



Building Inspection Division  
16327 Lakeview Dr., Jersey Village, TX 77040  
Direct Line (713) 466-2110/ Fax Line (713) 466-2140

**CONTRACTOR DATA REGISTRATION**

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**Please complete all information and sign form (required)**

**COMPANY NAME:** \_\_\_\_\_

**BUSINESS ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_

**ZIPCODE:** \_\_\_\_\_ **TELEPHONE #** \_\_\_\_\_

**MOBILE #** \_\_\_\_\_ **FAX #** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

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Please fill out the following if registering as a Plumbing, Electrical, HVAC Mechanical, Irrigation, or Fire Sprinkler Contractor. First time registrants must show actual license card.

**NAME OF LICENSE HOLDER:** \_\_\_\_\_

**STATE LICENSE NO.** \_\_\_\_\_ **EXP. DATE** \_\_\_\_\_

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**OWNER OR RESPONSIBLE PARTY NAME** \_\_\_\_\_

**APPLICANTS**  
**SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

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**ATTENTION:**

**All contractors including Electricians, Plumber, Mechanical, Swimming Pool, Roofer, Irrigators etc. must provide proof of General Liability to the City of Jersey Village in the form of a Certificate of Insurance with a limit of \$300,000.00. This certificate must come directly from your Insurance Agent either by fax or via mail and read as follows:**

*Certificate Holder: City of Jersey Village  
Public Works Dept.  
16501 Jersey Drive  
Jersey Village, TX 77040*