

Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, June 18, 2018, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Frank Maher, Assistant Fire Chief

**C. JOINT PUBLIC HEARING**

1. Conduct a Joint Public Hearing with the Planning and Zoning Commission for the purpose of receiving written and oral comments from any interested person(s) concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District"). *Justin Ray, Mayor and Debra Mergel, P&Z Chairperson*

**D. PRESENTATIONS**

1. Presentation of Employee of the Month. *Austin Bleess, City Manager*

**E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**F. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – April 2018, General Fund Budget Projections as of May 2018, and Utility Fund Budget Projections – May 2018.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report

4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

#### **G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on May 14, 2018, the Work Session Meeting held on May 19, 2018, the Special Session Meeting held on May 29, 2018, and the Special Session meeting held on June 12, 2018. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2018-33, authorizing the City Manager to enter into a three (3) year contract with Waste Corporation of Texas, L.P. (WCA) for the City's residential curbside collection of household trash and recyclables effective October 1, 2018 and expiring on September 30, 2021. *Kevin T. Hagerich, Director of Public Works*

#### **H. CLOSE THE REGULAR SESSION**

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

#### **I. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas. *City Attorney*
2. Pursuant to the Texas Open Meetings Act Section 551.072 – Deliberations Regarding Real Property, conduct deliberations regarding the purchase of property for a new Public Works Facility. *Justin Ray, Mayor*

#### **J. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**K. REGULAR SESSION**

1. Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas, including, without limitation, consideration and approval of a proposed settlement of the *Jones Road Project, Ltd.* case. *Justin Ray, Mayor*
2. Discuss and take appropriate action concerning negotiations regarding the purchase of property for a new Public Works Facility. *Justin Ray, Mayor*
3. Consider Resolution No. 2018-34, authorizing the City to apply for a grant from the Texas Water Development Board. *Mark Bitz, Fire Chief*
4. Consider Resolution No. 2018-35, authorizing the City Manager to submit the grant application to Texas General Land Office for the Berm and Wall Street Neighborhood Projects and committing to funding the necessary project cost share. *Austin Bleess, City Manager*
5. Consider Resolution No. 2018-36, authorizing the City Manager to submit the grant application to PetSamrt Bark for Your Park Grant to add dog park amenities. *Jason Alfaro, Director of Parks and Recreation*
6. Consider Resolution No. 2018-37, authorizing the City Manager to execute a WellsOne Commercial Card Agreement with Wells Fargo Bank, National Association. *Isabel Kato, Finance Director*
7. Consider Resolution No. 2018-38, authorizing action for the 2018-2019 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool at the best possible rate with the current plan and with a renewal date of October 1. *Trelena Collins, HR Manager*
8. Consider Resolution No. 2018-39, awarding the bid and authorizing the City Manager to enter into a contract with R & B Group, Inc. for the City's Castlebridge Wastewater Treatment Plant Clarifier Addition and Improvements project. *Kevin T. Hagerich, Director of Public Works*
9. Consider Resolution No. 2018-40, appointing a Director to fill the unexpired term ending December 31, 2019 for Position One on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2. *Lorri Coody, City Secretary*
10. Consider Resolution No. 2018-41, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District"). *Debra Mergel, Planning and Zoning Commission Chairman*
11. Consider Ordinance No. 2018-13, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that property located at

8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from zoning District F (“First Business District”) to zoning District J (Third Business District”); containing other findings and provisions relating to the subject; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the Code; and providing an effective date. *Kevin T. Hagerich, Director of Public Works*

## **L. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

## **M. ADJOURN**

### **CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: June 13, 2018 at 3:45 p.m. and remained so posted until said meeting was convened.

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Lorri Coody, TRCM  
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).





**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Frank Maher, Assistant Fire Chief.

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018      **AGENDA ITEM:** C01

**AGENDA SUBJECT:** Conduct a Joint Public Hearing with the Planning and Zoning Commission for the purpose of receiving written and oral comments from any interested person(s) concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”).

**Department/Prepared By:** Lorri Coody, City Secretary    **Date Submitted:** May 16, 2018

**EXHIBITS:** [Public Hearing Notice](#)  
Planning and Zoning Commission’s [Preliminary Report](#)  
[Application](#) for Zoning Amendment  
[City Certification](#) of Posting Requirements  
[Applicant Certification](#) of Posting Requirements  
Code of Ordinances - Sections [14-105](#) and [14-109](#)  
[Script](#) for Joint Public Hearing

**BACKGROUND INFORMATION:**

The Planning and Zoning Commission met on April 24, 2018 to review the request of John “Jake” Ashmore, filed on behalf of Jones Road Investments, LLC and Triangular Realty II LLC, requesting a zoning amendment change from District F (“First Business District”) to Zoning District J (“Third Business District”) for the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza.

In their Preliminary Report, the Commissioners preliminarily recommended amendment to Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”) with a unanimously vote.

The preliminary report was submitted to the Council at its May 14, 2018 meeting, and the Joint Public Hearing was ordered for June 18, 2018.

The Joint public hearing must be conducted by the City Council and the Planning and Zoning Commission in accordance with the requirements of the Code of Ordinances of the City of Jersey Village - Section 14-84. In preparing for the Joint Public Hearing, the City placed a notice of joint public hearing in the Houston Chronicle on May 30, 2018, posted the notice on the city’s website, sent letters to the affected property owners within 200 feet as indicated on the tax rolls, and posted the required 72 hour meeting notice.

The Applicant, at least ten days prior to the date of the hearing, placed signs on the property indicating the proposed change in status of the property and the day, time and place of the hearing. The signs were placed at not more than 300-foot intervals across the property line fronting on existing streets and were clearly visible from the street. Each sign was located no more than ten feet from the property line and shall be no smaller than 18 inches by 24 inches.

This item is to move forward with the Joint Public Hearing.

**RECOMMENDED ACTION:**

Conduct a Joint Public Hearing with the City Council for the purpose of receiving written and oral comments from any interested person(s) concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”).

## NOTICE OF JOINT PUBLIC HEARING

NOTICE is hereby given that the City of Jersey Village City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a joint public hearings at 7:00 p.m., Monday, June 18, 2018, at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, for the purpose of receiving written and oral comments from any interested person(s) concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District").

A copy of the Planning and Zoning Commission's Preliminary Report, along with a copy of the application request, may be examined online at <http://www.jerseyvillage.info/>.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

s/Lorri Coody, City Secretary  
City of Jersey Village, Texas

Posted: May 16, 2018  
Time: 4:00 p.m.





## **CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION PRELIMINARY REPORT – ZONING CHANGE**

The Planning and Zoning Commission has met in order to review the request of John “Jake” Ashmore, filed on behalf of Jones Road Investments, LLC and Triangular Realty II LLC, requesting a zoning amendment change from District F to District J for the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, in the City of Jersey Village, Texas.

After review and discussion, the Commissioners preliminarily propose that Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas be amended by authorizing revision of the official zoning map as set out in Section 14-82 so that property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”).

This preliminary change to the City’s comprehensive zoning ordinance is more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 24th day of April 2018.

s/Debra Mergel, Chairman

**ATTEST:**

s/Lorri Coody, City Secretary





**EXHIBIT A**  
**TO THE**  
**PLANNING AND ZONING**  
**COMMISSION'S**  
**PRELIMINARY REPORT**  
**APRIL 24, 2018**

**PROPOSED ORDINANCE NO. 2018-xx**

**AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, THE JERSEY VILLAGE DEVELOPMENT CODE, BY AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP AS SET OUT IN SECTION 14-82 SO THAT PROPERTY LOCATED AT 8805 JONES ROAD/12551 STEEPLEWAY AND 8805 JONES ROAD #A, AND DESCRIBED AS TRACTS 1 AND 1A, BLOCK 1, JONES ROAD PLAZA, SHALL BE CHANGED FROM ZONING DISTRICT F (“FIRST BUSINESS DISTRICT”) TO ZONING DISTRICT J (“THIRD BUSINESS DISTRICT”); CONTAINING OTHER FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, the City Council of the City of Jersey Village, Texas, determines it in the best interest of the health, safety, and welfare of the citizens of the City to amend the Zoning Ordinance; and

**WHEREAS**, the Planning & Zoning Commission has issued its report and has recommended amendment to the Zoning Ordinance by authorizing revision of the Official Zoning Map as set out in Section 14-82 relating to the change of the zoning designation of the property located at 8805 Jones Rd./12551 Steepleway and 8805 Jones Rd. #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza from District F (“First Business District”) to District J (“Third Business District”); and

**WHEREAS**, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendment to the zoning ordinance and find that the adoption of this ordinance is in the best interest of the citizens of Jersey Village; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**Section 2.** The property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza is rezoned from District F (“First Business District”) to District J (“Third Business District”).

**Section 3.** The Official Zoning District Map of the City shall be revised and amended to show the change in zoning classification of the property with the appropriate references thereon to the number and effective date of this ordinance.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part

declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 4.**     **Repeal.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**Section 5.**     **Penalty.** Any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 1-8.

**Section 6.**     **Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary

CITY OF JERSEY VILLAGE - ZONING APPLICATION

Requested Action

ZONING CHANGE ☒

SPECIAL EXCEPTION ☐

NON-CONFORMING USE PERMIT ☐  
OR SPECIAL DEVELOPMENT PLAN

APPLICANT / OWNER INFORMATION

Applicant: John "Jake" Ashmore

Telephone: 281-272-1100

Address: 19517 Doerre Road

City/State/Zip: Spring, Texas 77379

APPLICANT STATUS - CHECK ONE: Owner ☐ Tenant ☐ Prospective Buyer ☐ Appointment of Agent ☒

*Property Owner must sign the application or submit a notarized letter of authorization/appointment of agent*

Owner: Jones Road Investments, LLC

Telephone: 281-765-9310

Address: 12611 Jones Road, Suite 200

City/State/Zip: Houston, Texas 77070

OWNERSHIP - CHECK ONE: INDIVIDUAL ☐ TRUST ☐ PARTNERSHIP ☒ CORPORATION ☐

*If ownership is a trust, partnership, or corporation, name the partners or principals and their addresses/positions on a separate attachment and include a copy of the legal documents establishing signature authority.*

Corporate Representative: Bob Adam

Telephone: 281-765-9310

Address: 12611 Jones Road, Suite 200

City/State/Zip: Houston, Texas 77070

Jake Ashmore, Property Manager

G. W. Ashmore, Partner

Print Applicant's Name (and Title if applicable)

Print Name of Owner or Corporate Representative

Signature of Applicant

Signature of Owner or Corporate Representative

Owner: Triangular Realty II LLC

Telephone: \_\_\_\_\_

Address: 5333 Navarro Street

City/State/Zip: Houston, Texas 77056-6230

OWNERSHIP - CHECK ONE: INDIVIDUAL ☐ TRUST ☐ PARTNERSHIP ☒ CORPORATION ☐

*If ownership is a trust, partnership, or corporation, name the partners or principals and their addresses/positions on a separate attachment and include a copy of the legal documents establishing signature authority.*

Corporate Representative: \_\_\_\_\_

Telephone: 281-686-0579

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Tom Lee, Managing Partner, Triangular Realty II LLC

03/26/2018

Signature of Applicant

Signature of Owner or Corporate Representative

ZONING REQUEST INFORMATION

SITE LOCATION: 8805 Jones Road and 12551 Steepleway Blvd.

LOT(S) NO(S): TR 1 & TR1A

BLOCK NO: BLK 1

SIZE OF REQUEST: \_\_\_\_\_

EXISTING ZONING: District F

PORPOSED ZONING: District J

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

DESCRIPTION OF REQUEST: The approved uses for this area are too restrictive for building types / spaces.

The buildings are similar to the office / warehouse buildings in the 17400 block of Village Green Drive, which is an

Area designated as Zone "J" - 3rd Business District. The 8805 Jones Road A Building is

(Please attach detailed map(s) showing proposed changes)

**DOCUMENTATION**  
Please provide the following:

TRAFFIC IMPACT STUDY  
SITE MAP  
PROPER SIGNATURES  
CORRECT LOT & BLOCK

INDEX LOCATION ON MAP  
PROPER FILING FEE  
SURVEY MAPS (Metes & Bounds)  
HCAD PROFILE

**FILING FEE - \$775.00 – Plus Publication Fees**

ACCEPTED BY: \_\_\_\_\_

DATE ACCEPTED: \_\_\_\_\_

a typical Retail  
Strip Center  
Building



**CITY OF JERSEY VILLAGE**  
**CERTIFICATION OF JOINT PUBLIC HEARING POSTING REQUIREMENTS**  
**CITY COUNCIL AND PLANING AND ZONING COMMISSION**  
**June 18, 2018 at 7:00 P.M.**

Reason for Public Hearing:

To receive written and oral comments from any interested person(s) concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”) as provided by Section 14-84 of the City of Jersey Village Code of Ordinances.

I, Lorri Coody, the duly appointed and acting City Secretary of the City of Jersey Village, Harris County, Texas, do hereby certify and attest that as part of my duties, I post official notices for the City of Jersey Village. As such, on May 21, 2018 in accordance with the Jersey Village Code of Ordinances Part II, Ch. 14, Art. X, Section 14-10 (b)(2)(a) written notices were mailed to adjacent property owners at least eleven (11) days prior to date of the Public Hearing. The property owners were mailed a written notice to the address listed in the following table:

Owner's Name	Mailing Address	City	State	Zip Code
Church of Christ in Jersey Village	16327 Lakeview Drive	Houston	TX	77065
Church of Christ in Jersey Village	8806 Jones Road	Houston	TX	
Jones Road Investments LLC	12611 Jones Road, Suite 200	Houston	TX	77070-4949
Triangular Realty II LLC	5333 Navarro Street	Houston	TX	77056-6230
Satsuma Interests LLC	PO Box 683192	Houston	TX	77268-3192
GRW Trails CC Owner LLC	1800 West Loop S Suite 1925	Houston	TX	77027-3211
Trails Rock Creek Holdings LP	28 State Street, FL 10	Boston	MA	02109-5718
SUBJECT PROPERTY				

Witness my hand and seal of the City this 21st day of May, 2018.



Lorri Coody, City Secretary

**CITY OF JERSEY VILLAGE**  
**APPLICANT CERTIFICATION OF JOINT PUBLIC HEARING**  
**POSTING REQUIREMENTS**  
**CITY COUNCIL AND PLANNING AND ZONING COMMISSION**  
**June 18, 2018 – 7:00 P.M.**

**Purpose of Joint Public Hearing:**

To receive written and oral comments from any interested person(s) concerning proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District") as provided by Section 14-84 of the City of Jersey Village Code of Ordinances.

I, Jake Ashmore, applicant and property owner, do hereby certify that:

On June 6th, 2018, at least ten days prior to the date of the hearing, placed on the property at **8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, Jersey Village, Texas**, which is the subject of this hearing, signs indicating the type of relief sought or the proposed change in status of the property as well as the date, time and place of the hearing. The signs were placed at not more than 300-foot intervals across the property line fronting on the existing streets and were clearly visible from the streets. Each sign was located no more than ten feet from the property line and was no smaller than 18 inches by 24 inches, all in accordance with Section 14-10(b)(2)(b) of the Jersey Village Code of Ordinances.

Signed this the 5th day of June, 2018.

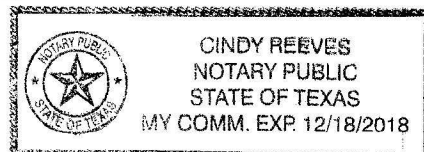
  
Property Owner and/or Hearing Applicant

THE STATE OF TEXAS    §  
COUNTY OF HARRIS   §

BEFORE ME, the undersigned authority, this day personally appeared Jake Ashmore, a person known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

GIVEN UNDER my hand and seal of office this 6th day of June, 2016.

  
NOTARY PUBLIC IN AND FOR THE  
STATE OF TEXAS



## Sec. 14-105. - Regulations for district F (first business district).

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district F except for one or more of the following uses:
- (1) Townhouses and patio homes.
  - (2) Banks.
  - (3) Barber and beauty shops.
  - (4) Professional offices and business offices.
  - (5) Educational institutions.
  - (6) Hospitals, clinics and nursing care centers.
  - (7) Churches and other places of worship.
  - (8) Hotels and motels.
  - (9) Public parks and playgrounds, public recreational facilities and community buildings.
  - (10) Municipal and governmental buildings, police stations and fire stations.
  - (11) Parking lots.
  - (12) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
  - (13) Restaurants, cafes and cafeterias.
  - (14) Stores and shops for retail sales and personal service shops.
  - (15) Theaters.
  - (16) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
  - (17) Garages, public.
  - (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
  - (19) Golf courses, country clubs, miniature golf courses, and driving ranges.
  - (20) Electric power lines and electric substations, including accessory uses customarily incidental thereto; provided that any such accessory use shall not be so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibrations, noise, view or the emission of odor, dust, smoke or pollution of any other kind. The height and area, construction, and other regulations provided by this section shall not apply to uses allowed in the subpart.
  - (21) The following uses are permitted in district F with a specific use permit:
    - a. Telephone switching facilities;
    - b. Child day-care operations (licensed child-care centers and school-age program

centers);

c. Car wash facilities.

- (22) Model homes as permitted in district A.
  - (23) Grocery store.
  - (24) Health club.
- (b) *Height and area regulations.* The heights of buildings, the minimum area of buildings, the minimum lot size and the minimum dimensions of yards upon any lot or parcel of land in district F shall be as follows:
- (1) *Height.* Buildings shall not exceed 56 feet in height except gasoline filling stations shall not exceed one story in height. For townhouse and patio homes, the height and area regulations provided in subsection 14-103(b) shall apply.
  - (2) *Building area.* The building area of each building shall be not less than 1,000 square feet of ground floor area except gasoline filling stations which shall contain not less than 500 square feet of ground floor area. For townhouse and patio homes, the height and area regulations provided in subsection 14-103(b) shall apply.
  - (3) *Location on lot.* For townhouse and patio home lots, the setbacks established in subsection 14-103(b) shall apply. Any nonresidential building or structure erected on a lot abutting district A may not be closer to the boundary line of district A than 50 feet for a single story, 100 feet for a two-story, or 150 feet for a three- or four-story. For nonresidential buildings the setbacks established in subsection 14-88(b) are modified as follows: Buildings or structures shall not be located closer than 25 feet to the front property line, or ten feet to a side lot line or street line or ten feet to a rear lot line.
  - (4) *Lot size.* The minimum lot size as established in Table 14-2 shall apply.
  - (5) *Open area.*
    - a. A minimum of ten percent of total area within the property lines shall be devoted to landscaping. All open unpaved space including, but not limited to, front, side and rear building setback areas shall be planted and landscaped.
    - b. Building fronts. An average of at least ten feet and a minimum of five feet shall be a green area and walkway between the building and parking areas.
- (c) *Construction.* The exterior walls on all buildings shall be masonry or concrete construction with masonry, concrete, wood or metal facia; provided, however, that exterior insulation finish system (EIFS) or other approved synthetic exterior stucco products may be used for exterior walls where no wood, wood by-products or wood compounds are used for sheathing or structural elements and a qualified third party inspection agency inspects and certifies in writing to the city that the installation performed according to the manufacturer's installation instructions.

(Ord. No. 95-04, § 1(303.5), 2-20-95; Ord. No. 97-04, §§ 10—13, 4-21-97; Ord. No. 98-15, § 3, 6-15-98; Ord. No. 99-05, §§ 7, 8, 2-15-99; Ord. No. 99-31, § 10, 11-15-99; Ord. No. 00-41, § 1, 1-18-00; Ord. No. 01-15, § 1, 5-21-01; Ord. No. 02-09, § 2, 4-15-02; Ord. No. 03-04, § 3, 1-20-03; Ord. No. 2006-11, § 1, 2-20-06; Ord. No. 2013-10, § 2, 3-18-13; Ord. No. 2013-45, § 2, 12-16-13; Ord. No. 2014-34, § 1, 10-20-14; Ord. No. 2017-27, § 2, 7-17-17; Ord. No. 2017-29, § 2, 7-17-17)



## Sec. 14-109. - Regulations for district J (third business district).

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district J except for one or more of the following uses:
- (1) All uses permitted in district F except townhouses and patio homes.
  - (2) Service centers limited to the following uses:
    - a. Assembling.
    - b. Communications.
    - c. Data processing.
    - d. Distribution.
    - e. Food service.
    - f. General administration.
    - g. Jobbing.
    - h. Light storage.
    - i. Nonretail sales.
    - j. Office.
    - k. Professional.
    - l. Research and development.
    - m. Servicing.
    - n. Wholesaling.
    - o. Light manufacturing. The following uses are acceptable under light manufacturing and any other use of a similar kind so long as it does not produce noise, odor, pollution or other features that are no greater or more objectionable to a reasonable person than the following uses:
      1. Precision instrument machining.
      2. Electronic and mechanical assembly.
      3. Sign and architectural graphic manufacturing.
      4. Manufacture of printed material.
    - p. Or combination of such uses.
- (b) *Height and area regulations for district J.*
- (1) *Height.*
    - a. Office buildings shall not exceed four stories with a maximum height of 56 feet, except gasoline filling stations shall not exceed one story in height.
    - b. For service centers, the height of the buildings shall not exceed 16 feet and shall not exceed one story.
    - c. For service centers height shall be measured from the ground finished floor to the

highest point of the roof deck.

- d. Office buildings, education buildings, retail stores, parking garages, hospitals and hotels which exceed four stories in height shall be permitted north of U.S. 290, and west of Jones Road.
- (2) **Building area.** The building area of each building shall not be less than 1,000 square feet of ground floor area except gasoline filling stations which shall contain not less than 500 square feet of ground floor area.
- (3) **Location on lot.** The setbacks established in section 14-88(b) are modified as follows: Buildings or structures shall not be located closer than 25 feet to the front property line, or 25 feet to a side lot line or ten feet to a rear lot line. Buildings and other structures may abut adjacent buildings or other structures at a side lot line, provided that a firewall which complies with current city building codes is erected. Each group of abutting buildings shall be separated on the side by an open space of not less than 25 feet to the next side lot line or side street line.
- (4) **Open area.**
- a. A minimum of ten percent of total area within the property lines shall be devoted to landscaping. All open unpaved space including, but not limited to, front, side and rear building setback areas shall be planted and landscaped.
  - b. Building fronts. An average of at least ten feet and a minimum of five feet shall be a green area and walkway between the building and parking area.
- (c) **Construction.** The exterior walls on all buildings shall be masonry or concrete construction with masonry, concrete, wood or metal facia; provided, however, that exterior insulation finish system (EIFS) or other approved synthetic exterior stucco products may be used for exterior walls where no wood, wood by-products or wood compounds are used for sheathing or structural elements and a qualified third party inspection agency inspects and certifies in writing to the city that the installation performed according to the manufacturer's installation instructions. Service center front elevation shall consist of a minimum of 15 percent glass.
- (d) **Other regulations in district J.**
- (1) **Screening.** Refuse containers or like equipment outside of an enclosed space shall be screened from public view, either from adjacent buildings or adjacent property, both private and public. Such screens shall be permanent and opaque and of wood, metal or masonry material and shall be at least as high as the screened object, and in no case shall be less than six feet in height.
  - (2) **Outside storage.** There shall be no outside storage except as permitted under subsection (d)(1) of this section of these J district provisions.

(Ord. No. 95-04, § 1(303.9), 2-20-95; Ord. No. 97-04, § 17, 4-21-97; Ord. No. 99-31, § 13, 11-15-99; Ord. No. 01-15, § 3, 5-21-01; Ord. No. 01-30, §§ 6, 9, 10-15-01)



## **MAYOR / CHAIRMAN - Script for Joint Public Hearing on June 18, 2018**

**First Confirm that P&Z is present with a quorum. Then read item on the Council Agenda - then say:**

I now call to order this joint public hearing with the Planning and Zoning Commission. Everyone desiring to speak should complete a public hearing comment card and present the card to the City Secretary. Each speaker shall give his name and address and will be given 5 minutes to present information during the meeting.

The purpose of today's hearing is to receive written and oral comments from any interested person(s) concerning the Preliminary Report of the Planning and Zoning Commission on the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District").

**Call the first person signing up to speak. (After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)**

There being no one (else) desiring to speak, I now close this public hearing concerning the Preliminary Report of the Planning and Zoning Commission on the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District").

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** D1

**AGENDA SUBJECT:** Presentation of Employee of the Month Award.

**Department/Prepared By:** Lorri Coody **Date Submitted:** June 13, 2018

**EXHIBITS:** [Employee of the Month Program](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A





# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.

#### **E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**CITY OF JERSEY VILLAGE**  
**MONTHLY PROJECTED FUND BALANCE BY FUND**  
**FY 2017-2018**

FUND:		OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
<b>GENERAL</b>													
Beginning Fund Balance *	**	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04				
Revenues		\$725,226.73	\$692,274.94	\$2,064,455.37	\$3,322,711.74	\$2,148,511.58	\$711,344.39	\$717,603.83	\$698,073.16				
Expenditures		\$531,624.35	\$678,961.11	\$997,520.39	\$773,077.63	\$1,052,948.62	\$701,843.86	\$776,940.49	\$1,044,996.51				
Projected Fund Balance	**	\$17,460,401.42	\$17,473,715.25	\$18,540,850.23	\$21,090,284.34	\$22,185,847.30	\$22,195,347.83	\$22,136,011.17	\$21,789,087.82				
<b>UTILITY</b>													
Beginning Fund Balance	**	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76				
Revenues		\$388,260.98	\$407,986.77	\$288,645.83	\$345,563.46	\$302,834.66	\$328,366.38	\$357,099.90	\$409,760.72				
Expenditures		\$51,283.36	\$260,232.49	\$368,042.58	\$284,920.34	\$127,012.06	\$114,630.42	\$684,201.44	\$359,982.47				
Projected Fund Balance	**	\$11,272,303.38	\$11,420,057.66	\$11,340,660.91	\$11,401,304.03	\$11,577,126.63	\$11,790,862.59	\$11,463,761.05	\$11,513,539.30				
<b>DEBT SERVICE</b>													
Beginning Fund Balance	**	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60				
Revenues		\$355.41	\$28,516.83	\$595,777.05	\$958,854.39	\$572,350.23	\$21,201.77	\$3,990.59	\$644.93				
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$2,172,756.88	\$750.00	\$0.00				
Projected Fund Balance	**	\$442,090.01	\$470,606.84	\$1,066,383.89	\$2,023,238.25	\$2,595,088.48	\$443,533.37	\$446,773.96	\$447,418.89				
<b>IMPACT FEE</b>													
Beginning Fund Balance	**	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87				
Revenues		\$42,698.76	\$4,638.43	\$20,404.30	\$4,779.94	\$913.74	\$16,828.58	\$5,120.54	\$41,725.89				
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
Projected Fund Balance	**	\$365,453.63	\$370,092.06	\$390,496.36	\$395,276.30	\$396,190.04	\$413,018.62	\$418,139.16	\$459,865.05				
<b>MOTEL TAX</b>													
Beginning Fund Balance	**	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16				
Revenues		\$35,181.44	\$12,861.71	\$6,098.68	\$18,437.09	\$23,794.57	\$9,079.25	\$19,515.73	\$7,303.19				
Expenditures		\$829.33	\$0.00	\$13,408.66	\$829.33	\$829.33	\$15,329.33	\$829.33	\$829.33				
Projected Fund Balance	**	\$716,061.27	\$728,922.98	\$721,613.00	\$739,220.76	\$762,186.00	\$755,935.92	\$774,622.32	\$781,096.18				
<b>ASSET FORFEITURE</b>													
Beginning Fund Balance	**	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71				
Revenues		\$6,710.83	\$59.54	\$68.96	\$76.21	\$71.31	\$1,302.37	\$84.10	\$1,542.00				
Expenditures		\$0.00	\$1,169.10	\$4,819.00	\$0.00	\$14,033.93	\$0.00	\$1,000.00	\$0.00				
Projected Fund Balance	**	\$77,190.54	\$76,080.98	\$71,330.94	\$71,407.15	\$57,444.53	\$58,746.90	\$57,831.00	\$59,373.00				
<b>CAPITAL REPLACEMENT</b>													
Beginning Fund Balance	**	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48				
Revenues		\$4,290.71	\$3,842.89	\$4,218.73	\$4,662.51	\$4,361.67	\$5,418.16	\$5,468.42	\$5,503.45				
Expenditures		\$610,322.05	\$52,571.62	\$68,664.90	\$0.00	\$126,737.85	\$13,465.59	\$164,248.64	\$15,363.92				
Projected Fund Balance	**	\$6,062,430.14	\$6,013,501.41	\$5,949,055.24	\$5,953,717.75	\$5,831,341.57	\$5,823,294.14	\$5,664,513.92	\$5,654,653.45				
<b>TRAFFIC ENFORCEMENT</b>													
Beginning Fund Balance	**	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95				
Revenues		\$100.00	\$0.00	\$100.00	\$75.00	\$100.00	\$0.00	\$0.00	\$0.00				
Expenditures		\$19,563.09	\$22,296.76	\$30,265.17	\$21,338.62	\$19,373.80	\$20,029.21	\$20,111.99	\$19,256.87				
Projected Fund Balance	**	\$1,111,580.86	\$1,089,284.10	\$1,059,118.93	\$1,037,855.31	\$1,018,581.51	\$998,552.30	\$978,440.31	\$959,183.44				
<b>CAPITAL IMPROVEMENTS</b>													
Beginning Fund Balance	**	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95				
Revenues		\$992.91	\$976.70	\$1,114.48	\$1,208.34	\$3,635.47	\$5,413.29	\$5,803.90	\$6,266.81				
Expenditures		\$0.00	\$1,128.00	\$448.64	\$0.00	\$2,119.23	\$1,992.00	\$4,864.00	\$14,726.40				
Projected Fund Balance	**	\$4,637,716.86	\$4,637,565.56	\$4,636,231.40	\$4,639,439.74	\$4,640,955.98	\$4,644,377.27	\$4,645,317.17	\$4,636,857.58				
<b>GOLF COURSE</b>													
Beginning Fund Balance	**	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)				
Revenues		\$131,316.30	\$123,532.00	\$88,095.01	\$70,334.18	\$61,121.02	\$138,092.02	\$155,904.65	\$149,921.66				
Expenditures		\$91,475.87	\$98,103.98	\$132,061.49	\$110,293.32	\$102,555.93	\$122,986.05	\$145,060.29	\$139,352.80				
Projected Fund Balance	**	(\$3,759,842.13)	(\$3,734,414.11)	(\$3,778,380.59)	(\$3,818,339.73)	(\$3,859,774.64)	(\$3,844,668.67)	(\$3,833,824.31)	(\$3,823,255.45)				
<b>COURT RESTRICTED FEE</b>													
Beginning Fund Balance	**	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77				
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
Expenditures		\$5,859.81	\$714.77	\$1,490.28	\$475.94	\$476.51	\$200.00	\$1,240.44	\$394.08				
Projected Fund Balance	**	\$142,042.96	\$147,328.19	\$139,857.91	\$139,961.97	\$138,885.46	\$138,885.46	\$137,445.02	\$137,050.94				
<b>JV CRIME CONTROL</b>													
Beginning Fund Balance	**	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65				
Revenues		\$110,571.94	\$129,449.69	\$144,886.52	\$133,738.38	\$157,251.63	\$117,012.50	\$107,871.88	\$146,412.09				
Expenditures		\$0.00	\$0.00	\$0.00	\$293,987.14	\$0.00	\$131,620.71	\$155,945.68	\$0.00				
Projected Fund Balance	**	\$3,049,178.59	\$3,178,628.28	\$3,323,514.80	\$3,163,266.04	\$3,320,517.67	\$3,305,909.46	\$3,257,835.66	\$3,404,247.75				

\* Beginning Fund Balance in this report for the General Fund is including the over 150 days reserve totalling \$4,889,627

\*\* Unaudited Fund Balance amounts

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

02 -UTILITY FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	10,935,325.76		10,935,325.76			
FEES & CHARGES FOR SERVICE						
40-8541 WATER SERVICE	2,850,000.00	277,009.38	1,776,550.39	62.34	0.00	( 1,073,449.61)
40-8542 SEWER SERVICE	1,350,000.00	120,690.71	961,833.78	71.25	0.00	( 388,166.22)
40-8545 WATER AUTHORITY FEE	15,000.00	196.39	3,079.45	20.53	0.00	( 11,920.55)
40-8546 CREDIT CARD FEES	3,000.00	571.23	5,510.24	183.67	0.00	2,510.24
TOTAL FEES & CHARGES FOR SERVICE	4,218,000.00	398,467.71	2,746,973.86	65.13	0.00	( 1,471,026.14)
INTEREST EARNED						
40-9601 INTEREST EARNED	20,000.00	6,725.06	38,143.28	190.72	0.00	18,143.28
TOTAL INTEREST EARNED	20,000.00	6,725.06	38,143.28	190.72	0.00	18,143.28
INTERFUND ACTIVITY						
TOTAL						
MISCELLANEOUS REVENUE						
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	2,011.54	21,045.60	84.18	0.00	( 3,954.40)
40-9899 MISCELLANEOUS	25,000.00	2,556.41	22,355.96	89.42	0.00	( 2,644.04)
TOTAL MISCELLANEOUS REVENUE	50,000.00	4,567.95	43,401.56	86.80	0.00	( 6,598.44)
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	4,288,000.00	409,760.72	2,828,518.70	65.96	0.00	( 1,459,481.30)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	15,223,325.76		13,763,844.46			
	=====		=====			

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
45-3001 SALARIES	194,900.00	15,663.31	164,271.41	84.28	0.00	30,628.59
45-3003 LONGEVITY	2,100.00	44.32	666.07	31.72	0.00	1,433.93
45-3007 OVERTIME	24,500.00	2,390.43	20,160.20	82.29	0.00	4,339.80
45-3010 INCENTIVES	0.00	32.30	113.05	0.00	0.00	( 113.05)
45-3051 FICA/MEDICARE TAXES	17,000.00	1,334.03	14,272.00	83.95	0.00	2,728.00
45-3052 WORKMEN'S COMPENSATION	5,700.00	0.00	4,051.77	71.08	0.00	1,648.23
45-3053 EMPLOYMENT TAXES	5,400.00	0.00	919.03	17.02	0.00	4,480.97
45-3054 RETIREMENT	33,900.00	2,769.28	29,552.30	87.17	0.00	4,347.70
45-3055 HEALTH INSURANCE	70,823.00	8,087.92	33,754.92	47.66	0.00	37,068.08
45-3056 LIFE INS	500.00	51.04	210.54	42.11	0.00	289.46
45-3057 DENTAL	5,800.00	497.28	2,114.84	36.46	0.00	3,685.16
45-3058 LONG-TERM DISABILITY	900.00	69.75	429.69	47.74	0.00	470.31
TOTAL SALARIES, WAGES & BENEFIT	361,523.00	30,939.66	270,515.82	74.83	0.00	91,007.18
SUPPLIES						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	837.95	6,808.26	48.63	0.00	7,191.74
45-3503 OFFICE SUPPLIES	3,100.00	0.00	506.28	16.33	0.00	2,593.72
45-3504 WEARING APPAREL	2,000.00	0.00	1,177.76	58.89	0.00	822.24
45-3506 CHEMICALS	14,000.00	1,134.06	9,722.09	69.44	0.00	4,277.91
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	25.50	1,213.30	60.67	0.00	786.70
45-3534 PARTS AND MATERIALS	1,200.00	350.11	350.11	29.18	0.00	849.89
45-3535 SHOP SUPPLIES	500.00	165.78	266.05	53.21	0.00	233.95
TOTAL SUPPLIES	37,400.00	2,513.40	20,043.85	53.59	0.00	17,356.15
MAINTENANCE--BLDGS, STRUC						
45-4001 BUILDINGS AND GROUNDS	4,000.00	0.00	200.73	5.02	0.00	3,799.27
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	270.00	8,399.13	28.00	0.00	21,600.87
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	233.56	803.56	8.04	0.00	9,196.44
45-4043 WATER PLANTS MAINTENANCE	17,000.00	2,575.38	11,612.27	86.98	3,175.00	2,212.73
45-4044 LIFT STATIONS MAINTENANCE	16,000.00	0.00	2,154.39	13.46	0.00	13,845.61
45-4045 SEWER PLANT MAINTENANCE	45,000.00	7,228.36	17,317.87	94.27	25,105.44	2,576.69
TOTAL MAINTENANCE--BLDGS, STRUC	122,000.00	10,307.30	40,487.95	56.37	28,280.44	53,231.61
MAINTENANCE--EQUIPMENT						
45-4504 COMPUTER SOFTWARE	6,200.00	142.00	5,038.46	81.27	0.00	1,161.54
TOTAL MAINTENANCE--EQUIPMENT	6,200.00	142.00	5,038.46	81.27	0.00	1,161.54
SERVICES						
45-5012 PRINTING	1,800.00	149.00	1,043.00	57.94	0.00	757.00
45-5015 LAB TESTS	23,400.00	1,296.60	10,624.20	45.40	0.00	12,775.80
45-5017 UTILITIES	140,000.00	9,493.32	76,838.05	54.88	0.00	63,161.95
45-5019 W.O.B. DISPOSAL-O&M CONTR	500,000.00	27,933.55	175,244.83	35.05	0.00	324,755.17
45-5020 COMMUNICATIONS	9,511.00	616.55	3,936.93	41.39	0.00	5,574.07
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	0.00	119.00	11.90	0.00	881.00

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
45-5029 TRAVEL/TRAINING	15,100.00	361.00	822.00	5.44	0.00	14,278.00
TOTAL SERVICES	692,111.00	39,850.02	268,628.01	38.81	0.00	423,482.99
SUNDRY						
45-5405 PERMITS, FEES, CREDIT CD FEES	20,400.00	1,527.44	24,016.58	117.73	0.00	( 3,616.58)
45-5411 WATER-PURCHASED	1,609,000.00	0.00	620,824.49	38.58	0.00	988,175.51
45-5412 WATER AUTHORITY FEES	40,000.00	0.00	698.90	1.75	0.00	39,301.10
TOTAL SUNDRY	1,669,400.00	1,527.44	645,539.97	38.67	0.00	1,023,860.03
PROFESSIONAL SERVICES						
45-5501 AUDITS/CONTRACTS/STUDIES	10,000.00	0.00	577.50	5.78	0.00	9,422.50
45-5510 ENGINEERING SERVICES	150,000.00	0.00	28,200.00	6.80	( 18,000.00)	139,800.00
45-5515 CONSULTANT SERVICES	260,000.00	0.00	821.02	0.00	( 821.02)	260,000.00
TOTAL PROFESSIONAL SERVICES	420,000.00	0.00	29,598.52	2.57	( 18,821.02)	409,222.50
OTHER SERVICES						
45-6001 INSURANCE-VEHICLES	9,800.00	0.00	9,413.80	96.06	0.00	386.20
45-6003 LIABILITY-FIRE & CASUALTY	9,000.00	0.00	8,092.98	89.92	0.00	907.02
TOTAL OTHER SERVICES	18,800.00	0.00	17,506.78	93.12	0.00	1,293.22
CAPITAL OUTLAY						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
INTERFUND ACTIVITY						
45-9751 TRANSFER TO GENERAL FUND	550,000.00	0.00	0.00	0.00	0.00	550,000.00
45-9753 TRANSFER TO DEBT SERVICE FUND	91,530.00	0.00	0.00	0.00	0.00	91,530.00
45-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
45-9791 EQUIPMENT USER FEE	19,500.00	0.00	0.00	0.00	0.00	19,500.00
TOTAL INTERFUND ACTIVITY	661,780.00	0.00	0.00	0.00	0.00	661,780.00
TOTAL 45-WATER & SEWER	3,989,214.00	85,279.82	1,297,359.36	32.76	9,459.42	2,682,395.22
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CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018



FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

02 -UTILITY FUND  
46-UTILITY CAPITAL PROJEC  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL IMPROVEMENTS						
46-7012 METER REPLACEMENT	250,000.00	3,059.55	201,781.07	80.71	0.00	48,218.93
46-7064 CASTLEBRIDGE WWTP	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7072 WATER PLANT - SEATTLE	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7080 AUTOCNTRL-SCADA	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7084 PHILIPPINE LIFT STATION	20,000.00	0.00	0.00	0.00	0.00	20,000.00
46-7087 SEWER REHABILITATION	500,000.00	271,643.10	271,643.10	81.33	134,985.30	93,371.60
46-7091 WHITEOAK BAYOU REHABILITATION	596,000.00	0.00	472,586.63	79.29	0.00	123,413.37
46-7094 CASTLEBRIDGE CLARIFIER RE/LINE	100,000.00	0.00	6,935.00	0.00	( 6,935.00)	100,000.00
46-7095 VILLAGE WATER PUMP UPGRADE	80,000.00	0.00	0.00	0.00	0.00	80,000.00
46-7096 VILLAGE - WATER PLANT	275,000.00	0.00	0.00	0.00	0.00	275,000.00
46-7101 LIGHTS PROJECT - WATER PLANTS	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7107 SEATTLE WATER PLANT-CL2/CHLOR	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7126 REHAB - REPAIR STORM WAT LINES	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7127 CONGO MAINTENANCE	25,000.00	0.00	0.00	0.00	0.00	25,000.00
46-7128 VILLAGE WATER PLANT GENERATOR	150,000.00	0.00	0.00	0.00	0.00	150,000.00
TOTAL CAPITAL IMPROVEMENTS	2,896,000.00	274,702.65	952,945.80	37.33	128,050.30	1,815,003.90
TOTAL 46-UTILITY CAPITAL PROJEC	2,896,000.00	274,702.65	952,945.80	37.33	128,050.30	1,815,003.90
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

02 -UTILITY FUND  
47-UTILITY DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
TOTAL						
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*** TOTAL EXPENSES ***	6,885,214.00	359,982.47	2,250,305.16	34.68	137,509.72	4,497,399.12
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EXCESS OF REVENUES OVER EXPENDITURES	( 2,597,214.00)	49,778.25	578,213.54	16.97-	( 137,509.72)	( 3,037,917.82)
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*** PROJECTED FUND BALANCE ***	8,338,111.76		11,513,539.30			
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*** END OF REPORT ***						

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

04 -IMPACT FEE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	322,754.87		322,754.87			
FEES & CHARGES FOR SERVIC						
43-8547 WATER DISTRIBUTION	50,000.00	29,859.70	95,737.98	191.48	0.00	45,737.98
43-8548 SEWER PLANT CAPACITY	25,000.00	10,598.70	33,957.00	135.83	0.00	8,957.00
43-8549 WATER PLANT CAPACITY	1,500.00	0.00	0.00	0.00	0.00	( 1,500.00)
TOTAL FEES & CHARGES FOR SERVIC	76,500.00	40,458.40	129,694.98	169.54	0.00	53,194.98
INTEREST EARNED						
43-9601 INTEREST EARNED	2,000.00	1,267.49	7,415.20	370.76	0.00	5,415.20
TOTAL INTEREST EARNED	2,000.00	1,267.49	7,415.20	370.76	0.00	5,415.20
*** TOTAL FUND REVENUES ***	78,500.00	41,725.89	137,110.18	174.66	0.00	58,610.18
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	401,254.87		459,865.05			
	=====		=====			

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

04 -IMPACT FEE FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
INTERFUND ACTIVITY						
TOTAL						
TOTAL	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	78,500.00	41,725.89	137,110.18	174.66	0.00	( 58,610.18)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	401,254.87		459,865.05			
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\*\*\* END OF REPORT \*\*\*

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	( 3,799,682.56)		( 3,799,682.56)			
FEES & CHARGES FOR SERVIC						
80-8551 GREEN FEES	1,000,000.00	96,547.10	585,983.54	58.60	0.00	( 414,016.46)
80-8553 RANGE FEES/CLUB RENTALS	90,000.00	9,101.61	57,682.80	64.09	0.00	( 32,317.20)
80-8554 CLUB RENTALS	5,000.00	280.00	2,609.66	52.19	0.00	( 2,390.34)
80-8555 TOURNAMENT GREENS FEES	190,000.00	16,466.79	90,858.84	47.82	0.00	( 99,141.16)
80-8560 MISCELLANEOUS FEES	18,380.00	690.00	9,945.85	54.11	0.00	( 8,434.15)
80-8567 MERCHANDISE	110,000.00	16,922.36	87,168.92	79.24	0.00	( 22,831.08)
80-8568 SPECIAL ORDER MERCHANDISE	40,000.00	1,784.90	24,762.63	61.91	0.00	( 15,237.37)
80-8572 CONCESSION FEES	42,000.00	4,767.73	28,003.21	66.67	0.00	( 13,996.79)
80-8575 MEMBERSHIPS	0.00	2,639.33	16,150.62	0.00	0.00	16,150.62
80-8579 CASH OVER/UNDER	0.00	( 8.75)	59.31	0.00	0.00	59.31
TOTAL FEES & CHARGES FOR SERVIC	1,495,380.00	149,191.07	903,225.38	60.40	0.00	( 592,154.62)
INTEREST EARNED						
80-9601 INTEREST EARNED	2,400.00	730.59	5,091.46	212.14	0.00	2,691.46
TOTAL INTEREST EARNED	2,400.00	730.59	5,091.46	212.14	0.00	2,691.46
INTERFUND ACTIVITY						
80-9751 TRANSFER FROM GENERAL FUND	353,071.00	0.00	0.00	0.00	0.00	( 353,071.00)
80-9752 TRANSFER FROM MOTEL TAX	50,000.00	0.00	0.00	0.00	0.00	( 50,000.00)
TOTAL INTERFUND ACTIVITY	403,071.00	0.00	0.00	0.00	0.00	( 403,071.00)
MISCELLANEOUS REVENUE						
80-9899 MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	0.00	0.00	10,000.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	0.00	0.00	10,000.00
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	1,900,851.00	149,921.66	918,316.84	48.31	0.00	( 982,534.16)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	( 1,898,831.56)		( 2,881,365.72)			
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CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
81-3001 SALARIES AND WAGES	199,224.00	11,486.05	92,807.68	46.58	0.00	106,416.32
81-3002 WAGES	108,110.00	10,594.48	74,910.46	69.29	0.00	33,199.54
81-3003 LONGEVITY	776.00	51.68	366.79	47.27	0.00	409.21
81-3007 OVERTIME	1,000.00	135.38	303.95	30.40	0.00	696.05
81-3051 FICA/MEDICARE TAXES	23,829.00	1,672.34	13,455.85	56.47	0.00	10,373.15
81-3052 WORKMAN'S COMP	6,010.00	0.00	4,272.12	71.08	0.00	1,737.88
81-3053 UNEMPLOYMENT TAXES	8,100.00	0.00	1,000.05	12.35	0.00	7,099.95
81-3054 RETIREMENT	33,687.00	2,324.80	19,708.40	58.50	0.00	13,978.60
81-3055 INSURANCE	41,999.00	8,096.72	34,169.16	81.36	0.00	7,829.84
81-3056 LIFE INS	413.00	63.80	267.96	64.88	0.00	145.04
81-3057 DENTAL INSURANCE	2,703.00	572.56	2,267.44	83.89	0.00	435.56
81-3058 LONG-TERM DISABILITY	913.00	76.46	512.30	56.11	0.00	400.70
TOTAL SALARIES, WAGES & BENEFIT	426,764.00	35,074.27	244,042.16	57.18	0.00	182,721.84
COST OF SALES						
81-3401 MERCHANDISE	77,000.00	12,151.03	68,421.69	99.49	8,182.66	395.65
81-3415 RANGE BALLS	7,500.00	0.00	4,531.73	96.85	2,732.00	236.27
81-3416 RENTAL CLUBS	2,000.00	352.05	1,593.05	79.65	0.00	406.95
81-3419 SPECIAL ORDER MERCHANDISE	30,000.00	1,901.98	18,418.12	61.39	0.00	11,581.88
TOTAL COST OF SALES	116,500.00	14,405.06	92,964.59	89.17	10,914.66	12,620.75
SUPPLIES						
81-3502 POSTAGE/FREIGHT/DEL.FEE	500.00	99.97	358.00	71.60	0.00	142.00
81-3503 OFFICE SUPPLIES	6,000.00	73.94	2,195.15	36.59	0.00	3,804.85
81-3504 WEARING APPAREL	2,750.00	85.99	871.02	31.67	0.00	1,878.98
81-3523 TOOLS/EQUIPMENT	2,000.00	0.00	438.05	21.90	0.00	1,561.95
81-3529 REPAIR PARTS	250.00	0.00	0.00	0.00	0.00	250.00
81-3605 MISCELLANEOUS SERVICE FEES	6,750.00	0.00	4,167.00	61.73	0.00	2,583.00
TOTAL SUPPLIES	18,250.00	259.90	8,029.22	44.00	0.00	10,220.78
MAINTENANCE--BLDGS, STRUC						
TOTAL						
MAINTENANCE--EQUIPMENT						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,200.00	0.00	161.64	13.47	0.00	1,038.36
81-4504 COMPUTER SOFTWARE	1,500.00	0.00	499.16	33.28	0.00	1,000.84
81-4506 CART MAINTENANCE	3,500.00	92.89	855.31	24.44	0.00	2,644.69
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	2,000.00	0.00	205.29	10.26	0.00	1,794.71
81-4599 MISCELLANEOUS EQUIPMENT	2,000.00	0.00	701.96	35.10	0.00	1,298.04
TOTAL MAINTENANCE--EQUIPMENT	10,200.00	92.89	2,423.36	23.76	0.00	7,776.64

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SERVICES						
81-5012 PRINTING	2,500.00	0.00	97.97	3.92	0.00	2,402.03
81-5020 COMMUNICATIONS	7,500.00	829.43	4,408.12	58.77	0.00	3,091.88
81-5023 LEASE EQUIPMENT	1,000.00	0.00	500.00	50.00	0.00	500.00
81-5027 MEMBERSHIPS/SUBCRIPTIONS	1,750.00	12.99	135.98	7.77	0.00	1,614.02
81-5029 TRAVEL/TRAINING	2,500.00	54.50	568.42	22.74	0.00	1,931.58
81-5043 ADVERTISING/PROMOTION	27,000.00	3,390.70	9,509.08	49.67	3,902.40	13,588.52
TOTAL SERVICES	42,250.00	4,287.62	15,219.57	45.26	3,902.40	23,128.03
SUNDRY						
81-5405 CREDIT CARD CHARGES	0.00	89.39	15,097.25	0.00	0.00	( 15,097.25)
81-5410 SECURITY	2,000.00	0.00	1,070.70	53.54	0.00	929.30
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	63.58	812.58	54.17	0.00	687.42
81-5421 EQUIPMENT LEASE DEBT	2,800.00	225.00	1,800.00	64.29	0.00	1,000.00
81-5498 MISCELLANEOUS EXPENSE	6,500.00	0.00	0.00	0.00	0.00	6,500.00
TOTAL SUNDRY	12,800.00	377.97	18,780.53	146.72	0.00	( 5,980.53)
PROFESSIONAL SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
OTHER SERVICES						
81-6003 LIABILITY-FIRE & CASUALTY INSR	0.00	0.00	19,782.84	0.00	0.00	( 19,782.84)
TOTAL OTHER SERVICES	0.00	0.00	19,782.84	0.00	0.00	( 19,782.84)
CAPITAL OUTLAY						
81-6571 OFFICE FURNITURE & EQUIPMENT	6,500.00	5,007.18	5,007.18	77.03	0.00	1,492.82
81-6574 COMPUTER SOFTWARE	0.00	0.00	13,675.00	0.00	0.00	( 13,675.00)
TOTAL CAPITAL OUTLAY	6,500.00	5,007.18	18,682.18	287.42	0.00	( 12,182.18)
CAPITAL IMPROVEMENTS						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
81-9772 TECHNOLOGY USER FEE	3,500.00	0.00	0.00	0.00	0.00	3,500.00
81-9791 EQUIP USER FEE	67,025.00	0.00	0.00	0.00	0.00	67,025.00
TOTAL INTERFUND ACTIVITY	70,525.00	0.00	0.00	0.00	0.00	70,525.00
TOTAL 81-CLUB HOUSE	703,789.00	59,504.89	419,924.45	61.77	14,817.06	269,047.49
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CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
82-3001 SALARIES AND WAGES	223,154.00	20,271.85	140,550.66	62.98	0.00	82,603.34
82-3002 WAGES	59,440.00	3,497.17	16,727.28	28.14	0.00	42,712.72
82-3003 LONGEVITY	2,900.00	203.06	1,609.39	55.50	0.00	1,290.61
82-3007 OVERTIME	5,500.00	296.67	6,565.31	119.37	0.00	( 1,065.31)
82-3051 FICA/MEDICARE TAXES	22,582.00	1,755.89	12,596.30	55.78	0.00	9,985.70
82-3052 WORKMAN'S COMP	6,214.00	0.00	4,417.14	71.08	0.00	1,796.86
82-3053 UNEMPLOYMENT TAXES	9,000.00	0.00	1,004.44	11.16	0.00	7,995.56
82-3054 RETIREMENT	41,184.00	3,693.72	26,722.59	64.89	0.00	14,461.41
82-3055 INSURANCE	109,825.00	16,406.72	64,827.84	59.03	0.00	44,997.16
82-3056 LIFE INS	700.00	102.08	370.04	52.86	0.00	329.96
82-3057 DENTAL	7,097.00	1,043.60	4,095.68	57.71	0.00	3,001.32
82-3058 LONG-TERM DISABILITY	1,188.00	92.47	597.43	50.29	0.00	590.57
TOTAL SALARIES, WAGES & BENEFIT	488,784.00	47,363.23	280,084.10	57.30	0.00	208,699.90
SUPPLIES						
82-3504 WEARING APPAREL	2,500.00	20.91	161.17	6.45	0.00	2,338.83
82-3514 FUEL & OIL	21,500.00	2,729.83	9,158.51	75.17	7,003.74	5,337.75
82-3523 TOOLS/EQUIPMENT	4,500.00	337.76	1,912.40	42.50	0.00	2,587.60
82-3535 GROUND/SHOP SUPPLIES	10,250.00	494.38	9,871.66	96.31	0.00	378.34
82-3536 LANDSCAPING MATERIALS	85,500.00	4,895.23	82,684.88	96.71	0.00	2,815.12
TOTAL SUPPLIES	124,250.00	8,478.11	103,788.62	89.17	7,003.74	13,457.64
MAINTENANCE--BLDGS, STRUC						
82-4041 WATER WELL MAINTENANCE	3,000.00	0.00	361.00	12.03	0.00	2,639.00
TOTAL MAINTENANCE--BLDGS, STRUC	3,000.00	0.00	361.00	12.03	0.00	2,639.00
MAINTENANCE--EQUIPMENT						
82-4505 IRRIGATION EQUIPMENT	15,250.00	1,303.41	11,961.70	78.44	0.00	3,288.30
82-4599 MISCELLANEOUS EQUIPMENT	3,000.00	1,169.90	2,100.15	70.01	0.00	899.85
TOTAL MAINTENANCE--EQUIPMENT	18,250.00	2,473.31	14,061.85	77.05	0.00	4,188.15
SERVICES						
82-5022 RENTAL EQUIPMENT	5,000.00	258.00	2,237.25	44.75	0.00	2,762.75
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5029 TRAVEL/TRAINING	3,000.00	52.55	2,321.24	77.37	0.00	678.76
82-5040 BUILDING MAINT-OUTSOURCING	4,000.00	0.00	0.00	0.00	0.00	4,000.00
TOTAL SERVICES	13,000.00	310.55	4,558.49	35.07	0.00	8,441.51
SUNDRY						
82-5405 PERMITS & FEES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5412 WATER AUTHORITY FEES	136,500.00	0.00	8,096.80	5.93	0.00	128,403.20
TOTAL SUNDRY	137,500.00	0.00	8,096.80	5.89	0.00	129,403.20

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018



FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
PROFESSIONAL SERVICES						
82-5508 SANITARY/TRASH SERVICES	3,500.00	90.25	655.59	18.73	0.00	2,844.41
TOTAL PROFESSIONAL SERVICES	3,500.00	90.25	655.59	18.73	0.00	2,844.41
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
82-9773 COMP. EQUIPMENT USER FEE	375.00	0.00	0.00	0.00	0.00	375.00
82-9791 EQUIPMENT USER FEE	84,579.00	0.00	0.00	0.00	0.00	84,579.00
TOTAL INTERFUND ACTIVITY	84,954.00	0.00	0.00	0.00	0.00	84,954.00
TOTAL 82-COURSE MAINTENANCE	873,238.00	58,715.45	411,606.45	47.94	7,003.74	454,627.81
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
83-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT TOTAL						
SUPPLIES						
83-3517 JANITORIAL SUPPLIES	5,500.00	536.16	2,690.22	48.91	0.00	2,809.78
TOTAL SUPPLIES	5,500.00	536.16	2,690.22	48.91	0.00	2,809.78
MAINTENANCE--BLDGS, STRUC						
83-4001 BUILDINGS & GROUNDS	16,000.00	869.39	6,412.96	40.08	0.00	9,587.04
TOTAL MAINTENANCE--BLDGS, STRUC	16,000.00	869.39	6,412.96	40.08	0.00	9,587.04
MAINTENANCE--EQUIPMENT						
83-4501 FURN.FIXTURES, OFF EQUIP	0.00	0.00	70.31	0.00	0.00	( 70.31)
TOTAL MAINTENANCE--EQUIPMENT	0.00	0.00	70.31	0.00	0.00	( 70.31)
SERVICES						
83-5017 UTILITIES	40,000.00	1,718.58	13,628.27	34.07	0.00	26,371.73
TOTAL SERVICES	40,000.00	1,718.58	13,628.27	34.07	0.00	26,371.73
TOTAL 83-BUILDING MAINTENANCE	61,500.00	3,124.13	22,801.76	37.08	0.00	38,698.24
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
84-GC CONCESSIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT TOTAL	_____	_____	_____	_____	_____	_____
COST OF SALES TOTAL	_____	_____	_____	_____	_____	_____
MAINTENANCE--EQUIPMENT TOTAL	_____	_____	_____	_____	_____	_____
SERVICES TOTAL	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
85-GC DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
OTHER SERVICES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEBT SERVICE	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CAPITAL IMPROVEMENTS	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
87-GC CAPITAL IMPROVEMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL IMPROVEMENTS						
87-7001 BUILDING/OFFICE IMPROVEMENT	0.00	0.00	2,300.00	0.00	0.00	( 2,300.00)
87-7010 CAPITAL IMPROVEMENT	160,600.00	9,658.91	29,133.91	19.45	2,100.00	129,366.09
TOTAL CAPITAL IMPROVEMENTS	160,600.00	9,658.91	31,433.91	20.88	2,100.00	127,066.09
INTERFUND ACTIVITY						
TOTAL						
TOTAL 87-GC CAPITAL IMPROVEMENT	160,600.00	9,658.91	31,433.91	20.88	2,100.00	127,066.09
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

11 -GOLF COURSE FUND  
88-EQUIPMENT MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
88-3001 SALARIES AND WAGES	43,234.00	3,421.25	27,517.73	63.65	0.00	15,716.27
88-3003 LONGEVITY	816.00	62.76	493.15	60.44	0.00	322.85
88-3007 OVERTIME	500.00	16.23	613.18	122.64	0.00	( 113.18)
88-3051 FICA/MEDICARE TAXES	3,370.00	257.61	2,223.94	65.99	0.00	1,146.06
88-3052 WORKER'S COMP	931.00	0.00	661.80	71.08	0.00	269.20
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	161.32	17.92	0.00	738.68
88-3054 RETIREMENT	6,832.00	532.73	4,626.63	67.72	0.00	2,205.37
88-3055 HEALTH INSURANCE	11,450.00	1,893.16	7,338.84	64.09	0.00	4,111.16
88-3056 LIFE INS	87.00	12.76	51.04	58.67	0.00	35.96
88-3057 DENTAL	1,144.00	173.36	693.44	60.62	0.00	450.56
88-3058 LONG TERM DISABILITY	185.00	15.17	106.19	57.40	0.00	78.81
TOTAL SALARIES, WAGES & BENEFIT	69,449.00	6,385.03	44,487.26	64.06	0.00	24,961.74
SUPPLIES						
88-3504 WEARING APPAREL	375.00	0.00	0.00	0.00	0.00	375.00
88-3514 FUEL & OIL	1,300.00	0.00	835.91	64.30	0.00	464.09
88-3523 TOOLS/EQUIPMENT	1,500.00	15.58	111.09	7.41	0.00	1,388.91
88-3529 REPAIR PARTS	23,000.00	1,193.37	7,544.31	32.80	0.00	15,455.69
88-3535 GROUND/SHOP SUPPLIES	6,000.00	755.44	3,144.59	52.41	0.00	2,855.41
TOTAL SUPPLIES	32,175.00	1,964.39	11,635.90	36.16	0.00	20,539.10
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
88-5029 TRAVEL/TRAINING	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SERVICES	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL 88-EQUIPMENT MAINTENANCE	101,724.00	8,349.42	56,123.16	55.17	0.00	45,600.84
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*** TOTAL EXPENSES ***	1,900,851.00	139,352.80	941,889.73	50.81	23,920.80	935,040.47
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	0.00	10,568.86	( 23,572.89)	0.00	( 23,920.80)	47,493.69
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	( 3,799,682.56)		( 3,823,255.45)			
	=====		=====			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
BEGINNING FUND BALANCE	12,377,172.04		12,377,172.04			
PROPERTY TAXES						
10-7101 CURRENT PROPERTY TAXES	5,600,000.00	36.00	5,482,059.96	97.89	0.00 (	117,940.04)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00	3.96	( 55,203.22)	184.01-	0.00 (	85,203.22)
10-7103 PENALTY, INTEREST & COSTS	25,000.00	4.88	13,331.49	53.33	0.00 (	11,668.51)
TOTAL PROPERTY TAXES	5,655,000.00	44.84	5,440,188.23	96.20	0.00 (	214,811.77)
OTHER TAXES						
10-7511 ELECTRIC FRANCHISE	360,000.00	30,148.52	241,231.42	67.01	0.00 (	118,768.58)
10-7512 TELEPHONE FRANCHISE	110,000.00	9,788.94	78,149.61	71.05	0.00 (	31,850.39)
10-7513 GAS FRANCHISE	30,000.00	20,143.86	33,654.18	112.18	0.00	3,654.18
10-7514 CABLE TV FRANCHISE	70,000.00	18,452.43	56,305.85	80.44	0.00 (	13,694.15)
10-7515 TELECOMMUNICATION	30,000.00	6,851.80	22,590.14	75.30	0.00 (	7,409.86)
10-7621 CITY SALES TAX	3,000,000.00	287,514.55	2,067,466.89	68.92	0.00 (	932,533.11)
10-7622 SALES TX-RED. PROPERTY TX	1,500,000.00	143,446.78	1,033,423.01	68.89	0.00 (	466,576.99)
10-7631 MIXED DRINK TAX	35,000.00	0.00	24,359.55	69.60	0.00 (	10,640.45)
TOTAL OTHER TAXES	5,135,000.00	516,346.88	3,557,180.65	69.27	0.00 (	1,577,819.35)
FINES WARRANTS & BONDS						
10-8001 FINES	950,000.00	86,206.94	676,194.70	71.18	0.00 (	273,805.30)
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	993.94	6,846.10	63.98	0.00 (	3,853.90)
10-8003 TIME PAYMENT FEE-COURT	0.00	243.48	1,706.56	0.00	0.00	1,706.56
10-8004 COURT TECHNOLOGY FEES	0.00	2,044.96	15,233.64	0.00	0.00	15,233.64
10-8005 COURT SECURITY FEE	0.00	1,524.71	11,383.08	0.00	0.00	11,383.08
10-8006 OMNI FEE	8,000.00	705.80	4,960.94	62.01	0.00 (	3,039.06)
10-8007 CHILD SAFETY FEE	0.00	100.05	924.36	0.00	0.00	924.36
10-8008 JUDICIAL FEE	0.00	298.98	2,259.94	0.00	0.00	2,259.94
TOTAL FINES WARRANTS & BONDS	968,700.00	92,118.86	719,509.32	74.28	0.00 (	249,190.68)
FEES & CHARGES FOR SERVIC						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	814.06	2,016.02	201.60	0.00	1,016.02
10-8503 POOL MEMBERSHIP FEES	10,000.00	5,565.00	6,740.00	67.40	0.00 (	3,260.00)
10-8507 AMBULANCE SERVICE FEES	300,000.00	33,751.30	229,523.53	76.51	0.00 (	70,476.47)
10-8509 PET TAGS	700.00	105.00	645.00	92.14	0.00 (	55.00)
10-8510 POUND FEES	150.00	20.00	30.00	20.00	0.00 (	120.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	17.00	113.00	0.00	0.00	113.00
10-8512 RENTAL FEE	30,000.00	200.00	5,731.20	19.10	0.00 (	24,268.80)
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	862.28	6,384.56	79.81	0.00 (	1,615.44)
10-8514 FOOD & BEVERAGE FEES	1,000.00	50.00	1,192.00	119.20	0.00	192.00
10-8515 POLICE OFFICER FEE	0.00	0.00	3,080.00	0.00	0.00	3,080.00
10-8999 PLAN CHECKING AND PLAT REVIEW	20,000.00	2,381.95	10,313.25	51.57	0.00 (	9,686.75)
TOTAL FEES & CHARGES FOR SERVIC	370,850.00	43,766.59	265,768.56	71.66	0.00 (	105,081.44)

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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LICENSES & PERMITS						
10-9001 BUILDING PERMITS	100,000.00	3,161.97	44,077.75	44.08	0.00 (	55,922.25)
10-9002 PLUMBING PERMITS	10,000.00	1,115.00	8,520.00	85.20	0.00 (	1,480.00)
10-9003 ELECTRICAL PERMITS	15,000.00	1,406.00	11,711.00	78.07	0.00 (	3,289.00)
10-9004 MECHANICAL PERMITS	8,000.00	671.00	5,796.50	72.46	0.00 (	2,203.50)
10-9006 SIGN PERMITS	8,000.00	143.50	13,404.54	167.56	0.00	5,404.54
10-9007 LIQUOR LICENSES	3,500.00	0.00	5,560.00	158.86	0.00	2,060.00
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00 (	500.00)
10-9012 BURGLAR/FIRE ALARM PERMIT	12,000.00	616.00	6,105.00	50.88	0.00 (	5,895.00)
10-9013 FIRE MARSHAL PERM FEES	500.00	0.00	514.00	102.80	0.00	14.00
10-9014 POLITICAL SIGN PERMITS	100.00	0.00	0.00	0.00	0.00 (	100.00)
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00 (	100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000.00	0.00	2,000.00	200.00	0.00	1,000.00
TOTAL LICENSES & PERMITS	158,700.00	7,113.47	97,688.79	61.56	0.00 (	61,011.21)
INTEREST EARNED						
10-9601 INTEREST EARNED	90,000.00	34,042.24	191,876.36	213.20	0.00	101,876.36
TOTAL INTEREST EARNED	90,000.00	34,042.24	191,876.36	213.20	0.00	101,876.36
INTERFUND ACTIVITY						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,224,757.00	0.00	581,553.53	47.48	0.00 (	643,203.47)
10-9752 TRANSFER FROM UTLY FUND	550,000.00	0.00	0.00	0.00	0.00 (	550,000.00)
10-9753 COURT SECURITY & TECH REIMB.	44,500.00	0.00	0.00	0.00	0.00 (	44,500.00)
10-9754 TRANFER FROM MOTEL TAX FUND	17,000.00	0.00	0.00	0.00	0.00 (	17,000.00)
TOTAL INTERFUND ACTIVITY	1,836,257.00	0.00	581,553.53	31.67	0.00 (	1,254,703.47)
MISCELLANEOUS REVENUE						
10-9805 DONATIONS--PARK	0.00	0.00	1,200.00	0.00	0.00	1,200.00
10-9807 DONATIONS - POLICE DEPT.	0.00	20.00	520.00	0.00	0.00	520.00
10-9808 DONATION-CITY BEAUTIFICATION	0.00	0.00	500.00	0.00	0.00	500.00
10-9816 PROPERTY LIENS/ORD VIOLATION	0.00	1,433.79	1,458.79	0.00	0.00	1,458.79
10-9899 MISCELLANEOUS	100,000.00	3,186.49	31,315.49	31.32	0.00 (	68,684.51)
TOTAL MISCELLANEOUS REVENUE	100,000.00	4,640.28	34,994.28	34.99	0.00 (	65,005.72)
OTHER AGENCY REVENUES						
10-9904 FEMA	0.00	0.00	43,667.57	0.00	0.00	43,667.57
10-9905 FEDERAL & STATE GRANT	0.00	0.00	145,840.49	0.00	0.00	145,840.49
10-9906 LEOSE FUNDS - TRAINING GRANT	0.00	0.00	1,933.96	0.00	0.00	1,933.96
TOTAL OTHER AGENCY REVENUES	0.00	0.00	191,442.02	0.00	0.00	191,442.02
*** TOTAL FUND REVENUES ***	14,314,507.00	698,073.16	11,080,201.74	77.41	0.00 (	3,234,305.26)
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*** TOTAL AVAILABLE REVENUES ***	26,691,679.04		23,457,373.78			
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CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018



FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
11-3001 SALARIES	327,051.00	23,510.96	192,843.79	58.96	0.00	134,207.21
11-3002 WAGES	0.00	1,315.88	3,022.63	0.00	0.00	( 3,022.63)
11-3003 LONGEVITY	1,200.00	36.94	276.36	23.03	0.00	923.64
11-3010 INCENTIVES	720.00	0.00	0.00	0.00	0.00	720.00
11-3020 EMPLOYEE AWARDS/BONUS	800.00	33.00	707.16	88.40	0.00	92.84
11-3051 FICA/MEDICARE TAXES	23,862.00	1,709.96	14,494.29	60.74	0.00	9,367.71
11-3052 WORKMEN'S COMPENSATION	11,487.00	0.00	8,165.37	71.08	0.00	3,321.63
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	0.00	499.56	13.88	0.00	3,100.44
11-3054 RETIREMENT	47,152.00	3,674.14	31,471.76	66.75	0.00	15,680.24
11-3055 HEALTH INSURANCE	61,439.00	6,533.92	26,640.28	43.36	0.00	34,798.72
11-3056 LIFE INS	261.00	38.28	153.12	58.67	0.00	107.88
11-3057 DENTAL INSURANCE	3,433.00	422.00	1,688.00	49.17	0.00	1,745.00
11-3058 LONG-TERM DISABILITY	1,277.00	89.72	628.04	49.18	0.00	648.96
TOTAL SALARIES, WAGES & BENEFIT	482,282.00	37,364.80	280,590.36	58.18	0.00	201,691.64
SUPPLIES						
11-3502 POSTAGE/FREIGHT/DEL. FEE	250.00	0.00	45.97	18.39	0.00	204.03
11-3503 OFFICE SUPPLIES	4,000.00	225.99	2,722.38	68.06	0.00	1,277.62
11-3510 BOOKS & PERIODICALS	300.00	0.00	48.50	16.17	0.00	251.50
11-3520 FOOD	7,000.00	559.46	4,674.63	66.78	0.00	2,325.37
TOTAL SUPPLIES	11,550.00	785.45	7,491.48	64.86	0.00	4,058.52
MAINTENANCE--EQUIPMENT						
11-4501 FURN., FIXT., & OFF. MACH.	3,000.00	0.00	489.98	16.33	0.00	2,510.02
TOTAL MAINTENANCE--EQUIPMENT	3,000.00	0.00	489.98	16.33	0.00	2,510.02
SERVICES						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	0.00	95.59	2.39	0.00	3,904.41
11-5007 RECORDS MANAGEMENT	6,000.00	1,267.35	3,896.60	64.94	0.00	2,103.40
11-5012 PRINTING	250.00	0.00	52.10	20.84	0.00	197.90
11-5014 MEDICAL EXPENSES	5,000.00	82.00	2,458.00	49.16	0.00	2,542.00
11-5020 COMMUNICATIONS	4,600.00	219.62	1,842.41	40.05	0.00	2,757.59
11-5025 PUBLIC NOTICES	7,500.00	897.68	3,822.64	50.97	0.00	3,677.36
11-5026 CODIFICATIONS	5,500.00	0.00	3,817.20	69.40	0.00	1,682.80
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	7,000.00	1,383.00	5,131.50	73.31	0.00	1,868.50
11-5029 TRAVEL/TRAINING	14,000.00	118.40	3,736.81	26.69	0.00	10,263.19
11-5030 CAR ALLOWANCE	6,600.00	500.00	4,250.00	64.39	0.00	2,350.00
11-5041 NEWSLETTER	10,500.00	445.00	3,115.00	29.67	0.00	7,385.00
TOTAL SERVICES	70,950.00	4,913.05	32,217.85	45.41	0.00	38,732.15

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
11-5401 ELECTION EXPENSE	7,000.00	2,653.89	5,323.12	76.04	0.00	1,676.88
TOTAL SUNDRY	7,000.00	2,653.89	5,323.12	76.04	0.00	1,676.88
PROFESSIONAL SERVICES						
11-5515 CONSULTANT SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
OTHER SERVICES						
11-6005 NOTARY SURETY BONDS	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL OTHER SERVICES	300.00	0.00	0.00	0.00	0.00	300.00
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
11-9772 TECHNOLOGY USER FEE	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL INTERFUND ACTIVITY	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL 11-ADMINISTRATIVE SERVICE	590,332.00	45,717.19	326,112.79	55.24	0.00	264,219.21
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
12-LEGAL/OTHER SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	213.25	71.08	0.00	86.75
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	213.25	71.08	0.00	86.75
SERVICES						
12-5023 GRANTS AND INCENTIVES	1,453,668.00	260,245.91	543,301.44	37.37	0.00	910,366.56
TOTAL SERVICES	1,453,668.00	260,245.91	543,301.44	37.37	0.00	910,366.56
SUNDRY						
TOTAL	-----	-----	-----	-----	-----	-----
PROFESSIONAL SERVICES						
12-5502 LEGAL FEES	125,000.00	10,796.91	117,791.17	94.23	0.00	7,208.83
12-5515 CONSULTANT SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	135,000.00	10,796.91	117,791.17	87.25	0.00	17,208.83
OTHER SERVICES						
12-6001 AUTOMOBILE LIABILITY	39,231.00	0.00	37,655.20	95.98	0.00	1,575.80
12-6003 LIABILITY-FIRE & CASUALTY INSR	65,140.00	0.00	67,964.18	104.34	0.00	( 2,824.18)
12-6005 SURETY BONDS	500.00	0.00	477.00	95.40	0.00	23.00
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	( 3,280.52)	0.00	0.00	3,280.52
TOTAL OTHER SERVICES	104,871.00	0.00	102,815.86	98.04	0.00	2,055.14
INTERFUND ACTIVITY						
12-9760 TRFR TO CAPITAL IMPROVEMENTS	3,750,000.00	0.00	0.00	0.00	0.00	3,750,000.00
12-9761 TRANSFER TO GOLF FUND	353,071.00	0.00	0.00	0.00	0.00	353,071.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	4,103,571.00	0.00	0.00	0.00	0.00	4,103,571.00
TOTAL 12-LEGAL/OTHER SERVICES	5,797,410.00	271,042.82	764,121.72	13.18	0.00	5,033,288.28
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CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
13-3001 SALARIES	186,256.00	14,166.74	95,794.18	51.43	0.00	90,461.82
13-3002 WAGES	9,579.00	660.00	3,855.00	40.24	0.00	5,724.00
13-3003 LONGEVITY	816.00	55.40	445.18	54.56	0.00	370.82
13-3007 OVERTIME	600.00	0.00	596.04	99.34	0.00	3.96
13-3051 FICA/MEDICARE TAXES	15,056.00	1,091.13	7,788.44	51.73	0.00	7,267.56
13-3052 WORKMEN'S COMPENSATION	397.00	0.00	282.20	71.08	0.00	114.80
13-3053 EMPLOYMENT TAXES	3,600.00	0.00	390.77	10.85	0.00	3,209.23
13-3054 RETIREMENT	29,040.00	2,178.66	15,700.38	54.06	0.00	13,339.62
13-3055 HEALTH INSURANCE	37,581.00	5,123.76	15,855.72	42.19	0.00	21,725.28
13-3056 LIFE INS	287.00	38.28	127.60	44.46	0.00	159.40
13-3057 DENTAL INSURANCE	2,138.00	422.00	1,341.28	62.74	0.00	796.72
13-3058 LONG-TERM DISABILITY	787.00	62.93	367.01	46.63	0.00	419.99
TOTAL SALARIES, WAGES & BENEFIT	286,137.00	23,798.90	142,543.80	49.82	0.00	143,593.20
SUPPLIES						
13-3502 POSTAGE/FREIGHT	500.00	89.95	168.90	33.78	0.00	331.10
13-3503 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	0.00	250.00
13-3509 COMPUTER SUPPLIES	2,200.00	94.68	868.93	39.50	0.00	1,331.07
13-3510 BOOKS & PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,050.00	184.63	1,037.83	34.03	0.00	2,012.17
MAINTENANCE--EQUIPMENT						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	7,437.00	440.48	4,024.77	101.09	3,493.32	( 81.09)
13-4502 COMPUTER EQUIPMENT	9,500.00	413.12	3,545.95	19.01	( 1,740.00)	7,694.05
13-4504 SOFTWARE MAINTENANCE	154,659.24	25,649.73	75,608.21	49.13	383.36	78,667.67
TOTAL MAINTENANCE--EQUIPMENT	171,596.24	26,503.33	83,178.93	49.72	2,136.68	86,280.63
SERVICES						
13-5020 COMMUNICATIONS	24,950.00	1,342.01	9,513.95	38.13	0.00	15,436.05
13-5027 MEMBERSHIPS/SUBSCRIPT	1,250.00	0.00	546.14	43.69	0.00	703.86
13-5029 TRAVEL/TRAINING	7,600.00	461.94	3,296.87	43.38	0.00	4,303.13
TOTAL SERVICES	33,800.00	1,803.95	13,356.96	39.52	0.00	20,443.04
PROFESSIONAL SERVICES						
13-5515 CONSULTANT SERVICES	53,400.00	3,046.00	3,638.50	23.67	9,000.00	40,761.50
TOTAL PROFESSIONAL SERVICES	53,400.00	3,046.00	3,638.50	23.67	9,000.00	40,761.50
CAPITAL OUTLAY						
13-6573 COMPUTER EQUIPMENT	11,850.00	0.00	0.00	0.00	0.00	11,850.00
TOTAL CAPITAL OUTLAY	11,850.00	0.00	0.00	0.00	0.00	11,850.00

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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INTERFUND ACTIVITY						
13-9740 COMPUTER CAPITAL USER FEE	50,000.00	0.00	0.00	0.00	0.00	50,000.00
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	15,975.00	0.00	0.00	0.00	0.00	15,975.00
13-9772 TECHNOLOGY USER FEE	46,667.00	0.00	0.00	0.00	0.00	46,667.00
TOTAL INTERFUND ACTIVITY	112,642.00	0.00	0.00	0.00	0.00	112,642.00
TOTAL 13-INFO TECHNOLOGY	672,475.24	55,336.81	243,756.02	37.90	11,136.68	417,582.54
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
14-PURCHASING  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUPPLIES						
14-3502 POSTAGE/FREIGHT	13,000.00	491.20	8,508.65	65.45	0.00	4,491.35
14-3503 OFFICE SUPPLIES	5,000.00	295.00	1,561.51	31.23	0.00	3,438.49
TOTAL SUPPLIES	18,000.00	786.20	10,070.16	55.95	0.00	7,929.84
MAINTENANCE--EQUIPMENT						
TOTAL	-----	-----	-----	-----	-----	-----
SERVICES						
14-5012 PRINTING	1,000.00	0.00	427.05	42.71	0.00	572.95
14-5022 RENTAL OF EQUIPMENT	2,600.00	0.00	1,224.00	47.08	0.00	1,376.00
TOTAL SERVICES	3,600.00	0.00	1,651.05	45.86	0.00	1,948.95
PROFESSIONAL SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
TOTAL 14-PURCHASING	21,600.00	786.20	11,721.21	54.26	0.00	9,878.79
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
15-3001 SALARIES	200,804.00	14,867.78	118,196.77	58.86	0.00	82,607.23
15-3003 LONGEVITY	1,200.00	88.62	700.78	58.40	0.00	499.22
15-3007 OVERTIME	2,000.00	45.66	497.03	24.85	0.00	1,502.97
15-3010 INCENTIVES	0.00	46.16	46.16	0.00	0.00	( 46.16)
15-3051 FICA/MEDICARE TAXES	15,606.00	1,031.26	8,666.61	55.53	0.00	6,939.39
15-3052 WORKMEN'S COMPENSATION	411.00	0.00	292.15	71.08	0.00	118.85
15-3053 EMPLOYMENT TAXES	2,700.00	0.00	467.58	17.32	0.00	2,232.42
15-3054 RETIREMENT	31,641.00	2,304.39	19,427.80	61.40	0.00	12,213.20
15-3055 HEALTH INSURANCE	36,224.00	5,462.92	21,638.68	59.74	0.00	14,585.32
15-3056 LIFE INS	261.00	38.28	153.12	58.67	0.00	107.88
15-3057 DENTAL INSURANCE	2,785.00	520.08	1,982.24	71.18	0.00	802.76
15-3058 LONG-TERM DISABILITY	857.00	64.47	451.29	52.66	0.00	405.71
TOTAL SALARIES, WAGES & BENEFIT	294,489.00	24,469.62	172,520.21	58.58	0.00	121,968.79
SUPPLIES						
15-3502 POSTAGE/FREIGHT/DEL.FEE	200.00	0.00	24.15	12.08	0.00	175.85
15-3503 OFFICE SUPPLIES	800.00	317.25	454.20	56.78	0.00	345.80
15-3510 BOOKS & PERIODICALS	50.00	0.00	50.00	100.00	0.00	0.00
TOTAL SUPPLIES	1,050.00	317.25	528.35	50.32	0.00	521.65
MAINTENANCE--EQUIPMENT						
15-4501 FURN.FIXT. & OFF.MACH.	150.00	0.00	49.96	33.31	0.00	100.04
TOTAL MAINTENANCE--EQUIPMENT	150.00	0.00	49.96	33.31	0.00	100.04
SERVICES						
15-5012 PRINTING	1,200.00	0.00	430.34	35.86	0.00	769.66
15-5020 COMMUNICATIONS	4,250.00	219.62	1,842.40	43.35	0.00	2,407.60
15-5027 MEMBERSHIPS	400.00	0.00	170.00	42.50	0.00	230.00
15-5029 TRAVEL/TRAINING	4,500.00	508.40	450.49	10.01	0.00	4,049.51
TOTAL SERVICES	10,350.00	728.02	2,893.23	27.95	0.00	7,456.77
SUNDRY						
15-5405 PERMITS & FEES	550.00	0.00	0.00	0.00	0.00	550.00
TOTAL SUNDRY	550.00	0.00	0.00	0.00	0.00	550.00
PROFESSIONAL SERVICES						
15-5501 AUDITS/CONTRACTS/STUDIES	27,000.00	0.00	25,550.00	94.63	0.00	1,450.00
TOTAL PROFESSIONAL SERVICES	27,000.00	0.00	25,550.00	94.63	0.00	1,450.00

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY						
TOTAL						
-----						
INTERFUND ACTIVITY						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL 15-ACCOUNTING SERVICES	335,289.00	25,514.89	201,541.75	60.11	0.00	133,747.25
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
16-CUSTOMER SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
16-3001 SALARIES	34,891.00	2,712.00	21,462.69	61.51	0.00	13,428.31
16-3003 LONGEVITY	432.00	33.24	250.32	57.94	0.00	181.68
16-3007 OVERTIME	1,000.00	0.00	6.44	0.64	0.00	993.56
16-3010 INCENTIVES	1,080.00	83.08	667.61	61.82	0.00	412.39
16-3051 FICA/MEDICARE TAXES	2,861.00	192.26	1,601.61	55.98	0.00	1,259.39
16-3052 WORKMEN'S COMPENSATION	75.00	0.00	53.31	71.08	0.00	21.69
16-3053 EMPLOYMENT TAXES	900.00	0.00	128.99	14.33	0.00	771.01
16-3054 RETIREMENT	5,801.00	430.48	3,629.31	62.56	0.00	2,171.69
16-3055 HEALTH INSURANCE	19,559.00	2,489.96	10,304.52	52.68	0.00	9,254.48
16-3056 LIFE INS	87.00	12.76	51.04	58.67	0.00	35.96
16-3057 DENTAL INSURANCE	1,144.00	173.36	693.44	60.62	0.00	450.56
16-3058 LONG-TERM DISABILITY	153.00	11.98	83.86	54.81	0.00	69.14
TOTAL SALARIES, WAGES & BENEFIT	67,983.00	6,139.12	38,933.14	57.27	0.00	29,049.86
SUPPLIES						
16-3503 OFFICE SUPPLIES	600.00	54.94	184.97	30.83	0.00	415.03
TOTAL SUPPLIES	600.00	54.94	184.97	30.83	0.00	415.03
MAINTENANCE--EQUIPMENT						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	0.00	295.98	74.00	0.00	104.02
TOTAL MAINTENANCE--EQUIPMENT	400.00	0.00	295.98	74.00	0.00	104.02
SERVICES						
16-5020 COMMUNICATIONS	4,000.00	127.32	1,100.69	27.52	0.00	2,899.31
16-5025 PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL SERVICES	5,000.00	127.32	1,100.69	22.01	0.00	3,899.31
PROFESSIONAL SERVICES						
16-5527 HARRIS CTY APPRAISAL DIST	66,000.00	14,011.00	43,071.00	65.26	0.00	22,929.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	0.00	5,606.49	80.09	0.00	1,393.51
TOTAL PROFESSIONAL SERVICES	73,000.00	14,011.00	48,677.49	66.68	0.00	24,322.51
OTHER SERVICES						
TOTAL	_____	_____	_____	_____	_____	_____
CAPITAL OUTLAY						
TOTAL	_____	_____	_____	_____	_____	_____
INTERFUND ACTIVITY						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL 16-CUSTOMER SERVICE	147,233.00	20,332.38	89,192.27	60.58	0.00	58,040.73
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CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
19-3001 SALARIES	210,302.00	11,882.27	110,844.21	52.71	0.00	99,457.79
19-3003 LONGEVITY	1,104.00	81.22	637.50	57.74	0.00	466.50
19-3007 OVERTIME	5,000.00	511.26	1,123.70	22.47	0.00	3,876.30
19-3010 INCENTIVES	1,560.00	175.38	1,409.30	90.34	0.00	150.70
19-3051 FICA/MEDICARE TAXES	16,674.00	1,037.12	9,565.23	57.37	0.00	7,108.77
19-3052 WORKMEN'S COMPENSATION	439.00	0.00	312.06	71.08	0.00	126.94
19-3053 EMPLOYMENT TAXES	4,500.00	0.00	741.68	16.48	0.00	3,758.32
19-3054 RETIREMENT	33,807.00	2,115.59	19,833.75	58.67	0.00	13,973.25
19-3055 HEALTH INSURANCE	56,670.00	5,945.98	29,404.02	51.89	0.00	27,265.98
19-3056 LIFE INS	435.00	44.66	236.06	54.27	0.00	198.94
19-3057 DENTAL INSURANCE	3,132.00	361.56	1,785.00	56.99	0.00	1,347.00
19-3058 LONG-TERM DISABILITY	894.00	35.30	454.34	50.82	0.00	439.66
TOTAL SALARIES, WAGES & BENEFIT	334,517.00	22,190.34	176,346.85	52.72	0.00	158,170.15
SUPPLIES						
19-3503 OFFICE SUPPLIES	2,900.00	0.00	710.57	24.50	0.00	2,189.43
19-3510 BOOKS & PERIODICALS	500.00	0.00	0.00	0.00	0.00	500.00
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,500.00	0.00	710.57	20.30	0.00	2,789.43
MAINTENANCE--EQUIPMENT						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL MAINTENANCE--EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
SERVICES						
19-5012 PRINTING	5,000.00	0.00	2,268.16	45.36	0.00	2,731.84
19-5020 COMMUNICATIONS	4,000.00	127.32	1,100.67	27.52	0.00	2,899.33
19-5027 MEMBERSHIPS	300.00	0.00	160.00	53.33	0.00	140.00
19-5029 TRAVEL/TRAINING	4,000.00	47.15	1,780.95	44.52	0.00	2,219.05
TOTAL SERVICES	13,300.00	174.47	5,309.78	39.92	0.00	7,990.22
SUNDRY						
19-5404 JURY EXPENSE	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL SUNDRY	300.00	0.00	0.00	0.00	0.00	300.00
PROFESSIONAL SERVICES						
19-5505 JUDGES	55,000.00	5,325.00	31,425.00	57.14	0.00	23,575.00
19-5506 PROSECUTORS	35,000.00	3,300.00	23,100.00	66.00	0.00	11,900.00
19-5516 COLLECTION AGENCY FEES	2,000.00	203.50	1,307.50	65.38	0.00	692.50
19-5518 INTERPRETERS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL PROFESSIONAL SERVICES	92,500.00	8,828.50	55,832.50	60.36	0.00	36,667.50

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
OTHER SERVICES						
TOTAL						
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
TOTAL						
TOTAL 19-MUNICIPAL COURT	444,617.00	31,193.31	238,199.70	53.57	0.00	206,417.30
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
21-3001 SALARIES	1,687,770.00	115,777.77	963,133.33	57.07	0.00	724,636.67
21-3003 LONGEVITY	6,576.00	420.90	3,275.74	49.81	0.00	3,300.26
21-3007 OVERTIME	60,000.00	1,347.71	34,629.23	57.72	0.00	25,370.77
21-3010 INCENTIVES	23,400.00	1,707.60	12,978.08	55.46	0.00	10,421.92
21-3014 S.T.E.P. PROGRAM	60,000.00	8,013.92	32,845.75	54.74	0.00	27,154.25
21-3051 FICA/MEDICARE TAXES	140,741.00	9,224.94	80,196.02	56.98	0.00	60,544.98
21-3052 WORKMEN'S COMPENSATION	37,440.00	0.00	26,613.70	71.08	0.00	10,826.30
21-3053 EMPLOYMENT TAXES	23,850.00	0.00	4,613.20	19.34	0.00	19,236.80
21-3054 RETIREMENT	281,622.00	18,921.94	165,351.50	58.71	0.00	116,270.50
21-3055 HEALTH INSURANCE	320,273.00	44,644.50	167,982.41	52.45	0.00	152,290.59
21-3056 LIFE INS	2,219.00	314.06	1,202.11	54.17	0.00	1,016.89
21-3057 DENTAL INSURANCE	20,114.00	3,135.62	11,718.45	58.26	0.00	8,395.55
21-3058 LONG-TERM DISABILITY	7,122.00	542.66	3,790.66	53.22	0.00	3,331.34
TOTAL SALARIES, WAGES & BENEFIT	2,671,127.00	204,051.62	1,508,330.18	56.47	0.00	1,162,796.82
SUPPLIES						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	16.65	16.65	0.00	83.35
21-3503 OFFICE SUPPLIES	7,000.00	504.05	4,597.66	65.68	0.00	2,402.34
21-3504 WEARING APPAREL	18,474.00	748.53	8,517.65	46.11	0.00	9,956.35
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	0.00	160.00	8.00	0.00	1,840.00
21-3510 BOOKS AND PERIODICALS	2,500.00	108.00	1,776.00	71.04	0.00	724.00
21-3515 MEDICAL SUPPLIES	1,000.00	0.00	270.13	27.01	0.00	729.87
21-3519 AMMUNITION AND TARGETS	6,000.00	0.00	5,571.91	92.87	0.00	428.09
21-3520 FOOD	2,400.00	163.63	793.91	33.08	0.00	1,606.09
21-3523 TOOLS/EQUIPMENT	12,800.00	468.82	10,616.42	82.94	0.00	2,183.58
21-3534 PARTS AND MATERIALS	500.00	0.00	93.00	18.60	0.00	407.00
TOTAL SUPPLIES	52,774.00	1,993.03	32,413.33	61.42	0.00	20,360.67
MAINTENANCE--EQUIPMENT						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	155.73	1,733.43	130.43	5,566.57	( 1,703.00)
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
21-4504 COMPUTER SOFTWARE	1,200.00	0.00	0.00	0.00	0.00	1,200.00
21-4510 VEHICLE CLEANING	2,000.00	33.00	268.75	13.44	0.00	1,731.25
21-4599 MISCELLANEOUS EQUIPMENT	10,000.00	34.85	411.85	4.12	0.00	9,588.15
TOTAL MAINTENANCE--EQUIPMENT	21,297.00	223.58	2,414.03	37.47	5,566.57	13,316.40
SERVICES						
21-5012 PRINTING	2,000.00	0.00	84.96	4.25	0.00	1,915.04
21-5015 LAB TESTS	2,400.00	0.00	0.00	0.00	0.00	2,400.00
21-5020 COMMUNICATIONS	10,000.00	525.54	4,452.72	44.53	0.00	5,547.28
21-5022 RENTAL OF EQUIPMENT	30,000.00	690.00	4,848.00	28.11	3,585.00	21,567.00
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	0.00	627.00	44.79	0.00	773.00
21-5029 TRAVEL/TRAINING	22,500.00	1,713.20	8,340.06	37.07	0.00	14,159.94
TOTAL SERVICES	68,550.00	2,928.74	18,352.74	32.00	3,585.00	46,612.26

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
21-5402 JAIL EXPENSE	8,000.00	200.34	2,121.34	26.52	0.00	5,878.66
TOTAL SUNDRY	8,000.00	200.34	2,121.34	26.52	0.00	5,878.66
PROFESSIONAL SERVICES						
21-5515 CONSULTANT SERVICES	1,800.00	0.00	1,544.00	85.78	0.00	256.00
TOTAL PROFESSIONAL SERVICES	1,800.00	0.00	1,544.00	85.78	0.00	256.00
OTHER SERVICES						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	20,640.00	96.45	0.00	760.00
21-6005 NOTARY SURETY BONDS	340.00	0.00	0.00	0.00	0.00	340.00
TOTAL OTHER SERVICES	21,740.00	0.00	20,640.00	94.94	0.00	1,100.00
DEBT SERVICE						
TOTAL						
CAPITAL OUTLAY						
21-6572 SPECIAL EQUIPMENT-	3,500.00	0.00	3,151.40	90.04	0.00	348.60
TOTAL CAPITAL OUTLAY	3,500.00	0.00	3,151.40	90.04	0.00	348.60
INTERFUND ACTIVITY						
21-9772 TECHNOLOGY USER FEE	15,450.00	0.00	0.00	0.00	0.00	15,450.00
TOTAL INTERFUND ACTIVITY	15,450.00	0.00	0.00	0.00	0.00	15,450.00
TOTAL 21-POLICE	2,864,238.00	209,397.31	1,588,967.02	55.80	9,151.57	1,266,119.41
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
22- RED LIGHT CAMERA  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
TOTAL						
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
23-3001 SALARIES	376,621.00	28,851.88	244,483.12	64.91	0.00	132,137.88
23-3002 WAGES	31,620.00	224.00	1,896.46	6.00	0.00	29,723.54
23-3003 LONGEVITY	1,392.00	51.70	402.29	28.90	0.00	989.71
23-3007 OVERTIME	50,000.00	3,359.12	32,760.94	65.52	0.00	17,239.06
23-3010 INCENTIVES	7,700.00	664.56	5,390.05	70.00	0.00	2,309.95
23-3051 FICA/MEDICARE TAXES	35,509.00	2,428.89	22,049.28	62.09	0.00	13,459.72
23-3052 WORKMEN'S COMPENSATION	935.00	0.00	664.63	71.08	0.00	270.37
23-3053 EMPLOYMENT TAXES	12,600.00	0.00	1,542.76	12.24	0.00	11,057.24
23-3054 RETIREMENT	66,402.00	5,052.66	44,291.79	66.70	0.00	22,110.21
23-3055 HEALTH INSURANCE	120,280.00	11,865.44	52,928.03	44.00	0.00	67,351.97
23-3056 LIFE INS	783.00	114.84	465.74	59.48	0.00	317.26
23-3057 DENTAL INSURANCE	7,362.00	768.72	3,315.56	45.04	0.00	4,046.44
23-3058 LONG-TERM DISABILITY	1,588.00	102.68	925.47	58.28	0.00	662.53
TOTAL SALARIES, WAGES & BENEFIT	712,792.00	53,484.49	411,116.12	57.68	0.00	301,675.88
SUPPLIES						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	3,490.00	124.76	1,184.36	33.94	0.00	2,305.64
23-3504 WEARING APPAREL	2,500.00	0.00	1,410.14	56.41	0.00	1,089.86
23-3510 BOOKS AND PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
23-3523 TOOLS/EQUIPMENT	2,400.00	145.18	955.79	39.82	0.00	1,444.21
TOTAL SUPPLIES	8,690.00	269.94	3,550.29	40.85	0.00	5,139.71
MAINTENANCE--EQUIPMENT						
23-4501 FURN.FIXT. & OFF.MACH.	6,800.00	0.00	3,653.94	53.73	0.00	3,146.06
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	137.30	869.04	69.52	0.00	380.96
23-4505 TELEPHONE MAINTENANCE	12,500.00	0.00	383.36	3.07	0.00	12,116.64
23-4599 MISCELLANEOUS EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	20,650.00	137.30	4,906.34	23.76	0.00	15,743.66
SERVICES						
23-5012 PRINTING	100.00	0.00	0.00	0.00	0.00	100.00
23-5020 COMMUNICATIONS	4,500.00	193.22	1,554.02	34.53	0.00	2,945.98
23-5023 COMMUNICATIONS-EMERGY RSP. FEE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
23-5024 RADIO USAGE FEES	2,000.00	89.00	712.00	35.60	0.00	1,288.00
23-5027 MEMBERSHIPS	1,000.00	137.00	468.00	46.80	0.00	532.00
23-5029 TRAVEL/TRAINING	4,000.00	1,686.55	2,144.11	53.60	0.00	1,855.89
TOTAL SERVICES	13,100.00	2,105.77	4,878.13	37.24	0.00	8,221.87

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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PROFESSIONAL SERVICES						
TOTAL						
OTHER SERVICES						
23-6005 SURETY BONDS	600.00	( 59.04)	382.81	63.80	0.00	217.19
TOTAL OTHER SERVICES	600.00	( 59.04)	382.81	63.80	0.00	217.19
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
23-9772 TECHNOLOGY USER FEE	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL INTERFUND ACTIVITY	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL 23-COMMUNICATIONS	810,782.00	55,938.46	424,833.69	52.40	0.00	385,948.31
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
25-3001 SALARIES	421,492.00	33,064.86	267,462.63	63.46	0.00	154,029.37
25-3002 WAGES	152,767.00	11,089.82	82,537.80	54.03	0.00	70,229.20
25-3003 LONGEVITY	2,688.00	203.10	1,581.44	58.83	0.00	1,106.56
25-3007 OVERTIME	40,000.00	2,963.24	32,141.30	80.35	0.00	7,858.70
25-3010 INCENTIVES	11,640.00	332.28	5,405.01	46.43	0.00	6,234.99
25-3051 FICA/MEDICARE TAXES	47,538.00	3,507.00	29,977.15	63.06	0.00	17,560.85
25-3052 WORKMEN'S COMPENSATION	18,422.00	0.00	13,095.02	71.08	0.00	5,326.98
25-3053 EMPLOYMENT TAXES	7,200.00	0.00	1,543.61	21.44	0.00	5,656.39
25-3054 RETIREMENT	72,220.00	5,600.08	49,360.62	68.35	0.00	22,859.38
25-3055 HEALTH INSURANCE	96,793.00	14,355.40	56,539.60	58.41	0.00	40,253.40
25-3056 LIFE INS	522.00	76.56	306.24	58.67	0.00	215.76
25-3057 DENTAL INSURANCE	6,218.00	942.08	3,768.32	60.60	0.00	2,449.68
25-3058 LONG-TERM DISABILITY	1,800.00	145.24	1,016.68	56.48	0.00	783.32
25-3059 FIREFIGHTERS' RETIREMENT	26,000.00	0.00	25,493.34	98.05	0.00	506.66
TOTAL SALARIES, WAGES & BENEFIT	905,300.00	72,279.66	570,228.76	62.99	0.00	335,071.24
SUPPLIES						
25-3502 SHIPPING/FREIGHT CHARGES	200.00	149.15	184.76	92.38	0.00	15.24
25-3503 OFFICE SUPPLIES	5,499.00	90.97	3,095.68	56.30	0.00	2,403.32
25-3504 WEARING APPAREL	46,350.00	3,607.13	17,570.96	60.40	10,424.00	18,355.04
25-3505 FIRE PREVENTION MATERIALS	2,900.00	0.00	0.00	0.00	0.00	2,900.00
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,150.00	260.56	438.28	38.11	0.00	711.72
25-3515 MEDICAL SUPPLIES	19,000.00	( 3,100.14)	6,278.50	33.04	0.00	12,721.50
25-3517 JANITORIAL SUPPLIES	1,400.00	235.80	568.23	40.59	0.00	831.77
25-3520 FOOD	8,999.00	0.00	6,083.81	67.61	0.00	2,915.19
25-3523 TOOLS/EQUIPMENT	52,000.00	12,359.83	37,561.05	72.23	0.00	14,438.95
25-3525 FEMA EQUIPMENT	0.00	0.00	585.00	0.00	0.00	( 585.00)
TOTAL SUPPLIES	137,548.00	13,603.30	72,366.27	60.19	10,424.00	54,757.73
MAINTENANCE--EQUIPMENT						
25-4501 FURN, FIXT, & OFFICE EQPT.	4,700.00	464.53	1,728.16	53.85	802.76	2,169.08
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
25-4599 MAINTENANCE-MISC EQUIPMENT	34,749.00	2,207.88	11,218.38	32.28	0.00	23,530.62
TOTAL MAINTENANCE--EQUIPMENT	41,949.00	2,672.41	12,946.54	32.78	802.76	28,199.70
SERVICES						
25-5012 PRINTING	750.00	0.00	0.00	0.00	0.00	750.00
25-5014 MEDICAL EXPENSES	1,035.00	0.00	0.00	0.00	0.00	1,035.00
25-5020 COMMUNICATIONS	6,500.00	377.41	3,080.77	47.40	0.00	3,419.23
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	8,500.00	56.67	0.00	6,500.00
25-5027 MEMBERSHIPS	3,115.00	170.00	1,865.44	59.89	0.00	1,249.56
25-5029 TRAVEL/TRAINING	15,000.00	912.00	2,231.50	14.88	0.00	12,768.50
TOTAL SERVICES	41,400.00	2,521.91	15,677.71	37.87	0.00	25,722.29

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUNDRY						
25-5405 LICENSES/PERMITS	999.00	0.00	0.00	0.00	0.00	999.00
TOTAL SUNDRY	999.00	0.00	0.00	0.00	0.00	999.00
PROFESSIONAL SERVICES						
25-5508 MEDICAL AND OTHER WASTE-DISP	900.00	51.65	419.04	46.56	0.00	480.96
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	4,394.00	82.91	0.00	906.00
25-5516 COLLECTION AGENCY FEES	114,000.00	9,245.27	49,952.77	43.82	0.00	64,047.23
TOTAL PROFESSIONAL SERVICES	120,200.00	9,296.92	54,765.81	45.56	0.00	65,434.19
OTHER SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
25-9772 TECHNOLOGY USER FEE	96,623.00	0.00	0.00	0.00	0.00	96,623.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	19,600.00	0.00	0.00	0.00	0.00	19,600.00
25-9791 EQUIPMENT USER FEE	261,182.00	0.00	0.00	0.00	0.00	261,182.00
TOTAL INTERFUND ACTIVITY	377,405.00	0.00	0.00	0.00	0.00	377,405.00
TOTAL 25-FIRE DEPARTMENT	1,624,801.00	100,374.20	725,985.09	45.37	11,226.76	887,589.15
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
30-3001 SALARIES	142,492.00	11,052.00	88,749.71	62.28	0.00	53,742.29
30-3003 LONGEVITY	240.00	18.46	135.26	56.36	0.00	104.74
30-3007 OVERTIME	1,000.00	0.00	90.21	9.02	0.00	909.79
30-3051 FICA/MEDICARE TAXES	10,919.00	766.03	6,615.72	60.59	0.00	4,303.28
30-3052 WORKMEN'S COMPENSATION	2,632.00	0.00	1,870.92	71.08	0.00	761.08
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	322.47	17.92	0.00	1,477.53
30-3054 RETIREMENT	22,138.00	1,755.17	15,016.12	67.83	0.00	7,121.88
30-3055 HEALTH INSURANCE	8,333.00	1,079.80	4,447.04	53.37	0.00	3,885.96
30-3056 LIFE INS	174.00	25.52	102.08	58.67	0.00	71.92
30-3057 DENTAL INSURANCE	994.00	75.28	338.76	34.08	0.00	655.24
30-3058 LONG-TERM DISABILITY	599.00	49.56	346.92	57.92	0.00	252.08
TOTAL SALARIES, WAGES & BENEFIT	191,321.00	14,821.82	118,035.21	61.69	0.00	73,285.79
SUPPLIES						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
30-3503 OFFICE SUPPLIES	1,200.00	0.00	372.66	31.06	0.00	827.34
30-3504 WEARING APPAREL	300.00	0.00	100.18	33.39	0.00	199.82
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	2,000.00	133.41	1,541.35	77.07	0.00	458.65
TOTAL SUPPLIES	3,700.00	133.41	2,014.19	54.44	0.00	1,685.81
MAINTENANCE--EQUIPMENT						
30-4501 FURNITURE AND EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
SERVICES						
30-5012 PRINTING	400.00	0.00	0.00	0.00	0.00	400.00
30-5020 COMMUNICATIONS	4,400.00	127.30	1,100.57	25.01	0.00	3,299.43
30-5027 MEMBERSHIPS	350.00	0.00	0.00	0.00	0.00	350.00
30-5029 TRAVEL/TRAINING	2,000.00	0.00	1,101.33	55.07	0.00	898.67
30-5030 CAR ALLOWANCE	6,000.00	461.54	3,708.80	61.81	0.00	2,291.20
TOTAL SERVICES	13,150.00	588.84	5,910.70	44.95	0.00	7,239.30
PROFESSIONAL SERVICES						
30-5510 ENGINEERING SERVICES	10,000.00	0.00	8,341.00	83.41	0.00	1,659.00
30-5515 CONSULTANT SERVICES	10,000.00	1,158.00	8,655.00	86.55	0.00	1,345.00
TOTAL PROFESSIONAL SERVICES	20,000.00	1,158.00	16,996.00	84.98	0.00	3,004.00
OTHER SERVICES						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL OUTLAY						
TOTAL						
-----						
INTERFUND ACTIVITY						
30-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL INTERFUND ACTIVITY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL 30-PUBLIC WORKS	229,271.00	16,702.07	142,956.10	62.35	0.00	86,314.90
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
31-3001 SALARIES	268,503.00	20,461.00	158,547.02	59.05	0.00	109,955.98
31-3003 LONGEVITY	1,536.00	103.38	799.08	52.02	0.00	736.92
31-3007 OVERTIME	1,000.00	214.71	1,464.06	146.41	0.00	( 464.06)
31-3010 INCENTIVES	480.00	36.92	296.68	61.81	0.00	183.32
31-3051 FICA/MEDICARE TAXES	20,771.00	1,525.18	12,346.31	59.44	0.00	8,424.69
31-3052 WORKMEN'S COMPENSATION	1,054.00	0.00	749.22	71.08	0.00	304.78
31-3053 EMPLOYMENT TAXES	4,500.00	0.00	802.84	17.84	0.00	3,697.16
31-3054 RETIREMENT	42,113.00	3,196.28	26,156.93	62.11	0.00	15,956.07
31-3055 HEALTH INSURANCE	75,181.00	10,103.68	39,539.16	52.59	0.00	35,641.84
31-3056 LIFE INS	435.00	63.80	248.82	57.20	0.00	186.18
31-3057 DENTAL INSURANCE	4,426.00	670.64	2,595.88	58.65	0.00	1,830.12
31-3058 LONG-TERM DISABILITY	1,136.00	91.79	609.69	53.67	0.00	526.31
TOTAL SALARIES, WAGES & BENEFIT	421,135.00	36,467.38	244,155.69	57.98	0.00	176,979.31
SUPPLIES						
31-3503 OFFICE SUPPLIES	2,500.00	247.00	2,205.20	88.21	0.00	294.80
31-3504 WEARING APPAREL	900.00	0.00	425.64	47.29	0.00	474.36
31-3510 BOOKS AND PERIODICALS	1,000.00	0.00	602.54	60.25	0.00	397.46
31-3521 ANIMAL SHELTER	6,500.00	0.00	764.75	11.77	0.00	5,735.25
31-3523 TOOLS/EQUIPMENT	200.00	0.00	179.86	89.93	0.00	20.14
TOTAL SUPPLIES	11,100.00	247.00	4,177.99	37.64	0.00	6,922.01
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	0.00	134.20	22.37	0.00	465.80
31-5020 COMMUNICATIONS	6,000.00	311.90	2,583.96	43.07	0.00	3,416.04
31-5027 MEMBERSHIPS	900.00	0.00	355.00	39.44	0.00	545.00
31-5029 TRAVEL/TRAINING	10,000.00	0.00	2,343.32	23.43	0.00	7,656.68
TOTAL SERVICES	17,600.00	311.90	5,416.48	30.78	0.00	12,183.52
SUNDRY						
TOTAL						
PROFESSIONAL SERVICES						
31-5515 CONSULTANT	12,000.00	160.00	6,419.00	53.49	0.00	5,581.00
TOTAL PROFESSIONAL SERVICES	12,000.00	160.00	6,419.00	53.49	0.00	5,581.00

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL OUTLAY						
31-6571 OFFICE FURNITURE & EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
INTERFUND ACTIVITY						
31-9772 TECHNOLOGY USER FEE	3,375.00	0.00	0.00	0.00	0.00	3,375.00
31-9791 EQUIPMENT USER FEE	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL INTERFUND ACTIVITY	9,375.00	0.00	0.00	0.00	0.00	9,375.00
TOTAL 31-COMMUNITY DEVELOPMENT	472,210.00	37,186.28	260,169.16	55.10	0.00	212,040.84
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
32-3001 SALARIES	167,180.00	10,649.60	100,525.11	60.13	0.00	66,654.89
32-3003 LONGEVITY	2,544.00	151.38	1,319.25	51.86	0.00	1,224.75
32-3007 OVERTIME	5,000.00	0.00	691.15	13.82	0.00	4,308.85
32-3010 INCENTIVES	0.00	46.16	161.56	0.00	0.00	( 161.56)
32-3051 FICA/MEDICARE TAXES	12,028.00	780.10	7,788.19	64.75	0.00	4,239.81
32-3052 WORKMEN'S COMPENSATION	7,425.00	0.00	5,277.96	71.08	0.00	2,147.04
32-3053 EMPLOYMENT TAXES	2,700.00	0.00	548.19	20.30	0.00	2,151.81
32-3054 RETIREMENT	24,385.00	1,660.78	14,540.44	59.63	0.00	9,844.56
32-3055 HEALTH INSURANCE	48,480.00	9,023.88	32,291.12	66.61	0.00	16,188.88
32-3056 LIFE INS	261.00	51.04	191.40	73.33	0.00	69.60
32-3057 DENTAL	3,555.00	497.28	1,903.84	53.55	0.00	1,651.16
32-3058 LONG-TERM DISABILITY	639.00	47.64	278.78	43.63	0.00	360.22
TOTAL SALARIES, WAGES & BENEFIT	274,197.00	22,907.86	165,516.99	60.36	0.00	108,680.01
SUPPLIES						
32-3504 WEARING APPAREL	1,000.00	38.72	154.52	15.45	0.00	845.48
32-3523 TOOLS/EQUIPMENT	1,000.00	191.97	246.69	24.67	0.00	753.31
32-3534 PARTS AND MATERIALS	99,750.00	1,408.38	1,648.03	1.65	0.00	98,101.97
TOTAL SUPPLIES	101,750.00	1,639.07	2,049.24	2.01	0.00	99,700.76
MAINTENANCE--BLDGS, STRUC						
32-4002 STREET SIGNS	10,000.00	0.00	108.20	1.08	0.00	9,891.80
32-4003 STREET MAINTENANCE MAT'L	25,000.00	668.63	3,304.74	13.22	0.00	21,695.26
32-4004 SIDEWALK REPLACEMENT	6,000.00	56.65	1,401.24	23.35	0.00	4,598.76
TOTAL MAINTENANCE--BLDGS, STRUC	41,000.00	725.28	4,814.18	11.74	0.00	36,185.82
MAINTENANCE--EQUIPMENT						
32-4598 ORNMNTL STREET LIGHT MAIN	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL MAINTENANCE--EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
SERVICES						
32-5016 STREET LIGHTING	210,000.00	17,457.47	138,890.91	66.14	0.00	71,109.09
32-5020 COMMUNICATIONS	5,900.00	335.41	2,313.03	39.20	0.00	3,586.97
TOTAL SERVICES	215,900.00	17,792.88	141,203.94	65.40	0.00	74,696.06
PROFESSIONAL SERVICES						
32-5507 MOSQUITO SPRAYING	18,000.00	1,140.00	7,410.00	41.17	0.00	10,590.00
32-5515 CONSULTANT SERVICES	0.00	0.00	29,177.16	0.00	( 27,664.61)	( 1,512.55)
TOTAL PROFESSIONAL SERVICES	18,000.00	1,140.00	36,587.16	49.57	( 27,664.61)	9,077.45

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL OUTLAY						
TOTAL						
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INTERFUND ACTIVITY						
32-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
32-9791 EQUIPMENT USER FEE	7,000.00	0.00	0.00	0.00	0.00	7,000.00
TOTAL INTERFUND ACTIVITY	7,750.00	0.00	0.00	0.00	0.00	7,750.00
TOTAL 32-STREETS	659,597.00	44,205.09	350,171.51	48.89	( 27,664.61)	337,090.10
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
33-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
33-3001 SALARIES	48,100.00	0.00	22,946.24	47.71	0.00	25,153.76
33-3003 LONGEVITY	700.00	0.00	68.03	9.72	0.00	631.97
33-3007 OVERTIME	5,000.00	0.00	1,806.53	36.13	0.00	3,193.47
33-3051 FICA/MEDICARE TAXES	4,149.00	0.00	1,871.63	45.11	0.00	2,277.37
33-3052 WORKMEN'S COMPENSATION	1,410.00	0.00	2,949.26	209.17	0.00	( 1,539.26)
33-3053 EMPLOYMENT TAXES	900.00	0.00	167.85	18.65	0.00	732.15
33-3054 RETIREMENT	8,415.00	0.00	4,018.43	47.75	0.00	4,396.57
33-3055 HEALTH INSURANCE	22,853.00	0.00	7,098.40	31.06	0.00	15,754.60
33-3056 LIFE INS	100.00	0.00	38.28	38.28	0.00	61.72
33-3057 DENTAL	1,200.00	0.00	520.08	43.34	0.00	679.92
33-3058 LONG-TERM DISABILITY	236.00	0.00	81.44	34.51	0.00	154.56
TOTAL SALARIES, WAGES & BENEFIT	93,063.00	0.00	41,566.17	44.66	0.00	51,496.83
SUPPLIES						
33-3504 WEARING APPAREL	300.00	0.00	148.70	49.57	0.00	151.30
33-3517 JANITORIAL SUPPLIES	6,800.00	803.19	4,272.64	62.83	0.00	2,527.36
33-3523 TOOLS/EQUIPMENT	1,800.00	0.00	1,411.21	78.40	0.00	388.79
TOTAL SUPPLIES	8,900.00	803.19	5,832.55	65.53	0.00	3,067.45
MAINTENANCE--BLDGS, STRUC						
33-4001 MAINTENANCE-BLDG & GROUNDS	49,800.00	3,905.34	35,425.20	71.13	0.00	14,374.80
TOTAL MAINTENANCE--BLDGS, STRUC	49,800.00	3,905.34	35,425.20	71.13	0.00	14,374.80
SERVICES						
33-5017 UTILITIES	114,290.00	5,873.23	52,430.71	45.88	0.00	61,859.29
TOTAL SERVICES	114,290.00	5,873.23	52,430.71	45.88	0.00	61,859.29
PROFESSIONAL SERVICES						
33-5521 PEST CONTROL SERVICES	1,000.00	0.00	404.52	40.45	0.00	595.48
TOTAL PROFESSIONAL SERVICES	1,000.00	0.00	404.52	40.45	0.00	595.48
CAPITAL OUTLAY						
33-6580 BLDG & GROUND IMPROVEMENT	150,000.00	0.00	78,788.60	52.53	0.00	71,211.40
TOTAL CAPITAL OUTLAY	150,000.00	0.00	78,788.60	52.53	0.00	71,211.40
INTERFUND ACTIVITY						
33-9791 EQUIPMENT USER FEE	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL INTERFUND ACTIVITY	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL 33-BUILDING MAINTENANCE	419,253.00	10,581.76	214,447.75	51.15	0.00	204,805.25
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CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
35-SOLID WASTE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
PROFESSIONAL SERVICES						
35-5508 SOLID WASTECOLLECTION SERVICES	340,489.00	26,626.98	185,640.24	54.52	0.00	154,848.76
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	0.00	0.00	0.00	0.00	2,900.00
35-5519 RECYCLING PROGRAM	93,179.00	7,625.52	53,378.64	57.29	0.00	39,800.36
TOTAL PROFESSIONAL SERVICES	436,568.00	34,252.50	239,018.88	54.75	0.00	197,549.12
TOTAL 35-SOLID WASTE	436,568.00	34,252.50	239,018.88	54.75	0.00	197,549.12
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
36-3001 SALARIES	115,300.00	8,329.36	66,926.14	58.05	0.00	48,373.86
36-3003 LONGEVITY	1,000.00	70.14	539.57	53.96	0.00	460.43
36-3007 OVERTIME	5,000.00	110.33	409.28	8.19	0.00	4,590.72
36-3010 INCENTIVES	600.00	46.16	370.93	61.82	0.00	229.07
36-3051 FICA/MEDICARE TAXES	9,400.00	631.14	5,324.59	56.64	0.00	4,075.41
36-3052 WORKMEN'S COMPENSATION	2,300.00	0.00	1,634.92	71.08	0.00	665.08
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	322.47	17.92	0.00	1,477.53
36-3054 RETIREMENT	18,900.00	1,308.55	11,111.16	58.79	0.00	7,788.84
36-3055 HEALTH INSURANCE	19,782.00	2,972.96	13,012.04	65.78	0.00	6,769.96
36-3056 LIFE INS	200.00	25.52	102.08	51.04	0.00	97.92
36-3057 DENTAL	1,700.00	248.64	994.56	58.50	0.00	705.44
36-3058 LONG-TERM DISABILITY	500.00	37.68	263.76	52.75	0.00	236.24
TOTAL SALARIES, WAGES & BENEFIT	176,482.00	13,780.48	101,011.50	57.24	0.00	75,470.50
SUPPLIES						
36-3503 OFFICE SUPPLIES	500.00	73.45	159.53	31.91	0.00	340.47
36-3504 WEARING APPAREL	900.00	0.00	436.72	48.52	0.00	463.28
36-3510 MANUALS AND PERIODICALS	1,000.00	0.00	991.95	99.20	0.00	8.05
36-3514 FUEL AND OIL	130,000.00	10,514.36	74,619.69	57.40	0.00	55,380.31
36-3523 TOOLS/EQUIPMENT	1,900.00	187.21	1,568.72	82.56	0.00	331.28
36-3529 VEHICLE REPAIR PARTS	39,200.00	4,487.85	23,279.19	59.39	0.00	15,920.81
36-3535 SHOP SUPPLIES	3,800.00	151.68	3,530.15	92.90	0.00	269.85
TOTAL SUPPLIES	177,300.00	15,414.55	104,585.95	58.99	0.00	72,714.05
MAINTENANCE--EQUIPMENT						
36-4520 AUTO REPAIR/OUTSOURCED	55,000.00	2,392.01	48,737.47	88.61	0.00	6,262.53
TOTAL MAINTENANCE--EQUIPMENT	55,000.00	2,392.01	48,737.47	88.61	0.00	6,262.53
SERVICES						
36-5020 COMMUNICATIONS	2,000.00	185.05	908.48	45.42	0.00	1,091.52
36-5027 MEMBERSHIP	700.00	0.00	529.00	75.57	0.00	171.00
36-5029 TRAVEL/TRAINING	2,300.00	0.00	1,980.62	86.11	0.00	319.38
TOTAL SERVICES	5,000.00	185.05	3,418.10	68.36	0.00	1,581.90
SUNDRY						
36-5405 LICENSES/PERMITS	750.00	0.00	476.66	63.55	0.00	273.34
TOTAL SUNDRY	750.00	0.00	476.66	63.55	0.00	273.34
OTHER SERVICES						
TOTAL						

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL OUTLAY						
36-6572 SPECIAL EQUIPMENT	7,160.00	0.00	0.00	0.00	0.00	7,160.00
36-6574 COMPUTER SOFTWARE	1,650.00	0.00	0.00	0.00	0.00	1,650.00
TOTAL CAPITAL OUTLAY	8,810.00	0.00	0.00	0.00	0.00	8,810.00
INTERFUND ACTIVITY						
36-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL INTERFUND ACTIVITY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL 36-FLEET SERVICES	424,342.00	31,772.09	258,229.68	60.85	0.00	166,112.32
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FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
39-3001 SALARIES	378,694.00	23,609.63	177,980.73	47.00	0.00	200,713.27
39-3002 WAGES	49,824.00	1,603.63	4,276.27	8.58	0.00	45,547.73
39-3003 LONGEVITY	3,824.00	221.52	1,958.53	51.22	0.00	1,865.47
39-3007 OVERTIME	1,800.00	386.25	820.42	45.58	0.00	979.58
39-3051 FICA/MEDICARE TAXES	33,210.00	1,863.59	13,823.51	41.62	0.00	19,386.49
39-3052 WORKMEN'S COMPENSATION	7,490.00	0.00	5,324.16	71.08	0.00	2,165.84
39-3053 EMPLOYMENT TAXES	10,800.00	0.00	1,129.73	10.46	0.00	9,670.27
39-3054 RETIREMENT	59,613.00	3,690.81	28,675.38	48.10	0.00	30,937.62
39-3055 HEALTH INSURANCE	120,489.00	16,506.20	65,916.96	54.71	0.00	54,572.04
39-3056 LIFE INS	787.00	89.32	357.28	45.40	0.00	429.72
39-3057 DENTAL	7,797.00	1,017.36	4,049.44	51.94	0.00	3,747.56
39-3058 LONG-TERM DISABILITY	1,687.00	89.93	526.13	31.19	0.00	1,160.87
TOTAL SALARIES, WAGES & BENEFIT	676,015.00	49,078.24	304,838.54	45.09	0.00	371,176.46
SUPPLIES						
39-3504 WEARING APPAREL	2,240.00	0.00	1,402.71	62.62	0.00	837.29
39-3506 CHEMICALS	2,500.00	50.87	1,475.95	59.04	0.00	1,024.05
39-3523 TOOLS/EQUIPMENT	5,800.00	100.99	1,567.36	27.02	0.00	4,232.64
39-3531 RECREATION & EVENTS	13,000.00	621.10	9,079.65	69.84	0.00	3,920.35
39-3534 EQUIP REPAIR PARTS	3,000.00	95.52	588.14	19.60	0.00	2,411.86
39-3536 LANDSCAPING MATERIALS	10,000.00	253.70	6,412.92	64.13	0.00	3,587.08
TOTAL SUPPLIES	36,540.00	1,122.18	20,526.73	56.18	0.00	16,013.27
MAINTENANCE--BLDGS, STRUC						
39-4007 POOL MAINTENANCE	18,750.00	2,068.45	8,056.49	84.47	7,782.50	2,911.01
39-4008 PARK MAINTENANCE	15,000.00	2,161.98	8,962.22	59.75	0.00	6,037.78
TOTAL MAINTENANCE--BLDGS, STRUC	33,750.00	4,230.43	17,018.71	73.49	7,782.50	8,948.79
MAINTENANCE--EQUIPMENT						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
SERVICES						
39-5020 COMMUNICATIONS	2,661.00	32.30	309.16	11.62	0.00	2,351.84
39-5029 TRAVEL/TRAINING	1,600.00	200.00	1,065.59	66.60	0.00	534.41
TOTAL SERVICES	4,261.00	232.30	1,374.75	32.26	0.00	2,886.25
CAPITAL OUTLAY						
39-6516 PARKS & LANDSCAPING PROJS	115,200.00	0.00	127,545.89	95.50	( 17,530.14)	5,184.25
39-6598 MISCELLANEOUS EQUIPMENT	9,800.00	0.00	7,184.00	73.31	0.00	2,616.00
TOTAL CAPITAL OUTLAY	125,000.00	0.00	134,729.89	93.76	( 17,530.14)	7,800.25

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
INTERFUND ACTIVITY						
39-9772 TECHNOLOGY USER FEE	625.00	0.00	0.00	0.00	0.00	625.00
39-9791 EQUIPMENT USER FEE	11,300.00	0.00	0.00	0.00	0.00	11,300.00
TOTAL INTERFUND ACTIVITY	11,925.00	0.00	0.00	0.00	0.00	11,925.00
TOTAL 39-PARKS & RECREATION	887,491.00	54,663.15	478,488.62	52.82	( 9,747.64)	418,750.02
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	16,837,509.24	1,044,996.51	6,557,912.96	38.91	( 5,897.24)	10,285,493.52
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 2,523,002.24)	( 346,923.35)	4,522,288.78	179.48-	5,897.24	( 7,051,188.26)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	9,854,169.80		16,899,460.82			
	=====		=====			
*** END OF REPORT ***						

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

03 -DEBT SERVICE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	441,734.60		441,734.60			
PROPERTY TAXES						
50-7101 CURRENT PROPERTY TAXES	2,270,000.00	0.00	2,188,889.62	96.43	0.00	( 81,110.38)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	0.00	( 22,153.50)	73.85-	0.00	( 52,153.50)
50-7103 PENALTY, INTEREST, COSTS	15,000.00	0.00	5,283.32	35.22	0.00	( 9,716.68)
TOTAL PROPERTY TAXES	2,315,000.00	0.00	2,172,019.44	93.82	0.00	( 142,980.56)
INTEREST EARNED						
50-9601 INTEREST EARNED	2,500.00	644.93	7,671.73	306.87	0.00	5,171.73
TOTAL INTEREST EARNED	2,500.00	644.93	7,671.73	306.87	0.00	5,171.73
INTERFUND ACTIVITY						
50-9752 TRANSFER FROM UTILITY FUND	91,530.00	0.00	0.00	0.00	0.00	( 91,530.00)
TOTAL INTERFUND ACTIVITY	91,530.00	0.00	0.00	0.00	0.00	( 91,530.00)
*** TOTAL FUND REVENUES ***	2,409,030.00	644.93	2,179,691.17	90.48	0.00	( 229,338.83)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	2,850,764.60		2,621,425.77			
	=====		=====			

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

03 -DEBT SERVICE FUND  
51-DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
DEBT SERVICE						
51-6121 PRINCIPAL/DEBT SERVICE	1,925,000.00	0.00	1,925,000.00	100.00	0.00	0.00
51-6122 INTEREST/DEBT SERVICE	473,422.00	0.00	247,756.88	52.33	0.00	225,665.12
51-6123 MAINTENANCE FEE/DEBT SERVICE	9,000.00	0.00	1,250.00	13.89	0.00	7,750.00
TOTAL DEBT SERVICE	2,407,422.00	0.00	2,174,006.88	90.30	0.00	233,415.12
INTERFUND ACTIVITY						
TOTAL						
TOTAL 51-DEBT SERVICE	2,407,422.00	0.00	2,174,006.88	90.30	0.00	233,415.12
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	2,407,422.00	0.00	2,174,006.88	90.30	0.00	233,415.12
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	1,608.00	644.93	5,684.29	353.50	0.00	( 4,076.29)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	443,342.60		447,418.89			
	=====		=====			
*** END OF REPORT ***						



FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

05 -MOTEL TAX FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
BEGINNING FUND BALANCE	681,709.16		681,709.16			
OTHER TAXES						
55-7635 MOTEL OCCUPANCY TAX	150,000.00	6,337.09	126,610.05	84.41	0.00	( 23,389.95)
TOTAL OTHER TAXES	150,000.00	6,337.09	126,610.05	84.41	0.00	( 23,389.95)
INTEREST EARNED						
55-9601 INTEREST EARNED	2,500.00	966.10	5,661.61	226.46	0.00	3,161.61
TOTAL INTEREST EARNED	2,500.00	966.10	5,661.61	226.46	0.00	3,161.61
*** TOTAL FUND REVENUES ***	152,500.00	7,303.19	132,271.66	86.74	0.00	( 20,228.34)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	834,209.16		813,980.82			
	=====		=====			

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

05 -MOTEL TAX FUND  
56-MOTEL TAX  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET		Y-T-D ENCUMB.	BUDGET BALANCE
-----							
SERVICES							
56-5043 GENERAL ADVERTISING	25,000.00	0.00	18,000.00	50.00	(	5,500.00)	12,500.00
56-5044 ADVERTISING	32,500.00	829.33	6,634.64	20.41		0.00	25,865.36
TOTAL SERVICES	57,500.00	829.33	24,634.64	33.28	(	5,500.00)	38,365.36
PROFESSIONAL SERVICES							
56-5515 CONSULTANT SERVICES	0.00	0.00	8,250.00	0.00	(	8,250.00)	0.00
TOTAL PROFESSIONAL SERVICES	0.00	0.00	8,250.00	0.00	(	8,250.00)	0.00
CAPITAL OUTLAY							
TOTAL							
INTERFUND ACTIVITY							
56-9751 TRANSFER TO GENERAL FUND	17,000.00	0.00	0.00	0.00		0.00	17,000.00
56-9752 TRANSFER TO THE GOLF COURSE	50,000.00	0.00	0.00	0.00		0.00	50,000.00
56-9753 TRANSFER TO CAPITAL IMP FUND	350,000.00	0.00	0.00	0.00		0.00	350,000.00
TOTAL INTERFUND ACTIVITY	417,000.00	0.00	0.00	0.00		0.00	417,000.00
TOTAL 56-MOTEL TAX	474,500.00	829.33	32,884.64	4.03	(	13,750.00)	455,365.36
	=====	=====	=====	=====		=====	=====
*** TOTAL EXPENSES ***	474,500.00	829.33	32,884.64	4.03	(	13,750.00)	455,365.36
	=====	=====	=====	=====		=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 322,000.00)	6,473.86	99,387.02	35.14-		13,750.00	( 435,137.02)
	=====	=====	=====	=====		=====	=====
*** PROJECTED FUND BALANCE ***	359,709.16		781,096.18				
	=====		=====				
*** END OF REPORT ***							

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

10 -CAPITAL IMPROVEMENTS FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
BEGINNING FUND BALANCE	4,636,723.95		4,636,723.95			
INTEREST EARNED						
90-9601 INTEREST EARNED	20,000.00	6,266.81	25,411.90	127.06	0.00	5,411.90
TOTAL INTEREST EARNED	20,000.00	6,266.81	25,411.90	127.06	0.00	5,411.90
INTERFUND ACTIVITY						
90-9751 TRFR F/GENERAL FUND	3,750,000.00	0.00	0.00	0.00	0.00	( 3,750,000.00)
90-9753 TRANSFER FROM MOTEL TAX FUND	350,000.00	0.00	0.00	0.00	0.00	( 350,000.00)
TOTAL INTERFUND ACTIVITY	4,100,000.00	0.00	0.00	0.00	0.00	( 4,100,000.00)
MISCELLANEOUS REVENUE						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
OTHER AGENCY REVENUES						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*** TOTAL FUND REVENUES ***	4,120,000.00 =====	6,266.81 =====	25,411.90 =====	0.62 =====	0.00 =====	( 4,094,588.10) =====
*** TOTAL AVAILABLE REVENUES ***	8,756,723.95 =====		4,662,135.85 =====			

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2018

10 -CAPITAL IMPROVEMENTS FUND  
91-CAPITAL IMPROVEMENTS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CAPITAL OUTLAY TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CAPITAL IMPROVEMENTS						
91-7013 LONG TERM RECOVERY	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
91-7105 PARK IMPROVEMENTS	50,000.00	0.00	1,663.23	45.88	21,276.00	27,060.77
91-7117 GOLF COURSE RECLAIM WATER	800,000.00	0.00	0.00	0.00	0.00	800,000.00
91-7120 290 EXPANSION	0.00	711.00	9,167.64	0.00	0.00	( 9,167.64)
91-7121 BRIDGE REPAIR	0.00	0.00	432.00	0.00	0.00	( 432.00)
91-7127 NEW TAYLOR BLDG CONSTRUCTION	1,400,000.00	0.00	0.00	0.00	0.00	1,400,000.00
91-7129 STREET LIGHTING REHABILITATION	22,000.00	0.00	0.00	0.00	0.00	22,000.00
91-7130 FACILITIES IMPROVEMENT	50,000.00	0.00	0.00	0.00	0.00	50,000.00
91-7131 GOLF COURSE CLUB HOUSE IMP	350,000.00	0.00	0.00	11.57	40,487.00	309,513.00
91-7132 SPLASH PAD	250,000.00	14,015.40	14,015.40	5.61	0.00	235,984.60
TOTAL CAPITAL IMPROVEMENTS	4,922,000.00	14,726.40	25,278.27	1.77	61,763.00	4,834,958.73
INTERFUND ACTIVITY TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 91-CAPITAL IMPROVEMENTS	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	4,922,000.00	14,726.40	25,278.27	1.77	61,763.00	4,834,958.73
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	4,922,000.00	14,726.40	25,278.27	1.77	61,763.00	4,834,958.73
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 802,000.00)	( 8,459.59)	133.63	7.68	( 61,763.00)	( 740,370.63)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	3,834,723.95		4,636,857.58			
	=====		=====			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

CITY OF JERSEY VILLAGE  
PROPERTY TAX COLLECTION  
REPORTS  
APRIL 2018

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 04/01/2018 thru 04/30/2018**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2017	(53,653.50)	5,553.01	2,360.34	0.00	(45,740.15)	0.00	(45,740.15)	0.00	2,360.34
2016	(11,315.29)	(992.05)	442.45	0.00	(11,864.89)	0.00	(11,864.89)	0.00	442.45
2015	176.43	0.00	0.00	0.00	176.43	0.00	176.43	0.00	0.00
2012	(289.53)	0.00	0.00	0.00	(289.53)	0.00	(289.53)	0.00	0.00
Total:	(\$65,081.89)	\$4,560.96	\$2,802.79	\$0.00	(\$57,718.14)	\$0.00	(\$57,718.14)	\$0.00	\$2,802.79

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TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 04/01/2018 TO 04/30/2018

INCLUDES AG ROLLBACK

PAGE: 1

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2017	00.742500	7,753,574.63	2,922
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
	-----	-----	-----	-----	-----	-----	-----	-----
2017	7,606,941.85	109,373.81-	146,632.78	53,653.50-	7,615,407.49	138,167.14	98.22	0.00
2016	74,570.70	13,322.68-	143,611.98-	11,315.29-	95,743.73-	26,702.45	38.68	0.00
2015	26,445.32	176.43	8,159.99-	176.43	2,052.43	16,232.90	11.22	0.00
2014	14,145.51	.00	446.77-	0.00	3,018.42	10,680.32	22.03	0.00
2013	10,782.57	.00	371.25-	0.00	1,495.42	8,915.90	14.36	0.00
2012	9,776.72	289.53-	289.53-	289.53-	6.97-	9,494.16	.07-	0.00
2011	11,235.51	.00	0.00	0.00	26.41	11,209.10	.24	0.00
2010	14,186.58	.00	0.00	0.00	17.40	14,169.18	.12	0.00
2009	20,944.45	.00	0.00	0.00	17.40	20,927.05	.08	0.00
2008	8,059.33	.00	0.00	0.00	17.40	8,041.93	.22	0.00
2007	4,701.58	.00	28.74-	0.00	11.34-	4,684.18	.24-	0.00
2006	2,451.84	.00	0.00	0.00	17.40	2,434.44	.71	0.00
2005	2,174.50	.00	0.00	0.00	15.82	2,158.68	.73	0.00
2004	1,359.66	.00	0.00	0.00	15.80	1,343.86	1.16	0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	7,810,653.63	122,809.59-	6,275.48-	65,081.89-	7,526,339.35	278,038.80		0.00

TAX COLLECTION SYSTEM  
DEPOSIT DISTRIBUTION  
REVERSALS DETAIL SCHEDULE  
FROM: 04/01/2018 THRU 04/30/2018  
JURISDICTION: 70 City of Jersey Village

INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2012 RF180426	107-448-001-0019	201507	0.00	0.00	0.00	0.00 62	289.53-	289.53-
2012 RF180426	107-448-001-0019	201507	289.53-	0.00	0.00	0.00 62	289.53	0.00
	2012 TOTAL		289.53-	0.00	0.00	0.00	0.00	289.53-
2016 RF180404	127-250-007-0007	201612	175.92-	0.00	0.00	0.00 17	175.92	0.00
2016 RF180404	127-250-007-0007	201612	0.00	0.00	0.00	0.00 17	175.92-	175.92-
2016 RF180404	206-216-270-0000	201612	1,599.73-	0.00	0.00	0.00 17	1,599.73	0.00
2016 RF180404	206-216-270-0000	201612	0.00	0.00	0.00	0.00 17	1,599.73-	1,599.73-
2016 N0427181	220-906-010-0000	201802	282.02-	0.00	62.04-	68.81-0	0.00	412.87-
2016 RF180404	222-160-930-0000	201706	11,277.80-	0.00	1,466.12-	0.00 17	12,743.92	0.00
2016 RF180404	222-160-930-0000	201706	0.00	0.00	0.00	0.00 17	12,743.92-	12,743.92-
	2016 TOTAL		13,335.47-	0.00	1,528.16-	68.81-	0.00	14,932.44-
2017 CC0409181	082-105-000-0001	201803	1,465.35-	0.00	131.88-	0.00 0	0.00	1,597.23-
2017 RF180409	082-108-000-0002	201712	413.57-	0.00	0.00	0.00 6	413.57	0.00
2017 RF180409	082-108-000-0002	201712	0.00	0.00	0.00	0.00 6	413.57-	413.57-
2017 RF180409	082-140-000-0006	201712	173.76-	0.00	0.00	0.00 6	173.76	0.00
2017 RF180409	082-140-000-0006	201712	0.00	0.00	0.00	0.00 6	173.76-	173.76-
2017 RF180409	104-765-000-0017	201712	0.00	0.00	0.00	0.00 6	149.99-	149.99-
2017 RF180409	104-765-000-0017	201712	149.99-	0.00	0.00	0.00 6	149.99	0.00
2017 RF180409	107-441-000-0008	201712	371.25-	0.00	0.00	0.00 6	371.25	0.00
2017 RF180409	107-441-000-0008	201712	0.00	0.00	0.00	0.00 6	371.25-	371.25-
2017 RF180409	119-033-000-0001	201801	107,112.09-	0.00	0.00	0.00 6	107,112.09	0.00
2017 RF180409	119-033-000-0001	201801	0.00	0.00	0.00	0.00 6	107,112.09-	107,112.09-
2017 RF180409	127-250-007-0001	201712	197.20-	0.00	0.00	0.00 6	197.20	0.00
2017 RF180409	127-250-007-0001	201712	0.00	0.00	0.00	0.00 6	197.20-	197.20-
2017 RF180409	127-250-007-0007	201712	189.12-	0.00	0.00	0.00 6	189.12	0.00
2017 RF180409	127-250-007-0007	201712	0.00	0.00	0.00	0.00 6	189.12-	189.12-
2017 RF180409	128-540-002-0001	201801	2,112.02-	0.00	0.00	0.00 6	2,112.02	0.00
2017 RF180409	128-540-002-0001	201801	0.00	0.00	0.00	0.00 6	2,112.02-	2,112.02-
2017 RF180409	206-216-230-0000	201712	130.68-	0.00	0.00	0.00 6	130.68	0.00
2017 RF180409	206-216-230-0000	201712	0.00	0.00	0.00	0.00 6	130.68-	130.68-
2017 RF180409	206-216-270-0000	201711	1,698.92-	0.00	0.00	0.00 6	1,698.92	0.00
2017 RF180409	206-216-270-0000	201711	0.00	0.00	0.00	0.00 6	1,698.92-	1,698.92-
2017 ESC010411185	220-906-010-0000	201712	6.77	0.00	0.00	0.00 0	0.00	6.77
2017 N0427181	220-906-010-0000	201802	6.77-	0.00	0.00	0.00 0	0.00	6.77-



TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 04/01/2018 THRU 04/30/2018  
 JURISDICTION: 70 City of Jersey Village

INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2017 TOTAL		114,013.95-	0.00	131.88-	0.00	0.00	114,145.83-
	YEAR 2012							
	REFUNDS		289.53-	0.00	0.00	0.00	0.00	289.53-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		289.53-	0.00	0.00	0.00	0.00	289.53-
	YEAR 2016							
	REFUNDS		13,053.45-	0.00	1,466.12-	0.00	0.00	14,519.57-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		282.02-	0.00	62.04-	68.81-	0.00	412.87-
	TOTAL		13,335.47-	0.00	1,528.16-	68.81-	0.00	14,932.44-
	YEAR 2017							
	REFUNDS		112,541.83-	0.00	0.00	0.00	0.00	112,541.83-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		1,472.12-	0.00	131.88-	0.00	0.00	1,604.00-
	TOTAL		114,013.95-	0.00	131.88-	0.00	0.00	114,145.83-
	ALL YEARS							
	REFUNDS		125,884.81-	0.00	1,466.12-	0.00	0.00	127,350.93-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		1,754.14-	0.00	193.92-	68.81-	0.00	2,016.87-
	TOTAL		127,638.95-	0.00	1,660.04-	68.81-	0.00	129,367.80-

TAX COLLECTION SYSTEM  
DEPOSIT DISTRIBUTION  
SUMMARY OF PAYMENTS AND REVERSALS  
FROM: 04/01/2018 THRU 04/30/2018  
JURISDICTION: 70 City of Jersey Village

INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2015 TOTAL		176.43	0.00	0.00	0.00	0.00	176.43
	2016 TOTAL		2,020.18	0.00	536.11	511.26	0.00	3,067.55
	2017 TOTAL		60,360.45	0.00	5,684.89	2,360.34	0.00	68,405.68
	TOTAL PAYMENTS		62,557.06	0.00	6,221.00	2,871.60	0.00	71,649.66
	2012 TOTAL		289.53-	0.00	0.00	0.00	0.00	289.53-
	2016 TOTAL		13,335.47-	0.00	1,528.16-	68.81-	0.00	14,932.44-
	2017 TOTAL		114,013.95-	0.00	131.88-	0.00	0.00	114,145.83-
	TOTAL REVERSALS		127,638.95-	0.00	1,660.04-	68.81-	0.00	129,367.80-
	TOTAL FOR UNIT		65,081.89-	0.00	4,560.96	2,802.79	0.00	57,718.14-

**General Fund**  
**For the period ended May 31, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	5,655,000.00	5,655,000.00	5,440,188.23	96.20%	5,500,000.00
Electric Franchise Taxes	360,000.00	360,000.00	241,231.42	67.01%	360,000.00
Telephone Franchise	110,000.00	110,000.00	78,149.61	71.05%	110,000.00
Gas Franchise	30,000.00	30,000.00	33,654.18	112.18%	30,000.00
Cable TV Franchise	70,000.00	70,000.00	56,305.85	80.44%	70,000.00
Telecommunication	30,000.00	30,000.00	22,590.14	75.30%	30,000.00
City Sales Tax	3,000,000.00	3,000,000.00	2,067,466.89	68.92%	3,050,000.00
Sales TX-Reduce Property Taxes	1,500,000.00	1,500,000.00	1,033,423.01	68.89%	1,525,000.00
Mixed Drink Tax	35,000.00	35,000.00	24,359.55	69.60%	35,000.00
Fines Warrants & Bonds	968,700.00	968,700.00	719,509.32	74.28%	968,700.00
Fees & Charge for Services	370,850.00	370,850.00	265,768.56	71.66%	370,850.00
Licenses & Permits	158,700.00	158,700.00	97,688.79	61.56%	158,700.00
Interest Earned	90,000.00	90,000.00	191,876.36	213.20%	270,000.00
Interfund Activity	1,836,257.00	1,836,257.00	581,553.53	31.67%	1,836,257.00
Misc Revenue	100,000.00	100,000.00	34,994.28	34.99%	60,000.00
Other Agency Revenue	-	-	191,442.02	100.00%	190,000.00
Total Revenue	14,314,507.00	14,314,507.00	11,080,201.74	77.41%	14,564,507.00
<b>Expenditures</b>					
Administrative Service	590,332.00	590,332.00	326,112.79	55.24%	590,332.00
Legal/Other Services	5,797,410.00	5,797,410.00	764,121.72	13.18%	5,797,410.00
Info Technology	672,475.24	672,475.24	243,756.02	36.25%	672,475.24
Purchasing	21,600.00	21,600.00	11,721.21	54.26%	21,600.00
Accounting Services	335,289.00	335,289.00	201,541.75	60.11%	335,289.00
Customer Services	147,233.00	147,233.00	89,192.27	60.58%	147,233.00
Municipal Court	444,617.00	444,617.00	238,199.70	53.57%	444,617.00
Police Department	2,864,238.00	2,864,238.00	1,588,967.02	55.48%	2,684,238.00
Communications	810,782.00	810,782.00	424,833.69	52.40%	810,782.00
Fire Department	1,565,801.00	1,624,801.00	725,985.09	44.68%	1,624,801.00
Public Works	229,271.00	229,271.00	142,956.10	62.35%	229,271.00
Community Development	472,210.00	472,210.00	260,169.16	55.10%	472,210.00
Streets	659,597.00	659,597.00	350,171.51	53.09%	659,597.00
Building Maintenance	419,253.00	419,253.00	214,447.75	51.15%	419,253.00
Solid Waste	436,568.00	436,568.00	239,018.88	54.75%	436,568.00
Fleet Services	424,342.00	424,342.00	258,229.68	60.85%	424,342.00
Parks & Recreation	837,491.00	837,491.00	478,488.62	57.13%	837,491.00
Total Expenditures	16,728,509.24	16,787,509.24	6,557,912.96	39.06%	16,607,509.24

**Utility Fund**  
**For the period ended May 31, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	4,218,000.00	4,218,000.00	2,743,973.86	65.05%	4,218,000.00
Interest Earned	20,000.00	20,000.00	38,143.28	190.72%	60,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	50,000.00	50,000.00	43,401.56	86.80%	60,000.00
Other Agency Revenue	-	-	-		-
Total Revenue	4,288,000.00	4,288,000.00	2,825,518.70	65.89%	4,338,000.00
<b>Expenditures</b>					
Water & Sewer	3,989,214.00	3,989,214.00	1,297,359.36	32.52%	3,989,214.00
Utility Capital Projects	2,896,000.00	2,896,000.00	952,945.80	32.91%	2,896,000.00
	-	-	-		-
Total Expenditures	6,885,214.00	6,885,214.00	2,250,305.16	32.68%	6,885,214.00

<i>No</i>	<i>Last Name</i>	<i>First Name</i>	<i>Date Info Requested</i>	<i>Description of Info Requested</i>	<i>Department Routed</i>	<i>Date Fwd to Dept</i>	<i>Date Received from Dept</i>	<i>Date Requestor Contacted</i>	<i>Amt</i>	<i>Date of Pick-up or Mailing</i>	<i>Open</i>	<i>Complete</i>	<i>AG Opinion</i>	<i>PROCESS TIME</i>
1	Hays	John	10/9/2017	Documents available for 16422	10/9/2017	Ashley	10/11/2017	10/11/2017	\$0.00	10/11/2017 vial email	NO	YES		15 minutes accumulated time 15 minutes
2	Paetsch	Chandra V.	10/10/2017	2018 Election Questions	10/10/2017	Lorri	10/10/2017	10/10/2017	\$0.00	10/10/2017 via email	NO	YES		15 minutes accumulated time 15 minutes
3	Holbrook	Clayton	10/16/2017	Hazardous Materials or substances, above and below ground storage tanks, enviornmental liens and building permits for the property located at 8655 Jones Road	10/16/2017	Ashley and Mark Bitz	10/17/2017	10/17/2017	\$0.00	10/17/2017 via email	NO	YES		30 minutes accumulated time 30 minutes
4	Harwood	Aleisha	10/31/2017	Commerical and Residential Building Permits 10-01-2017 thru 10-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	10/31/2017	11/1/2017	11/1/2017	\$0.00	11/1/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
5	Sureshchandra	Suma	11/2/2017	Building Permits Issued from 10-01-2017 thru 10-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	11/2/2017	11/2/2017	11/2/2017	\$0.00	11/02/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
6	Liollio	Titika	11/10/2017	All information and socuments pertaining to Permit 6127 - Info mailed. Requestor later requested a hard copy	Ashley	11/14/2014	11/14/2017	11/14/2017	\$0.90	11/14/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
7	Jones	Nicole	11/15/2017	Separate Structure in backyard at 10703 Karter Court, Houston, TX 77064	Ashley	11/15/2017	11/15/2017	11/15/2017	\$0.00	11/15/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
8	Romero	Stephaine	11/17/2017	Trails at Corinthian Creek, 8655 Jones Road, 1160960000002 - I need any open zoning code violations, CO's for entire complex and any fire code violations.	Ashley and Mark	11/17/2017	11/20/2017	11/20/2017	\$0.00	11/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
9	Rubenstein	Irv	11/20/2017	All purchasing records from 2017-06-30 (yyyy-mm-dd) to current	Isabel	11/20/2017	11/20/2017	11/20/2017	\$0.00	11/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
10	Kuzydym	Stephanie	11/20/2017	Spreadsheet showing all residential building permits issued for new residential construction -- including the estimated total cost and addresses -- from the City of Jersey Village Public Works between 2012 to present for the following zip codes: 77024, 77037, 77041, 77074, 77088, 77096, 77338, 77339, 77379.	Ashley	11/20/2017	11/27/2017	11/27/2017	\$0.00	11/27/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
11	Tatom	Cathy	11/21/2017	Request for amts, type and date of all police vehcile purchases from 2008 to present	Eric and Isabel	11/21/2017	11/22/2017	11/22/2017	\$0.00	11/22/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

12	Lopez	Brandon	11/27/2017	Any records of the following regarding the property located at 6223 West Sam Houston Parkway North, Houston, Texas 77041: Building code violations, fires, hazardous waste spills/violations, environmental health code violations, and air/water pollution report.	Lorri	11/27/2017	11/27/2017	11/27/2017	\$0.00	11/27/2017 via email - NOT IN CITY OF JV	NO	YES		15 Minutes accumulated 15 minutes
13	Scott	Deanne	11/28/2017	The permit submitted by ATT to lay underground cables across the Wyndham Lakes Subdivision. The time frame when the project is to be completed and who the project manager is for the project.	Ashley	11/28/2017	11/29/2017	11/29/2017	\$0.00	11/29/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
14	Yi	Michelle	11/30/2017	Job Titles, Actual salaries, salary range, allowances, certificate pay for all your positions.	Trelena	11/30/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
15	Harwood	Aleisha	12/4/2017	Commerical and Residential Building Permits 11-01-2017 thru 11-30-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	12/4/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
16	Sureshchandra	Suma	12/4/2017	Building Permits Issued from 11-01-2017 thru 11-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	12/4/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
17	Nugyen	Phillip	12/7/2017	The latest elevation certificate (if there is one), for the address 8622 Wyndham Village Drive, Jersey Village, TX 77040.	Ashley	12/8/2017	12/8/2017	12/8/2017	\$0.00	12/08/2017 via mail NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
18	Wilson	Dave	12/8/2017	Information about the History of Jersey Village and its elected officials.	Lorri	12/8/2017	12/8/2017	12/8/2017	\$0.00	12/08/2017 via mail	NO	YES		15 Minutes accumulated 15 minutes
19	Linares	Samuel	12/11/2017	Permit and flood history for 15632 Ginger Lane	Ashley	12/11/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
20	Cabrera	Baldemar	12/11/2017	Proof of Flood Records - 15632 Ginger Lane	Ashley	12/11/2017	12/20/2017	12/20/2017	\$0.00	12/20/2017 via US Mail	NO	YES		15 Minutes accumulated 15 minutes
21	Warren	Bobby	12/13/2017	All Campaign Finance forms filed from April 20, 2017 to current	Lorri	12/13/2017	12/13/2017	12/13/2017	\$0.00	12/13/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
22	Liston	Mary	12/15/2017	Permits issued for 17030 NW Freeway	Lorri	12/15/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

23	Romero	Stephanie	12/15/2017	8655 Jones Road - Copies of approved site plans, bariances, ordinances, special permits, conditional/special use permits, zoning cases and resolutions assoicated with property	Ashley	12/15/2017	12/20/2017	12/20/2017	\$0.00	12/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
24	Gorby	Ben	12/18/2017	WCA Recycling Contract	Lorri	12/18/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
25	Harwood	Aleisha	1/2/2018	Commerical and Residential Building Permits 12-01-2017 thru 12-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/2/2018	1/2/2018	1/2/2018	\$0.00	01/02/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
26	Cortes	Ricardo	1/2/2018	Building Permits and all work related documents related to 8229 Rio Grande Drive specifically, furnace, roof, A/C and water heater	Ashley	1/3/2018	1/3/2018	1/3/2018	\$3.60	01/03/2018 in person	NO	YES		15 Minutes accumulated 15 minutes
27	Sureshchandra	Suma	1/3/2018	Building Permits Issued from 11-01-2017 thru 11-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ic; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	1/3/2018	1/3/2018	1/3/2018	\$0.00	01/03/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
28	Tang	Chih	1/4/2018	Hydroquest Irrigation, Tex-Rain Irrigation, and Waterwise Irrigation - Need Permit and inspection records regarding irrigation installation at Jersey Village	Ashley	1/4/2018	1/11/2018	1/11/2018	\$0.00	01/11/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
29	Overall	Leah	1/12/2018	Commerical and Residential Building Permits 04-01-2017 thru 12-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/12/2018	1/12/2018	1/12/2018	\$0.00	01/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
30	Mauriello	Deborah	1/18/2018	Flood information - number of homes and maps of flooded area for Alicia 8-18-83, Frances 9-11-1998, Allison 6-9-2001, and Ike 9-13-2008	Ashley	1/25/2018	1/25/2018	1/25/2018	\$0.00	01/25/2018 via email	NO	YES		60 minutes accumulated 60 minutes
31	Ward	Laura	1/19/2018	I am requesting records of all unpaid/outstanding/not negotiated checks/warrants of all agencies/departments/divisions, etc., including, but not limited to, Auditor, Building and Safety, City/County Attorney's Office, Clerk's Office, Controller, Coroner, Mayor, Police Department, Public Works, Planning, Sheriff, Transportation, Treasurer, Water and Power, etc.	Lorri	1/19/2018	1/19/2018	1/19/2018	\$0.00	01/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
32	Timothy	Michael	1/22/2018	Mayor's Contact Information	Lorri	1/22/2018	1/22/2018	1/22/2018	\$0.00	01/22/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
33	Harwood	Aleisha	2/1/2018	Commerical and Residential Building Permits 01-01-2018 thru 01-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	2/1/2018	2/1/2018	2/1/2018	\$0.00	02/01/2018 via email	NO	YES		15 Minutes accumulated 60 minutes

34	Muresan	Gabriel	2/1/2018	Permit Applications for Self Storage	Ashley	2/1/2018	2/5/2018	2/5/2018	\$0.00	02/05/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
35	Singleton	James	2/2/2018	2016 and 2017 EV and ED Combination Forms	Lorri	2/2/2018	2/5/2018	2/5/2018	\$0.00	02/05/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
36	Sheppard	Matt	2/6/2018	any documents or information that you have for 15309 Mauna Loa Ln. Jersey Village, TX 77040. Any building permits, construction jobs, original builder's blueprints, property elevations, flood history, violations, basically any information that you have	Ashley	2/6/2018	2/7/2018	2/7/2018	\$0.00	02/07/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
37	Neeley	Tim	2/7/2018	Economic Development Agreements, Chapter 380 Agreements, Tax Abatement Agreements, Economic Development Corporation Grant / Loan / Performance Agreements, Industrial District Agreements, TIRZ/TIF incentive related agreements, Public Improvement District Agreements / Creation Ordinances, and Any other incentive, grant, or loan agreement for economic development project approved between 4/1/2017 and 12/31/2017	Austin	2/7/2018	2/7/2018	2/7/2018	\$0.00	02/07/2018 via email - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
38	Hughes	Simon	2/9/2018	2015, 2016 and 2017 EV and ED Combination Forms	Lorri	2/9/2018	2/9/2018	2/9/2018	\$0.00	02/09/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
39	Ramons	Veronica	2/9/2018	Elevation Certificate -8313 Koester St, Jersey Village, TX 77040-2825, LT 25 BLK 51 , COUNTRY CLUB ESTATES SEC 4	Ashley	2/9/2018	2/9/2018	2/9/2018	\$0.00	2/9/2018 - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
40	Beazley	Merrilee	2/14/2018	Listing of Vehicles in the RV Program	Lorri	2/14/2018	2/14/2018	2/14/2018	\$0.00	2/14/2018 - Hand Delivered	NO	YES		15 Minutes accumulated 15 minutes
41	Beazley	Merrilee	2/14/2018	Listing of lawsuits for the past 5 years. Who filed, Who Won, how much, and why was the lawsuit filed.	Lorri	2/14/2018	2/14/2018	2/14/2018	\$0.00	2/14/2018 Hand Delivered	NO	YES		30 Minutes accumulated 45 minutes
42	Beazley	Merrilee	2/14/2018	All complaints filed for Christian Somers and Gordon Gipson	Trelena	2/14/2018	2/19/2018	2/19/2018	\$0.00	2/19/2018 via US Mail	NO	YES		15 Minutes accumulated 60 minutes
43	Arrajj	Shawn	2/19/2018	Copy of all candidates - application for place on Ballot	Lorri	2/19/2018	2/19/2018	2/19/2018	\$0.00	2/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
44	Haverty	Curtis	2/20/2018	Excel of active commercial accounts - names and addresses	Maria	2/20/2018	2/20/2018	2/20/2018	\$0.00	02/20/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
45	Cockroft	James	2/20/2018	Gilbert Lozano disciplinary paperwork and dates of employ	Trelena	2/21/2018	2/21/2018	2/21/2018	\$0.00	02/21/2018 via email	NO	YES		15 Minutes accumulated 15 minutes



46	Copitzky	Michael	2/21/2018	a full and complete resume with certification dates of all relevant police department officer training requirements,scores,instructor comments,disciplinary actions,admonishments,suitability evaluations,length of local service,any prior law enforcement experiences in this or any other state,listings of all D.W.I. arrests and convictions,S.F.S.T. training manuals and score-sheets,inter and intra agency communications logs specifically made from 10/25/2017 through the entirety of 10/26/2017 and including any subsequent communications for the purposes of prosecuting the alleged crime,copies of the LAB 12 form submitted with the above referenced defendant's specimen sample for analysis and full disclosure of officer Bascus' employment shift schedule for the previous 30 days prior to and including 10/25/2017 along with any secondary job occupations,volunteer organizations in order to determine his individual credibility and suitability for the position of Texas Peace Officer.	Trelena	2/21/2018	3/6/2018	3/6/2018	\$1.90 paid at front window	03/06/2018 hand delivered at front window	NO	YES		30 Minutes accumulated 30 minutes
47	Hughes	Simon	2/26/2018	The map with lots and street numbers. One electronically, and two printed at 34 x 44	Jim	2/26/2018	2/26/2018	2/26/2018	\$30.00 pd 2-26-18	02/26/2018 via email for electronic copy	NO	YES		15 Minutes accumulated 45 minutes
48	Palmer	Andrew	2/27/2018	All Blue Prints (Original and As-Built) and all building permits for 58 Parkway Place	Ashley	2/27/2018	3/1/2018	3/1/2018	\$0.00	03/01/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
49	Palmer	Andrew	2/27/2018		Ashley	2/27/2018	3/1/2018	03/01/2018 via letter 05-10-2018 REQ INFO SENT VIA EMAIL	\$0.00	03/01/2018 Sent for AG Opinion 05-10-2018 Rec'd AG Opinion - RELEASE REQ INFO	YES	NO	YES	45 Minutes accumulated 60 minutes
50	Ammerman	Erin	2/27/2018	Lot Surveys on file for 58 Parkway Place, including easements	Ashley	2/27/2018	2/27/2018	2/27/2018	\$0.00	02/27/2018 - Requestor picked up at front desk	NO	YES		15 Minutes accumulated 15 minutes
51	Harwood	Aleisha	3/1/2018	Permit application #681 dated April 26, 1976 for 16310 Congo Lane, Jersey Village, Texas 77040	Ashley	3/1/2018	3/1/2018	3/1/2018	\$0.00	03/01/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
52	Maloy	Mark	3/6/2018	Commerical and Residential Building Permits 02-01-2018 thru 02-28-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Isabel	3/6/2018	3/7/2018	3/7/2018	\$0.00	03/07/2018 hand delivered	NO	YES		15 Minutes accumulated 15 minutes
53	Montoya	Fernando	3/8/2018	Current Golf Course Analysis	Ashley	3/9/2018	3/9/2018	3/9/2018	\$0.00	03/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
54	Haverty	Curtis	3/8/2018	Property/Cadastral Survey for 15813 Elwood Drive - Cadastral surveying is the sub-field of surveying that specializes in the establishment and re-establishment of real property boundaries.	Lorri	3/8/2018	3/8/2018	3/8/2018	\$0.00	03/08/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
55	Cherry	Alana	3/9/2018	Residential Utility listing - Do Not Include Confidentials	Ashley	3/9/2018	3/9/2018	3/9/2018	\$0.00	03/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
56	Hughes	Simon	3/12/2018	February Commercial Permit Report	Lorri	3/12/2018	3/12/2018	3/12/2018	\$0.00	03/12/2018 via email	NO	YES		15 Minutes accumulated 60 minutes
57	Demien	Dick	3/12/2018	a copy of the Application, General Release, Form CFCP, and Form CTA, as well as any other materials filed by James Singleton in connection with his application for City Council Place 4	Lorri	3/12/2018	3/12/2018	3/12/2018	\$0.00	3/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
				WCA Contract and last Invoice	Lorri	3/12/2018	3/12/2018	3/12/2018	\$0.00					

58	Weatherly	Matt	3/12/2018	Salary Schedules	Trelena	3/12/2018	3/12/2018	3/12/2018	\$0.00	3/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
59	Downing	Kathryn	3/15/2018	Where did we purchase the electronic speed detectors and what is the cost to install and maintain	Kevin	3/16/2018	3/19/2018	3/19/2018	\$0.00	3/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
60	Finch	Alexis	3/16/2018	Elevation Certificate for 15813 Elwood Drive, Jersey Village, Texas 77040	Ashley	3/16/2018	3/19/2018	3/19/2018	\$0.00	03/19/2018 via email - No Records	NO	YES		15 Minutes accumulated 15 minutes
61	Hughes	Simon	3/16/2018	PIR Listing for Budget Year 2017-2018	Lorri	3/16/2018	3/16/2018	3/16/2018	\$0.00	3/16/2018	NO	YES		15 Minutes accumulated 75 minutes
62	Maloy	Mark	3/23/2018	A report for the City's portion of the sales tax revenue paid for golf course operations from 1999 to current	Isabel	3/23/2018	3/23/2018	3/26/2018	\$0.00	03/26/2018 via email	NO	YES		45 Minutes accumulated 75 minutes
63	Singleton	James	3/26/2018	Any building permits, construction jobs, original builder's blueprints, property elevations, flood history, violations, or any other information retained by the city related 16522 De Lozier St, Jersey Village, TX 77040.	Ashley	3/26/2018	3/27/2018	3/27/2018	\$0.00	03/27/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
64	Robson	Chris	3/26/2018	Permits requested for 15802 Acapulco Dr. Jersey Village, TX 77040 for period 2016 thru 2017.	Ashley	3/26/2018	3/27/2018	3/27/2018	\$0.00	03/27/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
65	Duphorne	Darin	3/29/2018	Consumtion History on Home located at 106 Windrose Court from inception to current	Maria	3/29/2018	4/3/2018	4/3/2018	\$0.00	04/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
66	Blankenheim	Chris	4/2/2018	P&Z and TIRZ Board Applications	Lorri	4/2/2018	4/2/2018	4/2/2018	\$0.00	04/02/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
67	Harwood	Aleisha	4/2/2018	Commerical and Residential Building Permits 03-01-2018 thru 03-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	4/3/2018	4/3/2018	4/3/2018	\$0.00	04/03/2018 via email	NO	YES		15 Minutes accumulated 90 minutes
68	Ziehe	Fred	4/9/2018	Electronic copy of James Singelton's Campain Finance Report filed last week	Lorri	4/9/2018	4/9/2018	4/9/2018	\$0.00	4/9/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
69	Singleton	James	4/11/2018	James Singleton Personnel File	Trelena	4/11/2018	4/16/2018	4/16/2018	\$39.00	04/16/2018 in person	NO	YES		15 Minutes accumulated 75 minutes
70	Langford	Kathi	4/12/2018	28 Pebble Beach Court - Sprinkler System Layout	Ashley	4/12/2018	4/12/2018	4/12/2018	\$0.00	04/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
71	Singleton	James	4/13/2018	Copy of Simon Hughes' 30 Day Campaign Finance Report	Lorri	4/13/2018	4/13/2018	4/13/2018	\$0.00	04/13/2018 via email	NO	YES		15 Minutes accumulated 60 minutes
72	Sedberry	James	4/13/2018	Floor Plan/Blue Print, Survery of Property, Sprinkler System Plan, Anything listing building material of home, and Any imporvements for property located at 28 Pebble Beach Court	Ashley	4/13/2018	4/20/2013	04/20 and 04/23/2018 Parital Response	\$61.60 pd 04/23/2018	04/23/2018 Sent for AG Opinion	YES	NO	YES	60 Minutes accumulated 60 minutes - Time to Process AG Submittal is not included as not allowed by law
73	Lawson	Stephanie	4/16/2018	Blue Prints for pool located at 16118 Congo Lane	Ashley	4/16/2018	4/20/2018	WITHDRAWN	\$0.00	WITHDRAWN	NO	YES		15 Minutes accumulated 15 minutes

74	Lawson	Stephanie	4/16/2018	Blue Prints for the home located at 8518 Windham Ct	Ashley	4/16/2018	4/20/2018	4/26/2018	\$52.06 Pd 04-26-18	Sent for AG Opinion on 04-26-18	YES	NO	YES	30 Minutes accumulated 30 minutes - Time to Process AG Submittal is not included as not allowed by law
75	Rubenstein	Irv	4/17/2018	All purchasing records from 2017-11-01 (yyyy-mm-dd) to current	Isabel	4/17/2018	4/17/2018	4/17/2018	\$0.00	04/17/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
76	Kramer	Justin	4/20/2018	An electronic copy of any and all employees for year of 2017, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.	Trelena	4/20/2018	4/25/2018	4/25/2018	\$0.00	04/25/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
77	Warren	Bobby	4/20/2018	a copy of each e-mail received by the City of Jersey Village from the e-mail address simon@hugheslegal.com from January 1, 2014 through April 20, 2018. If any of the e-mails responsive to this request contain an attachment, please also provide a copy of each such attachment.	Bob, Lorri	4/20/2018	4/23/2018	4/23/2018	\$144.00 PD 5.19.18 via ck #383	4/23/2018 via email	NO	YES		8 hours accumulated 8 hours and 15 minutes
78	Singleton	James	4/24/2018	04-23-18 EV Combination Forms and Copy of the 2017-2018 PIR Request Listing	Lorri	4/24/2018	4/24/2018	4/24/2018	\$0.00	4/24/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
79	Laufer	Joanna	4/24/2018	All historical records pertaining to building permit applications, development permit applications, all inspection reports, submitted blueprint/plans, approved blueprints/plans purchased permits, issued permits, issued certificates of compliance, etc. related to building permits and development permits for 15801 Seattle Street, Jersey Village, Texas 77040	Ashley	4/24/2018	4/24/2018	4/24/2018	\$0.00	4/24/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
80	Hughes	Simon	4/24/2018	A copy of the grant applications (one for elevations and one for the Wall Street storm water improvements), together with any communications sent to or received from FEMA (or the entity to which the City applied) concerning the status of the grant request or funding. Please redact all personal information, to protect the privacy of any individuals involved, including specific addresses.  Please also send a copy of all communications sent to any JV homeowners concerning home elevations or buyouts, including any responses the city received. Please redact all personal information, to protect the privacy of any individuals involved, including specific addresses.  04/30/2018 - Requestor Narrowed Scope to - Wall Street Grant Application	Austin and Akilah with Olson and Olson	4/24/2018	4/24/2018	04/26/2018 sent estimate ltr - Requestor responded 04/30/2018 - Narrowed Scope - AG Opinion not needed. City Atty sent requestor info on 05-14-2018 - Request closed	\$0.00	05/14/2018 via email	NO	YES		N/A
81	Duphorne	Darin	4/24/2018	Meter Reading at installation for the meter located at 106 Windrose Court	Maria	4/24/2018	4/24/2018	4/24/2018	\$0.00	04/24/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
82	Singleton	James	4/24/2018	Recordings from the last two (2) TIRZ Meetings	Lorri	4/24/2018	4/24/2018	4/24/2018	\$0.00	04/24/2018 via email	NO	YES		15 Minutes accumulated 90 minutes
83	Singleton	James	4/25/2018	04-24-18 EV Combination Forms	Lorri	4/25/2018	4/25/2018	4/25/2018	\$0.00	04/25/2018 via email	NO	YES		15 Minutes accumulated 105 minutes

84	Beazley	Merrilee	4/25/2018	04-23-18 and 04-24-18 EV Combination Forms	Lorri	4/25/2018	4/25/2018	4/25/2018	\$1.40 pd 04-26-18	04/25/2018 hand delivered	NO	YES		15 Minutes accumulated 75 minutes
85	Beazley	Merrilee	4/26/2018	04-25-18 EV Combination Forms	Lorri	4/26/2018	4/26/2018	4/26/2018	\$0.80 PD 04-26-18	04/26/2018 hand delivered	NO	YES		15 Minutes accumulated 90 minutes
86	Wong	Luke	4/26/2018	a list of all residential properties in the City of Jersey Village that have had the water shut off any time between 03/01/2018 to 4/26/18.	Maria	4/26/2018	4/30/2018	5/5/2018	\$0.00	05/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
87	Ziehe	Fred	4/27/2018	Combination Forms from 4-26-2018	Lorri	4/27/2018	4/27/2018	4/27/2018	\$0.00	04/27/2018 via email	NO	YES		15 minutes accumulated 15 minutes
88	Singleton	James	4/27/2018	Combination Forms from 4/25/2018 and 4-26-2018	Lorri	4/27/2018	4/27/2018	4/27/2018	\$0.00	04/27/2018 via email	NO	YES		15 Minutes accumulated 120 minutes
89	Singleton	James	4/30/2018	Combination Forms from 4/27/2018 and 4-28-2018	Lorri	4/30/2018	4/30/2018	4/30/2018	\$0.00	04/30/2018 via email	NO	YES		15 Minutes accumulated 135 minutes
90	Ziehe	Fred	4/30/2018	1) The Vote Counts for Friday and Saturday, April 27 & 28? 2) A copy of James Singleton's campaign financial report filed last week. 3) Would you also please recap, as of Saturday, how many mail-in ballots were sent out and how many completed ballots have been returned as of Saturday?	Lorri	4/30/2018	4/30/2018	4/30/2018	\$0.00	04/30/2018 via email	NO	YES		15 minutes accumulated 30 minutes
91	Beazley	Merrilee	4/30/2018	Combination Forms from 04-26-2018, 4-27-2018 and 4-28-2018	Lorri	4/30/2018	4/30/2018	4/30/2018	\$1.80 pd 05-01-18	04/30/2018 via email and picked up in person	NO	YES		15 Minutes accumulated 105 minutes
92	Beckner	Amalia	4/30/2018	A LL personnel records, including ALL discip lina ry h istory a nd a ny and all complaints (sustained or dismissed) regarding Officer J. Boughter and Officer K. Dougherty	Trelena	4/30/2018	5/3/2018	5/3/2018	\$0.00	05/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
93	Bridges	Bonnie	4/30/2018	Northeast Quadrant of North Eldridge Parkway and Castlebridge Drive, Jersey Village, Texas 77065 - Building Records, Health Code Citations, Current Zoning and any Zoning Violations, Environmental concerns,, and Fire Citations	Ashley/Mark	4/30/2018	5/3/2018	5/3/2018	\$0.00	05/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
94	Singleton	James	5/1/2018	Combination Forms from 04/30/2018	Lorri	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 150 minutes
95	Ziehe	Fred	5/1/2018	Combination Forms from 04/30/2018 and Mail Ballot Return Count	Lorri	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 minutes accumulated 45 minutes
96	Harwood	Aleisha	5/1/2018	Commerical and Residential Building Permits 04-01-2018 thru 04-30-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 105 minutes
97	Ziehe	Fred	5/1/2018	Early Voting by Mail Roster for those voters returning a voted ballot and Section 86.014 of the election code.	Lorri	4/30/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 minutes accumulated 60 minutes
98	Singleton	James	5/1/2018	Early Voting by Mail Roster for those voters returning a voted ballot	Lorri	3/26/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 165 minutes
99	Ziehe	Fred	5/2/2018	Early Voting By Mail Roster as of 05/01/2018 and the Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$0.00	5/2/2018 via email	NO	YES		15 minutes accumulated 75 minutes
100	Singleton	James	5/2/2018	Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$0.00	05/02/2018 via email	NO	YES		15 Minutes accumulated 180 minutes

101	Beazley	Merrilee	5/2/2018	Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$1.80 paid 05-02-18	Picked up in person	NO	YES		15 Minutes accumulated 120 minutes
102	Beazley	Merrilee	5/2/2018	Combination Forms from 04/23,04/24, and 04/25/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$2.20 pd 05-07-18	Picked up in person	NO	YES		15 Minutes accumulated 135 minutes
103	Whaley	Mark A.	5/3/2018	A copy of the Jersey Village Police Department – Chapter 8 – Use of Force and Investigation of Officer-Involved Critical Incidents.	Lorri	5/3/2018	5/3/2018	5/4/2018	\$0.00	05/04/2018 via US Mail	NO	YES		15 Minutes accumulated 15 minutes
104	Ziehe	Fred	5/4/2018	Early Voting By Mail Roster as of 05/03/2018	Lorri	5/4/2018	5/4/2018	5/4/2018	\$0.00	05/04/2018 via email	NO	YES		15 minutes accumulated 90 minutes
105	Ziehe	Fred	5/7/2018	Copies of the Roster of Mail-In Ballots received as of end of day Saturday, May 5, 2018; Roster of Election Day Voters on Saturday, May 5, 2018; and An electronic copy of the Mail In Ballot Applications for all the ballots mailed out for this election.	Lorri	5/7/2018	5/8/2018	5/8/2018	\$0.00	5/8/2018 via email	NO	YES		15 minutes accumulated 105 minutes
106	Ziehe	Fred	5/7/2018	Electronic Verison of the List of Registered Voter Book Used during the May 5, 2018 Election	Lorri	5/7/2018	REQ WITHDRAWN	REQ WITHDRAWN	\$0.00	REQ WITHDRAWN	no	yes		15 minutes accumulated 105 minutes
107	Ziehe	Fred	5/8/2018	Early Voting by Mail Roster of voters returning ballots through May 7, 2018	Lorri	5/8/2018	5/8/2018	5/8/2018	\$0.00	5/8/2018 via email	NO	YES		15 minutes accumulated 120 minutes
108	Beazley	Merrilee	5/7/2018	Combination Forms from May 5, 2018	Lorri	5/8/2018	5/8/2018	5/8/2018	\$2.40 PD 05-08-18	5/8/2018	NO	YES		15 Minutes accumulated 150 minutes
109	Ziehe	Fred	5/8/2018	Copies of the applications for voting by mail	Lorri	5/8/2018	5/9/2018	5/9/2018	\$30.00 Pd 05-11-18	5/9/2018 via email	NO	YES		120 minutes accumulated 240 minutes
110	Beazley	Merrilee	5/8/2018	List of current residents from water bill	Maria	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 165 minutes
111	Beazley	Merrilee	5/9/2018	Master Combindation Forms for EV and ED. Clerks helping with voter registration during Saturday Election	Lorri	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 180 minutes
112	Andrea	Lizcano	5/9/2018	a list of all residential properties in the City of Jersey Village that have had the water shut off any time between 04/01/2018 to 4/30/18.	Maria	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
113	Seaman	Tara	5/11/2018	Digital copy of Mail in ballot signatures associated with ballot and NOT from the request for a mail in ballot; Mail in ballot envelopes; Marked mail in ballots showing candidate selection including all mail in ballots excluded from actual voting and the reason for same.	Lorri	5/11/2018	5/14/2018	5/14/2018	\$22.50 PD via ck 05-21-18	5/14/2018 via email	NO	YES		90 minutes accumulated 90 minutes
114	Kraus	Codi	5/7/2018	Received from PD on 05-11-2018 - From the 18200 block to the 17700 block of the US-290 Frontage Road eastbound that heads towards the intersection with Jones Road in Jersey Village, Harris County, Texas 77040 (the location), including, but not limited to, any on-ramps or off-ramps to US290 copies of: 1. Road Work and Maintenance at the location; 2. Accidents Reported in the location; 3. Injuries Reported in the location; 4. Any Notice of problems with the road in the location; 5. Inspection reports that include the location; 6. Maintenance and repair records for the location; 7. Work Orders and/or recommendations to perform repairs and/or maintenance at the location; 8. Pictures of any accidents or conditions of the road.	Kevin and Deb	5/11/2018	5/29/2018	5/29/2018	\$198.00 Pd 05-24-2018	05/29/2018 via email and One Drive	NO	YES		660 minutes accumulated time 660 minutes (11 hours)
115	Rios	Sergio	5/14/2018	I am requesting a list of all residential properties in the city of Jersey Village that have had the water shut off any time between 4-1-2018 and 4-30-2018.	Maria	5/15/2018	5/15/2018	5/15/2018	\$0.00	5/15/2018 via email	NO	YES		15 Minutes accumulated 15 minutes



116	Singleton	James	5/15/2018	Combination Forms from May 5, 2018	Lorri	5/15/2018	5/15/2018	5/15/2018	\$0.00	5/15/2018 via email	NO	YES		15 Minutes accumulated 195 minutes
117	Hughes	Simon	5/16/2018	The original e-mail received on April 27, 2018 at 2:10 pm from an e-mail address JVConcernedCitizens@gmail.com which Council Member Mitcham confirmed to be in his possession as of 3:45 p.m. on April 28, 2018 (after Council Member Mitcham had been instructed to preserve the e-mail as evidence - in the event of a civil or criminal investigation).	Akilah at Olson & Olson	5/16/2018	5/31/2018	5/31/2018 - No Info Responsive to Req	\$0.00	05/31/2018 via email by our City Attorney	NO	YES		N/A
118	Hughes	Simon	5/17/2018	Copies of Requests to Cancel Mail Ballots	Akilah at Olson & Olson	5/17/2018	5/31/2018	05/31/2018 City Atty submitted to AG	\$0.00		YES	NO	YES	Submitted to AG 05/31/2018
119	Snyder	Christopher	5/18/2018	The form used by hotel operators and short-term rentals such as airBNB, VRBO, HomeAway to remit their tax collections to the city of Jersey Village	Isabel	5/18/2018	5/18/2018	5/18/2018	\$0.00	05/18/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
120	Ward	Lauren	5/21/2018	For all bank accounts maintained by your city/county, please provide a copy of the most recent listing(s) of all unpaid/outstanding/not negotiated checks/warrants in all amounts equal to or greater than \$1,000.00, excluding those that are not eligible to be reissued and/or have already been reissued. Please note: I am requesting records of all unpaid/outstanding/not negotiated checks/warrants of all agencies/departments/divisions, etc., including, but not limited to, Auditor, Building and Safety, City/County Attorney's Office, Clerk's Office, Controller, Coroner, Mayor, Police Department, Public Works, Planning, Sheriff, Transportation, Treasurer, Water and Power, etc. Please provide all available fields, including but not limited to: (i) payee/vendor name, (ii) payee/vendor address, (iii) amount, (iv) date of item, (v) check number, (vi) status, and (vii) issuing department/agency, etc.	Isabel	5/21/2018	5/21/2018	5/21/2018	\$0.00	05/21/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
121	McDonald	Patrick	5/21/2018	an electronic and print version of a full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village police department.	Trelena	5/21/2018								
122	Beazley	Merrilee	5/23/2018	Various Records associated with the May 5, 2018 City Election	Lorri	5/23/2018	05-/23/2018 estimate letter written	5/31/2018	\$335.30 pd 05/30/2018	05/31/2018 at front desk	NO	YES		900 Minutes accumulated 1080 minutes or 18 hours
123	New	Brian	5/29/2018	Copies of any "traffic engineering studies of the approach" for all of the city's current and past red light camera intersections as specified in the Texas Transportation Code Sec 707.003 (c); Number of red-light camera tickets issued during the 2017 fiscal year (or last FY cameras were in operation); and Number of unpaid red light camera tickets from FY 2017 (or last FY cameras were in operation) that were sent to collections	Eric and Isabel	5/29/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
124	Antoine	Keisha	5/30/2018	Bid Tab for the Castelbridge WWTP Bid	Lorri	5/31/2018	5/31/2018	5/31/2018	\$0.00	05/31/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
125	Smith	C	6/1/2018	Various financial and related records pertaining to Brian Marcus Middleton as Prosecutor	Paul	6/1/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
126	Harwood	Aleisha	6/1/2018	Commerical and Residential Building Permits 05-01-2018 thru 05-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	6/1/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		15 Minutes accumulated 120 minutes

127	Beazley	Merrilee	6/1/2018	Election information from the past seven elections to include the historical histroy of races, mail in ballot information, etc.	Lorri	6/1/2018	6/11/2018	6/11/2018	\$0.00	06/11/2018 via email	NO	YES		45 minutes accumulated 19 hours and 30 minutes
128	Beazley	Merrilee	6/4/2018	an electronic and print version of a full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village police department.	Trelena	6/4/2018	6/7/2018	06/04/2018 asked requestor to clarify request	\$0.00	6/7/2018 via email	NO	YES		30 minutes accumulated 18 hours and 45 minutes
129	Beazley	Merrilee	6/4/2018	Early Voting Roster - Returned Ballots - 05-05-2018	Lorri	6/4/2018	6/7/2018	6/7/2018	\$0.00	06/07/2018 via email	NO	YES		15 Minutes accumulated 1095 minutes or 18 hours and 15 minutes
130	Rios	Sergio	6/6/2018	a list of all residential properties in the city of Jersey Village that have had the water shut off any time between 5-1-2018 and 5-31-2018. I only need the property addresses. I do not want any customer information or reason for shut off. I authorize you to redact confidential information in accordance with Section 182.052 of the Utilities Code.	Maria	6/6/2018	6/11/2018	6/11/2018	\$0.00	06/11/20108 via email	NO	YES		15 Minutes accumulated 30 minutes
131	Myers	Evan	6/7/2018	Request for All Officer public Disciplinary Records, IAD Complaints, IAD Reports and all Officer Certifications and Officer training certification for the following: Sgt. Albert Lopez and Officer Blake McElhane y	Trelena	6/7/2018								
132	Beazley	Merrilee	6/11/2018	James Singleton Personnel File	Trelena	6/11/2018								
133	Odum	Cynthia	6/11/2018	Listing of all employees: Name, address, phone number, email address, and position	Trelena	6/11/2018								
134	Beazley	Merrilee	6/11/2018	Listing of Provisional Voters	Lorri	6/11/2018	6/11/2018	6/11/2018	\$0.00	06/11/2018 via email	NO	YES		15 minutes accumulated 19 hours and 45 minutes
135	Schoggin	Dennis	6/11/2018	history of permits pulled and infection results for the following address 16130 Jersey Drive	Ashley	6/12/2018								

# MONTHLY REPORT – May 2018

## Jersey Village Fire Department

### EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	15	6	11	4	2								38
Fire/ETJ	3	5	1	1	4								14
Fire/JV	43	24	38	36	38								179
EMS/County	0	2	0	0	7								9
EMS/ETJ	5	3	8	1	6								23
EMS/JV	76	70	63	53	70								332
TOTAL	142	110	121	95	127								595
Transports	55	48	46	31	51								231
Aid received	0	2	0	0	0								2
Aid given	6	1	3	2	3								15

### FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	54	52	31	55	29								221

### PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	8	12	6	9	4								39
Audience	225	156	162	637	80								1260

### FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
1	2	1	0	1								5

- On the 16<sup>th</sup> we went to the Baptist Church/Joyful Noise for their splash day for 4 rotations of 20 children each.
- New volunteer Kelton Cash completed the fire academy and is now ready to respond to calls.
- New volunteer Phil Campbell completed his EMT class and passed his National Registry EMT. He is now waiting for paperwork and will be ready to get on an ambulance and respond to the community.
- We continue to give Girl Scout and preschool tours at the station
- We began hydrant testing this month. It will end middle of July.
- We also continue to have Fire drills at the Elementary and High School

Respectfully submitted,  
**Mark Bitz**  
 Fire Chief/Fire Marshal



MAY 2018								
Communication Division Monthly Report								
Date	CFS - PD	CFS - FD	911 Phone	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-May	67	2	11	48	34	1	7	170
2-May	43	2	15	25	15	2	1	103
3-May	97	4	23	70	58	0	0	252
4-May	69	4	29	54	51	2	3	212
5-May	73	3	18	54	65	1	4	218
6-May	51	2	12	35	30	1	0	131
7-May	80	3	12	70	61	5	0	231
8-May	65	3	21	46	43	0	1	179
9-May	65	5	29	59	58	1	0	217
10-May	87	3	27	57	52	0	9	235
11-May	84	5	27	56	61	2	0	235
12-May	97	2	10	70	63	1	0	243
13-May	57	4	11	48	51	2	0	173
14-May	82	3	28	62	54	1	6	236
15-May	90	7	21	61	57	1	2	239
16-May	82	5	30	64	49	0	0	230
17-May	62	3	28	50	43	0	1	187
18-May	64	5	19	50	46	0	0	184
19-May	73	5	18	59	72	3	9	239
20-May	46	5	20	34	26	4	5	140
21-May	60	4	22	36	44	3	0	169
22-May	98	4	23	71	62	1	5	264
23-May	79	8	24	57	51	2	11	232
24-May	64	3	25	39	34	2	0	167
25-May	85	5	26	71	53	2	1	243
26-May	70	6	22	57	79	2	1	237
27-May	57	4	15	48	57	2	0	183
28-May	47	3	21	37	49	1	5	163
29-May	72	6	22	52	41	3	1	197
30-May	43	3	19	26	23	0	0	114
31-May	71	7	29	52	37	3	8	207
<b>Totals</b>	<b>2180</b>	<b>128</b>	<b>657</b>	<b>1618</b>	<b>1519</b>	<b>48</b>	<b>80</b>	<b>6230</b>

This month we welcomed a new wee dispatcher to the world. TCO Tiffany Gresak gave birth to a beautiful baby girl named Brystal just in time for Mother's Day. TCO's Manny Losoya and Maria Aguirre attended TLETS/NLETS class so they are certified to run DL's, LP's and other items through our system. TCO's Manny Losoya, Maria Aguirre and Amber Rozas were CPR certified by Captain Rob Missall. TCO Manny Losoya completed his EFD course and TCO Maria Aguirre completed her EMD and EFD courses this month. TCO Maria Aguirre also took her state test and is now a licensed telecommunicator.

## JERSEY VILLAGE POLICE DEPARTMENT

### Criminal Investigation Division Report for May 2018

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**Sex Crimes/Child Cases (0):** no new child crimes were investigated this month.

**Assault Cases (0):** no new assault cases were initiated this month.

**Property Crimes/Burglaries and Thefts:**

**Robbery (0):** no new robbery investigations were initiated this month

**Home / Business Burglaries (1):** the following structure burglaries were investigated this past month:

1. A business burglary reported in the 7400 block of Senate is under active investigation. This incident is related to other ATM burglaries in the Houston area.

**Vehicle Burglaries (13):** the following vehicle burglaries were investigated:

1. Two (2) vehicle burglaries are under active investigation from an apartment complex in the 11000 block of Pleasant Colony. *Detectives have identified two of the three suspects and charges are anticipated in the near future.*
2. A vehicle burglary was investigated from the Coach's parking lot. *The suspect has been identified and charges are forthcoming.*
3. A number of vehicle burglaries involving unlocked vehicles, occurred within the neighborhood and are under active investigation, including those from:
  - a. 15400 Congo
  - b. 16400 Wall
  - c. 16000 Kevindale
  - d. Epernay Place
  - e. 16300 Acapulco
  - f. 15300 Chichester
  - g. 15800 Tahoe
4. A vehicle burglary was reported in the 12200 block of West Road, with no suspects being identified after the victim refused to cooperate.
5. A vehicle burglary was investigated in the 17400 block of US 290, with no suspects being identified.
6. A vehicle burglary was investigated in an apartment complex in the 8600 block of Jones Road, but was closed without sufficient leads.

**Criminal Mischief (4):** The following Criminal Mischief investigations were conducted this past month:

1. Windows belonging to two (2) local business were damaged in the 8800 block of Jones Road. Detectives reviewed surveillance video, but have not been able to identify the suspect at this time.
2. A window to an apartment was damaged in the 12600 block of Seattle Slew. The case is without any viable leads.
3. Tires to a vehicle were damaged in the 11000 block of Pleasant Colony. The case is under active investigation pending surveillance video.

**Thefts (5):** the following general thefts were investigated:

1. A theft of copper was investigated in the 17400 block of US 290. Detectives reviewed surveillance video, but was unable to identify the suspects.
2. The theft of supplies from United Rentals in the 17100 block of US 290 is under active investigation and *detectives have developed a lead in the case that may identify the suspect.*
3. The theft of equipment from Bobcat in the 18300 block of US 290 is under active investigation, and the *detectives have identified the suspect and charges are expected.*
4. A theft of a concrete saw from construction in the 17300 block of US 290 was investigated, but the suspects have not been identified as of this date.
5. A theft of a computer from Sam's Club was investigated, but the investigation was unable to reveal the identity of the suspect.

**Stolen Vehicles (1):** the following stolen vehicle investigations were conducted this month:

1. A stolen vehicle investigation was conducted in the 12300 block of Castlebridge. Investigators have submitted *fingerprints from the scene, which may help identify the suspect.*

**Identity Theft/Fraud (4):** the following new fraud cases were investigated this month:

1. A credit card abuse case from the 15800 block of Jersey was deemed unfounded and the case was closed.
2. An Identity Theft case in the 11000 block of Pleasant Colony is under active investigation.
3. A Credit Card Abuse case is under active investigation from the 7400 block of Security Way
4. A Credit Card Abuse case is under active investigation from the 16000 block of St. John.

**Hit and Run Accidents (2):** the following hit-and-run crashes were investigated this month:

1. From the 15500 block of US 290 where the *suspect was identified and charged with a crime.*
2. From the 16900 block of US 290, which was closed after exhausting all leads.

**Miscellaneous:**

- Sixty-two (62) new pieces of property and evidence were processed and submitted into the Property Room.
- Zero (0) destruction orders were submitted to the Harris County District Attorney's Office this past month for items to be removed from the Property Room.
- A death investigation was conducted in the 8600 block of Jones Road. The final autopsy results are pending, but no foul play is suspected at this time.
- A death investigation was conducted in the 12400 block of Castlebridge. The final autopsy results are pending, but no foul play is suspected at this time.

**Training Report:**

Below is a summary of the training given to our employees this past month:

<u>Date</u>	<u>Officer</u>	<u>Course</u>	<u>Hours</u>	<u>Notes</u>
5/3/2018	13	Spring Weapons Qualification	N/A	Tomball Gun Range
5/11/2018	Dooley	Firearms Instructor Training	24	Harris County Sheriff Department
5/10/2018	30	Glock Handgun Armorer Course	240	Jersey Village Police
5/16/2018	13	SABA Trauma Training	52	Jersey Village Police
5/24/2018	4	ASP Baton Training	16	Jersey Village Police
5/24/2018	7	OC Spray Training	28	Jersey Village Police
5/29/2018	1	NIBRS Regional Training	8	TXDPS – Uniform Crime Reporting
5/31/2018	2	LEEDA Supervisor Training	4 weeks	FBI Supervisor Training
		<b>Total Training Hours for Month</b>	<b>368</b>	

## May 2018

	April 2018	May 2018
Warrants Executed	483	501
Warrants Issued	1,096	972
Letters Mailed	273	311
Phone Calls	1,403	1,653
Door Hangers	25	19
Arrests	2	3
Amount collected	\$90,399.67	\$89,804.86

319 Emails Sent (Reduces Letters Mailed Out)

1 Holiday Day

3 1/2 Days Municipal Court Bailiff

1 Day Training Day (2 ½ days)

**18 1/2 Total Days Warrants Worked**

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>VIOLENT CRIME:</b>													
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	4	0	1	0	0	0	0	0	0	5
AGG. ASSAULT	1	1	0	1	0	0	0	0	0	0	0	0	3
<b>PROPERTY CRIME:</b>													
BURGLARY-RESIDENCE	1	0	0	0	0	0	0	0	0	0	0	0	1
BURGLARY-BUSINESS	6	0	3	2	1	0	0	0	0	0	0	0	12
ALL THEFTS:	10	5	9	8	20	0	0	0	0	0	0	0	52
<i>From Vehicles</i>	7	1	6	3	11	0	0	0	0	0	0	0	28
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	3	2	2	0	0	0	0	0	0	0	0	0	7
<b>MAJOR CRIMES:</b>	<b>21</b>	<b>8</b>	<b>14</b>	<b>15</b>	<b>21</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80</b>

<b>ARRESTS: (Only Highest Classified Charge Counted Per Arrest)</b>													
MUNICIPAL MISD.(C)	45	47	58	64	52	3	0	0	0	0	0	0	269
MISDEMEANORS (A&B)	14	22	16	12	8	0	0	0	0	0	0	0	72
<i>Misd. Narcotic Arrests</i>	5	7	6	3	0	0	0	0	0	0	0	0	21
ALL FELONIES	17	3	7	11	2	4	0	0	0	0	0	0	44
<i>Fel. Narcotic Arrests</i>	8	1	2	5	0	0	0	0	0	0	0	0	16
ARRESTS NOT BOOKED	26	40	0	3	4	0	0	0	0	0	0	0	73
<b>TOTAL ARRESTS:</b>	<b>102</b>	<b>112</b>	<b>81</b>	<b>90</b>	<b>66</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>458</b>

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>ACCIDENTS:</b>													
Accident Major	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major Auto-Ped	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	129	123	108	104	119	12	0	0	0	0	0	0	595
Accident Minor FSGI	31	36	48	24	31	5	0	0	0	0	0	0	175
<b>MISDEMEANOR CRIMINAL INVESTIGATIONS</b>													
Assault	0	0	6	2	9	0	0	0	0	0	0	0	17
Criminal Mischief	10	9	6	3	8	0	0	0	0	0	0	0	36
Disturbance	33	29	51	41	43	12	0	0	0	0	0	0	209
Terroristic Threat	3	3	6	1	2	0	0	0	0	0	0	0	15
Tresspass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	1	7	2	1	5	0	0	0	0	0	0	0	16
Solicitor	5	6	12	2	11	4	0	0	0	0	0	0	40
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	43	51	62	76	56	3	0	0	0	0	0	0	291
<b>POLICE ASSISTANCE</b>													
911 Hang Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarms	88	79	97	74	135	5	0	0	0	0	0	0	478
Welfare Check	45	41	46	38	59	5	0	0	0	0	0	0	234
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	16	6	19	8	4	3	0	0	0	0	0	0	56
Crime Prevention	36	19	14	21	31	1	0	0	0	0	0	0	122
Multiple Unit Response	0	1	0	0	1	0	0	0	0	0	0	0	2
<b>MISCELLANEOUS POLICE INVESTIGATIONS</b>													
Abandoned Vehicle	6	9	10	5	6	3	0	0	0	0	0	0	39
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	31	18	14	20	37	4	0	0	0	0	0	0	124
Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	2	7	8	6	2	0	0	0	0	0	0	0	25

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

**December, 2018**

Open Door/Window	7	14	9	12	17	2	0	0	0	0	0	0	61
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	333	275	299	297	246	44	0	0	0	0	0	0	1494
Traffic Hazard	19	17	45	39	42	7	0	0	0	0	0	0	169
Other Misc. Calls-For-Service	905	906	1014	896	1025	151	0	0	0	0	0	0	4897
<b>Other CFS Totals:</b>	<b>1743</b>	<b>1655</b>	<b>1876</b>	<b>1670</b>	<b>1888</b>	<b>261</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9093</b>
<b>Maj.Crime &amp; CFS Tots:</b>	<b>1764</b>	<b>1663</b>	<b>1890</b>	<b>1685</b>	<b>1909</b>	<b>262</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9173</b>



## **Police Department Open Positions/Recruitment**

**May 2018**

As of May 31, 2018, The Jersey Village Police Department is fully staffed.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	OLIVIERI LLC	GONZALEZ	10/2/2017	REPORT OF ARREST ON CRISTIAN MADRID DOB 11/6/95			10/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
2	CAMPOS	PAMELA	10/3/2017	COPY OF ARREST 02-2766			10/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
3	FOGLE	WAYNE	10/3/2017	VIOLENT CRIMES FOR AREA AROUND 18540 NW FREEWAY FROM 9/1/16- 8/31/17			10/10/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
4	ALEJANDRE	ANTONIO	10/3/2017	17-18486 COPIES OF CFS, 911 CALL, PHOTOS FOR LISTED REPORT		\$6.00	10/11/17 VIA CCCR MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
5	BORG	VICTOR	10/9/2017	CFS FOR 15510 CONGO LANE FROM 1/1/17-PRESENT			10/9/17 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM. 00 HRS 10 MIN
6	LEMIEUX	TRACEY	10/9/2017	CFS FOR MOTEL 6 FOR MONTH OF SEPT.			10/11/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 00 HRS 30 MIN
7	KUZYDYM	STEPHANIE	10/10/2017	COY OF FULL BOOKING ROSTER AND RELEASE FROM AUG 26-AUG 30.			10/11/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
8	KALIDAS	HAMANT	10/10/2017	2 WEEKS TICKETS ISSUED			10/16/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 00 HRS 30 MIN
9	TEXAS EDUCATION	AGENCY	10/10/2017	ARREST REPORT ON SCHLEIDER, MICHAEL DOB 11/17/87			10/16/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
10	STERLING	RODNEY	10/12/2017	COPY OF FSGI REPORT 17-20651			10/12/17 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM. 00 HRS 20 MIN
11	HAMANT	KALIDAS	10/22/2017	2 WEEKS TICKETS ISSUED			10/26/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 00 MIN
12	LEMIEUX	TRACEY	10/21/2017	MOTEL 6 CFS JULY-AUGUST 2017			10/25/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 00 MIN
13	QUACH	TU-ANH	10/23/2017	COPY OF 911, CALL SLIP, CFS, SCENE PHOTOS, WITNESS STATEMENT FOR ACCIDNET 17-21226	11/3/17 SENT TO AG 11/21/17 WITHHOLD PER AG LETTER. 1/12/18 PER AG OPINION RECVD WITHHOLD VIDEO					YES	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
14	WELLS	FELICIA	10/25/2017	17-21784 COPIES OF ENTIRE REPORT	11/3/17 SENT TO AG 2/14/18 WITHHOLD					YES	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
15	LORANCE	& THOMPSON	11/3/2017	17-16513 COMPLETE COPY OF ANYTHING TO DO WITH THE ACCIDENT OCCURRED 8/8/17 @ 01:52			11/14/17 RELEASABLE PAPERWORK	NO	YES 11/22	NO	4 HRS 00 MIN ACCUM. 4 HRS 00 MIN
16	HAMANT	KALIDAS	11/3/2017	2 WEEKS TICKETS ISSUED			11/10/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 30 MIN
17	LEXIS	NEXIS	11/3/2017	ALL TICKETS ISSUED IN AUG, SEPT & OCT 2017			11/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
18	AMMONS LAW	GROUP	11/7/2017	EXTENSIVE PAPERWOR ON ACCIDENT 15-5557			11/10/17 VIA MAIL CCCR	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
19	HAMANT	KALIDAS	11/16/2017	2 WEEKS TICKETS ISSUED			11/22/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 2 HRS 00 MIN
20	LAYSON	BRITTNEY	11/16/2017	17-23037 ALL PAPERWORK TO THIS CASE			11/16/17 VIA PU	NO	YES	NO	00 HRS 45 MIN ACCUM. 00 HRS 45 MIN
21	KAPIDUACH	ECHARRY	11/16/2017	DASH CAM FOR 17-20197	11/22 SENT TO AG 2/13/18 WITHHOLD		COPY OF AG LETTER VIA EMAIL	NO		YES	
22	CLINE	TIMOTHY	11/16/2017	COPY OF EVERYTHING IN CASE 17-22139			11/22/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
23	NEWTON	CHERIE	11/16/2017	COPY OF COMPLETE REPORT 17-23385			11/22/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
24	CARIAS	CRISTINA	11/21/2017	COplete COPY OF 17-23935 INCLUDING CDS			11/22/17 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
25	HAMANT	KALIDAS	11/28/2017	2 WEEKS TICKETS ISSUED			12/7/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 2 HRS 30 MIN
26	MCCLIMON	CAROLNIE	11/28/2017	6/21/16 16225 ST. HELIER YETTER VS YETTER			12/1/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
27	LARA	MARISOL	11/29/2017	17-24285 COPY OF REPORT FROM CPL MONG			12/1/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN

28	LATER	NED	12/1/2017	17-18424 COPY OF ENTIRE REPORT INCLUDING CDS	12/13 SENT TO AG OFFICE 1/12/18 PER AG OPINION TO WITHHOLD THE VIDEO						
29	LEXIS	NEXIS	12/5/2017	CITATION ISSUED IN NOVEMBER			12/13/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 4 HRS 00 MIN
30	LAYTON	CHRISTINE	12/11/2017	COPY OF REPORT 17-23966 INCLUDING PHOTOS			12/13/17 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
31	CHAPMAN	CORENE	12/11/2017	COPY OF REPORT 17-23966 INCLUDING PHOTOS			12/13/17 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
32	URRABAZO	JOSEPH	12/12/2017	COPY OF REPROT 17-17584 INCLUDING FRAUD REPORT TURNED IN			12/13/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
33	HAMANT	KALIDAS	12/13/2017	2 WEEKS TICKETS ISSUED			12/21/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 3 HRS 00 MIN
34	GROFF	ELIZABETH	12/15/2017	JVPD 17-20650 ON 10/5/17 ACCIDENT RECONSTRUCTION, WITNESS STATEMENTS, FIELD NOTES, PHOTOGRAPHS, VIDEO AND ANY OTHER DOCUMENTATION	12/19/17 SENT TO AG 3/12/18 WITHHOLD		12/19/17 SENT ACCIDENT AND AG LETTER VIA EMAIL	NO			
35	SETEAR	JENNIFER	12/15/2017	CRIMES REPORTED FOR THE YEAR OF 2017 FOR ADDRESS BELOW, POROMENADE 1 & II, TRAILS AT CORINTIAN CREEK, TRAILS @ ROCK CREEK			12/15/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
36	JUAREZ	STEPHANY	12/15/2017	JVPD 10-9688 CERTIFIED COPY OF REPORT			12/15/17 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
37	LAYTON	CHRISTINE	12/18/2017	SUPPLEMENTS 1 & 2 FOR CASE NUMBER 17-23966			12/19/17 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCU 20 HRS 20 MIN
38	MALDONADO	DAISY	12/19/2017	COPY OF 17-23935 INCLUDING PHOTOS	12/22/17 SENT TO AG 1/19/18 WITHHOLD						
39	WONG	MARGRET	12/21/2017	ARRSET REPORT FOR CRUZ, CESAR ROMEO DOB 3/3/76 JVPD 09-6754			12/22/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
40	HAMANT	KALIDAS	12/28/2017	2 WEEKS TICKETS ISSUED			1/4/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 3 HRS 30 MIN
41	SHELLIST	MCALISTER	1/3/2018	SOP on VEHICLE INVENTORY, IMPOUND SEARCH PROCEDURES			1/8/18 VIA FAX	NO	YES	NO	00 HRS 30 MIN ACCU 3 HRS 30 MIN
42	TOWNSEND	NELL	1/3/2018	2 YEARS CFS FOR PROMENADE APT.			1/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
43	LEXIS	NEXIS	1/5/2018	CITATION ISSUED IN DECEMBER			1/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 4 HRS 00 MIN
44	GIBBS	DARIUS	1/8/2018	COPY OF 17-4590 W/CD OF PHOTOS			1/9/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
45	HAMANT	KALIDAS	1/10/2018	2 WEEKS TICKETS ISSUED			1/19/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 4 HRS 00 MIN
46	HPAREKH	HARDIK	1/22/2018	COPY OF ARERST REPORT 17-16558			1/22/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
47	HERZ	SHARON	1/23/2018	NEED REPORT W/ SWAN MARIE PACE			1/25/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HR 00 MIN
48	HAMANT	KALIDAS	1/24/2018	2 WEEKS TICKETS ISSUED			1/31/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 4 HRS 30 MIN
49	GUERKA	ELIZABETH	1/26/2018	COPY OF REPORT 17-11470 W/CD OF PHOTOS TAKEN, ALSO CFS FOR ADDRESS 16114 ACAPULCO ON 6/3 & 6/4 2017	1/31/2018	\$3.00		no	yes	no	2HRS 00 MIN ACCU 2HRS 00 MIN
50	MASON	MARTHA	1/31/2018	COPY OF REPORT AND PHOTOS OF CASE 18-1029		\$3.00	2/6/18 VIA PICKUP	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
51	CHRONISTER	MARK	2/1/2018	16-5156 FINAL REPORT AND PHOTOS		\$3.00	2/2/18 VIA PICKUP	NO	YES	NO	2HRS 00 MIN ACCU 2HRS 00 MIN
52	LEXIS	NEXIS	2/2/2018	CITATIONS ISSUED IN JAN			2/2/18 VIA EMAIL	NO	YES	NO	2HRS 00 MIN ACCU 6HRS 00 MIN
53	CONTRERAS	MIGUEL	2/2/2018	COPY OF INVENTORY FOR ARREST 17-16720			2/5/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
54	NTONMATTEI-GOTT	SADI	2/5/2018	USER MAINTENANCE MAUNALS, TECH SPEC. DOC & ANY OTHER DOC PERTAINING TO EQUIPMENT USED BY THE PD TO CALCULATE SPEED OF M.V			2/6/18 VIA CRRR 7017019000011887 3825	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
55	LITTLE	SAM	2/6/2018	18-1228 PHOTOS OF ACCIDENT & WITNESS PHONE NUMBERS							
56	HAMANT	KALIDAS	2/14/2018	2 WEEKS TICKETS ISSUED			2/16/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 5 HRS 00 MIN

57	ALLEN	CANDI	2/20/2018	ACCIDENTS AT 290 & FM 529 / 1-6-16 THROUGH 2-3-16		N/A	2/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN
58	HAMANT	KALIDAS	2/22/2018	2 WEEKS TICKETS ISSUED			3/2/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 5 HRS 30 2 HRS 00 MIN
59	LEXIS	NEXIS	3/1/2018	CITATION ISSUED FOR FEB			3/2/18 VIA EMAIL	NO	YES	NO	ACCU 8 HRS 00 MIN
60	MCCLAIN	BREE	3/12/2018	COPY OF CASE NUMBER 18-3998		\$3.00	3/21/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
61	HAMANT	KALIDAS	3/22/2018	2 WEEKS TICKETS ISSUED			3/27/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 6 HRS 00 MIN
62	MCCLAIN	BREE	3/27/2018	3 YEARS OF REPORTS INVOLVING MASON ORZECZOWSKI, AND CFS FOR 15610 SINGAPORE LN			3/29/18 VIA EMAIL & PICK UP	NO	YES	NO	2 HRS 00 MIN ACCU 4 HRS 00 MIN
63	HUYNH	LAW FIRM	3/27/2018	17-24985 COPIES OF ALL DOCUMENTS FOR THIS ACCIDENT ,INCLUDING 911 & WITNESS STATEMENTS			4/11/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
64	RUCKER	LAW FIRM	4/2/2018	DWI COBAN VIDEO OF ARREST ON MENDEZ, CHRISTOPHER MICHAEL DOB 8/24/83 ARREST ON 3/7/18		\$6.00	4/11/18 VIA CCCR MAIL 7017019000011887 3917	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
65	LEXIS	NEXIS	4/3/2018	CITATIONS ISSUED FOR MARCH			4/11/18 VIA EMAIL	NO	YES	MO	2 HRS 00 MIN ACCU 10 HRS 00 MIN
66	ABRIL		4/4/2018	COM,PLETE COPY OF REPORT 18-5030 INCLUDING CD'S		\$3.00	4/11/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
67	HAMANT	KALIDAS	4/5/2018	2 WEEKS TICKETS ISSUED			4/11/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCU 6 HRS 30 MIN
68	STUART-LIPPMAN	LAW FIRM	4/10/2018	17-4590 INFO ON REPORT OPEN/CLOSED?			4/11/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
69	HAMANT	KALIDAS	4/17/2018	2 WEEKS TICKETS ISSUED			4/25/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 7 HRS 00 MIN
70	FUENTES	LAW FIRM	4/19/2018	ACCIDENT 18-2693 DASH CAM, 911 AND ANY OTHER PHOTO CD			4/26/18 VIA MAIL CCCR 7017 0190 0001 1887 3955	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
71	VARNADO	TAMARA	4/23/2018	18-4453 OR OF VEHICLE BEING DAMANGED IN PKLOT			4/25/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
72	ADLER	JIM	5/1/2018	16-17443 COPY OF PHOTOS, DASH CAM, AUDIO, 911, WITNESS STATEMENTS, CALL SLIP & CRASH REPORT			5/8/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
73	BENNETT	RONNIE	5/2/2018	COPY OF ARREST REPORT 18-6936	5/8/18 SENT TO AG OPEN W/COURT		5/8/18 VIA EMAIL AG LETTER AND PUBLIC PAGE	YES	NO	YES	2 HRS 00 MIN ACCU 2 HRS 00 MIN
74	WALTERS	BRADLEY	5/2/2018	COPY OF COBAN/SFST VIDEOS FOR ARREST OF RAMIREZ, DEANNA JVPD 18-3671	5/2/18 CLARIFICATIONS		5/19/2018 VIA CCCR	YES	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
75	HAMANT	KALIDAS	5/2/2018	2 WEEKS TICKETS ISSUED			5/9/18 VIA EMAIL	NO	YES	NO	00 HOURS 30 MIN ACCU 7 HRS 00 MIN
76	LEXIS	NEXIS	5/2/2018	CITATIONS ISSUED FOR APRIL 2018			5/4/18 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCU 13 HRS 00 MIN
77	MESTEMAKER	STRAUB	5/7/2018	2015-3/30/2018 ACCIDENT FROM 17900 EBSR - 18200 EBSR AND MAIN LANES	REFERED TO CITY SECRETARY CITY PD PIR 114		XXXX	XXX	XXXX	XXXX	XXXXXXXX
78	MCCALIP	HEATHER	5/9/2018	911 CALL @ 714 ON 4/26/18 FOR FSGI ACCIDENT SHE WAS INVOLVED IN			5/21/18 VIA EMAIL TO PU CD	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
79	HAMANT	KALIDAS	5/15/2018	2 WEEKS TICKETS ISSUED			5/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 7 HRS 30 MIN
80	CPS		5/17/2018	ANY REPORTS INVOLVING REYES, KELVIN & SATILLANA, MAGGIE			5/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
81	HARPER	CLYDE	5/21/2018	ALARM CALLS FOR JOE MYERS FORD 18-5462, 18-6397, 18-6694	REQUESTOR WITHDREW REQUEST 5/21/18		XXXX	XXX	XXXX	XXXX	XXXXXXXX
82	EBERSTEIN	LAW FIRM	5/21/2018	18-7725 COPY OF ACCIDENT , CALL SLIP, 911 RECORDINGS, FIELD NOTS, PHOTOS, COPY OF WITNESS STATEMENTS, COBAN VIDEO		\$11.00	5/31/18 VIA MAIL ACCIDENT/CFS & 911 RECORDINGS	NO	NO		5/31/18 REQUESTI NG TO WITHHOLD COBAN VIDEO
83	SULLO	SULLO	5/30/2018	JVPD POLICY ON USE OF VIDEO AND AUDIO RECORDING EQUIPMENT DRUING POLICING ACTIVITIES IN EFFECT SINCE JAN 1 2015 TO PRESENT. IF THE POLICY HAS CHANGED, INCLUDE ALL VERSIONS							
84	LEXIS	NEXIS	6/1/2018	CITATIONS ISSUED MONTH OF MAY			6/1/18 VIA EMAL	NO	YES	NO	3 HRS 00 MIN ACCU 16 HRS 00 MIN
85	KALIDAS	HAMANT	6/1/2018	2 WEEKS TICKETS ISSUED							
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**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS**

	<b>CITY PORTION</b>			<b>RESTRICTED FUND</b>				<b>STATE &amp; OMNI &amp; COLLECTIONS</b>	
<b>MONTH</b>	<b>CITY</b>	<b>WARRANT</b>	<b>CITY PORTION</b>	<b>COURT</b>	<b>COURT</b>	<b>JUDICIAL</b>	<b>CHILD</b>	<b>PORTION</b>	<b>TOTAL</b>
	<b>FINES</b>	<b>COLLECTION</b>	<b>OMNI FEES</b>	<b>SEC. FUND</b>	<b>TECH. FEE</b>	<b>EFF. FEE</b>	<b>SAFETY</b>	<b>FEES</b>	<b>COLLECTION</b>
Jan	\$61,023.22	\$6,753.14	\$654.30	\$1,145.73	\$1,527.61	\$228.56	\$190.08	\$33,749.34	\$105,271.98
Feb	\$70,277.04	\$11,870.85	\$1,128.25	\$1,321.21	\$1,766.23	\$263.03	\$74.95	\$43,955.72	\$130,657.28
Mar	\$87,991.59	\$11,973.14	\$1,198.18	\$1,757.84	\$2,347.91	\$350.34	\$208.24	\$55,695.78	\$161,523.02
Apr	\$81,320.55	\$10,596.22	\$985.48	\$1,438.24	\$1,925.66	\$287.05	\$89.76	\$44,800.19	\$141,443.15
May	\$79,843.96	\$10,286.06	\$705.80	\$1,524.71	\$2,044.96	\$298.98	\$100.05	\$47,920.07	\$142,724.59
June									\$0.00
July									\$0.00
Aug									\$0.00
Sept									\$0.00
Oct									\$0.00
Nov									\$0.00
Dec									\$0.00
<b>Totals</b>	<b>\$380,456.36</b>	<b>\$51,479.41</b>	<b>\$4,672.01</b>	<b>\$7,187.73</b>	<b>\$9,612.37</b>	<b>\$1,427.96</b>	<b>\$663.08</b>	<b>\$226,121.10</b>	<b>\$681,620.02</b>

**Municipal Courts**  
**Activity Detail**  
**January 1, 2018 to January 31, 2018**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 1/1/2018:</b>							
<i>Active Cases</i>	10,515	70	0	159	1,037	139	11,920
<i>Inactive Cases</i>	16,518	23	0	129	4,373	39	21,082
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	696	4	0	9	198	9	916
Cases Reactivated	253	1	0	2	88	0	344
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>11,464</b>	<b>75</b>	<b>0</b>	<b>170</b>	<b>1,323</b>	<b>148</b>	<b>13,180</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	213	1	0	6	37	2	259
Dismissed by Prosecution	237	2	0	1	52	3	295
Total Dispositions Prior to Court Appearance or Trial	450	3	0	7	89	5	554
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	2	0	0	1	1	1	5
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	1	0	0	0	0	0	1
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	12	0	0	0	1	0	13
Total Dispositions at Court Appearance or Trial	15	0	0	1	2	1	19
Compliance Dismissals:							
After Driver Safety Course	74	---	---	---	---	---	74
After Deferred Disposition	167	0	0	2	6	6	181
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	16	---	---	---	---	---	16
All Other Transportation Code Dismissals	108	1	0	0	0	0	109
Total Compliance Dismissals	365	1	0	2	6	6	380
All Other Dispositions	0	0	0	0	3	0	3
<b>Total Cases Disposed</b>	<b>830</b>	<b>4</b>	<b>0</b>	<b>10</b>	<b>100</b>	<b>12</b>	<b>956</b>
<b>Cases Placed on Inactive Status</b>	359	1	0	4	213	0	577
<b>Cases Pending 1/31/2018:</b>							
<i>Active Cases</i>	10,275	70	0	156	1,010	136	11,647
<i>Inactive Cases</i>	16,624	23	0	131	4,498	39	21,315
<b>Show Cause and Other Required Hearings Held</b>	12	0	0	0	4	0	16
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

**Municipal Courts**  
**Activity Detail**  
**January 1, 2018 to January 31, 2018**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	Total
<b>Cases Pending 1/1/2018:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
<b>Cases Added:</b>	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
<b>Total Cases on Docket</b>	<b>0</b>
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
<b>Total Cases Disposed</b>	<b>0</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>
<b>Cases Pending 1/31/2018:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
<b>Cases Appealed:</b>	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	3
Non-Driving Alcoholic Beverage Code Cases Filed.....	1
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	4
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	0
<i>Discretionary Transfer</i> .....	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0



**Municipal Courts**  
**Activity Detail**  
**January 1, 2018 to January 31, 2018**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
Class C Misdemeanors .....	0	---
Class A and B Misdemeanors .....	0	0
Felonies .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
Class C Misdemeanors .....		564
Class A and B Misdemeanors .....		0
Felonies .....		0
Capiases Pro Fine Issued .....		37
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		0
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
Partial Satisfaction .....		0
Full Satisfaction .....		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		30
Cases in Which Fine and Court Costs Waived for Indigency .....		5
Amount of Fines and Court Costs Waived for Indigency .....		\$ 1,910
Fines, Court Costs and Other Amounts Collected:		
Kept by City .....		\$ 89,437
Remitted to State .....		\$ 31,587
Total .....		\$ 121,025

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES

DATE	JUDGE/ PROSECUTOR	TOTAL CASES	NO SHOWED	% TO TOTAL	SHOWED TOTAL	% TO TOTAL	PAYMENT PLAN	% TO TOTAL	DOCKET CLOSED	% TO TOTAL
<u>May 2, 2018</u> <u>AM Docket</u>										
	Judge Byrnes	394	161	41%	233	59%	8	3%	112	48%
	Brian/ Bret									
<u>May 2, 2018</u> <u>PM Docket</u>	Judge Byrnes	254	130	51%	124	49%	11	9%	43	35%
	Brian/Bret									
<u>May 9, 2018</u> <u>AM Docket</u>	Judge Brashear	149	0	0%	149	100%	9	6%	77	52%
	Brian									
<u>May 9, 2018</u> <u>PM Docket</u>	Judge Brashear	186	95	51%	91	49%	18	20%	54	59%
	Brian								.	
<u>May 16, 2018</u> <u>AM Docket</u>	Judge Byrnes	182	15	8%	167	92%	9	5%	78	47%
	Brian								.	
<u>May 16, 2018</u> <u>PM Docket</u>	Judge Byrnes	172	7	4%	165	96%	3	2%	73	44%
	Brian								.	
<u>May 23, 2018</u> <u>AM Docket</u>	Judge Brashear	18	2	11%	16	89%	0	0%	7	44%
	David									
<u>TOTAL</u>		1,355	410	30%	945	70%	58	6%	444	47%

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

**CITY OF JERSEY VILLAGE  
STOP SIGNS AND SPEEDING CITATIONS WITHIN THE RESIDENTIAL AREA  
FOR THE MONTH OF MAY 2018**

C0048248	-1	5/4/2018	PT	RAN STOP SIGN	15500 JERSEY
C0048274	-1	5/5/2018	IA	RAN STOP SIGN	VILLAGE
C0048391	-1	5/11/2018	AR	RAN STOP SIGN	12500 SEATTLE SLEW
C0048393	-1	5/11/2018	CL	RAN STOP SIGN	CHARLES
C0048489	-1	5/15/2018	IA	RAN STOP SIGN	ASHBURTON
C0048574	-1	5/21/2018	IA	RAN STOP SIGN	16000 JERSEY
C0048592	-1	5/22/2018	IA	RAN STOP SIGN	KEVINDALE
C0048187	-1	5/1/2018	AR	RAN STOP SIGN - INTERSECTION	LAKEVIEW
C0048252	-1	5/4/2018	CD	RAN STOP SIGN - INTERSECTION	15500 LAKEVIEW
C0048317	-1	5/8/2018	AR	RAN STOP SIGN - INTERSECTION	16200 WALL ST
C0048318	-1	5/8/2018	CD	RAN STOP SIGN - INTERSECTION	16200 WALL ST
C0048395	-1	5/11/2018	IA	RAN STOP SIGN - INTERSECTION	LAKEVIEW
C0048461	-1	5/14/2018	CD	RAN STOP SIGN - INTERSECTION	7300 SEATTLE
C0048463	-1	5/15/2018	IA	RAN STOP SIGN - INTERSECTION	17341 VILLAGE GREEN
C0048518	-1	5/17/2018	IA	RAN STOP SIGN - INTERSECTION	AUSTRALIA
C0048570	-1	5/20/2018	IA	RAN STOP SIGN - INTERSECTION	17431 VILLAGE GREEN
C0048671	-1	5/26/2018	IA	RAN STOP SIGN - INTERSECTION	17431 VILLAGE GREEN
C0048672	-1	5/26/2018	IA	RAN STOP SIGN - INTERSECTION	17431 VILLAGE GREEN
C0048713	-1	5/29/2018	IA	RAN STOP SIGN - INTERSECTION	16200 WALL
C0048714	-1	5/29/2018	IA	RAN STOP SIGN - INTERSECTION	16200 WALL
C0048716	-1	5/29/2018	IA	RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0048718	-1	5/29/2018	IA	RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0048719	-1	5/29/2018	IA	RAN STOP SIGN - INTERSECTION	15600 LAKEVIEW
C0048180	-1	5/1/2018	PT	SPEEDING 39 MPH in a 25 MPH	15900 LAKEVIEW
C0048218	-1	5/3/2018	IA	SPEEDING 47 MPH in a 25 MPH	15900 LAKEVIEW
C0048227	-1	5/3/2018	IA	SPEEDING 33 MPH in a 25 MPH	16300 LAKEVIEW
C0048235	-1	5/3/2018	CL	SPEEDING 36 MPH in a 25 MPH	RIO GRANDE
C0048250	-1	5/4/2018	IA	SPEEDING 49 MPH in a 25 MPH	15900 LAKEVIEW
C0048270	-1	5/5/2018	IA	SPEEDING 44 MPH in a 35 MPH	12613 SEATTLE SLEW
C0048287	-1	5/7/2018	CD	SPEEDING 40 MPH in a 25 MPH	15800 SEATTLE
C0048289	-1	5/7/2018	IA	SPEEDING 38 MPH in a 25 MPH	15900 LAKEVIEW
C0048301	-1	5/7/2018	IA	SPEEDING 39 MPH in a 25 MPH	RIO GRANDE
C0048319	-1	5/8/2018	IA	SPEEDING 39 MPH in a 25 MPH	15900 LAKEVIEW
C0048371	-1	5/10/2018	IA	SPEEDING 36 MPH in a 25 MPH	7900 RIO GRANDE
C0048384	-1	5/10/2018	PT	SPEEDING 36 MPH in a 25 MPH	RIO GRANDE
C0048388	-1	5/11/2018	AJ	SPEEDING 37 MPH in a 25 MPH	15600 SEATTLE
C0048394	-1	5/11/2018	IA	SPEEDING 45 MPH in a 25 MPH	15800 LAKEVIEW
C0048477	-1	5/15/2018	IA	SPEEDING 35 MPH in a 25 MPH	PHILIPPINE
C0048493	-1	5/16/2018	IA	SPEEDING 36 MPH in a 25 MPH	PHILIPPINE
C0048524	-1	5/17/2018	IA	SPEEDING 40 MPH in a 30 MPH	16400 JERSEY
C0048188	-1	5/1/2018	CD	SPEEDING IN SCHOOL ZONE 30 M	15700 CONGO
C0048189	-1	5/1/2018	IA	SPEEDING IN SCHOOL ZONE 31 M	15700 CONGO

C0048324	-1	5/8/2018	CD	SPEEDING IN SCHOOL ZONE	30 M	15700 CONGO
C0048660	-1	5/25/2018	IA	SPEEDING IN SCHOOL ZONE	34 M	15700 CONGO
C0048661	-1	5/25/2018	IA	SPEEDING IN SCHOOL ZONE	32 M	15700 CONGO

STOP SIGN : 23

SPEEDING: 22

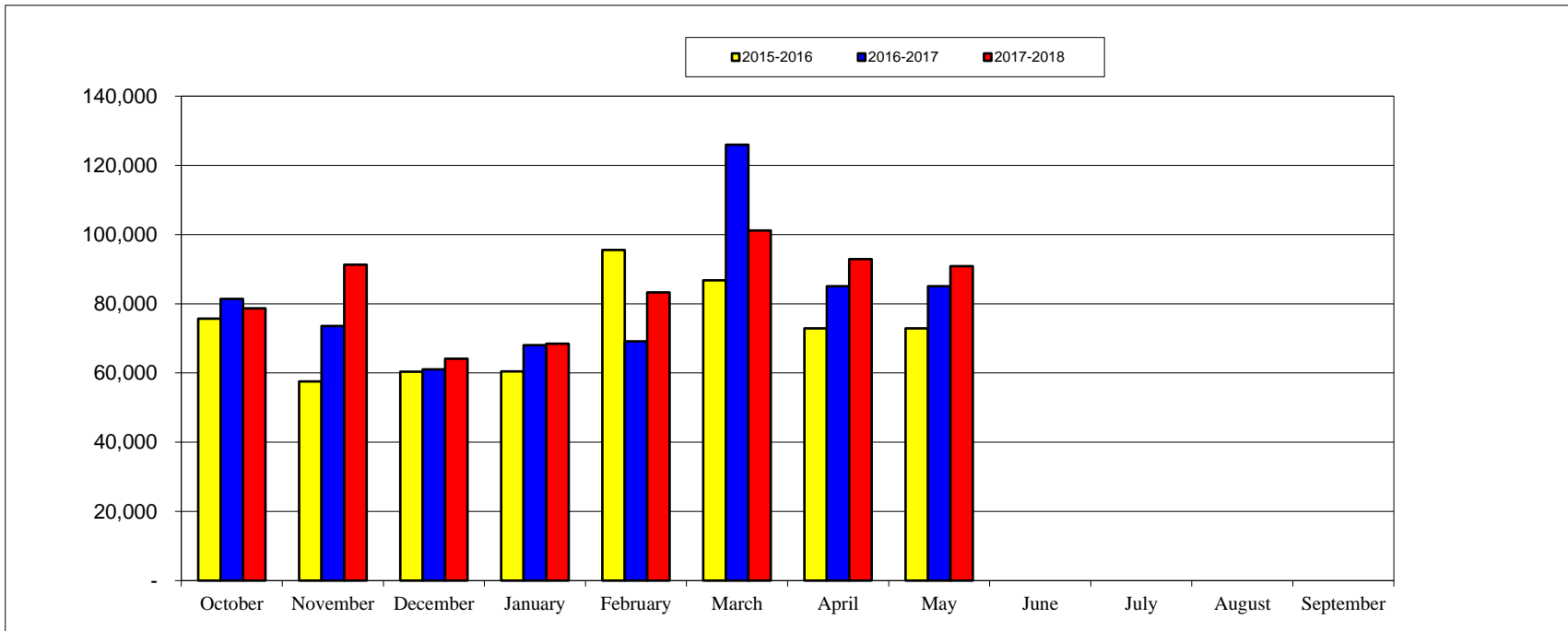
**TOTAL: 45**

# JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

## GENERAL PROCEEDS

FY 2015, 2016, 2017

	2015-2016	2016-2017	2017-2018
October	75,707	81,429	78,666
November	57,537	73,598	91,263
December	60,389	61,011	64,109
January	60,478	68,006	68,431
February	95,587	69,140	83,276
March	86,734	125,944	101,163
April	72,872	85,083	92,902
May	72,872	85,083	90,836
June			
July			
August			
September			
<b>FY Total</b>	<b>\$ 582,177</b>	<b>\$ 649,296</b>	<b>\$ 670,646</b>
<b>Average Per Month</b>	<b>\$ 72,772</b>	<b>\$ 81,162</b>	<b>\$ 83,831</b>



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT 2018 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	WATER											
WATER PLANT #1 SEATTLE	0	0	0	0	0							
WATER PLANT #2 VILLAGE	0	0.121	0	0.25	0.38							
WATER PLANT #3 WEST	0	0.14	0	1.29	0.51							
CITY OF HOUSTON (SEATTLE)	27.562	2.4206	33.466	44.342	44.802							
INTERCONNECT(529)	0.039	0.046	0.065	0.033	0.048							
TOTAL(Million Gallons)	27.601	2.7276	33.466	44.529	44.939							
MAX DAILY FLOW	1.502	1.626	1.629	1.869	2.117							
METER READS	3209	3216	3226	3247	3239							
WATER OFF/ON	30	18	15	18	27							
METER ACCURACY TESTS	0	0	0	0	0							
MAIN BREAKS REPAIRED	1	0	0	0	1							
WATER LEAKS REPAIRED	17	14	29	15	9							
FIRE HYDRANTS SERVICED	0	0	0	0	0							
METER INSTALLATIONS	20	45	99	90	46							
SERVICE INSPECTIONS	0	0	0	0	0							
QUALITY	2	1	0	2	2							
PRESSURE	2	1	0	0	1							
SEWER COMPLAINTS	3	3	1	1	1							
	WHITE OAK BAYOU											
AVG. DAILY FLOW (EFFLUENT)	0.9704	1.1194	0.8911	0.8911	*							
JV PORTION	0.2907	0.4521	0.3269	0.2739	*							
% OF PLANT	36.1%	41.2%	28.5%	35.6%	*							
	GARBAGE											
Residential Customers	2155	2159	2160	2166	2170							
Complaints	3	1	4	5	2							
	COMMUNITY DEVELOPMENT											
Plans Checked	10	4	12	18	16							
Sign Plan Reviews	1	2	1	3	0							
Permits Issued	78	105	89	113	81							
Inspections (Permit)	273	171	251	277	246							
Insp (Site)	17	14	26	23	8							
Conferences	2	3	8	3	2							
Certificate of Occupancy (Residential)	1	2	3	4	3							
Certificate of Occupancy (Commercial)	1	0	2	1	6							
Street/Sidewalk Repairs (in yards)	0	0	0	0	1							
Sign repairs	0	0	0	1	0							
	CODE ENFORCEMENT											
Violation Letters	26	28	35	38	24							
Red tags for ordinance violations	48	36	43	43	53							
Conferences	28	26	25	31	28							
Signs picked up-bandit and ROW signs	19	29	46	20	25							
Animals picked up	5	5	2	2	3							
Animals taken to HC	0	0	0	0	0							
Traps Issued	4	3	3	2	2							
	FLEET											
Work Orders	71	34	30	47	53							
Preventative Maintenance	11	6	8	5	10							
Unscheduled Repairs	43	22	15	29	24							
New Vehicle Set ups	0	1	0	0	0							

\* - unavailable at this time

To: Austin Bleess  
City Manager

June 11, 2018

From: Kevin T. Hagerich, MPA  
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT Sound wall. Had designer complete a field visit. Will be setting up meeting to ensure we remain on track.
2. Meter Replacement Phase III: Going well working on book 6.
3. Had crews paint the city hall parking lot.
4. Repaired several sidewalks.
5. Had bi-monthly meeting on the berm project. Things are moving along as planned.
6. Requested quote on Taylor Road building. Will be discussed at June meeting.
7. TCEQ permit for Castlebridge Treatment Plant approved. Award of project on this council meeting.
8. Will start testing water valves. Only had 2 fail. Will need replaced.
9. Received cost estimates for the berm project.
10. Street Sweeping in May: Lakeview/Congo; Rio Grande/Seattle; N. Tahoe/Hawaii Lane; Wall Street/Delozier; Village drive/Village Green; Acapulco/Singapore; Jersey Drive/ Smith Street; Senate/Lakeview; and Koester/Juneau
11. Received list from fire chief on hydrants that need repairs.

Jersey Meadow Golf Course  
Monthly Report

FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530					22273.00
Tournament Rounds	555	369	275	317	262	374	449	585					3186.00
Range buckets	1,391	1,398	770	895	787	1696	1884	1508					10329.00
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72					-1378.96
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33					16352.48
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89					587379.18
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79					91044.26
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61					57682.80
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00					2649.66
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26					111931.55
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66					29476.51
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00					9503.99
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>906020.43</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W / 5RO&ICE	5W / 6RO	1W/1RO/2CM	1 CM	4 W					
<b>Income Per Round</b>	<b>\$32.80</b>	<b>\$35.44</b>	<b>\$36.95</b>	<b>\$33.35</b>	<b>\$31.76</b>	<b>\$35.60</b>	<b>\$35.91</b>	<b>\$35.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>34.95</b>
FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30459.00
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6019.00
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14276.00
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13952.00
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798200.76
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182578.59
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76846.92
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3658.86
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132193.46
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40093.84
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12920.29
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>1260444.72</b>
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>34.17</b>
FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28822.00
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3393.00
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12963.00
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34705.00
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847050.24
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106625.11
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70511.29
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82076.75
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34909.12
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22046.84
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>1197924.35</b>
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>36.11</b>



Jersey Meadow Golf Course  
Monthly Report

FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29518.00
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1664.00
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10228.00
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42670.00
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861767.59
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60675.67
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62346.41
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73733.07
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33886.26
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51968.06
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>1187047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>36.70</b>
FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2914	3457	3175	3344	3,457	3,350	2,749	34230.00
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1294.00
Range buckets	1,088	698	720	912	900	842	1506	1307	1212	1,018	1,024	901	12128.00
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52860.00
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957797.56
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47453.05
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75225.65
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78310.06
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40031.86
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78048.84
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>1329727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>35.94</b>
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35664.00
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1819.00
Range buckets	1,225	1,124	943	806	1180	1569	1345	1471	1206	1,262	1,355	1,008	14494.00
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56085.00
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1011315.56
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60896.30
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79446.58
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86074.62
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42561.31
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93116.79
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>1429496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>36.64</b>

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FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36050.00
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2033.00
Range buckets	1,348	1,116	979	1137	689	1472	1821	1605	1467	927	1,191	1,227	14979.00
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52462.00
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1004864.18
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72689.32
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74352.12
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108227.13
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44686.70
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114724.21
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>1472005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>37.27</b>
FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36615.00
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1684.00
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16287.00
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51112.50
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1020167.07
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60895.00
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78123.61
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81146.11
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37683.93
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88502.10
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>1417630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>35.68</b>
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31671.00
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2158.00
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12322.00
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46230.00
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861707.30
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71759.32
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62027.65
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82027.31
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28618.15
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87517.46
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>1239887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>35.29</b>

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FY 2008 - 2009														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38359.00	
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2732.00	
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18219.00	
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44750.00	
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1062406.25	
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99127.87	
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91748.90	
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90780.71	
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34121.91	
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110519.99	
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	1533455.63	
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2	
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	36.23	
FY 2007 - 2008														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37690.00	
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2523.00	
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16339.00	
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47250.00	
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1056147.69	
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84014.85	
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83944.04	
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88502.54	
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32553.65	
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87251.83	
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	1479664.60	
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2	
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	35.62	
FY 2006 - 2007														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32072.00	
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2805.00	
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10789.00	
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22100.00	
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896409.48	
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98182.11	
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54087.14	
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68577.24	
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24401.50	
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51959.01	
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	1215716.48	
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain		
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	34.22	

Jersey Meadow Golf Course  
Monthly Report

FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34289.00
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2615.00
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13249.00
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14948.00
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919462.19
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83027.50
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63872.42
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71020.39
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24816.34
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44581.33
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	1221728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	32.70
FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31082.00
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1817.00
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11033.00
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16611.00
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798205.32
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64905.46
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49488.91
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69347.43
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21738.50
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37461.57
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	1057758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27274.00
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1912.00
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9168.00
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	14677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	830768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	27.96

Jersey Meadow Golf Course  
Monthly Report

FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057.00
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224.00
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948.00
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>1,154,660.21</b>
<b>Income Per Round</b>	<b>\$31.06</b>	<b>\$32.02</b>	<b>\$30.89</b>	<b>\$26.56</b>	<b>\$26.06</b>	<b>\$28.60</b>	<b>\$30.19</b>	<b>\$29.58</b>	<b>\$29.49</b>	<b>\$28.13</b>	<b>\$28.77</b>	<b>\$28.73</b>	<b>29.29</b>
FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154.00
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967.00
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>30.63</b>
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037.00
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763.00
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday													
12. Miscellaneous Income changed to Miscellaneous Fees FY 2016-2017 per Finance.													

**CITY OF JERSEY VILLAGE, TEXAS****STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET****GOLF COURSE FUND****May 31, 2018****Fiscal Year October 1, 2017 thru September 30, 2018****Unaudited**

	May 2018	FISCAL YEAR TO DATE
<b>OPERATING REVENUES</b>		
Charges for Services	149,191	903,225
Total Operating Revenue	<u>\$149,191</u>	<u>\$903,225</u>
<b>OPERATING EXPENSES</b>		
Personal services	88,823	568,614
Supplies	11,239	126,144
Repairs and Maintenance	3,436	23,329
Contractual Services	6,407	53,845
Other	29,449	169,958
Depreciation	27,902	223,216
Total Operating Expenses	<u>\$167,255</u>	<u>\$1,165,106</u>
Operating Income (Loss)	<u>(\$18,064)</u>	<u>(\$261,881)</u>
<b>NON OPERATING REVENUES</b>		
Interest and investment revenue	731	5,092
Miscellaneous Revenue	0	10,000
	<u>\$731</u>	<u>\$15,092</u>
Total non operating revenue (expenses)	\$731	\$15,092
Income (loss) before contributions and transfers		
Transfers In	0	0
Transfers out	0	0
<b>Change in net assets</b>	<b>(\$17,333)</b>	<b>(\$246,789)</b>
<b>Total net assets beginning of the year</b>		<b>\$2,690,562</b>
<b>Total net assets end of the year**</b>		<b>\$2,443,773</b>

**\*\* These are preliminary non-audited numbers**

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**Golf Course Fund**  
**For the period ended May 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	1,495,380.00	1,495,380.00	903,225.38	60.40%	1,500,000.00
Interest Earned	2,400.00	2,400.00	5,091.46	212.14%	7,500.00
Interfund Activity	403,071.00	403,071.00	-	0.00%	403,071.00
Miscellaneous Revenue	-	10,000.00	10,000.00	100.00%	10,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	1,900,851.00	1,910,851.00	918,316.84	48.06%	1,920,571.00
<b>Expenditures</b>					
Club House	703,789.00	703,789.00	419,924.45	59.67%	703,789.00
Course Maintenance	873,238.00	873,238.00	411,606.45	47.14%	873,238.00
Building Maintenance	61,500.00	61,500.00	22,801.76	37.08%	61,500.00
Capital Improvement	160,600.00	160,600.00	31,433.91	0.00%	160,600.00
Equipment Maintenance	101,724.00	101,724.00	56,123.16	55.17%	101,724.00
Total Expenditures	1,900,851.00	1,900,851.00	941,889.73	49.55%	1,900,851.00



# Jersey Meadow Golf Course

## Social Media Summary Report

June 2018

Statistics are for the month of May 2018

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
469	13	36	12,764	724
New Reviews	Avg. Rating	Total Reviews	Total Rating	
3	3	41	3.8	

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
33	0	0	892	4

Yelp



New Reviews	Avg. Rating	Total Reviews	Total Rating
1	4	9	3.5

Golf Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
8	4.25	166	3.5

Trip Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	5	4

Google



New Reviews	Avg. Rating	Total Reviews	Total Rating
4	3	75	3.9

**City of Jersey Village**  
**Parks and Recreation Department**

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TO: Mayor and City Council  
CC: Austin Bleess, City Manager  
FROM: Jason Alfaro, Parks & Recreation Director  
DATE: June 13, 2018  
SUBJECT: Parks and Recreation Department Update

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**Golf Course:**

**Financial Report** - For the month of May, the course received \$97,318 in green fees, and \$16,466 in tournament fees. According to the monthly report the course had 3,530 rounds of golf and 585 rounds of tournament play. The average income received per round is \$35.94. There were four (4) days the course was closed due to weather. Merchandise sales for the month totaled \$18,707.

**Maintenance Report** – Staff has purchased irrigation supplies in order to install couplers around the greens. This will allow us to syringe the greens during the hot summer months. The USGA toured the golf course and provided us with recommendations on cultural practices for the entire course, focusing on the greens. Through the recommendations made, staff has been taking new approaches to our cultural practices.

We have raised our cutting height on the greens, reduced the amount of verticutting, increased the amount of times we topdress the greens, and have stopped rolling the greens. Although this creates a “slower” putting surface, the results of the grass coverage on the greens are extremely noticeable. As the grass continues to create the tight coverage we need, we will reduce the mowing height allowing for a “faster” putting surface. We are continuing to monitor the condition of the greens, as they are top priority for staff.

We have also noticed the water amounts receding in the lakes and creek. After researching we found that water use to be present in the creek. We have since opened the valves and all of the lake and creek levels are where they should be. This will help us with the amount of time staff has to weed eat the dry creek bed, gives the course more aesthetic appeal, and allows us to maintain a consistent level of water at each lake.

City staff has met with PGAL and discussed the clubhouse layout in more detail with representatives from each division of PGAL at the meeting. PGAL is still in the process of creating a proposed floorplan and design.

**Parks and Recreation:**

**Parks** – Staff has made repairs to the plumbing at the pool restrooms. The pool received new lounge chairs as well. Parks amenities have been delivered to the city and parks staff will start assembling the tables, benches, etc. A staff member attended a Certified Pool Operator course and has successfully completed the course, so we now have a certified pool operator on staff. We are continuing to maintain the parks and are assisting with pool maintenance requests and will place the new amenities throughout the parks system as time allows. We have two vacancies in parks maintenance that we are hoping to fill by the end of the month.

**Parks Projects** – The water department placed a water meter at the dog park in anticipation of the fence being constructed. The Dog Park design was approved by the Harris County Flood Control District, flood division and we are now advised to receive permission from the watershed division.

The splash pad vault that houses majority of the equipment (pumps, water lines, electric, etc.) has been installed. Conduit and water lines have been placed in the ground and tied into the vault and site of the splash pad. The contractor is setting forms this week and will have concrete poured by the end of this week to early next week. The next steps are setting posts and placing equipment on the site, running the electrical components, setting the computer and pumps in place, and setting the equipment run times.

**Recreation** – The movie in the park event went well with roughly 75 in attendance. We showed The Shaggy Dog (original version) and had small yard games for the kids, a dog mascot walking around during the movie, and a local animal rescue was on site. The recreation and events committee is planning a second movie to be shown in July at Clark Henry Park. The recreation and events committee will continue the Fourth of July parade and celebration as we have in years past. The next committee meeting will take place on Tuesday, June 19<sup>th</sup> at 5:30pm.

June Farmer's Market went very well, with roughly 50 vendors in attendance. We plan on expanding the market to include an additional 14 vendors.

**Facility Maintenance:**

Minor repairs were made to the Fire Department door closures. Minor repairs were made to the a/c units at the Police Department. The new janitorial service with Building Stars started this month. Have received quotes for keyless entry system into facilities. We are finalizing interviews for the Building Manager position, and hope to have someone in place by the end of the month.

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
15302 Lakeview	Vehicle - Blight/Junk		x	5/1/18	y
8101 Rio Gramde	RV - parked/stored over 7 days		x	5/1/18	y
16437 Wall	Tree clearance at street/sidewalk		x	5/1/18	y
15302 Philippine	Signs - In City ROW	x		5/1/18	y
15310 Philippine	Signs - In City ROW	x		5/1/18	n
16225 Congo	Dog/Pet - Unregistered		x	5/2/18	y
16130 Jersey	Yard/Lot Maintenance		x	5/2/18	y
16218 Tahoe	Blight		x	5/2/18	n
112 Cherry Hills	Trash/Recycling/Yard Waste at curb too early	x		5/2/18	y
15814 Lakeview	RV - parked/stored over 7 days		x	5/3/18	y
15306 Glamorgan	Trash/Recycling/Yard Waste at curb too early	x		5/3/18	y
15410 Glamorgan	Trash/Recycling/Yard Waste at curb too early	x		5/3/18	y
15413 Glamorgan	Trash/Recycling/Yard Waste at curb too early	x		5/3/18	y
16314 Wall	Signs - In City ROW	x		5/7/18	y
48 Pebble Beach	Trash/Recycling/Yard Waste at curb too early	x		5/7/18	y
16417 Wall	Yard/Lot Maintenance	x		5/7/18	y
15710 Australia	Trash/Recycling/Yard Waste at curb too early	x		5/7/18	y
16210 Jersey	Tree clearance at street/sidewalk		x	5/8/18	y
8325 Koester	Signs - In City ROW	x		5/8/18	y
8201 Rio Grande	Signs - In City ROW	x		5/8/18	y
16326 Wall	No fence permit	x		5/8/18	y
16241 Seattle	Trash/Recycling/Yard Waste at curb too late	x		5/10/18	y
7378 Senate	Vehicle parked on unpaved surface	x		5/10/18	y
15321 Ashburton	Trash/Recycling/Yard Waste at curb too early	x		5/10/18	y
8405 Rio Grande	Yard/Lot Maintenance	x		5/10/18	n
15319 Welwyn	Signs - In City ROW	x		5/11/18	y
15622 Jersey	Blight	x		5/11/18	y
16214 St Helier	Yard/Lot Maintenance	x		5/11/18	y
16225 Congo	Dog/Pet - Unregistered		x	5/14/18	y
15526 Congo	Signs - In City ROW	x		5/14/18	y
15705 Sierra	Trash/Recycling/Yard Waste at curb too late	x		5/14/18	y

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
16318 St Helier	No Irrigation Permit	x		5/14/18	y
16209 Lakeview	Tree clearance at street/sidewalk		x	5/15/18	y
16210 Jersey	Vehicle - Blight/Junk		x	5/15/18	p
153613 Leeds	Trash/Recycling/Yard Waste at curb too early	x		5/15/18	y
16413 St Helier	Yard/Lot Maintenance		x	5/16/18	y
88 Pebble Beach	Signs - In City ROW	x		5/16/18	y
16550 Village	No Dumpster permit	x		5/16/18	y
15602 Congo	Yard/Lot Maintenance	x		5/16/18	y
16433 Smith	Yard/Lot Maintenance		x	5/17/18	y
15502 Chichester	Dog/Pet - Unregistered	x		5/17/18	n
15909 Tahoe	Vehicle parked on unpaved surface	x		5/17/18	y
3 Pebble Beach	Trash/Recycling/Yard Waste at curb too early	x		5/17/18	y
8405 Rio Grande	Yard/Lot Maintenance		x	5/18/18	y
13 Pebble Beach	Obstructing use of sidewalk		x	5/18/18	y
15622 Jersey	Trash cans visible	x		5/18/18	y
15318 Jersey	No Dumpster permit	x		5/18/18	y
15384 Colwyn	Trailer (Box/Gooseneck/Utility) parked-stored		x	5/21/18	y
8301 Koester	Trash/Recycling/Yard Waste at curb too early	x		5/21/18	y
16214 Koester	Trash/Recycling/Yard Waste at curb too early	x		5/21/18	y
15421 Leeds	Obstructing use of sidewalk	x		5/21/18	y
15421 Leeds	Yard/Lot Maintenance		x	5/22/18	y
0 Hillcrest	Yard/Lot Maintenance		x	5/22/18	y
0 Senate	Yard/Lot Maintenance		x	5/22/18	y
16309 Koester	Dog - At Large	x		5/22/18	y
15901 Jersey	Trash cans visible		x	5/23/18	y
15710 Seattle	Signs - In City ROW	x		5/23/18	y
15602 Congo	No building permit	x		5/23/18	y
15421 Glamorgan	Dog/Pet - Unregistered	x		5/23/18	y
15505 Chichester	Trailer (Box/Gooseneck/Utility) parked-stored		x	5/24/18	y
15326 Chichester	Trailer (Box/Gooseneck/Utility) parked-stored		x	5/24/18	y
7 Pebble Brach	Trash/Recycling/Yard Waste at curb too early	x		5/24/18	y

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
16225 Delozier	Tree clearance at street/sidewalk		x	5/25/18	y
15526 Jersey	Fence Maint. Required		x	5/25/18	n
0 Jersey	No Solicitors Permit	x		5/25/18	y
15725 Elwood	No Dumpster permit	x		5/25/18	y
15502 Chichester	Dog/Pet - Unregistered	X		5/29/18	Y
16025 Kevindale	Signs - In City ROW	x		5/29/18	y
15302 Jersey	No Dumpster permit	x		5/29/18	y
7902 Argentina	Yard/Lot Maintenance	x		5/29/18	y
15505 Shanghai	Yard/Lot Maintenance	x		5/30/18	n
15421 Leeds	Yard/Lot Maintenance	x		5/30/18	y
15710 Singapore	Signs - In City ROW	x		5/30/18	y
16309 Tahoe	Signs - In City ROW	x		5/31/18	y
15705 Singapore	Vehicle on street in excess of 24 hrs	x		5/31/18	y
15710 Singapore	Signs - In City ROW	x		5/31/18	y
16214 Congo	Trailer (Box/Gooseneck/Utility) on street over 2 hours	x		5/31/18	y

# City of Jersey Village

## Social Media Summary Report

June 2018

Statistics are for the month of May 2018

Facebook



Current Year				
Page Likes	New Likes	Posts	Page Reach	Page Engagement
1,267	89	73	33,234	2,766
Prior Year				
		53	14,144	1,277

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
200	6	55	8,385	76
Prior Year				
		51	1,995	26

Constant Contact



Campaigns	Emails	Open Rate	Click Through Rate
2	1,512	59%	19%
Prior Year			
2	854	50%	14%
		Benchmark Open Rate	Benchmark Click Through Rate
		24%	9%

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

Nextdoor



Posts	Thanks	Views	Email Opens
12	32	3,993	2,886

YouTube



Live Views	Recorded Views	Subscribers
6	215	8

Instagram

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 14, 2018 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, Sheri Sheppard  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Secretary, Lorri Coody  
City Attorney, Paula Alexander

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Jason Alfaro, Director of Parks and Recreation, and Kevin T. Hagerich, Director of Public Works.

City Attorney, Leah Hayes was not present at this meeting.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Justin Ray, Mayor

**C. ELECTION MATTERS**

1. Discussion with possible action to consider Ordinance No. 2018-08, canvassing the returns and declaring the results of the General Election held on May 05, 2018 for the purpose of electing three (3) City Council Members (Place 1, Place 4, and Place 5).

Mayor Ray called the item and opened the sealed envelope containing the canvass report for the May 05, 2018 General Election for the City of Jersey Village. He instructed the members of council to open their envelopes containing the canvass report and to review same. A summary is as follows:

<i>Name of Candidate</i>	<i>Early</i>	<i>Election Day</i>	<i>Total</i>
<b>Councilmember Place No. 1</b>			
Andrew Mitcham	<b>539</b>	<b>180</b>	<b>719</b>
<b>Councilmember Place No. 4</b>			
Simon Hughes	<b>360</b>	<b>121</b>	<b>481</b>
James Singleton	<b>373</b>	<b>111</b>	<b>484</b>
<b>Councilmember Place No. 5</b>			
Gary Wubbenhorst	<b>528</b>	<b>180</b>	<b>708</b>

Upon completing the reading, and once members had completed their review of the canvass Mayor Ray stated the following:



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The official canvass of the returns of the general election held on May 5, 2018 reflects that the following persons were duly elected to the respective positions:

**Council Member, Place 1**

Andrew Mitcham

**Council Member, Place 4**

James Singleton

**Council Member, Place 5**

Gary Wubbenhorst

Mayor Ray then stated that a recount petition was filed by candidate Simon Hughes on May 7, 2018 and approved on May 9, 2018, requesting a recount of early votes and Election Day votes casts for Councilmember Place No. 4, and a recount of early votes and election day votes casts for Councilmember Place No. 4 was conducted on May 14, 2018. The report of the outcome of the recount is presented for a new canvass of the results.

Mayor Ray then instructed Council to open the recount canvass envelope and to review same. A summary is as follows:

<i>Name of Candidate</i>	<i>Early</i>	<i>Election Day</i>	<i>Total</i>
<b>Councilmember Place No. 4</b>			
Simon Hughes	<b>360</b>	<b>121</b>	<b>481</b>
James Singleton	<b>373</b>	<b>111</b>	<b>484</b>

Upon completing the reading, and once members have completed their review of the new canvass Mayor Ray stated the following:

The official canvass of the returns of the general election held on May 5, 2018 reflects that the following persons were duly elected to the respective positions:

**Council Member, Place 1**

Andrew Mitcham

**Council Member, Place 4**

James Singleton

**Council Member, Place 5**

Gary Wubbenhorst

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Mayor Ray then called for a Motion to approve Ordinance No. 2018-08. Accordingly, Council Member Wubbenhorst moved to approve Ordinance 2018-08, canvassing the returns and declaring the results of the General Municipal Election held May 5, 2018 official. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-08

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 05, 2018.

After the Ordinance passed, Mayor Ray stated the following:

This concludes the canvass of the election of the General Election held on May 05, 2018 for the City Jersey Village with a total of 968 voters.

*Mayor Ray called the next two items (2 and 3) together.*

**2. Issuance of Certificate of Election to Newly Elected Officials.**

City Secretary, Lorri Coody, delivered Certificates of Election to the newly elected officials Andrew Mitcham, Council Member, Place 1; James Singleton, Council Member, Place 4; and Gary Wubbenhorst, Council Member, Place 5.

**3. Administer Oath of Office to Elected and newly Appointed Officials.**

City Secretary, Lorri Coody, administered the Oath of Office to newly elected officials Andrew Mitcham, Council Member, Place 1; James Singleton, Council Member, Place 4; and Gary Wubbenhorst, Council Member, Place 5.

**4. Recognition and Presentation of Service Award to Sheri Sheppard outgoing Council Member – Place 4, for her years of service to the City of Jersey Village.**

Mayor Ray recognized and presented a service plaque to outgoing Council Member Sheri Sheppard for her years of service to the City of Jersey Village.

**RECESS** – Mayor Ray called for a short recess at 6:12 p.m. in order that the newly elected members of Council could take their place at the Council dais.

*James Singleton, Council Member Place 4 took the place of outgoing Sheri Sheppard, Council Member Place 4. The meeting resumed at 6:22 p.m.*

**D. PRESENTATIONS**

REGULAR MEETING OF THE CITY COUNCIL  
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**1. Presentation of Employee of the Month.**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

Mayor Justin Ray presented this month's employee of the month award to Robert Missell.

**E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas (713) 443-8091**: Ms. Beazley spoke to City Council about the recent election results and the conduct of the election. She gave each Council Member a handout outlining her concerns.

**Barbara Freeman, 15501 Jersey Drive, Jersey Village, Texas (713) 466-6903**: Ms. Freeman told City Council that she had a different perspective about the most recent City Election. She thanked Lorri Coody, City Secretary, for her depth of knowledge concerning elections. She told the Council that most people do not realize the amount of work that goes into running an election. The City runs a secure election much to the credit of Ms. Coody's hard work and knowledge. We owe her a debt of gratitude.

**F. CITY MANAGER'S REPORT**

City Manager, Austin Bless gave his report as follows:

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – March 2018, General Fund Budget Projections as of April 2018, and Utility Fund Budget Projections – April 2018.**
- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division's Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 6. Public Works Departmental Report and Construction and Field Projects Update**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**

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8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on April 16, 2018.**
2. **Consider Resolution No. 2018-22, consenting to and approving the appointment of Bob Fry as the Harris County Municipalities Waste Disposal representative to the Gulf Coast Authority Board of Directors effective June 1, 2018 for the unexpired term that will end on August 31, 2019.**

RESOLUTION NO. 2018-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CONSENTING TO AND APPROVING THE APPOINTMENT OF BOB FRY AS THE HARRIS COUNTY MUNICIPALITIES WASTE DISPOSAL REPRESENTATIVE TO THE GULF COAST AUTHORITY BOARD OF DIRECTORS EFFECTIVE JUNE 1, 2018 FOR THE UNEXPIRED TERM THAT WILL END ON AUGUST 31, 2019.

3. **Consider Resolution No. 2018-23, receiving the Capital Improvements Advisory Committee's April 2018 Semiannual Progress Report.**

RESOLUTION NO. 2018-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE'S APRIL 2018 SEMIANNUAL PROGRESS REPORT.

4. **Consider Resolution No. 2018-24, receiving the Planning and Zoning Commission's 2018 Annual Progress Report pertaining to the City's progress in implementing the Comprehensive Plan.**

RESOLUTION NO. 2018-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S 2018 ANNUAL PROGRESS REPORT PERTAINING TO THE CITY'S PROGRESS IN IMPLEMENTING THE COMPREHENSIVE PLAN.

REGULAR MEETING OF THE CITY COUNCIL  
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5. **Consider Resolution No. 2018-25, authorizing the City Manager to engage Lemons Auctioneers, LLP and Online Pros to perform auctioneering services for the disposal of surplus equipment.**

RESOLUTION NO. 2018-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENGAGE LEMONS AUCTIONEERS, LLP AND ONLINE PROS TO PERFORM AUCTIONEERING SERVICES FOR THE DISPOSAL OF SURPLUS EQUIPMENT.

Council Member Mitcham moved to approve items 1 through 5 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**H. CLOSE THE REGULAR SESSION**

Mayor Ray closed the Regular Session at 7:31 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

**I. EXECUTIVE SESSION**

1. **Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.**

**J. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 9:18 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**K. REGULAR SESSION**

1. **Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas, including, without limitation, consideration and approval of a proposed settlement of the *Jones Road Project, Ltd.* case.**

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No discussion was had on this item. No action was taken.

**2. Consider Resolution No. 2018-26, electing a Mayor Pro Tem.**

With limited discussion, Council Member Warren moved to approve Resolution No. 2018-26, electing Andrew Mitcham as Mayor Pro Tem. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, Warren, Singleton, and Wubbenhorst

Nays: None

Abstain: Council Member Mitcham

The motion carried.

RESOLUTION NO. 2018-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ELECTING A MAYOR PRO TEM.

**3. Consider Resolution No. 2018-27, assigning Council Members to serve as liaison to various city committees and boards.**

Mayor Ray called the item, stating that the only Board/Committee without a liaison is the Recreation and Events Committee. He asked for discussion on the matter, and if there would be any changes in the current assignments. The consensus was as follows:

Planning and Zoning Commission and  
Capital Improvements Advisory Committee  
Building Board of Adjustment and Appeals  
Recreation and Events Committee  
Golf Course Advisory Committee  
Board of Adjustment  
TIRZ Board Zone No. 2

Andrew Mitcham  
Greg Holden  
James Singleton  
Bobby Warren  
Gary Wubbenhorst  
Bobby Warren

With no further discussion on this item, Council Member Singleton moved to approve Resolution No. 2018-27, assigning Council Members to serve as liaison to various city committees and boards as discussed. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,



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TEXAS, APPOINTING COUNCIL LIAISONS TO VARIOUS BOARDS AND COMMITTEES.

4. **Consider Ordinance No. 2018-09, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that property located at 8805 Jones Road/12511 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1a, Block 1, Jones Road Plaza, shall be changed from zoning District F (“First Business District”) to Zoning District J (“Third Business District”).**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The City has received a request for a zoning change. The application has been filed by John “Jake” Ashmore on behalf of Jones Road Investments, LLC and Triangular Realty II LLC. The application seeks to change the zoning on the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza from District F Zoning to District J Zoning.

On April 24, 2018, the Planning and Zoning Commission met to review Mr. Ashmore’s request to change the zoning on the subject property from District F Zoning to District J Zoning and to prepare a preliminary report containing its findings.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2018-09, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that property located at 8805 Jones Road/12511 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1a, Block 1, Jones Road Plaza, shall be changed from zoning District F (“First Business District”) to Zoning District J (“Third Business District”). Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

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ORDINANCE NO. 2018-09

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS BY AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP SO THAT PROPERTY LOCATED AT 8805 JONES ROAD/12551 STEEPLEWAY AND 8805 JONES ROAD #A, AND DESCRIBED AS TRACTS 1 AND 1A, BLOCK 1, JONES ROAD PLAZA, SHALL BE CHANGED FROM ZONING DISTRICT F ("FIRST BUSINESS DISTRICT") TO ZONING DISTRICT J ("THIRD BUSINESS DISTRICT").

5. **Consider Resolution No. 2018-28, appointing a Commissioner to fill the unexpired term ending September 30, 2019 for position one on the Planning and Zoning Commission and the Capital Improvements Advisory Committee.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Planning and Zoning Commission is a seven member Commission appointed by the Mayor with approval of the Council. Each member shall be a resident of the city and shall be appointed to serve a term of two years. P&Z members also serve on the Capital Improvements Advisory Committee. Should a vacancy occur, the Mayor, with approval of the Council, shall appoint a person to complete the unexpired term for the vacant position.

Effective April 23, 2018, Christine Layton, who served in position one for this Commission, tendered her resignation. Her resignation is attached. Mrs. Layton has served on the Commission since her appointment in October 2017.

In order to prepare for this item, a notice was placed on the City's website and on the City's Facebook Page.

The applications of those qualified candidates who have expressed interest in serving on this Commission were reviewed.

With limited discussion on the matter, Council Member Warren moved to approve Resolution No. 2018-28, appointing Jennifer McCrea to fill the unexpired term ending September 30, 2019 for position one on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham and Warren

Nays: Council Members Holden, Singleton, and Wubbenhorst



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The motion failed.

Council Member Holden moved to approve Resolution No. 2018-28, appointing Courtney Standlee to fill the unexpired term ending September 30, 2019 for position one on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Holden, Singleton, and Wubbenhorst

Nays: Council Members Mitcham and Warren

The motion carried.

RESOLUTION NO. 2018-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A COMMISSIONER TO FILL THE UNEXPIRED TERM ENDING SEPTEMBER 30, 2019 FOR POSITION ONE ON THE PLANNING AND ZONING COMMISSION AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.

- 6. Consider Ordinance No. 2018-10, amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 in the amount not to exceed \$50,000 to increase line item 01-39-6516 (Parks and Landscaping Projects) from the General Fund Balance for the construction of the Dog Park.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows:

During the budget process for Fiscal Year 2016-2017, due to the request of many residents City Council approved the construction of a dog park. The amount approved by City Council was \$50,000; this line item was part of our Operating Budget. Unfortunately, after the approval and adoption of the 2016-2017 operating budget, our previous Parks Director resigned and we never initiated this project. Since these funds were never expended, the amount budgeted rolled into the General fund balance.

With this Agenda item, staff respectfully requests approval to re-appropriation \$50,000 from fund balance into line item 01-39-6516 for the construction of the Dog Park.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2018-10, amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 in the amount not to exceed \$50,000 to increase line item 01-39-6516 (Parks and Landscaping Projects) from the General Fund Balance for the construction of the Dog Park. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

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The motion carried.

ORDINANCE NO. 2018-10

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 BY INCREASING LINE ITEM 01-39-6516 (PARKS & LANDSCAPING PROJETS) IN THE AMOUNT NOT TO EXCEED \$50,000 FOR THE CONSTRUCTION OF A DOG PARK.

- 7. Discuss with possible action either a contract extension with the audit firm of Belt Harris Pechacek, LLLP or the preparation of an RFP for audit services for a period of three year.**

Isabel Kato, Finance Director, introduced the item. She told City Council that the contract between the City of Jersey Village and the audit firm of Belt Harris Pechacek, LLLP has expired. They have offered to extend their relationship with the City of Jersey Village for an additional three years starting with fiscal year 2017-2018 end of year audit. Belt Harris Pechacek, LLLP has been the external auditors for the City of Jersey Village since September 2009.

Council engaged in discussion about the item. Some members wondered if Staff is satisfied with the current auditors and their service. Finance Director Kato explained that they are satisfied, and given Council's approval to move forward with this firm they would add one change to the agreement, requiring that Belt Harris Pechacek, LLLP have the CAFR ready no later than March 1.

With no further discussion on the matter, Council Member Holden moved to approve a contract extension with the audit firm of Belt Harris Pechacek, LLLP for a period of three year. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

- 8. Consider Ordinance No. 2018-11, amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 01-25-5516 (Collection Agency Fees) in the amount not to exceed \$53,000 to cover the cost of collection agency services.**

Mark Bitz, Fire Chief, introduced the item. He told City Council that this year we budgeted \$60,000 dollars for collection agency fees. Our billing company is doing such a great job in collecting revenue for medical billing; we will nearly double the amount of collection before the end of the fiscal year is complete. We anticipate \$800,000 in collected revenue.

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We will need to pay our billing company their 14% fee for the additional revenue. We estimate this to be an additional \$53,000 dollar expenditure for line item 25-5516.

It is staff's recommendation that council adopt the ordinance amending the budget.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2018-11, amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 01-25-5516 (Collection Agency Fees) in the amount not to exceed \$53,000 to cover the cost of collection agency services. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 BY INCREASING LINE ITEM 01-25-5516 (COLLECTION AGENCY FEES) IN THE AMOUNT NOT TO EXCEED \$53,000 TO COVER THE COST OF COLLECTION AGENCY SERVICES.

9. **Consider Ordinance No. 2018-12, amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 01-25-3010 (Incentives) in the amount not to exceed \$6,000 to cover the cost of Fire Department Incentives.**

Mark Bitz, Fire Chief, introduced the item. He told City Council that this year, fire department personnel completed certain certification levels and have met the requirements to receive incentives for reaching the higher level of certification. This occurred after the city budget was already approved for our current budget years. This unscheduled increase will cause this line item to go over budget unless we add funds to it. The amount of \$6,000 is what will be needed to finish out the remaining years payroll for incentive pay.

It is staff's recommendation that council adopt the ordinance amending the budget.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2018-12, amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 01-25-3010 (Incentives) in the amount not to exceed \$6,000 to cover the cost of Fire Department Incentives. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

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Nays: None

The motion carried.

ORDINANCE NO. 2018-12

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 BY INCREASING LINE ITEM 01-25-3010 (INCENTIVES) IN THE AMOUNT NOT TO EXCEED \$6,000 TO COVER THE COST FOR FIRE DEPARTMENT INCENTIVES.

**10. Consider Resolution No. 2018-29, authorizing the City to apply for a grant from the Firehouse Subs Public Safety Foundation.**

Mark Bitz, Fire Chief, introduced the item. Background information is as follows:

Firehouse Subs is a nationwide company, which serves food to patrons. As part of their outreach program, Firehouse Subs has a grant program through their foundation to support local fire departments. Fire departments all over the country apply for funding to purchase lifesaving equipment.

We are looking to purchase a piece of equipment to help serve our community during events like parades, fun runs and the farmers market etc. Mobility for fire apparatus can become a challenge, providing little access points for fire apparatus and ambulance units. We are seeking a \$20,000 grant from Firehouse Subs to purchase a mobile medical golf cart. This equipment will have the capability of transporting a patient from areas our ambulance cannot get to and bring the patient to the ambulance for treatment. This mobile golf cart can hold a stretcher and ems equipment along with medical personnel.

It is staff's recommendation that council adopt the resolution authorizing the grant application through Firehouse Subs.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-29, authorizing the City to apply for a grant from the Firehouse Subs Public Safety Foundation. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE FIREHOSUE SUBS PUBLIC SAFETY FOUNDATION.

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**11. Consider Resolution No. 2018-30, authorizing the City Manager to execute an agreement with PGAL, Inc. for the design of a new Jersey Meadow Golf Course Club House.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: On March 8, 2018 the City Council held a workshop to discuss options for a new clubhouse facility, and directed staff to prepare a request for proposal for the design of a new facility. The request for proposal was posted on the city website and emailed directly to 30 firms on March 14, 2018. Nine proposals were received in response to the request for proposal and a team of city staff reviewed and ranked the proposals. After careful review and discussion with the review team PGAL, Inc. was unanimously selected as the firm to negotiate terms for work related to the golf course clubhouse.

On April 16, 2018 the City Council approved Resolution Number 2018-20 authorizing the City Manager to negotiate an agreement with PGAL, Inc. for design of a new, Jersey Meadow Golf Course Club House. During that time city staff has met with Mr. Paul Bonnette, Principal of PGAL, Inc., and have discussed basic necessities of the new clubhouse. Mr. Bonnette submitted a contract to city staff and the legal department has reviewed.

Council engaged in discussion about the contract with PGAL, Inc. Some wanted to know what the contract covers. They wondered if any other outside services would be required in order to complete the project. Paul D. Bonnette, a representative with PGAL, Inc. was present. He told City Council that there will be a need to have materials tested and this will not be handled by the contractor. He told City Council that the design goes from conception to the end of construction.

Council discussed the budget allowed for this project and wondered if it was sufficient. Representative Bonnette stated that the budget is very “tight.” The scope of the project is for an 8,000 sq. ft. facility at the rate of \$150 per sq. ft. Mr. Bonnette stated that he will work with Staff to come up with a plan that is aesthetically pleasing; however, the budget will be challenging.

There was concern among some members of the Council that we will get too far along in the project to find out that the budget will not be enough. Some felt that it will be better to know that the budget will not work sooner rather than later so that it can be discussed and changes made.

With no further discussion on the matter, Council Member Singleton moved to approve Resolution No. 2018-30, authorizing the City Manager to execute an agreement with PGAL, Inc. for the design of a new Jersey Meadow Golf Course Club House. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

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The motion carried.

RESOLUTION NO. 2018-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PGAL, INC. FOR THE DESIGN OF A NEW JERSEY MEADOW GOLF COURSE CLUB HOUSE.

- 12. Consider Resolution No. 2018-31, authorizing the City Manager to engage Brooks & Sparks, Inc. to perform engineering services for the Jersey Meadows Golf Course Berm Project.**

Kevin T. Hagerich, Director of Public Works, introduced the item. Background information on the item is as follows:

In the Jersey Village Long-term Flood Recovery Plan study conducted last year, Dannenbaum Engineering was contracted to determine several possible solutions to alleviate the chronic flooding issues occurring in the City of Jersey Village. The construction of a Berm at the Jersey Meadows Golf Course was one of the recommendations.

This project has been approved to be funded through the Capital Improvement Program.

This item is to authorize the City Manager to contract with Brooks & Sparks, Inc. to perform engineering services for the Jersey Meadows Golf Course Berm Project.

With limited discussion on the matter, Council Member Holden moved to approve Resolution No. 2018-31, authorizing the City Manager to engage Brooks & Sparks, Inc. to perform engineering services for the Jersey Meadows Golf Course Berm Project. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENGAGE BROOKS & SPARKS, INC. TO PERFORM ENGINEERING SERVICES FOR THE JERSEY MEADOWS GOLF CLUB BERM PROJECT.

- 13. Consider Resolution No. 2018-32, authorizing the City Manager to engage Brooks & Sparks, Inc. to perform engineering services for the Jersey Meadows Golf Course Gray Water Project.**



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Kevin T. Hagerich, Director of Public Works, introduced the item. Background information is as follows: In the Jersey Village Long-term Flood Recovery Plan study conducted last year, Dannenbaum Engineering was contracted to determine several possible solutions to alleviate the chronic flooding issues occurring in the City of Jersey Village. Designing a tertiary treatment facility and transporting gray water to the golf course for irrigation purposes at Castlebridge Wastewater Treatment Plant was one of the recommendations.

This project has been approved to be funded through the Capital Improvement Program.

This item is to authorize the City Manager to contract with Brooks & Sparks, Inc. to perform engineering services for the Jersey Meadows Golf Course Gray Water Project.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-32, authorizing the City Manager to engage Brooks & Sparks, Inc. to perform engineering services for the Jersey Meadows Golf Course Gray Water Project. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENGAGE BROOKS & SPARKS, INC. TO PERFORM ENGINEERING SERVICES FOR THE JERSEY MEADOWS GOLF CLUB GRAY WATER PROJECT.

**14. Consider Resolution No. 2018-21, accepting the resignation of Crime Control and Prevention District Board Member Sheri Sheppard, and appointing a new member to the Crime Control and Prevention District for the unexpired term ending August 31, 2018.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Jersey Village Crime Control and Prevention District (“District”), organized and existing under Chapter 363, Texas Local Government Code, is governed by a board of directors of seven members appointed by the City Council for terms of two years.

The current members of the board of directors and the termination dates of their terms of office are Greg Holden, August 31, 2019; Justin Ray, August 31, 2019; Bobby Warren, August 31, 2019; Gary Wubbenhorst, August 31, 2018; Sheri Sheppard, August 31, 2018; Andrew Mitcham, August 31, 2018; and J. Lane DuBois-Freeman, August 31, 2018.

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Sheri Sheppard has resigned as member of the board of directors. James Singleton is the newly elected Council Member.

With limited discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2018-21, accepting the resignation of Crime Control and Prevention District Board Member Sheri Sheppard, and appointing a new member to the Crime Control and Prevention District for the unexpired term ending August 31, 2018. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst

Nays: None

Abstain: Council Member Singleton

The motion carried.

RESOLUTION NO. 2018-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING RESIGNATION OF SHERI SHEPPARD DIRECTOR OF THE JERSEY VILLAGE CRIME CONTROL DISTRICT AND APPOINTING REPLACEMENT.

**L. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Singleton:** Council Member Singleton thanked the voters of Jersey Village for their support. He appreciates their confidence in him. He announced the birth of his daughter on this date and welcomed her into the City. He closed by thanking Robert Missell for his contributions to the City.



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**Council Member Wubbenhorst:** Council Member Wubbenhorst thanked Council Member Sheri Sheppard for her contributions to the City and gave congratulations to James Singleton on the birth of his daughter.

**Council Member Mitcham:** Council Member Mitcham thanked Council Member Sheri Sheppard for her service. He also congratulated James Singleton on the birth of his daughter.

**Council Member Holden:** Council Member Holden thanked Council Member Sheri Sheppard for her service. He also congratulated James Singleton on the birth of his daughter.

**Council Member Warren:** Council Member Warren thanked Council Member Sheri Sheppard for her service. He also congratulated James Singleton on the birth of his daughter.

**Mayor Ray:** Mayor Ray thanked Council Member Sheri Sheppard for her service. He congratulated James Singleton on the birth of his daughter, and he thanked Lorri Coody, City Secretary for running a good election. He closed by thanking the residents for coming to the meeting.

**L. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 9:55 p.m.

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Lorri Coody, City Secretary



MINUTES OF THE SPECIAL WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 19, 2018 AT 9:00 A.M AT THE CITY OF JERSEY VILLAGE FIRE DEPARTMENT TRAINING ROOM, 16501 JERSEY DRIVE, JERSEY VILLAGE, TEXAS.

**A. The meeting was called to order by Mayor Ray at 9:00 A.m. with the following present:**

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Secretary, Lorri Coody

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Kevin T. Hagerich, Director of Public Works; Jason Alfaro, Director of Parks and Recreation; Isabel Kato, Director of Finance; Bob Blevins, IT Director; and Trelena Collins, HR Generalist.

**B. FY 2018-2019 COUNCIL/STAFF BUDGET RETREAT**

**1. Overview and Departmental Information presented by Austin Bleess, City Manager**

City Manager, Austin Bleess, began his presentation on the 2018-2019 budget overview with information on the following items:

Revenues	Property Taxes
Expenses	Property Valuation
Assessed Property Values	Sales Tax Revenue
Revenues vs. Expenses	

He continued his presentation with the Remaining Questions for FY 2018 concerning the berm project, golf course water reuse project and the golf course clubhouse project. Before going into departmental information, he also addressed changes for FY 2019, including funding for the Wall Street Project, Health Insurance costs, and taking a hard look at the five (5) year historical numbers.

Council engaged in discussion about the Wall Street Project status. City Manager Bleess told the Council that the City is in the process of preparing a grant application to fund part of this project. He explained the grant process and how it may be possible to combine the dollars from two different grants to fund a good portion of the project leaving approximately \$1.3M to be funded by the City.

Council also engaged in discussion about health insurance costs. City Manager Bleess explained that he is looking at moving the City Health Insurance to a fiscal year plan as opposed to the current annual plan as this move will make it easier for budgeting purposes. Some members of Council felt that changing may become confusing for staff and that switching may be hard to administer.

With no further discussion, City Manager Bleess gave information on the various City Departments. What follows is the description of each along with any Council discussion.

**Administration**

**2018-2019 Budget**

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- Looking at some small increases
- \$3,000 for food
- \$3,000 for medical expenses (pre-employment drug screening)
- \$3,000 for training
- \$5,000 for a stipend for an assistant city secretary
- \$1,000 for codifications

**IT Department**

**2018-2019 Budget**

- INCODE 10 – This is top priority for staff. It will ease and automate many tasks.
- 01-13-6574 Computer Software \$66,524 (One-Time Fee)
- 12-28-6574 Court Technology Software \$ 6,000 (One-Time Fee)
- 01-13-4504 Software Maintenance \$ 6,430 (On-going costs)
- 01-13-4504 Additional SQL Database Licenses \$ 4,500 (On-going costs)
- 01-13-4504 Software Maintenance \$ 8,000 (On-going costs)
  - Annual increases to existing software maintenance
- 01-13-4504 Website ADA Compliance \$3,800 (One-Time Fee)
- Website ADA Compliance Maintenance \$1,710 (On-going costs)
  - New Federal ADA compliance on website documents
- 01-13-6573 Surveillance Camera Replacements \$7,000 (One-Time Fee)
  - Replacement of 9 older cameras
- 05-56-5044 Internet Service Agreement \$2,400 (On-going costs)
- 01-13-9771 Technology Replacement \$4,000 (One-Time Fee)
  - Increase fund for 2018-2019 planned purchases
- 01-13-9772 Technology User Fee \$1,650 (On-going costs)
  - Increase fund for ongoing User Fee

**3 to 5 years out**

- Social Networking
- Cloud
- Email Archive / eDiscovery
- BYOD/MDM More Prevalent
- Customer Contact
- Agenda Software
- Fire Department Vehicle Computers
- Increased Video Data Requirements
- Third server for our Virtual System

Council engaged in discussion about the large number of software systems that the City has to monitor. Some wondered if all the software is being utilized and if user licenses are being purchased and not being used. IT Director Blevins explained that he does audit user licensing to

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ensure use. Council also discussed the network speed. Director Blevins explained that we are currently at 8MB with a dedicated fiber at a cost of \$850 per month. However, our contract will soon expire. Staff intends to check with other vendors to get the best possible price since it will be necessary to increase our bandwidth.

Council discussed alternatives to internet access, especially during an emergency. IT Director Blevins explained that we did lose connectivity during Harvey and it did present a few problems. As a result, we are looking at a backup system with AT&T.

Council wanted to know the status of the 2017-2018 supplementals. Director Blevins told Council that most are complete or currently being processed.

Council discussed the replacement of surveillance cameras and had concerns about the City being adequately surveilled. Director Blevins explained that we have cameras on all JV facilities. There are some instances where cameras are being asked to record too much area and there are blind spots. The replacement camera supplemental is for the Civic Center as those cameras are aged and need to be replaced. Some members felt that an audit should be taken to see just how many cameras are needed to surveil the City adequately. The audit should include a ranking of the needed cameras.

Council also discussed future year issues. Director Blevins told the Council that BYOD (Bring Your Own Device) is becoming more prevalent. The pros and cons of BYOD were discussed. Mobile device management was discussed as well as the rollout of Office 365.

Council closed with discussion on the code enforcement software and the INCODE upgrade.

**Police Department**

**2018-2019 Budget**

ITEM	COST	FUNDING
CID Hidden Camera	\$ 750.00	CCPD
Batteries	\$ 3,306.00	CCPD
Patrol Cameras	\$ 1,200.00	CCPD
Office Chairs	\$ 4,000.00	CCPD
Tahoes	\$ 220,000.00	CCPD
Ballistic Shields for Patrol	\$ 5,000.00	CCPD
Axon-Taser Batteries	\$ 1,300.00	CCPD
License Plate Reading Camera - Estimate	\$ 30,000.00	CCPD
<b>Total</b>	<b>\$ 265,556.00</b>	
Overtime	\$ 40,000.00	GF
Vehicle Cleaning	\$ 500.00	GF
<b>Total</b>	<b>\$ 40,500.00</b>	

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**3 to 5 years out**

- Continued replacement of vehicles and equipment on the replacement plan
- Standard replacement of hardware and software as needed
- Possible CAD/RMS upgrade (Continued improvement and NIBRS upgrades)
- Potential staffing evaluation (calls for services, crime rate....etc)
- Traffic Safety Fund is being drawn down. There is no revenue going into this account (Former Red Light Camera Fund). There is about 3 years left at the current rate.
- Are red light cameras something the Council wants to look at putting back up?

Council engaged in discussion about the license plate reading cameras. Chief Foerster explained that he is looking at 20 cameras that will have OCR capability. The cameras take a grainy image that OCR processes and provides a 96 percent capture rate. The cameras work from a web portal with no wires required and they can be moved from location to location with ease. He plans to use the cameras at every entrance to the city, at 17400 NW FWY, and at Motel 6.

Council engaged in discussion about how these cameras might be used with the Red Light Camera (RLC) Program. Chief Foerster explained that the cameras will not be redundant since RLC's cannot be used for criminal prosecution. This lead to discussion about real-time data. Chief Foerster explained that the cameras do not scan the data and run the results through TLETS.

Council discuss the Red Light Camera (RLC) Program. The previous location of the cameras was discussed. Chief explained that we had seven (7) cameras and that the cameras were only taken down as a result of the US HWY 290 construction. Our contract with ATS is still open and our Representative with ATS does not believe there will be an issue with re-installing the cameras.

The pros and cons of re-installing the cameras were discussed as well as the election had concerning the amendment of the City Charter as it relates to the cameras. Council also discussed the period in which we need to re-install the cameras as well as locations for the re-install. Staff suggested that we could begin with placing cameras at Senate and FM 529. Chief Foerster told the Council that the County can deny the install but the State cannot.

The safety that the cameras provide was discussed and the safety statistics showing that when the cameras were removed, accidents increased. The Program was discussed in terms of enforcement.

It was the consensus of City Council that Staff should begin meetings with the vendor to see what it will take to get the cameras re-installed.

With no more discussion on the RLC Program, Council engaged in discussion about the crime rate statistics, including the decrease in major crimes and the increase in narcotic arrests. Chief Foerster told the Council that he has been working with the management of Motel 6 to reduce crime in that area.

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Council also discussed police department staffing and the readiness of the police department to handle a school shooting. Chief Foerster told the Council that his department trains for such incidents and is prepared. Officers are orientated to the layout of area schools and currently walk through each facility in order to become even more familiar with the layout.

**Communications**

- Looking to add 3 new consoles that raise, so dispatchers do not have to sit the entire shift. Cost is approximately \$12,000.

**Fire Department**

**2018-2019 Budget**

- SCBA Bottles will need to be replaced – We will start a CIP for this.
- NFPA Physicals for all staff and volunteers - \$29,000
- New motor for rescue boat. At least 50HP, current is 40HP - \$9,000
- Collection agency fees - \$60,000 increase
  - Revenues are estimated to increase \$400,000 to offset this expense.

**3 to 5 years out**

- Station Bay Floors will need some work
- Staffing concerns as volunteers decline
  - This is a nation-wide trend, not just a Jersey Village problem

Council engaged in discussion about the NFPA physicals for staff and volunteers. The requirements of the program were discussed. Chief Bitz explained that the program will be mandatory for staff, but not for the volunteers and the physicals are not covered by the City's health insurance program.

Discussion was also had about the Fire Department's volunteer program. Chief Bitz told the Council that he currently has 30 volunteers. At one time, the department had 41 volunteers. Chief Bitz told City Council that it has been difficult to keep younger volunteers because they begin the volunteer program with the City and then go to other organizations for full time work and are no longer available for the volunteer program. The current membership of 30 volunteers also includes support members that do not make calls. He explained that currently the department is averaging five (5) volunteers per call when seven (7) is minimal.

Council discussed the impact to the Fire Department should the TOD develop. City Manager Bleess explained that in this event, there will be additional dollars set aside to hire more employees if the TOD develops. It was the consensus of Council that staff should keep the Council informed about the volunteer participation rate in order that decisions can be made to keep the department running as efficiently as possible.



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Before closing this topic, Council briefly discussed incentive programs in order to increase membership participation and call participation. Chief Bitz explained the various options being considered. The pros and cons of recruiting volunteers was also discussed.

Council also discussed training. Chief Bitz explained that current training is “on-the-job” training by assisting the Cy-Fair Fire Department with their calls. This is becoming a problem with volunteers because of the length of time it takes to commit to these calls.

**Public Works**

**2018-2019 Budget**

- Moving towards online permitting and review, which is budgeted as part of the INCODE 10 upgrade.
- We do not anticipate any major operating changes for the upcoming fiscal year.
- Most of the challenges will be in the CIP part of the budget, including the new facility on Taylor Road (either building one or buying one).

Council engaged in discussion about using INCODE 10 for permitting and wondered if there will be issues in transitioning to the new system. Public Works Director Hagerich stated that there will be no problems with the transition other than any issues encountered with learning the new system.

The street sweeper status was discussed. Mr. Hagerich explained that the sweeper is used most prior to major storms in order to clean the streets to help keep storm drains clean. He stated that the sweeper works well. Council briefly discussed the need for a replacement fund for this piece of equipment. They also suggested that we publicize the use of the sweeper. Mr. Hagerich explained that the sweeper is currently being used about four (4) to eight (8) hours each week, mostly during the afternoons. He told Council that he will begin to include a monthly report on usage in the City Manager’s Report item on the Council agendas.

Council completed the discussion of the Public Works Department with questions about the Water Meter Program. Director Hagerich told the Council that he expects to complete the program during the 2018-2019 budget year. Once the program is complete, more time will be available for Staff to sweep the streets.

**Parks and Recreation**

**2018-2019 Budget**

- With new events we need to look at adding an Event and Recreation person
  - Offset some costs by taking over some pool manager duties
  - Increase revenues by charging more at Farmers Market
- Expanding Trail Network
  - Connect Jersey Meadow Drive Sidewalks to walking path around retention pond

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- Work for grant to put trail along high line wire path from Jersey Meadow north to city limit. Will work with West Harris County MUD 9 to connect to their trail, if they partner with us.
- Project costs \$39,000. Contingent on grant funding of \$35,000. City cost would be \$4,000. MUD would pay for some if they partner.
- New perimeter fencing around Clark Henry pool – \$22,000
- Replacement of zero turn mower – \$18,000 (Part of the Vehicle Replacement Schedule)
- Removal/Installation of playground awning at Carol Fox Park - Projected \$8,000
- Refurbish Gazebo at Carol Fox Park – Projected \$3,000
- Replacement of Batwing Shredder - \$20,000

**2 to 3 years out**

- Pier/Bridges at Detention Pond – water access/fishing
- Replaster/Repair Plaster at Swimming Pool
- Repair existing asphalt trail

Council engaged in discussion about the ability to conduct fundraisers to fund smaller park projects. Finance Director Kato confirmed that the City has the ability to accept donations that can be “ear-marked” for park projects.

Council also discussed grants as a funding source for park projects. Director Alfaro stated that his department is researching grant opportunities, but most require a Parks Master Plan in order to be successful.

Council also engaged in discussion about the City’s “green spaces” and if it is possible to place benches in these areas. Director Alfaro stated that he would include this in the Parks Master Plan discussions.

Council then discussed the status of preparing a Parks Master Plan. Director Alfaro explained that the City is looking into getting assistance from several of the local universities to help with this plan.

**Facilities**

**2018-2019 Budget**

**City Hall**

- Design new City Hall
  - Select and have contract with architect by October/November 2018
  - Put out bids by Summer 2019
  - Move in 2020

**Fire Department**



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- Carpet Cleaning

**Police Department**

- A/C Replacement - \$15,000
- Carpet Cleaning

**Facilities in General**

- Increase janitorial costs by about \$5,000
  - This covers Fire, Police, and City Hall

**Golf Course Clubhouse**

- Project starting design phase
- Project can come from HOT Funds. We can borrow money from the General Fund and pay it back over the course of a few years.
- Current budget is \$1.2 million
- We need to consider increasing this amount.
- The Clubhouse, if done properly, can host a number of conventions that will increase revenues dramatically.

Council engaged in discussion about increasing the budget since the architect stated in the Council Meeting held on May 14, 2018 that the budget set for the project is “tight.” Some members felt that in order to make this decision, it would help to know what kind of clubhouse the current budget will produce and then if the budget is increased by “X” number of dollars, what kind of clubhouse would it produce. This type of information would help to understand the value. City Manager Bleess explained that about one quarter of the way into the design of the project, more information will be available. However, cities that were visited concerning new clubhouse design stated that we would not get much for \$150 per square foot.

Discussion was had about the possibility of attracting conventions and about the area hotels. Some felt that we can attract corporate meetings, weddings, family reunions, and company Christmas parties. In conjunction with same, Council discussed possible rental fees.

There was concern that the Golf Course Clubhouse will be under built and that we should refocus since we are not only building a clubhouse, we are building a Community Center, which is the piece that makes it HOT Funds eligible. Therefore, the focus needs to be more on restaurant/catering services. Some felt the project name should be changed to reflect the building of a Golf Course Clubhouse and Convention Center.

Council discussed changing the budget. Most felt that \$1.6M to \$1.8M would be needed to build an adequate golf course clubhouse and convention center. Council discussed a name for the new facility and the possibility of incorporating the marketing and branding into the

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design. They also discussed if an 8,000 square foot facility is big enough to accomplish the vision. The pros and cons of building the new facility were discussed.

Council considered a 6,000 square foot facility on two levels; however, most agreed that we need to see the 8,000 square foot facility for the budgeted \$1.2M and then work from there to achieve the desired design. It was discussed that it may be cheaper to develop the design on the front end, but working through the design will help have discussions on what is wanted.

The target size for a convention center was set at 250 people. 15 square feet per person with tables and chairs is competitive.

Discussion was had about increasing the green fees during the week from \$28 to \$35.

City Manager Bleess explained that by July/August we will be 25 percent into the design phase. It will include what can be built for \$1.2M with options to review that include floor plan/layout and how to fill it with amenities.

### **Golf Course**

#### **2018-2019 Budget**

- Expansion of driving range tee – \$25,000 to include retaining wall.
- Replacement of range picker – \$8,000
- Sand trap renovations - \$30,000
- Replace fencing along hole #10 - \$17,000
- Repair of interior cart paths - \$6,000
- Install drainage for low lying areas near cart paths – \$5,000
- Continue tree moving project - \$5,000
- Replacement of range ball cleaner – \$2,500
- Putting green renovation/expansion - \$35,000

### **Golf Course Maintenance**

#### **2018-2019 Budget**

- Replacement of tractor - \$45,000
- Replacement of deck mower – \$20,000 (Part of the Vehicle Replacement Schedule)
- Bucket truck – \$15,000

### **Fleet Vehicles**

#### **2018-20109 Budget**

- Currently plan on keeping a vehicle for 10 years. Budget about \$3,500 a year for a vehicle, or about \$50,000 per year for all vehicles.
- Over 10 years we put a lot into maintenance, tires, brakes, etc.

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- Currently have 21 vehicles that are Tahoes or Pickups
- Does not include Police
- We can buy new vehicles for substantially less than MSRP value
- Tahoe - \$28,317 is our cost
- Chevy 1500 - \$22,978 is our cost
- Chevy Malibu - \$19,240 is our cost
- Would be used for staff to travel to meetings rather than taking a Tahoe
- We have to keep the vehicles for 12 months.
- Selling vehicles every year more than covers the cost of the purchase
- It saves time and money on repairs over the 10 year life we had
- We drive new vehicles, under warranty, and can cash in on the equity
- We propose to accelerate our fleet replacement schedule and buy new vehicles every year.
- Based upon the standard vehicle depreciation schedule after 1 year of use
  - A Tahoe would be worth \$35,317
  - A Chevy 1500 would be worth \$29,055
  - A Chevy Malibu would be worth \$19,598
- Estimated Sales Revenue is as follows:

	Our Cost	Estimated Sale Price	Amount to City
Chevy Tahoe	\$ 28,317.00	\$ 36,288.00	\$ 7,971.00
Chevy 1500	\$ 22,978.00	\$ 29,055.00	\$ 6,077.00
Chevy Malibu	\$ 19,240.00	\$ 19,598.00	\$ 358.00

- Estimated Sales Revenue over Five (5) years

	Costs		Sale		Net Costs
2018	\$	125,568	\$	25,000	\$ 100,568
2019	\$	247,398	\$	159,741	\$ 87,657
2020	\$	339,310	\$	310,025	\$ 29,285
2021	\$	482,517	\$	426,245	\$ 56,272
2022	\$	482,517	\$	607,808	\$ (125,291)

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Council engaged in discussion about the proposed program to sell vehicles after one (1) year of use. Some wondered if other cities are doing this. City Manager Bleess explained that Enterprise handles the program for other cities, universities, etc. around us. The sale would be like any other vehicle sale.

Council discussed the various departments within the City that have City owned vehicles. Some members felt that this might be a good program to try, but agreed that selling the vehicles and the paperwork that goes along with making a sale might be challenging. Therefore, it may be worth the commission that a company like Enterprise would charge to manage the program. Some members pointed out that the City would also save money on maintenance costs since the vehicles would never be older than one (1) year. City Manager Bleess explained that he did not believe this program would cost the City any more than it is currently spending. The goal is to save over time. It was the consensus of Council that if the program was to break even, it would still be a success.

### **Capital Improvement Plan**

#### **2018-2019 Budget**

- **Waste Water**
  - Televising Sanitary Sewer Lines \$25,000
  - Philippine Lift Station Cleaning \$20,000
  - Televising Storm Water Lines \$25,000
  - White Oak Bayou Treatment Plant (40.63% City Share) \$525,000
- Total for Sanitary Sewer Improvements **\$595,000**
- **Water**
  - AMR Project \$250,000
  - SCADA System Upgrades \$100,000
  - Village Water Plant – COH Interconnect Plant \$1,200,000
  - Seattle Water Plant – (Variable Frequency Drive) \$100,000
  - Seattle Well Repair \$200,000
- Total for Water Improvements **\$1,850,000**
- **Streets/Drainage**
  - Long Term Flood Recovery Operations \$2,000,000
- Total **\$2,000,000**
- **Community Improvements**
  - City Hall Design \$450,000
  - Park Improvements \$50,000
  - Facility Improvements \$50,000

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- Informational Marquees – Replace 5 with Digital \$475,000
  - Total General Community Improvements **\$1,025,000**

### **Capital Improvement Plan Summary**

#### **2018-2019 Budget**

- Wastewater \$595,000
- Water \$850,000
- Streets and Drainage Improvements \$2,000,000
- General Community Improvement \$1,025,000
- Total General Obligation Fund Improvements \$3,025,000

Council engaged in discussion about the \$1.2M City of Houston Interconnect Plant. There was various questions asked about the Interconnect and Council asked staff to revisit the project.

Discussion was had about the Informational Marquees and the plans to replace five (5) of the existing signs with informational Marquees for \$475,000. Some felt that while the digital marquees will save staff time, it might be better to spend these dollars on the entryways to the City to compliment the opening/completion of the US HWY 290 Expansion Project. The pros and cons of which route to go regarding the marquees were discussed. Council revisited the Gateway and Wayfinding Plan to aid in the discussions. Different variations of implementing portions of the Gateway and Wayfinding Plan were discussed.

In having these discussions, some were concerned with the large number of projects being placed upon Staff and felt that perhaps the City should consider hiring a project manager to assist with managing construction projects. The pros and cons of hiring a project manager were discussed. City Manager Bleess stated that there could be some benefits to having someone with building/construction knowledge overseeing projects, especially with the Taylor Road Facility Project and the Elevation of Homes Project. Additionally, a project manager could help move programs/projects along quicker and get things done.

The discussion about the marquees continued. Some wanted to do the digital marquees first and others thought it better to address the entrances. Combinations of both ideas were discussed. After much discussion on the matter, it was the consensus of Council to budget \$1M and place a monument and marquee at the following entrances: Senate, Jersey, Jones & Jersey Meadows, and Philippine.

### **Request from JVSO**

#### **2018-2019 Budget**

- They are requesting \$3,200

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City Council discussed this request. There was concern that in granting same, other organizations will want the City's support. A grant program was discussed with the concept that the City would place "X" amount of dollars into a fund and interested organizations could apply for the funds. Under this program, City Council would set the guidelines and staff would review and bring to City Council for approval. Council will review this topic again at the July budget meetings.

**Homestead Exemption**

Councilmember Warren has asked to discuss increasing the homestead exemption. Currently, the exemption for Jersey Village is 8%. The maximum allowed by law is 20%. Council discussed the pros and cons of increasing the exemption. Changing from 8% to 20 % would cost about \$550,000. After much discussion, it was the consensus to revisit this proposal next year.

**What Other Project would City Council like to accomplish in 2019?**

None

**July Budget Meetings**

Council discussed the dates for the up-coming budget meetings in July. It was the consensus of Council to hold the meetings at 6 PM on July 16, July 17, and July 18. It was also the consensus, given all the projects the City is currently working on, that Council is open to conducting special sessions meetings as needed in order to complete projects.

**Council Comments**

**Councilmember Wubbenhorst** expressed concerns for drawing the City's cash reserves down by \$10M over the next five (5) years, but realizes that we will get a big "bang" for our bucks. He also believes that the Golf Course will help change the look of the City.

**Councilmember Singleton** likes where the City is sitting financially. He believes in the projects that are planned and is willing to meet more often in order to accomplish/complete projects.

**Councilmember Mitcham** approves of the projects planned for the City. He mentioned that we have spent the past three (3) years laying the ground work/rules and now is the time to do the work. Residents are excited. Staff has a lot of work on their plates. City Council will help in any way to get it all done.

**Councilmember Holden** spoke to the projection of city revenues for budgeting purposes. Historically, we have under estimated revenues, which is by design. Not many other cities are in our financial position. We are now spending, but in the right places. We have talked about parity in pay and benefits and have accomplished that, but moving forward we need to look at being above average for our employees.

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**Councilmember Bobby Warren** agrees that we have a positive surplus of revenues and because of this we are able to do the planned projects. However, he cautions that the general fund budget should not be excessive and we should be mindful of revenues versus expenses. It is important to manage the fund balance in such a way that we can reduce the tax burden of the residents and rely upon sales tax revenues and economic development to fund more of the expenses.

**Mayor Ray** thanked all for their contributions today. When the City's Comprehensive Plan was drafted, it was important to include core sustainability objectives in order to remind future Councils of these core features and the importance of public safety, fire, EMS services, etc. He is happy to see that this Council and Staff are honoring those core sustainability objectives. The "can do" spirit of Staff and City Council is refreshing and we have great opportunities in front of us. City Council encourages the forward progress and supports Staff in doing so.

**ADJOURN**

With no further discussion, the meeting was adjourned at 1:54 p.m.

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Lorri Coody, City Secretary





**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 29, 2018 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 6:02 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, Sheri Sheppard  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Secretary, Lorri Coody  
City Attorney, John Hightower

City Attorney, Leah Hayes was not present at this meeting.

**B. CLOSE THE SPECIAL SESSION**

Mayor Ray closed the Special Session at 6:02 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

**C. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.**

**D. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 7:45 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**E. SPECIAL SESSION**

- 1. Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas, including, without limitation, consideration and approval of a proposed settlement of the *Jones Road Project, Ltd.* case.**

No discussion was had on this item. No action was taken.

**F. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 7:45 p.m.



\_\_\_\_\_  
Lorri Coody, City Secretary



**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 12, 2018 AT 6:00 P.M. AT THE WHITE OAK CONFERENCE CENTER AT 7603 ANTOINE DRIVE, HOUSTON TX 77088.**

A quorum of the members of the Jersey Village City Council met on Tuesday, June 12, 2018 at 6:00 p.m. at the White Oak Conference Center at 7603 Antoine Drive, Houston TX 77088 for the purpose of attending the Harris County Flood Control District's community engagement meeting for residents within the White Oak Bayou watershed.

The following members attended the meeting:

Council Member, Andrew Mitcham;  
Council Member, Bobby Warren; and  
Council Member, James Singleton.

No official business for the City of Jersey Village was conducted at this meeting.

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Lorri Coody, City Secretary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** G02

**AGENDA SUBJECT:** Consider Resolution No. 2018-33, authorizing the City Manager to enter into a three (3) year contract with Waste Corporation of Texas, L.P. (WCA) for the City's residential curbside collection of household trash and recyclables effective October 1, 2018 and expiring on September 30, 2021.

**Department/Prepared By:** Kevin Hagerich, Public Works

**Date Submitted:** June 12, 2018

**EXHIBITS:** [Resolution No. 2018-33](#)

Waste Corporation of Texas, L.P. Residential Solid Waste Collection [Contract](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

On March 26, 2018, Council engaged in discussion about the City's residential curbside collection of household trash and recyclables. After discussing current rates and the recycle program, Council authorized the City Manager to negotiate a new contract with WCA for residential curbside collection of household trash and recyclables.

The contract negotiated with WCA provides for an initial three-year term beginning October 1, 2018 and ending on September 30, 2021. Thereafter, the contract automatically renews for up to two (2) successive terms of three (3) years. For their services, during the first year, Waste Corporation of Texas, L.P. shall be paid **\$12.01** per residential connection per month for curbside collection of household trash and **\$3.57** per residential connection per month for collection of recyclables. The rate of compensation shall thereafter be automatically adjusted once each year on the anniversary date of this Contract, and continuing through any and all renewal terms, by 100% of the increase of the most recently published Consumer Price Index-All Urban Consumers, Series UD: CUSR0000SEHG02 Garbage and Trash Collection. WCA currently serves 2,136 households in Jersey Village.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-33, authorizing the City Manager to enter into a three (3) year contract with Waste Corporation of Texas, L.P. for the City's residential curbside collection of household trash and recyclables effective October 1, 2018 and expiring on September 30, 2021.

**RESOLUTION NO. 2018-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WASTE CORPORATION OF TEXAS, L.P. FOR THE CITY'S RESIDENTIAL CURBSIDE COLLECTION OF HOUSEHOLD TRASH AND RECYCLABLES.**

**WHEREAS**, the City's current contract with Waste Corporation of Texas, L.P. is set to expire on September 30, 2018; and

**WHEREAS**, the City negotiated a Residential Solid Waste Collection Contract from Waste Corporation of Texas, L.P. with the initial term beginning on the October 1, 2018, and ending on the September 30, 2021; and

**WHEREAS**, this Contract will automatically renew and be extended for up to two (2) successive terms of three (3) years each; and

**WHEREAS**, the City has determined that the contract with Waste Corporation of Texas, L.P., should be approved; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1:** the City Manager is authorized to execute on behalf of the City of Jersey Village all necessary contract documents with Waste Corporation of Texas, L.P. in substantially the form as attached Exhibit "A".

**PASSED AND APPROVED** this 18<sup>th</sup> day of June 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

## **RESIDENTIAL SOLID WASTE COLLECTION CONTRACT**

THIS CONTRACT, entered into this **1st DAY of OCTOBER, 2018**, by and between **The City of Jersey Village**, hereinafter referred to as Customer, and Waste Corporation of Texas, LP. Hereinafter referred to as WCA.

WCA will furnish all personnel, labor, equipment, trucks, and such other items necessary for residential solid waste collections within the jurisdiction of the City. In consideration of the covenants and agreements set out and the payments provided for, WCA and Customer, agree as follows:

### **1. CONTRACT AMOUNT**

WCA will be paid **\$12.01** per residential connection per month for curbside collection of household trash and **\$3.57** per residential connection per month for collection of recyclables utilizing WCA-issued 65-gallon recycle carts.

### **2. PAYMENT**

A. For services defined in this Contract, WCA shall invoice Customer on a monthly basis. Customer shall be obligated to make full payment to WCA within thirty (30) days of receipt of WCA's invoice.

B. **Except as otherwise provided by this Contract, the rate of compensation shall remain effective for a period of one (1) year.** The rate of compensation shall thereafter be automatically adjusted once each year on the anniversary date of this Contract, and continuing through any and all renewal terms, by 100% of the increase of the most recently published Consumer Price Index-All Urban Consumers, Series UD: CUSR0000SEHG02 Garbage and Trash Collection, published by the United States Department of Labor, Bureau of Labor Statistics. In the event the U.S. Department of Labor, Bureau of Labor Statistics ceases to publish the CPI, the Customer and WCA hereto agree to substitute another equally authoritative measure of change in the purchasing power of the U.S. dollar as may then be available so as to carry out the intent of this provision.

C. If any Customer requests same day collection by WCA on a day that differs from such Customer's regularly scheduled trash pick-up day, Customer shall be charged and obligated to pay an additional charge of \$25.00, which shall be included in such Customer's next invoice.

### **3. GRANT OF EXCLUSIVE AUTHORITY**

During the term of this Contract, Customer will not contract with any other entity for the purpose of collection and disposal of solid waste, garbage, refuse, trash, rubbish and recycling within the boundaries of the Customer or any tracts, territories or areas hereafter annexed to, or acquired by the Customer.

#### **4. TERM**

A. The initial term of this Contract shall begin on the 1<sup>st</sup> Day of October, 2018, and end on the 30<sup>th</sup> Day of September, 2021 (the "Initial Term"). Thereafter, this Contract will automatically renew and be extended for up to two (2) successive terms of three (3) years each (the "First Renewal Term" and the "Second Renewal Term", respectively, and collectively referred to herein as the "Renewal Terms"), upon the terms and conditions set forth herein, unless the City, or WCA, provides written notice of non-renewal to Contractor no less than thirty (30) days prior to expiration of the Initial Term or the then existing Renewal Term, as applicable, or termination of Contract pursuant to Section 4A below, "TERMINATION OF CONTRACT". The Initial Term, together with all properly exercised Renewal Terms, are hereafter collectively referred to as the "Term" of this Contract.

B. In addition to the above, WCA may petition the Customer at any time for additional rate and price adjustments at reasonable times on the basis of unusual changes in its cost of operations, such as revised laws, ordinances or regulations; changes in location of disposal sites or changes in disposal charges; and increase in the number of residential units, such as city growth or annexation. Any such rate adjustment must be pre-approved by Customer's governing body, in its sole discretion, before becoming effective,.

#### **4A. TERMINATION OF CONTRACT**

- (1) In the event of a failure by WCA, to perform any material provision of this Contract, the Customer shall give written notice of such breach to WCA along with at least thirty (30) days (the "cure period") to correct such breach. Customer may terminate this Contract after such cure period if WCA has not adequately corrected such breach in accordance with this Contract and Customer so notifies WCA in writing of such termination action. At such time, Customer shall pay WCA only for the charges and fees for the services performed on or before such termination date. Following any such termination and the final payment from the Customer to WCA, neither party shall have any further obligation under this Contract other than claims for personal injuries or property damage as expressly provided in this Contract and arising prior to such termination date.
- (2) In the event of a failure by Customer to perform any material provision of this Contract, WCA shall give written notice of such breach to Customer along with at least thirty (30) days (the "cure period") to correct such breach. WCA may terminate this Contract after such cure period if Customer has not adequately corrected such breach in accordance with this Contract and WCA so notifies Customer in writing of such termination action. At such time, Customer will pay WCA only for the charges and fees for the services performed on or before such termination date. Following any such termination and the final payment from the Customer to WCA, neither party shall have any further obligation under this Contract other than claims for personal injuries or property damage as expressly provided in this Contract and arising prior to such termination date.

#### **5. RIGHT OF ASSIGNMENT**

This Contract, as well as the rights hereunder, may be assigned by WCA, as well as any and all successors at its option but only with prior written approval of the Customer.

## **6. WORK SPECIFICATIONS**

A. On each regularly scheduled collection day, **Tuesday and Friday**, WCA will collect residential refuse located curbside. Tree, shrub and brush trimmings must be bundled in lengths no greater than 4-feet and weighing less than 40-pounds and branches with a maximum diameter of 3-inches, and placed at the curb alongside the cart. As part of normal collection WCA does not pick up dirt, rocks, bricks, concrete or any materials or items deemed hazardous materials or waste generated by a private contractor. Bulky waste (refrigerators and freezers must be drained of Freon and have a bill to validate such service was performed) will be picked up either scheduled day and must also be located at the curb. For special collection other than normal amounts of residential refuse, yard trimmings or bulk items, if notified in advance WCA will meet with the resident prior to collection day to negotiate a price, which will be paid by the resident directly. If a resident does not notify WCA of such a special pick up before their scheduled day, then WCA will leave a notice for the resident to contact WCA during normal office hours before their next scheduled pick up day.

B. Please place trash at the curb by **7:00am** on each **Tuesday and Friday**. **Heavy trash will be picked up on either service day and limited to one item.**

C. All permanent trash containers, after being emptied by WCA, will be returned to their point of origin in the same condition in which they were taken, normal wear and tear expected.

D. WCA shall clean up any spillage that occurs during the collection process; provided, however, that if gasoline, motor oil, cooking oil, paint, or any other liquid items in a garbage container are not seen by WCA personnel resulting in spillage that causes a stain, WCA shall not be responsible.

## **7. RECYCLING**

A. WCA will provide curbside collection service for the collection of recyclable materials from each residential unit one (1) time per week on **Wednesday**.

B. Recycling container is to be placed at curbside by **7:00am** on collection day.

C. WCA will provide each residential unit with one (1) plastic 65-gallon recycling cart to remain the property of WCA.

D. WCA will collect all recyclables that are placed within the provided recycling container, as well as additional recyclables placed next to the cart in another recycling container, a recycling plastic bin, a paper bag or a corrugated cardboard box. Current items being collected are paper (including newspaper, magazines, phone books, catalogs, junk mail, envelopes, file folders, computer paper, construction paper, colored paper, corrugated cardboard boxes [flattened and bundled], cereal and soda/beer boxes, gift boxes, wrapping paper), containers including glass

bottles, glass jars, aluminum cans, aluminum foil, plastic bottles/jugs/buckets #1 through #7 (excluding Styrofoam), metal food cans, metal pots and pans, scrap metal like nails, screws and gutters and copper. In the event that the market price for any one (1) or all of the commodities designated to be collected drop to the point that such materials can no longer be sold or processed, WCA will remove that item(s) from the list of those items to be recycled and notify the residents of such changes.

## **8. OPERATION**

A. Hours of Operation: Collection of refuse will not start before 7:00 a.m. or continue after 6:00 p.m. on the same day. Exceptions would be due to unusual circumstances.

B. Holidays: If the scheduled collection day falls on any of the following holidays the normal service will be resumed the following scheduled pick up day. Holidays are: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

C. Complaints: All complaints will be made to WCA. If a resident is missed due to WCA's negligence, WCA will pick up said resident within twenty-four (24) of such notice.

D. Office: WCA can be reached at 281-368-8397 any time during normal office hours from 8:00 a.m. to 5:00 p.m. Monday thru Friday. The office is located at 8515 Highway 6 South, Houston, Texas 77083.

## **9. FORCE MAJEURE**

The performance of this Contract may be suspended and the obligations hereunder excused in the event and during the period that such performance is prevented by a cause or causes beyond reasonable control of a party. Such causes shall include, but not be limited to, acts of God, acts of war, riot, fire, explosion, accident, flood or sabotage; fuel shortages, lack of power or raw materials; judicial or governmental laws, regulations (provided that neither party shall be required to settle a labor dispute against its own best judgment). Collection of debris and waste generated by a force majeure (such as a hurricane or major weather event) is not included under the terms and conditions of this Contract. In the event of such circumstance, V.F. WASTE SERVICES and the Customer may negotiate collection and rates for such debris and waste.

Disaster Recovery Services – WCA shall provide debris collection and disposal services which may be required due to damage or destruction from flood, tornado, hurricane, windstorm or any other local disaster. Disaster recovery rates are as follows:

- a. \$125.00 per operating hour for the required crew.
- b. \$275.00 per hour for related equipment.
- c. Disposal is the posted gate rate at local landfill.
- d. Third party services billed to the District as charged by Third Party with 15% mark-up.

## **10. INDEMNIFICATION**



TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, WCA AGREES TO PROTECT, DEFEND, INDEMNIFY AND HOLD CUSTOMER, ITS OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS HARMLESS FROM AND AGAINST ALL CLAIMS, DEMANDS, CAUSES OF ACTION, SUITS, JUDGMENTS, PENALTIES, LIABILITIES, DEBTS, OR DAMAGES, INCLUDING ALL COSTS, EXPENSES AND ATTORNEYS' FEES THEREOF, OF ANY NATURE, KIND OR DESCRIPTION, RESULTING FROM THE PERFORMANCE OF ITS DUTIES UNDER THE TERMS OF THIS CONTRACT, INCLUDING BUT NOT LIMITED TO, PERSONNEL FURNISHED BY WCA OR ITS SUPPLIERS AND SUBCONTRACTORS OF ANY TIER ON ACCOUNT OF BODILY INJURY, DEATH OR DAMAGE TO OR LOSS OF PROPERTY IN ANY WAY OCCURRING, INCIDENT TO, ARISING OUT OF, OR IN CONNECTION WITH THE WORK PERFORMED OR TO BE PERFORMED BY WCA HEREUNDER OR OCCURRING, INCIDENT TO, ARISING OUT OF, OR IN CONNECTION WITH THE PRESENCE OF WCA, ITS PERSONNEL, AGENTS, SUPPLIERS AND SUBCONTRACTORS (AND THEIR RESPECTIVE PERSONNEL) IN THE ASSOCIATION, ALL (1) REGARDLESS OF WHETHER OR NOT CUSTOMER, ITS DIRECTORS OR AGENTS ARE NEGLIGENT IN WHOLE OR IN PART, AND EVEN WHEN CAUSED BY THE JOINT, CONCURRENT OR SOLE FAULT OR NEGLIGENCE OF CUSTOMER, ITS OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS, AND (2) REGARDLESS OF WHETHER OR NOT WCA, ITS OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS ARE NEGLIGENT IN WHOLE OR IN PART AND WHEN CAUSED BY THE JOINT, CONCURRENT OR SOLE FAULT OR NEGLIGENCE OF WCA, ITS OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS.

## **11. LICENSES**

WCA will, at its expense, obtain all licenses and permits necessary for the performance of WCA's services as set forth by the contract.

## **12. INSURANCE**

WCA shall maintain at its sole cost and expense not less than the insurance coverage set forth:

### **A. Workers Compensation:**

- \$1,000,000 Bodily Injury (Each Accident)
- \$1,000,000 Bodily Injury By Disease (Policy Limit)
- \$1,000,000 Bodily Injury By Disease (Each Employee)

### **B. General Liability:**

- \$2,000,000 General Aggregate
- \$2,000,000 Products/Completed Operations Aggregate
- \$1,000,000 Personal & Advertising Injury
- \$1,000,000 Each Occurrence



C. Automobile Liability:

\$1,000,000 Bodily Injury and Property Damage

\$100,000 Personal Injury Protection - Each Person

D. Commercial Umbrella Coverage

\$10,000,000 Each Occurrence

\$10,000,000 Aggregate

**13. NOTICE**

All notices given or required under this Contract shall be given in writing and shall be given either by hand delivery or by depositing such notice in the United States first-class mail, postage prepaid, by certified or registered mail, return receipt requested, enclosed in an envelope addressed to the WCA or Customer to be notified at the following address, or at such other address WCA or Customer shall from time to time designate in writing:

Notice delivered in accordance with this paragraph shall be deemed delivered upon delivery, if delivered by hand, and three business days after deposit in a domestic United States depository box, if delivered by mail.

If notice to WCA is necessary:

Waste Corporation of Texas  
Attn: Municipal Department  
8515 Highway 6 S.  
Houston, Texas 77083

If notice to Customer is necessary:

City of Jersey Village  
Attn: City Manager  
16501 Jersey Drive  
Jersey Village, Texas 77040

**14. INDEPENDENT CONTRACTOR**

WCA and Customer agree that WCA is an independent contractor and has sole responsibility for the method, manner and supervision of the services that WCA is obligated to render under the terms of this Contract.

**15. SEVERABILITY**

If any provision of this Contract shall, for any reason, be held in violation of any applicable law and/or unenforceable, then the invalidity of such specified provision herein shall not be held to invalidate any other provision herein, all of which such other provisions shall remain in full force and effect.

**16. APPLICABLE LAW**

This Contract is being executed and delivered and is intended to be performed in the State of Texas, and the laws of such State shall govern the validity, construction, enforcement and interpretation of this Contract, unless otherwise specified herein.

**17. MODIFICATION**

This Contract embodies the entire agreement between the Customer and WCA and supersedes all prior agreements and understandings and may be amended or supplemented only by an instrument in writing executed by the Customer or WCA against whom enforcement is sought.

**Waste Corporation of Texas, L.P.**

**City of Jersey Village**

By:\_\_\_\_\_

By:\_\_\_\_\_

Title:\_\_\_\_\_

Title:\_\_\_\_\_

Printed Name:\_\_\_\_\_

Printed Name:\_\_\_\_\_

Date:\_\_\_\_\_

Date:\_\_\_\_\_

**H. CLOSE THE REGULAR SESSION**

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

**I. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas. *City Attorney*
2. Pursuant to the Texas Open Meetings Act Section 551.072 – Deliberations Regarding Real Property, conduct deliberations regarding the purchase of property for a new Public Works Facility. *Justin Ray, Mayor*

**J. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018      **AGENDA ITEM:** K01

**AGENDA SUBJECT:** Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas, including, without limitation, consideration and approval of a proposed settlement of the *Jones Road Project, Ltd.* case.

**Department/Prepared By:** Lorri Coody, City Secretary    **Date Submitted:** May 31, 2018

**EXHIBITS:** None

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The City Council has heretofore met in Executive Session to discuss with the City Attorney the following item:

- II.** Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas, including, without limitation, consideration and approval of a proposed settlement of the *Jones Road Project, Ltd.* case.

This item is to consider action, if any, on the items discussed in Executive Session.

**RECOMMENDED ACTION:**

**MOTION:** Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas, including, without limitation, consideration and approval of a proposed settlement of the *Jones Road Project, Ltd.* case.

## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K02

**AGENDA SUBJECT:** Discuss and take appropriate action concerning negotiations regarding the purchase of property for a new Public Works Facility.

**Department/** Public Works

**Prepared By:** Kevin T. Hagerich

**Date Submitted:** June 12, 2018

**EXHIBITS:** None

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

### **BACKGROUND INFORMATION:**

Members of the Jersey Village City Council met on August 21, 2017 at 12424 Taylor Road, Houston, Texas 77041 to tour the City of Jersey Village's Taylor Road - Public Works Facility. During the tour, Council discussed the needs and issues concerning the Taylor Road Facility; some of the main concerns included the need for an elevated slab, fire sprinklers and detention for drainage.

With the concerns for the existing Public Works Facility, Staff recommends that the City Council consider purchasing property for a new Public Works Facility. Funding for a new facility has been approved through the Capital Improvement Program, and funds are available for the purchase of property for a new facility.

### **RECOMMENDED ACTION:**

**MOTION:** Discuss and take appropriate action concerning negotiations regarding the purchase of property for a new Public Works Facility.

## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K03

**AGENDA SUBJECT:** Consider Resolution No. 2018-34, authorizing the City to apply for a grant from the Texas Water Development Board.

**Department/Prepared By:** Fire / M. Bitz

**Date Submitted:** June 4, 2018

**EXHIBITS:** [Resolution No. 2018-34](#)

Texas Water Development Board [Grant Instructions](#)

Sentry Sirens, Inc. – [Proposal](#)

Sentry Sirens, Inc. – [JV Coverage Area](#)

Sentry Sirens, Inc. – [2018 VR-10 Product Brochure](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$30,950
	Amount Budgeted:	\$15,475
	Appropriation Required	\$15,475

### **BACKGROUND INFORMATION:**

The city notifies residents of flooding and other emergencies through reverse 911. This process is time consuming and is not 100% accurate to notify our community during events such as flooding, tornadoes or sheltering in place.

On April 18, 2016 during Tax day floods, the city sent a reverse 911 telephone call to let residence know that White oak Bayou was going to flood. This telephone call took more than 3 hours and reached less than half of the residence. During Hurricane Harvey, the city sent a reverse 911 notification to the residence. Again, we had more than a 3-hour call time and the majority of residence in the community did not get a phone call.

Most people have gotten rid of their home phones and only have cell phones. It is important for the community to register their mobile phones to get the alert notification. Most residents have not registered these mobile devices therefore cannot get a call from us. We also believe that most people turn their phones on “Do Not Disturb” throughout the night making it nearly impossible to notify them.

Across the nation, communities continue to use sirens to notify their first responders and to make the community aware of emergencies. It is the cities intention to apply for a grant from the Texas Water Development Board for 50% matching funds. The cost of one siren placed near Carol Fox Park is \$30,950. We are requesting the Texas Water Development Board to fund half of this cost.

The Siren is a Sentry VR-10 Siren with Voice notification. There is information attached to the agenda for review of the siren, specification and site study. It is staff’s recommendation that council adopt the resolution authorizing the grant application through the Texas Water Development Board.

### **RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-34, authorizing the City to apply for a grant from the Texas Water Development Board.

**RESOLUTION NO. 2018-34**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE TEXAS WATER DEVELOPMENT BOARD.**

**WHEREAS**, the Jersey Village City Council finds it in the best interest of the citizens of the City of Jersey Village that the City Manager submit and accept granting from the Texas Water Development Board.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

- Section 1.** The City Council authorizes the City Manager to submit application for funding from the Texas Water Development Board.
- Section 2.** The City Council assures the awarded funds will be returned in full in the event of loss or misuse of the funds.
- Section 3.** The City Council authorizes the City Manager, the authorized official, to enter into a contract with The Texas Water Development Board, to execute all documents concerning the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.
- Section 4.** The City Council assures the City of Jersey Village will match 50% of the funds required for this expenditure and will comply with other rules set by the Texas Water Development Board.

**PASSED AND APPROVED** this 18<sup>th</sup> day of June 2018.

\_\_\_\_\_  
Justin Ray, Mayor

ATTEST:

\_\_\_\_\_  
Lorri Coody, City Secretary

## **Instructions for Request for Application**

The Texas Water Development Board strongly recommends that an applicant clearly indicate how the following numbered categories are addressed in the application. The application should ideally include the numbers and titles, listed below, in the application with the applicant's response immediately following.

### **I. PROJECT INFORMATION**

1. Legal name of applicant(s)
2. Participating political subdivisions
3. Official representative: name, title, mailing address, phone number, fax number, email address, and vendor ID number, if applicable
4. Total project cost
5. Total grant funds requested from the Texas Water Development Board
6. Applicant cash contribution to study
7. Source of cash contribution
8. Applicant in-kind contribution, including a description of in-kind services to be provided
9. Identify the watershed(s) for which flood protection tasks will be addressed

### **II. PROJECT EVALUATION CRITERIA**

10. Identify the purpose of the project which may be one or more of the following: (a) to conduct detailed studies of known or potential floodplains to better inform the development of flood protection strategies for watersheds through structural and nonstructural measures before a flood event, (b) to provide an early warning system as a tool for communities to warn its constituents in the event of a flood (c) to help communities better respond to a flood event on a local level and to minimize long-term hardships associated with the event or (d) a specified combination of purposes.
11. Provide a detailed scope of work for the proposed project, not to exceed six pages. Include the method(s) of monitoring progress.
12. Describe the severity of the existing or potential flood hazard.
13. Describe how the project, once implemented, will reduce loss of life? What is the size of the population protected by the project? How is public safety enhanced?
14. Describe how the project, once implemented, will reduce the loss of property? What is the economic benefit of the project in terms of the structures or services protected?
15. Provide a Project Schedule for completing the detailed scope of work by task.
16. Provide a Task Budget, identifying expenses by task (see attached example).



17. Provide an Expense Budget, by category, for the proposed project (see attached example).
18. Qualifications and direct experience of the project team.
19. Identify and describe how the project encompasses a watershed/basin.

### **III. WRITTEN ASSURANCES**

20. Assurance that the applicant has the authority to plan and implement projects in the project area.
21. Assurance that the proposed project does not duplicate existing projects, with the exception of replacing outdated equipment.

### **IV. RESOLUTION**

22. A resolution from the governing body of each applicant and/or participant:
  - i. Indicating the entity's representative is authorized to apply for a grant from the Texas Water Development Board;
  - ii. Granting authority for the entity to enter into a contract with the Texas Water Development Board; and
  - iii. Stating the intent to commit local matching funds in cash and/or in-kind services.

**TASK BUDGET**

<b>TASK</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1	ENTER TASK DESCRIPTION	TASK AMOUNT
2	ENTER TASK DESCRIPTION	TASK AMOUNT
3	ENTER TASK DESCRIPTION	TASK AMOUNT
4	ENTER TASK DESCRIPTION	TASK AMOUNT
5	ENTER TASK DESCRIPTION	TASK AMOUNT
<b>TOTAL</b>		<b>TOTAL</b>

**EXPENSE BUDGET**

<b>CATEGORY</b>	<b>AMOUNT</b>
Salaries & Wages <sup>1</sup>	ENTER EXPENSE
Fringe <sup>2</sup>	ENTER EXPENSE
Travel	ENTER EXPENSE
Subcontract Services	ENTER EXPENSE
Other Expenses <sup>4</sup>	ENTER EXPENSE
Overhead <sup>5</sup>	ENTER EXPENSE
Profit	ENTER EXPENSE
<b>TOTAL</b>	<b>TOTAL</b>

<sup>1</sup> Salaries and Wages is defined as the cost of salaries of engineers, draftsmen, stenographers, surveyors, clerks, laborers, etc., for time directly chargeable to this contract.

<sup>2</sup> Fringe is defined as the cost of social security contributions, unemployment, excise, and payroll taxes, workers' compensation insurance, retirement benefits, medical and insurance benefits, sick leave, vacation, and holiday pay applicable thereto.

<sup>3</sup> Travel is limited to the maximum amounts authorized for state employees by the General Appropriations Act, Tex. Leg. Regular Session, 2011, Article IX, Part 5, as amended or superseded

<sup>4</sup> Other Expenses is defined to include expendable supplies, communications, reproduction, and postage directly chargeable to this CONTRACT.

<sup>5</sup> Overhead is defined as the costs incurred in maintaining a place of business and performing professional services similar to those specified in this contract.

## Storm Sirens, Inc.

3801 Harrogate Drive

Norman, Ok 73072

1-800-527-6375

stormsirens@aol.com

May 29, 2018

Mark Bitz, Fire Chief  
City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, Texas 77040

Regarding: Storm Warning System

Dear Chief Bitz:

Sentry Siren, Inc., has been building storm warning sirens since 1905. Currently, they manufacture 17 different models of storm warning sirens including standard AC sirens, sirens with battery back-up and electronic sirens. As the regional representative for Sentry, my company has nearly 30 years of experience designing and installing Sentry storm warning systems. We have supplied and installed nearly 2000 sirens regionally and over 300 in the State of Texas.

Based on our recent telephone conversation and the map that you e-mailed me, I have prepared two preliminary proposals for your consideration. As shown on the enclosed map, I believe that one siren located at or near Carol Fox Park would provide the coverage that you need.

The Sentry Model 14V-B is a large omni-directional siren equipped with battery back-up. It normally runs from 230 VAC, single phase, 125 amp electrical service. However, in the event of a power failure, the siren will automatically switch to its bank of rechargeable batteries. Perhaps the key feature of the Sentry model 14V-B is the length of time the siren will run on batteries in a power failure. As is common in Texas, storms frequently come in lines over a 3 or 4 hour period. If the first storm knocks out the power, you may need a siren system that can be sounded 6 or 7 times before power is restored. The sentry model 14V-B will run on batteries for a minimum of 30 minutes, cumulative time (10 standard 3 minute signals). **This is twice as long on batteries as most competitive sirens will run.**

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018  
CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

## Storm Sirens, Inc.

3801 Harrogate Drive

Norman, Ok 73072

1-800-527-6375

stormsirens@aol.com

### Proposal #1:

**Qty. 1 Sentry Model 14V-B Stationary Warning Siren**  
**Omni-Directional**  
**14 HP Continuous Duty DC Motor**  
**dB Rating at 100 Feet: 127**  
**Range: 5200 Ft Radius/10400 Ft Diameter**  
**Optima 34U Redtop Batteries**  
**Battery Box W/ Dual Pro Chargers**  
**Magnetic Starter in a NEMA 3R Enclosure**

**Qty. 1 CD&F Model SD2100 Radio Decoder**  
**Programmable, Multi-Signal Format**  
**Lockable, Weatherproof Enclosure**  
**Antenna**

**Total Price                      \$23,950.00, Complete & Installed (Turn-Key)**

The Sentry's VR Series of electronic sirens provide 360' coverage. Developed for the U.S. Military, the speaker heads are housed in an all-composite enclosure that is waterproof and UV resistant. Additionally, the VR series sirens are UL listed – an industry first.

The key feature of the Sentry Model VR-10 is its intelligibility. An electronic/voice siren is only as good as its ability to broadcast a message that can be clearly understood by the listener. The frequency range that an electronic siren is capable of replicating is the critical factor in determining intelligibility. Sentry's VR series features a frequency response range of 125 Hz to 8 kHz. This is the broadest frequency range in the emergency warning siren industry and ensures that our product can accurately replicate the human voice. A siren with a lower frequency response range will broadcast a message that is muddled and difficult to understand. The VR-10 carries an STI (Speech Transmission Index)/intelligibility rating of 0.91 out of 1.00 – Speech Transition Index (STI) rated the industry's best. This is partially due to the use of cone style drivers rather than PA style which produce an audio range of 200-8000 hz similar to the range of the human voice.

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018  
CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

## Storm Sirens, Inc.

3801 Harrogate Drive

Norman, Ok 73072

1-800-527-6375

stormsirens@aol.com

### Proposal 2:

**Qty. 1 Sentry Model VR-10 Electronic Warning Siren**  
**Omni-Directional**  
**dB Rating at 100 Feet: 148**  
**Range: 5200 Ft Radius/10400 Ft Diameter**  
**110 VAC/UBS Back-Up**  
**4 Audible Alarm or Prerecorded Voice Messages**  
**Magnetic Starter in a NEMA 3R Enclosure**

**Qty. 1 CD&F Model SD2100X Radio Link**  
**Lockable, Weatherproof Enclosure**  
**Antenna**

**Total Price                      \$30,950.00, Complete & Installed (Turn-Key)**

Both proposals include installation of the Sentry Model 14V-B and the VR-10 on 45" class II wooden telephone poles. The only items that the City of Jersey Village would be responsible for providing would be the siren site and appropriate electrical service to the siren pole.

Each proposal also includes a CD&F Radio Decoder. The radio decoder would allow the proposed sirens to be activated remotely by radio. The CD&F Radio Decoder is capable of different audible or voice signals for flood, storm warning, etc.

From date of order, either of the proposed siren systems can be operational in 8 weeks or less.

The Sentry Model 14V-B Storm Warning Siren is covered by a 7 year parts and labor warranty. The Sentry Model VR-10 is coverage by a 2 year parts and labor warranty. The CD&F Radio Decoder is covered by a 2 year warranty. The 34U Redtop batteries used in the Sentry Model 14V-B are covered by a 2 year replacement, 3 year pro-rated warranty.

My company has supplied and installed hundreds of Sentry storm warning systems throughout the Midwest. Some of the communities in Texas using our equipment

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018  
CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

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1-800-527-6375

stormsirens@aol.com

are: Adrian, Allison, Angleton, Anton, Aspermont, Atlanta, Aubrey, Avinger, Azle, Balmorhea, Belton, Bronte, Brownwood, Cameron, Centerville, Channing, Claude, Coolidge, Crandell, Crane County (Crane), Crosbyton, Crowley, Cuero, Decatur, DeLeon, Del Rio, Dodd City, Driscoll, Dumas, Earth, Edgewood, Enchanted Oaks, Eustace, Farwell, Frankston, Frost, Friona, Georgetown, Glen Heights, Goliad County, Golinda, Hamlin, Happy, Hico, Higgins, Holliday, Hughes Springs, Idalou, Jourdanton, Josephine, Junction, Katy, Kaufman, Kenedy County (Sarita), Kingsville, Lamesa, Lampases, Lakeview, La Villa, Leonard, Linden, Lindsay, Llano, Lovelady, Lytle, Malakoff, Mason, Markham, Mart, Mathis, Melissa, Memphis, Mexia, Mineola, Mobeetie, Monahans, Mount Vernon, Muenster, New London, Nixon, Olton, Paducah, Palacios, Paris, Pharr, Pleasanton, Poynor, Pyote, Ralls, Rankin, Ransom, Riesel, Robstown, Saint Jo, San Juan, Pecos, Savoy, Scotland, Seadrift, Seagoville, Silverton, Skellytown, Somerville, Spur, Stinnett, Sunray, Sweeny, Teague, Terrell, The Colony, Tioga, Trent, Tulia, Turkey, Upton County, Valley Mills, Van, Van Horn, Vega, Waelder, Waxahachie, Weslaco, White Oak, Whiteface, Whitesboro, Wilmer, Windthorst, Wink and Union Pacific Railroad (Wilmer & San Antonio).

If you have any questions, please contact us at our toll free number 1 (800) 527-6375 or by e-mail [stormsirens@aol.com](mailto:stormsirens@aol.com).

Sincerely,

*Frederick R. Engelbrecht*

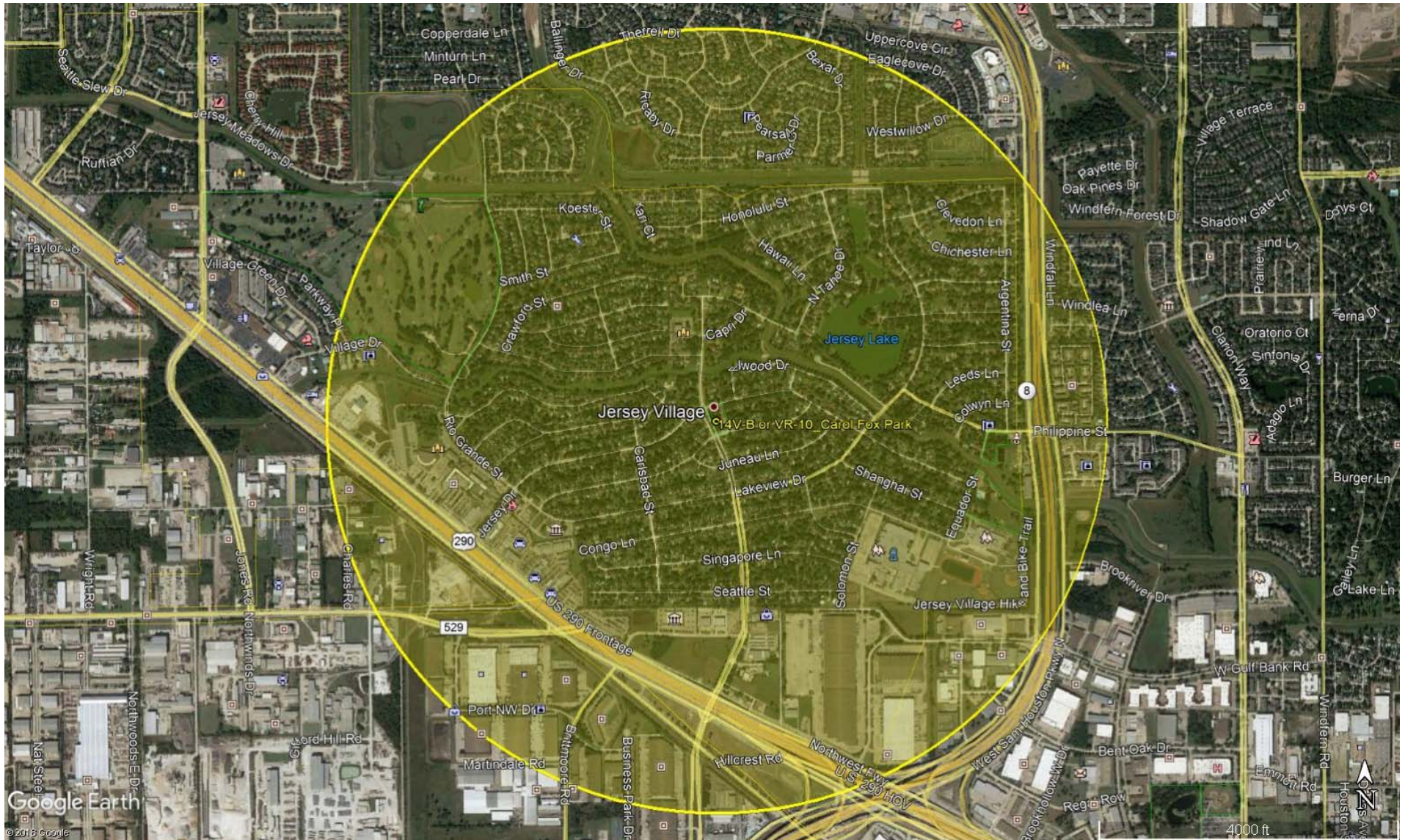
Frederick R. Engelbrecht  
President

FRE:st

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018  
CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018



# Sentry Siren Coverage Study for Jersey Village, TX



CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

- Siren coverages are approximate and assume perfect conditions.
- Actual coverages may vary based on local terrain, conditions, foliage, structures and other unknown conditions.
- Sentry Siren makes no guarantee that coverage shown will mimic actual, real-world, coverage.
- Coverage area is based on computer generated data and FEMA Guidelines covering atmospheric attenuation.
- Data subject to license and use / reproduction is restricted.

**STORM SIRENS, INC.**  
SERVING THE PUBLIC SAFETY FIELD

1-800-527-6375  
www.stormsirensinc.com



# VR-10

Premium Mass Notification System



## Applications

- ▶ Severe Weather Warning
- ▶ Fire Station Alerting
- ▶ Campus Security
- ▶ Large Event Alerting

## Unmatched Voice Clarity

THE NEW STANDARD IN

## CLARITY AND PERFORMANCE

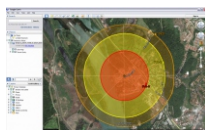
Since 1905, Sentry Siren has lead the mass notification industry in quality, performance and durability. Continuing in this tradition, we are proud to introduce the midrange VR-10. Coupling industry leading intelligibility and enhanced audible range, the VR series promises to challenge traditional perceptions of wide area signaling. Featuring battle proven designs, maintenance-free hardware and rock-solid quality control, the VR-10 is the go-to emergency signaling device for community, construction site and campus alerting. Modular designs mean flexibility and affordability in a wide range of uses. The VR-10 is housed in an all-composite, waterproof, UV-resistant enclosure.

- ▶ Hazardous Location Certified
- ▶ 148 dB peak output
- ▶ UL 1480A Listed
- ▶ 0.91 STI Rating (intelligibility)
- ▶ Voice and Tone Warning
- ▶ Up to 1.5 Mile range
- ▶ 360°, Omni-Directional Sound





When the message is this important, it pays to be understood.



### System Design

Need a site design? One of our engineers will work with you step by step to determine the optimum location for your siren(s). We analyze topography and terrain, population, available infrastructure, and more to design a siren system that best suits your community's needs. Best of all, this is done 100% free of charge, no obligation!



### Control Systems

Be sure to ask about our full line of siren activation, weather monitoring and communication packages including "Storm Sentry", the world's first fully automatic siren activation system, "S.T.A.R.", our state-of-the-art report-back status monitoring system, and "E.P.I.C.", the world's first PC-based FEMA IPAWS interface.



### Made in the USA

All Sentry Siren products are proudly produced in the USA. Further, Sentry uses American made raw materials when available.

#### Acoustic Specifications:

Sound Pressure Level, RMS	148 dB(a)
Usable Range	1.0 - 1.5 mile radius
Beam Width	360°
Frequency Response	100 Hz - 7 kHz

#### Power Requirements

Input Power	110-240 vac, 50/60Hz
Power Consumption	3,600 W, max, tone 1,375 W, typical, voice

#### Physical Specifications:

Dimensions	12.41" Dia x 40.5" H
Weight	100 lbs
Housing Construction	Composite
Colors Available	Grey, Desert Tan

#### Accessories Available

Wireless Radio Receiver / Controller  
Pre-Recorded Custom Voice Messages  
Audio Optimizer Software  
Microphone

**SENTRY**  
**SIREN** Inc.®

powered by

**HYPERSPIKE**  
When the Message Matters



mail@SentrySiren.com



Sentry Siren, Inc.  
2812 N. 9th St.  
Canon City, CO 81212



www.SentrySiren.com  
719-275-8691

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K04

**AGENDA SUBJECT:** Consider Resolution No. 2018-35, authorizing the City Manager to submit the grant application to Texas General Land Office for the Berm and Wall Street Neighborhood Projects and committing to funding the necessary project cost share.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** June 6, 2018

**EXHIBITS:** [Resolution No. 2018-35](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$0
	Amount Budgeted:	\$0
	Appropriation Required:	\$0

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

Recently the City has submitted our application to TDEM for the HMGP grant program. That program requires a 25% local match. However, the State is allowing the use of CDBG funds to serve as that match.

From the 2016 Tax Day Floods the City is tentatively allocated \$1,792,344 in CDBG funds. The 25% cost share of our HMGP Grant request would be \$1,557,076. Staff is proposing that we apply for these CDBG funds and utilize them towards the match required.

The project is for the berm and the Wall Street Neighborhood Drainage Projects. Flood and Drainage Facilities are a high priority for the CDBG Funds. The Long Term Flood Recovery Plan that the city undertook has helped us to identify these projects based upon the hydrologic and hydraulic modeling and the citizen input that was received throughout the project. These are both pieces that make our project a good candidate for funding. The study also gave us good cost estimates for these projects, which have been used to create these grant applications.

The cost share of this project would be the \$4,671,228 for the 75% of the project. While we certainly hope we will receive the TDEM Grant in the event we do not receive it, but do receive the CDBG funds we would need to provide that cost share.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution 2018-35, authorizing the City Manager to submit the grant application to GLO for the Berm and Wall Street Neighborhood Projects and committing to funding the necessary project cost share.

**RESOLUTION NO. 2018-35**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO SUBMIT THE GRANT APPLICATION TO TEXAS GENERAL LAND OFFICE FOR THE BERM AND WALL STREET NEIGHBORHOOD PROJECTS AND COMMITTING TO FUNDING THE NECESSARY PROJECT COST SHARE.**

**WHEREAS**, the Jersey Village City Council finds it in the best interest of the citizens of the City of Jersey Village that the City submit and accept granting from the Texas General Land Office for flood and drainage facilities; and

**WHEREAS**, the City of Jersey Village will apply for funds to complete the Wall Street Neighborhood Storm Sewer Improvement Project and the Berm Project to reduce localized flooding;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the submission of applications for the Tax Day DR-4269 Community Development Block Grant – Disaster Recovery for the Berm and Wall Street Neighborhood Drainage Project to reduce localized flooding.

**Section 2.** The City Council authorizes the City Manager, the authorized official, to execute all documents in regard to the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.

**Section 3.** The City Council assures the City of Jersey Village will comply with all rules set by this funding program.

**Section 4.** The City Council assures the City of Jersey Village will fund the local share requirement of the projects.

**PASSED AND APPROVED this 18<sup>th</sup> day of June,, A.D., 2018.**

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K05

**AGENDA SUBJECT:** Consider Resolution 2018-36, authorizing the City Manager to submit the grant application to PetSamrt Bark for Your Park Grant to add dog park amenities.

**Department/Prepared By:** Jason Alfaro, Parks and Recreation Director

**Date Submitted:** June 11, 2018

**EXHIBITS:** [Resolution 2018-36](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$0
	Amount Budgeted:	\$0
	Appropriation Required:	\$0

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

We are currently working on construction of the Dog Park. It should be open to the community in July. As we look to improve our parks and use outside resources where available we would like to apply for a \$5,000 grant from PetSafe as part of their Bark for Your Park grant program. Bark for Your Park awards 13 communities each year with funding to not only break ground on new parks, but to also help maintain and upgrade existing parks.

We would be requesting the funds to help add some agility features to our dog park.

If awarded funds, we would need to put up signage at the dog park that includes the PetSafe brand name and logo recognizing them for their grant.

This is a good opportunity for the City to apply for grant funds to help add more features to our dog park.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution 2018-36, authorizing the City Manager to submit the grant application to PetSamrt Bark for Your Park Grant to add dog park amenities.

**RESOLUTION NO. 2018-36**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM PETSAFE BARK FOR YOUR PARK A GRANT TO ADD DOG PARK AMENITIES.**

**WHEREAS**, a dog park was an amenity the Citizens of Jersey Village requested during the 2016 Comprehensive Plan; and

**WHEREAS**, the dog park will be completed and open to the public in July; and

**WHEREAS**, the Jersey Village City Council finds it in the best interest of the citizens of the City of Jersey Village that the City submit and accept grant funding from PetSafe for Dog Park amenities; and

**WHEREAS**, the City Council supports the efforts to enhance and improve the Dog Park; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the submission of applications for the PetSafe Bark for Your Park Grant.

**Section 2.** The City Council authorizes the City Manager, the authorized official, to execute all documents in regard to the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.

**Section 3.** The City Council assures the City of Jersey Village will comply with all rules set by this funding program.

**PASSED AND APPROVED this 18<sup>th</sup> day of June, A.D., 2018.**

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K06

**AGENDA SUBJECT:** Consider Resolution No. 2018-37, authorizing the City Manager to execute a WellsOne Commercial Card Agreement with Wells Fargo Bank, National Association.

**Department/Prepared By:** Finance/Isabel Kato    **Date Submitted:** May 29, 2018

**EXHIBITS:** [Resolution 2018-37](#)

[EX A](#) – WellsOne Commercial Card Agreement

[PowerPoint](#) Presentation on the Commercial Card and Centralized Payment

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 0.00
	Amount Budgeted:	\$ 0.00
	Appropriation Required:	\$ 0.00

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

Currently, almost all payments to vendors for services and/or products are made by manual city checks. In order to make our accounts payable operations more efficient, staff looked into making the majority of our vendor payments thru a process called Commercial Card (p card). By using this process, each department will pay vendors with a credit card. All credit cards will be paid electronically each month. Staff will be responsible for accounting for their purchases via the payment authorization process.

In order to effect the program, the City of Jersey Village was approved a \$400,000 line of credit by our Depository bank Wells Fargo. Wells Fargo will work with our vendors and with Tyler Technology (INCODE) in order to assist the City with the conversion of this program.

In addition to making our accounts payable process more efficient, the Commercial Card program offers greater rewards through the Revenue Share program. These rewards come to the city in the form of actual dollars.

Furthermore, the payment outsourcing through this program is a great addition to our Business Continuity Plan. In the event of a declared emergency in the Houston area, purchases for needed city services and products can be made without interruption because all payments are transmitted to central Wells Fargo hub for processing.

Since this service was not part of our original depository contract, staff is respectfully requesting that City Council authorize the City Manager to sign this contract with Wells Fargo.

**RECOMMENDED ACTION:**

Motion: To approve Resolution No. 2018-xx authorizing the City Manager to execute a WellsOne Commercial Card Agreement with Wells Fargo Bank, National Association.

**RESOLUTION NO. 2018-37**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A WELLSONE COMMERCIAL CARD AGREEMENT WITH WELLS FARGO BANK, NATIONAL ASSOCIATION.**

**WHEREAS**, it is the desire of City Staff to make the accounts payable operations of the City more efficient; and

**WHEREAS**, the WellsOne Commercial Card Program offered by the City's Depository Bank Wells Fargo Bank, National Association (Wells Fargo) provides the technology to process payments to vendors more efficiently and, in addition, offers greater rewards through the Revenue Share Program, and

**WHEREAS**, the City has received the WellsOne Commercial Card Agreement from Wells Fargo; **NOWTHREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That the City Manager is authorized to execute the WellsOne Commercial Card Agreement on behalf of the City of Jersey Village with Wells Fargo Bank, National Association in substantially the form as attached Exhibit A.

**PASSED AND APPROVED** this the **18th** day of **June**, A.D., **2018**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



## WELLSONE® COMMERCIAL CARD AGREEMENT

This WellsOne® Commercial Card Agreement (this “**Agreement**”) is made and entered into effective as of the date last executed below (the “**Effective Date**”), by and between Wells Fargo Bank, National Association (“**Wells Fargo**”) and CITY OF JERSEY VILLAGE (“**Customer**”).

### Introduction

This Agreement governs the Visa® *WellsOne* Commercial Card and/or MasterCard® MultiCard Commercial Card (collectively, “**Card**”) issued by Wells Fargo for use by Customer and its designated employees, subsidiaries, affiliates, agents and representatives (“**Cardholders**”). In this Agreement, “Card” shall mean individually and collectively, all Visa® *WellsOne* and MasterCard® MultiCard Commercial Cards and account numbers issued to Customer, Cardholders and the associated accounts including all card-not-present transactions and account numbers. The transactions made using the Card constitute extensions of credit by Wells Fargo to Customer and not to individual employees, or agents of Customer. In order to participate in the *WellsOne* Commercial Card program, Customer shall at all times maintain ten (10) or more Cards. Attachment A-1 (Program Information), Attachment A-2 (Multiple Division Billing Program Information), if applicable, Attachment B (Program Administrator), Attachment C-1 (Fee Schedule), and Attachment C-2 (Revenue Share Calculation), if applicable, are incorporated into this Agreement. In addition, the following Service Descriptions will be incorporated into this Agreement if Customer or its Cardholders elect, now or hereafter, to utilize a service or functionality described therein: (i) Wells Fargo Supplier Analysis & Onboarding Commercial Card Conversion Service Description; (ii) CCER AP Control/Just-in-Time Card Service Description; (iii) MasterCard® Payment Gateway™ Service Description; (iv) Receipt Imaging Service Description; (v) Convenience Check Service Description; (vi) Custom Data Solutions Service Description; and (vii) any other Service Description with respect to an additional service or functionality related to the Card that specifically references, and provides that it is incorporated by reference into, this Agreement. Such Service Descriptions are available and may be accessed at <https://wellsoffice.wellsfargo.com/ceopub/prc/service-descriptions/index.jsp> or such other Internet website address as Wells Fargo may from time to time designate by notice to Customer. For good and valuable consideration, and intending to be legally bound hereby, Customer and Wells Fargo agree to each and every term and condition of this Agreement as set forth below:

**1. Permitted Uses of Card; Promise to Pay; Credit Limit.** The Card may be used for Cardholders’ Customer-related purchasing, travel and entertainment, general payables and fleet purchases; to the extent such functionality is offered to Customer by Wells Fargo. Customer agrees that the Card shall be used for business purposes only. Customer represents and warrants that its execution of this Agreement and use of the Card will not in any way violate, conflict with or result in a breach of any contract or agreement between Customer (or any of its affiliates) and any third party, including any client of Customer or its affiliates. In no event shall the Card be used: (i) to make, directly or indirectly, any payment or engage in any other transaction by, on behalf of or for the benefit of any person(s) relating to personal, family or household purposes (*i.e.*, in no event may the Card be used, directly or indirectly, to make or facilitate consumer payments or consumer transactions of any type, regardless of whether Customer is in the business of making or facilitating such payments or transactions); or (ii) for any transaction that is unlawful or illegal under any applicable laws, rules and regulations and orders of any federal, state, local or foreign governmental authority (“**Applicable Law**”), including but not limited to, all economic sanctions, trade embargoes and anti-terrorism laws imposed by the U.S., the U.S. Foreign Corrupt Practices Act of 1977 (as amended), all applicable laws or regulations relating to money laundering and any predicate crime to money laundering, and “**restricted transactions**” as defined in the Unlawful Internet Gambling Enforcement Act of 2006 and Regulation GG issued thereunder. Except as otherwise provided in the “Liability for Unauthorized Use” Section below, Customer agrees to pay Wells Fargo, when due, the total of all purchases made with the Card. Customer also promises to pay the total of all other fees and charges due on the Card, as stated in this Agreement or as otherwise agreed to by Customer. Customer agrees that the total of all transactions charged to all Cards and account numbers issued hereunder outstanding at any time shall not exceed the Credit Limit specified in Attachment A-1, or as may be changed from time to time. Customer agrees that it is responsible for repaying outstanding balances under the Card, including but not limited to those that exceed its Credit Limit. Wells Fargo may change the Credit Limit at any time and will promptly notify Customer as may be required by applicable law. Termination or expiration of this Agreement does not terminate Customer’s obligation for all amounts owed pursuant to this Agreement.

**2. Debit Authorization.** Customer hereby authorizes and directs Wells Fargo to pay the total of all amounts charged on the Card as a result of purchases, other transactions, fees, charges, costs and expenses by debiting Customer’s bank deposit account(s) as indicated on Attachment A-1 and, if applicable, Attachment A-2 (the “**Account(s)**”), on the Fifth tenth (15<sup>th</sup>) calendar day (or next Business Day if the calendar day is not a Business Day) (the “**Due Date**”) following the date of each *WellsOne* or MultiCard Commercial Card billing statement provided to Customer (the “**Billing Statement Date**”). Any payment received on or after the Billing Statement Date and before the Due Date will be applied to reduce the amount debited from the Account(s) on the Due Date. A “**Business Day**” shall mean any day (except Saturday or Sunday) that Wells Fargo is open for business. Wells Fargo may also debit the Account(s) at any time for the purpose of settling Card transactions and payoffs of any fees, charges, costs and expenses as stated in this Agreement or as otherwise agreed to and owed by Customer. The Account(s) shall also be subject to the terms and conditions of any netting or setoff provisions between Customer and Wells Fargo governing the Account(s) and any linked accounts. Customer represents and warrants that Customer owns and has sole and exclusive authority over the Account(s), including the authority to grant the debit authorization under this Section Two (2), and that no third party, including any client or



Customer or its affiliates, is required to consent to or otherwise authorize or approve Customer's exercise of authority with respect to such Account(s), including the grant of such debit authorization.

**3. Authorizations.** All transactions on Customer's Card are subject to prior approval by Wells Fargo ("**Authorizations**"). Wells Fargo reserves the right to limit the number of Authorizations given during any period of time (day, weekend, week, etc.) and Wells Fargo may deny an Authorization if Wells Fargo suspects that the Card is being used without Customer's permission. In the event the Authorization system is temporarily unavailable, an Authorization may be unable to be given even though the transaction would not exceed the Credit Limit and the Card is in good standing. For security reasons, Wells Fargo cannot explain the details of how the authorization system works. Wells Fargo shall not be liable for failing to give any such Authorization. Wells Fargo may, but is not required to, authorize transactions that will cause the balance on the Card to exceed the Credit Limit, and Customer agrees it is liable for any such transactions. In addition, Wells Fargo reserves the right to deny transactions or authorizations from merchants apparently engaging in the Internet gambling business or identifying themselves through the Card transaction record or otherwise as engaged in such business.

Notwithstanding the foregoing, Customer acknowledges and agrees that: (i) some or all of the Cards issued hereunder may be Cards that contain an embedded security microchip that works in tandem with personal identification number (PIN) authentication functionality ("**PIN & Chip Cards**"), rather than traditional magnetic stripe Cards; (ii) certain PIN & Chip Card transactions are authorized via Offline Authorization rather than Online Authorization; (iii) as a result, such PIN & Chip Card transactions authorized via Offline Authorization are not verified against restrictions applicable to the Customer's Card program generally or to a specific Card and/or Cardholder (such as credit limits, transaction type restrictions, etc.) prior to authorization; and (iv) Customer's liability and responsibility for PIN & Chip Card transactions shall not be in any way diminished or otherwise affected by whether such transactions have been authorized via Online Authorization or Offline Authorization. For purposes of the foregoing: (a) "**Online Authorization**" means authorization of a Card transaction via the electronic communications authorization system utilized for traditional magnetic stripe Card transactions, in which transaction information with respect to each Card transaction is electronically communicated to the Card issuer (i.e. Wells Fargo) for authorization; and (b) "**Offline Authorization**" means authorization of a PIN & Chip Card transaction by communication between the PIN & Chip Card and payment terminal using defined limiting parameters stored on the PIN & Chip Card, such as a cumulative offline transaction amount limit or a consecutive offline transaction limit, but without electronic communication with and authorization by the Card issuer (i.e. Wells Fargo) as would occur with an Online Authorization.

**4. Program Administrator.** Wells Fargo will require, and is authorized to rely on, written instructions it receives from the Customer's Program Administrator(s) named on Attachment B with regard to the following matters, without limitation: issuance of individual Cards to Cardholders; establishment of and changes to credit limits on individual Cards; notification of disputed transactions; and termination of individual Cards. Customer may substitute, remove or designate additional Program Administrators by written notice to Wells Fargo signed by an authorized officer of Customer. Notwithstanding any other provision of this Agreement to the contrary, if Customer enrolls to administer its *WellsOne* or MultiCard Commercial Card program(s) using the Internet to access Card information, Customer agrees that the primary Program Administrator named on Attachment B has full authority to substitute, remove or designate additional Program Administrators, each of whom may have the full authority of a Program Administrator including authority to designate other Program Administrators, and that written notice signed by an authorized officer of Customer is required only to substitute the primary Program Administrator. The primary Program Administrator may designate in writing one or more contacts for fraud or potential fraud related matters concerning Customer's Card program ("**Fraud Contact(s)**"), and in the absence of such designation the primary Program Administrator shall be deemed to be Customer's sole Fraud Contact. Customer may, but is not required to, execute additional Attachment Bs appointing separate program administrators for divisional or affiliate Card programs established under this Agreement.

**5. Liability for Unauthorized Use.** Customer shall be liable for all unauthorized use of the Card in any amount at any time, unless and until Customer has notified Wells Fargo that the Card or Card number has been lost, stolen or misappropriated or that the person or vehicle (in the event of a fleet program) in whose name the Card has been issued is no longer authorized to use the Card (for example, upon termination of employment). Notification concerning unauthorized use shall be made by Customer calling the customer service number most recently provided by Wells Fargo; provided however, that Customer shall cooperate with Wells Fargo to complete any required written correspondence requested by Wells Fargo. Customer shall be responsible for full payment of all purchases, fees and charges incurred prior to such notification, regardless of when actually posted to Customer's account. Notwithstanding the foregoing, Customer will not be liable for unauthorized use resulting from transactions made with a Card or Card number that has been skimmed or otherwise counterfeited; provided, that (i) such unauthorized use was not facilitated by the gross negligence, intentional misconduct or fraud of Customer or any of its Cardholders, (ii) such unauthorized use did not benefit Customer or any of its Cardholders or other employees or agents, and (iii) Customer timely submits a dispute with respect to such unauthorized use in accordance with the provisions of Section Eight (8) below.

**6. Visa® Liability Waiver Program/MasterCoverage® Liability Protection Program.** Subject to applicable Visa® or MasterCard® terms and conditions, as applicable, Customer may be eligible for coverage under Visa's® Liability Waiver Program and/or MasterCard's® MasterCoverage® Liability Protection Program, which provide coverage against employee misuse of the Card. Customer should consult, as applicable, the Visa® Liability Waiver Program brochure or the MasterCard®

MasterCoverage® Liability Protection Program brochure, available upon request from Wells Fargo, for terms and conditions of coverage. Customer acknowledges that Wells Fargo is not responsible for providing any form of liability protection program on Customer's behalf and that Wells Fargo makes no representations or warranties regarding any such program that may be offered by third parties.

**7. Department Cards.** In the event Customer requests Wells Fargo to issue Cards to Customer in a department, group name or other such designation not bearing a name or signature of an authorized employee or individual, all such Cards shall be deemed as "**Department Cards**". Customer hereby represents, acknowledges and agrees that: (i) such Department Cards will be used by more than one authorized employee or individual; (ii) physical Cards may or may not be issued in conjunction with such Department Cards; and (iii) issuance of Department Cards may increase the risk of fraudulent or unauthorized use. As such, Customer is responsible for all security and protection of the Department Cards and any and all Customer procedures concerning the use of such Department Cards by its Cardholders.

**8. Billing Disputes, Chargeback Requests.** Customer may dispute amounts reflected on a billing statement that Customer reasonably believes to be incorrect because: (i) the amount shown on the billing statement does not reflect the actual face value of the transaction; (ii) the transaction shown on the billing statement did not result from the use of the Cards; (iii) the statement reflects fees not properly accrued under this Agreement; or (iv) the transaction is disputable with the honoring merchant under applicable Visa® or MasterCard® rules, as applicable, however, such dispute is subject to the procedures and liability provisions set forth in this section or other sections of the Agreement. In the event of a dispute, Customer must notify Wells Fargo of its dispute within sixty (60) days from the transaction date of purchase. Each request to Wells Fargo must be in writing and contain the following information: (i) Cardholder name; (ii) Card account number; (iii) the dollar amount of any billing dispute or suspected error; (iv) reason for the dispute; and (v) a summary of the steps already taken with the merchant to resolve the matter. Wells Fargo shall investigate the disputed amount and determine whether the amount is properly payable by Customer. Until Wells Fargo completes its investigation and determines whether the disputed amount is properly payable by Customer, Customer shall not be liable for the amount of the disputed transaction. Customer agrees that its failure to dispute a charge or other item within sixty (60) days from the transaction date of purchase shall constitute a waiver of any right the Customer may have to dispute the charge. In the event that transactions are posted to the accounts as a result of any circumstance under which the honoring merchant may be held liable under applicable Visa® or MasterCard® rules, as applicable, Wells Fargo shall attempt to charge the transaction back to the merchant in accordance with applicable Visa® or MasterCard® procedures. However, such attempted chargeback by Wells Fargo shall not relieve Customer of liability for the amount of the transaction even though the transaction may have been provisionally credited to the Customer's accounts.

**9. Default.** The occurrence of any of the following conditions or events shall constitute an "**Event of Default**" by Customer under this Agreement in which case, any unpaid balances on the Card shall become immediately due and payable, and Wells Fargo may immediately debit the Account(s) for payment of such balances: (1) a payment is not made when due or a payment to Wells Fargo is returned or reversed for any reason; (2) a term of this Agreement is breached in any way; (3) Customer or any guarantor of Customer's account defaults under the terms of (a) any other agreement with Wells Fargo or any of its subsidiaries or affiliates or (b) any loan, credit or similar agreement with any third party; (4) a bankruptcy petition is filed by or against Customer or any guarantor of Customer's account; (5) a significant change occurs in the ownership or organizational structure of Customer or in the type or (if such change is adverse) volume of Customer's business; (6) Customer or any guarantor of Customer's account becomes insolvent or is dissolved; (7) there shall exist or occur any event or condition which Wells Fargo in good faith believes impairs, or is substantially likely to impair, the prospect of payment or performance of Customer's obligations under this Agreement; (8) Customer intentionally fails to submit required information Wells Fargo deems necessary; (9) Customer's account balance exceeds the Credit Limit; (10) any financial statement or certificate furnished to Wells Fargo in connection with, or any representation or warranty made by Customer or any other party under this Agreement, shall prove to have been incorrect, false or misleading in any material respect when furnished or made; (11) Customer or any guarantor of Customer's account, if any, fails to comply with any Applicable Law (as defined in Section One (1) above) materially affecting Customer, guarantor or the operations or property of either; (12) any owner of collateral given to secure the obligations hereunder, if any, shall fail to comply with any Applicable Law materially affecting any of the collateral; or (13) Customer, any guarantor of Customer's account, if any, or any other person with third party recourse liability hereunder, or an owner of any equity interest in Customer or any guarantor of other person with third party recourse liability hereunder or any subsidiary owned directly or indirectly by Customer, any guarantor or other person with third party recourse liability hereunder performs or engages in any act or series of acts that Wells Fargo reasonably believes could constitute money laundering or a predicate crime to money laundering under Applicable Law.

**10. Term; Right to Terminate.** Wells Fargo or Customer may, upon at least thirty (30) days' prior written notice to the other party, and with or without cause: (i) terminate this Agreement; (ii) terminate one or more services provided for in this Agreement; or (iii) terminate one or more Cards; provided, however, that the foregoing shall not affect Customer's ability to terminate the authority of a Cardholder as set forth below in this Section Ten (10). In addition, Wells Fargo may take any one or more of the actions referred to in the immediately preceding sentence immediately, without prior notice to Customer, upon the occurrence of an Event of Default. If Customer has enrolled in CCER, any such notice required under this Agreement may be delivered to Customer electronically in the same manner that statements are delivered. If Wells Fargo or Customer terminates the Agreement, or upon the expiration of this Agreement, (i) all Cards shall automatically expire, (ii) Customer shall immediately,

upon notice from Wells Fargo, destroy all Cards, (iii) Customer will continue to be responsible for full payment of the current balance on the Card and all purchases, fees and charges incurred before termination that post after termination, including, without limitation, recurring transactions that post after termination, and (iv) any unpaid balances on the Cards shall become immediately due and payable, and Wells Fargo may immediately debit the Account(s) for payment of such balances. If Wells Fargo terminates one or more Cards but not the Agreement, Customer shall immediately, upon notice from Wells Fargo, destroy all such Cards. Upon termination of the Agreement, Customer acknowledges and agrees that the Account(s) and any and all collateral or guarantees in support of this Agreement will remain in place for a period of sixty (60) days from the termination date to satisfy all payment obligations of Customer under this Agreement. Customer may, at any time, terminate the authority of any Cardholder to use the Card. Such termination by Customer shall become effective upon written or electronic notice via the internet to Wells Fargo along with written confirmation that the Cardholder's Card has been destroyed.

**11. Liability of Wells Fargo; No Implied Warranties.** Wells Fargo's liability hereunder shall be limited to Customer's actual money damages caused directly by Wells Fargo's breach of this Agreement (except to the extent such liability is further limited by the terms of this Agreement), and Wells Fargo shall not be liable for any other matters whatsoever, including, without limitation: (i) Customer's use of the Card; (ii) the inability of Customer to use the Card or the unavailability of Card reports or authorizations as a result of circumstances beyond Wells Fargo's control (such as, without limitation, fire, flood or the disruption of power, phone or computer service); or (iii) transmission errors or data security problems, or other acts or omissions, on the part of third parties (including, without limitation, third-party service providers in connection with transaction files sent to Customer or its designee). Notwithstanding the foregoing, in no event shall Wells Fargo be liable for any indirect, incidental, special, consequential or punitive damages, even if Wells Fargo has been advised of the possibility of any such damages. Except as expressly set forth in this Agreement, Wells Fargo makes no warranties with respect to the Card, any service related thereto, or any software used in connection therewith, including without limitation any warranty as to merchantability or fitness for a particular purpose.

**12. Changes to Agreement or to Credit Limit; Other Changes.** In addition to, and not in lieu of, Wells Fargo's termination rights in Section Ten (10) above, Wells Fargo may unilaterally, in its sole discretion: (i) change the Credit Limit for any reason, including but not limited to changes as may be required by law, upon prompt notice to Customer; and/or (ii) change any of the terms of this Agreement or any Attachments hereto upon thirty (30) days prior written notice to Customer. Customer may change the designated Program Administrator(s) or an Account number upon an authorized officer's notice in writing or via the Internet to Wells Fargo.

**13. Foreign Currency Transactions.** If a Card is used to engage in a transaction in a currency other than U.S. dollars ("Foreign Currency Transaction"), that amount will be converted into U.S. dollars before posting to Customer's account.

**13.1 Foreign Currency Transaction Procedures:** If a Foreign Currency Transaction occurs, and the transaction is not converted to U.S. dollars by the merchant itself, Visa® or MasterCard®, as applicable, will convert the transaction into a U.S. dollar amount by using its currency conversion procedure in effect at the time the transaction is processed. Currently, Visa® and MasterCard® regulations and procedures provide that the currency conversion rate they use is either: (1) a wholesale market rate, which rate may vary from the rate Visa® or MasterCard® itself receives; or (2) a government-mandated rate for the applicable currency as determined under Visa® or MasterCard® regulations and procedures, as applicable. This rate may differ from the rate in effect when the transaction occurred or when it was posted to the Cardholder's account.

**13.2 Point of Sale Currency Conversion:** Some merchants outside of the United States offer Cardholders the option of having card transactions converted to U.S. dollars by the merchant itself during the transaction ("**Point of Sale Currency Conversion**"). If that option is chosen the transaction is actually originated in U.S. dollars and the currency conversion rate is determined solely by the merchant.

**13.3 Cross Border Transactional Fee.** For each Foreign Currency Transaction that has been converted into a U.S. dollar amount by Visa® or MasterCard®, as applicable, and for each Point of Sale Currency Conversion transaction where a non-U.S. merchant originates a transaction in U.S. dollars, Wells Fargo will charge Customer a 1% fee ("**Cross Border Transactional Fee**").

**14. Direct Transmissions.** Customer may request to receive Card transaction data to be transmitted directly to Customer, or to a third party recipient designated by Customer, electronically from either the Card network (Visa® or MasterCard®) or its subcontractor (hereinafter, "**Direct Transmissions**"). Upon receipt of such request (which shall be in writing (including, without limitation, e-mail) and from an authorized officer or Program Administrator of Customer), Wells Fargo will arrange for such Direct Transmissions. Customer agrees that Wells Fargo will not be liable for any damages, losses, liability or any other claims whatsoever arising in any way out of transmission errors or data security issues on the part of the network or any third party (including, without limitation, any third party recipient designated by Customer) in connection with Direct Transmissions. Direct Transmissions shall be subject to the Direct File Feed Fee as set forth in Attachment C-1.

**15. Financial Information.** Promptly upon Wells Fargo's request, Customer shall provide, in form and detail satisfactory to Wells Fargo, current audited annual and certified quarterly financial statements and supporting footnotes and schedules.

**16. Confidential and Proprietary Information.**

(a). Customer and Wells Fargo acknowledge and agree that, in connection with this Agreement, it may be necessary and/or desirable to exchange Confidential Information (as defined below). For purposes hereof, "**Confidential Information**" means all non-public, confidential or proprietary information of a party that is disclosed by such party (including any of its Representatives (as defined below)) (the "**Disclosing Party**") to the other party (the "**Receiving Party**") under or in connection with this Agreement, and includes, without limitation, financial, technical, or business information relating to the Disclosing Party, including trade secrets, marketing or business plans, strategies, forecasts, budgets, projections and pricing, customer and supplier information. Notwithstanding the above, and subject to the rights and obligations under the Texas Public Information Act as applicable, Confidential Information does not include information that: (i) is or becomes generally available to the public other than as a result of an unauthorized disclosure by the Receiving Party or its Representatives (as defined below) in violation of this Section Sixteen (16); (ii) is already known by the Receiving Party at the time of its disclosure by the Disclosing Party; (iii) is or becomes available to the Receiving Party from a source not known to the Receiving Party to be under an obligation of confidentiality to the Disclosing Party; or (iv) is independently developed by the Receiving Party without the use of Confidential Information.

(b). Subject to the rights and obligations Texas Public Information Act, as may be applicable, for a period of two (2) years following its disclosure to the Receiving Party, the Receiving Party will: (i) keep Confidential Information confidential and not disclose it to any other person or entity, except disclosures (A) to federal and state bank examiners, and other regulatory officials having jurisdiction over the Receiving Party, as applicable, (B) to the Receiving Party's Representatives (as defined below), (C) in the case of Wells Fargo, to i) Visa® or MasterCard®, as applicable, ii) third party payment industry service providers with whom Wells Fargo has a business relationship and has entered into a non-disclosure agreement covering such Confidential Information, iii) as described in the Wells Fargo Supplier Analysis & Onboarding Commercial Card Conversion Service Description, if applicable, (D) required by applicable law or legal process in the opinion of the Receiving Party's counsel or any of its Representative's counsel, as applicable, or (E) otherwise authorized in writing by the Disclosing Party; and (ii) use Confidential Information only in connection with this Agreement (including the evaluation, negotiation, implementation, administration and enforcement hereof). For purposes hereof, "**Representatives**" means a party's or any of its affiliates' officers, employees, agents, legal counsel, auditors or other professional advisors who need to know Confidential Information in connection with this Agreement (including the evaluation, negotiation, implementation, administration and enforcement hereof). The Receiving Party will be responsible for any failure of its Representatives to treat the Confidential Information as confidential in accordance with the terms and conditions of this Agreement. In the event that the Receiving Party or any of its Representatives is, in the opinion of its counsel, required by applicable law or legal process to disclose any Confidential Information under clause (i)(D) of the first sentence of this paragraph, then the Receiving Party, unless prohibited by law, will provide notice of such disclosure to the Disclosing Party so that the Disclosing Party, at its sole option (but without an obligation to do so) and at its sole expense, may seek a protective order or other appropriate remedy and/or waive compliance with the provisions of this Section Sixteen (16).

(c). Following any termination of this Agreement, upon the Disclosing Party's request, the Receiving Party will use commercially reasonable efforts to destroy all copies of Confidential Information then in the possession of the Receiving Party; provided, however, that the Receiving Party may retain such copies as are required by applicable law or in accordance with its customary practices and procedures (any Confidential Information so retained will be held by the Receiving Party subject to this Agreement).

(d). If there is a breach of this Section Sixteen (16) by either party, the other party will have the right to seek any and all remedies at law or in equity, including without limitation appropriate injunctive relief or specific performance. The protections afforded to Confidential Information hereunder are in addition to, and not in lieu of, the protections afforded under any applicable trade secrets or other laws. In regards to the Texas Public Information Act, notwithstanding the rights and obligations under such law or other similar laws, Customer will use best efforts to protect Wells Fargo Confidential Information from public requests; for example, Customer will use best efforts to prevent or limit any potential public disclosure under any or all applicable exceptions available under Applicable Law.

**17. No Waiver; Right of Set-Off.** Neither party's failure to exercise any right or to pursue any remedy under this Agreement or otherwise shall constitute a waiver thereof. Wells Fargo shall have the right to, in its sole discretion, set-off or recoup any obligation of Customer to Wells Fargo under this Agreement or otherwise against any obligation Wells Fargo owes to Customer, including a set-off against any deposit account(s) Customer has with Wells Fargo to the extent permitted by law.

**18. Miscellaneous; Entire Agreement; Governing Law; Counterparts; No Assignment; Independent Contractor; Severability.** This Agreement contains the entire understanding between the parties on the subject matter hereof and supersedes all prior agreements, negotiations and representations. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be deemed to be an original, and all of which when taken together shall constitute one and the same Agreement.



Customer may not assign this Agreement or any of its rights, interest or obligations hereunder (by operation of law or otherwise). Nothing contained in this Agreement shall be construed as constituting or creating a partnership, joint venture, agency, or other association or relationship between Wells Fargo and Customer. Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under such law, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement.

**19. Arbitration.** The parties hereto agree, upon demand by any party, to submit to binding arbitration all claims, disputes and controversies between or among them (and their respective employees, officers, directors, attorneys, and other agents), whether in tort, contract or otherwise in any way arising out of or relating to: (i) any credit subject hereto, or the Agreement and its negotiation, execution, collateralization, administration, repayment, modification, extension, substitution, formation, inducement, enforcement, default or termination; or (ii) requests for additional credit.

**19.1. Governing Rules.** Any arbitration proceeding will: (i) proceed in a location in Texas selected by the American Arbitration Association (“AAA”); (ii) be governed by the Federal Arbitration Act (Title 9 of the United States Code), notwithstanding any conflicting choice of law provision in any of the documents between the parties; and (iii) be conducted by the AAA, or such other administrator as the parties shall mutually agree upon, in accordance with the AAA’s commercial dispute resolution procedures, unless the claim or counterclaim is at least \$1,000,000.00 exclusive of claimed interest, arbitration fees and costs in which case the arbitration shall be conducted in accordance with the AAA’s optional procedures for large, complex commercial disputes (the commercial dispute resolution procedures or the optional procedures for large, complex commercial disputes to be referred to herein, as applicable, as the “Rules”). If there is any inconsistency between the terms hereof and the Rules, the terms and procedures set forth herein shall control. Any party who fails or refuses to submit to arbitration following a demand by any other party shall bear all costs and expenses incurred by such other party in compelling arbitration of any dispute. Nothing contained herein shall be deemed to be a waiver by any party that is a bank of the protections afforded to it under 12 U.S.C. §91 or any similar applicable state law.

**19.2. No Waiver of Provisional Remedies; Self-Help and Foreclosure.** The arbitration requirement does not limit the right of any party to: (i) foreclose against real or personal property collateral; (ii) exercise self-help remedies relating to collateral or proceeds of collateral such as setoff or repossession; or (iii) obtain provisional or ancillary remedies such as replevin, injunctive relief, attachment or the appointment of a receiver, before during or after the pendency of any arbitration proceeding. This exclusion does not constitute a waiver of the right or obligation of any party to submit any dispute to arbitration or reference hereunder, including those arising from the exercise of the actions detailed in sections (i), (ii) and (iii) of this paragraph.

**19.3. Arbitrator Qualifications and Powers.** Any arbitration proceeding in which the amount in controversy is \$5,000,000.00 or less will be decided by a single arbitrator selected according to the Rules, and who shall not render an award of greater than \$5,000,000.00. Any dispute in which the amount in controversy exceeds \$5,000,000.00 shall be decided by majority vote of a panel of three arbitrators; provided however, that all three arbitrators must actively participate in all hearings and deliberations. Such single arbitrator or panel of three arbitrators, as applicable, is hereafter referred to as the “arbitrator”. Each arbitrator will be a neutral attorney licensed in the State of Texas or a neutral retired judge of the state or federal judiciary of Texas, in either case with a minimum of ten years experience in the substantive law applicable to the subject matter of the dispute to be arbitrated. The arbitrator will determine whether or not an issue is arbitratable and will give effect to the statutes of limitation in determining any claim. In any arbitration proceeding the arbitrator will decide (by documents only or with a hearing at the arbitrator’s discretion) any pre-hearing motions which are similar to motions to dismiss for failure to state a claim or motions for summary adjudication. The arbitrator shall resolve all disputes in accordance with the substantive law of Texas and may grant any remedy or relief that a court of such state could order or grant within the scope hereof and such ancillary relief as is necessary to make effective any award. The arbitrator shall also have the power to award recovery of all costs and fees, to impose sanctions and to take such other action as the arbitrator deems necessary to the same extent a judge could pursuant to the Federal Rules of Civil Procedure, the Texas Rules of Civil Procedure or other applicable law. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction. The institution and maintenance of an action for judicial relief or pursuit of a provisional or ancillary remedy shall not constitute a waiver of the right of any party, including the plaintiff, to submit the controversy or claim to arbitration if any other party contests such action for judicial relief.

**19.4. Discovery.** In any arbitration proceeding, discovery will be permitted in accordance with the Rules. All discovery shall be expressly limited to matters directly relevant to the dispute being arbitrated and must be completed no later than twenty (20) days before the hearing date. Any requests for an extension of the discovery periods, or any discovery disputes, will be subject to final determination by the arbitrator upon a showing that the request for discovery is essential for the party’s presentation and that no alternative means for obtaining information is available.

**19.5. Class Proceedings and Consolidations.** No party hereto shall be entitled to join or consolidate disputes by or against others in any arbitration, except parties who have executed the Agreement, or to include in any arbitration any dispute as a representative or member of a class, or to act in any arbitration in the interest of the general public or in a private attorney general capacity.

**19.6. Payment Of Arbitration Costs And Fees.** The arbitrator shall award all costs and expenses of the arbitration proceeding.

**19.7. Miscellaneous.** To the maximum extent practicable, the AAA, the arbitrator and the parties shall take all action required to conclude any arbitration proceeding within 180 days of the filing of the dispute with the AAA. No arbitrator or other party to an arbitration proceeding may disclose the existence, content or results thereof, except for disclosures of information by a party required in the ordinary course of its business or by applicable law or regulation. If more than one agreement for arbitration by or between the parties potentially applies to a dispute, the arbitration provision most directly related to the Agreement or the subject matter of the dispute shall control. This arbitration provision shall survive termination, amendment or expiration of the Agreement or any relationship between the parties.

**20. Customer Provided Card Content.** For purposes of this Agreement, “Customer Provided Card Content” means any and all business, division, trade or assumed names, trade dress, service marks, trademarks, logos or other words or images that Customer or its representatives supply for inclusion on any Cards issued under this Agreement. Customer will defend, indemnify and hold harmless Wells Fargo and its affiliates, as well as the employees, officers, directors and agents of Wells Fargo and its affiliates (each an “Indemnified Party”) against all costs and expenses of the Indemnified Party (including without limitation any losses, liabilities, damages, fines, penalties or reasonable attorneys’ fees) arising from or in connection with any dispute, claim, suit, action, proceeding or demand brought against an Indemnified Party relating to any actual or alleged violation of intellectual property rights of any third party as a result of the inclusion of any Customer Provided Card Content on the Cards.

**21. Foreign Personnel.** If Cards are distributed by Customer or at its instruction to Cardholders outside of the United States, Customer shall be solely responsible for complying with any applicable foreign employment and/or data privacy laws or requirements in connection therewith, including but not limited to any requirements to provide notices or disclosures to or to obtain consents from Cardholders. Wells Fargo shall have no liability for Customer’s failure to comply with any such requirements.

**22. Cooperation.** Customer shall promptly provide Wells Fargo with any information that Wells Fargo may request to confirm that the Cards are being used in accordance with the terms and conditions of this Agreement. Such requested information may include, without limitation, information about any Cardholder and/or any other involved parties, and the intended purpose or use of a Card transaction. In the event that Customer does not comply with the terms of this section, Wells Fargo will have the right, in its sole and absolute discretion, to terminate immediately any Card issued in the name of such individual(s), and Customer shall not permit such individual(s) to use any other Cards issued pursuant to this Agreement.

**23. Cross Collateral Exclusion.** Customer acknowledges and agrees no deed of trust, mortgage, security deed, or similar real estate collateral agreement, nor any security agreement, pledge, assignment or similar personal property collateral agreement provided to Wells Fargo by Customer or any other party shall now or hereafter secure the indebtedness and other obligations of Customer to Wells Fargo subject to this Agreement by reason of any cross-collateralization or similar provision purporting generally to expand the scope of obligations secured thereby to include the indebtedness and other obligations subject to this Agreement. For the elimination of doubt unless specifically described as being secured thereby no such document shall secure the indebtedness and obligations subject to this Agreement.

**WELLS FARGO BANK, NATIONAL  
ASSOCIATION**

Authorized Officer: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF JERSEY VILLAGE**

Authorized Officer: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**WELLSONE® COMMERCIAL CARD AGREEMENT  
ATTACHMENT A - 1  
PROGRAM INFORMATION**

CUSTOMER NAME	CITY OF JERSEY VILLAGE
TAX ID	74-1464207
ADDRESS	16327 Lakeview Dr. JERSEY VILLAGE , TX 77040-1905
CREDIT LIMIT	\$400,000
ACCOUNT(S)	

<b>Billing Settlement Account:</b>	<b>For purchases and transactions on the Card, Cash Advance Fees, and Cross-Border Transactional Fees</b>
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BANK NAME	Wells Fargo
DEMAND DEPOSIT ACCOUNT NUMBER	8516153650
ROUTING NUMBER	111900659

BILLING STATEMENT CYCLE*	Monthly
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\*Applies to purchases and transactions on the Card, Cash Advance Fees, and Cross-Border Transactional Fees. Other fees hereunder will be billed separately on a monthly basis.

<b>Fee/Analysis Account:</b>	<b>For other fees under this Agreement, as amended and supplemented from time to time (including other fees specified in Attachment C-1)</b>
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BANK NAME	Wells Fargo
DEMAND DEPOSIT ACCOUNT NUMBER	8516153650
ROUTING NUMBER	111900659

**WELLSONE® COMMERCIAL CARD AGREEMENT  
ATTACHMENT A-2, MULTIPLE DIVISION BILLING  
PROGRAM INFORMATION**

CUSTOMER NAME  
ACCOUNT(S)

CITY OF JERSEY VILLAGE

____ Division	<b>For purchases and transactions on the Card, Cash Advance Fees, and Cross-Border Transactional Fees for the ____ Division Card Program</b>
BANK NAME DEMAND DEPOSIT ACCOUNT NUMBER ROUTING NUMBER	WELLS FARGO

____ Division	<b>For purchases and transactions on the Card, Cash Advance Fees, and Cross-Border Transactional Fees for the ____ Division Card Program</b>
BANK NAME DEMAND DEPOSIT ACCOUNT NUMBER ROUTING NUMBER	WELLS FARGO

____ Division	<b>For purchases and transactions on the Card, Cash Advance Fees, and Cross-Border Transactional Fees for the ____ Division Card Program</b>
BANK NAME DEMAND DEPOSIT ACCOUNT NUMBER ROUTING NUMBER	WELLS FARGO

____ Division	<b>For purchases and transactions on the Card, Cash Advance Fees, and Cross-Border Transactional Fees for the ____ Division Card Program</b>
BANK NAME DEMAND DEPOSIT ACCOUNT NUMBER ROUTING NUMBER	WELLS FARGO

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018



**WELLSONE® COMMERCIAL CARD AGREEMENT**  
**ATTACHMENT B - PROGRAM ADMINISTRATOR**  
**April 18, 2018**

Please provide the following information about each Program Administrator:

CITY OF JERSEY VILLAGE

Customer Name

Enter Division Name, if applicable

\*The Attachment B to the Agreement may be updated at a later date in accordance with the terms of Section 4 of the Agreement, however it will replace the original Attachment B and all current Program Administrators of Customer must be included.

**PROGRAM ADMINISTRATOR (Primary)**

*Main point of contact for day to day business*

**PROGRAM ADMINISTRATOR (Secondary)**

Isabel Kato

(Name / Title)

Donna Ginn

(Name / Title)

16327 Lakeview Dr.

(Physical Street Address)

16327 Lakeview Dr.

(Physical Street Address)

JERSEY VILLAGE , TX 77040-1905

(City / State / Zip Code)

JERSEY VILLAGE , TX 77040-1905

(City / State / Zip Code)

(713) 466-2104

(Telephone)

(Fax)

(713) 466-2103

(Telephone)

(Fax)

ikato@ci.jersey-village.tx.us

(Email Address)

dginn@ci.jersey-village.tx.us

(Email Address)

**PROGRAM ADMINISTRATOR (Secondary)**

**PROGRAM ADMINISTRATOR (Secondary)**

(Name / Title)

(Name / Title)

(Physical Street Address)

(Physical Street Address)

(City / State / Zip Code)

(City / State / Zip Code)

(Telephone)

(Fax)

(Telephone)

(Fax)

(Email Address)

(add additional pages as necessary)

(Email Address)

Select the Program Administrator above authorized to provide instructions on Card delivery: Isabel Kato.\*

\*Requirements:

- (i) All Card delivery addresses must be a physical address; and
- (ii) Card delivery addresses may include such Program Administrator's address above and/or to such other address(es) as instructed by such Program Administrator. If no instructions are provided, all Cards will be delivered to the address of such Program Administrator.

Select the Program Administrator above designated to receive billing statements: Isabel Kato

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

**WELLSONE® COMMERCIAL CARD AGREEMENT**  
**ATTACHMENT C-1**  
**FEE SCHEDULE**  
**CUSTOMER NAME: CITY OF JERSEY VILLAGE**  
**DATE: April 18, 2018**

**STANDARD FEES:**

**ONE TIME FEES:**

Set-up Fee	\$ Waived
On-site Implementation Fee	\$ 3500 Waived
Miscellaneous	

**RECURRING FEES:**

**Ramp up period\* through which fee is waived:**

Program Maintenance	\$ Waived /Month	No ramp up period
CCER Reporting Solution	\$ Waived /Month	No ramp up period
Transaction Fee	\$ Waived /Transaction	No ramp up period
Card Issuance	\$ Waived /Account	No ramp up period

*\*The ramp up period will begin the month the program is in its final stage of implementation. For example, if a program with a 6 month ramp up period is implemented on any day in January, January is month one. The ramp up period will end June 30. The first charges will be for July, seen on the August Account Analysis statement.*

**MISCELLANEOUS FEES (Applicable Only If Customer Elects and/or Uses This Service):**

<b>Receipt Imaging:</b>	
<i>Initial Set-up</i>	\$ 500 Waived
<i>Year 1 Archival Cost</i>	\$ 0.05 Waived/Imaged Page
<i>Years 2-7 Archival Costs</i>	\$ 0.03 Waived/Imaged Page (per year)
Receipt Imaging Off-load Setup Fee	\$160
HR File Feed Setup Fee	\$160
Cash Advance Fee	2%/\$2 minimum
Cross-Border Transactional Fee	1 % / Transaction
Card Artwork (Logo)	\$ 450 Waived
Custom Card Design*	\$ 1,000 per standard design set-up
Manual Reports	\$ 175/ Report
Rush Card	\$ 10/Incident
Phone Re-Training	\$ 175/Incident
<b>Convenience Check:</b>	
<i>Transaction Fee</i>	2%/\$2 minimum
<i>Program Maintenance</i>	\$ 250/Month
<i>Returned Check Fee</i>	\$ 29/Incident
<i>Stop Payment Fee</i>	\$ 25/Incident
<i>Convenience Check Copy</i>	\$ 10/Check Copy
<b>Custom Data Solutions</b>	
<i>Custom Report Set-up</i>	\$100/ Hour
<i>Custom File Mnthly Maint</i>	\$ 100/ Month
<i>Custom File Transmission</i>	\$ 5/ transmission

- No fees are assessed until customer begins using service
  - For those customers who opt to use ACH reimbursement for out-of-pocket expenses, separate ACH fees will apply.
  - For those customers who opt to use CCER AP Control, Separate Payment Manager fees may apply.
  - For those customers who opt to use the Commercial Card Expense Reporting solution, accessed through the Commercial Electronic Office (CEO), separate CEO access charges may apply.
- \* Non-standard designs may be subject to additional costs and requirements, including design creation fees and minimum card order requirements.

**WELLSONE® COMMERCIAL CARD AGREEMENT**  
**ATTACHMENT C-2**  
**REVENUE SHARE CALCULATION**  
**CUSTOMER NAME: CITY OF JERSEY VILLAGE**  
**April 18, 2018**

Revenue Share will be paid within forty-five (45) days following the end of each Program Year on Net Purchase Volume for such Program Year. For purposes of this Attachment C-2, “Program Year” shall mean the twelve month period beginning July 1 and ending June 30.

**Standard Revenue Share Schedule**

<b><u>Net Purchase Volume*</u></b>		<b><u>Revenue Share</u></b>	
\$ 0	to \$ 1,499,999	0	Basis points (bps)
\$ 1,500,000	to \$ 1,999,999	85	bps
\$ 2,000,000	to \$ 2,999,999	95	bps
\$ 3,000,000	to \$ 4,999,999	110	bps
\$ 5,000,000	to \$ 7,999,999	120	bps
\$ 8,000,000	to \$ And Above	135	bps

**Custom Interchange Revenue Share Schedule**

<b><u>Net Purchase Volume* of Custom Interchange Transactions</u></b>	<b><u>Revenue Share</u></b>
\$ 1.00 and above	75 - basis points (bps)

Commencing with the Program Year ending June 30, 2019 and annually thereafter (“Anniversary Date”), the Revenue Share amount to be paid to Customer (if any) shall be calculated and applied retroactively by multiplying the applicable Revenue Share bps times the Net Purchase Volume for the previous Program Year. No Revenue Share shall be owed for the previous Program Year if: (i) Customer terminates this Agreement prior to the Anniversary Date, or (ii) Wells Fargo terminates this Agreement for an Event of Default prior to the Anniversary Date. No Revenue Share shall be owed for the previous Program Year if the Customer’s average transaction size for such Program Year is less than \$150.

\* “Net Purchase Volume” shall mean total volume minus credits and cash advances (if applicable). Wells Fargo will segregate or exclude Custom Interchange Transactions as defined and described below and as qualified by Visa® or MasterCard®, as applicable. The term “Custom Interchange Transaction” as used herein shall mean (i) certain transactions subject to select large ticket transaction requirements, qualified and determined by Visa or MasterCard®, as applicable, in its sole and absolute discretion and (ii) transactions with merchants participating in promotional interchange programs offered by Visa® or MasterCard® (including the Visa Partner Program or the MasterCard Partner Program) that qualify for non-standard promotional interchange rates. Such Visa® or MasterCard®, as applicable, large ticket transaction qualification requirements for large ticket interchange shall include, but not be limited to, custom payment service qualification with Level II and Level III data included with the transaction. Notwithstanding anything to the contrary contained herein, Wells Fargo may, in its reasonable discretion, exclude any Custom Interchange Transaction for which the interchange rate is below a minimum threshold established by Wells Fargo for purposes of Revenue Share calculation.

The following terms and conditions shall apply under this Attachment: i) Customer must obtain an annual minimum Net Purchase Volume of \$1,500,000 per Program Year, which may include Custom Interchange Transactions, to receive a Revenue Share payment under this Attachment, and ii) if such Custom Interchange Transactions are segregated, the Custom Interchange Revenue Share Schedule will apply to the Net Purchase Volume for such segregated transactions.

If Customer utilizes the MasterCard® Payment Gateway™: (i) any transaction in an amount greater than or equal to \$100,000.00 made using the MasterCard® Payment Gateway™ will not be included in Customer’s Net Purchase Volume, as a Custom Interchange Transaction or otherwise, for purposes of calculating Revenue Share payable to Customer hereunder and no Revenue Share will be payable to Customer in respect of any such transaction; and (ii) any transaction in an amount below \$100,000.00 made using the MasterCard® Payment Gateway™ will be included in Customer’s Net Purchase Volume for purposes of calculating Revenue Share payable to Customer hereunder and, subject to the conditions herein with respect to Customer’s eligibility to receive a Revenue Share payment, will be separately segregated and paid at a rate separately agreed in writing by the parties, or in the absence of such written agreement, at the rate set out in the MasterCard® Payment Gateway™ Service Description.

# City of Jersey Village Consolidated Payments

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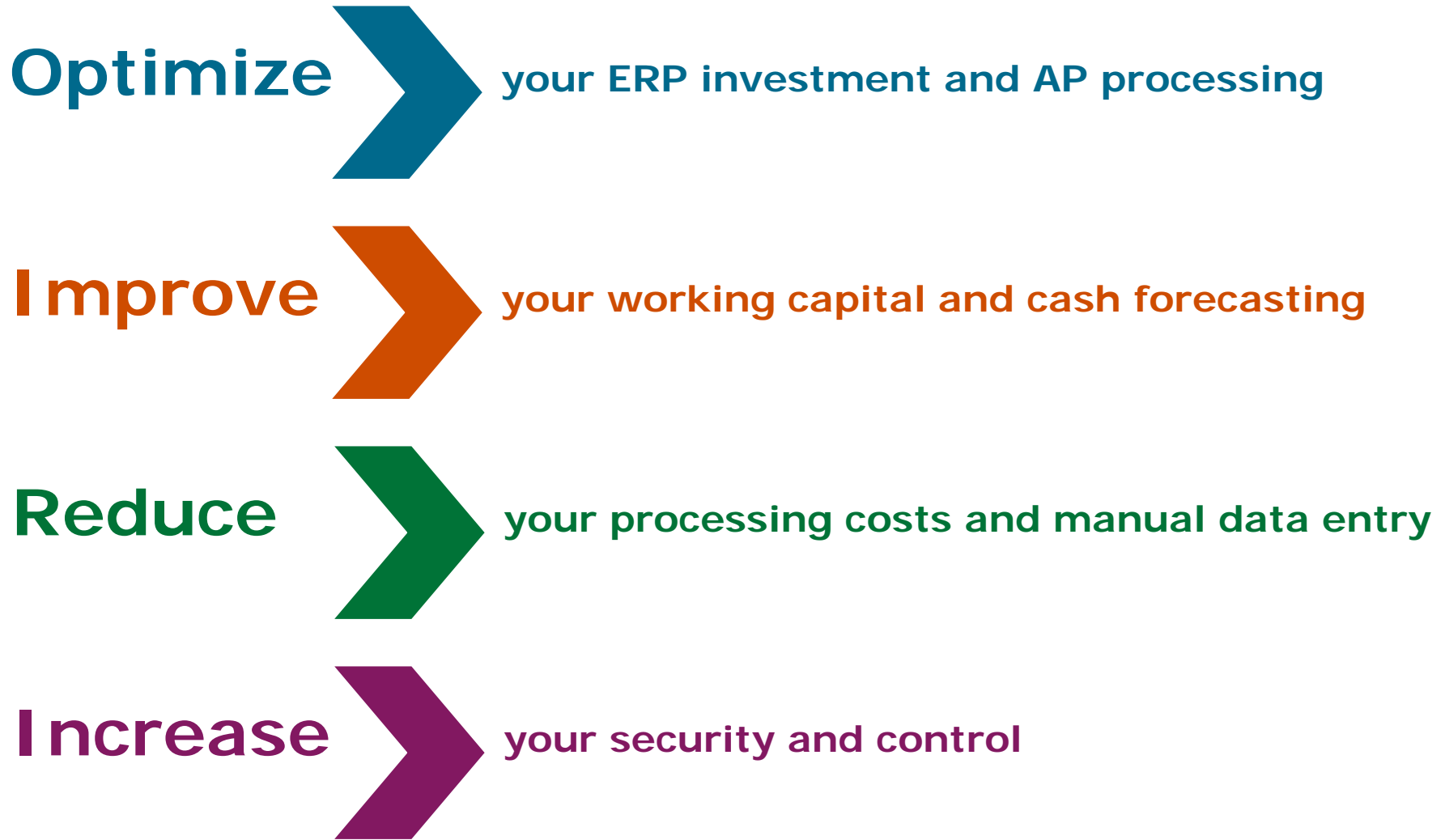
**Kim Maxey**  
**Treasury Management Consultant**

December 11, 2017

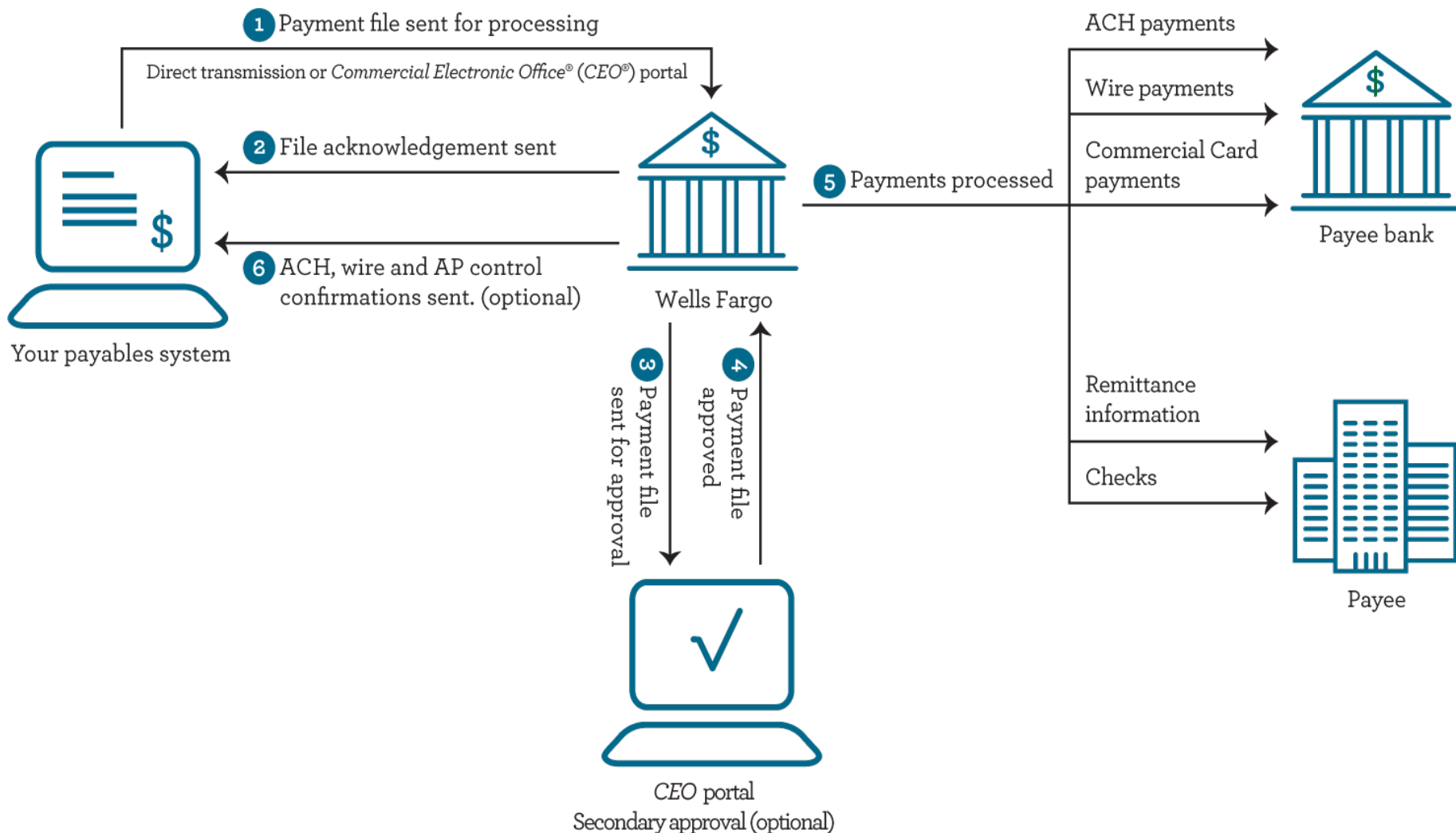


# *Payment Manager*<sup>®</sup> service

Leveraging your current technology investment



# Payment Manager<sup>®</sup> workflow



## Payment files

- Multiple files and systems  
= Inefficient

## Check printing

- Third party vendor
- Many hand-offs  
= Increased risk, fraud

## Consolidated payables

- One file, multiple payments  
= Save money, save time



# Streamline and automate

Consolidated payment file

## Streamline processing

- Integrate with ERP: Tyler Incode
- Send one file with multiple payments
  - Wires, checks, and ACH
  - Custom and proprietary file formats
  - Addenda and remittance information
- Receive payment data for account reconciliation



# Streamline and automate

*Payment Manager*® Check Outsourcing

## Why Wells Fargo

- Print and mail all in-house
- Reduce number of parties accessing sensitive data
- Two print facilities
  - Tempe, Arizona and Charlotte, North Carolina
  - Optional ZIP code routing selects print location for fastest mail delivery time



# Payment and Delivery Preferences

Moving away from paper

**An effective way  
to migrate from  
paper to  
electronic  
payments**

- Your staff do not need to manage payee information and you reduce check printing and mailing efforts
- You can redirect staff time to focus on other core business needs and simultaneously reduce costs

**Easy self-  
enrollment for  
your payees**

- You simply send invitations directing payees to the online *CEO* portal to self-enroll and update profiles
- You have full control and flexibility over payment and document delivery – who, when, and where

## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** June 18, 2018      **AGENDA ITEM:** K07

**AGENDA SUBJECT:** Consider Resolution No. 2018-38, authorizing action for the 2018-2019 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool at the best possible rate with the current plan and with a renewal date of October 1.

**Department/Prepared By:** Trelena Collins

**Date Submitted:** June 12, 2018

**EXHIBITS:** [Resolution 2018-38](#)

### **BACKGROUND INFORMATION:**

Here, recently, we have received our 2019 health insurance rerate quote. Our rerate came in at 7% over our current rates, without any changes to our current plan.

In the past, best practices were adopted that advised the City to not look outside of a current provider if rerate numbers came back at 10% or less. From conversations with those in the HR community, inclusive of those within the TML pool and those who are not, it is my sentiment that our rerate is favorable. TMLIEBP has been, and remains, a very good, and very competitive way for the city to get health insurance at reasonable costs. With a positive outlook for the Risk Pool, it is recommended to move forward with TMLIEBP.

Budget wise, it would bring ease to the process to go with an October 1 renewal to better line up with the fiscal year. It has been confirmed by TML that the employees would not feel the impact of the change as deductibles and the Section 125 Flexible Spending account run on a calendar year.

Staff is looking for direction from the Council on renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool at the best possible rate with the current plan and with a renewal date of October 1.

### **RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-38, authorizing action for the 2018-2019 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool at the best possible rate with the current plan and with a renewal date of October 1.

**RESOLUTION NO. 2018-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING ACTION FOR THE 2018-2019 HEALTH INSURANCE PLAN YEAR BY RENEWING HEALTH INSURANCE PLANS WITH TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL AT THE BEST POSSIBLE RATE WITH THE CURRENT PLAN AND WITH A RENEWAL DATE OF OCTOBER 1.**

**WHEREAS**, TML rerate numbers have been confirmed, and used to estimate 2018-2019 fiscal year budget numbers; and

**WHEREAS**, action on health insurance plans will be required by July 7, 2018; **NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

The City Manager is directed to renew health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool at the best possible rate with the current plan and with a renewal date of October 1.

**PASSED AND APPROVED** this the 18th day of June, 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST DISCUSSION FORM**

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K08

**AGENDA SUBJECT:** Consider Resolution No. 2018-39, awarding the bid and authorizing the City Manager to enter into a contract with R & B Group, Inc. for the City's Castlebridge Wastewater Treatment Plant Clarifier Addition and Improvements project.

**Department/** Public Works

**Prepared By:** Kevin T. Hagerich

**Date Submitted:** June 1, 2018

**EXHIBITS:** [Resolution No. 2018-39](#)

[Exhibit A](#) – R & B Group, Inc. Bid Proposal

Castlebridge Wastewater- [Brooks & Sparks Recommendation](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	1,523,524.00
	Amount Budgeted:	\$	2,000,000.00
	Appropriation Required:	\$	00,000.00

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

On May 22, 2018, the City of Jersey Village Engineer, Brooks & Sparks, Inc., along with City staff received bid documents related to the City's Castlebridge Wastewater Treatment Plant Clarifier Addition and Improvements Project. R & B Group, Inc. was the low bidder, submitting a bid of \$1,523,524.00. City Engineer Brooks & Sparks, Inc. has reviewed the bid proposal, and it is the recommendation of Frank Brooks that the City select R & B Group, Inc. as the contractor for the City's Castlebridge Wastewater Treatment Plant Clarifier Addition and Improvements project.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-39, awarding the bid and authorizing the City Manager to enter into a contract with R & B Group, Inc. for the City's Castlebridge Wastewater Treatment Plant Clarifier Addition and Improvements project.

**RESOLUTION NO. 2018-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH R & B GROUP, INC. FOR THE CITY'S CASTLEBRIDGE WASTEWATER TREATMENT PLANT CLARIFIER ADDITION AND IMPROVEMENTS PROJECT.**

**WHEREAS**, the City Council of the City of Jersey Village approved funds for the Castlebridge Wastewater Treatment Plant; and

**WHEREAS**, the City received a proposal from R & B Group, Inc. for construction in connect with the City's Castlebridge Wastewater Treatment Plant Clarifier Addition and Improvements project in the amount of \$1,523,524.00; and

**WHEREAS**, the City Engineer Brooks & Sparks has reviewed the proposal and recommends awarding the contract to R & B Group, Inc.; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1:** the contract for construction in connection with the City's Castlebridge Wastewater Treatment Plant Clarifier Addition and Improvements shall be awarded to the low bidder, R & B Group, Inc.; and

**Section 2:** the City Manager is authorized to execute on behalf of the City of Jersey Village all necessary contract documents with R & B Group, Inc. in substantially the form as attached Exhibit "A".

**PASSED AND APPROVED** this 18<sup>th</sup> day of June 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

**CASTLEBRIDGE WWTP Clarifier Addition and Improvements  
CITY OF JERSEY VILLAGE, TEXAS**

GENTLEMEN:

THE UNDERSIGNED BIDDER, having examined the plans, specifications, general and special conditions, other contract documents and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the Work covered by this Bid; (b) the location, arrangements, and specified requirements for the proposed Work; (c) the location's character and condition of existing streets, roads, highways, pavements, walks, driveways, curbs, trees, sewers, installation, both surface and underground, which may affect or be affected by the proposed Work; (d) the nature and extent of the excavations to be made, and the type, character and general condition of materials to be excavated; (e) the necessary handling and rehandling of excavated materials including the construction of fills and embankments; (f) the difficulties and hazards to the Work which might be caused by storm and flood water; (g) local conditions relative to labor transportation, hauling and rail delivery facilities; and (h) all other factors and conditions affecting or which may be affected by the Work.

HEREBY PROPOSES to furnish all required materials, supplies, tools and equipment to perform all necessary labor and supervision; and to construct, install, erect, equip and complete all work stipulated in, required by, and in accordance with the contract documents and the plans, specifications, and other documents referred to therein (as altered, amended, or modified by all addenda thereto) for and in consideration of the Total Bid Price of:

one million, five hundred twenty-three thousand, five hundred twenty-four dollars and zero cents

Print or Type in Words the Bidder's Total Bid  
(Total of Base Bid and Cash Allowances from Attachment "A")

**Contract Price:** The Total Bid Price, including Cash Allowances and Alternate Bids, if any, is tabulated in: Attachment "A" - Schedule of Price Work .



It is understood that the Bidder has examined the site of the Work and makes this Bid with full knowledge of same.

It is agreed that the contract price may be increased or decreased to cover work added or deleted by order of the Engineer, in accordance with the provisions of the general conditions of the Agreement.

It is understood and agreed that the Work shall be completed in full within **ONE HUNDRED FIFTY (150)** calendar days after receipt of written Notice to Proceed.

It is understood that the Owner reserves the right to reject any and all bids.

Each bidder agrees to waive any claim it has or may have against the Owner, the Engineer, and their employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid.

In the event of Award of the Contract to the undersigned, the undersigned agrees to furnish Performance, Payment and Maintenance Bonds as provided in the Specifications.

The undersigned certifies that the prices contained in this Bid have been carefully checked and are submitted as correct and final.

Date: May 22, 2018

Signed: Brian D. Morrison

(Company)

By: C.E.O.

(Title)

1213 N. Durham Dr. Houston, Texas 77008

(Address)

Witness: Elizabeth Moran

Seal (If Bidder is a Corporation)

Acknowledge Receipt of Addenda Below:

Addendum                      1.        2.        3.        4.        5.

Date Received:        5/11/18 5/16/18 5/17/18 5/17/18 5/18/18



**ATTACHMENT "A" - SCHEDULE OF WORK ITEMS**  
**CITY OF JERSEY VILLAGE, TEXAS**  
**CASTLEBRIDGE WASTEWATER TREATMENT PLANT CLARIFIER ADDITION AND**  
**IMPROVEMENTS**  
**May 22, 2018**

BASE BID ITEMS				
ITEM NO.	DESCRIPTION	UNIT	QUAN.	TOTAL PRICE
1	Mobilization	LS	1	40,000.00
2	Construct temporary access road, fence removal, temporary fencing, new replacement fencing, existing pavement protection, temporary roadway material and repairs restoration including flagman.	LS	1	25,000.00
3	Storm Water Pollution Prevention Plan As Required Per T.C.E.Q. Regulations; Complete In Place	LS	1	2,000.00
4	Construct Sitework including but not limited to excavation, embankment sod, etc.	LS	1	50,000.00
5	Construct Clarifier No. 2 including mechanical equipment, structural and electrical, complete and operational	LS	1	770,024.00
6	Rehabilitate Clarifier No. 1 including cleaning structure removing existing equipment, installing new mechanical and electrical equipment, complete and operational	LS	1	210,000.00
7	Construct new concrete structure and install 2 airlift pumps for Clarifier No. 2, complete and operational	LS	1	25,000.00
8	Construct 2 new airlift pumps for Clarifier No. 1 including cleaning structure removing existing equipment, installing two new airlift pumps, complete and operational	LS	1	25,000.00
9	Install 2 new scum pumps for Clarifier No. 1 and Clarifier No. 2, complete and operational	LS	1	20,000.00
10	Fabricate and install new Manual Bar Screen, supports, etc. complete and operational	LS	1	20,000.00
11	Construct a new opening in existing concrete wall between Aeration Basins 1 and 2 including but not limited to temporary partial basin dewatering, etc. complete and operational	LS	1	10,000.00
12	Construct site piping, valves and fittings, wall penetrations bedding, backfill and testing, complete and operational	LS	1	80,000.00

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

**ATTACHMENT "A" - SCHEDULE OF WORK ITEMS**  
**CITY OF JERSEY VILLAGE, TEXAS**  
**CASTLEBRIDGE WASTEWATER TREATMENT PLANT CLARIFIER ADDITION AND**  
**IMPROVEMENTS**  
**May 22, 2018**

ATTACHMENT "A" - SCHEDULE OF WORK ITEMS PAGE B-4				
13	Install two new blowers in existing blower room including concrete isolation pad, electrical conduit, panels and controls filters, silencers, piping, valves, fittings, brackets, supports, hardware and fittings, complete and operational	LS	1	95,000.00
14	Provide all bypass and transfer pumping required for the continuous wastewater treatment operations for the facility for the duration of the project, complete and operational	LS	1	10,000.00
15	Project Sign; Complete In Place	LS	1	500.00
16	Paint and Coat all exposed piping, valves and fittings which are not mfr coated or gavanized.	LS	1	50,000.00
17	Owner's Contingency Allowance to be Approved by Owner	LS	1	\$100,000.00
		<b>GRAND TOTAL</b> 1,523,524.00		

CITY COUNCIL MEETING PACKET FOR JUNE 18, 2018

June 04, 2018

Mr. Kevin Hagerich, Public Works Director  
City of Jersey Village  
16501 Jersey Drive  
Jersey Village, Texas 77040-1999

RE: Castlebridge Wastewater Treatment Plant Clarifier Addition and Improvements  
Bid No. 2018-01

Mr. Hagerich:

The City of Jersey Village received bids for the above referenced project on Tuesday, May 22, 2018. Three (3) responsive bids were received and are provided as follows:

R & B Group, Inc.	\$1,523,524.00
JTR Constructors, Inc.	1,524,700.00
Principal Plant Services, Inc.	2,146,600.00

Based on evaluations of the low bidder's qualifications, we recommend award of the Contract to R & B Group, Inc. in the amount of \$1,523,524.00. We believe that they have the ability to complete this project in an expeditious manner and to the City's satisfaction.

I trust this information is helpful. If you have any questions or require additional information, please call me.

Sincerely,



Frank E. Brooks, P.E.  
Principal

FEB/mm

## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K09

**AGENDA SUBJECT:** Consider Resolution No. 2018-40, appointing a Director to fill the unexpired term ending December 31, 2019 for Position One on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:** June 5, 2018

**EXHIBITS:** [Resolution No. 2018-40](#)  
James Singleton - [Resignation](#)  
Application of [Andrea Grimm](#)  
Application of [Bryan Engledow](#)

### **BACKGROUND INFORMATION:**

The Tax Increment Reinvestment Zone Board shall consist of seven (7) Directors, as follows:

1. Five (5) Directors shall be appointed by the City Council; and
2. Two (2) Directors shall be appointed by the County Commissioners Court.

Harris County has declined our invitation to participate in the Tax Increment Reinvestment Zone.

Effective May 15, 2018, James Singleton, who served in Position One on the Board, tendered his resignation, which is attached. Mr. Singleton served on the Board since his appointment in August 2017.

This item is to appoint a Director to fill the unexpired term ending December 31, 2019 for Position One on the Tax Increment Reinvestment Zone Board.

Qualifications to serve as a Board Member are as follows:

- (a) All regular Board Members shall be at least 18 years of age and be a resident of the County; or
- (b) Own real property in the zone, whether or not the individual resides in the county.

### **RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-40, appointing a Director to fill the unexpired term ending December 31, 2019 for Position One on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2.

**RESOLUTION NO. 2018-40**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A DIRECTOR TO FILL THE UNEXPIRED TERM ENDING DECEMBER 31, 2019 FOR POSITION ONE ON THE TAX INCREMENT REINVESTMENT ZONE BOARD FOR THE CITY OF JERSEY VILLAGE TAX INCREMENT REINVESTMENT ZONE NO. 2.**

**WHEREAS**, the Tax Increment Reinvestment Zone Board shall consist of seven (7) Directors, as follows: Five (5) Directors shall be appointed by the City Council; and Two (2) Directors shall be appointed by the County Commissioners Court; and

**WHEREAS**, Harris County has declined our invitation to participate in the Tax Increment Reinvestment Zone; and

**WHEREAS**, effective May 15, 2018, James Singleton, who served in Position One on the Board, tendered his resignation, which is attached. Mr. Singleton served on the Board since his appointment in August 2017; and

**WHEREAS**, Position One is open on the Tax Increment Reinvestment Zone Board, requiring appointment for the unexpired term which will expire on December 31, 2019; and

**WHEREAS**, qualified applicants have submitted applications for this positions; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT**, \_\_\_\_\_ is appointed to serve on the Tax Increment Reinvestment Zone Board, Position One, for the unexpired term which will expire on December 31, 2019.

**PASSED AND APPROVED** this the **16th** day of **June, 2018**.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**James Singleton**

**16522 Delozier Street, Jersey Village, TX 77040**

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May 15, 2018

Ms. Lorri Coody  
City Secretary  
City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, Texas 77040

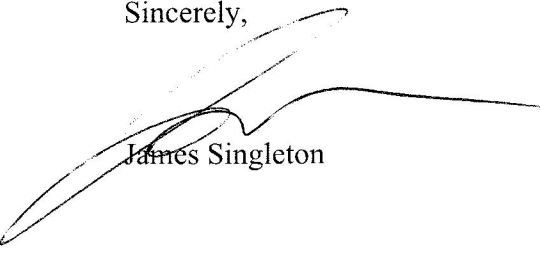
Re: Tax Increment Reinvestment Zone No. 2 Board of Directors

Dear Ms. Coody:

This is my formal notification that I am resigning from my position as Director on the City of Jersey Village Tax Increment Reinvestment Zone No. 2 Board of Directors effective May 14, 2018.

I have enjoyed my work on this Board and I wish you and the other Board Members well in their efforts to move the City forward. Thank you for all you do.

Sincerely,



James Singleton

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K10

**AGENDA SUBJECT:** Consider Resolution No. 2018-41, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District").

**Department/Prepared By:** Lorri Coody, City Secretary **Date Submitted:** May 22, 2018

**EXHIBITS:** [Resolution No. 2018-41](#)  
[Exhibit A](#) – Final Report - DRAFT

**BACKGROUND INFORMATION:**

The Planning and Zoning Commission met on April 24, 2018 to discuss and take appropriate action regarding the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District").

The Commission recommended in its preliminary report, which was submitted to Council at its May 14, 2018 meeting, that amendments be made to Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District"). Additionally, the Commission requested that a Joint Public Hearing be ordered for June 18, 2018.

On June 18, 2018 the City Council and the Planning and Zoning Commission will conduct the joint public hearing and the Planning and Zoning Commission will make its final report and recommendation.

*A draft final report of the expected findings of the Commission is included in the Council Packet for review.*

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-41, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District").

**RESOLUTION NO. 2018-41**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S FINAL REPORT AS IT RELATES TO THE PROPOSAL TO AMEND CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS BY AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP SO THAT THE PROPERTY LOCATED AT 8805 JONES ROAD/12551 STEEPLEWAY AND 8805 JONES ROAD #A, AND DESCRIBED AS TRACTS 1 AND 1A, BLOCK 1, JONES ROAD PLAZA, SHALL BE CHANGED FROM ZONING DISTRICT F ("FIRST BUSINESS DISTRICT") TO ZONING DISTRICT J ("THIRD BUSINESS DISTRICT").**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT**, the Planning and Zoning Commission's Final Report, as it relates to the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F ("First Business District") to Zoning District J ("Third Business District"), is hereby received. The report is attached hereto as "Exhibit A."

**PASSED AND APPROVED** this the 18th day of June, 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**EXHIBIT A  
TO THE RESOLUTION**

DRAFT



## **CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION FINAL REPORT – ZONING CHANGE**

The Planning and Zoning Commission has previously met on April 24, 2018 and in its preliminary report recommended that Council amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”).

The preliminary report was submitted to the Jersey Village City Council at its May 14, 2018 meeting. The report was reviewed and the City Council ordered a Joint Public Hearing for June 18, 2018.

On June 18, 2018, the City Council and the Jersey Village Planning and Zoning Commission conducted a joint public meeting, which gave the public an opportunity to make comments concerning the proposed amendment.

The Planning and Zoning Commission after duly considering all the information before it including that gathered at the Joint Public Hearing with City Council on June 18, 2018 at 7:00 p.m., recommends that Council amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”).

The necessary amendments to the City’s zoning ordinance to effect this recommendation are more specifically detailed in the attached proposed ordinance marked as Exhibit “A.”

Respectfully submitted, this 18th day of June 2018.

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Debra Mergel, Chairman

**ATTEST:**

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Lorri Coody, City Secretary

**EXHIBIT A**  
**PROPOSED ORDINANCE**

**PROPOSED ORDINANCE NO. 2018-xx**

**AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, THE JERSEY VILLAGE DEVELOPMENT CODE, BY AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP AS SET OUT IN SECTION 14-82 SO THAT PROPERTY LOCATED AT 8805 JONES ROAD/12551 STEEPLEWAY AND 8805 JONES ROAD #A, AND DESCRIBED AS TRACTS 1 AND 1A, BLOCK 1, JONES ROAD PLAZA, SHALL BE CHANGED FROM ZONING DISTRICT F (“FIRST BUSINESS DISTRICT”) TO ZONING DISTRICT J (“THIRD BUSINESS DISTRICT”); CONTAINING OTHER FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, the City Council of the City of Jersey Village, Texas, determines it in the best interest of the health, safety, and welfare of the citizens of the City to amend the Zoning Ordinance; and

**WHEREAS**, the Planning & Zoning Commission has issued its report and has recommended amendment to the Zoning Ordinance by authorizing revision of the Official Zoning Map as set out in Section 14-82 relating to the change of the zoning designation of the property located at 8805 Jones Rd./12551 Steepleway and 8805 Jones Rd. #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza from District F (“First Business District”) to District J (“Third Business District”); and

**WHEREAS**, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendment to the zoning ordinance and find that the adoption of this ordinance is in the best interest of the citizens of Jersey Village; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**Section 2.** The property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza is rezoned from District F (“First Business District”) to District J (“Third Business District”).

**Section 3.** The Official Zoning District Map of the City shall be revised and amended to show the change in zoning classification of the property with the appropriate references thereon to the number and effective date of this ordinance.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part

declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 4.**     **Repeal.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**Section 5.**     **Penalty.** Any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 1-8.

**Section 6.**     **Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 18, 2018

**AGENDA ITEM:** K11

**AGENDA SUBJECT:** Consider Ordinance No. 2018-13, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from zoning District F (“First Business District”) to zoning District J (Third Business District”); containing other findings and provisions relating to the subject; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the Code; and providing an effective date.

**Department/Prepared By:** Lorri Coody, City Secretary **Date Submitted:** May 22, 2018

**EXHIBITS:** [Ordinance No. 2018-13](#)

**BACKGROUND INFORMATION:**

The Planning and Zoning Commission met on April 24, 2018 to discuss and take appropriate action regarding the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”).

The Planning and Zoning Commission submitted its preliminary report to Council on May 14, 2018, and a Joint Public Hearing was ordered for June 18, 2018.

On June 18, 2018 the City Council and the Planning and Zoning Commission conducted a joint public hearing and the Planning and Zoning Commission made its final report and recommendations.

All of the procedural requirements of Section 14-84(c)(2) items a through c have been met. This item is to approve the ordinance that will enact the final recommendation from the Planning and Zoning Commission regarding amendments to Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that the property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from Zoning District F (“First Business District”) to Zoning District J (“Third Business District”).

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-13, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that property located at 8805 Jones Road/12551 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1A, Block 1, Jones Road Plaza, shall be changed from zoning District F (“First Business District”) to zoning District J (Third Business District”); containing other findings and provisions relating to the subject; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the Code; and providing an effective date.

**ORDINANCE NO. 2018-13**

**AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, THE JERSEY VILLAGE DEVELOPMENT CODE, BY AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP AS SET OUT IN SECTION 14-82 SO THAT PROPERTY LOCATED AT 8805 JONES ROAD/12551 STEEPLEWAY AND 8805 JONES ROAD #A, AND DESCRIBED AS TRACTS 1 AND 1A, BLOCK 1, JONES ROAD PLAZA, SHALL BE CHANGED FROM ZONING DISTRICT F (“FIRST BUSINESS DISTRICT”) TO ZONING DISTRICT J (“THIRD BUSINESS DISTRICT”); CONTAINING OTHER FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendment to the zoning ordinance and find that the adoption of this ordinance is in the best interest of the citizens of Jersey Village; **NOW THEREFORE**,

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declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

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**Section 5.**     **Penalty.** Any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 1-8.

**Section 6.**     **Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED, APPROVED, AND ADOPTED** this 18th day of June, 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary