

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MARCH 15, 2021 AT 7:00 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.**

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

**346-248-7799 along with Webinar ID: 818 5320 6731. If you do not wish to participate via telephone, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.** The agenda follows:

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Pro tem Warren at 7:01 p.m. with the following present:

Mayor Pro tem, Bobby Warren	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Justin Pruitt
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Mayor Mitcham was not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; Harry Ward, Director of Public Works; Robert Basford, Director of Parks and Recreation; and Bob Blevins, IT Director.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Pledge by: Hannah Stembridge
2. Prayer by: Michael Stembridge

**C. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430:** Mr. Maloy spoke to City Council about the upcoming possibility of City considering approval of digital billboards. He gave background history about a company appearing before the Council some years ago seeking a permit for his company to convert one existing billboard to an electronic billboard. At

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

that time six residents spoke in opposition to this proposal, stating safety reasons concerning driver distraction due to drivers trying to read these changing billboards. The Planning and Zoning Commission at that time did not recommend approval of the proposal. Mr. Maloy told City Council that this same company is back and is asking the Planning and Zoning Commission to consider permitting his company to convert one static billboard to an electronic billboard. Mr. Maloy stated that the City of Houston and the Harris County Toll Road do not permit these electronic billboards. He also stated that the City of Tomball does not permit these billboards. He does not want the Council to approve any request permitting electronic billboards in Jersey Village.

**Ashley Brown, 15602 Lakeview Drive, Jersey Village, Texas (936)-662-5231:** Ms. Brown spoke to City Council about the Parks and Recreation Advisory Committee's (PRAC) role concerning the preparation of the Parks Master Plan. She was against the City's hired Consultants recommending what the City needs. She believes that the PRAC should have the role of making recommendation as to what goes into the plan. She is upset that Robert Basford, Parks and Recreation Director, was not permitted to take the Committee's recommendations to City Council. She appreciates being able to rank the projects as to high, middle and low priority, but she is not in favor of approving this plan. She does not think that the residents were able to state their desires. She feels that the Committee, as well as the residents, was ignored as to what should ultimately be included in the plan. She does not believe that the input from the Committee was taken into consideration when preparing the final plan being submitted to City Council.

**D. CITY MANAGER'S REPORT**

City Manager Bless the following monthly report. He called attention to the March Employee of the month, Brandon Keelen who works in the City's Utility Division. He also pointed out that the Jersey Meadow Golf Course was named the Cypress Fairbanks Houston Chamber of Commerce Medium Sized Business of the Year for 2020. He also told City Council that the City has the contracts for the Berm/Wall Street Project and expects that work will begin on the berm by April 1, 2021.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – January 2020, General Fund Budget Projections as of February 2021, and Utility Fund Budget Projections – February 2021.**
- 2. Fire Departmental Report and Communication Division's Monthly Report**
- 3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 5. Public Works Departmental Status Report**
- 6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
- 7. Code Enforcement Report**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

**8. March Employee of the Month**

**E. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on February 22, 2021 and the Special Session held on March 4, 2021.**
- 2. Consider Ordinance No. 2021-11, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, the Jersey Village Development Code, by authorizing revision of the official zoning map as set out in Section 14-82 so that the area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529, in the City of Jersey Village, Texas, shall be changed from Zoning District A (“Single Family Dwelling District”) to Zoning District F (“First Business District”).**

ORDINANCE NO. 2021-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, THE JERSEY VILLAGE DEVELOPMENT CODE, BY AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP AS SET OUT IN SECTION 14-82 SO THAT THE AREA OF LAND BEING GENERALLY DESCRIBED AS APPROXIMATELY 3.9 ACRES OF LAND ADJACENT TO THE SOUTHEAST CITY LIMITS NEAR JONES ROAD AND FM 529, IN THE CITY OF JERSEY VILLAGE, TEXAS, SHALL BE CHANGED FROM ZONING DISTRICT A (“SINGLE FAMILY DWELLING DISTRICT”) TO ZONING DISTRICT F (“FIRST BUSINESS DISTRICT”).

- 3. Consider Ordinance No. 2021-12, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14, “Building and Development,” Article XII., “Landscaping, Bufferyard, Park and Open Space Standards,” Section 14-310, “General Standards,” at Subsection 6(e) in order to increase the requirements for pruning trees overhanging into the street or right-of-way.**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

ORDINANCE NO. 2021-12

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND CHAPTER 14, "BUILDING AND DEVELOPMENT," ARTICLE XII., "LANDSCAPING, BUFFERYARD, PARK AND OPEN SPACE STANDARDS," SECTION 14-310, "GENERAL STANDARDS," AT SUBSECTION 6(E) IN ORDER TO INCREASE THE REQUIREMENTS FOR PRUNING TREES OVERHANGING INTO THE STREET OR RIGHT-OF-WAY.

5. **Consider Resolution No. 2021-16, suspending the May 3, 2021 date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division to implement interim GRIP rate adjustments for gas utility investment in 2020 and requiring delivery of this Resolution to the company and legal counsel.**

RESOLUTION NO. 2021-16

A RESOLUTION BY THE CITY OF JERSEY VILLAGE, TEXAS SUSPENDING THE MAY 3, 2021 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2020 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

*Members requested that Items 4 and 6 be removed from the Consent Agenda for further discussion.*

With no other removals from the Consent Agenda, Council Member Singleton moved to approve items 1, 2, 3, and 5 on the consent agenda. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Singleton, and Wubbenhorst  
Mayor Pro tem Warren

Nays: None

The motion carried.

Mayor Pro tem Warren then called items 4 and 6 from the Consent Agenda for further discussion as follows:

4. **Consider Ordinance No. 2021-13, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

**emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.**

City Manager Bless explained the Ordinance. He stated that the main reason this is on the agenda is to keep the declaration going in order to be eligible for any funding. Council engaged in discussion about continuing the disaster declaration. Some members wondered if we are following what the State is doing. City Manager Bless confirmed that we mirror State mandates. City Manager Bless explained that the only differences from State mandates pertain to our directives concerning bandit signs and water shut-offs. It was pointed out that it has been one year since the pandemic started. Some members were very impressed with the strides made to eradicate this virus and that we are currently in the vaccine phase. It is pretty amazing to be at this point at this time.

With no further discussion on the matter Council Member Wubbenhorst moved to approve Ordinance No. 2021-13, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Singleton, and Wubbenhorst  
Mayor Pro tem Warren

Nays: None

The motion carried.

ORDINANCE NO. 2021-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS CONTINUING A MAYORAL DECLARATION OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY; WAIVING CERTAIN FEES DURING THE PUBLIC HEALTH EMERGENCY; SUSPENDING THE DISCONNECTION OF WATER SERVICES DURING THE PUBLIC HEALTH EMERGENCY; PROVIDING RESTRICTIONS ON COMMUNITY GATHERINGS; ACCOUNTING FOR ANY POTENTIAL CONFLICT OF LAWS; PROVIDING FOR A FINE IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) FOR EACH OFFENSE; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

**6. Consider Resolution 2021-17, authorizing the City Manager to enter into an agreement with SAFEbuilt Texas LLC to perform Community Development Services for the City.**

Harry Ward, Director of Public Works, introduced the item. He told City Council that this item is to engage a second alternative to address Community Development tasks given that the Building Official position is vacant.

He went on to explain, with Christian Somers now gone, the City has already secured an agreement for the above services with BBG Consulting. However, they are performing about ½ of the inspections needed given the Building Official position performed the remainder.

We explained to BBG that they were not being given an exclusive agreement. SAFEbuilt Texas, LLC allows us redundancy and additional skills and licenses. Although the fee schedule is different we shall select the best solution to the problem as we assign tasks.

As part of the budgeting process for FY21, the City eliminated the position of full time inspector and increased the amount of funds allocated to outside inspectors. This agreement, with its accompanying scope of work and fee table will provide us with flexibility in assigning tasks, redundancy if one company becomes overbooked and a better selection of skills from which to choose.

Council engaged in discussion about the agreement. Some wondered if there was any concern about quality control given the work product is no longer internal. Mr. Ward explained that both BBG and SAFEbuilt Texas were vetted and they have the expertise and certifications needed to do this work. They have fully credentialed workers and the City will hold them to their credentials.

Some Members also wondered if this work eventually will be brought in-house. Mr. Ward stated that it will depend upon the work product of these companies. The work will be reviewed and monitored weekly to insure quality work product. Mr. Ward also pointed out that we will have an increased work load with Village Center.

Some members wondered about the accessibility of someone in that position, given we are now outsourcing. Mr. Ward stated that so far there have been no issues with communication. He is monitoring all aspects of this arrangement. The companies are nationally known. We will hold them to quality work. City Manager Bless stated that BBG will mostly handle the Building Official work.

Mr. Ward stated that the sharing of the duties between BBG and the Building Official has been going on for more than four or five years. It has worked well. It was pointed out by some Members that there is a concern by residents about the costs involved in using a third party to handle these tasks. City Manager Bless stated that there may be one or two areas where fees will need to be adjusted, but other than those areas, we do not intend to increase fees.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution 2021-17, authorizing the City Manager to enter into an agreement with SAFEbuilt Texas LLC to perform Community Development Services for the City. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Singleton, and Wubbenhorst  
Mayor Pro tem Warren

Nays: None

The motion carried.

RESOLUTION NO. 2021-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SAFE BUILT TEXAS LLC TO PERFORM COMMUNITY DEVELOPMENT SERVICES.

**F. REGULAR SESSION**

**1. Conduct a public hearing on the creation of a Tax Reinvestment Zone and its benefits to the municipality and to the property in the proposed zone.**

Mayor Pro tem Warren called to order the public hearing at 7:31 p.m., giving all interested parties the right to appear and be heard on the creation of a Tax Increment Reinvestment Zone (“TIRZ”).

**Michael Stembridge, 15422 Jersey Drive, Jersey Village, Texas (713) 983-8647:** Mr. Stembridge told City Council that he does not support the creation of a TIRZ3 zone. His main concern is that he has wanted a home elevation for five (5) years and has not been approved. He is puzzled why he has not been approved for a home elevation given that he was on the elevation list for the first phase, but later bumped to the second phase, and is now still waiting for a home elevation. He does not understand why other homes have been put in front of his home. He does not feel that it is fair given he was on a list and was taken off the list. He does not want to leave Jersey Village. He wants his home elevated. He stated that he does not believe that the TIRZ would even be necessary if the elevations had been approved. He stated that the plan is to tear down four (4) homes each year. He went on to explain his understanding of the costs involved in the program. He wants to know if he can be a part of the zone and then leave the zone. He wants to know if he can protest property taxes when being a part of the zone.

Council Member Singleton stated that a home cannot come in and out of the TIRZ. A home valued at \$131,000 is the average value of a home in the TIRZ. The property value of a home in the zone is not affected by the zone. Every year homes are reviewed for

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

elevations. Mayor Pro tem Warren explained how the TIRZ works. Any increased value that comes from that zone stays in the zone so it only benefits the home owners in the zone.

**Barbara Freeman, 15501 Jersey Drive, Jersey Village, Texas (713) 724-2255:** – Ms. Freeman spoke to City Council. She thanked City Council for their hard work. She has questions about the TIRZ. She is not against the TIRZ created on the other side of Jones Road, but does not believe it is a viable solution for Jersey Drive. She stated that the homes being considered for teardown are original homes. She has questions about the value of the homes. The new ones will be valued at some \$400,000. She spoke to zoning requirements and if these rebuilds will be larger given they will have greater value than the average home currently valued at \$131,000. She also wondered if individual homes can be placed in the TIRZ as opposed to a whole section of homes.

The questions posed by Ms. Freeman were addressed. The boundaries must be contiguous. The petition presented by the residents included the boundaries for the TIRZ. If it was to be modified, a new petition may be required. City Attorney Pruitt gave information about a TIRZ structure. Given it is a petition presented by more than 50% of the home owners, the boundaries are set by those property owners. You cannot go in and out of the zone once it is set. Additionally there was no zoning requirements included in the petition.

It was explained that under the current plan, there should be no problems in complying with the current zoning requirements. In fact, with the TIRZ, the City will have greater control over zoning requirements.

With no one else desiring to speak at the public hearing concerning the creation of a Tax Increment Reinvestment Zone (“TIRZ”), Mayor Pro tem Warren closed the public hearing at 7:51 p.m.

2. **Consider Ordinance No. 2021-14, creating the “Reinvestment Zone Number Three, City of Jersey Village” over the area generally located along Jersey Drive between Lakeview Drive and Equador Street within the City of Jersey Village, Harris County, Texas; designating the boundaries of the zone; creating a Board of Directors for the zone; establishing a Tax Increment Fund for the zone; making certain findings; repealing Ordinances inconsistent or in conflict herein; providing a severability clause; and, providing an effective date.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

Council having held the public hearing on the creation of the Tax Increment Reinvestment Zone (TIRZ) Number 3, the Council must vote on the Ordinance to formally create the TIRZ District, create a TIRZ Board, and adopt a preliminary financial plan.

This TIRZ is being designated under Texas Tax Code Chapter 311 Section 311.005(a)(4), as the City has received, during its February 22, 2021 Council meeting, petitions from the owners of property constituting at least 50 percent of the appraised value of the property in

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

the area according to the most recent certified appraisal roll for the county in which the area is located requesting the TIRZ to be created.

The TIRZ District encompasses the area of Jersey Drive from Lakeview Drive to Equador Street.

The TIRZ Board would have nine (9) members, including our State Senator and State Representative or their designees. If any other taxing entity desires to partake in the TIRZ they would be allowed to appoint a person to the Board. If not, City Council would appoint the remaining seven (7) members who must own real property in the zone or be an employee or agent of a person that owns real property in the zone.

There are a few residents that have applied for this Board already. We would look to appoint the Board as soon as practical after hearing from the other taxing units.

The TIRZ Board would be tasked with developing a final project plan and financial plan. After they finish that the plan would be submitted to the Council for approval. The preliminary plan presented here tonight will serve as a draft of the final plan, but changes can be made to it as well.

Staff recommends approval of Ordinance No. 2021-14, creating the “Reinvestment Zone Number Three, City of Jersey Village” over the area generally located along Jersey Drive between Lakeview Drive and Equador Street within the City of Jersey Village, Harris County, Texas; designating the boundaries of the zone; creating a Board of Directors for the zone; and establishing a Tax Increment Fund for the zone.

Council engaged in discussion about creating this TIRZ. The 25% rule brought up during the public hearing was discussed. In discussing the requirement, it was not felt that this requirement is going to be an issue.

Some members did not believe that there is a down side in creating this TIRZ. It will not increase taxes. This is just another tool to address flooding. This program will increase property values. It is the right thing to do. If property values go up and property taxes increase revenues due to increased values, all of that goes into the TIRZ. The biggest reason to create this TIRZ is to afford the City more flexibility in working with contractors to develop the area and mitigate flooding.

It was pointed out that the idea of creating a TIRZ began several years ago. Over the course of time, much research and work has gone into developing the program to reduce the risk of flooding. This project along with the Berm/Wall Street Project, the E100 Project, and the E127 Project as well as home elevations gives residents many avenues to mitigate flooding.

People that live in the newly created TIRZ have three (3) options: do nothing, wait to be added to the list of a home elevation, or take advantage of the TIRZ program.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2021-14, creating the “Reinvestment Zone Number Three, City of Jersey Village” over the area generally located along Jersey Drive between Lakeview Drive and Equador Street within the City of Jersey Village, Harris County, Texas; designating the boundaries of the zone; creating a Board of Directors for the zone; establishing a Tax Increment Fund for the zone; making certain findings; repealing Ordinances inconsistent or in conflict herein; providing a severability clause; and, providing an effective date. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Singleton, and Wubbenhorst  
Mayor Pro tem Warren

Nays: None

The motion carried.

ORDINANCE NO. 2021-14

AN ORDINANCE OF THE CITY COUNCIL THE CITY OF JERSEY VILLAGE, TEXAS; CREATING THE “REINVESTMENT ZONE NUMBER THREE, CITY OF JERSEY VILLAGE” OVER THE AREA GENERALLY LOCATED ALONG JERSEY DRIVE BETWEEN LAKEVIEW DRIVE AND EQUADOR STREET WITHIN THE CITY OF JERSEY VILLAGE, HARRIS COUNTY, TEXAS; DESIGNATING THE BOUNDARIES OF THE ZONE; CREATING A BOARD OF DIRECTORS FOR THE ZONE; ESTABLISHING A TAX INCREMENT FUND FOR THE ZONE; MAKING CERTAIN FINDINGS; REPEALING ORDINANCES INCONSISTENT OR IN CONFLICT HEREIN; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

**3. Consider Resolution No. 2021-18, authorizing the City Manager to enter into an Interlocal Agreement with Harris County Flood Control District for Drainage Improvements along E127-00-00.**

Austin Bleess, City Manager, introduced the item. Background information is as follows:

Back in 2016 and 2017, the City approved a Long Term Flood Recovery Plan. This plan looked at ways the City could reduce the flooding potential within Jersey Village and help mitigate homes and businesses from being flooded in the future. One piece of that Plan looked at channel improvements to the E127 branch of the bayou that runs through Jersey Village starting near Jones Road (South of US290) towards Rio Grande, behind Wall Street and De Lozier Street, under Senate, and to the confluence with the E100 at the Elwood Weir.

After Hurricane Harvey, the Harris County Flood Control District (HCFCD) issued a voter-approved bond to implement flood reduction projects. The City was successful in getting improvements to the E127 included in the bond program. The Project for this is improved channel conveyance and flood damage reduction benefits with appropriate regard for community and natural values. The bond program funded the project with \$1,500,000.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

The City is doing a cost share with Flood Control on this project. As the project is estimated by Flood Control to be \$3 million, the City's cost share is \$1,500,000. Back in 2018 the City applied for, and was awarded, a grant for \$100,000 to help cover the cost share of the City to design the project.

This Interlocal Agreement that is presented for Council this evening would allow for HCFCD to give the City the \$1,500,000 in funding. The City would use those funds, along with the money we have set aside, to acquire the necessary right-of-way, and to design, permit and construct the project. The City would take the lead on this project, and HCFCD would review the plans and approve them. HCFCD would also buy any right of way that is needed, with those costs coming from the \$1,500,000 they give to the City.

Tonight the Council can approve this Interlocal Agreement. Once it is approved by Commissioners Court the City will take the lead on the project and will go out for RFQ for engineering firms to design, determine the right-of-way, acquire the permitting necessary for this project to move to the construction phase. The design phase is estimated to take a year. The permitting phase could take longer as it would require a permit from the US Army Corps of Engineers.

A tentative timeline for this project is to issue RFQ's by early April, and bring a recommendation to Council in May for a contract with an engineering firm. The project would get kicked off in June.

Staff recommends that the City Manager be authorized to enter into an Interlocal Agreement with Harris County Flood Control District for Drainage Improvements along E127-00-00.

The cost share was discussed. City Manager Bless explained the cost share. The federal funding received by Flood Control was discussed. City Manager Bless stated that there are no Federal Funds involved at this point. At this time it will be funded by the City and Flood Control.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2021-18, authorizing the City Manager to enter into an Interlocal Agreement with Harris County Flood Control District for Drainage Improvements along E127-00-00. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Singleton, and Wubbenhorst  
Mayor Pro tem Warren

Nays: None

The motion carried.

RESOLUTION NO. 2021-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY FLOOD CONTROL DISTRICT FOR DRAINAGE IMPROVEMENS ALONG CHANNEL E127-00-00.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

**4. Consider Resolution No. 2021-19, approving the Parks and Recreation Master Plan as prepared by Burditt Consultants LLC.**

Robert Basford, Director of Parks and Recreation, introduced the item. Background information is as follows:

In February 2020, the City Council approved a contract with Burditt Consultants for a Parks Master plan. City staff, along with the Burditt Consultants team, met several times during the course of the study. The Parks and Recreation Advisory Committee also provided feedback and assistance throughout the project. A survey was created in March of 2020 and dispersed from the months of March-September via social media, city website, Jersey Village Star, at the farmers market and other mediums to gather input from the community regarding amenities they would like to see here in Jersey Village. We received 464 responses. An open house was held in November with potential project concepts presented and Consultant staff available to gather open ended feedback, comments and concerns.

The final draft document and presentation were presented to the Parks and Recreation Advisory Committee and then to Council in February of 2021. Council requested a further assessment regarding the financial feasibility of some projects along with additional prioritization regarding specific projects and amenities. It was a general consensus to identify projects that can be completed/considered within the 10 year plan, so the gymnasium has been removed from the document. Per request from Council, the *general obligation bond* finance portion has also been removed. Each Project included in the Parks Master Plan was broken up into smaller pieces containing each specific amenity, and ranked, by the Parks and Recreation Advisory Committee, into three tiers: High Preference, Medium Preference, and Low Preference. There were two new parks proposed which were ranked as an entire project and, because they were placed into the low category, their specific amenities weren't ranked. In addition to the Ranking, the project prioritization also includes High Preference improvements that were recommended by the Parks and Recreation Advisory Committee.

Tonight the full plan, including the project rankings is being presented to Council for deliberation, and action. This plan should not be considered the only path forward, nor the final representation of the projects, but will act as a guide to assist us in planning out the next 5-10 years regarding capital improvement projects and programming for the Parks and Recreation Department. Each concept will be placed into the CIP and will be thoroughly vetted during the annual budget process and additional stakeholder input gathered before each project commences.

Mr. Basford explained, in detail, the ranking that is found beginning on page 106 of the proposed plan.

Council engaged in discussion about the proposed plan. Some members felt that there was a "disconnect" between the Parks and Recreation Advisory Committee (PRAC) and the final report findings. Mr. Basford stated that the PRAC wanted to remove a few projects

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

from the plan; however, it is felt that the plan is just a guide, and therefore, these projects have been included in the plan with low priority rankings. Mr. Basford went on to explain how the plan was presented to the PRAC and the Committee's input. Some members wanted to know if the plan represents a totality of the input received throughout the process regardless if some of the projects were feasible or not. Mr. Basford stated that the plan was developed from the survey responses along with considerations for national standards. The document was continuously worked to include all information gathered throughout the entire process. There were some 400 survey responses.

Some members felt that given it includes all information gathered than City Council should accept it, and then, as the plan is implemented, the projects will be addressed by City Council as time unfolds. Other members felt that adding the prioritization to the listing makes it a viable plan. It was stated that since the projects the PRAC wanted excluded have been added to the plan with the distinction of low priority, indicates that the desires of the PRAC were heard. Background information was given on how the meeting with the PRAC was conducted to address the concerns of City Council from last month's meeting.

Council discussed the projects included in the plan. It was stated by some that those projects with high priority are projects most often asked for by residents.

There seems to be numerous problems with spelling, consistency and formatting issues in the addendum. These items need to be corrected.

With no further discussion on the matter, Council Member Singleton moved to approve Resolution No. 2021-19, approving the Parks and Recreation Master Plan as prepared by Burditt Consultants LLC. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Singleton, and Wubbenhorst  
Mayor Pro tem Warren

Nays: None

The motion carried.

RESOLUTION NO. 2021-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE PARKS AND RECREATION MASTER PLAN AS PREPARED BY BURDITT CONSULTANTS LLC.

**G. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – March 15, 2021

- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wasson:** Council Member Wasson congratulated Brandon Keelen on being employee of the month, stating that he does great work. He thanked all of Public Works Staff for their work. He also thanked the Parks and Recreation Advisory Committee for their hard work. Your time is appreciated. He encouraged volunteers. He closed by wishing everyone a happy Saint Patrick's Day.

**Council Member Holden:** Council Member Holden thanked City Staff for their continued hard work, expertise, and dedication. He thanked Staff for work with COVID and the recent freeze, stating that we have great employees, and you are appreciated by City Council and by the residents.

**Council Member Singleton:** Council Member Singleton also thanked Brandon Keelen for his hard work.

**Council Member Wubbenhorst:** Council Member Wubbenhorst seconds what Council Member Holden has stated. He thanked Staff for their hard work.

**Mayor Pro tem Warren:** Mayor Pro tem Warren stated the importance of volunteerism. The beauty is that it is a good process that works well, especially since all have the best interest of the community in mind. He thanked all those who volunteer to make Jersey Village a better place. He also thanked City Staff for their hard work. He closed by stating that he is happy to see the number of vaccines being given each day. He encouraged safe practices.

**H. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 8:43 p.m.

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Lorri Coody, City Secretary

