



CITY OF JERSEY VILLAGE, TEXAS

PARKS & RECREATION ADVISORY COMMITTEE NOTICE OF A MEETING

February 2, 2022 at 5:30 p.m.
Civic Center Auditorium
16327 Lakeview Dr. Jersey Village, TX 77040

AGENDA

1. **Call to Order & Attendance** *Doris Michalak & Maria Thorne*
2. **Approve Minutes from 1-5-2022** *Doris Michalak*
3. **Citizen Comments**
Any person who desires to address the Recreation & Events Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
4. **Items for Individual Consideration**
 - a. Founder's Day event – *Robert Basford*
5. **Parks and Recreation Directors Report**
6. **Future Agenda Item Request: Please email all future agenda item requests to mthorne@jerseyvillagetx.com .**
7. **Next Meeting Date 3-2-22**
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 26th day of January at 1:00 pm.

Maria Thorne
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
January 5, 2022

Call to Order

Doris called meeting to order at 5:30 pm

Bridget Martinez	<i>present</i>	Lynda Schubring	<i>present</i>
Jamie MacDonald	<i>present</i>	A4 - vacant	
David Lock	<i>present</i>	Michelle Mitcham	<i>present</i>
Charlie Mattair	<i>present</i>	Luke Onorato	<i>present</i>
Ashley Brown	<i>present</i>		
Doris Michalak	<i>present</i>	Isaac Recinos	<i>present</i>
Kristy Holder	<i>present</i>	Sebastian Marquis	<i>present</i>
Glenn Jackoviak	<i>present</i>	Robert Basford	<i>present</i>
Heather Tuggle	<i>present</i>	Maria Thorne	<i>present</i>

Approval of Minutes from 12-1-21

Motion was made to approve minutes by David and was seconded by Glen.

Citizen Comments

None.

Items for individual consideration

Founder's Day Event – Robert

The Founder's Day event will take place on April 9th. Robert met with the fire department about fireworks and has selected the location. He is working with Phoenix Design group for the fireworks. He also contacted two companies about mechanicals (carnival rides), and will schedule site visits with them. During the fireworks, the carnival ride area would be closed down and barricades will be used.

There is space for more than 25 games. He would like to have organizations and businesses sponsor games and activities and make them available to festival attendees for free. He has contacted a company about bulk pricing on plush toys for prizes and giveaways.

There are plans to have a DJ, JVSO will host a Bingo hour, and the Women's Group will host a cake walk. A cow milking contest was brought up. Also discussed were a chili cook off, 2 liter bottle ring toss, a soccer ball kick area and activities planned by the golf course staff.

Robert said that they were thinking about providing the games and bounce houses for free but offering wristbands for sale for a small fee for the carnival rides. They could do presales with the wristbands. The budget for the event was brought up and Robert explained that the goal was to have a zero net impact on the budget.

The layout and location of the DJ and specific activities were also talked about. There was talk about contacting the High School for games, reaching out to some community members, and coordinating with organizations like PALS or Key Club.

Robert said that he would like to have an organization do a show from 8:30 to 9:00. The JV dance team cheerleading squad was mentioned, and also possibly hiring a magician. Having someone from the high school sing National Anthem was also brought up along with having a face painter, a giant cake, a s'mores vendor, and a food court area,

Robert said that he will advertise heavily in the JV star, and on social media. He has plans to create a flyer to let people know schedule of activities.

A rain plan and parking arrangements are being considered. Robert would like to coordinate a meeting with representatives from the schools, the police department, and the fire department.

The event will need lots of volunteers and help setting up. Robert mentioned that he may have to hire people to man the activities. He would like to get things lined out by February and anticipates that the February 2nd committee meeting will be longer in duration.

Parks and Recreation Directors Report

The subject of alcohol at events was discussed with members sharing their thoughts on the matter. Staff reiterated that they will continue to monitor and enforce rules set by TABC and City ordinance while also preparing for additional trash at entrance and exits of events.

Future agenda item request

Next Meeting date 2-2-22

Adjournment

Motion was made to adjourn the meeting by Ashley and was seconded by Kristy.