

Andrew Mitcham, Mayor  
Drew Wasson, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Justin Pruitt, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given that the Regular Meeting of the City Council of the City of Jersey Village originally scheduled to be held on Monday, February 15, 2021, at 7:00 p.m. has been canceled due to inclement weather. Accordingly, the Regular Meeting of the City Council of the City of Jersey Village has been rescheduled and will be held on Monday, February 22, 2021 at 7:00 p.m. via videoconferencing. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

**346-248-7799 along with Webinar ID: 865 7870 1740.** If you do not wish to participate actively in the meeting via telephone, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at [lcoody@jerseyvillagetx.com](mailto:lcoody@jerseyvillagetx.com). The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on February 22, 2021.

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Mayor.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: [https://www.jerseyvillagetx.com/page/city.ags\\_mins\\_current\\_year](https://www.jerseyvillagetx.com/page/city.ags_mins_current_year).

After the meeting, a video recording of this meeting will be made available to the public at: [https://www.jerseyvillagetx.com/page/city.ags\\_mins\\_current\\_year](https://www.jerseyvillagetx.com/page/city.ags_mins_current_year).

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Council Member James Singleton
2. Pledge by: Jane Mitcham

**C. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**D. PRESENTATION**

1. Receive an update from Kyle Scott, Vice Chancellor of Strategic Priorities, Lone Star College, on how the fall semester unfolded and Lone Star's plans for the spring semester.  
*Kyle Scott, Lone Star College*

**E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2020, General Fund Budget Projections as of January 2021, and Utility Fund Budget Projections – January 2021.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report
8. 2020 Racial Profiling Report

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on January 18, 2021 and the Special Session Meeting held on February 8, 2021. *Lorri Coody, City Secretary*

2. Consider Resolution No. 2021-10, receiving the Planning and Zoning Commission’s Recommendation confirming the Commission’s review and approval of the Draft City of Jersey Village’s Comprehensive Plan 2020 Update document. *Lorri Coody, City Secretary*

**G. REGULAR SESSION**

1. Conduct a Public Hearing in order to give the public the opportunity to give testimony and present written evidence as to why the City’s Comprehensive Plan should not be updated as proposed. *Mayor Mitcham*
2. Consider Ordinance No. 2021-05, adopting a Comprehensive Plan including a Future Land Use Plan; a Transportation and Circulation Plan; and other elements relating thereto; providing for a Comprehensive Plan Update Committee; providing for annual review of the Comprehensive Plan; providing for severability; providing for repeal; providing an effective date; and containing other provisions related to the subject matter. *Austin Bleess, City Manager*
3. Consider Ordinance No. 2021-06, amending the Code of Ordinances of the City of Jersey Village, Texas, at Chapter 14. Building and Development, Article II, Division 1, by amending Section 14-23(a) to provide for appointments every five (5) years; providing a severability clause; providing for repeal; and providing an effective date. *Drew Wasson, Council Member*
4. Consider Ordinance No. 2021-07, annexing an area of land into the City of Jersey Village and extending the boundary limits of the City; with said area of land being generally described as approximately 3.9 acres of land adjacent to the southeast City limits near Jones Road and FM 529; providing for the correction of the City map to include the annexed area; providing an effective date; providing a savings clause; and, providing for notification to the County. *Austin Bleess, City Manager*
5. Consider Resolution No. 2021-11, receiving petitions from the Property Owners representing more than fifty percent (50%) of the appraised value of an area of the City of Jersey Village requesting the creation of a Tax Increment Reinvestment Zone be created for the area, and calling a public hearing on the creation of said Tax Increment Reinvestment Zone. *Austin Bleess, City Manager*
6. Consider Ordinance 2021-08, providing COVID Leave for City employees, providing for severability; and, providing an effective date. *Austin Bleess, City Manager*
7. Consider Ordinance No. 2021-09, amending the Capital Improvements Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$51,100 by reallocating, \$42,350 from the Capital Improvements Line item 10-91-7086 and \$8,750 from the Capital Improvements Line item 10-91-7054 to Capital Improvements line Item 10-91-7064 (Pool Office Remodel). *Robert Basford, Director of Parks and Recreation*
8. Consider Resolution No. 2021-12, awarding the bid and authorizing the City Manager to execute a contract with SER Construction Partners LLC for the City of Jersey Village Wall Street Neighborhood Drainage Project. *Austin Bleess, City Manager*
9. Consider Resolution No. 2021-13, awarding the bid and authorizing the City Manager to execute a contract with Greenscapes Six LLC for the City of Jersey Village Golf Course Berm Project. *Austin Bleess, City Manager*

10. Consider Resolution No. 2021-14, approving the Parks and Recreation Master Plan as prepared by Burditt Consultants LLC. *Robert Basford, Director of Parks and Recreation*

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations.**

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village. *Austin Bless, City Manager*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**L. RECONVENE REGULAR SESSION**

1. Consider Resolution No. 2021-15, authorizing the City Manager to enter into the First Amendment to the Chapter 380 Economic Development Agreement with Gordon NW Village, LP. *Austin Bless, City Manager*

**M. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: February 15, 2021 at 5:00 p.m. and remained so posted until said meeting was convened.



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Lorri Coody, TRCM  
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."