

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
Connie Rossi, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, June 17, 2024, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Sheri Sheppard, Council Member Place 2

C. PRESENTATIONS

1. None

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on May 15, 2024, and the Work Session Meeting held on May 15, 2024. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2024-15, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request of Senate Avenue Pharmacy LLC, through its owner Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F; and by prescribing the notice requirements for a public hearing. *Lorri Coody, City Secretary*
3. Consider Ordinance No. 2024-16, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to filming in Jersey Village; adopting Film Friendly Guidelines; and providing for severability and repeal. *Miesha Johnson, Community Development Manager*
4. Consider Resolution No. 2024-47, receiving the Planning and Zoning Commission's Review Report pertaining to Apex Heritage Properties, LLC's request to amend the City of Jersey Village's 2020 Comprehensive Plan at Chapter 4 concerning the City's Thoroughfare Plan. *Lorri Coody, City Secretary*
5. Consider Resolution 2024-48, authorizing the Jersey Village Fire Chief, Mark Bitz, to enter into agreement with DEMA Consulting and Management (DEMA), allowing Holistic Assistance Response Teams (HART) to provide non-emergent assistance to specific populations in need. *Mark Bitz, Fire Chief*
6. Consider Resolution 2024-49, authorizing the City Manager to enter into an agreement with PEA Group for Equador Pedestrian Bridge design, construction documents, bidding, and construction phase services. *Robert Basford, Assistant City Manager*
7. Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location. *Miesha Johnson, Community Development Manager*

G. REGULAR AGENDA

1. Conduct a Public Hearing for the purpose of giving the public the opportunity to give testimony and present written evidence concerning the request of Apex Heritage Properties, LLC to amend the City of Jersey Village's 2020 Comprehensive Plan at Chapter 4 concerning the City's Thoroughfare Plan. *Bobby Warren, Mayor*
2. Consider Ordinance 2024-17, amending the City of Jersey Village's 2020 Comprehensive Plan at Chapter 4 concerning the City's Thoroughfare Plan by removing certain road segments located between Fairview Street and Wright Road, west of the intersection of Wright Road and Charles Road. *Miesha Johnson, Community Development Manager*

3. Consider Resolution No. 2024-50, granting B & C Entertainment, LLC d/b/a Comedy Sportz a variance from Section 6-5 of the City of Jersey Village Code of Ordinances to allow the sale of alcoholic beverages within three hundred feet (300') of a church. *Lorri Coody, City Secretary*
4. Consider Ordinance 2024-18, amending the General Fund and the Capital Improvement Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$1,000,000 by increasing line item 01-12-9760 (Transfer to Capital Improvement Fund) and increase line item 10-90-9751 (Transfer from General Fund). *Isabel Kato, Finance Director*
5. Consider Resolution No. 2024-51, authorizing the use of Hotel Occupancy Tax Funds to refund the General Fund Revenue used for the purpose of financing a portion of the Jersey Meadow Convention Center/Club House Project. *Austin Bless, City Manager*
6. Consider Resolution No. 2024-52, awarding the bid and authorizing the City Manager to enter into a contract with Pipe View America for the 2024 Wastewater Collection System Cleaning and Televising project. *Robert Basford, Assistant City Manager*
7. Consider Ordinance 2024-19, amending the General Fund and the Capital Improvement Budget for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$529,883.13 by increasing line items 01-12-9760 (Transfer To Capital Improvement), 10-90-9751 (Transfer From General Fund) and 10-91-7131 (Golf Course Convention Center) to cover the cost of the Golf Course Building Steel Remediation Change Order; extending the contract completion date with Brookstone L.P. to November 7, 2024; and authorizing the City Manager to sign the necessary documents with Brookstone L.P. to effect the change order and contract extension. *Robert Basford, Assistant City Manager*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic

Development Negotiations, Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consultations with Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange, or value of real property, related thereto. *Austin Bless, City Manager*
2. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3. *Austin Bless, City Manager*
3. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information about the possible purchase, exchange, or value of real property, related thereto. *Austin Bless, City Manager*
4. Pursuant to the Texas Open Meetings Act Section 551.071 Consultations with Attorney, a closed meeting to deliberate Section 552.137 of the Texas Government Code. *Justin Pruitt, City Attorney*

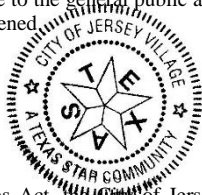
K. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 12, 2024, at 5:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."