

Bobby Warren, Mayor  
Drew Wasson, Council Position No. 1  
Sheri Sheppard, Council Position No. 2  
Michelle Mitcham, Council Position No. 3  
Connie Rossi, Council Position No. 4  
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Justin Pruitt, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, July 15, 2024, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by Mayor Bobby Warren

**C. PRESENTATIONS**

1. None

**D. JOINT PUBLIC HEARINGS**

1. Conduct a Joint Public Hearing with the Jersey Village Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F. *Bobby Warren, Mayor*

**E. CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT**

1. Receive the adopted fiscal year 2024-2025 budget from the Jersey Village Crime Control and Prevention District (CCPD). *Lorri Coody, City Secretary and CCPD Secretary*
2. Conduct a public hearing on the Jersey Village Crime Control and Prevention District's adopted budget for the fiscal year 2024-2025. *Bobby Warren, Mayor*
3. Consider Resolution No. 2024-53, adopting the Jersey Village Crime Control and Prevention District's Budget for fiscal year 2024-2025. *Bobby Warren, Mayor*

**F. CITY OF JERSEY VILLAGE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT**

1. Receive the adopted fiscal year 2024-2025 budget from the Jersey Village Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD). *Lorri Coody, City Secretary and CCPD Secretary*
2. Conduct a public hearing on the Jersey Village Fire Control, Prevention, and Emergency Medical Services District's adopted budget for the fiscal year 2024-2025. *Bobby Warren, Mayor*
3. Consider Resolution No. 2024-54, adopting the Jersey Village Fire Control, Prevention, and Emergency Medical Services District's Budget for fiscal year 2024-2025. *Bobby Warren, Mayor*

#### **G. FISCAL 2024-2025 MUNICIPAL BUDGET ITEMS**

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2024-2025. *Bobby Warren, Mayor*
2. Consider Resolution No. 2024-55, electing to postpone the final budget vote on the 2024-2025 Municipal Budget until August 19, 2024. *Austin Bleess, City Manager*
3. Consider Resolution No. 2024-56, setting the maximum proposed ad valorem tax rate; setting date for the public hearing on tax increase; and setting the date City Council will adopt the fiscal year 2024-2025 ad valorem tax rate. *Austin Bleess, City Manager*

#### **H. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

#### **I. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, June Quarterly Investment Report, General Fund Budget Projections, and Utility Fund Budget Projections.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

#### **J. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Special Session and the Regular Session Meetings held on June 17, 2024. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2024-57, authorizing the creation of an Employee Benefits Trust; designating all members of the City Council to be trustees of the said Trust; and authorizing the Trust to purchase various forms of insurance for the benefit of the city officers, employees, qualified retirees, and their dependents. *Laura Capps, Human Resource Manager*
3. Consider Resolution No. 2024-58, authorizing the Cyber Liability and Data Breach Response Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool. *Austin Bleess, City Manager*
4. Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location. *Miesha Johnson, Community Development Manager*

#### **K. REGULAR AGENDA**

1. Consider Resolution No. 2024-59, appointing members to the 2024 Charter Review Commission. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2024-60, accepting the proposal of group health benefits services and authorizing the City Manager to enter into an agreement with United Healthcare for medical, dental, vision, and Ochs for life insurance AD&D, and long-term disability. *Laura Capps, Human Resource Manager*
3. Consider Resolution 2024-61, accepting the Recommendation of the Bond Committee and directing the next steps for a Bond Election. *Austin Bleess, City Manager*
4. Consider Resolution No. 2024-62, closing the Jersey Meadow Golf Club Bridge to vehicular traffic. *Robert Basford, Assistant City Manager*
5. Consider Resolution No. 2024-63, receiving the Planning and Zoning Commission's Final Report concerning the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F. *Rick Faircloth, Planning and Zoning Commission Chairperson*
6. Consider Ordinance No. 2024-20, amending the Comprehensive Zoning Ordinance of the City, by granting Senate Avenue Pharmacy, LLC, a Specific Use Permit (the "Specific Use Permit") to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, Texas, 77040, and in "Zoning District F"; providing requirements and conditions for the specific use permit; containing findings and other provisions relating to this ordinance; providing a penalty in an amount not to exceed two thousand dollars (\$2,000) for violations hereof; providing for severability; and, providing an effective date. *Lorri Coody, City Secretary*

#### **L. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**M. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consultations with Attorney.**

**N. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3. *Austin Bless, City Manager*
2. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information about the possible purchase, exchange, or value of real property, related thereto. *Austin Bless, City Manager*

**O. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

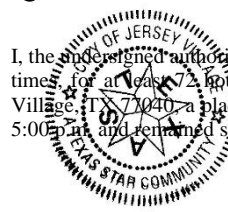
**P. RECONVENE REGULAR SESSION**

1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3. *Austin Bless, City Manager*
2. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto. *Austin Bless, City Manager*

**Q. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 10, 2024, at 5:00 p.m. and remained so posted until said meeting was convened.



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Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."