

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 20, 2020 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Mitcham at 7:00 p.m. with the following present:

Mayor, Andrew Mitcham	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Justin Pruitt
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kirk Riggs, Interim Chief of Police; Christian Somers, Building Official; Jason Alfaro, Director of Parks and Recreation; and Harry Ward, Director of Public Works.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

- 1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.**
- 2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.**

C. PRESENTATIONS

- 1. Presentation of Police Department Employee of the Fourth Quarter and the 2019 Employee of the Year Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Mitcham, presented the Police Department Employee of the Fourth Quarter award to Officer Jason Coble and the 2019 Employee of the year award to Officer Dusty Bryant.

- 2. Presentation of Employee of the Month. *Austin Bless, City Manager***

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

City Manager Austin Bless presented the January employee of the month award to Dusty Bryant.

D. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625 – Mr. Maloy spoke to City Council about the amount of money that has been accumulated by the City over the course

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of several years and is now being spent on various projects without resident input. He gave information on the various planned City projects and the estimated cost for each as follows: the City Hall Project at \$8M; the Golf Course Gray Water Project at \$1M; the Golf Course Clubhouse Project at \$2.4M; the Public Works Building at \$1.5M; the purchase of 23.4 acres of land on the South side of US HWY 290 at \$5.25M; and the purchase of 10 acres of land on the South side of US HWY 290 for \$2.9M. He stated that all of these projects are made possible because the City Council, for years, has set the tax rate higher than what it costs to run the City, resulting in a stockpile of funds. He then gave information on prior elections that were brought to the voters. He complained that these projects were funded with bond monies and when the projects were completed, the left over bond monies were spent on projects that were not voted on by the residents. He also gave information about how the tax exemptions are not set to the maximum limits allowed by state law.

Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas (346) 332-6074: Ms. Beazley spoke to City Council about the number of strange emails she has been receiving. She provided copies of these emails to Council. She read one of the emails from E. Foerster to A. Bless aloud. She explained that she got this email as a result of a PIR Request.

Michael Stembridge, 15422 Jersey Drive, Jersey Village, Texas (713) 983-8647: Mr. Stembridge spoke to City Council about the home elevations program. He wants his home either elevated or rebuilt. He lives just beyond the floodway but part of his home is in the floodway. He is requesting help to mitigate flooding.

Ron Dooley, Houston, Texas: Mr. Dooley spoke to City Council about his employment for the past eight (8) years with the Jersey Village Police Department. He has recently retired from the Department, but wanted City Council to know that he is very grateful for the opportunity to have served the residents of this community. During his service, he has witnessed officers working crimes, working flood events, and carrying out amazing acts of bravery. He is thankful to have worked for this department.

Susan Edwards, 16001 Jersey Drive, Jersey Village, Texas (713) 466-4383: Ms. Edwards voiced her concerns about Carol Fox Park being used as a dog park. She stated that she has seen many dogs inside the park off leash. While she has not witnessed the dogs causing any problems, she is concerned about the dogs running loose.

Bill Edwards, 16001 Jersey Drive, Jersey Village, Texas (713) 466-4383: Mr. Edwards told City Council that in creating the City's Parks Master Plan he would like to include citizen input and a chance for residents to participate in the process.

E. CITY MANAGER'S REPORT

City Manager Bless gave the following monthly report. Council Member Warren pointed out that the City's golf course has had the best month ever in December of 2019.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2019, General Fund Budget**

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Projections as of December 2019, Utility Fund Budget Projections – December 2019, and Quarterly Investment Report – December 2019.

- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division’s Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 6. Public Works Departmental Summary and Public Works Departmental Status Report**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
- 8. Report from Code Enforcement**
- 9. City Social Media Summary Report**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on December 16, 2019.**
- 2. Consider Ordinance No. 2020-01, ordering a general election to be held on May 02, 2020, for the purpose of electing three (3) councilmembers (Place 1, Place 4, and Place 5); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date.**

ORDINANCE NO. 2020-01

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 02, 2020, FOR THE PURPOSE OF ELECTING THREE (3) COUNCILMEMBERS (PLACE 1, PLACE 4 AND PLACE 5); PROVIDING FOR BALLOTS; DESIGNATING THE TIME AND PLACE OF HOLDING SUCH ELECTION; PROVIDING APPOINTMENT OF ELECTION OFFICIALS AND THEIR COMPENSATION; PROVIDING FOR NOTICES; PROVIDING FOR PUBLICATION; PROVIDING FOR A RUNOFF ELECTION IF REQUIRED; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

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- 3. Consider Resolution No. 2020-01, designating the Fire Chief as Acting City Manager during temporary absences or disabilities of the City Manager.**

RESOLUTION NO. 2020-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING THE FIRE CHIEF AS ACTING CITY MANAGER DURING PERIODS OF TEMPORARY ABSENCE OR DISABILITY OF THE CITY MANAGER.

- 4. Consider Resolution No. 2020-02, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.**

RESOLUTION NO. 2020-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR.

- 5. Consider Resolution No. 2020-03, consenting to and approving the appointment of Christopher G. Canonico as the Harris County Municipalities Waste Disposal representative to the Gulf Coast Authority Board of Directors effective January 31, 2020 for the unexpired term that will end on January 31, 2022.**

RESOLUTION NO. 2020-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CONSENTING TO AND APPROVING THE APPOINTMENT OF CHRISTOPHER G. CANONICO AS THE HARRIS COUNTY MUNICIPALITIES WASTE DISPOSAL REPRESENTATIVE TO THE GULF COAST AUTHORITY BOARD OF DIRECTORS EFFECTIVE JANUARY 31, 2020 FOR THE UNEXPIRED TERM THAT WILL END ON JANUARY 31, 2022.

- 6. Consider Resolution No. 2020-04, rescheduling the Monday, May 18, 2020, Regular City Council Meeting for Monday, May 11, 2020 at 7 PM and rescheduling the Monday, October 19, 2020, Regular City Council Meeting for Monday, October 12, 2020 at 7 PM.**

RESOLUTION NO. 2020-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, RESCHEDULING THE MONDAY, MAY 18, 2020, REGULAR CITY COUNCIL MEETING FOR MONDAY, MAY 11, 2020 AT 7 PM AND RESCHEDULING THE MONDAY, OCTOBER 19, 2020, REGULAR CITY COUNCIL MEETING FOR MONDAY, OCTOBER 12, 2020 AT 7 PM.

- 7. Receive the progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the**

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permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

Council Member Warren moved to approve items 1 through 7 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

G. REGULAR SESSION

1. Consider Resolution No. 2020-05, receiving and approving the Fiscal Year 2019 Annual Report for Tax Increment Reinvestment Zone Number 2.

Austin Bless, City Manager, introduced the item. Background information is as follows: The Tax Increment Financing Act requires all cities or counties that designate a tax increment reinvestment zone to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone. The report must include:

- the amount and source of revenue in the tax increment fund established for the zone;
- the amount and purpose of expenditures from the fund;
- the amount of principal and interest due on outstanding bonded indebtedness;
- the tax increment base and current captured appraised value retained by the zone; and
- the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

The TIRZ district actually saw a decrease in valuation last year as 9 out of the 27 parcels currently within the TIRZ district that are taxed by the city saw a decrease in valuation. As such the city saw no revenue to the TIRZ fund. The City also did not spend any money out of the TIRZ fund. That is a quick summary of the report.

The TIRZ Board met on January 20, 2020 and reviewed this report. They are recommending the City Council receive and approve this report.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2020-05, receiving and approving the Fiscal Year 2019 Annual Report for

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Tax Increment Reinvestment Zone Number 2. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING AND APPROVING THE FISCAL YEAR 2019 ANNUAL REPORT FOR TAX INCREMEMNT REINVESTMENT ZONE NUMBER 2.

2. Consider Resolution No. 2020-06, authorizing the City to apply for a grant from the Assistance to Fire Grant Program.

Mark Bitz, Fire Chief, introduced the item. Background information is as follows: The Federal Assistance to Fire Fighter Grant process for 2019 is soon to open. Although they have not announced an actual opening date or the funding amount, we anticipate the applications process to open within the next several months. The funding amount will be significant enough for us to request funding. Jersey Village Fire Department is planning to request funding for Self Contained Breathing Apparatus (SCBA) under the new NFPA 2018 standards. We will be requesting just under \$336,000 dollars to purchase this equipment. The City would be responsible for 5% of that amount if awarded funds.

The current SCBA, purchased in 2010, was purchased with AFG grant funds. The current SCBA we own and use are from the 2007 NFPA Standards for breathing apparatus. It is recommended by NFPA that fire departments use SCBA that are no more than two design standards for SCBA. With the adoptions of the 2018 NFPA Standards, Jersey Village is now more than two standards beyond what is acceptable practice.

We are confident we can prevail in this endeavor and receive an award for funding for this equipment.

It is staff's recommendation that Council permit the Fire Department to apply for federal funding through the Assistance to Fire Fighter Grant Program.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2020-06, authorizing the City to apply for a grant from the Assistance to Fire Grant Program. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

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RESOLUTION NO. 2020-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE ASSISTANCE TO FIRE GRANT PROGRAM.

3. Consider Resolution No. 2020-07, authorizing the City Manager to negotiate an agreement with Burditt Land | Place to compose a new Parks Master Plan for the Jersey Village Parks and Recreation Department.

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: City Council allocated funds this fiscal year to complete a Master Parks Plan that will help guide the department for the next eight to ten years. This plan will be heavily driven by the community with many opportunities for community input, and will give us a roadmap of what the community is wanting in their parks and recreation system.

The Parks Master Plan Request for Proposal was posted on the city website and emailed directly to ten (10) consulting firms on Friday, November 15, 2019. Four proposals were timely received, and a team of city staff consisting of City Manager, Austin Bleess; Parks and Recreation Director, Jason Alfaro; Golf Manager, Matt Jones; Recreation and Events Coordinator, Josh Rodrigue; and Parks and Recreation Administrative Assistant, Terry Brunskill were assembled to review and rank the proposals. Three of the four proposals were Texas based firms, with one firm located in Colorado. All of the firms had relative experience with Master Parks Plans including community development, conceptual park renderings, and parks and recreation planning and design.

After careful review and discussions with the review team, Burditt Land | Place was selected as the firm to negotiate terms for work related to the Master Parks Plan. Their experience working with cities of relative size, their understanding and approach to the city’s needs, along with their team of in house staff and consultants were the main positives that were discussed by the group.

The average and median results of the rankings are below. Ratings are out of 100.

	GreenPlay LLC.	Burditt	Clark Condon	MHS Planning and Design
Average Points Scored	74.8	87.4	79.4	76.8
Median	73	88	79	76

City staff recommends that Council authorize the City Manager to negotiate terms for a contract to have Burditt Land | Place compose a Master Parks Plan for the City of Jersey Village’s Parks and Recreation Department. This contract would come back to Council for approval, hopefully at the February Council meeting.

It is recommended that Council authorize the City Manager to negotiate terms of the contract for services outlined in the RFP with Burditt Land | Place.

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City Council engaged in discussion about the preparation process for this Plan. Council wanted to ensure that the process included an opportunity for residents to participate in the process and the opportunity for residents to contribute their input. Parks Director Alfaro explained that the process will provide multiple opportunities for resident input and participation. The number and content of these meetings will be a part of the contract negotiations. Council wanted the most opportunities for input from residents throughout the entire process.

With no more discussion on the matter, Council Member Warren moved to approve Resolution No. 2020-07, authorizing the City Manager to negotiate an agreement with Burditt Land | Place to compose a new Parks Master Plan for the Jersey Village Parks and Recreation Department. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH BURDITT LAND | PLACE TO COMPOSE A NEW PARKS MASTER PLAN FOR THE JERSEY VILLAGE PARKS AND RECREATION DEPARTMENT.

- 4. Consider Ordinance No. 2020-02, adopting a fourteen-day work period for full time law enforcement personnel; providing for a maximum work hour standard of 86 hours in a fourteen-day work period for such employees; providing a savings clause; and providing an effective date.**

Kirk Riggs, Interim Chief of Police, introduced the item. Background information is as follows: Work schedules based on 12-hour shifts have been popular in the law enforcement community for several years now, and for several positive reasons. Officers expressed wanting to go to a 12-hour schedule to supervisory staff and me when I arrived in November. Officer feedback for this change was important in our consideration for the change. In both personal interviews and survey results, a solid majority, over 80%, of the officers preferred the 12-hour shifts.

The plan is based on a 14-day work schedule. There are four teams of officers, two teams on day shift and two teams on night shift. When one team is on duty, the other team is off.

An example of one team's 14-day schedule is to work Wednesday and Thursday, off Friday, Saturday and Sunday, work Monday and Tuesday, off Wednesday and Thursday and work Friday, Saturday and Sunday, where it repeats in this ongoing cycle.

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Officers are not scheduled for any more than three days in a row before having days off, which occurs only once in the two-week period. Most workdays are no more than two consecutive days before having days off. All officers have every other weekend off, a unique incentive for newer officers.

Benefits of implementing 12-hour shifts:

- **Officer Safety:** With more officers on patrol shift, the ability for officers to back each other up on high or unknown risks calls is more likely.
- **Recruiting and Retaining Officers:** The 12-hour schedule will attract officers from other agencies who are on 8-hour shifts. JVPD will be one of the few departments in the Houston area offering 12-hour shifts.
- **Community Safety:** The benefits to the community range from increased response time for calls for service to higher visibility and the ability to be more proactive.

Officers have been discouraged by not being allowed time off and mandatory overtime due to minimum coverages under the 8-hour shifts. 12-hour shifts allow more officers to utilize earned vacation or compensation time with less chance of staff shortages on the shifts when someone calls in sick or is on vacation.

Officers can maximize their time off with the 12-hour schedule. For example, officers would need to use only 24 hours (the equivalent of three-8-hour days) of vacation and can receive seven days off in the schedule due to coinciding with days off.

Because each team member has the same days off and regularly works together with the same supervisors on 12-hour shifts there is the potential for better teamwork and the consistent measuring of performance by supervisors, compared to 8-hour shift dynamics. In an effort to reduce fatigue there will be enough flexibility with staffing that we will adopted an abbreviated workday, where an officer will work an 8 hours shift before or after their weekend off.

In order to move to 12 hour shifts the personnel policy needs to be amended to allow for this. We are proposing to add the following language to our personnel policy as it relates to Overtime pay:

The City has established a work period in compliance with the limited exemption provided in Section 207(k) of the Fair Labor Standards Act. For non-exempt law enforcement personnel, the work period shall be a 14-day period. Law Enforcement Personnel will receive overtime when working more than eighty-six (86) hours in a two-week period.

If Council approves this change, we anticipate moving to a 12-hour shift in February.

Council engaged in discussion about the proposed change and the amount of input received from Staff concerning their desires. Chief Riggs explained that 25 employees voted for the change and 4 voted against the change. In other words, 80% are in favor of the change.

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Chief Riggs stated that since the vote, some of those opposing it have since come on board and support the change. Chief Riggs explained his experience with this type of schedule and the benefits of same. Some members of the Council were concerned with imposing adverse conditions upon Staff. Others supported the change and the benefits of such a program, including providing more time for officers to spend with family. The change does not cost anything extra, yet provides a great benefit.

With no more discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2020-02, adopting a fourteen-day work period for full time law enforcement personnel; providing for a maximum work hour standard of 86 hours in a fourteen-day work period for such employees; providing a savings clause; and providing an effective date. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2020-02

AN ORDINANCE ADOPTING A FOURTEEN-DAY WORK PERIOD FOR FULL TIME LAW ENFORCEMENT PERSONNEL; PROVIDING FOR A MAXIMUM WORK HOUR STANDARD OF 86 HOURS IN A FOURTEEN-DAY WORK PERIOD FOR SUCH EMPLOYEES; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

5. Consider Resolution No. 2020-08, authorizing the City Manager to enter into an agreement with Collaborate Special Projects LLC for the construction of a new City Hall.

After the Mayor called the item, Council Member Singleton stated that he felt any action on this item would be premature since Collaborate has not yet purchased the land that is the subject of this item and more information is needed. Accordingly, he motioned to table the item until more information is available. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-08 - TABLED

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH COLLABORATE SPECIAL PROJECTS LLC FOR THE CONSTRUCTION OF A NEW CITY HALL.

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6. Discuss and take appropriate action concerning the appointment process for the Comprehensive Plan Update Committee (CPUC).

Bobby Warren, Council Member, introduced the item. Background information is as follows: Section 14-23 of the City's Code of Ordinances calls for the appointment of a Comprehensive Plan Update Committee (CPUC) every four years, beginning in July 2020.

To comply with this provision, Council must appoint a Comprehensive Plan Update Committee. The Committee shall:

1. Inquire into the progress and implementation of the Comprehensive Plan;
2. Evaluate any changes in conditions that form the basis of the Comprehensive Plan;
3. Evaluate community support for the Comprehensive Plan's goals, strategies, and actions; and
4. Recommend changes to the Comprehensive Plan to the Planning and Zoning Commission, who in turn shall make a final recommendation to City Council.

The Committee shall consist of seven regular members and three alternate members. Three regular members of the Committee shall be current members of the City Planning and Zoning Commission. The term of service of the Committee is to be six months or longer if extended by the Council.

Current Members serving on the Planning and Zoning Commission are:

Rick Faircloth, Chairman	Courtney Standlee, Commissioner
Debra Mergel, Vice Chairman	Ty Camp, Commissioner
Joseph Paul, Commissioner	Jennifer McCrea, Commissioner
Barbara Freeman, Commissioner	

The Council also shall appoint a Council Member to serve as Council Liaison to the Committee. The Council Liaison shall serve as an ex-officio member of the Committee and shall have no voting privileges. The Secretary for this Committee is the Public Works Director.

Council Member Warren told the Council that typical committee appointments involve a review of applications submitted by interested residents and then a vote by City Council. However, due to the importance of this committee, he believes that a different process is needed and suggested that the process not only include the submission of an application but also require applicants to make a three (3) to five (5) minute presentation as to why they would like to serve on the committee and their qualifications.

Council discussed that a more diverse committee is needed for this process. There was discussion that the initial CPAC committee was very diverse and the resulting end product was very good. Some members were concerned that requiring an oral presentation before

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City Council may discourage some residents from applying, and suggested that the setting/meeting be held in a smaller less intimidating environment.

It was agreed that the Comprehensive Plan Update will most likely have one (1) or two (2) town hall meetings.

With the desires of Council stated, City Manager Bless stated that Staff will begin accepting applications in April.

Mayor Mitcham called the next items out of order stating that an Executive Session was not needed. Therefore items I, J, and K were not called

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 - Economic Development Negotiations.

NOT CALLED.

J. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village.**

NOT CONDUCTED

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

NOT CALLED

L. RECONVENE THE REGULAR SESSION

- 1. Consider Resolution No. 2020-09, authorizing the City Manager to enter into a Chapter 380 Economic Development Agreement with Gordon NW Village, LP.**

After calling the item, Mayor Mitcham gave an overview of the benefits of Chapter 380 Agreements.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2020-09, authorizing the City Manager to enter into a Chapter 380 Economic Development Agreement with Gordon NW Village, LP. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

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Nays: None

The motion carried.

RESOLUTION NO. 2020-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH GORDON NW VILLAGE LP, RELATING TO THE PROVISION OF DEVELOPMENT SERVICES WITHIN THE CITY.

Mayor Mitcham resumed the regular order of the agenda and called the next item as follows:

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wubbenhorst: Council Member Wubbenhorst had no comments.

Council Member Singleton: Council Member Singleton had no comments.

Council Member Wasson: Council Member Wasson had no comments.

Council Member Holden: Council Member Holden had no comments.

Council Member Warren: Council Member Warren had not comments.

Mayor Mitcham: Mayor Mitcham announced that the first round of home elevations is underway. This is a great step for the City in terms of flood mitigation and is part of the Long Term Flood Recovery Plan. It is great to see that some families are having their homes removed from the flood zone. He stated that the City has applied for additional grants to elevate homes. The first grant request was for 17 homes. The second grant request was for 4 homes, and the third grant request was for 31 homes. The Mayor stated that he is happy about the work being done by the Jersey Village Police Department in keeping our City safe. He mentioned that the gateway project is

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underway and signs are going up at the entrances of the City. This project was part of the Comprehensive Plan.

In completing his statements, Mayor Mitcham recognized the following Council Members who had comments as follows:

Council Member Holden: Council Member Holden stated that he has served on City Council for fourteen (14) years, attending many, many meetings. He stated that of all the meetings, tonight's meeting stands out with the worse display of self-discernment and lack of respect. He stated that attendees need to be more respectful. Those who have acted inappropriately ought to be embarrassed.

Council Member Singleton: Council Member Singleton announced that the City has met with FEMA and is making progress on the Golf Course Berm and the improvements to Wall Street Drainage. These projects were part of the Comprehensive Plan as well.

M. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:03 p.m.



Lorri Coody, City Secretary