

Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
Sheri Sheppard, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, May 14, 2018, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The Mayor and a quorum of the City Council will be physically present at the meeting. Sheri Sheppard, Council Position No. 4, may participate in the meeting via videoconference call. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Justin Ray, Mayor

### **C. ELECTION MATTERS**

1. Discussion with possible action to consider [Ordinance No. 2018-08](#), canvassing the returns and declaring the results of the General Election held on May 05, 2018 for the purpose of electing three (3) City Council Members (Place 1, Place 4, and Place 5). *Justin Ray, Mayor*
2. [Issuance of Certificate](#) of Election to Newly Elected Officials. *Lorri Coody, City Secretary*
3. Administer Oath of Office to Elected and newly Appointed Officials. *Lorri Coody, City Secretary*
4. Recognition and Presentation of Service Award to Sheri Sheppard outgoing Council Member – Place 4, for her years of service to the City of Jersey Village. *Justin Ray, Mayor*

**RECESS** – Take recess in order that the newly elected members of Council may take their place at the Council dais.

### **D. PRESENTATIONS**

1. Presentation of [Employee of the Month](#). *Justin Ray, Mayor*

### **E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on

the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

#### **F. CITY MANAGER’S REPORT**

1. [Monthly Fund Balance Report](#), [Enterprise Funds Report](#), [Governmental Funds Report](#), [Property Tax Collection Report – March 2018](#), [General Fund Budget Projections](#) as of April 2018, and [Utility Fund Budget Projections](#) – April 2018.
2. [Open Records Requests](#) – Non-Police
3. [Fire Departmental Report](#) and [Communication Division’s Monthly Report](#)
4. [Police Activity Report](#), [Warrant Report](#), [Investigations/Calls for Service Report](#), [Staffing/Recruitment Report](#), and [Police Open Records Requests](#)
5. [Municipal Court Collection Report](#), [Municipal Court Activity Report](#), [Municipal Court Courtroom Activity Report](#), [Speeding and Stop Sign Citations within Residential Areas Report](#), and [Court Proceeds Comparison Report](#)
6. [Public Works Departmental Report](#) and [Construction and Field Projects Update](#)
7. [Golf Course Monthly Report](#), [Golf Course Financial Statement Report](#), [Golf Course Budget Summary](#); [Golf Course Social Media Summary Report](#), and [Parks and Recreation Departmental Report](#)
8. [Report from Code Enforcement](#)
9. [City Social Media Summary Report](#)

#### **G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on [April 16, 2018](#).  
*Lorri Coody, City Secretary*
2. Consider [Resolution No. 2018-22](#), consenting to and approving the appointment of Bob Fry as the Harris County Municipalities Waste Disposal representative to the Gulf Coast Authority Board of Directors effective June 1, 2018 for the unexpired term that will end on August 31, 2019. *Lorri Coody, City Secretary*
3. Consider [Resolution No. 2018-23](#), receiving the Capital Improvements Advisory Committee’s April 2018 Semiannual Progress Report. *Kevin T. Hagerich, Director of Public Works*
4. Consider [Resolution No. 2018-24](#), receiving the Planning and Zoning Commission’s 2018 Annual Progress Report pertaining to the City’s progress in implementing the Comprehensive Plan. *Debra Mergel, Planning and Zoning Commission Chairman*
5. Consider [Resolution No. 2018-25](#), authorizing the City Manager to engage Lemons Auctioneers, LLP and Online Pros to perform auctioneering services for the disposal of surplus equipment. – *Kevin T. Hagerich, Director of Public Works*

#### **H. CLOSE THE REGULAR SESSION**

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

**I. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas. *City Attorney*

**J. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**K. REGULAR SESSION**

1. Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas and Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas, including, without limitation, consideration and [approval of a proposed settlement](#) of the *Jones Road Project, Ltd.* case. *Justin Ray, Mayor*
2. Consider [Resolution No. 2018-26](#), electing a Mayor Pro Tem. *Justin Ray, Mayor*
3. Consider [Resolution No. 2018-27](#), assigning Council Members to serve as liaison to various city committees and boards. *Justin Ray, Mayor*
4. Consider [Ordinance No. 2018-09](#), receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas by authorizing revision of the official zoning map so that property located at 8805 Jones Road/12511 Steepleway and 8805 Jones Road #A, and described as Tracts 1 and 1a, Block 1, Jones Road Plaza, shall be changed from zoning District F ("First Business District") to Zoning District J ("Third Business District"). *Debra Mergel, Planning and Zoning Commission Chairman*
5. Consider [Resolution No. 2018-28](#), appointing a Commissioner to fill the unexpired term ending September 30, 2019 for position one on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. *Lorri Coody, City Secretary*
6. Consider [Ordinance No. 2018-10](#), amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 in the amount not to exceed \$50,000 to increase line item 01-39-6516 (Parks and Landscaping Projects) from the General Fund Balance for the construction of the Dog Park. *Isabel Kato, Finance Director*

7. Discuss with possible action either a [contract extension with the audit firm](#) of Belt Harris Pechacek, LLLP or the preparation of an RFP for audit services for a period of three year. *Isabel Kato, Finance Director*
8. Consider [Ordinance No. 2018-11](#), amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 01-25-5516 (Collection Agency Fees) in the amount not to exceed \$53,000 to cover the cost of collection agency services. *Mark Bitz, Fire Chief*
9. Consider [Ordinance No. 2018-12](#), amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 01-25-3010 (Incentives) in the amount not to exceed \$6,000 to cover the cost of Fire Department Incentives. *Mark Bitz, Fire Chief*
10. Consider [Resolution No. 2018-29](#), authorizing the City to apply for a grant from the Firehouse Subs Public Safety Foundation. *Mark Bitz, Fire Chief*
11. Consider [Resolution No. 2018-30](#), authorizing the City Manager to execute an agreement with PGAL, Inc. for the design of a new Jersey Meadow Golf Course Club House. *Jason Alfaro, Director of Parks and Recreation*
12. Consider [Resolution No. 2018-31](#), authorizing the City Manager to engage Brooks & Sparks, Inc. to perform engineering services for the Jersey Meadows Golf Course Berm Project. *Kevin T. Hagerich, Director of Public Works*
13. Consider [Resolution No. 2018-32](#), authorizing the City Manager to engage Brooks & Sparks, Inc. to perform engineering services for the Jersey Meadows Golf Course Gray Water Project. *Kevin T. Hagerich, Director of Public Works*
14. Consider [Resolution No. 2018-21](#), accepting the resignation of Crime Control and Prevention District Board Member Sheri Sheppard, and appointing a new member to the Crime Control and Prevention District for the unexpired term ending August 31, 2018. *Lorri Coody, City Secretary*

#### **L. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**M. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: May 10, 2018 at 10:45 a.m. and remained so posted until said meeting was convened.

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Lorri Coody, TRCM  
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

