

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, June 21, 2021, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and pledge by: Scott Basso, Pastoral Care Programs and Global Missions, Foundry United Methodist Church, Jersey Village, Texas.

C. PRESENTATIONS

1. Presentation of [Employee of the Month](#). *Austin Bleess, City Manager*
2. Presentation of Police Department [Lifesaving and Meritorious Conduct awards](#). *Kirk Riggs, Chief of Police*

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

E. CITY MANAGER'S REPORT

1. [Monthly Fund Balance Report](#), [Enterprise Funds Report](#), [Governmental Funds Report](#), [Property Tax Collection Report](#) – April 2021, [General Fund Budget Projections](#) as of May 2021, and [Utility Fund Budget Projections](#) – May 2021.
2. [Fire Departmental Report](#) and [Communication Division's Monthly Report](#)
3. [Police Department Monthly Activity Report](#), [Warrant Report](#), [Staffing/Recruitment Report](#), and [Police Open Records Requests](#)
4. [Municipal Court Collection Report](#), [Municipal Court Activity Report](#), [Municipal Court Courtroom Activity Report](#), [Speeding and Stop Sign Citations within Residential Areas Report](#), and [Court Proceeds Comparison Report](#)
5. [Public Works Departmental Status Report](#)

6. [Golf Course Monthly Report](#), [Golf Course Financial Statement Report](#), [Golf Course Budget Summary](#), and [Parks and Recreation Departmental Report](#)
7. [Code Enforcement Report](#)

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the [Regular Session Meeting](#) held on May 10, 2021 the [Joint Special Session](#) Meeting held on May 10, 2021 and the [Work Session](#) Meeting held on May 15, 2021. *Lorri Coody, City Secretary*
2. Consider [Resolution No. 2021-35](#), renewing the City’s guidelines for tax abatements. *Austin Bleess, City Manager*
3. Consider [Resolution No. 2021-36](#), authorizing the City Manager to enter into a Management Agreement with the Jersey Village Fire Control Prevention, and Emergency Medical Services District. *Lorri Coody, City Secretary*
4. Consider [Resolution No. 2021-37](#), authorizing the City Manager to enter into an Interlocal Agreement with Harris County for the construction and maintenance of Gateway and Marquee Signs within the existing right-of-way of Eldridge Parkway, West Road, Steepleway Boulevard, Jones Road, and Senate Avenue. *Austin Bleess, City Manager*
5. Consider [Resolution No. 2021-38](#), setting the 19th day of July 2021 at 6:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2021-2022 municipal budget. *Lorri Coody, City Secretary*
6. Consider [Resolution No. 2021-39](#), authorizing the City Manager to enter into a contract with Minuteman Press Northwest for the printing and mailing of the monthly Jersey Village Star newsletter for the period of August 2021 to July 2023. *Lorri Coody, City Secretary*
7. Consider [Resolution No. 2021-40](#), authorizing the City Manager to enter into a General Services Contract with Cahoon Consulting for the performance of the City’s Community Rating System (CRS) Recertification and Modification tasks in the amount not to exceed \$9,200. *Harry Ward, Public Works Director*
8. Consider [Ordinance No. 2021-25](#), receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy.” *Lorri Coody, City Secretary*

G. REGULAR SESSION

1. Consider [Ordinance No. 2021-26](#), modifying the Disabled Person Exemption, Residential Homestead Exemption, and the Over 65 homestead Exemption for the City of Jersey Village; amending the code of ordinances of the City of Jersey Village, Chapter 62,

Taxation, by amending Article I., In General; providing a severability clause; and providing an effective date. *Austin Bleess, City Manager*

2. Consider [Resolution No. 2021-41](#), authorizing the City Manager to enter into a contract with Millis Development and Construction, LLC for the construction of the gateway and marquee signs. *Austin Bleess, City Manager*
3. Consider [Resolution No. 2021-42](#), authorizing action for the 2021-2022 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool. *Austin Bleess, City Manager*
4. Consider [Resolution No. 2021-43](#), awarding the bid and authorizing the City Manager to execute a contract with Utility Service Co. Inc./A Suez Company for the City of Jersey Village Elevated Storage Tank Rehabilitation Project at the Congo and Village Water Plants. *Harry Ward, Public Works Director*
5. Consider [Ordinance No. 2021-27](#), amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$35,000, by transferring \$21,000 from line item 01-39-3001 (Salaries) and \$14,000 from line item 01-39-3055 (Health Insurance) to line item 01-39-6516 (Parks and Landscaping Projects) within the General Fund Budget. *Robert Basford, Director of Parks and Recreation*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 15, 2021 at 3:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM
City Secretary



In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."