD  
PO BOX 1876  
VICTORIA TX 77902-1876



Reference	
USPS #	9414811898765490575810
USPS Mail Class	Certified with Return Receipt (Signature)
USPS Status	A shipping label has been prepared for your item. A delivery date will be provided when USPS receives the package; contact the shipper or shipping partner with any inquiries.
USPS History	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**CITY OF JERSEY VILLAGE  
A CERTIFICATION OF PUBLIC HEARING POSTING**

Reason for Public Hearing:

To provide for the owner or the owner's representatives to appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. On the day of the hearing City Council may determine whether or not the buildings or structures on the Property are substandard and may issue such orders as shall appear reasonably necessary to prevent the buildings or structures from being a hazard to life or property and to eliminate the substandard qualities.

I, Michelle Killebrew, Building Official for the City of Jersey Village, Texas do hereby certify that:

On Monday, December 4, 2023, at least ten days prior to the date of the hearing, I placed on the property at **15830 Northwest Freeway, Jersey Village, Texas** which is the subject of this hearing, the Notice of Public Hearing indicating the type of relief sought or the proposed change in status of the property as well as the date, time and place of the hearing. The notice was posted on the front door of the building, facing Northwest Freeway.

Signed this the 5<sup>th</sup> day of December 2023

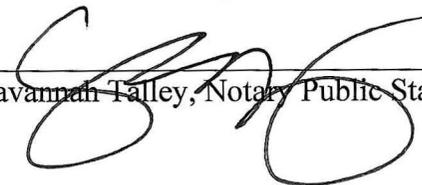


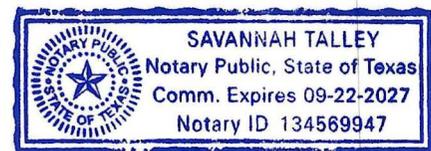
Michelle Killebrew, Office of the Building Official  
City of Jersey Village, Texas

THE STATE OF TEXAS    §  
COUNTY OF HARRIS    §

BEFORE ME, the undersigned authority, this day personally appeared MICHELLE KILLEBREW a person known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

GIVEN UNDER my hand and seal of office this 5<sup>th</sup> day of DECEMBER 2023

  
Savannah Talley, Notary Public State of Texas



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

# MAYOR - Script for Public Hearings on January 22, 2024

- 1. Read Item D1 on the Agenda**
- 2. Confirm that all meeting posting requirements have been met**
- 3. Call upon Building Official to give the report detailing the structural deficiencies and recommending that the structure located at 15830 NW FWY be repaired or demolished.**
- 4. Call upon the lienholders, mortgagees, or owners of the property present to give them an opportunity to be heard and to address the nuisance issues as they relate to the minimum standards, including the scope of the work and financial capability of repairing the structure located at 15830 NW FWY in Jersey Village, Texas.**
- 5. Open the public hearing as follows:**

I now call to order this public hearing. Everyone desiring to speak on behalf of or against the recommended action shall give his name and address and will be given 5 minutes to present information during the meeting.

The purpose of today's hearing is to provide for the owner or the owner's representatives of the property located at 15830 NW FWY in Jersey Village, Texas to appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. The burden is on the owner, lienholder, or mortgagee to demonstrate the scope of the work required to comply with the ordinance and the time it will take to perform the work.
- 6. Call the first person signing up to speak.**
- 7. (After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)**

There being no one (else) desiring to speak, I now close this public hearing being held to provide for the owner or the owner's representatives of the property located at 15830 NW FWY in Jersey Village, Texas to appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.
- 8. Call upon the lienholders, mortgagees, or owners of the property for any closing comments.**
- 9. Call upon Council Members to ask questions of hearing participants.**
- 10. Once all questions have been addressed. Call Item D2 on the meeting agenda.**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** D2

**AGENDA SUBJECT:** Consider Ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040, (legally described as TRS 16B &18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039), the “property”, to be substandard and a public nuisance; ordering Speedy Stop Food Stores, LTD or the true owners of the property to abate the substandard and dangerous structure on the property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto.

**Department/Prepared By:** Lorri Coody on behalf of the Building Official

**Date Submitted:** December 6, 2024

**EXHIBITS:** Ordinance 2024-01

**BACKGROUND INFORMATION:**

City Council has heretofore conducted the public hearing in connection with the substandard structure located at 15830 NW FRWY.

City Council must now discuss the evidence presented to determine if the Property and the structure on the Property located at 15830NW FWY are substandard; and if the conditions of the structure on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of Jersey Village and likely to endanger persons and property.

Should City Council find that the Property is in violation of the City’s Code and ordinances; a proposed Ordinance is included for consideration. The proposed Ordinance provides:

1. For a finding that the structure located on the property located at 15830 NW FWY is substandard, a nuisance, and a health hazard;
2. That the owners of the property abate the substandard and dangerous structure.
3. For provisions should the owners of the property fail to repair, remove or demolish the substandard structure; and
4. For administrative procedures following passage of the Ordinance.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040, (legally described as TRS 16B &18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039), the “property”, to be substandard and a public nuisance; ordering Speedy Stop Food Stores, LTD or the true owners of the property to abate the substandard and dangerous structure on the property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**ORDINANCE NO. 2024-01**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, FINDING THE STRUCTURES AT 15830 NORTHWEST FREEWAY, JERSEY VILLAGE, TEXAS 77040 (THE “PROPERTY”), TO BE SUBSTANDARD AND A PUBLIC NUISANCE; ORDERING THE OWNER OF THE PROPERTY TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO DEMOLISH THE STRUCTURES ON THE PROPERTY IF THE OWNER FAILS TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY AS PROVIDED HEREIN; AUTHORIZING THE CITY TO ASSESS A LIEN AGAINST THE PROPERTY FOR THE COSTS OF THE ABATEMENT; AND, MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO.**

**WHEREAS**, the Building Official (the “Official”) of the City of Jersey Village (the “City”) provided a report (the “Report”) to the City Council of the City (the “Council”) that the structures on and about the property located at 15830 Northwest Freeway in the City (the “Property”) to be substandard and a public nuisance, with the Property having a legal description of TRS 16B & 17D Fairview Gardens Annex Section 3, and a Harris Central Appraisal District Reference Number of HCAD 064-248-000-0039, and with a copy of the Report being attached to this Ordinance as “Exhibit A”; and

**WHEREAS**, the City, on December 4, 2024, provided notice to the record owner of the Property, Speedy Stop Food Stores, LTD, P.O. Box 1876, Victoria, TX 77902-1876 (the “Owner”), that the structures on and about the Property to be substandard and a public nuisance, and that the Council would hold a public hearing regarding the structures on and about the Property on January 22, 2024; and

**WHEREAS**, in accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the “Code”), the Council conducted a public hearing on January 22, 2024, so that the Owner or the Owner’s representatives may appear and show cause as to: 1) why such buildings or structures should not be declared to be substandard; and, 2) why the owner should not be ordered to repair, vacate, or demolish the buildings or structures on the Property; and

**WHEREAS**, the Council finds all proper notices of the hearing were sent consistent with the Code to the persons asserting or likely to have an ownership or interest in the Property; and

**WHEREAS**, based upon the evidence presented to the Council by the Official, the Owner, the Owner’s representatives, and the public, the Council finds that the Property and the structures on and about the Property are substandard; and

**WHEREAS**, the Council finds that the conditions of the structures on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of the City and likely to endanger persons and property; and

**WHEREAS**, the Council finds that the structures on and about the Property are in violation of the Code and shall be abated; and **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:**

**SECTION 1.** The Recitals and Exhibits to this Ordinance are true and correct and are incorporated herein for all intents and purposes.

**SECTION 2.** The Owner appeared before the Council and represented that it owns the Property. The Owner requested more than thirty (30) days to repair the Property and to abate the substandard structures and nuisances associated with the Property. Having heard the comments of the Owner and others, the Council finds, permits, and orders the following:

- A. The Property is dilapidated, substandard, and unfit for human habitation, and a hazard to the public health, safety and welfare.
- B. Within \_\_\_\_\_ ( ) days of the date of this Ordinance [by \_\_\_\_\_, 2024], the Owner shall vacate the Property and secure the Property by fencing approved by the Official; and, the building shall remain vacated and secured until a certificate of occupancy is issued by the Official.
- C. The structures on the Property shall be abated or demolished by the Owner or designee within \_\_\_\_\_ ( ) days of the date of this Ordinance [by \_\_\_\_\_, 2024].
- D. The Owner, lienholders, and mortgagees of the Property shall secure the Property in a reasonable manner from unauthorized entry while the work is being performed, as determined by the Official.
- E. No work shall be performed by Owner on the Property until a permit is issued consistent with the Code by the Official, and all work shall be consistent with the Code.
- F. The Owner shall provide to the Official a complete construction or demolition plan for the Property within \_\_\_\_\_ ( ) days of the date of this Ordinance [by \_\_\_\_\_, 2024].
- G. The Owner shall submit all applications for the permits necessary to repair or demolish the Property within \_\_\_\_\_ ( ) days of the date of this Ordinance [by \_\_\_\_\_, 2024].
- H. The Owner shall start work on any permit issued for the repair or demolition of the structures on the Property within ten (10) days of the issuance of the permit for the same.
- I. No person may occupy the structure on the Property until a final inspection and certificate of occupancy are issued by the City.

**SECTION 3.** The Owner, or any other party of interest to the Property, including any lienholder or mortgagee, is hereby ordered to abate or demolish the substandard structures located on or about the Property, including cleaning and grading the Property, by not later than \_\_\_\_\_ ( ) days from the date of this Ordinance [by \_\_\_\_\_, 2024].

**SECTION 4.** If the Owner, or any other party of interest to the Property, including any lienholder or mortgagee of the Property, fail to abate or demolish the substandard structures on the Property as provided above, then the City may demolish the structures on the Property, including cleaning and grading the Property, and place a lien on the Property for the expenses incurred by the City for such work in accordance with the Code and State law. If the Owner violates the terms of this Ordinance, the City may seek administrative penalties not to exceed one thousand dollars (\$1,000) per day for each violation.

**SECTION 5.** The City Secretary shall record a copy of this Ordinance with the Real Property Records of Harris County and shall publish the caption of this Ordinance as may be required by the Code.

**SECTION 6.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 7.** All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**SECTION 8.** This Ordinance shall be in full force and effect from and after its passage.

**PASSED AND APPROVED this 22<sup>nd</sup> day of January, 2024.**

**FOR THE CITY:**

\_\_\_\_\_  
**BOBBY WARREN, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Lorri Coody, City Secretary**



**EXHIBIT A**  
**BUILDING OFFICIAL'S REPORT SUBSTANDARD STRUCTURES**  
**15830 NORTHWEST FREEWAY, JERSEY VILLAGE, TEXAS 77040**

**E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.



Jersey Village, TX

# Fund Balance Report

As Of 12/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	7,343,683.11	3,221,255.69	3,463,019.71	7,101,919.09
02 - UTILITY FUND	10,478,644.71	1,528,268.18	1,871,610.03	10,135,302.86
03 - DEBT SERVICE FUND	337,650.73	181,445.66	0.00	519,096.39
04 - IMPACT FEE FUND	705,541.27	14,491.07	27,175.00	692,857.34
05 - MOTEL TAX FUND	60,912.22	29,226.41	2,175.00	87,963.63
06 - ASSET FORFEITURE FUND	13,517.87	298.40	0.00	13,816.27
07 - CAPITAL REPLACEMENT	9,451,458.39	72,513.34	339,965.71	9,184,006.02
10 - CAPITAL IMPROVEMENTS FUND	3,643,169.04	16,878.55	4,098,974.01	-438,926.42
11 - GOLF COURSE FUND	-5,058,562.63	632,196.29	487,030.12	-4,913,396.46
12 - COURT RESTRICTED FEE FUND	65,996.98	0.00	5,875.37	60,121.61
13 - CDBG - GRANT	-923,767.48	53,888.33	0.00	-869,879.15
14 - TIRZ - 2	-42,000.00	0.00	0.00	-42,000.00
15 - TIRZ -3	252,899.45	0.00	370,066.00	-117,166.55
49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV	1,438,856.99	699,543.02	0.00	2,138,400.01
50 - JV CRIME CONTROL	5,741,871.67	501,119.61	0.00	6,242,991.28
<b>Report Total:</b>	<b>33,509,872.32</b>	<b>6,951,124.55</b>	<b>10,665,890.95</b>	<b>29,795,105.92</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - REVENUES</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">02-40-8541</a> WATER SERVICE	3,652,283.00	3,652,283.00	248,420.05	928,252.43	2,724,030.57
<a href="#">02-40-8542</a> SEWER SERVICE	2,081,606.00	2,081,606.00	153,735.01	558,075.08	1,523,530.92
<a href="#">02-40-8543</a> METER FEES	0.00	0.00	30.00	1,860.00	-1,860.00
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>5,733,889.00</b>	<b>5,733,889.00</b>	<b>402,185.06</b>	<b>1,488,187.51</b>	<b>4,245,701.49</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">02-40-9601</a> INTEREST EARNED	144,000.00	144,000.00	8,049.98	29,614.79	114,385.21
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>144,000.00</b>	<b>144,000.00</b>	<b>8,049.98</b>	<b>29,614.79</b>	<b>114,385.21</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>					
<a href="#">02-40-9840</a> PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	5,780.91	11,660.74	18,339.26
<a href="#">02-40-9899</a> MISCELLANEOUS	30,000.00	30,000.00	1,052.80	-1,224.86	31,224.86
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>6,833.71</b>	<b>10,435.88</b>	<b>49,564.12</b>
<b>Department: 40 - REVENUES Total:</b>	<b>5,937,889.00</b>	<b>5,937,889.00</b>	<b>417,068.75</b>	<b>1,528,238.18</b>	<b>4,409,650.82</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 45 - WATER &amp; SEWER</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">02-45-3001</a>	SALARIES	241,641.83	241,641.83	12,730.16	39,664.24	201,977.59
<a href="#">02-45-3003</a>	LONGEVITY	120.06	120.06	4.62	12.87	107.19
<a href="#">02-45-3007</a>	OVERTIME	30,000.00	30,000.00	773.60	5,617.52	24,382.48
<a href="#">02-45-3010</a>	INCENTIVES	0.00	0.00	92.30	257.12	-257.12
<a href="#">02-45-3051</a>	FICA/MEDICARE TAXES	19,105.80	19,105.80	1,035.17	3,469.98	15,635.82
<a href="#">02-45-3052</a>	WORKMEN'S COMPENSATION	9,500.00	9,500.00	0.00	8,020.76	1,479.24
<a href="#">02-45-3053</a>	UNEMPLOYMENT INSURANCE	271.76	271.76	13.60	45.54	226.22
<a href="#">02-45-3054</a>	RETIREMENT	41,099.51	41,099.51	2,082.26	6,973.97	34,125.54
<a href="#">02-45-3055</a>	HEALTH INSURANCE	34,172.32	34,172.32	1,314.32	3,661.32	30,511.00
<a href="#">02-45-3056</a>	LIFE INS	281.84	281.84	16.26	45.29	236.55
<a href="#">02-45-3057</a>	DENTAL	1,952.08	1,952.08	112.62	313.72	1,638.36
<a href="#">02-45-3058</a>	LONG-TERM DISABILITY	1,184.05	1,184.05	33.22	103.51	1,080.54
<a href="#">02-45-3060</a>	VISION INSURANCE	428.48	428.48	24.72	68.86	359.62
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>379,757.73</b>	<b>379,757.73</b>	<b>18,232.85</b>	<b>68,254.70</b>	<b>311,503.03</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">02-45-3502</a>	POSTAGE/FREIGHT/DEL. FEE	13,000.00	13,000.00	967.64	7,175.43	5,824.57
<a href="#">02-45-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	169.92	568.18	1,431.82
<a href="#">02-45-3504</a>	WEARING APPAREL	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">02-45-3506</a>	CHEMICALS	39,110.00	39,110.00	9,030.95	9,030.95	30,079.05
<a href="#">02-45-3510</a>	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
<a href="#">02-45-3520</a>	FOOD	2,400.00	2,400.00	0.00	249.32	2,150.68
<a href="#">02-45-3523</a>	TOOLS/EQUIPMENT	5,000.00	5,000.00	849.87	849.87	4,150.13
<a href="#">02-45-3534</a>	PARTS AND MATERIALS	20,000.00	20,000.00	273.24	961.07	19,038.93
<a href="#">02-45-3535</a>	SHOP SUPPLIES	2,000.00	2,000.00	1,883.48	1,883.48	116.52
<b>Category: 35 - SUPPLIES Total:</b>		<b>89,110.00</b>	<b>89,110.00</b>	<b>13,175.10</b>	<b>20,718.30</b>	<b>68,391.70</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">02-45-4001</a>	BUILDINGS AND GROUNDS	6,000.00	6,000.00	0.00	0.00	6,000.00
<a href="#">02-45-4041</a>	WATER SYSTEM MAINTENANCE	100,000.00	100,000.00	58,587.50	73,060.24	26,939.76
<a href="#">02-45-4042</a>	SEWER SYSTEM MAINTENANCE	50,000.00	50,000.00	3,618.24	21,315.74	28,684.26
<a href="#">02-45-4043</a>	WATER PLANTS MAINTENANCE	65,000.00	65,000.00	2,240.66	3,756.50	61,243.50
<a href="#">02-45-4044</a>	LIFT STATIONS MAINTENANCE	54,000.00	54,000.00	6,055.20	20,904.45	33,095.55
<a href="#">02-45-4045</a>	SEWER PLANT MAINTENANCE	80,000.00	80,000.00	38,702.73	42,937.87	37,062.13
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>355,000.00</b>	<b>355,000.00</b>	<b>109,204.33</b>	<b>161,974.80</b>	<b>193,025.20</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">02-45-4504</a>	COMPUTER SOFTWARE	7,400.00	7,400.00	3,033.00	3,033.00	4,367.00
<a href="#">02-45-4520</a>	AUTO TOWING/STORAGE OUTSOURCIN	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>9,400.00</b>	<b>9,400.00</b>	<b>3,033.00</b>	<b>3,033.00</b>	<b>6,367.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">02-45-5012</a>	PRINTING	1,800.00	1,800.00	0.00	199.88	1,600.12
<a href="#">02-45-5015</a>	LAB TESTS	35,000.00	35,000.00	6,835.14	9,952.46	25,047.54
<a href="#">02-45-5017</a>	UTILITIES	142,500.00	142,500.00	7,521.40	30,389.80	112,110.20
<a href="#">02-45-5019</a>	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	33,198.68	67,975.71	282,024.29
<a href="#">02-45-5020</a>	COMMUNICATIONS	7,000.00	7,000.00	200.00	630.26	6,369.74
<a href="#">02-45-5022</a>	RENTAL OF EQUIPMENT	1,500.00	1,500.00	957.07	957.07	542.93
<a href="#">02-45-5027</a>	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">02-45-5029</a>	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	-306.25	10,306.25
<b>Category: 50 - SERVICES Total:</b>		<b>548,800.00</b>	<b>548,800.00</b>	<b>48,712.29</b>	<b>109,798.93</b>	<b>439,001.07</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">02-45-5405</a>	PERMITS, FEES, CREDIT CD FEES	53,000.00	53,000.00	11,389.60	16,251.57	36,748.43
<a href="#">02-45-5411</a>	HOUSTON WATER - PURCHASED	1,800,000.00	1,800,000.00	141,392.25	304,829.70	1,495,170.30
<a href="#">02-45-5412</a>	NHCRWA WATER PURCHASED	450,000.00	450,000.00	135,592.71	135,592.71	314,407.29
<b>Category: 54 - SUNDRY Total:</b>		<b>2,303,000.00</b>	<b>2,303,000.00</b>	<b>288,374.56</b>	<b>456,673.98</b>	<b>1,846,326.02</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">02-45-5501</a>	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">02-45-5510</a>	ENGINEERING SERVICES	100,000.00	100,000.00	31,472.11	35,810.86	64,189.14

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">02-45-5515</a> CONSULTANT SERVICES	100,000.00	100,000.00	24,716.97	24,716.97	75,283.03
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>210,000.00</b>	<b>210,000.00</b>	<b>56,189.08</b>	<b>60,527.83</b>	<b>149,472.17</b>
<b>Category: 60 - OTHER SERVICES</b>					
<a href="#">02-45-6001</a> INSURANCE-VEHICLES	12,360.00	12,360.00	0.00	17,145.49	-4,785.49
<a href="#">02-45-6003</a> LIABILITY-FIRE & CASUALTY	11,700.00	11,700.00	0.00	12,357.26	-657.26
<b>Category: 60 - OTHER SERVICES Total:</b>	<b>24,060.00</b>	<b>24,060.00</b>	<b>0.00</b>	<b>29,502.75</b>	<b>-5,442.75</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">02-45-9751</a> TRANSFER TO GENERAL FUND	630,000.00	630,000.00	0.00	0.00	630,000.00
<a href="#">02-45-9753</a> TRANSFER TO DEBT SERVICE FUND	169,686.00	169,686.00	0.00	0.00	169,686.00
<a href="#">02-45-9772</a> TECHNOLOGY USER FEE	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">02-45-9791</a> EQUIPMENT USER FEE	169,153.82	169,153.82	0.00	0.00	169,153.82
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>970,339.82</b>	<b>970,339.82</b>	<b>0.00</b>	<b>0.00</b>	<b>970,339.82</b>
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>4,889,467.55</b>	<b>4,889,467.55</b>	<b>536,921.21</b>	<b>910,484.29</b>	<b>3,978,983.26</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">02-46-7019</a>	AUTOMATED METER READING	0.00	0.00	23,595.02	23,595.02	-23,595.02
<a href="#">02-46-7032</a>	Sanitary Sewer Lines Inspections	250,000.00	250,000.00	0.00	0.00	250,000.00
<a href="#">02-46-7080</a>	AUTOCNTRL-SCADA	180,000.00	180,000.00	0.00	0.00	180,000.00
<a href="#">02-46-7087</a>	SEWER REHABILITATION	250,000.00	250,000.00	0.00	0.00	250,000.00
<a href="#">02-46-7091</a>	WOB Sewer Plant Rehabilitation	980,000.00	980,000.00	882,280.00	882,280.00	97,720.00
<a href="#">02-46-7100</a>	WATER PLANT - WEST ROAD	30,000.00	30,000.00	0.00	0.00	30,000.00
<a href="#">02-46-7130</a>	LIFT STATION REHABILITATION REPAIR	2,100,000.00	2,100,000.00	415.72	415.72	2,099,584.28
<a href="#">02-46-7132</a>	CASTLEBRIDGE DIFUSERS	0.00	0.00	28,100.00	54,835.00	-54,835.00
<a href="#">02-46-7135</a>	WATER VALVE, EXERCISE, REPAIR	200,000.00	200,000.00	0.00	0.00	200,000.00
<a href="#">02-46-7136</a>	Transducers	50,000.00	50,000.00	0.00	0.00	50,000.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>4,040,000.00</b>	<b>4,040,000.00</b>	<b>934,390.74</b>	<b>961,125.74</b>	<b>3,078,874.26</b>
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>		<b>4,040,000.00</b>	<b>4,040,000.00</b>	<b>934,390.74</b>	<b>961,125.74</b>	<b>3,078,874.26</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>		<b>-2,991,578.55</b>	<b>-2,991,578.55</b>	<b>-1,054,243.20</b>	<b>-343,371.85</b>	

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	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - REVENUES</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">04-43-8547</a> WATER DISTRIBUTION	50,000.00	50,000.00	0.00	31.50	49,968.50
<a href="#">04-43-8548</a> SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	10.50	24,989.50
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>42.00</b>	<b>74,958.00</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">04-43-9601</a> INTEREST EARNED	48,000.00	48,000.00	4,878.56	14,407.07	33,592.93
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>4,878.56</b>	<b>14,407.07</b>	<b>33,592.93</b>
<b>Department: 43 - REVENUES Total:</b>	<b>123,000.00</b>	<b>123,000.00</b>	<b>4,878.56</b>	<b>14,449.07</b>	<b>108,550.93</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
Category: 55 - PROFESSIONAL SERVICES					
<a href="#">04-45-5515</a> CONSULTANT SERVICES	70,000.00	70,000.00	27,175.00	27,175.00	42,825.00
Category: 55 - PROFESSIONAL SERVICES Total:	<b>70,000.00</b>	<b>70,000.00</b>	<b>27,175.00</b>	<b>27,175.00</b>	<b>42,825.00</b>
Department: 45 - WATER & SEWER Total:	<b>70,000.00</b>	<b>70,000.00</b>	<b>27,175.00</b>	<b>27,175.00</b>	<b>42,825.00</b>
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	53,000.00	53,000.00	-22,296.44	-12,725.93	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - REVENUES</b>						
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">11-80-8551</a>	GREEN FEES	1,625,000.00	1,625,000.00	158,973.38	418,443.77	1,206,556.23
<a href="#">11-80-8553</a>	RANGE FEES	215,000.00	215,000.00	23,923.16	57,262.51	157,737.49
<a href="#">11-80-8554</a>	CLUB RENTALS	7,500.00	7,500.00	1,295.00	3,210.00	4,290.00
<a href="#">11-80-8555</a>	TOURNAMENT GREENS FEES	155,000.00	155,000.00	16,567.16	56,624.90	98,375.10
<a href="#">11-80-8556</a>	SIMULATOR KIT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">11-80-8557</a>	SIMULATOR BAY RENTAL	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">11-80-8560</a>	MISCELLANEOUS FEES	26,000.00	26,000.00	1,095.00	2,677.50	23,322.50
<a href="#">11-80-8567</a>	MERCHANDISE	210,000.00	210,000.00	25,172.34	57,037.99	152,962.01
<a href="#">11-80-8568</a>	SPECIAL ORDER MERCHANDISE	35,000.00	35,000.00	5,889.37	9,716.79	25,283.21
<a href="#">11-80-8572</a>	CONCESSION FEES	63,000.00	63,000.00	5,091.51	16,412.08	46,587.92
<a href="#">11-80-8575</a>	MEMBERSHIPS	50,000.00	50,000.00	1,801.00	6,959.00	43,041.00
<a href="#">11-80-8579</a>	CASH OVER/UNDER	0.00	0.00	40.51	131.87	-131.87
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>		<b>2,401,500.00</b>	<b>2,401,500.00</b>	<b>239,848.43</b>	<b>628,476.41</b>	<b>1,773,023.59</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">11-80-9601</a>	INTEREST EARNED	2,800.00	2,800.00	1,259.65	3,719.88	-919.88
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>2,800.00</b>	<b>2,800.00</b>	<b>1,259.65</b>	<b>3,719.88</b>	<b>-919.88</b>
<b>Department: 80 - REVENUES Total:</b>		<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>241,108.08</b>	<b>632,196.29</b>	<b>1,772,103.71</b>

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<b>Department: 81 - CLUB HOUSE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-81-3001</a>	SALARIES	343,634.27	343,634.27	26,945.69	76,298.02	267,336.25
<a href="#">11-81-3002</a>	WAGES	181,000.00	181,000.00	15,870.51	42,803.10	138,196.90
<a href="#">11-81-3003</a>	LONGEVITY	1,980.16	1,980.16	166.16	472.10	1,508.06
<a href="#">11-81-3007</a>	OVERTIME	3,000.00	3,000.00	7.94	117.55	2,882.45
<a href="#">11-81-3010</a>	INCENTIVES	0.00	0.00	138.46	3,949.13	-3,949.13
<a href="#">11-81-3051</a>	FICA/MEDICARE TAXES	38,293.84	38,293.84	3,173.24	9,099.12	29,194.72
<a href="#">11-81-3052</a>	WORKMEN'S COMPENSATION	7,000.00	7,000.00	0.00	5,809.76	1,190.24
<a href="#">11-81-3053</a>	UNEMPLOYMENT INSURANCE	530.62	530.62	42.77	116.77	413.85
<a href="#">11-81-3054</a>	RETIREMENT	59,305.27	59,305.27	4,064.71	12,195.64	47,109.63
<a href="#">11-81-3055</a>	INSURANCE	70,315.01	70,315.01	5,392.12	15,349.49	54,965.52
<a href="#">11-81-3056</a>	LIFE INS	423.86	423.86	32.54	93.36	330.50
<a href="#">11-81-3057</a>	DENTAL INSURANCE	5,242.38	5,242.38	374.62	1,062.36	4,180.02
<a href="#">11-81-3058</a>	LONG-TERM DISABILITY	1,656.10	1,656.10	68.49	196.08	1,460.02
<a href="#">11-81-3060</a>	VISION INSURANCE	655.24	655.24	50.28	144.18	511.06
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>713,036.75</b>	<b>713,036.75</b>	<b>56,327.53</b>	<b>167,706.66</b>	<b>545,330.09</b>
<b>Category: 34 - COST OF SALES</b>						
<a href="#">11-81-3401</a>	MERCHANDISE	150,000.00	150,000.00	7,208.83	18,931.63	131,068.37
<a href="#">11-81-3415</a>	RANGE BALLS	15,000.00	15,000.00	0.00	4,900.00	10,100.00
<a href="#">11-81-3416</a>	RENTAL CLUBS	2,500.00	2,500.00	665.54	1,400.74	1,099.26
<a href="#">11-81-3419</a>	SPECIAL ORDER MERCHANDISE	20,000.00	20,000.00	3,487.73	5,419.43	14,580.57
<b>Category: 34 - COST OF SALES Total:</b>		<b>187,500.00</b>	<b>187,500.00</b>	<b>11,362.10</b>	<b>30,651.80</b>	<b>156,848.20</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-81-3502</a>	POSTAGE/FREIGHT/DEL.FEE	600.00	600.00	0.00	18.74	581.26
<a href="#">11-81-3503</a>	OFFICE SUPPLIES	5,000.00	5,000.00	296.54	869.82	4,130.18
<a href="#">11-81-3504</a>	WEARING APPAREL	2,000.00	2,000.00	763.33	890.21	1,109.79
<a href="#">11-81-3510</a>	BOOKS & PERIODICALS	500.00	500.00	0.00	0.00	500.00
<a href="#">11-81-3523</a>	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-3605</a>	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	0.00	7,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>16,100.00</b>	<b>16,100.00</b>	<b>1,059.87</b>	<b>1,778.77</b>	<b>14,321.23</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-81-4504</a>	COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	750.00
<a href="#">11-81-4506</a>	CART MAINTENANCE	0.00	0.00	821.16	7,013.75	-7,013.75
<a href="#">11-81-4520</a>	EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	0.00	0.00	750.00
<a href="#">11-81-4599</a>	MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	0.00	0.00	1,200.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>2,700.00</b>	<b>2,700.00</b>	<b>821.16</b>	<b>7,013.75</b>	<b>-4,313.75</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-81-5012</a>	PRINTING	3,500.00	3,500.00	0.00	0.00	3,500.00
<a href="#">11-81-5020</a>	COMMUNICATIONS	11,240.10	11,240.10	120.00	1,030.81	10,209.29
<a href="#">11-81-5023</a>	LEASE EQUIPMENT	3,250.00	3,250.00	258.00	774.00	2,476.00
<a href="#">11-81-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-5029</a>	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-81-5043</a>	ADVERTISING/PROMOTION	16,500.00	16,500.00	2,506.66	2,506.66	13,993.34
<b>Category: 50 - SERVICES Total:</b>		<b>37,490.10</b>	<b>37,490.10</b>	<b>2,884.66</b>	<b>4,311.47</b>	<b>33,178.63</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-81-5405</a>	CREDIT CARD CHARGES	70,000.00	70,000.00	603.94	10,232.30	59,767.70
<a href="#">11-81-5410</a>	SECURITY	2,600.00	2,600.00	0.00	0.00	2,600.00
<a href="#">11-81-5413</a>	TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	0.00	1,800.00
<a href="#">11-81-5498</a>	MISCELLANEOUS EXPENSE	3,000.00	3,000.00	0.00	120.86	2,879.14
<b>Category: 54 - SUNDRY Total:</b>		<b>77,400.00</b>	<b>77,400.00</b>	<b>603.94</b>	<b>10,353.16</b>	<b>67,046.84</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-81-5515</a>	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">11-81-6003</a>	LIABILITY-FIRE & CASUALTY INSR	26,000.00	26,000.00	0.00	30,206.64	-4,206.64
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>26,000.00</b>	<b>26,000.00</b>	<b>0.00</b>	<b>30,206.64</b>	<b>-4,206.64</b>

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<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">11-81-9772</a> TECHNOLOGY USER FEE	4,525.00	4,525.00	0.00	0.00	4,525.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>4,525.00</b>	<b>4,525.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,525.00</b>
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>73,059.26</b>	<b>252,022.25</b>	<b>816,229.60</b>

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<b>Department: 82 - COURSE MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-82-3001</a>	SALARIES AND	369,868.21	369,868.21	25,049.90	67,867.37	302,000.84
<a href="#">11-82-3002</a>	WAGES	0.00	0.00	1,728.00	4,381.71	-4,381.71
<a href="#">11-82-3003</a>	LONGEVITY	540.02	540.02	55.38	154.27	385.75
<a href="#">11-82-3007</a>	OVERTIME	5,000.00	5,000.00	0.00	288.34	4,711.66
<a href="#">11-82-3051</a>	FICA/MEDICARE TAXES	27,161.67	27,161.67	1,981.14	5,361.46	21,800.21
<a href="#">11-82-3052</a>	WORKMEN'S COMPENSATION	6,947.00	6,947.00	0.00	7,262.29	-315.29
<a href="#">11-82-3053</a>	UNEMPLOYMENT INSURANCE	374.41	374.41	23.88	65.13	309.28
<a href="#">11-82-3054</a>	RETIREMENT	62,969.42	62,969.42	3,843.61	10,458.24	52,511.18
<a href="#">11-82-3055</a>	INSURANCE	108,946.67	108,946.67	6,660.94	18,555.48	90,391.19
<a href="#">11-82-3056</a>	LIFE INS	562.58	562.58	37.92	105.63	456.95
<a href="#">11-82-3057</a>	DENTAL	5,691.40	5,691.40	323.96	902.46	4,788.94
<a href="#">11-82-3058</a>	LONG-TERM DISABILITY	1,545.28	1,545.28	63.71	172.15	1,373.13
<a href="#">11-82-3060</a>	VISION INSURANCE	970.02	970.02	62.94	175.34	794.68
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>590,576.68</b>	<b>590,576.68</b>	<b>39,831.38</b>	<b>115,749.87</b>	<b>474,826.81</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-82-3503</a>	OFFICE SUPPLIES	500.00	500.00	56.00	114.09	385.91
<a href="#">11-82-3504</a>	WEARING APPAREL	2,200.00	2,200.00	0.00	59.41	2,140.59
<a href="#">11-82-3506</a>	CHEMICALS	1,000.00	1,000.00	0.00	27,718.40	-26,718.40
<a href="#">11-82-3514</a>	FUEL & OIL	19,000.00	19,000.00	0.00	3,232.55	15,767.45
<a href="#">11-82-3520</a>	FOOD/WATER	750.00	750.00	0.00	0.00	750.00
<a href="#">11-82-3523</a>	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	413.25	4,086.75
<a href="#">11-82-3526</a>	MINOR EQUIPMENT	3,500.00	3,500.00	0.00	0.00	3,500.00
<a href="#">11-82-3527</a>	AGGREGATES	6,000.00	6,000.00	0.00	1,482.00	4,518.00
<a href="#">11-82-3530</a>	PESTICIDES	63,000.00	63,000.00	530.00	8,614.29	54,385.71
<a href="#">11-82-3533</a>	FERTILIZERS	50,000.00	50,000.00	4,758.79	23,882.79	26,117.21
<a href="#">11-82-3535</a>	GROUND/SHOP SUPPLIES	5,000.00	5,000.00	326.02	606.75	4,393.25
<a href="#">11-82-3536</a>	LANDSCAPING MATERIALS	8,000.00	8,000.00	0.00	4,322.00	3,678.00
<a href="#">11-82-3538</a>	COURSE SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">11-82-3539</a>	GOLF COURSE ACCESSORIES	4,500.00	4,500.00	657.80	2,594.91	1,905.09
<a href="#">11-82-3542</a>	FIRST AID	750.00	750.00	0.00	0.00	750.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>172,700.00</b>	<b>172,700.00</b>	<b>6,328.61</b>	<b>73,040.44</b>	<b>99,659.56</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">11-82-4041</a>	WATER WELL MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">11-82-4046</a>	PARKING LOT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-82-4505</a>	IRRIGATION EQUIPMENT	9,500.00	9,500.00	701.92	6,075.67	3,424.33
<a href="#">11-82-4520</a>	GROUNDS OUTSOURCED	12,000.00	12,000.00	0.00	832.50	11,167.50
<a href="#">11-82-4599</a>	MISCELLANEOUS EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>23,500.00</b>	<b>23,500.00</b>	<b>701.92</b>	<b>6,908.17</b>	<b>16,591.83</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-82-5022</a>	RENTAL EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-82-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,280.00	1,280.00	0.00	0.00	1,280.00
<a href="#">11-82-5029</a>	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	1,357.37	3,642.63
<b>Category: 50 - SERVICES Total:</b>		<b>8,280.00</b>	<b>8,280.00</b>	<b>0.00</b>	<b>1,357.37</b>	<b>6,922.63</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-82-5405</a>	PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
<a href="#">11-82-5412</a>	WATER AUTHORITY FEES	10,000.00	10,000.00	0.00	0.00	10,000.00
<b>Category: 54 - SUNDRY Total:</b>		<b>10,500.00</b>	<b>10,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,500.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-82-5508</a>	SANITARY/TRASH SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-82-5530</a>	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-82-9772</a>	TECHNOLOGY USER FEE	700.00	700.00	0.00	0.00	700.00

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**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<a href="#">11-82-9773</a> COMP. EQUIPMENT USER FEE	375.00	375.00	0.00	0.00	375.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,075.00</b>	<b>1,075.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,075.00</b>
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>46,861.91</b>	<b>197,055.85</b>	<b>616,575.83</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 83 - BUILDING MAINTENANCE</b>						
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-83-3517</a>	JANITORIAL SUPPLIES	5,500.00	5,500.00	629.74	1,281.47	4,218.53
<a href="#">11-83-3523</a>	TOOLS/EQUIPMENT	600.00	600.00	0.00	0.00	600.00
	<b>Category: 35 - SUPPLIES Total:</b>	<b>6,100.00</b>	<b>6,100.00</b>	<b>629.74</b>	<b>1,281.47</b>	<b>4,818.53</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">11-83-4001</a>	BUILDINGS & GROUNDS	10,000.00	10,000.00	0.00	2,063.37	7,936.63
	<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>2,063.37</b>	<b>7,936.63</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-83-5017</a>	UTILITIES	25,000.00	25,000.00	2,973.75	5,920.56	19,079.44
	<b>Category: 50 - SERVICES Total:</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>2,973.75</b>	<b>5,920.56</b>	<b>19,079.44</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-83-5531</a>	PEST CONTROL SERVICES	1,000.00	1,000.00	0.00	89.00	911.00
	<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>89.00</b>	<b>911.00</b>
	<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>3,603.49</b>	<b>9,354.40</b>	<b>32,745.60</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
<a href="#">11-87-7010</a> CAPITAL IMPROVEMENT	32,000.00	32,000.00	2,550.00	8,000.00	24,000.00
Category: 70 - CAPITAL IMPROVEMENTS Total:	<b>32,000.00</b>	<b>32,000.00</b>	<b>2,550.00</b>	<b>8,000.00</b>	<b>24,000.00</b>
Department: 87 - GC CAPITAL IMPROVEMENT Total:	<b>32,000.00</b>	<b>32,000.00</b>	<b>2,550.00</b>	<b>8,000.00</b>	<b>24,000.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-88-3001</a>	SALARIES AND WAGES	51,374.75	51,374.75	3,872.77	10,905.84	40,468.91
<a href="#">11-88-3003</a>	LONGEVITY	600.08	600.08	50.76	141.40	458.68
<a href="#">11-88-3007</a>	OVERTIME	1,000.00	1,000.00	72.89	331.48	668.52
<a href="#">11-88-3051</a>	FICA/MEDICARE TAXES	3,971.60	3,971.60	303.08	863.09	3,108.51
<a href="#">11-88-3052</a>	WORKMEN'S COMPENSATION	975.00	975.00	0.00	1,452.46	-477.46
<a href="#">11-88-3053</a>	UNEMPLOYMENT INSURANCE	52.97	52.97	4.00	11.38	41.59
<a href="#">11-88-3054</a>	RETIREMENT	8,835.72	8,835.72	611.85	1,742.08	7,093.64
<a href="#">11-88-3055</a>	HEALTH INSURANCE	8,543.08	8,543.08	657.16	1,830.66	6,712.42
<a href="#">11-88-3056</a>	LIFE INS	70.46	70.46	5.42	15.10	55.36
<a href="#">11-88-3057</a>	DENTAL	488.02	488.02	37.54	104.58	383.44
<a href="#">11-88-3058</a>	LONG TERM DISABILITY	251.74	251.74	10.11	28.47	223.27
<a href="#">11-88-3060</a>	VISION INSURANCE	107.12	107.12	8.24	22.95	84.17
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>76,270.54</b>	<b>76,270.54</b>	<b>5,633.82</b>	<b>17,449.49</b>	<b>58,821.05</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-88-3504</a>	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3514</a>	FUEL & OIL	1,700.00	1,700.00	0.00	0.00	1,700.00
<a href="#">11-88-3523</a>	TOOLS/EQUIPMENT	3,500.00	3,500.00	0.00	169.87	3,330.13
<a href="#">11-88-3526</a>	MINOR EQUIPMENT	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3529</a>	REPAIR PARTS	20,000.00	20,000.00	1,771.80	2,346.26	17,653.74
<a href="#">11-88-3535</a>	GROUND/SHOP SUPPLIES	2,200.00	2,200.00	320.00	632.00	1,568.00
<a href="#">11-88-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>28,650.00</b>	<b>28,650.00</b>	<b>2,091.80</b>	<b>3,148.13</b>	<b>25,501.87</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-88-4506</a>	CART MAINTENANCE	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">11-88-4599</a>	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>13,000.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-88-5029</a>	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 50 - SERVICES Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-88-9791</a>	EQUIPMENT USER FEE	330,000.00	330,000.00	0.00	0.00	330,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>330,000.00</b>	<b>330,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>330,000.00</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>		<b>448,920.54</b>	<b>448,920.54</b>	<b>7,725.62</b>	<b>20,597.62</b>	<b>428,322.92</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>		<b>-604.07</b>	<b>-604.07</b>	<b>107,307.80</b>	<b>145,166.17</b>	
<b>Total Surplus (Deficit):</b>		<b>-2,939,182.62</b>	<b>-2,939,182.62</b>	<b>-969,231.84</b>	<b>-210,931.61</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	5,733,889.00	5,733,889.00	402,185.06	1,488,187.51	4,245,701.49
96 - INTEREST EARNED	144,000.00	144,000.00	8,049.98	29,614.79	114,385.21
98 - MISCELLANEOUS REVENUE	60,000.00	60,000.00	6,833.71	10,435.88	49,564.12
<b>Department: 40 - REVENUES Total:</b>	<b>5,937,889.00</b>	<b>5,937,889.00</b>	<b>417,068.75</b>	<b>1,528,238.18</b>	<b>4,409,650.82</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Income Statement**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 45 - WATER &amp; SEWER</b>					
30 - SALARIES, WAGES, & BENEFITS	379,757.73	379,757.73	18,232.85	68,254.70	311,503.03
35 - SUPPLIES	89,110.00	89,110.00	13,175.10	20,718.30	68,391.70
40 - MAINTENANCE--BLDGS, STRUC	355,000.00	355,000.00	109,204.33	161,974.80	193,025.20
45 - MAINTENANCE	9,400.00	9,400.00	3,033.00	3,033.00	6,367.00
50 - SERVICES	548,800.00	548,800.00	48,712.29	109,798.93	439,001.07
54 - SUNDRY	2,303,000.00	2,303,000.00	288,374.56	456,673.98	1,846,326.02
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	56,189.08	60,527.83	149,472.17
60 - OTHER SERVICES	24,060.00	24,060.00	0.00	29,502.75	-5,442.75
97 - INTERFUND ACTIVITY	970,339.82	970,339.82	0.00	0.00	970,339.82
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>4,889,467.55</b>	<b>4,889,467.55</b>	<b>536,921.21</b>	<b>910,484.29</b>	<b>3,978,983.26</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>					
70 - CAPITAL IMPROVEMENTS	4,040,000.00	4,040,000.00	934,390.74	961,125.74	3,078,874.26
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>	<b>4,040,000.00</b>	<b>4,040,000.00</b>	<b>934,390.74</b>	<b>961,125.74</b>	<b>3,078,874.26</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>	<b>-2,991,578.55</b>	<b>-2,991,578.55</b>	<b>-1,054,243.20</b>	<b>-343,371.85</b>	<b>-2,648,206.70</b>
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	42.00	74,958.00
96 - INTEREST EARNED	48,000.00	48,000.00	4,878.56	14,407.07	33,592.93
<b>Department: 43 - REVENUES Total:</b>	<b>123,000.00</b>	<b>123,000.00</b>	<b>4,878.56</b>	<b>14,449.07</b>	<b>108,550.93</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 45 - WATER &amp; SEWER</b>					
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	27,175.00	27,175.00	42,825.00
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>27,175.00</b>	<b>27,175.00</b>	<b>42,825.00</b>
<b>Fund: 04 - IMPACT FEE FUND Surplus (Deficit):</b>	<b>53,000.00</b>	<b>53,000.00</b>	<b>-22,296.44</b>	<b>-12,725.93</b>	<b>65,725.93</b>
<b>Fund: 11 - GOLF COURSE FUND</b>					
<b>Department: 80 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	239,848.43	628,476.41	1,773,023.59
96 - INTEREST EARNED	2,800.00	2,800.00	1,259.65	3,719.88	-919.88
<b>Department: 80 - REVENUES Total:</b>	<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>241,108.08</b>	<b>632,196.29</b>	<b>1,772,103.71</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 81 - CLUB HOUSE</b>					
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	56,327.53	167,706.66	545,330.09
34 - COST OF SALES	187,500.00	187,500.00	11,362.10	30,651.80	156,848.20
35 - SUPPLIES	16,100.00	16,100.00	1,059.87	1,778.77	14,321.23
45 - MAINTENANCE	2,700.00	2,700.00	821.16	7,013.75	-4,313.75
50 - SERVICES	37,490.10	37,490.10	2,884.66	4,311.47	33,178.63
54 - SUNDRY	77,400.00	77,400.00	603.94	10,353.16	67,046.84
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	30,206.64	-4,206.64
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>73,059.26</b>	<b>252,022.25</b>	<b>816,229.60</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

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**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 82 - COURSE MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	39,831.38	115,749.87	474,826.81
35 - SUPPLIES	172,700.00	172,700.00	6,328.61	73,040.44	99,659.56
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00
45 - MAINTENANCE	23,500.00	23,500.00	701.92	6,908.17	16,591.83
50 - SERVICES	8,280.00	8,280.00	0.00	1,357.37	6,922.63
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>46,861.91</b>	<b>197,055.85</b>	<b>616,575.83</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>					
35 - SUPPLIES	6,100.00	6,100.00	629.74	1,281.47	4,818.53
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	2,063.37	7,936.63
50 - SERVICES	25,000.00	25,000.00	2,973.75	5,920.56	19,079.44
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	89.00	911.00
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>3,603.49</b>	<b>9,354.40</b>	<b>32,745.60</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>					
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	2,550.00	8,000.00	24,000.00
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>32,000.00</b>	<b>32,000.00</b>	<b>2,550.00</b>	<b>8,000.00</b>	<b>24,000.00</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,633.82	17,449.49	58,821.05
35 - SUPPLIES	28,650.00	28,650.00	2,091.80	3,148.13	25,501.87
45 - MAINTENANCE	13,000.00	13,000.00	0.00	0.00	13,000.00
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>448,920.54</b>	<b>448,920.54</b>	<b>7,725.62</b>	<b>20,597.62</b>	<b>428,322.92</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>107,307.80</b>	<b>145,166.17</b>	<b>-145,770.24</b>
<b>Total Surplus (Deficit):</b>	<b>-2,939,182.62</b>	<b>-2,939,182.62</b>	<b>-969,231.84</b>	<b>-210,931.61</b>	

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-2,991,578.55	-2,991,578.55	-1,054,243.20	-343,371.85	-2,648,206.70
04 - IMPACT FEE FUND	53,000.00	53,000.00	-22,296.44	-12,725.93	65,725.93
11 - GOLF COURSE FUND	-604.07	-604.07	107,307.80	145,166.17	-145,770.24
<b>Total Surplus (Deficit):</b>	<b>-2,939,182.62</b>	<b>-2,939,182.62</b>	<b>-969,231.84</b>	<b>-210,931.61</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 01 - GENERAL FUND</b>						
<b>Department: 10 - REVENUES</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">01-10-7201</a>	CURRENT PROPERTY TAXES	8,438,956.00	8,438,956.00	1,098,928.11	1,262,158.07	7,176,797.93
<a href="#">01-10-7202</a>	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	-6,935.39	-139,935.46	169,935.46
<a href="#">01-10-7203</a>	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	9,084.06	16,094.19	8,905.81
<b>Category: 72 - PROPERTY TAXES Total:</b>		<b>8,493,956.00</b>	<b>8,493,956.00</b>	<b>1,101,076.78</b>	<b>1,138,316.80</b>	<b>7,355,639.20</b>
<b>Category: 75 - OTHER TAXES</b>						
<a href="#">01-10-7511</a>	ELECTRIC FRANCHISE	365,000.00	365,000.00	30,325.42	90,009.40	274,990.60
<a href="#">01-10-7512</a>	TELEPHONE FRANCHISE	12,000.00	12,000.00	0.00	2,573.34	9,426.66
<a href="#">01-10-7513</a>	GAS FRANCHISE	45,000.00	45,000.00	0.00	7,985.96	37,014.04
<a href="#">01-10-7514</a>	CABLE TV FRANCHISE	79,000.00	79,000.00	0.00	14,874.87	64,125.13
<a href="#">01-10-7515</a>	TELECOMMUNICATION	14,000.00	14,000.00	0.00	3,896.82	10,103.18
<a href="#">01-10-7621</a>	SALES TAX	5,550,000.00	5,550,000.00	446,764.07	1,347,421.61	4,202,578.39
<a href="#">01-10-7631</a>	MIXED DRINK TAX	32,000.00	32,000.00	2,745.43	10,256.95	21,743.05
<b>Category: 75 - OTHER TAXES Total:</b>		<b>6,097,000.00</b>	<b>6,097,000.00</b>	<b>479,834.92</b>	<b>1,477,018.95</b>	<b>4,619,981.05</b>
<b>Category: 80 - FINES WARRANTS &amp; BONDS</b>						
<a href="#">01-10-8001</a>	FINES	840,000.00	840,000.00	44,888.80	171,526.82	668,473.18
<a href="#">01-10-8002</a>	TIME PAYMENT FEE-GENERAL	4,000.00	4,000.00	346.00	1,181.50	2,818.50
<a href="#">01-10-8003</a>	TIME PAYMENT FEE-COURT	0.00	0.00	7.50	52.50	-52.50
<a href="#">01-10-8004</a>	COURT TECHNOLOGY FEES	0.00	0.00	1,047.05	4,000.69	-4,000.69
<a href="#">01-10-8005</a>	COURT SECURITY FEE	0.00	0.00	1,232.44	4,701.05	-4,701.05
<a href="#">01-10-8006</a>	OMNI FEE	4,000.00	4,000.00	152.00	577.34	3,422.66
<a href="#">01-10-8007</a>	CHILD SAFETY FEE	0.00	0.00	0.00	25.00	-25.00
<a href="#">01-10-8008</a>	JUDICIAL FEE	0.00	0.00	41.83	153.14	-153.14
<b>Category: 80 - FINES WARRANTS &amp; BONDS Total:</b>		<b>848,000.00</b>	<b>848,000.00</b>	<b>47,715.62</b>	<b>182,218.04</b>	<b>665,781.96</b>
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">01-10-8501</a>	GARBAGE FEES/RESIDENTIAL	100.00	100.00	0.00	0.00	100.00
<a href="#">01-10-8503</a>	POOL MEMBERSHIP FEES	23,000.00	23,000.00	0.00	0.00	23,000.00
<a href="#">01-10-8504</a>	SWIM LESSON	6,000.00	6,000.00	0.00	0.00	6,000.00
<a href="#">01-10-8505</a>	POOL RENTALS	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-10-8506</a>	REC PROGRAMS	8,000.00	8,000.00	0.00	3,482.00	4,518.00
<a href="#">01-10-8507</a>	AMBULANCE SERVICE FEES	280,000.00	280,000.00	15,404.64	78,208.75	201,791.25
<a href="#">01-10-8509</a>	PET TAGS	500.00	500.00	10.00	40.00	460.00
<a href="#">01-10-8510</a>	COIN OPERATOR FEES	187.00	187.00	150.00	150.00	37.00
<a href="#">01-10-8511</a>	JERSEY VILLAGE STICKERS	20.00	20.00	6.00	29.00	-9.00
<a href="#">01-10-8512</a>	RENTAL FEE	40,000.00	40,000.00	0.00	350.00	39,650.00
<a href="#">01-10-8513</a>	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	0.00	1,374.32	7,625.68
<a href="#">01-10-8514</a>	FOOD & BEVERAGE FEES	500.00	500.00	0.00	43.01	456.99
<a href="#">01-10-8515</a>	POLICE OFFICER FEE	200.00	200.00	0.00	0.00	200.00
<a href="#">01-10-8516</a>	FARMER'S MARKET FEES	2,500.00	2,500.00	765.06	927.06	1,572.94
<a href="#">01-10-8517</a>	PARK RENTALS	8,000.00	8,000.00	0.00	1,200.00	6,800.00
<a href="#">01-10-8519</a>	FOUNDER'S DAY	13,000.00	13,000.00	0.00	0.00	13,000.00
<a href="#">01-10-8580</a>	ANTENNA ANNUAL FEES	4,400.00	4,400.00	0.00	0.00	4,400.00
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>		<b>397,407.00</b>	<b>397,407.00</b>	<b>16,335.70</b>	<b>85,804.14</b>	<b>311,602.86</b>
<b>Category: 90 - LICENSES &amp; PERMITS</b>						
<a href="#">01-10-9001</a>	BUILDING PERMITS	125,000.00	125,000.00	65,786.63	92,949.62	32,050.38
<a href="#">01-10-9002</a>	PLUMBING PERMITS	15,000.00	15,000.00	787.50	3,119.00	11,881.00
<a href="#">01-10-9003</a>	ELECTRICAL PERMITS	13,000.00	13,000.00	675.25	2,455.25	10,544.75
<a href="#">01-10-9004</a>	MECHANICAL PERMITS	8,000.00	8,000.00	63.00	624.75	7,375.25
<a href="#">01-10-9006</a>	SIGN PERMITS	14,000.00	14,000.00	50.05	4,616.11	9,383.89
<a href="#">01-10-9007</a>	LIQUOR LICENSES	8,000.00	8,000.00	750.00	1,560.00	6,440.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-10-9011</a>	PLANNING & ZONING APPLICATION FEES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-10-9012</a>	BURGLAR/FIRE ALARM PERMIT	4,000.00	4,000.00	40.82	723.96	3,276.04
<a href="#">01-10-9013</a>	FIRE MARSHAL PERM FEES	2,000.00	2,000.00	0.00	487.00	1,513.00
<a href="#">01-10-9016</a>	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-10-9017</a>	PLAN CHECKING AND PLAN REVIEW	40,000.00	40,000.00	1,439.12	26,552.54	13,447.46
	<b>Category: 90 - LICENSES &amp; PERMITS Total:</b>	<b>232,000.00</b>	<b>232,000.00</b>	<b>69,592.37</b>	<b>133,088.23</b>	<b>98,911.77</b>
	<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">01-10-9601</a>	INTEREST EARNED	800,000.00	800,000.00	58,952.98	197,141.65	602,858.35
<a href="#">01-10-9602</a>	INTEREST ERN-LEASE/PURCHASE	0.00	0.00	0.00	228.22	-228.22
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>800,000.00</b>	<b>800,000.00</b>	<b>58,952.98</b>	<b>197,369.87</b>	<b>602,630.13</b>
	<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-10-9750</a>	CRIME CONTROL DISTRICT REIMB.	2,712,625.00	2,712,625.00	0.00	0.00	2,712,625.00
<a href="#">01-10-9752</a>	TRANSFER FROM UTLY FUND	630,000.00	630,000.00	0.00	0.00	630,000.00
<a href="#">01-10-9754</a>	TRANSFER FROM MOTEL TAX FUND	26,900.00	26,900.00	0.00	0.00	26,900.00
<a href="#">01-10-9755</a>	FIRE CONTROL PREV & EMERG REIMB	2,212,990.00	2,212,990.00	0.00	0.00	2,212,990.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>5,582,515.00</b>	<b>5,582,515.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,582,515.00</b>
	<b>Category: 98 - MISCELLANEOUS REVENUE</b>					
<a href="#">01-10-9899</a>	MISCELLANEOUS	70,000.00	70,000.00	3,613.10	7,439.66	62,560.34
	<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>3,613.10</b>	<b>7,439.66</b>	<b>62,560.34</b>
	<b>Category: 99 - OTHER AGENCY REVENUES</b>					
<a href="#">01-10-9905</a>	AMBULANCE FEES STATE GRANT	300,000.00	300,000.00	0.00	0.00	300,000.00
	<b>Category: 99 - OTHER AGENCY REVENUES Total:</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300,000.00</b>
	<b>Department: 10 - REVENUES Total:</b>	<b>22,820,878.00</b>	<b>22,820,878.00</b>	<b>1,777,121.47</b>	<b>3,221,255.69</b>	<b>19,599,622.31</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-11-3001</a>	SALARIES	744,936.31	744,936.31	63,879.38	175,436.24	569,500.07
<a href="#">01-11-3002</a>	WAGES	21,424.00	21,424.00	0.00	0.00	21,424.00
<a href="#">01-11-3003</a>	LONGEVITY	1,500.46	1,500.46	133.86	356.43	1,144.03
<a href="#">01-11-3010</a>	INCENTIVES	1,799.98	1,799.98	138.46	385.71	1,414.27
<a href="#">01-11-3020</a>	EMPLOYEE AWARDS/BONUS	11,500.00	11,500.00	0.00	1,439.97	10,060.03
<a href="#">01-11-3051</a>	FICA/MEDICARE TAXES	53,872.38	53,872.38	3,812.21	10,628.13	43,244.25
<a href="#">01-11-3052</a>	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	691.44	308.56
<a href="#">01-11-3053</a>	UNEMPLOYMENT INSURANCE	776.15	776.15	64.36	176.97	599.18
<a href="#">01-11-3054</a>	RETIREMENT	129,121.19	129,121.19	9,849.90	27,081.63	102,039.56
<a href="#">01-11-3055</a>	HEALTH INSURANCE	77,373.66	77,373.66	5,951.82	16,580.07	60,793.59
<a href="#">01-11-3056</a>	LIFE INS	352.30	352.30	32.52	90.59	261.71
<a href="#">01-11-3057</a>	DENTAL INSURANCE	5,499.78	5,499.78	386.18	1,075.79	4,423.99
<a href="#">01-11-3058</a>	LONG-TERM DISABILITY	2,330.45	2,330.45	167.19	459.69	1,870.76
<a href="#">01-11-3060</a>	VISION INSURANCE	545.74	545.74	42.96	119.67	426.07
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>1,052,032.40</b>	<b>1,052,032.40</b>	<b>84,458.84</b>	<b>234,522.33</b>	<b>817,510.07</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-11-3502</a>	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
<a href="#">01-11-3503</a>	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	614.34	3,385.66
<a href="#">01-11-3504</a>	WEARING APPAREL	500.00	500.00	126.96	126.96	373.04
<a href="#">01-11-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	0.00	200.00
<a href="#">01-11-3520</a>	FOOD	14,000.00	14,000.00	0.00	570.21	13,429.79
<b>Category: 35 - SUPPLIES Total:</b>		<b>18,850.00</b>	<b>18,850.00</b>	<b>126.96</b>	<b>1,311.51</b>	<b>17,538.49</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-11-4501</a>	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-11-5001</a>	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	200.00	373.76	3,626.24
<a href="#">01-11-5007</a>	RECORDS MANAGEMENT	8,000.00	8,000.00	0.00	275.84	7,724.16
<a href="#">01-11-5012</a>	PRINTING	250.00	250.00	0.00	0.00	250.00
<a href="#">01-11-5014</a>	MEDICAL EXPENSES	10,000.00	10,000.00	0.00	855.00	9,145.00
<a href="#">01-11-5020</a>	COMMUNICATIONS	8,399.60	8,399.60	307.94	772.17	7,627.43
<a href="#">01-11-5025</a>	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	0.00	6,500.00
<a href="#">01-11-5026</a>	CODIFICATIONS	7,400.00	7,400.00	0.00	4,500.00	2,900.00
<a href="#">01-11-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	8,000.00	8,000.00	90.50	720.49	7,279.51
<a href="#">01-11-5028</a>	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00
<a href="#">01-11-5029</a>	TRAVEL/TRAINING	18,000.00	18,000.00	0.00	3,531.99	14,468.01
<a href="#">01-11-5030</a>	CAR ALLOWANCE	6,500.00	6,500.00	0.00	142.86	6,357.14
<a href="#">01-11-5041</a>	NEWSLETTER	18,000.00	18,000.00	0.00	2,898.00	15,102.00
<a href="#">01-11-5044</a>	ADVERTISING	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 50 - SERVICES Total:</b>		<b>100,050.60</b>	<b>100,050.60</b>	<b>598.44</b>	<b>14,070.11</b>	<b>85,980.49</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-11-5401</a>	ELECTION EXPENSE	35,000.00	35,000.00	5,275.96	13,366.85	21,633.15
<b>Category: 54 - SUNDRY Total:</b>		<b>35,000.00</b>	<b>35,000.00</b>	<b>5,275.96</b>	<b>13,366.85</b>	<b>21,633.15</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-11-6005</a>	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-11-9772</a>	TECHNOLOGY USER FEE	7,780.00	7,780.00	0.00	0.00	7,780.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>7,780.00</b>	<b>7,780.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,780.00</b>
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>		<b>1,216,013.00</b>	<b>1,216,013.00</b>	<b>90,460.20</b>	<b>263,270.80</b>	<b>952,742.20</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 12 - LEGAL/OTHER SERVICES</b>					
<b>Category: 50 - SERVICES</b>					
<a href="#">01-12-5023</a> GRANTS AND INCENTIVES	2,730,000.00	2,730,000.00	0.00	0.00	2,730,000.00
<b>Category: 50 - SERVICES Total:</b>	<b>2,730,000.00</b>	<b>2,730,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,730,000.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-12-5502</a> LEGAL FEES	105,000.00	105,000.00	0.00	4,520.00	100,480.00
<a href="#">01-12-5515</a> CONSULTANT SERVICES	10,000.00	10,000.00	0.00	5,000.00	5,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>115,000.00</b>	<b>115,000.00</b>	<b>0.00</b>	<b>9,520.00</b>	<b>105,480.00</b>
<b>Category: 60 - OTHER SERVICES</b>					
<a href="#">01-12-6001</a> AUTOMOBILE LIABILITY	68,566.00	68,566.00	0.00	68,581.97	-15.97
<a href="#">01-12-6003</a> LIABILITY-FIRE & CASUALTY INSR	103,000.00	103,000.00	0.00	102,958.50	41.50
<a href="#">01-12-6005</a> SURETY BONDS	566.00	566.00	0.00	565.46	0.54
<b>Category: 60 - OTHER SERVICES Total:</b>	<b>172,132.00</b>	<b>172,132.00</b>	<b>0.00</b>	<b>172,105.93</b>	<b>26.07</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-12-9760</a> TRANSFER TO CAPITAL IMPROVEMENTS	9,281,348.00	9,281,348.00	0.00	0.00	9,281,348.00
<a href="#">01-12-9763</a> TRANSFER TO TIRZ 3	100,000.00	100,000.00	0.00	0.00	100,000.00
<a href="#">01-12-9772</a> TECHNOLOGY USER FEES	550.00	550.00	0.00	0.00	550.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>9,381,898.00</b>	<b>9,381,898.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,381,898.00</b>
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>	<b>12,399,030.00</b>	<b>12,399,030.00</b>	<b>0.00</b>	<b>181,625.93</b>	<b>12,217,404.07</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 13 - INFO TECHNOLOGY</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-13-3001</a>	SALARIES	279,137.59	279,137.59	20,956.94	58,176.08	220,961.51
<a href="#">01-13-3003</a>	LONGEVITY	360.10	360.10	36.92	102.85	257.25
<a href="#">01-13-3007</a>	OVERTIME	0.00	0.00	209.22	209.22	-209.22
<a href="#">01-13-3010</a>	INCENTIVES	7,000.00	7,000.00	276.92	695.59	6,304.41
<a href="#">01-13-3051</a>	FICA/MEDICARE TAXES	20,882.86	20,882.86	1,599.75	4,406.46	16,476.40
<a href="#">01-13-3052</a>	WORKMEN'S COMPENSATION	540.00	540.00	0.00	414.86	125.14
<a href="#">01-13-3053</a>	UNEMPLOYMENT INSURANCE	279.53	279.53	21.73	59.87	219.66
<a href="#">01-13-3054</a>	RETIREMENT	47,926.89	47,926.89	3,324.61	9,161.40	38,765.49
<a href="#">01-13-3055</a>	HEALTH INSURANCE	31,114.98	31,114.98	2,393.46	6,667.50	24,447.48
<a href="#">01-13-3056</a>	LIFE INS	211.38	211.38	16.26	45.30	166.08
<a href="#">01-13-3057</a>	DENTAL INSURANCE	2,993.90	2,993.90	211.86	590.19	2,403.71
<a href="#">01-13-3058</a>	LONG-TERM DISABILITY	1,202.87	1,202.87	55.30	153.54	1,049.33
<a href="#">01-13-3060</a>	VISION INSURANCE	413.92	413.92	31.84	88.69	325.23
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>392,064.02</b>	<b>392,064.02</b>	<b>29,134.81</b>	<b>80,771.55</b>	<b>311,292.47</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-13-3502</a>	POSTAGE/FREIGHT	500.00	500.00	0.00	0.00	500.00
<a href="#">01-13-3503</a>	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
<a href="#">01-13-3504</a>	WEARING APPAREL	400.00	400.00	0.00	67.83	332.17
<a href="#">01-13-3509</a>	COMPUTER SUPPLIES	2,200.00	2,200.00	0.00	0.00	2,200.00
<a href="#">01-13-3510</a>	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>3,450.00</b>	<b>3,450.00</b>	<b>0.00</b>	<b>67.83</b>	<b>3,382.17</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-13-4501</a>	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	908.52	1,912.99	4,401.01
<a href="#">01-13-4502</a>	COMPUTER EQUIPMENT	9,500.00	9,500.00	0.00	1,205.32	8,294.68
<a href="#">01-13-4504</a>	SOFTWARE MAINTENANCE	466,000.00	466,000.00	15,498.58	46,595.80	419,404.20
<b>Category: 45 - MAINTENANCE Total:</b>		<b>481,814.00</b>	<b>481,814.00</b>	<b>16,407.10</b>	<b>49,714.11</b>	<b>432,099.89</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-13-5020</a>	COMMUNICATIONS	50,145.19	50,145.19	3,713.65	7,557.52	42,587.67
<a href="#">01-13-5027</a>	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	335.29	1,114.71
<a href="#">01-13-5029</a>	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	0.00	7,600.00
<b>Category: 50 - SERVICES Total:</b>		<b>59,195.19</b>	<b>59,195.19</b>	<b>3,713.65</b>	<b>7,892.81</b>	<b>51,302.38</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-13-5515</a>	CONSULTANT SERVICES	60,000.00	60,000.00	0.00	2,047.00	57,953.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>2,047.00</b>	<b>57,953.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-13-6573</a>	COMPUTER EQUIPMENT	4,000.00	4,000.00	0.00	1,187.88	2,812.12
<a href="#">01-13-6574</a>	COMPUTER SOFTWARE	0.00	0.00	0.00	21.28	-21.28
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>1,209.16</b>	<b>2,790.84</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-13-9772</a>	TECHNOLOGY USER FEE	86,240.00	86,240.00	0.00	0.00	86,240.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>86,240.00</b>	<b>86,240.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86,240.00</b>
<b>Department: 13 - INFO TECHNOLOGY Total:</b>		<b>1,086,763.21</b>	<b>1,086,763.21</b>	<b>49,255.56</b>	<b>141,702.46</b>	<b>945,060.75</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 14 - PURCHASING</b>						
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-14-3502</a>	POSTAGE/FREIGHT	21,000.00	21,000.00	4,733.07	5,920.76	15,079.24
<a href="#">01-14-3503</a>	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	315.21	2,684.79
	<b>Category: 35 - SUPPLIES Total:</b>	<b>24,000.00</b>	<b>24,000.00</b>	<b>4,733.07</b>	<b>6,235.97</b>	<b>17,764.03</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-14-5022</a>	RENTAL OF EQUIPMENT	2,675.00	2,675.00	668.25	668.25	2,006.75
	<b>Category: 50 - SERVICES Total:</b>	<b>2,675.00</b>	<b>2,675.00</b>	<b>668.25</b>	<b>668.25</b>	<b>2,006.75</b>
	<b>Department: 14 - PURCHASING Total:</b>	<b>26,675.00</b>	<b>26,675.00</b>	<b>5,401.32</b>	<b>6,904.22</b>	<b>19,770.78</b>

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<b>Department: 15 - ACCOUNTING SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-15-3001</a>	SALARIES	315,840.91	315,840.91	16,938.64	46,426.41	269,414.50
<a href="#">01-15-3003</a>	LONGEVITY	1,140.10	1,140.10	83.08	225.50	914.60
<a href="#">01-15-3007</a>	OVERTIME	2,900.00	2,900.00	120.83	120.83	2,779.17
<a href="#">01-15-3010</a>	INCENTIVES	600.08	600.08	0.00	0.00	600.08
<a href="#">01-15-3051</a>	FICA/MEDICARE TAXES	23,673.03	23,673.03	1,294.69	3,533.60	20,139.43
<a href="#">01-15-3052</a>	WORKMEN'S COMPENSATION	550.00	550.00	0.00	414.86	135.14
<a href="#">01-15-3053</a>	UNEMPLOYMENT INSURANCE	320.48	320.48	17.15	46.82	273.66
<a href="#">01-15-3054</a>	RETIREMENT	54,192.78	54,192.78	2,624.52	7,164.94	47,027.84
<a href="#">01-15-3055</a>	HEALTH INSURANCE	31,114.98	31,114.98	1,314.32	3,661.32	27,453.66
<a href="#">01-15-3056</a>	LIFE INS	211.38	211.38	10.84	30.20	181.18
<a href="#">01-15-3057</a>	DENTAL INSURANCE	2,505.88	2,505.88	124.70	347.38	2,158.50
<a href="#">01-15-3058</a>	LONG-TERM DISABILITY	1,212.71	1,212.71	44.22	121.27	1,091.44
<a href="#">01-15-3060</a>	VISION INSURANCE	237.12	237.12	14.68	40.89	196.23
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>434,499.45</b>	<b>434,499.45</b>	<b>22,587.67</b>	<b>62,134.02</b>	<b>372,365.43</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-15-3502</a>	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
<a href="#">01-15-3503</a>	OFFICE SUPPLIES	700.00	700.00	445.14	445.14	254.86
<a href="#">01-15-3510</a>	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00
<a href="#">01-15-3520</a>	FOOD	3,400.00	3,400.00	0.00	893.02	2,506.98
<b>Category: 35 - SUPPLIES Total:</b>		<b>4,350.00</b>	<b>4,350.00</b>	<b>445.14</b>	<b>1,338.16</b>	<b>3,011.84</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-15-4501</a>	FURN.FIXT. & OFF.MACH.	500.00	500.00	0.00	0.00	500.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-15-5012</a>	PRINTING	1,200.00	1,200.00	0.00	0.00	1,200.00
<a href="#">01-15-5020</a>	COMMUNICATIONS	2,299.90	2,299.90	123.34	231.55	2,068.35
<a href="#">01-15-5027</a>	MEMBERSHIPS	400.00	400.00	0.00	0.00	400.00
<a href="#">01-15-5029</a>	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	240.00	3,760.00
<b>Category: 50 - SERVICES Total:</b>		<b>7,899.90</b>	<b>7,899.90</b>	<b>123.34</b>	<b>471.55</b>	<b>7,428.35</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-15-5405</a>	PERMITS & FEES	1,000.00	1,000.00	0.00	345.00	655.00
<b>Category: 54 - SUNDRY Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>345.00</b>	<b>655.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-15-5501</a>	AUDITS/CONTRACTS/STUDIES	50,000.00	50,000.00	0.00	0.00	50,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-15-9772</a>	TECHNOLOGY USER FEE	2,775.00	2,775.00	0.00	0.00	2,775.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>2,775.00</b>	<b>2,775.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,775.00</b>
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>		<b>501,024.35</b>	<b>501,024.35</b>	<b>23,156.15</b>	<b>64,288.73</b>	<b>436,735.62</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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<b>Department: 16 - CUSTOMER SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-16-3001</a>	SALARIES	49,639.41	49,639.41	3,707.20	10,166.29	39,473.12
<a href="#">01-16-3003</a>	LONGEVITY	840.06	840.06	64.62	180.01	660.05
<a href="#">01-16-3007</a>	OVERTIME	100.00	100.00	0.00	0.00	100.00
<a href="#">01-16-3010</a>	INCENTIVES	479.96	479.96	83.08	231.44	248.52
<a href="#">01-16-3051</a>	FICA/MEDICARE TAXES	3,557.72	3,557.72	271.82	744.91	2,812.81
<a href="#">01-16-3052</a>	WORKMEN'S COMPENSATION	175.00	175.00	0.00	138.29	36.71
<a href="#">01-16-3053</a>	UNEMPLOYMENT INSURANCE	51.06	51.06	0.00	0.00	51.06
<a href="#">01-16-3054</a>	RETIREMENT	8,663.10	8,663.10	590.18	1,619.44	7,043.66
<a href="#">01-16-3055</a>	HEALTH INSURANCE	15,953.08	15,953.08	1,227.16	3,418.52	12,534.56
<a href="#">01-16-3056</a>	LIFE INS	70.46	70.46	5.42	15.10	55.36
<a href="#">01-16-3057</a>	DENTAL INSURANCE	1,252.94	1,252.94	0.00	0.00	1,252.94
<a href="#">01-16-3058</a>	LONG-TERM DISABILITY	243.23	243.23	9.68	26.54	216.69
<a href="#">01-16-3060</a>	VISION INSURANCE	83.72	83.72	6.44	17.94	65.78
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>81,109.74</b>	<b>81,109.74</b>	<b>5,965.60</b>	<b>16,558.48</b>	<b>64,551.26</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-16-3503</a>	OFFICE SUPPLIES	500.00	500.00	73.69	73.69	426.31
<b>Category: 35 - SUPPLIES Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>73.69</b>	<b>73.69</b>	<b>426.31</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-16-4501</a>	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>400.00</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-16-5020</a>	COMMUNICATIONS	1,100.00	1,100.00	123.34	205.18	894.82
<b>Category: 50 - SERVICES Total:</b>		<b>1,100.00</b>	<b>1,100.00</b>	<b>123.34</b>	<b>205.18</b>	<b>894.82</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-16-5527</a>	HARRIS CTY APPRAISAL DIST	66,500.00	66,500.00	19,312.00	19,312.00	47,188.00
<a href="#">01-16-5528</a>	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	5,670.62	5,856.48	1,143.52
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>73,500.00</b>	<b>73,500.00</b>	<b>24,982.62</b>	<b>25,168.48</b>	<b>48,331.52</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-16-9772</a>	TECHNOLOGY USER FEE	437.50	437.50	0.00	0.00	437.50
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>437.50</b>	<b>437.50</b>	<b>0.00</b>	<b>0.00</b>	<b>437.50</b>
<b>Department: 16 - CUSTOMER SERVICE Total:</b>		<b>157,047.24</b>	<b>157,047.24</b>	<b>31,145.25</b>	<b>42,005.83</b>	<b>115,041.41</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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<b>Department: 19 - MUNICIPAL COURT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-19-3001</a>	SALARIES	184,343.88	184,343.88	12,728.48	34,955.29	149,388.59
<a href="#">01-19-3003</a>	LONGEVITY	1,439.88	1,439.88	115.38	320.10	1,119.78
<a href="#">01-19-3007</a>	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-19-3010</a>	INCENTIVES	600.08	600.08	46.16	128.59	471.49
<a href="#">01-19-3051</a>	FICA/MEDICARE TAXES	14,111.15	14,111.15	1,031.96	2,856.69	11,254.46
<a href="#">01-19-3052</a>	WORKMEN'S COMPENSATION	469.00	469.00	0.00	414.86	54.14
<a href="#">01-19-3053</a>	UNEMPLOYMENT INSURANCE	191.39	191.39	8.62	23.84	167.55
<a href="#">01-19-3054</a>	RETIREMENT	31,685.26	31,685.26	2,164.82	5,994.44	25,690.82
<a href="#">01-19-3055</a>	HEALTH INSURANCE	45,791.20	45,791.20	5,171.54	14,406.44	31,384.76
<a href="#">01-19-3056</a>	LIFE INS	281.84	281.84	16.26	45.30	236.54
<a href="#">01-19-3057</a>	DENTAL INSURANCE	3,481.92	3,481.92	261.48	728.41	2,753.51
<a href="#">01-19-3058</a>	LONG-TERM DISABILITY	903.28	903.28	36.48	101.01	802.27
<a href="#">01-19-3060</a>	VISION INSURANCE	462.02	462.02	25.50	71.03	390.99
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>288,760.90</b>	<b>288,760.90</b>	<b>21,606.68</b>	<b>60,046.00</b>	<b>228,714.90</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-19-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	53.94	1,946.06
<a href="#">01-19-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	179.00	21.00
<a href="#">01-19-3523</a>	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>2,300.00</b>	<b>2,300.00</b>	<b>0.00</b>	<b>232.94</b>	<b>2,067.06</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-19-4501</a>	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-19-5012</a>	PRINTING	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-19-5020</a>	COMMUNICATIONS	1,100.00	1,100.00	123.34	205.18	894.82
<a href="#">01-19-5027</a>	MEMBERSHIPS	300.00	300.00	0.00	0.00	300.00
<a href="#">01-19-5029</a>	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	150.00	3,350.00
<b>Category: 50 - SERVICES Total:</b>		<b>6,900.00</b>	<b>6,900.00</b>	<b>123.34</b>	<b>355.18</b>	<b>6,544.82</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-19-5404</a>	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
<b>Category: 54 - SUNDRY Total:</b>		<b>800.00</b>	<b>800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-19-5505</a>	JUDGES	41,000.00	41,000.00	1,950.00	4,975.00	36,025.00
<a href="#">01-19-5506</a>	PROSECUTORS	33,000.00	33,000.00	3,600.00	9,100.00	23,900.00
<a href="#">01-19-5516</a>	COLLECTION AGENCY FEES	3,950.00	3,950.00	0.00	178.00	3,772.00
<a href="#">01-19-5518</a>	INTERPRETERS	3,000.00	3,000.00	400.00	800.00	2,200.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>80,950.00</b>	<b>80,950.00</b>	<b>5,950.00</b>	<b>15,053.00</b>	<b>65,897.00</b>
<b>Department: 19 - MUNICIPAL COURT Total:</b>		<b>380,210.90</b>	<b>380,210.90</b>	<b>27,680.02</b>	<b>75,687.12</b>	<b>304,523.78</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 21 - POLICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-21-3001</a>	SALARIES	2,883,963.92	2,883,963.92	211,375.35	586,082.29	2,297,881.63
<a href="#">01-21-3003</a>	LONGEVITY	8,880.04	8,880.04	542.33	1,500.42	7,379.62
<a href="#">01-21-3007</a>	OVERTIME	110,000.00	110,000.00	17,425.63	56,486.01	53,513.99
<a href="#">01-21-3010</a>	INCENTIVES	43,798.54	43,798.54	6,390.72	17,488.49	26,310.05
<a href="#">01-21-3014</a>	S.T.E.P. PROGRAM	90,000.00	90,000.00	3,851.65	11,143.34	78,856.66
<a href="#">01-21-3051</a>	FICA/MEDICARE TAXES	222,188.02	222,188.02	17,738.50	49,926.23	172,261.79
<a href="#">01-21-3052</a>	WORKMEN'S COMPENSATION	50,000.00	50,000.00	0.00	43,803.98	6,196.02
<a href="#">01-21-3053</a>	UNEMPLOYMENT INSURANCE	3,136.65	3,136.65	199.13	568.42	2,568.23
<a href="#">01-21-3054</a>	RETIREMENT	499,535.19	499,535.19	36,694.69	103,029.82	396,505.37
<a href="#">01-21-3055</a>	HEALTH INSURANCE	445,105.70	445,105.70	31,623.44	91,275.24	353,830.46
<a href="#">01-21-3056</a>	LIFE INS	2,254.72	2,254.72	151.71	432.67	1,822.05
<a href="#">01-21-3057</a>	DENTAL INSURANCE	29,385.20	29,385.20	2,065.13	5,884.77	23,500.43
<a href="#">01-21-3058</a>	LONG-TERM DISABILITY	12,948.19	12,948.19	531.48	1,458.67	11,489.52
<a href="#">01-21-3060</a>	VISION INSURANCE	3,675.10	3,675.10	263.89	750.13	2,924.97
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>4,404,871.27</b>	<b>4,404,871.27</b>	<b>328,853.65</b>	<b>969,830.48</b>	<b>3,435,040.79</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-21-3502</a>	POSTAGE/FREIGHT/DEL. FEE	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-21-3503</a>	OFFICE SUPPLIES	10,000.00	10,000.00	0.00	560.28	9,439.72
<a href="#">01-21-3504</a>	WEARING APPAREL	29,474.00	29,474.00	491.26	2,918.76	26,555.24
<a href="#">01-21-3505</a>	CRIME PREVENTION SUPPLIES	5,000.00	5,000.00	0.00	501.38	4,498.62
<a href="#">01-21-3508</a>	CRIME SCENE SUPPLIES	8,000.00	8,000.00	17.29	6,545.77	1,454.23
<a href="#">01-21-3510</a>	BOOKS AND PERIODICALS	6,450.00	6,450.00	1,800.70	5,823.13	626.87
<a href="#">01-21-3515</a>	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	7.78	1,992.22
<a href="#">01-21-3519</a>	AMMUNITION AND TARGETS	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">01-21-3520</a>	FOOD	4,800.00	4,800.00	0.00	1,239.59	3,560.41
<a href="#">01-21-3523</a>	TOOLS/EQUIPMENT	16,700.00	16,700.00	1,436.90	4,814.81	11,885.19
<a href="#">01-21-3534</a>	PARTS AND MATERIALS	500.00	500.00	0.00	0.00	500.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>93,924.00</b>	<b>93,924.00</b>	<b>3,746.15</b>	<b>22,411.50</b>	<b>71,512.50</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-21-4501</a>	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	260.64	818.28	4,778.72
<a href="#">01-21-4503</a>	RADIO AND RADAR EQUIPMENT	12,500.00	12,500.00	0.00	94.96	12,405.04
<a href="#">01-21-4510</a>	VEHICLE CLEANING	3,000.00	3,000.00	0.00	668.90	2,331.10
<a href="#">01-21-4520</a>	AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	5,340.66	11,554.84	38,445.16
<a href="#">01-21-4599</a>	MISCELLANEOUS EQUIPMENT	1,300.00	1,300.00	0.00	858.09	441.91
<b>Category: 45 - MAINTENANCE Total:</b>		<b>72,397.00</b>	<b>72,397.00</b>	<b>5,601.30</b>	<b>13,995.07</b>	<b>58,401.93</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-21-5012</a>	PRINTING	2,000.00	2,000.00	0.00	17.60	1,982.40
<a href="#">01-21-5015</a>	LAB TESTS	2,400.00	2,400.00	0.00	0.00	2,400.00
<a href="#">01-21-5020</a>	COMMUNICATIONS	19,799.72	19,799.72	764.88	1,563.37	18,236.35
<a href="#">01-21-5022</a>	RENTAL OF EQUIPMENT	10,000.00	10,000.00	775.00	1,550.00	8,450.00
<a href="#">01-21-5027</a>	MEMBERSHIPS	2,600.00	2,600.00	0.00	0.00	2,600.00
<a href="#">01-21-5029</a>	TRAVEL/TRAINING	53,250.00	53,250.00	1,662.85	28,025.34	25,224.66
<a href="#">01-21-5030</a>	MAINTENANCE AGREEMENT	157,150.00	157,150.00	0.00	0.00	157,150.00
<b>Category: 50 - SERVICES Total:</b>		<b>247,199.72</b>	<b>247,199.72</b>	<b>3,202.73</b>	<b>31,156.31</b>	<b>216,043.41</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-21-5402</a>	JAIL EXPENSE	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Category: 54 - SUNDRY Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-21-5515</a>	CONSULTANT SERVICES	1,800.00	1,800.00	0.00	1,500.00	300.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>1,800.00</b>	<b>1,800.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>300.00</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-21-6003</a>	LIABILITY-FIRE & CASUALTY INSR	25,000.00	25,000.00	0.00	24,890.04	109.96
<a href="#">01-21-6005</a>	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>25,340.00</b>	<b>25,340.00</b>	<b>0.00</b>	<b>24,890.04</b>	<b>449.96</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-21-6572</a> SPECIAL EQUIPMENT-	115,000.00	115,000.00	0.00	0.00	115,000.00
<a href="#">01-21-6574</a> COMPUTER SOFTWARE	0.00	0.00	0.00	1,779.00	-1,779.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>115,000.00</b>	<b>115,000.00</b>	<b>0.00</b>	<b>1,779.00</b>	<b>113,221.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-21-9772</a> TECHNOLOGY USER FEE	1,987.50	1,987.50	0.00	0.00	1,987.50
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,987.50</b>	<b>1,987.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1,987.50</b>
<b>Department: 21 - POLICE Total:</b>	<b>4,965,519.49</b>	<b>4,965,519.49</b>	<b>341,403.83</b>	<b>1,065,562.40</b>	<b>3,899,957.09</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 23 - COMMUNICATIONS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-23-3001</a>	SALARIES	610,976.85	610,976.85	39,499.96	98,523.61	512,453.24
<a href="#">01-23-3003</a>	LONGEVITY	2,759.90	2,759.90	193.86	531.79	2,228.11
<a href="#">01-23-3007</a>	OVERTIME	94,000.00	94,000.00	10,336.04	20,172.57	73,827.43
<a href="#">01-23-3010</a>	INCENTIVES	9,359.74	9,359.74	1,144.58	3,188.47	6,171.27
<a href="#">01-23-3051</a>	FICA/MEDICARE TAXES	48,434.86	48,434.86	3,797.53	9,046.92	39,387.94
<a href="#">01-23-3052</a>	WORKMEN'S COMPENSATION	1,800.00	1,800.00	0.00	1,244.59	555.41
<a href="#">01-23-3053</a>	UNEMPLOYMENT INSURANCE	717.10	717.10	54.70	124.18	592.92
<a href="#">01-23-3054</a>	RETIREMENT	106,028.43	106,028.43	7,834.81	18,743.99	87,284.44
<a href="#">01-23-3055</a>	HEALTH INSURANCE	130,593.06	130,593.06	7,422.16	19,420.32	111,172.74
<a href="#">01-23-3056</a>	LIFE INS	634.14	634.14	39.85	100.94	533.20
<a href="#">01-23-3057</a>	DENTAL INSURANCE	8,216.78	8,216.78	427.05	1,116.76	7,100.02
<a href="#">01-23-3058</a>	LONG-TERM DISABILITY	2,735.75	2,735.75	106.07	263.76	2,471.99
<a href="#">01-23-3060</a>	VISION INSURANCE	1,136.46	1,136.46	69.50	178.45	958.01
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>1,017,393.07</b>	<b>1,017,393.07</b>	<b>70,926.11</b>	<b>172,656.35</b>	<b>844,736.72</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-23-3502</a>	POSTAGE	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-3503</a>	OFFICE SUPPLIES	6,390.00	6,390.00	0.00	846.59	5,543.41
<a href="#">01-23-3504</a>	WEARING APPAREL	3,475.00	3,475.00	0.00	0.00	3,475.00
<a href="#">01-23-3510</a>	BOOKS AND PERIODICALS	400.00	400.00	0.00	0.00	400.00
<a href="#">01-23-3523</a>	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>13,365.00</b>	<b>13,365.00</b>	<b>0.00</b>	<b>846.59</b>	<b>12,518.41</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-23-4501</a>	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	0.00	6,800.00
<a href="#">01-23-4503</a>	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	225.00	1,025.00
<a href="#">01-23-4505</a>	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
<a href="#">01-23-4599</a>	MISCELLANEOUS EQUIPMENT	1,000.00	1,000.00	0.00	5.47	994.53
<b>Category: 45 - MAINTENANCE Total:</b>		<b>22,450.00</b>	<b>22,450.00</b>	<b>0.00</b>	<b>230.47</b>	<b>22,219.53</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-23-5012</a>	PRINTING	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-5020</a>	COMMUNICATIONS	3,600.08	3,600.08	123.34	218.37	3,381.71
<a href="#">01-23-5024</a>	RADIO USAGE FEES	2,000.00	2,000.00	89.00	178.00	1,822.00
<a href="#">01-23-5027</a>	MEMBERSHIPS	1,200.00	1,200.00	0.00	556.97	643.03
<a href="#">01-23-5029</a>	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	-57.50	10,057.50
<b>Category: 50 - SERVICES Total:</b>		<b>16,900.08</b>	<b>16,900.08</b>	<b>212.34</b>	<b>895.84</b>	<b>16,004.24</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-23-6005</a>	SURETY BONDS	600.00	600.00	0.00	0.00	600.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-23-9772</a>	TECHNOLOGY USER FEE	53,100.00	53,100.00	0.00	0.00	53,100.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>53,100.00</b>	<b>53,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,100.00</b>
<b>Department: 23 - COMMUNICATIONS Total:</b>		<b>1,123,808.15</b>	<b>1,123,808.15</b>	<b>71,138.45</b>	<b>174,629.25</b>	<b>949,178.90</b>

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<b>Department: 25 - FIRE DEPARTMENT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-25-3001</a>	SALARIES	1,756,560.21	1,756,560.21	144,877.54	368,673.44	1,387,886.77
<a href="#">01-25-3002</a>	WAGES	45,000.00	45,000.00	6,275.58	13,547.59	31,452.41
<a href="#">01-25-3003</a>	LONGEVITY	4,260.36	4,260.36	401.58	1,106.86	3,153.50
<a href="#">01-25-3007</a>	OVERTIME	276,000.00	276,000.00	40,283.13	103,243.18	172,756.82
<a href="#">01-25-3010</a>	INCENTIVES	89,439.80	89,439.80	3,572.24	8,935.86	80,503.94
<a href="#">01-25-3051</a>	FICA/MEDICARE TAXES	148,618.04	148,618.04	14,699.82	37,226.98	111,391.06
<a href="#">01-25-3052</a>	WORKMEN'S COMPENSATION	32,000.00	32,000.00	0.00	22,442.30	9,557.70
<a href="#">01-25-3053</a>	UNEMPLOYMENT INSURANCE	2,171.21	2,171.21	193.97	491.34	1,679.87
<a href="#">01-25-3054</a>	RETIREMENT	303,535.61	303,535.61	28,974.13	73,854.88	229,680.73
<a href="#">01-25-3055</a>	HEALTH INSURANCE	281,764.55	281,764.55	22,130.12	59,749.41	222,015.14
<a href="#">01-25-3056</a>	LIFE INS	1,362.90	1,362.90	104.88	279.40	1,083.50
<a href="#">01-25-3057</a>	DENTAL INSURANCE	18,660.68	18,660.68	1,384.30	3,728.89	14,931.79
<a href="#">01-25-3058</a>	LONG-TERM DISABILITY	7,803.94	7,803.94	363.42	919.00	6,884.94
<a href="#">01-25-3059</a>	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	0.00	26,000.00
<a href="#">01-25-3060</a>	VISION INSURANCE	2,395.50	2,395.50	184.37	494.19	1,901.31
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>2,995,572.80</b>	<b>2,995,572.80</b>	<b>263,445.08</b>	<b>694,693.32</b>	<b>2,300,879.48</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-25-3502</a>	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	14.83	485.17
<a href="#">01-25-3503</a>	OFFICE SUPPLIES	6,999.00	6,999.00	0.00	605.84	6,393.16
<a href="#">01-25-3504</a>	WEARING APPAREL	162,350.00	162,350.00	12,201.76	15,998.89	146,351.11
<a href="#">01-25-3505</a>	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	2,355.05	544.95
<a href="#">01-25-3510</a>	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
<a href="#">01-25-3515</a>	MEDICAL SUPPLIES	40,000.00	40,000.00	0.00	4,950.61	35,049.39
<a href="#">01-25-3517</a>	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	465.13	934.87
<a href="#">01-25-3520</a>	FOOD	11,900.00	11,900.00	-11.11	1,700.87	10,199.13
<a href="#">01-25-3523</a>	TOOLS/EQUIPMENT	69,000.00	69,000.00	0.00	6,318.43	62,681.57
<a href="#">01-25-3524</a>	FEMA SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-25-3525</a>	FEMA EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>306,199.00</b>	<b>306,199.00</b>	<b>12,190.65</b>	<b>32,409.65</b>	<b>273,789.35</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-25-4501</a>	FURN, FIXT, & OFFICE EQPT.	10,700.00	10,700.00	124.92	1,069.68	9,630.32
<a href="#">01-25-4503</a>	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">01-25-4520</a>	AUTO REPAIR/OUTSOURCED	75,000.00	75,000.00	16.75	-9,077.78	84,077.78
<a href="#">01-25-4599</a>	MAINTENANCE-MISC EQUIPMENT	45,749.00	45,749.00	166.00	2,056.04	43,692.96
<b>Category: 45 - MAINTENANCE Total:</b>		<b>133,949.00</b>	<b>133,949.00</b>	<b>307.67</b>	<b>-5,952.06</b>	<b>139,901.06</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-25-5012</a>	PRINTING	750.00	750.00	0.00	0.00	750.00
<a href="#">01-25-5014</a>	MEDICAL EXPENSES	31,000.00	31,000.00	0.00	0.00	31,000.00
<a href="#">01-25-5020</a>	COMMUNICATIONS	14,843.04	14,843.04	267.61	700.41	14,142.63
<a href="#">01-25-5024</a>	RADIO USAGE FEES	15,900.00	15,900.00	1,112.50	2,225.00	13,675.00
<a href="#">01-25-5027</a>	MEMBERSHIPS	7,115.00	7,115.00	0.00	29.99	7,085.01
<a href="#">01-25-5029</a>	TRAVEL/TRAINING	22,525.00	22,525.00	245.01	1,017.74	21,507.26
<b>Category: 50 - SERVICES Total:</b>		<b>92,133.04</b>	<b>92,133.04</b>	<b>1,625.12</b>	<b>3,973.14</b>	<b>88,159.90</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-25-5405</a>	LICENSES/PERMITS	1,299.00	1,299.00	0.00	0.00	1,299.00
<b>Category: 54 - SUNDRY Total:</b>		<b>1,299.00</b>	<b>1,299.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,299.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-25-5508</a>	MEDICAL AND OTHER WASTE-DISP	1,800.00	1,800.00	62.16	124.32	1,675.68
<a href="#">01-25-5512</a>	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
<a href="#">01-25-5516</a>	COLLECTION AGENCY FEES	81,200.00	81,200.00	4,807.63	8,656.59	72,543.41
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>88,300.00</b>	<b>88,300.00</b>	<b>4,869.79</b>	<b>8,780.91</b>	<b>79,519.09</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-25-6574</a>	COMPUTER SOFTWARE	0.00	0.00	0.00	122.87	-122.87
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>122.87</b>	<b>-122.87</b>
<b>Department: 25 - FIRE DEPARTMENT Total:</b>		<b>3,617,452.84</b>	<b>3,617,452.84</b>	<b>282,438.31</b>	<b>734,027.83</b>	<b>2,883,425.01</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 30 - PUBLIC WORKS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-30-3001</a>	SALARIES	98,398.56	98,398.56	7,348.66	20,069.46	78,329.10
<a href="#">01-30-3003</a>	LONGEVITY	479.96	479.96	36.92	102.85	377.11
<a href="#">01-30-3051</a>	FICA/MEDICARE TAXES	7,561.81	7,561.81	562.34	1,535.78	6,026.03
<a href="#">01-30-3052</a>	WORKMEN'S COMPENSATION	350.00	350.00	0.00	138.29	211.71
<a href="#">01-30-3053</a>	UNEMPLOYMENT INSURANCE	99.30	99.30	7.48	20.44	78.86
<a href="#">01-30-3054</a>	RETIREMENT	17,084.71	17,084.71	1,144.86	3,127.74	13,956.97
<a href="#">01-30-3055</a>	HEALTH INSURANCE	8,575.63	8,575.63	657.16	1,830.66	6,744.97
<a href="#">01-30-3056</a>	LIFE INS	70.74	70.74	5.42	15.10	55.64
<a href="#">01-30-3057</a>	DENTAL INSURANCE	489.88	489.88	37.54	104.58	385.30
<a href="#">01-30-3058</a>	LONG-TERM DISABILITY	471.83	471.83	19.42	53.05	418.78
<a href="#">01-30-3060</a>	VISION INSURANCE	107.52	107.52	8.24	22.95	84.57
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>133,689.94</b>	<b>133,689.94</b>	<b>9,828.04</b>	<b>27,020.90</b>	<b>106,669.04</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-30-3502</a>	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	0.00	100.00
<a href="#">01-30-3503</a>	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	226.74	2,773.26
<a href="#">01-30-3504</a>	WEARING APPAREL	250.00	250.00	35.00	133.97	116.03
<a href="#">01-30-3510</a>	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
<a href="#">01-30-3520</a>	FOOD	2,500.00	2,500.00	0.00	452.56	2,047.44
<b>Category: 35 - SUPPLIES Total:</b>		<b>5,950.00</b>	<b>5,950.00</b>	<b>35.00</b>	<b>813.27</b>	<b>5,136.73</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-30-5012</a>	PRINTING	300.00	300.00	0.00	0.00	300.00
<a href="#">01-30-5020</a>	COMMUNICATIONS	2,819.80	2,819.80	544.19	1,119.39	1,700.41
<a href="#">01-30-5027</a>	MEMBERSHIPS	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">01-30-5029</a>	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	120.00	3,880.00
<b>Category: 50 - SERVICES Total:</b>		<b>15,119.80</b>	<b>15,119.80</b>	<b>544.19</b>	<b>1,239.39</b>	<b>13,880.41</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-30-5515</a>	CONSULTANT SERVICES	70,000.00	70,000.00	5,375.00	19,215.00	50,785.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>70,000.00</b>	<b>70,000.00</b>	<b>5,375.00</b>	<b>19,215.00</b>	<b>50,785.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-30-6574</a>	COMPUTER SOFTWARE	1,600.00	1,600.00	0.00	0.00	1,600.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>1,600.00</b>	<b>1,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-30-9772</a>	TECHNOLOGY USER FEE	1,975.00	1,975.00	0.00	0.00	1,975.00
<a href="#">01-30-9791</a>	EQUIPMENT USER FEE	8,752.00	8,752.00	0.00	0.00	8,752.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>10,727.00</b>	<b>10,727.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,727.00</b>
<b>Department: 30 - PUBLIC WORKS Total:</b>		<b>237,086.74</b>	<b>237,086.74</b>	<b>15,782.23</b>	<b>48,288.56</b>	<b>188,798.18</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-31-3001</a>	SALARIES	200,822.68	200,822.68	15,044.37	41,415.55	159,407.13
<a href="#">01-31-3003</a>	LONGEVITY	360.10	360.10	36.94	102.90	257.20
<a href="#">01-31-3007</a>	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-31-3010</a>	INCENTIVES	479.96	479.96	429.22	1,195.68	-715.72
<a href="#">01-31-3051</a>	FICA/MEDICARE TAXES	14,732.54	14,732.54	1,133.34	3,119.39	11,613.15
<a href="#">01-31-3052</a>	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	444.59	655.41
<a href="#">01-31-3053</a>	UNEMPLOYMENT INSURANCE	202.66	202.66	8.46	23.45	179.21
<a href="#">01-31-3054</a>	RETIREMENT	34,690.64	34,690.64	2,402.93	6,618.27	28,072.37
<a href="#">01-31-3055</a>	HEALTH INSURANCE	45,467.50	45,467.50	3,497.50	9,743.04	35,724.46
<a href="#">01-31-3056</a>	LIFE INS	94.90	94.90	7.30	20.34	74.56
<a href="#">01-31-3057</a>	DENTAL INSURANCE	2,993.90	2,993.90	211.86	590.19	2,403.71
<a href="#">01-31-3058</a>	LONG-TERM DISABILITY	991.67	991.67	39.74	109.42	882.25
<a href="#">01-31-3060</a>	VISION INSURANCE	367.64	367.64	28.28	78.78	288.86
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>303,304.19</b>	<b>303,304.19</b>	<b>22,839.94</b>	<b>63,461.60</b>	<b>239,842.59</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-31-3503</a>	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	502.02	2,497.98
<a href="#">01-31-3504</a>	WEARING APPAREL	750.00	750.00	0.00	-8.49	758.49
<a href="#">01-31-3510</a>	BOOKS AND PERIODICALS	700.00	700.00	0.00	0.00	700.00
<a href="#">01-31-3521</a>	ANIMAL CONTROL	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-31-3523</a>	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>9,750.00</b>	<b>9,750.00</b>	<b>0.00</b>	<b>493.53</b>	<b>9,256.47</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-31-5008</a>	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
<a href="#">01-31-5012</a>	PRINTING	600.00	600.00	0.00	35.10	564.90
<a href="#">01-31-5020</a>	COMMUNICATIONS	3,599.80	3,599.80	307.95	719.42	2,880.38
<a href="#">01-31-5027</a>	MEMBERSHIPS	900.00	900.00	0.00	264.00	636.00
<a href="#">01-31-5029</a>	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	698.53	3,801.47
<b>Category: 50 - SERVICES Total:</b>		<b>9,699.80</b>	<b>9,699.80</b>	<b>307.95</b>	<b>1,717.05</b>	<b>7,982.75</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-31-5515</a>	CONSULTANT	150,000.00	150,000.00	35,676.60	35,851.60	114,148.40
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>150,000.00</b>	<b>150,000.00</b>	<b>35,676.60</b>	<b>35,851.60</b>	<b>114,148.40</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-31-6571</a>	OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	0.00	600.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-31-9772</a>	TECHNOLOGY USER FEE	2,725.00	2,725.00	0.00	0.00	2,725.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>2,725.00</b>	<b>2,725.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,725.00</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>		<b>476,078.99</b>	<b>476,078.99</b>	<b>58,824.49</b>	<b>101,523.78</b>	<b>374,555.21</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 32 - STREETS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-32-3001</a>	SALARIES	225,016.27	225,016.27	9,665.60	38,215.82	186,800.45
<a href="#">01-32-3003</a>	LONGEVITY	1,920.36	1,920.36	32.32	231.13	1,689.23
<a href="#">01-32-3007</a>	OVERTIME	15,000.00	15,000.00	0.00	0.00	15,000.00
<a href="#">01-32-3010</a>	INCENTIVES	959.92	959.92	36.92	102.85	857.07
<a href="#">01-32-3051</a>	FICA/MEDICARE TAXES	16,136.80	16,136.80	688.50	2,760.71	13,376.09
<a href="#">01-32-3052</a>	WORKMEN'S COMPENSATION	5,602.00	5,602.00	0.00	5,306.47	295.53
<a href="#">01-32-3053</a>	UNEMPLOYMENT INSURANCE	242.91	242.91	9.74	38.56	204.35
<a href="#">01-32-3054</a>	RETIREMENT	38,742.41	38,742.41	1,490.40	5,901.97	32,840.44
<a href="#">01-32-3055</a>	HEALTH INSURANCE	83,668.78	83,668.78	2,963.46	10,487.74	73,181.04
<a href="#">01-32-3056</a>	LIFE INS	281.84	281.84	10.84	37.17	244.67
<a href="#">01-32-3057</a>	DENTAL	4,246.84	4,246.84	124.70	459.45	3,787.39
<a href="#">01-32-3058</a>	LONG-TERM DISABILITY	1,102.57	1,102.57	25.22	82.23	1,020.34
<a href="#">01-32-3060</a>	VISION INSURANCE	567.32	567.32	20.04	70.99	496.33
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>393,488.02</b>	<b>393,488.02</b>	<b>15,067.74</b>	<b>63,695.09</b>	<b>329,792.93</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-32-3504</a>	WEARING APPAREL	3,000.00	3,000.00	0.00	349.90	2,650.10
<a href="#">01-32-3523</a>	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	228.20	3,771.80
<a href="#">01-32-3534</a>	PARTS AND MATERIALS	50,000.00	50,000.00	3,394.79	3,473.65	46,526.35
<b>Category: 35 - SUPPLIES Total:</b>		<b>57,000.00</b>	<b>57,000.00</b>	<b>3,394.79</b>	<b>4,051.75</b>	<b>52,948.25</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-32-4002</a>	STREET SIGNS	10,000.00	10,000.00	190.00	4,652.23	5,347.77
<a href="#">01-32-4003</a>	STREET MAINTENANCE MAT'L	30,000.00	30,000.00	0.00	0.00	30,000.00
<a href="#">01-32-4004</a>	SIDEWALK REPLACEMENT	25,000.00	25,000.00	13,400.00	13,400.00	11,600.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>65,000.00</b>	<b>65,000.00</b>	<b>13,590.00</b>	<b>18,052.23</b>	<b>46,947.77</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-32-4503</a>	RADIO/RADAR EQUIPMENT	800.00	800.00	0.00	0.00	800.00
<a href="#">01-32-4598</a>	ORNMNTL STREET LIGHT MAIN	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>3,800.00</b>	<b>3,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,800.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-32-5016</a>	STREET LIGHTING	185,000.00	185,000.00	23,946.52	37,606.22	147,393.78
<a href="#">01-32-5020</a>	COMMUNICATIONS	1,900.00	1,900.00	247.88	567.37	1,332.63
<a href="#">01-32-5022</a>	RENTAL OF EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-32-5029</a>	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	245.00	4,755.00
<b>Category: 50 - SERVICES Total:</b>		<b>194,900.00</b>	<b>194,900.00</b>	<b>24,194.40</b>	<b>38,418.59</b>	<b>156,481.41</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-32-5507</a>	MOSQUITO SPRAYING	16,000.00	16,000.00	3,445.00	3,445.00	12,555.00
<a href="#">01-32-5515</a>	CONSULTANT SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>21,000.00</b>	<b>21,000.00</b>	<b>3,445.00</b>	<b>3,445.00</b>	<b>17,555.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-32-9772</a>	TECHNOLOGY USER FEE	875.00	875.00	0.00	0.00	875.00
<a href="#">01-32-9791</a>	EQUIPMENT USER FEE	80,873.47	80,873.47	0.00	0.00	80,873.47
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>81,748.47</b>	<b>81,748.47</b>	<b>0.00</b>	<b>0.00</b>	<b>81,748.47</b>
<b>Department: 32 - STREETS Total:</b>		<b>816,936.49</b>	<b>816,936.49</b>	<b>59,691.93</b>	<b>127,662.66</b>	<b>689,273.83</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 33 - BUILDING MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-33-3001</a>	SALARIES	97,179.26	97,179.26	9,110.08	21,387.52	75,791.74
<a href="#">01-33-3002</a>	WAGES	0.00	0.00	2,560.32	7,348.88	-7,348.88
<a href="#">01-33-3007</a>	OVERTIME	2,000.00	2,000.00	74.71	74.71	1,925.29
<a href="#">01-33-3051</a>	FICA/MEDICARE TAXES	4,258.93	4,258.93	898.51	2,204.05	2,054.88
<a href="#">01-33-3052</a>	WORKMEN'S COMPENSATION	1,889.00	1,889.00	0.00	1,873.29	15.71
<a href="#">01-33-3053</a>	UNEMPLOYMENT INSURANCE	61.09	61.09	11.74	37.79	23.30
<a href="#">01-33-3054</a>	RETIREMENT	16,520.48	16,520.48	1,798.17	4,309.38	12,211.10
<a href="#">01-33-3055</a>	HEALTH INSURANCE	45,143.80	44,783.80	0.00	0.00	44,783.80
<a href="#">01-33-3056</a>	LIFE INS	140.92	140.92	10.84	27.10	113.82
<a href="#">01-33-3057</a>	DENTAL	2,505.88	2,505.88	75.08	187.70	2,318.18
<a href="#">01-33-3058</a>	LONG-TERM DISABILITY	476.18	476.18	30.46	73.27	402.91
<a href="#">01-33-3060</a>	VISION INSURANCE	306.80	306.80	16.48	41.20	265.60
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>170,482.34</b>	<b>170,122.34</b>	<b>14,586.39</b>	<b>37,564.89</b>	<b>132,557.45</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-33-3504</a>	WEARING APPAREL	750.00	750.00	0.00	1,455.92	-705.92
<a href="#">01-33-3517</a>	JANITORIAL SUPPLIES	10,000.00	10,000.00	2,986.70	11,221.51	-1,221.51
<a href="#">01-33-3520</a>	FOOD	500.00	500.00	0.00	232.92	267.08
<a href="#">01-33-3523</a>	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	782.75	217.25
<a href="#">01-33-3540</a>	POWERED EQUIPMENT	1,500.00	1,500.00	0.00	782.75	717.25
<a href="#">01-33-3541</a>	SAFETY PRODUCTS	750.00	750.00	0.00	0.00	750.00
<a href="#">01-33-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<a href="#">01-33-3543</a>	SECURITY SUPPLIES	7,000.00	7,000.00	140.00	140.00	6,860.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>21,750.00</b>	<b>21,750.00</b>	<b>3,126.70</b>	<b>14,615.85</b>	<b>7,134.15</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-33-4001</a>	MAINTENANCE-BLDG & GROUNDS	6,000.00	6,000.00	0.00	1,744.30	4,255.70
<a href="#">01-33-4011</a>	CITY HALL/CIVIC CENTER BUILDING MAINT...	13,500.00	13,500.00	4,369.88	4,692.27	8,807.73
<a href="#">01-33-4021</a>	POLICE DEPARTMENT BUILDING MAINTEN...	13,000.00	13,000.00	0.00	44.78	12,955.22
<a href="#">01-33-4025</a>	FIRE DEPARTMENT BUILDING MAINTENAN...	13,000.00	13,000.00	0.00	0.00	13,000.00
<a href="#">01-33-4030</a>	PUBLIC WORKS BULDING MAINTENANCE	7,000.00	7,000.00	2,662.00	2,662.00	4,338.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>52,500.00</b>	<b>52,500.00</b>	<b>7,031.88</b>	<b>9,143.35</b>	<b>43,356.65</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-33-4501</a>	FURN.,FIXT.,& OFF. MACH.	3,000.00	3,000.00	0.00	1,005.08	1,994.92
<b>Category: 45 - MAINTENANCE Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>1,005.08</b>	<b>1,994.92</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-33-5017</a>	UTILITIES	105,000.00	105,000.00	12,062.30	23,560.84	81,439.16
<a href="#">01-33-5020</a>	COMMUNICATIONS	0.00	360.00	0.00	0.00	360.00
<a href="#">01-33-5029</a>	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-33-5040</a>	BUILDING MAINT-OUTSOURCING	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 50 - SERVICES Total:</b>		<b>108,000.00</b>	<b>108,360.00</b>	<b>12,062.30</b>	<b>23,560.84</b>	<b>84,799.16</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-33-5521</a>	PEST CONTROL SERVICES	4,000.00	4,000.00	0.00	81.19	3,918.81
<a href="#">01-33-5530</a>	PROFESSIONAL SERVICES	6,000.00	6,000.00	0.00	2,015.00	3,985.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>2,096.19</b>	<b>7,903.81</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-33-6580</a>	BLDG & GROUND IMPROVEMENT	70,000.00	70,000.00	17,755.13	20,968.14	49,031.86
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>70,000.00</b>	<b>70,000.00</b>	<b>17,755.13</b>	<b>20,968.14</b>	<b>49,031.86</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-33-9772</a>	TECHNOLOGY USER FEE	425.00	425.00	0.00	0.00	425.00
<a href="#">01-33-9791</a>	EQUIPMENT USER FEE	6,964.00	6,964.00	0.00	0.00	6,964.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>7,389.00</b>	<b>7,389.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,389.00</b>
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>		<b>443,121.34</b>	<b>443,121.34</b>	<b>54,562.40</b>	<b>108,954.34</b>	<b>334,167.00</b>

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<b>Department: 35 - SOLID WASTE</b>						
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-35-5508</a>	SOLID WASTECOLLECTION SERVICES	428,406.00	428,406.00	60,166.29	60,166.29	368,239.71
<a href="#">01-35-5509</a>	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
<a href="#">01-35-5519</a>	RECYCLING PROGRAM	111,656.00	111,656.00	17,322.96	17,322.96	94,333.04
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>542,962.00</b>	<b>542,962.00</b>	<b>77,489.25</b>	<b>77,489.25</b>	<b>465,472.75</b>
<b>Department: 35 - SOLID WASTE Total:</b>		<b>542,962.00</b>	<b>542,962.00</b>	<b>77,489.25</b>	<b>77,489.25</b>	<b>465,472.75</b>

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<b>Department: 36 - FLEET SERVICES</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-36-3052</a> WORKMEN'S COMPENSATION	0.00	0.00	0.00	2,605.05	-2,605.05
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,605.05</b>	<b>-2,605.05</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-36-3514</a> FUEL AND OIL	169,000.00	169,000.00	12,221.55	25,294.07	143,705.93
<b>Category: 35 - SUPPLIES Total:</b>	<b>169,000.00</b>	<b>169,000.00</b>	<b>12,221.55</b>	<b>25,294.07</b>	<b>143,705.93</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">01-36-4520</a> AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	1,510.70	-1,763.87	51,763.87
<b>Category: 45 - MAINTENANCE Total:</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>1,510.70</b>	<b>-1,763.87</b>	<b>51,763.87</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">01-36-5020</a> COMMUNICATIONS	1,500.00	1,500.00	0.00	113.13	1,386.87
<b>Category: 50 - SERVICES Total:</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>113.13</b>	<b>1,386.87</b>
<b>Category: 54 - SUNDRY</b>					
<a href="#">01-36-5405</a> LICENSES/PERMITS	3,500.00	3,500.00	550.00	1,100.00	2,400.00
<b>Category: 54 - SUNDRY Total:</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>550.00</b>	<b>1,100.00</b>	<b>2,400.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-36-6574</a> COMPUTER SOFTWARE	13,700.00	13,700.00	0.00	4,747.95	8,952.05
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>13,700.00</b>	<b>13,700.00</b>	<b>0.00</b>	<b>4,747.95</b>	<b>8,952.05</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-36-9772</a> TECHNOLOGY USER FEE	1,050.00	1,050.00	0.00	0.00	1,050.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,050.00</b>	<b>1,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,050.00</b>
<b>Department: 36 - FLEET SERVICES Total:</b>	<b>238,750.00</b>	<b>238,750.00</b>	<b>14,282.25</b>	<b>32,096.33</b>	<b>206,653.67</b>

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<b>Department: 38 - RECREATION</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-38-3001</a>	SALARIES	74,024.20	74,024.20	5,749.46	15,515.65	58,508.55
<a href="#">01-38-3002</a>	WAGES	100,000.00	100,000.00	730.75	1,827.75	98,172.25
<a href="#">01-38-3003</a>	LONGEVITY	120.00	120.00	9.24	24.42	95.58
<a href="#">01-38-3010</a>	INCENTIVES	600.08	600.08	46.16	128.59	471.49
<a href="#">01-38-3051</a>	FICA/MEDICARE TAXES	13,333.54	13,333.54	497.39	1,331.26	12,002.28
<a href="#">01-38-3052</a>	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-38-3053</a>	UNEMPLOYMENT INSURANCE	174.74	174.74	6.81	18.10	156.64
<a href="#">01-38-3054</a>	RETIREMENT	12,788.12	12,788.12	894.38	2,414.63	10,373.49
<a href="#">01-38-3055</a>	HEALTH INSURANCE	8,543.08	8,543.08	641.94	1,786.68	6,756.40
<a href="#">01-38-3056</a>	LIFE INS	70.46	70.46	5.30	14.75	55.71
<a href="#">01-38-3057</a>	DENTAL	488.02	488.02	36.68	102.09	385.93
<a href="#">01-38-3058</a>	LONG-TERM DISABILITY	365.07	365.07	14.76	39.81	325.26
<a href="#">01-38-3060</a>	VISION INSURANCE	107.12	107.12	8.04	22.39	84.73
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>211,614.43</b>	<b>211,614.43</b>	<b>8,640.91</b>	<b>23,226.12</b>	<b>188,388.31</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-38-3503</a>	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-3504</a>	WEARING APPAREL	3,500.00	3,500.00	35.00	1,035.00	2,465.00
<a href="#">01-38-3506</a>	CHEMICALS	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-3517</a>	JANITORIAL SUPPLIES	400.00	400.00	0.00	0.00	400.00
<a href="#">01-38-3523</a>	TOOLS/EQUIPMENT	250.00	250.00	0.00	0.00	250.00
<a href="#">01-38-3526</a>	MINOR EQUIPMENT	250.00	250.00	0.00	0.00	250.00
<a href="#">01-38-3531</a>	RECREATION & EVENTS	3,000.00	3,000.00	0.00	1,753.81	1,246.19
<a href="#">01-38-3532</a>	RECREATION AWARDS/PRIZES	2,500.00	2,500.00	245.00	525.66	1,974.34
<a href="#">01-38-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<a href="#">01-38-3547</a>	POOL SUPPLIES	5,000.00	5,000.00	0.00	24.00	4,976.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>16,150.00</b>	<b>16,150.00</b>	<b>280.00</b>	<b>3,338.47</b>	<b>12,811.53</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-38-4512</a>	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-38-5012</a>	PRINTING	8,500.00	8,500.00	0.00	-750.00	9,250.00
<a href="#">01-38-5020</a>	COMMUNICATIONS	1,359.96	1,359.96	36.92	102.85	1,257.11
<a href="#">01-38-5022</a>	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	850.00	850.00	0.00	25.90	824.10
<a href="#">01-38-5029</a>	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	1,588.87	2,911.13
<a href="#">01-38-5043</a>	GENERAL ADVERTISING	5,000.00	5,000.00	0.00	322.10	4,677.90
<a href="#">01-38-5046</a>	FOUNDER'S DAY	50,000.00	50,000.00	0.00	0.00	50,000.00
<a href="#">01-38-5047</a>	EGG HUNTS	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-38-5048</a>	FOURTH OF JULY	12,000.00	12,000.00	0.00	4,500.00	7,500.00
<a href="#">01-38-5049</a>	FALL FROLIC	3,000.00	3,000.00	476.00	2,917.51	82.49
<a href="#">01-38-5050</a>	HOLIDAY IN THE VILLAGE	7,000.00	7,000.00	3,250.00	4,130.00	2,870.00
<a href="#">01-38-5051</a>	FOOD TRUCK RALLY	3,000.00	3,000.00	0.00	3,000.00	0.00
<a href="#">01-38-5052</a>	CONCERT SERIES	8,000.00	8,000.00	0.00	3,750.00	4,250.00
<a href="#">01-38-5053</a>	MOVIE SERIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-38-5054</a>	POOL EVENTS	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">01-38-5055</a>	RECREATIONAL ACTIVITIES	5,000.00	5,000.00	137.00	1,586.87	3,413.13
<b>Category: 50 - SERVICES Total:</b>		<b>114,209.96</b>	<b>114,209.96</b>	<b>3,899.92</b>	<b>21,174.10</b>	<b>93,035.86</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-38-5530</a>	PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	0.00	21,500.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>21,500.00</b>	<b>21,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,500.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-38-6598</a>	MISCELLANEOUS EQUIPMENT	0.00	0.00	0.00	3,860.00	-3,860.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,860.00</b>	<b>-3,860.00</b>

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<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-38-9772</a> TECHNOLOGY USER FEE	1,100.00	1,100.00	0.00	0.00	1,100.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,100.00</b>	<b>1,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,100.00</b>
<b>Department: 38 - RECREATION Total:</b>	<b>365,574.39</b>	<b>365,574.39</b>	<b>12,820.83</b>	<b>51,598.69</b>	<b>313,975.70</b>

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<b>Department: 39 - PARKS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-39-3001</a>	SALARIES	452,544.44	452,544.44	27,955.83	74,967.52	377,576.92
<a href="#">01-39-3003</a>	LONGEVITY	1,080.04	1,080.04	184.62	508.36	571.68
<a href="#">01-39-3007</a>	OVERTIME	3,000.00	3,000.00	1,194.14	2,137.86	862.14
<a href="#">01-39-3010</a>	INCENTIVES	600.08	600.08	276.92	771.42	-171.34
<a href="#">01-39-3051</a>	FICA/MEDICARE TAXES	33,245.78	33,245.78	2,158.10	5,705.38	27,540.40
<a href="#">01-39-3052</a>	WORKMEN'S COMPENSATION	7,500.00	7,500.00	0.00	6,310.61	1,189.39
<a href="#">01-39-3053</a>	UNEMPLOYMENT INSURANCE	458.60	458.60	21.56	62.55	396.05
<a href="#">01-39-3054</a>	RETIREMENT	77,932.17	77,932.17	4,550.47	12,048.00	65,884.17
<a href="#">01-39-3055</a>	HEALTH INSURANCE	130,269.36	130,269.36	8,360.50	23,291.54	106,977.82
<a href="#">01-39-3056</a>	LIFE INS	563.68	563.68	38.06	106.04	457.64
<a href="#">01-39-3057</a>	DENTAL	7,728.76	7,728.76	511.74	1,425.65	6,303.11
<a href="#">01-39-3058</a>	LONG-TERM DISABILITY	2,226.27	2,226.27	73.60	197.42	2,028.85
<a href="#">01-39-3060</a>	VISION INSURANCE	1,029.34	1,029.34	53.98	150.38	878.96
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>718,178.52</b>	<b>718,178.52</b>	<b>45,379.52</b>	<b>127,682.73</b>	<b>590,495.79</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-39-3503</a>	OFFICE SUPPLIES	250.00	250.00	0.00	176.80	73.20
<a href="#">01-39-3504</a>	WEARING APPAREL	5,000.00	5,000.00	0.00	2,945.77	2,054.23
<a href="#">01-39-3506</a>	CHEMICALS	12,000.00	12,000.00	775.83	775.83	11,224.17
<a href="#">01-39-3517</a>	JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	15.00	1,985.00
<a href="#">01-39-3520</a>	FOOD	3,400.00	3,400.00	0.00	1,243.19	2,156.81
<a href="#">01-39-3523</a>	TOOLS/EQUIPMENT	2,000.00	2,000.00	0.00	301.74	1,698.26
<a href="#">01-39-3526</a>	MINOR EQUIPMENT	3,000.00	3,000.00	1,335.31	2,245.30	754.70
<a href="#">01-39-3534</a>	EQUIP REPAIR PARTS	7,000.00	7,000.00	521.92	1,059.30	5,940.70
<a href="#">01-39-3536</a>	LANDSCAPING MATERIALS	17,000.00	17,000.00	1,640.10	4,348.29	12,651.71
<a href="#">01-39-3542</a>	FIRST AID	500.00	500.00	0.00	0.00	500.00
<a href="#">01-39-3544</a>	IRRIGATION SUPPLIES	5,000.00	5,000.00	158.35	521.88	4,478.12
<a href="#">01-39-3545</a>	POOL JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-39-3546</a>	SPLASH PAD CHEMICALS	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-3547</a>	POOL CHEMICALS	16,000.00	16,000.00	0.00	2,717.00	13,283.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>78,150.00</b>	<b>78,150.00</b>	<b>4,431.51</b>	<b>16,350.10</b>	<b>61,799.90</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-39-4007</a>	POOL MAINTENANCE	17,000.00	17,000.00	2,150.00	3,745.00	13,255.00
<a href="#">01-39-4008</a>	PARK MAINTENANCE	3,000.00	3,000.00	50.10	50.10	2,949.90
<a href="#">01-39-4031</a>	SPLASH PAD MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-39-4032</a>	CAROL FOX PARK	6,000.00	6,000.00	1,466.00	3,646.40	2,353.60
<a href="#">01-39-4033</a>	CLARK HENRY PARK	7,000.00	7,000.00	0.00	0.00	7,000.00
<a href="#">01-39-4034</a>	PHILLIPINE PARK	1,500.00	1,500.00	1,852.55	1,852.55	-352.55
<a href="#">01-39-4035</a>	DOG PARK	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-4036</a>	OPEN GREEN SPACE/POCKET PARKS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-4037</a>	HIKE AND BIKE TRAILS	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-4038</a>	TREE MAINTENANCE AND TREE CITY USA	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-39-4039</a>	MARQUEES - MAINT	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>53,500.00</b>	<b>53,500.00</b>	<b>5,518.65</b>	<b>9,294.05</b>	<b>44,205.95</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-39-4511</a>	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-4512</a>	EQUIPMENT MAINTENANCE	3,000.00	3,000.00	0.00	380.31	2,619.69
<b>Category: 45 - MAINTENANCE Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>380.31</b>	<b>3,619.69</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-39-5012</a>	PRINTING	750.00	750.00	0.00	0.00	750.00
<a href="#">01-39-5020</a>	COMMUNICATIONS	5,620.04	5,620.04	234.11	513.72	5,106.32
<a href="#">01-39-5022</a>	EQUIPMENT RENTAL	2,000.00	2,000.00	70.80	1,283.71	716.29
<a href="#">01-39-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00	0.00	100.00	650.00
<a href="#">01-39-5029</a>	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	1,558.59	3,441.41
<b>Category: 50 - SERVICES Total:</b>		<b>14,120.04</b>	<b>14,120.04</b>	<b>304.91</b>	<b>3,456.02</b>	<b>10,664.02</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-39-5529</a>	CONTRACTUAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00

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<a href="#">01-39-5530</a> PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-39-6516</a> PARKS & LANDSCAPING PROJS	40,000.00	40,000.00	0.00	0.00	40,000.00
<a href="#">01-39-6598</a> MISCELLANEOUS EQUIPMENT	12,000.00	12,000.00	6,555.59	8,538.32	3,461.68
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>52,000.00</b>	<b>52,000.00</b>	<b>6,555.59</b>	<b>8,538.32</b>	<b>43,461.68</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-39-9772</a> TECHNOLOGY USER FEE	2,075.00	2,075.00	0.00	0.00	2,075.00
<a href="#">01-39-9791</a> EQUIPMENT USER FEE	132,311.00	132,311.00	0.00	0.00	132,311.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>134,386.00</b>	<b>134,386.00</b>	<b>0.00</b>	<b>0.00</b>	<b>134,386.00</b>
<b>Department: 39 - PARKS Total:</b>	<b>1,059,834.56</b>	<b>1,059,834.56</b>	<b>62,190.18</b>	<b>165,701.53</b>	<b>894,133.03</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-6,833,010.69</b>	<b>-6,833,010.69</b>	<b>499,398.82</b>	<b>-241,764.02</b>	

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<b>Fund: 03 - DEBT SERVICE FUND</b>						
<b>Department: 50 - REVENUES</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">03-50-7201</a>	CURRENT PROPERTY TAXES	1,347,194.00	1,347,194.00	201,489.27	201,489.27	1,145,704.73
<a href="#">03-50-7202</a>	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	-27,063.00	-27,063.00	57,063.00
<a href="#">03-50-7203</a>	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	2,013.46	2,013.46	12,986.54
	<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>1,392,194.00</b>	<b>1,392,194.00</b>	<b>176,439.73</b>	<b>176,439.73</b>	<b>1,215,754.27</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">03-50-9601</a>	INTEREST EARNED	14,000.00	14,000.00	1,695.11	5,005.93	8,994.07
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>1,695.11</b>	<b>5,005.93</b>	<b>8,994.07</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">03-50-9752</a>	TRANSFER FROM UTILITY FUND	169,686.00	169,686.00	0.00	0.00	169,686.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>169,686.00</b>	<b>169,686.00</b>	<b>0.00</b>	<b>0.00</b>	<b>169,686.00</b>
	<b>Department: 50 - REVENUES Total:</b>	<b>1,575,880.00</b>	<b>1,575,880.00</b>	<b>178,134.84</b>	<b>181,445.66</b>	<b>1,394,434.34</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 51 - DEBT SERVICE</b>					
<b>Category: 61 - DEBT SERVICE</b>					
<a href="#">03-51-6121</a> PRINCIPAL/DEBT SERVICE	1,370,000.00	1,370,000.00	0.00	0.00	1,370,000.00
<a href="#">03-51-6122</a> INTEREST/DEBT SERVICE	157,200.00	157,200.00	0.00	0.00	157,200.00
<a href="#">03-51-6123</a> MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	0.00	9,000.00
<b>Category: 61 - DEBT SERVICE Total:</b>	<b>1,536,200.00</b>	<b>1,536,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,536,200.00</b>
<b>Department: 51 - DEBT SERVICE Total:</b>	<b>1,536,200.00</b>	<b>1,536,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,536,200.00</b>
<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>39,680.00</b>	<b>39,680.00</b>	<b>178,134.84</b>	<b>181,445.66</b>	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - REVENUES</b>					
<b>Category: 75 - OTHER TAXES</b>					
<a href="#">05-55-7635</a>					
MOTEL OCCUPANCY TAX	170,000.00	170,000.00	5,647.35	28,985.39	141,014.61
<b>Category: 75 - OTHER TAXES Total:</b>	<b>170,000.00</b>	<b>170,000.00</b>	<b>5,647.35</b>	<b>28,985.39</b>	<b>141,014.61</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">05-55-9601</a>					
INTEREST EARNED	12,000.00	12,000.00	81.59	241.02	11,758.98
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>81.59</b>	<b>241.02</b>	<b>11,758.98</b>
<b>Department: 55 - REVENUES Total:</b>	<b>182,000.00</b>	<b>182,000.00</b>	<b>5,728.94</b>	<b>29,226.41</b>	<b>152,773.59</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 56 - MOTEL TAX</b>					
<b>Category: 50 - SERVICES</b>					
<a href="#">05-56-5040</a> ARTS	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">05-56-5043</a> GENERAL ADVERTISING	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">05-56-5044</a> ADVERTISING	12,000.00	12,000.00	725.00	2,175.00	9,825.00
<b>Category: 50 - SERVICES Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>725.00</b>	<b>2,175.00</b>	<b>27,825.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">05-56-9751</a> TRANSFER TO GENERAL FUND	26,900.00	26,900.00	0.00	0.00	26,900.00
<a href="#">05-56-9753</a> TRANSFER TO CAPITAL IMP FUND	125,100.00	125,100.00	0.00	0.00	125,100.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>152,000.00</b>	<b>152,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>152,000.00</b>
<b>Department: 56 - MOTEL TAX Total:</b>	<b>182,000.00</b>	<b>182,000.00</b>	<b>725.00</b>	<b>2,175.00</b>	<b>179,825.00</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>5,003.94</b>	<b>27,051.41</b>	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - REVENUES</b>						
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">11-80-8551</a>	GREEN FEES	1,625,000.00	1,625,000.00	158,973.38	418,443.77	1,206,556.23
<a href="#">11-80-8553</a>	RANGE FEES	215,000.00	215,000.00	23,923.16	57,262.51	157,737.49
<a href="#">11-80-8554</a>	CLUB RENTALS	7,500.00	7,500.00	1,295.00	3,210.00	4,290.00
<a href="#">11-80-8555</a>	TOURNAMENT GREENS FEES	155,000.00	155,000.00	16,567.16	56,624.90	98,375.10
<a href="#">11-80-8556</a>	SIMULATOR KIT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">11-80-8557</a>	SIMULATOR BAY RENTAL	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">11-80-8560</a>	MISCELLANEOUS FEES	26,000.00	26,000.00	1,095.00	2,677.50	23,322.50
<a href="#">11-80-8567</a>	MERCHANDISE	210,000.00	210,000.00	25,172.34	57,037.99	152,962.01
<a href="#">11-80-8568</a>	SPECIAL ORDER MERCHANDISE	35,000.00	35,000.00	5,889.37	9,716.79	25,283.21
<a href="#">11-80-8572</a>	CONCESSION FEES	63,000.00	63,000.00	5,091.51	16,412.08	46,587.92
<a href="#">11-80-8575</a>	MEMBERSHIPS	50,000.00	50,000.00	1,801.00	6,959.00	43,041.00
<a href="#">11-80-8579</a>	CASH OVER/UNDER	0.00	0.00	40.51	131.87	-131.87
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>		<b>2,401,500.00</b>	<b>2,401,500.00</b>	<b>239,848.43</b>	<b>628,476.41</b>	<b>1,773,023.59</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">11-80-9601</a>	INTEREST EARNED	2,800.00	2,800.00	1,259.65	3,719.88	-919.88
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>2,800.00</b>	<b>2,800.00</b>	<b>1,259.65</b>	<b>3,719.88</b>	<b>-919.88</b>
<b>Department: 80 - REVENUES Total:</b>		<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>241,108.08</b>	<b>632,196.29</b>	<b>1,772,103.71</b>

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<b>Department: 81 - CLUB HOUSE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-81-3001</a>	SALARIES	343,634.27	343,634.27	26,945.69	76,298.02	267,336.25
<a href="#">11-81-3002</a>	WAGES	181,000.00	181,000.00	15,870.51	42,803.10	138,196.90
<a href="#">11-81-3003</a>	LONGEVITY	1,980.16	1,980.16	166.16	472.10	1,508.06
<a href="#">11-81-3007</a>	OVERTIME	3,000.00	3,000.00	7.94	117.55	2,882.45
<a href="#">11-81-3010</a>	INCENTIVES	0.00	0.00	138.46	3,949.13	-3,949.13
<a href="#">11-81-3051</a>	FICA/MEDICARE TAXES	38,293.84	38,293.84	3,173.24	9,099.12	29,194.72
<a href="#">11-81-3052</a>	WORKMEN'S COMPENSATION	7,000.00	7,000.00	0.00	5,809.76	1,190.24
<a href="#">11-81-3053</a>	UNEMPLOYMENT INSURANCE	530.62	530.62	42.77	116.77	413.85
<a href="#">11-81-3054</a>	RETIREMENT	59,305.27	59,305.27	4,064.71	12,195.64	47,109.63
<a href="#">11-81-3055</a>	INSURANCE	70,315.01	70,315.01	5,392.12	15,349.49	54,965.52
<a href="#">11-81-3056</a>	LIFE INS	423.86	423.86	32.54	93.36	330.50
<a href="#">11-81-3057</a>	DENTAL INSURANCE	5,242.38	5,242.38	374.62	1,062.36	4,180.02
<a href="#">11-81-3058</a>	LONG-TERM DISABILITY	1,656.10	1,656.10	68.49	196.08	1,460.02
<a href="#">11-81-3060</a>	VISION INSURANCE	655.24	655.24	50.28	144.18	511.06
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>713,036.75</b>	<b>713,036.75</b>	<b>56,327.53</b>	<b>167,706.66</b>	<b>545,330.09</b>
<b>Category: 34 - COST OF SALES</b>						
<a href="#">11-81-3401</a>	MERCHANDISE	150,000.00	150,000.00	7,208.83	18,931.63	131,068.37
<a href="#">11-81-3415</a>	RANGE BALLS	15,000.00	15,000.00	0.00	4,900.00	10,100.00
<a href="#">11-81-3416</a>	RENTAL CLUBS	2,500.00	2,500.00	665.54	1,400.74	1,099.26
<a href="#">11-81-3419</a>	SPECIAL ORDER MERCHANDISE	20,000.00	20,000.00	3,487.73	5,419.43	14,580.57
<b>Category: 34 - COST OF SALES Total:</b>		<b>187,500.00</b>	<b>187,500.00</b>	<b>11,362.10</b>	<b>30,651.80</b>	<b>156,848.20</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-81-3502</a>	POSTAGE/FREIGHT/DEL.FEE	600.00	600.00	0.00	18.74	581.26
<a href="#">11-81-3503</a>	OFFICE SUPPLIES	5,000.00	5,000.00	296.54	869.82	4,130.18
<a href="#">11-81-3504</a>	WEARING APPAREL	2,000.00	2,000.00	763.33	890.21	1,109.79
<a href="#">11-81-3510</a>	BOOKS & PERIODICALS	500.00	500.00	0.00	0.00	500.00
<a href="#">11-81-3523</a>	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-3605</a>	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	0.00	7,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>16,100.00</b>	<b>16,100.00</b>	<b>1,059.87</b>	<b>1,778.77</b>	<b>14,321.23</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-81-4504</a>	COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	750.00
<a href="#">11-81-4506</a>	CART MAINTENANCE	0.00	0.00	821.16	7,013.75	-7,013.75
<a href="#">11-81-4520</a>	EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	0.00	0.00	750.00
<a href="#">11-81-4599</a>	MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	0.00	0.00	1,200.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>2,700.00</b>	<b>2,700.00</b>	<b>821.16</b>	<b>7,013.75</b>	<b>-4,313.75</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-81-5012</a>	PRINTING	3,500.00	3,500.00	0.00	0.00	3,500.00
<a href="#">11-81-5020</a>	COMMUNICATIONS	11,240.10	11,240.10	120.00	1,030.81	10,209.29
<a href="#">11-81-5023</a>	LEASE EQUIPMENT	3,250.00	3,250.00	258.00	774.00	2,476.00
<a href="#">11-81-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-5029</a>	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-81-5043</a>	ADVERTISING/PROMOTION	16,500.00	16,500.00	2,506.66	2,506.66	13,993.34
<b>Category: 50 - SERVICES Total:</b>		<b>37,490.10</b>	<b>37,490.10</b>	<b>2,884.66</b>	<b>4,311.47</b>	<b>33,178.63</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-81-5405</a>	CREDIT CARD CHARGES	70,000.00	70,000.00	603.94	10,232.30	59,767.70
<a href="#">11-81-5410</a>	SECURITY	2,600.00	2,600.00	0.00	0.00	2,600.00
<a href="#">11-81-5413</a>	TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	0.00	1,800.00
<a href="#">11-81-5498</a>	MISCELLANEOUS EXPENSE	3,000.00	3,000.00	0.00	120.86	2,879.14
<b>Category: 54 - SUNDRY Total:</b>		<b>77,400.00</b>	<b>77,400.00</b>	<b>603.94</b>	<b>10,353.16</b>	<b>67,046.84</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-81-5515</a>	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">11-81-6003</a>	LIABILITY-FIRE & CASUALTY INSR	26,000.00	26,000.00	0.00	30,206.64	-4,206.64
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>26,000.00</b>	<b>26,000.00</b>	<b>0.00</b>	<b>30,206.64</b>	<b>-4,206.64</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">11-81-9772</a> TECHNOLOGY USER FEE	4,525.00	4,525.00	0.00	0.00	4,525.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>4,525.00</b>	<b>4,525.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,525.00</b>
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>73,059.26</b>	<b>252,022.25</b>	<b>816,229.60</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 82 - COURSE MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-82-3001</a>	SALARIES AND	369,868.21	369,868.21	25,049.90	67,867.37	302,000.84
<a href="#">11-82-3002</a>	WAGES	0.00	0.00	1,728.00	4,381.71	-4,381.71
<a href="#">11-82-3003</a>	LONGEVITY	540.02	540.02	55.38	154.27	385.75
<a href="#">11-82-3007</a>	OVERTIME	5,000.00	5,000.00	0.00	288.34	4,711.66
<a href="#">11-82-3051</a>	FICA/MEDICARE TAXES	27,161.67	27,161.67	1,981.14	5,361.46	21,800.21
<a href="#">11-82-3052</a>	WORKMEN'S COMPENSATION	6,947.00	6,947.00	0.00	7,262.29	-315.29
<a href="#">11-82-3053</a>	UNEMPLOYMENT INSURANCE	374.41	374.41	23.88	65.13	309.28
<a href="#">11-82-3054</a>	RETIREMENT	62,969.42	62,969.42	3,843.61	10,458.24	52,511.18
<a href="#">11-82-3055</a>	INSURANCE	108,946.67	108,946.67	6,660.94	18,555.48	90,391.19
<a href="#">11-82-3056</a>	LIFE INS	562.58	562.58	37.92	105.63	456.95
<a href="#">11-82-3057</a>	DENTAL	5,691.40	5,691.40	323.96	902.46	4,788.94
<a href="#">11-82-3058</a>	LONG-TERM DISABILITY	1,545.28	1,545.28	63.71	172.15	1,373.13
<a href="#">11-82-3060</a>	VISION INSURANCE	970.02	970.02	62.94	175.34	794.68
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>590,576.68</b>	<b>590,576.68</b>	<b>39,831.38</b>	<b>115,749.87</b>	<b>474,826.81</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-82-3503</a>	OFFICE SUPPLIES	500.00	500.00	56.00	114.09	385.91
<a href="#">11-82-3504</a>	WEARING APPAREL	2,200.00	2,200.00	0.00	59.41	2,140.59
<a href="#">11-82-3506</a>	CHEMICALS	1,000.00	1,000.00	0.00	27,718.40	-26,718.40
<a href="#">11-82-3514</a>	FUEL & OIL	19,000.00	19,000.00	0.00	3,232.55	15,767.45
<a href="#">11-82-3520</a>	FOOD/WATER	750.00	750.00	0.00	0.00	750.00
<a href="#">11-82-3523</a>	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	413.25	4,086.75
<a href="#">11-82-3526</a>	MINOR EQUIPMENT	3,500.00	3,500.00	0.00	0.00	3,500.00
<a href="#">11-82-3527</a>	AGGREGATES	6,000.00	6,000.00	0.00	1,482.00	4,518.00
<a href="#">11-82-3530</a>	PESTICIDES	63,000.00	63,000.00	530.00	8,614.29	54,385.71
<a href="#">11-82-3533</a>	FERTILIZERS	50,000.00	50,000.00	4,758.79	23,882.79	26,117.21
<a href="#">11-82-3535</a>	GROUND/SHOP SUPPLIES	5,000.00	5,000.00	326.02	606.75	4,393.25
<a href="#">11-82-3536</a>	LANDSCAPING MATERIALS	8,000.00	8,000.00	0.00	4,322.00	3,678.00
<a href="#">11-82-3538</a>	COURSE SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">11-82-3539</a>	GOLF COURSE ACCESSORIES	4,500.00	4,500.00	657.80	2,594.91	1,905.09
<a href="#">11-82-3542</a>	FIRST AID	750.00	750.00	0.00	0.00	750.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>172,700.00</b>	<b>172,700.00</b>	<b>6,328.61</b>	<b>73,040.44</b>	<b>99,659.56</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">11-82-4041</a>	WATER WELL MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">11-82-4046</a>	PARKING LOT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-82-4505</a>	IRRIGATION EQUIPMENT	9,500.00	9,500.00	701.92	6,075.67	3,424.33
<a href="#">11-82-4520</a>	GROUNDS OUTSOURCED	12,000.00	12,000.00	0.00	832.50	11,167.50
<a href="#">11-82-4599</a>	MISCELLANEOUS EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>23,500.00</b>	<b>23,500.00</b>	<b>701.92</b>	<b>6,908.17</b>	<b>16,591.83</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-82-5022</a>	RENTAL EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-82-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,280.00	1,280.00	0.00	0.00	1,280.00
<a href="#">11-82-5029</a>	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	1,357.37	3,642.63
<b>Category: 50 - SERVICES Total:</b>		<b>8,280.00</b>	<b>8,280.00</b>	<b>0.00</b>	<b>1,357.37</b>	<b>6,922.63</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-82-5405</a>	PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
<a href="#">11-82-5412</a>	WATER AUTHORITY FEES	10,000.00	10,000.00	0.00	0.00	10,000.00
<b>Category: 54 - SUNDRY Total:</b>		<b>10,500.00</b>	<b>10,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,500.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-82-5508</a>	SANITARY/TRASH SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-82-5530</a>	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-82-9772</a>	TECHNOLOGY USER FEE	700.00	700.00	0.00	0.00	700.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<a href="#">11-82-9773</a> COMP. EQUIPMENT USER FEE	375.00	375.00	0.00	0.00	375.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,075.00</b>	<b>1,075.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,075.00</b>
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>46,861.91</b>	<b>197,055.85</b>	<b>616,575.83</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 83 - BUILDING MAINTENANCE</b>					
<b>Category: 35 - SUPPLIES</b>					
<a href="#">11-83-3517</a> JANITORIAL SUPPLIES	5,500.00	5,500.00	629.74	1,281.47	4,218.53
<a href="#">11-83-3523</a> TOOLS/EQUIPMENT	600.00	600.00	0.00	0.00	600.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>6,100.00</b>	<b>6,100.00</b>	<b>629.74</b>	<b>1,281.47</b>	<b>4,818.53</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>					
<a href="#">11-83-4001</a> BUILDINGS & GROUNDS	10,000.00	10,000.00	0.00	2,063.37	7,936.63
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>2,063.37</b>	<b>7,936.63</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">11-83-5017</a> UTILITIES	25,000.00	25,000.00	2,973.75	5,920.56	19,079.44
<b>Category: 50 - SERVICES Total:</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>2,973.75</b>	<b>5,920.56</b>	<b>19,079.44</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">11-83-5531</a> PEST CONTROL SERVICES	1,000.00	1,000.00	0.00	89.00	911.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>89.00</b>	<b>911.00</b>
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>3,603.49</b>	<b>9,354.40</b>	<b>32,745.60</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
<a href="#">11-87-7010</a> CAPITAL IMPROVEMENT	32,000.00	32,000.00	2,550.00	8,000.00	24,000.00
Category: 70 - CAPITAL IMPROVEMENTS Total:	<b>32,000.00</b>	<b>32,000.00</b>	<b>2,550.00</b>	<b>8,000.00</b>	<b>24,000.00</b>
Department: 87 - GC CAPITAL IMPROVEMENT Total:	<b>32,000.00</b>	<b>32,000.00</b>	<b>2,550.00</b>	<b>8,000.00</b>	<b>24,000.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-88-3001</a>	SALARIES AND WAGES	51,374.75	51,374.75	3,872.77	10,905.84	40,468.91
<a href="#">11-88-3003</a>	LONGEVITY	600.08	600.08	50.76	141.40	458.68
<a href="#">11-88-3007</a>	OVERTIME	1,000.00	1,000.00	72.89	331.48	668.52
<a href="#">11-88-3051</a>	FICA/MEDICARE TAXES	3,971.60	3,971.60	303.08	863.09	3,108.51
<a href="#">11-88-3052</a>	WORKMEN'S COMPENSATION	975.00	975.00	0.00	1,452.46	-477.46
<a href="#">11-88-3053</a>	UNEMPLOYMENT INSURANCE	52.97	52.97	4.00	11.38	41.59
<a href="#">11-88-3054</a>	RETIREMENT	8,835.72	8,835.72	611.85	1,742.08	7,093.64
<a href="#">11-88-3055</a>	HEALTH INSURANCE	8,543.08	8,543.08	657.16	1,830.66	6,712.42
<a href="#">11-88-3056</a>	LIFE INS	70.46	70.46	5.42	15.10	55.36
<a href="#">11-88-3057</a>	DENTAL	488.02	488.02	37.54	104.58	383.44
<a href="#">11-88-3058</a>	LONG TERM DISABILITY	251.74	251.74	10.11	28.47	223.27
<a href="#">11-88-3060</a>	VISION INSURANCE	107.12	107.12	8.24	22.95	84.17
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>76,270.54</b>	<b>76,270.54</b>	<b>5,633.82</b>	<b>17,449.49</b>	<b>58,821.05</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-88-3504</a>	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3514</a>	FUEL & OIL	1,700.00	1,700.00	0.00	0.00	1,700.00
<a href="#">11-88-3523</a>	TOOLS/EQUIPMENT	3,500.00	3,500.00	0.00	169.87	3,330.13
<a href="#">11-88-3526</a>	MINOR EQUIPMENT	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3529</a>	REPAIR PARTS	20,000.00	20,000.00	1,771.80	2,346.26	17,653.74
<a href="#">11-88-3535</a>	GROUND/SHOP SUPPLIES	2,200.00	2,200.00	320.00	632.00	1,568.00
<a href="#">11-88-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>28,650.00</b>	<b>28,650.00</b>	<b>2,091.80</b>	<b>3,148.13</b>	<b>25,501.87</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-88-4506</a>	CART MAINTENANCE	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">11-88-4599</a>	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>13,000.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-88-5029</a>	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 50 - SERVICES Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-88-9791</a>	EQUIPMENT USER FEE	330,000.00	330,000.00	0.00	0.00	330,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>330,000.00</b>	<b>330,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>330,000.00</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>		<b>448,920.54</b>	<b>448,920.54</b>	<b>7,725.62</b>	<b>20,597.62</b>	<b>428,322.92</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>		<b>-604.07</b>	<b>-604.07</b>	<b>107,307.80</b>	<b>145,166.17</b>	
<b>Total Surplus (Deficit):</b>		<b>-6,793,934.76</b>	<b>-6,793,934.76</b>	<b>789,845.40</b>	<b>111,899.22</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - GENERAL FUND</b>					
<b>Department: 10 - REVENUES</b>					
72 - PROPERTY TAXES	8,493,956.00	8,493,956.00	1,101,076.78	1,138,316.80	7,355,639.20
75 - OTHER TAXES	6,097,000.00	6,097,000.00	479,834.92	1,477,018.95	4,619,981.05
80 - FINES WARRANTS & BONDS	848,000.00	848,000.00	47,715.62	182,218.04	665,781.96
85 - FEE & CHARGES FOR SERVICE	397,407.00	397,407.00	16,335.70	85,804.14	311,602.86
90 - LICENSES & PERMITS	232,000.00	232,000.00	69,592.37	133,088.23	98,911.77
96 - INTEREST EARNED	800,000.00	800,000.00	58,952.98	197,369.87	602,630.13
97 - INTERFUND ACTIVITY	5,582,515.00	5,582,515.00	0.00	0.00	5,582,515.00
98 - MISCELLANEOUS REVENUE	70,000.00	70,000.00	3,613.10	7,439.66	62,560.34
99 - OTHER AGENCY REVENUES	300,000.00	300,000.00	0.00	0.00	300,000.00
<b>Department: 10 - REVENUES Total:</b>	<b>22,820,878.00</b>	<b>22,820,878.00</b>	<b>1,777,121.47</b>	<b>3,221,255.69</b>	<b>19,599,622.31</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	1,052,032.40	1,052,032.40	84,458.84	234,522.33	817,510.07
35 - SUPPLIES	18,850.00	18,850.00	126.96	1,311.51	17,538.49
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	100,050.60	100,050.60	598.44	14,070.11	85,980.49
54 - SUNDRY	35,000.00	35,000.00	5,275.96	13,366.85	21,633.15
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	7,780.00	7,780.00	0.00	0.00	7,780.00
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>	<b>1,216,013.00</b>	<b>1,216,013.00</b>	<b>90,460.20</b>	<b>263,270.80</b>	<b>952,742.20</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 12 - LEGAL/OTHER SERVICES</b>					
50 - SERVICES	2,730,000.00	2,730,000.00	0.00	0.00	2,730,000.00
55 - PROFESSIONAL SERVICES	115,000.00	115,000.00	0.00	9,520.00	105,480.00
60 - OTHER SERVICES	172,132.00	172,132.00	0.00	172,105.93	26.07
97 - INTERFUND ACTIVITY	9,381,898.00	9,381,898.00	0.00	0.00	9,381,898.00
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>	<b>12,399,030.00</b>	<b>12,399,030.00</b>	<b>0.00</b>	<b>181,625.93</b>	<b>12,217,404.07</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 13 - INFO TECHNOLOGY</b>					
30 - SALARIES, WAGES, & BENEFITS	392,064.02	392,064.02	29,134.81	80,771.55	311,292.47
35 - SUPPLIES	3,450.00	3,450.00	0.00	67.83	3,382.17
45 - MAINTENANCE	481,814.00	481,814.00	16,407.10	49,714.11	432,099.89
50 - SERVICES	59,195.19	59,195.19	3,713.65	7,892.81	51,302.38
55 - PROFESSIONAL SERVICES	60,000.00	60,000.00	0.00	2,047.00	57,953.00
65 - CAPITAL OUTLAY	4,000.00	4,000.00	0.00	1,209.16	2,790.84
97 - INTERFUND ACTIVITY	86,240.00	86,240.00	0.00	0.00	86,240.00
<b>Department: 13 - INFO TECHNOLOGY Total:</b>	<b>1,086,763.21</b>	<b>1,086,763.21</b>	<b>49,255.56</b>	<b>141,702.46</b>	<b>945,060.75</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 14 - PURCHASING</b>					
35 - SUPPLIES	24,000.00	24,000.00	4,733.07	6,235.97	17,764.03
50 - SERVICES	2,675.00	2,675.00	668.25	668.25	2,006.75
<b>Department: 14 - PURCHASING Total:</b>	<b>26,675.00</b>	<b>26,675.00</b>	<b>5,401.32</b>	<b>6,904.22</b>	<b>19,770.78</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 15 - ACCOUNTING SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	434,499.45	434,499.45	22,587.67	62,134.02	372,365.43
35 - SUPPLIES	4,350.00	4,350.00	445.14	1,338.16	3,011.84
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	7,899.90	7,899.90	123.34	471.55	7,428.35
54 - SUNDRY	1,000.00	1,000.00	0.00	345.00	655.00
55 - PROFESSIONAL SERVICES	50,000.00	50,000.00	0.00	0.00	50,000.00
97 - INTERFUND ACTIVITY	2,775.00	2,775.00	0.00	0.00	2,775.00
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>	<b>501,024.35</b>	<b>501,024.35</b>	<b>23,156.15</b>	<b>64,288.73</b>	<b>436,735.62</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 16 - CUSTOMER SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	81,109.74	81,109.74	5,965.60	16,558.48	64,551.26
35 - SUPPLIES	500.00	500.00	73.69	73.69	426.31
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	1,100.00	1,100.00	123.34	205.18	894.82
55 - PROFESSIONAL SERVICES	73,500.00	73,500.00	24,982.62	25,168.48	48,331.52
97 - INTERFUND ACTIVITY	437.50	437.50	0.00	0.00	437.50
<b>Department: 16 - CUSTOMER SERVICE Total:</b>	<b>157,047.24</b>	<b>157,047.24</b>	<b>31,145.25</b>	<b>42,005.83</b>	<b>115,041.41</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 19 - MUNICIPAL COURT</b>					
30 - SALARIES, WAGES, & BENEFITS	288,760.90	288,760.90	21,606.68	60,046.00	228,714.90
35 - SUPPLIES	2,300.00	2,300.00	0.00	232.94	2,067.06
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	6,900.00	6,900.00	123.34	355.18	6,544.82
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	80,950.00	80,950.00	5,950.00	15,053.00	65,897.00
<b>Department: 19 - MUNICIPAL COURT Total:</b>	<b>380,210.90</b>	<b>380,210.90</b>	<b>27,680.02</b>	<b>75,687.12</b>	<b>304,523.78</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 21 - POLICE</b>					
30 - SALARIES, WAGES, & BENEFITS	4,404,871.27	4,404,871.27	328,853.65	969,830.48	3,435,040.79
35 - SUPPLIES	93,924.00	93,924.00	3,746.15	22,411.50	71,512.50
45 - MAINTENANCE	72,397.00	72,397.00	5,601.30	13,995.07	58,401.93
50 - SERVICES	247,199.72	247,199.72	3,202.73	31,156.31	216,043.41
54 - SUNDRY	3,000.00	3,000.00	0.00	0.00	3,000.00
55 - PROFESSIONAL SERVICES	1,800.00	1,800.00	0.00	1,500.00	300.00
60 - OTHER SERVICES	25,340.00	25,340.00	0.00	24,890.04	449.96
65 - CAPITAL OUTLAY	115,000.00	115,000.00	0.00	1,779.00	113,221.00
97 - INTERFUND ACTIVITY	1,987.50	1,987.50	0.00	0.00	1,987.50
<b>Department: 21 - POLICE Total:</b>	<b>4,965,519.49</b>	<b>4,965,519.49</b>	<b>341,403.83</b>	<b>1,065,562.40</b>	<b>3,899,957.09</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 23 - COMMUNICATIONS</b>					
30 - SALARIES, WAGES, & BENEFITS	1,017,393.07	1,017,393.07	70,926.11	172,656.35	844,736.72
35 - SUPPLIES	13,365.00	13,365.00	0.00	846.59	12,518.41
45 - MAINTENANCE	22,450.00	22,450.00	0.00	230.47	22,219.53
50 - SERVICES	16,900.08	16,900.08	212.34	895.84	16,004.24
60 - OTHER SERVICES	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	53,100.00	53,100.00	0.00	0.00	53,100.00
<b>Department: 23 - COMMUNICATIONS Total:</b>	<b>1,123,808.15</b>	<b>1,123,808.15</b>	<b>71,138.45</b>	<b>174,629.25</b>	<b>949,178.90</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 25 - FIRE DEPARTMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	2,995,572.80	2,995,572.80	263,445.08	694,693.32	2,300,879.48
35 - SUPPLIES	306,199.00	306,199.00	12,190.65	32,409.65	273,789.35
45 - MAINTENANCE	133,949.00	133,949.00	307.67	-5,952.06	139,901.06
50 - SERVICES	92,133.04	92,133.04	1,625.12	3,973.14	88,159.90
54 - SUNDRY	1,299.00	1,299.00	0.00	0.00	1,299.00
55 - PROFESSIONAL SERVICES	88,300.00	88,300.00	4,869.79	8,780.91	79,519.09
65 - CAPITAL OUTLAY	0.00	0.00	0.00	122.87	-122.87
<b>Department: 25 - FIRE DEPARTMENT Total:</b>	<b>3,617,452.84</b>	<b>3,617,452.84</b>	<b>282,438.31</b>	<b>734,027.83</b>	<b>2,883,425.01</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 30 - PUBLIC WORKS</b>					
30 - SALARIES, WAGES, & BENEFITS	133,689.94	133,689.94	9,828.04	27,020.90	106,669.04
35 - SUPPLIES	5,950.00	5,950.00	35.00	813.27	5,136.73
50 - SERVICES	15,119.80	15,119.80	544.19	1,239.39	13,880.41
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	5,375.00	19,215.00	50,785.00
65 - CAPITAL OUTLAY	1,600.00	1,600.00	0.00	0.00	1,600.00
97 - INTERFUND ACTIVITY	10,727.00	10,727.00	0.00	0.00	10,727.00
<b>Department: 30 - PUBLIC WORKS Total:</b>	<b>237,086.74</b>	<b>237,086.74</b>	<b>15,782.23</b>	<b>48,288.56</b>	<b>188,798.18</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	303,304.19	303,304.19	22,839.94	63,461.60	239,842.59
35 - SUPPLIES	9,750.00	9,750.00	0.00	493.53	9,256.47
50 - SERVICES	9,699.80	9,699.80	307.95	1,717.05	7,982.75
55 - PROFESSIONAL SERVICES	150,000.00	150,000.00	35,676.60	35,851.60	114,148.40
65 - CAPITAL OUTLAY	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	2,725.00	2,725.00	0.00	0.00	2,725.00
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>	<b>476,078.99</b>	<b>476,078.99</b>	<b>58,824.49</b>	<b>101,523.78</b>	<b>374,555.21</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 32 - STREETS</b>					
30 - SALARIES, WAGES, & BENEFITS	393,488.02	393,488.02	15,067.74	63,695.09	329,792.93
35 - SUPPLIES	57,000.00	57,000.00	3,394.79	4,051.75	52,948.25
40 - MAINTENANCE--BLDGS, STRUC	65,000.00	65,000.00	13,590.00	18,052.23	46,947.77
45 - MAINTENANCE	3,800.00	3,800.00	0.00	0.00	3,800.00
50 - SERVICES	194,900.00	194,900.00	24,194.40	38,418.59	156,481.41
55 - PROFESSIONAL SERVICES	21,000.00	21,000.00	3,445.00	3,445.00	17,555.00
97 - INTERFUND ACTIVITY	81,748.47	81,748.47	0.00	0.00	81,748.47
<b>Department: 32 - STREETS Total:</b>	<b>816,936.49</b>	<b>816,936.49</b>	<b>59,691.93</b>	<b>127,662.66</b>	<b>689,273.83</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 33 - BUILDING MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	170,482.34	170,122.34	14,586.39	37,564.89	132,557.45
35 - SUPPLIES	21,750.00	21,750.00	3,126.70	14,615.85	7,134.15
40 - MAINTENANCE--BLDGS, STRUC	52,500.00	52,500.00	7,031.88	9,143.35	43,356.65
45 - MAINTENANCE	3,000.00	3,000.00	0.00	1,005.08	1,994.92
50 - SERVICES	108,000.00	108,360.00	12,062.30	23,560.84	84,799.16
55 - PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	2,096.19	7,903.81
65 - CAPITAL OUTLAY	70,000.00	70,000.00	17,755.13	20,968.14	49,031.86
97 - INTERFUND ACTIVITY	7,389.00	7,389.00	0.00	0.00	7,389.00
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>	<b>443,121.34</b>	<b>443,121.34</b>	<b>54,562.40</b>	<b>108,954.34</b>	<b>334,167.00</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	542,962.00	542,962.00	77,489.25	77,489.25	465,472.75
<b>Department: 35 - SOLID WASTE Total:</b>	<b>542,962.00</b>	<b>542,962.00</b>	<b>77,489.25</b>	<b>77,489.25</b>	<b>465,472.75</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 36 - FLEET SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	0.00	0.00	0.00	2,605.05	-2,605.05
35 - SUPPLIES	169,000.00	169,000.00	12,221.55	25,294.07	143,705.93
45 - MAINTENANCE	50,000.00	50,000.00	1,510.70	-1,763.87	51,763.87
50 - SERVICES	1,500.00	1,500.00	0.00	113.13	1,386.87
54 - SUNDRY	3,500.00	3,500.00	550.00	1,100.00	2,400.00
65 - CAPITAL OUTLAY	13,700.00	13,700.00	0.00	4,747.95	8,952.05
97 - INTERFUND ACTIVITY	1,050.00	1,050.00	0.00	0.00	1,050.00
<b>Department: 36 - FLEET SERVICES Total:</b>	<b>238,750.00</b>	<b>238,750.00</b>	<b>14,282.25</b>	<b>32,096.33</b>	<b>206,653.67</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 38 - RECREATION</b>					
30 - SALARIES, WAGES, & BENEFITS	211,614.43	211,614.43	8,640.91	23,226.12	188,388.31
35 - SUPPLIES	16,150.00	16,150.00	280.00	3,338.47	12,811.53
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	114,209.96	114,209.96	3,899.92	21,174.10	93,035.86
55 - PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	0.00	21,500.00
65 - CAPITAL OUTLAY	0.00	0.00	0.00	3,860.00	-3,860.00
97 - INTERFUND ACTIVITY	1,100.00	1,100.00	0.00	0.00	1,100.00
<b>Department: 38 - RECREATION Total:</b>	<b>365,574.39</b>	<b>365,574.39</b>	<b>12,820.83</b>	<b>51,598.69</b>	<b>313,975.70</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 39 - PARKS</b>					
30 - SALARIES, WAGES, & BENEFITS	718,178.52	718,178.52	45,379.52	127,682.73	590,495.79
35 - SUPPLIES	78,150.00	78,150.00	4,431.51	16,350.10	61,799.90
40 - MAINTENANCE--BLDGS, STRUC	53,500.00	53,500.00	5,518.65	9,294.05	44,205.95
45 - MAINTENANCE	4,000.00	4,000.00	0.00	380.31	3,619.69
50 - SERVICES	14,120.04	14,120.04	304.91	3,456.02	10,664.02
55 - PROFESSIONAL SERVICES	5,500.00	5,500.00	0.00	0.00	5,500.00
65 - CAPITAL OUTLAY	52,000.00	52,000.00	6,555.59	8,538.32	43,461.68
97 - INTERFUND ACTIVITY	134,386.00	134,386.00	0.00	0.00	134,386.00
<b>Department: 39 - PARKS Total:</b>	<b>1,059,834.56</b>	<b>1,059,834.56</b>	<b>62,190.18</b>	<b>165,701.53</b>	<b>894,133.03</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-6,833,010.69</b>	<b>-6,833,010.69</b>	<b>499,398.82</b>	<b>-241,764.02</b>	<b>-6,591,246.67</b>
<b>Fund: 03 - DEBT SERVICE FUND</b>					
<b>Department: 50 - REVENUES</b>					
72 - PROPERTY TAXES	1,392,194.00	1,392,194.00	176,439.73	176,439.73	1,215,754.27
96 - INTEREST EARNED	14,000.00	14,000.00	1,695.11	5,005.93	8,994.07
97 - INTERFUND ACTIVITY	169,686.00	169,686.00	0.00	0.00	169,686.00
<b>Department: 50 - REVENUES Total:</b>	<b>1,575,880.00</b>	<b>1,575,880.00</b>	<b>178,134.84</b>	<b>181,445.66</b>	<b>1,394,434.34</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 51 - DEBT SERVICE</b>					
61 - DEBT SERVICE	1,536,200.00	1,536,200.00	0.00	0.00	1,536,200.00
<b>Department: 51 - DEBT SERVICE Total:</b>	<b>1,536,200.00</b>	<b>1,536,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,536,200.00</b>
<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>39,680.00</b>	<b>39,680.00</b>	<b>178,134.84</b>	<b>181,445.66</b>	<b>-141,765.66</b>
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - REVENUES</b>					
75 - OTHER TAXES	170,000.00	170,000.00	5,647.35	28,985.39	141,014.61
96 - INTEREST EARNED	12,000.00	12,000.00	81.59	241.02	11,758.98
<b>Department: 55 - REVENUES Total:</b>	<b>182,000.00</b>	<b>182,000.00</b>	<b>5,728.94</b>	<b>29,226.41</b>	<b>152,773.59</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 56 - MOTEL TAX</b>					
50 - SERVICES	30,000.00	30,000.00	725.00	2,175.00	27,825.00
97 - INTERFUND ACTIVITY	152,000.00	152,000.00	0.00	0.00	152,000.00
<b>Department: 56 - MOTEL TAX Total:</b>	<b>182,000.00</b>	<b>182,000.00</b>	<b>725.00</b>	<b>2,175.00</b>	<b>179,825.00</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>5,003.94</b>	<b>27,051.41</b>	<b>-27,051.41</b>
<b>Fund: 11 - GOLF COURSE FUND</b>					
<b>Department: 80 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	239,848.43	628,476.41	1,773,023.59
96 - INTEREST EARNED	2,800.00	2,800.00	1,259.65	3,719.88	-919.88
<b>Department: 80 - REVENUES Total:</b>	<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>241,108.08</b>	<b>632,196.29</b>	<b>1,772,103.71</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 81 - CLUB HOUSE</b>					
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	56,327.53	167,706.66	545,330.09
34 - COST OF SALES	187,500.00	187,500.00	11,362.10	30,651.80	156,848.20
35 - SUPPLIES	16,100.00	16,100.00	1,059.87	1,778.77	14,321.23
45 - MAINTENANCE	2,700.00	2,700.00	821.16	7,013.75	-4,313.75
50 - SERVICES	37,490.10	37,490.10	2,884.66	4,311.47	33,178.63
54 - SUNDRY	77,400.00	77,400.00	603.94	10,353.16	67,046.84
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	30,206.64	-4,206.64
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>73,059.26</b>	<b>252,022.25</b>	<b>816,229.60</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 82 - COURSE MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	39,831.38	115,749.87	474,826.81
35 - SUPPLIES	172,700.00	172,700.00	6,328.61	73,040.44	99,659.56
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00
45 - MAINTENANCE	23,500.00	23,500.00	701.92	6,908.17	16,591.83
50 - SERVICES	8,280.00	8,280.00	0.00	1,357.37	6,922.63
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>46,861.91</b>	<b>197,055.85</b>	<b>616,575.83</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>					
35 - SUPPLIES	6,100.00	6,100.00	629.74	1,281.47	4,818.53
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	2,063.37	7,936.63
50 - SERVICES	25,000.00	25,000.00	2,973.75	5,920.56	19,079.44
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	89.00	911.00
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>3,603.49</b>	<b>9,354.40</b>	<b>32,745.60</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>					
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	2,550.00	8,000.00	24,000.00
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>32,000.00</b>	<b>32,000.00</b>	<b>2,550.00</b>	<b>8,000.00</b>	<b>24,000.00</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 12/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,633.82	17,449.49	58,821.05
35 - SUPPLIES	28,650.00	28,650.00	2,091.80	3,148.13	25,501.87
45 - MAINTENANCE	13,000.00	13,000.00	0.00	0.00	13,000.00
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>448,920.54</b>	<b>448,920.54</b>	<b>7,725.62</b>	<b>20,597.62</b>	<b>428,322.92</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>107,307.80</b>	<b>145,166.17</b>	<b>-145,770.24</b>
<b>Total Surplus (Deficit):</b>	<b>-6,793,934.76</b>	<b>-6,793,934.76</b>	<b>789,845.40</b>	<b>111,899.22</b>	

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - GENERAL FUND	-6,833,010.69	-6,833,010.69	499,398.82	-241,764.02	-6,591,246.67
03 - DEBT SERVICE FUND	39,680.00	39,680.00	178,134.84	181,445.66	-141,765.66
05 - MOTEL TAX FUND	0.00	0.00	5,003.94	27,051.41	-27,051.41
11 - GOLF COURSE FUND	-604.07	-604.07	107,307.80	145,166.17	-145,770.24
<b>Total Surplus (Deficit):</b>	<b>-6,793,934.76</b>	<b>-6,793,934.76</b>	<b>789,845.40</b>	<b>111,899.22</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

# CITY OF JERSEY VILLAGE

## PROPERTY TAX COLLECTIONS REPORT

NOVEMBER 2023

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 11/01/2023 thru 11/30/2023**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2023	438,511.44	0.00	0.00	445.38	438,956.82	(2,192.55)	436,764.27	396,944.28	0.00
2022	(68,573.89)	128.45	29.36	0.00	(68,416.08)	342.15	(68,073.93)	(26,962.75)	29.36
2021	(23,957.67)	56.82	0.00	0.00	(23,900.85)	119.49	(23,781.36)	(23,781.36)	0.00
Total:	\$345,979.88	\$185.27	\$29.36	\$445.38	\$346,639.89	(\$1,730.91)	\$344,908.98	\$346,200.17	\$29.36

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 11/01/2023 THRU 11/30/2023  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2021 TOTAL		270.57	0.00	56.82	0.00	0.00	327.39
	2022 TOTAL		898.26	0.00	128.45	29.36	0.00	1,056.07
	2023 TOTAL		439,855.70	0.00	0.00	0.00	0.00	439,855.70
	TOTAL PAYMENTS		441,024.53	0.00	185.27	29.36	0.00	441,239.16
	2021 TOTAL		24,228.24-	0.00	0.00	0.00	0.00	24,228.24-
	2022 TOTAL		69,472.15-	0.00	0.00	0.00	0.00	69,472.15-
	2023 TOTAL		1,344.26-	0.00	0.00	0.00	0.00	1,344.26-
	TOTAL REVERSALS		95,044.65-	0.00	0.00	0.00	0.00	95,044.65-
	TOTAL FOR UNIT		345,979.88	0.00	185.27	29.36	0.00	346,194.51

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 11/01/2023 TO 11/30/2023

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2023	00.742500	9,591,841.96	610
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2023	9,591,841.96	.00	0.00	438,511.44	438,511.44	9,153,330.52	4.57	0.00
2022	86,911.52	63,324.85-	101,671.25-	68,573.89-	63,139.28-	48,379.55	27.78	0.00
2021	61,851.47	24,228.24-	103,463.86-	23,957.67-	99,908.95-	58,296.56	40.09	0.00
2020	57,059.10	.00	26,438.18-	0.00	23,061.39-	53,682.31	75.31-	0.00
2019	18,447.50	.00	9,676.79-	0.00	7,122.11-	15,892.82	81.20-	0.00
2018	20,525.28	.00	0.00	0.00	1,233.58	19,291.70	6.01	0.00
2017	13,180.23	.00	0.00	0.00	523.64	12,656.59	3.97	0.00
2016	9,135.55	.00	0.00	0.00	0.00	9,135.55		0.00
2015	8,331.98	.00	0.00	0.00	0.00	8,331.98		0.00
2014	8,458.86	.00	0.00	0.00	0.00	8,458.86		0.00
2013	7,711.70	.00	0.00	0.00	0.00	7,711.70		0.00
2012	7,027.61	.00	0.00	0.00	0.00	7,027.61		0.00
2011	5,891.56	.00	0.00	0.00	0.00	5,891.56		0.00
2010	4,289.59	.00	0.00	0.00	0.00	4,289.59		0.00
2009	5,453.54	.00	0.00	0.00	0.00	5,453.54		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,578.18	.00	0.00	0.00	0.00	2,578.18		0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	378.07	.00	0.00	0.00	0.00	378.07		0.00
2002	89.57	.00	0.00	0.00	0.00	89.57		0.00
****	9,916,539.83	87,553.09-	241,250.08-	345,979.88	247,036.93	9,428,252.82		0.00
CURR	9,591,841.96	.00	0.00	438,511.44	438,511.44	9,153,330.52		0.00
DELO	324,697.87	87,553.09-	241,250.08-	92,531.56-	191,474.51-	274,922.30		0.00

**General Fund**  
**For the period ended December 31, 2023**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	8,493,956.00	8,493,956.00	1,138,316.80	13.40%	8,493,956.00
Electric Franchise Taxes	365,000.00	365,000.00	90,009.40	24.66%	365,000.00
Telephone Franchise	12,000.00	12,000.00	2,573.34	21.44%	12,000.00
Gas Franchise	45,000.00	45,000.00	7,985.96	17.75%	45,000.00
Cable TV Franchise	79,000.00	79,000.00	14,874.87	18.83%	79,000.00
Telecommunication	14,000.00	14,000.00	3,896.82	27.83%	14,000.00
City Sales Tax	5,550,000.00	5,550,000.00	1,347,421.61	24.28%	5,550,000.00
Mixed Drink Tax	32,000.00	32,000.00	10,256.95	32.05%	32,000.00
Fines Warrants & Bonds **	848,000.00	848,000.00	182,218.04	21.49%	848,000.00
Fees & Charge for Services	397,407.00	397,407.00	85,804.14	21.59%	397,407.00
Licenses & Permits	232,000.00	232,000.00	133,088.23	57.37%	232,000.00
Interest Earned	800,000.00	800,000.00	197,369.87	24.67%	800,000.00
Interfund Activity	5,582,515.00	5,582,515.00	0.00	0.00%	5,582,515.00
Misc Revenue	70,000.00	70,000.00	7,439.66	10.63%	70,000.00
Other Agency Revenue	300,000.00	300,000.00	0.00	0.00%	300,000.00
<b>Total Revenue</b>	<b>22,820,878.00</b>	<b>22,820,878.00</b>	<b>3,221,255.69</b>	<b>14.12%</b>	<b>22,820,878.00</b>
<b>Expenditures</b>					
Administrative Service	1,216,013.00	1,216,013.00	263,270.80	21.65%	1,216,013.00
Legal/Other Services	12,399,030.00	12,399,030.00	181,625.93	1.46%	12,399,030.00
Info Technology	1,086,763.21	1,086,763.21	141,702.46	13.04%	1,086,763.21
Purchasing	26,675.00	26,675.00	6,904.22	25.88%	26,675.00
Accounting Services	501,024.35	501,024.35	64,288.73	12.83%	501,024.35
Customer Services	157,047.24	157,047.24	42,005.83	26.75%	157,047.24
Municipal Court	380,210.90	380,210.90	75,687.12	19.91%	380,210.90

Police Department	4,965,519.49	4,965,519.49	1,065,562.40	21.46%	4,965,519.49
Communications	1,123,808.15	1,123,808.15	174,629.25	15.54%	1,123,808.15
Fire Department	3,617,452.84	3,617,452.84	734,027.83	20.29%	3,617,452.84
Public Works	237,076.74	237,076.74	48,288.56	20.37%	237,076.74
Community Development	476,078.99	476,078.99	101,523.78	21.32%	476,078.99
Streets	816,936.49	816,936.49	127,662.66	15.63%	816,936.49
Building Maintenance	443,121.34	443,121.34	108,954.34	24.59%	443,121.34
Solid Waste	542,962.00	542,962.00	77,289.25	14.23%	542,962.00
Fleet Services	238,750.00	238,750.00	32,096.33	13.44%	238,750.00
Recreation	365,574.39	365,574.39	51,598.69	14.11%	365,574.39
Parks	1,059,834.56	1,059,834.56	165,701.53	15.63%	1,059,834.56
Total Expenditures	<u>29,653,878.69</u>	<u>29,653,878.69</u>	<u>3,462,819.71</u>	<u>11.68%</u>	<u>29,653,878.69</u>

\*\* Part of the collection is transfer to the Court Technology/Security Fund

**Utility Fund**  
**For the period ended December 31, 2023**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	5,733,889.00	5,733,889.00	1,488,187.51	25.95%	5,733,889.00
Interest Earned	144,000.00	144,000.00	29,614.79	20.57%	144,000.00
Interfund Activity	-	-	-		0
Miscellaneous Revenue	60,000.00	60,000.00	10,435.88	17.39%	60,000.00
Other Agency Revenue	-	-	-	0.00%	-
<b>Total Revenue</b>	<b>5,937,889.00</b>	<b>5,937,889.00</b>	<b>1,528,238.18</b>	<b>89.78%</b>	<b>5,937,889.00</b>
<b>Expenditures</b>					
Water & Sewer	4,889,467.55	4,889,467.55	910,484.29	18.62%	4,889,467.55
Utility Capital Projects	4,040,000.00	4,040,000.00	961,125.74	23.79%	4,040,000.00
<b>Total Expenditures</b>	<b>8,929,467.55</b>	<b>8,929,467.55</b>	<b>1,871,610.03</b>	<b>20.96%</b>	<b>8,929,467.55</b>

**JERSEY VILLAGE CITY COUNCIL MEMORANDUM**

TO: Jersey Village City Council  
From: Isabel Kato, Director of Finance  
Date: January 11, 2024  
Subject: Investment Report-Quarter Ended December 31, 2023

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

Funds of the City are invested in two portfolios, which utilize specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The two portfolios are Operating Depository Account Government Money Market Funds, and TexPool. All these is in accordance with instructions from City Council and City policy and are invested to earn the maximum rate of return within the policies imposed by its safety.

Enclosed are details of the City investment transactions for Quarter Ended December 31, 2023. This information shows that on the TexPool portfolio, the beginning market value as of September 30, 2023 was \$25,515,504 and the ending market value on December 31, 2023 was \$18,485,385. Also included are spreadsheets showing the TexPool portfolio’s book value additions of \$2,317,958 and book value withdrawals of \$9,351,270 for the quarter by fund as well as the TexPool portfolio’s book value and market value by fund.

The book value and market value for the beginning and end of the reporting period are as follows:

	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
September 30, 2023	\$25,518,635	\$25,515,504
December 31, 2023	\$18,485,323	\$18,485,385

The Tex Pool money market fund has an AAAM rating by Standard & Poor’s. The Net Asset Value (N.A.V.) for the quarter was at all times within the range specified by the Public Funds Investment Act. The N.A.V. at the beginning and end of the reporting period is as follows:

	<u>NET ASSET VALUE (N.A.V.)</u>
September 30, 2023	0.99987
December 31, 2023	1

The Weighted Average Maturity of the TexPool Portfolio as of December 31, 2023 using SEC Rule 2a-7 was 38 days. The Weighted Average Maturity of the TexPool Portfolio as of December 31, 2023 using the final maturity of any floating rate instruments held was 92 days. The total interest distributed for the quarter to TexPool participants was \$134,749,255. TexPool has a current invested balance of \$31,950,119,976 and the management fee collected during the quarter was \$995,198, which is currently at 0.0450% of TexPool’s invested balance.

The City of Jersey Village has focused on preserving the safety of the investment portfolios while trying to keep a balance between maintaining adequate liquidity for ongoing operations and the ability to earn more interest. The City continues to invest in TexPool. In addition, the City is investing in the Wells Fargo Government Money Market Sweet Account. This product focuses primarily on preserving capital

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

and maintaining a high level of liquidity by actively managing a diversified portfolio of short-term U.S. government debt and repurchase agreements collateralized by U.S. government obligations, which will likely generate higher yields than a portfolio that invests exclusively in U.S. Treasury debt.

The City investment policy requires that bank deposits be fully collateralized with Obligations, including letters of credit of the United States or its agencies and instrumentalities. The total interest earned on the City investments for the quarter was \$316,027. The interest earned by Portfolio is listed in the spreadsheet.

“I certify that the investments of the City of Jersey Village shown on this report are in compliance with the Public Funds Investment Act and the City’s investment policy.”

Signed   
Investment Officer

**QUARTERLY INVESTMENT REPORT**

**TEXPOOL SUMMARY OF INVESTMENTS  
QUARTER ENDING DECEMBER 31, 2023**

FUND	BEGINNING BALANCE	DEPOSITS	WITHDRAWALS	ENDING BALANCE
GENERAL	\$ 15,211,515	\$ 2,199,073	\$ 6,451,270	\$ 10,959,318
UTILITY	\$ 2,743,651	\$ 29,615	\$ 1,000,000	\$ 1,773,266
DEBT	\$ 368,399	\$ 5,006	\$ -	\$ 373,405
IMPACT	\$ 1,060,244	\$ 14,407	\$ -	\$ 1,074,651
MOTEL	\$ 17,737	\$ 241	\$ -	\$ 17,978
ASSET FORFEITURE	\$ 21,956	\$ 298	\$ -	\$ 22,254
CAPITAL REPLACEMENT	\$ 4,257,661	\$ 48,720	\$ 1,500,000	\$ 2,806,381
CAPITAL IMPROVEMENT	\$ 1,563,714	\$ 16,879	\$ 400,000	\$ 1,180,593
GOLF COURSE	\$ 273,758	\$ 3,720	\$ -	\$ 277,478
 TOTAL	 \$ 25,518,635	 \$ 2,317,958	 \$ 9,351,270	 \$ 18,485,323

**INVESTMENT BY FUND IN TEXPOOL  
QUARTER ENDING DECEMBER 31, 2023**

FUND	BOOK VALUE	MARKET VALUE
GENERAL	\$ 10,959,318	\$ 10,959,355
UTILITY	\$ 1,773,266	\$ 1,773,272
DEBT	\$ 373,405	\$ 373,406
IMPACT	\$ 1,074,651	\$ 1,074,655
MOTEL	\$ 17,978	\$ 17,978
ASSET FORFEITURE	\$ 22,254	\$ 22,254
CAPITAL REPLACEMENT	\$ 2,806,381	\$ 2,806,390
CAPITAL IMPROVEMENT	\$ 1,180,593	\$ 1,180,596
GOLF COURSE	\$ 277,478	\$ 277,479
 TOTAL	 \$ 18,485,323	 \$ 18,485,385

**TEX POOL SEPTEMBER AVERAGE YIELD 5.37%**

Net Asset Value 1

**TEXPOOL FUNDS INVESTMENT PORTFOLIO  
QUARTER ENDING DECEMBER 31, 2023**

FUND	BOOK VALUE	MARKET VALUE
<u>CITY OF JERSEY VILLAGE</u>		
UNINVESTED BALANCE	\$ 1	\$ 1
RECEIVABLE FOR INVESTMENTS SOLD	\$ -	\$ -
ACCRUAL OF INTEREST INCOME	\$ 57,492	\$ 57,492
INTEREST /MANAGEMENT FEE PAYABLE	\$ (77,961.64)	\$ (77,962)
PAYABLE FOR INVESTMENTS PURCHASED	\$ (573,812)	\$ (573,814)
ACCRUED EXPENSES & TAXES	\$ (60)	\$ (60)
US TREASURY INFLATION PROT SECURITIES	\$ -	\$ -
REPURCHASE AGREEMENTS	\$ 4,826,392	\$ 4,826,408
COMMERCIAL PAPER	\$ -	\$ -
MUTUAL FUND INVESTMENTS	\$ 1,389,770	\$ 1,389,775
GOVERNMENT SECURITIES	\$ 5,832,782	\$ 5,832,801
US TREASURY INFLATION PROT SECURITIES	\$ -	\$ -
US TREASURY BILLS	\$ 5,903,024.39	\$ 5,903,044
US TREASURY NOTES	\$ 1,127,696	\$ 1,127,700
TOTAL	<u>\$ 18,485,323</u>	<u>\$ 18,485,385</u>
 <u>TEXPOOL</u>		
UNINVESTED BALANCE	1,285	1,285
RECEIVABLE FOR INVESTMENTS SOLD	-	-
ACCRUAL OF INTEREST INCOME	99,368,657	99,368,657
INTEREST /MANAGEMENT FEE PAYABLE	(134,749,269)	(134,749,269)
PAYABLE FOR INVESTMENTS PURCHASED	(991,778,890)	(991,778,890)
ACCRUED EXPENSES & TAXES	(103,811)	(103,811)
US TREASURY INFLATION PROT SECURITIES	-	-
REPURCHASE AGREEMENTS	8,341,959,000	8,341,959,000
COMMERCIAL PAPER	-	-
MUTUAL FUND INVESTMENTS	2,402,085,200	2,402,085,200
GOVERNMENT SECURITIES	10,081,407,564	10,079,881,613
US TREASURY INFLATION PROT SECURITIES	-	-
US TREASURY BILLS	10,202,815,206	10,205,183,035
US TREASURY NOTES	1,949,115,034	1,948,379,475
TOTAL	<u>31,950,119,976</u>	<u>31,950,226,295</u>

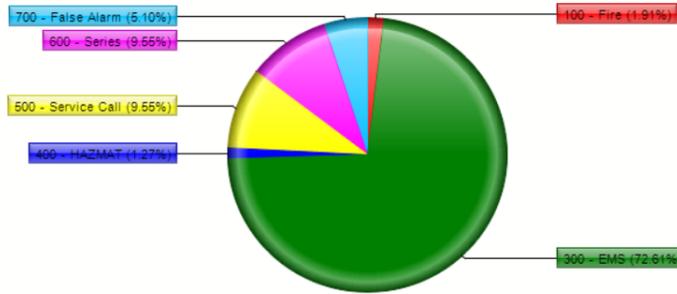
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



Jersey Village Fire Department and Fire Marshal's Report  
December 2023

**Fire Incident Type Breakdown**

Incident Type Group	
100 - Fire	3
300 - EMS	114
400 - HAZMAT	2
500 - Service Call	15
600 - Series	15
700 - False Alarm	8
	<b>157</b>



**Calls by Unit**

Apparatus Name	2023-12-01	
ENGINE 101	88	<b>88</b>
MEDIC 101	95	<b>95</b>
MEDIC 102	8	<b>8</b>
CHIEF 2	1	<b>1</b>
INSPECTOR 101	1	<b>1</b>
ENGINE 102	2	<b>2</b>
RESCUE 101	1	<b>1</b>
SQUAD 101	1	<b>1</b>
	<b>197</b>	<b>197</b>

**Total Calls by Shift**

Shift	2023-12-01	Total
A Shift	52	<b>52</b>
B Shift	42	<b>42</b>
C Shift	63	<b>63</b>
<b>Total</b>	<b>157</b>	<b>157</b>

Jersey Village Fire Department and Fire Marshal's Report  
December 2023

**Calls by Incident Type**

Incident Type Details	2023-12-01	Total
321 - EMS call, excluding vehicle accident with injury	80	80
510 - Person in distress, other	9	9
324 - Motor vehicle accident with no injuries.	29	29
700 - False alarm or false call, other	3	3
322 - Motor vehicle accident with injuries	4	4
412 - Gas leak (natural gas or LPG)	2	2
554 - Assist invalid	4	4
611 - Dispatched & canceled en route	9	9
111 - Building fire	2	2
651 - Smoke scare, odor of smoke	4	4
745 - Alarm system activation, no fire - unintentional	3	3
500 - Service Call, other	1	1
131 - Passenger vehicle fire	1	1
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1
622 - No incident found on arrival at dispatch address	1	1
671 - HazMat release investigation w/no HazMat	1	1
735 - Alarm system sounded due to malfunction	2	2
551 - Assist police or other governmental agency	1	1
<b>Total</b>	<b>157</b>	<b>157</b>

**Actions by Apparatus**

Apparatus Action Taken 1	ENGINE 101	MEDIC 101	CHIEF 2	INSPECTOR 101	MEDIC 102	ENGINE 102	SQUAD 101	RESCUE 101	
Assist physically disabled	5	3	0	0	0	0	0	0	8
Provide first aid & check for injuries	0	14	0	0	0	0	0	0	14
Provide advanced life support (ALS)	1	1	0	0	0	0	0	0	2
Control traffic	32	0	0	0	0	0	0	1	33
Cancelled en route	8	2	0	0	1	2	0	0	13
Transport person	0	52	0	0	4	0	0	0	56
Fire control or extinguishment, other	2	0	0	0	0	0	0	0	2
Provide manpower	6	2	0	0	0	0	1	0	9
Information, investigation & enforcement, other	0	0	1	0	0	0	0	0	1
Investigate	16	1	0	1	0	0	0	0	18
Provide basic life support (BLS)	13	19	0	0	3	0	0	0	35
Assistance, other	2	0	0	0	0	0	0	0	2
Forcible entry	1	1	0	0	0	0	0	0	2
Extinguishment by fire service personnel	1	0	0	0	0	0	0	0	1
	<b>87</b>	<b>95</b>	<b>1</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>196</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Jersey Village Fire Department and Fire Marshal's Report  
December 2023

**2023 Annual Report of incident types and response**

Incident Type Details	2023-01-01	2023-02-01	2023-03-01	2023-04-01	2023-05-01	2023-06-01	2023-07-01	2023-08-01	2023-09-01	2023-10-01	2023-11-01	2023-12-01	Total
324 - Motor vehicle accident with no injuries.	20	4	20	19	33	37	27	31	17	28	19	29	284
151 - Outside rubbish, trash or waste fire	1	1	0	0	0	0	0	0	0	0	0	0	2
111 - Building fire	3	0	1	1	3	0	1	2	1	3	5	2	22
321 - EMS call, excluding vehicle accident with injury	56	70	70	75	73	81	67	75	60	57	53	80	817
554 - Assist invalid	7	5	2	4	9	3	8	4	3	5	1	4	55
322 - Motor vehicle accident with injuries	13	11	7	20	15	11	9	8	11	5	11	4	125
611 - Dispatched & canceled en route	12	14	18	13	19	15	9	18	15	18	7	9	167
411 - Gasoline or other flammable liquid spill	1	0	0	0	0	0	0	0	1	0	0	0	2
243 - Fireworks explosion (no fire)	1	0	0	0	0	0	0	0	0	0	0	0	1
700 - False alarm or false call, other	2	1	0	1	1	4	2	0	3	2	2	3	21
131 - Passenger vehicle fire	2	3	0	1	2	1	0	0	0	0	1	1	11
532 - Police matter	3	1	0	0	1	0	1	1	0	1	1	0	9
323 - Motor vehicle/pedestrian accident (MV/Ped)	1	1	0	0	1	1	0	1	1	0	0	1	7
412 - Gas leak (natural gas or LPG)	1	0	4	2	1	6	0	1	1	2	4	2	24
311 - Medical assist, assist EMS crew	1	0	2	0	0	0	0	0	0	0	0	0	3
463 - Vehicle accident, general cleanup	3	11	8	7	0	0	0	0	4	0	0	0	33
511 - Lock-out	2	0	0	0	0	0	1	0	0	0	0	0	3
113 - Cooking fire, confined to container	1	0	0	1	1	1	1	1	0	0	0	0	6
740 - Unintentional transmission of alarm, other	2	0	1	0	3	1	2	1	0	0	0	0	10
651 - Smoke scare, odor of smoke	2	2	0	1	1	0	0	3	3	0	0	0	16
510 - Person in distress, other	4	2	4	1	12	7	3	5	5	5	9	9	66
745 - Alarm system activation, no fire - unintentional	1	1	2	1	1	1	1	0	0	3	2	3	16
320 - Emergency medical service incident, other	0	2	1	0	0	0	1	0	0	1	0	0	5
422 - Chemical spill or leak	0	1	0	0	0	0	0	0	0	0	0	0	1
571 - Cover assignment, standby, moveup	0	1	0	0	0	0	1	0	0	0	0	0	2
442 - Overheated motor	0	1	0	0	0	0	1	0	0	0	0	0	2
445 - Arcing, shorted electrical equipment	0	1	0	0	0	0	0	1	0	0	0	0	2
735 - Alarm system sounded due to malfunction	0	3	0	0	4	2	2	2	3	1	3	2	22
741 - Sprinkler activation, no fire - unintentional	0	1	0	0	1	0	1	0	0	0	1	0	4
671 - HazMat release investigation w/no HazMat	0	2	0	2	1	2	0	2	0	1	0	1	11
551 - Assist police or other governmental agency	0	1	1	0	0	0	0	0	0	0	0	0	3
600 - Good intent call, other	0	1	0	2	0	0	1	1	2	2	3	0	12
622 - No incident found on arrival at dispatch address	0	2	1	3	0	3	2	1	1	0	0	1	14
162 - Outside equipment fire	0	1	0	0	0	0	0	0	1	0	0	0	2
553 - Public service	0	0	1	0	0	0	1	0	0	0	0	0	2
652 - Steam, vapor, fog or dust thought to be smoke	0	0	1	0	0	0	0	0	0	0	0	0	1
531 - Smoke or odor removal	0	0	1	1	0	0	0	0	0	0	1	0	3
743 - Smoke detector activation, no fire - unintentional	0	0	2	1	0	2	1	1	0	0	0	0	7
522 - Water or steam leak	0	0	1	0	1	0	0	0	0	0	0	0	2
736 - CO detector activation due to malfunction	0	0	1	0	0	0	1	0	0	0	0	0	2
542 - Animal rescue	0	0	1	1	1	2	0	0	0	0	0	0	5
444 - Power line down	0	0	1	0	0	3	1	0	0	0	0	0	5
160 - Special outside fire, other	0	0	1	0	0	0	0	0	0	0	0	0	1
121 - Fire in mobile home used as fixed residence	0	0	1	0	0	0	0	0	0	0	0	0	1
500 - Service Call, other	0	0	0	1	4	1	0	0	0	1	2	1	10
744 - Detector activation, no fire - unintentional	0	0	0	1	0	0	0	0	0	1	1	0	3
100 - Fire, other	0	0	0	0	0	0	0	0	1	0	0	0	2
653 - Smoke from barbecue, tar kettle	0	0	0	1	0	1	1	0	0	0	0	0	3
710 - Malicious, mischievous false call, other	0	0	0	1	0	0	2	0	0	0	0	0	3
550 - Public service assistance, other	0	0	0	0	1	0	0	0	0	0	0	0	1
<b>Total</b>	<b>139</b>	<b>144</b>	<b>152</b>	<b>163</b>	<b>193</b>	<b>194</b>	<b>152</b>	<b>165</b>	<b>141</b>	<b>140</b>	<b>129</b>	<b>157</b>	<b>1869</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

## DECEMBER 2023

### Communication Division Monthly Report

Date	CFS - PD	CFS - FD	CFS - FMO	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Dec	73	11	0	18	112	58	45	3	1	321
2-Dec	76	5	W	14	85	47	33	0	0	260
3-Dec	50	3	W	18	90	23	16	2	0	202
4-Dec	87	6	0	19	94	51	55	2	18	332
5-Dec	81	5	0	10	114	49	54	1	9	323
6-Dec	60	9	0	16	84	49	58	0	1	277
7-Dec	78	5	2	15	91	43	43	1	1	279
8-Dec	86	4	0	22	117	35	33	1	0	298
9-Dec	81	2	W	18	90	35	36	1	0	263
10-Dec	75	9	W	20	52	28	39	3	0	226
11-Dec	78	8	0	22	119	63	68	1	4	363
12-Dec	76	5	0	24	103	31	38	1	7	285
13-Dec	85	2	1	25	142	46	45	0	4	350
14-Dec	71	3	0	5	92	36	36	4	8	255
15-Dec	63	8	0	26	93	39	41	0	1	271
16-Dec	79	6	W	17	38	47	55	2	1	245
17-Dec	99	3	W	20	54	38	44	1	1	260
18-Dec	86	1	0	11	98	47	53	3	17	316
19-Dec	89	5	1	17	92	54	47	1	14	320
20-Dec	77	6	0	13	127	52	50	4	8	337
21-Dec	66	3	0	17	78	35	32	1	4	236
22-Dec	93	5	H	24	89	38	46	1	1	297
23-Dec	72	5	W	24	60	32	34	0	0	227
24-Dec	76	10	W	30	67	21	24	0	0	228
25-Dec	68	5	H	15	41	8	15	0	0	152
26-Dec	81	5	0	12	44	34	29	0	6	211
27-Dec	115	4	0	13	47	27	25	1	4	236
28-Dec	90	4	1	13	74	35	40	0	6	263
29-Dec	85	5	H	18	76	46	57	1	4	292
30-Dec	90	4	W	13	61	36	43	0	5	252
31-Dec	92	2	W	13	54	38	43	0	14	256
<b>Totals</b>	<b>2478</b>	<b>158</b>	<b>5</b>	<b>542</b>	<b>2578</b>	<b>1221</b>	<b>1277</b>	<b>35</b>	<b>139</b>	<b>8433</b>
<b>Annual Totals</b>	<b>27470</b>	<b>1887</b>	<b>237</b>	<b>7724</b>	<b>34736</b>	<b>17683</b>	<b>19329</b>	<b>518</b>	<b>1845</b>	<b>111429</b>

This month Madison Miller joined our team on the 26th. She came to us from Colorado, by way of Tennessee. After only a week of being here, we are already starting to hear compliments about how clear, consise and easy to understand she is over the radio. I've witnessed first hand that she is a very quick learner and is putting forth every effort to learn all of our systems.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Police Department**  
**Monthly Activity Report**  
 December-2023

<b>ACTIVITY</b>	<b>CURRENT MONTH DECEMBER</b>	<b>PREVIOUS MONTH NOVEMBER</b>	<b>YTD 2023</b>	<b>TOTAL 2022</b>
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**PART 1 OFFENSES**

Homicide / Manslaughter	0	0	1	1
Sexual Assault	0	0	4	7
Robbery	2	2	11	7
Aggravated Assault	1	0	27	17
Burglary	7	1	25	72
Larceny	14	14	147	180
Motor Vehicle Theft	3	6	62	66
<b>TOTAL PART I</b>	<b>27</b>	<b>23</b>	<b>277</b>	<b>350</b>
<b>TOTAL PART II</b>	<b>40</b>	29	548	<b>559</b>
<b>TOTAL OFFENSES</b>	<b>67</b>	<b>52</b>	<b>825</b>	<b>909</b>

**ADDITIONAL STATISTICS**

FAMILY VIOLENCE	10	5	61	34
D.W.I.	5	2	37	69

FELONY	11	5	104	315
MISDEMEANOR	7	5	119	202
WARRANT ARREST	5	6	140	135
JUVENILE	0	0	4	34
<b>TOTAL ARRESTS</b>	<b>23</b>	<b>16</b>	<b>367</b>	<b>686</b>

**DISPATCH**

CALLS FOR SERVICE	625	564	7531	9194
TRAFFIC STOPS	612	591	9884	8610

**ACCIDENTS**

INJURY	9	9	127	175
NON-INJURY	108	68	813	817
FATALITY	0	0	0	0
<b>TOTAL</b>	<b>117</b>	<b>77</b>	<b>940</b>	<b>992</b>

**Part II Crimes:** are "less serious" offenses and include: Simple Assaults, Forgery/Counterfeiting, Embezzlement/Fraud, Receiving Stolen Property, Weapon Violations, Prostitution, Sex Crimes (except rape), Crimes Against Family/Child, Narcotic Drug Laws, Liquor Laws, Drunkenness, Disturbing the Peace, Disorderly Conduct, Gambling, and DWI.

**Police Department Open Positions/Recruitment**

**December 2023**

As of December 30, 2023, the Jersey Village Police Department has the following job openings:

- Patrol Officer (2 open positions)

The Police Department has continued recruiting efforts, and is reviewing applications for qualified applicants.



# Record Request Search Result



Agency: JVPD

## 3c Open Records Request Dec 2023

Print Date/Time: 1/11/2024 16:55

Agency #: TX1011200

Request Number	Requested Date	Requestor	Status	Type	Due Date	Time Spent	Unit of Time
2024-00000050	12/27/2023	Lexis Nexis	Completed	Citations Issued	12/09/2024	30	Minutes
2024-00000049	12/27/2023	GARDUNO, CYNTHIA ANN	Completed	Calls for Service Slips	12/09/2024	30	Minutes
2024-00000048	12/19/2023	Sullo and Sullo	Completed	Citations Issued	01/04/2024	30	Minutes
2024-00000047	12/11/2023	LAW & CRIME	Completed	Body/Dash Camera	12/27/2023	30	Minutes
2024-00000046	12/11/2023	SINGH, SAMPURAN	Completed	Body/Dash Camera	12/27/2023	1	Hour(s)
2024-00000045	12/11/2023	FETTERMAN, GEORGE	Completed	Calls for Service Slips	12/27/2023	30	Minutes
2024-00000044	12/11/2023	Sullo and Sullo	Completed	Citations Issued	12/27/2023	30	Minutes
2024-00000043	12/06/2023	LINERIO, MARIA	Completed	Police Report	12/20/2023	30	Minutes
2024-00000042	12/05/2023	LANG, MICHAEL ALEXANDER	Completed	Police Report	12/18/2023	30	Minutes
2024-00000041	12/01/2023	WILSON, CAROLEE CRAWFORD	Withdrew from Requestor	Police Report	12/15/2023	0	Minutes
2020-00000048	12/11/2023	POWELL, LINDA	Withdrew from Requestor	Police Report	12/27/2023		
<b>Total Records</b>							<b>11</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS 2023**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$49,591.63	\$4,764.40	\$264.00	\$1,342.97	\$1,186.50	\$56.97	\$0.00	\$31,687.89	\$88,894.36
Feb	\$61,423.32	\$5,387.18	\$336.00	\$1,697.44	\$1,493.21	\$73.01	\$0.00	\$38,565.71	\$108,975.87
Mar	\$78,872.26	\$6,347.86	\$397.33	\$2,109.03	\$1,877.62	\$95.11	\$0.00	\$47,368.03	\$137,067.24
Apr	\$52,022.38	\$3,634.93	\$263.57	\$1,428.10	\$1,236.08	\$55.70	\$0.00	\$31,833.24	\$90,474.00
May	\$55,303.65	\$2,856.34	\$236.00	\$1,582.79	\$1,366.53	\$56.92	\$0.00	\$33,389.11	\$94,791.34
June	\$48,135.37	\$3,373.45	\$180.00	\$1,389.19	\$1,205.56	\$49.34	\$0.00	\$30,100.40	\$84,433.31
July	\$60,940.90	\$3,423.74	\$236.00	\$1,656.75	\$1,426.85	\$61.81	\$0.00	\$35,570.66	\$103,316.71
Aug	\$53,489.03	\$2,654.10	\$204.00	\$1,589.50	\$1,336.43	\$47.80	\$0.00	\$33,611.09	\$92,931.95
Sept	\$56,617.54	\$2,130.14	\$176.00	\$1,555.47	\$1,285.43	\$38.75	\$0.00	\$30,556.78	\$92,360.11
Oct	\$71,314.37	\$3,736.78	\$253.34	\$2,081.41	\$1,774.55	\$68.11	\$0.00	\$43,798.08	\$123,026.64
Nov	\$49,671.62	\$2,279.98	\$172.00	\$1,387.20	\$1,179.09	\$43.20	\$25.00	\$28,392.82	\$83,150.91
Dec	\$43,063.10	\$2,179.20	\$152.00	\$1,232.44	\$1,047.05	\$41.83	\$0.00	\$26,421.23	\$74,136.85
<b>Totals</b>	<b>\$680,445.17</b>	<b>\$42,768.10</b>	<b>\$2,870.24</b>	<b>\$19,052.29</b>	<b>\$16,414.90</b>	<b>\$688.55</b>	<b>\$25.00</b>	<b>\$411,295.04</b>	<b>\$1,173,559.29</b>

# Municipal Courts Activity Detail

December 1, 2023 to December 31, 2023

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 12/1/2023:</b>							
<i>Active Cases</i>	24,211	348	0	152	1,792	210	26,713
<i>Inactive Cases</i>	16,763	34	0	152	5,013	53	22,015
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	635	5	0	10	11	20	681
Cases Reactivated	41	0	0	1	24	0	66
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>24,887</b>	<b>353</b>	<b>0</b>	<b>163</b>	<b>1,827</b>	<b>230</b>	<b>27,460</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	137	3	0	4	18	0	162
Dismissed by Prosecution	46	2	0	0	3	2	53
<b>Total Dispositions Prior to Court Appearance or Trial</b>	<b>183</b>	<b>5</b>	<b>0</b>	<b>4</b>	<b>21</b>	<b>2</b>	<b>215</b>
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0	0
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	0	0	0
<b>Total Dispositions at Court Appearance or Trial</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Compliance Dismissals:							
After Driver Safety Course	30	---	---	---	---	---	---
After Deferred Disposition	60	1	0	1	2	0	64
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	---
After Treatment for Chemical Dependency	---	---	---	0	0	---	---
After Proof of Financial Responsibility	19	---	---	---	---	---	19
All Other Transportation Code Dismissals	45	0	0	0	0	0	45
<b>Total Compliance Dismissals</b>	<b>154</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>158</b>
All Other Dispositions	0	0	0	0	0	2	2
<b>Total Cases Disposed</b>	<b>337</b>	<b>6</b>	<b>0</b>	<b>5</b>	<b>23</b>	<b>4</b>	<b>375</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cases Pending 12/31/2023:</b>							
<i>Active Cases</i>	24,550	347	0	158	1,804	226	27,085
<i>Inactive Cases</i>	16,722	34	0	151	4,989	53	21,949
<b>Show Cause and Other Required Hearings Held</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>5</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

# Municipal Courts Activity Detail

December 1, 2023 to December 31, 2023

100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1

**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	<b>Total</b>
<b>Cases Pending 12/1/2023:</b>	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
Docket Adjustments	
<b>Cases Added:</b>	
New Cases Filed	
Cases Reactivated	
All Other Cases Added	
<b>Total Cases on Docket</b>	
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	
Default Judgments	
Agreed Judgments	
Trial/Hearing by Judge/Hearing Officer	
Trial by Jury	
Dismissed for Want of Prosecution	
All Other Dispositions	
<b>Total Cases Disposed</b>	
<b>Cases Placed on Inactive Status</b>	
<b>Cases Pending 12/31/2023:</b>	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
<b>Cases Appealed:</b>	
After Trial	
Without Trial	
JUVENILE/MINOR ACTIVITY	
	<b>Total</b>
Transportation Code Cases Filed.....	
Non-Driving Alcoholic Beverage Code Cases Filed.....	
Driving Under the Influence of Alcohol Cases Filed.....	
Drug Paraphernalia Cases Filed.....	
Tobacco Cases Filed.....	
Truant Conduct Cases Filed.....	
Education Code (Except Failure to Attend) Cases Filed.....	
Violation of Local Daytime Curfew Ordinance Cases Filed.....	
All Other Non-Traffic Fine-Only Cases Filed.....	
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	
<i>Discretionary Transfer</i> .....	
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Municipal Courts  
Activity Detail  
December 1, 2023 to December 31, 2023**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	
<i>Class A and B Misdemeanors</i> .....	0	
<i>Felonies</i> .....	0	
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		
<i>Class A and B Misdemeanors</i> .....		
<i>Felonies</i> .....		
Capiases Pro Fine Issued .....		
Search Warrants Issued .....		
Warrants for Fire, Health and Code Inspections Filed .....		
Examining Trials Conducted .....		
Emergency Mental Health Hearings Held .....		
Magistrate's Orders for Emergency Protection Issued .....		
Magistrate's Orders for Ignition Interlock Device Issued .....		
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		
Driver's License Denial, Revocation or Suspension Hearings Held .....		
Disposition of Stolen Property Hearings Held .....		
Peace Bond Hearings Held .....		
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		
<i>Full Satisfaction</i> .....		
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		
Cases in Which Fine and Court Costs Waived for Indigency .....		
Amount of Fines and Court Costs Waived for Indigency .....		\$ 50,433
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 71,864
<i>Remitted to State</i> .....		\$ 2,223
<i>Total</i> .....		\$ 74,133

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT</u>	<u>% TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>		<u>TOTAL</u>	<u>PLAN</u>	<u>TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<b><u>December 6, 2023</u></b>	Judge Harris	111	26	23%	85	77%	32	38%	35	41%
	<b><u>AM Docket</u></b>	McCorvey/Ramirez								
<b><u>December 6, 2023</u></b>	Judge Chancia	72	13	18%	59	82%	25	42%	16	27%
	<b><u>PM Docket</u></b>	McCorvey/Ramirez								
<b><u>TOTAL</u></b>		<b>183</b>	<b>39</b>	21%	<b>144</b>	79%	<b>57</b>	40%	<b>51</b>	35%



# Location Listing

CITY OF JERSEY VILLAGE

January 4, 2024

## Location Listing By Location

Location Details For Dates From 12/01/2023 To 12/31/2023

Citation #	Location
<b>Ran Stop Sign</b>	
	<b>5</b>
E0017020	Lakeview Dr and Shanghai St
E0013354	Senate Ave and Seattle St
E0017045	Senate Ave and Seattle St
E0017012	Wall St and Carlsbad St
E0016547	7600 Block Solomon St
<b>Speeding</b>	
	<b>4</b>
E0015869	15400 Block Philippine St
E0015844	15700 Block Lakeview Dr
E0014824	16000 Block Jersey Dr
E0015845	16000 Lakeview Dr
<b>Speeding in School Zone</b>	
	<b>2</b>
E0012479	15700 Block Congo Ln
E0017014	7600 Block Solomon St
<b>Report Totals</b>	
	<b>11</b>

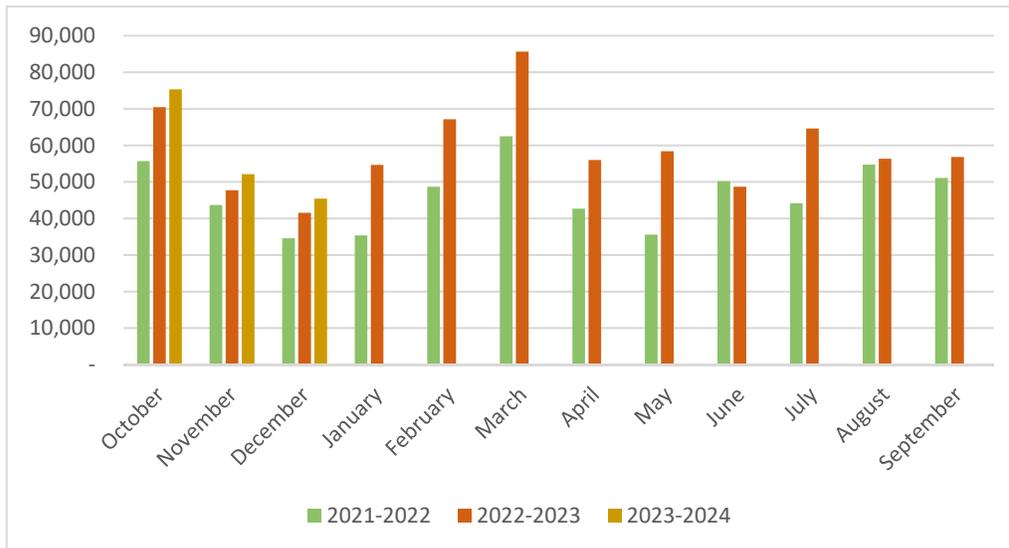
**JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT**

**GENERAL PROCEEDS**

**FY 2022, 2023, 2024**

	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
October	55,655	70,423	75,304
November	43,670	47,705	52,124
December	34,579	41,546	45,394
January	35,361	54,620	
February	48,662	67,147	
March	62,459	85,617	
April	42,666	55,981	
May	35,582	58,396	
June	50,183	48,653	
July	44,123	64,601	
August	54,708	56,347	
September	51,053	56,794	
<b>FY Total</b>	<b>\$ 558,701</b>	<b>\$ 707,829</b>	<b>\$ 172,822</b>

Average Per Month     \$ 46,558     \$ 58,986     \$ 57,607



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



## Public Works Status Report – December 2023

### **CIP Project Progress –**

- Automated meter reading- department manager is currently collaborating with the onboarding specialist to establish and launch the My360 customer portal.
- Philippine lift station rehab- no update.
- Seattle WP booster pumps- no update; contractor is still awaiting third and final booster pump shipment.
- Rio Grande sanitary rehab- no update; awaiting consulting engineer findings report and recommendation.

### **Streets –**

- Corresponded with Harris County PCT 3 for the repair of the sunken manhole lid in the turning lane of Jones Road and Village Dr. County maintenance personnel indicated the request has been received and that repair would be coordinated.
- Streets staff employees received a notification from the Eligibility Criteria Review Board of the American Public Works Association, affirming that they have the necessary time and experience to proceed with the certifications for Stormwater Manager and Public Infrastructure Inspector.
- Conducted street sweeping per street sweeping schedule; continued the assembly of decorative street signs and poles to enhance the aesthetics of our streetscapes.
- Responded to work orders and calls for service.

### **Utilities –**

- Data Hydrant Inc began hydrant testing, inspecting, and flushing throughout the City starting in the southeastern part of the water system along Senate St., Lakeview Dr., and also along the 290 feeder towards Security Dr. This project is estimated to be completed within 2-3 weeks.
- Water samples collected from water facilities and mailed per EPA sampling schedule.
- Staff conducted regular monthly reports, plant operations and responded to incoming calls for service.

### **Fleet –**

- Fleet work orders are being outsourced under the direction of the various city departments with city-issued vehicles.

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

<b>FY 2023-2024</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3180	3018	3388										9586
Tournament Rounds	568	471	407										1446
Range buckets	1728	1719	2047										5494
Unearned Revenue	1,301.69	2,623.00	8,415.01										12,339.70
All Memberships	2,362.00	2,746.00	1,801.00										6,909.00
Green Fees	132,343.05	127,127.34	158,966.88										418,437.27
Tournament Fees	23,528.02	16,529.72	16,567.16										56,624.90
Range Fees	16,906.25	16,433.10	23,923.16										57,262.51
Club Rental	840.00	1075.00	1,295.00										3,210.00
Sales of Merchandise	20,282.74	15,410.33	31,061.71										66,754.78
Concession Fees	6,342.55	5,162.27	5,021.42										16,526.24
Miscellaneous Fees	762.50	820.00	1,095.00										2,677.50
<b>Total Income</b>	<b>204,668.80</b>	<b>187,926.76</b>	<b>248,146.34</b>	<b>-</b>	<b>640,741.90</b>								
Weather Totals	1RO/4WD/2CM	1RO/3WD/1CM/1H	1RO/1WD/1CM/1H										3RO/8WD/4CM/2H
Income Per Round	\$53.63	\$52.32	\$62.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56.34
<b>FY 2022-2023</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unearned Revenue	1,112.70	1,808.63	2,089.79	320.02	5,242.79	1,010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29,942.26
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50
<b>Total Income</b>	<b>216,346.35</b>	<b>141,051.31</b>	<b>173,705.09</b>	<b>157,491.43</b>	<b>177,791.39</b>	<b>227,699.78</b>	<b>241,060.89</b>	<b>233,327.04</b>	<b>251,819.50</b>	<b>243,706.59</b>	<b>184,157.84</b>	<b>197,601.96</b>	<b>2,445,759.17</b>
Weather Totals	2W/2CM	4RO/6WD/1CM/1H	3RO/5WD/1CM/1H	8RO/7WD/	2RO/12WD/1CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	22RO/37W/18CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43
<b>FY 2021-2022</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67

Jersey Meadow Golf Course  
Monthly Report

Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
<b>Total Income</b>	<b>115,646.68</b>	<b>133,228.87</b>	<b>181,175.86</b>	<b>158,047.22</b>	<b>131,922.00</b>	<b>202,255.84</b>	<b>245,368.40</b>	<b>228,576.24</b>	<b>222,777.98</b>	<b>233,079.84</b>	<b>185,504.67</b>	<b>199,623.19</b>	<b>2,237,206.79</b>
Weather Totals	3RO/5W	3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM	6W/2CM	2W/2CM	16RO/48WD/2H/15CM
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88
<b>FY 2020-2021</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
<b>Total Income</b>	<b>198,972.55</b>	<b>182,815.93</b>	<b>163,210.92</b>	<b>163,072.37</b>	<b>115,518.16</b>	<b>190,676.07</b>	<b>197,362.94</b>	<b>99,045.62</b>	<b>126,358.68</b>	<b>125,565.57</b>	<b>128,759.61</b>	<b>113,716.82</b>	<b>1,805,075.24</b>
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/	5WD	3RO/7W/	31RO/70W/8CM/2H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03
<b>FY 2019-2020</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	137,051.64	1,232,874.09
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
<b>Total Income</b>	<b>130,118.05</b>	<b>120,324.00</b>	<b>155,004.68</b>	<b>102,633.44</b>	<b>119,035.47</b>	<b>122,646.52</b>	<b>3,332.73</b>	<b>217,514.65</b>	<b>195,149.67</b>	<b>214,973.61</b>	<b>202,922.72</b>	<b>201,970.21</b>	<b>1,785,625.75</b>
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV

Jersey Meadow Golf Course  
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Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50
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Jersey Meadow Golf Course  
Monthly Report

<b>Fy 2018-2019</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
<b>Total Income</b>	<b>\$111,884.63</b>	<b>85,058.91</b>	<b>101,099.04</b>	<b>71,095.93</b>	<b>78,775.86</b>	<b>132,688.62</b>	<b>159,434.76</b>	<b>138,469.90</b>	<b>153,780.37</b>	<b>166,944.05</b>	<b>154,187.10</b>	<b>120,492.74</b>	<b>\$1,473,911.91</b>
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
<b>FY 2017 - 2018</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$133,667.26</b>	<b>\$79,702.57</b>	<b>\$1,383,523.99</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Jersey Meadow Golf Course  
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

<b>FY 2016 - 2017</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459	
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019	
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276	
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952	
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201	
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579	
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847	
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659	
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193	
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094	
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920	
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>\$1,260,444.72</b>	
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H	
							10 TT				Harvey		10 TT	
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>\$34.17</b>	
<b>FY 2015 - 2016</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822	
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393	
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963	
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705	
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050	
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625	
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511	
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077	
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909	
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047	
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>\$1,197,924.35</b>	
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed	
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>\$36.11</b>	
<b>FY 2014 - 2015</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518	
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664	
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228	
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670	
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768	
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676	
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346	
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733	
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886	

Jersey Meadow Golf Course  
Monthly Report

Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>\$1,187,047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>\$36.70</b>

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>\$1,329,727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>\$35.94</b>
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>\$1,429,496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>\$36.64</b>
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227

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Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>\$1,472,005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>\$37.27</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>\$1,417,630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>\$35.68</b>
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>\$1,239,887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>\$35.29</b>
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781

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Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
<b>Total Income</b>	<b>\$134,510.60</b>	<b>\$114,498.62</b>	<b>\$87,764.41</b>	<b>\$113,439.70</b>	<b>\$110,216.57</b>	<b>\$115,568.16</b>	<b>\$138,971.95</b>	<b>\$183,966.50</b>	<b>\$150,758.80</b>	<b>\$131,151.09</b>	<b>\$135,462.38</b>	<b>\$117,146.85</b>	<b>\$1,533,455.63</b>
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
<b>Income Per Round</b>	<b>\$37.29</b>	<b>\$36.94</b>	<b>\$36.87</b>	<b>\$37.18</b>	<b>\$36.45</b>	<b>\$34.90</b>	<b>\$36.21</b>	<b>\$36.31</b>	<b>\$37.15</b>	<b>\$35.42</b>	<b>\$35.22</b>	<b>\$35.06</b>	<b>\$36.23</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
<b>Total Income</b>	<b>\$126,487.79</b>	<b>\$94,925.64</b>	<b>\$99,917.78</b>	<b>\$75,011.97</b>	<b>\$100,700.05</b>	<b>\$132,065.05</b>	<b>\$155,429.05</b>	<b>\$169,312.86</b>	<b>\$155,196.64</b>	<b>\$142,671.45</b>	<b>\$131,296.35</b>	<b>\$96,649.97</b>	<b>\$1,479,664.60</b>
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
<b>Income Per Round</b>	<b>\$32.45</b>	<b>\$34.34</b>	<b>\$35.22</b>	<b>\$34.50</b>	<b>\$34.78</b>	<b>\$36.83</b>	<b>\$36.19</b>	<b>\$37.89</b>	<b>\$37.49</b>	<b>\$34.17</b>	<b>\$36.41</b>	<b>\$35.91</b>	<b>\$35.62</b>
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
<b>Total Income</b>	<b>\$117,861.55</b>	<b>\$102,029.64</b>	<b>\$74,975.20</b>	<b>\$54,034.85</b>	<b>\$72,778.54</b>	<b>\$109,943.24</b>	<b>\$136,106.91</b>	<b>\$118,076.89</b>	<b>\$115,684.33</b>	<b>\$92,205.50</b>	<b>\$99,598.38</b>	<b>\$122,421.45</b>	<b>\$1,215,716.48</b>
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
<b>Income Per Round</b>	<b>\$34.43</b>	<b>\$33.82</b>	<b>\$34.49</b>	<b>\$32.33</b>	<b>\$32.31</b>	<b>\$34.64</b>	<b>\$34.76</b>	<b>\$34.11</b>	<b>\$35.83</b>	<b>\$34.17</b>	<b>\$32.15</b>	<b>\$35.90</b>	<b>\$34.22</b>
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020

Jersey Meadow Golf Course  
Monthly Report

Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
<b>Total Income</b>	<b>\$112,404.27</b>	<b>\$90,189.37</b>	<b>\$88,068.59</b>	<b>\$83,070.84</b>	<b>\$71,999.49</b>	<b>\$104,191.17</b>	<b>\$139,295.97</b>	<b>\$115,998.28</b>	<b>\$101,816.38</b>	<b>\$103,720.42</b>	<b>\$101,019.79</b>	<b>\$109,953.60</b>	<b>\$1,221,728.17</b>
Weather Totals													
<b>Income Per Round</b>	<b>\$32.69</b>	<b>\$33.15</b>	<b>\$33.97</b>	<b>\$31.38</b>	<b>\$32.04</b>	<b>\$31.36</b>	<b>\$34.14</b>	<b>\$32.46</b>	<b>\$33.19</b>	<b>\$33.25</b>	<b>\$31.70</b>	<b>\$32.66</b>	<b>\$32.70</b>

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

<b>FY 2004 - 2005</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
<b>Total Income</b>	<b>\$95,130.71</b>	<b>\$64,996.08</b>	<b>\$77,484.77</b>	<b>\$71,127.66</b>	<b>\$51,257.88</b>	<b>\$86,764.80</b>	<b>\$115,967.96</b>	<b>\$104,873.51</b>	<b>\$107,303.27</b>	<b>\$99,303.72</b>	<b>\$93,013.00</b>	<b>\$90,534.83</b>	<b>\$1,057,758.19</b>
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
<b>Income Per Round</b>	<b>\$27.88</b>	<b>\$30.77</b>	<b>\$29.53</b>	<b>\$30.03</b>	<b>\$31.13</b>	<b>\$32.27</b>	<b>\$33.86</b>	<b>\$32.51</b>	<b>\$32.80</b>	<b>\$32.94</b>	<b>\$31.02</b>	<b>\$34.44</b>	<b>\$31.65</b>
<b>FY 2003 - 2004</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
<b>Total Income</b>	<b>\$102,823.66</b>	<b>\$90,345.58</b>	<b>\$80,084.95</b>	<b>\$66,338.79</b>	<b>\$57,661.71</b>	<b>\$84,159.32</b>	<b>\$104,280.59</b>	<b>\$104,343.54</b>	<b>\$40,612.61</b>	<b>\$3,630.71</b>	<b>\$0.00</b>	<b>\$96,487.44</b>	<b>\$830,768.90</b>
<b>Income Per Round</b>	<b>\$29.81</b>	<b>\$30.75</b>	<b>\$28.93</b>	<b>\$28.67</b>	<b>\$27.09</b>	<b>\$27.56</b>	<b>\$27.95</b>	<b>\$30.59</b>	<b>\$19.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21.76</b>	<b>\$27.96</b>
<b>FY 2002 - 2003</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>\$1,154,660.21</b>

Jersey Meadow Golf Course  
Monthly Report

<b>Income Per Round</b>	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

Jersey Meadow Golf Course  
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>\$1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>\$30.63</b>
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>\$1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>\$32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													



Jersey Village, TX

# Golf Course Monthly Financial Statements

## Group Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - REVENUES</b>						
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	239,848.43	628,476.41	-1,773,023.59	26.17%
96 - INTEREST EARNED	2,800.00	2,800.00	1,259.65	3,719.88	919.88	132.85%
<b>Department: 80 - REVENUES Total:</b>	<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>241,108.08</b>	<b>632,196.29</b>	<b>-1,772,103.71</b>	<b>26.29%</b>
<b>Department: 81 - CLUB HOUSE</b>						
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	56,327.53	167,706.66	545,330.09	23.52%
34 - COST OF SALES	187,500.00	187,500.00	11,362.10	30,651.80	156,848.20	16.33%
35 - SUPPLIES	16,100.00	16,100.00	1,059.87	1,778.77	14,321.23	11.05%
45 - MAINTENANCE	2,700.00	2,700.00	821.16	7,013.75	-4,313.75	259.77%
50 - SERVICES	37,490.10	37,490.10	2,884.66	4,311.47	33,178.63	11.50%
54 - SUNDRY	77,400.00	77,400.00	0.00	5,610.09	71,789.91	7.25%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	30,206.64	-4,206.64	116.18%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00	0.00%
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>72,455.32</b>	<b>247,279.18</b>	<b>820,972.67</b>	<b>23.45%</b>
<b>Department: 82 - COURSE MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	39,831.38	115,749.87	474,826.81	19.68%
35 - SUPPLIES	172,700.00	172,700.00	6,328.61	73,040.44	99,659.56	42.39%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	701.92	6,908.17	16,591.83	29.40%
50 - SERVICES	8,280.00	8,280.00	0.00	1,357.37	6,922.63	16.39%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00	0.00%
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>46,861.91</b>	<b>197,055.85</b>	<b>616,575.83</b>	<b>24.22%</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>						
35 - SUPPLIES	6,100.00	6,100.00	629.74	1,281.47	4,818.53	21.01%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	2,063.37	7,936.63	20.63%
50 - SERVICES	25,000.00	25,000.00	2,973.75	5,920.56	19,079.44	23.68%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	89.00	911.00	8.90%
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>3,603.49</b>	<b>9,354.40</b>	<b>32,745.60</b>	<b>22.22%</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	2,550.00	8,000.00	24,000.00	25.00%
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>32,000.00</b>	<b>32,000.00</b>	<b>2,550.00</b>	<b>8,000.00</b>	<b>24,000.00</b>	<b>25.00%</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,633.82	17,449.49	58,821.05	22.88%
35 - SUPPLIES	28,650.00	28,650.00	2,091.80	3,148.13	25,501.87	10.99%
45 - MAINTENANCE	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00	0.00%
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>448,920.54</b>	<b>448,920.54</b>	<b>7,725.62</b>	<b>20,597.62</b>	<b>428,322.92</b>	<b>4.59%</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>107,911.74</b>	<b>149,909.24</b>	<b>150,513.31</b>	<b>24,816.53%</b>
<b>Report Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>107,911.74</b>	<b>149,909.24</b>	<b>150,513.31</b>	<b>24,816.53%</b>

CITY COUNCIL MEETING AGENDA - 11/13/2023 11:00 AM - 11:30 AM

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	-604.07	-604.07	107,911.74	149,909.24	150,513.31
Report Surplus (Deficit):	-604.07	-604.07	107,911.74	149,909.24	150,513.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**Golf Course Fund**  
**For the period ended December 31, 2023**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	2,401,500.00	2,401,500.00	628,476.41	26.17%	2,418,000.00
Interest Earned	2,800.00	2,800.00	3,719.88	132.85%	10,000.00
Interfund Activity	-	-	-	0.00%	-
Total Revenue	2,404,300.00	2,404,300.00	632,196.29	26.29%	2,428,000.00
<b>Expenditures</b>					
Club House	1,068,251.85	1,068,251.85	252,022.25	23.59%	1,068,251.85
Course Maintenance	813,631.68	813,631.68	197,055.85	24.22%	813,631.68
Building Maintenance	42,100.00	42,100.00	9,354.40	22.22%	42,100.00
Capital Improvement	32,000.00	32,000.00	8,000.00	25.00%	32,000.00
Equipment Maintenance	448,920.54	448,920.54	145,166.17	32.34%	448,920.54
Total Expenditures	2,404,904.07	2,404,904.07	611,598.67	93.55%	2,404,904.07



# Jersey Village Parks & Recreation

To: Mayor Warren and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Assistant City Manager

Date: January 15, 2024

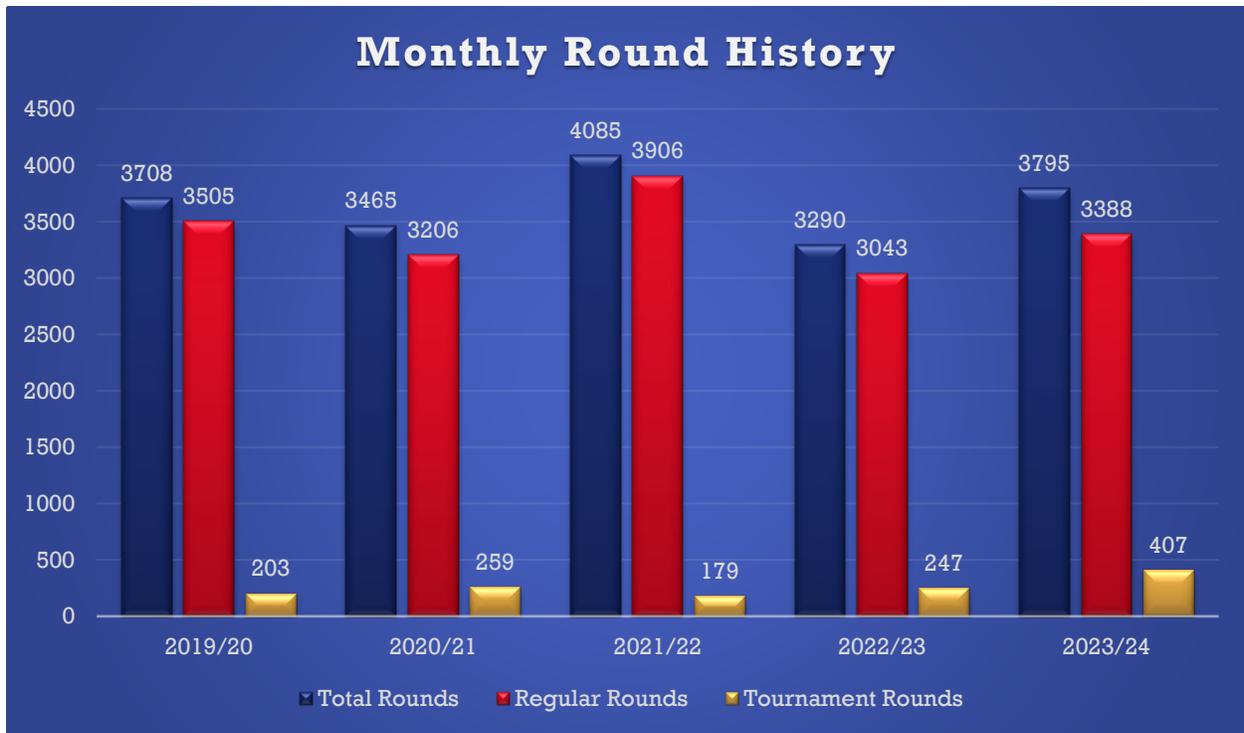
Subject: Parks & Recreation Monthly Update: December 2023

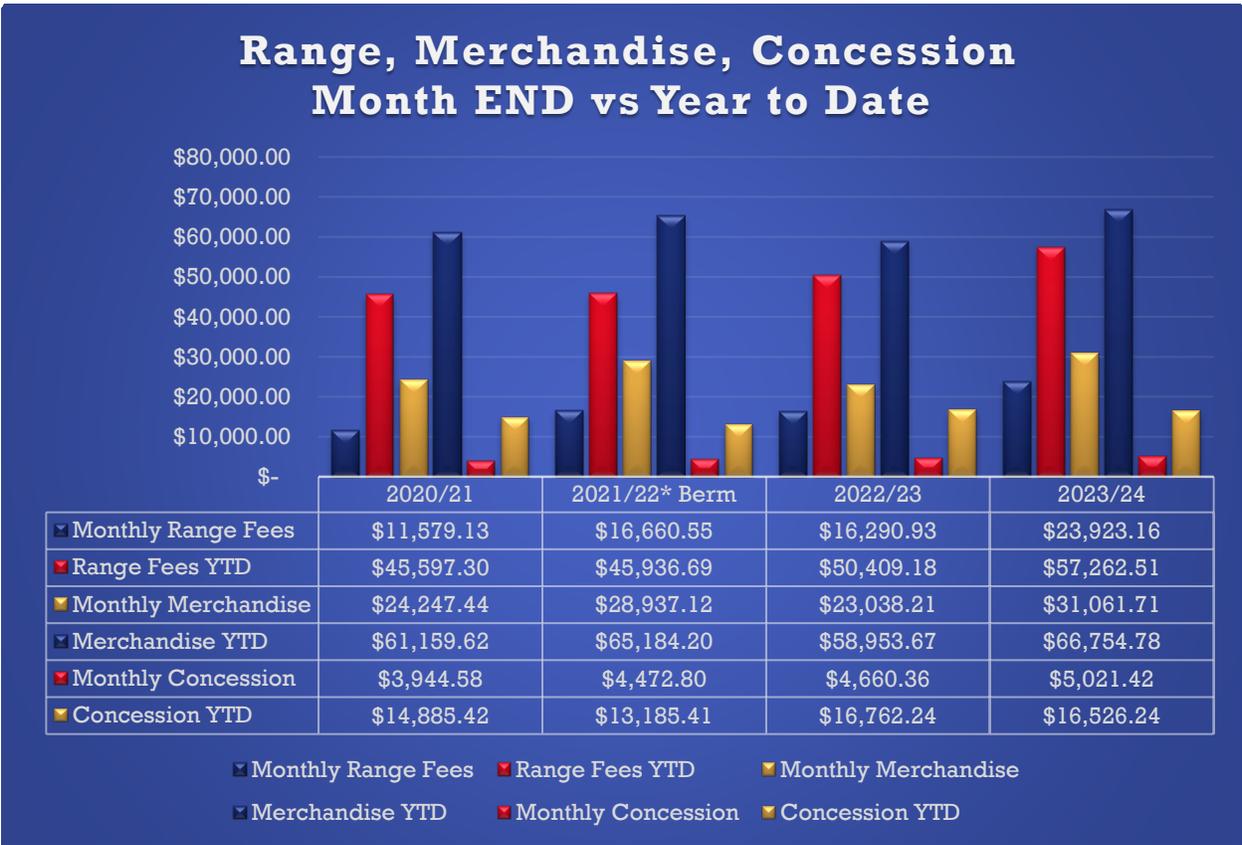
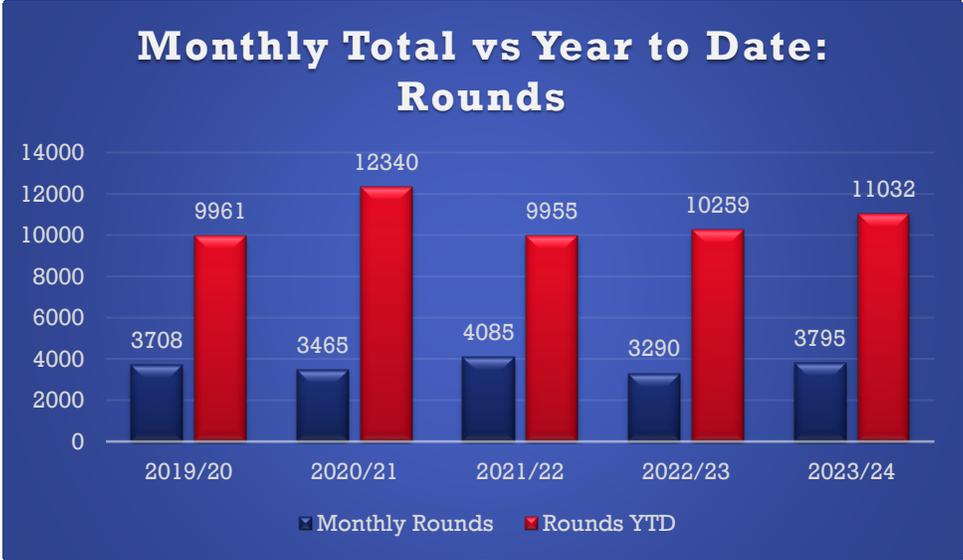
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

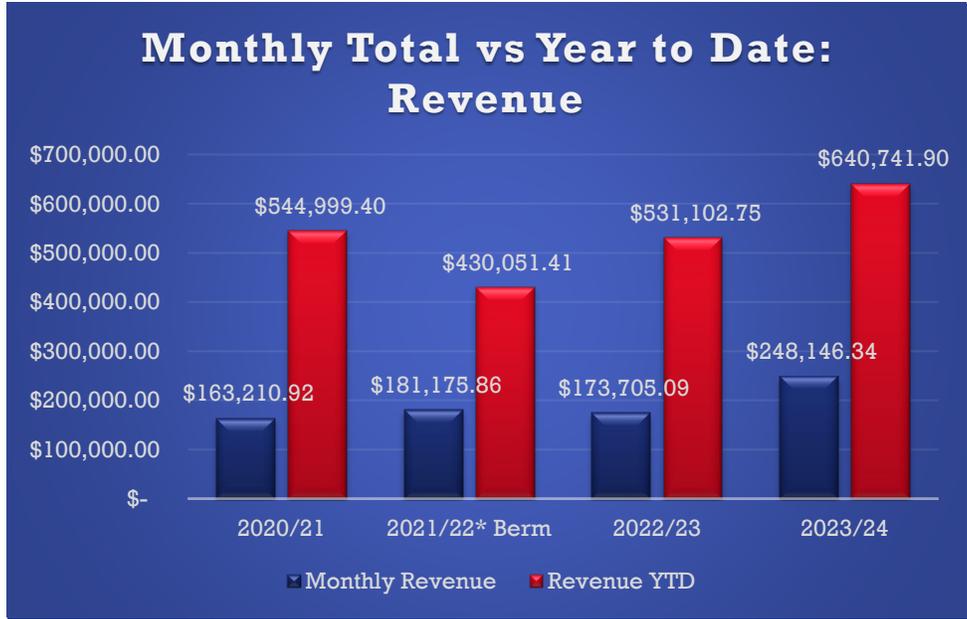
## Jersey Meadow Golf Club

### Financial Report (Monthly and Year to Date)

The golf course produced the best December to date while experiencing rain on the holiday weekend, once again, bringing in a staggering monthly revenue of \$248,146.34. The course produced \$158,966.88 in green fees and \$16,567.16 in tournament fees. The course hosted 3388 regular rounds and 407 rounds of tournament play. Merchandise Sales totaled \$31,061.71.







## Parks & Recreation

### Recreation

- Recreation Staff hosted the Holiday in The Village event on December 2nd. Overall the event was a success, we had 70 vendors participate, 6 food trucks and 20 parade floats.
- Recreation staff assisted with the Holiday Decorating competition. PARAC committee members judged the winners and staff placed winner signs.
- Recreation staff coordinated the response to Santa’s letters this month as well. Through the help of JVWG we were able to hand write responses to 123 letters.
- Art class had a great month, there were 7 participants in the class.
- Rock painting had a great month as well, there were 6 participants in the class.
- Senior Fitness had a regular month, averages were 12 persons a class.
- Recreation staff hosted a play production this month in collaboration with the Fairbanks Branch Library. The play had 20 persons in attendance.
- Recreation staff hosted the Grinch movie night as well this month. There were 20 persons in attendance for the film.
- Recreation staff hosted JVHS for their senior movie night as well this month. There were 120 students in attendance.
- Recreations staff has begun reviewing applications for the lifeguard position opening.
- Recreation staff met with the National Academy of Athletics to plan athletic programming in the year 2024.
- Recreation staff continued general maintenance of the pool.

## Parks

- Parks staff recently attended an auction to purchase more crowd control barricades, two more light towers and another transport golf cart. We picked up all of these items and are working on getting them cleaned up and fitted to our standards.
- Parks staff on worked one of the lights towers that we originally purchased, we primed and painted the light tower.
- Parks staff got to work on one of the new light towers we purchased at auction, we have removed the old metal halide lights and will be installing new led lights on them. We have also removed the old paint and primed and painted the light tower.
- Parks staff took our new gator we bought from surplus and added new tire and sprayed in a new bed liner to prolong the last of the bed.
- Parks staff removed a total of six dead trees at Philippine park.
- Parks staff is working on lifting all of our tree population to our city ordinance.
- Park staff removed 4 dead trees at Delozier Park.
- Parks staff spent a few days cleaning up the pump station area, we had well over a hundred trailer loads of brush and branches. We chipped all the brush and logs into chip piles, we used the chip piles as a layer to cover the ground and wet areas we now can use this area to park equipment when we need to.
- Parks staff assisted the fleet department in picking up one of our new admin pool vehicles we spent time putting the decals on and the floor mats in, this truck is ready to be used when we need it.
- Parks staff has received our new event tent, the tent is a 40x40 pole tent that will work great for our events.

## Facilities

- Continue to work on golf maintenance remodel. Completed all paint, tile, and electrical.
- Floor tiles need to have certain tiles re-glued back down due to moisture. Installed insulation on top of office as well as adding new decking to top of room. Wade's office is completed and ready for move in as of 12/21/2023. \*\*Needs install from IT new internet connection to new office\*\*.
- Assembled new office desk and chair for Wade's mew office. Clean up glue from new floor install. Sweep and mop office area. Patched walls where needed and sand down for final paint.
- Repaint office area where needed repairs where done. Start to remove items from breakroom to get ready for the remodel after Christmas break.
- Work on work orders that needing attention at city hall. Continue to work of faucets change out, Egress lighting in civic center, and ac unit in city hall as well as unit 2 in civic center.
- Toilet repairs for men's restroom in lobby. Change out tank screws as well as tank gasket. Replace handle in women's restroom on 2 toilets.
- Replace door stoppers that need replacing throughout building where is needed.

# Code Enforcement - December 2023 Report

ID	Status	Open Date	Resolved Date	Type	Address	Notes
1857704	assigned	12/28/2023 15:40	--	Code Issue	16026 Singapore Ln Jersey Village 77040	Storage material observed in driveway
1857660	assigned	12/28/2023 15:24	--	Code Issue	15905 Congo Ln Jersey Village 77040	Trailer observed in Driveway
1857633	resolved	12/28/2023 15:12	1/3/2024	Code Issue	15414 Congo Ln Jersey Village 77040	Rubbish observed in driveway
1857609	resolved	12/28/2023 15:01	1/2/2024	Code Issue	15725 Lakeview Dr Jersey Village 77040	Vehicle parked in grass
1857513	assigned	12/28/2023 14:17	--	Code Issue	15313 Welwyn Dr Jersey Village 77040	Low trees over sidewalk
1857490	assigned	12/28/2023 14:06	--	Code Issue	15409 Welwyn Dr Jersey Village 77040	Tree brush/ rubbish observed near driveway
1857163	assigned	12/28/2023 11:47	--	Code Issue	16322 Jersey Dr Jersey Village 77040	Outdoor storage rubbish observed
1856822	assigned	12/28/2023 9:41	--	Code Issue	16413 Wall St Jersey Village 77040	Vehicle parked in grass
1854676	assigned	12/26/2023 16:33	--	Code Issue	15901 Elwood Dr Jersey Village 77040	High grass and weeds
1854518	assigned	12/26/2023 15:22	--	Code Issue	8317 N Tahoe Dr Jersey Village 77040	Vehicle Parked on grass
1854427	assigned	12/26/2023 14:25	--	Code Issue	15326 Mauna Loa Ln Jersey Village 77040	Vehicle parked on grass
1854200	resolved	12/26/2023 13:03	1/3/2024	Code Issue	16109 Wall St Jersey Village 77040	Rv parked in driveway
1854133	resolved	12/26/2023 12:31	12/28/2023	Code Issue	16310 Crawford St Jersey Village 77040	Trailer observed in driveway
1854076	assigned	12/26/2023 12:12	--	Code Issue	16325 St Helier St Jersey Village 77040	Falling picket/ missing picket
1853749	assigned	12/26/2023 10:02	--	Code Issue	16544 Village Dr Jersey Village	Trash can observed viewable from public row 12/21/2023
1851770	assigned	12/22/2023 15:13	--	Code Issue	16405 Jersey Dr Jersey Village 77040	Storage items on side of the house and on driveway
1851766	assigned	12/22/2023 15:11	--	Code Issue	16201 Jersey Dr Jersey Village 77040	Fence in need of repair
1850872	resolved	12/21/2023 16:35	1/2/2024	Code Issue	15905 Juneau Ln Jersey Village 77040	Dumpster observed in driveway no permit issued
1850753	assigned	12/21/2023 15:12	--	Code Issue	8314 Argentina St Jersey Village 77040	Outdoor Storage/rubbish observed in driveway
1850722	assigned	12/21/2023 14:59	--	Code Issue	16022 Kube Ct Jersey Village 77040	Trailer observed near driveway
1850676	assigned	12/21/2023 14:41	--	Code Issue	8201 Rio Grande St Jersey Village 77040	Trashcans observed viewing from streetc
1850608	assigned	12/21/2023 14:16	--	Code Issue	8221 Rio Grande St Jersey Village 77040	Trash can observed at curb on Thursday before 5pm
1850578	assigned	12/21/2023 14:05	--	Code Issue	16546 Village Dr Jersey Village 77040	Trashcan observe in front of residence viewable form the street
1850574	assigned	12/21/2023 14:04	--	Code Issue	16552 Village Dr Jersey Village 77040	Trash visible form street on Thursday before 5pm
1850287	new	12/21/2023 11:44	--	Code Issue	8620 Jones Rd Jersey Village 77065	Rubbish near driveway
1849190	resolved	12/20/2023 16:10	12/28/2023	Code Issue	15705 Acapulco Dr Jersey Village 77040	Rv/trailer in driveway
1849157	new	12/20/2023 15:51	--	Code Issue	15525 J Jersey Village 77040	Tree branches observed low over sidewalk
1849156	resolved	12/20/2023 15:50	1/3/2024	Code Issue	15421 Jersey Dr Jersey Village 77040	Tree brush observed
1849140	new	12/20/2023 15:41	--	Code Issue	15302 Jersey Dr Jersey Village 77040	Tree brush laying about property
1849107	new	12/20/2023 15:19	--	Code Issue	15910 Congo Ln Jersey Village 77040	Rubbish observed in driveway
1849071	new	12/20/2023 15:03	--	Code Issue	16021 Seattle St Jersey Village 77040	Maintenance to exterior structure
1849062	resolved	12/20/2023 14:57	12/21/2023	Code Issue	15705 Seattle St Jersey Village 77040	High grass and weeds now mailed
1848480	resolved	12/20/2023 9:58	12/28/2023	Code Issue	8607 Cari Ct Jersey Village 77040	Trailer with recreational vehicle attached
1848477	resolved	12/20/2023 9:57	12/28/2023	Code Issue	15317 Clevedon Ln Jersey Village 77040	Recreational vehicle parked with trailer
1848473	resolved	12/20/2023 9:56	1/2/2024	Code Issue	15302 Lakeview Dr Jersey Village 77040	Vehicle parked on unpaved surface
1848470	assigned	12/20/2023 9:55	--	Code Issue	15701 Elwood Dr Jersey Village 77040	Low trees branches over street
1848469	resolved	12/20/2023 9:54	12/28/2023	Code Issue	15721 Acapulco Dr Jersey Village 77040	Outdoor storage
1848468	resolved	12/20/2023 9:54	12/28/2023	Code Issue	15913 Acapulco Dr Jersey Village 77040	High grass and weeds
1848465	assigned	12/20/2023 9:53	--	Code Issue	8640 Jones Rd Jersey Village 77065	Loud noise
1848463	resolved	12/20/2023 9:52	12/21/2023	Code Issue	17504 Northwest Fwy Jersey Village 77065	Portable sign observed
1848459	resolved	12/20/2023 9:51	1/2/2024	Code Issue	7811 Equador St Jersey Village 77040	Vehicle parked on grass
1848455	resolved	12/20/2023 9:50	1/2/2024	Code Issue	7803 Hamilton Cir Jersey Village 77040	High grass weeds
1848453	assigned	12/20/2023 9:49	--	Code Issue	8301 N Tahoe Dr Jersey Village 77040	Rubbish observed in driveway
1848449	resolved	12/20/2023 9:48	1/3/2024	Code Issue	15518 Congo Ln Jersey Village 77040	Day 1
1848446	resolved	12/20/2023 9:47	12/20/2023	Code Issue	15421 Leeds Ln Jersey Village 77040	Dead tree observed low tree branch over sidewalk
1845943	assigned	12/18/2023 14:56	--	Code Issue	17342 northwest freeway Jersey Village	Run off drainpipe (?) broken off in the ditch next to the convenience store adjacent to Hartz chicken.
1842775	resolved	12/15/2023 11:45	12/20/2023	Code Issue	16413 saint helier Jersey Village	Garage paint
1842076	assigned	12/14/2023 18:01	--	Code Issue	15509 lakeview Jersey Village	Many code violations at this house. Large commercial dump truck in driveway overnight every night. Wrecked, non-operational pickup in driveway. Trash cans in full view from the street.Why is this house receiving special treatment?? Seems they are given a free pass for some reason.
1841822	assigned	12/14/2023 15:32	--	Code Issue	8005 Senate Ave Jersey Village 77040	Heavy trash at curb on none trash day before 5pm
1841645	assigned	12/14/2023 14:11	--	Code Issue	8414 N Tahoe Dr Jersey Village 77040	Jv in driveway high grass and weeds
1841584	resolved	12/14/2023 13:35	1/2/2024	Code Issue	15634 Jersey Dr Jersey Village 77040	Items placed in driveway.
1841573	resolved	12/14/2023 13:27	12/26/2023	Code Issue	15714 Juneau Ln Jersey Village 77040	Trailer in driveway heavy trash at curb
1841508	resolved	12/14/2023 13:02	12/28/2023	Code Issue	15706 Lakeview Dr Jersey Village 77040	Vehicle parked on grass
1841382	resolved	12/14/2023 12:13	12/21/2023	Code Issue	15913 Seattle St Jersey Village 77040	Trash ate curb on Thursday before 5p
1838765	resolved	12/12/2023 15:57	1/2/2024	Code Issue	16006 Acapulco Dr Jersey Village 77040	Rubbish observed in driveway underneath carpet no building numbers in residence
1838684	resolved	12/12/2023 15:22	12/28/2023	Code Issue	15905 Congo Ln Jersey Village 77040	Storage observed in driveway
1838661	resolved	12/12/2023 15:14	12/12/2023	Code Issue	15925 Congo Ln Jersey Village 77040	7 signs removed
1838613	assigned	12/12/2023 14:55	--	Code Issue	16214 Seattle St Jersey Village 77040	Car door observed next to garage
1838377	resolved	12/12/2023 13:08	12/14/2023	Code Issue	15805 Tahoe Dr Jersey Village 77040	Recreation vehicle observed in driveway
1838345	resolved	12/12/2023 12:51	12/26/2023	Code Issue	16217 Capri Dr Jersey Village 77040	Rubbish boxes in driveway
1838119	assigned	12/12/2023 11:32	--	Code Issue	16309 Koester St Jersey Village 77040	Boat observed in driveway

1837896	assigned	12/12/2023 10:17	--	Code Issue	1292746"12977 Steeple Way Blvd Jersey Village 77065	Steeplechase signage has damage
1837728	resolved	12/12/2023 9:15	12/12/2023	Code Issue	8410 N tahoe Jersey Village	broken tree branch
1836790	resolved	12/11/2023 13:46	12/14/2023	Code Issue	16233 Congo Ln Jersey Village 77040	Trash observed at curb on Monday before 5pm
1834135	resolved	12/8/2023 12:14	12/26/2023	Code Issue	16325 St Helier St Jersey Village 77040	Rubbish/ boxes observed in driveway
1834096	assigned	12/8/2023 12:00	--	Code Issue	15909 Jersey Dr Jersey Village 77040	Russish/ outdoor storage observed
1834063	resolved	12/8/2023 11:49	12/26/2023	Code Issue	15921 Juneau Ln Jersey Village 77040	Low trees over street
1834029	assigned	12/8/2023 11:38	--	Code Issue	16013 Juneau Ln Jersey Village 77040	Trailer observed in driveway viewable from the street
1833955	resolved	12/8/2023 11:15	12/21/2023	Code Issue	15801 Singapore Ln Jersey Village 77040	Campaign sign in right of way
1833889	resolved	12/8/2023 10:51	12/14/2023	Code Issue	16217 Seattle St Jersey Village 77040	A portion of fence was observed near garage area
1833705	resolved	12/8/2023 9:47	12/14/2023	Code Issue	15518 Shanghai St Jersey Village 77040	Rubbish near fence line
1833233	resolved	12/7/2023 17:07	12/11/2023	Code Issue	16202 Lakeview DR Jersey Village	heavy trash at curb on Thursday before 5pm
1833085	resolved	12/7/2023 15:38	1/2/2024	Code Issue	15813 Acapulco Dr Jersey Village 77040	Junked vehicle
1833057	resolved	12/7/2023 15:21	12/14/2023	Code Issue	16221 Koester St Jersey Village 77040	Rubbish observed observed in driveway
1833025	resolved	12/7/2023 15:07	12/8/2023	Code Issue	8538 Ivy Falls Ct Jersey Village 77040	For sale sign in row called left message informing of city ordinance
1832932	resolved	12/7/2023 14:36	12/20/2023	Code Issue	16006 Saint John Ct Jersey Village 77040	Tree brush obseved
1832709	resolved	12/7/2023 12:38	12/11/2023	Code Issue	16210 Singapore Ln Jersey Village 77040	Rv parked in driveway
1832696	canceled	12/7/2023 12:33	--	Code Issue	15713 Singapore Ln Jersey Village 77040	Rv parked in driveway
1832647	resolved	12/7/2023 12:13	12/14/2023	Code Issue	15706 Seattle St Jersey Village 77040	Trailer observed driveway
1831651	resolved	12/6/2023 17:00	12/12/2023	Code Issue	8402 N Tahoe Dr Jersey Village 77040	Fallen tree branch partially attached to tree
1831643	resolved	12/6/2023 16:57	12/12/2023	Code Issue	8514 Wyndham Ct Jersey Village 77040	Rv in driveway
1831604	resolved	12/6/2023 16:40	12/6/2023	Code Issue	15830 Northwest Fwy Jersey Village 77040	9signs removed
1831526	resolved	12/6/2023 16:09	12/8/2023	Code Issue	15710 Singapore Ln Jersey Village 77040	Vehicle parked on unpaved surface
1831417	resolved	12/6/2023 15:23	12/26/2023	Code Issue	7811 Zilonis Ct Jersey Village 77040	Rubbish observed in front lawn
1831379	assigned	12/6/2023 15:09	--	Code Issue	15314 Chichester Ln Jersey Village 77040	Outdoor storage observed in driveway
1831347	assigned	12/6/2023 14:59	--	Code Issue	8310 Argentina St Jersey Village 77040	Structural work being conducted without permit issued. I spoke with Christian and provided contact info for permit. He and crew were told that work was to cease until permit issued
1831100	resolved	12/6/2023 13:24	12/14/2023	Code Issue	15518 Jersey Dr Jersey Village 77040	High grass and weeds in row
1829530	resolved	12/5/2023 15:30	12/21/2023	Code Issue	15713 Singapore Ln Jersey Village 77040	Rv parked in driveway
1829514	resolved	12/5/2023 15:24	12/26/2023	Code Issue	15710 Seattle St Jersey Village 77040	Rubbish observed in driveway
1829395	resolved	12/5/2023 14:39	12/26/2023	Code Issue	15006 Lakeview Dr Jersey Village 77040	Trailer observed in driveway
1829185	resolved	12/5/2023 13:23	12/8/2023	Code Issue	16313 Tahoe Dr Jersey Village 77040	For sale/lease sign in right of way
1827727	canceled	12/4/2023 15:54	--	Code Issue	8410 N Tahoe Dr Jersey Village 77040	High grass and weeds
1827719	resolved	12/4/2023 15:52	12/6/2023	Code Issue	8406 N Tahoe Dr Jersey Village 77040	High grass and weeds
1827598	resolved	12/4/2023 15:09	12/11/2023	Code Issue	16122 Seattle St Jersey Village 77040	Rubbish observed under carport
1827586	resolved	12/4/2023 15:06	12/8/2023	Code Issue	16222 Seattle St Jersey Village 77040	Junked vehicles observed on driveway
1827570	assigned	12/4/2023 15:01	--	Code Issue	16241 Seattle St Jersey Village 77040	Coolers observed outdoor storage observedv
1827523	assigned	12/4/2023 14:49	--	Code Issue	16310 Congo Ln Jersey Village 77040	Ladder observed near side of residence outdoor storage
1827382	resolved	12/4/2023 14:06	12/5/2023	Code Issue	16434 Koester St Jersey Village 77040	Foundation being conducted without a permit.
1824888	resolved	12/1/2023 16:12	12/4/2023	Code Issue	5 Oakmont Ct Jersey Village 77064	High grass and weeds and observed
1824830	resolved	12/1/2023 15:35	12/28/2023	Code Issue	18550 US 290 Frontage Rd Jersey Village 77065	High grass and weeds on lot next to Popeyes
1824751	resolved	12/1/2023 14:58	12/20/2023	Code Issue	15418 Lakeview Dr Jersey Village 77040	Trailer observed parked underneath car port visible from public right of way
1824749	resolved	12/1/2023 14:57	1/2/2024	Code Issue	15606 Shanghai St Jersey Village 77040	Trailer in driveway
1824748	resolved	12/1/2023 14:56	12/4/2023	Code Issue	15318 Jersey Dr Jersey Village 77040	Trailer observed in driveway
1824743	assigned	12/1/2023 14:55	--	Code Issue	15413 Jersey Dr Jersey Village 77040	Jv parked in driveway flat tire observed
1824700	resolved	12/1/2023 14:31	12/20/2023	Code Issue	15405 Lakeview Dr Jersey Village 77040	Trailer observed in driveway

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON DECEMBER 18, 2023, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Warren at 7:00 p.m. with the following present:

Mayor, Bobby Warren	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Sheri Sheppard	City Attorney, Justin Pruitt
Council Member, James Singleton	
Council Member, Jennifer McCrea	

Council Member Michelle Mitcham was not present at this meeting.

Staff in attendance: Robert Basford, Assistant City Manager; Isabel Kato, Finance Director; Kirk Riggs, Chief of Police; Mark Bitz, Fire Chief; Abram Syphrett, Director of Innovation and Miesha Johnson, Economic Development Manager.

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Frank Maher

**C. PRESENTATIONS**

1. None

**D. PUBLIC HEARING**

1. **Conduct a public hearing on amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee.**

Mayor Warren opened the public hearing at 7:02 p.m. to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

Mayor Warren called upon Consultants from Quiddity Engineering to summarize the subject of this public hearing. The presentation included information on the following:

- Texas Local Government Code Summary
- Historical Population
- Projected Growth
- Current Land Use Exhibit
- Future Land Use Exhibit
- Water System Overview
- Existing Water System Analysis
- Water System Projections
- Water Capital Improvements Plan
- Wastewater System Overview
- Wastewater System Flow Projections

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- Wastewater System Projections
- Wastewater Capital Improvements Plan
- Service Units
- Water Impact Fee Calculations
- Wastewater Impact Fee Calculations
- 2020 vs 2023 Impact Fee Comparison
- Maximum Assessable Impact Fees
- Impact Fee Comparison

Council had questions about service units and what is the standard across this area. The consultant answered that this amount is based upon a couple of factors to which he explained. There was also questions about the increasing costs, especially the areas where costs increased some 500%. The consultant explained that when there are huge increases, the land cost estimates are mostly responsible for these big increases.

With no one signing up to speak on the amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee, Mayor Warren closed the public hearing at 7:25 p.m. and called the next item on the agenda.

**E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Dennis Petersen, 16522 Cornwall Street, Jersey Village, Texas (713) 412-6886** – Mr. Petersen spoke to the selection of Little Kitchen as concessionaire for the Golf Course. He also spoke to the impact fee study. He stated that preparing this report is a huge undertaking. He was concerned that the cost estimates in the report tripled, and he could not understand this. He also stated that the impact fees are quite high. He does not oppose the study but has many questions concerning same. He has a concern with the intent of City Council to annex property on the south side of US HWY 290. He wants a referendum to give residents a voice concerning annexation of this property.

Council Member Wasson explained the 50% portion of the increases in the report. He stated it goes to pay for the water, to pay for repairs, and to pay for future projects.

**Rick Faircloth, 16010 Lakeview Drive, Jersey Village, Texas (713) 461-8065** – Mr. Faircloth spoke to City Council about the meeting held last week concerning the water bills. He stated that he did not get any specific notification about the meeting and did not see it until it came in the water bill and that was too late. He felt better communication with the residents was needed. He wanted to attend the meeting but did not know it was scheduled.

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**Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713) 206-1184** – Mr. Fields thanked the Mayor concerning the handling of the meeting on December 11, 2023. He was thankful that residents were able to have a back and forth with City Council. He also spoke to the appointment of the Emergency Management Coordinator. He was concerned that we are hiring more employees. He stated that he reviewed the CRS report and found the areas that were named for flooding interesting. He stated he never remembers these areas flooding. However, there were some areas listed that concerned him. He then addressed the TIRZ2 discussions. He stated that these talks are always held in Executive Session, and he is concerned that residents are not able to participate in these discussions. He is concerned about multifamily homes being considered for the development of the property south of US HWY 290 and the effect this may have on emergency services. He called attention to a water leak in front of the Ford Dealership. He wished all a Merry Christmas.

**Kimberly Henao, 15601 Singapore Lane, Jersey Village, Texas (832) 689-9878** – Ms. Henao gave her 27<sup>th</sup> installment about the history of Jersey Village. She covered events that took place in 1996.

**F. CITY MANAGER’S REPORT**

City Manager, Austin Bless gave the following monthly report. There questions about the sidewalks in Carol Fox Park. Robert Basford, Assistant City Manager, was asked for an update. He stated that he met with a resident to understand the history of the Park and will be working on making updates to the Park.

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2023, General Fund Budget Projections as of November 2023, and Utility Fund Budget Projections – November 2023.**
2. **Fire Departmental Report and Communication Division’s Monthly Report**
3. **Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests**
4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
7. **Code Enforcement Report**

**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

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1. Consider approval of the Minutes for the Special Session Meetings held on November 20, 2023 at 6 PM and 7 PM, the Work Session Meeting held on December 11, 2023, and the Regular Session Meeting held on November 27, 2023.
2. Consider Resolution No. 2023-64, appointing Katherine M. Chancia as the Presiding Municipal Court Judge; and Margaret S. Harris and Bret S. Kisluk as Municipal Court Judges of the City of Jersey Village for the term beginning January 1, 2024, and ending December 31, 2025.

**BACKGROUND INFORMATION:**

Section 5.07 of the Charter calls for the appointment of municipal court judges for the term of two years, we are respectfully requesting to appoint Katherine M. Chancia as the Presiding Municipal Court Judge; and Margaret S. Harris and Bret S. Kisluk as Municipal Court Judges for the City of Jersey Village Municipal Court.

**RESOLUTION NO. 2023-64**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING KATHERINE M. CHANCIA AS THE PRESIDING MUNICIPAL COURT JUDGE; AND MARGARET S. HARRIS AND BRET S. KISLUK AS MUNICIPAL COURT JUDGES OF THE CITY OF JERSEY VILLAGE FOR THE TERM BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2025.

3. Consider Resolution No. 2023-65, appointing Ernesto Rios as Municipal Court Clerk of the City of Jersey Village for the term beginning January 1, 2024, and ending December 31, 2025.

**BACKGROUND INFORMATION:**

Section 5.07 of the Charter calls for the appointment of a municipal court clerk for a term of two years to run concurrently with the term of judge(s). Ernesto Rios currently serves as the City of Jersey Village Municipal Court Clerk. Staff respectfully requests that Ernesto Rios be appointed to serve another term as Municipal Court Clerk beginning January 1, 2024, and ending December 31, 2025.

**RESOLUTION NO. 2023-65**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING ERNESTO RIOS AS MUNICIPAL COURT CLERK OF THE CITY OF JERSEY VILLAGE FOR THE TERM BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2025.

4. Consider Resolution No. 2023-66, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.

**BACKGROUND INFORMATION:**

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The State of Texas Governors Division of Emergency Management and the Texas Department of Homeland Security requires that each local government appoint/re-appoint their emergency manager and assistant emergency manager. This documentation is submitted annually with the upcoming year submitted electronically. Attached you will find the State Form TDEM 147, required to be submitted to the State of Texas.

It is staff's recommendation that council authorize Mayor Bobby Warren to sign the documentation appointing the Fire Chief to serve as the Emergency Management Coordinator and the Assistant Fire Chief to serve as Assistant Emergency Management Coordinator.

RESOLUTION NO. 2023-66

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR.

- 5. Consider Resolution No. 2023-67, authorizing the City Manager to enter into the First Amendment to Emergency Debris Removal Pre-Event Contract with AshBritt, Inc.**

**BACKGROUND INFORMATION:**

Back in 2020 the City utilized the HGAC Buy, a cooperative purchasing program through the Houston-Galveston Area Council, to obtain quotes for debris removal after storms. We did this in accordance with the Federal Procurement Standards in 2 CFR 200 and meeting all the guidance issued by FEMA to allow for costs of using these services to be reimbursable by FEMA in the event of an emergency debris removal.

Our current contract with AshBritt is set to expire at the end of January 2024. That contract allows for three-year renewal periods of the contract. Staff feels that it is in the best interest of the City to continue the contract with AshBritt.

Thankfully the City has not had to utilize this contact since 2016. However, any time there is a threat of a major storm AshBritt is always proactive in their communication with the city to make sure we have up to date contact information and resources from them in the event that we need to call upon their service.

In the past, they have provided good service to the city and have been very responsive to our needs. Furthermore, they were very easy to work with and they provided us with all of the necessary information we needed after the Tax Day Flood to receive the full amount of FEMA reimbursement we were eligible for. Their experience and expertise in complete the work to FEMA specifications is greatly appreciated.

RESOLUTION NO. 2023-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO THE FIRST

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AMENDMENT TO EMERGENCY DEBRIS REMOVAL PRE-EVENT CONTRACT WITH ASHBRIIT, INC.

**6. Consider Resolution No. 2023-68, adopting the Community Rating System Repetitive Loss Area Analysis Report.**

**BACKGROUND INFORMATION:**

A Repetitive Loss Area Analysis (RLAA) is a component of the Community Rating System (CRS), a voluntary program administered by the Federal Emergency Management Agency (FEMA). The primary goal of the CRS program is to incentivize communities to take proactive measures to reduce flood risks and promote resilience. The RLAA serves as a tool within this program, helping communities assess and mitigate the impacts of repetitive flood losses.

The RLAA involves a comprehensive assessment of areas within a community that have a history of repetitive flood damage and loss. This analysis identifies properties and locations that have been repeatedly affected by flooding events, often resulting in significant financial burdens for property owners and increased costs for the community at large. This analysis is then used to develop targeted flood mitigation strategies and allocate resources effectively.

The 5 steps required for the RLAA included:

- Step 1. Advise all the properties in the repetitive loss areas that the analysis will be conducted and request their input on the hazard and recommended actions. Residents in the areas studied were sent a letter from the Community Development Manager Miesha Johnson, which included a QR code for the survey used for the analysis.
- Step 2. Contact agencies or organizations that may have plans or studies that could affect the cause or impacts of the flooding. The city contacted various agencies including Harris County Flood Control District and the City of Houston.
- Step 3. Visit each building in the repetitive loss area and collect basic data.
- Step 4. Review alternative approaches and determine whether any property protection measures or drainage improvements are feasible.
- Step 5. Document the findings. A separate analysis was be conducted for each area.

In collaboration with Cahoon Consultants, Staff drafted and published a RLAA, which is now available for viewing on the city's website. Through an in-depth analysis, various flood mitigation strategies were analyzed and ongoing efforts from adjacent agencies were reported.

By adopting this Repetitive Loss Area Analysis Resolution, the City seeks to increase its flood mitigation efforts, increase the ability to qualify for a higher CRS class, and increase the likelihood of higher flood insurance savings for residents.

RESOLUTION NO. 2023-68

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,  
TEXAS, ADOPTING THE REPETITIVE LOSS AREA ANALYSIS REPORT.

Council Member Wasson moved to approve items 1 through 6 on the Consent Agenda. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Singleton, and McCrea

Nays: None

The motion carried.

**H. REGULAR AGENDA**

**1. Consider Resolution No. 2023-69, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the City of Jersey Village, Texas.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows: This item is to make appointments to the Tax Increment Reinvestment Zone Board No. 2.

Currently, the term of office for Positions 1, 2, and 6 expire on December 31, 2023.

The new term for Positions 1, 2, and 6 begins on January 1, 2024, and will end on December 31, 2025.

The interested applicant(s) are as follows:

Charles A. Butler, III, Cinthia Kopinitz, and Rick Faircloth

In addition to any pending applications, several of the following members currently serving on the Board desire re-appointment:

	<u>POSITION</u>	<u>FIRST TERM</u>	<u>TERM ENDS</u>
John Baucum – Desires Reappointment	1	12/19	12/23
Ty Camp – Desires Reappointment	2	08/17	12/23
Ashley Hart – Does Not Desire Reappointment	6	12/20	12/23

Council engaged in discussion about the appointments and the applications included in the meeting packet.

With no further discussion on the matter, Council Member Singleton moved to Resolution No. 2023-69, appointing John Baucum to Position 1, Ty Camp to Position 2, and Rick Faircloth to Position 6, to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the City of Jersey Village, Texas. Council Member McCrea seconded the motion. The vote follows:

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Ayes: Council Members Wasson, Sheppard, Singleton, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2023-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD NO. 2 FOR THE CITY OF JERSEY VILLAGE, TEXAS.

**2. Consider Resolution No. 2023-70, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 3 for the City of Jersey Village, Texas.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

Currently, the term of office for Positions 1, 2, 3, and 4 expire on December 31, 2023.

The new term for Positions 1, 2, 3, and 4 begins on January 1, 2024, and will end on December 31, 2025.

There are no interested applicant(s). All of the following members currently serving on the Board desire re-appointment. Sylvia Perry who served in position 3 has tendered her resignation, leaving that position vacant.

	<u>POSITION</u>	<u>FIRST TERM</u>	<u>TERM ENDS</u>
William C. Rackley - Yes	1	04/21	12/23
Michael Stembridge - Yes	2	05/22	12/23
Vacant	3		12/23
Jessica Medrano - Yes	4	12/22	12/23

With limited discussion on the matter concerning the vacant position, Council Member Singleton moved to approve Resolution No. 2023-70, appointing William C. Rackley to Position 1, Michael Stembridge to Position 2, and Jessica Medrano to Position 6, to serve as Directors on the Tax Increment Reinvestment Zone Board No. 3 for the City of Jersey Village, Texas. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Singleton, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2023-70

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD NO. 3 FOR THE CITY OF JERSEY VILLAGE, TEXAS.

**3. Consider Ordinance 2023-31, adopting updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

Quiddity Engineering, LLC has conducted a study concerning amendments to the City's land use assumptions, capital improvements plan and impact fees.

Amendments to the City's land use assumptions, capital improvements plan and impact fees is a seven (7) step process involving the following steps:

- Step 1** - Identify Projected Growth Areas
- Step 2** - Develop Land Use Assumptions
- Step 3** - Identify Capital Improvement Projects & Estimate Costs
- Step 4** - Impact Fee Calculations & Report Preparation
- Step 5** - CIAC Presentations
- Step 6** - Public Hearings & Council Approval
- Step 7** - Adopt Impact Fee Ordinance

Earlier on this evening's agenda, City Council completed Step 6 by conducting the public hearing, the purpose of which was to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

This item is to consider the Ordinance that will adopt updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.

With limited discussion on the matter concerning the presentation, increased costs, and future projects, Council Member Wasson moved to approve Ordinance 2023-31, adopting updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Singleton, and McCrea

Nays: None

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The motion carried.

ORDINANCE NO. 2023-31

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING UPDATED LAND USE ASSUMPTIONS, A CAPITAL IMPROVEMENTS PLAN, AND IMPACT FEES FOR WATER AND WASTEWATER FACILITIES IN ACCORDANCE WITH CHAPTER 395 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS RELATED TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

**4. Consider Resolution 2023-71, authorizing the City Manager to negotiate an agreement with Little Kitchen HTX for the concessionaire services in the Jersey Meadow Golf Course Club House.**

Robert Basford, Assistant City Manager, introduced the item. Background information is as follows:

As we progress towards the completion of our new golf course clubhouse, staff published a request for proposals for a concessionaire to operate in the new facility.

A request for expressions of interest was posted August 25, 2023, with hopes of spreading awareness pertaining to the opportunity and to gather information from interested parties to use to create the formal request for proposals. Staff received no responses to this request.

The Request for Proposal (RFP) was posted on the City Website on November 1, 2023, and in the newspaper on November 15 and November 22.

In addition to the standard requirement for RFP publication, staff sent out emails to a plethora of local businesses to spread word of the opportunity. The list of businesses we contacted is as follows:

- Pappas
- The Backyard Grill
- Senate Avenue Brewing Company
- Little Kitchen HTX
- Brainstorm Shelter
- Adair Kitchen
- County Line Gp Inc
- The County Line-San Antonio
- Second Rodeo Brewing
- Hightower Café & Deli
- Muscle Maker Grill
- Skyline Deli
- Carabba's

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- Campisi's
- Grand lux Café
- Carriage House Café
- WHC Brands
- FB society
- Bullritos
- Killens BBQ

We also forwarded this to other contacts that staff have that know people within the restaurant industry, and we were told they forwarded the proposal to them, but we do not have a list of these other businesses.

The list of companies that downloaded the Request for Proposal Packet from Bidnet are as follows:

- Cartex
- The Backyard Grill
- Fidis Logistics Solutions LLC
- The Family Solution Center
- Aramark
- Allied Solutions
- National Golf Foundation Consulting, Inc.
- North America Procurement Council, Inc. PBC
- Little Kitchen HTX
- Senate Avenue Brewing Company

The Bidnet platform provides an ongoing Q&A platform that was open November 1<sup>st</sup> through November 21<sup>st</sup> at 2pm and no questions were submitted. This platform provides the opportunity for a public forum to clarify and answer project specific questions vendors may have.

Aramark requested a site visit opportunity for interested vendors via email so an addendum was added to the posting on November 14<sup>th</sup> notifying all document holders of the opportunity to tour the Facility November 29<sup>th</sup> at 2pm. None of the document holders attended the tour.

Three responses were timely submitted and a team of city staff consisting of City Manager, Austin Bless; Golf Manager, Matt Jones; and Assistant City Manager, Robert Basford were assembled to review and rank the responses.

The criteria respondents were evaluated on is as follows:

- 10.1 Quality of submittal requirements to questions outlined in section 9 of the RFP.
- 10.2 Quality of business plan proposed to accomplish the scope of work and other requirements specified by the city in this RFP.
- 10.3 Quality of staff assigned to clubhouse.

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- 10.4 Compensation to be paid to the city.
- 10.5 Complete Proposal submittal
- 10.6 Proposed menu and pricing
- 10.7 Interviews: The City reserves the right to schedule interviews with respondents or the short list finalists.

Staff collaborated and scheduled separate interviews with all three proposers to gather information from each proposal, clarify any questions the businesses had pertaining to the opportunity, and to gather more information on their vision for the new facility.

Taking into account all of the information in the proposals as well as the information gathered in the interview process, staff is unanimous that Little Kitchen HTX is the best partner for us to move the golf course forward with the vision of the city. They expressed their desire to have a casual upscale dining opportunity for the community while still being able to provide the grab and go menus that golfers need. They have a background in providing quality food as a restaurant along with the experience of catering large corporate events.

The next step would be negotiating a concessionaire contract that meets all of the requirements that the city has for this amenity to meet our expectations.

Council engaged in discussion about Little Kitchen. Some members wanted to confirm that there were no additional requests for clarification of the RFP. Assistant City Manager Basford stated that is correct. The RFP stated it would be a five (5) year contract, but this will be negotiated.

Some members are very happy about this partnership. It was felt that the food prepared by Little Kitchen is excellent and they have experience with both dining and grab and go foods. Council thanked Staff for reaching out to a large number of vendors to see about their interest in this opportunity.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution 2023-71, authorizing the City Manager to negotiate an agreement with Little Kitchen HTX for the concessionaire services in the Jersey Meadow Golf Course Club House. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Singleton, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2023-71

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH LITTLE KITCHEN HTX FOR CONCESSIONAIRE SERVICES IN THE JERSEY MEADOW GOLF COURSE CLUB HOUSE.

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**5. Discuss and take appropriate action regarding the City's Pool.**

Robert Basford, Assistant City Manager, introduced the item. Background information is as follows:

During the November 27, 2023, meeting, the council discussed the bond results and requested that a discussion pertaining to the city pool be placed on the December 18 agenda.

During the November meeting the council discussed the maintenance budget amount they would like to place into the pool.

While the pool can currently operate safely and within code, it can be subject to a malfunction or break that could result in a quick decision to repair or close the pool. The issue with renovating the pool is that there are only so many repairs we can make before we need to increase compliance. With the pool being built when it was, we are grandfathered into a different set of codes than those that regulate a new pool.

Staff is actively working with Landmark Aquatics to compile a maintenance report combined with research to identify where the compliance threshold becomes a factor.

As of this writing, the pool would need resurfacing and coping at a cost of roughly \$120,000. Resurfacing is usually completed every 10-15 years and there was record of a pool renovation in 2009. Staff has repaired some cracks in 2020 and replaced the coping in 2021 but these repairs have not lasted as long as staff had hoped.

Other repairs currently needed involve the plumbing, drains, pumphouse, chemical storage, chemical application, and electrical components beyond the breaker.

Based upon the feedback received from Council to this point, the current plan of action for staff would be to maintain the pool like we normally would. However, if there is anything that would cause us to go over budget on our current pool maintenance line that would be the threshold to stop maintaining. If Council would like to provide alternative direction on this, staff is open to that.

In the event a malfunction occurs that would require a large repair or permanent closure, council could consider a prorated (broken down by cost per day) refund to all patrons that have purchased a season pass.

Council engaged in discussion about the 2021 coping repairs. Assistant City Manager Basford explained that coping is due again. Resurfacing is due every 10 years and the last time it was done was in 2009. There was discussion of the list of maintenance issues being made with Landmark and where the compliance threshold lies. Mr. Basford stated he hopes to have the list in the coming days, and it will detail the threshold for compliance.

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At this point, Council made it clear that we are not asking for a \$9M bond for a new pool. Mr. Basford stated that the repairs could turn into a “snowball” effect because repairing one problem could lead to another problem due to the new compliance rules.

Council discussed the underlying problems with the pool, specifically the plumbing. Mr. Basford explained these repairs and the threshold of compliance. Some members wanted to know if the listing that is being prepared by Landmark will have the pre-requisites of repairing problems. In other words, will it state if you make this repair, you will also need to make this other repair and so on. Mr. Basford stated that it would indicate same.

There were questions about the pool rising out of the ground. Mr. Basford explained that the pool is rising, as is exhibited by the coping popping up.

Some members did not want to spend good money on a bad problem. Other members are in favor of spending monies on maintenance and hope to make it through the 2024 summer. Other members want to view the report and, in the meantime, maintain the pool until more information is available.

There were questions about the refunding options should the pool need to be closed. City Attorney Pruitt stated that the current ordinance could be re-worded. However, before any refunds are made, it will need to go before City Council for approval. Council would like to have this addressed sooner rather than later.

There was concern about having lifeguards for the summer should the pool last that long. With no further discussion, Mayor Warren called the next item on the agenda as follows:

**I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – December 18, 2023

**Council Member Sheppard:** Council Member Sheppard wishes all a Merry Christmas and Happy New Year.

**Council Member Wasson:** Council Member Wasson wished everyone a Merry Christmas and Happy New Year. Be safe.

**Council Member Singleton:** Council Member Singleton wished everyone a Merry Christmas and Happy New Year.

**Council Member McCrea:** Council Member McCrea wished everyone a Merry Christmas and Happy New Year. She thanked all for attending the Work Session Meeting.

**Mayor Warren:** Mayor Warren wished everyone a Merry Christmas and Happy New Year. Be safe.

**J. RECESS THE REGULAR SESSION**

Mayor Warren recessed the Regular Session at 8:18 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, 551.071 – Consultations with Attorney, and Section 551.074 Deliberate Personnel Matters.

**K. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange, or value of real property, related thereto.**
- 2. Pursuant to the Texas Open Meeting Act Section 551.074, deliberate the appointment of election judges for the City of Jersey Village.**

**L. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION**

Mayor Warren adjourned the Executive Session at 8:44 p.m., and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**M. RECONVENE REGULAR SESSION**

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange, or value of real property, related thereto.**

No action was taken on this item. No discussion was had.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – December 18, 2023

**N. ADJOURN**

There being no further business on the agenda the meeting was adjourned at 8:45 p.m.



\_\_\_\_\_  
Lorri Coody, TRMC, City Secretary

DRAFT

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** G2

**AGENDA SUBJECT:** Consider Ordinance No. 2024-02, ordering a General Election to be held on May 04, 2024, for the purpose of electing three (3) councilmembers for places 1, 4 and 5; providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election, if required; providing for severability; and, providing an effective date.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:** January 15, 2024

**EXHIBITS:** Ordinance No. 2024-02

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0,000.00
	Amount Budgeted:	\$	0,000.00
	Appropriation Required:	\$	0,000.00

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The general election for the city will be held on May 4, 2024, for the purpose of electing the following officials of the City:

Councilmember, Place 1  
Councilmember, Place 4  
Councilmember, Place 5

The deadline for filing for a place on the ballot is February 16, 2024, at 5:00 p.m. and the deadline for ordering an election is also February 16, 2024.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2024-02, ordering a General Election to be held on May 04, 2024, for the purpose of electing three (3) councilmembers for places 1, 4 and 5; providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election, if required; providing for severability; and, providing an effective date.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**ORDINANCE NO. 2024-02**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 04, 2024, FOR THE PURPOSE OF ELECTING THREE (3) COUNCILMEMBERS FOR PLACES 1, 4 AND 5; PROVIDING FOR BALLOTS; DESIGNATING THE TIME AND PLACE OF HOLDING SUCH ELECTION; PROVIDING APPOINTMENT OF ELECTION OFFICIALS AND THEIR COMPENSATION; PROVIDING FOR NOTICES; PROVIDING FOR PUBLICATION; PROVIDING FOR A RUNOFF ELECTION, IF REQUIRED; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, the City Council (the “Council”) of the City of Jersey Village, Texas (the “City”) desires to order a general election on May 4, 2024, for the purpose of electing for the City three (3) members to fill Positions 1, 4 & 5 of the Council; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS;**

**Section 1.** In accordance with the general laws, the City Charter, and Constitution of the State of Texas, a General Municipal Election is hereby called and ordered on Saturday, May 4, 2024, the same being the first Saturday in May, at which election, all qualified voters of the City may vote for the purpose of electing the following officials of the City:

- Councilmember, Place 1**
- Councilmember, Place 4**
- Councilmember, Place 5**

**Section 2.** No person’s name shall be placed upon the official ballot as a candidate for any of the above-mentioned positions unless and until such person shall have filed a sworn application, as provided by the laws of the State of Texas, with the City Secretary of the City at the Municipal Government Center, located at 16327 Lakeview Drive, Jersey Village, Texas 77040, not later than five o’clock (5:00) p.m. on February 16, 2024. The City Secretary shall note on the face of each such application the date and time of its filing. Such application shall include the position the candidate is seeking.

**Section 3.** The present boundaries of the City constituting one (1) election precinct, the polls shall be open for voting from seven o’clock (7:00) a.m. until seven o’clock (7:00) p.m. at the following polling place, and the following persons are hereby appointed officers to conduct the election at said polling place:

<b><u>Polling Place</u></b> Civic Center Auditorium 16327 Lakeview Drive Jersey Village, Texas 77040	<b><u>Election Officers</u></b> John Baucum – Presiding Judge Nelwyn Coffey– Alternate Presiding Judge
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The City Secretary is hereby authorized and directed to provide a copy of this Ordinance to each judge as written notice of the appointment as required by the Texas Election Code. The City Secretary is empowered to appoint replacement judges, should the presiding and/or alternate election judge be unavailable for the election.

The Presiding Judge shall have the authority to appoint no more than sixteen (16) clerks to assist in the holding of said election, but in no event shall the Presiding Judge appoint fewer than two (2) clerks. The judges shall be paid at the rate of seventeen dollars (\$17.00) per hour; and the election clerks shall be paid at the rate of fifteen dollars (\$15.00) per hour.

**Section 4.** The City Secretary is hereby appointed clerk for early voting. Maria Thorne and Taryn Modisette are hereby appointed as deputy clerks for early voting. The **Civic Center Meeting Room, 16327 Lakeview Drive Jersey Village, Texas 77040**, is hereby designated as the place for early voting for said election. Except as otherwise provided herein, early voting by personal appearance shall be conducted as follows:

April 22 through April 26, 2024, from 8:00 a.m. to 5:00 p.m.;  
 April 27, 2024, from 8:00 a.m. to 12:00 noon; and  
 April 29 through April 30, 2024, from 8:00 a.m. to 5:00 p.m.

The early voting clerk's mailing address to which ballot applications and ballots voted by mail may be sent is 16327 Lakeview Drive, Jersey Village, Texas 77040. Applications for ballots by mail may also be received by the early voting clerk electronically at:

[lcoody@jerseyvillagetx.com](mailto:lcoody@jerseyvillagetx.com).

The early voting clerk's phone number is 713-466-2102. The website address for election information is: <https://www.jerseyvillagetx.com/page/city.elections>.

The early voting clerk, in accordance with the provisions of the Texas Election Code, shall maintain a roster listing each person who votes early by personal appearance and each person to whom an early ballot to be voted by mail is sent. The roster shall be maintained in a form approved by the Secretary of State.

**Section 5.** In accordance with the Election Code Section 87.004, the election officers serving for the City's single election precinct shall also serve as the early voting ballot board for this election. Accordingly, John Baucum is hereby appointed as Presiding Judge of the Early Voting Ballot Board and Nell Coffey is appointed as the Alternate Presiding Judge of the Early Voting Ballot Board. In accordance with the Texas Election Code, said Presiding Judge shall appoint at least two (2) other members to said Board, and said Board shall process early voting results in accordance with said Texas Election Code.

**Section 6.** All ballots shall be prepared in accordance with the Texas Election Code. Paper ballots shall be used for early voting and for voting on Election Day. In accordance with Section 61.012 of the Texas Election Code, the City will provide in every polling place at least one voting station that is accessible to a voter with disabilities. The ExpressVote Universal Voting Device will be provided for those voters. All expenditures necessary for the conduct of the election, purchase of materials, and the employment of all election officials are hereby authorized in accordance with the Texas Election Code.

**Section 7.** The candidate for each position receiving a majority of all the votes cast at such election for such position shall be declared elected. In the event no candidate receives a majority of all votes cast at such election for any such position, a run-off election shall be ordered at which election the names of the two (2) candidates receiving the highest number of votes for such position shall be placed on the ballot in the same order as they appeared on the ballot for the general election. If a run-off

election is required, it shall be held on Saturday, the 15<sup>th</sup> day of June 2024, as designated by the Texas Secretary of State.

**Section 8.** Pursuant to Chapter 146 of the Texas Election Code, write-in votes cast in the election shall not be counted unless the name written in appears on the list of write-in candidates. To be entitled to a place on the list of write-in candidates, a candidate must make a declaration of write-in candidacy. Such declaration is to be filed with the City Secretary not later than 5 p.m. on the 74<sup>th</sup> day before Election Day, and all of said declarations shall be on a form prescribed by the Secretary of State.

**Section 9.** The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary, as provided by Section 52.094 of the Texas Election Code. The City Secretary shall post a notice in her office, at least seventy-two (72) hours prior to the date on which the drawing is to be held, of the time and place of the drawing, and shall give notice to each candidate as provided by the Election Code. Each candidate involved in the drawing, or a representative designated by such candidate, shall have a right to be present and observe the drawing.

**Section 10.** Notice of this election shall be given in accordance with provisions of the Texas Election Code and returns of such notice shall be made as provided for in said Code. The Mayor shall issue all necessary orders and writs for such election and returns of such election shall be made to the City Secretary immediately after the closing of the polls.

**Section 11.** Said election shall be held in accordance with the Texas Election Code and the Federal Voting Rights Act.

**Section 12.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED this 22nd day of January 2024.**

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** G3

**AGENDA SUBJECT:** Consider Ordinance No. 2024-03, amending the Capital Replacement Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$200,000 by increasing revenue line item 07-72-6574 (Fire Department Vehicle and Equipment) for the purchase of tools and equipment for the new fire and tower truck.

**Dept./Prepared By:** Mark Bitz, Fire Chief **Date Submitted:** January 11, 2024

**EXHIBITS:** Ordinance 2024-03  
EX A – Budget Amendment Form

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 200,000
	Amount Budgeted:	\$
	Appropriation Required:	\$ 200,000

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Fire Department is requesting a budget amendment to line item 07-72-6574 - Fire Department Vehicle and Equipment replacement line item. This request is a housekeeping measure to move the monies from a revenue line item to an expense line item.

This past budget session, \$200,000 dollars was moved out of the Fire Control District Budget for the purchase of tools and equipment for the new fire and tower truck on order. This funding was to begin purchasing tools and equipment to beat obvious increases in cost of equipment and to get ahead of already long lead times of the equipment we needed to order.

The money was moved into a revenue account and not actually moved into a working expense line-item account for this fiscal year.

Since we have already begun ordering equipment, we need the funding to be in expense account 07-72-6574 so we can pay for these ordered items. We cannot pay for the equipment from a revenue account.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2024-03, amending the Capital Replacement Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$200,000 by increasing revenue line item 07-72-6574 (Fire Department Vehicle and Equipment) for the purchase of tools and equipment for the new fire and tower truck.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**ORDINANCE NO. 2024-03**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL REPLACEMENT FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 IN THE AMOUNT NOT TO EXCEED \$200,000 BY INCREASING REVENUE LINE ITEM 07-72-6574 (FIRE DEPARTMENT VEHICLE AND EQUIPMENT) FOR THE PURCHASE OF TOOLS AND EQUIPMENT FOR THE NEW FIRE AND TOWER TRUCK.**

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2023, and ending September 30, 2024, the City has expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with “Exhibit A” attached hereto and made a part hereof; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2023, and ending September 30, 2024, is hereby amended by increasing the appropriations to the accounts contained therein as provided in the attached:

Exhibit A – Budget Amendment from Capital Replacement fund balance by increasing line item 07-72-6574 in the amount not to exceed \$200,000.

**Section 3** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 22nd day of January 2024.

**ATTEST:**

\_\_\_\_\_  
Bobby Warren, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

## BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Capital Replacement</u>	_____	_____

### Justification

A transfer of \$200,000 was budgeted FY 23-24 from the Fire Control District to Capital Replacement Fund balance. This transfer is for the purchase of tools and equipment for the new fire and tower truck. The Fire Department needs to start purchasing the equipment this fiscal year 23-24 due to inflation, moreover initiating the procurement process early will allow us to address any potential delays in the supply chain and guarantee the availability of the equipment.

Requested by: Mark Bitz

Signed: Mark Bitz Date 01-10-2024

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist  Signed: <b>Isabel Kato</b> Date: _____ <small>Digitally signed by Isabel Kato Date: 2024.01.10 12:17:21 -06'00'</small>	City Manager: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved  Signed: <b>Austin Bleess</b> Date: _____ <small>Digitally signed by Austin Bleess Date: 2024.01.10 21:10:19 -06'00'</small>
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**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 23, 2023

**AGENDA ITEM:** G4

**AGENDA SUBJECT:** Consider Resolution No. 2024-01, receiving and approving the Fiscal Year 2023 Annual Report for Tax Increment Reinvestment Zone Number 2.

**Department/Prepared By:** Lorri Coody, City Secretary **Date Submitted:** January 16, 2024

**EXHIBITS:** Resolution No. 2024-01  
EXA - FY 2023 Annual Report for TIRZ No. 2

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Tax Increment Financing Act requires all cities or counties that designate a tax increment reinvestment zone to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone. The report must include:

- the amount and source of revenue in the tax increment fund established for the zone;
- the amount and purpose of expenditures from the fund;
- the amount of principal and interest due on outstanding bonded indebtedness;
- the tax increment base and current captured appraised value retained by the zone; and
- the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

The TIRZ Board met on January 8, 2024, to review this report. They recommended that the City Council receive and approve this report.

**RECOMMENDED ACTION AND MOTION:**

**MOTION:** To approve Resolution No. 2024-01, receiving and approving the Fiscal Year 2023 Annual Report for Tax Increment Reinvestment Zone Number 2.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**RESOLUTION NO. 2024-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING AND APPROVING THE FISCAL YEAR 2023 ANNUAL REPORT FOR TAX INCREMEMNT REINVESTMENT ZONE NUMBER 2.**

**WHEREAS**, the City of Jersey Village, Texas is required to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone; and

**WHEREAS**, the TIRZ Board of Directors has reviewed the FY2023 Annual Report and recommends that it be received and approval by the City Council; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**SECTION 1.** City Council finds that the FY2023 Annual Report meets the requirements as laid out in the Tax Increment Financing Act.

**SECTION 2.** The FY2023 Annual Report, as included with this resolution labeled as Exhibit A, is hereby received and approved.

**PASSED AND APPROVED** this **22nd** day of **January**, A.D., **2024**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



# **EXHIBIT A**

## **Tax Increment Reinvestment Zone Number 2 City of Jersey Village 2023 Annual Report**



**CITY OF JERSEY VILLAGE  
TAX INCREMENT REINVESTMENT ZONE NO. TWO BOARD  
RECOMMENDATION TO CITY COUNCIL**

The Tax Increment Reinvestment Zone No. Two Board has met in order to review, approve, and recommend the Tax Increment Reinvestment Zone Number 2 FY 2023 Annual Report to the City Council.

After review and discussion, the Board approved the FY 2023 Annual Report, attached hereto as Exhibit A, and recommended approval of the report to the City Council

Respectfully submitted, this 8th day of January 2024.

  
\_\_\_\_\_  
Board Chairman

**ATTEST:**  
  
\_\_\_\_\_  
Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



**TAX INCREMENT  
REINVESTMENT ZONE  
NUMBER 2  
CITY OF JERSEY VILLAGE, TX  
ANNUAL REPORT FY2023**

RECOMMENDED FOR APPROVAL BY TIRZ BOARD ON  
JANUARY 8, 2024

APPROVED BY CITY COUNCIL ON  
JANUARY 22, 2024  
Resolution 2024-01

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

## City of Jersey Village, Texas - City Officials

### City Council - October 2022 - September 2023

Mayor	Bobby Warren
Place 1	Drew Wasson
Place 2	Michelle Mitcham
Place 3	Sheri Sheppard
Place 4	James Singleton
Place 5	Jennifer McCrea

### City Staff

City Manager	Austin Bless
City Secretary	Lorri Coody

### TIRZ Board of Directors

BOARD MEMBER	POSITION	FIRST APPOINT DATE	CURRENT TERM ENDS
John Baucum	1	12/19	12/25
Ty Camp	2	08/17	12/25
Ceri Davies, Vice Chairman	3	08/17	12/24
Sean Anger	4	01/19	12/24
James MacDonald, Chairman	5	08/17	12/24
Ashley Hart	6	12/20	12/23
Judy Tidwell	7	06/19	12/24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

## Purpose

The Board shall act as an advisory board to the City Council in the operation and administration of Zone Number 2; and all actions by the board are subject to City Council approval.

## Duties and Responsibilities

The authority and responsibility of the board expressly includes:

1. Make recommendations to the City Council regarding the administration of the Zone;
2. Make recommendations to the City Council regarding agreements that are necessary or convenient to implement the project plan and reinvestment zone financing plan;
3. Make recommendations to the City Council regarding agreements with local governments or political subdivisions for management of the zone or implementing the project plan and reinvestment zone financing plan;
4. Make recommendations to the City Council regarding the expenditure of TIF Fund Number 2 funds related to development and redevelopment of land within the zone, in conformance with the following process;
5. Act as the lead entity in working with other boards and commissions regarding incentives, regulations, infrastructure, and all other physical and economic development decisions related to the Zone number 2; and
6. Provide a progress report to the City Council annually, or as requested by the City Council.

## Membership

This Board of Directors consists of seven (7) members: five (5) Directors shall be appointed by the City Council; and two (2) Directors shall be appointed by the County Commissioners Court. Since Harris County has elected not to participate in the TIRZ, all seven Director seats have been appointed by the City Council.

## Description of Zone

In accordance with the Tax Increment Financing Act (Texas Tax Code Chapter 311), Reinvestment Zone Number Two, Jersey Village, Texas (TIRZ No. 2) was established by Ordinance 2017-26 of the Jersey Village City Council on July 17, 2017.

## Purpose of Zone

The City of Jersey Village teamed with consultants to gather input from community stakeholders (from agencies like Harris County, the Houston-Galveston Area Council, METRO, and private land owners) and develop a conceptual plan for the area south of U.S. 290, known as Jersey Village Crossing. Jersey Village Crossing is a proposed 274 acre mixed-use development that includes a major Transit-Oriented Development component that incorporates preliminary designs for a light rail stop. Recent economic trends indicate that workers want to live in places with destinations, public and civic spaces, vibrant

social life, recreational opportunities, and a reasonable commute—all of which are usually included in a mixed-use development.

The purpose of this TIRZ is to support this development.

## Financial State of the Zone

Chapter 311.016 (a)(1) of the Texas Tax Code requires an annual status report be filed with the chief officer of each taxing unit that levies property taxes in a reinvestment zone and the state comptroller. The established base year for TIRZ No. 2 reporting was Fiscal Year 2017. This report covers Fiscal 2020, which was October 1, 2019 – September 30, 2020.

### Amount and Source of Revenue

There were no revenues to the TIRZ Fund.

### Amount and Purpose of Expenditures

There were no expenditures from the TIRZ Fund.

### Amount Of Principal And Interest Due

The TIRZ has no bonded indebtedness.

### Tax Increment Base And Current Captured Appraised Value Retained By The Zone

Tax year 2023 is for city fiscal year 2024.

Base Year Value (2017)	\$ 20,633,175.00	
	Net Taxable Value	Captured Appraised Value
Tax Year 2018	\$ 20,538,222.00	\$ (94,953.00)
Tax Year 2019	\$ 18,830,234.00	\$ (1,802,941.00)
Tax Year 2020	\$ 19,085,570.00	\$ (1,547,605.00)
Tax Year 2021	\$ 19,814,320.00	\$ (818,855.00)
Tax Year 2022	\$ 19,794,485.00	\$ (838,690.00)
Tax Year 2023	\$20,941,893.00	\$ 308,718.00

Captured Value is the current valuation minus the Base Year Value.

## Captured Appraised Value Shared By The Municipality And The Total Amount Of Tax Increments Received

Taxing Jurisdiction & Participation Rate	Captured Appraised Value	Tax Rate per \$100/Value	Amount of Increment
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Jersey Village (100%)	\$ (838,690.00)	0.7425	\$ -
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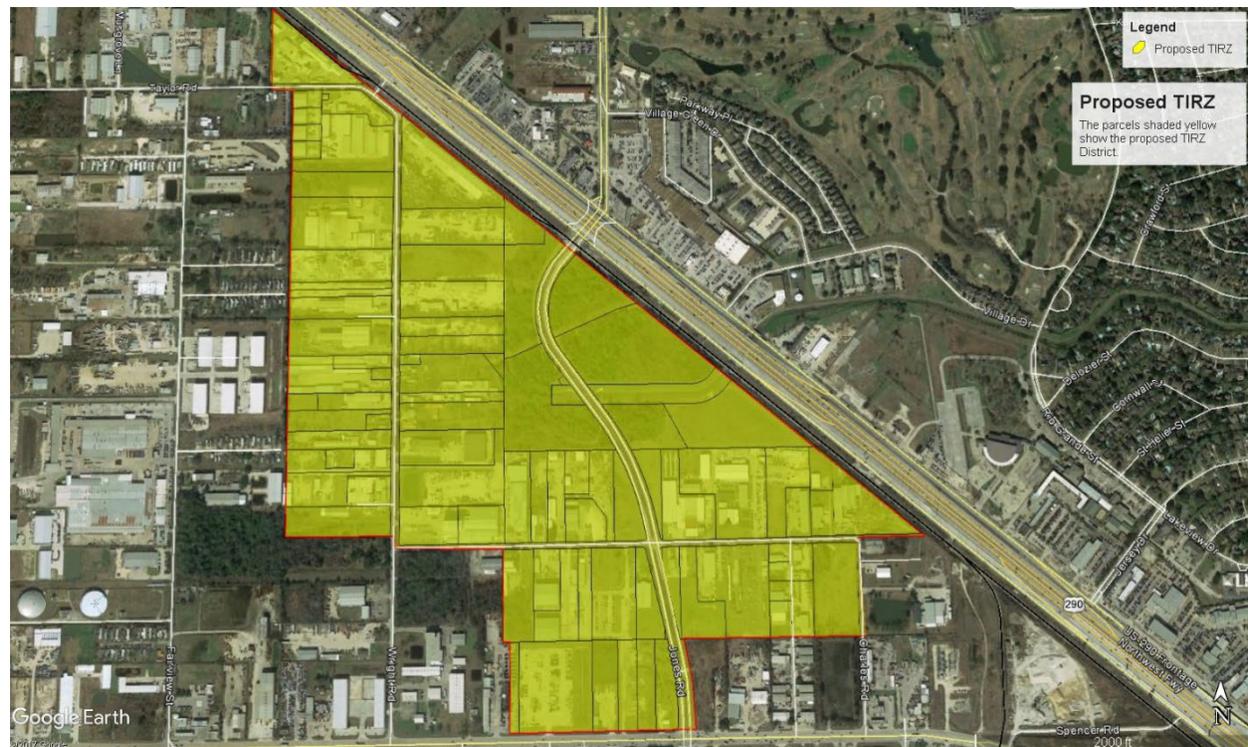
Currently Jersey Village is the only taxing entity participating in the TIRZ and is participating at 100%.

### Fund Balance History:

	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Revenues	0	0	0	\$42,000	0	0
Expenditures	0	0	0	\$42,000	0	0
Net Income (Loss)	0	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0	0

### Map 1: Location of Tax Increment Reinvestment Zone

The boundaries of the TIRZ are depicted below.



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** G5

**AGENDA SUBJECT:** Consider Resolution No. 2024-02, receiving and approving the Fiscal Year 2023 Annual Report for Tax Increment Reinvestment Zone Number 3.

**Department/Prepared By:** Lorri Coody, City Secretary    **Date Submitted:** January 16, 2024

**EXHIBITS:** Resolution No. 2024-02  
Exhibit A - FY 2023 Annual Report for Tax Increment Reinvestment Zone No. 3

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Tax Increment Financing Act requires all cities or counties that designate a tax increment reinvestment zone to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone. The report must include:

- the amount and source of revenue in the tax increment fund established for the zone;
- the amount and purpose of expenditures from the fund;
- the amount of principal and interest due on outstanding bonded indebtedness;
- the tax increment base and current captured appraised value retained by the zone; and
- the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

The TIRZ 3 Board met recently and reviewed this report. They are recommending the City Council receive and approve this report.

**RECOMMENDED ACTION AND MOTION:**

**MOTION:** To approve Resolution No. 2024-02, receiving and approving the Fiscal Year 2023 Annual Report for Tax Increment Reinvestment Zone Number 3.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**RESOLUTION NO. 2024-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING AND APPROVING THE FISCAL YEAR 2023 ANNUAL REPORT FOR TAX INCREMENT REINVESTMENT ZONE NUMBER 3.**

**WHEREAS**, the City of Jersey Village, Texas is required to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone; and

**WHEREAS**, the TIRZ Board of Directors has reviewed the FY2023 Annual Report and recommends that it be received and approval by the City Council; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**SECTION 1.** City Council finds that the FY2023 Annual Report meets the requirements as laid out in the Tax Increment Financing Act.

**SECTION 2.** The FY2023 Annual Report, as included with this resolution labeled as Exhibit A, is hereby received and approved.

**PASSED AND APPROVED** this **22nd** day of **January**, A.D., **2024**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**EXHIBIT A**

**Tax Increment Reinvestment Zone Number 3**

**City of Jersey Village**

**2023 Annual Report**

**RESOLUTION NO. 2024-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS FOR REINVESTMENT ZONE NUMBER THREE, CITY OF JERSEY VILLAGE, TEXAS APPROVING AND RECOMMENDING THE FY2023 ANNUAL REPORT TO THE CITY COUNCIL.**

**WHEREAS**, the City of Jersey Village, Texas is required to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone; and

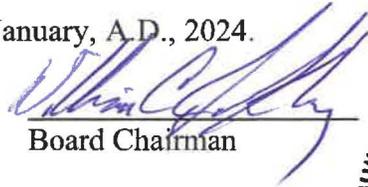
**WHEREAS**, the TIRZ Board of Directors has reviewed the FY2023 Annual Report; **NOW THEREFORE**,

**BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR REINVESTMENT ZONE NUMBER THREE CITY OF JERSEY VILLAGE, THAT:**

**SECTION 1.** The FY2023 Annual Report meets the requirements as laid out in the Tax Increment Financing Act.

**SECTION 2.** The TIRZ Board hereby approves the FY2023 Annual Report and recommends approval of the report to the City Council.

**PASSED AND APPROVED** this the 8th day of January, A.D., 2024.

  
Board Chairman

**ATTEST:**

  
Austin Bless, City Manager



**Exhibit A**  
**FY2023 Annual Report**



**TAX INCREMENT  
REINVESTMENT ZONE  
NUMBER 3  
CITY OF JERSEY VILLAGE, TX  
ANNUAL REPORT FY2023**

RECOMMENDED FOR APPROVAL BY TIRZ BOARD ON  
JANUARY XX, 2024

APPROVED BY CITY COUNCIL ON  
JANUARY 22, 2024  
Resolution 2024-02

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

## City of Jersey Village, Texas - City Officials

### City Council - October 2022 - September 2023

Mayor	Bobby Warren
Place 1	Drew Wasson
Place 2	Michelle Mitcham
Place 3	Sheri Sheppard
Place 4	James Singleton
Place 5	Jennifer McCrea

### City Staff

City Manager	Austin Bless
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### TIRZ Board of Directors

BOARD MEMBER	POSITION	FIRST APPOINT DATE	CURRENT TERM ENDS
William Rackley, Chairman	1	4/21	12/23
Michael Stembridge	2	05/22	12/23
Sylvia Perry (resigned September 2023)	3	04/21	09/23
Jessica Medrano	4	12/22	12/23
Meg Crady	5	04/21	12/24
Visente Lopez	6	05/21	12/24
Ron D'Amico	7	12/22	12/24

## Purpose

The Board shall act as an advisory board to the City Council in the operation and administration of Zone Number 3; and all actions by the board are subject to City Council approval.

## Duties and Responsibilities

The authority and responsibility of the board expressly includes:

1. Make recommendations to the City Council regarding the administration of the Zone;
2. Make recommendations to the City Council regarding agreements that are necessary or convenient to implement the project plan and reinvestment zone financing plan;
3. Make recommendations to the City Council regarding agreements with local governments or political subdivisions for management of the zone or implementing the project plan and reinvestment zone financing plan;
4. Make recommendations to the City Council regarding the expenditure of TIF Fund Number 3 funds related to development and redevelopment of land within the zone, in conformance with the following process;
5. Act as the lead entity in working with other boards and commissions regarding incentives, regulations, infrastructure, and all other physical and economic development decisions related to the Zone Number 3; and
6. Provide a progress report to the City Council annually, or as requested by the City Council.

## Membership

This Board of Directors consists of nine (9) members: seven (7) Directors shall be appointed by the City Council; and the State Representative and State Senator for Jersey Village, or their appointees.

## Description of Zone

In accordance with the Tax Increment Financing Act (Texas Tax Code Chapter 311), Reinvestment Zone Number Three, Jersey Village, Texas (TIRZ No. 3) was established by Ordinance 2021-14 of the Jersey Village City Council on March 15, 2021.

## Purpose of Zone

This Zone allows the City of Jersey Village to benefit from homes being removed from the flood plain and new homes being constructed that are above the flood plain. In addition, this will also likely spur the redevelopment of nearby areas.

The purpose of this TIRZ is to support this development.

## Financial State of the Zone

Chapter 311.016 (a)(1) of the Texas Tax Code requires an annual status report be filed with the chief officer of each taxing unit that levies property taxes in a reinvestment zone and the state comptroller. The established base year for TIRZ No. 3 reporting was Fiscal Year 2021. This report covers Fiscal 2023, which was October 1, 2022 – September 30, 2023.

### Amount and Source of Revenue

The Tax Increment Base Value of the District (from 2021) is \$5,678,392. For Fiscal Year 2023 the taxable value was \$5,651,609. Therefore there is no captured incremental value for FY2023. There was \$750,000 revenue that was a transfer from the General Fund, and \$252,564.43 in revenue from the sale of land.

### Amount and Purpose of Expenditures

Expenditures were as follows:

Administrative for Appraisals - \$402.50

Demolition Services - \$28,581.50

Purchase of Homes - \$720,298.00

Total: \$749,282.00

### Amount Of Principal And Interest Due

The TIRZ has no bonded indebtedness.

### Tax Increment Base And Current Captured Appraised Value Retained By The Zone

There was no increment captured in FY23. The Increment base (Taxable Value) is \$5,678,392.

Tax Year 2021 is the City Fiscal Year 2022. Tax Year 2022 is the City Fiscal Year 2023.

	Tax Year 2021 (Base Year)	Tax Year 2022	Tax Year 2023
Market Value	\$7,691,751	\$8,399,304	\$10,170,728
Appraised Value	\$7,605,331	\$7,769,766	\$9,151,229
Exemptions	\$1,926,939	\$2,118,157	\$2,814,930
Taxable Value	\$5,678,392	\$5,651,609	\$6,336,299

### Captured Appraised Value Shared By The Municipality And The Total Amount Of Tax Increments Received

Taxing Jurisdiction & Participation Rate	Captured Appraised Value	Tax Rate per \$100/Value	Amount of Increment
Jersey Village (100%)	\$00	0.7425	\$ -

Currently Jersey Village is the only taxing entity participating in the TIRZ and is participating at 100%.

Fund Balance History:

	FY2022	FY2023
Revenues	1,000,000	1,002,564.43
Expenditures	999,532.98	749,282
Net Income (Loss)	467.02	253,282.43
Ending Fund Balance	467.02	253,749.43

Map 1: Location of Tax Increment Reinvestment Zone

The boundaries of the TIRZ are depicted below.



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** G6

**AGENDA SUBJECT:** Consider Resolution 2024-03, authorizing the City Manager to enter into agreements for the FMA Program Home Elevation Grant Administration and Project Management Services for Grant 1 and Grant 2 with Jeffrey S. Ward & Associates.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** January 11, 2023

**EXHIBITS:** Resolution 2024-03  
Exhibit A – Contract for Elevation Grant 1 Administration  
Exhibit B – Contract for Elevation Grant 2 Administration

**BUDGETARY IMPACT:**

Required Expenditure:	\$504,000
Amount Budgeted:	\$504,000
Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

The two grant applications for home elevations submitted as part of the FY22 FEMA Flood Mitigation Assistance (FMA) were identified for further review by FEMA. I believe this review will be wrapping up over the next few months and we should receive contracts on both grants in the spring of 2024.

As part of the home elevation grant, funds were included in the grant to pay for a third-party grant administrator. As we are anticipating final award notification on the grant in the coming months, we have gone out to RFQ for the grant administration.

The RFQ was posted on our website and Bidnet Direct on December 6, 2023. Advertisements were run in the Houston Chronicle on December 6 and December 13, 2023.

The following companies downloaded the RFQ:

Enterprise Pals, Inc.	Shay Enterprise
true flood risk	Allied Solutions
Arkitektura Development Inc	CSA Consulting Group LLC
ICF Consulting, Inc.	Construction Journal
Data Entry Outsourcing Services LLC	BDO USA, P.A.
Hagerty Consulting, Inc.	Jeffrey S. Ward & Associates, Inc.
Tetra Tech, Inc.	North America Procurement Council, Inc. PBC

We received one proposal, which was from Jeffrey S. Ward & Associates Inc. They have clearly demonstrated their expertise and ability to manage all aspects of the grant.

We would not enter into any contract until the grant has been officially awarded. There would be two contracts, one for each grant.

For Grant Number 1, the total contract amount would be \$252,000. Of that amount the city cost share is \$12,419. The total project cost for this grant is \$4,824,911 with the grant funding in the amount of \$4,587,137 and our cost share being \$237,774.

For Grant Number 2 the total contract amount would be \$252,000 and our cost share would be \$10,174. The total grant amount for this grant is \$4,678,969 with the grant amount being \$4,490,070 and our total cost share is \$188,899.

The cost split is based upon the number of homes in the grant that are Insured, Repetitive Loss, or Severe Repetitive Lost. For insured homes the cost split is 75/25, for Repetitive Loss the split is 90/10, and for Severe Repetitive Loss FEMA covers the cost at 100%.

The duties they will be responsible for as part of the grant administration include:

**General Grant Administration**

- Fully administer all aspects of grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor (as determined).
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

**Per Parcel Project Management Services for Elevation projects**

- Meet with Homeowners to overview / explain the process and detail the owner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage budget to ensure that all homes are completed within the available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop process to ensure that construction is performed in compliance with engineering specifications.
- Ensure that professional engineer reviews all construction specifications
- Solicit elevation contractors in accordance with Federal and State procurement standards
- Provide list of qualified elevation contractors and describe the process for selection, review and approval
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner

- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the Grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

Based upon the grant funding for this portion of the project, and the extensive work this outside company will do it seems like a valuable use of funds to use this company.

**RECOMMENDED ACTION:**

To approve Resolution 2024-03, authorizing the City Manager to enter into agreements for the FMA Program Home Elevation Grant Administration and Project Management Services for Grant 1 and Grant 2 with Jeffrey S. Ward & Associates.

**RECOMMENDED MOTION:**

To approve Resolution 2024-03, authorizing the City Manager to enter into agreements for the FMA Program Home Elevation Grant Administration and Project Management Services for Grant 1 and Grant 2 with Jeffrey S. Ward & Associates.

**RESOLUTION NO. 2024-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS FOR THE FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION AND PROJECT MANAGEMENT SERVICES FOR GRANT 1 AND GRANT 2 WITH JEFFREY S. WARD & ASSOCIATES.**

**WHEREAS**, the Jersey Village City Council has applied to FEMA for home elevations under the FMA Grant Program; and

**WHEREAS**, the City is anticipating a final award notice for Grant Number 1 and Grant Number 2 and desires to have an outside agency administer this grant and provide project management services; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffrey S Ward & Associates Inc for Grant Number 1 in substantially the form attached to this document in Exhibit A.

**Section 1.** The City Council authorizes the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffrey S Ward & Associates Inc for Grant Number 2 in substantially the form attached to this document in Exhibit B.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of **January**, A.D., 2024.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



# Exhibit A

## **SECTION 1. Summary of the Services.**

**Description of Services:**  
**FMA Program Home Elevation Grant Administration & Project Management Services For Jersey Village FY22 FMA Grant Number 1**

**Effective Date:** Upon final grant award

**Termination Date:** Upon completion of work

## **SECTION 2. Services and Payment.**

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

## **SECTION 3. Termination for Convenience.**

The City may terminate this Contract during at any time for the City’s own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

## **SECTION 4. Termination for Default.**

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

## **SECTION 5. Multi-Year Contracts and Funding.**

If this Contract extends beyond the City’s fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City’s fiscal years following the City’s fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City’s sale of debt instruments to make the required payment, then this Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the City’s successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment under this Contract.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**SECTION 6. Liability and Indemnity.**

TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR'S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY'S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

**SECTION 7. Assignment.**

The Contractor shall not assign this Contract without the prior written consent of the City.

**SECTION 8. Law Governing and Venue.**

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

**SECTION 9. Entire Contract.**

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

**SECTION 10. Independent Contractor.**

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor's officers or employees in the means, methods, or details of the Services The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a workmanlike manner, and that the Contractor will take proper care and precautions to insure the safety of the Contractor's officers and employees.

**SECTION 11. Dispute Resolution Procedures.**

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (1/2) of the mediator's fees.

**SECTION 12. Attorney's Fees.**

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of attorney's fees or other

costs relating to the suit.

**SECTION 13. Severability.**

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

**SECTION 14. Work Product.**

Any work product generated as a result of this Contract shall be the property of the City.

**SECTION 15. Compliance with SWMP.**

The Contractor acknowledges that it is aware of the Storm Water Management Program (the “SWMP”) developed by the City in compliance with the Texas Pollutant Discharge Elimination System General Permit No. TXR040000 (the “General Permit”) issued by the Texas Commission on Environmental Quality. For all maintenance and construction activities, such as but not limited to, mowing, painting, general upkeep, and other maintenance-related activities on City-owned facilities which include buildings, amenities, parks, golf courses, detention ponds, and City-owned and operated public infrastructure such as water distribution, treatment, wastewater collection, and storm sewer systems, the Contractor will comply with all SWMP requirements. The Contractor agrees to comply with all applicable stormwater control measures, good housekeeping practices, and facility-specific stormwater management operating procedures described in Part II, Section B.5.(b)(2)-(6) of the General Permit, a copy of which is on file with the City. These procedures include: i) informing or training appropriate employees in implementing pollution prevention and good housekeeping practices; ii) waste disposal removed in accordance with 30 TAC Chapters 330 and 335; iii) identifying pollutants of concern that could be discharged from operation and maintenance activities and, if needed, developing and implementing pollution prevention measures to reduce these potential pollutants; iv) performing visual inspection of pollution prevention measures, as applicable; and, v) maintaining structural controls during the Contractor’s work, as warranted.

**SECTION 16. Disclosure of Interested Parties.**

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation number and a PDF version of the completed form 1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

**SECTION 17. No Boycott of Israel.**

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with,

or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship

**SECTION 18. No Business with Foreign Terrorist Organization.**

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

**SECTION 19. Additional Contract Documents.**

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor’s Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the “Rider”) is not applicable, and the terms of this Contract and the Rider shall govern.

***A. Contractor’s Additional Contract Documents:***

- Proposal;

***B. City’s Additional Contract Documents:***

- General Services Contract Rider;
- FMA Program Home Elevation Grant Administration & Project Management Services
- Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference
- Exhibit B – Response from Contractor to RFQ
- Exhibit C – Scope of Work and Cost of Services
- Exhibit D – Standard TWDB subcontractor Clauses.

**SIGNATURES**

**For: CITY**

**For: CONTRACTOR**

\_\_\_\_\_  
Name [Signature]

\_\_\_\_\_  
Name [Signature]

Austin Bleess

**Jeffrey S. Ward**

\_\_\_\_\_  
Name [Printed]

\_\_\_\_\_  
Name [Printed]

City Manager

**President**

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**ELEVATION PROJECT MANAGEMENT SERVICES AGREEMENT  
PURSUANT TO RFQ- FMA Program Home Elevation Grant Administration & Project  
Management Services**

THIS AGREEMENT is made and entered into by and between City of Jersey Village, (hereinafter "City"), a body corporate and politic under the laws of the State of Texas, and Jeffrey S. Ward and Associates Inc (hereinafter "Contractor"), a company authorized to conduct business in the State of Texas.

WITNESSETH

WHEREAS, City desires that Contractor provide FMA Program Home Elevation Grant Administration & Project Management Services, (hereinafter "Services") pursuant to the City's Request for Qualifications with a due date of January 10, 2024; and

WHEREAS, Contractor represents that it is qualified and desires to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

**AGREEMENT**

**The term of this agreement Shall be concurrent with the agreement between TWDB and the City of Jersey Village.**

**Section 1. Scope of Services**

Contractor shall render Services that meet or exceed the minimum requirements of the above referenced RFQ.

**Section 2. Personnel**

- A. Contractor represents that it presently has, or is able to obtain, adequate qualified personnel in its employment for the timely performance of the Scope of Services required under this Agreement and that Contractor shall furnish and maintain, at its own expense, adequate and sufficient personnel, in the opinion of City, to perform the Scope of Services when and as required and without delays.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

- B. All employees of Contractor shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Contractor who, in the opinion of City, is incompetent or by his conduct becomes detrimental to the project shall, upon request of City, immediately be removed from association with the project.

### **Section 3. Compensation and Payment**

- A. Contractor's fees shall be calculated at the rates set forth in the attached Exhibit B. The Maximum Compensation for the performance of Services within the Scope of Services is \$252,000. In no case shall the amount paid by City under this Agreement exceed the Maximum Compensation without an approved change order.
- B. All performance of the Scope of Services by Contractor including any changes in the Scope of Services and revision of work satisfactorily performed will be performed only when approved in advance and authorized by City.
- C. City will pay Contractor based on the following procedures: Upon completion of the tasks identified in the Scope of Services, Contractor shall submit to City invoices showing the amounts due for services performed in a form acceptable to City. City shall review such invoices and approve them within 30 calendar days with such modifications as are consistent with this Agreement and forward same to the Auditor for processing. City shall pay each such approved invoice within thirty (30) calendar days. City reserves the right to withhold payment pending verification of satisfactory work performed.

### **Section 4. Time of Performance**

The time for performance of the Scope of Services by Contractor shall begin with receipt of the Notice to Proceed from City and end no later than two years from the execution of this contract. Contractor shall complete the tasks described in the Scope of Services within this time or within such additional time as may be extended by the City.

### **Section 5. Modifications and Waivers**

- A. The parties may not amend or waive this Agreement, except by a written agreement executed by both parties.
- B. No failure or delay in exercising any right or remedy or requiring the satisfaction of any condition under this Agreement, and no course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition.
- C. The rights and remedies of the parties set forth in this Agreement are not exclusive of, but are cumulative to, any rights or remedies now or subsequently existing at law, in equity, or by statute.

**Section 6. Termination**

- A. Termination for Convenience: City may terminate this Agreement at any time upon thirty (30) days written notice issued by the City Manager.
- B. Termination for Default
  - 1. City may terminate the whole or any part of this Agreement for cause in the following circumstances:
    - a. If Contractor fails to perform services within the time specified in the Scope of Services or any extension thereof granted by the City in writing;
    - b. If Contractor materially breaches any of the covenants or terms and conditions set forth in this Agreement or fails to perform any of the other provisions of this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in any of these circumstances does not cure such breach or failure to City’s reasonable satisfaction within a period of ten (10) calendar days after receipt of notice from City specifying such breach or failure.
  - 2. If, after termination, it is determined by City that for any reason whatsoever that Contractor was not in default, or that the default was excusable, services may continue in

accordance with the terms and conditions of this Agreement or the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the City in accordance with Section 7A above.

c. Upon termination of this Agreement, City shall compensate Contractor in accordance with Section 3, above, for those services which were provided under this Agreement prior to its termination and which have not been previously invoiced to City. Contractor's final invoice for said services will be presented to and paid by City in the same manner set forth in Section 3 above.

D. If City terminates this Agreement as provided in this Section, no fees of any type, other than fees due and payable at the Termination Date, shall thereafter be paid to Contractor.

### **Section 7. Ownership and Reuse of Documents**

All documents, data, reports, research, graphic presentation materials, etc., developed by Contractor as a part of its work under this Agreement, shall become the property of City upon completion of this Agreement, or in the event of termination or cancellation thereof, at the time of payment under Section 3 for work performed. Contractor shall promptly furnish all such data and material to City on request.

### **Section 8. Inspection of Books and Records**

Contractor will permit City, or any duly authorized agent of City, to inspect and examine the books and records of Contractor for the purpose of verifying the amount of work performed under the Scope of Services. City's right to inspect survives the termination of this Agreement for a period of four years.

### **Section 9. Insurance**

Prior to commencement of the Services, Contractor shall furnish City with properly executed certificates of insurance which shall evidence all insurance required and provide that such insurance shall not be canceled, except on 30 days' prior written notice to City. Contractor shall provide certified copies of insurance endorsements and/ or policies if requested by City. Contractor shall maintain such insurance coverage from the time Services commence until Services are completed and provide replacement certificates, policies and/ or endorsements for any such insurance expiring prior to completion of Services. Contractor shall obtain such insurance written on an Occurrence form from such companies having Bests rating of A/VII or better, licensed or approved to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

1. Employers' Liability insurance with limits of not less than \$1,000,000 per injury by accident, \$1,000,000 per injury by disease, and

\$1,000,000 per bodily injury by disease.

- 2. Commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the annual aggregate. Policy shall cover liability for bodily injury, personal injury, and property damage and products/completed operations arising out of the business operations of the policyholder.
- 3. Business Automobile Liability coverage applying to owned, non-owned and hired automobiles with limits not less than \$1,000,000 each occurrence combined single limit for Bodily Injury and Property Damage combined.

- B. City shall be named as additional insured to all required coverage except Professional Liability (if required). All Liability policies written on behalf of Contractor shall contain a waiver of subrogation in favor of City.
- C. If required coverage is written on a claims-made basis, Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of the Contract and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of 2 years beginning from the time the work under this Contract is completed.
- D. Contractor shall not commence any port ion of the work under this Contract until it has obtained the insurance required herein and certificates of such insurance have been filed with and approved by City of Jersey Village.
- E. No cancellation of or changes to the certificates, or the policies, may be made without thirty (30) days prior, written notification to City of Jersey Village.
- F. Approval of the insurance by City of Jersey Village shall not relieve or decrease the liability of the Contractor.

**Section 10. Indemnity**

- A. CONTRACTOR SHALL SAVE HARMLESS CITY FROM AND AGAINST ALL CLAIMS, LIABILITY, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING FROM ACTIVITIES OF CONTRACTOR, ITS AGENTS, SERVANTS OR EMPLOYEES, PERFORMED UNDER THIS AGREEMENT THAT RESULT FROM THE NEGLIGENT ACT, ERROR, OR OMISSION OF CONTRACTOR OR ANY OF CONTRACTOR'S AGENTS,

## SERVANTS OR EMPLOYEES.

- B.** Contractor shall timely report all such matters to City and shall, upon the receipt of any such claim, demand, suit, action, proceeding, lien or judgment, not later than the fifteenth day of each month; provide City with a written report on each such matter, setting forth the status of each matter, the schedule or planned proceedings with respect to each matter and the cooperation or assistance, if any, of City required by Contractor in the defense of each matter.
- C.** Contractor's duty to defend, indemnify and hold City harmless shall be absolute. It shall not abate or end by reason of the expiration or termination of any contract unless otherwise agreed by City in writing. The provisions of this section shall survive the termination of the contract and shall remain in full force and effect with respect to all such matters no matter when they arise.
- D.** In the event of any dispute between the parties as to whether a claim, demand, suit, action, proceeding, lien or judgment appears to have been caused by or appears to have arisen out of or in connection with acts or omissions of Contractor, Contractor shall never-the-less fully defend such claim, demand, suit, action, proceeding, lien or judgment until and unless there is a determination by a court of competent jurisdiction that the acts and omissions of Contractor are not at issue in the matter.
- E.** Contractor 's indemnification shall cover, and Contractor agrees to indemnify City, in the event City is found to have been negligent for having selected Contractor to perform the work described in this request.
- F.** The provision by Contractor of insurance shall not limit the liability of Contractor under an agreement.
- G.** Contractor shall cause all trade contractors and any other contractor who may have a contract to perform construction or installation work in the area where work will be performed under this request, to agree to indemnify City and to hold it harmless from all claims for bodily injury and property damage that arise may from said Contractor 's operations. Such provisions shall be in form satisfactory to City.
- H.** Loss Deduction Clause - City shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The

payment of deductibles shall be the sole responsibility of Contractor and/or trade contractor providing such insurance.

### **Section 11. Confidential and Proprietary Information**

- A. Contractor acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire information that is confidential to City. Any and all information of any form obtained by Contractor or its employees or agents from City in the performance of this Agreement shall be deemed to be confidential information of City ("Confidential Information"). Any reports or other documents or items (including software) that result from the use of the Confidential Information by Contractor shall be treated with respect to confidentiality in the same manner as the Confidential Information. Confidential Information shall be deemed not to include information that (a) is or becomes (other than by disclosure by Contractor) publicly known or is contained in a publicly available document; (b) is rightfully in Contractor's possession without the obligation of nondisclosure prior to the time of its disclosure under this Agreement; or (c) is independently developed by employees or agents of Contractor who can be shown to have had no access to the Confidential Information.
- B. Contractor agrees to hold Confidential Information in strict confidence, using at least the same degree of care that Contractor uses in maintaining the confidentiality of its own confidential information, and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties or use Confidential Information for any purposes whatsoever other than the provision of Services to City hereunder, and to advise each of its employees and agents of their obligations to keep Confidential Information confidential. Contractor shall use its best efforts to assist City in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limitation of the foregoing, Contractor shall advise City immediately in the event Contractor learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement and Contractor will at its expense cooperate with City in seeking injunctive or other equitable relief in the name of County or Contractor against any such person. Contractor agrees that, except as directed by City, Contractor will not at any time during or after the term of this Agreement disclose, directly or indirectly, any Confidential Information to any person, and that upon termination of this Agreement or at

City's request, Contractor will promptly turn over to City all documents, papers, and other matter in Contractor's possession which embody Confidential Information.

- C. Contractor acknowledges that a breach of this Section, including disclosure of any Confidential Information, or disclosure of other information that, at law or in equity, ought to remain confidential, will give rise to irreparable injury to City that is inadequately compensable in damages. Accordingly, City may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies that may be available. Contractor acknowledges and agrees that the covenants contained herein are necessary for the protection of the legitimate business interest of City and are reasonable in scope and content.
- D. Contractor in providing all services hereunder agrees to abide by the provisions of any applicable Federal or State Data Privacy Act.
- E. Contractor expressly acknowledges that City is subject to the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 et seq., as amended, and notwithstanding any provision in the Agreement to the contrary, City will make any information related to the Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any proprietary or confidential information marked as such provided to City by Consultant shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Attorney General of the reasons why such information should not be disclosed. The terms and conditions of the Agreement are not proprietary or confidential information.

## Section 12. Independent Contractor

- A. In the performance of work or services hereunder, Contractor shall be deemed an independent contractor, and any of its agents, employees, officers, or volunteers performing work required hereunder shall be deemed solely as employees of contractor or, where permitted, of its subcontractors.
- B. Contractor and its agents, employees, officers, or volunteers shall not, by

performing work pursuant to this Agreement, be deemed to be employees, agents, or servants of City and shall not be entitled to any of the privileges or benefits of City employment.

**Section 13. Notices**

- A. Each party giving any notice or making any request, demand, or other communication (each, a "Notice") pursuant to this Agreement shall do so in writing and shall use one of the following methods of delivery, each of which, for purposes of this Agreement, is a writing: personal delivery, registered or certified mail (in each case, return receipt requested and postage prepaid), or nationally recognized overnight courier (with all fees prepaid).
- B. Each party giving a Notice shall address the Notice to the receiving party at the address listed below or to another address designated by a party in a Notice pursuant to this Section:

To the City:                   City of Jersey Village  
 Attn: City Manager  
 16327 Lakeview Dr  
 Jersey Village, TX 77040  
 ableess@jerseyvillagetx.com

To the Contractor:       Jeffrey S. Ward and Associates INC  
 Attn: Jeff Ward  
 PO Box 4356  
 Leesburg, VA 20177  
 Jswal1@outlook.com

- C. Notice is effective only if the party giving or making the Notice has complied with subsections 14(A) and 14(8) and if the addressee has received the Notice. A Notice is deemed received as follows:
  - 1. If the Notice is delivered in person or sent by registered or certified mail or a nationally recognized overnight courier, upon receipt as indicated by the date on the signed receipt.
  - 2. If the addressee rejects or otherwise refuses to accept the Notice, or if the Notice cannot be delivered because of a change in address for which no Notice was given, then upon the rejection, refusal, or inability to deliver.

**Section 14. Compliance with Laws**

Contractor shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, minimum and maximum salary and wage statutes and regulations, licensing laws and regulations. When required by City, Contractor shall furnish City with certification of compliance with said laws, statutes, ordinances, rules, regulations, orders, and decrees above specified.

**Section 15. Assignment and Delegation**

- A. Neither party may assign any of its rights under this Agreement, except with the prior written consent of the other party. That party shall not unreasonably withhold its consent. All assignments of rights by Contractor are prohibited under this subsection, whether they are voluntarily or involuntarily, without first obtaining written consent from City.
- B. Neither party may delegate any performance under this Agreement.
- C. Any purported assignment of rights or delegation of performance in violation of this Section is void.

**Section 16. Applicable Law**

The laws of the State of Texas govern all disputes arising out of or relating to this Agreement. The parties hereto acknowledge that venue is proper in City of Jersey Village, Texas, for all legal actions or proceedings arising out of or relating to this Agreement and waive the right to sue or be sued elsewhere. Nothing in the Agreement shall be construed to waive the City's sovereign immunity.

**Section 17. Successors and Assigns**

City and Contractor bind themselves and their successors, executors, administrators and assigns to the other party of this Agreement and to the successors, executors, administrators and assigns of the other party, in respect to all covenants of this Agreement.

**Section 18. Third Party Beneficiaries**

This Agreement does not confer any enforceable rights or remedies upon any person other than the parties.

**Section 19. Severability**

If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions remain in full force, if the essential terms and conditions of this Agreement for each party remain valid, binding, and enforceable.

**Section 20. Publicity**

Contact with citizens of City of Jersey Village, media outlets, or governmental agencies shall be the sole responsibility of City. Under no circumstances whatsoever, shall Contractor release any material or information developed or received in the performance of the Services hereunder without the express written permission of City, except where required to do so by law.

**Section 2. Captions**

The section captions used in this Agreement are for convenience of reference only and do not affect the interpretation or construction of this Agreement.

**Section 22. Entire Agreement**

This Agreement contains the entire Agreement among the parties and supersedes all other negotiations and agreements, whether written or oral.

In addition to the primary agreement, there are four Exhibits:

Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference

Exhibit B – Response from Contractor to RFQ

Exhibit C – Scope of Work and Cost of Services

Exhibit D – Standard TWDB subcontractor Clauses.

**Section 23. Conflict**

In the event there is a conflict, the following have priority with regard to the conflict: first: this document titled " REQUEST FOR QUALIFICATIONS: FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES".

**Section 24. Execution**

IN WITNESS WHEREOF, the parties hereto have signed or have caused their respective names to be signed to multiple counterparts to be effective upon final grant approval from TWDB/FEMA.

CITY OF JERSEY VILLAGE

CONTRACTOR

\_\_\_\_\_  
Austin Bless, City Manager

\_\_\_\_\_  
Jeffrey S. Ward, President

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

Exhibit A: RFQ (Incorporated by Reference)

Exhibit B – Response from Contractor to RFQ (Incorporated by Reference)

## Exhibit C – Scope of Work and Cost of Services

### Scope of Work

#### General Grant Administration

- Administer all aspects of the grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of the grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

#### Per Parcel Project Management Services for Elevation projects

- Meet with Homeowners to overview and explain the process and detail the Homeowner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage the budget to ensure all homes are completed within available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop a process to ensure that construction is performed in compliance with engineering specifications (especially homes not located within City limits)
- Ensure that a professional engineer reviews all construction specifications. Note, Professional Engineer is provided and paid for by the elevation contractor as part other total elevation contract amount bid and accepted by the homeowner and the City.
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection

- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- For those Homeowners that have a local cost share, collect this cost share at the time of execution of the agreement between City and Homeowner. Ensure these funds are deposited with the City in escrow accounts
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- This element requires the submittal of a schedule for completion for elevation as part of the bid and resultant contract for elevation. JSWA will closely monitor this schedule and include progress reviews in the below mentioned weekly reports.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

### **Cost of Services**

(On Next Pages)

## **Exhibit D - TWDB Standard Required Clauses**

**For the following Four TWDB required clauses, “Contract” refers to the Agreement between the City and Jeffrey S. Ward and Associates Inc, “Subcontractor” Refers to Jeffrey S. Ward and Associates Inc, and “Contractor” refers to City of Jersey Village**

Subcontractor will adhere to terms and conditions contained in the contract between the Texas Water Development Board and the City of Jersey Village, to included but not limited to the following clauses.

### **State Auditor Clause**

By executing this Contract, the SUBCONTRACTOR accepts the authority of the State Auditor's Office, under direction of the legislative audit committee, to conduct audits and investigations in connection with any and all state funds received pursuant to this contract.

The SUBCONTRACTOR shall comply with and cooperate in any such investigation or audit. The SUBCONTRACTOR agrees to provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit. The SUBCONTRACTOR also agrees to include a provision in any subcontract related to this contract that requires the SUBCONTRACTOR to submit to audits and investigation by the State Auditor's Office in connection with any and all state funds received pursuant to the subcontract.

### **Financial Records Clause**

The SUBCONTRACTOR(S) and its contracted parties shall maintain satisfactory financial accounting documents and records, including copies of invoices and receipts, and shall make them available for examination and audit by the EXECUTIVE ADMINISTRATOR of the TWDB. Accounting by the SUBCONTRACTOR(S) and its contracted parties shall be in a manner consistent with generally accepted accounting principles,

### **Ownership Clause**

The TWDB shall have unlimited rights to technical or other data resulting directly from the performance of services under this CONTRACT. It is agreed that all reports, drafts of reports, or other material, data, drawings, computer programs and codes associated with this CONTRACT and developed by the SUBCONTRACTOR(S) or its contracted parties pursuant to this CONTRACT shall become the joint property of the SUBCONTRACTOR(S) and the TWDB.

These materials shall not be copyrighted or patented by the SUBCONTRACTOR(S) or by any consultants involved in this CONTRACT unless the EXECUTIVE ADMINISTRATOR of the TWDB approves in writing the right to establish copyright or patent; provided, however, that copyrighting or patenting by the SUBCONTRACTOR(S) or its SUB- SUBCONTRACTOR(S) will in no way limit the TWDB 's access to or right to request and receive or distribute data and information obtained or developed pursuant to this CONTRACT.

Any material subject to a TWDB copyright and produced by the SUBCONTRACTOR(S) or TWDB pursuant to this CONTRACT may be printed by the SUBCONTRACTOR(S) or the TWDB at their own cost and distributed by either at their discretion. The SUBCONTRACTOR(S) may otherwise

Exhibit A

utilize such material provided under this CONTRACT as it deems necessary and appropriate, including the right to publish and distribute the materials or any parts thereof under its own name, provided that any TWDB copyright is appropriately noted on the printed materials.

**No Debt Against The State Clause**

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT. The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR (S), arising out of the activities under this CONTRACT. The SUBCONTRACTOR(S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR(S) to perform the subject work.

**Licenses, Permit and Insurance Clause**

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT.

The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR(S), arising out of the activities under this CONTRACT.

The SUBCONTRACTOR (S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR (S) to perform the subject work.

## Exhibit B

### **SECTION 1. Summary of the Services.**

**Description of Services:**

**FMA Program Home Elevation Grant Administration & Project Management Services For Jersey Village FY22 FMA Grant Number 2**

**Effective Date:** Upon final grant award

**Termination Date:** Upon completion of work

### **SECTION 2. Services and Payment.**

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

### **SECTION 3. Termination for Convenience.**

The City may terminate this Contract during at any time for the City’s own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

### **SECTION 4. Termination for Default.**

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

### **SECTION 5. Multi-Year Contracts and Funding.**

If this Contract extends beyond the City’s fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City’s fiscal years following the City’s fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City’s sale of debt instruments to make the required payment, then this Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the City’s successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

under this Contract.

**SECTION 6. Liability and Indemnity.**

TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR'S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY'S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

**SECTION 7. Assignment.**

The Contractor shall not assign this Contract without the prior written consent of the City.

**SECTION 8. Law Governing and Venue.**

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

**SECTION 9. Entire Contract.**

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

**SECTION 10. Independent Contractor.**

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor's officers or employees in the means, methods, or details of the Services The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a workmanlike manner, and that the Contractor will take proper care and precautions to insure the safety of the Contractor's officers and employees.

**SECTION 11. Dispute Resolution Procedures.**

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (1/2) of the mediator's fees.

**SECTION 12. Attorney’s Fees.**

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of attorney’s fees or other costs relating to the suit.

**SECTION 13. Severability.**

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

**SECTION 14. Work Product.**

Any work product generated as a result of this Contract shall be the property of the City.

**SECTION 15. Compliance with SWMP.**

The Contractor acknowledges that it is aware of the Storm Water Management Program (the “SWMP”) developed by the City in compliance with the Texas Pollutant Discharge Elimination System General Permit No. TXR040000 (the “General Permit”) issued by the Texas Commission on Environmental Quality. For all maintenance and construction activities, such as but not limited to, mowing, painting, general upkeep, and other maintenance-related activities on City-owned facilities which include buildings, amenities, parks, golf courses, detention ponds, and City-owned and operated public infrastructure such as water distribution, treatment, wastewater collection, and storm sewer systems, the Contractor will comply with all SWMP requirements. The Contractor agrees to comply with all applicable stormwater control measures, good housekeeping practices, and facility-specific stormwater management operating procedures described in Part II, Section B.5.(b)(2)-(6) of the General Permit, a copy of which is on file with the City. These procedures include: i) informing or training appropriate employees in implementing pollution prevention and good housekeeping practices; ii) waste disposal removed in accordance with 30 TAC Chapters 330 and 335; iii) identifying pollutants of concern that could be discharged from operation and maintenance activities and, if needed, developing and implementing pollution prevention measures to reduce these potential pollutants; iv) performing visual inspection of pollution prevention measures, as applicable; and, v) maintaining structural controls during the Contractor’s work, as warranted.

**SECTION 16. Disclosure of Interested Parties.**

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation number and a PDF version of the completed form 1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

**SECTION 17. No Boycott of Israel.**

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship

**SECTION 18. No Business with Foreign Terrorist Organization.**

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

**SECTION 19. Additional Contract Documents.**

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor’s Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the “Rider”) is not applicable, and the terms of this Contract and the Rider shall govern.

***A. Contractor’s Additional Contract Documents:***

- Proposal;

***B. City’s Additional Contract Documents:***

- General Services Contract Rider;
- FMA Program Home Elevation Grant Administration & Project Management Services
- Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference
- Exhibit B – Response from Contractor to RFQ
- Exhibit C – Scope of Work and Cost of Services
- Exhibit D – Standard TWDB subcontractor Clauses.

**SIGNATURES**

**For: CITY**

**For: CONTRACTOR**

\_\_\_\_\_  
Name [Signature]

\_\_\_\_\_  
Name [Signature]

Austin Bleess

**Jeffrey S. Ward**

\_\_\_\_\_  
Name [Printed]

\_\_\_\_\_  
Name [Printed]

City Manager

**President**

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**ELEVATION PROJECT MANAGEMENT SERVICES AGREEMENT  
PURSUANT TO RFQ- FMA Program Home Elevation Grant Administration & Project  
Management Services**

THIS AGREEMENT is made and entered into by and between City of Jersey Village, (hereinafter "City"), a body corporate and politic under the laws of the State of Texas, and Jeffrey S. Ward and Associates Inc (hereinafter "Contractor"), a company authorized to conduct business in the State of Texas.

WITNESSETH

WHEREAS, City desires that Contractor provide FMA Program Home Elevation Grant Administration & Project Management Services, (hereinafter "Services") pursuant to the City's Request for Qualifications with a due date of January 10, 2024; and

WHEREAS, Contractor represents that it is qualified and desires to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

**AGREEMENT**

**The term of this agreement Shall be concurrent with the agreement between TWDB and the City of Jersey Village.**

**Section 1. Scope of Services**

Contractor shall render Services that meet or exceed the minimum requirements of the above referenced RFQ.

**Section 2. Personnel**

- A. Contractor represents that it presently has, or is able to obtain, adequate qualified personnel in its employment for the timely performance of the Scope of Services required under this Agreement and that Contractor shall furnish and maintain, at its own expense, adequate and sufficient personnel, in the opinion of City, to perform the Scope of Services when and as required and without delays.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

- B. All employees of Contractor shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Contractor who, in the opinion of City, is incompetent or by his conduct becomes detrimental to the project shall, upon request of City, immediately be removed from association with the project.

### **Section 3. Compensation and Payment**

- A. Contractor's fees shall be calculated at the rates set forth in the attached Exhibit B. The Maximum Compensation for the performance of Services within the Scope of Services is \$252,000. In no case shall the amount paid by City under this Agreement exceed the Maximum Compensation without an approved change order.
- B. All performance of the Scope of Services by Contractor including any changes in the Scope of Services and revision of work satisfactorily performed will be performed only when approved in advance and authorized by City.
- C. City will pay Contractor based on the following procedures: Upon completion of the tasks identified in the Scope of Services, Contractor shall submit to City invoices showing the amounts due for services performed in a form acceptable to City. City shall review such invoices and approve them within 30 calendar days with such modifications as are consistent with this Agreement and forward same to the Auditor for processing. City shall pay each such approved invoice within thirty (30) calendar days. City reserves the right to withhold payment pending verification of satisfactory work performed.

### **Section 4. Time of Performance**

The time for performance of the Scope of Services by Contractor shall begin with receipt of the Notice to Proceed from City and end no later than two years from the execution of this contract. Contractor shall complete the tasks described in the Scope of Services within this time or within such additional time as may be extended by the City.

### **Section 5. Modifications and Waivers**

- A. The parties may not amend or waive this Agreement, except by a written agreement executed by both parties.
- B. No failure or delay in exercising any right or remedy or requiring the satisfaction of any condition under this Agreement, and no course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition.
- C. The rights and remedies of the parties set forth in this Agreement are not exclusive of, but are cumulative to, any rights or remedies now or subsequently existing at law, in equity, or by statute.

#### **Section 6. Termination**

- A. Termination for Convenience: City may terminate this Agreement at any time upon thirty (30) days written notice issued by the City Manager.
- B. Termination for Default
  - 1. City may terminate the whole or any part of this Agreement for cause in the following circumstances:
    - a. If Contractor fails to perform services within the time specified in the Scope of Services or any extension thereof granted by the City in writing;
    - b. If Contractor materially breaches any of the covenants or terms and conditions set forth in this Agreement or fails to perform any of the other provisions of this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in any of these circumstances does not cure such breach or failure to City's reasonable satisfaction within a period of ten (10) calendar days after receipt of notice from City specifying such breach or failure.
  - 2. If, after termination, it is determined by City that for any reason whatsoever that Contractor was not in default, or that the default was excusable, services may continue in

accordance with the terms and conditions of this Agreement or the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the City in accordance with Section 7A above.

c. Upon termination of this Agreement, City shall compensate Contractor in accordance with Section 3, above, for those services which were provided under this Agreement prior to its termination and which have not been previously invoiced to City. Contractor's final invoice for said services will be presented to and paid by City in the same manner set forth in Section 3 above.

D. If City terminates this Agreement as provided in this Section, no fees of any type, other than fees due and payable at the Termination Date, shall thereafter be paid to Contractor.

### **Section 7. Ownership and Reuse of Documents**

All documents, data, reports, research, graphic presentation materials, etc., developed by Contractor as a part of its work under this Agreement, shall become the property of City upon completion of this Agreement, or in the event of termination or cancellation thereof, at the time of payment under Section 3 for work performed. Contractor shall promptly furnish all such data and material to City on request.

### **Section 8. Inspection of Books and Records**

Contractor will permit City, or any duly authorized agent of City, to inspect and examine the books and records of Contractor for the purpose of verifying the amount of work performed under the Scope of Services. City's right to inspect survives the termination of this Agreement for a period of four years.

### **Section 9. Insurance**

Prior to commencement of the Services, Contractor shall furnish City with properly executed certificates of insurance which shall evidence all insurance required and provide that such insurance shall not be canceled, except on 30 days' prior written notice to City. Contractor shall provide certified copies of insurance endorsements and/ or policies if requested by City. Contractor shall maintain such insurance coverage from the time Services commence until Services are completed and provide replacement certificates, policies and/ or endorsements for any such insurance expiring prior to completion of Services. Contractor shall obtain such insurance written on an Occurrence form from such companies having Bests rating of A/VII or better, licensed or approved to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

1. Employers' Liability insurance with limits of not less than \$1,000,000 per injury by accident, \$1,000,000 per injury by disease, and

\$1,000,000 per bodily injury by disease.

- 2. Commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the annual aggregate. Policy shall cover liability for bodily injury, personal injury, and property damage and products/completed operations arising out of the business operations of the policyholder.
- 3. Business Automobile Liability coverage applying to owned, non-owned and hired automobiles with limits not less than \$1,000,000 each occurrence combined single limit for Bodily Injury and Property Damage combined.

- B. City shall be named as additional insured to all required coverage except Professional Liability (if required). All Liability policies written on behalf of Contractor shall contain a waiver of subrogation in favor of City.
- C. If required coverage is written on a claims-made basis, Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of the Contract and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of 2 years beginning from the time the work under this Contract is completed.
- D. Contractor shall not commence any port ion of the work under this Contract until it has obtained the insurance required herein and certificates of such insurance have been filed with and approved by City of Jersey Village.
- E. No cancellation of or changes to the certificates, or the policies, may be made without thirty (30) days prior, written notification to City of Jersey Village.
- F. Approval of the insurance by City of Jersey Village shall not relieve or decrease the liability of the Contractor.

**Section 10. Indemnity**

- A. CONTRACTOR SHALL SAVE HARMLESS CITY FROM AND AGAINST ALL CLAIMS, LIABILITY, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING FROM ACTIVITIES OF CONTRACTOR, ITS AGENTS, SERVANTS OR EMPLOYEES, PERFORMED UNDER THIS AGREEMENT THAT RESULT FROM THE NEGLIGENT ACT, ERROR, OR OMISSION OF CONTRACTOR OR ANY OF CONTRACTOR'S AGENTS,

## SERVANTS OR EMPLOYEES.

- B.** Contractor shall timely report all such matters to City and shall, upon the receipt of any such claim, demand, suit, action, proceeding, lien or judgment, not later than the fifteenth day of each month; provide City with a written report on each such matter, setting forth the status of each matter, the schedule or planned proceedings with respect to each matter and the cooperation or assistance, if any, of City required by Contractor in the defense of each matter.
- C.** Contractor's duty to defend, indemnify and hold City harmless shall be absolute. It shall not abate or end by reason of the expiration or termination of any contract unless otherwise agreed by City in writing. The provisions of this section shall survive the termination of the contract and shall remain in full force and effect with respect to all such matters no matter when they arise.
- D.** In the event of any dispute between the parties as to whether a claim, demand, suit, action, proceeding, lien or judgment appears to have been caused by or appears to have arisen out of or in connection with acts or omissions of Contractor, Contractor shall never-the-less fully defend such claim, demand, suit, action, proceeding, lien or judgment until and unless there is a determination by a court of competent jurisdiction that the acts and omissions of Contractor are not at issue in the matter.
- E.** Contractor 's indemnification shall cover, and Contractor agrees to indemnify City, in the event City is found to have been negligent for having selected Contractor to perform the work described in this request.
- F.** The provision by Contractor of insurance shall not limit the liability of Contractor under an agreement.
- G.** Contractor shall cause all trade contractors and any other contractor who may have a contract to perform construction or installation work in the area where work will be performed under this request, to agree to indemnify City and to hold it harmless from all claims for bodily injury and property damage that arise may from said Contractor 's operations. Such provisions shall be in form satisfactory to City.
- H.** Loss Deduction Clause - City shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The

payment of deductibles shall be the sole responsibility of Contractor and/or trade contractor providing such insurance.

### **Section 11. Confidential and Proprietary Information**

- A. Contractor acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire information that is confidential to City. Any and all information of any form obtained by Contractor or its employees or agents from City in the performance of this Agreement shall be deemed to be confidential information of City ("Confidential Information"). Any reports or other documents or items (including software) that result from the use of the Confidential Information by Contractor shall be treated with respect to confidentiality in the same manner as the Confidential Information. Confidential Information shall be deemed not to include information that (a) is or becomes (other than by disclosure by Contractor) publicly known or is contained in a publicly available document; (b) is rightfully in Contractor's possession without the obligation of nondisclosure prior to the time of its disclosure under this Agreement; or (c) is independently developed by employees or agents of Contractor who can be shown to have had no access to the Confidential Information.
- B. Contractor agrees to hold Confidential Information in strict confidence, using at least the same degree of care that Contractor uses in maintaining the confidentiality of its own confidential information, and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties or use Confidential Information for any purposes whatsoever other than the provision of Services to City hereunder, and to advise each of its employees and agents of their obligations to keep Confidential Information confidential. Contractor shall use its best efforts to assist City in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limitation of the foregoing, Contractor shall advise City immediately in the event Contractor learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement and Contractor will at its expense cooperate with City in seeking injunctive or other equitable relief in the name of County or Contractor against any such person. Contractor agrees that, except as directed by City, Contractor will not at any time during or after the term of this Agreement disclose, directly or indirectly, any Confidential Information to any person, and that upon termination of this Agreement or at

City's request, Contractor will promptly turn over to City all documents, papers, and other matter in Contractor's possession which embody Confidential Information.

- C. Contractor acknowledges that a breach of this Section, including disclosure of any Confidential Information, or disclosure of other information that, at law or in equity, ought to remain confidential, will give rise to irreparable injury to City that is inadequately compensable in damages. Accordingly, City may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies that may be available. Contractor acknowledges and agrees that the covenants contained herein are necessary for the protection of the legitimate business interest of City and are reasonable in scope and content.
- D. Contractor in providing all services hereunder agrees to abide by the provisions of any applicable Federal or State Data Privacy Act.
- E. Contractor expressly acknowledges that City is subject to the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 et seq., as amended, and notwithstanding any provision in the Agreement to the contrary, City will make any information related to the Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any proprietary or confidential information marked as such provided to City by Consultant shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Attorney General of the reasons why such information should not be disclosed. The terms and conditions of the Agreement are not proprietary or confidential information.

## Section 12. Independent Contractor

- A. In the performance of work or services hereunder, Contractor shall be deemed an independent contractor, and any of its agents, employees, officers, or volunteers performing work required hereunder shall be deemed solely as employees of contractor or, where permitted, of its subcontractors.
- B. Contractor and its agents, employees, officers, or volunteers shall not, by

performing work pursuant to this Agreement, be deemed to be employees, agents, or servants of City and shall not be entitled to any of the privileges or benefits of City employment.

### Section 13. Notices

- A. Each party giving any notice or making any request, demand, or other communication (each, a "Notice") pursuant to this Agreement shall do so in writing and shall use one of the following methods of delivery, each of which, for purposes of this Agreement, is a writing: personal delivery, registered or certified mail (in each case, return receipt requested and postage prepaid), or nationally recognized overnight courier (with all fees prepaid).
- B. Each party giving a Notice shall address the Notice to the receiving party at the address listed below or to another address designated by a party in a Notice pursuant to this Section:

To the City:                   City of Jersey Village  
                                       Attn: City Manager  
                                       16327 Lakeview Dr  
                                       Jersey Village, TX 77040  
                                       ableess@jerseyvillagetx.com

To the Contractor:       Jeffrey S. Ward and Associates INC  
                                       Attn: Jeff Ward  
                                       PO Box 4356  
                                       Leesburg, VA 20177  
                                       Jswal@outlook.com

- C. Notice is effective only if the party giving or making the Notice has complied with subsections 14(A) and 14(8) and if the addressee has received the Notice. A Notice is deemed received as follows:
1. If the Notice is delivered in person or sent by registered or certified mail or a nationally recognized overnight courier, upon receipt as indicated by the date on the signed receipt.
  2. If the addressee rejects or otherwise refuses to accept the Notice, or if the Notice cannot be delivered because of a change in address for which no Notice was given, then upon the rejection, refusal, or inability to deliver.

**Section 14. Compliance with Laws**

Contractor shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, minimum and maximum salary and wage statutes and regulations, licensing laws and regulations. When required by City, Contractor shall furnish City with certification of compliance with said laws, statutes, ordinances, rules, regulations, orders, and decrees above specified.

**Section 15. Assignment and Delegation**

- A. Neither party may assign any of its rights under this Agreement, except with the prior written consent of the other party. That party shall not unreasonably withhold its consent. All assignments of rights by Contractor are prohibited under this subsection, whether they are voluntarily or involuntarily, without first obtaining written consent from City.
- B. Neither party may delegate any performance under this Agreement.
- C. Any purported assignment of rights or delegation of performance in violation of this Section is void.

**Section 16. Applicable Law**

The laws of the State of Texas govern all disputes arising out of or relating to this Agreement. The parties hereto acknowledge that venue is proper in City of Jersey Village, Texas, for all legal actions or proceedings arising out of or relating to this Agreement and waive the right to sue or be sued elsewhere. Nothing in the Agreement shall be construed to waive the City's sovereign immunity.

**Section 17. Successors and Assigns**

City and Contractor bind themselves and their successors, executors, administrators and assigns to the other party of this Agreement and to the successors, executors, administrators and assigns of the other party, in respect to all covenants of this Agreement.

**Section 18. Third Party Beneficiaries**

This Agreement does not confer any enforceable rights or remedies upon any person other than the parties.

**Section 19. Severability**

If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions remain in full force, if the essential terms and conditions of this Agreement for each party remain valid, binding, and enforceable.

**Section 20. Publicity**

Contact with citizens of City of Jersey Village, media outlets, or governmental agencies shall be the sole responsibility of City. Under no circumstances whatsoever, shall Contractor release any material or information developed or received in the performance of the Services hereunder without the express written permission of City, except where required to do so by law.

**Section 2. Captions**

The section captions used in this Agreement are for convenience of reference only and do not affect the interpretation or construction of this Agreement.

**Section 22. Entire Agreement**

This Agreement contains the entire Agreement among the parties and supersedes all other negotiations and agreements, whether written or oral.

In addition to the primary agreement, there are four Exhibits:

Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference

Exhibit B – Response from Contractor to RFQ

Exhibit C – Scope of Work and Cost of Services

Exhibit D – Standard TWDB subcontractor Clauses.

**Section 23. Conflict**

In the event there is a conflict, the following have priority with regard to the conflict: first: this document titled " REQUEST FOR QUALIFICATIONS: FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES".

**Section 24. Execution**

IN WITNESS WHEREOF, the parties hereto have signed or have caused their respective names to be signed to multiple counterparts to be effective upon final grant approval from TWDB/FEMA.

CITY OF JERSEY VILLAGE

CONTRACTOR

\_\_\_\_\_  
Austin Bless, City Manager

\_\_\_\_\_  
Jeffrey S. Ward, President

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

Exhibit A: RFQ (Incorporated by Reference)

Exhibit B – Response from Contractor to RFQ (Incorporated by Reference)

## Exhibit C – Scope of Work and Cost of Services

### Scope of Work

#### General Grant Administration

- Administer all aspects of the grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of the grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

#### Per Parcel Project Management Services for Elevation projects

- Meet with Homeowners to overview and explain the process and detail the Homeowner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage the budget to ensure all homes are completed within available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop a process to ensure that construction is performed in compliance with engineering specifications (especially homes not located within City limits)
- Ensure that a professional engineer reviews all construction specifications. Note, Professional Engineer is provided and paid for by the elevation contractor as part other total elevation contract amount bid and accepted by the homeowner and the City.
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection

- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- For those Homeowners that have a local cost share, collect this cost share at the time of execution of the agreement between City and Homeowner. Ensure these funds are deposited with the City in escrow accounts
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- This element requires the submittal of a schedule for completion for elevation as part of the bid and resultant contract for elevation. JSWA will closely monitor this schedule and include progress reviews in the below mentioned weekly reports.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

### **Cost of Services**

(On Next Pages)

**Exhibit D - TWDB Standard Required Clauses**

**For the following Four TWDB required clauses, “Contract” refers to the Agreement between the City and Jeffrey S. Ward and Associates Inc, “Subcontractor” Refers to Jeffrey S. Ward and Associates Inc, and “Contractor” refers to City of Jersey Village**

Subcontractor will adhere to terms and conditions contained in the contract between the Texas Water Development Board and the City of Jersey Village, to include but not limited to the following clauses.

**State Auditor Clause**

By executing this Contract, the SUBCONTRACTOR accepts the authority of the State Auditor's Office, under direction of the legislative audit committee, to conduct audits and investigations in connection with any and all state funds received pursuant to this contract.

The SUBCONTRACTOR shall comply with and cooperate in any such investigation or audit. The SUBCONTRACTOR agrees to provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit. The SUBCONTRACTOR also agrees to include a provision in any subcontract related to this contract that requires the SUBCONTRACTOR to submit to audits and investigation by the State Auditor's Office in connection with any and all state funds received pursuant to the subcontract.

**Financial Records Clause**

The SUBCONTRACTOR(S) and its contracted parties shall maintain satisfactory financial accounting documents and records, including copies of invoices and receipts, and shall make them available for examination and audit by the EXECUTIVE ADMINISTRATOR of the TWDB. Accounting by the SUBCONTRACTOR(S) and its contracted parties shall be in a manner consistent with generally accepted accounting principles,

**Ownership Clause**

The TWDB shall have unlimited rights to technical or other data resulting directly from the performance of services under this CONTRACT. It is agreed that all reports, drafts of reports, or other material, data, drawings, computer programs and codes associated with this CONTRACT and developed by the SUBCONTRACTOR(S) or its contracted parties pursuant to this CONTRACT shall become the joint property of the SUBCONTRACTOR(S) and the TWDB.

These materials shall not be copyrighted or patented by the SUBCONTRACTOR(S) or by any consultants involved in this CONTRACT unless the EXECUTIVE ADMINISTRATOR of the TWDB approves in writing the right to establish copyright or patent; provided, however, that copyrighting or patenting by the SUBCONTRACTOR(S) or its SUB- SUBCONTRACTOR(S) will in no way limit the TWDB 's access to or right to request and receive or distribute data and information obtained or developed pursuant to this CONTRACT.

Any material subject to a TWDB copyright and produced by the SUBCONTRACTOR(S) or TWDB pursuant to this CONTRACT may be printed by the SUBCONTRACTOR(S) or the TWDB at their own cost and distributed by either at their discretion. The SUBCONTRACTOR(S) may otherwise

Exhibit B

utilize such material provided under this CONTRACT as it deems necessary and appropriate, including the right to publish and distribute the materials or any parts thereof under its own name, provided that any TWDB copyright is appropriately noted on the printed materials.

**No Debt Against The State Clause**

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT. The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR (S), arising out of the activities under this CONTRACT. The SUBCONTRACTOR(S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR(S) to perform the subject work.

**Licenses, Permit and Insurance Clause**

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT.

The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR(S), arising out of the activities under this CONTRACT.

The SUBCONTRACTOR (S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR (S) to perform the subject work.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** G7

**AGENDA SUBJECT:** Consider Resolution No. 2024-04, selecting contractors to complete home elevation work in relation to the FY2022 FEMA Flood Mitigation Assistance Grant.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 11, 2024

**EXHIBITS:** Resolution No. 2024-04

**BACKGROUND INFORMATION:**

The two grant applications for home elevations submitted as part of the FY22 FEMA Flood Mitigation Assistance (FMA) were identified for further review by FEMA. I believe this review will be wrapping up over the next few months and we should receive contracts on both grants in the spring of 2024.

As part of the home elevation grant funds were included in the grant to pay for a third party grant administrator. As we are anticipating final award notification on the grant in the coming months we have gone out to RFQ for the grant administration.

The RFQ was posted on our website and Bidnet Direct on December 6, 2023. Advertisements were run in the Houston Chronicle on December 6 and December 13, 2023. Bids were opened on January 10, 2024.

The RFQ was downloaded by 15 companies. We received responses from 5 different contractors.

All of the responses were judged on the following categories:

Item:	Scoring. Percentage
Qualifications of firm	35%
Demonstrated ability to perform building elevation services as requested in the Scope of Services	40%
Ability to efficiently provide building elevation services at project sites within Jersey Village	25%
Total	100%

Here is a summary of our rankings:

	Total Points	Average Points
Arkitektura	300	100
Allied Foundation	270	90
Excello	298	99
Brizo Construction	255	85
Comal Design Group	280	93

There was a submittal from a sixth company, P3, but they were disqualified.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

In discussions with our Grant Administrator, he recommends the city select three contractors to do the work for the home elevations. The top three contractors have experience in elevating homes, and doing so according to the grant standards set out by FEMA and TWDB. Staff feels confident these three contractors would do a good job on this project.

The companies would contract directly with the homeowners to do the work, the city would not be involved with that contract. This list simply narrows down the companies that can do the work, making sure it stays a manageable project for the city.

**RECOMMENDED ACTION & MOTION:**

**MOTION:** To approve Resolution No. 2024-04, selecting contractors to complete home elevation work in relation to the FY2022 FEMA Flood Mitigation Assistance Grant.

**RESOLUTION NO. 2024-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING CONTRACTORS TO COMPLETE HOME ELEVATION WORK IN RELATION TO THE FY2022 FEMA FLOOD MITIGATION ASSISTANCE GRANT.**

**WHEREAS**, the Jersey Village City Council has applied to and been awarded funds under the FY2022 FEMA Flood Mitigation Assistance Grant for home elevations; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; and

**WHEREAS**, the City has published an RFQ for Home Elevation Services and reviewed the responses against a set matrix; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council approves the firms Comal Design Group, LLC, Arkitektura Development Inc, and Byrdson Services LLC dba Excello Homes to complete the work related to home elevations for the FY2022 FEMA Flood Mitigation Assistance Grant.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of **January**, A.D., **2024**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** G8

**AGENDA SUBJECT:** Consider Resolution No. 2024-05, authorizing applications for the US DOT FY24 RAISE Grant for a Planning Grant.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 11, 2024

**EXHIBITS:** Resolution No. 2024-05

**BACKGROUND INFORMATION:** The Rebuilding American Infrastructure with Sustainability and Equity, or RAISE Discretionary Grant Program, provides a unique opportunity for the US DOT to invest in road, rail, transit and port projects that promise to achieve national objectives. Congress has dedicated nearly \$14.3 billion for fifteen rounds of National Infrastructure Investments to fund projects that have a significant local or regional impact. These grants are awarded on a competitive basis for planning or constructing surface transportation infrastructure projects that will improve safety; environmental sustainability; quality of life; mobility and community connectivity; economic competitiveness and opportunity including tourism; state of good repair; partnership and collaboration; and innovation.

We are proposing to apply for a planning grant to study how mobility and community connectivity may be improved to allow for better economic competitiveness and opportunity including tourism. The proposal would be to look at how the railroad crossing could be improved or eliminated for vehicles at the crossing on Jones Road and at Taylor Road, as well as how a multimodal (walking and biking) crossing could be implemented along the E127 branch of the White Oak Bayou.

The end goal of the grant would be to have a completed report with proposed projects that could be completed to improve the transportation to and around those areas. If the report identifies projects that could be completed that puts us in a position to apply for a construction grant to help fund the construction projects, if we chose to move forward with them. There would be no obligation to proceed with any projects that are identified.

If the report were to find that improvements to create a multimodal crossing at the E127 bayou would be beneficial, that would have other positive impacts as well. Any improvements to the railroad crossing at the E127 branch would also potentially provide flood mitigation benefits to the city. One large cost of the E127 project that is being studied right now is the railroad bridge over the bayou. If that bridge could be replaced utilizing DOT funding, that would reduce the overall project costs of the E127 project. Reducing those costs would give the E127 project a better Benefit Cost Ratio and could make that project eligible for FEMA funding to complete.

If the crossings at Jones Road and Taylor Road are improved, that would offer better economic development opportunities for those areas. It would allow for better traffic flows and provide more safety for vehicles and trains.

As flood mitigation, improving community connectivity, and economic development are all goals in our Comprehensive Plan, this grant application aligns well with those three goals.

The cost share of the project would be 80% from DOT and 20% from the city. Right now, we are estimating the cost of the project to be about \$800,000, but as of this writing we are still waiting for a formal cost estimate from an engineer. If the project is \$800,000 then our cost share would be \$160,000. It is unlikely grant awards would be made until at least summer 2024. Applications are due to the US DOT on February 28, 2024.

### **RECOMMENDED ACTION & MOTION:**

To Approve Resolution 2024-05, authorizing applications for the US DOT FY24 RAISE Grant for a Planning Grant.

**RESOLUTION NO. 2024-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING APPLICATIONS FOR THE FY24 DOT RAISE GEANT FOR A PLANNING GRANT**

**WHEREAS**, the City of Jersey Village recognizes the need for improvements in transportation infrastructure to enhance safety, efficiency, and connectivity for its residents and visitors; and

**WHEREAS**, the railroad crossings at Jones Road and Taylor Road have been identified as potential areas in need of safety and efficiency enhancements; and

**WHEREAS**, the E127 branch of the White Oak Bayou presents an opportunity for the development of a multimodal crossing to improve transportation options and connectivity; and

**WHEREAS**, the U.S. Department of Transportation (USDOT) offers the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program, which supports such local infrastructure projects; and

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

- Section 1.** The City Council authorizes the submission of applications for the US DOT FY24 RAISE Grant Program for a planning grant within the City of Jersey Village.
- Section 2.** The City Council authorizes the City Manager, the authorized official, to execute all documents in regard to the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.
- Section 3.** The City Council assures the City of Jersey Village will comply with all rules set by this funding program.
- Section 4.** The City Council assures the City of Jersey Village will fund the local share requirement of the projects.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of **January** , A.D., **2024**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** G9

**AGENDA SUBJECT:** Consider Resolution No. 2024-06, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add six (6) new firefighters into the Fiscal Year 2024-2025 Budget.

**Department/Prepared By:** Fire / Mark Bitz

**Date Submitted:** January 9, 2024

**EXHIBITS:** Resolution No. 2024-06

**BUDGETARY IMPACT:**

**BACKGROUND INFORMATION:**

Jersey Village Fire Department is seeking approval to apply for the SAFER grant to add six firefighters to our staffing. We currently have six firefighters per shift. We are looking to add two more per shift to bring our total number of firefighters per each shift to eight firefighters.

We can do this with the assistance of the government through a FEMA program called SAFER (Staffing for Adequate Fire and Emergency Response).

There is no share cost in this. The grant pays 100% of a firefighter's salary, benefits and overtime for the first three years. Year four moving forward is 100% the responsibility of the city to pay for Salary, Benefits and Overtime. The program does not pay for protective equipment, uniforms or incentives.

I have recommended to the city manager to add six more fulltime firefighters through this program. The SAFER Grant program opens soon in the first quarter of 2024. If awarded the grant, we can expect notification towards the end of this fiscal budget year.

This request is for council to consider authorizing the fire chief to move forward with applying for the SAFER Grant and, if awarded and funded, authorize the city manager to add six (6) new firefighters in the Fiscal Year 2024-2025 Budget.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2024-06, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add six (6) new firefighters into the Fiscal Year 2024-2025 Budget.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**RESOLUTION NO. 2024-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE FIRE CHIEF TO APPLY FOR A GRANT THROUGH FEMA FOR STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) AND, IF APPROVED AND FUNDED, AUTHORIZING THE CITY MANAGER TO ADD SIX (6) NEW FIREFIGHTERS INTO THE FISCAL YEAR 2024-2025 BUDGET.**

**WHEREAS**, the Jersey Village City Council finds it in the best interest of the citizens of the City of Jersey Village that the Jersey Village Fire Department submit and accept granting from FEMA through the Staffing For Adequate Fire and Emergency Response (SAFER) grant program.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the Jersey Village Fire Department to submit and accept granting from FEMA through the Staffing for Adequate Fire and Emergency Response (SAFER) grant program.

**Section 2.** The City Council authorizes the Fire Chief, the authorized official, to execute all documents concerning the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.

**Section 3.** The City Council assures the City of Jersey Village will comply with all rules set by FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) grant program.

**Section 4.** If the grant is approved and awarded, the City Manager is authorized to add six (6) new firefighters into the Fiscal Year 2024-2025 Budget.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of January 2024.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** G10

**AGENDA SUBJECT:** Consider Resolution 2024-07, selecting firms for Professional Services related to Public Works and Utility Projects and authorizing the City Manager to negotiate with such firms.

**Dept./Prepared By:** Public Works, Robert Basford **Date Submitted:** January 14, 2024

**EXHIBITS:** Resolution 2024-07

**BUDGETARY IMPACT:** N/A

**BACKGROUND INFORMATION:**

During the November 2023 election, the City of Jersey Village placed propositions on the ballot that pertained to water/wastewater improvements as well as street/road improvements as the City has identified the need for a handful of projects.

As staff prepares for improvements, we sent out a request for qualifications (RFQ) to engineering firms to gather their qualifications as they relate to street reconstruction, wet utilities (water/wastewater/stormwater), surveying, H&H studies and drainage work, ground penetrating Radar and construction administration/management.

The request was published on November 14 on Bidnet Direct. Newspaper notices were published on November 14 and November 21. Proposals were due on December 19, 2023. The RFQ Document was downloaded by 106 people. By going out to RFQ like this, we were able to follow all of the 2 Code of Federal Regulations (CFR) Part 200 requirements, and also state procurement requirements that may come in to play if we are able to utilize any grant funding for the engineering and construction of projects.

We received 20 timely responses, and those responses were evaluated by Tim Nguyen, Project Manager, Danielle Cordova, Public Works Manager, Robert Basford, Assistant City Manager and Austin Bless, City Manager.

Each response was ranked on four criteria items. Those items include Design Team Qualifications (Max 25 points), Similar Project Experience (max 35 points), Knowledge of the City of Jersey Village (max 25 points), and Compliance with the RFQ components (max 5 points).

After a careful review of the proposals the team is recommending the following firms be on our approved vendor list for the indicated services below:

Street and Drainage	Surveying	Water, Wastewater and Storm Sewer	H&H Studies related to Street Drainage Improvements	Ground Penetrating Radar	Construction Admin/Mgt Services
IDS Engineering Group	IDS Engineering Group	IDS Engineering Group	WGA Consulting Engineers	Quiddity Engineering	GarzaEMC

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

Westwood Professional Services, Inc.	GarzaEMC	Westwood Professional Services, Inc.	Westwood Professional Services, Inc.	GarzaEMC	Gauge Engineering
GarzaEMC	Quiddity Engineering, LLC	GarzaEMC	GarzaEMC	Colliers Engineering & Design, Inc.	Quiddity Engineering, LLC
Gauge Engineering	KSA	Gauge Engineering	Gauge Engineering		IDS Engineering Group
Quiddity Engineering	PGAL	Quiddity Engineering			

It is the intention for these firms to be utilized for city projects as they come up. We will be able to work with any of these firms to negotiate a contract for their services on a given project. Those contracts would come back to Council for approval if applicable for the project type, in accordance with our purchasing policy.

**RECOMMENDED ACTION:** To Approve Resolution 2024-07, selecting firms for Professional Services related to Public Works and Utility Projects and authorizing the City Manager to negotiate with such firms.

**MOTION:** To Approve Resolution 2024-07, selecting firms for Professional Services related to Public Works and Utility Projects and authorizing the City Manager to negotiate with such firms.

**RESOLUTION NO. 2024-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING FIRMS FOR PROFESSIONAL SERVICES RELATED TO PUBLIC WORKS AND UTILITY PROJECTS AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE WITH SUCH FIRMS.**

**WHEREAS**, the City of Jersey Village identified the need for water/wastewater improvements and street/road improvements; and

**WHEREAS**, a request for qualifications (RFQ) was issued to engineering firms for services related to street reconstruction, wet utilities (water/wastewater/stormwater), surveying, H&H studies, drainage work, ground penetrating radar, and construction administration/management;

**WHEREAS**, the RFQ was published on Bidnet Direct online starting November 14, 2023, and in local newspapers on November 14 and November 21, 2023 with proposals due on December 19, 2023;

**WHEREAS**, the RFQ process adhered to the 2 Code of Federal Regulations (CFR) Part 200 requirements and state procurement requirements, essential for potential utilization of grant funding for these projects; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The City Manager is authorized to negotiate contracts with the following firms for professional services related to public works and utility projects:

- |                                      |                          |
|--------------------------------------|--------------------------|
| IDS Engineering Group                | GarzaEMC                 |
| Westwood Professional Services, Inc. | KSA                      |
| Gauge Engineering                    | PGAL                     |
| Quiddity Engineering, LLC            | WGA Consulting Engineers |
| Colliers Engineering & Design, Inc.  |                          |

**PASSED AND APPROVED** this the **22nd** day of **January 2024**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** H1

**AGENDA SUBJECT:** Discuss and take appropriate action regarding water and sewer rates.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** January 11, 2023

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**BACKGROUND INFORMATION:**

During the workshop on water and sewer rates during December 2023 the City Council requested staff explore having a maximum usage for sewer rates.

If the Council wanted to do a maximum usage of 12,000 gallons for sewer rates that would be approximately a \$600,000 impact to the utility fund. If it was a 10,000-gallon maximum, that would be approximately a \$730,000 impact to the utility fund.

The main driver of this is lawn irrigation. In 2024 we had drought conditions for a long time. In years where there is average rainfall there is less irrigation that occurs.

As noted in the Rate Study there are some cities that have a maximum. Conroe has a maximum of 10,000 gallons, Lake Jackson has a maximum of 15,000 gallons, Memorial Villages Water Authority has a maximum of 30,000 gallons.

Making this change would to 12,000 gallons which is a \$600,000 impact, without increasing water rates, is projected to keep the utility fund below the three-month operating reserve through Fiscal Year 2027, and possibly meeting the three-month operating reserve in Fiscal Year 2028.

Staff is planning on looking at the rate study in March for a possible presentation to Council in April for future planning purposes to ensure the rates are meeting the current and projected needs of the city.

**RECOMMENDED ACTION:**

There is no action required tonight. This information is being provided for discussion and for the Council to provide feedback and direction on what further steps, if any, the Council would like to see.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** H2

**AGENDA SUBJECT:** Consider Ordinance No. 2024-04, amending the Jersey Village Code of Ordinances at Chapter 14 “Building and Development,” Article VIII “Public Utilities,” Section 14-208 “General Criteria” by adding a new subsection (g) titled “Irrigation Meter Installation;” providing a penalty; providing for severability; providing for publication; and providing an effective date.

**Department/Prepared By:** Robert Basford Public Works **Date Submitted:** January 11, 2024

**EXHIBITS:** Resolution No. 2024-04

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ N/A
	Amount Budgeted:	\$ N/A
	Appropriation Required:	\$ N/A

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Public Works Department has received numerous requests for alterations to the current irrigation meter installation process, particularly from property owners whose water mains are located on the opposite side of the street. In response, the City has considered input from the public and aims to enhance services for both current and future utility customers.

The proposed policy change is aimed at streamlining the process for homeowners who wish to tap into an existing service line when the water main is situated on the opposite side of the street. At present, a separate tap is required, often involving the costly and complex task of boring underneath the street.

To initiate this change, residents can now submit requests for service line taps through the permits process. Upon receiving a request, the utility division will thoroughly evaluate the homeowner's current service, taking into account factors such as the existing line's capacity to accommodate the additional connection. This assessment ensures that any modifications will not have adverse effects on neighboring properties or the overall integrity of the city's water supply system.

If the utility division determines that the existing service line can support the additional connection without causing harm, the homeowner will be granted formal permission to proceed with the tap.

This approach not only simplifies the process for residents but also contributes to the City's commitment to efficient and utility customer-friendly policies in water management. Jersey Village strives to strike a balance between meeting the needs of property owners and ensuring the sustainability and reliability of its water supply infrastructure.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2024-04, amending the Jersey Village Code of Ordinances at Chapter 14 “Building and Development,” Article VIII “Public Utilities,” Section 14-208 “General Criteria” by adding a new subsection (g) titled “Irrigation Meter Installation;” providing a penalty; providing for severability; providing for publication; and providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**ORDINANCE NO. 2024-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES AT CHAPTER 14 “BUILDING AND DEVELOPMENT,” ARTICLE VIII “PUBLIC UTILITIES,” SECTION 14-208 “GENERAL CRITERIA” BY ADDING A NEW SUBSECTION (G) TITLED “IRRIGATION METER INSTALLATION;” PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City recognizes the importance of providing homeowners with the opportunity to access irrigation meters for efficient water use, particularly when the water main servicing their property is situated on the opposite side of the street; and

**WHEREAS**, in instances where the water main serving a homeowner's property is located on the same side of the street, a direct tap into the main is deemed necessary to facilitate the installation of an irrigation meter and ensure proper water supply;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:**

**SECTION 1. THAT**, the City Council of the City of Jersey Village, Texas (the “City Council”) hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**SECTION 2. THAT**, the Jersey Village Code of Ordinances at Chapter 14 “Building and Development”, Article VIII “Public Utilities” Section 14-208 “General Criteria” is hereby amended to add a new subsection (g) to read as follows (with **bold and underlined language** being the language added and the struck through language being deleted):

**(g) Irrigation Meter Installation:**

**(1). A homeowner may request permission to tap into an existing service line that serves their property if the water main that services their property is on the opposite side of the street, provided that the existing service line is properly sized to accommodate the additional connection without compromising the service to existing properties. If the water main that services the homeowners property is on the same side of the street as their property a direct tap into the main is required for the irrigation meter installation.**

**(2). The city's utility department shall evaluate the homeowner's request and assess whether the existing service line has the capacity to accommodate the additional connection. This assessment shall consider the size of the existing service line, water pressure, and other relevant factors.**

**(3). If the city determines that the existing service line can support the additional connection without detriment to existing properties or the city's water supply system, the homeowner shall be granted permission to proceed with the tap.**

**SECTION 3. THAT,** any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed two thousand dollars (\$2,000), with each day of violation constituting a separate offense.

**SECTION 4. THAT,** in the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the City Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 5. THAT,** the City Council hereby directs the City Secretary to publish the caption of the Ordinance as required under and according to State law.

**SECTION 6. THAT,** this Ordinance shall be in full force and effect upon the date of its passage by the City Council.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of January 2024.

**BOBBY WARREN, MAYOR**



**ATTEST:**

**LORRI COODY, CITY SECRETARY**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** H3

**AGENDA SUBJECT:** Consider Ordinance No. 2024-05, amending the Impact Fee Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$298,000 by increasing Line Item 04-45-5515 (Impact Fee Consultant), approving the proposal from Quiddity Engineering, LLC to conduct a Water and Wastewater Master Plan; and authorizing the City Manager to execute all documents with Quiddity Engineering, LLC concerning these consulting services.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** January 11, 2024

**EXHIBITS:** Resolution No. 2024-05  
Exhibit A- Budget Amendment Ordinance  
Exhibit B – Water and Wastewater Master Plan Proposal

**BACKGROUND INFORMATION:**

One of the recommendations from the Impact Fee Study that was adopted by the City Council in December 2023 was a water and wastewater master plan study. City staff is recommending we proceed ahead with the master planning so we can stay ahead of the curve when it comes to any potential projects that may happen.

The development of a comprehensive water and wastewater master plan is essential for ensuring a sustainable and reliable water supply for current and future generations. As our city has the potential for growth the demand for clean, potable water increases. A master plan addresses these challenges by assessing current water resources and identifying necessary improvements in infrastructure and technology. This proactive approach ensures the continuous availability of high-quality water, which is fundamental for public health and economic development.

Effective wastewater management is another critical component of a water and wastewater master plan. Properly treating and disposing of wastewater is vital for protecting water bodies from pollution, thereby preserving ecosystems and preventing health hazards. A master plan outlines strategies for the collection, treatment, and discharge of wastewater, ensuring that these processes comply with environmental regulations and standards.

The water and wastewater infrastructure—comprising pipelines, treatment facilities, pumping stations, and wells—is the backbone of our water supply and sanitation systems. A master plan guides the development, maintenance, and upgrading of this infrastructure to meet current and future needs efficiently. It helps in prioritizing investments, identifying funding sources, and planning for the long-term sustainability of infrastructure.

The Engineer will assess the existing three (3) water plants (WPs), two (2) elevated storage tanks (ESTs), one (1) Wastewater Treatment Plant (WWTP) at Castlebridge, one (1) WWTP at White Oak Joint Powers Board, six (6) lift stations (LS), and approximately 257,000 linear feet of water distribution system and 205,000 linear feet of wastewater collection system. The City is a stakeholder with the White Oak Bayou Joint Powers Board and owns a portion of the White Oak Bayou Wastewater Plant. This scope of work does not include recommendations for facility improvements to White Oak Bayou WWTP. However, the Engineer will evaluate the projected hydraulic capacity wastewater available to the City at the White Oak Bayou WWTP based on the current agreement. The City’s historical records will be utilized as part of the assessment. The Engineer will make assumptions for information not available or provided by the City when

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

proposing infrastructure improvements. The City's storm sewer system, roadways, reclaimed water, or any other utilities except for potable water and wastewater are not included in the scope of work.

Quiddity Engineering could begin this plan shortly after approval and they would look to have it completed by the end of September 2024. This study would be paid for from the Impact Fee Fund, and would not impact the General Fund. This item is to approve the budget amendment and authorize the consulting services agreement to complete the Master Plan.

**RECOMMENDED ACTION & MOTION:**

To Approve Ordinance No. 2024-05, amending the Impact Fee Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$298,000 by increasing Line Item 04-45-5515 (Impact Fee Consultant), approving the proposal from Quiddity Engineering, LLC to conduct a Water and Wastewater Master Plan; and authorizing the City Manager to execute all documents with Quiddity Engineering, LLC concerning these consulting services.

**ORDINANCE NO. 2024-05**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE IMPACT FEE FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 IN THE AMOUNT NOT TO EXCEED \$298,000 BY INCREASING LINE ITEM 04-45-5515 (IMPACT FEE CONSULTANT), APPROVING THE PROPOSAL FROM QUIDDITY ENGINEERING, LLC TO CONDUCT A WATER AND WASTEWATER MASTER PLAN; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS WITH QUIDDITY ENGINEERING, LLC CONCERNING THESE CONSULTING SERVICES.**

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2023, and ending September 30, 2024, the City has expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager, that the proposal from Quiddity Engineering, LLC for consulting services in connection with conducting a Water and Wastewater Master Plan should be accepted; and that the City Manager should be authorized to execute all documents with Quiddity Engineering, LLC concerning these consulting services; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2023, and ending September 30, 2024, is hereby amended by increasing the appropriations to the accounts contained therein as provided in the attached Exhibit A – Budget Amendment from Impact Fee Fund Balance by increasing line item 04-45-5515 (Impact Fee Consultant) in the amount not to exceed \$298,000.

**Section 3.** The proposal from Quiddity Engineering, LLC for consulting services in connection with conducting a Water and Wastewater Master Plan attached hereto as Exhibit B is hereby accepted; and the City Manager is authorized to execute all documents with Quiddity Engineering, LLC concerning these consulting services.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of January 2024.

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



\_\_\_\_\_  
Bobby Warren, Mayor

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

## BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Impact Fee Fund</u>	<u>04-45-5515</u>	<u>\$298,000.00</u>

### Justification

One of the recommendations from the Impact Fee Study that was adopted by City Council in December 2023 was a water and wastewater master plan study. This budget amendment is necessary to pay for the study from the Impact Fee Fund

Requested by: Austin Bleess

Signed: \_\_\_\_\_ Date 01-12-2024

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist  Signed: <b>Isabel Kato</b> Date: _____ <small>Digitally signed by Isabel Kato Date: 2024.01.12 11:30:01 -06'00'</small>	City Manager: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved  Signed: <b>Austin Bleess</b> Date: _____ <small>Digitally signed by Austin Bleess Date: 2024.01.12 13:01:07 -06'00'</small>
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Exhibit "A"



1575 Sawdust Road, Suite 400  
The Woodlands, Texas 77380  
Tel: 281.363.4039  
www.quiddity.com

January 11, 2024

Mr. Austin Bless  
City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, TX 77040

Re: Professional Engineering Services  
Water and Wastewater Master Plan  
City of Jersey Village

Dear Mr. Bless:

Quiddity Engineering, LLC (the Engineer) appreciates the opportunity to provide this proposal for professional engineering services to the City of Jersey Village (the City) in connection with the *Water and Wastewater Master Plan*.

#### **Project Understanding**

The City of Jersey Village provides water and wastewater service to approximately 8,000 people within their service area and has over 2,600 total retail water meter connections. The Engineer understands the City desires to develop a Water and Wastewater Master Plan to support new development and redevelopment, including new capital improvements. Development of master plans are an important tool for the City to proactively budget and plan long-term for its water and wastewater systems by identifying and prioritizing projects to help deliver appropriate water and wastewater service to the citizens.

The Capital Improvements Plan and Impact Fee Study 2023 Update completed by Quiddity Engineering, LLC, dated December 18, 2023, is the foundation for the assessment and evaluation. The Engineer will assess the existing three (3) water plants (WPs), two (2) elevated storage tanks (ESTs), one (1) Wastewater Treatment Plant (WWTP) at Castlebridge, one (1) WWTP at White Oak Joint Powers Board, six (6) lift stations (LS), and approximately 257,000 linear feet of water distribution system and 205,000 linear feet of wastewater collection system. The City is a stakeholder with the White Oak Bayou Joint Powers Board and owns a portion of the White Oak Bayou Wastewater Plant. This scope of work does not include recommendations for facility improvements to White Oak Bayou WWTP. However, the Engineer will evaluate the projected hydraulic capacity wastewater available to the City at the White Oak Bayou WWTP based on the current agreement. The City's historical records will be utilized as part of the assessment. The Engineer will make assumptions for information not available or provided by the City when proposing infrastructure improvements. The City's storm sewer system, roadways, reclaimed water, or any other utilities except for potable water and wastewater are not included in the scope of work.

Based on the Engineer's understanding of the project, the following scope, schedule and compensation is prepared for the City's approval consideration.



## Scope of Services

Based on the understanding of the City's request, the Engineer will perform the following scope of services.

1. **DATA COLLECTION & EVALUATION:** Compile plans and data from the City along with other publicly available data. Review data to gain understanding of the existing water and wastewater system and operations through discussions with City staff. Based on the review of the information the Engineer will identify missing data and provide requests to City staff. If data is unavailable from the City, the Engineer will provide recommendations and assumptions in the evaluation and report.

The Engineer will collect, organize, and analyze the following information:

- a. Existing water supply and usage and wastewater contribution data, including active water and wastewater service connections, monthly or annual average water meter usage data, daily produced and purchased water supply data, wastewater treatment plant influent and effluent data over the past three (3) years, and any additional information available from the City such as recent water system Fire Flow Tests or wastewater collection system flow metering.
- b. Existing City GIS data as it relates to water and wastewater infrastructure.
- c. Service areas for water distribution (pressure planes) and wastewater collection (sewersheds).
- d. Integrate relevant, publicly available topographic and survey data, including LiDAR and digital elevation model (DEM) data.
- e. As-builts/record drawings for key infrastructure. (Key infrastructure includes major water and wastewater facilities, water distribution system, and wastewater collection system.)
- f. Previous capacity assessments, utility rate studies, and master planning reports for the water and wastewater system from the last 5-years.
- g. Water and wastewater plant infrastructure data (SCADA, communication, pump info).

*EXCLUSIONS: The Engineer will not perform any field tests or attempt to connect to SCADA to obtain information, unless noted in the proposal.* ASSUMPTIONS: This scope assumes the City will provide pertinent information/reports/data to the Engineer in electronic format.

2. **WATER SYSTEM ANALYSIS:** Review and evaluate the water system for existing and future development. Assessment will include alternatives and recommendations for potential projects. The follow services are included:
  - a. Water facilities inventory based on existing information provided by the City.
  - b. Provide Water Plant Capacity Analysis in accordance with TCEQ §290 requirements, including assessment of compliance with Groundwater Reduction Plan (GRP) requirements for the existing 2024 condition.
  - c. Calibrate the existing condition computer based water system in accordance with AWWA M32 – Manual of Water Supply Practices – Computer Modeling of Water Distribution Systems based on field test data and any provided data from the City. Field flow testing is required to confirm actual conditions in order to calibrate the model. The City recently obtained field testing performed by a third party consultant in December 2023. The City is to provide the Engineer with this flow data in electronic format. Quiddity will review and attempt to integrate the City provided testing data and SCADA information to calibrate the model and provide the City with an estimate of accuracy based on this calibration process. If the City desires a higher level of accuracy, Quiddity can



provide a proposal for additional scope, schedule and compensation to perform specific field fire flow testing based on AWWA M32 best practices.

- d. Develop hydraulic computer water model of the existing and future water distribution system utilizing Bentley WaterGEMS Connect Edition. The water system model will replicate sizes and locations based on the City’s available GIS information. The Engineer will incorporate water system infrastructure and facilities based on the scheduled site visit and data collected and assumptions during the evaluation phase. The water model will include all waterlines within the City’s GIS system and as noted in the initial draft review of the pipe network by the City.
- e. Evaluate the existing future water system based on projected demands and assumed pipe sizes. The Engineer will evaluate the future water system analysis based on 5-year and 10-year projections and future development assumptions from the current Capital Improvement Plan (CIP) and Impact Fee Study (IFS) dated 2023.

Utilize the hydraulic model to analyze the existing system under a single pressure plane with a maximum of twelve (12) scenarios as follows:

- i. Existing (2024) Condition: Average Daily Demand (ADD), Maximum Daily Demand (MDD), & Fire Flow Conditions (FF).
- ii. 2025 Condition: ADD, MDD, and FF
- iii. 2030 Condition: ADD, MDD, and FF
- iv. 2035 Condition: ADD, MDD, and FF

These scenarios will be utilized to identify areas of low pressure, pipelines with high velocity, potential pipeline bottleneck locations, and map the ability of fire hydrants throughout the system to comply with IFC B105.1 for single-family residential homes, a maximum of 1,000 gpm for 2 hours. Higher fire flow conditions for non-residential will not be analyzed with this assessment.

- f. Perform up to two (2) additional alternative analyses on the scenarios described in article 2(e) for the critical crossings at US 290 (Northwest Fwy) and Southern Pacific Railroad.
- g. Review exhibits from the 2023 CIP and IFS. Provide recommendations on any changes regarding the size and general location of the future water system and identify proposed projects for to the future water system.
- h. Provide a memorandum documenting rules and requirements, assumptions, calculations, model results, conclusions and recommendations for improvements to the existing and future water system.

*EXCLUSIONS: Evaluation of the water system will be limited to the information provided by the City including fire flow data provided by others.* ASSUMPTIONS: This scope assumes the information provided by the City can be utilized to calibrate the hydraulic water model to an accuracy acceptably by the City.

- 3. **WASTEWATER SYSTEM ANALYSIS:** Review and evaluate the wastewater system for existing and future development. Assessment will include alternatives and recommendations for potential projects. The follow services are included:
  - a. Wastewater facilities inventory based on existing information provided by the City.
  - b. Wastewater collection system data analysis. Collect, organize, and analyze information provided by the City related to inventory of manholes (locations, rim, and invert elevations), sanitary lines and force mains (lengths, diameter, materials, and slope), lift stations (locations, number of



- pumps, pump capacity, on-off levels, wet well dimensions and elevations, and pump curves), I&I impacts, maintenance/repairs, and CCT logs. *This analysis will be limited to critical path infrastructure noted in prior section which may impact the future wastewater system. Evaluation will not include all manholes or wastewater lines within existing system. Limited information will be gathered at pertinent facilities. The Engineer will rely on the information provided by the City and staff input. No field work is included in the proposal. Engineer will rely on LiDAR or DEM data.*
- c. Develop wastewater system analysis based on desktop research and information available from the City. Focus solely on hydraulic capacity and identify constraints in the City's wastewater collection system utilizing available GIS information. The Engineer will incorporate wastewater system infrastructure and facilities based on data collected and assumptions during the evaluation phase. The evaluation will include 12-inch or larger diameter pipes characterized as trunk lines that provide flow to various lift stations or collection system service areas. Force mains will also be evaluated.
    - i. Organize City-provided existing system data, including: lift station pump run time data for the lift stations within the service area, water meter data, and any available flow monitoring, flow metering, or rainfall collection data for the last 36 months. Existing condition hydraulic assessment will be accomplished by comparing provided water usage data with the lift station pump run time data provided by the City over the last 36 months. If the only data available is the lift station pump run time data, this will be compared to record drawing lift station pump capacities, recent pump testing available from the City, and/or pump draw down tests completed by the City to attempt to validate the current capacity of each lift station.
    - ii. Develop layouts of the existing lift station service areas, including gravity sanitary sewers and force main sizes. Summarize findings in *Service Area Overall Exhibit*.
    - iii. Prepare WWTP Service Area *Lift Station Flow Diagrams*, schematically detailing the path of wastewater flow through existing lift stations and primary sewer mains (12-inch and greater) within the service area.
  - d. Evaluate the existing CIP and IFS, dated 2023 related to the wastewater system analysis and validate based on existing, known, or assumed conditions. The analysis will be utilized to identify potential problem areas, including undersized lines and lift station capacities for existing conditions. *The Engineer will estimate the amount of wastewater flow sent to Castlebridge WWTP, White Oak Bayou WWTP, and the six (6) lift stations based on information such as pump size, run times, wet well size, and draw down results provided by the City.*
  - e. Evaluate the future wastewater system analysis and validate based on existing, known, or assumed conditions. The analysis will be utilized to identify improvements necessary for future development based on 5-year and 10-year projections and future development assumptions from the current CIP and IFS dated 2023.
  - f. Perform up to two (2) additional alternative analyses on the scenarios described in article 3(c) for the critical crossings at US 290 (Northwest Fwy) and Southern Pacific Railroad.
  - g. Validate recommendations on the size and general location of the future wastewater system. Identify proposed projects for the future wastewater system.
  - h. Provide a memorandum documenting rules and requirements, assumptions, calculations, model results, conclusions and recommendations for improvements to the existing and future wastewater system.



*EXCLUSIONS: Evaluation of the wastewater system will be limited to the information provided by the City and the information acquired during the system data evaluation. The Engineer will not perform any field investigations to obtain or interpret data necessary for wastewater system evaluation. ASSUMPTIONS: This scope assumes the City will provide necessary data to analyze existing conditions of the wastewater system.*

4. **GROUNDWATER REDUCTION ASSESSMENT:** Review the City's groundwater reduction requirements and develop recommendations for the City to consider.
  - a. Review the current NHCRWA Groundwater Reduction Plan (GRP).
  - b. Analyze well pumpage versus required groundwater reduction.
  - c. Identify and evaluate alternatives to meet groundwater reduction requirements, if needed.
  - d. Develop recommendations for compliance with GRP, if needed.
  
5. **WATER & WASTEWATER SYSTEM MASTER PLAN:** Prepare the Water and Wastewater System Master Plan for adoption by City Council. This Master Plan will include recommended CIP projects, phasing of projects, and cost estimates. The Engineer will review the list of current CIP projects from the 2023 report and provide recommendations in the Water and Wastewater Master Plan. The proposed projects will include a summary of changes resulting from capacity deficiencies identified, future development, and/or regulatory requirements. This master plan will provide the City with the guiding documents for development and redevelopment within the City pertaining to the water and wastewater system. The Engineer will provide the following services:
  - a. Water system projects including signed and sealed AACE Class IV Engineers Opinion of Probable Construction Costs (EOPCC) with estimated engineering fees.
  - b. Wastewater system projects including signed and sealed AACE Class IV EOPCC with estimated engineering fees.
  - c. Prepare one (1) draft Water and Wastewater Master Plan including exhibits.
  - d. Provide draft Water and Wastewater Master Plan to City staff for review.
  - e. Address Final Comments and Present Final Draft to City for Approval.
  - f. Address Final questions from City Staff and Council, Present Final Report.This proposal assumes three (3) in person meetings are necessary to review and finalize the plan. One (1) meeting with City Staff to review the presentation for City Council. Two (2) meetings to support City Staff for the adoption by City Council (1<sup>st</sup> and 2<sup>nd</sup> reading, if necessary).
  
6. **MEETINGS & PROJECT MANAGEMENT:** Coordinate with the City to discuss the scope of services, project progress, and present findings. This will include the following:
  - a. Conduct project kick-off meeting to identify and establish clear goals and objectives. Based on City Staff input: review critical success factors, key milestones, and preliminary data needs.
  - b. Conduct quarterly status meetings with City project team and staff. Meetings can be virtual, via MS Teams. Upon request by the City, the meetings may be conducted in person, as needed. Quiddity will prepare meeting agenda documents and discussion notes.
  - c. Monthly status reports and invoices to be submitted for review and approval by the City Project Manager.



- d. Present key findings and recommendations. The Engineer assumes three (3) in-person meetings are necessary.

Project Management includes maintenance of a project schedule, invoicing, and monthly status updates during the estimated project duration outlined in the project schedule. Should the City request additional meetings, the Engineer may require additional compensation for time and effort needed to facilitate the meetings.

7. **REIMBURSABLE EXPENSES:** Reimbursable expenses under this contract will include items such as subconsultant fees, reproduction costs, delivery charges, etc.

### Deliverables

1. Water System Analysis Memorandum (Electronic Format)
2. Wastewater System Analysis Memorandum (Electronic Format)
3. Draft Water and Wastewater Master Plan (Electronic Format)
4. Final Water and Wastewater Master Plan (Signed and Sealed, Electronic Format)

### Exclusions

This proposal excludes the following:

- Field investigations and in-depth inspections of any City facilities. The water distribution, wastewater collection owned and operated by the City will be reviewed at a high level and will not include every line or appurtenance.
- The wastewater system analysis will be limited to critical path infrastructure. Evaluation will not include all manholes or wastewater lines. Limited information will be gathered at pertinent facilities. Quiddity will rely on the information provided by the City and City staff input.
- Detailed collection of gravity sanitary sewer collection system or lift station flow metering data, rainfall data, or completion of a Sanitary Sewer Evaluation Survey (SSES).
- Quiddity personnel will not inspect, climb or enter any infrastructure or facilities.
- Reclaimed water, storm sewer conveyance systems, structural and electrical engineering services.
- Researching, contacting, or coordinating with Developer(s) to determine potential projects, timing of projects, or verified planned use of land.
- Developing population or growth projections.
- A detailed route study, alignment feasibility, permitting, environmental assessments, easement determination, or Preliminary Engineering Report (PER) to be used as the basis for final design of wastewater infrastructure.
- Evaluation of the WWTP chemical or biological capacities, water quality analyses or assessment of proposed reclaimed water infrastructure additions in the service area. This proposal does not include the development of a hydraulic computer model of the sanitary sewer collection system.
- Property or Easement Abstracting, Sub-Surface Utility Engineering, Geotechnical Engineering, Archaeological Assessment, Environmental Assessment, or more detailed OPCCs than AACE Class IV.
- Should any services excluded from the proposal be deemed necessary by the City, Quiddity can provide additional scope, compensation, and schedule by separate authorization.

**Assumptions**

This proposal is based on the following:

- The Engineer assumes the field calibration and flow testing data provided by others can be utilized to calibrate the water model. Should the Engineer need to perform field testing, additional compensation will be requested for this additional service.
- The Engineer will provide assumptions to estimate the wastewater hydraulic flow sent to the WWTPs and LS's based on information provided by the City. The Engineer does not guarantee the calculated flowrate.
- One (1) iteration of CIP adjustment is assumed in the proposal to adjust project timeliness based on feedback from the City. Should the City desire to modify the CIP more than one (1) time, additional compensation may be required. Following the submission of the final CIP to the City, any future modifications to the reports and CIP will require additional compensation.
- Any effort required to update the Water and Wastewater Master Plan Exhibit following the final deliverable will be considered out of scope but can be completed by separate authorization.
- Attendance at additional meetings outside of those previously identified within the scope of service of Basic Services.
- The City will review and provide feedback on the final draft submittal. If additional iterations, scenarios, or alternatives are desired or necessitated by new development determined after the evaluation period described in the item 1 for Data Collection and Evaluation is complete, Quiddity can provide additional scope, compensation, and schedule by separate authorization.

Should any additional services be deemed necessary by the City, Quiddity can provide additional scope, compensation, and schedule by separate authorization.

**SERVICES PROVIDED BY THE CITY:**

The following services will be provided by the City of Jersey Village:

- GIS geodatabases or shapefiles of water and wastewater infrastructure, including base information (i.e., streets, land-use, zoning, drainage, etc.) or any infrastructure impacts by water and wastewater infrastructure.
- Record drawings of the existing lift station and wastewater treatment plant facilities.
- Lift station pump run time data, pump curves, water meter data, or any flow monitoring data previously collected in the area of proposed analysis.
- Developer land plans, plats, construction drawings, or any knowledge of proposed land usage type, proposed connections, or proposed wastewater contribution due to select developments.
- Timely review of interim submittals, with legible written comments.



**Compensation**

Compensation for Services described will be performed as indicated below:

<u>Scope of Services</u>	<u>Compensation Type</u>	<u>Amount*</u>
1. Data Collection & Evaluation	(Lump Sum)	\$ 75,000
2. Water System Analysis	(Lump Sum)	\$ 35,000
3. Wastewater System Analysis	(Lump Sum)	\$ 65,000
4. Groundwater Reduction Plan Assessment	(Lump Sum)	\$ 10,000
5. Water & Wastewater System Master Plan	(Lump Sum)	\$ 80,000
6. Meetings & Project Management	(Lump Sum)	\$ 32,000
7. Reimbursable Expenses (Includes Subconsultant Fees)	(Cost + 10%)	\$ 1,000
<b>Total Estimated Compensation</b>		<b>\$298,000</b>

\*The compensation amount shown is estimated based on the assumed level of effort based on the scope of services. The contract type is lump sum and cost plus 10% per schedule of reimbursable expenses. If additional items are requested by the City, not defined in the proposed scope of services, the Engineer will request additional work authorization from the City.

**Project Schedule**

The Engineer will complete the scope of services defined herein according to the following schedule. Note that dates shown are contingent upon receipt of written notice-to-proceed by the City.

**Total Project Duration** **240 calendar days<sup>(1)</sup>**

- Step 1 – Data Collection & Evaluation<sup>(2)</sup>
- Step 2 – Water System Analysis<sup>(3)</sup>
- Step 3 – Wastewater System Analysis
- Step 4 – Groundwater Reduction Plan Assessment
- Step 5 – Water & Wastewater System Master Plan
- Step 6 – Meetings, Presentation & Project Management<sup>(5)</sup>

Notes:

- <sup>(1)</sup> If approved, the effective start date is seven (7) calendar days from the date authorization is received.
- <sup>(2)</sup> This is dependent on City availability to provide the requested information to perform evaluation.
- <sup>(3)</sup> Site Visit dependent on weather conditions and schedule availability of the City Operator for the visual inspections.
- <sup>(4)</sup> This is dependent on City availability to provide the requested information to perform assessment.
- <sup>(5)</sup> Meeting with the City is dependent on availability and subject to change.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



### Special Considerations

This proposal is based on the following special considerations:

1. This proposal shall be subject to the General Conditions of the Agreement provided in the proposal.
2. The services described herein for Water and Wastewater Master Plan do not constitute for updates to Impact Fee Study or Capital Improvement Plan. Should additional CIP projects be identified which affects the CIP and Impact Fee Study, additional compensation would be required.
3. Reimbursable expenses including outside services not performed by the Engineer shall be provided in accordance with the enclosed Schedule of Reimbursable Expenses. This schedule is subject to revision each year. These services typically include reproduction, mailings, and deliveries.
4. Services requested by the Client that are outside the scope of this proposal will be performed for additional compensation under a separate work authorization.

### AUTHORIZATION

We thank you for the opportunity to submit this proposal and look forward to working with you on this project. The proposed compensation amounts shall be considered in their entirety for the scope of services. Should the City wish to contract with the Engineer for only a portion of the work, the Engineer reserves the right to negotiate individual scope items on their own merits. This proposal shall be valid for sixty (60) calendar days from this date and may be extended upon written approval by the Engineer.

Sincerely,

Michael P. Gurka, PE  
Division Manager

Kyle H. Kaspar, PE  
Engineering Manager

MPG/khk

V:\PracticeWorkspace\Water\Conveyance & Transmission Division\Proposals\CoJV\_Quiddity Proposal for W-WW Master Plan 20240111.docx

Enclosures

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024



# QUIDDITY

City of Jersey Village  
Page 10  
January 11, 2024

**APPROVED BY:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**GENERAL CONDITIONS OF AGREEMENT**  
**QUIDDITY ENGINEERING, LLC**

**PROCEEDING WITH SERVICES**

These General Conditions of Agreement are a part of the Agreement for Professional Services (Agreement) between CLIENT and Quiddity Engineering, LLC (ENGINEER). CLIENT agrees that these General Conditions of Agreement shall be binding upon CLIENT when CLIENT requests that ENGINEER proceed with ENGINEER's services described in the proposed Agreement that they accompany. Signing of the Agreement or requesting that ENGINEER proceed with services shall be CLIENT's authorization for ENGINEER to proceed unless stated otherwise in the Agreement.

**STANDARD OF CARE**

ENGINEER's services performed under this Agreement shall be performed in a manner consistent with that level of care and skill ordinarily exercised by members of the engineering profession currently practicing in the same discipline, locality, conditions and circumstances as ENGINEER. ENGINEER makes no representations or warranties, express or implied, with respect to this Agreement, its performance or in any report, opinion or Document, as defined below, prepared by ENGINEER.

**PAYMENT**

The CLIENT, recognizing that timely payment is a material part of the consideration of this Agreement, shall pay ENGINEER for services performed and reimbursable expenses incurred in accordance with ENGINEER's then-current rate schedule and direct expense reimbursement policy. Invoices shall be submitted by ENGINEER on a monthly basis, and the full amount shall be due and payable to ENGINEER upon receipt. If the CLIENT disputes any portion of an invoice, the CLIENT shall notify ENGINEER in writing within seven (7) calendar days of the invoice date and pay that portion of the invoice not in dispute. The CLIENT shall pay any excise, VAT, gross receipts, or sales tax imposed upon ENGINEER's services.

The CLIENT shall pay ENGINEER the lesser of the highest non-usurious interest rate or 0.75% per month on the due but unpaid balance owed ENGINEER beginning thirty (30) days from receipt of the respective invoices. Payment thereafter shall be first applied to accrued interest and then to principal.

**CLIENT INFORMATION**

ENGINEER shall be entitled to rely upon the completeness and accuracy of information supplied by or through CLIENT.

**OWNERSHIP OF DOCUMENTS**

A complete electronic copy of all signed, sealed or otherwise designated as final, documents, including drawings, opinions of probable construction cost, specifications, field notes, reports and data prepared by ENGINEER under this Agreement or for the specific project to which they relate (Documents) shall become the property of CLIENT upon CLIENT's full payment to ENGINEER for all sums owed. For so long as CLIENT has not materially breached this Agreement, ENGINEER grants to CLIENT a non-exclusive, limited license to use the Documents for the permitting, construction, maintenance, replacement and use of such project but for no other purpose. Any other use of the Documents is prohibited. CLIENT shall indemnify, hold harmless and defend, and

waives all claims against, ENGINEER from all Loss, as defined below, arising from any unauthorized use of the Documents in which CLIENT engages or permits.

**COST ESTIMATES**

Cost estimates prepared by ENGINEER represent its judgment as a design professional familiar with the construction industry. The CLIENT recognizes, however, that ENGINEER has no control over the cost of labor, materials, or equipment; over the contractor's methods of determining prices; or over competitive bidding or market conditions. Accordingly, ENGINEER cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget or any cost estimates prepared by ENGINEER.

**CONSTRUCTION PHASE SERVICES**

When providing any services during the construction phase, ENGINEER shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Contractor's Work, nor shall it be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Documents.

**INSURANCE**

ENGINEER agrees to maintain: Workers' Compensation Insurance to cover all of its personnel engaged in performing services for the CLIENT under this Agreement; Commercial General Liability and Automobile insurance; and Professional Liability Insurance. Certificates of insurance are available upon request.

**CONSEQUENTIAL DAMAGES**

***TO THE FULLEST EXTENT PERMITTED BY LAW, THE PARTIES WAIVE ALL CLAIMS AGAINST EACH OTHER FOR ANY CONSEQUENTIAL OR SPECIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOSS OF USE OF THE PROJECT AND LOSS OF PROFIT, INCURRED BY EITHER PARTY ALLEGEDLY DUE TO THE FAULT OF THE OTHER REGARDLESS OF THE NATURE OF THE FAULT.***

**LIMITATION OF LIABILITY**

**THE CLIENT AND ENGINEER, HAVING BALANCED THEIR RESPECTIVE RISKS AND REWARDS TO BE REALIZED UNDER THIS AGREEMENT, AGREE THAT THE TOTAL LIABILITY OF ENGINEER TO CLIENT FOR ANY LOSS, AS DEFINED BELOW, WHETHER ARISING UNDER THIS AGREEMENT, ANY SERVICES PROVIDED OR THE PROJECT SHALL NOT EXCEED IN THE AGGREGATE THE TOTAL PROFESSIONAL FEE PAID TO ENGINEER. THE CLIENT WAIVES ANY AND ALL LOSS AND CLAIMS FOR LOSS AGAINST ENGINEER IN EXCESS OF SUCH LIMITATION. CLIENT FURTHER WAIVES ALL CLAIMS FOR LOSS AGAINST THE INDIVIDUAL OWNERS, SHAREHOLDERS, OR EMPLOYEES OF ENGINEER AND SHALL LOOK SOLELY TO ENGINEER FOR SATISFACTION OF ANY SUCH CLAIMS OF LOSS.**

***THE TERM "LOSS" MEANS ANY AND ALL ACTUAL AND ALLEGED LOSS, COSTS AND DAMAGES OF ANY NATURE (INCLUDING WITHOUT LIMITATION, ACTUAL, SPECIAL AND CONSEQUENTIAL DAMAGES, VICARIOUS LIABILITY,***

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**GENERAL CONDITIONS OF AGREEMENT**

**QUIDDITY ENGINEERING, LLC**

**PERSONAL INJURY, DEATH, PROPERTY DAMAGE INCLUDING LOSS OF USE THEREOF, AND ECONOMIC LOSS); AND ANY EXPENSE (INCLUDING WITHOUT LIMITATION REASONABLE ATTORNEY'S AND EXPERTS' FEES AND COSTS OF LITIGATION AND DEFENSE) CLAIMED THROUGH ANY DIRECT CLAIMS, CROSS-CLAIMS, COUNTERCLAIMS OR CLAIMS FOR SUBROGATION, CONTRIBUTION OR INDEMNITY THAT ARISE, IN WHOLE OR IN PART, IN CONNECTION WITH THIS AGREEMENT, ITS PERFORMANCE OR INTERPRETATION OR WITH RESPECT TO THE PROJECT OR SERVICES THE AGREEMENT DESCRIBES.**

**INDEMNIFICATION**

**THE CLIENT AND ENGINEER INTEND THAT, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ALL OF THE TERMS OF THIS AGREEMENT AND ANY OF ITS CONSTITUENT PARTS THAT REQUIRE CLIENT TO INDEMNIFY, DEFEND, HOLD HARMLESS OR RELEASE ENGINEER OR THAT WAIVE ANY CLAIMS OR DAMAGES AGAINST ANY ANOTHER PARTY SHALL BE ENFORCED REGARDLESS OF WHETHER ANY SUCH CLAIMS, CAUSES OF ACTION, LOSS OR DAMAGES ARE CAUSED, OR ARE ALLEGED TO BE CAUSED, BY ANY NEGLIGENCE, NEGLIGENT MISREPRESENTATION, BREACH OF CONTRACT OR BREACH OF ANY OTHER DUTY OR OBLIGATION OF THE PARTY INDEMNIFIED, DEFENDED, HELD HARMLESS OR RELEASED OR OF ANY PARTY AGAINST WHOM SUCH CLAIMS, CAUSES OF ACTION, LOSS OR DAMAGES ARE WAIVED. ANY SUCH INDEMNITY, DEFENSE, HOLD HARMLESS, RELEASE OBLIGATIONS OR WAIVER PROVISION SHALL SURVIVE TERMINATION OR EXPIRATION OF THE AGREEMENT.**

**TERMINATION**

Either party may terminate this AGREEMENT with or without cause at any time prior to completion of ENGINEER's services upon seven (7) days' written notice to the other party at the addresses of record. The CLIENT shall pay ENGINEER for all serves performed and reimbursable expenses incurred through the date of termination.

**ADDITIONAL TERMS**

Neither party may assign, sublet, or transfer this Agreement or their interest in this Agreement without the prior written consent of the other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of any third party against either the CLIENT or ENGINEER.

In the event any one or more provisions of this Agreement, or the application thereof to any person or circumstance, shall for any reason be held invalid, illegal or unenforceable in any respect, any such invalidity, illegality or unenforceability shall be deemed stricken and shall not affect any other provision of this Agreement or the application of such provisions to other persons or circumstances, and the balance of this Agreement shall be enforced to the greatest extent permitted by law.

This Agreement shall be governed by the laws of the State of Texas. Exclusive venue for any dispute between the parties concerning the Agreement, its interpretation or performance, or the project shall be in a district court in Harris County, Texas.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**SCHEDULE OF REIMBURSABLE EXPENSES**

Effective January 2019

Subject to Annual Revision

1. **Reproduction performed in office**

<u>Size</u>	<u>Black &amp; White</u>	<u>Color</u>
8½ x 11 (single-sided)	\$0.05/page	\$ .50/page
8½ x 11 (double-sided)	\$0.15/page	\$ 1.00/page
8½ x 14	\$0.15/page	\$ .75/page
11 x 17	\$0.20/page	\$ 1.00/page
<u>Large Document Prints/Plots</u>	<u>Black &amp; White</u>	<u>Color</u>
Bond	\$0.20/sq ft	\$ 1.00/sq ft
Photographic Bond	\$4.00/sq ft	\$ 5.00/sq ft
Mylar (4 mil)	\$2.00/sq ft	N/A

Aerial Backgrounds

All sizes \$5.00/sheet (plus above sq. ft. cost)

2. **Transportation (mileage):** Standard IRS mileage rate in effect
3. **Subcontracts and all other outside expenses and fees:** Cost, plus 10% service charge
4. **Surveying Expenses**
  - a. **Crew Rates:** Includes time charged portal to portal and the first 120 miles of transportation and standard survey equipment
  - b. **Special Rental Equipment:** Cost, plus 10%
  - c. **Stakes:** Cost, plus 10% service charge when an excessive number of wooden stakes or any special stakes are required
  - d. **Iron Rods and Pipes:** Cost, plus 10%
  - e. **All-Terrain Vehicle (ATV):** \$150/day
  - f. **Overnight Stays:** \$190/night
  - g. **Overtime Rates:** Jobs requiring work on weekends or holidays billed at 1.5 times the standard rate
  - h. **Sales Tax:** To be paid on boundary-related services.
  - i. **Deliveries, abstracting services, outside reproduction costs, and other reimbursable expenses** charged at cost, plus 10%

Final 2022  
Standard

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** H4

**AGENDA SUBJECT:** Discuss and take appropriate action on bond issuance and consider Resolution No. 2024-08, a Resolution expressing intent to finance expenditures to be incurred.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 16, 2024

**EXHIBITS:** Resolution No. 2024-08  
Exhibit A – Financing Plan and Schedule of Events

**BACKGROUND INFORMATION:**

With resident approval of bonds at the November Election, the next steps for the City Council are to consider the issuance of the bonds. Attached to this memo as Exhibit A is a Tentative Schedule of Events for a bond issuance. The first step in that process is tonight when the Council will review the plan and the schedule of events for the General Obligation (GO) Bonds.

According to John Robuck, our Financial Advisor, the City should issue bonds for any projects that we would need to finance within the next two years. By selling one bond issue, instead of two, we are able to reduce the overall issuance costs required to sell/market the bond. Also, the increased bond size will assist in selling the bonds, as most investors are now looking for larger “blocks” of bonds to purchase. For example, a \$1,000,000 maturity will generate more attention from investors than a \$400,000 maturity. Historically, when a maturity receives more attention, we are usually able to secure a lower interest rate, since investors are willing to buy the block size they need for their portfolio at a slightly lower rate of return. The lower interest rate will reduce the City’s total interest cost and hopefully minimize the affect on the tax rate.

As such City Staff is recommending that the City Council authorize bonds for the following projects in the following amounts:

Item	Debt Service Fund	Utility Fund	Total
Congo Street Project	\$3,430,834	\$815,493	\$4,246,327
Singapore Street Project (Senate to Solomon)	\$2,520,768	\$402,502	\$2,923,270
Australia	\$1,637,100	\$241,075	\$1,878,175
Seattle (Solomon to Senate)	\$1,637,100	\$363,786	\$2,000,886
Solomon	\$ 3,130,157	\$1,361,995	\$4,492,152
WOB Plant		\$6,000,000	\$6,000,000
Sewer Pipe Replacement (all pre-1980 pipes)		\$3,700,000	\$3,700,000
Equador Bridge	\$500,000		\$500,000
<b>Totals</b>	<b>\$12,855,959</b>	<b>\$12,884,851</b>	<b>\$25,740,810</b>

The Equador Bridge would be a walking and bicycle bridge only. It would not be one that accommodate cars.

The next steps for our Financial Advisor will be to do a First Draft of Preliminary Official Statement (POS). The POS is an informational disclosure document released prior to the sale that describes the proposed new issue of bonds prior to final determination of the maturity amounts, interest rates and offering prices/yields. The POS contains preliminary information on the terms

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

and conditions of the bond sale including the purpose, security features, and discloses economic, financial and legal information applicable to the issue.

If we hold to the schedule that is outlined in Exhibit A we should close on the bonds and take delivery of the funds by the end of April.

Our plan for the Congo Street Project is to be out to bid in February and award bids in March of April. Work would not commence until the bond sale closes. Staff is working with Cy-Fair ISD on this as well as there will be impacts to the schools and bus routes.

The other street projects would begin the design phase in late April. We would utilize engineering firms that were identified in the other agenda item before the Council this evening to get proposals from them for the various street and pedestrian bridge projects. We would bring those proposals back to the Council for approval in March or April.

Currently staff has identified a sewer main issue on Wall Street near Rio Grande. The section of pipe Starting at Rio Grande running along Wall Street, up Crawford Street and to Tahoe Street is a section of pipe that was slated to be fixed with the bond funds. Given this issue it is imperative that we fix the problem sooner rather than later. With that Staff is recommending that the City Council the attached resolution stating our intention to pay ourselves back with the bond revenues for the expenses occurred on this fix. If the Council were to approve the resolution staff would immediately begin to mobilize the contractors to fix this problem as an emergency expenditure.

During the summer of 2023 the expected impact to our tax rate, if all \$33,855,959 in General Fund bonds were to be sold, the tax rate impact would have been approximately 10.5 cents. As this is requested amount to be issued is about 38% of what the total amount, we expect the tax rate impact to be approximately 4 cents. But we will not know a firm tax rate impact until bonds are sold.

**RECOMMENDED ACTION & MOTION:**

Motion to approve Resolution No. 2024-08, a Resolution expressing intent to finance expenditures to be incurred.

**RESOLUTION NO. 2024-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED.**

WHEREAS, the City of Jersey Village, Texas (the "Issuer") is a political subdivision of the State of Texas authorized to finance its activities by issuing debt obligations, including obligations the interest on which is excludable from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (collectively, the "Obligations");

WHEREAS, the Issuer will make or has made, not more than 60 days prior to the date hereof, payments for capital expenditures with respect to the acquisition, construction, renovation, improvement and equipment of the projects listed on Exhibit A attached hereto;

WHEREAS, the Issuer has concluded that it does not currently desire to issue Obligations to finance costs associated with the projects listed on Exhibit A attached hereto;

WHEREAS, the Issuer desires to reimburse itself for capital expenditures associated with the projects listed on Exhibit A attached hereto from the proceeds of Obligations to be issued subsequent to the date hereof; and

WHEREAS, the Issuer reasonably expects to issue Obligations to reimburse itself for the costs associated with the projects listed on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1. The Issuer reasonably expects to reimburse itself for capital expenditures that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the acquisition, construction, renovation, improvement and equipment of the projects listed on Exhibit A attached hereto from the proceeds of Obligations to be issued subsequent to the date hereof.

Section 2. The Issuer reasonably expects that the maximum principal amount of Obligations issued to reimburse the Issuer for the costs associated with the projects listed on Exhibit A attached hereto will not exceed \$1,000,000.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of **January**, A.D., **2024**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**EXHIBIT A**

Constructing, acquiring, improving, renovating, expanding, developing and equipping water, sewer and drainage projects, and all matters incident or necessary thereto.



# City of Jersey Village, Texas

## Financings Plan and Schedule of Events Overview:

**\$25,745,000\* General Obligation Bonds, Series 2024**

**January 22, 2024**

\* Preliminary, subject to change.

Securities, insurance and advisory services offered through BOK Financial Securities, Inc., member FINRA/SIPC and a subsidiary of BOK Financial Corporation. Services may be offered under our trade name, BOK Financial Advisors.

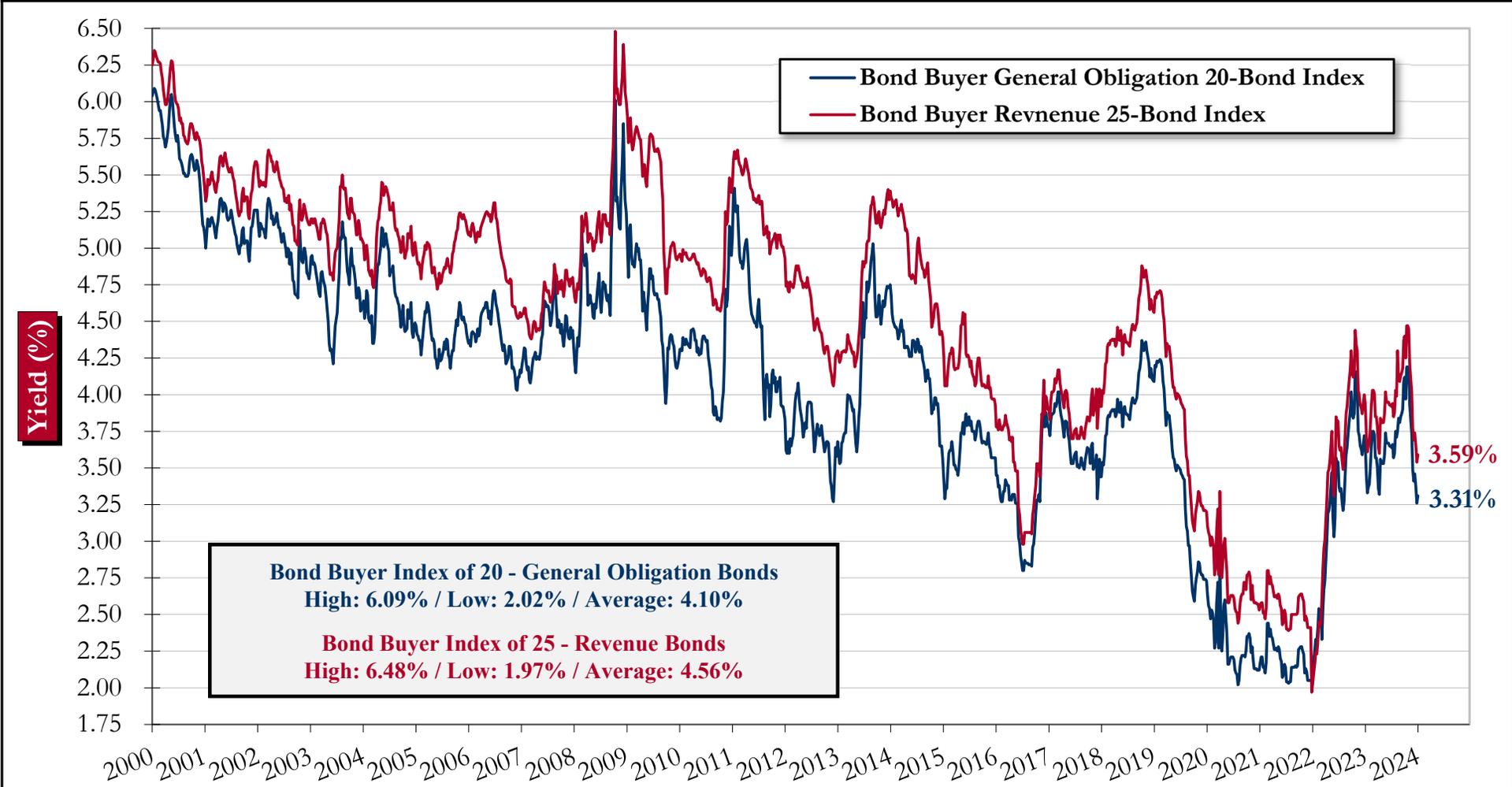
**NOT FDIC INSURED | NO BANK GUARANTEE | MAY LOSE VALUE**



# Current Market, Fixed Rates of Interest

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

## The Bond Buyer Index January 1, 2000 To The Present



The BBI 20 is published every Thursday. The rate consists of general obligation bonds maturing in 20 years with an average rating equivalent to Moody's "Aa2" and S&P's "AA." The BBI 25 is also published every Thursday. The rate consists of revenue bonds maturing in 30 years with an average rating equivalent to Moody's "A1" and S&P's "A+".



# General Obligation Bonds, Series 2024

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

## Estimated Debt Service Requirements

FY Ending (9/30)	Current Total Debt Service Requirements	Plus: The Series 2024 General Obligation Bonds			Less: Debt to be Paid with W/S Revenues (c)	Total Debt Service Requirements
		Principal (a)	Interest (b)	Total		
2024	\$1,527,200		\$431,586	\$431,586		\$1,958,786
2025	1,525,500	\$90,000	1,092,250	\$1,182,250	(\$585,214)	2,122,536
2026	1,616,175	100,000	1,088,213	1,188,213	(588,165)	2,216,222
2027	1,624,000	300,000	1,079,713	1,379,713	(682,958)	2,320,755
2028		705,000	1,058,356	1,763,356	(872,861)	890,495
2029		740,000	1,027,650	1,767,650	(874,987)	892,663
2030		770,000	995,563	1,765,563	(873,953)	891,609
2031		805,000	962,094	1,767,094	(874,711)	892,382
2032		840,000	927,138	1,767,138	(874,733)	892,404
2033		875,000	890,694	1,765,694	(874,018)	891,675
2034		915,000	852,656	1,767,656	(874,990)	892,666
2035		955,000	812,919	1,767,919	(875,120)	892,799
2036		995,000	771,481	1,766,481	(874,408)	892,073
2037		1,040,000	728,238	1,768,238	(875,278)	892,960
2038		1,085,000	683,081	1,768,081	(875,200)	892,881
2039		1,130,000	636,013	1,766,013	(874,176)	891,836
2040		1,180,000	586,925	1,766,925	(874,628)	892,297
2041		1,230,000	535,713	1,765,713	(874,028)	891,685
2042		1,285,000	482,269	1,767,269	(874,798)	892,471
2043		1,340,000	426,488	1,766,488	(874,411)	892,076
2044		1,400,000	368,263	1,768,263	(875,290)	892,973
2045		1,460,000	307,488	1,767,488	(874,906)	892,581
2046		1,525,000	244,056	1,769,056	(875,683)	893,373
2047		1,590,000	177,863	1,767,863	(875,092)	892,771
2048		1,660,000	108,800	1,768,800	(875,556)	893,244
2049		1,730,000	36,763	1,766,763	(874,547)	892,215
<b>Totals</b>	<b>\$6,292,875</b>	<b>\$25,745,000</b>	<b>\$17,312,268</b>	<b>\$43,057,268</b>	<b>(\$21,099,712)</b>	<b>\$28,250,430</b>

- (a) Preliminary, subject to change. Generates \$25,740,810 in proceeds for the City's proposed projects. Assumes \$13,000,000 will be used for street and bridge projects and \$12,740,810 will be used for water and sewer system projects.
- (b) Interest estimated at 4.25%, for illustrative purposes only.
- (c) Represents 49.50% of the annual debt service on the proposed Series 2024 Bonds to be paid with revenues from the waterworks and sewer system.



# Tentative Schedule of Events

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

## \$25,745,000\* General Obligation Bonds, Series 2024

January - 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February - 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March - 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April - 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Date	Action	Role
Monday, January 22, 2024	<b>City Council Meeting</b> Review Financing Plan and Schedule of Events for the General Obligation Bonds ("GO Bonds")	City, FA, BC
Monday, January 29, 2024	First Draft of Preliminary Official Statement ("POS")	FA
Monday, February 12, 2024	Second Draft POS	City, FA, BC
Week of February 26, 2024	Rating and Diligence Calls	City, FA, UW
Monday, March 4, 2024	Third Draft POS	City, FA, BC, UW
Friday, March 15, 2024	Final Draft POS	City, FA, BC, UW
Monday, March 18, 2024	Post/Distribute Final POS	BOKFS
Monday, March 25, 2024	<b>Sale of General Obligation Bonds</b> <b>City Council Meeting</b> City Council to Approve Sale of Bonds	City, FA, BC, UW
Tuesday, April 23, 2024	<b>Closing/Delivery of Bonds</b>	City, FA, BC, UW

### Participants

- City - City of Jersey Village, Texas
- FA - BOK Financial Securities, Inc. (Financial Advisor)
- BC - Orrick, Herrington & Sutcliffe LLP (Bond Counsel)
- UW - Underwriters (To Be Determined)

\* Preliminary, subject to change.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** H5

**AGENDA SUBJECT:** Discuss and take appropriate action on Ordinance No. 2024-06, creating the GO Bonds Series 2024 Fund Budget for the Fiscal Year Beginning October 1, 2023, and ending September 30, 2024.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** January 16, 2024

**EXHIBITS:** Resolution No. 2024-06  
Exhibit A – Financing Plan and Schedule of Events

**BACKGROUND INFORMATION:**

With the upcoming issuance of bonds, and the need for some projects to get started more quickly with the city being reimbursed by the bond proceeds, as discussed in the earlier agenda item, we need to create the Fund 16 GO Bonds Series 2024 Fund Budget for the upcoming year. This new fund will allow us to properly track the revenue and expense from the bonds. The debt service used to pay back these bonds would come from our current debt service bond.

The budget amounts are as follows:

Account Number	Revenues	Amounts
16-90-9891	Bond Proceeds	\$25,740,810

	Expenses	Amounts
16-91-7213	Congo Street Project	\$4,246,327
16-91-7214	Singapore Street Project (Senate to Solomon)	\$2,923,270
16-91-7215	Australia	\$1,878,175
16-91-7216	Seattle (Solomon to Senate)	\$2,000,886
16-91-7217	Solomon	\$4,492,152
16-91-7218	WOB Plant	\$6,000,000
16-91-7219	Sewer Pipe Replacement (all pre-1980 pipes)	\$3,700,000
16-91-7220	Equador Bridge	\$ 500,000
	Totals	\$25,740,810

The Equador Bridge would be a walking and bicycle bridge only. It would not be one that accommodate cars.

**RECOMMENDED ACTION & MOTION:**

Motion to approve Ordinance No. 2024-06, creating the GO Bonds Series 2024 Fund Budget for the Fiscal Year Beginning October 1, 2023, and ending September 30, 2024.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**ORDINANCE NO. 2024-06**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CREATING THE GO BONDS SERIES 2024 FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024.**

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2023, and ending September 30, 2024, the voters of the City approved the sale of bonds for street, bridge, drainage, water, and sewer projects; and

**WHEREAS**, the City Council finds and determines that Fund 16 GO Bond Series 2024 should be created for proper accounting of the projects to be completed with the GO Bond Series;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The Fund 16 budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2023, and ending September 30, 2024, is hereby created with the following line items and amounts:

Account Number	Revenues	Amounts
16-90-9891	Bond Proceeds	\$25,740,810

	Expenses	Amounts
16-91-7213	Congo Street Project	\$4,246,327
16-91-7214	Singapore Street Project (Senate to Solomon)	\$2,923,270
16-91-7215	Australia	\$1,878,175
16-91-7216	Seattle (Solomon to Senate)	\$2,000,886
16-91-7217	Solomon	\$4,492,152
16-91-7218	WOB Plant	\$6,000,000
16-91-7219	Sewer Pipe Replacement (all pre-1980 pipes)	\$3,700,000
16-91-7220	Equador Bridge	\$ 500,000
	Totals	\$25,740,810

**Section 5.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of January 2024.

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



\_\_\_\_\_  
Bobby Warren, Mayor

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** H6

**AGENDA SUBJECT:** Discuss and take appropriate action on the possible formation of a Bond Committee.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 11, 2024

**EXHIBITS:**

**BACKGROUND INFORMATION:**

After the November 2023 Bond Election, the City Council expressed some interest in creating a bond committee, made up of residents, to look at the possibility of doing a bond referendum at the November 2024 election.

If the City Council wants to consider a committee the staff would like some direction on that. We could advertise for interested residents to submit an application and bring those applications to the City Council in February or March. The February meeting is scheduled for February 12, which means we would only have 2 weeks for people to submit their application. If Council feels that is not enough time, we could bring it back in March.

If the only possible bond items to be explored are the pool and park options, we have a lot of that work done already. The committee could help us refine the scope of the project and we could use that to bring back a better cost estimate for the Council to discuss.

If there are other possible items, the Council may want to look at for bonds the committee could vet those ideas as well. Staff has no specific projects in mind at this time.

There is no formal action required by the Council tonight, just direction on if the Council would like a bond committee; and if so, how the Council would like staff to proceed for the timing of applications.

**RECOMMENDED ACTION:**

There is no formal action required by the Council tonight, just direction on if the Council would like a bond committee; and if so, how the Council would like staff to proceed for the timing of applications.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** H7

**AGENDA SUBJECT:** Consider Resolution No. 2024-09, authorizing the City Manager to enter into an Agreement with Little Kitchen HTX for Concessionaire Services for the Jersey Meadow Golf Course.

**Department/Prepared By:** Parks and Recreation, Robert Basford

**Date Submitted:** January 16, 2024

**EXHIBITS:** Resolution No. 2024-09  
EX A – Little Kitchen HTX Concession Agreement

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 0
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 0

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

As the completion of the new golf course clubhouse approaches, staff solicited RFP’s for concessionaire services in the new clubhouse. At the December 2023 Council meeting, staff authorized the City Manager to begin negotiating an agreement with Little Kitchen HTX.

Over the past month we have worked with Little Kitchen to create a new concessionaire agreement that works better for the City and for them. Our agreement compares to previous agreements with some changes.

The highlights of the agreement are as follows:

- 5-year, 9-month agreement (ending December 31 2030) with four 1 year extensions.
- The Concessionaire pays the City 12% of gross monthly sales for the first \$50,000 earned, 4% for the next \$25,000 earned and then 7% of all gross monthly sales above \$75,000.
- Concessionaire will continue to produce “turn food” for more grab and go options for golfers.
- There will be 3 special events on a monthly basis (same as previous agreements).
- There will be special promotions for things like happy hour, food specials, etc. in addition to the special events (same as previous agreements).

Please see Exhibit A to the Resolution for the full agreement details.

**RECOMMENDED ACTION:**

**MOTION:** Motion to approve Resolution No. 2024-09, authorizing the City Manager to enter into an Agreement with Little Kitchen HTX for Concessionaire Services for the Jersey Meadow Golf Course.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**

**RESOLUTION NO. 2024-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH LITTLE KITCHEN HTX FOR CONCESSIONAIRE SERVICES FOR JERSEY MEADOW GOLF COURSE.**

**WHEREAS**, the City requested proposals for concessionaire services in the new Jersey Meadow clubhouse; and

**WHEREAS**, the City Council has authorized the City Manager to negotiate a contract with Little Kitchen HTX; and

**WHEREAS**, City Staff and Little Kitchen HTX have negotiated for the opportunity to serve as the concessionaire for the Jersey Meadow Golf Course as more specifically described in the attached “Exhibit A”; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT**, the City Manager is authorized to execute agreement on behalf of the City of Jersey Village with Little Kitchen HTX For Concessionaire Services for Jersey Meadow Golf Course in substantially the form as attached Exhibit “A.”

**PASSED AND APPROVED** this the **22nd** day of **January 2024**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



## CONCESSION AGREEMENT

This CONCESSION AGREEMENT ("Agreement") is made and entered into by and between CITY OF JERSEY VILLAGE, a home-rule municipality of Harris County, Texas, ("City") and Little Kitchen HTX ("Concessionaire");

- **CONCESSIONS**

For and in consideration of the payments to be made to it by Concessionaire and the other covenants and agreements herein contained, City has granted and by these presents grants to Concessionaire, subject to all of the terms hereof, the concession, right and privilege for the term herein provided to furnish food and beverage services at City's Jersey Meadow Golf Course ('Golf Course').

### II. TERM

The term of this Agreement Is for five years and nine months (5 years and 9 months) commencing on March 1, 2024 and terminating on December 31, 2030. The term of this Agreement can be extended for up to four (4) additional one year extensions by mutual agreement in writing by the parties.

### III. COMPENSATION

The City will provide concession space within the Golf Course clubhouse in exchange for the compensation provided herein. In addition to the concession space, Concessionaire and Concessionaire's customers shall be allowed to use the area within the clubhouse with tables and chairs for dining purposes. The compensation payable by Concessionaire to City for and during the term of this Agreement shall be 12% of the first \$50,000 of Concessionaire's "gross sales", and 4% of gross sales of \$50,000.01 and \$75,000.00, and 7% of gross sales at \$75,000.01 and above each month.

The term "gross sales" as used herein shall mean (subject to the exception and authorized deductions hereinafter set forth) the gross amount received by Concessionaire from all sale on the premises, both for cash and on credit;

There is excerpted from Concessionaire's gross sales (as said term is used herein) the amount of all sales tax receipts which Concessionaire is required to pay any government or governmental agency.

Concessionaire agrees to maintain adequate books and records satisfactory to City in connection with all sales by Concessionaire on or from the premises and to retain all such books and records pertaining to all such receipts for a period of not less than two

(2) years after the end of the calendar year in which the sale is made. City and its duly authorized representatives shall have access at all reasonable times to the books and records maintained by Concessionaire relating to any of such sales and shall have the right to audit such books and records at any reasonable time or times;

All compensation due hereunder shall be paid by Concessionaire to City within twenty (20) days after the last day of the calendar month for which such compensation is due, and Concessionaire shall accompany the payment with a statement from its records certified by Concessionaire and in sufficient detail that City can determine the correctness of the payment. All monies City owes Concessionaire by 20th will be deducted from Concessionaire's payment; and

The acceptance by City of any money paid to it by Concessionaire as compensation hereunder as shown by any statement furnished by Concessionaire shall not be an admission of the accuracy of the statement or of the sufficiency of the amount of the compensation.

All compensation payable hereunder shall be paid to City at 16327 Lakeview Dr., Jersey Village, TX 77040 unless Concessionaire is notified in writing of a different address.

**IV. TAXES/ASSESSMENTS**

Concessionaire shall be responsible for the payment of any personal property taxes on its furniture, fixtures, equipment, and/or leasehold interest used in connection with this Agreement.

Concessionaire agrees to pay all personal property taxes, exclusively property of concessionaire, lawfully levied, assessed or imposed upon Concessionaire's operation at the Golf Course and failure to do so will be deemed a default under this Agreement.

**V. INSURANCE**

Concessionaire shall, at its sole cost and expense, maintain in effect at all times during the term of this Agreement general liability insurance coverage with the City named as an additional insured, and property damage coverage on Concessionaire's furniture, fixtures and equipment. The minimum amount of liability insurance shall be \$500,000 per occurrence/\$1,000,000 aggregate.

**VI. UTILITIES. EQUIPMENT, MAINTENANCE AND REPAIRS**

City agrees to provide electricity, natural gas, water and sewer at no charge to the Concessionaire.

City agrees to provide a beverage cart at no charge to Concessionaire for use at the Golf Course. City also agrees to provide computer software for POS, with Concessionaire to pay for hardware necessary to run City's POS software; Concessionaire retains the option to utilize their own POS software thereby eliminating this cost.

City agrees to make necessary structural repairs to plumbing and main building and to provide extermination, trash pickup and carpet cleaning. Concessionaire agrees to keep its equipment in a good state of repair.

The Concessionaire will operate the concession and maintain the food service facilities in accordance with state and local health regulations and requirements.

**VII. USE**

Concessionaire will not commit any waste on the premises and will comply with all applicable laws and ordinances respecting the use and occupancy thereof. Concessionaire shall use and occupy the premises for the sale of food and beverages; provided, however, that Concessionaire shall not use the premises for any purpose which may be hazardous to persons or property or which may constitute a nuisance. Concessionaire shall obtain a license from the Texas Alcoholic Beverage Commission for the sale of beer/wine and mixed beverages and will sell beer, wine, and mixed beverages at the Golf Course as part of its concession operation. All alcohol sales will be subject to 14.95-percent tax as imposed by TABC.

**VIII. INSPECTION**

City may inspect the condition of Concessionaire's Premises at all reasonable times, and may also repair or improve the Premises, but such right shall not be exercised in a manner to unreasonably interfere with the business of Concessionaire.

**IX. QUIET ENJOYMENT**

Unless Concessionaire shall breach any of the covenants herein imposed upon it, Concessionaire shall be entitled, subject to the provisions of this agreement, to the enjoyment and peaceful possession of the Premises during the term hereof.

**X. LIABILITY**

City shall not be liable to Concessionaire or to Concessionaire's agents, employees,

customers, licensees or invitees for any losses, injury, death or damage to persons or property caused by any act or omission or neglect of Concessionaire, its agents, employees, customers, licensees, guests or invitees, and Concessionaire agrees to indemnify and hold City harmless from all claims for any such loss, injury, death or damage. Concessionaire shall not be liable to City or City's agents, employees, customers, licensees, guests or invitees for any loss, injury, death or damage to persons or property caused by any act, omissions or neglect of City, its agents, employees, invitees and licensees.

Concessionaire agrees to pay City for any and all damages to the premises and all appurtenances thereto or the property of City therein or thereon caused by Concessionaire, its agents, employees, licensees or invitees.

## **XI. ADVERTISING**

Concessionaire will have the opportunity to participate in co-op advertising with regard to the Golf Course in order to mutually and jointly promote the Golf Course and Concessionaire's operation at the Golf Course.

Likewise, the City will have the opportunity to participate in co-op advertising with regard to the Concessionaires other advertising in order to mutually and jointly promote the Golf Course and Concessionaire's operation at the Golf Course.

## **XII. SERVICES**

- Top quality products, competitive pricing, are required for Concessionaire's operations under this Agreement.
- Concessionaire agrees to provide food and beverage service at the Golf Course on an uninterrupted basis. Concessionaire agrees to keep the food and beverage service open for business at all times that the Golf Course is open and at such other times as may be required by the Assistant City Manager or delegated authority.
- Concessionaire, with approval from the Assistant City Manager, will set a menu and price list for all items to be sold. Concessionaire may add, delete or make price adjustments from time to time, provided each item and price is first approved in writing by the Assistant City Manager.
- Concessionaire shall produce quick "turn food" each day. Turn food is defined as something that is pre-packaged and ready to eat. Examples of "turn food" include, but are not limited to, hot dogs, sandwiches, tacos, etc. This type of food must be

available at least 15 minutes before the first tee time of the day and 30 minutes after the last shot of the day is played every day the course is open, unless otherwise authorized by the Director of Golf Operations or their designee.

- The kitchen shall be thoroughly cleaned at the end of each day.
- Concessionaire shall be allowed to perform catering services at the Golf Course, so long as such catering services do not interfere with the operation of the Golf Course or with Concessionaire's responsibilities under this agreement.
- Concessionaire shall offer special catering menus and volume discounts which must be approved by the Assistant City Manager or delegated authority on tournaments and other special events at the Golf Course. Scheduling will be coordinated through the Assistant City Manager or delegated authority whose decisions will be final as to the levels and volume of service provided.
- Unless prior approval from Concessionaire is received, City will not permit Golf Course customers to engage outside caterers to operate at the Golf Course Club House. Further, City shall promulgate and enforce rules that no food or beverage may be brought onto the Golf Course Club House property by any person other than Concessionaire. Outside caterers may be utilized in the convention center space.
- Concessionaire shall promote and produce a minimum of three (3 ) events or functions on a monthly basis. Examples of such include, but are not limited to Kids Night, Meal Specials, Trivia Night, Sporting Event Watch Parties, etc.
- Concessionaire shall provide beverage cart services. The hours and operations of the beverage cart services shall be at the discretion of the Head of Golf Operations
- Concessionaire shall provide special promotions for Happy Hours Weekend/Holiday specials, and specials for golfing associations that utilize the Golf Course. This shall be in addition to the 3 events or functions described in **point** above.
- Concessionaire shall provide food and beverage service for the hitting bays until the end of the rental time of the hitting bays each day.

**XIII. STAFF**

Concessionaire shall appoint a Manager of Concessionaires operations at the facility. The City has the right to provide written performance evaluations of the Manager to the Concessionaire after 1 month, 3 months, and 6 months of employment and annually thereafter or more frequently if desired by the City. The performance evaluation shall be on a performance evaluation form that is mutually agreed to by City and Concessionaire.

Such person must be a qualified and experienced manager or supervisor of operations. The Manager shall be available during regular business hours, and, at all times during that persons absence, a responsible subordinate shall be in charge and available.

Concessionaire will always provide adequate staff on site to reasonably accommodate customers at the facility. Adequate staff means, at a minimum, enough staff to cook food and staff the counter for "turn food" and beverages at the same time.

Concessionaire shall only employ such personnel as will assure a high standard of service to the public. All employees must be of good moral character. All employees shall be properly trained by the Concessionaire.

All employees of the Concessionaire shall be neatly dressed at all times. This shall include collared shirts which have the Concessionaire branding and appropriate slacks, shorts, or skirts.

All employees of the concessionaire shall conduct themselves courteously in their relations with the public and golf course staff. When on duty, employees shall direct their full attention to the food and beverage operations. No employee shall engage in inappropriate conduct during working hours, including but not limited to horseplay, card playing, conversations that are loud, inappropriate, or of an excessive duration, or any other activity that would tend to cause discredit to the City.

**XIV. FIXTURES**

Concessionaire shall provide to the City a listing of the equipment and fixtures it owns and maintains at the Golf Course. If Concessionaire adds any new equipment or fixtures, an updated listing shall be given to the Assistant City Manager within 5 days.

The City will extend an initial budget to Concessionaire of Seven-thousand (\$7,000) dollars for "small wares" (e.g. silverware, dishes, etc.).

Pending review of warranty information on kitchen equipment and appliances, The City agrees to employ a maintenance service contract on said equipment including the grease trap.

**XV. COMMUNICATION BETWEEN PARTIES**

To facilitate successful and sufficient communication between the parties a regular meeting shall be scheduled between the City Staff and Concessionaire Staff on a regular basis. The schedule of which shall be set by the City.

**XVI. SUSPENSION AND/OR CANCELLATION**

If at any time in the sole opinion of the City's Assistant City Manager the Concessionaire has failed to render services of proper quality, or has failed in any other respect to perform as specified and intended by the terms of this Agreement, notice thereof will be given in accordance with Article XXII of this agreement, and should Concessionaire neglect or refuse to comply with the Agreement, as directed by the City, within the time specified in such notice, the City in its sole discretion may suspend the operation of Concessionaire under the Agreement. The decision of the City shall be binding upon all parties to the Agreement.

If the City builds a new Golf Course Club House the City may terminate this agreement to be effective the date the existing Golf Course Club House is no longer in use by the City, with a minimum notice of at least 30 days before the existing Golf Course Club House would cease to be used. Notice thereof will be given in accordance with Article XXII of this agreement.

**XVII. LAWS AND ORDINANCES**

Concessionaire shall procure all permits and licenses and pay all charges and fees necessary for the lawful conduct of its business at the Golf Course. It shall keep itself fully informed of all existing federal, state and local laws, ordinances and regulations, and any adopted amendments thereto, which in any manner affect the fulfillment of the contract and comply with same.

Concessionaire shall obtain appropriate permits, including but not limited to a full liquor license, from the Texas Alcoholic Beverage Commission, and keep such license in good standing during the term of this Agreement to meet its obligations under Section VIII of this agreement.

**XVIII. ASSIGNMENT/SUBLETTING**

It is expressly agreed that this Agreement shall not be assigned by Concessionaire, in whole or in part, without the prior written permission of the City.

**XIX. WAIVER**

City will, upon request from Concessionaire, execute such waivers as may be reasonably necessary, to allow Concessionaire to obtain purchase money financing for its equipment and fixtures.

**XX. DEFAULT**

If Concessionaire shall be in default in the payment of any compensation due hereunder or in the performance of any of the covenants or conditions hereof, and shall fail to correct and rectify any such default within thirty (30) days, or Concessionaire shall be adjudicated bankrupt or make an assignment or sublease of the premises except as permitted in XVI of this agreement, or make any assignment for the benefit of creditors, or if the interest of Concessionaire herein shall be sold under execution or other legal process, City may enter into said premises and have and repossess same as if this Agreement had not been made, and shall thereupon have the right to cancel this Agreement without prejudice to any other rights or remedies available to City.

**XXI.WAIVERS**

It is agreed that the waiving of any of the covenants of this Agreement by either party shall be limited to the particular instance and shall not be deemed to waive any other breach of such covenants.

**XXII. ADDRESSES FOR NOTICES**

All notices given by either party hereto to the other under any of the provisions hereof shall be sent by hand delivery or by certified mail, return receipt requested, with adequate postage affixed, addressed as follows:

CITY:

City Manager City of Jersey Village 16501 Jersey Drive Jersey Village, TX 77040

CONCESSIONAIRE:

LittleKitchen HTX, 5773 Woodway Dr. #64, Houston, TX 77057

**XXIII. FORCE MAJEURE**

Neither City nor Concessionaire shall be deemed in breach of this Agreement if it is prevented from performing any of the obligations hereunder by reason of acts of God, acts of the public enemy, acts of superior governmental authority, strikes or labor disputes, floods, riots, rebellion, sabotage, or any other similar circumstance not within its reasonable control.

**XXIV. NO PARTNERSHIP OR EMPLOYMENT CREATED HEREBY**

City and Concessionaire agree that no partnership relationship between the parties hereto or joint venture is created by this Agreement, and Concessionaire is not made an employee of City. Concessionaire shall be an independent contractor at all times.

**XXV. RIGHTS TO USE PROPERTY**

The rights granted to Concessionaire to use City property are personal only and shall not be construed as a lease or any other interest in land.

**XXVI. Entire Agreement**

This Agreement constitutes the entire agreement between the parties related to this Agreement and supersedes any and all prior agreements, whether oral or written, dealing with the subject matter of this Agreement.

**XXVII. Venue**

This Agreement shall be performable and enforceable in Harris County, Texas, construed in accordance with the laws of the State of Texas.

**XXVIII. Boycott Prohibition**

By signing this agreement Concessionaire hereby verifies that they do not boycott Israel and will not boycott Israel during the term of this contract.

**XXIX. Conflict Disclosures**

Contractor must make all required conflict disclosures under Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

**XXX. Severability**

If any term or provision of this Agreement is held to be invalid, void or unenforceable by a court of competent jurisdiction, the remainder of the terms and provisions of this Agreement shall remain in full force and effect and shall not in any way be invalidated, impaired or affected.

IN WITNESS WHEREOF, the parties hereto, expressly intending to be legally bound by all the terms and conditions hereof, have caused these presents to be executed in duplicate to be effective March 1, 2024.

\_\_\_\_\_  
Austin Bless  
City Manager  
City of Jersey Village

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rebecca Kerr  
Little Kitchen HTX

\_\_\_\_\_  
Date



## I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**J. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, and 551.071 – Consultations with Attorney.**

**K. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*

**L. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 22, 2024

**AGENDA ITEM:** M1

**AGENDA SUBJECT:** Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

**Dept./Prepared By:** Lorri Coody, City Secretary    **Date Submitted:** January 16, 2024

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This item is to discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

**RECOMMENDED ACTION:**

**MOTION:**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 22, 2024**