

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, September 20, 2021, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. The Mayor and a quorum of the City Council will be physically present at the meeting. James Singleton, Council Position No. 4, may participate in the meeting via videoconference call. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Michael Stembridge

C. PRESENTATIONS

1. Presentation of Employee of the Month. *Austin Bleess, City Manager*
2. Proclamation recognizing Tuesday, October 5, 2021 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts. *Bobby Warren, Mayor*

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

E. SUBSTANDARD STRUCTURE – PUBLIC HEARING AND RELATED ITEM

1. Conduct a Public Hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15905 Juneau Lane, Jersey Village, Texas may appear and show cause 1) why such building or structure should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the building or structure. *Bobby Warren, Mayor*
2. Consider Ordinance No. 2021-35, finding that the structures on or about the property located at 15905 Juneau Lane, Jersey Village, Texas, 77040 (the "property") to be substandard and a public nuisance; ordering the owner of the property to abate the

substandard structures and public nuisance on the property; authorizing the City of Jersey Village, Texas to demolish the structures on the property if the owner of the property fails to abate the substandard structures and public nuisance on the property; authorizing the City of Jersey Village, Texas to assess a lien against the property for the costs of the demolition; and, making other findings and provisions related thereto. *Austin Bleess, City Manager*

F. CITY MANAGER’S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – July 2021, General Fund Budget Projections as of August 2021, and Utility Fund Budget Projections – August 2021.
2. Fire Departmental Report and Communication Division’s Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on August 16, 2021. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2021-55, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2021-56, appointing Dr. Anh Dang as Health Officer for the City of Jersey Village. *Lorri Coody, City Secretary*
4. Consider Resolution No. 2021-57, approving the 2021 Flood Insurance Assessment. – *Austin Bleess, City Manager*
5. Consider Ordinance No. 2021-36, approving the final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 3. *Austin Bleess, City Manager*
6. Consider Resolution No. 2021-58, authorizing the City Manager to enter into a contract with Total Energy Solutions Co. LLC for the purchase and installation of generators at the Police Department, Fire Department and Village Drive Water Treatment Plant. *Austin Bleess, City Manager*

7. Consider Resolution No. 2021-59, authorizing the City Manager to enter into a contract with Aguirre & Fields, LP for design services and construction management of the Seattle Street Reconstruction Project. *Austin Bleess, City Manager*
8. Consider Resolution No. 2021-60, nominating a candidate to serve on the Harris County Appraisal District’s Board of Directors. *Lorri Coody, City Secretary*
9. Consider Resolution No. 2021-61, authorizing the City Manager to enter into a contract with Aguirre & Fields for the Preliminary Engineering Report and Permitting of the E127 Project. *Austin Bleess, City Manager*

H. REGULAR AGENDA

1. Consider Resolution No. 2021-62, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Parks and Recreation Advisory Committee (PRAC), and the Golf Course Advisory Committee (GCAC). *Lorri Coody, City Secretary*
2. Consider Resolution No. 2021-63, selecting an individual to serve on the TML Health Benefits Pool Board of Trustees – Region 14. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2021-64, designating a city representative and an alternate representative to the Houston-Galveston Area Council’s 2022 General Assembly. *Lorri Coody, City Secretary*
4. Discuss with possible action either a contract extension with the audit firm of Belt Harris Pechacek, LLLP or the preparation of an RFP for audit services for a period of three year. *Isabel Kato, Finance Director*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters, Section 551.087 – Economic Development Negotiations, Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consult Attorney.

K. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary. *City Council*
2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager. *City Council*
3. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that seeks to locate in the City. *City Council*
4. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2, economic development negotiations, including the possible purchase, exchange or value of real property, related thereto, and to discuss legal matters regarding contractual obligations of the City under existing contracts related to Jersey Village TIRZ Number 2. *City Council*

L. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

M. RECONVENE REGULAR SESSION

1. Consider setting the City Secretary’s compensation for budget year 2021-2022. *Bobby Warren, Mayor*
2. Consider setting the City Manager’s compensation for budget year 2021-2022 and consider employment agreement amendments. *Bobby Warren, Mayor*
3. Discuss and take appropriate action on a Resolution regarding items discussed in closed session regarding economic development negotiations, including the possible purchase, exchange or value of real property, related thereto, and contractual obligations of the City under existing contracts related to Jersey Village TIRZ Number 2. *Austin Bleess, City Manager*

N. ADJOURN**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 15, 2021 at 4:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM, City Secretary

Jersey Village City Council Agenda - September 20, 2021

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

