

Andrew Mitcham, Mayor
Drew Wasson, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Scott Bounds, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, January 20, 2020, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Fourth Quarter and the 2019 Employee of the Year Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Andrew Mitcham, Mayor*
2. Presentation of Employee of the Month. *Austin Bless, City Manager*

D. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2019, General Fund Budget Projections as of December 2019, Utility Fund Budget Projections – December 2019, and Quarterly Investment Report – December 2019.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Summary and Public Works Departmental Status Report

7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on December 16, 2019. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2020-01, ordering a general election to be held on May 02, 2020, for the purpose of electing three (3) councilmembers (Place 1, Place 4, and Place 5); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2020-01, designating the Fire Chief as Acting City Manager during temporary absences or disabilities of the City Manager. *Austin Bleess, City Manager*
4. Consider Resolution No. 2020-02, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village. *Mark Bitz, Fire Chief*
5. Consider Resolution No. 2020-03, consenting to and approving the appointment of Christopher G. Canonico as the Harris County Municipalities Waste Disposal representative to the Gulf Coast Authority Board of Directors effective January 31, 2020 for the unexpired term that will end on January 31, 2022. *Lorri Coody, City Secretary*
6. Consider Resolution No. 2020-04, rescheduling the Monday, May 18, 2020, Regular City Council Meeting for Monday, May 11, 2020 at 7 PM and rescheduling the Monday, October 19, 2020, Regular City Council Meeting for Monday, October 12, 2020 at 7 PM. *Lorri Coody, City Secretary*
7. Receive the progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

G. REGULAR SESSION

1. Consider Resolution No. 2020-05, receiving and approving the Fiscal Year 2019 Annual Report for Tax Increment Reinvestment Zone Number 2. *Austin Bless, City Manager*
2. Consider Resolution No. 2020-06, authorizing the City to apply for a grant from the Assistance to Fire Grant Program. *Mark Bitz, Fire Chief*
3. Consider Resolution No. 2020-07, authorizing the City Manager to negotiate an agreement with Burditt Land | Place to compose a new Parks Master Plan for the Jersey Village Parks and Recreation Department. *Jason Alfaro, Director of Parks and Recreation*
4. Consider Ordinance No. 2020-02, adopting a fourteen-day work period for full time law enforcement personnel; providing for a maximum work hour standard of 86 hours in a fourteen-day work period for such employees; providing a savings clause; and providing an effective date. *Kirk Riggs, Interim Chief of Police*
5. Consider Resolution No. 2020-08, authorizing the City Manager to enter into an agreement with Collaborate Special Projects LLC for the construction of a new City Hall. *Austin Bless, City Manager*
6. Discuss and take appropriate action concerning the appointment process for the Comprehensive Plan Update Committee (CPUC). *Bobby Warren, Council Member*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 - Economic Development Negotiations.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village. *Austin Bless, City Manager*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. RECONVENE THE REGULAR SESSION

1. Consider Resolution No. 2020-09, authorizing the City Manager to enter into a Chapter 380 Economic Development Agreement with Gordon NW Village, LP. *Austin Bleess, City Manager*

M. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: January 15, 2020 at 4:45 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."