



MECHANICAL PERMIT APPLICATION

PROPERTY/OWNER INFORMATION	
Project Address:	Master Permit#:
Owner Name:	Phone#:
Owner Address:	

CONTRACTOR INFORMATION	
Contractor Name:	Phone#:
Contractor Address:	
Email:	License#:

PROJECT INFORMATION	
Class of Work: <input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
<input type="checkbox"/> New	<input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair

Describe Work:

Item	Qty	Amount/Each	Total	Item	Qty	Amount/Each	Total
Residential Central Heat & Air Conditioning		\$25.00		Commercial Central Heat & Air		\$25.00	
Residential Plus per ton of Air Conditioning		\$5.00		Commercial Plus per ton of Air Conditioning		\$5.00	
Residential Range Vent Hood Vent		\$2.00		Commercial Ventilation, Per vent i.e. Ovens, Grills, Cook tops		\$2.00	
Residential Clothes Dryer Vent		\$2.00		Application Preparation Fee		\$10.00	
Residential Exhaust Fan Vent		\$2.00		Minimum Permit Fee		\$35.00	

PROPERTY OWNER/AGENT AUTHORIZATION

Property Owner Consent/Agent Authorization: By my signature, I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of the application submittal and any additional fees as noted in the City's fee schedule. This fee is non-refundable even in the event of application withdrawal. I have the power to authorize and hereby grant permission for City Jersey Village officials to enter the property on official business as part of the application process. Separate applications need to be made and permits required for driveway, electrical, ventilating or air conditioning work.

Signature of Contractor/Authorized Agent _____ Printed Name _____ Application Date _____

FOR OFFICE USE ONLY

Building Permit Number: _____ Date Submitted: _____

Approved By: _____ Date Approved: _____

NOTE: Only complete applications shall be accepted and payment received at time of submission.