

Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, August 20, 2018, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by Scott Basso, Pastoral Care Programs and Global Missions, Foundry United Methodist Church, Jersey Village, Texas.

### **C. CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT**

1. Receive the adopted fiscal year 2018-2019 budget from the Jersey Village Crime Control and Prevention District (CCPD). *Lorri Coody, City Secretary and CCPD Secretary*
2. Conduct a public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2018-2019. *Justin Ray, Mayor*
3. Consider Resolution No. 2018-49, adopting the Jersey Village Crime Control and Prevention District's Budget for fiscal year 2018-2019. *Justin Ray, Mayor*

### **D. PRESENTATIONS**

1. Presentation of Employee of the Month. *Austin Bleess, City Manager*

### **E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

### **F. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – June 2018, General Fund Budget Projections as of July 2018, and Utility Fund Budget Projections – July 2018.
2. Open Records Requests – Non-Police

3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

#### **G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on July 16, 2018; the Special Session Meeting held on July 17, 2018; the Work Session Meeting held on July 17, 2018; and the Special Session Meeting held on August 6, 2018. *Lorri Coody, City Secretary*

#### **H. REGULAR SESSION**

1. Consider Resolution No. 2018-50, setting the maximum proposed ad valorem tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2018-2019 ad valorem tax rate. *Isabel Kato, Finance Director*
2. Consider Ordinance No. 2018-16, amending the Traffic Safety Fund Budget of the city for the fiscal year beginning October 1, 2017, and ending September 30, 2018, and authorizing the completion of an engineering study in connection with the Red Light Camera Program. *Eric Foerster, Chief of Police*
3. Consider Ordinance No. 2018-17, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2017, and ending September 30, 2018, and authorizing the purchase of a Speed Monitoring Trailer and associated equipment, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.. *Eric Foerster, Chief of Police*
4. Consider Resolution No. 2018-51, authorizing the City Manager to enter into an agreement with PS Lightwave, Inc. for internet access service. *Bob Blevins, IT Director*

#### **I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;

- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

#### **J. RECESS THE REGULAR SESSION**

Recess the Regular Session to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations.

#### **K. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village. *Austin Bleess, City Manager*

#### **L. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

#### **M. REGULAR SESSION CONTINUED**

1. Consider Resolution No. 2018-52, authorizing the City Manager to enter into an agreement with Argos USA LLC, relating to the provision of development services within the City. *Austin Bleess, City Manager*

#### **N. ADJOURN**

### **CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: August 17, 2018 at 11:00 a.m. and remained so posted until said meeting was convened.



\_\_\_\_\_  
Lorri Coody, TRCM  
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by Scott Basso, Pastoral Care Programs and Global Missions, Foundry United Methodist Church, Jersey Village, Texas.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** C01

**AGENDA SUBJECT:** Receive the CCPD 2018-2019 FY Budget

**Department/Prepared By:** Lorri Coody **Date Submitted:** July 18, 2018

**EXHIBITS:** [Certificate of Submission](#)  
[Adopted FY 2018-2019 CCPD Budget](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the budget be submitted to the Jersey Village City Council ten 10 days after the budget is adopted or deemed adopted by the Board.

After the budget is submitted to the City Council, not later than the 10th day prior to the first month of each fiscal year of the District, the City Council shall hold a public hearing on the budget adopted by the Board for the upcoming fiscal year.

After the public hearing on the District's budget, the City Council shall approve or reject the budget submitted by the Board.

*A draft of the Adopted FY 2018-2019 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearings.*

**RECOMMENDED ACTION:**

No motion is necessary. The Mayor shall announce that the adopted budget of the Board is received.

SUBMISSION OF THE FISCAL YEAR 2018-2019  
JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT'S  
ADOPTED BUDGET

THE STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS         §

I, Lorri Coody, the undersigned City Secretary of the City of Jersey Village, Texas, and Secretary for the Jersey Village Crime Control and Prevention District (JVCCPD), in accordance with Chapter 363 of the Texas Local Government Code and the JVCCPD's alternative procedures as outlined in Resolution 99-1 and Resolution 00-2 and within ten (10) days after the budget was adopted or deemed adopted by the Board, I hereby submit a copy of the 2018-2019 Jersey Village Crime Control and Prevention District's Adopted Budget, which is attached hereto; and I further certify that said copy is a true and correct copy of the original on file in the official records of the District.

IN WITNESS HEREOF, I have hereunto signed my name officially and affix the seal of said City, this the 20th day of August, 2018.



s/Lorri Coody, City Secretary  
City of Jersey Village, Texas

# **CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE**



## **FY 2018-19 ADOPTED BUDGET**

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
FY 2018-2019 ADOPTED BUDGET**

DESCRIPTION	ACCOUNT	2018-2019		
		Base Budget	Supplementary	Total
<b>ESTIMATED REVENUES</b>				
Beginning Fund Balance		3,135,156		3,135,156
Tax Receipts		1,500,000		1,500,000
Actual Receipts:	1,506,692			
Interest		40,000		40,000
Sales Proceeds		-	87,787	87,787
Total Revenue		1,540,000	87,787	1,627,787
<b>Revenue Including Fund Balance:</b>		\$ 4,675,156	\$ 87,787	\$ 4,762,943
<b>ESTIMATED EXPENDITURES BY PROGRAM TYPE</b>				
<b>ADMINISTRATIVE COSTS</b>				
Administrative Costs	27-5524	22,100		22,100
Subtotal		22,100		22,100
<b>ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM</b>				
Telephone/Long Distance(27)	21-5020	8,000		8,000
Equipment Rental (27)	21-5022/13-5022	30,000		30,000
Subtotal		38,000		38,000
<b>COMPUTERIZED CRIMINAL HISTORY SYSTEMS &amp; ENHANCED INFORMATION SYSTEM PROGRAM</b>				
Software	27-4504	15,000	-	15,000
Maintenance Misc Equip	27-4599	8,128	5,806	13,934
Subtotal		23,128	5,806	28,934
<b>COMMUNITY RELATED CRIME PREVENTION STRATEGIES</b>				
Personnel Costs	21-3000	1,008,274	84,660	1,092,934
Wearing Apparel	21-3504	5,000		5,000
Supplies	21-3505	1,000		1,000
LEADS Computer Program	21-3510	1,668		1,668
Other Equipment	21-3523	750	-	750
Lab Tests-Sexual Assult	21-5015	2,400		2,400
Travel and Training	21-5029	5,000		5,000
Automobile Liability	27-6001	22,000		22,000
Office Furniture & Equipment	21-6571	-	4,000	4,000
Special Equipment	27-6572	-	5,000	5,000
Computer Equipment	27-6573	-	-	-
Repairs Police Building	27-6580	-	-	-
Interoparibility Radio System	27-6581	-	-	-
Technology Purchase Contrib	21-9771	-	-	-
Transfer to Capital Improvement	27-9760	-	-	-
Vehicle Purchase	27-9781	-	260,000	260,000
Subtotal		1,046,092	353,660	1,399,752
<b>Total Expenditures:</b>		\$ 1,129,320	\$ 359,466	\$ 1,488,786
<b>Projected Ending Fund Balance:</b>		\$ 3,545,836		\$ 3,186,370



**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
FIVE YEAR BUDGET PLAN**

	ACCOUNT	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
--	---------	-----------	-----------	-----------	-----------	-----------

**ESTIMATED REVENUES**

Fund Balance		3,135,156	3,186,370	3,347,609	3,613,725	3,858,161
Tax Receipts		1,500,000	1,530,000	1,670,000	1,685,000	1,718,700
Interest		40,000	41,200	42,436	43,709	45,020
<b>Total Revenue:</b>		<b>4,675,156</b>	<b>4,757,570</b>	<b>5,060,045</b>	<b>5,342,434</b>	<b>5,621,882</b>

**ESTIMATED EXPENDITURES BY PROGRAM TYPE**

**ADMINISTRATIVE COSTS**

Administrative Costs		22,100	23,000	23,900	24,800	25,700
Subtotal		22,100	23,000	23,900	24,800	25,700

**ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM**

Telephone/Long Distance	21-5020	8,000	8,000	8,000	8,000	8,000
Equipment Rental	21-5022	30,000	30,000	30,900	31,827	32,782
Subtotal		38,000	38,000	38,900	39,827	40,782

**COMPUTERIZED CRIMINAL HISTORY SYSTEMS AND ENHANCED INFORMATION SYSTEM PROGRAM**

Software	21-4504	15,000	15,450	15,914	16,391	16,883
Maint Misc Equip (AFIS)	21-4599	13,934	14,631	15,362	16,130	16,937
Subtotal		28,934	30,081	31,276	32,521	33,819

**COMMUNITY RELATED CRIME PREVENTION STRATEGIES**

Personnel Costs	21-3000	1,092,934	1,122,822	1,155,667	1,189,497	1,225,182
Wearing Apparel	21-3504	5,000	5,150	5,305	5,464	5,628
Supplies	21-3505	1,000	1,030	1,061	1,093	1,126
LEADS Computer Program	21-3510	1,668	1,668	1,668	1,668	1,668
Other Equipment	21-3523	750	-	-	-	-
Lab Test	21-5015	2,400	2,400	2,400	2,400	2,400
Travel and Training	21-5029	5,000	5,150	5,305	5,464	5,628
Automobile Liability	12-6001	22,000	22,660	23,340	24,040	24,761
Office Furniture & Equipment	27-6571	4,000				
Special Equipment	27-6572	5,000				
Computer Equipment	27-6573					
Repairs Police Building	27-6580	-	-	-	-	-
Interoperability Radio System	27-6581					
Technology Purchase	21-9771					
Transfer to Capital Imp	27-9760	-	-	-	-	-
Vehicle Purchase	27-9781	260,000	158,000	157,500	157,500	157,500
Subtotal		1,399,752	1,318,880	1,352,244	1,387,125	1,423,891

**TOTAL EXPENDITURES**

\$ 1,488,786	\$ 1,409,961	\$ 1,446,320	\$ 1,484,273	\$ 1,524,193
--------------	--------------	--------------	--------------	--------------

**Projected Ending Fund Balance**

\$ 3,186,370	\$ 3,347,609	\$ 3,613,725	\$ 3,858,161	\$ 4,097,689
--------------	--------------	--------------	--------------	--------------

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
PROJECTED SALARY AND BENEFITS

DESCRIPTION	ACCOUNT	2018-2019	2019-2020	2020-2021
-------------	---------	-----------	-----------	-----------

**EXISTING SALARY AND BENEFIT PROGRAM**

**CURRENT EMPLOYEE AND BENEFIT COVERAGE**

Greg Brandon		96,084	98,967	101,936
Ron Dooley		146,956	151,365	155,906
Jason Boughter		87,129	89,743	92,435
Mark Zatzkin		96,369	99,260	102,238
Jose Trevino		130,970	134,899	138,946
Bobby Ferguson		112,630	116,009	119,489
Albert Lopez		99,979	102,978	106,068
Devron Limerick		106,243	109,430	112,713
Irvin Guzman		75,914	78,191	80,537
ADDITIONAL OFFICER		84,660	87,200	89,816
Subtotal		1,036,934	1,068,042	1,100,083

**OTHER PERSONNEL RELATED PROGRAMS**

Police Overtime	21-3007	30,000	28,000	28,000
S.T.E.P.	21-3014	26,000	26,780	27,583
Subtotal		56,000	54,780	55,583

<b>Existing Program Total:</b>	<b>\$ 1,092,934</b>	<b>\$ 1,122,822</b>	<b>\$ 1,155,667</b>
--------------------------------	---------------------	---------------------	---------------------

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
SUPPLEMENTAL EXPENDITURES  
FY 2018-2019**

		50-27-4599 Miscellaneous Equipment	50-27-6571 Office Furniture & Equipment	50-27-9781 Equipment Purchase Contribu.	50-27-6572 Special Equipment	50-27-5523 Personnel	TOTAL
Radio Batteries	\$ 3,306.00						\$ 3,306.00
Patrol Cameras	\$ 1,200.00						\$ 1,200.00
Taser Batteries	\$ 1,300.00						\$ 1,300.00
Office Furniture		\$ 4,000.00					\$ 4,000.00
Patrol Vehicles			\$ 260,000.00				\$ 260,000.00
Balistic Shields				\$ 5,000.00			\$ 5,000.00
Additional Officer					\$ 84,660.00		\$ 84,660.00
<b>Total</b>	<b>\$ 5,806.00</b>	<b>\$ 4,000.00</b>	<b>\$ 260,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 84,660.00</b>		<b>\$ 359,466.00</b>

## CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2007 - 08	FY 2008 - 09	FY 2009-2010	FY 2010-2011	FY 2010-2011
October	\$ 65,611.34	\$ 56,037.64	\$ 61,202.93	\$ 63,466.02	\$ 63,466.02
November	73,170.49	70,438.49	65,682.80	73,764.96	73,764.96
December	62,906.65	71,389.48	55,851.70	59,682.98	59,682.98
January	61,839.89	66,107.63	55,974.72	61,288.12	61,288.12
February	80,425.06	80,274.13	70,349.38	74,833.25	74,833.25
March	59,368.12	63,141.50	54,675.90	56,753.38	56,753.38
April	61,828.88	58,033.64	55,804.90	56,924.68	56,924.68
May	71,357.40	78,973.28	69,658.72	95,100.73	95,100.73
June	74,853.12	63,679.65	64,177.95	67,669.87	67,669.87
July	66,346.01	65,020.02	68,875.77	68,365.63	68,365.63
August	70,652.25	69,825.27	71,088.64	75,756.35	75,756.35
September	55,344.65	66,422.49	69,020.31	67,056.68	67,056.68

Total	\$ 803,703.86	\$ 809,343.22	\$ 762,363.72	\$ 820,662.65	\$ 820,662.65
-------	---------------	---------------	---------------	---------------	---------------

Month	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
October	\$ 66,957.86	\$ 85,063.54	\$ 74,349.19	\$ 101,635.20	\$ 81,898.39
November	70,745.82	99,639.23	76,746.11	97,736.80	89,402.10
December	69,982.28	76,361.06	76,400.51	90,560.91	83,579.18
January	55,829.65	87,270.38	92,284.82	87,656.13	81,672.02
February	77,487.70	92,366.99	89,415.24	109,570.24	102,702.56
March	68,945.28	65,022.32	69,164.90	80,815.23	237,966.16
April	68,061.51	69,097.85	87,084.51	78,886.80	148,691.62
May	115,532.60	95,656.96	86,588.79	94,986.38	143,466.06
June	71,109.69	75,548.67	66,467.70	87,548.84	123,768.17
July	74,043.22	89,268.13	86,684.17	82,658.62	132,471.72
August	98,262.66	91,168.60	87,385.98	98,512.86	149,965.79
September	78,560.77	44,461.76	44,487.47	155,974.32	229,081.63

Total	\$ 915,519.04	\$ 970,925.49	\$ 937,059.39	\$ 1,166,542.33	\$ 1,604,665.40
-------	---------------	---------------	---------------	-----------------	-----------------

## PROJECTED CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
October	\$ 125,119.47	\$ 108,126.35			
November	135,477.66	127,015.62			
December	136,487.39	141,917.52			
January	133,655.39	130,572.84			
February	125,453.92	154,205.89			
March	124,665.35	113,130.47			
April	119,401.21	103,745.04			
May	136,833.22	141,866.36			
June	111,793.58				
July	126,333.34				
August	134,321.42				
September	97,150.54				

Total	\$ 1,506,692.49
-------	-----------------

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** C02

**AGENDA SUBJECT:** Conduct a public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2018-2019.

**Department/Prepared By:** Lorri Coody    **Date Submitted:** July 18, 2018

**EXHIBITS:** [Public Hearing Notice](#)  
[Public Hearing Script](#)  
[2018-2019 Adopted CCPD Budget](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Having received the adopted 2018-2019 CCPD budget, the next step is for City Council to conduct a public hearing on the budget adopted by the Board for the upcoming fiscal year. The hearing shall be held not later than the 10th day prior to the first month of each fiscal year of the District.

After the public hearing on the District's budget, the City Council shall approve or reject the budget submitted by the Board.

*A draft of the Adopted FY 2018-2019 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearings.*

**RECOMMENDED ACTION:**

Conduct a public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2018-2019.

**CITY OF JERSEY VILLAGE  
NOTICE OF PUBLIC HEARINGS FOR AUGUST 20**

NOTICE is hereby given that public hearings will be conducted on August 20, 2018 at 7:00 p.m. by the Board of Directors for the Jersey Village Crime Control and Prevention District (CCPD) and at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas. The purpose of the CCPD public hearing is to give all interested parties the right to appear and be heard on the fiscal year 2018-2019 Crime Control and Prevention District proposed budget, and the purpose of the City Council public hearing is to give all interested parties the right to appear and be heard on the fiscal year 2018-2019 Crime Control and Prevention District adopted budget.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary  
City of Jersey Village, Texas

Posted: July 18, 2018  
Time: 2:00 P.M.



## **MAYOR /PRO TEM**

### **Script for City Council Public Hearing on the 2018-2019 CCPD Budget**

#### **Read Item C2 on the Council Agenda - then say:**

I now call to order this public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2018-2019. Everyone desiring to speak at this hearing should complete a public hearing comment card and present it to the City Secretary.

The purpose of today's hearing is to give all interested parties the right to appear and be heard concerning the Jersey Village Crime Control and Prevention District's adopted budget for the fiscal year 2018-2019.

I would now like to request the Chief of Police, Eric Foerster, to summarize the subject of this public hearing.

**(Once Chief Foerster completes his summary, call the first person signing up to speak).**

**(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)**

There being no one (else) desiring to speak, I now close this public hearing on the Jersey Village Crime Control and Prevention District's adopted budget for the fiscal year 2018-2019.

# **CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE**



## **FY 2018-19 ADOPTED BUDGET**



**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
FY 2018-2019 ADOPTED BUDGET**

DESCRIPTION	ACCOUNT	2018-2019		
		Base Budget	Supplementary	Total
<b>ESTIMATED REVENUES</b>				
Beginning Fund Balance		3,135,156		3,135,156
Tax Receipts		1,500,000		1,500,000
Actual Receipts:	1,506,692			
Interest		40,000		40,000
Sales Proceeds		-	87,787	87,787
Total Revenue		1,540,000	87,787	1,627,787
<b>Revenue Including Fund Balance:</b>		\$ 4,675,156	\$ 87,787	\$ 4,762,943
<b>ESTIMATED EXPENDITURES BY PROGRAM TYPE</b>				
<b>ADMINISTRATIVE COSTS</b>				
Administrative Costs	27-5524	22,100		22,100
Subtotal		22,100		22,100
<b>ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM</b>				
Telephone/Long Distance(27)	21-5020	8,000		8,000
Equipment Rental (27)	21-5022/13-5022	30,000		30,000
Subtotal		38,000		38,000
<b>COMPUTERIZED CRIMINAL HISTORY SYSTEMS &amp; ENHANCED INFORMATION SYSTEM PROGRAM</b>				
Software	27-4504	15,000	-	15,000
Maintenance Misc Equip	27-4599	8,128	5,806	13,934
Subtotal		23,128	5,806	28,934
<b>COMMUNITY RELATED CRIME PREVENTION STRATEGIES</b>				
Personnel Costs	21-3000	1,008,274	84,660	1,092,934
Wearing Apparel	21-3504	5,000		5,000
Supplies	21-3505	1,000		1,000
LEADS Computer Program	21-3510	1,668		1,668
Other Equipment	21-3523	750	-	750
Lab Tests-Sexual Assult	21-5015	2,400		2,400
Travel and Training	21-5029	5,000		5,000
Automobile Liability	27-6001	22,000		22,000
Office Furniture & Equipment	21-6571	-	4,000	4,000
Special Equipment	27-6572	-	5,000	5,000
Computer Equipment	27-6573	-	-	-
Repairs Police Building	27-6580	-	-	-
Interoparibility Radio System	27-6581	-		-
Technology Purchase Contrib	21-9771	-		-
Transfer to Capital Improvement	27-9760	-		-
Vehicle Purchase	27-9781	-	260,000	260,000
Subtotal		1,046,092	353,660	1,399,752
<b>Total Expenditures:</b>		\$ 1,129,320	\$ 359,466	\$ 1,488,786
<b>Projected Ending Fund Balance:</b>		\$ 3,545,836		\$ 3,186,370

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
FIVE YEAR BUDGET PLAN**

	ACCOUNT	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
--	---------	-----------	-----------	-----------	-----------	-----------

**ESTIMATED REVENUES**

Fund Balance		3,135,156	3,186,370	3,347,609	3,613,725	3,858,161
Tax Receipts		1,500,000	1,530,000	1,670,000	1,685,000	1,718,700
Interest		40,000	41,200	42,436	43,709	45,020
<b>Total Revenue:</b>		<b>4,675,156</b>	<b>4,757,570</b>	<b>5,060,045</b>	<b>5,342,434</b>	<b>5,621,882</b>

**ESTIMATED EXPENDITURES BY PROGRAM TYPE**

**ADMINISTRATIVE COSTS**

Administrative Costs		22,100	23,000	23,900	24,800	25,700
Subtotal		22,100	23,000	23,900	24,800	25,700

**ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM**

Telephone/Long Distance	21-5020	8,000	8,000	8,000	8,000	8,000
Equipment Rental	21-5022	30,000	30,000	30,900	31,827	32,782
Subtotal		38,000	38,000	38,900	39,827	40,782

**COMPUTERIZED CRIMINAL HISTORY SYSTEMS AND ENHANCED INFORMATION SYSTEM PROGRAM**

Software	21-4504	15,000	15,450	15,914	16,391	16,883
Maint Misc Equip (AFIS)	21-4599	13,934	14,631	15,362	16,130	16,937
Subtotal		28,934	30,081	31,276	32,521	33,819

**COMMUNITY RELATED CRIME PREVENTION STRATEGIES**

Personnel Costs	21-3000	1,092,934	1,122,822	1,155,667	1,189,497	1,225,182
Wearing Apparel	21-3504	5,000	5,150	5,305	5,464	5,628
Supplies	21-3505	1,000	1,030	1,061	1,093	1,126
LEADS Computer Program	21-3510	1,668	1,668	1,668	1,668	1,668
Other Equipment	21-3523	750	-	-	-	-
Lab Test	21-5015	2,400	2,400	2,400	2,400	2,400
Travel and Training	21-5029	5,000	5,150	5,305	5,464	5,628
Automobile Liability	12-6001	22,000	22,660	23,340	24,040	24,761
Office Furniture & Equipment	27-6571	4,000				
Special Equipment	27-6572	5,000				
Computer Equipment	27-6573					
Repairs Police Building	27-6580	-	-	-	-	-
Interoperability Radio System	27-6581					
Technology Purchase	21-9771					
Transfer to Capital Imp	27-9760	-	-	-	-	-
Vehicle Purchase	27-9781	260,000	158,000	157,500	157,500	157,500
Subtotal		1,399,752	1,318,880	1,352,244	1,387,125	1,423,891

**TOTAL EXPENDITURES**

\$ 1,488,786	\$ 1,409,961	\$ 1,446,320	\$ 1,484,273	\$ 1,524,193
--------------	--------------	--------------	--------------	--------------

**Projected Ending Fund Balance**

\$ 3,186,370	\$ 3,347,609	\$ 3,613,725	\$ 3,858,161	\$ 4,097,689
--------------	--------------	--------------	--------------	--------------

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
PROJECTED SALARY AND BENEFITS

DESCRIPTION	ACCOUNT	2018-2019	2019-2020	2020-2021
-------------	---------	-----------	-----------	-----------

**EXISTING SALARY AND BENEFIT PROGRAM**

**CURRENT EMPLOYEE AND BENEFIT COVERAGE**

Greg Brandon		96,084	98,967	101,936
Ron Dooley		146,956	151,365	155,906
Jason Boughter		87,129	89,743	92,435
Mark Zatzkin		96,369	99,260	102,238
Jose Trevino		130,970	134,899	138,946
Bobby Ferguson		112,630	116,009	119,489
Albert Lopez		99,979	102,978	106,068
Devron Limerick		106,243	109,430	112,713
Irvin Guzman		75,914	78,191	80,537
ADDITIONAL OFFICER		84,660	87,200	89,816
Subtotal		1,036,934	1,068,042	1,100,083

**OTHER PERSONNEL RELATED PROGRAMS**

Police Overtime	21-3007	30,000	28,000	28,000
S.T.E.P.	21-3014	26,000	26,780	27,583
Subtotal		56,000	54,780	55,583

<b>Existing Program Total:</b>	<b>\$ 1,092,934</b>	<b>\$ 1,122,822</b>	<b>\$ 1,155,667</b>
--------------------------------	---------------------	---------------------	---------------------

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
SUPPLEMENTAL EXPENDITURES  
FY 2018-2019**

	50-27-4599 Miscellaneous Equipment	50-27-6571 Office Furniture & Equipment	50-27-9781 Equipment Purchase Contribu.	50-27-6572 Special Equipment	50-27-5523 Personnel	TOTAL
Radio Batteries	\$ 3,306.00					\$ 3,306.00
Patrol Cameras	\$ 1,200.00					\$ 1,200.00
Taser Batteries	\$ 1,300.00					\$ 1,300.00
Office Furniture	\$ 4,000.00					\$ 4,000.00
Patrol Vehicles		\$ 260,000.00				\$ 260,000.00
Balistic Shields			\$ 5,000.00			\$ 5,000.00
Additional Officer					\$ 84,660.00	\$ 84,660.00
<b>Total</b>	<b>\$ 5,806.00</b>	<b>\$ 4,000.00</b>	<b>\$ 260,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 84,660.00</b>	<b>\$ 359,466.00</b>

# CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2007 - 08	FY 2008 - 09	FY 2009-2010	FY 2010-2011	FY 2010-2011
October	\$ 65,611.34	\$ 56,037.64	\$ 61,202.93	\$ 63,466.02	\$ 63,466.02
November	73,170.49	70,438.49	65,682.80	73,764.96	73,764.96
December	62,906.65	71,389.48	55,851.70	59,682.98	59,682.98
January	61,839.89	66,107.63	55,974.72	61,288.12	61,288.12
February	80,425.06	80,274.13	70,349.38	74,833.25	74,833.25
March	59,368.12	63,141.50	54,675.90	56,753.38	56,753.38
April	61,828.88	58,033.64	55,804.90	56,924.68	56,924.68
May	71,357.40	78,973.28	69,658.72	95,100.73	95,100.73
June	74,853.12	63,679.65	64,177.95	67,669.87	67,669.87
July	66,346.01	65,020.02	68,875.77	68,365.63	68,365.63
August	70,652.25	69,825.27	71,088.64	75,756.35	75,756.35
September	55,344.65	66,422.49	69,020.31	67,056.68	67,056.68

Total	\$ 803,703.86	\$ 809,343.22	\$ 762,363.72	\$ 820,662.65	\$ 820,662.65
-------	---------------	---------------	---------------	---------------	---------------

Month	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
October	\$ 66,957.86	\$ 85,063.54	\$ 74,349.19	\$ 101,635.20	\$ 81,898.39
November	70,745.82	99,639.23	76,746.11	97,736.80	89,402.10
December	69,982.28	76,361.06	76,400.51	90,560.91	83,579.18
January	55,829.65	87,270.38	92,284.82	87,656.13	81,672.02
February	77,487.70	92,366.99	89,415.24	109,570.24	102,702.56
March	68,945.28	65,022.32	69,164.90	80,815.23	237,966.16
April	68,061.51	69,097.85	87,084.51	78,886.80	148,691.62
May	115,532.60	95,656.96	86,588.79	94,986.38	143,466.06
June	71,109.69	75,548.67	66,467.70	87,548.84	123,768.17
July	74,043.22	89,268.13	86,684.17	82,658.62	132,471.72
August	98,262.66	91,168.60	87,385.98	98,512.86	149,965.79
September	78,560.77	44,461.76	44,487.47	155,974.32	229,081.63

Total	\$ 915,519.04	\$ 970,925.49	\$ 937,059.39	\$ 1,166,542.33	\$ 1,604,665.40
-------	---------------	---------------	---------------	-----------------	-----------------

## PROJECTED CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
October	\$ 125,119.47	\$ 108,126.35			
November	135,477.66	127,015.62			
December	136,487.39	141,917.52			
January	133,655.39	130,572.84			
February	125,453.92	154,205.89			
March	124,665.35	113,130.47			
April	119,401.21	103,745.04			
May	136,833.22	141,866.36			
June	111,793.58				
July	126,333.34				
August	134,321.42				
September	97,150.54				

Total	\$ 1,506,692.49
-------	-----------------

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** C03

**AGENDA SUBJECT:** Adopt the CCPD 2018-2019 FY Budget

**Department/Prepared By:** Lorri Coody

**Date Submitted:** July 18, 2018

**EXHIBITS:** [Resolution No. 2018-49](#)  
[Exhibit A](#) - Adopted FY 2018-2019 CCPD Budget

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Council has received the City of Jersey Village Crime Control and Prevention District's 2018-2019 adopted budget and has, in accordance with the alternative budget procedures, conducted a public hearing on same.

The alternative budget procedure requires that after the public hearing on the District's budget, the City Council shall approve or reject the budget submitted by the Board.

*A draft of the Adopted FY 2018-2019 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearings.*

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-xx, approving the City of Jersey Village Crime Control and Prevention District's 2018-2019 Budget.

**RESOLUTION NO. 2018-49**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE FISCAL YEAR 2018-2019 CRIME CONTROL AND PREVENTION DISTRICT BUDGET**

WHEREAS, the Jersey Village Board of Directors of the Crime Control and Prevention District (“the Board”) has held a public hearing on and has adopted its 2018-2019 budget in accordance with the Board’s alternative budget procedures; and

WHEREAS, the Board has submitted its approved fiscal year 2018-2019 budget to the City of Jersey Village City Council for its approval and adoption; and

WHEREAS, the City Council held a public hearing on the Board’s adopted fiscal year 2018-2019 budget as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures; and

WHEREAS, after full and final consideration of the information contained in the Board’s adopted budget and in the input received at the public hearing, it is the opinion of the City Council of the City of Jersey Village that the 2018-2019 Jersey Village Crime Control and Prevention District’s budget attached hereto should be approved and adopted; **NOW THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE THAT:**

**Section 1:** The budget for the Jersey Village Crime Control and Prevention District fiscal year 2018-2019, which is attached hereto as Exhibit “A” and incorporated herein for all intents and purposes is hereby adopted and approved.

**Section 2:** This resolution shall take effect immediately from and after its passage.

**PASSED AND APPROVED** this the **20th day of August, 2018.**

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

# **CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE**



## **FY 2018-19 ADOPTED BUDGET**



**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
FY 2018-2019 ADOPTED BUDGET**

DESCRIPTION	ACCOUNT	2018-2019		
		Base Budget	Supplementary	Total
<b>ESTIMATED REVENUES</b>				
Beginning Fund Balance		3,135,156		3,135,156
Tax Receipts		1,500,000		1,500,000
Actual Receipts:	1,506,692			
Interest		40,000		40,000
Sales Proceeds		-	87,787	87,787
Total Revenue		1,540,000	87,787	1,627,787
<b>Revenue Including Fund Balance:</b>		\$ 4,675,156	\$ 87,787	\$ 4,762,943
<b>ESTIMATED EXPENDITURES BY PROGRAM TYPE</b>				
<b>ADMINISTRATIVE COSTS</b>				
Administrative Costs	27-5524	22,100		22,100
Subtotal		22,100		22,100
<b>ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM</b>				
Telephone/Long Distance(27)	21-5020	8,000		8,000
Equipment Rental (27)	21-5022/13-5022	30,000		30,000
Subtotal		38,000		38,000
<b>COMPUTERIZED CRIMINAL HISTORY SYSTEMS &amp; ENHANCED INFORMATION SYSTEM PROGRAM</b>				
Software	27-4504	15,000	-	15,000
Maintenance Misc Equip	27-4599	8,128	5,806	13,934
Subtotal		23,128	5,806	28,934
<b>COMMUNITY RELATED CRIME PREVENTION STRATEGIES</b>				
Personnel Costs	21-3000	1,008,274	84,660	1,092,934
Wearing Apparel	21-3504	5,000		5,000
Supplies	21-3505	1,000		1,000
LEADS Computer Program	21-3510	1,668		1,668
Other Equipment	21-3523	750	-	750
Lab Tests-Sexual Assult	21-5015	2,400		2,400
Travel and Training	21-5029	5,000		5,000
Automobile Liability	27-6001	22,000		22,000
Office Furniture & Equipment	21-6571	-	4,000	4,000
Special Equipment	27-6572	-	5,000	5,000
Computer Equipment	27-6573	-	-	-
Repairs Police Building	27-6580	-	-	-
Interoparibility Radio System	27-6581	-	-	-
Technology Purchase Contrib	21-9771	-	-	-
Transfer to Capital Improvement	27-9760	-	-	-
Vehicle Purchase	27-9781	-	260,000	260,000
Subtotal		1,046,092	353,660	1,399,752
<b>Total Expenditures:</b>		\$ 1,129,320	\$ 359,466	\$ 1,488,786
<b>Projected Ending Fund Balance:</b>		\$ 3,545,836		\$ 3,186,370

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
FIVE YEAR BUDGET PLAN**

	ACCOUNT	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
--	---------	-----------	-----------	-----------	-----------	-----------

**ESTIMATED REVENUES**

Fund Balance		3,135,156	3,186,370	3,347,609	3,613,725	3,858,161
Tax Receipts		1,500,000	1,530,000	1,670,000	1,685,000	1,718,700
Interest		40,000	41,200	42,436	43,709	45,020
<b>Total Revenue:</b>		<b>4,675,156</b>	<b>4,757,570</b>	<b>5,060,045</b>	<b>5,342,434</b>	<b>5,621,882</b>

**ESTIMATED EXPENDITURES BY PROGRAM TYPE**

**ADMINISTRATIVE COSTS**

Administrative Costs		22,100	23,000	23,900	24,800	25,700
Subtotal		22,100	23,000	23,900	24,800	25,700

**ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM**

Telephone/Long Distance	21-5020	8,000	8,000	8,000	8,000	8,000
Equipment Rental	21-5022	30,000	30,000	30,900	31,827	32,782
Subtotal		38,000	38,000	38,900	39,827	40,782

**COMPUTERIZED CRIMINAL HISTORY SYSTEMS AND ENHANCED INFORMATION SYSTEM PROGRAM**

Software	21-4504	15,000	15,450	15,914	16,391	16,883
Maint Misc Equip (AFIS)	21-4599	13,934	14,631	15,362	16,130	16,937
Subtotal		28,934	30,081	31,276	32,521	33,819

**COMMUNITY RELATED CRIME PREVENTION STRATEGIES**

Personnel Costs	21-3000	1,092,934	1,122,822	1,155,667	1,189,497	1,225,182
Wearing Apparel	21-3504	5,000	5,150	5,305	5,464	5,628
Supplies	21-3505	1,000	1,030	1,061	1,093	1,126
LEADS Computer Program	21-3510	1,668	1,668	1,668	1,668	1,668
Other Equipment	21-3523	750	-	-	-	-
Lab Test	21-5015	2,400	2,400	2,400	2,400	2,400
Travel and Training	21-5029	5,000	5,150	5,305	5,464	5,628
Automobile Liability	12-6001	22,000	22,660	23,340	24,040	24,761
Office Furniture & Equipment	27-6571	4,000				
Special Equipment	27-6572	5,000				
Computer Equipment	27-6573					
Repairs Police Building	27-6580	-	-	-	-	-
Interoperability Radio System	27-6581					
Technology Purchase	21-9771					
Transfer to Capital Imp	27-9760	-	-	-	-	-
Vehicle Purchase	27-9781	260,000	158,000	157,500	157,500	157,500
Subtotal		1,399,752	1,318,880	1,352,244	1,387,125	1,423,891

**TOTAL EXPENDITURES**

\$ 1,488,786	\$ 1,409,961	\$ 1,446,320	\$ 1,484,273	\$ 1,524,193
--------------	--------------	--------------	--------------	--------------

**Projected Ending Fund Balance**

\$ 3,186,370	\$ 3,347,609	\$ 3,613,725	\$ 3,858,161	\$ 4,097,689
--------------	--------------	--------------	--------------	--------------

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
PROJECTED SALARY AND BENEFITS

DESCRIPTION	ACCOUNT	2018-2019	2019-2020	2020-2021
-------------	---------	-----------	-----------	-----------

**EXISTING SALARY AND BENEFIT PROGRAM**

**CURRENT EMPLOYEE AND BENEFIT COVERAGE**

Greg Brandon		96,084	98,967	101,936
Ron Dooley		146,956	151,365	155,906
Jason Boughter		87,129	89,743	92,435
Mark Zatzkin		96,369	99,260	102,238
Jose Trevino		130,970	134,899	138,946
Bobby Ferguson		112,630	116,009	119,489
Albert Lopez		99,979	102,978	106,068
Devron Limerick		106,243	109,430	112,713
Irvin Guzman		75,914	78,191	80,537
ADDITIONAL OFFICER		84,660	87,200	89,816
Subtotal		1,036,934	1,068,042	1,100,083

**OTHER PERSONNEL RELATED PROGRAMS**

Police Overtime	21-3007	30,000	28,000	28,000
S.T.E.P.	21-3014	26,000	26,780	27,583
Subtotal		56,000	54,780	55,583

<b>Existing Program Total:</b>	<b>\$ 1,092,934</b>	<b>\$ 1,122,822</b>	<b>\$ 1,155,667</b>
--------------------------------	---------------------	---------------------	---------------------

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT  
SUPPLEMENTAL EXPENDITURES  
FY 2018-2019**

		50-27-4599 Miscellaneous Equipment	50-27-6571 Office Furniture & Equipment	50-27-9781 Equipment Purchase Contribu.	50-27-6572 Special Equipment	50-27-5523 Personnel	TOTAL
Radio Batteries	\$	3,306.00					\$ 3,306.00
Patrol Cameras	\$	1,200.00					\$ 1,200.00
Taser Batteries	\$	1,300.00					\$ 1,300.00
Office Furniture		\$ 4,000.00					\$ 4,000.00
Patrol Vehicles			\$ 260,000.00				\$ 260,000.00
Balistic Shields				\$ 5,000.00			\$ 5,000.00
Additional Officer					\$ 84,660.00		\$ 84,660.00
<b>Total</b>	\$	<b>5,806.00</b>	\$ <b>4,000.00</b>	\$ <b>260,000.00</b>	\$ <b>5,000.00</b>	\$ <b>84,660.00</b>	\$ <b>359,466.00</b>

## CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2007 - 08	FY 2008 - 09	FY 2009-2010	FY 2010-2011	FY 2010-2011
October	\$ 65,611.34	\$ 56,037.64	\$ 61,202.93	\$ 63,466.02	\$ 63,466.02
November	73,170.49	70,438.49	65,682.80	73,764.96	73,764.96
December	62,906.65	71,389.48	55,851.70	59,682.98	59,682.98
January	61,839.89	66,107.63	55,974.72	61,288.12	61,288.12
February	80,425.06	80,274.13	70,349.38	74,833.25	74,833.25
March	59,368.12	63,141.50	54,675.90	56,753.38	56,753.38
April	61,828.88	58,033.64	55,804.90	56,924.68	56,924.68
May	71,357.40	78,973.28	69,658.72	95,100.73	95,100.73
June	74,853.12	63,679.65	64,177.95	67,669.87	67,669.87
July	66,346.01	65,020.02	68,875.77	68,365.63	68,365.63
August	70,652.25	69,825.27	71,088.64	75,756.35	75,756.35
September	55,344.65	66,422.49	69,020.31	67,056.68	67,056.68
Total	\$ 803,703.86	\$ 809,343.22	\$ 762,363.72	\$ 820,662.65	\$ 820,662.65

Month	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
October	\$ 66,957.86	\$ 85,063.54	\$ 74,349.19	\$ 101,635.20	\$ 81,898.39
November	70,745.82	99,639.23	76,746.11	97,736.80	89,402.10
December	69,982.28	76,361.06	76,400.51	90,560.91	83,579.18
January	55,829.65	87,270.38	92,284.82	87,656.13	81,672.02
February	77,487.70	92,366.99	89,415.24	109,570.24	102,702.56
March	68,945.28	65,022.32	69,164.90	80,815.23	237,966.16
April	68,061.51	69,097.85	87,084.51	78,886.80	148,691.62
May	115,532.60	95,656.96	86,588.79	94,986.38	143,466.06
June	71,109.69	75,548.67	66,467.70	87,548.84	123,768.17
July	74,043.22	89,268.13	86,684.17	82,658.62	132,471.72
August	98,262.66	91,168.60	87,385.98	98,512.86	149,965.79
September	78,560.77	44,461.76	44,487.47	155,974.32	229,081.63
Total	\$ 915,519.04	\$ 970,925.49	\$ 937,059.39	\$ 1,166,542.33	\$ 1,604,665.40

## PROJECTED CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
October	\$ 125,119.47	\$ 108,126.35			
November	135,477.66	127,015.62			
December	136,487.39	141,917.52			
January	133,655.39	130,572.84			
February	125,453.92	154,205.89			
March	124,665.35	113,130.47			
April	119,401.21	103,745.04			
May	136,833.22	141,866.36			
June	111,793.58				
July	126,333.34				
August	134,321.42				
September	97,150.54				
Total	\$ 1,506,692.49				

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** D1

**AGENDA SUBJECT:** Presentation of Employee of the Month Award.

**Department/Prepared By:** Lorri Coody **Date Submitted:** August 13, 2018

**EXHIBITS:** [Employee of the Month Program August 2018](#) – Employee of the Month

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A



# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.





With great pride we announce that our August Employee of the Month is **Donna Ginn**. Her attention to detail, team player attitude, and willingness to go above and beyond has allowed her to excel in her role as Accounting Clerk II for The City of Jersey Village.



Congratulations are in order. Donna, *Thank You* for all that you do!

**E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**CITY OF JERSEY VILLAGE**  
**MONTHLY PROJECTED FUND BALANCE BY FUND**  
**FY 2017-2018**

FUND:		OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
<b>GENERAL</b>													
Beginning Fund Balance *	**	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04
Revenues		\$725,226.73	\$692,274.94	\$2,064,455.37	\$3,322,711.74	\$2,148,511.58	\$711,344.39	\$717,603.83	\$698,105.16	\$605,652.57	\$995,745.98		
Expenditures		\$531,624.35	\$678,961.11	\$997,520.39	\$755,669.37	\$1,057,457.01	\$701,843.86	\$779,935.93	\$1,054,388.51	\$978,290.42	\$794,380.42		
Projected Fund Balance	**	\$17,460,401.42	\$17,473,715.25	\$18,540,650.23	\$21,107,692.60	\$22,198,747.17	\$22,208,247.70	\$22,145,915.60	\$21,789,632.25	\$21,416,994.40	\$21,618,359.96		
<b>UTILITY</b>													
Beginning Fund Balance	**	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76		
Revenues		\$388,260.98	\$407,986.77	\$288,645.83	\$345,563.46	\$302,834.66	\$328,366.38	\$357,099.90	\$409,444.59	\$449,080.49	\$407,982.02		
Expenditures		\$51,283.36	\$260,232.49	\$368,042.58	\$284,920.34	\$127,012.06	\$114,630.42	\$684,201.44	\$359,982.47	\$380,477.28	\$206,071.44		
Projected Fund Balance	**	\$11,272,303.38	\$11,420,057.66	\$11,340,660.91	\$11,401,304.03	\$11,577,126.63	\$11,790,862.59	\$11,463,761.05	\$11,513,223.17	\$11,581,826.38	\$11,783,736.96		
<b>DEBT SERVICE</b>													
Beginning Fund Balance	**	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60		
Revenues		\$355.41	\$28,516.83	\$595,777.05	\$956,854.36	\$572,350.23	\$21,201.77	\$3,990.93	\$644.93	\$659.73	\$3,186.34		
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$2,172,756.88	\$750.00	\$0.00	\$0.00	\$0.00		
Projected Fund Balance	**	\$442,090.01	\$470,606.84	\$1,066,383.89	\$2,023,238.25	\$2,595,088.48	\$443,533.37	\$446,773.96	\$447,418.89	\$448,078.62	\$451,264.96		
<b>IMPACT FEE</b>													
Beginning Fund Balance	**	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87		
Revenues		\$42,698.76	\$4,638.43	\$20,404.30	\$4,779.94	\$913.74	\$16,828.58	\$5,120.54	\$41,725.89	\$1,316.54	\$1,399.99		
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Projected Fund Balance	**	\$365,453.63	\$370,092.06	\$390,496.36	\$395,276.30	\$396,190.04	\$413,018.62	\$418,139.16	\$459,865.05	\$461,181.59	\$462,581.58		
<b>MOTEL TAX</b>													
Beginning Fund Balance	**	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16		
Revenues		\$35,181.44	\$12,861.71	\$6,098.68	\$18,437.09	\$23,794.57	\$9,079.25	\$19,515.73	\$7,303.19	\$6,221.90	\$20,322.40		
Expenditures		\$829.33	\$0.00	\$13,408.66	\$829.33	\$829.33	\$15,329.33	\$829.33	\$829.33	\$7,079.33	\$829.33		
Projected Fund Balance	**	\$716,061.27	\$728,922.98	\$721,613.00	\$739,220.76	\$762,186.00	\$755,935.92	\$774,622.32	\$781,096.18	\$780,238.75	\$799,731.82		
<b>ASSET FORFEITURE</b>													
Beginning Fund Balance	**	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71		
Revenues		\$6,710.83	\$59.54	\$68.96	\$76.21	\$71.31	\$1,302.37	\$84.10	\$1,542.00	\$914.68	\$1,957.26		
Expenditures		\$0.00	\$1,169.10	\$4,819.00	\$0.00	\$14,033.93	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00		
Projected Fund Balance	**	\$77,190.54	\$76,080.98	\$71,330.94	\$71,407.15	\$57,444.53	\$58,746.90	\$57,831.00	\$59,373.00	\$60,287.68	\$62,244.94		
<b>CAPITAL REPLACEMENT</b>													
Beginning Fund Balance	**	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48		
Revenues		\$4,290.71	\$3,842.89	\$4,218.73	\$4,662.51	\$4,361.67	\$5,418.16	\$5,468.42	\$5,503.45	\$5,629.53	\$6,078.63		
Expenditures		\$610,322.05	\$52,571.62	\$68,664.90	\$0.00	\$122,229.46	\$13,465.59	\$161,253.20	\$15,363.92	\$5,154.98	\$18,010.95		
Projected Fund Balance	**	\$6,062,430.14	\$6,013,501.41	\$5,949,055.24	\$5,953,717.75	\$5,835,849.96	\$5,827,802.53	\$5,672,017.75	\$5,662,157.28	\$5,662,631.83	\$5,650,699.51		
<b>TRAFFIC ENFORCEMENT</b>													
Beginning Fund Balance	**	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95		
Revenues		\$100.00	\$0.00	\$100.00	\$75.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00		
Expenditures		\$19,563.09	\$22,296.76	\$30,265.17	\$21,338.62	\$19,373.80	\$20,029.21	\$20,111.99	\$19,256.87	\$30,078.07	\$21,132.47		
Projected Fund Balance	**	\$1,111,580.86	\$1,089,284.10	\$1,059,118.93	\$1,037,855.31	\$1,018,581.51	\$998,552.30	\$978,440.31	\$959,183.44	\$929,105.37	\$908,172.90		
<b>CAPITAL IMPROVEMENTS</b>													
Beginning Fund Balance	**	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95		
Revenues		\$992.91	\$976.70	\$1,114.48	\$1,208.34	\$3,635.47	\$5,413.29	\$5,803.90	\$6,266.81	\$6,475.84	\$2,219,374.00		
Expenditures		\$0.00	\$1,128.00	\$448.64	\$0.00	\$2,119.23	\$1,992.00	\$4,864.00	\$5,126.40	\$51,881.47	\$13,333.07		
Projected Fund Balance	**	\$4,637,716.86	\$4,637,565.56	\$4,636,231.40	\$4,639,439.74	\$4,640,955.98	\$4,644,377.27	\$4,645,317.17	\$4,646,457.58	\$4,601,051.95	\$6,807,092.88		
<b>GOLF COURSE</b>													
Beginning Fund Balance	**	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)		
Revenues		\$131,316.30	\$123,532.00	\$88,095.01	\$70,334.18	\$61,121.02	\$138,092.02	\$155,904.65	\$149,921.66	\$137,097.12	\$128,322.84		
Expenditures		\$91,475.87	\$98,103.98	\$132,061.49	\$110,293.32	\$102,555.93	\$122,986.05	\$145,060.29	\$142,350.70	\$131,700.69	\$92,928.75		
Projected Fund Balance	**	(\$3,759,842.13)	(\$3,734,414.11)	(\$3,778,380.59)	(\$3,818,339.73)	(\$3,859,774.64)	(\$3,844,668.67)	(\$3,833,824.31)	(\$3,826,253.35)	(\$3,820,856.92)	(\$3,785,462.83)		
<b>COURT RESTRICTED FEE</b>													
Beginning Fund Balance	**	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77		
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Expenditures		\$5,859.81	\$714.77	\$1,490.28	\$475.94	\$475.94	\$200.00	\$1,240.44	\$394.08	(\$987.39)	\$355.82		
Projected Fund Balance	**	\$142,042.96	\$141,328.19	\$139,837.91	\$139,861.97	\$138,885.46	\$138,885.46	\$137,445.02	\$137,050.94	\$138,038.33	\$137,682.51		
<b>JV CRIME CONTROL</b>													
Beginning Fund Balance	**	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65		
Revenues		\$110,571.94	\$129,449.69	\$144,886.52	\$133,738.38	\$157,251.63	\$117,012.50	\$107,871.88	\$146,412.09	\$132,987.74	\$143,319.08		
Expenditures		\$0.00	\$0.00	\$0.00	\$293,987.14	\$0.00	\$131,620.71	\$155,945.68	\$0.00	\$0.00	\$337,518.35		
Projected Fund Balance	**	\$3,049,178.59	\$3,178,628.28	\$3,323,514.80	\$3,163,266.04	\$3,320,517.67	\$3,305,909.46	\$3,257,835.66	\$3,404,247.75	\$3,537,235.49	\$3,343,036.22		

\* Beginning Fund Balance in this report for the General Fund is including the over 150 days reserve totalling \$4,889,627

\*\* Unaudited Fund Balance amounts

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

02 -UTILITY FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	10,935,325.76		10,935,325.76			
FEES & CHARGES FOR SERVICE						
40-8541 WATER SERVICE	2,850,000.00	277,969.17	2,364,969.64	82.98	0.00	( 485,030.36)
40-8542 SEWER SERVICE	1,350,000.00	117,219.30	1,205,221.44	89.28	0.00	( 144,778.56)
40-8545 WATER AUTHORITY FEE	15,000.00	194.61	3,520.70	23.47	0.00	( 11,479.30)
40-8546 CREDIT CARD FEES	3,000.00	645.70	6,681.05	222.70	0.00	3,681.05
TOTAL FEES & CHARGES FOR SERVICE	4,218,000.00	396,028.78	3,580,392.83	84.88	0.00	( 637,607.17)
INTEREST EARNED						
40-9601 INTEREST EARNED	20,000.00	7,427.88	52,450.23	262.25	0.00	32,450.23
TOTAL INTEREST EARNED	20,000.00	7,427.88	52,450.23	262.25	0.00	32,450.23
INTERFUND ACTIVITY TOTAL						
MISCELLANEOUS REVENUE						
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	2,766.72	26,471.97	105.89	0.00	1,471.97
40-9899 MISCELLANEOUS	25,000.00	1,758.64	25,950.05	103.80	0.00	950.05
TOTAL MISCELLANEOUS REVENUE	50,000.00	4,525.36	52,422.02	104.84	0.00	2,422.02
OTHER AGENCY REVENUES TOTAL						
*** TOTAL FUND REVENUES ***	4,288,000.00	407,982.02	3,685,265.08	85.94	0.00	( 602,734.92)
*** TOTAL AVAILABLE REVENUES ***	15,223,325.76		14,620,590.84			

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
45-3001 SALARIES	194,900.00	15,852.16	203,662.34	104.50	0.00 (	8,762.34)
45-3003 LONGEVITY	2,100.00	44.32	776.87	36.99	0.00	1,323.13
45-3007 OVERTIME	24,500.00	1,510.24	25,841.57	105.48	0.00 (	1,341.57)
45-3010 INCENTIVES	0.00	32.30	193.80	0.00	0.00 (	193.80)
45-3051 FICA/MEDICARE TAXES	17,000.00	1,280.94	17,596.06	103.51	0.00 (	596.06)
45-3052 WORKMEN'S COMPENSATION	5,700.00	0.00	4,051.77	71.08	0.00	1,648.23
45-3053 EMPLOYMENT TAXES	5,400.00	85.57	1,004.60	18.60	0.00	4,395.40
45-3054 RETIREMENT	33,900.00	2,664.03	36,466.00	107.57	0.00 (	2,566.00)
45-3055 HEALTH INSURANCE	70,823.00	4,043.96	41,842.84	59.08	0.00	28,980.16
45-3056 LIFE INS	500.00	25.52	261.58	52.32	0.00	238.42
45-3057 DENTAL	5,800.00	248.64	2,612.12	45.04	0.00	3,187.88
45-3058 LONG-TERM DISABILITY	900.00	0.00	569.19	63.24	0.00	330.81
TOTAL SALARIES, WAGES & BENEFIT	361,523.00	25,787.68	334,878.74	92.63	0.00	26,644.26
SUPPLIES						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	918.35	8,647.61	61.77	0.00	5,352.39
45-3503 OFFICE SUPPLIES	3,100.00	30.96	662.04	21.36	0.00	2,437.96
45-3504 WEARING APPAREL	2,000.00	0.00	1,177.76	58.89	0.00	822.24
45-3506 CHEMICALS	14,000.00	652.50	12,259.52	87.57	0.00	1,740.48
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	0.00	1,330.09	66.50	0.00	669.91
45-3534 PARTS AND MATERIALS	1,200.00	0.00	412.64	34.39	0.00	787.36
45-3535 SHOP SUPPLIES	500.00	0.00	356.53	71.31	0.00	143.47
TOTAL SUPPLIES	37,400.00	1,601.81	24,846.19	66.43	0.00	12,553.81
MAINTENANCE--BLDGS, STRUC						
45-4001 BUILDINGS AND GROUNDS	4,000.00	0.00	767.61	19.19	0.00	3,232.39
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	1,073.85	12,153.14	40.51	0.00	17,846.86
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	16.03	916.72	9.17	0.00	9,083.28
45-4043 WATER PLANTS MAINTENANCE	17,000.00	196.72	12,967.88	94.96	3,175.00	857.12
45-4044 LIFT STATIONS MAINTENANCE	16,000.00	0.00	2,154.39	13.46	0.00	13,845.61
45-4045 SEWER PLANT MAINTENANCE	45,000.00	2,135.24	19,453.11	99.02	25,105.44	441.45
TOTAL MAINTENANCE--BLDGS, STRUC	122,000.00	3,421.84	48,412.85	62.86	28,280.44	45,306.71
MAINTENANCE--EQUIPMENT						
45-4504 COMPUTER SOFTWARE	6,200.00	142.00	5,322.46	85.85	0.00	877.54
TOTAL MAINTENANCE--EQUIPMENT	6,200.00	142.00	5,322.46	85.85	0.00	877.54
SERVICES						
45-5012 PRINTING	1,800.00	3,766.68	4,958.68	275.48	0.00 (	3,158.68)
45-5015 LAB TESTS	23,400.00	207.70	12,261.90	52.40	0.00	11,138.10
45-5017 UTILITIES	140,000.00	10,346.06	97,572.25	69.69	0.00	42,427.75
45-5019 W.O.B. DISPOSAL-O&M CONTR	500,000.00	957.43	198,591.90	39.72	0.00	301,408.10
45-5020 COMMUNICATIONS	9,511.00	284.63	4,801.75	50.49	0.00	4,709.25
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	0.00	119.00	11.90	0.00	881.00

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
45-5029 TRAVEL/TRAINING	15,100.00	0.00	1,887.00	12.50	0.00	13,213.00
TOTAL SERVICES	692,111.00	15,562.50	320,192.48	46.26	0.00	371,918.52
SUNDRY						
45-5405 PERMITS, FEES, CREDIT CD FEES	20,400.00	908.39	26,923.41	131.98	0.00	( 6,523.41)
45-5411 WATER-PURCHASED	1,609,000.00	158,647.22	1,047,437.75	65.10	0.00	561,562.25
45-5412 WATER AUTHORITY FEES	40,000.00	0.00	698.90	1.75	0.00	39,301.10
TOTAL SUNDRY	1,669,400.00	159,555.61	1,075,060.06	64.40	0.00	594,339.94
PROFESSIONAL SERVICES						
45-5501 AUDITS/CONTRACTS/STUDIES	10,000.00	0.00	577.50	5.78	0.00	9,422.50
45-5510 ENGINEERING SERVICES	150,000.00	0.00	28,200.00	6.80	( 18,000.00)	139,800.00
45-5515 CONSULTANT SERVICES	260,000.00	0.00	821.02	0.00	( 821.02)	260,000.00
TOTAL PROFESSIONAL SERVICES	420,000.00	0.00	29,598.52	2.57	( 18,821.02)	409,222.50
OTHER SERVICES						
45-6001 INSURANCE-VEHICLES	9,800.00	0.00	9,413.80	96.06	0.00	386.20
45-6003 LIABILITY-FIRE & CASUALTY	9,000.00	0.00	8,092.98	89.92	0.00	907.02
TOTAL OTHER SERVICES	18,800.00	0.00	17,506.78	93.12	0.00	1,293.22
CAPITAL OUTLAY						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
INTERFUND ACTIVITY						
45-9751 TRANSFER TO GENERAL FUND	550,000.00	0.00	0.00	0.00	0.00	550,000.00
45-9753 TRANSFER TO DEBT SERVICE FUND	91,530.00	0.00	0.00	0.00	0.00	91,530.00
45-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
45-9791 EQUIPMENT USER FEE	19,500.00	0.00	0.00	0.00	0.00	19,500.00
TOTAL INTERFUND ACTIVITY	661,780.00	0.00	0.00	0.00	0.00	661,780.00
TOTAL 45-WATER & SEWER	3,989,214.00	206,071.44	1,855,818.08	46.76	9,459.42	2,123,936.50
	=====	=====	=====	=====	=====	=====

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

02 -UTILITY FUND  
46-UTILITY CAPITAL PROJEC  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL IMPROVEMENTS						
46-7012 METER REPLACEMENT	250,000.00	0.00	201,781.07	80.71	0.00	48,218.93
46-7064 CASTLEBRIDGE WWTP	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7072 SEATTLE - STRUCT REPAIR PAINT	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7080 AUTOCNTRL-SCADA	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7084 PHILIPPINE LIFT STATION	20,000.00	0.00	0.00	0.00	0.00	20,000.00
46-7087 SEWER REHABILITATION	500,000.00	0.00	299,733.10	81.33	106,895.30	93,371.60
46-7091 WHITEOAK BAYOU REHABILITATION	596,000.00	0.00	472,586.63	79.29	0.00	123,413.37
46-7094 CASTLEBRIDGE CLARIFIER RE/LINE	100,000.00	0.00	6,935.00	0.00	( 6,935.00)	100,000.00
46-7095 VILLAGE WATER PUMP UPGRADE	80,000.00	0.00	0.00	0.00	0.00	80,000.00
46-7096 VILLAGE - STRUCT REPAIR PAINT	275,000.00	0.00	0.00	0.00	0.00	275,000.00
46-7101 LIGHTS PROJECT - WATER PLANTS	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7107 SEATTLE WATER PLANT-CL2/CHLOR	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7126 REHAB - REPAIR STORM WAT LINES	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7127 CONGO MAINTENANCE	25,000.00	0.00	0.00	0.00	0.00	25,000.00
46-7128 VILLAGE WATER PLANT GENERATOR	150,000.00	0.00	0.00	0.00	0.00	150,000.00
TOTAL CAPITAL IMPROVEMENTS	2,896,000.00	0.00	981,035.80	37.33	99,960.30	1,815,003.90
TOTAL 46-UTILITY CAPITAL PROJEC	2,896,000.00	0.00	981,035.80	37.33	99,960.30	1,815,003.90
	=====	=====	=====	=====	=====	=====

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

02 -UTILITY FUND  
47-UTILITY DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
TOTAL						
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	6,885,214.00	206,071.44	2,836,853.88	42.79	109,419.72	3,938,940.40
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 2,597,214.00)	201,910.58	848,411.20	28.45-	( 109,419.72)	( 3,336,205.48)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	8,338,111.76		11,783,736.96			
	=====		=====			
*** END OF REPORT ***						



FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

04 -IMPACT FEE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	322,754.87		322,754.87			
FEES & CHARGES FOR SERVIC						
43-8547 WATER DISTRIBUTION	50,000.00	0.00	95,757.98	191.52	0.00	45,757.98
43-8548 SEWER PLANT CAPACITY	25,000.00	0.00	33,957.00	135.83	0.00	8,957.00
43-8549 WATER PLANT CAPACITY	1,500.00	0.00	0.00	0.00	0.00	( 1,500.00)
TOTAL FEES & CHARGES FOR SERVIC	76,500.00	0.00	129,714.98	169.56	0.00	53,214.98
INTEREST EARNED						
43-9601 INTEREST EARNED	2,000.00	1,399.99	10,111.73	505.59	0.00	8,111.73
TOTAL INTEREST EARNED	2,000.00	1,399.99	10,111.73	505.59	0.00	8,111.73
*** TOTAL FUND REVENUES ***	78,500.00	1,399.99	139,826.71	178.12	0.00	61,326.71
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	401,254.87		462,581.58			
	=====		=====			

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

04 -IMPACT FEE FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
INTERFUND ACTIVITY						
TOTAL						
TOTAL	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	78,500.00	1,399.99	139,826.71	178.12	0.00	( 61,326.71)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	401,254.87		462,581.58			
	=====		=====			

\*\*\* END OF REPORT \*\*\*

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
BEGINNING FUND BALANCE	( 3,799,682.56)		( 3,799,682.56)			
FEES & CHARGES FOR SERVIC						
80-8551 GREEN FEES	1,000,000.00	87,293.05	762,706.36	76.27	0.00	( 237,293.64)
80-8553 RANGE FEES/CLUB RENTALS	90,000.00	7,112.74	72,304.66	80.34	0.00	( 17,695.34)
80-8554 CLUB RENTALS	5,000.00	475.52	3,545.18	70.90	0.00	( 1,454.82)
80-8555 TOURNAMENT GREENS FEES	190,000.00	9,305.25	115,608.03	60.85	0.00	( 74,391.97)
80-8560 MISCELLANEOUS FEES	18,380.00	480.00	10,840.85	58.98	0.00	( 7,539.15)
80-8567 MERCHANDISE	110,000.00	11,241.74	110,967.04	100.88	0.00	967.04
80-8568 SPECIAL ORDER MERCHANDISE	40,000.00	4,440.70	30,902.33	77.26	0.00	( 9,097.67)
80-8572 CONCESSION FEES	42,000.00	4,126.71	37,428.58	89.12	0.00	( 4,571.42)
80-8575 MEMBERSHIPS	0.00	3,017.77	22,672.87	0.00	0.00	22,672.87
80-8579 CASH OVER/UNDER	0.00	22.37	115.06	0.00	0.00	115.06
TOTAL FEES & CHARGES FOR SERVIC	1,495,380.00	127,515.85	1,167,090.96	78.05	0.00	( 328,289.04)
INTEREST EARNED						
80-9601 INTEREST EARNED	2,400.00	806.99	6,645.84	276.91	0.00	4,245.84
TOTAL INTEREST EARNED	2,400.00	806.99	6,645.84	276.91	0.00	4,245.84
INTERFUND ACTIVITY						
80-9751 TRANSFER FROM GENERAL FUND	353,071.00	0.00	0.00	0.00	0.00	( 353,071.00)
80-9752 TRANSFER FROM MOTEL TAX	50,000.00	0.00	0.00	0.00	0.00	( 50,000.00)
TOTAL INTERFUND ACTIVITY	403,071.00	0.00	0.00	0.00	0.00	( 403,071.00)
MISCELLANEOUS REVENUE						
80-9899 MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	0.00	0.00	10,000.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	0.00	0.00	10,000.00
OTHER AGENCY REVENUES						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*** TOTAL FUND REVENUES ***	1,900,851.00	128,322.84	1,183,736.80	62.27	0.00	( 717,114.20)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***						
	( 1,898,831.56)		( 2,615,945.76)			
	=====		=====			

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
81-3001 SALARIES AND WAGES	199,224.00	11,826.47	122,041.82	61.26	0.00	77,182.18
81-3002 WAGES	108,110.00	10,285.65	100,511.18	92.97	0.00	7,598.82
81-3003 LONGEVITY	776.00	51.68	495.99	63.92	0.00	280.01
81-3007 OVERTIME	1,000.00	54.19	533.27	53.33	0.00	466.73
81-3051 FICA/MEDICARE TAXES	23,829.00	1,665.15	17,591.88	73.83	0.00	6,237.12
81-3052 WORKMAN'S COMP	6,010.00	0.00	4,272.12	71.08	0.00	1,737.88
81-3053 UNEMPLOYMENT TAXES	8,100.00	639.27	1,639.32	20.24	0.00	6,460.68
81-3054 RETIREMENT	33,687.00	2,310.41	25,511.95	75.73	0.00	8,175.05
81-3055 INSURANCE	41,999.00	4,048.36	42,265.88	100.64	0.00	( 266.88)
81-3056 LIFE INS	413.00	31.90	331.76	80.33	0.00	81.24
81-3057 DENTAL INSURANCE	2,703.00	286.28	2,840.00	105.07	0.00	( 137.00)
81-3058 LONG-TERM DISABILITY	913.00	0.00	665.22	72.86	0.00	247.78
TOTAL SALARIES, WAGES & BENEFIT	426,764.00	31,199.36	318,700.39	74.68	0.00	108,063.61
COST OF SALES						
81-3401 MERCHANDISE	77,000.00	6,007.65	80,471.06	108.15	2,801.97	( 6,273.03)
81-3415 RANGE BALLS	7,500.00	0.00	6,799.73	90.66	0.00	700.27
81-3416 RENTAL CLUBS	2,000.00	0.00	1,593.05	79.65	0.00	406.95
81-3419 SPECIAL ORDER MERCHANDISE	30,000.00	996.76	22,183.21	73.94	0.00	7,816.79
TOTAL COST OF SALES	116,500.00	7,004.41	111,047.05	97.72	2,801.97	2,650.98
SUPPLIES						
81-3502 POSTAGE/FREIGHT/DEL.FEE	500.00	29.71	387.71	77.54	0.00	112.29
81-3503 OFFICE SUPPLIES	6,000.00	601.42	3,169.90	52.83	0.00	2,830.10
81-3504 WEARING APPAREL	2,750.00	586.53	1,706.24	62.05	0.00	1,043.76
81-3523 TOOLS/EQUIPMENT	1,500.00	51.74	489.79	32.65	0.00	1,010.21
81-3529 REPAIR PARTS	250.00	4.02	4.02	1.61	0.00	245.98
81-3605 MISCELLANEOUS SERVICE FEES	6,750.00	0.00	4,167.00	61.73	0.00	2,583.00
TOTAL SUPPLIES	17,750.00	1,273.42	9,924.66	55.91	0.00	7,825.34
MAINTENANCE--BLDGS, STRUC						
TOTAL						
MAINTENANCE--EQUIPMENT						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,200.00	0.00	161.64	13.47	0.00	1,038.36
81-4504 COMPUTER SOFTWARE	1,500.00	0.00	499.16	33.28	0.00	1,000.84
81-4506 CART MAINTENANCE	3,500.00	1,018.66	1,873.97	53.54	0.00	1,626.03
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	1,000.00	0.00	205.29	20.53	0.00	794.71
81-4599 MISCELLANEOUS EQUIPMENT	2,000.00	0.00	701.96	35.10	0.00	1,298.04
TOTAL MAINTENANCE--EQUIPMENT	9,200.00	1,018.66	3,442.02	37.41	0.00	5,757.98

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SERVICES						
81-5012 PRINTING	2,500.00	1,175.00	1,392.97	55.72	0.00	1,107.03
81-5020 COMMUNICATIONS	7,500.00	645.45	5,262.05	70.16	0.00	2,237.95
81-5023 LEASE EQUIPMENT	1,000.00	0.00	500.00	50.00	0.00	500.00
81-5027 MEMBERSHIPS/SUBCRIPTIONS	750.00	544.49	706.45	94.19	0.00	43.55
81-5029 TRAVEL/TRAINING	1,500.00	62.67	631.09	42.07	0.00	868.91
81-5043 ADVERTISING/PROMOTION	27,000.00	2,447.69	13,539.08	54.96	1,300.80	12,160.12
TOTAL SERVICES	40,250.00	4,875.30	22,031.64	57.97	1,300.80	16,917.56
SUNDRY						
81-5405 CREDIT CARD CHARGES	0.00	2,461.92	25,328.68	0.00	0.00	( 25,328.68)
81-5410 SECURITY	2,000.00	33.55	1,915.35	95.77	0.00	84.65
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	251.63	1,484.21	98.95	0.00	15.79
81-5421 EQUIPMENT LEASE DEBT	2,800.00	225.00	2,250.00	80.36	0.00	550.00
81-5498 MISCELLANEOUS EXPENSE	6,500.00	0.00	0.00	0.00	0.00	6,500.00
TOTAL SUNDRY	12,800.00	2,972.10	30,978.24	242.02	0.00	( 18,178.24)
PROFESSIONAL SERVICES						
81-5515 CONSULTANT FEES	3,500.00	0.00	3,200.00	91.43	0.00	300.00
TOTAL PROFESSIONAL SERVICES	3,500.00	0.00	3,200.00	91.43	0.00	300.00
OTHER SERVICES						
81-6003 LIABILITY-FIRE & CASUALTY INSR	0.00	0.00	19,782.84	0.00	0.00	( 19,782.84)
TOTAL OTHER SERVICES	0.00	0.00	19,782.84	0.00	0.00	( 19,782.84)
CAPITAL OUTLAY						
81-6571 OFFICE FURNITURE & EQUIPMENT	6,500.00	0.00	5,007.18	77.03	0.00	1,492.82
81-6574 COMPUTER SOFTWARE	0.00	0.00	13,675.00	0.00	0.00	( 13,675.00)
TOTAL CAPITAL OUTLAY	6,500.00	0.00	18,682.18	287.42	0.00	( 12,182.18)
CAPITAL IMPROVEMENTS						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
81-9772 TECHNOLOGY USER FEE	3,500.00	0.00	0.00	0.00	0.00	3,500.00
81-9791 EQUIP USER FEE	67,025.00	0.00	0.00	0.00	0.00	67,025.00
TOTAL INTERFUND ACTIVITY	70,525.00	0.00	0.00	0.00	0.00	70,525.00
TOTAL 81-CLUB HOUSE	703,789.00	48,343.25	537,789.02	77.00	4,102.77	161,897.21
	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
82-3001 SALARIES AND WAGES	223,154.00	13,535.58	174,092.92	78.01	0.00	49,061.08
82-3002 WAGES	54,540.00	4,155.40	25,685.18	47.09	0.00	28,854.82
82-3003 LONGEVITY	2,900.00	192.00	2,085.69	71.92	0.00	814.31
82-3007 OVERTIME	5,500.00	1,578.50	10,034.72	182.45	0.00	( 4,534.72)
82-3051 FICA/MEDICARE TAXES	22,582.00	1,408.62	15,946.96	70.62	0.00	6,635.04
82-3052 WORKMAN'S COMP	6,214.00	0.00	4,417.14	71.08	0.00	1,796.86
82-3053 UNEMPLOYMENT TAXES	9,000.00	281.46	1,285.90	14.29	0.00	7,714.10
82-3054 RETIREMENT	41,184.00	2,654.79	33,420.80	81.15	0.00	7,763.20
82-3055 INSURANCE	109,825.00	6,174.28	78,313.04	71.31	0.00	31,511.96
82-3056 LIFE INS	700.00	31.90	446.60	63.80	0.00	253.40
82-3057 DENTAL	7,097.00	384.36	4,939.68	69.60	0.00	2,157.32
82-3058 LONG-TERM DISABILITY	1,188.00	0.00	737.28	62.06	0.00	450.72
TOTAL SALARIES, WAGES & BENEFIT	483,884.00	30,396.89	351,405.91	72.62	0.00	132,478.09
SUPPLIES						
82-3504 WEARING APPAREL	2,500.00	91.88	268.50	10.74	0.00	2,231.50
82-3514 FUEL & OIL	21,500.00	0.00	9,158.51	75.17	7,003.74	5,337.75
82-3523 TOOLS/EQUIPMENT	4,500.00	1,756.15	4,647.63	103.28	0.00	( 147.63)
82-3535 GROUND/SHOP SUPPLIES	12,250.00	446.83	10,665.84	87.07	0.00	1,584.16
82-3536 LANDSCAPING MATERIALS	90,400.00	239.96	86,042.52	95.18	0.00	4,357.48
TOTAL SUPPLIES	131,150.00	2,534.82	110,783.00	89.81	7,003.74	13,363.26
MAINTENANCE--BLDGS, STRUC						
82-4041 WATER WELL MAINTENANCE	3,000.00	0.00	1,046.00	34.87	0.00	1,954.00
TOTAL MAINTENANCE--BLDGS, STRUC	3,000.00	0.00	1,046.00	34.87	0.00	1,954.00
MAINTENANCE--EQUIPMENT						
82-4505 IRRIGATION EQUIPMENT	17,250.00	695.98	15,084.00	87.44	0.00	2,166.00
82-4599 MISCELLANEOUS EQUIPMENT	3,000.00	0.00	2,100.15	70.01	0.00	899.85
TOTAL MAINTENANCE--EQUIPMENT	20,250.00	695.98	17,184.15	84.86	0.00	3,065.85
SERVICES						
82-5022 RENTAL EQUIPMENT	5,000.00	258.00	3,115.90	62.32	0.00	1,884.10
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	0.00	120.00	12.00	0.00	880.00
82-5029 TRAVEL/TRAINING	3,000.00	21.40	2,342.64	78.09	0.00	657.36
82-5040 BUILDING MAINT-OUTSOURCING	2,000.00	0.00	175.95	8.80	0.00	1,824.05
TOTAL SERVICES	11,000.00	279.40	5,754.49	52.31	0.00	5,245.51
SUNDRY						
82-5405 PERMITS & FEES	500.00	0.00	0.00	0.00	0.00	500.00
82-5412 WATER AUTHORITY FEES	136,500.00	0.00	8,096.80	5.93	0.00	128,403.20
TOTAL SUNDRY	137,000.00	0.00	8,096.80	5.91	0.00	128,903.20

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
PROFESSIONAL SERVICES						
82-5508 SANITARY/TRASH SERVICES	2,000.00	90.95	836.79	41.84	0.00	1,163.21
TOTAL PROFESSIONAL SERVICES	2,000.00	90.95	836.79	41.84	0.00	1,163.21
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
82-9773 COMP. EQUIPMENT USER FEE	375.00	0.00	0.00	0.00	0.00	375.00
82-9791 EQUIPMENT USER FEE	84,579.00	0.00	0.00	0.00	0.00	84,579.00
TOTAL INTERFUND ACTIVITY	84,954.00	0.00	0.00	0.00	0.00	84,954.00
TOTAL 82-COURSE MAINTENANCE	873,238.00	33,998.04	495,107.14	57.50	7,003.74	371,127.12
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
83-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT TOTAL						
-----						
SUPPLIES						
83-3517 JANITORIAL SUPPLIES	5,500.00	261.10	3,145.54	57.19	0.00	2,354.46
TOTAL SUPPLIES	5,500.00	261.10	3,145.54	57.19	0.00	2,354.46
-----						
MAINTENANCE--BLDGS, STRUC						
83-4001 BUILDINGS & GROUNDS	16,000.00	379.26	7,809.27	48.81	0.00	8,190.73
TOTAL MAINTENANCE--BLDGS, STRUC	16,000.00	379.26	7,809.27	48.81	0.00	8,190.73
-----						
MAINTENANCE--EQUIPMENT						
83-4501 FURN.FIXTURES, OFF EQUIP	0.00	0.00	64.95	0.00	0.00	( 64.95)
TOTAL MAINTENANCE--EQUIPMENT	0.00	0.00	64.95	0.00	0.00	( 64.95)
-----						
SERVICES						
83-5017 UTILITIES	40,000.00	2,150.60	17,702.01	44.26	0.00	22,297.99
TOTAL SERVICES	40,000.00	2,150.60	17,702.01	44.26	0.00	22,297.99
-----						
TOTAL 83-BUILDING MAINTENANCE	61,500.00	2,790.96	28,721.77	46.70	0.00	32,778.23
	=====	=====	=====	=====	=====	=====



FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
84-GC CONCESSIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
COST OF SALES TOTAL						
MAINTENANCE--EQUIPMENT TOTAL						
SERVICES TOTAL						
TOTAL						

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
85-GC DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
87-GC CAPITAL IMPROVEMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL IMPROVEMENTS						
87-7001 BUILDING/OFFICE IMPROVEMENT	0.00	0.00	2,300.00	0.00	0.00	( 2,300.00)
87-7010 CAPITAL IMPROVEMENT	160,600.00	0.00	30,133.91	20.07	2,100.00	128,366.09
TOTAL CAPITAL IMPROVEMENTS	160,600.00	0.00	32,433.91	21.50	2,100.00	126,066.09
INTERFUND ACTIVITY						
TOTAL						
-----						
TOTAL 87-GC CAPITAL IMPROVEMENT	160,600.00	0.00	32,433.91	21.50	2,100.00	126,066.09
=====						

CITY COUCCNL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

11 -GOLF COURSE FUND  
88-EQUIPMENT MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
88-3001 SALARIES AND WAGES	43,234.00	3,500.94	36,145.23	83.60	0.00	7,088.77
88-3003 LONGEVITY	816.00	62.76	650.05	79.66	0.00	165.95
88-3007 OVERTIME	500.00	113.62	759.26	151.85	0.00	( 259.26)
88-3051 FICA/MEDICARE TAXES	3,370.00	271.14	2,881.70	85.51	0.00	488.30
88-3052 WORKER'S COMP	931.00	0.00	661.80	71.08	0.00	269.20
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	161.32	17.92	0.00	738.68
88-3054 RETIREMENT	6,832.00	559.69	5,985.84	87.61	0.00	846.16
88-3055 HEALTH INSURANCE	11,450.00	946.58	9,232.00	80.63	0.00	2,218.00
88-3056 LIFE INS	87.00	6.38	63.80	73.33	0.00	23.20
88-3057 DENTAL	1,144.00	86.68	866.80	75.77	0.00	277.20
88-3058 LONG TERM DISABILITY	185.00	0.00	136.53	73.80	0.00	48.47
TOTAL SALARIES, WAGES & BENEFIT	69,449.00	5,547.79	57,544.33	82.86	0.00	11,904.67
SUPPLIES						
88-3504 WEARING APPAREL	375.00	0.00	0.00	0.00	0.00	375.00
88-3514 FUEL & OIL	1,300.00	242.50	1,306.01	100.46	0.00	( 6.01)
88-3523 TOOLS/EQUIPMENT	1,500.00	64.37	501.16	33.41	0.00	998.84
88-3529 REPAIR PARTS	22,100.00	1,861.90	12,679.20	57.37	0.00	9,420.80
88-3535 GROUND/SHOP SUPPLIES	6,000.00	79.94	3,434.53	57.24	0.00	2,565.47
TOTAL SUPPLIES	31,275.00	2,248.71	17,920.90	57.30	0.00	13,354.10
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
88-5029 TRAVEL/TRAINING	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL SERVICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
INTERFUND ACTIVITY						
TOTAL						
TOTAL 88-EQUIPMENT MAINTENANCE	101,724.00	7,796.50	75,465.23	74.19	0.00	26,258.77
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	1,900,851.00	92,928.75	1,169,517.07	62.22	13,206.51	718,127.42
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	0.00	35,394.09	14,219.73	0.00	( 13,206.51)	( 1,013.22)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	( 3,799,682.56)		( 3,785,462.83)			
	=====		=====			
*** END OF REPORT ***						

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	12,377,172.04		12,377,172.04			
PROPERTY TAXES						
10-7101 CURRENT PROPERTY TAXES	5,600,000.00	4,245.90	5,487,081.60	97.98	0.00	( 112,918.40)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00	( 6,885.13)	( 62,087.28)	206.96-	0.00	( 92,087.28)
10-7103 PENALTY, INTEREST & COSTS	25,000.00	8,853.89	22,286.79	89.15	0.00	( 2,713.21)
TOTAL PROPERTY TAXES	5,655,000.00	6,214.66	5,447,281.11	96.33	0.00	( 207,718.89)
OTHER TAXES						
10-7511 ELECTRIC FRANCHISE	360,000.00	30,148.18	301,555.96	83.77	0.00	( 58,444.04)
10-7512 TELEPHONE FRANCHISE	110,000.00	15,498.37	93,647.98	85.13	0.00	( 16,352.02)
10-7513 GAS FRANCHISE	30,000.00	0.00	33,654.18	112.18	0.00	3,654.18
10-7514 CABLE TV FRANCHISE	70,000.00	0.00	56,305.85	80.44	0.00	( 13,694.15)
10-7515 TELECOMMUNICATION	30,000.00	559.38	23,184.26	77.28	0.00	( 6,815.74)
10-7621 CITY SALES TAX	3,000,000.00	280,720.63	2,608,278.13	86.94	0.00	( 391,721.87)
10-7622 SALES TX-RED. PROPERTY TX	1,500,000.00	140,373.32	1,303,841.65	86.92	0.00	( 196,158.35)
10-7631 MIXED DRINK TAX	35,000.00	7,882.43	32,241.98	92.12	0.00	( 2,758.02)
TOTAL OTHER TAXES	5,135,000.00	475,182.31	4,452,709.99	86.71	0.00	( 682,290.01)
FINES WARRANTS & BONDS						
10-8001 FINES	950,000.00	91,484.48	850,045.66	89.48	0.00	( 99,954.34)
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	858.42	8,381.30	78.33	0.00	( 2,318.70)
10-8003 TIME PAYMENT FEE-COURT	0.00	214.62	2,090.36	0.00	0.00	2,090.36
10-8004 COURT TECHNOLOGY FEES	0.00	1,532.68	18,629.08	0.00	0.00	18,629.08
10-8005 COURT SECURITY FEE	0.00	1,146.51	13,926.65	0.00	0.00	13,926.65
10-8006 OMNI FEE	8,000.00	459.36	6,186.96	77.34	0.00	( 1,813.04)
10-8007 CHILD SAFETY FEE	0.00	51.86	976.22	0.00	0.00	976.22
10-8008 JUDICIAL FEE	0.00	226.30	2,762.63	0.00	0.00	2,762.63
TOTAL FINES WARRANTS & BONDS	968,700.00	95,974.23	902,998.86	93.22	0.00	( 65,701.14)
FEES & CHARGES FOR SERVIC						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	172.58	2,289.88	228.99	0.00	1,289.88
10-8503 POOL MEMBERSHIP FEES	10,000.00	3,398.00	17,932.00	179.32	0.00	7,932.00
10-8507 AMBULANCE SERVICE FEES	300,000.00	28,256.33	267,415.84	89.14	0.00	( 32,584.16)
10-8509 PET TAGS	700.00	40.00	770.00	110.00	0.00	70.00
10-8510 POUND FEES	150.00	0.00	30.00	20.00	0.00	( 120.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	10.00	141.00	0.00	0.00	141.00
10-8512 RENTAL FEE	30,000.00	200.00	36,170.62	120.57	0.00	6,170.62
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	791.26	8,043.39	100.54	0.00	43.39
10-8514 FOOD & BEVERAGE FEES	1,000.00	0.00	1,192.00	119.20	0.00	192.00
10-8515 POLICE OFFICER FEE	0.00	0.00	2,520.00	0.00	0.00	2,520.00
10-8516 FARMER'S MARKET FEES	0.00	370.00	370.00	0.00	0.00	370.00
10-8999 PLAN CHECKING AND PLAT REVIEW	20,000.00	203.75	10,933.50	54.67	0.00	( 9,066.50)
TOTAL FEES & CHARGES FOR SERVIC	370,850.00	33,441.92	347,808.23	93.79	0.00	( 23,041.77)

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
LICENSES & PERMITS						
10-9001 BUILDING PERMITS	100,000.00	1,657.50	51,747.52	51.75	0.00	( 48,252.48)
10-9002 PLUMBING PERMITS	10,000.00	955.00	11,135.00	111.35	0.00	1,135.00
10-9003 ELECTRICAL PERMITS	15,000.00	1,284.00	15,398.00	102.65	0.00	398.00
10-9004 MECHANICAL PERMITS	8,000.00	786.00	6,969.50	87.12	0.00	( 1,030.50)
10-9006 SIGN PERMITS	8,000.00	747.60	15,654.99	195.69	0.00	7,654.99
10-9007 LIQUOR LICENSES	3,500.00	0.00	5,560.00	158.86	0.00	2,060.00
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00	( 500.00)
10-9012 BURGLAR/FIRE ALARM PERMIT	12,000.00	606.00	7,560.00	63.00	0.00	( 4,440.00)
10-9013 FIRE MARSHAL PERM FEES	500.00	0.00	514.00	102.80	0.00	14.00
10-9014 POLITICAL SIGN PERMITS	100.00	0.00	0.00	0.00	0.00	( 100.00)
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00	( 100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000.00	0.00	2,000.00	200.00	0.00	1,000.00
TOTAL LICENSES & PERMITS	158,700.00	6,036.10	116,539.01	73.43	0.00	( 42,160.99)
INTEREST EARNED						
10-9601 INTEREST EARNED	90,000.00	40,062.30	266,593.16	296.21	0.00	176,593.16
TOTAL INTEREST EARNED	90,000.00	40,062.30	266,593.16	296.21	0.00	176,593.16
INTERFUND ACTIVITY						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,224,757.00	337,518.35	919,071.88	75.04	0.00	( 305,685.12)
10-9752 TRANSFER FROM UTLY FUND	550,000.00	0.00	0.00	0.00	0.00	( 550,000.00)
10-9753 COURT SECURITY & TECH REIMB.	44,500.00	0.00	0.00	0.00	0.00	( 44,500.00)
10-9754 TRANFER FROM MOTEL TAX FUND	17,000.00	0.00	0.00	0.00	0.00	( 17,000.00)
TOTAL INTERFUND ACTIVITY	1,836,257.00	337,518.35	919,071.88	50.05	0.00	( 917,185.12)
MISCELLANEOUS REVENUE						
10-9805 DONATIONS--PARK	0.00	0.00	1,200.00	0.00	0.00	1,200.00
10-9807 DONATIONS - POLICE DEPT.	0.00	0.00	520.00	0.00	0.00	520.00
10-9808 DONATION-CITY BEAUTIFICATION	0.00	0.00	500.00	0.00	0.00	500.00
10-9816 PROPERTY LIENS/ORD VIOLATION	0.00	895.19	2,353.98	0.00	0.00	2,353.98
10-9899 MISCELLANEOUS	100,000.00	420.92	32,614.05	32.61	0.00	( 67,385.95)
TOTAL MISCELLANEOUS REVENUE	100,000.00	1,316.11	37,188.03	37.19	0.00	( 62,811.97)
OTHER AGENCY REVENUES						
10-9904 FEMA	0.00	0.00	43,667.57	0.00	0.00	43,667.57
10-9905 AMBULANCE FEES STATE GRANT	0.00	0.00	145,840.49	0.00	0.00	145,840.49
10-9906 LEOSE FUNDS - TRAINING GRANT	0.00	0.00	1,933.96	0.00	0.00	1,933.96
TOTAL OTHER AGENCY REVENUES	0.00	0.00	191,442.02	0.00	0.00	191,442.02
*** TOTAL FUND REVENUES ***	14,314,507.00	995,745.98	12,681,632.29	88.59	0.00	( 1,632,874.71)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	26,691,679.04		25,058,804.33			
	=====		=====			

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
11-3001 SALARIES	327,051.00	23,510.96	251,621.19	76.94	0.00	75,429.81
11-3002 WAGES	0.00	3,880.94	11,663.00	0.00	0.00	( 11,663.00)
11-3003 LONGEVITY	1,200.00	40.62	377.91	31.49	0.00	822.09
11-3010 INCENTIVES	720.00	0.00	0.00	0.00	0.00	720.00
11-3020 EMPLOYEE AWARDS/BONUS	800.00	33.00	773.16	96.65	0.00	26.84
11-3051 FICA/MEDICARE TAXES	23,862.00	1,906.47	19,179.23	80.38	0.00	4,682.77
11-3052 WORKMEN'S COMPENSATION	11,487.00	0.00	8,165.37	71.08	0.00	3,321.63
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	55.30	554.86	15.41	0.00	3,045.14
11-3054 RETIREMENT	47,152.00	3,674.70	40,658.51	86.23	0.00	6,493.49
11-3055 HEALTH INSURANCE	61,439.00	3,266.96	33,174.20	54.00	0.00	28,264.80
11-3056 LIFE INS	261.00	19.14	191.40	73.33	0.00	69.60
11-3057 DENTAL INSURANCE	3,433.00	211.00	2,110.00	61.46	0.00	1,323.00
11-3058 LONG-TERM DISABILITY	1,277.00	0.00	807.48	63.23	0.00	469.52
TOTAL SALARIES, WAGES & BENEFIT	482,282.00	36,599.09	369,276.31	76.57	0.00	113,005.69
SUPPLIES						
11-3502 POSTAGE/FREIGHT/DEL. FEE	250.00	0.00	45.97	18.39	0.00	204.03
11-3503 OFFICE SUPPLIES	4,000.00	167.48	3,001.21	75.03	0.00	998.79
11-3510 BOOKS & PERIODICALS	300.00	45.00	93.50	31.17	0.00	206.50
11-3520 FOOD	7,000.00	458.77	5,560.00	79.43	0.00	1,440.00
TOTAL SUPPLIES	11,550.00	671.25	8,700.68	75.33	0.00	2,849.32
MAINTENANCE--EQUIPMENT						
11-4501 FURN., FIXT., & OFF. MACH.	3,000.00	0.00	489.98	16.33	0.00	2,510.02
TOTAL MAINTENANCE--EQUIPMENT	3,000.00	0.00	489.98	16.33	0.00	2,510.02
SERVICES						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	9.74	874.13	21.85	0.00	3,125.87
11-5007 RECORDS MANAGEMENT	6,000.00	322.43	4,650.43	77.51	0.00	1,349.57
11-5012 PRINTING	250.00	0.00	52.10	20.84	0.00	197.90
11-5014 MEDICAL EXPENSES	5,000.00	0.00	3,146.00	62.92	0.00	1,854.00
11-5020 COMMUNICATIONS	4,600.00	219.87	2,329.13	50.63	0.00	2,270.87
11-5025 PUBLIC NOTICES	7,500.00	300.72	4,369.24	58.26	0.00	3,130.76
11-5026 CODIFICATIONS	5,500.00	453.80	4,271.00	77.65	0.00	1,229.00
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	7,000.00	172.00	5,349.50	76.42	0.00	1,650.50
11-5029 TRAVEL/TRAINING	14,000.00	655.32	15,974.36	114.10	0.00	( 1,974.36)
11-5030 CAR ALLOWANCE	6,600.00	500.00	5,500.00	83.33	0.00	1,100.00
11-5041 NEWSLETTER	10,500.00	3,254.00	6,814.00	64.90	0.00	3,686.00
TOTAL SERVICES	70,950.00	5,887.88	53,329.89	75.17	0.00	17,620.11

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
11-5401 ELECTION EXPENSE	7,000.00	0.00	5,323.12	76.04	0.00	1,676.88
TOTAL SUNDRY	7,000.00	0.00	5,323.12	76.04	0.00	1,676.88
PROFESSIONAL SERVICES						
11-5515 CONSULTANT SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
OTHER SERVICES						
11-6005 NOTARY SURETY BONDS	300.00	91.94	91.94	30.65	0.00	208.06
TOTAL OTHER SERVICES	300.00	91.94	91.94	30.65	0.00	208.06
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
11-9772 TECHNOLOGY USER FEE	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL INTERFUND ACTIVITY	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL 11-ADMINISTRATIVE SERVICE	590,332.00	43,250.16	437,211.92	74.06	0.00	153,120.08
	=====	=====	=====	=====	=====	=====



FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
12-LEGAL/OTHER SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	213.25	71.08	0.00	86.75
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	213.25	71.08	0.00	86.75
SERVICES						
12-5023 GRANTS AND INCENTIVES	1,453,668.00	0.00	543,301.44	37.37	0.00	910,366.56
TOTAL SERVICES	1,453,668.00	0.00	543,301.44	37.37	0.00	910,366.56
SUNDRY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
PROFESSIONAL SERVICES						
12-5502 LEGAL FEES	125,000.00	86,882.96	232,685.47	186.15	0.00	( 107,685.47)
12-5515 CONSULTANT SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	135,000.00	86,882.96	232,685.47	172.36	0.00	( 97,685.47)
OTHER SERVICES						
12-6001 AUTOMOBILE LIABILITY	39,231.00	0.00	38,760.64	98.80	0.00	470.36
12-6003 LIABILITY-FIRE & CASUALTY INSR	65,140.00	0.00	67,964.18	104.34	0.00	( 2,824.18)
12-6005 SURETY BONDS	500.00	0.00	477.00	95.40	0.00	23.00
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	( 3,280.52)	0.00	0.00	3,280.52
TOTAL OTHER SERVICES	104,871.00	0.00	103,921.30	99.09	0.00	949.70
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INTERFUND ACTIVITY						
12-9760 TRFR TO CAPITAL IMPROVEMENTS	3,750,000.00	0.00	0.00	0.00	0.00	3,750,000.00
12-9761 TRANSFER TO GOLF FUND	353,071.00	0.00	0.00	0.00	0.00	353,071.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	4,103,571.00	0.00	0.00	0.00	0.00	4,103,571.00
TOTAL 12-LEGAL/OTHER SERVICES	5,797,410.00	86,882.96	880,121.46	15.18	0.00	4,917,288.54
	=====	=====	=====	=====	=====	=====

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
13-3001 SALARIES	186,256.00	14,149.18	131,247.44	70.47	0.00	55,008.56
13-3002 WAGES	9,579.00	480.00	5,305.00	55.38	0.00	4,274.00
13-3003 LONGEVITY	816.00	60.92	592.88	72.66	0.00	223.12
13-3007 OVERTIME	600.00	0.00	596.04	99.34	0.00	3.96
13-3051 FICA/MEDICARE TAXES	15,056.00	1,087.36	10,520.83	69.88	0.00	4,535.17
13-3052 WORKMEN'S COMPENSATION	397.00	0.00	282.20	71.08	0.00	114.80
13-3053 EMPLOYMENT TAXES	3,600.00	158.70	549.47	15.26	0.00	3,050.53
13-3054 RETIREMENT	29,040.00	2,198.60	21,186.63	72.96	0.00	7,853.37
13-3055 HEALTH INSURANCE	37,581.00	2,561.88	20,979.48	55.82	0.00	16,601.52
13-3056 LIFE INS	287.00	19.14	165.88	57.80	0.00	121.12
13-3057 DENTAL INSURANCE	2,138.00	211.00	1,763.28	82.47	0.00	374.72
13-3058 LONG-TERM DISABILITY	787.00	0.00	492.87	62.63	0.00	294.13
TOTAL SALARIES, WAGES & BENEFIT	286,137.00	20,926.78	193,682.00	67.69	0.00	92,455.00
SUPPLIES						
13-3502 POSTAGE/FREIGHT	500.00	0.00	168.90	33.78	0.00	331.10
13-3503 OFFICE SUPPLIES	250.00	98.89	98.89	39.56	0.00	151.11
13-3509 COMPUTER SUPPLIES	2,200.00	14.95	887.38	40.34	0.00	1,312.62
13-3510 BOOKS & PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,050.00	113.84	1,155.17	37.87	0.00	1,894.83
MAINTENANCE--EQUIPMENT						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	7,437.00	451.24	4,853.44	109.33	3,277.35 (	693.79)
13-4502 COMPUTER EQUIPMENT	9,500.00	0.00	3,655.35	20.16	( 1,740.00)	7,584.65
13-4504 SOFTWARE MAINTENANCE	154,659.24	2,495.92	103,475.45	67.15	383.36	50,800.43
TOTAL MAINTENANCE--EQUIPMENT	171,596.24	2,947.16	111,984.24	66.38	1,920.71	57,691.29
SERVICES						
13-5020 COMMUNICATIONS	24,950.00	362.93	17,012.04	68.18	0.00	7,937.96
13-5027 MEMBERSHIPS/SUBSCRIPT	1,250.00	0.00	566.14	45.29	0.00	683.86
13-5029 TRAVEL/TRAINING	7,600.00	0.00	3,296.87	43.38	0.00	4,303.13
TOTAL SERVICES	33,800.00	362.93	20,875.05	61.76	0.00	12,924.95
PROFESSIONAL SERVICES						
13-5515 CONSULTANT SERVICES	53,400.00	0.00	12,638.50	23.67	0.00	40,761.50
TOTAL PROFESSIONAL SERVICES	53,400.00	0.00	12,638.50	23.67	0.00	40,761.50
CAPITAL OUTLAY						
13-6573 COMPUTER EQUIPMENT	11,850.00	0.00	2,995.44	25.28	0.00	8,854.56
TOTAL CAPITAL OUTLAY	11,850.00	0.00	2,995.44	25.28	0.00	8,854.56

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
INTERFUND ACTIVITY						
13-9740 COMPUTER CAPITAL USER FEE	50,000.00	0.00	0.00	0.00	0.00	50,000.00
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	15,975.00	0.00	0.00	0.00	0.00	15,975.00
13-9772 TECHNOLOGY USER FEE	46,667.00	0.00	0.00	0.00	0.00	46,667.00
TOTAL INTERFUND ACTIVITY	112,642.00	0.00	0.00	0.00	0.00	112,642.00
TOTAL 13-INFO TECHNOLOGY	672,475.24	24,350.71	343,330.40	51.34	1,920.71	327,224.13
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
14-PURCHASING  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SUPPLIES						
14-3502 POSTAGE/FREIGHT	13,000.00	1,516.00	11,537.68	88.75	0.00	1,462.32
14-3503 OFFICE SUPPLIES	5,000.00	0.00	2,011.36	40.23	0.00	2,988.64
TOTAL SUPPLIES	18,000.00	1,516.00	13,549.04	75.27	0.00	4,450.96
MAINTENANCE--EQUIPMENT						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
SERVICES						
14-5012 PRINTING	1,000.00	0.00	427.05	42.71	0.00	572.95
14-5022 RENTAL OF EQUIPMENT	2,600.00	0.00	1,836.00	70.62	0.00	764.00
TOTAL SERVICES	3,600.00	0.00	2,263.05	62.86	0.00	1,336.95
PROFESSIONAL SERVICES						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 14-PURCHASING	21,600.00	1,516.00	15,812.09	73.20	0.00	5,787.91
	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
15-3001 SALARIES	200,804.00	14,858.71	155,401.18	77.39	0.00	45,402.82
15-3003 LONGEVITY	1,200.00	90.46	924.17	77.01	0.00	275.83
15-3007 OVERTIME	2,000.00	191.79	871.48	43.57	0.00	1,128.52
15-3010 INCENTIVES	0.00	46.16	161.56	0.00	0.00	( 161.56)
15-3051 FICA/MEDICARE TAXES	15,606.00	1,103.09	11,420.51	73.18	0.00	4,185.49
15-3052 WORKMEN'S COMPENSATION	411.00	0.00	292.15	71.08	0.00	118.85
15-3053 EMPLOYMENT TAXES	2,700.00	11.86	479.44	17.76	0.00	2,220.56
15-3054 RETIREMENT	31,641.00	2,325.52	25,233.98	79.75	0.00	6,407.02
15-3055 HEALTH INSURANCE	36,224.00	2,731.46	27,101.60	74.82	0.00	9,122.40
15-3056 LIFE INS	261.00	19.14	191.40	73.33	0.00	69.60
15-3057 DENTAL INSURANCE	2,785.00	260.04	2,502.32	89.85	0.00	282.68
15-3058 LONG-TERM DISABILITY	857.00	0.00	580.23	67.70	0.00	276.77
TOTAL SALARIES, WAGES & BENEFIT	294,489.00	21,638.23	225,160.02	76.46	0.00	69,328.98
SUPPLIES						
15-3502 POSTAGE/FREIGHT/DEL.FEE	200.00	0.00	24.15	12.08	0.00	175.85
15-3503 OFFICE SUPPLIES	800.00	0.00	563.14	70.39	0.00	236.86
15-3510 BOOKS & PERIODICALS	50.00	0.00	50.00	100.00	0.00	0.00
TOTAL SUPPLIES	1,050.00	0.00	637.29	60.69	0.00	412.71
MAINTENANCE--EQUIPMENT						
15-4501 FURN.FIXT. & OFF.MACH.	150.00	68.50	118.46	78.97	0.00	31.54
TOTAL MAINTENANCE--EQUIPMENT	150.00	68.50	118.46	78.97	0.00	31.54
SERVICES						
15-5012 PRINTING	1,200.00	0.00	430.34	35.86	0.00	769.66
15-5020 COMMUNICATIONS	4,250.00	219.87	2,329.12	54.80	0.00	1,920.88
15-5027 MEMBERSHIPS	400.00	0.00	170.00	42.50	0.00	230.00
15-5029 TRAVEL/TRAINING	4,500.00	0.00	450.49	10.01	0.00	4,049.51
TOTAL SERVICES	10,350.00	219.87	3,379.95	32.66	0.00	6,970.05
SUNDRY						
15-5405 PERMITS & FEES	550.00	0.00	447.00	81.27	0.00	103.00
TOTAL SUNDRY	550.00	0.00	447.00	81.27	0.00	103.00
PROFESSIONAL SERVICES						
15-5501 AUDITS/CONTRACTS/STUDIES	27,000.00	0.00	25,550.00	94.63	0.00	1,450.00
TOTAL PROFESSIONAL SERVICES	27,000.00	0.00	25,550.00	94.63	0.00	1,450.00

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY						
TOTAL						
-----						
INTERFUND ACTIVITY						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL 15-ACCOUNTING SERVICES	335,289.00	21,926.60	255,292.72	76.14	0.00	79,996.28
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
16-CUSTOMER SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT						
16-3001 SALARIES	34,891.00	2,712.00	28,242.69	80.95	0.00	6,648.31
16-3003 LONGEVITY	432.00	33.24	333.42	77.18	0.00	98.58
16-3007 OVERTIME	1,000.00	0.00	6.44	0.64	0.00	993.56
16-3010 INCENTIVES	1,080.00	83.08	875.31	81.05	0.00	204.69
16-3051 FICA/MEDICARE TAXES	2,861.00	192.26	2,082.26	72.78	0.00	778.74
16-3052 WORKMEN'S COMPENSATION	75.00	0.00	53.31	71.08	0.00	21.69
16-3053 EMPLOYMENT TAXES	900.00	11.49	140.48	15.61	0.00	759.52
16-3054 RETIREMENT	5,801.00	430.48	4,705.51	81.12	0.00	1,095.49
16-3055 HEALTH INSURANCE	19,559.00	1,244.98	12,794.48	65.41	0.00	6,764.52
16-3056 LIFE INS	87.00	6.38	63.80	73.33	0.00	23.20
16-3057 DENTAL INSURANCE	1,144.00	86.68	866.80	75.77	0.00	277.20
16-3058 LONG-TERM DISABILITY	153.00	0.00	107.82	70.47	0.00	45.18
TOTAL SALARIES, WAGES & BENEFIT	67,983.00	4,800.59	50,272.32	73.95	0.00	17,710.68
SUPPLIES						
16-3503 OFFICE SUPPLIES	600.00	0.00	205.75	34.29	0.00	394.25
TOTAL SUPPLIES	600.00	0.00	205.75	34.29	0.00	394.25
MAINTENANCE--EQUIPMENT						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	0.00	295.98	74.00	0.00	104.02
TOTAL MAINTENANCE--EQUIPMENT	400.00	0.00	295.98	74.00	0.00	104.02
SERVICES						
16-5020 COMMUNICATIONS	4,000.00	127.57	1,356.66	33.92	0.00	2,643.34
16-5025 PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL SERVICES	5,000.00	127.57	1,356.66	27.13	0.00	3,643.34
PROFESSIONAL SERVICES						
16-5527 HARRIS CTY APPRAISAL DIST	66,000.00	0.00	43,071.00	65.26	0.00	22,929.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	0.00	5,606.49	80.09	0.00	1,393.51
TOTAL PROFESSIONAL SERVICES	73,000.00	0.00	48,677.49	66.68	0.00	24,322.51
OTHER SERVICES	-----	-----	-----	-----	-----	-----
TOTAL						
CAPITAL OUTLAY	-----	-----	-----	-----	-----	-----
TOTAL						
INTERFUND ACTIVITY						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL 16-CUSTOMER SERVICE	147,233.00	4,928.16	100,808.20	68.47	0.00	46,424.80
	=====	=====	=====	=====	=====	=====

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
19-3001 SALARIES	210,302.00	10,700.07	140,078.30	66.61	0.00	70,223.70
19-3003 LONGEVITY	1,104.00	68.30	827.63	74.97	0.00	276.37
19-3007 OVERTIME	5,000.00	703.02	2,394.98	47.90	0.00	2,605.02
19-3010 INCENTIVES	1,560.00	147.69	1,820.06	116.67	0.00	( 260.06)
19-3051 FICA/MEDICARE TAXES	16,674.00	959.26	12,071.51	72.40	0.00	4,602.49
19-3052 WORKMEN'S COMPENSATION	439.00	0.00	312.06	71.08	0.00	126.94
19-3053 EMPLOYMENT TAXES	4,500.00	36.23	777.91	17.29	0.00	3,722.09
19-3054 RETIREMENT	33,807.00	1,958.66	24,948.60	73.80	0.00	8,858.40
19-3055 HEALTH INSURANCE	56,670.00	3,271.36	35,946.74	63.43	0.00	20,723.26
19-3056 LIFE INS	435.00	25.52	287.10	66.00	0.00	147.90
19-3057 DENTAL INSURANCE	3,132.00	199.60	2,184.20	69.74	0.00	947.80
19-3058 LONG-TERM DISABILITY	894.00	0.00	571.64	63.94	0.00	322.36
TOTAL SALARIES, WAGES & BENEFIT	334,517.00	18,069.71	222,220.73	66.43	0.00	112,296.27
SUPPLIES						
19-3503 OFFICE SUPPLIES	2,900.00	0.00	999.25	34.46	0.00	1,900.75
19-3510 BOOKS & PERIODICALS	500.00	0.00	0.00	0.00	0.00	500.00
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,500.00	0.00	999.25	28.55	0.00	2,500.75
MAINTENANCE--EQUIPMENT						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL MAINTENANCE--EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
SERVICES						
19-5012 PRINTING	5,000.00	0.00	2,412.36	48.25	0.00	2,587.64
19-5020 COMMUNICATIONS	4,000.00	127.56	1,356.63	33.92	0.00	2,643.37
19-5027 MEMBERSHIPS	300.00	0.00	160.00	53.33	0.00	140.00
19-5029 TRAVEL/TRAINING	4,000.00	103.68	1,884.63	47.12	0.00	2,115.37
TOTAL SERVICES	13,300.00	231.24	5,813.62	43.71	0.00	7,486.38
SUNDRY						
19-5404 JURY EXPENSE	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL SUNDRY	300.00	0.00	0.00	0.00	0.00	300.00
PROFESSIONAL SERVICES						
19-5505 JUDGES	55,000.00	3,225.00	39,650.00	72.09	0.00	15,350.00
19-5506 PROSECUTORS	35,000.00	2,100.00	28,200.00	80.57	0.00	6,800.00
19-5516 COLLECTION AGENCY FEES	2,000.00	220.00	1,527.50	76.38	0.00	472.50
19-5518 INTERPRETERS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL PROFESSIONAL SERVICES	92,500.00	5,545.00	69,377.50	75.00	0.00	23,122.50

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING



FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL						
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY TOTAL						
TOTAL 19-MUNICIPAL COURT	444,617.00	23,845.95	298,411.10	67.12	0.00	146,205.90

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
21-3001 SALARIES	1,687,770.00	125,972.55	1,271,400.56	75.33	0.00	416,369.44
21-3003 LONGEVITY	6,576.00	422.75	4,326.14	65.79	0.00	2,249.86
21-3007 OVERTIME	60,000.00	6,204.27	45,471.11	75.79	0.00	14,528.89
21-3010 INCENTIVES	23,400.00	1,910.66	17,560.89	75.05	0.00	5,839.11
21-3014 S.T.E.P. PROGRAM	60,000.00	2,472.18	43,457.33	72.43	0.00	16,542.67
21-3051 FICA/MEDICARE TAXES	140,741.00	9,938.23	104,458.66	74.22	0.00	36,282.34
21-3052 WORKMEN'S COMPENSATION	37,440.00	0.00	26,613.70	71.08	0.00	10,826.30
21-3053 EMPLOYMENT TAXES	23,850.00	344.13	4,957.33	20.79	0.00	18,892.67
21-3054 RETIREMENT	281,622.00	20,393.59	215,082.59	76.37	0.00	66,539.41
21-3055 HEALTH INSURANCE	320,273.00	23,295.28	212,415.80	66.32	0.00	107,857.20
21-3056 LIFE INS	2,219.00	167.32	1,521.52	68.57	0.00	697.48
21-3057 DENTAL INSURANCE	20,114.00	1,632.38	14,848.18	73.82	0.00	5,265.82
21-3058 LONG-TERM DISABILITY	7,122.00	( 0.60)	4,857.09	68.20	0.00	2,264.91
TOTAL SALARIES, WAGES & BENEFIT	2,671,127.00	192,752.74	1,966,970.90	73.64	0.00	704,156.10
<hr/>						
SUPPLIES						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	45.33	45.33	0.00	54.67
21-3503 OFFICE SUPPLIES	7,000.00	412.30	5,073.03	72.47	0.00	1,926.97
21-3504 WEARING APPAREL	18,474.00	635.50	10,048.96	54.40	0.00	8,425.04
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	0.00	160.00	71.77	1,275.45	564.55
21-3510 BOOKS AND PERIODICALS	2,500.00	0.00	1,776.00	71.04	0.00	724.00
21-3515 MEDICAL SUPPLIES	1,000.00	0.00	285.11	28.51	0.00	714.89
21-3519 AMMUNITION AND TARGETS	6,000.00	0.00	5,571.91	92.87	0.00	428.09
21-3520 FOOD	2,400.00	19.98	813.89	33.91	0.00	1,586.11
21-3523 TOOLS/EQUIPMENT	12,800.00	293.73	11,085.01	86.60	0.00	1,714.99
21-3534 PARTS AND MATERIALS	500.00	18.49	301.49	60.30	0.00	198.51
TOTAL SUPPLIES	52,774.00	1,380.00	35,160.73	69.04	1,275.45	16,337.82
<hr/>						
MAINTENANCE--EQUIPMENT						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	189.75	2,079.91	84.36	2,641.60	875.49
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
21-4504 COMPUTER SOFTWARE	1,200.00	0.00	0.00	0.00	0.00	1,200.00
21-4510 VEHICLE CLEANING	2,000.00	0.00	727.00	36.35	0.00	1,273.00
21-4599 MISCELLANEOUS EQUIPMENT	10,000.00	34.85	481.55	4.82	0.00	9,518.45
TOTAL MAINTENANCE--EQUIPMENT	21,297.00	224.60	3,288.46	27.84	2,641.60	15,366.94
<hr/>						
SERVICES						
21-5012 PRINTING	2,000.00	32.49	176.43	8.82	0.00	1,823.57
21-5015 LAB TESTS	2,400.00	0.00	0.00	0.00	0.00	2,400.00
21-5020 COMMUNICATIONS	10,000.00	523.84	5,649.44	56.49	0.00	4,350.56
21-5022 RENTAL OF EQUIPMENT	30,000.00	766.55	6,311.13	28.11	2,121.87	21,567.00
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	0.00	627.00	44.79	0.00	773.00
21-5029 TRAVEL/TRAINING	22,500.00	172.60	9,712.53	43.17	0.00	12,787.47
TOTAL SERVICES	68,550.00	1,495.48	22,476.53	35.88	2,121.87	43,951.60

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
21-5402 JAIL EXPENSE	8,000.00	100.68	2,366.66	29.58	0.00	5,633.34
TOTAL SUNDRY	8,000.00	100.68	2,366.66	29.58	0.00	5,633.34
PROFESSIONAL SERVICES						
21-5515 CONSULTANT SERVICES	1,800.00	0.00	1,610.00	89.44	0.00	190.00
TOTAL PROFESSIONAL SERVICES	1,800.00	0.00	1,610.00	89.44	0.00	190.00
OTHER SERVICES						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	20,640.00	96.45	0.00	760.00
21-6005 NOTARY SURETY BONDS	340.00	0.00	0.00	0.00	0.00	340.00
TOTAL OTHER SERVICES	21,740.00	0.00	20,640.00	94.94	0.00	1,100.00
DEBT SERVICE						
TOTAL						
CAPITAL OUTLAY						
21-6572 SPECIAL EQUIPMENT-	3,500.00	0.00	3,151.40	90.04	0.00	348.60
TOTAL CAPITAL OUTLAY	3,500.00	0.00	3,151.40	90.04	0.00	348.60
INTERFUND ACTIVITY						
21-9772 TECHNOLOGY USER FEE	15,450.00	0.00	0.00	0.00	0.00	15,450.00
TOTAL INTERFUND ACTIVITY	15,450.00	0.00	0.00	0.00	0.00	15,450.00
TOTAL 21-POLICE	2,864,238.00	195,953.50	2,055,664.68	71.98	6,038.92	802,534.40
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
22- RED LIGHT CAMERA  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
23-3001 SALARIES	376,621.00	26,631.80	314,637.09	83.54	0.00	61,983.91
23-3002 WAGES	31,620.00	386.00	2,931.46	9.27	0.00	28,688.54
23-3003 LONGEVITY	1,392.00	51.70	531.54	38.19	0.00	860.46
23-3007 OVERTIME	50,000.00	4,869.88	46,593.11	93.19	0.00	3,406.89
23-3010 INCENTIVES	7,700.00	664.56	7,051.45	91.58	0.00	648.55
23-3051 FICA/MEDICARE TAXES	35,509.00	2,387.04	28,422.50	80.04	0.00	7,086.50
23-3052 WORKMEN'S COMPENSATION	935.00	0.00	664.63	71.08	0.00	270.37
23-3053 EMPLOYMENT TAXES	12,600.00	104.94	1,647.70	13.08	0.00	10,952.30
23-3054 RETIREMENT	66,402.00	4,969.36	57,522.13	86.63	0.00	8,879.87
23-3055 HEALTH INSURANCE	120,280.00	5,932.72	64,793.47	53.87	0.00	55,486.53
23-3056 LIFE INS	783.00	57.42	580.58	74.15	0.00	202.42
23-3057 DENTAL INSURANCE	7,362.00	384.36	4,084.28	55.48	0.00	3,277.72
23-3058 LONG-TERM DISABILITY	1,588.00	0.00	1,184.05	74.56	0.00	403.95
TOTAL SALARIES, WAGES & BENEFIT	712,792.00	46,439.78	530,643.99	74.45	0.00	182,148.01
SUPPLIES						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	3,490.00	0.00	1,603.34	45.94	0.00	1,886.66
23-3504 WEARING APPAREL	2,500.00	0.00	1,410.14	56.41	0.00	1,089.86
23-3510 BOOKS AND PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
23-3523 TOOLS/EQUIPMENT	2,400.00	145.18	1,246.15	51.92	0.00	1,153.85
TOTAL SUPPLIES	8,690.00	145.18	4,259.63	49.02	0.00	4,430.37
MAINTENANCE--EQUIPMENT						
23-4501 FURN.FIXT. & OFF.MACH.	6,800.00	860.00	4,513.94	66.38	0.00	2,286.06
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	0.00	869.04	69.52	0.00	380.96
23-4505 TELEPHONE MAINTENANCE	12,500.00	12,000.00	12,383.36	99.07	0.00	116.64
23-4599 MISCELLANEOUS EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	20,650.00	12,860.00	17,766.34	86.04	0.00	2,883.66
SERVICES						
23-5012 PRINTING	100.00	0.00	0.00	0.00	0.00	100.00
23-5020 COMMUNICATIONS	4,500.00	183.00	1,939.87	43.11	0.00	2,560.13
23-5023 COMMUNICATIONS-EMERGY RSP. FEE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
23-5024 RADIO USAGE FEES	2,000.00	89.00	890.00	44.50	0.00	1,110.00
23-5027 MEMBERSHIPS	1,000.00	0.00	468.00	46.80	0.00	532.00
23-5029 TRAVEL/TRAINING	4,000.00	685.00	2,874.11	71.85	0.00	1,125.89
TOTAL SERVICES	13,100.00	957.00	6,171.98	47.11	0.00	6,928.02

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
PROFESSIONAL SERVICES						
TOTAL						
OTHER SERVICES						
23-6005 SURETY BONDS	600.00	0.00	382.81	63.80	0.00	217.19
TOTAL OTHER SERVICES	600.00	0.00	382.81	63.80	0.00	217.19
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
23-9772 TECHNOLOGY USER FEE	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL INTERFUND ACTIVITY	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL 23-COMMUNICATIONS	810,782.00	60,401.96	559,224.75	68.97	0.00	251,557.25
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
25-3001 SALARIES	421,492.00	34,422.06	352,266.50	83.58	0.00	69,225.50
25-3002 WAGES	152,767.00	10,562.69	109,230.10	71.50	0.00	43,536.90
25-3003 LONGEVITY	2,688.00	203.10	2,089.19	77.72	0.00	598.81
25-3007 OVERTIME	40,000.00	3,922.42	43,361.55	108.40	0.00	( 3,361.55)
25-3010 INCENTIVES	11,640.00	332.28	6,235.71	53.57	0.00	5,404.29
25-3051 FICA/MEDICARE TAXES	47,538.00	3,643.83	39,121.03	82.29	0.00	8,416.97
25-3052 WORKMEN'S COMPENSATION	18,422.00	0.00	13,095.02	71.08	0.00	5,326.98
25-3053 EMPLOYMENT TAXES	7,200.00	660.58	2,204.19	30.61	0.00	4,995.81
25-3054 RETIREMENT	72,220.00	5,952.63	64,266.99	88.99	0.00	7,953.01
25-3055 HEALTH INSURANCE	96,793.00	7,177.70	70,895.00	73.24	0.00	25,898.00
25-3056 LIFE INS	522.00	38.28	382.80	73.33	0.00	139.20
25-3057 DENTAL INSURANCE	6,218.00	471.04	4,710.40	75.75	0.00	1,507.60
25-3058 LONG-TERM DISABILITY	1,800.00	0.00	1,307.16	72.62	0.00	492.84
25-3059 FIREFIGHTERS' RETIREMENT	26,000.00	0.00	25,493.34	98.05	0.00	506.66
TOTAL SALARIES, WAGES & BENEFIT	905,300.00	67,386.61	734,658.98	81.15	0.00	170,641.02
SUPPLIES						
25-3502 SHIPPING/FREIGHT CHARGES	300.00	24.40	231.81	77.27	0.00	68.19
25-3503 OFFICE SUPPLIES	5,499.00	283.99	3,650.88	66.39	0.00	1,848.12
25-3504 WEARING APPAREL	46,350.00	4,738.73	33,463.17	94.63	10,400.00	2,486.83
25-3505 FIRE PREVENTION MATERIALS	2,900.00	0.00	0.00	0.00	0.00	2,900.00
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,050.00	0.00	438.28	41.74	0.00	611.72
25-3515 MEDICAL SUPPLIES	19,000.00	3,295.71	10,980.67	57.79	0.00	8,019.33
25-3517 JANITORIAL SUPPLIES	1,400.00	0.00	580.11	41.44	0.00	819.89
25-3520 FOOD	8,999.00	653.40	6,772.17	75.25	0.00	2,226.83
25-3523 TOOLS/EQUIPMENT	52,000.00	1,162.06	39,162.31	75.31	0.00	12,837.69
25-3525 FEMA EQUIPMENT	0.00	0.00	585.00	0.00	0.00	( 585.00)
TOTAL SUPPLIES	137,548.00	10,158.29	95,864.40	77.26	10,400.00	31,283.60
MAINTENANCE--EQUIPMENT						
25-4501 FURN, FIXT, & OFFICE EQPT.	4,700.00	237.25	1,965.41	55.22	629.93	2,104.66
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
25-4599 MAINTENANCE-MISC EQUIPMENT	34,749.00	0.00	11,967.32	34.44	0.00	22,781.68
TOTAL MAINTENANCE--EQUIPMENT	41,949.00	237.25	13,932.73	34.72	629.93	27,386.34
SERVICES						
25-5012 PRINTING	750.00	381.54	381.54	50.87	0.00	368.46
25-5014 MEDICAL EXPENSES	1,035.00	0.00	0.00	0.00	0.00	1,035.00
25-5020 COMMUNICATIONS	6,500.00	377.66	3,952.31	60.80	0.00	2,547.69
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	10,625.00	70.83	0.00	4,375.00
25-5027 MEMBERSHIPS	3,115.00	369.00	2,384.44	76.55	0.00	730.56
25-5029 TRAVEL/TRAINING	15,000.00	1,040.36	4,151.86	27.68	0.00	10,848.14
TOTAL SERVICES	41,400.00	3,231.06	21,495.15	51.92	0.00	19,904.85

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
25-5405 LICENSES/PERMITS	999.00	0.00	0.00	0.00	0.00	999.00
TOTAL SUNDRY	999.00	0.00	0.00	0.00	0.00	999.00
PROFESSIONAL SERVICES						
25-5508 MEDICAL AND OTHER WASTE-DISP	900.00	51.65	522.34	58.04	0.00	377.66
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	4,394.00	82.91	0.00	906.00
25-5516 COLLECTION AGENCY FEES	114,000.00	5,726.15	55,678.92	48.84	0.00	58,321.08
TOTAL PROFESSIONAL SERVICES	120,200.00	5,777.80	60,595.26	50.41	0.00	59,604.74
OTHER SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
25-9772 TECHNOLOGY USER FEE	96,623.00	0.00	0.00	0.00	0.00	96,623.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	19,600.00	0.00	0.00	0.00	0.00	19,600.00
25-9791 EQUIPMENT USER FEE	261,182.00	0.00	0.00	0.00	0.00	261,182.00
TOTAL INTERFUND ACTIVITY	377,405.00	0.00	0.00	0.00	0.00	377,405.00
TOTAL 25-FIRE DEPARTMENT	1,624,801.00	86,791.01	926,546.52	57.70	11,029.93	687,224.55
	=====	=====	=====	=====	=====	=====

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING



FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
30-3001 SALARIES	142,492.00	11,138.00	116,594.71	81.83	0.00	25,897.29
30-3003 LONGEVITY	240.00	18.46	181.41	75.59	0.00	58.59
30-3007 OVERTIME	1,000.00	0.00	167.72	16.77	0.00	832.28
30-3051 FICA/MEDICARE TAXES	10,919.00	772.62	8,553.19	78.33	0.00	2,365.81
30-3052 WORKMEN'S COMPENSATION	2,632.00	0.00	1,870.92	71.08	0.00	761.08
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	322.47	17.92	0.00	1,477.53
30-3054 RETIREMENT	22,138.00	1,768.26	19,448.57	87.85	0.00	2,689.43
30-3055 HEALTH INSURANCE	8,333.00	539.90	5,526.84	66.32	0.00	2,806.16
30-3056 LIFE INS	174.00	12.76	127.60	73.33	0.00	46.40
30-3057 DENTAL INSURANCE	994.00	37.64	414.04	41.65	0.00	579.96
30-3058 LONG-TERM DISABILITY	599.00	0.00	446.04	74.46	0.00	152.96
TOTAL SALARIES, WAGES & BENEFIT	191,321.00	14,287.64	153,653.51	80.31	0.00	37,667.49
SUPPLIES						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
30-3503 OFFICE SUPPLIES	1,200.00	0.00	1,085.08	90.42	0.00	114.92
30-3504 WEARING APPAREL	300.00	0.00	100.18	33.39	0.00	199.82
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	2,000.00	128.66	1,791.96	89.60	0.00	208.04
TOTAL SUPPLIES	3,700.00	128.66	2,977.22	80.47	0.00	722.78
MAINTENANCE--EQUIPMENT						
30-4501 FURNITURE AND EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
SERVICES						
30-5012 PRINTING	400.00	0.00	0.00	0.00	0.00	400.00
30-5020 COMMUNICATIONS	4,400.00	127.56	1,356.51	30.83	0.00	3,043.49
30-5027 MEMBERSHIPS	450.00	0.00	0.00	0.00	0.00	450.00
30-5029 TRAVEL/TRAINING	1,900.00	0.00	1,101.33	57.96	0.00	798.67
30-5030 CAR ALLOWANCE	6,000.00	461.54	4,862.65	81.04	0.00	1,137.35
TOTAL SERVICES	13,150.00	589.10	7,320.49	55.67	0.00	5,829.51
PROFESSIONAL SERVICES						
30-5510 ENGINEERING SERVICES	10,000.00	0.00	8,341.00	83.41	0.00	1,659.00
30-5515 CONSULTANT SERVICES	10,000.00	2,706.00	11,361.00	113.61	0.00	( 1,361.00)
TOTAL PROFESSIONAL SERVICES	20,000.00	2,706.00	19,702.00	98.51	0.00	298.00
OTHER SERVICES						
TOTAL						

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
30-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL INTERFUND ACTIVITY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL 30-PUBLIC WORKS	229,271.00	17,711.40	183,653.22	80.10	0.00	45,617.78
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
31-3001 SALARIES	268,503.00	16,929.80	206,442.22	76.89	0.00	62,060.78
31-3003 LONGEVITY	1,536.00	103.38	1,057.53	68.85	0.00	478.47
31-3007 OVERTIME	1,000.00	257.65	2,237.00	223.70	0.00	( 1,237.00)
31-3010 INCENTIVES	480.00	36.92	388.98	81.04	0.00	91.02
31-3051 FICA/MEDICARE TAXES	20,771.00	1,286.65	15,966.07	76.87	0.00	4,804.93
31-3052 WORKMEN'S COMPENSATION	1,054.00	0.00	749.22	71.08	0.00	304.78
31-3053 EMPLOYMENT TAXES	4,500.00	21.34	824.18	18.32	0.00	3,675.82
31-3054 RETIREMENT	42,113.00	2,665.36	33,680.78	79.98	0.00	8,432.22
31-3055 HEALTH INSURANCE	75,181.00	4,346.76	47,351.34	62.98	0.00	27,829.66
31-3056 LIFE INS	435.00	31.90	312.62	71.87	0.00	122.38
31-3057 DENTAL INSURANCE	4,426.00	286.28	3,109.40	70.25	0.00	1,316.60
31-3058 LONG-TERM DISABILITY	1,136.00	0.00	776.85	68.38	0.00	359.15
TOTAL SALARIES, WAGES & BENEFIT	421,135.00	25,966.04	312,896.19	74.30	0.00	108,238.81
<hr/>						
SUPPLIES						
31-3503 OFFICE SUPPLIES	3,300.00	75.20	2,344.40	71.04	0.00	955.60
31-3504 WEARING APPAREL	900.00	0.00	425.64	47.29	0.00	474.36
31-3510 BOOKS AND PERIODICALS	1,000.00	0.00	602.54	60.25	0.00	397.46
31-3521 ANIMAL SHELTER	6,500.00	0.00	764.75	11.77	0.00	5,735.25
31-3523 TOOLS/EQUIPMENT	200.00	0.00	179.86	89.93	0.00	20.14
TOTAL SUPPLIES	11,900.00	75.20	4,317.19	36.28	0.00	7,582.81
<hr/>						
MAINTENANCE--EQUIPMENT						
TOTAL						
<hr/>						
SERVICES						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	0.00	160.25	26.71	0.00	439.75
31-5020 COMMUNICATIONS	6,000.00	312.16	3,255.25	54.25	0.00	2,744.75
31-5027 MEMBERSHIPS	900.00	75.00	535.00	59.44	0.00	365.00
31-5029 TRAVEL/TRAINING	9,200.00	0.00	2,681.82	29.15	0.00	6,518.18
TOTAL SERVICES	16,800.00	387.16	6,632.32	39.48	0.00	10,167.68
<hr/>						
SUNDRY						
TOTAL						
<hr/>						
PROFESSIONAL SERVICES						
31-5515 CONSULTANT	12,000.00	1,240.00	8,269.00	68.91	0.00	3,731.00
TOTAL PROFESSIONAL SERVICES	12,000.00	1,240.00	8,269.00	68.91	0.00	3,731.00

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
CAPITAL OUTLAY						
31-6571 OFFICE FURNITURE & EQUIPMENT	1,000.00	0.00	711.99	71.20	0.00	288.01
TOTAL CAPITAL OUTLAY	1,000.00	0.00	711.99	71.20	0.00	288.01
INTERFUND ACTIVITY						
31-9772 TECHNOLOGY USER FEE	3,375.00	0.00	0.00	0.00	0.00	3,375.00
31-9791 EQUIPMENT USER FEE	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL INTERFUND ACTIVITY	9,375.00	0.00	0.00	0.00	0.00	9,375.00
TOTAL 31-COMMUNITY DEVELOPMENT	472,210.00	27,668.40	332,826.69	70.48	0.00	139,383.31
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
32-3001 SALARIES	167,180.00	10,880.40	127,379.91	76.19	0.00	39,800.09
32-3003 LONGEVITY	2,544.00	155.06	1,701.38	66.88	0.00	842.62
32-3007 OVERTIME	5,000.00	568.22	1,609.04	32.18	0.00	3,390.96
32-3010 INCENTIVES	0.00	46.16	276.96	0.00	0.00	( 276.96)
32-3051 FICA/MEDICARE TAXES	12,028.00	841.73	9,832.25	81.74	0.00	2,195.75
32-3052 WORKMEN'S COMPENSATION	7,425.00	0.00	5,277.96	71.08	0.00	2,147.04
32-3053 EMPLOYMENT TAXES	2,700.00	23.92	572.11	21.19	0.00	2,127.89
32-3054 RETIREMENT	24,385.00	1,782.95	18,867.77	77.37	0.00	5,517.23
32-3055 HEALTH INSURANCE	48,480.00	4,511.94	41,315.00	85.22	0.00	7,165.00
32-3056 LIFE INS	261.00	25.52	242.44	92.89	0.00	18.56
32-3057 DENTAL	3,555.00	248.64	2,401.12	67.54	0.00	1,153.88
32-3058 LONG-TERM DISABILITY	639.00	0.00	374.06	58.54	0.00	264.94
TOTAL SALARIES, WAGES & BENEFIT	274,197.00	19,084.54	209,850.00	76.53	0.00	64,347.00
SUPPLIES						
32-3504 WEARING APPAREL	1,000.00	0.00	199.52	19.95	0.00	800.48
32-3523 TOOLS/EQUIPMENT	1,000.00	0.00	246.69	24.67	0.00	753.31
32-3534 PARTS AND MATERIALS	99,750.00	0.00	2,263.76	2.27	0.00	97,486.24
TOTAL SUPPLIES	101,750.00	0.00	2,709.97	2.66	0.00	99,040.03
MAINTENANCE--BLDGS, STRUC						
32-4002 STREET SIGNS	10,000.00	96.28	256.23	2.56	0.00	9,743.77
32-4003 STREET MAINTENANCE MAT'L	25,000.00	3,155.15	7,685.60	80.75	12,502.00	4,812.40
32-4004 SIDEWALK REPLACEMENT	6,000.00	0.00	1,512.34	25.21	0.00	4,487.66
TOTAL MAINTENANCE--BLDGS, STRUC	41,000.00	3,251.43	9,454.17	53.55	12,502.00	19,043.83
MAINTENANCE--EQUIPMENT						
32-4598 ORNMNTL STREET LIGHT MAIN	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL MAINTENANCE--EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
SERVICES						
32-5016 STREET LIGHTING	210,000.00	0.00	138,690.26	66.04	0.00	71,309.74
32-5020 COMMUNICATIONS	5,900.00	266.66	2,804.97	47.54	0.00	3,095.03
TOTAL SERVICES	215,900.00	266.66	141,495.23	65.54	0.00	74,404.77
PROFESSIONAL SERVICES						
32-5507 MOSQUITO SPRAYING	18,000.00	1,140.00	9,975.00	55.42	0.00	8,025.00
32-5515 CONSULTANT SERVICES	0.00	0.00	29,177.16	0.00	( 27,664.61)	( 1,512.55)
TOTAL PROFESSIONAL SERVICES	18,000.00	1,140.00	39,152.16	63.82	( 27,664.61)	6,512.45

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY						
TOTAL						
-----						
INTERFUND ACTIVITY						
32-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
32-9791 EQUIPMENT USER FEE	7,000.00	0.00	0.00	0.00	0.00	7,000.00
TOTAL INTERFUND ACTIVITY	7,750.00	0.00	0.00	0.00	0.00	7,750.00
-----						
TOTAL 32-STREETS	659,597.00	23,742.63	402,661.53	58.75	( 15,162.61)	272,098.08
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
33-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
33-3001 SALARIES	48,100.00	0.00	22,946.24	47.71	0.00	25,153.76
33-3003 LONGEVITY	700.00	0.00	68.03	9.72	0.00	631.97
33-3007 OVERTIME	5,000.00	0.00	1,806.53	36.13	0.00	3,193.47
33-3051 FICA/MEDICARE TAXES	4,149.00	0.00	1,871.63	45.11	0.00	2,277.37
33-3052 WORKMEN'S COMPENSATION	1,410.00	0.00	2,949.26	209.17	0.00	( 1,539.26)
33-3053 EMPLOYMENT TAXES	900.00	0.00	167.85	18.65	0.00	732.15
33-3054 RETIREMENT	8,415.00	0.00	4,018.43	47.75	0.00	4,396.57
33-3055 HEALTH INSURANCE	22,853.00	0.00	7,098.40	31.06	0.00	15,754.60
33-3056 LIFE INS	100.00	0.00	38.28	38.28	0.00	61.72
33-3057 DENTAL	1,200.00	0.00	520.08	43.34	0.00	679.92
33-3058 LONG-TERM DISABILITY	236.00	0.00	81.44	34.51	0.00	154.56
TOTAL SALARIES, WAGES & BENEFIT	93,063.00	0.00	41,566.17	44.66	0.00	51,496.83
SUPPLIES						
33-3504 WEARING APPAREL	300.00	0.00	148.70	49.57	0.00	151.30
33-3517 JANITORIAL SUPPLIES	6,800.00	0.00	4,586.56	67.45	0.00	2,213.44
33-3523 TOOLS/EQUIPMENT	4,300.00	0.00	1,411.21	32.82	0.00	2,888.79
TOTAL SUPPLIES	11,400.00	0.00	6,146.47	53.92	0.00	5,253.53
MAINTENANCE--BLDGS, STRUC						
33-4001 MAINTENANCE-BLDG & GROUNDS	49,800.00	4,983.39	47,007.34	94.39	0.00	2,792.66
TOTAL MAINTENANCE--BLDGS, STRUC	49,800.00	4,983.39	47,007.34	94.39	0.00	2,792.66
SERVICES						
33-5017 UTILITIES	111,790.00	7,583.97	67,303.37	60.21	0.00	44,486.63
TOTAL SERVICES	111,790.00	7,583.97	67,303.37	60.21	0.00	44,486.63
PROFESSIONAL SERVICES						
33-5521 PEST CONTROL SERVICES	1,000.00	0.00	611.71	61.17	0.00	388.29
TOTAL PROFESSIONAL SERVICES	1,000.00	0.00	611.71	61.17	0.00	388.29
CAPITAL OUTLAY						
33-6580 BLDG & GROUND IMPROVEMENT	150,000.00	0.00	78,788.60	52.53	0.00	71,211.40
TOTAL CAPITAL OUTLAY	150,000.00	0.00	78,788.60	52.53	0.00	71,211.40
INTERFUND ACTIVITY						
33-9791 EQUIPMENT USER FEE	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL INTERFUND ACTIVITY	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL 33-BUILDING MAINTENANCE	419,253.00	12,567.36	241,423.66	57.58	0.00	177,829.34
	=====	=====	=====	=====	=====	=====

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
35-SOLID WASTE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
PROFESSIONAL SERVICES						
35-5508 SOLID WASTECOLLECTION SERVICES	340,489.00	26,916.77	239,462.24	70.33	0.00	101,026.76
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	0.00	0.00	0.00	0.00	2,900.00
35-5519 RECYCLING PROGRAM	93,179.00	7,625.52	68,629.68	73.65	0.00	24,549.32
TOTAL PROFESSIONAL SERVICES	436,568.00	34,542.29	308,091.92	70.57	0.00	128,476.08
TOTAL 35-SOLID WASTE	436,568.00	34,542.29	308,091.92	70.57	0.00	128,476.08
	=====	=====	=====	=====	=====	=====



FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
36-3001 SALARIES	115,300.00	8,545.36	87,965.54	76.29	0.00	27,334.46
36-3003 LONGEVITY	1,000.00	73.84	720.47	72.05	0.00	279.53
36-3007 OVERTIME	5,000.00	508.55	964.99	19.30	0.00	4,035.01
36-3010 INCENTIVES	600.00	46.16	486.33	81.06	0.00	113.67
36-3051 FICA/MEDICARE TAXES	9,400.00	678.42	6,941.50	73.85	0.00	2,458.50
36-3052 WORKMEN'S COMPENSATION	2,300.00	0.00	1,634.92	71.08	0.00	665.08
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	322.47	17.92	0.00	1,477.53
36-3054 RETIREMENT	18,900.00	1,402.60	14,458.86	76.50	0.00	4,441.14
36-3055 HEALTH INSURANCE	19,782.00	1,486.48	15,985.00	80.81	0.00	3,797.00
36-3056 LIFE INS	200.00	12.76	127.60	63.80	0.00	72.40
36-3057 DENTAL	1,700.00	124.32	1,243.20	73.13	0.00	456.80
36-3058 LONG-TERM DISABILITY	500.00	0.00	339.12	67.82	0.00	160.88
TOTAL SALARIES, WAGES & BENEFIT	176,482.00	12,878.49	131,190.00	74.34	0.00	45,292.00
SUPPLIES						
36-3503 OFFICE SUPPLIES	500.00	0.00	165.52	33.10	0.00	334.48
36-3504 WEARING APPAREL	900.00	0.00	656.70	72.97	0.00	243.30
36-3510 MANUALS AND PERIODICALS	1,000.00	0.00	991.95	99.20	0.00	8.05
36-3514 FUEL AND OIL	129,300.00	11,241.20	100,887.16	78.03	0.00	28,412.84
36-3523 TOOLS/EQUIPMENT	1,900.00	0.00	1,668.71	87.83	0.00	231.29
36-3529 VEHICLE REPAIR PARTS	39,200.00	1,622.99	28,764.08	73.38	0.00	10,435.92
36-3535 SHOP SUPPLIES	3,800.00	151.68	4,315.94	113.58	0.00	( 515.94)
TOTAL SUPPLIES	176,600.00	13,015.87	137,450.06	77.83	0.00	39,149.94
MAINTENANCE--EQUIPMENT						
36-4520 AUTO REPAIR/OUTSOURCED	55,000.00	1,604.19	54,545.70	99.17	0.00	454.30
TOTAL MAINTENANCE--EQUIPMENT	55,000.00	1,604.19	54,545.70	99.17	0.00	454.30
SERVICES						
36-5020 COMMUNICATIONS	2,000.00	116.04	1,086.83	54.34	0.00	913.17
36-5027 MEMBERSHIP	700.00	0.00	529.00	75.57	0.00	171.00
36-5029 TRAVEL/TRAINING	2,300.00	( 60.00)	1,920.62	83.51	0.00	379.38
TOTAL SERVICES	5,000.00	56.04	3,536.45	70.73	0.00	1,463.55
SUNDRY						
36-5405 LICENSES/PERMITS	750.00	0.00	497.96	66.39	0.00	252.04
TOTAL SUNDRY	750.00	0.00	497.96	66.39	0.00	252.04
OTHER SERVICES						
TOTAL						

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
CAPITAL OUTLAY						
36-6572 SPECIAL EQUIPMENT	7,860.00	7,850.00	7,850.00	99.87	0.00	10.00
36-6574 COMPUTER SOFTWARE	1,650.00	0.00	0.00	0.00	0.00	1,650.00
TOTAL CAPITAL OUTLAY	9,510.00	7,850.00	7,850.00	82.54	0.00	1,660.00
INTERFUND ACTIVITY						
36-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL INTERFUND ACTIVITY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL 36-FLEET SERVICES	424,342.00	35,404.59	335,070.17	78.96	0.00	89,271.83
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
39-3001 SALARIES	378,694.00	23,355.96	236,446.34	62.44	0.00	142,247.66
39-3002 WAGES	49,824.00	11,115.75	26,389.40	52.97	0.00	23,434.60
39-3003 LONGEVITY	3,824.00	223.36	2,514.17	65.75	0.00	1,309.83
39-3007 OVERTIME	1,800.00	357.26	1,542.95	85.72	0.00	257.05
39-3051 FICA/MEDICARE TAXES	33,210.00	2,569.85	19,806.41	59.64	0.00	13,403.59
39-3052 WORKMEN'S COMPENSATION	7,490.00	0.00	5,324.16	71.08	0.00	2,165.84
39-3053 EMPLOYMENT TAXES	10,800.00	349.55	1,479.28	13.70	0.00	9,320.72
39-3054 RETIREMENT	59,613.00	3,628.04	37,760.66	63.34	0.00	21,852.34
39-3055 HEALTH INSURANCE	120,489.00	8,253.10	82,423.16	68.41	0.00	38,065.84
39-3056 LIFE INS	787.00	44.66	446.60	56.75	0.00	340.40
39-3057 DENTAL	7,797.00	508.68	5,066.80	64.98	0.00	2,730.20
39-3058 LONG-TERM DISABILITY	1,687.00	0.00	705.99	41.85	0.00	981.01
TOTAL SALARIES, WAGES & BENEFIT	676,015.00	50,406.21	419,905.92	62.11	0.00	256,109.08
SUPPLIES						
39-3504 WEARING APPAREL	2,240.00	0.00	1,402.71	62.62	0.00	837.29
39-3506 CHEMICALS	2,500.00	33.94	1,543.33	61.73	0.00	956.67
39-3523 TOOLS/EQUIPMENT	3,800.00	48.97	1,616.33	42.54	0.00	2,183.67
39-3531 RECREATION & EVENTS	13,000.00	385.85	10,926.19	84.05	0.00	2,073.81
39-3534 EQUIP REPAIR PARTS	5,000.00	807.88	1,417.01	28.34	0.00	3,582.99
39-3536 LANDSCAPING MATERIALS	10,000.00	1,044.09	7,457.01	74.57	0.00	2,542.99
TOTAL SUPPLIES	36,540.00	2,320.73	24,362.58	66.67	0.00	12,177.42
MAINTENANCE--BLDGS, STRUC						
39-4007 POOL MAINTENANCE	18,750.00	3,113.74	15,772.22	91.33	1,352.50	1,625.28
39-4008 PARK MAINTENANCE	15,000.00	25.50	9,909.82	66.07	0.00	5,090.18
TOTAL MAINTENANCE--BLDGS, STRUC	33,750.00	3,139.24	25,682.04	80.10	1,352.50	6,715.46
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
39-5020 COMMUNICATIONS	2,661.00	32.30	389.91	14.65	0.00	2,271.09
39-5029 TRAVEL/TRAINING	1,600.00	17.26	1,369.00	85.56	0.00	231.00
TOTAL SERVICES	4,261.00	49.56	1,758.91	41.28	0.00	2,502.09
CAPITAL OUTLAY						
39-6516 PARKS & LANDSCAPING PROJS	115,200.00	36,981.00	175,026.89	99.79	( 60,067.14)	240.25
39-6598 MISCELLANEOUS EQUIPMENT	9,800.00	0.00	7,184.00	73.31	0.00	2,616.00
TOTAL CAPITAL OUTLAY	125,000.00	36,981.00	182,210.89	97.72	( 60,067.14)	2,856.25

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
INTERFUND ACTIVITY						
39-9772 TECHNOLOGY USER FEE	625.00	0.00	0.00	0.00	0.00	625.00
39-9791 EQUIPMENT USER FEE	11,300.00	0.00	0.00	0.00	0.00	11,300.00
TOTAL INTERFUND ACTIVITY	11,925.00	0.00	0.00	0.00	0.00	11,925.00
TOTAL 39-PARKS & RECREATION	887,491.00	92,896.74	653,920.34	67.07	( 58,714.64)	292,285.30
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	16,837,509.24	794,380.42	8,330,071.37	49.15	( 54,887.69)	8,562,325.56
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 2,523,002.24)	201,365.56	4,351,560.92	174.65-	54,887.69	( 6,929,450.85)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	9,854,169.80		16,728,732.96			
	=====		=====			
*** END OF REPORT ***						

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

03 -DEBT SERVICE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	441,734.60		441,734.60			
PROPERTY TAXES						
50-7101 CURRENT PROPERTY TAXES	2,270,000.00	1,687.36	2,190,576.98	96.50	0.00	( 79,423.02)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	( 2,751.26)	( 24,904.76)	83.02-	0.00	( 54,904.76)
50-7103 PENALTY, INTEREST, COSTS	15,000.00	3,537.86	8,821.18	58.81	0.00	( 6,178.82)
TOTAL PROPERTY TAXES	2,315,000.00	2,473.96	2,174,493.40	93.93	0.00	( 140,506.60)
INTEREST EARNED						
50-9601 INTEREST EARNED	2,500.00	712.38	9,043.84	361.75	0.00	6,543.84
TOTAL INTEREST EARNED	2,500.00	712.38	9,043.84	361.75	0.00	6,543.84
INTERFUND ACTIVITY						
50-9752 TRANSFER FROM UTILITY FUND	91,530.00	0.00	0.00	0.00	0.00	( 91,530.00)
50-9753 TRANSFER FROM CAPITAL IMP	( 5,842,148.00)	0.00	0.00	0.00	0.00	5,842,148.00
TOTAL INTERFUND ACTIVITY	( 5,750,618.00)	0.00	0.00	0.00	0.00	5,750,618.00
*** TOTAL FUND REVENUES ***	( 3,433,118.00)	3,186.34	2,183,537.24	63.60-	0.00	5,616,655.24
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	( 2,991,383.40)		2,625,271.84			
	=====		=====			

CITY COUUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

03 -DEBT SERVICE FUND  
51-DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
DEBT SERVICE						
51-6121 PRINCIPAL/DEBT SERVICE	1,925,000.00	0.00	1,925,000.00	100.00	0.00	0.00
51-6122 INTEREST/DEBT SERVICE	473,422.00	0.00	247,756.88	52.33	0.00	225,665.12
51-6123 MAINTENANCE FEE/DEBT SERVICE	9,000.00	0.00	1,250.00	13.89	0.00	7,750.00
51-6126 BOND REFUNDING COST	5,842,148.00	0.00	0.00	0.00	0.00	5,842,148.00
TOTAL DEBT SERVICE	8,249,570.00	0.00	2,174,006.88	26.35	0.00	6,075,563.12
INTERFUND ACTIVITY						
TOTAL						
TOTAL 51-DEBT SERVICE	8,249,570.00	0.00	2,174,006.88	26.35	0.00	6,075,563.12
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	8,249,570.00	0.00	2,174,006.88	26.35	0.00	6,075,563.12
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(11,682,688.00)	3,186.34	9,530.36	0.08-	0.00	(11,692,218.36)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	(11,240,953.40)		451,264.96			
	=====		=====			
*** END OF REPORT ***						

CITY COUCCNL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

05 -MOTEL TAX FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	681,709.16		681,709.16			
OTHER TAXES						
55-7635 MOTEL OCCUPANCY TAX	150,000.00	19,255.32	151,099.10	100.73	0.00	1,099.10
TOTAL OTHER TAXES	150,000.00	19,255.32	151,099.10	100.73	0.00	1,099.10
INTEREST EARNED						
55-9601 INTEREST EARNED	2,500.00	1,067.08	7,716.86	308.67	0.00	5,216.86
TOTAL INTEREST EARNED	2,500.00	1,067.08	7,716.86	308.67	0.00	5,216.86
*** TOTAL FUND REVENUES ***	152,500.00	20,322.40	158,815.96	104.14	0.00	6,315.96
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	834,209.16		840,525.12			
	=====		=====			

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

05 -MOTEL TAX FUND  
56-MOTEL TAX  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SERVICES						
56-5043 GENERAL ADVERTISING	25,000.00	0.00	24,250.00	75.00	( 5,500.00)	6,250.00
56-5044 ADVERTISING	32,500.00	829.33	8,293.30	25.52	0.00	24,206.70
TOTAL SERVICES	57,500.00	829.33	32,543.30	47.03	( 5,500.00)	30,456.70
PROFESSIONAL SERVICES						
56-5515 CONSULTANT SERVICES	0.00	0.00	8,250.00	0.00	( 8,250.00)	0.00
TOTAL PROFESSIONAL SERVICES	0.00	0.00	8,250.00	0.00	( 8,250.00)	0.00
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
56-9751 TRANSFER TO GENERAL FUND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
56-9752 TRANSFER TO THE GOLF COURSE	50,000.00	0.00	0.00	0.00	0.00	50,000.00
56-9753 TRANSFER TO CAPITAL IMP FUND	350,000.00	0.00	0.00	0.00	0.00	350,000.00
TOTAL INTERFUND ACTIVITY	417,000.00	0.00	0.00	0.00	0.00	417,000.00
TOTAL 56-MOTEL TAX	474,500.00	829.33	40,793.30	5.70	( 13,750.00)	447,456.70
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	474,500.00	829.33	40,793.30	5.70	( 13,750.00)	447,456.70
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 322,000.00)	19,493.07	118,022.66	40.92-	13,750.00	( 453,772.66)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	359,709.16		799,731.82			
	=====		=====			
*** END OF REPORT ***						

CITY COUCCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING



FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

10 -CAPITAL IMPROVEMENTS FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
BEGINNING FUND BALANCE	4,636,723.95		4,636,723.95			
INTEREST EARNED						
90-9601 INTEREST EARNED	20,000.00	7,005.03	38,892.77	194.46	0.00	18,892.77
TOTAL INTEREST EARNED	20,000.00	7,005.03	38,892.77	194.46	0.00	18,892.77
INTERFUND ACTIVITY						
90-9751 TRFR F/GENERAL FUND	3,750,000.00	0.00	0.00	0.00	0.00	( 3,750,000.00)
90-9753 TRANSFER FROM MOTEL TAX FUND	350,000.00	0.00	0.00	0.00	0.00	( 350,000.00)
TOTAL INTERFUND ACTIVITY	4,100,000.00	0.00	0.00	0.00	0.00	( 4,100,000.00)
MISCELLANEOUS REVENUE						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
OTHER AGENCY REVENUES						
90-9904 GRANT-TXDOT	0.00	2,212,368.97	2,212,368.97	0.00	0.00	2,212,368.97
TOTAL OTHER AGENCY REVENUES	0.00	2,212,368.97	2,212,368.97	0.00	0.00	2,212,368.97
*** TOTAL FUND REVENUES ***	4,120,000.00	2,219,374.00	2,251,261.74	54.64	0.00	( 1,868,738.26)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	8,756,723.95		6,887,985.69			
	=====		=====			

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2018

10 -CAPITAL IMPROVEMENTS FUND  
91-CAPITAL IMPROVEMENTS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT TOTAL						
CAPITAL OUTLAY TOTAL						
CAPITAL IMPROVEMENTS						
91-7013 LONG TERM RECOVERY	2,000,000.00	0.00	24,000.00	1.20	0.00	1,976,000.00
91-7105 PARK IMPROVEMENTS	50,000.00	333.07	23,272.30	46.54	0.00	26,727.70
91-7117 GOLF COURSE RECLAIM WATER	800,000.00	0.00	0.00	0.00	0.00	800,000.00
91-7120 290 EXPANSION	0.00	0.00	3,597.41	0.00	0.00	( 3,597.41)
91-7127 NEW TAYLOR BLDG CONSTRUCTION	1,400,000.00	13,000.00	13,000.00	0.93	0.00	1,387,000.00
91-7129 STREET LIGHTING REHABILITATION	22,000.00	0.00	0.00	0.00	0.00	22,000.00
91-7130 FACILITIES IMPROVEMENT	50,000.00	0.00	0.00	0.00	0.00	50,000.00
91-7131 GOLF COURSE CONVENTION CENTER	350,000.00	0.00	0.00	65.80	230,287.00	119,713.00
91-7132 SPLASH PAD	250,000.00	0.00	17,023.10	6.81	0.00	232,976.90
TOTAL CAPITAL IMPROVEMENTS	4,922,000.00	13,333.07	80,892.81	6.32	230,287.00	4,610,820.19
INTERFUND ACTIVITY						
91-9753 TRANSFER TO DEBT SERVICE	5,842,148.00	0.00	0.00	0.00	0.00	5,842,148.00
TOTAL INTERFUND ACTIVITY	5,842,148.00	0.00	0.00	0.00	0.00	5,842,148.00
TOTAL 91-CAPITAL IMPROVEMENTS	10,764,148.00	13,333.07	80,892.81	2.89	230,287.00	10,452,968.19
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	10,764,148.00	13,333.07	80,892.81	2.89	230,287.00	10,452,968.19
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 6,644,148.00)	2,206,040.93	2,170,368.93	29.20-	( 230,287.00)	( 8,584,229.93)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	( 2,007,424.05)		6,807,092.88			
	=====		=====			
*** END OF REPORT ***						

CITY COUKNIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

**CITY OF JERSEY VILLAGE**

**PROPERTY TAX COLLECTION**

**REPORTS**

**JUNE 2018**

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 06/01/2018 thru 06/30/2018**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2017	30,984.36	4,402.58	(311.90)	0.00	35,075.04	0.00	35,075.04	35,386.94	(311.90)
2016	41.70	224.13	87.90	0.00	353.73	0.00	353.73	265.83	87.90
2015	124.76	49.02	34.75	0.00	208.53	0.00	208.53	173.78	34.75
Total:	\$31,150.82	\$4,675.73	(\$189.25)	\$0.00	\$35,637.30	\$0.00	\$35,637.30	\$35,826.55	(\$189.25)

06/30/2018 01:00:4 1036611  
TC168

TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 06/01/2018 TO 06/30/2018

PAGE: 1

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2017	00.742500	7,750,834.95	3,007
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
	-----	-----	-----	-----	-----	-----	-----	-----
2017	7,606,941.85	1,543.57-	143,893.10	30,984.36	7,674,972.63	75,862.32	99.02	0.00
2016	74,570.70	486.62	143,123.36-	41.70	94,561.42-	26,008.76	37.94	0.00
2015	26,445.32	558.54	7,601.45-	124.76	2,654.70	16,189.17	14.09	0.00
2014	14,145.51	533.66	86.89	0.00	3,022.13	11,210.27	21.23	0.00
2013	10,782.57	425.85	54.60	0.00	1,499.13	9,338.04	13.83	0.00
2012	9,776.72	.00	289.53-	0.00	6.97-	9,494.16	.07-	0.00
2011	11,235.51	.00	0.00	0.00	26.41	11,209.10	.24	0.00
2010	14,186.58	.00	0.00	0.00	17.40	14,169.18	.12	0.00
2009	20,944.45	57.69-	57.69-	0.00	17.40	20,869.36	.08	57.69-
2008	8,059.33	.00	0.00	0.00	17.40	8,041.93	.22	0.00
2007	4,701.58	.00	1,067.82-	0.00	11.34-	3,645.10	.31-	0.00
2006	2,451.84	.00	98.68-	0.00	17.40	2,335.76	.74	0.00
2005	2,174.50	.00	219.75-	0.00	15.82	1,938.93	.81	0.00
2004	1,359.66	.00	0.00	0.00	15.80	1,343.86	1.16	0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	7,810,653.63	403.41	8,423.69-	31,150.82	7,587,696.49	214,533.45		57.69-

06/29/2018 19:58:46  
TC298-M SELECTION: DEPOSIT

1036610

TAX COLLECTION SYSTEM  
DEPOSIT DISTRIBUTION  
REVERSALS DETAIL SCHEDULE  
FROM: 06/01/2018 THRU 06/30/2018  
JURISDICTION: 70 City of Jersey Village

PAGE: 1  
INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2016 RF180604	122-482-002-0038	201612	183.80-	0.00	0.00	0.00 19	183.80	0.00
2016 RF180604	122-482-002-0038	201612	0.00	0.00	0.00	0.00 19	183.80-	183.80-
2016 RF180604	127-250-000-0001	201612	0.00	0.00	0.00	0.00 19	624.38-	624.38-
2016 RF180604	127-250-000-0001	201612	624.38-	0.00	0.00	0.00 19	624.38	0.00
2016 TOTAL			808.18-	0.00	0.00	0.00	0.00	808.18-
2017 ESC050608181	082-104-000-0041	201801	0.01	0.00	0.00	0.00 0	0.00	0.01
2017 RF180605	105-868-000-0008	201712	0.00	0.00	0.00	0.00 8	371.25-	371.25-
2017 RF180605	105-868-000-0008	201712	371.25-	0.00	0.00	0.00 8	371.25	0.00
2017 ES035061418	105-868-000-0029	201805	75.57	0.00	9.07	0.00 8	0.00	84.64
2017 RF180605	107-452-000-0008	201712	0.00	0.00	0.00	0.00 8	179.39-	179.39-
2017 RF180605	107-452-000-0008	201712	179.39-	0.00	0.00	0.00 8	179.39	0.00
2017 RF180605	107-454-000-0024	201711	0.00	0.00	0.00	0.00 8	85.65-	85.65-
2017 RF180605	107-454-000-0024	201711	85.65-	0.00	0.00	0.00 8	85.65	0.00
2017 RF180605	122-482-002-0038	201712	0.00	0.00	0.00	0.00 8	180.05-	180.05-
2017 RF180605	122-482-002-0038	201712	180.05-	0.00	0.00	0.00 8	180.05	0.00
2017 RF180605	220-507-120-0000	201804	0.00	0.00	0.00	0.00 8	2,681.94-	2,681.94-
2017 RF180605	220-507-120-0000	201804	2,013.47-	0.00	221.48-	446.99-8	2,681.94	0.00
2017 TOTAL			2,754.23-	0.00	212.41-	446.99-	0.00	3,413.63-
YEAR 2016								
REFUNDS			808.18-	0.00	0.00	0.00	0.00	808.18-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			808.18-	0.00	0.00	0.00	0.00	808.18-
YEAR 2017								
REFUNDS			2,754.23-	0.00	212.41-	446.99-	0.00	3,413.63-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			2,754.23-	0.00	212.41-	446.99-	0.00	3,413.63-
ALL YEARS								
REFUNDS			3,562.41-	0.00	212.41-	446.99-	0.00	4,221.81-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			3,562.41-	0.00	212.41-	446.99-	0.00	4,221.81-

TAX COLLECTION SYSTEM  
DEPOSIT DISTRIBUTION  
SUMMARY OF PAYMENTS AND REVERSALS  
FROM: 06/01/2018 THRU 06/30/2018  
JURISDICTION: 70 City of Jersey Village

INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2015 TOTAL		124.76	0.00	49.02	34.75	0.00	208.53
	2016 TOTAL		849.88	0.00	224.13	87.90	0.00	1,161.91
	2017 TOTAL		33,738.59	0.00	4,614.99	135.09	0.00	38,488.67
	TOTAL PAYMENTS		34,713.23	0.00	4,888.14	257.74	0.00	39,859.11
	2016 TOTAL		808.18-	0.00	0.00	0.00	0.00	808.18-
	2017 TOTAL		2,754.23-	0.00	212.41-	446.99-	0.00	3,413.63-
	TOTAL REVERSALS		3,562.41-	0.00	212.41-	446.99-	0.00	4,221.81-
	TOTAL FOR UNIT		31,150.82	0.00	4,675.73	189.25-	0.00	35,637.30

**General Fund**  
**For the period ended July 31, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	5,655,000.00	5,655,000.00	5,447,281.11	96.33%	5,500,000.00
Electric Franchise Taxes	360,000.00	360,000.00	301,555.96	83.77%	362,000.00
Telephone Franchise	110,000.00	110,000.00	93,647.98	85.13%	110,000.00
Gas Franchise	30,000.00	30,000.00	33,654.18	112.18%	34,000.00
Cable TV Franchise	70,000.00	70,000.00	56,305.85	80.44%	70,000.00
Telecommunication	30,000.00	30,000.00	23,184.26	77.28%	30,000.00
City Sales Tax	3,000,000.00	3,000,000.00	2,608,278.13	86.94%	3,050,000.00
Sales TX-Reduce Property Taxes	1,500,000.00	1,500,000.00	1,303,841.65	86.92%	1,525,000.00
Mixed Drink Tax	35,000.00	35,000.00	32,241.98	92.12%	35,000.00
Fines Warrants & Bonds	968,700.00	968,700.00	902,998.86	93.22%	968,700.00
Fees & Charge for Services	370,850.00	370,850.00	347,808.23	93.79%	370,850.00
Licenses & Permits	158,700.00	158,700.00	116,539.01	73.43%	158,700.00
Interest Earned	90,000.00	90,000.00	266,593.16	296.21%	330,000.00
Interfund Activity	1,836,257.00	1,836,257.00	919,071.88	50.05%	1,836,257.00
Misc Revenue	100,000.00	100,000.00	37,188.03	37.19%	60,000.00
Other Agency Revenue	-	-	191,442.02	100.00%	190,000.00
Total Revenue	14,314,507.00	14,314,507.00	12,681,632.29	88.59%	14,630,507.00
<b>Expenditures</b>					
Administrative Service	590,332.00	590,332.00	437,211.92	74.06%	590,332.00
Legal/Other Services	5,797,410.00	5,797,410.00	880,121.46	15.18%	5,797,410.00
Info Technology	672,475.24	672,475.24	343,330.40	51.05%	672,475.24
Purchasing	21,600.00	21,600.00	15,812.09	73.20%	21,600.00
Accounting Services	335,289.00	335,289.00	255,292.72	76.14%	335,289.00
Customer Services	147,233.00	147,233.00	100,808.20	68.47%	147,233.00
Municipal Court	444,617.00	444,617.00	298,411.10	67.12%	444,617.00
Police Department	2,864,238.00	2,864,238.00	2,055,664.68	71.77%	2,684,238.00
Communications	810,782.00	810,782.00	559,224.75	68.97%	810,782.00
Fire Department	1,565,801.00	1,624,801.00	926,546.52	57.03%	1,624,801.00
Public Works	229,271.00	229,271.00	183,653.22	80.10%	229,271.00
Community Development	472,210.00	472,210.00	332,826.69	70.48%	472,210.00
Streets	659,597.00	659,597.00	402,661.53	61.05%	659,597.00
Building Maintenance	419,253.00	419,253.00	241,423.66	57.58%	419,253.00
Solid Waste	436,568.00	436,568.00	308,091.92	70.57%	436,568.00
Fleet Services	424,342.00	424,342.00	335,070.17	78.96%	424,342.00
Parks & Recreation	837,491.00	837,491.00	653,920.34	78.08%	837,491.00
Total Expenditures	16,728,509.24	16,787,509.24	8,330,071.37	49.62%	16,607,509.24



**Utility Fund**  
**For the period ended July 31, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	4,218,000.00	4,218,000.00	3,580,392.83	84.88%	4,210,000.00
Interest Earned	20,000.00	20,000.00	52,450.23	262.25%	65,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	50,000.00	50,000.00	52,422.02	104.84%	60,000.00
Other Agency Revenue	-	-	-		-
Total Revenue	4,288,000.00	4,288,000.00	3,685,265.08	85.94%	4,335,000.00
<b>Expenditures</b>					
Water & Sewer	3,989,214.00	3,989,214.00	1,855,818.08	46.52%	3,989,214.00
Utility Capital Projects	2,896,000.00	2,896,000.00	981,035.80	33.88%	2,896,000.00
	-	-	-		-
Total Expenditures	6,885,214.00	6,885,214.00	2,836,853.88	41.20%	6,885,214.00

<i>No</i>	<i>Last Name</i>	<i>First Name</i>	<i>Date Info Requested</i>	<i>Description of Info Requested</i>	<i>Department Routed</i>	<i>Date Fwd to Dept</i>	<i>Date Received from Dept</i>	<i>Date Requestor Contacted</i>	<i>Amt</i>	<i>Date of Pick-up or Mailing</i>	<i>Open</i>	<i>Complete</i>	<i>AG Opinion</i>	<i>PROCESS TIME</i>
1	Hays	John	10/9/2017	Documents available for 16422	10/9/2017	Ashley	10/11/2017	10/11/2017	\$0.00	10/11/2017 vial email	NO	YES		15 minutes accumulated time 15 minutes
2	Paetsch	Chandra V.	10/10/2017	2018 Election Questions	10/10/2017	Lorri	10/10/2017	10/10/2017	\$0.00	10/10/2017 via email	NO	YES		15 minutes accumulated time 15 minutes
3	Holbrook	Clayton	10/16/2017	Hazardous Materials or substances, above and below ground storage tanks, enviornmental liens and building permits for the property located at 8655 Jones Road	10/16/2017	Ashley and Mark Bitz	10/17/2017	10/17/2017	\$0.00	10/17/2017 via email	NO	YES		30 minutes accumulated time 30 minutes
4	Harwood	Aleisha	10/31/2017	Commerical and Residential Building Permits 10-01-2017 thru 10-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	10/31/2017	11/1/2017	11/1/2017	\$0.00	11/1/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
5	Sureshchandra	Suma	11/2/2017	Building Permits Issued from 10-01-2017 thru 10-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	11/2/2017	11/2/2017	11/2/2017	\$0.00	11/02/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
6	Liollio	Titika	11/10/2017	All information and socuments pertaining to Permit 6127 - Info mailed. Requestor later requested a hard copy	Ashley	11/14/2014	11/14/2017	11/14/2017	\$0.90	11/14/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
7	Jones	Nicole	11/15/2017	Separate Structure in backyard at 10703 Karter Court, Houston, TX 77064	Ashley	11/15/2017	11/15/2017	11/15/2017	\$0.00	11/15/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
8	Romero	Stephaine	11/17/2017	Trails at Corinthian Creek, 8655 Jones Road, 1160960000002 - I need any open zoning code violations, CO's for entire complex and any fire code violations.	Ashley and Mark	11/17/2017	11/20/2017	11/20/2017	\$0.00	11/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
9	Rubenstein	Irv	11/20/2017	All purchasing records from 2017-06-30 (yyyy-mm-dd) to current	Isabel	11/20/2017	11/20/2017	11/20/2017	\$0.00	11/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
10	Kuzydym	Stephanie	11/20/2017	Spreadsheet showing all residential building permits issued for new residential construction -- including the estimated total cost and addresses -- from the City of Jersey Village Public Works between 2012 to present for the following zip codes: 77024, 77037, 77041, 77074, 77088, 77096, 77338, 77339, 77379.	Ashley	11/20/2017	11/27/2017	11/27/2017	\$0.00	11/27/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
11	Tatom	Cathy	11/21/2017	Request for amts, type and date of all police vehcile purchases from 2008 to present	Eric and Isabel	11/21/2017	11/22/2017	11/22/2017	\$0.00	11/22/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

12	Lopez	Brandon	11/27/2017	Any records of the following regarding the property located at 6223 West Sam Houston Parkway North, Houston, Texas 77041: Building code violations, fires, hazardous waste spills/violations, environmental health code violations, and air/water pollution report.	Lorri	11/27/2017	11/27/2017	11/27/2017	\$0.00	11/27/2017 via email - NOT IN CITY OF JV	NO	YES		15 Minutes accumulated 15 minutes
13	Scott	Deanne	11/28/2017	The permit submitted by ATT to lay underground cables across the Wyndham Lakes Subdivision. The time frame when the project is to be completed and who the project manager is for the project.	Ashley	11/28/2017	11/29/2017	11/29/2017	\$0.00	11/29/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
14	Yi	Michelle	11/30/2017	Job Titles, Actual salaries, salary range, allowances, certificate pay for all your positions.	Trelena	11/30/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
15	Harwood	Aleisha	12/4/2017	Commerical and Residential Building Permits 11-01-2017 thru 11-30-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	12/4/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
16	Sureshchandra	Suma	12/4/2017	Building Permits Issued from 11-01-2017 thru 11-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	12/4/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
17	Nugyen	Phillip	12/7/2017	The latest elevation certificate (if there is one), for the address 8622 Wyndham Village Drive, Jersey Village, TX 77040.	Ashley	12/8/2017	12/8/2017	12/8/2017	\$0.00	12/08/2017 via mail NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
18	Wilson	Dave	12/8/2017	Information about the History of Jersey Village and its elected officials.	Lorri	12/8/2017	12/8/2017	12/8/2017	\$0.00	12/08/2017 via mail	NO	YES		15 Minutes accumulated 15 minutes
19	Linares	Samuel	12/11/2017	Permit and flood history for 15632 Ginger Lane	Ashley	12/11/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
20	Cabrera	Baldemar	12/11/2017	Proof of Flood Records - 15632 Ginger Lane	Ashley	12/11/2017	12/20/2017	12/20/2017	\$0.00	12/20/2017 via US Mail	NO	YES		15 Minutes accumulated 15 minutes
21	Warren	Bobby	12/13/2017	All Campaign Finance forms filed from April 20, 2017 to current	Lorri	12/13/2017	12/13/2017	12/13/2017	\$0.00	12/13/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
22	Liston	Mary	12/15/2017	Permits issued for 17030 NW Freeway	Lorri	12/15/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

23	Romero	Stephanie	12/15/2017	8655 Jones Road - Copies of approved site plans, bariances, ordinances, special permits, conditional/special use permits, zoning cases and resolutions assoicated with property	Ashley	12/15/2017	12/20/2017	12/20/2017	\$0.00	12/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
24	Gorby	Ben	12/18/2017	WCA Recycling Contract	Lorri	12/18/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
25	Harwood	Aleisha	1/2/2018	Commerical and Residential Building Permits 12-01-2017 thru 12-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/2/2018	1/2/2018	1/2/2018	\$0.00	01/02/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
26	Cortes	Ricardo	1/2/2018	Building Permits and all work related documents related to 8229 Rio Grande Drive specifically, furnace, roof, A/C and water heater	Ashley	1/3/2018	1/3/2018	1/3/2018	\$3.60	01/03/2018 in person	NO	YES		15 Minutes accumulated 15 minutes
27	Sureshchandra	Suma	1/3/2018	Building Permits Issued from 11-01-2017 thru 11-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	1/3/2018	1/3/2018	1/3/2018	\$0.00	01/03/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
28	Tang	Chih	1/4/2018	Hydroquest Irrigation, Tex-Rain Irrigation, and Waterwise Irrigation - Need Permit and inspection records regarding irrigation installation at Jersey Village	Ashley	1/4/2018	1/11/2018	1/11/2018	\$0.00	01/11/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
29	Overall	Leah	1/12/2018	Commerical and Residential Building Permits 04-01-2017 thru 12-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/12/2018	1/12/2018	1/12/2018	\$0.00	01/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
30	Mauriello	Deborah	1/18/2018	Flood information - number of homes and maps of flooded area for Alicia 8-18-83, Frances 9-11-1998, Allison 6-9-2001, and Ike 9-13-2008	Ashley	1/25/2018	1/25/2018	1/25/2018	\$0.00	01/25/2018 via email	NO	YES		60 minutes accumulated 60 minutes
31	Ward	Laura	1/19/2018	I am requesting records of all unpaid/outstanding/not negotiated checks/warrants of all agencies/departments/divisions, etc., including, but not limited to, Auditor, Building and Safety, City/County Attorney's Office, Clerk's Office, Controller, Coroner, Mayor, Police Department, Public Works, Planning, Sheriff, Transportation, Treasurer, Water and Power, etc.	Lorri	1/19/2018	1/19/2018	1/19/2018	\$0.00	01/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
32	Timothy	Michael	1/22/2018	Mayor's Contact Information	Lorri	1/22/2018	1/22/2018	1/22/2018	\$0.00	01/22/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
33	Harwood	Aleisha	2/1/2018	Commerical and Residential Building Permits 01-01-2018 thru 01-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	2/1/2018	2/1/2018	2/1/2018	\$0.00	02/01/2018 via email	NO	YES		15 Minutes accumulated 60 minutes

34	Muresan	Gabriel	2/1/2018	Permit Applications for Self Storage	Ashley	2/1/2018	2/5/2018	2/5/2018	\$0.00	02/05/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
35	Singleton	James	2/2/2018	2016 and 2017 EV and ED Combination Forms	Lorri	2/2/2018	2/5/2018	2/5/2018	\$0.00	02/05/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
36	Sheppard	Matt	2/6/2018	any documents or information that you have for 15309 Mauna Loa Ln. Jersey Village, TX 77040. Any building permits, construction jobs, original builder's blueprints, property elevations, flood history, violations, basically any information that you have	Ashley	2/6/2018	2/7/2018	2/7/2018	\$0.00	02/07/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
37	Neeley	Tim	2/7/2018	Economic Development Agreements, Chapter 380 Agreements, Tax Abatement Agreements, Economic Development Corporation Grant / Loan / Performance Agreements, Industrial District Agreements, TIRZ/TIF incentive related agreements, Public Improvement District Agreements / Creation Ordinances, and Any other incentive, grant, or loan agreement for economic development project approved between 4/1/2017 and 12/31/2017	Austin	2/7/2018	2/7/2018	2/7/2018	\$0.00	02/07/2018 via email - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
38	Hughes	Simon	2/9/2018	2015, 2016 and 2017 EV and ED Combination Forms	Lorri	2/9/2018	2/9/2018	2/9/2018	\$0.00	02/09/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
39	Ramons	Veronica	2/9/2018	Elevation Certificate -8313 Koester St, Jersey Village, TX 77040-2825, LT 25 BLK 51 , COUNTRY CLUB ESTATES SEC 4	Ashley	2/9/2018	2/9/2018	2/9/2018	\$0.00	2/9/2018 - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
40	Beazley	Merrilee	2/14/2018	Listing of Vehicles in the RV Program	Lorri	2/14/2018	2/14/2018	2/14/2018	\$0.00	2/14/2018 - Hand Delivered	NO	YES		15 Minutes accumulated 15 minutes
41	Beazley	Merrilee	2/14/2018	Listing of lawsuits for the past 5 years. Who filed, Who Won, how much, and why was the lawsuit filed.	Lorri	2/14/2018	2/14/2018	2/14/2018	\$0.00	2/14/2018 Hand Delivered	NO	YES		30 Minutes accumulated 45 minutes
42	Beazley	Merrilee	2/14/2018	All complaints filed for Christian Somers and Gordon Gipson	Trelena	2/14/2018	2/19/2018	2/19/2018	\$0.00	2/19/2018 via US Mail	NO	YES		15 Minutes accumulated 60 minutes
43	Arrajj	Shawn	2/19/2018	Copy of all candidates - application for place on Ballot	Lorri	2/19/2018	2/19/2018	2/19/2018	\$0.00	2/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
44	Haverty	Curtis	2/20/2018	Excel of active commercial accounts - names and addresses	Maria	2/20/2018	2/20/2018	2/20/2018	\$0.00	02/20/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
45	Cockroft	James	2/20/2018	Gilbert Lozano disciplinary paperwork and dates of employ	Trelena	2/21/2018	2/21/2018	2/21/2018	\$0.00	02/21/2018 via email	NO	YES		15 Minutes accumulated 15 minutes

46	Copitzky	Michael	2/21/2018	a full and complete resume with certification dates of all relevant police department officer training requirements,scores,instructor comments,disciplinary actions,admonishments,suitability evaluations,length of local service,any prior law enforcement experiences in this or any other state,listings of all D.W.I. arrests and convictions,S.F.S.T. training manuals and score-sheets,inter and intra agency communications logs specifically made from 10/25/2017 through the entirety of 10/26/2017 and including any subsequent communications for the purposes of prosecuting the alleged crime,copies of the LAB 12 form submitted with the above referenced defendant's specimen sample for analysis and full disclosure of officer Bascus' employment shift schedule for the previous 30 days prior to and including 10/25/2017 along with any secondary job occupations,volunteer organizations in order to determine his individual credibility and suitability for the position of Texas Peace Officer.	Trelena	2/21/2018	3/6/2018	3/6/2018	\$1.90 paid at front window	03/06/2018 hand delivered at front window	NO	YES		30 Minutes accumulated 30 minutes
47	Hughes	Simon	2/26/2018	The map with lots and street numbers. One electronically, and two printed at 34 x 44	Jim	2/26/2018	2/26/2018	2/26/2018	\$30.00 pd 2-26-18	02/26/2018 via email for electronic copy	NO	YES		15 Minutes accumulated 45 minutes
48	Palmer	Andrew	2/27/2018	All Blue Prints (Original and As-Built) and all building permits for 58 Parkway Place	Ashley	2/27/2018	3/1/2018	3/1/2018	\$0.00	03/01/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
49	Palmer	Andrew	2/27/2018		Ashley	2/27/2018	3/1/2018	03/01/2018 via letter 05-10-2018 REQ INFO SENT VIA EMAIL	\$0.00	03/01/2018 Sent for AG Opinion 05-10-2018 Rec'd AG Opinion - RELEASE REQ INFO	YES	NO	YES	45 Minutes accumulated 60 minutes
				Lot Surveys on file for 58 Parkway Place, including easements										
50	Ammerman	Erin	2/27/2018	Permit application #681 dated April 26, 1976 for 16310 Congo Lane, Jersey Village, Texas 77040	Ashley	2/27/2018	2/27/2018	2/27/2018	\$0.00	02/27/2018 - Requestor picked up at front desk	NO	YES		15 Minutes accumulated 15 minutes
51	Harwood	Aleisha	3/1/2018	Commerical and Residential Building Permits 02-01-2018 thru 02-28-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	3/1/2018	3/1/2018	3/1/2018	\$0.00	03/01/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
52	Maloy	Mark	3/6/2018	Current Golf Course Analysis	Isabel	3/6/2018	3/7/2018	3/7/2018	\$0.00	03/07/2018 hand delivered	NO	YES		15 Minutes accumulated 15 minutes
53	Montoya	Fernando	3/8/2018	Property/Cadastral Survey for 15813 Elwood Drive - Cadastral surveying is the sub-field of surveying that specializes in the establishment and re-establishment of real property boundaries.	Ashley	3/9/2018	3/9/2018	3/9/2018	\$0.00	03/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
54	Haverty	Curtis	3/8/2018	Residential Utility listing - Do Not Include Confidentials	Lorri	3/8/2018	3/8/2018	3/8/2018	\$0.00	03/08/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
55	Cherry	Alana	3/9/2018	February Commercial Permit Report	Ashley	3/9/2018	3/9/2018	3/9/2018	\$0.00	03/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
56	Hughes	Simon	3/12/2018	a copy of the Application, General Release, Form CFCP, and Form CTA, as well as any other materials filed by James Singleton in connection with his application for City Council Place 4	Lorri	3/12/2018	3/12/2018	3/12/2018	\$0.00	03/12/2018 via email	NO	YES		15 Minutes accumulated 60 minutes
57	Demien	Dick	3/12/2018	WCA Contract and last Invoice	Lorri	3/12/2018	3/12/2018	3/12/2018	\$0.00	3/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes



58	Weatherly	Matt	3/12/2018	Salary Schedules	Trelena	3/12/2018	3/12/2018	3/12/2018	\$0.00	3/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
59	Downing	Kathryn	3/15/2018	Where did we purchase the electronic speed detectors and what is the cost to install and maintain	Kevin	3/16/2018	3/19/2018	3/19/2018	\$0.00	3/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
60	Finch	Alexis	3/16/2018	Elevation Certificate for 15813 Elwood Drive, Jersey Village, Texas 77040	Ashley	3/16/2018	3/19/2018	3/19/2018	\$0.00	03/19/2018 via email - No Records	NO	YES		15 Minutes accumulated 15 minutes
61	Hughes	Simon	3/16/2018	PIR Listing for Budget Year 2017-2018	Lorri	3/16/2018	3/16/2018	3/16/2018	\$0.00	3/16/2018	NO	YES		15 Minutes accumulated 75 minutes
62	Maloy	Mark	3/23/2018	A report for the City's portion of the sales tax revenue paid for golf course operations from 1999 to current	Isabel	3/23/2018	3/23/2018	3/26/2018	\$0.00	03/26/2018 via email	NO	YES		45 Minutes accumulated 75 minutes
63	Singleton	James	3/26/2018	Any building permits, construction jobs, original builder's blueprints, property elevations, flood history, violations, or any other information retained by the city related 16522 De Lozier St, Jersey Village, TX 77040.	Ashley	3/26/2018	3/27/2018	3/27/2018	\$0.00	03/27/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
64	Robson	Chris	3/26/2018	Permits requested for 15802 Acapulco Dr. Jersey Village, TX 77040 for period 2016 thru 2017.	Ashley	3/26/2018	3/27/2018	3/27/2018	\$0.00	03/27/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
65	Duphorne	Darin	3/29/2018	Consumtion History on Home located at 106 Windrose Court from inception to current	Maria	3/29/2018	4/3/2018	4/3/2018	\$0.00	04/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
66	Blankenheim	Chris	4/2/2018	P&Z and TIRZ Board Applications	Lorri	4/2/2018	4/2/2018	4/2/2018	\$0.00	04/02/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
67	Harwood	Aleisha	4/2/2018	Commerical and Residential Building Permits 03-01-2018 thru 03-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	4/3/2018	4/3/2018	4/3/2018	\$0.00	04/03/2018 via email	NO	YES		15 Minutes accumulated 90 minutes
68	Ziehe	Fred	4/9/2018	Electronic copy of James Singelton's Campain Finance Report filed last week	Lorri	4/9/2018	4/9/2018	4/9/2018	\$0.00	4/9/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
69	Singleton	James	4/11/2018	James Singleton Personnel File	Trelena	4/11/2018	4/16/2018	4/16/2018	\$39.00	04/16/2018 in person	NO	YES		15 Minutes accumulated 75 minutes
70	Langford	Kathi	4/12/2018	28 Pebble Beach Court - Sprinkler System Layout	Ashley	4/12/2018	4/12/2018	4/12/2018	\$0.00	04/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
71	Singleton	James	4/13/2018	Copy of Simon Hughes' 30 Day Campaign Finance Report	Lorri	4/13/2018	4/13/2018	4/13/2018	\$0.00	04/13/2018 via email	NO	YES		15 Minutes accumulated 60 minutes
72	Sedberry	James	4/13/2018	Floor Plan/Blue Print, Survery of Property, Sprinkler System Plan, Anything listing building material of home, and Any imporvements for property located at 28 Pebble Beach Court	Ashley	4/13/2018	4/20/2013	04/20 and 04/23/2018 Parital Response. 07-02-2018 Rec'd AG Opinion - Must Release - Balance of Info released on 07-02-2018	\$61.60 pd 04/23/2018	04/23/2018 Sent for AG Opinion	NO	YES	OPINION RECEIVED 07-02-18 MUST RELEASE	60 Minutes accumulated 60 minutes - Time to Process AG Submittal is not included as not allowed by law
73	Lawson	Stephanie	4/16/2018	Blue Prints for pool located at 16118 Congo Lane	Ashley	4/16/2018	4/20/2018	WITHDRAWN	\$0.00	WITHDRAWN	NO	YES		15 Minutes accumulated 15 minutes

74	Lawson	Stephanie	4/16/2018	Blue Prints for the home located at 8518 Windham Ct	Ashley	4/16/2018	4/20/2018	4/26/2018	\$52.06 Pd 04-26-18	Sent for AG Opinion on 04-26-18	YES	NO	YES	30 Minutes accumulated 30 minutes - Time to Process AG Submittal is not included as not allowed by law
75	Rubenstein	Irv	4/17/2018	All purchasing records from 2017-11-01 (yyyy-mm-dd) to current	Isabel	4/17/2018	4/17/2018	4/17/2018	\$0.00	04/17/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
76	Kramer	Justin	4/20/2018	An electronic copy of any and all employees for year of 2017, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.	Trelena	4/20/2018	4/25/2018	4/25/2018	\$0.00	04/25/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
77	Warren	Bobby	4/20/2018	a copy of each e-mail received by the City of Jersey Village from the e-mail address simon@hugheslegal.com from January 1, 2014 through April 20, 2018. If any of the e-mails responsive to this request contain an attachment, please also provide a copy of each such attachment.	Bob, Lorri	4/20/2018	4/23/2018	4/23/2018	\$144.00 PD 5.19.18 via ck #383	4/23/2018 via email	NO	YES		8 hours accumulated 8 hours and 15 minutes
78	Singleton	James	4/24/2018	04-23-18 EV Combination Forms and Copy of the 2017-2018 PIR Request Listing	Lorri	4/24/2018	4/24/2018	4/24/2018	\$0.00	4/24/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
79	Laufer	Joanna	4/24/2018	All historical records pertaining to building permit applications, development permit applications, all inspection reports, submitted blueprint/plans, approved blueprints/plans purchased permits, issued permits, issued certificates of compliance, etc. related to building permits and development permits for 15801 Seattle Street, Jersey Village, Texas 77040	Ashley	4/24/2018	4/24/2018	4/24/2018	\$0.00	4/24/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
80	Hughes	Simon	4/24/2018	A copy of the grant applications (one for elevations and one for the Wall Street storm water improvements), together with any communications sent to or received from FEMA (or the entity to which the City applied) concerning the status of the grant request or funding. Please redact all personal information, to protect the privacy of any individuals involved, including specific addresses.  Please also send a copy of all communications sent to any JV homeowners concerning home elevations or buyouts, including any responses the city received. Please redact all personal information, to protect the privacy of any individuals involved, including specific addresses.  04/30/2018 - Requestor Narrowed Scope to - Wall Street Grant Application	Austin and Akilah with Olson and Olson	4/24/2018	4/24/2018	04/26/2018 sent estimate ltr - Requestor responded 04/30/2018 - Narrowed Scope - AG Opinion not needed. City Atty sent requestor info on 05-14-2018 - Request closed	\$0.00	05/14/2018 via email	NO	YES		N/A
81	Duphorne	Darin	4/24/2018	Meter Reading at installation for the meter located at 106 Windrose Court	Maria	4/24/2018	4/24/2018	4/24/2018	\$0.00	04/24/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
82	Singleton	James	4/24/2018	Recordings from the last two (2) TIRZ Meetings	Lorri	4/24/2018	4/24/2018	4/24/2018	\$0.00	04/24/2018 via email	NO	YES		15 Minutes accumulated 90 minutes
83	Singleton	James	4/25/2018	04-24-18 EV Combination Forms	Lorri	4/25/2018	4/25/2018	4/25/2018	\$0.00	04/25/2018 via email	NO	YES		15 Minutes accumulated 105 minutes



84	Beazley	Merrilee	4/25/2018	04-23-18 and 04-24-18 EV Combination Forms	Lorri	4/25/2018	4/25/2018	4/25/2018	\$1.40 pd 04-26-18	04/25/2018 hand delivered	NO	YES		15 Minutes accumulated 75 minutes
85	Beazley	Merrilee	4/26/2018	04-25-18 EV Combination Forms	Lorri	4/26/2018	4/26/2018	4/26/2018	\$0.80 PD 04-26-18	04/26/2018 hand delivered	NO	YES		15 Minutes accumulated 90 minutes
86	Wong	Luke	4/26/2018	a list of all residential properties in the City of Jersey Village that have had the water shut off any time between 03/01/2018 to 4/26/18.	Maria	4/26/2018	4/30/2018	5/5/2018	\$0.00	05/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
87	Ziehe	Fred	4/27/2018	Combination Forms from 4-26-2018	Lorri	4/27/2018	4/27/2018	4/27/2018	\$0.00	04/27/2018 via email	NO	YES		15 minutes accumulated 15 minutes
88	Singleton	James	4/27/2018	Combination Forms from 4/25/2018 and 4-26-2018	Lorri	4/27/2018	4/27/2018	4/27/2018	\$0.00	04/27/2018 via email	NO	YES		15 Minutes accumulated 120 minutes
89	Singleton	James	4/30/2018	Combination Forms from 4/27/2018 and 4-28-2018	Lorri	4/30/2018	4/30/2018	4/30/2018	\$0.00	04/30/2018 via email	NO	YES		15 Minutes accumulated 135 minutes
90	Ziehe	Fred	4/30/2018	1) The Vote Counts for Friday and Saturday, April 27 & 28? 2) A copy of James Singleton's campaign financial report filed last week. 3) Would you also please recap, as of Saturday, how many mail-in ballots were sent out and how many completed ballots have been returned as of Saturday?	Lorri	4/30/2018	4/30/2018	4/30/2018	\$0.00	04/30/2018 via email	NO	YES		15 minutes accumulated 30 minutes
91	Beazley	Merrilee	4/30/2018	Combination Forms from 04-26-2018, 4-27-2018 and 4-28-2018	Lorri	4/30/2018	4/30/2018	4/30/2018	\$1.80 pd 05-01-18	04/30/2018 via email and picked up in person	NO	YES		15 Minutes accumulated 105 minutes
92	Beckner	Amalia	4/30/2018	ALL personnel records, including ALL disciplinary history and any and all complaints (sustained or dismissed) regarding Officer J. Boughter and Officer K. Dougherty	Trelena	4/30/2018	5/3/2018	5/3/2018	\$0.00	05/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
93	Bridges	Bonnie	4/30/2018	Northeast Quadrant of North Eldridge Parkway and Castlebridge Drive, Jersey Village, Texas 77065 - Building Records, Health Code Citations, Current Zoning and any Zoning Violations, Environmental concerns,, and Fire Citations	Ashley/Mark	4/30/2018	5/3/2018	5/3/2018	\$0.00	05/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
94	Singleton	James	5/1/2018	Combination Forms from 04/30/2018	Lorri	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 150 minutes
95	Ziehe	Fred	5/1/2018	Combination Forms from 04/30/2018 and Mail Ballot Return Count	Lorri	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 minutes accumulated 45 minutes
96	Harwood	Aleisha	5/1/2018	Commerical and Residential Building Permits 04-01-2018 thru 04-30-2018, including new construction, additions and remodels, tenant improvements, swimming pools, electrical, and mechanical.	Ashley	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 105 minutes
97	Ziehe	Fred	5/1/2018	Early Voting by Mail Roster for those voters returning a voted ballot and Section 86.014 of the election code.	Lorri	4/30/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 minutes accumulated 60 minutes
98	Singleton	James	5/1/2018	Early Voting by Mail Roster for those voters returning a voted ballot	Lorri	3/26/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 165 minutes
99	Ziehe	Fred	5/2/2018	Early Voting By Mail Roster as of 05/01/2018 and the Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$0.00	5/2/2018 via email	NO	YES		15 minutes accumulated 75 minutes
100	Singleton	James	5/2/2018	Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$0.00	05/02/2018 via email	NO	YES		15 Minutes accumulated 180 minutes

101	Beazley	Merrilee	5/2/2018	Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$1.80 paid 05-02-18	Picked up in person	NO	YES		15 Minutes accumulated 120 minutes
102	Beazley	Merrilee	5/2/2018	Combination Forms from 04/23,04/24, and 04/25/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$2.20 pd 05-07-18	Picked up in person	NO	YES		15 Minutes accumulated 135 minutes
103	Whaley	Mark A.	5/3/2018	A copy of the Jersey Village Police Department – Chapter 8 – Use of Force and Investigation of Officer-Involved Critical Incidents.	Lorri	5/3/2018	5/3/2018	5/4/2018	\$0.00	05/04/2018 via US Mail	NO	YES		15 Minutes accumulated 15 minutes
104	Ziehe	Fred	5/4/2018	Early Voting By Mail Roster as of 05/03/2018	Lorri	5/4/2018	5/4/2018	5/4/2018	\$0.00	05/04/2018 via email	NO	YES		15 minutes accummulated 90 minutes
105	Ziehe	Fred	5/7/2018	Copies of the Roster of Mail-In Ballots received as of end of day Saturday, May 5, 2018; Roster of Election Day Voters on Saturday, May 5, 2018; and An electronic copy of the Mail In Ballot Applications for all the ballots mailed out for this election.	Lorri	5/7/2018	5/8/2018	5/8/2018	\$0.00	5/8/2018 via email	NO	YES		15 minutes accummulated 105 minutes
106	Ziehe	Fred	5/7/2018	Electronic Verison of the List of Registered Voter Book Used during the May 5, 2018 Election	Lorri	5/7/2018	REQ WITHDRAWN	REQ WITHDRAWN	\$0.00	REQ WITHDRAWN	no	yes		15 minutes accummulated 105 minutes
107	Ziehe	Fred	5/8/2018	Early Voting by Mail Roster of voters returning ballots through May 7, 2018	Lorri	5/8/2018	5/8/2018	5/8/2018	\$0.00	5/8/2018 via email	NO	YES		15 minutes accummulated 120 minutes
108	Beazley	Merrilee	5/7/2018	Combination Forms from May 5, 2018	Lorri	5/8/2018	5/8/2018	5/8/2018	\$2.40 PD 05-08-18	5/8/2018	NO	YES		15 Minutes accumulated 150 minutes
109	Ziehe	Fred	5/8/2018	Copies of the applications for voting by mail	Lorri	5/8/2018	5/9/2018	5/9/2018	\$30.00 Pd 05-11-18	5/9/2018 via email	NO	YES		120 minutes accumulated 240 minutes
110	Beazley	Merrilee	5/8/2018	List of current residents from water bill	Maria	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 165 minutes
111	Beazley	Merrilee	5/9/2018	Master Combindation Forms for EV and ED. Clerks helping with voter registration during Saturday Election	Lorri	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 180 minutes
112	Andrea	Lizcano	5/9/2018	a list of all residential properties in the City of Jersey Village that have had the water shut off any time between 04/01/2018 to 4/30/18.	Maria	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
113	Seaman	Tara	5/11/2018	Digital copy of Mail in ballot signatures associated with ballot and NOT from the request for a mail in ballot; Mail in ballot envelopes; Marked mail in ballots showing candidate selection including all mail in ballots excluded from actual voting and the reason for same.	Lorri	5/11/2018	5/14/2018	5/14/2018	\$22.50 PD via ck 05-21-18	5/14/2018 via email	NO	YES		90 minutes accumulated 90 minutes
114	Kraus	Codi	5/7/2018	Received from PD on 05-11-2018 - From the 18200 block to the 17700 block of the US-290 Frontage Road eastbound that heads towards the intersection with Jones Road in Jersey Village, Harris County, Texas 77040 (the location), including, but not limited to, any on-ramps or off-ramps to US290 copies of: 1. Road Work and Maintenance at the location; 2. Accidents Reported in the location; 3. Injuries Reported in the location; 4. Any Notice of problems with the road in the location; 5. Inspection reports that include the location; 6. Maintenance and repair records for the location; 7. Work Orders and/or recommendations to perform repairs and/or maintenance at the location; 8. Pictures of any accidents or conditions of the road.	Kevin and Deb	5/11/2018	5/29/2018	5/29/2018	\$198.00 Pd 05-24-2018	05/29/2018 via email and One Drive	NO	YES		660 minutes accumulated time 660 minutes (11 hours)
115	Rios	Sergio	5/14/2018	I am requesting a list of all residential properties in the city of Jersey Village that have had the water shut off any time between 4-1-2018 and 4-30-2018.	Maria	5/15/2018	5/15/2018	5/15/2018	\$0.00	5/15/2018 via email	NO	YES		15 Minutes accumulated 15 minutes

116	Singleton	James	5/15/2018	Combination Forms from May 5, 2018	Lorri	5/15/2018	5/15/2018	5/15/2018	\$0.00	5/15/2018 via email	NO	YES		15 Minutes accumulated 195 minutes
117	Hughes	Simon	5/16/2018	The original e-mail received on April 27, 2018 at 2:10 pm from an e-mail address JVConcernedCitizens@gmail.com which Council Member Mitcham confirmed to be in his possession as of 3:45 p.m. on April 28, 2018 (after Council Member Mitcham had been instructed to preserve the e-mail as evidence - in the event of a civil or criminal investigation).	Akilah at Olson & Olson	5/16/2018	5/31/2018	5/31/2018 - No Info Responsive to Req	\$0.00	05/31/2018 via email by our City Attorney	NO	YES		N/A
118	Hughes	Simon	5/17/2018	Copies of Requests to Cancel Mail Ballots	Akilah at Olson & Olson	5/17/2018	5/31/2018	05/31/2018 City Atty submitted to AG	\$0.00		YES	NO	YES	Submitted to AG 05/31/2018
119	Snyder	Christopher	5/18/2018	The form used by hotel operators and short-term rentals such as airBNB, VRBO, HomeAway to remit their tax collections to the city of Jersey Village	Isabel	5/18/2018	5/18/2018	5/18/2018	\$0.00	05/18/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
120	Ward	Lauren	5/21/2018	For all bank accounts maintained by your city/county, please provide a copy of the most recent listing(s) of all unpaid/outstanding/not negotiated checks/warrants in all amounts equal to or greater than \$1,000.00, excluding those that are not eligible to be reissued and/or have already been reissued. Please note: I am requesting records of all unpaid/outstanding/not negotiated checks/warrants of all agencies/departments/divisions, etc., including, but not limited to, Auditor, Building and Safety, City/County Attorney's Office, Clerk's Office, Controller, Coroner, Mayor, Police Department, Public Works, Planning, Sheriff, Transportation, Treasurer, Water and Power, etc. Please provide all available fields, including but not limited to: (i) payee/vendor name, (ii) payee/vendor address, (iii) amount, (iv) date of item, (v) check number, (vi) status, and (vii) issuing department/agency, etc.	Isabel	5/21/2018	5/21/2018	5/21/2018	\$0.00	05/21/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
121	McDonald	Patrick	5/21/2018	an electronic and print version of a full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village police department.	Trelena	5/21/2018	5/31/2018	5/31/2018	\$0.00	05/31/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
122	Beazley	Merrilee	5/23/2018	Various Records associated with the May 5, 2018 City Election	Lorri	5/23/2018	05-23/2018 estimate letter written	5/31/2018	\$335.30 pd 05/30/2018	05/31/2018 at front desk	NO	YES		900 Minutes accumulated 1080 minutes or 18 hours
123	New	Brian	5/29/2018	Copies of any "traffic engineering studies of the approach" for all of the city's current and past red light camera intersections as specified in the Texas Transportation Code Sec 707.003 (c); Number of red-light camera tickets issued during the 2017 fiscal year (or last FY cameras were in operation); and Number of unpaid red light camera tickets from FY 2017 (or last FY cameras were in operation) that were sent to collections	Eric and Isabel	5/29/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
124	Antoine	Keisha	5/30/2018	Bid Tab for the Castelbridge WWTP Bid	Lorri	5/31/2018	5/31/2018	5/31/2018	\$0.00	05/31/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
125	Smith	C	6/1/2018	Various financial and related records pertaining to Brian Marcus Middleton as Prosecutor	Paul	6/1/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
126	Harwood	Aleisha	6/1/2018	Commercial and Residential Building Permits 05-01-2018 thru 05-31-2018, including new construction, additions and remodels, tenant improvements, swimming pools, electrical, and mechanical.	Ashley	6/1/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		15 Minutes accumulated 120 minutes

127	Beazley	Merrilee	6/1/2018	Election information from the past seven elections to include the historical history of races, mail in ballot information, etc.	Lorri	6/1/2018	6/11/2018	6/11/2018	\$0.00	06/11/2018 via email	NO	YES		45 minutes accumulated 19 hours and 30 minutes
128	Beazley	Merrilee	6/4/2018	an electronic and print version of a full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village police department.	Trelena	6/4/2018	6/7/2018	06/04/2018 asked requestor to clarify request	\$0.00	6/7/2018 via email	NO	YES		30 minutes accumulated 18 hours and 45 minutes
129	Beazley	Merrilee	6/4/2018	Early Voting Roster - Returned Ballots - 05-05-2018	Lorri	6/4/2018	6/7/2018	6/7/2018	\$0.00	06/07/2018 via email	NO	YES		15 Minutes accumulated 1095 minutes or 18 hours and 15 minutes
130	Rios	Sergio	6/6/2018	a list of all residential properties in the city of Jersey Village that have had the water shut off any time between 5-1-2018 and 5-31-2018. I only need the property addresses. I do not want any customer information or reason for shut off. I authorize you to redact confidential information in accordance with Section 182.052 of the Utilities Code.	Maria	6/6/2018	6/11/2018	6/11/2018	\$0.00	06/11/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
131	Myers	Evan	6/7/2018	Request for All Officer public Disciplinary Records, IAD Complaints, IAD Reports and all Officer Certifications and Officer training certification for the following: Sgt. Albert Lopez and Officer Blake McElhane	Trelena	6/7/2018	06/13/2018 Sent to City Atty to Handle	06/21/2018 Sent Partial Release of Info. Balance Sent to AG for Opinion	\$0.00		YES	NO	YES sent to AG for Opinion 06-21-2018	
132	Beazley	Merrilee	6/11/2018	James Singleton Personnel File	Trelena	6/11/2018	6/20/2018	6/25/2018	\$112.75 on 06-13-18 PD \$76.75 Bal of \$36 PD in Full 06-26-18 - 06-29-2018 Printing Fee due of \$13. PD \$13 on 7-2-18	06/25/2018 via email	NO	YES		240 minutes accumulated 23 hours and 45 minutes
133	Odum	Cynthia	6/11/2018	Listing of all employees: Name, address, phone number, email address, and position	Trelena	6/11/2018	6/14/2018	6/14/2018	\$0.00	06/14/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
134	Beazley	Merrilee	6/11/2018	Listing of Provisional Voters	Lorri	6/11/2018	6/11/2018	6/11/2018	\$0.00	06/11/2018 via email	NO	YES		15 minutes accumulated 19 hours and 45 minutes
135	Schoggin	Dennis	6/11/2018	history of permits pulled and infection results for the following address 16130 Jersey Drive	Ashley	6/12/2018	6/12/2018	6/12/2018	\$0.00	06/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
136	Hughes	Simon	6/18/2018	Copy of the city's contract with Clark Condon concerning the branding and wayfinding (including the initial consultation on the branding), and include a copy of all checks/payments remitted by the city pursuant to those contracts.	Lorri, Isabel, Austin	6/18/2018	6/18/2018	6/18/2018	\$0.00	06/18/2018 via email	NO	YES		15 Minutes accumulated 90 minutes

137	Hughes	Simon	6/18/2018	Please provide the following amounts which the city has: attorneys' fees incurred from inception to date; and litigation expenses incurred from inception to date on both of the Jones Road Lawsuits.  After sending the information to the requestor via email on 06-18-2018, I received a follow-up email that the information on-line was not what he needed. He sent a clarified request on 06-18-2018 confirming that he wants the summary sheet of the City Attorney Invoices to the City that list the attorney's fees and expenses for both of the Jones Road Lawsuits from 05-01-2015 forward.	Lorri and Isabel	6/18/2018	6/27/2018	06/21/2018 received via email acceptance of Estimate by Requestor	90.81 pd in full 07-03-18	06/28/2018 via email	NO	YES		60 Minutes accumulated 150 minutes
138	McCready	Meg	6/19/2018	Listing of Employees by the following departments: City Hall, Maintenance, Fire, and Police	Isabel	6/19/2018	6/19/2018	6/19/2018	\$0.00	6/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
139	Decker	Gayle	6/25/2018	Environmental Site Assessment for 16100 Dillard Drive - Requesting information pertaining to permits for fuel or chemical storage, environmental health related complaints, and or notices of violations recorded during inspections and any hazardous material spills on or adjacent to the property.	Ashley and Mark	6/25/2018	6/26/2018	6/26/2018	\$0.00	06/26/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
140	McCaig	Mark	6/25/2018	All invoices or receipts reflecting the amount(s) of dues paid to the Texas Municipal League since January 1, 2016. If any dues have been paid to the Texas Municipal League and no such invoices or receipts exist, then I request any other record(s) reflecting any dues payment to the Texas Municipal League since January 1, 2016.	Isabel	6/26/2018	6/27/2018	6/27/2018	\$0.00	06/27/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
141	Hughes	Simon	6/28/2018	Copies of Depositions for Jones Road Holding and Jones Road Project Lawsuits	City Attorney	6/29/2018					YES		YES	Sent for AG Opinion on 7-20-18
142	Harwood	Aleisha	7/2/2018	Commerical and Residential Building Permits 06-01-2018 thru 06-01-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	7/2/2018	7/2/2018	7/2/2018	\$0.00	07/02/2018 via email	NO	YES		15 Minutes accumulated 135 minutes
143	Sureshchandra	Suma	7/2/2018	Building Permits Issued from 06-01-2018 thru 06-30-2018 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	7/2/2018	7/2/2018	7/2/2018	\$0.00	07/02/2018 via email	NO	YES		15 Minutes accumulated 60 minutes
144	Boughter	Jason	7/2/2018	the pertinent documents from personnel file, e.g., disciplinary actions, commendations, performance evaluations, etc	Trelena	7/2/2018	7/10/2018	7/10/2018	\$0.00	07/10/2018 via email	NO	YES		30 Minutes accumulated 30 minutes



145	Segovia	Ricardo	7/3/2018	16100 Dillard Drive, Building Code Violations, Fire Code Violations, Zoning Code Violations, and Zoning Designation	Mark, Ashley, and Jim	7/3/2018	7/3/2018	7/3/2018	\$0.00	7/3/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
146	Rex	Paul	7/6/2018	Copy of personnel file for Paul Rex	Trelena	7/10/2018	7/11/2018	7/12/2018	\$36.00	7/12/2018 via email	NO	YES		120 minutes accumulated 120 minutes
147	Milani	Robert	7/10/2018	a list of project/permit applications or zoning change requests regarding self-storage	Ashley	7/10/2018	7/10/2018	7/10/2018	\$0.00	07/10/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
148	Beazley	Merrilee	7/10/2018	Request for various information from James Singleton's Personnel File	Lorri	7/10/2018	7/10/2018	7/10/2018 - Redundant Request	\$0.00	07/10/2018 via email and US Mail	NO	YES		30 minutes accumulated 20 hours and 15 minutes
149	Beazley	Merrilee	7/5/2018	Printed copy of Mike Castro's Personnel File - Accepted Estimate 07-16-2018	Trelena	7/10/2018	7/19/2018	7/19/2018	\$104.00 paid in full 07-16-	07/19/2018 via hard copy pickup at front desk	NO	YES		4 hours accumulated 28 hours
150	Desforges	Cheryl	7/11/2018	Copies of any and all contracts and franchise agreements related to the Jersey Meadows Golf Course to include but not limited to contracts and agreements for services provided to the Jersey Meadows Golf Course for facilities maintenance and functioning as well as for the benefit of customers of Jersey Meadows Golf Course (such as, but not limited to, the smack bar, proshop, etc.)	07-11-2018 wrote requestor for clarification									
151	Beazley	Merrilee	7/12/2018	Dates of Iron Mountain Destructions for past 3 elections (2015, 2016, 2017, and 2018)	Lorri	7/12/2018	7/12/2018	7/12/2018	\$0.00	07/12/2018 via email	NO	YES		30 minutes accumulated 20 hours and 45 minutes
152	Beazley	Merrilee	7/12/2018	HOT Tax expenditures from 2007 to present	Isabel/Donna	7/12/2018	7/13/2018	7/13/2018	33.9 paid in full 07-16-18	07/16/2018 via hard copy pickup at front desk	NO	YES		2 hours accumulated 22 hours and 45 minutes
153	Morris	Rhonda	7/12/2018	Copies of Animal Control Case	Gordon	7/12/2018	7/12/2018	7/12/2018	\$0.00	07/12/2018 Via Email	NO	YES		15 minutes accumulated 15 minutes
154	Beazley	Merrilee	7/12/2018	a copy of the City of Jersey Village - May 5, 2018 Election - List of Registered Voters	Lorri	7/13/2018	7/13/2018	7/13/2018 Redundant Request	\$0.00	07/13/2018 via email and US Mail	NO	YES		15 minutes accumulated 20 hours and 30 minutes

155	Beazley	Merrilee	7/13/2018	<p><b><u>Jersey Meadow Golf Course:</u></b> A full and complete copy of any record of training related to customer service to include but not limited to policies and procedure related to customer service for the Jersey Meadows Golf Center. In addition any record, log or notation of training of any employee of City of Jersey Village at the Jersey Meadows Golf Center related to manner and means of response to any chemical spill or release of hazardous products in the care custody and control of the Jersey Meadows Golf Center. These records shall include any items related to policies, procedure of emergency treatment of any person exposed, or suspected exposed to hazardous materials. A full and complete copy of any record of emergency training, i.e. CPR, AED, Epi pen use, etc. <b><u>Jersey Village Fire Department:</u></b> Any and all policy, procedure, notations, logs, records of training given or received fire department training, to include but not limited to policy for volunteers and full time staff related to fire safety and medical emergencies to include those records related to any drills or emergency training conducted. A copy of any plan, policy or procedure relating to ensure adequate staff present for coverage of Jersey Village as emergency response to any fire or medical emergency incident requiring response by the Jersey Village Fire Department. Such records shall in those related to schedule or roster of full time firefighters and volunteer firefighters. A full and complete listening of incidents from a period of January 1, 2018 to July 1, 2018 related to any response of the Jersey Village Fire Department to include but not limited to records or notations relating to time of dispatch, time going to scene and arrival of all persons or fire department apparatus. In addition, such records shall include notation of event resolution. <b><u>Public Bridge Near Jersey Meadow Golf Course:</u></b> A full and complete copy of any record, notation, assessment, inspection or any other evaluation related to the public bridge connecting Jersey Meadows Golf Center to the paved parking area adjacent the retention pond. <del>Such records shall include but not limited to any vehicle traffic</del></p>	Mark, Jason, and Kevin	7/13/2018		07/16/2018 Sent Estimate Letter - Deadline to respond to Estimate Ltr is 07-30-18. NO RESPONSE RECEIVED - PIR CONSIDERED WITHDRAWN	\$0.00	WITHDRAWN	NO	YES		N/A
156	Overall	Leah	7/16/2018	Commerical and Residential Building Permits 01-01-2018 thru 06-30-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	7/16/2018	7/16/2018	7/16/2018	\$0.00	07/16/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
157	Beazley	Merrilee	7/17/2018	Copy of Christian Somers' Personnel File including job related complaints	Trelena	7/17/2018		07/24/2018 Sent Estimate Letter - NO RESPONSE - CONSIDERED WITHDRAWN 08-13-18	\$0.00	WITHDRAWN	NO	YES		N/A
158	Beazley	Merrilee	7/17/2018	Copy of Gordon Gibson's Personnel File including job related complaints	Trelena	7/17/2018		07/24/2018 Sent Estimate Letter - NO RESPONSE - CONSIDERED WITHDRAWN 08-13-18	\$0.00	WITHDRAWN	NO	YES		N/A
159	Beazley	Merrilee	7/24/2018	Any and all documents regarding lawsuits with the City of Jersey Village from 2000 to 2010 including reasons, amounts and outcomes of the lawsuits.	Lorri	7/24/2018	7/24/2018	7/24/2018	\$0.00	7/24/2018 via email and US Mail	NO	YES		15 minutes accumulated 28 hours and 15 minutes
160	Colasano	Christian	7/24/2018	copy of any active contracts the City might have (purchase or lease) pertaining to copiers and printers.	Bob	7/24/2018	7/31/2018	7/31/2018	\$0.00	07/31/2018 via email	NO	YES		30 Minutes accumulated 30 minutes

161	Howard	Naomi	7/31/2018	All Employee Records for Marina Janet Gonzales who was employed by the Jersey Village Police Department from July 22, 2003 to January 6, 2004. Please include all disciplinary records including any documentation of oral or written reprimands and any suspensions. Please include information on whether Ms. Gonzales is eligible for rehire.	Trelena	7/31/2018	8/2/2018	8/2/2018 - No Records	\$0.00	08/02/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
162	Beazley	Merrilee	7/31/2018	Please provide me with that report on James Singleton's police department vehicle which he was driving and he was involved in a crash on June 21st, 2008.	Kevin	7/31/2018	7/31/2018	07/31/2018 NO Records	\$0.00	07/31/2018 via email No Responsive Records	NO	YES		15 minutes accumulated 28 hours and 30 minutes
163	Beazley	Merrilee	7/31/2018	I would like the medical notes from James Singleton's visit at North Cypress Medical Center, 2124 NW Freeway, Cypress, TX 77429, Telephone number 832 912 3817.	Mark	7/31/2018	8/3/2018	8/3/2018	\$0.00	08/03/2018 via email	NO	YES		15 minutes accumulated 29 hours and 45 minutes
164	Beazley	Merrilee	7/31/2018	any record of insurance claim by the City for automobile damage, Workman Compensation insurance claim, medical records and any internal police department documents related to their investigation.	Trelena	7/31/2018	8/6/2018	Sent to City Atty for AG Submission 08-06-2018	\$0.00	08/13/2018 via email from the City Attorney	NO	YES		N/A
165	Beazley	Merrilee	7/31/2018	I am requesting a list of anyone who requested James Singleton's file. I am requesting a list of any and all who have requested James Singleton's file, either a copy of his file, or had access to his actual file. This would include all staff, James Singleton, himself, and any Jersey Village Council Member. I am requesting the dates these copies and the actual physical file requested. I am requesting the dates and times and how long personnel, staff members, JV council members, or James Singleton, himself, had access to his file.	Trelena	7/31/2018	8/2/2018	8/2/2018	\$0.00	08/02/2018 via email	NO	YES		30 minutes accumulated 29 hours and 15 minutes
166	Harwood	Aleisha	7/31/2018	Commerical and Residential Building Permits 07-01-2018 thru 07-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	7/31/2018	8/1/2018	8/1/2018	\$0.00	08/01/2018 via email	NO	YES		15 Minutes accumulated 150 minutes
167	Beazley	Merrilee	8/1/2018	You sent a letter regarding the list of lawsuits. Please go past the 5 years I asked for before.	Lorri	8/1/2018	8/1/2018	8/1/2018	\$0.00	8/1/2018 via email and US Mail	NO	YES		15 minutes accumulated 28 hours and 45 minutes
168	Johnson	Kelly	8/1/2018	Can you please provide the following annual salary information and include if any car allowance or additions/reimbursements to the individuals pay - 16 Positions	Trelena	8/1/2018	8/2/2018	8/2/2018	\$0.00	08/02/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
169	Aukman	Romeen	8/1/2018	15614 Jersey Drive - Open Permits - Also if it was raised to standards	Ashley	8/1/2018	8/2/2018	8/2/2018	\$0.00	08/02/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
170	Beazley	Merrilee	8/1/2018	Records from the Finance Department of the 2008 James Singleton Crach	Isabel	8/2/2018	8/2/2018	8/2/2018 - No Records	\$0.00	08/02/2018 via email	NO	YES		15 minutes accumulated 29 hours and 30 minutes
171	Hughes	Simon	8/6/2018	The fully-executed settlement agreement; A copy of each check the City of Jersey Village paid to the plaintiff and its attorney (in conjunction with each settlement agreement); A copy of each communication or letter sent by the City of Jersey Village (or its attorney) to the plaintiff (or its attorney), exercising any option under either settlement agreement; and A copy of each check the City of Jersey Village has paid in conjunction with any option.	Lorri	8/6/2018	8/6/2018	8/6/2018	\$0.00	8/6/2018 via email	NO	YES		30 minutes accumulated 120 minutes



172	Neeley	Tim	8/6/2018	01-01-2018 to 06-30-2018 - Copies of all Economic Development incentive related agreements or amendments approved between 1/1/2018 and 6/30/2018 including (as applicable): Economic Development Agreements; Chapter 380 Agreements; Tax Abatement Agreements; Economic Development Corporation Grant / Loan / Performance Agreements; Industrial District Agreements; TIRZ/TIF incentive related agreements; Public Improvement District Agreements / Creation Ordinances; and Any other incentive, grant, or loan agreement for economic development project.	Austin									15 minutes accumulated 30 minutes
173	Hughes	Simon	8/7/2018	In connection with the two parcels of land that were the subject of the two lawsuits: Cause No. 1061305; Jones Road Holding Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 2, Harris County, Texas; and Cause No. 1074704; Jones Road Project Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 3, Harris County, Texas. Please send me a copy of: (a) all appraisals the city obtained for each property; and (b) the contract(s), and invoice(s), and check payments for each appraisal performed.	Lorri and Allison	08/07/2018 sent to City Atty for AG Submission					YES	NO	YES	
174	Hughes	Simon	8/7/2018	In connection with the two parcels of land that were the subject of the two lawsuits: Cause No. 1061305; Jones Road Holding Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 2, Harris County, Texas; and Cause No. 1074704; Jones Road Project Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 3, Harris County, Texas. Please send me a copy of: (a) all environmental assessments the city obtained for each property; and (b) the contract(s), and invoice(s), and check payments for each environmental assessment performed.	Lorri	8/7/2018	8/7/2018	08/07/2018 No responsive information	\$0.00	8/7/2018 via email	NO	YES		15 minutes accumulated 135 minutes
175	Desforges	Cheryl	8/7/2018	Election Historical Document and Boards and Commission Attendance Records	Lorri	8/8/2018	8/8/2018	8/8/2018	\$0.00	08/08/2018 via email	NO	YES		30 minutes accumulated time 30 minutes
176	Amn	Dilip	8/8/2018	All docs related to M. Monreal's request for variance, All relevant Ordinances, and any written doc or reverence to such variance granted on any road adjacent to the Lakes of Jersey Village Subdivision	Lorri	8/8/2018	8/8/2018	8/8/2018	\$0.00	08/08/2018 via email	NO	YES		15 minutes accumulated 135 minutes
177	Hughes	Simon	8/13/2018	Copy of the fully-executed Real Estate Purchase Agreement (approved at Monday's Special Session), including a copy of the check for the Earnest Money.	Lorri	8/13/2018	8/13/2018	8/13/2018	\$0.00	08/13/2018 via email	NO	YES		15 minutes accumulated 150 minutes
178	McKay	Gloria	8/13/2018	Records from Dog Bit that occurred on 02-01-2018 including police summaries	Gordon and Deb Smith	8/13/2018	8/14/2018	8/14/2018	\$0.00	08/14/2018 via email	NO	YES		15 minutes accumulated 15 minutes
179	Warren	Bobby	8/13/2018	All Early Voting Combination Forms for the City of Jersey Village election held on Saturday, May 9, 2015; All Election Day Combination Forms for the City of Jersey Village election held on Saturday, May 9, 2015; All Election Day Combination Forms for the City of Jersey Village election held on Saturday, May 6, 2017; All Election Day Combination Forms for the City of Jersey Village election held on Saturday, May 6, 2018; The Early Voting Roster for the City of Jersey Village election held on Saturday, May 9, 2015; The Early Voting Roster for the City of Jersey Village elections held on Saturday, May 7, 2016; The Early Voting Roster for the City of Jersey Village election held on Saturday, May 6, 2017; The Early Voting Roster for the City of Jersey Village election held on Saturday, May 5, 2018.	Lorri	8/13/2018	8/13/2018	8/13/2018	\$0.00	08/13/2018 via email	NO	YES		20 minutes accumulated 8 hours and 35 minutes

180	Beazley	Merrilee	8/16/2018	Any and all complaint letters related to the trash cans fines issued in 2008. These tickets and fines were issued by staff enforcing codes.	Lorri									
181	Beasley	Merrilee	8/16/2018	The personnel file of Gordon Gibson to include any and all complaint letters even if they are stored in a separate folder.	Trelena									
182	Beaszley	Merrilee	8/16/2018	The personnel file of Christian Somers to include any and all complaint letters, even if they are stored in a separate file	Trelena									
183	Beazley	Merrilee	8/16/2018	Any and all names of any person who had access to the ballot box to include elected officials, campaign workers, volunteers, anyone who transported the ballot box, who over saw ballot box.	Lorri									
184	Beazley	Merrilee	8/16/2018	Any and all locations where the ballot box was stored when ballot box was not in the voting location during the recent election.	Lorri									
185	Beazley	Merrilee	8/16/2018	Names of all staff who have access to James Singleton's personnel file. (Past and Present)	Lorri									
186	Beazley	Merrilee	8/16/2018	Please provide the names of any and all developers who were and are interested in developing Jersey Village Crossing (29.34 acres of land SE of 290 on either side of Jones Road.	Austin									
187	Beazley	Merrilee	8/16/2018	Any and all owners of Jersey Village Crossing - Past and Present. Please provide all individuals. Please provide all companies and or developers who owned the property.	Lorri									
188	Beazley	Merrilee	8/16/2018	Any and all feasibility studies for restaurants, stores, etc. Jersey Village Crossing (the 23.34 acres of land SE of US 290 on either side of Jones Road.	Austin									
189	Beazley	Merrilee	8/16/2018	Any and all lawsuits related to the property know as Jersey Village Crossing, the 23.34 acres of land SE of US HWY 290 on either side of Jones Road.	Lorri									
190	Beazley	Merrilee	8/16/2018	Any and all reports for the property know as Jersey Village Crossing regarding the environmental impact studies, hazardous chemical studies, all OSHA violations, any and all EPA violations, water well tests.	Austin									

# MONTHLY REPORT – July 2018

## Jersey Village Fire Department

### EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	15	6	11	4	2	10	10						58
Fire/ETJ	3	5	1	1	4	3	2						19
Fire/JV	43	24	38	36	38	36	30						245
EMS/County	0	2	0	0	7	1	2						12
EMS/ETJ	5	3	8	1	6	4	3						31
EMS/JV	76	70	63	53	70	77	51						460
TOTAL	142	110	121	95	127	131	98						824
Transports	55	48	46	31	51	42	31						303
Aid received	0	2	0	0	0	0	1						3
Aid given	6	1	3	2	3	1	2						18

### FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	54	52	31	55	29	67	75						363

### PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	8	12	6	9	4	11	16						66
Audience	225	156	162	637	80	320	422						2002

### FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
1	2	1	0	1	0	2						7

- On the 10<sup>th</sup> and 18<sup>th</sup> we hosted a Sexual Harassment Best Practices training for a sexual harassment free workplace
- On the 16<sup>th</sup> we hosted a Fire Training Academy class for Cy-Fair VFD
- July 18<sup>th</sup> we hosted the Northwest Fire Chief's Meeting
- We provided CERT training at the station for our CERT team on the first Thursday of every month.
- This month we continued to provided CPR and AED training to the city employees.
- We continue to give Girl Scout and preschool tours at the station
- We continued hydrant testing this month.
- We also continue to have Fire drills at the Elementary and High School

Respectfully submitted,  
**Mark Bitz**  
 Fire Chief/Fire Marshal

JULY 2018								
Communication Division Monthly Report								
Date	CFS - PD	CFS - FD	911 Phone	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Jul	45	3	9	26	50	3	2	138
2-Jul	69	2	29	39	47	1	3	190
3-Jul	71	4	27	57	47	2	5	213
4-Jul	60	3	14	28	52	0	0	157
5-Jul	45	6	21	35	21	5	1	134
6-Jul	67	4	18	44	35	0	4	172
7-Jul	62	2	24	45	47	1	2	183
8-Jul	39	1	16	29	41	8	0	134
9-Jul	65	3	18	46	51	3	1	187
10-Jul	71	3	21	56	53	0	0	204
11-Jul	56	2	19	43	32	0	0	152
12-Jul	36	4	24	23	26	0	3	116
13-Jul	64	4	31	52	39	1	8	199
14-Jul	48	4	40	45	51	1	2	191
15-Jul	48	3	12	45	48	0	3	159
16-Jul	88	7	30	72	50	4	0	251
17-Jul	79	5	32	56	43	11	0	226
18-Jul	63	3	17	52	30	1	0	166
19-Jul	63	6	26	46	32	1	0	174
20-Jul	76	3	28	57	54	1	0	219
21-Jul	62	2	25	49	54	1	0	193
22-Jul	37	3	7	26	32	0	0	105
23-Jul	71	3	24	52	51	2	2	205
24-Jul	79	0	20	64	54	3	21	241
25-Jul	69	7	11	47	50	2	6	192
26-Jul	63	3	10	52	51	3	5	187
27-Jul	60	2	25	46	29	3	0	165
28-Jul	43	3	20	37	42	1	0	146
29-Jul	61	1	16	44	43	0	2	167
30-Jul	89	2	11	70	56	0	5	233
31-Jul	66	1	22	35	44	3	7	178
<b>Totals</b>	<b>1915</b>	<b>99</b>	<b>647</b>	<b>1418</b>	<b>1355</b>	<b>61</b>	<b>82</b>	<b>5577</b>

TCO Lindsey Almaguer completed her CPR training at the Fire Department with Captain Rob Missall. TCO Tiffany Gresak has decided to go to part-time status so that she is able to stay home and be a full-time Mommy to her girls. We are in the process of going through applications to hire a new full-time dispatcher.

## JERSEY VILLAGE POLICE DEPARTMENT

### Criminal Investigation Division Report for July 2018

---

**Sex Crimes/Child Cases (0):** no new child crimes were initiated this month:

**Assault Cases (0):** No new assault cases were initiated this month:

**Property Crimes/Burglaries and Thefts:**

**Robbery (0):** no robbery investigations were initiated this month

**Home / Business Burglaries (3):** the following structure burglaries were investigated this past month:

1. A burglary of a storage room at Public Storage was investigated by detectives, whereby a chainsaw, leaf blower, floor jack, and toolbox was stolen by cutting the lock to the storage room.
2. A second burglary of a storage room at Public Storage is under active investigation. Detectives have identified three suspects, and have recovered several pieces of stolen property. Charges are expected on all three suspects.
3. A burglary of a business located in the 17400 block of Northwest freeway was investigated by detectives, who obtained video evidence of the suspects. The case is awaiting the identification of the suspects.

**Vehicle Burglaries (6):** the following vehicle burglaries were investigated:

1. A vehicle burglary in the 15000 block of Congo was investigated, whereby suspects entered an unlocked vehicle and took tools. There are no suspects at this time.
2. A burglary of a vehicle was investigated in the 16000 block of Kevindale. Video and fingerprint evidence was obtained and the case is awaiting lab results.
3. A phone was stolen from a vehicle parked in the 17400 block of Northwest Freeway. Video evidence was obtained of the suspect, but he has not been identified as of this date.
4. A vehicle burglary was investigated in the 17000 block of Northwest Freeway, where vehicle parts were taken off a vehicle on a car lot. There are no leads at this time.
5. A vehicle burglary from the 17100 block of Northwest Freeway is under active investigation and detectives have identified the suspect vehicle and possible suspect.
6. A burglary of a vehicle was investigated in the 16300 block of Wall Street, whereby a night vision device was taken. No suspects at this time.

**Criminal Mischief (1):** The following Criminal Mischief investigations were conducted this past month:

1. A criminal mischief investigation was conducted at a business in the 7400 block of Security Way. The investigation revealed that the damage was done in a previous theft earlier in 2018.

**Hit and Run Crashes (0):** the following hit-and-run crashes were investigated this month:

No new hit and run crash investigations were initiated this month.

**Thefts (3):** the following general thefts were investigated:

1. The theft of car parts from a vehicle was investigated at an apartment complex in the 8600 block of Jones Road. There is no evidence or video of this crime. The suspects have not been identified as of this date.
2. Investigators are actively investigating the theft of property from a tool business in the 17400 block of Northwest Freeway.
3. The theft of a purse left in a shopping cart in the 12200 block of West Road is under active investigation. Detectives have recovered the stolen phone from inside of the purse and have identified the suspect. Investigation is ongoing.

**Stolen Vehicles/Trailers (1):** the following stolen vehicle investigations were conducted this month:

1. A vehicle was stolen from a dealership in the 16500 block of Northwest Freeway. The case is under active investigation and detectives have obtained video evidence of the suspects.

**Identity Theft/Fraud (4):** the following new fraud cases were investigated this month:

1. A Credit Card Abuse case is under active investigation from the 15300 block of Clevedon.
2. An Identity Theft investigation is under active investigation from the 8500 block of Ivy Falls Court.
3. An Identity Theft case from the 8400 block of N Tahoe was conducted but the crime was referred to the agency having jurisdiction.
4. A fraud investigation was conducted in the 16000 block of St. Helier, but the investigation was referred to the agency having jurisdiction.

**Miscellaneous:**

- Forty-eight (48) new pieces of property and evidence were processed and submitted into the Property Room.
- Zero (0) destruction orders were submitted to the Harris County District Attorney's Office this past month for items to be removed from the Property Room.

- An internal affairs investigation was conducted for a policy violation
- Cameras were placed at three locations to assist with possible future thefts in the area.
- An investigation into a person, who impersonated a police officer, was conducted in the 17500 block of Northwest Freeway.
- A Property Room Spot Audit was conducted, with no issues being found
- A \$1500.00 money seizure was documented and submitted to the Harris County District Attorney's Office for consideration.

### **Training Report:**

Below is a summary of the training given to our employees this past month:

<b><u>Date</u></b>	<b><u>Officer</u></b>	<b><u>Course</u></b>	<b><u>Hours</u></b>	<b><u>Notes</u></b>
7/6/2018	Arceneaux/Gonzales	TLETS Training	16	Tomball PD
7/12/2018	Hale/Zatzkin/Coble	Court Security Officer Training	24	Fort Bend County
7/19/2018	Arceneaux/Gonzales	CPR Training	4	Jersey Village
7/26/2018	Arceneaux/Gonzales	Taser Training	16	Jersey Village Police
7/22/2018	Coble	Court Security Officer Training	12	OSS Online
		<b>Total Training Hours for Month</b>	<b>72</b>	

## July 2018

	June 2018	July 2018
Warrants Executed	407	284
Warrants Issued	121	0
Letters Mailed	274	311
Phone Calls	1,321	1,416
Door Hangers	3	6
Arrests	4	2
Amount collected	\$92,810.74	\$70,390.46

248 Emails Sent (Reduces Letters Mailed Out)

1 Holiday Day

2 Vacation Days

2 1/2 Days Municipal Court Bailiff

1 Day Training Day

**12 1/2 Total Days Warrants Worked**



# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>VIOLENT CRIME:</b>													
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	4	0	1	0	0	0	0	0	0	5
AGG. ASSAULT	1	1	0	1	0	2	0	0	0	0	0	0	5
<b>PROPERTY CRIME:</b>													
BURGLARY-RESIDENCE	1	0	0	0	0	1	0	0	0	0	0	0	2
BURGLARY-BUSINESS	6	0	3	2	1	4	4	0	0	0	0	0	20
ALL THEFTS:	10	5	9	8	18	6	10	0	0	0	0	0	66
<i>From Vehicles</i>	7	1	6	3	9	1	5	0	0	0	0	0	32
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	3	2	2	0	1	4	1	0	0	0	0	0	13
<b>MAJOR CRIMES:</b>	<b>21</b>	<b>8</b>	<b>14</b>	<b>15</b>	<b>20</b>	<b>18</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>111</b>

<b>ARRESTS: (Only Highest Classified Charge Counted Per Arrest)</b>													
MUNICIPAL MISD.(C)	45	47	58	64	52	33	33	0	0	0	0	0	332
MISDEMEANORS (A&B)	14	22	16	12	8	9	18	0	0	0	0	0	99
<i>Misd. Narcotic Arrests</i>	5	7	6	3	0	2	4	0	0	0	0	0	27
ALL FELONIES	17	3	7	11	2	10	2	0	0	0	0	0	52
<i>Fel. Narcotic Arrests</i>	8	1	2	5	0	2	0	0	0	0	0	0	18
ARRESTS NOT BOOKED	26	40	0	3	4	1	1	0	0	0	0	0	75
<b>TOTAL ARRESTS:</b>	<b>102</b>	<b>112</b>	<b>81</b>	<b>90</b>	<b>66</b>	<b>53</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>558</b>

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>ACCIDENTS:</b>													
Accident Major	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major Auto-Ped	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	129	123	108	104	119	125	131	0	0	0	0	0	839
Accident Minor FSGI	31	36	48	24	31	27	40	1	0	0	0	0	238
<b>MISDEMEANOR CRIMINAL INVESTIGATIONS</b>													
Assault	0	0	6	2	9	15	7	0	0	0	0	0	39
Criminal Mischief	10	9	6	3	8	9	17	1	0	0	0	0	63
Disturbance	33	29	51	41	43	49	39	0	0	0	0	0	285
Terroristic Threat	3	3	6	1	2	0	1	0	0	0	0	0	16
Tresspass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	1	7	2	1	5	4	1	0	0	0	0	0	21
Solicitor	5	6	12	2	11	14	17	0	0	0	0	0	67
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	43	51	62	76	56	23	42	0	0	0	0	0	353
<b>POLICE ASSISTANCE</b>													
911 Hang Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarms	88	79	97	74	135	127	134	0	0	0	0	0	734
Welfare Check	45	41	46	38	59	48	61	2	0	0	0	0	340
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	16	6	19	8	4	5	12	0	0	0	0	0	70
Crime Prevention	36	19	14	21	31	25	44	0	0	0	0	0	190
Multiple Unit Response	0	1	0	0	1	2	0	0	0	0	0	0	4
<b>MISCELLANEOUS POLICE INVESTIGATIONS</b>													
Abandoned Vehicle	6	9	10	5	6	8	4	0	0	0	0	0	48
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	31	18	14	20	37	15	12	0	0	0	0	0	147
Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	2	7	8	6	2	1	8	0	0	0	0	0	34

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

**December, 2018**

Open Door/Window	7	14	9	12	17	15	26	2	0	0	0	0	102
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	333	275	299	297	246	345	347	4	0	0	0	0	2146
Traffic Hazard	19	17	45	39	42	32	47	0	0	0	0	0	241
Other Misc. Calls-For-Service	905	906	1014	896	1027	983	934	16	0	0	0	0	6681
<b>Other CFS Totals:</b>	<b>1743</b>	<b>1655</b>	<b>1876</b>	<b>1670</b>	<b>1890</b>	<b>1870</b>	<b>1924</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12654</b>
<b>Maj.Crime &amp; CFS Tots:</b>	<b>1764</b>	<b>1663</b>	<b>1890</b>	<b>1685</b>	<b>1910</b>	<b>1888</b>	<b>1939</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12765</b>

**Police Department Open Positions/Recruitment**  
**July 2018**

As of July 31, 2018, The Jersey Village Police Department is fully staffed.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	OLIVIERI LLC	GONZALEZ	10/2/2017	REPORT OF ARREST ON CRISTIAN MADRID DOB 11/6/95			10/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
2	CAMPOS	PAMELA	10/3/2017	COPY OF ARREST 02-2766			10/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
3	FOGLE	WAYNE	10/3/2017	VIOLENT CRIMES FOR AREA AROUND 18540 NW FREEWAY FROM 9/1/16- 8/31/17			10/10/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
4	ALEJANDRE	ANTONIO	10/3/2017	17-18486 COPIES OF CFS, 911 CALL, PHOTOS FOR LISTED REPORT		\$6.00	10/11/17 VIA CCCR MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
5	BORG	VICTOR	10/9/2017	CFS FOR 15510 CONGO LANE FROM 1/1/17-PRESENT			10/9/17 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM. 00 HRS 10 MIN
6	LEMIEUX	TRACEY	10/9/2017	CFS FOR MOTEL 6 FOR MONTH OF SEPT.			10/11/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 00 HRS 30 MIN
7	KUZYDYM	STEPHANIE	10/10/2017	COY OF FULL BOOKING ROSTER AND RELEASE FROM AUG 26-AUG 30.			10/11/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
8	KALIDAS	HAMANT	10/10/2017	2 WEEKS TICKETS ISSUED			10/16/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 00 HRS 30 MIN
9	TEXAS EDUCATION	AGENCY	10/10/2017	ARREST REPORT ON SCHLEIDER, MICHAEL DOB 11/17/87			10/16/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
10	STERLING	RODNEY	10/12/2017	COPY OF FSGI REPORT 17-20651			10/12/17 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM. 00 HRS 20 MIN
11	HAMANT	KALIDAS	10/22/2017	2 WEEKS TICKETS ISSUED			10/26/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 00 MIN
12	LEMIEUX	TRACEY	10/21/2017	MOTEL 6 CFS JULY-AUGUST 2017			10/25/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 00 MIN
13	QUACH	TU-ANH	10/23/2017	COPY OF 911, CALL SLIP, CFS, SCENE PHOTOS, WITNESS STATEMENT FOR ACCIDNET 17-21226	11/3/17 SENT TO AG 11/21/17 WITHHOLD PER AG LETTER. 1/12/18 PER AG OPINION RECVD WITHHOLD VIDEO					YES	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
14	WELLS	FELICIA	10/25/2017	17-21784 COPIES OF ENTIRE REPORT	11/3/17 SENT TO AG 2/14/18 WITHHOLD					YES	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
15	LORANCE	& THOMPSON	11/3/2017	17-16513 COMPLETE COPY OF ANYTHING TO DO WITH THE ACCIDENT OCCURRED 8/8/17 @ 01:52			11/14/17 RELEASABLE PAPERWORK	NO	YES 11/22	NO	4 HRS 00 MIN ACCUM. 4 HRS 00 MIN
16	HAMANT	KALIDAS	11/3/2017	2 WEEKS TICKETS ISSUED			11/10/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 30 MIN
17	LEXIS	NEXIS	11/3/2017	ALL TICKETS ISSUED IN AUG, SEPT & OCT 2017			11/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
18	AMMONS LAW	GROUP	11/7/2017	EXTENSIVE PAPERWOR ON ACCIDENT 15-5557			11/10/17 VIA MAIL CCCR	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
19	HAMANT	KALIDAS	11/16/2017	2 WEEKS TICKETS ISSUED			11/22/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 2 HRS 00 MIN
20	LAYSON	BRITTNEY	11/16/2017	17-23037 ALL PAPERWORK TO THIS CASE			11/16/17 VIA PU	NO	YES	NO	00 HRS 45 MIN ACCUM. 00 HRS 45 MIN
21	KAPIDUACH	ECHARRY	11/16/2017	DASH CAM FOR 17-20197	11/22 SENT TO AG 2/13/18 WITHHOLD		COPY OF AG LETTER VIA EMAIL	NO		YES	
22	CLINE	TIMOTHY	11/16/2017	COPY OF EVERYTHING IN CASE 17-22139			11/22/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
23	NEWTON	CHERIE	11/16/2017	COPY OF COMPLETE REPORT 17-23385			11/22/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
24	CARIAS	CRISTINA	11/21/2017	COUPLE COPY OF 17-23935 INCLUDING CDS			11/22/17 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
25	HAMANT	KALIDAS	11/28/2017	2 WEEKS TICKETS ISSUED			12/7/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 2 HRS 30 MIN
26	MCCLIMON	CAROLNIE	11/28/2017	6/21/16 16225 ST. HELIER YETTER VS YETTER			12/1/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
27	LARA	MARISOL	11/29/2017	17-24285 COPY OF REPORT FROM CPL MONG			12/1/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN

28	LATER	NED	12/1/2017	17-18424 COPY OF ENTIRE REPORT INCLUDING CDS	12/13 SENT TO AG OFFICE 1/12/18 PER AG OPINION TO WITHHOLD THE VIDEO						
29	LEXIS	NEXIS	12/5/2017	CITATION ISSUED IN NOVEMBER			12/13/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 4 HRS 00 MIN
30	LAYTON	CHRISTINE	12/11/2017	COPY OF REPORT 17-23966 INCLUDING PHOTOS			12/13/17 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
31	CHAPMAN	CORENE	12/11/2017	COPY OF REPORT 17-23966 INCLUDING PHOTOS			12/13/17 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
32	URRABAZO	JOSEPH	12/12/2017	COPY OF REPROT 17-17584 INCLUDING FRAUD REPORT TURNED IN			12/13/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
33	HAMANT	KALIDAS	12/13/2017	2 WEEKS TICKETS ISSUED			12/21/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 3 HRS 00 MIN
34	GROFF	ELIZABETH	12/15/2017	JVPD 17-20650 ON 10/5/17 ACCIDENT RECONSTRUCTION, WITNESS STATEMENTS, FIELD NOTES, PHOTOGRAPHS, VIDEO AND ANY OTHER DOCUMENTATION	12/19/17 SENT TO AG 3/12/18 WITHHOLD		12/19/17 SENT ACCIDENT AND AG LETTER VIA EMAIL	NO			
35	SETEAR	JENNIFER	12/15/2017	CRIMES REPORTED FOR THE YEAR OF 2017 FOR ADDRESS BELOW, POROMENADE 1 & II, TRAILS AT CORINTIAN CREEK, TRAILS @ ROCK CREEK			12/15/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
36	JUAREZ	STEPHANY	12/15/2017	JVPD 10-9688 CERTIFIED COPY OF REPORT			12/15/17 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
37	LAYTON	CHRISTINE	12/18/2017	SUPPLEMENTS 1 & 2 FOR CASE NUMBER 17-23966			12/19/17 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCU 20 HRS 20 MIN
38	MALDONADO	DAISY	12/19/2017	COPY OF 17-23935 INCLUDING PHOTOS	12/22/17 SENT TO AG 1/19/18 WITHHOLD						
39	WONG	MARGRET	12/21/2017	ARRSET REPORT FOR CRUZ, CESAR ROMEO DOB 3/3/76 JVPD 09-6754			12/22/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
40	HAMANT	KALIDAS	12/28/2017	2 WEEKS TICKETS ISSUED			1/4/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 3 HRS 30 MIN
41	SHELLIST	MCALISTER	1/3/2018	SOP on VEHICLE INVENTORY, IMPOUND SEARCH PROCEDURES			1/8/18 VIA FAX	NO	YES	NO	00 HRS 30 MIN ACCU 3 HRS 30 MIN
42	TOWNSEND	NELL	1/3/2018	2 YEARS CFS FOR PROMENADE APT.			1/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
43	LEXIS	NEXIS	1/5/2018	CITATION ISSUED IN DECEMBER			1/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 4 HRS 00 MIN
44	GIBBS	DARIUS	1/8/2018	COPY OF 17-4590 W/CD OF PHOTOS			1/9/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
45	HAMANT	KALIDAS	1/10/2018	2 WEEKS TICKETS ISSUED			1/19/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 4 HRS 00 MIN
46	HPAREKH	HARDIK	1/22/2018	COPY OF ARERST REPORT 17-16558			1/22/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
47	HERZ	SHARON	1/23/2018	NEED REPORT W/ SWAN MARIE PACE			1/25/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HR 00 MIN
48	HAMANT	KALIDAS	1/24/2018	2 WEEKS TICKETS ISSUED			1/31/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 4 HRS 30 MIN
49	GUERKA	ELIZABETH	1/26/2018	COPY OF REPORT 17-11470 W/CD OF PHOTOS TAKEN, ALSO CFS FOR ADDRESS 16114 ACAPULCO ON 6/3 & 6/4 2017	1/31/2018	\$3.00		no	yes	no	2HRS 00 MIN ACCU 2HRS 00 MIN
50	MASON	MARTHA	1/31/2018	COPY OF REPORT AND PHOTOS OF CASE 18-1029		\$3.00	2/6/18 VIA PICKUP	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
51	CHRONISTER	MARK	2/1/2018	16-5156 FINAL REPORT AND PHOTOS		\$3.00	2/2/18 VIA PICKUP	NO	YES	NO	2HRS 00 MIN ACCU 2HRS 00 MIN
52	LEXIS	NEXIS	2/2/2018	CITATIONS ISSUED IN JAN			2/2/18 VIA EMAIL	NO	YES	NO	2HRS 00 MIN ACCU 6HRS 00 MIN
53	CONTRERAS	MIGUEL	2/2/2018	COPY OF INVENTORY FOR ARREST 17-16720			2/5/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
54	NTONMATTEI-GOTT	SADI	2/5/2018	USER MAINTENANCE MAUNALS, TECH SPEC. DOC & ANY OTHER DOC PERTAINING TO EQUIPMENT USED BY THE PD TO CALCULATE SPEED OF M.V.			2/6/18 VIA CRRR 7017019000011887 3825	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
55	LITTLE	SAM	2/6/2018	18-1228 PHOTOS OF ACCIDENT & WITNESS PHONE NUMBERS							
56	HAMANT	KALIDAS	2/14/2018	2 WEEKS TICKETS ISSUED			2/16/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 5 HRS 00 MIN

57	ALLEN	CANDI	2/20/2018	ACCIDENTS AT 290 & FM 529 / 1-6-16 THROUGH 2-3-16		N/A	2/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN
58	HAMANT	KALIDAS	2/22/2018	2 WEEKS TICKETS ISSUED			3/2/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 5 HRS 30 2 HRS 00 MIN
59	LEXIS	NEXIS	3/1/2018	CITATION ISSUED FOR FEB			3/2/18 VIA EMAIL	NO	YES	NO	ACCU 8 HRS 00 MIN
60	MCCLAIN	BREE	3/12/2018	COPY OF CASE NUMBER 18-3998		\$3.00	3/21/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
61	HAMANT	KALIDAS	3/22/2018	2 WEEKS TICKETS ISSUED			3/27/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 6 HRS 00 MIN
62	MCCLAIN	BREE	3/27/2018	3 YEARS OF REPORTS INVOLVING MASON ORZECZOWSKI, AND CFS FOR 15610 SINGAPORE LN			3/29/18 VIA EMAIL & PICK UP	NO	YES	NO	2 HRS 00 MIN ACCU 4 HRS 00 MIN
63	HUYNH	LAW FIRM	3/27/2018	17-24985 COPIES OF ALL DOCUMENTS FOR THIS ACCIDENT ,INCLUDING 911 & WITNESS STATEMENTS			4/11/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
64	RUCKER	LAW FIRM	4/2/2018	DWI COBAN VIDEO OF ARREST ON MENDEZ, CHRISTOPHER MICHAEL DOB 8/24/83 ARREST ON 3/7/18		\$6.00	4/11/18 VIA CCCR MAIL 7017019000011887 3917	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
65	LEXIS	NEXIS	4/3/2018	CITATIONS ISSUED FOR MARCH			4/11/18 VIA EMAIL	NO	YES	MO	2 HRS 00 MIN ACCU 10 HRS 00 MIN
66	ABRIL		4/4/2018	COM,PLETE COPY OF REPORT 18-5030 INCLUDING CD'S		\$3.00	4/11/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
67	HAMANT	KALIDAS	4/5/2018	2 WEEKS TICKETS ISSUED			4/11/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCU 6 HRS 30 MIN
68	STUART-LIPPMAN	LAW FIRM	4/10/2018	17-4590 INFO ON REPORT OPEN/CLOSED?			4/11/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
69	HAMANT	KALIDAS	4/17/2018	2 WEEKS TICKETS ISSUED			4/25/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 7 HRS 00 MIN
70	FUENTES	LAW FIRM	4/19/2018	ACCIDENT 18-2693 DASH CAM, 911 AND ANY OTHER PHOTO CD			4/26/18 VIA MAIL CCCR 7017 0190 0001 1887 3955	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
71	VARNADO	TAMARA	4/23/2018	18-4453 OR OF VEHICLE BEING DAMANGED IN PKLOT			4/25/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
72	ADLER	JIM	5/1/2018	16-17443 COPY OF PHOTOS, DASH CAM, AUDIO, 911, WITNESS STATEMENTS, CALL SLIP & CRASH REPORT			5/8/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
73	BENNETT	RONNIE	5/2/2018	COPY OF ARREST REPORT 18-6936	5/8/18 SENT TO AG OPEN W/COURT		5/8/18 VIA EMAIL AG LETTER AND PUBLIC PAGE	YES	NO	YES	2 HRS 00 MIN ACCU 2 HRS 00 MIN
74	WALTERS	BRADLEY	5/2/2018	COPY OF COBAN/SFST VIDEOS FOR ARREST OF RAMIREZ, DEANNA JVPD 18-3671	5/2/18 CLARIFICATIONS		5/19/2018 VIA CCCR	YES	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
75	HAMANT	KALIDAS	5/2/2018	2 WEEKS TICKETS ISSUED			5/9/18 VIA EMAIL	NO	YES	NO	00 HOURS 30 MIN ACCU 7 HRS 00 MIN
76	LEXIS	NEXIS	5/2/2018	CITATIONS ISSUED FOR APRIL 2018			5/4/18 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCU 13 HRS 00 MIN
77	MESTEMAKER	STRAUB	5/7/2018	2015-3/30/2018 ACCIDENT FROM 17900 EBSR - 18200 EBSR AND MAIN LANES	REFERED TO CITY SECRETARY CITY PD PIR 114		XXXX XXX XXXX XXXX				XXXXXXX
78	MCCALIP	HEATHER	5/9/2018	911 CALL @ 714 ON 4/26/18 FOR FSGI ACCIDENT SHE WAS INVOLVED IN			5/21/18 VIA EMAIL TO PU CD	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
79	HAMANT	KALIDAS	5/15/2018	2 WEEKS TICKETS ISSUED			5/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 7 HRS 30 MIN
80	CPS		5/17/2018	ANY REPORTS INVOLVING REYES, KELVIN & SATILLANA, MAGGIE			5/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
81	HARPER	CLYDE	5/21/2018	ALARM CALLS FOR JOE MYERS FORD 18-5462, 18-6397, 18-6694	REQUESTOR WITHDREW REQUEST 5/21/18		XXXX XXX XXXX XXXX				XXXXXXX
82	EBERSTEIN	LAW FIRM	5/21/2018	18-7725 COPY OF ACCIDENT , CALL SLIP, 911 RECORDINGS, FIELD NOTS, PHOTOS, COPY OF WITNESS STATEMENTS, COBAN VIDEO		\$11.00	5/31/18 VIA MAIL ACCIDENT/CFS & 911 RECORDINGS	NO	NO	5/31/18 REQUESTI NG TO WITHHOLD COBAN VIDEO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
83	SULLO	SULLO	5/30/2018	JVPD POLICY ON USE OF VIDEO AND AUDIO RECORDING EQUIPMENT DRUING POLICING ACTIVITIES IN EFFECT SINCE JAN 1 2015 TO PRESENT, IF THE POLICY HAS CHANGED, INCLUDE ALL VERSIONS			6/8/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 7 HRS 30 MIN
84	LEXIS	NEXIS	6/1/2018	CITATIONS ISSUED MONTH OF MAY			6/1/18 VIA EMAL	NO	YES	NO	3 HRS 00 MIN ACCU 16 HRS 00 MIN
85	KALIDAS	HAMANT	6/1/2018	2 WEEKS TICKETS ISSUED			6/8/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 8 HRS 00 MIN

86	MARBURY	LAVETTA	6/4/2018	COPY OF REDACTED THEFT REPORT 170025070			6/4/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
87	BERNARD	JULIA	6/11/2018	CERTIFIED COPY OF REPORT 18-1308			6/20/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
88	KALIDAS	HAMANT	6/11/2018	2 WEEKS TICKETS ISSUED			6/19/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 00 MIN
89	VIDALES	SUGEY	6/13/2018	COPY OF ARREST RECORD ON SOBREVILLA, GUADALUPE CRUZ DOA 421/13			6/20/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
90	NBIB RECORDS		6/14/2018	COPY OF ARREST REPORT ON HOUSTON ,BRODRICK TERRELL DOB 11/15/88			6/20/18 VIA FAX	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
91	KALIDAS	HAMANT	6/19/2018	2 WEEKS TICKETS ISSUED	6/19/18 VIA EMAIL		WITHDREW REQUEST 6/19/18	NO	NO	NO	NO
92	KALIDAS	HAMANT	6/26/2018	2 WEEKS TICKETS ISSUED			6/29/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 30 MIN
93	ALI	SUNIL	7/2/2018	COPIES OF ALL MVA FROM 12/4/2016- 12/5/2016 @ 15500 BLK 290 (RELATED TO THE SURFACE OF ROADWAY). ALSO ANY RECORDINGS, AND PHOTOS OF CRASHES			7/11/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
94	LEXIS	NEXIS	7/2/2018	CITATIONS ISSUED MONTH OF JUNE			7/3/18 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCUM 19 HRS 00 MIN
95	MIRELES	GLADIOLA	7/3/2018	COPY OR ACCIDENT 18-8872 & CALLSLIP			7/11/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
96	MITCHELL	ALEX	7/5/2018	COPY OF CFS 6/4/18@ 0800 ACCIDNET EBSR @ JONES TX LP JTJ4914			7/5/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
97	GONZALEZ	STEPHANIE	7/10/2018	INFORMATION REGARDING RECOVERED VEHICLE ON 7/6/18 ( 18-11405). ARREST MADE? VEHICLE STORED?			7/12/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
98	KALIDAS	HAMANT	7/10/2018	2 WEEKS TICKETS ISSUED			7/13/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN
99	MOODY	WILLIAM	7/17/2018	COPY OF INSICENT 18-11829			7/24/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
100	BARNED-SMITH	ST. JOHN	7/19/2018	HOW MANY POLICE OFFICERS ASSIGNED TO DWI ENFORCEMENT. FORM 2013-2018			7/24/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
101	BEAZLEY	MERRILEE	7/20/2018	COPY OF ALL REPORTS, CD, PHOTOS OF WRECK ON OR ABOUT JUNE 21, 2008 INVOLVING JAMES SINGLETON			7/24/18 VIA EMAIL & PICK UP	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
102	KALIDAS	HAMANT	7/23/2018	2 WEEKS TICKETS ISSUED			7/27/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 30 MIN
103	HARPER	CJ	7/23/2018	19/11836 COPY OF PUBLIC PAGE OF STOLEN VEHICLE REPORT			7/23/18 VIA EMAIL	YES	YES	NO	00 HRS 10 MIN ACCUM 10 MIN
104	MCKAY	GLORIA	7/26/2018	COPY OF REPORT AND PHOTOS OF INCIDENT THAT OCCURRED @ 16313 LAKEVIEW & 16306 CONGO ON 2/1/18 DOG BITE							
105	FROMELIUS	JANIS	7/31/2018	911 TRANSCRIPT OF ACCIDENT 18-6769							
106											
107											
108											
109											
110											
111											
112											
113											
114											
115											
116											
117											
118											
119											
120											
121											
122											
123											
124											
125											



CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY	WARRANT	CITY PORTION	COURT	COURT	JUDICIAL	CHILD	PORTION	TOTAL
	FINES	COLLECTION	OMNI FEES	SEC. FUND	TECH. FEE	EFF. FEE	SAFETY	FEES	COLLECTION
Jan	\$61,023.22	\$6,753.14	\$654.30	\$1,145.73	\$1,527.61	\$228.56	\$190.08	\$33,749.34	\$105,271.98
Feb	\$70,277.04	\$11,870.85	\$1,128.25	\$1,321.21	\$1,766.23	\$263.03	\$74.95	\$43,955.72	\$130,657.28
Mar	\$87,991.59	\$11,973.14	\$1,198.18	\$1,757.84	\$2,347.91	\$350.34	\$208.24	\$55,695.78	\$161,523.02
Apr	\$81,320.55	\$10,596.22	\$985.48	\$1,438.24	\$1,925.66	\$287.05	\$89.76	\$44,800.19	\$141,443.15
May	\$79,843.96	\$10,286.06	\$705.80	\$1,524.71	\$2,044.96	\$298.98	\$100.05	\$47,920.07	\$142,724.59
June	\$74,993.67	\$10,706.48	\$766.66	\$1,397.06	\$1,862.76	\$276.39	\$0.00	\$46,297.86	\$136,300.88
July	\$76,925.60	\$7,952.32	\$459.36	\$1,146.51	\$1,532.68	\$226.30	\$51.86	\$38,325.55	\$126,620.18
Aug									\$0.00
Sept									\$0.00
Oct									\$0.00
Nov									\$0.00
Dec									\$0.00
Totals	\$532,375.63	\$70,138.21	\$5,898.03	\$9,731.30	\$13,007.81	\$1,930.65	\$714.94	\$310,744.51	\$944,541.08

**Municipal Courts**  
**Activity Detail**  
**July 1, 2018 to July 31, 2018**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 7/1/2018:</b>							
<i>Active Cases</i>	10,168	67	0	125	1,061	112	11,533
<i>Inactive Cases</i>	16,670	34	0	141	4,827	46	21,718
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	680	8	0	6	183	5	882
Cases Reactivated	206	2	0	2	75	0	285
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>11,054</b>	<b>77</b>	<b>0</b>	<b>133</b>	<b>1,319</b>	<b>117</b>	<b>12,700</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	162	1	0	2	42	1	208
Dismissed by Prosecution	236	2	0	4	47	5	294
Total Dispositions Prior to Court Appearance or Trial	398	3	0	6	89	6	502
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	2	0	0	0	1	0	3
<i>By the Court</i>	4	0	0	0	0	0	4
<i>By the Jury</i>	2	0	0	0	2	0	4
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	9	0	0	2	2	0	13
Total Dispositions at Court Appearance or Trial	17	0	0	2	5	0	24
Compliance Dismissals:							
After Driver Safety Course	69	---	---	---	---	---	69
After Deferred Disposition	184	0	0	9	5	0	198
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	13	---	---	---	---	---	13
All Other Transportation Code Dismissals	91	0	0	0	0	0	91
Total Compliance Dismissals	357	0	0	9	5	0	371
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>772</b>	<b>3</b>	<b>0</b>	<b>17</b>	<b>99</b>	<b>6</b>	<b>897</b>
<b>Cases Placed on Inactive Status</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>7</b>
<b>Cases Pending 7/31/2018:</b>							
<i>Active Cases</i>	10,280	72	0	116	1,217	111	11,796
<i>Inactive Cases</i>	16,466	34	0	139	4,755	46	21,440
<b>Show Cause and Other Required Hearings Held</b>	<b>132</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>17</b>	<b>0</b>	<b>152</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

**Municipal Courts**  
**Activity Detail**  
**July 1, 2018 to July 31, 2018**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	Total
<b>Cases Pending 7/1/2018:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
<b>Cases Added:</b>	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
<b>Total Cases on Docket</b>	<b>0</b>
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
<b>Total Cases Disposed</b>	<b>0</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>
<b>Cases Pending 7/31/2018:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
<b>Cases Appealed:</b>	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	2
Non-Driving Alcoholic Beverage Code Cases Filed.....	0
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	0
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	0
<i>Discretionary Transfer</i> .....	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

**Municipal Courts**  
**Activity Detail**  
**July 1, 2018 to July 31, 2018**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
Class C Misdemeanors .....	0	---
Class A and B Misdemeanors .....	0	0
Felonies .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
Class C Misdemeanors .....		1
Class A and B Misdemeanors .....		0
Felonies .....		0
Capiases Pro Fine Issued .....		2
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		0
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
Partial Satisfaction .....		0
Full Satisfaction .....		3
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		58
Cases in Which Fine and Court Costs Waived for Indigency .....		6
Amount of Fines and Court Costs Waived for Indigency .....		\$ 2,063
Fines, Court Costs and Other Amounts Collected:		
Kept by City .....		\$ 87,611
Remitted to State .....		\$ 28,536
Total .....		\$ 116,147

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO      % TO SHOWED    TOTAL</u>	<u>SHOWED    % TO                  TOTAL</u>	<u>PAYMENT % TO PLAN      TOTAL</u>	<u>DOCKET    % TO CLOSED    TOTAL</u>
<u>July 11, 2018</u> <u>AM Docket</u>	Judge Halik	413	272      66%	141      34%	13      9%	128      91%
	Brian/ Bret					
<u>July 11, 2018</u> <u>PM Docket</u>	Judge Halik	327	172      53%	155      47%	8      5%	54      35%
	Brian/Bret					
<u>July 18, 2018</u> <u>AM Docket</u>	Judge Byrnes	153	79      52%	74      48%	4      5%	62      84%
	Tracy					
<u>July 18, 2018</u> <u>PM Docket</u>	Judge Byrnes	184	48      26%	136      74%	10      7%	27      20%
	Brian					.
<u>July 25, 2018</u> <u>AM Docket</u>	Judge Brashear	15	0      0%	15      100%	0      0%	7      47%
	Bret					.
<u>TOTAL</u>		<b>1,092</b>	<b>571      52%</b>	<b>521      48%</b>	<b>35      7%</b>	<b>278      53%</b>

CITATIONS ISSUED WITHING RESIDENTIAL AREA

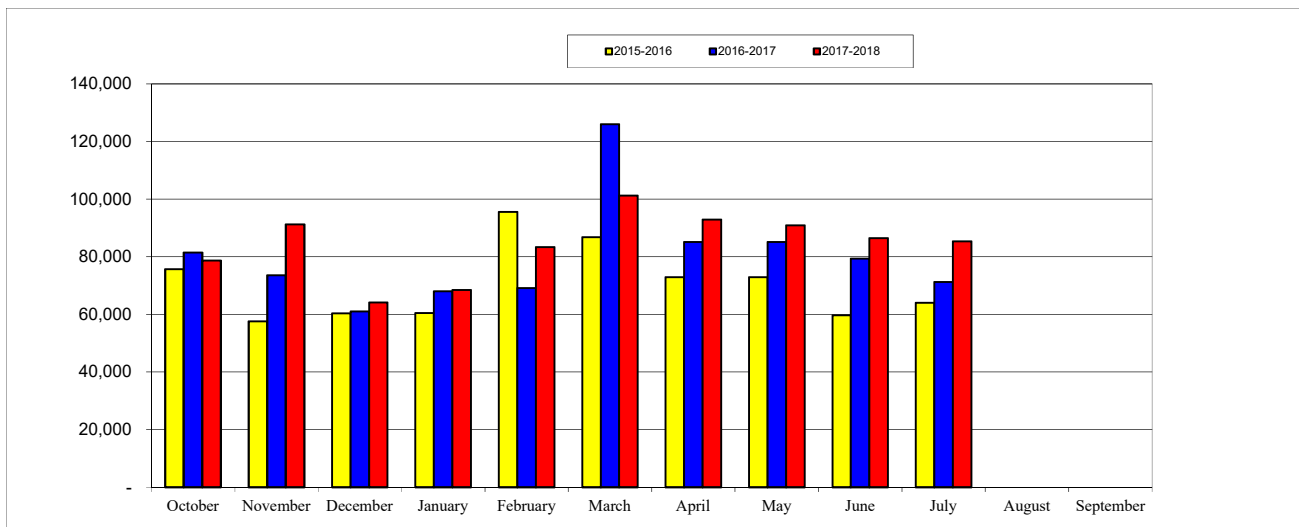
	Citation	Offense	Viol Location
07/26/2018	03041	RAN STOP SIGN - INTERSECTION	0015600 JERSEY DR
07/03/2018	C0049097	RAN STOP SIGN - INTERSECTION	0016000 WALL ST
07/16/2018	C0049236	RAN STOP SIGN - INTERSECTION	0007800 SOLOMON ST
07/16/2018	C0049237	RAN STOP SIGN - INTERSECTION	0008100 RIO GRANDE DR
07/20/2018	C0049307	RAN STOP SIGN - INTERSECTION	0017300 VILLAGE DR
07/24/2018	C0049369	RAN STOP SIGN - INTERSECTION	0017300 VILLAGE GREEN DR
07/24/2018	C0049370	RAN STOP SIGN - INTERSECTION	0017300 VILLAGE GREEN DR
07/24/2018	C0049373	RAN STOP SIGN - INTERSECTION	0016600 VILLAGE DR
07/24/2018	C0049410	RAN STOP SIGN - INTERSECTION	0017300 VILLAGE GREEN DR
07/27/2018	C0049413	RAN STOP SIGN - INTERSECTION	0017300 VILLAGE GREEN DR
07/29/2018	C0049431	RAN STOP SIGN - INTERSECTION	RIO GRANDE DR
		RAN STOP SIGN - INTERSECTION	11 CITATIONS
07/26/2018	C0049399	SPEEDING 35 MPH in a 25 MPH zone	RIO GRANDE DR
07/26/2018	C0049402	SPEEDING 35 MPH in a 25 MPH zone	RIO GRANDE DR
07/26/2018	C0049401	SPEEDING 36 MPH in a 25 MPH zone	RIO GRANDE DR
		SPEEDING	3 CITATIONS
		TOTAL CITATIONS	14 CITATIONS

# JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

## GENERAL PROCEEDS

FY 2015, 2016, 2017

	2015-2016	2016-2017	2017-2018
October	75,707	81,429	78,666
November	57,537	73,598	91,263
December	60,389	61,011	64,109
January	60,478	68,006	68,431
February	95,587	69,140	83,276
March	86,734	125,944	101,163
April	72,872	85,083	92,902
May	72,872	85,083	90,836
June	59,717	79,360	86,467
July	64,044	71,219	85,337
August			
September			
<b>FY Total</b>	<b>\$ 705,938</b>	<b>\$ 799,875</b>	<b>\$ 842,450</b>
Average Per Month	\$ 70,594	\$ 79,988	\$ 84,245



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT 2018 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	WATER											
WATER PLANT #1 SEATTLE	0	0	0	0	0	0	0					
WATER PLANT #2 VILLAGE	0	0.121	0	0.25	0.38	0.37	0.34					
WATER PLANT #3 WEST	0	0.14	0	1.29	0.51	0.59	0.51					
CITY OF HOUSTON (SEATTLE)	27.562	2.4206	33.466	44.342	44.802	44.810	52.790					
INTERCONNECT(529)	0.039	0.046	0.065	0.033	0.048	0.048	0.105					
TOTAL(Million Gallons)	27.601	2.7276	33.466	44.529	44.939	44.954	52.980					
MAX DAILY FLOW	1.502	1.626	1.629	1.869	2.117	2.069	2.40					
METER READS	3209	3216	3226	3247	3239	3252	3272					
WATER OFF/ON	30	18	15	18	27	20	10					
METER ACCURACY TESTS	0	0	0	0	0	0	0					
MAIN BREAKS REPAIRED	1	0	0	0	1	0	0					
WATER LEAKS REPAIRED	17	14	29	15	9	7	8					
FIRE HYDRANTS SERVICED	0	0	0	0	0	1	0					
METER INSTALLATIONS	20	45	99	90	46	90	25					
SERVICE INSPECTIONS	0	0	0	0	0	0	0					
QUALITY	2	1	0	2	2	1	0					
PRESSURE	2	1	0	0	1	0	1					
SEWER COMPLAINTS	3	3	1	1	1	0	3					
	WHITE OAK BAYOU											
AVG. DAILY FLOW (EFFLUENT)	0.9704	1.1194	0.8911	0.8911	0.9468	0.9443	*					
JV PORTION	0.2907	0.4521	0.3269	0.2739	0.3295	0.3191	*					
% OF PLANT	36.1%	41.2%	28.5%	35.6%	40.7%	40.0%	*					
	GARBAGE											
Residential Customers	2155	2159	2160	2166	2170	2172	2179					
Complaints	3	1	4	5	2	6	3					
	COMMUNITY DEVELOPMENT											
Plans Checked	10	4	12	18	16	22	6					
Sign Plan Reviews	1	2	1	3	0	5	2					
Permits Issued	78	105	89	113	81	108	80					
Inspections (Permit)	273	171	251	277	246	205	106					
Insp (Site)	17	14	26	23	8	26	148					
Conferences	2	3	8	3	2	4	2					
Certificate of Occupancy (Residential)	1	2	3	4	3	0	1					
Certificate of Occupancy (Commercial)	1	0	2	1	6	1	1					
Street/Sidewalk Repairs (in yards)	0	0	0	0	1	1	1					
Sign repairs	0	0	0	1	0	0	0					
	CODE ENFORCEMENT											
Violation Letters	26	28	35	38	24	37	28					
Red tags for ordinance violations	48	36	43	43	53	42	29					
Conferences	28	26	25	31	28	26	25					
Signs picked up-bandit and ROW signs	19	29	46	20	25	15	17					
Animals picked up	5	5	2	2	3	2	2					
Animals taken to HC	0	0	0	0	0	0	0					
Traps Issued	4	3	3	2	2	3	2					
	FLEET											
Work Orders	71	34	30	47	53	47	45					
Preventative Maintenance	11	6	8	5	10	10	8					
Unscheduled Repairs	43	22	15	29	24	21	22					
New Vehicle Set ups	0	1	0	0	0	0	0					

\* - unavailable at this time



To: Austin Bleess  
City Manager

August 15, 2018

From: Kevin T. Hagerich, MPA  
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT Sound wall. Had meeting only outstanding issue is moving of utilities.
2. Meter Replacement Phase III: Almost done with book 6.
3. Crews had training on the Paint Machine.
4. Repaired several sidewalks.
5. Had bi-monthly meeting on the berm project. Getting close to advertising for bid.
6. Taylor Road building was purchased Frank will be working on build out when he receives plans and as builds.
7. Castlebridge project contractor had our initial meeting and have been given the notice to proceed for 20 August 2018.
8. Street Sweeping is going as planned.

Jersey Meadow Golf Course  
Monthly Report

FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189			28548.00
Tournament Rounds	555	369	275	317	262	374	449	585	491	307			3984.00
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280			12931.00
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91			-3259.72
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3504.48	3017.77			22874.73
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01			765489.98
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25			115718.45
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74			72304.66
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52			3585.18
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44			141869.37
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24			37127.46
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00			10473.99
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>1169443.82</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W / 5RO&ICE	5W / 6RO	1W/1RO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO			
<b>Income Per Round</b>	<b>\$32.80</b>	<b>\$35.44</b>	<b>\$36.95</b>	<b>\$33.35</b>	<b>\$31.76</b>	<b>\$35.60</b>	<b>\$35.91</b>	<b>\$35.94</b>	<b>\$36.92</b>	<b>\$35.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>35.24</b>
FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30459.00
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6019.00
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14276.00
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13952.00
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798200.76
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182578.59
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76846.92
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3658.86
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132193.46
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40093.84
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12920.29
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>1260444.72</b>
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>34.17</b>
FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28822.00
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3393.00
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12963.00
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34705.00
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847050.24
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106625.11
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70511.29
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82076.75
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34909.12
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22046.84
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>1197924.35</b>
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>36.11</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29518.00
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1664.00
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10228.00
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42670.00
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861767.59
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60675.67
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62346.41
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73733.07
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33886.26
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51968.06
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>1187047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>36.70</b>
FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2914	3457	3175	3344	3,457	3,350	2,749	34230.00
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1294.00
Range buckets	1,088	698	720	912	900	842	1506	1307	1212	1,018	1,024	901	12128.00
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52860.00
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957797.56
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47453.05
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75225.65
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78310.06
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40031.86
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78048.84
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>1329727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>35.94</b>
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35664.00
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1819.00
Range buckets	1,225	1,124	943	806	1180	1569	1345	1471	1206	1,262	1,355	1,008	14494.00
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56085.00
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1011315.56
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60896.30
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79446.58
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86074.62
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42561.31
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93116.79
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>1429496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>36.64</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36050.00
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2033.00
Range buckets	1,348	1,116	979	1137	689	1472	1821	1605	1467	927	1,191	1,227	14979.00
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52462.00
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1004864.18
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72689.32
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74352.12
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108227.13
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44686.70
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114724.21
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>1472005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>37.27</b>
FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36615.00
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1684.00
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16287.00
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51112.50
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1020167.07
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60895.00
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78123.61
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81146.11
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37683.93
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88502.10
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>1417630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>35.68</b>
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31671.00
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2158.00
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12322.00
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46230.00
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861707.30
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71759.32
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62027.65
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82027.31
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28618.15
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87517.46
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>1239887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>35.29</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38359.00
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2732.00
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18219.00
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44750.00
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1062406.25
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99127.87
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91748.90
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90780.71
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34121.91
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110519.99
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	1533455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	36.23
FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37690.00
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2523.00
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16339.00
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47250.00
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1056147.69
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84014.85
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83944.04
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88502.54
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32553.65
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87251.83
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	1479664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32072.00
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2805.00
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10789.00
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22100.00
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896409.48
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98182.11
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54087.14
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68577.24
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24401.50
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51959.01
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	1215716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	34.22

Jersey Meadow Golf Course  
Monthly Report

FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34289.00
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2615.00
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13249.00
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14948.00
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919462.19
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83027.50
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63872.42
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71020.39
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24816.34
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44581.33
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	1221728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	32.70
FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31082.00
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1817.00
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11033.00
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16611.00
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798205.32
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64905.46
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49488.91
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69347.43
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21738.50
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37461.57
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	1057758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27274.00
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1912.00
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9168.00
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	14677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	830768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	27.96

Jersey Meadow Golf Course  
Monthly Report

FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057.00
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224.00
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948.00
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>1,154,660.21</b>
<b>Income Per Round</b>	<b>\$31.06</b>	<b>\$32.02</b>	<b>\$30.89</b>	<b>\$26.56</b>	<b>\$26.06</b>	<b>\$28.60</b>	<b>\$30.19</b>	<b>\$29.58</b>	<b>\$29.49</b>	<b>\$28.13</b>	<b>\$28.77</b>	<b>\$28.73</b>	<b>29.29</b>
FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154.00
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967.00
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>30.63</b>
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037.00
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763.00
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday													
12. Miscellaneous Income changed to Miscellaneous Fees FY 2016-2017 per Finance.													

**CITY OF JERSEY VILLAGE, TEXAS****STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET****GOLF COURSE FUND****July 31, 2018****Fiscal Year October 1, 2017 thru September 30, 2018****Unaudited**

	<b>July 2018</b>	<b>FISCAL YEAR TO DATE</b>
<b>OPERATING REVENUES</b>		
Charges for Services	127,516	1,167,091
Total Operating Revenue	<u>\$127,516</u>	<u>\$1,167,091</u>
<b>OPERATING EXPENSES</b>		
Personal services	67,144	727,651
Supplies	6,318	141,774
Repairs and Maintenance	2,094	29,546
Contractual Services	7,396	69,308
Other	9,977	201,238
Depreciation	27,902	279,020
Total Operating Expenses	<u>\$120,831</u>	<u>\$1,448,537</u>
Operating Income (Loss)	<u>\$6,685</u>	<u>(\$281,446)</u>
<b>NON OPERATING REVENUES</b>		
Interest and investment revenue	807	6,646
Miscellaneous Revenue	0	10,000
	<u>\$807</u>	<u>\$16,646</u>
Total non operating revenue (expenses)	<u>\$807</u>	<u>\$16,646</u>
Income (loss) before contributions and transfers		
Transfers In	0	0
Transfers out	0	0
<b>Change in net assets</b>	<b>\$7,492</b>	<b>(\$264,800)</b>
<b>Total net assets beginning of the year</b>		<b>\$2,690,562</b>
<b>Total net assets end of the year**</b>		<b>\$2,425,762 **</b>

**\*\* These are preliminary non-audited numbers**



**Golf Course Fund**  
**For the period ended July 31, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	1,495,380.00	1,495,380.00	1,167,090.96	78.05%	1,400,000.00
Interest Earned	2,400.00	2,400.00	6,645.84	276.91%	8,000.00
Interfund Activity	403,071.00	403,071.00	-	0.00%	403,071.00
Miscellaneous Revenue	-	10,000.00	10,000.00	100.00%	10,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	1,900,851.00	1,910,851.00	1,183,736.80	61.95%	1,821,071.00
<b>Expenditures</b>					
Club House	703,789.00	703,789.00	537,789.02	76.41%	703,789.00
Course Maintenance	873,238.00	873,238.00	495,107.14	56.70%	873,238.00
Building Maintenance	61,500.00	61,500.00	28,721.77	46.70%	61,500.00
Capital Improvement	160,600.00	160,600.00	32,433.91	0.00%	160,600.00
Equipment Maintenance	101,724.00	101,724.00	75,465.23	74.19%	101,724.00
Total Expenditures	1,900,851.00	1,900,851.00	1,169,517.07	61.53%	1,900,851.00

# Jersey Meadow Golf Course

## Social Media Summary Report

August 2018

Statistics are for the month of July 2018

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
501	15	49	15,685	1,108
		Prior Year		
		17	30,064	
New Reviews	Avg. Rating	Total Reviews	Total Rating	
4	0	51	3.9	

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
34	1	16	1,208	10
Prior Year				
30	2	0	140	0

Yelp



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	9	3.5
Prior Year			
0	0	7	3

Golf Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
7	4	179	3.6
Prior Year			
3	4	111	3.5

Trip Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	6	4
Prior Year			
0	0	4	4

Google



New Reviews	Avg. Rating	Total Reviews	Total Rating
5	4.60	86	4
Prior Year			
7	4.14	30	4.1

**City of Jersey Village**  
**Parks and Recreation Department**

---

TO: Mayor and City Council  
CC: Austin Bleess, City Manager  
FROM: Jason Alfaro, Parks & Recreation Director  
DATE: August 15, 2018  
SUBJECT: Parks and Recreation Department Update

---

**Golf Course:**

**Financial Report** - For the month of July, the course received \$88,257 in green fees, and \$9,305 in tournament fees. According to the monthly report the course had 3,189 rounds of golf and 307 rounds of tournament play. The average income received per round is \$35.71. There were eight (8) days the course was closed, or closed early due to weather. Merchandise sales for the month totaled \$15,682.

**Maintenance/Pro Shop Report** – Our new golf course Superintendent, Richard Flores, started on August 6<sup>th</sup>. He has been in the golf industry for over 30 years and is a third generation golf course Superintendent. We are excited to have Richard on staff and are looking forward to his expertise to continuing moving the golf course forward.

Staff continues to install quick couplers around the greens to reduce the amount of hot spots on them. Staff has been able to complete 14 greens of this project to date. The greens continue to show significant improvement over the past month. The greens have a healthy canopy covering majority of the greens surface. Since the canopy has improved we are slowly reducing the height of cut. Number 9 green had fairy ring and staff has since applied fungicides to the greens and they are now showing significant improvement. We have also noticed signs of insect infestation that we are continuing to investigate and staff is continuing to monitor the condition of the greens, as they are top priority for staff. Over the next month we will start applying selective herbicides to the collars of the greens to eradicate unwanted grasses/weeds.

The pro shop staff has been busy with junior camps this past month. They have averaged 15 kids per camp and the teaching program continues to be an asset. This past week was the first evening junior camp. The attendance was great and the kids enjoyed themselves. This was the first time we offered the camp in the evening and found it to be very popular. We will plan on continuing this evening program in the future.

**Parks and Recreation:**

**Parks** – Staff has been busy with landscape maintenance throughout the parks system. We have made minor repairs to play structures and park amenities this month. We still have two vacancies in parks maintenance that we are hoping to fill.

**Parks Projects:**

**Dog Park** – The e permit was submitted in July and has gone through a two week approval/denial process. I noticed that HCFCF has requested more information to the project such as a maintenance access plan, right of way ID information, construction drawing notes, and storm water pollution prevention information. I am currently working with our engineer to amend the interlocal agreement with the Flood Control District in hopes that the project can be approved without the requested information as the interlocal agreement stated the land could be used for city recreational amenities such as the proposed dog park.

**Splash Pad** - The project has been completed and we have had issues with the power supply to the pumps. We have contacted the contractor and they have fixed some of the minor issues. They are scheduled to change out the motor controller to restore power to the controller this week.

**Recreation** – We will have a Dive in Movie at the pool on September 8<sup>th</sup>. We will have games and a water themed movie starting at dusk. We have also had discussions with the Post Elementary PTO and have decided to collaborate on a Fall Frolic and Trunk or Treat event. This event would be held on October 19<sup>th</sup> at Clark Henry Park. We are continuing to work out the details of the event and we are both expected a large turnout. July Farmer's Market went very well, with 47 vendors in attendance.

**Facility Maintenance:**

Our new Facility Manager, Dennis Taylor, started on August 1<sup>st</sup>. His experience is in oil field maintenance and he has a military background. Dennis has hit the ground running and has already taken the lead on multiple projects and work orders. We are in the process of completing the supplementals and completing various building maintenance work orders.

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
0 Shanghai	No Solicitors Permit	x		7/10/18	y
0 Singapore	No Solicitors Permit	x		7/10/18	y
15918 Singapore	Yard/Lot Maintenance	x		7/10/18	y
16102 Congo	Boats/Jet Ski	x		7/10/18	y
16437 Wall	Yard/Lot Maintenance		x	7/11/18	y
15405 Jersey	Trash/Recycling/Yard Waste at curb too early	x		7/11/18	y
16217 Congo	Trash/Recycling/Yard Waste at curb too early	x		7/11/18	y
16218 Congo	Trash/Recycling/Yard Waste at curb too early	x		7/11/18	y
15913 Acapulco	Yard/Lot Maintenance		x	7/12/18	y
15001 Lakeview	Tree clearance at street/sidewalk		x	7/12/18	y
8614 Argentina	Yard/Lot Maintenance	x		7/12/18	n
37 Pebble Beach	Signs - In City ROW	x		7/12/18	y
0 Castlebridge	Yard/Lot Maintenance		x	7/16/18	y
104 Cherry Hills	Yard/Lot Maintenance		x	7/16/18	y
35 Pebble Beach	Trash/Recycling/Yard Waste at curb too early	x		7/16/18	y
2 Oakmont Ct	Yard/Lot Maintenance		x	7/16/18	y
15305 Welwyn	Trash cans visible		x	7/17/18	n
8326 Hanley	RV - parked/stored over 7 days		x	7/17/18	y
15901 Jersey	Signs - In City ROW	x		7/17/18	y
15806 Jersey	Trailer (Box/Gooseneck/Utility) parked-stored		x	7/17/18	y
8614 Argentina	Yard/Lot Maintenance		x	7/18/18	y
15606 Congo	Trailer (Box/Gooseneck/Utility) parked-stored		x	7/18/18	y
15602 Congo	Yard/Lot Maintenance	x		7/18/18	y
16233 Congo	Trash/Recycling/Yard Waste at curb too late	x		7/18/18	y
15318 Philippine	Vehicle parked on unpaved surface		x	7/19/18	y
15906 Congo	RV - parked/stored over 7 days		x	7/19/18	y
16206 Seattle	Signs - In City ROW	x		7/19/18	y
15610 Jersey	Blight	x		7/19/18	n
16202 Lakeview	Tree clearance at street/sidewalk		x	7/20/18	n
15901 Seattle	Lumber Stored		x	7/20/18	n
16309 Tahoe	Signs - General	x		7/20/18	y

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
7902 Argentina	Yard/Lot Maintenance	x		7/20/18	n
16437 Wall	Yard/Lot Maintenance	x		7/23/18	n
16230 Lakeview	Signs - General	x		7/23/18	y
16210 Capri	No foundation permit	x		7/23/18	y
16301 Capri	Signs - In City ROW	x		7/23/18	y
15302 Lakeview	Tree clearance at street/sidewalk		x	7/24/18	y
15305 Welwyn	Trash cans visible			7/24/18	y
15622 Jersey	Blight	x		7/24/18	y
7902 Argentina	Yard/Lot Maintenance		x	7/25/18	y
8326 Hanley	RV - parked/stored over 7 days		x	7/25/18	y
8607 Kari Ct	Signs - In City ROW	x		7/25/18	y
0 Shanghai	No Solicitors Permit	x		7/25/18	y
16210 Seattle	Tree clearance at street/sidewalk		x	7/26/18	n
16313 Tahoe	Tree clearance at street/sidewalk		x	7/26/18	y
15502 Mauna Loa	Trash/Recycling/Yard Waste at curb too early	x		7/26/18	y
15917 Congo	Trash/Recycling/Yard Waste at curb too early	x		7/26/18	y
15502 Lakeview	Yard/Lot Maintenance		x	7/27/18	y
16213 Congo	Boats/Jet Ski		x	7/27/18	n
8221 Rio Grande	Yard/Lot Maintenance	x		7/27/18	y
15906 Congo	Vehicle parked on unpaved surface	x		7/27/18	y
16504 Village	Tree clearance at street/sidewalk		x	7/30/18	y
16524 Village	Tree clearance at street/sidewalk		x	7/30/18	n
16202 Lakeview	Trash/Recycling/Yard Waste at curb too early	x		7/30/18	y

# City of Jersey Village

## Social Media Summary Report

### August 2018

Statistics are for the month of July 2018

Facebook



Current Year				
Page Likes	New Likes	Posts	Page Reach	Page Engagement
1,407	72	80	22,952	3,538
Prior Year				
		50	17,059	1,587

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
211	8	113	19,100	172
Prior Year				
		47	4,616	59

Constant Contact



Campaigns	Emails	Open Rate	Click Through Rate
1	782	53%	14%
Prior Year			
0	0	0%	0%
		Benchmark Open Rate	Benchmark Click Through Rate
		24%	9%

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

Nextdoor



Posts	Thanks	Views	Email Opens
9	58	2,975	3,584

YouTube



Live Views	Recorded Views	Subscribers
23	75	26

Instagram



Followers	Posts	Impressions
72	17	792

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON July 17, 2018 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 6:00 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Attorney, Leah Hayes  
City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works; Jason Alfaro, Director of Parks and Recreation; Christian Somers, Building Official; Trelena Collins, HR Manager; and Bob Blevins, IT Director.

City Engineer, Frank Brooks, was present at this meeting.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

- 1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.**
- 2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.**

**C. PRESENTATIONS**

- 1. Presentation of Police Department Employee of the Second Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Michael Brittain, standing in for Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Ray, presented the Police Department Employee of the Second Quarter award to Sargent Bobby Ferguson.

- 2. Presentation of Employee of the Month.**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

City Manager Austin Bleess presented this month's employee of the month award to Luis Martinez.

**D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

**Cheryl Desforges, 16309 Lakeview Drive, Jersey Village, Texas (713) 816-9202:** Ms. Desforges thanked City Council for transparency and she appreciates that City Council Meetings can now be viewed via video. She spoke to the lack of a business plan and a feasibility study for the Golf Course. She believes this is a fiduciary responsibility for the City Council. She also believes that City Council needs to make sure that the HOT Funds can be used to support this project. She is concerned that issues for the Golf Course are not well thought out and she believes that the Golf Course is not profitable. She wants the Golf Course, but she wants value and City Council needs to look at profitability.

**Mary Ruth Razmandi, 10 Parkway Place, Jersey Village, Texas:** Ms. Razmandi spoke to city Council about the berm to be built on the Golf Course. She is hopeful for answers to three (3) questions she has as follows:

1. Since Harris County has approved the widening and deepening of White Oak Bayou, is the berm still necessary, and can the Wall Street Improvements be made without the berm?
2. She has concern about the height of the berm and wants to know why the berm, at its highest point, will be at 3.25 feet?
3. How will storm water be captured between the berm and the homes?

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625:** Mr. Maloy spoke to City Council about the Capital Improvement Plan budget for the Golf Course, specifically the Gray Water Project. In connection with same, he gave statistics about the amount of water used each day to water the course. He believes that the Golf Course should be a detention area rather than a Golf Course. He has concern for the run-off should the land South of US HWY 290 ever be developed, and without mitigation for this run-off the City will experience additional flooding.

**Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713) 466-0804:** Mr. Fields spoke to City Council about code enforcement. On May 14, 2018 Gordon Gibson told Jim Fields that he was in violation for a tree trunk and Mr. Gibson told him who reported the violation to the City. He does not believe that those reporting violations should be revealed. Mr. Fields thanked City Manager Bleess for his efforts to improve the reporting of code issues, but is concerned that the process reveals the names of those reporting violations.

**Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas:** Ms. Beazley had the following recommendation for the City's Golf Course:

1. Financial viability to include a feasibility study;
2. A Golf Course Business Plan;
3. A Business Plan for the US HWY 290 development;
4. An independent audit each year of each department within the City; and
5. A Citizen Oversight Committee.

Ms. Beazley also spoke to City Council about safety and beautification.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

**E. CITY MANAGER’S REPORT**

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – May 2018, General Fund Budget Projections as of June 2018, Utility Fund Budget Projections – June 2018, and Quarterly Investment Report – June 2018.**
- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division’s Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 6. Public Works Departmental Report and Construction and Field Projects Update**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
- 8. Report from Code Enforcement**
- 9. City Social Media Summary Report**

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on June 18, 2018, and the Special Session meeting held on June 28, 2018.**
- 2. Consider Resolution No. 2018-42, approving the City Secretary’s application for appointment of an Assistant City Secretary.**

RESOLUTION NO. 2018-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE CITY SECRETARY’S APPLICATION FOR APPOINTMENT OF AN ASSISTANT CITY SECRETARY.

- 3. Consider Resolution No. 2018-43, authorizing the re-appointment of Directors Mitcham, Singleton, Wubbenhorst, and DuBois-Freeman to a two-year term on the City of Jersey Village Crime Control and Prevention District to begin on September 1, 2018 and end on August 31, 2020.**

RESOLUTION NO. 2018-43

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE RE-APPOINTMENT OF DIRECTORS MITCHAM, SINGLETON, WUBBENHORST, AND DUBOIS-FREEMAN TO A TWO-YEAR TERM ON THE CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT TO BEGIN ON SEPTEMBER 1, 2018 AND END ON AUGUST 31, 2020.

Council Member Mitcham moved to approve items 1 through 3 on the consent agenda. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**G. REGULAR SESSION**

- 1. Consider Resolution No. 2018-44, calling for the defeasance and redemption of certain City of Jersey Village, Texas Certificates of Obligation, Series 2015; directing the redemption of such certificates; and containing other matters related thereto.**

Isabel Kato, Director of Finance, introduced the item. Background information is as follows: In April 2015, the City of Jersey Village (the “City”) sold its \$8,000,000 Certificates of Obligation, Series 2015 to Wells Fargo Bank with an interest rate of 1.80%. The proceeds of the sale were authorized and used for water and wastewater projects, including the acquisition of water and sewer line easements associated with the construction of U.S. 290 and related water and sewer line construction, improvements and repairs (collectively, the “Project”). The Project was completed in June 2017 under budget and the City has remaining proceeds of \$3,604,516.78 from the sale. Based on Texas Government Code and securities law, any proceeds remaining, after the completion of the authorized project, can only be used to pay for or to pay off (“defease”) the outstanding debt obligation that generated the proceeds. Additionally, the City has been reimbursed \$2,212,368.97 by TXDOT for the Project.

It is recommended the City use the remaining proceeds and the TXDOT reimbursement, totaling approximately \$5,842,148.00 to pay off the outstanding Series 2015 Certificates of Obligation on August 28, 2018. The cash defeasance will save the City approximately \$365,492 in interest costs.

Our Financial Advisor, John Robuck, with BOK Financial Securities, Inc. and our Bond Counsel, Marcus Deitz, with Orrick, Herrington and Sutcliffe, LLP are in attendance to answer any questions.

Council engaged in discussion concerning the amounts borrowed and the amounts expended from the borrowed funds and compared these numbers to the amounts reimbursed by TXDOT. Mrs. Kato explained that \$3.6M of the \$8M was not spent. \$2.2M

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

was reimbursed by TXDOT. The TXDOT reimbursement is only 90%. The remaining 10% is expected once TXDOT closes out the project. In approving this Resolution, the City will save some \$300,000.

Council Member Singleton moved to approve Resolution No. 2018-44, calling for the defeasance and redemption of certain City of Jersey Village, Texas Certificates of Obligation, Series 2015; directing the redemption of such certificates; and containing other matters related thereto. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**RESOLUTION NO. 2018-44**

**A RESOLUTION CALLING FOR THE DEFEASANCE AND REDEMPTION OF CERTAIN CITY OF JERSEY VILLAGE, TEXAS CERTIFICATES OF OBLIGATION, SERIES 2015; DIRECTING THE REDEMPTION OF SUCH CERTIFICATES; AND CONTAINING OTHER MATTERS RELATED THERETO.**

2. **Consider Ordinance No. 2018-14, amending the Debt Service and the Capital Improvement Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 03-51-6126 (Bond Refunding Cost ) and line item 03-50-9753 (Transfer from Capital Improvement) and line item 10-91-9753 (Transfer to Debt Service) in the amount not to exceed \$5,842,148.**

Isabel Kato, Finance Director, explained that this item is to transfer the monies to the appropriate line items in order to pay for the defeasance and redemption of the City of Jersey Village, Texas Certificates of Obligation, Series 2015.

With no further discussion on the matter, Council Member Singleton moved to approve Ordinance No. 2018-14, amending the Debt Service and the Capital Improvement Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 03-51-6126 (Bond Refunding Cost) and line item 03-50-9753 (Transfer from Capital Improvement) and line item 10-91-9753 (Transfer to Debt Service) in the amount not to exceed \$5,842,148. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

ORDINANCE NO. 2018-14

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE DEBT SERVICE AND THE CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 BY INCREASING LINE ITEM 03-51-6126 (BOND REFUNDING COST) AND LINE ITEM 03-50-9753 (TRANSFER FROM CAPITAL IMPROVEMENT) AND LINE ITEM 10-91-9753 (TRANSFER TO DEBT SERVICE) IN THE AMOUNT NOT TO EXCEED \$5,842,148.

**3. Consider Resolution No. 2018-45, approving the Berm Project Design and authorizing the City Manager to bid the project for construction.**

Austin Bleess, City Manager, introduced the item. Background information is as follows: Before Council this evening we have the proposed path of the berm around the golf course. As you can see from the attachment the berm will be about 2.25 feet tall along Rio Grande at hole number 3. That is the high point along Rio Grande. Along hole number six the berm will get to a max height of 3.25 feet by the pond. The berm will cut through the pond by a few feet.

The berm will be at an elevation of 107 feet. At that level, it will not be behind any homes in the Park at Jersey Village. Behind the townhomes along Village Drive, the berm will be an average of 2.42 feet tall.

For the most part the berm will follow the cart path, and a new cart path will be installed on top of the berm. The path will be 10 feet wide to accommodate golf course equipment as well as carts.

With the berm at 107 feet tall, the engineers anticipate a storage capacity of 105.6-acre feet. This is lower than the Long Term Flood Recovery Plan, because the plan was based upon LIDAR mapping. That map assumed an average berm height of 3.5 feet. As Council will recall we had a survey done to have accurate measurements of the golf course completed. Overall, the average berm height will be 1.7 feet tall.

There will be an additional pond dug out between holes 2 and 3. This should add an additional 5 acres of water. Before a large storm comes in we can pump down all of the lakes to create even more capacity, approximately another 5-acre feet of storage.

If Council approves this preliminary plan tonight, the engineer will finalize the design and we should be able to be out to bid on the project in August.

After the introduction, a consultant from the Brooks and Sparks Engineering firm gave a brief presentation outlining the design of the berm.

Council engaged in a question and answer session concerning the following:



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

1. The maximum height of the Golf Course is between 110 to 112 feet.
2. The overflow point of the berm. At the 107 foot elevation, tributaries are flowing full; and anywhere above 107 feet, the water cannot get out. Therefore, making the berm higher than 107 feet would have no purpose.
3. The control points at the 107 foot elevation were discussed.
4. The 106 foot elevation is equal to the 500 year flood plain.
5. A swale will keep water from going into neighboring properties along with the slope of the Golf Course.
6. The berm is needed in addition to the planned improvements for Wall Street.

Council engaged in discussion about the berm and how it will also help reduce sheet flow and everyday rain flow. The widening and deepening of White Oak Bayou will help the City, but in conjunction with the berm the City will experience a “multiplier” effect.

The berm is necessary. The Dannenbaum Flood Study recommended:

1. The berm;
2. Widening and deepening of White Oak Bayou;
3. The Wall Street Improvements; and
4. The home elevation projects.

All of these recommendations work together to mitigate flooding.

Council also discussed the “curve” of the berm around the tennis courts. This is where the pumps will be located. Additionally, Council discussed the impact that the berm will have on the Golf Course as follows:

1. Down time – This element is hard to estimate. The construction of the berm will take place three (3) holes at a time and must be addressed in the project. Detours will be used to allow play to continue during construction. It is estimated that the project will take a little over a year to complete. The entire berm is less than one (1) mile of roadway.
2. The construction of the berm involves moving dirt and pouring a sidewalk.
3. Maintenance and what is needed for structural integrity was discussed. It will include dirt work and landscaping.
4. The slope of the bank was discussed.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2018-45, approving the Berm Project Design and authorizing the City Manager to bid the project for construction. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

The motion carried.

RESOLUTION NO. 2018-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE BERM PROJECT DESIGN AND AUTHORIZING THE CITY MANAGER TO BID THE PROJECT FOR CONSTRUCTION.

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a report about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wubbenhorst:** Council Member Wubbenhorst called attention to Officer Taylor's child who is in the hospital. He encouraged help and support.

**Council Member Singleton:** Council Member Singleton congratulated those getting awards. He also stated that volunteer firefighters are competitive with professional fire fighters who are paid. He stated that 73% of this Country is served by volunteer fire fighters and most training is provided by volunteer fire fighters.

**Council Member Mitcham:** Council Member Mitcham echoes the statements made by Council Member Singleton.

**Council Member Holden:** Council Member Holden had no comments.

**Council Member Warren:** Council Member Warren thanked the Police and Fire Departments for a job well done.

**Mayor Ray:** Mayor Ray thanked everyone for coming. He stated that he is proud of the City's Police and Fire departments.

**Upon completion of Agenda Items A through H, City Council will take a short recess (6:55 p.m.) in order to reconvene the remaining agenda item I. Work Session Agenda, including Budget**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

**Items in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.**

Mayor Ray reconvened the meeting in the Civic Center Meeting Room at 7:06 p.m., and called the next item on the agenda as follows:

**I. WORK SESSION AGENDA**

**1. Review and discuss the proposed fiscal year 2018-2019 municipal budget.**

Mayor Ray began the discussion by explaining the process and flow for discussion. In the past Council reviewed the budget “yellow” sheets, line by line and then reviewed the supplementals. Mayor Ray is proposing that this year the “yellow” sheets be reviewed in conjunction with the supplementals, fund by fund and department by department.

City Manager Bleess gave his opening statements concerning the 2018-2019 budget as follows: Tonight we present to the City Council a budget that focuses on infrastructure and city needs. Our priorities for the upcoming year continue to be infrastructure related flood mitigation projects and IT infrastructure by updating the city financial software. We are also proposing several CIP projects to address city needs. Projects such as design services for a new city hall, gateway and entrance signs, and streets.

For the General Fund we are propose a total budget of \$19,128,853. That is an increase over the current fiscal year by \$2,481,176. The big driver behind this is the Capital Improvements. Last year we proposed \$3,750,000 and this year we are proposing \$5,465,000.

We have 56 supplementals this year. Of that there is \$343,310 in onetime expenses and \$559,144 in recurring expenses.

In concluding the opening remarks by the City Manager, City Council began to review the 2018-2019 budget. In making the review, Council asked about any assumptions that were made in the proposed budget. City Manager Bleess explained that the standard 3% merit increases were included. He also stated that \$800,000 has been included in property tax revenues as a result of paying off the Series 2015 debt and revenues were increased to accommodate the increase in fees from Medicare reimbursements.

City Council discussed property taxes and the \$800,000. City Manager Bleess explained that these revenues will come into the General Fund. He also told City Council that property values will increase by 2%.

Council discussed their goal of moving toward with a “pay as you go” strategy for funding future projects for the City. Discussion was had that the proposed budget is to spend \$3M from the City’s reserves; but there will be a surplus from the City’s 2017-2018 CIP projects since many have been delayed. Therefore, in reality, it will be a \$3M reduction. City Manager Bleess explained that in moving forward, to avoid this misleading impression, all monies for the CIP will be placed into the CIP Fund.



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

City Manager Bleess explained the General Fund Revenues and Council discussed same.

Discussion was also had concerning the loss of sales tax in connection with the US HWY 290 Expansion Project. City Manager Bleess explained that any loss in sales tax due to the project is for the most part behind us and the dollars presented in the proposed budget are fairly close.

Discussion was had about the ambulance fees. Currently, residents do not pay for these services. Council discussed changing this policy, but it was the consensus of Council that no changes should be made to make residents pay for these services.

Revenues from the Farmer's Market were discussed.

Council wondered about the various fees charged by the City. City Manager Bleess told City Council that a fee study is underway. Once the study is complete, Council will be presented with any recommendations for increases in fees.

Council revisited the ambulance fees. The budget shows an increase for these fees. City Manager Bleess explained the increase, stating that we will get 40 to 50% back from the Medicare Program and that an increase in normal billings is expected.

The swim team rental fees (line item 10-8504) were discussed. There is an error on this line. It should be \$0.00 (zero dollars).

The General Fund, fund balance was discussed. It is currently at \$10M and does not include the required five (5) months of reserve funds.

The proposed budget is on track with what was proposed last year.

In concluding the opening remarks and questions concerning same, Council began the review of the 2018-2019 proposed budget, fund by fund, department by department. Following are areas of the budget wherein the Council conducted discussion.

**Administration**

The consultant's fee for assisting with negotiating the City's health insurance was discussed. It is currently set at \$0.00. Council engaged in discussion about this change. Some were concerned that the expertise of the Consultant is needed for the finer points of the contract negotiations with health care providers. City Manager Bleess explained that in doing comparisons of job titles, duties, and descriptions; the Personnel Generalist acts more as a Human Resources Manager as compared to the same title in other cities. This position can also handle all of the health insurance items that the City previously paid \$10,000 a year for in the consulting line which is being eliminated for this fiscal year. Therefore, this is a budget neutral adjustment.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

**Legal**

The reduction in line item 12-5502 from \$325,022 to \$125,000 was discussed. Staff explained that we anticipate this reduction in attorneys' fees due to the completion of US HWY 290.

**IT**

Line Item 13-5575 in the amount of \$3,800 for an ADA Consultant was discussed. Bob Blevins, IT Director, explained the new requirements that a City's website must be ADA compliant. These funds will pay for the service that will monitor our website and make updates as needed.

Line Item 13-6574 for the INCODE upgrade was discussed.

**Police**

Chief of Police, Eric Foerster explained the supplementals being requested for the 2018-2019 budget year. All of the supplementals are being covered by the Crime Control and Prevention District Budget with the exception of the overtime request. Discussion was had concerning staffing and the turnover being experienced by the Police Department. Some members of Council wondered if incentives would be helpful in retaining officers. Chief Foerster explained that the retention problem is not one of pay. He noted that it is just a bad time to be a police officer and many cities are experiencing this same turnover in their departments.

The Red Light Camera (RLC) Program was discussed. Chief Foerster explained that he is moving forward with this program. In addition to the RLC Program, surveillance cameras for the City's entrances were discussed. Chief Foerster explained that he is looking at 20 cameras that will have OCR capability. The cameras take a grainy image that OCR processes and provides a 96 percent capture rate. The cameras work from a web portal with no wires required and they can be moved from location to location with ease. The cost of these cameras has come down considerably; however, more time is needed to research the best product.

**Fire**

Council discussed the \$10 stipend per call. This incentive will result in a \$64,000 increase to the salaries line item.

**Streets**

The street sweeper vehicle replacement fund was discussed.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

**Parks and Recreation**

The Special Events Coordinator position was explained and discussed as well as the Parks and landscaping projects. All supplementals total \$1.2M out of the General Fund. It was the consensus of City Council that these supplementals are needed.

*Mayor Ray called for a 10 minute recess at 8:37 p.m. The meeting was reconvened at 8:46 p.m. with a quorum present.*

**Utility Fund**

The revenues for this fund were reviewed. There is an increase from last year because of the new meters, which decreased the amount of lost water.

Line item 45-5019 – White Oak Bayou Disposal was discussed. The reduction in this line item came because the plant is now more efficient due to the recent maintenance.

The Interfund transfers were discussed and explained by Isabel Kato, Finance Director.

**Utility Fund Capital Projects**

Line Item 46-7084 was discussed. This line item is really a maintenance item and not a capital improvement. It was the consensus of Council that this item should be moved to an operating expense.

Line Item 46-7128 was discussed. We need to add \$145,000 in budget year 2018-2019 for the purchase of a larger generator. City Council discussed the fuel for the generator. Some Members felt that we need to review the fuel type and make sure there is a good fuel supply in the event of an emergency.

The Utility Fund Balance was discussed. The balance is being drawn down. Finance Director, Isabel Kato, explained that during the rate study the Consultant explained that the City should consider going out for debt for some of the CIP Projects. City Council discussed that perhaps we need a longer range CIP Plan, but the consensus of Council was that this was an abnormally high expense year for utility repairs and replacements.

The development on the South side of US HWY 290 was discussed in connection with the effects that this development will have on the utility fund.

**Capital Improvement Plan**

The debt service revenues and expenses were discussed. The changes are a result of paying off the debt from the US HWY 290 Project.

The fund balance for the Debt Service Fund was discussed. Finance Director, Isabel Kato, explained that we need to keep at least a 25% in this fund according to the City's accounting policies. City Council wondered if this is necessary and felt we should consider decreasing

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 16, 2018

this to under \$100,000. Finance Director Kato will check to see if this is possible and report back to City Council.

**Hotel/Motel Tax Fund**

Council discussed the revenues and expenditures for this fund. It was the consensus of City Council that this fund can be used to pay for the construction of the new Golf Course Clubhouse and Convention Center. It can also be used for on-going expenses for that facility.

**Asset Forfeiture Fund**

Police Chief Foerster explained that he recently received a letter from the US Treasury stating that a City cannot carry funds over for more than three (3) years. They are requesting that we spend \$46,000. He told City Council that he will work with Finance Director Kato to insure that the City complies with the request from the US Treasury.

**J. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 10:00 p.m.



\_\_\_\_\_  
Lorri Coody, City Secretary

**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 17, 2018 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 6:14 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Secretary, Lorri Coody  
City Attorney, Leah Hayes

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works; Jason Alfaro, Director of Parks and Recreation; Christian Somers, Building Official; Trelena Collins, HR Manager; and Bob Blevins, IT Director.

**B. RECESS THE SPECIAL SESSION**

Mayor Ray recessed the Special Session at 6:14 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

**C. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.**

**D. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 7:36 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**E. SPECIAL SESSION**

- 1. Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas, including, without limitation, consideration and approval of a proposed settlement of the *Jones Road Project, Ltd.* case.**

With limited discussion on the matter, Council Member Warren moved to approve the settlement in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas. Council Member Wubbenhorst seconded the motion. The vote follows:

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 17, 2018

Ayes: Council Members Mitcham, Warren, Singleton, and Wubbenhorst

Nays: Council Member Holden

The motion carried.

**F. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 7:39 p.m.



\_\_\_\_\_  
Lorri Coody, City Secretary

MINUTES OF THE BUDGET WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 17, 2018 AT 6:00 P.M. IN THE CIVIC CENTER MEETING ROOM AT 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS 77040.

**A. The meeting was called to order by Mayor Ray at 7:40 p.m. with the following present:**

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Kevin T. Hagerich, Director of Public Works; Isabel Kato, Director of Finance; Jason Alfaro, Director of Parks and Recreation; and Bob Blevins, IT Administrator.

**B. Consider Resolution No. 2018-46, setting the 20th day of August 2018 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the adopted 2018-2019 Crime Control and Prevention District's Budget.**

Council Member Mitcham moved to approve Resolution No. 2018-46, setting the 20th day of August 2018 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the adopted 2018-2019 Crime Control and Prevention District's Budget. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE ADOPTED FISCAL YEAR 2018-2019 CRIME CONTROL AND PREVENTION DISTRICT BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

**C. Consider Resolution No. 2018-47, setting the 17th day of September 2018 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2018-2019 municipal budget.**

Council Member Mitcham moved to approve Resolution No. 2018-47, setting the 17th day of September 2018 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2018-2019 municipal budget. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst



BUDGET WORK SESSION MEETING  
CITY COUNCIL, CITY OF JERSEY VILLAGE, TEXAS – July 17, 2018

Nays: None

The motion carried.

RESOLUTION NO. 2018-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2018-2019 MUNICIPAL BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

**D. Review and discuss the proposed fiscal year 2018-2019 municipal budget.**

Before continuing with the review of the 2018-2019 proposed budget, Finance Director Isabel Kato answered the questions from last night's meeting and submitted corrected documents for the Council's review. Council reviewed the debt service changes and asked questions to which Mrs. Kato responded.

With no further questions of Finance Director Kato, City Council continued their review of the 2018-2019 proposed budget as follows:

**CIP Fund**

Council engaged in discussion about the expenses in the Long Term Flood Project for budget year 2017-2018, which are set at \$2M. Staff reported that of this \$2M, we expect to spend \$120,000. City Council then discussed the \$2M budgeted for 2018-2019. It was the consensus of Council that this amount is needed in order to accomplish both the berm and Wall Street improvements.

Council discussed the CIP Fund balance. They also discussed the Taylor Road Project at a cost of \$1.6M.

The Golf Course Convention Center was discussed. City Manager Bleess told City Council that Staff has received proposed plans for the project. City Council reviewed the proposed plans in depth, discussing both the pros and cons of each plan. Council also discussed the projected revenues from Golf Course activities as well as funding sources for the construction of a new facility. Funding sources included borrowing from the Facility Replacement Fund or the Capital Improvement Fund and repay those funds using the HOT Fund.

*Council took at recesses at 9:11 p.m. Mayor Ray reconvened the meeting at 9:18 p.m.*

The layout of the Golf Course Convention Center was discussed. Layout B2 was discussed. It fits the needs and the upper floor patio will be popular. The two (2)-story building will be good for a view and will also suit the City's needs. However, the design must leave room for expansion in the future, giving attention to load bearing walls, etc. In completing the discussions about the various designs, it was the consensus of Council that B2 was the best layout for the City's needs.



BUDGET WORK SESSION MEETING  
CITY COUNCIL, CITY OF JERSEY VILLAGE, TEXAS – July 17, 2018

Funding for layout B2 was discussed. The cost is \$2,443,588 of which \$820,000 will come from HOT funds. The balance of \$1,623,588 will be budgeted in the 2018-2019 budget year. It was the consensus of City Council to borrow the monies from the Facility Replacement Fund and repay that fund with HOT monies and possibly with Golf Course revenues in the future.

Council discussed that there is \$840,000 more budgeted in the CIP than expended. Finance Director Kato stated that she would review this in order to determine if we can reduce the transfer from the General Fund by \$840,000.

Council also discussed a street project for 2019-2020 for Seattle and Singapore Streets.

The various Golf Course Funds were reviewed and discussed. There was also discussion about the transfers to the Golf Course, noting that it has been the practice of the City to transfer the amount budgeted. However, there was discussion that perhaps only the amount needed to cover the deficit should be transferred.

After completing the review of the “yellow” sheets and the supplemental requests, City Council reviewed the CIP for future years. In connection with same, annexation was discussed concerning the need for water facilities in the City’s ETJ. After discussing same, it was the consensus of Council that \$1,500,000 for Sanitary Sewer and \$3.8M for Water Facilities should be moved to the “greater than 5 years” column in the CIP.

With no further discussions needed on the budget, the Mayor announced that the meeting scheduled for July 18, 2018 is cancelled. He then called upon each Member of the Council for comments as follows:

**Council Member Warren:** Council Member Warren stated that he refers back to all discussions had during these budget meetings.

**Council Member Singleton:** Council Member Singleton thanked everyone for helping with the budget. He stated that he is happy with the budget as discussed.

**Council Member Mitcham:** Council Member Mitcham thanked everyone for working on the budget and for the discussions had during these meetings. He is looking forward to the challenges and believes that good decisions have been made in order to meet the needs of the City.

**Council Member Holden:** Council Member Holden thanked City Staff for all the hard work in preparing the proposed budget for 2018-2019. He also thanked City Council for the discussions and input. It is a very productive process, and the discussion helps to make good decisions.

**Gary Wubbenhorst:** Council Member Wubbenhorst thanked City Staff for their hard work. He stated that the City has excellent staff, and with all the projects it is sometimes difficult to manage daily work. We have big projects with big costs, but the City is in a good position.

BUDGET WORK SESSION MEETING  
CITY COUNCIL, CITY OF JERSEY VILLAGE, TEXAS – July 17, 2018

US HWY 290 is almost complete and we are addressing flood mitigation. The Council is working to improve the City, as we are in competition with other cities. We must keep up in order to attract people and make Jersey Village a better place to live. To do this, we must plan and complete projects.

**Mayor Ray:** Mayor Ray stated that the budget for 2018-2019 is encouraging because we embrace the mandate to deliver what the residents want. We are spending more than before. It is a bold budget, but we have many needed projects. We have a good staff to accomplish these projects, and we are doing a great service to the residents of Jersey Village. He thanked Staff and City Council for all the hard work, for their friendship, and for all the help over the years that he has served on City Council. He wished everyone the best and he looks forward to working with everyone in the coming year.

**E. Adjournment.**

There being no further discussion the meeting was adjourned at 10:39 p.m.

---

Lorri Coody, City Secretary

**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON AUGUST 6, 2018 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 6:00 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Secretary, Lorri Coody  
City Attorney, Leah Hayes  
City Attorney, Allison Killian  
City Attorney, John Hightower  
City Attorney, Scott Bounds

**B. RECESS THE SPECIAL SESSION**

Mayor Ray recessed the Special Session at 6:01 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney, Section 551.072 – Deliberation Regarding Real Property, and Section 551.087 Deliberation Regarding Economic Development Negotiations.

**C. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney, Section 551.072 - Deliberation Regarding Real Property, and Section 551.087 Deliberation Regarding Economic Development Negotiations, consult with the City Attorney regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.**

**C. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 6:56 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**D. SPECIAL SESSION**

- 1. Discuss and take appropriate action to approve Resolution No. 2018-48 for the purchase of approximately 23.34 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Holding Ltd. for the sum of \$5,250,000, pursuant to an agreement to settle the claims asserted by Jones Road Holdings Ltd. in Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2; designating the fund from which the purchase price will be paid; and authorizing the City Manager to take all appropriate and necessary steps to complete the purchase.**

After calling the item, Mayor Ray had the following comments:

I campaigned during the 2012 election for public safety, economic development, and taking advantage of our upward trajectory. I knocked on hundreds of doors. The message of economic development resonated with almost every person I spoke with, and it is what we are here to discuss tonight.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – August 6, 2018

The City of Jersey Village is 92 percent built out. We are inundated with car lots, warehouses, and industrial complexes that, while valuable commercial neighbors, leave our community lacking the type of retail, entertainment, and restaurant options other communities both new and old have.

For many years, Jones Road dead ended at HWY 290. When Jones Road was extended to HWY 529, it opened up some of the last remaining undeveloped land in Jersey Village for development.

At the same time, the high speed rail began gathering steam with the ultimate pathway running along HWY 290 and in the vicinity of Jersey Village property on Jones Road. Communities that have a rail stop see increases in property values, retail services, and sales tax. To be a stop along a rail is very beneficial to the community and surrounding neighborhoods.

City Government at the time realized that if the Jones Road corridor was not zoned to encourage a mixed use development that would support a rail stop, the property would almost assuredly become more car lots, warehouse, and industrial locations. The City government instituted the Form Based Codes to direct development of the area into a mixed use / high density development to serve as potential rail stop and the Jersey Village community. These codes dictated what types of establishments and their appearance – to comport with what has been the longing needs and wishes of our community. This area became known as the Jersey Crossing. I asked the question as a member of the Planning and Zoning Commission if this type of development is sustainable without rail. The consultants confirmed it was indeed.

Since the inception of the codes, the Jones Road out of town property owners have brought forth several development plans that were in no way close to the vision, needs and wants of our community. I have sat down with the property owners on several occasions to seek a path to develop this property. It became obvious to me, the property owners were speculative property flippers looking to quickly turn that property by the easiest possible means – car lots, warehouses, and industrial. I was firm and adamant with these owners that our community deserves better than a car storage lot or another warehouse.

At an impasse, the two largest property owners retained the same legal counsel to file suit against the city claiming that our zoning ordinance was a governmental taking – in essence our form based codes reduced their property values to zero. The City rightfully contended that our justified and legal zoning ordinances did not constitute a governmental taking and we set to vigorously defend the suit. As in many cases, negotiated settlement agreements are preferred to protracted and costly litigation. One of the plaintiffs, myself, Councilmembers Holden and Mitcham, City Manager Bleess, and our attorneys conducted an all-day mediation with the property owners. A settlement agreement was reached (thanks to some creative construction by Councilmember Holden) where the City would purchase a six (6) month option to purchase the property for \$5.2M with the ability to

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – August 6, 2018

purchase another six (6) month option to settle the lawsuit. If during the option periods, the City or an assigned party did not execute an option, in essence buy the property, the City agreed to abandon the form based codes, and begin the rezoning process to allow for the property owners desired uses – car lots, warehouses, and industrial.

The reason for this type of agreement was for time. The City needed time. Why did we need this time?

At last year's budget retreat, I explained to Staff and Council for too long we have waited on Jones Road property owners to promote Jersey Village. The same property owners that do not share our same goals and vision for the community. Now was the time for the City government of Jersey Village and its elected representatives to step up and market our City and the Jersey Village Crossing to developers. City Council and Staff agreed with this fresh directive and began laying down plans to incentivize development in Jersey Crossing. Steps included developing a Tax Increment Reinvestment Zone (TIRZ) to direct increased property revenue in the Jersey Crossing to fund infrastructure improvements. There was also an understanding the City would entice developers with sales tax rebates and other economic incentives at our disposal.

The City Manager and I engaged in actively contacting developers and providing marketing materials for our community. Over the last year, we had numerous meetings and conversations with local developers to discuss our "City Center" vision for the Jersey Crossing on Jones Road. The conversations were all positive and it was universally agreed that our area needs can support the type of mixed use development envisioned in Jersey Crossing. No developer said it was unreasonable, ill-suited, or unsustainable.

Over the last several months, negotiations with developers began to gather momentum. Developers with means and expertise have confirmed their desire to move forward with the shared mixed use vision for Jersey Crossing. As a result of these exciting developments, the City entered into a similar settlement agreement and option agreement with the second property owner and plaintiff. The option on the previous settlement agreement is due to lapse this month. The City requested an additional option period in order to maintain control of the two properties throughout the development period. The property owner refused to grant another option period leaving the City to either purchase the property or lose it to rezoning and forever abandon our community's vision for Jersey Crossing.

So we are here tonight to discuss the purchase of property in Jersey Crossing for the agreed upon \$5.2M. I will say I do not want to buy this property and I wish there were some other way to preserve this property. However, time is unfortunately not on the City's side. Either we buy this property or lose it. Therefore, I advocate that the City purchase the property to preserve it for the needs of the community.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – August 6, 2018

I want to clarify a few things. I would not advocate purchasing this property if there was no real developer in the picture with the means and confirmed desire to build in Jersey Crossing. Only because there is real momentum do I advocate this course.

The property purchase price of \$5.2M is under the appraised value the City has received from independent appraisals of \$5.7 to \$5.M. The City conducted its due diligence and would not be overpaying for this property. I see the City simply holding and preserving this property temporarily in order to transfer over to the interested developer parties in the very near future.

If for any reason development were to fall through, the City will not be in a compromised position. Our City revenues are strong and fund balances are healthy. This is a valuable asset that could be rezoned and sold if development falls through and no other developers are interested.

There have been many sensitive negotiations that have transpired over the last year – both economic and legal. Much of which was so sensitive that it took place legally behind closed doors. But I can tell you with complete confidence that your City Officials have been working diligently, honestly, ethically, and in the best interest of our community, neighbors and friends. I have been looking forward to this opportunity to share with everybody the exciting work that has taken place and I look forward to sharing more good news to come.

In completing his summary remarks, Mayor Ray called upon each Council Member for comments as follows:

**Council Member Wubbenhorst:** Council Member Wubbenhorst stated that there have been many discussions on this topic and many meetings scheduled. The lawsuits have complicated matters. During the discussions, a referendum was discussed, but because the recent request to extend the option was denied, there is not enough time. City Council must respond to the competition from neighboring communities in order to ensure that we are not left behind and that property values do not decline. Council wants Jersey Village to keep growing. This purchase is the right thing to do. There is not a lot of risk because land has value.

**Council Member Holden:** Council Member Holden thanked Mayor Ray for the summary. It has been a long road and there are many facets to this process. The reason we are in a position to even consider this purchase is because of the City's healthy fund balance. We have been conservative and diligent in spending. In terms of the purchase, as a City, we should facilitate development, not be the process. We have an interest in the property and it has been a goal for Jersey Village, but at this point, it is not a good move to purchase raw land.

**Council Member Warren:** Council Member Warren stated that he has respect for what has been stated. There has been much debate on this topic. It is not ideal and it is an



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – August 6, 2018

extraordinary position. In reviewing this transaction, we looked at all the ways it can go wrong. We got an appraisal to answer questions. We looked at what if the current development plans fall through and we discussed if we can still do all the things we need to do in terms of city services and still purchase the land. Because of the healthy fund balance, the answer is we can. It is not an unreasonable investment. Currently, the City is landlocked. We have limited options for growth. If we pass up on this option, what are the next steps for growth which is needed to compete with other communities? We must be able to attract young families. This is a good and solid value for Jersey Village with a high rate of success.

**Council Member Singleton:** Council Member Singleton understands the position of the community as it has been a learning curve for him as well being new to the Council and not having the benefit of prior discussions. Council did discuss placing this issue out for a vote, but there is not enough time. The best decision in moving forward is to buy the property. The appraisal information is good and we have a developer interested in the property.

**Council Member Mitcham:** Council Member Mitcham stated that discussions on this topic have been going on for quite a while. He stated that he grew up in Jersey Village and not much has changed over the years. It seems that we have been by-passed by development. Prior to the adoption of the new Comprehensive Plan and prior to Austin Bleess taking the position of City Manager, we have not marketed our City. We must use the rights afforded to us by State law in order to make development happen that matches the character of our community. We know what voters want because we have campaigned on it and the voters elected this City Council. I support this purchase. I do not like being in this position, but because the option period has expired and we have a developer interested it is a fiscally responsible deal. We have survived the US HWY 290 expansion. In coming years, we may not have freedom to rely on property tax, and must move toward increasing sales tax revenue. We must purchase this property in order to continue down the path that most residents choose. It is either do or don't at this point and I say we do.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-48 for the purchase of approximately 23.34 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Holding Ltd. for the sum of \$5,250,000, pursuant to an agreement to settle the claims asserted by Jones Road Holdings Ltd. in Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2; designating the fund from which the purchase price will be paid; and authorizing the City Manager to take all appropriate and necessary steps to complete the purchase. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Warren, Singleton and Wubbenhorst

Nays: Council Member Holden

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – August 6, 2018

The motion carried.

RESOLUTION NO. 2018-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE PURCHASE OF APPROXIMATELY 23.34 ACRES OF LAND SOUTHEAST OF US 290 ON EITHER SIDE OF JONES ROAD IN JERSEY VILLAGE, TEXAS, FROM JONES ROAD HOLDING LTD. FOR THE SUM OF \$5,250,000, PURSUANT TO AN AGREEMENT TO SETTLE THE CLAIMS ASSERTED BY JONES ROAD HOLDINGS LTD. IN CAUSE NO. 1061305; *JONES ROAD HOLDING LTD. VS. CITY OF JERSEY VILLAGE, TEXAS*; COUNTY CIVIL COURT AT LAW NO. 2; DESIGNATING THE FUND FROM WHICH THE PURCHASE PRICE WILL BE PAID; AND AUTHORIZING THE CITY MANAGER TO TAKE ALL APPROPRIATE AND NECESSARY STEPS TO COMPLETE THE PURCHASE.

2. Consider Ordinance No. 2018-15, amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line items 01-12-6570 (Land Acquisition) in the amount not to exceed \$5,250,000 for the purchase of approximately 23.34 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Holding Ltd., pursuant to an agreement to settle the claims asserted by Jones Road Holdings Ltd. in Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2018-15, amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line items 01-12-6570 (Land Acquisition) in the amount not to exceed \$5,250,000 for the purchase of approximately 23.34 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Holding Ltd., pursuant to an agreement to settle the claims asserted by Jones Road Holdings Ltd. in Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Warren, Singleton and Wubbenhorst

Nays: Council Member Holden

The motion carried.

ORDINANCE NO. 2018-15

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 BY INCREASING LINE ITEMS 01-12-6570 (LAND ACQUISITION) IN THE AMOUNT NOT TO EXCEED \$5,250,000 FOR



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – August 6, 2018

THE PURCHASE OF APPROXIMATELY 23.34 ACRES OF LAND SOUTHEAST OF US 290 ON EITHER SIDE OF JONES ROAD IN JERSEY VILLAGE, TEXAS, FROM JONES ROAD HOLDING LTD., PURSUANT TO AN AGREEMENT TO SETTLE THE CLAIMS ASSERTED BY JONES ROAD HOLDINGS LTD. IN CAUSE NO. 1061305; *JONES ROAD HOLDING LTD. VS. CITY OF JERSEY VILLAGE, TEXAS*; COUNTY CIVIL COURT AT LAW NO. 2.

**F. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 6:46 p.m.



\_\_\_\_\_  
Lorri Coody, City Secretary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** H01

**AGENDA SUBJECT:** Consider Resolution No. 2018-50, setting the maximum proposed ad valorem tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2018-2019 ad valorem tax rate.

**Dept. /Prepared By:** Isabel Kato, Finance Director

**Date Submitted:** July 24, 2018

**EXHIBITS:** [Resolution No. 2018-50](#)  
[Script](#) for Record Vote

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

During the 2013 Legislative Session, SB 1510 was passed which requires that municipalities change the notice requirements for the truth in taxation process.

In the past, municipalities were required to publish multiple notices at different stages/dates during the truth in taxation process. These notices included the Notice of Effective and Rollback Tax Rates, the Notice of Public Hearings on Tax Increase, and Notice of Tax Revenue Increase.

SB 1510 combined all the notices into one notice. However, the new law requires that the new notice be published in the City's Official Newspaper not later than September 1. Since meeting the September 1 deadline proved problematic for some cities, HB1953 was passed during the 2015 Legislative Session. HB 1953 provides that the notice is to be published not later than the later of September 1 or the 30<sup>th</sup> day after the first date that the taxing unit has received its certified appraisal rolls. The effective date of HB 1953 is January 1, 2016.

Nonetheless, since the very first sentence of the new notice states "A tax rate of \$ \_\_\_\_\_ per \$100 valuation has been proposed for adoption by the governing body," it is appropriate that City Council set a "maximum" **proposed** tax rate. The proposed Resolution accomplishes same.

In approving this Resolution, Council is NOT setting the tax rate for FY 2018-2019, as that will be accomplished during the October 15, 2018 meeting. Approving the Resolution merely states that City Council will not exceed a tax rate of 0.742500 cents per \$100 taxable value. Additionally, the vote approving the Resolution must be a record vote.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-50, setting the maximum proposed ad valorem tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2018-2019 ad valorem tax rate.

**RESOLUTION NO. 2018-50**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING THE MAXIMUM PROPOSED AD VALOREM TAX RATE; SETTING DATES FOR ANY NECESSARY PUBLIC HEARINGS ON PROPOSED TAX RATE; AND SETTING THE DATE CITY COUNCIL WILL ADOPT THE FISCAL YEAR 2018-2019 AD VALOREM TAX RATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The maximum proposed ad valorem tax rate that the Council will consider for Fiscal Year 2018-2019 is 0.742500 cents per \$100 taxable value.

**Section 2.** Should the maximum proposed ad valorem tax rate exceed the lower of the effective tax rate or rollback tax rate, state law requires that two public hearings be held by the governing body before adopting the Fiscal Year 2018-2019 ad valorem tax rate. If needed, the two public hearings will be scheduled as follows:

October 1, 2018 at 7:00 p.m. in the Civic Center at 16327 Lakeview Drive, Jersey Village, TX  
October 8, 2018 at 7:00 p.m. in the Civic Center at 16327 Lakeview Drive, Jersey Village, TX

**Section 3.** The Council will adopt the Fiscal Year 2018-2019 ad valorem tax rate on October 15, 2018 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

**PASSED AND APPROVED** this 20th day of August 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



## MAYOR /PRO TEM

### Script for Record Vote

Read Item on the Council Agenda and take discussion as usual.

Once all discussion has ended and it is time for the motion. Call for a motion as follows:

To approve Resolution No. 2018-50, setting the maximum proposed ad valorem tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2018-2019 ad valorem tax rate.

Once you have a motion with a second, read the following: I will now call upon each Council Member by name to take the record vote. Once your name is called, answer AYE to signify your approval of the motion or NAY to signify your disapproval.

	AYE	NAY
Council Member Mitcham, state your vote	_____	_____
Council Member Holden, state your vote	_____	_____
Council Member Warren, state your vote	_____	_____
Council Member Singleton, state your vote	_____	_____
Council Member Wubbenhorst, state your vote	_____	_____

You must now state if there is any Council Member not Present: Let the record reflect that \_\_\_\_\_ is absent and did not vote.  
**OTHERWISE SKIP THIS.**

Once the record vote is established, announce:

Motion Carried, if that is the case, and call the next item on the agenda.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** H02

**AGENDA SUBJECT:** Consider Ordinance No. 2018-16, amending the Traffic Safety Fund Budget of the city for the fiscal year beginning October 1, 2017, and ending September 30, 2018, and authorizing the completion of an engineering study in connection with the Red Light Camera Program.

**Department/Prepared By:** Police Department, C. E. Foerster

**Date Submitted:** August 1, 2018

**EXHIBITS:** [Ordinance 2018-16](#)  
[Exhibit A](#) - Budget Amendment Request  
[Statement of Qualifications](#) – REDS, LLC  
Engineers' [Resumes](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$57,200.00
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$57,200.00

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

During the May 19, 2018 City Council Work Session, Council members discussed the reactivation of the Red Light Camera Program. The cameras were disabled and removed as a result of the US HWY 290 expansion. Ultimately, Council expressed the desire for staff to move forward with the process of having the cameras reinstalled. The City's contract with the service provider, American Traffic Solutions (ATS), is still current.

This budget amendment is required for the purposes of conducting an engineering study in connection with the reactivation, usefulness, and placement of red light cameras in the City. The study will focus on 11 (eleven) intersections to include locations where the red light cameras had previously been installed.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-16, amending the Traffic Safety Fund Budget of the City for the fiscal year beginning October 1, 2017, and ending September 30, 2018, and authorizing the completion of an engineering study in connection with the Red Light Camera Program.

**ORDINANCE NO. 2018-16**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE TRAFFIC SAFETY FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018 BY INCREASING LINE ITEM 08-17-5515 (CONSULTANT SERVICES) IN THE AMOUNT NOT TO EXCEED \$57,200, AND AUTHORIZING AN ENGINEERING STUDY IN CONNECTION WITH THE RED LIGHT CAMERA PROGRAM.**

\*\*\*\*\*

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2017, and ending September 30, 2018, the City has sustained unanticipated expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with the Budgetary Transfer Amendment Request Form attached hereto and made a part hereof as "Exhibit A"; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager and the expenditures should be approved; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment Form, Traffic Safety Fund, by increasing line item 08-17-5515 (Consultant Services) in the amount not to exceed \$57,200

**Section 3.** The request for authorization to proceed with an engineering study in connection with the Red Light Camera Program is hereby approved.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any

such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 20th day of August 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

- ☐ I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- ☒ I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

<u>From the fund balance of:</u>	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other: <u>Traffic Safety Fund</u>	<u>08-17-5515</u>	<u>\$57,200.00</u>

**Justification**

This budget amendment is required for the purpose of completing an engineering study for the reactivation, usefulness and placement of red light cameras in the City.

Requested by: C.E. [Signature] Date 7-20-18

Finance: Sufficient Funds ☒ Exist ☐ Do Not Exist [Signature] Date 7/20/18

City Manager: Approved ☒ Not Approved [Signature] Date 7/24/18





Reliable Engineering Development Services (REDS), LLC  
1918 E. Desert Lane  
Phoenix, AZ 85042  
602.750.6002

July 12, 2018

Mrs. Baker, Project Coordinator  
Verra Mobility  
1150 N Alma School Road  
Mesa, Arizona 85201

RE: Statement of Qualifications, Traffic Engineering Studies

Dear Mrs. Baker:

Reliable Engineering Development Services, PLLC (REDS); is pleased to submit this statement of qualifications to conduct traffic engineering studies for the evaluation of Red Light Running Cameras (RLRC) in Texas.

In summary, REDS has the knowledge and the experience to conduct intersection engineering analysis to determine the need for traffic safety improvements to combat red light running counter-measures, including installation of RLRC's, if warranted.

Our lead Traffic Engineer, Mr. Robert Zaitooni, PE, PTOE; will be responsible for conducting the traffic engineering studies. Mr. Zaitooni has a BS Degree in Civil Engineering; registration as a Professional Engineer (PE) in Texas, and Professional Traffic Operations Engineer (PTOE); and has 34 years of experience in traffic engineering & operations. He has conducted many similar traffic studies in various states across the country.

Texas department of Transportation has established a uniform minimum set of guidelines for the evaluation when considering the need for RLRC's. The basic elements of the guidelines include (1) collection of intersection and signal data, (2) signal timing & traffic data, (3) crash & enforcement history, and (4) relevant supporting information & documents. The intent is to determine if the intersection meets the basic requirements by conducting a careful review of intersection operation; noting of the current safety deficiencies; and to determine any other less restrictive counter-measures have been previously attempted or should be considered to combat red light running, prior to installation of RLRC's. Traffic signal operating elements such as signal timing, including yellow and all-red intervals; signal visibility, signing & marking elements and conditions must be carefully evaluated.

Consideration for the crash and enforcement history is a key element of the traffic study. Determining the frequency and severity of correctable crashes, as well as the number and frequency of relevant citations also play a key role in conducting the study. Beyond the basic study requirements, REDS will also consider the site-specific elements for each individual intersection with comparison to other locations where RLRC's have been highly effective; based on the vast knowledge of prior applications.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

Benjamin D Riddle, PE  
Civil Engineer  
602.750.6002

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** H03

**AGENDA SUBJECT:** Consider Ordinance No. 2018-17, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2017, and ending September 30, 2018, and authorizing the purchase of a Speed Monitoring Trailer and associated equipment, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.

**Department/Prepared By:** Police Department, C. E. Foerster

**Date Submitted:** August 14, 2018

**EXHIBITS:** [Ordinance 2018-17](#)  
[Exhibit A](#) - Budget Amendment Request  
[Exhibit B](#) - Quote, Stalker Radar Inc.

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$7,895.00
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$7,895.00

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This budget amendment is required for the purchase of a Stalker SAM Speed Awareness Trailer, with solar panel, LED alert light bars, and data collection and statistics package.

This unit will be used throughout the City to alert drivers of their traveling speed. It will also collect valuable traffic data for improved policing. The unit is portable, and can be moved to different locations that are experiencing speed-related issues.

Stalker Radar is a contract vendor with HGAC purchasing cooperative. This purchase will come from the Seizure Fund and not from the City's General Fund. In accordance with Chapter 59 of the Code of Criminal Procedure, purchases made from the Seizure Fund must be for Law Enforcement purposes; this purchase meets that criteria.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-XX, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2017, and ending September 30, 2018, and authorizing the purchase of a Speed Monitoring Trailer and associated equipment, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.

**ORDINANCE NO. 2018-17**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018, AND AUTHORIZING THE PURCHASE OF A SPEED MONITORING TRAILER AND ASSOCIATED EQUIPMENT, AS PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.**

\*\*\*\*\*

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2017, and ending September 30, 2018, the City has sustained unanticipated expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such expenditures in accordance with Budgetary Transfer Amendment Request Form attached hereto and made a part hereof as “Exhibit A”; and

**WHEREAS**, Chapter 59 of the Code of Criminal Procedure permits such purchases from the City’s Asset Forfeiture Fund; and

**WHEREAS**, the City’s Police Department has received a quote attached as “Exhibit B” from Stalker Radar, in accordance with the City’s purchasing procedures; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager and the expenditures should be approved; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The Asset Forfeiture Fund Budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2017, and ending September 30, 2018, is hereby amended by increasing the appropriations to the account contained therein as provided in “Exhibit A” attached hereto and made a part hereof.

**Section 3.** The police department’s request for authorization to purchase the items outlined in “Exhibit B” is hereby approved.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person

or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 20th day of August 2018.

---

Justin Ray, Mayor

**ATTEST:**

---

Lorri Coody, City Secretary

**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

- ☐ I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- ☒ I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

<u>From the fund balance of:</u>	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Asset Forfeiture Fund</u>	<u>06-61-6598</u>	<u>\$7,895.00</u>

**Justification**

This budget amendment is needed for the purchase of a speed monitoring portable radar trailer. This device will help with speed control issues throughout the city.

Requested by: CE [Signature] Date 8-14-18  
 Finance: Sufficient Funds, ☒ Exist ☐ Do Not Exist: [Signature] Date 8/14/18  
 City Manager: Approved / Not Approved: [Signature] Date 8/14/18



applied concepts, inc.

855 E. Collins Blvd  
Richardson, TX 75081  
Phone: 972-398-3780  
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Partner: Ed Kosanke  
972-801-4818

QUOTE  
# 2020483

Page 1 of 1

Date: 08/14/18

Reg Sales Mgr: Bill Switzer - S TX  
972-837-3434

Effective From : 08/13/2018

Valid Through: 11/11/2018

Lead Time: 32 working days

<b>Bill To:</b> Jersey Village Police Dept 16501 Jersey Dr Jersey Village, TX 77040	<b>Customer ID:</b> P9270  Accounts Payable	<b>Ship To:</b> Jersey Village Police Dept 16501 Jersey Dr Jersey Village, TX 77040	<i>Deliver</i>  Chief Eric Foerster
--	---	--	---

Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
1	1	821-1000-00	Stalker SAM Trailer	24	\$7,893.50	\$7,893.50
Ln	Qty	Part Number	Description		Price	Ext Price
1	1	015-2532-59	[253259] SAM Trailer with Top Display			\$0.00
2	1	200-1229-00	Traffic Stats Sensor, 2-Comm Ports, USB, Open Frame			\$0.00
3	1	015-5345-00	[274714] SAM Trailer Solar Panel			\$0.00
4	1	015-2328-62	[232862] Red LED Light Bar-SAM/SAM-R			\$0.00
5	1	015-2354-40	[235440] Blue LED Light Bar-SAM/SAM-R			\$0.00
6	1	015-1436-00	[271672] Trailer Coupler Lock			\$0.00
7	1	200-1173-00	Stalker Traffic Analyst App, Thumb Drive, Manual			\$0.00
8	1	011-0218-00	Stalker SAM/SAM-R Trailer User Manual			\$0.00
9	1	006-0569-00	Certificate of Accuracy, Speed Sensor II			\$0.00
10	1	060-1000-24	24-Month Warranty			\$0.00
11	1	005-0000-00	FREE DELIVERY AND ONSITE PRODUCT ORIENTATION			\$0.00
12	1	005-0000-00	HGAC CONTRACT TR11-16 ITEM CODE: T083		\$0.00	\$0.00
<b>Group Total</b>						\$7,893.50

Product	\$7,893.50	Sub-Total:	\$7,893.50
Discount	\$0.00	Sales Tax 0%	\$0.00
		Shipping & Handling:	\$0.00
Payment Terms: Net 30 days		<b>Total: USD</b>	<b>\$7,893.50</b>

Stalker SAM Speed awareness trailer with Solar Panel, Violater Alert lights and Data Collection/Statistics Package  
HGAC CONTRACT TR11-16 ITEM CODE: T083

Warranties:

Battery: 1 year

Trailer hardware: 2 Years

Solar Panel: 5 Years

Free Delivery and Product Training in Texas and Louisiana!

Any questions? Contact Ed Kosanke at 972.801.4818 or Bill Switzer at 972-837-3434

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING

001



# CONTRACT PRICING WORKSHEET

For Standard Equipment Purchases

Contract No.:

TR11-16

Date Prepared:

8/14/2018

**This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.**

Buying Agency:	Jersey Village Police Dept	Contractor:	Applied Concepts Inc./Stalker Radar
Contact Person:	Chief Eric Foerster	Prepared By:	Ed Kosanke
Phone:	713-466-5824	Phone:	972.801.4818
Fax:	713-466-0784	Fax:	972.801.4818
Email:	efoerster@ci.jersey-village.tx.us	Email:	edkos@stalkerradar.com

Product Code:	T083	Description:	SAM Speed Trailer
---------------	------	--------------	-------------------

**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** 6395

**B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable**

(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
[200-0880-57] Traffic Statistics Sensor w/2-Comm Ports, USB	425		
[235439] Solar Panel-SAM-R Trailer	899		
[232862] Red LED Light Bar-SAM/SAM-R	125		
[235440] Blue LED Light Bar-SAM/SAM-R	125		
[271672] Trailer Coupler Lock	65		
[200-1173-00] Stalker Traffic Analyst App, Thumb Drive, Mar	499		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	2138

**C. Unpublished Options - Itemize below - Attach additional sheet if necessary**

(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

For this transaction the percentage is:

0%

**D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)**

Quantity Ordered:	1	X Subtotal of A + B + C:	8533	=	Subtotal D:	8533
-------------------	---	--------------------------	------	---	-------------	------

**E. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges**

Description	Cost	Description	Cost
Freight charge Free Delivery			
Contract Discount 10%	-639.5		
Ref: Quote No. 2020483			
		Subtotal E:	-639.5

**Delivery Date:** 25 working days

**F. Total Purchase Price (D+E):**

7893.5

CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** H04

**AGENDA SUBJECT:** Consider Resolution No. 2018-51, authorizing the City Manager to enter into an agreement with PS Lightwave, Inc. for internet access service.

**Department/Prepared By:** IT/Bob Blevins

**Date Submitted:** August 16, 2018

**EXHIBITS:** [Resolution No. 2018-51](#)  
[Exhibit A](#) - Master Service Agreement and Service Order

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This is a contract for a 36-month agreement between PS Lightwave, Inc. and the City of Jersey Village for dedicated 200mbps Internet Access. The current 36-month contract for our existing dedicated 70.0mbps Internet link with Comcast expires on November 15, 2108. This contract is for \$950 per month cost and increases the speed from 70mbps to 200mbps. Competitive quotes where obtained from Comcast (\$1,050/mo), Fiberlight (declined) and PS Lightwave (\$950/mo).

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-51, authorizing the City Manager to enter into an agreement with PS Lightwave, Inc. for internet access service.

**RESOLUTION NO. 2018-51**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PS LIGHTWAVE, INC. FOR INTERNET ACCESS SERVICE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** That the City Manager be, and he is hereby, authorized to execute on behalf of the City of Jersey Village, Texas an agreement with PS Lightwave, Inc. for internet access service substantially as outlined in the PS Lightwave Master Services Agreement and Sales Order attached hereto in substantially the form as “Exhibit A”.

**PASSED AND APPROVED** this 20<sup>th</sup> day of August 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

## MASTER SERVICE AGREEMENT – ENTERPRISE SERVICES

This **Master Service Agreement – Enterprise Services** (the “Agreement”) is effective this \_\_\_\_\_ day of August, 2018 (“Effective Date”), between **PS Lightwave, Inc.**, A Texas Corporation (“PS Lightwave”) with offices located at 5959 Corporate Drive, Suite 3300, Houston, Texas 77036, and **The City of Jersey Village** with offices located at 16327 Lakeview Drive, Jersey Village TX 77040 (hereinafter the “Customer”) for the provision of certain Services (collectively the “Services”). PS Lightwave and Customer are referred to collectively as “Parties”, and individually as a “Party”.

1. **AGREEMENT.** The terms of this Agreement shall apply to the purchase of all Services, and acceptance of PS Lightwave’s Service Level Agreement (“SLA”) and Acceptable Use Policy (“AUP”) (posted at [www.pslightwave.com](http://www.pslightwave.com)). This Agreement does not, by itself, order any Services. Orders for Services are placed and documented by use of a Service Order form each time Customer orders one or more Services, and shall be incorporated by reference herein and governed by the terms and conditions of this Agreement. In the event of any conflict between this Agreement and the terms of any Service Order (with the exception of any special conditions noted in the applicable Service Order) precedence will be given to the terms of this Agreement. Unless otherwise agreed to in writing by PS Lightwave, no terms and conditions endorsed upon, delivered with or contained in Customer’s purchase orders or in any other similar document, will amend or vary the provisions of this Agreement.
2. **TERM AND COMMENCEMENT DATE.**
  - a. This Agreement shall begin upon the Effective Date above and shall remain in effect throughout the duration of any and all Service Term(s) until the expiration or termination of the final existing Service Order(s) entered into under this Agreement, whichever occurs last.
  - b. The Term of each Service Order commences when PS Lightwave releases the applicable Services for the Customer’s use, regardless of whether Customer has procured services from third-party vendors required to operate the Services or whether Customer is otherwise prepared to accept delivery of the provisioned Services (“Commencement Date”). When multiple Services are included in a single Service Order, the Service Term of the entire Service Order (and of each Service included in the applicable Service Order) will begin as of the date on which the last or final Services are released for the Customer’s use. Following expiration of the Service Term, the Service Order shall continue in effect on a month-to-month basis until terminated by either party with a minimum of thirty (30) days advance written notice delivered to the other Party.
3. **SERVICES.** Services provided by PS Lightwave shall be defined in applicable Service Orders, which will detail the specific terms of Service, including but not limited to term, pricing, amount of service, type of Service, as well as any special conditions defining the provisioning of the Services. Should a Customer receive and use Services without an executed Service Order or Master Service Agreement, Customer shall be deemed to have accepted such Services, and therefore will be bound by any and all current applicable terms and conditions of the Master Service Agreement and applicable Service Order.
  - a. **IP Dedicated Internet Services.** PS Lightwave shall retain ownership of all IP numbers and addresses that may be assigned to Customer, and reserves the right to change or remove any and all such IP numbers and address, upon thirty (30) days written notice of such action.
  - b. **Dark Fiber Services.** PS Lightwave shall retain ownership of any applicable fiber and Customer’s interest shall only be that of a lessee. Additionally, the Applicable Fiber does not include the onsite equipment which Customer will use to interface with the fiber, nor any building interior wiring, whether copper or fiber optic cable.
  - c. **Circuit/Data Services (EPL, ELAN, WAN).** PS Lightwave shall deliver dedicated native Ethernet circuit solutions from a facilities-based provider for point-to-point, point-to-multipoint and ring topologies, with a line speed of 10/100/1000 Mbps using IEEE Std 802.3-2012 defined signaling over a VLAN-aware network.
  - d. **Colocation Services.** PS Lightwave shall provide access to and certain rights of use with respect to PS Lightwave’s Data Center for the purpose of placing equipment, racks and certain associated cabling and related space requirements.
  - e. **Telephony Services (VoIP Solutions).** PS Lightwave shall retain ownership of onsite equipment which Customer will use for delivery of the Services. PS Lightwave shall have the right to modify the rates and conditions at any time by providing the Customer a minimum of thirty (30) days advance written notice for domestic long distance rate changes and at least seven (7) days for international rates. VoIP Solution Service Agreement & Acceptable Use Policy terms and conditions may be reviewed on PS Lightwave’s website at [www.pslightwave.com](http://www.pslightwave.com).
  - f. **Bundled Network Service Solution (BNS).** PS Lightwave will customize a BNS Solution consolidating two (2) or more product offerings including but not limited to Voice, IP Dedicated Internet and Private Ethernet Services (EPL, ELAN, WAN) at special bundled pricing. Should a Customer elect to remove one or more products from a contracted BNS solution, PS Lightwave’s standard rack rates will apply to the remaining individual services which were consolidated in the original BNS Solution.
4. **SERVICE PORTABILITY.**
  - a. Customer may cancel an existing Service (a “Cancelled Service”) without incurring any cancellation or early termination fees or penalties, so long as:
    - i. The Cancelled Service has been installed and in use; and
    - ii. The Cancelled Service is replaced with another On-Net Service having equal or greater On-Net Service MRCs and equal or greater term commitment (the “Replacement Service”); and
    - iii. The Replacement Service is ordered within thirty (30) calendar days of the effective date of the cancellation of the Cancelled Service (the effective date of cancellation being the “Cancellation Date”); and
    - iv. PS Lightwave determines, in its sole discretion, that adequate capacity is available on the PS Lightwave Network for the Replacement Service; and
    - v. Customer is not otherwise in breach of the Agreement.
  - b. If Customer fails to meet any of the above criteria for any particular Cancelled Service, Customer shall pay all applicable early termination fees for such Cancelled Service. Customer shall also be liable for any third-party expenses which are charged to PS Lightwave by a third party as a result of any Cancelled Service.
  - c. To exercise this portability option, Customer must, prior to the

date that Customer cancels the Cancelled Service, notify PS Lightwave in writing of its intent to replace a Cancelled Service with a Replacement Service. PS Lightwave shall credit Customer all applicable early termination fees charged to Customer's account, provide that Customer orders the Replacement Service within thirty (30) days of the Cancellation Date. Notwithstanding the foregoing, in no event shall Customer be credited back for any On-Net Service installation NRCs or any third-party expenses that were charged for any Cancelled service which Customer cancels pursuant to this Section.

- d. Forced relocations are excluded under PS Lightwave's Service Maintenance & Support policy. Customer may incur non-recurring charges for a portion of any relocation. PS Lightwave reserves the right to modify its network or the facilities used to provide the Services and shall use reasonable efforts to notify Customer of any planned maintenance.

- 5. **CHANGE IN SERVICE LEVEL.** Customer may increase or reduce services provisioned under an existing Service Order by providing PS Lightwave with a minimum of thirty (30) days advance, written notice to be confirmed in an addendum to be executed by and between the Parties. Should Customer decrease service, Customer shall pay all applicable charges calculated on the balance of the term for such reduced service. Customer shall also be liable for any third-party expenses which are charged to PS Lightwave by a third party as a result of any reduction in service. PS Lightwave reserves the right to modify its network or the facilities used to provide the Services and shall use reasonable effort to notify Customer of any planned maintenance.

6. **EQUIPMENT**

- a. **Authorized Equipment.** "Authorized Equipment" shall be defined as any and all electronics provided by PS Lightwave necessary to provision the contracted Services.
- b. **Ownership.** Except as otherwise agreed, PS Lightwave reserves all right, title and interest in all Authorized Equipment. PS Lightwave's Authorized Equipment shall at all times be and remain personal property, notwithstanding that it may be or become attached to or embedded in real property.
  - i. Customer shall not, and shall not permit others, to rearrange, disconnect, remove, and attempt to repair or otherwise tamper with any Authorized Equipment provided by PS Lightwave without the prior written consent of PS Lightwave. Customer shall not, and shall not cause any End User (as defined below), to tamper with, remove or conceal any identifying plates, tabs, or labels affixed to Authorized Equipment or facilities. Customer shall be responsible for the cost of any loss, repair or maintenance occasioned by failure of Customer to perform its obligation under this Agreement.
  - ii. Customer shall not take any action to place any lien or encumbrance on the Authorized Equipment. In no event will PS Lightwave be liable to Customer or any other person for interruption of Services for any other loss, cost or damage caused or related to improper use or maintenance of the Authorized Equipment by Customer or third parties' access to the Services by Customer in violation of these terms, and Customer shall reimburse and indemnify PS Lightwave, for any damages incurred or claims made as a direct result thereafter.
  - iii. Customer is entitled to use any PS Lightwave provided Authorized Equipment in connection with the then applicable permissible use policy. However, Customer shall keep confidential all intellectual property provided through any such Authorized Equipment and shall not copy, alter, reverse-engineer, or tamper with such intellectual property nor use it other than in connection with the Services. Customer agrees not to resell, transfer,

export or re-export any such Authorized Equipment or any technical data derived therefrom.

- c. **Unauthorized Equipment.** If Customer installs or furnishes, or permits any End User to install or furnish equipment or other property for use in connection with Services ("Unauthorized Equipment") in any area owned or controlled by PS Lightwave, their respective contractors or agents, and if Customer fails to remove (or cause the End User to remove) such Unauthorized Equipment from such area within ten (10) days after the expiration of the applicable Service Term or termination of the applicable Service Order, PS Lightwave may, without notice or demand and in addition to any other right or remedy available at law or equity, take possession of such Unauthorized Equipment, without being guilty of trespass. PS Lightwave may use all force necessary to affect such entry, to remove Customer, to remove any person or End User, or to remove any or all of Customer's or End User's Unauthorized Equipment from such areas and store the same, all at Customer's expense. Any Unauthorized Equipment removed may be stored in any public warehouse or elsewhere at the costs of and for the account of Customer, and PS Lightwave shall not be responsible for the care or safekeeping thereof. Customer expressly waives any and all claims for loss, destruction, damage, or injury, which may be occasioned by any of the aforesaid acts, and shall ensure that all End Users agree to a substantially similar waiver. Any Unauthorized Equipment so removed will be returned to Customer upon payment in full of all storage costs, past due fees and charges. If within ten (10) days following such Unauthorized Equipment removal, Customer has not requested the return of its Unauthorized Equipment and paid all sums owed, then PS Lightwave may exercise all rights of ownership over such Unauthorized Equipment including the right to sell same and retain possession of any sale proceeds. Customer understands that PS Lightwave's exercise of any remedies provided for in this section shall be without prejudice to any other remedies PS Lightwave may have provided for herein or by applicable law.
- d. **Power Requirements.** PS Lightwave provided network interface devices must be powered on and operational twenty-four (24) hours per day, seven (7) days per week. Customer warrants it is responsible for furnishing a reliable twenty-four (24) hour per day power source in capacities required for PS Lightwave provided Authorized Equipment.

- 7. **MULTIPLE USERS.** Customer acknowledges that Customer is executing this Agreement on behalf of all persons who use the PS Lightwave Services through Customer's facilities. Customer shall have sole responsibility for ensuring that all such other end users understand and comply with the terms and conditions of this Agreement and any or all Services Orders. Customer further acknowledges and agrees that Customer is solely responsible and liable for any and all breaches of the terms and conditions of this Agreement, subsequent Service Orders, SLA and AUP, whether such breach is the result of use of the PS Lightwave Services by Customer or by any other end user of Customer's computers, facilities or Services.

- a. **End User.** An End User is a user of Customer's Services and shall include any Customer, purchaser, lessor, employee, agent, donee, reseller or any other such person who uses PS Lightwave Services is through, as a result of, connected with or otherwise enabled because of the commercial relationship between PS Lightwave and Customer. Customer is liable for any and all End User charges, whether or not Customer receives payment or reimbursement for the same from End Users.

- 8. **CUSTOMER'S PREMISES.** Customer authorizes PS Lightwave, with reasonable notice where permission shall not be unreasonably withheld or delayed, and its employees, agents, contractors and representatives to enter Customer's premises to install, maintain, inspect, repair and

Master Service Agreement – Enterprise  
City of Jersey Village

CONTRACT NO. PLW-10797

remove Authorized Equipment, in order for PS Lightwave to perform its obligations and to exercise its privileges under this Agreement, including provision of working space and reasonable storage space, subject to Customer's reasonable and customary security, safety and environmental procedures.

- a. **Access.** Customer shall provide PS Lightwave and any of PS Lightwave's authorized agents, employees, contractors and representatives all necessary Customer building access rights, facility access, appropriate space to provide, modify, cease or recover any Authorized Equipment or materials that facilitate providing Services under this Agreement. Customer shall provide, and shall ensure as reasonably as practicable, that End Users provide, all necessary and appropriate space, power and environmental conditions at any demarcation point. Customer understands that failure to allow access or provide necessary conditions as described in this Agreement may be deemed a Customer default.

9. **PAYMENT & BILLING TERMS.** Customer shall pay the fees and other charges for each Service Order.

- a. **Billing.** Billing shall begin on the date PS Lightwave notifies Customer that Services are fully available for Customer's use regardless of whether Customer has procured services from third-party vendors (i.e. equipment suppliers, software developers, telecommunication Customers, etc.) required to operate the Services, and regardless of whether Customer is otherwise prepared to accept delivery of ordered Services (the Commencement Date).
- b. **Pre-Payment.** Within fifteen (15) days of the date on which Customer executes a Service Order, Customer shall pay PS Lightwave all of the non-recurring charges designated on such Service Order as "Non-Recurring Charges" ("NRC"). At PS Lightwave's sole discretion, the NRC may be based on a schedule for payment to be specified in the terms and conditions of a Service Order.
- c. **Invoicing.** PS Lightwave bills for one (1) full month of Monthly Recurring Charges ("MRC") in advance. Each MRC covers Services delivered from the first of the month through the end of the month. PS Lightwave will bill Services in arrears or as otherwise provided by the Service Order.
- d. **First Invoice.** The first invoice will be sent to the Customer following the Commencement Date. The invoice will include prorated MRC from the Commencement Date to the end of the month. When multiple Services are included in a single Service Order, Customer agrees to pay PS Lightwave the MRC and any additional charges associated with those Services that are installed or activated even though the Commencement Date for the entire Service Order has not commenced. Invoices shall be delivered via email (regular mail only if Customer requests).
- e. **Payment of Invoices.** All invoices are due upon receipt and become past due thirty (30) days from the invoice date (the "Delinquency Date"). If PS Lightwave is not in receipt of any payment on or before the Delinquency Date, such payment becomes a Late Payment. At PS Lightwave's discretion, in addition to the Customer's obligation to pay such Late Payment, Customer will pay a Late Charge of \$30.00 on the Late Payment and interest on the Late Payment ("Late Payment Interest") at a rate equal to 1.5% (or the highest amount permitted by law) per month or portion thereof, on the outstanding balance unpaid for more than thirty (30) days; however a minimum interest charge of \$1.00 will be assessed for each billing period subject to a finance charge. In no event, however, shall the charges permitted under this Section or elsewhere in this Agreement, to the extent the same are considered to be interest under applicable law, exceed the maximum lawful interest rate. PS Lightwave shall not be prevented from exercising any of the other rights and remedies available to PS Lightwave hereunder or under any applicable laws. PS Lightwave shall have the right

to suspend or terminate Services if an account is past due for more than thirty (30) days from the Delinquency Date. If PS Lightwave has to take action of any kind to collect any balance due, then Customer agrees to pay PS Lightwave's reasonable expenses, including but not limited to all reasonable and necessary attorney and collection agency fees.

- f. **Taxes and Fees.** Except for taxes based on PS Lightwave's net income and ad valorem, personal and real property taxes imposed on PS Lightwave's and not Customer's owned or leased property, Customer is responsible for payment of all property, sales, use, gross receipts, excise, building access, bypass, franchise, or other local, state, and federal taxes and/or fees, however designated, imposed on, or based upon the provision of the Services.
- g. **Disputed Invoices.** If Customer reasonably disputes any portion of a PS Lightwave invoice, Customer must pay the undisputed portion of the invoice in accordance with the terms and conditions of this Agreement or associated Service Order and submit a written claim to PS Lightwave for the disputed amount. All claims must be submitted to PS Lightwave within sixty (60) days from the invoice date for those Services. Customer waives the right to dispute any charges not disputed within the time frame set forth above. In the event the dispute is resolved against Customer in accordance with the procedures hereunder, Customer shall pay such amounts plus interest within ten (10) business days of receipt of notice of the determination from PS Lightwave.
- h. **Credit Review and Other Assurances.** In order to support Customer's payment obligation, PS Lightwave may perform a credit review of Customer from time to time. Based on Customer's credit review and/or other information available to PS Lightwave (including any history of delinquent payments), PS Lightwave may require at any time Customer provide adequate assurances that Customer will pay all obligations as they become due. To avoid confusion, Customer understands that PS Lightwave may require Customer to provide a deposit either as a condition precedent to the beginning new Services and/or any time during existing Services.
- i. **Special Construction or Acquisition.** Notwithstanding anything to the contrary in this Agreement, if PS Lightwave is required to construct or acquire telecommunications facilities from a third party, or both, in order to provide Service, the estimated charges applicable to the construction or acquisition must be approved in writing prior to PS Lightwave commencing such construction or acquisition. If Customer cancels this Agreement or any Service Order involving construction or acquisition after the acceptance of a Service Order but prior to the Commencement Date, Customer shall reimburse PS Lightwave for all unpaid costs and expenses incurred by PS Lightwave in connection with the construction or acquisition up to the time of cancellation. This payment obligation is in addition to any other rights and remedies PS Lightwave may have at law, in equity, or as provided in this Agreement.

10. **TERMINATION AND/OR CANCELLATION.** Termination and/or Cancellation of Services by either Party will occur without liability when one or more of the following conditions occur:

- i. if either Party violates any law, rule regulation or policy of any governmental authority related to the Services;
- ii. if either Party makes a material misrepresentation to the other in connection with the ordering or delivery of Services;
- iii. violates any provision of PS Lightwave's SLA; or
- iv. if either Party engages in any fraudulent use of Services; or if a court or other governmental authority prohibits the furnishing of any Services under this Agreement; or if either Party files bankruptcy or fails to discharge an involuntary petition within sixty (60) days.
- b. **Termination by Customer for PS Lightwave Default.** In the event

Customer shall assert PS Lightwave is in default under any term or provision of this Agreement, or any applicable Service Order, Customer will give PS Lightwave written notice of such default with sufficient detail to allow PS Lightwave to attempt to cure such default. If PS Lightwave commences to cure such default within five (5) days after receipt of such notice and thereafter proceeds with the curing of such default with reasonable diligence and completes the curing of such default within thirty (30) days after receipt of such written notice, then no default on the part of PS Lightwave shall be deemed to have occurred. However, if PS Lightwave does not commence curing such default within such five (5) day period, or PS Lightwave does not thereafter proceed with the curing of such default with reasonable diligence, or if PS Lightwave does not complete the curing of such written default within thirty (30) days after PS Lightwave's receipt of such notice, then Customer may on twenty-four (24) hours written notice terminate the Service Order as to which such default relates (if such default relates to a particular Service Order), or terminate this Agreement (if such default relates to this entire Agreement). In the event of a breach of the warranties set forth herein, Customer's sole remedy is termination as described in this Section.

c. **Termination of Services by PS Lightwave for Customer Default.** Termination of Services by PS Lightwave will occur without liability when one or more of the following conditions occur:

- i. Non-payment of any undisputed invoice amounts within sixty (60) days after receipt. A service interruption notice will be sent to the Customer in as referenced in Notices (Item 14.e.) via U.S. Mail Return Receipt Requested, electronic transmission, and/or certified mail when an invoice becomes forty-five (45) days past invoice date. Suspension of Services pursuant to this paragraph shall not relieve Customer of its obligation to pay charges during the time period in which Services are suspended. Should PS Lightwave agree to reconnect Services, Customer shall pay a reconnection fee of \$300; or
- ii. If Customer fails to cure its breach of any of these terms or conditions or any Service Order, AUP or SLA within ten (10) days after written notice thereof provided by PS Lightwave; or
- iii. Failure to provide the appropriate credit report or assurances to PS Lightwave at any point during the Term of this Agreement and any subsequent Service Order, addendum, or supplement; or
- iv. Failure to allow PS Lightwave's employees, agents, representatives or contractors the necessary access as described in Section VI.A.

d. **Effect of Termination.** Upon the effective date of termination of this Agreement:

- i. PS Lightwave will immediately cease providing the Service(s); and
- ii. Any and all payment obligations of Customer under this Agreement for Service(s) provided through the date of termination will immediately become due; and
- iii. PS Lightwave assess and collect from Customer any applicable termination charges that may be due hereunder or under an active Service Order; and
- iv. PS Lightwave pursues all other remedies available to PS Lightwave at law or in equity.

e. **Early Termination.** If Customer desires to terminate any Services after PS Lightwave's acceptance of the Service Order and prior to expiration of the Service Term, Customer may do so by providing written notification thereof to PS Lightwave at least thirty (30) days in advance of such termination pursuant to Item 14.e. In the event of termination of Services, Customer shall pay to PS Lightwave, prior to the effective date of such termination, an amount equal to:

- i. Any termination costs payable by PS Lightwave to any third party associated with any portion of the applicable terminated Service being provided on any Third-Party

Facilities; and

- ii. All non-recurring charges that were waived or discounted by PS Lightwave. Customer agrees that PS Lightwave's damages will be impossible to ascertain if any Service is terminated and that the foregoing charge establishes liquidated damages and is not a penalty.

f. **Termination Due to Non-Appropriation by Customer:**

Notwithstanding any other provision of this Agreement or obligation imposed on Customer by this Agreement, Customer shall have the right to terminate any service order under this Agreement without default or liability to PS Lightwave resulting from such termination, effective as of the expiration of each budget period of Customer if it is determined by Customer, in Customer's sole discretion, that there are insufficient funds to fund this Agreement. The parties agree that this Agreement is a commitment of Customer's current revenue only. Should the Customer terminate during the then current term, Customer shall remain obligated to pay fees accrued prior to such cancellation and one hundred percent (100%) of the balance of the appropriated funds for the current annual budget year only. Customer shall not be liable for funds which have not been appropriated.

g. **Cancellation**

- i. Customer may change or cancel a Service Order without incurring termination liability by submitting a written change or cancellation request to PS Lightwave prior to the Commencement Date, provided Customer will reimburse PS Lightwave for any applicable charges and/or any special build costs actually incurred by PS Lightwave.
- ii. Prior to the Commencement Date of Services, if Customer requests PS Lightwave change the type of Services ordered, the location of any part of the Services or to delay the Commencement Date more than thirty (30) days ("Substantive Change") or cancels a Service Order, Customer shall pay PS Lightwave's standard installation fees for such Services, any special build costs, and any provider charges associated with the changed Services; provided, however, if during the same time period, Customer submits a change order which is not a Substantive Change, Customer will only be required to reimburse PS Lightwave for any special build costs and provider charges associated with such change.

11. **INDEMNITY & LIMITATIONS OF LIABILITY.**

- a. Subject to the other provisions of this Agreement, and to the extent allowed by law, Customer and PS Lightwave shall defend, indemnify and hold harmless the other from and against any loss, debt, liability, damage, obligation, claim, demand, judgement or settlement of any nature or kind, known or unknown, liquidated or unliquidated, of any third party, including without limitation all reasonable costs and expenses, such as reasonable litigation costs and attorneys' fees ("Claim"), relating to damage to tangible property or bodily injury, or wrongful death, to the extent such Claim arises out of the negligence or willful misconduct of the respective indemnifying party, its employees, agents or contractors in connection with the Agreement or the provision of Services hereunder. **THE PARTIES INTEND THAT THE INDEMNITY OBLIGATIONS IN THIS SECTION SHALL APPLY PROPORTIONALLY EVEN IF CAUSED, IN WHOLE OR IN PART, BY THE SOLE, JOINT OR CONCURRENT NEGLIGENCE OR OTHER FAULT, WHETHER PASSIVE OR ACTIVE, OF PS LIGHTWAVE, ITS AFFILIATES, SUCCESSORS, ASSIGNS, OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS.**

- b. **Customer Indemnity.** Subject to the other provisions of the Agreement, and to the extent allowed by law, Customer agrees to release, defend, indemnify and hold harmless PS Lightwave, its officers, directors, employees, contractors and agents from



and against any Claim to the extent such Claim (i) is brought by a downstream customer of Customer or an end user and arises out of an alleged defect in or failure of Service; or (ii) arises out of or relates to the content transmitted over PS Lightwave's network, whether sent by Customer, including without limitation, claims relating to any violation of copyright law, export control laws, or that such transmissions are libelous, slanderous or an invasion of privacy or illegal. **THE PARTIES INTEND THAT THE INDEMNITY OBLIGATIONS IN THIS SECTION SHALL APPLY PROPORTIONALLY EVEN IF CAUSED, IN WHOLE OR IN PART, BY THE SOLE, JOINT OR CONCURRENT NEGLIGENCE OR OTHER FAULT, WHETHER PASSIVE OR ACTIVE, OF PS LIGHTWAVE, ITS AFFILIATES, SUCCESSORS, ASSIGNS, OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS.**

c. **Damages / Causes of Action.**

- i. For purposes of this Section, the term "PS Lightwave" shall be deemed to include PS Lightwave, its Affiliates, owners, directors, officers, employees, and any person or entity assisting PS Lightwave in its performance pursuant to this Agreement.
- ii. NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE LIABILITY OF PS LIGHTWAVE TO CUSTOMER, (A) FOR BODILY INJURY OR DEATH TO ANY PERSON OR FOR DAMAGE TO ANY REAL OR TANGIBLE PROPERTY CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF PS LIGHTWAVE SHALL BE LIMITED TO CUSTOMER'S RIGHT TO PROVEN DIRECT DAMAGES, AND (B) FOR ALL OTHER DAMAGES OTHER THAN THOSE SET FORTH IN SUBSECTION (A) AND NOT OTHERWISE EXCLUDED OR LIMITED BY THIS AGREEMENT, SHALL, IF PS LIGHTWAVE IS JUDICIALLY DETERMINED TO HAVE SOME LIABILITY TO CUSTOMER, FOR WHATEVER REASON, ARISING UNDER OR RELATED TO ACTS OR OMISSIONS RELATED TO THIS AGREEMENT, IN THE AGGREGATE FOR ALL SUCH ACTS OR OMISSIONS, BE LIMITED TO AN AMOUNT EQUAL TO THE RECURRING CHARGES UNDER THIS AGREEMENT FOR THE FIRST SIX (6) MONTHS OF THE TERM HEREOF.
- iii. NOTWITHSTANDING ANYTHING TO THE CONTRARY, PS LIGHTWAVE SHALL NOT BE LIABLE FOR ANY DAMAGES SUFFERED BY CUSTOMER OR ANY END USER ARISING FROM OR RELATED TO ANY FORCE MAJEURE EVENT.
- iv. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL CUSTOMER OR PS LIGHTWAVE OR THEIR RESPECTIVE AFFILIATES BE LIABLE TO EACH OTHER FOR ANY INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY, INCIDENTAL OR CONSEQUENTIAL LOSS OR DAMAGE (OTHER THAN SUCH DAMAGES AS MAY BE INCLUDED AS A COMPONENT OF LIQUIDATED DAMAGES OR TERMINATION CHARGES UNDER THIS AGREEMENT) SUFFERED BY SUCH OTHER PARTY AS A RESULT OF THE PERFORMANCE OR NONPERFORMANCE OF ITS OBLIGATIONS UNDER THIS AGREEMENT, OR ITS ACTS OR OMISSIONS RELATED TO THIS AGREEMENT WHETHER OR NOT ARISING FROM SOLE, JOINT OR CONCURRENT NEGLIGENCE, STRICT LIABILITY, VIOLATION OF LAW, BREACH OF CONTRACT, BREACH OF INDEMNITY PROVISIONS, BREACH OF WARRANTY OR ANY OTHER THEORY OR SOURCE, WHETHER OR NOT FORESEEABLE AND EVEN IF THE PARTIES HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR REVENUE, AND EACH PARTY HEREBY RELEASES THE OTHER PARTY THEREFROM. IN ADDITION, PS LIGHTWAVE SHALL NOT BE LIABLE FOR ANY DAMAGES ARISING OUT OF OR RELATING TO: INTEROPERABILITY, ACCESS OR INTERCONNECTION PROBLEMS WITH APPLICATIONS, AUTHORIZED EQUIPMENT, SERVICES, CONTENT OR NETWORKS NOT PROVIDED BY PS LIGHTWAVE; SERVICE

INTERRUPTIONS OR LOST OR ALTERED MESSAGES OR TRANSMISSIONS (EXCEPT TO THE EXTENT OF SERVICE CREDIT ALLOWANCES SPECIFIED IN THE RELEVANT PRODUCT SUPPLEMENT) OR UNAUTHORIZED ACCESS TO OR THEFT, ALTERATION, LOSS OR DESTRUCTION OF CUSTOMER'S OR ANY THIRD PARTY'S APPLICATIONS, CONTENT, DATA, PROGRAMS, INFORMATION, NETWORK OR SYSTEMS.

- v. THE INDEMNIFIED PARTY SHALL PROMPTLY NOTIFY THE INDEMNIFYING PARTY IN WRITING OF ANY CLAIMS WHICH ARE SUBJECT TO THE TERMS OF THIS SECTION. THE INDEMNIFIED PARTY SHALL HAVE THE RIGHT AT ITS OWN EXPENSE TO APPOINT ITS OWN COUNSEL WHO SHALL BE ENTITLED TO PARTICIPATE IN ANY SETTLEMENT NEGOTIATIONS OR LITIGATION REGARDING ANY MATTER FOR WHICH IT IS ENTITLED TO BE INDEMNIFIED HEREUNDER. THE INDEMNIFYING PARTY SHALL NOT AGREE TO ANY SETTLEMENT OR CONSENT TO ANY DECREE, ORDER OR JUDGMENT WITHOUT OBTAINING THE CONSENT OF THE INDEMNIFIED PARTY, WHICH CONSENT SHALL NOT BE UNREASONABLY WITHHELD.
- d. **Service Credits.** Customer's sole remedy for any failure of Service is the right to receive service outage credits, if applicable and as set forth in PS Lightwave's Service Level Agreement ("SLA") which can be viewed at [www.pslightwave.com](http://www.pslightwave.com).
- e. **Limitation of Representations and Warranties.** EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, PS LIGHTWAVE MAKES NO WARRANTY TO CUSTOMER OR ANY OTHER PERSON OR ENTITY, WHETHER EXPRESS, IMPLIED, OR STATUTORY, AS TO THE DESCRIPTION, QUALITY, MERCHANTABILITY, INFRINGEMENT, TITLE, COMPLETENESS OR FITNESS FOR ANY PARTICULAR PURPOSE OF ANY SERVICES PROVIDED OR NOT PROVIDED HEREUNDER OR DESCRIBED HEREIN, OR AS TO ANY OTHER MATTER, ALL OF WHICH WARRANTIES BY PS LIGHTWAVE ARE HEREBY EXCLUDED AND DISCLAIMED. CUSTOMER AGREES THAT PS LIGHTWAVE DOES NOT MONITOR, EXERCISE CONTROL OVER, NOR ACCEPT RESPONSIBILITY FOR THE CONTENT OF THE INFORMATION PASSING THROUGH OR CONTAINED WITHIN PS LIGHTWAVE'S FACILITIES, HOST COMPUTERS, NETWORK HUBS AND POINTS OF PRESENCE (THE "PS LIGHTWAVE NETWORK") OR THE INTERNET, OR THE CONTENT OF THE INFORMATION RESIDING ON THE CUSTOMER'S EQUIPMENT OR TRANSMITTED OVER ITS NETWORK, AND IS NOT LIABLE FOR THE CONTENT OF ANY DATA TRANSFERRED EITHER TO OR FROM THE CUSTOMER OR STORED BY CUSTOMER OR ANY OF CUSTOMER'S CLIENTS VIA THE SERVICES PROVIDED BY PS LIGHTWAVE. CUSTOMERS SHALL INDEMNIFY AND HOLD PS LIGHTWAVE HARMLESS FOR ANY CLAIMS, LOSSES OR DAMAGES ARISING OUT OF OR RELATED TO CUSTOMER'S CONTENT OR USE OF ANY INFORMATION RESIDING ON CUSTOMER'S EQUIPMENT OR TRANSMITTED OVER ITS NETWORK. USE OF ANY INFORMATION OBTAINED VIA PS LIGHTWAVE'S SERVICES IS AT CUSTOMER'S OWN RISK. PS LIGHTWAVE SPECIFICALLY DENIES ANY RESPONSIBILITY FOR THE ACCURACY OR QUALITY OF INFORMATION OBTAINED THROUGH ITS SERVICES. IN THE EVENT THAT PS LIGHTWAVE PROVIDES CUSTOMER WITH PRODUCTS IN CONJUNCTION WITH THE SERVICES (I.E., THIRD PARTY SOFTWARE PRODUCTS OR EQUIPMENT), PS LIGHTWAVE ALSO PROVIDES SUCH PRODUCTS AS IS WITHOUT WARRANTY OF ANY KIND, WHETHER EXPRESS, OR IMPLIED.
- f. **Survival and Duration.** These indemnification provisions and obligations shall survive this Agreement and as set forth, represent the entire liability of PS Lightwave and Customer's sole and exclusive remedies, with respect to any claim subject to indemnification under this Agreement.

12. **NETWORK DISRUPTIONS & SECURITY**

Master Service Agreement – Enterprise  
City of Jersey Village

CONTRACT NO. PLW-10797

- a. PS Lightwave shall have no liability whatsoever for any damage to or loss or destruction of any of Customer's hardware, software, files, data or peripherals caused by network disruptions. The installation, use, inspection, maintenance, repair and removal of the Authorized Equipment may result in network disruptions, service outages or potential damage to Customer's network operations. Customer therefore agrees to take reasonable precautions during use of the Services. In the event of an emergency, PS Lightwave has the right to perform maintenance and/or restoration of its facilities, including but not limited to actions required to restore continuity to a severed or partially severed fiber optic cable, restore dysfunctional power and ancillary support Authorized Equipment, or correction of any potential jeopardy conditions. PS Lightwave shall notify Customer as soon as is reasonably practicable of any further disruptions to Services related to the emergency event.
- b. PS Lightwave shall not be liable for any third party network breaches on Customer's premises, equipment, software or hardware. Customer assumes the risk of any unauthorized third party access to Customer's network. PS Lightwave makes an effort to keep its network secure but no network is perfect. Customer should take whatever steps it deems necessary to ensure its data is not accessed by unauthorized third parties.

13. **INSURANCE.** To insure against all risks of loss and damage from the Commencement Date, Customer agrees to maintain in force throughout the term of this Agreement, at its own expense, Employer's Liability insurance and Commercial-General Liability in an amount not less \$1,000,000 as required for operations under this Agreement. Upon request, Customer shall provide PS Lightwave a certificate of insurance that evidences the minimum levels of required insurance.

14. **GENERAL TERMS**

- a. **Assignment.** This Agreement shall be binding upon and inure to the benefit of Customer, PS Lightwave and their respective Affiliates, successors, assigns, officers, directors, employees and agents. Customer may not assign this Agreement or any of its rights or responsibilities hereunder without the advance written consent of PS Lightwave, and any attempt by Customer to do so shall be void and of no effect. Consent shall not be unreasonably withheld; however, Assignee of Customer may be required to complete and be approved as credit worthy prior to PS Lightwave's acceptance of assignment and shall agree in writing to accept all the terms and conditions here, without exception. PS Lightwave's rights and obligations under this Agreement may be assigned to any business entity, which succeeds to ownership or operation of the PS Lightwave Services. Notwithstanding the above, either party may assign this Agreement and any of its rights or obligations hereunder to any Affiliate or to any Person, including but not limited to, any entity which acquires the business or assets of Customer to which this Agreement relates, whether by merger, purchase or otherwise, but the other party to this Agreement is not bound by any assignment until such party has received written notice of such assignment signed by both the assignor and the assignee.
- b. **Severability.** If any provision of this Agreement shall be held by a court of competent jurisdiction to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.
- c. **Force Majeure.** Neither party shall be liable to the other or in default of this Agreement, nor shall any credit allowance or other remedy be extended, for any failure of performance or Authorized Equipment due to causes beyond such party's reasonable control including but not limited to any catastrophic event, earthquakes or other Acts of God, wars, civil disturbances, revolts, sabotage, theft, vandalism, transportation disasters, explosions, fire, acts or omissions of suppliers,

fiber/cable cut, equipment or power failure, rodent damage, flood, any law, order or regulations or requests of any governmental entity, national emergency, terrorist activities, insurrections, riots, any acts or restraints of government or any regulatory authority, work stoppages or disruptive labor activities, global or natural disasters or like events, lack or delay in transportation, or failure of a third party to grant or recognize a right beyond the reasonable control of the party delayed. Both parties shall be excused from such performance to the extent, *but only to the extent*, that it is prevented, hindered or delayed by such causes. Upon the occurrence of any of such events, the party whose performance is prevented, interrupted, hindered or delayed shall give prompt notice to the other party, updating such notice at regular intervals regarding such event and the effect thereof, and use reasonable efforts to continue performance notwithstanding such cause. Financial inability to perform shall never be deemed a force majeure event unless it is caused by a moratorium on banking operations.

- d. **No Waiver.** No failure by either party to enforce any rights hereunder shall constitute a waiver of such right(s).
- e. **Notices.** Notices hereunder shall be deemed properly given when delivered. If delivered in person, or when sent via facsimile, overnight courier, electronic mail or when deposited with the U.S. Postal Service. Customer shall notify PS Lightwave of any changes to its address listed on any Service Order.

**If to PS Lightwave:**

5959 Corporate Drive, Suite 3300  
Houston, Texas 77036  
832.615.8000  
FAX: 713.510.1650  
Attn: Legal Group  
[legalgroup@pslightwave.com](mailto:legalgroup@pslightwave.com)

**If to Customer:**

Name: City of Jersey Village  
Address: 16327 Lakeview Drive  
Jersey Village TX 77040  
Contact: Austin Bleess, City Manager  
Phone: 713.466.2109  
EMAIL: [ableess@ci.jersey-village.tx.us](mailto:ableess@ci.jersey-village.tx.us)

For Service Discontinuation, Carrier must submit a Disconnect Request Form to discontinue a Service by sending the completed form to [support@pslightwave.com](mailto:support@pslightwave.com) or to PS Lightwave at the address indicated above, or such other address as PS Lightwave may specify from time-to-time.

- f. **Acceptable Use Policy ("AUP").** Customer's use of Services shall at all times comply with PS Lightwave's then-current AUP as amended by PS Lightwave from time to time and which is available through PS Lightwave's website at [www.pslightwave.com](http://www.pslightwave.com). Violation of federal or state laws or regulations or failure of Customer to comply with the AUP shall be grounds for immediate termination of Services. Termination for violation of the AUP shall in no event release Customer from the obligation to pay all amounts due and payable hereunder. Upon termination for violation of the AUP, any and all of Customer's payment obligations become immediately due.
- g. **Entire Agreement.** This Agreement and the attached and incorporated Service Orders, Change Orders, Exhibits, if any, contain the entire Agreement of the parties and there are no representations, inducements, promises, agreements, arrangements or undertakings, oral or written, between the parties to this Agreement other than those set forth in this Agreement and duly executed in writing, and supersedes all previous representations, understandings or agreements. No modification of this Agreement may be made except in writing signed by both parties.



- h. **Governing Law.** The validity, interpretation, enforceability and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of Texas.
- i. **Jurisdiction & Venue.** ALL PARTIES HEREBY SUBMIT TO THE EXCLUSIVE JURISDICTION OF THE STATE DISTRICT COURT OF HARRIS COUNTY, TEXAS AND HEREBY AGREE THAT ANY SUCH COURT AND ONLY SUCH COURT SHALL BE THE PROPER FORUM AND VENUE FOR THE DETERMINATION OF ANY DISPUTE ARISING HEREUNDER. EACH PARTY WAIVES ALL DEFENSES OF EACH OF PERSONAL JURISDICTION AND FORUM NON CONVENIENS. PROCESS MAY BE SERVED ON EITHER PARTY IN THE MANNER AUTHORIZED BY APPLICABLE LAW OR COURT RULE.
- j. **Consent to Electronic Contracting.** By entering into this Agreement, the Parties consent during term of this Agreement:
  - (i) to conduct this transaction and enter into Service Orders, SLAs, billing and other agreements electronically;
  - (ii) to use electronic signature and records in connection with this Agreement, any amendment of this Agreement and any Service Order or other document issued under this Agreement; and
  - (iii) to receive electronic mail and other electronic communications with respect to any document or transaction relating to or regarding this Agreement and the Services PS Lightwave provides to Customer, including any Service Order, invoice, billing, notice, certificate, consent or record.

The Parties may provide documents to each other electronically by emails that include attachments or embedded links. The delivery of any Party to the other of an electronic signature to this Agreement or any notice hereunder, shall have the same effect as the delivery of an original signature.

15. **WAIVER OF JURY TRIAL & ATTORNEYS' FEES.**

- a. **Waiver of Jury Trial.** Each Party hereby irrevocably waives its rights to trial by jury in any action or proceeding arising out of this Agreement or the transactions relating to its subject matter.
- b. **Attorney's Fees.** The Parties agree that if either Party to the Agreement brings any civil action related in any manner to the Agreement, the prevailing party in such civil action shall recover all of its reasonable attorneys' fees and litigation expenses incurred from the non-prevailing Party.

16. **DISPUTE RESOLUTION.** Except under circumstances requiring immediate injunctive relief, any dispute, controversy or claim arising out of or relating to the Agreement, the Parties' performance under it, or its breach ("Dispute") shall, upon the written request of either Party, be dealt with in accordance with the dispute resolution process before resorting to litigation.

- a. **Executive-Level Negotiations.** If any Dispute is not resolved promptly in the ordinary course of business, either Party may request to resolve such Dispute through face-to-face executive level negotiations, as provided herein, before resorting to litigation. Any such executive level negotiations shall be initiated within five (5) business days (or such other period as the Parties shall otherwise agree) of the date of written notice from the requesting Party to the other Party of the Dispute ("Negotiation Notice"), which Negotiation Notice shall be delivered to the other Party in accordance with the notice section of the applicable, disputed Service Order, and shall: (i) outline the allegations that form the basis of any anticipated complaint; (ii) invite a written response within a reasonable period of time; and (iii) request to initiate to executive level negotiations within the aforementioned five (5) day time period. All executive Level negotiations shall be conducted by a management representative of each Party with authority to settle the Dispute. Either Party may elect, upon two (2)

business days written notice to the other Party, to bring its legal counsel to such executive level negotiations. The location, form, frequency, duration and conclusion of the executive level negotiations will be at the discretion of the Parties' representatives; provided, however, that either Party shall be entitled to terminate executive level negotiations at any time.

- b. **Non-Binding Mediation.** If the Parties do not resolve the Dispute in accordance with the negotiation process set forth above, the Dispute must be submitted to non-binding mediation before an independent mediator, who shall be mutually designated and agreed upon by the Parties. All costs associated with non-binding mediation shall be borne equally by the Parties.
- c. **Settlement.** Completion of Dispute Resolution Process. All matters resolved pursuant to this Section shall be documented through the Parties' execution of a written settlement agreement. The Parties agree that the refusal or failure of either Party to participate in executive levels discussions, as described herein, or to otherwise engage in good faith informal dispute resolution efforts, including but not limited to non-binding mediation above, shall constitute an unjust and unreasonable practice. In the event any Dispute is not resolved through the dispute resolution process set forth herein, either Party may seek any legal remedies to which it may be entitled before any Harris County State District Court.
- d. **Effect of Dispute Resolution.** All conferences, discussions and correspondence that occur in connection with the dispute resolution procedures conducted shall be deemed settlement discussions, and nothing said or disclosed, nor any document produced, which is not otherwise independently discoverable, shall be offered or received as evidence, or used for impeachment or for any other purpose, in any current or future litigation. Unless otherwise agreed, each Party shall bear its own costs and expenses, including attorneys' fees, incurred in connection with the dispute resolution process, except that the expenses and fees for independent mediation services, and for any independent facilities used for mediation, if any, shall be shared equally between the Parties.

17. **CONFIDENTIALITY.**

- a. If PS Lightwave and Customer have executed a Confidentiality and Non-Disclosure Agreement or similar agreement, the Parties agree that the terms therein shall apply to any disclosure made hereunder and remain in full effect throughout the term of the Agreement. If no such agreement is in effect, Customer and PS Lightwave agree to maintain in strict confidence all technology, research and development, business affairs, pricing, trade secrets, and other proprietary information of the other party disclosed under the Agreement. No obligation of confidentiality shall apply to disclosed information that is in the public domain (through no violation of this Section by recipient) that the recipient: (1) already possesses at the time of disclosure without obligation of confidentiality; (ii) develops independently; or (iii) rightfully receives without obligation or confidentiality from a third party. The Parties' obligations under this Section shall survive expiration or termination of the Agreement.
- b. If the recipient is required by law, rule, regulation or court order to disclose any confidential information, the recipient will promptly notify the disclosing party in writing prior to making any such disclosure in order to facilitate the disclosing party seeking a protective order or other appropriate remedy from the appropriate body. The recipient agrees to cooperate with the disclosing party in seeking such order or other remedy. The recipient further agrees that if the disclosing party is not successful in precluding the requesting legal body from requiring the disclosure of the confidential information, it will

Master Service Agreement – Enterprise  
City of Jersey Village

CONTRACT NO. PLW-10797

furnish only that portion of the confidential information which is legally required and will exercise all reasonable efforts to obtain reliable assurances that confidential treatment will be accorded the confidential information.

- c. Neither party shall use the other's name in publicity or press releases without obtaining the other's prior written approval.

18. **CONSTRUCTION OF AGREEMENT.** By execution of this Agreement, the Parties acknowledge that they have read and understood each provision, term and obligation contained in this Agreement. This Agreement, although drawn by one Party, shall be constructed fairly and reasonably and not more strictly against the drafting party than the non-drafting Party. Customer acknowledges and understands that it has had the opportunity to review this agreement with independent counsel and enters into this agreement with full

knowledge and understanding of its terms and conditions.

19. **HIRING PROHIBITION.** During the term of this Agreement, the Customer or any of its affiliates will not, directly, or indirectly, for their own account or for or on behalf of any other person or entity, whether as an officer, director, employee, partner, principal, joint venture, consultant, investor, shareholder, independent contractor or otherwise, hire or employ, or attempt to hire or employ, in any fashion (whether as an employee, independent contractor or otherwise), any employee or independent contractor of PS Lightwave, or solicit or induce, or attempt to solicit or induce or take away, any of PS Lightwave's employees, consultants, clients, Customers, vendors, suppliers, or independent contractors to terminate their relationship with PS Lightwave or the other party.

CUSTOMER REPRESENTS AND WARRANTS THAT CUSTOMER HAS FULL AUTHORITY TO ENTER INTO THIS AGREEMENT. BY SIGNING THIS AGREEMENT CUSTOMER ACKNOWLEDGES AND REPRESENTS THAT PRIOR TO ITS EXECUTION IT HAS FULLY READ AND UNDERSTANDS (a) THIS AGREEMENT, (b) THE DEFINITIONS AND GENERAL TERMS DEFINED HEREIN, (c) ANY OTHER REFERENCED SCHEDULES, EXHIBITS, ATTACHMENTS AND/OR SERVICE ORDERS EXECUTED IN CONJUNCTION HERewith OR PURSUANT TO THE TERMS HEREOF AND AGREES THAT THE DEFINITIONS AND GENERAL TERMS, THE APPLICABLE PRODUCT SUPPLEMENTS, SERVICE ORDERS AND ANY OTHER DOCUMENTS REFERRED TO AND INCORPORATED INTO THIS AGREEMENT ARE A PART OF THIS AGREEMENT AS IF SET FORTH HEREIN IN THEIR ENTIRETY. EXECUTION HEREOF BY THE PARTIES CONSTITUTES AN AGREEMENT AND ACKNOWLEDGMENT THAT THE RELEASE, INDEMNIFICATION, AND LIMITATION OF LIABILITY PROVISIONS CONTAINED IN THIS AGREEMENT COMPLY WITH THE EXPRESS NEGLIGENCE RULE AND ARE CONSPICUOUS.

AGREED TO AND ACCEPTED  
CITY OF JERSEY VILLAGE

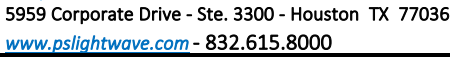
AGREED TO AND ACCEPTED  
PS LIGHTWAVE, INC.

By: Austion Bleess  
Title: City Manager

Date

By: Rhonda Cook  
President & CEO

Date



**CITY COUNCIL MEETING PACKET FOR THE AUGUST 20, 2018 CITY COUNCIL MEETING**

Effective: 08.01.17

## **I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**J. RECESS THE REGULAR SESSION**

Recess the Regular Session to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations.

**K. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village. *Austin Bleess, City Manager*

**L. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**M. REGULAR SESSION CONTINUED**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 20, 2018

**AGENDA ITEM:** M01

**AGENDA SUBJECT:** Consider Resolution No. 2018-52, authorizing the City Manager to enter into an agreement with Argos USA LLC, relating to the provision of development services within the City.

**Department/Prepared By:** Austin Bleess, CM

**Date Submitted:** August 15, 2018

**EXHIBITS:** [Resolution 2018-52](#)  
[EX A](#) – Argos USA LLC Agreement

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

The Council has heretofore conducted an Executive Session to deliberate Economic Development Negotiations to locate a Retail Service Center within Jersey Village.

This item it to discuss and take appropriate action regarding those Executive Session deliberations.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-52, authorizing the City Manager to enter into an agreement with Argos USA LLC, relating to the provision of development services within the City.

**RESOLUTION NO. 2018-52****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ARGOS USA LLC, RELATING TO THE PROVISION OF DEVELOPMENT SERVICES WITHIN THE CITY.**

**WHEREAS**, the City finds that the administration of a program of grants, including to Argos USA LLC, for a limited time in amounts equal to a portion of City sales tax relating to certain property hereinafter referred to as Program, would promote local economic development and stimulate business and commercial activity within the City and would directly establish a public purpose; and,

**WHEREAS**, the City has determined that the said Program contains sufficient controls to ensure that the above-mentioned public purposes are carried out in all transactions involving the use of public funds and resources in the establishment and administration of the Program; and

**WHEREAS**, Chapter 380 Texas Local Government Code provides statutory authority establishing and administering the said Program, including making loans and grants of money ("Chapter 380"); and

**WHEREAS**, Developer will provide development services for City including finding a suitable third party to locate a retail sales center ("Retail Sales Center") in the City and assistance with identifying a location for the Retail Sales Center, and has applied to City under its Program for financial assistance to locate such Retail Sales Center in the City; and

**WHEREAS**, the Developer and the City desire to enter into this Agreement pursuant to Chapter 380 providing loans and/or grants of money in accordance therein and with required controls; and

**WHEREAS**, the City determines that entering into this Agreement serves the public purpose of promoting local economic development, and enhances business and commercial activity within the City;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The City Manager is authorized to execute a Chapter 380 Economic Development Agreement on behalf of the City of Jersey Village with Argos USA, LLC as attached in Exhibit A.

**PASSED AND APPROVED** this \_\_\_\_ day of August 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary