
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Justin Ray, Mayor
Andrew Mitcham, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5

Austin Bleess, City Manager
Lorri Coody, City Secretary
Leah Hayes, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, February 19, 2018, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The Mayor and a quorum of the City Council will be physically present at the meeting. Sheri Sheppard, Council Position No. 4, will participate in the meeting via videoconference call. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Pastor Steve Cranston, Champion Forest Baptist Church, Jersey Village.

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

D. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2017, General Fund Budget Projections as of January 2018, and Utility Fund Budget Projections – January 2018.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report

8. Report from Code Enforcement
9. City Social Media Summary Report
10. 2017 Racial Profiling Report

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on January 15, 2018. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2018-05, authorizing the City Manager to enter into an Interlocal Agreement with Harris County, Texas to provide certain electronic personal accountability equipment. *Mark Bitz, Fire Chief*

F. REGULAR AGENDA

1. Consider Ordinance No. 2018-04, amending the Code of Ordinances of the City of Jersey Village, Texas at Chapter 66 Traffic and Vehicles, Article I. In General, Section 66-7 to prohibit certain left turns from Equador Street on weekdays between the hours 8:30 a.m. and 9:30 a.m., and 3:30 p.m. and 4:30 p.m.; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code of Ordinances. *Kevin T. Hagerich, Director of Public Works*
2. Receive the Final Financing and Project Plan for the Tax Increment Reinvestment Zone Number 2 adopted by the Board of Directors on February 1, 2018. *Lorri Coody, City Secretary*
3. Consider Ordinance No. 2018-05, approving the Final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2. *Austin Bleess, City Manager*
4. Consider Resolution No. 2018-06, extending the current license agreement with SprintCom, Inc. for an additional 10-year term commencing June 15, 2018 and ending June 14, 2028 in order to allow SprintCom's antenna equipment to remain at the city's elevated water tower located at 15401 ½ Congo Lane. *Kevin T. Hagerich, Director of Public Works*
5. Consider Resolution No. 2018-07, receiving the Jersey Meadow Golf Course Clubhouse Assessment Report developed by Ray+Hollington Architects, Inc. for the purpose of determining the feasibility of clubhouse renovations. *Jason Alfaro, Director of Parks and Recreation*
6. Discuss and take appropriate action regarding next steps for the Jersey Meadow Golf Course Clubhouse. *Jason Alfaro, Director of Parks and Recreation*
7. Consider Resolution No. 2018-08, receiving the Gateways and Wayfinding Master Plan as prepared by Clark Condon. *Austin Bleess, City Manager*

8. Consider Resolution No. 2018-09, canceling the Monday, March 19, 2018, Regular City Council Meeting, and calling a Special Session City Council Meeting for an alternate date during the month of March. *Austin Bleess, City Manager*
9. Discuss and take appropriate action regarding transparency matters and posting items to the City's website. *Bobby Warren, Council Member*

G. CLOSE THE REGULAR SESSION

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

H. EXECUTIVE SESSION

1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed agreement providing for dismissal of eminent domain proceedings against Joe Myers Dealership Properties and a possession and use agreement for a 5' Wide Sound Wall Easement and a 30' Temporary Construction Easement, out the J.M. Dement Survey, Abstract Number 228 and Thomas Hogan Survey, Abstract Number 326 and being out of and a part of Lot 1, Amending Plat of Wallace Acres, a subdivision recorded under Film Code Number 600188 of the Harris County Map Records (easement for sound reduction wall), located within the City of Jersey Village, Harris County, State of Texas. *Leah Hayes, City Attorney*

I. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

J. REGULAR SESSION CONTINUED

1. Consider Resolution No. 2018-10, approving a proposed agreement providing for dismissal of eminent domain proceedings against Joe Myers Dealership Properties, L.P. and a possession and use agreement for a 5' Wide Sound Wall Easement and a 30' Temporary Construction Easement, out the J.M. Dement Survey, Abstract Number 228 and Thomas Hogan Survey, Abstract Number 326 and being out of and a part of Lot 1, Amending Plat of Wallace Acres, a subdivision recorded under Film Code Number 600188 of the Harris County Map Records (easement for sound reduction wall), located within the City of Jersey Village, Harris County, State of Texas; and authorizing the City Attorney to execute the agreement and related documents. *Leah Hayes, City Attorney*

K. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;

- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

L. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: February 15, 2018 at 11:30 a.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Pastor Steve Cranston, Champion Forest Baptist Church, Jersey Village.

C. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

CITY OF JERSEY VILLAGE
MONTHLY PROJECTED FUND BALANCE BY FUND
FY 2017-2018

FUND:		OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
GENERAL													
Beginning Fund Balance *	**	\$17,485,949.68	\$17,485,949.68	\$17,485,949.68	\$17,485,949.68								
Revenues		\$725,226.73	\$692,274.94	\$2,064,349.25	\$3,322,711.74								
Expenditures		\$531,674.35	\$678,961.11	\$997,520.39	\$773,077.63								
Projected Fund Balance	**	\$17,679,502.06	\$17,692,815.89	\$18,759,644.75	\$21,309,278.86								
UTILITY													
Beginning Fund Balance	**	\$10,967,498.43	\$10,967,498.43	\$10,967,498.43	\$10,967,498.43								
Revenues		\$388,260.98	\$407,986.77	\$288,615.83	\$345,598.96								
Expenditures		\$51,283.36	\$260,232.49	\$368,042.58	\$285,128.04								
Projected Fund Balance	**	\$11,304,476.05	\$11,452,230.33	\$11,372,803.58	\$11,433,274.50								
DEBT SERVICE													
Beginning Fund Balance	**	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60								
Revenues		\$355.41	\$28,516.83	\$595,777.05	\$958,854.36								
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00								
Projected Fund Balance	**	\$442,090.01	\$470,606.84	\$1,066,383.89	\$2,023,238.25								
IMPACT FEE													
Beginning Fund Balance	**	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87								
Revenues		\$42,698.76	\$4,638.43	\$20,404.30	\$4,779.94								
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00								
Projected Fund Balance	**	\$365,453.63	\$370,092.06	\$390,496.36	\$395,276.30								
MOTEL TAX													
Beginning Fund Balance	**	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16								
Revenues		\$35,181.44	\$12,861.71	\$6,098.68	\$18,437.09								
Expenditures		\$829.33	\$0.00	\$13,408.66	\$829.33								
Projected Fund Balance	**	\$716,061.27	\$728,922.98	\$721,613.00	\$739,220.76								
ASSET FORFEITURE													
Beginning Fund Balance	**	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71								
Revenues		\$6,710.83	\$59.54	\$68.96	\$76.21								
Expenditures		\$0.00	\$1,169.10	\$4,819.00	\$0.00								
Projected Fund Balance	**	\$77,190.54	\$76,080.98	\$71,330.94	\$71,407.15								
CAPITAL REPLACEMENT													
Beginning Fund Balance	**	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48								
Revenues		\$4,290.71	\$3,842.89	\$4,218.73	\$4,662.51								
Expenditures		\$610,322.05	\$52,371.62	\$68,664.90	\$0.00								
Projected Fund Balance	**	\$6,062,430.14	\$6,013,501.41	\$5,949,055.24	\$5,953,717.75								
TRAFFIC ENFORCEMENT													
Beginning Fund Balance	**	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95								
Revenues		\$100.00	\$0.00	\$100.00	\$75.00								
Expenditures		\$19,563.09	\$22,296.76	\$30,265.17	\$21,338.62								
Projected Fund Balance	**	\$1,111,580.86	\$1,089,284.10	\$1,059,118.93	\$1,037,855.31								
CAPITAL IMPROVEMENTS													
Beginning Fund Balance	**	\$4,555,975.20	\$4,555,975.20	\$4,555,975.20	\$4,555,975.20								
Revenues		\$992.91	\$976.70	\$1,114.48	\$1,208.34								
Expenditures		\$0.00	\$1,128.00	\$448.64	\$0.00								
Projected Fund Balance	**	\$4,556,968.11	\$4,556,816.81	\$4,557,482.65	\$4,558,690.99								
GOLF COURSE													
Beginning Fund Balance	**	(\$3,801,836.28)	(\$3,801,836.28)	(\$3,801,836.28)	(\$3,801,836.28)								
Revenues		\$131,316.30	\$123,532.00	\$88,095.01	\$70,334.18								
Expenditures		\$91,475.87	\$98,103.98	\$132,061.49	\$110,155.22								
Projected Fund Balance	**	(\$3,761,995.85)	(\$3,736,567.83)	(\$3,780,534.31)	(\$3,820,355.35)								
COURT RESTRICTED FEE													
Beginning Fund Balance	**	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77								
Revenues		\$0.00	\$0.00	\$0.00	\$0.00								
Expenditures		\$5,859.81	\$714.77	\$1,490.28	\$475.94								
Projected Fund Balance	**	\$142,042.96	\$147,328.19	\$146,412.49	\$147,426.83								
JV CRIME CONTROL													
Beginning Fund Balance	**	\$2,964,061.81	\$2,964,061.81	\$2,964,061.81	\$2,964,061.81								
Revenues		\$110,571.94	\$129,449.69	\$144,886.52	\$133,738.38								
Expenditures		\$0.00	\$0.00	\$0.00	\$293,987.14								
Projected Fund Balance	**	\$3,074,633.75	\$3,204,083.44	\$3,348,969.96	\$3,188,721.20								

* Beginning Fund Balance in this report for the General Fund is including the 150 days reserve totalling \$4,889,627

** Unaudited Fund Balance amounts

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

02 -UTILITY FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	10,967,498.43		10,967,498.43			
FEES & CHARGES FOR SERVICE						
40-8541 WATER SERVICE	2,850,000.00	211,123.70	901,999.68	31.65	0.00	(1,948,000.32)
40-8542 SEWER SERVICE	1,350,000.00	123,358.17	487,136.58	36.08	0.00	(862,863.42)
40-8545 WATER AUTHORITY FEE	15,000.00	230.80	1,997.42	13.32	0.00	(13,002.58)
40-8546 CREDIT CARD FEES	3,000.00	619.04	2,963.48	98.78	0.00	(36.52)
TOTAL FEES & CHARGES FOR SERVICE	4,218,000.00	335,331.71	1,394,097.16	33.05	0.00	(2,823,902.84)
INTEREST EARNED						
40-9601 INTEREST EARNED	20,000.00	4,921.29	14,470.63	72.35	0.00	(5,529.37)
TOTAL INTEREST EARNED	20,000.00	4,921.29	14,470.63	72.35	0.00	(5,529.37)
INTERFUND ACTIVITY						
TOTAL						
MISCELLANEOUS REVENUE						
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	2,229.09	12,272.01	49.09	0.00	(12,727.99)
40-9899 MISCELLANEOUS	25,000.00	3,116.87	9,622.74	38.49	0.00	(15,377.26)
TOTAL MISCELLANEOUS REVENUE	50,000.00	5,345.96	21,894.75	43.79	0.00	(28,105.25)
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	4,288,000.00	345,598.96	1,430,462.54	33.36	0.00	(2,857,537.46)
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*** TOTAL AVAILABLE REVENUES ***	15,255,498.43		12,397,960.97			
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

02 -UTILITY FUND

45-WATER & SEWER

DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
45-3001 SALARIES	194,900.00	58,389.90	103,107.55	52.90	0.00	91,792.45
45-3003 LONGEVITY	2,100.00	44.32	488.79	23.28	0.00	1,611.21
45-3007 OVERTIME	24,500.00	3,150.64	9,575.42	39.08	0.00	14,924.58
45-3051 FICA/MEDICARE TAXES	17,000.00	4,650.01	8,979.92	52.82	0.00	8,020.08
45-3052 WORKMEN'S COMPENSATION	5,700.00	0.00	4,051.77	71.08	0.00	1,648.23
45-3053 EMPLOYMENT TAXES	5,400.00	0.00	0.00	0.00	0.00	5,400.00
45-3054 RETIREMENT	33,900.00	9,389.01	18,548.65	54.72	0.00	15,351.35
45-3055 HEALTH INSURANCE	70,823.00	7,314.92	17,579.08	24.82	0.00	53,243.92
45-3056 LIFE INS	500.00	44.66	108.46	21.69	0.00	391.54
45-3057 DENTAL	5,800.00	449.64	1,120.28	19.32	0.00	4,679.72
45-3058 LONG-TERM DISABILITY	900.00	112.27	232.69	25.85	0.00	667.31
TOTAL SALARIES, WAGES & BENEFIT	361,523.00	83,545.37	163,792.61	45.31	0.00	197,730.39
SUPPLIES						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	1,405.13	3,212.94	22.95	0.00	10,787.06
45-3503 OFFICE SUPPLIES	3,100.00	71.99	322.83	10.41	0.00	2,777.17
45-3504 WEARING APPAREL	2,000.00	241.32	580.65	29.03	0.00	1,419.35
45-3506 CHEMICALS	14,000.00	2,277.57	5,080.08	36.29	0.00	8,919.92
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	132.91	977.88	48.89	0.00	1,022.12
45-3534 PARTS AND MATERIALS	1,200.00	0.00	0.00	0.00	0.00	1,200.00
45-3535 SHOP SUPPLIES	500.00	29.83	29.83	5.97	0.00	470.17
TOTAL SUPPLIES	37,400.00	4,158.75	10,204.21	27.28	0.00	27,195.79
MAINTENANCE--BLDGS, STRUC						
45-4001 BUILDINGS AND GROUNDS	4,000.00	0.00	174.10	4.35	0.00	3,825.90
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	1,345.47	5,896.85	19.66	0.00	24,103.15
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	0.00	0.00	0.00	0.00	10,000.00
45-4043 WATER PLANTS MAINTENANCE	17,000.00	0.00	7,400.89	62.21	3,175.00	6,424.11
45-4044 LIFT STATIONS MAINTENANCE	16,000.00	0.00	1,311.46	8.20	0.00	14,688.54
45-4045 SEWER PLANT MAINTENANCE	45,000.00	8,258.19	9,266.26	92.04	32,153.80	3,579.94
TOTAL MAINTENANCE--BLDGS, STRUC	122,000.00	9,603.66	24,049.56	48.67	35,328.80	62,621.64
MAINTENANCE--EQUIPMENT						
45-4504 COMPUTER SOFTWARE	6,200.00	142.00	568.50	9.17	0.00	5,631.50
TOTAL MAINTENANCE--EQUIPMENT	6,200.00	142.00	568.50	9.17	0.00	5,631.50
SERVICES						
45-5012 PRINTING	1,800.00	149.00	596.00	33.11	0.00	1,204.00
45-5015 LAB TESTS	23,400.00	1,231.70	6,590.30	28.16	0.00	16,809.70
45-5017 UTILITIES	140,000.00	10,238.96	39,886.99	28.49	0.00	100,113.01
45-5019 W.O.B. DISPOSAL-O&M CONTR	500,000.00	81,548.56	118,144.77	23.63	0.00	381,855.23
45-5020 COMMUNICATIONS	9,511.00	521.49	1,833.37	19.28	0.00	7,677.63
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
45-5029 TRAVEL/TRAINING	15,100.00	0.00	300.00	1.99	0.00	14,800.00
TOTAL SERVICES	692,111.00	93,689.71	167,351.43	24.18	0.00	524,759.57

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

02 -UTILITY FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUNDRY						
45-5405 PERMITS, FEES, CREDIT CD FEES	20,400.00	1,806.43	19,936.32	97.73	0.00	463.68
45-5411 WATER-PURCHASED	1,609,000.00	91,584.12	338,343.67	21.03	0.00	1,270,656.33
45-5412 WATER AUTHORITY FEES	40,000.00	0.00	698.90	1.75	0.00	39,301.10
TOTAL SUNDRY	1,669,400.00	93,390.55	358,978.89	21.50	0.00	1,310,421.11
PROFESSIONAL SERVICES						
45-5501 AUDITS/CONTRACTS/STUDIES	10,000.00	0.00	577.50	5.78	0.00	9,422.50
45-5510 ENGINEERING SERVICES	150,000.00	0.00	19,500.00	1.00	(18,000.00)	148,500.00
45-5515 CONSULTANT SERVICES	260,000.00	0.00	821.02	0.00	(821.02)	260,000.00
TOTAL PROFESSIONAL SERVICES	420,000.00	0.00	20,898.52	0.49	(18,821.02)	417,922.50
OTHER SERVICES						
45-6001 INSURANCE-VEHICLES	9,800.00	0.00	9,413.80	96.06	0.00	386.20
45-6003 LIABILITY-FIRE & CASUALTY	9,000.00	0.00	8,092.98	89.92	0.00	907.02
TOTAL OTHER SERVICES	18,800.00	0.00	17,506.78	93.12	0.00	1,293.22
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CAPITAL IMPROVEMENTS						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INTERFUND ACTIVITY						
45-9751 TRANSFER TO GENERAL FUND	550,000.00	0.00	0.00	0.00	0.00	550,000.00
45-9753 TRANSFER TO DEBT SERVICE FUND	91,530.00	0.00	0.00	0.00	0.00	91,530.00
45-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
45-9791 EQUIPMENT USER FEE	19,500.00	0.00	0.00	0.00	0.00	19,500.00
TOTAL INTERFUND ACTIVITY	661,780.00	0.00	0.00	0.00	0.00	661,780.00
TOTAL 45-WATER & SEWER	3,989,214.00	284,530.04	763,350.50	19.55	16,507.78	3,209,355.72
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

02 -UTILITY FUND
46-UTILITY CAPITAL PROJEC
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL IMPROVEMENTS						
46-7012 METER REPLACEMENT	250,000.00	598.00	194,400.97	77.76	0.00	55,599.03
46-7064 CASTLEBRIDGE WWTP	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7072 WATER PLANT - SEATTLE	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7080 AUTOCNTRL-SCADA	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7084 PHILIPPINE LIFT STATION	20,000.00	0.00	0.00	0.00	0.00	20,000.00
46-7087 SEWER REHABILITATION	500,000.00	0.00	0.00	0.00	0.00	500,000.00
46-7091 WHITEOAK BAYOU REHABILITATION	596,000.00	0.00	0.00	0.00	0.00	596,000.00
46-7094 CASTLEBRIDGE CLARIFIER RE/LINE	100,000.00	0.00	6,935.00	0.00	(6,935.00)	100,000.00
46-7095 VILLAGE WATER PUMP UPGRADE	80,000.00	0.00	0.00	0.00	0.00	80,000.00
46-7096 VILLAGE - WATER PLANT	275,000.00	0.00	0.00	0.00	0.00	275,000.00
46-7101 LIGHTS PROJECT - WATER PLANTS	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7107 SEATTLE WATER PLANT-CL2/CHLOR	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7126 REHAB - REPAIR STORM WAT LINES	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7127 CONGO MAINTENANCE	25,000.00	0.00	0.00	0.00	0.00	25,000.00
46-7128 VILLAGE WATER PLANT GENERATOR	150,000.00	0.00	0.00	0.00	0.00	150,000.00
TOTAL CAPITAL IMPROVEMENTS	2,896,000.00	598.00	201,335.97	6.71	(6,935.00)	2,701,599.03
TOTAL 46-UTILITY CAPITAL PROJEC	2,896,000.00	598.00	201,335.97	6.71	(6,935.00)	2,701,599.03
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

02 -UTILITY FUND
47-UTILITY DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL						
DEBT SERVICE TOTAL						
TOTAL						
*** TOTAL EXPENSES ***	6,885,214.00	285,128.04	964,686.47	14.15	9,572.78	5,910,954.75
EXCESS OF REVENUES OVER EXPENDITURES	(2,597,214.00)	60,470.92	465,776.07	17.57-	(9,572.78)	(3,053,417.29)
*** PROJECTED FUND BALANCE ***	8,370,284.43		11,433,274.50			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

04 -IMPACT FEE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	322,754.87		322,754.87			
FEES & CHARGES FOR SERVIC						
43-8547 WATER DISTRIBUTION	50,000.00	2,899.00	51,362.80	102.73	0.00	1,362.80
43-8548 SEWER PLANT CAPACITY	25,000.00	1,029.00	18,213.30	72.85	0.00	(6,786.70)
43-8549 WATER PLANT CAPACITY	1,500.00	0.00	0.00	0.00	0.00	(1,500.00)
TOTAL FEES & CHARGES FOR SERVIC	76,500.00	3,928.00	69,576.10	90.95	0.00	(6,923.90)
INTEREST EARNED						
43-9601 INTEREST EARNED	2,000.00	851.94	2,945.33	147.27	0.00	945.33
TOTAL INTEREST EARNED	2,000.00	851.94	2,945.33	147.27	0.00	945.33
*** TOTAL FUND REVENUES ***	78,500.00	4,779.94	72,521.43	92.38	0.00	(5,978.57)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	401,254.87		395,276.30			
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

04 -IMPACT FEE FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
TOTAL						
TOTAL						
	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	78,500.00	4,779.94	72,521.43	92.38	0.00	5,978.57
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	401,254.87		395,276.30			
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*** END OF REPORT ***

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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BEGINNING FUND BALANCE	(3,801,836.28)		(3,801,836.28)			
FEES & CHARGES FOR SERVIC						
80-8551 GREEN FEES	1,000,000.00	41,040.03	257,763.31	25.78	0.00	(742,236.69)
80-8553 RANGE FEES/CLUB RENTALS	90,000.00	4,636.80	24,284.49	26.98	0.00	(65,715.51)
80-8554 CLUB RENTALS	5,000.00	230.00	1,325.00	26.50	0.00	(3,675.00)
80-8555 TOURNAMENT GREENS FEES	190,000.00	9,282.22	44,444.19	23.39	0.00	(145,555.81)
80-8560 MISCELLANEOUS FEES	18,380.00	2,945.00	4,728.99	25.73	0.00	(13,651.01)
80-8567 MERCHANDISE	110,000.00	6,643.74	38,321.29	34.84	0.00	(71,678.71)
80-8568 SPECIAL ORDER MERCHANDISE	40,000.00	1,375.80	11,477.37	28.69	0.00	(28,522.63)
80-8572 CONCESSION FEES	42,000.00	2,587.61	14,452.38	34.41	0.00	(27,547.62)
80-8575 MEMBERSHIPS	0.00	926.16	4,136.59	0.00	0.00	4,136.59
80-8579 CASH OVER/UNDER	0.00	6.43	46.87	0.00	0.00	46.87
TOTAL FEES & CHARGES FOR SERVIC	1,495,380.00	69,673.79	400,980.48	26.81	0.00	(1,094,399.52)
INTEREST EARNED						
80-9601 INTEREST EARNED	2,400.00	660.39	2,297.01	95.71	0.00	(102.99)
TOTAL INTEREST EARNED	2,400.00	660.39	2,297.01	95.71	0.00	(102.99)
INTERFUND ACTIVITY						
80-9751 TRANSFER FROM GENERAL FUND	353,071.00	0.00	0.00	0.00	0.00	(353,071.00)
80-9752 TRANSFER FROM MOTEL TAX	50,000.00	0.00	0.00	0.00	0.00	(50,000.00)
TOTAL INTERFUND ACTIVITY	403,071.00	0.00	0.00	0.00	0.00	(403,071.00)
MISCELLANEOUS REVENUE						
80-9899 MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	0.00	0.00	10,000.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	0.00	0.00	10,000.00
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	1,900,851.00	70,334.18	413,277.49	21.74	0.00	(1,487,573.51)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	(1,900,985.28)		(3,388,558.79)			
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND

81-CLUB HOUSE

DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
81-3001 SALARIES AND WAGES	199,224.00	11,813.32	46,804.67	23.49	0.00	152,419.33
81-3002 WAGES	108,110.00	7,123.14	35,720.11	33.04	0.00	72,389.89
81-3003 LONGEVITY	776.00	44.32	169.27	21.81	0.00	606.73
81-3007 OVERTIME	1,000.00	0.00	129.57	12.96	0.00	870.43
81-3051 FICA/MEDICARE TAXES	23,829.00	1,420.79	7,034.85	29.52	0.00	16,794.15
81-3052 WORKMAN'S COMP	6,010.00	0.00	4,272.12	71.08	0.00	1,737.88
81-3053 UNEMPLOYMENT TAXES	8,100.00	21.85	48.77	0.60	0.00	8,051.23
81-3054 RETIREMENT	33,687.00	2,249.91	10,512.79	31.21	0.00	23,174.21
81-3055 INSURANCE	41,999.00	8,096.72	17,975.72	42.80	0.00	24,023.28
81-3056 LIFE INS	413.00	63.80	140.36	33.99	0.00	272.64
81-3057 DENTAL INSURANCE	2,703.00	572.56	1,122.32	41.52	0.00	1,580.68
81-3058 LONG-TERM DISABILITY	913.00	170.48	282.92	30.99	0.00	630.08
TOTAL SALARIES, WAGES & BENEFIT	426,764.00	31,576.89	124,213.47	29.11	0.00	302,550.53
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COST OF SALES						
81-3401 MERCHANDISE	77,000.00	2,421.88	27,562.22	46.69	8,392.20	41,045.58
81-3415 RANGE BALLS	7,500.00	0.00	54.22	67.39	5,000.00	2,445.78
81-3416 RENTAL CLUBS	2,000.00	0.00	1,241.00	62.05	0.00	759.00
81-3419 SPECIAL ORDER MERCHANDISE	30,000.00	230.93	6,601.79	22.01	0.00	23,398.21
TOTAL COST OF SALES	116,500.00	2,652.81	35,459.23	41.93	13,392.20	67,648.57
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SUPPLIES						
81-3502 POSTAGE/FREIGHT/DEL.FEE	500.00	72.81	96.75	19.35	0.00	403.25
81-3503 OFFICE SUPPLIES	6,000.00	106.16	1,339.30	22.32	0.00	4,660.70
81-3504 WEARING APPAREL	2,750.00	65.06	222.93	8.11	0.00	2,527.07
81-3523 TOOLS/EQUIPMENT	2,000.00	145.98	284.05	14.20	0.00	1,715.95
81-3529 REPAIR PARTS	250.00	0.00	0.00	0.00	0.00	250.00
81-3605 MISCELLANEOUS SERVICE FEES	6,750.00	63.00	63.00	0.93	0.00	6,687.00
TOTAL SUPPLIES	18,250.00	453.01	2,006.03	10.99	0.00	16,243.97
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MAINTENANCE--BLDGS, STRUC						
TOTAL						
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MAINTENANCE--EQUIPMENT						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,200.00	0.00	11.65	0.97	0.00	1,188.35
81-4504 COMPUTER SOFTWARE	1,500.00	0.00	499.16	33.28	0.00	1,000.84
81-4506 CART MAINTENANCE	3,500.00	119.29	351.51	10.04	0.00	3,148.49
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	2,000.00	0.00	205.29	10.26	0.00	1,794.71
81-4599 MISCELLANEOUS EQUIPMENT	2,000.00	0.00	29.96	1.50	0.00	1,970.04
TOTAL MAINTENANCE--EQUIPMENT	10,200.00	119.29	1,097.57	10.76	0.00	9,102.43

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
81-CLUB HOUSE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SERVICES						
81-5012 PRINTING	2,500.00	97.97	97.97	3.92	0.00	2,402.03
81-5020 COMMUNICATIONS	7,500.00	568.61	1,873.64	24.98	0.00	5,626.36
81-5023 LEASE EQUIPMENT	1,000.00	0.00	500.00	50.00	0.00	500.00
81-5027 MEMBERSHIPS/SUBCRIPTIONS	1,750.00	0.00	110.00	6.29	0.00	1,640.00
81-5029 TRAVEL/TRAINING	2,500.00	50.82	403.85	16.15	0.00	2,096.15
81-5043 ADVERTISING/PROMOTION	27,000.00	676.80	2,979.39	44.95	9,158.40	14,862.21
TOTAL SERVICES	42,250.00	1,394.20	5,964.85	35.79	9,158.40	27,126.75
SUNDRY						
81-5405 CREDIT CARD CHARGES	0.00	2,265.73	9,381.33	0.00	0.00	(9,381.33)
81-5410 SECURITY	2,000.00	187.00	543.85	27.19	0.00	1,456.15
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-5421 EQUIPMENT LEASE DEBT	2,800.00	225.00	900.00	32.14	0.00	1,900.00
81-5498 MISCELLANEOUS EXPENSE	6,500.00	0.00	0.00	0.00	0.00	6,500.00
TOTAL SUNDRY	12,800.00	2,677.73	10,825.18	84.57	0.00	1,974.82
PROFESSIONAL SERVICES						
TOTAL						

OTHER SERVICES						
81-6003 LIABILITY-FIRE & CASUALTY INSR	0.00	0.00	19,782.84	0.00	0.00	(19,782.84)
TOTAL OTHER SERVICES	0.00	0.00	19,782.84	0.00	0.00	(19,782.84)
CAPITAL OUTLAY						
81-6571 OFFICE FURNITURE & EQUIPMENT	6,500.00	0.00	0.00	0.00	0.00	6,500.00
81-6574 COMPUTER SOFTWARE	0.00	12,170.00	12,170.00	0.00	1,505.00	(13,675.00)
TOTAL CAPITAL OUTLAY	6,500.00	12,170.00	12,170.00	210.38	1,505.00	(7,175.00)
CAPITAL IMPROVEMENTS						
TOTAL						

INTERFUND ACTIVITY						
81-9772 TECHNOLOGY USER FEE	3,500.00	0.00	0.00	0.00	0.00	3,500.00
81-9791 EQUIP USER FEE	67,025.00	0.00	0.00	0.00	0.00	67,025.00
TOTAL INTERFUND ACTIVITY	70,525.00	0.00	0.00	0.00	0.00	70,525.00
TOTAL 81-CLUB HOUSE	703,789.00	51,043.93	211,519.17	33.47	24,055.60	468,214.23
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
82-3001 SALARIES AND WAGES	223,154.00	17,092.79	68,642.92	30.76	0.00	154,511.08
82-3002 WAGES	63,940.00	1,369.20	6,198.68	9.69	0.00	57,741.32
82-3003 LONGEVITY	2,900.00	203.06	797.15	27.49	0.00	2,102.85
82-3007 OVERTIME	5,500.00	936.42	3,184.52	57.90	0.00	2,315.48
82-3051 FICA/MEDICARE TAXES	22,582.00	1,400.91	6,368.64	28.20	0.00	16,213.36
82-3052 WORKMAN'S COMP	6,214.00	0.00	4,417.14	71.08	0.00	1,796.86
82-3053 UNEMPLOYMENT TAXES	9,000.00	1.05	4.79	0.05	0.00	8,995.21
82-3054 RETIREMENT	41,184.00	2,983.34	13,537.54	32.87	0.00	27,646.46
82-3055 INSURANCE	109,825.00	16,032.00	32,389.12	29.49	0.00	77,435.88
82-3056 LIFE INS	700.00	89.32	178.64	25.52	0.00	521.36
82-3057 DENTAL	7,097.00	1,017.36	2,034.72	28.67	0.00	5,062.28
82-3058 LONG-TERM DISABILITY	1,188.00	189.44	336.64	28.34	0.00	851.36
TOTAL SALARIES, WAGES & BENEFIT	493,284.00	41,314.89	138,090.50	27.99	0.00	355,193.50
SUPPLIES						
82-3504 WEARING APPAREL	2,500.00	0.00	140.26	5.61	0.00	2,359.74
82-3514 FUEL & OIL	21,500.00	2,181.96	4,162.25	19.36	0.00	17,337.75
82-3523 TOOLS/EQUIPMENT	2,000.00	119.99	495.06	24.75	0.00	1,504.94
82-3535 GROUND/SHOP SUPPLIES	6,750.00	970.50	2,941.55	43.58	0.00	3,808.45
82-3536 LANDSCAPING MATERIALS	85,500.00	2,781.79	18,054.46	21.12	0.00	67,445.54
TOTAL SUPPLIES	118,250.00	6,054.24	25,793.58	21.81	0.00	92,456.42
MAINTENANCE--BLDGS, STRUC						
82-4041 WATER WELL MAINTENANCE	4,000.00	0.00	361.00	9.03	0.00	3,639.00
TOTAL MAINTENANCE--BLDGS, STRUC	4,000.00	0.00	361.00	9.03	0.00	3,639.00
MAINTENANCE--EQUIPMENT						
82-4505 IRRIGATION EQUIPMENT	8,750.00	20.29	5,582.79	63.80	0.00	3,167.21
82-4599 MISCELLANEOUS EQUIPMENT	3,000.00	138.60	138.60	4.62	0.00	2,861.40
TOTAL MAINTENANCE--EQUIPMENT	11,750.00	158.89	5,721.39	48.69	0.00	6,028.61
SERVICES						
82-5022 RENTAL EQUIPMENT	5,000.00	258.00	1,205.25	24.11	0.00	3,794.75
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5029 TRAVEL/TRAINING	3,000.00	0.00	2,268.69	75.62	0.00	731.31
82-5040 BUILDING MAINT-OUTSOURCING	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL SERVICES	15,000.00	258.00	3,473.94	23.16	0.00	11,526.06
SUNDRY						
82-5405 PERMITS & FEES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5412 WATER AUTHORITY FEES	140,000.00	0.00	8,096.80	5.78	0.00	131,903.20
TOTAL SUNDRY	141,000.00	0.00	8,096.80	5.74	0.00	132,903.20

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

PROFESSIONAL SERVICES						
82-5508 SANITARY/TRASH SERVICES	5,000.00	90.25	294.59	5.89	0.00	4,705.41
TOTAL PROFESSIONAL SERVICES	5,000.00	90.25	294.59	5.89	0.00	4,705.41
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
82-9773 COMP. EQUIPMENT USER FEE	375.00	0.00	0.00	0.00	0.00	375.00
82-9791 EQUIPMENT USER FEE	84,579.00	0.00	0.00	0.00	0.00	84,579.00
TOTAL INTERFUND ACTIVITY	84,954.00	0.00	0.00	0.00	0.00	84,954.00
TOTAL 82-COURSE MAINTENANCE	873,238.00	47,876.27	181,831.80	20.82	0.00	691,406.20
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FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
83-BUILDING MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
SUPPLIES						
83-3517 JANITORIAL SUPPLIES	5,500.00	330.95	1,298.24	23.60	0.00	4,201.76
TOTAL SUPPLIES	5,500.00	330.95	1,298.24	23.60	0.00	4,201.76
MAINTENANCE--BLDGS, STRUC						
83-4001 BUILDINGS & GROUNDS	16,000.00	1,648.12	3,235.46	20.22	0.00	12,764.54
TOTAL MAINTENANCE--BLDGS, STRUC	16,000.00	1,648.12	3,235.46	20.22	0.00	12,764.54
MAINTENANCE--EQUIPMENT TOTAL						
SERVICES						
83-5017 UTILITIES	40,000.00	1,619.14	7,038.60	17.60	0.00	32,961.40
TOTAL SERVICES	40,000.00	1,619.14	7,038.60	17.60	0.00	32,961.40
TOTAL 83-BUILDING MAINTENANCE	61,500.00	3,598.21	11,572.30	18.82	0.00	49,927.70
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
84-GC CONCESSIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT TOTAL	_____	_____	_____	_____	_____	_____
COST OF SALES TOTAL	_____	_____	_____	_____	_____	_____
MAINTENANCE--EQUIPMENT TOTAL	_____	_____	_____	_____	_____	_____
SERVICES TOTAL	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
85-GC DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
TOTAL						
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
87-GC CAPITAL IMPROVEMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL IMPROVEMENTS						
87-7010 CAPITAL IMPROVEMENT	160,600.00	0.00	0.00	0.00	0.00	160,600.00
TOTAL CAPITAL IMPROVEMENTS	160,600.00	0.00	0.00	0.00	0.00	160,600.00
INTERFUND ACTIVITY						
TOTAL						
TOTAL 87-GC CAPITAL IMPROVEMENT	160,600.00	0.00	0.00	0.00	0.00	160,600.00
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

11 -GOLF COURSE FUND
88-EQUIPMENT MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
88-3001 SALARIES AND WAGES	43,234.00	3,270.31	13,832.73	32.00	0.00	29,401.27
88-3003 LONGEVITY	816.00	62.76	242.11	29.67	0.00	573.89
88-3007 OVERTIME	500.00	31.83	174.93	34.99	0.00	325.07
88-3051 FICA/MEDICARE TAXES	3,370.00	247.25	1,164.98	34.57	0.00	2,205.02
88-3052 WORKER'S COMP	931.00	0.00	661.80	71.08	0.00	269.20
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
88-3054 RETIREMENT	6,832.00	512.13	2,438.88	35.70	0.00	4,393.12
88-3055 HEALTH INSURANCE	11,450.00	1,893.16	3,552.52	31.03	0.00	7,897.48
88-3056 LIFE INS	87.00	12.76	25.52	29.33	0.00	61.48
88-3057 DENTAL	1,144.00	173.36	346.72	30.31	0.00	797.28
88-3058 LONG TERM DISABILITY	185.00	31.08	60.68	32.80	0.00	124.32
TOTAL SALARIES, WAGES & BENEFIT	69,449.00	6,234.64	22,500.87	32.40	0.00	46,948.13
SUPPLIES						
88-3504 WEARING APPAREL	375.00	0.00	0.00	0.00	0.00	375.00
88-3514 FUEL & OIL	1,300.00	83.52	835.91	64.30	0.00	464.09
88-3523 TOOLS/EQUIPMENT	1,500.00	0.00	0.00	0.00	0.00	1,500.00
88-3529 REPAIR PARTS	23,000.00	1,153.94	2,343.36	10.19	0.00	20,656.64
88-3535 GROUND/SHOP SUPPLIES	6,000.00	164.71	1,193.15	19.89	0.00	4,806.85
TOTAL SUPPLIES	32,175.00	1,402.17	4,372.42	13.59	0.00	27,802.58
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
88-5029 TRAVEL/TRAINING	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SERVICES	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL 88-EQUIPMENT MAINTENANCE	101,724.00	7,636.81	26,873.29	26.42	0.00	74,850.71
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	1,900,851.00	110,155.22	431,796.56	23.98	24,055.60	1,444,998.84
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	0.00	(39,821.04)	(18,519.07)	0.00	(24,055.60)	42,574.67
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	(3,801,836.28)		(3,820,355.35)			
	=====		=====			
*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	12,596,322.68		12,596,322.68			
PROPERTY TAXES						
10-7101 CURRENT PROPERTY TAXES	5,600,000.00	2,402,987.88	4,006,675.56	71.55	0.00	(1,593,324.44)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00	(9,236.05)	(58,646.39)	195.49-	0.00	(88,646.39)
10-7103 PENALTY, INTEREST & COSTS	25,000.00	760.81	7,750.74	31.00	0.00	(17,249.26)
TOTAL PROPERTY TAXES	5,655,000.00	2,394,512.64	3,955,779.91	69.95	0.00	(1,699,220.09)
OTHER TAXES						
10-7511 ELECTRIC FRANCHISE	360,000.00	30,186.02	120,688.64	33.52	0.00	(239,311.36)
10-7512 TELEPHONE FRANCHISE	110,000.00	0.00	26,888.16	24.44	0.00	(83,111.84)
10-7513 GAS FRANCHISE	30,000.00	0.00	6,115.54	20.39	0.00	(23,884.46)
10-7514 CABLE TV FRANCHISE	70,000.00	0.00	18,901.10	27.00	0.00	(51,098.90)
10-7515 TELECOMMUNICATION	30,000.00	69.00	7,854.24	26.18	0.00	(22,145.76)
10-7621 CITY SALES TAX	3,000,000.00	265,346.83	1,026,800.18	34.23	0.00	(1,973,199.82)
10-7622 SALES TX-RED. PROPERTY TX	1,500,000.00	132,673.42	513,400.12	34.23	0.00	(986,599.88)
10-7631 MIXED DRINK TAX	35,000.00	8,420.84	16,032.24	45.81	0.00	(18,967.76)
TOTAL OTHER TAXES	5,135,000.00	436,696.11	1,736,680.22	33.82	0.00	(3,398,319.78)
FINES WARRANTS & BONDS						
10-8001 FINES	950,000.00	91,801.16	320,171.97	33.70	0.00	(629,828.03)
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	832.65	2,841.90	26.56	0.00	(7,858.10)
10-8003 TIME PAYMENT FEE-COURT	0.00	208.14	710.49	0.00	0.00	710.49
10-8004 COURT TECHNOLOGY FEES	0.00	1,699.54	7,148.88	0.00	0.00	7,148.88
10-8005 COURT SECURITY FEE	0.00	1,266.10	5,341.08	0.00	0.00	5,341.08
10-8006 OMNI FEE	8,000.00	454.99	2,048.41	25.61	0.00	(5,951.59)
10-8007 CHILD SAFETY FEE	0.00	164.92	451.36	0.00	0.00	451.36
10-8008 JUDICIAL FEE	0.00	250.26	1,060.54	0.00	0.00	1,060.54
TOTAL FINES WARRANTS & BONDS	968,700.00	96,677.76	339,774.63	35.08	0.00	(628,925.37)
FEES & CHARGES FOR SERVIC						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	539.31	792.09	79.21	0.00	(207.91)
10-8503 POOL MEMBERSHIP FEES	10,000.00	0.00	0.00	0.00	0.00	(10,000.00)
10-8507 AMBULANCE SERVICE FEES	300,000.00	59,770.92	125,183.13	41.73	0.00	(174,816.87)
10-8509 PET TAGS	700.00	110.00	220.00	31.43	0.00	(480.00)
10-8510 POUND FEES	150.00	10.00	10.00	6.67	0.00	(140.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	19.00	47.00	0.00	0.00	47.00
10-8512 RENTAL FEE	30,000.00	3,471.20	3,971.20	13.24	0.00	(26,028.80)
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	699.53	3,051.49	38.14	0.00	(4,948.51)
10-8514 FOOD & BEVERAGE FEES	1,000.00	325.00	525.00	52.50	0.00	(475.00)
10-8515 POLICE OFFICER FEE	0.00	1,120.00	1,120.00	0.00	0.00	1,120.00
10-8999 PLAN CHECKING AND PLAT REVIEW	20,000.00	25.00	4,565.67	22.83	0.00	(15,434.33)
TOTAL FEES & CHARGES FOR SERVIC	370,850.00	66,089.96	139,485.58	37.61	0.00	(231,364.42)

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

LICENSES & PERMITS						
10-9001 BUILDING PERMITS	100,000.00	5,061.22	30,373.93	30.37	0.00	(69,626.07)
10-9002 PLUMBING PERMITS	10,000.00	555.00	3,905.00	39.05	0.00	(6,095.00)
10-9003 ELECTRICAL PERMITS	15,000.00	2,231.00	5,736.00	38.24	0.00	(9,264.00)
10-9004 MECHANICAL PERMITS	8,000.00	1,145.00	3,173.50	39.67	0.00	(4,826.50)
10-9006 SIGN PERMITS	8,000.00	938.08	6,296.59	78.71	0.00	(1,703.41)
10-9007 LIQUOR LICENSES	3,500.00	960.00	5,560.00	158.86	0.00	2,060.00
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00	(500.00)
10-9012 BURGLAR/FIRE ALARM PERMIT	12,000.00	943.00	2,667.00	22.23	0.00	(9,333.00)
10-9013 FIRE MARSHAL PERM FEES	500.00	242.00	428.00	85.60	0.00	(72.00)
10-9014 POLITICAL SIGN PERMITS	100.00	0.00	0.00	0.00	0.00	(100.00)
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00	(100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000.00	0.00	750.00	75.00	0.00	(250.00)
TOTAL LICENSES & PERMITS	158,700.00	12,075.30	58,890.02	37.11	0.00	(99,809.98)
INTEREST EARNED						
10-9601 INTEREST EARNED	90,000.00	21,237.52	71,535.42	79.48	0.00	(18,464.58)
TOTAL INTEREST EARNED	90,000.00	21,237.52	71,535.42	79.48	0.00	(18,464.58)
INTERFUND ACTIVITY						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,224,757.00	293,987.14	293,987.14	24.00	0.00	(930,769.86)
10-9752 TRANSFER FROM UTLY FUND	550,000.00	0.00	0.00	0.00	0.00	(550,000.00)
10-9753 COURT SECURITY & TECH REIMB.	44,500.00	0.00	0.00	0.00	0.00	(44,500.00)
10-9754 TRANFER FROM MOTEL TAX FUND	17,000.00	0.00	0.00	0.00	0.00	(17,000.00)
TOTAL INTERFUND ACTIVITY	1,836,257.00	293,987.14	293,987.14	16.01	0.00	(1,542,269.86)
MISCELLANEOUS REVENUE						
10-9807 DONATIONS - POLICE DEPT.	0.00	0.00	500.00	0.00	0.00	500.00
10-9808 DONATION-CITY BEAUTIFICATION	0.00	500.00	500.00	0.00	0.00	500.00
10-9899 MISCELLANEOUS	100,000.00	935.31	19,659.18	19.66	0.00	(80,340.82)
TOTAL MISCELLANEOUS REVENUE	100,000.00	1,435.31	20,659.18	20.66	0.00	(79,340.82)
OTHER AGENCY REVENUES						
10-9904 FEMA	0.00	0.00	43,667.57	0.00	0.00	43,667.57
10-9905 FEDERAL & STATE GRANT	0.00	0.00	144,102.99	0.00	0.00	144,102.99
TOTAL OTHER AGENCY REVENUES	0.00	0.00	187,770.56	0.00	0.00	187,770.56
*** TOTAL FUND REVENUES ***	14,314,507.00	3,322,711.74	6,804,562.66	47.54	0.00	(7,509,944.34)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	26,910,829.68		19,400,885.34			
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
11-3001 SALARIES	327,051.00	23,872.50	100,426.88	30.71	0.00	226,624.12
11-3002 WAGES	0.00	0.00	960.00	0.00	0.00	(960.00)
11-3003 LONGEVITY	1,200.00	33.24	134.15	11.18	0.00	1,065.85
11-3010 INCENTIVES	720.00	138.46	623.07	86.54	0.00	96.93
11-3020 EMPLOYEE AWARDS/BONUS	800.00	380.35	466.95	58.37	0.00	333.05
11-3051 FICA/MEDICARE TAXES	23,862.00	1,636.92	7,857.16	32.93	0.00	16,004.84
11-3052 WORKMEN'S COMPENSATION	11,487.00	0.00	8,165.37	71.08	0.00	3,321.63
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	8.77	15.86	0.44	0.00	3,584.14
11-3054 RETIREMENT	47,152.00	3,673.58	16,776.04	35.58	0.00	30,375.96
11-3055 HEALTH INSURANCE	61,439.00	6,533.92	13,572.44	22.09	0.00	47,866.56
11-3056 LIFE INS	261.00	38.28	76.56	29.33	0.00	184.44
11-3057 DENTAL INSURANCE	3,433.00	422.00	844.00	24.58	0.00	2,589.00
11-3058 LONG-TERM DISABILITY	1,277.00	183.66	358.88	28.10	0.00	918.12
TOTAL SALARIES, WAGES & BENEFIT	482,282.00	36,921.68	150,277.36	31.16	0.00	332,004.64
SUPPLIES						
11-3502 POSTAGE/FREIGHT/DEL. FEE	250.00	0.00	45.97	18.39	0.00	204.03
11-3503 OFFICE SUPPLIES	4,000.00	75.63	1,314.47	32.86	0.00	2,685.53
11-3510 BOOKS & PERIODICALS	300.00	0.00	48.50	16.17	0.00	251.50
11-3520 FOOD	7,000.00	2,130.84	3,342.36	47.75	0.00	3,657.64
TOTAL SUPPLIES	11,550.00	2,206.47	4,751.30	41.14	0.00	6,798.70
MAINTENANCE--EQUIPMENT						
11-4501 FURN., FIXT., & OFF. MACH.	3,000.00	0.00	0.00	0.00	0.00	3,000.00
TOTAL MAINTENANCE--EQUIPMENT	3,000.00	0.00	0.00	0.00	0.00	3,000.00
SERVICES						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	15.68	15.68	0.39	0.00	3,984.32
11-5007 RECORDS MANAGEMENT	6,000.00	214.07	1,081.29	18.02	0.00	4,918.71
11-5012 PRINTING	250.00	52.10	52.10	20.84	0.00	197.90
11-5014 MEDICAL EXPENSES	5,000.00	262.00	1,452.00	29.04	0.00	3,548.00
11-5020 COMMUNICATIONS	4,600.00	220.60	962.90	20.93	0.00	3,637.10
11-5025 PUBLIC NOTICES	7,500.00	1,251.94	2,043.10	27.24	0.00	5,456.90
11-5026 CODIFICATIONS	5,500.00	0.00	1,647.92	29.96	0.00	3,852.08
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	7,000.00	1,836.00	3,467.60	49.54	0.00	3,532.40
11-5029 TRAVEL/TRAINING	14,000.00	190.00	1,667.30	11.91	0.00	12,332.70
11-5030 CAR ALLOWANCE	6,600.00	0.00	0.00	0.00	0.00	6,600.00
11-5041 NEWSLETTER	10,500.00	445.00	1,335.00	12.71	0.00	9,165.00
TOTAL SERVICES	70,950.00	4,487.39	13,724.89	19.34	0.00	57,225.11

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUNDRY						
11-5401 ELECTION EXPENSE	7,000.00	0.00	0.00	0.00	0.00	7,000.00
TOTAL SUNDRY	7,000.00	0.00	0.00	0.00	0.00	7,000.00
PROFESSIONAL SERVICES						
11-5515 CONSULTANT SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
OTHER SERVICES						
11-6005 NOTARY SURETY BONDS	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL OTHER SERVICES	300.00	0.00	0.00	0.00	0.00	300.00
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INTERFUND ACTIVITY						
11-9772 TECHNOLOGY USER FEE	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL INTERFUND ACTIVITY	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL 11-ADMINISTRATIVE SERVICE	590,332.00	43,615.54	168,753.55	28.59	0.00	421,578.45
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
12-LEGAL/OTHER SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	213.25	71.08	0.00	86.75
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	213.25	71.08	0.00	86.75
SERVICES						
12-5023 GRANTS AND INCENTIVES	1,453,668.00	0.00	0.00	0.00	0.00	1,453,668.00
TOTAL SERVICES	1,453,668.00	0.00	0.00	0.00	0.00	1,453,668.00
SUNDRY						
TOTAL						

PROFESSIONAL SERVICES						
12-5502 LEGAL FEES	125,000.00	61.63	5,025.51	4.02	0.00	119,974.49
12-5515 CONSULTANT SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	135,000.00	61.63	5,025.51	3.72	0.00	129,974.49
OTHER SERVICES						
12-6001 AUTOMOBILE LIABILITY	39,231.00	0.00	37,655.20	95.98	0.00	1,575.80
12-6003 LIABILITY-FIRE & CASUALTY INSR	65,140.00	0.00	67,964.18	104.34	0.00	(2,824.18)
12-6005 SURETY BONDS	500.00	0.00	477.00	95.40	0.00	23.00
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	(3,280.52)	0.00	0.00	3,280.52
TOTAL OTHER SERVICES	104,871.00	0.00	102,815.86	98.04	0.00	2,055.14
INTERFUND ACTIVITY						
12-9760 TRFR TO CAPITAL IMPROVEMENTS	3,750,000.00	0.00	0.00	0.00	0.00	3,750,000.00
12-9761 TRANSFER TO GOLF FUND	353,071.00	0.00	0.00	0.00	0.00	353,071.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	4,103,571.00	0.00	0.00	0.00	0.00	4,103,571.00
TOTAL 12-LEGAL/OTHER SERVICES	5,797,410.00	61.63	108,054.62	1.86	0.00	5,689,355.38
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
13-INFO TECHNOLOGY
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
13-3001 SALARIES	186,256.00	10,789.32	43,215.98	23.20	0.00	143,040.02
13-3002 WAGES	9,579.00	160.00	1,725.00	18.01	0.00	7,854.00
13-3003 LONGEVITY	816.00	55.40	223.58	27.40	0.00	592.42
13-3007 OVERTIME	600.00	0.00	596.04	99.34	0.00	3.96
13-3051 FICA/MEDICARE TAXES	15,056.00	809.02	3,744.83	24.87	0.00	11,311.17
13-3052 WORKMEN'S COMPENSATION	397.00	0.00	282.20	71.08	0.00	114.80
13-3053 EMPLOYMENT TAXES	3,600.00	1.89	3.81	0.11	0.00	3,596.19
13-3054 RETIREMENT	29,040.00	1,664.61	7,608.06	26.20	0.00	21,431.94
13-3055 HEALTH INSURANCE	49,081.00	3,569.76	7,370.88	15.02	0.00	41,710.12
13-3056 LIFE INS	287.00	25.52	51.04	17.78	0.00	235.96
13-3057 DENTAL INSURANCE	2,138.00	248.64	497.28	23.26	0.00	1,640.72
13-3058 LONG-TERM DISABILITY	787.00	105.24	192.92	24.51	0.00	594.08
TOTAL SALARIES, WAGES & BENEFIT	297,637.00	17,429.40	65,511.62	22.01	0.00	232,125.38
SUPPLIES						
13-3502 POSTAGE/FREIGHT	500.00	0.00	0.00	0.00	0.00	500.00
13-3503 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	0.00	250.00
13-3509 COMPUTER SUPPLIES	2,200.00	0.00	250.55	11.39	0.00	1,949.45
13-3510 BOOKS & PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,050.00	0.00	250.55	8.21	0.00	2,799.45
MAINTENANCE--EQUIPMENT						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	7,437.00	569.78	2,025.88	76.66	3,675.00	1,736.12
13-4502 COMPUTER EQUIPMENT	9,500.00	0.00	1,886.10	1.54	(1,740.00)	9,353.90
13-4504 SOFTWARE MAINTENANCE	143,159.24	920.00	28,492.92	22.35	3,508.36	111,157.96
TOTAL MAINTENANCE--EQUIPMENT	160,096.24	1,489.78	32,404.90	23.64	5,443.36	122,247.98
SERVICES						
13-5020 COMMUNICATIONS	24,950.00	1,353.67	4,203.22	16.85	0.00	20,746.78
13-5027 MEMBERSHIPS/SUBSCRIPT	1,250.00	70.00	459.50	36.76	0.00	790.50
13-5029 TRAVEL/TRAINING	7,600.00	0.00	45.08	0.59	0.00	7,554.92
TOTAL SERVICES	33,800.00	1,423.67	4,707.80	13.93	0.00	29,092.20
PROFESSIONAL SERVICES						
13-5515 CONSULTANT SERVICES	53,400.00	0.00	0.00	0.00	0.00	53,400.00
TOTAL PROFESSIONAL SERVICES	53,400.00	0.00	0.00	0.00	0.00	53,400.00
CAPITAL OUTLAY						
13-6573 COMPUTER EQUIPMENT	11,850.00	0.00	0.00	0.00	0.00	11,850.00
TOTAL CAPITAL OUTLAY	11,850.00	0.00	0.00	0.00	0.00	11,850.00

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
13-INFO TECHNOLOGY
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
13-9740 COMPUTER CAPITAL USER FEE	50,000.00	0.00	0.00	0.00	0.00	50,000.00
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	15,975.00	0.00	0.00	0.00	0.00	15,975.00
13-9772 TECHNOLOGY USER FEE	46,667.00	0.00	0.00	0.00	0.00	46,667.00
TOTAL INTERFUND ACTIVITY	112,642.00	0.00	0.00	0.00	0.00	112,642.00
TOTAL 13-INFO TECHNOLOGY	672,475.24	20,342.85	102,874.87	16.11	5,443.36	564,157.01
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FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
14-PURCHASING
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUPPLIES						
14-3502 POSTAGE/FREIGHT	13,000.00	481.64	3,485.18	26.81	0.00	9,514.82
14-3503 OFFICE SUPPLIES	5,000.00	0.00	249.74	4.99	0.00	4,750.26
TOTAL SUPPLIES	18,000.00	481.64	3,734.92	20.75	0.00	14,265.08
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MAINTENANCE--EQUIPMENT						
TOTAL						
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SERVICES						
14-5012 PRINTING	1,000.00	401.00	427.05	42.71	0.00	572.95
14-5022 RENTAL OF EQUIPMENT	2,600.00	0.00	612.00	23.54	0.00	1,988.00
TOTAL SERVICES	3,600.00	401.00	1,039.05	28.86	0.00	2,560.95
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PROFESSIONAL SERVICES						
TOTAL						
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CAPITAL OUTLAY						
TOTAL						
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TOTAL 14-PURCHASING	21,600.00	882.64	4,773.97	22.10	0.00	16,826.03
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
15-ACCOUNTING SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
15-3001 SALARIES	200,804.00	14,668.84	59,039.18	29.40	0.00	141,764.82
15-3003 LONGEVITY	1,200.00	88.62	346.30	28.86	0.00	853.70
15-3007 OVERTIME	2,000.00	0.00	451.37	22.57	0.00	1,548.63
15-3051 FICA/MEDICARE TAXES	15,606.00	1,009.03	4,586.58	29.39	0.00	11,019.42
15-3052 WORKMEN'S COMPENSATION	411.00	0.00	292.15	71.08	0.00	118.85
15-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
15-3054 RETIREMENT	31,641.00	2,260.14	10,299.88	32.55	0.00	21,341.12
15-3055 HEALTH INSURANCE	36,224.00	5,462.92	10,712.84	29.57	0.00	25,511.16
15-3056 LIFE INS	261.00	38.28	76.56	29.33	0.00	184.44
15-3057 DENTAL INSURANCE	2,785.00	520.08	942.08	33.83	0.00	1,842.92
15-3058 LONG-TERM DISABILITY	857.00	136.52	257.88	30.09	0.00	599.12
TOTAL SALARIES, WAGES & BENEFIT	294,489.00	24,184.43	87,004.82	29.54	0.00	207,484.18
SUPPLIES						
15-3502 POSTAGE/FREIGHT/DEL.FEE	200.00	24.15	24.15	12.08	0.00	175.85
15-3503 OFFICE SUPPLIES	800.00	1.99	63.19	7.90	0.00	736.81
15-3510 BOOKS & PERIODICALS	50.00	0.00	50.00	100.00	0.00	0.00
TOTAL SUPPLIES	1,050.00	26.14	137.34	13.08	0.00	912.66
MAINTENANCE--EQUIPMENT						
15-4501 FURN.FIXT. & OFF.MACH.	150.00	49.96	49.96	33.31	0.00	100.04
TOTAL MAINTENANCE--EQUIPMENT	150.00	49.96	49.96	33.31	0.00	100.04
SERVICES						
15-5012 PRINTING	1,200.00	111.30	169.35	14.11	0.00	1,030.65
15-5020 COMMUNICATIONS	4,250.00	220.60	962.90	22.66	0.00	3,287.10
15-5027 MEMBERSHIPS	400.00	0.00	170.00	42.50	0.00	230.00
15-5029 TRAVEL/TRAINING	4,500.00	13.60	(218.31)	4.85-	0.00	4,718.31
TOTAL SERVICES	10,350.00	345.50	1,083.94	10.47	0.00	9,266.06
SUNDRY						
15-5405 PERMITS & FEES	550.00	0.00	0.00	0.00	0.00	550.00
TOTAL SUNDRY	550.00	0.00	0.00	0.00	0.00	550.00
PROFESSIONAL SERVICES						
15-5501 AUDITS/CONTRACTS/STUDIES	27,000.00	0.00	0.00	0.00	0.00	27,000.00
TOTAL PROFESSIONAL SERVICES	27,000.00	0.00	0.00	0.00	0.00	27,000.00
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
15-ACCOUNTING SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL 15-ACCOUNTING SERVICES	335,289.00	24,606.03	88,276.06	26.33	0.00	247,012.94
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FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
16-CUSTOMER SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
16-3001 SALARIES	34,891.00	2,633.60	10,628.46	30.46	0.00	24,262.54
16-3003 LONGEVITY	432.00	29.54	119.21	27.59	0.00	312.79
16-3007 OVERTIME	1,000.00	0.00	6.44	0.64	0.00	993.56
16-3010 INCENTIVES	1,080.00	83.08	335.29	31.05	0.00	744.71
16-3051 FICA/MEDICARE TAXES	2,861.00	185.98	833.76	29.14	0.00	2,027.24
16-3052 WORKMEN'S COMPENSATION	75.00	0.00	53.31	71.08	0.00	21.69
16-3053 EMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
16-3054 RETIREMENT	5,801.00	417.98	1,909.77	32.92	0.00	3,891.23
16-3055 HEALTH INSURANCE	19,559.00	2,489.96	5,324.60	27.22	0.00	14,234.40
16-3056 LIFE INS	87.00	12.76	25.52	29.33	0.00	61.48
16-3057 DENTAL INSURANCE	1,144.00	173.36	346.72	30.31	0.00	797.28
16-3058 LONG-TERM DISABILITY	153.00	23.96	47.92	31.32	0.00	105.08
TOTAL SALARIES, WAGES & BENEFIT	67,983.00	6,050.22	19,631.00	28.88	0.00	48,352.00
SUPPLIES						
16-3503 OFFICE SUPPLIES	600.00	39.72	89.74	14.96	0.00	510.26
TOTAL SUPPLIES	600.00	39.72	89.74	14.96	0.00	510.26
MAINTENANCE--EQUIPMENT						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	0.00	0.00	0.00	0.00	400.00
TOTAL MAINTENANCE--EQUIPMENT	400.00	0.00	0.00	0.00	0.00	400.00
SERVICES						
16-5020 COMMUNICATIONS	4,000.00	128.30	590.39	14.76	0.00	3,409.61
16-5025 PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL SERVICES	5,000.00	128.30	590.39	11.81	0.00	4,409.61
PROFESSIONAL SERVICES						
16-5527 HARRIS CTY APPRAISAL DIST	66,000.00	0.00	14,594.00	22.11	0.00	51,406.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	0.00	5,734.86	81.93	0.00	1,265.14
TOTAL PROFESSIONAL SERVICES	73,000.00	0.00	20,328.86	27.85	0.00	52,671.14
OTHER SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL 16-CUSTOMER SERVICE	147,233.00	6,218.24	40,639.99	27.60	0.00	106,593.01
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
19-MUNICIPAL COURT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
19-3001 SALARIES	210,302.00	14,253.06	58,385.01	27.76	0.00	151,916.99
19-3003 LONGEVITY	1,104.00	81.24	314.42	28.48	0.00	789.58
19-3007 OVERTIME	5,000.00	28.02	264.50	5.29	0.00	4,735.50
19-3010 INCENTIVES	1,560.00	175.38	707.78	45.37	0.00	852.22
19-3051 FICA/MEDICARE TAXES	16,674.00	1,173.62	5,150.22	30.89	0.00	11,523.78
19-3052 WORKMEN'S COMPENSATION	439.00	0.00	312.06	71.08	0.00	126.94
19-3053 EMPLOYMENT TAXES	4,500.00	0.00	0.00	0.00	0.00	4,500.00
19-3054 RETIREMENT	33,807.00	2,402.89	10,801.74	31.95	0.00	23,005.26
19-3055 HEALTH INSURANCE	56,670.00	7,622.52	15,835.52	27.94	0.00	40,834.48
19-3056 LIFE INS	435.00	63.80	127.60	29.33	0.00	307.40
19-3057 DENTAL INSURANCE	3,132.00	474.48	948.96	30.30	0.00	2,183.04
19-3058 LONG-TERM DISABILITY	894.00	147.86	279.36	31.25	0.00	614.64
TOTAL SALARIES, WAGES & BENEFIT	334,517.00	26,422.87	93,127.17	27.84	0.00	241,389.83
SUPPLIES						
19-3503 OFFICE SUPPLIES	2,900.00	222.51	535.72	18.47	0.00	2,364.28
19-3510 BOOKS & PERIODICALS	500.00	0.00	0.00	0.00	0.00	500.00
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,500.00	222.51	535.72	15.31	0.00	2,964.28
MAINTENANCE--EQUIPMENT						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL MAINTENANCE--EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
SERVICES						
19-5012 PRINTING	5,000.00	643.98	1,342.13	26.84	0.00	3,657.87
19-5020 COMMUNICATIONS	4,000.00	128.30	590.39	14.76	0.00	3,409.61
19-5027 MEMBERSHIPS	300.00	0.00	0.00	0.00	0.00	300.00
19-5029 TRAVEL/TRAINING	4,000.00	213.46	1,686.86	42.17	0.00	2,313.14
TOTAL SERVICES	13,300.00	985.74	3,619.38	27.21	0.00	9,680.62
SUNDRY						
19-5404 JURY EXPENSE	300.00	0.00	143.80	47.93	0.00	156.20
TOTAL SUNDRY	300.00	0.00	143.80	47.93	0.00	156.20
PROFESSIONAL SERVICES						
19-5505 JUDGES	55,000.00	3,750.00	12,225.00	22.23	0.00	42,775.00
19-5506 PROSECUTORS	35,000.00	3,000.00	9,900.00	28.29	0.00	25,100.00
19-5516 COLLECTION AGENCY FEES	2,000.00	170.50	511.00	25.55	0.00	1,489.00
19-5518 INTERPRETERS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL PROFESSIONAL SERVICES	92,500.00	6,920.50	22,636.00	24.47	0.00	69,864.00

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
19-MUNICIPAL COURT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL						
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY TOTAL						
TOTAL 19-MUNICIPAL COURT	444,617.00	34,551.62	120,062.07	27.00	0.00	324,554.93

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
21-POLICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
21-3001 SALARIES	1,687,770.00	117,438.50	476,088.17	28.21	0.00	1,211,681.83
21-3003 LONGEVITY	6,576.00	402.44	1,610.60	24.49	0.00	4,965.40
21-3007 OVERTIME	60,000.00	13,068.46	26,167.49	43.61	0.00	33,832.51
21-3010 INCENTIVES	23,400.00	1,495.31	6,036.90	25.80	0.00	17,363.10
21-3014 S.T.E.P. PROGRAM	60,000.00	907.12	16,108.70	26.85	0.00	43,891.30
21-3051 FICA/MEDICARE TAXES	140,741.00	9,678.41	42,437.60	30.15	0.00	98,303.40
21-3052 WORKMEN'S COMPENSATION	37,440.00	0.00	26,613.70	71.08	0.00	10,826.30
21-3053 EMPLOYMENT TAXES	23,850.00	(12.58)	(3.55)	0.01-	0.00	23,853.55
21-3054 RETIREMENT	281,622.00	19,793.67	87,983.90	31.24	0.00	193,638.10
21-3055 HEALTH INSURANCE	320,273.00	39,891.42	82,946.05	25.90	0.00	237,326.95
21-3056 LIFE INS	2,219.00	288.54	583.87	26.31	0.00	1,635.13
21-3057 DENTAL INSURANCE	20,114.00	2,866.98	5,686.21	28.27	0.00	14,427.79
21-3058 LONG-TERM DISABILITY	7,122.00	1,065.95	2,121.51	29.79	0.00	5,000.49
TOTAL SALARIES, WAGES & BENEFIT	2,671,127.00	206,884.22	774,381.15	28.99	0.00	1,896,745.85
SUPPLIES						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	7.60	7.60	7.60	0.00	92.40
21-3503 OFFICE SUPPLIES	7,000.00	1,755.77	2,875.16	41.07	0.00	4,124.84
21-3504 WEARING APPAREL	18,474.00	3,953.21	4,459.47	24.14	0.00	14,014.53
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	0.00	160.00	8.00	0.00	1,840.00
21-3510 BOOKS AND PERIODICALS	2,500.00	0.00	1,668.00	66.72	0.00	832.00
21-3515 MEDICAL SUPPLIES	1,000.00	0.00	270.13	27.01	0.00	729.87
21-3519 AMMUNITION AND TARGETS	6,000.00	1,700.34	5,571.91	92.87	0.00	428.09
21-3520 FOOD	2,400.00	43.96	476.69	19.86	0.00	1,923.31
21-3523 TOOLS/EQUIPMENT	12,800.00	267.45	5,269.05	71.38	3,868.08	3,662.87
21-3534 PARTS AND MATERIALS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES	52,774.00	7,728.33	20,758.01	46.66	3,868.08	28,147.91
MAINTENANCE--EQUIPMENT						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	0.00	583.63	130.43	6,716.37	(1,703.00)
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
21-4504 COMPUTER SOFTWARE	1,200.00	0.00	0.00	0.00	0.00	1,200.00
21-4510 VEHICLE CLEANING	2,000.00	18.25	95.50	4.78	0.00	1,904.50
21-4599 MISCELLANEOUS EQUIPMENT	10,000.00	29.15	172.45	1.72	0.00	9,827.55
TOTAL MAINTENANCE--EQUIPMENT	21,297.00	47.40	851.58	35.54	6,716.37	13,729.05
SERVICES						
21-5012 PRINTING	2,000.00	34.98	34.98	1.75	0.00	1,965.02
21-5015 LAB TESTS	2,400.00	0.00	0.00	0.00	0.00	2,400.00
21-5020 COMMUNICATIONS	10,000.00	456.11	2,204.50	22.05	0.00	7,795.50
21-5022 RENTAL OF EQUIPMENT	30,000.00	708.00	2,088.00	28.11	6,345.00	21,567.00
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	522.00	522.00	37.29	0.00	878.00
21-5029 TRAVEL/TRAINING	22,500.00	0.00	1,191.86	5.30	0.00	21,308.14
TOTAL SERVICES	68,550.00	1,721.09	6,041.34	18.07	6,345.00	56,163.66

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND

21-POLICE

DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUNDRY						
21-5402 JAIL EXPENSE	8,000.00	205.59	701.92	8.77	0.00	7,298.08
TOTAL SUNDRY	8,000.00	205.59	701.92	8.77	0.00	7,298.08
PROFESSIONAL SERVICES						
21-5515 CONSULTANT SERVICES	1,800.00	0.00	1,533.00	85.17	0.00	267.00
TOTAL PROFESSIONAL SERVICES	1,800.00	0.00	1,533.00	85.17	0.00	267.00
OTHER SERVICES						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	20,640.00	96.45	0.00	760.00
21-6005 NOTARY SURETY BONDS	340.00	0.00	0.00	0.00	0.00	340.00
TOTAL OTHER SERVICES	21,740.00	0.00	20,640.00	94.94	0.00	1,100.00
DEBT SERVICE						
TOTAL						
CAPITAL OUTLAY						
21-6572 SPECIAL EQUIPMENT-	3,500.00	0.00	264.00	90.04	2,887.40	348.60
TOTAL CAPITAL OUTLAY	3,500.00	0.00	264.00	90.04	2,887.40	348.60
INTERFUND ACTIVITY						
21-9772 TECHNOLOGY USER FEE	15,450.00	0.00	0.00	0.00	0.00	15,450.00
TOTAL INTERFUND ACTIVITY	15,450.00	0.00	0.00	0.00	0.00	15,450.00
TOTAL 21-POLICE	2,864,238.00	216,586.63	825,171.00	29.50	19,816.85	2,019,250.15
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
22- RED LIGHT CAMERA
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
23-COMMUNICATIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
23-3001 SALARIES	376,621.00	32,988.28	122,997.94	32.66	0.00	253,623.06
23-3002 WAGES	31,620.00	0.00	1,672.46	5.29	0.00	29,947.54
23-3003 LONGEVITY	1,392.00	49.85	195.49	14.04	0.00	1,196.51
23-3007 OVERTIME	50,000.00	4,747.28	17,120.46	34.24	0.00	32,879.54
23-3010 INCENTIVES	7,700.00	710.72	2,616.41	33.98	0.00	5,083.59
23-3051 FICA/MEDICARE TAXES	35,509.00	2,835.82	11,748.78	33.09	0.00	23,760.22
23-3052 WORKMEN'S COMPENSATION	935.00	0.00	664.63	71.08	0.00	270.37
23-3053 EMPLOYMENT TAXES	12,600.00	15.73	27.16	0.22	0.00	12,572.84
23-3054 RETIREMENT	66,402.00	5,551.10	23,489.87	35.38	0.00	42,912.13
23-3055 HEALTH INSURANCE	120,280.00	12,945.25	26,497.65	22.03	0.00	93,782.35
23-3056 LIFE INS	783.00	114.84	216.92	27.70	0.00	566.08
23-3057 DENTAL INSURANCE	7,362.00	844.00	1,589.92	21.60	0.00	5,772.08
23-3058 LONG-TERM DISABILITY	1,588.00	280.38	548.98	34.57	0.00	1,039.02
TOTAL SALARIES, WAGES & BENEFIT	712,792.00	61,083.25	209,386.67	29.38	0.00	503,405.33
SUPPLIES						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	3,490.00	0.00	122.47	3.51	0.00	3,367.53
23-3504 WEARING APPAREL	2,500.00	0.00	447.00	17.88	0.00	2,053.00
23-3510 BOOKS AND PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
23-3523 TOOLS/EQUIPMENT	2,400.00	145.37	1,105.16	46.05	0.00	1,294.84
TOTAL SUPPLIES	8,690.00	145.37	1,674.63	19.27	0.00	7,015.37
MAINTENANCE--EQUIPMENT						
23-4501 FURN.FIXT. & OFF.MACH.	6,800.00	0.00	2,094.94	30.81	0.00	4,705.06
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	0.00	0.00	0.00	0.00	1,250.00
23-4505 TELEPHONE MAINTENANCE	12,500.00	383.36	383.36	3.07	0.00	12,116.64
23-4599 MISCELLANEOUS EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	20,650.00	383.36	2,478.30	12.00	0.00	18,171.70
SERVICES						
23-5012 PRINTING	100.00	0.00	0.00	0.00	0.00	100.00
23-5020 COMMUNICATIONS	4,500.00	178.67	791.39	17.59	0.00	3,708.61
23-5023 COMMUNICATIONS-EMERGY RSP. FEE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
23-5024 RADIO USAGE FEES	2,000.00	89.00	356.00	17.80	0.00	1,644.00
23-5027 MEMBERSHIPS	1,000.00	0.00	331.00	33.10	0.00	669.00
23-5029 TRAVEL/TRAINING	4,000.00	85.00	120.00	3.00	0.00	3,880.00
TOTAL SERVICES	13,100.00	352.67	1,598.39	12.20	0.00	11,501.61

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
23-COMMUNICATIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
PROFESSIONAL SERVICES TOTAL						
OTHER SERVICES						
23-6005 SURETY BONDS	600.00	0.00	0.00	0.00	0.00	600.00
TOTAL OTHER SERVICES	600.00	0.00	0.00	0.00	0.00	600.00
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
23-9772 TECHNOLOGY USER FEE	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL INTERFUND ACTIVITY	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL 23-COMMUNICATIONS	810,782.00	61,964.65	215,137.99	26.53	0.00	595,644.01

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
25-FIRE DEPARTMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
25-3001 SALARIES	421,492.00	36,425.00	136,273.93	32.33	0.00	285,218.07
25-3002 WAGES	152,767.00	9,864.74	41,025.75	26.86	0.00	111,741.25
25-3003 LONGEVITY	2,688.00	195.70	780.14	29.02	0.00	1,907.86
25-3007 OVERTIME	40,000.00	5,143.67	17,516.27	43.79	0.00	22,483.73
25-3010 INCENTIVES	5,640.00	1,882.28	2,890.99	51.26	0.00	2,749.01
25-3051 FICA/MEDICARE TAXES	47,538.00	3,836.53	16,037.79	33.74	0.00	31,500.21
25-3052 WORKMEN'S COMPENSATION	18,422.00	0.00	13,095.02	71.08	0.00	5,326.98
25-3053 EMPLOYMENT TAXES	7,200.00	24.31	44.14	0.61	0.00	7,155.86
25-3054 RETIREMENT	72,220.00	6,442.23	26,703.06	36.97	0.00	45,516.94
25-3055 HEALTH INSURANCE	96,793.00	14,355.40	27,828.80	28.75	0.00	68,964.20
25-3056 LIFE INS	522.00	76.56	153.12	29.33	0.00	368.88
25-3057 DENTAL INSURANCE	6,218.00	942.08	1,884.16	30.30	0.00	4,333.84
25-3058 LONG-TERM DISABILITY	1,800.00	296.62	580.96	32.28	0.00	1,219.04
25-3059 FIREFIGHTERS' RETIREMENT	26,000.00	0.00	0.00	0.00	0.00	26,000.00
TOTAL SALARIES, WAGES & BENEFIT	899,300.00	79,485.12	284,814.13	31.67	0.00	614,485.87
SUPPLIES						
25-3502 SHIPPING/FREIGHT CHARGES	200.00	0.00	0.00	0.00	0.00	200.00
25-3503 OFFICE SUPPLIES	5,499.00	838.14	1,009.31	18.35	0.00	4,489.69
25-3504 WEARING APPAREL	46,350.00	4,683.13	5,303.45	11.44	0.00	41,046.55
25-3505 FIRE PREVENTION MATERIALS	2,900.00	0.00	0.00	0.00	0.00	2,900.00
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,150.00	0.00	0.00	0.00	0.00	1,150.00
25-3515 MEDICAL SUPPLIES	19,000.00	2,126.08	5,966.31	31.40	0.00	13,033.69
25-3517 JANITORIAL SUPPLIES	1,400.00	45.26	64.20	4.59	0.00	1,335.80
25-3520 FOOD	8,999.00	609.50	1,421.60	15.80	0.00	7,577.40
25-3523 TOOLS/EQUIPMENT	52,000.00	18,756.37	19,661.94	59.39	11,222.00	21,116.06
25-3525 FEMA EQUIPMENT	0.00	0.00	585.00	0.00	0.00	(585.00)
TOTAL SUPPLIES	137,548.00	27,058.48	34,011.81	32.89	11,222.00	92,314.19
MAINTENANCE--EQUIPMENT						
25-4501 FURN, FIXT, & OFFICE EQPT.	4,700.00	367.99	814.53	50.87	1,576.41	2,309.06
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
25-4599 MAINTENANCE-MISC EQUIPMENT	34,749.00	0.00	1,661.72	4.78	0.00	33,087.28
TOTAL MAINTENANCE--EQUIPMENT	41,949.00	367.99	2,476.25	9.66	1,576.41	37,896.34
SERVICES						
25-5012 PRINTING	750.00	0.00	0.00	0.00	0.00	750.00
25-5014 MEDICAL EXPENSES	1,035.00	0.00	0.00	0.00	0.00	1,035.00
25-5020 COMMUNICATIONS	6,500.00	375.21	1,570.13	24.16	0.00	4,929.87
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	4,250.00	28.33	0.00	10,750.00
25-5027 MEMBERSHIPS	3,115.00	250.00	1,665.44	53.47	0.00	1,449.56
25-5029 TRAVEL/TRAINING	15,000.00	0.00	570.26	3.80	0.00	14,429.74
TOTAL SERVICES	41,400.00	1,687.71	8,055.83	19.46	0.00	33,344.17

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
25-FIRE DEPARTMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUNDRY						
25-5405 LICENSES/PERMITS	999.00	0.00	0.00	0.00	0.00	999.00
TOTAL SUNDRY	999.00	0.00	0.00	0.00	0.00	999.00
PROFESSIONAL SERVICES						
25-5508 MEDICAL AND OTHER WASTE-DISP	900.00	46.14	212.44	23.60	0.00	687.56
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	4,394.00	82.91	0.00	906.00
25-5516 COLLECTION AGENCY FEES	61,000.00	8,239.46	34,673.35	56.84	0.00	26,326.65
TOTAL PROFESSIONAL SERVICES	67,200.00	8,285.60	39,279.79	58.45	0.00	27,920.21
OTHER SERVICES						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INTERFUND ACTIVITY						
25-9772 TECHNOLOGY USER FEE	96,623.00	0.00	0.00	0.00	0.00	96,623.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	19,600.00	0.00	0.00	0.00	0.00	19,600.00
25-9791 EQUIPMENT USER FEE	261,182.00	0.00	0.00	0.00	0.00	261,182.00
TOTAL INTERFUND ACTIVITY	377,405.00	0.00	0.00	0.00	0.00	377,405.00
TOTAL 25-FIRE DEPARTMENT	1,565,801.00	116,884.90	368,637.81	24.36	12,798.41	1,184,364.78
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FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
30-PUBLIC WORKS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
30-3001 SALARIES	142,492.00	11,042.00	44,571.71	31.28	0.00	97,920.29
30-3003 LONGEVITY	240.00	16.61	61.42	25.59	0.00	178.58
30-3007 OVERTIME	1,000.00	0.00	90.21	9.02	0.00	909.79
30-3051 FICA/MEDICARE TAXES	10,919.00	765.12	3,553.91	32.55	0.00	7,365.09
30-3052 WORKMEN'S COMPENSATION	2,632.00	0.00	1,870.92	71.08	0.00	761.08
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
30-3054 RETIREMENT	22,138.00	1,753.36	8,000.03	36.14	0.00	14,137.97
30-3055 HEALTH INSURANCE	8,333.00	1,079.80	2,287.44	27.45	0.00	6,045.56
30-3056 LIFE INS	174.00	25.52	51.04	29.33	0.00	122.96
30-3057 DENTAL INSURANCE	994.00	37.64	188.20	18.93	0.00	805.80
30-3058 LONG-TERM DISABILITY	599.00	101.30	198.24	33.10	0.00	400.76
TOTAL SALARIES, WAGES & BENEFIT	191,321.00	14,821.35	60,873.12	31.82	0.00	130,447.88
SUPPLIES						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
30-3503 OFFICE SUPPLIES	1,200.00	0.00	137.34	11.45	0.00	1,062.66
30-3504 WEARING APPAREL	300.00	23.90	74.18	24.73	0.00	225.82
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	1,500.00	118.36	846.32	56.42	0.00	653.68
TOTAL SUPPLIES	3,200.00	142.26	1,057.84	33.06	0.00	2,142.16
MAINTENANCE--EQUIPMENT						
30-4501 FURNITURE AND EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
SERVICES						
30-5012 PRINTING	400.00	0.00	0.00	0.00	0.00	400.00
30-5020 COMMUNICATIONS	4,900.00	128.29	590.34	12.05	0.00	4,309.66
30-5027 MEMBERSHIPS	350.00	0.00	0.00	0.00	0.00	350.00
30-5029 TRAVEL/TRAINING	2,000.00	0.00	1,265.33	63.27	0.00	734.67
30-5030 CAR ALLOWANCE	6,000.00	461.54	1,862.64	31.04	0.00	4,137.36
TOTAL SERVICES	13,650.00	589.83	3,718.31	27.24	0.00	9,931.69
PROFESSIONAL SERVICES						
30-5510 ENGINEERING SERVICES	10,000.00	6,219.00	7,219.00	72.19	0.00	2,781.00
30-5515 CONSULTANT SERVICES	10,000.00	0.00	4,567.50	45.68	0.00	5,432.50
TOTAL PROFESSIONAL SERVICES	20,000.00	6,219.00	11,786.50	58.93	0.00	8,213.50
OTHER SERVICES						
TOTAL						

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
30-PUBLIC WORKS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
TOTAL						

INTERFUND ACTIVITY						
30-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL INTERFUND ACTIVITY	1,000.00	0.00	0.00	0.00	0.00	1,000.00

TOTAL 30-PUBLIC WORKS	229,271.00	21,772.44	77,435.77	33.77	0.00	151,835.23
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FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
31-3001 SALARIES	268,503.00	20,348.25	76,836.47	28.62	0.00	191,666.53
31-3003 LONGEVITY	1,536.00	99.68	391.11	25.46	0.00	1,144.89
31-3007 OVERTIME	1,000.00	0.00	390.53	39.05	0.00	609.47
31-3010 INCENTIVES	480.00	36.92	149.00	31.04	0.00	331.00
31-3051 FICA/MEDICARE TAXES	20,771.00	1,499.85	6,239.81	30.04	0.00	14,531.19
31-3052 WORKMEN'S COMPENSATION	1,054.00	0.00	749.22	71.08	0.00	304.78
31-3053 EMPLOYMENT TAXES	4,500.00	6.14	12.79	0.28	0.00	4,487.21
31-3054 RETIREMENT	42,113.00	3,145.88	13,360.28	31.72	0.00	28,752.72
31-3055 HEALTH INSURANCE	75,181.00	10,103.68	19,331.80	25.71	0.00	55,849.20
31-3056 LIFE INS	435.00	63.80	121.22	27.87	0.00	313.78
31-3057 DENTAL INSURANCE	4,426.00	670.64	1,254.60	28.35	0.00	3,171.40
31-3058 LONG-TERM DISABILITY	1,136.00	187.28	334.32	29.43	0.00	801.68
TOTAL SALARIES, WAGES & BENEFIT	421,135.00	36,162.12	119,171.15	28.30	0.00	301,963.85
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SUPPLIES						
31-3503 OFFICE SUPPLIES	2,000.00	412.86	754.09	37.70	0.00	1,245.91
31-3504 WEARING APPAREL	900.00	356.50	391.95	43.55	0.00	508.05
31-3510 BOOKS AND PERIODICALS	1,500.00	66.89	300.23	20.02	0.00	1,199.77
31-3521 ANIMAL SHELTER	6,500.00	385.00	515.86	7.94	0.00	5,984.14
31-3523 TOOLS/EQUIPMENT	200.00	147.09	179.86	89.93	0.00	20.14
TOTAL SUPPLIES	11,100.00	1,368.34	2,141.99	19.30	0.00	8,958.01
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MAINTENANCE--EQUIPMENT						
TOTAL						
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SERVICES						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	0.00	52.10	8.68	0.00	547.90
31-5020 COMMUNICATIONS	6,000.00	312.89	1,335.33	22.26	0.00	4,664.67
31-5027 MEMBERSHIPS	900.00	0.00	100.00	11.11	0.00	800.00
31-5029 TRAVEL/TRAINING	10,000.00	0.00	445.00	4.45	0.00	9,555.00
TOTAL SERVICES	17,600.00	312.89	1,932.43	10.98	0.00	15,667.57
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SUNDRY						
TOTAL						
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PROFESSIONAL SERVICES						
31-5515 CONSULTANT	12,000.00	0.00	5,249.00	43.74	0.00	6,751.00
TOTAL PROFESSIONAL SERVICES	12,000.00	0.00	5,249.00	43.74	0.00	6,751.00

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL OUTLAY						
31-6571 OFFICE FURNITURE & EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
INTERFUND ACTIVITY						
31-9772 TECHNOLOGY USER FEE	3,375.00	0.00	0.00	0.00	0.00	3,375.00
31-9791 EQUIPMENT USER FEE	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL INTERFUND ACTIVITY	9,375.00	0.00	0.00	0.00	0.00	9,375.00
TOTAL 31-COMMUNITY DEVELOPMENT	472,210.00	37,843.35	128,494.57	27.21	0.00	343,715.43
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FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
32-STREETS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
32-3001 SALARIES	167,180.00	11,018.70	59,806.53	35.77	0.00	107,373.47
32-3003 LONGEVITY	2,544.00	147.70	719.25	28.27	0.00	1,824.75
32-3007 OVERTIME	5,000.00	0.00	21.64	0.43	0.00	4,978.36
32-3051 FICA/MEDICARE TAXES	12,028.00	536.33	4,746.78	39.46	0.00	7,281.22
32-3052 WORKMEN'S COMPENSATION	7,425.00	0.00	5,277.96	71.08	0.00	2,147.04
32-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
32-3054 RETIREMENT	24,385.00	1,709.36	8,085.91	33.16	0.00	16,299.09
32-3055 HEALTH INSURANCE	48,480.00	6,477.08	14,243.36	29.38	0.00	34,236.64
32-3056 LIFE INS	261.00	38.28	89.32	34.22	0.00	171.68
32-3057 DENTAL	3,555.00	313.92	909.28	25.58	0.00	2,645.72
32-3058 LONG-TERM DISABILITY	639.00	54.80	156.86	24.55	0.00	482.14
TOTAL SALARIES, WAGES & BENEFIT	274,197.00	20,296.17	94,056.89	34.30	0.00	180,140.11
SUPPLIES						
32-3504 WEARING APPAREL	1,000.00	115.80	115.80	11.58	0.00	884.20
32-3523 TOOLS/EQUIPMENT	1,000.00	0.00	54.72	5.47	0.00	945.28
32-3534 PARTS AND MATERIALS	99,750.00	0.00	0.00	0.00	0.00	99,750.00
TOTAL SUPPLIES	101,750.00	115.80	170.52	0.17	0.00	101,579.48
MAINTENANCE--BLDGS, STRUC						
32-4002 STREET SIGNS	10,000.00	67.28	83.20	0.83	0.00	9,916.80
32-4003 STREET MAINTENANCE MAT'L	25,000.00	0.00	1,387.32	5.55	0.00	23,612.68
32-4004 SIDEWALK REPLACEMENT	6,000.00	0.00	1,262.04	21.03	0.00	4,737.96
TOTAL MAINTENANCE--BLDGS, STRUC	41,000.00	67.28	2,732.56	6.66	0.00	38,267.44
MAINTENANCE--EQUIPMENT						
32-4598 ORNMNTL STREET LIGHT MAIN	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL MAINTENANCE--EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
SERVICES						
32-5016 STREET LIGHTING	210,000.00	17,408.26	51,645.26	24.59	0.00	158,354.74
32-5020 COMMUNICATIONS	5,900.00	264.83	1,186.04	20.10	0.00	4,713.96
TOTAL SERVICES	215,900.00	17,673.09	52,831.30	24.47	0.00	163,068.70
PROFESSIONAL SERVICES						
32-5507 MOSQUITO SPRAYING	18,000.00	0.00	4,845.00	26.92	0.00	13,155.00
32-5515 CONSULTANT SERVICES	0.00	0.00	28,373.17	0.00	(27,664.61)	(708.56)
TOTAL PROFESSIONAL SERVICES	18,000.00	0.00	33,218.17	30.85	(27,664.61)	12,446.44

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
32-STREETS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
TOTAL						

INTERFUND ACTIVITY						
32-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
32-9791 EQUIPMENT USER FEE	7,000.00	0.00	0.00	0.00	0.00	7,000.00
TOTAL INTERFUND ACTIVITY	7,750.00	0.00	0.00	0.00	0.00	7,750.00
TOTAL 32-STREETS	659,597.00	38,152.34	183,009.44	23.55	(27,664.61)	504,252.17
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
33-BUILDING MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
33-3001 SALARIES	48,100.00	3,398.27	13,304.51	27.66	0.00	34,795.49
33-3003 LONGEVITY	700.00	0.00	68.03	9.72	0.00	631.97
33-3007 OVERTIME	5,000.00	161.87	1,306.22	26.12	0.00	3,693.78
33-3051 FICA/MEDICARE TAXES	4,149.00	257.51	1,140.29	27.48	0.00	3,008.71
33-3052 WORKMEN'S COMPENSATION	1,410.00	0.00	2,949.26	209.17	0.00	(1,539.26)
33-3053 EMPLOYMENT TAXES	900.00	6.62	6.62	0.74	0.00	893.38
33-3054 RETIREMENT	8,415.00	541.85	2,474.82	29.41	0.00	5,940.18
33-3055 HEALTH INSURANCE	22,853.00	1,893.16	5,205.24	22.78	0.00	17,647.76
33-3056 LIFE INS	100.00	12.76	25.52	25.52	0.00	74.48
33-3057 DENTAL	1,200.00	173.36	346.72	28.89	0.00	853.28
33-3058 LONG-TERM DISABILITY	236.00	28.56	52.88	22.41	0.00	183.12
TOTAL SALARIES, WAGES & BENEFIT	93,063.00	6,473.96	26,880.11	28.88	0.00	66,182.89
SUPPLIES						
33-3504 WEARING APPAREL	300.00	133.71	148.70	49.57	0.00	151.30
33-3517 JANITORIAL SUPPLIES	6,800.00	123.96	2,035.10	29.93	0.00	4,764.90
33-3523 TOOLS/EQUIPMENT	800.00	0.00	660.62	82.58	0.00	139.38
TOTAL SUPPLIES	7,900.00	257.67	2,844.42	36.01	0.00	5,055.58
MAINTENANCE--BLDGS, STRUC						
33-4001 MAINTENANCE-BLDG & GROUNDS	50,300.00	5,543.55	16,330.29	32.47	0.00	33,969.71
TOTAL MAINTENANCE--BLDGS, STRUC	50,300.00	5,543.55	16,330.29	32.47	0.00	33,969.71
SERVICES						
33-5017 UTILITIES	114,290.00	7,673.69	27,914.70	24.42	0.00	86,375.30
TOTAL SERVICES	114,290.00	7,673.69	27,914.70	24.42	0.00	86,375.30
PROFESSIONAL SERVICES						
33-5521 PEST CONTROL SERVICES	1,500.00	0.00	197.33	13.16	0.00	1,302.67
TOTAL PROFESSIONAL SERVICES	1,500.00	0.00	197.33	13.16	0.00	1,302.67
CAPITAL OUTLAY						
33-6580 BLDG & GROUND IMPROVEMENT	150,000.00	5,146.53	30,138.53	20.09	0.00	119,861.47
TOTAL CAPITAL OUTLAY	150,000.00	5,146.53	30,138.53	20.09	0.00	119,861.47
INTERFUND ACTIVITY						
33-9791 EQUIPMENT USER FEE	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL INTERFUND ACTIVITY	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL 33-BUILDING MAINTENANCE	419,253.00	25,095.40	104,305.38	24.88	0.00	314,947.62
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
35-SOLID WASTE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
PROFESSIONAL SERVICES						
35-5508 SOLID WASTECOLLECTION SERVICES	340,489.00	26,481.42	79,591.74	23.38	0.00	260,897.26
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	0.00	0.00	0.00	0.00	2,900.00
35-5519 RECYCLING PROGRAM	93,179.00	7,625.52	22,876.56	24.55	0.00	70,302.44
TOTAL PROFESSIONAL SERVICES	436,568.00	34,106.94	102,468.30	23.47	0.00	334,099.70
TOTAL 35-SOLID WASTE	436,568.00	34,106.94	102,468.30	23.47	0.00	334,099.70
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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
36-FLEET SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
36-3001 SALARIES	115,300.00	8,329.37	33,608.70	29.15	0.00	81,691.30
36-3003 LONGEVITY	1,000.00	66.46	268.21	26.82	0.00	731.79
36-3007 OVERTIME	5,000.00	0.00	94.22	1.88	0.00	4,905.78
36-3010 INCENTIVES	600.00	46.16	186.29	31.05	0.00	413.71
36-3051 FICA/MEDICARE TAXES	9,400.00	622.44	2,810.37	29.90	0.00	6,589.63
36-3052 WORKMEN'S COMPENSATION	2,300.00	0.00	1,634.92	71.08	0.00	665.08
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
36-3054 RETIREMENT	18,900.00	1,291.20	5,897.57	31.20	0.00	13,002.43
36-3055 HEALTH INSURANCE	19,782.00	2,972.96	7,066.12	35.72	0.00	12,715.88
36-3056 LIFE INS	200.00	25.52	51.04	25.52	0.00	148.96
36-3057 DENTAL	1,700.00	248.64	497.28	29.25	0.00	1,202.72
36-3058 LONG-TERM DISABILITY	500.00	76.92	150.72	30.14	0.00	349.28
TOTAL SALARIES, WAGES & BENEFIT	176,482.00	13,679.67	52,265.44	29.62	0.00	124,216.56
SUPPLIES						
36-3503 OFFICE SUPPLIES	500.00	32.49	67.74	13.55	0.00	432.26
36-3504 WEARING APPAREL	900.00	115.80	436.72	48.52	0.00	463.28
36-3510 MANUALS AND PERIODICALS	1,000.00	991.95	991.95	99.20	0.00	8.05
36-3514 FUEL AND OIL	130,000.00	8,588.00	37,215.13	28.63	0.00	92,784.87
36-3523 TOOLS/EQUIPMENT	1,900.00	42.99	840.72	44.25	0.00	1,059.28
36-3529 VEHICLE REPAIR PARTS	40,200.00	3,216.04	11,809.44	29.38	0.00	28,390.56
36-3535 SHOP SUPPLIES	2,800.00	926.89	2,027.39	72.41	0.00	772.61
TOTAL SUPPLIES	177,300.00	13,914.16	53,389.09	30.11	0.00	123,910.91
MAINTENANCE--EQUIPMENT						
36-4520 AUTO REPAIR/OUTSOURCED	55,000.00	7,313.60	25,875.21	47.05	0.00	29,124.79
TOTAL MAINTENANCE--EQUIPMENT	55,000.00	7,313.60	25,875.21	47.05	0.00	29,124.79
SERVICES						
36-5020 COMMUNICATIONS	2,000.00	113.49	383.96	19.20	0.00	1,616.04
36-5027 MEMBERSHIP	700.00	0.00	0.00	0.00	0.00	700.00
36-5029 TRAVEL/TRAINING	2,300.00	0.00	0.00	0.00	0.00	2,300.00
TOTAL SERVICES	5,000.00	113.49	383.96	7.68	0.00	4,616.04
SUNDRY						
36-5405 LICENSES/PERMITS	750.00	119.75	310.94	41.46	0.00	439.06
TOTAL SUNDRY	750.00	119.75	310.94	41.46	0.00	439.06
OTHER SERVICES						
TOTAL						

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
36-FLEET SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL OUTLAY						
36-6572 SPECIAL EQUIPMENT	7,160.00	0.00	0.00	0.00	0.00	7,160.00
36-6574 COMPUTER SOFTWARE	1,650.00	0.00	0.00	0.00	0.00	1,650.00
TOTAL CAPITAL OUTLAY	8,810.00	0.00	0.00	0.00	0.00	8,810.00
INTERFUND ACTIVITY						
36-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL INTERFUND ACTIVITY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL 36-FLEET SERVICES	424,342.00	35,140.67	132,224.64	31.16	0.00	292,117.36
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FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
39-PARKS & RECREATION
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
39-3001 SALARIES	378,694.00	22,718.27	84,071.97	22.20	0.00	294,622.03
39-3002 WAGES	49,824.00	269.50	1,329.64	2.67	0.00	48,494.36
39-3003 LONGEVITY	3,824.00	263.98	1,072.45	28.05	0.00	2,751.55
39-3007 OVERTIME	1,800.00	0.00	72.61	4.03	0.00	1,727.39
39-3051 FICA/MEDICARE TAXES	33,210.00	1,653.92	6,749.16	20.32	0.00	26,460.84
39-3052 WORKMEN'S COMPENSATION	7,490.00	0.00	5,324.16	71.08	0.00	2,165.84
39-3053 EMPLOYMENT TAXES	10,800.00	7.87	33.43	0.31	0.00	10,766.57
39-3054 RETIREMENT	59,613.00	3,502.82	14,114.09	23.68	0.00	45,498.91
39-3055 HEALTH INSURANCE	120,489.00	16,982.60	31,422.48	26.08	0.00	89,066.52
39-3056 LIFE INS	787.00	89.32	172.26	21.89	0.00	614.74
39-3057 DENTAL	7,797.00	997.36	1,928.04	24.73	0.00	5,868.96
39-3058 LONG-TERM DISABILITY	1,687.00	105.39	244.18	14.47	0.00	1,442.82
TOTAL SALARIES, WAGES & BENEFIT	676,015.00	46,591.03	146,534.47	21.68	0.00	529,480.53
SUPPLIES						
39-3504 WEARING APPAREL	2,240.00	305.12	1,265.10	56.48	0.00	974.90
39-3506 CHEMICALS	1,000.00	50.91	313.06	31.31	0.00	686.94
39-3523 TOOLS/EQUIPMENT	7,300.00	122.33	332.31	4.55	0.00	6,967.69
39-3531 RECREATION & EVENTS	13,000.00	51.24	6,356.76	48.90	0.00	6,643.24
39-3534 EQUIP REPAIR PARTS	3,000.00	0.00	110.62	3.69	0.00	2,889.38
39-3536 LANDSCAPING MATERIALS	10,000.00	85.50	2,865.23	28.65	0.00	7,134.77
TOTAL SUPPLIES	36,540.00	615.10	11,243.08	30.77	0.00	25,296.92
MAINTENANCE--BLDGS, STRUC						
39-4007 POOL MAINTENANCE	18,750.00	0.00	3,382.45	68.60	9,480.00	5,887.55
39-4008 PARK MAINTENANCE	15,000.00	375.49	4,423.08	29.49	0.00	10,576.92
TOTAL MAINTENANCE--BLDGS, STRUC	33,750.00	375.49	7,805.53	51.22	9,480.00	16,464.47
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
39-5020 COMMUNICATIONS	2,661.00	32.30	179.96	6.76	0.00	2,481.04
39-5029 TRAVEL/TRAINING	1,600.00	0.00	0.00	0.00	0.00	1,600.00
TOTAL SERVICES	4,261.00	32.30	179.96	4.22	0.00	4,081.04
CAPITAL OUTLAY						
39-6516 PARKS & LANDSCAPING PROJS	65,000.00	7,637.84	45,150.41	0.00	(45,150.41)	65,000.00
39-6598 MISCELLANEOUS EQUIPMENT	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL CAPITAL OUTLAY	75,000.00	7,637.84	45,150.41	0.00	(45,150.41)	75,000.00

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

01 -GENERAL FUND
39-PARKS & RECREATION
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
39-9772 TECHNOLOGY USER FEE	625.00	0.00	0.00	0.00	0.00	625.00
39-9791 EQUIPMENT USER FEE	11,300.00	0.00	0.00	0.00	0.00	11,300.00
TOTAL INTERFUND ACTIVITY	11,925.00	0.00	0.00	0.00	0.00	11,925.00
TOTAL 39-PARKS & RECREATION	837,491.00	55,251.76	210,913.45	20.92	(35,670.41)	662,247.96
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*** TOTAL EXPENSES ***	16,728,509.24	773,077.63	2,981,233.48	17.67	(25,276.40)	13,772,552.16
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(2,414,002.24)	2,549,634.11	3,823,329.18	159.43-	25,276.40	(6,262,607.82)
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*** PROJECTED FUND BALANCE ***	10,182,320.44		16,419,651.86			
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*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

03 -DEBT SERVICE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	441,734.60		441,734.60			
PROPERTY TAXES						
50-7101 CURRENT PROPERTY TAXES	2,270,000.00	959,380.48	1,599,887.03	70.48	0.00	(670,112.97)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	(3,777.98)	(23,498.36)	78.33-	0.00	(53,498.36)
50-7103 PENALTY, INTEREST, COSTS	15,000.00	303.50	3,054.85	20.37	0.00	(11,945.15)
TOTAL PROPERTY TAXES	2,315,000.00	955,906.00	1,579,443.52	68.23	0.00	(735,556.48)
INTEREST EARNED						
50-9601 INTEREST EARNED	2,500.00	948.36	2,060.13	82.41	0.00	(439.87)
TOTAL INTEREST EARNED	2,500.00	948.36	2,060.13	82.41	0.00	(439.87)
INTERFUND ACTIVITY						
50-9752 TRANSFER FROM UTILITY FUND	91,530.00	0.00	0.00	0.00	0.00	(91,530.00)
TOTAL INTERFUND ACTIVITY	91,530.00	0.00	0.00	0.00	0.00	(91,530.00)
*** TOTAL FUND REVENUES ***	2,409,030.00 =====	956,854.36 =====	1,581,503.65 =====	65.65 =====	0.00 =====	(827,526.35) =====
*** TOTAL AVAILABLE REVENUES ***	2,850,764.60 =====		2,023,238.25 =====			

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

03 -DEBT SERVICE FUND
51-DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

DEBT SERVICE						
51-6121 PRINCIPAL/DEBT SERVICE	1,925,000.00	0.00	0.00	0.00	0.00	1,925,000.00
51-6122 INTEREST/DEBT SERVICE	473,422.00	0.00	0.00	0.00	0.00	473,422.00
51-6123 MAINTENANCE FEE/DEBT SERVICE	9,000.00	0.00	0.00	0.00	0.00	9,000.00
TOTAL DEBT SERVICE	2,407,422.00	0.00	0.00	0.00	0.00	2,407,422.00
INTERFUND ACTIVITY						
TOTAL						
TOTAL 51-DEBT SERVICE	2,407,422.00	0.00	0.00	0.00	0.00	2,407,422.00
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	2,407,422.00	0.00	0.00	0.00	0.00	2,407,422.00
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	1,608.00	956,854.36	1,581,503.65	352.22	0.00	(1,579,895.65)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	443,342.60		2,023,238.25			
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*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

05 -MOTEL TAX FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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BEGINNING FUND BALANCE	681,709.16		681,709.16			
OTHER TAXES						
55-7635 MOTEL OCCUPANCY TAX	150,000.00	17,712.79	70,324.24	46.88	0.00	(79,675.76)
TOTAL OTHER TAXES	150,000.00	17,712.79	70,324.24	46.88	0.00	(79,675.76)
INTEREST EARNED						
55-9601 INTEREST EARNED	2,500.00	724.30	2,254.68	90.19	0.00	(245.32)
TOTAL INTEREST EARNED	2,500.00	724.30	2,254.68	90.19	0.00	(245.32)
*** TOTAL FUND REVENUES ***	152,500.00	18,437.09	72,578.92	47.59	0.00	(79,921.08)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	834,209.16		754,288.08			
	=====		=====			

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

05 -MOTEL TAX FUND
56-MOTEL TAX
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SERVICES						
56-5043 GENERAL ADVERTISING	25,000.00	0.00	11,750.00	25.00	(5,500.00)	18,750.00
56-5044 ADVERTISING	32,500.00	829.33	3,317.32	10.21	0.00	29,182.68
TOTAL SERVICES	57,500.00	829.33	15,067.32	16.64	(5,500.00)	47,932.68
PROFESSIONAL SERVICES						
TOTAL						
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
56-9751 TRANSFER TO GENERAL FUND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
56-9752 TRANSFER TO THE GOLF COURSE	50,000.00	0.00	0.00	0.00	0.00	50,000.00
56-9753 TRANSFER TO CAPITAL IMP FUND	350,000.00	0.00	0.00	0.00	0.00	350,000.00
TOTAL INTERFUND ACTIVITY	417,000.00	0.00	0.00	0.00	0.00	417,000.00
TOTAL 56-MOTEL TAX	474,500.00	829.33	15,067.32	2.02	(5,500.00)	464,932.68
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	474,500.00	829.33	15,067.32	2.02	(5,500.00)	464,932.68
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(322,000.00)	17,607.76	57,511.60	19.57-	5,500.00	(385,011.60)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	359,709.16		739,220.76			
	=====		=====			

*** END OF REPORT ***

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

10 -CAPITAL IMPROVEMENTS FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	4,555,975.20		4,555,975.20			
INTEREST EARNED						
90-9601 INTEREST EARNED	20,000.00	1,208.34	4,292.43	21.46	0.00	(15,707.57)
TOTAL INTEREST EARNED	20,000.00	1,208.34	4,292.43	21.46	0.00	(15,707.57)
INTERFUND ACTIVITY						
90-9751 TRFR F/GENERAL FUND	3,750,000.00	0.00	0.00	0.00	0.00	(3,750,000.00)
90-9753 TRANSFER FROM MOTEL TAX FUND	350,000.00	0.00	0.00	0.00	0.00	(350,000.00)
TOTAL INTERFUND ACTIVITY	4,100,000.00	0.00	0.00	0.00	0.00	(4,100,000.00)
MISCELLANEOUS REVENUE						
TOTAL						
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	4,120,000.00	1,208.34	4,292.43	0.10	0.00	(4,115,707.57)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	8,675,975.20		4,560,267.63			
	=====		=====			

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2018

10 -CAPITAL IMPROVEMENTS FUND
91-CAPITAL IMPROVEMENTS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
CAPITAL OUTLAY TOTAL						
CAPITAL IMPROVEMENTS						
91-7013 LONG TERM RECOVERY	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
91-7105 PARK IMPROVEMENTS	50,000.00	0.00	0.00	0.00	0.00	50,000.00
91-7117 GOLF COURSE RECLAIM WATER	800,000.00	0.00	0.00	0.00	0.00	800,000.00
91-7120 290 EXPANSION	0.00	0.00	1,144.64	0.00	0.00	(1,144.64)
91-7121 BRIDGE REPAIR	0.00	0.00	432.00	0.00	0.00	(432.00)
91-7127 NEW TAYLOR BLDG CONSTRUCTION	1,400,000.00	0.00	0.00	0.00	0.00	1,400,000.00
91-7129 STREET LIGHTING REHABILITATION	22,000.00	0.00	0.00	0.00	0.00	22,000.00
91-7130 FACILITIES IMPROVEMENT	50,000.00	0.00	0.00	0.00	0.00	50,000.00
91-7131 GOLF COURSE CLUB HOUSE IMP	350,000.00	0.00	0.00	24.91	87,186.00	262,814.00
91-7132 SPLASH PAD	250,000.00	0.00	0.00	0.00	0.00	250,000.00
TOTAL CAPITAL IMPROVEMENTS	4,922,000.00	0.00	1,576.64	1.80	87,186.00	4,833,237.36
INTERFUND ACTIVITY TOTAL						
TOTAL 91-CAPITAL IMPROVEMENTS	4,922,000.00	0.00	1,576.64	1.80	87,186.00	4,833,237.36
*** TOTAL EXPENSES ***	4,922,000.00	0.00	1,576.64	1.80	87,186.00	4,833,237.36
EXCESS OF REVENUES OVER EXPENDITURES	(802,000.00)	1,208.34	2,715.79	10.53	(87,186.00)	(717,529.79)
*** PROJECTED FUND BALANCE ***	3,753,975.20		4,558,690.99			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTION REPORT

DECEMBER, 2017

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 12/01/2017 thru 12/31/2017

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2017	2,818,201.36	0.00	0.00	0.00	2,818,201.36	(4,065.31)	2,814,136.05	2,814,136.05	0.00
2016	6,189.72	1,205.38	547.36	0.00	7,942.46	(29.38)	7,913.08	7,365.72	547.36
2015	2,068.66	433.04	67.21	0.00	2,568.91	(10.08)	2,558.83	2,491.62	67.21
2014	1,586.25	475.47	2.08	0.00	2,063.80	(10.31)	2,053.49	2,051.41	2.08
2013	1,542.38	449.47	7.80	0.00	1,999.65	(9.96)	1,989.69	1,981.89	7.80
2012	265.16	188.26	90.68	0.00	544.10	(2.28)	541.82	451.14	90.68
2011	9.01	7.48	3.30	0.00	19.79	(0.08)	19.71	16.41	3.30
Total:	\$2,829,862.54	\$2,759.10	\$718.43	\$0.00	\$2,833,340.07	(\$4,127.40)	\$2,829,212.67	\$2,828,494.24	\$718.43

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 12/01/2017 TO 12/31/2017

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2017	00.742500	7,831,222.29	1,550
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2017	7,606,941.85	83,981.35	224,280.44	2,818,201.36	3,211,648.60	4,619,573.69	41.01	0.00
2016	74,570.70	1,030.73-	118,381.44-	6,189.72	77,946.05-	34,135.31	77.92	0.00
2015	26,445.32	444.58-	2,544.92-	2,068.66	6,408.49	17,491.91	26.81	0.00
2014	14,145.51	444.58-	446.77-	1,586.25	2,437.54	11,261.20	17.79	0.00
2013	10,782.57	.00	371.25-	1,542.38	1,211.38	9,199.94	11.64	0.00
2012	9,776.72	.00	0.00	265.16	265.16	9,511.56	2.71	0.00
2011	11,235.51	.00	0.00	9.01	9.01	11,226.50	.08	0.00
2010	14,186.58	.00	0.00	0.00	0.00	14,186.58		0.00
2009	20,944.45	.00	0.00	0.00	0.00	20,944.45		0.00
2008	8,059.33	.00	0.00	0.00	0.00	8,059.33		0.00
2007	4,701.58	.00	28.74-	0.00	28.74-	4,701.58	.62-	0.00
2006	2,451.84	.00	0.00	0.00	0.00	2,451.84		0.00
2005	2,174.50	.00	0.00	0.00	0.00	2,174.50		0.00
2004	1,359.66	.00	0.00	0.00	0.00	1,359.66		0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	7,810,653.63	82,061.46	102,507.32	2,829,862.54	3,144,005.39	4,769,155.56		0.00

TAX COLLECTION SYSTEM
DEPOSIT DISTRIBUTION
REVERSALS DETAIL SCHEDULE
FROM: 12/01/2017 THRU 12/31/2017
JURISDICTION: 70 City of Jersey Village

INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2014 RF171213	117-475-000-0003	201501	0.00	0.00	0.00	0.00 35	444.58-	444.58-
2014 RF171213	117-475-000-0003	201501	444.58-	0.00	0.00	0.00 35	444.58	0.00
	2014 TOTAL		444.58-	0.00	0.00	0.00	0.00	444.58-
2015 DC1205174	107-452-000-0064	201711	110.29-	0.00	37.49-	29.56-0	0.00	177.34-
2015 RF171213	117-475-000-0003	201601	444.58-	0.00	0.00	0.00 25	444.58	0.00
2015 RF171213	117-475-000-0003	201601	0.00	0.00	0.00	0.00 25	444.58-	444.58-
	2015 TOTAL		554.87-	0.00	37.49-	29.56-	0.00	621.92-
2016 RF171205	105-871-000-0041	201612	0.00	0.00	0.00	0.00 13	252.75-	252.75-
2016 RF171205	105-871-000-0041	201612	252.75-	0.00	0.00	0.00 13	252.75	0.00
2016 RF171214	117-475-000-0003	201701	0.00	0.00	0.00	0.00 13	666.87-	666.87-
2016 RF171214	117-475-000-0003	201701	666.87-	0.00	0.00	0.00 13	666.87	0.00
	2016 TOTAL		919.62-	0.00	0.00	0.00	0.00	919.62-
2017 RF171220	082-115-001-0008	201712	1,088.20-	0.00	0.00	0.00 3	1,088.20	0.00
2017 RF171220	082-115-001-0008	201712	0.00	0.00	0.00	0.00 3	1,088.20-	1,088.20-
2017 RF171216	082-142-000-0002	201712	0.00	0.00	0.00	0.00 2	371.25-	371.25-
2017 RF171216	082-142-000-0002	201712	371.25-	0.00	0.00	0.00 2	371.25	0.00
2017 DC1215171	105-859-000-0002	201711	1,434.51-	0.00	0.00	0.00 0	0.00	1,434.51-
2017 M1207171	131-841-001-0001	201701	2,172.29-	0.00	0.00	0.00 0	0.00	2,172.29-
	2017 TOTAL		5,066.25-	0.00	0.00	0.00	0.00	5,066.25-
YEAR 2014								
	REFUNDS		444.58-	0.00	0.00	0.00	0.00	444.58-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		444.58-	0.00	0.00	0.00	0.00	444.58-
YEAR 2015								
	REFUNDS		444.58-	0.00	0.00	0.00	0.00	444.58-
	RETURNED ITEMS		110.29-	0.00	37.49-	29.56-	0.00	177.34-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		554.87-	0.00	37.49-	29.56-	0.00	621.92-

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
YEAR 2016								
	REFUNDS		919.62-	0.00	0.00	0.00	0.00	919.62-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		919.62-	0.00	0.00	0.00	0.00	919.62-
YEAR 2017								
	REFUNDS		1,459.45-	0.00	0.00	0.00	0.00	1,459.45-
	RETURNED ITEMS		1,434.51-	0.00	0.00	0.00	0.00	1,434.51-
	TRANSFERS/REVERSALS		2,172.29-	0.00	0.00	0.00	0.00	2,172.29-
	TOTAL		5,066.25-	0.00	0.00	0.00	0.00	5,066.25-
ALL YEARS								
	REFUNDS		3,268.23-	0.00	0.00	0.00	0.00	3,268.23-
	RETURNED ITEMS		1,544.80-	0.00	37.49-	29.56-	0.00	1,611.85-
	TRANSFERS/REVERSALS		2,172.29-	0.00	0.00	0.00	0.00	2,172.29-
	TOTAL		6,985.32-	0.00	37.49-	29.56-	0.00	7,052.37-

TAX COLLECTION SYSTEM
DEPOSIT DISTRIBUTION
SUMMARY OF PAYMENTS AND REVERSALS
FROM: 12/01/2017 THRU 12/31/2017
JURISDICTION: 70 City of Jersey Village

INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2011 TOTAL		9.01	0.00	7.48	3.30	0.00	19.79
	2012 TOTAL		265.16	0.00	188.26	90.68	0.00	544.10
	2013 TOTAL		1,542.38	0.00	449.47	7.80	0.00	1,999.65
	2014 TOTAL		2,030.83	0.00	475.47	2.08	0.00	2,508.38
	2015 TOTAL		2,623.53	0.00	470.53	96.77	0.00	3,190.83
	2016 TOTAL		7,109.34	0.00	1,205.38	547.36	0.00	8,862.08
	2017 TOTAL		2,823,267.61	0.00	0.00	0.00	0.00	2,823,267.61
	TOTAL PAYMENTS		2,836,847.86	0.00	2,796.59	747.99	0.00	2,840,392.44
	2014 TOTAL		444.58-	0.00	0.00	0.00	0.00	444.58-
	2015 TOTAL		554.87-	0.00	37.49-	29.56-	0.00	621.92-
	2016 TOTAL		919.62-	0.00	0.00	0.00	0.00	919.62-
	2017 TOTAL		5,066.25-	0.00	0.00	0.00	0.00	5,066.25-
	TOTAL REVERSALS		6,985.32-	0.00	37.49-	29.56-	0.00	7,052.37-
	TOTAL FOR UNIT		2,829,862.54	0.00	2,759.10	718.43	0.00	2,833,340.07

General Fund
For the period ended January 31, 2018

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Property Taxes	5,655,000.00	5,655,000.00	3,955,779.91	69.95%	5,655,000.00
Electric Franchise Taxes	360,000.00	360,000.00	120,688.64	33.52%	360,000.00
Telephone Franchise	110,000.00	110,000.00	26,888.16	24.44%	110,000.00
Gas Franchise	30,000.00	30,000.00	6,115.54	20.39%	30,000.00
Cable TV Franchise	70,000.00	70,000.00	18,901.10	27.00%	70,000.00
Telecommunication	30,000.00	30,000.00	7,854.24	26.18%	30,000.00
City Sales Tax	3,000,000.00	3,000,000.00	1,026,800.18	34.23%	3,000,000.00
Sales TX-Reduce Property Taxes	1,500,000.00	1,500,000.00	513,400.12	34.23%	1,500,000.00
Mixed Drink Tax	35,000.00	35,000.00	16,032.24	45.81%	35,000.00
Fines Warrants & Bonds	968,700.00	968,700.00	339,774.63	35.08%	968,700.00
Fees & Charge for Services	370,850.00	370,850.00	139,485.58	37.61%	370,850.00
Licenses & Permits	158,700.00	158,700.00	58,890.02	37.11%	158,700.00
Interest Earned	90,000.00	90,000.00	71,535.42	79.48%	150,000.00
Interfund Activity	1,836,257.00	1,836,257.00	293,987.14	16.01%	1,836,257.00
Misc Revenue	100,000.00	100,000.00	20,659.18	20.66%	100,000.00
Other Agency Revenue	-	-	187,770.56	100.00%	190,000.00
Total Revenue	14,314,507.00	14,314,507.00	6,804,562.66	47.54%	14,564,507.00
Expenditures					
Administrative Service	590,332.00	590,332.00	168,753.55	28.59%	590,332.00
Legal/Other Services	5,797,410.00	5,797,410.00	108,054.62	1.86%	5,797,410.00
Info Technology	672,475.24	672,475.24	102,874.87	15.30%	672,475.24
Purchasing	21,600.00	21,600.00	4,773.97	22.10%	21,600.00
Accounting Services	335,289.00	335,289.00	88,276.06	26.33%	335,289.00
Customer Services	147,233.00	147,233.00	40,639.99	27.60%	147,233.00
Municipal Court	444,617.00	444,617.00	120,062.07	27.00%	444,617.00
Police Department	2,864,238.00	2,864,238.00	825,171.00	28.81%	2,684,238.00
Communications	810,782.00	810,782.00	215,137.99	26.53%	810,782.00
Fire Department	1,565,801.00	1,565,801.00	368,637.81	23.54%	1,565,801.00
Public Works	229,271.00	229,271.00	77,435.77	33.77%	229,271.00
Community Development	472,210.00	472,210.00	128,494.57	27.21%	472,210.00
Streets	659,597.00	659,597.00	183,009.44	27.75%	659,597.00
Building Maintenance	419,253.00	419,253.00	104,305.38	24.88%	419,253.00
Solid Waste	436,568.00	436,568.00	102,468.30	23.47%	436,568.00
Fleet Services	424,342.00	424,342.00	132,224.64	31.16%	424,342.00
Parks & Recreation	837,491.00	837,491.00	210,913.45	25.18%	837,491.00
Total Expenditures	16,728,509.24	16,728,509.24	2,981,233.48	17.82%	16,548,509.24

Utility Fund
For the period ended January 31, 2018

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,218,000.00	4,218,000.00	1,394,097.16	33.05%	4,218,000.00
Interest Earned	20,000.00	20,000.00	14,470.63	72.35%	30,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	50,000.00	50,000.00	21,894.75	43.79%	50,000.00
Other Agency Revenue	-	-	-		-
Total Revenue	4,288,000.00	4,288,000.00	1,430,462.54	33.36%	4,298,000.00
Expenditures					
Water & Sewer	3,989,214.00	3,989,214.00	763,350.50	19.14%	3,989,214.00
Utility Capital Projects	2,896,000.00	2,896,000.00	201,335.97	6.95%	2,896,000.00
	-	-	-		-
Total Expenditures	6,885,214.00	6,885,214.00	964,686.47	14.01%	6,885,214.00

<i>No</i>	<i>Last Name</i>	<i>First Name</i>	<i>Date Info Requested</i>	<i>Description of Info Requested</i>	<i>Department Routed</i>	<i>Date Fwd to Dept</i>	<i>Date Received from Dept</i>	<i>Date Requestor Contacted</i>	<i>Amt</i>	<i>Date of Pick-up or Mailing</i>	<i>Open</i>	<i>Complete</i>	<i>AG Opinion</i>	<i>PROCESS TIME</i>
1	Hays	John	10/9/2017	Documents available for 16422	10/9/2017	Ashley	10/11/2017	10/11/2017	\$0.00	10/11/2017 vial email	NO	YES		15 minutes accumulated time 15 minutes
2	Paetsch	Chandra V.	10/10/2017	2018 Election Questions	10/10/2017	Lorri	10/10/2017	10/10/2017	\$0.00	10/10/2017 via email	NO	YES		15 minutes accumulated time 15 minutes
3	Holbrook	Clayton	10/16/2017	Hazardous Materials or substances, above and below ground storage tanks, enviornmental liens and building permits for the property located at 8655 Jones Road	10/16/2017	Ashley and Mark Bitz	10/17/2017	10/17/2017	\$0.00	10/17/2017 via email	NO	YES		30 minutes accumulated time 30 minutes
4	Harwood	Aleisha	10/31/2017	Commerical and Residential Building Permits 10-01-2017 thru 10-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	10/31/2017	11/1/2017	11/1/2017	\$0.00	11/1/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
5	Sureshchandra	Suma	11/2/2017	Building Permits Issued from 10-01-2017 thru 10-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	11/2/2017	11/2/2017	11/2/2017	\$0.00	11/02/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
6	Liollio	Titika	11/10/2017	All information and socuments pertaining to Permit 6127 - Info mailed. Requestor later requested a hard copy	Ashley	11/14/2014	11/14/2017	11/14/2017	\$0.90	11/14/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
7	Jones	Nicole	11/15/2017	Separate Structure in backyard at 10703 Karter Court, Houston, TX 77064	Ashley	11/15/2017	11/15/2017	11/15/2017	\$0.00	11/15/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
8	Romero	Stephaine	11/17/2017	Trails at Corinthian Creek, 8655 Jones Road, 1160960000002 - I need any open zoning code violations, CO's for entire complex and any fire code violations.	Ashley and Mark	11/17/2017	11/20/2017	11/20/2017	\$0.00	11/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
9	Rubenstein	Irv	11/20/2017	All purchasing records from 2017-06-30 (yyyy-mm-dd) to curren	Isabel	11/20/2017	11/20/2017	11/20/2017	\$0.00	11/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
10	Kuzydym	Stephanie	11/20/2017	Spreadsheet showing all residential building permits issued for new residential construction -- including the estimated total cost and addresses -- from the City of Jersey Village Public Works between 2012 to present for the following zip codes: 77024, 77037, 77041, 77074, 77088, 77096, 77338, 77339, 77379.	Ashley	11/20/2017	11/27/2017	11/27/2017	\$0.00	11/27/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
11	Tatom	Cathy	11/21/2017	Request for amts, type and date of all police vehcile purchases from 2008 to present	Eric and Isabel	11/21/2017	11/22/2017	11/22/2017	\$0.00	11/22/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

12	Lopez	Brandon	11/27/2017	Any records of the following regarding the property located at 6223 West Sam Houston Parkway North, Houston, Texas 77041: Building code violations, fires, hazardous waste spills/violations, environmental health code violations, and air/water pollution report.	Lorri	11/27/2017	11/27/2017	11/27/2017	\$0.00	11/27/2017 via email - NOT IN CITY OF JV	NO	YES		15 Minutes accumulated 15 minutes
13	Scott	Deanne	11/28/2017	The permit submitted by ATT to lay underground cables across the Wyndham Lakes Subdivision. The time frame when the project is to be completed and who the project manager is for the project.	Ashley	11/28/2017	11/29/2017	11/29/2017	\$0.00	11/29/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
14	Yi	Michelle	11/30/2017	Job Titles, Actual salaries, salary range, allowances, certificate pay for all your positions.	Trelena	11/30/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
15	Harwood	Aleisha	12/4/2017	Commerical and Residential Building Permits 11-01-2017 thru 11-30-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	12/4/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
16	Sureshchandra	Suma	12/4/2017	Building Permits Issued from 11-01-2017 thru 11-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	12/4/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
17	Nugyen	Phillip	12/7/2017	The latest elevation certificate (if there is one), for the address 8622 Wyndham Village Drive, Jersey Village, TX 77040.	Ashley	12/8/2017	12/8/2017	12/8/2017	\$0.00	12/08/2017 via mail NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
18	Wilson	Dave	12/8/2017	Information about the History of Jersey Village and its elected officials.	Lorri	12/8/2017	12/8/2017	12/8/2017	\$0.00	12/08/2017 via mail	NO	YES		15 Minutes accumulated 15 minutes
19	Linares	Samuel	12/11/2017	Permit and flood history for 15632 Ginger Lane	Ashley	12/11/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
20	Cabrera	Baldemar	12/11/2017	Proof of Flood Records - 15632 Ginger Lane	Ashley	12/11/2017	12/20/2017	12/20/2017	\$0.00	12/20/2017 via US Mail	NO	YES		15 Minutes accumulated 15 minutes
21	Warren	Bobby	12/13/2017	All Campaign Finance forms filed from April 20, 2017 to current	Lorri	12/13/2017	12/13/2017	12/13/2017	\$0.00	12/13/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
22	Liston	Mary	12/15/2017	Permits issued for 17030 NW Freeway	Lorri	12/15/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

23	Romero	Stephanie	12/15/2017	8655 Jones Road - Copies of approved site plans, bariances, ordinances, special permits, conditional/special use permits, zoning cases and resolutions assoicated with property	Ashley	12/15/2017	12/20/2017	12/20/2017	\$0.00	12/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
24	Gorby	Ben	12/18/2017	WCA Recycling Contract	Lorri	12/18/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
25	Harwood	Aleisha	1/2/2018	Commerical and Residential Building Permits 12-01-2017 thru 12-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/2/2018	1/2/2018	1/2/2018	\$0.00	01/02/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
26	Cortes	Ricardo	1/2/2018	Building Permits and all work related documents related to 8229 Rio Grande Drive specifically, furnace, roof, A/C and water heater	Ashley	1/3/2018	1/3/2018	1/3/2018	\$3.60	01/03/2018 in person	NO	YES		15 Minutes accumulated 15 minutes
27	Sureshchandra	Suma	1/3/2018	Building Permits Issued from 11-01-2017 thru 11-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	1/3/2018	1/3/2018	1/3/2018	\$0.00	01/03/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
28	Tang	Chih	1/4/2018	Hydroquest Irrigation, Tex-Rain Irrigation, and Waterwise Irrigation - Need Permit and inspection records regarding irrigation installation at Jersey Village	Ashley	1/4/2018	1/11/2018	1/11/2018	\$0.00	01/11/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
29	Overall	Leah	1/12/2018	Commerical and Residential Building Permits 04-01-2017 thru 12-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/12/2018	1/12/2018	1/12/2018	\$0.00	01/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
30	Mauriello	Deborah	1/18/2018	Flood information - number of homes and maps of flooded area for Alicia 8-18-83, Frances 9-11-1998, Allison 6-9-2001, and Ike 9-13-2008	Ashley	1/25/2018	1/25/2018	1/25/2018	\$0.00	01/25/2018 via email	NO	YES		60 minutes accumulated 60 minutes
31	Ward	Laura	1/19/2018	I am requesting records of all unpaid/outstanding/not negotiated checks/warrants of all agencies/departments/divisions, etc., including, but not limited to, Auditor, Building and Safety, City/County Attorney's Office, Clerk's Office, Controller, Coroner, Mayor, Police Department, Public Works, Planning, Sheriff, Transportation, Treasurer, Water and Power, etc.	Lorri	1/19/2018	1/19/2018	1/19/2018	\$0.00	01/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
32	Timothy	Michael	1/22/2018	Mayor's Contact Information	Lorri	1/22/2018	1/22/2018	1/22/2018	\$0.00	01/22/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
33	Harwood	Aleisha	2/1/2018	Commerical and Residential Building Permits 01-01-2018 thru 01-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	2/1/2018	2/1/2018	2/1/2018	\$0.00	02/01/2018 via email	NO	YES		15 Minutes accumulated 60 minutes

34	Muresan	Gabriel	2/1/2018	Permit Applications for Self Storage	Ashley	2/1/2018	2/5/2018	2/5/2018	\$0.00	02/05/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
35	Singleton	James	2/2/2018	2016 and 2017 EV and ED Combination Forms	Lorri	2/2/2018	2/5/2018	2/5/2018	\$0.00	02/05/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
36	Sheppard	Matt	2/6/2018	any documents or information that you have for 15309 Mauna Loa Ln. Jersey Village, TX 77040. Any building permits, construction jobs, original builder's blueprints, property elevations, flood history, violations, basically any information that you have	Ashley	2/6/2018	2/7/2018	2/7/2018	\$0.00	02/07/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
37	Neeley	Tim	2/7/2018	Economic Development Agreements, Chapter 380 Agreements, Tax Abatement Agreements, Economic Development Corporation Grant / Loan / Performance Agreements, Industrial District Agreements, TIRZ/TIF incentive related agreements, Public Improvement District Agreements / Creation Ordinances, and Any other incentive, grant, or loan agreement for economic development project approved between 4/1/2017 and 12/31/2017	Austin	2/7/2018	2/7/2018	2/7/2018	\$0.00	02/07/2018 via email - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
38	Hughes	Simon	2/9/2018	2015, 2016 and 2017 EV and ED Combination Forms	Lorri	2/9/2018	2/9/2018	2/9/2018	\$0.00	02/09/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
39	Ramons	Veronica	2/9/2018	Elevation Certificate -8313 Koester St, Jersey Village, TX 77040-2825, LT 25 BLK 51 , COUNTRY CLUB ESTATES SEC 4	Ashley	2/9/2018	2/9/2018	2/9/2018	\$0.00	2/9/2018 - NO INFO	NO	YES		15 Minutes accumulated 15 minutes

MONTHLY REPORT – January 2018

Jersey Village Fire Department

EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	15												15
Fire/ETJ	3												3
Fire/JV	43												43
EMS/County	0												0
EMS/ETJ	5												5
EMS/JV	76												76
TOTAL	142												142
Transports	55												55
Aid received	0												0
Aid given	6												6

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	54												54

PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	8												8
Audience	225												225

FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
1												1

- Citizens Fire Academy began January 11th and will run through April 24th. The class has 13 participants.
- We have had our Ladders, Hose, Pumps, Airpaks tested per NFPA standards. We are currently cleaning, inspecting, and testing the members bunker gear per required standards.
- Our command staff for the 2018 year started in January and is as followed:
 - Chief Mark Bitz
 - Asst. Chief Frank Maher
 - Captain Bill Sheppard
 - Captain Steve Lindsay
 - Captain Ron Moore
 - Captain Chris Dedear
 - Captain Rob Missall
 - Captain James Arnett
 - Lt. Nic Arteaga
 - Lt. Buddy Wimberely
- The Fire Department is preparing for their Annual Banquet at the Berry Center on March 10th at 6 p.m.
- We continue to give Girl Scout and preschool tours at the station
- We also continue to have Fire drills at the Elementary and High School

Respectfully submitted,
Mark Bitz
Fire Chief/Fire Marshal

JANUARY 2018								
Communication Division Monthly Report								
Date	CFS - PD	CFS - FD	911 Phone	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Jan	46	4	20	35	39	8	0	152
2-Jan	53	7	15	38	34	3	0	150
3-Jan	49	6	24	34	22	4	1	140
4-Jan	58	5	25	46	46	6	6	192
5-Jan	64	9	15	57	55	21	0	221
6-Jan	40	2	6	31	39	6	0	124
7-Jan	54	3	12	49	45	8	8	179
8-Jan	66	6	32	45	40	5	0	194
9-Jan	45	4	25	42	32	13	4	165
10-Jan	54	6	27	37	30	3	2	159
11-Jan	52	5	24	48	37	8	4	178
12-Jan	52	8	26	42	32	7	0	167
13-Jan	58	1	22	40	44	3	2	170
14-Jan	44	2	28	43	53	7	13	190
15-Jan	48	4	13	31	31	2	3	132
16-Jan	48	9	40	28	21	4	0	150
17-Jan	63	11	26	41	29	6	4	180
18-Jan	48	2	17	28	28	10	0	133
19-Jan	59	4	24	41	45	8	0	181
20-Jan	47	0	9	40	47	8	10	161
21-Jan	37	2	11	29	37	1	11	128
22-Jan	57	6	19	40	46	3	0	171
23-Jan	53	4	7	48	35	5	5	157
24-Jan	62	1	23	50	34	0	0	170
25-Jan	70	6	18	46	31	4	1	176
26-Jan	44	5	14	43	41	6	1	154
27-Jan	50	5	37	35	53	6	5	191
28-Jan	52	5	13	36	41	3	0	150
29-Jan	73	2	14	52	40	2	2	185
30-Jan	56	3	18	45	28	5	6	161
31-Jan	59	5	23	54	44	2	1	188
Totals	1661	142	627	1274	1179	177	89	5149

This month TCO Brent Zatzkin moved from the Communications Division over to the Patrol Division. TCO Maria Aguirre moved from part-time into the full-time slot that was open because of Brent's move. TCO's Tiffany Gresak, Lindsey Almaguer and Manny Losoya attended EMD class and are now certified Emergency Medical Dispatchers. TCO's Lindsey Almaguer, Maria Aguirre and Amber Rozas attended the Basic Telecommunicator's Course. At this time they hold a temporary telecommunicator's license and will take their tests in February to become fully licensed.

JERSEY VILLAGE POLICE DEPARTMENT

Criminal Investigation Division Report for January 2018

Sex Crimes/Child Cases (2):

1. Detectives investigated a Sexual Assault of a Child case from the 15900 block of Tahoe. *The investigation concluded with the charge and arrest of the suspect.*
2. An investigation into a Child Sexual Assault report from the 15700 block of Juneau resulted in the case being forwarded to Child Protective Services, as both the victim and the suspect were under the age of 10.

Assault Cases (0): no new assault cases were initiated in December

Property Crimes/Burglaries and Thefts:

Robbery (0): no robberies were investigated this month.

Home / Business Burglaries (3): the following structure burglaries were investigated this past month:

1. A storage room in the 11000 block of Pleasant Colony was investigated, where a welder was stolen. *Detectives have recovered the welder, have identified a suspect, and expect charges in this case.*
2. A storage facility in the 18100 block of US 290 was burglarized. The case is under active investigation.
3. A second storage facility in the 18100 block of US 290 was burglarized. This case is under active investigation.

Vehicle Burglaries (9): the following vehicle burglaries were investigated this month:

1. From the 8500 block of Ivy Falls, where a patrol officer noticed a out-of-place piece of plastic in the roadway and located the victim before it was reported. Detectives are reviewing video evidence of the suspects. Case is active.
2. From the apartments at 8600 block of Jones Road where a handgun was stolen from a vehicle. No suspects have been identified as of this date.
3. Five (5) vehicle burglaries from the 11000 block of Pleasant Colony, where several items were taken from unlocked vehicles. *Detectives were able to identify and charge a suspect with several burglary charges.*
4. From the Sam's Club parking lot, where a person was followed after making a withdrawal from a bank in unincorporated Harris County, and their vehicle was burglarized after the cash withdrawal was left in their vehicle while shopping at Sam's Club.
5. From the 18800 block of US 290 where an item was reported stolen from inside of a vehicle at a dealership. The investigation revealed that it is believed that the item was not taken in Jersey Village.

Criminal Mischief (3): The following Criminal Mischief investigations were conducted this past month:

1. From the 11000 block of Pleasant Colony where an apartment unit was damaged. Detectives are working to identify a suspect from surveillance video.
2. From the 12600 block of Seattle Slew where a door was damaged by an unknown person. The suspect has not been identified as of this date.
3. From the 8600 block of Rauch Court, where a window was damaged by an unknown person. The suspect has not been identified and it is possible that the damage was weather related.

Thefts (5): the following general thefts were investigated:

1. A theft from the 17400 block of US 290 was investigated. *The suspect was identified and charged with theft.*
2. From the unit block of Peachtree Court where jewelry was reported to be missing. The case was closed due to a lack of investigative leads.
3. From the 12600 block of Seattle Slew where wheels were stolen from a vehicle. Case is without investigative leads.
4. From the 12600 block of Seattle Slew where wheels were stolen from a second vehicle. Case is without investigative leads.
5. From outside of Jersey Village, detectives assisted a victim where someone used his information to steal money from his account. *The suspect was identified and charged with felony theft.*

Stolen Vehicles (0): no stolen vehicle investigations this month.

Identity Theft/Fraud (4): the following fraud cases were investigated this month:

1. A forgery case from the 15600 block of Jersey Drive, that was deemed unfounded and the case was closed.
2. A fraud case from the 12600 block of Seattle Slew is under active investigation
3. An Identity Theft case from the 16100 block of Capri was referred to the agency having jurisdiction over the incident.
4. An Identity Theft case from the 8500 block of Ivy Falls is under active investigation.

Hit and Run Accidents (2): The following hit-and-run crashes were investigated this month:

1. A hit and run crash from the 7100 block of Sam Houston Tollway. *The suspect was identified and charged.*
2. A hit and run crash from the 12200 block of West Road was investigated, but the suspect could not be identified.

Miscellaneous:

- One-Hundred and Six (106) new pieces of property and evidence were processed and submitted into the Property Room.
- Thirty-(30) destruction orders were submitted to the Harris County District Attorney's Office this past month for items to be removed from the Property Room.
- Detectives conducted a background investigation for a police officer applicant (Cobas).
- Detectives conducted a background investigation for a police officer applicant (Bryant).
- Detectives conducted a background investigation for a dispatcher applicant (Dyer).
- Detectives conducted an end-of-year spot audit in the property room, with the assistance from an outside agency. No issues or concerns were found.

Training Report:

Below is a summary of the training given to our employees this past month:

<u>Date</u>	<u>Officer</u>	<u>Course</u>	<u>Hours</u>	<u>Notes</u>
1/18/2018	Lerma/Coble	Traffic Incident Management	16	TranStar
1/24/2018	McElhaney	Warrant Execution Class	24	HPD SWAT
1/31/2018	Bruss/Dooley	Taser Instructor Course	32	Taser In-class and online
		Total Training Hours for Month	72	

January 2018

	December 2017	January 2018
Warrants Executed	283	338
Warrants Issued	564	601
Letters Mailed	202	208
Phone Calls	1,156	1,410
Door Hangers	14	23
Arrests	4	0
Amount collected	\$52,964.15	\$57,864.11

272 Emails Sent (Reduces Letters Mailed Out)

2 1/2 Days Municipal Court Bailiff

2 Days in Patrol (Due to Weather)

18 ½ Total Days Warrants Worked

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2018

MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
VIOLENT CRIME:													
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	0
AGG. ASSAULT	1	0	0	0	0	0	0	0	0	0	0	0	1
PROPERTY CRIME:													
BURGLARY-RESIDENCE	1	0	0	0	0	0	0	0	0	0	0	0	1
BURGLARY-BUSINESS	6	0	0	0	0	0	0	0	0	0	0	0	6
ALL THEFTS:	10	0	0	0	0	0	0	0	0	0	0	0	10
<i>From Vehicles</i>	7	0	0	0	0	0	0	0	0	0	0	0	7
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	3	1	0	0	0	0	0	0	0	0	0	0	4
MAJOR CRIMES:	21	1	0	0	0	0	0	0	0	0	0	0	22

ARRESTS: (Only Highest Classified Charge Counted Per Arrest)													
MUNICIPAL MISD.(C)	45	2	0	0	0	0	0	0	0	0	0	0	47
MISDEMEANORS (A&B)	14	0	0	0	0	0	0	0	0	0	0	0	14
<i>Misd. Narcotic Arrests</i>	5	0	0	0	0	0	0	0	0	0	0	0	5
ALL FELONIES	17	0	0	0	0	0	0	0	0	0	0	0	17
<i>Fel. Narcotic Arrests</i>	8	0	0	0	0	0	0	0	0	0	0	0	8
ARRESTS NOT BOOKED	28	0	0	0	0	0	0	0	0	0	0	0	28
TOTAL ARRESTS:	104	2	0	0	0	0	0	0	0	0	0	0	106

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2018

OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
ACCIDENTS:													
Accident Major	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major Auto-Ped	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	129	2	0	0	0	0	0	0	0	0	0	0	131
Accident Minor FSGI	31	5	0	0	0	0	0	0	0	0	0	0	36
MISDEMEANOR CRIMINAL INVESTIGATIONS													
Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Mischief	10	2	0	0	0	0	0	0	0	0	0	0	12
Disturbance	33	0	0	0	0	0	0	0	0	0	0	0	33
Terroristic Threat	3	0	0	0	0	0	0	0	0	0	0	0	3
Tresspass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	1	0	0	0	0	0	0	0	0	0	0	0	1
Solicitor	5	0	0	0	0	0	0	0	0	0	0	0	5
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	43	0	0	0	0	0	0	0	0	0	0	0	43
POLICE ASSISTANCE													
911 Hang Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarms	88	0	0	0	0	0	0	0	0	0	0	0	88
Welfare Check	45	0	0	0	0	0	0	0	0	0	0	0	45
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	16	0	0	0	0	0	0	0	0	0	0	0	16
Crime Prevention	36	0	0	0	0	0	0	0	0	0	0	0	36
Multiple Unit Response	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS POLICE INVESTIGATIONS													
Abandoned Vehicle	6	0	0	0	0	0	0	0	0	0	0	0	6
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	31	0	0	0	0	0	0	0	0	0	0	0	31
Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	2	0	0	0	0	0	0	0	0	0	0	0	2

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2018

Open Door/Window	7	1	0	0	0	0	0	0	0	0	0	0	8
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	333	17	0	0	0	0	0	0	0	0	0	0	350
Traffic Hazard	19	0	0	0	0	0	0	0	0	0	0	0	19
Other Misc. Calls-For-Service	904	71	0	0	0	0	0	0	0	0	0	0	975
Other CFS Totals:	1742	98	0	0	0	0	0	0	0	0	0	0	1840
Maj.Crime & CFS Tots:	1763	99	0	0	0	0	0	0	0	0	0	0	1862

Police Department Open Positions/Recruitment

January 2018

As of January 31, 2018, the Jersey Village Police Department is accepting applications for the following positions:

- Patrol Lieutenant

The Police Department is currently in the process of interviewing qualified candidates.

40	HAMANT	KALIDAS	12/28/2017	2 WEEKS TICKETS ISSUED			1/4/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 3 HRS 30 MIN
41	SHELLIST	MCALISTER	1/3/2018	SOP on VEHICLE INVENTORY, IMPOUND SEARCH PROCEDURES			1/8/18 VIA FAX	NO	YES	NO	00 HRS 30 MIN ACCU 3 HRS 30 MIN
42	TOWNSEND	NELL	1/3/2018	2 YEARS CFS FOR PROMENADE APT.			1/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
43	LEXIS	NEXIS	1/5/2018	CITATION ISSUED IN DECEMBER			1/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 4 HRS 00 MIN
44	GIBBS	DARIUS	1/8/2018	COPY OF 17-4590 W/CD OF PHOTOS			1/9/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
45	HAMANT	KALIDAS	1/10/2018	2 WEEKS TICKETS ISSUED			1/19/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 4 HRS 00 MIN
46	HPAREKH	HARDIK	1/22/2018	COPY OF ARERST REPORT 17-16558			1/22/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
47	HERZ	SHARON	1/23/2018	NEED REPORT W/ SWAN MARIE PACE			1/25/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HR 00 MIN
48	HAMANT	KALIDAS	1/24/2018	2 WEEKS TICKETS ISSUED			1/31/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 4 HRS 30 MIN
49	GUERKA	ELIZABETH	1/26/2018	COPY OF REPORT 17-11470 W/CD OF PHOTOS TAKEN, ALSO CFS FOR ADDRESS 16114 ACAPULCO ON 6/3 & 6/4 2017	1/31/2018	\$3.00		no	yes	no	2HRS 00 MIN ACCU 2HRS 00 MIN
50	MASON	MARTHA	1/31/2018	COPY OF REPORT AND PHOTOS OF CASE 18-1029		\$3.00	2/6/18 VIA PICKUP	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$61,023.22	\$6,753.14	\$654.30	\$1,145.73	\$1,527.61	\$228.56	\$190.08	\$33,749.34	\$105,271.98
Feb									\$0.00
Mar									\$0.00
Apr									\$0.00
May									\$0.00
June									\$0.00
July									\$0.00
Aug									\$0.00
Sept									\$0.00
Oct									\$0.00
Nov									\$0.00
Dec									\$0.00
Totals	\$61,023.22	\$6,753.14	\$654.30	\$1,145.73	\$1,527.61	\$228.56	\$190.08	\$33,749.34	\$105,271.98

Municipal Courts
Activity Detail
January 1, 2018 to January 31, 2018
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 1/1/2018:							
<i>Active Cases</i>	10,515	70	0	159	1,037	139	11,920
<i>Inactive Cases</i>	16,518	23	0	129	4,373	39	21,082
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	696	4	0	9	198	9	916
Cases Reactivated	253	1	0	2	88	0	344
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	11,464	75	0	170	1,323	148	13,180
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	213	1	0	6	37	2	259
Dismissed by Prosecution	237	2	0	1	52	3	295
Total Dispositions Prior to Court Appearance or Trial	450	3	0	7	89	5	554
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	2	0	0	1	1	1	5
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	1	0	0	0	0	0	1
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	12	0	0	0	1	0	13
Total Dispositions at Court Appearance or Trial	15	0	0	1	2	1	19
Compliance Dismissals:							
After Driver Safety Course	74	---	---	---	---	---	74
After Deferred Disposition	167	0	0	2	6	6	181
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	16	---	---	---	---	---	16
All Other Transportation Code Dismissals	108	1	0	0	0	0	109
Total Compliance Dismissals	365	1	0	2	6	6	380
All Other Dispositions	0	0	0	0	3	0	3
Total Cases Disposed	830	4	0	10	100	12	956
Cases Placed on Inactive Status	359	1	0	4	213	0	577
Cases Pending 1/31/2018:							
<i>Active Cases</i>	10,275	70	0	156	1,010	136	11,647
<i>Inactive Cases</i>	16,624	23	0	131	4,498	39	21,315
Show Cause and Other Required Hearings Held	12	0	0	0	4	0	16
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

Municipal Courts
Activity Detail
January 1, 2018 to January 31, 2018
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 1/1/2018:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
Total Cases on Docket	0
Dispositions:	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
Total Cases Disposed	0
Cases Placed on Inactive Status	0
Cases Pending 1/31/2018:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Cases Appealed:	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	3
Non-Driving Alcoholic Beverage Code Cases Filed.....	1
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	4
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

Municipal Courts
Activity Detail
January 1, 2018 to January 31, 2018
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
Class C Misdemeanors	0	---
Class A and B Misdemeanors	0	0
Felonies	0	0
		Total
Arrest Warrants Issued:		
Class C Misdemeanors		564
Class A and B Misdemeanors		0
Felonies		0
Capiases Pro Fine Issued		37
Search Warrants Issued		0
Warrants for Fire, Health and Code Inspections Filed		0
Examining Trials Conducted		0
Emergency Mental Health Hearings Held		0
Magistrate's Orders for Emergency Protection Issued		0
Magistrate's Orders for Ignition Interlock Device Issued		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
Driver's License Denial, Revocation or Suspension Hearings Held		0
Disposition of Stolen Property Hearings Held		0
Peace Bond Hearings Held		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
Partial Satisfaction		0
Full Satisfaction		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit		30
Cases in Which Fine and Court Costs Waived for Indigency		5
Amount of Fines and Court Costs Waived for Indigency		\$ 1,910
Fines, Court Costs and Other Amounts Collected:		
Kept by City		\$ 89,437
Remitted to State		\$ 31,587
Total		\$ 121,025

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES

DATE	JUDGE/ PROSECUTOR	TOTAL CASES	NO SHOWED	% TO TOTAL	SHOWED TOTAL	% TO TOTAL	PAYMENT PLAN	% TO TOTAL	DOCKET CLOSED	% TO TOTAL
<u>January 3, 2018</u> <u>AM Docket</u>	Judge Byrnes	201	43	21%	158	79%	18	11%	54	34%
	Brian/ Bret									
<u>January 3, 2018</u> <u>PM Docket</u>	Judge Byrnes	135	25	19%	110	81%	6	5%	36	33%
	Brian/Bret									
<u>January 10, 2018</u> <u>AM Docket</u>	Judge Halick	266	142	53%	124	47%	10	8%	48	39%
	Brian/Bret									
<u>January 10, 2018</u> <u>PM Docket</u>	Judge Halick	184	93	51%	91	49%	5	5%	25	27%
	Brian/Bret									
<u>January 24, 2018</u> <u>AM Docket</u>	Judge Brashear	153	12	8%	141	92%	5	4%	97	69%
	Brian									
<u>January 24, 2018</u> <u>PM Docket</u>	Judge Brashear	130	15	12%	115	88%	8	7%	59	51%
	Brian									
<u>January 31, 2018</u> <u>AM Docket</u>	Judge Brashear	25	1	4%	24	96%	3	13%	13	54%
	David									
<u>TOTAL</u>		1,094	331	30%	763	70%	55	7%	332	44%

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

**CITY OF JERSEY VILLAGE
STOP SIGNS AND SPEEDING CITATIONS WITHIN THE RESIDENTIAL AREA
FOR THE MONTH OF JANUARY 2018**

C0046156	-1	1/6/2018 RAN STOP SIGN	VILLAGE
C0046289	-1	1/13/2018 RAN STOP SIGN	VILLAGE GREEN
C0046292	-1	1/13/2018 RAN STOP SIGN	VILLAGE
C0046385	-1	1/20/2018 RAN STOP SIGN	17300 VILLAGE GREEN
C0046413	-1	1/22/2018 RAN STOP SIGN	ARGENTINIA
C0046196	-1	1/8/2018 RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0046197	-1	1/8/2018 RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0046198	-1	1/8/2018 RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0046201	-1	1/8/2018 RAN STOP SIGN - INTERSECTION	SHANGHAI
C0046205	-1	1/8/2018 RAN STOP SIGN - INTERSECTION	VILLAGE GREEN
C0046287	-1	1/13/2018 RAN STOP SIGN - INTERSECTION	ELWOOD
C0046315	-1	1/14/2018 RAN STOP SIGN - INTERSECTION	15600 LAKEVIEW
C0046437	-1	1/23/2018 RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0046438	-1	1/23/2018 RAN STOP SIGN - INTERSECTION	15901 CAPRI
C0046489	-1	1/25/2018 RAN STOP SIGN - INTERSECTION	SOLOMON
C0046522	-1	1/26/2018 RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0046587	-1	1/30/2018 RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0046592	-1	1/30/2018 RAN STOP SIGN - INTERSECTION	15500 LAKEVIEW
C0046111	-1	1/4/2018 SPEEDING 32 MPH in a 25 MPH	16500 LAKEVIEW
C0046532	-1	1/27/2018 SPEEDING 38 MPH in a 25 MPH	16500 RIO GRANDE

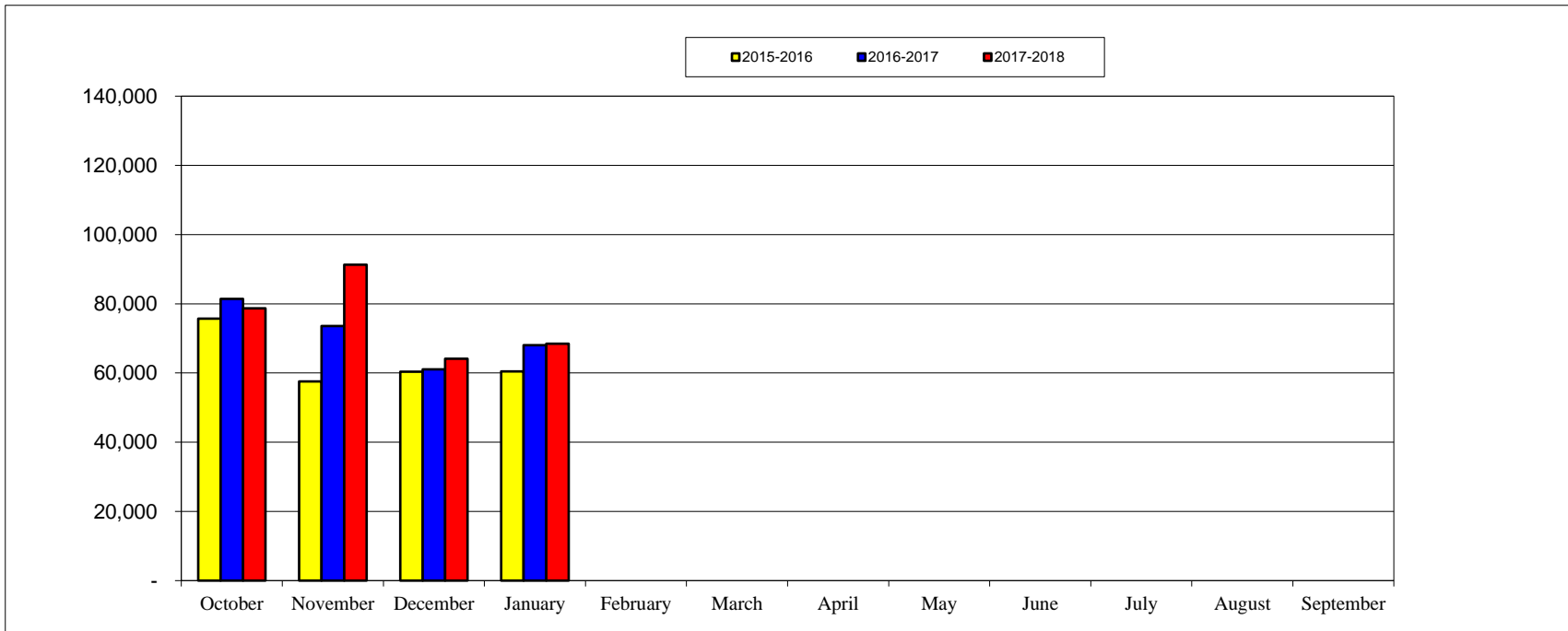
STOP SIGN : 18
SPEEDING: 2
TOTAL: 20

JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2015, 2016, 2017

	2015-2016	2016-2017	2017-2018
October	75,707	81,429	78,666
November	57,537	73,598	91,263
December	60,389	61,011	64,109
January	60,478	68,006	68,431
February			
March			
April			
May			
June			
July			
August			
September			
FY Total	\$ 254,111	\$ 284,045	\$ 302,469
Average Per Month	\$ 63,528	\$ 71,011	\$ 75,617



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT 2018 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	WATER											
WATER PLANT #1 SEATTLE	0											
WATER PLANT #2 VILLAGE	0											
WATER PLANT #3 WEST	0											
CITY OF HOUSTON (SEATTLE)	27.562											
INTERCONNECT(529)	0.039											
TOTAL(Million Gallons)	27.601											
MAX DAILY FLOW	1.502											
METER READS	3209											
WATER OFF/ON	30											
METER ACCURACY TESTS	0											
MAIN BREAKS REPAIRED	1											
WATER LEAKS REPAIRED	17											
FIRE HYDRANTS SERVICED	0											
METER INSTALLATIONS	20											
SERVICE INSPECTIONS	0											
QUALITY	2											
PRESSURE	2											
SEWER COMPLAINTS	3											
	WHITE OAK BAYOU											
AVG. DAILY FLOW (EFFLUENT)	*											
JV PORTION	*											
% OF PLANT	*											
	GARBAGE											
Residential Customers	2155											
Complaints	3											
	COMMUNITY DEVELOPMENT											
Plans Checked	10											
Sign Plan Reviews	1											
Permits Issued	78											
Inspections (Permit)	273											
Insp (Site)	17											
Conferences	2											
Certificate of Occupancy (Residential)	1											
Certificate of Occupancy (Commercial)	1											
Street/Sidewalk Repairs (in yards)	0											
Sign repairs	0											
	CODE ENFORCEMENT											
Violation Letters	26											
Red tags for ordinance violations	48											
Conferences	28											
Signs picked up-bandit and ROW signs	19											
Animals picked up	5											
Animals taken to HC	0											
Traps Issued	4											
	FLEET											
Work Orders	71											
Preventative Maintenance	11											
Unscheduled Repairs	43											
New Vehicle Set ups	0											

* - unavailable at this time

To: Austin Bleess
City Manager

February 12, 2018

From: Kevin T. Hagerich, MPA
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT. Geotechnical has been finished. Have two outstanding issues. Dannenbaum running new calculations on the retention ponds and to de-conflict Utilities with Centerpoint.
2. Meter Replacement Phase III: Meters received many have been installed.
3. Had several sewer issues, none outstanding.
4. Survey work at Golf Course should be completed by weeks end.
5. Initial draft review of new Public Works building complete. Frank will provide an update.
6. TCEQ permit for Castlebridge Treatment Plant approved.

Jersey Meadow Golf Course
Monthly Report

FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729									9925.00
Tournament Rounds	555	369	275	317									1516.00
Range buckets	1,391	1,398	770	895									4454.00
Unearned Revenue			-24.63	967.27									942.64
Star Memberships	1,083.00	1,075.00	1,177.43	886.16									4221.59
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61									257688.47
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22									44629.61
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80									24284.49
Club Rental	150.00	555.00	430.00	230.00									1365.00
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54									49798.66
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15									12832.03
Miscellaneous Fees	653.99	210.00	795.00	2,745.00									4403.99
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	399223.84
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W / 5RO&ICE									
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	34.53
FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30459.00
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6019.00
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14276.00
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13952.00
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798200.76
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182578.59
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76846.92
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3658.86
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132193.46
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40093.84
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12920.29
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	1260444.72
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
							10 TT				Harvey		10 TT
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	34.17
FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28822.00
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3393.00
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12963.00
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34705.00
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847050.24
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106625.11
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70511.29
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82076.75
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34909.12
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22046.84
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	1197924.35
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	36.11

Jersey Meadow Golf Course
Monthly Report

FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29518.00
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1664.00
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10228.00
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42670.00
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861767.59
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60675.67
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62346.41
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73733.07
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33886.26
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51968.06
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	1187047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	36.70
FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2914	3457	3175	3344	3,457	3,350	2,749	34230.00
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1294.00
Range buckets	1,088	698	720	912	900	842	1506	1307	1212	1,018	1,024	901	12128.00
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52860.00
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957797.56
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47453.05
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75225.65
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78310.06
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40031.86
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78048.84
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	1329727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35664.00
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1819.00
Range buckets	1,225	1,124	943	806	1180	1569	1345	1471	1206	1,262	1,355	1,008	14494.00
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56085.00
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1011315.56
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60896.30
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79446.58
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86074.62
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42561.31
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93116.79
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	1429496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	36.64

Jersey Meadow Golf Course
Monthly Report

FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36050.00
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2033.00
Range buckets	1,348	1,116	979	1137	689	1472	1821	1605	1467	927	1,191	1,227	14979.00
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52462.00
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1004864.18
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72689.32
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74352.12
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108227.13
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44686.70
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114724.21
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	1472005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	37.27
FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36615.00
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1684.00
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16287.00
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51112.50
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1020167.07
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60895.00
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78123.61
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81146.11
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37683.93
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88502.10
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	1417630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31671.00
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2158.00
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12322.00
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46230.00
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861707.30
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71759.32
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62027.65
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82027.31
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28618.15
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87517.46
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	1239887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	35.29

Jersey Meadow Golf Course
Monthly Report

FY 2008 - 2009														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38359.00	
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2732.00	
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18219.00	
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44750.00	
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1062406.25	
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99127.87	
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91748.90	
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90780.71	
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34121.91	
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110519.99	
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	1533455.63	
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2	
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	36.23	
FY 2007 - 2008														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37690.00	
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2523.00	
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16339.00	
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47250.00	
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1056147.69	
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84014.85	
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83944.04	
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88502.54	
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32553.65	
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87251.83	
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	1479664.60	
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2	
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	35.62	
FY 2006 - 2007														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32072.00	
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2805.00	
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10789.00	
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22100.00	
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896409.48	
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98182.11	
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54087.14	
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68577.24	
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24401.50	
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51959.01	
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	1215716.48	
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain		
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	34.22	

Jersey Meadow Golf Course
Monthly Report

FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34289.00
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2615.00
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13249.00
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14948.00
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919462.19
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83027.50
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63872.42
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71020.39
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24816.34
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44581.33
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	1221728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	32.70
FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31082.00
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1817.00
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11033.00
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16611.00
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798205.32
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64905.46
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49488.91
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69347.43
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21738.50
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37461.57
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	1057758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27274.00
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1912.00
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9168.00
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	14677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	830768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	27.96

Jersey Meadow Golf Course
Monthly Report

FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057.00
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224.00
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948.00
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	1,154,660.21
Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	29.29
FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154.00
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967.00
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00	2,115.00	5,080.00	1,880.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037.00
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763.00
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday													
12. Miscellaneous Income changed to Miscellaneous Fees FY 2016-2017 per Finance.													

CITY OF JERSEY VILLAGE, TEXAS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET
GOLF COURSE FUND
January 31, 2018
Fiscal Year October 1, 2017 thru September 30, 2018
Unaudited

	January 2018	FISCAL YEAR TO DATE
OPERATING REVENUES		
Charges for Services	69,674	400,980
Total Operating Revenue	<u>\$69,674</u>	<u>\$400,980</u>
OPERATING EXPENSES		
Personal services	79,127	284,805
Supplies	8,240	33,470
Repairs and Maintenance	1,926	10,415
Contractual Services	3,362	36,555
Other	17,501	66,551
Depreciation	27,902	111,608
Total Operating Expenses	<u>\$138,057</u>	<u>\$543,405</u>
Operating Income (Loss)	<u>(\$68,383)</u>	<u>(\$142,425)</u>
NON OPERATING REVENUES		
Interest and investment revenue	660	2,297
Miscellaneous Revenue	<u>0</u>	<u>10,000</u>
	<u>\$660</u>	<u>\$12,297</u>
Total non operating revenue (expenses)	\$660	\$12,297
Income (loss) before contributions and transfers		
Transfers In	0	0
Transfers out	0	0
Change in net assets	(\$67,723)	(\$130,128)
Total net assets beginning of the year		\$2,705,334 **
Total net assets end of the year**		\$2,575,206 **

** These are preliminary non-audited numbers

Golf Course Fund
For the period ended January 31, 2018

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	1,495,380.00	1,495,380.00	400,980.48	26.81%	1,495,380.00
Interest Earned	2,400.00	2,400.00	2,297.01	95.71%	6,500.00
Interfund Activity	403,071.00	403,071.00	-	0.00%	403,071.00
Miscellaneous Revenue	-	10,000.00	10,000.00	100.00%	10,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	1,900,851.00	1,910,851.00	413,277.49	21.63%	1,914,951.00
Expenditures					
Club House	703,789.00	703,789.00	211,519.17	30.05%	703,789.00
Course Maintenance	873,238.00	873,238.00	181,831.80	20.82%	873,238.00
Building Maintenance	61,500.00	61,500.00	11,572.30	18.82%	61,500.00
Capital Improvement	160,600.00	160,600.00	-	0.00%	160,600.00
Equipment Maintenance	101,724.00	101,724.00	26,873.29	26.42%	101,724.00
Total Expenditures	1,900,851.00	1,900,851.00	431,796.56	22.72%	1,900,851.00

Jersey Meadow Golf Course

Social Media Summary Report

February 2018

Statistics are for the month of January 2018

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
410	18	22	18,370	733
New Reviews	Avg. Rating	Total Reviews	Total Rating	
1	5	37	4	

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
31	2	13	1,419	52

Yelp



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	7	3

Golf Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
3	4	136	3.6

Trip Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	5	4

Google



New Reviews	Avg. Rating	Total Reviews	Total Rating
4	4.25	56	3.96

City of Jersey Village
Parks and Recreation Department

TO: Mayor and City Council
CC: Austin Bleess, City Manager
FROM: Jason Alfaro, Parks & Recreation Director
DATE: February 8, 2018
SUBJECT: Parks and Recreation Department Update – February

Golf Course:

Financial Report - For the month of January, the course received \$41,148 in green fees, and \$9,282 in tournament fees. According to the monthly report the course had 1,729 rounds of golf and 317 rounds of tournament play. The average income received per round is \$33.35. There were seven (7) weather days; five (5) rainout days and two (2) days of ice. Merchandise sales for the month totaled \$8,019.

Maintenance Report – Bunker renovations took place this month with number 4 and 17 being the main priorities. The new sand that was placed in the bunkers have a higher percolation rate than the previous sand. The new sand will help drain the bunkers quicker than the previous sand, allowing for better play and aesthetics. Pre-emergent herbicides were placed on all greens to help control weeds during the mowing season. Staff has also been trimming trees that have impeded play and removing hazardous trees throughout the course. During the two day freeze we had one major water leak near the cart barn that staff repaired quickly. We have also repaired the cart barn light and photocell to allow the light to turn off during the day time hours. Previously the light would stay on throughout the day due to the placement of the photocell.

Supplemental Projects - Majority of the irrigation parts have been delivered for the irrigation head moving project. Staff is in the process of scheduling the project and working on the logistics. We are also in the process of securing bids for the transplanting of trees throughout the course. The roofing project has been placed on hold until the recommendations from council are given to staff.

Parks and Recreation:

Parks - Staff has been trimming trees throughout the medians and have re-mulched planter beds throughout the city. The water trailer for parks staff has been ordered and will arrive towards the end of February. The water trailer will help staff water trees around the city, more particularly the re-tension pond near the golf course and will be extremely useful during the summer months.

Parks Projects – Staff met with the splash pad contractor on-site to find a location of the pump house for the chemical controls. A location near the current pump house and inside the pool was selected. Schematics of the electric and water lines are still under design. The Calvin project was also delayed in order for staff to explore other playground structure options. We are staying with the boat theme but would like to receive an additional quote. With this additional quote we are ensuring that we receive the best quality and size of our play structure with the funding that has been allocated to this project.

Recreation – February Farmer’s Market went well, with over 30 vendors in attendance. The next recreation and events committee meeting will take place on February 19th at 5:30pm.

The following is a schedule of events for the next two months:

Easter Egg Hunt is scheduled for Sunday, March 25th at 2:00pm.

Spring Fling event is scheduled for Friday, April 20th from 6:30pm – 9:00pm.

Facility Maintenance:

Staff continues to provide daily services for the buildings throughout the City. One larger project included replacing the parking lot lights at the police department. We are currently receiving bids for new a/c units at City Hall and roofing/leak repairs for the Fire Department and City Hall.

The following facility maintenance supplemental projects have been completed:

City Hall furnaces have been replaced.

Electrical shutoffs at City Hall have been replaced.

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
16516 Village	Vehicle on street in excess of 24 hrs	x		1/2/18	y
8416 Hawaii	Signs - General			1/2/18	y
16222 Crawford	Signs - General			1/2/18	y
16509 Cornwall	Trailer (Box/Gooseneck/Utility) parked-stored		x	1/2/18	y
16313 Koester	Residential Maintenance		x	1/3/18	y
16310 Crawford	Trash/Recycling/Yard Waste at curb too late	x		1/3/18	y
7831 Zilonis	Signs - In City ROW	x		1/3/18	y
16205 St Helier	Dog/Pet - Unregistered		x	1/3/18	y
15906 Elwood	Dog - At Large	x		1/3/18	y
15801 Jersey	Blight		x	1/4/18	y
8317 N Tahoe	Trash/Recycling/Yard Waste at curb too early	x		1/4/18	y
15805 Honolulu	Trash/Recycling/Yard Waste at curb too early	x		1/4/18	y
16130 Jersey	Signs - General	x		1/4/18	y
15902 Elwood	Trash cans visible		x	1/5/18	y
15906 Elwood	Dog - At Large		x	1/5/18	y
16117 Lakeview	Signs - General	x		1/5/18	y
16434 Cornwall	Yard/Lot Maintenance	x		1/8/18	y
90 Cherry Hills	Trash/Recycling/Yard Waste at curb too early	x		1/8/18	y
76 Cherry Hills	Trash/Recycling/Yard Waste at curb too early	x		1/8/18	y
16506 St Helier	Dog - At Large		x	1/9/18	y
15917 Singapore	Dog/Pet - Unregistered	x		1/9/18	y
7823 Equador	Residential Maintenance		x	1/9/18	n
16552 Village	Vehicle - Blight/Junk		x	1/9/18	y
16521 Cornwall	Trash/Recycling/Yard Waste at curb too early	x		1/10/18	y
16313 Smith	No siding permit	x		1/10/18	y
15914 Elwood	Trailer (Box/Gooseneck/Utility) parked-stored		x	1/10/18	y
15917 Singapore	Dog - At Large		x	1/11/18	y
15809 Jersey	Trash cans visible		x	1/11/18	y
16205 St Helier	Dog/Pet - Unregistered		x	1/11/18	n
16206 Acapulco	Signs - In City ROW	x		1/11/18	y
15326 Jersey	Tree clearance at street/sidewalk		x	1/12/18	n

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
16241 Singapore	Trash cans visible		x	1/12/18	y
16129 Capri	Signs - In City ROW	x		1/12/18	y
16126 Capri	Vehicle - Blight/Junk		x	1/15/18	
15505 Shanghai	Trash/Recycling/Yard Waste at curb too early	x		1/15/18	y
15402 Lakeview	Trash/Recycling/Yard Waste at curb too early	x		1/15/18	y
15626 Jersey	Trash/Recycling/Yard Waste at curb too early	x		1/15/18	y
16414 Delozier	Obstructing use of sidewalk	x		1/17/18	y
15910 Juneau	No siding permit	x		1/17/18	y
16884 NW Freeway	No Dumpster permit	x		1/17/18	y
15626 Jersey	Trash/Recycling/Yard Waste at curb too early	x		1/18/18	y
14910 Lakeview	Trailer (Box/Gooseneck/Utility) parked-stored		x	1/18/18	n
15502 Jersey	Trash/Recycling/Yard Waste at curb too early	x		1/18/18	y
8102 Argentina	Trash/Recycling/Yard Waste at curb too early	x		1/18/18	y
16114 Lakeview	Signs - General	x		1/19/18	y
15421 Leeds	Yard/Lot Maintenance	18-Jan			y
15402 Mauna Loa	Vehicle parked on unpaved surface		x	1/19/18	y
16205 St Helier	Dog/Pet - Unregistered		x 2nd	1/19/18	y
14906 Lakeview	Trailer (Box/Gooseneck/Utility) parked-stored	x		1/23/18	y
16310 Acapulco	Dog - At Large	x		1/23/18	n
27 Pebble Beacg	Dog - Loud/Excessive Barking		x	1/23/18	y
15310 Ashburton	Trash/Recycling/Yard Waste at curb too late	x		1/24/18	y
15314 Ashburton	Trash/Recycling/Yard Waste at curb too early	x		1/24/18	y
14910 Lakeview	Trailer (Box/Gooseneck/Utility) parked-stored		x	1/24/18	y
16521 Cornwall	Trash/Recycling/Yard Waste at curb too early	x		1/24/18	y
16506 St Helier	Dog/Pet - Unregistered		x	1/25/18	y
15405 Jersey	Trash/Recycling/Yard Waste at curb too early	x		1/25/18	y
8610 Hawaii	Signs - In City ROW	x		1/25/18	y
15306 Ashburton	Trash/Recycling/Yard Waste at curb too early	x		1/25/18	y
16310 Acapulco	Dog - At Large		X	1/26/18	Y
16126 Tahoe	Dog/Pet - Unregistered	X		1/26/18	Y
15101 Lakeview	Signs - General	x		1/26/18	y

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
15309 Mauna Loa	Trash/Recycling/Yard Waste at curb too early	x		1/29/18	y
15310 Mauna Loa	Trash/Recycling/Yard Waste at curb too early	x		1/29/18	y
15322 Clevedon	Blight		x	1/29/18	y
16425 Smith	Yard/Lot Maintenance	x		1/30/18	y
16018 Seattle	Signs - General	x		1/30/18	y
15633 Elwood	Signs - General	x		1/30/18	y
8318 Hanley	Dog/Pet - Unregistered		x	1/31/18	n
26 Cherry Hills	Obstructing use of sidewalk		x	1/31/18	y
36 Pebble Beach	Obstructing use of sidewalk		x	1/31/18	y
15801 Lakeview	Dog/Pet - Unregistered		x	1/31/18	n

City of Jersey Village

Social Media Summary Report

February 2018

Statistics are for the month of January 2018

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
1,084	95	70	28,617	2,703

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
176	13	61	8,245	177

Constant Contact



Campaigns	Emails	Open Rate	Click Through Rate
1	711	52%	19%
		Benchmark Open Rate	Benchmark Click Through Rate
		22%	9%

Nextdoor



Posts	Thanks
13	26

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018

AGENDA ITEM: City Manager's Report

AGENDA SUBJECT: Tier 1 – Partial Exemption Racial Profiling Report - 2017

Department/Prepared By: Eric Foerster, Chief of Police

Date Submitted: January 26, 2018

EXHIBITS: [Letter to City Council](#) regarding Texas Racial Profiling Law
Tier 1 – Partial Exemption [Racial Profiling Report - 2017](#)

BUDGETARY IMPACT:	Required Expenditure:	\$ 0
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 0

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

This Racial Profiling Report is required, by law, to be submitted to City Council each year before March 1. The same report is submitted to TCOLE to meet mandated reporting requirements and is now filed electronically.

RECOMMENDED ACTION:

No action is required.



JERSEY VILLAGE POLICE DEPARTMENT

16401 Lakeview Dr.
Jersey Village, Texas 77040-1999
(713-466-5824) Fax (713-466-0784)

Incorporated 1956 A Texas Star Community

Jersey Village City Council
16501 Jersey Drive
Jersey Village, Texas 77040-1999

1/26/2018

Dear Members of the City Council,

In 2001, the Texas legislature, in an attempt to address the issue of racial profiling in policing, enacted the Texas Racial Profiling Law. Since 2001, the Jersey Village Police Department, in accordance with the law, has collected and reported traffic-related contact data for the purpose of identifying and addressing (if necessary) areas of concern regarding racial profiling practices. During the past legislative session, the Racial Profiling Law was modified and new requirements are now in place. These new requirements have been met and are being addressed in this report.

The findings in this report serve as evidence of the Jersey Village Police Department's commitment to comply with the Texas Racial Profiling Law. This report is now filed electronically and this is a copy of what has been reported to TCOLE.

A careful review of our Racial Profiling Report for 2017 does not highlight any significant changes from the previous years. There are also no significant changes in the reporting numbers or anything to indicate a troubled area that needs review.

Respectfully,

Chief C.E. Foerster

Racial Profiling Report | Tier one

Agency Name:	Jersey Village Police Department
Reporting Date:	01/26/2018
TCOLE Agency Number:	201213
Chief Administrator:	Chief Foerster
Agency Contact Information:	
Phone:	7134662116
Email:	efoerster@ci.jersey-villaget.x.us
Mailing Address:	16401 Lakeview Drive Jersey Village Texas 77040

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1), Partial Exemption

Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

Jersey Village Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibits peace officers employed by the Jersey Village Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Jersey Village Police Department if the individual believes that a peace officer employed by the Jersey Village Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Jersey Village Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Jersey Village Police Department's policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:

- a.) the race or ethnicity of the individual detained;
- b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
- c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

- a.) the Commission on Law Enforcement; and
- b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Chief Foerster

Chief Administrator

Jersey Village Police Department

Date: 01/26/2018

Jersey Village Police Department Motor Vehicle Racial Profiling Information

Total stops: 7350

Number of motor vehicle stops

Citation only: 6613

Arrest only: 557

Both: 180

Race or ethnicity

African: 2456

Asian: 367

Caucasian: 2296

Hispanic: 2130

Middle eastern: 96

Native american: 5

Was race known ethnicity known prior to stop?

Yes: 117

No: 7233

Was a search conducted

Yes: 1056

No: 6294

Was search consented?

Yes: 140

No: 916

Submitted electronically to the



The Texas Commission on Law Enforcement

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 15, 2018 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 7:05 p.m. with the following present:

Mayor, Justin Ray
Council Member, Andrew Mitcham
Council Member, Greg Holden
Council Member, Bobby Warren
Council Member, Sheri Sheppard
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess
City Secretary, Lorri Coody
City Attorney, Leah Hayes

Council Member, Sheri Sheppard, participated in the meeting via videoconference call.

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works and Jason Alfaro, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: **Jeremy E. Ray American Legion Post 324 Chaplain.**
2. Pledge by: **Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.**

C. PRESENTATIONS

1. **Presentation of Police Department Employee of the Fourth Quarter and the 2017 Employee of the Year Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Ray, presented the Police Department Employee of the Fourth Quarter award to Officer Jimmy Holley and the 2017 Employee of the year award to Officer Jimmy Holley.

D. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Kim-Ling Sun, 16330 Acapulco Drive, Jersey Village, Texas (832) 865-2604 – Ms. Sun thanked City Council for their work toward improving the amenities in the City, specifically the new splash pad. She really appreciates the splash pad and is looking forward to using it with her family. She mentioned that she is a teacher at Jersey Village High School. She would like to see more work done at the pavilion such as improvements to the basketball court. She thanked the Council for their hard work.

Christine Layton, 15513 Mauna Loa Lane, Jersey Village, Texas (832) 423-6704 – Ms. Layton shared with City Council some information about her neighborhood and neighbors. She thanked

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – January 15, 2018

Council for the new splash pad. She believes this project and projects like it will bring more people into the city.

E. CITY MANAGER'S REPORT

City Manager Bless introduced Jason Alfaro, the new Parks and Recreation Director. He then gave his monthly report as follows:

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2017, General Fund Budget Projections as of December 2017, Utility Fund Budget Projections – December 2017, and Quarterly Investment Report – December 2017.**
2. **Open Records Requests – Non-Police**
3. **Fire Departmental Report and Communication Division's Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on December 18, 2017 and the Work Session Meeting held on December 18, 2017.**
2. **Consider Ordinance No. 2018-01, ordering a general election to be held on May 05, 2018, for the purpose of electing three (3) councilmembers (Place 1, Place 4, and Place 5); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date.**

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – January 15, 2018

ORDINANCE NO. 2018-01

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 05, 2018, FOR THE PURPOSE OF ELECTING THREE (3) COUNCILMEMBERS (PLACE 1, PLACE 4 AND PLACE 5); PROVIDING FOR BALLOTS; DESIGNATING THE TIME AND PLACE OF HOLDING SUCH ELECTION; PROVIDING APPOINTMENT OF ELECTION OFFICIALS AND THEIR COMPENSATION; PROVIDING FOR NOTICES; PROVIDING FOR PUBLICATION; PROVIDING FOR A RUNOFF ELECTION IF REQUIRED; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

3. **Consider Resolution No. 2018-01, declaring surplus equipment and authorizing disposition by the City Manager in accordance with the City's Administrative Procedures.**

RESOLUTION NO. 2018-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DECLARING SURPLUS EQUIPMENT AND AUTHORIZING DISPOSITION BY THE CITY MANAGER IN ACCORDANCE WITH THE CITY'S ADMINISTRATIVE PROCEDURES.

4. **Consider Resolution No. 2018-02, re-appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.**

RESOLUTION NO. 2018-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR.

Council Member Mitcham moved to approve items 1 through 4 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

G. REGULAR AGENDA

1. **Consider Resolution No. 2018-03, receiving the Wall Street Sewer System Study as prepared by Dannenbaum Engineering Corporation.**

Kevin T. Hagerich, Public Works Director, introduced the item. Background information is as follows: For several years, repetitive flooding issues along the White Oak Bayou

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – January 15, 2018

channel have adversely affected the City of Jersey Village. As a result of this recurring issue, Jersey Village contracted with Dannenbaum Engineering Corporation (DEC) to develop a Long-term Flood Recovery Plan for the City. The Long-term Flood Recovery Plan included several solutions to help alleviate flooding within the City. One of these solutions was to redesign the existing storm sewer system in the Wall Street neighborhood. The purpose of this study was to perform an in-depth analysis of the existing Wall Street storm sewer system and recommend a cost-effective solution to improve mobility and reduce ponding for more frequent storm events.

This agenda item is to receive the Wall Street Sewer System Study as prepared by Dannenbaum Engineering, Corporation.

Council engaged in discussion about how the study information will be used. City Manager Bleess explained that once the study is accepted, the next step will be the engineering work for the project. The engineering work was funded in the 2017-2018 budget year. Once the engineering work is complete, the City will be ready to go out for bids on the construction portion of the project, which will take place later this year. During the budget work sessions for budget year 2018-2019, discussions will be had concerning this project and if it will proceed in phases or be completed all at once.

Some members of Council wondered if the study was sufficient. Public Works Director Hagerich told Council that the study information is complete and contains all the necessary information to complete the project.

With no further discussion, Council Member Wubbenhorst moved to approve Resolution No. 2018-03, receiving the Wall Street Sewer System Study as prepared by Dannenbaum Engineering Corporation. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE WALL STREET STORM SEWER SYSTEM STUDY AS PREPARED BY DANNENBAUM ENGINEERING.

2. **Consider Resolution No. 2018-04, authorizing the City Manager to enter into a contract with Progressive Commercial Aquatics, Inc. for the construction of a splash pad and with Waterscape Consultants Inc. for the design and engineering work of a splash pad.**

REGULAR MEETING OF THE CITY COUNCIL
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Austin Bleess, City Manager, introduced the item. Background information is as follows: During the budgeting process the Council decided to fund a splash pad in 2018. Since that time, Staff has worked with Progressive Commercial Aquatics, to assist us with our pool needs, and with Waterscape Consultants Inc. to design and get a proposal on a splash pad. Both of these vendors have done several splash pads around Texas. Progressive Commercial Aquatics is also on Buy Board.

Staff has worked with them to design a splash pad that fits within the \$250,000 budget. Included in the meeting packet were documents for the layout and rendering of the splash pad. The system will treat water and recirculate it. This adds some costs to the project, but is a much more responsible use of the water rather than letting it simply go down the drain.

The project will be built so that future splash pad areas could be added on to the project using the same filtration system that will be installed for this one.

Staff worked with the company to look at different sites that could be home to the splash pad. We looked at Carol Fox Park, including the volley ball area, the green space between the Civic Center and the Police Department, and at the pool between the parking lot and the pavilion. With electricity and water already being at the pool it makes the most sense economically to build the splash pad there.

Assuming the Council was to authorize the contract this evening, the splash pad would be completed by the end of May at the latest.

City Attorney Hayes gave an overview of the contract documents for this item.

Council engaged in discussion, wondering if parking at the proposed location will be sufficient. City Manager Bleess explained that we do not expect parking to be an issue with this location. He pointed out that should additional parking be needed, Post Elementary parking could be utilized and is only a short walk away.

3. With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2018-04, authorizing the City Manager to enter into a contract with Progressive Commercial Aquatics, Inc. for the construction of a splash pad and with Waterscape Consultants Inc. for the design and engineering work of the splash pad. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – January 15, 2018

TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PROGRESSIVE COMMERCIAL AQUATICS INC. FOR THE CONSTRUCTION OF A SPLASH PAD AND WITH WATERSCAPE CONSULTANTS INC. FOR THE DESIGN AND ENGINEERING WORK OF A SPLASH PAD.

4. **Consider Ordinance No. 2018-02, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2017, and ending September 30, 2018; authorizing the purchase of a Recording System for use in the Police Department's Interview Room, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.**

Eric Foerster, Chief of Police, introduced the item. He explained that this budget amendment is required for the purchase of a new recording system for use in the Police Department's Interview Room. The current system is malfunctioning and needs to be replaced in order to conduct necessary on-camera interviews for investigative purposes.

In accordance with Chapter 59 of the Code of Criminal Procedure, purchases made from the Seizure Fund must be for Law Enforcement purposes; this purchase meets that criteria.

With limited discussion on the matter, Council Member Warren moved to approve Ordinance No. 2018-03, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2017, and ending September 30, 2018; authorizing the purchase of Duty Weapons and associated equipment, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-02

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; AUTHORIZING THE PURCHASE OF A RECORDING SYSTEM FOR USE IN THE POLICE DEPARTMENT'S INTERVIEW ROOM; AS PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.

5. **Consider Ordinance No. 2018-03, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2017, and ending September 30, 2018; authorizing the purchase of Duty Weapons and associated equipment, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.**

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Eric Foerster, Chief of Police, introduced the item. He explained that this budget amendment is required for the purchase and issuance of duty weapons (Glock 17, 9mm duty handguns) to the department staff. This purchase will complete the Department's transition to department owned and issued weapons. This project is designed to standardize the purchase of ammunition and training. It will also decrease liability of non-standard weapons being used within the agency.

The Police Department currently has seven issued guns and this purchase will outfit the remaining officers. This purchase will come from the Seizure Fund and not from the City's General Fund. In accordance with Chapter 59 of the Code of Criminal Procedure, purchases made from the Seizure Fund must be for Law Enforcement purposes; this purchase meets that criteria.

The equipment being purchased includes 20 handguns, 20 holsters, and 20 mag holders. GT Distributors has provided a quote with special Law Enforcement pricing for the handguns and related equipment for a total purchase price of \$11,573.28.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2018-03, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2017, and ending September 30, 2018; authorizing the purchase of Duty Weapons and associated equipment, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-03

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; AUTHORIZING THE PURCHASE OF DUTY WEAPONS AND ASSOCIATED EQUIPMENT, AS PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.

6. Discuss and take appropriate action regarding transparency matters and posting items to the City's website.

Council Member, Bobby Warren, introduced the item. Background information is as follows:

The Texas Comptroller of Public Accounts' Transparency Stars program recognizes local governments for going above and beyond in their transparency efforts. The program recognizes government entities that accomplish the following:

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- Open their books not only in their traditional finances, but also in the areas of contracts and procurement, economic development, public pensions and debt obligations; and
- Provide clear and meaningful financial information not only by posting financial documents, but also through summaries, visualizations, downloadable data and other relevant information.

During the budget meeting in 2017, there was discussion about satisfying the requirements for obtaining transparency stars under this program. Since that time, Staff has worked toward that goal, but has been limited in its efforts due to the City's current financial software which restricts compliance in many areas. As a result, Staff has been discussing a move to a new financial software that has the capability to create good reports, and export it to excel for easy data manipulation. Additionally, newer software would enable digital building permit reviews, provide for online license applications, improve Accounts Payable, make HR easier and better to handle, and for the most part digitize a vast majority of City tasks. The research is on-going and Staff expects to present something to the Council at the May budget retreat.

With a bit of work, the city can export the report to excel to meet the requirement. We estimate this to take about 30 minutes or less each month. Council Member Warren would like to see this information posted and has placed this item on the agenda for discussion.

Council engaged in discussion about the request to post the City's check register on-line. There was also discussion about the need for additional accounting software. Some wanted to know the cost of this software and if additional software is only needed in order to receive additional stars under the Texas Comptroller of Public Accounts' Transparency Stars program. City Manager Bleess explained that the cost for new financial accounting software is not yet known, but estimates it to be around \$100,000. He told Council that the City's existing software is built using COBAL which is dated and makes it very difficult to manipulate data. He pointed out that new accounting software would be beneficial in other areas, including digital building permit reviews, online license applications, improved AP and HR tools, and other digital applications. City Manager Bleess told Council that more information on this type of software will be presented during the 2018-2019 budget discussions. The new software is not needed to post the check register on-line. This item is to discuss Council's desire regarding the posting and the use of Staff time to accomplish the posting.

Finance Director, Isabel Kato explained that it takes 30 to 45 minutes to manually produce the check register for on-line posting each month. She told City Council that the report included in the meeting packet has been approved by the State Comptroller and that the City already receives four out of the five stars awarded by the program. Completing and posting the check register will earn the 5th star for traditional transparency.

Council discussed the Texas Comptroller of Public Accounts' Transparency Stars program. It was noted that there are 49 cities participating in the program. These cities provide

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information on purchasing, contracting, bidding processes, etc. We are not providing this information. The check register is what we need to earn the 5th star for traditional transparency. Posting the additional information earns additional stars outside traditional reporting.

With no further discussion on the matter, Council Member Warren moved to authorize the City Manager and staff to post the check register on the City's website each month. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

7. Discuss and take appropriate action concerning the selection of a sign family to move forward with for future gateway and wayfinding signage in Jersey Village.

Austin Bleess, City Manager, introduced the item. Background information is as follows:

We are currently working with Clark Condon to complete the Gateway, Wayfinding, and Landscaping Master Plan. Staff has met with them several times, and in December we hosted a public forum and solicited citizen feedback online for the different signage family options that they came up with.

Following the public meeting and online feedback, Clark Condon reviewed all the feedback and categorized the comments. They categorized the comments by:

Positive- **Green**

Generally Positive or "Second Choice"- **Yellow**

Negative- **Orange**

Neutral- **Blue**

If the comment is in **red text**, that is a comment that would like to see a change to one of the options. We have also addressed those comments that were made multiple times for each option.

The results of the comments were (listed in green, yellow, orange, and blue order):

Option A- **49, 29, 43, 12**

Option B- **96, 28, 29, 5**

Option C- **34, 21, 74, 11**

The feedback that was received online includes the date/time stamp it was received. The feedback that was received in person at the meeting has no date/time stamp.

Option B had the most positive comments out of all of them. The brickwork looks similar to the residential feel of Jersey Village. Option A is a tip of the hat to the jersey cow, as

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the metal is supposed to be a cattle crossing guard. Option C has a very modern look and feel to it.

There were several comments about keeping the red, white, and blue star on the signs. That is one of the options being presented tonight as well.

Tonight we have all of the options for the Council to review. We also have included the cost estimates of each design and the public comments that were received.

Representatives from Clark Condon are present to explain the process that was used and to help answer any questions the Council might have.

This item is for City Council to select the sign family they would like to move forward with. That selection will then be incorporated into the final report which should be completed in February. We can budget for some of the signage options to begin construction in our next fiscal year.

In completing the introduction by City Manager Bleess, the Mayor gave a brief overview, stating that the City's gateway and wayfinding signage was listed as a priority recommendation in the City's Comprehensive Plan. The item before the City Council tonight is to select a gateway and wayfinding sign family. The funding for the project will take place during the next budget year. Once it is funded, construction activities will follow.

Council engaged in discussion about the various options. Most members liked Option B Version Two. However, it was mentioned that some residents preferred stone as opposed to brick. With this in mind, some wondered if the place could be tweaked to include stone at this stage of the design.

The Consultant from Clark Condon was present. She explained that the design phase began with many options and were narrowed according to the input received. It is not too late to tweak the designs. However, as to Option B, the design considered the materials currently being used for signage in the City. Therefore, going all stone may not be a good idea. The Consultant recommended a balance of adding some stone with the brick if stone is a part of Council's desire.

Discussion was had about the stone monument located by the City golf course. The Council also discussed the cost and maintenance of stone signage, noting that stone may be a bit more work to maintain. It was also noted that Option B was the most expensive of all of the options presented. The Consultant told Council that the challenge with limestone is that it stains, so there will be additional costs to prevent rusting. Using brick will provide a better contrast.

It was the consensus that Option B, Version Two meets the character of the City and neighborhoods. Most also liked the red, white and blue star. Discussion was had about street signs being placed over/above stop signs. The Consultant stated that this is doable.

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Council next discussed the cost estimates for the signage. An entry monument's estimated cost is \$175,000 each. An inventory of what signs are needed and where they will be placed will take place once the selection option is made. Therefore, Clark Condon's final report will include the inventory in the gateway and wayfinding signage plan.

With no further discussion on the matter, Council Member Warren moved to direct staff to move forward with signage Option B, Version Two with the possibility of looking at versions with more stone. This motion did not receive a second.

Having no second to the his previously stated motion, Council Member Warren then moved that City Council direct the City Manager and Staff to move forward with Option B, Version Two with discretion to examine and present any variables they see fit to City Council. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

H. CLOSE THE REGULAR SESSION

Mayor Ray closed the Regular Session at 7:50 p.m. to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney.

I. EXECUTIVE SESSION

1. **Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civic Court at Law No. 3, Harris County, Texas.**

J. ADJOURN EXECUTIVE SESSION

Mayor Ray adjourned the Executive Session at 8:15 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

K. REGULAR SESSION CONTINUED

1. **Discuss and take appropriate action on matters discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civic Court at Law No. 3, Harris County, Texas.**

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With no discussion on the matter, Council Member Warren moved to authorize the City Manager to exercise the second option in the option agreement executed as part of Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wubbenhorst: Council Member Wubbenhorst had no comments.

Council Member Sheppard: Council Member Sheppard had no comments.

Council Member Mitcham: Council Member Mitcham had no comments.

Council Member Holden: Council Member Holden had no comments.

Council Member Warren: Council Member Warren welcomed Jason Alfaro, the new Parks and Recreation Director. He also mentioned that he had attended the Jersey Village Senior Outreach kickoff meeting. He stated that this is an important group for the City, serving all age groups. He asked for community support for the group and the work that they do.

Mayor Ray: Mayor Ray had no comments.

L. ADJOURN

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There being no further business on the Agenda the meeting was adjourned at 8:20 p.m.

Lorri Coody, City Secretary

DRAFT

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018 **AGENDA ITEM:** E02

AGENDA SUBJECT: Consider Resolution No. 2018-05, authorizing the City Manager to enter into an Interlocal Agreement with Harris County, Texas to provide certain electronic personal accountability equipment.

Department/Prepared By: M. Bitz, Fire Chief **Date Submitted:** February 7, 2018

EXHIBITS: [Resolution No. 2018-05](#)
[EX A](#) - Harris County Interlocal Agreement - EPAS Equipment

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City of Jersey Village is a recipient of grant-funded items issued to us by Harris County. Specifically, the items in question are identified as Grace Accountability, which is an Electronic Personal Accountability System (EPAS) for firefighters when they are wearing protective clothing and enter into a Hazardous to Health zone. This system helps to signal firefighters and is capable of identifying if the firefighter is moving.

This equipment was first sought after by a group called UASI (Urban Area Security Initiative). This group is in existence to seek federal grant funds for necessary safety equipment and provide that equipment to public safety groups in a 13 countywide area around Houston. The City of Jersey Village is one of the cities within this region that will receive support from UASI through the areas lead governmental agency (Harris County).

The purpose of the attached agreement is to say the City of Jersey Village is in possession of UASI funded equipment issued by Harris County. This agreement establishes that the city of Jersey Village will be responsible for this equipment, will inventory this equipment and will repair or replace any/all equipment that is damaged or non-repairable.

The list of equipment is part of the agreement and all of this equipment is currently in the possession of the Jersey Village Fire Department for use on hazardous scenes.

RECOMMENDED ACTION:

Motion: To approve Resolution No. 2018-05, authorizing the City Manager to enter into an Interlocal Agreement with Harris County, Texas to provide certain electronic personal accountability equipment.

RESOLUTION NO. 2018-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY, TEXAS TO PROVIDE CERTAIN ELECTRONIC PERSONAL ACCOUNTABILITY EQUIPMENT.

WHEREAS Harris County has issued the City of Jersey Village grant funded Grace Accountability items known as Electronic Personal Accountability Systems (EPAS) for firefighters; and

WHEREAS this equipment was first sought after by UASI (Urban Area Security Initiative), a group that seeks federal grant funds for necessary safety equipment and provides that equipment to public safety groups in a 13 county wide area around Houston; and

WHEREAS, the City of Jersey Village is one of the cities within this region that will receive support from UASI through the areas lead governmental agency (Harris County); and

WHEREAS, the purpose of the Interlocal agreement is to acknowledge that the City of Jersey Village is in possession of UASI funded equipment issued by Harris County, and to establish that the City of Jersey Village is responsible for this equipment, will inventory this equipment and will repair or replace any/all equipment that is damaged or non-repairable; and

WHEREAS, the City Council has been presented with and has examined the interlocal agreement and finds that the form and substance thereof is satisfactory, and that the recitals and findings contained therein are true, correct and complete; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct.

Section 2. The City Manager is authorized to execute on behalf of the City of Jersey Village all necessary contract documents with Harris County, Texas in substantially the form as attached Exhibit "A".

PASSED AND APPROVED this the 19th day of February, A.D., 2018.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

AGREEMENT

THE STATE OF TEXAS §
 §
HARRIS COUNTY OF HARRIS §

This Interlocal Agreement ("Agreement"), entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, is made by and between **Harris County, Texas** ("Harris County"), acting through its governing body, the Harris County Commissioners Court, and City of Jersey Village ("User"), a political subdivision of the State of Texas, acting by and through its governing body.

RECITALS:

Harris County has received certain Urban Area Security Initiative ("UASI") and Chemical Buffer Zone Protection Plan ("Chem-BZPP") sub-recipient funds as part of the federal Homeland Security Grant Program (Award Number 2007-GE-T7-0024, 2008-GE-T8-0034, 2010-SS-T0-0008, 2011-EMW-2011-SS-00019 or Award Number 2006-BZ-T6-0055 or any future award number associated with this equipment) ("the Grant Award"). The Grant Award is to be used to provide entities that are responsible for responding to 911 calls with enhanced capabilities for detecting, deterring, disrupting, and preventing acts of terrorism as described in Federal Program Guidelines published by the United States Office for Domestic Preparedness ("ODP"), specifically: planning, equipment, training and exercise needs as specified in the Grant Award.

Harris County desires to provide certain agencies who respond to 911 calls with certain Electronic Personal Accountability System ("EPAS") equipment for preparing and responding to potential threats of manmade and natural disasters within the Greater Houston UASI region including Harris County, Ft. Bend County, Galveston County, and Montgomery County. All EPAS equipment will be purchased using grant and/or current fiscal funds.

The Commissioners Court of Harris County finds that the provision of such equipment supports a public purpose of Harris County and of the recipient agencies to preserve property and to protect the public health of the residents within the Greater Houston UASI region.

User has previously furnished 911 emergency response services within the Greater Houston UASI region, and User is willing to use the EPAS equipment provided by Harris County to furnish 911 emergency response services within the Greater Houston UASI region for preparing and responding to the potential threats of manmade and natural disaster in accordance with the terms and requirements of the Harris County. When requested by Harris County, User shall return all equipment in its possession to Harris County within thirty (30) days of ceasing to provide 911 emergency response services. Notwithstanding the foregoing, Harris County agrees, accepts and acknowledges that User provides emergency, rescue and 911 response ("Emergency Response") either as the direct provider in the User's prescribed territory or through a contracted third-party service provider. In the event that the User provides Emergency Response through a contracted third-party service provider, User shall seek any EPAS equipment from the said service provider within thirty (30) days on any such request from Harris County. However, it shall not be a breach of this Agreement in the event that a contracted third-party service provider fails to return such equipment within the deadline established by this Agreement.

User represents that it or its third-party service provider holds all necessary licenses and certifications to perform such services and is qualified by education and experience to provide such services.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

TERMS:

I. SCOPE OF SERVICES

Harris County grants User permission to use and operate Harris County-owned Electronic Personal Accountability System (the "Equipment"), as set forth in Exhibit "A" to this Agreement. With respect to the care, custody, and use of the Equipment, which may be furnished hereunder, Harris County and the User agree as follows:

- (a) The Equipment shall at all times be and remain the property of Harris County. User shall not permit or suffer any lien or encumbrance upon the Equipment or take any other action inconsistent with Harris County's title thereto. Each item of the Equipment must have a tag that identifies the Equipment as the property of Harris County.
- (b) The Equipment may be used only for 911 emergency response services as specified in the Grant Award (2007-GE-T7-0024, 2008-GE-T8-0034, 2010-SS-T0-0008, 2011-EMW-2011-SS-00019 or 2006-BZ-T6-0055 or any future award number associated with this equipment), attached hereto and incorporated herein, Information Bulletins issued from time to time by the United States Department of Homeland Security, and subsequent grant awards under the Homeland Security Grant Program.
- (c) Each item of the Equipment must be inventoried by User and made available upon ten (10) days written demand to User to representatives of the Governor's Department of Emergency Management, and the Harris County Fire Marshal. User agrees to assist the Office of the Harris County Fire Marshal in performing a physical inventory at least annually including providing the Fire Marshal with all records related to the Equipment.
- (d) User shall install the Equipment at User's expense in accordance with requirements of the Harris County Central Technology Services as such requirements may be revised from time to time.
- (e) User shall provide suitable storage for the Equipment when not in use and shall secure and protect the equipment against damage, loss or theft to the extent reasonably necessary to protect such equipment.
- (f) User shall keep and maintain the Equipment in good working order and repair at all times and return the same to Harris County in as good condition as when received, ordinary wear and tear under prudent usage excepted.

(g) In the event that any of the Equipment may be lost or stolen or may be damaged or destroyed by collision, fire, windstorm, or any other act of God or casualty occurrence, similar or dissimilar, User shall promptly cause said Equipment to be repaired to good and appropriate working order or replaced with same or newer technology. Both parties agree that when equipment is replaced, the replacement unit becomes property of Harris County and is controlled by this agreement and the Grant Award. The new serial number will automatically become part of the original agreement. For purposes of this Agreement, the Equipment shall be deemed lost or stolen if User cannot produce the Equipment within one hundred and twenty (120) hours written (electronic or other written medium) notice from the County.

(h) User shall not alter or modify or permit the physical alteration or modification of the Equipment in any respect without the express written permission of the Fire Marshal. In all uses of the Equipment, User shall operate the Equipment in a safe manner as governed by conditions including weather and traffic.

(i) To the extent that the obligation does not create or extend its liability beyond its statutory or constitutional powers to incur liability, User expressly agrees to hold County harmless from and against any claims or suits arising in any manner out of its custody and use of the Equipment.

(k) User shall neither charge a fee for the use of nor derive any profit from the Equipment furnished hereunder, if any, providing that nothing in this clause shall be construed to prohibit User from soliciting or receiving voluntary contributions for the furtherance of its emergency response purposes.

(l) User shall promptly advise the Fire Marshal of any accident, mechanical failure, or other occurrence that may render any of the Equipment temporarily or permanently unfit for service. The Fire Marshal and/or any of his deputies shall have the right to inspect the Equipment at any reasonable time upon ten (10) days written demand to User t. User shall at all times keep the Fire Marshal advised as to the place of storage of the Equipment

(m) User shall furnish and make available the Equipment with available personnel to operate the same for law enforcement or emergency response services upon the request of the Fire Marshal and/or any of his deputies.

(n) User shall comply with all relevant Texas and Harris County laws, rules, and regulations. User shall comply with all UASI grant requirements.

II. NIMS AND MUTUAL AID AGREEMENTS

User understands and agrees that Harris County will not provide any of the Equipment to User until and unless User provides Harris County with proof acceptable to the Fire Marshal that User has adopted the National Incident Management System ("NIMS") and has entered into Mutual Aid Agreements with neighboring 911 emergency response agencies giving User authorization to respond anywhere in the Greater Houston UASI region including Harris County, Ft. Bend County, Galveston County, and Montgomery County.

III. POSSESSION AFTER TERMINATION

Upon the written termination of this Agreement (by either party), User shall return each item of the Equipment in good working order, ordinary wear and tear under prudent usage excepted, to the Fire Marshal along with records showing maintenance or repairs to the Equipment. In the event that User remains in possession of the Equipment furnished pursuant to this Agreement beyond the termination of this Agreement, such possession shall not be deemed to create a renewal or extension of this Agreement, but shall only constitute a license to continue to use the Equipment upon the terms set forth herein until such time as the Equipment is returned to or repossessed by Harris County.

IV. TERM

The term of this Agreement shall be one (1) year beginning upon execution by a duly authorized representative of each Party. This Agreement shall automatically renew for successive one (1) year terms until terminated by the Parties. Either Party may terminate this Agreement upon thirty (30) days written notice to the other Party or at any time by mutual written agreement of the Parties. Harris County Commissioners Court and the governing Board of the User must take action to officially terminate this agreement.

V. NOTICE

Any notice required or permitted to be given to User by Harris County may be given by certified United States mail, return-receipt requested, postage-prepaid, addressed to:

City of Jersey Village
Attn: City Council, City Manager, or Fire Chief
16327 Lakeview Dr.
Jersey Village, Texas 77040

With a copy to:

City Attorney Name: Leah Hayes
 City Attorney Address: 16327 Lakeview Dr.
 City Attorney City/State/Zip Code: Jersey Village, Texas 77040

Any notice permitted or required to be given to Harris County by User may be given by certified United States mail, return receipt-requested, postage prepaid, addressed to:

Harris County
1001 Preston, 9th Floor
Houston, Texas 77002
Attention: Harris County Judge

With a copy to:
Harris County Fire Marshal
2318 Atascocita Road
Humble, Texas 77396

Either Party may change its address by giving notice to the other Party in writing. Any notice mailed by certified United States mail, return-receipt requested, shall be deemed given upon deposit in the United States mail.

VI. LIMIT OF APPROPRIATION

Prior to execution of this Agreement, Harris County has advised User and User clearly understands and agrees, such understanding and agreement being of the absolute essence of this Agreement, the Harris County has certified no funds under this Agreement and User shall no cause of action for money against Harris County under this Agreement.

VII. INDEPENDENT PARTIES

It is agreed that in the performance of all obligations undertaken by this Agreement, User shall be solely responsible to supervise, manage, control, and direct the performance of Emergency Response. Harris County shall have no right under this Agreement to direct or supervise User or its agents or employees in the performance of such services or as to the manner, means, or methods in which the services are performed. User shall not have the authority to bind, represent or commit the Harris County. Nothing in this Agreement or an Order shall be deemed or construed to create a joint venture, partnership, or agency relationship between the parties for any purpose.

VIII. ENTIRE AGREEMENT

This instrument constitutes the entire agreement between the Parties hereto relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning the Agreement shall be of no force or effect except a subsequent modification in writing signed by the Parties. User shall not assign the duties and obligations of this Agreement without the express written consent of Harris County.

IX. GOVERNING LAW AND VENUE

This Agreement is governed in all respects by the laws and Constitution of the State of Texas. The exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas. The forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas.

X. PUBLIC INFORMATION

User expressly acknowledges that Harris County is subject to the Texas Public Information Act, Chapter 552 of the Texas Government Code, and notwithstanding any provision in this Agreement to the contrary, Harris County will make any information related to this agreement or otherwise available to third parties in accordance with the Public Information Act.

XI. WAIVER OF BREACH

Waiver of a breach of any provision of this Agreement is not a waiver of any subsequent breach.

XII. NO PERSONAL LIABILITY

Nothing in this Agreement may be construed as creating any personal liability on the part of any commissioner, officer, director, employee or agent of Harris County, User or any governmental body that may be a party to this Agreement. Furthermore, the parties expressly agree that the execution of this Agreement does not create any personal liability on the part of any commissioner, officer, director, employee or agent of Harris County or User.

XIII. EXECUTION, MULTIPLE COUNTERPARTS

IN WITNESS WHEREOF, this instrument has been executed on behalf of Harris County by a duly authorized representative of Harris County and on behalf of City of Jersey Village, by a duly authorized representative of the City of Jersey Village.

APPROVED AS TO FORM:

VINCE RYAN

Harris County Attorney

HARRIS COUNTY, TEXAS

By: _____

AMY SAMPLES

Assistant Harris County Attorney

By: _____

ED EMMETT

Harris County Judge

Date Signed: _____

Attest for User

City of Jersey Village

By: _____

Fire Chief

Date Signed: _____

By: _____

City Representative

Date Signed: _____

APPROVED AS TO FORM:

City Attorney Name: Leah Hayes

City Attorney Address: 16327 Lakeview Dr.

City Attorney City/State/Zip Code: Jersey Village, Texas 77040

Attorneys For City of Jersey Village



HCFMO
Harris County Fire Marshal

HAND RECIEPT

FROM:

Harris County Fire Marshal's Office

TO:

Jersey Village Fire Department

**HAND RECEIPT
NUMBER**

**Group /
Agency**

Jersey Village Fire Department

CHIEF Name

Mark Bitz

Date:

SERIAL / IFAS NUMBER

a.

ITEM DESCRIPTION

b.

NE*

EX*

DU*

**QTY
AUTH
f.**

g.

QUANTITY

A

B

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E

F

17030111

P276350-001-028

In-Command Monitor

*Check box on item type

Receiving Information (Must be authorized by Political Sub-Division to sign)

PAGE 1 OF 1 PAGES

NE - Nonexpendable item

Name

Date Received

EX - Expendable item

Signature

DU - Durable item

HCFMO FORM 2062

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018

AGENDA ITEM: F01

AGENDA SUBJECT: Consider Ordinance No. 2018-04, amending the Code of Ordinances of the City of Jersey Village, Texas at Chapter 66 Traffic and Vehicles, Article I. In General, Section 66-7 to prohibit certain left turns from Equador Street on weekdays between the hours 8:30 a.m. and 9:30 a.m., and 3:30 p.m. and 4:30 p.m.; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code of Ordinances.

Department/Prepared By: Kevin T. Hagerich, Director of Public Works

Date Submitted: January 22, 2018

EXHIBITS: [Ordinance No. 2018-04](#)

BUDGETARY IMPACT:	Required Expenditure:	\$ 0
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 0

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

A request was made from the school resource officer to place a “No Left Turn Sign” on Equador Street that prohibits making a left turn onto the second driveway in front of Post Elementary School at Congo Street on a weekday between the hours of 8:30 a.m. and 9:30 a.m. and 3:30 p.m. and 4:30 p.m. The officer felt the signage was necessary to relieve school traffic congestion.

As a result of the request, site visit(s) were made and the signage prohibiting the left turn was deemed appropriate. Accordingly, a test sign was placed with favorable results.

This item is to request an amendment to the Code of Ordinances of the City of Jersey Village, Texas at Chapter 66 Traffic and Vehicles, Article I. In General, Section 66-7 to prohibit certain left turns from Equador Street on weekdays between the hours 8:30 a.m. and 9:30 a.m., and 3:30 p.m. and 4:30 p.m.; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code of Ordinances.

RECOMMENDED ACTION

MOTION: To approve Ordinance No. 2018-04, amending the Code of Ordinances of the City of Jersey Village, Texas at Chapter 66 Traffic and Vehicles, Article I. In General, Section 66-7 to prohibit certain left turns from Equador Street on weekdays between the hours 8:30 a.m. and 9:30 a.m., and 3:30 p.m. and 4:30 p.m.; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code of Ordinances.

ORDINANCE NO. 2018-04

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS,
AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY
VILLAGE, TEXAS AT CHAPTER 66 TRAFFIC AND VEHICLES,
ARTICLE I. IN GENERAL, SECTION 66-7 TO PROHIBIT CERTAIN
LEFT TURNS FROM EQUADOR STREET ON WEEKDAYS BETWEEN
THE HOURS 8:30 A.M. AND 9:30 A.M., AND 3:30 P.M. AND 4:30 P.M.;
PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND
PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE
CODE OF ORDINANCES.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,
TEXAS THAT:

Section 1. Chapter 66, “Traffic and Vehicles,” Article I. *In General*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended at Section 66-7, by adding the language underlined to read and provide as follows:

“Chapter 66 – TRAFFIC AND VEHICLES

....

Sec. 66-7. No left turns.

(a) It shall be unlawful for the operator of a motor vehicle to make a left turn from Solomon Street onto Seattle Street, Singapore Street, Australia Street, or Congo Lane on a weekday between the hours of 4:30 p.m. and 6:30 p.m.

(b) **With the exception of school buses, it shall be unlawful for the operator of a motor vehicle to make a left turn from Equador Street onto the Second Driveway in front of Post Elementary School at Congo Street on a weekday between the hours of 8:30 a.m. and 9:30 a.m. and 3:30 p.m. and 4:30 p.m.”**

Section 2. Section 2. The City Manager is authorized and directed to place or caused to be placed appropriate signs and other markings giving notice to operators of motor vehicles of the prohibitions set forth in Section 1 above.

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the

omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 4. All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

Section 5. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

PASSED, APPROVED, AND ADOPTED this 19th day of February 2018.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018

AGENDA ITEM: F02

AGENDA SUBJECT: Receive the Final Financing and Project Plan for the Tax Increment Reinvestment Zone Number 2 adopted by the Board of Directors on February 1, 2018.

Department/Prepared By: Lorri Coody **Date Submitted:** February 2, 2018

EXHIBITS: [Certificate of Submission](#) with Resolution 2018-01
Approving and Recommending a Final Financing Plan and Project Plan

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The Board of Directors for the Tax Increment Reinvestment Zone Board Number 2 (TIRZ) is charged with preparing, approving and submitting an adopted Financing and Project Plan for the TIRZ.

On February 1, 2018, the Board of Directors for the TIRZ adopted the Final Financing and Project Plan for the TIRZ and submits the adopted plan herein.

This item is for City Council to receive the TIRZ Board's Final Financing and Project Plan.

RECOMMENDED ACTION:

No motion is necessary. The Mayor shall announce that the Final Financing and Project Plan adopted by the TIRZ Board on February 1, 2018 is received.

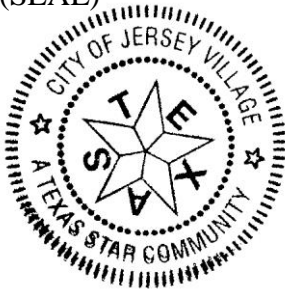
SUBMISSION OF THE FINAL FINANCING AND PROJECT PLAN FOR THE TAX
INCREMENT REINVESTMENT ZONE NUMBER 2
AS ADOPTED BY THE BOARD OF DIRECTORS ON FEBRUARY 1, 2018

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

I, Lorri Coody, the undersigned City Secretary of the City of Jersey Village, Texas, and Secretary for the Jersey Village Tax Increment Reinvestment Zone Board Number 2, in accordance with Section 311.011a of the Texas Tax Code, hereby submit a copy of the Final Financing and Project Plan for the Zone adopted by the Board of Directors on February 1, 2018, which is attached hereto; and I further certify that said copy is a true and correct copy of the original on file in the official records of the Zone.

IN WITNESS HEREOF, I have hereunto signed my name officially and affix the seal of said City, this the 2nd day of February, 2018.

(SEAL)



s/Lorri Coody, City Secretary
City of Jersey Village, Texas

RESOLUTION NO. 2018-01

A RESOLUTION OF THE BOARD OF DIRECTORS FOR REINVESTMENT ZONE NUMBER TWO, CITY OF JERSEY VILLAGE, TEXAS APPROVING AND RECOMMENDING THE FINAL REINVESTMENT ZONE PROJECT PLAN AND FINANCING PLAN TO THE CITY COUNCIL.

WHEREAS, the City of Jersey Village, Texas (hereinafter referred to as the “City”), pursuant to Chapter 311 of the Texas Tax Code, as amended (hereinafter referred to as the “Act”), may designate a geographic area within the City as a tax increment reinvestment zone if the area satisfies the requirements of the Act; and

WHEREAS, at the public hearing on July 17, 2017, interested persons were allowed to speak for or against the creation of the zone, the boundaries of the zone, and the concept of tax increment financing, and owners of property in the proposed zone were given a reasonable opportunity to protest the inclusion of their property in the zone; and

WHEREAS, after the public hearing on July 17, 2017, the City Council approved Ordinance No. 2107-26, establishing Reinvestment Zone Number Two, City of Jersey Village, Texas (the “Zone”); and

WHEREAS, on February 1, 2018, the Board of Directors for Reinvestment Zone Number Two, City of Jersey Village, Texas (the “Board”), met to consider and recommend to the City Council that the *FINAL FINANCING PLAN AND PROEJCT PLAN FOR TAX INCREMENT REINVESTMENT ZONE NUMBER 2, CITY OF JERSEY VILLAGE, TX*, a copy of which is attached hereto as **Exhibit A** (herein after referred to as the “Final Finance and Project Plan”), should be adopted by City Council ordinance as the reinvestment zone project plan and financing plan for the Zone in accordance with Section 311.011 of the Act; and **NOW THEREFORE**,

BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR REINVESTMENT ZONE NUMBER TWO CITY OF JERSEY VILLAGE, THAT:

SECTION 1. FINDINGS. Each and every one of the recitals, findings, and determinations contained in the preamble to this Resolution is incorporated into the body of this Resolution as if fully set forth herein and are hereby found and declared to be true and correct legislative findings and are adopted as part of this Resolution for all purposes.

SECTION 2. SUFFICIENCY. The Final Finance and Project Plan has been prepared by the Board and conforms with and satisfies all requirements set forth in Sections 311.011 of the Act.

SECTION 3. FEASIBILITY. The Board finds that the Final Finance and Project Plan is feasible.

SECTION 4. RECOMMENDING FINAL PROJECT AND FINANCING PLAN. The Board hereby recommends to the City Council the Final Finance and Project Plan, a copy of which is attached hereto as Exhibit A and is incorporated herein for all purposes.

The Board has prepared and adopted this Final Finance and Project Plan, and hereby recommends to the City Council that they approve the Final Finance and Project Plan as the Reinvestment Zone Project Plan and Financing Plan for the Zone.

SECTION 5. SEVERABILITY. If any section, article, paragraph, sentence, clause, phrase or word in this Resolution, or the application thereto to any persons or circumstances, is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Resolution; and the Board hereby declares it would have passed such remaining portions of this Resolution despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE. This Resolution shall become effective from and after its date of passage in accordance with law.

PASSED AND APPROVED this the 1st day of February, A.D., 2018

s/James Singleton, Board Chair
Person

ATTEST:

s/Lorri Coody, City Secretary



Exhibit A

**FINAL FINANCING PLAN AND PROEJCT PLAN FOR TAX INCREMENT
REINVESTMENT ZONE NUMBER 2, CITY OF JERSEY VILLAGE, TEXAS**



FINAL FINANCING PLAN
AND PROJECT PLAN FOR
TAX INCREMENT
REINVESTMENT ZONE
NUMBER 2, CITY OF
JERSEY VILLAGE, TX

APPROVED XXXXXXXXXXXX
Ordinance 2018-XX

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Introduction

The City of Jersey Village (the “City”) incorporated in 1956, and is located in northwest Harris County. The current population of the city is 7,935. The City is approximately 90% built out. The relatively undeveloped land within the City limits and its ETJ are located mainly within this proposed Reinvestment Zone.

The City of Jersey Village teamed with consultants to gather input from community stakeholders (from agencies like Harris County, the Houston-Galveston Area Council, METRO, and private land owners) and develop a conceptual plan for the area south of U.S. 290, known as Jersey Village Crossing. Jersey Village Crossing is a proposed 274 acre mixed-use development that includes a major Transit-Oriented Development component that incorporates preliminary designs for a light rail stop. Recent economic trends indicate that workers want to live in places with destinations, public and civic spaces, vibrant social life, recreational opportunities, and a reasonable commute—all of which are usually included in a mixed-use development. Jersey Village can expect reasonable growth over the next 30 years, with ongoing demand for both residential and non-residential real estate. The TOD site would capture a fair share of that growth so long as it includes a mix of mutually reinforcing land uses for both day and night.

The area designated for Transit Oriented Development (TOD) along U.S. 290 is intended to enhance the relationship between land use and transportation by focusing on design, layout and intensity of use. This area is situated on the south side of the highway. The present plan for this area includes co-location of a new central transit station with the METRO light rail and supportive reuse surrounding the site. When combined with effective transit service, the neighborhood presents more walkable opportunities nearby and safe, comfortable options for routes to walk as well as destinations to walk to. In turn, the transit provides residents and workers in the area reliable transportation choices, extending their options, and supports the more intense use of land. In addition to transit access, characteristics of this land use type often include lower speed roads and narrower cross sections to encourage safe walking, a mix of residential uses within a quarter mile of the transit service, multistory residential, sidewalks buffered from roads, reduced parking and parking behind buildings, and a mix of uses to encourage options nearby to live, work, and play. They may also include adaptive reuse of existing buildings, design elements like awnings on buildings to protect residents from weather, pedestrian scaled lighting, benches, street trees and landscaping. Safe biking facilities like bike lanes and lower road speeds can extend the range of the TOD effective area and can further provide good alternatives to walking and driving short distances.

The City believes that this development can and likely will occur before the transit piece of the development occurs. This development is envisioned to accommodate transit, but is not predicated on the transit before development happens.

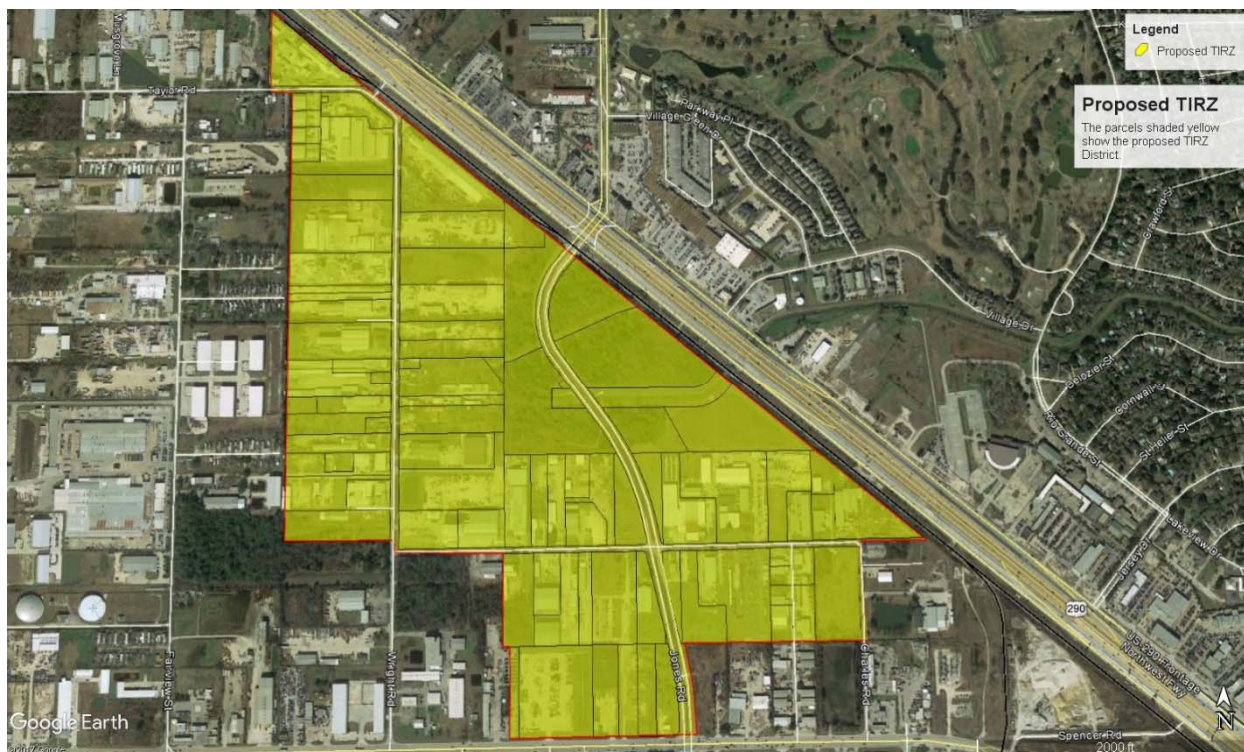
In order to facilitate this development the City is proposing the creation of Tax Increment Revitalization Zone (TIRZ) Number 2, City of Jersey Village, TX. The TIRZ as proposed will allow the City and other taxing entities to partner with each other for public improvements each may have planned for the area. The City believes that a TIRZ is the best mechanism by which to partner with private sector developers to plan, fund, and construct the needed improvements over the long-range time horizon such an ambitious undertaking might require.

Through the TIRZ, the City can both maximize the value of the ETJ to the benefit of voters and citizens, as well as contribute to the community cohesion that comes with planned development. Annexation of the ETJ will be required as part of the project. Annexation may happen through any of the means outlined in Texas State Statutes.

The TIRZ is one layer of funding to help leverage additional funding sources for city improvements. Creating a TIRZ with identified projects is an effective method to communicate the city's key areas for investment and targeted growth.

Map 1: Location of Proposed Tax Increment Reinvestment Zone

The proposed boundaries of the TIRZ are depicted below.



Benefits of the District

The creation of this proposed TIRZ District allows the City of Jersey Village to benefit from new business tax revenue, sales tax revenue, and job creation on property that is currently vacant. In addition, this will also likely spur the development of other underutilized lands to a more productive land use.

It will allow companies to make significant investments within the proposed TIRZ area that has the potential to add over \$520 million to the tax base over the proposed 30 year life of the district.

The City will capture 100% of the taxable real property incremental revenues being created within the TIRZ.

Project Plan

This Project Plan and Reinvestment Zone Financing Plan ("The Plan") has been prepared in accordance with the requirements of Chapter 311.011 of the Texas Tax Code and outlines the improvements to be funded and implemented by the proposed Tax Increment Reinvestment Zone Number 2, City of Jersey Village, Texas.

There are also several benefits to the city, other local taxing jurisdictions, and tax payers in general that will be accomplished with this TIRZ. One of those benefits is achieving some of the Comprehensive Plan Goals, which include:

- Invest in infrastructure, activities, and opportunities that will revitalize the highway 290 corridor to maximize its visual appeal, sense of place, and economic value.
- Promote infill and redevelopment of vacant or underutilized parcels.
- Promote the appropriate mix of land uses within the city limits and extraterritorial jurisdiction.
- Ensure that transportation, public services, and utilities are maintained and enhanced to meet the community's present and future needs.
- Provide public facilities to maintain community safety, and serve existing and new development in an efficient and cost effective manner.
- Highlight the city's image as a special community by enhancing the visual character of the city's commercial areas and community entrances.
- Encourage quality family-oriented retail, restaurant, and entertainment opportunities to provide the goods and services valued by jersey village's residents.

Other benefits for the City include:

- Provides ability to influence quality, timing, and type of development in ETJ.
- Enhances the City's tax base.
- Provides tool to partner with private developers to construct improvements.

Existing Uses and Conditions

The table below, based on information from the Comp Plan, details the existing land uses and the percentages of their respective areas within the City.

Figure 1: Current Land Uses

Land Use	City Limits		ETJ	
	Acres	Percent	Acres	Percent
Single Family	683	30.2%	15	2.1%
Multi-Family	88	3.9%	0	0.0%
Townhome	21	0.9%	0	0.0%
Manufactured	-	0.0%	25	3.6%
Total Residential	792	35.0%	40	5.7%
Parks and Open Space	83	3.7%	0	0.0%
Public/Semi-Public	180	8.0%	11	1.6%
Private Recreation	134	5.9%	0	0.0%
Retail	44	1.9%	2	0.3%
Office	28	1.2%	0	0.0%
Commercial	182	8.1%	198	28.1%
Industrial	74	3.3%	302	42.9%
Detention Pond/Lake	98	4.3%	5	0.7%
Right-of-Way	446	19.8%	28	4.0%
Railroad Right-of-Way	27	1.2%	0	0.0%
Nonresidential	1,296	57.4%	546	77.6%
Vacant	170.00	7.5%	118	16.8%
Total Acres	2,258		704	

On the following pages are maps that show the existing uses and land conditions of the proposed TIRZ area, along with the current zoning of the area.

Map 2: Existing Uses and conditions of land within and around the TIRZ.



Map 3: The existing land use zoning within the TIRZ.



Map 4: The existing land use zoning with the characteristic zones overlaid.

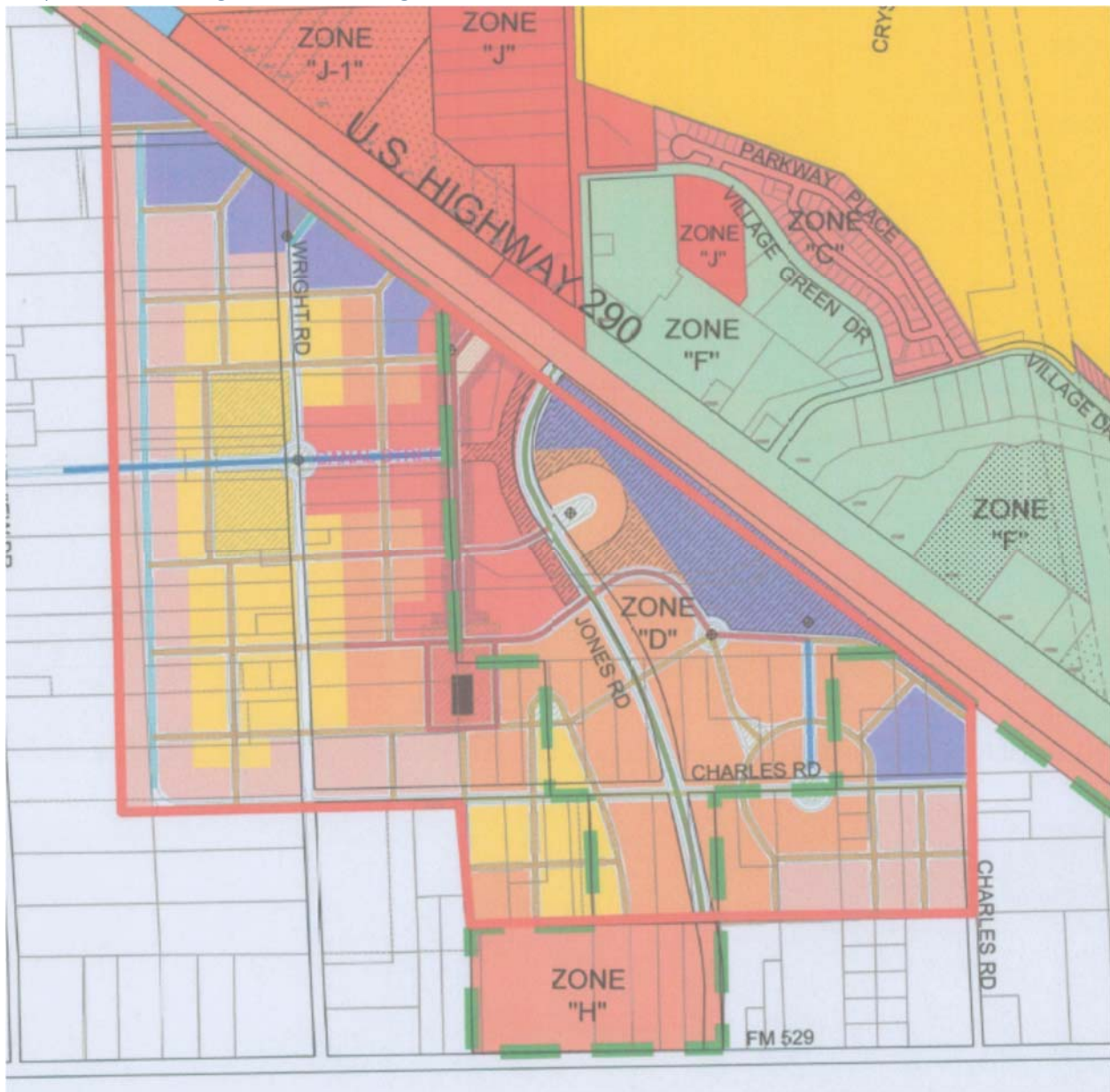
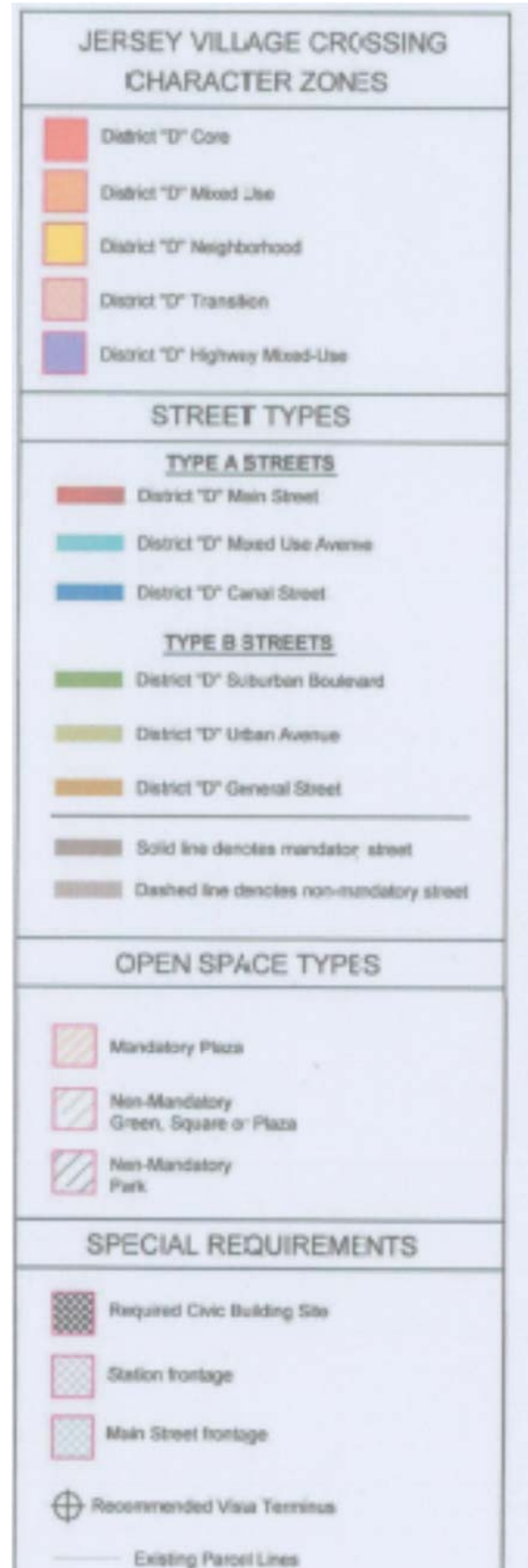


Figure 2: Jersey Village Crossing Character Zones



Ordinance Changes

Other than ordinance changes that may be required by the annexation and zoning of properties currently in the ETJ, there are no other contemplated changes to the City's Code of Ordinances or Master Plan.

Non-Project Costs

Non-Project Costs will consist of unreimbursed costs of public rights-of way, utility upgrades, street relocation cost, technology investment, public open space improvements and other private investment. The projects which are expected to result from the TIRZ major infrastructure improvements consist of private investment in various development projects which will include internal infrastructure such as internal roads, water, sewer, and drainage facilities, along with the private development. The total value of such projects can reasonably be projected to total more than \$70 million at TIRZ end.

Method of Relocation

There are only four parcels in the Zone that are currently used for residential purposes. If relocation is necessary it will be done in accordance with all applicable city, state, and federal requirements.

Certain TIRZ eligible projects such as road improvements may result in the relocation of existing uses depending upon its final alignment. If relocation becomes necessary and in instances where appropriate, costs associated with such relocation may, on a case-by-case basis, be considered as eligible project costs, as determined by the Board of Directors of the TIRZ. In addition, the TIRZ Board and City will consider and utilize such other methods as are available, cost effective, and efficient to aid in the relocation with due weight being given to the availability of tax increments to pay related costs.

Financing Plan

Financial Plan Narrative

The City views its participation in the development of the Jersey Crossing area as vital to the success of the development of this area, and the long-term growth of Jersey Crossing as a community asset. The cost of the development within the proposed Zone will be a public private partnership model that has been successful in numerous other communities. The TIRZ is intended to provide a funding and/or reimbursement mechanism for major public infrastructure to provide improved roadways and public utilities to un-served properties within the zone, along with the various landscape, beautification, and urban design components that are already apart of the Form Based Codes in place in this area. The comprehensive and long-term nature of the project will promote stability, sustainable commercial, retail, and light industrial opportunities in an area that is currently underutilized and undervalued. The TIRZ may fund all or a portion of the eligible projects.

Estimated Project Costs

The City of Jersey Village is proposing the following Financial Plan, which is presented below. The dollar amounts are approximate estimates based upon assumptions that can be made of how the land will be developed. The estimates used for Capital Costs were gathered from various studies done by the city over the years, include the Impact Fee Study in 2015 and the TOD Study done in 2010. The base costs

were given an inflation factor of 4% annually from the original date of their estimate, to help arrive at the estimated costs.

Proposed Budget	Amount	Category	Authorized by Tax Code
Water/Sewer	\$ 11,000,000	Capital Costs	311.002(1)(A)
Roads/sidewalks	\$ 12,000,000	Capital Costs	311.002(1)(A)
Drainage	\$ 12,000,000	Capital Costs	311.002(1)(A)
Traffic/Parking	\$ 19,000,000	Capital Costs	311.002(1)(A)
Civic Facilities	\$ 9,300,000	Capital Costs	311.002(1)(A)
Acquisition of land/easements	\$ 10,000,000	Capital Costs	311.002(1)(A)
Interest/financing	\$ 17,000,000	Interest/Financing	311.002(1)(B)
Professional Services	\$ 5,000,000	Professional Services	311.002(1)(D)
Administrative Costs	\$ 9,000,000	Administrative Costs	311.002(1)(E)
Relocation	\$ 2,000,000	Relocation	311.002(1)(F)
Organizational costs	\$ 600,000	Organizational costs	311.002(1)(G)
Operating Costs	\$ 10,000,000	Operating Costs	311.002(1)(I)
Grants	\$ 20,000,000	Discretionary	311.002(1)(L)
Total Expenses	\$ 136,900,000		

The project costs should be adjusted to actual development plans and actual bid costs when the projects occur. The intent of the plan is to show what projects can be completed and funded with tax increment revenues. It is likely that tax increments could exceed the estimates listed above and that costs could be moved between line items.

In addition to the projects described above projects that are eligible pursuant to the Texas Tax Code shall also be considered eligible project costs. The TIRZ will fund project costs at the discretion and approval of the Board of Directors of the TIRZ and the City Council.

Kind, Number and Location of Proposed Public Improvements

Some of the public improvements being proposed include streets and utilities, including water, sewer, and drainage.

For wastewater projects the following are anticipated to be needed, along with the potential costs:

1	Charles Road 8" Wastewater Line	\$565,800
2	Jones Road Area 8" Wastewater Line	\$162,900
3	Charles Road Area 8" Wastewater Line	\$317,400
4	Proposed Lift Station #1 & 12" Force Main	\$791,700
5	Wright Road 10" Wastewater Line	\$775,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

The more precise locations are depicted in Exhibit A attached to this document.

For water projects the following are anticipated to be needed along with the potential costs:

1	Hwy 290 8" & 12" Water Line	\$605,900
2	FM 529 8" & 12" Water Line	\$847,400
3	Charles Road 8" & 12" Water Line Loop	\$903,900
4	Wright Road 12" Water Line	\$884,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

This is depicted in Exhibit B attached to this document.

Drainage for storm water will also have to be implemented. It is anticipated the drainage would be located along Jones Road, Charles Road, Wright Road, and the "Main Street" in the Jersey Crossing area.

The majority of these improvements will be required in the ETJ area of the City, as that area is currently without these services. The water and sewer plans have already been outlined in the "Water & Wastewater Impact Fee Report" dated November 2015 by the City of Jersey Village.

Street layouts have been preliminary laid out, and are depicted in Map 4.

It must be stated that while the tentative location for these public improvements have been identified, final alignments will be determined at the time of design. Public infrastructure improvements and civic facilities will be considered eligible projects anywhere within the zone.

Economic Feasibility

Currently the estimated project costs for the TIRZ are \$136,900,000. The City will use 100% of the incremental increase of the Tax Rate for the entire 30-year life of the TIRZ. That

In 2010 the City had a Market Feasibility Analysis & Fiscal Impact Assessment done for the Transit Oriented Development, which is the TIRZ area. This report was completed by TXP, INC. That report shows the project the City is hoping to accomplish with the TIRZ is economically feasible.

That report looked at the amount of square footage that could reasonably be anticipated to be added in three separate categories. They are: Residential Use, Retail/Restaurants/Entertainment, and Office space. The report also provides the projected amount of property value that each of those three development areas would add.

Square Footage/Units By Phase

	Residential Units	Retail/Rest./Ent.	Office
Phase One	378	344,622	187,497
Phase Two	125	51,949	28,264
Phase Three	421	185,003	100,654
TOTATL	924	581,574	316,415

Property Values By Phase

	Residential Units	Retail/Rest./Ent.	Office	Totals
Phase One	\$59,841,800	\$39,631,560	\$21,562,172	\$121,035,532
Phase Two	\$79,552,414	\$45,605,745	\$24,812,521	\$149,970,680
Phase Three	\$146,107,500	\$66,881,125	\$36,387,725	\$249,376,350

We have used these property values by phase for our calculations for what the valuation will increase by and when. Those charts are on the following pages, under the section titled Estimated Captured Appraised Value by Year.

Based upon those numbers, the current tax rate of the City, and an estimated 1% annual appreciation rate of property values, the city will capture \$137,817,090 in incremental taxes over the 30-year life of the Zone. Current project costs are estimated to be \$136,900,000 over the 30-year life of the zone. The revenues projected exceed the expenses projected.

It should be noted as well that these revenues do not take into consideration any additional sales tax revenues the city would collected from the retail, restaurant, or entertainment establishments or any other miscellaneous licenses, fines, or fees the city man collect. The Fiscal Impact Assessment previously mentioned estimates that revenue to be over \$2.6 million annually. This economic analysis does not include any contribution Harris County would make if they choose to participate.

Estimate of Bonded Indebtedness To Be Incurred

Bonds, notes or other obligations may be issued to yield net proceeds sufficient to pay all or a portion of the eligible project costs and related professional fees that are currently estimated at, but are not limited to, \$136,900,000. The City, at its sole discretion, may issue or cause to be issued bonds, notes, or other obligations secured by tax increment revenues, the proceeds of which could be used to pay for or reimburse Project Costs, including public improvements, capitalized interest, professional fees, developer interest and costs of issuance of the bonds.

Estimated Time When Monetary Obligations Are To Be Incurred

Bond issuances, if necessary, will occur at appropriate times as determined by the City and the City's Financial Advisor. Project Costs, administrative costs, and costs related to the creation and organization of the TIRZ may be paid from the issuance of bonds or directly from tax increment revenue.

Methods and Sources of Financing

The primary source of revenue for the TIRZ will be ad valorem property taxes generated on the annual incremental value above the base year value. The City of Jersey Village will participate at 100% of the increment for the duration of the TIRZ. The City is hopeful that Harris County will also participate in the TIRZ, however at this time the County has not yet committed to participating.

To ensure timely construction of public improvements, both pay-as-you-go and various methods of financing may be utilized. These include:

- Tax Increment Bonds or Notes. As allowed by annual incremental increases in Zone assessed value, tax-exempt tax increment bonds or notes may be issued to fund improvements.
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		Years in Projection	30	
		Tax Rate (Per hundred)	\$ 0.4166	
		Annual Appreciation of District	1%	

Exhibit A: Wastewater Project Location Map

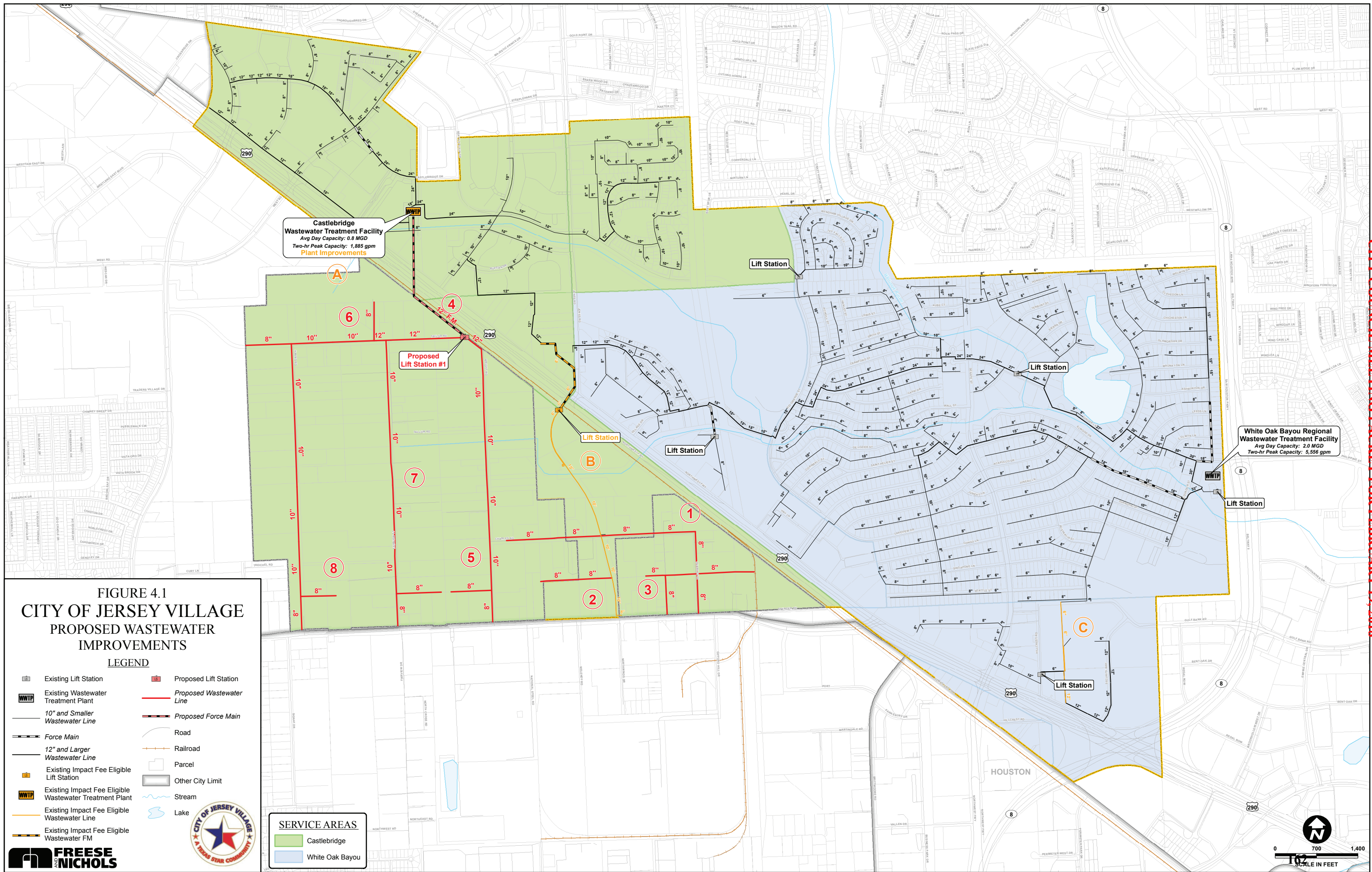


Exhibit B: Water Project Location Map

LEGEND


















	Elevated Storage Tank		Road
	Ground Storage Tank		Railroad
	Water Plant		Stream
	Proposed Elevated Storage Tank		Lake
	Proposed Water Plant		Parcel
	8" and Smaller Water Line		City Limit
	10" and Larger Water Line		ETJ Boundary
	Existing Impact Fee Eligible Water Line		Other City Limit
	Proposed Water Line		



Exhibit A

**FINAL FINANCING PLAN AND PROEJCT PLAN FOR TAX INCREMENT
REINVESTMENT ZONE NUMBER 2, CITY OF JERSEY VILLAGE, TEXAS**



FINAL FINANCING PLAN
AND PROJECT PLAN FOR
TAX INCREMENT
REINVESTMENT ZONE
NUMBER 2, CITY OF
JERSEY VILLAGE, TX

APPROVED XXXXXXXXXXXX
Ordinance 2018-XX

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Introduction

The City of Jersey Village (the “City”) incorporated in 1956, and is located in northwest Harris County. The current population of the city is 7,935. The City is approximately 90% built out. The relatively undeveloped land within the City limits and its ETJ are located mainly within this proposed Reinvestment Zone.

The City of Jersey Village teamed with consultants to gather input from community stakeholders (from agencies like Harris County, the Houston-Galveston Area Council, METRO, and private land owners) and develop a conceptual plan for the area south of U.S. 290, known as Jersey Village Crossing. Jersey Village Crossing is a proposed 274 acre mixed-use development that includes a major Transit-Oriented Development component that incorporates preliminary designs for a light rail stop. Recent economic trends indicate that workers want to live in places with destinations, public and civic spaces, vibrant social life, recreational opportunities, and a reasonable commute—all of which are usually included in a mixed-use development. Jersey Village can expect reasonable growth over the next 30 years, with ongoing demand for both residential and non-residential real estate. The TOD site would capture a fair share of that growth so long as it includes a mix of mutually reinforcing land uses for both day and night.

The area designated for Transit Oriented Development (TOD) along U.S. 290 is intended to enhance the relationship between land use and transportation by focusing on design, layout and intensity of use. This area is situated on the south side of the highway. The present plan for this area includes co-location of a new central transit station with the METRO light rail and supportive reuse surrounding the site. When combined with effective transit service, the neighborhood presents more walkable opportunities nearby and safe, comfortable options for routes to walk as well as destinations to walk to. In turn, the transit provides residents and workers in the area reliable transportation choices, extending their options, and supports the more intense use of land. In addition to transit access, characteristics of this land use type often include lower speed roads and narrower cross sections to encourage safe walking, a mix of residential uses within a quarter mile of the transit service, multistory residential, sidewalks buffered from roads, reduced parking and parking behind buildings, and a mix of uses to encourage options nearby to live, work, and play. They may also include adaptive reuse of existing buildings, design elements like awnings on buildings to protect residents from weather, pedestrian scaled lighting, benches, street trees and landscaping. Safe biking facilities like bike lanes and lower road speeds can extend the range of the TOD effective area and can further provide good alternatives to walking and driving short distances.

The City believes that this development can and likely will occur before the transit piece of the development occurs. This development is envisioned to accommodate transit, but is not predicated on the transit before development happens.

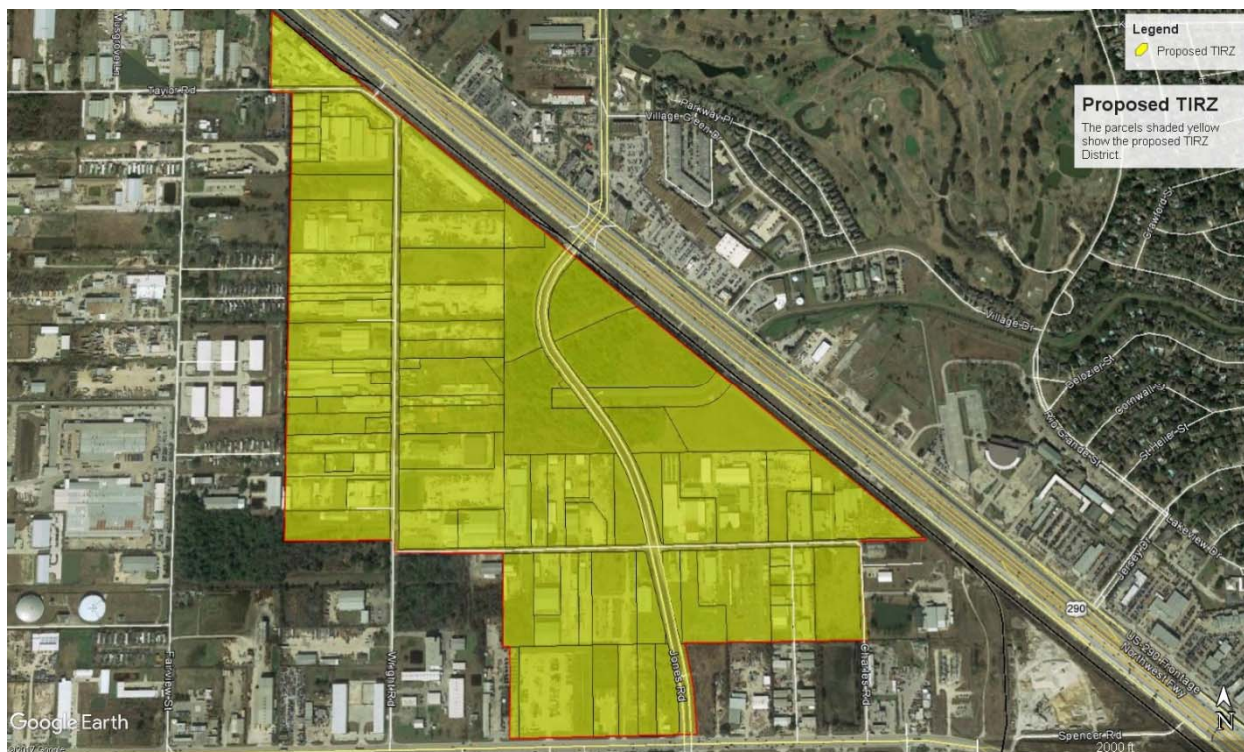
In order to facilitate this development the City is proposing the creation of Tax Increment Revitalization Zone (TIRZ) Number 2, City of Jersey Village, TX. The TIRZ as proposed will allow the City and other taxing entities to partner with each other for public improvements each may have planned for the area. The City believes that a TIRZ is the best mechanism by which to partner with private sector developers to plan, fund, and construct the needed improvements over the long-range time horizon such an ambitious undertaking might require.

Through the TIRZ, the City can both maximize the value of the ETJ to the benefit of voters and citizens, as well as contribute to the community cohesion that comes with planned development. Annexation of the ETJ will be required as part of the project. Annexation may happen through any of the means outlined in Texas State Statutes.

The TIRZ is one layer of funding to help leverage additional funding sources for city improvements. Creating a TIRZ with identified projects is an effective method to communicate the city's key areas for investment and targeted growth.

Map 1: Location of Proposed Tax Increment Reinvestment Zone

The proposed boundaries of the TIRZ are depicted below.



Benefits of the District

The creation of this proposed TIRZ District allows the City of Jersey Village to benefit from new business tax revenue, sales tax revenue, and job creation on property that is currently vacant. In addition, this will also likely spur the development of other underutilized lands to a more productive land use.

It will allow companies to make significant investments within the proposed TIRZ area that has the potential to add over \$520 million to the tax base over the proposed 30 year life of the district.

The City will capture 100% of the taxable real property incremental revenues being created within the TIRZ.

Project Plan

This Project Plan and Reinvestment Zone Financing Plan ("The Plan") has been prepared in accordance with the requirements of Chapter 311.011 of the Texas Tax Code and outlines the improvements to be funded and implemented by the proposed Tax Increment Reinvestment Zone Number 2, City of Jersey Village, Texas.

There are also several benefits to the city, other local taxing jurisdictions, and tax payers in general that will be accomplished with this TIRZ. One of those benefits is achieving some of the Comprehensive Plan Goals, which include:

- Invest in infrastructure, activities, and opportunities that will revitalize the highway 290 corridor to maximize its visual appeal, sense of place, and economic value.
- Promote infill and redevelopment of vacant or underutilized parcels.
- Promote the appropriate mix of land uses within the city limits and extraterritorial jurisdiction.
- Ensure that transportation, public services, and utilities are maintained and enhanced to meet the community's present and future needs.
- Provide public facilities to maintain community safety, and serve existing and new development in an efficient and cost effective manner.
- Highlight the city's image as a special community by enhancing the visual character of the city's commercial areas and community entrances.
- Encourage quality family-oriented retail, restaurant, and entertainment opportunities to provide the goods and services valued by jersey village's residents.

Other benefits for the City include:

- Provides ability to influence quality, timing, and type of development in ETJ.
- Enhances the City's tax base.
- Provides tool to partner with private developers to construct improvements.

Existing Uses and Conditions

The table below, based on information from the Comp Plan, details the existing land uses and the percentages of their respective areas within the City.

Figure 1: Current Land Uses

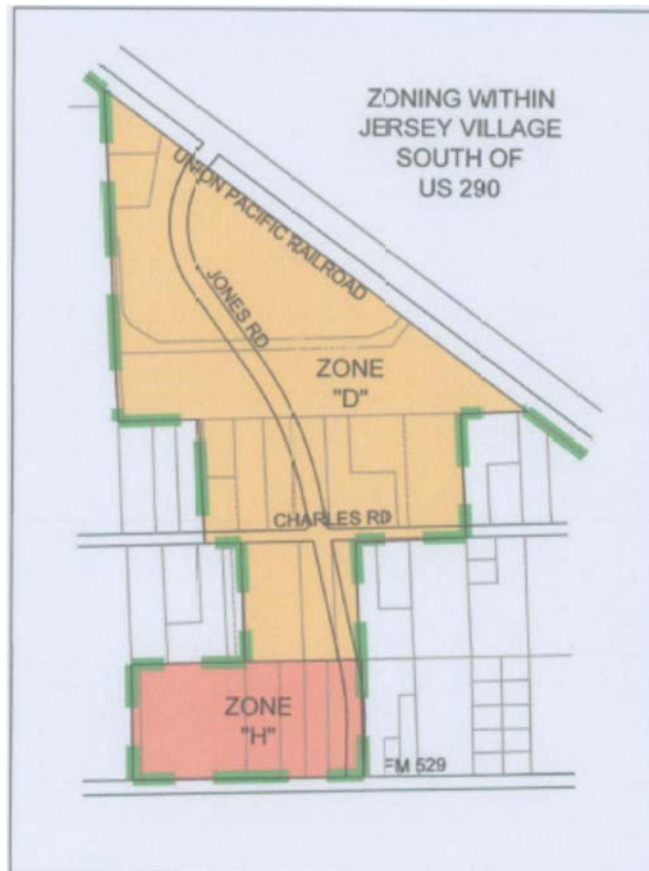
Land Use	City Limits		ETJ	
	Acres	Percent	Acres	Percent
Single Family	683	30.2%	15	2.1%
Multi-Family	88	3.9%	0	0.0%
Townhome	21	0.9%	0	0.0%
Manufactured	-	0.0%	25	3.6%
Total Residential	792	35.0%	40	5.7%
Parks and Open Space	83	3.7%	0	0.0%
Public/Semi-Public	180	8.0%	11	1.6%
Private Recreation	134	5.9%	0	0.0%
Retail	44	1.9%	2	0.3%
Office	28	1.2%	0	0.0%
Commercial	182	8.1%	198	28.1%
Industrial	74	3.3%	302	42.9%
Detention Pond/Lake	98	4.3%	5	0.7%
Right-of-Way	446	19.8%	28	4.0%
Railroad Right-of-Way	27	1.2%	0	0.0%
Nonresidential	1,296	57.4%	546	77.6%
Vacant	170.00	7.5%	118	16.8%
Total Acres	2,258		704	

On the following pages are maps that show the existing uses and land conditions of the proposed TIRZ area, along with the current zoning of the area.

Map 2: Existing Uses and conditions of land within and around the TIRZ.



Map 3: The existing land use zoning within the TIRZ.



Map 4: The existing land use zoning with the characteristic zones overlaid.

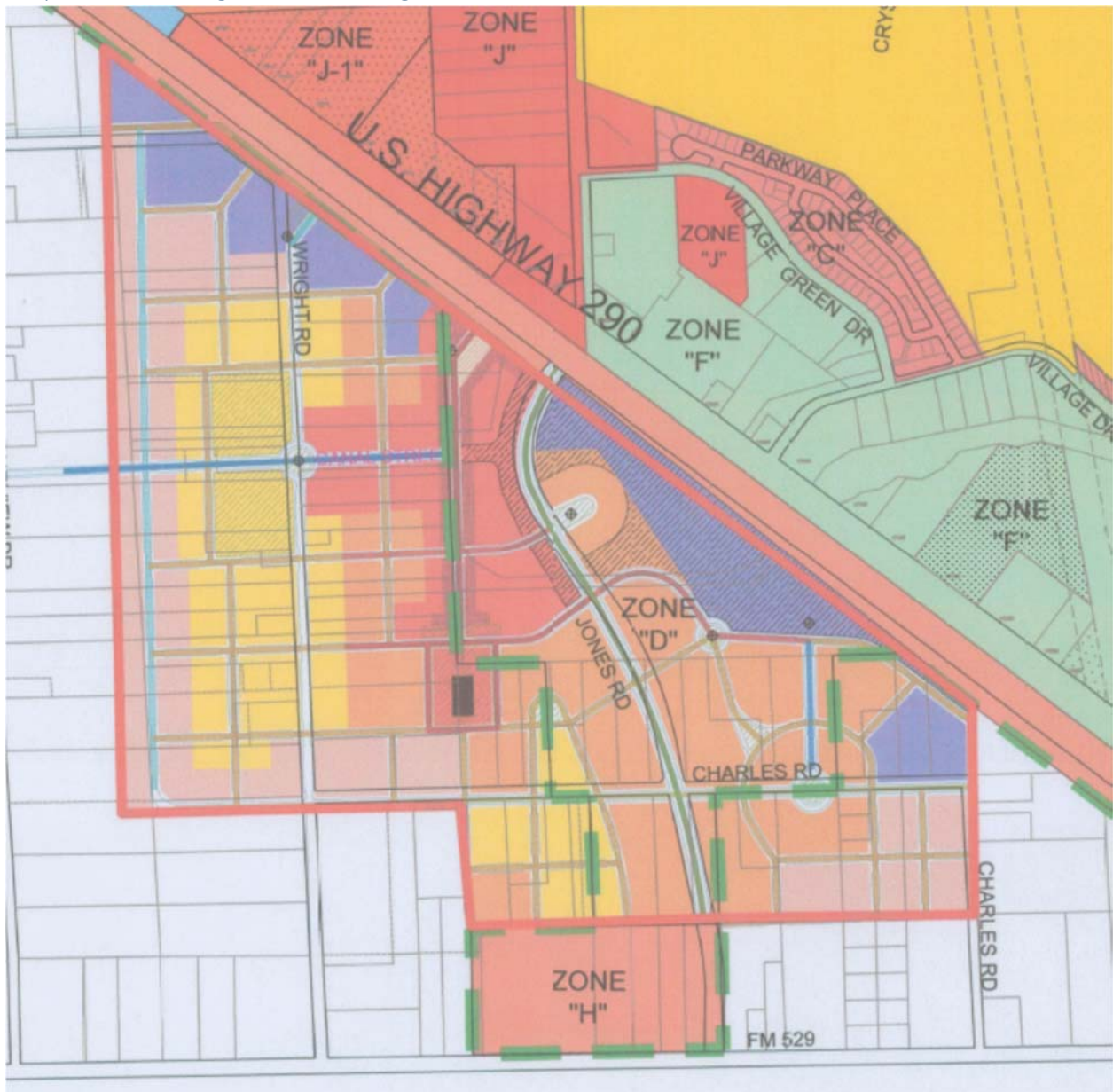
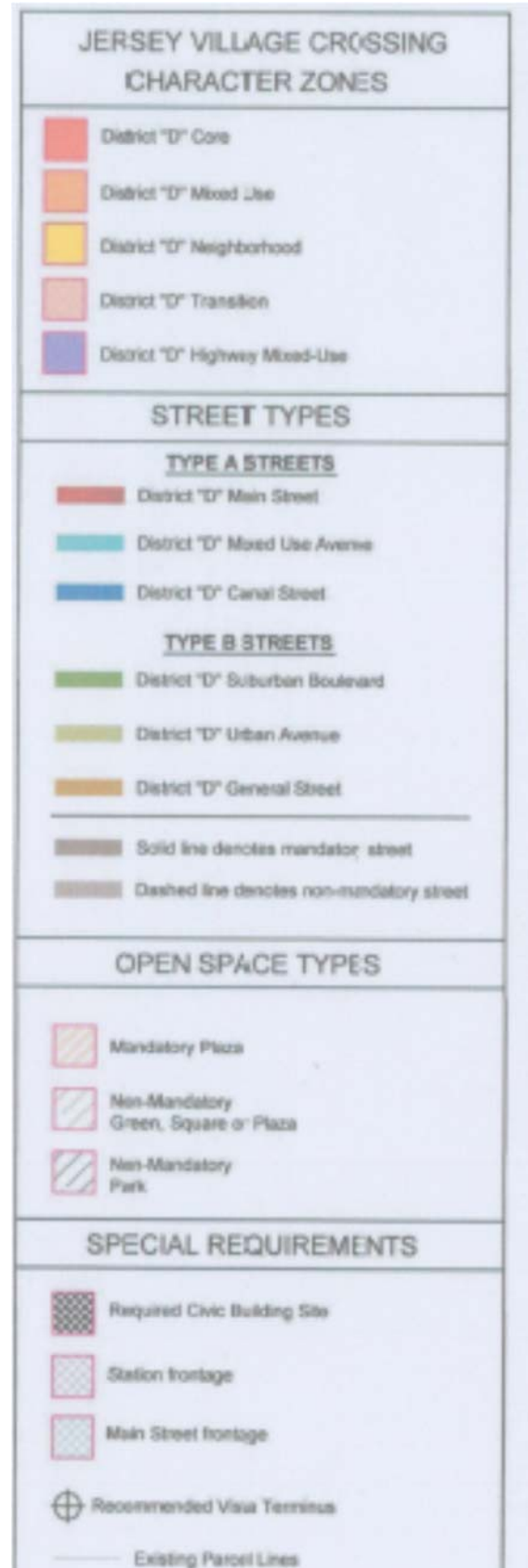


Figure 2: Jersey Village Crossing Character Zones



Ordinance Changes

Other than ordinance changes that may be required by the annexation and zoning of properties currently in the ETJ, there are no other contemplated changes to the City's Code of Ordinances or Master Plan.

Non-Project Costs

Non-Project Costs will consist of unreimbursed costs of public rights-of way, utility upgrades, street relocation cost, technology investment, public open space improvements and other private investment. The projects which are expected to result from the TIRZ major infrastructure improvements consist of private investment in various development projects which will include internal infrastructure such as internal roads, water, sewer, and drainage facilities, along with the private development. The total value of such projects can reasonably be projected to total more than \$70 million at TIRZ end.

Method of Relocation

There are only four parcels in the Zone that are currently used for residential purposes. If relocation is necessary it will be done in accordance with all applicable city, state, and federal requirements.

Certain TIRZ eligible projects such as road improvements may result in the relocation of existing uses depending upon its final alignment. If relocation becomes necessary and in instances where appropriate, costs associated with such relocation may, on a case-by-case basis, be considered as eligible project costs, as determined by the Board of Directors of the TIRZ. In addition, the TIRZ Board and City will consider and utilize such other methods as are available, cost effective, and efficient to aid in the relocation with due weight being given to the availability of tax increments to pay related costs.

Financing Plan

Financial Plan Narrative

The City views its participation in the development of the Jersey Crossing area as vital to the success of the development of this area, and the long-term growth of Jersey Crossing as a community asset. The cost of the development within the proposed Zone will be a public private partnership model that has been successful in numerous other communities. The TIRZ is intended to provide a funding and/or reimbursement mechanism for major public infrastructure to provide improved roadways and public utilities to un-served properties within the zone, along with the various landscape, beautification, and urban design components that are already apart of the Form Based Codes in place in this area. The comprehensive and long-term nature of the project will promote stability, sustainable commercial, retail, and light industrial opportunities in an area that is currently underutilized and undervalued. The TIRZ may fund all or a portion of the eligible projects.

Estimated Project Costs

The City of Jersey Village is proposing the following Financial Plan, which is presented below. The dollar amounts are approximate estimates based upon assumptions that can be made of how the land will be developed. The estimates used for Capital Costs were gathered from various studies done by the city over the years, include the Impact Fee Study in 2015 and the TOD Study done in 2010. The base costs

were given an inflation factor of 4% annually from the original date of their estimate, to help arrive at the estimated costs.

Proposed Budget	Amount	Category	Authorized by Tax Code
Water/Sewer	\$ 11,000,000	Capital Costs	311.002(1)(A)
Roads/sidewalks	\$ 12,000,000	Capital Costs	311.002(1)(A)
Drainage	\$ 12,000,000	Capital Costs	311.002(1)(A)
Traffic/Parking	\$ 19,000,000	Capital Costs	311.002(1)(A)
Civic Facilities	\$ 9,300,000	Capital Costs	311.002(1)(A)
Acquisition of land/easements	\$ 10,000,000	Capital Costs	311.002(1)(A)
Interest/financing	\$ 17,000,000	Interest/Financing	311.002(1)(B)
Professional Services	\$ 5,000,000	Professional Services	311.002(1)(D)
Administrative Costs	\$ 9,000,000	Administrative Costs	311.002(1)(E)
Relocation	\$ 2,000,000	Relocation	311.002(1)(F)
Organizational costs	\$ 600,000	Organizational costs	311.002(1)(G)
Operating Costs	\$ 10,000,000	Operating Costs	311.002(1)(I)
Grants	\$ 20,000,000	Discretionary	311.002(1)(L)
Total Expenses	\$ 136,900,000		

The project costs should be adjusted to actual development plans and actual bid costs when the projects occur. The intent of the plan is to show what projects can be completed and funded with tax increment revenues. It is likely that tax increments could exceed the estimates listed above and that costs could be moved between line items.

In addition to the projects described above projects that are eligible pursuant to the Texas Tax Code shall also be considered eligible project costs. The TIRZ will fund project costs at the discretion and approval of the Board of Directors of the TIRZ and the City Council.

Kind, Number and Location of Proposed Public Improvements

Some of the public improvements being proposed include streets and utilities, including water, sewer, and drainage.

For wastewater projects the following are anticipated to be needed, along with the potential costs:

1	Charles Road 8" Wastewater Line	\$565,800
2	Jones Road Area 8" Wastewater Line	\$162,900
3	Charles Road Area 8" Wastewater Line	\$317,400
4	Proposed Lift Station #1 & 12" Force Main	\$791,700
5	Wright Road 10" Wastewater Line	\$775,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

The more precise locations are depicted in Exhibit A attached to this document.

For water projects the following are anticipated to be needed along with the potential costs:

1	Hwy 290 8" & 12" Water Line	\$605,900
2	FM 529 8" & 12" Water Line	\$847,400
3	Charles Road 8" & 12" Water Line Loop	\$903,900
4	Wright Road 12" Water Line	\$884,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

This is depicted in Exhibit B attached to this document.

Drainage for storm water will also have to be implemented. It is anticipated the drainage would be located along Jones Road, Charles Road, Wright Road, and the "Main Street" in the Jersey Crossing area.

The majority of these improvements will be required in the ETJ area of the City, as that area is currently without these services. The water and sewer plans have already been outlined in the "Water & Wastewater Impact Fee Report" dated November 2015 by the City of Jersey Village.

Street layouts have been preliminary laid out, and are depicted in Map 4.

It must be stated that while the tentative location for these public improvements have been identified, final alignments will be determined at the time of design. Public infrastructure improvements and civic facilities will be considered eligible projects anywhere within the zone.

Economic Feasibility

Currently the estimated project costs for the TIRZ are \$136,900,000. The City will use 100% of the incremental increase of the Tax Rate for the entire 30-year life of the TIRZ. That

In 2010 the City had a Market Feasibility Analysis & Fiscal Impact Assessment done for the Transit Oriented Development, which is the TIRZ area. This report was completed by TXP, INC. That report shows the project the City is hoping to accomplish with the TIRZ is economically feasible.

That report looked at the amount of square footage that could reasonably be anticipated to be added in three separate categories. They are: Residential Use, Retail/Restaurants/Entertainment, and Office space. The report also provides the projected amount of property value that each of those three development areas would add.

Square Footage/Units By Phase

	Residential Units	Retail/Rest./Ent.	Office
Phase One	378	344,622	187,497
Phase Two	125	51,949	28,264
Phase Three	421	185,003	100,654
TOTATL	924	581,574	316,415

Property Values By Phase

	Residential Units	Retail/Rest./Ent.	Office	Totals
Phase One	\$59,841,800	\$39,631,560	\$21,562,172	\$121,035,532
Phase Two	\$79,552,414	\$45,605,745	\$24,812,521	\$149,970,680
Phase Three	\$146,107,500	\$66,881,125	\$36,387,725	\$249,376,350

We have used these property values by phase for our calculations for what the valuation will increase by and when. Those charts are on the following pages, under the section titled Estimated Captured Appraised Value by Year.

Based upon those numbers, the current tax rate of the City, and an estimated 1% annual appreciation rate of property values, the city will capture \$137,817,090 in incremental taxes over the 30-year life of the Zone. Current project costs are estimated to be \$136,900,000 over the 30-year life of the zone. The revenues projected exceed the expenses projected.

It should be noted as well that these revenues do not take into consideration any additional sales tax revenues the city would collect from the retail, restaurant, or entertainment establishments or any other miscellaneous licenses, fines, or fees the city can collect. The Fiscal Impact Assessment previously mentioned estimates that revenue to be over \$2.6 million annually. This economic analysis does not include any contribution Harris County would make if they choose to participate.

Estimate of Bonded Indebtedness To Be Incurred

Bonds, notes or other obligations may be issued to yield net proceeds sufficient to pay all or a portion of the eligible project costs and related professional fees that are currently estimated at, but are not limited to, \$136,900,000. The City, at its sole discretion, may issue or cause to be issued bonds, notes, or other obligations secured by tax increment revenues, the proceeds of which could be used to pay for or reimburse Project Costs, including public improvements, capitalized interest, professional fees, developer interest and costs of issuance of the bonds.

Estimated Time When Monetary Obligations Are To Be Incurred

Bond issuances, if necessary, will occur at appropriate times as determined by the City and the City's Financial Advisor. Project Costs, administrative costs, and costs related to the creation and organization of the TIRZ may be paid from the issuance of bonds or directly from tax increment revenue.

Methods and Sources of Financing

The primary source of revenue for the TIRZ will be ad valorem property taxes generated on the annual incremental value above the base year value. The City of Jersey Village will participate at 100% of the increment for the duration of the TIRZ. The City is hopeful that Harris County will also participate in the TIRZ, however at this time the County has not yet committed to participating.

To ensure timely construction of public improvements, both pay-as-you-go and various methods of financing may be utilized. These include:

- Tax Increment Bonds or Notes. As allowed by annual incremental increases in Zone assessed value, tax-exempt tax increment bonds or notes may be issued to fund improvements.
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Exhibit A: Wastewater Project Location Map

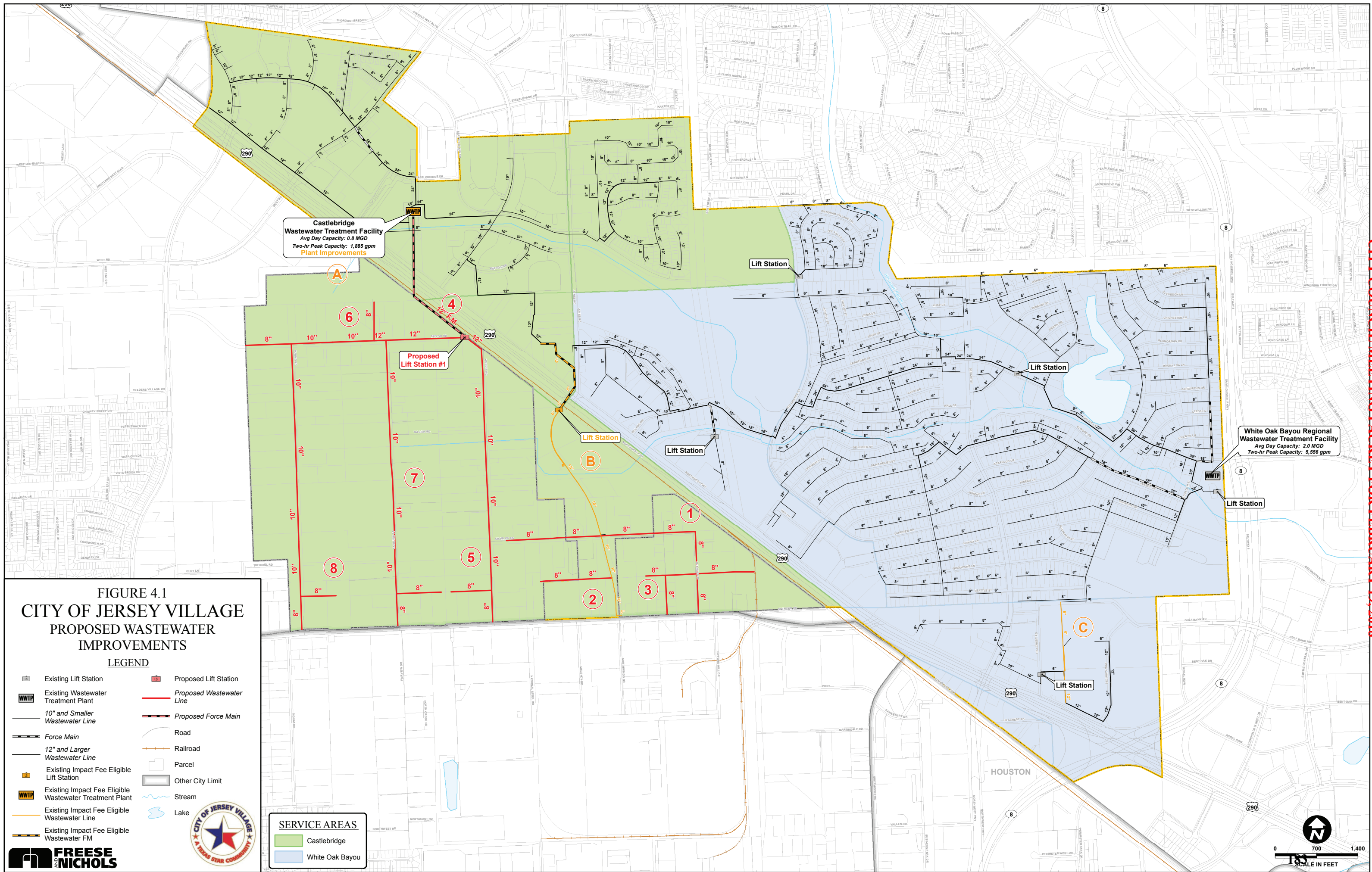
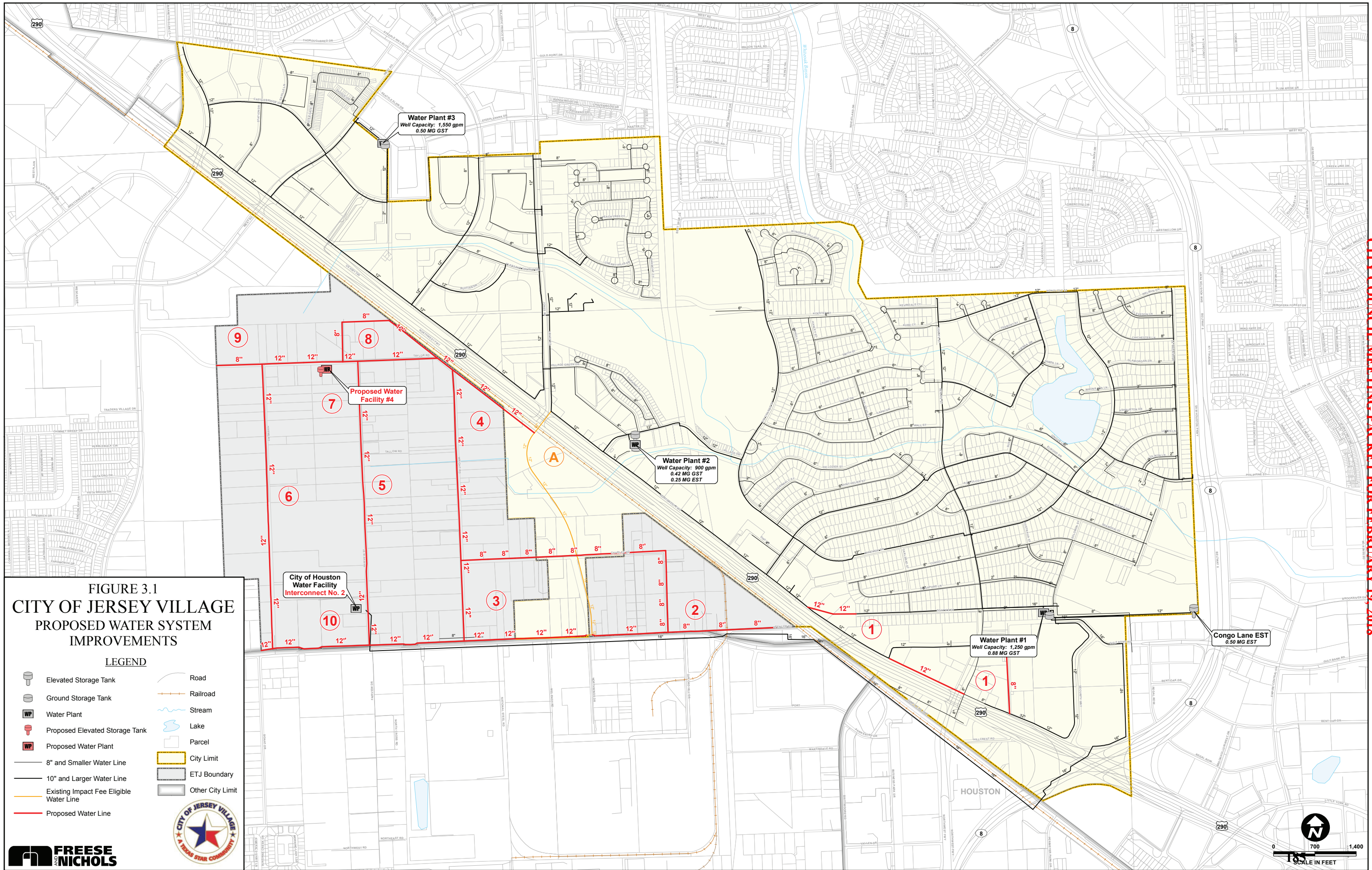


Exhibit B: Water Project Location Map



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018

AGENDA ITEM: F03

AGENDA SUBJECT: Consider Ordinance No. 2018-05, approving the Final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2.

Department/Prepared By: Austin Bleess, City Manager **Date Submitted:** February 2, 2018

EXHIBITS: [Ordinance No. 2018-05](#)
[EX A](#) – Final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2

BUDGETARY IMPACT:	Required Expenditure:	\$	0
	Amount Budgeted:	\$	0
	Appropriation Required:	\$	0

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

On July 17, 2017, City Council passed Ordinance 2017-26, establishing the Tax Increment Reinvestment Zone Number Two (TIRZ) and creating a Board of Directors for the TIRZ. The Board of Directors is charged with preparing, approving, and submitting an adopted Financing and Project Plan for the TIRZ.

On February 1, 2018, the Board of Directors for the TIRZ adopted the Final Financing and Project Plan for the TIRZ and presented it to City Council on February 18, 2018 for consideration and approval.

There are a few changes from the preliminary plan that was adopted by Council in July.

The Method of Relocation statement has been changed. After consulting with our attorney relocation is only for people, not businesses or utilities. There are only four parcels in the Zone that are residential in nature. They are all located in the District D Transition Zone, which means they could stay. If people need to be relocated we have allocated \$2 million for that, and it would be done in accordance with the applicable requirements.

The calculation on TIRZ Values has been modified. Since we only have approximately \$18 million of the total TIRZ property values currently in our city limits that drops the base value of the TIRZ. We are proposing those values to be added by annexation in 2019. So that changes our projected annual assessed values and the incremental taxes collected. It increases the total amount by about \$11 million.

That has changed our proposed budget. I have increased/decreased various lines in the budget on page 11 of the document. I have put more into the infrastructure (water, sewer, streets, etc.).

The TOD Plan indicates the roads that are proposed in Map 4 would be owned by the city. The costs for those would be covered in our TIRZ budget. As noted on pages 10-11, I took the original costs and used an inflation factor of 4% to come up with the budget amounts in the preliminary budget. I have added some money to those numbers with the new budget. I think the budget is good, but of course you never truly know what the costs will be until the project is engineered and put out for bids.

Those are the main changes to the plan. Other changes were just small house keeping things.

This item is for City Council to consider and approve the Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2 presented by the Board of Directors.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2018-05, approving the Final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2.

ORDINANCE NO. 2018-05

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE FINAL FINANCING PLAN AND PROJECT PLAN FOR THE TAX INCREMENT REINVESTMENT ZONE NUMBER 2 .

WHEREAS, on July 17, 2017, City Council passed Ordinance 2017-26, establishing the Tax Increment Reinvestment Zone Number Two (TIRZ) and creating a Board of Directors for the TIRZ; and

WHEREAS, state law requires the Board of Directors of the TIRZ to prepare and adopt a financing plan and project plan for the TIRZ and submit the plan to the City Council for approval; and

WHEREAS, on February 1, 2018, the Board of Directors for the TIRZ adopted the Final Financing and Project Plan for the TIRZ and presented same to City Council on February 18, 2018 for consideration; and

WHEREAS, the City Council of the City of Jersey Village has determined that the Final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2 as presented by the Board of Directors meets all state law requirements and should be approved; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. That the Final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2 adopted by the Board of Directors on February 1, 2018 and attached hereto and made a part hereof as Exhibit A, is feasible and is hereby approved.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of February 2018.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

Exhibit A

**FINAL FINANCING PLAN AND PROEJCT PLAN FOR TAX INCREMENT
REINVESTMENT ZONE NUMBER 2, CITY OF JERSEY VILLAGE, TEXAS**



FINAL FINANCING PLAN
AND PROJECT PLAN FOR
TAX INCREMENT
REINVESTMENT ZONE
NUMBER 2, CITY OF
JERSEY VILLAGE, TX

APPROVED February 19, 2018
Ordinance 2018-05

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Introduction

The City of Jersey Village (the “City”) incorporated in 1956, and is located in northwest Harris County. The current population of the city is 7,935. The City is approximately 90% built out. The relatively undeveloped land within the City limits and its ETJ are located mainly within this proposed Reinvestment Zone.

The City of Jersey Village teamed with consultants to gather input from community stakeholders (from agencies like Harris County, the Houston-Galveston Area Council, METRO, and private land owners) and develop a conceptual plan for the area south of U.S. 290, known as Jersey Village Crossing. Jersey Village Crossing is a proposed 274 acre mixed-use development that includes a major Transit-Oriented Development component that incorporates preliminary designs for a light rail stop. Recent economic trends indicate that workers want to live in places with destinations, public and civic spaces, vibrant social life, recreational opportunities, and a reasonable commute—all of which are usually included in a mixed-use development. Jersey Village can expect reasonable growth over the next 30 years, with ongoing demand for both residential and non-residential real estate. The TOD site would capture a fair share of that growth so long as it includes a mix of mutually reinforcing land uses for both day and night.

The area designated for Transit Oriented Development (TOD) along U.S. 290 is intended to enhance the relationship between land use and transportation by focusing on design, layout and intensity of use. This area is situated on the south side of the highway. The present plan for this area includes co-location of a new central transit station with the METRO light rail and supportive reuse surrounding the site. When combined with effective transit service, the neighborhood presents more walkable opportunities nearby and safe, comfortable options for routes to walk as well as destinations to walk to. In turn, the transit provides residents and workers in the area reliable transportation choices, extending their options, and supports the more intense use of land. In addition to transit access, characteristics of this land use type often include lower speed roads and narrower cross sections to encourage safe walking, a mix of residential uses within a quarter mile of the transit service, multistory residential, sidewalks buffered from roads, reduced parking and parking behind buildings, and a mix of uses to encourage options nearby to live, work, and play. They may also include adaptive reuse of existing buildings, design elements like awnings on buildings to protect residents from weather, pedestrian scaled lighting, benches, street trees and landscaping. Safe biking facilities like bike lanes and lower road speeds can extend the range of the TOD effective area and can further provide good alternatives to walking and driving short distances.

The City believes that this development can and likely will occur before the transit piece of the development occurs. This development is envisioned to accommodate transit, but is not predicated on the transit before development happens.

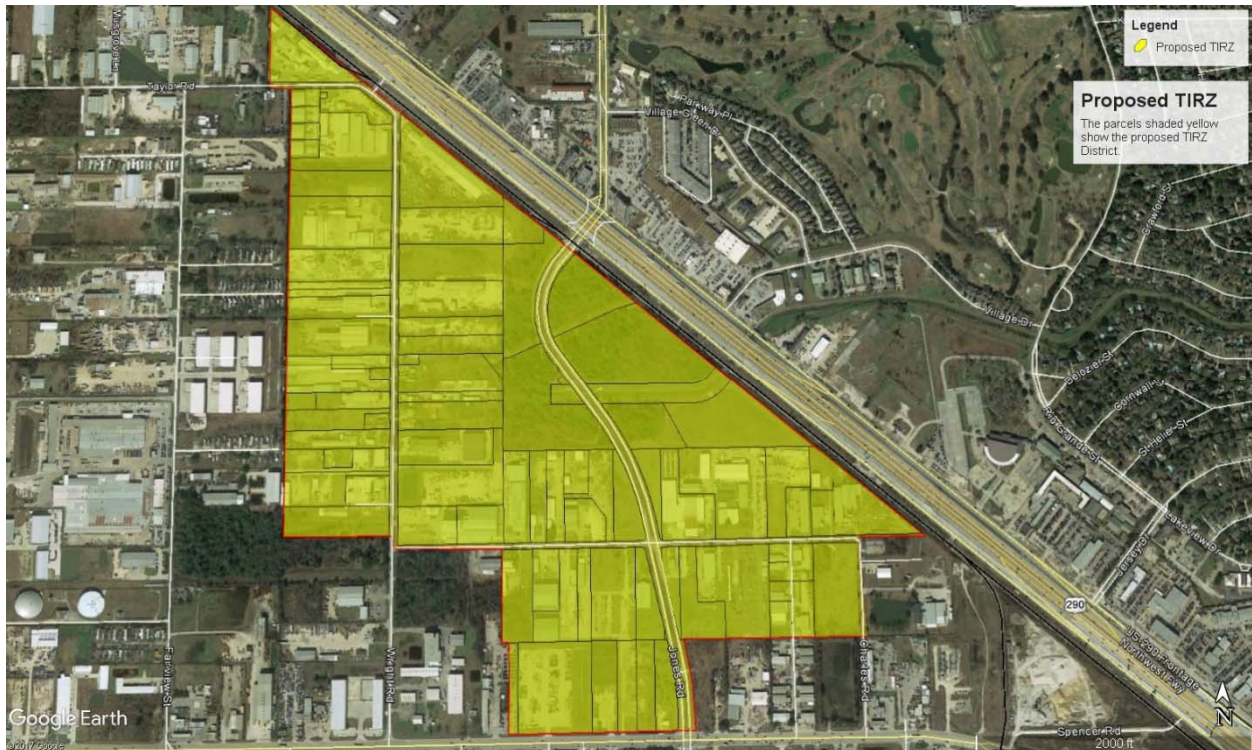
In order to facilitate this development the City is proposing the creation of Tax Increment Revitalization Zone (TIRZ) Number 2, City of Jersey Village, TX. The TIRZ as proposed will allow the City and other taxing entities to partner with each other for public improvements each may have planned for the area. The City believes that a TIRZ is the best mechanism by which to partner with private sector developers to plan, fund, and construct the needed improvements over the long-range time horizon such an ambitious undertaking might require.

Through the TIRZ, the City can both maximize the value of the ETJ to the benefit of voters and citizens, as well as contribute to the community cohesion that comes with planned development. Annexation of the ETJ will be required as part of the project. Annexation may happen through any of the means outlined in Texas State Statutes.

The TIRZ is one layer of funding to help leverage additional funding sources for city improvements. Creating a TIRZ with identified projects is an effective method to communicate the city's key areas for investment and targeted growth.

Map 1: Location of Proposed Tax Increment Reinvestment Zone

The proposed boundaries of the TIRZ are depicted below.



Benefits of the District

The creation of this proposed TIRZ District allows the City of Jersey Village to benefit from new business tax revenue, sales tax revenue, and job creation on property that is currently vacant. In addition, this will also likely spur the development of other underutilized lands to a more productive land use.

It will allow companies to make significant investments within the proposed TIRZ area that has the potential to add over \$520 million to the tax base over the proposed 30 year life of the district.

The City will capture 100% of the taxable real property incremental revenues being created within the TIRZ.

Project Plan

This Project Plan and Reinvestment Zone Financing Plan ("The Plan") has been prepared in accordance with the requirements of Chapter 311.011 of the Texas Tax Code and outlines the improvements to be funded and implemented by the proposed Tax Increment Reinvestment Zone Number 2, City of Jersey Village, Texas.

There are also several benefits to the city, other local taxing jurisdictions, and tax payers in general that will be accomplished with this TIRZ. One of those benefits is achieving some of the Comprehensive Plan Goals, which include:

- Invest in infrastructure, activities, and opportunities that will revitalize the highway 290 corridor to maximize its visual appeal, sense of place, and economic value.
- Promote infill and redevelopment of vacant or underutilized parcels.
- Promote the appropriate mix of land uses within the city limits and extraterritorial jurisdiction.
- Ensure that transportation, public services, and utilities are maintained and enhanced to meet the community's present and future needs.
- Provide public facilities to maintain community safety, and serve existing and new development in an efficient and cost effective manner.
- Highlight the city's image as a special community by enhancing the visual character of the city's commercial areas and community entrances.
- Encourage quality family-oriented retail, restaurant, and entertainment opportunities to provide the goods and services valued by jersey village's residents.

Other benefits for the City include:

- Provides ability to influence quality, timing, and type of development in ETJ.
- Enhances the City's tax base.
- Provides tool to partner with private developers to construct improvements.

Existing Uses and Conditions

The table below, based on information from the Comp Plan, details the existing land uses and the percentages of their respective areas within the City.

Figure 1: Current Land Uses

Land Use	City Limits		ETJ	
	Acres	Percent	Acres	Percent
Single Family	683	30.2%	15	2.1%
Multi-Family	88	3.9%	0	0.0%
Townhome	21	0.9%	0	0.0%
Manufactured	-	0.0%	25	3.6%
Total Residential	792	35.0%	40	5.7%
Parks and Open Space	83	3.7%	0	0.0%
Public/Semi-Public	180	8.0%	11	1.6%
Private Recreation	134	5.9%	0	0.0%
Retail	44	1.9%	2	0.3%
Office	28	1.2%	0	0.0%
Commercial	182	8.1%	198	28.1%
Industrial	74	3.3%	302	42.9%
Detention Pond/Lake	98	4.3%	5	0.7%
Right-of-Way	446	19.8%	28	4.0%
Railroad Right-of-Way	27	1.2%	0	0.0%
Nonresidential	1,296	57.4%	546	77.6%
Vacant	170.00	7.5%	118	16.8%
Total Acres	2,258		704	

On the following pages are maps that show the existing uses and land conditions of the proposed TIRZ area, along with the current zoning of the area.

Map 2: Existing Uses and conditions of land within and around the TIRZ.



Map 3: The existing land use zoning within the TIRZ.



Map 4: The existing land use zoning with the characteristic zones overlaid.

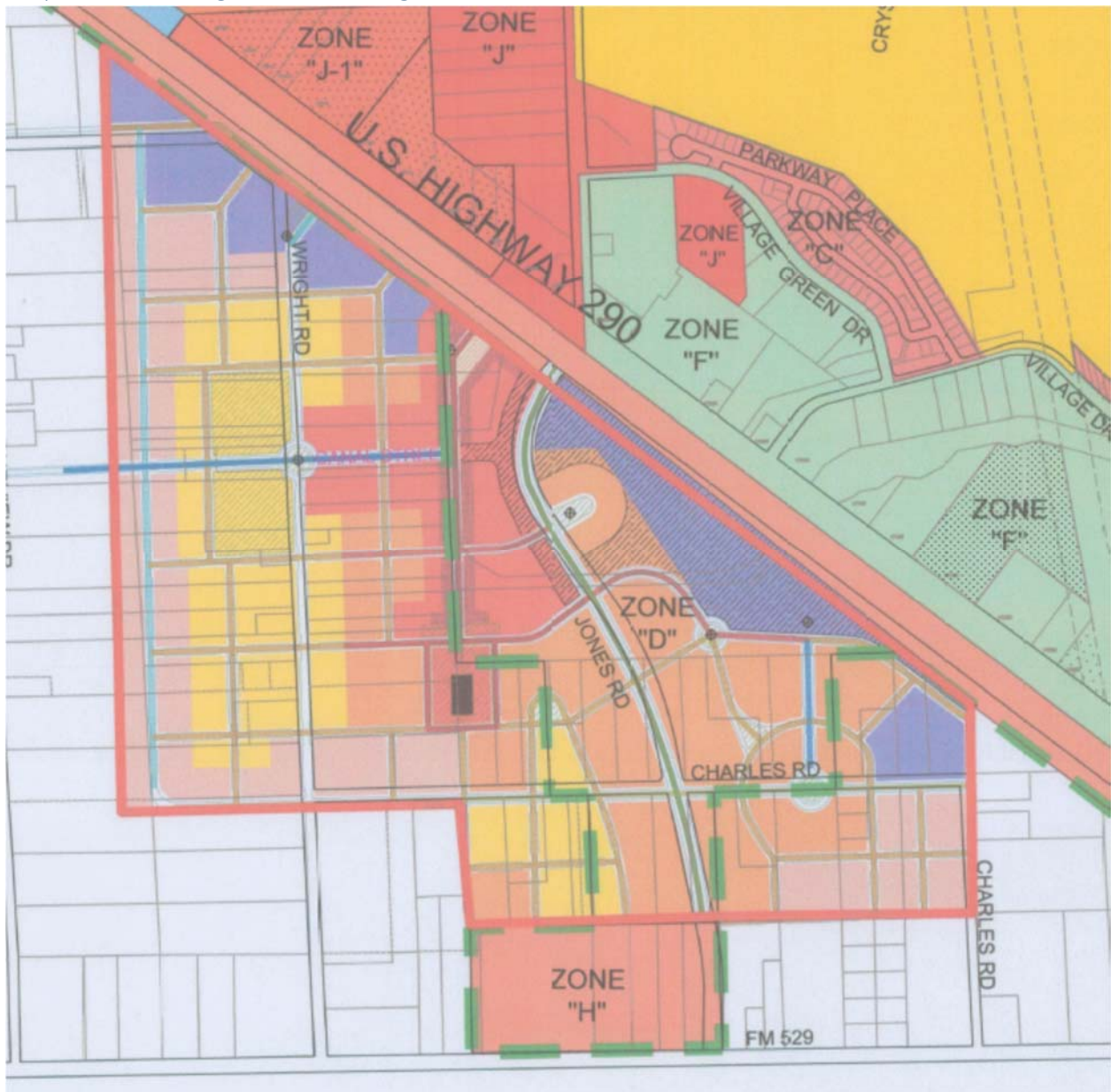
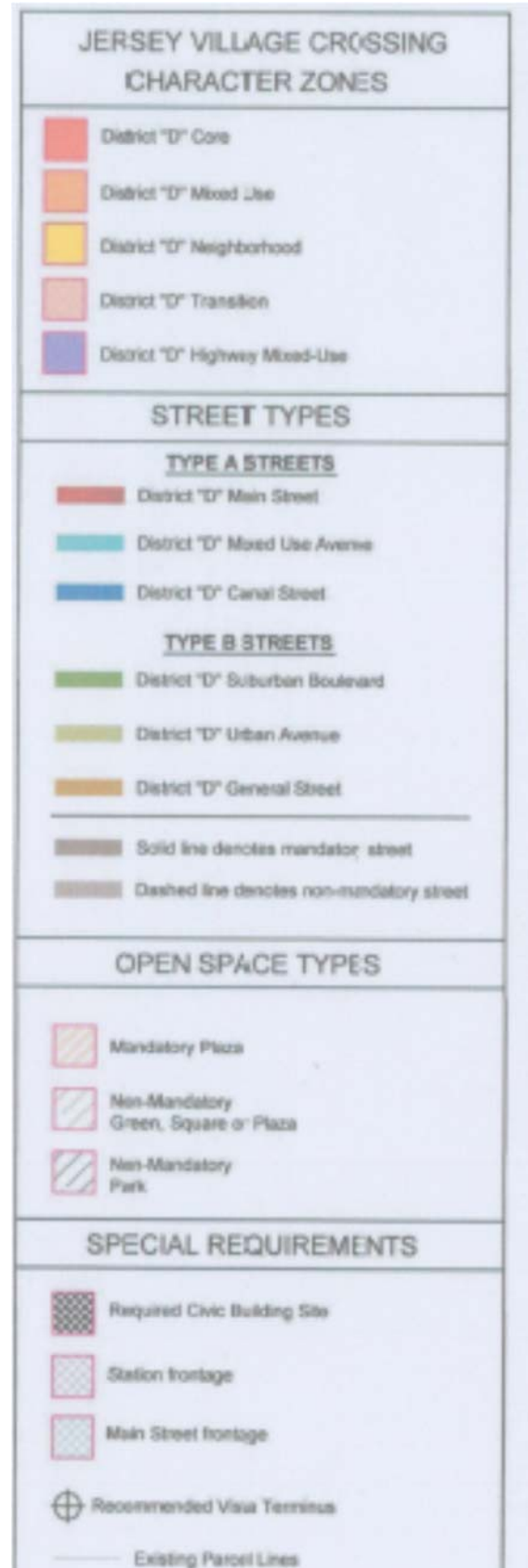


Figure 2: Jersey Village Crossing Character Zones



Ordinance Changes

Other than ordinance changes that may be required by the annexation and zoning of properties currently in the ETJ, there are no other contemplated changes to the City's Code of Ordinances or Master Plan.

Non-Project Costs

Non-Project Costs will consist of unreimbursed costs of public rights-of way, utility upgrades, street relocation cost, technology investment, public open space improvements and other private investment. The projects which are expected to result from the TIRZ major infrastructure improvements consist of private investment in various development projects which will include internal infrastructure such as internal roads, water, sewer, and drainage facilities, along with the private development. The total value of such projects can reasonably be projected to total more than \$70 million at TIRZ end.

Method of Relocation

There are only four parcels in the Zone that are currently used for residential purposes. If relocation is necessary it will be done in accordance with all applicable city, state, and federal requirements.

Certain TIRZ eligible projects such as road improvements may result in the relocation of existing uses depending upon its final alignment. If relocation becomes necessary and in instances where appropriate, costs associated with such relocation may, on a case-by-case basis, be considered as eligible project costs, as determined by the Board of Directors of the TIRZ. In addition, the TIRZ Board and City will consider and utilize such other methods as are available, cost effective, and efficient to aid in the relocation with due weight being given to the availability of tax increments to pay related costs.

Financing Plan

Financial Plan Narrative

The City views its participation in the development of the Jersey Crossing area as vital to the success of the development of this area, and the long-term growth of Jersey Crossing as a community asset. The cost of the development within the proposed Zone will be a public private partnership model that has been successful in numerous other communities. The TIRZ is intended to provide a funding and/or reimbursement mechanism for major public infrastructure to provide improved roadways and public utilities to un-served properties within the zone, along with the various landscape, beautification, and urban design components that are already apart of the Form Based Codes in place in this area. The comprehensive and long-term nature of the project will promote stability, sustainable commercial, retail, and light industrial opportunities in an area that is currently underutilized and undervalued. The TIRZ may fund all or a portion of the eligible projects.

Estimated Project Costs

The City of Jersey Village is proposing the following Financial Plan, which is presented below. The dollar amounts are approximate estimates based upon assumptions that can be made of how the land will be developed. The estimates used for Capital Costs were gathered from various studies done by the city over the years, include the Impact Fee Study in 2015 and the TOD Study done in 2010. The base costs

were given an inflation factor of 4% annually from the original date of their estimate, to help arrive at the estimated costs.

Proposed Budget	Amount	Category	Authorized by Tax Code
Water/Sewer	\$ 11,000,000	Capital Costs	311.002(1)(A)
Roads/sidewalks	\$ 12,000,000	Capital Costs	311.002(1)(A)
Drainage	\$ 12,000,000	Capital Costs	311.002(1)(A)
Traffic/Parking	\$ 19,000,000	Capital Costs	311.002(1)(A)
Civic Facilities	\$ 9,300,000	Capital Costs	311.002(1)(A)
Acquisition of land/easements	\$ 10,000,000	Capital Costs	311.002(1)(A)
Interest/financing	\$ 17,000,000	Interest/Financing	311.002(1)(B)
Professional Services	\$ 5,000,000	Professional Services	311.002(1)(D)
Administrative Costs	\$ 9,000,000	Administrative Costs	311.002(1)(E)
Relocation	\$ 2,000,000	Relocation	311.002(1)(F)
Organizational costs	\$ 600,000	Organizational costs	311.002(1)(G)
Operating Costs	\$ 10,000,000	Operating Costs	311.002(1)(I)
Grants	\$ 20,000,000	Discretionary	311.002(1)(L)
Total Expenses	\$ 136,900,000		

The project costs should be adjusted to actual development plans and actual bid costs when the projects occur. The intent of the plan is to show what projects can be completed and funded with tax increment revenues. It is likely that tax increments could exceed the estimates listed above and that costs could be moved between line items.

In addition to the projects described above projects that are eligible pursuant to the Texas Tax Code shall also be considered eligible project costs. The TIRZ will fund project costs at the discretion and approval of the Board of Directors of the TIRZ and the City Council.

Kind, Number and Location of Proposed Public Improvements

Some of the public improvements being proposed include streets and utilities, including water, sewer, and drainage.

For wastewater projects the following are anticipated to be needed, along with the potential costs:

1	Charles Road 8" Wastewater Line	\$565,800
2	Jones Road Area 8" Wastewater Line	\$162,900
3	Charles Road Area 8" Wastewater Line	\$317,400
4	Proposed Lift Station #1 & 12" Force Main	\$791,700
5	Wright Road 10" Wastewater Line	\$775,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

The more precise locations are depicted in Exhibit A attached to this document.

For water projects the following are anticipated to be needed along with the potential costs:

1	Hwy 290 8" & 12" Water Line	\$605,900
2	FM 529 8" & 12" Water Line	\$847,400
3	Charles Road 8" & 12" Water Line Loop	\$903,900
4	Wright Road 12" Water Line	\$884,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

This is depicted in Exhibit B attached to this document.

Drainage for storm water will also have to be implemented. It is anticipated the drainage would be located along Jones Road, Charles Road, Wright Road, and the "Main Street" in the Jersey Crossing area.

The majority of these improvements will be required in the ETJ area of the City, as that area is currently without these services. The water and sewer plans have already been outlined in the "Water & Wastewater Impact Fee Report" dated November 2015 by the City of Jersey Village.

Street layouts have been preliminary laid out, and are depicted in Map 4.

It must be stated that while the tentative location for these public improvements have been identified, final alignments will be determined at the time of design. Public infrastructure improvements and civic facilities will be considered eligible projects anywhere within the zone.

Economic Feasibility

Currently the estimated project costs for the TIRZ are \$136,900,000. The City will use 100% of the incremental increase of the Tax Rate for the entire 30-year life of the TIRZ. That

In 2010 the City had a Market Feasibility Analysis & Fiscal Impact Assessment done for the Transit Oriented Development, which is the TIRZ area. This report was completed by TXP, INC. That report shows the project the City is hoping to accomplish with the TIRZ is economically feasible.

That report looked at the amount of square footage that could reasonably be anticipated to be added in three separate categories. They are: Residential Use, Retail/Restaurants/Entertainment, and Office space. The report also provides the projected amount of property value that each of those three development areas would add.

Square Footage/Units By Phase

	Residential Units	Retail/Rest./Ent.	Office
Phase One	378	344,622	187,497
Phase Two	125	51,949	28,264
Phase Three	421	185,003	100,654
TOTATL	924	581,574	316,415

Property Values By Phase

	Residential Units	Retail/Rest./Ent.	Office	Totals
Phase One	\$59,841,800	\$39,631,560	\$21,562,172	\$121,035,532
Phase Two	\$79,552,414	\$45,605,745	\$24,812,521	\$149,970,680
Phase Three	\$146,107,500	\$66,881,125	\$36,387,725	\$249,376,350

We have used these property values by phase for our calculations for what the valuation will increase by and when. Those charts are on the following pages, under the section titled Estimated Captured Appraised Value by Year.

Based upon those numbers, the current tax rate of the City, and an estimated 1% annual appreciation rate of property values, the city will capture \$137,817,090 in incremental taxes over the 30-year life of the Zone. Current project costs are estimated to be \$136,900,000 over the 30-year life of the zone. The revenues projected exceed the expenses projected.

It should be noted as well that these revenues do not take into consideration any additional sales tax revenues the city would collect from the retail, restaurant, or entertainment establishments or any other miscellaneous licenses, fines, or fees the city can collect. The Fiscal Impact Assessment previously mentioned estimates that revenue to be over \$2.6 million annually. This economic analysis does not include any contribution Harris County would make if they choose to participate.

Estimate of Bonded Indebtedness To Be Incurred

Bonds, notes or other obligations may be issued to yield net proceeds sufficient to pay all or a portion of the eligible project costs and related professional fees that are currently estimated at, but are not limited to, \$136,900,000. The City, at its sole discretion, may issue or cause to be issued bonds, notes, or other obligations secured by tax increment revenues, the proceeds of which could be used to pay for or reimburse Project Costs, including public improvements, capitalized interest, professional fees, developer interest and costs of issuance of the bonds.

Estimated Time When Monetary Obligations Are To Be Incurred

Bond issuances, if necessary, will occur at appropriate times as determined by the City and the City's Financial Advisor. Project Costs, administrative costs, and costs related to the creation and organization of the TIRZ may be paid from the issuance of bonds or directly from tax increment revenue.

Methods and Sources of Financing

The primary source of revenue for the TIRZ will be ad valorem property taxes generated on the annual incremental value above the base year value. The City of Jersey Village will participate at 100% of the increment for the duration of the TIRZ. The City is hopeful that Harris County will also participate in the TIRZ, however at this time the County has not yet committed to participating.

To ensure timely construction of public improvements, both pay-as-you-go and various methods of financing may be utilized. These include:

- Tax Increment Bonds or Notes. As allowed by annual incremental increases in Zone assessed value, tax-exempt tax increment bonds or notes may be issued to fund improvements.
- Direct Reimbursements. Projects that are closely related to particular private development projects or public infrastructure programs of public agencies, municipalities, and authorities may be financed through reimbursement agreements with a developer, public agency, municipality, or authority using a direct payment annually from the TIRZ increment fund.
- Other private financing. Some projects may be financed on a short-term basis through private financial institutions.
- Grants/Other Public Funds. To the extent permitted by law, efforts will be made to leverage TIRZ funds with other public funds and economic development tools.

Duration of Zone

It is being proposed that the Zone be established for a period of 30 years. As such, the final year of tax increment revenues being captured would be in 2047. Therefore, the zone would terminate on December 31, 2047.

Current Appraised Value of Taxable Real Property

Based on the 2017 Harris County Appraisal District tax roll, the estimated base year value of the proposed TIRZ will be \$18,861,575. These are the parcels already within the City of Jersey Village. Parcels that are currently in the ETJ of the City are valued at \$56,012,592. Since they are not currently taxed by the City they are not counted as part of the base year valuation.

Estimated Captured Appraised Value By Year

The tables on the following page shows the Captured Appraised Value and the resulting revenue from the City and County. Harris County has chosen not to participate at this time.

Jersey Village					
TIRZ Year	Year	Assessed Value	Taxes Collected		
Base	2017	\$18,861,575	\$ 140,047		
TIRZ Year	Year	Projected Annual Assessed Value	Gross New Incremental Taxes Collected	Estimated New Construction Value Added	Estimated New Annexation Value Added
1	2018	\$ 19,050,191	\$ 1,400		
2	2019	\$ 197,414,638	\$ 1,325,756	\$ 121,035,500	\$ 57,138,445
3	2020	\$ 349,359,484	\$ 2,453,947	\$ 149,970,700	
4	2021	\$ 602,229,479	\$ 4,331,507	\$ 249,376,400	
5	2022	\$ 608,251,774	\$ 4,376,222		
6	2023	\$ 614,334,292	\$ 4,421,385		
7	2024	\$ 620,477,634	\$ 4,466,999		
8	2025	\$ 626,682,411	\$ 4,513,070		
9	2026	\$ 632,949,235	\$ 4,559,601		
10	2027	\$ 639,278,727	\$ 4,606,597		
11	2028	\$ 645,671,514	\$ 4,654,064		
12	2029	\$ 652,128,230	\$ 4,702,005		
13	2030	\$ 658,649,512	\$ 4,750,425		
14	2031	\$ 665,236,007	\$ 4,799,330		
15	2032	\$ 671,888,367	\$ 4,848,724		
16	2033	\$ 678,607,251	\$ 4,898,612		
17	2034	\$ 685,393,323	\$ 4,948,998		
18	2035	\$ 692,247,257	\$ 4,999,889		
19	2036	\$ 699,169,729	\$ 5,051,288		
20	2037	\$ 706,161,426	\$ 5,103,201		
21	2038	\$ 713,223,041	\$ 5,155,634		
22	2039	\$ 720,355,271	\$ 5,208,591		
23	2040	\$ 727,558,824	\$ 5,262,077		
24	2041	\$ 734,834,412	\$ 5,316,098		
25	2042	\$ 742,182,756	\$ 5,370,660		
26	2043	\$ 749,604,584	\$ 5,425,767		
27	2044	\$ 757,100,630	\$ 5,481,425		
28	2045	\$ 764,671,636	\$ 5,537,640		
29	2046	\$ 772,318,352	\$ 5,594,417		
30	2047	\$ 780,041,536	\$ 5,651,761		
Avg. Annual		\$ 637,569,051	\$ 4,593,903		
Cummulative			\$ 137,817,090	\$ 520,382,600	\$ 57,138,445
		Assumptions:			
		Years in Projection	30		
		Tax Rate (Per hundred)	\$ 0.7425		
		Annual Appreciation of District	1%		


Harris County				
TIRZ Year	Year	Assessed Value	Taxes Collected	
Base	2017	\$74,874,167	\$ 140,047	
TIRZ Year	Year	Projected Annual Assessed Value	Gross New Incremental Taxes Collected	Estimated New Value Added
1	2018	\$ 75,622,909	\$ 236,445	\$ -
2	2019	\$ 197,414,638	\$ 743,781	\$ 121,035,500.0
3	2020	\$ 349,359,484	\$ 1,376,722	\$ 149,970,700.0
4	2021	\$ 602,229,479	\$ 2,430,077	\$ 249,376,400.0
5	2022	\$ 608,251,774	\$ 2,455,164	\$ -
6	2023	\$ 614,334,292	\$ 2,480,501	\$ -
7	2024	\$ 620,477,634	\$ 2,506,092	\$ -
8	2025	\$ 626,682,411	\$ 2,531,938	\$ -
9	2026	\$ 632,949,235	\$ 2,558,044	\$ -
10	2027	\$ 639,278,727	\$ 2,584,410	\$ -
11	2028	\$ 645,671,514	\$ 2,611,039	\$ -
12	2029	\$ 652,128,230	\$ 2,637,936	\$ -
13	2030	\$ 658,649,512	\$ 2,665,101	\$ -
14	2031	\$ 665,236,007	\$ 2,692,537	\$ -
15	2032	\$ 671,888,367	\$ 2,720,248	\$ -
16	2033	\$ 678,607,251	\$ 2,748,237	\$ -
17	2034	\$ 685,393,323	\$ 2,776,505	\$ -
18	2035	\$ 692,247,257	\$ 2,805,055	\$ -
19	2036	\$ 699,169,729	\$ 2,833,892	\$ -
20	2037	\$ 706,161,426	\$ 2,863,016	\$ -
21	2038	\$ 713,223,041	\$ 2,892,432	\$ -
22	2039	\$ 720,355,271	\$ 2,922,142	\$ -
23	2040	\$ 727,558,824	\$ 2,952,149	\$ -
24	2041	\$ 734,834,412	\$ 2,982,456	\$ -
25	2042	\$ 742,182,756	\$ 3,013,067	\$ -
26	2043	\$ 749,604,584	\$ 3,043,983	\$ -
27	2044	\$ 757,100,630	\$ 3,075,209	\$ -
28	2045	\$ 764,671,636	\$ 3,106,746	\$ -
29	2046	\$ 772,318,352	\$ 3,138,600	\$ -
30	2047	\$ 780,041,536	\$ 3,170,771	\$ -
Avg. Annual		\$ 639,454,808	\$ 2,585,143	
Cummulative			\$ 77,554,295	\$ 520,382,600
		Assumptions:		
		Years in Projection	30	
		Tax Rate (Per hundred)	\$ 0.4166	
		Annual Appreciation of District	1%	

Exhibit A: Wastewater Project Location Map

FIGURE 4.1

CITY OF JERSEY VILLAGE PROPOSED WASTEWATER IMPROVEMENTS



















LEGEND

	Existing Lift Station		Proposed Lift Station
	Existing Wastewater Treatment Plant		Proposed Wastewater Line
	10" and Smaller Wastewater Line		Proposed Force Main
	Force Main		Road
	12" and Larger Wastewater Line		Railroad
	Existing Impact Fee Eligible Lift Station		Parcel
	Existing Impact Fee Eligible Wastewater Treatment Plant		Other City Limit
	Existing Impact Fee Eligible Wastewater Line		Stream
	Existing Impact Fee Eligible Wastewater FM		Lake



**FREese
AND
NICHOLS**

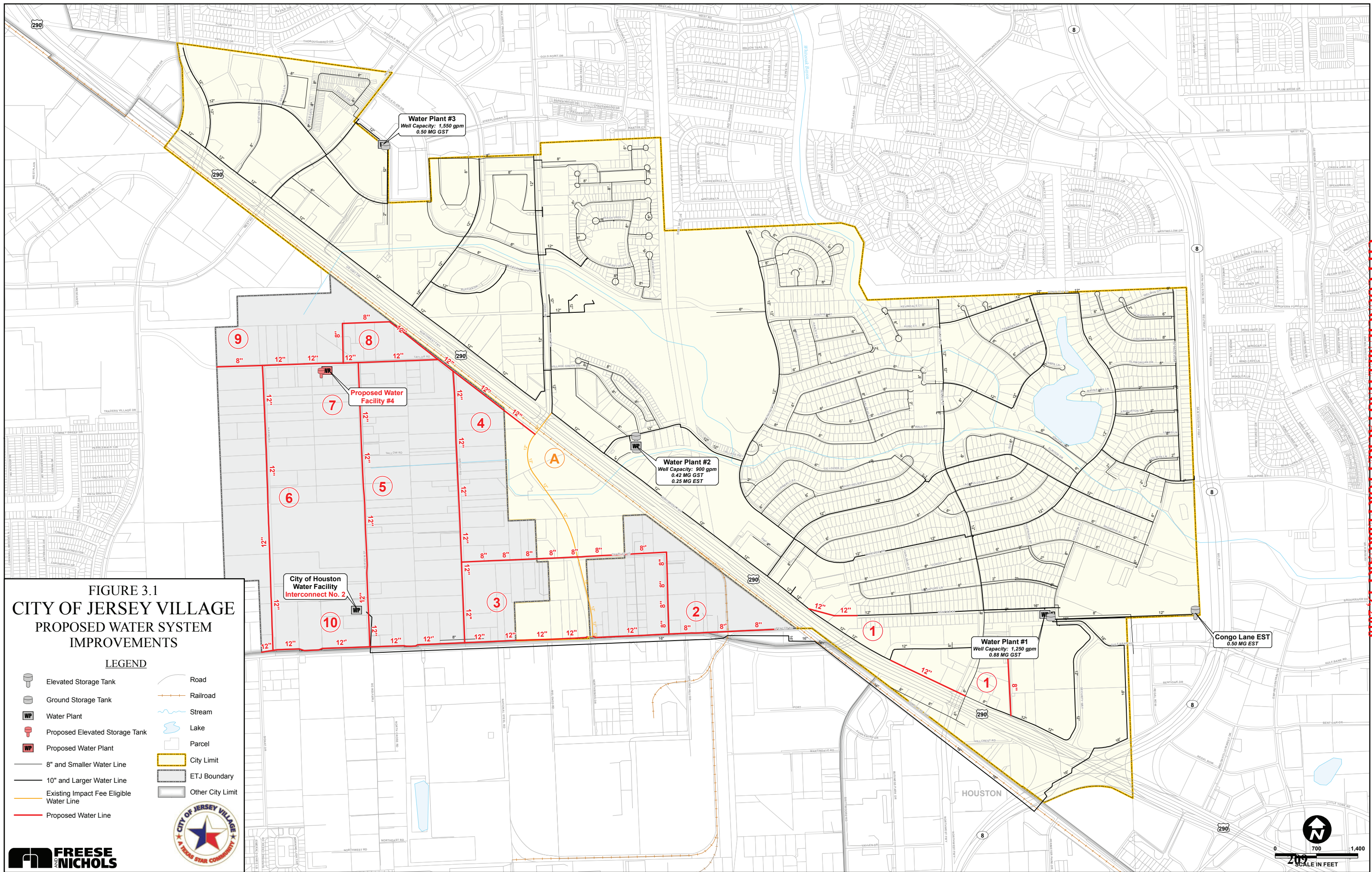


	Existing Lift Station		Proposed Lift Station
	Existing Wastewater Treatment Plant		Proposed Wastewater Line
	10" and Smaller Wastewater Line		Proposed Force Main
	Force Main		Road
	12" and Larger Wastewater Line		Railroad
	Existing Impact Fee Eligible Lift Station		Parcel
	Existing Impact Fee Eligible Wastewater Treatment Plant		Other City Limit
	Existing Impact Fee Eligible Wastewater Line		Stream
	Existing Impact Fee Eligible Wastewater FM		Lake

Castlebridge

White Oak Bay

Exhibit B: Water Project Location Map



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018

AGENDA ITEM: F04

AGENDA SUBJECT: Consider Resolution No. 2018-06, extending the current license agreement with SprintCom, Inc. for an additional 10-year term commencing June 15, 2018 and ending June 14, 2028 in order to allow SprintCom's antenna equipment to remain at the city's elevated water tower located at 15401 ½ Congo Lane.

Department/Prepared By: Kevin T. Hagerich, Director of Public Works

Date Submitted: February 5, 2018

EXHIBITS: [Resolution No. 2018-06](#)
[EX A](#) – SprintCom, Inc. - 1998 License Agreement with Amendments and Modifications
SprintCom, Inc. – [Renewal Request Letter](#)

BUDGETARY IMPACT:	Required Expenditure:	\$ 0
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 0

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

On June 15, 1998, City Council approved an agreement that allowed SprintCom, Inc. to install (6) antennas on the elevated water tower located at 15401 ½ Congo Lane.

The June 15, 1998 agreement was for a ten (10) year term with the option of four (4) additional ten (10) year terms. Currently, the City is in its first additional ten (10) year term, which will expire on June 14, 2018.

The City has received a request from SprintCom, Inc., to extend its current agreement with the City in order for its existing antenna equipment to remain at the elevated water tower located at 15401 ½ Congo Lane. There have been no defaults by Sprint and no compensation issues; and

Should City Council approve this Resolution, SprintCom Inc. will be in its second 10-year renewal term of the initial contract with said renewal term to commence on June 15, 2018 and end on June 14, 2028.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2018-06, extending the current license agreement with SprintCom, Inc. for an additional 10-year term commencing June 15, 2018 and ending June 14, 2028 in order to allow SprintCom's antenna equipment to remain at the city's elevated water tower located at 15401 ½ Congo Lane.

RESOLUTION NO. 2018-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, EXTENDING THE CURRENT LICENSE AGREEMENT WITH SPRINTCOM, INC. FOR AN ADDITIONAL 10-YEAR TERM COMMENCING JUNE 15, 2018 AND ENDING JUNE 14, 2028 IN ORDER TO ALLOW SPRINTCOM'S ANTENNA EQUIPMENT TO REMAIN AT THE CITY'S ELEVATED WATER TOWER LOCATED AT 15401 ½ CONGO LANE.

WHEREAS, on June 15, 1998, City Council approved an agreement that allowed SprintCom, Inc. to install (6) antennas on the elevated water tower located at 15401 ½ Congo Lane; and

WHEREAS, the June 15, 1998 agreement was for a ten (10) year term with the option of four (4) additional ten (10) year terms. Currently, the City is in its first additional ten (10) year term, which will expire on June 14, 2018; and

WHEREAS, the City has received a request from SprintCom, Inc., to extend its current agreement with the City in order for its existing antenna equipment to remain at the elevated water tower located at 15401 ½ Congo Lane; and

WHEREAS, there have been no defaults by Sprint and no compensation issues; and

WHEREAS, the City has determined that the 1998 License Agreement, along with Amendment No. 1 approved on November 19, 2012, and the subsequent 2014 and 2015 Equipment Modifications with SprintCom, Inc. should be extended for another 10-year term; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The City's 1998 License Agreement, along with the Amendment No. 1 approved on November 19, 2012, and the subsequent 2014 and 2015 Equipment Modifications with SprintCom, Inc., which are attached hereto and made apart hereof as Exhibit A, be extended for an additional 10-year term commencing on June 15, 2018 and ending on June 14, 2028 in order to allow for SprintCom's antenna equipment to remain at the City's elevated water tower located at 15401 ½ Congo Lane.

PASSED AND APPROVED this the **19th** day of **February**, A.D., 2018.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

EXHIBIT A
SprintCom, Inc.
1998 License Agreement
With Amendments and Modifications

Russell Platt

From: Whiteaker, Lonna L [CC] [Lonna.L.Whiteaker@mail.sprint.com]
Sent: Monday, July 18, 2005 2:55 PM
To: rplatt@ci.jersey-village.tx.us
Subject: HO03XC327 - Lease copy
Attachments: HO03XC327 Lease Copy.pdf

To: Russell Platt, Utility Clerk, City of Jersey Village, TX

Per your faxed request of 6/21/05, attached is a copy of your lease with Sprint. Please confirm your receipt of this attachment. Thanks!

<<HO03XC327 Lease Copy.pdf>>

Lonna Whiteaker | Lease Analyst - Transactions & Project Services - WAM - Site Assurance
 Sprint | Enterprise Property Services | Hotline 800.357.7641 | fax 913.794.0824
 mailstop KSOPHT0101-Z2650

DATE OF AGREEMENT: JUNE 15, 1998
 Annual PMTS: \$12,000.00 (BASE FEE) PAGE(2)
 Due: Annual: ~~YEAR~~ YEAR - JUNE 15TH COMMENCEMENT DATE
 term: 10 YEARS
 expiration Date: JUNE 15, 2008
 location: 15401-1/2 CONGO LANE

C 327

EXHIBIT "A"

8,516.3 Square feet of land out of that certain 57.243 acre tract conveyed from I.S. Deutser, Trustee to Cypress-Fairbanks Independent School District in instrument recorded in Volume 3978, page 211 of the Harris County Deed Records (under Harris County Clerk's File No. B155600), said 8,516.3 square foot tract of land being more particularly described by metes and bounds as follows:

BEGINNING at a 1" iron rod found marking the southeasterly corner of the J.M. Dement Survey, A-228 and also marking the southeasterly corner of JERSEY VILLAGE SUBDIVISION, the plat of said subdivision being recorded in Volume 46, pages 4 through 8 in the Harris County Map Records, said iron rod also marks the southeasterly corner and PLACE OF BEGINNING of the 8,516.3 square foot tract herein described:

THENCE N.89°53'56"W., with southerly line of aforementioned Survey and Subdivision, 100.00 feet to a 1/2" iron rod set marking the southwesterly corner of the herein described tract;

THENCE N.00°06'04"E., 65.41 feet to a point in fence (chain-link, 6 ft. high), said point marking the northwesterly corner of the 8,516.3 square foot tract herein described;

THENCE N.79°14'13"E., with chain-link fence, 50.56 feet to a fence corner post marking a re-entrant corner of the herein described tract;

THENCE N.00°02'37"E., continuing with chain-link fence, 25.03 feet to a point in said fence marking an exterior corner of the 8,516.3 square foot tract herein described;

THENCE S.89°55'41"E., 50.32 feet to a 1/2" iron rod set on Easterly line of aforementioned J.M. Dement Survey and JERSEY VILLAGE SUBDIVISION, said iron rod marking the northeasterly corner of the herein described tract;

THENCE S.00°04'19"W., with Easterly line of aforementioned Survey and Subdivision, 100.00 feet to the PLACE OF BEGINNING and containing 8,516.3 square feet of land.

FILED

SEP 10 10 38 AM '86

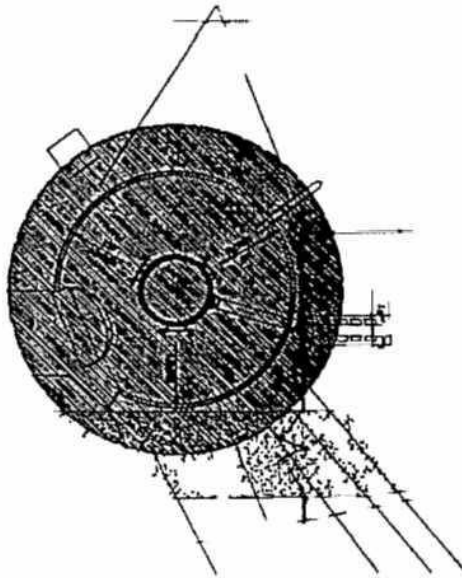
County Clerk
HARRIS COUNTY, TEXAS

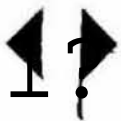
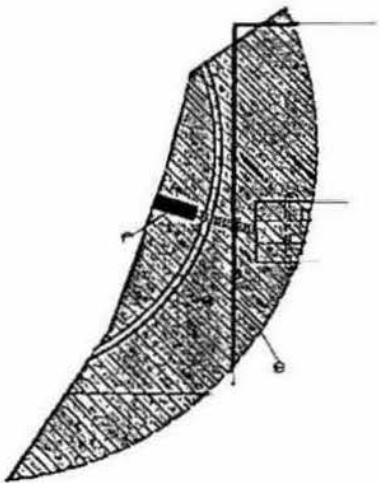
ANY PROVISIONAL FILING OF THIS INSTRUMENT IN THE PUBLIC RECORDS OF THE STATE OF TEXAS OR IN THE PUBLIC RECORDS OF ANY COUNTY OF THE STATE OF TEXAS IS VOID AND WITHOUT EFFECT UNDER FEDERAL LAW.
THE STATE OF TEXAS
COUNTY OF HARRIS
I hereby certify that this instrument was FILED in File Number
Sequence on the date and at the time stamped herein by me, and was
duly RECORDED, in the Official Public Records of Real Property of Harris
County, Texas on

SEP 10 1986



County Clerk
HARRIS COUNTY, TEXAS





JERSEY VILLAGE

[illegible]

Sprint PCS

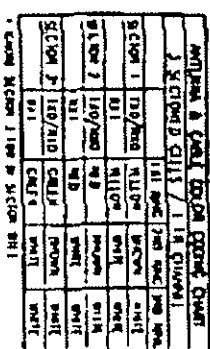
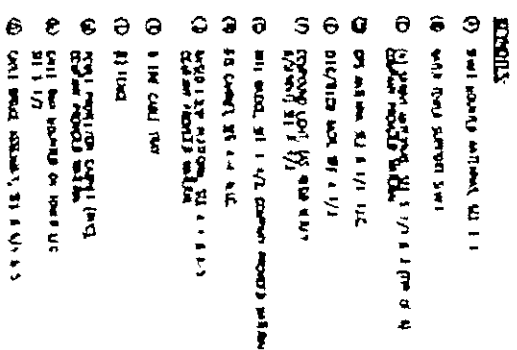
10000 CROCKETT WAY RD. STL. 100
314 WOODWARD, MIAS 77360
PHONE (714) 294-1258
FAX (714) 294-1257

1. **THESE**

SHEET TITLE
EQUIPMENT AREA
ELEVATIONS /
DETAILS
EXHIBIT C

SHEET NUMBER

A-3

[illegible]

127-12 115708
127-12 115709
127-12 115710

TOP SECRET

DEPARTAMENTO	
ad. Pres.	
ad. T. A.	
Caixa	

ANTENNA & CABLE COLOR CODING

- [illegible]

	LAST	USERS	CONNECTION TO TEL NO
1	ADVA		
2	ADVA		
3	ADVA		
4	ADVA		
5	ADVA		
6	ADVA		
7	ADVA		
8	ADVA		
9	ADVA		
10	ADVA		
11	ADVA		
12	ADVA		

GENERAL NOTES & CABLE LENGTHS CHART

EQUIPMENT AREA ELEVATION:

STEVEN A. PORTNOY
ATTORNEY AND COUNSELOR AT LAW
14800 QUORUM DRIVE - SUITE 200
DALLAS, TEXAS 75240

C327

(972) 308-8510

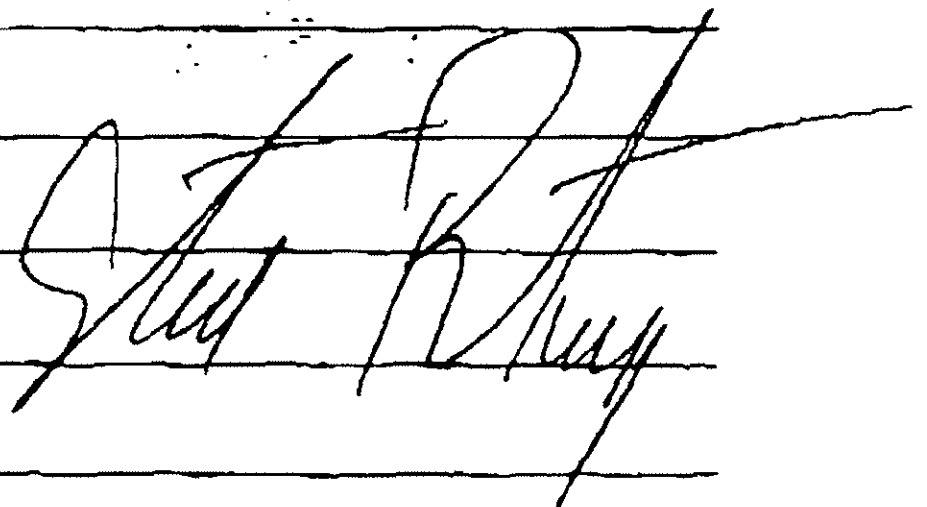
FAX (972) 308-8515

FACSIMILE COVER LETTER

IMPORTANT/CONFIDENTIAL: This message is intended only for the use of the individual or entity to which it is addressed. This message contains information from the law firm of Steven A. Portnoy which may be privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately at our telephone number (972) 308-8510. We will be happy to arrange for the return of this message to us via the United States Postal Service at no cost to you.

DATE: 5/24/98TOTAL NUMBER OF PAGES INCLUDING THIS COVER PAGE: 1TO: Charlie Sherwood / LisaFAX NO. 1-281-297-5720RE: City of Jersey Village - H003K2327

MESSAGE: License Agreement as sent
to me via fax is today is
legally acceptable for Eldon's review
and execution. City made all changes
as agreed.



LICENSE AGREEMENT

THIS LICENSE AGREEMENT is made and entered into as of this 15 day of June, 1998, by and between the City of Jersey Village, Texas ("City") and Sprint Com, Inc., a Kansas corporation ("Licensee"), by and through Eldon A. Prax, its Director of Engineering and Operations, Houston BTA, 10200 Grogan's Mill Road, Suite 100, The Woodlands, Texas 77380.

W I T N E S S E T H:

WHEREAS, City has a permanent easement on a parcel of land located at 15401-1/2 Congo Lane, City of Jersey Village, Harris County, State of Texas, which is more fully described by metes and bounds on the attached Exhibit "A" (the "Tower Site"), upon which a water tower (the "Water Tower") is located; and

WHEREAS, Licensee desires to use space on the top of said Water Tower for the installation and operation of certain antennae facilities, which include directional antennae, connecting cables, and appurtenances (collectively, "Antennae Facilities") for use in connection with its communications business; and

WHEREAS, City is willing to allow Licensee to locate its Antennae Facilities on the Water Tower on the terms and conditions set forth in this Agreement; now, therefore,

Agreement

For and in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. Premises. City hereby grants to Licensee the right, privilege, and license to use a portion of the Tower Site, consisting of space (the "Premises") on the Water Tower, as shown on the Site Plan attached as Exhibit "B." The License hereby granted to Licensee shall and does authorize Licensee to use and occupy the Premises for the purpose of locating its Antennae Facilities, as described more fully on the attached Exhibit "C," on the Premises. Licensee may not add additional material equipment and/or antennae from that shown on Exhibit "C," without the prior written approval of the City, such approval not to be unreasonably withheld or delayed.

City reserves the right to require Licensee to relocate its facilities to another location on the Water Tower, if City requires use of Licensee's specific location for City or other governmental uses or purposes. Licensee shall complete the relocation of its facilities within ninety (90) days after written notice from City to do so. The relocation shall be at Licensee's expense.

This License is not a franchise nor is it a permit to use the rights-of-way of said City. Any such franchise or permit must be obtained separately from City.

2. Term. This Agreement shall commence on June 15, 1998 (the "Commencement Date"), and end on June 15, 2008. Licensee shall have the option to extend this Agreement by a series of four (4) additional terms of ten (10) years each, so long as it has abided by the terms and conditions of the Agreement and is not in default hereunder. Licensee shall give written notice to City of its intention to extend this Agreement during the last six (6) months of the primary term or any extension thereof, as the case may be, but in no event shall such notice be less than thirty (30) days prior to the expiration of any such term.

3. Consideration.

a. In consideration of the License granted hereby, Licensee shall pay the sum of Twelve Thousand Dollars (\$12,000) ("Base Fee"). Licensee shall pay such Base Fee for the first year on the Commencement Date and, thereafter, annually in advance on each anniversary of said Commencement Date. The Base Fee shall be increased annually as described hereafter.

b. Licensee shall pay to City a late payment charge equal to five percent (5%) of any payment not paid within ten (10) days of the due date and such unpaid amounts shall bear interest until paid at the lesser of the rate of one and one-half percent (1-1/2%) per month or the highest rate permitted by law.

c. For each additional antenna installed by Licensee beyond the initial array described in Exhibit "C," Licensee shall pay an additional annual fee of Three Thousand Dollars (\$3,000), which shall increase annually under the same terms provided in this License, and shall become part of the Base Fee.

d. Upon execution of this License by Licensee, Licensee shall reimburse City for its reasonable costs and expenses, including legal fees, incurred by City in connection with the negotiation of this Agreement.

e. The Base Fee shall be increased annually, effective as of each anniversary of the Commencement Date, by an amount equal to the greater of four percent (4%) or the percentage increase in the CPI over the CPI for the month twelve (12) months prior to the adjustment date. "CPI" means the Consumer Price Index for All Urban Consumers, U.S. Cities Average, All Items, issued by the Bureau of Labor Statistics for the United States Department of Labor (1982-84 = 100). If the CPI is converted to a different standard reference base, or otherwise revised, the adjustment set forth in this paragraph shall be made with the use of the conversion formula published by the Bureau of Labor Statistics.

f. The Base Fee, and all other consideration to be paid or provided by Licensee to City, shall constitute consideration for this Agreement and shall be paid or provided without offset.

4. Use of Premises.

a. Licensee shall use the Premises for the installation, operation, and maintenance of its Antennae Facilities for the transmission, reception, and operation of a communications system and uses incidental thereto and for no other uses. City may permit others to use other portions of the Water Tower. Licensee may erect and operate 6 (# and type) Antennae and may expand to a maximum of 6 Antennae, but only with City's consent, such approval not to be unreasonably withheld or delayed, and only after City has obtained, at Licensee's expense, a certified evaluation indicating that each additional Antenna will not interfere with existing or proposed Antennae, and that the Water Tower can structurally support such additional Antennae.

b. Licensee shall, at its expense, comply with all present and future federal, state, and local laws, ordinances, rules, and regulations (including laws and ordinances relating to health, radio frequency emissions, other radiation, and safety) in connection with the use, operation, maintenance, construction, and/or installation of the Antennae Facilities and/or the Premises. City agrees to reasonably cooperate with Licensee in obtaining, at Licensee's expense (including reimbursement of City's reasonable attorney and administrative fees), any federal licenses and permits required for, or substantially required by, Licensee's use of the Premises.

c. Removal of Antenna Facilities.

(1) Licensee shall remove the Antennae Facilities from the Premises upon termination of this Agreement. Such removal shall be done in a workmanlike and careful manner and without interference or damage to any other equipment, structures, or operations on the Premises, including use of the Premises by City or any of City's assignees or lessees. If, however, Licensee requests permission not to remove all or a portion of the improvements, and City consents to such non-removal, title to the affected improvements shall thereupon transfer to City, and the same thereafter shall be the sole and entire property of City, and Licensee shall be relieved of its duty to otherwise remove same.

(2) Upon removal of the improvements (or portions thereof) as provided above in subparagraph (1), Licensee shall restore the affected area of the Premises to the reasonable satisfaction of City.

(3) All costs and expenses for the removal and restoration to be performed by Licensee pursuant to subparagraphs (1) and (2) above, shall be

borne by Licensee, and Licensee shall hold City harmless from any portion thereof.

5. Construction Standards. The Antennae Facilities shall be installed on the Premises in a good and workmanlike manner without the attachment of any construction liens. City reserves the right to require Licensee to paint the Antennae Facilities in a manner consistent with the color of the Water Tower or to otherwise shield the Antennae Facilities from view.

6. Installation of Equipment.

a. Licensee shall have the right, at its sole cost and expense, to install, operate, and maintain on the Premises, in accordance with good engineering practices and with all applicable Federal Communications Commission ("FCC") rules and regulations, its Antennae Facilities as described on Exhibit "C."

b. Licensee's installation of all such Antennae Facilities shall be done according to plans approved by City, such approval not to be unreasonably withheld or delayed. Any damage done to the Water Tower or other City property during installation and/or during operations shall be repaired or replaced immediately at Licensee's expense and to City's reasonable satisfaction. In connection with the installation and operation of the Antennae Facilities, Licensee shall not make any penetrations of the Water Tower. Licensee shall pay all costs and expenses in relation to maintaining the integrity of City's Water Tower in connection with Licensee's installation and operations of the Antennae Facilities. In the event said plans are not approved or rejected by City within thirty (30) days of submittal by Licensee, same shall be deemed approved.

c. Within thirty (30) days after completion of installation, Licensee shall provide City with as-built drawings of the Antennae Facilities and the improvements installed on the Premises, showing the actual location of all equipment and improvements consistent with Exhibit "C." Said drawings shall be accompanied by a complete and detailed inventory of all equipment, personal property, and Antennae Facilities.

7. Equipment Upgrade. Licensee may update, replace, or change the location of the Antennae Facilities on the Water Tower from time to time with the prior written approval of City, provided that the replacement facilities are not greater in number or size than the existing facilities. Licensee shall submit to City a detailed proposal for any change in the location of Antennae Facilities or any such replacement facilities and any supplemental materials as may be requested, for City's evaluation and approval.

8. Maintenance.

a. Licensee shall, at its own expense, maintain the Premises and any equipment on or attached to the Premises in a safe condition, in good repair, and in a manner reasonably suitable to City so as not to conflict with the use of other licensing of the Water Tower by City. Licensee shall not interfere with the use of the Water Tower, related facilities, or other equipment of other licensees.

b. Licensee shall have the sole responsibility for the maintenance, repair, and security of its equipment, personal property, Antennae Facilities, and improvements, and shall keep the same in good repair and condition during the Licensee term.

c. Licensee shall keep the Premises free of debris and anything of a dangerous, noxious, or offensive nature or which would create a hazard or undue vibration, heat, noise, or interference.

d. In the event City or any other licensee undertakes painting, construction, or other alterations on the Water Tower, such other licensee shall take reasonable measures, at its sole cost, to cover Licensee's equipment, personal property, or Antennae Facilities and to protect same from paint and debris fallout which may occur during such painting, construction, or alteration process.

9. Premises Access.

a. Licensee shall have access to the Premises by means reasonably designated by City, subject to the notice requirements set forth in paragraph 10b. below.

b. Licensee shall have reasonable access to the Premises in order to install, operate, and maintain its Antennae Facilities. Licensee shall have access to such facilities only after giving notice to the City as herein provided. Licensee shall request access to the Premises at least twenty-four (24) hours in advance, by contacting the City Manager, except in an emergency.

c. City shall be allowed and granted access to the Premises, at reasonable times, to examine and inspect the Premises for safety reasons or to ensure that Licensee's obligations hereunder are being met.

10. Utilities. Licensee shall, at its expense, separately meter charges for the consumption of electricity and other utilities associated with its use of the Premises and shall timely pay costs associated therewith.

11. Other License/Permit Fees. Licensee shall pay, as they become due and payable, all fees, charges, taxes, and expenses required for licenses and/or permits required for or occasioned by Licensee's use of the Premises.

12. Approvals; Compliance With Laws. Licensee's use of the Premises is contingent upon its obtaining all certificates, permits, zoning, and other approvals that may be required by any federal, state, or local authority. Licensee shall erect, maintain, and operate its Antennae Facilities in accordance with site standards, statutes, ordinances, rules, and regulations now in effect or that may be issued thereafter by the FCC or any other governing body.

13. Interference. Licensee's installation, operation, and maintenance of its transmission facilities shall not damage or interfere in any way with City's operations or related repair and maintenance activities or with such activities of other licensees. Licensee agrees to cease all such actions which materially interfere with City's use of the Water Tower promptly upon actual notice of such interference, and shall not resume such actions until such interference is corrected or eliminated to the reasonable satisfaction of City; provided, however, in such case, Licensee shall have the right to terminate this Agreement. City, at all times during the term of this Agreement, reserves the right to take any action it deems necessary, in its sole discretion, to repair, maintain, alter, or improve the Premises in connection with its operations, as may be necessary, including leasing parts of the Water Tower to others.

Before approving the placement of Antennae Facilities, City may obtain, at Licensee's expense, an interference study indicating whether Licensee's intended use will interfere with any existing communications facilities on the Water Tower and an engineering study indicating whether the Water Tower is able to structurally support Licensee's Antennae Facilities without prejudice to the City's primary use of the Water Tower.

City does not guarantee to Licensee subsequent noninterference with Licensee's communications operations; provided, however, in the event any other party, except a governmental unit, office, or agency, requests a license and/or permission to place any type of additional antennae or transmission facility on the Water Tower, the procedures of this Section shall govern to determine whether such antennae or transmission facility will interfere with Licensee's transmission operations. City shall provide substantially similar interference protection language in all subsequent agreements for use of the Water Tower.

If City receives any such request, City shall submit a proposal, complete with all technical specifications reasonably requested by Licensee, to Licensee for review for noninterference; however, City shall not be required to provide Licensee with any specifications or information claimed to be of a proprietary nature by the third party. The third party shall be responsible for the reasonable cost of preparing the technical specifications for its proposed transmission facility. Licensee shall have thirty (30) days following receipt of said proposal to make any objections thereto, and failure to make any objection within said thirty-day period shall be deemed consent by Licensee to the installation of antennas or

transmission facilities pursuant to said proposal. If Licensee gives notice of objection due to interference during such thirty-day period, and Licensee's objections are verified by City to be valid, then City shall not proceed with such proposal unless City modifies the proposal in a manner determined, in City's reasonable judgment, to adequately reduce the interference. In that case, City may proceed with the proposal. A governmental unit may be allowed to place Antennae or other communications facilities on the Water Tower regardless of potential or actual interference with Licensee's use; provided, however, if Licensee's use of the Premises is materially affected, Licensee may terminate this Agreement.

Licensee's use and operation of its Antenna Facilities shall not interfere with the use and operation of other communication facilities on the Water Tower which existed prior to Licensee's Facilities. If Licensee's Facilities cause interference, Licensee shall take all measures reasonably necessary to correct and eliminate such interference. If the interference cannot be eliminated within a reasonable time, Licensee shall immediately cease operating its Facilities until such interference has been eliminated. If the interference cannot be eliminated within ninety (90) days, City may terminate this Agreement.

14. Default and City's Remedies. It shall be a default if Licensee defaults in the payment or provision of Fees or any other sums to City when due, and does not cure such default within ten (10) days; or if Licensee defaults in the performance of any other covenant or condition of this License and does not cure such other default within thirty (30) days after written notice from City specifying the default complained of; or if Licensee abandons or vacates the Premises; or if Licensee is adjudicated as bankrupt or makes any assignment for the benefit of creditors; or if Licensee becomes insolvent.

In the event of a default, City shall have the right, at its option, in addition to and not exclusive of any other remedy City may have by operation of law and without any further demand or notice, to declare this License at an end, in which event, Licensee shall immediately remove the Antennae Facilities.

No re-entry and taking of possession of the Premises by City shall be construed as an election on City's part to terminate this License, regardless of the extent of renovations and alterations by City, unless a written notice of such intention is given to Licensee by City.

If suit shall be brought by City for recovery of possession of the Premises, for the recovery of any Fees or any other amount due under the provisions of this License, or because of the breach of any other covenant, Licensee shall pay to City all expenses incurred therefor, including reasonable attorneys' fees.

15. Cure by City. In the event of any default of this License by Licensee, City may at any time, after notice, cure the default for the account of and at the expense of Licensee. If City is compelled to pay or elects to pay any sum of money, or to do any act which will require the payment of any sum of money, or is compelled to incur any expense, including reasonable attorneys' fees in instituting, prosecuting, or defending any action to enforce the City's rights under this Agreement, the sums so paid by City, with all interest, costs, and

damages shall be deemed to be Additional Fees and shall be due from the Licensee to City on the first day of the month following the incurring of the respective expenses.

16. Optional Termination. This License may be terminated (a) by Licensee if it is unable to obtain or maintain any license, permit, or other governmental approval necessary for the construction and/or operation of the Antennae Facilities or Licensee's business; (b) by City if City decides, in its sole discretion and for any reason, to discontinue use of the Water Tower; (c) by City if it determines, in its sole discretion and for any reason, that the Water Tower is structurally unsound or otherwise not suitable for Licensee's use, including, but not limited to, consideration of age of the structure, damage or destruction of all or part of the Water Tower from any source, or factors relating to the condition of the Water Tower; (d) by City if it determines, in its sole discretion, that continued use of the Water Tower by Licensee is in fact a threat to health, safety, or welfare, or violates applicable laws or ordinances; or (e) by City, at its sole discretion, if Licensee loses its license to provide PCS/cellular service for any reason including, but not limited to, nonrenewal, expiration, or cancellation of its license.

Upon termination of this License for any reason, Licensee shall remove its equipment, personal property, Antennae Facilities, and improvements from the Premises, on or within ten (10) days of the date of termination, and shall repair any damage to the Premises caused by such equipment, normal wear and tear excepted, all at Licensee's sole cost and expense. Any such property or facilities which are not removed by the end of the License term shall become the property of City, subject to any valid and existing security interests or liens.

Notice of Licensee's termination, pursuant to this Section, shall be given to City in writing, by certified mail, return receipt requested, and shall be effective upon receipt of such notice. All Fees paid prior to said termination date shall be retained by City. Upon such termination, this License shall become null and void and the parties shall have no further obligations to each other.

17. Alteration, Damage, or Destruction. If the Water Tower or any portion thereof is altered, destroyed, or damaged so as to materially hinder effective use of the Antennae Facilities, through no fault or negligence of Licensee, Licensee may elect to terminate this License upon thirty (30) days written notice to City. In such event, Licensee shall promptly remove the Antennae Facilities from the Premises and shall restore the Premises to the same condition as existed prior to this Agreement. This License (and Licensee's obligation to pay Fees) shall terminate upon Licensee's fulfillment of the obligations set forth in the preceding sentence, at which termination Licensee shall be entitled to reimbursement of Fees prepaid by Licensee, prorated from the date of such termination to the anniversary date of the Commencement Date. City shall have no obligation to repair any damage to any portion of the Premises.

18. Condemnation. In the event the Tower Site is taken by eminent domain, this License shall terminate as of the date title to the Tower Site vests in the condemning authority. In the event a portion of the Premises is taken by eminent domain, either party shall have the right to terminate this License as of said date of title transfer, by giving thirty (30) days written

notice to the other party. In the event of any taking under the power of eminent domain, Licensee shall not be entitled to any portion of the reward paid for the taking and City shall receive the full amount of such award. Licensee hereby expressly waives any right or claim to any portion thereof. Licensee shall have the right to claim and recover from the condemning authority, but not from City, such compensation as may be separately awarded or recoverable by Licensee on account of any and all damage to Licensee's business and any costs or expenses incurred by Licensee in moving/removing its equipment, personal property, Antennae Facilities, and improvements.

19. Indemnity and Insurance.

a. Disclaimer of Liability. City shall not at any time be liable for injury or damage occurring to any person or property from any cause whatsoever arising out of Licensee's construction, maintenance, repair, use, operation, condition, or dismantling of the Premises or Licensee's Antennae Facilities, unless such injury or damage is caused in whole or in part by the negligence or willful misconduct of City or its officers, employees, agents, or servants.

b. Indemnification: Except as caused in whole or in part by the negligence or willful misconduct of City or its officers, employees, agents, servants, or contractors, Licensee shall, at its sole cost and expense, indemnify and hold harmless City and its respective officers, boards, commissions, employees, agents, attorneys, and contractors (hereinafter referred to as "Indemnitees"), from and against:

i. Any and all liabilities, obligations, damages, penalties, claims, liens, costs, charges, losses and expenses (including, without limitation, reasonable fees and expenses of attorneys, expert witnesses, and consultants), which may be imposed upon, incurred by, or asserted against the Indemnitees by reason of any act or omission of Licensee, its personnel, employees, agents, contractors, or subcontractors, resulting in personal injury, bodily injury, sickness, disease, or death to any person or damage to, loss of, or destruction of tangible or intangible property, libel, slander, invasion of privacy, and unauthorized use of any trademark, trade name, copyright, patent, service mark, or any other right of any person, firm, or corporation, which may arise out of or be in any way connected with the construction, installation, operation, maintenance, use, or condition of the Premises or Licensee's Antennae Facilities or Licensee's failure to comply with any federal, state or local statute, ordinance or regulation.

ii. Any and all liabilities, obligations, damages, penalties, claims, liens, costs, charges, losses and expenses (including, without limitation, reasonable fees and expenses of attorneys, expert witnesses and other consultants), which are imposed upon, incurred by, or asserted against the Indemnitees by reason of any claim or lien arising out of work, labor, materials or supplies provided or supplied to Licensee, its contractors or subcontractors,

for the installation, construction, operation, maintenance, or use of the Premises or Licensee's Antennae Facilities, and, upon the written request of City, Licensee shall cause such claim or lien covering City's property to be discharged or bonded within thirty (30) days following such request.

iii. Any and all liabilities, obligations, damages, penalties, claims, liens, costs, charges, losses and expenses (including, without limitation, reasonable fees and expenses of attorneys, expert witnesses, and consultants), which may be imposed upon, incurred by, or asserted against the Indemnitees by reason of any financing or securities offering by Licensee or its affiliates for violations of the common law or any laws, statutes, or regulations of the State of Texas or the United States, including those of the Federal Securities and Exchange Commission, whether by Licensee or otherwise.

iv. Licensee's obligation to indemnify Indemnitees under this Lease shall not extend to claims, losses, and other matters covered hereunder that are caused or contributed to by the negligence or willful misconduct of one or more Indemnitees.

c. Assumption of Risk: Licensee undertakes and assumes for its officers, agents, affiliates, contractors and subcontractors, and employees (collectively "Licensee" for the purpose of this section), all risk of dangerous conditions, if any, on or about the Tower Site, and Licensee hereby agrees to indemnify and hold harmless the Indemnitees against and from any claim asserted or liability imposed upon the Indemnitees for personal injury or property damage to any person (other than from Indemnitee's sole negligence or willful misconduct) arising out of Licensee's installation, operation, maintenance, condition, or use of the Premises or Licensee's Antennae Facilities or Licensee's failure to comply with any federal, state, or local statute, ordinance, or regulation.

d. Defense of Indemnitees: In the event any action or proceeding shall be brought against the Indemnitees by reason of any matter for which the Indemnitees are indemnified hereunder, Licensee shall, upon notice from any of the Indemnitees, at Licensee's sole cost and expense, resist and defend the same with legal counsel mutually selected by Licensee and City; provided, however, Licensee shall not admit liability in any such matter on behalf of the Indemnitees without the written consent of City and, provided further, Indemnitees shall not admit liability for, nor enter into any compromise or settlement of, any claim for which they are indemnified hereunder, without the prior written consent of Licensee.

e. Notice, Cooperation and Expenses: City shall give Licensee prompt notice of the making of any claim or the commencement of any action, suit, or other proceeding covered by the provisions of this Section. Nothing herein shall be deemed to prevent City from cooperating with Licensee and participating in the defense of any litigation by City's own counsel. Licensee shall pay all reasonable expenses incurred

by City in response to any such actions, suits, or proceedings for which City is indemnified. These expenses shall include all out-of-pocket expenses such as attorney fees and shall also include the reasonable value of any services rendered by the City's attorney, and the actual and reasonable expenses of City's agents, employees, or expert witnesses, and disbursements and liabilities assumed by City in connection with such suits, actions, or proceedings, but shall not include attorneys' fees for services that are unnecessarily duplicative of services provided City by Licensee.

If Licensee requests City to assist it in such defense, Licensee shall pay all expenses incurred by City in response thereto, including defending itself with regard to any such actions, suits or proceedings. These expenses shall include all out-of-pocket expenses such as attorneys' fees and shall also include the costs of any services rendered by the City's attorney, and the actual and reasonable expenses of City's agents, employees, or expert witnesses, and disbursements and liabilities assumed by City in connection with such suits, actions, or proceedings.

f. Insurance: During the term of this Agreement, Licensee shall maintain, or cause to be maintained, in full force and effect and at its sole cost and expense, the following types and limits of insurance:

i. Workers' Compensation insurance meeting applicable statutory requirements and employer's liability insurance with minimum limits of One Hundred Thousand Dollars (\$100,000) for each accident.

ii. Comprehensive commercial general liability insurance with minimum limits of Five Million Dollars (\$5,000,000) as the combined single limit for each occurrence of bodily injury, personal injury, including death, and/or property damage. Such policy shall provide blanket contractual liability insurance for all written contracts, and shall include coverage for products and completed operations liability, independent contractor's liability, coverage for property damage from perils of explosion, collapse, or damage to underground utilities, commonly known as XCU coverage.

iii. Automobile liability insurance covering all owned, hired, and nonowned vehicles in use by Licensee, its employees, and agents, with personal protection insurance and property protection insurance to comply with the provisions of state law, with minimum limits of One Million Dollars (\$1,000,000) as the combined single limit for each occurrence for bodily injury, including death, and property damage.

iv. At the start and during the period of any construction, builders all-risk insurance, together with an installation floater or equivalent property coverage, covering cables, materials, machinery, and supplies of any nature whatsoever which are to be used in or incidental to the installation of the Antennae Facilities. Upon completion of the installation of the Antennae

Facilities, Licensee shall substitute for the foregoing insurance policies of fire, extended coverage, and vandalism and malicious mischief insurance on the Antennae Facilities. The amount of insurance at all times shall be representative of the insurable values installed or constructed.

v. All policies other than those for Workers' Compensation shall be written on an occurrence and not on a claims-made basis.

vi. The coverage amounts set forth above may be met by a combination of underlying and umbrella policies, so long as in combination the limits equal or exceed those stated.

g. Named Insureds: All policies, except for Workers' Compensation policies, shall name City as an additional insured (herein referred to as the "Additional Insured"). Each policy which is to be endorsed to add the City as an Additional Insured hereunder, shall contain cross-liability wording, as follows:

"In the event of a claim being made hereunder by one Insured for which another Insured is or may be liable, this policy shall cover such Insured against whom a claim is or may be made in the same manner as if separate policies had been issued to each Insured hereunder."

h. Evidence of Insurance: Certificates of insurance for each insurance policy required to be obtained by Licensee in compliance with this Section, along with written evidence of payment of required premiums, shall be filed and maintained with City annually during the term of this Agreement. Licensee shall immediately advise City of any claim or litigation that may result in liability to City.

i. Cancellation of Policies of Insurance: All insurance policies maintained pursuant to this Agreement shall contain the following endorsement:

"At least sixty (60) days prior written notice shall be given to City by the Insurer of any intention not to renew such policy or to cancel, replace, or materially alter same, such notice to be given by certified mail, return receipt requested."

j. Insurance Companies: All insurance shall be effected under valid and enforceable policies, insured by insurers licensed to do business in the State of Texas or surplus line carriers on the State of Texas Insurance Commissioner's approved list of companies qualified to do business in the State of Texas. All insurance carriers and surplus line carriers shall be rated A+ or better by A. M. Best Company.

k. Deductibles: Licensee agrees to indemnify and save harmless City, the Indemnities, and Additional Insureds from and against the payment of any deductible

and from the payment of any premium on any insurance policy required to be furnished by this Agreement.

1. Contractors: Licensee shall require that each and every one of its contractors and their subcontractors who perform work on the Premises to carry, in full force and effect, Workers' Compensation, comprehensive public liability, and automobile liability insurance coverages of the type which Licensee is required to obtain under the terms of this Section with appropriate limits of insurance.

20. Hazardous Substance Indemnification. Licensee represents and warrants that its use of the Premises herein will not generate any hazardous substance, and it will not store or dispose of on the Premises, nor transport to or over the Premises, any hazardous substance. Licensee further agrees to hold City harmless from and indemnify City against any release caused by Licensee or its employees, agents, servants, or contractors of any such hazardous substance and any damage, loss, expense, or liability resulting from such release including all attorneys' fees, costs, and penalties incurred as a result thereof, except any release caused by the negligence of City, its employees, or agents. "Hazardous substance" shall be interpreted broadly to mean any substance or material defined or designated as hazardous or toxic waste, hazardous or toxic material, hazardous or toxic or radioactive substance, or other similar term by any federal, state, or local environmental law, regulation, or rule presently in effect or promulgated in the future as such laws, regulations, or rules may be amended from time to time; and it shall be interpreted to include, but shall not be limited to, any substance which, after release into the environment, will or may reasonably be anticipated to cause sickness, death, or disease.

21. Holding Over. Any holding over after the expiration of the term hereof, with the consent of the City, shall be construed to be a tenancy from month to month at two (2) times the Fees herein specified (prorated on a monthly basis) and shall otherwise be for the term and on the conditions herein specified, so far as applicable.

22. Acceptance of Premises. By taking possession of the Premises, Licensee accepts the Premises in the condition existing as of the Commencement Date. City makes no representation or warranty with respect to the condition of the Premises on their fitness for a particular use and City shall not be liable for any latent or patent defect in the Premises.

23. Estoppel Certificate. Licensee shall, at any time and from time to time, upon not less than ten (10) days prior request by City, deliver to City a statement in writing certifying that (a) this Agreement is unmodified and in full force (or if there have been modifications, that this Agreement is in full force as modified and identify the modifications); (b) the dates to which Fees and other charges have been paid; (c) so far as the person making the certificate knows, City is not in default under any provisions of this Agreement; and (d) such other matters as City may reasonably request.

24. Notices. All notices, requests, demands, and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following address:

If to City: City of Jersey Village
16501 Jersey Drive
Houston, TX 77040-1999
Attn: City Manager

If to Licensee: Sprint Com, Inc.
10200 Grogan's Mill Road, Suite 100
The Woodlands, TX 77380
Attn: Property Manager

25. Assignment.

a. Except as to its parent, a subsidiary, or an affiliate, Licensee may not assign this Agreement or sublet the Premises without the prior written consent of City.

b. Nothing in this Agreement shall preclude City from leasing other space for communications equipment to any person or entity which may be in competition with Licensee, or any other party.

26. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors, personal representatives, and assigns.

27. Non-Waiver. Failure of City to insist on strict performance of any of the conditions, covenants, terms, or provisions of this Agreement, or to exercise any of its rights hereunder, shall not waive such rights, but City shall have the right to enforce such rights at any time and to take such action as may be lawful or authorized hereunder, either in law or in equity. The receipt of any sum paid by Licensee to City, after a breach of this Agreement, shall not be deemed a waiver of such breach, unless expressly set forth in writing.

28. Taxes.

a. Licensee shall pay real and personal property taxes and assessments for the Premises, if any, which become due and payable during the term of this Agreement, due to Licensee's Antenna Facilities located on the Water Tower. All such payments shall be made, and evidence of all such payments shall be provided to City, at least ten (10) days prior to the delinquency date of the payment. Licensee shall pay all taxes on its personal property located on the Premises.

b. Licensee shall indemnify City from any and all liabilities, obligations, damages, penalties, claims, liens, costs, charges, losses, and expenses (including, without limitation, reasonable fees and expenses of attorneys, expert witnesses, and

consultants), which may be imposed upon, incurred by, or asserted against Licensee in relation to the taxes owed or assessed on the Premises.

c. If the methods of taxation in effect at the Commencement Date of this Agreement are altered so that, in lieu of or as a substitute for any portion of the property taxes and special assessments now imposed on property, there is imposed a tax upon or against the Fees payable by Licensee to City, Licensee shall pay those amounts in the same manner as provided for the payment of real and personal property taxes.

29. Miscellaneous.


a. City and Licensee represent that each, respectively, has full right, power, and authority to execute this Agreement.

b. This Agreement constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations, and other agreements of any kind. There are no representations or understandings of any kind not set forth herein. Any modification of or amendment to this Agreement must be in writing and executed by both parties.


c. This Agreement shall be construed in accordance with the laws of the State of Texas.

d. If any portion, term, provision, or section of this Agreement is found to be void or invalid, such invalidity shall not affect the remaining portions, terms, provisions, or sections of this Agreement, which shall continue in full force and effect. This Agreement is executed as of the date first set forth above.

CITY OF JERSEY VILLAGE, TEXAS

By: 
Dale Brown
City Manager

ATTEST:


Debbie Loesch
City Secretary

SPRINT COM, INC., a Kansas Corporation

By: 

Name: Eldon A. Prax

Title: Director of E&O

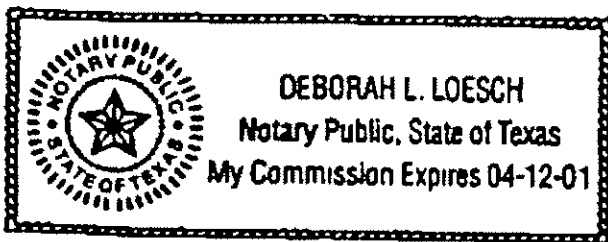
ATTEST:

By: Judy A. Franklin
Name: Judy A. Franklin
Title: Notary Public

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on the 16 day of June, 1998 by DALE BROWN, City Manager, of CITY OF JERSEY VILLAGE, TEXAS, on behalf of said CITY OF JERSEY VILLAGE.

(SEAL)



Deborah L. Loesch
Notary Public in and for
the state of Texas

DEBORAH L. LOESCH
(Printed Name of Notary)

My commission expires: 4-12-01

THE STATE OF TEXAS §
 §
COUNTY OF MONTGOMERY §

This instrument was acknowledged before me on the 26th day of May, 1998 by ELDON A. PRAX, Director of Engineering and Operations, Houston BTA, of SPRINTCOM, INC. a Kansas Corporation, on behalf of said corporation.




Patricia A. Towery
Notary Public in and for
the state of Texas

Patricia A. Towery
(Printed Name of Notary)

My commission expires: 12/19/2000

**CITY OF JERSEY VILLAGE, TEXAS
COUNCIL DISCUSSION FORM**

MEETING DATE: June 15, 1998	AGENDA ITEM NO: F.9
SUBJECT: Discussion with possible action to approve a license agreement with Sprint Com, Inc. for the installation and operation of a wireless antenna on an elevated water tower.	
SUPPORTIVE DOCUMENTATION: Council memorandum and a copy of the License Agreement.	
RECOMMENDED ACTION: Staff recommends approval of the license agreement between the City and Sprint Com, Inc. <div style="text-align: center; margin: 20px 0;"><div style="border: 1px solid black; padding: 5px; display: inline-block;">APPROVED JUN 15 1998 BY: _____</div></div>	
Requested By: Dale Brown	Date: 6/11/98
City Manager's Approval: 	Date: 6/12/98

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018



JDAP11NB 002647 1

Vendor # 0000062530

Vendor Name: JERSEY VILLAGE, CITY OF

Check Date: 06/06/2005

Check No. 0011959345

Voucher ID	Invoice Number	PO Number	Invoice Date	Gross Amount	Discount	Paid Amount
9288449R 154011/2CongoLane	H003XC327		06/06/2005	15,791.18	0.00	15,791.18

124

EASE HOTLINE 1-800-357-7641

Total Gross Amount	Total Discounts	Total Paid Amount
\$15,791.18	\$0.00	\$15,791.18

CK05 03/03

CITY OF JERSEY VILLAGE

REC#: 00215046 6/13/2005 10:18 AM
OPER: PJ TERM: 001
REF#: 0011959345TRAN: 124.0000 TELEPHONE FRANCHISE
SPRINT
TELEPHONE FRANCHISE 15,791.1800TENDERED: 15,791.18 CHECK
APPLIED: 15,791.18

CHANGE: 0.00

November 14, 2012

City of Jersey Village
Attn: Christian Somers
16327 Lakeview Drive
Houston, Texas 77040

RE: License Agreement between City of Jersey Village, Texas ("City"), and SprintCom, Inc., a Kansas corporation ("Licensee"), dated June 15, 1998 (the "Agreement"), with respect to the real property located at 15401-1/2 Congo Lane, Jersey Village, Texas 77040 ("Tower Site"), Cascade No. HO03XC327

Dear Mr. Somers:

The enclosed documents are being provided to you in connection with the Sprint License Agreement. Please call me at **(858) 964-7411** when you receive this package and I will guide you through the process of signing the following:

1. **Amendment No. 1 to License Agreement** (two originals):
 - ☐ Complete the signature block with signature, name, title, and date
2. **Certificate of Authority** (to be provided):
 - ☐ Please include documentation that elects or allows the individual signing to be an acting representative of your limited liability company in this transaction

A return-addressed, pre-paid **Federal Express** label is included for your convenience (to locate the nearest drop-off, call **800.463.3339** or visit **www.fedex.com/dropoff**). Please make sure that all of these documents are signed and returned to Md7 within the next **three days**.

If you have any questions regarding the enclosed documents, please contact me, your Md7 Lease Consultant, at **(858) 964-7411** or by email at **jjones@md7.com**.

Sincerely,



John Jones
Lease Consultant

Enclosures

AMENDMENT NO. 1 TO LICENSE AGREEMENT

This Amendment No. 1 to License Agreement (this “**Amendment**”), effective as of the date last signed below (“**Effective Date**”), amends a certain License Agreement between SprintCom, Inc., a Kansas corporation (“**Licensee**”), and City of Jersey Village, Texas (“**City**”), dated June 15, 1998, (the “**Agreement**”).

BACKGROUND

WHEREAS, Licensee desires to modify its installation on the Premises by adding or swapping out antennas and other equipment to the Antennae Facilities, as more particularly described in Exhibit C-1 annexed hereto, and Licensee and City desire to modify the provisions of the Agreement as provided below.

AGREEMENT

For good and valuable consideration the receipt and sufficiency of which are acknowledged, City and Licensee agree as follows:

1. **Modification to the Antennae Facilities.** Exhibit C to the Agreement is hereby amended to include the modifications identified on Exhibit C-1, a copy of which is attached and made a part hereof. Exhibit C-1 supplements Exhibit C to the Agreement, and shall not be deemed to supersede or otherwise modify Exhibit C or any part thereof except to the extent specifically set forth in Exhibit C-1. Upon full execution of this Amendment, Licensee is permitted to do all work necessary to prepare, maintain and alter the Premises to install or otherwise modify the Antennae Facilities, all as more fully described and contemplated in Exhibit C-1

2. **Frequency Use.** Provided that any frequencies used by Licensee will not cause interference with the properly licensed and permitted pre-existing frequencies in use or in operation at the Antennae Facilities and notwithstanding anything to the contrary contained herein, Licensee may operate the Antennae Facilities at any frequencies for which it has all requisite permits, leases or licenses.

3. **Modification to Base Fee.** As additional consideration for the modification and other rights set forth in this Amendment, starting on the date that is 30 days after the start of construction of the modifications to the Antennae Facilities, the base fee will be increased annually by Three Thousand and 00/100 Dollars (\$3,000.00).

4. **Notice Address.** The notice addresses in Section 24 of the Agreement or referenced therein for the party or parties listed below are hereby deleted in their entirety and replaced with the following:

To City: City of Jersey Village
16327 Lakeview Drive
Houston, Texas 77040

To Licensee: Sprint/Nextel Property Services
Sprint Site ID: HO03XC327-A
Mailstop KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, Kansas 66251-2650

With a mandatory copy to: Sprint/Nextel Law Department
Sprint Site ID: HO03XC327-A
Mailstop KSOPHT0101-Z2020

6391 Sprint Parkway
Overland Park, Kansas 66251-2020
Attn.: Real Estate Attorney

5. **General Terms and Conditions.**

a. All capitalized terms used in this Amendment, unless otherwise defined herein, will have the same meaning as the terms contained in the Agreement.

b. In case of any inconsistencies between the terms and conditions contained in the Agreement and the terms and conditions contained in this Amendment, the terms and conditions herein will control. Except as set forth below, all provisions of the Agreement are ratified and remain unchanged and in full force and effect.

c. This Amendment may be executed in duplicate counterparts, each of which will be deemed an original.

d. Each of the parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this Amendment.

SIGNATURES ON FOLLOWING PAGE

The parties have executed this Amendment as of the Effective Date.

City:

City of Jersey Village,
Texas

Licensee:

SprintCom, Inc.,
a Kansas corporation

By:



Printed Name: Mike Castro

Title: City Manager

Date: 11/19/12
(Date must be completed)

By:



Printed Name: Brian C Kooyman
Manager Real Estate

Title: _____

Date: 12/7/12
(Date must be completed)

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

Exhibit C-1
(Antennae Facilities)

Sprint®



SITE NAME: JERSEY VILLAGE
SITE NUMBER: HO03XC327-A
STRUCTURE TYPE: WATER TANK
MARKET: HOUSTON

THESE DRAWINGS ARE PREPARED BASED ON RFDS REVISION V2, DATED 1-3-2012. GENERAL CONTRACTOR TO VERIFY AND INCORPORATE MOST RECENT VERSION OF THE RFDS WITH ERICSSON PRIOR TO CONSTRUCTION.

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z2650
8391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

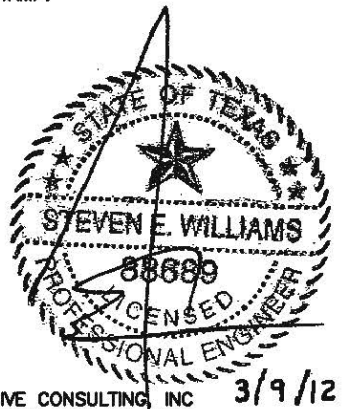
8800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
HO03XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS

APPROVED BY: SW

DATE DRAWN: 09/07/11

REVISION

NO	DESCRIPTION	BY	DATE
Δ	SUBMISSION: 100% CD SF	10/17/11	
Δ	SUBMISSION: 100% CD TH	01/24/12	
Δ	SUBMISSION: 100% CD TH	01/27/12	
Δ	SUBMISSION: 100% CD TH	02/01/12	
Δ	SUBMISSION: 100% CD SF	02/20/12	
Δ	SUBMISSION: 100% CD TH	03/09/12	

SHEET TITLE:

TITLE SHEET

SHEET NUMBER:

T-1

243

PROJECT SUMMARY

SITE NAME: JERSEY VILLAGE
SITE NUMBER: HO03XC327-A
911 ADDRESS: HWY. 290 FEEDER RD. & WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040

APN#: NA
LATITUDE: 29.88091°
LONGITUDE: -95.55001°
GROUND ELEVATION: 105' AMSL
JURISDICTION: CITY OF JERSEY VILLAGE
ZONING: (VERIFY EXISTING ZONING)

SCOPE OF WORK

- 1) THE WIRELESS COMMUNICATIONS FACILITY IS NOT INTENDED FOR HUMAN OCCUPANCY.
- 2) THIS FACILITY DOES NOT REQUIRE POTABLE WATER AND WILL NOT PRODUCE ANY SEWAGE.
- 3) THE SCOPE OF WORK CONSISTS OF MODIFYING THE EXISTING WIRELESS INSTALLATION:
 - A. REMOVAL OF (3) EXISTING EQUIPMENT CABINET
 - B. INSTALLATION OF (2) NEW EQUIPMENT CABINET
 - C. REMOVAL OF (6) EXISTING ANTENNAS
 - D. INSTALLATION OF (3) NEW ANTENNAS
 - E. INSTALLATION OF (12) NEW RRUS (REMOTE RADIO UNITS)
 - F. INSTALLATION OF (3) 1-1/4" HYBRID LINES

APPLICABLE CODES & STANDARDS

2006 IBC WITH CITY OF HOUSTON AMENDMENTS AS PER SEC. 101.2;
2006 UMC - UNIFORM MECHANICAL CODE;
2006 UPC - UNIFORM PLUMBING CODE;
2011 NEC - NATIONAL ELECTRICAL CODE (NEW EFFECTIVE 9/1/11);
2008 CECC - CITY OF HOUSTON COMMERCIAL ENERGY CONSERVATION CODE (OR - ASHRAE 90.1 - 2007 STANDARD) (NEW EFFECTIVE 9/2/11) OR;
2009 IECC - INTERNATIONAL ENERGY CONSERVATION CODE (OR - ASHRAE ADDENDA - 2008 SUPPLEMENT);
2006 IFGC - INTERNATIONAL FIRE CODE.

DRIVING DIRECTIONS

- DEPART GEORGE BUSH INTERCONTINENTAL AIRPORT,
1. ON JFK BLVD [JOHN F KENNEDY BLVD] (SOUTH), KEEP RIGHT ONTO LOCAL ROAD(S) BELTWAY 8 WEST/I-45
 2. BEAR RIGHT (WEST) ONTO N BELT DR E [BELTWAY 8]
 3. TAKE RAMP (LEFT) ONTO BELTWAY 8 W [SAM HOUSTON PKY W] BELTWAY 8 WEST/I-45. ROAD NAME CHANGES TO (W) SAM HOUSTON TOLLWAY (W)
 4. TAKE RAMP (RIGHT) ONTO W BELT DR N [BELTWAY 8] WEST RD/PHILIPPINE ST
 5. TURN RIGHT (WEST) ONTO LOCAL ROAD(S)
 6. ARRIVE AT SITE

CONTACTS

APPLICANT:
SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z2650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

TOWER OWNER:
CITY OF JERSEY VILLAGE
CONTACT:
PHONE: 713-466-5824

ARCHITECT/ENGINEER:
CIVE CONSULTING, INC/IRISH TOWER, LLC
11200 WESTHEIMER RD., SUITE 890
HOUSTON, TX 77042
CONTACT: STEVEN WILLIAMS, P.E.
PHONE: 281-870-8727
TEXAS FIRM NO. 9848

SURVEYOR:
NA

TELEPHONE COMPANY:
SOUTHWESTERN BELL

POWER COMPANY:
ENTERGY

VICINITY MAP



APPROVALS

SPRINT REPRESENTATIVE DATE

SPRINT RF ENGINEERING DATE

SITE OWNER DATE

SPRINT CONSTRUCTION MANAGER DATE

THE ABOVE PARTIES HEREBY APPROVE AND ACCEPT THESE DOCUMENTS AND AUTHORIZE CONTRACTOR TO PROCEED WITH THE CONSTRUCTION DESCRIBED HEREIN. ALL DOCUMENTS ARE SUBJECT TO REVIEW BY THE LOCAL BUILDING DEPARTMENT AND MAY IMPOSE CHANGES OR MODIFICATIONS.

SITE ACCESS PROCEDURES

GATE COMBO: 8420 / 4114

LIST OF DRAWINGS

SITE GENERAL ARRANGEMENT PLANS

- | | |
|-----|---------------|
| T-1 | TITLE SHEET |
| T-2 | GENERAL NOTES |
| T-3 | GENERAL NOTES |
| T-4 | GENERAL NOTES |

ARCHITECTURAL / CIVIL PLANS

- | | |
|------|---------------------------------------|
| A-0 | OVERALL SITE PLAN |
| A-1 | ENLARGED SITE PLAN |
| A-2 | EQUIPMENT SITE PLANS |
| A-3 | SITE ELEVATION & ANTENNA DETAILS |
| A-4 | EQUIPMENT SCHEDULES & RFDS |
| A-5 | ANTENNA PLUMBING DIAGRAM |
| A-6 | ENLARGED ANTENNA PLANS & COAX ROUTING |
| A-7 | (E) COLOR CODING |
| A-8 | (N) COLOR CODING |
| A-9 | DETAILS |
| A-10 | DETAILS |

ELECTRICAL PLANS

- | | |
|-----|----------------------------------|
| E-1 | ELECTRICAL SITE PLAN AND DETAILS |
| E-2 | POWER/TELCO DIAGRAMS |
| E-3 | GROUNDING PLANS (HOT SWAP) |
| E-4 | GROUNDING PLANS (FINAL) |
| E-5 | ELECTRICAL DETAILS |
| E-6 | GROUNDING DETAILS |
| E-7 | GROUNDING DETAILS |

NOTE: DRAWING SCALES ARE FOR 24"x36" SHEETS UNLESS OTHERWISE NOTED.



BEFORE ANY UNDERGROUND WORK IS STARTED YOU MUST HAVE ALL UNDERGROUND UTILITIES LOCATED. CALL 811 AS THE NATIONAL, TOLL FREE NUMBER FOR ALL LOCAL 'CALL BEFORE YOU DIG' PHONE CENTERS THROUGHOUT THE UNITED STATES OR CALL DIRECT TEXAS811 NUMBER AT (800) 344-8377

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COMPLY WITH THESE STANDARDS UNLESS OTHERWISE REQUIRED BY APPLICABLE CODES

1.0	CONSTRUCTION TO CONFORM TO SPRINT NEXTEL INTEGRATED CONSTRUCTION STANDARDS
1.1	PURPOSE AND INTENT A. THE DRAWINGS AND SPECIFICATIONS ARE INTENDED TO BE FULLY EXPLANATORY AND SUPPLEMENTARY. HOWEVER, SHOULD ANYTHING BE SHOWN, INDICATED OR SPECIFIED ON ONE AND NOT THE OTHER, IT SHALL BE DONE THE SAME AS IF SHOWN, INDICATED OR SPECIFIED IN BOTH. SHOULD THERE BE ANY DISCREPANCIES BETWEEN REQUIREMENTS SHOWN IN BOTH, THE MORE STRINGENT REQUIREMENTS SHALL APPLY. B. THE INTENTION OR THE DOCUMENTS IS TO INCLUDE ALL LABOR AND MATERIALS REASONABLY NECESSARY FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK AS STIPULATED IN THE CONTRACT. C. THE PURPOSE OF THE SPRINT WIRELESS CONSTRUCTION SPECIFICATIONS IS TO INTERPRET THE INTENT OF THE DRAWINGS AND TO DESIGNATE THE METHOD OF THE PROCEDURE, TYPE AND QUALITY OF MATERIALS REQUIRED TO COMPLETE THE WORK.
1.2	CONFLICTS A. VERIFY ALL MEASUREMENTS AT THE SITE BEFORE ORDERING MATERIAL OR DOING ANY WORK. NO EXTRA CHARGE OR COMPENSATION WILL BE ALLOWED DUE TO DIFFERENCES BETWEEN ACTUAL DIMENSIONS OR DIMENSIONS SHOWN ON PLANS. SUBMIT NOTICE OF ANY DISCREPANCY IN DIMENSIONS OR OTHERWISE TO SPRINT WIRELESS FOR RESOLUTION BEFORE PROCEEDING WITH THE WORK. B. NO PLEA OF IGNORANCE OF CONDITIONS THAT EXIST OR OF DIFFICULTIES OF CONDITIONS THAT MAY BE ENCOUNTERED, OR OF ANY OTHER RELEVANT MATTER CONCERNING THE EXECUTION OF THE WORK WILL BE ACCEPTED AS AN EXCUSE FOR ANY FAILURE OR OMISSION ON THE PART OF THE CONTRACTOR TO FULFILL EVERY DETAIL OF ALL THE REQUIREMENTS OF THE CONSTRUCTION DOCUMENTS GOVERNING THE WORK.
1.3	CLEANING KEEP THE SITE FREE FROM ACCUMULATION OF WASTE AND RUBBISH CAUSED BY EMPLOYEES AT THE COMPLETION OF THE WORK. REMOVE ALL WASTE AND NON-CONSTRUCTION MATERIAL INCLUDING ALL CONTRACTOR TOOLS, SCAFFOLDING AND SURPLUS MATERIAL AND LEAVE SITE CLEAN AND READY FOR USE.
1.4	CODES CONTRACTOR SHALL BE RESPONSIBLE FOR FOLLOWING ALL LAWS, REGULATIONS AND RULES PROMULGATED BY FEDERAL STATE AND LOCAL AUTHORITIES WITH JURISDICTION OVER THE SITE. THIS RESPONSIBILITY IS IN EFFECT REGARDLESS OF WHETHER THE LAW, ORDINANCE, REGULATION OR RULE IS MENTIONED IN THESE SPECIFICATIONS.
1.5	LICENSING HAVE AND MAINTAIN A VALID CONTRACTORS LICENSE FOR THE LOCATION IN WHICH THE WORK IS TO BE PERFORMED. FOR JURISDICTIONS THAT LICENSE INDIVIDUAL TRADES, THE TRADESMAN OR SUBCONTRACTORS PERFORMING THOSE TRADES SHALL BE LICENSED. RESEARCH AND COMPLY WITH LICENSING LAWS, PAY LICENSE FEES, AND SELECT AND INFORM SUBCONTRACTORS REGARDING THESE LAWS.
1.6	OSHA FOLLOW ALL APPLICABLE RULES AND REGULATIONS OF THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATIONS, AND STATE LAWS BASED IN THE FEDERAL OCCUPATIONAL SAFETY AND HEALTH ACT. THESE REGULATIONS INCLUDE BUT ARE NOT LIMITED TO REGULATIONS DEALING WITH TOWER CONSTRUCTION AND SAFETY, EXCAVATIONS AND TRENCHING, AND WORK IN CONFINED SPACES. ENSURE THAT EMPLOYEES AND SUBCONTRACTORS WEAR HARD HATS AT ALL TIMES DURING CONSTRUCTION.
1.7	PHOTOS PROVIDE PHOTOGRAPHIC EVIDENCE OF ALL FOUNDATION INSTALLATION, GROUNDING AND TRENCHING AFTER PLACEMENT OF UTILITIES PRIOR TO BACKFILL.
1.8	BUILDING PERMITS SPRINT WIRELESS WILL SUBMIT CONSTRUCTION DOCUMENTS TO THE JURISDICTIONAL AUTHORITY FOR PLAN CHECK AND REVIEW. CONTRACTOR WILL SUBMIT LICENSING AND WORKMAN'S COMPENSATION INFORMATION TO THE JURISDICTION AS REQUIRED TO OBTAIN THE BUILDING PERMIT. CONTRACTOR SHALL COORDINATE AND SCHEDULE REQUIRED INSPECTIONS AND POST REQUIRED PERMITS AT THE JOB SITE. COMPLY WITH SPECIFIC PROJECT-RELATED REQUESTS AND SUGGESTIONS MADE BY BUILDING INSPECTOR AND INFORM CONSTRUCTION MANAGER OF ANY SUCH WORK THAT MAY BE BEYOND THE SCOPE OF THE CONTRACT OR DEVIATE FROM THE CONSTRUCTION DOCUMENTS. SPRINT WIRELESS WILL REIMBURSE THE CONTRACTOR FOR FEES FOR PLAN REVIEW, BUILDING PERMIT, CONNECTIONS AND INSPECTION.
1.9	ZONING REGULATIONS AND CONDITIONAL USE PERMITS SPRINT WIRELESS WILL SUBMIT FOR AND OBTAIN ALL ZONING AND CONDITIONAL USE PERMITS. SOME USE PERMITS MAY HAVE SPECIFIC REQUIREMENTS RELATED TO THE CONSTRUCTION SUCH AS NOISE REGULATIONS, HOURS OF WORK, ACCESS LIMITATIONS, ETC. THE CONSTRUCTION MANAGER WILL INFORM THE CONTRACTOR OF THESE REQUIREMENTS AT THE PRE-BID MEETING OR AS SHOWN IN CONSTRUCTION DOCUMENTS.
1.10	FM PERMIT AND TOWER LIGHTING REFER TO CONSTRUCTION DOCUMENTS AND CONSTRUCTION MANAGER FOR FAA AND STATE LIGHTING REQUIREMENTS. CONTRACTOR SHALL PROVIDE TEMPORARY FM APPROVED LIGHTING UNTIL PERMANENT LIGHTING IS OPERATIONAL.
1.11	TOWER SECURITY TOWER MUST BE FENCED, TEMPORARILY OR PERMANENTLY WITHIN 24 HOURS OF ERECTION. DO NOT ALLOW THE GATE ACCESSING THE TOWER AREA TO REMAIN OPEN OR UNATTENDED AT ANY TIME FOR ANY REASON. KEEP THE GATE CLOSED AND LOCKED WHEN NOT IN USE.
1.12	SITE CONTROL A. THE CONTRACTOR IS COMPLETELY RESPONSIBLE FOR CONTAINMENT OF SEDIMENT AND CONTROL OF EROSION AT THE SITE. ANY DAMAGE TO ADJACENT OR DOWNSTREAM PROPERTIES WILL BE CORRECTED BY THE CONTRACTOR AT NO EXPENSE TO SPRINT WIRELESS.

B. THE CONTRACTOR IS TO MAINTAIN ADEQUATE DRAINAGE AT ALL TIMES. DO NOT ALLOW WATER TO STAND OR POND. ANY DAMAGE TO STRUCTURES OR WORK ON THE SITE CAUSED BY INADEQUATE MAINTENANCE OF DRAINAGE PROVISIONS WILL BE THE RESPONSIBILITY OF THE CONTRACTOR AND ANY COST ASSOCIATED WITH REPAIRS FOR SUCH DAMAGE WILL BE AT THE CONTRACTOR'S EXPENSE.
C. ALL WASTE MATERIAL SHALL BE PROPERLY DISPOSED OF OFF-SITE OR AS DIRECTED BY THE CONSTRUCTION MANAGER AND IN ACCORDANCE WITH JURISDICTIONAL AUTHORITIES.
2.0 SITE PREPARATION
2.1 SCOPE OF WORK INCLUDES: A. PROTECTION OF EXISTING TREES, VEGETATION AND LANDSCAPING MATERIALS WHICH MIGHT BE DAMAGED BY CONSTRUCTION ACTIVITIES. B. TRIMMING OF EXISTING TREES AND VEGETATION AS REQUIRED FOR PROTECTION DURING CONSTRUCTION ACTIVITIES. C. CLEARING AND GRUBBING OF STUMPS, VEGETATION, DEBRIS, RUBBISH, DESIGNATED TREES, AND SITE IMPROVEMENTS. D. TOPSOIL STRIPPING AND STOCKPILING. E. TEMPORARY EROSION CONTROL, SILTATION CONTROL AND DUST CONTROL CONFORMING TO LOCAL REQUIREMENTS AS APPLICABLE. F. TEMPORARY PROTECTION OF ADJACENT PROPERTY, STRUCTURES, BENCHMARKS AND MONUMENTS. G. PROTECTION AND TEMPORARY RELOCATION, STORAGE AND RE-INSTALLATION OF DUSTING FENCING AND OTHER SITE IMPROVEMENTS SCHEDULED FOR REUSE. H. REMOVAL AND LEGAL DISPOSAL OF CLEARED MATERIALS.
2.2 PRODUCTS AND MATERIALS (AS APPROVED BY CONSTRUCTION MANAGER OR AS NOTED IN CONSTRUCTION DOCUMENTS.) A. MATERIALS USED FOR TREE PROTECTION, EROSION CONTROL, SILTATION CONTROL AND DUST CONTROL AS SUITABLE FOR SPECIFIC SITE CONDITIONS.
3.0 EARTH WORK
3.1 SCOPE OF WORK INCLUDES: A. EXCAVATION, TRENCHING, FILLING, COMPACTION, AND GRADING FOR STRUCTURES, SITE IMPROVEMENTS AND UTILITIES. B. MATERIALS FOR SUB-BASE DRAINAGE FILL, FILL, BACKFILL AND GRAVEL FOR SLABS, PAVEMENTS AND IMPROVEMENTS. C. ROCK EXCAVATION WITHOUT BLASTING. D. SUPPLY OF ADDITIONAL MATERIALS FROM OFFSITE AS REQUIRED. E. REMOVAL AND LEGAL DISPOSAL OF EXCAVATED MATERIALS AS REQUIRED.
3.2 QUALITY ASSURANCE A. COMPACTION: 1. UNDER STRUCTURES, BUILDING SLABS, PAVEMENTS AND WALKWAYS WILL OBTAIN A 95 PERCENT COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE. B. GRADING TOLERANCES OUTSIDE BUILDING CODES: 1. LAWNS, UNPAVED AREAS AND WALKS PLUS OR MINUS 1 INCH. 2. UNDER PAVEMENTS PLUS OR MINUS 1/2 INCH. C. GRADING TOLERANCE FOR FILL UNDER ALL CONCRETE APPLICATIONS: PLUS OR MINUS 1/2 INCH MEASURED WITH 10 FOOT STRAIGHTEDGE.
3.3 PRODUCTS AND MATERIALS (AS APPROVED BY CONSTRUCTION MANAGER OR AS NOTED IN CONSTRUCTION DOCUMENTS.) A. SUBBASE MATERIAL GRADED MIXTURE OF NATURAL OR CRUSHED GRAVEL, CRUSHED STONE OR SLAG, AND NATURAL SAND. B. WASHED MATERIAL EVENLY GRADED MIXTURE OF CRUSHED STONE OR GRAVEL WITH 95 PERCENT PASSING A 1 1/2 INCH SIEVE. C. GRADING MATERIAL WILL CONSIST OF: SATISFACTORY NATIVE OR IMPORTED SOIL MATERIALS FREE OF CLAY, ROCK OR GRAVEL NOT LARGER THAN 2 INCHES IN ANY DIMENSION, DEBRIS, WASTE, FROZEN MATERIALS AND OTHER UNSUITABLE MATERIALS WILL NOT BE ALLOWED FOR USE. IMPORTED MATERIALS SHALL HAVE A CLAY CONTENT NO MORE THAN 5 PERCENT. D. BACKFILL MATERIALS WILL CONSIST OF: SATISFACTORY NON-COHESIVE NATIVE OR IMPORTED SOIL MATERIALS FREE OF CLAY, ROCK OR GRAVEL NOT LARGER THAN 4 INCHES IN ANY DIMENSION, DEBRIS, WASTE, FROZEN MATERIALS, AND OTHER UNSUITABLE MATERIALS. IMPORTED MATERIAL SHALL HAVE A CLAY CONTENT OF NO MORE THAN 5 PERCENT. E. GRAVEL MATERIAL EVENLY GRADED MIXTURE OF CRUSHED STONE OR GRAVEL WITH 95 PERCENT PASSING A 1 1/2 INCH SIEVE. F. GEOTEXTILE FABRIC: AS PER CONSTRUCTION DOCUMENTS.
3.4 CLEARING AND GRUBBING REMOVE ALL VEGETATION AND MATERIALS AS REQUIRED. REMOVE STUMPS COMPLETELY UNDER FOUNDATIONS AND ROADWAY. DISPOSE OF CLEARING AND GRUBBING OFF-SITE, OR IN AN ON-SITE LOCATION APPROVED BY CONSTRUCTION MANAGER.
3.5 STRIPPING STRIP NOT LESS THAN 3 INCHES OF SOD AND TOPSOIL FROM AREAS THAT WILL UNDERLAY GRAVEL PAVEMENT, NEW STRUCTURES OR NEW EMBANKMENTS. STOCKPILE STRIPPING ON-SITE FOR RE-USE IN FINAL LANDSCAPING.
3.6 COMMON EXCAVATION 1. EXCAVATE TO DEPTH, LINES AND GRADES SHOWN ON THE PLANS OR AS OTHERWISE SPECIFIED. 2. TEMPORARILY STOCKPILE ON-SITE EXCAVATION AT AN APPROVED LOCATION WITHIN THE WORK AREA UNTIL SITE GRADING IS COMPLETE STOCKPILE SHALL NOT EXCEED 15 FEET IN HEIGHT. 3. LEGALLY DISPOSE OF EXCESS COMMON EXCAVATION OFF-SITE.

PREPARED FOR:

Sprint

SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-22650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 8DO-400-6040

CONSULTANT:

fmhc

holding telecom to new heights

FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

8800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
HO03XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:

STATE OF TEXAS

STEVEN E. WILLIAMS

88689

PROFESSIONAL ENGINEER

3/9/12

CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS

APPROVED BY: SW

DATE DRAWN: 09/07/11

REVISION

NO	DESCRIPTION	BY	DATE
1	SUBMISSION: 100% CD SF	10/17/11	
2	SUBMISSION: 100% CD TH	01/24/12	
3	SUBMISSION: 100% CD TH	01/27/12	
4	SUBMISSION: 100% CD TH	02/01/12	
5	SUBMISSION: 100% CD SF	02/20/12	
6	SUBMISSION: 100% CD TH	03/09/12	

SHEET TITLE:
GENERAL NOTES

SHEET NUMBER:
T-2

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

244

3.7 EMBANKMENT

- A. CONSTRUCT EMBANKMENT TO THE LINES AND GRADE SHOWN ON THE DRAWINGS.
- B. CONSTRUCT EMBANKMENT FROM ON-SITE EXCAVATION MATERIALS WHEN SUITABLE USE IMPORTED BACKFILL ONLY AFTER AVAILABLE ON-SITE EXCAVATION MATERIALS HAVE BEEN USED.
- C. CONSTRUCT IN LIFTS OF NOT MORE THAN 12 INCHES IN LOOSE DEPTH. THE FULL WIDTH OF THE CROSS SECTION SHALL BE BROUGHT UP UNIFORMLY.
- D. MATERIAL SHALL NOT BE PLACED IN LAYERS AND SHALL BE NEAR OPTIMUM MOISTURE CONTENT BEFORE ROLLING TO OBTAIN THE PRESCRIBED COMPACTION. WETTING DR DRYING OF THE MATERIAL AND MANIPULATION TO SECURE A UNIFORM MOISTURE CONTENT THROUGHOUT THE LAYER MAY BE REQUIRED. SUCH OPERATIONS SHALL BE INCLUDED IN THE APPROPRIATE BID ITEM. SHOULD THE MATERIAL BE TOO WET TO PERMIT PROPER COMPACTION, IT IS THE CONTRACTOR'S RESPONSIBILITY TO UTILIZE MATERIAL WITH AN ACCEPTABLE MOISTURE CONTENT.
- E. DO NOT PLACE FROZEN MATERIAL IN THE EMBANKMENT AND DO NOT PLACE EMBANKMENT MATERIAL UPON FROZEN MATERIAL.
- F. CONTRACTOR SHALL BE RESPONSIBLE FOR THE STABILITY OF EMBANKMENTS AND THE REPLACEMENT OF ANY PORTION WHICH HAS BECOME DISPLACED DUE TO THE CONTRACTORS OPERATIONS.
- G. START LAYERS IN THE DEEPEST PORTION OF THE FILL, AND AS PLACEMENT PROGRESSES, CONSTRUCT LAYERS APPROXIMATELY PARALLEL TO THE FINISHED GRADE LINE.
- H. ROUTE EQUIPMENT, BOTH LOADED AND EMPTY, OVER THE FULL WIDTH OF EMBANKMENT TO ENSURE UNIFORMITY OF MATERIAL PLACEMENT.
- I. COMPACT EMBANKMENT UNDERLYING NEW GRAVEL PAVING FLOOR SLABS AND STRUCTURES TO A 95 PERCENT COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT. COMPACT NON-STRUCTURAL AREA EMBANKMENTS TO A MINIMUM OF 9D % OF ASTM D-1557.

3.8 SITE GRADING

- A. USING ON-SITE EXCAVATION MATERIALS SHAPE, TRIM, FINISH AND COMPACT SURFACE AREAS TO CONFORM TO THE LINES, GRADES AND CROSS SECTIONS SHOWN ON THE DRAWINGS OR AS DESIGNATED BY THE CONSTRUCTION MANAGER.
- B. GRADE SURFACES TO DRAIN AND ELIMINATE ANY PONDING OR EROSION.
- C. ELIMINATE WHEEL RUTS BY REGRADING.
- D. COMPACT AREAS UNDERLYING NEW GRAVEL PAVING, FLOOR SLABS AND STRUCTURES TO A 95 PERCENT COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT.
- E. CONSTRUCT FINISHED SURFACE OF SITE GRADING AREAS WITHIN ONE INCH FROM SPECIFIED GRADE

3.9 SUBGRADE PREPARATION

- A. SHAPE TOP OF SUBGRADE TO THE LINES AND GRADES SHOWN ON THE DRAWINGS.
- B. MAINTAIN TOP OF SUBGRADE TO A FREE-DRAINING CONDITION.
- C. DO NOT STOCKPILE MATERIALS ON TOP OF SUBGRADE UNLESS AUTHORIZED BY CONSTRUCTION MANAGER.
- D. COMPACT THE TOP 12 INCHES OF SUBGRADE TO A 95% COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT.
- E. CONSTRUCT TOP OF SUBGRADE WITHIN ONE INCH OF ESTABLISHED GRADE AND CROSS-SECTION.

3.1D GEOTEXTILE FABRIC

- A. LAY GEOTEXTILE FABRIC OVER COMPACTED SUBGRADE AS PER CONSTRUCTION DOCUMENTS IN THE COMPOUND AREA AND UNDER LENGTH OF ROAD (WHEN REQUIRED). LAP ALL JOINTS TO A MINIMUM OF 36 INCHES.

3.11 GRAVEL SURFACING

- A. CONSTRUCT GRAVEL SURFACING AREAS USING CRUSHED AGGREGATE BASE AND FINISH COURSES AS SPECIFIED BY CONSTRUCTION MANAGER OR CONSTRUCTION DOCUMENTS.
- B. SPREAD GRAVEL AND RAKE TO OBTAIN A UNIFORM SURFACE AREA.

4.0 TRENCHING

- CALL LOCAL UNDERGROUND UTILITY LOCATING SERVICE BEFORE ANY EXCAVATION OR TRENCHING.

4.1 MATERIALS

FILL MATERIAL SHALL BE OBTAINED, WHEN POSSIBLE FROM MATERIALS EXCAVATED FROM TRENCHES. ON-SITE STRUCTURAL FILL SAND OR SLURRY SHALL BE APPROVED BY THE CONSTRUCTION MANAGER AND SHALL CONFORM TO LOCAL GOVERNING JURISDICTIONS AND UTILITY COMPANY REQUIREMENTS. THE FILL MATERIAL SHALL CONTAIN NO ORGANIC MATERIAL OR ROCKS, NOR SHALL CONTAIN OBJECTIONABLE MATERIALS AND/OR MATERIALS OESGNATED AS HAZARDOUS OR INDUSTRIAL BY THE ENVIRONMENTAL PROTECTION AGENCY (EPA). THE FILL MATERIAL SHALL CONTAIN FINES SUFFICIENT TO FILL ALL VOIDS IN THE MATERIAL COMPACTION OF BACKFILL OR BORROW SOIL SHALL BE PLACED IN 12 INCH LOOSE LIFTS WHEN UTILIZING HEAVY COMPACTION EQUIPMENT OR 6 INCH LOOSE LIFTS WHEN UTILIZING HANO OPERATED TAMPERS.

4.2 PIPE DETECTION AND IDENTIFICATION

- A. UTILIZING WARNING TAPE: ALL ELECTRIC SERVICE TRENCHES SHALL BE MARKED WITH WARNING TAPE.

4.3 TRENCH EXCAVATION

- A. DIG TRENCH TO LINES AND GRADES SHOWN ON THE PLANS OR AS DIRECTED BY CONSTRUCTION MANAGER.
- B. TRENCH LENGTH SHALL BE SUFFICIENT TO ALLOW FOR SATISFACTORY CONSTRUCTION AND INSPECTION OF THE PROJECT WITHOUT ENDANGERING OTHER CONSTRUCTION WORK OR ADJACENT FACILITIES.
- C. DISPOSE OF EXCESS AND UNSUITABLE EXCAVATION MATERIAL PROPERLY, AS DIRECTED BY CONSTRUCTION MANAGER.
- D. USE HAND METHODS FOR EXCAVATION THAT CANNOT BE ACCOMPLISHED WITHOUT ENDANGERING EXISTING OR NEW STRUCTURES OR DTHR FACILITIES.

4.4 TRENCH PROTECTION

- A. PROVIDE MATERIALS, LABOR AND EQUIPMENT NECESSARY TO PROTECT TRENCHES AT ALL TIMES.
- B. SHEETING AND BRACING: MEET OR EXCEED OSHA REQUIREMENTS.

4.5 BACKFILLING

- A. NOTIFY THE CONSTRUCTION MANAGER AT LEAST 24 HOURS IN ADVANCE OF BACKFILLING.
- B. BACKFILL TRENCH WITH LIFTS UP TO 12 INCHES, LOOSE MEASURE.
- C. PROTECT CONDUIT FROM LATERAL MOVEMENT, DAMAGE FROM IMPACT OR UNBALANCED LOADING TO AVOID DISPLACEMENT OF CONOUIT AND/OR STRUCTURES. DO NOT FREE FALL BACKFILL INTO TRENCH UNTIL AT LEAST 12 INCHES OF COVER IS OVER THE CONDUIT.

4.6 COMPACTION

- A. COMPACT BACKFILL TO A 95 PERCENT COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT.
- B. IF REQUIRED COMPACTION DENSITY HAS NOT BEEN OBTAINED, REMOVE THE BACKFILL FROM THE TRENCH OR STRUCTURE, REPLACE WITH APPROVED BACKFILL AND RECOMPACT AS SPECIFIED.
- C. ANY SUBSEQUENT SETTLEMENT OF TRENCH OR STRUCTURE BACKFILL DURING MAINTENANCE PERIOD SHALL BE CONSIDERED THE RESULT OF IMPROPER COMPACTION AND SHALL BE PROMPTLY CORRECTED.

5.0 CHAIN LINK FENCES AND GATES

5.1 GENERAL

- A. PROVIDE CHAIN LINK FENCES AND GATES AS COMPLETE UNITS BY A SINGLE SUPPLY SOURCE INCLUDING NECESSARY ERECTION ACCESSORIES, FITTINGS AND FASTENERS.

5.2 PRODUCTS AND MATERIALS (AS APPROVED BY CONSTRUCTION MANAGER OR AS WITHIN CONSTRUCTION DOCUMENTS)

- A. COMPOUND FABRIC 84 INCHES HIGH AND OVER WITH 2-INCH MESH SHALL BE KNUCKLED AT ONE SELVAGE AND TWISTED AT THE OTHER.
- B. STEEL FABRIC:
COMPLY WITH CHAIN LINK FENCE MANUFACTURERS INSTITUTE (CLFMI) PRODUCT MANUAL FURNISH ONE PIECE OF FABRIC WIDTHS. WIRE SIZE INCLUDES ZINC OR ALUMINUM COATING.
1. SIZE: 2-INCH MESH 9 GAUGE (D.148-INCH DIAMETER) WIRE.
2. GALVANIZED STEEL FINISH: ASTM A 392. CLASS 2. WITH A MINIMUM 2.0 OZ. ZINC PER SQ. FT. OF UNCOATED WIRE SURFACE.
- C. FRAMEWORK AND ACCESSORIES:
1. GENERAL REQUIREMENTS: EXCEPT AS INDICATED OTHERWISE CONFORM TO THE CHAIN LINK FENCE MANUFACTURERS INSTITUTE (CLFMI) PRODUCT MANUAL INDUSTRIAL STEEL GUIDE FOR FENCE RAILS, POSTS, GATES AND ACCESSORIES INCLUDING TABLE II.
2. STRENGTH REQUIREMENTS FOR POSTS AND RAILS CONFORMING TO ASTM F 1043.
3. TYPE 1 PIPE HOT-DIPPED GALVANIZED STEEL PIPE CONFORMING TO ASTM F 1083. PLANE ENDS, STANDARD WEIGHT (SCHEDULE 40) WITH NOT LESS THAN 18 OZ. ZINC PER SQ. FT. OF SURFACE AREA COATED.
4. FILLINGS: COMPLY WITH ASTM F 526 MILL FINISHED ALUMINUM OR GALVANIZED IRON STEEL TO COMPLY WITH MANUFACTURER'S REQUIREMENTS.
5. TOP RAIL MANUFACTURERS LONGEST LENGTHS, WITH EXPANSION TYPE COUPLINGS, APPROXIMATELY 6 INCHES LONG, FOR EACH JOINT. PROVIDE MEANS FOR ATTACHING TOP RAIL SECURELY TO EACH GATE CORNER, PULL AND END POST.
- D. GALVANIZED STEEL 11/4 INCH NPS (1.66 INCH OD) TYPE I OR II STEEL PIPE OR 1.825 INCH x 1.25 INCH ROLL-FORMED C SECTIONS WEIGHING 1.35 LBS. PER FT.
- E. SWING GATES:
COMPLY WITH ASTM F 900. PROVIDE HARDWARE AND ACCESSORIES FOR EACH GATE. GALVANIZED PER ASTM A 153, AND IN ACCORDANCE WITH THE FOLLOWING:
1. HINGES: NON LIFT- OFF TYPE. OFFSET TO PERMIT ISO DEG. GATE OPENING.
2. LATCH: MTS MULTI-LOCKING DEVICE MT-C6477 OR APPROVED EQUAL.
3. KEEPER: PROVIDE KEEPER FOR VEHICLE GATES, WHICH AUTOMATICALLY ENGAGES GATE LEAF AND HOLDS IT IN OPEN POSITION UNTIL MANUALLY RELEASED.

- F. CONCRETE:
PROVIDE CONCRETE CONSISTING OF PORTLAND CEMENT, ASTM C 150, AGGREGATES ASTM C 33, AND CLEAN WATER. MIX MATERIALS TO OBTAIN CONCRETE WITH A MINIMUM OF 28-DAY COMPRESSIVE STRENGTH OF 3000 PSI.

6.0 LANDSCAPING

- A. FURNISH, INSTALL AND MAINTAIN LANDSCAPE WORK AS SHOWN AND OR REQUIRED WITHIN THE CONSTRUCTION DOCUMENTS OR AS SPECIFIED IN THE SPRINT WIRELESS CONSTRUCTION SPECIFICATIONS.

7.0 CONCRETE FORMWORK

- A. FORMS: SMOOTH AND FREE OF SURFACE IRREGULARITIES. UTILIZE FORM RELEASE AGENTS.
- B. CHAMFER: EXPOSED EDGES OF ALL TOWER FOUNDATIONS SHALL RECEIVE A 3/4" BY 3/4" 45 DEGREE CHAMFER. OTHER EXPOSED EDGES SHALL RECEIVE A TOOLED RADIUS FINISH.
- C. UPON COMPLETION, REMOVE ALL FORMS, INCLUDING THOSE CONCEALED OR BURIED.
- D. REFER TO STRUCTURAL DRAWINGS FOR ADDITIONAL REQUIREMENTS.

8.0 CONCRETE REINFORCEMENT

REFER TO STRUCTURAL DRAWINGS FOR ALL REQUIREMENTS.

9.0 CAST IN PLACE CONCRETE

FOR STRUCTURAL CONCRETE (FOOTINGS, FOUNDATIONS. ETC.), REFER TO STRUCTURAL DRAWINGS FOR REQUIREMENTS. FOR ANY MISCELLANEOUS CONCRETE, REFER TO SPECIFICATION BOOK OR OBTAIN REQUIREMENTS FROM CONSTRUCTION MANAGER.

- A. ALL CONCRETE SHALL COMPLY WITH ASTM C94 UNLESS NOTED OTHERWISE.
- B. MINIMUM COMPRESSIVE STRENGTH (F'C) AT 28 DAYS: 4000 PSI FOR TOWER FOUNDATION AND 3500 PSI FOR ALL OTHER CONCRETE UNLESS SPECIFIED IN CONSTRUCTION DOCUMENTS.
- C. AIR ENTRAINMENT: PROVIDE 4 TO 8% AIR ENTRAINMENT FOR ALL CONCRETE SUBJECT TO FREEZE-THAW CYCLE.
- D. CONCRETE TESTING: ALL FOUNDATION CONCRETE SHALL BE TESTED BY AN INDEPENDENT TESTING AGENCY APPROVED BY THE CONSTRUCTION MANAGER. ALL STRUCTURAL TOWER FOUNDATION CONCRETE MUST BE TESTED. EQUIPMENT OR BUILDING PADS ARE NOT REQUIRED TO BE TESTED, UNLESS OTHERWISE NOTED BY CONSTRUCTION MANAGER. PROVIDE A MINIMUM OF 5 CYLINDERS (2-7-DAY, 2-28-DAY, 1-SPARE) FOR EACH DAYS POUR, OR FOR EVERY 50 YARDS PLACED, WHICHEVER 15 GREATER. ADDITIONAL TESTS OR CYLINDERS MAY BE REQUIRED BY CONSTRUCTION MANAGER. A SLUMP, AIR, AND TEMPERATURE TEST SHALL BE PERFORMED FOR EACH SET OF CYLINDERS CAST. PREFERABLY, TESTS SHALL BE PERFORMED AT THE LOCATION OF ANCHOR BOLTS (PIERS - FOR MAT & PIERS, CAISSONS - TOP 1/3 OF CAISSON). TESTS SHALL ALSO BE REQUIRED FOR CONCRETE CONSIDERED BEING LESS THAN DESIRABLE BY CONCRETE SPECIFICATION STANDARDS. THE TESTING AGENCY HAS THE AUTHORITY TO NOT ACCEPT CONCRETE MEETING THESE SPECIFICATIONS FOR SPRINT WIRELESS. THE CONTRACTOR IS RESPONSIBLE FOR ANY CONCRETE NOT MEETING THESE STANDARDS. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATION OF THE TESTING AGENCY A MINIMUM OF 24 HOURS IN ADVANCE OF EACH FOUNDATION POUR. TEST REPORTS SHALL BE FORWARDED TO SPRINT CONSTRUCTION MANAGER WITHIN 24 HOURS OF LAB TEST.
- E. VIBRATE ALL CONCRETE USING SUFFICIENT HIGH FREQUENCY LOW AMPLITUDE MECHANICAL IMMERSION TYPE VIBRATORS. INSERT VIBRATORS IN CONCRETE AT REGULAR INTERVALS AND OVER ENTIRE SURFACE TO SOLIDLY FILL CONCRETE MECHANICAL IMMERSION TYPE VIBRATORS. INSERT VIBRATORS IN CONCRETE AT REGULAR INTERVALS AND OVER ENTIRE SURFACE TO SOLIDLY FILL CONCRETE AROUND AND BETWEEN REINFORCEMENT BARS AND INTO CORNERS AND IRREGULARITIES. VIBRATE THOROUGHLY THROUGH EACH LIFT TO THE PREVIOUS LIFE REVERBERATION AS LATE AS THE RUNNING VIBRATOR WILL SINK THROUGH UPPER LAYERS OF ITS WEIGHT IS RECOMMENDED. DISCONTINUE VIBRATION WHEN RISING ENTRAPPED AIR BUBBLES STOP BREAKING THE LEVELING SURFACE. DO NOT OVER VIBRATE AS THIS MAY CAUSE SEGREGATION.
- F. FINISHING EXPDSED CONCRETE SURFACES:
1. THESE PROVISIONS APPLY TO ALL EXPOSED AND ALL FORMED CONCRETE, EXTERIOR OR INTERIOR. UNLESS SPECIFICALLY DETAILED OTHERWISE, PERFORM PROCEDURES PRIOR TO APPLICATION OF ANY CURING COMPOUNDS.
2. ALL SURFACES: THOROUGHLY CLEAN OFF ALL STAINS, SPATTER AND LOOSE MATERIAL.
3. FINS, RIDGES AND HIGH SPOTS: HONE SMOOTH WITH ABRASIVE POWER GRINDERS WHILE CONCRETE IS GREEN, IMMEDIATELY AFTER FORM REMOVAL.
4. FORM TIE HOLES AND DEEP DEPRESSIONS: FLUSH THOROUGHLY WITH CLEAN WATER AND TAMP TO OVERFULL WITH DRYPACK. CURE 10 DAYS AND HONE FLUSH AND SMOOTH.
5. ROCK POCKETS, HONEYCOMB, SAND STREAKS, DEBRIS AND VOIDS: CUT OUT AT LEAST 1 INCH DEEP WITH SIDES PERPENDICULAR TO SURFACE. FLUSH THOROUGHLY WITH CLEAN WATER, COAT SURFACE WITH NEAT CEMENT PASTE AND TAMP TO OVERFULL WITH DRYPACK IN AT LEAST TWO LAYERS. CURE FOR 10 DAYS AND HONE FLUSHED AND SMOOTH.
- G. CONTRACTOR SHALL VERIFY ALL SIZES AND LOCATIONS OF ALL ELECTRICAL OPENINGS AND EQUIPMENT/BUILDING PADS WITH THE ELECTRICAL DRAWINGS AND SHOP DRAWINGS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PROVIDE ALL OPENINGS AND SLEEVES FOR PROPER DISTRIBUTION FOR ALL UTILITIES.

CONTRACTOR SHALL REFER TO DRAWINGS OF OTHER TRADES AND VENDOR DRAWINGS FOR EMBEDDED ITEMS AND RECESSES NOT SHOWN ON STRUCTURAL DRAWINGS.

PRIOR TO POURING CONCRETE THE INDEPENDENT TESTING AGENCY SHALL INSPECT ALL FOUNDATION STEEL AND FOUNDATION SUBGRADE

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SITE NAME:

JERSEY VILLAGE

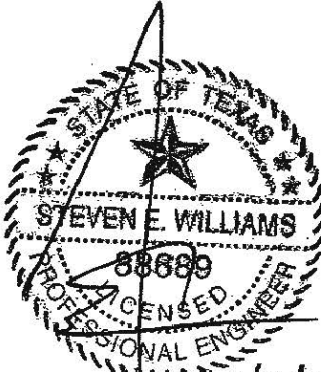
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SITE ADDRESS:

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HARRIS COUNTY, TX

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CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY:	RS
APPROVED BY:	SW
DATE DRAWN:	09/07/11

REVISION		
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Δ	SUBMISSION: 100% CD SF	10/17/11
Δ	SUBMISSION: 100% CD TH	01/24/12
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1D.0 STRUCTURAL STEEL

MEET OR EXCEED MANUFACTURER'S RECOMMENDATIONS.

- A. UNLESS OTHERWISE NOTED, ALL DETAILING, FABRICATION AND PLACING OF REINFORCING STEEL SHALL CONFORM TO THE MANUAL OF STANDARD PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES (ACI 315).
- B. ALL REINFORCING STEEL SHALL BE NEW BILLET STEEL, CONFORMING TO ASTM A-615, GRADE 60, DEFORMED.
- C. HEATING AND WELDING OF BARS IS PROHIBITED WITH THE EXCEPTION OF WRITTEN APPROVAL BY THE STRUCTURAL ENGINEER.
- D. ALL REINFORCEMENT BARS TO BE FREE FROM LOOSE RUST AND SCALE.
- E. UNLESS OTHERWISE NOTED, ALL REINFORCEMENT SHALL HAVE A MINIMUM CONCRETE COVERAGE OF 3 INCHES. THIS MAY REQUIRE SPACERS AND CHAIRS AS REQUIRED BY TESTING AGENCY OR CONSTRUCTION MANAGER.
- F. SPLICES IN REINFORCEMENT STEEL ARE PROHIBITED, UNLESS APPROVED BY CONSTRUCTION MANAGER. ALL SPLICES MUST THEN MEET ALL APPLICABLE ASTM STANDARDS FOR SPLICING.

11.0 GROUNDING

MEET ALL APPLICABLE CODES, REQUIREMENTS OF THE CONSTRUCTION DOCUMENTS AND SPRINT WIRELESS CONSTRUCTION SPECIFICATIONS.

GENERATOR SPECIFICATIONS

1. SWITCHES AND STANDARD FEATURES
- A. CYCLIC CRANKING
- B. ALARM HORN WITH SILENCING SWITCH
- C. VOLTAGE ADJUSTING RHEOSTAT
- D. OVERVOLTAGE PROTECTION
- E. REMOTE TWO-WIRE AUTO START SYSTEM
- F. LAMP TEST SWITCH
- G. RUN-OFF-RESET/AUTO SWITCH (ENGINE START)
- H. ENGINE COOL DOWN TIMER (5 MINUTES)
2. ERROR-PROOF WIRING HARNESS FOR ELECTRICAL CONNECTIONS
3. PANEL LAMPS
4. DC CIRCUIT PROTECTION

UNIT ACCESSORIES

1. WEATHER HOUSING-STANDARD WITH ROOF MOUNTED SILENCER
2. MOUNTED CRITICAL GRADE EXHAUST SILENCER
3. TAIL PIPE AND RAIN CAP

COOLING SYSTEM ACCESSORIES

1. UNIT MOUNTED RADIATOR
2. ENGINE BLOCK HEATER

FUEL SYSTEM ACCESSORIES

1. FLEXIBLE FUEL LINES
2. ENGINE BLOCK HEATER
3. SUBBASE FUEL TANK-172 GALLONS
4. DOUBLE WALL CONSTRUCTION WITH LEAK DETECTION MONITOR
5. U.L. 142 LISTED
6. FUEL LEVEL GAUGE
7. LOW FUEL LEVEL ALARM
8. FILL PIPE EXTENDED 10% INTO TANK
9. HIGH-FUEL LEVEL ALARM-SET AT 95%
10. 7.5 GALLON LOCKABLE FILL WITH SPILL CONTAINMENT

GENERATOR ACCESSORIES

1. MAIN LINE CIRCUIT BREAKER-100 AMPS, INSTALLED ON GENERATOR
2. VOLTAGE REGULATOR ±2%
3. SAFEGUARD BREAKER

ENGINE ELECTRICAL ACCESSORIES

1. ELECTRONIC/ISOCRONOUS GOVERNOR
2. BATTERY RACK, CABLES AND STARTING BATTERY SYSTEM-LEAD ACID TYPE
3. BATTERY CHARGER-AUTOMATIC 6 AMP OUTPUT

UTILITY POLES

1. ALL UTILITY POLES SHALL BE 35 FT., CLASS 4 OR AS DIRECTED BY THE UTILITY PROVIDER. THE CONTRACTOR SHALL COORDINATE WITH THE UTILITY COMPANY PRIOR TO EXCAVATING OR INSTALLING ANY UTILITY POLES.

GENERAL NOTES:

1. THE GENERAL CONTRACTOR MUST VERIFY ALL DIMENSIONS, CONDITIONS AND ELEVATIONS BEFORE STARTING WORK. ALL DISCREPANCIES SHALL BE CALLED TO THE ATTENTION OF THE ENGINEER AND SHALL BE RESOLVED BEFORE PROCEEDING WITH THE WORK. ALL WORK SHALL BE PERFORMED IN A WORKMANLIKE MANNER IN ACCORDANCE WITH ACCEPTED CONSTRUCTION PRACTICES.
2. IT IS THE INTENTION OF THESE DRAWINGS TO SHOW THE COMPLETED INSTALLATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL TEMPORARY BRACING, SHORING, 115, FORM WORK, ETC. IN ACCORDANCE WITH ALL NATIONAL, STATE AND LOCAL ORDINANCES TO SAFELY EXECUTE ALL WORK AND SHALL BE RESPONSIBLE FOR SAME. ALL WORK SHALL BE IN ACCORDANCE WITH LOCAL CODES.
3. THE CONTRACTOR SHALL USE ADEQUATE NUMBER OF SKILLED WORKMEN WHO ARE THOROUGHLY TRAINED AND EXPERIENCED IN THE NECESSARY CRAFTS AND WHO ARE COMPLETELY FAMILIAR WITH THE SPECIFIED REQUIREMENTS AND METHODS NEEDED FOR PROPER PERFORMANCE OF THE WORK.
4. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT. INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY. THAT REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO INDEMNIFY AND HOLD OESIGN ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH PERFORMANCE OF WORK ON THIS PROJECT.
5. SITE GROUNDING SHALL COMPLY WITH SPRINT/NEXTEL GROUNDING STANDARDS, LATEST EDITION AND COMPLY WITH SPRINT/NEXTEL GROUNDING CHECKLIST, LATEST VERSION. WHEN NATIONAL AND LOCAL GROUNDING CODES ARE MORE STRINGENT, THEY SHALL GOVERN. GROUNDING SHALL BE COMPLETED BEFORE ERECTION OF A NEW TOWER.
6. ALL WORK SHALL COMPLY WITH OSHA AND STATE SAFETY REQUIREMENTS. PROCEDURES FOR THE PROTECTION OF EXCAVATIONS, EXISTING CONSTRUCTION AND UTILITIES SHALL BE ESTABLISHED PRIOR TO FOUNDATION INSTALLATION. IF TEMPORARY LIGHTING AND MARKING ARE REQUIRED BY THE FEDERAL AVIATION ADMINISTRATION (FAA), IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAINTAIN THE NECESSARY LIGHTS AND NOTIFY THE PROPER AUTHORITIES IN THE EVENT OF A PROBLEM.
7. ALL WORK SHALL BE ACCOMPLISHED IN ACCORDANCE WITH ALL LOCAL, STATE AND FEDERAL CODES OR ORDINANCES. THE MOST STRINGENT CODE WILL APPLY IN THE CASE OF DISCREPANCIES OR DIFFERENCES IN THE CODE REQUIREMENTS.
8. ANY DAMAGE TO ADJACENT PROPERTIES WILL BE CORRECTED AT THE CONTRACTOR'S EXPENSE
9. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AMPLE NOTICE TO THE BUILDING INSPECTION DEPARTMENT TO SCHEDULE THE REQUIRED INSPECTIONS. A MINIMUM OF 24 HOURS OF NOTICE SHOULD BE GIVEN AND THE BUILDING INSPECTION DEPARTMENTS HAVE REQUESTED THAT GROUPS OF TWO OR THREE SITES BE SCHEDULED AT ONE TIME IF POSSIBLE.
10. FOR NEW TOWERS, SPRINT WILL CONFIRM FAA APPROVAL OF TOWER LOCATION BY ISSUING TOWER RELEASE FORM. NO TOWER SHALL BE CONSTRUCTED UNTIL TOWER RELEASE FORM IS ISSUED TO THE CONTRACTOR.
11. THE COMPLETE BID PACKAGE INCLUDES THESE CONSTRUCTION DRAWINGS ALONG WITH THE SPECIFICATIONS AND TOWER DRAWINGS/ANALYSIS. CONTRACTOR IS RESPONSIBLE FOR REVIEW OF THE TOTAL BID PACKAGE PRIOR TO BID SUBMITTAL.
12. THE CONTRACTOR SHALL VERIFY LOCATIONS OF ALL EXISTING UTILITIES WITHIN THE CONSTRUCTION LIMITS PRIOR TO CONSTRUCTION.
13. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING POSITIVE DRAINAGE ON THE SITE AT ALL TIMES. SILT AND EROSION CONTROL SHALL BE MAINTAINED ON THE DOWNSTREAM SIDE OF THE SITE AT ALL TIMES. ANY DAMAGE TO ADJACENT PROPERTIES WILL BE CORRECTED AT THE CONTRACTORS EXPENSE.
14. CLEARING OF TREES AND VEGETATION ON THE SITE SHOULD BE KEPT TO A MINIMUM. ONLY THE TREES NECESSARY FOR CONSTRUCTION OF THE FACILITIES SHALL BE REMOVED. ANY DAMAGE TO PROPERTY OUTSIDE THE LEASED PROPERTY SHALL BE REPAIRED BY THE CONTRACTOR.
15. ALL SUITABLE BORROW MATERIAL FOR BACKFILL OF THE SITE SHALL BE INCLUDED IN THE BID. EXCESS TOPSOIL AND UNSUITABLE MATERIAL SHALL BE DISPOSED OF OFF SITE AT LOCATIONS APPROVED BY GOVERNING AGENCIES PRIOR TO DISPOSAL.
16. SEEDING AND MULCHING OF THE SITE WILL BE ACCOMPLISHED AS SOON AS POSSIBLE AFTER COMPLETION OF THE SITE DEVELOPMENT. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND MAINTAINING AN ADEQUATE COVER OF VEGETATION OVER THE SITE FOR A ONE YEAR PERIOD.
17. PERMITS: THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL REQUIRED PERMITS, LICENSES, FEES, INSPECTIONS, ETC. AND PROVIDE E911 ADDRESS TO SPRINT WIRELESS.
18. RECORD DRAWINGS: MAINTAIN A RECORD OF ALL CHANGES, SUBSTITUTIONS, ETC., BETWEEN THE WORK AS SPECIFIED AND INSTALLED. RECORD CHANGES ON A CLEAN SET OF CONTRACT DRAWINGS WHICH SHALL BE TURNED OVER TO THE CONSTRUCTION MANAGER UPON COMPLETION OF THE PROJECT.

EXCAVATION AND GRADING NOTES:

1. ALL CUT AND FILL SLOPES SHALL BE 3:1 MAXIMUM.
2. ALL EXCAVATIONS ON WHICH CONCRETE IS TO BE PLACED SHALL BE SUBSTANTIALLY HORIZONTAL ON UNDISTURBED AND UNFROZEN SOIL AND BE FREE FROM LOOSE MATERIAL AND EXCESS GROUND WATER. DEWATERING FOR EXCESS GROUND WATER SHALL BE PROVIDED IF REQUIRED.
3. CONCRETE FOUNDATIONS SHALL NOT BE PLACED ON ORGANIC MATERIAL IF SOUND SOIL IS NOT REACHED AT THE DESIGNATED EXCAVATION DEPTH. THE UNSATISFACTORY SOIL SHALL BE EXCAVATED TO ITS FULL DEPTH AND EITHER BE REPLACED WITH MECHANICALLY COMPACTED GRANULAR MATERIAL OR THE EXCAVATION SHALL BE FILLED WITH CONCRETE OF THE SAME QUALITY SPECIFIED FOR THE FOUNDATION.
4. ANY EXCAVATION OVER THE REQUIRED DEPTH SHALL BE FILLED WITH EITHER MECHANICALLY COMPACTED GRANULAR MATERIAL OR CONCRETE OF THE SAME QUALITY SPECIFIED FOR THE FOUNDATION. CRUSHED STONE MAY BE USED TO STABILIZE THE BOTTOM OF THE EXCAVATION. STONE, IF USED, SHALL NOT BE USED AS COMPILING CONCRETE THICKNESS.
5. AFTER COMPLETION OF THE FOUNDATION AND OTHER CONSTRUCTION BELOW GRADE AND BEFORE BACKFILLING, ALL EXCAVATIONS SHALL BE CLEAN OF UNSUITABLE MATERIAL SUCH AS VEGETATION, TRASH, DEBRIS AND SO FORTH.
6. ALL BACKFILLING SHALL (1) USE APPROVED MATERIALS CONSISTING OF EARTH, LOAM, SANDY CLAYS, SAND AND GRAVEL OR SOFT SHALE, (2) BE FREE FROM CLODS OR STONES OVER 2 1/2" MAXIMUM DIMENSIONS. MD (3) BE PLACED IN LAYERS AND COMPACTED.
7. SITE FILL MATERIAL AND FOUNDATION BACKFILL SHALL BE PLACED IN LAYERS MAXIMUM 6" DEEP BEFORE COMPACTION. EACH LAYER SHALL BE SPRINKLED IF REQUIRED AND COMPACTED BY HAND OR MACHINE TAMPERS TO 95% OF MAXIMUM DENSITY. AT THE OPTIMUM MOISTURE CONTENT OF ±2% AS DETERMINED BY ASTM DESIGNATION D-69B, UNLESS OTHERWISE APPROVED. SUCH BACKFILL SHALL NOT BE PLACED BEFORE 3 DAYS AFTER PLACEMENT OF CONCRETE.
8. THE FOUNDATION AREA SHALL BE GRADED TO PROVIDE WATER RUNOFF AND PREVENT WATER FROM STANDING. THE FINAL GRADE SHALL SLOPE AWAY IN ALL DIRECTIONS FROM THE FOUNDATION AREA (UP TO ONE FOOT OUTSIDE THE FENCE OR GROUND SYSTEM PERIMETER) AND SHALL BE COVERED WITH A GEOTEXTILE FABRIC MIRAFI 500X OR APPROVED EQUAL TO PREVENT REOCCURRENCE OF VEGETATIVE GROWTH, AND THEN SHALL BE COVERED WITH 4" DEEP COMPACTED STONE OR GRAVEL.
9. THE CONTRACTOR SHALL PROVIDE ALL EROSION AND SEDIMENTATION CONTROL MEASURES AS REQUIRED BY LOCAL, CITY, COUNTY AND STATE CODES AND ORDINANCES TO PROTECT EMBANKMENT FROM SOIL LOSS AND TO PREVENT ACCUMULATION OF SOIL AND SILT IN STREAMS AND DRAINAGE PATHS FROM LEAVING THE CONSTRUCTION AREA. THIS MAY INCLUDE SUCH MEASURES AS SILT FENCES, STRAW BALE SEDIMENT BARRIERS AND CHECK DAMS.
10. FILL PREPARATION: REMOVE ALL VEGETATION, TOPSOIL DEBRIS, WET AND UNSATISFACTORY SOIL MATERIALS, OBSTRUCTIONS AND DELETERIOUS MATERIAL FROM GROUND SURFACE PRIOR TO PLACING FILLS. PLOW STRIP OR BREAK UP SLOPED SURFACES STEEPER THAN 1 VERTICAL TO 4 HORIZONTAL SO FILL MATERIAL WILL BOND WITH EXISTING SURFACE WHEN SUBGRADE OR EXISTING GROUND SURFACE TO RECEIVE FILL HAS A DENSITY LESS THAN THAT REQUIRED FOR FILL, BREAK UP GROUND SURFACE TO REQUIRED DEPTH, PULVERIZE, MOISTURE CONDITION OR AERATE SOIL AND RECOMPACT TO REQUIRED DENSITY.
11. REPLACE EXISTING GRAVEL SURFACING ON AREAS FROM WHICH GRAVEL SURFACING IS REMOVED DURING CONSTRUCTION OPERATIONS. GRAVEL SURFACING SHALL BE REPLACED TO MATCH EXISTING ADJACENT GRAVEL SURFACING AND SHALL BE OF THE SAME THICKNESS. SURFACES AND GRAVEL SURFACING SHALL BE FREE FROM CORRUGATIONS AND WAVES. EXISTING GRAVEL SURFACING MAY BE EXCAVATED SEPARATELY AND REUSED IF INJURIOUS AMOUNTS OF EARTH, ORGANIC MATTER, OR OTHER DELETERIOUS MATERIALS ARE REMOVED PRIOR TO REUSE. FURNISH ALL ADDITIONAL GRAVEL RESURFACING MATERIAL AS REQUIRED. BEFORE GRAVEL SURFACING IS REPLACED, SUBGRADE SHALL BE GRADE TO CONFORM TO REQUIRED SUBGRADE ELEVATIONS, AND LOOSE OR DISTURBED MATERIALS SHALL BE THOROUGHLY COMPACTED. DEPRESSIONS IN THE SUBGRADE SHALL BE FILLED AND COMPACTED WITH APPROVED SELECTED MATERIAL. GRAVEL SURFACING MATERIAL SHALL NOT BE USED FOR FILLING DEPRESSIONS IN THE SUBGRADE.
12. PROTECT EXISTING GRAVEL SURFACING AND SUBGRADE IN AREAS WHERE EQUIPMENT LOADS WILL OPERATE, USE PLANKING OR OTHER SUITABLE MATERIALS DESIGNED TO SPREAD EQUIPMENT LOADS. REPAIR ANY DAMAGE TO EXISTING GRAVEL SURFACING OR SUBGRADE WHERE SUCH DAMAGE IS DUE TO THE CONTRACTOR'S OPERATIONS.
13. DAMAGE TO EXISTING STRUCTURES AND UTILITIES RESULTING FROM CONTRACTORS NEGLIGENCE SHALL BE REPAIRED/REPLACED TO OWNER'S SATISFACTION AT CONTRACTOR'S EXPENSE.
14. CONTRACTOR SHALL COORDINATE THE CONSTRUCTION SCHEDULE WITH THE PROPERTY OWNER SO AS TO AVOID INTERRUPTIONS TO PROPERTY OWNER'S OPERATIONS.
15. ENSURE POSITIVE DRAINAGE DURING AND AFTER COMPLETION OF CONSTRUCTION.
16. RIPRAP SHALL BE CLEAN, HARD, SOUND, DURABLE AND UNIFORM IN QUALITY AND FREE OF ANY DETRIMENTAL QUANTITY OF SOFT, FRIABLE, THIN, ELONGATED OR LAMINATED PIECES, DISINTEGRATED MATERIAL, ORGANIC MATTER, OIL, ALKALI OR OTHER DELETERIOUS SUBSTANCE.

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SITE NAME:

JERSEY VILLAGE

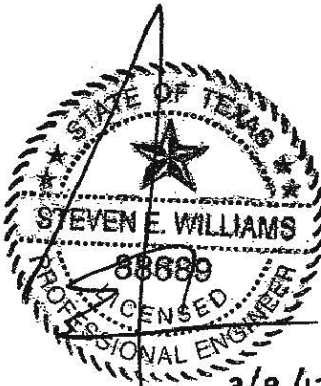
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CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS

APPROVED BY: SW

DATE DRAWN: 09/07/11

REVISION

NO	DESCRIPTION	BY	DATE
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SHEET TITLE:

GENERAL NOTES

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T-4

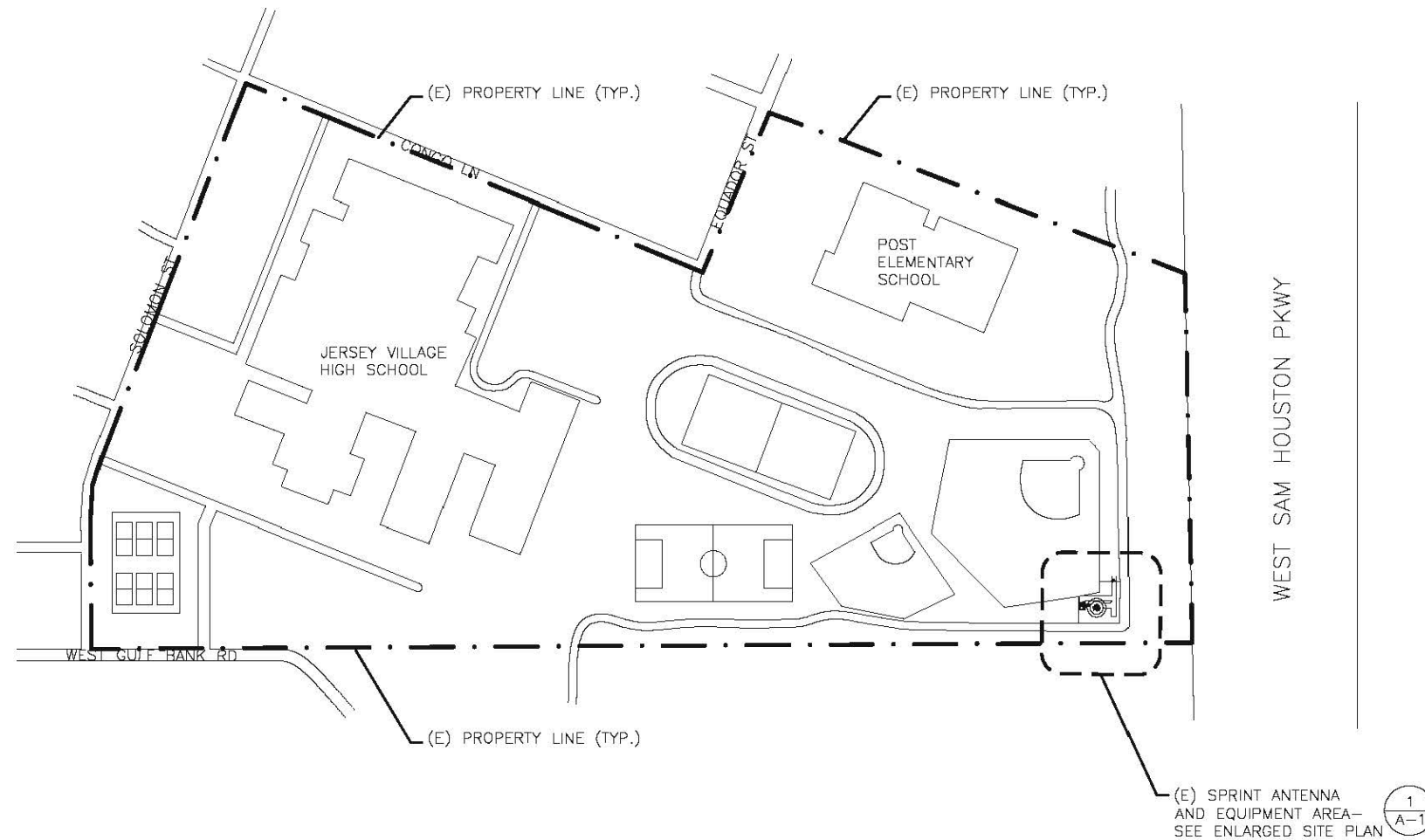
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ABBREVIATIONS

AFF	ABOVE FINISHED FLOOR
AGL	ABOVE GRADE LEVEL
AMSL	ABOVE MEAN SEA LEVEL
APPROX	APPROXIMATE
AWG	AMERICAN WIRE GAUGE
BLDG	BUILDING
BTS	BASE TRANSMISSION STATION
CLR	CLEAR
COL	COLUMN
CONC	CONCRETE
CND	CONDUIT
DWG	DRAWING
FT	FOOT (FEET)
EGB	EQUIPMENT GROUND BAR
ELEC	ELECTRICAL
EMT	ELECTRICAL METALLIC TUBING
ELEV	ELEVATION
EQUIP	EQUIPMENT
(E)	EXISTING
EXT	EXTERIOR
FND	FOUNDATION
F	FIBER
GA	GAUGE
GALV	GALVANIZED
GPS	GLOBAL POSITIONING SYSTEM
GND	GROUND
LTE	LONG TERM EVOLUTION
MAX	MAXIMUM
MFR	MANUFACTURER
MGB	MASTER GROUND BAR
MIN	MINIMUM
N.T.S.	NOT TO SCALE
O.C.	ON CENTER
OE/OT	OVERHEAD ELECTRIC/TELCO
PPC	POWER PROTECTION CABINET
RBS	RADIO BASED STATION
RRU	REMOTE RADIO UNIT
RGS	RIGID GALVANIZED STEEL
IN	INCH(ES)
INT	INTERIOR
LB(S) or #	POUND(S)
SF	SQUARE FOOT
STL	STEEL
TYP	TYPICAL
UE/UT	UNDERGROUND ELECTRIC/TELCO
UNO	UNLESS NOTED OTHERWISE
VIF	VERIFY IN FIELD
W/	WITH
XFMR	TRANSFORMER

SYMBOLS

	REVISION
	WORK POINT
	UTILITY POLE
	BRICK
	COMPRESSED STONE
	CONCRETE
	EARTH
	GRAVEL
	MASONRY
	STEEL
	CENTERLINE
	PROPERTY LINE
	LEASE LINE
	EASEMENT LINE
	CHAIN LINK FENCE
	WOOD FENCE
	UNDERGROUND ELECTRIC
	UNDERGROUND TELEPHONE
	OVERHEAD ELECTRIC/TELEPHONE



1 OVERALL SITE PLAN
 FULL SIZE PLOT: SCALE: 1"= 200'-0"
 HALF SIZE PLOT: SCALE: 1"= 400'-0"

PREPARED FOR:



SPRINT/NEXTEL
 PROPERTY SERVICES
 MAILSTOP KSOPHT0101-22650
 6391 SPRINT PARKWAY
 OVERLAND PARK, KANSAS
 66251-2650
 NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
 ARCHITECTURE / TELECOMMUNICATIONS

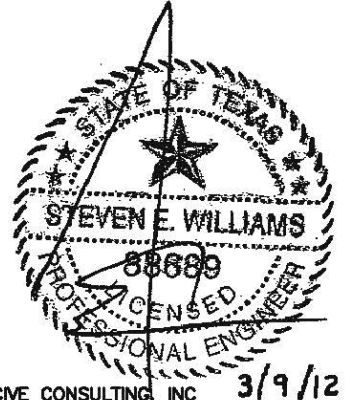
6800 W BRYN MAWR
 CHICAGO, IL 60631
 Tel(773) 380-3800
 Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
 HWY. 290 FEEDER RD. &
 WEST GULF BANK RD.
 JERSEY VILLAGE, TX 77040
 HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
 TEXAS FIRM NO. 9848

DRAWN BY: RS
 APPROVED BY: SW
 DATE DRAWN: 09/07/11

REVISION			
NO	DESCRIPTION	BY	DATE
1	SUBMISSION: 100% CD SF	TH	10/17/11
2	SUBMISSION: 100% CD TH	TH	01/24/12
3	SUBMISSION: 100% CD TH	TH	01/27/12
4	SUBMISSION: 100% CD TH	TH	02/01/12
5	SUBMISSION: 100% CD SF	TH	02/20/12
6	SUBMISSION: 100% CD TH	TH	03/09/12

SHEET TITLE:
OVERALL SITE PLAN

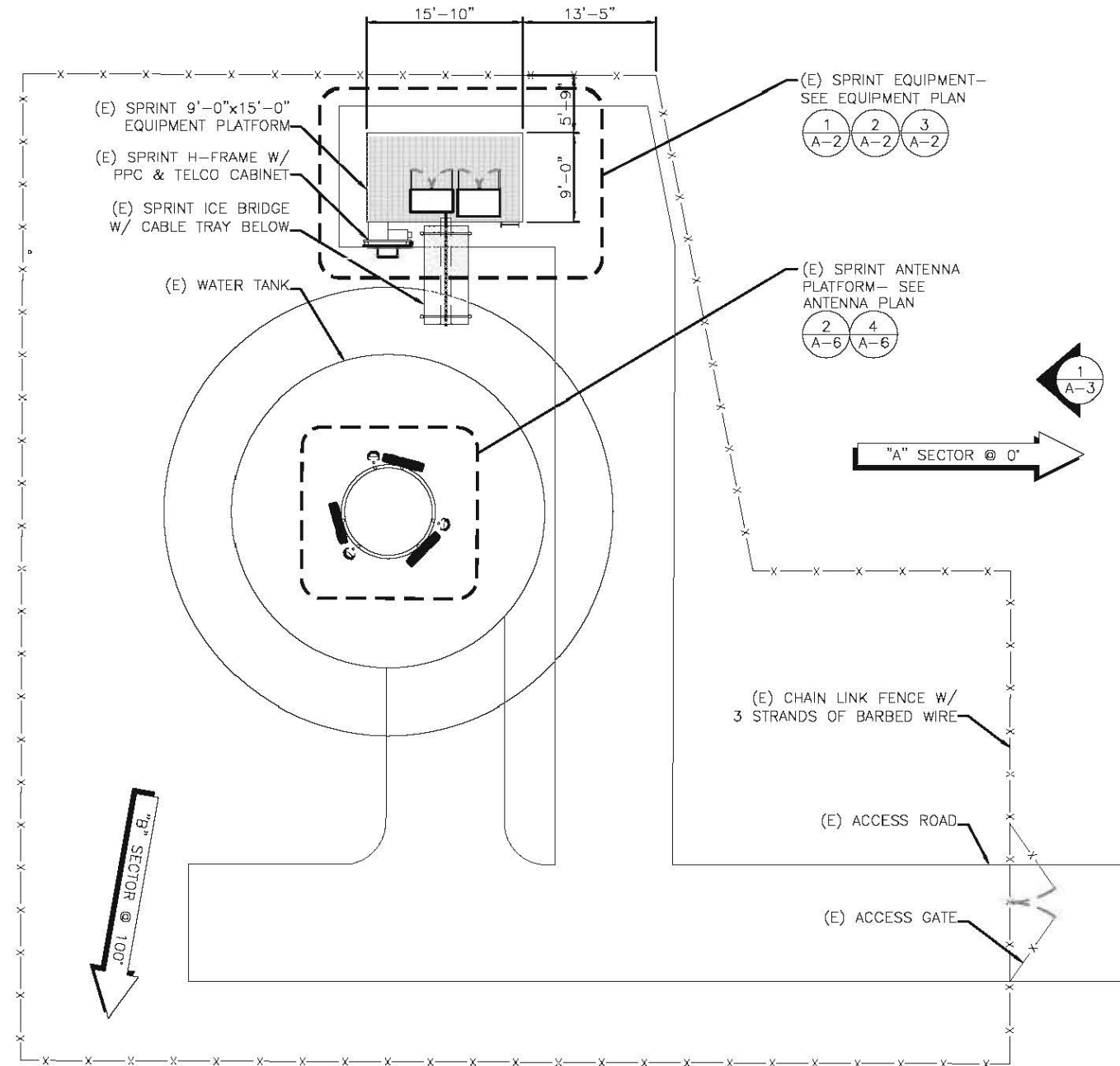
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ABBREVIATIONS

AFF	ABOVE FINISHED FLOOR
AGL	ABOVE GRADE LEVEL
AMSL	ABOVE MEAN SEA LEVEL
APPROX	APPROXIMATE
AWG	AMERICAN WIRE GAUGE
BLDG	BUILDING
BTS	BASE TRANSMISSION STATION
CLR	CLEAR
COL	COLUMN
CONC	CONCRETE
CND	CONDUIT
DWG	DRAWING
FT	FOOT (FEET)
EGB	EQUIPMENT GROUND BAR
ELEC	ELECTRICAL
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ELEV	ELEVATION
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(E)	EXISTING
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FND	FOUNDATION
F	FIBER
GA	GAUGE
GALV	GALVANIZED
GPS	GLOBAL POSITIONING SYSTEM
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LTE	LONG TERM EVOLUTION
MAX	MAXIMUM
MFR	MANUFACTURER
MGB	MASTER GROUND BAR
MIN	MINIMUM
N.T.S.	NOT TO SCALE
O.C.	ON CENTER
OE/OT	OVERHEAD ELECTRIC/TELCO
PPC	POWER PROTECTION CABINET
RBS	RADIO BASED STATION
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IN	INCH(ES)
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LB(S) or #	POUND(S)
SF	SQUARE FOOT
STL	STEEL
TYP	TYPICAL
UE/UT	UNDERGROUND ELECTRIC/TELCO
UNO	UNLESS NOTED OTHERWISE
VIF	VERIFY IN FIELD
W/	WITH
XFMR	TRANSFORMER

SYMBOLS

	REVISION
	WORK POINT
	UTILITY POLE
	BRICK
	COMPRESSED STONE
	CONCRETE
	EARTH
	GRAVEL
	MASONRY
	STEEL
	CENTERLINE
	PROPERTY LINE
	LEASE LINE
	EASEMENT LINE
	CHAIN LINK FENCE
	WOOD FENCE
	UNDERGROUND ELECTRIC
	UNDERGROUND TELEPHONE
	OVERHEAD ELECTRIC/TELEPHONE



1 ENLARGED SITE PLAN
 FULL SIZE PLOT: SCALE: 1/4"= 1'-0"
 HALF SIZE PLOT: SCALE: 1/8"= 1'-0"

PREPARED FOR:



SPRINT/NEXTEL
 PROPERTY SERVICES
 MAILSTOP KSOPHT0101-22650
 6391 SPRINT PARKWAY
 OVERLAND PARK, KANSAS
 66251-2650
 NOC: 800-400-6040

CONSULTANT:



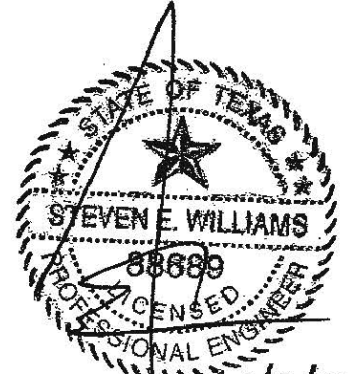
FMHC DESIGN INC.
 ARCHITECTURE / TELECOMMUNICATIONS
 6800 W BRYN MAWR
 CHICAGO, IL 60631
 Tel(773) 380-3800
 Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
 HWY. 290 FEEDER RD. &
 WEST GULF BANK RD.
 JERSEY VILLAGE, TX 77040
 HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
 TEXAS FIRM NO. 9848

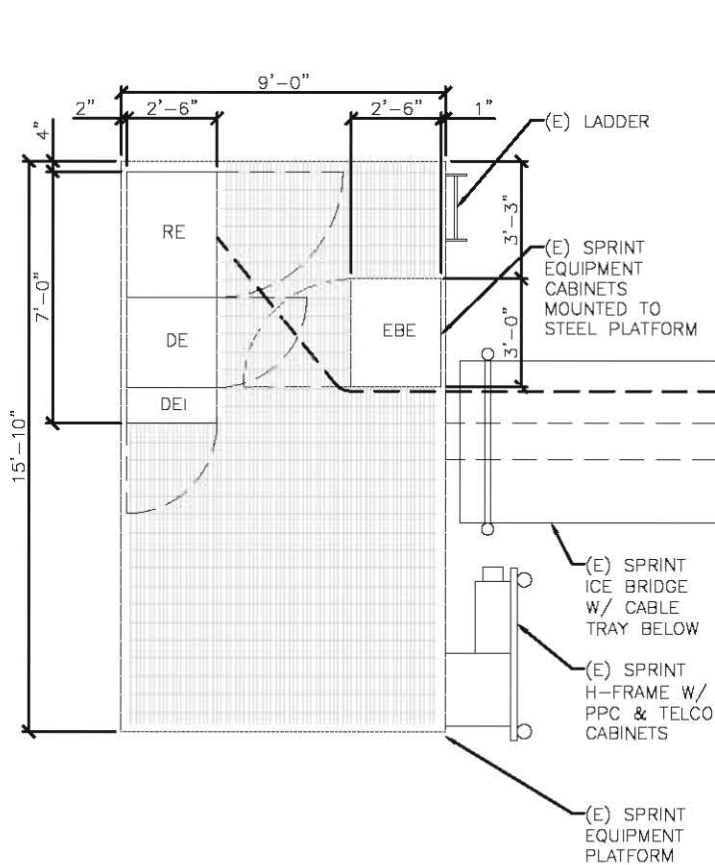
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APPROVED BY:	SW
DATE DRAWN:	09/07/11

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2	SUBMISSION: 100% CD TH	TH	01/24/12
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6	SUBMISSION: 100% CD TH	TH	03/09/12

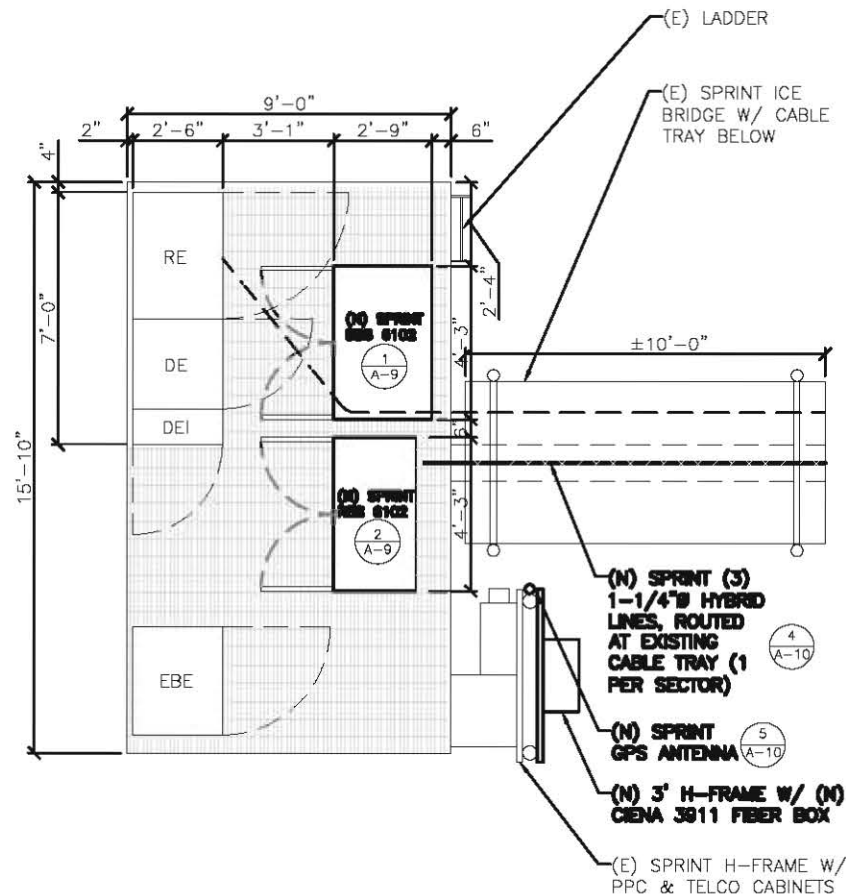
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SHEET NUMBER:

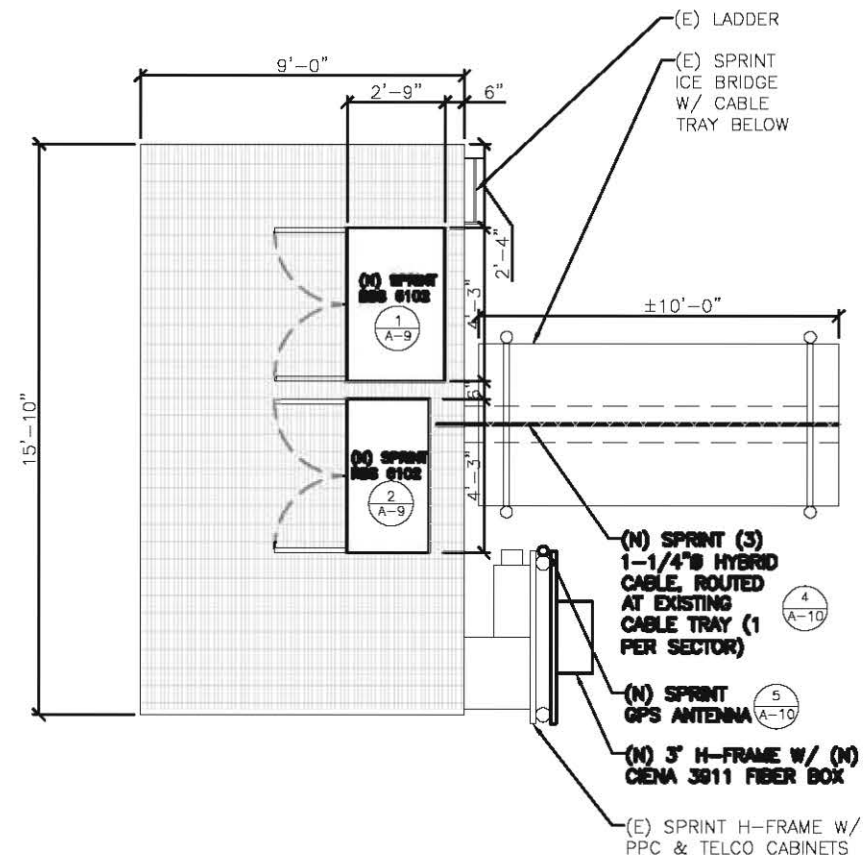
A-1
 248



3 EQUIPMENT SITE PLAN (EXISTING)
 FULL SIZE PLOT: SCALE: 3/8" = 1'-0"
 HALF SIZE PLOT: SCALE: 3/16" = 1'-0"



2 EQUIPMENT SITE PLAN (HOT SWAP)
 FULL SIZE PLOT: SCALE: 3/8" = 1'-0"
 HALF SIZE PLOT: SCALE: 3/16" = 1'-0"



1 EQUIPMENT SITE PLAN (FINAL)
 FULL SIZE PLOT: SCALE: 3/8" = 1'-0"
 HALF SIZE PLOT: SCALE: 3/16" = 1'-0"

PREPARED FOR:

Sprint

SPRINT/NEXTEL
 PROPERTY SERVICES
 MAILSTOP KSOPHT0101-Z2650
 6391 SPRINT PARKWAY
 OVERLAND PARK, KANSAS
 66251-2650
 NOC: 800-400-6040

CONSULTANT:

fmhc
 holding telecom to new heights
 FMHC DESIGN INC.
 ARCHITECTURE / TELECOMMUNICATIONS
 6800 W BRYN MAWR
 CHICAGO, IL 60631
 Tel(773) 380-3800
 Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
 HWY. 290 FEEDER RD. &
 WEST GULF BANK RD.
 JERSEY VILLAGE, TX 77040
 HARRIS COUNTY, TX

STAMP:

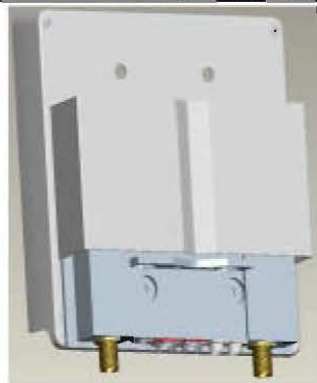
STATE OF TEXAS
 STEVEN E. WILLIAMS
 88689
 PROFESSIONAL ENGINEER
 3/9/12

CIVE CONSULTING, INC
 TEXAS FIRM NO. 9848

DRAWN BY:		RS	
APPROVED BY:		SW	
DATE DRAWN:		09/07/11	
REVISION			
NO	DESCRIPTION	BY	DATE
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A	SUBMISSION: 100% CD	TH	01/24/12
A	SUBMISSION: 100% CD	TH	01/27/12
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A	SUBMISSION: 100% CD	SF	02/20/12
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EQUIPMENT PLANS			
SHEET NUMBER:			

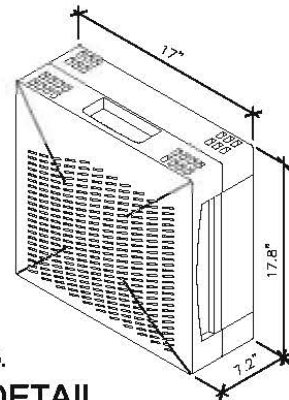
7 NOT USED

DIMENSIONS (W x H x D) 15.0" x 12.8" x 3.4"
VOLUME 10.76 LITERS
WEIGHT 9.6 KILDOGRAMS
EXTERNAL CONNECTIONS 2X 7/16 DIN ANT CONNECTIONS
POWER IN AND POWER OUT TO RRUS
EXTERNAL RET INTERFACE
2 FIBER INTERFACES



6 A-2 MODULE
SCALE: N.T.S.

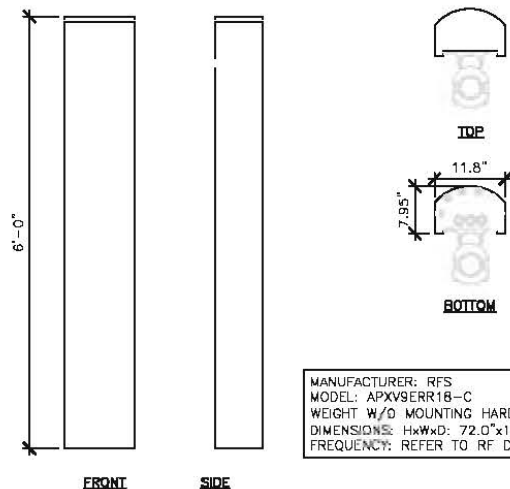
ERICSSON RRUS-11
-DIMENSIONS (H x W x D):
17.8" x 17.0" x 7.2" (INCLUDES SUNSHIELD)
-WEIGHT: 55 LBS
-CLIMATE: -40°C TO +55°C
(SELF CONVECTION SILENT, NO FANS, IP55)
-POWER CONSUMPTION: 200 WATTS (TYP.)



NOTE:
RRUS CAN ONLY BE
PAINTED ON SOLAR SHIELD.

4 RRUS-11 DETAIL
SCALE: N.T.S.

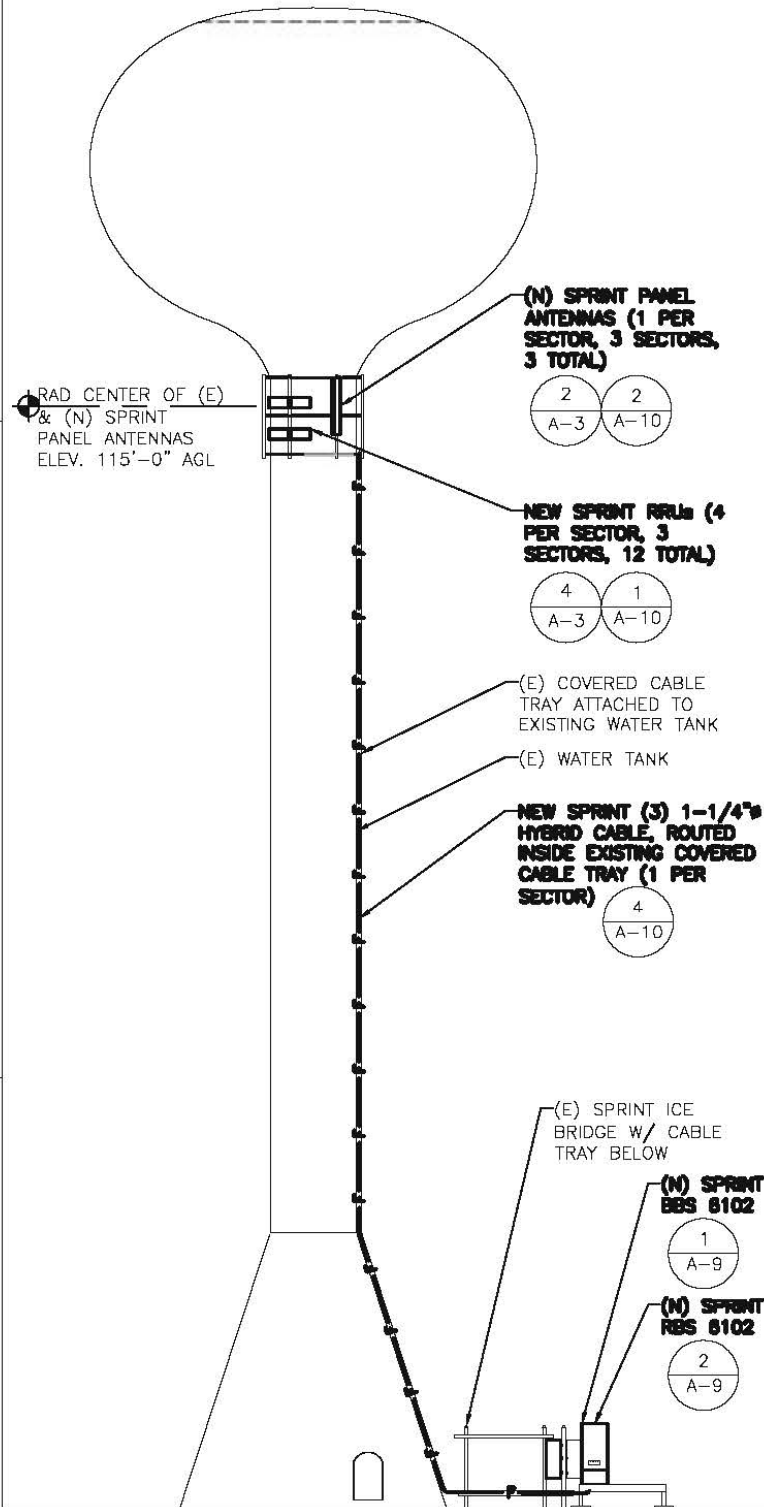
3 NOT USED



MANUFACTURER: RFS
MODEL: APXV5ERR18-C
WEIGHT W/O MOUNTING HARDWARE: 55 LBS
DIMENSIONS: HxWxD: 72.0"x11.8"x7.95"
FREQUENCY: REFER TO RF DATA SHEET

2 ANTENNA DETAIL
SCALE: 3/4" = 1'-0"

5 NOT USED



1 SITE ELEVATION
SCALE: 1" = 10'-0"

COAXIAL ANTENNA CABLE NOTES:

1. THE ANTENNA COAXIAL CABLE INSTALLER SHALL BE RESPONSIBLE FOR PERFORMING AND SUPPLYING SPRINT WITH 3 TYPEWRITTEN SWEEP TESTS (ANTENNA RETURN LOSS TEST). THIS TEST SHALL BE PERFORMED TO THE SPECIFICATIONS AND PARAMETERS OUTLINED BY THE SPRINT RADIO FREQUENCY (RF) ENGINEER. THIS TEST SHALL BE PERFORMED PRIOR TO FINAL ACCEPTANCE OF THE SITE.
2. THE COAXIAL ANTENNA CABLE INSTALLER SHALL BE RESPONSIBLE FOR PERFORMING AND SUPPLYING SPRINT WITH 3 TYPEWRITTEN TIME DOMAIN REFLECTOMETER (TDR) TESTS TO VERIFY CABLE LENGTH AND TO CHECK FOR WATER DAMAGE.
3. VAPOR WRAP WILL BE USED TO SEAL ALL CONNECTIONS.
4. ALL JUMPERS TO THE ANTENNAS FROM THE MAIN TRANSMISSION LINE WILL BE 1/2" JUMPERS AND SHALL NOT EXCEED 6'-0". MAXIMUM LENGTH FOR THE JUMPERS AT WIMAX BTS UNITS WILL BE 6'-0".
5. IF COAX IS BEING RE-USED FOR THIS INSTALLATION, PRE AND POST ANTENNA LINE SWEEPS ARE REQUIRED.

ANTENNA MOUNTING NOTES:

1. DESIGN AND CONSTRUCTION OF ANTENNA SUPPORTS SHALL CONFORM TO CURRENT ANSI/EIA/TIA-222; APPENDIX B FOR WIND LOADING; "STRUCTURAL STANDARDS FOR STEEL ANTENNA TOWERS AND ANTENNA SUPPORTING STRUCTURES" OR APPLICABLE LOCAL CODES.
2. ALL STEEL MATERIALS SHALL BE GALVANIZED AFTER FABRICATION IN ACCORDANCE WITH ASTM A123 "ZINC (HOT-DIPPED GALVANIZED) COATINGS ON IRON AND STEEL PRODUCTS", UNLESS OTHERWISE NOTED.
3. ALL BOLTS, ANCHORS AND MISCELLANEOUS HARDWARE SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A153 "ZINC-COATING (HOT DIP) ON IRON AND STEEL HARDWARE", UNLESS OTHERWISE NOTED.
4. DAMAGED GALVANIZED SURFACES SHALL BE REPAIRED BY COLD GALVANIZING IN ACCORDANCE WITH ASTM A78D.
5. ALL ANTENNA MOUNTS SHALL BE INSTALLED WITH DOUBLE NUTS AND SHALL BE INSTALLED SNUG TIGHT.
6. MINIMUM HORIZONTAL SPACING SHALL BE 2'-0" BETWEEN ALL ANTENNAS.
7. UPON COMPLETION, PROVIDE A HEIGHT VERIFICATION DEPICTING RAD CENTER AND TOP OF ANTENNA.

CONTRACTOR NOTES:

1. CONTRACTOR TO FIELD VERIFY ANTENNA CABLE LENGTHS.
2. ALL MAIN CABLES WILL BE COLOR CODED AT THREE (3) LOCATIONS.
3. COLOR CODE ALL ANTENNA AND COAX WITH 2" WIDE BANDS OF COLORED TAPE WITH 1" SEPARATION BETWEEN BANDS - SEE SHEET A-8 & A-9.
4. COLOR CODE ALL TOP AND BOTTOM GROUND KITS WITH 1" WIDE BANDS OF COLORED TAPE WITH 1/2" SEPARATION BETWEEN BANDS.
5. START COLOR BANDS 2" BEYOND WEATHERPROOFING.
6. START SECTOR COLOR NEXT TO END CONNECTOR.
7. ALL MAIN CABLES WILL BE GROUNDED W/ COAXIAL CABLE GROUND KITS AT:
 - THE ANTENNA LEVEL
 - MID LEVEL IF TOWER IS OVER 200'
 - BASE OF TOWER PRIOR TO TURNING HORIZONTAL
 - TERMINATION OF COAX LINES TO JUMPERS
8. ALL NEW GROUND BAR DOWNLEADS ARE TO BE CADWELDED TO THE EXISTING ADJACENT GROUND BAR DOWNLEADS A MINIMUM DISTANCE OF 4FT BELOW GROUND BAR.
9. PROVIDE BUSS BAR NEAR BTS FOR ATTACHMENT OF WIMAX COAX GROUND KITS

GENERAL NOTES:

1. ALL AZIMUTHS ARE TO BE ESTABLISHED CLOCKWISE FROM THE TRUE NORTH HEADING.
2. CONTRACTOR SHALL VERIFY PROPOSED ANTENNA RAD CENTER AND ORIENTATIONS WITH SPRINT PCS PRIOR TO INSTALLATION OF ANTENNAS.
3. PRIOR TO ATTACHING ANTENNAS AND MOUNTING SECTIONS, EXISTING TOWER AND TOWER FOUNDATION MUST BE ANALYZED BY A LICENSED STRUCTURAL ENGINEER TO VERIFY TOWER IS CAPABLE OF SUPPORTING THE PROPOSED LOADS. REFER TO STRUCTURAL ANALYSIS BY OTHERS.
4. CONTRACTOR SHALL REFER TO TOWER STRUCTURAL CALCULATIONS FOR ADDITIONAL LOADS. NO ERECTION OR MODIFICATION OF TOWER SHALL BE MADE WITHOUT APPROVAL OF STRUCTURAL ENGINEER.

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z2650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6D40

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

8800 W BRYN MAWR
CHICAGO, IL 60631
Tel (773) 380-3800
Fax (773) 693-0860

SITE NAME:

JERSEY VILLAGE

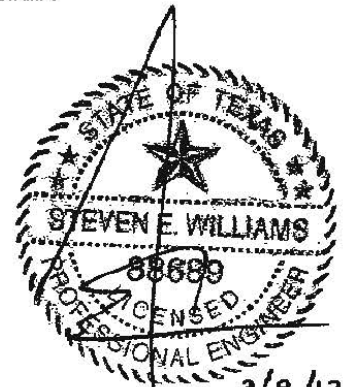
SITE NUMBER:

H003XC327-A

SITE ADDRESS:

HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



GIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11

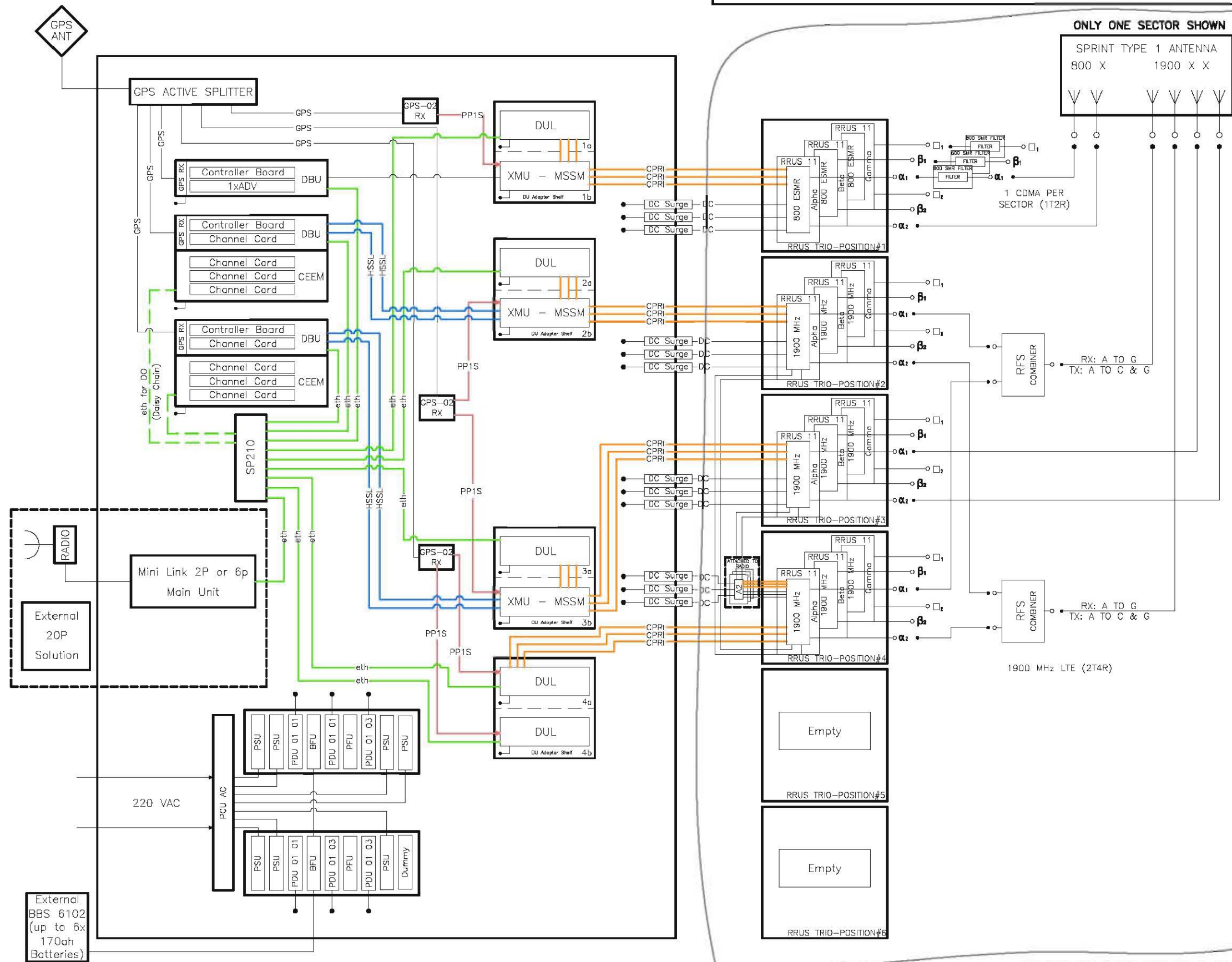
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5	SUBMISSION: 100% CD SF	02/20/12	
6	SUBMISSION: 100% CD TH	03/09/12	

SHEET TITLE:
**SITE ELEVATION &
ANTENNA DETAILS**

SHEET NUMBER:
A-3
250

251

ANTENNA DIAGRAMS ARE BASED ON RFDS REVISION #v2 1/3/2012



RBS 6102 MAIN REMOTE-2011 FIT with RRUS-11
 800Mhz: 1 carrier 1T2R CDMA
 1900Mhz: UP TO 8 CARRIERS 1T2R CDMA
 1900Mhz: 5Mhz 2T4R LTE using 2 RRU-11
 1600Mhz: 5Mhz 2T2R lte

PREPARED FOR:



SPRINT/NEXTEL
 PROPERTY SERVICES
 MAILSTOP KSOPHT0101-22650
 6391 SPRINT PARKWAY
 OVERLAND PARK, KANSAS
 66251-2650
 NOC: 800-400-6040

CONSULTANT:



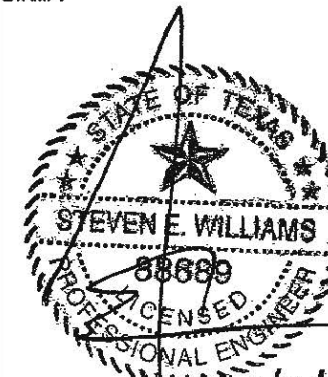
FMHC DESIGN INC.
 ARCHITECTURE / TELECOMMUNICATIONS
 6800 W BRYN MAWR
 CHICAGO, IL 60631
 Tel(773) 380-3800
 Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
 HWY. 290 FEEDER RD. &
 WEST GULF BANK RD.
 JERSEY VILLAGE, TX 77040
 HARRIS COUNTY, TX

STAMP:



CVE CONSULTING, INC
 TEXAS FIRM NO. 9848

DRAWN BY: RS
 APPROVED BY: SW
 DATE DRAWN: 09/07/11

REVISION		
NO	DESCRIPTION	BY DATE
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3	SUBMISSION: 100% CD TH	01/27/12
4	SUBMISSION: 100% CD TH	02/01/12
5	SUBMISSION: 100% CD SF	02/20/12
6	SUBMISSION: 100% CD TH	03/09/12

SHEET TITLE:
**ANTENNA PLUMBING
 DIAGRAMS**

SHEET NUMBER:
A-5

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z2650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

6800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:

JERSEY VILLAGE

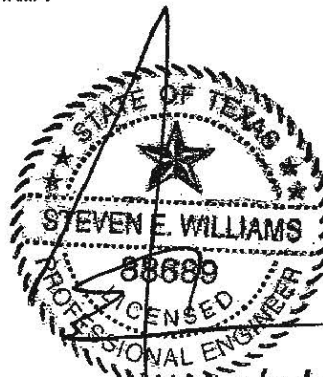
SITE NUMBER:

H003XC327-A

SITE ADDRESS:

HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11

REVISION		
NO	DESCRIPTION	BY DATE
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5	SUBMISSION: 100% CD SF	02/20/12
6	SUBMISSION: 100% CD TH	03/09/12

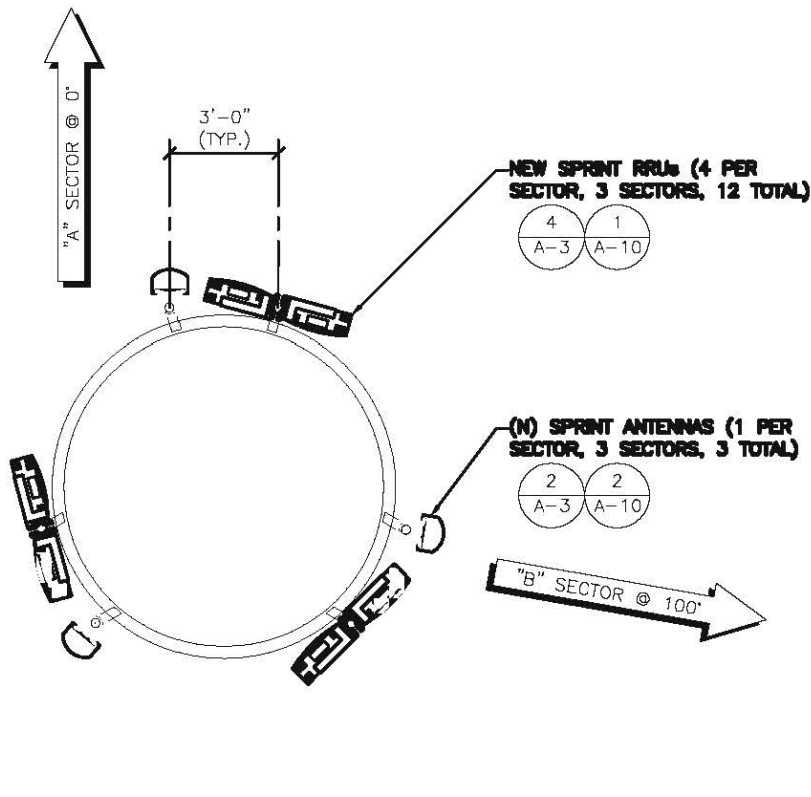
SHEET TITLE:
**ENLARGED ANTENNA
PLANS & COAX ROUTING**

SHEET NUMBER:

A-6

253

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

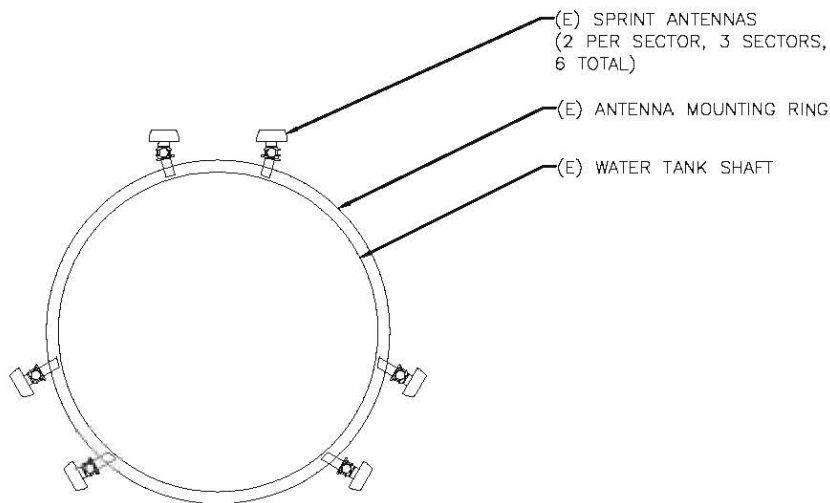


4 PROPOSED ANTENNA PLAN - FINAL

SCALE: 1/4" = 1'-0"



TRUE
NORTH



2 EXISTING ANTENNA PLAN

SCALE: 3/8" = 1'-0"



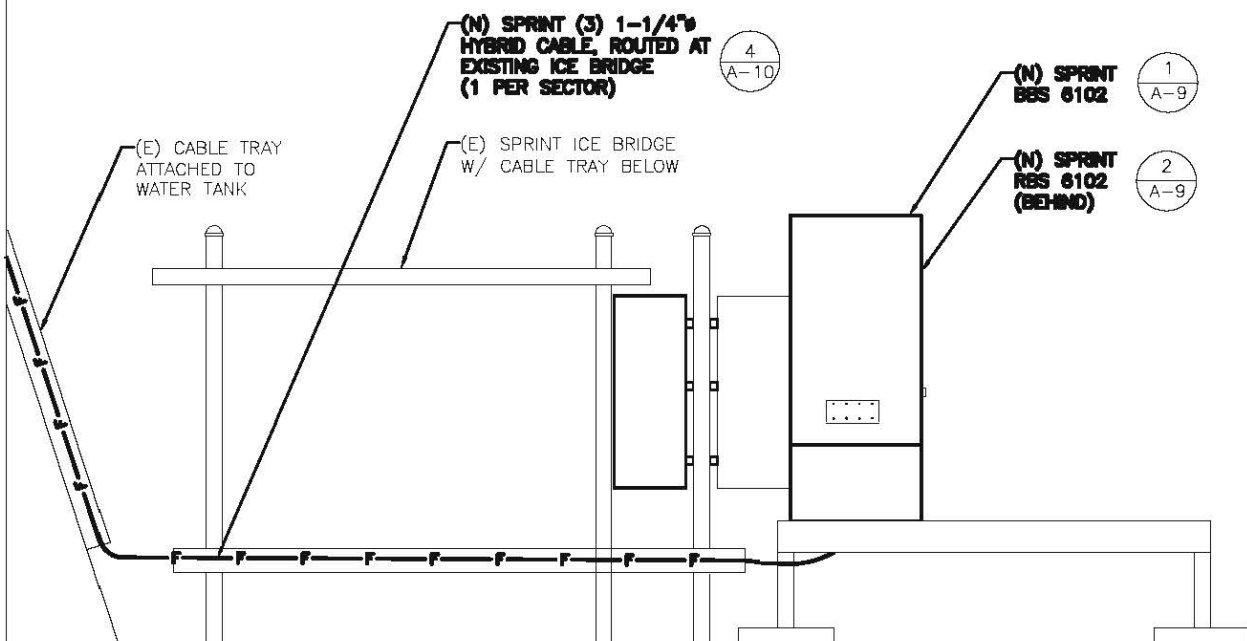
TRUE
NORTH

3 NOT USED

SCALE: 1/4" = 1'-0"



TRUE
NORTH



1 COAX ROUTING DIAGRAM

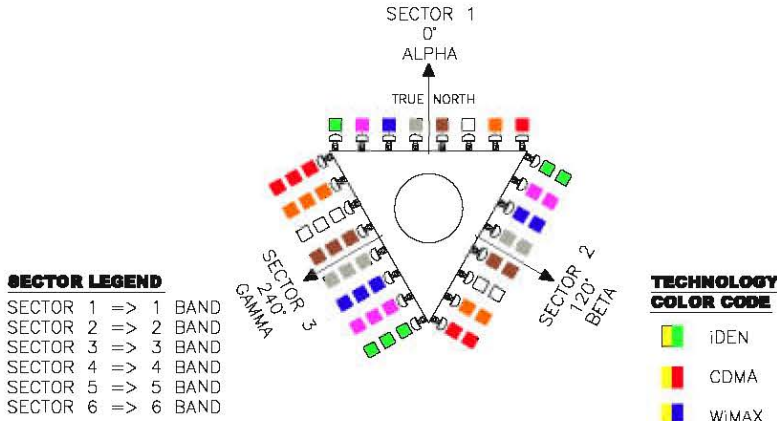
SCALE: 1/2" = 1'-0"



TRUE
NORTH

ANTENNA AND CABLE
COLOR CODING

(3 SECTORED / MULTIPLE RF CHANNELS)
ASSUMING 8 LINES AND ANTENNAS

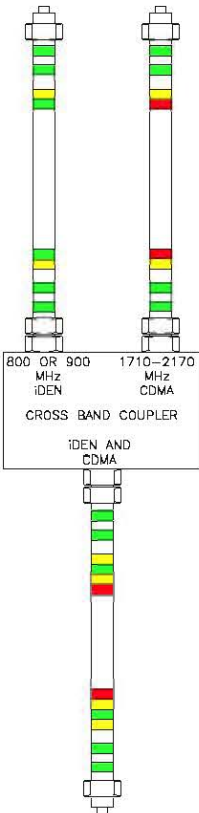


EXAMPLE - SECTOR 1 AND CABLE 3 (IDEN)

EXAMPLE - SECTOR 2 AND CABLE 5 (CDMA)

EXAMPLE - SECTOR 2 AND CABLE 1 (IDEN & WIMAX)

- COLOR BAND TO BE 2" WIDE ON MAIN LINE.
- SPACING TO BE 1" BETWEEN BANDS AND 2" BETWEEN LINE AND TECHNOLOGY BANDS. NO SPACE BETWEEN TECHNOLOGY COLOR BANDS.
- COLOR BAND ON JUMPERS 1" WIDE W/ 1" SPACE.
- START COLOR BANDS 2" BEYOND WEATHERPROOFING.
- START SECTOR COLOR NEXT TO END CONNECTOR.



3 ANTENNA & CABLE COLOR CODE
SCALE: N.T.S.

TYPICAL COAX CABLE COLOR CODING SCHEME

SECTOR	CABLE	FIRST RING	SECOND RING	THIRD RING
1 ALPHA	1	GREEN	NO TAPE	NO TAPE
1	2	BLUE	NO TAPE	NO TAPE
1	3	BROWN	NO TAPE	NO TAPE
1	4	WHITE	NO TAPE	NO TAPE
1	5	RED	NO TAPE	NO TAPE
1	6	GREY	NO TAPE	NO TAPE
1	7	PURPLE	NO TAPE	NO TAPE
1	8	ORANGE	NO TAPE	NO TAPE
2 BETA	1	GREEN	GREEN	NO TAPE
2	2	BLUE	BLUE	NO TAPE
2	3	BROWN	BROWN	NO TAPE
2	4	WHITE	WHITE	NO TAPE
2	5	RED	RED	NO TAPE
2	6	GREY	GREY	NO TAPE
2	7	PURPLE	PURPLE	NO TAPE
2	8	ORANGE	ORANGE	NO TAPE
2 BETA	1	GREEN	GREEN	GREEN
2	2	BLUE	BLUE	BLUE
2	3	BROWN	BROWN	BROWN
2	4	WHITE	WHITE	WHITE
2	5	RED	RED	RED
2	6	GREY	GREY	GREY
2	7	PURPLE	PURPLE	PURPLE
2	8	ORANGE	ORANGE	ORANGE

5 COAXIAL CABLE COLOR CODE
SCALE: N.T.S.

TECHNOLOGY COLOR CODE	FIRST RING	SECOND RING
IDEN	YELLOW	GREEN
CDMA	YELLOW	RED
WIMAX	YELLOW	BLUE

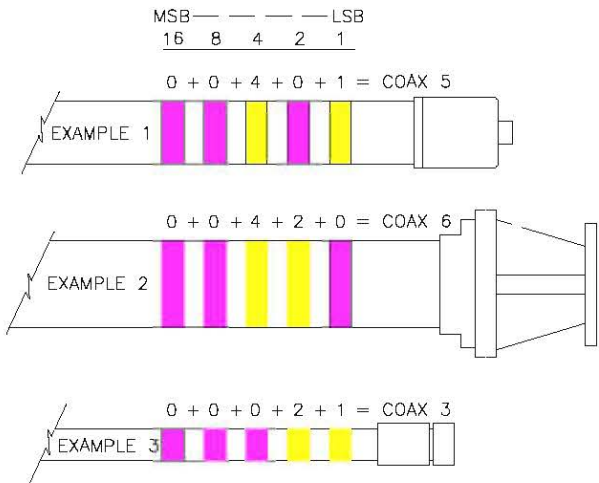
2 TECHNOLOGY COLOR CODE
SCALE: N.T.S.

MICROWAVE LINE COLOR CHART

CABLE	LSB				MSB
	STRIPE 1 (1) *	STRIPE 2 (2)	STRIPE 3 (4)	STRIPE 4 (8)	STRIPE 6 (16)
1	YELLOW	PURPLE	PURPLE	PURPLE	PURPLE
2	PURPLE	YELLOW	PURPLE	PURPLE	PURPLE
3	YELLOW	YELLOW	PURPLE	PURPLE	PURPLE
4	PURPLE	PURPLE	YELLOW	PURPLE	PURPLE
5	YELLOW	PURPLE	YELLOW	PURPLE	PURPLE
6	PURPLE	YELLOW	YELLOW	PURPLE	PURPLE
7	YELLOW	YELLOW	YELLOW	PURPLE	PURPLE
8	PURPLE	PURPLE	PURPLE	YELLOW	PURPLE
9	YELLOW	PURPLE	PURPLE	YELLOW	PURPLE
10	PURPLE	YELLOW	PURPLE	YELLOW	PURPLE
11	YELLOW	YELLOW	PURPLE	YELLOW	PURPLE
12	PURPLE	PURPLE	YELLOW	YELLOW	PURPLE
13	YELLOW	PURPLE	YELLOW	YELLOW	PURPLE
14	PURPLE	YELLOW	YELLOW	YELLOW	PURPLE
15	YELLOW	YELLOW	YELLOW	YELLOW	PURPLE
16	PURPLE	PURPLE	PURPLE	PURPLE	YELLOW
17	YELLOW	PURPLE	PURPLE	PURPLE	YELLOW
18	PURPLE	YELLOW	PURPLE	PURPLE	YELLOW
19	YELLOW	YELLOW	PURPLE	PURPLE	YELLOW
20	PURPLE	PURPLE	YELLOW	PURPLE	YELLOW
21	YELLOW	PURPLE	YELLOW	PURPLE	YELLOW
22	PURPLE	YELLOW	YELLOW	PURPLE	YELLOW
23	YELLOW	YELLOW	YELLOW	PURPLE	YELLOW
24	PURPLE	PURPLE	PURPLE	YELLOW	YELLOW

* STRIPS 1 (LSD) SHALL BE PLACED CLOSEST TO THE CONNECTOR END OF CABLE.

4 MICROWAVE COLOR CODE CHART
SCALE: N.T.S.



1 MICROWAVE CABLE COLOR CODE
SCALE: N.T.S.

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-22650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

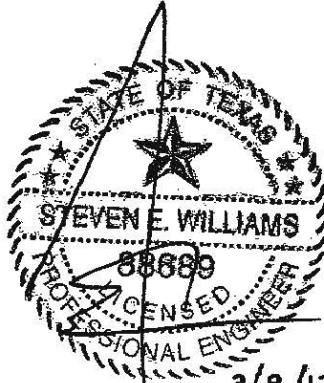
6800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

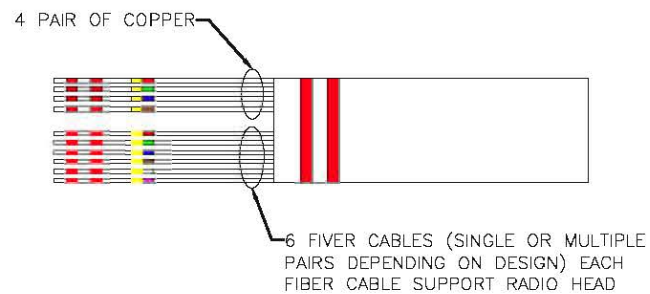
DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11

REVISION		
NO	DESCRIPTION	BY DATE
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Δ	SUBMISSION: 100% CD TH	01/24/12
Δ	SUBMISSION: 100% CD TH	01/27/12
Δ	SUBMISSION: 100% CD TH	02/01/12
Δ	SUBMISSION: 100% CD SF	02/20/12
Δ	SUBMISSION: 100% CD TH	03/09/12

SHEET TITLE:
(E) COLOR CODING

SHEET NUMBER:
A-7
254

5 NOT USED
SCALE: N.T.S.



3 HYBRID CABLE COLOR CODE
SCALE: N.T.S.

4 COAXIAL CABLE COLOR CODE
SCALE: N.T.S.

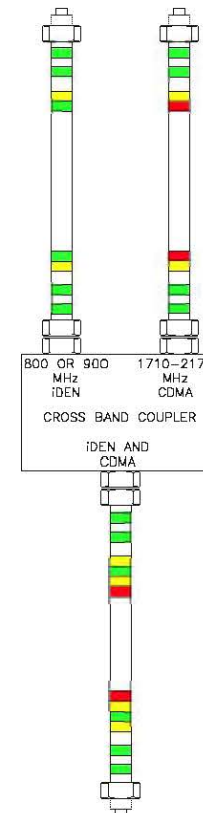
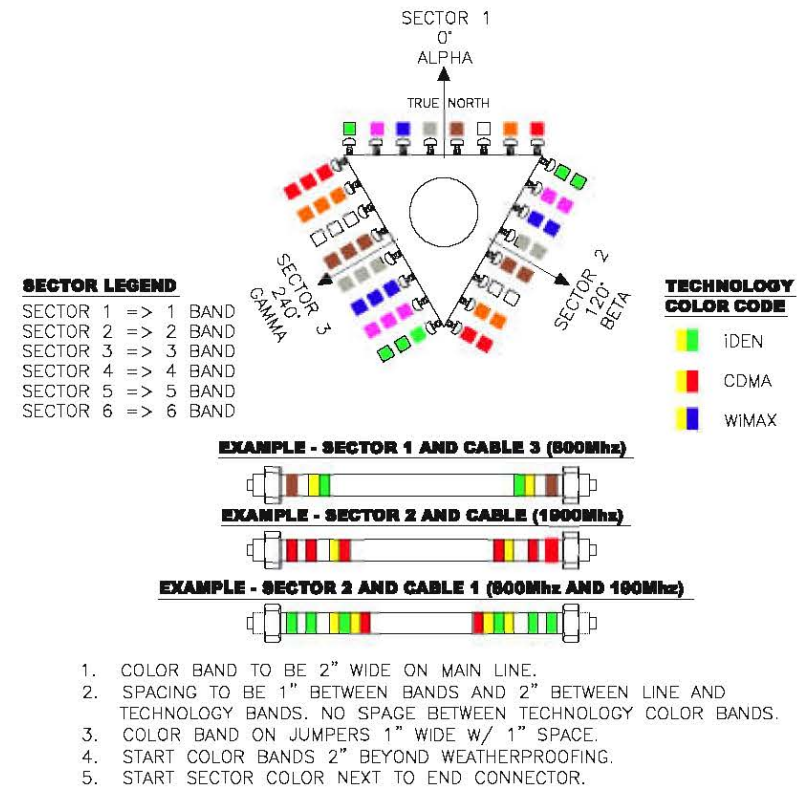
TECHNOLOGY COLOR CODE	FIRST RING	SECOND RING
800	YELLOW	GREEN
1900	YELLOW	RED
2500	YELLOW	BLUE
RESERVED	YELLOW	BROWN
RESERVED	YELLOW	WHITE
PARTNER BAND	YELLOW	PURPLE

2 FREQUENCY COLOR CODE
SCALE: N.T.S.

TYPICAL COAX CABLE COLOR CODING SCHEME				
SECTOR	CABLE	FIRST RING	SECOND RING	THIRD RING
1 ALPHA	1	GREEN	NO TAPE	NO TAPE
1	2	BLUE	NO TAPE	NO TAPE
1	3	BROWN	NO TAPE	NO TAPE
1	4	WHITE	NO TAPE	NO TAPE
1	5	RED	NO TAPE	NO TAPE
1	6	GREY	NO TAPE	NO TAPE
1	7	PURPLE	NO TAPE	NO TAPE
1	8	ORANGE	NO TAPE	NO TAPE
2 BETA	1	GREEN	GREEN	NO TAPE
2	2	BLUE	BLUE	NO TAPE
2	3	BROWN	BROWN	NO TAPE
2	4	WHITE	WHITE	NO TAPE
2	5	RED	RED	NO TAPE
2	6	GREY	GREY	NO TAPE
2	7	PURPLE	PURPLE	NO TAPE
2	8	ORANGE	ORANGE	NO TAPE
2 BETA	1	GREEN	GREEN	GREEN
2	2	BLUE	BLUE	BLUE
2	3	BROWN	BROWN	BROWN
2	4	WHITE	WHITE	WHITE
2	5	RED	RED	RED
2	6	GREY	GREY	GREY
2	7	PURPLE	PURPLE	PURPLE
2	8	ORANGE	ORANGE	ORANGE

ANTENNA AND CABLE COLOR CODING

(3 SECTORED / MULTIPLE RF CHANNELS)
ASSUMING 8 LINES AND ANTENNAS



1 ANTENNA & CABLE COLOR CODE
SCALE: N.T.S.

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z2650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

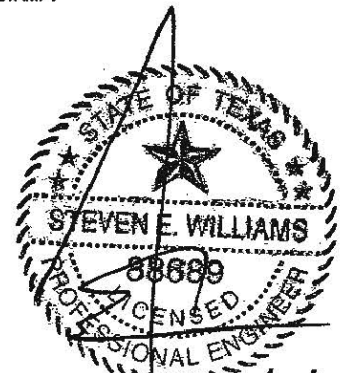
6800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11

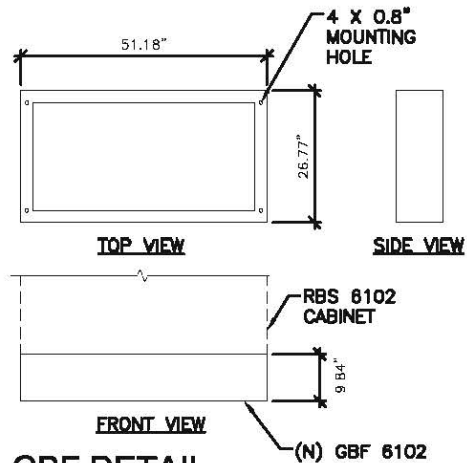
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2	SUBMISSION: 100% CD TH	01/24/12
3	SUBMISSION: 100% CD TH	01/27/12
4	SUBMISSION: 100% CD TH	02/01/12
5	SUBMISSION: 100% CD SF	02/20/12
6	SUBMISSION: 100% CD TH	03/09/12

SHEET TITLE:
(N) COLOR CODING

SHEET NUMBER:

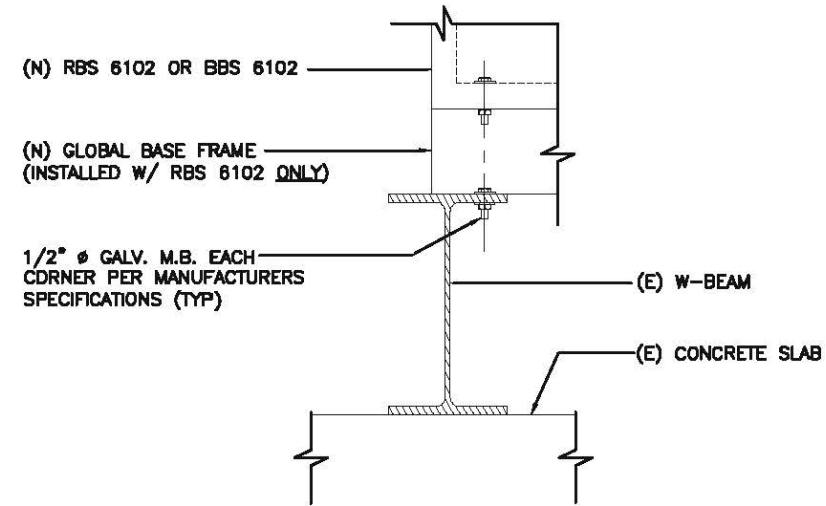
A-8
255

MANUFACTURER: ERICSSON
MODEL: GLOBAL BASE FRAME (GBF) 6102
WEIGHT: <44.0 LBS.



5 GBF DETAIL
SCALE: N.T.S.

4 NOT USED
SCALE: N.T.S.

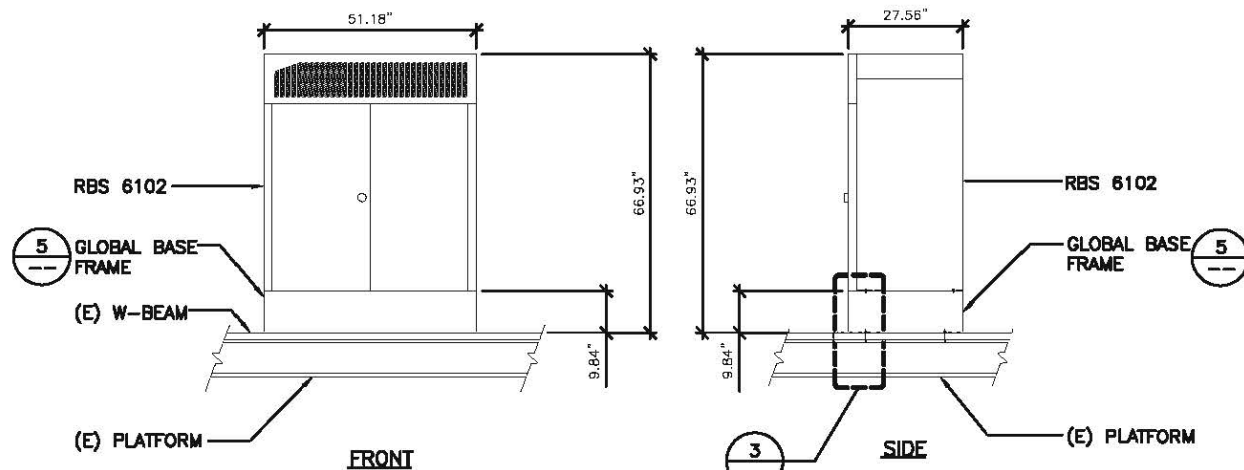


3 CABINET MOUNTING DETAIL
SCALE: N.T.S.

ERICSSON RBS 6102	
DIMENSIONS	51.16"W x 27.56"D x *66.93"H
WEIGHT	**771.62 LBS.
MINIMUM CLEARANCES	
FRONT	27.56"
SIDES	1.97"
REAR	7.87"

*HEIGHT SHOWN ON THE TABLE INCLUDES GLOBAL BASE FRAME, PROVIDED BY ERICSSON.

**WEIGHT SHOWN ON THE TABLE INCLUDES GLOBAL BASE FRAME, PROVIDED BY ERICSSON

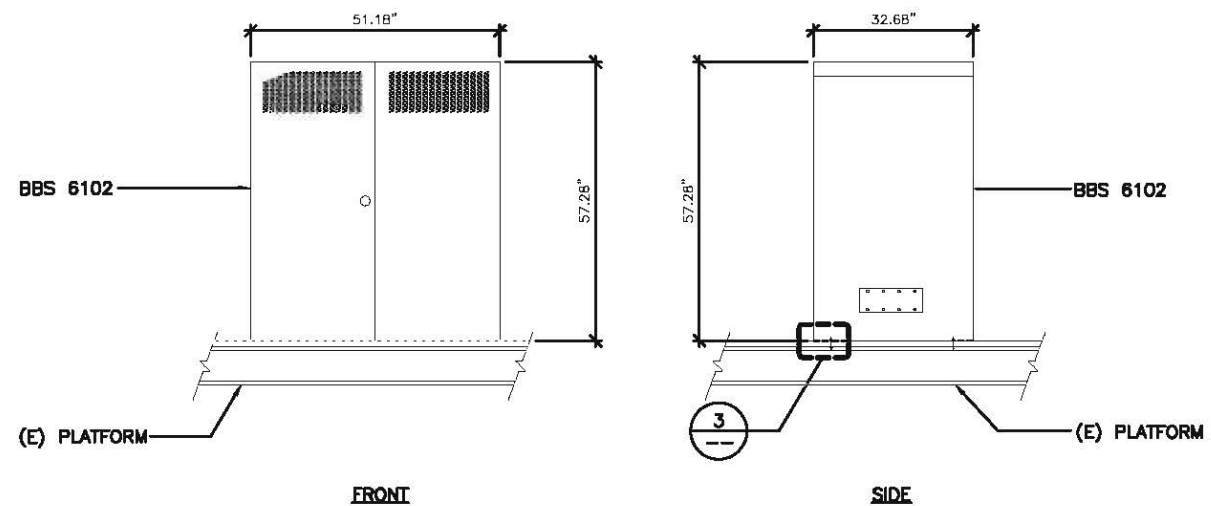


2 RBS 6102
SCALE: N.T.S.

ERICSSON BBS 6102	
DIMENSIONS	51.16"W x 32.68"D x 57.28"H
WEIGHTS	*449.74 - 568.79 LBS. **491.63 - 654.77 LBS.
MINIMUM CLEARANCES	
FRONT	31.00"
SIDES	6.00"
REAR	6.00"

*WEIGHT SHOWN ON THE TABLE INCLUDES AGM BATTERIES

**WEIGHT SHOWN ON THE TABLE INCLUDES OP-AY BATTERIES



1 BBS 6102
SCALE: N.T.S.

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z2650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

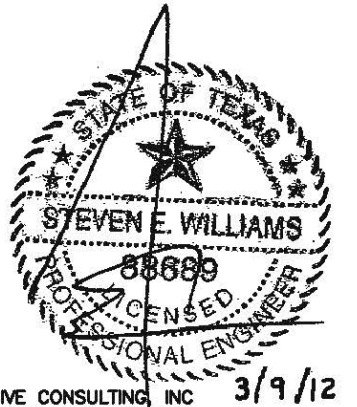
6800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11

REVISION			
NO	DESCRIPTION	BY	DATE
1	SUBMISSION: 100% CD SF	TH	10/17/11
2	SUBMISSION: 100% CD TH	TH	01/24/12
3	SUBMISSION: 100% CD TH	TH	01/27/12
4	SUBMISSION: 100% CD TH	TH	02/01/12
5	SUBMISSION: 100% CD SF	TH	02/20/12
6	SUBMISSION: 100% CD TH	TH	03/09/12

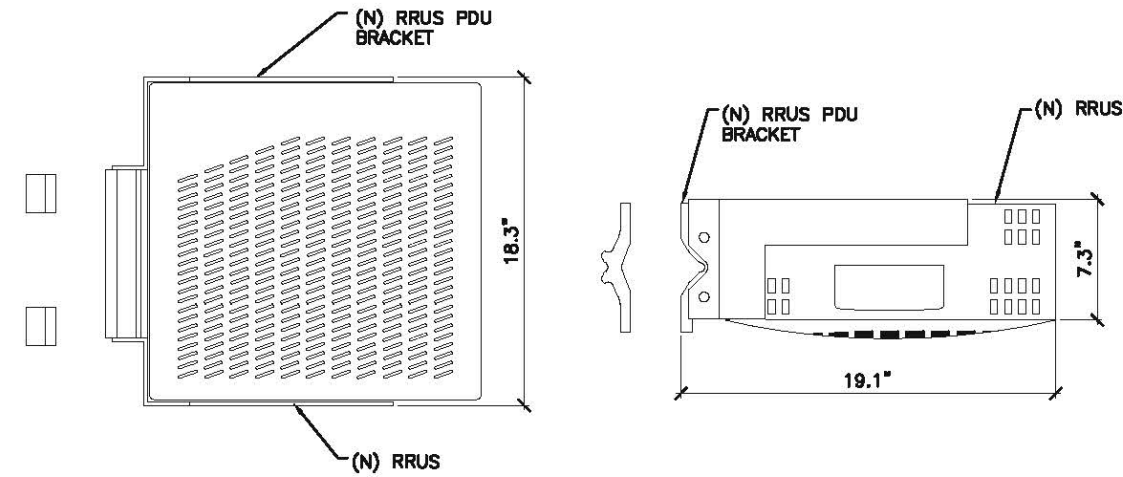
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DETAILS

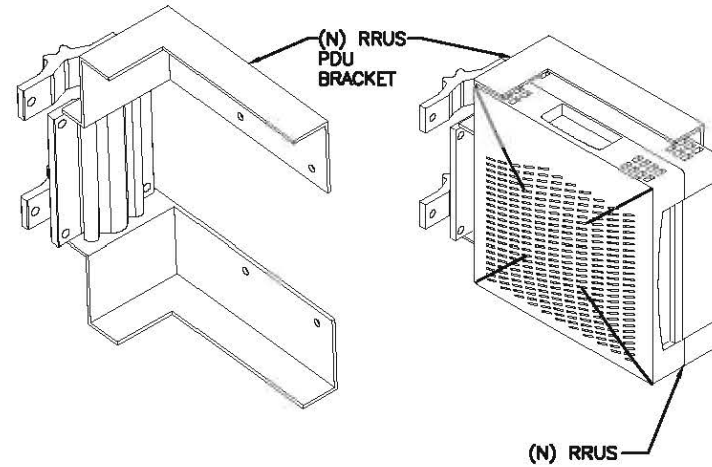
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A-9

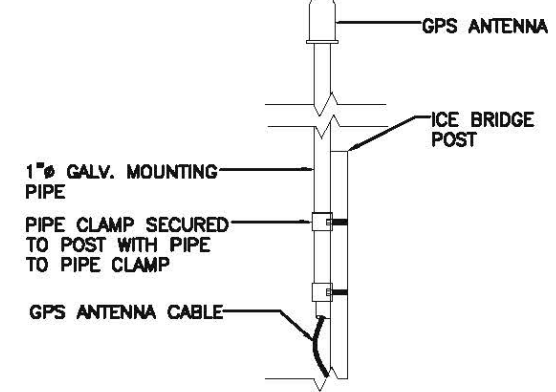
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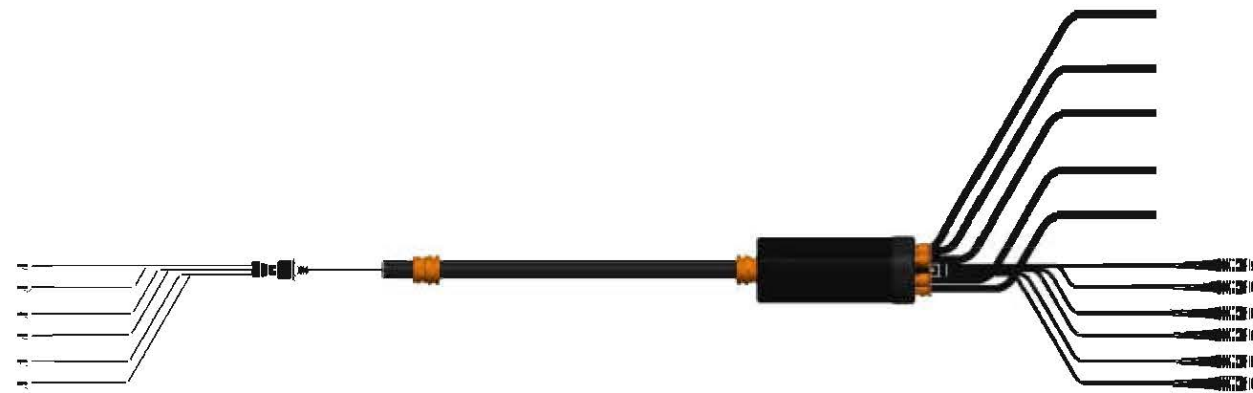
6 RRU - PDU MOUNTING BRACKET
SCALE:



MANUFACTURER: PCTEL
MODEL#: GPS-TMG-HR-28N
DIMENSIONS: 5.0"H x 3.2"D
WEIGHT: 0.8 LBS.

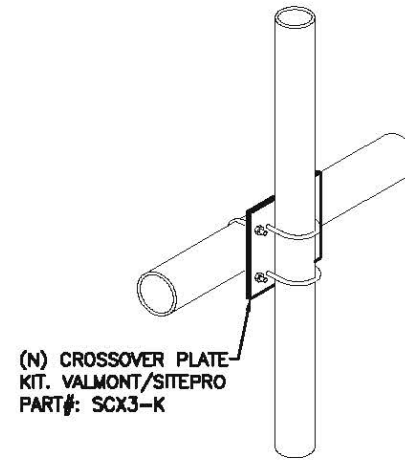


5 GPS ANTENNA
SCALE: N.T.S.

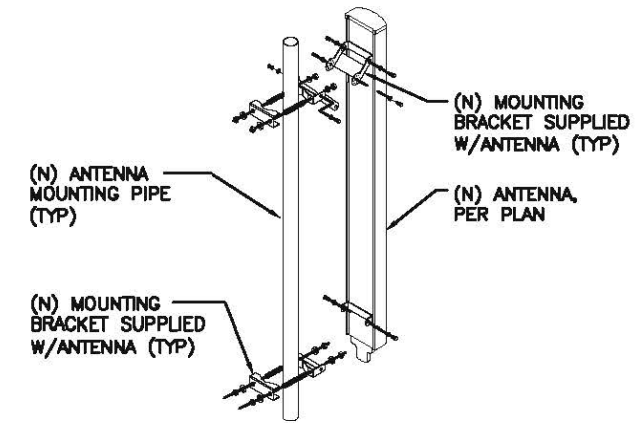


CABLE	GAUGE	OD (IN)	MIN. BEND RADIUS (IN)	WEIGHT (LBS/FT)
5 POWER AND 6 FIBER PAIRS	#8 AWG	1.17	14.03	.954

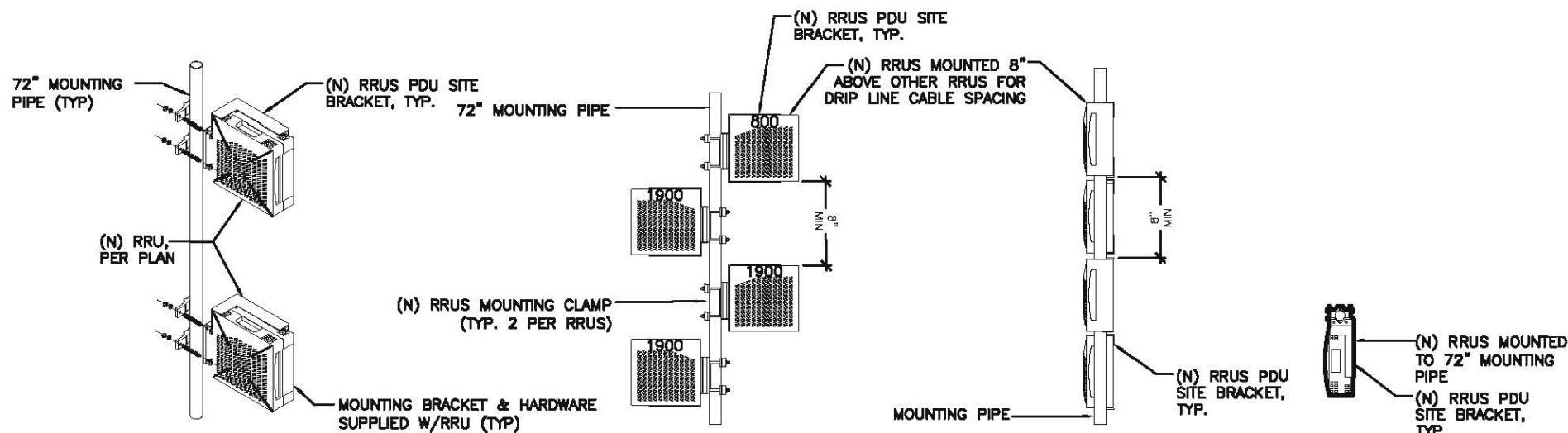
4 NEW MLE HYBRID CABLE
SCALE: N.T.S.



3 CROSSOVER PLATE KIT
SCALE: N.T.S.



2 ANTENNA MOUNTING
SCALE: N.T.S.



1 RRUS PIPE MOUNT SPACING
SCALE:

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z2650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

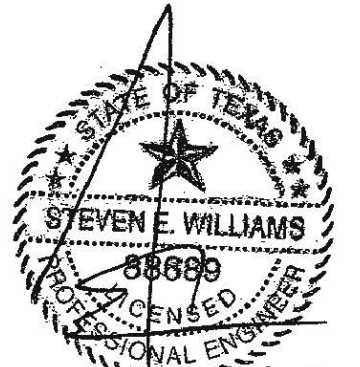
6800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11

REVISION		
NO	DESCRIPTION	BY DATE
Δ	SUBMISSION: 100% CD SF	10/17/11
Δ	SUBMISSION: 100% CD TH	01/24/12
Δ	SUBMISSION: 100% CD TH	01/27/12
Δ	SUBMISSION: 100% CD TH	02/01/12
Δ	SUBMISSION: 100% CD SF	02/20/12
Δ	SUBMISSION: 100% CD TH	03/09/12

SHEET TITLE:

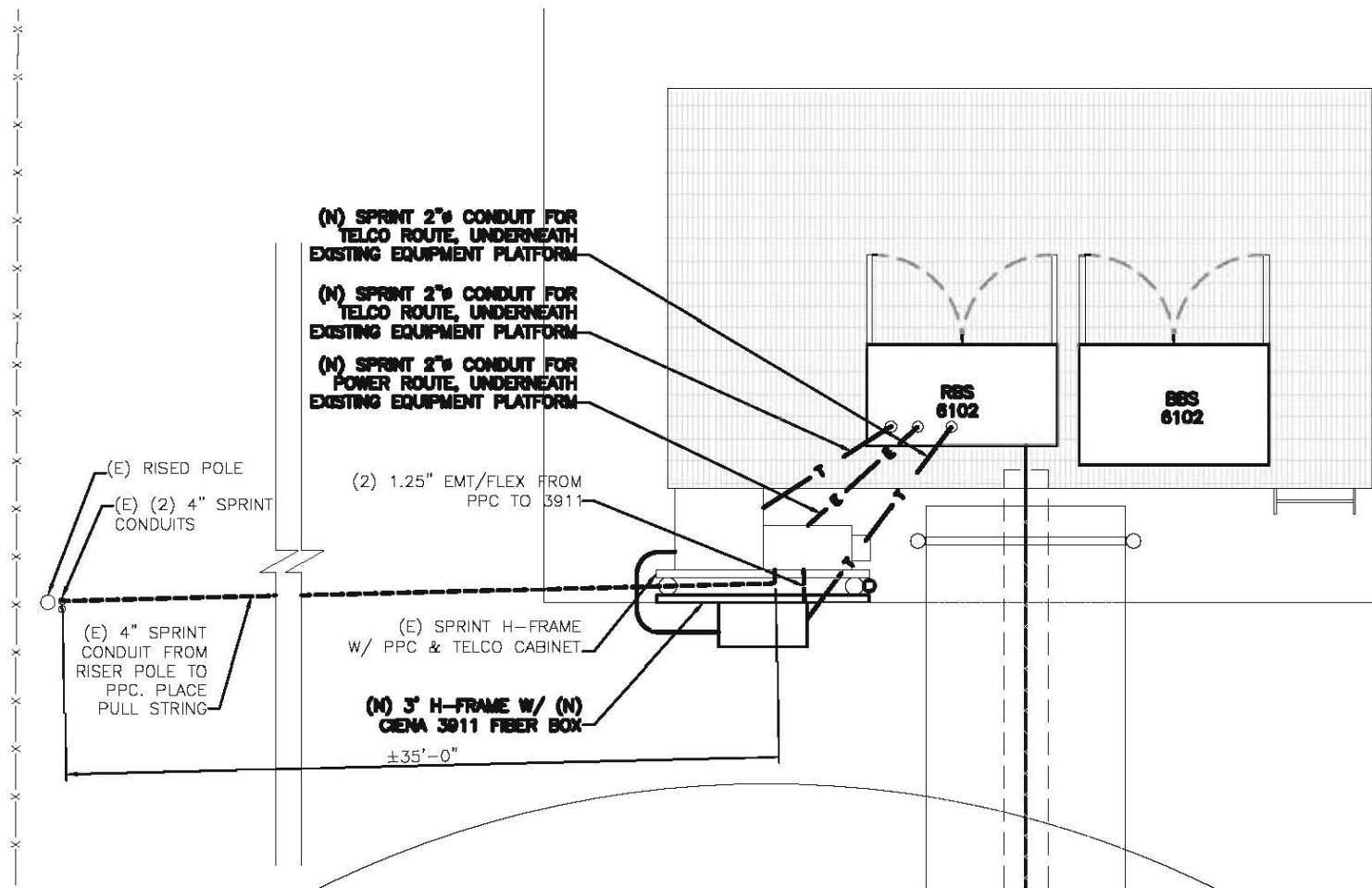
DETAILS

SHEET NUMBER:

A-10

3 NOT USED
SCALE: N.T.S.

2 NOT USED
SCALE: N.T.S.



1 ELECTRICAL / TELCO SITE PLAN
FULL SIZE PLOT: SCALE: 1/2" = 1'-0"
HALF SIZE PLOT: SCALE: 1/4" = 1'-0"

ABBREVIATIONS:

A	AMPERE
AF	AMPERE FRAME
AGB	ANTENNA GROUND BAR
C	CONDUIT
G	GROUND
KWH	KILOWATT HOUR
MGB	MASTER GROUND BAR
MCB	MAIN CIRCUIT BREAKER
PVC	POLYVINYL CHLORIDE
P	POLE
RMC	RIGID METAL CONDUIT
SN	SOLID NEUTRAL
V	VOLT
W	WIRE
Ø	PHASE

ELECTRICAL NOTES:

1. ALL ELECTRICAL WORK SHALL CONFORM TO THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (N.E.C.), AND APPLICABLE LOCAL CODES.
2. GROUNDING SHALL COMPLY WITH ARTICLE 250 OF NATIONAL ELECTRICAL CODE.
3. ALL ELECTRICAL ITEMS SHALL BE U.L. APPROVED OR LISTED.
4. ALL WIRES SHALL BE AWG MIN #12 THHN COPPER UNLESS NOTED.
5. CONDUCTORS SHALL BE INSTALLED IN SCHEDULE 40 PVC CONDUIT UNLESS NOTED OTHERWISE.
6. LABEL SPRINT SERVICE DISCONNECT SWITCH AND PPC CABINET WITH ENGRAVED LAMACOID LABELS, LETTERS 1" IN HEIGHT.
7. ROUTE GROUNDING CONDUCTORS ALONG THE SHORTEST AND STRAIGHTEST PATH POSSIBLE. BEND GROUNDING LEADS WITH A MINIMUM 8" RADIUS.
8. ENGAGE AN INDEPENDENT TESTING FIRM TO TEST AND VERIFY THAT RESISTANCE DOES NOT EXCEED 5 OHMS TO GROUND. TEST GROUND RING RESISTANCE PRIOR TO MAKING FINAL GROUND CONNECTIONS TO INFRASTRUCTURE AND EQUIPMENT. GROUNDING AND OTHER OPERATIONAL TESTING SHALL BE WITNESSED BY SPRINTS REPRESENTATIVE.
9. PROVIDE PULL BOXES AND JUNCTION BOXES WHERE REQUIRED SO THAT CONDUIT BENDS DO NOT EXCEED 360°.
10. OBTAIN PERMITS AND PAY FEES RELATED TO ELECTRICAL WORK PERFORMED ON THIS PROJECT. DELIVER COPIES OF ALL PERMITS TO SPRINT REPRESENTATIVE.
11. SCHEDULE AND ATTEND INSPECTIONS RELATED TO ELECTRICAL WORK REQUIRED BY JURISDICTION HAVING AUTHORITY. CORRECT AND PAY FOR ANY WORK REQUIRED TO PASS ANY FAILED INSPECTION.
12. REDLINED AS-BUILTS ARE TO BE DELIVERED TO SPRINT REPRESENTATIVE.
13. PROVIDE TWO COPIES OF OPERATION AND MAINTENANCE MANUALS IN THREE-RING BINDER.
14. FURNISH AND INSTALL THE COMPLETE ELECTRICAL SERVICE, TELCO CONDUIT, AND THE COMPLETE GROUNDING SYSTEM.
15. ALL WORK SHALL BE PERFORMED IN STRICT ACCORDANCE WITH ALL APPLICABLE BUILDING CODES AND LOCAL ORDINANCES, INSTALLED IN A NEAT MANNER, AND SHALL BE SUBJECT TO APPROVAL BY SPRINT REPRESENTATIVE.
16. CONDUCT A PRE-CONSTRUCTION SITE VISIT AND VERIFY EXISTING SITE CONDITIONS AFFECTING THIS WORK. REPORT ANY OMISSIONS OR DISCREPANCIES FOR CLARIFICATION PRIOR TO THE START OF CONSTRUCTION.
17. PROJECT ADJACENT STRUCTURES AND FINISHES FROM DAMAGE. REPAIR TO ORIGINAL CONDITION ANY DAMAGED AREA.
18. REMOVE DEBRIS ON A DAILY BASIS. DEBRIS NOT REMOVED IN A TIMELY FASHION WILL BE REMOVED BY OTHERS AND THE RESPONSIBLE SUBCONTRACTOR SHALL BE CHARGED ACCORDINGLY. REMOVAL OF DEBRIS SHALL BE COORDINATED WITH THE OWNER'S REPRESENTATIVE. DEBRIS SHALL BE REMOVED FROM THE PROPERTY AND DISPOSED OF LEGALLY.
19. UPON COMPLETION OF WORK, THE SITE SHALL BE CLEAN AND FREE OF DUST AND FINGERPRINTS.
20. PRIOR TO ANY TRENCHING, CONTACT LOCAL UTILITY TO VERIFY LOCATION OF ANY EXISTING BURIED SERVICE CONDUITS.
21. DOCUMENT GROUND RING INSTALLATION AND CONNECTIONS TO IT WITH PHOTOGRAPHS PRIOR TO BACKFILLING SITE. PRESENT PHOTO ARCHIVE AT SITE "PUNCH LIST" WALK TO SPRINT'S REPRESENTATIVE.

LEGEND:

(M)	KILOWATT HOUR METER
□□□□	COPPER GROUND BAR MOUNTED ON ISOLATORS
— —	CIRCUIT BREAKER
S	TOGGLE LIGHT SWITCH
⊙	JUNCTION BOX
⊙	GROUND TEST WELL
•	EXOTHERMIC BONDING CONNECTION
⊙	5/8" DIA X 10'-0" COPPER-CLAD STEEL GROUND ROD
⊙	125 VOLT NEMA CONFIGURATION 5-20R DUPLEX RECEPTACLE MOUNTED 18" AFF
—E—	POWER WIRING
—T—	TELCO WIRING
—G—	GROUND WIRE

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-22650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

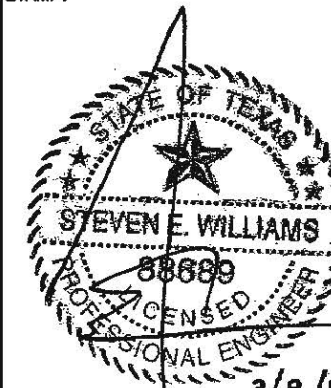
6800 W BRYN MAWR
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Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS

APPROVED BY: SW

DATE DRAWN: 09/07/11

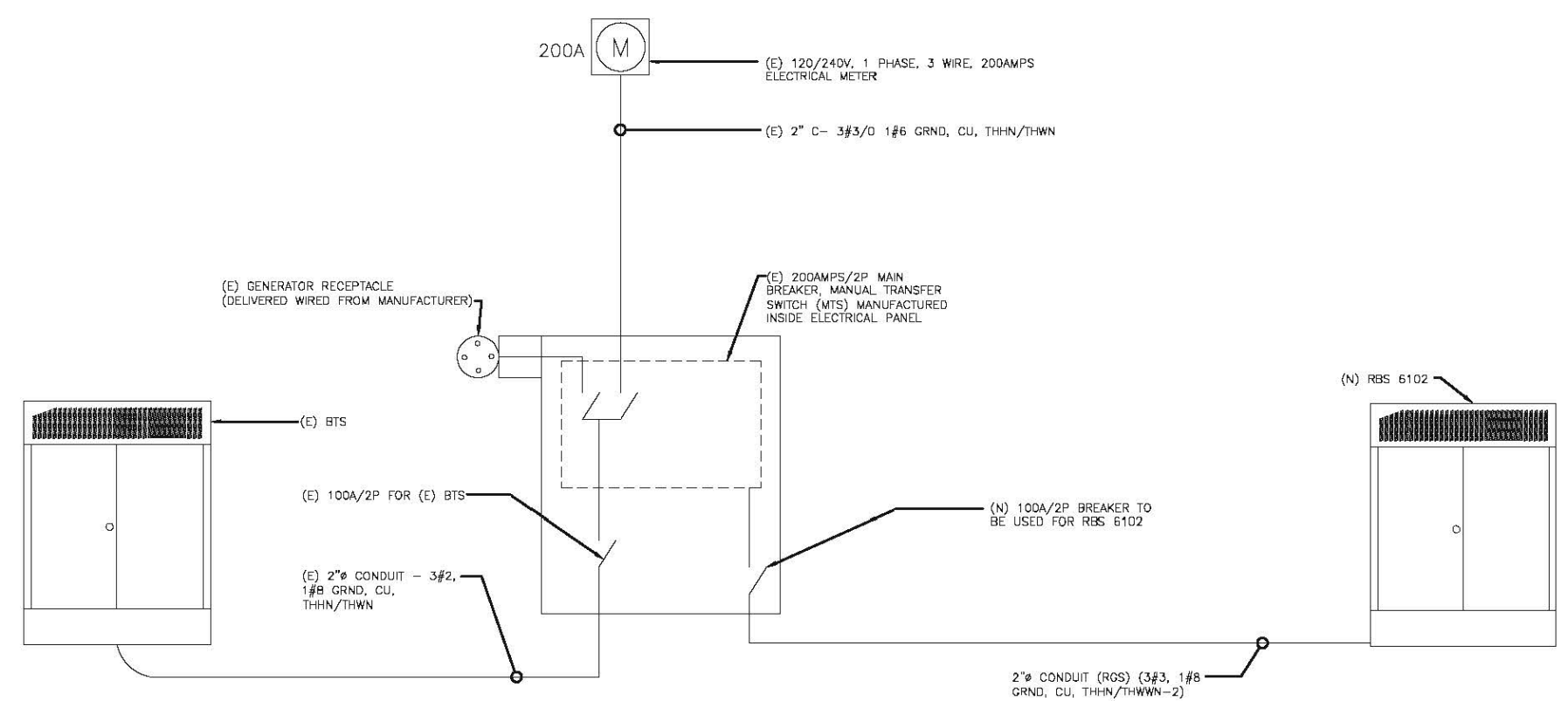
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NO	DESCRIPTION	BY	DATE
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Δ	SUBMISSION: 100% CD TH	01/24/12	
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Δ	SUBMISSION: 100% CD TH	02/01/12	
Δ	SUBMISSION: 100% CD SF	02/20/12	
Δ	SUBMISSION: 100% CD TH	03/09/12	

SHEET TITLE:
**ELECTRICAL PLAN
& DETAILS**

SHEET NUMBER:

E-1

258



3 ELECTRICAL & TELCO ONE-LINE RISER DIAGRAM
N.T.S.

2 NOT USED
N.T.S.

EXISTING PANEL

120/240V, 1Ø, 3W 100A BUS, 10 KAIC												
PANEL "A" SCHEDULE												
CKT. NO.	CKT AMPS	BKR POLES	DESCRIPTION	LOAD (WATTS)					DESCRIPTION	CKT AMPS	BKR POLES	CKT. NO.
				L1	L2	LCL	L2	L1				
1	—	—	SPARE	3900	---	3900	---	---	(E) BTS	100	2	7
2				---	3900	3900	---	---				8
3	—	—	BLANK	3900	---	10980	7080	---	(E) MCBTS	100	2	9
4	—	—	BLANK	---	3900	10980	---	7080				10
5	20	1	(E) LIGHT	250	---	430	180	---	(E) GFI	20	1	11
6	20	1	(E) FAN	---	200	200	---	---	BLANK	—	—	12
PHASE TOTAL (WATTS)				8050	8000	30390	7260	7080				
PHASE BALANCE				15130	15260							
TOTAL CONNECTED (WATTS)				30390								
25% OF LARGEST CONTINUOUS LOAD (LCL)				3540								
TOTAL LOAD (WATTS)				33930								
TOTAL LOAD (AMPS)				141.38								

1 PANEL SCHEDULE
N.T.S.

120/240V, 1Ø, 3W
100A BUS, 10 KAIC

PANEL "A" SCHEDULE

CKT. NO.	CKT AMPS	BKR POLES	DESCRIPTION	LOAD (WATTS)					DESCRIPTION	CKT AMPS	BKR POLES	CKT. NO.
				L1	L2	LCL	L2	L1				
1	—	—	SPARE	3900	---	3900	---	---	(N) RBS 6102	100	2	7
2				---	3900	3900	---	---				8
3	—	—	BLANK	3900	---	10980	7080	---	(E) MCBTS	100	2	9
4	—	—	BLANK	---	3900	10980	---	7080				10
5	20	1	(E) LIGHT	250	---	430	180	---	(E) GFI	20	1	11
6	20	1	(E) FAN	---	200	200	---	---	BLANK	—	—	12
PHASE TOTAL (WATTS)				8050	8000	30390	7260	7080				
PHASE BALANCE				15130	15260							
TOTAL CONNECTED (WATTS)				30390								
25% OF LARGEST CONTINUOUS LOAD (LCL)				3540								
TOTAL LOAD (WATTS)				33930								
TOTAL LOAD (AMPS)				141.38								

FINAL PANEL

PREPARED FOR:

SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101—Z2650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251—2650
NOC: 800—400—6040

CONSULTANT:

FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS
6800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

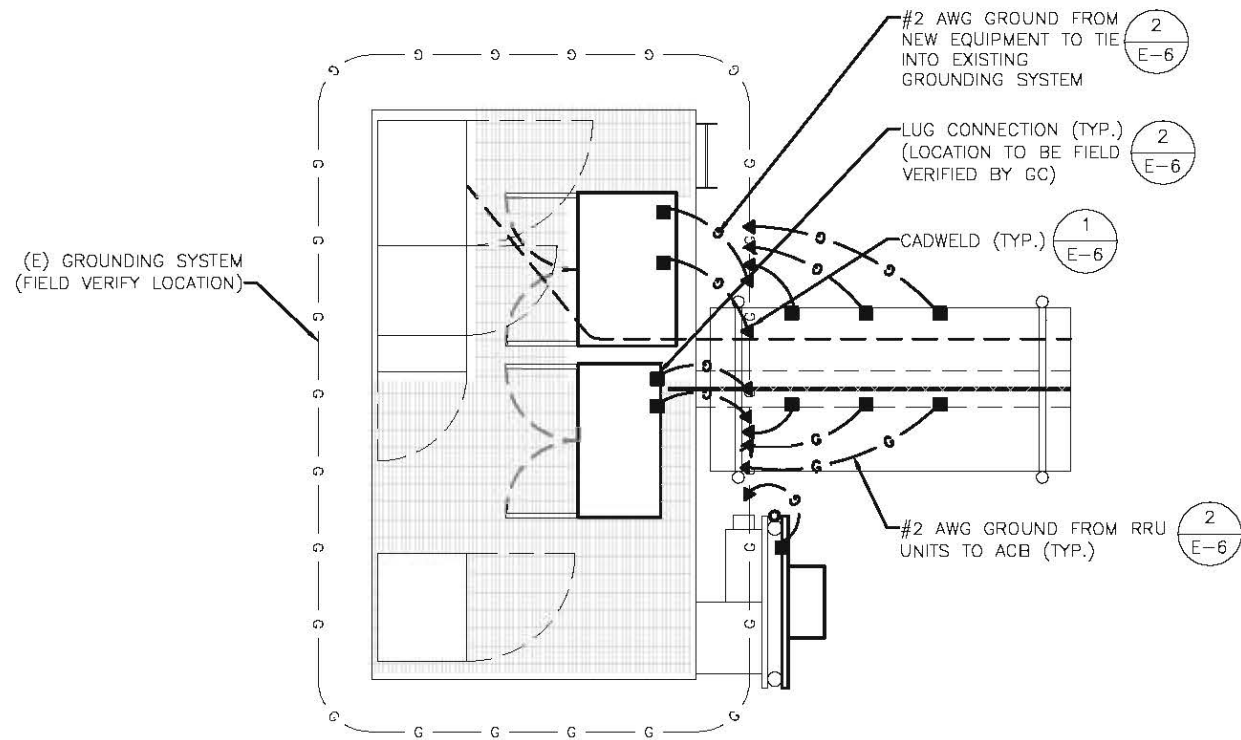
SITE NAME:
JERSEY VILLAGE
SITE NUMBER:
H003XC327-A
SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:

CIVE CONSULTING, INC
TEXAS FIRM NO. 9848
DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11
REVISION
NO DESCRIPTION BY DATE
SUBMISSION: 100% CD SF 10/17/11
SUBMISSION: 100% CD TH 01/24/12
SUBMISSION: 100% CD TH 01/27/12
SUBMISSION: 100% CD TH 02/01/12
SUBMISSION: 100% CD SF 02/20/12
SUBMISSION: 100% CD TH 03/09/12
SHEET TITLE:
**POWER/TELCO
DIAGRAMS**
SHEET NUMBER:
E-2
259

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

2 NOT USED
SCALE: NTS
TRUE NORTH



1 GROUNDING PLAN (HOT SWAP)
SCALE: 3/8" = 1'-0"
TRUE NORTH

NOTE: REFER TO SHEET E-4 FOR GROUNDING PLANS FOR FINAL CONFIGURATIONS.

NOTE: REFER TO SHEET E-4 FOR GROUNDING PLANS FOR FINAL CONFIGURATIONS.

GROUNDING NOTES:

1. ALL DOWN GROUNDWIRE AND GROUND RING WIRE SHALL BE #2 AWG, SOLID, BARE, TINNED COPPER, UNO. ALL CONNECTIONS TO GROUND RING SHALL BE EXOTHERMICALLY WELDED. GROUND SHALL BE A MINIMUM DEPTH BELOW GRADE OF 48 INCHES OR 6 INCHES BELOW FROST. MINIMUM BEND RADIUS SHALL BE 8 INCHES. GROUNDWIRE SHALL BE AT LEAST 24 INCHES FROM ANY FOUNDATION, UNO.
2. ELECTRICAL SERVICE GROUND ROD SHALL BE 5/8" X 10" LONG COPPER CLAD STEEL, HARGER, T&B, ERICO OR EQUIVALENT.
3. WHERE MECHANICAL GROUNDING CONNECTIONS ARE SPECIFIED, BOLTED, COMPRESSION-TYPE CLAMPS OR SPLIT-BOLT TYPE CONNECTORS SHALL BE USED.
4. GRIND OFF GALVANIZING IN AFFECTED AREA. EXOTHERMICALLY WELD #2 CONDUCTOR AT 6 INCHES ABOVE GRADE OR FOUNDATION, WHICHEVER IS HIGHER. COLD-GALV AFTER. EXOTHERMICALLY WELD OTHER END TO GROUND.
5. GROUND CONDUCTORS ON EXTERIOR WALL OF SHELTER SHALL BE ENCASED IN 3/4" PVC CONDUIT TO GRADE. MOUNT PVC WITH GALVANIZED "C" CLAMPS. SEAL TOP ENDS.
6. FOLLOWING COMPLETION OF WORK, CONDUCT GROUND TEST. SUBMIT WRITTEN TEST TO CONSTRUCTION MANAGER AND PROJECT MANAGER.
7. ALL GROUNDING WORK SHALL COMPLY WITH CARRIER(S) STANDARDS.
8. GROUNDING REQUIREMENTS SHOWN ON THIS PLAN ARE FOR ITEMS THAT ARE LOCATED NEAR GRADE LEVEL AND THAT NEED TO BE TIED TO THE BELOW GRADE GROUND RING.
9. UNLESS NOTED OTHERWISE, ALL GROUNDING SHALL BE IN ACCORDANCE WITH SPRINT'S SSEO DOCUMENTS 3.D18.02.004 "BONDING, GROUNDING AND TRANSIENT PROTECTION FOR CELL SITES", AND 3.D18.10.002 "SITE RESISTANCE TO EARTH TESTING". ALL GROUNDING SHALL ALSO COMPLY WITH ALL STATE AND LOCAL CODES, AND THE NATIONAL ELECTRICAL CODE (NEC).
10. THE GROUND RING SHALL BE INSTALLED WITHIN 18 TO 24 INCHES FROM THE EQUIPMENT PAD FOUNDATION OR EQUIPMENT PLATFORM.
11. GROUND RODS SHALL NEVER BE SPACED HORIZONTALLY CLOSER THAN TWICE THE GROUND ROD LENGTH.
12. UNLESS NOTED OTHERWISE, ALL GROUNDING CONNECTIONS SHALL BE MADE BY AN EXOTHERMIC WELD.
13. NOTIFY THE CONSTRUCTION MANAGER 24 HOURS IN ADVANCE WHEN THE BURIED GROUND RING IS INSTALLED SO THAT A REPRESENTATIVE CAN INSPECT THE GROUND RING BEFORE IT IS BACKFILLED WITH SOIL.
14. RESISTANCE TO EARTH TESTING IS REQUIRED PER SNC STANDARDS ON ALL NEW SITES.
15. NEW INSTALLED ANTENNA PIPE MOUNT SHALL BE EXOTHERMICAL GROUNDED W/ #2 AWG SOLID TINNED COPPER TO EXISTING GROUND BAR (EACH SECTOR).
16. ALL NEW COAX CABLES SHALL BE GROUNDED W/ SUPPLIED GROUND KIT TO SECTOR GROUND BAR.

GROUNDING LEGEND:


SYMBOL	DESCRIPTION
▶	EXOTHERMIC WELD
---	GROUND CONDUCTOR
■	MECHANICAL CONNECTION
⊕	GROUND ROD EXOTHERMICALLY WELDED TO GROUND RING
---	INTERIOR GROUND LEAD
○	CHAIN LINK FENCE

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT01D1-2265D
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-265D
NOC: 80D-40D-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS
8800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

3/9/12

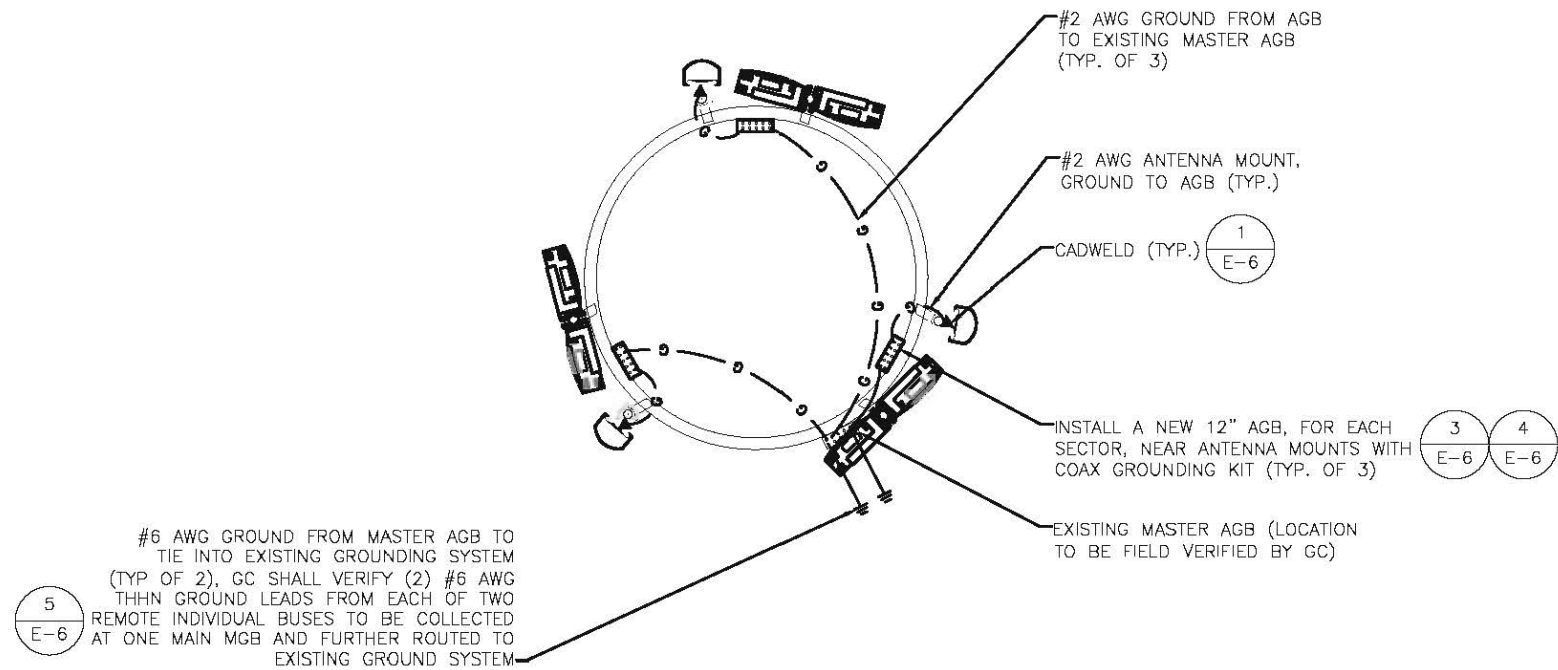
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APPROVED BY:	SW
DATE DRAWN:	09/07/11

REVISION		
NO	DESCRIPTION	BY DATE
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Δ	SUBMISSION: 100% CD	TH 01/24/12
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Δ	SUBMISSION: 100% CD	TH 02/01/12
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Δ	SUBMISSION: 100% CD	TH 03/09/12

SHEET TITLE:
**GROUNDING PLANS
(HOT SWAP)**

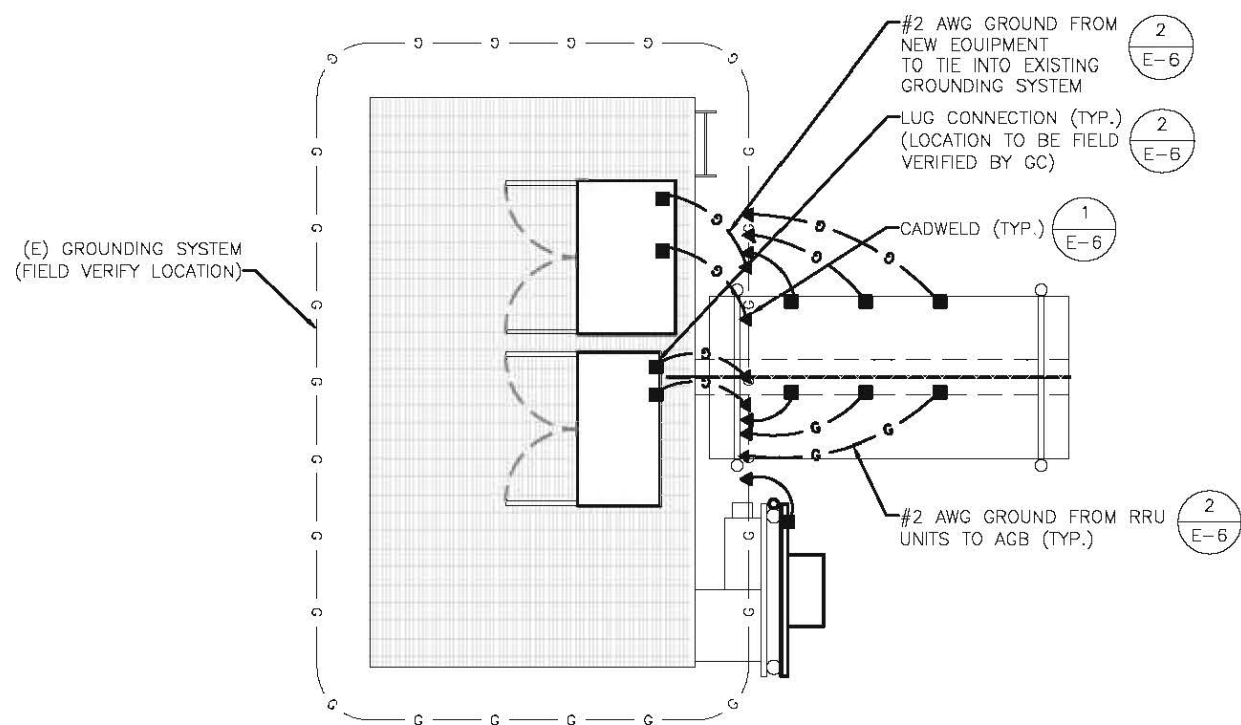
SHEET NUMBER:
E-3

260



2 ANTENNA GROUNDING PLAN (FINAL)
 SCALE: 3/8" = 1'-0"
 TRUE NORTH

NOTE: REFER TO SHEET E-3 FOR GROUNDING PLANS FOR TEMPORARY CONFIGURATIONS.



1 GROUNDING PLAN (FINAL)
 SCALE: 3/8" = 1'-0"
 TRUE NORTH

NOTE: REFER TO SHEET E-3 FOR GROUNDING PLANS FOR TEMPORARY CONFIGURATIONS.

ABBREVIATIONS:

AGB	ANTENNA GROUND BAR
G	GROUND
MGB	MASTER GROUND BAR

GROUNDING LEGEND:

SYMBOL	DESCRIPTION
	EXOTHERMIC WELD
	GROUND CONDUCTOR
	MECHANICAL CONNECTION
	GROUND ROD EXOTHERMICALLY WELDED TO GROUND RING
	INTERIOR GROUND LEAD
	CHAIN LINK FENCE

PREPARED FOR:

Sprint

SPRINT/NEXTEL
 PROPERTY SERVICES
 MAILSTOP KSOPHT0101-Z2650
 6391 SPRINT PARKWAY
 OVERLAND PARK, KANSAS
 66251-2650
 NOC: 800-400-6040

CONSULTANT:

fmhc
 holding telecom to new heights
 FMHC DESIGN INC.
 ARCHITECTURE / TELECOMMUNICATIONS
 6800 W BRYN MAWR
 CHICAGO, IL 60631
 Tel(773) 380-3800
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 JERSEY VILLAGE, TX 77040
 HARRIS COUNTY, TX

STAMP:

CIVE CONSULTING, INC
 TEXAS FIRM NO. 9848

DRAWN BY: RS
 APPROVED BY: SW
 DATE DRAWN: 09/07/11

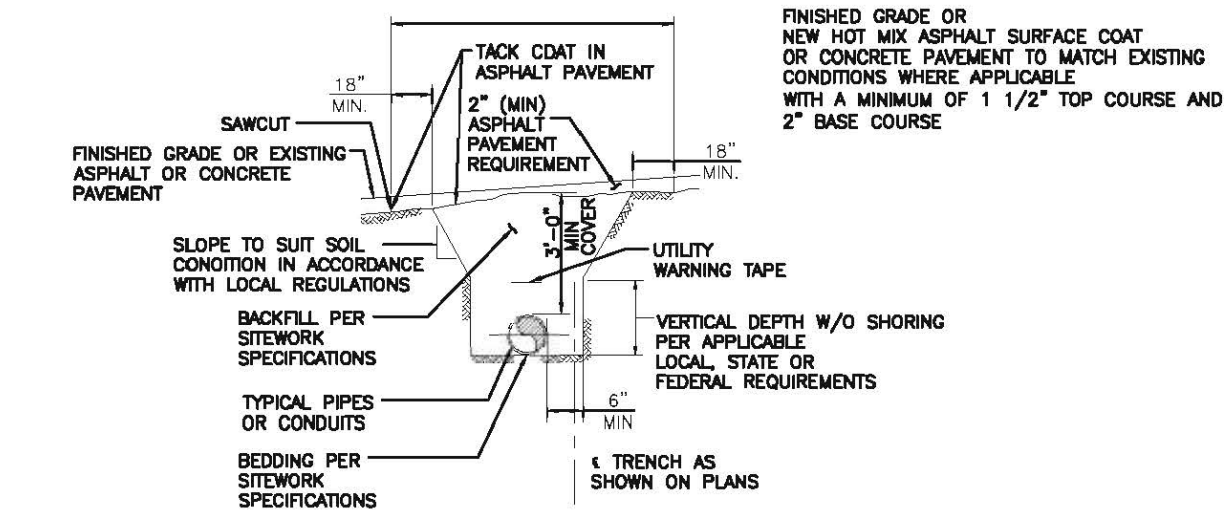
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Δ	SUBMISSION: 100% CD TH	03/09/12

SHEET TITLE:
GROUNDING PLANS (FINAL)

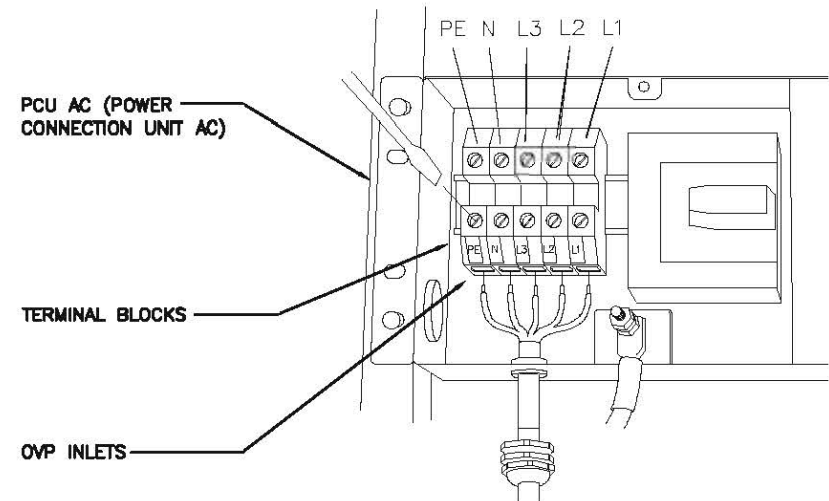
SHEET NUMBER:
E-4

6 NOT USED
SCALE: N.T.S.

5 NOT USED
SCALE: N.T.S.

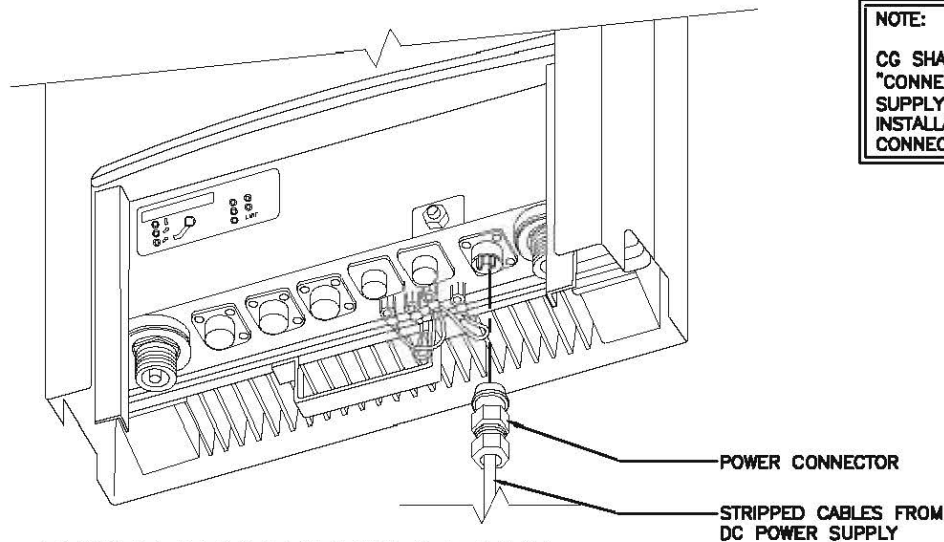


4 UNDERGROUND CONDUIT TRENCH DETAIL
SCALE: N.T.S.



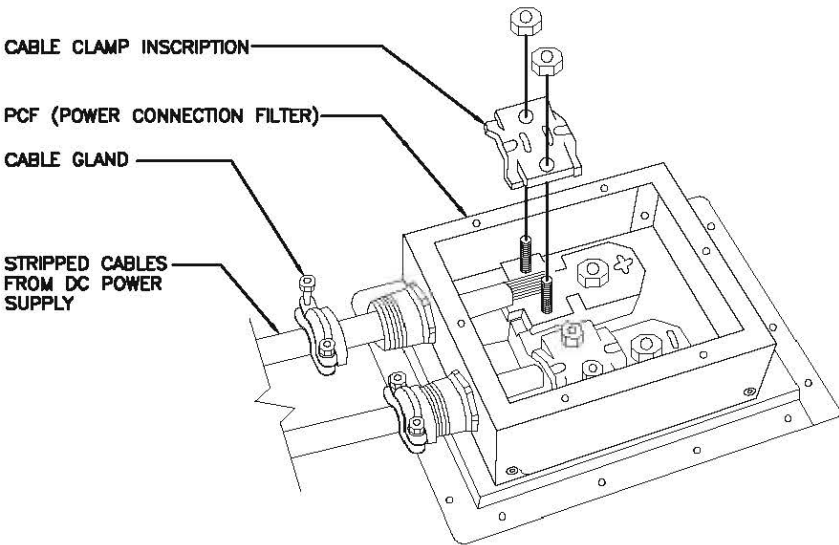
2 AC POWER CONNECTION AT RBS
SCALE: 1/2" = 1'-0"

NOTE:
CG SHALL REFERENCE SECTION 10 "CONNECTING THE POWER SUPPLY" OF THE ERICSSON RBS 6102 INSTALLATION DOCUMENTS, FOR ALL CONNECTION SPECIFICATIONS.



3 POWER CONNECTION AT RBS
SCALE: 1/2" = 1'-0"

NOTE:
CG SHALL REFERENCE SECTION 8.4 "CONNECTING THE -48V DC POWER SUPPLY" OF THE ERICSSON RBS INSTALLATION DOCUMENTS, FOR ALL CONNECTION SPECIFICATIONS.



1 DC POWER CONNECTION AT RBS
SCALE: N.T.S.

NOTE:
CG SHALL REFERENCE SECTION 10 "CONNECTING THE POWER SUPPLY" OF THE ERICSSON RBS 6102 INSTALLATION DOCUMENTS, FOR ALL CONNECTION SPECIFICATIONS.

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z2650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



FMHC DESIGN INC.
ARCHITECTURE / TELECOMMUNICATIONS

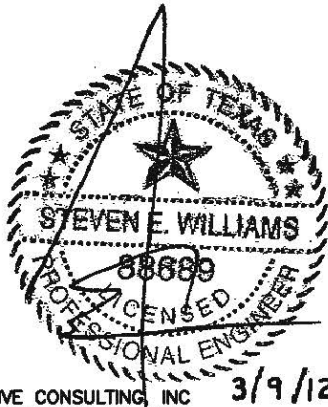
6800 W BRYN MAWR
CHICAGO, IL 60631
Tel(773) 380-3800
Fax(773) 693-0850

SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



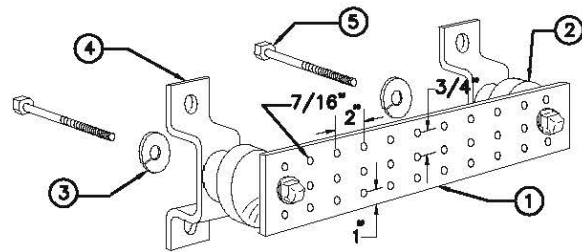
CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11

REVISION		
NO	DESCRIPTION	BY DATE
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Δ	SUBMISSION: 100% CD TH	01/27/12
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Δ	SUBMISSION: 100% CD SF	02/20/12
Δ	SUBMISSION: 100% CD TH	03/09/12

SHEET TITLE:
ELECTRICAL DETAILS

SHEET NUMBER:
E-5



NOTE:

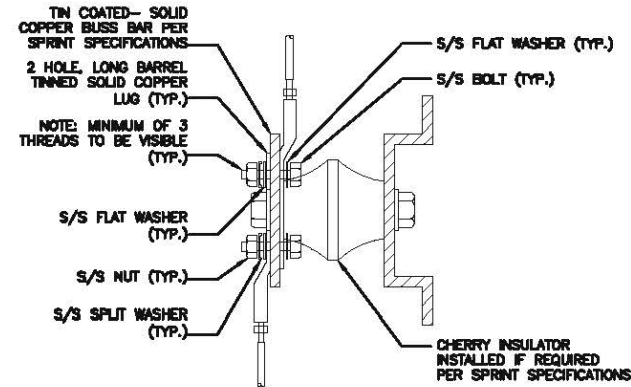
1. ALL MOUNTING HARDWARE CAN ALSO BE USED ON 6", 12", 18", ETC. GROUND BARS.
2. ENTIRE ASSEMBLY AVAILABLE FROM NEWTON INSTRUMENT CO. CAT. NO. 2108060010 OR AS HARGER TGBI14420M.

7 TYPICAL GROUND BAR DETAIL

SCALE: N.T.S.

LEGEND

1. TINNED COPPER GROUND BAR, $\frac{1}{4}$ " x 4" x 2D", NEWTON INSTRUMENT Co., HARGER TGBI14420M, OR EQUIVALENT. HOLE CENTERS TO MATCH NEMA DOUBLE LUG CONFIGURATION.
2. INSULATORS, NEWTON INSTRUMENT Co. CAT. NO. 3061-4 OR HARGER EQUIVALENT.
3. 5/8" LOCKWASHERS, NEWTON INSTRUMENT CO. CAT. NO. 3015-8 OR EQUIVALENT.
4. WALL MOUNTING BRACKET, NEWTON INSTRUMENT CO. CAT. NO. A-6D56 OR HARGER EQUIVALENT.
5. 5/8-11 x 1" H.H.C.S. BOLTS, NEWTON INSTRUMENT CO. CAT. NO. 3D12-1 OR HARGER EQUIVALENT.

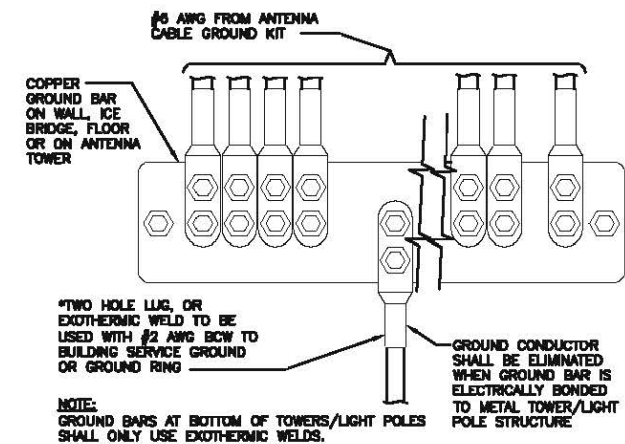


NOTES:

1. ALL HARDWARE 18-8 STAINLESS STEEL INCLUDING SPLIT WASHERS.
2. COAT WIRE END WITH ANTI-OXIDATION COMPOUND PRIOR TO INSERTION INTO LUG BARREL AND CRIMPING.
3. APPLY ANTI-OXIDATION COMPOUND BETWEEN ALL LUGS AND BUSS BARS PRIOR TO MATING AND BOLTING.

6 GENERAL LUG DETAIL

SCALE: N.T.S.



NOTE:

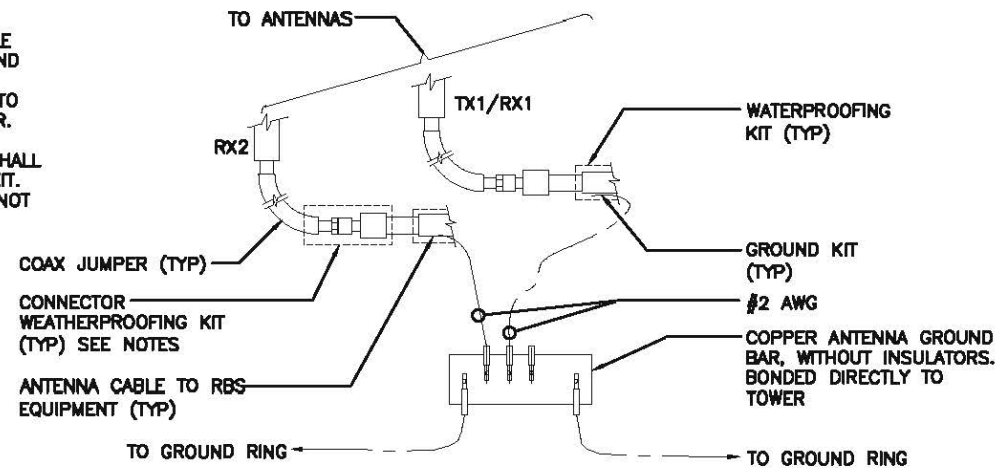
1. TWO HOLE LUG, OR EXOTHERMIC WELD TO BE USED WITH #2 AWG BCW TO BUILDING SERVICE GROUND OR GROUND RING.
2. GROUND CONDUCTOR SHALL BE ELIMINATED WHEN GROUND BAR IS ELECTRICALLY BONDED TO METAL TOWER/LIGHT POLE STRUCTURE.

5 GROUNDWIRE INSTALLATION

SCALE: N.T.S.

NOTES:

1. DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT GROUND WIRE DOWN TO ANTENNA GROUND BAR.
2. WEATHER PROOFING SHALL BE TWO-PART TAPE KIT. COLD SHRINK SHALL NOT BE USED.



4 ANTENNA GROUNDING KIT

SCALE: N.T.S.

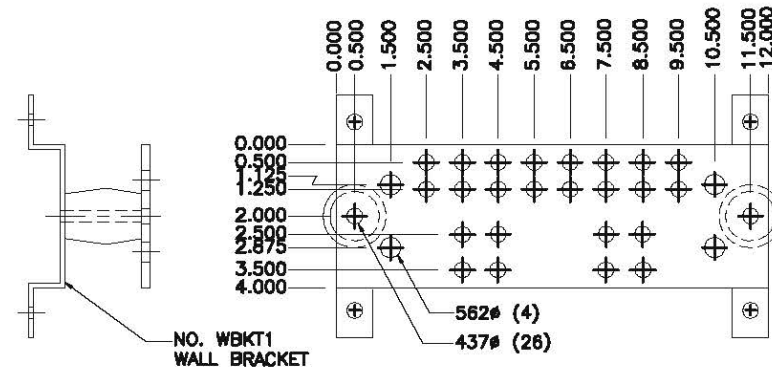
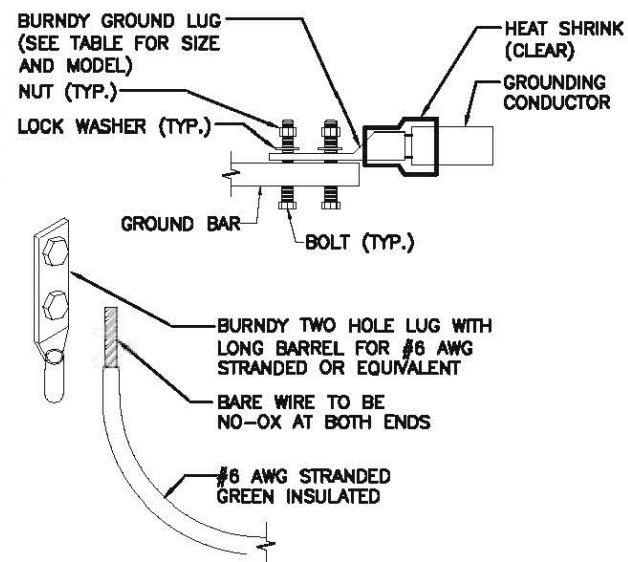
WIRE SIZE	BURNDY LUG	BOLT SIZE
#6 AWG GREEN INSULATED	YA6C-2TC38	3/8" - 16 NC S 2 BOLT
#2 AWG SOLID TINNED	YA3C-2TC38	3/8" - 16 NC S 2 BOLT
#2 AWG STRANDED	YA2C-2TC38	3/8" - 16 NC S 2 BOLT
#2/0 AWG STRANDED	YA26-2TC38	3/8" - 16 NC S 2 BOLT
#4/0 AWG STRANDED	YA28-2N	1/2" - 16 NC S 2 BOLT

NOTES:

1. ALL HARDWARE BOLTS, NUTS, LOCK WASHERS SHALL BE STAINLESS STEEL. ALL HARDWARE ARE TO BE AS FOLLOWS: BOLT, FLAT WASHER, GROUND BAR, GROUND LUG, FLAT WASHER AND NUT.
2. COPPER SHIELD, ANTIOX, CR NO-OX OR EQUIVALENT SHALL BE PLACE WHERE ALL DISSIMILAR METALS CONNECT.
3. ALL LUGS ARE TO BE INSTALLED PER MANUFACTURER'S SPECIFICATIONS.

2 MECHANICAL LUG CONNECTION

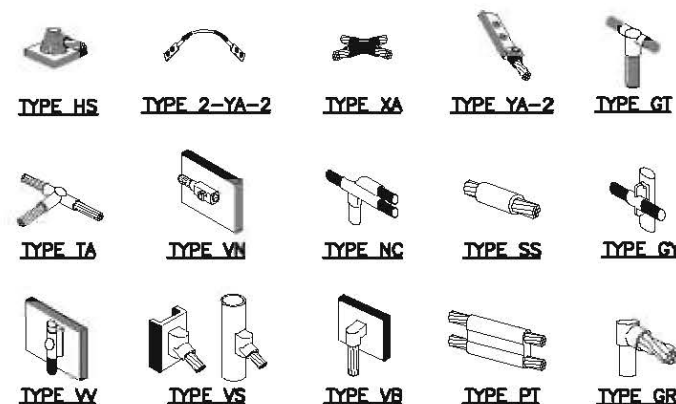
SCALE: N.T.S.



MANUFACTURER: HARGER

3 12" GROUND BAR

SCALE: N.T.S.



NOTE:

ERICO EXOTHERMIC "MOLD TYPES" SHOWN HERE ARE EXAMPLES. CONSULT WITH PROJECT MANAGER FOR SPECIFIC MOLDS TO BE USED FOR THIS PROJECT.

1 EXOTHERMIC WELD

SCALE: N.T.S.

PREPARED FOR:



SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-22650
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 800-400-6040

CONSULTANT:



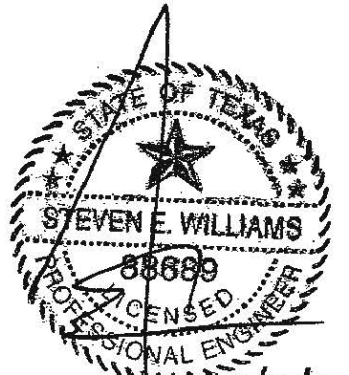
FMHC DESIGN INC.
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SITE NAME:
JERSEY VILLAGE

SITE NUMBER:
H003XC327-A

SITE ADDRESS:
HWY. 29D FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:



CIVE CONSULTING, INC
TEXAS FIRM NO. 9848
3/9/12

DRAWN BY: RS

APPROVED BY: SW

DATE DRAWN: 09/07/11

REVISION

NO	DESCRIPTION	BY	DATE
1	SUBMISSION: 100% CD SF	10/17/11	
2	SUBMISSION: 100% CD TH	01/24/12	
3	SUBMISSION: 100% CD TH	01/27/12	
4	SUBMISSION: 100% CD TH	02/01/12	
5	SUBMISSION: 100% CD SF	02/20/12	
6	SUBMISSION: 100% CD TH	03/09/12	

SHEET TITLE:

GROUNDING DETAILS

SHEET NUMBER:

E-6

263

6 NOT USED
SCALE: N.T.S.

5 NOT USED
SCALE: N.T.S.

4 NOT USED
SCALE: N.T.S.

3 GBF GROUNDING DETAIL
SCALE: N.T.S.

2 GBF GROUNDING DETAIL
SCALE: N.T.S.

1 GBF GROUNDING DETAIL
SCALE: N.T.S.

PREPARED FOR:

Sprint

SPRINT/NEXTEL
PROPERTY SERVICES
MAILSTOP KSOPHT0101-Z265D
6391 SPRINT PARKWAY
OVERLAND PARK, KANSAS
66251-2650
NOC: 600-400-8040

CONSULTANT:

fmhc
ARCHITECTURE / TELECOMMUNICATIONS

8800 W BRYN MAWR
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SITE NAME:
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SITE ADDRESS:
HWY. 290 FEEDER RD. &
WEST GULF BANK RD.
JERSEY VILLAGE, TX 77040
HARRIS COUNTY, TX

STAMP:

STATE OF TEXAS
STEVEN E. WILLIAMS
PROFESSIONAL ENGINEER
88689
3/9/12

CIVE CONSULTING, INC
TEXAS FIRM NO. 9848

DRAWN BY: RS
APPROVED BY: SW
DATE DRAWN: 09/07/11

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Δ	SUBMISSION: 100% CD TH	02/01/12	
Δ	SUBMISSION: 100% CD SF	02/20/12	
Δ	SUBMISSION: 100% CD TH	03/09/12	

SHEET TITLE:
GROUNDING DETAILS

SHEET NUMBER:
E-7

264



December 19, 2014

City of Jersey Village, Texas
16327 Lakeview Drive
Houston, TX 77040

RE: License Agreement between the City of Jersey Village, Texas (“City”), and SprintCom, Inc., a Kansas corporation (“Licensee”), dated June 15, 1998, as amended by Amendment No. 1 to License Agreement dated December 7, 2012 (collectively, the “Agreement”), with respect to the real property located at 15401-1/2 Congo Lane, Jersey Village, Texas 77040 (“Tower Site”), Cascade No. HO03XC327 – 65 MHz

Dear Sir or Madam:

This letter is to advise you that it will be necessary within the near future for Licensee to make certain physical modifications to equipment within Licensee’s Premises at the Tower Site. These improvements are being undertaken in order to ensure the continued technical and economic feasibility of Licensee’s Antennae Facilities, and are needed for Licensee to make optimal use of the Premises for the purposes intended by the Agreement. As described below, these modifications should have no significant impact on City’s Tower Site or operations. However, in accordance with the Agreement, Licensee requests that City acknowledge notice of, and consent to, the following modifications:

Swapping out, installation and removal of equipment at the Premises, as described on Exhibit A attached hereto and incorporated therein.

City’s acknowledgement of notice and consent will not increase the size or amount of space being used by Licensee under the Agreement unless specifically stated above.

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

Please indicate your acknowledgement and consent by signing below and returning one copy of this letter to me at the address set forth below.

Thank you in advance for your prompt attention to this matter.

Regards,

Christine Tennison

By: _____

Christine Tennison, Lease Consultant
Md7, LLC, an authorized representative of Sprint
(858) 754-2159
ctennison@md7.com

ACKNOWLEDGED AND AGREED TO:

City of Jersey Village, Texas

By: *Mike Casim*

Print Name: Mike Casim

Title: City Manager

Date: 1/27, 2015

(Date must be completed)

EXHIBIT A

Equipment maintenance swap out description, Sprint Lease No. HO03XC327

Remove six (6) RRUS 11 1900 MHz (remote radio units) and replace with three (3) RRUS 31

Remove three (3) combiners

Utilize existing mounts for installation of RRUS 31

No addition of antennas or other equipment than as shown hereon



Lori Perez
Real Estate Director
832-596-5180 / 972-849-3337
Lori.Perez@Proteus-Services.net

January 27, 2015

via Email

City of Jersey Village
16327 Lakeview Drive
Houston, TX 77040

RE: License Agreement between the City of Jersey Village, Texas and SprintCom, Inc. (Sprint Nextel or Tenant), dated June 15, 1998 as amended by Amendment No. 1 to License Agreement dated December 7, 2012 (Collectively Site Agreement), with respect to the real property located at 15401 Congo Ln., Jersey Village, TX 77040, Harris County (Site). Cascade No. HO03XC327

Dear Sir or Madam:

This letter is to advise you that it will be necessary within the near future for Sprint Nextel to make certain physical modifications to equipment within Tenant's premises at the Site. These improvements are being undertaken in order to ensure the continued technical and economic feasibility of Tenant's facility, and are needed for Tenant to make optimal use of the Site for the purposes intended by the Site Agreement. As described below and in the enclosed CDs, these modifications should have no significant impact on Landlord's property or operations. However, in accordance with the Site Agreement, Tenant requests that Landlord acknowledge notice of, and consent to, the following modifications: Installing (3) antenna / (1) per sector; removing (9) RRU-11 / (3) per sector; installing (3) RRU-31 / (1) per sector; installing (3) RRH / (1) per antenna; installing (3) fiber only cable; installing jumpers; installing BBU Kit in existing RBS cabinet; installing power jumper between each new RRH unit & RRU-31 unit.

Landlord's acknowledgement of notice and consent will not increase the size or amount of space being used by Tenant under the Site Agreement unless specifically stated above.

Please indicate your acknowledgement and consent by signing below and returning one copy of this letter to me at the address set forth below.

Thank you in advance for your prompt attention to this matter.

Regards,

By: Lori Perez / SB
Lori Perez, Real Estate Director
Proteus Services, an authorized representative of Sprint Nextel

LP/sb

Enclosure (CDs)

ACKNOWLEDGED AND AGREED TO:

City of Jersey Village

[Signature]

Printed Name: Mike Castro

Title: City Manager

Date: 2/2/15, 2015
(Date must be completed)

Mailing Address

Proteus Services | c/o Susie Bame | 174 W. Saint Clair Dr. | Irving, TX 75061



Sprint

Property Services
Mailstop KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, KS 66251-2650

Website: <https://landlordsolutions.sprint.com>
Toll Free: (800) 357-7641

December 7, 2017

City of Jersey Village
16327 Lakeview Drive
Houston, TX 77040

Re: Renewal of License Agreement ("Agreement") dated June 15, 1998
City: City of Jersey Village
Licensee ("Sprint"): SprintCom, Inc.
Sprint Site ID: HO03XC327-A
Site Address: 15401½ Congo Lane, Jersey Village, TX 77040

Dear City Administrator:

This letter serves as notice to Licensor that Sprint is exercising its option to renew the above-referenced Agreement. The Agreement remains in full force and effect with the renewal term commencing on June 15, 2018 and ending on June 14, 2028, subject to any additional renewal options that Sprint may have pursuant to the Agreement.

We appreciate your cooperation in this matter. Should you have any questions regarding this renewal, please do not hesitate to contact our toll-free number at 800-357-7641. When calling, please have the Sprint Site ID (above) available for reference.

Sincerely,

Amanda K. Herman
Manager, Real Estate

CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018 **AGENDA ITEM:** F05

AGENDA SUBJECT: Consider Resolution No. 2018-07, receiving the Jersey Meadow Golf Course Clubhouse Assessment Report developed by Ray+Hollington Architects, Inc. for the purpose of determining the feasibility of clubhouse renovations.

Department/Prepared By: Parks & Recreation, Jason Alfaro

Date Submitted: February 7, 2018

Exhibits: [Resolution No. 2018-07](#)
[Exhibit A](#) – Clubhouse Assessment Report

BUDGETARY IMPACT:	Required Expenditure:	\$0
	Amount Budgeted:	\$0
	Appropriation Required:	\$0

BACKGROUND INFORMATION:

An assessment report for the Jersey Meadows Clubhouse was provided to the City by Ray+Hollington Architects, Inc. The consultants reviewed the current layout and infrastructure of the building and supplied a final report that details the feasibility of future clubhouse renovations.

This item is to receive the report. A discussion item follows this item on the agenda.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2018-07, receiving the Jersey Meadow Golf Course Clubhouse Assessment Report developed by Ray+Hollington Architects, Inc. for the purpose of determining the feasibility of clubhouse renovations.

RESOLUTION NO. 2018-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE GOLF COURSE CLUBHOUSE ASSESSMENT REPORT DEVELOPED BY RAY+HOLLINGTON ARCHITECTS, INC. FOR THE PURPOSE OF DETERMINING THE FEASIBILITY OF CLUBHOUSE RENOVATIONS.

WHEREAS, on June 19, 2017, City Council authorized the hiring Ray+Hollington Architects, Inc. to conduct a study of the Jersey Meadow Golf Course Clubhouse in order to determine the feasibility of clubhouse renovations; and

WHEREAS, Ray+Hollington Architects, Inc. has completed the Jersey Meadow Golf Course Clubhouse Renovation Feasibility Study for the City of Jersey Village and asks that their Clubhouse Assessment Report be received; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The Jersey Meadow Golf Course Clubhouse Assessment Report, developed by Ray+Hollington Architects, Inc. for the purpose of determining the feasibility of clubhouse renovations for the Jersey Meadow Golf Course in Jersey Village, Texas is hereby received. The Assessment Report is attached hereto as "Exhibit A."

PASSED AND APPROVED this 19th day of **February**, A.D., **2018**.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

Exhibit A

Jersey Meadow Golf Course Clubhouse
Assessment Report

29 January 2018

Jersey Meadow Golf Course Clubhouse

Assessment Report

City of Jersey Village
16327 Lakeview Dr.
Jersey Village, Texas 77040

Ray+Hollington Architects, Inc.
5218B Blossom St
Houston, TX 77027
713.524.6131



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- c. A102
- d. A103

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- b. Exterior Envelope
- c. Multipurpose/Seating
- d. Food service/Cafe
- e. Pro Shop/Retail
- f. Offices
- g. Locker Rooms/Toilets
- h. Storage

A100 with notes

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INTRODUCTION

The City of Jersey Village has established a goal of upgrading the clubhouse at the City-owned and operated Jersey Meadow Golf Course to make it more attractive and to function as a community destination for other than golfers by providing expanded food service and an appealing meeting area for groups of up to 150 – 200. Ray+Hollington Architects was commissioned to assess and document the existing conditions and to consider options to renovate/upgrade the facility in response to the City goals for the facility.

Areas identified for review include:

- A. Building Envelope
- B. Structural Systems
- C. Architectural
- D. Electrical systems
- E. Plumbing Systems
- F. Space Utilization
- G. Code Compliance

The existing structure was originally built by Cameron Iron Works to serve what was then its private golf course. The building is a one-story building, nominally 60' x 100', with a slab-on-grade foundation and a pre-engineered rigid metal frame structure. An addition, nominally 10' x 70', has been added at the north end of west elevation and a nominal 10' deep canopy system wraps the remainder of the west elevation, the south elevation and the west elevation. Roofing is prefinished metal roof panels. Exterior wall are a combination of aluminum storefront glazing and metal wall panels. At some point in the past, the east and west elevations and the canopy columns have been cladded with masonry veneer.

Building systems have been evaluated regarding existing condition, efficiency, maintenance recommendations and life expectancy. Architectural comments are both technical and subjective based on staff/user comments and field observation. Plans and elevations of the clubhouse have been generated and are included for reference.



1 EXISTING FLOOR PLAN
1/4" = 1'-0"

EXISTING FLOOR
PLAN

A100

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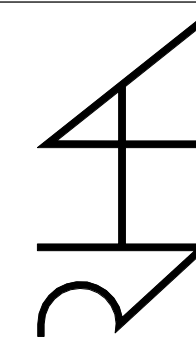
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JERSEY MEADOW GOLF COURSE
CLUBHOUSE ASSESSMENT
CITY OF JERSEY VILLAGE
8502 RIO GRANDE ST. JERSEY VILLAGE, TX. 77040

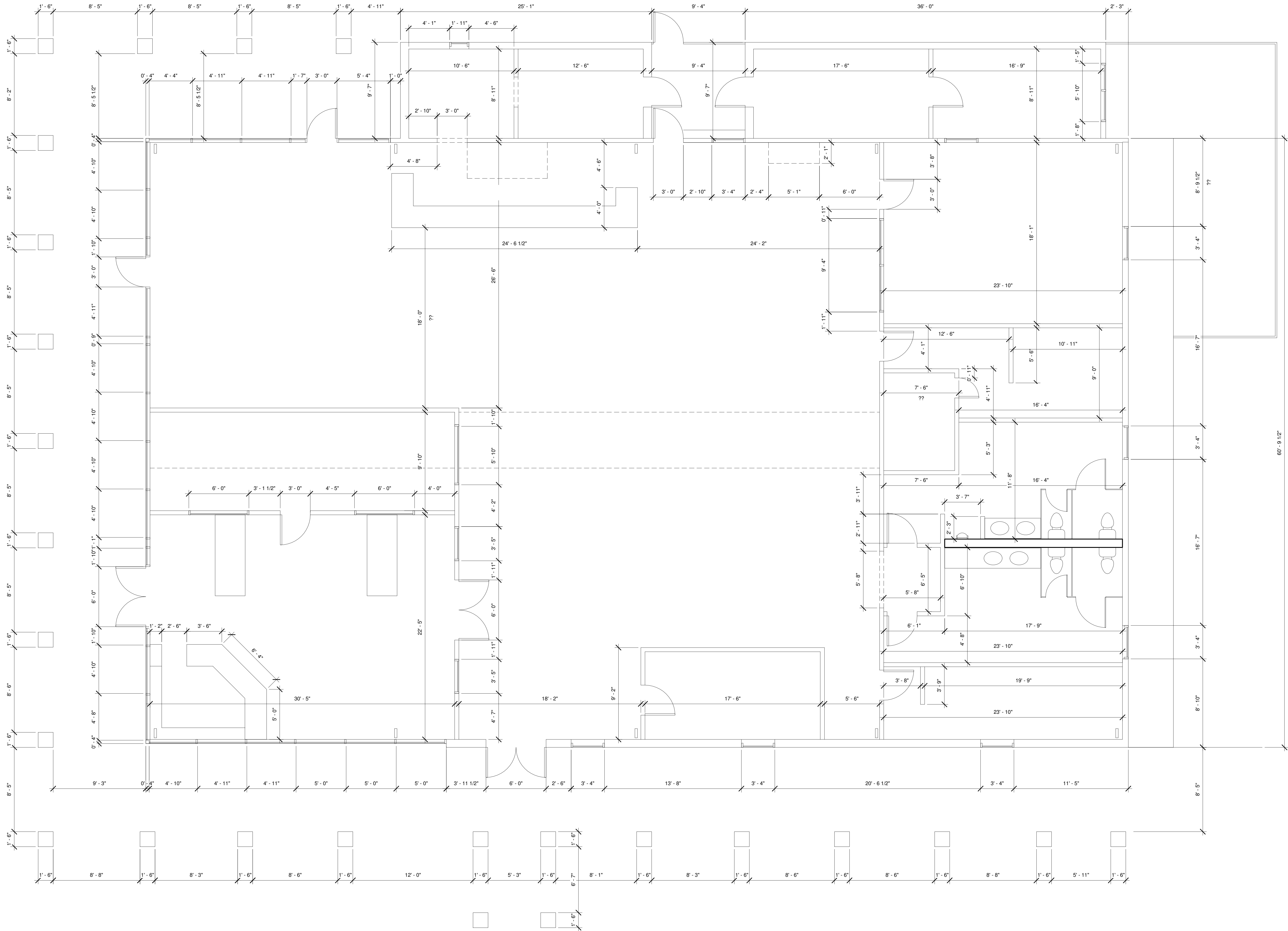
Axoscape

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Ray+Hollington Architects, Inc.
3315 Marquart St. Suite 205
Houston, TX 77027
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EXISTING PLAN DIMENSIONS
1/4" = 1'-0"



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JERSEY MEADOW GOLF COURSE
CLUBHOUSE ASSESSMENT
CITY OF JERSEY VILLAGE

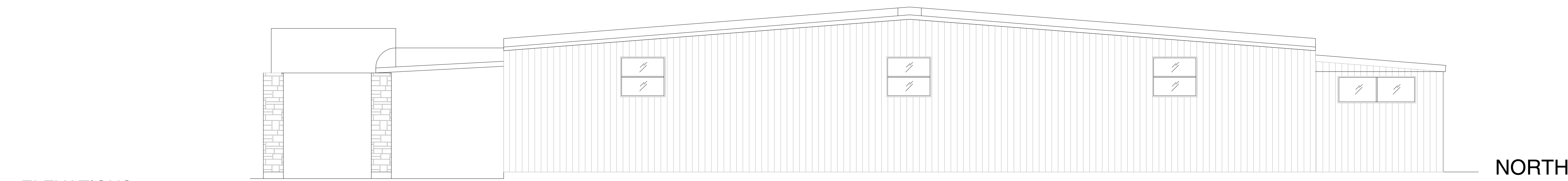
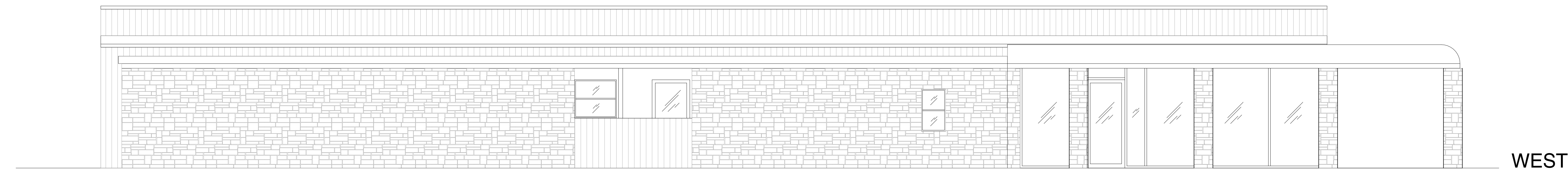
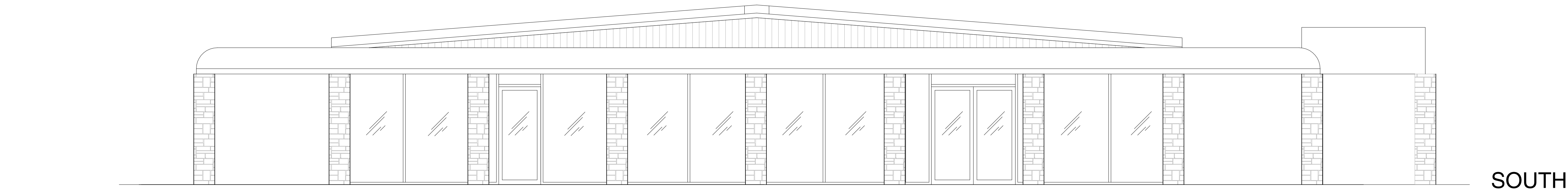
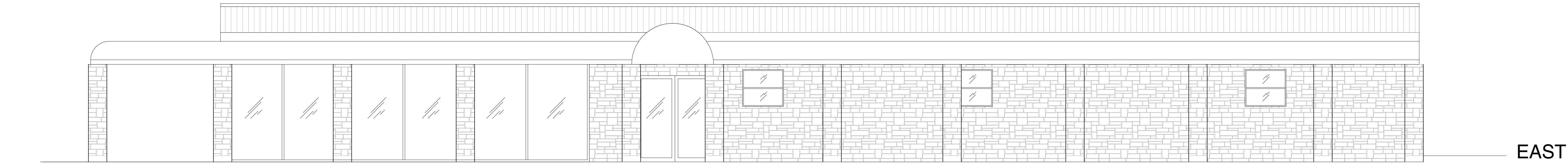
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EXISTING FLOOR
PLAN

A101



1 ELEVATIONS
1/4" = 1'-0"

ELEVATIONS

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JERSEY VILLAGE
GOLF CLUBHOUSE

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A102

1 EXISTING RCP
1/4" = 1'-0"



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EXISTING RCP
A103

JERSEY VILLAGE
GOLF CLUBHOUSE

8502 RIO GRANDE ST., JERSEY VILLAGE, TX. 77040

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EXECUTIVE STATEMENT

The Jersey Meadows Golf Course is a significant component of the Jersey Village Parks and Recreation system. The Clubhouse, as a key element of the golf course, has the potential to serve as an important public interface and active venue for the whole community. The building, however, fails to meet this goal due to its condition and lack of amenities.

The original construction was not of high quality. The lightweight construction coupled with a lack of thermal protection over time has resulted in numerous leaks, water infiltration and damage. The existing HVAC (heating, ventilation and air condition) systems are aged and inadequate. Other than the foundation, superstructure and primary electrical system, there seems to be little to recommend itself.

Unless the City chooses to proceed with only cosmetic work, the priority should be to restore the integrity of the building envelope. This would entail the following:

- A. Replace the metal roof and north wall panels.
- B. Install vapor barrier and thermal insulation at exterior walls and roof.
- C. Verify condition of exterior wall framing and roof framing.
- D. Replace existing storefront glazing with thermally improved framing with insulating glass units.
- E. Correct grading and drainage issues north of the building.

The scope of additional interior work must be determined by the City and can range from paint and patch to a total rebuild. It is difficult to envision anything short of a major interior reconstruction if the building is to meet the outlined needs and goals and be made to comply with current building and energy code requirements. Two options for revised interior layouts have been developed and are included in this report. Projected costs for major system reconstruction as well as some remedial steps are also included for evaluation.

STRUCTURAL REVIEW/ASSESSMENT

The facility was surveyed by Saad Ahmed, P.E., Principal of ASA Dally – Structural Engineers. No issues with either the building foundation or the building superstructure were apparent. No significant cracking (indicative of building movement) was observed.

COMMENT: There is concern regarding the integrity of the secondary metal framing and the metal siding serving as a substrate for the masonry veneer and possibly the roof purlin framing due to the prolonged exposure to moisture in several areas. Additional forensic investigation will be required to determine the condition of these elements.

EXTERIOR ENVELOPE ASSESSMENT/REVIEW

ROOF:

The roofing system is pre finished, formed metal panels installed over light steel framing. The panels were apparently installed without a vapor barrier or insulation at the roof plane. The roof and associated trim is in very poor condition. There is evidence of leaking over an extended period and of multiple attempts at patching. Flashing transitions to the addition and the canopy have failed in several locations. The substructure should be closely examined for damage resulting from these leaks.

EXTERIOR WALLS:

The original exterior wall cladding is also pre finished, formed metal panels installed over light gauge metal framing. As in the roof, the panels were apparently installed without a vapor barrier or insulation. At some point, the east and west elevations received masonry veneer. Based on photos of the work in progress, it appears that the masonry was installed directly over the metal panels without damp proofing and was anchored directly to the panel face. The masonry is in good condition and needs only cleaning to remove accumulated dirt and stains. The condition of the metal panel substrate, however, is unknown. Evidence of water penetration observed at the interior raises concern regarding the condition of both the panels and the wall framing.

The north façade did not receive the masonry veneer. On this elevation, the metal panels and trim have deteriorated badly and are in poor condition. Concrete paving has been placed directly against the base of the panels, raising the exterior finish elevation above the level of the interior floor. This condition is of major concern since the exterior grade slopes toward the building, creating ponding against the building and consequently water penetration along the wall.

GLAZING:

The primary glazing system is an extruded aluminum store front system. The aluminum section does not appear to have any thermal break or other thermal improvement. Glass is clear single pane units. The vinyl seals have shrunk over time, leaving large gaps for water and/or air infiltration. The southern section of the west elevation is not securely anchored at the head condition, seemingly connected only to the ceiling grid.

CANOPY: The canopy system appears to be structurally sound and in reasonably good condition. The columns were clad in masonry to match the building facades and cannot be evaluated. Flashing at the head of the canopy and other junctions has failed allowing leaks.



Canopy Leak



Canopy Leak



Sidewalk poured against north wall



Service entry at north wall



Northeast trim fascia



Sidewalk at northeast corner

MULTI-PURPOSE/SEATING

The meeting areas seem dark and poorly lighted. The two seating areas are isolated from each other by the pro shop offices located in the southeast corner of the building. The space is of adequate area to accommodate the desired capacity but is poorly configured. The existing carpet needs replacement and upgrading. The large duct enclosure at the center of the room is a major disruption in the space. The larger seating area has no natural light. The space is of adequate area to accommodate the desired capacity but is poorly configured.



MARKER WALL



MEETING AREA AND BAR



Northwest corner



Southwest Corner

FOOD SERVICE/CAFE

The bar/service area is rather plain and appears dated. In its current figuration it does not provide required accessibility. Food prep is an open grille behind the bar with a large hood and stainless steel back wall. Other finishes are painted Gyp board with minimal decoration or display.



PRO SHOP/RETAIL

The pro shop is cluttered and overfull with limited wall space for display. There is a desire to reconsider the design and layout of the sales counter. Air conditioning is inadequate or nonexistent, a condition exacerbated by the extensive single glazing.



Sales Counter



Entry to offices from Pro Shop



Supplemental AC Unit



Pro Shop Entry

OFFICES

Currently accessed via the pro shop, all staff are housed in a single open space which is inadequately air conditioned. A private office for the club pro is desired. Additional administration space is provided in the northwest corner of the building. This relatively large (nom 24' x 18') area houses the computer equipment in the southeast corner but appears to be under-utilized.

LOCKER ROOMS/TOILETS

Locker room/toilets comply with accessibility standards but are of a low standard of finish (with the exception of the marble toilet partitions). There are no locker or changing facilities and the quantity of fixtures in the men's locker room/toilet is considered inadequate.



Toilet Rooms



STORAGE

The three storage areas are poorly organized and suffer from the absence of air conditioning. The two rooms along the north wall show evidence of water penetration. Egress from both of these rooms does not comply with accessibility requirements. Overall, it is felt that storage is inadequate but may suffice if consolidated and better organized

MISCELLANEOUS IMAGES TO INDICATE GENERAL CONDITION OF THE FACILITY



Damaged tile at office



Mold at Gyp board



Wall penetration



Water damage



Water Damage



Broken tile edge



Wire at floor



Mechanical Room

-
- POOR LIGHTING / CONTROLS
- SINGLE GLAZING IN NON-THERMALLY IMPROVED FRAME
- WINDOW HEAD DETACHED
- WINDOW UNIT
- SEAL DOORS
- HWH
- LEAKS @ ROOF JUNCTION
- CAFE SUPPORT
- STORAGE 4
- STORAGE 5
- FOOD PREP
- CAFE
- BAR
- A/C UNIT
- NO ADA ACCESS
- I/T EQUIP
- A/C UNIT TO BE REPLACED
- MECH
- ADD FIXTURES & LOCKERS
- EXTERIOR GRA FINISH FLOOR
- HVAC DUCT ENCLOSURE
- PROVIDE PRIVATE OFFICE
- INADEQUATE A/C
- REDESIGN COUNTER
- NEED ADA THRESHOLD
- NO A/C
- WINDOW UNIT
- MECHANICAL
- OFFICE
- STORAGE 3
- MEN
- WOMEN
- STORAGE 2
- STORAGE 1
- ENTRY
- PRO SHOP/RETAIL
- MANAGER OFFICE
- MULTIPURPOSE/SEATING
- MULTIPURPOSE/SEATING
- MULTIPURPOSE/SEATING

1 $\frac{1}{4}'' = 1'-0''$

A100

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CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

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3315 marquart st. suite 205
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EXCALIBUR

Mechanical-Electrical-Plumbing
CONSULTING & MANAGEMENT SERVICES, LLC

Cell: (713) 382-3979

Office: (281) 854-2045, 11757 Katy Freeway, Suite 1300, Houston, Texas 77079 Email: Rmerz@Excaliburmep.com

January 31, 2018

Richard Hollington, AIA
President



Ray + Hollington Architects

3315 Marquart St. Ste. 205
Houston, tx 77027
713-524-6131 x1001
832-333-8201 direct
rhollington@RHAarchitects.com

Ref: **Jersey Village aka Jersey Meadows Golf Course – Clubhouse**
16327 Lakeview Drive, Jersey Village, Texas.
Building Assessment Report
Mechanical/Electrical/Plumbing Engineering Services

Mr. Hollington,

EXCALIBUR MEP Consulting is pleased to submit this report to **Ray + Hollington Architects** (Client) for the above project. Thank you for this opportunity.

SCOPE OF WORK

Existing one story approximately 6,000 sq. ft. structure is currently configured to include a retail area/pro-shop, offices, restrooms, small Cafe and a large multi-purpose room.

We will document and assess the existing conditions at the clubhouse. Specific areas for review include, but are not necessarily limited to:

1. Mechanical systems
2. Electrical systems
3. Plumbing systems
4. Code compliance (as related to MEP)

Building systems will be evaluated regarding existing condition, efficiency, maintenance recommendations and life expectancy. Cost projections responding to recommended alterations, repairs and maintenance will be prepared. Attached are sketches prepared from the site visit of the existing MEP systems which will be referenced in this report.



Building Envelope:

Survey: The original structure appears to have been a steel frame with steel bar joists and mostly metal studs (a few wooden studs were observed) with a corrugated metal skin. The roof is minimal slope with gutters and downspouts and appears to be metal panel construction. There are 8" 2' x 4' batt insulation squares on the ceiling tiles with no insulation layer observed at the roof line. At the few exterior wall openings, no exterior wall insulation or more importantly moisture barrier was observed. At some point (possible 2013 which is the date of the AHU) a limestone face was added and a canvas canopy. All the glazing (windows, doors, and café store front) appear to be single pane clear no reflection glass. It is believed that the (2) storage rooms behind the club office area and (2) storage rooms behind the Café were added after the original construction. It is also believed that the Café was added after the original construction.

Concerns: The facility envelope has a perceived very poor thermal efficiency which would not be allowed per code if constructed now and places a huge burden on the performance of the HVAC Systems. The lack of an exterior wall moisture barrier results in the HVAC system having to try to deal with the outdoor humidity levels indoors which it cannot begin to achieve leading to rust and mold issues. There is a significant roof leakage issue at the joint of the roof and the front canopy especially in the storage room off the front door.

Minimal Upgrade Recommendations: If the facility is being considered for minimal renovations to improve the operation and performance of the MEP systems we would recommend the following items be considered for upgrade/replacement:

1. There are no known easy fixes for the building envelope concerns noted above.

Optimum Upgrade Recommendations: If the facility is being considered for optimum renovations or replacement to improve the operation and performance of the MEP systems we would recommend the following items be considered for upgrade/replacement:

1. Resolve the roof leak issue at the front storage room, budgeted cost \$ To Be Determined by Architect.
2. Provide a code minimum building envelope thermal and moisture barrier, budgeted cost \$ To Be Determined by Architect.
3. Provide a code minimum exterior thermal glazing system, budgeted cost \$ To Be Determined by Architect.

Property Electrical Service:

Survey: The existing CenterPoint (formerly Houston Power & Light) electrical service to the property is from pole mounted transformers serving (7) meters, one each for the Clubhouse, Cart Barn 1, Cart Barn 2, Old Pump House, New Pump House, Jones Road & #6 Red Tee. The Meter for the Fun Center is indicated to have been deleted. To the north of the Clubhouse employee parking lot in a chain linked enclosure there is a large bank of breakers/panels whose service is un-known. Next to this enclosure is the pole mounted transformer and weather head to the underground service serving the Clubhouse. The meter for the Clubhouse was not observed.

Site Visit Photo's:



Pole Mount
Transformer



Electrical Gutter and Disconnects



Closeup of Disconnects



Closeup of Disconnects



Closeup of Disconnects

Concerns: While it is quite unusual for the utility to have allowed multiple meters for a single property/owner except for multi-unit residential, retail or business parks, this installation should not be an issue except for some additional accounting cost of have multiple meters.

Minimal Upgrade Recommendations: If the facility is being considered for minimal renovations to improve the operation and performance of the MEP systems we would recommend the following items be considered for upgrade/replacement:

1. There are no known easy fixes needed for the property electrical service concerns noted above.

Optimum Upgrade Recommendations: If the facility is being considered for optimum renovations or replacement to improve the operation and performance of the MEP systems we would recommend the following items be considered for upgrade/replacement:

1. Since each building of the property and the site are separately metered, Client should consider having an Energy Audit done for each building/ground's including an analysis of opportunities for improvements in power consumption/utilization w/return on investment costs. Budgeted cost for this Energy Audit/Analysis/Recommendation is \$12,000.

Plumbing Systems:

Domestic Water & Natural Gas Systems

Survey: The domestic water entry point nor building meter was not observed but the water entry is believed to enter the facility from the north side between the restrooms. The Café and restrooms hot water needs are believed to be supplied from the Water Heater located in the storage room behind the Café. The water piping observed is threaded galvanized steel. There is no natural gas service observed to the facility.

Site Visit Photo's:



Electric Water Heater



Galvanized Piping to and from Water Heater



Corrosion of Galvanized Piping



Main Water Shut off Valve



Exterior Hose Bibb



Corrosion at valves and fittings



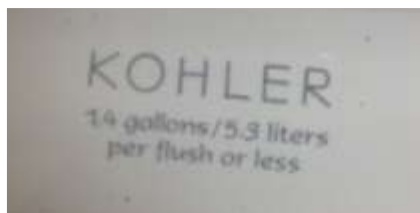
Exterior Hose Bibb, Sanitary Clean Out, Landscape Backflow Preventer

Concerns: The galvanized piping is showing major signs of corrosion especially at the threaded fittings and valves which were not properly re-galvanized after being treaded.

Fixtures

Survey: The restroom fixtures are believed to have been upgraded from the originally installed fixtures and while not the lowest water consumption available meet the current code requirements.

Site Visit Photo's:



Water Closet 1.4 gpf



Lavatories



Urinal 0.5 gpf

Concerns: Upgrading the fixtures to lower water efficiency units would not be recommended as cost effective.

Sanitary Sewer Systems

Survey: The observed 4" sanitary sewer clean out on the north side of the facility is believed to be the primary sewer connection to the building. There was no greasy waste grease trap observed serving the Café.

Site Visit Photo's:



4" PVC Sanitary Sewer Cleanout

Concerns: If the building is to have substantial renovations a greasy waste sanitary system including a grease trap would be required to be provided by current code.

Storm Drain Systems

Survey: The back of the building is served by just sheet flow off of the roof, and the front of the facility is served by down spouts and gutters.

Concerns: None

Minimal Upgrade Recommendations: If the facility is being considered for minimal renovations to improve the operation and performance of the MEP systems we would recommend the following items be considered for upgrade/replacement:

1. In the near future the domestic water galvanized piping system will have to be replaced. For the above ground piping we would recommend a budget of \$25,000 for this piping replacement to the restrooms and Café not including any sheetrock walls that would need to be accessed especially in the restrooms. Half of this budget cost is for the piping to the restrooms and café. The other half is for the building exterior hose bibbs whose service connection points are assumed to be difficult to access.

Optimum Upgrade Recommendations: If the facility is being considered for optimum renovations or replacement to improve the operation and performance of the MEP Systems we would recommend the following items be considered for upgrade/replacement:

1. If the facility were to have any significant renovations the City will surely require that a greasy waste system including a grease trap be added to the Café sanitary system. This could be a

\$35,000 cost depending on where the underground sanitary piping is laid out and its slope and depth.

Electrical Systems:

Lighting

Survey: The lighting for this facility is mostly 2' x 4' lay-in fluorescent fixtures with T-12 bulb/ballasts. Some of the fixtures are single ballast, some dual ballast, some (2) bulb and some (4) bulb. There is no observed zone or dual switching capability.

Site Visit Photo's:



TYP Fixture 4-Bulb w/ 2-Bulb I



Office Lighting

Power Systems

Survey: The facility's primary disconnect is a 400 amp 277/480 panel on the exterior of the building next to the A/C Condensing units. The primary electrical distribution panel is a 100 amp 120 volt OLD panel located in the management office with a second distribution panel that appears fairly new located in the storage room behind the Café.

Site Visit Photo's:



Main Disconnect Panel



Main Disconnect Panel



Main Disconnect 400 amp 277/480



Primary Elec Panel 100 amps



Secondary Elec Panel by AHU
#2



Primary 100 amp 120/240 Panel in
office



Primary Elec Panel

Concerns: The primary electrical distribution panel in the management office is in very poor condition.

Minimal Upgrade Recommendations: If the facility were being considered for minimal renovations to improve the operation and performance of the MEP Systems we would recommend the following items be considered for upgrade/replacement:

1. Primary 100 amp. electrical panel in the office should be replaced. Budget Cost \$5,000

Optimum Upgrade Recommendations: If the facility is being considered for optimum renovations or replacement to improve the operation and performance of the MEP Systems we would recommend the following items be considered for upgrade/replacement:

1. Lighting fixtures should be replaced with LED fixtures and zone lighting controls including motion detectors and dual ballasts. Budget cost \$12,000

Mechanical Systems:

Primary A/C Systems

Survey: There are (2) existing DX split systems serving the building as the primary air conditioning systems. System #1 is a (20) ton American Standard air handler located in a tight closet next to the restrooms, with (3) access doors to service the unit, and may be the original unit for the facility, but in any case, its install date could not be determined but is believed to be prior to 1995. The outdoor condensing unit for system #1 is a (25) ton TRANE unit installed approximately 2004. System #2 is believed to have been added when the Café and its storage/prep rooms were added to the building and consists of a (7 ½) ton TRANE AHU and American Standard (owned by TRANE) outdoor condensing unit both installed approximately early 2013.

It appears that when condenser unit #1 was replaced AHU #1 was still in acceptable shape, but to possibly address the facilities cooling issue's the existing 20 ton condenser unit was replaced with a New 25 ton unit. A 25 ton condenser unit serving a 20 ton AHU does not result in the delivery of an additional 5 tons of capacity. The supply duct and side wall grilles down the center of the multi-purpose room provides very poor coverage for the facility. The supply air throws across the east side of the multi-purpose room and far south end of the Café seating area especially against the glass wall, is too far and no means of balancing the air were observed. Additionally, none of the storage rooms have supply air grilles. The ductwork serving the woman's restroom is restricted directly above the restroom vestibule which has resulted in little to no supply air to this restroom. There is an 18" flex duct tapped off the top of AHU #1's discharge plenum that is run west some 20' that may have been an outside air duct, but it is not connected to any exterior louver and should have been connected to the return plenum if it was for outside air, so as it is now it is just delivering conditioned air to above the ceiling of the office area? There is no outside air observed for either AHU #1 or #2 Systems. A/C System #2 appears to have been added as part of the addition of the Café, but appears to be undersized to handle the shortfall in the main facilities load and the added loads of the Café equipment, hood and storage areas. There is a control system box on the wall next to AHU #1 but it does not appear to be operational. Both systems appear to be operated via simple thermostats located near the return air filter grilles.

Site Visit Photo's:



A/C Condenser Unit #2 in front w/
#1 behind



AHU #1



Control System in Room
w/ AHU #1



Return Grille AHU #1



AHU #2



AHU #2 Grille in Storage



Supply Grilles AHU #1 in Cafe



AHU #2 Return Air Grille & Supply Plenum



Women's Restroom Supply Grille



Men's Restroom Supply Grille

Concerns: The lack of outside air being ducted to the AHU's results in the systems making up for the exhaust from the Café and restrooms being brought into the facility as raw outside air via the doors and cracks creating hot/cold spots as well as humidity issues.

Cafe Hood Exhaust Systems

Survey: The Café has a commercial exhaust hood over its grille area. The hood has an Ansul type dry fire suppression system whose cylinder is located in the storage room off of the front door. The hood appears to have both a grease exhaust fan and make-up air fan located on the roof directly above the hood.

Site Visit Photo's:



Café Hood



Café Hood – Fire Suppression System



Café Exhaust & Make-Up Air Fans

Concerns: The hood Ansul system cylinder capacity should be checked to ensure that it's remote location was taken into consideration when it was sized/installed. A much better location would have been in the storage room directly behind the Café cook line. Capacity of the hood for the cook top it serves—as well as the size of the exhaust fan and make-up air fan and their condition—should be checked.

Exhaust Systems

Survey: Each restroom has a small ceiling exhaust grille which is assumed to have a small exhaust fan above the ceiling. There are no exterior exhaust grilles/louvers observed for these fans. In the storage room where AHU#2 is located there is a wall exhaust fan which has been blanked off on the exterior and is not currently operational.

Site Visit Photo's:



Men's Restroom Exhaust



Women's Restroom Exhaust



Assumed Outside Air Fan Not Operational



Blank Off of OSA Fan

Concerns: Current code does not allow for restroom exhaust to be discharged into the ceiling plenum for a non-residential facility.

Mise. HVAC Systems

Survey: It appears that, to address the lack of air conditioning in the storage rooms and Café prep rooms that a number of small window units and small fans have been installed. In the front storage room apparently to help address the moisture from the roof leak issue a small dehumidifier has been installed. In the Pro Shop a small free-standing A/C unit has been installed.

Site Visit Photo's:



Dehumidifier



Dehumidifier in front storage room



Window A/C



Fan in Storage Room



Free Standing A/C
Unit in Pro-Shop



Fan & Window Unit in Room
Behind Cafe



Fan in Pro-Shop Office

Concerns: These miscellaneous fans, dehumidifier, and free-standing A/C units only provide limited spot comfort (air movement) and are not really effecting the underlying issues.

Minimal Upgrade Recommendations: If the facility is being considered for minimal renovations to improve the operation and performance of the MEP systems we would recommend the following items be considered for upgrade/replacement:

1. Correction of the ductwork serving the woman's restroom and re-purposing the 18" duct off AHU #1 to serve the storage rooms next to the men's restroom, woman's restroom and in front of the facility, adding sidewall vents for the restroom exhaust grilles and providing ducted outside air from sidewall louvers to both AHU's #1 & #2, could be budgeted at less than \$5,000.

Optimum Upgrade Recommendations: If the facility is being considered for optimum renovations or replacement to improve the operation and performance of the MEP systems we would recommend the following items be considered for upgrade/replacement:

1. Keeping the good condition AHU #2 System and possibly condensing unit #1 and most of its duct work plus the Café hood exhaust system we believe that a NEW building HVAC system could be designed for a budgeted fee of \$20,000 and installed for a budgeted fee of \$95,000

Summary: The MEP systems are currently operational and as with most all aging facilities and there MEP systems needs some minimal upgrades to improve the facilities operations and the staff/guest's comfort levels. If the facility is being considered for a major renovation where is a significant portion of the existing MEP systems that can be re-used such that the results of a renovation would be a complete efficient properly functioning MEP system.

Respectfully submitted,

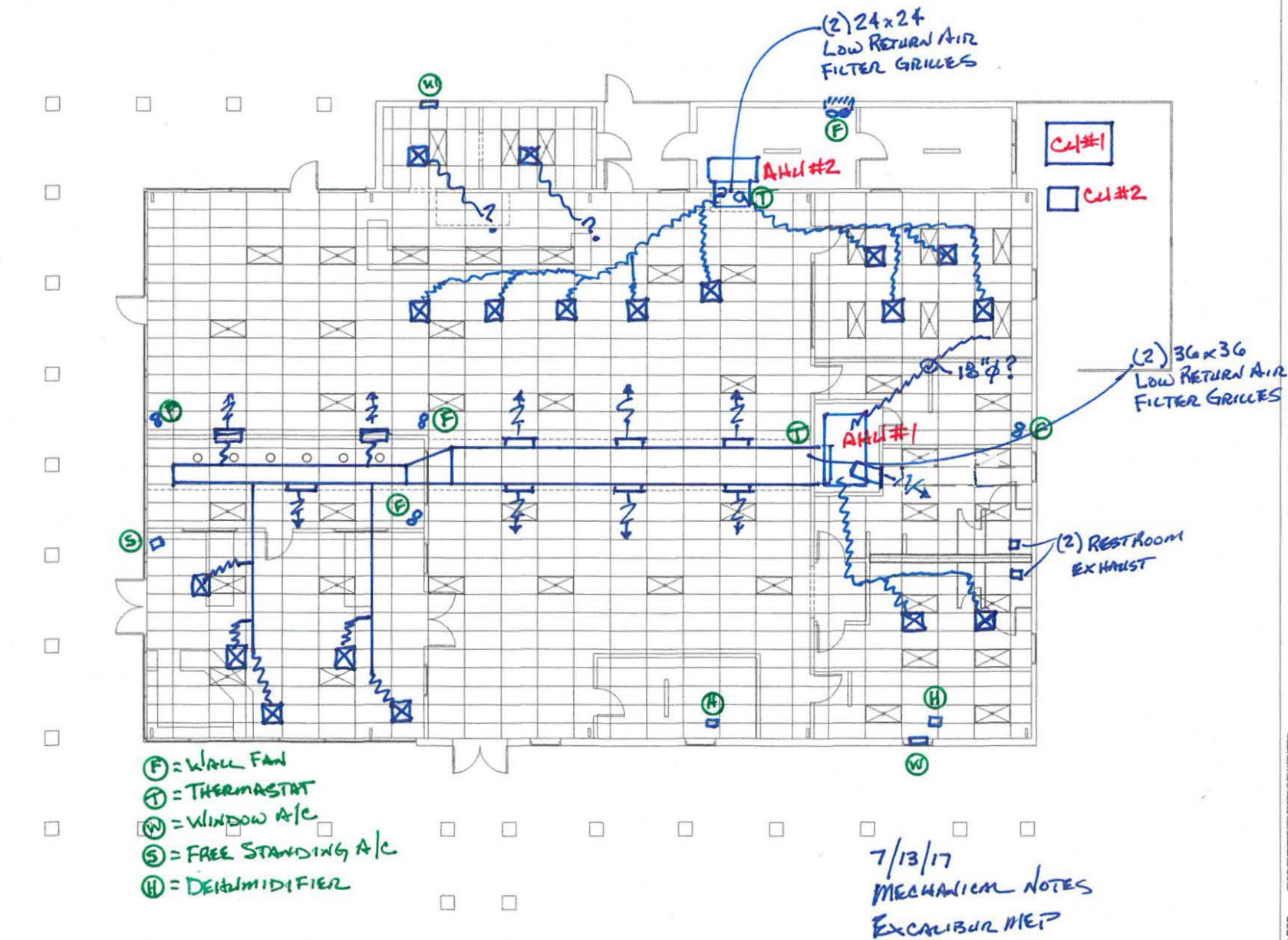


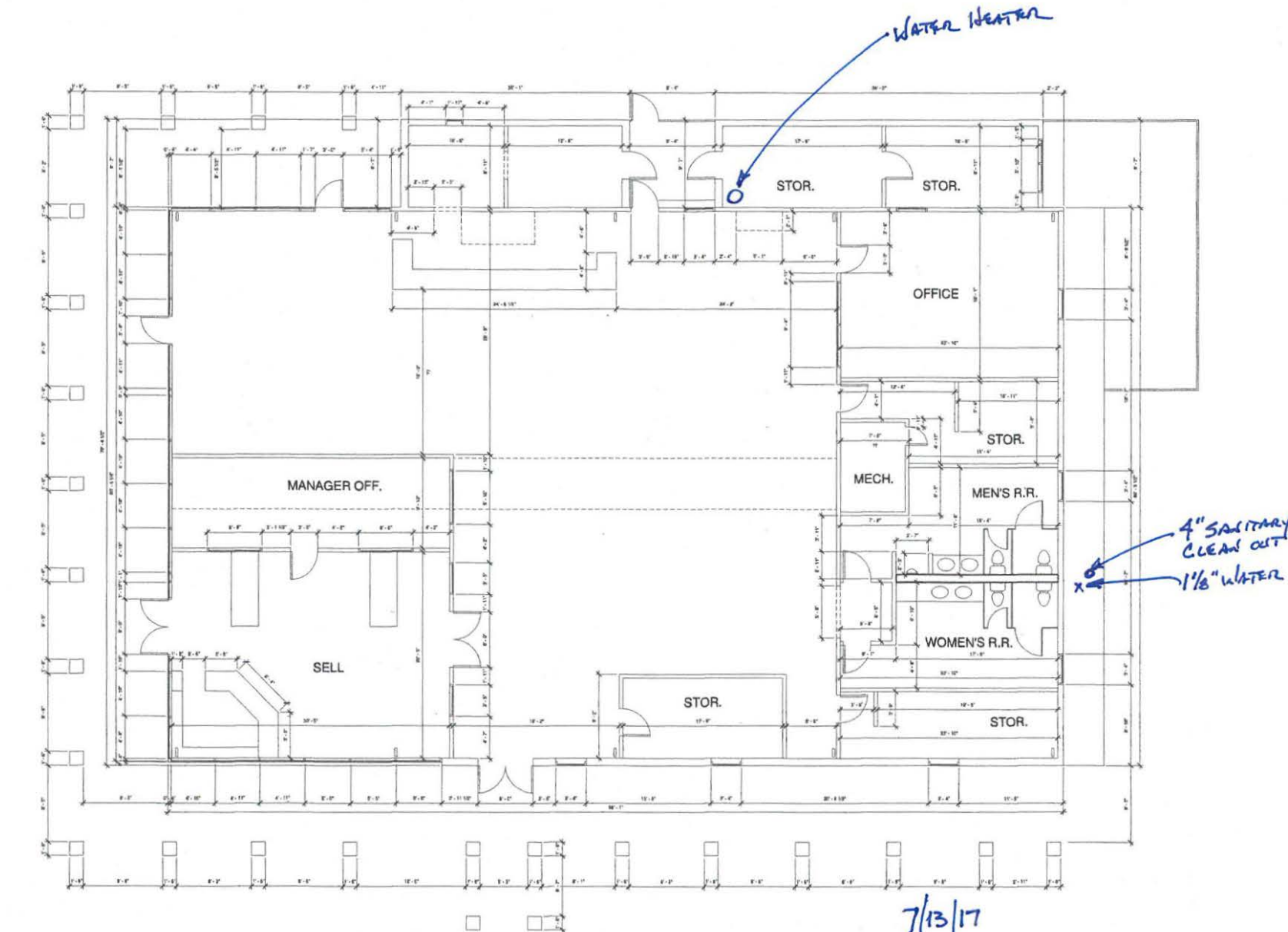
Richard Merz, Jr.
Principal

EXCALIBUR

Mechanical-Electrical-Plumbing
CONSULTING & MANAGEMENT SERVICES LLC

11757 Katy Freeway, Suite 1300
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(281) 854-2045 (office)
(713) 382-3979 (cell)





① EXISTING FLOOR PLAN
1/4" = 1'-0"

7/13/17
PLUMBING NOTES
EXCALIBUR MEP

EXISTING FLOOR
PLAN

A111

JERSEY VILLAGE
GOLF CLUBHOUSE

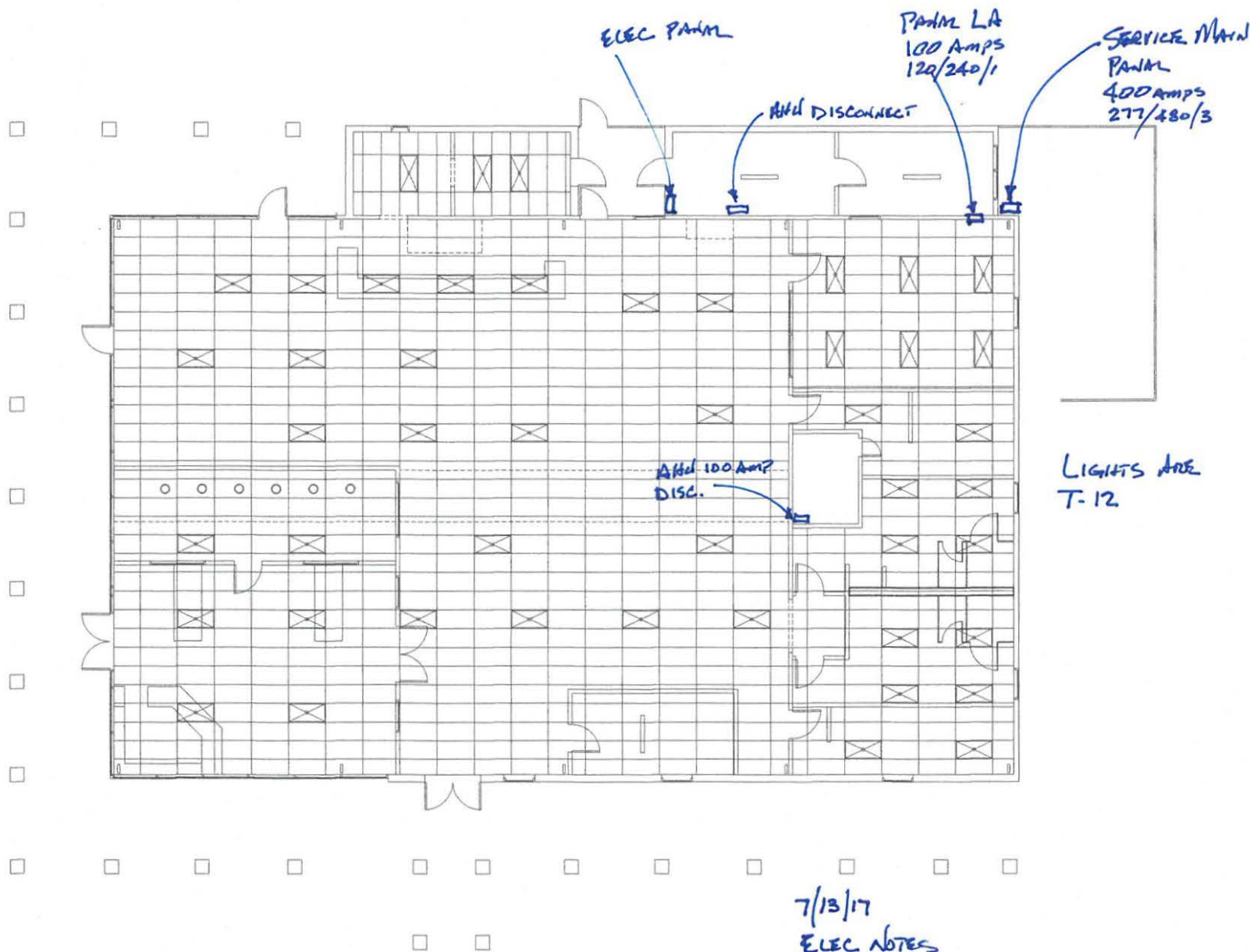
8502 RIO GRANDE ST. JERSEY VILLAGE, TX. 77040

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① EXISTING RCP
1/4" = 1'-0"



7/13/17
ELEC NOTES
EXCALIBUR MEP

EXISTING RCP

A112

JERSEY VILLAGE
GOLF CLUBHOUSE

8502 RIO GRANDE ST. JERSEY VILLAGE, TX. 77040

Autocad

3115 South Loop West, Suite 100
Houston, TX 77058
Phone: 713.524.6131
Fax: 713.524.6132

NOT TO SCALE. THIS DRAWING IS FOR INFORMATIONAL PURPOSES ONLY. CONSULT THE ARCHITECT FOR ALL INFORMATION.

This drawing is the property of the Architect and is not to be used for any other purpose without the written consent of the Architect. The Architect assumes no responsibility for the accuracy or completeness of the information provided by the client or for the results of the work performed by the Architect. The Architect's work is limited to the design and construction of the building and does not include the design or construction of the mechanical, electrical, plumbing, or other systems. The Architect's work is limited to the design and construction of the building and does not include the design or construction of the mechanical, electrical, plumbing, or other systems.

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**JERSEY MEADOW GOLF COURSE
ELECTRIC METER LOCATIONS**

METER NUMBER	LOCATION	SERVICE
49184560	next to fence across from employee parking lot	Clubhouse
46021790	front right side of cart barn 1	Cart Barn 1
W67087235	back side of cart barn 2 towards fence	Cart Barn 2
50922367	back wall of old pumphouse	Old pumphouse
69486309	back wall of new pumphouse	New pumphouse
72979413	next to fence on Jones Road	Well pump
87447824	next to fence at #6 Red tee	Maintenance shop
W67086819	right side wall of Fun Center	Fun Center <i>GONE</i>

CODE COMPLIANCE OVERVIEW

BUILDING CODE: International Building Code – 2012 w/ City of Jersey Village amendments

OCCUPANCY CLASSIFICATION: Assembly Group A-2

CONSTRUCTION TYPE: Type III-B (noncombustible exterior walls w/ any interior materials)

BASIC ALLOWABLE AREA: 9500SF

BASIC ALLOWABLE STORIES: 2

BASIC ALLOWABLE HEIGHT: 55 feet

EXISTING OCCUPANT LOAD:

- a. Assembly (1/15SF) = 200
 - b. Mercantile (1/30SF) = 20
 - c. Kitchen (1/200SF) = 3
 - d. Business Area (1/100SF) = 5
 - e. Storage (1/300SF) = 5
- TOTAL OCCUPANCY LOAD = 233

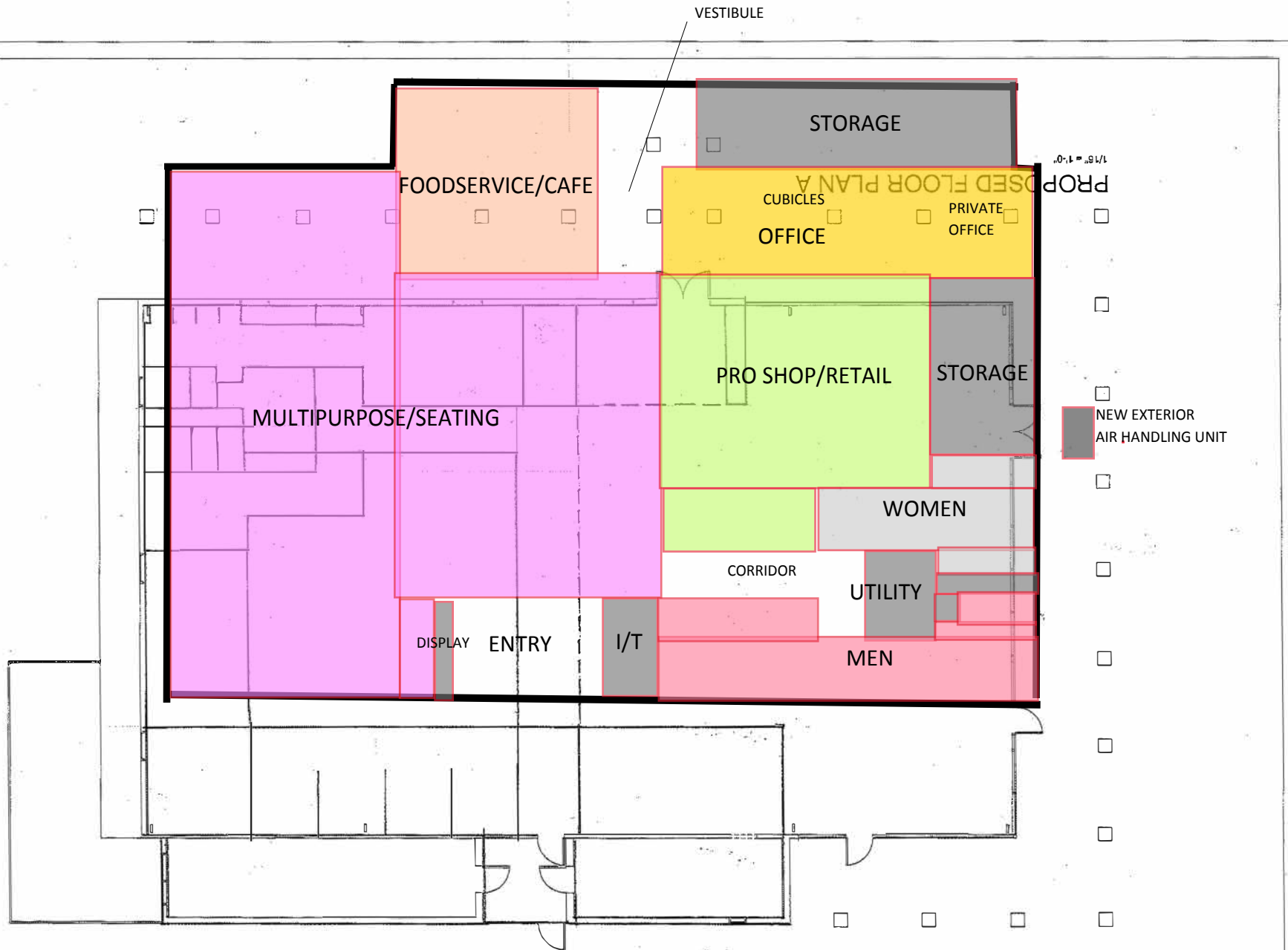
REQUIRED EXIT WIDTH: 47 inches

EXIT WIDTH PROVIDED: 288 inches (including exterior doors @ Pro Shop

COMMENT: The building complies with the basic building code criteria as outlined above. Although currently “grandfathered”, substantial renovation would trigger a requirement for an automatic sprinkler system to comply with paragraph 903.2.1 of the IBC as amended by Jersey Village. Additionally, the building envelope, mechanical and electrical systems are not in compliance with current energy codes.

COST PROJECTIONS

ITEM/DESCRIPTION		PROJECTED \$
1	Mold inspection & remediation	\$8,000.00
2	Energy audit	\$12,000.00
3	Replace metal roof with R-panel & 3" vinyl-faced insulation (no framing repairs)	\$60,000.00
4	Replace metal roof with standing seam panel & 3" vinyl-faced insulation(no framing repairs)	\$90,000.00
5	Upgrade roof insulation to R-30	\$10,500.00
6	Add vapor barrier and R-19 insulation at exterior walls	\$2,000.00
7	Replace aluminum storefront with thermally improved	
8	system and insulated glazing units	\$50,000.00
9	Replace metal wall panels and trim @ north façade (not including associated electrical or mechanical work)	\$6,000.00
10	Regrade and correct drainage north of building	\$15,000.00
11	Replace existing lighting system	\$12,000.00
12	Replace existing 100A panel	\$5,000.00
13	Replace existing domestic water piping	\$25,000.00
14	Replace existing HVAC system	\$120,000.00
15	Gut interior walls and finishes; rebuild to new design and with new finishes, lighting, HVAC	\$525,000.00
16	Add automatic sprinkler system	\$45,000.00



EXISTING FLOOR PLAN

A001

APPROVED FOR THE CITY OF JERSEY VILLAGE
JANUARY 11, 2018
BY THE CITY COUNCIL
ON BEHALF OF THE CITY OF JERSEY VILLAGE
CITY CLERK
JANUARY 11, 2018
BY THE CITY CLERK
ON BEHALF OF THE CITY OF JERSEY VILLAGE

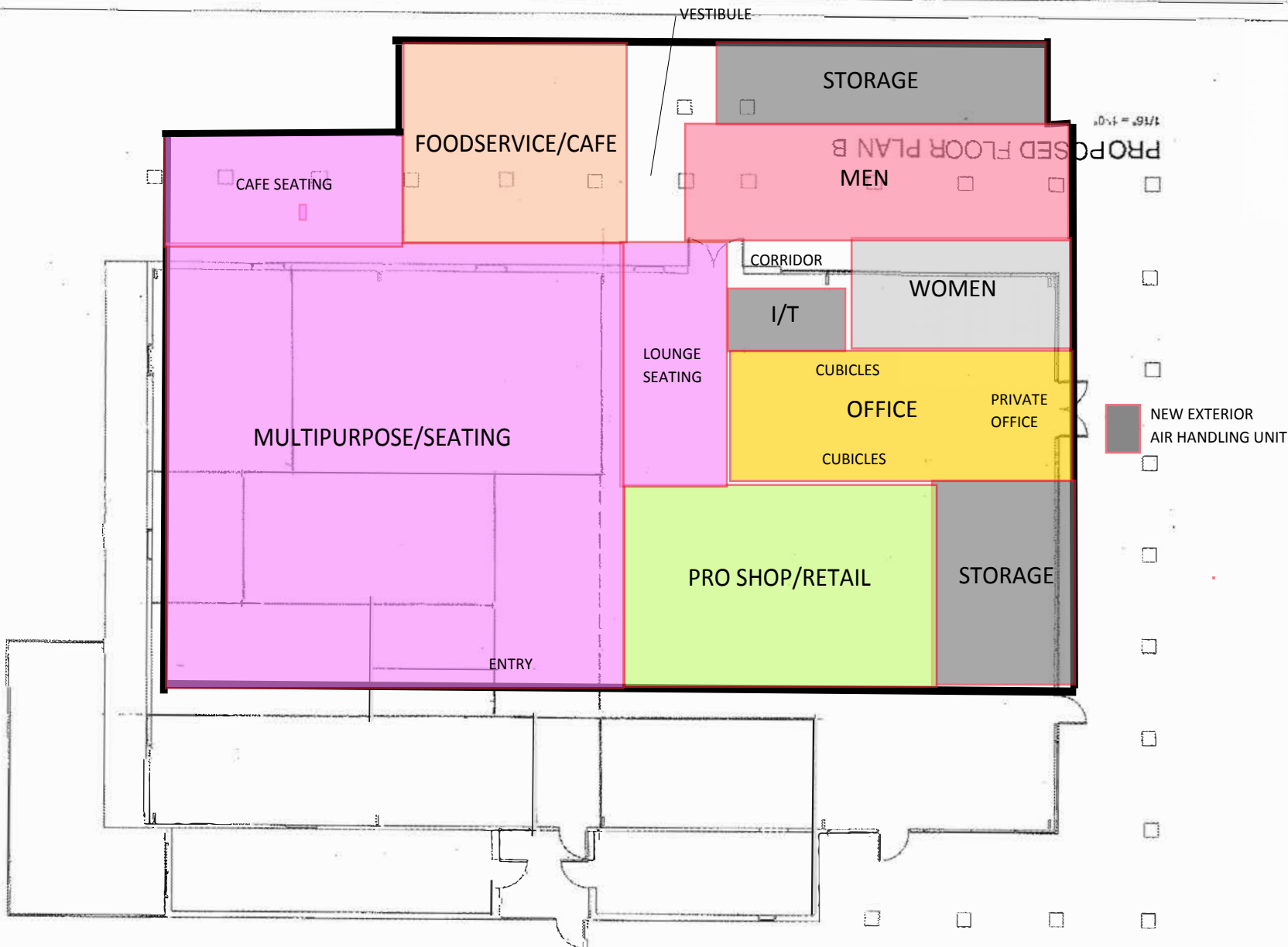
APPROVED FOR THE CITY OF JERSEY VILLAGE
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CITY CLERK
JANUARY 11, 2018
BY THE CITY CLERK
ON BEHALF OF THE CITY OF JERSEY VILLAGE

JERSEY MEADOW GOLF COURSE
CLUBHOUSE ASSESSMENT
CITY OF JERSEY VILLAGE
8502 RIO GRANDE ST., JERSEY VILLAGE, TX 77010

APPROVED FOR THE CITY OF JERSEY VILLAGE
JANUARY 11, 2018
BY THE CITY COUNCIL
ON BEHALF OF THE CITY OF JERSEY VILLAGE
CITY CLERK
JANUARY 11, 2018
BY THE CITY CLERK
ON BEHALF OF THE CITY OF JERSEY VILLAGE

Boydington Architects, Inc.
3315 Marquette St., Suite 205
Houston, TX 77027
713-254-6131





A001

EXISTING FLOOR PLAN

Jersey Meadow Golf Course
Clubhouse Assessment
City of Jersey Village
1802 Rio Grande, Jersey Village, TX 77040

Jersey Meadow Golf Course
Clubhouse Assessment
City of Jersey Village
1802 Rio Grande, Jersey Village, TX 77040

ARCHITECT
1802 Rio Grande, Jersey Village, TX 77040
Phone: 281.299.9999

Bar-Hilligton Architects, Inc.
2715 Westpark Dr., Suite 205
Katy, TX 77707
713.945.1111

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: February 19, 2018

AGENDA ITEM: F06

AGENDA SUBJECT: Discuss and take appropriate action regarding next steps for the Jersey Meadow Golf Course Clubhouse.

Dept. Prepared By: Parks & Recreation, Jason Alfaro

Date Submitted: February 7, 2018

Exhibits: Jersey Meadow Clubhouse [Assessment Report](#)

BUDGETARY IMPACT: Required Expenditure:
Amount Budgeted:
Appropriation Required:

BACKGROUND INFORMATION:

An assessment report for the Jersey Meadow Clubhouse was provided to the City by Ray + Hollington Architects, Inc. The consultants reviewed the current layout and infrastructure of the building and supplied a final report that details the feasibility of future clubhouse renovations. The recommended updates and improvements are totaling a cost of \$682,500.

Staff feels this number is high. The roof project they list at \$60,000, but the Council has already authorized roof work for \$40,000. Based upon the differences in these costs, staff feels the costs over all are high. We have not proceeded with the roof project yet, as the contractor had some delays and after receiving this full report we wanted to have a full discussion on it with Council.

City staff has contacted architects in the area and they have suggested a \$170-190 per square foot cost for a new building that is similar in nature. The above pricing per square foot is equivalent to building a new restaurant. The current building is roughly 6,000 square feet. A new building at the same square footage and at \$190 a square foot would cost roughly \$1,140,000. According to the Building Journal the median cost index of a 6,000 square foot restaurant in Houston is about \$140 per square foot, or \$840,000. Of course no firm number on construction costs can be given until the building has been designed and bids received for construction.

Staff feels we should have a discussion on whether or not the renovations, as proposed by the architect, are the most effective use of funds or if we should look at a possible new building.

The plan is to use Hotel Occupancy Tax for the remodel, and that could be used for a new building as well. As of the end of January we have \$739,220 in the fund. We project by the end of the fiscal year we should have approximately \$780,000 in the fund. Based upon our increased collection rate and historical expenses we anticipate to net \$80,000 to \$100,000 each year moving forward.

RECOMMENDED ACTION:

Discuss and take appropriate action regarding next steps for the Jersey Meadow Golf Course Clubhouse.

If the Council wants to proceed with renovating the building, appropriate action would be directing staff to have developed bid specs to put the renovation work out to bid.

If the Council would rather look at a new building, appropriate action would be to direct staff to issue an RFQ for design services of a new building.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018

AGENDA ITEM: F07

AGENDA SUBJECT: Consider Resolution No. 2018-08, receiving the Gateways and Wayfinding Master Plan as prepared by Clark Condon.

Department/Prepared By: Austin Bleess, City Manager **Date Submitted:** February 9, 2018

EXHIBITS: [Resolution No. 2018-08](#)
 [EX A](#) - Gateways & Wayfinding Master Plan

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

In July 2017 the City Council approved a contract with Clark Condon for a Gateways and Wayfinding Master plan. This was one of the identified projects in the 2016 Comprehensive Plan.

City staff, along with the Clark Condon team, met several times during the course of the study. We held a public meeting in December to gather citizen feedback, and last month the preliminary design was presented to the Council for selection.

Tonight the full plan is being presented for Council approval and acceptance. This plan will assist us in planning out the next few years for changing our signage into a uniform plan throughout the city.

This item is to approve the Resolution accepting the Gateways and Wayfinding Master Plan.

RECOMMENDED ACTION:

MOTION: To approve Resolution 2018-08, accepting the Gateways and Wayfinding Master Plan as prepared by Clark Condon.

RESOLUTION NO. 2018-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE GATEWAYS AND WAYFINDING MASTER PLAN AS PREPARED BY CLARK CONDON.

WHEREAS, the 2016 Comprehensive Plan placed a high priority on updating our gateway and wayfinding signage; and

WHEREAS, the City contracted with Clark Condon to develop a Master Plan for updating the gateways and wayfinding signage throughout the City; and

WHEREAS, the City has now been presented with the Gateways and Wayfinding Master Plan; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

Section 2. The Gateways and Wayfinding Master Plan as prepared by Clark Condon is hereby received, and a copy of which is attached hereto as “Exhibit A” and fully incorporated herein for all purposes.

PASSED AND APPROVED this 19th day of **February**, A.D., **2018**.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

Exhibit A

City of Jersey Village Gateways and Wayfinding Master Plan



City of
Jersey Village
GATEWAYS AND WAYFINDING MASTER PLAN
FEBRUARY 2018



minor design

Prepared By:
CLARK CONDON

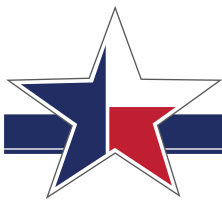


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Introduction



INTRODUCTION

In 2016, the City of Jersey Village adopted a Comprehensive Plan to serve as a guide for city growth over the next 10 - 20 years. The plan was developed with extensive community outreach, providing local insight from residents and stakeholders. Identified as an important component to improving community character, wayfinding signage and gateway improvements were strongly recommended in the updated plan, and preliminary locations were provided. In early 2017, City Council recommended soliciting a professional services firm to assist with developing a Gateways and Wayfinding Master Plan.

The City of Jersey Village has experienced rapid growth since its establishment in 1956. Located within the Houston-Sugar Land-Baytown Metropolitan Area, population has reached nearly 8,000 people with another several thousand people passing by its front door daily along major commuter routes US 290 and Beltway 8.

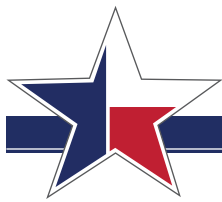
Originally the site of a Jersey cattle farm, the 3.5 square mile city is landlocked by surrounding municipalities and visually and physically constrained by the US 290 and Beltway 8 corridors. These elevated highways limit access points into the City as well as create visual and physical barriers, blocking sight lines and limiting pedestrian access. Existing land use is primarily single family residential within the eastern and central areas. This area displays a unique and cohesive character including homes built primarily out of brick within the same time

period. Streets are tree-lined with sidewalks set back from the right-of-way. Although wayfinding signage is limited and inconsistent, the sense of place is easily what most residents consider "Jersey Village."

This unified character begins to break down along the US 290 corridor. A mix of office, commercial and retail space on the northern edge includes an array of building and signage materials and heights. Underground and overhead utility lines limit tree planting and limit opportunities to beautify this harsh corridor.

Existing monument signage within Jersey Village is under-scaled, providing little opportunity to attract passersby, especially from the surrounding highways. The most recognizable icons are the City's water towers, which can be seen from US 290 and Beltway 8 and display the City seal, as well as the limestone-clad monument signage at the Jersey Meadow Golf Course.





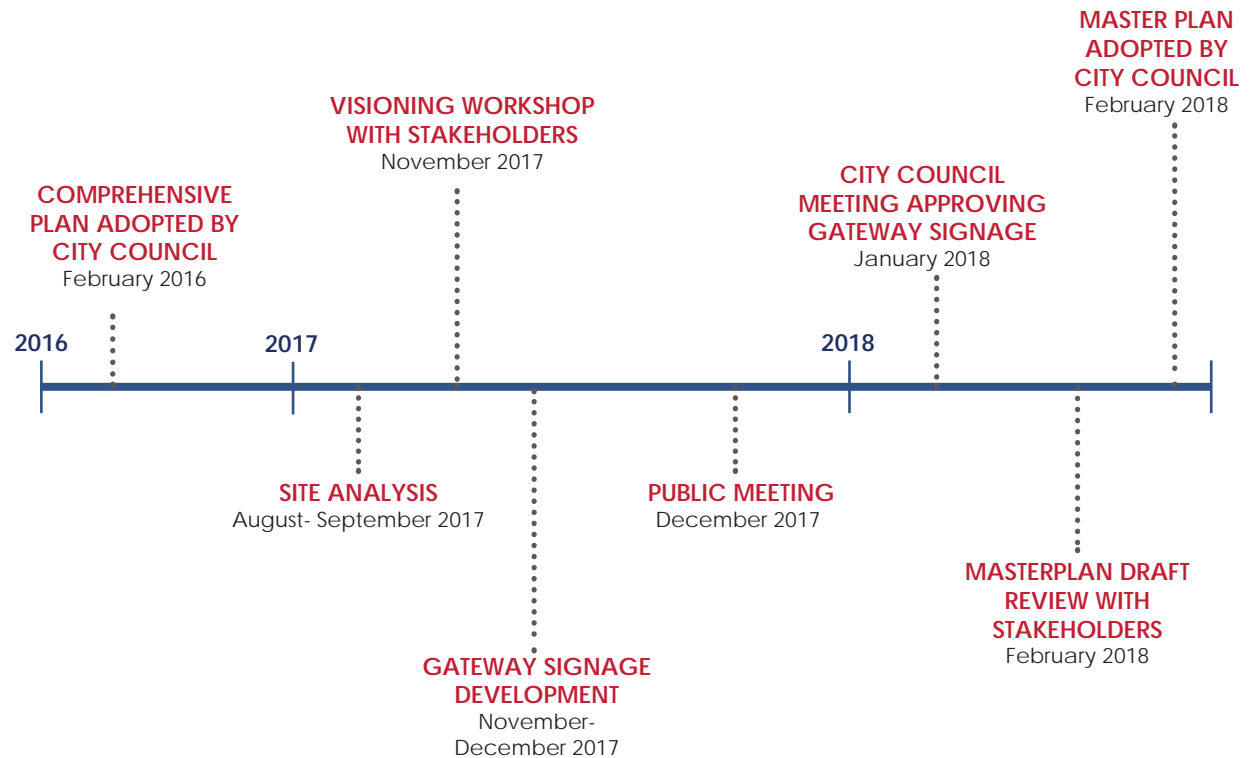
PROCESS

The development of a Master Plan for Gateways and Wayfinding signage was approved by City Council in July 2017. City staff, and the consultant team attended a kick-off meeting in September to review the plan development process, public input strategy and identify major milestones. The group also performed onsite reviews of existing signage and potential gateway areas. An Existing Conditions Assessment Report was developed and provided to city staff for review. During a visioning workshop, existing signage was reviewed including the City logo, font, colors and materials. Precedent imagery was explored to develop a preliminary palette for signage and gateways that reflected Jersey Village's unique character. Several preliminary signage families were developed including major and minor gateways, wayfinding, information marquee, pedestrian wayfinding and building identifiers. Upon review with City staff, three distinct signage families were selected for further exploration.

On December 4th, a public meeting was conducted to solicit feedback from residents regarding the three signage families. The project team discussed each option with attendees in an open house format. The public was also provided with cards to provide written responses to each of the three options. After the public meeting, the City published the three signage options on their website and social media to solicit additional feedback. The full report of public input is provided in the appendix.

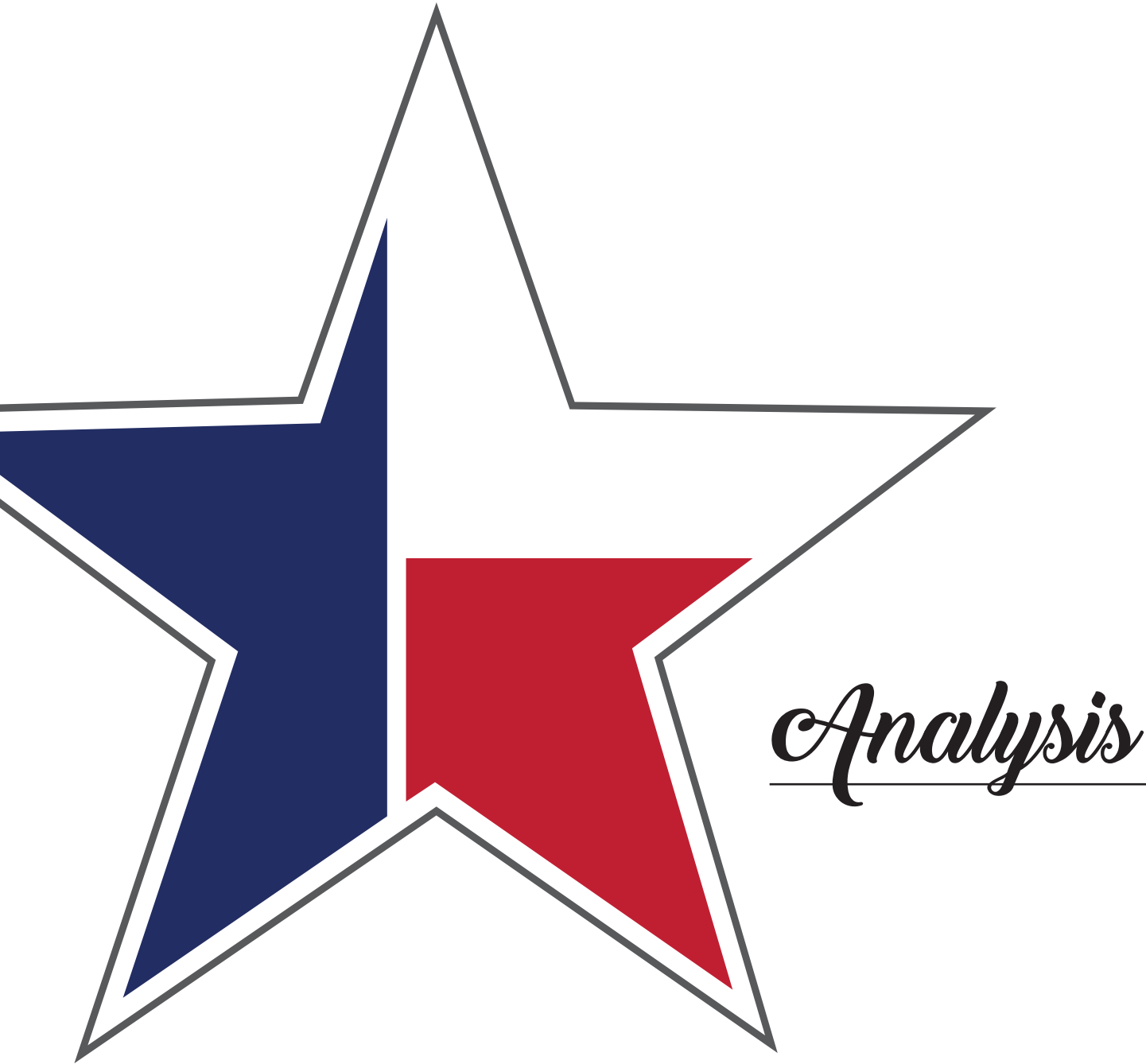
Draft signage families were presented to City Council on January 15th along with a summary of public feedback. Upon review and discussion, Council selected option "B" for further exploration.

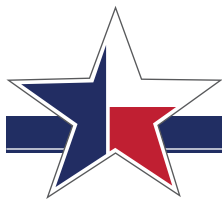
The draft Master Plan was provided to City staff in February and City Council adopted the plan on February 19, 2018.



CITY COUNCIL MEETING PACKET FOR FEBRUARY 19, 2018

Figure 1- Master Plan Timeline





ANALYSIS OF EXISTING SIGNAGE

Current signage is a mix of inconsistent size, locations, font style, materials and color. The variations in signage do little to unify the City, creating the same lack of “sense of place” that multiple subdivisions within a county provide. The “Texas star” logo is present on some sign locations yet others contain no star nor use of the red, white and blue theme. Font style varies from serif and sanserif and the City’s name is shown as both “City of Jersey Village,” and just simply “Jersey Village.”

Existing signage that recieved positive feedback were the limestone entry to the Jersey Meadow Golf Course as well as the brick wall entries along Senate Drive.



PROPOSED LOCATIONS

The 2016 Comprehensive Plan developed recommendations for a hierarchal approach to city gateways, including primary, major, and secondary gateway locations. The proposed entryways were located along major and minor corridors, as well as at major and minor intersections. The adjacent map indicates these proposed locations which served as a starting point for this plan.

Each of the proposed locations was reviewed for feasibility and a full assessment is included in the following pages. Updated signage location and types are provided in the following chapters.

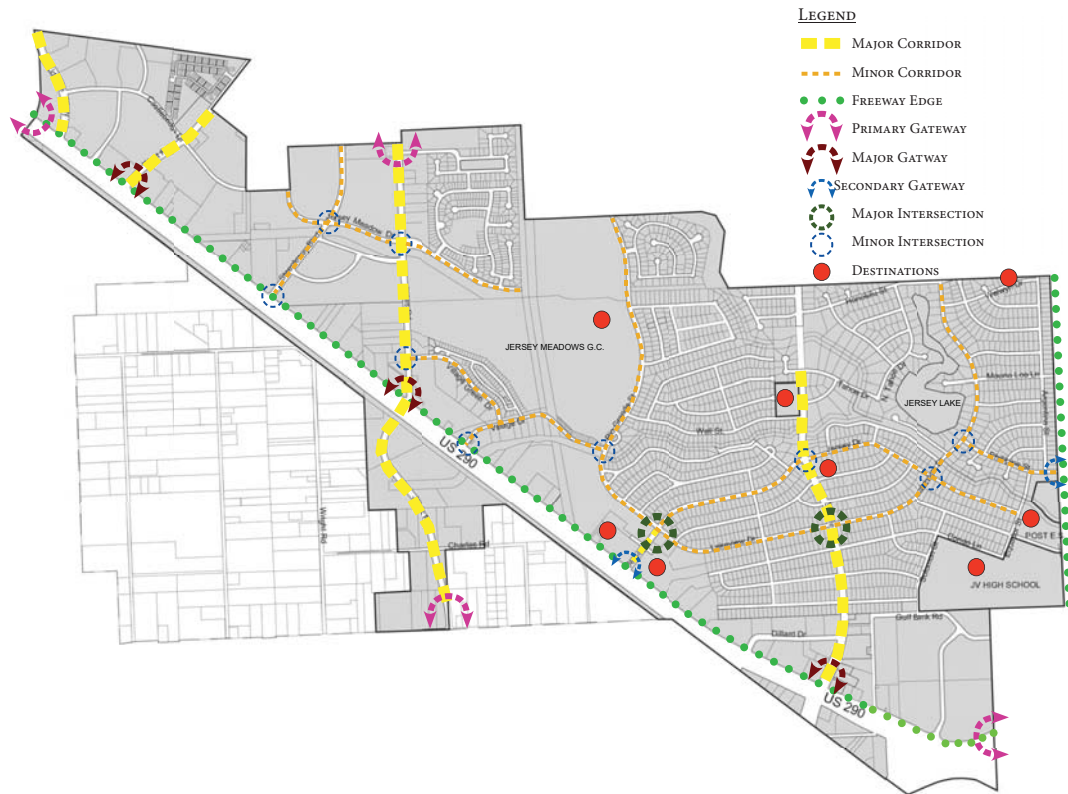
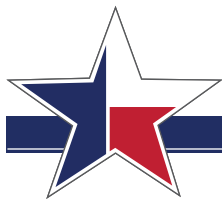


Figure 2- Corridor and Gateway Analysis Plan; 2016 Comprehensive Plan City of Jersey Village



PRIMARY GATEWAY LOCATION 1



- Heavily used intersection, good visibility to drivers
- Existing trees within medians provide backdrop
- Ample area for landscaping improvements in median
- Overhead utility lines along east side of Eldridge
- Existing utility box located 60' from median nose may block views in median
- Median poorly maintained by Harris County

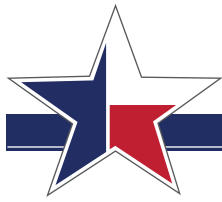


PRIMARY GATEWAY LOCATION 2



- Heavily used corridor
- Median is only 13' wide
- Existing metal signage is faded and easy to miss
- Overhead utility lines
- Median is maintained by Harris County





PRIMARY GATEWAY LOCATION 3



- Medians are wide, 20'-30'
- Good location for gateway to future town center
- Consider moving the gateway north to second median



PRIMARY GATEWAY LOCATION 4



- Visibility limited to access road due to elevated U.S. 290 and Beltway 8
- Multiple signage and utility obstructions
- Vegetation obstructs views from vehicles traveling south on access road
- Consider moving location of gateway to Security Way

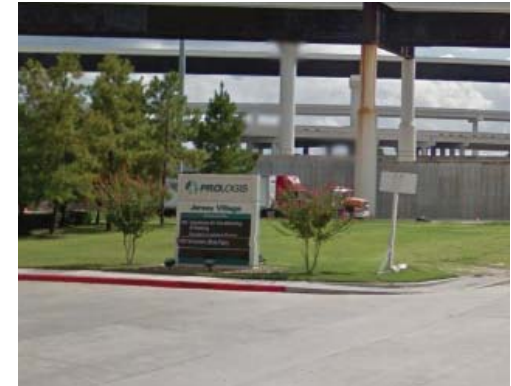




PRIMARY GATEWAY LOCATION 4- ALTERNATE



- Ample area for monument signage
- Better visibility from access road than proposed Primary Gateway Location 4
- Smaller existing Prologis Park Sign

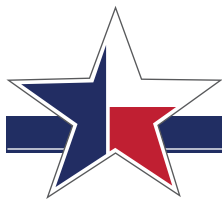


MAJOR GATEWAY LOCATION 1

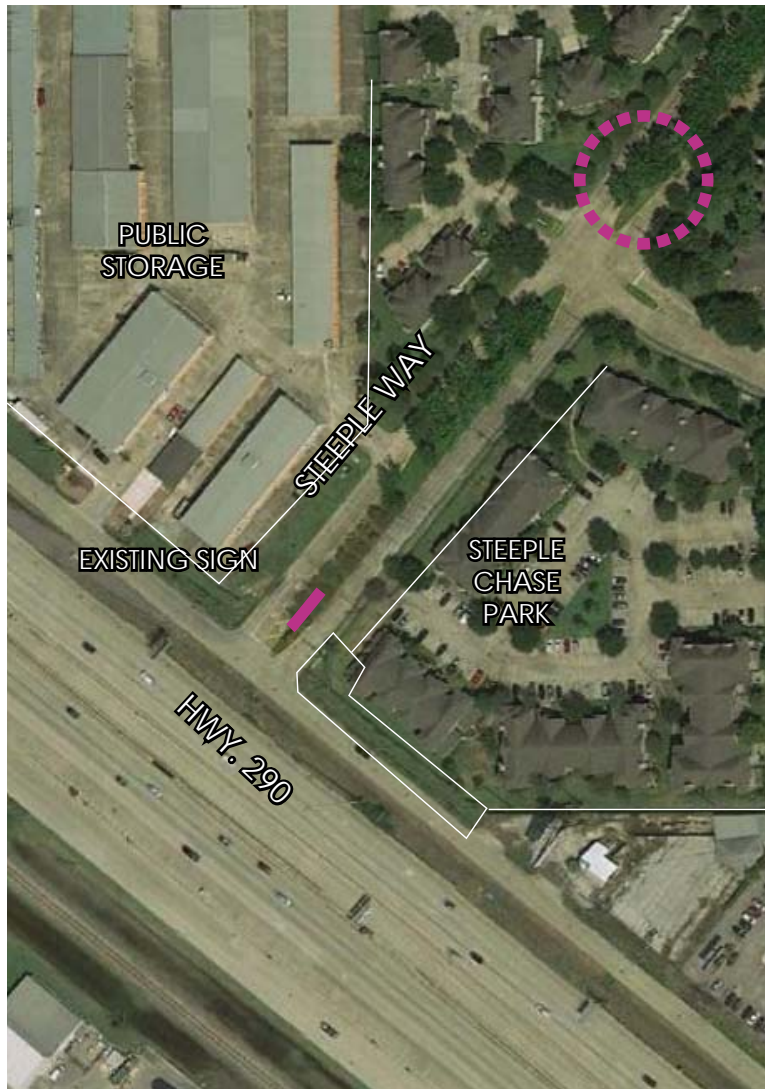


- Existing trees within median provide backdrop
- Ample area for landscaping improvements in median
- Overhead utility lines along U.S. 290 and east side of West Road
- Existing landscape bed maintained by the City





MAJOR GATEWAY LOCATION 2



- Existing trees within median provide backdrop
- Existing subdivision sign at U.S. 290 intersection
- Overhead utility lines along U.S. 290 and east side of Steeple Way
- Consider relocating gateway to Ruffian Street

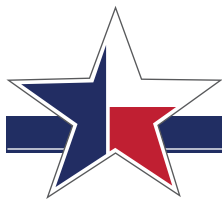


MAJOR GATEWAY LOCATION 3

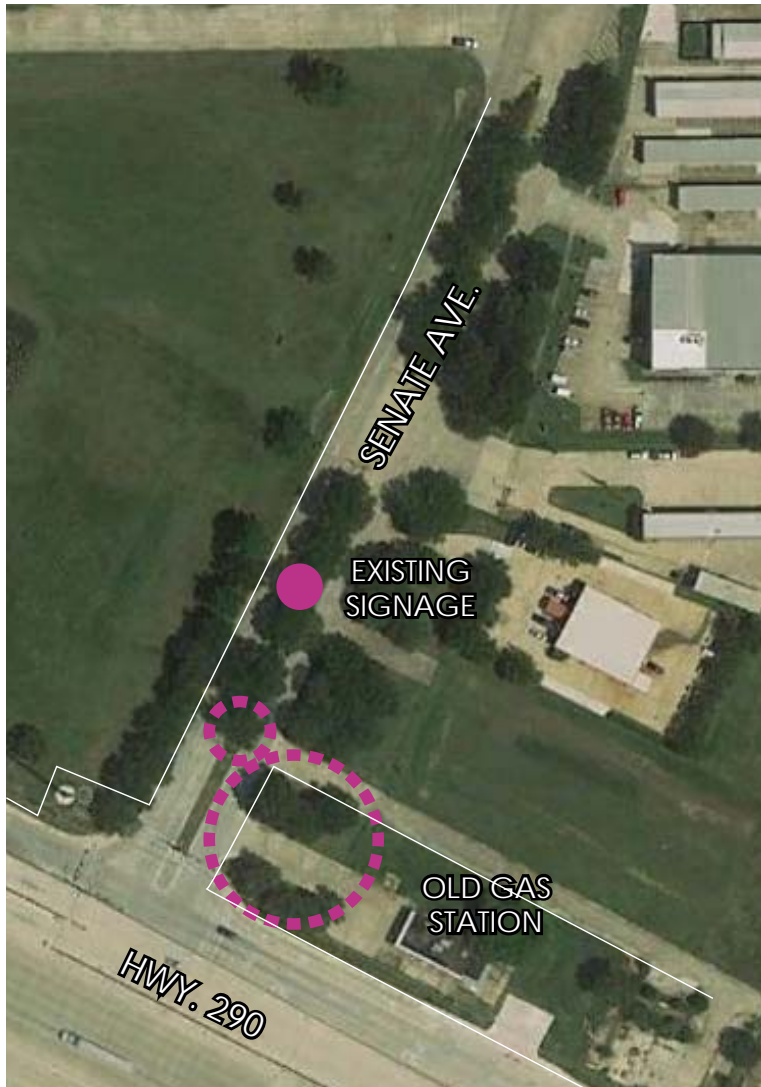


- Poor visibility due to railroad tracks and highways
- Existing narrow planting bed on north side of U.S. 290
- Medians too narrow for gateway construction
- Gateway opportunity south of U.S. 290 and railroad tracks
- Median maintained by Harris County





MAJOR GATEWAY LOCATION 4



- Currently considered as the gateway to Jersey Village
- Large existing shade trees provide backdrop for gateway
- Existing signage obstructed by vegetation and lighting
- Abandoned gas station parcel at northeast corner could provide land for larger entry gateway

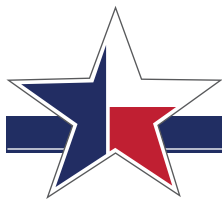


SECONDARY GATEWAY LOCATION 1

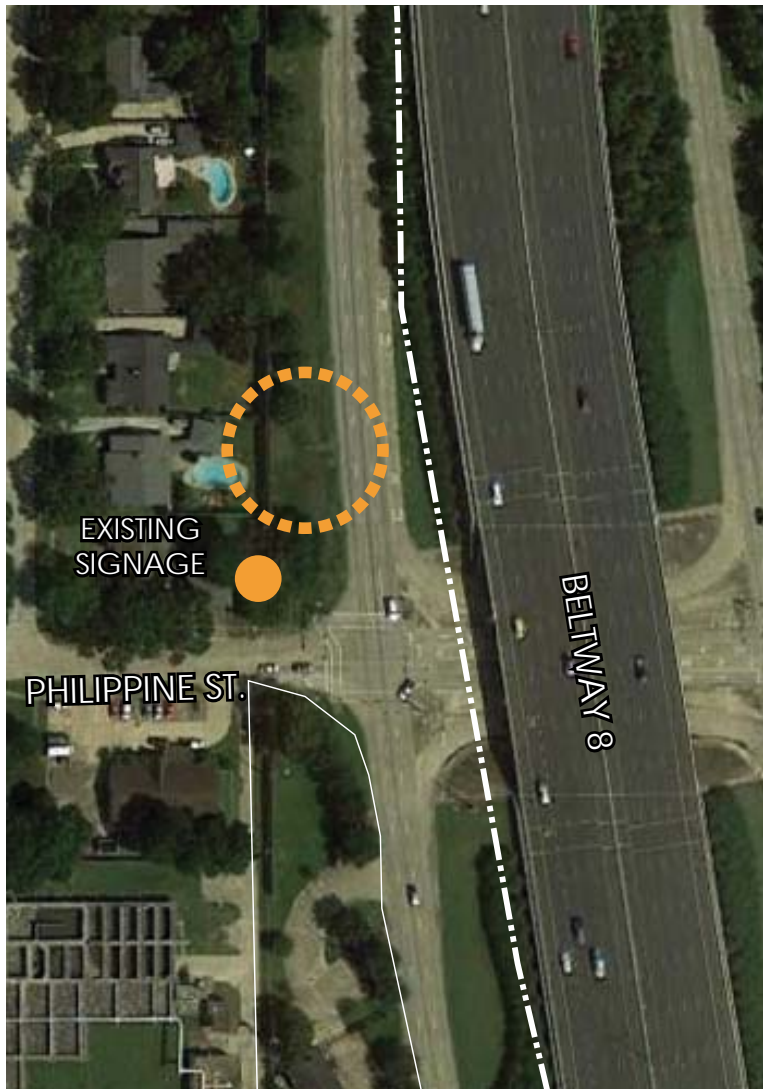


- Narrow median with single row of Crape Myrtles
- Existing lighting with banner signage provide character
- Existing marquee sign difficult to read while driving





SECONDARY GATEWAY LOCATION 2

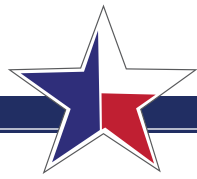


- Existing landscaping along sound barrier wall
- Existing signage on walls difficult to read from moving vehicle
- Multiple overhead utilities located at intersection
- Ample area north of intersection with limited obstructions
- Opportunity to use height for views from elevated Beltway 8





Branding



BRAND STANDARDS

During the development of the 2016 Comprehensive Plan several comments were received regarding the lack of consistency in the current branding of the City of Jersey Village. Branding, or how a municipality represents its character through visual cues adds to the overall “sense of place” that a community shares.

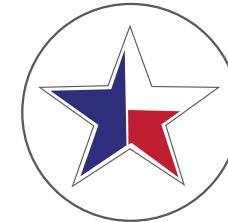
The City seal, star logo, and the words “City of Jersey Village” are displayed in several different configurations and locations on existing signage. Inconsistent fonts, colors and how the City logo is displayed are also common on print and media materials.

Jersey Village has long embraced the “Texas Star” as the center of their logo and City seal. Although exploration of a new symbol or logo was discussed, residents felt strongly that the star should be maintained. In order to develop a consistent brand for monument and wayfinding signage, the need to determine a cohesive, standard font and color palette was also identified.

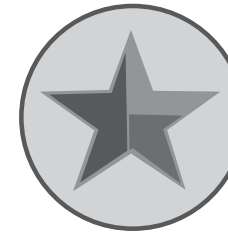
Typology, colors and layout were explored for legibility and correlation with the City of Jersey Village’s existing community character. Updated logo configurations, font type and standard colors are provided and intended to be utilized for other city marketing materials.



City of Jersey Village Seal



Simplified logo used for signage applications



Logo translated into metals for varying signage applications

Proposed Environmental Graphics



CMYK: 17,100,86,7
RGB: 192,32,50
HEX: c02032
PMS# 186 C



CMYK: 100,93,30,23
RGB: 33,47,100
HEX: 212f64
PMS# 662 C



CMYK: 20,37,79,1
RGB: 204,159,82
HEX: cc9f52
PMS# 7407 C



CMYK: 0,0,0,0
RGB: 255,255,255
HEX: FFFFFFFF

Color Palette with color codes for consistency throughout material, media, and application.

Proposed Color Palette

Avenir Next Condensed, Medium

JERSEY VILLAGE Jersey Village

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz

Proposed Font Styles

Avenir Next Condensed, Bold

JERSEY VILLAGE Jersey Village

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz

SIGNAGE FAMILY

Utilizing the components of the branding study as well as feedback from City Council, staff, stakeholders and residents, a signage family has been developed that includes both gateway and wayfinding signage. Materials including brick and limestone are suggested for each sign option as well as a consistent font type and color. The current City logo, the star, was also incorporated into the signage.



Clay Brick Masonry



Cast Stone



Metal

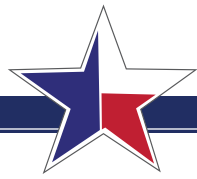


Limestone





City Gateways



GATEWAYS

City gateways are typically located at major entry points, providing an iconic built element that indicates you are entering a specific and unique place. The orientation of U.S. 290 and Beltway 8 provide ideal major gateway locations for Jersey Village although existing conditions present challenges to overall size and orientation. Due to the elevated nature of both highways, height of these gateways are key, providing visibility for both travelers on the main lanes of each highway as well as the frontage roads.

An on-site review of existing conditions of the gateway locations proposed in the 2016 Comprehensive Plan required some alteration of signage hierarchy and location. Narrow medians, tight building lines and rights-of-ways crowded with existing signage and utilities provide challenges to developing extensive gateways. Three configurations of gateway signage are proposed including a tall narrow large gateway monument at major entry points and where space allows, a shorter gateway monument at secondary entry points and where space is limited, as well as a horizontal entry monument that could be used at municipal facilities (buildings or parks) or as an option at Senate Avenue if adjacent property was acquired.

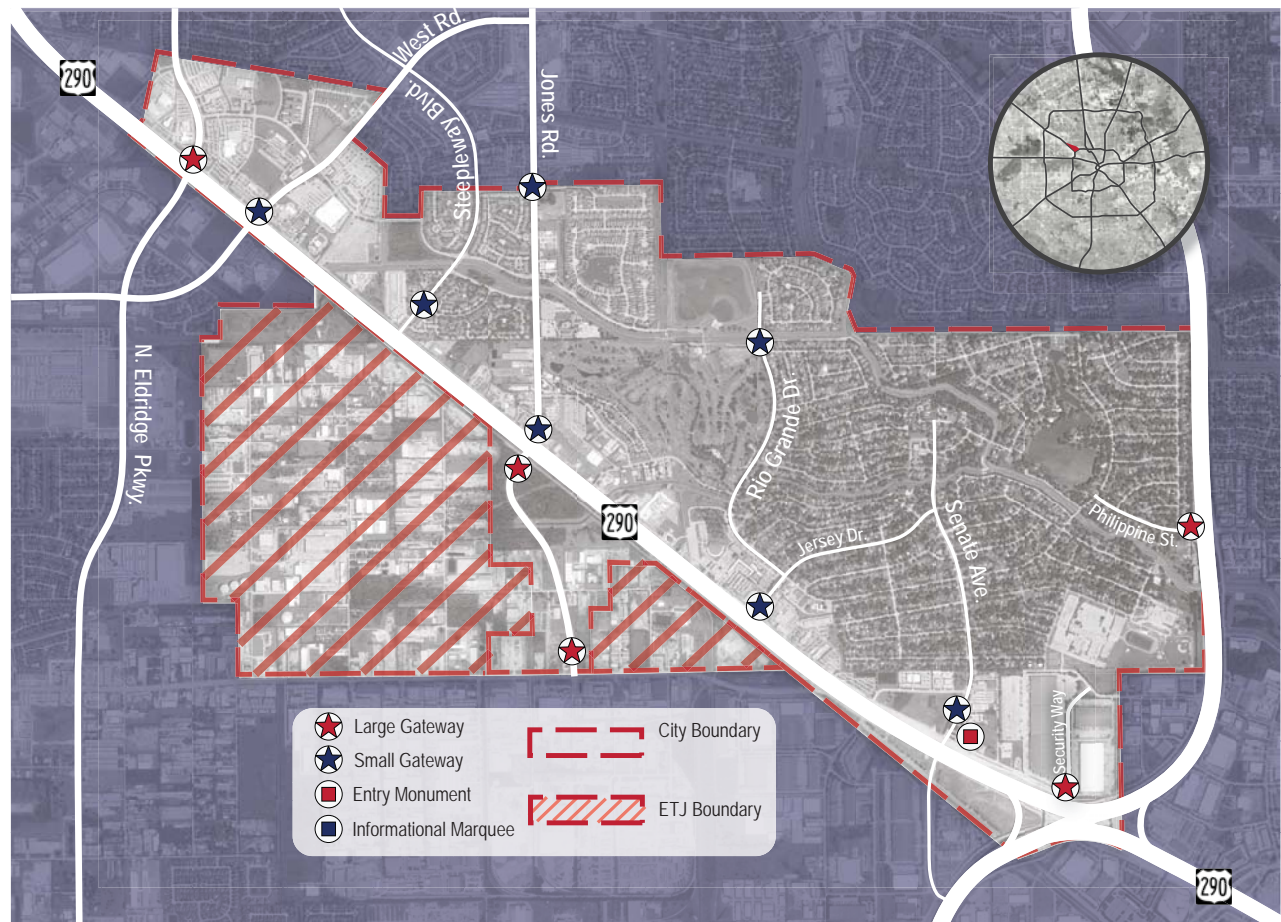


Figure 3 - Gateway Signage Locations

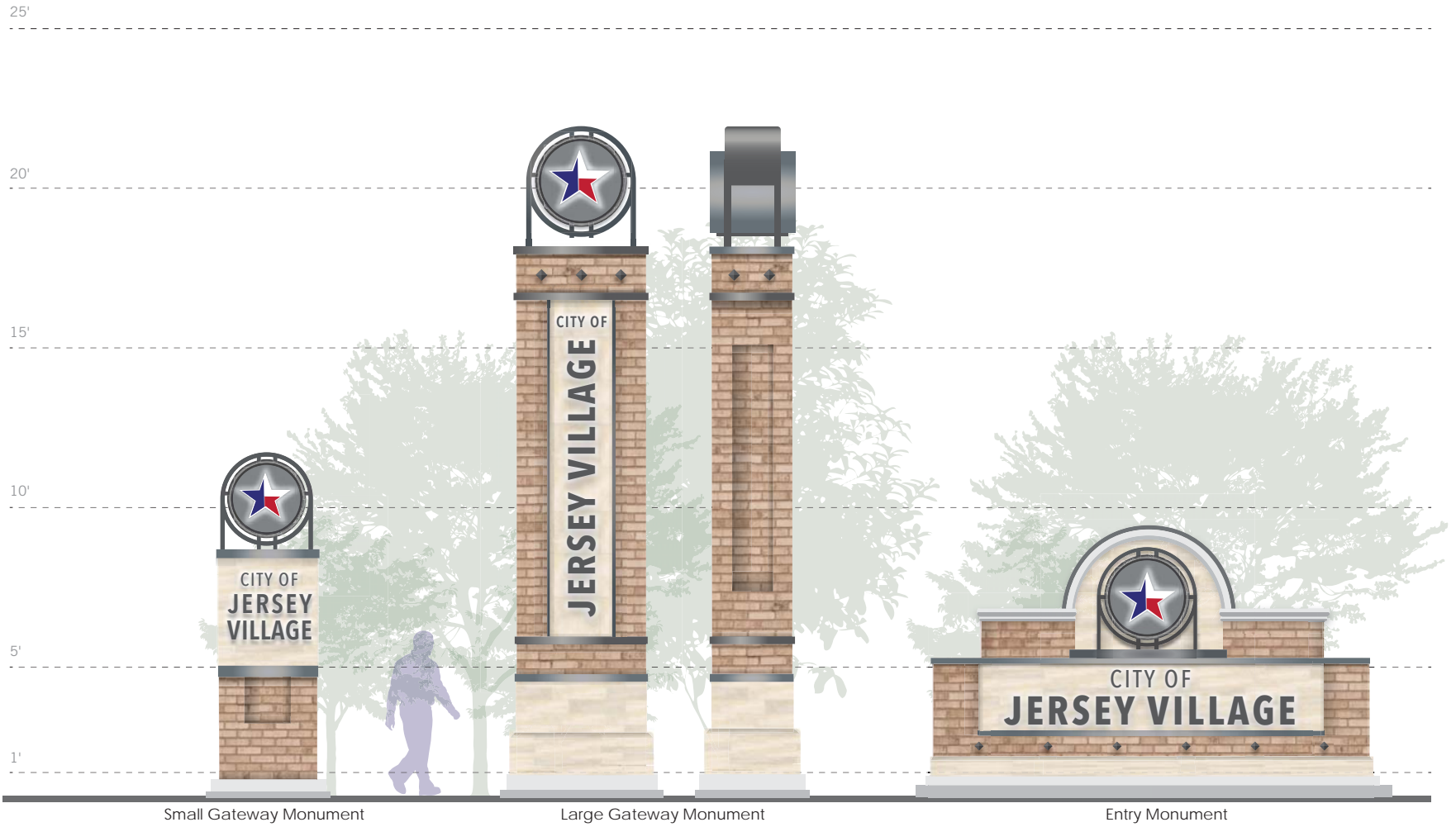
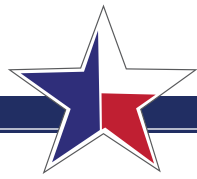


Figure 4 - City Gateways





City Wayfinding



WAYFINDING

Elements of the proposed City gateways can also be utilized to create consistent wayfinding signage throughout the City. Wayfinding signage includes street signage, informational kiosks or marquees, and location or building identifiers. Current street signs are blue (a shade that is inconsistent with most versions of the City star logo) within City-maintained right-of-ways and do not contain a logo or special City identifier. Roadways maintained by Harris County typically showcase the standard county signage which is green or a mix of county and city signage.

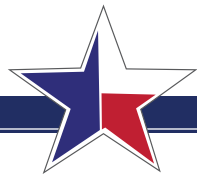
There are currently five informational marquees located within the City along major roadways. These signs are beginning to show their age and will need to be replaced in the near future. Developing consistent marquee signage with electronic displays would streamline City notifications and reduce staff time allocated for changing out the existing traditional signage. Pedestrian wayfinding and building identifier signage should also be installed at City properties including park sites, City Hall, and police and emergency services departments, creating a consistent message and brand.



Figure 5 - Wayfinding Signage



Implementation



LANDSCAPE IMPROVEMENTS

Along with inconsistencies in existing signage types and configurations, the current landscaping surrounding existing signage also lacks consistency. Utilizing a unique palette of ornamental trees and shrub plantings throughout Jersey Village would also provide some unity between public right-of-ways and signage. A palette should be explored that includes Crape Myrtles currently planted throughout Jersey Village and also incorporates foundation plantings that complement the red, white, and blue star logo.

IMPLEMENTATION

Proposed gateway and wayfinding signage will be primarily located within public rights-of-ways. Maintenance of the roadways within Jersey Village are shared between the City and Harris County. The County has specific requirements regarding monument signage which can be found within the City of Houston Building Code Chapter 46, Houston Sign Code. Interlocal agreements and/or variances may be required depending on final sign location.



Natchez Crape Myrtle



Salvia



Plumbago



Bottlebrush



Firecracker Plant



White Lantana

ESTIMATED COSTS

Preliminary estimated costs for each type within the signage family have been provided to guide future budgets. The costs below are based upon current construction costs and provide an allowance for site preparation, demolition and utilities. Each location is unique and final cost will be dependent on site conditions.

Gateway signage is based upon the location and quantity of signs as shown on the map on page 28. Wayfinding signage can be incorporated throughout the City and therefore only unit prices have been provided.

CITY GATEWAYS

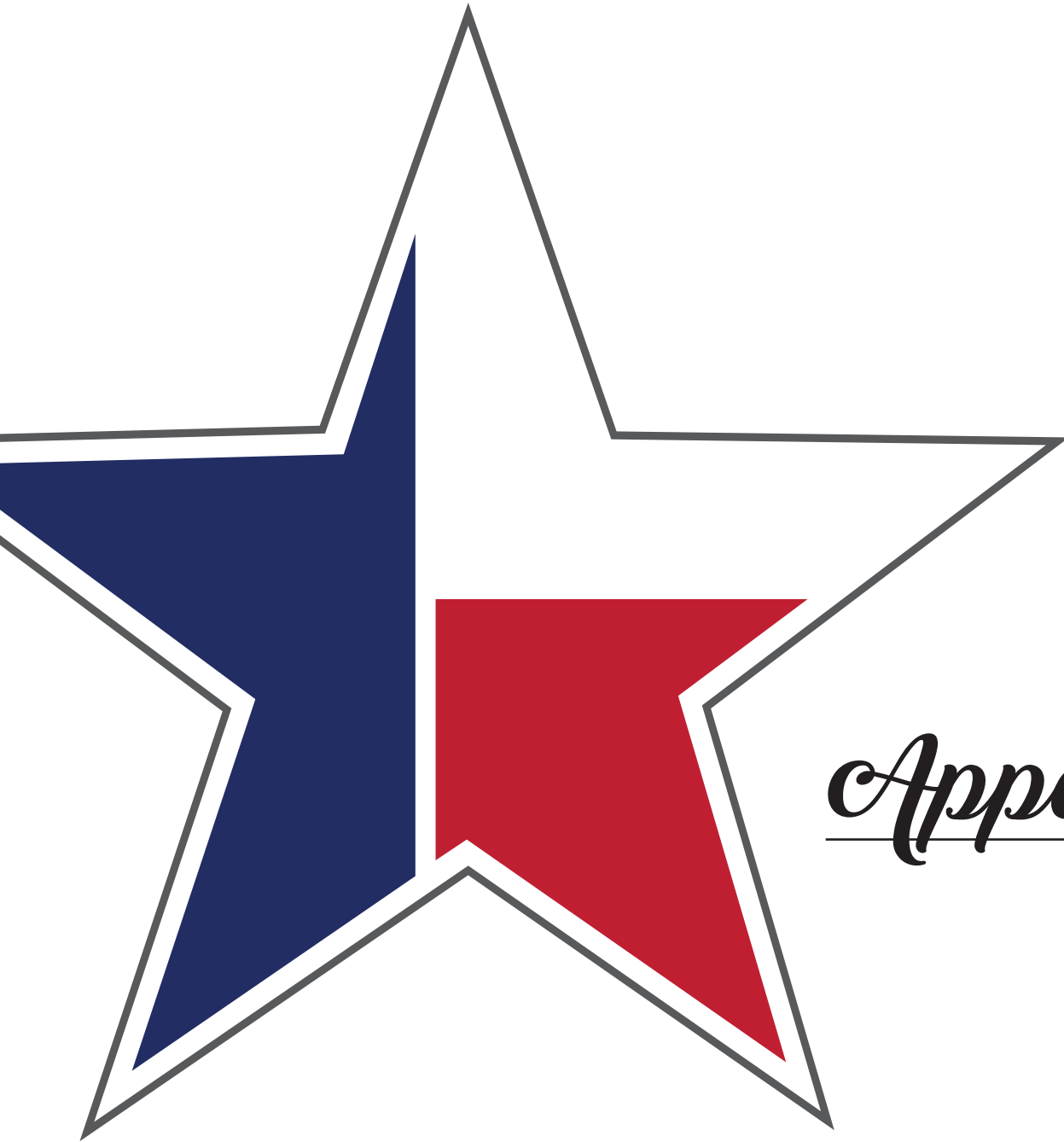
Type	Cost*	Quantity	Total Cost
Large Gateway	\$200,000	5	\$1,000,000
Small Gateway	\$60,000	7	\$420,000
Entry Monument	\$175,000	1	\$175,000

CITY WAYFINDING

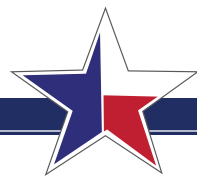
Type	Cost*
Informational Marquee	\$95,000
Street Signage	\$1,000
Building Identifier	\$3,500
Pedestrian Wayfinding	\$5,000
City Wayfinding	\$5,000

*All prices are estimated based on 2018 construction costs. Final cost will be dependent on site conditions at each location.





Appendix



PUBLIC MEETING AND SOCIAL MEDIA COMMENTS- DECEMBER 2017



Option A Comments

- I like the shape of the building identifier. I also like the ivy. Our city has so much green, and I think having green foliage is ideal. Not a fan of the color. Nice mixture of modern and classic.
- Looks cheap. Will not stand the test of time.
- Will not stand test of time.
- Nice thought with the cattleguard design. Seems a bit too modern.
- Color of the cowboys. Boo! Go Texans!
- Is this modern or traditional?
- I vote for Option A.
- Too simple.
- Use the red/white/blue star with back light. Second choice.
- This would be my second favorite. I love the navy. It feels like a huge update for us which I'm definitely open to.
- I like the railing. The tiling is cool.
- I like the blue color and the cattleguard. I appreciate the cattleguard attempt to tie back to roots. It also has greenery.
- I like that there's blue and the plants.
- With red/white/blue star and stone not brick
- #1 Choice
- I like the stone look of the golf course.
- Too clinical (hospital).
- I like Option A but with stone not brick. Something more natural. Could the design be adjusted some too? No one will get the cattleguard concept.
- Put the star from Option C on this one or it looks like the Dallas Cowboys.
- My favorite - modern and clean design which reflects our city.
- Looks like an industrial park
- Slightly more modern than what we have now
- This would be my second choice
- Elegant
- 2nd Preference
- First choice
- Least favorite, very modern/industrial feel
- Too skimpy & reminds me of a shopping center
- Looks pretty but will the materials durable for many many years? Will it still look pretty after sooo many years?
- I think these signs look cheap!
- Looks like something you'd see downtown Houston
- This looks more appropriate for a car dealership.
- This option has clean lines, looks contemporary, and is very sharp
- I'm not into the colors, stick with neutral
- I do not like this one. Feels too much like Dallas Cowboys....
- I don't think the general population will get the correlation of the cattle guard. We like the modern design, but think the star should be colored as the traditional JV Star that includes red. We noted that the smaller way finding drawings in Option A appeared to have red in the star logo, but the red was not carried over to the larger design. The star in the blue and gray looks too much like the Dallas Cowboy Football Logo star. Think the majority of color should be blue though with just a bit of red in the star. Also would like the foundation on stone and not brick. Don't like the yellow brick at all.
- I think this requires avoidable maintenance with the foliage included.
- Nice mixture of modern as well as a traditional look.
- This is the best of the 3 options. I feel it fits best with the unique aesthetic of JV.
- I think this option is the best! It has a more mid-century feel to it which is a nod to the original architecture in the neighborhood.
- This is my choice, however, I would like to see the star in red, white & blue on all signage. It is currently only shown in full color on the building identifiers and pedestrian wayfindings.
- Love the contemporary design. Definitely A.
- Acceptable second choice, but definitely second.
- This is my second choice- it's ok, but not quite the Jersey Village feel
- Clean and modern looking but seems harder to see than other options. I do like it better

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- than other options.
- It reminds me of the Dallas Cowboys which is a bit scandalous in Houston.
 - Do not like it. No character.
 - Too modern looking
 - I vote for Option A because it is simple.
 - I really love me the vines incorporated into the signs.
 - If the star has color, then okay
 - Too modern looking
 - Sleek, without being too contemporary, but somewhat cheap looking.
 - 2nd
 - clean and contemporary - not tied to a particular architectural style. timeless
 - It's too art deco (1930s)
 - This would be my 2nd choice. I do like this as an upgrade to our entrances. Use the colored star from option c if this is chosen
 - I love Opt A as my first choice! The blend of brick, steel and greenery is an excellent representation of our city from it 1950s inception through the decades into a modern future. The greenery is in keeping with the community feeling as a living viable community. I would prefer however, we keep the existing red, white and blue star, to embrace what was and what will be...
 - Looks like the Dallas Cowboys
 - Looks like a sporting venue. The entry monuments also look really fun to climb, like a jungle gym.
 - Yes
 - Love the greenery and chance to brighten with colored plants year round
 - No way! Looks like I'm pulling into Dallas
- Cowboys Village
- Like the plants in the design
 - looks like the cowboys football logo
 - Favorite option. Would like the star to have red, white, and blue.
 - Second choice
 - Not bad. Very modern.
 - Nice, but preference is for option B
 - Second choice
 - Hate it
 - I think it will be outdated after a few years.
 - Too cold feeling
 - Sleek, modern
 - It seems informative.
 - Most timeless appearance. My first choice. Would change color to silver and navy blue.
 - I really like how clean and classic this design is. My favorite by far!
 - Dated looking already
 - Too modern
 - #2 pick
 - Too modern/ industrial
 - Don't like the brick. Please consider using natural stone foundation. Also would like the star to have red in it as it appears in smaller sign. Red is not carried through to the larger sign. Looks too much like Dallas Cowboys logo.
 - Like this the best, classy, clean, forward looking.
 - I like this one the best. The brick is ugly with it though.
 - I like this option best.
 - Classic with a touch of updated urban-- similar to Memorial City District
 - I like A but would prefer the current J V logo
- flag. When is the next meeting?
- NO TO MODERN
 - Clean and elegant. My favorite.
 - ok
 - Signage looks like you are at a police station or mall.
 - I prefer this one. The last one on the right
 - This one is the best. It is fresh and clean and more in tune with the times.
 - Nice
 - Option A is OK
 - "I prefer option A over the others. However, the lettering should be proportional to the size of the sign. For example the ""CITY HALL"" sign has letters almost as large as ""JERSEY VILLAGE"" . The smaller signs have letters much too small. The letter sizes should be in proportion to the size of each sign in relation to the other signs. In all cases, the lettering shall be readable from a good distance when driving a car, day or night. LED lighted signs that are automatically powered during darkness would necessary. The signs should be functional for persons unfamiliar with the territory and need to find their way about. I prefer ""JERSEY VILLAGE"" to ""JERSEY COMMUNITY""; the signs shall indicate Jersey Village as a city, not a community.
 - Don't like the brick, consider stone
 - Brick looks old fashioned and doesn't go with modern lines
 - This is my second choice
 - I do not like the plants
 - Perfect, looks up to date with modern design
 - Too stark
 - Option A would be my Second Choice.



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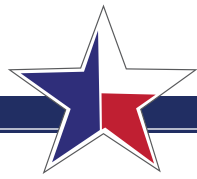
- I really prefer the clean lines of this option over the other two.
- I think this is nice and updated as well as having greenery as well. An entrance is always welcoming with some beautiful greenery or flowers.
- 3rd choice. Looks very transit oriented.
- Font is thin - doesn't stand out - blue could fade. It does combine contemporary and traditional design elements but doesn't seem outstanding..
- This would be my second choice. It is modern with clean lines.
- Modern yet somewhat timeless. This design is bit reflective of our city's mid-century origins.
- Signs resemble those you would expect to see at a commercial development.
- too commercial - not residential
- The blue coloring would stand out nicely but the design seems modern for the style of homes in Jersey Village.
- Don't like Community on the marquee. Where did that come from? We are The City of Jersey Village. I like the blue circle with the star but the star needs to have the red, white and blue. I like the planter. Can the large monument lettering be vertical? Hard to read sideways while driving.
- sort of blah 2d choice
- Looks a bit too industrial
- The metal almost overpowers the signage. It's too monochromatic.
- I do not like this signage at all. It seems too industrial & cold for a welcoming community.
- progressive but not too modern
- BLUE IS MY VOTE
- This is my second favorite. No nonsense "industrial" style, but open and modern.
- This is the only one that I can see. Nothing comes up for B or C. Fix your site.
- No
- I vote for this option
- Blue and silver may look "contemporary", but the color and style makes the words and message harder to read ... especially when driving by.
- Trendy and seems cold
- I like this option. It is both classic and yet modern
- I like this one best but it is "to new" for an old established neighborhood. Doesn't match the neighborhood.
- Best
- I like this one best
- I like this one - modern and tasteful
- It ok but looks too industrial for city signage.
- This a blend of traditional and modern. Not sure about the blue
- I like the shape of the building identifier. I also like the ivy. Our city has so much green, and I think having green foliage is ideal. Not a fan of the color. Nice mixture of modern and classic.
- Looks cheap. Will not stand the test of time.
- Will not stand test of time.
- Nice thought with the cattleguard design. Seems a bit too modern.
- Color of the cowboys. Boo! Go Texans!
- No.
- Is this modern or traditional?
- I vote for Option A.
- Too simple.
- Use the red/white/blue star with back light. Second choice.
- This would be my second favorite. I love the navy. It feels like a huge update for us which I'm definitely open to.
- I like the railing. The tiling is cool.
- I like the blue color and the cattleguard. I appreciate the cattleguard attempt to tie back to roots. It also has greenery.
- I like that there's blue and the plants.
- With red/white/blue star and stone not brick
- #1 Choice
- I like the stone look of the golf course.
- Too clinical (hospital).
- I like Option A but with stone not brick. Something more natural. Could the design be adjusted some too? No one will get the cattleguard concept.
- Put the star from Option C on this one or it looks like the Dallas Cowboys.

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Option B Comments

- Vintage look that matches the neighborhood well. May be a little to "stiff" and too vanilla. May consider a lighter color scheme and less blocky font.
- Dignified. Will look good over time.
- My choice.
- Love this design. It's classy and fits the character of the City.
- Western/country look and feel. I don't want the star to look like the Dallas Cowboys.
- Great. Austin stone.
- Like best. Traditional. Goes best with home designs in neighborhood.
- Too old fashioned.
- My favorite of the three with a look that looks more like what's already there. Class look and fits well with the older neighborhood. I would prefer a blue background.
- Use the red/white/blue star with back light. First choice.
- This is so traditional, but I love it. It feels like something that belongs here. I wouldn't mind some color, though.
- I like the color, but it might be boring.
- This looks old fashioned and possibly too old for the future residents in the next five years. I enjoy the "Jersey Village" under the information marquee.
- I feel like the brick might be pricey, and I don't like the color.
- Too boring. Looks old fashioned.
- #2 Choice
- Okay with stone.
- This design but with Austin limestone like the Jersey Meadow Golf Course sign.
- Would be okay with stone.
- Hate this one. Looks very old.
- My vote with red/white/blue star and stone rather than brick.
- This looks very high-school-campus like.
- 2nd favorite - more traditional and much like what we currently see around here.
- Yes--definitely. Like the look very much!#
- Looks just ok but not upscale
- Perfect
- This is my first choice. Looks classy, professional and has a hometown feel
- Like
- Classic
- 3rd Preference
- Too old looking
- 2nd favorite, has fade resistance and is majestic looking though somewhat old fashioned.
- Best option...looks more like the buildings and neighborhood...looks prosperous & high end
- Seems more durable and low maintenance. Conservative looks.
- I think these signs look substantial and they have that small town/homey feeling
- My preference. It looks more timely and less trendy
- These signs are most appropriate for our community as they have a warm inviting look and blend in better with the architectural design of the homes you see in our city.
- This option feels a little dated, but is also designed well.
- Yes!!
- I like this one the best, but would like to see the star from Option C used with this option.
- This design would be much nicer in a natural stone look rather than the yellow brick. The brick was a turnoff to us. Would love to see what this signage would look like on a foundation of natural stone.
- I like this quite a lot.
- Too old fashioned looking
- This is a nice selection between 'old school & new'
- Love!
- No other choice but B! This is the only one that reflects the style of homes and buildings within Jv
- This one is OK, but I do not like nearly as much as Option A. To me this option feels like the newer pre-fab neighborhoods being built around the Katy area & far Cypress area. Unoriginal & uninspired.
- Although this design is nice, it doesn't fit this neighborhood. It's not a good representation



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of the uniqueness of this neighborhood. This looks more like an entrance to a new development in Katy or Cypress.

- Blah. Looks like too many other hoods
- Hands down the best design! Most in keeping with the architecture of existing JV homes and buildings.
- This is my first choice- nice signage with homey feel
- Traditional. May not be best forwarding looking approach
- I like this option the best because it keeps the feel of the neighborhood. The others are a little bit too "flashy" and contemporary
- This would be my top choice of the 3 but I would prefer something similar but with stone instead of brick.
- best choice. It has a strong Texan character.
- This is a classic look and matches the style of our city.
- The brick addition is more expensive!
- The stars on the signs are nice and I like the brick but it seems like so many other neighborhood signs.
- No
- I prefer option B. It is more in line with the character of the neighborhood
- "Looks appropriate for an older, established neighborhood. Very classy. My husband and I pick this one.
- 1st choice
- clean and modern - covers a wide variety of architectural styles, including the many JV homes in a similar style to this. Evokes a strong connection to Texas. timeless
- The best design. It has a more timeless quality

to it.

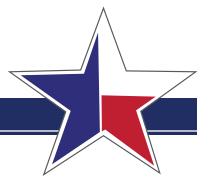
- This is my 1st choice that fits our community. I would like the red,white, & blue star used from option c.
- Opt B is very appealing, as it makes a very Texas Community statement to the eye. It would be my 2nd choice if star was Red, White & Blue.
- Very nice.
- I like this one the best only because the other two are so ugly. I like that it's fairly traditional. However, I think the little diamonds look dated. It's also really boring. I like the old brick wall we already have better than this.
- This is the one that would get my vote
- Love this one!
-
- Too old school
- If I have to choose 1 of the 3 this is least atrocious. Not very creative, but better than the other choices.
- It's ok seems kind of cold when monotone brick is used
- "I like this one best. looks more like the city
- First choice
- I think this is the most traditional and will look fine in 10 years.
- My favorite option. Has a classic look
- First choice
- I feel like the brick in this design would hold up over time. I do like the blue color from option A however.
- Love it
- Love it. Our character.
- Fits the comfy feeling of JV
- I like the design but do not think it will age

well

- This is my favorite.
- Probably most classic, timeless design. My preferred option.
- I wish there was a little color, but feel this is the best of the 3.
- Looks just like Stephen f. Austin state university signage. Seems like it might be nice at first but look dated shortly after. Second choice
- Classic will always look good
- Classic very nice
- #1 pick
- 1st choice
- Better, but I'd prefer stacked stone to brick.
- Very Traditional. Looks old fashion as pictured. Would like to see this design on natural stone.
- Dated looking with so much brick.
- The brick on this one makes it look very old.
- My choice is option B.
- Option B
- Option B
- Classy
- This one matches the city well!
- My favorite signage.
- I like this group
- Too common for a city that is trying to update its brand
- YES LIKE VERY MUCH, MORE TRADITIONAL
- This one.
- OK, but a bit staid, old fashioned
- First choice! Timeless...
- Like this one the best
- The brick is nice but it looks too old fashioned.
- Not enough color
- Option B is my first choice

PUBLIC MEETING AND SOCIAL MEDIA COMMENTS- DECEMBER 2017

- Option B is too blah
- Option B is my favorite. My suggestion is for the star to have the red, white, and blue colors that are pictured in Option C.
- Negative
- Don't like the brick, consider design on stone
- Too traditional and old looking, especially with brick. Would be better with stone
- Third choice
- I like this one - it seems very dignified
- This design best suites the community flavor
- Traditional
- I like this option because it seems more neutral than the other options. It also feels ranch style which I think takes us back to our roots.
- Conservative, Established
- Option B is my First Choice!
- Entry Monument
- Definitely my 1st choice. Makes me think "pleasant".
- crisp, clean lines but a little boring. This one would probably weather the best. It seems appropriate for the feel of Jersey Village - comfortable, mature and strong
- Paul mitchell
- This is the one I vote for.
- I wold be OK with this one but it is a bit old fashioned
- Least apealing being a little too safe of a design solution.
- The signs seem more in keeping with a residential area so are appropriate for JV.
- I like this group of signs.
- this is my choice
- This is my choice and very Texas
- The brickwork matches Jersey Village well but it would be nice to add blue for the stars or some other contrasting element.
- Large monument. Can the star be red white and blue. Instead of brick pattern could it be sandstone. My thought is how durable is brick. Will it withstand time. Can the lettering be vertical so it is readable to the drivers.
- Same comments for marquee, star color and large monument. I like the traditional look of these but the brick color makes it look dated. Needs a better color to convey Hometown without being Old/Stodgy.
- old and stodgy 3d choice
- I like this option the best
- Looks too Old
- Feels old. It's traditional and I kind of like that, but it's boring. Why not any color in the stars or something?
- This is my first choice. I like the warmth of the brick & darker gray color, though the sandstone brick does make it look more dated. Maybe it could be a slate gray stone/brick instead. It seems homey, warm & welcoming, but with a more modern & updated look than what we currently have. It would be even better with some greenery/ flowers/landscaping around the brick. I like the star of Texas & how it's incorporated with this style.
- I like this one best
- Option B is my vote.
- This is the best option
- outdated. like some of our houses that have not updated.
- Third favorite is the most traditional, classic style.
- Yes
- Classic and very classy look, plus love the large eye catching star of Texas.
- Classic, upscale, sophisticated
- This option seems to be rooted more in the past. While lovely, I don't think it reflects the changing population.
- This would be my choice.
- Option 2
- I prefer this one. It has a classic look and reminds me of small town rural America, yet it somehow has a modern clean look.
- This looks too much like the old government buildings
- Like the brick/stone look. It's warmer and more to what I would like. More like other subdivisions and communities.
- I like this one the best. I think it is more homey and reflects the hometown atmosphere of JF
- Traditional
- Vintage look that matches the neighborhood well. May be a little to "stiff" and too vanilla. May consider a lighter color scheme and less blocky font.
- Dignified. Will look good over time.
- My choice.
- Love this design. It's classy and fits the character of the City.
- Western/country look and feel. I don't want the star to look like the Dallas Cowboys.
- Great. Austin stone.
- Like best. Traditional. Goes best with home designs in neighborhood.
- Too old fashioned.



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- My favorite of the three with a look that looks more like what's already there. Class look and fits well with the older neighborhood. I would prefer a blue background.
- Use the red/white/blue star with back light. First choice.
- This is so traditional, but I love it. It feels like something that belongs here. I wouldn't mind some color, though.
- I like the color, but it might be boring.
- This looks old fashioned and possibly too old for the future residents in the next five years. I enjoy the "Jersey Village" under the information marquee.
- I feel like the brick might be pricey, and I don't like the color.
- Too boring. Looks old fashioned.
- #2 Choice
- Okay with stone.
- This design but with Austin limestone like the Jersey Meadow Golf Course sign.
- Would be okay with stone.
- Hate this one. Looks very old.
- My vote with red/white/blue star and stone rather than brick.
- This looks very high-school-campus like.



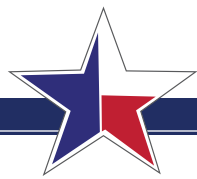
Option C Comments

- Too modern.
- Looks cheap. Will not stand the test of time.
- Doesn't represent the Villages community.
- Looks like a community college sign, but I like the stone work.
- Red is bold. Love the star. Would love a cross between option B & C, keeping the star with less red accents and more brick.
- Too contemporary.
- Too modern. Not consistent.
- My favorite. The star gives it a solid, firm look. Not too sure about the red, but it will stand out among the many trees in our city.
- Second favorite but would probably change the red background to blue or something darker.
- Third choice.
- I like the idea of limestone, but this just feels so modern. The red just does not speak to me. It feels like it doesn't match it here.
- I love the color.

- Too modern. This doesn't match the city.
- I really like this one because all the stars have color, and I like the limestone.
- Like as is.
- #3 Choice
- No red! Will fade
- Don't like the red color.
- The best one. Love the red. It pops and looks very modern.
- This looks more classic and conservative like Jersey Village. This resembles the true character of Jersey Village and the reason I chose to live here versus elsewhere.
- Least favorite because of the red color. It would probably be my favorite if the red was replaced with blue. I DO like the tri-colored state logo.
- Looks like commercial signage
- Too modern
- This is my last choice
- Use blue instead of red. My last choice.
- 1st Preference
- 2nd choice
- Nothing I would change! This is perfect and my top choice
- Favorite option. Love this! Ties back to our star logo and has modern feel. Concerned for staying power of the red due to sun fading, but love that the red is eye catching and dramatic.
- Red is just too bright & modern for an old neighborhood
- Color coordination is bad.
- Too red. Do not like this option
- No comment. Ha ha
- Although I like the star, I think this signage

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- looks too flashy and space age. It just doesn't seem a proper representation for Jersey Village.
- This option does seem very dated. The red is harsh and the wave edges are odd
 - Absolutely freaking not!
 - I don't care for the red and it will feel dated rather quickly.
 - Didn't like the red. Concern that red may fade over time or turn to pinkish or maroon. Or may even appear to look various of red shades depending on sunlight. Red is typically a color that is hard to maintain. We did like that this design was shown with stone. Would love to see what this signage would look like in the blue color shown in option A.
 - I find this color scheme gaudy and quite unappealing.
 - Too modern looking
 - Option C looks great
 - Flat out do not like this option at all.
 - I'm not a fan of this design at all.
 - Too red. Don't care for this one.
 - Not acceptable. The red is obtrusive.
 - Too contemporary for the neighborhood
 - Modern look but I don't think it fits city's image.
 - I like the stone but the red is a bit much. This is my least favorite.
 - Not bad.
 - Too modern looking
 - I don't like the colored wave!
 - These signs seem too contemporary for our neighborhood.
 - Love this because of the JV star
 - This one
 - Too modern looking
 - "Too contemporary & flashy for JV. I do like the JV stars.
 - No red
 - Too trendy. Will look dated as soon as the mid-century fad fades. We only have a handful of homes in this style, so it is also misleading.
 - Looks cheap.
 - I believe this would be too modern for existing style community.
 - Opt C is my last choice for JV. It is too urban for our blended estate community. It is more of an inner city, townhome/condo impression.
 - Looks like a shopping center.
 - This is astonishingly ugly and in its attempt to look "modern" it looks outdated already.
 - Noooooooo
 - Would be my second favorite if the accent colors were blue (red is too harsh)
 - The most modern for sure, is there an option D?
 - Not a fan of the red. Can another color be used?
 - looks like the texans football logos
 - Third choice
 - Least favorite option.
 - Third choice
 - Hate it
 - Not sure how I feel about it.
 - Too stark
 - I like this one the best but on the Large Gateway Monument I would think that the name should be written from top to bottom,
 - similar how books stand on a shelf
 - No
 - This probably the most modern. It also enhances the fact that JV is in Texas.
 - Too much going on. Red isn't a soothing color or a good neighborhood color. As someone who has studied colors in design it's typically used at low end fast food chains. Not a classic color. Least favorite option by far. I don't love the design either. Definitely last choice.
 - Horrid terribly ugly
 - Maybe if red wasn't the accent color
 - #3 pick
 - 2nd choice
 - Prefer this one the most. I like how most new areas are using stone in their signage. I would really like to see JV play up the stone, more like the Lakes at JV sign on Jones.
 - I like the multi-color red/white/blue look of Option C. It pays homage to our City and is unique compared to the other two options (which remind me of CityCentre and Sugar Land's wayfinding signs).
 - Too much Red. Concern that red may fade and/or appear pinkish over time or in different light. Would like to see design in navy with only red in star. Like the stone look.
 - Too commercial and flashy with the red.
 - Unfortunately, I think someone modeled this after a convention booth from the early 00's. I do not recommend.
 - I don't like the red and I don't think the look of it will stand the test of time.



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- This design would get dated quickly
- NO TO MODERN
- Not this one.
- Same logo as out monthly newsletter/Blends well
- Looks like a medical facility sign with the red
- Don't like
- I Nicest option. If signage stays colorful, it will look great in 15 years as well.
- Option C would be my choice
- Option C is my second choice
- This would be my choice. Love the red
- This seems like a timeless type of signage that will look stylish for years.
- Negative
- Don't like all the red. Concern about red fading or retaining color. Do like the stone look. Consider using blue rather than red.
- Too much red.
- Option C is my favorite.
- This is my first option
- This looks too sterile
- To much movement
- Option C
- Option C
- Too Modern
- No, I would not choose this one for Jersey Village.
- 2nd choice. Makes me think emergency but also modern.
- contemporary design is cold - red color would probably fade and it really doesn't give me the 'Jersey Village feeling' Seems out of place in the area..
- This is my choice. It is eye catching and very 21st century. Normally I don't like red but

- here it draws the eye. The signs are sleek with good lines.
- A bit trendy this solution may look dated in a shorter period of time.
 - Signs resemble those you would expect to see at a commercial development.
 - Best Option
 - I like the red all options are nice
 - This one is just tacky
 - Doesn't fit Jersey Village. My first thought is that it looks like a University of Houston signage.
 - Too flashy.
 - I recommend option C
 - I recommend option C
 - sleek and modern first choice
 - Should be in Blue
 - I like it, but concerned about the weathering of the red and keeping the limestone (I assume) clean. But the color gives contrast to the metal so it stands out more than the first one.
 - This is my second choice, though I do not like the red at all. It would look great with the accent color being the blue from Option A instead. I also like the sign for City Hall better in both options A & B rather than this one. This is a more modern look for the city too, but more fun than industrial. Landscaping around these would also make it warmer. The star is ok. I like the style of it in option B better.
 - I'll add that I don't like the red (Option C) because it reminds me of hospital signage.
 - too space-age for our city.
 - My number 1 favorite is this option C. Red

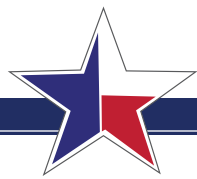
- trim draws the attention to the sign.
- Absolutely not
 - Please don't use red as a signature color of JV.
 - Trendy and too bold
 - Colorful, eye catching, somewhat modern in style
 - Really like the red, white and blue that matches entry on wall at BW8 frontage and Philippine.
 - These look like bus terminal signs
 - No
 - This looks like a cartoon
 - Too brash and trashy looking. Come on! Really?
 - Shows current logo colors/star. Again modern with traditional brick
 - Too modern.
 - Looks cheap. Will not stand the test of time.
 - Doesn't represent the Villages community.
 - Looks like a community college sign, but I like the stone work.
 - Red is bold. Love the star. Would love a cross between option B & C, keeping the star with less red accents and more brick.
 - Too contemporary.
 - Too modern. Not consistent.
 - My favorite. The star gives it a solid, firm look. Not too sure about the red, but it will stand out among the many trees in our city.
 - Second favorite but would probably change the red background to blue or something darker.
 - Third choice.
 - I like the idea of limestone, but this just feels so modern. The red just does not speak to

PUBLIC MEETING AND SOCIAL MEDIA COMMENTS- DECEMBER 2017

- me. It feels like it doesn't match it here.
- I love the color.
- Too modern. This doesn't match the city.
- I really like this one because all the stars have color, and I like the limestone.
- Like as is.
- #3 Choice
- Okay.
- No red! Will fade.
- Don't like the red color.
- The best one. Love the red. It pops and looks very modern.
- This looks more classic and conservative like Jersey Village. This resembles the true character of Jersey Village and the reason I chose to live here versus elsewhere.

Additional Written Public Meeting Comments

- Add "City of" to signage.
- Great job!
- Great job and options!
- Can the information marquee be an LED display with a rotating board?
- Make wayfinding signs reflective.
- I'm so glad our star is on there.
- I like them all because they're tall so people can see them.
- I like them all but I don't appreciate options A & B because the stars aren't in color.
- I like the design of Jersey Meadow Golf Course Sign.
- This looks like it belongs at a university.
- As a life-time Jersey Village resident, I have to say I am disappointed with the options.
- Resident doesn't like Option B at all.
- Resident likes the cattleguard idea.
- Resident likes Option A but doesn't like the brick on it, and would prefer stone instead.
- Use blue on Option C instead of red.
- Resident likes the style of Option C the best.
- Resident doesn't like the red.
- Natural stone is preferred.
- Resident likes Option A but with a red/white/blue star instead.
- The stone is more modern.
- Resident likes the more modern looks.
- "I don't like any. I like what we have at the golf course."
- Resident likes the cattleguard but feels that no one will understand the concept.
- No scrolling marquee.
- There is too much red. Change this to blue.
- Avoid red. It's too "Christmas-y."
- Resident loves the red because it will pop against the trees.
- Resident likes Option C. It looks like The Woodlands.
- Resident likes Option A because it has plants.
- "Option B is my favorite."
- Option C is a good combination of A and B.
- Resident likes Option B because it matches the style of the city and homes.
- Resident thinks the options work well now, but it will need to be updated in 15 years.
- Resident wants to see Option B with the colored Texas star.
- Resident likes the font on Option A.
- Jones is the major connector and needs a grand entry.
- Make sure there aren't too many bright marquee signs.
- The discretionary fund for the parks board is \$50,000 a year.
- Option A looks like NASA.
- Resident likes the "classic and vintage" look of Option B.
- Resident likes Option B but prefers the star on Option C better. He/she is worried it will get lost or look like the Dallas Cowboys.
- There needs to be a contrast between the sign and letters.
- Downsize graphics and email to Austin for Facebook.
- Residents want "City of" included on the signage.
- No--dont like the red trim!
- Please consider signage consistent with the entry to the golf course and lakes of jersey village. The Austin stone looks up scale Texas.
- A and B are both nice. Option A would need greenery maintenance. That is the element that I like about it.
- Thanks to all of you volunteering yourselves for the benefit of our community
- Where will all these monuments be? Do they replace what is already there or these are to be at different entrances?
- My overall favorite is Option B.
- The option B reminds me of the design that CFISD uses
- Both options A and C seem like signage you would see in commercial areas not a well established residential community. However, I do like the tri-colored star and would like to see it replace the solid blue star on Option B which is the best look for our city.
- I think these are really nice proposals. I think Option A is the best, but think the company



PUBLIC MEETING AND SOCIAL MEDIA COMMENTS- DECEMBER 2017

did a great job providing options.

- I am a younger Jersey Village resident and looking at other upscale neighborhoods, option B is best
- Our city needs to continue with our "older neighborhood" concept. We're not 'NEW', and we're not MIDTOWN, Uptown, or Bellaire....
- Are they all priced in same range? Any change to street signs or lighting?
- Thank you for all the hard work being put into this.
- Thanks for allowing our input!
- I would prefer the money being spent on the Wayfinding Signage be spent on really solving the flooding problem in JV.
- Option a would be my choice but I™d prefer an older feeling font to go with the vintage homes in our neighborhood.
- I like the bldg signs better sideways like A & B
- I hope and pray you are building the golf course berm and fixing the street flooding issue before paying attention to cosmetic distractions
- None of them are impressive.
- Can we get some options from a different company? The options presented remind me of the rest stop signage on the interstate on the way to San Antonio.
- Option C will date itself pretty quickly. Option A I like the best, but it too will date itself over time. Option B will remain in style longer than the other two options and best reflects the image of JV.
- Anything is better than our current situation!
- While they are all nice I feel that option

B has a classic look that will not go out of style. I feel that it matches the look and feel of Jersey Village. Option C gives me the feeling of school signs.

- "Thank you for asking the input of residents! I™m an interior designer and photographer. Would love to help more if ever needed. 281-253-7227"
- Jersey Village is "comfortable" in my eyes - not the sleek modern architecture.
- Thanks for you efforts. Please consider modeling signage after the Jersey Meadows Sign.
- I like the modern flairs, but the brick choice with them isn't very flattering. I would recommend changing the brick color or going with some other stone.
- Option B is the best choice.
- First choice is Option A
- BRICKS JUST LOOK BETTER
- My favorite is the tall one. That should be at our entrance.
- I like B. I like the last one one the right.
- Like sign at Jersey Meadows and Jones Rd. Consider matching that design.
- Need to achieve a more modern look to attract young people to Jersey Village in the future.
- Any update would be fantastic for our city
- Materials used should be able to withstand the elements particularly the sun. Any design should be low maintenance.
- All three are acceptable but I like #3 best.
- My vote goes for Option A
- If these are the only options, I'd choose B. It would be great it a second round could be

created based on community feedback.

- "I compliment Clark Condon on providing our city with a good variety of visual choices for our city's signage. I'm sure any one of the three will display quite well. I recommend option C because I personally think that Jersey Village needs to exhibit a more contemporary appeal if we are to attract younger residents and have them become a part of our community fabric."
- The stone looks too old. The red will not hold up to the sun. I like Option C but in Blue
- One has to also look for longevity of the design. The most trendy usually have shorter life span. Although I believe that all three designs have staying power.
- Please make sure that the signs are lighted and easy to see in the dark.
- We like Option B, it gives the impression of an upscale neighborhood and is warm and inviting.
- I prefer option A
- I like the other designs but not a fan of the brick...prefer stone look.
- If you want our city to be whole again, you need to make it look friendly and welcoming. We aren't an industrial park but a community with homes and people. I think the city needs to save money on signage by closing a few entrances in and out. Therein, save money, cut crime, it traffic and give us private community back.
- "Is the brick sign on the corner of Jones and Village Green by Bank of America a City sign? Looks run down. It reads Village Green.

PUBLIC MEETING AND SOCIAL MEDIA COMMENTS- DECEMBER 2017

Would like to see something a little more creative"

- Add "City of" to signage.
- Great job!
- Great job and options!
- Can the information marquee be an LED display with a rotating board?
- Make wayfinding signs reflective.
- I'm so glad our star is on there.
- I like them all because they're tall so people can see them.
- I like them all but I don't appreciate options A & B because the stars aren't in color.
- I like the design of Jersey Meadows Golf Course sign.
- This looks like it belongs at a university.
- As a life-time Jersey Village resident, I have to say I am disappointed with the options.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018

AGENDA ITEM: F08

AGENDA SUBJECT: Consider Resolution No. 2018-09, canceling the Monday, March 19, 2018, Regular City Council Meeting, and calling a Special Session City Council Meeting for an alternate date during the month of March.

Department/Prepared By: Lorri Coody

Date Submitted: February 9, 2018

EXHIBITS: [Resolution No. 2018-09](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

It has come to the attention of Staff that some of the Council Members will not be able to attend the March 19, 2018 City Council Meeting due to scheduling conflicts.

Accordingly, it is suggested that City Council consider canceling the March 19, 2018 City Council Meeting and calling a Special Session City Council Meeting for an alternate date during the month of March.

In selecting an alternate date for the Special Session Meeting, City Council should consider that a Work Session Meeting is also needed in order to consider the Golf Course Berm Project. Staff suggests that the Work Session be conducted prior to the Special Session City Council Meeting between 5:30 p.m. and 7:00 p.m.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2018-09, canceling the Monday, March 19, 2018, Regular City Council Meeting, and calling a Special City Council Meeting for an alternate date during the month of March.

RESOLUTION NO. 2018-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, CANCELING THE MONDAY, MARCH 19, 2018, REGULAR CITY COUNCIL MEETING, AND CALLING A SPECIAL SESSION CITY COUNCIL MEETING FOR AN ALTERNATE DATE DURING THE MONTH OF MARCH.

WHEREAS, while Council meets in Regular Session on the 3rd Monday of each month to conduct City business, it is suggested that City Council consider canceling the March 19, 2018 City Council Meeting and call a Special Session City Council Meeting for an alternate date during the month of March due to scheduling conflicts; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1: That the City Council of the City of Jersey Village, Texas, hereby cancels the Regular Council Meeting scheduled to be held on March 19, 2018, at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

Section 2: That the City Council of the City of Jersey Village, Texas, hereby calls a Special Council Meeting to be held on _____, at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

Section 3: This Resolution shall take effect immediately from and after its passage by the City Council of the City of Jersey Village.

PASSED AND APPROVED this the **19th** day of **February, 2018**.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: February 19, 2018

AGENDA ITEM: F09

AGENDA SUBJECT: Discuss and take appropriate action regarding transparency matters and posting items to the City's website.

Dept./Prepared By: Austin Bleess for Council Member Warren **Date Submitted:** 02/12/2018

BACKGROUND INFORMATION:

As the Council moves towards providing more information and more transparency of city operations on our website, we are looking for guidance from the City Council as to whether or not we should be making it a priority to achieve all of the transparency stars the State Comptroller has to offer.

The Economic Development Star is awarded for posting an economic development summary that includes a narrative overview as well as information on tax abatements granted in the most recently completed fiscal year. It requires information on Chapter 380 grants, such as the actual agreements, project goals, cost of the project and benefit to the city. Since the City has only one (1) Chapter 380 Agreement going back the last few years this star should be easy to obtain.

The Public Pensions Star is awarded for having posting a summary including information from the most recent actuarial valuation, as well as a narrative section with explanations (or links to explanations) of terminology for each and comparisons with GASB, Pension Review Board or other applicable benchmark as appropriate. As we are a member of TMRS this should be fairly easy to gather this information to post online.

The Contracts and Procurements Star is awarded for posting a summary, which includes spending on procurement and contracting activities, total number of publicly posted bidding and contracting opportunities opened, total number of closed bids/solicitations or contracts awarded, total dollar amount of bids received from invitations for bids or requests for proposals, and total dollar amount awarded from contracts.

This one could be a bit more difficult to go back and gather all of the information for the past three years. However, it is something we can try to do, and could begin to do for this fiscal year and moving forward.

We already post all of the required information to meet the requirements for the Debt Obligations Transparency Star.

No transparency stars can be awarded until we have our budget in excel format and post that online. With our current software we cannot easily do that. It is a project that we have to convert it to Excel as time allows. Once that is posted we can apply to be awarded these transparency stars. So while it may take a while to officially receive the star, we could meet the spirit of the requirements in relatively short order, with the exception of the contracts and procurements star.

RECOMMENDED ACTION:

Authorize the City Manager to take the necessary actions to participate in the Transparency Stars Program from the Texas State Comptroller.

MOTION:

I move to authorize the City Manager to take the necessary actions to participate in the Transparency Stars Program from the Texas State Comptroller.

G. CLOSE THE REGULAR SESSION

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

H. EXECUTIVE SESSION

1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed agreement providing for dismissal of eminent domain proceedings against Joe Myers Dealership Properties and a possession and use agreement for a 5' Wide Sound Wall Easement and a 30' Temporary Construction Easement, out the J.M. Dement Survey, Abstract Number 228 and Thomas Hogan Survey, Abstract Number 326 and being out of and a part of Lot 1, Amending Plat of Wallace Acres, a subdivision recorded under Film Code Number 600188 of the Harris County Map Records (easement for sound reduction wall), located within the City of Jersey Village, Harris County, State of Texas. *Leah Hayes, City Attorney*

I. ADJOURN EXECUTIVE SESSION

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: February 19, 2018

AGENDA ITEM: J01

AGENDA SUBJECT: Consider Resolution No. 2018-10, approving a proposed agreement providing for dismissal of eminent domain proceedings against Joe Myers Dealership Properties, L.P. and a possession and use agreement for a 5' Wide Sound Wall Easement and a 30' Temporary Construction Easement, out the J.M. Dement Survey, Abstract Number 228 and Thomas Hogan Survey, Abstract Number 326 and being out of and a part of Lot 1, Amending Plat of Wallace Acres, a subdivision recorded under Film Code Number 600188 of the Harris County Map Records (easement for sound reduction wall), located within the City of Jersey Village, Harris County, State of Texas; and authorizing the City Attorney to execute the agreement and related documents.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** February 14, 2018

EXHIBITS: [Resolution No. 2018-10](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City Council of the City of Jersey Village, Texas has previously filed Eminent Domain Proceedings against Joe Myers Dealership Properties, L.P. for a 0.1754 acre tract of land and a 1.0681 acre tract of land in connection with the construction of a sound wall, which is part of the US Hwy 290 Expansion Project.

This item is to consider a proposed agreement that provides for the dismissal of the Eminent Domain Proceedings against Joe Myers Dealership Properties, L.P. and provides for a Possession and Use Agreement.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2018-10, approving a proposed agreement providing for dismissal of eminent domain proceedings against Joe Myers Dealership Properties, L.P. and a possession and use agreement for a 5' Wide Sound Wall Easement and a 30' Temporary Construction Easement, out the J.M. Dement Survey, Abstract Number 228 and Thomas Hogan Survey, Abstract Number 326 and being out of and a part of Lot 1, Amending Plat of Wallace Acres, a subdivision recorded under Film Code Number 600188 of the Harris County Map Records (easement for sound reduction wall), located within the City of Jersey Village, Harris County, State of Texas; and authorizing the City Attorney to execute the agreement and related documents.

RESOLUTION NO. 2018-10

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING A PROPOSED AGREEMENT PROVIDING FOR DISMISSAL OF EMINENT DOMAIN PROCEEDINGS AGAINST JOE MYERS DEALERSHIP PROPERTIES, L.P. AND A POSSESSION AND USE AGREEMENT FOR A 5' WIDE SOUND WALL EASEMENT AND A 30' TEMPORARY CONSTRUCTION EASEMENT, OUT THE J.M. DEMENT SURVEY, ABSTRACT NUMBER 228 AND THOMAS HOGAN SURVEY, ABSTRACT NUMBER 326 AND BEING OUT OF AND A PART OF LOT 1, AMENDING PLAT OF WALLACE ACRES, A SUBDIVISION RECORDED UNDER FILM CODE NUMBER 600188 OF THE HARRIS COUNTY MAP RECORDS (EASEMENT FOR SOUND REDUCTION WALL), LOCATED WITHIN THE CITY OF JERSEY VILLAGE, HARRIS COUNTY, STATE OF TEXAS; AND AUTHORIZING THE CITY ATTORNEY TO EXECUTE THE AGREEMENT AND RELATED DOCUMENTS.

WHEREAS, the City Council of the City of Jersey Village, Texas has previously filed Eminent Domain Proceedings against Joe Myers Dealership Properties, L.P. for a 0.1754 acre tract of land and a 1.0681 acre tract of land in connection with the construction of a sound wall which is part of the US Hwy 290 Expansion Project; and

WHEREAS, the City Council finds that it is in the best interest of the health, safety, and welfare of the citizens of the City to consider a proposed agreement concerning the proceeding with Joe Myers Dealership Properties, L.P.; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble are hereby found to be true and correct.

Section 2. The City hereby approves the proposed agreement providing for the dismissal of the eminent domain proceedings against Joe Myers Dealership Properties, L.P. and a possession and use agreement for a 5' Wide Sound Wall Easement and a 30' Temporary Construction Easement, out the J.M. Dement Survey, Abstract Number 228 and Thomas Hogan Survey, Abstract Number 326 and being out of and a part of Lot 1, Amending Plat of Wallace Acres, a subdivision recorded under Film Code Number 600188 of the Harris County Map Records (easement for sound reduction wall), located within the City of Jersey Village, Harris County, State of Texas; and authorizes the City Attorney to execute the agreement and related documents.

PASSED, APPROVED, AND RESOLVED this the 19th day of February, 2018.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

K. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.