

Andrew Mitcham, Mayor
Drew Wasson, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Scott Bounds, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, September 21, 2020, at 7:00 p.m. via videoconferencing. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via videoconference. To attend the meeting via videoconference, please click the following link: <https://zoom.us/j/98452948254>. **The Webinar ID is 984 5294 8254. If you do not wish to participate via videoconference, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.**

Any person participating via videoconference that is interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at lcoody@jerseyvillagetx.com. The request must include the speaker's name, address, and topic of the comment. The request must be received no later than 12:00 p.m. on September 21, 2020.

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Mayor.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

After the meeting, a video recording of this meeting will be made available to the public at: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by Peter Swann, Pastor Hope Church.

C. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

D. FISCAL 2020-2021 MUNICIPAL BUDGET ITEMS

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2020-2021. *Andrew Mitcham, Mayor*
 - a. Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2020-2021. *Austin Bless, City Manager*
2. Consider Resolution No. 2020-41, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under section 26.04 of the Tax Code.
3. Discuss and take appropriate action concerning any final changes to the proposed 2020-2021 Municipal Budget. *Isabel Kato, Finance Director*
4. Consider Ordinance No. 2020-21, adopting the City of Jersey Village municipal budget for fiscal year 2020-2021. *Isabel Kato, Finance Director*
5. Conduct a separate vote to ratify the property tax increase of 4.80% as reflected in the 2020-2021 budget adopted on September 21, 2020. *Isabel Kato, Finance Director*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – July 2020, General Fund Budget Projections as of August 2020, and Utility Fund Budget Projections – August 2020.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Criminal Investigation Division Monthly Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Summary and Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report
8. Employee of Month

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a

Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on August 17, 2020. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2020-42, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code. *Isabel Kato, Finance Director*
3. Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

G. REGULAR SESSION

1. Consider Resolution No. 2020-43, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Recreation and Events Committee (R&E), and the Golf Course Advisory Committee (GCAC). *Lorri Coody, City Secretary*
2. Consider Resolution No. 2020-44, selecting individuals to serve on the TML Intergovernmental Risk Pool Board of Trustees – Places 1, 2, 3, and 4 (Workers' Compensation, Property and Liability Benefits). *Lorri Coody, City Secretary*
3. Consider Resolution No. 2020-45, authorizing the City Manager to accept the proposal from Vistex Graphics for wayfinding and building identifier signage. *Austin Bleess, City Manager*
4. Consider Resolution No. 2020-46, authorizing the City Manager to enter into an agreement with Backyard Investments, LTD for concessionaire services for Jersey Meadow Golf Course. *Robert Basford, Director of Parks and Recreation*
5. Consider Resolution No. 2020-47, authorizing the City Manager to extend the contract with Flock Safety for an additional three (3) years. *Kirk Riggs, Chief of Police*
6. Discuss and take appropriate action regarding a potential new TIRZ No. 3 to aid in flood mitigation efforts. *Austin Bleess, City Manager*
7. Consider Ordinance No. 2020-22, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date. *Austin Bleess, City Manager*

8. Discuss and take appropriate action regarding recent emails and public comments regarding sidewalks and parking as they relate to Section 14-88(a)(2) of the Code of Ordinances. *City Council*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary. *City Council*
2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager. *City Council*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. RECONVENE REGULAR SESSION

1. Consider setting the City Secretary's compensation for budget year 2020-2021. *Andrew Mitcham, Mayor*
2. Consider setting the City Manager's compensation for budget year 2020-2021. *Andrew Mitcham, Mayor*

M. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City

Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 16, 2020 at 2:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

