

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, February 21, 2022, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Ty Camp

C. PRESENTATIONS

1. None

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2021, General Fund Budget Projections as of January 2022, and Utility Fund Budget Projections – January 2022.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report.
7. Code Enforcement Report

8. 2021 Racial Profiling Report

F. JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION

1. Conduct a Joint Public Hearing with the Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the proposal to amend the City’s Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G. *Bobby Warren, Mayor and Rick Faircloth, Planning and Zoning Commission Chairman*

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on January 17, 2022, the Special Session Meeting held on January 17, 2022, and the Special Session Meeting held on January 31, 2022. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2022-03, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$105,000 by decreasing line items 01-31-3001 (Salaries) by \$90,000 and line item 01-31-3055 (Health Insurance) by \$15,000 and increasing line item 01-31-5515 (Consultant) by \$105,000. *Austin Bleess, City Manager*
3. Consider Resolution 2022-06, authorizing the City Manager to enter into an Agreement with Jeffery S. Ward & Associates, Inc. for the 2020 FMA Program Home Elevation Grant Administration & Project Management Services. *Austin Bleess, City Manager*
4. Consider Resolution No. 2022-07, selecting contractors to complete home elevation work in relation to the FY2020 FEMA Flood Mitigation Assistance Grant. *Austin Bleess, City Manager*
5. Consider Resolution No. 2022-08, authorizing the City Manager to negotiate an agreement with FGM Architects for design of a new Jersey Meadow Golf Course Club House. *Robert Basford, Parks and Recreation Director*
6. Consider Ordinance No. 2022-04, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$75,000 by decreasing line items 01-12-5023 (Grants and Incentives) by \$75,000 and increasing line item 01-12-5515 (Consultant Services) by \$75,000 and authorizing the City Manager to execute all documents required to do an Economic Feasibility Study for a multi-purpose stadium to be located in TIRZ 2. *Austin Bleess, City Manager*
7. Consider Resolution No. 2022-09, authorizing the City Manager to work with Tradition Energy to seek energy proposals and execute contract documents to provide electricity for City facilities. *Austin Bleess, City Manager*
8. Consider Ordinance No. 2022-05, amending the General Fund Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 in the amount not to exceed

\$58,430 by increasing line items 01-13-4504 (Software Maintenance) by \$15,540 and line item 01-13-6573 (Computer Equipment) by \$42,890 from the General Fund Restricted Balance 01-0-2226 (Restricted 1% Cable Franchise Fee) in order to set up three cameras for the broadcasting of up to 15 council meetings a year; and authorizing the City Manager to execute all documents and agreements with Swagit Productions, LLC, a sole source vendor, for the purchase, installation, and maintenance of broadcasting/video streaming equipment. *Austin Bless, City Manager*

9. Consider Ordinance 2022-06, amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142(c)(4) to provide for revisions to the schedule of fees related to Planning and Zoning (P&Z) fees. *Lorri Coody, City Secretary*

H. REGULAR AGENDA

1. Consider Resolution No. 2022-10, receiving the Planning and Zoning Commission’s Final Report concerning the proposal to amend the City’s Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G. *Rick Faircloth, Chairman, Planning and Zoning Commission*
2. Consider Ordinance No. 2022-07, amending the Comprehensive Zoning Ordinance of the city, by granting Jersey Village Lifestyle, Ltd., a Specific Use Permit (the “Specific Use Permit”) to allow the operation of an Assisted Living and Memory Care Center on a tract of land located within the city limits at 9300 Savile Lane, Jersey Village, Texas, 77040, and in “Zoning District G”; providing requirements and conditions for the Specific Use Permit; containing findings and other provisions relating to this Ordinance; providing a penalty in an amount not to exceed two thousand dollars (\$2,000) for violations hereof; providing for severability; and, providing an effective date. *Harry Ward, Director of Public Works*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic

Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney.

K. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *City Council*

L. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

M. RECONVENE REGULAR SESSION

- 1. Consider Resolution 2022-11, authorizing the City Manager to sign the Letter of Intent between the City of Jersey Village and KHJR Real Estate Advisory Services LLC relating to the development of Jersey Village TIRZ Number 2. *Austin Bless, City Manager*

N. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 6327 Lakewood, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 16, 2022 at 5:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRCM, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Ty Camp

- C. Presentations
 - None

D. CITIZENS' COMMENTS

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Jersey Village, TX

Fund Balance Report

As Of 01/31/2022

| Fund | Beginning Balance | Total Revenues | Total Expenses | Ending Balance |
|--|----------------------|----------------------|---------------------|----------------------|
| 01 - GENERAL FUND | 3,741,311.89 | 6,587,583.30 | 3,855,803.30 | 6,473,091.89 |
| 02 - UTILITY FUND | 11,402,799.59 | 1,440,607.87 | 739,614.15 | 12,103,793.31 |
| 03 - DEBT SERVICE FUND | 344,427.68 | 875,781.10 | 0.00 | 1,220,208.78 |
| 04 - IMPACT FEE FUND | 491,624.28 | 145.96 | 0.00 | 491,770.24 |
| 05 - MOTEL TAX FUND | 106,036.99 | 81,143.66 | 2,160.00 | 185,020.65 |
| 06 - ASSET FORFEITURE FUND | 15,041.37 | 6,034.97 | 7,668.10 | 13,408.24 |
| 07 - CAPITAL REPLACEMENT | 8,976,785.52 | 3,359.46 | 1,311,271.80 | 7,668,873.18 |
| 10 - CAPITAL IMPROVEMENTS FUND | 8,164,877.38 | 1,500,488.66 | 1,009,444.42 | 8,655,921.62 |
| 11 - GOLF COURSE FUND | -4,659,318.75 | 590,521.65 | 526,094.82 | -4,594,891.92 |
| 12 - COURT RESTRICTED FEE FUND | 29,172.60 | 0.00 | 8,419.99 | 20,752.61 |
| 13 - CDBG - GRANT | -1,445,435.93 | 1,480,893.28 | 2,071,575.11 | -2,036,117.76 |
| 14 - TIRZ - 2 | -42,000.00 | 0.00 | 0.00 | -42,000.00 |
| 15 - TIRZ -3 | 0.00 | 0.00 | 364,052.00 | -364,052.00 |
| 49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV | 0.00 | 567,818.85 | 5,000.00 | 562,818.85 |
| 50 - JV CRIME CONTROL | 4,547,922.53 | 760,431.21 | 4,103.71 | 5,304,250.03 |
| Report Total: | 31,673,245.15 | 13,894,809.97 | 9,905,207.40 | 35,662,847.72 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|-------------------|---------------------|---------------------|
| Fund: 02 - UTILITY FUND | | | | | |
| Department: 40 - REVENUES | | | | | |
| Category: 85 - FEE & CHARGES FOR SERVICE | | | | | |
| 02-40-8541 WATER SERVICE | 3,180,000.00 | 3,180,000.00 | 223,863.43 | 868,981.54 | 2,311,018.46 |
| 02-40-8542 SEWER SERVICE | 1,590,000.00 | 1,590,000.00 | 142,875.71 | 555,240.28 | 1,034,759.72 |
| Category: 85 - FEE & CHARGES FOR SERVICE Total: | 4,770,000.00 | 4,770,000.00 | 366,739.14 | 1,424,221.82 | 3,345,778.18 |
| Category: 96 - INTEREST EARNED | | | | | |
| 02-40-9601 INTEREST EARNED | 2,000.00 | 2,000.00 | 126.01 | 430.47 | 1,569.53 |
| Category: 96 - INTEREST EARNED Total: | 2,000.00 | 2,000.00 | 126.01 | 430.47 | 1,569.53 |
| Category: 98 - MISCELLANEOUS REVENUE | | | | | |
| 02-40-9840 PENALTIES & ADJUSTMENTS | 30,000.00 | 30,000.00 | 1,818.86 | 10,348.38 | 19,651.62 |
| 02-40-9899 MISCELLANEOUS | 30,000.00 | 30,000.00 | 1,317.23 | 5,607.20 | 24,392.80 |
| Category: 98 - MISCELLANEOUS REVENUE Total: | 60,000.00 | 60,000.00 | 3,136.09 | 15,955.58 | 44,044.42 |
| Department: 40 - REVENUES Total: | 4,832,000.00 | 4,832,000.00 | 370,001.24 | 1,440,607.87 | 3,391,392.13 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|-------------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 45 - WATER & SEWER | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 02-45-3001 | SALARIES | 236,611.13 | 236,611.13 | 19,949.94 | 71,245.07 | 165,366.06 |
| 02-45-3003 | LONGEVITY | 431.86 | 431.86 | 40.62 | 151.66 | 280.20 |
| 02-45-3007 | OVERTIME | 30,000.00 | 30,000.00 | 1,187.59 | 8,767.69 | 21,232.31 |
| 02-45-3010 | INCENTIVES | 2,719.94 | 2,719.94 | 55.38 | 213.61 | 2,506.33 |
| 02-45-3051 | FICA/MEDICARE TAXES | 19,427.15 | 19,427.15 | 1,543.08 | 5,835.38 | 13,591.77 |
| 02-45-3052 | WORKMEN'S COMPENSATION | 5,183.00 | 5,183.00 | 1,764.87 | 7,076.64 | -1,893.64 |
| 02-45-3053 | EMPLOYMENT TAXES | 864.00 | 864.00 | 595.30 | 601.96 | 262.04 |
| 02-45-3054 | RETIREMENT | 37,754.57 | 37,754.57 | 2,966.32 | 11,228.82 | 26,525.75 |
| 02-45-3055 | HEALTH INSURANCE | 69,099.42 | 69,099.42 | 5,255.88 | 20,209.04 | 48,890.38 |
| 02-45-3056 | LIFE INS | 352.30 | 352.30 | 7,205.19 | 7,322.19 | -6,969.89 |
| 02-45-3057 | DENTAL | 4,024.02 | 4,024.02 | 337.20 | 1,300.63 | 2,723.39 |
| 02-45-3058 | LONG-TERM DISABILITY | 993.76 | 993.76 | 83.80 | 299.23 | 694.53 |
| 02-45-3060 | VISION INSURANCE | 615.42 | 615.42 | 47.34 | 182.59 | 432.83 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 408,076.57 | 408,076.57 | 41,032.51 | 134,434.51 | 273,642.06 |
| Category: 35 - SUPPLIES | | | | | | |
| 02-45-3502 | POSTAGE/FREIGHT/DEL. FEE | 11,000.00 | 11,000.00 | 904.71 | 7,334.54 | 3,665.46 |
| 02-45-3503 | OFFICE SUPPLIES | 2,000.00 | 2,000.00 | 350.00 | 891.79 | 1,108.21 |
| 02-45-3504 | WEARING APPAREL | 5,000.00 | 5,000.00 | 2.98 | 1,425.50 | 3,574.50 |
| 02-45-3506 | CHEMICALS | 39,110.00 | 39,110.00 | 220.00 | 4,207.12 | 34,902.88 |
| 02-45-3510 | BOOKS & PERIODICALS | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| 02-45-3523 | TOOLS/EQUIPMENT | 14,000.00 | 14,000.00 | 11,545.51 | 11,964.24 | 2,035.76 |
| 02-45-3534 | PARTS AND MATERIALS | 8,500.00 | 8,500.00 | 0.00 | 338.63 | 8,161.37 |
| 02-45-3535 | SHOP SUPPLIES | 2,000.00 | 2,000.00 | 0.00 | 383.32 | 1,616.68 |
| Category: 35 - SUPPLIES Total: | | 82,210.00 | 82,210.00 | 13,023.20 | 26,545.14 | 55,664.86 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC | | | | | | |
| 02-45-4001 | BUILDINGS AND GROUNDS | 5,000.00 | 5,000.00 | 6,168.56 | 6,168.56 | -1,168.56 |
| 02-45-4041 | WATER SYSTEM MAINTENANCE | 50,000.00 | 50,000.00 | 1,186.17 | 29,305.01 | 20,694.99 |
| 02-45-4042 | SEWER SYSTEM MAINTENANCE | 30,000.00 | 30,000.00 | 4,349.98 | 4,349.98 | 25,650.02 |
| 02-45-4043 | WATER PLANTS MAINTENANCE | 40,000.00 | 40,000.00 | 0.00 | 21,615.79 | 18,384.21 |
| 02-45-4044 | LIFT STATIONS MAINTENANCE | 36,000.00 | 36,000.00 | 1,814.00 | 5,521.50 | 30,478.50 |
| 02-45-4045 | SEWER PLANT MAINTENANCE | 45,000.00 | 45,000.00 | 3,597.28 | 11,760.82 | 33,239.18 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC Total: | | 206,000.00 | 206,000.00 | 17,115.99 | 78,721.66 | 127,278.34 |
| Category: 45 - MAINTENANCE | | | | | | |
| 02-45-4504 | COMPUTER SOFTWARE | 7,400.00 | 7,400.00 | 4,659.04 | 4,943.04 | 2,456.96 |
| Category: 45 - MAINTENANCE Total: | | 7,400.00 | 7,400.00 | 4,659.04 | 4,943.04 | 2,456.96 |
| Category: 50 - SERVICES | | | | | | |
| 02-45-5012 | PRINTING | 1,800.00 | 1,800.00 | 0.00 | 0.00 | 1,800.00 |
| 02-45-5015 | LAB TESTS | 25,000.00 | 25,000.00 | 2,394.00 | 9,273.71 | 15,726.29 |
| 02-45-5017 | UTILITIES | 140,000.00 | 140,000.00 | 14,681.85 | 55,641.47 | 84,358.53 |
| 02-45-5019 | W.O.B. DISPOSAL-O&M CONTR | 350,000.00 | 350,000.00 | 24,275.20 | 118,738.01 | 231,261.99 |
| 02-45-5020 | COMMUNICATIONS | 7,000.00 | 7,000.00 | 200.69 | 1,362.54 | 5,637.46 |
| 02-45-5022 | RENTAL OF EQUIPMENT | 1,460.00 | 1,460.00 | 0.00 | 0.00 | 1,460.00 |
| 02-45-5025 | PUBLIC NOTICES | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 |
| 02-45-5027 | MEMBERSHIPS | 1,000.00 | 1,000.00 | 40.00 | 40.00 | 960.00 |
| 02-45-5029 | TRAVEL/TRAINING | 13,000.00 | 13,000.00 | 0.00 | 2,470.03 | 10,529.97 |
| Category: 50 - SERVICES Total: | | 540,060.00 | 540,060.00 | 41,591.74 | 187,525.76 | 352,534.24 |
| Category: 54 - SUNDRY | | | | | | |
| 02-45-5405 | PERMITS, FEES, CREDIT CD FEES | 30,000.00 | 30,000.00 | 2,977.23 | 26,950.09 | 3,049.91 |
| 02-45-5411 | WATER-PURCHASED | 1,678,900.00 | 1,678,900.00 | 0.00 | 233,751.30 | 1,445,148.70 |
| 02-45-5412 | WATER AUTHORITY FEES | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| Category: 54 - SUNDRY Total: | | 1,808,900.00 | 1,808,900.00 | 2,977.23 | 260,701.39 | 1,548,198.61 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 02-45-5501 | AUDITS/CONTRACTS/STUDIES | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 02-45-5510 | ENGINEERING SERVICES | 150,000.00 | 150,000.00 | 0.00 | 15,864.00 | 134,136.00 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|----------------------------|--|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| 02-45-5515 | CONSULTANT SERVICES | 50,000.00 | 50,000.00 | 1,824.40 | 5,559.14 | 44,440.86 |
| | Category: 55 - PROFESSIONAL SERVICES Total: | 210,000.00 | 210,000.00 | 1,824.40 | 21,423.14 | 188,576.86 |
| | Category: 60 - OTHER SERVICES | | | | | |
| 02-45-6001 | INSURANCE-VEHICLES | 11,500.00 | 11,500.00 | 0.00 | 16,728.40 | -5,228.40 |
| 02-45-6003 | LIABILITY-FIRE & CASUALTY | 10,000.00 | 10,000.00 | 0.00 | 8,591.11 | 1,408.89 |
| | Category: 60 - OTHER SERVICES Total: | 21,500.00 | 21,500.00 | 0.00 | 25,319.51 | -3,819.51 |
| | Category: 97 - INTERFUND ACTIVITY | | | | | |
| 02-45-9751 | TRANSFER TO GENERAL FUND | 608,000.00 | 608,000.00 | 0.00 | 0.00 | 608,000.00 |
| 02-45-9753 | TRANSFER TO DEBT SERVICE FUND | 87,815.00 | 87,815.00 | 0.00 | 0.00 | 87,815.00 |
| 02-45-9772 | TECHNOLOGY USER FEE | 875.00 | 875.00 | 0.00 | 0.00 | 875.00 |
| 02-45-9791 | EQUIPMENT USER FEE | 37,000.00 | 37,000.00 | 0.00 | 0.00 | 37,000.00 |
| | Category: 97 - INTERFUND ACTIVITY Total: | 733,690.00 | 733,690.00 | 0.00 | 0.00 | 733,690.00 |
| | Department: 45 - WATER & SEWER Total: | 4,017,836.57 | 4,017,836.57 | 122,224.11 | 739,614.15 | 3,278,222.42 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining | |
|--|--|-------------------------|----------------------|-------------------|---------------------|---------------------|
| Department: 46 - UTILITY CAPITAL PROJECT | | | | | | |
| Category: 70 - CAPITAL IMPROVEMENTS | | | | | | |
| 02-46-7060 | WEST WATER PLANT - POWER PANEL RETROF... | 140,000.00 | 140,000.00 | 0.00 | 0.00 | 140,000.00 |
| 02-46-7064 | CASTLEBRIDGE WWTP | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 |
| 02-46-7087 | SEWER REHABILITATION | 250,000.00 | 250,000.00 | 0.00 | 0.00 | 250,000.00 |
| 02-46-7091 | WHITEOAK BAYOU REHABILITATION | 490,000.00 | 490,000.00 | 0.00 | 0.00 | 490,000.00 |
| 02-46-7111 | SEATTLE - WELL REPAIR | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 |
| 02-46-7126 | REHAB - REPAIR STORM WAT LINES | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 |
| 02-46-7128 | VILLAGE WATER PLANT GENERATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02-46-7130 | LIFT STATION REHABILITATION REPAIR | 500,000.00 | 500,000.00 | 0.00 | 0.00 | 500,000.00 |
| 02-46-7131 | REPAIRS FOR LIFT STATION ROAD | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| 02-46-7132 | CASTLEBRIDGE DIFUSERS | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| 02-46-7133 | RISK AND RESIENCY STUDY UPGRADE REQ | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 |
| 02-46-7134 | SEATTLE WATER PLANT GENERATOR | 500,000.00 | 500,000.00 | 0.00 | 0.00 | 500,000.00 |
| 02-46-7135 | WATER VALVE, EXERCISE, REPAIR | 300,000.00 | 300,000.00 | 0.00 | 0.00 | 300,000.00 |
| Category: 70 - CAPITAL IMPROVEMENTS Total: | | 2,560,000.00 | 2,560,000.00 | 0.00 | 0.00 | 2,560,000.00 |
| Department: 46 - UTILITY CAPITAL PROJECT Total: | | 2,560,000.00 | 2,560,000.00 | 0.00 | 0.00 | 2,560,000.00 |
| Fund: 02 - UTILITY FUND Surplus (Deficit): | | -1,745,836.57 | -1,745,836.57 | 247,777.13 | 700,993.72 | |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|--------------|---------------|---------------------|
| Fund: 04 - IMPACT FEE FUND | | | | | |
| Department: 43 - 43 | | | | | |
| Category: 85 - FEE & CHARGES FOR SERVICE | | | | | |
| 04-43-8547 WATER DISTRIBUTION | 50,000.00 | 50,000.00 | 0.00 | 20.00 | 49,980.00 |
| 04-43-8548 SEWER PLANT CAPACITY | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 |
| Category: 85 - FEE & CHARGES FOR SERVICE Total: | 75,000.00 | 75,000.00 | 0.00 | 20.00 | 74,980.00 |
| Category: 96 - INTEREST EARNED | | | | | |
| 04-43-9601 INTEREST EARNED | 1,000.00 | 1,000.00 | 32.10 | 125.96 | 874.04 |
| Category: 96 - INTEREST EARNED Total: | 1,000.00 | 1,000.00 | 32.10 | 125.96 | 874.04 |
| Department: 43 - 43 Total: | 76,000.00 | 76,000.00 | 32.10 | 145.96 | 75,854.04 |
| Fund: 04 - IMPACT FEE FUND Total: | 76,000.00 | 76,000.00 | 32.10 | 145.96 | |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|----------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| Fund: 11 - GOLF COURSE FUND | | | | | | |
| Department: 80 - 80 | | | | | | |
| Category: 85 - FEE & CHARGES FOR SERVICE | | | | | | |
| 11-80-8551 | GREEN FEES | 1,450,000.00 | 1,450,000.00 | 99,977.63 | 367,087.34 | 1,082,912.66 |
| 11-80-8553 | RANGE FEES/CLUB RENTALS | 200,000.00 | 200,000.00 | 13,857.89 | 59,794.58 | 140,205.42 |
| 11-80-8554 | CLUB RENTALS | 5,800.00 | 5,800.00 | 470.00 | 2,340.00 | 3,460.00 |
| 11-80-8555 | TOURNAMENT GREENS FEES | 135,000.00 | 135,000.00 | 12,613.60 | 41,742.32 | 93,257.68 |
| 11-80-8560 | MISCELLANEOUS FEES | 20,000.00 | 20,000.00 | 4,620.00 | 7,165.00 | 12,835.00 |
| 11-80-8567 | MERCHANDISE | 160,000.00 | 160,000.00 | 14,059.48 | 70,189.31 | 89,810.69 |
| 11-80-8568 | SPECIAL ORDER MERCHANDISE | 40,000.00 | 40,000.00 | 2,633.50 | 11,687.87 | 28,312.13 |
| 11-80-8572 | CONCESSION FEES | 52,000.00 | 52,000.00 | 4,472.80 | 16,463.39 | 35,536.61 |
| 11-80-8575 | MEMBERSHIPS | 48,000.00 | 48,000.00 | 3,997.46 | 13,954.91 | 34,045.09 |
| 11-80-8579 | CASH OVER/UNDER | 0.00 | 0.00 | 58.97 | 88.24 | -88.24 |
| Category: 85 - FEE & CHARGES FOR SERVICE Total: | | 2,110,800.00 | 2,110,800.00 | 156,761.33 | 590,512.96 | 1,520,287.04 |
| Category: 96 - INTEREST EARNED | | | | | | |
| 11-80-9601 | INTEREST EARNED | 150.00 | 150.00 | 1.80 | 8.69 | 141.31 |
| Category: 96 - INTEREST EARNED Total: | | 150.00 | 150.00 | 1.80 | 8.69 | 141.31 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 11-80-9751 | TRANSFER FROM GENERAL FUND | 237,098.86 | 237,098.86 | 0.00 | 0.00 | 237,098.86 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 237,098.86 | 237,098.86 | 0.00 | 0.00 | 237,098.86 |
| Department: 80 - 80 Total: | | 2,348,048.86 | 2,348,048.86 | 156,763.13 | 590,521.65 | 1,757,527.21 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining | |
|--|--------------------------------|-------------------------|-------------------|------------------|---------------------|-------------------|
| Department: 81 - CLUB HOUSE | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 11-81-3001 | SALARIES AND WAGES | 272,873.68 | 272,873.68 | 21,206.97 | 79,926.65 | 192,947.03 |
| 11-81-3002 | WAGES | 130,000.00 | 130,000.00 | 8,545.00 | 33,051.43 | 96,948.57 |
| 11-81-3003 | LONGEVITY | 1,103.96 | 1,103.96 | 96.00 | 359.71 | 744.25 |
| 11-81-3007 | OVERTIME | 3,000.00 | 3,000.00 | 125.04 | 333.67 | 2,666.33 |
| 11-81-3051 | FICA/MEDICARE TAXES | 30,535.43 | 30,535.43 | 2,228.08 | 8,482.34 | 22,053.09 |
| 11-81-3052 | WORKMAN'S COMP | 5,913.00 | 5,913.00 | 1,278.38 | 5,268.89 | 644.11 |
| 11-81-3053 | UNEMPLOYMENT TAXES | 912.00 | 912.00 | 840.74 | 2,562.71 | -1,650.71 |
| 11-81-3054 | RETIREMENT | 39,053.86 | 39,053.86 | 2,913.86 | 11,181.73 | 27,872.13 |
| 11-81-3055 | INSURANCE | 44,506.02 | 44,506.02 | 3,915.08 | 14,188.30 | 30,317.72 |
| 11-81-3056 | LIFE INS | 352.30 | 352.30 | 5,314.36 | 5,425.51 | -5,073.21 |
| 11-81-3057 | DENTAL INSURANCE | 2,846.74 | 2,846.74 | 282.70 | 1,011.83 | 1,834.91 |
| 11-81-3058 | LONG-TERM DISABILITY | 1,146.07 | 1,146.07 | 86.68 | 333.31 | 812.76 |
| 11-81-3060 | VISION INSURANCE | 512.20 | 512.20 | 37.60 | 147.47 | 364.73 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 532,755.26 | 532,755.26 | 46,870.49 | 162,273.55 | 370,481.71 |
| Category: 34 - COST OF SALES | | | | | | |
| 11-81-3401 | MERCHANDISE | 120,000.00 | 120,000.00 | 7,089.75 | 23,373.00 | 96,627.00 |
| 11-81-3415 | RANGE BALLS | 12,500.00 | 12,500.00 | 0.00 | 0.00 | 12,500.00 |
| 11-81-3416 | RENTAL CLUBS | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 11-81-3419 | SPECIAL ORDER MERCHANDISE | 25,000.00 | 25,000.00 | 1,106.04 | 6,253.04 | 18,746.96 |
| Category: 34 - COST OF SALES Total: | | 159,500.00 | 159,500.00 | 8,195.79 | 29,626.04 | 129,873.96 |
| Category: 35 - SUPPLIES | | | | | | |
| 11-81-3502 | POSTAGE/FREIGHT/DEL.FEE | 600.00 | 600.00 | 0.00 | 37.04 | 562.96 |
| 11-81-3503 | OFFICE SUPPLIES | 6,000.00 | 6,000.00 | 0.00 | 2,042.10 | 3,957.90 |
| 11-81-3504 | WEARING APPAREL | 2,000.00 | 2,000.00 | 12.23 | 681.36 | 1,318.64 |
| 11-81-3510 | BOOKS & PERIODICALS | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 11-81-3523 | TOOLS/EQUIPMENT | 1,000.00 | 1,000.00 | 0.00 | 600.73 | 399.27 |
| 11-81-3529 | REPAIR PARTS | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| 11-81-3605 | MISCELLANEOUS SERVICE FEES | 7,000.00 | 7,000.00 | 72.00 | 72.00 | 6,928.00 |
| Category: 35 - SUPPLIES Total: | | 17,350.00 | 17,350.00 | 84.23 | 3,433.23 | 13,916.77 |
| Category: 45 - MAINTENANCE | | | | | | |
| 11-81-4501 | FURN, FIXTURE/EPT MAINTENANCE | 750.00 | 750.00 | 0.00 | 65.90 | 684.10 |
| 11-81-4504 | COMPUTER SOFTWARE | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 |
| 11-81-4506 | CART MAINTENANCE | 2,500.00 | 2,500.00 | 495.13 | 1,905.51 | 594.49 |
| 11-81-4520 | EQUIPMENT MAINTENANCE/OUTSOURC | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 |
| 11-81-4599 | MISCELLANEOUS EQUIPMENT | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| Category: 45 - MAINTENANCE Total: | | 5,950.00 | 5,950.00 | 495.13 | 1,971.41 | 3,978.59 |
| Category: 50 - SERVICES | | | | | | |
| 11-81-5012 | PRINTING | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 |
| 11-81-5020 | COMMUNICATIONS | 6,500.00 | 6,500.00 | 0.00 | 1,267.13 | 5,232.87 |
| 11-81-5023 | LEASE EQUIPMENT | 1,000.00 | 1,000.00 | 0.00 | 500.00 | 500.00 |
| 11-81-5027 | MEMBERSHIPS/SUBSCRIPTIONS | 1,000.00 | 1,000.00 | 40.00 | 159.00 | 841.00 |
| 11-81-5029 | TRAVEL/TRAINING | 2,000.00 | 2,000.00 | 0.00 | 545.00 | 1,455.00 |
| 11-81-5043 | ADVERTISING/PROMOTION | 25,000.00 | 25,000.00 | 1,205.90 | 5,643.40 | 19,356.60 |
| Category: 50 - SERVICES Total: | | 39,000.00 | 39,000.00 | 1,245.90 | 8,114.53 | 30,885.47 |
| Category: 54 - SUNDRY | | | | | | |
| 11-81-5405 | CREDIT CARD CHARGES | 70,000.00 | 70,000.00 | 7,150.87 | 22,632.10 | 47,367.90 |
| 11-81-5410 | SECURITY | 2,600.00 | 2,600.00 | 0.00 | 432.66 | 2,167.34 |
| 11-81-5413 | TOURNAMENT FEES EXPENSE | 1,800.00 | 1,800.00 | 0.00 | 0.00 | 1,800.00 |
| 11-81-5421 | EQUIPMENT LEASE DEBT | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| 11-81-5498 | MISCELLANEOUS EXPENSE | 4,000.00 | 4,000.00 | 0.00 | 345.35 | 3,654.65 |
| Category: 54 - SUNDRY Total: | | 79,900.00 | 79,900.00 | 7,150.87 | 23,410.11 | 56,489.89 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 11-81-5515 | CONSULTANT FEES | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Category: 60 - OTHER SERVICES | | | | | |
| 11-81-6003 LIABILITY-FIRE & CASUALTY INSR | 20,000.00 | 20,000.00 | 0.00 | 21,000.52 | -1,000.52 |
| Category: 60 - OTHER SERVICES Total: | 20,000.00 | 20,000.00 | 0.00 | 21,000.52 | -1,000.52 |
| Category: 97 - INTERFUND ACTIVITY | | | | | |
| 11-81-9772 TECHNOLOGY USER FEE | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| 11-81-9791 EQUIP USER FEE | 143,950.00 | 143,950.00 | 0.00 | 0.00 | 143,950.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | 148,950.00 | 148,950.00 | 0.00 | 0.00 | 148,950.00 |
| Department: 81 - CLUB HOUSE Total: | 1,006,905.26 | 1,006,905.26 | 64,042.41 | 249,829.39 | 757,075.87 |

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| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining | |
|--|---------------------------|-------------------------|-------------------|------------------|---------------------|-------------------|
| Department: 82 - COURSE MAINTENANCE | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 11-82-3001 | SALARIES AND | 378,737.02 | 378,737.02 | 22,332.91 | 83,761.37 | 294,975.65 |
| 11-82-3003 | LONGEVITY | 2,975.70 | 2,975.70 | 192.02 | 719.51 | 2,256.19 |
| 11-82-3007 | OVERTIME | 5,000.00 | 5,000.00 | 1,250.73 | 3,316.56 | 1,683.44 |
| 11-82-3051 | FICA/MEDICARE TAXES | 27,163.99 | 27,163.99 | 1,688.33 | 6,234.97 | 20,929.02 |
| 11-82-3052 | WORKMAN'S COMP | 6,947.00 | 6,947.00 | 1,597.98 | 6,586.11 | 360.89 |
| 11-82-3053 | UNEMPLOYMENT TAXES | 1,376.00 | 1,376.00 | 668.73 | 1,234.16 | 141.84 |
| 11-82-3054 | RETIREMENT | 54,526.49 | 54,526.49 | 3,321.48 | 12,265.40 | 42,261.09 |
| 11-82-3055 | INSURANCE | 152,843.86 | 152,843.86 | 8,522.98 | 31,431.41 | 121,412.45 |
| 11-82-3056 | LIFE INS | 634.14 | 634.14 | 11,752.11 | 11,910.06 | -11,275.92 |
| 11-82-3057 | DENTAL | 8,185.06 | 8,185.06 | 515.68 | 1,912.56 | 6,272.50 |
| 11-82-3058 | LONG-TERM DISABILITY | 1,280.26 | 1,280.26 | 93.79 | 350.10 | 930.16 |
| 11-82-3060 | VISION INSURANCE | 1,218.36 | 1,218.36 | 38.28 | 137.54 | 1,080.82 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 640,887.88 | 640,887.88 | 51,975.02 | 159,859.75 | 481,028.13 |
| Category: 35 - SUPPLIES | | | | | | |
| 11-82-3503 | OFFICE SUPPLIES | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 11-82-3504 | WEARING APPAREL | 2,700.00 | 2,700.00 | 0.00 | 52.50 | 2,647.50 |
| 11-82-3506 | CHEMICALS | 22,000.00 | 22,000.00 | 3,663.93 | 15,647.85 | 6,352.15 |
| 11-82-3514 | FUEL & OIL | 19,000.00 | 19,000.00 | 1,752.89 | 5,517.12 | 13,482.88 |
| 11-82-3520 | FOOD/WATER | 750.00 | 750.00 | 0.00 | 25.98 | 724.02 |
| 11-82-3523 | TOOLS/EQUIPMENT | 4,500.00 | 4,500.00 | 0.00 | 342.96 | 4,157.04 |
| 11-82-3526 | MINOR EQUIPMENT | 3,500.00 | 3,500.00 | 0.00 | 939.87 | 2,560.13 |
| 11-82-3527 | AGGREGATES | 6,000.00 | 6,000.00 | 0.00 | 481.90 | 5,518.10 |
| 11-82-3529 | REPAIR PARTS | 0.00 | 0.00 | 0.00 | 820.00 | -820.00 |
| 11-82-3530 | PESTICIDES | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 11-82-3533 | FERTILIZERS | 50,000.00 | 50,000.00 | 0.00 | 5,800.09 | 44,199.91 |
| 11-82-3535 | GROUND/SHOP SUPPLIES | 5,000.00 | 5,000.00 | 0.00 | 805.88 | 4,194.12 |
| 11-82-3536 | LANDSCAPING MATERIALS | 7,000.00 | 7,000.00 | 1,468.88 | 4,066.41 | 2,933.59 |
| 11-82-3538 | COURSE SUPPLIES | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| 11-82-3539 | GOLF COURSE ACCESSORIES | 4,500.00 | 4,500.00 | 0.00 | 675.75 | 3,824.25 |
| 11-82-3542 | FIRST AID | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 |
| Category: 35 - SUPPLIES Total: | | 141,200.00 | 141,200.00 | 6,885.70 | 35,176.31 | 106,023.69 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC | | | | | | |
| 11-82-4041 | WATER WELL MAINTENANCE | 2,500.00 | 2,500.00 | 932.00 | 932.00 | 1,568.00 |
| 11-82-4046 | PARKING LOT MAINTENANCE | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC Total: | | 4,000.00 | 4,000.00 | 932.00 | 932.00 | 3,068.00 |
| Category: 45 - MAINTENANCE | | | | | | |
| 11-82-4505 | IRRIGATION EQUIPMENT | 8,000.00 | 8,000.00 | 1,726.00 | 2,661.80 | 5,338.20 |
| 11-82-4599 | MISCELLANEOUS EQUIPMENT | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| Category: 45 - MAINTENANCE Total: | | 10,000.00 | 10,000.00 | 1,726.00 | 2,661.80 | 7,338.20 |
| Category: 50 - SERVICES | | | | | | |
| 11-82-5022 | RENTAL EQUIPMENT | 4,500.00 | 4,500.00 | 1,290.00 | 1,776.70 | 2,723.30 |
| 11-82-5027 | MEMBERSHIPS/SUBSCRIPTIONS | 1,000.00 | 1,000.00 | 0.00 | 120.00 | 880.00 |
| 11-82-5029 | TRAVEL/TRAINING | 2,500.00 | 2,500.00 | 0.00 | 412.86 | 2,087.14 |
| Category: 50 - SERVICES Total: | | 8,000.00 | 8,000.00 | 1,290.00 | 2,309.56 | 5,690.44 |
| Category: 54 - SUNDRY | | | | | | |
| 11-82-5405 | PERMITS & FEES | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 11-82-5412 | WATER AUTHORITY FEES | 90,000.00 | 90,000.00 | 0.00 | 0.00 | 90,000.00 |
| Category: 54 - SUNDRY Total: | | 90,500.00 | 90,500.00 | 0.00 | 0.00 | 90,500.00 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 11-82-5508 | SANITARY/TRASH SERVICES | 2,000.00 | 2,000.00 | 0.00 | 554.57 | 1,445.43 |
| 11-82-5530 | PROFESSIONAL SERVICES | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 3,000.00 | 3,000.00 | 0.00 | 554.57 | 2,445.43 |

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| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Category: 97 - INTERFUND ACTIVITY | | | | | |
| 11-82-9772 TECHNOLOGY USER FEE | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Department: 82 - COURSE MAINTENANCE Total: | 897,962.88 | 897,962.88 | 62,808.72 | 201,493.99 | 696,468.89 |

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--|--------------------------|-------------------------|-----------------|------------------|---------------------|
| Department: 83 - BUILDING MAINTENANCE | | | | | | |
| Category: 35 - SUPPLIES | | | | | | |
| 11-83-3517 | JANITORIAL SUPPLIES | 5,000.00 | 5,000.00 | 260.09 | 1,463.29 | 3,536.71 |
| 11-83-3523 | TOOLS/EQUIPMENT | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| | Category: 35 - SUPPLIES Total: | 5,600.00 | 5,600.00 | 260.09 | 1,463.29 | 4,136.71 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC | | | | | | |
| 11-83-4001 | BUILDINGS & GROUNDS | 16,000.00 | 16,000.00 | 2,052.01 | 6,910.30 | 9,089.70 |
| | Category: 40 - MAINTENANCE--BLDGS, STRUC Total: | 16,000.00 | 16,000.00 | 2,052.01 | 6,910.30 | 9,089.70 |
| Category: 45 - MAINTENANCE | | | | | | |
| 11-83-4501 | FURN.FIXTURES, OFF EQUIP | 2,000.00 | 2,000.00 | 0.00 | 234.00 | 1,766.00 |
| | Category: 45 - MAINTENANCE Total: | 2,000.00 | 2,000.00 | 0.00 | 234.00 | 1,766.00 |
| Category: 50 - SERVICES | | | | | | |
| 11-83-5017 | UTILITIES | 25,000.00 | 25,000.00 | 1,642.19 | 6,586.78 | 18,413.22 |
| | Category: 50 - SERVICES Total: | 25,000.00 | 25,000.00 | 1,642.19 | 6,586.78 | 18,413.22 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 11-83-5531 | PEST CONTROL SERVICES | 800.00 | 800.00 | 0.00 | 170.00 | 630.00 |
| | Category: 55 - PROFESSIONAL SERVICES Total: | 800.00 | 800.00 | 0.00 | 170.00 | 630.00 |
| | Department: 83 - BUILDING MAINTENANCE Total: | 49,400.00 | 49,400.00 | 3,954.29 | 15,364.37 | 34,035.63 |

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|--|--------------------------|-------------------------|-----------------|------------------|---------------------|
| Department: 87 - GC CAPITAL IMPROVEMENT | | | | | |
| Category: 70 - CAPITAL IMPROVEMENTS | | | | | |
| 11-87-7010 CAPITAL IMPROVEMENT | 63,125.00 | 63,125.00 | 1,500.00 | 30,043.01 | 33,081.99 |
| Category: 70 - CAPITAL IMPROVEMENTS Total: | 63,125.00 | 63,125.00 | 1,500.00 | 30,043.01 | 33,081.99 |
| Department: 87 - GC CAPITAL IMPROVEMENT Total: | 63,125.00 | 63,125.00 | 1,500.00 | 30,043.01 | 33,081.99 |

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
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| Department: 88 - EQUIPMENT MAINTENANCE | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 11-88-3001 | SALARIES AND WAGES | 46,404.38 | 46,404.38 | 3,465.60 | 13,432.29 | 32,972.09 |
| 11-88-3003 | LONGEVITY | 1,344.12 | 1,344.12 | 33.24 | 128.21 | 1,215.91 |
| 11-88-3007 | OVERTIME | 1,000.00 | 1,000.00 | 0.00 | 719.28 | 280.72 |
| 11-88-3051 | FICA/MEDICARE TAXES | 3,595.55 | 3,595.55 | 262.74 | 1,073.41 | 2,522.14 |
| 11-88-3052 | WORKER'S COMP | 975.00 | 975.00 | 319.62 | 1,317.23 | -342.23 |
| 11-88-3053 | UNEMPLOYMENT TAXES | 144.00 | 144.00 | 98.58 | 100.53 | 43.47 |
| 11-88-3054 | RETIREMENT | 6,744.95 | 6,744.95 | 488.78 | 1,994.87 | 4,750.08 |
| 11-88-3055 | HEALTH INSURANCE | 7,523.62 | 7,523.62 | 572.27 | 2,201.18 | 5,322.44 |
| 11-88-3056 | LIFE INS | 70.46 | 70.46 | 757.97 | 781.37 | -710.91 |
| 11-88-3057 | DENTAL | 451.62 | 451.62 | 34.74 | 134.00 | 317.62 |
| 11-88-3058 | LONG TERM DISABILITY | 194.90 | 194.90 | 14.56 | 56.42 | 138.48 |
| 11-88-3060 | VISION INSURANCE | 107.12 | 107.12 | 0.00 | 0.00 | 107.12 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 68,555.72 | 68,555.72 | 6,048.10 | 21,938.79 | 46,616.93 |
| Category: 35 - SUPPLIES | | | | | | |
| 11-88-3504 | WEARING APPAREL | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 11-88-3514 | FUEL & OIL | 1,700.00 | 1,700.00 | 298.26 | 298.26 | 1,401.74 |
| 11-88-3523 | TOOLS/EQUIPMENT | 3,500.00 | 3,500.00 | 0.00 | 759.43 | 2,740.57 |
| 11-88-3526 | MINOR EQUIPMENT | 1,000.00 | 1,000.00 | 0.00 | -295.26 | 1,295.26 |
| 11-88-3529 | REPAIR PARTS | 20,000.00 | 20,000.00 | 3,899.04 | 5,878.73 | 14,121.27 |
| 11-88-3535 | GROUND/SHOP SUPPLIES | 2,200.00 | 2,200.00 | 189.50 | 784.11 | 1,415.89 |
| 11-88-3542 | FIRST AID | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| Category: 35 - SUPPLIES Total: | | 29,150.00 | 29,150.00 | 4,386.80 | 7,425.27 | 21,724.73 |
| Category: 45 - MAINTENANCE | | | | | | |
| 11-88-4520 | AUTO REPAIR/OUTSOURCED | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 11-88-4599 | MISC EQUIPMENT MAINT. | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| Category: 45 - MAINTENANCE Total: | | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 |
| Category: 50 - SERVICES | | | | | | |
| 11-88-5029 | TRAVEL/TRAINING | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| Category: 50 - SERVICES Total: | | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 11-88-9781 | TRANSFER TO EQUIP PURCH CONT | 63,500.00 | 63,500.00 | 0.00 | 0.00 | 63,500.00 |
| 11-88-9791 | EQUIPMENT USER FEE | 162,950.00 | 162,950.00 | 0.00 | 0.00 | 162,950.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 226,450.00 | 226,450.00 | 0.00 | 0.00 | 226,450.00 |
| Department: 88 - EQUIPMENT MAINTENANCE Total: | | 330,655.72 | 330,655.72 | 10,434.90 | 29,364.06 | 301,291.66 |
| Fund: 11 - GOLF COURSE FUND Surplus (Deficit): | | 0.00 | 0.00 | 14,022.81 | 64,426.83 | |
| Total Surplus (Deficit): | | -1,669,836.57 | -1,669,836.57 | 261,832.04 | 765,566.51 | |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

Group Summary

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|-------------------|---------------------|---------------------|
| Fund: 02 - UTILITY FUND | | | | | |
| Department: 40 - REVENUES | | | | | |
| 85 - FEE & CHARGES FOR SERVICE | 4,770,000.00 | 4,770,000.00 | 366,739.14 | 1,424,221.82 | 3,345,778.18 |
| 96 - INTEREST EARNED | 2,000.00 | 2,000.00 | 126.01 | 430.47 | 1,569.53 |
| 98 - MISCELLANEOUS REVENUE | 60,000.00 | 60,000.00 | 3,136.09 | 15,955.58 | 44,044.42 |
| Department: 40 - REVENUES Total: | 4,832,000.00 | 4,832,000.00 | 370,001.24 | 1,440,607.87 | 3,391,392.13 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| Department: 45 - WATER & SEWER | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 408,076.57 | 408,076.57 | 41,032.51 | 134,434.51 | 273,642.06 |
| 35 - SUPPLIES | 82,210.00 | 82,210.00 | 13,023.20 | 26,545.14 | 55,664.86 |
| 40 - MAINTENANCE--BLDGS, STRUC | 206,000.00 | 206,000.00 | 17,115.99 | 78,721.66 | 127,278.34 |
| 45 - MAINTENANCE | 7,400.00 | 7,400.00 | 4,659.04 | 4,943.04 | 2,456.96 |
| 50 - SERVICES | 540,060.00 | 540,060.00 | 41,591.74 | 187,525.76 | 352,534.24 |
| 54 - SUNDRY | 1,808,900.00 | 1,808,900.00 | 2,977.23 | 260,701.39 | 1,548,198.61 |
| 55 - PROFESSIONAL SERVICES | 210,000.00 | 210,000.00 | 1,824.40 | 21,423.14 | 188,576.86 |
| 60 - OTHER SERVICES | 21,500.00 | 21,500.00 | 0.00 | 25,319.51 | -3,819.51 |
| 97 - INTERFUND ACTIVITY | 733,690.00 | 733,690.00 | 0.00 | 0.00 | 733,690.00 |
| Department: 45 - WATER & SEWER Total: | 4,017,836.57 | 4,017,836.57 | 122,224.11 | 739,614.15 | 3,278,222.42 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|-------------------|-------------------|----------------------|
| Department: 46 - UTILITY CAPITAL PROJECT | | | | | |
| 70 - CAPITAL IMPROVEMENTS | 2,560,000.00 | 2,560,000.00 | 0.00 | 0.00 | 2,560,000.00 |
| Department: 46 - UTILITY CAPITAL PROJECT Total: | 2,560,000.00 | 2,560,000.00 | 0.00 | 0.00 | 2,560,000.00 |
| Fund: 02 - UTILITY FUND Surplus (Deficit): | -1,745,836.57 | -1,745,836.57 | 247,777.13 | 700,993.72 | -2,446,830.29 |
| Fund: 04 - IMPACT FEE FUND | | | | | |
| Department: 43 - 43 | | | | | |
| 85 - FEE & CHARGES FOR SERVICE | 75,000.00 | 75,000.00 | 0.00 | 20.00 | 74,980.00 |
| 96 - INTEREST EARNED | 1,000.00 | 1,000.00 | 32.10 | 125.96 | 874.04 |
| Department: 43 - 43 Total: | 76,000.00 | 76,000.00 | 32.10 | 145.96 | 75,854.04 |
| Fund: 04 - IMPACT FEE FUND Total: | 76,000.00 | 76,000.00 | 32.10 | 145.96 | 75,854.04 |
| Fund: 11 - GOLF COURSE FUND | | | | | |
| Department: 80 - 80 | | | | | |
| 85 - FEE & CHARGES FOR SERVICE | 2,110,800.00 | 2,110,800.00 | 156,761.33 | 590,512.96 | 1,520,287.04 |
| 96 - INTEREST EARNED | 150.00 | 150.00 | 1.80 | 8.69 | 141.31 |
| 97 - INTERFUND ACTIVITY | 237,098.86 | 237,098.86 | 0.00 | 0.00 | 237,098.86 |
| Department: 80 - 80 Total: | 2,348,048.86 | 2,348,048.86 | 156,763.13 | 590,521.65 | 1,757,527.21 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 81 - CLUB HOUSE | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 532,755.26 | 532,755.26 | 46,870.49 | 162,273.55 | 370,481.71 |
| 34 - COST OF SALES | 159,500.00 | 159,500.00 | 8,195.79 | 29,626.04 | 129,873.96 |
| 35 - SUPPLIES | 17,350.00 | 17,350.00 | 84.23 | 3,433.23 | 13,916.77 |
| 45 - MAINTENANCE | 5,950.00 | 5,950.00 | 495.13 | 1,971.41 | 3,978.59 |
| 50 - SERVICES | 39,000.00 | 39,000.00 | 1,245.90 | 8,114.53 | 30,885.47 |
| 54 - SUNDRY | 79,900.00 | 79,900.00 | 7,150.87 | 23,410.11 | 56,489.89 |
| 55 - PROFESSIONAL SERVICES | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 |
| 60 - OTHER SERVICES | 20,000.00 | 20,000.00 | 0.00 | 21,000.52 | -1,000.52 |
| 97 - INTERFUND ACTIVITY | 148,950.00 | 148,950.00 | 0.00 | 0.00 | 148,950.00 |
| Department: 81 - CLUB HOUSE Total: | 1,006,905.26 | 1,006,905.26 | 64,042.41 | 249,829.39 | 757,075.87 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 82 - COURSE MAINTENANCE | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 640,887.88 | 640,887.88 | 51,975.02 | 159,859.75 | 481,028.13 |
| 35 - SUPPLIES | 141,200.00 | 141,200.00 | 6,885.70 | 35,176.31 | 106,023.69 |
| 40 - MAINTENANCE--BLDGS, STRUC | 4,000.00 | 4,000.00 | 932.00 | 932.00 | 3,068.00 |
| 45 - MAINTENANCE | 10,000.00 | 10,000.00 | 1,726.00 | 2,661.80 | 7,338.20 |
| 50 - SERVICES | 8,000.00 | 8,000.00 | 1,290.00 | 2,309.56 | 5,690.44 |
| 54 - SUNDRY | 90,500.00 | 90,500.00 | 0.00 | 0.00 | 90,500.00 |
| 55 - PROFESSIONAL SERVICES | 3,000.00 | 3,000.00 | 0.00 | 554.57 | 2,445.43 |
| 97 - INTERFUND ACTIVITY | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Department: 82 - COURSE MAINTENANCE Total: | 897,962.88 | 897,962.88 | 62,808.72 | 201,493.99 | 696,468.89 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|-----------------|------------------|---------------------|
| Department: 83 - BUILDING MAINTENANCE | | | | | |
| 35 - SUPPLIES | 5,600.00 | 5,600.00 | 260.09 | 1,463.29 | 4,136.71 |
| 40 - MAINTENANCE--BLDGS, STRUC | 16,000.00 | 16,000.00 | 2,052.01 | 6,910.30 | 9,089.70 |
| 45 - MAINTENANCE | 2,000.00 | 2,000.00 | 0.00 | 234.00 | 1,766.00 |
| 50 - SERVICES | 25,000.00 | 25,000.00 | 1,642.19 | 6,586.78 | 18,413.22 |
| 55 - PROFESSIONAL SERVICES | 800.00 | 800.00 | 0.00 | 170.00 | 630.00 |
| Department: 83 - BUILDING MAINTENANCE Total: | 49,400.00 | 49,400.00 | 3,954.29 | 15,364.37 | 34,035.63 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|-----------------|------------------|---------------------|
| Department: 87 - GC CAPITAL IMPROVEMENT | | | | | |
| 70 - CAPITAL IMPROVEMENTS | 63,125.00 | 63,125.00 | 1,500.00 | 30,043.01 | 33,081.99 |
| Department: 87 - GC CAPITAL IMPROVEMENT Total: | 63,125.00 | 63,125.00 | 1,500.00 | 30,043.01 | 33,081.99 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| Department: 88 - EQUIPMENT MAINTENANCE | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 68,555.72 | 68,555.72 | 6,048.10 | 21,938.79 | 46,616.93 |
| 35 - SUPPLIES | 29,150.00 | 29,150.00 | 4,386.80 | 7,425.27 | 21,724.73 |
| 45 - MAINTENANCE | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 |
| 50 - SERVICES | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 97 - INTERFUND ACTIVITY | 226,450.00 | 226,450.00 | 0.00 | 0.00 | 226,450.00 |
| Department: 88 - EQUIPMENT MAINTENANCE Total: | 330,655.72 | 330,655.72 | 10,434.90 | 29,364.06 | 301,291.66 |
| Fund: 11 - GOLF COURSE FUND Surplus (Deficit): | 0.00 | 0.00 | 14,022.81 | 64,426.83 | -64,426.83 |
| Total Surplus (Deficit): | -1,669,836.57 | -1,669,836.57 | 261,832.04 | 765,566.51 | |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Fund Summary

| Fund | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---------------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| 02 - UTILITY FUND | -1,745,836.57 | -1,745,836.57 | 247,777.13 | 700,993.72 | -2,446,830.29 |
| 04 - IMPACT FEE FUND | 76,000.00 | 76,000.00 | 32.10 | 145.96 | 75,854.04 |
| 11 - GOLF COURSE FUND | 0.00 | 0.00 | 14,022.81 | 64,426.83 | -64,426.83 |
| Total Surplus (Deficit): | -1,669,836.57 | -1,669,836.57 | 261,832.04 | 765,566.51 | |



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--|--------------------------|-------------------------|---------------------|---------------------|---------------------|
| Fund: 01 - GENERAL FUND | | | | | | |
| Department: 10 - REVENUES | | | | | | |
| Category: 72 - PROPERTY TAXES | | | | | | |
| 01-10-7201 | CURRENT PROPERTY TAXES | 6,756,278.00 | 6,756,278.00 | 2,379,563.45 | 4,176,145.32 | 2,580,132.68 |
| 01-10-7202 | DELINQUENT PROPERTY TAXES | 30,000.00 | 30,000.00 | 1,248.16 | -108,447.09 | 138,447.09 |
| 01-10-7203 | PENALTY, INTEREST & COSTS | 25,000.00 | 25,000.00 | 331.49 | 1,875.93 | 23,124.07 |
| | Category: 72 - PROPERTY TAXES Total: | 6,811,278.00 | 6,811,278.00 | 2,381,143.10 | 4,069,574.16 | 2,741,703.84 |
| Category: 75 - OTHER TAXES | | | | | | |
| 01-10-7511 | ELECTRIC FRANCHISE | 360,000.00 | 360,000.00 | 1,333.38 | 128,230.72 | 231,769.28 |
| 01-10-7512 | TELEPHONE FRANCHISE | 59,000.00 | 59,000.00 | 0.00 | 3,667.48 | 55,332.52 |
| 01-10-7513 | GAS FRANCHISE | 40,000.00 | 40,000.00 | 0.00 | 0.00 | 40,000.00 |
| 01-10-7514 | CABLE TV FRANCHISE | 75,000.00 | 75,000.00 | 0.00 | 19,827.05 | 55,172.95 |
| 01-10-7515 | TELECOMMUNICATION | 14,000.00 | 14,000.00 | 1,659.67 | 7,274.62 | 6,725.38 |
| 01-10-7621 | CITY SALES TAX | 3,986,000.00 | 3,986,000.00 | 396,076.90 | 1,535,108.33 | 2,450,891.67 |
| 01-10-7622 | SALES TX-RED. PROPERTY TX | 323,850.00 | 323,850.00 | 0.00 | 371,211.02 | -47,361.02 |
| 01-10-7631 | MIXED DRINK TAX | 30,000.00 | 30,000.00 | 2,425.61 | 5,105.19 | 24,894.81 |
| | Category: 75 - OTHER TAXES Total: | 4,887,850.00 | 4,887,850.00 | 401,495.56 | 2,070,424.41 | 2,817,425.59 |
| Category: 80 - FINES WARRANTS & BONDS | | | | | | |
| 01-10-8001 | FINES | 900,000.00 | 900,000.00 | 41,212.38 | 176,035.17 | 723,964.83 |
| 01-10-8002 | TIME PAYMENT FEE-GENERAL | 10,000.00 | 10,000.00 | 185.00 | 908.44 | 9,091.56 |
| 01-10-8003 | TIME PAYMENT FEE-COURT | 0.00 | 0.00 | 27.50 | 144.61 | -144.61 |
| 01-10-8004 | COURT TECHNOLOGY FEES | 0.00 | 0.00 | 903.57 | 3,957.05 | -3,957.05 |
| 01-10-8005 | COURT SECURITY FEE | 0.00 | 0.00 | 952.60 | 4,159.28 | -4,159.28 |
| 01-10-8006 | OMNI FEE | 8,000.00 | 8,000.00 | 340.00 | 1,436.00 | 6,564.00 |
| 01-10-8007 | CHILD SAFETY FEE | 0.00 | 0.00 | 0.00 | 100.00 | -100.00 |
| 01-10-8008 | JUDICIAL FEE | 0.00 | 0.00 | 62.20 | 272.78 | -272.78 |
| | Category: 80 - FINES WARRANTS & BONDS Total: | 918,000.00 | 918,000.00 | 43,683.25 | 187,013.33 | 730,986.67 |
| Category: 85 - FEE & CHARGES FOR SERVICE | | | | | | |
| 01-10-8501 | GARBAGE FEES/RESIDENTIAL | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 01-10-8503 | POOL MEMBERSHIP FEES | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 |
| 01-10-8504 | SWIM LESSON | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| 01-10-8505 | POOL RENTALS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-10-8506 | REC PROGRAMS | 4,000.00 | 4,000.00 | 453.00 | 1,323.00 | 2,677.00 |
| 01-10-8507 | AMBULANCE SERVICE FEES | 250,000.00 | 250,000.00 | 19,361.73 | 79,387.89 | 170,612.11 |
| 01-10-8509 | PET TAGS | 800.00 | 800.00 | 70.00 | 145.00 | 655.00 |
| 01-10-8511 | JERSEY VILLAGE STICKERS | 0.00 | 0.00 | 9.00 | 39.00 | -39.00 |
| 01-10-8512 | RENTAL FEE | 40,000.00 | 40,000.00 | 0.00 | 1,220.00 | 38,780.00 |
| 01-10-8513 | CHILD SAFETY FEE-COUNTY | 9,000.00 | 9,000.00 | 719.57 | 2,903.66 | 6,096.34 |
| 01-10-8514 | FOOD & BEVERAGE FEES | 1,000.00 | 1,000.00 | 0.00 | 190.00 | 810.00 |
| 01-10-8516 | FARMER'S MARKET FEES | 7,200.00 | 7,200.00 | 176.00 | 1,666.00 | 5,534.00 |
| 01-10-8517 | PARK RENTALS | 9,250.00 | 9,250.00 | 250.00 | 3,200.00 | 6,050.00 |
| 01-10-8579 | CASH OVER/UNDER | 0.00 | 0.00 | 59.54 | 59.54 | -59.54 |
| 01-10-8999 | PLAN CHECKING AND PLAT REVIEW | 32,000.00 | 32,000.00 | 2,272.12 | 33,240.67 | -1,240.67 |
| | Category: 85 - FEE & CHARGES FOR SERVICE Total: | 379,750.00 | 379,750.00 | 23,370.96 | 123,374.76 | 256,375.24 |
| Category: 90 - LICENSES & PERMITS | | | | | | |
| 01-10-9001 | BUILDING PERMITS | 82,000.00 | 82,000.00 | 13,985.11 | 56,948.12 | 25,051.88 |
| 01-10-9002 | PLUMBING PERMITS | 10,000.00 | 10,000.00 | 2,951.51 | 9,625.17 | 374.83 |
| 01-10-9003 | ELECTRICAL PERMITS | 16,000.00 | 16,000.00 | 3,615.00 | 10,536.50 | 5,463.50 |
| 01-10-9004 | MECHANICAL PERMITS | 8,000.00 | 8,000.00 | 570.00 | 4,581.56 | 3,418.44 |
| 01-10-9006 | SIGN PERMITS | 12,000.00 | 12,000.00 | 2,096.99 | 7,860.93 | 4,139.07 |
| 01-10-9007 | LIQUOR LICENSES | 8,000.00 | 8,000.00 | 1,825.00 | 2,945.00 | 5,055.00 |
| 01-10-9010 | ANTENNA ANNUAL FEES | 5,000.00 | 5,000.00 | 4,392.03 | 4,392.03 | 607.97 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|----------------------------|---|--------------------------|-------------------------|---------------------|---------------------|----------------------|
| 01-10-9012 | BURGLAR/FIRE ALARM PERMIT | 8,500.00 | 8,500.00 | 900.73 | 1,496.88 | 7,003.12 |
| 01-10-9013 | FIRE MARSHAL PERM FEES | 1,100.00 | 1,100.00 | 0.00 | 190.00 | 910.00 |
| 01-10-9015 | OPERATIONAL HARZADOUS PERM | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 01-10-9016 | HOTEL/MOTEL LICENSE PERMITS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| | Category: 90 - LICENSES & PERMITS Total: | 151,700.00 | 151,700.00 | 30,336.37 | 98,576.19 | 53,123.81 |
| | Category: 96 - INTEREST EARNED | | | | | |
| 01-10-9601 | INTEREST EARNED | 10,000.00 | 10,000.00 | 457.19 | 1,733.64 | 8,266.36 |
| | Category: 96 - INTEREST EARNED Total: | 10,000.00 | 10,000.00 | 457.19 | 1,733.64 | 8,266.36 |
| | Category: 97 - INTERFUND ACTIVITY | | | | | |
| 01-10-9750 | CRIME CONTROL DISTRICT REIMB. | 1,969,284.41 | 1,969,284.41 | 4,103.71 | 4,103.71 | 1,965,180.70 |
| 01-10-9752 | TRANSFER FROM UTLY FUND | 608,000.00 | 608,000.00 | 0.00 | 0.00 | 608,000.00 |
| 01-10-9753 | COURT SECURITY & TECH REIMB. | 50,300.00 | 50,300.00 | 0.00 | 0.00 | 50,300.00 |
| 01-10-9754 | TRANFER FROM MOTEL TAX FUND | 19,570.00 | 19,570.00 | 0.00 | 0.00 | 19,570.00 |
| 01-10-9755 | FIRE CONTROL PREV & EMERG REIMB | 1,149,879.00 | 1,149,879.00 | 5,000.00 | 5,000.00 | 1,144,879.00 |
| | Category: 97 - INTERFUND ACTIVITY Total: | 3,797,033.41 | 3,797,033.41 | 9,103.71 | 9,103.71 | 3,787,929.70 |
| | Category: 98 - MISCELLANEOUS REVENUE | | | | | |
| 01-10-9805 | DONATIONS--PARK | 0.00 | 0.00 | 0.00 | 1,000.00 | -1,000.00 |
| 01-10-9899 | MISCELLANEOUS | 60,000.00 | 60,000.00 | 2,099.44 | 26,783.10 | 33,216.90 |
| | Category: 98 - MISCELLANEOUS REVENUE Total: | 60,000.00 | 60,000.00 | 2,099.44 | 27,783.10 | 32,216.90 |
| | Category: 99 - OTHER AGENCY REVENUES | | | | | |
| 01-10-9905 | AMBULANCE FEES STATE GRANT | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 |
| | Category: 99 - OTHER AGENCY REVENUES Total: | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 |
| | Department: 10 - REVENUES Total: | 17,045,611.41 | 17,045,611.41 | 2,891,689.58 | 6,587,583.30 | 10,458,028.11 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|------------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 11 - ADMINISTRATIVE SERVICE | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-11-3001 | SALARIES | 409,198.86 | 409,198.86 | 31,538.29 | 118,405.50 | 290,793.36 |
| 01-11-3002 | WAGES | 27,040.00 | 27,040.00 | 0.00 | 0.00 | 27,040.00 |
| 01-11-3003 | LONGEVITY | 959.92 | 959.92 | 62.76 | 254.73 | 705.19 |
| 01-11-3007 | OVERTIME | 0.00 | 0.00 | 2,067.01 | 2,509.61 | -2,509.61 |
| 01-11-3010 | INCENTIVES | 1,799.98 | 1,799.98 | 138.46 | 600.06 | 1,199.92 |
| 01-11-3020 | EMPLOYEE AWARDS/BONUS | 6,700.00 | 6,700.00 | 0.00 | 1,670.98 | 5,029.02 |
| 01-11-3051 | FICA/MEDICARE TAXES | 29,756.61 | 29,756.61 | 2,494.49 | 6,288.05 | 23,468.56 |
| 01-11-3052 | WORKMEN'S COMPENSATION | 11,627.00 | 11,627.00 | 111.61 | 542.70 | 11,084.30 |
| 01-11-3053 | UNEMPLOYMENT COMPENSATION | 576.00 | 576.00 | 737.74 | 836.89 | -260.89 |
| 01-11-3054 | RETIREMENT | 59,002.68 | 59,002.68 | 4,735.64 | 17,027.82 | 41,974.86 |
| 01-11-3055 | HEALTH INSURANCE | 42,499.34 | 42,499.34 | 3,471.85 | 12,170.83 | 30,328.51 |
| 01-11-3056 | LIFE INS | 211.38 | 211.38 | 8,823.65 | 8,882.15 | -8,670.77 |
| 01-11-3057 | DENTAL INSURANCE | 2,532.14 | 2,532.14 | 234.68 | 816.33 | 1,715.81 |
| 01-11-3058 | LONG-TERM DISABILITY | 1,300.74 | 1,300.74 | 139.20 | 506.03 | 794.71 |
| 01-11-3060 | VISION INSURANCE | 344.24 | 344.24 | 28.23 | 96.22 | 248.02 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 593,548.89 | 593,548.89 | 54,583.61 | 170,607.90 | 422,940.99 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-11-3502 | POSTAGE/FREIGHT/DEL. FEE | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| 01-11-3503 | OFFICE SUPPLIES | 4,000.00 | 4,000.00 | 97.85 | 309.53 | 3,690.47 |
| 01-11-3510 | BOOKS & PERIODICALS | 200.00 | 200.00 | 0.00 | 329.00 | -129.00 |
| 01-11-3520 | FOOD | 10,000.00 | 10,000.00 | 286.56 | 3,120.84 | 6,879.16 |
| Category: 35 - SUPPLIES Total: | | 14,350.00 | 14,350.00 | 384.41 | 3,759.37 | 10,590.63 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-11-4501 | FURN.,FIXT.,& OFF. MACH. | 2,000.00 | 2,000.00 | 0.00 | 993.56 | 1,006.44 |
| Category: 45 - MAINTENANCE Total: | | 2,000.00 | 2,000.00 | 0.00 | 993.56 | 1,006.44 |
| Category: 50 - SERVICES | | | | | | |
| 01-11-5001 | MAYOR & COUNCIL EXPENDITURES | 4,000.00 | 4,000.00 | 0.00 | 729.73 | 3,270.27 |
| 01-11-5007 | RECORDS MANAGEMENT | 7,500.00 | 7,500.00 | 0.00 | 772.72 | 6,727.28 |
| 01-11-5012 | PRINTING | 250.00 | 250.00 | 51.10 | 153.36 | 96.64 |
| 01-11-5014 | MEDICAL EXPENSES | 10,000.00 | 10,000.00 | 550.00 | 2,102.50 | 7,897.50 |
| 01-11-5020 | COMMUNICATIONS | 3,600.00 | 3,600.00 | 161.85 | 456.41 | 3,143.59 |
| 01-11-5025 | NEWSPAPER NOTICES | 6,500.00 | 6,500.00 | 0.00 | 0.00 | 6,500.00 |
| 01-11-5026 | CODIFICATIONS | 7,400.00 | 7,400.00 | 0.00 | 275.00 | 7,125.00 |
| 01-11-5027 | MEMBERSHIPS/SUBSCRIPTIONS | 6,000.00 | 6,000.00 | 2,187.84 | 8,209.67 | -2,209.67 |
| 01-11-5028 | TEXAS LEGISLATIVE SERVICES | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| 01-11-5029 | TRAVEL/TRAINING | 14,000.00 | 14,000.00 | 0.00 | 2,704.40 | 11,295.60 |
| 01-11-5030 | CAR ALLOWANCE | 6,500.00 | 6,500.00 | 0.00 | 0.00 | 6,500.00 |
| 01-11-5041 | NEWSLETTER | 9,500.00 | 9,500.00 | 0.00 | 986.00 | 8,514.00 |
| Category: 50 - SERVICES Total: | | 75,251.00 | 75,251.00 | 2,950.79 | 16,389.79 | 58,861.21 |
| Category: 54 - SUNDRY | | | | | | |
| 01-11-5401 | ELECTION EXPENSE | 21,000.00 | 21,000.00 | 0.00 | 0.00 | 21,000.00 |
| Category: 54 - SUNDRY Total: | | 21,000.00 | 21,000.00 | 0.00 | 0.00 | 21,000.00 |
| Category: 60 - OTHER SERVICES | | | | | | |
| 01-11-6005 | NOTARY SURETY BONDS | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 |
| Category: 60 - OTHER SERVICES Total: | | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-11-9772 | TECHNOLOGY USER FEE | 4,250.00 | 4,250.00 | 0.00 | 0.00 | 4,250.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 4,250.00 | 4,250.00 | 0.00 | 0.00 | 4,250.00 |
| Department: 11 - ADMINISTRATIVE SERVICE Total: | | 710,699.89 | 710,699.89 | 57,918.81 | 191,750.62 | 518,949.27 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining | |
|--|--------------------------------|-------------------------|---------------------|------------------|---------------------|---------------------|
| Department: 12 - LEGAL/OTHER SERVICES | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-12-3052 | WORKMEN'S COMPENSATION | 250.00 | 250.00 | 27.90 | 135.67 | 114.33 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 250.00 | 250.00 | 27.90 | 135.67 | 114.33 |
| Category: 50 - SERVICES | | | | | | |
| 01-12-5023 | GRANTS AND INCENTIVES | 2,089,000.00 | 2,089,000.00 | 9,890.00 | 9,890.00 | 2,079,110.00 |
| Category: 50 - SERVICES Total: | | 2,089,000.00 | 2,089,000.00 | 9,890.00 | 9,890.00 | 2,079,110.00 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-12-5502 | LEGAL FEES | 125,000.00 | 125,000.00 | 4,227.50 | 13,064.00 | 111,936.00 |
| 01-12-5515 | CONSULTANT SERVICES | 10,000.00 | 10,000.00 | 99.00 | 99.00 | 9,901.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 135,000.00 | 135,000.00 | 4,326.50 | 13,163.00 | 121,837.00 |
| Category: 60 - OTHER SERVICES | | | | | | |
| 01-12-6001 | AUTOMOBILE LIABILITY | 56,350.00 | 56,350.00 | 0.00 | 66,913.62 | -10,563.62 |
| 01-12-6003 | LIABILITY-FIRE & CASUALTY INSR | 69,140.00 | 69,140.00 | 0.00 | 72,555.07 | -3,415.07 |
| 01-12-6005 | SURETY BONDS | 500.00 | 500.00 | 0.00 | 565.46 | -65.46 |
| Category: 60 - OTHER SERVICES Total: | | 125,990.00 | 125,990.00 | 0.00 | 140,034.15 | -14,044.15 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-12-9761 | TRANSFER TO GOLF FUND | 237,098.86 | 237,098.86 | 0.00 | 0.00 | 237,098.86 |
| 01-12-9763 | TRANSFER TO TIRZ 3 | 1,000,000.00 | 1,000,000.00 | 0.00 | 0.00 | 1,000,000.00 |
| 01-12-9772 | TECHNOLOGY USER FEES | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 1,237,473.86 | 1,237,473.86 | 0.00 | 0.00 | 1,237,473.86 |
| Department: 12 - LEGAL/OTHER SERVICES Total: | | 3,587,713.86 | 3,587,713.86 | 14,244.40 | 163,222.82 | 3,424,491.04 |

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|-------------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 13 - INFO TECHNOLOGY | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-13-3001 | SALARIES | 246,136.92 | 246,136.92 | 18,389.00 | 70,677.37 | 175,459.55 |
| 01-13-3002 | WAGES | 10,230.00 | 10,230.00 | 517.00 | 2,179.57 | 8,050.43 |
| 01-13-3003 | LONGEVITY | 1,199.90 | 1,199.90 | 96.00 | 369.50 | 830.40 |
| 01-13-3010 | INCENTIVES | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| 01-13-3051 | FICA/MEDICARE TAXES | 19,118.66 | 19,118.66 | 1,400.00 | 5,396.39 | 13,722.27 |
| 01-13-3052 | WORKMEN'S COMPENSATION | 449.00 | 449.00 | 83.71 | 407.03 | 41.97 |
| 01-13-3053 | EMPLOYMENT TAXES | 576.00 | 576.00 | 521.37 | 620.86 | -44.86 |
| 01-13-3054 | RETIREMENT | 34,874.49 | 34,874.49 | 2,582.36 | 10,172.11 | 24,702.38 |
| 01-13-3055 | HEALTH INSURANCE | 29,458.78 | 29,458.78 | 2,240.71 | 8,538.20 | 20,920.58 |
| 01-13-3056 | LIFE INS | 211.38 | 211.38 | 2,297.40 | 2,367.60 | -2,156.22 |
| 01-13-3057 | DENTAL INSURANCE | 2,532.14 | 2,532.14 | 213.22 | 816.05 | 1,716.09 |
| 01-13-3058 | LONG-TERM DISABILITY | 981.29 | 981.29 | 77.24 | 296.87 | 684.42 |
| 01-13-3060 | VISION INSURANCE | 297.96 | 297.96 | 20.04 | 76.45 | 221.51 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 347,266.52 | 347,266.52 | 28,438.05 | 101,918.00 | 245,348.52 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-13-3502 | POSTAGE/FREIGHT | 500.00 | 500.00 | 0.00 | 154.45 | 345.55 |
| 01-13-3503 | OFFICE SUPPLIES | 250.00 | 250.00 | 39.49 | 39.49 | 210.51 |
| 01-13-3509 | COMPUTER SUPPLIES | 2,200.00 | 2,200.00 | 157.89 | 1,431.78 | 768.22 |
| 01-13-3510 | BOOKS & PERIODICALS | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| Category: 35 - SUPPLIES Total: | | 3,050.00 | 3,050.00 | 197.38 | 1,625.72 | 1,424.28 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-13-4501 | FURN. FIXTURES. OFF EQUIPMENT | 6,314.00 | 6,314.00 | 192.80 | 1,888.48 | 4,425.52 |
| 01-13-4502 | COMPUTER EQUIPMENT | 9,500.00 | 9,500.00 | 0.00 | 313.80 | 9,186.20 |
| 01-13-4504 | SOFTWARE MAINTENANCE | 255,321.00 | 255,321.00 | 42,155.47 | 67,159.85 | 188,161.15 |
| Category: 45 - MAINTENANCE Total: | | 271,135.00 | 271,135.00 | 42,348.27 | 69,362.13 | 201,772.87 |
| Category: 50 - SERVICES | | | | | | |
| 01-13-5020 | COMMUNICATIONS | 28,020.00 | 28,020.00 | 2,346.67 | 8,026.40 | 19,993.60 |
| 01-13-5027 | MEMBERSHIPS/SUBSCRIPT | 1,450.00 | 1,450.00 | 0.00 | 629.20 | 820.80 |
| 01-13-5029 | TRAVEL/TRAINING | 7,600.00 | 7,600.00 | 0.00 | 0.00 | 7,600.00 |
| Category: 50 - SERVICES Total: | | 37,070.00 | 37,070.00 | 2,346.67 | 8,655.60 | 28,414.40 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-13-5515 | CONSULTANT SERVICES | 105,000.00 | 105,000.00 | 1,647.00 | 3,294.00 | 101,706.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 105,000.00 | 105,000.00 | 1,647.00 | 3,294.00 | 101,706.00 |
| Category: 65 - CAPITAL OUTLAY | | | | | | |
| 01-13-6573 | COMPUTER EQUIPMENT | 4,000.00 | 4,000.00 | 0.00 | 21.08 | 3,978.92 |
| Category: 65 - CAPITAL OUTLAY Total: | | 4,000.00 | 4,000.00 | 0.00 | 21.08 | 3,978.92 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-13-9740 | COMPUTER CAPITAL | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 |
| 01-13-9772 | TECHNOLOGY USER FEE | 48,270.00 | 48,270.00 | 0.00 | 0.00 | 48,270.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 73,270.00 | 73,270.00 | 0.00 | 0.00 | 73,270.00 |
| Department: 13 - INFO TECHNOLOGY Total: | | 840,791.52 | 840,791.52 | 74,977.37 | 184,876.53 | 655,914.99 |

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|------------------------------------|---|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| Department: 14 - PURCHASING | | | | | | |
| Category: 35 - SUPPLIES | | | | | | |
| 01-14-3502 | POSTAGE/FREIGHT | 17,000.00 | 17,000.00 | 2,072.19 | 5,660.83 | 11,339.17 |
| 01-14-3503 | OFFICE SUPPLIES | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 |
| | Category: 35 - SUPPLIES Total: | 20,000.00 | 20,000.00 | 2,072.19 | 5,660.83 | 14,339.17 |
| Category: 50 - SERVICES | | | | | | |
| 01-14-5012 | PRINTING | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-14-5022 | RENTAL OF EQUIPMENT | 2,675.00 | 2,675.00 | 0.00 | 668.25 | 2,006.75 |
| | Category: 50 - SERVICES Total: | 3,675.00 | 3,675.00 | 0.00 | 668.25 | 3,006.75 |
| | Department: 14 - PURCHASING Total: | 23,675.00 | 23,675.00 | 2,072.19 | 6,329.08 | 17,345.92 |

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 15 - ACCOUNTING SERVICES | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-15-3001 | SALARIES | 265,950.19 | 265,950.19 | 20,266.44 | 78,014.21 | 187,935.98 |
| 01-15-3003 | LONGEVITY | 719.94 | 719.94 | 62.78 | 235.81 | 484.13 |
| 01-15-3007 | OVERTIME | 2,900.00 | 2,900.00 | 0.00 | 0.00 | 2,900.00 |
| 01-15-3051 | FICA/MEDICARE TAXES | 19,652.81 | 19,652.81 | 1,450.76 | 5,625.36 | 14,027.45 |
| 01-15-3052 | WORKMEN'S COMPENSATION | 446.00 | 446.00 | 83.71 | 407.03 | 38.97 |
| 01-15-3053 | EMPLOYMENT TAXES | 478.40 | 478.40 | 545.00 | 550.14 | -71.74 |
| 01-15-3054 | RETIREMENT | 38,009.39 | 38,009.39 | 2,839.98 | 10,931.49 | 27,077.90 |
| 01-15-3055 | HEALTH INSURANCE | 55,539.90 | 55,539.90 | 4,224.51 | 16,243.09 | 39,296.81 |
| 01-15-3056 | LIFE INS | 211.38 | 211.38 | 5,894.28 | 5,964.47 | -5,753.09 |
| 01-15-3057 | DENTAL INSURANCE | 3,120.78 | 3,120.78 | 267.72 | 1,032.63 | 2,088.15 |
| 01-15-3058 | LONG-TERM DISABILITY | 1,044.49 | 1,044.49 | 85.14 | 327.71 | 716.78 |
| 01-15-3060 | VISION INSURANCE | 390.52 | 390.52 | 30.04 | 115.87 | 274.65 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 388,463.80 | 388,463.80 | 35,750.36 | 119,447.81 | 269,015.99 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-15-3502 | POSTAGE/FREIGHT/DEL.FEE | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 |
| 01-15-3503 | OFFICE SUPPLIES | 700.00 | 700.00 | 0.00 | 606.40 | 93.60 |
| 01-15-3510 | BOOKS & PERIODICALS | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 |
| Category: 35 - SUPPLIES Total: | | 950.00 | 950.00 | 0.00 | 606.40 | 343.60 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-15-4501 | FURN.FIXT. & OFF.MACH. | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| Category: 45 - MAINTENANCE Total: | | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| Category: 50 - SERVICES | | | | | | |
| 01-15-5012 | PRINTING | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| 01-15-5020 | COMMUNICATIONS | 2,000.00 | 2,000.00 | 69.54 | 271.81 | 1,728.19 |
| 01-15-5027 | MEMBERSHIPS | 400.00 | 400.00 | 125.00 | 205.00 | 195.00 |
| 01-15-5029 | TRAVEL/TRAINING | 3,500.00 | 3,500.00 | 0.00 | 1,607.78 | 1,892.22 |
| Category: 50 - SERVICES Total: | | 7,100.00 | 7,100.00 | 194.54 | 2,084.59 | 5,015.41 |
| Category: 54 - SUNDRY | | | | | | |
| 01-15-5405 | PERMITS & FEES | 550.00 | 550.00 | 0.00 | 0.00 | 550.00 |
| Category: 54 - SUNDRY Total: | | 550.00 | 550.00 | 0.00 | 0.00 | 550.00 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-15-5501 | AUDITS/CONTRACTS/STUDIES | 37,000.00 | 37,000.00 | 1,411.85 | 6,378.29 | 30,621.71 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 37,000.00 | 37,000.00 | 1,411.85 | 6,378.29 | 30,621.71 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-15-9772 | TECHNOLOGY USER FEE | 1,575.00 | 1,575.00 | 0.00 | 0.00 | 1,575.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 1,575.00 | 1,575.00 | 0.00 | 0.00 | 1,575.00 |
| Department: 15 - ACCOUNTING SERVICES Total: | | 435,788.80 | 435,788.80 | 37,356.75 | 128,517.09 | 307,271.71 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|---------------------------|--------------------------|-------------------------|-----------------|------------------|---------------------|
| Department: 16 - CUSTOMER SERVICE | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-16-3001 | SALARIES | 39,677.25 | 39,677.25 | 2,963.20 | 11,429.49 | 28,247.76 |
| 01-16-3003 | LONGEVITY | 575.90 | 575.90 | 44.30 | 170.87 | 405.03 |
| 01-16-3007 | OVERTIME | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 01-16-3010 | INCENTIVES | 479.96 | 479.96 | 83.08 | 320.45 | 159.51 |
| 01-16-3051 | FICA/MEDICARE TAXES | 2,909.68 | 2,909.68 | 212.54 | 819.80 | 2,089.88 |
| 01-16-3052 | WORKMEN'S COMPENSATION | 75.00 | 75.00 | 27.90 | 135.67 | -60.67 |
| 01-16-3053 | EMPLOYMENT TAXES | 144.00 | 144.00 | 87.10 | 88.70 | 55.30 |
| 01-16-3054 | RETIREMENT | 5,757.47 | 5,757.47 | 431.76 | 1,665.36 | 4,092.11 |
| 01-16-3055 | HEALTH INSURANCE | 14,411.54 | 14,411.54 | 1,096.18 | 4,215.08 | 10,196.46 |
| 01-16-3056 | LIFE INS | 70.46 | 70.46 | 1,466.54 | 1,489.94 | -1,419.48 |
| 01-16-3057 | DENTAL INSURANCE | 1,040.26 | 1,040.26 | 34.74 | 134.00 | 906.26 |
| 01-16-3058 | LONG-TERM DISABILITY | 166.64 | 166.64 | 12.44 | 47.98 | 118.66 |
| 01-16-3060 | VISION INSURANCE | 83.72 | 83.72 | 8.24 | 31.78 | 51.94 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 65,491.88 | 65,491.88 | 6,468.02 | 20,549.12 | 44,942.76 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-16-3503 | OFFICE SUPPLIES | 500.00 | 500.00 | 0.00 | 134.81 | 365.19 |
| Category: 35 - SUPPLIES Total: | | 500.00 | 500.00 | 0.00 | 134.81 | 365.19 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-16-4501 | FURN., FIX, & OFF MACH EQ | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 |
| Category: 45 - MAINTENANCE Total: | | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 |
| Category: 50 - SERVICES | | | | | | |
| 01-16-5020 | COMMUNICATIONS | 3,000.00 | 3,000.00 | 69.54 | 271.80 | 2,728.20 |
| Category: 50 - SERVICES Total: | | 3,000.00 | 3,000.00 | 69.54 | 271.80 | 2,728.20 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-16-5527 | HARRIS CTY APPRAISAL DIST | 61,000.00 | 61,000.00 | 0.00 | 14,221.00 | 46,779.00 |
| 01-16-5528 | HARRIS CTY TAX OFFICE | 7,000.00 | 7,000.00 | 0.00 | 5,630.49 | 1,369.51 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 68,000.00 | 68,000.00 | 0.00 | 19,851.49 | 48,148.51 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-16-9772 | TECHNOLOGY USER FEE | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Department: 16 - CUSTOMER SERVICE Total: | | 137,766.88 | 137,766.88 | 6,537.56 | 40,807.22 | 96,959.66 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|---------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| Department: 19 - MUNICIPAL COURT | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-19-3001 | SALARIES | 165,982.17 | 165,982.17 | 13,039.58 | 48,456.67 | 117,525.50 |
| 01-19-3003 | LONGEVITY | 1,008.02 | 1,008.02 | 84.92 | 321.23 | 686.79 |
| 01-19-3007 | OVERTIME | 5,000.00 | 5,000.00 | 212.23 | 212.23 | 4,787.77 |
| 01-19-3010 | INCENTIVES | 1,080.04 | 1,080.04 | 129.24 | 498.50 | 581.54 |
| 01-19-3051 | FICA/MEDICARE TAXES | 12,752.90 | 12,752.90 | 971.71 | 3,607.67 | 9,145.23 |
| 01-19-3052 | WORKMEN'S COMPENSATION | 469.00 | 469.00 | 83.71 | 407.03 | 61.97 |
| 01-19-3053 | EMPLOYMENT TAXES | 512.00 | 512.00 | 379.48 | 384.17 | 127.83 |
| 01-19-3054 | RETIREMENT | 24,402.91 | 24,402.91 | 1,881.20 | 6,913.57 | 17,489.34 |
| 01-19-3055 | HEALTH INSURANCE | 33,488.00 | 33,488.00 | 3,119.45 | 10,920.45 | 22,567.55 |
| 01-19-3056 | LIFE INS | 211.38 | 211.38 | 4,261.97 | 4,332.17 | -4,120.79 |
| 01-19-3057 | DENTAL INSURANCE | 2,080.52 | 2,080.52 | 213.22 | 822.42 | 1,258.10 |
| 01-19-3058 | LONG-TERM DISABILITY | 697.12 | 697.12 | 54.76 | 203.50 | 493.62 |
| 01-19-3060 | VISION INSURANCE | 247.78 | 247.78 | 23.74 | 91.57 | 156.21 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 247,931.84 | 247,931.84 | 24,455.21 | 77,171.18 | 170,760.66 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-19-3503 | OFFICE SUPPLIES | 2,000.00 | 2,000.00 | 0.00 | 430.15 | 1,569.85 |
| 01-19-3510 | BOOKS & PERIODICALS | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 |
| 01-19-3523 | TOOLS/EQUIPMENT | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| Category: 35 - SUPPLIES Total: | | 2,300.00 | 2,300.00 | 0.00 | 430.15 | 1,869.85 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-19-4501 | FURN., FIXT. & OFF. MACH. | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| Category: 45 - MAINTENANCE Total: | | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| Category: 50 - SERVICES | | | | | | |
| 01-19-5012 | PRINTING | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 01-19-5020 | COMMUNICATIONS | 2,000.00 | 2,000.00 | 69.54 | 271.80 | 1,728.20 |
| 01-19-5027 | MEMBERSHIPS | 300.00 | 300.00 | 0.00 | 165.00 | 135.00 |
| 01-19-5029 | TRAVEL/TRAINING | 3,500.00 | 3,500.00 | 0.00 | 664.59 | 2,835.41 |
| Category: 50 - SERVICES Total: | | 7,800.00 | 7,800.00 | 69.54 | 1,101.39 | 6,698.61 |
| Category: 54 - SUNDRY | | | | | | |
| 01-19-5404 | JURY EXPENSE | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 |
| Category: 54 - SUNDRY Total: | | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-19-5505 | JUDGES | 55,000.00 | 55,000.00 | 0.00 | 6,300.00 | 48,700.00 |
| 01-19-5506 | PROSECUTORS | 35,000.00 | 35,000.00 | 0.00 | 4,200.00 | 30,800.00 |
| 01-19-5516 | COLLECTION AGENCY FEES | 2,950.00 | 2,950.00 | 0.00 | 1,030.86 | 1,919.14 |
| 01-19-5518 | INTERPRETERS | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 93,450.00 | 93,450.00 | 0.00 | 11,530.86 | 81,919.14 |
| Department: 19 - MUNICIPAL COURT Total: | | 352,781.84 | 352,781.84 | 24,524.75 | 90,233.58 | 262,548.26 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------------|--------------------------|-------------------------|-------------------|---------------------|---------------------|
| Department: 21 - POLICE | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-21-3001 | SALARIES | 2,513,864.44 | 2,513,864.44 | 182,670.39 | 698,380.27 | 1,815,484.17 |
| 01-21-3003 | LONGEVITY | 5,184.92 | 5,184.92 | 402.50 | 1,533.60 | 3,651.32 |
| 01-21-3007 | OVERTIME | 82,000.00 | 82,000.00 | 22,163.53 | 72,763.31 | 9,236.69 |
| 01-21-3010 | INCENTIVES | 21,838.96 | 21,838.96 | 2,755.27 | 9,877.83 | 11,961.13 |
| 01-21-3014 | S.T.E.P. PROGRAM | 100,000.00 | 100,000.00 | 437.13 | 2,220.72 | 97,779.28 |
| 01-21-3051 | FICA/MEDICARE TAXES | 201,403.81 | 201,403.81 | 15,411.61 | 56,287.16 | 145,116.65 |
| 01-21-3052 | WORKMEN'S COMPENSATION | 44,631.00 | 44,631.00 | 9,603.06 | 37,459.98 | 7,171.02 |
| 01-21-3053 | EMPLOYMENT TAXES | 4,752.00 | 4,752.00 | 5,692.48 | 5,922.96 | -1,170.96 |
| 01-21-3054 | RETIREMENT | 384,096.47 | 384,096.47 | 29,134.91 | 107,244.68 | 276,851.79 |
| 01-21-3055 | HEALTH INSURANCE | 405,902.38 | 405,902.38 | 26,317.61 | 104,739.46 | 301,162.92 |
| 01-21-3056 | LIFE INS | 2,184.26 | 2,184.26 | 37,159.75 | 37,861.75 | -35,677.49 |
| 01-21-3057 | DENTAL INSURANCE | 24,007.10 | 24,007.10 | 1,768.76 | 7,032.63 | 16,974.47 |
| 01-21-3058 | LONG-TERM DISABILITY | 10,106.07 | 10,106.07 | 762.80 | 2,775.95 | 7,330.12 |
| 01-21-3060 | VISION INSURANCE | 3,708.64 | 3,708.64 | 179.67 | 677.96 | 3,030.68 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 3,803,680.05 | 3,803,680.05 | 334,459.47 | 1,144,778.26 | 2,658,901.79 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-21-3502 | POSTAGE/FREIGHT/DEL. FEE | 300.00 | 300.00 | 0.00 | 43.65 | 256.35 |
| 01-21-3503 | OFFICE SUPPLIES | 10,000.00 | 10,000.00 | 0.00 | 1,644.89 | 8,355.11 |
| 01-21-3504 | WEARING APPAREL | 29,474.00 | 29,474.00 | 1,349.81 | 9,713.69 | 19,760.31 |
| 01-21-3505 | CRIME PREVENTION SUPPLIES | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 01-21-3510 | BOOKS AND PERIODICALS | 6,450.00 | 6,450.00 | 0.00 | 2,525.39 | 3,924.61 |
| 01-21-3515 | MEDICAL SUPPLIES | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 01-21-3519 | AMMUNITION AND TARGETS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 01-21-3520 | FOOD | 2,400.00 | 2,400.00 | 39.86 | 641.41 | 1,758.59 |
| 01-21-3523 | TOOLS/EQUIPMENT | 24,200.00 | 24,200.00 | 0.00 | 2,394.00 | 21,806.00 |
| 01-21-3534 | PARTS AND MATERIALS | 500.00 | 500.00 | 0.00 | 186.11 | 313.89 |
| Category: 35 - SUPPLIES Total: | | 87,324.00 | 87,324.00 | 1,389.67 | 17,149.14 | 70,174.86 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-21-4501 | FURN. FIXT. & OFF. MACH. | 5,597.00 | 5,597.00 | 181.95 | 560.17 | 5,036.83 |
| 01-21-4503 | RADIO AND RADAR EQUIPMENT | 2,500.00 | 2,500.00 | 0.00 | 90.00 | 2,410.00 |
| 01-21-4510 | VEHICLE CLEANING | 2,000.00 | 2,000.00 | 188.99 | 376.99 | 1,623.01 |
| 01-21-4599 | MISCELLANEOUS EQUIPMENT | 13,400.00 | 13,400.00 | 0.00 | 130.35 | 13,269.65 |
| Category: 45 - MAINTENANCE Total: | | 23,497.00 | 23,497.00 | 370.94 | 1,157.51 | 22,339.49 |
| Category: 50 - SERVICES | | | | | | |
| 01-21-5012 | PRINTING | 2,000.00 | 2,000.00 | 0.00 | 632.63 | 1,367.37 |
| 01-21-5015 | LAB TESTS | 2,400.00 | 2,400.00 | 0.00 | 0.00 | 2,400.00 |
| 01-21-5020 | COMMUNICATIONS | 4,399.90 | 4,399.90 | 267.18 | 1,381.65 | 3,018.25 |
| 01-21-5022 | RENTAL OF EQUIPMENT | 10,000.00 | 10,000.00 | 890.25 | 2,670.75 | 7,329.25 |
| 01-21-5025 | PUBLIC NOTICES | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| 01-21-5027 | MEMBERSHIPS | 2,600.00 | 2,600.00 | 40.00 | 142.00 | 2,458.00 |
| 01-21-5029 | TRAVEL/TRAINING | 37,250.00 | 37,250.00 | 510.11 | 10,007.41 | 27,242.59 |
| 01-21-5030 | MAINTENANCE AGREEMENT | 104,000.00 | 104,000.00 | 0.00 | 0.00 | 104,000.00 |
| Category: 50 - SERVICES Total: | | 162,899.90 | 162,899.90 | 1,707.54 | 14,834.44 | 148,065.46 |
| Category: 54 - SUNDRY | | | | | | |
| 01-21-5402 | JAIL EXPENSE | 3,000.00 | 3,000.00 | 262.53 | 284.58 | 2,715.42 |
| Category: 54 - SUNDRY Total: | | 3,000.00 | 3,000.00 | 262.53 | 284.58 | 2,715.42 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-21-5515 | CONSULTANT SERVICES | 1,800.00 | 1,800.00 | 0.00 | 1,500.00 | 300.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 1,800.00 | 1,800.00 | 0.00 | 1,500.00 | 300.00 |
| Category: 60 - OTHER SERVICES | | | | | | |
| 01-21-6003 | LIABILITY-FIRE & CASUALTY INSR | 21,400.00 | 21,400.00 | 0.00 | 22,878.10 | -1,478.10 |
| 01-21-6005 | NOTARY SURETY BONDS | 340.00 | 340.00 | 0.00 | 0.00 | 340.00 |
| Category: 60 - OTHER SERVICES Total: | | 21,740.00 | 21,740.00 | 0.00 | 22,878.10 | -1,138.10 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|-------------------|---------------------|---------------------|
| Category: 65 - CAPITAL OUTLAY | | | | | |
| 01-21-6572 SPECIAL EQUIPMENT- | 5,000.00 | 5,000.00 | 0.00 | 1,294.56 | 3,705.44 |
| Category: 65 - CAPITAL OUTLAY Total: | 5,000.00 | 5,000.00 | 0.00 | 1,294.56 | 3,705.44 |
| Category: 97 - INTERFUND ACTIVITY | | | | | |
| 01-21-9771 TECHNOLOGY PURCHASE CONTRIBUTI | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 |
| 01-21-9772 TECHNOLOGY USER FEE | 16,775.00 | 16,775.00 | 0.00 | 0.00 | 16,775.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | 19,775.00 | 19,775.00 | 0.00 | 0.00 | 19,775.00 |
| Department: 21 - POLICE Total: | 4,128,715.95 | 4,128,715.95 | 338,190.15 | 1,203,876.59 | 2,924,839.36 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 23 - COMMUNICATIONS | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-23-3001 | SALARIES | 470,591.79 | 470,591.79 | 36,027.09 | 130,281.09 | 340,310.70 |
| 01-23-3002 | WAGES | 24,000.00 | 24,000.00 | 0.00 | 1,008.21 | 22,991.79 |
| 01-23-3003 | LONGEVITY | 1,535.82 | 1,535.82 | 108.93 | 450.17 | 1,085.65 |
| 01-23-3007 | OVERTIME | 77,000.00 | 77,000.00 | 9,758.62 | 13,564.81 | 63,435.19 |
| 01-23-3010 | INCENTIVES | 5,759.52 | 13,499.52 | 803.04 | 3,690.14 | 9,809.38 |
| 01-23-3051 | FICA/MEDICARE TAXES | 40,622.28 | 40,622.28 | 3,389.79 | 12,111.46 | 28,510.82 |
| 01-23-3052 | WORKMEN'S COMPENSATION | 982.00 | 982.00 | 306.94 | 1,492.44 | -510.44 |
| 01-23-3053 | EMPLOYMENT TAXES | 1,584.00 | 1,584.00 | 1,297.03 | 1,799.87 | -215.87 |
| 01-23-3054 | RETIREMENT | 74,432.09 | 74,432.09 | 6,523.69 | 23,121.02 | 51,311.07 |
| 01-23-3055 | HEALTH INSURANCE | 105,562.86 | 105,562.86 | 7,196.91 | 29,946.88 | 75,615.98 |
| 01-23-3056 | LIFE INS | 634.14 | 634.14 | 13,137.69 | 13,319.04 | -12,684.90 |
| 01-23-3057 | DENTAL INSURANCE | 6,104.54 | 6,104.54 | 416.56 | 1,734.22 | 4,370.32 |
| 01-23-3058 | LONG-TERM DISABILITY | 1,976.49 | 1,976.49 | 132.66 | 530.28 | 1,446.21 |
| 01-23-3060 | VISION INSURANCE | 981.24 | 981.24 | 54.22 | 225.99 | 755.25 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 811,766.77 | 819,506.77 | 79,153.17 | 233,275.62 | 586,231.15 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-23-3502 | POSTAGE | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 01-23-3503 | OFFICE SUPPLIES | 6,390.00 | 6,390.00 | 14.39 | 1,233.72 | 5,156.28 |
| 01-23-3504 | WEARING APPAREL | 3,475.00 | 3,475.00 | 0.00 | 601.88 | 2,873.12 |
| 01-23-3510 | BOOKS AND PERIODICALS | 400.00 | 400.00 | 0.00 | 19.00 | 381.00 |
| 01-23-3523 | TOOLS/EQUIPMENT | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 |
| Category: 35 - SUPPLIES Total: | | 13,365.00 | 13,365.00 | 14.39 | 1,854.60 | 11,510.40 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-23-4501 | FURN.FIXT. & OFF.MACH. | 6,800.00 | 6,800.00 | 0.00 | 0.00 | 6,800.00 |
| 01-23-4503 | RADIO AND RADAR EQUIPMENT | 1,250.00 | 1,250.00 | 0.00 | 0.00 | 1,250.00 |
| 01-23-4505 | TELEPHONE MAINTENANCE | 13,400.00 | 13,400.00 | 0.00 | 0.00 | 13,400.00 |
| 01-23-4599 | MISCELLANEOUS EQUIPMENT | 600.00 | 600.00 | 0.00 | 201.01 | 398.99 |
| Category: 45 - MAINTENANCE Total: | | 22,050.00 | 22,050.00 | 0.00 | 201.01 | 21,848.99 |
| Category: 50 - SERVICES | | | | | | |
| 01-23-5012 | PRINTING | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 01-23-5020 | COMMUNICATIONS | 3,000.00 | 3,000.00 | 69.54 | 355.42 | 2,644.58 |
| 01-23-5024 | RADIO USAGE FEES | 2,000.00 | 2,000.00 | 89.00 | 267.00 | 1,733.00 |
| 01-23-5027 | MEMBERSHIPS | 1,200.00 | 1,200.00 | 40.00 | 385.00 | 815.00 |
| 01-23-5029 | TRAVEL/TRAINING | 6,000.00 | 6,000.00 | 0.00 | 692.00 | 5,308.00 |
| Category: 50 - SERVICES Total: | | 12,300.00 | 12,300.00 | 198.54 | 1,699.42 | 10,600.58 |
| Category: 60 - OTHER SERVICES | | | | | | |
| 01-23-6005 | SURETY BONDS | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| Category: 60 - OTHER SERVICES Total: | | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-23-9771 | TECHNOLOGY PURCHASE CONTRIBUTI | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 |
| 01-23-9772 | TECHNOLOGY USER FEE | 55,575.00 | 55,575.00 | 0.00 | 0.00 | 55,575.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 58,575.00 | 58,575.00 | 0.00 | 0.00 | 58,575.00 |
| Department: 23 - COMMUNICATIONS Total: | | 918,656.77 | 926,396.77 | 79,366.10 | 237,030.65 | 689,366.12 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|------------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| Department: 25 - FIRE DEPARTMENT | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-25-3001 | SALARIES | 869,756.93 | 869,756.93 | 73,340.98 | 259,773.96 | 609,982.97 |
| 01-25-3002 | WAGES | 142,751.00 | 142,751.00 | 3,204.87 | 17,323.41 | 125,427.59 |
| 01-25-3003 | LONGEVITY | 2,784.34 | 2,784.34 | 245.57 | 925.00 | 1,859.34 |
| 01-25-3007 | OVERTIME | 173,000.00 | 173,000.00 | 20,401.76 | 65,861.53 | 107,138.47 |
| 01-25-3009 | VOLUNTEERS STIPEND | 44,000.00 | 44,000.00 | 5,160.00 | 15,953.71 | 28,046.29 |
| 01-25-3010 | INCENTIVES | 35,439.46 | 35,439.46 | 1,015.32 | 4,351.36 | 31,088.10 |
| 01-25-3051 | FICA/MEDICARE TAXES | 90,479.70 | 90,479.70 | 7,689.20 | 27,024.88 | 63,454.82 |
| 01-25-3052 | WORKMEN'S COMPENSATION | 29,010.00 | 29,010.00 | 6,473.47 | 20,018.28 | 8,991.72 |
| 01-25-3053 | EMPLOYMENT TAXES | 2,160.00 | 2,160.00 | 2,761.35 | 4,089.58 | -1,929.58 |
| 01-25-3054 | RETIREMENT | 148,554.88 | 148,554.88 | 13,271.74 | 66,503.42 | 82,051.46 |
| 01-25-3055 | HEALTH INSURANCE | 165,534.20 | 165,534.20 | 13,697.30 | 52,456.35 | 113,077.85 |
| 01-25-3056 | LIFE INS | 845.52 | 845.52 | 15,961.86 | 16,230.96 | -15,385.44 |
| 01-25-3057 | DENTAL INSURANCE | 10,128.56 | 10,128.56 | 852.88 | 3,390.89 | 6,737.67 |
| 01-25-3058 | LONG-TERM DISABILITY | 3,546.49 | 3,546.49 | 308.01 | 1,088.50 | 2,457.99 |
| 01-25-3059 | FIREFIGHTERS' RETIREMENT | 26,000.00 | 26,000.00 | 0.00 | 4,354.00 | 21,646.00 |
| 01-25-3060 | VISION INSURANCE | 1,408.94 | 1,408.94 | 96.44 | 356.68 | 1,052.26 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 1,745,400.02 | 1,745,400.02 | 164,480.75 | 559,702.51 | 1,185,697.51 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-25-3502 | SHIPPING/FREIGHT CHARGES | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 01-25-3503 | OFFICE SUPPLIES | 6,999.00 | 6,999.00 | 0.00 | 1,448.25 | 5,550.75 |
| 01-25-3504 | WEARING APPAREL | 46,350.00 | 46,350.00 | 803.50 | 4,880.98 | 41,469.02 |
| 01-25-3505 | FIRE PREVENTION MATERIALS | 2,900.00 | 2,900.00 | 0.00 | 59.98 | 2,840.02 |
| 01-25-3508 | FILM AND CAMERA SUPPLIES | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 |
| 01-25-3510 | BOOKS AND PERIODICALS | 1,150.00 | 1,150.00 | 0.00 | 0.00 | 1,150.00 |
| 01-25-3515 | MEDICAL SUPPLIES | 30,000.00 | 30,000.00 | 2,286.22 | 10,319.39 | 19,680.61 |
| 01-25-3517 | JANITORIAL SUPPLIES | 1,400.00 | 1,400.00 | 0.00 | 535.95 | 864.05 |
| 01-25-3520 | FOOD | 8,999.00 | 8,999.00 | 0.00 | 1,783.46 | 7,215.54 |
| 01-25-3523 | TOOLS/EQUIPMENT | 61,000.00 | 61,000.00 | 2,199.75 | 13,135.76 | 47,864.24 |
| 01-25-3524 | FEMA SUPPLIES | 5,000.00 | 5,000.00 | 0.00 | 634.30 | 4,365.70 |
| 01-25-3525 | FEMA EQUIPMENT | 5,000.00 | 5,000.00 | 0.00 | 649.50 | 4,350.50 |
| Category: 35 - SUPPLIES Total: | | 169,348.00 | 169,348.00 | 5,289.47 | 33,447.57 | 135,900.43 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-25-4501 | FURN, FIXT, & OFFICE EQPT. | 10,700.00 | 10,700.00 | 128.21 | 1,692.24 | 9,007.76 |
| 01-25-4503 | RADIO AND RADAR EQUIPMENT | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| 01-25-4599 | MAINTENANCE-MISC EQUIPMENT | 34,749.00 | 34,749.00 | 886.00 | 2,696.47 | 32,052.53 |
| Category: 45 - MAINTENANCE Total: | | 47,949.00 | 47,949.00 | 1,014.21 | 4,388.71 | 43,560.29 |
| Category: 50 - SERVICES | | | | | | |
| 01-25-5012 | PRINTING | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 |
| 01-25-5014 | MEDICAL EXPENSES | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-25-5020 | COMMUNICATIONS | 5,000.00 | 5,000.00 | 69.54 | 344.07 | 4,655.93 |
| 01-25-5024 | RADIO USAGE FEES | 15,000.00 | 15,000.00 | 1,250.00 | 3,948.00 | 11,052.00 |
| 01-25-5027 | MEMBERSHIPS | 3,115.00 | 3,115.00 | 80.00 | 2,130.00 | 985.00 |
| 01-25-5029 | TRAVEL/TRAINING | 20,000.00 | 20,000.00 | 0.00 | 4,604.26 | 15,395.74 |
| Category: 50 - SERVICES Total: | | 44,865.00 | 44,865.00 | 1,399.54 | 11,026.33 | 33,838.67 |
| Category: 54 - SUNDRY | | | | | | |
| 01-25-5405 | LICENSES/PERMITS | 1,299.00 | 1,299.00 | 0.00 | 0.00 | 1,299.00 |
| Category: 54 - SUNDRY Total: | | 1,299.00 | 1,299.00 | 0.00 | 0.00 | 1,299.00 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-25-5508 | MEDICAL AND OTHER WASTE-DISP | 1,300.00 | 1,300.00 | 59.34 | 291.32 | 1,008.68 |
| 01-25-5512 | ACCIDENT INSURANCE | 5,300.00 | 5,300.00 | 0.00 | 0.00 | 5,300.00 |
| 01-25-5516 | COLLECTION AGENCY FEES | 48,000.00 | 48,000.00 | 2,845.47 | 9,875.09 | 38,124.91 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 54,600.00 | 54,600.00 | 2,904.81 | 10,166.41 | 44,433.59 |
| Department: 25 - FIRE DEPARTMENT Total: | | 2,063,461.02 | 2,063,461.02 | 175,088.78 | 618,731.53 | 1,444,729.49 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| Department: 30 - PUBLIC WORKS | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-30-3001 | SALARIES | 174,476.14 | 174,476.14 | 13,032.96 | 50,269.99 | 124,206.15 |
| 01-30-3003 | LONGEVITY | 336.18 | 336.18 | 31.38 | 115.78 | 220.40 |
| 01-30-3007 | OVERTIME | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-30-3010 | INCENTIVES | 1,800.00 | 1,800.00 | 300.00 | 300.00 | 1,500.00 |
| 01-30-3051 | FICA/MEDICARE TAXES | 13,291.16 | 13,291.16 | 992.62 | 3,760.90 | 9,530.26 |
| 01-30-3052 | WORKMEN'S COMPENSATION | 2,807.00 | 2,807.00 | 55.81 | 271.36 | 2,535.64 |
| 01-30-3053 | EMPLOYMENT TAXES | 288.00 | 288.00 | 366.29 | 368.18 | -80.18 |
| 01-30-3054 | RETIREMENT | 24,902.34 | 24,902.34 | 1,867.00 | 7,080.83 | 17,821.51 |
| 01-30-3055 | HEALTH INSURANCE | 15,047.24 | 15,047.24 | 1,144.53 | 4,402.31 | 10,644.93 |
| 01-30-3056 | LIFE INS | 140.92 | 140.92 | 1,498.08 | 1,544.88 | -1,403.96 |
| 01-30-3057 | DENTAL INSURANCE | 903.24 | 903.24 | 69.48 | 267.99 | 635.25 |
| 01-30-3058 | LONG-TERM DISABILITY | 676.55 | 676.55 | 54.74 | 179.53 | 497.02 |
| 01-30-3060 | VISION INSURANCE | 214.24 | 214.24 | 16.48 | 63.57 | 150.67 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 235,883.01 | 235,883.01 | 19,429.37 | 68,625.32 | 167,257.69 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-30-3502 | POSTAGE/FREIGHT/DEL. FEE | 100.00 | 100.00 | 0.00 | 13.55 | 86.45 |
| 01-30-3503 | OFFICE SUPPLIES | 1,500.00 | 1,500.00 | 0.00 | 1,418.30 | 81.70 |
| 01-30-3504 | WEARING APPAREL | 500.00 | 500.00 | 0.00 | 242.97 | 257.03 |
| 01-30-3510 | BOOKS AND PERIODICALS | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 01-30-3520 | FOOD | 2,500.00 | 2,500.00 | 18.16 | 379.59 | 2,120.41 |
| Category: 35 - SUPPLIES Total: | | 4,700.00 | 4,700.00 | 18.16 | 2,054.41 | 2,645.59 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-30-4501 | FURNITURE AND EQUIPMENT | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| Category: 45 - MAINTENANCE Total: | | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| Category: 50 - SERVICES | | | | | | |
| 01-30-5012 | PRINTING | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 |
| 01-30-5020 | COMMUNICATIONS | 2,000.00 | 2,000.00 | 69.54 | 271.80 | 1,728.20 |
| 01-30-5027 | MEMBERSHIPS | 350.00 | 350.00 | 0.00 | 0.00 | 350.00 |
| 01-30-5029 | TRAVEL/TRAINING | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 4,000.00 |
| Category: 50 - SERVICES Total: | | 6,650.00 | 6,650.00 | 69.54 | 271.80 | 6,378.20 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-30-5515 | CONSULTANT SERVICES | 20,000.00 | 20,000.00 | 1,200.00 | 5,900.00 | 14,100.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 20,000.00 | 20,000.00 | 1,200.00 | 5,900.00 | 14,100.00 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-30-9772 | TECHNOLOGY USER FEE | 1,750.00 | 1,750.00 | 0.00 | 0.00 | 1,750.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 1,750.00 | 1,750.00 | 0.00 | 0.00 | 1,750.00 |
| Department: 30 - PUBLIC WORKS Total: | | 278,983.01 | 278,983.01 | 20,717.07 | 76,851.53 | 202,131.48 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 31 - COMMUNITY DEVELOPMENT | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-31-3001 | SALARIES | 258,186.78 | 258,186.78 | 12,263.50 | 46,575.36 | 211,611.42 |
| 01-31-3003 | LONGEVITY | 191.88 | 191.88 | 18.46 | 62.48 | 129.40 |
| 01-31-3007 | OVERTIME | 1,000.00 | 1,000.00 | 0.00 | 22.36 | 977.64 |
| 01-31-3010 | INCENTIVES | 479.96 | 479.96 | 336.92 | 442.41 | 37.55 |
| 01-31-3051 | FICA/MEDICARE TAXES | 18,669.96 | 18,669.96 | 891.08 | 3,318.01 | 15,351.95 |
| 01-31-3052 | WORKMEN'S COMPENSATION | 1,100.00 | 1,100.00 | 125.73 | 626.02 | 473.98 |
| 01-31-3053 | EMPLOYMENT TAXES | 576.00 | 576.00 | 353.02 | 595.46 | -19.46 |
| 01-31-3054 | RETIREMENT | 36,640.07 | 36,640.07 | 1,762.86 | 6,580.24 | 30,059.83 |
| 01-31-3055 | HEALTH INSURANCE | 76,104.08 | 76,104.08 | 3,643.36 | 13,931.34 | 62,172.74 |
| 01-31-3056 | LIFE INS | 281.84 | 281.84 | 3,526.78 | 3,596.98 | -3,315.14 |
| 01-31-3057 | DENTAL INSURANCE | 4,161.04 | 4,161.04 | 267.72 | 1,051.76 | 3,109.28 |
| 01-31-3058 | LONG-TERM DISABILITY | 688.26 | 688.26 | 51.50 | 199.97 | 488.29 |
| 01-31-3060 | VISION INSURANCE | 543.92 | 543.92 | 11.80 | 45.51 | 498.41 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 398,623.79 | 398,623.79 | 23,252.73 | 77,047.90 | 321,575.89 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-31-3503 | OFFICE SUPPLIES | 3,500.00 | 3,500.00 | 0.00 | 244.31 | 3,255.69 |
| 01-31-3504 | WEARING APPAREL | 900.00 | 900.00 | 0.00 | 115.00 | 785.00 |
| 01-31-3510 | BOOKS AND PERIODICALS | 700.00 | 700.00 | 0.00 | 0.00 | 700.00 |
| 01-31-3521 | ANIMAL SHELTER | 3,000.00 | 3,000.00 | 600.00 | 1,550.00 | 1,450.00 |
| 01-31-3523 | TOOLS/EQUIPMENT | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 |
| Category: 35 - SUPPLIES Total: | | 8,400.00 | 8,400.00 | 600.00 | 1,909.31 | 6,490.69 |
| Category: 50 - SERVICES | | | | | | |
| 01-31-5008 | ABATEMENT/SUBSTANDARD PROPERTY | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 01-31-5012 | PRINTING | 600.00 | 600.00 | 0.00 | 59.60 | 540.40 |
| 01-31-5020 | COMMUNICATIONS | 4,500.00 | 4,500.00 | 69.54 | 271.80 | 4,228.20 |
| 01-31-5027 | MEMBERSHIPS | 900.00 | 900.00 | 0.00 | 0.00 | 900.00 |
| 01-31-5029 | TRAVEL/TRAINING | 7,500.00 | 7,500.00 | 0.00 | 205.85 | 7,294.15 |
| Category: 50 - SERVICES Total: | | 13,600.00 | 13,600.00 | 69.54 | 537.25 | 13,062.75 |
| Category: 54 - SUNDRY | | | | | | |
| 01-31-5405 | PERMITS AND FEES | 0.00 | 0.00 | 0.00 | 66.85 | -66.85 |
| Category: 54 - SUNDRY Total: | | 0.00 | 0.00 | 0.00 | 66.85 | -66.85 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-31-5515 | CONSULTANT | 75,000.00 | 75,000.00 | 25,847.55 | 49,898.94 | 25,101.06 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 75,000.00 | 75,000.00 | 25,847.55 | 49,898.94 | 25,101.06 |
| Category: 65 - CAPITAL OUTLAY | | | | | | |
| 01-31-6571 | OFFICE FURNITURE & EQUIPMENT | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| Category: 65 - CAPITAL OUTLAY Total: | | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-31-9772 | TECHNOLOGY USER FEE | 4,875.00 | 4,875.00 | 0.00 | 0.00 | 4,875.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 4,875.00 | 4,875.00 | 0.00 | 0.00 | 4,875.00 |
| Department: 31 - COMMUNITY DEVELOPMENT Total: | | 501,098.79 | 501,098.79 | 49,769.82 | 129,460.25 | 371,638.54 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|---------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 32 - STREETS | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-32-3001 | SALARIES | 150,173.87 | 150,173.87 | 11,704.48 | 42,109.22 | 108,064.65 |
| 01-32-3003 | LONGEVITY | 144.04 | 144.04 | 11.08 | 42.74 | 101.30 |
| 01-32-3007 | OVERTIME | 20,000.00 | 20,000.00 | 831.23 | 3,700.22 | 16,299.78 |
| 01-32-3010 | INCENTIVES | 2,479.96 | 2,479.96 | 36.92 | 142.41 | 2,337.55 |
| 01-32-3051 | FICA/MEDICARE TAXES | 12,228.17 | 12,228.17 | 869.48 | 3,181.07 | 9,047.10 |
| 01-32-3052 | WORKMEN'S COMPENSATION | 5,658.00 | 5,658.00 | 1,167.62 | 6,161.11 | -503.11 |
| 01-32-3053 | EMPLOYMENT TAXES | 576.00 | 576.00 | 352.41 | 536.28 | 39.72 |
| 01-32-3054 | RETIREMENT | 24,082.50 | 24,082.50 | 1,757.94 | 6,425.43 | 17,657.07 |
| 01-32-3055 | HEALTH INSURANCE | 49,387.26 | 49,387.26 | 4,242.20 | 14,990.11 | 34,397.15 |
| 01-32-3056 | LIFE INS | 211.38 | 211.38 | 5,894.28 | 5,952.78 | -5,741.40 |
| 01-32-3057 | DENTAL | 3,120.78 | 3,120.78 | 267.72 | 956.14 | 2,164.64 |
| 01-32-3058 | LONG-TERM DISABILITY | 630.73 | 630.73 | 49.16 | 176.86 | 453.87 |
| 01-32-3060 | VISION INSURANCE | 320.84 | 320.84 | 30.04 | 105.75 | 215.09 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 269,013.53 | 269,013.53 | 27,214.56 | 84,480.12 | 184,533.41 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-32-3504 | WEARING APPAREL | 1,600.00 | 1,600.00 | 0.00 | 2,597.47 | -997.47 |
| 01-32-3523 | TOOLS/EQUIPMENT | 3,000.00 | 3,000.00 | 47.74 | 936.41 | 2,063.59 |
| 01-32-3534 | PARTS AND MATERIALS | 90,000.00 | 90,000.00 | 1,938.72 | 12,541.13 | 77,458.87 |
| Category: 35 - SUPPLIES Total: | | 94,600.00 | 94,600.00 | 1,986.46 | 16,075.01 | 78,524.99 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC | | | | | | |
| 01-32-4002 | STREET SIGNS | 10,000.00 | 10,000.00 | 0.00 | 824.76 | 9,175.24 |
| 01-32-4003 | STREET MAINTENANCE MAT'L | 30,000.00 | 30,000.00 | 118.50 | 118.50 | 29,881.50 |
| 01-32-4004 | SIDEWALK REPLACEMENT | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC Total: | | 65,000.00 | 65,000.00 | 118.50 | 943.26 | 64,056.74 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-32-4503 | RADIO/RADAR EQUIPMENT | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 |
| 01-32-4598 | ORNMNTL STREET LIGHT MAIN | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| Category: 45 - MAINTENANCE Total: | | 1,800.00 | 1,800.00 | 0.00 | 0.00 | 1,800.00 |
| Category: 50 - SERVICES | | | | | | |
| 01-32-5016 | STREET LIGHTING | 195,000.00 | 195,000.00 | 11,756.54 | 46,866.86 | 148,133.14 |
| 01-32-5020 | COMMUNICATIONS | 3,000.00 | 3,000.00 | 69.54 | 526.67 | 2,473.33 |
| 01-32-5022 | RENTAL OF EQUIPMENT | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-32-5029 | TRAVEL/TRAINING | 5,000.00 | 5,000.00 | 0.00 | 1,239.20 | 3,760.80 |
| Category: 50 - SERVICES Total: | | 204,000.00 | 204,000.00 | 11,826.08 | 48,632.73 | 155,367.27 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-32-5507 | MOSQUITO SPRAYING | 16,000.00 | 16,000.00 | 0.00 | 2,600.00 | 13,400.00 |
| 01-32-5515 | CONSULTANT SERVICES | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 21,000.00 | 21,000.00 | 0.00 | 2,600.00 | 18,400.00 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-32-9772 | TECHNOLOGY USER FEE | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 01-32-9791 | EQUIPMENT USER FEE | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 30,500.00 | 30,500.00 | 0.00 | 0.00 | 30,500.00 |
| Department: 32 - STREETS Total: | | 685,913.53 | 685,913.53 | 41,145.60 | 152,731.12 | 533,182.41 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| Department: 33 - BUILDING MAINTENANCE | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-33-3001 | SALARIES | 58,444.62 | 58,444.62 | 4,366.14 | 16,840.83 | 41,603.79 |
| 01-33-3002 | WAGES | 24,000.00 | 24,000.00 | 2,170.50 | 8,168.46 | 15,831.54 |
| 01-33-3003 | LONGEVITY | 95.94 | 95.94 | 11.08 | 42.74 | 53.20 |
| 01-33-3007 | OVERTIME | 5,000.00 | 5,000.00 | 0.00 | 324.83 | 4,675.17 |
| 01-33-3051 | FICA/MEDICARE TAXES | 6,577.83 | 6,577.83 | 491.75 | 1,906.04 | 4,671.79 |
| 01-33-3052 | WORKMEN'S COMPENSATION | 1,382.00 | 1,382.00 | 412.20 | 1,551.32 | -169.32 |
| 01-33-3053 | EMPLOYMENT TAXES | 288.00 | 288.00 | 183.22 | 452.89 | -164.89 |
| 01-33-3054 | RETIREMENT | 8,959.22 | 8,959.22 | 611.50 | 2,157.18 | 6,802.04 |
| 01-33-3055 | HEALTH INSURANCE | 7,523.62 | 7,523.62 | 572.27 | 2,201.17 | 5,322.45 |
| 01-33-3056 | LIFE INS | 70.46 | 70.46 | 808.08 | 831.48 | -761.02 |
| 01-33-3057 | DENTAL | 1,040.26 | 1,040.26 | 89.24 | 344.21 | 696.05 |
| 01-33-3058 | LONG-TERM DISABILITY | 266.47 | 266.47 | 18.34 | 70.74 | 195.73 |
| 01-33-3060 | VISION INSURANCE | 107.12 | 107.12 | 8.24 | 31.78 | 75.34 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 113,755.54 | 113,755.54 | 9,742.56 | 34,923.67 | 78,831.87 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-33-3504 | WEARING APPAREL | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-33-3517 | JANITORIAL SUPPLIES | 8,500.00 | 8,500.00 | 213.66 | 245.84 | 8,254.16 |
| 01-33-3523 | TOOLS/EQUIPMENT | 750.00 | 750.00 | 0.00 | 318.03 | 431.97 |
| 01-33-3540 | POWERED EQUIPMENT | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| 01-33-3541 | SAFETY PRODUCTS | 750.00 | 750.00 | 0.00 | 40.00 | 710.00 |
| 01-33-3542 | FIRST AID | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 01-33-3543 | SECURITY SUPPLIES | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| Category: 35 - SUPPLIES Total: | | 17,700.00 | 17,700.00 | 213.66 | 603.87 | 17,096.13 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC | | | | | | |
| 01-33-4001 | MAINTENANCE-BLDG & GROUNDS | 4,500.00 | 4,500.00 | 0.00 | 591.06 | 3,908.94 |
| 01-33-4011 | CITY HALL/CIVIC CENTER BUILDING MAINTEN... | 11,000.00 | 11,000.00 | 540.00 | 1,219.80 | 9,780.20 |
| 01-33-4021 | POLICE DEPARTMENT BUILDING MAINTENAN... | 15,000.00 | 15,000.00 | 0.00 | 5,788.37 | 9,211.63 |
| 01-33-4025 | FIRE DEPARTMENT BUILDING MAINTENANCE | 10,000.00 | 10,000.00 | 0.00 | 10,138.28 | -138.28 |
| 01-33-4030 | PUBLIC WORKS BULDING MAINTENANCE | 4,500.00 | 4,500.00 | 1,603.25 | 4,727.50 | -227.50 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC Total: | | 45,000.00 | 45,000.00 | 2,143.25 | 22,465.01 | 22,534.99 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-33-4501 | FURN.,FIXT.,& OFF. MACH. | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| Category: 45 - MAINTENANCE Total: | | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| Category: 50 - SERVICES | | | | | | |
| 01-33-5017 | UTILITIES | 103,000.00 | 103,000.00 | 6,925.41 | 28,425.84 | 74,574.16 |
| 01-33-5029 | TRAVEL AND TRAINING | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-33-5040 | BUILDING MAINT-OUTSOURCING | 0.00 | 0.00 | 0.00 | 1,700.72 | -1,700.72 |
| Category: 50 - SERVICES Total: | | 104,000.00 | 104,000.00 | 6,925.41 | 30,126.56 | 73,873.44 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-33-5521 | PEST CONTROL SERVICES | 6,000.00 | 6,000.00 | 0.00 | 207.19 | 5,792.81 |
| 01-33-5529 | CONTRACTUAL SERVICES | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| 01-33-5530 | PROFESSIONAL SERVICES | 5,000.00 | 5,000.00 | 584.55 | 584.55 | 4,415.45 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 16,000.00 | 16,000.00 | 584.55 | 791.74 | 15,208.26 |
| Category: 65 - CAPITAL OUTLAY | | | | | | |
| 01-33-6580 | BLDG & GROUND IMPROVEMENT | 75,000.00 | 75,000.00 | 0.00 | 0.00 | 75,000.00 |
| Category: 65 - CAPITAL OUTLAY Total: | | 75,000.00 | 75,000.00 | 0.00 | 0.00 | 75,000.00 |
| Department: 33 - BUILDING MAINTENANCE Total: | | 373,455.54 | 373,455.54 | 19,609.43 | 88,910.85 | 284,544.69 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining | |
|---|--|-------------------------|-------------------|------------------|---------------------|-------------------|
| Department: 35 - SOLID WASTE | | | | | | |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-35-5508 | SOLID WASTECOLLECTION SERVICES | 397,113.16 | 397,113.16 | 30,829.36 | 92,342.34 | 304,770.82 |
| 01-35-5509 | STORM CLEAN-UP-DEBRIS REMOVAL | 2,900.00 | 2,900.00 | 0.00 | 0.00 | 2,900.00 |
| 01-35-5519 | RECYCLING PROGRAM | 99,702.00 | 99,702.00 | 7,869.54 | 23,608.62 | 76,093.38 |
| | Category: 55 - PROFESSIONAL SERVICES Total: | 499,715.16 | 499,715.16 | 38,698.90 | 115,950.96 | 383,764.20 |
| | Department: 35 - SOLID WASTE Total: | 499,715.16 | 499,715.16 | 38,698.90 | 115,950.96 | 383,764.20 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|-------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 36 - FLEET SERVICES | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-36-3001 | SALARIES | 127,880.06 | 127,880.06 | 9,495.76 | 36,525.31 | 91,354.75 |
| 01-36-3003 | LONGEVITY | 431.86 | 431.86 | 40.62 | 154.30 | 277.56 |
| 01-36-3007 | OVERTIME | 12,000.00 | 12,000.00 | 0.00 | 2,209.52 | 9,790.48 |
| 01-36-3010 | INCENTIVES | 2,600.08 | 2,600.08 | 83.08 | 320.45 | 2,279.63 |
| 01-36-3051 | FICA/MEDICARE TAXES | 10,208.67 | 10,208.67 | 698.28 | 2,855.69 | 7,352.98 |
| 01-36-3052 | WORKMEN'S COMPENSATION | 2,246.00 | 2,246.00 | 573.21 | 2,252.85 | -6.85 |
| 01-36-3053 | EMPLOYMENT TAXES | 416.00 | 416.00 | 269.80 | 275.17 | 140.83 |
| 01-36-3054 | RETIREMENT | 20,380.74 | 20,380.74 | 1,349.64 | 5,499.53 | 14,881.21 |
| 01-36-3055 | HEALTH INSURANCE | 20,447.44 | 20,447.44 | 2,079.20 | 7,915.99 | 12,531.45 |
| 01-36-3056 | LIFE INS | 140.92 | 140.92 | 2,884.99 | 2,931.79 | -2,790.87 |
| 01-36-3057 | DENTAL | 1,491.88 | 1,491.88 | 178.48 | 682.05 | 809.83 |
| 01-36-3058 | LONG-TERM DISABILITY | 539.36 | 539.36 | 40.06 | 154.07 | 385.29 |
| 01-36-3060 | VISION INSURANCE | 201.50 | 201.50 | 18.24 | 69.89 | 131.61 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 198,984.51 | 198,984.51 | 17,711.36 | 61,846.61 | 137,137.90 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-36-3503 | OFFICE SUPPLIES | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 01-36-3504 | WEARING APPAREL | 800.00 | 800.00 | 0.00 | 407.75 | 392.25 |
| 01-36-3510 | MANUALS AND PERIODICALS | 500.00 | 500.00 | 0.00 | 72.95 | 427.05 |
| 01-36-3514 | FUEL AND OIL | 135,000.00 | 135,000.00 | 9,781.16 | 48,211.84 | 86,788.16 |
| 01-36-3523 | TOOLS/EQUIPMENT | 12,500.00 | 12,500.00 | -311.04 | 136.93 | 12,363.07 |
| 01-36-3529 | VEHICLE REPAIR PARTS | 48,000.00 | 48,000.00 | 2,875.09 | 15,139.50 | 32,860.50 |
| 01-36-3535 | SHOP SUPPLIES | 5,000.00 | 5,000.00 | 190.23 | 1,242.22 | 3,757.78 |
| Category: 35 - SUPPLIES Total: | | 202,300.00 | 202,300.00 | 12,535.44 | 65,211.19 | 137,088.81 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-36-4520 | AUTO REPAIR/OUTSOURCED | 55,000.00 | 55,000.00 | 11,379.16 | 17,677.87 | 37,322.13 |
| Category: 45 - MAINTENANCE Total: | | 55,000.00 | 55,000.00 | 11,379.16 | 17,677.87 | 37,322.13 |
| Category: 50 - SERVICES | | | | | | |
| 01-36-5020 | COMMUNICATIONS | 2,040.02 | 2,040.02 | 41.54 | 412.10 | 1,627.92 |
| 01-36-5022 | RENTAL EQUIPMENT | 360.00 | 360.00 | 0.00 | 0.00 | 360.00 |
| 01-36-5027 | MEMBERSHIP | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 |
| 01-36-5029 | TRAVEL/TRAINING | 8,500.00 | 8,500.00 | 0.00 | 120.00 | 8,380.00 |
| Category: 50 - SERVICES Total: | | 11,650.02 | 11,650.02 | 41.54 | 532.10 | 11,117.92 |
| Category: 54 - SUNDRY | | | | | | |
| 01-36-5405 | LICENSES/PERMITS | 850.00 | 850.00 | 67.00 | 186.29 | 663.71 |
| Category: 54 - SUNDRY Total: | | 850.00 | 850.00 | 67.00 | 186.29 | 663.71 |
| Category: 65 - CAPITAL OUTLAY | | | | | | |
| 01-36-6572 | SPECIAL EQUIPMENT | 5,000.00 | 5,000.00 | 0.00 | 2,247.23 | 2,752.77 |
| 01-36-6574 | COMPUTER SOFTWARE | 8,900.00 | 8,900.00 | 0.00 | 2,478.12 | 6,421.88 |
| Category: 65 - CAPITAL OUTLAY Total: | | 13,900.00 | 13,900.00 | 0.00 | 4,725.35 | 9,174.65 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-36-9772 | TECHNOLOGY USER FEE | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| Department: 36 - FLEET SERVICES Total: | | 483,684.53 | 483,684.53 | 41,734.50 | 150,179.41 | 333,505.12 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|---------------------------|--------------------------|-------------------------|-----------------|------------------|---------------------|
| Department: 38 - RECREATION | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-38-3001 | SALARIES | 60,700.29 | 60,700.29 | 4,000.00 | 15,473.23 | 45,227.06 |
| 01-38-3002 | WAGES | 59,000.00 | 59,000.00 | 0.00 | 1,484.57 | 57,515.43 |
| 01-38-3003 | LONGEVITY | 95.94 | 95.94 | 0.00 | 6.33 | 89.61 |
| 01-38-3051 | FICA/MEDICARE TAXES | 8,786.78 | 8,786.78 | 301.08 | 1,258.70 | 7,528.08 |
| 01-38-3053 | EMPLOYMENT TAXES | 288.00 | 288.00 | 112.72 | 1,104.14 | -816.14 |
| 01-38-3054 | RETIREMENT | 8,572.27 | 8,572.27 | 563.96 | 2,177.97 | 6,394.30 |
| 01-38-3055 | HEALTH INSURANCE | 20,564.18 | 20,564.18 | 561.03 | 3,004.62 | 17,559.56 |
| 01-38-3056 | LIFE INS | 70.46 | 70.46 | 2,274.62 | 2,303.87 | -2,233.41 |
| 01-38-3057 | DENTAL | 1,040.26 | 1,040.26 | 34.74 | 180.71 | 859.55 |
| 01-38-3058 | LONG-TERM DISABILITY | 254.94 | 254.94 | 16.96 | 65.47 | 189.47 |
| 01-38-3060 | VISION INSURANCE | 153.40 | 153.40 | 8.24 | 24.72 | 128.68 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 159,526.52 | 159,526.52 | 7,873.35 | 27,084.33 | 132,442.19 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-38-3503 | OFFICE SUPPLIES | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 01-38-3504 | WEARING APPAREL | 1,500.00 | 1,500.00 | 0.00 | 451.84 | 1,048.16 |
| 01-38-3506 | CHEMICALS | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 01-38-3517 | JANITORIAL SUPPLIES | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 |
| 01-38-3523 | TOOLS/EQUIPMENT | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| 01-38-3526 | MINOR EQUIPMENT | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| 01-38-3531 | RECREATION & EVENTS | 2,500.00 | 2,500.00 | 361.19 | 944.35 | 1,555.65 |
| 01-38-3532 | RECREATION AWARDS/PRIZES | 1,000.00 | 1,000.00 | 0.00 | 656.95 | 343.05 |
| 01-38-3542 | FIRST AID | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| 01-38-3547 | POOL SUPPLIES | 4,000.00 | 4,000.00 | 0.00 | 747.89 | 3,252.11 |
| Category: 35 - SUPPLIES Total: | | 11,050.00 | 11,050.00 | 361.19 | 2,801.03 | 8,248.97 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-38-4512 | EQUIPMENT MAINTENANCE | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| Category: 45 - MAINTENANCE Total: | | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| Category: 50 - SERVICES | | | | | | |
| 01-38-5012 | PRINTING | 4,000.00 | 4,000.00 | 305.00 | 1,540.00 | 2,460.00 |
| 01-38-5020 | COMMUNICATIONS | 0.00 | 0.00 | 36.92 | 110.76 | -110.76 |
| 01-38-5022 | EQUIPMENT RENTAL | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 01-38-5027 | MEMBERSHIPS/SUBSCRIPTIONS | 750.00 | 750.00 | 0.00 | 72.95 | 677.05 |
| 01-38-5029 | TRAVEL/TRAINING | 1,000.00 | 1,000.00 | 0.00 | 345.00 | 655.00 |
| 01-38-5043 | GENERAL ADVERTISING | 1,800.00 | 1,800.00 | 250.00 | 275.90 | 1,524.10 |
| 01-38-5046 | SPRING FLING | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 01-38-5047 | EGG HUNTS | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 01-38-5048 | FOURTH OF JULY | 3,200.00 | 3,200.00 | 0.00 | 0.00 | 3,200.00 |
| 01-38-5049 | FALL FROLIC | 2,500.00 | 2,500.00 | 0.00 | 2,763.14 | -263.14 |
| 01-38-5050 | HOLIDAY IN THE VILLAGE | 5,500.00 | 5,500.00 | 0.00 | 5,494.94 | 5.06 |
| 01-38-5051 | FOOD TRUCK RALLY | 3,000.00 | 3,000.00 | 0.00 | 2,747.03 | 252.97 |
| 01-38-5052 | CONCERT SERIES | 4,000.00 | 4,000.00 | 0.00 | 3,927.54 | 72.46 |
| 01-38-5053 | MOVIE SERIES | 1,800.00 | 1,800.00 | 0.00 | 1,183.51 | 616.49 |
| 01-38-5054 | POOL EVENTS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-38-5055 | RECREATIONAL ACTIVITIES | 4,000.00 | 4,000.00 | 100.00 | 937.89 | 3,062.11 |
| Category: 50 - SERVICES Total: | | 37,050.00 | 37,050.00 | 691.92 | 19,398.66 | 17,651.34 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-38-5530 | PROFESSIONAL SERVICES | 11,500.00 | 11,500.00 | 0.00 | 0.00 | 11,500.00 |
| Category: 55 - PROFESSIONAL SERVICES Total: | | 11,500.00 | 11,500.00 | 0.00 | 0.00 | 11,500.00 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 01-38-9772 | TECHNOLOGY USER FEE | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Department: 38 - RECREATION Total: | | 220,001.52 | 220,001.52 | 8,926.46 | 49,284.02 | 170,717.50 |

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|------------------------------------|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 39 - PARKS | | | | | | |
| Category: 30 - SALARIES, WAGES, & BENEFITS | | | | | | |
| 01-39-3001 | SALARIES | 442,309.29 | 442,309.29 | 32,348.36 | 124,835.65 | 317,473.64 |
| 01-39-3003 | LONGEVITY | 3,071.90 | 3,071.90 | 256.63 | 983.25 | 2,088.65 |
| 01-39-3007 | OVERTIME | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 01-39-3010 | INCENTIVES | 600.08 | 600.08 | 46.16 | 178.05 | 422.03 |
| 01-39-3051 | FICA/MEDICARE TAXES | 32,599.19 | 32,599.19 | 2,362.94 | 9,118.54 | 23,480.65 |
| 01-39-3052 | WORKMEN'S COMPENSATION | 8,326.00 | 8,326.00 | 1,388.57 | 5,498.60 | 2,827.40 |
| 01-39-3053 | EMPLOYMENT TAXES | 1,184.00 | 1,184.00 | 914.00 | 1,360.89 | -176.89 |
| 01-39-3054 | RETIREMENT | 63,165.36 | 63,165.36 | 4,561.38 | 17,601.82 | 45,563.54 |
| 01-39-3055 | HEALTH INSURANCE | 104,075.14 | 104,075.14 | 8,488.49 | 32,639.27 | 71,435.87 |
| 01-39-3056 | LIFE INS | 563.68 | 563.68 | 11,672.19 | 11,859.39 | -11,295.71 |
| 01-39-3057 | DENTAL | 6,104.54 | 6,104.54 | 550.42 | 2,123.05 | 3,981.49 |
| 01-39-3058 | LONG-TERM DISABILITY | 1,586.58 | 1,586.58 | 135.86 | 524.31 | 1,062.27 |
| 01-39-3060 | VISION INSURANCE | 1,005.94 | 1,005.94 | 46.52 | 179.43 | 826.51 |
| Category: 30 - SALARIES, WAGES, & BENEFITS Total: | | 666,591.70 | 666,591.70 | 62,771.52 | 206,902.25 | 459,689.45 |
| Category: 35 - SUPPLIES | | | | | | |
| 01-39-3503 | OFFICE SUPPLIES | 250.00 | 250.00 | 22.54 | 281.33 | -31.33 |
| 01-39-3504 | WEARING APPAREL | 3,000.00 | 3,000.00 | 0.00 | 308.32 | 2,691.68 |
| 01-39-3506 | CHEMICALS | 6,500.00 | 6,500.00 | 0.00 | 0.00 | 6,500.00 |
| 01-39-3517 | JANITORIAL SUPPLIES | 1,000.00 | 1,000.00 | 0.00 | 277.54 | 722.46 |
| 01-39-3523 | TOOLS/EQUIPMENT | 1,500.00 | 1,500.00 | -49.97 | 1,137.25 | 362.75 |
| 01-39-3526 | MINOR EQUIPMENT | 3,000.00 | 3,000.00 | 415.82 | 1,850.75 | 1,149.25 |
| 01-39-3534 | EQUIP REPAIR PARTS | 5,000.00 | 5,000.00 | 203.03 | 1,038.54 | 3,961.46 |
| 01-39-3536 | LANDSCAPING MATERIALS | 9,500.00 | 9,500.00 | 1,111.33 | 1,755.21 | 7,744.79 |
| 01-39-3542 | FIRST AID | 500.00 | 500.00 | 0.00 | 69.97 | 430.03 |
| 01-39-3544 | IRRIGATION SUPPLIES | 2,000.00 | 2,000.00 | 98.43 | 247.70 | 1,752.30 |
| 01-39-3545 | POOL JANITORIAL SUPPLIES | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 |
| 01-39-3546 | SPLASH PAD CHEMICALS | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 01-39-3547 | POOL CHEMICALS | 13,000.00 | 13,000.00 | 0.00 | 580.07 | 12,419.93 |
| Category: 35 - SUPPLIES Total: | | 48,000.00 | 48,000.00 | 1,801.18 | 7,546.68 | 40,453.32 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC | | | | | | |
| 01-39-4007 | POOL MAINTENANCE | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 |
| 01-39-4008 | PARK MAINTENANCE | 0.00 | 0.00 | 0.00 | 389.63 | -389.63 |
| 01-39-4031 | SPLASH PAD MAINTENANCE | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| 01-39-4032 | CAROL FOX PARK | 5,000.00 | 5,000.00 | 0.00 | 942.00 | 4,058.00 |
| 01-39-4033 | CLARK HENRY PARK | 5,000.00 | 5,000.00 | 3,427.26 | 5,137.08 | -137.08 |
| 01-39-4034 | PHILLIPINE PARK | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| 01-39-4035 | DOG PARK | 2,500.00 | 2,500.00 | 0.00 | 736.00 | 1,764.00 |
| 01-39-4036 | OPEN GREEN SPACE/POCKET PARKS | 1,000.00 | 1,000.00 | 86.14 | 86.14 | 913.86 |
| 01-39-4037 | HIKE AND BIKE TRAILS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-39-4038 | TREE MAINTENANCE AND TREE CITY USA | 1,500.00 | 1,500.00 | 0.00 | 231.89 | 1,268.11 |
| Category: 40 - MAINTENANCE--BLDGS, STRUC Total: | | 22,000.00 | 22,000.00 | 3,513.40 | 7,522.74 | 14,477.26 |
| Category: 45 - MAINTENANCE | | | | | | |
| 01-39-4511 | VEHICLE MAINTENANCE | 1,000.00 | 1,000.00 | 0.00 | 27.96 | 972.04 |
| 01-39-4512 | EQUIPMENT MAINTENANCE | 2,500.00 | 2,500.00 | -89.94 | 46.37 | 2,453.63 |
| Category: 45 - MAINTENANCE Total: | | 3,500.00 | 3,500.00 | -89.94 | 74.33 | 3,425.67 |
| Category: 50 - SERVICES | | | | | | |
| 01-39-5012 | PRINTING | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-39-5020 | COMMUNICATIONS | 1,800.00 | 1,800.00 | 69.54 | 271.80 | 1,528.20 |
| 01-39-5022 | EQUIPMENT RENTAL | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-39-5027 | MEMBERSHIPS/SUBSCRIPTIONS | 500.00 | 500.00 | 40.00 | 612.30 | -112.30 |
| 01-39-5029 | TRAVEL/TRAINING | 3,000.00 | 3,000.00 | 0.00 | 723.37 | 2,276.63 |
| Category: 50 - SERVICES Total: | | 7,300.00 | 7,300.00 | 109.54 | 1,607.47 | 5,692.53 |
| Category: 55 - PROFESSIONAL SERVICES | | | | | | |
| 01-39-5529 | CONTRACTUAL SERVICES | 1,000.00 | 1,000.00 | 500.00 | 500.00 | 500.00 |

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|----------------------------|--|--------------------------|-------------------------|---------------------|---------------------|---------------------|
| 01-39-5530 | PROFESSIONAL SERVICES | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| | Category: 55 - PROFESSIONAL SERVICES Total: | 2,000.00 | 2,000.00 | 500.00 | 500.00 | 1,500.00 |
| | Category: 65 - CAPITAL OUTLAY | | | | | |
| 01-39-6516 | PARKS & LANDSCAPING PROJS | 30,000.00 | 30,000.00 | 0.00 | 1,548.13 | 28,451.87 |
| 01-39-6598 | MISCELLANEOUS EQUIPMENT | 10,000.00 | 10,000.00 | 578.85 | 1,357.85 | 8,642.15 |
| | Category: 65 - CAPITAL OUTLAY Total: | 40,000.00 | 40,000.00 | 578.85 | 2,905.98 | 37,094.02 |
| | Category: 97 - INTERFUND ACTIVITY | | | | | |
| 01-39-9772 | TECHNOLOGY USER FEE | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 01-39-9791 | EQUIPMENT USER FEE | 11,800.00 | 11,800.00 | 0.00 | 0.00 | 11,800.00 |
| | Category: 97 - INTERFUND ACTIVITY Total: | 12,800.00 | 12,800.00 | 0.00 | 0.00 | 12,800.00 |
| | Department: 39 - PARKS Total: | 802,191.70 | 802,191.70 | 69,184.55 | 227,059.45 | 575,132.25 |
| | Fund: 01 - GENERAL FUND Surplus (Deficit): | 516.10 | -7,223.90 | 1,791,626.39 | 2,731,780.00 | |

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| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|---|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| Fund: 03 - DEBT SERVICE FUND | | | | | | |
| Department: 50 - 50 | | | | | | |
| Category: 72 - PROPERTY TAXES | | | | | | |
| 03-50-7201 | CURRENT PROPERTY TAXES | 1,454,925.74 | 1,454,925.74 | 512,200.30 | 899,083.85 | 555,841.89 |
| 03-50-7202 | DELINQUENT PROPERTY TAX | 30,000.00 | 30,000.00 | 270.90 | -23,881.35 | 53,881.35 |
| 03-50-7203 | PENALTY, INTEREST, COSTS | 15,000.00 | 15,000.00 | 74.25 | 537.64 | 14,462.36 |
| | Category: 72 - PROPERTY TAXES Total: | 1,499,925.74 | 1,499,925.74 | 512,545.45 | 875,740.14 | 624,185.60 |
| Category: 96 - INTEREST EARNED | | | | | | |
| 03-50-9601 | INTEREST EARNED | 5,000.00 | 5,000.00 | 10.45 | 40.96 | 4,959.04 |
| | Category: 96 - INTEREST EARNED Total: | 5,000.00 | 5,000.00 | 10.45 | 40.96 | 4,959.04 |
| Category: 97 - INTERFUND ACTIVITY | | | | | | |
| 03-50-9752 | TRANSFER FROM UTILITY FUND | 87,815.00 | 87,815.00 | 0.00 | 0.00 | 87,815.00 |
| | Category: 97 - INTERFUND ACTIVITY Total: | 87,815.00 | 87,815.00 | 0.00 | 0.00 | 87,815.00 |
| | Department: 50 - 50 Total: | 1,592,740.74 | 1,592,740.74 | 512,555.90 | 875,781.10 | 716,959.64 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--------------------------------------|--|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| Department: 51 - DEBT SERVICE | | | | | | |
| Category: 61 - DEBT SERVICE | | | | | | |
| 03-51-6121 | PRINCIPAL/DEBT SERVICE | 1,290,000.00 | 1,290,000.00 | 0.00 | 0.00 | 1,290,000.00 |
| 03-51-6122 | INTEREST/DEBT SERVICE | 236,850.00 | 236,850.00 | 0.00 | 0.00 | 236,850.00 |
| 03-51-6123 | MAINTENANCE FEE/DEBT SERVICE | 9,000.00 | 9,000.00 | 0.00 | 0.00 | 9,000.00 |
| | Category: 61 - DEBT SERVICE Total: | 1,535,850.00 | 1,535,850.00 | 0.00 | 0.00 | 1,535,850.00 |
| | Department: 51 - DEBT SERVICE Total: | 1,535,850.00 | 1,535,850.00 | 0.00 | 0.00 | 1,535,850.00 |
| | Fund: 03 - DEBT SERVICE FUND Surplus (Deficit): | 56,890.74 | 56,890.74 | 512,555.90 | 875,781.10 | |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| Fund: 05 - MOTEL TAX FUND | | | | | |
| Department: 55 - 55 | | | | | |
| Category: 75 - OTHER TAXES | | | | | |
| 05-55-7635 MOTEL OCCUPANCY TAX | 70,000.00 | 70,000.00 | 29,514.78 | 81,103.27 | -11,103.27 |
| Category: 75 - OTHER TAXES Total: | 70,000.00 | 70,000.00 | 29,514.78 | 81,103.27 | -11,103.27 |
| Category: 96 - INTEREST EARNED | | | | | |
| 05-55-9601 INTEREST EARNED | 500.00 | 500.00 | 10.33 | 40.39 | 459.61 |
| Category: 96 - INTEREST EARNED Total: | 500.00 | 500.00 | 10.33 | 40.39 | 459.61 |
| Department: 55 - 55 Total: | 70,500.00 | 70,500.00 | 29,525.11 | 81,143.66 | -10,643.66 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| Department: 56 - MOTEL TAX | | | | | |
| Category: 50 - SERVICES | | | | | |
| 05-56-5043 GENERAL ADVERTISING | 7,000.00 | 7,000.00 | 0.00 | 0.00 | 7,000.00 |
| 05-56-5044 ADVERTISING | 34,900.00 | 34,900.00 | 725.00 | 2,160.00 | 32,740.00 |
| Category: 50 - SERVICES Total: | 41,900.00 | 41,900.00 | 725.00 | 2,160.00 | 39,740.00 |
| Category: 97 - INTERFUND ACTIVITY | | | | | |
| 05-56-9751 TRANSFER TO GENERAL FUND | 19,570.00 | 19,570.00 | 0.00 | 0.00 | 19,570.00 |
| Category: 97 - INTERFUND ACTIVITY Total: | 19,570.00 | 19,570.00 | 0.00 | 0.00 | 19,570.00 |
| Department: 56 - MOTEL TAX Total: | 61,470.00 | 61,470.00 | 725.00 | 2,160.00 | 59,310.00 |
| Fund: 05 - MOTEL TAX FUND Surplus (Deficit): | 9,030.00 | 9,030.00 | 28,800.11 | 78,983.66 | |

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For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|---------------|---------------------|----------------------|
| Fund: 10 - CAPITAL IMPROVEMENTS FUND | | | | | |
| Department: 90 - 90 | | | | | |
| Category: 96 - INTEREST EARNED | | | | | |
| 10-90-9601 INTEREST EARNED | 5,000.00 | 5,000.00 | 123.38 | 488.66 | 4,511.34 |
| Category: 96 - INTEREST EARNED Total: | 5,000.00 | 5,000.00 | 123.38 | 488.66 | 4,511.34 |
| Category: 98 - MISCELLANEOUS REVENUE | | | | | |
| 10-90-9891 BOND PROCEEDS | 20,000,000.00 | 20,000,000.00 | 0.00 | 0.00 | 20,000,000.00 |
| Category: 98 - MISCELLANEOUS REVENUE Total: | 20,000,000.00 | 20,000,000.00 | 0.00 | 0.00 | 20,000,000.00 |
| Category: 99 - OTHER AGENCY REVENUES | | | | | |
| 10-90-9904 GRANT | 0.00 | 0.00 | 0.00 | 1,500,000.00 | -1,500,000.00 |
| 10-90-9910 AMERICAN RESCUE PLAN | 502,515.00 | 502,515.00 | 0.00 | 0.00 | 502,515.00 |
| Category: 99 - OTHER AGENCY REVENUES Total: | 502,515.00 | 502,515.00 | 0.00 | 1,500,000.00 | -997,485.00 |
| Department: 90 - 90 Total: | 20,507,515.00 | 20,507,515.00 | 123.38 | 1,500,488.66 | 19,007,026.34 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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For Fiscal: 2021-2022 Period Ending: 01/31/2022

| | | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|---|--------------------------|-------------------------|---------------------|---------------------|----------------------|
| Department: 91 - 91 | | | | | | |
| Category: 70 - CAPITAL IMPROVEMENTS | | | | | | |
| 10-91-7012 | E 127 IMPROVEMENTS | 200,000.00 | 200,000.00 | 6,791.29 | 104,856.77 | 95,143.23 |
| 10-91-7013 | WALL STREET NEIGHBORHOOD DRAINAGE | 0.00 | 0.00 | 0.00 | 12,625.00 | -12,625.00 |
| 10-91-7014 | FY 17 -HOME ELEV GRANT ADM SER | 0.00 | 0.00 | 0.00 | 63,751.70 | -63,751.70 |
| 10-91-7017 | ELEVATION FY 21 | 600,000.00 | 600,000.00 | 0.00 | 0.00 | 600,000.00 |
| 10-91-7037 | FIRE STATION GENERATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-91-7038 | POLICE GENERATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-91-7039 | EXHAUST SYSTEM FOR APPARATUS BAYS | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| 10-91-7096 | ROOF REPAIRS AT CIVIC CENTER | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 |
| 10-91-7103 | NEW CITY HALL - CONSTRUCTION | 10,500,000.00 | 10,500,000.00 | 0.00 | 0.00 | 10,500,000.00 |
| 10-91-7105 | PARK IMPROVEMENTS | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 |
| 10-91-7117 | GOLF COURSE IRRIGATION PROJECT | 0.00 | 0.00 | 0.00 | 4,000.00 | -4,000.00 |
| 10-91-7130 | FACILITIES IMPROVEMENT | 50,000.00 | 50,000.00 | 0.00 | 3,630.55 | 46,369.45 |
| 10-91-7131 | GOLF COURSE CONVENTION CENTER | 7,500,000.00 | 7,500,000.00 | 0.00 | 0.00 | 7,500,000.00 |
| 10-91-7134 | STREET PANELS REPLACEMENT (2) | 105,000.00 | 105,000.00 | 12,648.00 | 36,478.00 | 68,522.00 |
| 10-91-7136 | GATEWAY ENTRANCE | 0.00 | 0.00 | 107,528.88 | 285,911.80 | -285,911.80 |
| 10-91-7137 | SIDEWALK REPL & ADD | 200,000.00 | 200,000.00 | 0.00 | 0.00 | 200,000.00 |
| 10-91-7138 | SEATTLE ST (SENATE W TO DEAD END) | 1,500,000.00 | 1,500,000.00 | 0.00 | 49,484.60 | 1,450,515.40 |
| 10-91-7139 | FY 23 STREET PROJECT | 100,000.00 | 100,000.00 | 5,546.20 | 5,546.20 | 94,453.80 |
| 10-91-7141 | POOL HOUSE RESTROOMS FIXT | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 |
| 10-91-7142 | PMP DOG PARK IMP | 35,000.00 | 35,000.00 | 0.00 | 0.00 | 35,000.00 |
| 10-91-7143 | PMP JERSEY MEADOW NATURE TRAIL & FOU... | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 |
| 10-91-7144 | ROCK WALL POOL AMMENITY | 50,000.00 | 50,000.00 | 45,000.00 | 45,000.00 | 5,000.00 |
| 10-91-7145 | PMP CAROL FOX RESTROOM | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| 10-91-7146 | LED LIGHTING AT POLICE DEPT BLDG | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 |
| 10-91-7147 | PROP ROOM REMODEL WATER LINE WASHER... | 53,000.00 | 53,000.00 | 122.00 | 28,013.34 | 24,986.66 |
| 10-91-7148 | DECORATIVE STREET LIGHTS | 250,000.00 | 250,000.00 | 0.00 | 289,465.00 | -39,465.00 |
| 10-91-7149 | NEW TEE SIGNS & MARKERS | 31,500.00 | 31,500.00 | 0.00 | 27,681.46 | 3,818.54 |
| 10-91-7150 | DRIVING RANGE NETS | 60,000.00 | 60,000.00 | 0.00 | 0.00 | 60,000.00 |
| 10-91-7151 | GOLF COURSE RIO GRANDE FENCE | 92,000.00 | 92,000.00 | 0.00 | 53,000.00 | 39,000.00 |
| Category: 70 - CAPITAL IMPROVEMENTS Total: | | 21,676,500.00 | 21,676,500.00 | 177,636.37 | 1,009,444.42 | 20,667,055.58 |
| Department: 91 - 91 Total: | | 21,676,500.00 | 21,676,500.00 | 177,636.37 | 1,009,444.42 | 20,667,055.58 |
| Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit): | | -1,168,985.00 | -1,168,985.00 | -177,512.99 | 491,044.24 | |
| Total Surplus (Deficit): | | -1,102,548.16 | -1,110,288.16 | 2,155,469.41 | 4,177,589.00 | |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

Group Summary

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|---------------------|---------------------|----------------------|
| Fund: 01 - GENERAL FUND | | | | | |
| Department: 10 - REVENUES | | | | | |
| 72 - PROPERTY TAXES | 6,811,278.00 | 6,811,278.00 | 2,381,143.10 | 4,069,574.16 | 2,741,703.84 |
| 75 - OTHER TAXES | 4,887,850.00 | 4,887,850.00 | 401,495.56 | 2,070,424.41 | 2,817,425.59 |
| 80 - FINES WARRANTS & BONDS | 918,000.00 | 918,000.00 | 43,683.25 | 187,013.33 | 730,986.67 |
| 85 - FEE & CHARGES FOR SERVICE | 379,750.00 | 379,750.00 | 23,370.96 | 123,374.76 | 256,375.24 |
| 90 - LICENSES & PERMITS | 151,700.00 | 151,700.00 | 30,336.37 | 98,576.19 | 53,123.81 |
| 96 - INTEREST EARNED | 10,000.00 | 10,000.00 | 457.19 | 1,733.64 | 8,266.36 |
| 97 - INTERFUND ACTIVITY | 3,797,033.41 | 3,797,033.41 | 9,103.71 | 9,103.71 | 3,787,929.70 |
| 98 - MISCELLANEOUS REVENUE | 60,000.00 | 60,000.00 | 2,099.44 | 27,783.10 | 32,216.90 |
| 99 - OTHER AGENCY REVENUES | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 |
| Department: 10 - REVENUES Total: | 17,045,611.41 | 17,045,611.41 | 2,891,689.58 | 6,587,583.30 | 10,458,028.11 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 11 - ADMINISTRATIVE SERVICE | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 593,548.89 | 593,548.89 | 54,583.61 | 170,607.90 | 422,940.99 |
| 35 - SUPPLIES | 14,350.00 | 14,350.00 | 384.41 | 3,759.37 | 10,590.63 |
| 45 - MAINTENANCE | 2,000.00 | 2,000.00 | 0.00 | 993.56 | 1,006.44 |
| 50 - SERVICES | 75,251.00 | 75,251.00 | 2,950.79 | 16,389.79 | 58,861.21 |
| 54 - SUNDRY | 21,000.00 | 21,000.00 | 0.00 | 0.00 | 21,000.00 |
| 60 - OTHER SERVICES | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 |
| 97 - INTERFUND ACTIVITY | 4,250.00 | 4,250.00 | 0.00 | 0.00 | 4,250.00 |
| Department: 11 - ADMINISTRATIVE SERVICE Total: | 710,699.89 | 710,699.89 | 57,918.81 | 191,750.62 | 518,949.27 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 12 - LEGAL/OTHER SERVICES | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 250.00 | 250.00 | 27.90 | 135.67 | 114.33 |
| 50 - SERVICES | 2,089,000.00 | 2,089,000.00 | 9,890.00 | 9,890.00 | 2,079,110.00 |
| 55 - PROFESSIONAL SERVICES | 135,000.00 | 135,000.00 | 4,326.50 | 13,163.00 | 121,837.00 |
| 60 - OTHER SERVICES | 125,990.00 | 125,990.00 | 0.00 | 140,034.15 | -14,044.15 |
| 97 - INTERFUND ACTIVITY | 1,237,473.86 | 1,237,473.86 | 0.00 | 0.00 | 1,237,473.86 |
| Department: 12 - LEGAL/OTHER SERVICES Total: | 3,587,713.86 | 3,587,713.86 | 14,244.40 | 163,222.82 | 3,424,491.04 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 13 - INFO TECHNOLOGY | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 347,266.52 | 347,266.52 | 28,438.05 | 101,918.00 | 245,348.52 |
| 35 - SUPPLIES | 3,050.00 | 3,050.00 | 197.38 | 1,625.72 | 1,424.28 |
| 45 - MAINTENANCE | 271,135.00 | 271,135.00 | 42,348.27 | 69,362.13 | 201,772.87 |
| 50 - SERVICES | 37,070.00 | 37,070.00 | 2,346.67 | 8,655.60 | 28,414.40 |
| 55 - PROFESSIONAL SERVICES | 105,000.00 | 105,000.00 | 1,647.00 | 3,294.00 | 101,706.00 |
| 65 - CAPITAL OUTLAY | 4,000.00 | 4,000.00 | 0.00 | 21.08 | 3,978.92 |
| 97 - INTERFUND ACTIVITY | 73,270.00 | 73,270.00 | 0.00 | 0.00 | 73,270.00 |
| Department: 13 - INFO TECHNOLOGY Total: | 840,791.52 | 840,791.52 | 74,977.37 | 184,876.53 | 655,914.99 |

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| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|----------------------------------|---------------------------------|---------------------|---------------------|-----------------------------|
| Department: 14 - PURCHASING | | | | | |
| 35 - SUPPLIES | 20,000.00 | 20,000.00 | 2,072.19 | 5,660.83 | 14,339.17 |
| 50 - SERVICES | 3,675.00 | 3,675.00 | 0.00 | 668.25 | 3,006.75 |
| Department: 14 - PURCHASING Total: | 23,675.00 | 23,675.00 | 2,072.19 | 6,329.08 | 17,345.92 |

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| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 15 - ACCOUNTING SERVICES | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 388,463.80 | 388,463.80 | 35,750.36 | 119,447.81 | 269,015.99 |
| 35 - SUPPLIES | 950.00 | 950.00 | 0.00 | 606.40 | 343.60 |
| 45 - MAINTENANCE | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| 50 - SERVICES | 7,100.00 | 7,100.00 | 194.54 | 2,084.59 | 5,015.41 |
| 54 - SUNDRY | 550.00 | 550.00 | 0.00 | 0.00 | 550.00 |
| 55 - PROFESSIONAL SERVICES | 37,000.00 | 37,000.00 | 1,411.85 | 6,378.29 | 30,621.71 |
| 97 - INTERFUND ACTIVITY | 1,575.00 | 1,575.00 | 0.00 | 0.00 | 1,575.00 |
| Department: 15 - ACCOUNTING SERVICES Total: | 435,788.80 | 435,788.80 | 37,356.75 | 128,517.09 | 307,271.71 |

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| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|-----------------|------------------|---------------------|
| Department: 16 - CUSTOMER SERVICE | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 65,491.88 | 65,491.88 | 6,468.02 | 20,549.12 | 44,942.76 |
| 35 - SUPPLIES | 500.00 | 500.00 | 0.00 | 134.81 | 365.19 |
| 45 - MAINTENANCE | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 |
| 50 - SERVICES | 3,000.00 | 3,000.00 | 69.54 | 271.80 | 2,728.20 |
| 55 - PROFESSIONAL SERVICES | 68,000.00 | 68,000.00 | 0.00 | 19,851.49 | 48,148.51 |
| 97 - INTERFUND ACTIVITY | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Department: 16 - CUSTOMER SERVICE Total: | 137,766.88 | 137,766.88 | 6,537.56 | 40,807.22 | 96,959.66 |

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| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| Department: 19 - MUNICIPAL COURT | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 247,931.84 | 247,931.84 | 24,455.21 | 77,171.18 | 170,760.66 |
| 35 - SUPPLIES | 2,300.00 | 2,300.00 | 0.00 | 430.15 | 1,869.85 |
| 45 - MAINTENANCE | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 50 - SERVICES | 7,800.00 | 7,800.00 | 69.54 | 1,101.39 | 6,698.61 |
| 54 - SUNDRY | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 |
| 55 - PROFESSIONAL SERVICES | 93,450.00 | 93,450.00 | 0.00 | 11,530.86 | 81,919.14 |
| Department: 19 - MUNICIPAL COURT Total: | 352,781.84 | 352,781.84 | 24,524.75 | 90,233.58 | 262,548.26 |

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| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---------------------------------------|--------------------------|-------------------------|-------------------|---------------------|---------------------|
| Department: 21 - POLICE | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 3,803,680.05 | 3,803,680.05 | 334,459.47 | 1,144,778.26 | 2,658,901.79 |
| 35 - SUPPLIES | 87,324.00 | 87,324.00 | 1,389.67 | 17,149.14 | 70,174.86 |
| 45 - MAINTENANCE | 23,497.00 | 23,497.00 | 370.94 | 1,157.51 | 22,339.49 |
| 50 - SERVICES | 162,899.90 | 162,899.90 | 1,707.54 | 14,834.44 | 148,065.46 |
| 54 - SUNDRY | 3,000.00 | 3,000.00 | 262.53 | 284.58 | 2,715.42 |
| 55 - PROFESSIONAL SERVICES | 1,800.00 | 1,800.00 | 0.00 | 1,500.00 | 300.00 |
| 60 - OTHER SERVICES | 21,740.00 | 21,740.00 | 0.00 | 22,878.10 | -1,138.10 |
| 65 - CAPITAL OUTLAY | 5,000.00 | 5,000.00 | 0.00 | 1,294.56 | 3,705.44 |
| 97 - INTERFUND ACTIVITY | 19,775.00 | 19,775.00 | 0.00 | 0.00 | 19,775.00 |
| Department: 21 - POLICE Total: | 4,128,715.95 | 4,128,715.95 | 338,190.15 | 1,203,876.59 | 2,924,839.36 |

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| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 23 - COMMUNICATIONS | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 811,766.77 | 819,506.77 | 79,153.17 | 233,275.62 | 586,231.15 |
| 35 - SUPPLIES | 13,365.00 | 13,365.00 | 14.39 | 1,854.60 | 11,510.40 |
| 45 - MAINTENANCE | 22,050.00 | 22,050.00 | 0.00 | 201.01 | 21,848.99 |
| 50 - SERVICES | 12,300.00 | 12,300.00 | 198.54 | 1,699.42 | 10,600.58 |
| 60 - OTHER SERVICES | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| 97 - INTERFUND ACTIVITY | 58,575.00 | 58,575.00 | 0.00 | 0.00 | 58,575.00 |
| Department: 23 - COMMUNICATIONS Total: | 918,656.77 | 926,396.77 | 79,366.10 | 237,030.65 | 689,366.12 |

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| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| Department: 25 - FIRE DEPARTMENT | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 1,745,400.02 | 1,745,400.02 | 164,480.75 | 559,702.51 | 1,185,697.51 |
| 35 - SUPPLIES | 169,348.00 | 169,348.00 | 5,289.47 | 33,447.57 | 135,900.43 |
| 45 - MAINTENANCE | 47,949.00 | 47,949.00 | 1,014.21 | 4,388.71 | 43,560.29 |
| 50 - SERVICES | 44,865.00 | 44,865.00 | 1,399.54 | 11,026.33 | 33,838.67 |
| 54 - SUNDRY | 1,299.00 | 1,299.00 | 0.00 | 0.00 | 1,299.00 |
| 55 - PROFESSIONAL SERVICES | 54,600.00 | 54,600.00 | 2,904.81 | 10,166.41 | 44,433.59 |
| Department: 25 - FIRE DEPARTMENT Total: | 2,063,461.02 | 2,063,461.02 | 175,088.78 | 618,731.53 | 1,444,729.49 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| Department: 30 - PUBLIC WORKS | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 235,883.01 | 235,883.01 | 19,429.37 | 68,625.32 | 167,257.69 |
| 35 - SUPPLIES | 4,700.00 | 4,700.00 | 18.16 | 2,054.41 | 2,645.59 |
| 45 - MAINTENANCE | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 50 - SERVICES | 6,650.00 | 6,650.00 | 69.54 | 271.80 | 6,378.20 |
| 55 - PROFESSIONAL SERVICES | 20,000.00 | 20,000.00 | 1,200.00 | 5,900.00 | 14,100.00 |
| 97 - INTERFUND ACTIVITY | 1,750.00 | 1,750.00 | 0.00 | 0.00 | 1,750.00 |
| Department: 30 - PUBLIC WORKS Total: | 278,983.01 | 278,983.01 | 20,717.07 | 76,851.53 | 202,131.48 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 31 - COMMUNITY DEVELOPMENT | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 398,623.79 | 398,623.79 | 23,252.73 | 77,047.90 | 321,575.89 |
| 35 - SUPPLIES | 8,400.00 | 8,400.00 | 600.00 | 1,909.31 | 6,490.69 |
| 50 - SERVICES | 13,600.00 | 13,600.00 | 69.54 | 537.25 | 13,062.75 |
| 54 - SUNDRY | 0.00 | 0.00 | 0.00 | 66.85 | -66.85 |
| 55 - PROFESSIONAL SERVICES | 75,000.00 | 75,000.00 | 25,847.55 | 49,898.94 | 25,101.06 |
| 65 - CAPITAL OUTLAY | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| 97 - INTERFUND ACTIVITY | 4,875.00 | 4,875.00 | 0.00 | 0.00 | 4,875.00 |
| Department: 31 - COMMUNITY DEVELOPMENT Total: | 501,098.79 | 501,098.79 | 49,769.82 | 129,460.25 | 371,638.54 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 32 - STREETS | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 269,013.53 | 269,013.53 | 27,214.56 | 84,480.12 | 184,533.41 |
| 35 - SUPPLIES | 94,600.00 | 94,600.00 | 1,986.46 | 16,075.01 | 78,524.99 |
| 40 - MAINTENANCE--BLDGS, STRUC | 65,000.00 | 65,000.00 | 118.50 | 943.26 | 64,056.74 |
| 45 - MAINTENANCE | 1,800.00 | 1,800.00 | 0.00 | 0.00 | 1,800.00 |
| 50 - SERVICES | 204,000.00 | 204,000.00 | 11,826.08 | 48,632.73 | 155,367.27 |
| 55 - PROFESSIONAL SERVICES | 21,000.00 | 21,000.00 | 0.00 | 2,600.00 | 18,400.00 |
| 97 - INTERFUND ACTIVITY | 30,500.00 | 30,500.00 | 0.00 | 0.00 | 30,500.00 |
| Department: 32 - STREETS Total: | 685,913.53 | 685,913.53 | 41,145.60 | 152,731.12 | 533,182.41 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| Department: 33 - BUILDING MAINTENANCE | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 113,755.54 | 113,755.54 | 9,742.56 | 34,923.67 | 78,831.87 |
| 35 - SUPPLIES | 17,700.00 | 17,700.00 | 213.66 | 603.87 | 17,096.13 |
| 40 - MAINTENANCE--BLDGS, STRUC | 45,000.00 | 45,000.00 | 2,143.25 | 22,465.01 | 22,534.99 |
| 45 - MAINTENANCE | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 50 - SERVICES | 104,000.00 | 104,000.00 | 6,925.41 | 30,126.56 | 73,873.44 |
| 55 - PROFESSIONAL SERVICES | 16,000.00 | 16,000.00 | 584.55 | 791.74 | 15,208.26 |
| 65 - CAPITAL OUTLAY | 75,000.00 | 75,000.00 | 0.00 | 0.00 | 75,000.00 |
| Department: 33 - BUILDING MAINTENANCE Total: | 373,455.54 | 373,455.54 | 19,609.43 | 88,910.85 | 284,544.69 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 35 - SOLID WASTE | | | | | |
| 55 - PROFESSIONAL SERVICES | 499,715.16 | 499,715.16 | 38,698.90 | 115,950.96 | 383,764.20 |
| Department: 35 - SOLID WASTE Total: | 499,715.16 | 499,715.16 | 38,698.90 | 115,950.96 | 383,764.20 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| Department: 36 - FLEET SERVICES | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 198,984.51 | 198,984.51 | 17,711.36 | 61,846.61 | 137,137.90 |
| 35 - SUPPLIES | 202,300.00 | 202,300.00 | 12,535.44 | 65,211.19 | 137,088.81 |
| 45 - MAINTENANCE | 55,000.00 | 55,000.00 | 11,379.16 | 17,677.87 | 37,322.13 |
| 50 - SERVICES | 11,650.02 | 11,650.02 | 41.54 | 532.10 | 11,117.92 |
| 54 - SUNDRY | 850.00 | 850.00 | 67.00 | 186.29 | 663.71 |
| 65 - CAPITAL OUTLAY | 13,900.00 | 13,900.00 | 0.00 | 4,725.35 | 9,174.65 |
| 97 - INTERFUND ACTIVITY | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| Department: 36 - FLEET SERVICES Total: | 483,684.53 | 483,684.53 | 41,734.50 | 150,179.41 | 333,505.12 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|-----------------|------------------|---------------------|
| Department: 38 - RECREATION | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 159,526.52 | 159,526.52 | 7,873.35 | 27,084.33 | 132,442.19 |
| 35 - SUPPLIES | 11,050.00 | 11,050.00 | 361.19 | 2,801.03 | 8,248.97 |
| 45 - MAINTENANCE | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 50 - SERVICES | 37,050.00 | 37,050.00 | 691.92 | 19,398.66 | 17,651.34 |
| 55 - PROFESSIONAL SERVICES | 11,500.00 | 11,500.00 | 0.00 | 0.00 | 11,500.00 |
| 97 - INTERFUND ACTIVITY | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 |
| Department: 38 - RECREATION Total: | 220,001.52 | 220,001.52 | 8,926.46 | 49,284.02 | 170,717.50 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|---------------------|---------------------|----------------------|
| Department: 39 - PARKS | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 666,591.70 | 666,591.70 | 62,771.52 | 206,902.25 | 459,689.45 |
| 35 - SUPPLIES | 48,000.00 | 48,000.00 | 1,801.18 | 7,546.68 | 40,453.32 |
| 40 - MAINTENANCE--BLDGS, STRUC | 22,000.00 | 22,000.00 | 3,513.40 | 7,522.74 | 14,477.26 |
| 45 - MAINTENANCE | 3,500.00 | 3,500.00 | -89.94 | 74.33 | 3,425.67 |
| 50 - SERVICES | 7,300.00 | 7,300.00 | 109.54 | 1,607.47 | 5,692.53 |
| 55 - PROFESSIONAL SERVICES | 2,000.00 | 2,000.00 | 500.00 | 500.00 | 1,500.00 |
| 65 - CAPITAL OUTLAY | 40,000.00 | 40,000.00 | 578.85 | 2,905.98 | 37,094.02 |
| 97 - INTERFUND ACTIVITY | 12,800.00 | 12,800.00 | 0.00 | 0.00 | 12,800.00 |
| Department: 39 - PARKS Total: | 802,191.70 | 802,191.70 | 69,184.55 | 227,059.45 | 575,132.25 |
| Fund: 01 - GENERAL FUND Surplus (Deficit): | 516.10 | -7,223.90 | 1,791,626.39 | 2,731,780.00 | -2,739,003.90 |
| Fund: 03 - DEBT SERVICE FUND | | | | | |
| Department: 50 - 50 | | | | | |
| 72 - PROPERTY TAXES | 1,499,925.74 | 1,499,925.74 | 512,545.45 | 875,740.14 | 624,185.60 |
| 96 - INTEREST EARNED | 5,000.00 | 5,000.00 | 10.45 | 40.96 | 4,959.04 |
| 97 - INTERFUND ACTIVITY | 87,815.00 | 87,815.00 | 0.00 | 0.00 | 87,815.00 |
| Department: 50 - 50 Total: | 1,592,740.74 | 1,592,740.74 | 512,555.90 | 875,781.10 | 716,959.64 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| Department: 51 - DEBT SERVICE | | | | | |
| 61 - DEBT SERVICE | 1,535,850.00 | 1,535,850.00 | 0.00 | 0.00 | 1,535,850.00 |
| Department: 51 - DEBT SERVICE Total: | 1,535,850.00 | 1,535,850.00 | 0.00 | 0.00 | 1,535,850.00 |
| Fund: 03 - DEBT SERVICE FUND Surplus (Deficit): | 56,890.74 | 56,890.74 | 512,555.90 | 875,781.10 | -818,890.36 |
| Fund: 05 - MOTEL TAX FUND | | | | | |
| Department: 55 - 55 | | | | | |
| 75 - OTHER TAXES | 70,000.00 | 70,000.00 | 29,514.78 | 81,103.27 | -11,103.27 |
| 96 - INTEREST EARNED | 500.00 | 500.00 | 10.33 | 40.39 | 459.61 |
| Department: 55 - 55 Total: | 70,500.00 | 70,500.00 | 29,525.11 | 81,143.66 | -10,643.66 |

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|--------------------------|-------------------------|------------------|---------------------|----------------------|
| Department: 56 - MOTEL TAX | | | | | |
| 50 - SERVICES | 41,900.00 | 41,900.00 | 725.00 | 2,160.00 | 39,740.00 |
| 97 - INTERFUND ACTIVITY | 19,570.00 | 19,570.00 | 0.00 | 0.00 | 19,570.00 |
| Department: 56 - MOTEL TAX Total: | 61,470.00 | 61,470.00 | 725.00 | 2,160.00 | 59,310.00 |
| Fund: 05 - MOTEL TAX FUND Surplus (Deficit): | 9,030.00 | 9,030.00 | 28,800.11 | 78,983.66 | -69,953.66 |
| Fund: 10 - CAPITAL IMPROVEMENTS FUND | | | | | |
| Department: 90 - 90 | | | | | |
| 96 - INTEREST EARNED | 5,000.00 | 5,000.00 | 123.38 | 488.66 | 4,511.34 |
| 98 - MISCELLANEOUS REVENUE | 20,000,000.00 | 20,000,000.00 | 0.00 | 0.00 | 20,000,000.00 |
| 99 - OTHER AGENCY REVENUES | 502,515.00 | 502,515.00 | 0.00 | 1,500,000.00 | -997,485.00 |
| Department: 90 - 90 Total: | 20,507,515.00 | 20,507,515.00 | 123.38 | 1,500,488.66 | 19,007,026.34 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|--|--------------------------|-------------------------|---------------------|---------------------|----------------------|
| Department: 91 - 91 | | | | | |
| 70 - CAPITAL IMPROVEMENTS | 21,676,500.00 | 21,676,500.00 | 177,636.37 | 1,009,444.42 | 20,667,055.58 |
| Department: 91 - 91 Total: | 21,676,500.00 | 21,676,500.00 | 177,636.37 | 1,009,444.42 | 20,667,055.58 |
| Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit): | -1,168,985.00 | -1,168,985.00 | -177,512.99 | 491,044.24 | -1,660,029.24 |
| Total Surplus (Deficit): | -1,102,548.16 | -1,110,288.16 | 2,155,469.41 | 4,177,589.00 | |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Fund Summary

| Fund | Original | Current | MTD Activity | YTD Activity | Budget |
|---------------------------------|----------------------|----------------------|---------------------|---------------------|---------------|
| | Total Budget | Total Budget | | | Remaining |
| 01 - GENERAL FUND | 516.10 | -7,223.90 | 1,791,626.39 | 2,731,780.00 | -2,739,003.90 |
| 03 - DEBT SERVICE FUND | 56,890.74 | 56,890.74 | 512,555.90 | 875,781.10 | -818,890.36 |
| 05 - MOTEL TAX FUND | 9,030.00 | 9,030.00 | 28,800.11 | 78,983.66 | -69,953.66 |
| 10 - CAPITAL IMPROVEMENTS ... | -1,168,985.00 | -1,168,985.00 | -177,512.99 | 491,044.24 | -1,660,029.24 |
| Total Surplus (Deficit): | -1,102,548.16 | -1,110,288.16 | 2,155,469.41 | 4,177,589.00 | |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTION REPORT

DECEMBER 2021

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 12/01/2021 TO 12/31/2021

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

| YEAR | TAX RATE | TAX LEVY | PAID ACCTS |
|------|-----------|--------------|------------|
| | ----- | ----- | ----- |
| 2021 | 00.742500 | 8,157,010.47 | 1,564 |
| | ----- | ----- | ----- |

| YEAR | TAXES DUE | MONTH ADJ | ADJUSTMENT YTD | LEVY PAID | PAID YTD | BALANCE | COLL % | YTD UNCOLL |
|------|--------------|------------|----------------|--------------|--------------|--------------|--------|------------|
| | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| 2021 | 7,856,029.87 | 207,415.63 | 300,980.60 | 2,089,359.97 | 2,578,006.76 | 5,579,003.71 | 31.60 | 0.00 |
| 2020 | 125,005.08 | 4,368.56- | 111,040.02- | 2,545.59- | 63,236.52- | 77,201.58 | 52.82- | 0.00 |
| 2019 | 41,467.65 | 278.43- | 87,318.32- | 879.43 | 72,436.01- | 26,585.34 | 57.98 | 0.00 |
| 2018 | 27,128.80 | .00 | 3,072.62- | 0.00 | 1,700.65- | 25,756.83 | 7.07- | 0.00 |
| 2017 | 18,106.81 | .00 | 491.84- | 0.00 | 1,125.77 | 16,489.20 | 6.39 | 0.00 |
| 2016 | 12,050.51 | .00 | 0.00 | 0.00 | 1,072.52 | 10,977.99 | 8.90 | 0.00 |
| 2015 | 10,199.59 | .00 | 0.00 | 0.00 | 941.27 | 9,258.32 | 9.23 | 0.00 |
| 2014 | 8,876.29 | 7.93 | 7.93 | 7.93 | 7.93 | 8,876.29 | .09 | 0.00 |
| 2013 | 7,716.34 | .00 | 320.08 | 0.00 | 320.08 | 7,716.34 | 3.98 | 0.00 |
| 2012 | 8,064.75 | .00 | 0.00 | 0.00 | 0.00 | 8,064.75 | | 0.00 |
| 2011 | 9,824.85 | .00 | 0.00 | 0.00 | 0.00 | 9,824.85 | | 0.00 |
| 2010 | 8,015.23 | .00 | 0.00 | 0.00 | 0.00 | 8,015.23 | | 0.00 |
| 2009 | 5,453.54 | .00 | 0.00 | 0.00 | 0.00 | 5,453.54 | | 0.00 |
| 2008 | 2,474.69 | .00 | 0.00 | 0.00 | 0.00 | 2,474.69 | | 0.00 |
| 2007 | 2,578.18 | .00 | 0.00 | 0.00 | 0.00 | 2,578.18 | | 0.00 |
| 2006 | 2,086.72 | .00 | 0.00 | 0.00 | 0.00 | 2,086.72 | | 0.00 |
| 2005 | 1,705.11 | .00 | 0.00 | 0.00 | 0.00 | 1,705.11 | | 0.00 |
| 2004 | 1,110.04 | .00 | 0.00 | 0.00 | 0.00 | 1,110.04 | | 0.00 |
| 2003 | 378.07 | .00 | 0.00 | 0.00 | 0.00 | 378.07 | | 0.00 |
| 2002 | 463.05 | .00 | 0.00 | 0.00 | 0.00 | 463.05 | | 0.00 |
| 2001 | 382.66 | .00 | 0.00 | 0.00 | 0.00 | 382.66 | | 0.00 |
| 2000 | 334.73 | .00 | 0.00 | 0.00 | 0.00 | 334.73 | | 0.00 |
| **** | 8,149,452.56 | 202,776.57 | 99,385.81 | 2,087,701.74 | 2,444,101.15 | 5,804,737.22 | | 0.00 |
| CURR | 7,856,029.87 | 207,415.63 | 300,980.60 | 2,089,359.97 | 2,578,006.76 | 5,579,003.71 | | 0.00 |
| DELO | 293,422.69 | 4,639.06- | 201,594.79- | 1,658.23- | 133,905.61- | 225,733.51 | | 0.00 |

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 12/01/2021 THRU 12/31/2021
 JURISDICTION: 70 City of Jersey Village

| YEAR DEPOSIT | ACCOUNT NUMBER | EFF YR/MO | LEVY PAID | DISCOUNT GIVEN | PENALTY INTEREST | ATTORNEY CAUSE /REV | REFUND AMOUNT | PAYMENT AMOUNT CAT |
|---------------|---------------------|--------------|--------------|-------------------|---------------------|---------------------|------------------|-----------------------|
| 2019 RF211210 | 105-859-000-0015 | 202001 | 0.33 | 0.00 | 0.00 | 0.00 26 | 0.00 | 0.33 RF |
| | 2019 TOTAL | | 0.33 | 0.00 | 0.00 | 0.00 | 0.00 | 0.33 |
| 2020 RF211210 | 104-763-000-0008 | 202012 | 327.98- | 0.00 | 0.00 | 0.00 14 | 327.98 | 0.00 RF |
| 2020 RF211210 | 104-763-000-0008 | 202012 | 0.00 | 0.00 | 0.00 | 0.00 14 | 327.98- | 327.98-RF |
| 2020 RF211210 | 105-859-000-0015 | 202101 | 0.00 | 0.00 | 0.00 | 0.00 14 | 271.30- | 271.30-RF |
| 2020 RF211210 | 105-859-000-0015 | 202101 | 271.30- | 0.00 | 0.00 | 0.00 14 | 271.30 | 0.00 RF |
| 2020 RF211210 | 203-384-820-0000 | 202101 | 0.00 | 0.00 | 0.00 | 0.00 14 | 1,588.02- | 1,588.02-RF |
| 2020 RF211210 | 203-384-820-0000 | 202101 | 1,588.02- | 0.00 | 0.00 | 0.00 14 | 1,588.02 | 0.00 RF |
| 2020 RF211210 | 208-608-120-0000 | 202101 | 0.00 | 0.00 | 0.00 | 0.00 14 | 1,630.92- | 1,630.92-RF |
| 2020 RF211210 | 208-608-120-0000 | 202101 | 1,630.92- | 0.00 | 0.00 | 0.00 14 | 1,630.92 | 0.00 RF |
| 2020 RF211210 | 221-950-370-0000 | 202101 | 7.74- | 0.00 | 0.00 | 0.00 14 | 7.74 | 0.00 RF |
| 2020 RF211210 | 221-950-370-0000 | 202101 | 0.00 | 0.00 | 0.00 | 0.00 14 | 7.74- | 7.74-RF |
| | 2020 TOTAL | | 3,825.96- | 0.00 | 0.00 | 0.00 | 0.00 | 3,825.96- |
| 2021 D1217211 | 107-440-000-0001 | 202112 | 1,572.27- | 0.00 | 0.00 | 0.00 0 | 0.00 | 1,572.27-RI |
| 2021 RF211221 | 107-448-002-0023 | 202111 | 510.84- | 0.00 | 0.00 | 0.00 3 | 510.84 | 0.00 RF |
| 2021 RF211221 | 107-448-002-0023 | 202111 | 0.00 | 0.00 | 0.00 | 0.00 3 | 510.84- | 510.84-RF |
| 2021 D1227211 | 122-482-002-0031 | 202112 | 2,557.47- | 0.00 | 0.00 | 0.00 0 | 0.00 | 2,557.47-RI |
| 2021 D1227211 | 126-105-001-0002 | 202112 | 4,404.28- | 0.00 | 0.00 | 0.00 0 | 0.00 | 4,404.28-RI |
| 2021 D1227211 | 126-105-001-0004 | 202112 | 4,916.49- | 0.00 | 0.00 | 0.00 0 | 0.00 | 4,916.49-RI |
| 2021 C1229212 | 221-937-770-0000 | 202112 | 820.63- | 0.00 | 0.00 | 0.00 0 | 0.00 | 820.63-TR |
| | 2021 TOTAL | | 14,781.98- | 0.00 | 0.00 | 0.00 | 0.00 | 14,781.98- |
| YEAR 2019 | | | | | | | | |
| | REFUNDS | | 0.33 | 0.00 | 0.00 | 0.00 | 0.00 | 0.33 |
| | RETURNED ITEMS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TRANSFERS/REVERSALS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL | | 0.33 | 0.00 | 0.00 | 0.00 | 0.00 | 0.33 |
| YEAR 2020 | | | | | | | | |
| | REFUNDS | | 3,825.96- | 0.00 | 0.00 | 0.00 | 0.00 | 3,825.96- |
| | RETURNED ITEMS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TRANSFERS/REVERSALS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL | | 3,825.96- | 0.00 | 0.00 | 0.00 | 0.00 | 3,825.96- |

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 12/01/2021 THRU 12/31/2021
 JURISDICTION: 70 City of Jersey Village

| YEAR DEPOSIT | ACCOUNT NUMBER | EFF YR/MO | LEVY PAID | DISCOUNT GIVEN | PENALTY INTEREST | ATTORNEY CAUSE /REV | REFUND AMOUNT | PAYMENT AMOUNT CAT |
|--------------|---------------------|--------------|--------------|-------------------|---------------------|---------------------|------------------|-----------------------|
| YEAR 2021 | | | | | | | | |
| | REFUNDS | | 510.84- | 0.00 | 0.00 | 0.00 | 0.00 | 510.84- |
| | RETURNED ITEMS | | 13,450.51- | 0.00 | 0.00 | 0.00 | 0.00 | 13,450.51- |
| | TRANSFERS/REVERSALS | | 820.63- | 0.00 | 0.00 | 0.00 | 0.00 | 820.63- |
| | TOTAL | | 14,781.98- | 0.00 | 0.00 | 0.00 | 0.00 | 14,781.98- |
| ALL YEARS | | | | | | | | |
| | REFUNDS | | 4,336.47- | 0.00 | 0.00 | 0.00 | 0.00 | 4,336.47- |
| | RETURNED ITEMS | | 13,450.51- | 0.00 | 0.00 | 0.00 | 0.00 | 13,450.51- |
| | TRANSFERS/REVERSALS | | 820.63- | 0.00 | 0.00 | 0.00 | 0.00 | 820.63- |
| | TOTAL | | 18,607.61- | 0.00 | 0.00 | 0.00 | 0.00 | 18,607.61- |

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 SUMMARY OF PAYMENTS AND REVERSALS
 FROM: 12/01/2021 THRU 12/31/2021
 JURISDICTION: 70 City of Jersey Village

| YEAR DEPOSIT | ACCOUNT NUMBER | EFF YR/MO | LEVY PAID | DISCOUNT GIVEN | PENALTY INTEREST | ATTORNEY CAUSE /REV | REFUND AMOUNT | PAYMENT AMOUNT |
|-----------------|----------------|--------------|--------------|-------------------|---------------------|---------------------|------------------|-------------------|
| 2014 TOTAL | | | 7.93 | 0.00 | 0.00 | 0.00 | 0.00 | 7.93 |
| 2019 TOTAL | | | 879.10 | 0.00 | 197.66 | 159.72 | 0.00 | 1,236.48 |
| 2020 TOTAL | | | 1,280.37 | 0.00 | 107.72 | 128.24 | 0.00 | 1,516.33 |
| 2021 TOTAL | | | 2,104,141.95 | 0.00 | 0.00 | 0.00 | 0.00 | 2,104,141.95 |
| TOTAL PAYMENTS | | | 2,106,309.35 | 0.00 | 305.38 | 287.96 | 0.00 | 2,106,902.69 |
| 2019 TOTAL | | | 0.33 | 0.00 | 0.00 | 0.00 | 0.00 | 0.33 |
| 2020 TOTAL | | | 3,825.96- | 0.00 | 0.00 | 0.00 | 0.00 | 3,825.96- |
| 2021 TOTAL | | | 14,781.98- | 0.00 | 0.00 | 0.00 | 0.00 | 14,781.98- |
| TOTAL REVERSALS | | | 18,607.61- | 0.00 | 0.00 | 0.00 | 0.00 | 18,607.61- |
| TOTAL FOR UNIT | | | 2,087,701.74 | 0.00 | 305.38 | 287.96 | 0.00 | 2,088,295.08 |

General Fund
For the period ended January 31, 2022

| Revenue | Adopted Budget | Current Budget | YTD Actual | % of Actual compared to Budget | Projections |
|--------------------------------|----------------------|----------------------|---------------------|--------------------------------------|----------------------|
| Property Taxes | 6,811,278.00 | 6,811,278.00 | 4,069,574.16 | 59.75% | 6,811,278.00 |
| Electric Franchise Taxes | 360,000.00 | 360,000.00 | 128,230.72 | 35.62% | 360,000.00 |
| Telephone Franchise | 59,000.00 | 59,000.00 | 3,667.48 | 6.22% | 59,000.00 |
| Gas Franchise | 40,000.00 | 40,000.00 | 0.00 | 0.00% | 40,000.00 |
| Cable TV Franchise | 75,000.00 | 75,000.00 | 19,827.05 | 26.44% | 75,000.00 |
| Telecommunication | 14,000.00 | 14,000.00 | 7,274.62 | 51.96% | 14,000.00 |
| City Sales Tax | 3,986,000.00 | 3,986,000.00 | 1,535,108.33 | 38.51% | 3,986,000.00 |
| Sales TX-Reduce Property Taxes | 323,850.00 | 323,850.00 | 371,211.02 | 114.62% | 371,200.00 |
| Mixed Drink Tax | 30,000.00 | 30,000.00 | 5,105.19 | 17.02% | 30,000.00 |
| Fines Warrants & Bonds * | 918,000.00 | 918,000.00 | 187,013.33 | 20.37% | 918,000.00 |
| Fees & Charge for Services | 379,750.00 | 379,750.00 | 123,374.76 | 32.49% | 379,750.00 |
| Licenses & Permits | 151,700.00 | 151,700.00 | 98,576.19 | 64.98% | 151,700.00 |
| Interest Earned | 10,000.00 | 10,000.00 | 1,733.64 | 17.34% | 10,000.00 |
| Interfund Activity | 3,797,033.41 | 3,797,033.41 | 9,103.71 | 0.24% | 3,797,033.41 |
| Misc Revenue | 60,000.00 | 60,000.00 | 27,783.10 | 46.31% | 60,000.00 |
| Other Agency Revenue | 30,000.00 | 30,000.00 | 0.00 | 0.00% | 30,000.00 |
| Total Revenue | <u>17,045,611.41</u> | <u>17,045,611.41</u> | <u>6,587,583.30</u> | <u>38.65%</u> | <u>17,092,961.41</u> |
| Expenditures | | | | | |
| Administrative Service | 710,699.89 | 710,699.89 | 191,750.62 | 26.98% | 710,699.89 |
| Legal/Other Services | 3,587,713.86 | 3,587,713.86 | 163,222.82 | 4.55% | 3,587,713.86 |
| Info Technology | 840,791.52 | 840,791.52 | 184,876.53 | 21.99% | 840,791.52 |
| Purchasing | 23,675.00 | 23,675.00 | 6,329.08 | 26.73% | 23,675.00 |
| Accounting Services | 435,788.80 | 435,788.80 | 128,517.09 | 29.49% | 435,788.80 |
| Customer Services | 137,766.88 | 137,766.88 | 40,807.22 | 29.62% | 137,766.88 |
| Municipal Court | 352,781.84 | 352,781.84 | 90,233.58 | 25.58% | 352,781.84 |
| Police Department | 4,128,715.95 | 4,128,715.95 | 1,203,876.59 | 29.16% | 4,128,715.95 |
| Communications | 918,656.77 | 918,656.77 | 237,030.65 | 25.80% | 918,656.77 |
| Fire Department | 2,063,461.02 | 2,063,461.02 | 618,731.53 | 29.99% | 2,063,461.02 |
| Public Works | 278,983.01 | 278,983.01 | 76,851.53 | 27.55% | 278,983.01 |
| Community Development | 501,098.79 | 501,098.79 | 129,460.25 | 25.84% | 501,098.79 |
| Streets | 685,913.53 | 685,913.53 | 152,731.12 | 22.27% | 685,913.53 |
| Building Maintenance | 373,455.54 | 373,455.54 | 88,910.85 | 23.81% | 373,455.54 |
| Solid Waste | 499,715.16 | 499,715.16 | 115,950.96 | 23.20% | 499,715.16 |
| Fleet Services | 483,684.53 | 483,684.53 | 150,179.41 | 31.05% | 483,684.53 |
| Recreation | 220,001.52 | 220,001.52 | 49,284.02 | 22.40% | 220,001.52 |
| Parks | 802,191.70 | 802,191.70 | 227,059.45 | 28.30% | 802,191.70 |
| Total Expenditures | <u>17,045,095.31</u> | <u>17,045,095.31</u> | <u>3,855,803.30</u> | <u>22.62%</u> | <u>17,045,095.31</u> |

* Part of the fines revenue collections is transfer to Court Security and Technology Fund

Utility Fund
For the period ended January 31, 2022

| | Adopted Budget | Current Budget | YTD Actual | % of Actual compared to Budget | Projections |
|----------------------------|---------------------|---------------------|---------------------|--------------------------------|---------------------|
| Revenue | | | | | |
| Fees & Charge for Services | 4,770,000.00 | 4,770,000.00 | 1,424,221.82 | 29.86% | 4,770,000.00 |
| Interest Earned | 2,000.00 | 2,000.00 | 430.47 | 21.52% | 1,800.00 |
| Interfund Activity | - | - | - | | - |
| Miscellaneous Revenue | 60,000.00 | 60,000.00 | 15,955.58 | 26.59% | 60,000.00 |
| Other Agency Revenue | - | - | - | | - |
| Total Revenue | 4,832,000.00 | 4,832,000.00 | 1,440,607.87 | 29.81% | 4,831,800.00 |
| Expenditures | | | | | |
| Water & Sewer | 4,017,836.57 | 4,017,836.57 | 739,614.15 | 18.41% | 4,017,836.57 |
| Utility Capital Projects | 2,560,000.00 | 2,560,000.00 | - | 0.00% | 2,560,000.00 |
| | - | - | - | | - |
| Total Expenditures | 6,577,836.57 | 6,577,836.57 | 739,614.15 | 11.24% | 6,577,836.57 |

MONTHLY REPORT – January 2022
JERSEY VILLAGE FIRE DEPARTMENT

EMERGENCY RESPONSES

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|--------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Fire/County | 8 | | | | | | | | | | | | 8 |
| Fire/ETJ | 1 | | | | | | | | | | | | 1 |
| Fire/JV | 43 | | | | | | | | | | | | 43 |
| EMS/County | 2 | | | | | | | | | | | | 2 |
| EMS/ETJ | 10 | | | | | | | | | | | | 10 |
| EMS/JV | 73 | | | | | | | | | | | | 73 |
| TOTAL | 137 | | | | | | | | | | | | 137 |
| Transports | 53 | | | | | | | | | | | | 53 |
| Aid received | 1 | | | | | | | | | | | | 1 |
| Aid given | 2 | | | | | | | | | | | | 2 |

FIRE INSPECTIONS CONDUCTED

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Inspections | 104 | | | | | | | | | | | | 104 |

PUBLIC EDUCATION COURSES CONDUCTED

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Programs | 0 | | | | | | | | | | | | 0 |
| Audience | 0 | | | | | | | | | | | | 0 |

FIRE INVESTIGATIONS CONDUCTED

| | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sep | Oct | Nov | Dec | TOTAL |
|--|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-------|
| | 2 | | | | | | | | | | | | 2 |

FIRE MARSHAL ACTIVITY

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Plan Reviews | 8 | | | | | | | | | | | | 8 |
| Fire Drills | 2 | | | | | | | | | | | | 2 |
| Knox | 0 | | | | | | | | | | | | 0 |
| Inspections | 16 | | | | | | | | | | | | 16 |
| C of O | 5 | | | | | | | | | | | | 5 |
| Fire Alarm Inspection | 1 | | | | | | | | | | | | 1 |
| Fre Sprinkler Inspection | 10 | | | | | | | | | | | | 10 |
| Hydrant Mapping | 0 | | | | | | | | | | | | 0 |
| Hydrant Flow Test | 0 | | | | | | | | | | | | 0 |
| Pre-Plans | 0 | | | | | | | | | | | | 0 |
| Construction Meetings | 14 | | | | | | | | | | | | 14 |
| Fire Lane Violations | 1 | | | | | | | | | | | | 1 |
| Complaints | 0 | | | | | | | | | | | | 0 |
| Emergency Call Assist | 41 | | | | | | | | | | | | 41 |

JANUARY 2022

Communication Division Monthly Report

| Date | CFS - PD | CFS - FD | 911 Phone | 10 Digit | License Plate | Driver's License | Criminal History | TCIC Messages | Day Total |
|----------------------|-------------|------------|------------|-------------|---------------|------------------|------------------|---------------|-------------|
| 1-Jan | 37 | 5 | 19 | 151 | 31 | 35 | 3 | 46 | 327 |
| 2-Jan | 19 | 7 | 24 | 93 | 16 | 21 | 20 | 3 | 203 |
| 3-Jan | 37 | 4 | 20 | 122 | 36 | 39 | 2 | 5 | 265 |
| 4-Jan | 40 | 4 | 15 | 191 | 38 | 55 | 8 | 30 | 381 |
| 5-Jan | 41 | 5 | 21 | 184 | 30 | 30 | 3 | 6 | 320 |
| 6-Jan | 22 | 4 | 20 | 158 | 22 | 28 | 6 | 6 | 266 |
| 7-Jan | 39 | 7 | 24 | 134 | 32 | 45 | 3 | 2 | 286 |
| 8-Jan | 36 | 6 | 16 | 115 | 33 | 40 | 2 | 1 | 249 |
| 9-Jan | 38 | 6 | 34 | 105 | 47 | 55 | 4 | 6 | 295 |
| 10-Jan | 46 | 3 | 23 | 151 | 37 | 35 | 4 | 19 | 318 |
| 11-Jan | 34 | 5 | 26 | 115 | 30 | 42 | 2 | 16 | 270 |
| 12-Jan | 43 | 4 | 34 | 114 | 42 | 44 | 3 | 13 | 297 |
| 13-Jan | 42 | 6 | 47 | 169 | 44 | 39 | 5 | 0 | 352 |
| 14-Jan | 39 | 3 | 19 | 180 | 31 | 42 | 1 | 3 | 318 |
| 15-Jan | 45 | 7 | 25 | 131 | 31 | 43 | 1 | 5 | 288 |
| 16-Jan | 25 | 7 | 22 | 68 | 20 | 32 | 0 | 6 | 180 |
| 17-Jan | 47 | 9 | 35 | 156 | 45 | 52 | 4 | 8 | 356 |
| 18-Jan | 49 | 2 | 26 | 121 | 43 | 38 | 3 | 4 | 286 |
| 19-Jan | 27 | 1 | 17 | 119 | 23 | 27 | 7 | 11 | 232 |
| 20-Jan | 25 | 3 | 22 | 92 | 25 | 25 | 2 | 6 | 200 |
| 21-Jan | 55 | 6 | 21 | 176 | 47 | 35 | 5 | 7 | 352 |
| 22-Jan | 43 | 3 | 18 | 86 | 43 | 40 | 4 | 3 | 240 |
| 23-Jan | 48 | 3 | 20 | 127 | 37 | 65 | 3 | 6 | 309 |
| 24-Jan | 35 | 1 | 16 | 90 | 36 | 36 | 4 | 2 | 220 |
| 25-Jan | 63 | 4 | 27 | 150 | 56 | 46 | 1 | 15 | 362 |
| 26-Jan | 78 | 5 | 35 | 137 | 73 | 75 | 9 | 4 | 416 |
| 27-Jan | 57 | 3 | 20 | 116 | 54 | 58 | 3 | 0 | 311 |
| 28-Jan | 40 | 2 | 28 | 120 | 36 | 33 | 4 | 6 | 269 |
| 29-Jan | 41 | 2 | 16 | 149 | 32 | 53 | 3 | 16 | 312 |
| 30-Jan | 44 | 9 | 27 | 102 | 39 | 47 | 3 | 13 | 284 |
| 31-Jan | 40 | 5 | 31 | 151 | 43 | 52 | 5 | 18 | 345 |
| Totals | 1275 | 141 | 748 | 4073 | 1152 | 1307 | 127 | 286 | 9109 |
| Annual Totals | 1275 | 141 | 748 | 4073 | 1152 | 1307 | 127 | 286 | 9109 |

This month TCO Paula Velasquez started working with us on Jan. 3rd. She spent a couple of days on the day shift to get paperwork and some online classes done then moved to night shift to train with CTO Theresa Tevy. On the 13th, TCO Amber Rozas and CS Rayne Herzog tested applicants for the open position we have. We had one Dispatcher out with Covid for a couple of days this month.

Police Department

Monthly Activity Report

January-2021

| ACTIVITY | CURRENT MONTH JANUARY | PREVIOUS MONTH DECEMBER | YTD 2021 | TOTAL 2020 |
|----------|--------------------------|----------------------------|-------------|---------------|
|----------|--------------------------|----------------------------|-------------|---------------|

PART I OFFENSES

| | | | | |
|-------------------------|-----------|-----------|-----------|------------|
| Homicide / Manslaughter | 0 | 0 | 0 | 0 |
| Sexual Assault | 0 | 1 | 0 | 4 |
| Robbery | 1 | 1 | 1 | 2 |
| Aggravated Assault | 1 | 1 | 1 | 6 |
| Burglary | 1 | 2 | 1 | 24 |
| Larceny | 22 | 13 | 22 | 117 |
| Motor Vehicle Theft | 6 | 2 | 6 | 42 |
| TOTAL PART I | 31 | 20 | 31 | 195 |
| TOTAL PART II | 44 | 40 | 44 | 397 |
| TOTAL OFFENSES | 75 | 60 | 75 | 592 |

ADDITIONAL STATISTICS

| | | | | |
|-----------------|----|---|----|-----|
| FAMILY VIOLENCE | 4 | 0 | 4 | 23 |
| D.W.I. | 11 | 7 | 11 | 107 |

| | | | | |
|----------------------|-----------|-----------|-----------|------------|
| FELONY | 20 | 21 | 20 | 147 |
| MISDEMEANOR | 4 | 7 | 4 | 203 |
| WARRANT ARREST | 8 | 12 | 8 | 104 |
| JUVENILE | 6 | 0 | 6 | 4 |
| TOTAL ARRESTS | 38 | 40 | 38 | 458 |

DISPATCH

| | | | | |
|-------------------|-----|-----|-----|------|
| CALLS FOR SERVICE | 688 | 978 | 688 | 9362 |
| TRAFFIC STOPS | 587 | 749 | 587 | 8840 |

ACCIDENTS

| | | | | |
|--------------|-----------|-----------|-----------|------------|
| INJURY | 5 | 12 | 5 | 121 |
| NON-INJURY | 22 | 53 | 22 | 442 |
| FATALITY | 0 | 0 | 0 | 0 |
| TOTAL | 27 | 65 | 27 | 563 |

Part II Crimes: are "less serious" offenses and include: Simple Assaults, Forgery/Counterfeiting, Embezzlement/Fraud, Receiving Stolen Property, Weapon Violations, Prostitution, Sex Crimes (except rape), Crimes Against Family/Child, Narcotic Drug Laws, Liquor Laws, Drunkenness, Disturbing the Peace, Disorderly Conduct, Gambling, and DWI.



Warrant Payment Report

CITY OF JERSEY VILLAGE

2/1/2022 1:28:43 PM

Warrant Payment Totals For 01/01/2022 - 01/31/2022

| Payment Activity Totals: | | | |
|--------------------------|-----------------|-------------------|------|
| Payments | 31147.29 | Transaction Total | 1251 |
| Bonds Applied/Forfeit | 0 | | |
| Bonds Posted | 0 | | |
| Total Collected | 31147.29 | | |
| Pending Bond | 0 | | |
| Pending Payments | 0 | | |
| Total Collected | 31147.29 | | |
| Non-Cash Amt: | 0 | | |

| Payment Activity Totals By Fees: | | | |
|-------------------------------------|-----------------|------------|-------------|
| AR-ARREST FEE | 161.66 | 01-10-8001 | 34 |
| CCC-CONSOLIDATED COURT COSTS | 17 | 01-0-1213 | 1 |
| CCC04-CONSOLIDATED COURT FEES | 3173.34 | 01-0-1213 | 81 |
| CCC20-CCC 2020 | 124 | 01-0-1213 | 2 |
| CJFC-Civil Justice Fee Court | 0.06 | 01-10-8001 | 6 |
| CJFS-Civil Justice Fee State | 0.54 | 01-0-1213 | 6 |
| COLAGY-COLLECTION AGENCY FEE | 6354.75 | 01-0-1223 | 75 |
| CVC-COMP TO VICTIMS OF CRIME FUND | 15 | 01-0-1213 | 1 |
| FA-FUGITIVE APPREHENSION | 5 | 01-0-1213 | 1 |
| FINE-Fine | 6248.73 | 01-10-8001 | 46 |
| IDF-Indigent Defense Fee | 158.66 | 01-0-1213 | 81 |
| JCD-JUVENILE CRIME & DELINQUENCY | 0.25 | 01-0-1213 | 1 |
| JCPT2-JUD CT&PERS TRNG FUND 1999 | 2 | 01-0-1213 | 1 |
| JFCI-Judicial Fee City | 47.6 | 01-10-8008 | 81 |
| JFCT2-Judicial Fee State | 428.4 | 01-0-1214 | 81 |
| LMCBSF-Local Building Security Fund | 9.8 | 01-10-8005 | 2 |
| LMCTF-Local Court Technology Fund | 8 | 01-10-8004 | 2 |
| LMJF-Local Municipal Jury Fund | 0.2 | 01-10-8008 | 2 |
| LTPDF-Local Truancy Prevention Fund | 10 | 01-10-8001 | 2 |
| SE-SPECIAL EXPENSE FEE | 951.9 | 01-10-8001 | 6 |
| SEC-MUNICIPAL COURT SECURITY | 247 | 01-10-8005 | 84 |
| SJRF-STATE JURY FEE | 321.33 | 01-0-1213 | 82 |
| STF-STATE TRAFFIC FEE | 388.8 | 01-0-1213 | 13 |
| STF19-STATE TRAFFIC FEE | 150 | 01-0-1213 | 3 |
| TECH-COURT TECHNOLOGY FEE | 325.33 | 01-10-8004 | 83 |
| TFC-TFC | 48 | 01-10-8001 | 16 |
| TITLE7-TRAFFIC FINES | 4418.11 | 01-10-8001 | 34 |
| TLFTA1-OMNIBASE STATE FEE-DPS | 1660 | 01-0-1226 | 76 |
| TLFTA2-OMNIBASE FEE | 516 | 01-0-1227 | 79 |
| TLFTA3-OMNIBASE CITY | 340 | 01-10-8006 | 79 |
| TP-CT-JUDICIAL EFFICIENCY FEE | 27.5 | 01-10-8003 | 11 |
| TPF-TRUANCY PREVENTION FUND | 142.68 | 01-0-1213 | 73 |
| TP-L-TIME PAYMENT - LOCAL FEE | 110 | 01-10-8002 | 11 |
| TP-S-TIME PAYMENT - STATE FEES | 137.5 | 01-0-1220 | 11 |
| WRNTFE-WARRANT FEE | 4598.15 | 01-10-8001 | 84 |
| Report Total | 31147.29 | | 1251 |

| Payment Activity Totals By Transaction Type: | | | |
|--|-----------------|-----------|-------------|
| Payment | 31147.29 | 01-0-1213 | 1251 |
| Report Total | 31147.29 | | 1251 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Police Department Open Positions/Recruitment

January 2022

As of January 31, 2022, the Jersey Village Police Department has the following job openings:

- Patrol Officer (2 open positions)

The Police Department has continued recruiting efforts, and is currently reviewing applications for qualified applicants.

| No | Last Name | First Name | Req Date | Description of Info Requested | Date Requestor Contacted | Amt | Date of Pick-up or Mailing | Open | Complete | AG Opinion | PROCESS TIME |
|----|------------|---------------|------------|---|--|-----|----------------------------|------|----------|------------|--------------------------------------|
| 1 | LEXUS | NEXUS | 10/2/2021 | LAST MONTH OF CITATIONS ISSUED | | | 10/4/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 00 HRS 30 MIN |
| 2 | WARDAK | AIMAL | 10/4/2021 | COPY OF CFS OR ANY OTHER DOCUMENTS PERTAINING TO 3/11/-3/12 @ 11011 # 3223 | | | 10/4/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 00 HRS 30 MIN |
| 3 | BROWN | SEANTA | 10/6/2021 | COPY OF CRASH 21-11360 9/24/2021 | | | 10/13/2021 VIA EMAIL | NO | YES | NO | 1 HRS 00 MIN ACCUM 1 HRS 00 MIN |
| 4 | SULLO | SULLO | 10/7/2021 | LAST 2 WEEKS OF CITATIONS ISSUED | | | 10/13/2021 VIA EMAIL | NO | YES | NO | 00 HRS 20 MIN ACCUM 00 HRS 20 MIN |
| 5 | BEAZLEY | MERRILEE | 10/7/2021 | NEED TO KNOW WHO CALLED THE POLICE ON 8/1/2021 | LT. KEELE ADV ME TO RELEASE THE RADIO TRAFFICE FROM THIS CFS | | 10/13/2021 VIA EMAIL | NO | YES | NO | 00 HRS 20 MIN ACCUM 00 HRS 20 MIN |
| 6 | ROUGUE | ARTURO | 10/12/2021 | COPY OF POLICE PERSONEL FILE, TRAINING FILE, TOTAL NUMBER OF TICKETS ISSUED BY SAID OFFICER | SENT TO LT. KEELE TO SUPPLY THE | | 10/25/2021 VIA EMAIL | NO | YES | NO | 2 HRS 00 MIN ACCUM 00 HRS 20 MIN |
| 7 | HILDRETH | PATRICK | 10/12/2021 | COPY OF 14-5020 | 10/12 SENT CLARIFICATION QUESTION TO REQUESTOR | | 10/25/2021 VIA EMAIL | NO | YES | NO | 2 HRS 00 MIN ACCUM 00 HRS 20 MIN |
| 8 | MEZA | OSCAR | 10/12/2021 | | 10/26/2021 SENT TO AG FOR OPINION AG RULING TO WITHHOLD | | 10/26/2021 VIA CRRR | YES | NO | YES | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 9 | SULLO | SULLO | 10/14/2021 | LAST 2 WEEKS OF CITATIONS ISSUED | | | 10/27/2021 VIA EMAIL | NO | YES | NO | 00 HRS 20 MIN ACCUM 00 HRS 40 MIN |
| 10 | GURKA | LARRY | 10/14/2021 | CFS FOR LAST 2 YEARS @ 16114 ACAPULCO | | | 10/14/2021 VIA PU | NO | YES | NO | 00 HRS 20 MIN ACCUM 00 HRS 20 MIN |
| 11 | THE HUYNH | LAW FIRM | 10/26/2021 | 20-14275 COPY OF CFS, DISPATCH LOGS, 911 RECORDINGS, SCENE PHOTOS, BWC, DASHCAM VIDEO, WITNESS STATEMENTS. | 11/4/2021 SENT TO AG FOR OPINION AG RULING TO WITHHOLD | | 10/27/2021 VIA EMAIL | YES | NO | YES | 2HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 12 | CHEVY | LONESTAR | 10/27/2021 | COPY OF ANY AND ALL DOCUMENTS FOR CASE 21-7789 INCLUDING CFS | | | 11/3/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 00 HRS 30 MIN |
| 13 | SULLO | SULLO | 10/28/2021 | LAST 2 WEEKS OF CITATIONS ISSUED | | | 11/3/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 1 HRS 00 MIN |
| 14 | KRRC | | 10/28/2021 | 18-10589 BWC, DASHCAMERA VIDEO, 911 OFFICER GUZMAN, COMPLAINANT: GREEN, CHRISTOPHER DATE 6/27/2018 @ 830 | | | 11/3/2021 VIA EMAIL | NO | YES | NO | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 15 | KING | TROY | 11/1/2021 | COPY OF PHOTOS AND BWC, DASH CAM FOR ACCIDENT 21-12366 | | | 11/11/2021 VIA PU | NO | YES | NO | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 16 | LEXUS | NEXUS | 11/2/2021 | LAST MONTH OF CITATIONS ISSUED | | | 11/3/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 1 HRS 00 MIN |
| 17 | COMPLIANCE | PROFESSIONALS | 11/2/2021 | 1/2 MILE GRID OF PART 1 CRIMES FOR ENERGY CAPITAL CREDIT UNION | | | 11/15/2021 VIA EMAIL | NO | YES | NO | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 18 | SULLO | SULLO | 11/5/2021 | LAST 2 WEEKS OF CITATIONS ISSUED | | | 11/15/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 1 HRS 30 MIN |
| 19 | BEAZLEY | MERRILEE | 11/8/2021 | I WOULD LIKE TO KNOW SHO CALLED THIS REPORT IN WHEN YOU WARNED ME ABOUT CRIMINAL TRESPASSING. I WANT TO KNOW WHAT IS MEANT BY 'LITERATURE' | | | 11/15/2021 VIA EMAIL | NO | YES | NO | 00 HRS 45 MIN ACCUM 1 HRS 10 MIN |
| 20 | BEAZLEY | MERRILEE | 11/8/2021 | CFS FOR SENATE BREWERY FROM THE OPENING TILL THE DAY OF PROCESSING THIS REQUEST | 11/17/2021 OPEN CASE 1/17/2022 AG RULING TO WITHHOLD | | 11/17/2021 VIA EMAIL | YES | NO | YES | 2 HRS 00 MIN ACCUM 3 HRS 10 MIN |
| 21 | MAY | ANDY | 11/8/2021 | EMPLOYEE ROSTER, IA FILES, DISCIPLINE MEMOS, COMPLAINTS AGAINST OFFICERS | 11/10 SENT EMAIL TO OLSON & OLSON 11/10/2021 JENNIFER @ OLSON & OLSON STATED THEY WILL HANDLE THIS ONE | | | | | | |
| 22 | PEREZ | ROBERTO | 11/15/2021 | COPY OF REPORT MADE AT 1823 EQUADOR BTWN 10/14-10/16 WITH VEHICLE INFORMATION | 11/24/2021 OPEN CASE 21-12028 | | 11/24/2021 VIA EMAIL | YES | NO | YES | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 23 | BEAZLEY | MERRILEE | 11/16/2021 | "THERE MUST BE A RECORD OR RECORDING OF WHO CALLED THE JVPD FOR THIS REQUEST" | | | 11/24/2021 VIA EMAIL | NO | YES | NO | 2 HRS 00 MIN ACCUM 5 HRS 00 MIN |
| 24 | LALU | ROSHNI | 11/16/2021 | CFS LIST OF SPEC'S FROM 1/1/2021-6/30/2021 CFS LIST OF PALACE INN 1/1/2021-6/30/2021 CFS RED ROOF INN 1/1/2021-6/30/2021 CFS EXXON 1/1/2021-6/30/2021 CFS VILLAGE ER 1/1/2021-6/30/2021 | | | 11/22/2021 VIA EMAIL | NO | YES | NO | 1 HRS 00 MIN ACCUM 1 HRS 00 MIN |

| | | | | | | | | | | | |
|----|--------------|-------------------|------------|--|--|--|--|------|------|------|--------------------------------------|
| 25 | PATEL | SURAJ | 11/17/2021 | QUALITY SUITES CFS 2ND HAVE OF 2021, DETAILED DOCUMENTS ASSOCIATED WITH CALLS FOR 202-2021 @ QUALITY SUITES INCLUDING ARREST INFORMATION, AND WRITTEN POLICE REPORTS, MOONLIGHT INN CALL REPORT FOR 202-2021, PALACE INN CALL REPORT FOR 2020-2021 | | | 11/22/2021 SENT TO LORRI TO RELEASE CFS REPORT | NO | YES | NO | 1 HRS 00 MIN ACCUM 1 HRS 00 MIN |
| 26 | SULLO | SULLO | 11/18/2021 | LAST 2 WEEKS OF CITATIONS ISSUED | | | 11/30/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 2 HRS 00 MIN |
| 27 | BEAZLEY | MERRILEE | 11/22/2021 | ANY AND ALL REPORTS INVOLVING JEFF CLEBOWSKI | | | 11/30/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 5 HRS 30 MIN |
| 28 | KING | HANNAH | 11/22/2021 | COPY OF BWC, AND DASH CAM FOR ACCIDENT 10/5/2021 21-11752 | | | 12/2/2021 VIA MAIL | NO | YES | NO | 4 HRS 00 MIN ACCUM 4 HRS 00 MIN |
| 29 | KVM LAW FIRM | KENNETH MITCHELL | 11/22/2021 | COPY OF BWC AND DASH CAM FOR AREST 21-13764, ALSO OFFICER ASHELY WALKERS EMPLOYMENT HISTORY, DISCIPLINE HISTORY, CIVIL SERVICE RECORD, EDUCATION HISTORY, TCLOE LICENSING COMPLAINT HISTORY, JOB PERFORMANCE DOCUMENTATION | SENT TO OLSON & OLSON TO PROCESS 11/30/2021 | | | | | | |
| 30 | SCHNEIDER | McKINNEY LAW FIRM | 11/23/2021 | COPY OF ASHLEY WALKER PERSONEL FILE | SENT TO OLSON & OLSON TO PROCESS 11/24/2021 | | | | | | |
| 31 | DUPREE JR. | ANSERA | 11/29/2021 | COPY OF CASE NUMBER 21-5533. | 12/2/2021 SENT TO AG FOR AN OPINION | | 12/2/2021 | YES | NO | YES | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 32 | MEZA | EDWARD | 11/29/2021 | 21-8522 PROPERTY LIST, LOCATION OF TOWED VEHICLE | | | 12/2/2021 | NO | YES | NO | 1 HRS 00 MIN ACCUM 3 HRS 00 MIN |
| 33 | HOLEMAN | SARAH | 11/30/2021 | COPY OF CFS FOR 15534 CONGO IN THE EARLY MORNING | | | 11/30/2021 VIA PU | NO | YES | NO | 00 HRS 10 MIN ACCUM 00 HRS 10 MIN |
| 34 | LEXUS | NEXUS | 12/6/2021 | LAST MONTH OF CITATIONS ISSUED | | | 12/9/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 1 HRS 30 MIN |
| 35 | SULLO | SULLO | 12/8/2021 | LAST 2 WEEKS OF CITATIONS ISSUED | | | 12/16/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 2 HRS 30 MIN |
| 36 | CALDWELL | JOHN | 12/9/2021 | COPY OF 20-13025 ARREST REPORT | 12/27 SENT TO AG OFFICE CRRR 7020 1810 0001 3924 5470 | | 12/27/2021 PUBLIC PAGE VIA EMAIL | YES | NO | YES | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 37 | WEBER JR | R. KEITH | 12/11/2021 | COPY OF 911 CALL, AND DASH CAM/BWC OF OFFICER RESPONDING TO ACCIDENT 21-13346 11/12/2021 @ 749 AM | 12/27 ISSUE WITH WG. CONTACTED THE REQUESTOR WAITING ON WG TO FIX ISSUE | | 1/4/2022 VIA EMAIL AND CRRR 7020 1810 0001 3924 6835 | NO | YES | NO | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 38 | PENICHE | WILIAM | 12/20/2021 | COPY OF BWC AND DASH CAM FOR C0065190 FROM 11/18/2021 | 12/30 SENT TO AG OFFICE CRRR 7020 1810 0001 3924 6804 OPEN CASE WITH OUR | | 12/30/2021 COPY OF AG LETTER BY EMAIL | YES | NO | YES | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 39 | SULLO | SULLO | 12/22/2021 | LAST 2 WEEKS OF CITATIONS ISSUED | | | 12/30/2021 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 3 HRS 00 MIN |
| 40 | EUSTACE | LINDSAY | 1/3/2022 | COPY OF 911 CALL ON 12/29/2021 AND ANY BWC FROM 52 PARKWAY PL | | | 1/6/2022 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 00 HRS 30 MIN |
| 41 | LEXUS | NEXUS | 1/5/2022 | LAST MONTH OF CITATIONS ISSUED | | | 1/6/2022 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 2 HRS 00 MIN |
| 42 | FERNANDEZ | CARLOS | 1/6/2022 | COPY OF ARREST FOR DWI 1200014763 11/4/2012 | | | 1/19/2022 VIA EMAIL | NO | YES | NO | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 43 | LEXUS | NES | 1/10/2022 | LAST 7 YEARS CITATION ISSUED | | | 1/10/2022 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 2 HRS 30 MIN |
| 44 | MCCORMICK | LAW FIRM | 1/10/2022 | | | | | | | | |
| 45 | PETERS | EMILY | 1/11/2022 | COPY OF 21-11747 WITH ALL SUPPORTING DOCUMENTS | | | 1/20/2022 VIA EMAIL | NO | YES | NO | 2 HRS 00 MIN ACCUM 2 HRS 00 MIN |
| 46 | SULLO | SULLO | 1/12/2022 | LAST 2 WEEKS OF CITATIONS ISSUED | | | 1/20/2022 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 3 HRS 30 MIN |
| 47 | BEAZLEY | MERRILEE | 1/12/2022 | REDUNDANT REQUEST PD PIR 23 STILL REQUESTING TO KNOW 'WHO CALLED THE POLICE' | | | 1/19/2022 VIA EMAIL | NO | YES | NO | 00 HRS 30 MIN ACCUM 6 HRS 00 MIN |
| 48 | LOZANO | REBECCA | 1/20/2022 | COPY OF REPORT AND PHOTOS, WITNESS STATEMENTS FOR 15706 JUNEAU FOR THE LAST 2 YEARS | | | 1/24/2021 VIA PU | NO | YES | NO | 1 HRS 00 MIN ACCUM 1 HRS 00 MIN |
| 49 | MAY | ANDY | 1/24/2022 | JVPD EMPLOYEE ROSTER: NAME, POSITION & PAY RATE FOR YEARS 2018, 2019, 2020. | 1/24/2022 SENT TO OLSEN & OLSEN TO PROCESS | | 1/24/2022 VIA EMAIL | XXX | XXX | XXXX | XXXXXX |
| 50 | MAY | ANDY | 1/24/2022 | COPY OF THE FOLLOWING RECORDS FROM MARK ZATZKIN: EMPLOMENT APPLICATION, COMPLAINTS FILED BY CITIZENS, JOB EVALUATIONS, PERFORMANCE REVIEWS, OFFICER TERMINATION OR RESIGNATION | 1/25 EMAILED HR TO SEND FILES 1/26 SENT TO OLSEN AND OLSEN TO PROCESS | | 1/26/2022 VIA EMAIL | XXXX | XXXX | XXXX | XXXXXX |

| | | | | | | | | | | | | | | | | | | |
|----|-----------|--------------|-----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 51 | MAY | ANDY | 1/25/2022 | COPY OF FORMER OFFICER FILES: E. LERMA, D. BRYANT, A LOPEZ, K. ALLEY, C BRANEFF, E. VENTO, J BROUSSARD DISCIPLINARY HISTORY, ADVERS ACTION RECORD. COMPLAINTS FILED BY CITIZENS, EMPLOYMENT APPLICATIONS, JOB EVALUATION, INTERNAL AFFAIRS INVESTGATION RECORDS. PERFORMANCE REVIEWS. OFFICER TERMINIATION | 1/25 EMAILED HR TO SEND FILES 1/28/2022 SENT TO OLSEN AND OLSEN TO PROCESS | | | | | | | | | | | | | |
| 52 | MAY | ANDY | 1/25/2022 | COPY OF FORMER OFFICER FILES: HARNES, J. BUGHTER, MOORE, LAMKIN, J. GONZALES DISCIPLINARY HISTORY, ADVERS ACTION RECORD. COMPLAINTS FILED BY CITIZENS. EMPLOYMENT APPLICATIONS, JOB EVALUATION, INTERNAL AFFAIRS INVESTGATION RECORDS. PERFORMANCE REVIEWS. OFFICER TERMINIATION | 1/25 EMAILED HR TO SEND FILES 1/28/2022 SENT TO OLSEN AND OLSEN TO PROCESS | | | | | | | | | | | | | |
| 53 | SULLO | SULLO | 1/25/2022 | LAST 2 WEEKS OF CITATIONS ISSUED | | | | | | | | | | | | | | |
| 54 | ARMSTRONG | LEE LAW FIRM | 1/26/2022 | ACCIDENT 21-11427 COPY OF BWC, WITNESS STATEMENTS, PHOTOS, POLICE REPORT OR INCEIDENT REPORT | | | | | | | | | | | | | | |
| 55 | VINTON | NICOLE | 1/27/2022 | INFO ON RACE/ETHNICITY OF GENESIS CORNEJO ALVARADO 15YO, REPORTED MISSING IN JERSEY VILLAGE AND FOUND DECEASED IN HOUSTON 3/2017 | | | | | | | | | | | | | | |
| 56 | THE HUYNH | LAW FIRM | 1/27/2022 | REFERENCE: 22-0293 COPY OF CFS, DISPATCH LOGS, 911 RECORDINGS, INCIDENT REPORT, SCENE PHOTOS, INTERVIEW STATEMENTS, WITNESS STATEMENTS, COPIES OF ALL DASH CAM & BWC RECORDINGS THAT RESPONDED TO THE SCENE | | | | | | | | | | | | | | |
| 57 | KNIGHT | MELISSA | 1/28/2022 | COPY OF REPORT 2200000387 OCCURRED ON 1/11/2022 @ VILLAGE LEARNING CENTER | | | | | | | | | | | | | | |
| 58 | MCNEILL | RILEY | 1/21/2022 | COPY OF ACCIDENT 22-186 | | | | | | | | | | | | | | |
| 59 | | | | | | | | | | | | | | | | | | |

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS 2022**

| | CITY PORTION | | | RESTRICTED FUND | | | | STATE & OMNI & COLLECTIONS | |
|---------------|--------------------|--------------------|------------------------|-----------------|-----------------|-------------------|---------------|----------------------------|--------------------|
| MONTH | CITY FINES | WARRANT COLLECTION | CITY PORTION OMNI FEES | COURT SEC. FUND | COURT TECH. FEE | JUDICIAL EFF. FEE | CHILD SAFETY | PORTION FEES | TOTAL COLLECTION |
| Jan | \$35,360.52 | \$4,598.15 | \$340.00 | \$952.60 | \$903.57 | \$62.20 | \$0.00 | \$25,920.25 | \$68,137.29 |
| Feb | | | | | | | | | |
| Mar | | | | | | | | | |
| Apr | | | | | | | | | |
| May | | | | | | | | | |
| June | | | | | | | | | |
| July | | | | | | | | | |
| Aug | | | | | | | | | |
| Sept | | | | | | | | | |
| Oct | | | | | | | | | |
| Nov | | | | | | | | | |
| Dec | | | | | | | | | |
| Totals | \$35,360.52 | \$4,598.15 | \$340.00 | \$952.60 | \$903.57 | \$62.20 | \$0.00 | \$25,920.25 | \$68,137.29 |

Municipal Courts
Activity Detail
January 1, 2022 to January 31, 2022

100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1

Court: Jersey Village

| CRIMINAL CASES | | | | | | | |
|---|----------------------|------------|----------------|--------------------------|-----------------|----------------|---------------|
| | Traffic Misdemeanors | | | Non-Traffic Misdemeanors | | | |
| | Non-Parking | Parking | City Ordinance | Penal Code | Other State Law | City Ordinance | Total |
| Cases Pending 1/1/2022: | | | | | | | |
| <i>Active Cases</i> | 15,554 | 228 | 0 | 118 | 1,513 | 165 | 17,578 |
| <i>Inactive Cases</i> | 17,108 | 35 | 0 | 146 | 5,303 | 50 | 22,642 |
| Docket Adjustments | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cases Added: | | | | | | | |
| New Cases Filed | 336 | 1 | 0 | 4 | 18 | 1 | 360 |
| Cases Reactivated | 153 | 1 | 0 | 1 | 56 | 1 | 212 |
| All Other Cases Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Cases on Docket | 16,043 | 230 | 0 | 123 | 1,587 | 167 | 18,150 |
| Dispositions: | | | | | | | |
| Dispositions Prior to Court Appearance or Trial: | | | | | | | |
| Uncontested Dispositions | 103 | 1 | 0 | 0 | 47 | 1 | 152 |
| Dismissed by Prosecution | 140 | 1 | 0 | 1 | 15 | 0 | 157 |
| Total Dispositions Prior to Court Appearance or Trial | 243 | 2 | 0 | 1 | 62 | 1 | 309 |
| Dispositions at Court Appearance or Trial: | | | | | | | |
| Convictions: | | | | | | | |
| <i>Guilty Plea or Nolo Contendere</i> | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| <i>By the Court</i> | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>By the Jury</i> | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Acquittals: | | | | | | | |
| <i>By the Court</i> | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>By the Jury</i> | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dismissed by Prosecution | 8 | 1 | 0 | 0 | 0 | 0 | 9 |
| Total Dispositions at Court Appearance or Trial | 9 | 1 | 0 | 0 | 0 | 0 | 10 |
| Compliance Dismissals: | | | | | | | |
| After Driver Safety Course | 28 | --- | --- | --- | --- | --- | 28 |
| After Deferred Disposition | 49 | 0 | 0 | 0 | 2 | 1 | 52 |
| After Teen Court | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| After Tobacco Awareness Course | --- | --- | --- | --- | 0 | --- | 0 |
| After Treatment for Chemical Dependency | --- | --- | --- | 0 | 0 | --- | 0 |
| After Proof of Financial Responsibility | 8 | --- | --- | --- | --- | --- | 8 |
| All Other Transportation Code Dismissals | 19 | 0 | 0 | 0 | 0 | 0 | 19 |
| Total Compliance Dismissals | 104 | 0 | 0 | 0 | 2 | 1 | 107 |
| All Other Dispositions | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Cases Disposed | 356 | 3 | 0 | 1 | 64 | 2 | 426 |
| Cases Placed on Inactive Status | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cases Pending 1/31/2022: | | | | | | | |
| <i>Active Cases</i> | 15,687 | 227 | 0 | 122 | 1,523 | 165 | 17,724 |
| <i>Inactive Cases</i> | 16,955 | 34 | 0 | 145 | 5,247 | 49 | 22,430 |
| Show Cause and Other Required Hearings Held | 141 | 0 | 0 | 1 | 6 | 0 | 148 |
| Cases Appealed: | | | | | | | |
| After Trial | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Without Trial | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Municipal Courts
Activity Detail
January 1, 2022 to January 31, 2022
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

| CIVIL/ADMINISTRATIVE CASES | |
|--|----------|
| | Total |
| Cases Pending 1/1/2022: | |
| <i>Active Cases</i> | 0 |
| <i>Inactive Cases</i> | 0 |
| Docket Adjustments | 0 |
| Cases Added: | |
| New Cases Filed | 0 |
| Cases Reactivated | 0 |
| All Other Cases Added | 0 |
| Total Cases on Docket | 0 |
| Dispositions: | |
| Uncontested Civil Fines or Penalties | 0 |
| Default Judgments | 0 |
| Agreed Judgments | 0 |
| Trial/Hearing by Judge/Hearing Officer | 0 |
| Trial by Jury | 0 |
| Dismissed for Want of Prosecution | 0 |
| All Other Dispositions | 0 |
| Total Cases Disposed | 0 |
| Cases Placed on Inactive Status | 0 |
| Cases Pending 1/31/2022: | |
| <i>Active Cases</i> | 0 |
| <i>Inactive Cases</i> | 0 |
| Cases Appealed: | |
| After Trial | 0 |
| Without Trial | 0 |
| JUVENILE/MINOR ACTIVITY | |
| | Total |
| Transportation Code Cases Filed..... | 0 |
| Non-Driving Alcoholic Beverage Code Cases Filed..... | 0 |
| Driving Under the Influence of Alcohol Cases Filed..... | 0 |
| Drug Paraphernalia Cases Filed..... | 0 |
| Tobacco Cases Filed..... | 0 |
| Truant Conduct Cases Filed..... | 0 |
| Education Code (Except Failure to Attend) Cases Filed..... | 0 |
| Violation of Local Daytime Curfew Ordinance Cases Filed..... | 0 |
| All Other Non-Traffic Fine-Only Cases Filed..... | 0 |
| Transfer to Juvenile Court: | |
| <i>Mandatory Transfer</i> | 0 |
| <i>Discretionary Transfer</i> | 0 |
| Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)..... | 0 |
| Held in Contempt by Criminal Court (Fined or Denied Driving Privileges)..... | 0 |
| Juvenile Statement Magistrate Warning: | |
| <i>Warnings Administered</i> | 0 |
| <i>Statements Certified</i> | 0 |
| Detention Hearings Held..... | 0 |
| Orders for Non-Secure Custody Issued..... | 0 |
| Parent Contributing to Nonattendance Cases Filed..... | 0 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Municipal Courts
Activity Detail
January 1, 2022 to January 31, 2022
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

| ADDITIONAL ACTIVITY | | |
|---|--------------|--------------------------------|
| | Number Given | Number Requests for Counsel |
| Magistrate Warnings: | | |
| <i>Class C Misdemeanors</i> | 0 | -- |
| <i>Class A and B Misdemeanors</i> | 0 | 0 |
| <i>Felonies</i> | 0 | 0 |
| | | Total |
| Arrest Warrants Issued: | | |
| <i>Class C Misdemeanors</i> | | 0 |
| <i>Class A and B Misdemeanors</i> | | 0 |
| <i>Felonies</i> | | 0 |
| Capiases Pro Fine Issued | | 0 |
| Search Warrants Issued | | 0 |
| Warrants for Fire, Health and Code Inspections Filed | | 0 |
| Examining Trials Conducted | | 0 |
| Emergency Mental Health Hearings Held | | 0 |
| Magistrate's Orders for Emergency Protection Issued | | 0 |
| Magistrate's Orders for Ignition Interlock Device Issued | | 0 |
| All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond | | 0 |
| Driver's License Denial, Revocation or Suspension Hearings Held | | 0 |
| Disposition of Stolen Property Hearings Held | | 0 |
| Peace Bond Hearings Held | | 0 |
| Cases in Which Fine and Court Costs Satisfied by Community Service: | | |
| <i>Partial Satisfaction</i> | | 0 |
| <i>Full Satisfaction</i> | | 0 |
| Cases in Which Fine and Court Costs Satisfied by Jail Credit | | 0 |
| Cases in Which Fine and Court Costs Waived for Indigency | | 1 |
| Amount of Fines and Court Costs Waived for Indigency | | \$ 241 |
| Fines, Court Costs and Other Amounts Collected: | | |
| <i>Kept by City</i> | | \$ 62,118 |
| <i>Remitted to State</i> | | \$ 6,019 |
| <i>Total</i> | | \$ 68,137 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES**

| <u>DATE</u> | <u>JUDGE/ PROSECUTOR</u> | <u>TOTAL CASES</u> | <u>NO</u> | <u>% TO</u> | <u>SHOWED</u> | <u>% TO</u> | <u>PAYMENT</u> | <u>% TO</u> | <u>DOCKET</u> | <u>% TO</u> |
|-------------------------|------------------------------|------------------------|---------------|--------------|---------------|--------------|----------------|--------------|---------------|--------------|
| | | | <u>SHOWED</u> | <u>TOTAL</u> | <u>TOTAL</u> | <u>TOTAL</u> | <u>PLAN</u> | <u>TOTAL</u> | <u>CLOSED</u> | <u>TOTAL</u> |
| <u>January 5, 2022</u> | Judge Kisluk | 101 | 21 | 21% | 80 | 79% | 10 | 13% | 27 | 34% |
| <u>AM Docket</u> | Marcy McCorvey | | | | | | | | | |
| <u>January 5, 2022</u> | Judge Kisluk | 59 | 2 | 3% | 57 | 97% | 5 | 9% | 10 | 18% |
| <u>PM Docket</u> | Marcy McCorvey | | | | | | | | | |
| <u>January 12, 2022</u> | Judge Harris | 13 | 4 | 31% | 9 | 69% | 0 | 0% | 6 | 67% |
| <u>AM Docket</u> | Lance Long | | | | | | | | | |
| <u>January 12, 2022</u> | Judge Harris | 31 | 0 | 0% | 31 | 100% | 0 | 0% | 15 | 48% |
| <u>PM Docket</u> | Lance Long | | | | | | | | | |
| <u>January 26, 2022</u> | Judge Chancia | 7 | 1 | 14% | 6 | 86% | 0 | 0% | 2 | 33% |
| <u>AM Docket</u> | Marcy McCorvey | | | | | | | | | |
| <u>January 26, 2022</u> | Judge Chancia | 64 | 45 | 70% | 19 | 30% | 0 | 0% | 4 | 21% |
| <u>PM Docket</u> | | | | | | | | | | |
| | | | | | | | | | | |
| <u>TOTAL</u> | | 275 | 73 | 27% | 202 | 73% | 15 | 7% | 64 | 32% |



Location Listing

CITY OF JERSEY VILLAGE

2/7/2022

Location Listing By Location

Location Details For Dates From 01/01/2022 To 01/31/2022

| Citation # | Location |
|----------------------|------------------------------|
| Ran Stop Sign | 1 |
| C0065553 | 8000 Block Rio Grande Dr - N |
| Report Totals | 1 |

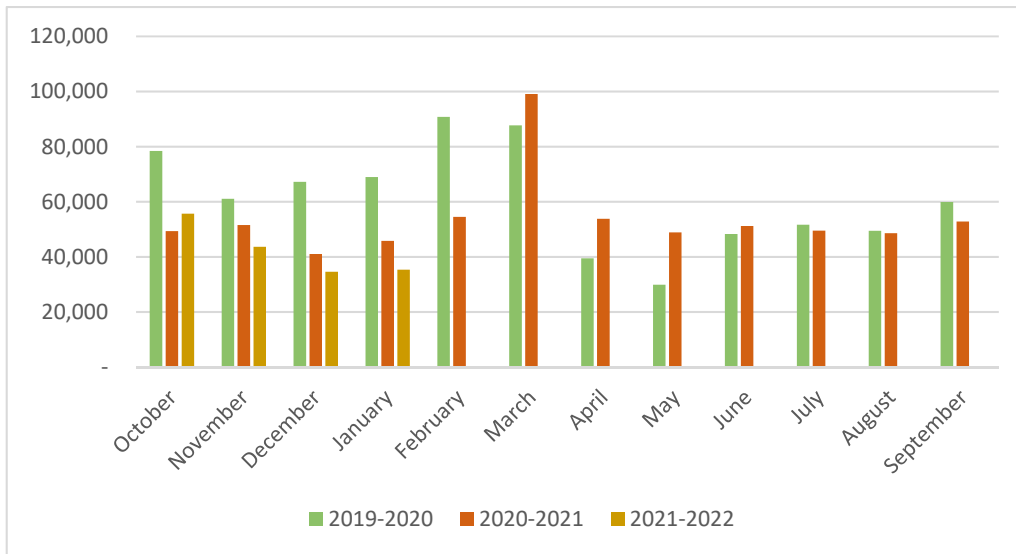
JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2019, 2020, 2021

| | <u>2019-2020</u> | <u>2020-2021</u> | <u>2021-2022</u> |
|-----------------|-------------------|-------------------|-------------------|
| October | 78,416 | 49,309 | 55,655 |
| November | 61,065 | 51,540 | 43,670 |
| December | 67,241 | 41,041 | 34,579 |
| January | 68,972 | 45,799 | 35,361 |
| February | 90,758 | 54,502 | |
| March | 87,719 | 99,058 | |
| April | 39,486 | 53,785 | |
| May | 29,873 | 48,861 | |
| June | 48,286 | 51,190 | |
| July | 51,684 | 49,497 | |
| August | 49,447 | 48,597 | |
| September | 59,882 | 52,813 | |
| FY Total | \$ 732,830 | \$ 645,992 | \$ 169,265 |

Average Per Month \$ 61,069 \$ 53,833 \$ 42,316





CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040

713-466-2100 (office) 713-466-2140 (fax)

Public Works Status Report for the Month of January, 2022

General –

- Correcting info for TWDB submission from 2019, due Mar 1, 2022 and remaining reports are due May 1, 2022. Will need several reports filed in May.
- Lost Water Plant #3 2 weekends ago. Identified issue and corrected. Plant back up.
- Water shut off for Jones Rd is being considered. Buzzy Bee property is required to move a waterline. Temporarily on hold while details are worked out. Steel plate is shifting, told Patel to fix it 1/31/22. Patel acknowledged this and responded. Researching who did what and when.
- Completed Congo tower, repaired the valve haunting us. The tank is now refilled and we are now back to tower pressure. The Seattle tower will follow in a couple weeks. Seattle tower needs some repairs prior to commencing work, we are working on it.
- Working on new concrete sidewalk at Cube, Cary and Kevindale.
- Dealt with a break and leaking fire hydrant on Epernay. Should be repaired by end of January. Mission complete. Challenging issue due to waterlines showing up that were unknown, valves not working. Now they are known and logged.
- Working with Core/Main on Auto Meter Reading/cloud services that allows residents to check water usage. Obtaining a proposal on how much this would cost. He is working on the data we provided. Offered a seminar on smart meters... I offered to finance and PW.
- B&R repairing the mold at the Seattle plant as of 1/17/22. Replaced roof and continuing to work.
- WOB JPB meeting, a lot is occurring on generator, electricians, contracts. Working on getting 3rd bid for drainage issue. J/C want to speak with me about their continuing role at the plant.
- Austin and I are scheduled to provide a presentation to the APWA's 50th anniversary at Texas A&M on Feb. 9 regarding the Wall St and Berm projects.
- We are working on publishing a variety of maps that we have been working on. These comprise: a Street Sign Inventory, Permit list, water/ww/storm maps, sweeper schedule, Drainage (w/ addresses) map, Zoning map and Land Use Map. Working on updated concrete panel map showing all work anticipated for 2022. Residents can check this map to see when improvements are planned to occur.
- Our CRS Consultant has requested more data and will need some handholding to get us to a lower Level.
- New company had taken over the HOA for the Taylor Rd. Setting up a meeting with them to meet. EDM | Property Services.
- We are tightening down on the Mycivic usage used for work orders. We are meeting with departments to coordinate with them. We are increasing accountability in the staff because we are asking them estimate the time/cost for the tasks they are working on.

Streets –

- Our Streets Team is planning the next concrete work to begin.
- Streets will be moving forward on repairing the access road to the lift station near Subaru. This is a CIP project for 2022.
- Street sweeping on Tuesdays and Thursdays. The sweeper map is posted on the City's website.
- Scheduling meter repairs several locations.
- Daily / weekly service orders and water billing.
- Dealt with break at Joe Myers. They will pay the cost.
- All work orders are up to date.

Plants – Our Plant team is working on the following:

- Roy invited to join the TWA Board. **Congrats Roy.**
- Roy conducted training this month on chemical spills and how to react.
- Currently working on populating the water use survey, water loss, and water audit which the Texas Water Development Board requires all cities and municipalities to report annually.
- Current Projects: Seattle and Congo storage towers, repairing Seattle building, plugging Seattle well.
- Normal operations and routine repairs.
- **Wastewater Treatment Plant:** Onsite left station (lift pump #2) malfunctioned causing reconfiguration of the process control levels (Keeping the sludge within its banks). After pulling the pump it was discovered that the impeller has cracked and rubbing on wear-rings which would cause a shortage and ultimately “popping breakers”.
- The new clarifier has been online for one complete month with no issues. The original clarifier has been isolated, cleaned, and “PM”. The goal is to be able to alternate each clarifier minimizing run time and electrical usage.
- All work orders are up to date.

Fleet –

- Jose, our Fleet Manager has been slowly ordering the 2022 vehicles and managing delivery as he and David can handle it.
- City Manager approved us researching bringing in electric vehicles for use in the city.
- Working on repairs and work orders.

Code Enforcement –

- Working with Yolanda on Code Enforcement as she is very busy beautifying the City.
- We are working on removing all illegally parked trailers and RV’s in the city.

Jersey Meadow Golf Course
Monthly Report

| FY 2021-2022 | | | | | | | | | | | | | |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 2397 | 2623 | 3906 | 2991 | | | | | | | | | 11917 |
| Tournament Rounds | 372 | 478 | 179 | 385 | | | | | | | | | 1414 |
| Range buckets | 1585 | 1715 | 1766 | 1750 | | | | | | | | | 6816 |
| Unearned Revenue | (556.33) | 514.85 | -5949.83 | 1,720.67 | | | | | | | | | -4270.64 |
| All Memberships | 2,549.04 | 1,542.74 | 5,865.67 | 3,997.46 | | | | | | | | | 13,954.91 |
| Green Fees | 65,544.86 | 78,370.08 | 124,320.31 | 100,457.95 | | | | | | | | | 368,693.20 |
| Tournament Fees | 10,948.44 | 13,288.54 | 4,891.74 | 12,613.60 | | | | | | | | | 41,742.32 |
| Range Fees | 14,489.57 | 14,786.57 | 16,660.55 | 13,857.89 | | | | | | | | | 59,794.58 |
| Club Rental | 570.00 | 550.00 | 750.00 | 470.00 | | | | | | | | | 2,340.00 |
| Sales of Merchandise | 17,121.81 | 19,125.27 | 28,937.12 | 16,692.98 | | | | | | | | | 81,877.18 |
| Concession Fees | 4,234.29 | 4,478.32 | 4,472.80 | 3,616.67 | | | | | | | | | 16,802.08 |
| Miscellaneous Fees | 745.00 | 572.50 | 1,227.50 | 4,620.00 | | | | | | | | | 7,165.00 |
| Total Income | 115,646.68 | 133,228.87 | 181,175.86 | 158,047.22 | - | - | - | - | - | - | - | - | 588,098.63 |
| Weather Totals | 3RO/5W | 3RO/3W/1H | 1RO/4WD/1H | 4RO/5WD | | | | | | | | | 11RO/17WD/2H |
| Income Per Round | \$41.05 | \$42.30 | \$44.37 | \$45.12 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$43.39 |
| FY 2020-2021 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 4199 | 3833 | 3206 | 3215 | 2280 | 3783 | 4087 | 2324 | 3072 | 2821 | 2836 | 2533 | 38189 |
| Tournament Rounds | 432 | 411 | 259 | 331 | 305 | 440 | 529 | 124 | 203 | 191 | 291 | 190 | 3706 |
| Range buckets | 2502 | 2139 | 1223 | 1788 | 1486 | 2241 | 2466 | 1307 | 1502 | 1498 | 1382 | 1258 | 20792 |
| Unearned Revenue | (1,828.70) | -1677.03 | -4123.64 | 2,577.07 | 2064.97 | -958.42 | 206.90 | -92.10 | 575.09 | -127.91 | -155.38 | -27.46 | -3566.61 |
| Star Memberships | 2,377.46 | 2,736.33 | 5,954.76 | 7,521.62 | 1,915.74 | 4,635.35 | 3,159.33 | 1,995.45 | 4,803.60 | 3,233.89 | 3,180.76 | 6,454.90 | 47,969.19 |
| Green Fees | 141,058.90 | 124,752.60 | 109,221.89 | 105,315.36 | 71,692.37 | 119,546.11 | 121,128.32 | 62,875.00 | 80,447.99 | 80,645.70 | 81,404.77 | 71,499.41 | 1,169,588.42 |
| Tournament Fees | 13,045.47 | 13,682.26 | 8,298.51 | 10,179.60 | 9,200.71 | 14,142.00 | 18,269.46 | 2,903.42 | 4,212.42 | 4,527.46 | 8,223.60 | 4,834.56 | 111,519.47 |
| Range Fees | 17,672.31 | 16,345.86 | 11,579.13 | 15,033.71 | 11,146.53 | 19,095.87 | 20,049.84 | 13,537.90 | 12,704.06 | 14,081.06 | 11,890.88 | 12,542.44 | 175,679.59 |
| Club Rental | 390.00 | 400.00 | 200.00 | 225.00 | 275.00 | 648.00 | 680.00 | 468.75 | 500.00 | 495.00 | 605.00 | 450.00 | 5,336.75 |
| Sales of Merchandise | 17,709.62 | 19,202.56 | 24,247.44 | 13,485.64 | 14,168.19 | 24,726.37 | 26,656.07 | 13,570.96 | 18,020.66 | 18,184.21 | 18,934.56 | 14,113.44 | 223,019.72 |
| Concession Fees | 6,097.49 | 4,843.35 | 3,944.58 | 3,819.87 | 2,830.15 | 5,123.29 | 5,450.52 | 3,378.74 | 4,157.36 | 3,740.46 | 3,714.91 | 3,334.53 | 50,435.25 |
| Miscellaneous Fees | 2,450.00 | 2,530.00 | 3,888.25 | 4,914.50 | 2,224.50 | 3,717.50 | 1,762.50 | 407.50 | 937.50 | 785.70 | 960.51 | 515.00 | 25,093.46 |
| Total Income | 198,972.55 | 182,815.93 | 163,210.92 | 163,072.37 | 115,518.16 | 190,676.07 | 197,362.94 | 99,045.62 | 126,358.68 | 125,565.57 | 128,759.61 | 113,716.82 | 1,805,075.24 |
| Weather Totals | 1RO/1CM | 2RO/2W/1H | 4RO/4W/1H | 4RO/9W | 7RO/7W | 5W/1CM | 1RO/4W/1CM | 5RO/9W/5CM | 3RO/5W | 1RO/13W/ | 5WD | 3RO/7W/ | 31RO/70W/8CM/2H |
| Income Per Round | \$42.85 | \$42.83 | \$46.57 | \$43.14 | \$43.15 | \$44.28 | \$42.03 | \$39.68 | \$36.94 | \$40.66 | \$40.21 | \$39.40 | \$42.03 |
| FY 2019-2020 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 2822 | 2566 | 3505 | 2388 | 2490 | 2854 | 119 | 4916 | 4325 | 4935 | 4516 | 4202 | 39638 |
| Tournament Rounds | 447 | 418 | 203 | 289 | 384 | 159 | 0 | 148 | 354 | 252 | 314 | 330 | 3298 |
| Range buckets | 1508 | 1433 | 1478 | 1209 | 1581 | 1335 | 0 | 2205 | 1892 | 2053 | 2105 | 2245 | 19044 |
| Unearned Revenue | 400.91 | -317.89 | -2154.02 | 888.22 | 2151.38 | -869.36 | | -1196.43 | (2,268.55) | -886.59 | -1067.16 | -2251.51 | -7571.00 |
| Star Memberships | 5,042.78 | 2,178.46 | 4,127.77 | 4,402.75 | 3,400.19 | 8,901.18 | | 7,176.37 | 6,040.07 | 4,346.20 | 3,191.19 | 5,543.08 | 54,350.04 |
| Green Fees | 80,370.21 | 78,523.77 | 110,211.22 | 60,955.71 | 72,572.18 | 82,188.50 | 2,954.35 | 163,982.17 | 138,989.99 | 157,398.71 | 147,675.64 | 137,051.64 | 1,232,874.09 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Jersey Meadow Golf Course
Monthly Report

| | | | | | | | | | | | | | |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| Tournament Fees | 13,053.96 | 12,342.40 | 5,437.16 | 8,154.89 | 10,871.77 | 4,486.89 | | 3,982.41 | 10,281.47 | 7,587.12 | 8,601.62 | 10,372.60 | 95,172.29 |
| Range Fees | 10,699.65 | 8,606.44 | 13,836.14 | 7,972.55 | 10,145.66 | 10,230.65 | | 15,918.29 | 13,079.70 | 15,253.98 | 15,050.54 | 17,622.61 | 138,416.21 |
| Club Rental | 300.00 | 320.00 | 360.00 | 320.00 | 575.00 | 545.00 | | | 505.00 | 350.00 | 525.00 | 400.00 | 4,200.00 |
| Sales of Merchandise | 16,110.06 | 14,074.31 | 18,896.41 | 11,981.09 | 13,269.78 | 11,835.19 | 224.37 | 21,452.21 | 22,601.63 | 23,408.83 | 20,116.55 | 24,693.77 | 198,664.20 |
| Concession Fees | 3,716.48 | 3,343.51 | 3,615.00 | 3,134.23 | 3,516.51 | 3,098.47 | 94.01 | 5299.63 | 4,980.36 | 5,047.86 | 5,384.34 | 5,803.02 | 47,033.42 |
| Miscellaneous Fees | 424.00 | 1,253.00 | 675.00 | 4,824.00 | 2,533.00 | 2,230.00 | 60.00 | 900.00 | 940.00 | 2,467.50 | 3,445.00 | 2,735.00 | 22,486.50 |
| Total Income | 130,118.05 | 120,324.00 | 155,004.68 | 102,633.44 | 119,035.47 | 122,646.52 | 3,332.73 | 217,514.65 | 195,149.67 | 214,973.61 | 202,922.72 | 201,970.21 | 1,785,625.75 |
| Weather Totals | 4W/2RO/1CM | 1W/5RO/1CM/1H | 1W/1RO/1H | 13W/5RO/0CM | 5W/6RO/1CM | 5W/1CM/7CVD-19 | 27 CVD-19 | 1W/2RO/1CM | 1W/3RO/1M | 4W/1RO/1M | 3W/2RO/1M | 1W/3RO/1H | 39W/29RO/8CM/4H/34CV |
| Income Per Round | \$38.14 | \$39.70 | \$41.27 | \$36.36 | \$39.49 | \$38.04 | \$28.01 | \$41.77 | \$40.90 | \$40.78 | \$41.57 | \$43.84 | \$40.50 |

Jersey Meadow Golf Course
Monthly Report

| Fy 2018-2019 | | | | | | | | | | | | | |
|-----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-----------------------|
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 2389 | 2319 | 2117 | 1993 | 1873 | 3241 | 4169 | 3196 | 3346 | 4392 | 3809 | 2770 | 35614 |
| Tournament Rounds | 582 | 393 | 299 | 257 | 297 | 367 | 526 | 636 | 682 | 304 | 304 | 331 | 4978 |
| Range buckets | 1265 | 955 | 970 | 1031 | 1046 | 1284 | 1368 | 1181 | 1591 | 1606 | 1544 | 1351 | 15192 |
| Unearned Revenue | -1472.95 | -1668.62 | -3443.07 | 1,430.45 | 60.48 | -134.21 | 504.86 | -1359.80 | (2,370.72) | -229.23 | -201.60 | -865.64 | (9,750.05) |
| Star Memberships | 2,094.31 | 1,601.02 | 3,748.62 | 2,358.88 | 1,996.45 | 6,057.91 | 5,552.78 | 3475.34 | 2,823.76 | 4,319.36 | 4588.93 | 4294.91 | 42,912.27 |
| Green Fees | 65,328.60 | 52,816.14 | 68,371.79 | 42,809.31 | 44,185.56 | 85,369.39 | 103,277.89 | 88751.10 | 96,727.91 | 121,034.15 | 104445.40 | 77863.67 | 950,980.91 |
| Tournament Fees | 17,318.04 | 11,240.60 | 7,232.24 | 6,767.13 | 7,847.31 | 11,481.95 | 16,021.51 | 17097.50 | 21,215.16 | 8,816.48 | 9044.27 | 10591.82 | 144,674.01 |
| Range Fees | 6,576.03 | 4,475.29 | 9,669.19 | 5,207.18 | 6,205.01 | 7,889.27 | 7,087.90 | 5831.73 | 7,207.86 | 9,019.33 | 8733.55 | 7613.81 | 85,516.15 |
| Club Rental | 624.66 | 325.00 | 200.00 | 300.00 | 240.00 | 220.00 | 500.00 | 480.00 | 660.00 | 440.00 | 260.00 | 280.00 | 4,529.66 |
| Sales of Merchandise | 15,603.17 | 12,923.62 | 11,727.68 | 7,095.43 | 14,064.14 | 14,104.40 | 20,214.49 | 19090.89 | 21,910.22 | 18,239.02 | 22489.56 | 16744.87 | 194,207.49 |
| Concession Fees | 4,576.77 | 3,087.86 | 2,869.59 | 2,652.55 | 2,637.97 | 4,628.91 | 4,886.33 | 4433.14 | 4,587.18 | 4,734.94 | 4221.99 | 3379.30 | 46,696.53 |
| Miscellaneous Fees | 1,236.00 | 258.00 | 723.00 | 2,475.00 | 1,538.94 | 3,071.00 | 1,389.00 | 670.00 | 1,019.00 | 570.00 | 605.00 | 590.00 | 14,144.94 |
| Total Income | \$111,884.63 | 85,058.91 | 101,099.04 | 71,095.93 | 78,775.86 | 132,688.62 | 159,434.76 | 138,469.90 | 153,780.37 | 166,944.05 | 154,187.10 | 120,492.74 | \$1,473,911.91 |
| Weather Totals | 7W / 3RO | 11W/4RO/1H | 11W/2RO/1H | 15W/3RO | 10W/3RO | 5W | 7W | 6W/1RO/1CM | 6W/2RO | 2W/1CM | 4W | 5W/3RO/1CM | 89W/21RO3CM/2H |
| Income Per Round | \$37.45 | \$31.39 | \$41.72 | \$29.91 | \$35.35 | \$35.13 | \$32.67 | \$35.58 | \$38.07 | \$34.68 | \$36.42 | \$37.75 | \$35.49 |
| FY 2017 - 2018 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 3,102 | 3,070 | 2,024 | 1,729 | 1,589 | 3470 | 3759 | 3530 | 3086 | 3,189 | 3,797 | 2,067 | 34,412 |
| Tournament Rounds | 555 | 369 | 275 | 317 | 262 | 374 | 449 | 585 | 491 | 307 | 319 | 228 | 4,531 |
| Range buckets | 1,391 | 1,398 | 770 | 895 | 787 | 1696 | 1884 | 1508 | 1322 | 1,280 | 1,359 | 852 | 15,142 |
| Unearned Revenue | | | -24.63 | 967.27 | -639.7 | -367.01 | -218.17 | -1096.72 | -349.85 | -1530.91 | -278.61 | -431.73 | -3970.06 |
| Star Memberships | 1,083.00 | 1,075.00 | 1,177.43 | 886.16 | 1,747.32 | 3,162.05 | 4,582.19 | 2,639.33 | 3,504.48 | 3,017.77 | 3,433.05 | 1038.59 | 27,346 |
| Green Fees | 76,440.71 | 83,616.18 | 56,482.97 | 41,148.61 | 34,012.15 | 92,628.33 | 105,731.34 | 97,318.89 | 89,853.79 | 88,257.01 | 94,600.16 | 54,390.33 | 914,480 |
| Tournament Fees | 15,749.55 | 10,763.90 | 8,833.94 | 9,282.22 | 6,489.84 | 10,364.94 | 13,093.08 | 16,466.79 | 15,368.94 | 9,305.25 | 9,077.39 | 7,464.76 | 132,261 |
| Range Fees | 6,820.25 | 7,163.03 | 5,664.41 | 4,636.80 | 4,335.16 | 10,101.88 | 9,859.66 | 9,101.61 | 7,509.12 | 7,112.74 | 7,161.08 | 4,782.61 | 84,248 |
| Club Rental | 150.00 | 555.00 | 430.00 | 230.00 | 60.00 | 420.00 | 524.66 | 280.00 | 460.00 | 475.52 | 380.00 | 200.00 | 4,165 |
| Sales of Merchandise | 16,065.54 | 15,566.43 | 10,147.15 | 8,019.54 | 10,197.37 | 17,132.64 | 16,095.62 | 18,707.26 | 14,255.38 | 15,682.44 | 14,648.24 | 9,488.43 | 166,006 |
| Concession Fees | 4,070.46 | 4,003.81 | 2,587.61 | 2,170.15 | 1,979.37 | 4,541.22 | 4,790.23 | 5,333.66 | 4,121.71 | 3,529.24 | 4,120.95 | 2,579.58 | 43,828 |
| Miscellaneous Fees | 653.99 | 210.00 | 795.00 | 2,745.00 | 1,710.00 | 1,665.00 | 1,035.00 | 690.00 | 490.00 | 480.00 | 525.00 | 190.00 | 11,189 |
| Total Income | \$121,033.50 | \$122,953.35 | \$86,093.88 | \$70,085.75 | \$59,891.51 | \$139,649.05 | \$155,493.61 | \$149,440.82 | \$135,213.57 | \$126,329.06 | \$133,667.26 | \$79,702.57 | \$1,383,523.99 |
| Weather Totals | 5W / 1RO | 0 | 6W/4RO/1H | 7W/5RO&ICE | 5W / 6RO | IW/IRO/2CM | 1 CM | 4 W | 3W / 3 RO | 7W / 1 RO | 4W / 1RO | 16W / 6 RO | 58W/28RO/3CM/1H |
| Income Per Round | \$32.80 | \$35.44 | \$36.95 | \$33.35 | \$31.76 | \$35.60 | \$35.91 | \$35.94 | \$36.92 | \$35.71 | \$31.71 | \$34.46 | \$34.82 |

Jersey Meadow Golf Course
Monthly Report

| FY 2016 - 2017 | | | | | | | | | | | | | | |
|-------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|---------------------|-----------------------|--|
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals | |
| Rounds played | 2,521 | 2,355 | 1,972 | 1,584 | 2,223 | 2,331 | 3,281 | 3,253 | 2,881 | 2,835 | 2,057 | 3,166 | 30,459 | |
| Tournament Rounds | 771 | 472 | 325 | 341 | 336 | 549 | 473 | 812 | 517 | 596 | 310 | 517 | 6,019 | |
| Range buckets | 1,783 | 1,256 | 968 | 632 | 991 | 1,279 | 1,412 | 1,263 | 1,155 | 1,295 | 956 | 1,286 | 14,276 | |
| Star Memberships | 2,235.00 | 1,570.00 | 25.00 | 1,029.00 | 1,510.00 | 1,024.00 | 2,221.00 | 1,144.00 | 1,219.00 | 800.00 | 620.00 | 555.00 | 13,952 | |
| Green Fees | 71,022.49 | 65,681.11 | 50,027.42 | 38,520.25 | 61,122.97 | 55,752.79 | 88,247.62 | 87,096.00 | 74,742.39 | 73,059.53 | 53,137.49 | 79,790.70 | 798,201 | |
| Tournament Fees | 23,727.00 | 15,666.88 | 9,089.41 | 9,620.52 | 9,547.76 | 15,065.14 | 15,118.67 | 25,088.25 | 15,155.20 | 19,660.62 | 8,650.70 | 16,188.44 | 182,579 | |
| Range Fees | 8,258.92 | 6,360.11 | 4,774.40 | 4,514.09 | 6,347.68 | 6,640.74 | 7,981.02 | 7,154.62 | 6,139.70 | 6,290.14 | 5,154.24 | 7,231.26 | 76,847 | |
| Club Rental | 340.00 | 260.00 | 100.00 | 125.00 | 275.00 | 150.00 | 475.00 | 450.00 | 470.00 | 425.00 | 375.00 | 213.86 | 3,659 | |
| Sales of Merchandise | 8,480.22 | 10,003.82 | 11,483.44 | 6,450.19 | 12,081.93 | 12,342.40 | 12,562.48 | 12,120.38 | 14,895.60 | 13,280.56 | 7,315.30 | 11,177.14 | 132,193 | |
| Concession Fees | 3,607.96 | 2,907.70 | 2,282.52 | 1,852.88 | 2,529.79 | 3,058.07 | 4,267.45 | 4,599.10 | 3,209.21 | 5,744.57 | 2,244.09 | 3,790.50 | 40,094 | |
| Miscellaneous Fees | 60.00 | 722.47 | 219.00 | 5,601.50 | 1,621.00 | 1,773.00 | 1,123.32 | 540.00 | 345.00 | 300.00 | 390.00 | 225.00 | 12,920 | |
| Total Income | \$117,731.59 | \$103,172.09 | \$78,001.19 | \$67,713.43 | \$95,036.13 | \$95,806.14 | \$131,996.56 | \$138,192.35 | \$116,176.10 | \$119,560.42 | \$77,886.82 | \$119,171.90 | \$1,260,444.72 | |
| Weather Totals | 2 W | 5 W/1CM/1H | 4 W/2RO/1H | 3 W/7RO | 6W/1CM/1RO | 3W/5RO/1CM | 2W/1CM/3RO | 3W/1CM | 4W/1CM/2RO | 4W/1RO/2CM | 6W / 5RO | 4W/2RO | 46W/28RO/8CM/2H | |
| | | | | | | | 10 TT | | | | Harvey | | 10 TT | |
| Income Per Round | \$35.08 | \$35.94 | \$33.95 | \$34.64 | \$36.55 | \$32.91 | \$34.57 | \$33.71 | \$33.83 | \$34.61 | \$32.64 | \$32.21 | \$34.17 | |
| FY 2015 - 2016 | | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals | |
| Rounds played | 2,839 | 2,010 | 1,964 | 2,015 | 2,397 | 2,561 | 2,433 | 2,911 | 2,591 | 3,012 | 1,874 | 2,215 | 28,822 | |
| Tournament Rounds | 89 | 73 | 33 | | 154 | 57 | 428 | 571 | 672 | 428 | 430 | 458 | 3,393 | |
| Range buckets | 1,045 | 528 | 626 | 857 | 1,195 | 1,224 | 1,152 | 1,354 | 1,444 | 1,484 | 922 | 1,132 | 12,963 | |
| Star Memberships | 2,320.00 | 1,840.00 | 2,160.00 | 2,720.00 | 3,200.00 | 2,880.00 | 3,120.00 | 3,195.00 | 4,105.00 | 4,720.00 | 1,680.00 | 2,765.00 | 34,705 | |
| Green Fees | 81,461.98 | 58,415.91 | 56,870.74 | 61,260.67 | 71,371.18 | 78,811.81 | 77,316.60 | 88,465.87 | 74,355.72 | 88,449.72 | 49,618.51 | 60,651.53 | 847,050 | |
| Tournament Fees | 3,507.47 | 3,480.00 | 1,600.50 | | 5,307.31 | 2,457.42 | 13,699.36 | 17,393.71 | 19,728.37 | 13,160.39 | 12,453.56 | 13,837.02 | 106,625 | |
| Range Fees | 6,099.17 | 3,205.02 | 3,985.47 | 4,891.36 | 7,045.93 | 6,953.50 | 7,080.21 | 6,496.23 | 6,269.88 | 7,647.03 | 4,584.13 | 6,253.36 | 70,511 | |
| Sales of Merchandise | 5,520.79 | 4,143.21 | 4,484.56 | 3,588.10 | 4,733.45 | 7,385.19 | 7,318.89 | 7,988.63 | 10,044.66 | 11,428.74 | 8,048.85 | 7,391.68 | 82,077 | |
| Concession Fees | 3,615.16 | 2,390.07 | 2,115.33 | 2,117.89 | 2,454.64 | 2,951.94 | 3,371.51 | 4,035.94 | 3,650.00 | 3,548.87 | 2,127.83 | 2,529.94 | 34,909 | |
| Miscellaneous Income | 3,946.41 | 1,958.57 | 2,801.66 | 1,458.15 | 3,350.88 | 2,642.18 | 797.99 | 75.00 | 625.00 | 4,181.00 | 165.00 | 45.00 | 22,047 | |
| Total Income | \$106,470.98 | \$75,432.78 | \$74,018.26 | \$76,036.17 | \$97,463.39 | \$104,082.04 | \$112,704.56 | \$127,650.38 | \$118,778.63 | \$133,135.75 | \$78,677.88 | \$93,473.53 | \$1,197,924.35 | |
| Weather Totals | 5 rain | 7 rain/1 closed | 8 rain/1 closed | 6 rain | 3 rain | 5 rain | 6 rain/2 closed | 1 A/1 RO/5 rain | 1 RO/ 6 rain | 2 rain | 2 RO / 12 rain | 5 rain | 74 R / 1 A / 4 closed | |
| Income Per Round | \$35.57 | \$35.33 | \$35.98 | \$36.39 | \$36.95 | \$38.66 | \$38.30 | \$35.74 | \$35.14 | \$37.33 | \$33.42 | \$33.94 | \$36.11 | |
| FY 2014 - 2015 | | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals | |
| Rounds played | 3,309 | 2,227 | 1,938 | 1,741 | 1,857 | 2,353 | 2,787 | 2,175 | 2,559 | 3,101 | 2,683 | 2,788 | 29,518 | |
| Tournament Rounds | 282 | 72 | 9 | 82 | 88 | 122 | 86 | 427 | 282 | 24 | 150 | 40 | 1,664 | |
| Range buckets | 1,205 | 641 | 514 | 662 | 828 | 747 | 1,054 | 570 | 828 | 1,119 | 1,022 | 1,038 | 10,228 | |
| Star Memberships | 2,800.00 | 1,440.00 | 2,480.00 | 3,200.00 | 3,280.00 | 3,760.00 | 4,560.00 | 4,160.00 | 5,040.00 | 5,280.00 | 3,040.00 | 3,630.00 | 42,670 | |
| Green Fees | 93,432.44 | 65,090.39 | 52,482.91 | 50,493.14 | 55,649.84 | 67,830.42 | 82,135.12 | 69,453.93 | 73,951.39 | 89,770.24 | 79,091.67 | 82,386.10 | 861,768 | |
| Tournament Fees | 11,123.00 | 2,937.00 | 387.00 | 3,529.00 | 3,129.71 | 4,620.00 | 4,300.00 | 13,300.96 | 8,646.00 | 1,212.00 | 5,491.00 | 2,000.00 | 60,676 | |
| Range Fees | 7,330.62 | 3,963.32 | 3,113.21 | 3,748.13 | 5,169.54 | 4,715.30 | 6,622.06 | 3,757.32 | 5,067.31 | 6,489.92 | 5,983.85 | 6,385.83 | 62,346 | |
| Sales of Merchandise | 7,737.66 | 6,531.42 | 5,201.81 | 3,940.79 | 3,821.79 | 5,315.21 | 6,723.45 | 6,429.09 | 7,312.73 | 6,651.59 | 6,020.07 | 8,047.46 | 73,733 | |
| Concession Fees | 5,320.35 | 2,303.14 | 1,699.47 | 1,673.08 | 2,006.87 | 2,573.29 | 3,161.08 | 3,508.66 | 2,945.26 | 3,050.58 | 2,780.99 | 2,863.49 | 33,886 | |

Jersey Meadow Golf Course
Monthly Report

| | | | | | | | | | | | | | |
|-------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Miscellaneous Income | 6,978.24 | 1,694.18 | 3,203.26 | 2,857.26 | 3,025.80 | 2,979.57 | 3,634.69 | 3,312.38 | 5,031.37 | 9,249.57 | 3,373.41 | 6,628.33 | 51,968 |
| Total Income | \$134,722.31 | \$83,959.45 | \$68,567.66 | \$69,441.40 | \$76,083.55 | \$91,793.79 | \$111,136.40 | \$103,922.34 | \$107,994.06 | \$121,703.90 | \$105,780.99 | \$111,941.21 | \$1,187,047.06 |
| Weather Totals | 3 rain | 8 rain/1 closed | 8 rain/1 closed | 15 weather days | 8 weather days | 9 rain | 8 rain | 14 rain | 7 rain | 1 rain | 4 rain | 8 rain | 93/2 |
| Income Per Round | \$36.74 | \$35.89 | \$33.94 | \$36.34 | \$37.43 | \$35.57 | \$37.10 | \$38.34 | \$36.24 | \$37.26 | \$36.27 | \$38.30 | \$36.70 |

Jersey Meadow Golf Course
Monthly Report

| FY 2013 - 2014 | | | | | | | | | | | | | |
|-------------------------|---------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 2,915 | 2,352 | 2,125 | 2,234 | 2,158 | 2,914 | 3,457 | 3,175 | 3,344 | 3,457 | 3,350 | 2,749 | 34,230 |
| Tournament Rounds | 178 | 75 | 0 | 30 | 30 | 95 | 246 | 363 | 203 | 13 | 17 | 44 | 1,294 |
| Range buckets | 1,088 | 698 | 720 | 912 | 900 | 842 | 1,506 | 1,307 | 1,212 | 1,018 | 1,024 | 901 | 12,128 |
| Star Memberships | 3,120.00 | 4,390.00 | 3,330.00 | 6,640.00 | 3,840.00 | 5,120.00 | 4,240.00 | 4,710.00 | 7,310.00 | 3,440.00 | 3,440.00 | 3,280.00 | 52,860 |
| Green Fees | 78,645.99 | 63,957.07 | 54,503.69 | 59,507.83 | 61,185.05 | 83,182.58 | 100,859.16 | 89,579.55 | 95,691.73 | 97,238.07 | 97,159.65 | 76,287.19 | 957,798 |
| Tournament Fees | 6,989.00 | 2,680.43 | 0.00 | 1,316.00 | 1,209.00 | 2,534.96 | 9,242.34 | 12,779.32 | 7,574.00 | 585.00 | 765.00 | 1,778.00 | 47,453 |
| Range Fees | 6,647.62 | 4,336.49 | 4,162.33 | 5,026.01 | 5,483.68 | 5,532.44 | 9,420.71 | 8,235.84 | 7,269.11 | 6,702.15 | 6,660.53 | 5,748.74 | 75,226 |
| Sales of Merchandise | 6,732.73 | 4,941.18 | 4,868.91 | 3,557.24 | 4,717.04 | 7,505.23 | 9,270.66 | 8,478.68 | 7,672.13 | 7,363.93 | 7,248.10 | 5,954.23 | 78,310 |
| Concession Fees | 4,015.08 | 2,590.27 | 1,934.64 | 2,341.60 | 2,520.77 | 3,237.75 | 4,575.36 | 4,251.76 | 4,177.83 | 3,535.74 | 3,767.37 | 3,083.69 | 40,032 |
| Miscellaneous Income | 6,106.08 | 3,660.45 | 5,745.04 | 3,590.43 | 3,913.54 | 6,608.67 | 8,326.80 | 7,177.72 | 7,189.39 | 10,967.77 | 8,019.90 | 6,743.05 | 78,049 |
| Total Income | \$112,256.50 | \$86,555.89 | \$74,544.61 | \$81,979.11 | \$82,869.08 | \$113,721.63 | \$145,935.03 | \$135,212.87 | \$136,884.19 | \$129,832.66 | \$127,060.55 | \$102,874.90 | \$1,329,727.02 |
| Weather Totals | 6 rain | 8 rain/1 closed | 10 rain/1 closed | 9 rain & freeze | 12 weather days | 8 rain/ice | 2 rain | 6 rain | 6 rain | 4 Rain | 3 rain | 7 rain | 81/2 |
| Income Per Round | \$35.28 | \$33.85 | \$33.51 | \$33.28 | \$36.12 | \$36.09 | \$38.26 | \$36.89 | \$36.53 | \$36.42 | \$36.72 | \$35.66 | \$35.94 |
| FY 2012 - 2013 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 3,018 | 2,701 | 2,244 | 1,888 | 2,550 | 3,207 | 2,986 | 3,685 | 3,335 | 3,481 | 3,654 | 2,915 | 35,664 |
| Tournament Rounds | 252 | 138 | 0 | 156 | 92 | 179 | 440 | 90 | 350 | 0 | 82 | 40 | 1,819 |
| Range buckets | 1,225 | 1,124 | 943 | 806 | 1,180 | 1,569 | 1,345 | 1,471 | 1,206 | 1,262 | 1,355 | 1,008 | 14,494 |
| Star Memberships | 4,350.00 | 4,050.00 | 4,230.00 | 4,880.00 | 3,660.00 | 6,850.00 | 4,510.00 | 5,280.00 | 6,030.00 | 4,150.00 | 4,640.00 | 3,455.00 | 56,085 |
| Green Fees | 86,691.45 | 77,195.74 | 66,045.80 | 50,321.20 | 74,964.54 | 94,102.73 | 89,278.09 | 100,813.49 | 94,131.86 | 98,224.36 | 100,669.60 | 78,876.70 | 1,011,316 |
| Tournament Fees | 8,655.62 | 5,338.38 | 0.00 | 4,745.00 | 2,760.00 | 2,766.50 | 15,348.30 | 3,910.50 | 12,267.00 | 0.00 | 3,755.00 | 1,350.00 | 60,896 |
| Range Fees | 5,976.93 | 5,252.15 | 4,365.00 | 4,511.84 | 6,538.66 | 8,935.26 | 7,721.35 | 8,554.73 | 7,279.42 | 6,721.38 | 7,694.45 | 5,895.41 | 79,447 |
| Sales of Merchandise | 8,211.11 | 6,279.45 | 5,291.47 | 5,096.26 | 7,156.90 | 6,303.31 | 7,527.24 | 9,687.40 | 8,406.51 | 7,139.90 | 8,140.62 | 6,834.45 | 86,075 |
| Concession Fees | 4,346.28 | 3,229.36 | 2,428.81 | 2,219.61 | 2,973.60 | 3,707.31 | 4,715.23 | 4,243.94 | 4,231.43 | 3,478.68 | 3,953.92 | 3,033.14 | 42,561 |
| Miscellaneous Income | 8,632.04 | 7,495.90 | 5,620.06 | 5,243.28 | 4,711.82 | 7,607.33 | 7,745.64 | 10,292.53 | 8,570.49 | 10,133.72 | 10,472.34 | 6,591.64 | 93,117 |
| Total Income | \$126,863.43 | \$108,840.98 | \$87,981.14 | \$77,017.19 | \$102,765.52 | \$130,272.44 | \$136,845.85 | \$142,782.59 | \$140,916.71 | \$129,848.04 | \$139,325.93 | \$106,036.34 | \$1,429,496.16 |
| Weather Totals | 1 rain | 2 rain/1 closed | 6 rain/1 closed | 11 rain | 6 rain | 1 rain | 5 rain | 3 rain/2 maint. | 1 rain | 8 rain | 3 rain | 4 rain | 51/4 |
| Income Per Round | \$37.47 | \$36.91 | \$37.32 | \$35.29 | \$37.51 | \$36.45 | \$38.63 | \$36.42 | \$36.60 | \$36.11 | \$36.05 | \$34.71 | \$36.64 |
| FY 2011 - 2012 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 3,197 | 2,584 | 2,384 | 2,523 | 1,930 | 3,094 | 3,742 | 3,759 | 3,335 | 3,037 | 3,316 | 3,149 | 36,050 |
| Tournament Rounds | 252 | 220 | 0 | 71 | 119 | 58 | 456 | 311 | 301 | 115 | 21 | 109 | 2,033 |
| Range buckets | 1,348 | 1,116 | 979 | 1,137 | 689 | 1,472 | 1,821 | 1,605 | 1,467 | 927 | 1,191 | 1,227 | 14,979 |
| Star Memberships | 3,450.00 | 2,850.00 | 3,420.00 | 4,720.00 | 3,215.00 | 5,015.00 | 6,740.00 | 5,690.00 | 4,950.00 | 3,890.00 | 4,847.00 | 3,675.00 | 52,462 |
| Green Fees | 86,961.06 | 75,789.86 | 66,383.52 | 70,031.71 | 49,635.21 | 86,204.47 | 109,812.57 | 101,462.44 | 96,117.30 | 84,902.59 | 89,724.88 | 87,838.57 | 1,004,864 |
| Tournament Fees | 6,976.00 | 8,911.01 | 0.00 | 2,125.00 | 3,870.00 | 2,446.00 | 16,031.00 | 12,603.07 | 10,326.00 | 4,672.24 | 882.00 | 3,847.00 | 72,689 |
| Range Fees | 6,802.86 | 5,318.24 | 4,844.98 | 5,507.43 | 3,280.61 | 7,335.68 | 9,617.08 | 7,870.86 | 7,048.26 | 5,095.15 | 5,629.80 | 6,001.17 | 74,352 |
| Sales of Merchandise | 7,610.47 | 6,144.44 | 8,357.47 | 5,799.85 | 5,647.97 | 8,602.16 | 13,579.42 | 15,595.32 | 11,351.62 | 9,054.05 | 8,974.84 | 7,509.52 | 108,227 |

Jersey Meadow Golf Course
Monthly Report

| | | | | | | | | | | | | | |
|-------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Concession Fees | 3,829.49 | 2,640.15 | 2,549.98 | 2,739.64 | 1,954.47 | 3,838.73 | 5,659.13 | 5,245.18 | 4,728.65 | 3,673.72 | 3,812.72 | 4,014.84 | 44,687 |
| Miscellaneous Income | 7,053.00 | 6,609.23 | 8,529.79 | 7,177.18 | 8,492.85 | 9,448.03 | 10,858.82 | 11,964.72 | 14,350.84 | 8,464.58 | 10,883.66 | 10,891.51 | 114,724 |
| Total Income | \$122,682.88 | \$108,262.93 | \$94,085.74 | \$98,100.81 | \$76,096.11 | \$122,890.07 | \$172,298.02 | \$160,431.59 | \$148,872.67 | \$119,752.33 | \$124,754.90 | \$123,777.61 | \$1,472,005.66 |
| Weather Totals | 1 rain | 4 rain/1 closed | 7 rain/1 closed | 6 rain | 8 rain | 8 rain | 3 rain | 2 rain/2 maint. | 4 rain | 10 rain | 3 rain | 6 rain | 62/4 |
| Income Per Round | \$34.57 | \$37.59 | \$38.03 | \$36.00 | \$35.57 | \$37.40 | \$39.44 | \$38.02 | \$39.58 | \$36.76 | \$35.93 | \$36.86 | \$37.27 |

Jersey Meadow Golf Course
Monthly Report

| FY 2010 - 2011 | | | | | | | | | | | | | |
|-------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 3,643 | 2,534.00 | 2,366.00 | 2,179.00 | 2,297.00 | 3,312.00 | 3,522.00 | 3,690.00 | 3,179.00 | 3,526 | 3,029 | 3,338 | 36,615 |
| Tournament Rounds | 294 | 68 | 20 | 22 | 77 | 176 | 468 | 193 | 273 | 0 | 30 | 63 | 1,684 |
| Range buckets | 1,510 | 1,058 | 916 | 888 | 1274 | 1876 | 2048 | 1770 | 1257 | 1,472 | 1,083 | 1,135 | 16,287 |
| Star Memberships | 3075.00 | 2952.50 | 3835.00 | 2320.00 | 3520.00 | 3860.00 | 6380.00 | 6930.00 | 5710.00 | 4695.00 | 4460.00 | 3375.00 | 51,113 |
| Green Fees | 101,562.24 | 67,761.92 | 64,035.46 | 61,557.60 | 65,186.16 | 91,510.28 | 102,436.44 | 105,157.54 | 88,722.13 | 100,567.92 | 79,639.48 | 92,029.90 | 1,020,167 |
| Tournament Fees | 9,094.00 | 2,664.00 | 600.00 | 880.00 | 2,545.00 | 6,039.00 | 17,102.50 | 7,620.00 | 9,933.00 | 0.00 | 1,330.50 | 3,087.00 | 60,895 |
| Range Fees | 7,443.85 | 5,011.14 | 4,410.23 | 4,189.24 | 5,695.23 | 8,978.85 | 10,252.89 | 8,390.40 | 6,227.00 | 6,703.44 | 5,361.79 | 5,459.55 | 78,124 |
| Sales of Merchandise | 6,734.53 | 4,917.85 | 6,226.12 | 4,002.56 | 4,432.63 | 7,361.35 | 9,508.45 | 9,991.97 | 8,419.59 | 7,303.99 | 6,060.27 | 6,186.80 | 81,146 |
| Concession Fees | 3,581.73 | 1,901.35 | 1,982.47 | 1,769.18 | 1,796.90 | 3,822.67 | 4,904.61 | 4,531.72 | 3,851.24 | 3,425.06 | 2,734.75 | 3,382.25 | 37,684 |
| Miscellaneous Income | 7,687.65 | 5,445.04 | 6,054.75 | 3,064.49 | 3,199.22 | 6,996.28 | 8,449.28 | 10,103.68 | 13,433.44 | 8,449.96 | 7,207.17 | 8,411.14 | 88,502 |
| Total Income | \$139,179.00 | \$90,653.80 | \$87,144.03 | \$77,783.07 | \$86,375.14 | \$128,568.43 | \$159,034.17 | \$152,725.31 | \$136,296.40 | \$131,145.37 | \$106,793.96 | \$121,931.64 | \$1,417,630.32 |
| Weather Totals | 0 rain | 5 rain/1 closed | 6 rain/2 closed | 16 rain | 7 rain/freeze | 3 rain/close | 0 rain | 1 rain | 1 rain | 5 rain | 0 rain | 4 rain | 48/3 |
| Income Per Round | \$34.57 | \$33.71 | \$34.92 | \$34.29 | \$34.90 | \$35.75 | \$38.26 | \$37.55 | \$37.83 | \$35.86 | \$33.45 | \$34.86 | \$35.68 |
| FY 2009 - 2010 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 2,787 | 2,676 | 1,560 | 1,793 | 1,627 | 2,733 | 3,109 | 3,650 | 3,115 | 2,694 | 3,108 | 2,819 | 31,671 |
| Tournament Rounds | 176 | 56 | 18 | 50 | 39 | 210 | 630 | 318 | 191 | 106 | 224 | 140 | 2,158 |
| Range buckets | 774 | 1,042 | 403 | 577 | 732 | 1294 | 1704 | 1732 | 1117 | 743 | 1,176 | 1,028 | 12,322 |
| Star Memberships | 2700.00 | 2850.00 | 2325.00 | 2960.00 | 3035.00 | 4750.00 | 5025.00 | 5805.00 | 5885.00 | 3555.00 | 4535.00 | 2805.00 | 46,230 |
| Green Fees | 78,163.14 | 72,799.20 | 43,991.37 | 47,155.91 | 42,930.20 | 71,732.46 | 84,216.76 | 101,977.53 | 83,465.56 | 76,115.18 | 82,571.47 | 76,588.52 | 861,707 |
| Tournament Fees | 6,126.00 | 2,824.80 | 444.78 | 2,135.00 | 1,642.00 | 6,486.04 | 21,182.46 | 11,408.00 | 6,786.00 | 2,475.00 | 5,375.00 | 4,874.24 | 71,759 |
| Range Fees | 4,345.85 | 5,197.37 | 1,815.11 | 2,687.57 | 3,608.29 | 6,477.58 | 8,578.17 | 9,026.51 | 5,391.05 | 3,714.83 | 6,032.45 | 5,152.87 | 62,028 |
| Sales of Merchandise | 4,941.78 | 5,032.06 | 5,025.00 | 5,026.29 | 3,846.26 | 7,538.45 | 10,722.17 | 10,200.46 | 7,924.24 | 7,138.28 | 8,416.68 | 6,215.64 | 82,027 |
| Concession Fees | 2,803.45 | 2,170.75 | 1,164.27 | 1,396.99 | 1,314.78 | 2,360.74 | 3,573.23 | 3,373.94 | 2,942.60 | 2,415.79 | 2,542.38 | 2,559.23 | 28,618 |
| Miscellaneous Income | 4,127.54 | 5,618.95 | 4,115.81 | 4,023.44 | 3,989.91 | 7,178.92 | 8,167.90 | 10,002.32 | 14,955.42 | 7,893.33 | 9,647.04 | 7,796.88 | 87,517 |
| Total Income | \$103,207.76 | \$96,493.13 | \$58,881.34 | \$65,385.20 | \$60,366.44 | \$106,524.19 | \$141,465.69 | \$151,793.76 | \$127,349.87 | \$103,307.41 | \$119,120.02 | \$105,992.38 | \$1,239,887.19 |
| Weather Totals | 12 rain | 4 rain/1 closed | 16rain/1 closed | 12 rain&freeze | 9 rain | 5 rain | 5 rain | 3 rain | 6 rain | 14 rain | 3 rain | 7 rain | 96/2 |
| Income Per Round | \$33.92 | \$34.28 | \$35.84 | \$33.87 | \$34.41 | \$34.58 | \$36.49 | \$36.79 | \$36.74 | \$35.63 | \$34.39 | \$34.87 | \$35.29 |
| FY 2008 - 2009 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 3,073 | 2,824 | 2,263 | 2,903 | 2,765 | 3,064 | 3,454 | 4,292 | 3,705 | 3,492 | 3,553 | 2,971 | 38,359 |
| Tournament Rounds | 436 | 217 | 40 | 59 | 166 | 172 | 253 | 621 | 222 | 90 | 182 | 274 | 2,732 |
| Range buckets | 1,473 | 1,336 | 896 | 1501 | 1283 | 1482 | 1808 | 2449 | 1747 | 1,442 | 1,568 | 1,234 | 18,219 |
| Star Memberships | 3,675.00 | 2,175.00 | 2,850.00 | 3,300.00 | 3,375.00 | 2,625.00 | 4,725.00 | 5,600.00 | 4,875.00 | 4,275.00 | 3,900.00 | 3,375.00 | 44,750 |
| Green Fees | 85,378.23 | 81,782.92 | 63,107.88 | 85,114.72 | 75,556.66 | 83,037.88 | 98,381.09 | 118,199.30 | 101,442.89 | 92,519.10 | 97,926.16 | 79,959.42 | 1,062,406 |
| Tournament Fees | 16,915.15 | 8,620.00 | 1,734.00 | 1,618.25 | 5,782.56 | 5,966.00 | 7,105.22 | 24,132.78 | 9,199.52 | 3,574.37 | 3,384.00 | 11,096.02 | 99,128 |
| Range Fees | 7,543.82 | 6,492.82 | 4,726.70 | 7,260.72 | 6,467.39 | 7,234.18 | 9,423.98 | 12,183.42 | 8,925.09 | 7,124.29 | 8,068.39 | 6,298.10 | 91,749 |
| Sales of Merchandise | 7,680.45 | 5,845.06 | 5,749.02 | 6,175.08 | 7,378.24 | 7,647.01 | 8,649.23 | 9,469.04 | 9,003.92 | 7,768.97 | 8,691.51 | 6,723.18 | 90,781 |

Jersey Meadow Golf Course
Monthly Report

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|-------------------------|---------------------|---------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Concession Fees | 3,646.01 | 2,257.19 | 1,771.73 | 2,303.93 | 2,331.45 | 2,416.99 | 3,417.68 | 4,094.73 | 3,271.77 | 3,054.93 | 2,968.04 | 2,587.46 | 34,122 |
| Miscellaneous Income | 9,671.94 | 7,325.63 | 7,825.08 | 7,667.00 | 9,325.27 | 6,641.10 | 7,269.75 | 10,287.23 | 14,040.61 | 12,834.43 | 10,524.28 | 7,107.67 | 110,520 |
| Total Income | \$134,510.60 | \$114,498.62 | \$87,764.41 | \$113,439.70 | \$110,216.57 | \$115,568.16 | \$138,971.95 | \$183,966.50 | \$150,758.80 | \$131,151.09 | \$135,462.38 | \$117,146.85 | \$1,533,455.63 |
| Weather Totals | 4 rain | 3 rain/1 closed | 5 rain/1 closed | 3 rain | 4 rain | 9 rain | 5 rain | 0 rain | 1 rain | 4 rain | 3 rain | 7 rain | 48/2 |
| Income Per Round | \$37.29 | \$36.94 | \$36.87 | \$37.18 | \$36.45 | \$34.90 | \$36.21 | \$36.31 | \$37.15 | \$35.42 | \$35.22 | \$35.06 | \$36.23 |

Jersey Meadow Golf Course
Monthly Report

| FY 2007 - 2008 | | | | | | | | | | | | | |
|-------------------------|---------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 3,192 | 2,480 | 2,736 | 2,093 | 2,660 | 3,294 | 3,571 | 3,931 | 3,740 | 3,937 | 3,454 | 2,602 | 37,690 |
| Tournament Rounds | 671 | 239 | 52 | 14 | 136 | 92 | 633 | 403 | 236 | 25 | 22 | | 2,523 |
| Range buckets | 1,319 | 1,048 | 1046 | 670 | 1139 | 1692 | 2003 | 1847 | 1599 | 1,598 | 1,235 | 1,143 | 16,339 |
| Star Memberships | 1,125.00 | 1,550.00 | 1,725.00 | 2,325.00 | 3,450.00 | 7,350.00 | 3,300.00 | 5,100.00 | 6,125.00 | 7,275.00 | 4,725.00 | 3,200.00 | 47,250 |
| Green Fees | 85,660.56 | 66,972.27 | 79,060.69 | 60,368.18 | 75,060.02 | 96,735.43 | 98,765.00 | 112,642.50 | 104,126.56 | 105,197.39 | 97,231.84 | 74,327.25 | 1,056,148 |
| Tournament Fees | 20,010.12 | 8,577.00 | 1,944.01 | 626.00 | 4,597.00 | 3,000.95 | 19,915.27 | 14,606.25 | 8,681.00 | 808.25 | 1,249.00 | | 84,015 |
| Range Fees | 6,998.33 | 5,620.11 | 5,594.84 | 3,316.53 | 5,701.59 | 8,831.93 | 10,254.45 | 10,181.57 | 8,019.81 | 7,948.89 | 6,211.84 | 5,264.15 | 83,944 |
| Sales of Merchandise | 6,323.97 | 6,795.17 | 7,157.44 | 4,211.03 | 5,220.90 | 8,454.32 | 8,533.52 | 10,289.47 | 9,891.12 | 8,167.06 | 8,573.44 | 4,885.10 | 88,503 |
| Concession Fees | 2,720.64 | 2,116.80 | 1,881.42 | 1,429.58 | 2,044.44 | 2,845.78 | 3,576.02 | 4,247.24 | 3,361.53 | 3,120.31 | 3,078.02 | 2,131.87 | 32,554 |
| Miscellaneous Income | 3,649.17 | 3,294.29 | 2,554.38 | 2,735.65 | 4,626.10 | 4,846.64 | 11,084.79 | 12,245.83 | 14,991.62 | 10,154.55 | 10,227.21 | 6,841.60 | 87,252 |
| Total Income | \$126,487.79 | \$94,925.64 | \$99,917.78 | \$75,011.97 | \$100,700.05 | \$132,065.05 | \$155,429.05 | \$169,312.86 | \$155,196.64 | \$142,671.45 | \$131,296.35 | \$96,649.97 | \$1,479,664.60 |
| Weather Totals | 4 rain | 4 rain/1 closed | 5 rain/1 closed | 9 rain | 5 rain | 5 rain | 1 rain | 2 rain | 8 rain | 6 rain | 10 rain | 6 closed-lke | 65/2 |
| Income Per Round | \$32.45 | \$34.34 | \$35.22 | \$34.50 | \$34.78 | \$36.83 | \$36.19 | \$37.89 | \$37.49 | \$34.17 | \$36.41 | \$35.91 | \$35.62 |
| FY 2006 - 2007 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 2,568 | 2,743 | 2,148 | 1,634 | 2,112 | 2,933 | 3,492 | 3,239 | 2,647 | 2,625 | 2,954 | 2,977 | 32,072 |
| Tournament Rounds | 831 | 241 | | | 78 | 167 | 365 | 163 | 506 | 17 | 83 | 354 | 2,805 |
| Range buckets | 852 | 1,017 | 619 | 328 | 632 | 1329 | 1282 | 1032 | 828 | 573 | 963 | 1,334 | 10,789 |
| Star Memberships | 825.00 | 1,125.00 | 900.00 | 1,200.00 | 2,025.00 | 2,550.00 | 2,025.00 | 2,025.00 | 2,700.00 | 1,925.00 | 1,950.00 | 2,850.00 | 22,100 |
| Green Fees | 75,052.08 | 77,054.99 | 61,958.41 | 46,047.63 | 56,727.00 | 82,002.01 | 99,339.96 | 89,832.90 | 74,158.69 | 70,256.48 | 77,765.35 | 86,213.98 | 896,409 |
| Tournament Fees | 26,126.45 | 8,229.66 | | | 2,340.00 | 5,984.52 | 12,937.27 | 5,764.00 | 18,891.57 | 544.00 | 2,336.64 | 15,028.00 | 98,182 |
| Range Fees | 4,486.00 | 5,059.11 | 2,966.69 | 1,641.14 | 3,305.97 | 6,574.96 | 6,450.73 | 5,493.95 | 4,170.50 | 2,964.69 | 4,660.35 | 6,313.05 | 54,087 |
| Sales of Merchandise | 5,756.99 | 6,144.51 | 4,545.42 | 2,018.11 | 4,485.95 | 7,001.69 | 6,762.30 | 7,439.75 | 7,492.20 | 5,128.58 | 6,279.02 | 5,522.72 | 68,577 |
| Concession Fees | 2,753.47 | 1,831.77 | 849.49 | 837.97 | 1,471.62 | 2,361.81 | 3,116.86 | 2,325.47 | 2,603.71 | 1,741.09 | 2,161.42 | 2,346.82 | 24,402 |
| Miscellaneous Income | 2,861.56 | 2,584.60 | 3,755.19 | 2,290.00 | 2,423.00 | 3,468.25 | 5,474.79 | 5,195.82 | 5,667.66 | 9,645.66 | 4,445.60 | 4,146.88 | 51,959 |
| Total Income | \$117,861.55 | \$102,029.64 | \$74,975.20 | \$54,034.85 | \$72,778.54 | \$109,943.24 | \$136,106.91 | \$118,076.89 | \$115,684.33 | \$92,205.50 | \$99,598.38 | \$122,421.45 | \$1,215,716.48 |
| Weather Totals | | | | 15 rain/cold | 6 rain/cold | 5 rain | 3 rain | 9 rain | 12 rain | 15 rain | 4 rain | 1 rain | |
| Income Per Round | \$34.43 | \$33.82 | \$34.49 | \$32.33 | \$32.31 | \$34.64 | \$34.76 | \$34.11 | \$35.83 | \$34.17 | \$32.15 | \$35.90 | \$34.22 |
| FY 2005 - 2006 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 3,071 | 2,326 | 2,455 | 2,571 | 2,094 | 3,000 | 3,817 | 3,241 | 2,760 | 2,838 | 3,056 | 3,060 | 34,289 |
| Tournament Rounds | 342 | 372 | 122 | 14 | 123 | 275 | 216 | 303 | 254 | 214 | 107 | 273 | 2,615 |
| Range Buckets | 1,348 | 854 | 1,032 | 863 | 754 | 1,468 | 1,666 | 1,125 | 915 | 958 | 1,123 | 1,143 | 13,249 |
| Star Memberships | 825.00 | 750.00 | 525.00 | 1,950.00 | 975.00 | 1,500.00 | 1,598.00 | 945.00 | 1,785.00 | 2,250.00 | 750.00 | 1,095.00 | 14,948 |
| Green Fees | 83,308.78 | 64,013.19 | 68,822.00 | 67,352.18 | 54,583.70 | 78,298.53 | 106,519.47 | 83,888.84 | 74,680.30 | 78,797.17 | 77,376.73 | 81,821.30 | 919,462 |
| Tournament Fees | 11,166.20 | 11,292.59 | 4,058.00 | 623.00 | 5,168.84 | 8,581.15 | 7,073.12 | 8,324.82 | 6,950.00 | 5,527.00 | 3,878.00 | 10,384.78 | 83,028 |
| Range Fees | 6,370.11 | 4,580.34 | 5,192.32 | 4,300.89 | 3,572.44 | 6,376.90 | 7,462.75 | 5,430.79 | 4,506.92 | 4,860.93 | 5,547.94 | 5,670.09 | 63,872 |
| Sales of Merchandise | 6,352.08 | 4,710.74 | 5,973.00 | 5,587.32 | 4,895.17 | 5,634.42 | 7,388.88 | 6,373.86 | 6,177.10 | 5,357.32 | 6,436.83 | 6,133.67 | 71,020 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Jersey Meadow Golf Course
Monthly Report

| | | | | | | | | | | | | | |
|-------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Concession Fees | 2,790.10 | 1,842.23 | 1,655.27 | 1,581.45 | 1,144.16 | 1,846.17 | 2,892.01 | 2,455.09 | 2,292.43 | 1,865.99 | 2,056.32 | 2,395.12 | 24,816 |
| Miscellaneous Income | 1,592.00 | 3,000.28 | 1,843.00 | 1,676.00 | 1,660.18 | 1,954.00 | 6,361.74 | 8,579.88 | 5,424.63 | 5,062.01 | 4,973.97 | 2,453.64 | 44,581 |
| Total Income | \$112,404.27 | \$90,189.37 | \$88,068.59 | \$83,070.84 | \$71,999.49 | \$104,191.17 | \$139,295.97 | \$115,998.28 | \$101,816.38 | \$103,720.42 | \$101,019.79 | \$109,953.60 | \$1,221,728.17 |
| Weather Totals | | | | | | | | | | | | | |
| Income Per Round | \$32.69 | \$33.15 | \$33.97 | \$31.38 | \$32.04 | \$31.36 | \$34.14 | \$32.46 | \$33.19 | \$33.25 | \$31.70 | \$32.66 | \$32.70 |

Jersey Meadow Golf Course
Monthly Report

| FY 2004 - 2005 | | | | | | | | | | | | | |
|-------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|--------------------|--------------------|--------------------|-----------------------|
| | October | November | December | January | February | March | April | May | June | July | August | September | YTD Totals |
| Rounds played | 3,118 | 2,006 | 2,531 | 2,293 | 1,589 | 2,474 | 3,064 | 2,758 | 2,956 | 2,912 | 2,893 | 2,488 | 31,082 |
| Tournament Rounds | 277 | 106 | 70 | 3 | 36 | 150 | 277 | 408 | 263 | 57 | 60 | 110 | 1,817 |
| Range buckets | 0 | 665 | 1163 | 891 | 476 | 1101 | 1550 | 1293 | 1226 | 748 | 1,068 | 852 | 11,033 |
| Star Memberships | 480.00 | 0.00 | 675.00 | 2,181.00 | 675.00 | 2,100.00 | 2,850.00 | 1,950.00 | 1,725.00 | 1,500.00 | 1,425.00 | 1,050.00 | 16,611 |
| Green Fees | 74,189.66 | 51,783.51 | 62,571.20 | 59,311.24 | 41,562.60 | 66,557.58 | 85,036.07 | 71,311.04 | 74,745.97 | 77,384.45 | 71,587.00 | 62,165.00 | 798,205 |
| Tournament Fees | 12,244.20 | 4,070.00 | 2,690.00 | 350.00 | 1,362.23 | 4,532.00 | 8,260.76 | 13,663.66 | 9,030.60 | 2,289.01 | 2,365.00 | 4,048.00 | 64,905 |
| Range Fees | 360.00 | 2,817.98 | 3,872.64 | 3,668.49 | 2,028.03 | 4,701.63 | 6,928.84 | 6,292.07 | 6,066.74 | 3,544.83 | 4,894.00 | 4,313.66 | 49,489 |
| Sales of Merchandise | 4,790.63 | 2,674.76 | 6,274.93 | 4,686.93 | 3,987.02 | 5,930.59 | 8,513.16 | 6,768.94 | 6,379.57 | 8,554.90 | 6,392.00 | 4,394.00 | 69,347 |
| Concession Fees | 2,886.22 | 3,589.83 | | | 916.00 | 1,535.00 | 2,196.04 | 2,163.80 | 2,638.75 | 2,088.86 | 2,074.00 | 1,650.00 | 21,739 |
| Miscellaneous Income | 180.00 | 60.00 | 1,401.00 | 930.00 | 727.00 | 1,408.00 | 2,183.09 | 2,724.00 | 6,716.64 | 3,941.67 | 4,276.00 | 12,914.17 | 37,462 |
| Total Income | \$95,130.71 | \$64,996.08 | \$77,484.77 | \$71,127.66 | \$51,257.88 | \$86,764.80 | \$115,967.96 | \$104,873.51 | \$107,303.27 | \$99,303.72 | \$93,013.00 | \$90,534.83 | \$1,057,758.19 |
| Weather Totals | | | | | | 10 R; 20 S | 2R; 28 S | 3R; 28S | 30S; No R | 12R; 19 S | 7R; 25 S | 4R; 26S | |
| Income Per Round | \$27.88 | \$30.77 | \$29.53 | \$30.03 | \$31.13 | \$32.27 | \$33.86 | \$32.51 | \$32.80 | \$32.94 | \$31.02 | \$34.44 | \$31.65 |
| FY 2003 - 2004 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | Totals |
| Rounds played | 2,838 | 2,605 | 2,735 | 2,186 | 1,829 | 2,824 | 3,261 | 3,203 | 1,952 | 0 | 0 | 3,841 | 27,274 |
| Tournament Rounds | 582 | 317 | 12 | 29 | 240 | 140 | 370 | 153 | 82 | 32 | 0 | 537 | 1,912 |
| Range buckets | 1,247 | 1124 | 1015 | 614 | 512 | 903 | 1746 | 1431 | 576 | 0 | 0 | 0 | 9,168 |
| Star Memberships | 880.00 | 485.00 | 617.00 | 2,840.00 | 1,620.00 | 2,485.00 | 2,810.00 | 1,670.00 | 50.00 | 0.00 | 0.00 | 1,220.00 | \$14,677.00 |
| Green Fees | 70,103.87 | 65,595.91 | 64,691.42 | 52,796.04 | 43,975.88 | 66,495.18 | 81,103.98 | 82,362.52 | 25,167.00 | 0.00 | 0.00 | 77,631.05 | 629,922.85 |
| Tournament Fees | 18,430.40 | 10,762.40 | 464.40 | 1,015.00 | 2,747.00 | 3,595.00 | 3,718.50 | 5,235.00 | 2,912.21 | 2,956.16 | 0.00 | 11,150.00 | 62,986.07 |
| Range Fees | 4,026.35 | 3,865.34 | 3,230.29 | 2,270.18 | 1,911.88 | 3,048.27 | 6,152.89 | 5,249.27 | 1,827.36 | 0.00 | 0.00 | 175.00 | 31,756.83 |
| Sales of Merchandise | 5,129.89 | 4,224.64 | 7,198.84 | 4,165.57 | 4,035.75 | 5,954.69 | 7,510.77 | 5,908.66 | 4,261.91 | 424.55 | 0.00 | 6,037.47 | 54,852.74 |
| Concession Fees | 2,013.15 | 3,492.29 | 2,560.00 | 1,977.00 | 1,731.20 | 1,740.36 | 2,485.45 | 2,965.09 | 3,108.38 | 0.00 | 0.00 | 81.92 | 22,154.84 |
| Miscellaneous Income | 2,240.00 | 1,920.00 | 1,323.00 | 1,275.00 | 1,640.00 | 840.82 | 499.00 | 953.00 | 3,285.75 | 250.00 | 0.00 | 192.00 | 14,418.57 |
| Total Income | \$102,823.66 | \$90,345.58 | \$80,084.95 | \$66,338.79 | \$57,661.71 | \$84,159.32 | \$104,280.59 | \$104,343.54 | \$40,612.61 | \$3,630.71 | \$0.00 | \$96,487.44 | \$830,768.90 |
| Income Per Round | \$29.81 | \$30.75 | \$28.93 | \$28.67 | \$27.09 | \$27.56 | \$27.95 | \$30.59 | \$19.94 | \$0.00 | \$0.00 | \$21.76 | \$27.96 |
| FY 2002 - 2003 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | Totals |
| Rounds played | 2,637 | 3,056 | 2,275 | 2,460 | 1,777 | 3,199 | 3,900 | 4,354 | 3,915 | 3,647 | 3,280 | 2,557 | 37,057 |
| Tournament Rounds | 0 | 159 | 0 | 0 | 188 | 138 | 66 | 287 | 62 | 59 | 17 | 248 | 1,224 |
| Range buckets | 843 | 1084 | 861 | 752 | 415 | 1256 | 2003 | 1941 | 1532 | 1,500 | 1,529 | 1,232 | 14,948 |
| Star Memberships | 400.00 | 300.00 | 1,115.00 | 7,465.00 | 3,578.00 | 4,420.00 | 5,205.00 | 3,990.00 | 2,610.00 | 1,895.00 | 1,790.00 | 805.00 | \$33,573.00 |
| Green Fees | 59,060.50 | 83,865.33 | 59,280.09 | 57,262.20 | 41,843.58 | 76,659.46 | 100,788.23 | 107,607.15 | 95,050.74 | 82,944.99 | 78,205.60 | 59,952.70 | 902,520.57 |
| Tournament Fees | 10,519.97 | 5,164.20 | 0.00 | 0.00 | 2,598.97 | 4,602.65 | 1,840.00 | 10,473.00 | 1,550.00 | 2,130.00 | 595.00 | 8,425.00 | 47,898.79 |
| Range Fees | 2,136.97 | 3,105.58 | 2,242.99 | 2,007.38 | 990.85 | 3,100.81 | 5,061.68 | 4,843.09 | 3,583.54 | 3,625.44 | 5,109.22 | 3,918.18 | 39,725.73 |
| Sales of Merchandise | 4,852.77 | 5,794.15 | 4,434.45 | 2,578.44 | 2,578.83 | 5,989.11 | 6,515.03 | 7,535.29 | 5,503.11 | 5,638.05 | 5,540.26 | 3,653.07 | 60,612.56 |
| Concession Fees | 3,692.00 | 3,146.00 | 2,056.00 | 2,079.00 | 1,494.00 | 2,970.00 | 2,969.95 | 3,999.34 | 5,224.34 | 3,331.06 | 3,097.78 | 2,473.09 | 36,532.56 |
| Miscellaneous Income | 1,650.00 | 1,860.00 | 2,265.00 | 1,419.00 | 1,695.00 | 2,130.00 | 2,550.00 | 2,805.00 | 6,380.00 | 6,588.00 | 2,295.00 | 2,160.00 | 33,797.00 |

Jersey Meadow Golf Course
Monthly Report

| | | | | | | | | | | | | | |
|-------------------------|-------------|--------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|-------------|-------------|----------------|
| Total Income | \$82,312.21 | \$103,235.26 | \$71,393.53 | \$72,811.02 | \$54,779.23 | \$99,872.03 | \$124,929.89 | \$141,252.87 | \$119,901.73 | \$106,152.54 | \$96,632.86 | \$81,387.04 | \$1,154,660.21 |
| Income Per Round | \$31.06 | \$32.02 | \$30.89 | \$26.56 | \$26.06 | \$28.60 | \$30.19 | \$29.58 | \$29.49 | \$28.13 | \$28.77 | \$28.73 | \$29.29 |

Jersey Meadow Golf Course
Monthly Report

| FY 2001 - 2002 | | | | | | | | | | | | | |
|--|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| | October | November | December | January | February | March | April | May | June | July | August | September | Totals |
| Rounds played | 3,203 | 3,061 | 2,774 | 2,800 | 2,969 | 3,734 | 4,385 | 4,735 | 4,182 | 4,139 | 3,580 | 3,592 | 43,154 |
| Tournament Rounds | | | | | | | | | | | | | |
| Range buckets | 1,388 | 1,374 | 844 | 1,261 | 1,316 | 1,897 | 2,131 | 2,143 | 1,818 | 1,813 | 1,506 | 1,476 | 18,967 |
| Star Memberships | | | | 3,075.00 | 1,650.00 | 2,275.00 | 1,725.00 | 1,125.00 | 725.00 | 550.00 | 775.00 | 950.00 | \$12,850.00 |
| Green Fees/Cart Fees | 72,224.98 | 77,087.14 | 65,224.37 | 68,447.62 | 70,028.61 | 91,055.04 | 111,535.50 | 119,348.59 | 104,195.50 | 104,907.23 | 89,569.50 | 79,854.95 | 1,053,479.03 |
| Tournament Fees | 17,967.54 | 10,416.85 | 1,552.00 | 0.00 | 3,741.00 | 2,498.00 | 12,004.42 | 6,740.00 | 2,220.70 | 0.00 | 1,919.00 | 17,433.92 | 76,493.43 |
| Range Fees | 3,924.83 | 3,699.12 | 2,181.79 | 3,236.49 | 3,508.36 | 4,850.70 | 5,791.90 | 5,805.72 | 4,675.54 | 4,822.48 | 4,043.98 | 3,696.75 | 50,237.66 |
| Sales of Merchandise | 7,501.72 | 7,470.10 | 8,574.76 | 4,093.24 | 4,597.56 | 8,690.81 | 7,429.96 | 7,877.93 | 8,103.63 | 5,589.34 | 5,526.70 | 4,663.97 | 80,119.72 |
| Concession Fees | 4,471.00 | 3,728.00 | 2,457.00 | 850.00 | 4,046.00 | 3,656.00 | 4,778.00 | 4,932.00 | 4,636.00 | 4,331.00 | 3,382.00 | 2,992.00 | 44,259.00 |
| Miscellaneous Income | | | | | 3,348.03 | 10.00 | | 2,115.00 | 5,080.00 | 1,880.00 | 1,860.00 | 3,030.00 | 17,323.03 |
| Total Income | \$106,090.07 | \$102,401.21 | \$79,989.92 | \$75,777.35 | \$90,919.56 | \$113,035.55 | \$143,264.78 | \$147,944.24 | \$129,636.37 | \$122,080.05 | \$107,076.18 | \$112,621.59 | \$1,334,761.87 |
| Income Per Round | \$33.12 | \$33.45 | \$28.84 | \$27.37 | \$30.07 | \$29.66 | \$32.28 | \$31.01 | \$30.83 | \$29.36 | \$29.69 | \$31.09 | \$30.63 |
| FY 2000 - 2001 | | | | | | | | | | | | | |
| | October | November | December | January | February | March | April | May | June | July | August | September | Totals |
| Rounds played | 3,632 | 2,387 | 2,224 | 1,526 | 2,087 | 2,196 | 3,929 | 3,482 | 3,097 | 3,564 | 3,433 | 3,480 | 35,037 |
| Tournament Rounds | | | | | | | | | | | | | |
| Range buckets | | | | 567 | 755 | 1,194 | 1,757 | 1,498 | 1,293 | 1,252 | 1,229 | 1,218 | 10,763 |
| Green Fees/Cart Fees | 100,532.00 | 59,091.00 | 57,691.00 | 42,849.85 | 53,215.20 | 55,637.91 | 108,176.93 | 93,704.77 | 79,608.10 | 86,599.86 | 76,676.57 | 82,458.86 | \$896,242.05 |
| Tournament Fees | 19,585.00 | 7,087.00 | 6,235.00 | 0.00 | 0.00 | 4,107.87 | 9,607.00 | 14,018.50 | 332.64 | 792.00 | 2,186.00 | 4,023.02 | 67,974.03 |
| Range Fees | 6,702.00 | 3,778.00 | 3,198.00 | 2,365.14 | 3,229.47 | 5,533.59 | 7,552.85 | 6,458.97 | 5,754.22 | 5,431.94 | 4,280.78 | 3,776.78 | 58,061.74 |
| Sales of Merchandise | 19,858.00 | 4,548.00 | 5,884.00 | 3,055.92 | 2,960.74 | 8,316.70 | 9,143.74 | 7,896.28 | 7,636.53 | 6,951.08 | 8,554.69 | 6,491.01 | 91,296.69 |
| Concession Fees | 285.00 | 808.00 | 417.00 | 1,726.00 | 2,278.00 | 2,982.00 | 4,942.00 | 3,701.00 | 3,099.00 | 3,441.00 | 3,256.00 | 3,505.00 | 30,440.00 |
| Miscellaneous Income | -571.00 | 3,254.00 | 2,407.00 | | | | | | | | | | |
| Total Income | \$146,391.00 | \$78,566.00 | \$75,832.00 | \$49,996.91 | \$61,683.41 | \$76,578.07 | \$139,422.52 | \$125,779.52 | \$96,430.49 | \$103,215.88 | \$94,954.04 | \$100,254.67 | \$1,144,014.51 |
| Income Per Round | \$40.31 | \$32.91 | \$34.10 | \$32.76 | \$29.56 | \$34.87 | \$35.49 | \$36.12 | \$31.14 | \$28.96 | \$27.66 | \$28.81 | \$32.65 |
| Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001. | | | | | | | | | | | | | |
| 2. Green Fees and Cart Fees combined into one fee beginning January 2002. | | | | | | | | | | | | | |
| 3. Food and drinks contracted out to private vendor as of January 2001. | | | | | | | | | | | | | |
| 4. Star Membership program began in January 2002. | | | | | | | | | | | | | |
| 5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline. | | | | | | | | | | | | | |
| 6. Concession Fees shown in time period of purchase, not when received. | | | | | | | | | | | | | |
| 7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds. | | | | | | | | | | | | | |
| 8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp. | | | | | | | | | | | | | |
| 9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees. | | | | | | | | | | | | | |
| 10. FY 2016-2017 - Line Item added: Club Rental. | | | | | | | | | | | | | |
| 11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19 | | | | | | | | | | | | | |
| 12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance. | | | | | | | | | | | | | |



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Categor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|---|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| Fund: 11 - GOLF COURSE FUND | | | | | | |
| Department: 80 - 80 | | | | | | |
| 85 - FEE & CHARGES FOR SERVICE | 2,110,800.00 | 2,110,800.00 | 156,761.33 | 590,512.96 | -1,520,287.04 | 27.98 % |
| 96 - INTEREST EARNED | 150.00 | 150.00 | 1.80 | 8.69 | -141.31 | 5.79 % |
| 97 - INTERFUND ACTIVITY | 237,098.86 | 237,098.86 | 0.00 | 0.00 | -237,098.86 | 0.00 % |
| Department: 80 - 80 Total: | 2,348,048.86 | 2,348,048.86 | 156,763.13 | 590,521.65 | -1,757,527.21 | 25.15 % |
| Department: 81 - CLUB HOUSE | | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 532,755.26 | 532,755.26 | 46,870.49 | 162,273.55 | 370,481.71 | 30.46 % |
| 34 - COST OF SALES | 159,500.00 | 159,500.00 | 8,195.79 | 29,626.04 | 129,873.96 | 18.57 % |
| 35 - SUPPLIES | 17,350.00 | 17,350.00 | 84.23 | 3,433.23 | 13,916.77 | 19.79 % |
| 45 - MAINTENANCE | 5,950.00 | 5,950.00 | 495.13 | 1,971.41 | 3,978.59 | 33.13 % |
| 50 - SERVICES | 39,000.00 | 39,000.00 | 1,245.90 | 8,114.53 | 30,885.47 | 20.81 % |
| 54 - SUNDRY | 79,900.00 | 79,900.00 | 7,150.87 | 23,410.11 | 56,489.89 | 29.30 % |
| 55 - PROFESSIONAL SERVICES | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.00 % |
| 60 - OTHER SERVICES | 20,000.00 | 20,000.00 | 0.00 | 21,000.52 | -1,000.52 | 105.00 % |
| 97 - INTERFUND ACTIVITY | 148,950.00 | 148,950.00 | 0.00 | 0.00 | 148,950.00 | 0.00 % |
| Department: 81 - CLUB HOUSE Total: | 1,006,905.26 | 1,006,905.26 | 64,042.41 | 249,829.39 | 757,075.87 | 24.81 % |
| Department: 82 - COURSE MAINTENANCE | | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 640,887.88 | 640,887.88 | 51,975.02 | 159,859.75 | 481,028.13 | 24.94 % |
| 35 - SUPPLIES | 141,200.00 | 141,200.00 | 6,885.70 | 35,176.31 | 106,023.69 | 24.91 % |
| 40 - MAINTENANCE--BLDGS, STRUC | 4,000.00 | 4,000.00 | 932.00 | 932.00 | 3,068.00 | 23.30 % |
| 45 - MAINTENANCE | 10,000.00 | 10,000.00 | 1,726.00 | 2,661.80 | 7,338.20 | 26.62 % |
| 50 - SERVICES | 8,000.00 | 8,000.00 | 1,290.00 | 2,309.56 | 5,690.44 | 28.87 % |
| 54 - SUNDRY | 90,500.00 | 90,500.00 | 0.00 | 0.00 | 90,500.00 | 0.00 % |
| 55 - PROFESSIONAL SERVICES | 3,000.00 | 3,000.00 | 0.00 | 554.57 | 2,445.43 | 18.49 % |
| 97 - INTERFUND ACTIVITY | 375.00 | 375.00 | 0.00 | 0.00 | 375.00 | 0.00 % |
| Department: 82 - COURSE MAINTENANCE Total: | 897,962.88 | 897,962.88 | 62,808.72 | 201,493.99 | 696,468.89 | 22.44 % |
| Department: 83 - BUILDING MAINTENANCE | | | | | | |
| 35 - SUPPLIES | 5,600.00 | 5,600.00 | 260.09 | 1,463.29 | 4,136.71 | 26.13 % |
| 40 - MAINTENANCE--BLDGS, STRUC | 16,000.00 | 16,000.00 | 2,052.01 | 6,910.30 | 9,089.70 | 43.19 % |
| 45 - MAINTENANCE | 2,000.00 | 2,000.00 | 0.00 | 234.00 | 1,766.00 | 11.70 % |
| 50 - SERVICES | 25,000.00 | 25,000.00 | 1,642.19 | 6,586.78 | 18,413.22 | 26.35 % |
| 55 - PROFESSIONAL SERVICES | 800.00 | 800.00 | 0.00 | 170.00 | 630.00 | 21.25 % |
| Department: 83 - BUILDING MAINTENANCE Total: | 49,400.00 | 49,400.00 | 3,954.29 | 15,364.37 | 34,035.63 | 31.10 % |
| Department: 87 - GC CAPITAL IMPROVEMENT | | | | | | |
| 70 - CAPITAL IMPROVEMENTS | 63,125.00 | 63,125.00 | 1,500.00 | 30,043.01 | 33,081.99 | 47.59 % |
| Department: 87 - GC CAPITAL IMPROVEMENT Total: | 63,125.00 | 63,125.00 | 1,500.00 | 30,043.01 | 33,081.99 | 47.59 % |
| Department: 88 - EQUIPMENT MAINTENANCE | | | | | | |
| 30 - SALARIES, WAGES, & BENEFITS | 68,555.72 | 68,555.72 | 6,048.10 | 21,938.79 | 46,616.93 | 32.00 % |
| 35 - SUPPLIES | 29,150.00 | 29,150.00 | 4,386.80 | 7,425.27 | 21,724.73 | 25.47 % |
| 45 - MAINTENANCE | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 % |
| 50 - SERVICES | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| 97 - INTERFUND ACTIVITY | 226,450.00 | 226,450.00 | 0.00 | 0.00 | 226,450.00 | 0.00 % |
| Department: 88 - EQUIPMENT MAINTENANCE Total: | 330,655.72 | 330,655.72 | 10,434.90 | 29,364.06 | 301,291.66 | 8.88 % |
| Fund: 11 - GOLF COURSE FUND Surplus (Deficit): | 0.00 | 0.00 | 14,022.81 | 64,426.83 | 64,426.83 | 0.00 % |
| Report Surplus (Deficit): | 0.00 | 0.00 | 14,022.81 | 64,426.83 | 64,426.83 | 0.00 % |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) |
|----------------------------------|----------------------------------|---------------------------------|----------------------------|----------------------------|---|
| 11 - GOLF COURSE FUND | 0.00 | 0.00 | 14,022.81 | 64,426.83 | 64,426.83 |
| Report Surplus (Deficit): | 0.00 | 0.00 | 14,022.81 | 64,426.83 | 64,426.83 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Golf Course Fund
For the period ended January 31, 2022

| | Adopted Budget | Current Budget | YTD Actual | % of Actual compared to Budget | Projections |
|----------------------------|---------------------|---------------------|-------------------|--------------------------------|---------------------|
| Revenue | | | | | |
| Fees & Charge for Services | 2,110,800.00 | 2,110,800.00 | 590,512.96 | 27.98% | 2,110,800.00 |
| Interest Earned | 150.00 | 150.00 | 8.69 | 5.79% | 100.00 |
| Interfund Activity | 237,098.86 | 237,098.86 | - | 0.00% | 237,098.86 |
| Miscellaneous Revenue | - | - | - | 0.00% | - |
| Other Agency Revenue | - | - | - | 0.00% | - |
| Total Revenue | 2,348,048.86 | 2,348,048.86 | 590,521.65 | 25.15% | 2,347,998.86 |
| Expenditures | | | | | |
| Club House | 1,006,905.26 | 1,006,905.26 | 249,829.39 | 24.81% | 1,006,905.26 |
| Course Maintenance | 897,962.88 | 897,962.88 | 201,493.99 | 22.44% | 897,962.88 |
| Building Maintenance | 49,400.00 | 49,400.00 | 15,364.37 | 31.10% | 49,400.00 |
| Capital Improvement | 63,125.00 | 63,125.00 | 30,043.01 | 47.59% | 63,125.00 |
| Equipment Maintenance | 330,655.72 | 330,655.72 | 29,364.06 | 8.88% | 330,655.72 |
| Total Expenditures | 2,348,048.86 | 2,348,048.86 | 526,094.82 | 22.41% | 2,348,048.86 |



Jersey Village Parks & Recreation

To: Mayor Warren and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Parks and Recreation Director

Date: February 14, 2022

Subject: Parks & Recreation January 2022 Monthly Update

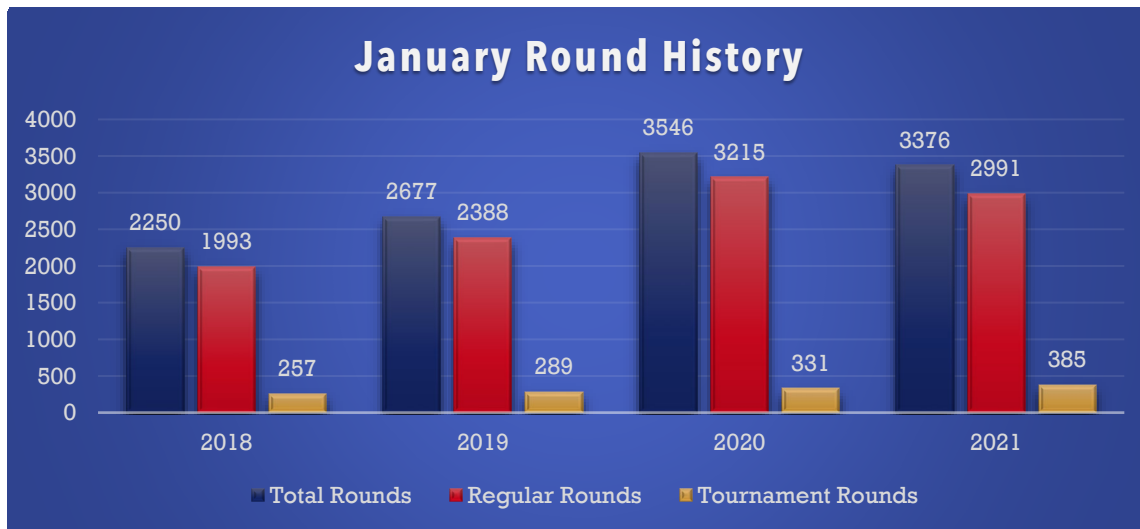
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

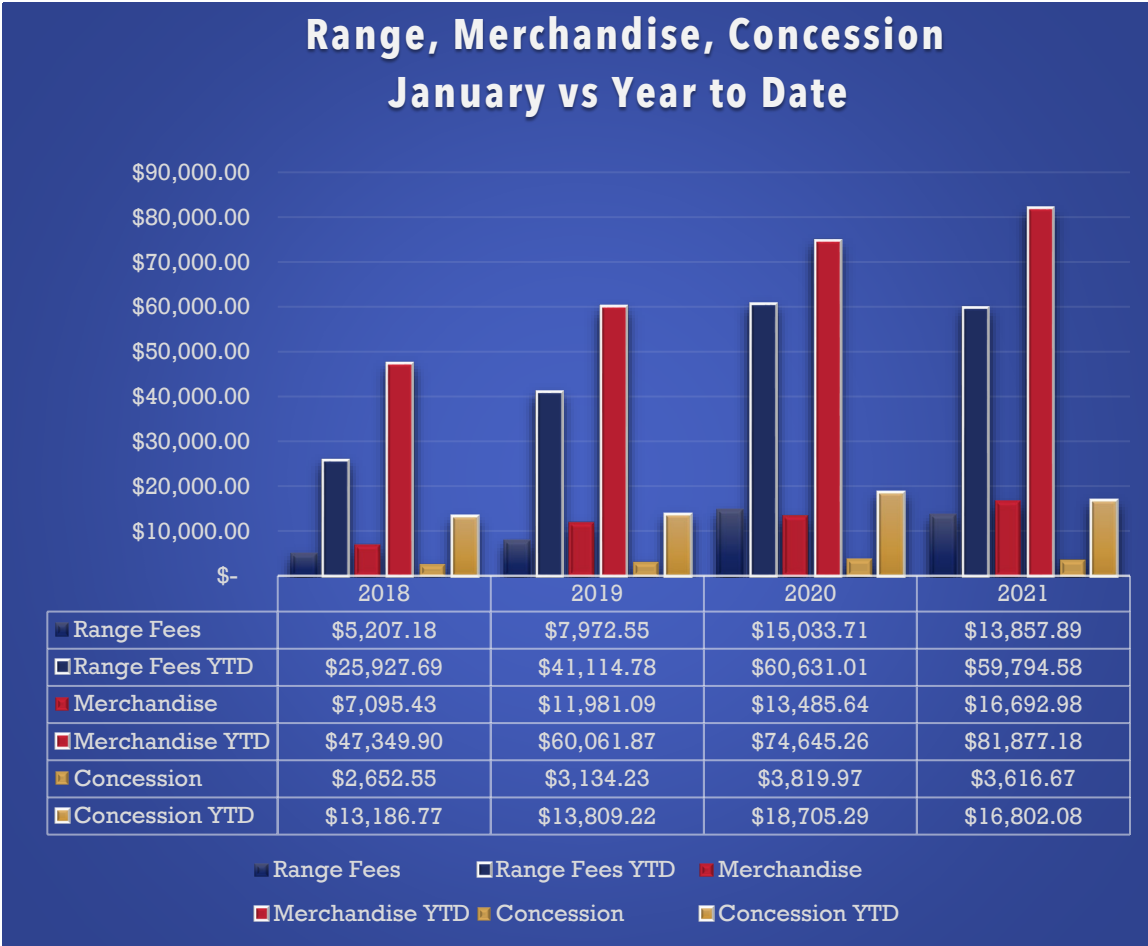
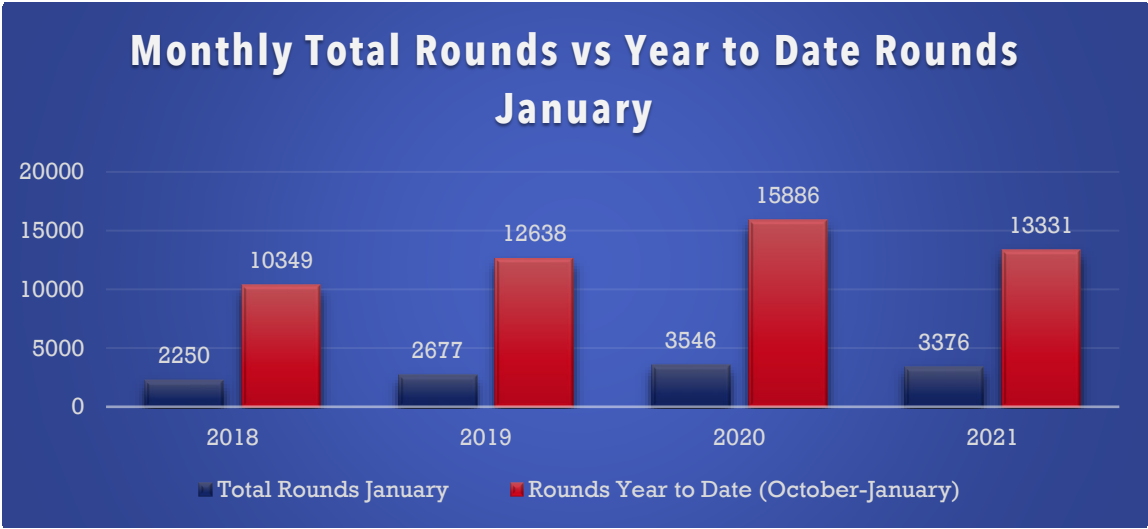
Jersey Meadow Golf Club

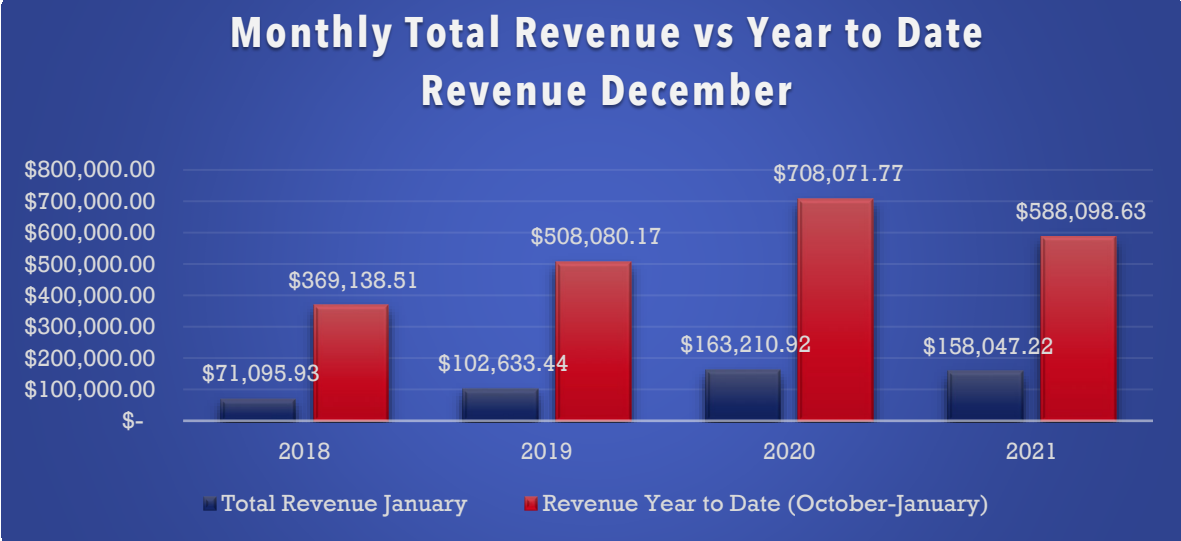
Financial Report (Monthly and Year to Date)

Monthly

For the month of January, the course recorded the second best January revenue numbers to date. The course received \$100,457.95 in green fees, and \$12,613.60 in tournament fees. The course hosted 2991 rounds and 385 rounds of tournament play for a total of 3376 rounds. We experienced 4 rainouts, 5 weather days and an overall cold environment for the month of January. Merchandise Sales totaled \$16,692.98. This month produced the best revenue per round (\$45.12) to date and finished with a total golf course monthly revenue of \$158,047.22. We are very blessed to get back to reporting the best numbers to date and we are very proud of all the hard work our Golf division has put in to make these numbers a reality.







Clubhouse Maintenance Report

Golf Course Greens Report

Hole 1

In May of 2021 the green on our first hole was arguably in the worst condition following the freeze. It experienced spots of winter kill, most of which recovered. Minimal sodding around the perimeter helped increase the speed of recovery and contributed to its drastic improvement. We experienced over 20 inches of rain in May as well as on our June photo date so we were unable to gather a snap shot for June.

MAY 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 9 | 9 | 6 | 8 |
| Reviewer 2 | 9.5 | 10 | 9 | 9.5 |
| Reviewer 3 | 8 | 8 | 8 | 8 |
| Reviewer 4 | 10 | 10 | 9 | 9.66 |
| Average | 9.125 | 9.25 | 8 | 8.79 |

Hole 2

Hole 2 also experienced weakness around the edge of the green but that has come along significantly in the past 60 days.

MAY 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 5 | 7 | 6 | 6 |
| Reviewer 2 | 6 | 8.5 | 4 | 6.17 |
| Reviewer 3 | 7 | 8 | 6 | 7 |
| Reviewer 4 | 6 | 8 | 7 | 7 |
| Average | 6 | 7.875 | 5.75 | 6.54 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 3

Hole Three experienced one larger area of winter kill directly in the center which showed slow growth. One patch of sod during the latter half of may helped bring this green back up to standard.

MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 4 | 5 | 6 | 5 |
| Reviewer 2 | 8.5 | 7.5 | 8 | 8 |
| Reviewer 3 | 7 | 7 | 8 | 7.33 |
| Reviewer 4 | 9 | 10 | 8 | 9 |
| Average | 7.125 | 7.375 | 7.5 | 7.33 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 4
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 7 | 8 | 6 | 7 |
| Reviewer 2 | 7 | 4.5 | 4 | 5.17 |
| Reviewer 3 | 6 | 6 | 6 | 6 |
| Reviewer 4 | 6 | 9 | 7 | 7.33 |
| Average | 6.5 | 6.875 | 5.75 | 6.375 |

Hole 5

Hole 5 experienced the most improvement in terms of value and quality for a few reasons. As depicted in the May photo, there is a large mound that impedes a golfers view of the #5 green from the fairway. Being that the hole was closed during construction we decided to lower that mound and discovered that there was an additional ~400 sq ft. of green under the mound! We removed the hill, split the bunker, fixed the framing and sodded the newly discovered green area. That combined with 60 days of rest and growth makes #5 green one of the best in the area. Note: The green on 5 was verti-cut a few days prior to the July photo which gives an aerial view with a yellow hue.

MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 4 | 7 | 6 | 5.67 |
| Reviewer 2 | 7 | 7 | 4 | 6 |
| Reviewer 3 | 6 | 6 | 7 | 6.33 |
| Reviewer 4 | 6 | 8 | 6 | 6.66 |
| Average | 5.75 | 7 | 5.75 | 6.17 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 6
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 7 | 6 | 7 | 6.67 |
| Reviewer 2 | 8 | 7 | 6.5 | 6.17 |
| Reviewer 3 | 7 | 8 | 7 | 7.33 |
| Reviewer 4 | 7 | 8 | 7 | 7.33 |
| Average | 7.25 | 7.25 | 6.875 | 7.125 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 7

Hole #7 experienced drastic improvement as it was played as a par 3 for the past 60 days.

MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 8 | 7 | 7 | 7.33 |
| Reviewer 2 | 8 | 6.5 | 8.5 | 7.67 |
| Reviewer 3 | 9 | 6 | 7 | 7.33 |
| Reviewer 4 | 10 | 9 | 8 | 9 |
| Average | 8.75 | 7.125 | 7.625 | 7.83 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 8
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 8 | 4 | 8 | 6.67 |
| Reviewer 2 | 8.5 | 6 | 8.5 | 7.67 |
| Reviewer 3 | 7 | 6 | 7 | 6.67 |
| Reviewer 4 | 8 | 9 | 8 | 8.33 |
| Average | 7.875 | 6.25 | 7.875 | 7.33 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 9

Hole 9 experienced dead spots around the green while the green remained mostly intact. The minimal low growth areas improved within the first 45 days as did the dead spots surrounding the green. A July photo of number 9 was not taken.

MAY 2021



JUNE 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 6 | 4 | 4 | 4.67 |
| Reviewer 2 | 8.5 | 5 | 2 | 5.17 |
| Reviewer 3 | 6 | 6 | 5 | 5.67 |
| Reviewer 4 | 8 | 8 | 4 | 6.66 |
| Average | 7.125 | 5.75 | 3.75 | 5.54 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 10

Hole 10 experienced the same condition as hole 9 and the green improved much quicker than the rest. Our fairway also improved dramatically within the first 45 days.

MAY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 6 | 7 | 4 | 5.67 |
| Reviewer 2 | 6.5 | 7.5 | 7.5 | 7.17 |
| Reviewer 3 | 7 | 7 | 6 | 6.67 |
| Reviewer 4 | 8 | 8 | 7 | 7.66 |
| Average | 6.875 | 7.375 | 6.125 | 6.79 |

Hole 11

Hole 11 experienced the same condition as hole 9 and hole 10 and the green improved much quicker than the rest. We have attempted to compare the status of these three greens to the rest of our course to better understand the reasoning behind their success vs. the others to help us prepare for the future

MAY 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 9 | 6 | 7 | 7.33 |
| Reviewer 2 | 9 | 8 | 7.5 | 8.17 |
| Reviewer 3 | 8 | 7 | 6 | 7 |
| Reviewer 4 | 9 | 8 | 8 | 8.33 |
| Average | 8.75 | 7.25 | 7.125 | 7.71 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 12
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 5 | 6 | 7 | 6 |
| Reviewer 2 | 4 | 5 | 6.5 | 5.17 |
| Reviewer 3 | 7 | 6 | 7 | 6.67 |
| Reviewer 4 | 6 | 8 | 6 | 6.66 |
| Average | 5.5 | 6.25 | 6.625 | 6.125 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 13
MAY 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 8 | 5 | 7 | 6.67 |
| Reviewer 2 | 7 | 7.5 | 6 | 6.83 |
| Reviewer 3 | 7 | 7 | 6 | 6.67 |
| Reviewer 4 | 9 | 8 | 6 | 7.66 |
| Average | 7.75 | 6.875 | 6.25 | 6.96 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 14
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 8 | 7 | 7 | 7.33 |
| Reviewer 2 | 8 | 6 | 6 | 6.67 |
| Reviewer 3 | 8 | 7 | 7 | 7.33 |
| Reviewer 4 | 8 | 8 | 7 | 7.66 |
| Average | 8 | 7 | 6.75 | 7.25 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 15
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 9 | 5 | 8 | 7.33 |
| Reviewer 2 | 6 | 7.5 | 6.5 | 6.67 |
| Reviewer 3 | 8 | 5 | 7 | 6.67 |
| Reviewer 4 | 10 | 7 | 9 | 8.66 |
| Average | 8.25 | 6.125 | 7.625 | 7.33 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 16
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 9 | 6 | 7 | 7.33 |
| Reviewer 2 | 9 | 6.5 | 7.5 | 7.67 |
| Reviewer 3 | 7 | 7 | 6 | 6.67 |
| Reviewer 4 | 10 | 8 | 8 | 8.66 |
| Average | 8.75 | 6.875 | 7.125 | 7.58 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 17
MAY 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 7 | 9 | 6 | 7.33 |
| Reviewer 2 | 7 | 9 | 5 | 7 |
| Reviewer 3 | 7 | 9 | 8 | 8 |
| Reviewer 4 | 7 | 8 | 6 | 7 |
| Average | 7 | 8.75 | 6.25 | 7.33 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Hole 18
MAY 2021



JUNE 2021



OCTOBER 2021



FEBRUARY 2022



| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 4 | 7 | 7 | 6 |
| Reviewer 2 | 4 | 6 | 6.5 | 5.5 |
| Reviewer 3 | 6 | 7 | 7 | 6.67 |
| Reviewer 4 | 6 | 8 | 8 | 7.33 |
| Average | 5 | 7 | 7.125 | 6.375 |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Practice Green
MAY 2021



OCTOBER 2021





| Grading 2/2022 | Coverage (1-10) | Weeds | Collars | Average |
|----------------|-----------------|-------|---------|---------|
| Reviewer 1 | 6 | 4 | 9 | 6.33 |
| Reviewer 2 | 6 | 4 | 8 | 6 |
| Reviewer 3 | 8 | 8 | 9 | 8.33 |
| Reviewer 4 | 10 | 8 | 8 | 8.66 |
| Average | 7.5 | 6 | 8.5 | 7.33 |

Parks, Recreation and Facilities

Parks

- Routine mowing, parks beautification, and tree trimming were completed during the month in addition to preventative equipment maintenance.
- Our park bench and garbage cans have been inspected and considered for replacements as we focus on parks projects for this fiscal year and the next. Our park's crew also assisted in the decoration of our Parade Float and did an excellent job. Worked with Isaac and progressive on getting the rock wall project up and completed,
- We had one of the sand filters break at the pool, we have since had it fixed and the pool is running swimmingly.
- We had a few things to get ready on the baby pool, and get the filter system fixed but it is now full and blue.
- Met with a new playground distributor, this company looks like it could be very good to work with. Looking forward to possibly working with this company.
- Getting prices together on replacing all the trash can, benches and picnic tables in all of our parks.

- Starting working on park portfolios for each park that will tell us all the information about the park. Also with these new park portfolios it will be able to tell us what we have for equipment what we have for amenities.
- Helping Robert with the final details of the Carol Fox Bathroom. The bathroom is ordered and coming our way shortly.
- Working on getting prices to replace the wood wall at Carol Fox to a concrete wall.
- Working on getting quotes for pool house bathrooms. Looking to get this projects finished up by the end of February
- The pool bathroom project has started and is going smoothly.
- Our parks crew trimmed up all the crap myrtles in the city, making them look fresh and clean.
- Working on my CPSI course to be able to examine our playground equipment and make sure it is safe and ready to play.

Recreation

- This month there was a lot of growth in the senior fitness class. We jumped from averaging 6 a class last month to 8. We also saw 6 new memberships this month.
- Worked on the new FUA's for our partnership organizations Camp Gladiator and I9 Sports.
- Was able to secure a sponsor for our E-sports league starting in the spring. GG leagues is officially coming to Jersey Village.
- Met with the Fairbanks Branch Library and was able to establish a partnership for summer programming. They will bring a 9 week program to the civic center starting in June.
- Geocaching is also coming to Jersey Village beginning sometime in February!
- Currently working on my lifeguard certification and my lifeguard management certification.
- Had two Bingo Nights this month. Both were successful and were completely filled up!
- The Rockwall Project in the pool was finally completed this month! It looks great, along with our pool water, which we had to regulate its chemistry when we refilled the pool.
- Currently our bathroom fixture project is underway. We are changing all fixtures in bathrooms. As of now the men's restroom is completed. The Woman's restroom needs some masonry work done before it can be completed.
- Currently working on our play guide (spring-summer edition). My goal is to try to find enough sponsors so that we can cover the cost of printing the play guide.

Facilities

The facilities department spent the month of January on routine work orders, facility disinfectant, our LED lighting project at the police station as well as budget prep and project planning for the remainder of the year.

| ID | Status | Open Date | Resolved Date | Type | Address | Notes |
|--------|-----------|-----------------|---------------|------------|---|---|
| 918590 | resolved | 1/31/2022 13:12 | 1/31/2022 | Code Issue | 12585Ac*12599 Castlebridge Dr Jersey Village 77065 | 8 signs removed |
| 918363 | assigned | 1/31/2022 11:09 | -- | Code Issue | 16430 Deloizier St Jersey Village 77040 | An inspection conducted this violation observed trash can visible from street. |
| 916930 | assigned | 1/28/2022 18:03 | -- | Code Issue | 8801Ac*8833 Jones Rd Jersey Village 77065 | They have been open for a long time. This sign likely is not in compliance with the city ordinance. |
| 916929 | assigned | 1/28/2022 18:02 | -- | Code Issue | 8801Ac*8833 Jones Rd Jersey Village 77065 | This sign is out dated and not maintained. It appears to be against the sign ordinance. |
| 916432 | resolved | 1/28/2022 11:52 | 1/28/2022 | Code Issue | 13681 Westland East Blvd Houston 77041-1206 | 1 sign removed |
| 916361 | resolved | 1/28/2022 11:12 | 2/2/2022 | Code Issue | 15905 Acapulco Dr Jersey Village 77040 | An inspection conducted this date I observed a commercial truck parked in driveway a letter will be mailed to homeowners |
| 916317 | assigned | 1/28/2022 10:50 | -- | Code Issue | 15825 Juneau Ln Jersey Village 77040 | An inspection conducted I observed RV in driveway a letter will be mailed to homeowners allowing homeowners time to correct |
| 915829 | resolved | 1/27/2022 16:53 | 1/27/2022 | Code Issue | 16484 Northwest Fwy Jersey Village | |
| 914491 | resolved | 1/26/2022 15:16 | 1/27/2022 | Code Issue | 15 Cherry Hills Dr Jersey Village 77064 | A complaint was made via vmail concerning storm drainage. Upon inspection house was being pressure washed with water and liquid soap. I could smell bleach and informed homeowners and contractors bleach cannot be used. I spoke with Ash to confirm no permit would be needed. I called Derrick and Roy and inquire about what proper products that can be used when pressure washing home. No contact made at this time. |
| 914061 | assigned | 1/26/2022 11:37 | -- | Code Issue | 16522 Village Dr Jersey Village 77040 | While driving I observed truck parked on grass will send over to PD have run plate. |
| 913883 | assigned | 1/26/2022 10:06 | -- | Code Issue | 15716 Acapulco Dr Jersey Village 77040 | While conducting an inspection I observed a trailer in driveway a letter will be mailed to homeowners allowing homeowners time to correct |
| 913342 | assigned | 1/25/2022 16:42 | -- | Code Issue | 15813 Acapulco Dr Jersey Village | The address referenced above is one where I brought up that there's was a service vehicle on jack stands and had been so for an extended period of time. The jack stands are gone. Now, however, it's apparent (to me at least) that this vehicle is a commercial vehicle that have a GVW in excess of that allowed by the Code of Ordinances. It also has paper temporary tags. And if you've been reading the paper or watching the news, Texas is #1 when it comes to phony tags. This house is not the only one where there is a service vehicle parked in the driveway that's in violation of the weight restrictions for JV. |
| 912821 | assigned | 1/25/2022 11:51 | -- | Code Issue | 16313 De lozier Jersey Village | trash can visible from street |
| 912047 | resolved | 1/24/2022 16:32 | 1/25/2022 | Code Issue | 14 Epernay Pl Jersey Village 77040 | 1 sign removed |
| 911922 | assigned | 1/24/2022 15:16 | -- | Code Issue | 16 Oakmont Ct Jersey Village 77064 | Debris rubbish in driveway |
| 911809 | resolved | 1/24/2022 14:18 | 1/24/2022 | Code Issue | 16129 Acapulco Dr Jersey Village 77040 | 2 signs removed |
| 911806 | assigned | 1/24/2022 14:17 | -- | Code Issue | 16421 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 911802 | assigned | 1/24/2022 14:16 | -- | Code Issue | 16401 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 911800 | assigned | 1/24/2022 14:15 | -- | Code Issue | 16317 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 911796 | assigned | 1/24/2022 14:15 | -- | Code Issue | 16309 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 911793 | assigned | 1/24/2022 14:14 | -- | Code Issue | 16305 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 911791 | assigned | 1/24/2022 14:14 | -- | Code Issue | 16225 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 911788 | assigned | 1/24/2022 14:13 | -- | Code Issue | 16221 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 911786 | assigned | 1/24/2022 14:13 | -- | Code Issue | 16213 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 911782 | assigned | 1/24/2022 14:12 | -- | Code Issue | 16205 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 909676 | resolved | 1/21/2022 16:09 | 1/21/2022 | Code Issue | 15200Ac*15238 Philippine St Jersey Village 77040 | 7 signs removed |
| 909539 | resolved | 1/21/2022 15:35 | 1/21/2022 | Code Issue | 18670 US 290 Frontage Rd Jersey Village 77065 | An inspection conducted this date concerning portable Ana banner signs no permit issued. I spoke with Shaac*Tor she stated sheac* have all removed. I informed she would need to request a permit with the city to post sign |
| 909507 | resolved | 1/21/2022 15:14 | 1/25/2022 | Code Issue | 18540 US 290 Frontage Rd Jersey Village 77065 | An inspection conducted this date observed banner sign in front of credit union without permit. I spoke with bank manager Yovoni Martinez he was shown city ordinance and informed needed to request 30 Day permit but in meantime remove until permit approved. |
| 909473 | assigned | 1/21/2022 14:50 | -- | Code Issue | 16518 Jersey Dr Jersey Village 77040 | An inspection conducted this date at Red Roof banner at curb. I spoke with manager of Red Roof he stated heac*d call Ashley to request new permit I informed permit expired 1/7 and to call me after he speaks with Ashley |
| 908093 | assigned | 1/20/2022 14:02 | -- | Code Issue | 16526 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. |
| 908073 | assigned | 1/20/2022 13:54 | -- | Code Issue | 16522 Deloizier St Jersey Village 77040 | While conducting a sweep I observed a recreational trailer parked on the driveway a letter will be mailed |
| 908057 | assigned | 1/20/2022 13:48 | -- | Code Issue | 16510 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash cans not properly screened and low tree branches, a letter will be mailed to homeowners allowing homeowners time to correct |
| 908042 | assigned | 1/20/2022 13:37 | -- | Code Issue | 16506 Deloizier St Jersey Village 77040 | An inspection conducted this, I observed trash cans not properly screened. A letter will be mailed to homeowners allowing time to correct |
| 908036 | resolved | 1/20/2022 13:34 | 1/31/2022 | Code Issue | 16434 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners allowing time to correct |
| 908026 | resolved | 1/20/2022 13:30 | 1/31/2022 | Code Issue | 16426 Deloizier St Jersey Village 77040 | A sweep conducted this date. I observed trash can not properly screened. A letter will be mailed to homeowners allowing time to correct |
| 908019 | assigned | 1/20/2022 13:27 | -- | Code Issue | 16322 Deloizier St Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be allowing homeowners time to correct |
| 908014 | assigned | 1/20/2022 13:24 | -- | Code Issue | 16222 Deloizier St Jersey Village 77040 | While conducting a sweep I 2 trash cans in front of the garage. A letter will be mailed to homeowners |
| 907988 | resolved | 1/20/2022 13:07 | 1/24/2022 | Code Issue | 16209 Tahoe Dr Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened |
| 907985 | resolved | 1/20/2022 13:05 | 1/31/2022 | Code Issue | 16214 Tahoe Dr Jersey Village 77040 | While conducting a sweep I observed trash can not properly screened. A letter will be mailed to homeowners |
| 907977 | assigned | 1/20/2022 12:59 | -- | Code Issue | 16310 Tahoe Dr Jersey Village 77040 | Sweep conducted I observed trash can not properly screen a letter will be mailed to homeowners |
| 907972 | cancelled | 1/20/2022 12:57 | 1/20/2022 | Code Issue | 16310 Tahoe Dr Jersey Village 77040 | |
| 907807 | resolved | 1/20/2022 11:28 | 1/20/2022 | Code Issue | 15810 Juneau Ln Jersey Village 77040 | A inspection conducted this date no violation observed |
| 907799 | assigned | 1/20/2022 11:23 | -- | Code Issue | 15702 Juneau Ln Jersey Village 77040 | An inspection conducted this violation low hanging trees observed. A letter will be mailed to homeowners |
| 906417 | resolved | 1/19/2022 11:34 | 1/19/2022 | Code Issue | 12395Ac*12397 Castlebridge Dr Jersey Village 77065 | 1 sign removed |
| 905275 | resolved | 1/18/2022 13:24 | 1/18/2022 | Code Issue | 15701 Seattle St Jersey Village 77040 | 1 sign removed |
| 905218 | resolved | 1/18/2022 12:56 | 1/18/2022 | Code Issue | Jersey Village High School Jersey Village 77040 | 1 sign removed |
| 905107 | resolved | 1/18/2022 12:07 | 1/18/2022 | Code Issue | 11751Ac*11929 West Rd Houston 77065 | 1 sign removed |
| 905016 | resolved | 1/18/2022 11:26 | 1/18/2022 | Code Issue | Steeplepark Dr Houston 77065 | 1 sign removed |
| 904180 | resolved | 1/17/2022 15:47 | 1/17/2022 | Code Issue | 12683 Steeple Way Blvd Jersey Village 77065 | 1 sign removed |
| 904172 | resolved | 1/17/2022 15:39 | 1/17/2022 | Code Issue | 12209Ac*12211 West Rd Jersey Village 77065 | 1 sign removed |
| 904158 | resolved | 1/17/2022 15:28 | 1/17/2022 | Code Issue | 17550 Northwest Fwy Jersey Village 77065 | 1 sign removed |
| 904147 | resolved | 1/17/2022 15:22 | 1/17/2022 | Code Issue | 17504 Northwest Fwy Jersey Village 77065 | Portable sign in row. Spoke with employee working at cellphone repair she removed |
| 904116 | resolved | 1/17/2022 14:58 | 1/17/2022 | Code Issue | 11178Ac*11198 Pleasant Colony Dr Jersey Village 77065 | 2 signs removed |
| 904108 | resolved | 1/17/2022 14:50 | 1/17/2022 | Code Issue | N Eldridge Pkwy Jersey Village 77065 | 3 signs removed |
| 904104 | resolved | 1/17/2022 14:42 | 1/17/2022 | Code Issue | 9402 Barretts Glen Ct Jersey Village 77065 | 1 sign removed |
| 904097 | resolved | 1/17/2022 14:32 | 1/17/2022 | Code Issue | 18106 Northwest Fwy Jersey Village 77065 | 1 sign removed |
| 904050 | resolved | 1/17/2022 13:37 | 1/31/2022 | Code Issue | 15325 Glamorgan Dr Jersey Village 77040 | An inspection conducted this date I observed a pile of trash and debris in the rear yard visible from the street. I knocked at door no one answered. A letter will be mailed to homeowners. I spoke with Mrs. Amy whom informed homeowner is generally home during the day to her knowledge |
| 894457 | assigned | 1/7/2022 16:16 | -- | Code Issue | 15302 colwyn Jersey Village | Camper viewable from street. Garbage cans in driveway, viewable from street. |
| 893780 | resolved | 1/7/2022 10:53 | 1/31/2022 | Code Issue | 28 oakmont court Jersey Village | There is a home at 28 Oakmont Court in the Lakes of Jersey Village that has/is running a full fledge security business from their home. I donac* usually have an issue with a very small business being ran from someoneac*s home as long as it does not affect others. In this case they are no longer a very small business and it is affecting others. Their garage is their warehouse with shelves full of parts for their jobs. They have service vehicles with their company name, AIS, coming and going daily. They have several employees that come to the home daily and park their cars on the street blocking home owners from having access for their own visitors and blocking mail boxes. Federal Express is up and down the street making deliveries almost daily. There are kids on this block and someone could get hurt eventually. I have attached a picture of their garage from afar. This appears to be in violation of City Ordinance Sec 14-101(a)(5)(c). |

| | | | | | | |
|--------|----------|----------------|-----------|------------|--|--|
| 892843 | resolved | 1/6/2022 14:33 | 1/24/2022 | Code Issue | 15509 Lakeview Dr Jersey Village 77040 | Trailers in front of house in view from street. They have been there over 7 days in violation of code. |
| 892797 | resolved | 1/6/2022 14:01 | 1/24/2022 | Code Issue | 15710 Seattle St Jersey Village 77040 | A sweep conducted this date. I observed trash and rubbish in the driveway a letter will be mailed to homeowners allowing time to correct |
| 892775 | assigned | 1/6/2022 13:49 | -- | Code Issue | 15905 Singapore Ln Jersey Village 77040 | A sweep conducted I observed rubbish on the side of the driveway a letter will be mailed to homeowners allowing time to correct |
| 892882 | assigned | 1/6/2022 13:01 | -- | Code Issue | 15710 Singapore Ln Jersey Village 77040 | An inspection conducted this date I observed a bulk of milk crates in the driveway of the residence. A letter will be mailed to residence |
| 892415 | resolved | 1/6/2022 10:49 | 1/6/2022 | Code Issue | 17438 Northwest Fwy Jersey Village 77040 | 1 sign removed |
| 891386 | resolved | 1/5/2022 14:06 | 1/5/2022 | Code Issue | 15314 Mauna Loa Ln Jersey Village 77040 | An inspection conducted in December where I observed a white car parked on the street. I spoke with Mr Gary he informed car has bn parked on street due to car maintenance. 1/3/22 I spoke with Mr Gary again concerning parked car he states heâ€™s having car maintenance and wanted a letter mailed allowing 10 days to correct. I informed a letter will be mailed |
| 890970 | resolved | 1/5/2022 11:06 | 1/5/2022 | Code Issue | Steeplepark Dr Houston 77065 | 2 signs removed |
| 890949 | resolved | 1/5/2022 10:59 | 1/5/2022 | Code Issue | 8620 Jones Rd Jersey Village 77065 | 2 signs removed |
| 890072 | resolved | 1/4/2022 16:01 | 1/17/2022 | Code Issue | 16206 Singapore Ln Jersey Village 77040 | An inspection conducted this date violation observed garbage and rubbish on the left side of the driveway on the fence line. A letter will be mailed to homeowners allowing time to correct |
| 889974 | resolved | 1/4/2022 15:09 | 1/17/2022 | Code Issue | 16102 Acapulco Dr Jersey Village 77040 | A inspection conducted this date I observed an RV in driveway. A letter will be mailed to homeowners allowing time to correct |
| 889445 | resolved | 1/4/2022 10:55 | 1/4/2022 | Code Issue | 8001â€”8033 Jones Rd Jersey Village 77040 | 1 sign removed |
| 889423 | resolved | 1/4/2022 10:47 | 1/4/2022 | Code Issue | 1873â€”18739 US 290 Frontage Rd Jersey Village 77041 | 2 signs removed |
| 889388 | resolved | 1/4/2022 10:30 | 1/4/2022 | Code Issue | 7213â€”7217 Senate Ave Jersey Village 77040 | 1 signs removed |
| 888420 | resolved | 1/3/2022 13:54 | 1/3/2022 | Code Issue | 19100 Northwest Fwy Jersey Village 77065 | 1 sign removed |
| 888064 | resolved | 1/3/2022 11:26 | 1/3/2022 | Code Issue | 11415 West Rd Houston 77065 | 2 signs removed |
| 888051 | resolved | 1/3/2022 11:19 | 1/3/2022 | Code Issue | Saville Ln Jersey Village 77065 | 1 sign removed |
| 888039 | resolved | 1/3/2022 11:15 | 1/3/2022 | Code Issue | N Eldridge Pkwy Jersey Village 77065 | 3 signs removed |
| 887986 | resolved | 1/3/2022 10:55 | 1/3/2022 | Code Issue | 10130 W Gulf Bank Rd Houston 77040 | 1 sign e |

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: City Manager’s Report

AGENDA SUBJECT: TCOLE Racial Profiling – Full Report 2021

Department/Prepared By: Kirk Riggs, Chief of Police

Date Submitted: February 7, 2022

EXHIBITS: [Letter](#) to City Council regarding Texas Racial Profiling Law
TCOLE Racial Profiling – [Full Report 2021](#)

| | | |
|--------------------------|-------------------------|------|
| BUDGETARY IMPACT: | Required Expenditure: | \$ 0 |
| | Amount Budgeted: | \$ 0 |
| | Appropriation Required: | \$ 0 |

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

This Racial Profiling Report is required, by law, to be submitted to City Council each year before March 1. The same report is submitted to TCOLE to meet mandated reporting requirements and is now filed electronically.

RECOMMENDED ACTION:

No action is required.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2100 (office) 713-466-2177 (fax)

TO: *Austin Bleess, City Manager and Council Members*

FROM: *Kirk Riggs, Chief of Police*

DATE: *January 27, 2022*

SUBJECT: *2021 Racial Profiling Report and Comparative Analysis Report for 2021*

To comply with Article 2.132 of the Texas Code of Criminal Procedure addressing racial profiling, each law enforcement agency must collect information relating to motor vehicle stops where a citation has been issued or an arrest has been made. The law enforcement agency must also report this information to the governing body no later than March 1st of the following year and must submit the report to the Texas Commission on Law Enforcement (TCOLE), who is the designated central depository for all reports in the state.

There were no racial profiling complaints made against a Jersey Village Police Officer in 2021.

The Racial Profiling comparative analysis for the calendar year of 2021 has been completed. The data showed the Department conducted 6,906 traffic stops in 2021. Results of the traffic stops showed 55.02% received warnings, 40.33% received citations and 4.65% of the stops resulted in an arrest. The race and ethnicity of the persons stopped showed 33% White, 24.93% Hispanic, 35.79% Black, 5.78% Asian/Pacific Islander and 0.49% Alaska Native/American Indian. The percentage of minorities stopped equaled 66.99% compared to city population makeup of minorities, which is estimated at 37.5%. It should be noted that U.S. Highway 290 covers approximately 3.44 miles of roadway through the city limits of Jersey Village. U.S. Highway 290 is a major highway encompassed in Harris County Texas. 15.23 % of the traffic stops conducted were on U.S. Highway 290. According to the 2021 Census, Harris County Texas showed a population of 4,731,145 resident with a racial makeup of 28.7% White, 43.7% Hispanic, 20.0% Black, 7.3% Asian/Pacific Islander and 1.1% Alaska Native/American Indian.

The race or ethnicity was known prior to the stop only 10.16% of the time. Data collected also showed that a search was conducted during 8.85% of the traffic stops, 13.09% of those searches were consensual, 61.70% of the searches were based on probable cause, 4.91% of the searches were a result of the vehicle being inventoried during a tow, and 18.99% of the searches were searches conducted incident to an arrest. Contraband was discovered in 47.63% of the searches.

In reviewing the Police Department's public education efforts concerning the racial profiling complaint process, printed information on how to file a racial profiling complaint was found in the police department lobby and on the police department's webpage at www.jerseyvillagpd.org.

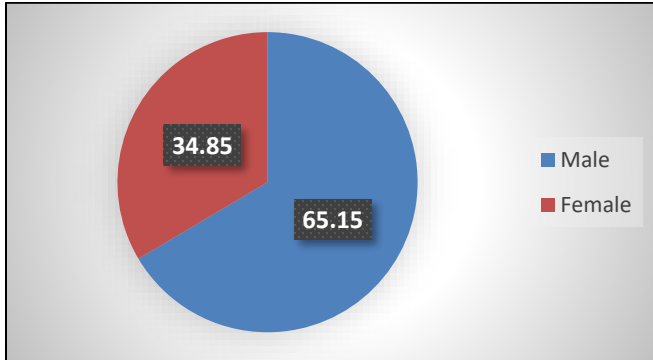
A review of documentation also showed that the patrol supervisors completed their random audits for their assigned officers. During the audits, there were no indicators found that officers were acting outside of state law and/or departmental policies.

Attached to this memo is the comparative analysis of the data collected for 2021. Based on this review and analysis, it appears that officers and supervisors are following the procedures outlined in the Jersey Village Police Department General Orders Policy 412.00 Bias Based Profiling. It is my recommendation that no changes be made to our current policies and/or procedures regarding Racial Profiling.

Jersey Village Police Department 2021 Racial Profiling Statistics

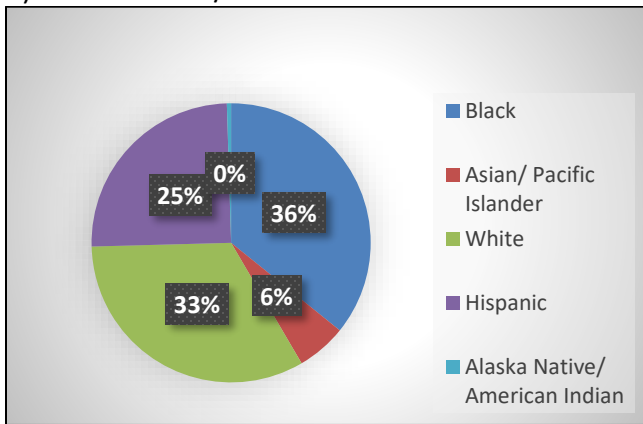
1. Gender

Female: 2407 34.85% compared to city population makeup of 51.0%
 Male: 4499 65.15% compared to city population makeup of 49.00%



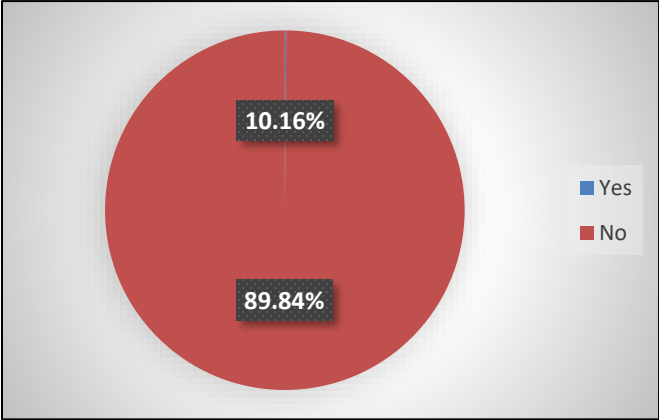
2. Race or Ethnicity

- a) Black: 2472 35.79% compared to city population makeup of 12.7%
- b) Asian/Pacific Islander: 399 5.78% compared to city population makeup of 5.8%
- c) White: 2279 33.00% compared to city population makeup of 62.5%
- d) Hispanic/Latino: 1722 24.93% compared to city population makeup of 19.0%
- e) Alaska Native/American Indian: 34 0.49% compared to city population makeup of 0.0%



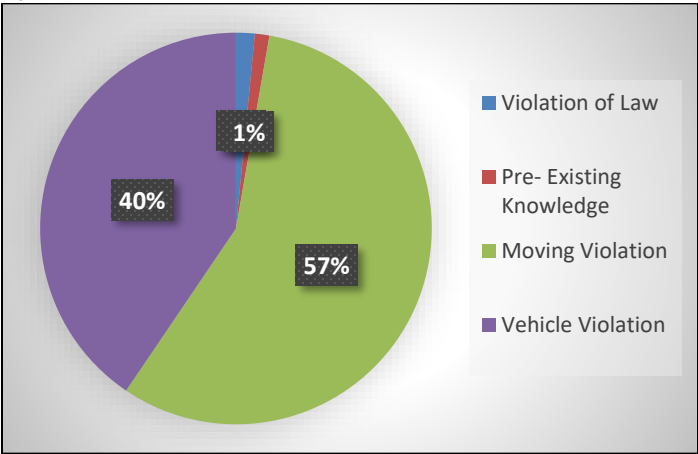
3. Race or Ethnicity known prior to stop? 6844

- a) Yes: 62 10.16%
- b) No: 6844 89.84%



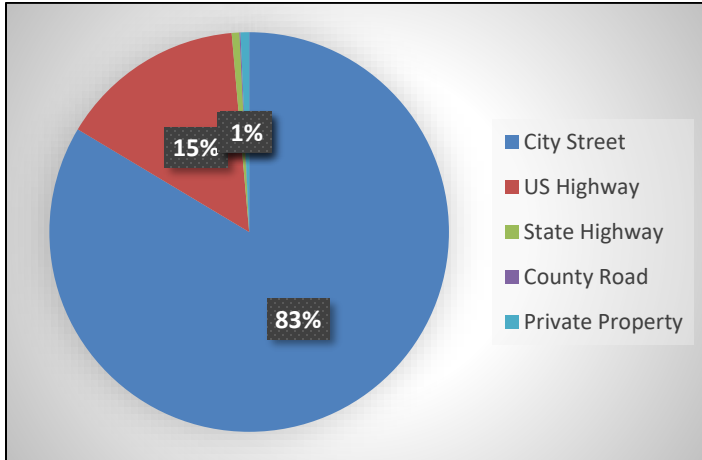
4. Reason for stop

- a) Violation of law: 107 1.55%
- b) Pre-existing knowledge (i.e. warrant): 83 1.20%
- c) Moving traffic violation: 3908 56.95%
- d) Vehicle traffic violation: 2808 40.66%



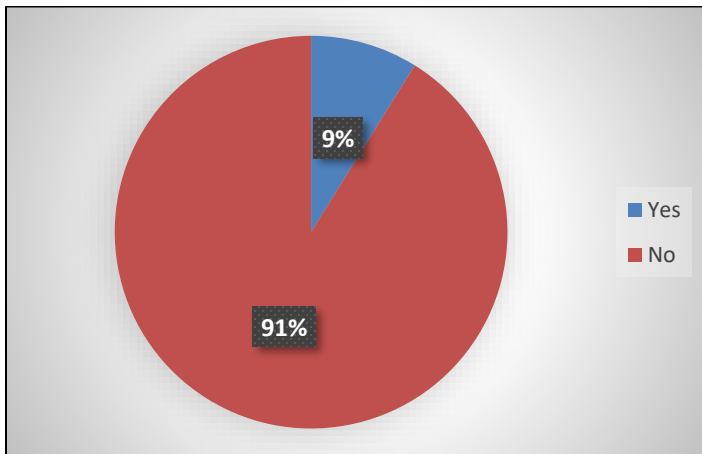
5. Location of the stop

| | |
|----------------------------------|--------|
| a) City Street: 5774 | 83.58% |
| b) US Highway: 1037 | 15.03% |
| c) State Highway: 43 | .62% |
| d) County Road: 6 | .09% |
| e) Private Property or other: 46 | .67% |



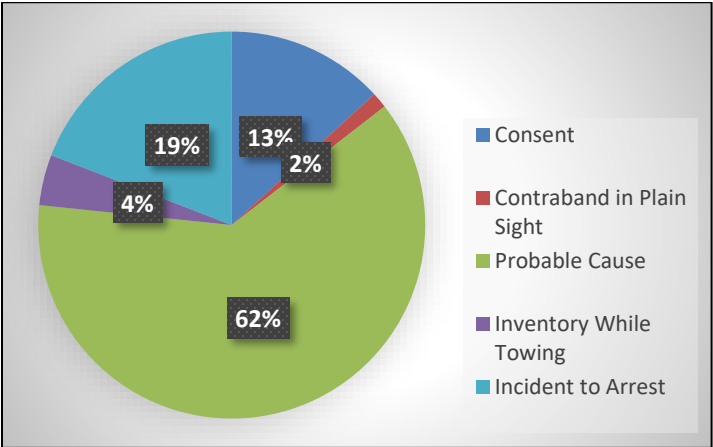
6. Was a search conducted?

| | |
|----------|--------|
| Yes: 611 | 8.85% |
| No: 6295 | 91.15% |



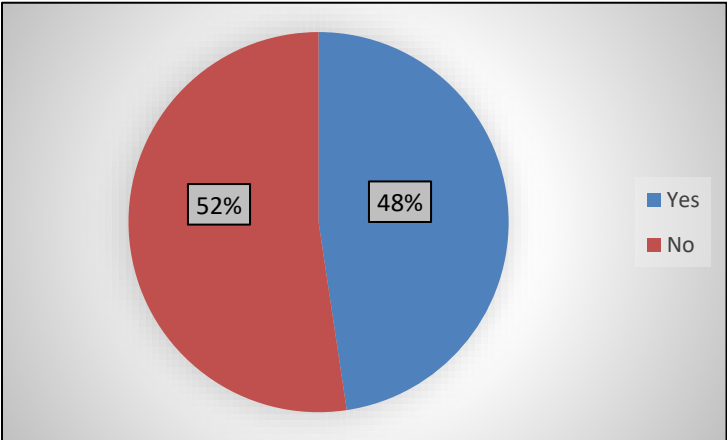
7. Reason for Search

| | |
|--|--------|
| a) Consent: 80 | 13.09% |
| b) Contraband/evidence in plain sight: 8 | 1.31% |
| c) Probable cause or reasonable suspicion: 377 | 61.70% |
| d) Inventory search performed (towing): 30 | 4.19% |
| e) Incident to arrest/warrant: 116 | 18.99% |



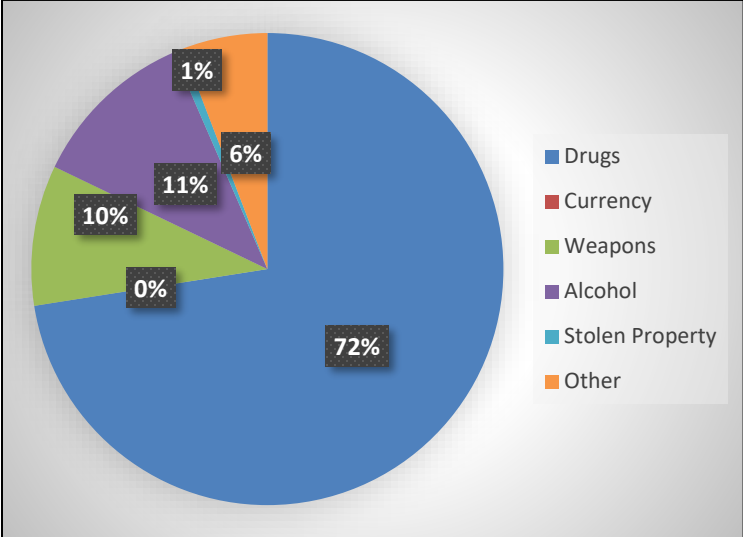
8. Was Contraband discovered?

| | |
|-------------|--------|
| a) Yes: 291 | 47.63% |
| b) No: 320 | 52.37% |



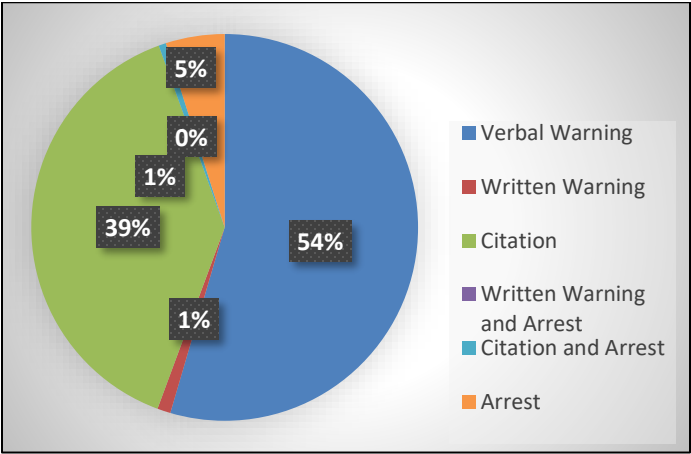
9. Description of contraband

| | |
|-----------------------|--------|
| a) Drugs: 211 | 72.51% |
| b) Currency: 0 | 0% |
| c) Weapons: 28 | 9.62% |
| d) Alcohol: 33 | 11.34% |
| e) Stolen property: 2 | .69% |
| f) Other: 17 | 5.84% |



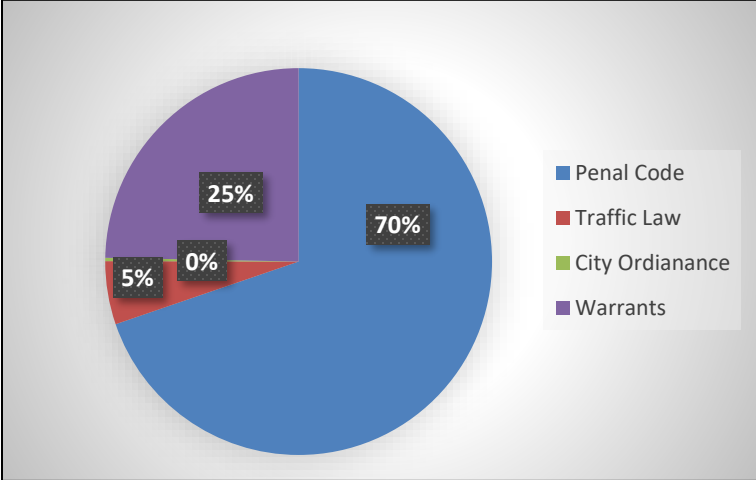
10. Result of the stop

| | |
|----------------------------------|--------|
| a) Verbal warning: 3747 | 54.27% |
| b) Written warning: 77 | 1.11% |
| c) Citation: 2697 | 39.05% |
| d) Written warning and arrest: 0 | 0.0% |
| e) Citation and arrest: 43 | .62% |
| f) Arrest: 342 | 4.95% |



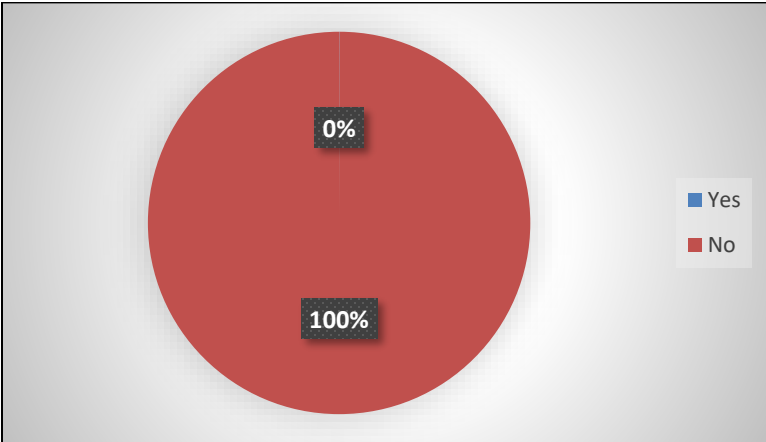
11. Arrest based on

| | |
|--------------------------------|--------|
| Violation of Penal Code: 251 | 73.39% |
| Violation of Traffic Law: 19 | 5.56% |
| Violation of City Ordinance: 1 | 0.29% |
| Outstanding Warrant: 71 | 20.76% |



12. Was physical force resulting in bodily injury used during stop?

| | |
|----------|--------|
| Yes: 2 | 0.03% |
| No: 6904 | 99.97% |



Racial Profiling Report | Full

Agency Name: JERSEY VILLAGE POLICE DEPT.
Reporting Date: 02/03/2022
TCOLE Agency Number: 201213

Chief Administrator: KIRK H. RIGGS

Agency Contact Information:
Phone: (713) 466-5824
Email: kriggs@jerseyvillagetx.com

Mailing Address:
16401 LAKEVIEW DR
JERSEY VILLAGE, TX 77040

This Agency filed a full report

JERSEY VILLAGE POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the JERSEY VILLAGE POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the JERSEY VILLAGE POLICE DEPT. if the individual believes that a peace officer employed by the JERSEY VILLAGE POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the JERSEY VILLAGE POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the JERSEY VILLAGE POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The JERSEY VILLAGE POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article

2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: ARTHUR D. KEELE
Lieutenant

Date: 02/03/2022

Total stops: 6906

Street address or approximate location of the stop

| | |
|---------------------------|------|
| City street | 5774 |
| US highway | 1037 |
| County road | 6 |
| State highway | 43 |
| Private property or other | 46 |

Was race or ethnicity known prior to stop?

| | |
|-----|------|
| Yes | 62 |
| No | 6844 |

Race / Ethnicity

| | |
|---------------------------------|------|
| Alaska Native / American Indian | 36 |
| Asian / Pacific Islander | 405 |
| Black | 2467 |
| White | 2283 |
| Hispanic / Latino | 1715 |

Gender

| | |
|---------------------------------|-------------|
| Female | 2407 |
| Alaska Native / American Indian | 13 |
| Asian / Pacific Islander | 114 |
| Black | 977 |
| White | 795 |
| Hispanic / Latino | 508 |
| Male | 4499 |
| Alaska Native / American Indian | 23 |
| Asian / Pacific Islander | 291 |
| Black | 1490 |
| White | 1488 |
| Hispanic / Latino | 1207 |

Reason for stop?

| | |
|---------------------------------|------------|
| Violation of law | 107 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 6 |
| Black | 38 |
| White | 36 |

| | |
|----------------------------------|-------------|
| Hispanic / Latino | 27 |
| Preexisting knowledge | 83 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 5 |
| Black | 30 |
| White | 27 |
| Hispanic / Latino | 21 |
| Moving traffic violation | 3908 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 234 |
| Black | 1407 |
| White | 1290 |
| Hispanic / Latino | 977 |
| Vehicle traffic violation | 2808 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 168 |
| Black | 1011 |
| White | 927 |
| Hispanic / Latino | 702 |
| Was a search conducted? | |
| Yes | 611 |
| Alaska Native / American Indian | 2 |
| Asian / Pacific Islander | 33 |
| Black | 221 |
| White | 203 |
| Hispanic / Latino | 152 |
| No | 6295 |
| Alaska Native / American Indian | 34 |
| Asian / Pacific Islander | 372 |
| Black | 2246 |
| White | 2080 |
| Hispanic / Latino | 1563 |
| Reason for Search? | |
| Consent | 80 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 5 |
| Black | 29 |
| White | 26 |

| | | | |
|-----------------------------------|------------|--|------|
| Hispanic / Latino | 20 | | |
| Contraband | 8 | | |
| Alaska Native / American Indian | 0 | | |
| Asian / Pacific Islander | 1 | | |
| Black | 3 | | |
| White | 2 | | |
| Hispanic / Latino | 2 | | |
| Probable | 377 | | |
| Alaska Native / American Indian | 2 | | |
| Asian / Pacific Islander | 22 | | |
| Black | 140 | | |
| White | 117 | | |
| Hispanic / Latino | 96 | | |
| Inventory | 30 | | |
| Alaska Native / American Indian | 0 | | |
| Asian / Pacific Islander | 2 | | |
| Black | 11 | | |
| White | 10 | | |
| Hispanic / Latino | 7 | | |
| Incident to arrest | 116 | | |
| Alaska Native / American Indian | 1 | | |
| Asian / Pacific Islander | 7 | | |
| Black | 41 | | |
| White | 38 | | |
| Hispanic / Latino | 29 | | |
| Was Contraband discovered? | | | |
| Yes | 291 | Did the finding result in arrest? | |
| | | (total should equal previous column) | |
| Alaska Native / American Indian | 0 | Yes 0 | No 0 |
| Asian / Pacific Islander | 17 | Yes 12 | No 5 |
| Black | 105 | Yes 98 | No 7 |
| White | 96 | Yes 92 | No 4 |
| Hispanic / Latino | 73 | Yes 70 | No 3 |
| No | 320 | | |
| Alaska Native / American Indian | 0 | | |
| Asian / Pacific Islander | 19 | | |
| Black | 115 | | |
| White | 106 | | |
| Hispanic / Latino | 80 | | |

| | |
|----------------------------------|-------------|
| Description of contraband | |
| Drugs | 211 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 13 |
| Black | 76 |
| White | 70 |
| Hispanic / Latino | 53 |
| Weapons | 28 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 2 |
| Black | 10 |
| White | 9 |
| Hispanic / Latino | 7 |
| Currency | 0 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 0 |
| White | 0 |
| Hispanic / Latino | 0 |
| Alcohol | 33 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 2 |
| Black | 12 |
| White | 11 |
| Hispanic / Latino | 8 |
| Stolen property | 2 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 1 |
| White | 1 |
| Hispanic / Latino | 0 |
| Other | 17 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 1 |
| Black | 6 |
| White | 6 |
| Hispanic / Latino | 4 |
| Result of the stop | |
| Verbal warning | 3790 |

| | |
|-----------------------------------|-------------|
| Alaska Native / American Indian | 10 |
| Asian / Pacific Islander | 212 |
| Black | 1392 |
| White | 1240 |
| Hispanic / Latino | 936 |
| Written warning | 77 |
| Alaska Native / American Indian | 11 |
| Asian / Pacific Islander | 5 |
| Black | 26 |
| White | 21 |
| Hispanic / Latino | 14 |
| Citation | 2697 |
| Alaska Native / American Indian | 16 |
| Asian / Pacific Islander | 158 |
| Black | 967 |
| White | 886 |
| Hispanic / Latino | 670 |
| Written warning and arrest | 0 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 0 |
| White | 0 |
| Hispanic / Latino | 0 |
| Citation and arrest | 43 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 3 |
| Black | 15 |
| White | 14 |
| Hispanic / Latino | 11 |
| Arrest | 299 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 17 |
| Black | 108 |
| White | 99 |
| Hispanic / Latino | 75 |
| Arrest based on | |
| Violation of Penal Code | 251 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 15 |

| | |
|------------------------------------|-----------|
| Black | 90 |
| White | 83 |
| Hispanic / Latino | 63 |
| Violation of Traffic Law | 19 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 1 |
| Black | 7 |
| White | 6 |
| Hispanic / Latino | 5 |
| Violation of City Ordinance | 1 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 0 |
| White | 1 |
| Hispanic / Latino | 0 |
| Outstanding Warrant | 71 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 4 |
| Black | 26 |
| White | 23 |
| Hispanic / Latino | 18 |

Was physical force resulting in bodily injury used during stop?

| | |
|---------------------------------------|-------------|
| Yes | 2 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 1 |
| White | 1 |
| Hispanic / Latino | 0 |
| Resulting in Bodily Injury To: | |
| Suspect | 0 |
| Officer | 1 |
| Both | 1 |
| No | 6904 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 414 |
| Black | 2485 |
| White | 2279 |
| Hispanic / Latino | 1726 |

Number of complaints of racial profiling

| | |
|---------------------------------------|---|
| Total | 0 |
| Resulted in disciplinary action | 0 |
| Did not result in disciplinary action | 0 |

Comparative Analysis

- Use TCOLE's auto generated analysis
- Use Department's submitted analysis

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: F1

AGENDA SUBJECT: Conduct a Joint Public Hearing with the Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the proposal to amend the City’s Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** January 18, 2022

- EXHIBITS:** [EX A](#) – Public Hearing Notice
[EX B](#) – P&Z Preliminary Report
[EX C](#) – PH Script
[EX D](#) – Clerk’s Certificate of Mailing
[EX E](#) – Applicant’s Certificate of Posting

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on January 10, 2022 and preliminarily recommend that City Council grant the request of Vernon R. Young (Managing General Partner of 9300 Savile, LLC) filed on behalf of Jersey Village Lifestyle Ltd. (Applicant) for a specific use permit to allow the operation of an Assisted Living and Memory Care Center on a tract of land located at 9300 Savile, Jersey Village, TX 77040 within the city limits in zoning District G.

The preliminary reports were submitted to the Council at its January 17, 2022 meeting, and a Joint Public Hearing were ordered for February 21, 2022.

A joint public hearing must be conducted by the City Council and the Planning and Zoning Commission in accordance with the requirements of the Code of Ordinances of the City of Jersey Village - Section 14-84.

The purpose of this hearing is to receive oral comments from any interested person(s) concerning the proposal to amend the City’s Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

RECOMMENDED ACTION:

Conduct a Joint Public Hearing with the Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the proposal to amend the City’s Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

NOTICE OF JOINT PUBLIC HEARING

NOTICE is hereby given that the City of Jersey Village City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a joint public hearing at 7:00 p.m., Monday, February 21, 2022, at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, for the purpose of receiving oral comments from any interested person(s) concerning the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

A copy of the Planning and Zoning Commission's Preliminary Report concerning the proposed ordinance changes, which are the subject of this public hearing, may be examined online at https://www.jerseyvillagetx.com/page/pz.ags_mins_current_year.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village

Posted: January 19, 2022
Time: 1:00 PM



**CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION
PRELIMINARY REPORT
TO ALLOW THE OPERATION OF AN ASSISTED LIVING AND
MEMORY CARE CENTER AS A SPECIFIC USE IN ZONING
DISTRICT G**

The Planning and Zoning Commission has met in order to review the application of Vernon R. Young (Managing General Partner of 9300 Savile, LLC) filed on behalf of Jersey Village Lifestyle Ltd. (Applicant) for a specific use permit to allow the operation of an Assisted Living and Memory Care Center on a tract of land located at 9300 Savile, Jersey Village, TX 77040 within the city limits in zoning District G.

After review and discussion, the Commissioners preliminarily proposed that Jersey Village Lifestyle Ltd. be allowed to operate as a specific use an Assisted Living and Memory Care Center on the tract of land located at Lot 2, Block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in zoning District G.

This preliminary proposal is more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 10th day of January 2022.

s/Rick Faircloth, Chairman

ATTEST:

s/Lorri Coody, City Secretary



Exhibit A

Proposed Ordinance

ORDINANCE NO. 2022-xx

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS (THE “CITY”), AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, BY GRANTING JERSEY VILLAGE LIFESTYLE, LTD., A SPECIFIC USE PERMIT (THE “SPECIFIC USE PERMIT”) TO ALLOW THE OPERATION OF AN ASSISTED LIVING AND MEMORY CARE CENTER ON A TRACT OF LAND LOCATED WITHIN THE CITY LIMITS AT 9300 SAVILE LANE, JERSEY VILLAGE, TEXAS, 77040, AND IN “ZONING DISTRICT G”; PROVIDING REQUIREMENTS AND CONDITIONS FOR THE SPECIFIC USE PERMIT; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THIS ORDINANCE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000) FOR VIOLATIONS HEREOF; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, Jersey Village Lifestyle, Ltd. (the “Owner”) owns a 2.8831 acre tract of land (the “Property”) situated within the corporate limits of the City of Jersey Village, Texas (“the City”), with the Property being more particularly described as Lot 2, Block 5 of the Northwest Station, Section 2, and with a street address of 9300 Savile Lane, Jersey Village, Texas, 77040; and

WHEREAS, the Property presently has a zoning classification of District G pursuant to the comprehensive zoning ordinance of the City; and

WHEREAS, the Owner has made an application to the City for a Specific Use Permit for Multifamily Housing for Senior Citizens for the purpose of operating an Assisted Living and Memory Care Center at the Property as authorized by the City’s comprehensive zoning ordinance (the “Specific Use Permit”); and

WHEREAS, the Planning and Zoning Commission (the “Commission”) and the City Council (the “Council”) of the City have, in the time and manner and after the notice required by law, conducted a public hearing on such request for the Specific Use Permit; and

WHEREAS, the Council has received the final written recommendation of the Commission; and

WHEREAS, the Council wishes to approve such request and, **NOW THEREFORE;**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

SECTION 1. THAT the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein for all intents and purposes.

SECTION 2. THAT the Specific Use Permit for use of the Property as an Assisted Living and Memory Care Center, subject to the terms and conditions set forth below, is hereby granted to the Owner and shall include any successor in interest of the Property.

SECTION 3. THAT the Official Zoning District Map of the City shall be revised and amended to show the Specific Use authorized hereby for the Property as provided herein, with the appropriate references thereon to the number and effective date of this Ordinance and a brief description of the nature of the Specific Use authorized.

SECTION 4. THAT the Specific Use Permit granted hereby shall be null and void after the expiration of two (2) years from the date of adoption of this Ordinance unless the Property is being used in accordance with the Specific Use Permit herein granted or unless an extension of time is approved by City Council.

SECTION 5. THAT the Specific Use authorized and permitted hereby shall be, and is, subject to the following additional limitations, restrictions, and conditions:

- a) Landscaping must include one (1) tree every thirty feet (30’) for the rear buffer-yard adjacent to Zone “C”. Each tree will be a minimum of three (3) caliper inches at the time of planting.
- b) All outdoor lighting must be compliant with Dark Skies standards – shielded and 3k or lower color temperature.
- c) A cedar or masonry fence that is eight feet (8’) tall must be erected along the entire rear property line adjacent to Zone “C”.

SECTION 6. THAT any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed two thousand dollars (\$2,000). Each day of violation shall constitute a separate offense.

SECTION 7. THAT in the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 8. THAT this Ordinance, and the Specific Use Permit granted hereby, shall become effective upon Jersey Village Lifestyle, Ltd. furnishing to the City a copy of an owner’s policy of title insurance showing title in the Property in Jersey Village Lifestyle, Ltd.’s name.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2022.

FOR THE CITY:

BOBBY WARREN, MAYOR

ATTEST:

Lorri Coody, City Secretary



MAYOR OR MAYOR PRO tem

Script for Joint Public Hearing on February 21, 2022

Announce the Item on the Council Agenda - then:

**ACKNOWLEDGE P&Z CHAIRMAN / VICE CHAIRMAN
CONFIRM QUORUM OF P&Z**

**CONFIRM THAT ALL POSTING REQUIREMENTS HAVE BEEN
MET then say:**

I now call to order this joint public hearing with the Planning and Zoning Commission at ____ p.m. Everyone desiring to speak should complete a public hearing comment card and present the card to the City Secretary. Each speaker will be given 5 minutes to present information concerning the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

(Call the first person signing up to speak).

(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)

There being no one (else) desiring to speak, I now close this joint public hearing on the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G at ____ p.m.

**CITY OF JERSEY VILLAGE
 CERTIFICATION OF PUBLIC HEARING POSTING REQUIREMENTS
 CITY COUNCIL & PLANNING AND ZONING COMMISSION
 JOINT PUBLIC HEARING
 February 21, 2022 at 7:00 P.M.**

Reason for Public Hearing:

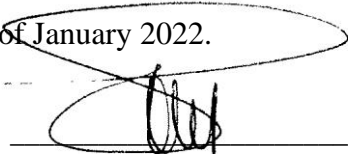
To receive written and oral comments from any interested person(s) concerning the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

| Owner | Address | City, State, Zip |
|--|-------------------------|-----------------------|
| Manor at Jersey Village LTD | 12400 Castlebridge Dr., | Houston TX 77065 |
| State of Texas | 12230 West Road | Houston TX 77065 |
| SW1 Management Co LLC | 7911 Capri Cir., | Houston TX 77095-3455 |
| Carr Lee C | 12500 Castlebridge Dr. | Houston TX 77065 |
| Alice Cazares | 172 Castlegate Ln. | Houston TX 77065 |
| Richard N. & Audrey Fox | 176 Castlegate Ln. | Houston TX 77065 |
| David E. & Awikak Dorleands | 180 Castlegate Ln. | Houston TX 77065 |
| Jose M. Jr. & Avila Cesar A Villarreal | 184 Castlegate Ln. | Houston TX 77065 |
| Soroosh Eskandari Maral Zeiny | 188 Castlegate Ln. | Houston TX 77065 |
| Philip T. & Lindal Kanaby | 192 Castlegate Ln. | Houston TX 77065 |
| Abhimanyoo | 196 Castlegate Ln. | Houston TX 77065 |
| Jenirre Flores Delgado | 200 Castlegate Ln. | Houston TX 77065 |
| Cardinal Bay Inc. | 12102 Steeple Way Blvd. | Houston TX 77065 |
| Pioneer Builders Inc. | 10802 Elm Bayou Ct. | Houston TX 77064-4853 |
| Steepleway Downs LP | 11910 Thoroughbred Dr. | Houston TX 77065 |

I, Lorri Coody, the duly appointed and acting City Secretary of the City of Jersey Village, Harris County, Texas, do hereby certify and attest that as part of my duties, I post official notices for the City of Jersey Village.

As such, on January 18, 2022, and in accordance with the Jersey Village Code of Ordinances Part II, Ch. 14, Art. X, Section 14-10 (b)(2)(a) written notices were mailed to adjacent property owners at least eleven (11) days prior to date of the Public Hearing. The property owners were mailed a written notice to the address listed in the following table:

Witness my hand and seal of the City this 18th day of January 2022.



 Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CITY OF JERSEY VILLAGE
APPLICANT CERTIFICATION OF PUBLIC HEARING POSTING REQUIREMENTS
CITY COUNCIL & PLANNING AND ZONING COMMISSION
JOINT PUBLIC HEARING
February 21, 2022 at 7:00 P.M.

Reason for Public Hearing:

To receive written and oral comments from any interested person(s) concerning the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

I, Gary R. Davis, applicant and/or property owner, do hereby certify that:

On February 1, 2022, 2022, at least ten days prior to the date of the hearing, placed on the property at **9300 Savile, Jersey Village, Texas** which is the subject of this hearing, signs indicating the type of relief sought or the proposed change in status of the property as well as the date, time and place of the hearing. The signs were placed at not more than 300-foot intervals across the property line fronting on the existing streets and were clearly visible from the streets. Each sign was located no more than ten feet from the property line and was no smaller than 18 inches by 24 inches,

All in accordance with Section 14-10(b)(2)(b) of the Jersey Village Code of Ordinances.

Signed this the 1st day of February, 2022.



Applicant

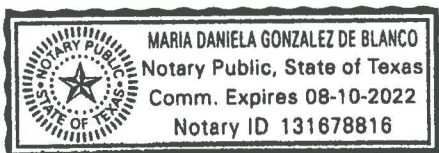
THE STATE OF TEXAS §
COUNTY OF HARRIS §

BEFORE ME, the undersigned authority, this day personally appeared Gary Davis, a person known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

GIVEN UNDER my hand and seal of office this 02 day of February, 2022.



NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 17, 2022, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 7:01 p.m. with the following present:

Mayor, Bobby Warren
Council Member, Drew Wasson
Council Member, Sheri Sheppard
Council Member, Michelle Mitcham
Council Member, James Singleton
Council Member, Gary Wubbenhorst

City Manager, Austin Bless
City Secretary, Lorri Coody
City Attorney, Justin Pruitt

Staff in attendance: Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kirk Riggs, Chief of Police; Robert Basford, Director of Parks and Recreation; and Harry Ward, Director of Public Works.

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324.

C. PRESENTATIONS

1. **Presentation of Police Department Employee of the Fourth Quarter and the 2021 Employee of the Year Award by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Warren, presented the Police Department Employee of the Fourth Quarter award to Officer Ashley Walker and the 2021 Employee of the Year Award to Officer Miguel Torres.

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Rep. Lacy Hull, 10190 Katy Freeway, Suite 555G, Houston, TX 77043 – Ms. Hull represents House District #138. Her representation of Jersey Village will take effect in January 2023, but she wanted to introduce herself to the residents now. She gave her contact information (Austin Office number is 512-463-0727 and Houston Office number is 713-647-0042) and asked residents to contact her with issues for which she may be of help.

Jim Fields, 16413 St. Helier Street, Jersey Village, Texas (713) 206-1184 – Mr. Fields thanked the Mayor and City Council for working on alternate solutions for the golf course clubhouse. He gave kudos to City Secretary Coody and City Manager Bless, stating that they are always willing

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to help. He also spoke to a better way to help residents communicate with Council. He suggested that residents not be cutoff in the middle of their comments. Rather, they should be asked how much more time is needed. He also spoke to the grant monies for the fire department. He mentioned code enforcement, stating that he would like to have all of our codes enforced. He also spoke to development in the City.

James MacDonald, 16306 Acapulco, Jersey Village, Texas (832) 253-6167 – Mr. MacDonald congratulated Council Member Drew Wasson for his participation and completion of the Houston marathon. The citizens of the month for January are the members of the Parks and Recreation Advisory Committee. He also spoke to the need for a community garden. He ended with a quote from Martin Luther King, Jr.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430 – Mr. Maloy spoke to the method used by the City to present information for the golf course finances. He noted that the fund balance for the course rarely changes, but when it does it is confusing. He gave the figures to support his findings concerning this fund balance and wants to understand how the fund balance is being adjusted. He also mentioned that he and other residents are going to hire an independent auditor to investigate the golf course fund expenditures. He spoke to the TIRZ2 and revenues for this District. He closed with his concern about City Council having a meeting at 1 PM on January 7, since it was not the most opportune time for residents to attend.

Eric Henao, 15601 Singapore Lane, Jersey Village, Texas (832) 567-0974 – Mr. Henao thanked everyone for all for their hard work. He thanked Harry Ward for his work on the streets. He recognized Council Member Drew Wasson for completing the marathon. He spoke to the SAFER Grant item on the agenda. He stated that he is in favor of adding paid staff to our Fire Department.

Kimberly Henao, 15601 Singapore Lane, Jersey Village, Texas (832) 689-9878 – Ms. Henao told Council that she has been reading the minutes of the City Council that are found on the City website to learn more about how the City was formed. She gave details of what she has learned during these readings.

E. CITY MANAGER'S REPORT

City Manager Bless gave his report as follows:

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2021, General Fund Budget Projections as of December 2021, Utility Fund Budget Projections – December 2021 and the Quarterly Investment Report – December 2021.**
- 2. Fire Departmental Report and Communication Division's Monthly Report**
- 3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.**

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4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report.**
7. **Code Enforcement Report**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

Each Consent Agenda item appears below with background information. The vote on Items 1 through 7 is found at the end of the Consent Agenda.

1. **Consider approval of the Minutes for the Regular Session Meeting held on December 20, 2021 and the Work Session Meeting held on January 7, 2022.**
2. **Consider Ordinance No. 2022-01, ordering a General Municipal Election to be held on May 7, 2022; authorizing the Mayor, or designee, to enter into a Joint Election Agreement with Harris County to conduct the General Municipal Election on behalf of the City of Jersey Village; designating the places and manner of holding the election; providing for the posting and publication of notice; providing for a runoff election if required; providing a savings clause; providing an open meetings clause; and, providing an effective date.**

BACKGROUND INFORMATION:

The general election for the city will be held on May 7, 2022, for the purpose of electing the following officials of the City: Councilmember, Place 1; Councilmember, Place 4; and Councilmember, Place 5.

The deadline for filing for a place on the ballot is February 18, 2022, at 5:00 p.m. and the deadline for ordering an election is also February 18, 2022.

ORDINANCE 2022-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 7, 2022; AUTHORIZING THE MAYOR, OR DESIGNEE, TO ENTER INTO A JOINT ELECTION AGREEMENT WITH HARRIS COUNTY TO CONDUCT THE GENERAL MUNICIPAL ELECTION ON BEHALF OF THE CITY OF JERSEY VILLAGE; DESIGNATING THE PLACES AND MANNER OF HOLDING THE ELECTION; PROVIDING FOR THE POSTING AND PUBLICATION OF NOTICE; PROVIDING

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FOR A RUNOFF ELECTION IF REQUIRED; PROVIDING A SAVINGS CLAUSE; PROVIDING AN OPEN MEETINGS CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

3. **Consider Resolution No. 2022-01, rescheduling the Monday, May 16, 2022, Regular City Council Meeting for Wednesday, May 18, 2022, at 7 PM.**

BACKGROUND INFORMATION:

The General Election for the City of Jersey Village is May 7, 2022. Upon completion of the General Election, the local canvassing authority (City Council) must conduct an official canvass of the precinct returns in order to declare the returns official. The duty to conduct the canvass is a mandatory, ministerial duty and not subject to the discretion of the governing body.

Section 67.003 of the Texas Election Code sets the period in which the City Council must conduct its official canvass at not later than the 11th day after Election Day. The official canvass may occur before 11th day only if all FPCA ballots have been received, the Early Voting Ballot Board has completed the count of provisional ballots, and there are no deficiencies in mailed ballot carrier envelopes. Governed by this rules, Harris County has confirmed that they will furnish the final canvass numbers to Jersey Village by the close of business on May 16.

Therefore, taking into consideration the traditions of this City concerning the official canvass and the swearing in ceremony for newly elected officials, it is recommended that the official canvass be conducted on Wednesday, May 18, 2022. Setting this date will provide enough time to receive the final canvass numbers and prepare them for the official canvass.

Accordingly, it is suggested that City Council consider rescheduling the May 16, 2022, Regular Session City Council Meeting for Wednesday, May 18, 2022, to conduct the official canvass and swearing in ceremony of newly elected officials in accordance with the City's traditions.

RESOLUTION NO. 2022-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, RESCHEDULING THE MONDAY, MAY 16, 2022, REGULAR CITY COUNCIL MEETING FOR WEDNESDAY, MAY 18, 2022, AT 7 PM.

4. **Consider Resolution No. 2022-02, receiving and approving the Fiscal Year 2021 Annual Report for Tax Increment Reinvestment Zone Number 2.**

BACKGROUND INFORMATION:

The Tax Increment Financing Act requires all cities or counties that designate a tax increment reinvestment zone to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone. The report must include:

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- the amount and source of revenue in the tax increment fund established for the zone;
- the amount and purpose of expenditures from the fund;
- the amount of principal and interest due on outstanding bonded indebtedness;
- the tax increment base and current captured appraised value retained by the zone; and
- the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

The TIRZ district saw a slight increase in value from the FY20 certified numbers to the FY21 certified numbers. However, the value for was still lower than the base value of the TIRZ. As such the city saw no revenue to the TIRZ fund.

The TIRZ Board met on January 10, 2022 and reviewed this report. They are recommending the City Council receive and approve this report.

RESOLUTION NO. 2022-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING AND APPROVING THE FISCAL YEAR 2021 ANNUAL REPORT FOR TAX INCREMEMNT REINVESTMENT ZONE NUMBER 2.

5. **Consider Ordinance No. 2022-02, receiving the Planning and Zoning Commission’s Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the City’s Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at Lot 2, Block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.**

BACKGROUND INFORMATION:

The City has received an application from Vernon R. Young (Managing General Partner of 9300 Savile, LLC) filed on behalf of Jersey Village Lifestyle Ltd. (Applicant) for a specific use permit to allow the operation of an Assisted Living and Memory Care Center on a tract of land located at 9300 Savile, Jersey Village, TX 77040 within the city limits in zoning District G.

The Planning and Zoning Commission met on January 10, 2022 to review this request and to prepare a preliminary report containing its findings.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

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ORDINANCE NO. 2022-02

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND THE CITY’S ZONING ORDINANCE TO GRANT A SPECIFIC USE PERMIT TO ALLOW THE OPERATION OF AN ASSISTED LIVING AND MEMORY CARE CENTER ON THE TRACT OF LAND LOCATED AT LOT 2, BLOCK 5 OF THE NORTHWEST STATION, SECTION 2, WITH A STREET ADDRESS OF 9300 SAVILE LANE WITHIN THE CITY OF JERSEY VILLAGE IN ZONING DISTRICT G.

6. **Consider Resolution No. 2022-03, making amendments to the “Removal from Office and Vacancies” requirements for the Parks and Recreation Advisory Committee and approving the creation of a Parks and Recreation Membership, Duties, and Meeting Procedures document.**

BACKGROUND INFORMATION:

On October 19, 2020, City Council under Resolution 2021-51, established the Parks and Recreation Advisory Committee formerly known as the Parks and Recreation Committee.

On October 18, 2021, City Council under Resolution 2021-68, made amendments to the membership and term of office for the Parks and Recreation Advisory Committee.

This it is to make amendments to the “Removal from Office and Vacancies” requirements for the Parks and Recreation Advisory Committee and approve the creation of a Parks and Recreation Membership, Duties, and Meeting Procedures document.

RESOLUTION NO. 2022-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, MAKING AMENDMENTS TO THE “REMOVAL FROM OFFICE AND VACANCIES” REQUIREMENTS FOR THE PARKS AND RECREATION ADVISORY COMMITTEE AND APPROVING THE CREATION OF A PARKS AND RECREATION MEMBERSHIP, DUTIES, AND MEETING PROCEDURES DOCUMENT.

7. **Consider Resolution No. 2022-04, authorizing the receipt of bids or proposals through electronic transmission and adopting rules pertaining thereto.**

BACKGROUND INFORMATION:

Section 252.0415 of the Local Government Code provides that a municipality may receive bids or proposals through electronic transmission if the governing body of the municipality adopts rules to ensure the identification, security, and confidentiality of

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electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time; and

This item is to consider a Resolution adopting an electronic bid/proposal submission process.

RESOLUTION NO. 2022-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE RECEIPT OF BIDS OR PROPOSALS THROUGH ELECTRONIC TRANSMISSION AND ADOPTING RULES PERTAINING THERETO.

Council Member Wubbenhorst moved to approve items 1 through 7 on the Consent Agenda. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

G. REGULAR AGENDA

- 1. Consider Resolution No. 2022-05, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add six (6) new firefighters into the Fiscal Year 2022-2023 Budget.**

BACKGROUND INFORMATION:

Jersey Village Fire Department has been a mostly volunteer fire department for the last 65 years. We currently have 22 volunteer members in the department. In 1992, we began adding part time paid staff for daytime coverage. In 2010, we added 1 fulltime Captain per shift to satisfy the requirement of having a paramedic on duty 24 hours a day. In 2019/2020 budget, we added two fulltime firefighters on day shifts to cover a shortage of staffing we had experienced for nearly the entire year by our part time personnel during daytime hours.

Over many years, we have been making attempts to recruit volunteer firefighters into our department. We have added some, but the struggle is real. Over the past several years, although adding people, we have seen a reduction in volunteer response on many of our calls. There are many factors that contribute to the reduction of volunteer response. Some of those factors include younger firefighters no longer available to respond due in part that they are now working in the industry and not available. Another factor includes many of the current responders that are active are not trained in firefighting mostly due to their age and/or they are EMS only responders. Many of the firefighters we have now are over 60

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years of age and are not capable of fighting fires anymore or holding heavy equipment any longer.

When we look at call types that require full response on fire apparatus and heavy rescue trucks, these vehicles, at a minimum require three people to respond on each apparatus. We have many volunteers who can be the right responder, but their response numbers are so low we cannot rely on them. For sure, we cannot plan ahead. 911 is not planned and response to a particular call type is not planned.

The department has two fire trucks and one rescue truck, which needs to have multiple people on each apparatus when they respond to calls. On a structure fire call for example, that would be a minimum of 3 people per truck. The ideal amount of firefighters per truck is minimum of 4, but we can do it with 3 people. That is 9 people in total. On a motor vehicle accident, we send at least one fire truck, a rescue truck and an ambulance. That is a minimum of 2 people on the ambulance, 3 people on the rescue truck and 2 people on the fire truck. That is 7 people for this call type. Our current average of volunteer personnel responding to calls is 4.3 people per call and at least 2 of those personnel are EMS only and most of them are over the age of 60. The graph included in the packet shows average response for volunteers from 2001 to the present.

Firefighting and rescue work requires physically fit people who are capable of lifting heavy items, working hard for lengthy periods of time in atmospheres that are most times unbearable. Wearing the gear, the air pack and going into these atmospheres is not for everyone. Lifting heavy equipment such as the Jaws of Life or rescue jacks takes people capable of lifting 50-100 pounds for lengthy periods of time.

There was a time when volunteer firefighters were so captivated in doing this that they spent every waking minute of their day coming to the station, getting on every call and being part of helping the community. We have some people like this still, but not enough to protect the community in a way it needs protecting. The day of that volunteer who is so enthralled and motivated to respond has changed and not just in Jersey Village. This is something happening all across Harris County, the State of Texas and our Nation.

It is time that we looked at adding more personnel on shift work to assist the active volunteers and making sure the right equipment and apparatus gets to the emergency and that there is enough personnel on each scene to help manage each scene and deal with each emergency. We listen to the current active volunteers that care and respond to the needs of the community. We listen to the volunteers that are saying to the fire chief and talking amongst themselves, that they believe it is time for the city to add full time people to help us out. It is time for us to consider this once again. We are not trying to get rid of our volunteers. We want them to be here and respond. This is to supplement the volunteers and give them the desired help they need.

We can do this with the assistance of the government through a FEMA program called SAFER (Staffing for Adequate Fire and Emergency Response). This grant funds staffing

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for 3 years. The first and second year funds 75% of a firefighters Salary, Benefits and Overtime). The 3rd year funds 35% of a firefighters Salary, Benefits and Overtime). A breakdown of the cost is included in the meeting packet.

There is no share cost in this. The grant pays 100% of a firefighter's salary, benefits and overtime for the first three years. Year four moving forward is 100% the responsibility of the city to pay for Salary, Benefits and Overtime. The program does not pay for protective equipment or uniforms.

I have recommended to the city manager to add six more fulltime firefighters through this program. The SAFER Grant program opened on January 3, 2022 and closes on February 4, 2022. If awarded the grant, we will know before September 30, 2022. We would implement this in the 2022-2023 fiscal budget years.

This program would supplement our personnel and allow us to provide the necessary staffing needed to run emergencies. Adding six personnel would allow us have five fulltime personnel to each 48-hour shift and allow us to meet the two in two out rule.

This request is for council to consider authorizing the fire chief to move forward with applying for the SAFER Grant and, if awarded and funded, authorize the Fire Chief to add six (6) new firefighters in the Fiscal Year 2022-2023 Budget.

Council engaged in discussion about the grant request. There was discussion about the out-of-pocket costs for these fire fighters in 2026. Chief Bitz stated that it would be approximately \$110,000 per fire fighter. With this information in hand, City Manager Bless explained how the grant will work and explained that once the funds from the grant, if approved, are expended, the City will use funds from the FCPEMS District to cover the cost of this additional staffing. The grant will pay 100% for the first three (3) years.

The odds of getting the grant were discussed. Chief Bitz stated he is hopeful. He stated he will reach out to our State Representatives for their assistance.

Additional information concerning the call volume was discussed and how there is a staff shortage many times, requiring the Chief and other departmental staffing to assist with these calls.

The grant and what it can do for our Fire Department was discussed.

With no further discussion on the matter, Council Member Singleton moved to approve Resolution No. 2022-05, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add six (6) new firefighters into the Fiscal Year 2022-2023 Budget. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

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Nays: None

The motion carried.

RESOLUTION NO. 2022-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE FIRE CHIEF TO APPLY FOR A GRANT THROUGH FEMA FOR STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) AND, IF APPROVED AND FUNDED, AUTHORIZING THE CITY MANAGER TO ADD SIX (6) NEW FIREFIGHTERS INTO THE FISCAL YEAR 2022-2023 BUDGET.

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wubbenhorst: Council Member Wubbenhorst commented on the achievements made with the golf course. He feels that most residents think of the course as a recreational area, but it currently serves as a flood mitigation area as well. It is a strong asset.

Council Member Singleton: Council Member Singleton had no comments.

Council Member Wasson: Council Member Wasson recognized today as Martin Luther King, Jr. Day. He gave a quote from Martin Luther King, Jr. concerning service. He closed by stating, as we pride ourselves as a community that involves service, he encouraged all to serve. He thanked all for their support for his running in the Houston marathon.

Council Member Sheppard: Council Member Sheppard thanked Kimberly Henao for her sharing of information concerning the history of Jersey Village.

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Council Member Mitcham: Council Member Mitcham recognized Council Member Drew Wasson for his participation in the Houston marathon. She also thanked Kimberly for her educational tidbits.

Mayor Warren: Mayor Warren gave congrats to Council Member Drew Wasson on completing the Houston marathon. He also echoes the importance for the call to service. He encouraged all to get involved and serve the community. The beauty of volunteering is the change it will bring in you as an individual.

I. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 7:44 p.m.



Lorri Coody, TRCM, City Secretary

MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 17, 2022 AT 5:30 P.M. AT THE CITY OF JERSEY VILLAGE CIVIC CENTER, 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS.

- A. The meeting was called to order by Mayor Warren at 5:34 p.m. with the following present:

Mayor, Bobby Warren
Council Member, Drew Wasson
Council Member, Sheri Sheppard
Council Member, Michelle Mitcham
Council Member, James Singleton
Council Member, Gary Wubbenhorst

City Manager, Austin Bless
City Secretary, Lorri Coody

Council Member Mitcham was not present when the meeting was called to order, but joined the meeting in progress at 5:48 p.m.

- B. **CITIZENS' COMMENTS:** Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

There were no citizens' comments.

C. **SPECIAL SESSION**

1. **Discussions with State Representative Lacey Hull.**

Ms. Hull introduced herself, stating that she is excited to be representing our District. She wants to learn about Jersey Village so she can help our City.

Mayor Warren explained that we have had Representatives visit with us in the past. He explained that the meeting will be a bit informal to assist with good discussion.

There was discussion about our most common interaction with the State, which concerns flooding and grant funding. We have had help from Congresswoman Lizzy Fletcher. Such help is always appreciated.

City Manager Bless gave some background information about grant funding with the Texas Water Development Board and other agencies that we are working with concerning grant funding.

There was discussion about our needs. There was also discussion about the district boundaries in which Ms. Hull serves. It was pointed out that our needs may be smaller than those of Houston or Harris County, but the needs are similar given our proximity to the City of Houston.

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There was discussion about TXDOT and our experiences with that organization during the US HWY 290 expansion project. In connection with same, there was discussion about traffic signals located in and around our City for which we have no control. Nonetheless, when they are malfunctioning, we receive the requests for repair.

The Council asked Ms. Hull if there are areas that she can help with that we are not aware. She explained that she can help on bills that affect the City. She can give the City a voice during the legislative sessions and with State agencies. She explained how the bill filing works and the process. In connection with bill support, she explained that the sooner the City contacts her for help, the better.

Council Member Mitcham joined the meeting in progress at 5:48 pm.

There was discussion about the various areas she could help us with bills before the Legislature. An example was a bill concerning building façade that had a negative impact for our City.

There was discussion about cell towers and issues with installs. It was mentioned that most installs in Jersey Village are located in the City right-of-way; however, sometimes the installs left a mess in the residents' front yards. In this respect, the City does not always have the ability to remedy these situations.

There was discussion about how Jersey Village might help Ms. Hull. She stated that as bills come up that affect us in any way, she welcomes input.

Unfunded mandates were discussed.

The expectations concerning the Texas power grid were discussed. She explained that as far as she can tell, everything should be fine with what was done concerning weatherization and additional requirements. However, we really will not know until we are faced with another storm.

The tax rate process was discussed and how the State changes affected our City.

There was discussion about high-speed rail. The issues with the rail do not affect Jersey Village unless there is a stop in Jersey Village. The Mayor explained our project to develop the land on the south side of US HWY 290 and how the rail project has affected our development plans.

The flock cameras were discussed and how they help our Police Department fight crime. Also, paper plates and issues with these type plates were discussed.

Ms. Hull stated that there will be a bill about vaccine mandates in the next session. This will be a controversial bill. There will be much involved in working through this bill.

There was discussion about newspaper publications as well as virtual meetings, transparency, and redistricting.

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ADJOURN

With no further discussion, the meeting was adjourned at 6:46 p.m.

Lorri Coody, City Secretary



DRAFT

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 31, 2022 AT 6:00 P.M. IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 6:00 p.m. with the following present:

Mayor, Bobby Warren
Council Member, Drew Wasson
Council Member, Sheri Sheppard
Council Member, Michelle Mitcham
Council Member, James Singleton
Council Member, Gary Wubbenhorst

City Manager, Austin Bless

City Secretary, Lorri Coody and City Attorney Justin Pruitt were not present at this meeting.

B. CITIZENS' COMMENTS - Any person desiring to address Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were no Citizens' Comments.

C. RECESS THE SPECIAL SESSION

Mayor Warren recessed the Special Session at 6:07 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations and Section 551.072 Deliberations about Real Property.

D. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations and Section 551.072 Deliberations about Real Property, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Bobby Warren, Mayor*

E. ADJOURN EXECUTIVE SESSION

Mayor Warren adjourned the Executive Session the Executive Session at 7:34 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive Session.

F. RECONVENE THE SPECIAL SESSION

G. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 7:35 p.m.

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: G2

AGENDA SUBJECT: Consider Ordinance No. 2022-03, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$105,000 by decreasing line items 01-31-3001 (Salaries) by \$90,000 and line item 01-31-3055 (Health Insurance) by \$15,000 and increasing line item 01-31-5515 (Consultant) by \$105,000.

Department/Prepared by: Austin Bless, City Manager **Date Submitted:** January 28, 2022

EXHIBITS: [Ordinance 2022-03](#)
[EXA](#) – Budget Amendment Form & BBG Proposal

| | | |
|--------------------------|------------------------|---------------|
| BUDGETARY IMPACT: | Required Expenditure: | \$ 105,000.00 |
| | Amount Budgeted: | \$ 0 |
| | Appropriation Required | \$ 105,000.00 |

BACKGROUND INFORMATION:

Since our building official left in the spring of 2021, we have been utilizing BBG Consulting for Building Official services, in addition to inspection services that we have used them to assist with for several years. At this point in time this service is working out well and I do not anticipate hiring a building official.

In looking at the consultant line budget we will need to transfer some money into the consultant line. Accordingly, we recommend that the transfer come from the salaries and health insurance line of the same department since we will not be using those funds.

I am also proposing that we engage BBG to do a Zoning Ordinance update. One of the goals in the Comprehensive Plan is to “Encourage quality Community-orientated Retail and Restaurants”, “Encourage quality Community-orientated Entertainment”, to update city codes to conform to the Comprehensive Plan, and to “Review existing development codes to identify incompatibility with the vision and desired uses (higher quality restaurants, services, and entertainment), and to protect residential neighborhoods.”

The not to exceed fee for this is \$25,000. These funds are already in the Community Development Department and will make no changes to the bottom line of the department budget. With this transfer we should be in good shape for the year for the consultant services line and we can also work on one of the goals in the Comprehensive Plan.

RECOMMENDED ACTION:

MOTION: Approve Ordinance No. 2022-03, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$105,000 by decreasing line items 01-31-3001 (Salaries) by \$90,000 and line item 01-31-3055 (Health Insurance) by \$15,000 and increasing line item 01-31-5515 (Consultant) by \$105,000.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

ORDINANCE NO. 2022-03

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 IN THE AMOUNT NOT TO EXCEED \$105,000 BY DECREASING LINE ITEMS 01-31-3001 (SALARIES) BY \$90,000 AND LINE ITEM 01-31-3055 (HEALTH INSURANCE) BY \$15,000 AND INCREASING LINE ITEM 01-31-5515 (CONSULTANT) BY \$105,000

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2021, and ending September 30, 2022, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2021, and ending September 30, 2022, is hereby amended by increasing the appropriation to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment line item 01-31-5515 (Consultant)
BBG Proposal – Code Amendments

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 21st day of February 2022

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

| From Line Item | To Line Item | Amount |
|----------------|--------------|----------|
| 01-31-3001 | 01-31-5515 | \$90,000 |
| 01-31-3055 | 01-31-5515 | \$15,000 |
| | | |
| | | |

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

| From the fund balance of: | <u>To Line Item</u> | <u>Amount</u> |
|--|---------------------|---------------|
| <input type="checkbox"/> General Fund | _____ | _____ |
| <input type="checkbox"/> Utility Fund | _____ | _____ |
| <input type="checkbox"/> Capital Improvements Fund | _____ | _____ |
| <input type="checkbox"/> Other _____ | _____ | _____ |

Justification

These budget transfers are necessary in order to hire a consultant to do an update to our zoning ordinance; in addition, because of the absence of a building official the City is outsourcing this service thru a consultant

Requested by: Austin Bleess

Signed: _____ Date 01-28-2022

| | |
|---|---|
| Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist Signed: <u>Isabel Kato</u> <small>Digitally signed by Isabel Kato Date: 2022.01.28 16:03:43 -06'00'</small> Date: _____ | City Manager: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved Signed: <u>Austin Bleess</u> <small>Digitally signed by Austin Bleess Date: 2022.01.29 06:22:25 -06'00'</small> Date: _____ |
|---|---|



TX BBG CONSULTING, INC.

Proposal for 2022 Zoning Ordinance Amendments

City of Jersey Village



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Submitted by:
TX BBG Consulting, Inc.

PROPOSAL # 22-008

Proposal to: Austin Bless
City Manager
Jersey Village

Project: City of Jersey Village – Zoning Ordinance Update

Austin Bless,

Texas BBG Construction, Inc. (TX BBG Consulting) proposes to perform planning services for the City of Jersey Village (The City) in accordance with the Texas State Statutes, and the vision of the City of Jersey Village. The Consultant, TX BBG Consulting, will work with staff within the City to finalize Zoning Ordinance Amendments in-line with the Updated Comprehensive Plan. This project will be performed in the following phases.

Phase I: Restructuring Zoning Ordinance – Two to four months.

Restructuring Zoning Ordinance to be more useable for residents, developers and staff.

- a) Working with City Manager and staff on proposed restructured Zoning Ordinance.

Phase II: Reconfigured Zoning Ordinance for adoption. - Two to four months.

The Zoning Ordinance will be broken up by residential and commercial chapters for adoption by the Planning and Zoning Commission. Minor amendments will be proposed and explained with these redlines.

Phase III: Proposed redlines with goals of the comprehensive plan – Two to four months

Analysis of newly revised Comprehensive Plan to provide Zoning Ordinance Amendments for future adoption by City Council. .

- a) Working with City Manager and staff on proposed amendment package for adoption.

Phase IV: Proposed Package for Adoption – Two to four months.

Proposed amendments would be compiled together for consideration by the Planning and Zoning Commission for adoption.

PROPOSAL # 22-008

The goal of this proposal is to work diligently with city staff to achieve a new Zoning Ordinance which provides clear guidance and expectations for residents, developers, and businesses. The current Zoning Ordinance is structured in a way that adds additional unneeded complexity for developers. The purpose of the first two phases of this proposal are to make the ordinance requirements clear and evident to all parties and propose amendments to resolve issues with enforcement of the current ordinance.

After the restructured ordinance is completed, the consultant (TX BBG Consulting) will work to achieve the goals of the Comprehensive Plan through Zoning Ordinance amendments. The focus of these amendments will be primarily commercial in nature, focusing on future development guidelines to facilitate the vision of City of Jersey Village.



TX BBG CONSULTING, INC.

Better Service

Reduced Costs

Consistent Quality

PROPOSAL # 22-008

Fee for Service: BBG Consulting will provide the update of the City of Jersey Village's Zoning Ordinance for a fee not to exceed \$25,000.

| Hourly Rates | |
|--------------------------|----------|
| Principal Planner | \$105.00 |
| Planner II | \$85.00 |
| Planner I | \$45.00 |
| Administrative Assistant | \$30.00 |



TX BBG CONSULTING, INC.

Better Service

Reduced Costs

Consistent Quality

PROPOSAL # 22-008

Expectation from City of Jersey Village:

TX BBG Consulting will work in collaboration with city staff within applicable departments.

Please feel free to call or email with any additional questions.

Sincerely,

Evan DuVall, AICP
TX BBG Consulting, Inc.
310-308-2177
eduvall@bbgcode.com
www.bbgcode.com



TX BBG CONSULTING, INC.

Better Service

Reduced Costs

Consistent Quality

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: G3

AGENDA SUBJECT: Consider Resolution 2022-06, authorizing the City Manager to enter into an Agreement with Jeffery S. Ward & Associates, Inc. for the 2020 FMA Program Home Elevation Grant Administration & Project Management Services.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** February 7, 2022

EXHIBITS: [Resolution No. 2022-06](#)
[EXA](#) – Jeffery S. Ward & Associates, Inc. Agreement

| | | |
|--------------------------|-------------------------|-----------|
| BUDGETARY IMPACT: | Required Expenditure: | \$218,400 |
| | Amount Budgeted: | \$218,400 |
| | Appropriation Required: | \$ |

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

As part of the home elevation grant funds were included in the grant to pay for a third party grant administrator. As we are anticipating final award notification on the grant soon we have gone out to RFQ for the grant administration.

We received one qualified proposal which was from JSW & Associates Inc. They have clearly demonstrated their expertise and ability to manage all aspects of the grant.

We would not enter into any contract until the grant has been officially awarded. This contract would be for a total of \$218,400 and is a grant cost. The total grant amount is \$4,536,131 and our cost share is \$391,639 for a total project cost of \$4,927,770.

The duties they will be responsible for as part of the grant administration include:

General Grant Administration

- Fully administer all aspects of grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor (as determined).
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner

- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

Per Parcel Project Management Services for Elevation projects

- Meet with Homeowners to overview / explain the process and detail the owner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage budget to ensure that all homes are completed within the available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop process to ensure that construction is performed in compliance with engineering specifications.
- Ensure that professional engineer reviews all construction specifications
- Solicit elevation contractors in accordance with Federal and State procurement standards
- Provide list of qualified elevation contractors and describe the process for selection, review and approval
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the Grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

Based upon the grant funding for this portion of the project, and the extensive work this outside company will do it seems like a valuable use of funds to use this company.

RECOMMENDED ACTION:

To approve Resolution 2022-06, authorizing the City Manager to enter into an Agreement with Jeffery S. Ward & Associates, Inc. for the 2020 FMA Program Home Elevation Grant Administration & Project Management Services in substantially the form presented.

RECOMMENDED MOTION:

To approve Resolution 2022-06, authorizing the City Manager to enter into an Agreement with Jeffery S. Ward & Associates, Inc. for the 2020 FMA Program Home Elevation Grant Administration & Project Management Services.

RESOLUTION NO. 2022-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE 2020 FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES.

WHEREAS, the Jersey Village City Council has applied to FEMA for home elevations under the 2020 FMA Grant Program; and

WHEREAS, the City is anticipating a final award notice for this grant and desires to have an outside agency administer this grant and provide project management services; and

WHEREAS, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

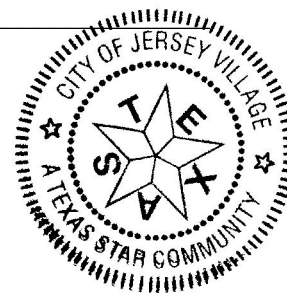
Section 1. The City Council authorizes the City Manager to enter into a contract for THE 2020 FMA Program Home Elevation Grant Administration & Project Management Services with Jeffery S Ward & Associates Inc in substantially the form attached to this document in Exhibit A.

PASSED AND APPROVED this 21st day of February, A.D., 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

SECTION 1. Summary of the Services.

Description of Services:

FMA Program Home Elevation Grant Administration & Project Management Services

Effective Date: Upon final grant award

Termination Date: Upon completion of work

SECTION 2. Services and Payment.

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

SECTION 3. Termination for Convenience.

The City may terminate this Contract during at any time for the City’s own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

SECTION 4. Termination for Default.

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

SECTION 5. Multi-Year Contracts and Funding.

If this Contract extends beyond the City’s fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City’s fiscal years following the City’s fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City’s sale of debt instruments to make the required payment, then this Contract automatically terminates at the beginning of the first (1st) day of the City’s successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment

under this Contract.

SECTION 6. Liability and Indemnity.

TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR’S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY’S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

SECTION 7. Assignment.

The Contractor shall not assign this Contract without the prior written consent of the City.

SECTION 8. Law Governing and Venue.

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

SECTION 9. Entire Contract.

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

SECTION 10. Independent Contractor.

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor’s officers or employees in the means, methods, or details of the Services The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a workmanlike manner, and that the Contractor will take proper care and precautions to insure the safety of the Contractor’s officers and employees.

SECTION 11. Dispute Resolution Procedures.

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (½) of the mediator’s fees.

SECTION 12. Attorney’s Fees.

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of attorney’s fees or other costs relating to the suit.

SECTION 13. Severability.

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

SECTION 14. Work Product.

Any work product generated as a result of this Contract shall be the property of the City.

SECTION 15. Compliance with SWMP.

The Contractor acknowledges that it is aware of the Storm Water Management Program (the “SWMP”) developed by the City in compliance with the Texas Pollutant Discharge Elimination System General Permit No. TXR040000 (the “General Permit”) issued by the Texas Commission on Environmental Quality. For all maintenance and construction activities, such as but not limited to, mowing, painting, general upkeep, and other maintenance-related activities on City-owned facilities which include buildings, amenities, parks, golf courses, detention ponds, and City-owned and operated public infrastructure such as water distribution, treatment, wastewater collection, and storm sewer systems, the Contractor will comply with all SWMP requirements. The Contractor agrees to comply with all applicable stormwater control measures, good housekeeping practices, and facility-specific stormwater management operating procedures described in Part II, Section B.5.(b)(2)-(6) of the General Permit, a copy of which is on file with the City. These procedures include: i) informing or training appropriate employees in implementing pollution prevention and good housekeeping practices; ii) waste disposal removed in accordance with 30 TAC Chapters 330 and 335; iii) identifying pollutants of concern that could be discharged from operation and maintenance activities and, if needed, developing and implementing pollution prevention measures to reduce these potential pollutants; iv) performing visual inspection of pollution prevention measures, as applicable; and, v) maintaining structural controls during the Contractor’s work, as warranted.

SECTION 16. Disclosure of Interested Parties.

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation number and a PDF version of the completed form 1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

SECTION 17. No Boycott of Israel.

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship

SECTION 18. No Business with Foreign Terrorist Organization.

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

SECTION 19. Additional Contract Documents.

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor’s Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the “Rider”) is not applicable, and the terms of this Contract and the Rider shall govern.

A. Contractor’s Additional Contract Documents:

- Proposal;

B. City’s Additional Contract Documents:

- General Services Contract Rider;
- FMA Program Home Elevation Grant Administration & Project Management Services
- Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference
- Exhibit B – Response from Contractor to RFQ
- Exhibit C – Scope of Work and Cost of Services
- Exhibit D – Standard TWDB subcontractor Clauses.

SIGNATURES

For: CITY

Name [Signature]

Austin Bleess

Name [Printed]

City Manager

Title

Date

For: CONTRACTOR

Name [Signature]

Jeffrey S. Ward

Name [Printed]

President

Title

Date

CITY OF JERSEY VILLAGE – GENERAL SERVICES CONTRACT RIDER

SECTION 1. Application.

This General Services Contract Rider applies to, is a part of, and takes precedence over any conflicting provision in or attachment to the Contract (the “Contract”) between the City of Jersey Village, Texas (the “City”) and Jeffrey S. Ward and Associates Inc. (the “Vendor”) (with the City and the Vendor being the “Parties”, and each a “Party”), which is attached and described as follows:

FY2020 Home Elevation Grant Administration and Project Management Services

SECTION 2. Payment Provisions.

The City’s payments under the Contract, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251, Texas Government Code.

SECTION 3. Multiyear Contracts.

If the City Council of the City (the “Council”) does not appropriate funds to make any payment for a fiscal year after the City’s fiscal year in which the Contract becomes effective, and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first (1st) day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

SECTION 4. Liability and Indemnity.

Any provision of the Contract is void and unenforceable if it: (i) limits or releases either party from liability that would exist by law in the absence of the provision; (ii) creates liability for either Party that would not exist by law in the absence of the provision; or, (iii) waives or limits either Party’s rights, defenses, remedies, or immunities that would exist by law in the absence of the provision. (Section 5, Article XI, Texas Constitution)

SECTION 5. Confidentiality.

Any provision in the Contract that attempts to prevent the City’s disclosure of information that is subject to public disclosure under Federal or Texas law, applicable regulation, or court or administrative decision or ruling, is invalid. (Chapter 552, Texas Government Code)

SECTION 6. Tax Exemption.

The City is not liable to the Vendor for any Federal, State, or local taxes for which the City is not liable by law, including State and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and Federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any item.

SECTION 7. Contractual Limitations Period.

Any limitations period in the Contract that does not run against the City by law or that is shorter than two (2) years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

SECTION 8. Governing Law and Venue.

Texas law governs the Contract and any lawsuit on the Contract must be filed in a court that has jurisdiction in Harris County, Texas.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

SECTION 9. Special Conditions.

A. As required by Section 2252.908, Texas Government Code, if the Contract requires an action or vote by the Council before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into the Contract unless the Vendor submits a disclosure of interested parties to the City at the time the Vendor submits the signed Contract to the City. The Vendor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Vendor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required.

B. As required by Chapter 2270, Texas Government Code, the Vendor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of the Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 9B applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees.

C. As required by Chapter 2252, Texas Government Code, the Vendor certifies that, at the time of execution of the Contract neither the Vendor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

FOR THE CITY OF JERSEY VILLAGE:

FOR THE VENDOR:

Name [Signature]

Name [Signature]

Austin Bless
Name [Printed]

Jeffrey S. Ward
Name [Printed]

Date

Date

**ELEVATION PROJECT MANAGEMENT SERVICES AGREEMENT
PURSUANT TO RFQ- FMA Program Home Elevation Grant Administration & Project
Management Services**

THIS AGREEMENT is made and entered into by and between City of Jersey Village, (hereinafter "City"), a body corporate and politic under the laws of the State of Texas, and Jeffrey S. Ward and Associates Inc (hereinafter "Contractor"), a company authorized to conduct business in the State of Texas.

WITNESSETH

WHEREAS, City desires that Contractor provide FMA Program Home Elevation Grant Administration & Project Management Services, (hereinafter "Services") pursuant to the City's Request for Qualifications with a due date of February 7, 2022; and

WHEREAS, Contractor represents that it is qualified and desires to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

AGREEMENT

The term of this agreement Shall be concurrent with the agreement between TWDB and the City of Jersey Village.

Section 1. Scope of Services

Contractor shall render Services that meet or exceed the minimum requirements of the above referenced RFQ.

Section 2. Personnel

- A. Contractor represents that it presently has, or is able to obtain, adequate qualified personnel in its employment for the timely performance of the Scope of Services required under this Agreement and that Contractor shall furnish and maintain, at its own expense, adequate and sufficient personnel, in the opinion of City, to perform the Scope of Services when and as required and without delays.

- B. All employees of Contractor shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Contractor who, in the opinion of City, is incompetent or by his conduct becomes detrimental to the project shall, upon request of City, immediately be removed from association with the project.

Section 3. Compensation and Payment

- A. Contractor's fees shall be calculated at the rates set forth in the attached Exhibit B. The Maximum Compensation for the performance of Services within the Scope of Services is \$218,400. In no case shall the amount paid by City under this Agreement exceed the Maximum Compensation without an approved change order.
- B. All performance of the Scope of Services by Contractor including any changes in the Scope of Services and revision of work satisfactorily performed will be performed only when approved in advance and authorized by City.
- C. City will pay Contractor based on the following procedures: Upon completion of the tasks identified in the Scope of Services, Contractor shall submit to City invoices showing the amounts due for services performed in a form acceptable to City. City shall review such invoices and approve them within 30 calendar days with such modifications as are consistent with this Agreement and forward same to the Auditor for processing. City shall pay each such approved invoice within thirty (30) calendar days. City reserves the right to withhold payment pending verification of satisfactory work performed.

Section 4. Time of Performance

The time for performance of the Scope of Services by Contractor shall begin with receipt of the Notice to Proceed from City and end no later than two years from the execution of this contract. Contractor shall complete the tasks described in the Scope of Services within this time or within such additional time as may be extended by the City.

Section 5. Modifications and Waivers

- A. The parties may not amend or waive this Agreement, except by a written agreement executed by both parties.
- B. No failure or delay in exercising any right or remedy or requiring the satisfaction of any condition under this Agreement, and no course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition.
- C. The rights and remedies of the parties set forth in this Agreement are not exclusive of, but are cumulative to, any rights or remedies now or subsequently existing at law, in equity, or by statute.

Section 6. Termination

- A. Termination for Convenience: City may terminate this Agreement at any time upon thirty (30) days written notice issued by the City Manager.
- B. Termination for Default
 - 1. City may terminate the whole or any part of this Agreement for cause in the following circumstances:
 - a. If Contractor fails to perform services within the time specified in the Scope of Services or any extension thereof granted by the City in writing;
 - b. If Contractor materially breaches any of the covenants or terms and conditions set forth in this Agreement or fails to perform any of the other provisions of this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in any of these circumstances does not cure such breach or failure to City's reasonable satisfaction within a period of ten (10) calendar days after receipt of notice from City specifying such breach or failure.
 - 2. If, after termination, it is determined by City that for any reason whatsoever that Contractor was not in default, or that the default was excusable, services may continue in

accordance with the terms and conditions of this Agreement or the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the City in accordance with Section 7A above.

c. Upon termination of this Agreement, City shall compensate Contractor in accordance with Section 3, above, for those services which were provided under this Agreement prior to its termination and which have not been previously invoiced to City. Contractor's final invoice for said services will be presented to and paid by City in the same manner set forth in Section 3 above.

D. If City terminates this Agreement as provided in this Section, no fees of any type, other than fees due and payable at the Termination Date, shall thereafter be paid to Contractor.

Section 7. Ownership and Reuse of Documents

All documents, data, reports, research, graphic presentation materials, etc., developed by Contractor as a part of its work under this Agreement, shall become the property of City upon completion of this Agreement, or in the event of termination or cancellation thereof, at the time of payment under Section 3 for work performed. Contractor shall promptly furnish all such data and material to City on request.

Section 8. Inspection of Books and Records

Contractor will permit City, or any duly authorized agent of City, to inspect and examine the books and records of Contractor for the purpose of verifying the amount of work performed under the Scope of Services. City's right to inspect survives the termination of this Agreement for a period of four years.

Section 9. Insurance

Prior to commencement of the Services, Contractor shall furnish City with properly executed certificates of insurance which shall evidence all insurance required and provide that such insurance shall not be canceled, except on 30 days' prior written notice to City. Contractor shall provide certified copies of insurance endorsements and/ or policies if requested by City. Contractor shall maintain such insurance coverage from the time Services commence until Services are completed and provide replacement certificates, policies and/or endorsements for any such insurance expiring prior to completion of Services. Contractor shall obtain such insurance written on an Occurrence form from such companies having Bests rating of A/VII or better, licensed or approved to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

1. Employers' Liability insurance with limits of not less than \$1,000,000 per injury by accident, \$1,000,000 per injury by disease, and

- \$1,000,000 per bodily injury by disease.
 - 2. Commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the annual aggregate. Policy shall cover liability for bodily injury, personal injury, and property damage and products/completed operations arising out of the business operations of the policyholder.
 - 3. Business Automobile Liability coverage applying to owned, non-owned and hired automobiles with limits not less than \$1,000,000 each occurrence combined single limit for Bodily Injury and Property Damage combined.
- B. City shall be named as additional insured to all required coverage except Professional Liability (if required). All Liability policies written on behalf of Contractor shall contain a waiver of subrogation in favor of City.
- C. If required coverage is written on a claims-made basis, Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of the Contract and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of 2 years beginning from the time the work under this Contract is completed.
- D. Contractor shall not commence any portion of the work under this Contract until it has obtained the insurance required herein and certificates of such insurance have been filed with and approved by City of Jersey Village.
- E. No cancellation of or changes to the certificates, or the policies, may be made without thirty (30) days prior, written notification to City of Jersey Village.
- F. Approval of the insurance by City of Jersey Village shall not relieve or decrease the liability of the Contractor.

Section 10. Indemnity

- A. CONTRACTOR SHALL SAVE HARMLESS CITY FROM AND AGAINST ALL CLAIMS, LIABILITY, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING FROM ACTIVITIES OF CONTRACTOR, ITS AGENTS, SERVANTS OR EMPLOYEES, PERFORMED UNDER THIS AGREEMENT THAT RESULT FROM THE NEGLIGENT ACT, ERROR, OR OMISSION OF CONTRACTOR OR ANY OF CONTRACTOR'S AGENTS,

SERVANTS OR EMPLOYEES.

- B.** Contractor shall timely report all such matters to City and shall, upon the receipt of any such claim, demand, suit, action, proceeding, lien or judgment, not later than the fifteenth day of each month; provide City with a written report on each such matter, setting forth the status of each matter, the schedule or planned proceedings with respect to each matter and the cooperation or assistance, if any, of City required by Contractor in the defense of each matter.
- C.** Contractor's duty to defend, indemnify and hold City harmless shall be absolute. It shall not abate or end by reason of the expiration or termination of any contract unless otherwise agreed by City in writing. The provisions of this section shall survive the termination of the contract and shall remain in full force and effect with respect to all such matters no matter when they arise.
- D.** In the event of any dispute between the parties as to whether a claim, demand, suit, action, proceeding, lien or judgment appears to have been caused by or appears to have arisen out of or in connection with acts or omissions of Contractor, Contractor shall never-the-less fully defend such claim, demand, suit, action, proceeding, lien or judgment until and unless there is a determination by a court of competent jurisdiction that the acts and omissions of Contractor are not at issue in the matter.
- E.** Contractor 's indemnification shall cover, and Contractor agrees to indemnify City, in the event City is found to have been negligent for having selected Contractor to perform the work described in this request.
- F.** The provision by Contractor of insurance shall not limit the liability of Contractor under an agreement.
- G.** Contractor shall cause all trade contractors and any other contractor who may have a contract to perform construction or installation work in the area where work will be performed under this request, to agree to indemnify City and to hold it harmless from all claims for bodily injury and property damage that arise may from said Contractor 's operations. Such provisions shall be in form satisfactory to City.
- H.** Loss Deduction Clause - City shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The

payment of deductibles shall be the sole responsibility of Contractor and/or trade contractor providing such insurance.

Section 11. Confidential and Proprietary Information

- A. Contractor acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire information that is confidential to City. Any and all information of any form obtained by Contractor or its employees or agents from City in the performance of this Agreement shall be deemed to be confidential information of City ("Confidential Information"). Any reports or other documents or items (including software) that result from the use of the Confidential Information by Contractor shall be treated with respect to confidentiality in the same manner as the Confidential Information. Confidential Information shall be deemed not to include information that (a) is or becomes (other than by disclosure by Contractor) publicly known or is contained in a publicly available document; (b) is rightfully in Contractor's possession without the obligation of nondisclosure prior to the time of its disclosure under this Agreement; or (c) is independently developed by employees or agents of Contractor who can be shown to have had no access to the Confidential Information.
- B. Contractor agrees to hold Confidential Information in strict confidence, using at least the same degree of care that Contractor uses in maintaining the confidentiality of its own confidential information, and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties or use Confidential Information for any purposes whatsoever other than the provision of Services to City hereunder, and to advise each of its employees and agents of their obligations to keep Confidential Information confidential. Contractor shall use its best efforts to assist City in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limitation of the foregoing, Contractor shall advise City immediately in the event Contractor learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement and Contractor will at its expense cooperate with City in seeking injunctive or other equitable relief in the name of County or Contractor against any such person. Contractor agrees that, except as directed by City, Contractor will not at any time during or after the term of this Agreement disclose, directly or indirectly, any Confidential Information to any person, and that upon termination of this Agreement or at

City's request, Contractor will promptly turn over to City all documents, papers, and other matter in Contractor's possession which embody Confidential Information.

- C. Contractor acknowledges that a breach of this Section, including disclosure of any Confidential Information, or disclosure of other information that, at law or in equity, ought to remain confidential, will give rise to irreparable injury to City that is inadequately compensable in damages. Accordingly, City may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies that may be available. Contractor acknowledges and agrees that the covenants contained herein are necessary for the protection of the legitimate business interest of City and are reasonable in scope and content.
- D. Contractor in providing all services hereunder agrees to abide by the provisions of any applicable Federal or State Data Privacy Act.
- E. Contractor expressly acknowledges that City is subject to the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 et seq., as amended, and notwithstanding any provision in the Agreement to the contrary, City will make any information related to the Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any proprietary or confidential information marked as such provided to City by Consultant shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Attorney General of the reasons why such information should not be disclosed. The terms and conditions of the Agreement are not proprietary or confidential information.

Section 12. Independent Contractor

- A. In the performance of work or services hereunder, Contractor shall be deemed an independent contractor, and any of its agents, employees, officers, or volunteers performing work required hereunder shall be deemed solely as employees of contractor or, where permitted, of its subcontractors.
- B. Contractor and its agents, employees, officers, or volunteers shall not, by

performing work pursuant to this Agreement, be deemed to be employees, agents, or servants of City and shall not be entitled to any of the privileges or benefits of City employment.

Section 13. Notices

- A. Each party giving any notice or making any request, demand, or other communication (each, a "Notice") pursuant to this Agreement shall do so in writing and shall use one of the following methods of delivery, each of which, for purposes of this Agreement, is a writing: personal delivery, registered or certified mail (in each case, return receipt requested and postage prepaid), or nationally recognized overnight courier (with all fees prepaid).
- B. Each party giving a Notice shall address the Notice to the receiving party at the address listed below or to another address designated by a party in a Notice pursuant to this Section:

To the City: City of Jersey Village
 Attn: City Manager
 16327 Lakeview Dr
 Jersey Village, TX 77040
 ableess@jerseyvillagetx.com

To the Contractor: Jeffrey S. Ward and Associates INC
 Attn: Jeff Ward
 PO Box 4356
 Leesburg, VA 20177
 Jswal@outlook.com

- C. Notice is effective only if the party giving or making the Notice has complied with subsections 14(A) and 14(8) and if the addressee has received the Notice. A Notice is deemed received as follows:
 - 1. If the Notice is delivered in person or sent by registered or certified mail or a nationally recognized overnight courier, upon receipt as indicated by the date on the signed receipt.
 - 2. If the addressee rejects or otherwise refuses to accept the Notice, or if the Notice cannot be delivered because of a change in address for which no Notice was given, then upon the rejection, refusal, or inability to deliver.

Section 14. Compliance with Laws

Contractor shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, minimum and maximum salary and wage statutes and regulations, licensing laws and regulations. When required by City, Contractor shall furnish City with certification of compliance with said laws, statutes, ordinances, rules, regulations, orders, and decrees above specified.

Section 15. Assignment and Delegation

- A. Neither party may assign any of its rights under this Agreement, except with the prior written consent of the other party. That party shall not unreasonably withhold its consent. All assignments of rights by Contractor are prohibited under this subsection, whether they are voluntarily or involuntarily, without first obtaining written consent from City.
- B. Neither party may delegate any performance under this Agreement.
- C. Any purported assignment of rights or delegation of performance in violation of this Section is void.

Section 16. Applicable Law

The laws of the State of Texas govern all disputes arising out of or relating to this Agreement. The parties hereto acknowledge that venue is proper in City of Jersey Village, Texas, for all legal actions or proceedings arising out of or relating to this Agreement and waive the right to sue or be sued elsewhere. Nothing in the Agreement shall be construed to waive the City's sovereign immunity.

Section 17. Successors and Assigns

City and Contractor bind themselves and their successors, executors, administrators and assigns to the other party of this Agreement and to the successors, executors, administrators and assigns of the other party, in respect to all covenants of this Agreement.

Section 18. Third Party Beneficiaries

This Agreement does not confer any enforceable rights or remedies upon any person other than the parties.

Section 19. Severability

If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions remain in full force, if the essential terms and conditions of this Agreement for each party remain valid, binding, and enforceable.

Section 20. Publicity

Contact with citizens of City of Jersey Village, media outlets, or governmental agencies shall be the sole responsibility of City. Under no circumstances whatsoever, shall Contractor release any material or information developed or received in the performance of the Services hereunder without the express written permission of City, except where required to do so by law.

Section 2. Captions

The section captions used in this Agreement are for convenience of reference only and do not affect the interpretation or construction of this Agreement.

Section 22. Entire Agreement

This Agreement contains the entire Agreement among the parties and supersedes all other negotiations and agreements, whether written or oral.

In addition to the primary agreement, there are four Exhibits:

Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference

Exhibit B – Response from Contractor to RFQ

Exhibit C – Scope of Work and Cost of Services

Exhibit D – Standard TWDB subcontractor Clauses.

Section 23. Conflict

In the event there is a conflict, the following have priority with regard to the conflict: first: this document titled " REQUEST FOR QUALIFICATIONS: FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES".

Section 24. Execution

IN WITNESS WHEREOF, the parties hereto have signed or have caused their respective names to be signed to multiple counterparts to be effective upon final grant approval from TWDB/FEMA.

CITY OF JERSEY VILLAGE

CONTRACTOR

Austin Bless, City Manager

Jeffrey S. Ward, President

Exhibit A: RFQ (Incorporated by Reference)

Exhibit B – Response from Contractor to RFQ



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



 *JSW & Associates, Inc.*
Hazard Mitigation Consultants

PROPOSAL FOR
FMA Program Home Elevation
Grant Administration & Project
Management Services

SUBMITTED BY
Jeffrey S. Ward & Associates, Inc.
P.O. Box 4356
Leesburg, Virginia 20177
Phone: (703) 777-7076
Email: jswa1@outlook.com



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2109 (office) 713-466-2177 (fax)

CITY OF JERSEY VILLAGE REQUEST FOR QUALIFICATIONS GRANT ADMINISTRATION AND PROJECT MANAGEMENT SERVICES

OPENING DATE: Tuesday, February 7, 2022 @ 2:00PM

Sealed Requests for Qualifications (RFQ), subject to the proposal documents hereto attached, for GRANT ADMINISTRATION AND PROJECT MANAGEMENT SERVICES are being accepted.

Jeffrey S. Ward & Associates, Inc.

Legal Name of Contracting Company

01-0722967

Federal I.D.# (Company or Corporation)

Social Security # (Individual)

703-777-7076

Telephone Number

jswa1@outlook.com

Email Address

Jeff Ward

Contact Person

President

Title

P.O. Box 4356

Complete Mailing Address

Leesburg, VA

City & State

20177

Zip

19355 Wrenbury Lane, Leesburg, VA 20175

Complete Street Address City & State Zip

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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SECTION 1: VENDOR INFORMATION

Company Name and Address:

Jeffrey S. Ward, & Associates, Inc.
19355 Wrenbury Lane, Leesburg, VA 20175

Contact Information:

Jeffrey S. Ward, President
Direct: 703-472-2363
Cell: 703-472-2363
Fax: 866-635-6583
Email: jswa1@outlook.com

As the President of Jeffrey S. Ward & Associates, Inc., Jeff Ward has the has the binding authority to enter into contracts

SECTION 2: SOLUTION FRAMEWORK SUMMARY

Jeffrey S. Ward & Associates, Inc. (JSWA) is uniquely qualified to assist The City of Jersey Village in the administration and project management of this awarded grant. JSWA is not only the grant administrator and project manager for over 50 ongoing elevations in the State of Texas but has assisted in the completed elevation of over 200 homes funded primarily by FEMA and administered by the Texas Water Development Board (TWDB). JSWA has in-depth experience, in all aspects of the Scope as defined in the City's Elevation Grant application and in this RFQ. JSWA has a strong and trustworthy relationship with the City's Grant Administrator, TWDB and the TWDB program managers that will be overseeing this grant's implementation. JSWA has been the project manager and grant administrator for over \$850M in FEMA grant funded mitigation projects.

Over the past several years, JSWA has developed a scope of work and implementation plan that mirrors the scope in the above referenced RFQ. This scope of work has been developed and revised based on a combination of best practices and lessons learned during actual grant administration and implementation, always with an eye on protection of the homeowners, the City, and to ensure adherence to FEMA, State, and City grant requirements and procurement regulations. This is the scope of work that is currently being followed in the implementation of the ongoing elevation programs in various communities in Texas.

Whenever an item of eligibility or compliance has come in to question, JSWA facilitates the State and FEMA's review and concurrence to ensure grant eligibility.

SECTION 3: PROPOSAL NARATIVE (w/ Task and Time Line)

As stated in the prior section, JSWA has developed a scope of work and implementation plan that mirrors the above referenced RFQ scope. This scope of work has been developed and revised based on a combination of best practices and lessons learned during actual grant administration and implementation, always with an eye on protection of the homeowners, the City, and to ensure adherence to FEMA, State, and City grant requirements and procurement regulations. If JSWA is the successful proposer, the following approach will be followed.

While JSWA proposes to be the primary lead and homeowner point of contact for this grant, the elevation is still a permitted construction activity. In our experience, it is best to allow the permitting and inspection process for the City to be the primary approval process for the elevation “construction”, while the program manager ensures grant compliance and adherence to schedule, scope, and budget.

General Grant Administration

- Administer all aspects of the grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project’s scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of the grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

Per Parcel Project Management Services for Elevation projects

- Meet with Homeowners to overview and explain the process and detail the Homeowner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage the budget to ensure all homes are completed within available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop a process to ensure that construction is performed in compliance with engineering specifications (especially homes not located within City limits)
- Ensure that a professional engineer reviews all construction specifications. Note, Professional Engineer is provided and paid for by the elevation contractor as part other total elevation contract amount bid and accepted by the homeowner and the City.
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- For those Homeowners that have a local cost share, collect this cost share at the time of execution of the agreement between City and Homeowner. Ensure these funds are deposited with the City in escrow accounts
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- This element requires the submittal of a schedule for completion for elevation as part of the bid and resultant contract for elevation. JSWA will closely monitor this schedule and include progress reviews in the below mentioned weekly reports.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

3.1 TIMELINE

The grant has a period of performance in excessive of the proposed timeline shown below. However, the sooner these homes are elevated, the better for the Homeowners, the City, the State, and the NFIP. We have found the most successful way to implement these multi-home elevation projects is in stages (or rounds) of homes, typically 8 homes per round.

See proposed work schedule/timeline below

| Jersey Village Home Elevations | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-------|----------|--------|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| ACTIVITY | START | DURATION | MONTHS | | | | | | | | | | | | | | | | | | | | | | | |
| | Month | Months | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| Grant Award | 1 | 1 | █ | | | | | | | | | | | | | | | | | | | | | | | |
| ID/Procure Eligible Elevation Contractors | 1 | 2 | █ | █ | | | | | | | | | | | | | | | | | | | | | | |
| Kick Meeting with Homeowners | 1 | 1 | █ | | | | | | | | | | | | | | | | | | | | | | | |
| Homeowners Obtain Quotes | 2 | 2 | | █ | █ | | | | | | | | | | | | | | | | | | | | | |
| Agreement between City and homeowner | 3 | 21 | | | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| Homeowner Selects Contractor | 3 | 21 | | | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| Advance request on Contract to TWDB (round 1) | 3 | 2 | | | █ | █ | | | | | | | | | | | | | | | | | | | | |
| Advance received for Round 1 of homes | 4 | 1 | | | | █ | | | | | | | | | | | | | | | | | | | | |
| NTP for Round 1 | 5 | 1 | | | | | █ | | | | | | | | | | | | | | | | | | | |
| Elevation of Round 1 homes | 5 | 7 | | | | | █ | █ | █ | █ | █ | █ | | | | | | | | | | | | | | |
| Advance request on Contract to TWDB (round 2) | 11 | 2 | | | | | | | | | | | █ | █ | | | | | | | | | | | | |
| Advance received for Round 2 of homes | 12 | 1 | | | | | | | | | | | | | █ | | | | | | | | | | | |
| NTP for Round 2 | 13 | 1 | | | | | | | | | | | | | | █ | | | | | | | | | | |
| Elevation of Round 2 homes | 13 | 7 | | | | | | | | | | | | | | █ | █ | █ | █ | █ | █ | | | | | |
| Grant Administration | 1 | 24 | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| Grant Closeout | 20 | 4 | | | | | | | | | | | | | | | | | | | | █ | █ | █ | █ | |

SECTION 4: PROFILE AND HISTORY

4.1 Profile

I. Name and address of business entity submitting the proposal

Jeffrey S. Ward, & Associates, Inc.
19355 Wrenbury Lane
Leesburg, VA 20175

II. Type of business entity:

Subchapter S. Corporation

III. Place of incorporation:

State of Florida, Founded January, 2002

IV. Name of Owner:

Jeffrey S. Ward, President and CEO

V. By submission of this proposal, Jeff Ward, President, hereby assures the City that Jeffrey S. Ward & Associates, Inc., has the resources and the ability to carry out the scope of work requested within the timeline.

4.1 Background

Jeffrey S. Ward & Associates, Inc. is highly experienced in all aspects of FEMA mitigation programs Grant Administration and Project Management. In addition to hands on FEMA mitigation grant administration and project management experience, JSWA has a very strong knowledge of and strong working relationship with both TWDB (the grant administrator) and FEMA Region VI, the awarding agency. The importance of having consultants with this kind of experience and relationships cannot be overstated. Our firm is a small business but has the appropriate numbers of experienced staff to complete all elements required by the City of Jersey Village relative to this RFQ, on schedule and within budget. Mr. Ward will be principal in charge and overall project manager and will serve as overall technical lead. Although the staff of JSWA, is not especially large, (a) we are highly experienced and efficient; (b) we have a proven track record of completing large and very complex projects on time and on budget, and; (c) we have

an array of other technical resources available if we need them.

Primary services for this work will be conducted at JSWA’s Virginia location. JSWA is committed to client service, and (as described in the Project Understanding and Methodology section above) anticipates on-site meetings, as well as visits and consultation with City staff and contractors. JSWA will have a local POC that will visit homes being elevated on a regular basis. JSWA and its team members are also available at the City’s discretion for interim conference calls, on-site visits as needed, and other consultation. Our team has been very successful in administering and overseeing FEMA mitigation Grant Programs, and this is due in large part to our focus on communication and Homeowner/client service, in addition to technical skills and a deep understanding of FEMA and State of Texas requirements.

JSWA has been successful in the preparation of successful (awarded) applications for Hazard Mitigation Assistance (HMA), to include: Hazard Mitigation Grant Program, Flood Mitigation Assistance (FMA) project grants, FMA planning grants, and Pre-Disaster Mitigation (PDM) project grants, PDM planning grants, and Severe Repetitive Loss (SRL) applications. These applications have resulted in over \$800M of grant awards. In addition, JSWA is the Project/Grant Implementation Manager for the majority of the above-mentioned awards. A table overviewing these projects for which JSWA was responsible for application development and, in most cases, grant administration and project management, is included below.

Table 1: Mitigation Projects by Number of Homes

| Jurisdiction | Number of Homes | Funding Source |
|----------------------|-----------------|----------------------------|
| Paterson | 50 | CDBG and HMGP, Green Acres |
| Wayne, NJ | 290 | SRL |
| Wayne, NJ | 10 | CDBG |
| City of Pearland | 104 | HMGP |
| City of Friendswood | 148 | HMGP |
| HCFCF | 2,500 | HMGP, FMA, PDM, Local, SRL |
| Jefferson County DD6 | 60 | HMGP and FMA |
| Liberty County | 110 | HMPG |
| Cameron County | 40 | HMGP |
| Travis County | 200 | HMGP, FMA, PDM, USACE |
| Hardin County | 12 | HMGP |
| City of Pasadena | 44 | PDM |
| City of Beaumont | 35 | FMA and SRL |
| City of Vidor | 12 | HMGP |
| Greenville SC | 150 | Local and PDM |
| City of El Paso | 140 | HMGP and local |
| Jefferson County TX | 104 | HMGP |
| Orange County | 36 | HMGP |
| City of Galveston TX | 65 | HMGP |
| Galveston County, TX | 800 | HMGP |
| Pohatcong, NJ | 2 | HMGP |
| Total | 4,912 | |

Notes:

- HMGP: Hazard Mitigation Grant Program
- FMA: Flood Mitigation Assistance
- RFC: Repetitive Flood Claims
- PDM: Pre-Disaster Mitigation
- TWDB: Texas Water Development Board (Engineering Study Grant)
- USACE: United States Army Corp of Engineers
- CDBG: Community Development Block Grant
- SRL: Severe Repetitive Loss

Table 2: Mitigation Projects by Federal Funds

| Jurisdiction | Federal Share | Funding | Project Type | Support Provided |
|--|---------------|--------------------|----------------------------|--|
| Cameron County, TX | \$1,000,000 | HMGP | Buyout | App Dev/Project Management/Grant Admin |
| Hardin County, TX | \$1,000,000 | HMGP | Buyout | App Dev/Project Management/Grant Admin |
| City of Beaumont, TX | \$15,400,000 | HMGP/SRL | Structural/ Buyout | App Dev/Project Management/Grant Admin |
| Jefferson County DD6, TX | \$125,000,000 | FMA/HMGP | Structural/ Buyout | App Dev/Project Management/Grant Admin |
| City of Friendswood, TX | \$17,440,000 | HMGP/TWDB | Buyouts/Eng Study Grant | App Dev/B/C Dev on alts. |
| Harris County Flood Control District, TX | \$223,795,027 | FMA/PDM/ SRL | Buyout | App Dev/Project Management/Grant Admin |
| Jersey Village, TX | \$3,200,000 | PDM | Elevation | App Dev |
| Liberty County, TX | \$7,000,000 | HMGP | Buyout | App Dev/Project Management/Grant Admin |
| City of Pasadena, TX | \$15,358,208 | PD/HMGP/SRL | Buyout | App Dev/Project Management/Grant Admin |
| City of Pearland, TX | \$27,716,417 | HMGP/RFC | Buyouts | App Dev/Project Management/Grant Admin |
| Travis County, TX | \$7,000,000 | HMGP/PDM/ USACE | Buyout | App Dev/Project Management/Grant Admin |
| City of Vidor, TX | \$1,575,000 | HMGP/ TWDB | Buyouts/Eng Study Grant | App Dev/B/C/Project Mgmt. |
| Jefferson Parish LA | \$23,000,000 | FMA/HMGP | Elevation/Mit Recon | App Dev |
| University of Miami, FL | \$12,000,000 | PDM | Structural | B/C Development |
| NFCH – FL | \$1,000,000 | HMGP | Wind Retrofit | B/C Development |
| Pohatcong Township, NJ | \$ 750,000 | HMGP | Buyout | App Dev |
| State of New Jersey | \$ 130,000 | HMGP | Plan Development | App Dev/Project Management/Grant Admin |

| Jurisdiction | Federal Share | Funding | Project Type | Support Provided |
|-------------------------------------|---------------|--------------|--------------------------|--|
| SNND, TX | \$5,040,000 | FMA | Structural | App Dev/Project Management/Grant Admin |
| Jefferson County DD7, TX | \$36,500,000 | HMGP | Structural | App Dev/Project Management/Grant Admin |
| Jefferson County, TX | \$18,000,000 | HMGP | Buyout | App Dev/Project Management/Grant Admin |
| City of Galveston, TX | \$20,000,000 | HMGP | Buyout | App Dev/Project Management/Grant Admin |
| City of Euless, TX | \$ 200,000 | SRL | Buyout | App Dev/Project Management/Grant Admin |
| City of Mansfield, TX | \$3,000,000 | FMA/SRL | Buyout | App Dev/Project Management/Grant Admin |
| Galveston County, TX | \$151,300,000 | HMGP/SRL | Buyout /Elevations | App Dev/Project Management/Grant Admin |
| Orange County, TX | \$3,433,431 | HMGP | Buyout | App Dev/Project Management/Grant Admin |
| TX Med Center | \$2,300,000 | HMGP | Shutters/Generator | App Dev/Project Management/Grant Admin |
| Wayne Township, NJ | \$66,300,000 | FMA and CDBG | Buyout | App Dev/Project Management/Grant Admin |
| Santa Rosa Island Authority | \$6,500,000 | FMA/SRL | Elevations and Mit/Recon | App Dev/Project Management/Grant Admin |
| City of League City, Texas | \$3,000,000 | SRL | Elevations and Mit/Recon | App Dev/Project Management/Grant Admin |
| Brazoria County Drainage District 4 | \$5,000,000 | FMA | Structural | App Dev/Project Management/ Admin |
| Nassau Bay, Texas | \$6,600,000 | FMA/SRL | Elevation | App Dev/Project Management/Grant Admin |
| Little Falls, NJ | \$10,300,000 | FMA | Buyout | App Dev/Project Management/Grant Admin |

| Jurisdiction | Federal Share | Funding | Project Type | Support Provided |
|----------------------|----------------------|---------|--------------------------|------------------|
| Guadalupe County, TX | \$17,600,000 | FMA | Elevations | App Dev |
| City of Houston, TX | \$14,800,000 | FMA | Elevations and Mit/Recon | App Dev |
| Total | \$852,238,084 | | | |

SECTION 5: CLIENT BASE

Client Name: Nassau Bay, Texas

Abstract: Grant Administrator and Project Manager for two grants elevating over 40 homes, \$10M FEMA grant administered by the Texas Water Development Board (Ongoing – No Extension Requested)

Point of Contact: Jason Reynolds, City Manager
1800 Space Park Dr #200, Nassau Bay, Texas 77058
281-336-6299, Jason.Reynolds@nassaubay.com

Client Name: Guadalupe County Texas

Abstract: Grant Administrator and Project Manager for two grants elevating over 60homes, \$18M FEMA grant administered by the Texas Water Development Board (Ongoing – No Extension Requested)

Point of Contact: Shelly Reed Coleman, Director, Environmental Health
2506 N. Guadalupe, Seguin, Texas 78155
830-303-8858, shelly.coleman@co.guadalupe.tx.us

Client Name: League City, Texas

Abstract: Grant Administrator and Project Manager of 10 home elevations, \$3M FEMA grant administered by the Texas Water Development Board (Complete)

Point of Contact: Rhonda J. Lee, CGFO, Senior Accountant, Finance
City of League City
300 W. Walker St., League City, Texas 77573
281-554-1353 – Direct, Rhonda.Lee@leaguecity.com

Client Name: Galveston County, Texas

Abstract: Homeowner Liaison and Subject Matter Expert for over 100 home elevations, \$30M FEMA grant administered by the Texas Water Development Board (Complete)

Point of Contact: James Gentile. Galveston County Housing & Economic Development
722 Moody St. Ave. 6th Fl., Galveston, TX. 77550
Office 409-770-5369, james.gentile@co.galveston.tx.us

Client Name: Santa Rosa Island Authority (SRIA), Pensacola Beach, Florida

Abstract: Grant Administrator and Project Manager of 17 home elevations and 9 home mitigation reconstruction, \$10M FEMA grant administered by the FL Office of Emergency Management (Ongoing – No Extension Requested – near complete)

Point of Contact: Paolo Ghio
Santa Rosa Island Authority
P.O. Drawer 1208 Pensacola Beach, FL 32561
850-932-2257, Paolo_Ghio@sria-fla.com

Client Name: Township of Wayne, New Jersey

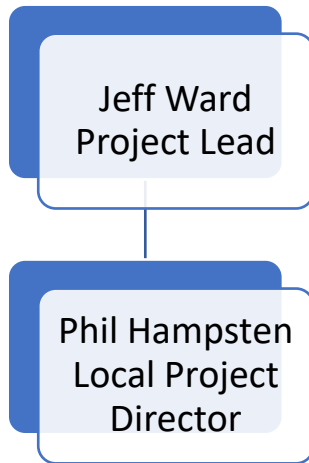
Abstract: Grant Administrator and Project Manager over 300 home acquisition and demolition, \$75M FEMA grant administered by the New Jersey Office of Emergency Management (three grants – one closed 2012 to 2014, and two ongoing – no extension requested).

Point of Contact: Neal Bellet MPA, RPPO, QPA. Business Administrator
Township of Wayne, 973-694-1800 ext. 3202
belletn@waynetownship.com



SECTION 6: RESUMES OF PERSONNEL ASSIGNED TO PROJECT

The figure below is the basic staffing table, showing individuals who are available to support this project if we are selected, and gives a general sense of their qualifications and experience. Resumes are only provided for key personal Jeff Ward and Phil Hampsten.



| JSPA Proposed Staffing Chart | | | | | | | | | | |
|------------------------------|------------------|----------------|---------------------|--------------------|--|------------------------------|--|----------------------------------|---------------------|-------------------|
| Position | Name | Highest Degree | License/Affiliation | Project Management | Grant Administration (Reimbursement and Reporting) | Elevation Project Management | Elevation Contractor Support/Oversight | 2 CFR Part 200 Knowledge/Support | Interface with TWDB | Homeowner Liaison |
| Project Management | | | | | | | | | | |
| Principle/Project Director | Jeff Ward | MBA | CFM | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| QA Officer/Grant Admin | Kristen Thatcher | MBA | CFM | | ✓ | | | ✓ | | |
| Grant Admin | Dan Ward | BA | CFM | | ✓ | | | | | |
| Key Professionals | | | | | | | | | | |
| Principle/Project Director | Jeff Ward | | CFM | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Asst. Project Manager | Phil Hampsten | | PMP | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

JEFFREY S. WARD

President, Jeffrey S. Ward & Associates, Inc.,

Summary

Mr. Ward is an experienced project manager of large, complex mitigation projects, funded under federal, state, and local programs. He is a proven facilitator of Federal Emergency Management Agency (FEMA) mitigation plans for cities, counties, districts, and states. Mr. Ward has an unparalleled track record of successful mitigation project identification, grant application development, and grant implementation including Flood Mitigation Assistance (FMA), Hazard Mitigation Grant Program (HMGP), Pre-Disaster Mitigation (PDM), and Severe Repetitive Loss (SRL), and Repetitive Flood Claims (RFC). Additionally, he is a flood-damaged property acquisition, demolition, and elevation expert; a Certified Floodplain Manager; and a nationally recognized expert in FEMA's Benefit Cost Analysis software. A buyout expert, he authored an online course on managing a Buyout Program approved by the Association of State Floodplain Managers (ASFPM).

Relevant Experience

President, Jeffrey S. Ward & Associates, Inc., September 2001 to present

Mr. Ward has assisted communities throughout the country in the acquisition and demolition of more than 6,000 flood-damaged and flood-prone structures and the elevation of over 400 structures, funded under HMGP, FMA, SRL, PDM, and RFC. His work has ensured that flood victims get treated fairly and equitably throughout the acquisition process. Many of these projects have included relocation assistance.

Overview of accomplishments:

- Assisting communities in Texas, Florida, Louisiana, New Jersey, and South Carolina with the preparation of successful (awarded) applications for Hazard Mitigation Grant Program (HMGP) project grants, Flood Mitigation Assistance (FMA) project grants, FMA planning grants, and Pre-Disaster Mitigation (PDM) project grants, PDM planning grants, and Engineering Study Grants. These applications have resulted in over \$850M of grant awards. Mr. Ward served as project/grant implementer for the majority of the above-mentioned awards.
- Oversight of demolition process, from demolition bid through completion, for home acquisitions that required demolition.
- Filing Increased Cost of Compliance (ICC) claims (over 700 claims filed - \$5 million in paid claims).
- Participated on client's mitigation planning committees to evaluate mitigation projects and recommending funding opportunities.

Unique understanding and experience with Harris County and Southeast Texas regional flood mitigation issues:

- Served as acquisition consultant for Travis County, Texas for all involuntary and voluntary acquisitions. His team assisted Travis County with the acquisition and demolition of over 200 flood-prone structures throughout the County. These acquisitions have been a mix of voluntary (FEMA and County-funded) and involuntary (U.S. Army Corps of Engineers [USACE]-funded) projects. All voluntary acquisitions included providing supplemental housing assistance to over 100 low income and minority

homeowner. All involuntary acquisitions included strict adherence to URA benefits for over 100 participants, both primary owner occupants and tenants.

- Co-authored Harris County Flood Control District's (HCFCD, TX) voluntary and non-voluntary acquisitions policies and procedures manuals.
- Acquisition counselor for HCFCD voluntary acquisitions after Tropical Storm Allison.
- Completed an acquisition program in three colonias for structures damaged in flood events. This included bi-lingual outreach; bi-lingual offer presentation and negotiations; and providing relocation assistance to minority, disadvantaged flood victims. All flood victims received supplemental housing benefits.
- Served as acquisition consultant for the City of El Paso, Texas for all involuntary and voluntary acquisitions. These acquisitions included both voluntary and involuntary acquisitions. All voluntary acquisitions included provided URA supplemental housing assistance to over 100 low income and minority homeowner. At the completion of the voluntary program, the City hired JSWA to acquire over 30 parcels using TXDOT funds, all of which required strict adherence to URA guidelines. A full-time interpreter supported these acquisition projects.
- Served as acquisition consultant for several communities following Hurricane Ike and assisted in the acquisition of over 1,200 flood damaged properties. All of these acquisitions included duplication of benefits. Duplication of benefits in these cases were more complicated than most due to the fact that many flood victims received flood insurance payments, repair grants, and TWIA insurance payments.
- Provided support to Texas Water Development Board (TWDB) in outreach to communities that have eligible SRL Properties and completed BCAs in support of application development.
 - Provided application development, administration, Project Management, and Benefit Cost Analysis for three TWDB-funded Flood protection planning grants totally over \$1M in total project costs (\$500,000 in State funding). These studies identified viable mitigation alternatives that were funded by FEMA and implemented.
 - More than \$100M in FEMA mitigation funds were obtained for alternatives identified in these studies.
- Served as mitigation consultant to the Texas Medical Center and over 50-member facilities.
- Acquisition consultant (under contract) for Travis County, Texas as well as Wayne, New Jersey and Greenville County, South Carolina.
- Lead mitigation consultant to Jefferson County Drainage District No. Six (DD6). JSWA has been DD6' mitigation consultant for the past ten years. JSWA has been successful in obtaining over \$125M in FEMA funds for drainage projects. Many of these projects required the acquisition of Right-of-Way and easements for location or expansion of drainage structures. JSWA provides direct support the District's attorney and Board of Director's for Right-of-Way acquisition, all of which required adherence to URA guidelines.

Specialized expertise and leadership in the field

- Author of an Association of State Floodplain Manager (ASFPM)-approved on-line course on managing a Buyout Program. The course is available nationwide as Continuing Education Credits (CEC) toward maintaining a CFM designation.
- Expert in FEMA's full and limited data module Benefit Cost Analysis (BCA) Software. Completed individual BCA runs on more than 100,000 structures for a variety of mitigation projects (detention basins, channelization, bridge raising, home elevations, home acquisition/demolition, and wind retrofitting).
- Provides in-depth analysis, data validation, and data correction/update of FEMA's National Flood Insurance Program (NFIP) databases (Repetitive Loss, Paid Claims, and Policies in Force). This effort includes the identification of properties that have been mitigated and providing required updates to FEMA/NFIP.

Education, Certifications/Licenses, and Specialized Training

- Certified Floodplain Manager (CFM), 2002
- MBA, Georgetown University, 2000
- Lockheed Martin Program Management Development Program, 1997
- Process Patent Inventor while at Lockheed Martin – (Patent No. 6,873,964)
- BS, Business Management and Finance, Salisbury State University, 1984

PHIL HAMPSTEN

President, Hampsten Consulting, LLC

Hampsten Consulting, LLC

02/2016 – present

- Provides grant management, hazard mitigation, project management activities for communities and organizations involved in disaster recovery and mitigation. Also, provides project oversight for organizations in various industries and government sectors.
- Hampsten Consulting, in a partnership with Jeff Ward and Associates is assisting performing project management activities in Guadalupe County for two ongoing elevation grant programs, as well as ongoing elevation programs in the City of Nassau Bay. These programs combined total more than 100 homes.
- Hampsten Consulting, in a partnership with Wendorf, Beward, & Partners has been awarded all post Hurricane Harvey FEMA and HUD's CDBG-DR housing and infrastructure application and grant/program management activities for Orange County Texas.

State of Texas

01/2009 – 08/2016

Sr. Project Manager – Enterprise & Customer Support Services; Health and Human Services Commission

- Provide planning, prioritizing, and governing of ECSS related projects including collaborating within HHSC and other HHS agencies to ensure a standard project management framework is utilized for projects.
- Major duties include planning, supporting, developing, and implementing major projects and initiatives and acting as a liaison with other HHS agencies and internal programs to gather requirements, and assist with the delivery of IT technology services.
- ECSS project management covers enterprise IT projects for 5 State agencies, 55,000+ employees, and 1,400+locations.

Project Manager – Coastal Resiliency & Recovery; Texas General Land Office

- Program Manager overseeing \$10,000,000 in coastal planning studies including Storm Surge Suppression study for the Gulf Coast Community Protection and Recovery District.
- Program Oversight Manager for \$1.2 billion CDBG disaster recovery infrastructure program.
- Provide outreach to elected officials, counties, and communities and assistance in maintaining compliance with local, state, and federal regulations.
- Leader in the development of the division's PMO and IT Maintenance Review Team
- Speaker at the 2015 National Hurricane Conference; "State of Texas Hurricane Response and Planning"

Compliance History Specialist – Texas Commission on Environmental Quality

- Applied the compliance history rule (30 TAC § 60) to more than 200,000 regulated entities, and handled appeals to compliance history ratings.
- Primary lead on the rulemaking team from HB2694 (Sunset Bill) and member of the 30 TAC § 70 rulemaking team.
- Voting member of two Change Control Boards and selected as the representative of the Office of Compliance and Enforcement in the development of the division's Information Strategy Plan.

- IRM Architects and Construction Managers 10/2006 – 09/2008
- Manager of Construction Management Division
 - Managed all bidding and construction activities, including day-to-day liaison with clients, lenders, engineers, inspectors, trade contractors, and city and state officials.
 - Maintained all financial records and bookkeeping for more than \$2.5 million in annual construction activities.

EDUCATION

Texas State University; BA in Public Relations. GPA 3.85 (May '06)
Blue Key National Honor Society at Lamar University

CERTIFICATIONS

- Project Management Professional (PMP) by the Project Management Institute

VOLUNTEER WORK

- Site Based Planning Committee; Forest North Elementary RRISD 2016-present
- Church Council Chairman
Covenant United Methodist Church (CUMC) 2014-2016
- Executive Committee Chairman of CUMC 2014-2016
- Staff-Parish Relations Committee Chairman of CUMC 2013
- Watch D.O.G.S.
Forest North Elementary RRISD 2013-2015
- Director of BMF Cooks, Inc. 501(c)3 2007-2011

SECTION 7: PROPOSED COST OF SERVICES

Per Parcel Project Management Services for Elevation projects

Project Management will be billed on a per parcel basis at \$6,500 per parcel. 50% of this fee will be billed when Notice to Proceed (NTP) is given to contractors on a home by home basis, and the remaining will be billed when completion certificate is issued. No per parcel project management fee will be charged for a given home if the owner of that home does not proceed with elevation. This cost category is therefore, not to exceed \$104,000.00 (16 homes)

Grant Administration

The Contractor will assist the City in accounting for and requesting reimbursement for these incurred administrative expenses. The following table overviews the general elements of grant administration for which the contractor will be responsible.

| Oversee schedule, scope, and budget. | | | | |
|---|-----------|---------------|------|------------------|
| Hours | Rate | Total | Year | Position |
| 44 | \$ 160.00 | \$ 7,040.00 | 2022 | Consultant/SR PM |
| 60 | \$ 130.00 | \$ 7,800.00 | 2022 | Consultant/SME |
| 44 | \$ 160.00 | \$ 7,040.00 | 2323 | Consultant/SR PM |
| 60 | \$ 130.00 | \$ 7,800.00 | 2023 | Consultant/SME |
| | | \$ 29,680.00 | | |
| Assist City in meeting all grant requirements (record keeping, financial reporting, performance reporting - both City's requirements of the consultant and their requirements as a subgrantee). | | | | |
| 64 | \$ 160.00 | \$ 10,240.00 | 2022 | Consultant/SR PM |
| 60 | \$ 130.00 | \$ 7,800.00 | 2022 | Consultant/SME |
| 64 | \$ 160.00 | \$ 10,240.00 | 2323 | Consultant/SR PM |
| 60 | \$ 130.00 | \$ 7,800.00 | 2023 | Consultant/SME |
| | | \$ 36,080.00 | | |
| Facilitating the draws and reimbursement process. | | | | |
| 80 | \$ 160.00 | \$ 12,800.00 | 2022 | Consultant/SR PM |
| 64 | \$ 130.00 | \$ 8,320.00 | 2022 | Consultant/SME |
| 80 | \$ 160.00 | \$ 12,800.00 | 2323 | Consultant/SR PM |
| 64 | \$ 130.00 | \$ 8,320.00 | 2023 | Consultant/SME |
| | | \$ 42,240.00 | | |
| Assist with Grant closeout. | | | | |
| 40 | \$ 160.00 | \$ 6,400.00 | 2023 | Consultant/SR PM |
| Total | | \$ 114,400.00 | | |

The total (NTE) proposed by JSWA for both Project Management and Grant Administration is \$218,400.00



January 13, 2021

Two requirements of the RFQ were a Conflict of Interest Questionnaire and a Conflict of Interest Affidavit. If selected, JSWA will complete and sign whatever form(s) necessary regarding Conflict of Interest, but as no form(s) were provided in the RFQ, none are included with this response. In the meantime, by way of signature on this document Jeff Ward, President of JSWA (VENDOR) represents and warrants the following:

No public official shall have interest in this contract in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitled C, Chapter 171, including, but not limited to, Local Government Code §171.002 and §171.003.

Further, the Vendor represents and warrants that the Vendor has no actual or potential conflicts of interest in providing the deliverables required by this contract to the City. Vendor represents that the provision of services under this contract will not create an appearance of impropriety. The Vendor also represents and warrants that, during the term of this contract, the Vendor will immediately notify the City, in writing, of any potential conflict of interest that could adversely affect the City creating the appearance of a conflict of interest.

The Vendor represents and warrants that neither the Vendor nor any person or entity that will participate financially in this contract has received compensation from the City, or any agency of the State of Texas for participation in the preparation of specifications for this contract. The Vendor represents and warrants that he has not given, offered to give, and does not intend to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to any public servant in connection with this contract.

Sincerely,

Jeffrey S. Ward



Entity Information Search Results 1 Total Results

Filter by:

| duns | Status |
|-----------|--------|
| 173635199 | Active |

Jeffrey S. Ward & Associates, Inc. ● Active

Entity Registration

DUNS Unique Entity ID: 173635199

Physical Address:

19355 Wrenbury Lane
Leesburg, VA 20175

Expiration Date:

Jun 21, 2022

SAM Unique Entity ID: GNDZSLACY1G3

Purpose of Registration:

All Awards

CAGE/NCAGE: 7LAM8

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2022-839507

Date Filed:
 01/12/2022

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Jeffrey S. Ward & Associates, Inc.
 Leesburg, VA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 City of Jersey Village

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFQ TWDB - FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest (check applicable) | |
|---|--------------------------|--|---------------------------------------|--------------|
| | | | Controlling | Intermediary |
| | | | | |
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5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Jeffrey S. Ward, and my date of birth is 5/20/62.

My address is P.O. Box 4356, Leesburg, VA, 20177, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Loudoun County, State of VA, on the 12th day of January, 2022.
(month) (year)



 Signature of authorized agent of contracting business entity
 (Declarant)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Exhibit C – Scope of Work and Cost of Services

Scope of Work

General Grant Administration

- Administer all aspects of the grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project’s scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of the grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

Per Parcel Project Management Services for Elevation projects

- Meet with Homeowners to overview and explain the process and detail the Homeowner’s and elevation contractor’s responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage the budget to ensure all homes are completed within available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop a process to ensure that construction is performed in compliance with engineering specifications (especially homes not located within City limits)
- Ensure that a professional engineer reviews all construction specifications. Note, Professional Engineer is provided and paid for by the elevation contractor as part other total elevation contract amount bid and accepted by the homeowner and the City.
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection

- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- For those Homeowners that have a local cost share, collect this cost share at the time of execution of the agreement between City and Homeowner. Ensure these funds are deposited with the City in escrow accounts
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- This element requires the submittal of a schedule for completion for elevation as part of the bid and resultant contract for elevation. JSWA will closely monitor this schedule and include progress reviews in the below mentioned weekly reports.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

Cost of Services

(On Next Pages)

SECTION 7: PROPOSED COST OF SERVICES

Per Parcel Project Management Services for Elevation projects

Project Management will be billed on a per parcel basis at \$6,500 per parcel. 50% of this fee will be billed when Notice to Proceed (NTP) is given to contractors on a home by home basis, and the remaining will be billed when completion certificate is issued. No per parcel project management fee will be charged for a given home if the owner of that home does not proceed with elevation. This cost category is therefore, not to exceed \$104,000.00 (16 homes)

Grant Administration

The Contractor will assist the City in accounting for and requesting reimbursement for these incurred administrative expenses. The following table overviews the general elements of grant administration for which the contractor will be responsible.

| Oversee schedule, scope, and budget. | | | | |
|---|-----------|---------------|------|------------------|
| Hours | Rate | Total | Year | Position |
| 44 | \$ 160.00 | \$ 7,040.00 | 2022 | Consultant/SR PM |
| 60 | \$ 130.00 | \$ 7,800.00 | 2022 | Consultant/SME |
| 44 | \$ 160.00 | \$ 7,040.00 | 2323 | Consultant/SR PM |
| 60 | \$ 130.00 | \$ 7,800.00 | 2023 | Consultant/SME |
| | | \$ 29,680.00 | | |
| Assist City in meeting all grant requirements (record keeping, financial reporting, performance reporting - both City's requirements of the consultant and their requirements as a subgrantee). | | | | |
| 64 | \$ 160.00 | \$ 10,240.00 | 2022 | Consultant/SR PM |
| 60 | \$ 130.00 | \$ 7,800.00 | 2022 | Consultant/SME |
| 64 | \$ 160.00 | \$ 10,240.00 | 2323 | Consultant/SR PM |
| 60 | \$ 130.00 | \$ 7,800.00 | 2023 | Consultant/SME |
| | | \$ 36,080.00 | | |
| Facilitating the draws and reimbursement process. | | | | |
| 80 | \$ 160.00 | \$ 12,800.00 | 2022 | Consultant/SR PM |
| 64 | \$ 130.00 | \$ 8,320.00 | 2022 | Consultant/SME |
| 80 | \$ 160.00 | \$ 12,800.00 | 2323 | Consultant/SR PM |
| 64 | \$ 130.00 | \$ 8,320.00 | 2023 | Consultant/SME |
| | | \$ 42,240.00 | | |
| Assist with Grant closeout. | | | | |
| 40 | \$ 160.00 | \$ 6,400.00 | 2023 | Consultant/SR PM |
| Total | | \$ 114,400.00 | | |

The total (NTE) proposed by JSWA for both Project Management and Grant Administration is \$218,400.00

Exhibit D - TWDB Standard Required Clauses

For the following Four TWDB required clauses, “Contract” refers to the Agreement between the City and Jeffrey S. Ward and Associates Inc, “Subcontractor” Refers to Jeffrey S. Ward and Associates Inc, and “Contractor” refers to City of Jersey Village

Subcontractor will adhere to terms and conditions contained in the contract between the Texas Water Development Board and the City of Jersey Village, to included but not limited to the following clauses.

State Auditor Clause

By executing this Contract, the SUBCONTRACTOR accepts the authority of the State Auditor's Office, under direction of the legislative audit committee, to conduct audits and investigations in connection with any and all state funds received pursuant to this contract.

The SUBCONTRACTOR shall comply with and cooperate in any such investigation or audit. The SUBCONTRACTOR agrees to provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit. The SUBCONTRACTOR also agrees to include a provision in any subcontract related to this contract that requires the SUBCONTRACTOR to submit to audits and investigation by the State Auditor's Office in connection with any and all state funds received pursuant to the subcontract.

Financial Records Clause

The SUBCONTRACTOR(S) and its contracted parties shall maintain satisfactory financial accounting documents and records, including copies of invoices and receipts, and shall make them available for examination and audit by the EXECUTIVE ADMINISTRATOR of the TWDB. Accounting by the SUBCONTRACTOR(S) and its contracted parties shall be in a manner consistent with generally accepted accounting principles,

Ownership Clause

The TWDB shall have unlimited rights to technical or other data resulting directly from the performance of services under this CONTRACT. It is agreed that all reports, drafts of reports, or other material, data, drawings, computer programs and codes associated with this CONTRACT and developed by the SUBCONTRACTOR(S) or its contracted parties pursuant to this CONTRACT shall become the joint property of the SUBCONTRACTOR(S) and the TWDB.

These materials shall not be copyrighted or patented by the SUBCONTRACTOR(S) or by any consultants involved in this CONTRACT unless the EXECUTIVE ADMINISTRATOR of the TWDB approves in writing the right to establish copyright or patent; provided, however, that copyrighting or patenting by the SUBCONTRACTOR(S) or its SUB- SUBCONTRACTOR(S) will in no way limit the TWDB 's access to or right to request and receive or distribute data and information obtained or developed pursuant to this CONTRACT.

Any material subject to a TWDB copyright and produced by the SUBCONTRACTOR(S) or TWDB pursuant to this CONTRACT may be printed by the SUBCONTRACTOR(S) or the TWDB at their own cost and distributed by either at their discretion. The SUBCONTRACTOR(S) may otherwise

utilize such material provided under this CONTRACT as it deems necessary and appropriate, including the right to publish and distribute the materials or any parts thereof under its own name, provided that any TWDB copyright is appropriately noted on the printed materials.

No Debt Against The State Clause

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT. The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR (S), arising out of the activities under this CONTRACT. The SUBCONTRACTOR(S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR(S) to perform the subject work.

Licenses, Permit and Insurance Clause

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT.

The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR(S), arising out of the activities under this CONTRACT.

The SUBCONTRACTOR (S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR (S) to perform the subject work.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: G4

AGENDA SUBJECT: Consider Resolution No. 2022-07, selecting contractors to complete home elevation work in relation to the FY2020 FEMA Flood Mitigation Assistance Grant.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** February 14, 2022

EXHIBITS: [Resolution No. 2022-07](#)

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

City staff has gone out for RFQ for Home Elevation Contractors to complete the work for elevating the homes included in the FY20 FMA grant application. We received responses from 5 different contractors.

All of the responses were judged on the following categories:

| Item: | Scoring Percentage |
|---|--------------------|
| Qualifications of firm | 35% |
| Demonstrated ability to perform building elevation services as requested in the Scope of Services | 40% |
| Ability to efficiently provide building elevation services at project sites within Jersey Village | 25% |
| Total | 100% |

Here is a summary of our rankings:

| | Total Points | Average Points |
|--------------------|--------------|----------------|
| Arkitektura | 200 | 100 |
| Allied Foundation | 145 | 72.5 |
| Excello | 179 | 89.5 |
| Planet Three | DQ | DQ |
| Comal Design Group | 193 | 96.5 |

In discussions with our Grant Administrator, he recommends the city select three contractors to do the work for the home elevations. The top three contractors have experience in elevating homes, and doing so according to the grant standards set out by FEMA and TWDB. Staff feels confident these three contractors would do a good job on this project.

The companies would contract directly with the homeowners to do the work, the city would not be involved with that contract. This list simply narrows down the companies that can do the work, making sure it stays a manageable project for the city.

RECOMMENDED ACTION & MOTION:

To approve Resolution No. 2022-07, selecting contractors to complete home elevation work in relation to the FY2020 FEMA Flood Mitigation Assistance Grant.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

RESOLUTION NO. 2022-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING CONTRACTORS TO COMPLETE HOME ELEVATION WORK IN RELATION TO THE FY2020 FEMA FLOOD MITIGATION ASSISTANCE GRANT.

WHEREAS, the Jersey Village City Council has applied to and been awarded funds under the FY2020 FEMA Flood Mitigation Assistance Grant for home elevations; and

WHEREAS, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; and

WHEREAS, the City has published an RFQ for Home Elevation Services and reviewed the responses against a set matrix; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1. The City Council approves the firms Comal Design Group, LLC, Arkitektura Development Inc., and Byrdson Services LLC dba Excello Homes to complete the work related to home elevations for the FY2020 FEMA Flood Mitigation Assistance Grant.

PASSED AND APPROVED this 21st day of **February**, A.D., **2022**.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: February 21, 2022

AGENDA ITEM: G5

AGENDA SUBJECT: Consider Resolution No. 2022-08, authorizing the City Manager to negotiate an agreement with FGM Architects for design of a new Jersey Meadow Golf Course Club House.

Dept./Prepared By: Parks and Recreation, Robert Basford **Date Submitted:** February 14, 2022

EXHIBITS: [Resolution 2022-08](#)
[RFQ FGM Architects](#)
[Golf Course Clubhouse Discussions](#) – Informational Document

BACKGROUND INFORMATION:

On January 7, 2022, during a city council workshop meeting the council reviewed the history of the Golf Course Clubhouse project and discussed the options available regarding the future of the Jersey Meadow Clubhouse. The options outlined included renovating the existing facility, using the existing new design from PGAL Inc., designing a more cost-efficient clubhouse and event space, and designing a new clubhouse while gutting and remodeling the existing facility to use as an event space. City council agreed that the best option moving forward would be to design a new clubhouse containing a pro shop, offices, bar & grill, bathrooms, and storage while also designing the remodel of the existing clubhouse into an enclosed pavilion for events and directed staff to prepare a request for proposal for the design of a new clubhouse facility.

The Request for Qualification (RFQ) was posted on the city website on January 12, 2022. Five responses to the RFQ were timely received and a team of city staff consisting of City Manager, Austin Bless; Chief of Police, Kirk Riggs; Golf Manager, Matt Jones; and Parks and Recreation Director, Robert Basford were assembled to review and rank the responses. All of the firms had relative experience including recreational buildings, clubhouses, and event centers.

After careful review and discussions with the review team, FGM Architects was unanimously selected as the firm to negotiate terms for work related to the golf course clubhouse. Their experience working with cities of buildings of all types, including a large number of clubhouses, along with their team of in-house staff and outside consultants where the main positives that were discussed by the group.

The average and median results of the rankings are below. Ratings are out of 100.

| | Collaborate | FGM Architects | McLemore Luong | PGAL | StudioRed |
|--------|-------------|----------------|----------------|-------|-----------|
| avg. | 76.25 | 96.75 | 86.5 | 82.75 | 89.5 |
| median | 78 | 97 | 88 | 85 | 88.5 |

Tonight, we are recommending Council authorize the City Manager to negotiate terms for a contract to have FGM Architects to do the design work of the clubhouse. That contract would come back to the Council for approval, hopefully at the March Council meeting.

Included in the meeting packet is a document outlining the discussions by City Council over the past several years as it pertains to the golf course clubhouse.

RECOMMENDED ACTION & MOTION: To approve Resolution No. 2022-08, authorizing the City Manager to negotiate an agreement with FGM Architects for the design of a new Jersey Meadow Golf Course Club House.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

RESOLUTION NO. 2022-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH FGM ARCHITECTS FOR THE DESIGN OF A NEW JERSEY MEADOW GOLF COURSE CLUB HOUSE.

WHEREAS, on January 7, 2022, City Council directed staff to issue a Request for Qualifications (RFQ) seeking a consultant to design a new Jersey Meadow Golf Course Club House in Jersey Village; and

WHEREAS, the City has received a response to this RFQ from FGM Architects for consulting services related to the design of a new Jersey Meadow Golf Course Club House for the City of Jersey Village; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

That the City Manager is authorized to negotiate on behalf of the City of Jersey Village an agreement with FGM Architects, for services related to the development of a new Jersey Meadow Golf Course Club House for the City of Jersey Village.

PASSED AND APPROVED this the **21st** day of **February**, A.D., **2022**.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary





CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

SUBMITTED BY

BOB GALLOWAY, AIA

Principal-in-Charge & Designer
bobgalloway@fgmarchitects.com
512.953.1306

3711 South Mopac Expressway
Building Two, Suite 150
Austin, TX 78746

CITY OF JERSEY VILLAGE

Design of a new Jersey Meadow Golf Course Club House
February 7, 2022



CLUB COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

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 Golf Clubhouse Experience

SECTION

1

(3) Letter of Interest





FGMARCHITECTS

February 7, 2022

Mr. Robert Basford, Parks and Recreation Director
City of Jersey Village
16501 Jersey Drive
Jersey Village, Texas 77040

Re: *Design of a New Jersey Meadow Golf Clubhouse*

Dear Mr. Basford:

This is an exciting time for the City of Jersey Village, and we would be honored to be a part of it. As you know, golf has seen a resurgence across the United States during the last couple of years and we are thrilled that Jersey Village is moving forward in the long-awaited golf clubhouse project. The carefully planned clubhouse and events space is an opportunity to meet the programming needs of the community while providing funding for operations and debt repayment.

The FGMA team is uniquely qualified to deliver planning and design services to help the City re-imagine this unique facility and provide a replacement clubhouse and new events space that is sustainable for generations to come. The benefits of the FGMA team include:

- **Reputation for design excellence and quality service.** FGMA has provided successful planning, design and construction administration services for more than 225 recreation projects. Our designers brings best practices from these projects to provide a space that is fun, functional, durable and most importantly that captures your unique needs.
- **Qualified, specialized personnel dedicated to recreation design.** The FGMA team has extensive experience in golf clubhouse and golf related spaces that engage guests.
- **Collaborative process that builds consensus.** Our proven process with clients and consultants leads to a more integrated project approach and better quality of project documentation along with coordination. We will design to your budget, ensuring that quality and aesthetics remain a constant focus.

Our team has earned the trust of our recreation client base through honesty, dedication to the craft, and mutual respect. We believe that our team has demonstrated through past projects the planning, design, technical, and management skills necessary to meet the City of Jersey Village's high expectations. We assure you of our intention and ability to work cooperatively with the City to ensure a successful project. We look forward to meeting with you to further discuss the value our team can offer and our commitment to ensuring a unique golf experience at the City of Jersey Village.

Sincerely,



Bob Galloway, AIA
Principal-in-Charge & Design Principal

SECTION

2

(4) Detailed
Proposal



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



CITY COUNCIL MEETING PACKAGE FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

FIRM OVERVIEW

For more than 30 years, FGMA has been leading the conversation about recreation architecture.

We Build Community. That is, our practice is dedicated to creating environments that make up the landscape of our daily lives. Over our 75+ year history as a business we have honed a set of values that have at their core commitment, integrity and people. These guide everything we do.

Recreation projects support revenue generation, bring residents together all year long, encourage health and wellness, boost property values and provide families with affordable leisure activities. FGMA helps make it happen. We have studied, and continue to study, how community members and recreation staff use the projects we design.

We've found that how we work with our clients is just as important as what we design. We believe in face-to-face communication, listening and observing how users interact with their environment.

Our team is committed to delivering world-class design that is the right size for the project scope, schedule and budget.

We understand that the people we serve extend well beyond those we report to on a daily basis. As such, one of the most important things we do is involving stakeholders in every step of a project.

The end result is a design solution backed by solid consensus; everyone has participated in its creation and understands the logic of the planning process. We help lead this process and act as a trusted advisor, providing our clients the information and technical advice they need to make decisions quickly and confidently.

At the end of the day, it's the client's mission that determines project priorities. To achieve this, we have to be a partner. We bring a balanced, common-sense design approach that considers all aspects of a building, not just the aesthetic.





MANAGEMENT PLAN

Communication & Collaboration

It starts with listening. Tell us your expectations and we will make sure that they are realized. Our commitment to the City of Jersey Village is that our work will be dedicated to serving your needs from the planning phase through completion.

PROJECT UNDERSTANDING

We understand that the City of Jersey Village plans to build a new golf clubhouse and renovate the current clubhouse to an event space at Jersey Meadow Golf Course. The golf course was purchased by the City of Jersey Village in 2000 and after completing an Assessment Report, the City has decided to replace the 1950s golf clubhouse.

The new golf clubhouse will complement the community and the nature, history and tradition of Jersey Village. Spaces will include a pro-shop, office spaces, storage, restrooms, locker rooms with showers, food and beverage services with bar and dining facilities, and a flexible event space for up to 250 people.

DESIGN APPROACH

Our approach to all projects is based on our dedication to the golf community and our ability to listen and translate your needs through our proven participatory design process. This approach has earned FGMA the reputation as a golf clubhouse design expert.

The FGMA Team's participatory process involves all planning groups — the City of Jersey Village staff, City Council, Advisory Boards, consultants, neighborhood and community organizations working as a team to build consensus to establish the project's direction. This process takes the form of workshops and brainstorming sessions designed to listen to everyone's ideas and begin to evaluate options and elicit feedback from all involved stakeholders. This process is extremely successful in large part due to the vast amount of knowledge within our golf clubhouse design team and their ability to actively listen and apply our many years of experience to the process.



A successful project has a few common qualities, and the following are at the core of FGMA's project approach:

COMMUNICATION

Our ability to listen enables us to have a clear understanding of different clients' unique needs, desires and budgets. These factors — combined with the unique qualities of each project's parameters — have led us to propose buildings that are very different from each other and that our clients have helped us to design. We promote an interactive process with the participation of all who will use the facilities.

We know how to make the process fun as well as successful.

Communication is at the core of the FGMA team's philosophy:

- Extensive dialogue between our project team and the client during the design phases
- Follow-up activities after completion
- Face-to-face discourse is the primary means of communication
- These meetings and conversations are documented and circulated to all concerned parties. As architects, we make extensive use of sketches, drawings and renderings to communicate our design.

TEAM BUILDING

Team building is critical in the process and is the best insurance for a successful project. It serves to unify and motivate all of the individuals and entities toward common goals. Before any sketch is generated or any line is drawn, our team will engage in a thorough project planning process which will establish a common set of goals and objectives for the project — developed and understood by the City of Jersey Village as well as the architects, engineers and consultants.



SCHEDULE

FGMA believes that the success of a project is dependent on the process as much as the product. The process begins with the establishment of the project team made up of staff from the City of Jersey Village, FGMA and our consultants.

Schedule milestones will be identified prior to the commencement of the project, and each team member will understand the importance and impact of their involvement in meeting the scheduled goals. Similarly, cost expectations will be identified early on, providing a clear understanding of what the design budget will support.

Our scheduling process consists of two components: schedule establishment and schedule control. Establishment of a schedule will require the cooperative involvement of the City of Jersey Village. Because we believe that each facility belongs to the client and the building users, our design process places you at the center of the design team. The City's needs for a desired occupancy date must be weighed against budgetary limitations, potential risks and your decision-making process.

At the commencement of the project, a detailed schedule — a work plan — is established by the team. This schedule establishes milestone dates through the life of the project, from programming through building occupancy.

To control the established schedule, a variety of tools and techniques are utilized, including:

- Updating the schedule at the commencement of each phase to reflect any change in building design/construction needs
- Frequent project team meetings to review progress and performance to reallocate resources as necessary and to communicate the District's objectives
- Weekly internal updates of the project's manpower needs
- Scheduled quality control reviews of the documents in each phase to assure that documentation is complete and that delays will not occur due to change orders during construction



STAKEHOLDER ENGAGEMENT

FGMA understands the importance of involving stakeholders and incorporating engagement feedback that has already been collected.

The stakeholders are the “users” and includes your staff, City Council, Advisory Boards and the local community. No one knows the your facilities and needs more than the City of Jersey Village stakeholders.

FGMA works with each client to acquire a better understanding of the project criteria and to interpret the individual needs of the client. We understand communication and client service are fundamental components of a successful project and we strive to incorporate both throughout the process.

Team building is an essential component to the entire design and construction process. Working on a team is our best insurance for a successful outcome. A component of team building that we employ is to unify and motivate all of our architects and consultants to your goals and objectives.

The FGMA Team participatory process involves all current planning groups – staff, City Council, Advisory Boards, community and consultants as a team working to build consensus.

This involvement takes three distinct forms:

- Workshops: Reviewing and acknowledging past feedback collected and brainstorming sessions designed to get everyone’s ideas on the table and begin to evaluate various alternatives as they develop.
- Meetings / Interviews: to elicit information or feedback in specific areas
- Review and approval procedures: to finalize decisions

FGM Architects is particularly experienced and skilled in working with numerous and seemingly conflicting interests to achieve consensus direction.

QUALITY

FGMA has an established quality control program that provides both continuous quality monitoring and technical assistance during project design with a strictly enforced system of periodic review. We believe that no matter how much we reinforce the idea of quality documentation as an ongoing process during design, we must supplement careful document production with a rigorous checking process at various phases. Quality control reviews are performed on every project, and it is the policy of the firm that no project be released for bid without the benefit of such a review.

DESIGN TOOLS

FGMA utilizes Building Information Modeling (BIM) software to design each of our projects. BIM is a 3D approach to building design - it is a dynamic building modeling software that can increase productivity in building design and construction. BIM creates a digital representation of the building for decision making, construction document production, construction planning, performance predictions and cost estimates. The 'real-time', integrated approach gives architects, engineers, contractors and the client a clear overall vision of the project as well as the ability to quickly react and make informed decisions.

RESILIENT DESIGN

FGMA takes great pride in partnering with our clients to build community, ensuring that we are all active stewards of our environment. Our design process reviews the following:

- **RESIST THREATS & HAZARDS**
Assessing potential risks and determining appropriate measures – through good design, technology and effective day-to-day operations – will bolster the resilience of communities to manmade threats and hazards. FGMA partners with our clients to anticipate, prepare for and create a better future.
- **SUSTAINABLE DESIGN**
Incorporating an effective and well-considered level of sustainable design in a project is a means to energy savings, increased occupant comfort and stewardship of our natural resources. FGMA recommends an approach that is attuned to each project's program, budget and overall goals.
- **HEALTH & WELL BEING**
Through a combination of design strategies, operational procedures and behavior modification, the health and well-being of building occupants can be positively and measurably impacted. Employing WELL Building Standard™ principles, we work with our clients to determine and design the most appropriate solutions for each project's unique goals and objectives.

A dedicated and passionate Principal-led team will lead the City of Jersey Village to project success.

FGMA will work collaboratively with the Jersey Village staff and key stakeholders throughout the planning process. This golf clubhouse belongs to the City of Jersey Village, its citizens and staff. We want your input throughout the planning, design, and construction of this project. These services are organized according to the following phases:

- Upfront Tasks  **RESEARCH**
- Phase 1  **SCHEMATIC DESIGN**
- Phase 2  **DESIGN DEVELOPMENT**
- Phase 3  **CONSTRUCTION DOCUMENTS**
- Phase 4  **BID ASSISTANCE**
- Phase 5  **CONSTRUCTION ADMINISTRATION**
- Phase 6  **POST CONSTRUCTION SERVICES**

In providing these services, FGMA will be responsible for coordinating the services of any consultants required throughout the project.

Selecting FGMA will offer the City of Jersey Village a peace of mind that you have a true partner with expertise, passion and commitment to complete your project on time, within budget and according to your expectations. We pride ourselves on our relationship to the Golf Community and we hope we have the opportunity to grow our relationship with the City of Jersey Village.



Upfront Tasks

RESEARCH

Before we move into Schematic Design, we will first review the project. FGMA takes great pride in this upfront research.

PRE-MEETING PREPARATION

To best ensure project success, upfront research and preparation is critical. We will have initial discussions with key staff to confirm the operational goals and objectives. During the pre-meeting preparation, the FGMA in-house team of facility design experts will review any pertinent documentation including organizational charts, standard operational procedures, proposed operations, etc.

PROJECT KICK-OFF MEETING

We begin every project with a Kick-Off Meeting to establish the project goals by which the City will measure the project's success upon completion. To produce an effective analysis, FGMA believes that we must delve into key desires and concerns for the analysis.

At the Kick-Off Meeting we will:

- Introduce the team and their roles
- Develop the project's goals - these are overarching goals that will drive the direction of solutions and project decisions
- Identify all questions that must be answered
- Discuss the City's and Architect's preferred communication chain of command
- Confirm the initial project schedule
- Set a date/frequency for update meetings to keep the project moving at an enthusiastic and appropriate pace

SITE TOUR

The FGMA team will tour the Jersey Meadow Golf Course and surrounding areas with City staff to become familiar with the unique aspects of the golf course and the fabric of the community. This will help inform decisions made in subsequent phases.

REVIEW OF PERTINENT PUBLIC RECORDS

We will review public records that could apply including, Zoning, Flood Plain, Geotechnical maps and applicable Building Codes. The information gathered will guide the design team in making decisions regarding site location, as well as construction materials and type.

REVIEW OF SPACE NEEDS INFORMATION

FGMA specializes in working with municipalities; therefore, we understand and speak their language. We are skilled at engaging all staff members which truly aids our ability to determine actual space needs versus wants.

FGMA will meet with key City staff, City Council and Advisory Boards to better understand operations. During these interviews, we will focus on the vision of the proposed facility. We will discuss programming needs and spatial analysis, taking into consideration current and future operations and usage.



During our review, we will ask questions about:

- Future Planning
- Functionality
- Clubhouse use
- Security and safety
- Potential new uses
- Revenue goals and objectives
- Spatial relationships and adjacencies
- Equipment and storage needs

Time spent in interviews will discuss future changes, current challenges, and functional issues. We will use our experience to offer suggestions or possible options to allow for the new Golf Clubhouse to be a destination for the citizens of the City of Jersey Village.

PROGRAM VALIDATION

FGMA will review the Jersey Meadow Golf Program Statement.

The Program Statement is reviewed with designated representatives to make certain we correctly understood all the information obtained during the interviews. The draft Program is then refined to incorporate requested changes or additions. It is very important that we get the “recipe” for the space needs correct as the Program is the most important starting point for getting the project right.

GOLF CLUBHOUSE CONSULTANT TEAM

FGMA will assist the City in procuring proposals for topographic survey work and geotechnical engineering services. These consultants will be directly contracted with the City. FGMA’s team will work in collaboration with these consultants, who will be essential in the complete design.

DELIVERABLES

- Written Project Goal Statement
- Written questions that must be answered before Schematic Design
- Project Team Directory
- Project Schedule
- Program (spreadsheet) detailing square footage for all spaces required by the City
- Surveyor RFP
- Geotechnical Engineer RFP

Phase 1

SCHEMATIC DESIGN

Based on the approved Program Statement, the design team will create alternative site and building plans options for review by the City. Working with all stakeholders these concepts will be refined into a single design concept. From there we will competitively bid the rest of our consultant team to ensure we bring together a team that is best to bring this project one step closer to construction. After the team is formed and approved by the City, we engage the consultant team to begin making structural and building systems design decisions to keep the project moving forward.



As part of this phase, decisions on building materials will begin taking shape. We will engage trusted construction experts and material vendors to identify any lead time or budget issues.

We will also incorporate all the Schematic Design decisions into a comprehensive project budget. This budget will continue to be refined throughout the design process. At the conclusion of each phase, the City will be presented with an updated project budget. FGMA believes that a project budget should include all costs necessary for the client to move into their new space and operate as expected without unknown costs (e.g. furniture or equipment).

DELIVERABLES

1. Project coordination
2. Conferences with staff, City Council, and Advisory Boards
3. Exterior and interior design of the building
4. Meetings with City regarding water and sanitary sewer utilities and storm water management plan requirements
5. Building Code analysis includes discussion with City officials
6. Diagram space requirements
7. Site planning including entrance, parking lot and landscape design
8. Site planning for traffic flow and road design/ entrance to be coordinated with City officials
9. Collection of utility, soil, and survey data, as required
10. Schematic design plans:
 1. Site plan
 2. Floor plans
 3. Elevations
 4. Interior elevation details
 5. Preliminary civil engineering



11. Preliminary cost estimate:

1. Estimate will be based on conceptual estimating techniques that are reliable enough to form the basis for subsequent design decisions.
2. If at any time the successful design team's estimate of the cost of the work exceeds the project funding, the FGMA shall make appropriate recommendations to the project team to adjust project size, quality, or finishes.
3. Budget will be updated at the same time each additional design alternative is presented
4. Design deliverables will comply with all applicable federal, state, and local building codes, statutes, regulations and requirements
5. Presentation materials: two-dimensional and three-dimensional presentation materials will be provided as required

Phase 2

DESIGN DEVELOPMENT



After approval of Schematic Design Documents, FGMA and our consultants will develop the design to describe the size, location, and character of each element of the entire project pertaining to site, architectural, mechanical, electrical, fire protection, audio-visual and security systems. Our approach for this phase is as follows:

REFINEMENT

FGMA and our consultant team will review the feedback and comments from all key stakeholders in the project. With help from the City staff over a series of meetings and/or conference calls, we will work to prioritize all comments and incorporate them into the design.

CODE ANALYSIS

The design team will prepare a comprehensive code analysis in the Design Development phase. As part of this analysis, we will begin outreach to all state and local authorities having jurisdiction over permitting of the project.

INTERIOR DESIGN

Our interior design team will work with the City as we identify initial interior finish materials and color palate for the project. Design Development also affords our team the opportunity to coordinate the interior design with acoustical controls and lighting design.

COORDINATION

In addition to coordinating with the core project team, FGMA and our consultants will work with other City Departments to ensure design decisions align with the overall City vision.



*Rear / Lakeside of Building – View to SOUTH
Clubhouse and Banquet Center*

The design team will work internally to ensure proper coordination of our BIM Models and documents. FGMA works primarily in Revit to produce documents. This helps our team to perform periodic QA / QC checks. We will perform a clash detection operation between the various design discipline BIM models using Navisworks software. This ensures that all the design decisions made have been coordinated across all documents. It also helps to reduce unforeseen costs during later phases of the project.

DELIVERABLES

1. Project coordination
2. Conferences with staff, City Council, and Advisory Boards
3. Formulation of systems:
 - a. Civil
 - b. Structural
 - c. Mechanical
 - d. Electrical, including design services for telephone and data distribution systems.
4. Selection of major building materials
5. Provide full and complete selection of interior finish materials and furniture
6. Preparation of documents:
 - a. Final site plan
 - b. Elevations
 - c. Floor Plan
 - d. Plans and descriptions of systems (structural, mechanical, and electrical)
 - e. Interior elevations/millwork profiles
 - f. Reflected ceiling plan
 - g. Furniture selections and budgets
 - h. Outline specifications including preliminary color and materials schedule
7. Coordination with civil, structural, mechanical, plumbing, electrical, and landscaping consultants
8. Final estimate of probable construction costs
9. Coordination of budget costs for owner supplied items (if any)
10. Detailed budget to be provided with the initial presentation for interior finishes and furniture which should be monitored and updated with changes that follow
11. Coordination of kitchen/food and beverage equipment recommendations
12. Presentation materials.

Phase 3

CONSTRUCTION DOCUMENTS



The Construction Documents serve to communicate to the City and contractors the work required to complete the project. Upon approval of the Design Development Phase, we shall prepare complete Construction Documents. The construction documents shall consist of complete contract drawings and specifications. FGMA will assist the City in preparation of the general conditions, instructions to bidders and other necessary contract documents.

COORDINATION

FGMA will review the Construction Documents with the City's project team so they understand the work, materials and systems being specified.

During the Construction Document Phase, FGMA will utilize a file management system (Newforma) allowing team members access to the latest documents which are updated on a weekly basis.

FGMA will also continue to utilize Revit and Navisworks for clash detection and coordination between the various project disciplines. This QA / QC check will ensure that documents remain coordinated as project decisions are made.

CLIENT INVOLVEMENT

The Construction Documents will be presented to the key stakeholders of the project at 65% and 90% of completion. FGMA will also conduct a final page turn with the City at 100%. This will allow the City to be sure all decisions made throughout the design process have been incorporated into the Construction Documents. We strive for satisfied clients throughout the project.

QUALITY CONTROL REVIEW

FGMA has a quality control program that provides both continuous quality monitoring during project design with a strictly enforced system of periodic review. An FGMA team member (outside of the project team) will be assigned to perform a comprehensive review of all documents. All of our projects are reviewed extensively prior to being released for Bidding.

PLAN REVIEW & PERMIT APPLICATION ASSISTANCE

FGMA will assist the City to file the required documents for approval of authorities having jurisdiction over the project to obtain the required building permits. This phase falls under Construction Documents to allow for any modifications to the documents prior to bidding.

Various State & City authorities will have input on the documents and may request changes based on varying interpretations of the code.

A thorough review of all authorities having jurisdiction of the project will be performed by FGMA and our consultant team.

DELIVERABLES

1. Project coordination
2. Conferences with staff, City Council, and Advisory Boards
3. Documentation of systems:
 - a. Civil
 - b. Structural
 - c. Mechanical
 - d. Electrical, including design services for telephone and data distribution systems
4. Specification of major building materials
5. Full and complete specification of interior finish materials, color selections, and furniture
6. Preparation of construction documents (65%, 90% & 100%), including but not limited to:
 - a. Final site plan
 - b. Elevations
 - c. Floor Plan
 - d. Plans and descriptions of systems (structural, mechanical, and electrical)
 - e. Interior elevations/millwork profiles
 - f. Reflected ceiling plan
7. Coordination with civil, structural, mechanical, plumbing, electrical, and landscaping consultants
8. Final estimate of probable construction costs
9. Drawings and written specifications for kitchen/food and beverage equipment recommendations
10. Written architectural specifications/projects manual
11. Final Construction Drawing Set for Bidding
12. Final Project Specification for Bidding
13. Updated Project Schedule



Phase 4

BID ASSISTANCE



FGMA will provide Bidding Assistance to the City of Jersey Village.

BIDDING TASKS:

- Assist the City in the release of Construction Documents for bidding
- Respond to requests for information
- With input from City Staff, conduct a pre-bid contractor meeting
- Prepare contract document addenda

BID OPENING AND ANALYSIS

Upon receipt of bids, assist the City to determine lowest qualified bidders. The review of a bidder's qualifications takes place on several levels. From an objective standpoint, information can be gathered reflecting the contractor's previous experience, financial stability, etc. by requiring submission of a qualification statement.

Equally important, however, is an assessment of the contractor's workmanship, efficiency, responsiveness and other attributes. Here FGMA relies on conducting thorough reference checks and our many years of experience working with construction professionals on local governmental projects.

DELIVERABLES

1. Conferences with staff, City Council, and Advisory Boards.
2. Bidding/Proposal documents
3. Reproduction and distribution of bidding/proposal documents
4. Special bidding/proposal addenda
5. Analysis of alternates/substitutions
6. Pre-bid Conference
7. Bidding/Negotiations
8. Bid/Proposal evaluation
9. Contract award
10. Report of bidding/negotiation results Bid Tabulation Spreadsheet

Phase 5

CONSTRUCTION ADMINISTRATION



Construction Administration will be given our full attention to assure that the project is completed expeditiously, and in the manner intended. We will provide administration of the construction contract including advising and consulting the City, acting as your advocate; meeting with governing agencies; forwarding instructions to the contractor; reviewing shop drawings, samples and other submissions of the trade contractors; interpreting the documents for the contractor; issuing certifications of payment and certificates of substantial completion and reviewing and issuing change orders.

CONSTRUCTION ADMINISTRATION TASKS:

1. Bi-Weekly construction meeting on site with the contractor, architect and owner's representative
2. General administration of the contract for construction
3. Review and approval of shop drawings
4. Submittal services
5. Site visitation
6. On-site project representation
7. Payment certification
8. Administration of testing and inspection
9. Supplemental documentation
10. Administration of changes in the work
11. Interpretations and decisions
12. Project close-out
13. Construction management
14. Prepare and coordinate punch lists of items requiring remedial work or replacement, collect and deliver to the City written warranties and other related documents and provide record documents in electronic format as requested.
15. FGMA will assist the City as requested to ensure proper system start up procedures are followed and building commissioning has been completed.
16. Provide punch list follow up reviews and assist contractor as required to obtain final Certificate of Occupancy.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Phase 6 POST CONSTRUCTION SERVICES



The project close-out phase will begin with the collection and submission to the City of Jersey Village of as-built drawings. Throughout the warranty period, we will conduct inspections to ensure that the facility is functioning as expected and meeting every expectation.

We will collaborate with the Construction Team and the Owner to ensure training—for use of any equipment, the cleaning and maintenance of any surfaces, etc.—is carried out for all Owner personnel and/or recorded.

Ten (10) months after Substantial Completion, we will return to the site to observe building architectural and MEP/FP/Technology systems and prepare a defects list as well as assist in the coordination, review and approval of any required corrective action under the Prime Contractor's One-year warranty. Note that we do not charge for this effort per se, as we view it to be a service to the Owner and a great after action review process for our staff.



PROVISION OF SERVICES

Services to be provided by FGMA in-house includes:

- Architecture
- Interior Design
- Furniture Design and Procurement

Services to be provided by FGMA's consultants includes:

- Landscape / Park Planning
- Civil Engineering
- Mechanical Engineering
- Electrical Engineering, including low voltage cable design (data and voice)
- Plumbing Engineering
- Fire Protection Engineering
- Security Consulting
- Audio/Visual Consulting
- Cost Estimation Consulting
- Environmental Consulting
- Food Service Consultant

Optional Services to be provided by FGMA's consultants include:

- IT Consulting
- Building Commissioning (if required)

Services to be provided by the City include:

- Geotechnical Consulting
- Legal and Topographic Surveying
- Golf course design



TIMELINE

| PHASES | TIMEFRAME |
|------------------------|----------------------------------|
| Contract Award | February 21, 2022 |
| Upfront Research | February 22 - March 7, 2022 |
| Schematic Design* | March 8 - May 22, 2022 |
| Design Development | June 6 - August 19, 2022 |
| Construction Documents | August 29 - December 9, 2022 |
| Bidding-Negotiations** | January 1 - February 28, 2023 |
| Construction** | March 1, 2023 - January 31, 2024 |
| Move-in / Start-up | February 1 - March 1, 2024 |
| Grand Opening | April 6, 2024 |

NOTES:

*Duration may be reduced pending level of acceptance to Interview Design Concepts.

**Duration to be reviewed with Contractor.

LOCAL ESTIMATING EXPERIENCE

FGMA is confident in its ability to prepare accurate construction cost estimates for the project. Recent projects in the area for Grace Bible Church, Rosehill Christian School, and Woodsedge Community Church supplement our project cost data base, and our strong relationships with several Houston area contractors allows us to stay abreast of current labor and material costs and their fluctuations.

PROPOSED TEAM & ORGANIZATION

FGMA has provided the City of Jersey Village with a team of talented experts who will deliver your projects on time and on budget.

We offer you individuals with a proven record of experience who are committed to ensuring that your project will be of a highly distinctive quality.

FGMA has developed a Principal-led team dedicated to the City of Jersey Village. We anticipate that this team will work together on all projects.

PROFESSIONAL STAFF

In addition to the staff proposed for this project, FGMA offers the full resources of the firm. Our team of professionals is available to support all of your projects.





ORGANIZATION CHART



PRINCIPAL-IN-CHARGE & DESIGN PRINCIPAL
Bob Galloway, AIA

PROJECT MANAGER
David Polkinghorn, AIA

GOLF PROGRAMMER
Daniel Nicholas, AIA

CLIENT LIAISON
Rich DePalma

INTERIOR DESIGNER
Raegan Porter, IIDA, NCIDQ, LEED AP ID+C

CONSULTANTS

Collaborative Engineering Group (CEG)
MEP / FP Engineer

Dally + Associates, Inc.
Structural Engineer

West Belt Surveying, Inc.
Civil Engineer

Hitchcock Design Group
Landscape Architect



ROBERT GALLOWAY, JR., AIA, CSI

Principal

“We strive to create beautiful, authentic and timeless design.”

Bob Galloway is a Principal at FGMA’s Austin office and is an expert in architecture for educational, athletic, religious, and community facilities and has been practicing architecture professionally since 1981. His design approach is collaborative and draws upon his commitment to the craft of architecture.

EDUCATION

B in Architecture
University of Arkansas at Fayetteville | 1978

LICENSES & CERTIFICATIONS

Architect | Texas, Arkansas, Oklahoma & Massachusetts

MEMBERSHIPS

American Institute of Architects
Construction Specifications Institute

THOUGHT LEADERSHIP

Building for the Arts
Architecture Magazine | 1996

Interior Design Magazine | 1996

“Athletic Facility Design Emphasizing the Needs of the Physically Challenged”
Harvard Graduate School of Design | 1994

**Project completed while Bob was affiliated with another firm.*

Project Role

Principal-in-Charge & Design Principal

Experience

CITY OF AUSTIN, TX

Austin Energy Offices *RENOVATION*
Colorado Street *RECONSTRUCTION*
Pickfair Park *RENOVATION*
Brackenridge GIS Substation
RENOVATION
Austin Memorial Park *ACCESSIBILITY UPGRADES*

AUSTIN BAPTIST CHURCH, TX

Phase I Church Campus *NEW*
Phase II Classroom *ADDITION*

AUSTIN ISD, TX

Delco Activity Center *RENOVATION*
Austin HS Gym *RENOVATION*
Baranoff Elementary School *NEW*
Akins HS Science Wing *NEW*
Burger Center AD Offices *NEW*
Burger Soccer Stadium *NEW*
Navarro Early College HS
RENOVATION

AUSTIN RIDGE BIBLE CHURCH, TX

Student Buildings and Office Building *NEW*
Campus *MASTER PLAN*
Future Worship Center *SCHEMATIC DESIGN*
Youth Buildings *EXPANSION*

AUSTIN STONE COMMUNITY CHURCH, TX

West Campus
RENOVATION/ADAPTIVE REUSE
North Campus *RENOVATION*

BEE CREEK UNITED METHODIST CHURCH, TX

Foyer *EXPANSION*

BETHANY UNITED METHODIST CHURCH, TX

Worship Center & Music Suite
NEW

CHRIST CHURCH, TX

Church Campus *NEW*

CITYVIEW BIBLE CHURCH, TX

Church Campus *NEW*

CONCORDIA UNIVERSITY, TX

Athletic Field House *NEW*
Campus Entry Guardhouse *NEW*
Baseball Stadium *NEW*

GRACE BIBLE CHURCH, TX

Campus *MASTER PLAN*
Grace Bible Church, TX *NEW*

GRACE COVENANT CHURCH, TX

Worship Center *NEW*
Education Building *RENOVATION*
Children’s Building *RENOVATION*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

GREATER MOUNT ZION CHURCH, TX
Church Campus *NEW*

CITY OF HUTTO, TX
City Hall & Library *NEW*

THE LAKEWAY CHURCH, TX
Sanctuary *RENOVATION*
Children's Building *NEW*

LIFEAUSTIN CHURCH, TX
Campus *MASTER PLAN*
Worship Center and Education/
Office Building *NEW*

LIFE AUSTIN EAST, TX
Life Austin East, TX *RENOVATION*

LIFEWORKS, TX
Youth Shelter *RENOVATION*
Counseling Center *RENOVATION*

**NEW HOPE FIRST BAPTIST
CHURCH, TX**
Master Plan
Education Building *NEW*

NYOS CHARTER SCHOOL, TX
North Lamar Building A Campus
RENOVATION
Building D *RENOVATION*
Kramer Land *MASTER PLAN*
Building C *RENOVATION*

OAK MEADOW BAPTIST CHURCH, TX
Worship Center *RENOVATION*

**REDEEMER PRESBYTERIAN CHURCH,
TX**
Downtown YMCA *ADAPTIVE REUSE*
Master Plan

REGENTS SCHOOL OF AUSTIN, TX
Academic Facilities
MASTER PLANNING AND DESIGN
Athletic Facilities
MASTER PLANNING AND DESIGN
Rhetoric Building *NEW*

ROSEHILL CHRISTIAN SCHOOL, TX
Campus *MASTER PLAN*
Gymnasium *NEW*
Classroom Building *NEW*

**ST. ALBERT THE GREAT
CATHOLIC CHURCH, TX**
Parish Hall *NEW*

ST. ANTHONY CATHOLIC CHURCH, TX
Campus *MASTER PLAN*
Education Building *NEW*

**STS. CONSTANTINE AND HELEN
ORTHODOX CHURCH, TX**
Temple *ADDITION & RENOVATION*

ST. JOHN ORTHODOX CHURCH, TX
Multipurpose Building *NEW*

ST. MARY'S CATHOLIC CENTER, TX
JP11 Student Center *EXPANSION*

ST. WILLIAM CATHOLIC CHURCH, TX
Parish Activity Center *NEW*

SHORELINE CHURCH, TX
Children's Building *NEW*
Worship Center *RENOVATION*

SOUTH SPRING BAPTIST CHURCH, TX
Children's Education Building *NEW*

SPECIAL OLYMPICS TEXAS, TX
Headquarters Building *NEW*

TEXAS A&M UNIVERSITY, TX
Luedecke Cyclotron
BUILDING EXPANSION

**MASSACHUSETTS PORT
AUTHORITY, MA***
Logan International Airport
Modernization - Elevated Walkways
NEW

**MASSACHUSETTS BAY
TRANSPORTATION AUTHORITY, MA***
Forest Hills Station *NEW*

CITY OF CAMBRIDGE, MA*
Frisoli Youth Center *NEW*

**UNIVERSITY OF
MASSACHUSETTS, MA***
Mullins Center Basketball & Hockey
Arena *NEW*

WILLIAMS COLLEGE, MA*
Chandler Athletic Center *NEW*
Basketball Arena & Long Course
Pool *NEW*
Spencer Studio Art Building *NEW*

FIRST BAPTIST CHURCH, MA*
Worship Center *NEW*
Children's Building *NEW*
Master Plan



DAVID POLKINGHORN, AIA

Principal

“Contributing to the cultural fabric of my city is what inspires me.”

As Project Manager, David provides a direct point-of-contact for the client throughout a project, manages team communications, and oversees the project team members to ensure that schedule, budget, and quality goals are achieved.

EDUCATION

B in Environmental Design
Texas A&M University | 2001

LICENSES & CERTIFICATIONS

Architect | Texas | 2012

Project Role

Project Manager

Experience

CONCORDIA UNIVERSITY, TX

Athletic Field House
Campus Entry Guardhouse
Baseball Stadium

CITY OF HUTTO, TX

City Hall & Library *NEW*

CITY OF AUSTIN, TX*

North Village Branch Library

CITY OF AUSTIN/PARD, TX*

Deep Eddy Bathhouse

MASTER PLAN & RENOVATION

CITY OF AUSTIN/AISD, TX

Turner-Roberts Recreation Center

RENOVATION & RECONSTRUCTION

AUSTIN BAPTIST CHURCH, TX

Church Campus *NEW*

CITYVIEW BIBLE CHURCH, TX

Church Campus *NEW*

REDEEMER PRESBYTERIAN

CHURCH, TX

Downtown YMCA *ADAPTIVE REUSE*

SPECIAL OLYMPICS TEXAS, TX

Headquarters Building *NEW*

TEXAS A&M UNIVERSITY, TX

Luedecke Cyclotron Building

EXPANSION

TRAVIS COUNTY/CITY OF

AUSTIN, TX*

Health and Human Services

Department Office *ADAPTIVE REUSE*

SOUTH SPRING BAPTIST

CHURCH, TX

Children’s Education Building *NEW*

HAYS HILLS BAPTIST CHURCH

Master Plan

CORNERSTONE

COMMUNITY CHURCH, TX

Worship Center *REMODEL*

Circulation Community Space

Church Sanctuary and Lobby

RENOVATION

*Project completed while David was affiliated with another firm.



DANIEL T. NICHOLAS, AIA

Principal

“I design spaces to attract people and promote operational efficiencies.”

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Dan has experience in the recreation arena creating award winning recreation centers, aquatic parks and golf course clubhouse facilities for over 30 years. He is a recognized leader in clubhouse and amenity design resulting in over 80 golf related projects across the country.

EDUCATION

BA in Architecture
Iowa State University | 1986

LICENSES & CERTIFICATIONS

Architect | Illinois

National Council of Architectural Registration
Boards Certificate

MEMBERSHIPS

American Institute of Architects

Urban Land Institute

National Golf Foundation

Chicago District Golf Foundation

Rotary Club of Central DuPage

THOUGHT LEADERSHIP

Illinois Parks and Recreation Association

Great Chicago Club Managers Association of
America GCCMA

Midwest Regional Educational Forum

Iowa Tall Grass Chapter Club Managers

Project Role

Golf Programmer

Experience

LONG COVE GOLF CLUB, TX
Golf Clubhouse *STUDY*

ANTIOCH GOLF CLUB, IL
Clubhouse *NEW*

ARROWHEAD GOLF CLUB, IL
Clubhouse and Turnstand *NEW*

**BOWES CREEK
COUNTRY CLUB, IL**
Clubhouse *NEW*
Turf Care Center *NEW*
Turnstand *NEW*

BOUGHTON RIDGE GOLF CLUB, IL
Clubhouse *NEW*

BONNIE BROOK GOLF CLUB, IL
Bar and Pro Shop *RENOVATION*

CANTIGNY GOLF CLUB, IL
Locker Room *ADDITION*
Bar and Dining Room *ADDITION*
Banquet Room *RENOVATION*
Instructional Golf Academy *NEW*
Event Center *STUDY*

DEERFIELD GOLF CLUB, IL
Bar and Pro Shop *RENOVATION*

FINKBINE GOLF CLUB, IA
Clubhouse *NEW*

GLENCOE GOLF CLUB, IL
Golf Clubhouse *RENOVATION*

GLENVIEW PARK GOLF CLUB, IL
Golf Club *RENOVATION*

**GLENVIEW PRAIRIE CLUB GOLF
AND PADDLE, IL**
Clubhouse *NEW*

HERITAGE BLUFFS GOLF CLUB, IL
Clubhouse *NEW*

HICKORY STICK GOLF CLUB, NY
Clubhouse *NEW*

**HUNTLEY PINECREST GOLF CLUB,
IL**
Game Room *STUDY*

JEFFERSON GOLF CLUB, WI
Golf Clubhouse *CONCEPT PLANNING*

NAPERBROOK GOLF CLUB, IL
Clubhouse *ADDITION & RENOVATION*

PINECREST GOLF CLUB, IL
Golf Club *MASTER PLAN*
Clubhouse *NEW*

PRAIRIE LANDING GOLF CLUB, IL
West Clubhouse *NEW*

RIDGE CREEK GOLF CLUB, CA
Clubhouse and Turf Care Center *NEW*

SPRINGBROOK GOLF CLUB, IL
Clubhouse *ADDITION & RENOVATION*

STONE CREEK GOLF CLUB, IL
Clubhouse and Grounds
MASTER PLAN
Bar and Pro Shop *RENOVATION*

STRAWBERRY CREEK GOLF CLUB, WI
Turf Care Center *NEW*

SUNFLOWER HILLS GOLF CLUB, MO
Golf Course *FEASIBILITY STUDY*

THUNDERHAWK GOLF CLUB, IL
Clubhouse and Turf Care Center *NEW*

ABBEY SPRINGS, WI
Turf Care Center *NEW*

BOLINGBROOK GOLF CLUB, IL
Golf Club *FACILITY ANALYSIS*

BOULDER RIDGE COUNTRY CLUB, IL
Summer Campus *NEW*

BUTLER NATIONAL GOLF CLUB, IL
Locker Room *RENOVATION*

BUTTERFIELD COUNTRY CLUB, IL
Kitchen *RENOVATION*
Dining *ADDITION*
Banquet Area and Locker Room
ADDITION AND RENOVATION

CRESS CREEK COUNTRY CLUB, IL
Clubhouse *NEW*
Card Room *RENOVATION*

CROWN VALLEY GOLF CLUB, IA
Clubhouse and Grounds *MASTER PLAN*

CROWFIELD PLANTATION, SC
Clubhouse and Aquatic Center *NEW*

ELGIN COUNTRY CLUB, IL
Golf Club *MASTER PLAN*

EVANSTON GOLF CLUB, IL
Golf Club *MASTER PLAN*
Aquatic Campus *NEW*

GLEN OAK COUNTRY CLUB, IL
Clubhouse and Grounds *MASTER PLAN*
Aquatic Campus *NEW*

HAWTHORN WOODS COUNTRY CLUB, IL
Men's Grille *ADDITION*

HINSDALE GOLF CLUB, IL
Aquatic Center, Tennis Complex and
Turf Care Center *NEW*

HYPERION FIELD CLUB, IA
Clubhouse *MASTER PLAN*

INVERNESS GOLF CLUB, IL
Golf Club *MASTER PLAN*
Bar *ADDITION*

KEMPER LAKES GOLF CLUB, IL
Pro Shop *NEW*

LAKE GENEVA COUNTRY CLUB, WI
Turf Care Center *NEW*

LAKEWOOD COUNTRY CLUB, OH
Clubhouse and Grounds *MASTER PLAN*

MCHENRY COUNTRY CLUB, IL
Clubhouse *MASTER PLAN*

OAK PARK COUNTRY CLUB, IL
Tennis and Aquatic Center *NEW*

OLYMPIA FIELDS COUNTRY CLUB, IL
Gold Learning Center and Aquatic
Campus *NEW*

PRESTWICK COUNTRY CLUB, IL
Clubhouse *MASTER PLAN*

RAVINIA GREEN COUNTRY CLUB, IL
Clubhouse and Grounds *MASTER PLAN*

RIVERSIDE GOLF CLUB, IL
Men's Locker Room *RENOVATION*
Golf Club *MASTER PLAN*

ROYAL MELBOURNE COUNTRY CLUB, IL
Dining and Bar *RENOVATION*

RUTH LAKE COUNTRY CLUB, IL
Clubhouse and Grounds *MASTER PLAN*

ST. CHARLES COUNTRY CLUB, IL
Ballroom *ADDITION AND RENOVATION*
Pool and Bathhouse *RENOVATION*

THE GLEN CLUB, IL
19th Hole Pro Shop *RENOVATION*

THE GOVERNORS CLUB, TN
Clubhouse and Grounds *MASTER PLAN*

TURNBERRY COUNTRY CLUB, IL
Ballroom and Dining *ADDITION AND RENOVATION*

VALLEY LO CLUB, IL
Beach Club and Fitness Center *NEW*

UNIVERSITY CLUB OF MILWAUKEE, WI
City Club *MASTER PLAN*
Country Club *MASTER PLAN*

ASHBURY AQUATIC CENTER, IL

BOLINGBROOK RECREATION AND AQUATIC COMPLEX, IL

BOWES CREEK COUNTRY CLUB, IL-
Community Clubhouse *NEW*

CITY OF ANKENY, IA
Aquatic Center *NEW*

CITY OF DES MOINES, IA
Northtown, Southtown and Birdland
Aquatic Centers *NEW*

DEL WEBB SUN CITY HUNTLEY, IL
Prairie Lodge *NEW*

OAK BROOK PARK DISTRICT, IL
Indoor Aquatic Center *NEW*

WESTERN SPRINGS SERVICE CLUB, IL
Aquatic Center *NEW*

WHEATON COLLEGE, IL
Todd Beamer Student Center *NEW*



RICHARD J. DEPALMA

Principal

“I help communities feel understood and valued.”

Rich’s career is focused on creating and implementing strategies that help clients sector achieve their mission and serve their communities. As a former consultant to Strategic Partnerships, Inc., Rich has experience with public financing, alternative financing and concessions. He also serves on the City of Austin Parks and Recreation Board where he has helped guide the re competing of golf contracts to maximize the user experience and the revenue for the system.

EDUCATION

BA in Political Science
University of Arizona | 1995

MEMBERSHIPS

Association of Hispanic Municipal Officials

International Association for Public Participation

National Recreation and Parks Association

**Project completed while Richard was affiliated with another firm.*

Project Role

Client Liaison

Experience

AUSTIN COMMUNITY COLLEGE DISTRICT, TX*
2021-2022 Facilities
MASTER PLAN & BOND PLANNING

DALLAS COMMUNITY CITY OF AUSTIN, TX*
Mexican American Cultural Center EXPANSION
Aquatics MASTER PLAN
Parkland Dedication Ordinance
Mayor’s Task Force on Community Schools
Connecting Children to Nature Policy and Planning Team

COLLEGE DISTRICT, TX*
Multi-jurisdictional Expenditure STUDY

TEXAS A&M CENTER FOR INNOVATION, TX*
Center for Innovation in Advanced Development and Manufacturing Facility

TEXAS A&M UNIVERSITY - CORPUS CHRISTI, TX*
Federal Aviation Administration Unmanned Aircraft System

PERALTA COMMUNITY COLLEGE DISTRICT, CA*
Berkley City College MODERNIZATION

CITY COLLEGE OF SAN FRANCISCO, CA*
Small Local Business Enterprise Program OUTREACH & MONITORING

ALAMEDA COUNTY TRANSIT AUTHORITY, CA*
Small Local Business Enterprise ENGAGEMENT & MONITORING

CITY OF BOSTON, MA*
Multi-jurisdictional Expenditure STUDY

CITY OF PITTSBURGH, PA*
Community Engagement on Workforce Development

CITY OF OAKLAND CRIME PREVENTION COUNCIL, CA*
Public Safety Policy Development

CITY OF DALLAS, TX*
Multi-jurisdictional Expenditure STUDY



RAEGAN PORTER, IIDA, NCIDQ, LEED AP ID+C

Principal

“I want to create exciting spaces that make people feel good.”

Raegan has a diverse background in recreation, municipal, educational and contract design. She translates her client’s needs into creative, functional space plans and with skillfully selected materials brings their vision to life. Her goal for clients is to create an overall experience for the communities using her spaces.

EDUCATION

BA in Interior Architecture
Columbia College Chicago | 2007

LICENSES & CERTIFICATIONS

Interior Designer | Illinois | 2011

MEMBERSHIPS

International Interior Design Association
Board Member National Council for Interior Design Qualification
U.S. Green Building Council

THOUGHT LEADERSHIP

Presentation at 2019 SSD Conference

**Project completed while Raegan was affiliated with another firm.*

Project Role

Interior Designer

Experience

ARLINGTON HEIGHTS PARK DISTRICT, IL

Arlington Lakes Golf Clubhouse *RENOVATION*
Arlington Ridge Recreation Center *RENOVATION*
Camelot Park Recreation Center *NEW*
Heritage Tennis Club *ADDITION & RENOVATION*
Forest View Racquet & Tennis Club *RENOVATION*
Lake Arlington Clubhouse & Boathouse *RENOVATION*

NILES PARK DISTRICT, IL

Fairways Golf Clubhouse *RENOVATION*
Howard Leisure Center *STUDY & RENOVATION*

CITY OF ST. PETERS, MO

Golf Clubhouse & Banquet Center *NEW*

WHEELING PARK DISTRICT, IL

Chevy Chase Golf Clubhouse *ADDITION & RENOVATION*
Community Recreation Center *ADDITION & RENOVATION*

CITY OF MCHENRY, IL

Recreation Center *NEW*

BOLINGBROOK PARK DISTRICT, IL

Annerino Center *RENOVATION*
Facility & Parks *LONG-RANGE PLAN BRAC*

GURNEE PARK DISTRICT, IL

FitNation Fitness Facility Painting *RENOVATION*
FitNation Aquatic *RENOVATION*
FitNation Multi-Purpose *RENOVATION*

LOMBARD PARK DISTRICT, IL

Madison Meadow Rec Center *NEW*
Paradise Bay Water Park *NEW*

MUNDELEIN PARK & RECREATION DISTRICT

Dunbar Recreation Center *NEW*

PARK RIDGE PARK DISTRICT, IL

Prospect Park O’Connor Community Building *NEW*
Prospect Park Administrative Building *RENOVATION*
Maine Park Leisure Center *RENOVATION*
Centennial Activity Center *RENOVATION*
Centennial Aquatic Center *RENOVATION*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



LISA OSBORNE, PE, LEED AP

Over the last 38 years as a Mechanical Engineer and Project Manager, Lisa has established herself as a capable and creative designer for a variety of commercial projects with an expertise in environmentally and acoustically sensitive projects. Inspired by Dr. Jerold Jones to apply her education to HVAC design, she has always enjoyed the challenge of integrating MEP systems into architecture. Her commitment to a collaborative design team approach results in functional and beautiful projects. As a LEED Accredited Professional, she has a passion for energy efficiency and sustainable design.

As President and a founding partner, Lisa relies on her strong faith to direct the way in which she conducts business. She is committed to customer service, attention to detail, and thrives on challenging projects.

EDUCATION

BS of Mechanical Engineering
University of Texas at Austin

Project Role

MEP Principal-in-Charge

Experience

HOUSTON COUNTRY CLUB, TX
Country Club *RENOVATION*

BRIDGELAND, TX
Josey Lake Park *NEW*

WESTIN HOUSTON MEDICAL CENTER, TX
Medical Center *RENOVATION*

HOUSTON ARBORETUM, TX
Houston Arboretum *NEW*

CITY OF HOUSTON, TX
Alief Neighborhood Center *NEW*

HOUSTON ZOO, TX
Houston Zoo *RENOVATION*

COLLABORATIVE ENGINEERING GROUP

Located in Houston, Texas, Collaborative Engineering Group (CEG) was founded in May 2010 by a group of experienced engineers who wanted to create a Mechanical, Electrical, Plumbing (MEP) engineering firm with a strong focus on collaboration with team partners. CEG and its partners have many years of collective experience and a diverse portfolio including performing arts as well as higher education, hospitality, worship, entertainment, and infrastructure. Over the last twelve years, the firm has built a team

of 24 employees including 12 engineers, 8 designers, 1 BIM Manager, and 3 Admins. CEG is also certified as a State of Texas Historically Underutilized Business (HUB).

It is the philosophy of CEG that when MEP engineers function as a collaborative team partner, the client obtains the most innovative, functional, and cost-effective project. In addition, CEG is committed to providing the consistent, responsive, personal attention that each client deserves.



LAUREN MADISON

Project Role

Sr. Project Manager

Experience

CITY OF HOUSTON, TX
Alief Neighborhood Center *NEW*

CITY OF HOUSTON, TX
Judson Robinson Sr. Community Center *NEW*

CITY OF HOUSTON, TX
Material Recycling Facility *NEW*

FORT BEND COUNTY MISSION BEND LIBRARY, TX
Library *NEW*

FORT BEND MUD NO. 89, TX
Multi-Purpose Building *NEW*

TEXAS PARK & WILDLIFE DEPARTMENT, TX
Multiple Locations *RENOVATION*

CHAMBERS COUNTY, TX
Beach City Fire Station *RENOVATION*
Fish Station at Anahuac Park *RENOVATION*
Fish Station at Hugo Point *RENOVATION*
Parks Equipment Building *RENOVATION*

EDUCATION

BS of Architectural Engineering
Oklahoma State University

DALLY & ASSOCIATES

Founded in 1993, Dally + Associates, Inc. has provided Structural and Civil Engineering services for over 28 years. Dally's staff of 40+ Engineers, Designers, and Operations personnel provide our clients with a commitment to Engineering expertise and quality design.

Dally & Associates has extensive knowledge in Structural and Civil Engineering design for clients of any size. Imagination is at the heart of our approach to creating more than just functional, buildable, and aesthetically pleasing designs. The firm's thoughtful design solutions emphasize how the different structural and infrastructure components behave together as a system, and they take into account the multitude of variables and competing objectives that often arise during



JOEL D. WALKER, RPLS

Mr. Walker has 40 years of survey experience, 24 years with West Belt Surveying and has extensive experience in land title surveys, ALTA/NSPS surveys, topographic surveys, tree surveys, as-built surveys, civil design surveys, traffic design surveys, forensic surveys, vertical control surveys, land subdivision, utility surveys, route surveys and Right-of-Way surveys. Additional experience includes as-built surveys of industrial sites and providing quality control for construction projects.

Project Role

Civil Engineering Principal-in-Charge

Experience

EDUCATION

BS in Forestry
Stephen F. Austin State University

LICENSES & REGISTRATIONS

Registered Professional Land Surveyor, TX

CERTIFICATIONS

TxDOT Pre-Certified
Registered Urban Forester for the City of Conroe

MEMBERSHIPS

Texas Society of Professional Surveyors

JERSEY MEADOWS GOLF CLUBHOUSE, TX

Golf Clubhouse *BOUNDARY/EASEMENT VERIFICATION*
Golf Clubhouse *TOPOGRAPHIC SURVEY AND UTILITY SURVEY*

CITY OF JERSEY VILLAGE, TX

Seattle Street *TOPOGRAPHIC SURVEY*
All Weather Road *TOPOGRAPHIC SURVEY*
Reclaimed Water Line *BOUNDARY SURVEY FOR EASEMENT AND TOPOGRAPHIC SURVEY*
Reserves C, D and Reserves K, Block 2 and Reserves \$ and Jones R 290 *LAND TITLE SURVEYS*

WEST BELT SURVEYING, INC.

West Belt Surveying, Inc. is a Houston based corporation established in 1998 with experience in providing professional land surveying services for the Houston metropolitan area and the Gulf Coast region. West Belt Surveying, Inc. began with 5 employees and has grown to a staff of 21 that has built a surveying practice which provides a broad range of surveying services with an emphasis on school districts, land

development, municipal and public works projects. This work has involved Land Title Surveys, Topographic Surveys, Right-of-way acquisitions and Abandonment surveys, preparation and filing of subdivision plats, providing horizontal and vertical for aerial mapping projects, topographic surveys to support the civil design of infrastructure surveys and construction surveys.



TRENT RUSH

Throughout over 20 years of professional experience, Trent has compiled a diverse portfolio of work which showcases his true passion, giving form to his clients' vision for their projects.

For each project that he is involved with, Trent is devoted to enhancing each person's use and experience, which helps advise his approach to creating meaningful spaces.

Project Role

Landscape Architect

Experience

EDUCATION

BS in Landscape Architecture
Purdue University | 1994

LICENSES & CERTIFICATIONS

Licensed Landscape Architect: State of Texas
LEED Accredited Professional

PUBLICATIONS

"From Grey to Green: Texas State University Undergoes a Transformation to Become a Lone Star Leader in Sustainability,"
Environmental Design + Construction, October 2012

"From Gray to Green at Angelo State University," Today's Campus, May / June 2012

GRAND MISSION ESTATES, TX
Grand Mission Amenity Center *NEW*

SIENNA MISSOURI CITY, TX
Sienna Plantation Amenity Center
NEW

VALLEY RANCH, SAN ANTONIO, TX
Valley Ranch Amenity Center *NEW*

TERAVISTA GOLF CLUB, ROUND ROCK, TX
Teravista Amenity Center and Golf Club *NEW*

EAGLE SPRINGS COMMUNITY ASSOCIATION, HOUSTON, TX
Eagle Springs Amenity Center *NEW*

FAIRHAVEN DR. HORTON, GEORGETOWN, TX
FiaHaven Amenity Center *NEW*

STEEL CREEK DR HORTON, SCHERTZ, TX
Steel Creek Amenity Center *NEW*

CIBOLO CANYONS, SAN ANTONIO, TX
Cibolo Canyons Amenity Center *NEW*

HITCHCOCK DESIGN GROUP

Since 1980, Hitchcock Design Group has earned a reputation for client-focused planning and design. With offices in Austin, Naperville and Indianapolis their planners and landscape architects have produced an extensive portfolio of award-winning projects. Hitchcock employs a sustainable approach to their work by creating places that are memorable, attractive, functional, maintainable and environmentally sound as well as cost-

effective. Their goal is to increase the value of clients' land resources in ways that advance their missions and improve their communities. Hitchcock is proud of the long-term relationships they have developed with clients through creative and responsive advocacy and are pleased to share these success stories and insights through many presentations and publications.

SECTION

3

(5) References





CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

REFERENCES

Our relevant experience demonstrates that FGMA brings to Jersey Village Golf Club the necessary skills to translate your needs into reality.

Our experience brings value to your project. We provide quality design that responds to the functional and aesthetic requirements of each project. We consistently deliver projects that are reflective of the high level of energy and creativity of our team.

We have the leadership expertise to oversee the schedule, budget, communication and management issues involved in projects.

The projects we have highlighted on the following pages are just a few of the solutions FGMA has provided to our clients to meet their special and unique needs.





Our experience brings value to your project. We provide quality planning and design that meets your stated goals and responds to the functional and aesthetic requirements of each project. We consistently deliver projects that are reflective of the high level of energy and creativity of our team. The projects we have highlighted on the following pages are just a few of the design solutions we have provided for both additions and renovations.

GOLF CLIENTS

- | | | |
|----------------------------|-----------------------------|------------------------------|
| Abbey Springs | Glenview Prairie Club Golf | Riverside Golf Club |
| Antioch Golf Club | Glenview Park Golf Club | Rockford Country Club |
| Arrowhead Golf Club | Hawthorn Woods Ctry Club | Royal Melbourne Country Club |
| Bonnie Brook Golf Club | Hinsdale Golf Club | Ruth Lake Country Club |
| Boughton Ridge Golf Club | Heritage Bluffs Golf Club | Springbrook Golf Club |
| Buffalo Grove Arboretum GC | Hickory Stick Golf Club | St. Charles Country Club |
| Butler National Golf Club | Hyperion Field Club | St. Peters Golf Club |
| Butterfield Country Club | Geneva Country Club | Stone Creek Golf Club |
| Bowes Creek Country Club | Lakewood Country Club | Stonebridge Country Club |
| Cantigny Golf Club | Long Cove Golf Course | Strawberry Creek Golf Club |
| Cress Creek Country Club | McHenry Country Club | Thunderhawk Golf Club |
| Crowfield Plantation | Naperbrook Golf Club | The Glen Club |
| Crow Valley Golf Club | Oak Park Country Club | The Governors Club |
| Deerfield Golf Club | Olympia Fields Country Club | Turnberry Country Club |
| Evanston Golf Club | Pinecrest Golf Club | Valley Lo Club |
| Finkbine Golf Club | Prairie Landing Golf Club | Wheeling Park District |
| Geneva Golf Club | Prestwick Country Club | Wilderness Ridge Golf Club |
| Glendale Lakes Golf Club | Ravinia Green Country Club | |
| Glen Oak Country Club | Ridge Creek Golf Club | |



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CLIENT
The First Tee of Greater Austin

SIZE
18,490 sf

COMPLETED
10/2023 (e)

PROJECT COST
\$327k (e)

DELIVERY METHOD
Design Bid Build

PROJECT TYPE
New

KEY TEAM MEMBERS
C. Trominski
B. Galloway
M. Jones
D. Polkinghorn

REFERENCE
Jennifer MacCurrach
Executive Director
512.732.0380 x206
jmaccurrach@firstteeaustin.org

A home for youth, for the long haul

THE FIRST TEE OF GREATER AUSTIN LEARNING FACILITY

In response to Austin parents who requested that the First Tee create a secure, indoor and outdoor golf learning space for their children. The First Tee selected FGMA to design a golf learning facility that will provide that reliability and stability and allow First Tee to take its life coaching practices indoors. The First Tee's vision is to create a learning center that will be reliably open and available — a community hub for further youth development and mentorship.

The new facility will include an Interactive Technology Lab, a Kids Clubhouse, Quiet Study Rooms, a Snack bar, Classroom Space, Golf Simulators, Indoor/Outdoor Hitting Bays, Multi-use Space, a Catering kitchen and offices.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CLIENT
City of St. Peters

SIZE
27,000 sf

COMPLETED
09/2019

PROJECT COST
\$9.7M

DELIVERY METHOD
Design / Bid / Build

PROJECT TYPE
New

REFERENCE
Mr. Dan Emrick
Manager of Parks &
Recreation Services
636.397.2227
demrick@stpetersmo.net

Clubhouse Becomes A Multi-Use Facility

GOLF CLUBHOUSE & BANQUET CENTER

In 2016, voters in St. Peters approved a bond referendum to transform a major civic asset – an 18-hole municipal golf course whose aging clubhouse had outlived community needs. The new 27,000 sf St. Peters Golf Clubhouse is the result of their forward-thinking action.

FGMA's design of the new Golf Clubhouse builds on abundant natural beauty to maximize the experience of golfers as well as community members who use the new facility for dining, meeting, hospitality and celebratory purposes.

From the point of entry to the Golf Club, visitors experience a welcoming atmosphere that includes an expanded parking lot and covered entrance to facilitate guest drop-off. The Clubhouse's long, narrow design embraces the edge of a scenic 13-acre lake with a veranda and terrace that overlook the 18th hole of the golf course.

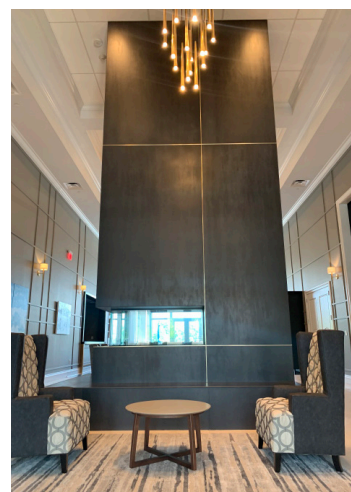
Neighboring homeowners enjoy looking out on an active golf course, while appreciating that the Clubhouse blocks both the noise and view of a nearby interstate highway. Enclosed storage for utilities and waste preserves the quality of the outdoor environment.



The Clubhouse is sited to incorporate existing golf cart paths as well as planned GRG trail improvements. The main level of the Clubhouse includes an expanded Pro Shop with the Putting Green located just outside. Caddy’s Bar & Grill (which includes outdoor seating) satisfies golfers’ appetites as well as casual diners dropping in for a drink or burger. A covered outdoor pavilion (with restrooms and catering facilities) adjacent to the Clubhouse accommodates up to 150 people attending Golf Tournaments and other outdoor events.

Water’s Edge: A Social and Business Destination The centerpiece of the new Golf Clubhouse is Water’s Edge, a banquet and hospitality center featuring three salons which, alone or in combination, can host up to 350 people. In addition, a spacious and graciously appointed pre-function room will serve as a cocktail or reception area. In seasonable weather, visitors will have the option of gathering on the outside veranda. Overall, the flexible interior design of the Clubhouse includes catering, cooking and dining facilities that are customizable for weddings, business functions, sales and training conferences, fundraising galas, school reunions, community trivia nights and more.

Revenues from golf operations, Caddy’s Bar & Grill and Water’s Edge, are projected to sustain ongoing operations and maintenance.





CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CLIENT
Village of Glendale Heights

SIZE
1,500 sf

COMPLETED
07/2012

PROJECT COST
\$373K (e) \$378K (a)

DELIVERY METHOD
Design / Bid / Build

PROJECT TYPE
Renovation

REFERENCE
Mr. Keith Knautz
Director
630.260.0018
kknautz@glendaleheights.org

Renovation Improves Patron Experience

GLENDALE LAKES GOLF CLUB RENOVATION

FGMA designed a makeover for the Glendale Lakes Golf Club to better serve growing community demand. The design team addressed a range of challenges including an outdated kitchen and inefficient bar layout.

The design solution for the kitchen reorganized the existing space to create larger work areas that could be used more efficiently. Space between the bar and pro shop was reallocated to accommodate a larger bar/grill area that can seat up to 30 people. Pass-through windows between an existing patio and the bar/grill were installed achieving improved service for patrons.

Today, the Golf Club can accommodate groups of up to 250 people and is a sought-after location for weddings, golf outings, business meetings and other social events. The banquet room windows offer picturesque views of the golf course and provide an optimal indoor/outdoor experience for guests.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CLIENT
Niles Park District

SIZE
15,996 sf

COMPLETED
09/2020

PROJECT COST
\$2.5M (e) \$2.5M (a)

DELIVERY METHOD
CM as Agent

PROJECT TYPE
Renovation

REFERENCE
Mr. Tom Elenz
Executive Director
847.967.6633
tome@niles-parks.org

Strengthened Amenities at Community Gathering Spot

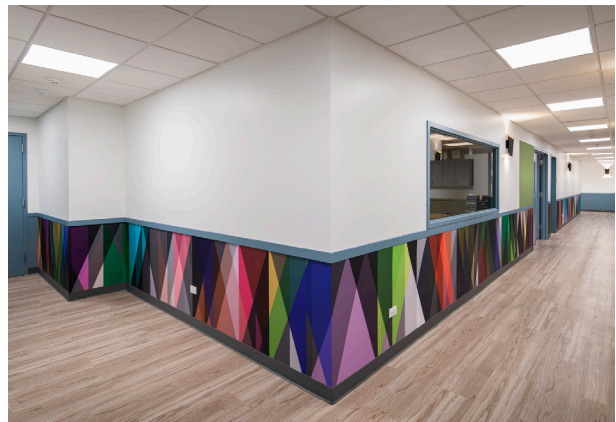
HOWARD LEISURE CENTER

The Howard Leisure Center is a hub of activity in Niles. Adjacent to the Park District owned golf course, the Howard Leisure Center is the administration hub of the Park District and also houses a banquet space and pre-school. The Park District selected FGMA to renovate the outdated facility.

A study identified building deficiencies including outdated finishes, no discernible building entrance or signage for the banquet space and restrooms that were insufficient for multi-purpose use.

Banquet Facilities and Restroom Renovation Corridors leading from the main lobby were updated and provide clear wayfinding and sense of arrival for the banquet space. Pre-function areas were added, and the banquet space was updated with new finishes and furniture. A covered patio overlooking the Park District’s golf course was added to provide an additional entertainment area for the banquet space. Restrooms were updated to support the multi-purpose use of the building.

Pre-School Renovation Pre-school classrooms were painted and lighting, flooring and ceilings were updated. The pre-school restrooms were updated to meet local accessibility requirements.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CLIENT

Glenview Prairie Club

SIZE

2,600 sf

COMPLETED

04/2013

PROJECT COST

\$2.4M (e) \$2.2M (a)

DELIVERY METHOD

Design/Bid/Build

PROJECT TYPE

New

REFERENCE

Ron Cassidy

Director of Golf

224.521.2206

Ron.Cassidy@glenviewparks.org

New Clubhouse is Social Center Year-Round

GLENVIEW PRAIRIE CLUB GOLF & PADDLE

The site was originally designed for a 9-hole golf course, but after 10 years of operating out of a trailer they wanted to use the facility year-round and added platform tennis. The design team had a challenge conforming the golf course clubhouse into a sixcourt platform tennis facility and paddle hut.

This year-round, public facility features a four-court platform tennis complex (Phase I) and two years later complemented the facility with two additional courts (Phase II). The state-of-the-art clubhouse serves tennis players and golfers alike. Hipped rooflines and simple, horizontal forms visually connect the main building to the various fenced and gated exterior areas. The club includes an indoor viewing area of the paddle courts, an outdoor deck overlooking the golf course, a bar with large screen TVs, a fireplace and a pro shop.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022





CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

CLIENT
Tower Tee Golf & Recreation

SIZE
6000 sf Golf Clubhouse
4,000 sf Maintenance Facility
2,700 sf Recreational Activities
27 Acres Golf Course

COMPLETED
12/2021

PROJECT COST
\$5M

DELIVERY METHOD
Design/Bid/Build

PROJECT TYPE
New

REFERENCE
Mr. Mike Shamia
Co-Owner
314-440-9795
mike@towertee.com

Reimagined Landmark For Next Generation

GOLF & RECREATION COMPLEX

Tower Tee Golf & Recreation, a beloved St. Louis landmark, reopened in 2021, transformed for new generations to enjoy and build lasting memories around. Its renaissance is heralded by the local business community, media and most of all, people throughout the St. Louis region.

Originally opened in 1963, the site was a popular destination for family outings, romantic dates and golfers of all abilities. In 2018, Tower Tee closed its doors and was sold to a residential home development group. A vigorous public debate ensued with enthusiastic residents lobbying to keep the land available for redevelopment of a similar venue.

TT Land LLC, owned by Steve Walkenbach and Mike Shamia, purchased the property back from the development group in 2019, with a vision to reimagine this iconic landmark into a 27-acre golf and recreation complex.

VISION TO REALITY FGMA worked closely with the developers to incorporate their vision for Tower Tee into every design element of the facility. Overall, their intent was to pay homage to Tower Tee's historic past while providing a greater range of amenities that improve the experience for 21st century users.



Accordingly, a mid-century modern aesthetic infuses Tower Tee with contemporary design elements seamlessly included. The exterior features flat roof planes, stone cladding and geometric lines. Inside the clubhouse, expansive windows provide a wealth of natural light and a strong connection to the outdoor golf and playing areas. The clubhouse includes a lounge area with café-style seating and laptop bar, a welcome desk, pro shop and indoor training facility.

The main entrance and lounge area feature digitally printed vinyl wall coverings that serve as murals with photographic images embedded. The first proclaims "Tower Tee: Established 1963" and the other states "A St. Louis Tradition: Reimagined 2021." A new logo designed by FGMA Designer Paul Luzucky hangs in the entrance and is found throughout the facility.

Tower Tee welcomes golfers of all ages and abilities and the owners intend this to be a premier golf training facility. PGA advisers reviewed and approved plans for the new 9-hole golf course and driving ranges.

COMMUNITY DRIVEN Tower Tee is a valuable social/commercial asset which strengthens its community. Driven by citizen demand, its substantial impact is multi-faceted and well documented in local media, including area newspapers, radio and television. Foremost, it contributes to the economic revitalization of South St. Louis County and provides a year-round sports, recreational and social gathering place for people of all ages. Its renaissance is a testament to its rich history and signifies hope for a vibrant future.





CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

BACKGROUND INFORMATION CONCERNING GOLF COURSE CLUBHOUSE DISCUSSIONS

Background Information from October 18, 2021, Agenda Request

The City Council is meeting to discuss the possible calling of a bond election for the Golf Course Convention Center or the City Hall. Both of these projects are high priority items in the 2020 Comprehensive Plan.

Currently I am estimating the Convention Center Club House to have a cost, as designed, of approximately \$7,500,000 and the City Hall to have a cost, as designed, of \$10,500,000. These two projects have a total estimated cost of \$18,000,000.

With these two big construction projects looming I wanted to provide some information for the City Council as to funding and ideas. There are two main ways that the city could move forward with these construction projects. One is cash on hand, the other is bonding.

Cash on hand

Right now, this is the cash on hand that I feel comfortable recommending.

\$1,500,000 from Fund 7 (Vehicle/Equipment Replacement)

\$3,000,000 from Fund 10 (CIP)

\$3,000,000 from General Fund (This would leave us with approximately a 120-day reserve)

\$7,500,000 in total

For the sake of simplicity, I am not considering any cash that will be received when the land is sold, I am only considering what is currently on hand as of today.

Currently the city is not making much money on interest, which is one thing to consider with our current funds.

Bonds

Interest rate on bonds are currently at record lows, around 2.25%, as shown by our financial advisor in the last workshop. The presentation is included with this memo for easy reference. With interest rates being so low now would be a good time to bond, if the Council wanted to.

If and when interest rates go up borrowing money today would keep our fund balance intact so in future years, we could pay cash on hand for projects.

Depending up on how a bond is structured we could pay it back early.

Now to get into a bit more of the specifics for each project.

Golf Course Convention Center Club House

Current estimated cost of \$7.5 Million (original bids came in at \$5 million, assuming 20% increase in costs given current market conditions, 10% for Furniture, Fixture, Equipment, and 10% contingency).

1. The city could bond for \$10 Million for "Golf Course Facilities". We would spend \$7.5 on the Convention Center Club House. We'd spend \$450,000 on repaving the entire entrance/parking lot to 6" of concrete. (That number is estimated based on prices from Wall Street.) Estimated - \$100,000 for natural gas (Natural gas is a better option for restaurants than electric). We'd do a new golf course maintenance facility for \$1.5 million. This is in the CIP for future years and would be split between GC and Parks/Rec. The remaining \$450,000 would be earmarked for a new cart barn. There is also some work to the course on the back 9 holes we would recommend doing at the same time as the rest of the construction, which has an estimated cost of \$250,000. This would bring our course into a great position for the future and take care of all or nearly all of the

major issues and projects at once.
Total cost: \$10,250,000.

2. The city could spend \$7.5 million of cash on hand for the Convention Center Club House. This could leave us in a tight spot if the costs come in higher for the building. It would also mean we would not have a new parking lot, or natural gas for the restaurant. The other projects would happen in future fiscal years.

City Hall

As of right now there is no timeline for a new city hall to be built in Village Center.

From a City Planning perspective, it makes much more sense for City Hall to be located in a commercial area, rather than a residential area. Looking for a permanent solution in a commercial area is advisable for the city. This would get the bulk of the traffic, which is not from residents, out of the residential neighborhood. It would also have benefits to the businesses near where City Hall is located. The Civic Center could remain standing, as it is the better part of the building, and could be utilized by groups that are looking for cheap/free rent options, as we likely do not want those groups to be taking up the majority of the use of the Convention Center Club House.

But in the short term we should do something about the facility.

Pre-COVID we would have approximately 25 full time staff people in City Hall, along with 2-4 part time staff depending on the season/schedules, etc. Of that 25 full time 3 people are “front facing” where their main duties rely on customer interaction, and 5 other positions need to be in the office the majority of the time. There are 6 positions that could be hybrid where they are in the office but can also work from home. There are 9 positions that can be primarily work from home. They may need to come to the office on occasion but would not need a dedicated workspace.

With this information I’m proposing three options for consideration as follows:

1. We could remodel the current civic center and take approximately 2,000 – 3,000 square feet of space to create 2-3 offices, and bullpen spaces (cubicle areas) for 12 people that would be secured from the larger Civic Center. We could put cashier windows into the current vestibule area of the Civic Center. We would keep the executive session room intact that could be used for a conference room for city hall. We would need to remodel the bathrooms to take care of plumbing issues. I think all of this work could be done for \$300,000.
2. We could rent some office or retail space. We would need approximately 2,000 – 3,000 square feet of space to utilize. This would be the front counter, bullpen spaces with room for 12 people and 2-3 small offices. The civic center would be kept in the current condition to house City Council meetings.
3. Buy some commercial space with the same needs of Option 2.

For all three options I propose demolition of everything past the bathrooms, including the U-Shaped room, bay area, and current offices. We would need to send and retrieve more documents to/from Iron Mountain, rather than storing on site. But with our transition to digital we have a lot fewer paper document anyway. There is some storage of other items that we would need to figure out, but that would be workable.

In any option this should be viewed as a temporary solution to cover a few years' time, no more than five years, until a new permanent city hall could be built.

Next Steps

Tonight, staff needs guidance from the Council as to which way to move forward. If the Council wishes to move forward towards a bond election, then staff will begin to work closely with the Financial Advisor to get the necessary paperwork and Council resolutions drafted.

If the city wants to consider a bond election there are a few issues that would need to be decided. These items do not need to be decided tonight but would need to be decided in the coming months if Council chooses to go for a bond election.

Issue 1. Which projects would be paid for with the bond? Based upon the council discussion so far to this point it seems the Convention Center Club House is a higher priority to complete right now that the City Hall.

Issue 2. The amount of the bond. The Financial Advisor recommends \$10,000,000 as the smallest amount to go out for a bond for. That is the lowest amount that makes it feasible for the city to expend the cash on the costs of the bond for the amount we get. The city can also refinance existing debt with a new bond issuance, but we do not have to if the Council wishes not to.

Issue 3. The type of bond. We could utilize a bank for the bond, or it could be bonds sold on the open market. The financial advisor discussed this last month. Both have their pros and cons. It comes down to what flexibility the Council would want in repaying the bond and what the tradeoffs for that would be.

The election would be held in May of 2022, and there is more discussion on the election itself in the next agenda item.

Background Information from December 20, 2021 Agenda Request

In the October meeting Council directed City Staff to work with our financial advisor on the potential of a bond election.

Included as an exhibit with this memo is information from the financial advisor as to what a potential bond would look like in terms of repayment, and how a possible transfer from the Golf Course could impact the debt service rate.

One piece of the conversation that needs to be kept in mind with this project is that would replace the current civic center. Much of our current usage of the civic center is for local groups that do not pay to use the facilities. We have not attempted to quantify the dollar amount that it costs the city to provide this service, but if the convention space will be used by these civic groups at no cost to them that should be considered in the overall operating budget of the convention center moving forward. We are providing a service to them. Right now, that service is paid for out of the general fund, and in this new club house it may require a contribution from the general fund to the golf course to continue to provide that service.

Since the last meeting on this topic there has been concern about "project creep". At the last meeting we discussed some other projects we could get done, such as the parking lot, cart barn, maintenance facilities, etc. Currently those projects are in future CIP years. But if the opportunity and funding to do these projects at the same time were feasible, we could do it all at once, so the course is not always under construction. If that funding is not available, then these projects would stay on the CIP for future years.

It might also be a good idea to review some of the history of this project and how we got here.

In June 2017 the City Council authorized a study to be done to potentially remodel the current clubhouse. An assessment report for the Jersey Meadow Clubhouse was provided to the City by Ray + Hollington Architects, Inc. The consultants reviewed the current layout and infrastructure of the building and supplied a final report that details the feasibility of future clubhouse renovations. In February 2018 the recommended updates and improvements are totaling a cost of \$682,500. Essentially the clubhouse would be taken down to the bones and totally rehabbed.

On March 8, 2018, the City Council held a workshop to discuss options for a new clubhouse facility, directing staff to prepare a request for proposal for the design of a new facility. The request for proposal was posted and emailed directly to 30 firms on March 14, 2018.

On April 16, 2018, the City Council approved Resolution Number 2018-20 authorizing the City Manager to negotiate an agreement with PGAL, Inc. for design of a new, Golf Course Club House. On May 14, 2018, City Council approved Resolution 2018-30 authorizing the City Manager to execute an agreement with PGAL for the design of a new Jersey Meadow Golf Course Clubhouse. The next 12 months were spent in design.

On May 15, 2019, the first bid announcement went public with the second announcement made on May 22, 2019. On May 23, 2019, city staff and PGAL held a pre bid meeting and on June 6, 2019, we opened bids. The three bids we received were from Four Seasons Development Company for \$5,171,000, Bey Commercial Construction for \$5,400,006, and Stewart Builders Inc. for \$7,000,000. During the city council meeting on June 17, 2019, council directed staff to revisit the plans with PGAL, value engineer areas of the project and rebid the project with alternates, which could include removing the parking lot component from the construction process.

On July 19, 2019, PGAL sent city staff cost estimations and items that could be valued engineered. Staff reviewed the documents and found areas to reduce the project cost but ultimately felt that the cost would still be out of our budget. We discussed our concerns heavily with PGAL at a July 24, 2019, meeting and on August 1, 2019, PGAL stated they were engaging a cost estimator to review the project.

On September 23, 2019, staff received the cost estimation and met with PGAL to discuss our options moving forward. In the document, it shows that roughly \$1.4 million dollars would be designated for parking lot and site improvements and the building cost at roughly \$3.2 million dollars for the cost of removing the old facility and building the convention center and clubhouse. These figures did not include FF&E and contingencies.

In October 2019 staff brought 3 ideas to the Council.

1. Remodel the current club house and do a separate building (approximately 6,000 sq feet) for convention space at the golf course.
2. Remodel the current club house to convention space and build a new pro shop/restaurant.
3. Do a design for a 9,500 square foot one story building for pro shop, restaurant, and convention space.

The Council discussed those options and was not interested in option 1 or 2 and at that time did not want to do a 9,500 square foot building as it may not meet future needs. They opted instead to direct staff to keep the current design, but to work with PGAL to find ways to value engineer the project.

In late 2019 and early 2020 City Staff worked with PGAL and Collaborate Architects to review the designs and look at the bids. Collaborate and one of the companies they worked with reviewed the bid specs and the bids and felt the bids came back in a reasonable range, but perhaps could have been \$200,000 - \$300,000 cheaper than the low bid.

The Council discussed the project again during May 2020 as part of the budget retreat. During that discussion a bond was briefly discussed, but that was not favored by the Council. At that time the Council consensus was to put the project on hold for an indefinite period of time and spend what we need to in order to maintain the current structure.

The project was discussed again during the May and July 2021 budget meetings. That is when the topic of a bond for the project began to be discussed more. Staff worked with our financial advisor to help us find what bond would look like in terms of repayment and tax rate implications.

In December 2021 the Council requested a workshop to be held in January to look at all of our options.

Some general points the Council should keep in mind include, but are not limited to:

- If this is put for a bond and it does not pass, we still need to do something with the building. We would need to put in well over \$100,000 into the building to fix the roof and other issues with the building.
- Golf has certainly grown during the pandemic and our numbers certainly reflect that. However, no one can predict if those numbers will stay the same, grow, or decline.
- The rates for bonds right now are at or near record lows. By going for bonds now we could lock in low interest rates and save our money for other future projects, such as roads, flood mitigation, city hall, etc.
- We could keep the current design for the new club house, or it could be revisited. If we keep the current design, we could be ready to go out for bids within a month or two of being given that approval. If we redesign, we are likely 9-12 months from bids once given approval to work on a new design.
- There is a desire for the club house to pay for itself. As noted earlier, if we allow civic groups to use the facility then that should be factored into the budget discussion on the project. If there is a bond, what percentage of that bond would be expected to be paid back from the golf course.

As discussed during our October meeting the club house, as currently designed, is currently estimated to be a \$7.5 million project, solely based on the pricing we saw from the City Hall project. We have not had an estimator give us a more accurate estimation yet. That number also includes FF&E and contingencies. Current cash on hand could be allocated by Council towards the project if the Council wanted to.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: G6

AGENDA SUBJECT: Consider Ordinance No. 2022-04, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$75,000 by decreasing line items 01-12-5023 (Grants and Incentives) by \$75,000 and increasing line item 01-12-5515 (Consultant Services) by \$75,000 and authorizing the City Manager to execute all documents required to do an Economic Feasibility Study for a multi-purpose stadium to be located in TIRZ 2.

Department/Prepared by: Austin Bless

Date Submitted: February 11, 2022

EXHIBITS: [Ordinance 2022-04](#)
[Exhibit A](#) – Budget Amendment Form

| | | |
|--------------------------|------------------------|--------------|
| BUDGETARY IMPACT: | Required Expenditure: | \$ 75,000.00 |
| | Amount Budgeted: | \$ 0 |
| | Appropriation Required | \$ 75,000.00 |

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

This budget amendment is necessary in order to hire a consultant to do an Economic Feasibility Study for a multi-purpose stadium to be located in TIRZ2. This ordinance also authorizes the City Manager to enter into a contract with a consultant for the economic feasibility.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2022-04, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$75,000 by decreasing line items 01-12-5023 (Grants and Incentives) by \$75,000 and increasing line item 01-12-5515 (Consultant Services) by \$75,000 and authorizing the City Manager to execute all documents required to do an Economic Feasibility Study for a multi-purpose stadium to be located in TIRZ 2.

ORDINANCE NO. 2022-04

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 IN THE AMOUNT NOT TO EXCEED \$75,000 BY DECREASING LINE ITEMS 01-12-5023 (GRANTS AND INCENTIVES) BY \$75,000 AND INCREASING LINE ITEM 01-12-5515 (CONSULTANT SERVICES) BY \$75,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS REQUIRED TO DO AN ECONOMIC FEASIBILITY STUDY FOR A MULTI-PURPOSE STADIUM TO BE LOCATED IN TIRZ 2.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2021, and ending September 30, 2022, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager and that the Contract Agreement for the economic feasibility study service; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022, is hereby amended by increasing the appropriation to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment line item 01-12-5515 (Consultant Services)

Section 3. The City Council hereby authorizes the City Manager to enter into a contract for the economic feasibility study for a multi-purpose stadium to be located in TIRZ 2 in an amount not to exceed \$75,000.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 21st day of February, 2022

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

| From Line Item | To Line Item | Amount |
|----------------|--------------|----------|
| 01-12-5023 | 01-12-5515 | \$75,000 |
| | | |
| | | |
| | | |

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

| From the fund balance of: | <u>To Line Item</u> | <u>Amount</u> |
|--|---------------------|---------------|
| <input type="checkbox"/> General Fund | _____ | _____ |
| <input type="checkbox"/> Utility Fund | _____ | _____ |
| <input type="checkbox"/> Capital Improvements Fund | _____ | _____ |
| <input type="checkbox"/> Other _____ | _____ | _____ |

Justification

This budget amendment is necessary in order to hire a consultant to do an economic feasibility study for a multi-purpose stadium to be located in TIRZ 2

Requested by: Austin Bleess

Signed: _____ Date _____

| | |
|---|---|
| Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist Signed: Isabel Kato Digitally signed by Isabel Kato Date: 2022.02.11 09:30:44 -06'00' Date: _____ | City Manager: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved Signed: Austin Bleess Digitally signed by Austin Bleess Date: 2022.02.11 11:41:51 -06'00' Date: _____ |
|---|---|

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: G7

AGENDA SUBJECT: Consider Resolution No. 2022-09, authorizing the City Manager to work with Tradition Energy to seek energy proposals and execute contract documents to provide electricity for City facilities.

Department/Prepared By: Austin Bless, CM **Date Submitted:** February 14, 2022

EXHIBITS: [Resolution No. 2022-09](#)

| | | |
|--------------------------|-------------------------|----|
| BUDGETARY IMPACT: | Required Expenditure: | \$ |
| | Amount Budgeted: | \$ |
| | Appropriation Required: | \$ |

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

The City's current contract with Cavallo Energy through the Texas General Land Office (GLO) for energy provided to City facilities will end on June 30. At this time, city staff would like to take a proactive approach, and seek a competitive rate for energy costs before the contract expires.

It is recommended that the city utilize Tradition Energy to monitor the day-to-day activity in the electricity market for competitive rates, as the GLO can no longer provide this service for us. Tradition Energy is utilized by many cities, counties, and school districts throughout Texas. Any fees paid to them would be included in our monthly electricity charges. Tradition Energy is also on the U.S. Communities Cooperative Purchasing Program.

Staff would like to be able to take advantage of any price breaks we may see and sign a contract that would allow the City to lock-in a price for energy at a rate of less than 5 cents per kilowatt hour, for a period not to exceed ten years. In accordance with section 252.022 of the Texas Local Government Code, the City is exempt from bidding procedures for an electricity services contract.

Staff recommends approval of the proposed Resolution authorizing the City Manager to work with Tradition Energy to seek energy proposals and execute contract documents to provide electricity for city facilities.

RECOMMENDED MOTION:

To Approve Resolution No. 2022-09, authorizing the City Manager to work with Tradition Energy to seek energy proposals and execute contract documents to provide electricity for city facilities.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

RESOLUTION NO. 2022-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO WORK WITH TRADITION ENERGY TO SEEK ENERGY PROPOSALS AND EXECUTE CONTRACT DOCUMENTS TO PROVIDE ELECTRICITY FOR CITY FACILITIES.

WHEREAS, the City of Jersey Village current electricity contract will expire at the end of June 2022; and

WHEREAS, the Tradition Energy is on the U.S. Communities Cooperative Purchasing Program; and

WHEREAS, the City Council finds it prudent to authorize the City Manager to execute a contract so the best pricing may be locked in;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Council of the City of Jersey Village hereby authorizes the City Manager to work with Tradition Energy to seek proposals relating to purchasing energy; and

Section 2. The City Manager is authorized to execute on behalf of the City of Jersey Village all necessary contract documents with an energy provider, relating to the City of Jersey Village energy contract at a price not to exceed 5 cents per kilowatt hour for a period of no longer than 10 years.

PASSED AND APPROVED this 21st day of February, A.D., 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: G8

AGENDA SUBJECT: Consider Ordinance No. 2022-05, amending the General Fund Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 in the amount not to exceed \$58,430 by increasing line items 01-13-4504 (Software Maintenance) by \$15,540 and line item 01-13-6573 (Computer Equipment) by \$42,890 from the General Fund Restricted Balance 01-0-2226 (Restricted 1% Cable Franchise Fee) in order to set up three cameras for the broadcasting of up to 15 council meetings a year; and authorizing the City Manager to execute all documents and agreements with Swagit Productions, LLC, a sole source vendor, for the purchase, installation, and maintenance of broadcasting/video streaming equipment.

Department/Prepared by: Lorri Coody, City Secretary **Date Submitted:** February 15, 2022

EXHIBITS: [Ordinance 2022-05](#)

[Exhibit A](#) – Budget Amendment Form

[Exhibit B](#) – Swagit Quote

[Exhibit C](#) – Swagit Productions, LLC – Video Streaming Agreement

| | | |
|--------------------------|------------------------|-----------|
| BUDGETARY IMPACT: | Required Expenditure: | \$ 58,430 |
| | Amount Budgeted: | \$ 0 |
| | Appropriation Required | \$ 58,430 |

CITY MANAGER APPROVAL: ab

BACKGROUND INFORMATION:

This budget amendment is necessary to be able to use the reserved fund balance from account number 01-0-0226 (Restricted 1% Cable Franchise Fee) which as of Fiscal Year 20-21 has a balance of \$111,973 in order to set up three cameras to handle the broadcasting of up to 15 City Council meetings a year. The price for the equipment and installation is \$42,890 (this is a one-time charge) and the yearly cost for them to broadcast such meeting would be \$15,540. The total cost the first year is \$58,430.

The item is also to authorize the City Manager to enter into an agreement with Swagit Productions, LLC, a sole source vendor for this type of equipment. The agreement, along with the sole source information is included in the meeting packet.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2022-05, amending the General Fund Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 in the amount not to exceed \$58,430 by increasing line items 01-13-4504 (Software Maintenance) by \$15,540 and line item 01-13-6573 (Computer Equipment) by \$42,890 from the General Fund Restricted Balance 01-0-2226 (Restricted 1% Cable Franchise Fee) in order to set up three cameras for the broadcasting of up to 15 council meetings a year; and authorizing the City Manager to execute all documents and agreements with Swagit Productions, LLC, a sole source vendor, for the purchase, installation, and maintenance of broadcasting/video streaming equipment.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

ORDINANCE NO. 2022-05

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, IN THE AMOUNT NOT TO EXCEED \$58,430 BY INCREASING LINE ITEMS 01-13-4504 (SOFTWARE MAINTENANCE) BY \$15,540 AND LINE ITEM 01-13-6573 (COMPUTER EQUIPMENT) BY \$42,890 FROM THE GENERAL FUND RESTRICTED BALANCE 01-0-2226 (RESTRICTED 1% CABLE FRANCHISE FEE) IN ORDER TO SET UP THREE CAMERAS FOR THE BROADCASTING OF UP TO 15 COUNCIL MEETINGS; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS AND AGREEMENTS WITH SWAGIT PRODUCTIONS, LLC, A SOLE SOURCE VENDOR, FOR THE PURCHASE, INSTALLATION, AND MAINTENANCE OF THIS BROADCASTING/VIDEO STREAMING EQUIPMENT.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2021, and ending September 30, 2022, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager and that the City Manager should be authorized to execute all documents and agreements with Swagit Productions, LLC, a Sole Source Vendor, for the purchase, installation, and maintenance of broadcasting/video streaming equipment; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2021, and ending September 30, 2022, is hereby amended by increasing the appropriation to the accounts contained therein as provided in the attached:

- Exhibit A – Budget Amendment line item 01-13-4504 (Software Maintenance) by \$15,540 and line item 01-13-6573 (Computer Equipment) by \$42,890 from General Fund Restricted Fund Balance 01-0-2226 (Restricted 1% Cable Franchise Fee.
- Exhibit B – Swagit Quote to Jersey Village, TX

Section 3. The City Council finds that Swagit Productions, LLC is a sole source provider for broadcasting/video streaming equipment and hereby authorizes the City Manager to enter into a Video Streaming Agreement with Swagit Productions, LLC in substantially the form as Exhibit C, attached hereto and made a part hereof.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 21st day of February 2022

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

| From Line Item | To Line Item | Amount |
|----------------|--------------|--------|
| | | |
| | | |
| | | |

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

| From the fund balance of: | <u>To Line Item</u> | <u>Amount</u> |
|--|---------------------|-----------------|
| <input checked="" type="checkbox"/> General Fund | <u>01-13-4504</u> | <u>\$15,540</u> |
| <input type="checkbox"/> Utility Fund | <u>01-13-6573</u> | <u>\$42,890</u> |
| <input type="checkbox"/> Capital Improvements Fund | _____ | _____ |
| <input type="checkbox"/> Other _____ | _____ | _____ |

Justification

This budget amendment is necessary to be able to use the reserved fund balance from account number 01-0-0226 (Restricted 1% Cable Franchise Fee) which as of FY20-21 is \$111,973 in order to set up three cameras to handle the broadcasting of up to 15 City Council meetings a year. The price for the equipment and installation is \$42,890 (this is a one-time charge) and the yearly cost for them to broadcast such meeting would be \$15,540.

Requested by: Austin Bleess

Signed: _____ Date 01-31-2022

| | |
|--|---|
| Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist Digitally signed by Isabel Kato Signed: <u>Kato</u> Date: _____ Date: _____ | City Manager: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Not Approved Digitally signed by Austin Bleess Austin Bleess Signed: _____ Date: 2022.01.31 Date: _____ |
|--|---|



P.O. Box 251002, Plano, TX 75025-1002 • Fax 214-750-9513 • corporate@swagit.com
 Make checks payable to Swagit Productions, LLC

SWAGIT QUOTE TO:
Jersey Village, TX
ATTN: City Manage (Austin Bless)
Created Date: 1/25/2022
Valid for 60 days

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

| Hardware and Setup – 3 Camera Avior™ System | | | |
|--|-----------------|--------------|----------------------|
| <i>Item & Description</i> | <i>Quantity</i> | <i>Rate</i> | <i>One Time Cost</i> |
| Avior™ HD Broadcast System w/CG (3 HD PTZ cams) | 1 | \$ 38,690.00 | \$ 38,690.00 |
| On Site Installation, Configuration, Deployment & Testing | 1 | \$ 4,200.00 | \$ 4,200.00 |
| Total Hardware Cost: | | | \$ 42,890.00 |

| Yearly Managed Services and Annual License | | | |
|---|-------------|-----------------|----------------------------------|
| <i>Item & Description</i> | <i>Rate</i> | <i>Quantity</i> | <i>Yearly Cost</i> |
| Avior™ Hands Free Meetings for 25 Council Meetings | \$ 621.60 | 12 mos | \$ 15,540.00 |
| <ul style="list-style-type: none"> Up to 25 meetings remotely directed by Swagit each year | per event | | Or \$1,295 billed monthly |
| Total Annual Cost: | | | \$15,540.00 |

Swagit is the sole source provider of Swagit’s Extensible Automated Streaming Engine (EASE™) software framework. The EASE™ application is manufactured, leased, and distributed by Swagit alone.

SIGNATURE & DATE _____

SOLE SOURCE AGREEMENT FOR VIDEO STREAMING SERVICES

This Sole Source Agreement for Video Streaming Services (“Agreement”) is made by and between the City of Jersey Village, a State of Texas home rule municipal corporation with offices at 16327 Lakeview Drive, Jersey Village, Texas 77040 (the “City”), and Swagit Productions, LLC, a Texas Limited Liability Company, with offices at 12801 North Central Expressway, Suite 900, Dallas, Texas 75243 (the “Provider”) (with the City and the Provider each being a “Party, and collectively the “Parties”), and is made effective by the execution of this Agreement by the authorized representative of each Party as of the date written below.

RECITALS

A. The City desires to enter into this Agreement in order to obtain video streaming services for scheduled meetings as outlined in the Scope of Services attached as “Exhibit A” (the “Services”), with the Services including video streaming services for businesses and governmental entities; and

B. The Provider represents and warrants that it has the unique skills, qualifications, expertise, and experience necessary to perform the Services including video streaming services, in an efficient, cost-effective manner with a high degree of quality and responsiveness and the Provider represents and warrants that the Services are from one source due to patents, copyrights, secret processes, or natural monopolies (the “Service and Source Representations”), with such Service and Source Representations being reflected in “Exhibit B” attached hereto and incorporated herein for all intents and purposes; and

C. On the basis of and in reliance upon the Service and Source Representations, the City desires to engage Provider to provide the Services described herein under the terms and conditions of this Agreement; and **NOW THEREFORE,**

FOR THE REASONS RECITED ABOVE, AND IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS AGREEMENT, AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED, THE PARTIES AGREE AS FOLLOWS:

AGREEMENT

SECTION 1. THE SERVICES TO BE PERFORMED BY THE PROVIDER

A. The Provider agrees to provide the Services as set forth in “Exhibit A”.

B. Without limiting the foregoing provision, the Services include the installation by the Provider (“Installation”) of all hardware, software, cameras, wiring, and related equipment and materials identified and described in the Services (the “Equipment”) within the City’s Council Chambers located at; 16327 Lakeview Drive, Jersey Village, Texas 77040 (the “Site”). Before the Installation, the Provider shall deliver to the City, for review and consideration of approval, drawings or plans and specifications for the Installation. The City’s approval of any Installation or related plans does not and shall not constitute a representation or warranty by the City that the Installation or related plans comply with

any specifications therefor or with any applicable governmental laws, rules, codes, standards, or regulations.

SECTION 2. THE COMPENSATION OF THE PROVIDER

A. The Provider agrees to provide all Services and Equipment set forth in “Exhibit A” for the following amounts:

1. A one-time charge not to exceed:

a. Four Thousand Eight Hundred Ninety and No/100 Dollars (\$4,890.00) for Swagit EASE hardware/software and other related costs (including, without limitation, Installation and Design, as identified and detailed on the attached “Exhibit A” as “Streaming Video Hardware”); and

b. Thirty-Eight Thousand and No/100 Dollars (\$38,000.00) for broadcast system hardware/software and other related costs (including, without limitation, Installation, as identified and detailed on the attached “Exhibit “A” as “Avior Broadcast System”); and

2. After the final Installation at the Site of all Equipment by Provider and the acceptance thereof by the City, the City shall pay to Provider a monthly fee in the amount of **One Thousand Two Hundred Ninety-Five and No/100 Dollars (\$1,295.00)** for on-demand video streaming, live video streaming, and sound search (as detailed on the attached “Exhibit A” as “Streaming Video Monthly Managed Services”).

B. Except as set forth herein, payments will be processed on a monthly basis (the City may elect annual basis) with payment available within thirty (30) days after receipt of an invoice for the previous month’s service.

C. All payments pursuant to this Agreement shall be paid in accordance with the Texas Prompt Payment Act, Texas Government Code Chapter 2251.

SECTION 3. THE RIGHTS AND OBLIGATIONS OF THE PROVIDER

A. Independent Contractor. The Parties agree that Provider performs specialized services and that Provider enters into this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute Provider or any of Provider’s agents or employees as an agent, employee, or representative of the City. As an independent contractor, Provider is solely responsible for all labor and expenses in connection with this Agreement and for any and all damages arising out of Provider’s performance under this Agreement.

B. Provider’s Control of Work. All work to be provided by Provider shall be performed as determined by the City in accordance with the Services set forth in “Exhibit A.” Provider shall furnish the qualified personnel, materials, equipment, and other items necessary to carry out the terms of this Agreement. Provider shall be responsible for and in full control of the work of all such personnel.

C. Reports to the City. Although Provider is responsible for control and supervision of work performed under this Agreement, the Services provided shall be acceptable to the City and shall be subject to a general right of inspection and supervision to ensure satisfactory completion. This right of inspection and supervision shall include, but not be limited to, all reports to be provided by Provider to the City and the rights of the City, as set forth in the Services, and the right of the City to audit Provider's records.

D. Compliance with All Laws. Provider shall comply with all applicable laws, ordinances, rules, regulations, and executive orders of the federal, state, and local government, which may affect the performance of this Agreement. Any provision required by laws, ordinances, rules, regulations, or executive orders to be inserted in this Agreement shall be deemed inserted, whether or not such provisions appear in this Agreement.

E. Organization and Authorization. Provider warrants and represents that:

1. it is a limited liability company duly organized, validly existing and in good standing under the laws of the State of Texas, and which shall remain in good standing throughout the term of this Agreement; and
2. it has the requisite power and authority to carry on its business as it is now being conducted; and
3. it has the legal capacity to enter into this Agreement; and
4. the execution, delivery and performance of this Agreement and the consummation of the transactions contemplated by this Agreement have been authorized and approved by all action required on the part of Provider; and
5. it has the right and authority to sell the software to the City; and
6. all software shall be in good working order; and
7. the Services and Equipment provided under this Agreement satisfy the "sole-source" exemption under Texas procurement law and are, therefore, not required to be bid out by the City, with such "sole-source" representation being provided in "Exhibit B"; and,
8. all licenses and warranties regarding the software and hardware shall be conveyed to the City.

F. No Conflict. Provider warrants and represents that the execution and delivery of this Agreement and ancillary agreements hereto by Provider does and will not:

1. conflict with, or result in any violation or breach of, any provision of Provider's charter documents; or
2. result in any violation or breach of, or constitute a default under, or require a consent or waiver under, any of the terms, conditions or provisions of any license, contract or other agreement to which Provider is a party; or,
3. conflict with or violate any franchise, license, judgment, order, statute, law, rule or regulation applicable to Provider.

G. Warranty. Provider warrants that:

1. any streaming server hardware provided by Swagit (as identified and described in the Services as “Streaming Video Hardware”) not in good working order and used under normal operating conditions, will be fully replaced for a period of three (3) years; and
2. thereafter, all costs of streaming server hardware replacement due to any failure or caused by normal wear and tear, shall be at the City’s expense; and
3. all operating and proprietary software for any streaming server shall be fully replaced or upgraded, at no cost to the City, for the life of the contract; and,
4. all hardware and software for the broadcasting equipment (as identified and described in the Services as “Avior One Broadcast System”) shall be replaced or fixed with respect to each components manufacturer’s warranties.

H. Provider’s Service Network. Provider represents that:

1. it maintains full N+1 redundancy on all service-critical infrastructure in order to protect against outages; Multiple mirror facilities provide diverse geographic redundancy; Within each facility servers have multiple power supplies, network interfaces, and RAID protected storage; Provider is connected to upstream bandwidth providers by multiple gigabit uplinks, transitioning to gigabit and ten-gigabit connections to multiple “tier 1” bandwidth providers, offering route diversity and redundancy; These bandwidth providers maintain 24/7 staffs familiar with mitigating Denial of Service attacks, should the need arise, which they have sufficient capacity to absorb-and-filter; and
2. Provider utilizes external 3rd party monitoring services to track server availability metrics; This service tracks availability from approximately thirty (30) international points which helps isolate regional networking issues, in addition to any centralized failures; and
3. Content is stored and viewable to the public on the Provider’s networks for a period of three (3) years or as defined by the managed services agreement; All Content is stored and backed up offline indefinitely for the life of the Agreement. Content can also be stored locally on the City’s network for an indefinite period of time limited only by storage capacity, with the added benefit of cached delivery to local users; City is consulted before they exceed any storage horizon and may extend the window for additional years; and
4. Content is stored in widely accessible formats and is available for export at any time; Exported data will include multimedia content and associated documents in their native format as well as any structured metadata in XML format; Access to exported content can be via FTP but in such an event the City is encouraged to provide a portable hard drive to ease the transition of storage and bandwidth intensive content; and
5. the City may verify compliance with these policies at any time in consultation with Provider engineers and officers.

SECTION 4. NOTICE PROVISIONS

A. Any notice concerning this Agreement shall be in writing and: sent by certified or registered mail, return receipt requested, postage prepaid; delivered personally; or, placed in the custody of Federal Express Corporation or other nationally recognized carrier to be delivered overnight; and addresses for such notice are as follows:

To the City:

City of Jersey Village
Attn: Austin Bleess, City Manager
16327 Lakeview Drive
Jersey Village, Texas 77040
713-466-2109

To the Provider:

Swagit Productions, LLC
Attn: David Owusu, Director of Streaming
12801 N. Central Expressway, Suite 900
Dallas, Texas 75243
800-573-3160

B. Notice shall be deemed given upon receipt by the party to whom it is sent.

SECTION 5. INDEMNIFICATION

Provider ("Indemnitor") agrees to indemnify, save and hold harmless the City, any jurisdiction or agency issuing permits for any work under this Agreement, and their respective directors, officers, officials, agents, employees and volunteers ("Indemnitee") from and against any and all liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) ("Claims") for personal injury (including death) or property damage to the extent caused by the negligent act, omission, negligence or misconduct of the Indemnitor, or any of Indemnitor's directors, officers, agents, employees or volunteers. This indemnity includes any claim or amount arising or recovered under the Workers' Compensation Law or arising out of the failure of Provider to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree in effect at the time services are rendered. Provider shall be responsible for defense, and judgment costs where this indemnification is applicable.

SECTION 6. INSURANCE

A. Provider and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Agreement are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Provider, its agents, representatives, employees or subcontractors.

B. The insurance requirements herein are minimum requirements for this Agreement and in no way limit the indemnity covenants contained in this Agreement. The City in no way warrants that the minimum limits contained herein are sufficient to protect Provider from liabilities that may arise out of the performance of the work under this Agreement by Provider, its agents, representatives, employees or subcontractors and Provider is free to purchase additional insurance as may be determined necessary.

C. Minimum Scope and Limits of Insurance. Provider shall provide coverage at least as broad and with limits of liability not less than those stated below.

| | |
|---|-------------|
| 1. <u>Commercial General Liability – Occurrence Form</u> | |
| <i>(Form CG 0001, ed. 10/93 or any replacements thereof)</i> | |
| General Aggregate | \$2,000,000 |
| Products-Completed Operations Aggregate | \$1,000,000 |
| Personal & Advertising Injury | \$1,000,000 |
| Each Occurrence | \$1,000,000 |
| Fire Damage (Any one fire) | \$50,000 |
| Medical Expense (Any one person) | Optional |
| 2. <u>Workers' Compensation and Employer's Liability</u> | |
| Workers' Compensation | Statutory |
| Employer's Liability: Each Accident | \$500,000 |
| Disease-Each Employee | \$500,000 |
| Disease-Policy Limit | \$500,000 |
| 3. <u>Professional Liability</u> | \$1,000,000 |
| 4. <u>Cyber-Liability</u> | |
| Each Occurrence | \$1,000,000 |
| Aggregate | \$2,000,000 |

D. Self-Insured Retentions and Deductibles: Any self-insured retentions and deductibles must be declared to and approved by the City. If not approved, the City may require that the insurer reduce or eliminate such self-insured retentions with respect to the City, its officers, agents, employees, and volunteers.

E. Other Insurance Requirements: The policies are to contain, or be endorsed to contain, the following provisions:

1. Commercial General Liability Coverages:

- a.** The City, its officers, officials, agents, and employees are additional insured with respect to liability arising out of activities performed by, or on behalf of, the Provider; products and completed operations of the Provider, and automobiles owned, leased, hired or borrowed by the Provider.
- b.** The Provider's insurance shall contain broad form contractual liability coverage.
- c.** The City, its, officers, officials, agents, employees and volunteers shall be additional insured to the full limits of liability purchased by the Provider even if those limits of liability are in excess of those required by this Agreement.
- d.** The Provider's insurance coverage shall be primary insurance with respect to the City, its, officers, officials, agents, and employees. Any insurance or self-insurance maintained by the City, its officers, officials, agents, employees, or volunteers shall be in excess to the coverage of the Provider's insurance and shall not contribute to it.
- e.** The Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

f. Coverage provided by the Provider shall not be limited to the liability assumed under the indemnification provisions of this Agreement.

g. The policies shall contain a waiver of subrogation against the City, its officers, officials, agents, and employees for losses arising from work performed by the Provider for the City.

2. Workers' Compensation and Employer's Liability Coverage: The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, agents, employees and volunteers for losses arising from work performed by the Provider for the City.

F. Notice of Cancellation. Each insurance policy required by the insurance provisions of this Agreement shall provide the required coverage and shall not be amended, suspended, voided or canceled except after sixty (60) days prior written notice has been given to the City, except when cancellation is for non-payment of premium, then at least ten (10) days prior notice shall be given to the City. Such notice shall be sent directly to: Lorri Coody, City Secretary, City of Jersey Village, 16327 Lakeview Drive, Jersey Village, Texas, 77040.

G. Acceptability of Insurers. Insurance shall be placed with insurers duly licensed or authorized to do business in the State of Texas and with an "A.M. Best" rating of not less than A- VII, or receiving prior approval by the City. The City in no way warrants that the above-required minimum insurer rating is sufficient to protect Provider from potential insurer insolvency.

H. Verification of Coverage. Prior to commencing work or services, Provider shall furnish the City with certificates of insurance (ACORD form or equivalent approved by the City) as required by this Agreement. The certificates for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.

I. Certificates of Insurance shall:

1. List each insurance coverage described and required herein. Such certificates will also include a copy of the endorsements necessary to meet the requirements and instructions contained herein.

2. Specifically set forth the notice-of-cancellation or termination provisions to the City.

J. All certificates and any required endorsements shall be received and approved by the City before work commences. Each insurance policy required by this Agreement shall be in effect at or prior to commencement of work under this Agreement and remain in effect for the duration of this Agreement. Failure to maintain the insurance policies as required by this Agreement or to provide evidence of renewal shall constitute a material breach of contract.

K. All certificates required by this Agreement shall be sent directly to Lorri Coody, City Secretary, City of Jersey Village, 16327 Lakeview Drive, Jersey Village, Texas 77040. The City project/contract number and project description shall be noted on the certificate of insurance. The City reserves the right to request and receive within ten (10) days, complete, certified copies of all insurance policies required by this Agreement at any time.

The City shall not be obligated, however, to review same or to advise Provider of any deficiencies in such policies and endorsements, and such receipt shall not relieve Provider from, or be deemed a waiver of the City's right to insist on, strict fulfillment of Provider's obligations under this Agreement.

L. Subcontractors. Providers' certificates shall include all subcontractors as additional insured under its policies or Provider shall furnish to the City separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

M. Approval. Any modification or variation from the insurance requirements in this Agreement shall be made by the City Attorney, whose decision shall be final. Such action shall not require a formal amendment to this Agreement but may be made by administrative action.

SECTION 7. DEFAULT AND TERMINATION

A. The following shall be Events of Default under this Agreement:

1. Any material misrepresentation made by Provider to the City;
2. Any failure by Provider to perform its obligations under this Agreement including, but not limited to, the following:
 - a. Failure to commence work at the times specified in this Agreement due to a reason or circumstance within Provider's reasonable control;
 - b. Failure to perform the work with sufficient personnel and equipment or with sufficient equipment to ensure completion of the work within the specified time due to a reason or circumstance within Provider's reasonable control;
 - c. Failure to perform the work in a manner reasonably satisfactory to the City;
 - d. Failure to promptly correct or reperform within a reasonable time work that was rejected by the City as unsatisfactory or erroneous;
 - e. Discontinuance of the work for reasons not beyond Provider's reasonable control;
 - f. Failure to comply with a material term of this Agreement, including, but not limited to, the provision of insurance; and
 - g. Any other acts specifically stated in this Agreement as constituting a default or a breach of this Agreement.

B. Remedies. The following shall be remedies under this Agreement.

1. Upon the occurrence of any Event of Default, the City may declare Provider in default under this Agreement. The City shall provide written notification of the Event of Default and any intention of the City to terminate this Agreement. Upon the giving of notice, the City may invoke any or all of the following remedies:
 - a. The right to cancel this Agreement as to any or all of the services yet to be performed;

- b. The right of specific performance, an injunction, or any other appropriate equitable remedy;
- c. The right to monetary damages;
- d. The right to withhold all or any part of Provider's compensation under this Agreement;
- e. The right to deem Provider non-responsive in future contracts to be awarded by the City; and
- f. The right to seek recoupment of public funds spent for impermissible purposes.

2. The City may elect not to declare an Event of Default or default under this Agreement or to terminate this Agreement upon the occurrence of an Event of Default. The Parties acknowledge that this provision is solely for the benefit of the City, and that if the City allows Provider to continue to provide the services despite the occurrence of one or more Events of Default, Provider shall in no way be relieved of any of its responsibilities or obligations under this Agreement, nor shall the City be deemed to waive or relinquish any of its rights under this Agreement.

C. Right to Offset. Any excess costs incurred by the City in the event of termination of this Agreement for default, or in the event the City exercises any of the remedies available to it under this Agreement, may be offset by use of any payment due for services completed before termination of this Agreement for default or the exercise of any remedies. If the offset amount is insufficient to cover excess costs, Provider shall be liable for and shall remit promptly to City the balance upon written demand from City.

SECTION 8. GENERAL PROVISIONS

A. Headings. The section and subsection headings contained herein are for convenience only and shall not be used in interpretation of this Agreement and are not intended to define or limit the scope of any provision of this Agreement.

B. Governing Law and Venue. This Agreement shall be governed by and administered and interpreted under the laws of the State of Texas, without regard to any conflict of laws provisions. Venue for any action, cause or action or proceeding under this Agreement lies exclusively in the State District Court of Harris County, Texas, and the parties agree to submit to the personal and subject matter jurisdiction of said court.

C. Severability. The sections, paragraphs, sentences, phrases, words, and all other provisions of this Agreement are severable, and if any part of this Agreement is determined by a court of competent jurisdiction to be illegal, unlawful, unconstitutional, or void for any reason, the parties intend that the remaining provisions of this Agreement shall remain in full force and effect unless the stricken provision leaves the remaining Agreement unenforceable.

D. Attorney's Fees. If suit or action is initiated in connection with any controversy arising out of this Agreement, the prevailing party shall be entitled to recover in addition to costs such sum as the court may adjudge reasonable as attorney fees, or in event of appeal as allowed by the appellate court.

E. Assignment. This Agreement is binding on the heirs, successors and assigns of the parties hereto. This Agreement may not be sold, assigned, pledged, subcontracted, transferred or otherwise conveyed by any means whatsoever by either the City or Provider without prior written consent of the other, and any sale, assignment, pledge, subcontract, transfer or other conveyance by either party without the other party's prior written consent shall be null and void.

F. Conflict of Interest. Provider covenants that Provider presently has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the work and services required to be performed under this Agreement. Provider further covenants that in the performance of this Agreement, Provider shall not engage any employee or apprentice having any such interest.

G. Authority to Contract. The undersigned officers and/or representatives of the parties hereto are the properly authorized persons and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that it has taken all actions necessary to authorize entering into this Agreement.

H. Integration; Modification. This Agreement represents the entire understanding of City and Provider as to those matters contained in this Agreement, and no prior oral or written understanding shall be of any force or effect with respect to those matters. This Agreement may not be modified or altered except in writing signed by duly authorized representatives of the Parties.

I. Non-appropriation. If the City Council does not appropriate funds to continue this Contract and pay for charges hereunder, the City may terminate this Agreement at the end of the then current fiscal year, or at the time that funds are no longer available to meet the City's payment obligations hereunder. The City agrees to give written notice of termination to the Provider at least sixty (60) days prior to any termination for non-appropriation of funds and will pay the Provider in accordance with this Agreement through the date of termination of this Agreement.

J. Subcontractors. This Agreement or any portion hereof shall not be subcontracted without the prior approval of the City. No subcontractor shall, under any circumstances, relieve Provider of its liability and obligation under this Agreement. The City shall deal through Provider and any subcontractor shall be dealt with as a worker and representative of Provider. Provider assumes responsibility to the City for the proper performance of the work and service of all subcontractors and any acts and omissions in connection with such performance. Nothing in this Agreement shall, or is intended or deemed to, create any legal, contractual or other relationship between the City and any subcontractor or sub-subcontractor.

K. No Waiver. The failure by the City to exercise any right, power, or option given to it by this Agreement, or to insist upon strict compliance with the terms of this Agreement, shall not constitute a waiver of the terms and conditions of this Agreement for any reason whatsoever, including with respect to any such right, power or option or to such compliance or to any other or subsequent default or breach hereof, nor a waiver by the City of its rights at any time to exercise any such right, power or option or to require exact and strict compliance with all the terms hereof. Any rights and remedies the City may

have arising out of this Agreement shall survive the cancellation, expiration or termination of this Agreement.

L. No Third-Party Beneficiaries. This Agreement and all of its provisions are solely for the benefit of Provider and the City and are not intended to and shall not create or grant any rights, contractual or otherwise, to any third person or entity.

M. "Includes". For purposes of this Agreement, "includes" and "including" are terms of enlargement and not of limitation or exclusive enumeration and use of the terms does not create a presumption that components not expressed are excluded.

N. Incorporation of Recitals and Exhibits. The Exhibits and Recitals to this Agreement are incorporated herein and made a part hereof for all purposes.

O. City Contract Rider. "Exhibit C" to this Agreement is the City's Governmental Contract Rider (the "Rider"). The Provider hereby acknowledges that it has read and understands the Rider. The Parties understand and agree that if a conflict exists between any provision of this Agreement and the Rider, then the provision provided in the Rider shall prevail and be binding on the Parties.

SECTION 9. DURATION

This Agreement shall become effective on the last day of execution by the Parties, and shall continue in force for an initial term of twelve (12) months, unless sooner terminated as provided above (the "Term"). All pricing is to remain firm during the Term. This Agreement will automatically renew for additional Terms of one (1) year increments unless this Agreement is terminated by either Party providing written notice of its intent to terminate the Agreement to the other Party not less than sixty (60) days prior to the end of the then current Term.

SECTION 10. SURVIVAL OF COVENANTS

Any of the representations, warranties, covenants, and obligations of the Parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

SECTION 11. COUNTERPARTS

This Agreement may be executed in counterparts. Each of the counterparts shall be deemed an original instrument, but all of the counterparts shall constitute one and the same instrument.

[SIGNATURES PROVIDED ON FOLLOWING PAGE]

SIGNATURES

FOR THE CITY:

FOR THE PROVIDER:

Austin Bless, City Manager

Bryan R. Halley, President

Date: _____

Date: _____

ATTEST:

Lorri Coody, City Secretary

EXHIBIT A: SCOPE OF SERVICES

Scope of Services – Exhibit A

EASE Solution

Built upon years of industry experience, Extensible Automated Streaming Engine (EASE) is a software framework comprised of foundation and extension modules that work together to automate many otherwise manually intensive tasks. This completely hands-off solution meets the current and future needs of your entity without creating any additional work for clerks or webmasters.

- **Video Capture and Encoding**

EASE Encoder records content according to your broadcast schedule and transfer the recorded audio/video to the Swagit Content Network via a secure Virtual Private Network (VPN) connection, making it available for live and/or on-demand streaming.

- **Indexing and Cross Linking**

Using your published meeting agendas as a guide, Swagit’s Managed Service Division (SMSD) indexes the meetings without any work from client staff. SMSD will annotate your content by adding jump-to points with specific item headings, giving users the greatest flexibility to find the specific content they need. With these jump-to points, users can step through video by searching for or clicking specific items.

- **Agenda Management Integration**

If meeting packets or other related information is available online, SMSD will link them directly to the video player for easy access.

Swagit’s EASE solution integrates with all Document/Agenda Management solutions.

- **Archiving**

Client audio/video can be stored securely on the Swagit Content Network indefinitely. Fault tolerance and high availability is assured through replication of audio/video content to multiple, geographically redundant, Storage Area Networks (SAN). Our standard packages includes unlimited storage of meetings.

- **Presentation**

By navigating through the video library, users can view a list of meetings chronologically and once in a selected meeting you can unleash the power of the jump-to markers to search for specific points within individual audio/video clips. Meetings typically begin to post to a VOD account within 3-4 hours from the end of a meeting, depending on the client’s connectivity speed and bandwidth. Notwithstanding any technical or network issues, fully indexed meetings are available on a client’s site in less than 24 hours.

- **Delivery**

In order to deliver on-demand content to end users in a format that is native to their computer’s operating system, Swagit by default delivers content in the HTML5 and Flash streaming video formats. These formats have proven themselves as the format of choice from such vendors as YouTube, Google Video, Facebook, ABC and NBC/Universal.

EASE Solution

•Monitoring

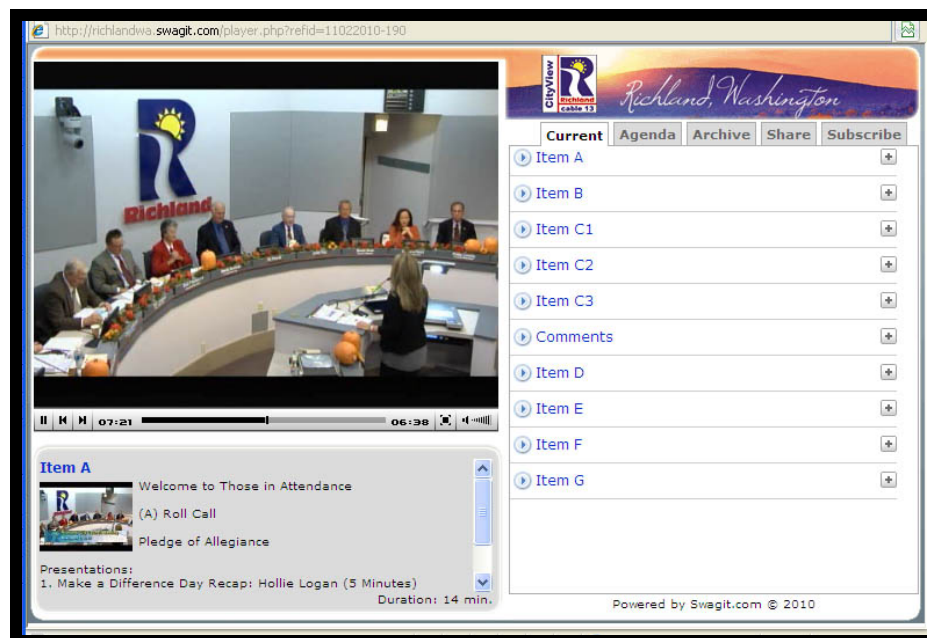
Swagit is monitoring all aspects of the Swagit Content Network to ensure its health and availability. This monitoring extends to cover remote Swagit EASE Encoders deployed on client premises. In the rare event of trouble our engineers are promptly notified so that they may dispatch a swift response in accordance with our support procedures.

•Statistics

Swagit collates log files from our streaming servers monthly and processes them with the industry recognized Google Analytics. Google Analytics generates reports ranging from high-level, executive overviews to in depth quality of service statistics. These reports help to highlight growth trends and identify popular content.

•Support

Beyond our proactive monitoring and response, Swagit offers ongoing, 24/7 technical support for any issues our clients may encounter. While our choice of quality hardware vendors and a thorough pre-installation testing phase go a long way toward ensuring trouble free operation of our EASE Encoders, we do recognize that occasionally unforeseen issues arise. In the event that our engineers detect a fault, they will work to diagnose the issue. If necessary, next business day replacement of parts will be completed. Swagit offers continual software updates and feature enhancements to our services and products for the life of your managed services contract.



Investment-Streaming Video

Streaming Video Hardware

| Item Description | Type | Up-front Cost |
|---|------|---------------|
| Hardware/Software/Provisioning | 2U | \$4,890.00 |
| Swagit EASE C Encoder: 2x SDI (3G/HD/SD) Video, Embedded SDI, AES, SPDIF, Balanced, Osprey 825e Capture Card, 13.9" 2U Rackmount Chassis SPARKLE 350W Power Supply, Supermicro X11SSQ Motherboard, Intel Core i7-6700 Processor, 8GB Micron Memory, Lite-On 24X DVD-RW, 1TB Seagate EC3.5v5 Hard Drive, Windows 7 Professional Embedded, EASE Software Tools, System Burn-in, Rackmount Kit, Branded Video Library Design, Branded Player Design, Remote Installation and Swagit's 3 Year Full System Warranty. | | |

Streaming Video Monthly Managed Services

| Item Description | Monthly Cost |
|---|--------------|
| Package 1: Up To 15 Indexed Meetings per year (EASE) - Includes Media On-Demand, 24/7 LIVE Stream, Social Media eXstream and up to 120 hours of additional specialty content per year (No staff involvement—Hands Free). | \$1,295.00 |
| With Remote Switching Included (Up To 15 Meetings per year) | |

Optional Services/Overages/Individual Pricing

| Item Description | Cost |
|--|---------------|
| Each Additional Indexed On-Demand Meeting | \$175.00 |
| Programming, Development or Design Implementation | \$120.00/hour |
| Each Additional Remotely Switched Meeting or Event | \$375.00 |

Broadcast System- Avior



Built upon years of industry experience, Avior is a complete package of cameras and pro video-switching equipment that enables any client to fully outsource the production and operation of a multiple camera broadcast system to Swagit.

During the meetings or events, Swagit personnel will operate the Avior system remotely from their facility in Dallas, Texas. The Avior system enables Swagit to control and switch from camera to camera depending on events taking place. When bundled with Swagit EASE, Avior can offer a full end-to-end “hands-free” solution that requires no client staff involvement for the operation, broadcast and streaming of an event or meeting content.

Avior enables detailed direct camera positioning (pan, tilt, zoom, focus, and more), preset-positions, and video settings (white balance, backlight, brightness) for the robotic cameras. Additionally, Avior communicates with the switcher to allow direct operation of the 'wipe' function from the camera control GUI. With this powerful package you or Swagit can control all your cameras individually and switch video sources on a video switcher locally or remotely. Avior is an invaluable integration of camera-control with switcher operations for use with live production setups like chambers, churches, meeting rooms, and more.



Avior includes 2-4+ HD robotic (computer-controllable pan/tilt/zoom) cameras. These popular robotic cameras have excellent video quality and performance. They have the ability for panning through wide angles of motion, tilting through large ranges with superb optical zoom, and dual video output via SDI and HDMI. They also support both RS232 and RS422 control signals. In addition the cameras can be mounted either 'up' or 'hanging upside down' for your convenience (they have built-in reversal of the picture and left/right/up/down motion controls).

Investment – Avior Broadcast System

| QTY | Item Description | Price |
|--|--|--------------------|
| 3 | HD PTZ Camera | |
| 3 | Camera Power Connectors | |
| 3 | Camera Mounts | |
| 4 | Sony- EVI DS-Cable- to daisy chain cameras | |
| 1 | EASE-C | |
| 1 | BM Studio HD Live Production Switcher with Multi-View Monitor | |
| 1 | BM HyperDeck Studio Mini with SD cards | |
| 1 | Mini Converter SDI Distribution and Bi-Directional HDMI | |
| 1 | Avior Control Software | |
| 1 | PDU Remote Power Switch and Management including Battery Backup | |
| 1 | Control Monitors | |
| 1 | Presentation Converter/Scaler | |
| 1 | CG for Video Graphics/Titles Overlay | |
| 1 | Cables, Connectors, Converters, 16U Rack and Hardware necessary for installation | |
| 1 | Labor & travel required to install, hook-up and provisioning | |
| Total Cost for Camera System & Installation | | \$38,000.00 |

Cameras can be controlled locally by the client or remotely by Swagit’s staff.

EXHIBIT B: SERVICE AND SOURCE REPRESENTATIONS



Swagit Productions, LLC

12801 N. Central Expressway
Suite 900
Dallas, TX 75243
214-432-5905
Swagit.com

Jersey Village, Texas

Sole Source Letter

January 31, 2022



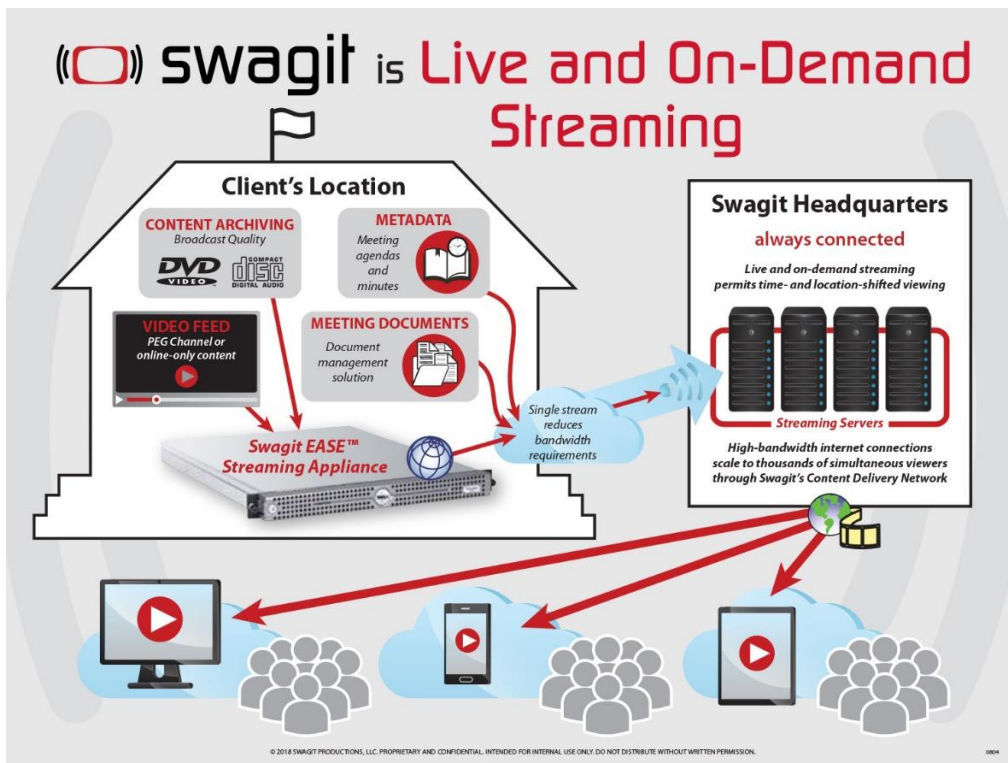
Swagit Productions, LLC
12801 N. Central Expressway, Suite 900
Dallas, TX 75243

ATTN: Ryan Bolton
City of Jersey Village, Texas
Phone: (713) 466-2183
E-mail: rbolton@jerseyvillagetx.com

Mr. Bolton,

Swagit Productions, LLC would like to thank you for your time and the opportunity to earn the City's business in order to provide professional multimedia services, specifically live HD streaming, agenda and social media integration, HD broadcast delivery, as well as 'hands-free' video on-demand indexing and archiving.

- Swagit is unique in this industry in that it is a complete video production facility capable of providing services supporting all of your video capturing, editing, agenda integration and processing.
- With Swagit, all audio/video disk storage, system management and bandwidth intensive delivery tasks are offloaded to their content network which is actively managed 24 hours a day, 7 days a week.
- Swagit is the only vendor that gives you a choice to let our staff edit and process the video that you would be streaming 'without reaching out to third party vendors' for service. So please note that there is no need to hire any additional employees or assign staff additional responsibilities, as everything is done remotely the day/night of any of your meetings from Swagit's facilities.



This letter is to provide notification to the City to let you know that Swagit Productions, LLC, a Texas Limited Liability Company, with offices at 12801 N. Central Expressway Suite 900, Dallas, Texas 75243, is the sole source provider of Swagit's Extensible Automated Streaming Engine (EASE™) software framework. The EASE™ application is manufactured, leased and distributed by Swagit alone. No other company offers a competing service and all in one solution

that combines an automated editing and indexing tool (EASE™) in combination with a “hands-free” broadcast system, agenda integration, and the ability to stream video live or on-demand via the Internet in multiple streaming arenas (i.e. computers, mobile phones, etc.). Our media streaming services also allow ALL streaming formats to be used on the same video feed, which reaches more browsers (i.e. Flash, Windows HTML5). Furthermore, our applications contain media codecs that meet all specs necessary to provide AT&T with a video feed for cable expansion (i.e. AT&T Uverse).

DALLAS CITY NEWS NETWORK
Digital - Direct - On-Demand

September 20, 2017 Council Briefing

Meeting Index | Full Agenda | Share

AGENDA
CITY COUNCIL BRIEFING MEETING
WEDNESDAY, SEPTEMBER 20, 2017
CITY HALL
1500 MARILLA STREET
DALLAS, TEXAS 75201
9:00 A.M.

9:00 am Invocation and Pledge of Allegiance 6ES

Special Presentations

Open Microphone Speakers

VOTING AGENDA 6ES

1. Approval of Minutes of the September 6, 2017 City Council Meeting
2. Consideration of appointments to boards and commissions and the evaluation and duties of board and commission members (List of nominees is available in the City Secretary's Office)

ITEMS FOR INDIVIDUAL CONSIDERATION

© 2017 Swagit Productions, LLC



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

Sole Source Details

| Application | Justification |
|-----------------------------|--|
| Swagit EASE™ | Extensible Automated Streaming Engine (EASE™) software framework that allows multiple streaming formats to be broadcast over the Internet or to multiple cable channels at the “same” time, including AT&T’s Uverse network. Software allows for clients to be “Hands Free” of the process if so desired without outsourcing any production to a third-party vendor or hosted network. Solution may include closed captioning support and/or real-time or post-event transcriptions. |
| Swagit’s CDN | Content Distribution Network provided and hosted by Swagit Productions, LLC. No third-party provider for streaming is used, as Swagit will host, stream and store all content deployed by client from their network. |
| Cross Platform Solution | Multiple bit rate encoding is used in all services to NOT exclude Mac, PC, Linux or mobile users utilizing “simultaneous” streams. |
| Integrated Remote Broadcast | The combination of multiple vendor hardware (i.e. Dell, Datavideo, Osprey, Sony) to achieve remote video switching while providing cross platform outputs can only be utilized through Swagit’s EASE™ software. All Units MUST be certified through Swagit before being deployed. |
| Votelynx Integration | The process of ingesting and analyzing digital voting tabulations and documents through a touchscreen control system that integrates into EASE™. Available for city/town councils, legislatures, and boardrooms. |
| Sound Search™ | A process of ingesting and analyzing digital audio files so words can be extracted and organized, allowing browsers too search documents and media via keywords and find specific time codes in Swagit’s video archive. |

We appreciate your consideration in reviewing our letter and look forward to working with the City on this important project. If you have any questions or would like any further information or references, please do not hesitate to contact me.

Respectfully,



David Alex Owusu
Director of Streaming Media
Swagit Productions, LLC
(P) 214.432.5905
david@swagit.com
www.swagit.com

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

| Item | Swagit Productions, LLC | Competing Vendors |
|---|--|--|
| Indexing offered at no added cost by the vendor | X | Not offered |
| Supports major media formats “simultaneously” - Flash, Windows Media, and HTML5 | X | Not offered |
| Large image size on the web stream. (400X300) (448x336) (640 x 480) | X | Only offer 320 X 240 or 400 x 300. Stretched thereafter with noticeable pixilation |
| Unlimited Archive Storage | X | Not offered |
| Streams live multi-bit rate video | X | Not offered |
| Stream Indexed Video | X | X |
| Video encoding provided | X | X |
| Automated file upload | X | X |
| AT&T Uverse Automation | X | Not offered |
| Provides video playout systems | X | Not offered |
| Client can take minutes using video software | Offered with multiple agenda solutions | X |
| Provide monitoring statistics | X | X |
| 24 X 7 Support | X | Limited video support |
| Offers added video content up to 30 hours per month at no added cost | X | Limited content outside of meetings |
| Encoding of Real Time Events in multiple video codecs (on site and/or off site) | X | Not offered |
| Installs/Supports Local and Remote Broadcast Systems | X | Not offered |
| Supports Remote Video Switching | X | Not offered |
| Provides Agenda and Document Management Solutions | X | X |
| Integrated Voting System | X | X |
| Media is hosted and supported by vendor | X | Uses third party providers |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

EXHIBIT C: CITY CONTRACT RIDER

CITY OF JERSEY VILLAGE – GENERAL SERVICES CONTRACT RIDER

SECTION 1. Application.

This General Services Contract Rider applies to, is a part of, and takes precedence over any conflicting provision in or attachment to the Contract (the “Contract”) between the City of Jersey Village, Texas (the “City”) and Swagit Production, LLC (the “Vendor”) (with the City and the Vendor being the “Parties”, and each a “Party”), which is attached and described as the Sole Source Agreement for Video Streaming Services – City of Jersey Village & Swagit Productions, LLC – 2.22.

SECTION 2. Payment Provisions.

The City’s payments under the Contract, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251, Texas Government Code.

SECTION 3. Multiyear Contracts.

If the City Council of the City (the “Council”) does not appropriate funds to make any payment for a fiscal year after the City’s fiscal year in which the Contract becomes effective, and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first (1st) day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

SECTION 4. Liability and Indemnity.

Any provision of the Contract is void and unenforceable if it: (i) limits or releases either party from liability that would exist by law in the absence of the provision; (ii) creates liability for either Party that would not exist by law in the absence of the provision; or, (iii) waives or limits either Party’s rights, defenses, remedies, or immunities that would exist by law in the absence of the provision. (Section 5, Article XI, Texas Constitution)

SECTION 5. Confidentiality.

Any provision in the Contract that attempts to prevent the City’s disclosure of information that is subject to public disclosure under Federal or Texas law, applicable regulation, or court or administrative decision or ruling, is invalid. (Chapter 552, Texas Government Code)

SECTION 6. Tax Exemption.

The City is not liable to the Vendor for any Federal, State, or local taxes for which the City is not liable by law, including State and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and Federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any item.

SECTION 7. Contractual Limitations Period.

Any limitations period in the Contract that does not run against the City by law or that is shorter than two (2) years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

SECTION 8. Governing Law and Venue.

Texas law governs the Contract and any lawsuit on the Contract must be filed in a court that has jurisdiction in Harris County, Texas.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

SECTION 9. Special Conditions.

A. As required by Section 2252.908, Texas Government Code, if the Contract requires an action or vote by the Council before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into the Contract unless the Vendor submits a disclosure of interested parties to the City at the time the Vendor submits the signed Contract to the City. The Vendor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Vendor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required.

B. As required by Chapter 2270, Texas Government Code, the Vendor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of the Contract. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 9B applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees.

C. As required by Chapter 2252, Texas Government Code, the Vendor certifies that, at the time of execution of the Contract neither the Vendor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term "foreign terrorist organization" in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

FOR THE CITY OF JERSEY VILLAGE:

FOR THE VENDOR:

Name [Signature]

Name [Signature]

Name [Printed]

Name [Printed]

Date

Date

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: G9

AGENDA SUBJECT: Consider Ordinance 2022-06, amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142(c)(4) to provide for revisions to the schedule of fees related to Planning and Zoning (P&Z) fees.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** February 16, 2022

EXHIBITS: [Ordinance 2022-06](#)
 [Standardized P&Z Fee Process](#)
 [Invoice Example](#)

BACKGROUND INFORMATION:

On July 19, 2021, City Council passed Ordinance Number 2021-30, amending the Jersey Village Code of Ordinances at Chapter 2, Section 2-142(c)(4) pertaining to Planning and Zoning (P&Z) fees as follows:

- (4) Rezoning requested by applicant for that person's special benefit: \$500.00 plus out-of-pocket costs for drafting and review by planner, engineer, attorney, and other consultants. A deposit is estimated by the city planner and may be increased as the matter proceeds. The deposit must be increased to cover the estimated full cost at these stages:
 - a. Before the meeting of the commission to consider a preliminary report,
 - b. Before any hearing notices are sent out, and
 - c. Before the meeting at which the Commission considers its final report.

Given the new fees and the invoicing requirements, I felt it necessary to put together a standardized process for accessing fees, which I have included in the meeting packet for your review.

Recently, I had the opportunity to put together an invoice using the new rules. The exercise was both shocking and revealing. I learned that the cost to the City involved in Planning and Zoning requests is more than I realized. I attach the prepared invoice for your review. As you can see, the costs are quite extensive, and I do not think that they are out of the ordinary. I believe that the costs will be this much each time and perhaps even more depending upon the amount of work required by BBG and the City Attorney.

With this in mind, I am proposing changes to the Planning and Zoning fee schedule.

RECOMMENDED ACTION:

MOTION: To approve Ordinance 2022-06, amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142(c)(4) to provide for revisions to the schedule of fees related to Planning and Zoning (P&Z) fees.

ORDINANCE NO. 2022-06

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES AT CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142(C)(4) TO PROVIDE FOR REVISIONS TO THE SCHEDULE OF FEES RELATED TO PLANNING AND ZONING (P&Z) FEES.

WHEREAS, the City Council of the City of Jersey Village, Texas ("City Council") has determined that it would be advantageous and beneficial to the citizens of the City of Jersey Village, Texas to establish modified and/or additional charges made to customers to recover the costs associated with providing general fees now and in the future for the City of Jersey Village, Texas; and

WHEREAS, the City has experienced a steady increase in the cost to provide an acceptable level of service to its Citizens and the City wishes to not only continue, but to improve its level of service to all its citizens and customers now and in the future; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. Recitals Incorporated. The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

Section 2. Amendment to Schedule of Fees. The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 2, Article IV, Division 2, Section 2-142(c)(4) the language shown below in strikethrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 2-142 to read as follows:

“**Chapter 2 – Administration**

...

Article IV – Schedule of Fees and Special Funds

...

Division 2 – Schedule of Fees

...

Sec. 2-142. - Fees and charges imposed.

...

(c) *Planning and zoning fees enumerated.* Planning and zoning fees are as follows:

- (4) Rezoning, Alternative Comprehensive Signage Plans, and any other Planning and Zoning applications submitted ~~requested~~ by applicant for that person's special benefit:

A \$500.00~~1,000.00~~ deposit plus out-of-pocket costs for drafting and review work performed by the City's planner, engineer, attorney, and other consultants and City staff, as well as any publication costs. ~~A~~ The deposit is an estimated~~by the city planner,~~ and may be increased as the matter proceeds. The deposit must be increased to cover the estimated full costs at these stages:

- (1) Before the meeting of the Commission to consider a preliminary report,
- (2) Before any hearing notices are sent out, and
- (3) Before the meeting at which the Commission considers its final report.”

Section 3. Severability. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed

each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 4. Repeal. All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 5. Effective Date. This ordinance shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 21st day of February 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



Standardized Process for Accessing Planning and Zoning Fees

On July 19, 2021, City Council passed Ordinance Number 2021-30, amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142 to provide for revisions to the schedule of fees related to permits and other miscellaneous services.

A portion of that Ordinance amended Section 2-142(c)(4) pertaining to Planning and Zoning (P&Z) fees as follows:

- (4) Rezoning requested by applicant for that person's special benefit: \$500.00 plus out-of-pocket costs for drafting and review by planner, engineer, attorney, and other consultants. A deposit is estimated by the city planner and may be increased as the matter proceeds. The deposit must be increased to cover the estimated full cost at these stages:
 - a. Before the meeting of the commission to consider a preliminary report,
 - b. Before any hearing notices are sent out, and
 - c. Before the meeting at which the Commission considers its final report.

This document is to set a standardized the process for accessing fees for most applications brought before the Commission but is not intended to limit assessments in extreme cases. As such, what follows is the process for assessing costs for most applications brought before the Planning and Zoning Commission:

1. Upon filing of an application, a \$500 deposit will be collected. This deposit will cover the cost of:
 - a. Accepting the application.
 - b. Reviewing the application for sufficiency by the City Secretary and working with the applicant to remedy issues. Any planning/building official review costs will be addressed later in this document.
 - c. Processing the application by the City Secretary in terms of setting up a meeting before the Planning and Zoning Commission and working with the applicant concerning their meeting presentation requirements for the meeting. Any City Attorney costs will be addressed later in this document.
 - d. Submitting the Commission's Preliminary Report to City Council and processing posting requirements, including working with the applicant concerning their posting requirements, if any. Any publication costs for newspaper publications will be addressed later in this document.
 - e. Setting up the Public Hearing agenda items for the Planning and Zoning Commission and the City Council.
 - f. Setting up the Final Report agenda items for the Planning and Zoning Commission and the City Council.
 - g. Setting up the Ordinance/Resolution approval item by City Council.
 - h. Codifying any Code Amendments
 - i. Staff attendance at any meeting, excepting the City Attorney and the City Building Official.
2. The applicant will be responsible for any planning/building official review and document preparation costs and meeting attendance costs, and at the rate of \$105.00 per hour. These costs will be assessed as the process proceeds in accordance with the City's fee Ordinance.

In connection with meeting attendance costs there will be a minimum charge of at least \$105.00.

3. The applicant will be responsible for any newspaper publication costs. The City Secretary will work with the newspaper to obtain the cost of publication and will collect said amount from the applicant before the hearing notice is published in the paper. These costs will be assessed as the process proceeds in accordance with the City's fee Ordinance.
4. The applicant will be responsible for any City Attorney costs at the rate of \$185.00 per hour. These costs include but are not limited to the preparation of any Ordinances or Resolutions necessary to implement the Planning and Zoning Commission's recommendations as well as the attendance at any meetings concerning the applicant's request. These costs will be assessed as the process proceeds in accordance with the City's fee Ordinance. In connection with meeting attendance costs there will be a minimum charge of at least \$185.00.
5. The accounting of cost documents will be located in the initial Planning and Zoning Commission meeting folder on the City's agenda drive. This initial meeting folder will house all invoicing documents regardless of when they are prepared and transmitted to the applicant. Likewise, all emails concerning invoicing will be kept in the initial meeting email folder.



A Texas Star Community
Jersey Village, TX

City of Jersey Village
16327 Lakeview Drive
Jersey Village, TX 77040
713-466-2103

INVOICE

Section 2-142(c)(4) – There will be a fee of \$500 plus out-of-pocket costs for zoning requests by an applicant for that person's special benefit: to cover the cost for drafting and review by planner, engineer, attorney, and other consultants. A deposit is estimated by the city planner and may be increased as the matter proceeds. The deposit must be increased to cover the estimated full cost at three stages: before the preliminary report, before the public hearing, and before the final report.

DATE: FEBRUARY 3, 2022

TO Vernon Young
Jersey Village Lifestyle Ltd.
9300 Savile
Jersey Village, Texas 77040

Planning and Zoning Fees
For
Assisted Living and Memory Care
Center – Specific Use Permit (SUP)

| ADDRESS OF PROJECT | PAYMENT TERMS | DUE DATE |
|--|------------------------|-------------------|
| Assisted Living and Memory Care Center SUP | DUE ON DUE DATE | February 20, 2021 |

| DESCRIPTION | CHARGES/PAYMENTS |
|----------------------|------------------|
| Filing Fee | \$500.00 |
| Planning Fees | 735.00 |
| Attorney's Fees | 962.00 |
| Publication Fees | 224.00 |
| Less Initial Deposit | -650.00 |
| | |
| | |
| | |
| | |
| Amount Due: | \$1771.00 |

Make checks payable to City of Jersey Village
Send to the Attention of Lorri Coody, City Secretary
16327 Lakeview Drive, Jersey Village, Texas 77040
Put Project Name in Memo

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: H1

AGENDA SUBJECT: Consider Resolution No. 2022-10, receiving the Planning and Zoning Commission's Final Report concerning the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** February 16, 2022

EXHIBITS: [Resolution No. 2022-10](#)
[EX A](#) – PZ Final Report - DRAFT

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on January 10, 2022 to discuss and take appropriate action on the request of Vernon R. Young (Managing General Partner of 9300 Savile, LLC) filed on behalf of Jersey Village Lifestyle Ltd. (Applicant) for a specific use permit to allow the operation of an Assisted Living and Memory Care Center on a tract of land located at 9300 Savile, Jersey Village, TX 77040 within the city limits in zoning District G.

The Commission recommended in its preliminary report, which was submitted to Council at its January 17, 2022 meeting, that Council grant the request of Vernon R. Young (Managing General Partner of 9300 Savile, LLC) filed on behalf of Jersey Village Lifestyle Ltd. (Applicant) for a specific use permit to allow the operation of an Assisted Living and Memory Care Center on a tract of land located at 9300 Savile, Jersey Village, TX 77040 within the city limits in zoning District G. Additionally, the Commission requested that a Joint Public Hearing be ordered for February 21, 2022.

On February 21, 2022, the City Council and the Planning and Zoning Commission will conduct the joint public hearing and the Planning and Zoning Commission will make its final report and recommendation.

A draft final report of the expected findings of the Commission is included in the Council Packet for review.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2022-10, receiving the Planning and Zoning Commission's Final Report concerning the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

RESOLUTION NO. 2022-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S FINAL REPORT CONCERNING THE PROPOSAL TO AMEND THE CITY’S ZONING ORDINANCE TO GRANT A SPECIFIC USE PERMIT TO ALLOW THE OPERATION OF AN ASSISTED LIVING AND MEMORY CARE CENTER ON THE TRACT OF LAND LOCATED AT LOT 2, BLOCK 5 OF THE NORTHWEST STATION, SECTION 2, WITH A STREET ADDRESS OF 9300 SAVILE LANE WITHIN THE CITY OF JERSEY VILLAGE IN ZONING DISTRICT G.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the Planning and Zoning Commission’s Final Report, as it relates to the proposal to amend the City’s Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G, is hereby received. The report is attached hereto as “Exhibit A.”

PASSED AND APPROVED this the 21st day of February 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary





**CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION
FINAL REPORT – SPECIFIC USE PERMIT
ASSISTED LIVING AND MEMORY CARE CENTER
DISTRICT G**

The Planning and Zoning Commission has previously met on January 10, 2022 and in its preliminary report recommended that Council grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G.

The preliminary report was submitted to the Jersey Village City Council at its January 17, 2022 meeting. The report was received, and the City Council ordered a Joint Public Hearing for February 21, 2022.

On February 21, 2022, the City Council and the Jersey Village Planning and Zoning Commission conducted a joint public hearing, which gave the public an opportunity to make comments concerning the proposed amendment.

The Planning and Zoning Commission after duly considering all the information before it including that gathered at the Joint Public Hearing with City Council on February 21, 2022, recommends that Jersey Village Lifestyle Ltd. be allowed to operate as a specific use an Assisted Living and Memory Care Center on the tract of land located at Lot 2, Block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in zoning District G.

The necessary amendments to the City’s zoning ordinance to effect this recommendation are more specifically detailed in the attached proposed ordinance marked as Exhibit “A.”

Respectfully submitted, this 21st day of February 2022.

S/Rick Faircloth, Chairman

ATTEST:

S/Lorri Coody, City Secretary



Exhibit A

Proposed Ordinance

DRAFT

ORDINANCE NO. 2022-xx

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS (THE “CITY”), AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, BY GRANTING JERSEY VILLAGE LIFESTYLE, LTD., A SPECIFIC USE PERMIT (THE “SPECIFIC USE PERMIT”) TO ALLOW THE OPERATION OF AN ASSISTED LIVING AND MEMORY CARE CENTER ON A TRACT OF LAND LOCATED WITHIN THE CITY LIMITS AT 9300 SAVILE LANE, JERSEY VILLAGE, TEXAS, 77040, AND IN “ZONING DISTRICT G”; PROVIDING REQUIREMENTS AND CONDITIONS FOR THE SPECIFIC USE PERMIT; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THIS ORDINANCE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000) FOR VIOLATIONS HEREOF; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, Jersey Village Lifestyle, Ltd. (the “Owner”) owns a 2.8831 acre tract of land (the “Property”) situated within the corporate limits of the City of Jersey Village, Texas (“the City”), with the Property being more particularly described as Lot 2, Block 5 of the Northwest Station, Section 2, and with a street address of 9300 Savile Lane, Jersey Village, Texas, 77040; and

WHEREAS, the Property presently has a zoning classification of District G pursuant to the comprehensive zoning ordinance of the City; and

WHEREAS, the Owner has made an application to the City for a Specific Use Permit for Multifamily Housing for Senior Citizens for the purpose of operating an Assisted Living and Memory Care Center at the Property as authorized by the City’s comprehensive zoning ordinance (the “Specific Use Permit”); and

WHEREAS, the Planning and Zoning Commission (the “Commission”) and the City Council (the “Council”) of the City have, in the time and manner and after the notice required by law, conducted a public hearing on such request for the Specific Use Permit; and

WHEREAS, the Council has received the final written recommendation of the Commission; and

WHEREAS, the Council wishes to approve such request and, **NOW THEREFORE;**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

SECTION 1. THAT the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein for all intents and purposes.

SECTION 2. THAT the Specific Use Permit for use of the Property as an Assisted Living and Memory Care Center, subject to the terms and conditions set forth below, is hereby granted to the Owner and shall include any successor in interest of the Property.

SECTION 3. THAT the Official Zoning District Map of the City shall be revised and amended to show the Specific Use authorized hereby for the Property as provided herein, with the appropriate references thereon to the number and effective date of this Ordinance and a brief description of the nature of the Specific Use authorized.

SECTION 4. THAT the Specific Use Permit granted hereby shall be null and void after the expiration of two (2) years from the date of adoption of this Ordinance unless the Property is being used in accordance with the Specific Use Permit herein granted or unless an extension of time is approved by City Council.

SECTION 5. THAT the Specific Use authorized and permitted hereby shall be, and is, subject to the following additional limitations, restrictions, and conditions:

- a) Landscaping must include one (1) tree every thirty feet (30’) for the rear buffer-yard adjacent to Zone “C”. Each tree will be a minimum of three (3) caliper inches at the time of planting.
- b) All outdoor lighting must be compliant with Dark Skies standards – shielded and 3k or lower color temperature.
- c) A cedar or masonry fence that is eight feet (8’) tall must be erected along the entire rear property line adjacent to Zone “C”.
- d) The Owner must obtain a “Type B” License for the proposed use from the appropriate State of Texas licensing authority (the “License”) before this use contemplated under this Specific Use Permit is allowed to begin on the Property.
- e) The Owner must provide annual evidence to the City Council that the License has been reviewed by the appropriate State of Texas licensing authority and that the License remains in effect for all intents and purposes in order for this Specific Use Permit to continue to be effective. If the Owner fails to provide sufficient evidence to the City Council that the License has been reviewed by the appropriate State of Texas licensing authority and remains in effect, then this Specific Use Permit shall immediately be revoked, and the use authorized under this Specific Use Permit shall cease.

SECTION 6. THAT any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed two thousand dollars (\$2,000). Each day of violation shall constitute a separate offense.

SECTION 7. THAT in the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 8. THAT this Ordinance, and the Specific Use Permit granted hereby, shall become effective upon Jersey Village Lifestyle, Ltd. furnishing to the City a copy of an owner’s policy of title insurance showing title in the Property in Jersey Village Lifestyle, Ltd.’s name.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2022.

BOBBY WARREN, MAYOR



ATTEST:

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022

AGENDA ITEM: H2

AGENDA SUBJECT: Consider Ordinance No. 2022-07, amending the Comprehensive Zoning Ordinance of the city, by granting Jersey Village Lifestyle, Ltd., a Specific Use Permit (the “Specific Use Permit”) to allow the operation of an Assisted Living and Memory Care Center on a tract of land located within the city limits at 9300 Savile Lane, Jersey Village, Texas, 77040, and in “Zoning District G”; providing requirements and conditions for the Specific Use Permit; containing findings and other provisions relating to this Ordinance; providing a penalty in an amount not to exceed two thousand dollars (\$2,000) for violations hereof; providing for severability; and, providing an effective date.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** February 16, 2022

EXHIBITS: [Ordinance No. 2022-07](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on January 10, 2022 to discuss and take appropriate action regarding the request of Vernon R. Young (Managing General Partner of 9300 Savile, LLC) filed on behalf of Jersey Village Lifestyle Ltd. (Applicant) for a specific use permit to allow the operation of an Assisted Living and Memory Care Center on a tract of land located at 9300 Savile, Jersey Village, TX 77040 within the city limits in zoning District G.

The Planning and Zoning Commission submitted its preliminary report to Council on January 17, 2022, and a Joint Public Hearing was ordered for February 21, 2022.

On February 21, 2022, the City Council and the Planning and Zoning Commission conducted a joint public hearing and the Planning and Zoning Commission made its final report and recommendations.

All of the procedural requirements of Section 14-84(c)(2) items a through c have been met. This item is to approve the ordinance that will enact the final recommendation from the Planning and Zoning Commission granting the request of Vernon R. Young (Managing General Partner of 9300 Savile, LLC) filed on behalf of Jersey Village Lifestyle Ltd. (Applicant) for a specific use permit to allow the operation of an Assisted Living and Memory Care Center on a tract of land located at 9300 Savile, Jersey Village, TX 77040 within the city limits in zoning District G.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2022-07, amending the Comprehensive Zoning Ordinance of the city, by granting Jersey Village Lifestyle, Ltd., a Specific Use Permit (the “Specific Use Permit”) to allow the operation of an Assisted Living and Memory Care Center on a tract of land located within the city limits at 9300 Savile Lane, Jersey Village, Texas, 77040, and in “Zoning District G”; providing requirements and conditions for the Specific Use Permit; containing findings and other provisions relating to this Ordinance; providing a penalty in an amount not to exceed two thousand dollars (\$2,000) for violations hereof; providing for severability; and, providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

ORDINANCE NO. 2022-07

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS (THE “CITY”), AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, BY GRANTING JERSEY VILLAGE LIFESTYLE, LTD., A SPECIFIC USE PERMIT (THE “SPECIFIC USE PERMIT”) TO ALLOW THE OPERATION OF AN ASSISTED LIVING AND MEMORY CARE CENTER ON A TRACT OF LAND LOCATED WITHIN THE CITY LIMITS AT 9300 SAVILE LANE, JERSEY VILLAGE, TEXAS, 77040, AND IN “ZONING DISTRICT G”; PROVIDING REQUIREMENTS AND CONDITIONS FOR THE SPECIFIC USE PERMIT; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THIS ORDINANCE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000) FOR VIOLATIONS HEREOF; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, Jersey Village Lifestyle, Ltd. (the “Owner”) owns a 2.8831 acre tract of land (the “Property”) situated within the corporate limits of the City of Jersey Village, Texas (“the City”), with the Property being more particularly described as Lot 2, Block 5 of the Northwest Station, Section 2, and with a street address of 9300 Savile Lane, Jersey Village, Texas, 77040; and

WHEREAS, the Property presently has a zoning classification of District G pursuant to the comprehensive zoning ordinance of the City; and

WHEREAS, the Owner has made an application to the City for a Specific Use Permit for Multifamily Housing for Senior Citizens for the purpose of operating an Assisted Living and Memory Care Center at the Property as authorized by the City’s comprehensive zoning ordinance (the “Specific Use Permit”); and

WHEREAS, the Planning and Zoning Commission (the “Commission”) and the City Council (the “Council”) of the City have, in the time and manner and after the notice required by law, conducted a public hearing on such request for the Specific Use Permit; and

WHEREAS, the Council has received the final written recommendation of the Commission; and

WHEREAS, the Council wishes to approve such request and, **NOW THEREFORE;**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

SECTION 1. THAT the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein for all intents and purposes.

SECTION 2. THAT the Specific Use Permit for use of the Property as an Assisted Living and Memory Care Center, subject to the terms and conditions set forth below, is hereby granted to the Owner and shall include any successor in interest of the Property.

SECTION 3. THAT the Official Zoning District Map of the City shall be revised and amended to show the Specific Use authorized hereby for the Property as provided herein, with the appropriate references thereon to the number and effective date of this Ordinance and a brief description of the nature of the Specific Use authorized.

SECTION 4. THAT the Specific Use Permit granted hereby shall be null and void after the expiration of two (2) years from the date of adoption of this Ordinance unless the Property is being used in accordance with the Specific Use Permit herein granted or unless an extension of time is approved by City Council.

SECTION 5. THAT the Specific Use authorized and permitted hereby shall be, and is, subject to the following additional limitations, restrictions, and conditions:

- a) Landscaping must include one (1) tree every thirty feet (30’) for the rear buffer-yard adjacent to Zone “C”. Each tree will be a minimum of three (3) caliper inches at the time of planting.
- b) All outdoor lighting must be compliant with Dark Skies standards – shielded and 3k or lower color temperature.
- c) A cedar or masonry fence that is eight feet (8’) tall must be erected along the entire rear property line adjacent to Zone “C”.
- d) The Owner must obtain a “Type B” License for the proposed use from the appropriate State of Texas licensing authority (the “License”) before this use contemplated under this Specific Use Permit is allowed to begin on the Property.
- e) The Owner must provide annual evidence to the City Council that the License has been reviewed by the appropriate State of Texas licensing authority and that the License remains in effect for all intents and purposes in order for this Specific Use Permit to continue to be effective. If the Owner fails to provide sufficient evidence to the City Council that the License has been reviewed by the appropriate State of Texas licensing authority and remains in effect, then this Specific Use Permit shall immediately be revoked, and the use authorized under this Specific Use Permit shall cease.

SECTION 6. THAT any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed two thousand dollars (\$2,000). Each day of violation shall constitute a separate offense.

SECTION 7. THAT in the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 8. THAT this Ordinance, and the Specific Use Permit granted hereby, shall become effective upon Jersey Village Lifestyle, Ltd. furnishing to the City a copy of an owner’s policy of title insurance showing title in the Property in Jersey Village Lifestyle, Ltd.’s name.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2022.

FOR THE CITY:

BOBBY WARREN, MAYOR

ATTEST:

Lorri Coody, City Secretary



I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney.

K. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *City Council*

L. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 21, 2022 **AGENDA ITEM:** M1

AGENDA SUBJECT: Consider Resolution 2022-11, authorizing the City Manager to sign the Letter of Intent between the City of Jersey Village and KHJR Real Estate Advisory Services LLC relating to the development of Jersey Village TIRZ Number 2.

Department/Prepared By: Austin Bless, CM **Date Submitted:** February 14, 2022

EXHIBITS: [Resolution No. 2022-11](#)
[EXA](#) – KHJR Letter of Intent

| | | |
|--------------------------|-------------------------|----|
| BUDGETARY IMPACT: | Required Expenditure: | \$ |
| | Amount Budgeted: | \$ |
| | Appropriation Required: | \$ |

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

In Executive Session the City Council had the opportunity to discuss a potential Letter of Intent (LOI) with KHJR Real Estate Advisory Services LLC to develop the area in Jersey Village TIRZ Number 2.

KHJR has as part of their work portfolio developed, owned and operated several mixed-use developments. They are proposing to develop the land in TIRZ 2 generally under the vision that is set forth in our current zoning ordinances.

This LOI is nonbinding, but it is the general framework for the rest of the documents that would be a part of the development agreements, such as a Master Development Agreement and a Chapter 380 incentive agreement for the project. The other documents would be negotiated and approved by the City Council at later dates.

RECOMMENDED ACTION:

The recommended action is to authorize the City Manager to sign the Letter of Intent.

RECOMMENDED MOTION:

To Approve Resolution 2022-11, authorizing the City manager to sign the Letter of Intent between the City of Jersey Village and KHJR Real Estate Advisory Services LLC relating to the development of Jersey Village TIRZ Number 2.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022

RESOLUTION NO. 2022-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO SIGN THE LETTER OF INTENT BETWEEN THE CITY OF JERSEY VILLAGE AND KHJR REAL ESTATE ADVISORY SERVICES LLC RELATING TO THE DEVELOPMENT OF JERSEY VILLAGE TIRZ NUMBER 2.

WHEREAS, the City of Jersey Village has the desire to see the land along Jones Road developed into a mixed-use development as described in the 2016 Jersey Village Comprehensive Plan and the Jersey Village Comprehensive Plan 2020 Update; and

WHEREAS, the City Council has reviewed proposed plans by KHJR Real Estate Advisory Services LLC (the “Developer”) that would achieve this goal; and

WHEREAS, Developer will provide positive economic benefits which will accrue to City through Developer’s efforts to develop a commercial retail, hotel, office space, restaurants, and a multi-purpose stadium project together with certain public improvements for the benefit of City; and

WHEREAS, the parties desire to enter into this Letter Of Intent to further outline the development responsibilities of each group; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1. The City Council hereby authorizes and directs the City Manager to execute the Letter of Intent between the Developer and the City, a copy of which included with this Resolution as Exhibit A.

PASSED AND APPROVED this 21st day of February, A.D., 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 21, 2022



February 9, 2022
Austin Bless, MPA, ICMA-CM
City of Jersey Village
16327 Lakeview Drive
Jersey Village, TX 77040

Re: Proposed Jersey Village Town Center

Dear Mr. Bless:

Please allow this correspondence to serve as our Letter of Intent ("LOI") regarding the above referenced proposed project located in the City of Jersey Village (the "Project," the "Property" or "JVTC").

KHJR Real Estate Advisory Services LLC ("KHJR") is a Nevada Limited Liability Corporation that, among other things, develops, owns and operates planned multi-use communities consisting of residential, retail, senior assisted living, memory care and medical facilities. We are aware that you have a need for our services with respect to the Project including, but not limited to, obtaining and completing whatever plans and drawings that have been started, coordinating with the City of Jersey Village (the "City" or "JV") planners, obtaining permits, securing construction financing, and efficiently and economically planning, designing and constructing the Project.

We propose the following with respect to the Project:

- 1) **Concept.** KHJR will master plan the development and become the master developer. It will own the land and sell the land to future developers. KHJR will be responsible to invest approx. \$5M in infrastructure to allow the project to proceed (master planning, grading, demo, signage, bridge over the drainage area, etc.). KHJR will develop a new city hall, a multi-purpose stadium and parking which it will lease-back to JV. KHJR will pay for all plans prior to funding of the construction/permanent loan. KHJR will negotiate incentives with JV.
- 2) **Letter of Intent.** This LOI shall constitute our mutual intentions regarding the Project, but do not constitute a binding agreement between KHJR and JV. Any such future binding agreement(s) as contemplated between KHJR and JV would only arise because of the negotiation, drafting, execution and delivery of a written development contract between KHJR and JV.
- 3) **Master Plan.** JV agrees that KHJR shall master plan the JVTC which presently contemplates the following:
 - a) KHJR will provide all predevelopment including A&E, organization, development oversight, etc. JV will provide all approvals, plan checks, etc.
 - b) KHJR will work with JV to master plan the site, develop uses, design criteria, etc.
 - c) JV agrees to sell the land to KHJR or its assignee for a purchase price of \$8.3M.

T 949.966.0412

www.KHJRrealestate.com

F 949.960.0520

CALIFORNIA
151 Shipyard Way
Suite B
Newport Beach, CA 92663

NEVADA
170 S. Green Valley Parkway
Suite 373
Henderson, NV 89012

TEXAS
1203 Villamont
Suite 100
Houston, TX 77077

Exhibit A

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- d) KHJR anticipates spending approximately \$5.1M in infrastructure improvements to the Project, raising the improved cost basis of the land to approximately \$13.4M.
- 4) **Development Agreement.** JV and KHJR will negotiate, draft and execute a Development Agreement which will be used to approve all uses, design criteria's, etc. in the JVTC.
- 5) **Owner Participation Agreement ("OPA").** It is anticipated that KHJR and JV will negotiate, draft and execute an OPA containing terms and conditions consistent with the terms and conditions set forth within this LOI.
- 6) **City Hall Build-to-Suit, Lease Back and Buy Back.** KHJR will design and build a new City Hall which will be leased back to the City. JV will work hand-in-hand with KHJR to approve all designs, size, elevations, floor plans, etc.
 - a) KHJR will provide all predevelopment expenses including A&E, organization, development oversight, etc. JV will provide all city approvals, plan checks, etc. at no cost.
 - b) Lease formula will be based on the following:
 - i) Costs, including:
 - (1) Land
 - (2) Actual Hard Construction Costs
 - (3) Actual Soft Costs including a 5% development fee to KHJR
 - (4) Actual Financing Costs
 - ii) Less:
 - (1) Land if donated by JV
 - (2) P&I costs plus a \$168k annual "fee" by KHJR or its assignee (contemplated to be a not-for-profit)
 - (3) Annual escalator of 2% only on the fee portion
 - c) JV "buy back" alternatives:
 - i) In the first 10 years, \$500,000 fee and JV pays off or assumes debt
 - ii) In the second 10 years, \$250,000 fee and JV pays off or assumes debt
 - iii) At Year 29, JV buys property for \$1.00
- 7) **Proposed Stadium.** KHJR will design and build the Proposed Stadium which will be leased back to the City.
 - a) KHJR will provide all predevelopment expenses including A&E, organization, development oversight, etc. JV will provide all city approvals, plan checks, etc. at no cost.
 - b) Lease formula will be based on the following:
 - i) Costs, including:
 - (1) Land
 - (2) Actual Hard Construction Costs
 - (3) Actual Soft Costs including a 5% development fee to KHJR
 - (4) Actual Financing Costs
 - ii) Less:
 - (1) Land if donated by JV



- iii) P&I costs plus a \$198k annual "fee" by KHJR or its assignee
- iv) Annual escalator of 2% only on the fee portion
- c) JV "buy back" alternatives:
 - i) In the first 10 years, \$500,000 fee and JV pays off or assumes debt
 - ii) In the second 10 years, \$250,000 fee and JV pays off or assumes debt
 - iii) At Year 29, JV buys property for \$1.00

We believe that the foregoing accurately reflects the results of our recent communications. Naturally, should you have any questions, comments or suggested revisions, however, please do not hesitate to contact us at your convenience. If, in the event, that the City is amenable to the foregoing terms, please have an authorized representative of the City execute this LOI and arrange for its return. We look forward to working with you on this most special and exciting project.

Best regards,

On behalf of KHJR Real Estate Advisory Services LLC:

A handwritten signature in blue ink that reads "Craig Johnson" is written over a horizontal line.

Craig Johnson

On Behalf of the City of Jersey Village:

_____ Date: _____

By: