

Andrew Mitcham, Mayor  
Drew Wasson, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Scott Bounds, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, November 18, 2019, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer & pledge by: Drey Clark, Student Ministry Pastor, Champion Forest Baptist Church

### **C. PRESENTATIONS**

1. Presentation of Employee of the Month. *Austin Bless, City Manager*

### **D. CITIZENS' COMMENTS**

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

### **E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – September 2019, General Fund Budget Projections as of October 2019, and Utility Fund Budget Projections – October 2019.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Summary and Public Works Departmental Status Report
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on October 14, 2019. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2019-74, receiving the Capital Improvements Advisory Committee's November 2019 Semiannual Progress Report. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2019-75, casting its ballot for the election of Mike Sullivan to the Board of Directors of the Harris County Appraisal District. *Lorri Coody, City Secretary*
4. Consider Ordinance 2019-38, amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 by increasing line items 01-11-5028 (Texas Legislative Services) in the amount not to exceed \$1 and to change the name of account number 01-11-5025 from "Public Notices" to "Newspaper Notices." *Isabel Kato, Finance Director*
5. Consider Resolution No. 2019-76, authorizing an agreement with Jones and Carter, Inc. for engineering services related to the MS4 Program. *Harry Ward, Public Works Director*

**G. REGULAR SESSION**

1. Consider Ordinance No. 2019-39, ratifying the agreement for interim Police Chief services with Strategic Government Resources and amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 by increasing line items 01-21-5515 (consultant services) in the amount of \$51,840. *Austin Bleess, City Manager*
2. Consider Resolution No. 2019-78, authorizing the City Manager to enter into a contract with Clark Condon for Phase 2 of the design and construction management of the gateway and wayfinding signs project. *Jason Alfaro, Director of Parks and Recreation*
3. Consider Resolution No. 2019-79, authorizing the City to apply for the FEMA FY19 FMA Grant to elevate homes. *Austin Bleess, City Manager*
4. Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

#### **I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 Real Property and Section 551.071 Consult with Attorney.**

#### **J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1. *Austin Bleess, City Manager*
2. Pursuant to Texas Open Meetings Act Section 551.071, Consultation with Attorney, conduct a private consultation in a closed meeting with its attorney about contemplated litigation and matters in which the duty of the attorney under the Tex. Disciplinary R. Prof'l. Conduct conflicts with the Act, related to the police chief. *City Council*

#### **K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

#### **L. RECONVENE THE REGULAR SESSION**

1. Discuss and take appropriate action regarding the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1. *Austin Bleess, City Manager*
2. Discuss and take appropriate action on the item deliberated on in Executive Session regarding contemplated litigation and matters in which the duty of the attorney under the Tex. Disciplinary R. Prof'l. Conduct conflicts with the Act, related to the police chief. *City Council*

#### **ADJOURN**

### CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: November 13, 2019 at 4:15 p.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, TRCM  
City Secretary



In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillagetx.com](http://www.jerseyvillagetx.com)

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer & pledge by: Drey|Clark, Student Ministry Pastor, Champion Forest Baptist Church

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** C1

**AGENDA SUBJECT:** Presentation of Employee of the Month Award for November 2019.

**Department/Prepared By:** Lorri Coody **Date Submitted:** November 6, 2019

**EXHIBITS:** [Employee of the Month Program](#)  
[November 2019](#) – Employee of the Month

|                          |                         |    |
|--------------------------|-------------------------|----|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ |
|                          | Amount Budgeted:        | \$ |
|                          | Appropriation Required: | \$ |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A



# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.



With great pleasure, we announce that our November Employee of the Month is **Otilia Castro**. Otilia has illustrated passion and dedication in her day-to-day duties as a Deputy Court Clerk. During the last few weeks Otilia has really put all of her skills on full display in major ways. Her co-workers and supervisors have praised her for taking on large projects and tasks, all while keeping a smile on her face. Otilia is consistently proactive and always eager to take the Municipal Court Department to the next level. Jersey Village is honored and fortunate to have Otilia as one of our incredible Deputy Court Clerks.



Congratulations are in order. Otilia, *Thank You* for all that you do!

**D. CITIZENS' COMMENTS**

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Jersey Village, TX

# Fund Balance Report

As Of 10/31/2019

| <b>Fund</b>                    | <b>Beginning Balance</b> | <b>Total Revenues</b> | <b>Total Expenses</b> | <b>Ending Balance</b> |
|--------------------------------|--------------------------|-----------------------|-----------------------|-----------------------|
| 01 - GENERAL FUND              | 1,071,190.03             | 812,845.42            | 651,877.93            | 1,232,157.52          |
| 02 - UTILITY FUND              | 10,699,255.10            | 455,728.62            | 78,697.40             | 11,076,286.32         |
| 03 - DEBT SERVICE FUND         | 325,879.14               | 501.61                | 0.00                  | 326,380.75            |
| 04 - IMPACT FEE FUND           | 501,216.21               | 1,456.38              | 0.00                  | 502,672.59            |
| 05 - MOTEL TAX FUND            | -61,210.73               | 8,023.43              | 950.00                | -54,137.30            |
| 06 - ASSET FORFEITURE FUND     | 34,027.81                | 561.03                | 0.00                  | 34,588.84             |
| 07 - CAPITAL REPLACEMENT       | 7,773,980.95             | 8,573.48              | 798.00                | 7,781,756.43          |
| 08 - TRAFFIC SAFETY FUND       | 584,627.67               | 0.00                  | 0.00                  | 584,627.67            |
| 10 - CAPITAL IMPROVEMENTS FUND | 8,085,839.59             | 12,360.15             | 6,100.00              | 8,092,099.74          |
| 11 - GOLF COURSE FUND          | -4,564,317.73            | 129,623.65            | 113,242.03            | -4,547,936.11         |
| 12 - COURT RESTRICTED FEE FUND | 62,799.28                | 0.00                  | 4,620.82              | 58,178.46             |
| 50 - JV CRIME CONTROL          | 3,636,094.44             | 203,220.26            | 0.00                  | 3,839,314.70          |
| <b>Report Total:</b>           | <b>28,149,381.76</b>     | <b>1,632,894.03</b>   | <b>856,286.18</b>     | <b>28,925,989.61</b>  |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity        | YTD Activity      | Budget<br>Remaining |                     |
|--|--------------------------|-------------------------|---------------------|-------------------|---------------------|---------------------|
| <b>Fund: 02 - UTILITY FUND</b>                             |                          |                         |                     |                   |                     |                     |
| <b>Department: 40 - 40</b>                                 |                          |                         |                     |                   |                     |                     |
| <b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>        |                          |                         |                     |                   |                     |                     |
| <a href="#">02-40-8541</a>                                 | WATER SERVICE            | 3,000,000.00            | 3,000,000.00        | 304,512.94        | 304,512.94          | 2,695,487.06        |
| <a href="#">02-40-8542</a>                                 | SEWER SERVICE            | 1,500,000.00            | 1,500,000.00        | 134,945.54        | 134,945.54          | 1,365,054.46        |
| <a href="#">02-40-8545</a>                                 | WATER AUTHORITY FEE      | 15,000.00               | 15,000.00           | 0.00              | 0.00                | 15,000.00           |
| <a href="#">02-40-8546</a>                                 | CREDIT CARD FEES         | 5,000.00                | 5,000.00            | 15.38             | 15.38               | 4,984.62            |
| <b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b> |                          | <b>4,520,000.00</b>     | <b>4,520,000.00</b> | <b>439,473.86</b> | <b>439,473.86</b>   | <b>4,080,526.14</b> |
| <b>Category: 96 - INTEREST EARNED</b>                      |                          |                         |                     |                   |                     |                     |
| <a href="#">02-40-9601</a>                                 | INTEREST EARNED          | 70,000.00               | 70,000.00           | 5,973.38          | 5,973.38            | 64,026.62           |
| <b>Category: 96 - INTEREST EARNED Total:</b>               |                          | <b>70,000.00</b>        | <b>70,000.00</b>    | <b>5,973.38</b>   | <b>5,973.38</b>     | <b>64,026.62</b>    |
| <b>Category: 98 - MISCELLANEOUS REVENUE</b>                |                          |                         |                     |                   |                     |                     |
| <a href="#">02-40-9802</a>                                 | SALE OF ASSETS           | 38,580.00               | 38,580.00           | 0.00              | 0.00                | 38,580.00           |
| <a href="#">02-40-9840</a>                                 | PENALTIES & ADJUSTMENTS  | 30,000.00               | 30,000.00           | 8,377.06          | 8,377.06            | 21,622.94           |
| <a href="#">02-40-9899</a>                                 | MISCELLANEOUS            | 30,000.00               | 30,000.00           | 1,904.32          | 1,904.32            | 28,095.68           |
| <b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>         |                          | <b>98,580.00</b>        | <b>98,580.00</b>    | <b>10,281.38</b>  | <b>10,281.38</b>    | <b>88,298.62</b>    |
| <b>Department: 40 - 40 Total:</b>                          |                          | <b>4,688,580.00</b>     | <b>4,688,580.00</b> | <b>455,728.62</b> | <b>455,728.62</b>   | <b>4,232,851.38</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget      | Current<br>Total Budget | MTD Activity        | YTD Activity     | Budget<br>Remaining |                     |
|--|-------------------------------|-------------------------|---------------------|------------------|---------------------|---------------------|
| <b>Department: 45 - WATER &amp; SEWER</b>                    |                               |                         |                     |                  |                     |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                               |                         |                     |                  |                     |                     |
| <a href="#">02-45-3001</a>                                   | SALARIES                      | 208,582.00              | 208,582.00          | 14,508.63        | 14,508.63           | 194,073.37          |
| <a href="#">02-45-3003</a>                                   | LONGEVITY                     | 480.00                  | 480.00              | 19.52            | 19.52               | 460.48              |
| <a href="#">02-45-3007</a>                                   | OVERTIME                      | 24,500.00               | 24,500.00           | 3,711.12         | 3,711.12            | 20,788.88           |
| <a href="#">02-45-3010</a>                                   | INCENTIVES                    | 720.00                  | 720.00              | 84.55            | 84.55               | 635.45              |
| <a href="#">02-45-3051</a>                                   | FICA/MEDICARE TAXES           | 17,923.00               | 17,923.00           | 1,329.35         | 1,329.35            | 16,593.65           |
| <a href="#">02-45-3052</a>                                   | WORKMEN'S COMPENSATION        | 5,183.00                | 5,183.00            | 0.00             | 0.00                | 5,183.00            |
| <a href="#">02-45-3053</a>                                   | EMPLOYMENT TAXES              | 875.00                  | 875.00              | 8.92             | 8.92                | 866.08              |
| <a href="#">02-45-3054</a>                                   | RETIREMENT                    | 33,327.00               | 33,327.00           | 2,728.40         | 2,728.40            | 30,598.60           |
| <a href="#">02-45-3055</a>                                   | HEALTH INSURANCE              | 58,942.00               | 58,942.00           | 4,715.17         | 4,715.17            | 54,226.83           |
| <a href="#">02-45-3056</a>                                   | LIFE INS                      | 351.00                  | 351.00              | -84.75           | -84.75              | 435.75              |
| <a href="#">02-45-3057</a>                                   | DENTAL                        | 3,435.00                | 3,435.00            | 298.08           | 298.08              | 3,136.92            |
| <a href="#">02-45-3058</a>                                   | LONG-TERM DISABILITY          | 869.00                  | 869.00              | 0.68             | 0.68                | 868.32              |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                               | <b>355,187.00</b>       | <b>355,187.00</b>   | <b>27,319.67</b> | <b>27,319.67</b>    | <b>327,867.33</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                               |                         |                     |                  |                     |                     |
| <a href="#">02-45-3502</a>                                   | POSTAGE/FREIGHT/DEL. FEE      | 14,000.00               | 14,000.00           | 931.23           | 931.23              | 13,068.77           |
| <a href="#">02-45-3503</a>                                   | OFFICE SUPPLIES               | 2,000.00                | 2,000.00            | 0.00             | 0.00                | 2,000.00            |
| <a href="#">02-45-3504</a>                                   | WEARING APPAREL               | 2,000.00                | 2,000.00            | 1,541.83         | 1,541.83            | 458.17              |
| <a href="#">02-45-3506</a>                                   | CHEMICALS                     | 20,000.00               | 20,000.00           | 974.66           | 974.66              | 19,025.34           |
| <a href="#">02-45-3510</a>                                   | BOOKS & PERIODICALS           | 600.00                  | 600.00              | 0.00             | 0.00                | 600.00              |
| <a href="#">02-45-3523</a>                                   | TOOLS/EQUIPMENT               | 4,000.00                | 4,000.00            | 0.00             | 0.00                | 4,000.00            |
| <a href="#">02-45-3534</a>                                   | PARTS AND MATERIALS           | 1,200.00                | 1,200.00            | 57.69            | 57.69               | 1,142.31            |
| <a href="#">02-45-3535</a>                                   | SHOP SUPPLIES                 | 1,400.00                | 1,400.00            | 21.84            | 21.84               | 1,378.16            |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                               | <b>45,200.00</b>        | <b>45,200.00</b>    | <b>3,527.25</b>  | <b>3,527.25</b>     | <b>41,672.75</b>    |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>              |                               |                         |                     |                  |                     |                     |
| <a href="#">02-45-4001</a>                                   | BUILDINGS AND GROUNDS         | 3,000.00                | 3,000.00            | 0.00             | 0.00                | 3,000.00            |
| <a href="#">02-45-4041</a>                                   | WATER SYSTEM MAINTENANCE      | 30,000.00               | 30,000.00           | 368.90           | 368.90              | 29,631.10           |
| <a href="#">02-45-4042</a>                                   | SEWER SYSTEM MAINTENANCE      | 10,000.00               | 10,000.00           | 0.00             | 0.00                | 10,000.00           |
| <a href="#">02-45-4043</a>                                   | WATER PLANTS MAINTENANCE      | 18,000.00               | 18,000.00           | 0.00             | 0.00                | 18,000.00           |
| <a href="#">02-45-4044</a>                                   | LIFT STATIONS MAINTENANCE     | 36,000.00               | 36,000.00           | 0.00             | 0.00                | 36,000.00           |
| <a href="#">02-45-4045</a>                                   | SEWER PLANT MAINTENANCE       | 45,000.00               | 45,000.00           | 0.00             | 0.00                | 45,000.00           |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>       |                               | <b>142,000.00</b>       | <b>142,000.00</b>   | <b>368.90</b>    | <b>368.90</b>       | <b>141,631.10</b>   |
| <b>Category: 45 - MAINTENANCE</b>                            |                               |                         |                     |                  |                     |                     |
| <a href="#">02-45-4504</a>                                   | COMPUTER SOFTWARE             | 7,400.00                | 7,400.00            | 142.00           | 142.00              | 7,258.00            |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                               | <b>7,400.00</b>         | <b>7,400.00</b>     | <b>142.00</b>    | <b>142.00</b>       | <b>7,258.00</b>     |
| <b>Category: 50 - SERVICES</b>                               |                               |                         |                     |                  |                     |                     |
| <a href="#">02-45-5012</a>                                   | PRINTING                      | 1,800.00                | 1,800.00            | 0.00             | 0.00                | 1,800.00            |
| <a href="#">02-45-5015</a>                                   | LAB TESTS                     | 25,000.00               | 25,000.00           | 0.00             | 0.00                | 25,000.00           |
| <a href="#">02-45-5017</a>                                   | UTILITIES                     | 140,000.00              | 140,000.00          | 0.00             | 0.00                | 140,000.00          |
| <a href="#">02-45-5019</a>                                   | W.O.B. DISPOSAL-O&M CONTR     | 350,000.00              | 350,000.00          | 45,815.58        | 45,815.58           | 304,184.42          |
| <a href="#">02-45-5020</a>                                   | COMMUNICATIONS                | 7,000.00                | 7,000.00            | 45.20            | 45.20               | 6,954.80            |
| <a href="#">02-45-5022</a>                                   | RENTAL OF EQUIPMENT           | 1,460.00                | 1,460.00            | 0.00             | 0.00                | 1,460.00            |
| <a href="#">02-45-5025</a>                                   | PUBLIC NOTICES                | 800.00                  | 800.00              | 0.00             | 0.00                | 800.00              |
| <a href="#">02-45-5027</a>                                   | MEMBERSHIPS                   | 1,000.00                | 1,000.00            | 40.00            | 40.00               | 960.00              |
| <a href="#">02-45-5029</a>                                   | TRAVEL/TRAINING               | 13,000.00               | 13,000.00           | 55.00            | 55.00               | 12,945.00           |
| <b>Category: 50 - SERVICES Total:</b>                        |                               | <b>540,060.00</b>       | <b>540,060.00</b>   | <b>45,955.78</b> | <b>45,955.78</b>    | <b>494,104.22</b>   |
| <b>Category: 54 - SUNDRY</b>                                 |                               |                         |                     |                  |                     |                     |
| <a href="#">02-45-5405</a>                                   | PERMITS, FEES, CREDIT CD FEES | 30,000.00               | 30,000.00           | 1,383.80         | 1,383.80            | 28,616.20           |
| <a href="#">02-45-5411</a>                                   | WATER-PURCHASED               | 1,630,000.00            | 1,630,000.00        | 0.00             | 0.00                | 1,630,000.00        |
| <a href="#">02-45-5412</a>                                   | WATER AUTHORITY FEES          | 40,000.00               | 40,000.00           | 0.00             | 0.00                | 40,000.00           |
| <b>Category: 54 - SUNDRY Total:</b>                          |                               | <b>1,700,000.00</b>     | <b>1,700,000.00</b> | <b>1,383.80</b>  | <b>1,383.80</b>     | <b>1,698,616.20</b> |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                               |                         |                     |                  |                     |                     |
| <a href="#">02-45-5501</a>                                   | AUDITS/CONTRACTS/STUDIES      | 10,000.00               | 10,000.00           | 0.00             | 0.00                | 10,000.00           |
| <a href="#">02-45-5510</a>                                   | ENGINEERING SERVICES          | 110,000.00              | 110,000.00          | 0.00             | 0.00                | 110,000.00          |
| <a href="#">02-45-5515</a>                                   | CONSULTANT SERVICES           | 260,000.00              | 260,000.00          | 0.00             | 0.00                | 260,000.00          |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                               | <b>380,000.00</b>       | <b>380,000.00</b>   | <b>0.00</b>      | <b>0.00</b>         | <b>380,000.00</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Category: 60 - OTHER SERVICES</b>     |  |                          |                         |                  |                  |                     |
| <a href="#">02-45-6001</a>               | INSURANCE-VEHICLES                               | 10,800.00                | 10,800.00               | 0.00             | 0.00             | 10,800.00           |
| <a href="#">02-45-6003</a>               | LIABILITY-FIRE & CASUALTY                        | 10,000.00                | 10,000.00               | 0.00             | 0.00             | 10,000.00           |
|  | <b>Category: 60 - OTHER SERVICES Total:</b>      | <b>20,800.00</b>         | <b>20,800.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>20,800.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b> |  |                          |                         |                  |                  |                     |
| <a href="#">02-45-9751</a>               | TRANSFER TO GENERAL FUND                         | 570,000.00               | 570,000.00              | 0.00             | 0.00             | 570,000.00          |
| <a href="#">02-45-9753</a>               | TRANSFER TO DEBT SERVICE FUND                    | 89,724.00                | 89,724.00               | 0.00             | 0.00             | 89,724.00           |
| <a href="#">02-45-9755</a>               | TRANSFER TO CAPITAL IMP FUND                     | 300,000.00               | 300,000.00              | 0.00             | 0.00             | 300,000.00          |
| <a href="#">02-45-9772</a>               | TECHNOLOGY USER FEE                              | 750.00                   | 750.00                  | 0.00             | 0.00             | 750.00              |
| <a href="#">02-45-9781</a>               | EQUIPMENT PURCHASE CONTRIBUTIO                   | 60,045.00                | 60,045.00               | 0.00             | 0.00             | 60,045.00           |
| <a href="#">02-45-9791</a>               | EQUIPMENT USER FEE                               | 32,000.00                | 32,000.00               | 0.00             | 0.00             | 32,000.00           |
|  | <b>Category: 97 - INTERFUND ACTIVITY Total:</b>  | <b>1,052,519.00</b>      | <b>1,052,519.00</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>1,052,519.00</b> |
|  | <b>Department: 45 - WATER &amp; SEWER Total:</b> | <b>4,243,166.00</b>      | <b>4,243,166.00</b>     | <b>78,697.40</b> | <b>78,697.40</b> | <b>4,164,468.60</b> |

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Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget                  | Current<br>Total Budget | MTD Activity         | YTD Activity      | Budget<br>Remaining |                     |
|--|---|-------------------------|----------------------|-------------------|---------------------|---------------------|
| <b>Department: 46 - UTILITY CAPITAL PROJECT</b>        |   |                         |                      |                   |                     |                     |
| <b>Category: 70 - CAPITAL IMPROVEMENTS</b>             |   |                         |                      |                   |                     |                     |
| <a href="#">02-46-7080</a>                             | AUTOCNTRL-SCADA                           | 100,000.00              | 100,000.00           | 0.00              | 0.00                | 100,000.00          |
| <a href="#">02-46-7087</a>                             | SEWER REHABILITATION                      | 500,000.00              | 500,000.00           | 0.00              | 0.00                | 500,000.00          |
| <a href="#">02-46-7088</a>                             | WEST ROAD WATER PLANT GST HPT RECOAT...   | 175,000.00              | 175,000.00           | 0.00              | 0.00                | 175,000.00          |
| <a href="#">02-46-7091</a>                             | WHITEOAK BAYOU REHABILITATION             | 380,000.00              | 380,000.00           | 0.00              | 0.00                | 380,000.00          |
| <a href="#">02-46-7102</a>                             | VILLAGE WATER PL - POWER PANNEL RETROF... | 200,000.00              | 200,000.00           | 0.00              | 0.00                | 200,000.00          |
| <a href="#">02-46-7107</a>                             | SEATTLE WATER PLANT-CL2/CHLOR             | 75,000.00               | 75,000.00            | 0.00              | 0.00                | 75,000.00           |
| <a href="#">02-46-7126</a>                             | REHAB - REPAIR STORM WAT LINES            | 200,000.00              | 200,000.00           | 0.00              | 0.00                | 200,000.00          |
| <a href="#">02-46-7128</a>                             | VILLAGE WATER PLANT GENERATOR             | 25,000.00               | 25,000.00            | 0.00              | 0.00                | 25,000.00           |
| <b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>      |   | <b>1,655,000.00</b>     | <b>1,655,000.00</b>  | <b>0.00</b>       | <b>0.00</b>         | <b>1,655,000.00</b> |
| <b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b> |   | <b>1,655,000.00</b>     | <b>1,655,000.00</b>  | <b>0.00</b>       | <b>0.00</b>         | <b>1,655,000.00</b> |
| <b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>      |   | <b>-1,209,586.00</b>    | <b>-1,209,586.00</b> | <b>377,031.22</b> | <b>377,031.22</b>   |                     |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

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For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Fund: 04 - IMPACT FEE FUND</b>                          |                          |                         |                 |                 |                     |
| <b>Department: 43 - 43</b>                                 |                          |                         |                 |                 |                     |
| <b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>        |                          |                         |                 |                 |                     |
| <a href="#">04-43-8547</a> WATER DISTRIBUTION              | 50,000.00                | 50,000.00               | 0.00            | 0.00            | 50,000.00           |
| <a href="#">04-43-8548</a> SEWER PLANT CAPACITY            | 25,000.00                | 25,000.00               | 0.00            | 0.00            | 25,000.00           |
| <b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b> | <b>75,000.00</b>         | <b>75,000.00</b>        | <b>0.00</b>     | <b>0.00</b>     | <b>75,000.00</b>    |
| <b>Category: 96 - INTEREST EARNED</b>                      |                          |                         |                 |                 |                     |
| <a href="#">04-43-9601</a> INTEREST EARNED                 | 20,000.00                | 20,000.00               | 1,456.38        | 1,456.38        | 18,543.62           |
| <b>Category: 96 - INTEREST EARNED Total:</b>               | <b>20,000.00</b>         | <b>20,000.00</b>        | <b>1,456.38</b> | <b>1,456.38</b> | <b>18,543.62</b>    |
| <b>Department: 43 - 43 Total:</b>                          | <b>95,000.00</b>         | <b>95,000.00</b>        | <b>1,456.38</b> | <b>1,456.38</b> | <b>93,543.62</b>    |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

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For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 45 - WATER &amp; SEWER</b>            |                          |                         |                 |                 |                     |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>          |                          |                         |                 |                 |                     |
| <a href="#">04-45-5515</a> CONSULTANT SERVICES       | 80,000.00                | 80,000.00               | 0.00            | 0.00            | 80,000.00           |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>   | <b>80,000.00</b>         | <b>80,000.00</b>        | <b>0.00</b>     | <b>0.00</b>     | <b>80,000.00</b>    |
| <b>Department: 45 - WATER &amp; SEWER Total:</b>     | <b>80,000.00</b>         | <b>80,000.00</b>        | <b>0.00</b>     | <b>0.00</b>     | <b>80,000.00</b>    |
| <b>Fund: 04 - IMPACT FEE FUND Surplus (Deficit):</b> | <b>15,000.00</b>         | <b>15,000.00</b>        | <b>1,456.38</b> | <b>1,456.38</b> |                     |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                            | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|--|----------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Fund: 11 - GOLF COURSE FUND</b>                         |                            |                          |                         |                   |                   |                     |
| <b>Department: 80 - 80</b>                                 |                            |                          |                         |                   |                   |                     |
| <b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>        |                            |                          |                         |                   |                   |                     |
| <a href="#">11-80-8551</a>                                 | GREEN FEES                 | 900,000.00               | 900,000.00              | 80,246.19         | 80,246.19         | 819,753.81          |
| <a href="#">11-80-8553</a>                                 | RANGE FEES/CLUB RENTALS    | 95,000.00                | 95,000.00               | 10,699.64         | 10,699.64         | 84,300.36           |
| <a href="#">11-80-8554</a>                                 | CLUB RENTALS               | 5,000.00                 | 5,000.00                | 300.00            | 300.00            | 4,700.00            |
| <a href="#">11-80-8555</a>                                 | TOURNAMENT GREENS FEES     | 110,000.00               | 110,000.00              | 13,053.96         | 13,053.96         | 96,946.04           |
| <a href="#">11-80-8560</a>                                 | MISCELLANEOUS FEES         | 20,000.00                | 20,000.00               | 424.00            | 424.00            | 19,576.00           |
| <a href="#">11-80-8567</a>                                 | MERCHANDISE                | 120,000.00               | 120,000.00              | 11,313.67         | 11,313.67         | 108,686.33          |
| <a href="#">11-80-8568</a>                                 | SPECIAL ORDER MERCHANDISE  | 40,000.00                | 40,000.00               | 4,796.39          | 4,796.39          | 35,203.61           |
| <a href="#">11-80-8572</a>                                 | CONCESSION FEES            | 40,000.00                | 40,000.00               | 3,380.30          | 3,380.30          | 36,619.70           |
| <a href="#">11-80-8575</a>                                 | MEMBERSHIPS                | 32,000.00                | 32,000.00               | 5,042.78          | 5,042.78          | 26,957.22           |
| <a href="#">11-80-8579</a>                                 | CASH OVER/UNDER            | 0.00                     | 0.00                    | -6.45             | -6.45             | 6.45                |
| <b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b> |                            | <b>1,362,000.00</b>      | <b>1,362,000.00</b>     | <b>129,250.48</b> | <b>129,250.48</b> | <b>1,232,749.52</b> |
| <b>Category: 96 - INTEREST EARNED</b>                      |                            |                          |                         |                   |                   |                     |
| <a href="#">11-80-9601</a>                                 | INTEREST EARNED            | 8,000.00                 | 8,000.00                | 373.17            | 373.17            | 7,626.83            |
| <b>Category: 96 - INTEREST EARNED Total:</b>               |                            | <b>8,000.00</b>          | <b>8,000.00</b>         | <b>373.17</b>     | <b>373.17</b>     | <b>7,626.83</b>     |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                   |                            |                          |                         |                   |                   |                     |
| <a href="#">11-80-9751</a>                                 | TRANSFER FROM GENERAL FUND | 663,978.80               | 663,978.80              | 0.00              | 0.00              | 663,978.80          |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>            |                            | <b>663,978.80</b>        | <b>663,978.80</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>663,978.80</b>   |
| <b>Category: 98 - MISCELLANEOUS REVENUE</b>                |                            |                          |                         |                   |                   |                     |
| <a href="#">11-80-9802</a>                                 | SALES OF FIXED ASSETS      | 25,000.00                | 25,000.00               | 0.00              | 0.00              | 25,000.00           |
| <b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>         |                            | <b>25,000.00</b>         | <b>25,000.00</b>        | <b>0.00</b>       | <b>0.00</b>       | <b>25,000.00</b>    |
| <b>Department: 80 - 80 Total:</b>                          |                            | <b>2,058,978.80</b>      | <b>2,058,978.80</b>     | <b>129,623.65</b> | <b>129,623.65</b> | <b>1,929,355.15</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget       | Current<br>Total Budget | MTD Activity      | YTD Activity     | Budget<br>Remaining |                   |
|--|--------------------------------|-------------------------|-------------------|------------------|---------------------|-------------------|
| <b>Department: 81 - CLUB HOUSE</b>                           |                                |                         |                   |                  |                     |                   |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                                |                         |                   |                  |                     |                   |
| <a href="#">11-81-3001</a>                                   | SALARIES AND WAGES             | 200,636.00              | 200,636.00        | 14,883.40        | 14,883.40           | 185,752.60        |
| <a href="#">11-81-3002</a>                                   | WAGES                          | 134,940.00              | 134,940.00        | 9,078.40         | 9,078.40            | 125,861.60        |
| <a href="#">11-81-3003</a>                                   | LONGEVITY                      | 912.00                  | 912.00            | 56.97            | 56.97               | 855.03            |
| <a href="#">11-81-3007</a>                                   | OVERTIME                       | 1,000.00                | 1,000.00          | 221.76           | 221.76              | 778.24            |
| <a href="#">11-81-3051</a>                                   | FICA/MEDICARE TAXES            | 25,818.00               | 25,818.00         | 1,820.73         | 1,820.73            | 23,997.27         |
| <a href="#">11-81-3052</a>                                   | WORKMAN'S COMP                 | 5,913.00                | 5,913.00          | 0.00             | 0.00                | 5,913.00          |
| <a href="#">11-81-3053</a>                                   | UNEMPLOYMENT TAXES             | 1,166.00                | 1,166.00          | 34.47            | 34.47               | 1,131.53          |
| <a href="#">11-81-3054</a>                                   | RETIREMENT                     | 31,642.00               | 31,642.00         | 2,203.21         | 2,203.21            | 29,438.79         |
| <a href="#">11-81-3055</a>                                   | INSURANCE                      | 39,913.00               | 39,913.00         | 2,538.35         | 2,538.35            | 37,374.65         |
| <a href="#">11-81-3056</a>                                   | LIFE INS                       | 281.00                  | 281.00            | -42.97           | -42.97              | 323.97            |
| <a href="#">11-81-3057</a>                                   | DENTAL INSURANCE               | 2,395.00                | 2,395.00          | 186.55           | 186.55              | 2,208.45          |
| <a href="#">11-81-3058</a>                                   | LONG-TERM DISABILITY           | 847.00                  | 847.00            | 0.62             | 0.62                | 846.38            |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                                | <b>445,463.00</b>       | <b>445,463.00</b> | <b>30,981.49</b> | <b>30,981.49</b>    | <b>414,481.51</b> |
| <b>Category: 34 - COST OF SALES</b>                          |                                |                         |                   |                  |                     |                   |
| <a href="#">11-81-3401</a>                                   | MERCHANDISE                    | 110,000.00              | 110,000.00        | 7,875.71         | 7,875.71            | 102,124.29        |
| <a href="#">11-81-3415</a>                                   | RANGE BALLS                    | 8,190.00                | 8,190.00          | 543.23           | 543.23              | 7,646.77          |
| <a href="#">11-81-3416</a>                                   | RENTAL CLUBS                   | 2,000.00                | 2,000.00          | 0.00             | 0.00                | 2,000.00          |
| <a href="#">11-81-3419</a>                                   | SPECIAL ORDER MERCHANDISE      | 28,000.00               | 28,000.00         | 681.40           | 681.40              | 27,318.60         |
| <b>Category: 34 - COST OF SALES Total:</b>                   |                                | <b>148,190.00</b>       | <b>148,190.00</b> | <b>9,100.34</b>  | <b>9,100.34</b>     | <b>139,089.66</b> |
| <b>Category: 35 - SUPPLIES</b>                               |                                |                         |                   |                  |                     |                   |
| <a href="#">11-81-3502</a>                                   | POSTAGE/FREIGHT/DEL.FEE        | 550.00                  | 550.00            | 0.00             | 0.00                | 550.00            |
| <a href="#">11-81-3503</a>                                   | OFFICE SUPPLIES                | 6,500.00                | 6,500.00          | 496.62           | 496.62              | 6,003.38          |
| <a href="#">11-81-3504</a>                                   | WEARING APPAREL                | 2,000.00                | 2,000.00          | 0.00             | 0.00                | 2,000.00          |
| <a href="#">11-81-3523</a>                                   | TOOLS/EQUIPMENT                | 1,500.00                | 1,500.00          | 0.00             | 0.00                | 1,500.00          |
| <a href="#">11-81-3605</a>                                   | MISCELLANEOUS SERVICE FEES     | 7,000.00                | 7,000.00          | 0.00             | 0.00                | 7,000.00          |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                                | <b>17,550.00</b>        | <b>17,550.00</b>  | <b>496.62</b>    | <b>496.62</b>       | <b>17,053.38</b>  |
| <b>Category: 45 - MAINTENANCE</b>                            |                                |                         |                   |                  |                     |                   |
| <a href="#">11-81-4501</a>                                   | FURN, FIXTURE/EPT MAINTENANCE  | 1,900.00                | 1,900.00          | 0.00             | 0.00                | 1,900.00          |
| <a href="#">11-81-4504</a>                                   | COMPUTER SOFTWARE              | 1,000.00                | 1,000.00          | 0.00             | 0.00                | 1,000.00          |
| <a href="#">11-81-4506</a>                                   | CART MAINTENANCE               | 3,500.00                | 3,500.00          | 0.00             | 0.00                | 3,500.00          |
| <a href="#">11-81-4520</a>                                   | EQUIPMENT MAINTENANCE/OUTSOURC | 1,000.00                | 1,000.00          | 0.00             | 0.00                | 1,000.00          |
| <a href="#">11-81-4599</a>                                   | MISCELLANEOUS EQUIPMENT        | 1,500.00                | 1,500.00          | 645.95           | 645.95              | 854.05            |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                                | <b>8,900.00</b>         | <b>8,900.00</b>   | <b>645.95</b>    | <b>645.95</b>       | <b>8,254.05</b>   |
| <b>Category: 50 - SERVICES</b>                               |                                |                         |                   |                  |                     |                   |
| <a href="#">11-81-5012</a>                                   | PRINTING                       | 3,500.00                | 3,500.00          | 351.05           | 351.05              | 3,148.95          |
| <a href="#">11-81-5020</a>                                   | COMMUNICATIONS                 | 6,500.00                | 6,500.00          | 0.00             | 0.00                | 6,500.00          |
| <a href="#">11-81-5023</a>                                   | LEASE EQUIPMENT                | 2,000.00                | 2,000.00          | 0.00             | 0.00                | 2,000.00          |
| <a href="#">11-81-5027</a>                                   | MEMBERSHIPS/SUBSCRIPTIONS      | 1,200.00                | 1,200.00          | 52.99            | 52.99               | 1,147.01          |
| <a href="#">11-81-5029</a>                                   | TRAVEL/TRAINING                | 2,500.00                | 2,500.00          | 0.00             | 0.00                | 2,500.00          |
| <a href="#">11-81-5043</a>                                   | ADVERTISING/PROMOTION          | 28,000.00               | 28,000.00         | 309.32           | 309.32              | 27,690.68         |
| <b>Category: 50 - SERVICES Total:</b>                        |                                | <b>43,700.00</b>        | <b>43,700.00</b>  | <b>713.36</b>    | <b>713.36</b>       | <b>42,986.64</b>  |
| <b>Category: 54 - SUNDRY</b>                                 |                                |                         |                   |                  |                     |                   |
| <a href="#">11-81-5405</a>                                   | CREDIT CARD CHARGES            | 30,000.00               | 30,000.00         | 5,243.06         | 5,243.06            | 24,756.94         |
| <a href="#">11-81-5410</a>                                   | SECURITY                       | 2,500.00                | 2,500.00          | 0.00             | 0.00                | 2,500.00          |
| <a href="#">11-81-5413</a>                                   | TOURNAMENT FEES EXPENSE        | 2,000.00                | 2,000.00          | 0.00             | 0.00                | 2,000.00          |
| <a href="#">11-81-5421</a>                                   | EQUIPMENT LEASE DEBT           | 3,000.00                | 3,000.00          | 225.00           | 225.00              | 2,775.00          |
| <a href="#">11-81-5498</a>                                   | MISCELLANEOUS EXPENSE          | 5,500.00                | 5,500.00          | 2,800.00         | 2,800.00            | 2,700.00          |
| <b>Category: 54 - SUNDRY Total:</b>                          |                                | <b>43,000.00</b>        | <b>43,000.00</b>  | <b>8,268.06</b>  | <b>8,268.06</b>     | <b>34,731.94</b>  |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                                |                         |                   |                  |                     |                   |
| <a href="#">11-81-5515</a>                                   | CONSULTANT FEES                | 3,500.00                | 3,500.00          | 0.00             | 0.00                | 3,500.00          |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                                | <b>3,500.00</b>         | <b>3,500.00</b>   | <b>0.00</b>      | <b>0.00</b>         | <b>3,500.00</b>   |
| <b>Category: 60 - OTHER SERVICES</b>                         |                                |                         |                   |                  |                     |                   |
| <a href="#">11-81-6003</a>                                   | LIABILITY-FIRE & CASUALTY INSR | 20,200.00               | 20,200.00         | 0.00             | 0.00                | 20,200.00         |
| <b>Category: 60 - OTHER SERVICES Total:</b>                  |                                | <b>20,200.00</b>        | <b>20,200.00</b>  | <b>0.00</b>      | <b>0.00</b>         | <b>20,200.00</b>  |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Category: 97 - INTERFUND ACTIVITY</b>        |                          |                         |                  |                  |                     |
| <a href="#">11-81-9772</a> TECHNOLOGY USER FEE  | 3,500.00                 | 3,500.00                | 0.00             | 0.00             | 3,500.00            |
| <a href="#">11-81-9791</a> EQUIP USER FEE       | 67,025.00                | 67,025.00               | 0.00             | 0.00             | 67,025.00           |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b> | <b>70,525.00</b>         | <b>70,525.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>70,525.00</b>    |
| <b>Department: 81 - CLUB HOUSE Total:</b>       | <b>801,028.00</b>        | <b>801,028.00</b>       | <b>50,205.82</b> | <b>50,205.82</b> | <b>750,822.18</b>   |

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget  | Current<br>Total Budget | MTD Activity      | YTD Activity     | Budget<br>Remaining |                   |
|--|---------------------------|-------------------------|-------------------|------------------|---------------------|-------------------|
| <b>Department: 82 - COURSE MAINTENANCE</b>                   |                           |                         |                   |                  |                     |                   |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                           |                         |                   |                  |                     |                   |
| <a href="#">11-82-3001</a>                                   | SALARIES AND              | 321,152.00              | 321,152.00        | 20,273.31        | 20,273.31           | 300,878.69        |
| <a href="#">11-82-3002</a>                                   | WAGES                     | 29,450.00               | 29,450.00         | 1,104.71         | 1,104.71            | 28,345.29         |
| <a href="#">11-82-3003</a>                                   | LONGEVITY                 | 3,024.00                | 3,024.00          | 210.06           | 210.06              | 2,813.94          |
| <a href="#">11-82-3007</a>                                   | OVERTIME                  | 5,000.00                | 5,000.00          | 321.24           | 321.24              | 4,678.76          |
| <a href="#">11-82-3051</a>                                   | FICA/MEDICARE TAXES       | 27,435.00               | 27,435.00         | 1,557.93         | 1,557.93            | 25,877.07         |
| <a href="#">11-82-3052</a>                                   | WORKMAN'S COMP            | 6,947.00                | 6,947.00          | 0.00             | 0.00                | 6,947.00          |
| <a href="#">11-82-3053</a>                                   | UNEMPLOYMENT TAXES        | 1,458.00                | 1,458.00          | 11.64            | 11.64               | 1,446.36          |
| <a href="#">11-82-3054</a>                                   | RETIREMENT                | 47,410.00               | 47,410.00         | 3,097.80         | 3,097.80            | 44,312.20         |
| <a href="#">11-82-3055</a>                                   | INSURANCE                 | 109,746.00              | 109,746.00        | 7,667.73         | 7,667.73            | 102,078.27        |
| <a href="#">11-82-3056</a>                                   | LIFE INS                  | 562.00                  | 562.00            | -158.56          | -158.56             | 720.56            |
| <a href="#">11-82-3057</a>                                   | DENTAL                    | 6,693.00                | 6,693.00          | 497.26           | 497.26              | 6,195.74          |
| <a href="#">11-82-3058</a>                                   | LONG-TERM DISABILITY      | 1,362.00                | 1,362.00          | 0.85             | 0.85                | 1,361.15          |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                           | <b>560,239.00</b>       | <b>560,239.00</b> | <b>34,583.97</b> | <b>34,583.97</b>    | <b>525,655.03</b> |
| <b>Category: 35 - SUPPLIES</b>                               |                           |                         |                   |                  |                     |                   |
| <a href="#">11-82-3504</a>                                   | WEARING APPAREL           | 2,800.00                | 2,800.00          | 0.00             | 0.00                | 2,800.00          |
| <a href="#">11-82-3514</a>                                   | FUEL & OIL                | 19,500.00               | 19,500.00         | 0.00             | 0.00                | 19,500.00         |
| <a href="#">11-82-3523</a>                                   | TOOLS/EQUIPMENT           | 4,500.00                | 4,500.00          | 41.98            | 41.98               | 4,458.02          |
| <a href="#">11-82-3535</a>                                   | GROUND/SHOP SUPPLIES      | 14,000.00               | 14,000.00         | 341.05           | 341.05              | 13,658.95         |
| <a href="#">11-82-3536</a>                                   | LANDSCAPING MATERIALS     | 85,000.00               | 85,000.00         | 10,540.40        | 10,540.40           | 74,459.60         |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                           | <b>125,800.00</b>       | <b>125,800.00</b> | <b>10,923.43</b> | <b>10,923.43</b>    | <b>114,876.57</b> |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>              |                           |                         |                   |                  |                     |                   |
| <a href="#">11-82-4041</a>                                   | WATER WELL MAINTENANCE    | 5,000.00                | 5,000.00          | 0.00             | 0.00                | 5,000.00          |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>       |                           | <b>5,000.00</b>         | <b>5,000.00</b>   | <b>0.00</b>      | <b>0.00</b>         | <b>5,000.00</b>   |
| <b>Category: 45 - MAINTENANCE</b>                            |                           |                         |                   |                  |                     |                   |
| <a href="#">11-82-4505</a>                                   | IRRIGATION EQUIPMENT      | 15,000.00               | 15,000.00         | 0.00             | 0.00                | 15,000.00         |
| <a href="#">11-82-4599</a>                                   | MISCELLANEOUS EQUIPMENT   | 10,000.00               | 10,000.00         | 0.00             | 0.00                | 10,000.00         |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                           | <b>25,000.00</b>        | <b>25,000.00</b>  | <b>0.00</b>      | <b>0.00</b>         | <b>25,000.00</b>  |
| <b>Category: 50 - SERVICES</b>                               |                           |                         |                   |                  |                     |                   |
| <a href="#">11-82-5022</a>                                   | RENTAL EQUIPMENT          | 5,000.00                | 5,000.00          | 258.00           | 258.00              | 4,742.00          |
| <a href="#">11-82-5027</a>                                   | MEMBERSHIPS/SUBSCRIPTIONS | 1,000.00                | 1,000.00          | 0.00             | 0.00                | 1,000.00          |
| <a href="#">11-82-5029</a>                                   | TRAVEL/TRAINING           | 2,800.00                | 2,800.00          | 0.00             | 0.00                | 2,800.00          |
| <b>Category: 50 - SERVICES Total:</b>                        |                           | <b>8,800.00</b>         | <b>8,800.00</b>   | <b>258.00</b>    | <b>258.00</b>       | <b>8,542.00</b>   |
| <b>Category: 54 - SUNDRY</b>                                 |                           |                         |                   |                  |                     |                   |
| <a href="#">11-82-5405</a>                                   | PERMITS & FEES            | 1,000.00                | 1,000.00          | 0.00             | 0.00                | 1,000.00          |
| <a href="#">11-82-5412</a>                                   | WATER AUTHORITY FEES      | 100,000.00              | 100,000.00        | 0.00             | 0.00                | 100,000.00        |
| <b>Category: 54 - SUNDRY Total:</b>                          |                           | <b>101,000.00</b>       | <b>101,000.00</b> | <b>0.00</b>      | <b>0.00</b>         | <b>101,000.00</b> |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                           |                         |                   |                  |                     |                   |
| <a href="#">11-82-5508</a>                                   | SANITARY/TRASH SERVICES   | 3,500.00                | 3,500.00          | 101.15           | 101.15              | 3,398.85          |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                           | <b>3,500.00</b>         | <b>3,500.00</b>   | <b>101.15</b>    | <b>101.15</b>       | <b>3,398.85</b>   |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                           |                         |                   |                  |                     |                   |
| <a href="#">11-82-9773</a>                                   | COMP. EQUIPMENT USER FEE  | 400.00                  | 400.00            | 0.00             | 0.00                | 400.00            |
| <a href="#">11-82-9791</a>                                   | EQUIPMENT USER FEE        | 84,579.00               | 84,579.00         | 0.00             | 0.00                | 84,579.00         |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                           | <b>84,979.00</b>        | <b>84,979.00</b>  | <b>0.00</b>      | <b>0.00</b>         | <b>84,979.00</b>  |
| <b>Department: 82 - COURSE MAINTENANCE Total:</b>            |                           | <b>914,318.00</b>       | <b>914,318.00</b> | <b>45,866.55</b> | <b>45,866.55</b>    | <b>868,451.45</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 83 - BUILDING MAINTENANCE</b>           |                          |                         |                 |                 |                     |
| <b>Category: 35 - SUPPLIES</b>                         |                          |                         |                 |                 |                     |
| <a href="#">11-83-3517</a> JANITORIAL SUPPLIES         | 5,500.00                 | 5,500.00                | 0.00            | 0.00            | 5,500.00            |
| <b>Category: 35 - SUPPLIES Total:</b>                  | <b>5,500.00</b>          | <b>5,500.00</b>         | <b>0.00</b>     | <b>0.00</b>     | <b>5,500.00</b>     |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>        |                          |                         |                 |                 |                     |
| <a href="#">11-83-4001</a> BUILDINGS & GROUNDS         | 15,000.00                | 15,000.00               | 2,597.46        | 2,597.46        | 12,402.54           |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b> | <b>15,000.00</b>         | <b>15,000.00</b>        | <b>2,597.46</b> | <b>2,597.46</b> | <b>12,402.54</b>    |
| <b>Category: 45 - MAINTENANCE</b>                      |                          |                         |                 |                 |                     |
| <a href="#">11-83-4501</a> FURN.FIXTURES, OFF EQUIP    | 5,000.00                 | 5,000.00                | 0.00            | 0.00            | 5,000.00            |
| <b>Category: 45 - MAINTENANCE Total:</b>               | <b>5,000.00</b>          | <b>5,000.00</b>         | <b>0.00</b>     | <b>0.00</b>     | <b>5,000.00</b>     |
| <b>Category: 50 - SERVICES</b>                         |                          |                         |                 |                 |                     |
| <a href="#">11-83-5017</a> UTILITIES                   | 28,000.00                | 28,000.00               | 0.00            | 0.00            | 28,000.00           |
| <b>Category: 50 - SERVICES Total:</b>                  | <b>28,000.00</b>         | <b>28,000.00</b>        | <b>0.00</b>     | <b>0.00</b>     | <b>28,000.00</b>    |
| <b>Department: 83 - BUILDING MAINTENANCE Total:</b>    | <b>53,500.00</b>         | <b>53,500.00</b>        | <b>2,597.46</b> | <b>2,597.46</b> | <b>50,902.54</b>    |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| Department: 87 - GC CAPITAL IMPROVEMENT        |                          |                         |                 |                 |                     |
| Category: 70 - CAPITAL IMPROVEMENTS            |                          |                         |                 |                 |                     |
| <a href="#">11-87-7010</a> CAPITAL IMPROVEMENT | 151,000.00               | 151,000.00              | 9,240.00        | 9,240.00        | 141,760.00          |
| Category: 70 - CAPITAL IMPROVEMENTS Total:     | <b>151,000.00</b>        | <b>151,000.00</b>       | <b>9,240.00</b> | <b>9,240.00</b> | <b>141,760.00</b>   |
| Department: 87 - GC CAPITAL IMPROVEMENT Total: | <b>151,000.00</b>        | <b>151,000.00</b>       | <b>9,240.00</b> | <b>9,240.00</b> | <b>141,760.00</b>   |

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget     | Current<br>Total Budget | MTD Activity         | YTD Activity      | Budget<br>Remaining |                   |
|--|------------------------------|-------------------------|----------------------|-------------------|---------------------|-------------------|
| <b>Department: 88 - EQUIPMENT MAINTENANCE</b>                |                              |                         |                      |                   |                     |                   |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                              |                         |                      |                   |                     |                   |
| <a href="#">11-88-3001</a>                                   | SALARIES AND WAGES           | 48,912.00               | 48,912.00            | 3,474.12          | 3,474.12            | 45,437.88         |
| <a href="#">11-88-3003</a>                                   | LONGEVITY                    | 912.00                  | 912.00               | 64.09             | 64.09               | 847.91            |
| <a href="#">11-88-3007</a>                                   | OVERTIME                     | 500.00                  | 500.00               | 0.00              | 0.00                | 500.00            |
| <a href="#">11-88-3051</a>                                   | FICA/MEDICARE TAXES          | 3,850.00                | 3,850.00             | 258.22            | 258.22              | 3,591.78          |
| <a href="#">11-88-3052</a>                                   | WORKER'S COMP                | 975.00                  | 975.00               | 0.00              | 0.00                | 975.00            |
| <a href="#">11-88-3053</a>                                   | UNEMPLOYMENT TAXES           | 145.80                  | 145.80               | 0.64              | 0.64                | 145.16            |
| <a href="#">11-88-3054</a>                                   | RETIREMENT                   | 7,248.00                | 7,248.00             | 526.84            | 526.84              | 6,721.16          |
| <a href="#">11-88-3055</a>                                   | HEALTH INSURANCE             | 11,959.00               | 11,959.00            | 887.05            | 887.05              | 11,071.95         |
| <a href="#">11-88-3056</a>                                   | LIFE INS                     | 70.00                   | 70.00                | -17.26            | -17.26              | 87.26             |
| <a href="#">11-88-3057</a>                                   | DENTAL                       | 1,040.00                | 1,040.00             | 86.05             | 86.05               | 953.95            |
| <a href="#">11-88-3058</a>                                   | LONG TERM DISABILITY         | 211.00                  | 211.00               | 0.14              | 0.14                | 210.86            |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                              | <b>75,822.80</b>        | <b>75,822.80</b>     | <b>5,279.89</b>   | <b>5,279.89</b>     | <b>70,542.91</b>  |
| <b>Category: 35 - SUPPLIES</b>                               |                              |                         |                      |                   |                     |                   |
| <a href="#">11-88-3504</a>                                   | WEARING APPAREL              | 500.00                  | 500.00               | 0.00              | 0.00                | 500.00            |
| <a href="#">11-88-3514</a>                                   | FUEL & OIL                   | 2,000.00                | 2,000.00             | 0.00              | 0.00                | 2,000.00          |
| <a href="#">11-88-3523</a>                                   | TOOLS/EQUIPMENT              | 7,000.00                | 7,000.00             | 0.00              | 0.00                | 7,000.00          |
| <a href="#">11-88-3529</a>                                   | REPAIR PARTS                 | 22,000.00               | 22,000.00            | 0.00              | 0.00                | 22,000.00         |
| <a href="#">11-88-3535</a>                                   | GROUND/SHOP SUPPLIES         | 4,000.00                | 4,000.00             | 52.31             | 52.31               | 3,947.69          |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                              | <b>35,500.00</b>        | <b>35,500.00</b>     | <b>52.31</b>      | <b>52.31</b>        | <b>35,447.69</b>  |
| <b>Category: 50 - SERVICES</b>                               |                              |                         |                      |                   |                     |                   |
| <a href="#">11-88-5029</a>                                   | TRAVEL/TRAINING              | 500.00                  | 500.00               | 0.00              | 0.00                | 500.00            |
| <b>Category: 50 - SERVICES Total:</b>                        |                              | <b>500.00</b>           | <b>500.00</b>        | <b>0.00</b>       | <b>0.00</b>         | <b>500.00</b>     |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                              |                         |                      |                   |                     |                   |
| <a href="#">11-88-9781</a>                                   | TRANSFER TO EQUIP PURCH CONT | 27,310.00               | 27,310.00            | 0.00              | 0.00                | 27,310.00         |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                              | <b>27,310.00</b>        | <b>27,310.00</b>     | <b>0.00</b>       | <b>0.00</b>         | <b>27,310.00</b>  |
| <b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>         |                              | <b>139,132.80</b>       | <b>139,132.80</b>    | <b>5,332.20</b>   | <b>5,332.20</b>     | <b>133,800.60</b> |
| <b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>        |                              | <b>0.00</b>             | <b>0.00</b>          | <b>16,381.62</b>  | <b>16,381.62</b>    |                   |
| <b>Total Surplus (Deficit):</b>                              |                              | <b>-1,194,586.00</b>    | <b>-1,194,586.00</b> | <b>394,869.22</b> | <b>394,869.22</b>   |                   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

Group Summary

| Category                          | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|-----------------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Fund: 02 - UTILITY FUND</b>    |                          |                         |                   |                   |                     |
| <b>Department: 40 - 40</b>        |                          |                         |                   |                   |                     |
| 85 - FEE & CHARGES FOR SERVICE    | 4,520,000.00             | 4,520,000.00            | 439,473.86        | 439,473.86        | 4,080,526.14        |
| 96 - INTEREST EARNED              | 70,000.00                | 70,000.00               | 5,973.38          | 5,973.38          | 64,026.62           |
| 98 - MISCELLANEOUS REVENUE        | 98,580.00                | 98,580.00               | 10,281.38         | 10,281.38         | 88,298.62           |
| <b>Department: 40 - 40 Total:</b> | <b>4,688,580.00</b>      | <b>4,688,580.00</b>     | <b>455,728.62</b> | <b>455,728.62</b> | <b>4,232,851.38</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

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For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 45 - WATER &amp; SEWER</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS                 | 355,187.00               | 355,187.00              | 27,319.67        | 27,319.67        | 327,867.33          |
| 35 - SUPPLIES                                    | 45,200.00                | 45,200.00               | 3,527.25         | 3,527.25         | 41,672.75           |
| 40 - MAINTENANCE--BLDGS, STRUC                   | 142,000.00               | 142,000.00              | 368.90           | 368.90           | 141,631.10          |
| 45 - MAINTENANCE                                 | 7,400.00                 | 7,400.00                | 142.00           | 142.00           | 7,258.00            |
| 50 - SERVICES                                    | 540,060.00               | 540,060.00              | 45,955.78        | 45,955.78        | 494,104.22          |
| 54 - SUNDRY                                      | 1,700,000.00             | 1,700,000.00            | 1,383.80         | 1,383.80         | 1,698,616.20        |
| 55 - PROFESSIONAL SERVICES                       | 380,000.00               | 380,000.00              | 0.00             | 0.00             | 380,000.00          |
| 60 - OTHER SERVICES                              | 20,800.00                | 20,800.00               | 0.00             | 0.00             | 20,800.00           |
| 97 - INTERFUND ACTIVITY                          | 1,052,519.00             | 1,052,519.00            | 0.00             | 0.00             | 1,052,519.00        |
| <b>Department: 45 - WATER &amp; SEWER Total:</b> | <b>4,243,166.00</b>      | <b>4,243,166.00</b>     | <b>78,697.40</b> | <b>78,697.40</b> | <b>4,164,468.60</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining  |
|--|--------------------------|-------------------------|-------------------|-------------------|----------------------|
| <b>Department: 46 - UTILITY CAPITAL PROJECT</b>        |                          |                         |                   |                   |                      |
| 70 - CAPITAL IMPROVEMENTS                              | 1,655,000.00             | 1,655,000.00            | 0.00              | 0.00              | 1,655,000.00         |
| <b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b> | <b>1,655,000.00</b>      | <b>1,655,000.00</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>1,655,000.00</b>  |
| <b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>      | <b>-1,209,586.00</b>     | <b>-1,209,586.00</b>    | <b>377,031.22</b> | <b>377,031.22</b> | <b>-1,586,617.22</b> |
| <b>Fund: 04 - IMPACT FEE FUND</b>                      |                          |                         |                   |                   |                      |
| <b>Department: 43 - 43</b>                             |                          |                         |                   |                   |                      |
| 85 - FEE & CHARGES FOR SERVICE                         | 75,000.00                | 75,000.00               | 0.00              | 0.00              | 75,000.00            |
| 96 - INTEREST EARNED                                   | 20,000.00                | 20,000.00               | 1,456.38          | 1,456.38          | 18,543.62            |
| <b>Department: 43 - 43 Total:</b>                      | <b>95,000.00</b>         | <b>95,000.00</b>        | <b>1,456.38</b>   | <b>1,456.38</b>   | <b>93,543.62</b>     |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|--|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Department: 45 - WATER &amp; SEWER</b>            |                          |                         |                   |                   |                     |
| 55 - PROFESSIONAL SERVICES                           | 80,000.00                | 80,000.00               | 0.00              | 0.00              | 80,000.00           |
| <b>Department: 45 - WATER &amp; SEWER Total:</b>     | <b>80,000.00</b>         | <b>80,000.00</b>        | <b>0.00</b>       | <b>0.00</b>       | <b>80,000.00</b>    |
| <b>Fund: 04 - IMPACT FEE FUND Surplus (Deficit):</b> | <b>15,000.00</b>         | <b>15,000.00</b>        | <b>1,456.38</b>   | <b>1,456.38</b>   | <b>13,543.62</b>    |
| <b>Fund: 11 - GOLF COURSE FUND</b>                   |                          |                         |                   |                   |                     |
| <b>Department: 80 - 80</b>                           |                          |                         |                   |                   |                     |
| 85 - FEE & CHARGES FOR SERVICE                       | 1,362,000.00             | 1,362,000.00            | 129,250.48        | 129,250.48        | 1,232,749.52        |
| 96 - INTEREST EARNED                                 | 8,000.00                 | 8,000.00                | 373.17            | 373.17            | 7,626.83            |
| 97 - INTERFUND ACTIVITY                              | 663,978.80               | 663,978.80              | 0.00              | 0.00              | 663,978.80          |
| 98 - MISCELLANEOUS REVENUE                           | 25,000.00                | 25,000.00               | 0.00              | 0.00              | 25,000.00           |
| <b>Department: 80 - 80 Total:</b>                    | <b>2,058,978.80</b>      | <b>2,058,978.80</b>     | <b>129,623.65</b> | <b>129,623.65</b> | <b>1,929,355.15</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category                                  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 81 - CLUB HOUSE</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS          | 445,463.00               | 445,463.00              | 30,981.49        | 30,981.49        | 414,481.51          |
| 34 - COST OF SALES                        | 148,190.00               | 148,190.00              | 9,100.34         | 9,100.34         | 139,089.66          |
| 35 - SUPPLIES                             | 17,550.00                | 17,550.00               | 496.62           | 496.62           | 17,053.38           |
| 45 - MAINTENANCE                          | 8,900.00                 | 8,900.00                | 645.95           | 645.95           | 8,254.05            |
| 50 - SERVICES                             | 43,700.00                | 43,700.00               | 713.36           | 713.36           | 42,986.64           |
| 54 - SUNDRY                               | 43,000.00                | 43,000.00               | 8,268.06         | 8,268.06         | 34,731.94           |
| 55 - PROFESSIONAL SERVICES                | 3,500.00                 | 3,500.00                | 0.00             | 0.00             | 3,500.00            |
| 60 - OTHER SERVICES                       | 20,200.00                | 20,200.00               | 0.00             | 0.00             | 20,200.00           |
| 97 - INTERFUND ACTIVITY                   | 70,525.00                | 70,525.00               | 0.00             | 0.00             | 70,525.00           |
| <b>Department: 81 - CLUB HOUSE Total:</b> | <b>801,028.00</b>        | <b>801,028.00</b>       | <b>50,205.82</b> | <b>50,205.82</b> | <b>750,822.18</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 82 - COURSE MAINTENANCE</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS                  | 560,239.00               | 560,239.00              | 34,583.97        | 34,583.97        | 525,655.03          |
| 35 - SUPPLIES                                     | 125,800.00               | 125,800.00              | 10,923.43        | 10,923.43        | 114,876.57          |
| 40 - MAINTENANCE--BLDGS, STRUC                    | 5,000.00                 | 5,000.00                | 0.00             | 0.00             | 5,000.00            |
| 45 - MAINTENANCE                                  | 25,000.00                | 25,000.00               | 0.00             | 0.00             | 25,000.00           |
| 50 - SERVICES                                     | 8,800.00                 | 8,800.00                | 258.00           | 258.00           | 8,542.00            |
| 54 - SUNDRY                                       | 101,000.00               | 101,000.00              | 0.00             | 0.00             | 101,000.00          |
| 55 - PROFESSIONAL SERVICES                        | 3,500.00                 | 3,500.00                | 101.15           | 101.15           | 3,398.85            |
| 97 - INTERFUND ACTIVITY                           | 84,979.00                | 84,979.00               | 0.00             | 0.00             | 84,979.00           |
| <b>Department: 82 - COURSE MAINTENANCE Total:</b> | <b>914,318.00</b>        | <b>914,318.00</b>       | <b>45,866.55</b> | <b>45,866.55</b> | <b>868,451.45</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 10/31/2019**

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|---|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 83 - BUILDING MAINTENANCE</b>        |                          |                         |                 |                 |                     |
| 35 - SUPPLIES                                       | 5,500.00                 | 5,500.00                | 0.00            | 0.00            | 5,500.00            |
| 40 - MAINTENANCE--BLDGS, STRUC                      | 15,000.00                | 15,000.00               | 2,597.46        | 2,597.46        | 12,402.54           |
| 45 - MAINTENANCE                                    | 5,000.00                 | 5,000.00                | 0.00            | 0.00            | 5,000.00            |
| 50 - SERVICES                                       | 28,000.00                | 28,000.00               | 0.00            | 0.00            | 28,000.00           |
| <b>Department: 83 - BUILDING MAINTENANCE Total:</b> | <b>53,500.00</b>         | <b>53,500.00</b>        | <b>2,597.46</b> | <b>2,597.46</b> | <b>50,902.54</b>    |

**CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019**

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|---|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 87 - GC CAPITAL IMPROVEMENT</b>        |                          |                         |                 |                 |                     |
| 70 - CAPITAL IMPROVEMENTS                             | 151,000.00               | 151,000.00              | 9,240.00        | 9,240.00        | 141,760.00          |
| <b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b> | <b>151,000.00</b>        | <b>151,000.00</b>       | <b>9,240.00</b> | <b>9,240.00</b> | <b>141,760.00</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|---|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Department: 88 - EQUIPMENT MAINTENANCE</b>         |                          |                         |                   |                   |                     |
| 30 - SALARIES, WAGES, & BENEFITS                      | 75,822.80                | 75,822.80               | 5,279.89          | 5,279.89          | 70,542.91           |
| 35 - SUPPLIES   | 35,500.00                | 35,500.00               | 52.31             | 52.31             | 35,447.69           |
| 50 - SERVICES   | 500.00                   | 500.00                  | 0.00              | 0.00              | 500.00              |
| 97 - INTERFUND ACTIVITY                               | 27,310.00                | 27,310.00               | 0.00              | 0.00              | 27,310.00           |
| <b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>  | <b>139,132.80</b>        | <b>139,132.80</b>       | <b>5,332.20</b>   | <b>5,332.20</b>   | <b>133,800.60</b>   |
| <b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b> | <b>0.00</b>              | <b>0.00</b>             | <b>16,381.62</b>  | <b>16,381.62</b>  | <b>-16,381.62</b>   |
| <b>Total Surplus (Deficit):</b>                       | <b>-1,194,586.00</b>     | <b>-1,194,586.00</b>    | <b>394,869.22</b> | <b>394,869.22</b> |                     |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Fund Summary**

| Fund                            | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|---------------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| 02 - UTILITY FUND               | -1,209,586.00            | -1,209,586.00           | 377,031.22        | 377,031.22        | -1,586,617.22       |
| 04 - IMPACT FEE FUND            | 15,000.00                | 15,000.00               | 1,456.38          | 1,456.38          | 13,543.62           |
| 11 - GOLF COURSE FUND           | 0.00                     | 0.00                    | 16,381.62         | 16,381.62         | -16,381.62          |
| <b>Total Surplus (Deficit):</b> | <b>-1,194,586.00</b>     | <b>-1,194,586.00</b>    | <b>394,869.22</b> | <b>394,869.22</b> |                     |



Jersey Village, TX

# Income Statement

## Account Summary

For Fiscal: 2019-2020 Period Ending: 10/31/2019

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

|   |  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|---|--|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Fund: 01 - GENERAL FUND</b>                      |  |                          |                         |                   |                   |                     |
| <b>Department: 10 - 10</b>                          |  |                          |                         |                   |                   |                     |
| <b>Category: 72 - PROPERTY TAXES</b>                |  |                          |                         |                   |                   |                     |
| <a href="#">01-10-7201</a>                          | CURRENT PROPERTY TAXES                                     | 6,314,000.00             | 6,314,000.00            | 0.00              | 0.00              | 6,314,000.00        |
| <a href="#">01-10-7202</a>                          | DELINQUENT PROPERTY TAXES                                  | 30,000.00                | 30,000.00               | 0.00              | 0.00              | 30,000.00           |
| <a href="#">01-10-7203</a>                          | PENALTY, INTEREST & COSTS                                  | 25,000.00                | 25,000.00               | 0.00              | 0.00              | 25,000.00           |
|   | <b>Category: 72 - PROPERTY TAXES Total:</b>                | <b>6,369,000.00</b>      | <b>6,369,000.00</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>6,369,000.00</b> |
| <b>Category: 75 - OTHER TAXES</b>                   |  |                          |                         |                   |                   |                     |
| <a href="#">01-10-7511</a>                          | ELECTRIC FRANCHISE   | 360,000.00               | 360,000.00              | 29,201.84         | 29,201.84         | 330,798.16          |
| <a href="#">01-10-7512</a>                          | TELEPHONE FRANCHISE  | 89,000.00                | 89,000.00               | 14,942.10         | 14,942.10         | 74,057.90           |
| <a href="#">01-10-7513</a>                          | GAS FRANCHISE  | 40,000.00                | 40,000.00               | 0.00              | 0.00              | 40,000.00           |
| <a href="#">01-10-7514</a>                          | CABLE TV FRANCHISE   | 75,000.00                | 75,000.00               | 0.00              | 0.00              | 75,000.00           |
| <a href="#">01-10-7515</a>                          | TELECOMMUNICATION  | 30,000.00                | 30,000.00               | 94.51             | 94.51             | 29,905.49           |
| <a href="#">01-10-7621</a>                          | CITY SALES TAX   | 3,810,000.00             | 3,810,000.00            | 395,686.43        | 395,686.43        | 3,414,313.57        |
| <a href="#">01-10-7622</a>                          | SALES TX-RED. PROPERTY TX                                  | 1,905,000.00             | 1,905,000.00            | 197,843.22        | 197,843.22        | 1,707,156.78        |
| <a href="#">01-10-7631</a>                          | MIXED DRINK TAX  | 30,000.00                | 30,000.00               | 5,585.67          | 5,585.67          | 24,414.33           |
|   | <b>Category: 75 - OTHER TAXES Total:</b>                   | <b>6,339,000.00</b>      | <b>6,339,000.00</b>     | <b>643,353.77</b> | <b>643,353.77</b> | <b>5,695,646.23</b> |
| <b>Category: 80 - FINES WARRANTS &amp; BONDS</b>    |  |                          |                         |                   |                   |                     |
| <a href="#">01-10-8001</a>                          | FINES  | 1,000,000.00             | 1,000,000.00            | 84,083.84         | 84,083.84         | 915,916.16          |
| <a href="#">01-10-8002</a>                          | TIME PAYMENT FEE-GENERAL                                   | 10,000.00                | 10,000.00               | 917.71            | 917.71            | 9,082.29            |
| <a href="#">01-10-8003</a>                          | TIME PAYMENT FEE-COURT                                     | 0.00                     | 0.00                    | 229.44            | 229.44            | -229.44             |
| <a href="#">01-10-8004</a>                          | COURT TECHNOLOGY FEES                                      | 0.00                     | 0.00                    | 1,778.44          | 1,778.44          | -1,778.44           |
| <a href="#">01-10-8005</a>                          | COURT SECURITY FEE   | 0.00                     | 0.00                    | 1,333.79          | 1,333.79          | -1,333.79           |
| <a href="#">01-10-8006</a>                          | OMNI FEE   | 8,000.00                 | 8,000.00                | 648.22            | 648.22            | 7,351.78            |
| <a href="#">01-10-8007</a>                          | CHILD SAFETY FEE   | 0.00                     | 0.00                    | 125.00            | 125.00            | -125.00             |
| <a href="#">01-10-8008</a>                          | JUDICIAL FEE   | 0.00                     | 0.00                    | 265.55            | 265.55            | -265.55             |
|   | <b>Category: 80 - FINES WARRANTS &amp; BONDS Total:</b>    | <b>1,018,000.00</b>      | <b>1,018,000.00</b>     | <b>89,381.99</b>  | <b>89,381.99</b>  | <b>928,618.01</b>   |
| <b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b> |  |                          |                         |                   |                   |                     |
| <a href="#">01-10-8501</a>                          | GARBAGE FEES/RESIDENTIAL                                   | 1,000.00                 | 1,000.00                | 0.00              | 0.00              | 1,000.00            |
| <a href="#">01-10-8503</a>                          | POOL MEMBERSHIP FEES                                       | 20,000.00                | 20,000.00               | 0.00              | 0.00              | 20,000.00           |
| <a href="#">01-10-8504</a>                          | SWIM LESSON  | 4,000.00                 | 4,000.00                | 0.00              | 0.00              | 4,000.00            |
| <a href="#">01-10-8505</a>                          | POOL RENTALS   | 4,000.00                 | 4,000.00                | 0.00              | 0.00              | 4,000.00            |
| <a href="#">01-10-8506</a>                          | REC PROGRAMS   | 1,000.00                 | 1,000.00                | 0.00              | 0.00              | 1,000.00            |
| <a href="#">01-10-8507</a>                          | AMBULANCE SERVICE FEES                                     | 200,000.00               | 200,000.00              | 27,984.99         | 27,984.99         | 172,015.01          |
| <a href="#">01-10-8509</a>                          | PET TAGS   | 800.00                   | 800.00                  | 35.00             | 35.00             | 765.00              |
| <a href="#">01-10-8510</a>                          | POUND FEES   | 150.00                   | 150.00                  | 20.00             | 20.00             | 130.00              |
| <a href="#">01-10-8511</a>                          | JERSEY VILLAGE STICKERS                                    | 0.00                     | 0.00                    | 16.00             | 16.00             | -16.00              |
| <a href="#">01-10-8512</a>                          | RENTAL FEE   | 40,000.00                | 40,000.00               | 60.00             | 60.00             | 39,940.00           |
| <a href="#">01-10-8513</a>                          | CHILD SAFETY FEE-COUNTY                                    | 8,000.00                 | 8,000.00                | 763.83            | 763.83            | 7,236.17            |
| <a href="#">01-10-8514</a>                          | FOOD & BEVERAGE FEES                                       | 1,000.00                 | 1,000.00                | 30.00             | 30.00             | 970.00              |
| <a href="#">01-10-8516</a>                          | FARMER'S MARKET FEES                                       | 7,200.00                 | 7,200.00                | 620.00            | 620.00            | 6,580.00            |
| <a href="#">01-10-8517</a>                          | PARK RENTALS   | 750.00                   | 750.00                  | 175.00            | 175.00            | 575.00              |
| <a href="#">01-10-8999</a>                          | PLAN CHECKING AND PLAT REVIEW                              | 25,000.00                | 25,000.00               | 9,499.04          | 9,499.04          | 15,500.96           |
|   | <b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b> | <b>312,900.00</b>        | <b>312,900.00</b>       | <b>39,203.86</b>  | <b>39,203.86</b>  | <b>273,696.14</b>   |
| <b>Category: 90 - LICENSES &amp; PERMITS</b>        |  |                          |                         |                   |                   |                     |
| <a href="#">01-10-9001</a>                          | BUILDING PERMITS   | 100,000.00               | 100,000.00              | 7,034.33          | 7,034.33          | 92,965.67           |
| <a href="#">01-10-9002</a>                          | PLUMBING PERMITS   | 10,000.00                | 10,000.00               | 720.00            | 720.00            | 9,280.00            |
| <a href="#">01-10-9003</a>                          | ELECTRICAL PERMITS   | 18,000.00                | 18,000.00               | 2,000.00          | 2,000.00          | 16,000.00           |
| <a href="#">01-10-9004</a>                          | MECHANICAL PERMITS   | 8,000.00                 | 8,000.00                | 263.50            | 263.50            | 7,736.50            |
| <a href="#">01-10-9006</a>                          | SIGN PERMITS   | 8,000.00                 | 8,000.00                | 0.00              | 0.00              | 8,000.00            |
| <a href="#">01-10-9007</a>                          | LIQUOR LICENSES  | 6,000.00                 | 6,000.00                | 980.00            | 980.00            | 5,020.00            |
| <a href="#">01-10-9009</a>                          | ELECTRICAL LICENSES  | 500.00                   | 500.00                  | 0.00              | 0.00              | 500.00              |

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|                            |   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining  |
|----------------------------|---|--------------------------|-------------------------|-------------------|-------------------|----------------------|
| <a href="#">01-10-9012</a> | BURGLAR/FIRE ALARM PERMIT                           | 12,000.00                | 12,000.00               | 484.00            | 484.00            | 11,516.00            |
| <a href="#">01-10-9013</a> | FIRE MARSHAL PERM FEES                              | 500.00                   | 500.00                  | 0.00              | 0.00              | 500.00               |
| <a href="#">01-10-9015</a> | OPERATIONAL HARZADOUS PERM                          | 100.00                   | 100.00                  | 0.00              | 0.00              | 100.00               |
| <a href="#">01-10-9016</a> | HOTEL/MOTEL LICENSE PERMITS                         | 1,000.00                 | 1,000.00                | 0.00              | 0.00              | 1,000.00             |
|                            | <b>Category: 90 - LICENSES &amp; PERMITS Total:</b> | <b>164,100.00</b>        | <b>164,100.00</b>       | <b>11,481.83</b>  | <b>11,481.83</b>  | <b>152,618.17</b>    |
|                            | <b>Category: 96 - INTEREST EARNED</b>               |                          |                         |                   |                   |                      |
| <a href="#">01-10-9601</a> | INTEREST EARNED                                     | 350,000.00               | 350,000.00              | 15,930.36         | 15,930.36         | 334,069.64           |
|                            | <b>Category: 96 - INTEREST EARNED Total:</b>        | <b>350,000.00</b>        | <b>350,000.00</b>       | <b>15,930.36</b>  | <b>15,930.36</b>  | <b>334,069.64</b>    |
|                            | <b>Category: 97 - INTERFUND ACTIVITY</b>            |                          |                         |                   |                   |                      |
| <a href="#">01-10-9750</a> | CRIME CONTROL DISTRICT REIMB.                       | 1,342,587.00             | 1,342,587.00            | 0.00              | 0.00              | 1,342,587.00         |
| <a href="#">01-10-9752</a> | TRANSFER FROM UTLY FUND                             | 570,000.00               | 570,000.00              | 0.00              | 0.00              | 570,000.00           |
| <a href="#">01-10-9753</a> | COURT SECURITY & TECH REIMB.                        | 47,400.00                | 47,400.00               | 0.00              | 0.00              | 47,400.00            |
| <a href="#">01-10-9754</a> | TRANSFER FROM MOTEL TAX FUND                        | 18,000.00                | 18,000.00               | 0.00              | 0.00              | 18,000.00            |
|                            | <b>Category: 97 - INTERFUND ACTIVITY Total:</b>     | <b>1,977,987.00</b>      | <b>1,977,987.00</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>1,977,987.00</b>  |
|                            | <b>Category: 98 - MISCELLANEOUS REVENUE</b>         |                          |                         |                   |                   |                      |
| <a href="#">01-10-9802</a> | SALE OF ASSETS                                      | 191,165.00               | 191,165.00              | 12,850.00         | 12,850.00         | 178,315.00           |
| <a href="#">01-10-9805</a> | DONATIONS--PARK                                     | 0.00                     | 0.00                    | 300.00            | 300.00            | -300.00              |
| <a href="#">01-10-9899</a> | MISCELLANEOUS                                       | 50,000.00                | 50,000.00               | 343.61            | 343.61            | 49,656.39            |
|                            | <b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>  | <b>241,165.00</b>        | <b>241,165.00</b>       | <b>13,493.61</b>  | <b>13,493.61</b>  | <b>227,671.39</b>    |
|                            | <b>Category: 99 - OTHER AGENCY REVENUES</b>         |                          |                         |                   |                   |                      |
| <a href="#">01-10-9905</a> | AMBULANCE FEES STATE GRANT                          | 200,000.00               | 200,000.00              | 0.00              | 0.00              | 200,000.00           |
|                            | <b>Category: 99 - OTHER AGENCY REVENUES Total:</b>  | <b>200,000.00</b>        | <b>200,000.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>200,000.00</b>    |
|                            | <b>Department: 10 - 10 Total:</b>                   | <b>16,972,152.00</b>     | <b>16,972,152.00</b>    | <b>812,845.42</b> | <b>812,845.42</b> | <b>16,159,306.58</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                              | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|------------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 11 - ADMINISTRATIVE SERVICE</b>               |                              |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                              |                          |                         |                  |                  |                     |
| <a href="#">01-11-3001</a>                                   | SALARIES                     | 376,938.00               | 376,938.00              | 26,847.59        | 26,847.59        | 350,090.41          |
| <a href="#">01-11-3002</a>                                   | WAGES                        | 27,040.00                | 27,040.00               | 0.00             | 0.00             | 27,040.00           |
| <a href="#">01-11-3003</a>                                   | LONGEVITY                    | 864.00                   | 864.00                  | 53.40            | 53.40            | 810.60              |
| <a href="#">01-11-3010</a>                                   | INCENTIVES                   | 6,800.00                 | 6,800.00                | 133.52           | 133.52           | 6,666.48            |
| <a href="#">01-11-3020</a>                                   | EMPLOYEE AWARDS/BONUS        | 6,700.00                 | 6,700.00                | 479.00           | 479.00           | 6,221.00            |
| <a href="#">01-11-3051</a>                                   | FICA/MEDICARE TAXES          | 31,988.00                | 31,988.00               | 1,860.26         | 1,860.26         | 30,127.74           |
| <a href="#">01-11-3052</a>                                   | WORKMEN'S COMPENSATION       | 11,627.00                | 11,627.00               | 0.00             | 0.00             | 11,627.00           |
| <a href="#">01-11-3053</a>                                   | UNEMPLOYMENT COMPENSATION    | 583.00                   | 583.00                  | 6.84             | 6.84             | 576.16              |
| <a href="#">01-11-3054</a>                                   | RETIREMENT                   | 56,328.00                | 56,328.00               | 4,069.53         | 4,069.53         | 52,258.47           |
| <a href="#">01-11-3055</a>                                   | HEALTH INSURANCE             | 39,325.00                | 39,325.00               | 2,917.00         | 2,917.00         | 36,408.00           |
| <a href="#">01-11-3056</a>                                   | LIFE INS                     | 211.00                   | 211.00                  | -58.42           | -58.42           | 269.42              |
| <a href="#">01-11-3057</a>                                   | DENTAL INSURANCE             | 2,532.00                 | 2,532.00                | 205.61           | 205.61           | 2,326.39            |
| <a href="#">01-11-3058</a>                                   | LONG-TERM DISABILITY         | 1,622.00                 | 1,622.00                | 1.16             | 1.16             | 1,620.84            |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                              | <b>562,558.00</b>        | <b>562,558.00</b>       | <b>36,515.49</b> | <b>36,515.49</b> | <b>526,042.51</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                              |                          |                         |                  |                  |                     |
| <a href="#">01-11-3502</a>                                   | POSTAGE/FREIGHT/DEL. FEE     | 150.00                   | 150.00                  | 0.00             | 0.00             | 150.00              |
| <a href="#">01-11-3503</a>                                   | OFFICE SUPPLIES              | 4,000.00                 | 4,000.00                | 0.00             | 0.00             | 4,000.00            |
| <a href="#">01-11-3510</a>                                   | BOOKS & PERIODICALS          | 200.00                   | 200.00                  | 0.00             | 0.00             | 200.00              |
| <a href="#">01-11-3520</a>                                   | FOOD                         | 10,000.00                | 10,000.00               | 115.36           | 115.36           | 9,884.64            |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                              | <b>14,350.00</b>         | <b>14,350.00</b>        | <b>115.36</b>    | <b>115.36</b>    | <b>14,234.64</b>    |
| <b>Category: 45 - MAINTENANCE</b>                            |                              |                          |                         |                  |                  |                     |
| <a href="#">01-11-4501</a>                                   | FURN.,FIXT.,& OFF. MACH.     | 2,000.00                 | 2,000.00                | 0.00             | 0.00             | 2,000.00            |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                              | <b>2,000.00</b>          | <b>2,000.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>2,000.00</b>     |
| <b>Category: 50 - SERVICES</b>                               |                              |                          |                         |                  |                  |                     |
| <a href="#">01-11-5001</a>                                   | MAYOR & COUNCIL EXPENDITURES | 4,000.00                 | 4,000.00                | 0.00             | 0.00             | 4,000.00            |
| <a href="#">01-11-5007</a>                                   | RECORDS MANAGEMENT           | 7,000.00                 | 7,000.00                | 0.00             | 0.00             | 7,000.00            |
| <a href="#">01-11-5012</a>                                   | PRINTING                     | 250.00                   | 250.00                  | 0.00             | 0.00             | 250.00              |
| <a href="#">01-11-5014</a>                                   | MEDICAL EXPENSES             | 10,000.00                | 10,000.00               | 0.00             | 0.00             | 10,000.00           |
| <a href="#">01-11-5020</a>                                   | COMMUNICATIONS               | 3,600.00                 | 3,600.00                | 138.63           | 138.63           | 3,461.37            |
| <a href="#">01-11-5025</a>                                   | NEWSPAPER NOTICES            | 9,000.00                 | 9,000.00                | 0.00             | 0.00             | 9,000.00            |
| <a href="#">01-11-5026</a>                                   | CODIFICATIONS                | 7,400.00                 | 7,400.00                | 0.00             | 0.00             | 7,400.00            |
| <a href="#">01-11-5027</a>                                   | MEMBERSHIPS/SUBSCRIPTIONS    | 6,000.00                 | 6,000.00                | 12.00            | 12.00            | 5,988.00            |
| <a href="#">01-11-5029</a>                                   | TRAVEL/TRAINING              | 19,000.00                | 19,000.00               | 1,090.63         | 1,090.63         | 17,909.37           |
| <a href="#">01-11-5030</a>                                   | CAR ALLOWANCE                | 6,500.00                 | 6,500.00                | 250.00           | 250.00           | 6,250.00            |
| <a href="#">01-11-5041</a>                                   | NEWSLETTER                   | 9,500.00                 | 9,500.00                | 0.00             | 0.00             | 9,500.00            |
| <b>Category: 50 - SERVICES Total:</b>                        |                              | <b>82,250.00</b>         | <b>82,250.00</b>        | <b>1,491.26</b>  | <b>1,491.26</b>  | <b>80,758.74</b>    |
| <b>Category: 54 - SUNDRY</b>                                 |                              |                          |                         |                  |                  |                     |
| <a href="#">01-11-5401</a>                                   | ELECTION EXPENSE             | 7,000.00                 | 7,000.00                | 0.00             | 0.00             | 7,000.00            |
| <b>Category: 54 - SUNDRY Total:</b>                          |                              | <b>7,000.00</b>          | <b>7,000.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>7,000.00</b>     |
| <b>Category: 60 - OTHER SERVICES</b>                         |                              |                          |                         |                  |                  |                     |
| <a href="#">01-11-6005</a>                                   | NOTARY SURETY BONDS          | 300.00                   | 300.00                  | 0.00             | 0.00             | 300.00              |
| <b>Category: 60 - OTHER SERVICES Total:</b>                  |                              | <b>300.00</b>            | <b>300.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>300.00</b>       |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                              |                          |                         |                  |                  |                     |
| <a href="#">01-11-9772</a>                                   | TECHNOLOGY USER FEE          | 4,250.00                 | 4,250.00                | 0.00             | 0.00             | 4,250.00            |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                              | <b>4,250.00</b>          | <b>4,250.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>4,250.00</b>     |
| <b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>        |                              | <b>672,708.00</b>        | <b>672,708.00</b>       | <b>38,122.11</b> | <b>38,122.11</b> | <b>634,585.89</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|   |  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity | YTD Activity | Budget<br>Remaining |
|---|--|--------------------------|-------------------------|--------------|--------------|---------------------|
| <b>Department: 12 - LEGAL/OTHER SERVICES</b>          |  |                          |                         |              |              |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b> |  |                          |                         |              |              |                     |
| <a href="#">01-12-3052</a>                            | WORKMEN'S COMPENSATION                                       | 250.00                   | 250.00                  | 0.00         | 0.00         | 250.00              |
|   | <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> | <b>250.00</b>            | <b>250.00</b>           | <b>0.00</b>  | <b>0.00</b>  | <b>250.00</b>       |
| <b>Category: 50 - SERVICES</b>                        |  |                          |                         |              |              |                     |
| <a href="#">01-12-5023</a>                            | GRANTS AND INCENTIVES  | 2,172,000.00             | 2,172,000.00            | 0.00         | 0.00         | 2,172,000.00        |
|   | <b>Category: 50 - SERVICES Total:</b>                        | <b>2,172,000.00</b>      | <b>2,172,000.00</b>     | <b>0.00</b>  | <b>0.00</b>  | <b>2,172,000.00</b> |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>           |  |                          |                         |              |              |                     |
| <a href="#">01-12-5502</a>                            | LEGAL FEES   | 125,000.00               | 125,000.00              | 0.00         | 0.00         | 125,000.00          |
| <a href="#">01-12-5515</a>                            | CONSULTANT SERVICES  | 35,000.00                | 35,000.00               | 0.00         | 0.00         | 35,000.00           |
|   | <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           | <b>160,000.00</b>        | <b>160,000.00</b>       | <b>0.00</b>  | <b>0.00</b>  | <b>160,000.00</b>   |
| <b>Category: 60 - OTHER SERVICES</b>                  |  |                          |                         |              |              |                     |
| <a href="#">01-12-6001</a>                            | AUTOMOBILE LIABILITY   | 38,531.00                | 38,531.00               | 0.00         | 0.00         | 38,531.00           |
| <a href="#">01-12-6003</a>                            | LIABILITY-FIRE & CASUALTY INSR                               | 69,140.00                | 69,140.00               | 0.00         | 0.00         | 69,140.00           |
| <a href="#">01-12-6005</a>                            | SURETY BONDS   | 500.00                   | 500.00                  | 0.00         | 0.00         | 500.00              |
|   | <b>Category: 60 - OTHER SERVICES Total:</b>                  | <b>108,171.00</b>        | <b>108,171.00</b>       | <b>0.00</b>  | <b>0.00</b>  | <b>108,171.00</b>   |
| <b>Category: 97 - INTERFUND ACTIVITY</b>              |  |                          |                         |              |              |                     |
| <a href="#">01-12-9760</a>                            | TRFR TO CAPITAL IMPROVEMENTS                                 | 5,423,765.00             | 5,423,765.00            | 0.00         | 0.00         | 5,423,765.00        |
| <a href="#">01-12-9761</a>                            | TRANSFER TO GOLF FUND  | 663,978.80               | 663,978.80              | 0.00         | 0.00         | 663,978.80          |
| <a href="#">01-12-9772</a>                            | TECHNOLOGY USER FEES   | 500.00                   | 500.00                  | 0.00         | 0.00         | 500.00              |
|   | <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              | <b>6,088,243.80</b>      | <b>6,088,243.80</b>     | <b>0.00</b>  | <b>0.00</b>  | <b>6,088,243.80</b> |
|   | <b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>          | <b>8,528,664.80</b>      | <b>8,528,664.80</b>     | <b>0.00</b>  | <b>0.00</b>  | <b>8,528,664.80</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                               | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|-------------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 13 - INFO TECHNOLOGY</b>                      |                               |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                               |                          |                         |                  |                  |                     |
| <a href="#">01-13-3001</a>                                   | SALARIES                      | 218,311.00               | 218,311.00              | 15,128.29        | 15,128.29        | 203,182.71          |
| <a href="#">01-13-3002</a>                                   | WAGES                         | 10,230.00                | 10,230.00               | 656.86           | 656.86           | 9,573.14            |
| <a href="#">01-13-3003</a>                                   | LONGEVITY                     | 1,104.00                 | 1,104.00                | 58.35            | 58.35            | 1,045.65            |
| <a href="#">01-13-3010</a>                                   | INCENTIVES                    | 1,200.00                 | 1,200.00                | 0.00             | 0.00             | 1,200.00            |
| <a href="#">01-13-3051</a>                                   | FICA/MEDICARE TAXES           | 17,660.00                | 17,660.00               | 1,164.98         | 1,164.98         | 16,495.02           |
| <a href="#">01-13-3052</a>                                   | WORKMEN'S COMPENSATION        | 449.00                   | 449.00                  | 0.00             | 0.00             | 449.00              |
| <a href="#">01-13-3053</a>                                   | EMPLOYMENT TAXES              | 583.00                   | 583.00                  | 4.26             | 4.26             | 578.74              |
| <a href="#">01-13-3054</a>                                   | RETIREMENT                    | 31,774.00                | 31,774.00               | 2,280.72         | 2,280.72         | 29,493.28           |
| <a href="#">01-13-3055</a>                                   | HEALTH INSURANCE              | 32,952.00                | 32,952.00               | 2,240.91         | 2,240.91         | 30,711.09           |
| <a href="#">01-13-3056</a>                                   | LIFE INS                      | 211.00                   | 211.00                  | -46.20           | -46.20           | 257.20              |
| <a href="#">01-13-3057</a>                                   | DENTAL INSURANCE              | 2,532.00                 | 2,532.00                | 205.60           | 205.60           | 2,326.40            |
| <a href="#">01-13-3058</a>                                   | LONG-TERM DISABILITY          | 927.00                   | 927.00                  | 0.63             | 0.63             | 926.37              |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                               | <b>317,933.00</b>        | <b>317,933.00</b>       | <b>21,694.40</b> | <b>21,694.40</b> | <b>296,238.60</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                               |                          |                         |                  |                  |                     |
| <a href="#">01-13-3502</a>                                   | POSTAGE/FREIGHT               | 500.00                   | 500.00                  | 0.00             | 0.00             | 500.00              |
| <a href="#">01-13-3503</a>                                   | OFFICE SUPPLIES               | 250.00                   | 250.00                  | 0.00             | 0.00             | 250.00              |
| <a href="#">01-13-3509</a>                                   | COMPUTER SUPPLIES             | 2,200.00                 | 2,200.00                | 3.54             | 3.54             | 2,196.46            |
| <a href="#">01-13-3510</a>                                   | BOOKS & PERIODICALS           | 100.00                   | 100.00                  | 0.00             | 0.00             | 100.00              |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                               | <b>3,050.00</b>          | <b>3,050.00</b>         | <b>3.54</b>      | <b>3.54</b>      | <b>3,046.46</b>     |
| <b>Category: 45 - MAINTENANCE</b>                            |                               |                          |                         |                  |                  |                     |
| <a href="#">01-13-4501</a>                                   | FURN. FIXTURES. OFF EQUIPMENT | 6,314.00                 | 6,314.00                | 481.43           | 481.43           | 5,832.57            |
| <a href="#">01-13-4502</a>                                   | COMPUTER EQUIPMENT            | 9,500.00                 | 9,500.00                | 0.00             | 0.00             | 9,500.00            |
| <a href="#">01-13-4504</a>                                   | SOFTWARE MAINTENANCE          | 200,555.00               | 200,555.00              | 22,407.64        | 22,407.64        | 178,147.36          |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                               | <b>216,369.00</b>        | <b>216,369.00</b>       | <b>22,889.07</b> | <b>22,889.07</b> | <b>193,479.93</b>   |
| <b>Category: 50 - SERVICES</b>                               |                               |                          |                         |                  |                  |                     |
| <a href="#">01-13-5020</a>                                   | COMMUNICATIONS                | 24,000.00                | 24,000.00               | 210.16           | 210.16           | 23,789.84           |
| <a href="#">01-13-5027</a>                                   | MEMBERSHIPS/SUBSCRIPT         | 1,450.00                 | 1,450.00                | 193.50           | 193.50           | 1,256.50            |
| <a href="#">01-13-5029</a>                                   | TRAVEL/TRAINING               | 7,600.00                 | 7,600.00                | 0.00             | 0.00             | 7,600.00            |
| <b>Category: 50 - SERVICES Total:</b>                        |                               | <b>33,050.00</b>         | <b>33,050.00</b>        | <b>403.66</b>    | <b>403.66</b>    | <b>32,646.34</b>    |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                               |                          |                         |                  |                  |                     |
| <a href="#">01-13-5515</a>                                   | CONSULTANT SERVICES           | 48,800.00                | 48,800.00               | 1,647.00         | 1,647.00         | 47,153.00           |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                               | <b>48,800.00</b>         | <b>48,800.00</b>        | <b>1,647.00</b>  | <b>1,647.00</b>  | <b>47,153.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                               |                          |                         |                  |                  |                     |
| <a href="#">01-13-9772</a>                                   | TECHNOLOGY USER FEE           | 48,842.00                | 48,842.00               | 0.00             | 0.00             | 48,842.00           |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                               | <b>48,842.00</b>         | <b>48,842.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>48,842.00</b>    |
| <b>Department: 13 - INFO TECHNOLOGY Total:</b>               |                               | <b>668,044.00</b>        | <b>668,044.00</b>       | <b>46,637.67</b> | <b>46,637.67</b> | <b>621,406.33</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|                                    |   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|------------------------------------|---|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 14 - PURCHASING</b> |   |                          |                         |                 |                 |                     |
| <b>Category: 35 - SUPPLIES</b>     |   |                          |                         |                 |                 |                     |
| <a href="#">01-14-3502</a>         | POSTAGE/FREIGHT                           | 13,000.00                | 13,000.00               | 1,044.95        | 1,044.95        | 11,955.05           |
| <a href="#">01-14-3503</a>         | OFFICE SUPPLIES                           | 5,000.00                 | 5,000.00                | 0.00            | 0.00            | 5,000.00            |
|                                    | <b>Category: 35 - SUPPLIES Total:</b>     | <b>18,000.00</b>         | <b>18,000.00</b>        | <b>1,044.95</b> | <b>1,044.95</b> | <b>16,955.05</b>    |
| <b>Category: 50 - SERVICES</b>     |   |                          |                         |                 |                 |                     |
| <a href="#">01-14-5012</a>         | PRINTING                                  | 1,000.00                 | 1,000.00                | 0.00            | 0.00            | 1,000.00            |
| <a href="#">01-14-5022</a>         | RENTAL OF EQUIPMENT                       | 2,600.00                 | 2,600.00                | 0.00            | 0.00            | 2,600.00            |
|                                    | <b>Category: 50 - SERVICES Total:</b>     | <b>3,600.00</b>          | <b>3,600.00</b>         | <b>0.00</b>     | <b>0.00</b>     | <b>3,600.00</b>     |
|                                    | <b>Department: 14 - PURCHASING Total:</b> | <b>21,600.00</b>         | <b>21,600.00</b>        | <b>1,044.95</b> | <b>1,044.95</b> | <b>20,555.05</b>    |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                          | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 15 - ACCOUNTING SERVICES</b>                  |                          |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                          |                          |                         |                  |                  |                     |
| <a href="#">01-15-3001</a>                                   | SALARIES                 | 227,352.00               | 227,352.00              | 15,943.15        | 15,943.15        | 211,408.85          |
| <a href="#">01-15-3003</a>                                   | LONGEVITY                | 1,488.00                 | 1,488.00                | 99.69            | 99.69            | 1,388.31            |
| <a href="#">01-15-3007</a>                                   | OVERTIME                 | 2,900.00                 | 2,900.00                | 0.00             | 0.00             | 2,900.00            |
| <a href="#">01-15-3010</a>                                   | INCENTIVES               | 600.00                   | 600.00                  | 44.51            | 44.51            | 555.49              |
| <a href="#">01-15-3051</a>                                   | FICA/MEDICARE TAXES      | 17,552.00                | 17,552.00               | 1,137.44         | 1,137.44         | 16,414.56           |
| <a href="#">01-15-3052</a>                                   | WORKMEN'S COMPENSATION   | 446.00                   | 446.00                  | 0.00             | 0.00             | 446.00              |
| <a href="#">01-15-3053</a>                                   | EMPLOYMENT TAXES         | 437.00                   | 437.00                  | 2.92             | 2.92             | 434.08              |
| <a href="#">01-15-3054</a>                                   | RETIREMENT               | 33,045.00                | 33,045.00               | 2,402.29         | 2,402.29         | 30,642.71           |
| <a href="#">01-15-3055</a>                                   | HEALTH INSURANCE         | 32,256.00                | 32,256.00               | 2,392.61         | 2,392.61         | 29,863.39           |
| <a href="#">01-15-3056</a>                                   | LIFE INS                 | 211.00                   | 211.00                  | -44.86           | -44.86           | 255.86              |
| <a href="#">01-15-3057</a>                                   | DENTAL INSURANCE         | 2,532.00                 | 2,532.00                | 205.61           | 205.61           | 2,326.39            |
| <a href="#">01-15-3058</a>                                   | LONG-TERM DISABILITY     | 964.00                   | 964.00                  | 0.67             | 0.67             | 963.33              |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                          | <b>319,783.00</b>        | <b>319,783.00</b>       | <b>22,184.03</b> | <b>22,184.03</b> | <b>297,598.97</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                          |                          |                         |                  |                  |                     |
| <a href="#">01-15-3502</a>                                   | POSTAGE/FREIGHT/DEL.FEE  | 200.00                   | 200.00                  | 0.00             | 0.00             | 200.00              |
| <a href="#">01-15-3503</a>                                   | OFFICE SUPPLIES          | 700.00                   | 700.00                  | 0.00             | 0.00             | 700.00              |
| <a href="#">01-15-3510</a>                                   | BOOKS & PERIODICALS      | 50.00                    | 50.00                   | 0.00             | 0.00             | 50.00               |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                          | <b>950.00</b>            | <b>950.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>950.00</b>       |
| <b>Category: 45 - MAINTENANCE</b>                            |                          |                          |                         |                  |                  |                     |
| <a href="#">01-15-4501</a>                                   | FURN.FIXT. & OFF.MACH.   | 150.00                   | 150.00                  | 0.00             | 0.00             | 150.00              |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                          | <b>150.00</b>            | <b>150.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>150.00</b>       |
| <b>Category: 50 - SERVICES</b>                               |                          |                          |                         |                  |                  |                     |
| <a href="#">01-15-5012</a>                                   | PRINTING                 | 1,200.00                 | 1,200.00                | 0.00             | 0.00             | 1,200.00            |
| <a href="#">01-15-5020</a>                                   | COMMUNICATIONS           | 3,000.00                 | 3,000.00                | 138.63           | 138.63           | 2,861.37            |
| <a href="#">01-15-5027</a>                                   | MEMBERSHIPS              | 400.00                   | 400.00                  | 45.00            | 45.00            | 355.00              |
| <a href="#">01-15-5029</a>                                   | TRAVEL/TRAINING          | 3,500.00                 | 3,500.00                | 0.00             | 0.00             | 3,500.00            |
| <b>Category: 50 - SERVICES Total:</b>                        |                          | <b>8,100.00</b>          | <b>8,100.00</b>         | <b>183.63</b>    | <b>183.63</b>    | <b>7,916.37</b>     |
| <b>Category: 54 - SUNDRY</b>                                 |                          |                          |                         |                  |                  |                     |
| <a href="#">01-15-5405</a>                                   | PERMITS & FEES           | 550.00                   | 550.00                  | 0.00             | 0.00             | 550.00              |
| <b>Category: 54 - SUNDRY Total:</b>                          |                          | <b>550.00</b>            | <b>550.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>550.00</b>       |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                          |                          |                         |                  |                  |                     |
| <a href="#">01-15-5501</a>                                   | AUDITS/CONTRACTS/STUDIES | 27,000.00                | 27,000.00               | 113.00           | 113.00           | 26,887.00           |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                          | <b>27,000.00</b>         | <b>27,000.00</b>        | <b>113.00</b>    | <b>113.00</b>    | <b>26,887.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                          |                          |                         |                  |                  |                     |
| <a href="#">01-15-9772</a>                                   | TECHNOLOGY USER FEE      | 1,700.00                 | 1,700.00                | 0.00             | 0.00             | 1,700.00            |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                          | <b>1,700.00</b>          | <b>1,700.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>1,700.00</b>     |
| <b>Department: 15 - ACCOUNTING SERVICES Total:</b>           |                          | <b>358,233.00</b>        | <b>358,233.00</b>       | <b>22,480.66</b> | <b>22,480.66</b> | <b>335,752.34</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                           | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|---------------------------|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 16 - CUSTOMER SERVICE</b>                     |                           |                          |                         |                 |                 |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                           |                          |                         |                 |                 |                     |
| <a href="#">01-16-3001</a>                                   | SALARIES                  | 37,011.00                | 37,011.00               | 2,693.83        | 2,693.83        | 34,317.17           |
| <a href="#">01-16-3003</a>                                   | LONGEVITY                 | 528.00                   | 528.00                  | 35.60           | 35.60           | 492.40              |
| <a href="#">01-16-3007</a>                                   | OVERTIME                  | 100.00                   | 100.00                  | 0.00            | 0.00            | 100.00              |
| <a href="#">01-16-3010</a>                                   | INCENTIVES                | 1,080.00                 | 1,080.00                | 80.11           | 80.11           | 999.89              |
| <a href="#">01-16-3051</a>                                   | FICA/MEDICARE TAXES       | 2,962.00                 | 2,962.00                | 192.20          | 192.20          | 2,769.80            |
| <a href="#">01-16-3052</a>                                   | WORKMEN'S COMPENSATION    | 75.00                    | 75.00                   | 0.00            | 0.00            | 75.00               |
| <a href="#">01-16-3053</a>                                   | EMPLOYMENT TAXES          | 146.00                   | 146.00                  | 0.50            | 0.50            | 145.50              |
| <a href="#">01-16-3054</a>                                   | RETIREMENT                | 5,577.00                 | 5,577.00                | 418.35          | 418.35          | 5,158.65            |
| <a href="#">01-16-3055</a>                                   | HEALTH INSURANCE          | 13,335.00                | 13,335.00               | 989.16          | 989.16          | 12,345.84           |
| <a href="#">01-16-3056</a>                                   | LIFE INS                  | 70.00                    | 70.00                   | -19.90          | -19.90          | 89.90               |
| <a href="#">01-16-3057</a>                                   | DENTAL INSURANCE          | 452.00                   | 452.00                  | 86.05           | 86.05           | 365.95              |
| <a href="#">01-16-3058</a>                                   | LONG-TERM DISABILITY      | 162.00                   | 162.00                  | 0.12            | 0.12            | 161.88              |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                           | <b>61,498.00</b>         | <b>61,498.00</b>        | <b>4,476.02</b> | <b>4,476.02</b> | <b>57,021.98</b>    |
| <b>Category: 35 - SUPPLIES</b>                               |                           |                          |                         |                 |                 |                     |
| <a href="#">01-16-3503</a>                                   | OFFICE SUPPLIES           | 500.00                   | 500.00                  | 0.00            | 0.00            | 500.00              |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                           | <b>500.00</b>            | <b>500.00</b>           | <b>0.00</b>     | <b>0.00</b>     | <b>500.00</b>       |
| <b>Category: 45 - MAINTENANCE</b>                            |                           |                          |                         |                 |                 |                     |
| <a href="#">01-16-4501</a>                                   | FURN., FIX, & OFF MACH EQ | 400.00                   | 400.00                  | 0.00            | 0.00            | 400.00              |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                           | <b>400.00</b>            | <b>400.00</b>           | <b>0.00</b>     | <b>0.00</b>     | <b>400.00</b>       |
| <b>Category: 50 - SERVICES</b>                               |                           |                          |                         |                 |                 |                     |
| <a href="#">01-16-5020</a>                                   | COMMUNICATIONS            | 3,000.00                 | 3,000.00                | 92.48           | 92.48           | 2,907.52            |
| <b>Category: 50 - SERVICES Total:</b>                        |                           | <b>3,000.00</b>          | <b>3,000.00</b>         | <b>92.48</b>    | <b>92.48</b>    | <b>2,907.52</b>     |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                           |                          |                         |                 |                 |                     |
| <a href="#">01-16-5527</a>                                   | HARRIS CTY APPRAISAL DIST | 61,000.00                | 61,000.00               | 0.00            | 0.00            | 61,000.00           |
| <a href="#">01-16-5528</a>                                   | HARRIS CTY TAX OFFICE     | 7,000.00                 | 7,000.00                | 0.00            | 0.00            | 7,000.00            |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                           | <b>68,000.00</b>         | <b>68,000.00</b>        | <b>0.00</b>     | <b>0.00</b>     | <b>68,000.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                           |                          |                         |                 |                 |                     |
| <a href="#">01-16-9772</a>                                   | TECHNOLOGY USER FEE       | 250.00                   | 250.00                  | 0.00            | 0.00            | 250.00              |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                           | <b>250.00</b>            | <b>250.00</b>           | <b>0.00</b>     | <b>0.00</b>     | <b>250.00</b>       |
| <b>Department: 16 - CUSTOMER SERVICE Total:</b>              |                           | <b>133,648.00</b>        | <b>133,648.00</b>       | <b>4,568.50</b> | <b>4,568.50</b> | <b>129,079.50</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                           | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|---------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 19 - MUNICIPAL COURT</b>                      |                           |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                           |                          |                         |                  |                  |                     |
| <a href="#">01-19-3001</a>                                   | SALARIES                  | 232,641.00               | 232,641.00              | 10,500.89        | 10,500.89        | 222,140.11          |
| <a href="#">01-19-3003</a>                                   | LONGEVITY                 | 960.00                   | 960.00                  | 62.26            | 62.26            | 897.74              |
| <a href="#">01-19-3007</a>                                   | OVERTIME                  | 5,000.00                 | 5,000.00                | 536.53           | 536.53           | 4,463.47            |
| <a href="#">01-19-3010</a>                                   | INCENTIVES                | 2,760.00                 | 2,760.00                | 204.74           | 204.74           | 2,555.26            |
| <a href="#">01-19-3051</a>                                   | FICA/MEDICARE TAXES       | 18,464.00                | 18,464.00               | 914.72           | 914.72           | 17,549.28           |
| <a href="#">01-19-3052</a>                                   | WORKMEN'S COMPENSATION    | 469.00                   | 469.00                  | 0.00             | 0.00             | 469.00              |
| <a href="#">01-19-3053</a>                                   | EMPLOYMENT TAXES          | 583.00                   | 583.00                  | 2.26             | 2.26             | 580.74              |
| <a href="#">01-19-3054</a>                                   | RETIREMENT                | 34,762.00                | 34,762.00               | 1,869.36         | 1,869.36         | 32,892.64           |
| <a href="#">01-19-3055</a>                                   | HEALTH INSURANCE          | 51,284.00                | 51,284.00               | 3,287.66         | 3,287.66         | 47,996.34           |
| <a href="#">01-19-3056</a>                                   | LIFE INS                  | 281.00                   | 281.00                  | -58.99           | -58.99           | 339.99              |
| <a href="#">01-19-3057</a>                                   | DENTAL INSURANCE          | 2,984.00                 | 2,984.00                | 205.61           | 205.61           | 2,778.39            |
| <a href="#">01-19-3058</a>                                   | LONG-TERM DISABILITY      | 895.00                   | 895.00                  | 0.49             | 0.49             | 894.51              |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                           | <b>351,083.00</b>        | <b>351,083.00</b>       | <b>17,525.53</b> | <b>17,525.53</b> | <b>333,557.47</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                           |                          |                         |                  |                  |                     |
| <a href="#">01-19-3503</a>                                   | OFFICE SUPPLIES           | 2,000.00                 | 2,000.00                | 0.00             | 0.00             | 2,000.00            |
| <a href="#">01-19-3510</a>                                   | BOOKS & PERIODICALS       | 200.00                   | 200.00                  | 0.00             | 0.00             | 200.00              |
| <a href="#">01-19-3523</a>                                   | TOOLS/EQUIPMENT           | 100.00                   | 100.00                  | 0.00             | 0.00             | 100.00              |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                           | <b>2,300.00</b>          | <b>2,300.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>2,300.00</b>     |
| <b>Category: 45 - MAINTENANCE</b>                            |                           |                          |                         |                  |                  |                     |
| <a href="#">01-19-4501</a>                                   | FURN., FIXT. & OFF. MACH. | 500.00                   | 500.00                  | 0.00             | 0.00             | 500.00              |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                           | <b>500.00</b>            | <b>500.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>500.00</b>       |
| <b>Category: 50 - SERVICES</b>                               |                           |                          |                         |                  |                  |                     |
| <a href="#">01-19-5012</a>                                   | PRINTING                  | 4,000.00                 | 4,000.00                | 0.00             | 0.00             | 4,000.00            |
| <a href="#">01-19-5020</a>                                   | COMMUNICATIONS            | 2,000.00                 | 2,000.00                | 92.48            | 92.48            | 1,907.52            |
| <a href="#">01-19-5027</a>                                   | MEMBERSHIPS               | 300.00                   | 300.00                  | 0.00             | 0.00             | 300.00              |
| <a href="#">01-19-5029</a>                                   | TRAVEL/TRAINING           | 3,500.00                 | 3,500.00                | 0.00             | 0.00             | 3,500.00            |
| <b>Category: 50 - SERVICES Total:</b>                        |                           | <b>9,800.00</b>          | <b>9,800.00</b>         | <b>92.48</b>     | <b>92.48</b>     | <b>9,707.52</b>     |
| <b>Category: 54 - SUNDRY</b>                                 |                           |                          |                         |                  |                  |                     |
| <a href="#">01-19-5404</a>                                   | JURY EXPENSE              | 800.00                   | 800.00                  | 0.00             | 0.00             | 800.00              |
| <b>Category: 54 - SUNDRY Total:</b>                          |                           | <b>800.00</b>            | <b>800.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>800.00</b>       |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                           |                          |                         |                  |                  |                     |
| <a href="#">01-19-5505</a>                                   | JUDGES                    | 55,000.00                | 55,000.00               | 0.00             | 0.00             | 55,000.00           |
| <a href="#">01-19-5506</a>                                   | PROSECUTORS               | 35,000.00                | 35,000.00               | 0.00             | 0.00             | 35,000.00           |
| <a href="#">01-19-5516</a>                                   | COLLECTION AGENCY FEES    | 2,950.00                 | 2,950.00                | 0.00             | 0.00             | 2,950.00            |
| <a href="#">01-19-5518</a>                                   | INTERPRETERS              | 500.00                   | 500.00                  | 0.00             | 0.00             | 500.00              |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                           | <b>93,450.00</b>         | <b>93,450.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>93,450.00</b>    |
| <b>Department: 19 - MUNICIPAL COURT Total:</b>               |                           | <b>457,933.00</b>        | <b>457,933.00</b>       | <b>17,618.01</b> | <b>17,618.01</b> | <b>440,314.99</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                                | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|--|--------------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Department: 21 - POLICE</b>                               |                                |                          |                         |                   |                   |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                                |                          |                         |                   |                   |                     |
| <a href="#">01-21-3001</a>                                   | SALARIES                       | 2,092,614.00             | 2,092,614.00            | 142,783.96        | 142,783.96        | 1,949,830.04        |
| <a href="#">01-21-3003</a>                                   | LONGEVITY                      | 8,496.00                 | 8,496.00                | 516.17            | 516.17            | 7,979.83            |
| <a href="#">01-21-3007</a>                                   | OVERTIME                       | 82,000.00                | 82,000.00               | 4,094.75          | 4,094.75          | 77,905.25           |
| <a href="#">01-21-3010</a>                                   | INCENTIVES                     | 35,759.00                | 35,759.00               | 2,250.23          | 2,250.23          | 33,508.77           |
| <a href="#">01-21-3014</a>                                   | S.T.E.P. PROGRAM               | 100,000.00               | 100,000.00              | 7,701.05          | 7,701.05          | 92,298.95           |
| <a href="#">01-21-3051</a>                                   | FICA/MEDICARE TAXES            | 177,393.00               | 177,393.00              | 11,544.58         | 11,544.58         | 165,848.42          |
| <a href="#">01-21-3052</a>                                   | WORKMEN'S COMPENSATION         | 44,631.00                | 44,631.00               | 0.00              | 0.00              | 44,631.00           |
| <a href="#">01-21-3053</a>                                   | EMPLOYMENT TAXES               | 4,520.00                 | 4,520.00                | 50.65             | 50.65             | 4,469.35            |
| <a href="#">01-21-3054</a>                                   | RETIREMENT                     | 330,518.00               | 330,518.00              | 23,194.75         | 23,194.75         | 307,323.25          |
| <a href="#">01-21-3055</a>                                   | HEALTH INSURANCE               | 346,627.00               | 346,627.00              | 22,518.02         | 22,518.02         | 324,108.98          |
| <a href="#">01-21-3056</a>                                   | LIFE INS                       | 2,106.00                 | 2,106.00                | -428.92           | -428.92           | 2,534.92            |
| <a href="#">01-21-3057</a>                                   | DENTAL INSURANCE               | 22,966.00                | 22,966.00               | 1,673.73          | 1,673.73          | 21,292.27           |
| <a href="#">01-21-3058</a>                                   | LONG-TERM DISABILITY           | 8,882.00                 | 8,882.00                | 5.95              | 5.95              | 8,876.05            |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                                | <b>3,256,512.00</b>      | <b>3,256,512.00</b>     | <b>215,904.92</b> | <b>215,904.92</b> | <b>3,040,607.08</b> |
| <b>Category: 35 - SUPPLIES</b>                               |                                |                          |                         |                   |                   |                     |
| <a href="#">01-21-3502</a>                                   | POSTAGE/FREIGHT/DEL. FEE       | 100.00                   | 100.00                  | 0.00              | 0.00              | 100.00              |
| <a href="#">01-21-3503</a>                                   | OFFICE SUPPLIES                | 7,900.00                 | 7,900.00                | 0.00              | 0.00              | 7,900.00            |
| <a href="#">01-21-3504</a>                                   | WEARING APPAREL                | 18,474.00                | 18,474.00               | 983.87            | 983.87            | 17,490.13           |
| <a href="#">01-21-3505</a>                                   | CRIME PREVENTION SUPPLIES      | 2,000.00                 | 2,000.00                | 0.00              | 0.00              | 2,000.00            |
| <a href="#">01-21-3510</a>                                   | BOOKS AND PERIODICALS          | 2,550.00                 | 2,550.00                | 0.00              | 0.00              | 2,550.00            |
| <a href="#">01-21-3515</a>                                   | MEDICAL SUPPLIES               | 2,000.00                 | 2,000.00                | 0.00              | 0.00              | 2,000.00            |
| <a href="#">01-21-3519</a>                                   | AMMUNITION AND TARGETS         | 6,000.00                 | 6,000.00                | 0.00              | 0.00              | 6,000.00            |
| <a href="#">01-21-3520</a>                                   | FOOD                           | 2,400.00                 | 2,400.00                | 167.98            | 167.98            | 2,232.02            |
| <a href="#">01-21-3523</a>                                   | TOOLS/EQUIPMENT                | 15,000.00                | 15,000.00               | 0.00              | 0.00              | 15,000.00           |
| <a href="#">01-21-3534</a>                                   | PARTS AND MATERIALS            | 500.00                   | 500.00                  | 0.00              | 0.00              | 500.00              |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                                | <b>56,924.00</b>         | <b>56,924.00</b>        | <b>1,151.85</b>   | <b>1,151.85</b>   | <b>55,772.15</b>    |
| <b>Category: 45 - MAINTENANCE</b>                            |                                |                          |                         |                   |                   |                     |
| <a href="#">01-21-4501</a>                                   | FURN. FIXT. & OFF. MACH.       | 5,597.00                 | 5,597.00                | 200.14            | 200.14            | 5,396.86            |
| <a href="#">01-21-4503</a>                                   | RADIO AND RADAR EQUIPMENT      | 2,500.00                 | 2,500.00                | 0.00              | 0.00              | 2,500.00            |
| <a href="#">01-21-4510</a>                                   | VEHICLE CLEANING               | 2,000.00                 | 2,000.00                | 0.00              | 0.00              | 2,000.00            |
| <a href="#">01-21-4599</a>                                   | MISCELLANEOUS EQUIPMENT        | 12,400.00                | 12,400.00               | 0.00              | 0.00              | 12,400.00           |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                                | <b>22,497.00</b>         | <b>22,497.00</b>        | <b>200.14</b>     | <b>200.14</b>     | <b>22,296.86</b>    |
| <b>Category: 50 - SERVICES</b>                               |                                |                          |                         |                   |                   |                     |
| <a href="#">01-21-5012</a>                                   | PRINTING                       | 2,000.00                 | 2,000.00                | 0.00              | 0.00              | 2,000.00            |
| <a href="#">01-21-5015</a>                                   | LAB TESTS                      | 2,400.00                 | 2,400.00                | -678.00           | -678.00           | 3,078.00            |
| <a href="#">01-21-5020</a>                                   | COMMUNICATIONS                 | 8,000.00                 | 8,000.00                | 315.21            | 315.21            | 7,684.79            |
| <a href="#">01-21-5022</a>                                   | RENTAL OF EQUIPMENT            | 20,000.00                | 20,000.00               | 0.00              | 0.00              | 20,000.00           |
| <a href="#">01-21-5025</a>                                   | PUBLIC NOTICES                 | 250.00                   | 250.00                  | 0.00              | 0.00              | 250.00              |
| <a href="#">01-21-5027</a>                                   | MEMBERSHIPS                    | 1,400.00                 | 1,400.00                | 40.00             | 40.00             | 1,360.00            |
| <a href="#">01-21-5029</a>                                   | TRAVEL/TRAINING                | 20,000.00                | 20,000.00               | 591.00            | 591.00            | 19,409.00           |
| <b>Category: 50 - SERVICES Total:</b>                        |                                | <b>54,050.00</b>         | <b>54,050.00</b>        | <b>268.21</b>     | <b>268.21</b>     | <b>53,781.79</b>    |
| <b>Category: 54 - SUNDRY</b>                                 |                                |                          |                         |                   |                   |                     |
| <a href="#">01-21-5402</a>                                   | JAIL EXPENSE                   | 4,000.00                 | 4,000.00                | 0.00              | 0.00              | 4,000.00            |
| <b>Category: 54 - SUNDRY Total:</b>                          |                                | <b>4,000.00</b>          | <b>4,000.00</b>         | <b>0.00</b>       | <b>0.00</b>       | <b>4,000.00</b>     |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                                |                          |                         |                   |                   |                     |
| <a href="#">01-21-5515</a>                                   | CONSULTANT SERVICES            | 1,800.00                 | 1,800.00                | 1,500.00          | 1,500.00          | 300.00              |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                                | <b>1,800.00</b>          | <b>1,800.00</b>         | <b>1,500.00</b>   | <b>1,500.00</b>   | <b>300.00</b>       |
| <b>Category: 60 - OTHER SERVICES</b>                         |                                |                          |                         |                   |                   |                     |
| <a href="#">01-21-6003</a>                                   | LIABILITY-FIRE & CASUALTY INSR | 21,400.00                | 21,400.00               | 0.00              | 0.00              | 21,400.00           |
| <a href="#">01-21-6005</a>                                   | NOTARY SURETY BONDS            | 340.00                   | 340.00                  | 0.00              | 0.00              | 340.00              |
| <b>Category: 60 - OTHER SERVICES Total:</b>                  |                                | <b>21,740.00</b>         | <b>21,740.00</b>        | <b>0.00</b>       | <b>0.00</b>       | <b>21,740.00</b>    |
| <b>Category: 65 - CAPITAL OUTLAY</b>                         |                                |                          |                         |                   |                   |                     |
| <a href="#">01-21-6572</a>                                   | SPECIAL EQUIPMENT-             | 39,972.56                | 39,972.56               | 25,372.56         | 25,372.56         | 14,600.00           |
| <b>Category: 65 - CAPITAL OUTLAY Total:</b>                  |                                | <b>39,972.56</b>         | <b>39,972.56</b>        | <b>25,372.56</b>  | <b>25,372.56</b>  | <b>14,600.00</b>    |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|---|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Category: 97 - INTERFUND ACTIVITY</b>        |                          |                         |                   |                   |                     |
| <a href="#">01-21-9772</a> TECHNOLOGY USER FEE  | 16,000.00                | 16,000.00               | 0.00              | 0.00              | 16,000.00           |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b> | <b>16,000.00</b>         | <b>16,000.00</b>        | <b>0.00</b>       | <b>0.00</b>       | <b>16,000.00</b>    |
| <b>Department: 21 - POLICE Total:</b>           | <b>3,473,495.56</b>      | <b>3,473,495.56</b>     | <b>244,397.68</b> | <b>244,397.68</b> | <b>3,229,097.88</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                           | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|---------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 23 - COMMUNICATIONS</b>                       |                           |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                           |                          |                         |                  |                  |                     |
| <a href="#">01-23-3001</a>                                   | SALARIES                  | 420,218.00               | 420,218.00              | 29,380.11        | 29,380.11        | 390,837.89          |
| <a href="#">01-23-3002</a>                                   | WAGES                     | 30,750.00                | 30,750.00               | 0.00             | 0.00             | 30,750.00           |
| <a href="#">01-23-3003</a>                                   | LONGEVITY                 | 1,440.00                 | 1,440.00                | 74.77            | 74.77            | 1,365.23            |
| <a href="#">01-23-3007</a>                                   | OVERTIME                  | 50,000.00                | 50,000.00               | 3,260.91         | 3,260.91         | 46,739.09           |
| <a href="#">01-23-3010</a>                                   | INCENTIVES                | 8,639.00                 | 8,639.00                | 640.83           | 640.83           | 7,998.17            |
| <a href="#">01-23-3051</a>                                   | FICA/MEDICARE TAXES       | 39,259.00                | 39,259.00               | 2,419.84         | 2,419.84         | 36,839.16           |
| <a href="#">01-23-3052</a>                                   | WORKMEN'S COMPENSATION    | 982.00                   | 982.00                  | 0.00             | 0.00             | 982.00              |
| <a href="#">01-23-3053</a>                                   | EMPLOYMENT TAXES          | 1,895.00                 | 1,895.00                | 18.18            | 18.18            | 1,876.82            |
| <a href="#">01-23-3054</a>                                   | RETIREMENT                | 69,175.00                | 69,175.00               | 4,973.44         | 4,973.44         | 64,201.56           |
| <a href="#">01-23-3055</a>                                   | HEALTH INSURANCE          | 84,236.00                | 84,236.00               | 6,670.56         | 6,670.56         | 77,565.44           |
| <a href="#">01-23-3056</a>                                   | LIFE INS                  | 632.00                   | 632.00                  | -103.47          | -103.47          | 735.47              |
| <a href="#">01-23-3057</a>                                   | DENTAL INSURANCE          | 5,064.00                 | 5,064.00                | 444.71           | 444.71           | 4,619.29            |
| <a href="#">01-23-3058</a>                                   | LONG-TERM DISABILITY      | 1,807.00                 | 1,807.00                | 1.22             | 1.22             | 1,805.78            |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                           | <b>714,097.00</b>        | <b>714,097.00</b>       | <b>47,781.10</b> | <b>47,781.10</b> | <b>666,315.90</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                           |                          |                         |                  |                  |                     |
| <a href="#">01-23-3502</a>                                   | POSTAGE                   | 100.00                   | 100.00                  | 0.00             | 0.00             | 100.00              |
| <a href="#">01-23-3503</a>                                   | OFFICE SUPPLIES           | 6,390.00                 | 6,390.00                | 0.00             | 0.00             | 6,390.00            |
| <a href="#">01-23-3504</a>                                   | WEARING APPAREL           | 3,475.00                 | 3,475.00                | 300.00           | 300.00           | 3,175.00            |
| <a href="#">01-23-3510</a>                                   | BOOKS AND PERIODICALS     | 400.00                   | 400.00                  | 0.00             | 0.00             | 400.00              |
| <a href="#">01-23-3523</a>                                   | TOOLS/EQUIPMENT           | 3,000.00                 | 3,000.00                | 0.00             | 0.00             | 3,000.00            |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                           | <b>13,365.00</b>         | <b>13,365.00</b>        | <b>300.00</b>    | <b>300.00</b>    | <b>13,065.00</b>    |
| <b>Category: 45 - MAINTENANCE</b>                            |                           |                          |                         |                  |                  |                     |
| <a href="#">01-23-4501</a>                                   | FURN.FIXT. & OFF.MACH.    | 6,800.00                 | 6,800.00                | 0.00             | 0.00             | 6,800.00            |
| <a href="#">01-23-4503</a>                                   | RADIO AND RADAR EQUIPMENT | 1,250.00                 | 1,250.00                | 0.00             | 0.00             | 1,250.00            |
| <a href="#">01-23-4505</a>                                   | TELEPHONE MAINTENANCE     | 13,400.00                | 13,400.00               | 0.00             | 0.00             | 13,400.00           |
| <a href="#">01-23-4599</a>                                   | MISCELLANEOUS EQUIPMENT   | 600.00                   | 600.00                  | 0.00             | 0.00             | 600.00              |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                           | <b>22,050.00</b>         | <b>22,050.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>22,050.00</b>    |
| <b>Category: 50 - SERVICES</b>                               |                           |                          |                         |                  |                  |                     |
| <a href="#">01-23-5012</a>                                   | PRINTING                  | 100.00                   | 100.00                  | 42.63            | 42.63            | 57.37               |
| <a href="#">01-23-5020</a>                                   | COMMUNICATIONS            | 3,000.00                 | 3,000.00                | 136.98           | 136.98           | 2,863.02            |
| <a href="#">01-23-5024</a>                                   | RADIO USAGE FEES          | 2,000.00                 | 2,000.00                | 0.00             | 0.00             | 2,000.00            |
| <a href="#">01-23-5027</a>                                   | MEMBERSHIPS               | 1,200.00                 | 1,200.00                | 521.00           | 521.00           | 679.00              |
| <a href="#">01-23-5029</a>                                   | TRAVEL/TRAINING           | 6,000.00                 | 6,000.00                | 778.19           | 778.19           | 5,221.81            |
| <b>Category: 50 - SERVICES Total:</b>                        |                           | <b>12,300.00</b>         | <b>12,300.00</b>        | <b>1,478.80</b>  | <b>1,478.80</b>  | <b>10,821.20</b>    |
| <b>Category: 60 - OTHER SERVICES</b>                         |                           |                          |                         |                  |                  |                     |
| <a href="#">01-23-6005</a>                                   | SURETY BONDS              | 600.00                   | 600.00                  | 0.00             | 0.00             | 600.00              |
| <b>Category: 60 - OTHER SERVICES Total:</b>                  |                           | <b>600.00</b>            | <b>600.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>600.00</b>       |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                           |                          |                         |                  |                  |                     |
| <a href="#">01-23-9772</a>                                   | TECHNOLOGY USER FEE       | 54,950.00                | 54,950.00               | 0.00             | 0.00             | 54,950.00           |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                           | <b>54,950.00</b>         | <b>54,950.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>54,950.00</b>    |
| <b>Department: 23 - COMMUNICATIONS Total:</b>                |                           | <b>817,362.00</b>        | <b>817,362.00</b>       | <b>49,559.90</b> | <b>49,559.90</b> | <b>767,802.10</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                              | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|------------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 25 - FIRE DEPARTMENT</b>                      |                              |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                              |                          |                         |                  |                  |                     |
| <a href="#">01-25-3001</a>                                   | SALARIES                     | 581,864.00               | 581,864.00              | 36,973.47        | 36,973.47        | 544,890.53          |
| <a href="#">01-25-3002</a>                                   | WAGES                        | 57,751.00                | 57,751.00               | 6,740.81         | 6,740.81         | 51,010.19           |
| <a href="#">01-25-3003</a>                                   | LONGEVITY                    | 3,264.00                 | 3,264.00                | 224.18           | 224.18           | 3,039.82            |
| <a href="#">01-25-3007</a>                                   | OVERTIME                     | 40,000.00                | 40,000.00               | 1,248.73         | 1,248.73         | 38,751.27           |
| <a href="#">01-25-3009</a>                                   | VOLUNTEERS STIPEND           | 44,000.00                | 44,000.00               | 2,228.79         | 2,228.79         | 41,771.21           |
| <a href="#">01-25-3010</a>                                   | INCENTIVES                   | 8,280.00                 | 8,280.00                | 480.62           | 480.62           | 7,799.38            |
| <a href="#">01-25-3051</a>                                   | FICA/MEDICARE TAXES          | 56,240.00                | 56,240.00               | 3,484.76         | 3,484.76         | 52,755.24           |
| <a href="#">01-25-3052</a>                                   | WORKMEN'S COMPENSATION       | 29,010.00                | 29,010.00               | 0.00             | 0.00             | 29,010.00           |
| <a href="#">01-25-3053</a>                                   | EMPLOYMENT TAXES             | 1,604.00                 | 1,604.00                | 30.31            | 30.31            | 1,573.69            |
| <a href="#">01-25-3054</a>                                   | RETIREMENT                   | 90,795.00                | 90,795.00               | 5,806.54         | 5,806.54         | 84,988.46           |
| <a href="#">01-25-3055</a>                                   | HEALTH INSURANCE             | 127,396.00               | 127,396.00              | 7,555.16         | 7,555.16         | 119,840.84          |
| <a href="#">01-25-3056</a>                                   | LIFE INS                     | 561.00                   | 561.00                  | -137.71          | -137.71          | 698.71              |
| <a href="#">01-25-3057</a>                                   | DENTAL INSURANCE             | 7,732.00                 | 7,732.00                | 521.33           | 521.33           | 7,210.67            |
| <a href="#">01-25-3058</a>                                   | LONG-TERM DISABILITY         | 2,480.00                 | 2,480.00                | 1.55             | 1.55             | 2,478.45            |
| <a href="#">01-25-3059</a>                                   | FIREFIGHTERS' RETIREMENT     | 26,000.00                | 26,000.00               | 0.00             | 0.00             | 26,000.00           |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                              | <b>1,076,977.00</b>      | <b>1,076,977.00</b>     | <b>65,158.54</b> | <b>65,158.54</b> | <b>1,011,818.46</b> |
| <b>Category: 35 - SUPPLIES</b>                               |                              |                          |                         |                  |                  |                     |
| <a href="#">01-25-3502</a>                                   | SHIPPING/FREIGHT CHARGES     | 500.00                   | 500.00                  | 0.00             | 0.00             | 500.00              |
| <a href="#">01-25-3503</a>                                   | OFFICE SUPPLIES              | 6,999.00                 | 6,999.00                | 0.00             | 0.00             | 6,999.00            |
| <a href="#">01-25-3504</a>                                   | WEARING APPAREL              | 46,350.00                | 46,350.00               | 951.01           | 951.01           | 45,398.99           |
| <a href="#">01-25-3505</a>                                   | FIRE PREVENTION MATERIALS    | 2,900.00                 | 2,900.00                | 0.00             | 0.00             | 2,900.00            |
| <a href="#">01-25-3508</a>                                   | FILM AND CAMERA SUPPLIES     | 50.00                    | 50.00                   | 0.00             | 0.00             | 50.00               |
| <a href="#">01-25-3510</a>                                   | BOOKS AND PERIODICALS        | 1,150.00                 | 1,150.00                | 0.00             | 0.00             | 1,150.00            |
| <a href="#">01-25-3515</a>                                   | MEDICAL SUPPLIES             | 24,000.00                | 24,000.00               | 1,391.46         | 1,391.46         | 22,608.54           |
| <a href="#">01-25-3517</a>                                   | JANITORIAL SUPPLIES          | 1,400.00                 | 1,400.00                | 0.00             | 0.00             | 1,400.00            |
| <a href="#">01-25-3520</a>                                   | FOOD                         | 8,999.00                 | 8,999.00                | 0.00             | 0.00             | 8,999.00            |
| <a href="#">01-25-3523</a>                                   | TOOLS/EQUIPMENT              | 61,000.00                | 61,000.00               | 0.00             | 0.00             | 61,000.00           |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                              | <b>153,348.00</b>        | <b>153,348.00</b>       | <b>2,342.47</b>  | <b>2,342.47</b>  | <b>151,005.53</b>   |
| <b>Category: 45 - MAINTENANCE</b>                            |                              |                          |                         |                  |                  |                     |
| <a href="#">01-25-4501</a>                                   | FURN, FIXT, & OFFICE EQPT.   | 4,700.00                 | 4,700.00                | 135.14           | 135.14           | 4,564.86            |
| <a href="#">01-25-4503</a>                                   | RADIO AND RADAR EQUIPMENT    | 2,500.00                 | 2,500.00                | 0.00             | 0.00             | 2,500.00            |
| <a href="#">01-25-4599</a>                                   | MAINTENANCE-MISC EQUIPMENT   | 34,749.00                | 34,749.00               | 0.00             | 0.00             | 34,749.00           |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                              | <b>41,949.00</b>         | <b>41,949.00</b>        | <b>135.14</b>    | <b>135.14</b>    | <b>41,813.86</b>    |
| <b>Category: 50 - SERVICES</b>                               |                              |                          |                         |                  |                  |                     |
| <a href="#">01-25-5012</a>                                   | PRINTING                     | 750.00                   | 750.00                  | 0.00             | 0.00             | 750.00              |
| <a href="#">01-25-5014</a>                                   | MEDICAL EXPENSES             | 30,035.00                | 30,035.00               | 0.00             | 0.00             | 30,035.00           |
| <a href="#">01-25-5020</a>                                   | COMMUNICATIONS               | 5,000.00                 | 5,000.00                | 161.70           | 161.70           | 4,838.30            |
| <a href="#">01-25-5024</a>                                   | RADIO USAGE FEES             | 15,000.00                | 15,000.00               | 1,112.50         | 1,112.50         | 13,887.50           |
| <a href="#">01-25-5027</a>                                   | MEMBERSHIPS                  | 3,115.00                 | 3,115.00                | 80.00            | 80.00            | 3,035.00            |
| <a href="#">01-25-5029</a>                                   | TRAVEL/TRAINING              | 20,000.00                | 20,000.00               | 11.99            | 11.99            | 19,988.01           |
| <b>Category: 50 - SERVICES Total:</b>                        |                              | <b>73,900.00</b>         | <b>73,900.00</b>        | <b>1,366.19</b>  | <b>1,366.19</b>  | <b>72,533.81</b>    |
| <b>Category: 54 - SUNDRY</b>                                 |                              |                          |                         |                  |                  |                     |
| <a href="#">01-25-5405</a>                                   | LICENSES/PERMITS             | 1,299.00                 | 1,299.00                | 0.00             | 0.00             | 1,299.00            |
| <b>Category: 54 - SUNDRY Total:</b>                          |                              | <b>1,299.00</b>          | <b>1,299.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>1,299.00</b>     |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                              |                          |                         |                  |                  |                     |
| <a href="#">01-25-5508</a>                                   | MEDICAL AND OTHER WASTE-DISP | 1,300.00                 | 1,300.00                | 51.65            | 51.65            | 1,248.35            |
| <a href="#">01-25-5512</a>                                   | ACCIDENT INSURANCE           | 5,300.00                 | 5,300.00                | 0.00             | 0.00             | 5,300.00            |
| <a href="#">01-25-5516</a>                                   | COLLECTION AGENCY FEES       | 121,000.00               | 121,000.00              | 557.31           | 557.31           | 120,442.69          |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                              | <b>127,600.00</b>        | <b>127,600.00</b>       | <b>608.96</b>    | <b>608.96</b>    | <b>126,991.04</b>   |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                              |                          |                         |                  |                  |                     |
| <a href="#">01-25-9772</a>                                   | TECHNOLOGY USER FEE          | 96,623.00                | 96,623.00               | 0.00             | 0.00             | 96,623.00           |
| <a href="#">01-25-9781</a>                                   | EQUIP. PURCHASE CONTRIBUTION | 45,215.00                | 45,215.00               | 0.00             | 0.00             | 45,215.00           |
| <a href="#">01-25-9791</a>                                   | EQUIPMENT USER FEE           | 338,581.00               | 338,581.00              | 0.00             | 0.00             | 338,581.00          |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                              | <b>480,419.00</b>        | <b>480,419.00</b>       | <b>0.00</b>      | <b>0.00</b>      | <b>480,419.00</b>   |
| <b>Department: 25 - FIRE DEPARTMENT Total:</b>               |                              | <b>1,955,492.00</b>      | <b>1,955,492.00</b>     | <b>69,611.30</b> | <b>69,611.30</b> | <b>1,885,880.70</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                                | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 30 - PUBLIC WORKS</b>                         |                                |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                                |                          |                         |                  |                  |                     |
| <a href="#">01-30-3001</a>                                   | SALARIES                       | 167,508.00               | 167,508.00              | 11,787.54        | 11,787.54        | 155,720.46          |
| <a href="#">01-30-3003</a>                                   | LONGEVITY                      | 240.00                   | 240.00                  | 14.23            | 14.23            | 225.77              |
| <a href="#">01-30-3007</a>                                   | OVERTIME                       | 1,000.00                 | 1,000.00                | 0.00             | 0.00             | 1,000.00            |
| <a href="#">01-30-3051</a>                                   | FICA/MEDICARE TAXES            | 12,909.00                | 12,909.00               | 887.24           | 887.24           | 12,021.76           |
| <a href="#">01-30-3052</a>                                   | WORKMEN'S COMPENSATION         | 2,807.00                 | 2,807.00                | 0.00             | 0.00             | 2,807.00            |
| <a href="#">01-30-3053</a>                                   | EMPLOYMENT TAXES               | 292.00                   | 292.00                  | 2.12             | 2.12             | 289.88              |
| <a href="#">01-30-3054</a>                                   | RETIREMENT                     | 24,304.00                | 24,304.00               | 1,757.28         | 1,757.28         | 22,546.72           |
| <a href="#">01-30-3055</a>                                   | HEALTH INSURANCE               | 25,990.00                | 25,990.00               | 1,032.79         | 1,032.79         | 24,957.21           |
| <a href="#">01-30-3056</a>                                   | LIFE INS                       | 140.00                   | 140.00                  | -7.89            | -7.89            | 147.89              |
| <a href="#">01-30-3057</a>                                   | DENTAL INSURANCE               | 1,492.00                 | 1,492.00                | 67.00            | 67.00            | 1,425.00            |
| <a href="#">01-30-3058</a>                                   | LONG-TERM DISABILITY           | 709.00                   | 709.00                  | 0.50             | 0.50             | 708.50              |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                                | <b>237,391.00</b>        | <b>237,391.00</b>       | <b>15,540.81</b> | <b>15,540.81</b> | <b>221,850.19</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                                |                          |                         |                  |                  |                     |
| <a href="#">01-30-3502</a>                                   | POSTAGE/FREIGHT/DEL. FEE       | 100.00                   | 100.00                  | 0.00             | 0.00             | 100.00              |
| <a href="#">01-30-3503</a>                                   | OFFICE SUPPLIES                | 1,500.00                 | 1,500.00                | 0.00             | 0.00             | 1,500.00            |
| <a href="#">01-30-3504</a>                                   | WEARING APPAREL                | 500.00                   | 500.00                  | 114.00           | 114.00           | 386.00              |
| <a href="#">01-30-3510</a>                                   | BOOKS AND PERIODICALS          | 100.00                   | 100.00                  | 0.00             | 0.00             | 100.00              |
| <a href="#">01-30-3520</a>                                   | FOOD                           | 2,500.00                 | 2,500.00                | 0.00             | 0.00             | 2,500.00            |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                                | <b>4,700.00</b>          | <b>4,700.00</b>         | <b>114.00</b>    | <b>114.00</b>    | <b>4,586.00</b>     |
| <b>Category: 45 - MAINTENANCE</b>                            |                                |                          |                         |                  |                  |                     |
| <a href="#">01-30-4501</a>                                   | FURNITURE AND EQUIPMENT        | 100.00                   | 100.00                  | 0.00             | 0.00             | 100.00              |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                                | <b>100.00</b>            | <b>100.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>100.00</b>       |
| <b>Category: 50 - SERVICES</b>                               |                                |                          |                         |                  |                  |                     |
| <a href="#">01-30-5012</a>                                   | PRINTING                       | 300.00                   | 300.00                  | 52.10            | 52.10            | 247.90              |
| <a href="#">01-30-5020</a>                                   | COMMUNICATIONS                 | 2,000.00                 | 2,000.00                | 92.46            | 92.46            | 1,907.54            |
| <a href="#">01-30-5027</a>                                   | MEMBERSHIPS                    | 350.00                   | 350.00                  | 0.00             | 0.00             | 350.00              |
| <a href="#">01-30-5029</a>                                   | TRAVEL/TRAINING                | 2,000.00                 | 2,000.00                | 0.00             | 0.00             | 2,000.00            |
| <b>Category: 50 - SERVICES Total:</b>                        |                                | <b>4,650.00</b>          | <b>4,650.00</b>         | <b>144.56</b>    | <b>144.56</b>    | <b>4,505.44</b>     |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                                |                          |                         |                  |                  |                     |
| <a href="#">01-30-5510</a>                                   | ENGINEERING SERVICES           | 10,000.00                | 10,000.00               | 0.00             | 0.00             | 10,000.00           |
| <a href="#">01-30-5515</a>                                   | CONSULTANT SERVICES            | 10,000.00                | 10,000.00               | 540.00           | 540.00           | 9,460.00            |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                                | <b>20,000.00</b>         | <b>20,000.00</b>        | <b>540.00</b>    | <b>540.00</b>    | <b>19,460.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                                |                          |                         |                  |                  |                     |
| <a href="#">01-30-9772</a>                                   | TECHNOLOGY USER FEE            | 1,250.00                 | 1,250.00                | 0.00             | 0.00             | 1,250.00            |
| <a href="#">01-30-9781</a>                                   | EQUIPMENT PURCHASE CONTRIBUTIO | 40,800.00                | 40,800.00               | 0.00             | 0.00             | 40,800.00           |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                                | <b>42,050.00</b>         | <b>42,050.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>42,050.00</b>    |
| <b>Department: 30 - PUBLIC WORKS Total:</b>                  |                                | <b>308,891.00</b>        | <b>308,891.00</b>       | <b>16,339.37</b> | <b>16,339.37</b> | <b>292,551.63</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                                | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 31 - COMMUNITY DEVELOPMENT</b>                |                                |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                                |                          |                         |                  |                  |                     |
| <a href="#">01-31-3001</a>                                   | SALARIES                       | 292,211.00               | 292,211.00              | 17,052.73        | 17,052.73        | 275,158.27          |
| <a href="#">01-31-3003</a>                                   | LONGEVITY                      | 1,824.00                 | 1,824.00                | 121.04           | 121.04           | 1,702.96            |
| <a href="#">01-31-3007</a>                                   | OVERTIME                       | 1,000.00                 | 1,000.00                | 182.30           | 182.30           | 817.70              |
| <a href="#">01-31-3010</a>                                   | INCENTIVES                     | 480.00                   | 480.00                  | 35.60            | 35.60            | 444.40              |
| <a href="#">01-31-3051</a>                                   | FICA/MEDICARE TAXES            | 22,607.00                | 22,607.00               | 1,272.43         | 1,272.43         | 21,334.57           |
| <a href="#">01-31-3052</a>                                   | WORKMEN'S COMPENSATION         | 1,100.00                 | 1,100.00                | 0.00             | 0.00             | 1,100.00            |
| <a href="#">01-31-3053</a>                                   | EMPLOYMENT TAXES               | 729.00                   | 729.00                  | 3.15             | 3.15             | 725.85              |
| <a href="#">01-31-3054</a>                                   | RETIREMENT                     | 42,562.00                | 42,562.00               | 2,602.88         | 2,602.88         | 39,959.12           |
| <a href="#">01-31-3055</a>                                   | HEALTH INSURANCE               | 58,942.00                | 58,942.00               | 2,960.63         | 2,960.63         | 55,981.37           |
| <a href="#">01-31-3056</a>                                   | LIFE INS                       | 351.00                   | 351.00                  | -53.88           | -53.88           | 404.88              |
| <a href="#">01-31-3057</a>                                   | DENTAL INSURANCE               | 3,435.00                 | 3,435.00                | 186.55           | 186.55           | 3,248.45            |
| <a href="#">01-31-3058</a>                                   | LONG-TERM DISABILITY           | 1,237.00                 | 1,237.00                | 0.71             | 0.71             | 1,236.29            |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                                | <b>426,478.00</b>        | <b>426,478.00</b>       | <b>24,364.14</b> | <b>24,364.14</b> | <b>402,113.86</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                                |                          |                         |                  |                  |                     |
| <a href="#">01-31-3503</a>                                   | OFFICE SUPPLIES                | 3,500.00                 | 3,500.00                | 0.00             | 0.00             | 3,500.00            |
| <a href="#">01-31-3504</a>                                   | WEARING APPAREL                | 900.00                   | 900.00                  | 40.00            | 40.00            | 860.00              |
| <a href="#">01-31-3510</a>                                   | BOOKS AND PERIODICALS          | 1,900.00                 | 1,900.00                | 0.00             | 0.00             | 1,900.00            |
| <a href="#">01-31-3521</a>                                   | ANIMAL SHELTER                 | 6,000.00                 | 6,000.00                | 0.00             | 0.00             | 6,000.00            |
| <a href="#">01-31-3523</a>                                   | TOOLS/EQUIPMENT                | 300.00                   | 300.00                  | 0.00             | 0.00             | 300.00              |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                                | <b>12,600.00</b>         | <b>12,600.00</b>        | <b>40.00</b>     | <b>40.00</b>     | <b>12,560.00</b>    |
| <b>Category: 50 - SERVICES</b>                               |                                |                          |                         |                  |                  |                     |
| <a href="#">01-31-5008</a>                                   | ABATEMENT/SUBSTANDARD PROPERTY | 100.00                   | 100.00                  | 0.00             | 0.00             | 100.00              |
| <a href="#">01-31-5012</a>                                   | PRINTING                       | 600.00                   | 600.00                  | 0.00             | 0.00             | 600.00              |
| <a href="#">01-31-5020</a>                                   | COMMUNICATIONS                 | 4,500.00                 | 4,500.00                | 181.46           | 181.46           | 4,318.54            |
| <a href="#">01-31-5027</a>                                   | MEMBERSHIPS                    | 900.00                   | 900.00                  | 60.00            | 60.00            | 840.00              |
| <a href="#">01-31-5029</a>                                   | TRAVEL/TRAINING                | 10,000.00                | 10,000.00               | 0.00             | 0.00             | 10,000.00           |
| <b>Category: 50 - SERVICES Total:</b>                        |                                | <b>16,100.00</b>         | <b>16,100.00</b>        | <b>241.46</b>    | <b>241.46</b>    | <b>15,858.54</b>    |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                                |                          |                         |                  |                  |                     |
| <a href="#">01-31-5515</a>                                   | CONSULTANT                     | 12,000.00                | 12,000.00               | 0.00             | 0.00             | 12,000.00           |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                                | <b>12,000.00</b>         | <b>12,000.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>12,000.00</b>    |
| <b>Category: 65 - CAPITAL OUTLAY</b>                         |                                |                          |                         |                  |                  |                     |
| <a href="#">01-31-6571</a>                                   | OFFICE FURNITURE & EQUIPMENT   | 1,000.00                 | 1,000.00                | 0.00             | 0.00             | 1,000.00            |
| <b>Category: 65 - CAPITAL OUTLAY Total:</b>                  |                                | <b>1,000.00</b>          | <b>1,000.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>1,000.00</b>     |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                                |                          |                         |                  |                  |                     |
| <a href="#">01-31-9772</a>                                   | TECHNOLOGY USER FEE            | 4,500.00                 | 4,500.00                | 0.00             | 0.00             | 4,500.00            |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                                | <b>4,500.00</b>          | <b>4,500.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>4,500.00</b>     |
| <b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>         |                                | <b>472,678.00</b>        | <b>472,678.00</b>       | <b>24,645.60</b> | <b>24,645.60</b> | <b>448,032.40</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                                | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 32 - STREETS</b>                              |                                |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                                |                          |                         |                  |                  |                     |
| <a href="#">01-32-3001</a>                                   | SALARIES                       | 139,763.00               | 139,763.00              | 10,194.97        | 10,194.97        | 129,568.03          |
| <a href="#">01-32-3003</a>                                   | LONGEVITY                      | 1,440.00                 | 1,440.00                | 96.14            | 96.14            | 1,343.86            |
| <a href="#">01-32-3007</a>                                   | OVERTIME                       | 5,000.00                 | 5,000.00                | 144.32           | 144.32           | 4,855.68            |
| <a href="#">01-32-3051</a>                                   | FICA/MEDICARE TAXES            | 11,184.00                | 11,184.00               | 731.21           | 731.21           | 10,452.79           |
| <a href="#">01-32-3052</a>                                   | WORKMEN'S COMPENSATION         | 5,658.00                 | 5,658.00                | 0.00             | 0.00             | 5,658.00            |
| <a href="#">01-32-3053</a>                                   | EMPLOYMENT TAXES               | 437.00                   | 437.00                  | 5.33             | 5.33             | 431.67              |
| <a href="#">01-32-3054</a>                                   | RETIREMENT                     | 21,057.00                | 21,057.00               | 1,558.49         | 1,558.49         | 19,498.51           |
| <a href="#">01-32-3055</a>                                   | HEALTH INSURANCE               | 51,392.00                | 51,392.00               | 3,468.96         | 3,468.96         | 47,923.04           |
| <a href="#">01-32-3056</a>                                   | LIFE INS                       | 211.00                   | 211.00                  | -153.30          | -153.30          | 364.30              |
| <a href="#">01-32-3057</a>                                   | DENTAL                         | 3,120.00                 | 3,120.00                | 232.68           | 232.68           | 2,887.32            |
| <a href="#">01-32-3058</a>                                   | LONG-TERM DISABILITY           | 593.00                   | 593.00                  | 0.38             | 0.38             | 592.62              |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                                | <b>239,855.00</b>        | <b>239,855.00</b>       | <b>16,279.18</b> | <b>16,279.18</b> | <b>223,575.82</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                                |                          |                         |                  |                  |                     |
| <a href="#">01-32-3504</a>                                   | WEARING APPAREL                | 1,600.00                 | 1,600.00                | 421.50           | 421.50           | 1,178.50            |
| <a href="#">01-32-3523</a>                                   | TOOLS/EQUIPMENT                | 2,700.00                 | 2,700.00                | 0.00             | 0.00             | 2,700.00            |
| <a href="#">01-32-3534</a>                                   | PARTS AND MATERIALS            | 98,300.00                | 98,300.00               | 987.33           | 987.33           | 97,312.67           |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                                | <b>102,600.00</b>        | <b>102,600.00</b>       | <b>1,408.83</b>  | <b>1,408.83</b>  | <b>101,191.17</b>   |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>              |                                |                          |                         |                  |                  |                     |
| <a href="#">01-32-4002</a>                                   | STREET SIGNS                   | 10,000.00                | 10,000.00               | 0.00             | 0.00             | 10,000.00           |
| <a href="#">01-32-4003</a>                                   | STREET MAINTENANCE MAT'L       | 25,000.00                | 25,000.00               | 93.55            | 93.55            | 24,906.45           |
| <a href="#">01-32-4004</a>                                   | SIDEWALK REPLACEMENT           | 6,000.00                 | 6,000.00                | 0.00             | 0.00             | 6,000.00            |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>       |                                | <b>41,000.00</b>         | <b>41,000.00</b>        | <b>93.55</b>     | <b>93.55</b>     | <b>40,906.45</b>    |
| <b>Category: 45 - MAINTENANCE</b>                            |                                |                          |                         |                  |                  |                     |
| <a href="#">01-32-4598</a>                                   | ORNMENTAL STREET LIGHT MAIN    | 1,000.00                 | 1,000.00                | 0.00             | 0.00             | 1,000.00            |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                                | <b>1,000.00</b>          | <b>1,000.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>1,000.00</b>     |
| <b>Category: 50 - SERVICES</b>                               |                                |                          |                         |                  |                  |                     |
| <a href="#">01-32-5016</a>                                   | STREET LIGHTING                | 195,000.00               | 195,000.00              | 0.00             | 0.00             | 195,000.00          |
| <a href="#">01-32-5020</a>                                   | COMMUNICATIONS                 | 5,900.00                 | 5,900.00                | 123.61           | 123.61           | 5,776.39            |
| <a href="#">01-32-5022</a>                                   | RENTAL OF EQUIPMENT            | 960.00                   | 960.00                  | 0.00             | 0.00             | 960.00              |
| <b>Category: 50 - SERVICES Total:</b>                        |                                | <b>201,860.00</b>        | <b>201,860.00</b>       | <b>123.61</b>    | <b>123.61</b>    | <b>201,736.39</b>   |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                                |                          |                         |                  |                  |                     |
| <a href="#">01-32-5507</a>                                   | MOSQUITO SPRAYING              | 16,000.00                | 16,000.00               | 0.00             | 0.00             | 16,000.00           |
| <a href="#">01-32-5515</a>                                   | CONSULTANT SERVICES            | 10,000.00                | 10,000.00               | 0.00             | 0.00             | 10,000.00           |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                                | <b>26,000.00</b>         | <b>26,000.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>26,000.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                                |                          |                         |                  |                  |                     |
| <a href="#">01-32-9772</a>                                   | TECHNOLOGY USER FEE            | 625.00                   | 625.00                  | 0.00             | 0.00             | 625.00              |
| <a href="#">01-32-9781</a>                                   | EQUIPMENT PURCHASE CONTRIBUTIO | 88,130.00                | 88,130.00               | 0.00             | 0.00             | 88,130.00           |
| <a href="#">01-32-9791</a>                                   | EQUIPMENT USER FEE             | 25,000.00                | 25,000.00               | 0.00             | 0.00             | 25,000.00           |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                                | <b>113,755.00</b>        | <b>113,755.00</b>       | <b>0.00</b>      | <b>0.00</b>      | <b>113,755.00</b>   |
| <b>Department: 32 - STREETS Total:</b>                       |                                | <b>726,070.00</b>        | <b>726,070.00</b>       | <b>17,905.17</b> | <b>17,905.17</b> | <b>708,164.83</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                                | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 33 - BUILDING MAINTENANCE</b>                 |                                |                          |                         |                  |                  |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                                |                          |                         |                  |                  |                     |
| <a href="#">01-33-3001</a>                                   | SALARIES                       | 52,935.00                | 52,935.00               | 3,694.26         | 3,694.26         | 49,240.74           |
| <a href="#">01-33-3002</a>                                   | WAGES                          | 24,000.00                | 24,000.00               | 0.00             | 0.00             | 24,000.00           |
| <a href="#">01-33-3003</a>                                   | LONGEVITY                      | 0.00                     | 0.00                    | 3.57             | 3.57             | -3.57               |
| <a href="#">01-33-3007</a>                                   | OVERTIME                       | 5,000.00                 | 5,000.00                | 0.00             | 0.00             | 5,000.00            |
| <a href="#">01-33-3051</a>                                   | FICA/MEDICARE TAXES            | 6,268.00                 | 6,268.00                | 274.41           | 274.41           | 5,993.59            |
| <a href="#">01-33-3052</a>                                   | WORKMEN'S COMPENSATION         | 1,382.00                 | 1,382.00                | 0.00             | 0.00             | 1,382.00            |
| <a href="#">01-33-3053</a>                                   | EMPLOYMENT TAXES               | 146.00                   | 146.00                  | 0.66             | 0.66             | 145.34              |
| <a href="#">01-33-3054</a>                                   | RETIREMENT                     | 8,344.00                 | 8,344.00                | 550.61           | 550.61           | 7,793.39            |
| <a href="#">01-33-3055</a>                                   | HEALTH INSURANCE               | 6,962.00                 | 6,962.00                | 516.39           | 516.39           | 6,445.61            |
| <a href="#">01-33-3056</a>                                   | LIFE INS                       | 70.00                    | 70.00                   | -7.69            | -7.69            | 77.69               |
| <a href="#">01-33-3057</a>                                   | DENTAL                         | 452.00                   | 452.00                  | 86.05            | 86.05            | 365.95              |
| <a href="#">01-33-3058</a>                                   | LONG-TERM DISABILITY           | 243.00                   | 243.00                  | 0.15             | 0.15             | 242.85              |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                                | <b>105,802.00</b>        | <b>105,802.00</b>       | <b>5,118.41</b>  | <b>5,118.41</b>  | <b>100,683.59</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                                |                          |                         |                  |                  |                     |
| <a href="#">01-33-3504</a>                                   | WEARING APPAREL                | 1,000.00                 | 1,000.00                | 0.00             | 0.00             | 1,000.00            |
| <a href="#">01-33-3517</a>                                   | JANITORIAL SUPPLIES            | 8,500.00                 | 8,500.00                | 0.00             | 0.00             | 8,500.00            |
| <a href="#">01-33-3523</a>                                   | TOOLS/EQUIPMENT                | 1,500.00                 | 1,500.00                | 0.00             | 0.00             | 1,500.00            |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                                | <b>11,000.00</b>         | <b>11,000.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>11,000.00</b>    |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>              |                                |                          |                         |                  |                  |                     |
| <a href="#">01-33-4001</a>                                   | MAINTENANCE-BLDG & GROUNDS     | 33,000.00                | 33,000.00               | 3,073.86         | 3,073.86         | 29,926.14           |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>       |                                | <b>33,000.00</b>         | <b>33,000.00</b>        | <b>3,073.86</b>  | <b>3,073.86</b>  | <b>29,926.14</b>    |
| <b>Category: 50 - SERVICES</b>                               |                                |                          |                         |                  |                  |                     |
| <a href="#">01-33-5017</a>                                   | UTILITIES                      | 105,000.00               | 105,000.00              | 0.00             | 0.00             | 105,000.00          |
| <a href="#">01-33-5029</a>                                   | TRAVEL AND TRAINING            | 1,500.00                 | 1,500.00                | 0.00             | 0.00             | 1,500.00            |
| <a href="#">01-33-5040</a>                                   | BUILDING MAINT-OUTSOURCING     | 14,000.00                | 14,000.00               | 1,915.00         | 1,915.00         | 12,085.00           |
| <b>Category: 50 - SERVICES Total:</b>                        |                                | <b>120,500.00</b>        | <b>120,500.00</b>       | <b>1,915.00</b>  | <b>1,915.00</b>  | <b>118,585.00</b>   |
| <b>Category: 55 - PROFESSIONAL SERVICES</b>                  |                                |                          |                         |                  |                  |                     |
| <a href="#">01-33-5521</a>                                   | PEST CONTROL SERVICES          | 2,000.00                 | 2,000.00                | 0.00             | 0.00             | 2,000.00            |
| <b>Category: 55 - PROFESSIONAL SERVICES Total:</b>           |                                | <b>2,000.00</b>          | <b>2,000.00</b>         | <b>0.00</b>      | <b>0.00</b>      | <b>2,000.00</b>     |
| <b>Category: 65 - CAPITAL OUTLAY</b>                         |                                |                          |                         |                  |                  |                     |
| <a href="#">01-33-6580</a>                                   | BLDG & GROUND IMPROVEMENT      | 65,500.00                | 65,500.00               | 0.00             | 0.00             | 65,500.00           |
| <b>Category: 65 - CAPITAL OUTLAY Total:</b>                  |                                | <b>65,500.00</b>         | <b>65,500.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>65,500.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                                |                          |                         |                  |                  |                     |
| <a href="#">01-33-9781</a>                                   | EQUIPMENT PURCHASE CONTRIBUTIO | 29,310.00                | 29,310.00               | 0.00             | 0.00             | 29,310.00           |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                                | <b>29,310.00</b>         | <b>29,310.00</b>        | <b>0.00</b>      | <b>0.00</b>      | <b>29,310.00</b>    |
| <b>Department: 33 - BUILDING MAINTENANCE Total:</b>          |                                | <b>367,112.00</b>        | <b>367,112.00</b>       | <b>10,107.27</b> | <b>10,107.27</b> | <b>357,004.73</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|   |  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|---|--|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 35 - SOLID WASTE</b>         |  |                          |                         |                 |                 |                     |
| <b>Category: 55 - PROFESSIONAL SERVICES</b> |  |                          |                         |                 |                 |                     |
| <a href="#">01-35-5508</a>                  | SOLID WASTECOLLECTION SERVICES                     | 364,324.00               | 364,324.00              | 1,105.27        | 1,105.27        | 363,218.73          |
| <a href="#">01-35-5509</a>                  | STORM CLEAN-UP-DEBRIS REMOVAL                      | 2,900.00                 | 2,900.00                | 0.00            | 0.00            | 2,900.00            |
| <a href="#">01-35-5519</a>                  | RECYCLING PROGRAM                                  | 99,702.00                | 99,702.00               | 0.00            | 0.00            | 99,702.00           |
|   | <b>Category: 55 - PROFESSIONAL SERVICES Total:</b> | <b>466,926.00</b>        | <b>466,926.00</b>       | <b>1,105.27</b> | <b>1,105.27</b> | <b>465,820.73</b>   |
|   | <b>Department: 35 - SOLID WASTE Total:</b>         | <b>466,926.00</b>        | <b>466,926.00</b>       | <b>1,105.27</b> | <b>1,105.27</b> | <b>465,820.73</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget     | Current<br>Total Budget | MTD Activity      | YTD Activity     | Budget<br>Remaining |                   |
|--|------------------------------|-------------------------|-------------------|------------------|---------------------|-------------------|
| <b>Department: 36 - FLEET SERVICES</b>                       |                              |                         |                   |                  |                     |                   |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                              |                         |                   |                  |                     |                   |
| <a href="#">01-36-3001</a>                                   | SALARIES                     | 117,614.00              | 117,614.00        | 8,453.08         | 8,453.08            | 109,160.92        |
| <a href="#">01-36-3003</a>                                   | LONGEVITY                    | 1,152.00                | 1,152.00          | 78.32            | 78.32               | 1,073.68          |
| <a href="#">01-36-3007</a>                                   | OVERTIME                     | 5,000.00                | 5,000.00          | 0.00             | 0.00                | 5,000.00          |
| <a href="#">01-36-3010</a>                                   | INCENTIVES                   | 600.00                  | 600.00            | 44.51            | 44.51               | 555.49            |
| <a href="#">01-36-3051</a>                                   | FICA/MEDICARE TAXES          | 9,514.00                | 9,514.00          | 632.73           | 632.73              | 8,881.27          |
| <a href="#">01-36-3052</a>                                   | WORKMEN'S COMPENSATION       | 2,246.00                | 2,246.00          | 0.00             | 0.00                | 2,246.00          |
| <a href="#">01-36-3053</a>                                   | EMPLOYMENT TAXES             | 292.00                  | 292.00            | 1.56             | 1.56                | 290.44            |
| <a href="#">01-36-3054</a>                                   | RETIREMENT                   | 17,912.00               | 17,912.00         | 1,282.92         | 1,282.92            | 16,629.08         |
| <a href="#">01-36-3055</a>                                   | HEALTH INSURANCE             | 18,920.00               | 18,920.00         | 1,403.44         | 1,403.44            | 17,516.56         |
| <a href="#">01-36-3056</a>                                   | LIFE INS                     | 140.00                  | 140.00            | -24.96           | -24.96              | 164.96            |
| <a href="#">01-36-3057</a>                                   | DENTAL                       | 1,492.00                | 1,492.00          | 119.55           | 119.55              | 1,372.45          |
| <a href="#">01-36-3058</a>                                   | LONG-TERM DISABILITY         | 485.00                  | 485.00            | 0.35             | 0.35                | 484.65            |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                              | <b>175,367.00</b>       | <b>175,367.00</b> | <b>11,991.50</b> | <b>11,991.50</b>    | <b>163,375.50</b> |
| <b>Category: 35 - SUPPLIES</b>                               |                              |                         |                   |                  |                     |                   |
| <a href="#">01-36-3503</a>                                   | OFFICE SUPPLIES              | 1,200.00                | 1,200.00          | 0.00             | 0.00                | 1,200.00          |
| <a href="#">01-36-3504</a>                                   | WEARING APPAREL              | 600.00                  | 600.00            | 0.00             | 0.00                | 600.00            |
| <a href="#">01-36-3510</a>                                   | MANUALS AND PERIODICALS      | 1,000.00                | 1,000.00          | 0.00             | 0.00                | 1,000.00          |
| <a href="#">01-36-3514</a>                                   | FUEL AND OIL                 | 135,000.00              | 135,000.00        | 8,391.31         | 8,391.31            | 126,608.69        |
| <a href="#">01-36-3523</a>                                   | TOOLS/EQUIPMENT              | 54,400.00               | 54,400.00         | 0.00             | 0.00                | 54,400.00         |
| <a href="#">01-36-3529</a>                                   | VEHICLE REPAIR PARTS         | 40,000.00               | 40,000.00         | 888.53           | 888.53              | 39,111.47         |
| <a href="#">01-36-3535</a>                                   | SHOP SUPPLIES                | 5,000.00                | 5,000.00          | 73.71            | 73.71               | 4,926.29          |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                              | <b>237,200.00</b>       | <b>237,200.00</b> | <b>9,353.55</b>  | <b>9,353.55</b>     | <b>227,846.45</b> |
| <b>Category: 45 - MAINTENANCE</b>                            |                              |                         |                   |                  |                     |                   |
| <a href="#">01-36-4520</a>                                   | AUTO REPAIR/OUTSOURCED       | 65,000.00               | 65,000.00         | 753.94           | 753.94              | 64,246.06         |
| <b>Category: 45 - MAINTENANCE Total:</b>                     |                              | <b>65,000.00</b>        | <b>65,000.00</b>  | <b>753.94</b>    | <b>753.94</b>       | <b>64,246.06</b>  |
| <b>Category: 50 - SERVICES</b>                               |                              |                         |                   |                  |                     |                   |
| <a href="#">01-36-5020</a>                                   | COMMUNICATIONS               | 1,500.00                | 1,500.00          | 40.06            | 40.06               | 1,459.94          |
| <a href="#">01-36-5022</a>                                   | RENTAL EQUIPMENT             | 360.00                  | 360.00            | 0.00             | 0.00                | 360.00            |
| <a href="#">01-36-5027</a>                                   | MEMBERSHIP                   | 750.00                  | 750.00            | 0.00             | 0.00                | 750.00            |
| <a href="#">01-36-5029</a>                                   | TRAVEL/TRAINING              | 7,800.00                | 7,800.00          | 84.21            | 84.21               | 7,715.79          |
| <b>Category: 50 - SERVICES Total:</b>                        |                              | <b>10,410.00</b>        | <b>10,410.00</b>  | <b>124.27</b>    | <b>124.27</b>       | <b>10,285.73</b>  |
| <b>Category: 54 - SUNDRY</b>                                 |                              |                         |                   |                  |                     |                   |
| <a href="#">01-36-5405</a>                                   | LICENSES/PERMITS             | 850.00                  | 850.00            | 22.73            | 22.73               | 827.27            |
| <b>Category: 54 - SUNDRY Total:</b>                          |                              | <b>850.00</b>           | <b>850.00</b>     | <b>22.73</b>     | <b>22.73</b>        | <b>827.27</b>     |
| <b>Category: 65 - CAPITAL OUTLAY</b>                         |                              |                         |                   |                  |                     |                   |
| <a href="#">01-36-6572</a>                                   | SPECIAL EQUIPMENT            | 7,000.00                | 7,000.00          | 0.00             | 0.00                | 7,000.00          |
| <a href="#">01-36-6574</a>                                   | COMPUTER SOFTWARE            | 3,200.00                | 3,200.00          | 0.00             | 0.00                | 3,200.00          |
| <b>Category: 65 - CAPITAL OUTLAY Total:</b>                  |                              | <b>10,200.00</b>        | <b>10,200.00</b>  | <b>0.00</b>      | <b>0.00</b>         | <b>10,200.00</b>  |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                              |                         |                   |                  |                     |                   |
| <a href="#">01-36-9772</a>                                   | TECHNOLOGY USER FEE          | 1,000.00                | 1,000.00          | 0.00             | 0.00                | 1,000.00          |
| <a href="#">01-36-9781</a>                                   | EQUIP. PURCHASE CONTRIBUTION | 54,620.00               | 54,620.00         | 0.00             | 0.00                | 54,620.00         |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                              | <b>55,620.00</b>        | <b>55,620.00</b>  | <b>0.00</b>      | <b>0.00</b>         | <b>55,620.00</b>  |
| <b>Department: 36 - FLEET SERVICES Total:</b>                |                              | <b>554,647.00</b>       | <b>554,647.00</b> | <b>22,245.99</b> | <b>22,245.99</b>    | <b>532,401.01</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                              | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|--|------------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Department: 39 - PARKS &amp; RECREATION</b>               |                              |                          |                         |                   |                   |                     |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>        |                              |                          |                         |                   |                   |                     |
| <a href="#">01-39-3001</a>                                   | SALARIES                     | 461,227.00               | 461,227.00              | 37,806.45         | 37,806.45         | 423,420.55          |
| <a href="#">01-39-3002</a>                                   | WAGES                        | 59,000.00                | 59,000.00               | 1,140.73          | 1,140.73          | 57,859.27           |
| <a href="#">01-39-3003</a>                                   | LONGEVITY                    | 3,600.00                 | 3,600.00                | 301.21            | 301.21            | 3,298.79            |
| <a href="#">01-39-3007</a>                                   | OVERTIME                     | 1,800.00                 | 1,800.00                | 488.17            | 488.17            | 1,311.83            |
| <a href="#">01-39-3051</a>                                   | FICA/MEDICARE TAXES          | 40,210.00                | 40,210.00               | 2,863.88          | 2,863.88          | 37,346.12           |
| <a href="#">01-39-3052</a>                                   | WORKMEN'S COMPENSATION       | 8,326.00                 | 8,326.00                | 0.00              | 0.00              | 8,326.00            |
| <a href="#">01-39-3053</a>                                   | EMPLOYMENT TAXES             | 2,358.00                 | 2,358.00                | 66.84             | 66.84             | 2,291.16            |
| <a href="#">01-39-3054</a>                                   | RETIREMENT                   | 67,206.00                | 67,206.00               | 5,762.15          | 5,762.15          | 61,443.85           |
| <a href="#">01-39-3055</a>                                   | HEALTH INSURANCE             | 141,428.00               | 141,428.00              | 10,150.21         | 10,150.21         | 131,277.79          |
| <a href="#">01-39-3056</a>                                   | LIFE INS                     | 632.00                   | 632.00                  | -158.95           | -158.95           | 790.95              |
| <a href="#">01-39-3057</a>                                   | DENTAL                       | 8,184.00                 | 8,184.00                | 652.80            | 652.80            | 7,531.20            |
| <a href="#">01-39-3058</a>                                   | LONG-TERM DISABILITY         | 1,952.00                 | 1,952.00                | 1.58              | 1.58              | 1,950.42            |
| <b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b> |                              | <b>795,923.00</b>        | <b>795,923.00</b>       | <b>59,075.07</b>  | <b>59,075.07</b>  | <b>736,847.93</b>   |
| <b>Category: 35 - SUPPLIES</b>                               |                              |                          |                         |                   |                   |                     |
| <a href="#">01-39-3504</a>                                   | WEARING APPAREL              | 3,000.00                 | 3,000.00                | 284.97            | 284.97            | 2,715.03            |
| <a href="#">01-39-3506</a>                                   | CHEMICALS                    | 3,000.00                 | 3,000.00                | 340.64            | 340.64            | 2,659.36            |
| <a href="#">01-39-3523</a>                                   | TOOLS/EQUIPMENT              | 3,900.00                 | 3,900.00                | 345.58            | 345.58            | 3,554.42            |
| <a href="#">01-39-3531</a>                                   | RECREATION & EVENTS          | 25,000.00                | 25,000.00               | 4,893.82          | 4,893.82          | 20,106.18           |
| <a href="#">01-39-3534</a>                                   | EQUIP REPAIR PARTS           | 7,000.00                 | 7,000.00                | 266.81            | 266.81            | 6,733.19            |
| <a href="#">01-39-3536</a>                                   | LANDSCAPING MATERIALS        | 8,700.00                 | 8,700.00                | 0.00              | 0.00              | 8,700.00            |
| <b>Category: 35 - SUPPLIES Total:</b>                        |                              | <b>50,600.00</b>         | <b>50,600.00</b>        | <b>6,131.82</b>   | <b>6,131.82</b>   | <b>44,468.18</b>    |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>              |                              |                          |                         |                   |                   |                     |
| <a href="#">01-39-4007</a>                                   | POOL MAINTENANCE             | 18,400.00                | 18,400.00               | 0.00              | 0.00              | 18,400.00           |
| <a href="#">01-39-4008</a>                                   | PARK MAINTENANCE             | 14,700.00                | 14,700.00               | 88.85             | 88.85             | 14,611.15           |
| <b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>       |                              | <b>33,100.00</b>         | <b>33,100.00</b>        | <b>88.85</b>      | <b>88.85</b>      | <b>33,011.15</b>    |
| <b>Category: 50 - SERVICES</b>                               |                              |                          |                         |                   |                   |                     |
| <a href="#">01-39-5012</a>                                   | PRINTING                     | 1,800.00                 | 1,800.00                | 39.00             | 39.00             | 1,761.00            |
| <a href="#">01-39-5020</a>                                   | COMMUNICATIONS               | 2,500.00                 | 2,500.00                | 0.00              | 0.00              | 2,500.00            |
| <a href="#">01-39-5022</a>                                   | EQUIPMENT RENTAL             | 1,000.00                 | 1,000.00                | 0.00              | 0.00              | 1,000.00            |
| <a href="#">01-39-5029</a>                                   | TRAVEL/TRAINING              | 3,500.00                 | 3,500.00                | 153.74            | 153.74            | 3,346.26            |
| <b>Category: 50 - SERVICES Total:</b>                        |                              | <b>8,800.00</b>          | <b>8,800.00</b>         | <b>192.74</b>     | <b>192.74</b>     | <b>8,607.26</b>     |
| <b>Category: 65 - CAPITAL OUTLAY</b>                         |                              |                          |                         |                   |                   |                     |
| <a href="#">01-39-6516</a>                                   | PARKS & LANDSCAPING PROJS    | 88,000.00                | 88,000.00               | 0.00              | 0.00              | 88,000.00           |
| <a href="#">01-39-6598</a>                                   | MISCELLANEOUS EQUIPMENT      | 10,000.00                | 10,000.00               | 0.00              | 0.00              | 10,000.00           |
| <b>Category: 65 - CAPITAL OUTLAY Total:</b>                  |                              | <b>98,000.00</b>         | <b>98,000.00</b>        | <b>0.00</b>       | <b>0.00</b>       | <b>98,000.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b>                     |                              |                          |                         |                   |                   |                     |
| <a href="#">01-39-9772</a>                                   | TECHNOLOGY USER FEE          | 875.00                   | 875.00                  | 0.00              | 0.00              | 875.00              |
| <a href="#">01-39-9781</a>                                   | EQUIP. PURCHASE CONTRIBUTION | 31,035.00                | 31,035.00               | 0.00              | 0.00              | 31,035.00           |
| <a href="#">01-39-9791</a>                                   | EQUIPMENT USER FEE           | 13,600.00                | 13,600.00               | 0.00              | 0.00              | 13,600.00           |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>              |                              | <b>45,510.00</b>         | <b>45,510.00</b>        | <b>0.00</b>       | <b>0.00</b>       | <b>45,510.00</b>    |
| <b>Department: 39 - PARKS &amp; RECREATION Total:</b>        |                              | <b>1,031,933.00</b>      | <b>1,031,933.00</b>     | <b>65,488.48</b>  | <b>65,488.48</b>  | <b>966,444.52</b>   |
| <b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>            |                              | <b>-4,043,285.36</b>     | <b>-4,043,285.36</b>    | <b>160,967.49</b> | <b>160,967.49</b> |                     |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity  | YTD Activity  | Budget<br>Remaining |
|--|---|--------------------------|-------------------------|---------------|---------------|---------------------|
| <b>Fund: 03 - DEBT SERVICE FUND</b>      |   |                          |                         |               |               |                     |
| <b>Department: 50 - 50</b>               |   |                          |                         |               |               |                     |
| <b>Category: 72 - PROPERTY TAXES</b>     |   |                          |                         |               |               |                     |
| <a href="#">03-50-7201</a>               | CURRENT PROPERTY TAXES                          | 1,421,000.00             | 1,421,000.00            | 0.00          | 0.00          | 1,421,000.00        |
| <a href="#">03-50-7202</a>               | DELINQUENT PROPERTY TAX                         | 30,000.00                | 30,000.00               | 0.00          | 0.00          | 30,000.00           |
| <a href="#">03-50-7203</a>               | PENALTY, INTEREST, COSTS                        | 15,000.00                | 15,000.00               | 0.00          | 0.00          | 15,000.00           |
|  | <b>Category: 72 - PROPERTY TAXES Total:</b>     | <b>1,466,000.00</b>      | <b>1,466,000.00</b>     | <b>0.00</b>   | <b>0.00</b>   | <b>1,466,000.00</b> |
| <b>Category: 96 - INTEREST EARNED</b>    |   |                          |                         |               |               |                     |
| <a href="#">03-50-9601</a>               | INTEREST EARNED                                 | 10,000.00                | 10,000.00               | 501.61        | 501.61        | 9,498.39            |
|  | <b>Category: 96 - INTEREST EARNED Total:</b>    | <b>10,000.00</b>         | <b>10,000.00</b>        | <b>501.61</b> | <b>501.61</b> | <b>9,498.39</b>     |
| <b>Category: 97 - INTERFUND ACTIVITY</b> |   |                          |                         |               |               |                     |
| <a href="#">03-50-9752</a>               | TRANSFER FROM UTILITY FUND                      | 89,724.00                | 89,724.00               | 0.00          | 0.00          | 89,724.00           |
|  | <b>Category: 97 - INTERFUND ACTIVITY Total:</b> | <b>89,724.00</b>         | <b>89,724.00</b>        | <b>0.00</b>   | <b>0.00</b>   | <b>89,724.00</b>    |
|  | <b>Department: 50 - 50 Total:</b>               | <b>1,565,724.00</b>      | <b>1,565,724.00</b>     | <b>501.61</b> | <b>501.61</b> | <b>1,565,222.39</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|                                      |  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity  | YTD Activity  | Budget<br>Remaining |
|--------------------------------------|--|--------------------------|-------------------------|---------------|---------------|---------------------|
| <b>Department: 51 - DEBT SERVICE</b> |  |                          |                         |               |               |                     |
| <b>Category: 61 - DEBT SERVICE</b>   |  |                          |                         |               |               |                     |
| <a href="#">03-51-6121</a>           | PRINCIPAL/DEBT SERVICE                                 | 1,210,000.00             | 1,210,000.00            | 0.00          | 0.00          | 1,210,000.00        |
| <a href="#">03-51-6122</a>           | INTEREST/DEBT SERVICE                                  | 307,025.00               | 307,025.00              | 0.00          | 0.00          | 307,025.00          |
| <a href="#">03-51-6123</a>           | MAINTENANCE FEE/DEBT SERVICE                           | 9,000.00                 | 9,000.00                | 0.00          | 0.00          | 9,000.00            |
|                                      | <b>Category: 61 - DEBT SERVICE Total:</b>              | <b>1,526,025.00</b>      | <b>1,526,025.00</b>     | <b>0.00</b>   | <b>0.00</b>   | <b>1,526,025.00</b> |
|                                      | <b>Department: 51 - DEBT SERVICE Total:</b>            | <b>1,526,025.00</b>      | <b>1,526,025.00</b>     | <b>0.00</b>   | <b>0.00</b>   | <b>1,526,025.00</b> |
|                                      | <b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b> | <b>39,699.00</b>         | <b>39,699.00</b>        | <b>501.61</b> | <b>501.61</b> |                     |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Fund: 05 - MOTEL TAX FUND</b>               |                          |                         |                 |                 |                     |
| <b>Department: 55 - 55</b>                     |                          |                         |                 |                 |                     |
| <b>Category: 75 - OTHER TAXES</b>              |                          |                         |                 |                 |                     |
| <a href="#">05-55-7635</a> MOTEL OCCUPANCY TAX | 150,000.00               | 150,000.00              | 7,636.38        | 7,636.38        | 142,363.62          |
| <b>Category: 75 - OTHER TAXES Total:</b>       | <b>150,000.00</b>        | <b>150,000.00</b>       | <b>7,636.38</b> | <b>7,636.38</b> | <b>142,363.62</b>   |
| <b>Category: 96 - INTEREST EARNED</b>          |                          |                         |                 |                 |                     |
| <a href="#">05-55-9601</a> INTEREST EARNED     | 9,000.00                 | 9,000.00                | 387.05          | 387.05          | 8,612.95            |
| <b>Category: 96 - INTEREST EARNED Total:</b>   | <b>9,000.00</b>          | <b>9,000.00</b>         | <b>387.05</b>   | <b>387.05</b>   | <b>8,612.95</b>     |
| <b>Department: 55 - 55 Total:</b>              | <b>159,000.00</b>        | <b>159,000.00</b>       | <b>8,023.43</b> | <b>8,023.43</b> | <b>150,976.57</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|---|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 56 - MOTEL TAX</b>        |   |                          |                         |                 |                 |                     |
| <b>Category: 50 - SERVICES</b>           |   |                          |                         |                 |                 |                     |
| <a href="#">05-56-5043</a>               | GENERAL ADVERTISING                                 | 5,000.00                 | 5,000.00                | 0.00            | 0.00            | 5,000.00            |
| <a href="#">05-56-5044</a>               | ADVERTISING   | 34,900.00                | 34,900.00               | 950.00          | 950.00          | 33,950.00           |
|  | <b>Category: 50 - SERVICES Total:</b>               | <b>39,900.00</b>         | <b>39,900.00</b>        | <b>950.00</b>   | <b>950.00</b>   | <b>38,950.00</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b> |   |                          |                         |                 |                 |                     |
| <a href="#">05-56-9751</a>               | TRANSFER TO GENERAL FUND                            | 18,000.00                | 18,000.00               | 0.00            | 0.00            | 18,000.00           |
|  | <b>Category: 97 - INTERFUND ACTIVITY Total:</b>     | <b>18,000.00</b>         | <b>18,000.00</b>        | <b>0.00</b>     | <b>0.00</b>     | <b>18,000.00</b>    |
|  | <b>Department: 56 - MOTEL TAX Total:</b>            | <b>57,900.00</b>         | <b>57,900.00</b>        | <b>950.00</b>   | <b>950.00</b>   | <b>56,950.00</b>    |
|  | <b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b> | <b>101,100.00</b>        | <b>101,100.00</b>       | <b>7,073.43</b> | <b>7,073.43</b> |                     |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

|  |                              | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|------------------------------|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>        |                              |                          |                         |                  |                  |                     |
| <b>Department: 90 - 90</b>                         |                              |                          |                         |                  |                  |                     |
| <b>Category: 96 - INTEREST EARNED</b>              |                              |                          |                         |                  |                  |                     |
| <a href="#">10-90-9601</a>                         | INTEREST EARNED              | 80,000.00                | 80,000.00               | 12,360.15        | 12,360.15        | 67,639.85           |
| <b>Category: 96 - INTEREST EARNED Total:</b>       |                              | <b>80,000.00</b>         | <b>80,000.00</b>        | <b>12,360.15</b> | <b>12,360.15</b> | <b>67,639.85</b>    |
| <b>Category: 97 - INTERFUND ACTIVITY</b>           |                              |                          |                         |                  |                  |                     |
| <a href="#">10-90-9751</a>                         | TRFR F/GENERAL FUND          | 5,423,765.00             | 5,423,765.00            | 0.00             | 0.00             | 5,423,765.00        |
| <a href="#">10-90-9755</a>                         | TRANSFER FROM UTILITY FUND   | 300,000.00               | 300,000.00              | 0.00             | 0.00             | 300,000.00          |
| <b>Category: 97 - INTERFUND ACTIVITY Total:</b>    |                              | <b>5,723,765.00</b>      | <b>5,723,765.00</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>5,723,765.00</b> |
| <b>Category: 99 - OTHER AGENCY REVENUES</b>        |                              |                          |                         |                  |                  |                     |
| <a href="#">10-90-9905</a>                         | FY 17 - FEMA GRANT HOME ELEV | 3,355,448.00             | 3,355,448.00            | 0.00             | 0.00             | 3,355,448.00        |
| <b>Category: 99 - OTHER AGENCY REVENUES Total:</b> |                              | <b>3,355,448.00</b>      | <b>3,355,448.00</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>3,355,448.00</b> |
| <b>Department: 90 - 90 Total:</b>                  |                              | <b>9,159,213.00</b>      | <b>9,159,213.00</b>     | <b>12,360.15</b> | <b>12,360.15</b> | <b>9,146,852.85</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

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|  |  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining  |
|--|--|--------------------------|-------------------------|-------------------|-------------------|----------------------|
| <b>Department: 91 - CAPITAL IMPROVEMENTS</b> |  |                          |                         |                   |                   |                      |
| <b>Category: 70 - CAPITAL IMPROVEMENTS</b>   |  |                          |                         |                   |                   |                      |
| <a href="#">10-91-7012</a>                   | E 127 IMPROVEMENTS   | 1,400,000.00             | 1,400,000.00            | 0.00              | 0.00              | 1,400,000.00         |
| <a href="#">10-91-7014</a>                   | FY 17 -HOME ELEV GRANT ADM SER                                 | 600,000.00               | 600,000.00              | 0.00              | 0.00              | 600,000.00           |
| <a href="#">10-91-7070</a>                   | WIFI FOR POOL AND PARKS  | 35,000.00                | 35,000.00               | 0.00              | 0.00              | 35,000.00            |
| <a href="#">10-91-7072</a>                   | WALL STREET PROJECT  | 1,565,400.00             | 1,565,400.00            | 0.00              | 0.00              | 1,565,400.00         |
| <a href="#">10-91-7079</a>                   | SHADE STRUCT FOR TWO PLAYSCAPES                                | 40,000.00                | 40,000.00               | 0.00              | 0.00              | 40,000.00            |
| <a href="#">10-91-7088</a>                   | PAINT EMS BAY FLOOR AND WALLS                                  | 22,000.00                | 22,000.00               | 0.00              | 0.00              | 22,000.00            |
| <a href="#">10-91-7095</a>                   | FIRE STATION REMODEL   | 13,000.00                | 13,000.00               | 0.00              | 0.00              | 13,000.00            |
| <a href="#">10-91-7103</a>                   | NEW CITY HALL - CONSTRUCTION                                   | 8,000,000.00             | 8,000,000.00            | 0.00              | 0.00              | 8,000,000.00         |
| <a href="#">10-91-7105</a>                   | PARK IMPROVEMENTS  | 50,000.00                | 50,000.00               | 0.00              | 0.00              | 50,000.00            |
| <a href="#">10-91-7107</a>                   | PARK MASTER PLAN   | 70,000.00                | 70,000.00               | 0.00              | 0.00              | 70,000.00            |
| <a href="#">10-91-7118</a>                   | BAY DOOR REPAIR FIRE DEPARTMENT                                | 50,000.00                | 50,000.00               | 0.00              | 0.00              | 50,000.00            |
| <a href="#">10-91-7127</a>                   | NEW TAYLOR BLDG CONSTRUCTION                                   | 282,901.00               | 282,901.00              | 6,100.00          | 6,100.00          | 276,801.00           |
| <a href="#">10-91-7130</a>                   | FACILITIES IMPROVEMENT   | 50,000.00                | 50,000.00               | 0.00              | 0.00              | 50,000.00            |
| <a href="#">10-91-7131</a>                   | GOLF COURSE CONVENTION CENTER                                  | 830,000.00               | 830,000.00              | 0.00              | 0.00              | 830,000.00           |
| <a href="#">10-91-7134</a>                   | STREET PANELS REPLACEMENT (2)                                  | 105,000.00               | 105,000.00              | 0.00              | 0.00              | 105,000.00           |
| <a href="#">10-91-7136</a>                   | GATEWAY ENTRANCE   | 1,000,000.00             | 1,000,000.00            | 0.00              | 0.00              | 1,000,000.00         |
|  | <b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>              | <b>14,113,301.00</b>     | <b>14,113,301.00</b>    | <b>6,100.00</b>   | <b>6,100.00</b>   | <b>14,107,201.00</b> |
|  | <b>Department: 91 - CAPITAL IMPROVEMENTS Total:</b>            | <b>14,113,301.00</b>     | <b>14,113,301.00</b>    | <b>6,100.00</b>   | <b>6,100.00</b>   | <b>14,107,201.00</b> |
|  | <b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b> | <b>-4,954,088.00</b>     | <b>-4,954,088.00</b>    | <b>6,260.15</b>   | <b>6,260.15</b>   |                      |
|  | <b>Total Surplus (Deficit):</b>                                | <b>-8,856,574.36</b>     | <b>-8,856,574.36</b>    | <b>174,802.68</b> | <b>174,802.68</b> |                      |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

Group Summary

| Category                          | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining  |
|-----------------------------------|--------------------------|-------------------------|-------------------|-------------------|----------------------|
| <b>Fund: 01 - GENERAL FUND</b>    |                          |                         |                   |                   |                      |
| <b>Department: 10 - 10</b>        |                          |                         |                   |                   |                      |
| 72 - PROPERTY TAXES               | 6,369,000.00             | 6,369,000.00            | 0.00              | 0.00              | 6,369,000.00         |
| 75 - OTHER TAXES                  | 6,339,000.00             | 6,339,000.00            | 643,353.77        | 643,353.77        | 5,695,646.23         |
| 80 - FINES WARRANTS & BONDS       | 1,018,000.00             | 1,018,000.00            | 89,381.99         | 89,381.99         | 928,618.01           |
| 85 - FEE & CHARGES FOR SERVICE    | 312,900.00               | 312,900.00              | 39,203.86         | 39,203.86         | 273,696.14           |
| 90 - LICENSES & PERMITS           | 164,100.00               | 164,100.00              | 11,481.83         | 11,481.83         | 152,618.17           |
| 96 - INTEREST EARNED              | 350,000.00               | 350,000.00              | 15,930.36         | 15,930.36         | 334,069.64           |
| 97 - INTERFUND ACTIVITY           | 1,977,987.00             | 1,977,987.00            | 0.00              | 0.00              | 1,977,987.00         |
| 98 - MISCELLANEOUS REVENUE        | 241,165.00               | 241,165.00              | 13,493.61         | 13,493.61         | 227,671.39           |
| 99 - OTHER AGENCY REVENUES        | 200,000.00               | 200,000.00              | 0.00              | 0.00              | 200,000.00           |
| <b>Department: 10 - 10 Total:</b> | <b>16,972,152.00</b>     | <b>16,972,152.00</b>    | <b>812,845.42</b> | <b>812,845.42</b> | <b>16,159,306.58</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

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| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 11 - ADMINISTRATIVE SERVICE</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS                      | 562,558.00               | 562,558.00              | 36,515.49        | 36,515.49        | 526,042.51          |
| 35 - SUPPLIES   | 14,350.00                | 14,350.00               | 115.36           | 115.36           | 14,234.64           |
| 45 - MAINTENANCE                                      | 2,000.00                 | 2,000.00                | 0.00             | 0.00             | 2,000.00            |
| 50 - SERVICES   | 82,250.00                | 82,250.00               | 1,491.26         | 1,491.26         | 80,758.74           |
| 54 - SUNDRY   | 7,000.00                 | 7,000.00                | 0.00             | 0.00             | 7,000.00            |
| 60 - OTHER SERVICES                                   | 300.00                   | 300.00                  | 0.00             | 0.00             | 300.00              |
| 97 - INTERFUND ACTIVITY                               | 4,250.00                 | 4,250.00                | 0.00             | 0.00             | 4,250.00            |
| <b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b> | <b>672,708.00</b>        | <b>672,708.00</b>       | <b>38,122.11</b> | <b>38,122.11</b> | <b>634,585.89</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

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For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity | YTD Activity | Budget<br>Remaining |
|---|--------------------------|-------------------------|--------------|--------------|---------------------|
| <b>Department: 12 - LEGAL/OTHER SERVICES</b>        |                          |                         |              |              |                     |
| 30 - SALARIES, WAGES, & BENEFITS                    | 250.00                   | 250.00                  | 0.00         | 0.00         | 250.00              |
| 50 - SERVICES                                       | 2,172,000.00             | 2,172,000.00            | 0.00         | 0.00         | 2,172,000.00        |
| 55 - PROFESSIONAL SERVICES                          | 160,000.00               | 160,000.00              | 0.00         | 0.00         | 160,000.00          |
| 60 - OTHER SERVICES                                 | 108,171.00               | 108,171.00              | 0.00         | 0.00         | 108,171.00          |
| 97 - INTERFUND ACTIVITY                             | 6,088,243.80             | 6,088,243.80            | 0.00         | 0.00         | 6,088,243.80        |
| <b>Department: 12 - LEGAL/OTHER SERVICES Total:</b> | <b>8,528,664.80</b>      | <b>8,528,664.80</b>     | <b>0.00</b>  | <b>0.00</b>  | <b>8,528,664.80</b> |

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| Category                                       | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 13 - INFO TECHNOLOGY</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS               | 317,933.00               | 317,933.00              | 21,694.40        | 21,694.40        | 296,238.60          |
| 35 - SUPPLIES                                  | 3,050.00                 | 3,050.00                | 3.54             | 3.54             | 3,046.46            |
| 45 - MAINTENANCE                               | 216,369.00               | 216,369.00              | 22,889.07        | 22,889.07        | 193,479.93          |
| 50 - SERVICES                                  | 33,050.00                | 33,050.00               | 403.66           | 403.66           | 32,646.34           |
| 55 - PROFESSIONAL SERVICES                     | 48,800.00                | 48,800.00               | 1,647.00         | 1,647.00         | 47,153.00           |
| 97 - INTERFUND ACTIVITY                        | 48,842.00                | 48,842.00               | 0.00             | 0.00             | 48,842.00           |
| <b>Department: 13 - INFO TECHNOLOGY Total:</b> | <b>668,044.00</b>        | <b>668,044.00</b>       | <b>46,637.67</b> | <b>46,637.67</b> | <b>621,406.33</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 10/31/2019**

| Category                                  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|---|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 14 - PURCHASING</b>        |                          |                         |                 |                 |                     |
| 35 - SUPPLIES                             | 18,000.00                | 18,000.00               | 1,044.95        | 1,044.95        | 16,955.05           |
| 50 - SERVICES                             | 3,600.00                 | 3,600.00                | 0.00            | 0.00            | 3,600.00            |
| <b>Department: 14 - PURCHASING Total:</b> | <b>21,600.00</b>         | <b>21,600.00</b>        | <b>1,044.95</b> | <b>1,044.95</b> | <b>20,555.05</b>    |

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 15 - ACCOUNTING SERVICES</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS                   | 319,783.00               | 319,783.00              | 22,184.03        | 22,184.03        | 297,598.97          |
| 35 - SUPPLIES                                      | 950.00                   | 950.00                  | 0.00             | 0.00             | 950.00              |
| 45 - MAINTENANCE                                   | 150.00                   | 150.00                  | 0.00             | 0.00             | 150.00              |
| 50 - SERVICES                                      | 8,100.00                 | 8,100.00                | 183.63           | 183.63           | 7,916.37            |
| 54 - SUNDRY  | 550.00                   | 550.00                  | 0.00             | 0.00             | 550.00              |
| 55 - PROFESSIONAL SERVICES                         | 27,000.00                | 27,000.00               | 113.00           | 113.00           | 26,887.00           |
| 97 - INTERFUND ACTIVITY                            | 1,700.00                 | 1,700.00                | 0.00             | 0.00             | 1,700.00            |
| <b>Department: 15 - ACCOUNTING SERVICES Total:</b> | <b>358,233.00</b>        | <b>358,233.00</b>       | <b>22,480.66</b> | <b>22,480.66</b> | <b>335,752.34</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|---|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 16 - CUSTOMER SERVICE</b>        |                          |                         |                 |                 |                     |
| 30 - SALARIES, WAGES, & BENEFITS                | 61,498.00                | 61,498.00               | 4,476.02        | 4,476.02        | 57,021.98           |
| 35 - SUPPLIES                                   | 500.00                   | 500.00                  | 0.00            | 0.00            | 500.00              |
| 45 - MAINTENANCE                                | 400.00                   | 400.00                  | 0.00            | 0.00            | 400.00              |
| 50 - SERVICES                                   | 3,000.00                 | 3,000.00                | 92.48           | 92.48           | 2,907.52            |
| 55 - PROFESSIONAL SERVICES                      | 68,000.00                | 68,000.00               | 0.00            | 0.00            | 68,000.00           |
| 97 - INTERFUND ACTIVITY                         | 250.00                   | 250.00                  | 0.00            | 0.00            | 250.00              |
| <b>Department: 16 - CUSTOMER SERVICE Total:</b> | <b>133,648.00</b>        | <b>133,648.00</b>       | <b>4,568.50</b> | <b>4,568.50</b> | <b>129,079.50</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 10/31/2019**

| Category                                       | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 19 - MUNICIPAL COURT</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS               | 351,083.00               | 351,083.00              | 17,525.53        | 17,525.53        | 333,557.47          |
| 35 - SUPPLIES                                  | 2,300.00                 | 2,300.00                | 0.00             | 0.00             | 2,300.00            |
| 45 - MAINTENANCE                               | 500.00                   | 500.00                  | 0.00             | 0.00             | 500.00              |
| 50 - SERVICES                                  | 9,800.00                 | 9,800.00                | 92.48            | 92.48            | 9,707.52            |
| 54 - SUNDRY                                    | 800.00                   | 800.00                  | 0.00             | 0.00             | 800.00              |
| 55 - PROFESSIONAL SERVICES                     | 93,450.00                | 93,450.00               | 0.00             | 0.00             | 93,450.00           |
| <b>Department: 19 - MUNICIPAL COURT Total:</b> | <b>457,933.00</b>        | <b>457,933.00</b>       | <b>17,618.01</b> | <b>17,618.01</b> | <b>440,314.99</b>   |

**CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019**

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category                              | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|---------------------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Department: 21 - POLICE</b>        |                          |                         |                   |                   |                     |
| 30 - SALARIES, WAGES, & BENEFITS      | 3,256,512.00             | 3,256,512.00            | 215,904.92        | 215,904.92        | 3,040,607.08        |
| 35 - SUPPLIES                         | 56,924.00                | 56,924.00               | 1,151.85          | 1,151.85          | 55,772.15           |
| 45 - MAINTENANCE                      | 22,497.00                | 22,497.00               | 200.14            | 200.14            | 22,296.86           |
| 50 - SERVICES                         | 54,050.00                | 54,050.00               | 268.21            | 268.21            | 53,781.79           |
| 54 - SUNDRY                           | 4,000.00                 | 4,000.00                | 0.00              | 0.00              | 4,000.00            |
| 55 - PROFESSIONAL SERVICES            | 1,800.00                 | 1,800.00                | 1,500.00          | 1,500.00          | 300.00              |
| 60 - OTHER SERVICES                   | 21,740.00                | 21,740.00               | 0.00              | 0.00              | 21,740.00           |
| 65 - CAPITAL OUTLAY                   | 39,972.56                | 39,972.56               | 25,372.56         | 25,372.56         | 14,600.00           |
| 97 - INTERFUND ACTIVITY               | 16,000.00                | 16,000.00               | 0.00              | 0.00              | 16,000.00           |
| <b>Department: 21 - POLICE Total:</b> | <b>3,473,495.56</b>      | <b>3,473,495.56</b>     | <b>244,397.68</b> | <b>244,397.68</b> | <b>3,229,097.88</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category                                      | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 23 - COMMUNICATIONS</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS              | 714,097.00               | 714,097.00              | 47,781.10        | 47,781.10        | 666,315.90          |
| 35 - SUPPLIES                                 | 13,365.00                | 13,365.00               | 300.00           | 300.00           | 13,065.00           |
| 45 - MAINTENANCE                              | 22,050.00                | 22,050.00               | 0.00             | 0.00             | 22,050.00           |
| 50 - SERVICES                                 | 12,300.00                | 12,300.00               | 1,478.80         | 1,478.80         | 10,821.20           |
| 60 - OTHER SERVICES                           | 600.00                   | 600.00                  | 0.00             | 0.00             | 600.00              |
| 97 - INTERFUND ACTIVITY                       | 54,950.00                | 54,950.00               | 0.00             | 0.00             | 54,950.00           |
| <b>Department: 23 - COMMUNICATIONS Total:</b> | <b>817,362.00</b>        | <b>817,362.00</b>       | <b>49,559.90</b> | <b>49,559.90</b> | <b>767,802.10</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category                                       | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 25 - FIRE DEPARTMENT</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS               | 1,076,977.00             | 1,076,977.00            | 65,158.54        | 65,158.54        | 1,011,818.46        |
| 35 - SUPPLIES                                  | 153,348.00               | 153,348.00              | 2,342.47         | 2,342.47         | 151,005.53          |
| 45 - MAINTENANCE                               | 41,949.00                | 41,949.00               | 135.14           | 135.14           | 41,813.86           |
| 50 - SERVICES                                  | 73,900.00                | 73,900.00               | 1,366.19         | 1,366.19         | 72,533.81           |
| 54 - SUNDRY                                    | 1,299.00                 | 1,299.00                | 0.00             | 0.00             | 1,299.00            |
| 55 - PROFESSIONAL SERVICES                     | 127,600.00               | 127,600.00              | 608.96           | 608.96           | 126,991.04          |
| 97 - INTERFUND ACTIVITY                        | 480,419.00               | 480,419.00              | 0.00             | 0.00             | 480,419.00          |
| <b>Department: 25 - FIRE DEPARTMENT Total:</b> | <b>1,955,492.00</b>      | <b>1,955,492.00</b>     | <b>69,611.30</b> | <b>69,611.30</b> | <b>1,885,880.70</b> |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 10/31/2019**

| Category                                    | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 30 - PUBLIC WORKS</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS            | 237,391.00               | 237,391.00              | 15,540.81        | 15,540.81        | 221,850.19          |
| 35 - SUPPLIES                               | 4,700.00                 | 4,700.00                | 114.00           | 114.00           | 4,586.00            |
| 45 - MAINTENANCE                            | 100.00                   | 100.00                  | 0.00             | 0.00             | 100.00              |
| 50 - SERVICES                               | 4,650.00                 | 4,650.00                | 144.56           | 144.56           | 4,505.44            |
| 55 - PROFESSIONAL SERVICES                  | 20,000.00                | 20,000.00               | 540.00           | 540.00           | 19,460.00           |
| 97 - INTERFUND ACTIVITY                     | 42,050.00                | 42,050.00               | 0.00             | 0.00             | 42,050.00           |
| <b>Department: 30 - PUBLIC WORKS Total:</b> | <b>308,891.00</b>        | <b>308,891.00</b>       | <b>16,339.37</b> | <b>16,339.37</b> | <b>292,551.63</b>   |

**CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019**

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 31 - COMMUNITY DEVELOPMENT</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS                     | 426,478.00               | 426,478.00              | 24,364.14        | 24,364.14        | 402,113.86          |
| 35 - SUPPLIES  | 12,600.00                | 12,600.00               | 40.00            | 40.00            | 12,560.00           |
| 50 - SERVICES  | 16,100.00                | 16,100.00               | 241.46           | 241.46           | 15,858.54           |
| 55 - PROFESSIONAL SERVICES                           | 12,000.00                | 12,000.00               | 0.00             | 0.00             | 12,000.00           |
| 65 - CAPITAL OUTLAY                                  | 1,000.00                 | 1,000.00                | 0.00             | 0.00             | 1,000.00            |
| 97 - INTERFUND ACTIVITY                              | 4,500.00                 | 4,500.00                | 0.00             | 0.00             | 4,500.00            |
| <b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b> | <b>472,678.00</b>        | <b>472,678.00</b>       | <b>24,645.60</b> | <b>24,645.60</b> | <b>448,032.40</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category                               | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 32 - STREETS</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS       | 239,855.00               | 239,855.00              | 16,279.18        | 16,279.18        | 223,575.82          |
| 35 - SUPPLIES                          | 102,600.00               | 102,600.00              | 1,408.83         | 1,408.83         | 101,191.17          |
| 40 - MAINTENANCE--BLDGS, STRUC         | 41,000.00                | 41,000.00               | 93.55            | 93.55            | 40,906.45           |
| 45 - MAINTENANCE                       | 1,000.00                 | 1,000.00                | 0.00             | 0.00             | 1,000.00            |
| 50 - SERVICES                          | 201,860.00               | 201,860.00              | 123.61           | 123.61           | 201,736.39          |
| 55 - PROFESSIONAL SERVICES             | 26,000.00                | 26,000.00               | 0.00             | 0.00             | 26,000.00           |
| 97 - INTERFUND ACTIVITY                | 113,755.00               | 113,755.00              | 0.00             | 0.00             | 113,755.00          |
| <b>Department: 32 - STREETS Total:</b> | <b>726,070.00</b>        | <b>726,070.00</b>       | <b>17,905.17</b> | <b>17,905.17</b> | <b>708,164.83</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 33 - BUILDING MAINTENANCE</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS                    | 105,802.00               | 105,802.00              | 5,118.41         | 5,118.41         | 100,683.59          |
| 35 - SUPPLIES                                       | 11,000.00                | 11,000.00               | 0.00             | 0.00             | 11,000.00           |
| 40 - MAINTENANCE--BLDGS, STRUC                      | 33,000.00                | 33,000.00               | 3,073.86         | 3,073.86         | 29,926.14           |
| 50 - SERVICES                                       | 120,500.00               | 120,500.00              | 1,915.00         | 1,915.00         | 118,585.00          |
| 55 - PROFESSIONAL SERVICES                          | 2,000.00                 | 2,000.00                | 0.00             | 0.00             | 2,000.00            |
| 65 - CAPITAL OUTLAY                                 | 65,500.00                | 65,500.00               | 0.00             | 0.00             | 65,500.00           |
| 97 - INTERFUND ACTIVITY                             | 29,310.00                | 29,310.00               | 0.00             | 0.00             | 29,310.00           |
| <b>Department: 33 - BUILDING MAINTENANCE Total:</b> | <b>367,112.00</b>        | <b>367,112.00</b>       | <b>10,107.27</b> | <b>10,107.27</b> | <b>357,004.73</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 10/31/2019**

| Category                                   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| Department: 35 - SOLID WASTE               |                          |                         |                 |                 |                     |
| 55 - PROFESSIONAL SERVICES                 | 466,926.00               | 466,926.00              | 1,105.27        | 1,105.27        | 465,820.73          |
| <b>Department: 35 - SOLID WASTE Total:</b> | <b>466,926.00</b>        | <b>466,926.00</b>       | <b>1,105.27</b> | <b>1,105.27</b> | <b>465,820.73</b>   |

**CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019**

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category                                      | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 36 - FLEET SERVICES</b>        |                          |                         |                  |                  |                     |
| 30 - SALARIES, WAGES, & BENEFITS              | 175,367.00               | 175,367.00              | 11,991.50        | 11,991.50        | 163,375.50          |
| 35 - SUPPLIES                                 | 237,200.00               | 237,200.00              | 9,353.55         | 9,353.55         | 227,846.45          |
| 45 - MAINTENANCE                              | 65,000.00                | 65,000.00               | 753.94           | 753.94           | 64,246.06           |
| 50 - SERVICES                                 | 10,410.00                | 10,410.00               | 124.27           | 124.27           | 10,285.73           |
| 54 - SUNDRY                                   | 850.00                   | 850.00                  | 22.73            | 22.73            | 827.27              |
| 65 - CAPITAL OUTLAY                           | 10,200.00                | 10,200.00               | 0.00             | 0.00             | 10,200.00           |
| 97 - INTERFUND ACTIVITY                       | 55,620.00                | 55,620.00               | 0.00             | 0.00             | 55,620.00           |
| <b>Department: 36 - FLEET SERVICES Total:</b> | <b>554,647.00</b>        | <b>554,647.00</b>       | <b>22,245.99</b> | <b>22,245.99</b> | <b>532,401.01</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining  |
|---|--------------------------|-------------------------|-------------------|-------------------|----------------------|
| <b>Department: 39 - PARKS &amp; RECREATION</b>        |                          |                         |                   |                   |                      |
| 30 - SALARIES, WAGES, & BENEFITS                      | 795,923.00               | 795,923.00              | 59,075.07         | 59,075.07         | 736,847.93           |
| 35 - SUPPLIES   | 50,600.00                | 50,600.00               | 6,131.82          | 6,131.82          | 44,468.18            |
| 40 - MAINTENANCE--BLDGS, STRUC                        | 33,100.00                | 33,100.00               | 88.85             | 88.85             | 33,011.15            |
| 50 - SERVICES   | 8,800.00                 | 8,800.00                | 192.74            | 192.74            | 8,607.26             |
| 65 - CAPITAL OUTLAY                                   | 98,000.00                | 98,000.00               | 0.00              | 0.00              | 98,000.00            |
| 97 - INTERFUND ACTIVITY                               | 45,510.00                | 45,510.00               | 0.00              | 0.00              | 45,510.00            |
| <b>Department: 39 - PARKS &amp; RECREATION Total:</b> | <b>1,031,933.00</b>      | <b>1,031,933.00</b>     | <b>65,488.48</b>  | <b>65,488.48</b>  | <b>966,444.52</b>    |
| <b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>     | <b>-4,043,285.36</b>     | <b>-4,043,285.36</b>    | <b>160,967.49</b> | <b>160,967.49</b> | <b>-4,204,252.85</b> |
| <b>Fund: 03 - DEBT SERVICE FUND</b>                   |                          |                         |                   |                   |                      |
| <b>Department: 50 - 50</b>                            |                          |                         |                   |                   |                      |
| 72 - PROPERTY TAXES                                   | 1,466,000.00             | 1,466,000.00            | 0.00              | 0.00              | 1,466,000.00         |
| 96 - INTEREST EARNED                                  | 10,000.00                | 10,000.00               | 501.61            | 501.61            | 9,498.39             |
| 97 - INTERFUND ACTIVITY                               | 89,724.00                | 89,724.00               | 0.00              | 0.00              | 89,724.00            |
| <b>Department: 50 - 50 Total:</b>                     | <b>1,565,724.00</b>      | <b>1,565,724.00</b>     | <b>501.61</b>     | <b>501.61</b>     | <b>1,565,222.39</b>  |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 10/31/2019**

| Category   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity    | Budget<br>Remaining |
|--|--------------------------|-------------------------|-----------------|-----------------|---------------------|
| <b>Department: 51 - DEBT SERVICE</b>                   |                          |                         |                 |                 |                     |
| 61 - DEBT SERVICE                                      | 1,526,025.00             | 1,526,025.00            | 0.00            | 0.00            | 1,526,025.00        |
| <b>Department: 51 - DEBT SERVICE Total:</b>            | <b>1,526,025.00</b>      | <b>1,526,025.00</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>1,526,025.00</b> |
| <b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b> | <b>39,699.00</b>         | <b>39,699.00</b>        | <b>501.61</b>   | <b>501.61</b>   | <b>39,197.39</b>    |
| <b>Fund: 05 - MOTEL TAX FUND</b>                       |                          |                         |                 |                 |                     |
| <b>Department: 55 - 55</b>                             |                          |                         |                 |                 |                     |
| 75 - OTHER TAXES                                       | 150,000.00               | 150,000.00              | 7,636.38        | 7,636.38        | 142,363.62          |
| 96 - INTEREST EARNED                                   | 9,000.00                 | 9,000.00                | 387.05          | 387.05          | 8,612.95            |
| <b>Department: 55 - 55 Total:</b>                      | <b>159,000.00</b>        | <b>159,000.00</b>       | <b>8,023.43</b> | <b>8,023.43</b> | <b>150,976.57</b>   |

**CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019**

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 10/31/2019**

| Category  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity     | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|------------------|---------------------|
| <b>Department: 56 - MOTEL TAX</b>                   |                          |                         |                  |                  |                     |
| 50 - SERVICES                                       | 39,900.00                | 39,900.00               | 950.00           | 950.00           | 38,950.00           |
| 97 - INTERFUND ACTIVITY                             | 18,000.00                | 18,000.00               | 0.00             | 0.00             | 18,000.00           |
| <b>Department: 56 - MOTEL TAX Total:</b>            | <b>57,900.00</b>         | <b>57,900.00</b>        | <b>950.00</b>    | <b>950.00</b>    | <b>56,950.00</b>    |
| <b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b> | <b>101,100.00</b>        | <b>101,100.00</b>       | <b>7,073.43</b>  | <b>7,073.43</b>  | <b>94,026.57</b>    |
| <b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>         |                          |                         |                  |                  |                     |
| <b>Department: 90 - 90</b>                          |                          |                         |                  |                  |                     |
| 96 - INTEREST EARNED                                | 80,000.00                | 80,000.00               | 12,360.15        | 12,360.15        | 67,639.85           |
| 97 - INTERFUND ACTIVITY                             | 5,723,765.00             | 5,723,765.00            | 0.00             | 0.00             | 5,723,765.00        |
| 99 - OTHER AGENCY REVENUES                          | 3,355,448.00             | 3,355,448.00            | 0.00             | 0.00             | 3,355,448.00        |
| <b>Department: 90 - 90 Total:</b>                   | <b>9,159,213.00</b>      | <b>9,159,213.00</b>     | <b>12,360.15</b> | <b>12,360.15</b> | <b>9,146,852.85</b> |

**CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019**

Income Statement

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Category   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining  |
|--|--------------------------|-------------------------|-------------------|-------------------|----------------------|
| <b>Department: 91 - CAPITAL IMPROVEMENTS</b>                   |                          |                         |                   |                   |                      |
| 70 - CAPITAL IMPROVEMENTS                                      | 14,113,301.00            | 14,113,301.00           | 6,100.00          | 6,100.00          | 14,107,201.00        |
| <b>Department: 91 - CAPITAL IMPROVEMENTS Total:</b>            | <b>14,113,301.00</b>     | <b>14,113,301.00</b>    | <b>6,100.00</b>   | <b>6,100.00</b>   | <b>14,107,201.00</b> |
| <b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b> | <b>-4,954,088.00</b>     | <b>-4,954,088.00</b>    | <b>6,260.15</b>   | <b>6,260.15</b>   | <b>-4,960,348.15</b> |
| <b>Total Surplus (Deficit):</b>                                | <b>-8,856,574.36</b>     | <b>-8,856,574.36</b>    | <b>174,802.68</b> | <b>174,802.68</b> |                      |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Fund Summary**

| Fund                            | Original             | Current              | MTD Activity      | YTD Activity      | Budget        |
|---------------------------------|----------------------|----------------------|-------------------|-------------------|---------------|
|                                 | Total Budget         | Total Budget         |                   |                   | Remaining     |
| 01 - GENERAL FUND               | -4,043,285.36        | -4,043,285.36        | 160,967.49        | 160,967.49        | -4,204,252.85 |
| 03 - DEBT SERVICE FUND          | 39,699.00            | 39,699.00            | 501.61            | 501.61            | 39,197.39     |
| 05 - MOTEL TAX FUND             | 101,100.00           | 101,100.00           | 7,073.43          | 7,073.43          | 94,026.57     |
| 10 - CAPITAL IMPROVEMENTS ...   | -4,954,088.00        | -4,954,088.00        | 6,260.15          | 6,260.15          | -4,960,348.15 |
| <b>Total Surplus (Deficit):</b> | <b>-8,856,574.36</b> | <b>-8,856,574.36</b> | <b>174,802.68</b> | <b>174,802.68</b> |               |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

# CITY OF JERSEY VILLAGE

## PROPERTY TAX COLLECTION REPORTS

SEPTEMBER 2019

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 09/01/2019 thru 09/30/2019**

**Jurisdiction 0070 JERSEY VILLAGE**

| Year   | Levy       | Penalty Interest | Attorney | Adjustment Amount | Net Collections | Commissions (Excludes Attorney) | Net Payable | Disbursed to Jurisdiction | Disbursed to Attorneys |
|--------|------------|------------------|----------|-------------------|-----------------|---------------------------------|-------------|---------------------------|------------------------|
| 2018   | 3,950.78   | 718.64           | 672.41   | 0.00              | 5,341.83        | (23.34)                         | 5,318.49    | 4,646.08                  | 672.41                 |
| 2017   | 785.53     | 242.50           | 205.61   | 0.00              | 1,233.64        | (5.14)                          | 1,228.50    | 1,022.89                  | 205.61                 |
| 2016   | 595.00     | 196.87           | 10.08    | 0.00              | 801.95          | (3.97)                          | 797.98      | 787.90                    | 10.08                  |
| 2013   | 0.01       | 0.01             | 0.00     | 0.00              | 0.02            | 0.00                            | 0.02        | 0.02                      | 0.00                   |
| Total: | \$5,331.32 | \$1,158.02       | \$888.10 | \$0.00            | \$7,377.44      | (\$32.45)                       | \$7,344.99  | \$6,456.89                | \$888.10               |

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 09/01/2019 TO 09/30/2019

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

|           | TAX RATE  | TAX LEVY  | PAID ACCTS |
|-----------|-----------|-----------|------------|
|           | -----     | -----     | -----      |
| YEAR 2018 | 00.742500 | 87,763.91 | 3,098      |
|           | -----     | -----     | -----      |

| YEAR  | TAXES DUE  | MONTH ADJ | ADJUSTMENT YTD | LEVY PAID | PAID YTD  | BALANCE    | COLL % | YTD UNCOLL |
|-------|------------|-----------|----------------|-----------|-----------|------------|--------|------------|
| ----- |            |           |                |           |           |            |        |            |
| 2018  | 71,567.55  | .00       | 16,196.36      | 3,950.78  | 37,194.93 | 50,568.98  | 42.38  | 0.00       |
| 2017  | 26,681.30  | .00       | 725.43         | 785.53    | 2,305.90  | 25,100.83  | 8.41   | 0.00       |
| 2016  | 18,538.64  | .00       | 1,285.01       | 595.00    | 1,482.45  | 18,341.20  | 7.48   | 0.00       |
| 2015  | 12,588.35  | .00       | 0.00           | 0.00      | 0.00      | 12,588.35  |        | 0.00       |
| 2014  | 10,998.45  | .00       | 0.00           | 0.00      | 0.00      | 10,998.45  |        | 0.00       |
| 2013  | 9,317.09   | .00       | 0.00           | 0.01      | 0.01      | 9,317.08   |        | 0.00       |
| 2012  | 9,494.16   | .00       | 0.00           | 0.00      | 0.00      | 9,494.16   |        | 0.00       |
| 2011  | 11,209.10  | .00       | 0.00           | 0.00      | 0.00      | 11,209.10  |        | 0.00       |
| 2010  | 14,169.18  | .00       | 0.00           | 0.00      | 0.00      | 14,169.18  |        | 0.00       |
| 2009  | 20,869.36  | .00       | 0.00           | 0.00      | 0.00      | 20,869.36  |        | 0.00       |
| 2008  | 6,483.29   | .00       | 0.00           | 0.00      | 0.00      | 6,483.29   |        | 0.00       |
| 2007  | 3,156.59   | .00       | 0.00           | 0.00      | 0.00      | 3,156.59   |        | 0.00       |
| 2006  | 2,335.76   | .00       | 0.00           | 0.00      | 0.00      | 2,335.76   |        | 0.00       |
| 2005  | 1,938.93   | .00       | 0.00           | 0.00      | 0.00      | 1,938.93   |        | 0.00       |
| 2004  | 1,343.86   | .00       | 0.00           | 0.00      | 0.00      | 1,343.86   |        | 0.00       |
| 2003  | 611.89     | .00       | 0.00           | 0.00      | 0.00      | 611.89     |        | 0.00       |
| 2002  | 636.52     | .00       | 0.00           | 0.00      | 0.00      | 636.52     |        | 0.00       |
| 2001  | 589.88     | .00       | 0.00           | 0.00      | 0.00      | 589.88     |        | 0.00       |
| 2000  | 870.75     | .00       | 0.00           | 0.00      | 0.00      | 870.75     |        | 0.00       |
| 1999  | 153.99     | .00       | 0.00           | 0.00      | 0.00      | 153.99     |        | 0.00       |
| 1998  | 14.48      | .00       | 0.00           | 0.00      | 0.00      | 14.48      |        | 0.00       |
| ****  | 223,569.12 | .00       | 18,206.80      | 5,331.32  | 40,983.29 | 200,792.63 |        | 0.00       |
| CURR  | 71,567.55  | .00       | 16,196.36      | 3,950.78  | 37,194.93 | 50,568.98  |        | 0.00       |
| DELO  | 152,001.57 | .00       | 2,010.44       | 1,380.54  | 3,788.36  | 150,223.65 |        | 0.00       |

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 09/01/2019 THRU 09/30/2019  
 JURISDICTION: 70 City of Jersey Village

| YEAR DEPOSIT | ACCOUNT NUMBER                | EFF<br>YR/MO | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | ATTORNEY CAUSE /REV | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT CAT |
|--------------|-------------------------------|--------------|--------------|-------------------|---------------------|---------------------|------------------|-----------------------|
| 2017         | 01909047200R 107-452-000-0064 | 201909       | 476.27-      | 0.00              | 152.40-             | 125.73-0 2018901    | 0.00             | 754.40-TR             |
|              | 2017 TOTAL                    |              | 476.27-      | 0.00              | 152.40-             | 125.73-             | 0.00             | 754.40-               |
| 2018         | 01909047900R 082-121-001-0025 | 201908       | 127.21-      | 0.00              | 24.18-              | 30.28-0             | 0.00             | 181.67-TR             |
| 2018         | 01909047900R 105-870-000-0035 | 201908       | 53.55-       | 0.00              | 8.57-               | 0.00 0              | 0.00             | 62.12-TR              |
|              | 2018 TOTAL                    |              | 180.76-      | 0.00              | 32.75-              | 30.28-              | 0.00             | 243.79-               |
| YEAR 2017    |                               |              |              |                   |                     |                     |                  |                       |
|              | REFUNDS                       |              | 0.00         | 0.00              | 0.00                | 0.00                | 0.00             | 0.00                  |
|              | RETURNED ITEMS                |              | 0.00         | 0.00              | 0.00                | 0.00                | 0.00             | 0.00                  |
|              | TRANSFERS/REVERSALS           |              | 476.27-      | 0.00              | 152.40-             | 125.73-             | 0.00             | 754.40-               |
|              | TOTAL                         |              | 476.27-      | 0.00              | 152.40-             | 125.73-             | 0.00             | 754.40-               |
| YEAR 2018    |                               |              |              |                   |                     |                     |                  |                       |
|              | REFUNDS                       |              | 0.00         | 0.00              | 0.00                | 0.00                | 0.00             | 0.00                  |
|              | RETURNED ITEMS                |              | 0.00         | 0.00              | 0.00                | 0.00                | 0.00             | 0.00                  |
|              | TRANSFERS/REVERSALS           |              | 180.76-      | 0.00              | 32.75-              | 30.28-              | 0.00             | 243.79-               |
|              | TOTAL                         |              | 180.76-      | 0.00              | 32.75-              | 30.28-              | 0.00             | 243.79-               |
| ALL YEARS    |                               |              |              |                   |                     |                     |                  |                       |
|              | REFUNDS                       |              | 0.00         | 0.00              | 0.00                | 0.00                | 0.00             | 0.00                  |
|              | RETURNED ITEMS                |              | 0.00         | 0.00              | 0.00                | 0.00                | 0.00             | 0.00                  |
|              | TRANSFERS/REVERSALS           |              | 657.03-      | 0.00              | 185.15-             | 156.01-             | 0.00             | 998.19-               |
|              | TOTAL                         |              | 657.03-      | 0.00              | 185.15-             | 156.01-             | 0.00             | 998.19-               |

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 09/01/2019 THRU 09/30/2019  
 JURISDICTION: 70 City of Jersey Village

INCLUDES AG ROLLBACK

| YEAR DEPOSIT | ACCOUNT NUMBER  | EFF<br>YR/MO | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | ATTORNEY CAUSE /REV | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|--------------|-----------------|--------------|--------------|-------------------|---------------------|---------------------|------------------|-------------------|
|              | 2013 TOTAL      |              | 0.01         | 0.00              | 0.01                | 0.00                | 0.00             | 0.02              |
|              | 2016 TOTAL      |              | 595.00       | 0.00              | 196.87              | 10.08               | 0.00             | 801.95            |
|              | 2017 TOTAL      |              | 1,261.80     | 0.00              | 394.90              | 331.34              | 0.00             | 1,988.04          |
|              | 2018 TOTAL      |              | 4,131.54     | 0.00              | 751.39              | 702.69              | 0.00             | 5,585.62          |
|              | TOTAL PAYMENTS  |              | 5,988.35     | 0.00              | 1,343.17            | 1,044.11            | 0.00             | 8,375.63          |
|              | 2017 TOTAL      |              | 476.27-      | 0.00              | 152.40-             | 125.73-             | 0.00             | 754.40-           |
|              | 2018 TOTAL      |              | 180.76-      | 0.00              | 32.75-              | 30.28-              | 0.00             | 243.79-           |
|              | TOTAL REVERSALS |              | 657.03-      | 0.00              | 185.15-             | 156.01-             | 0.00             | 998.19-           |
|              | TOTAL FOR UNIT  |              | 5,331.32     | 0.00              | 1,158.02            | 888.10              | 0.00             | 7,377.44          |

**General Fund**  
**For the period ended October 31, 2019**

| Revenue                        | Adopted Budget | Current Budget | YTD Actual | % of Actual<br>compared<br>to Budget | Projections   |
|--------------------------------|----------------|----------------|------------|--------------------------------------|---------------|
| Property Taxes                 | 6,369,000.00   | 6,369,000.00   | 0.00       | 0.00%                                | 6,369,000.00  |
| Electric Franchise Taxes       | 360,000.00     | 360,000.00     | 29,201.84  | 8.11%                                | 360,000.00    |
| Telephone Franchise            | 89,000.00      | 89,000.00      | 14,942.10  | 16.79%                               | 89,000.00     |
| Gas Franchise                  | 40,000.00      | 40,000.00      | 0.00       | 0.00%                                | 40,000.00     |
| Cable TV Franchise             | 75,000.00      | 75,000.00      | 0.00       | 0.00%                                | 75,000.00     |
| Telecommunication              | 30,000.00      | 30,000.00      | 94.51      | 0.32%                                | 30,000.00     |
| City Sales Tax                 | 3,810,000.00   | 3,810,000.00   | 395,686.43 | 10.39%                               | 3,810,000.00  |
| Sales TX-Reduce Property Taxes | 1,905,000.00   | 1,905,000.00   | 197,843.22 | 10.39%                               | 1,905,000.00  |
| Mixed Drink Tax                | 30,000.00      | 30,000.00      | 5,585.67   | 18.62%                               | 30,000.00     |
| Fines Warrants & Bonds *       | 1,018,000.00   | 1,018,000.00   | 89,381.99  | 8.78%                                | 1,018,000.00  |
| Fees & Charge for Services     | 312,900.00     | 312,900.00     | 39,203.86  | 12.53%                               | 312,900.00    |
| Licenses & Permits             | 164,100.00     | 164,100.00     | 11,481.83  | 7.00%                                | 164,100.00    |
| Interest Earned                | 350,000.00     | 350,000.00     | 15,930.36  | 4.55%                                | 350,000.00    |
| Interfund Activity             | 1,977,987.00   | 1,977,987.00   | 0.00       | 0.00%                                | 1,977,987.00  |
| Misc Revenue                   | 241,165.00     | 241,165.00     | 13,493.61  | 5.60%                                | 241,165.00    |
| Other Agency Revenue           | 200,000.00     | 200,000.00     | 0.00       | 0.00%                                | 200,000.00    |
| Total Revenue                  | 16,972,152.00  | 16,972,152.00  | 812,845.42 | 4.79%                                | 16,972,152.00 |
| <b>Expenditures</b>            |                |                |            |                                      |               |
| Administrative Service         | 672,708.00     | 672,708.00     | 38,122.11  | 5.67%                                | 672,708.00    |
| Legal/Other Services           | 8,528,664.80   | 8,528,664.80   | 0.00       | 0.00%                                | 8,528,664.80  |
| Info Technology                | 668,044.00     | 668,044.00     | 46,637.67  | 6.98%                                | 668,044.00    |
| Purchasing                     | 21,600.00      | 21,600.00      | 1,044.95   | 4.84%                                | 21,600.00     |
| Accounting Services            | 358,233.00     | 358,233.00     | 22,480.66  | 6.28%                                | 358,233.00    |
| Customer Services              | 133,648.00     | 133,648.00     | 4,568.50   | 3.42%                                | 133,648.00    |
| Municipal Court                | 457,933.00     | 457,933.00     | 17,618.01  | 3.85%                                | 457,933.00    |
| Police Department              | 3,473,495.56   | 3,473,495.56   | 244,397.68 | 7.04%                                | 3,473,495.56  |
| Communications                 | 817,362.00     | 817,362.00     | 49,559.90  | 6.06%                                | 817,362.00    |
| Fire Department                | 1,955,492.00   | 1,955,492.00   | 69,611.30  | 3.56%                                | 1,955,492.00  |
| Public Works                   | 308,891.00     | 308,891.00     | 16,339.37  | 5.29%                                | 308,891.00    |
| Community Development          | 472,678.00     | 472,678.00     | 24,645.60  | 5.21%                                | 472,678.00    |
| Streets                        | 726,070.00     | 726,070.00     | 17,905.17  | 2.47%                                | 726,070.00    |
| Building Maintenance           | 367,112.00     | 367,112.00     | 10,107.27  | 2.75%                                | 367,112.00    |
| Solid Waste                    | 466,926.00     | 466,926.00     | 1,105.27   | 0.24%                                | 466,926.00    |
| Fleet Services                 | 554,647.00     | 554,647.00     | 22,245.99  | 4.01%                                | 554,647.00    |
| Parks & Recreation             | 1,031,933.00   | 1,031,933.00   | 65,488.48  | 6.35%                                | 1,031,933.00  |
| Total Expenditures             | 21,015,437.36  | 21,015,437.36  | 651,877.93 | 3.10%                                | 21,015,437.36 |

\* Part of the fines revenue collections is transfer to Court Security and Technology Fund

**Utility Fund**  
**For the period ended October 31, 2019**

|                            | Adopted Budget      | Current Budget      | YTD Actual        | % of Actual compared to Budget | Projections         |
|----------------------------|---------------------|---------------------|-------------------|--------------------------------|---------------------|
| <b>Revenue</b>             |                     |                     |                   |                                |                     |
| Fees & Charge for Services | 4,520,000.00        | 4,520,000.00        | 439,473.86        | 9.72%                          | 4,520,000.00        |
| Interest Earned            | 70,000.00           | 70,000.00           | 5,973.38          | 8.53%                          | 70,000.00           |
| Interfund Activity         | -                   | -                   | -                 |                                | -                   |
| Miscellaneous Revenue      | 98,580.00           | 98,580.00           | 10,281.38         | 10.43%                         | 98,580.00           |
| Other Agency Revenue       | -                   | -                   | -                 |                                | -                   |
| <b>Total Revenue</b>       | <b>4,688,580.00</b> | <b>4,688,580.00</b> | <b>455,728.62</b> | <b>9.72%</b>                   | <b>4,688,580.00</b> |
| <b>Expenditures</b>        |                     |                     |                   |                                |                     |
| Water & Sewer              | 4,243,166.00        | 4,243,166.00        | 78,697.40         | 1.85%                          | 4,243,166.00        |
| Utility Capital Projects   | 1,655,000.00        | 1,655,000.00        | -                 | 0.00%                          | 1,655,000.00        |
|                            | -                   | -                   | -                 |                                | -                   |
| <b>Total Expenditures</b>  | <b>5,898,166.00</b> | <b>5,898,166.00</b> | <b>78,697.40</b>  | <b>1.33%</b>                   | <b>5,898,166.00</b> |

| No | Last Name     | First Name    | Date Info Requested | Description of Info Requested  | Department Routed | Date Fwd to Dept | Date Received from Dept | Date Requestor Contacted                                       | Amt          | Date of Pick-up or Mailing | Open | Complete | AG Opinion | PROCESS TIME                         |
|----|---------------|---------------|---------------------|--|-------------------|------------------|-------------------------|--|--------------|----------------------------|------|----------|------------|--------------------------------------|
| 1  | Harwood       | Aleisha       | 10/1/2019           | Commerical and Residential Building Permits 09-01-2019 thru 09-30-2019, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.   | Ashley            | 10/1/2019        | 10/1/2019               | 10/1/2019  | \$0.00       | 10/1/2019 via email        | NO   | YES      |            | 15 minutes accumulated<br>15 minutes |
| 2  | Sureshchandra | Suma          | 10/1/2019           | Building Permits Issued from 9-01-2019 through 9-30-2019 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools   | Ashley            | 10/1/2019        | 10/1/2019               | 10/1/2019  | \$0.00       | 10/1/2019 via email        | NO   | YES      |            | 15 minutes accumulated<br>15 minutes |
| 3  | New Atlantis  | Jan Duron     | 10/1/2019           | Water Shut Offs for Sep 1 thru Sep 30 and listing of properties with water service but no consumption  | Maria             | 10/1/2019        | 10/1/2019               | 10/1/2019  | \$0.00       | 10/1/2019 via email        | NO   | YES      |            | 15 minutes accumulated<br>15 minutes |
| 4  | New Atlantis  | Jan Duron     | 10/1/2019           | Listing of House Fires from Sep 1 thru Sep 15  | Mark              | 10/1/2019        | 10/4/2019               | 10/4/2019  | \$0.00       | 10/04/2019 via email       | NO   | YES      |            | 15 minutes accumulated<br>30 minutes |
| 5  | Overall       | Leah          | 10/1/2019           | Residential Building Permits for September   | Ashley            | 10/1/2019        | 10/1/2019               | 10/1/2019  | \$0.00       | 10/1/2019 via email        | NO   | YES      |            | 15 minutes accumulated<br>15 minutes |
| 6  | Lofton        | Michael       | 10/2/2019           | a list of all residential properties in your city that have had the water shut off any time between 07/01/2019 and 10/01/2019  | Maria             | 10/2/2019        | 10/7/2019               | 10/7/2019  | \$0.00       | 10/7/2019 via email        | NO   | YES      |            | 15 minutes accumulated<br>30 minutes |
| 7  | Lofton        | Micahel       | 10/2/2019           | Citations for Code Violations  | Lorri             | 10/2/2019        | 10/2/2019               | 10/2/2019  | \$0.00       | 10/2/2019 via email        | NO   | YES      |            | 15 minutes accumulated<br>15 minutes |
| 8  | Gourley       | April         | 10/3/2019           | All documents connected to Super 7 Substandard Structure, including photos   | Lorri/Ashley      | 10/3/2019        | 10/7/2019               | 10/7/2019  | \$0.00       | 10/07/2019 via email       | NO   | YES      |            | 45 minutes accumulated<br>45 minutes |
| 9  | Foerster      | Eric          | 10/8/2019           | I am formally requesting a copy of the email from Corporal Mark Zatzkin on or about 5/9/19 to City Manager Austin Bleess with a Commendation Recommendation for the Chief of Police (Eric Foerster). I am also requesting the return email from Bleess to Zatzkin in regards to the same email.  | Austin            | 10/8/2019        | 10/11/2019              | 10/11/2019   | \$0.00       | 10/11/2019 via email       | NO   | YES      |            | 15 minutes accumulated<br>15 minutes |
| 10 | Green         | Karen         | 10/16/2019          | Survey or Asbuilt for fence at 8605 Red Phesant Court.   | Ashley            | 10/16/2019       | 10/17/2019              | 10/17/2019   | \$0.00       | 10/17/2019 via email       | NO   | YES      |            | 15 minutes accumulated<br>15 minutes |
| 11 | Maloy         | Mark          | 10/17/2019          | Golf Course Transfers, Golf Course total money paid to PGAL, Fund Tranfers to the Golf Course, listing of proposed spending  | Isabel            | 10/17/2019       | 10/17/2019              | 10/17/2019   | \$0.00       | 10/17/2019 via email       | NO   | YES      |            | 60 minutes accumulated<br>60 minutes |
| 12 | New Atlantis  | Jan Duron     | 10/21/2019          | Listing of House Fires from Oct 1 thru Oct 15  | Mark              | 10/21/2019       | 10/21/2019              | 10/21/2019   | \$0.00       | 10/21/2019 via email       | NO   | YES      |            | 15 minutes accumulated<br>45 minutes |
| 13 | Yates         | Phillip David | 10/28/2019          | 2nd Narrowed Scope - All non-privileged records relating to any investigation(s) into the conduct of Eric Foerster. All records relating to Eric Foerster's separation of employment from the City of Jersey Village. A copy of Eric Foerster's personnel file, limited to limit to records related to job performance (including performance evaluations), records related to compensation, disciplinary records, records relating to complaints of alleged misconduct, violations of law, or violations of city policies, and policy acknowledgement forms. All records related to any formal disciplinary action(s) taken against the following members of the Jersey Village Police Department since August 1, 2019: E. Foerster, R. Dooley, B. Ferguson, D. Limerick, A. Lopez, D. Keele, and G. Brandon. | Austin/Trelena    | 10/28/2019       |                         | Sent to City Attorney for Processing.<br>Estimate ltr 11-06-19 | \$136.70 due |                            |      |          |            | 4.5 Hours                            |



# MONTHLY REPORT – October 2019

## Jersey Village Fire Department

### EMERGENCY RESPONSES

|              | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | TOTAL |
|--------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Fire/County  | 3   | 6   | 2   | 3   | 4   | 4   | 0   | 8   | 0   | 3   |     |     | 33    |
| Fire/ETJ     | 0   | 2   | 0   | 0   | 0   | 4   | 0   | 0   | 4   | 0   |     |     | 10    |
| Fire/JV      | 24  | 19  | 25  | 24  | 23  | 25  | 45  | 34  | 51  | 46  |     |     | 316   |
| EMS/County   | 2   | 1   | 4   | 0   | 0   | 4   | 0   | 0   | 0   | 0   |     |     | 7     |
| EMS/ETJ      | 4   | 8   | 3   | 5   | 5   | 1   | 0   | 3   | 1   | 4   |     |     | 34    |
| EMS/JV       | 64  | 54  | 70  | 75  | 71  | 67  | 66  | 69  | 63  | 42  |     |     | 641   |
| TOTAL        | 97  | 90  | 104 | 107 | 103 | 105 | 111 | 114 | 119 | 95  |     |     | 1045  |
| Transports   | 44  | 38  | 55  | 51  | 42  | 42  | 43  | 43  | 41  | 29  |     |     | 428   |
| Aid received | 2   | 1   | 0   | 0   | 5   | 2   | 1   | 4   | 4   | 2   |     |     | 21    |
| Aid given    | 2   | 2   | 2   | 3   | 2   | 0   | 1   | 0   | 1   | 2   |     |     | 15    |

### FIRE INSPECTIONS CONDUCTED

|             | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Inspections | 64  | 43  | 46  | 31  | 42  | 55  | 52  | 70  | 70  | 71  |     |     | 544   |

### PUBLIC EDUCATION PROGRAMS CONDUCTED

|          | Jan | Feb  | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|----------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Programs | 8   | 7    | 9   | 7   | 4   | 2   | 4   | 22  | 4   | 26  |     |     | 93    |
| Audience | 156 | 1364 | 246 | 128 | 48  | 58  | 43  | 508 | 56  | 780 |     |     | 3387  |

### FIRE INVESTIGATIONS CONDUCTED

|  | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sep | Oct | Nov | Dec | TOTAL |
|--|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-------|
|  | 0   | 0   | 0   | 4   | 2   | 0   | 0    | 1   | 0   | 1   |     |     | 8     |

- Staff participated in conjunction with Police Department for the National Night Out program held on October 1<sup>st</sup>.
- Fire Department staff participated in the Jersey Village High School homecoming parade
- We went to the Foundry for their Fire Prevention week.
- Open House for both Fire and Police departments was held on October 19<sup>th</sup> this year. We were very happy with the attendance this year. We signed up 12 people for Citizens Fire Academy.
- We hosted the Sexual Harassment class here at the fire department for the city.
- Joe Bontke our Santa was laid to rest on October 15<sup>th</sup>. Many members paid their respects. We cancelled the program this year out of respect for the family
- We host and provide CERT training at the station for our CERT team on the first Thursday of every month.
- We continue to give Girl Scout and preschool tours at the station
- We continue to have fire drills for the new school year. We continue to make sure the schools will get a visit from the Fire Marshal's office on a monthly basis to make sure fire drills are running smoothly.

Respectfully submitted,  
**Mark Bitz**  
 Fire Chief/Fire Marshal

# OCTOBER 2019

## Communication Division Monthly Report

| Date          | CFS - PD    | CFS - FD  | 911 Phone  | 10 Digit    | License Plate | Driver's License | Criminal History | TCIC Messages | Day Total    |
|---------------|-------------|-----------|------------|-------------|---------------|------------------|------------------|---------------|--------------|
| 1-Oct         | 53          | 3         | 29         | 137         | 43            | 43               | 0                | 7             | 315          |
| 2-Oct         | 76          | 5         | 16         | 161         | 63            | 56               | 0                | 0             | 377          |
| 3-Oct         | 57          | 1         | 26         | 199         | 48            | 46               | 1                | 3             | 381          |
| 4-Oct         | 75          | 2         | 21         | 208         | 57            | 64               | 3                | 17            | 447          |
| 5-Oct         | 63          | 2         | 10         | 118         | 47            | 55               | 5                | 4             | 304          |
| 6-Oct         | 44          | 5         | 11         | 116         | 26            | 44               | 0                | 7             | 253          |
| 7-Oct         | 44          | 1         | 11         | 178         | 21            | 26               | 4                | 1             | 286          |
| 8-Oct         | 38          | 7         | 17         | 208         | 27            | 40               | 1                | 7             | 345          |
| 9-Oct         | 42          | 5         | 20         | 155         | 37            | 29               | 5                | 5             | 298          |
| 10-Oct        | 74          | 2         | 16         | 167         | 65            | 66               | 2                | 10            | 402          |
| 11-Oct        | 71          | 5         | 11         | 163         | 61            | 74               | 3                | 8             | 396          |
| 12-Oct        | 81          | 3         | 13         | 92          | 56            | 47               | 2                | 0             | 294          |
| 13-Oct        | 46          | 9         | 16         | 120         | 30            | 33               | 1                | 1             | 256          |
| 14-Oct        | 56          | 3         | 16         | 172         | 42            | 41               | 6                | 6             | 342          |
| 15-Oct        | 41          | 3         | 26         | 156         | 35            | 34               | 5                | 0             | 300          |
| 16-Oct        | 35          | 6         | 20         | 138         | 19            | 18               | 1                | 0             | 237          |
| 17-Oct        | 42          | 3         | 10         | 140         | 38            | 38               | 3                | 6             | 280          |
| 18-Oct        | 70          | 4         | 17         | 150         | 50            | 38               | 0                | 0             | 329          |
| 19-Oct        | 43          | 4         | 17         | 172         | 28            | 37               | 3                | 6             | 310          |
| 20-Oct        | 52          | 0         | 21         | 132         | 41            | 50               | 0                | 0             | 296          |
| 21-Oct        | 55          | 0         | 13         | 201         | 41            | 29               | 1                | 10            | 350          |
| 22-Oct        | 72          | 1         | 17         | 196         | 59            | 52               | 2                | 0             | 399          |
| 23-Oct        | 56          | 0         | 17         | 161         | 44            | 41               | 0                | 5             | 324          |
| 24-Oct        | 56          | 4         | 13         | 176         | 51            | 51               | 0                | 6             | 357          |
| 25-Oct        | 53          | 1         | 12         | 194         | 54            | 49               | 3                | 5             | 371          |
| 26-Oct        | 73          | 3         | 12         | 124         | 65            | 68               | 3                | 3             | 351          |
| 27-Oct        | 49          | 3         | 8          | 137         | 39            | 31               | 1                | 3             | 271          |
| 28-Oct        | 67          | 2         | 11         | 172         | 54            | 61               | 2                | 2             | 371          |
| 29-Oct        | 43          | 3         | 15         | 159         | 28            | 28               | 0                | 1             | 277          |
| 30-Oct        | 34          | 3         | 15         | 176         | 22            | 20               | 1                | 2             | 273          |
| 31-Oct        | 35          | 5         | 18         | 225         | 29            | 24               | 3                | 2             | 341          |
| <b>Totals</b> | <b>1696</b> | <b>98</b> | <b>495</b> | <b>5003</b> | <b>1320</b>   | <b>1333</b>      | <b>61</b>        | <b>127</b>    | <b>10133</b> |

This month TCO Meagan Prather completed her 1013 class online and earned her Basic Telecommunicator License. Meagan was also released from training. CS Rayne Herzog, and TCO's Madison Boudreaux, Brittney Hales, Maria Aguirre, and Amber Rozas attended Harassment Training at the FD. CS Rayne Herzog attended the TXAPCO/NENA Fall Conference in Grapevine. TCO's Madison Boudreaux, Brittney Hales, Maria Aguirre and Meagan Prather rode with the FD in the JVHS Homecoming Parade. TCO's Amber Rozas, Maria Aguirre and Tina McKenzie attended the Fall Frolic. CS Rayne Herzog and TCO's Madison Boudreaux and Brittney Hales set up at booth at the FD for the Open House to give out Halloween bags and educate the public on 911. 911's Red E. Fox (AKA TCO Maria Aguirre), also made an appearance at the Open House.

**JERSEY VILLAGE POLICE DEPARTMENT**

**Criminal Investigation Division Report for October 2019**

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**Sex Crimes/Child Cases (0):** no new sex/child crimes were initiated this month

**Assault Cases (0):** no new assault cases were initiated this month

**Property Crimes/Burglaries and Thefts:**

**Robbery (0):** no new robbery investigations were initiated this month.

**Home / Business Burglaries (1):** the following structure burglaries were investigated this past month:

1. A home burglary in the 15800 block of Seattle is under active investigation, whereby someone threw a rock through a window and damaged the door.

**Vehicle Burglaries (2):** the following new vehicle burglaries were initiated this past month:

2. A vehicle burglary in the 7800 block of Equador is under active investigation. *Detectives have identified the suspect and felony charges are expected* for using the stolen credit cards of the victim.
3. A vehicle burglary from the 17300 block of Northwest Freeway is under active investigation, where tools were taken from a parked van.

**Criminal Mischief (0):**

1. No new criminal mischief cases were initiated this month

**Thefts (1):** the following general thefts were investigated:

1. The theft of a wheels and tires from a vehicle from 12613 Seattle Slew is under active investigation

**Stolen Vehicles/Trailers (0):** no new vehicle thefts were investigated this month.

**Identity Theft/Fraud (1):** the following new fraud cases were investigated this month:

1. A fraud investigation is under active investigation from the 12400 block of Castlebridge, whereby someone used the victim's information without permission.

**Hit and Run Crashes (0):** the following hit and run crashes were investigated this month:

1. No new hit and run crash investigations were conducted this month

**Miscellaneous:**

- Thirty-one (31) new pieces of property and evidence were processed and submitted into the Property Room.
- Fourteen (14) items were transported to the lab for processing
- One (1) property items were returned to their owner
- Two (2) destruction orders were completed for submission to the Harris County District Attorney's Office this past month for items to be removed from the Property Room.
- Detectives placed a covert surveillance camera at a location for an anticipated crime
- A Seizure check was deposited with Finance in the amount of ~\$575.00
- A property room Spot Audit was conducted, and no issues or anomalies were noted.
- A police officer background investigation was conducted for an applicant (Johnson)
- A police officer background investigation was conducted for an applicant (Hawley)
- A police officer background investigation was conducted for an applicant (Mike)
- The Fall annual firearms qualification was conducted on September 17<sup>th</sup>, 2019
- Five (5) interviews were conducted for Patrol Officer positions

**Training Report:**

Below is a summary of the training given to our employees this past month:

| <u>Date</u> | <u>Officer</u> | <u>Course</u>                         | <u>Hours</u> | <u>Notes</u>   |
|-------------|----------------|---------------------------------------|--------------|----------------|
| 10/4/2019   | 5              | Taser Recertification Course          | 20           | JVPD Academy   |
| 10/8/2019   | 5              | Taser Certification Course            | 40           | JVPD Academy   |
| 10/10/2019  | 5              | Taser Recertification Course          | 20           | JVPD Academy   |
| 10/6/2019   | Bryant/Guzman  | ATV Course                            | 8            | New Waverly    |
| 10/18/2018  | Lopez          | TAPE IT Evidence Training             | 24           | San Marcos     |
| 10/24/2019  | Dooley         | TCOLE Mandated Training Course        | 24           | Corpus Christi |
| 10/17/2019  | 13             | Annual Firearms Qualification         | 0            | JVPD Academy   |
| 10/28/2019  | 9              | New Law Update Class                  | 36           | JVPD Academy   |
| 10/29/2019  | 10             | New Law Update Class                  | 40           | JVPD Academy   |
| 10/30/2019  | 13             | New Law Update Class                  | 52           | JVPD Academy   |
| 10/31/2019  | 8              | Laser Shot Training                   | 0            | JVPD Academy   |
|             |                | <b>Total Training Hours for Month</b> | <b>264</b>   |                |

## OCTOBER 2019

|                   | September 2019 | October 2019 |
|-------------------|----------------|--------------|
| Warrants Executed | 369            | 404          |
| Warrants Issued   | 797            | 151          |
| Letters Mailed    | 272            | 313          |
| Phone Calls       | 1,445          | 1,758        |
| Door Hangers      | 7              | 9            |
| Arrests           | 2              | 3            |
| Amount collected  | \$79,462.08    | \$83,466.12  |

343 Emails Sent (Reduces Letters Mailed Out)

3 Days Municipal Court Bailiff

1 Day County Court (2-1/2 days)

2 Days Training

**17 Total Days Warrants Worked**

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2019

### MAJOR CRIME INDEX

| TYPE                      | Jan       | Feb       | Mar       | Apr      | May       | Jun       | Jul       | Aug       | Sep       | Oct       | Nov      | Dec      | YTD Tots   |
|---------------------------|-----------|-----------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|------------|
| <b>VIOLENT CRIME:</b>     |           |           |           |          |           |           |           |           |           |           |          |          |            |
| MURDER                    | 0         | 0         | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 0          |
| RAPE                      | 0         | 0         | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 0          |
| ROBBERY                   | 0         | 0         | 2         | 2        | 1         | 2         | 3         | 0         | 0         | 0         | 0        | 0        | 10         |
| AGG. ASSAULT              | 2         | 2         | 0         | 1        | 0         | 0         | 1         | 1         | 2         | 0         | 0        | 0        | 9          |
| <b>PROPERTY CRIME:</b>    |           |           |           |          |           |           |           |           |           |           |          |          |            |
| BURGLARY-RESIDENCE        | 2         | 0         | 1         | 1        | 1         | 0         | 1         | 1         | 1         | 0         | 0        | 0        | 8          |
| BURGLARY-BUSINESS         | 3         | 3         | 4         | 0        | 2         | 4         | 8         | 4         | 5         | 2         | 0        | 0        | 35         |
| ALL THEFTS:               | 4         | 15        | 5         | 3        | 14        | 10        | 13        | 8         | 8         | 8         | 0        | 0        | 88         |
| <i>From Vehicles</i>      | 2         | 11        | 3         | 1        | 3         | 6         | 5         | 1         | 2         | 4         | 0        | 0        | 38         |
| <i>From Coin Machines</i> | 0         | 0         | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 0          |
| AUTO THEFTS               | 1         | 5         | 2         | 1        | 4         | 0         | 6         | 4         | 2         | 4         | 0        | 0        | 29         |
| <b>MAJOR CRIMES:</b>      | <b>12</b> | <b>25</b> | <b>14</b> | <b>8</b> | <b>22</b> | <b>16</b> | <b>32</b> | <b>18</b> | <b>18</b> | <b>14</b> | <b>0</b> | <b>0</b> | <b>179</b> |

| <b>ARRESTS: (Only Highest Classified Charge Counted Per Arrest)</b> |            |           |           |           |           |           |           |           |           |           |          |          |            |
|---|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|------------|
| MUNICIPAL MISD.(C)  | 22         | 22        | 30        | 23        | 25        | 29        | 24        | 42        | 27        | 23        | 0        | 0        | 267        |
| MISDEMEANORS (A&B)  | 14         | 13        | 10        | 18        | 13        | 18        | 25        | 14        | 16        | 9         | 0        | 0        | 150        |
| <i>Misd. Narcotic Arrests</i>                                       | 1          | 0         | 2         | 1         | 3         | 0         | 4         | 4         | 0         | 2         | 0        | 0        | 17         |
| ALL FELONIES  | 9          | 6         | 6         | 9         | 5         | 8         | 16        | 18        | 10        | 6         | 0        | 0        | 93         |
| <i>Fel. Narcotic Arrests</i>  | 7          | 2         | 3         | 6         | 3         | 3         | 5         | 9         | 6         | 3         | 0        | 0        | 47         |
| ARRESTS NOT BOOKED  | 55         | 48        | 7         | 1         | 0         | 0         | 1         | 1         | 0         | 0         | 0        | 0        | 113        |
| <b>TOTAL ARRESTS:</b>   | <b>100</b> | <b>89</b> | <b>53</b> | <b>51</b> | <b>43</b> | <b>55</b> | <b>66</b> | <b>75</b> | <b>53</b> | <b>38</b> | <b>0</b> | <b>0</b> | <b>623</b> |

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2019

### OTHER CALLS FOR SERVICE

| TYPE                                       | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD Tots |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----------|
| <b>ACCIDENTS:</b>                          |     |     |     |     |     |     |     |     |     |     |     |     |          |
| Accident Major                             | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Accident Major Auto-Ped                    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Accident Major FSRA                        | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Accident Minor                             | 89  | 112 | 81  | 107 | 112 | 104 | 97  | 91  | 107 | 124 | 1   | 0   | 1025     |
| Accident Minor FSGI                        | 12  | 28  | 23  | 24  | 17  | 21  | 15  | 16  | 25  | 20  | 0   | 0   | 201      |
| <b>MISDEMEANOR CRIMINAL INVESTIGATIONS</b> |     |     |     |     |     |     |     |     |     |     |     |     |          |
| Assault                                    | 8   | 13  | 4   | 4   | 12  | 4   | 9   | 13  | 8   | 5   | 0   | 0   | 80       |
| Criminal Mischief                          | 6   | 12  | 9   | 7   | 9   | 10  | 7   | 11  | 10  | 1   | 0   | 0   | 82       |
| Disturbance                                | 19  | 30  | 50  | 25  | 66  | 46  | 36  | 53  | 61  | 44  | 0   | 0   | 430      |
| Terroristic Threat                         | 2   | 0   | 4   | 0   | 3   | 1   | 0   | 5   | 3   | 1   | 0   | 0   | 19       |
| Tresspass                                  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Harassment                                 | 0   | 6   | 3   | 3   | 4   | 3   | 1   | 4   | 2   | 3   | 0   | 0   | 29       |
| Solicitor                                  | 4   | 3   | 9   | 28  | 12  | 7   | 8   | 11  | 4   | 10  | 0   | 0   | 96       |
| City Ordinance Violation.                  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Warrant Service                            | 14  | 4   | 3   | 10  | 18  | 14  | 20  | 12  | 8   | 8   | 0   | 0   | 111      |
| <b>POLICE ASSISTANCE</b>                   |     |     |     |     |     |     |     |     |     |     |     |     |          |
| 911 Hang Up                                | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Alarms                                     | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Welfare Check                              | 69  | 44  | 65  | 68  | 36  | 51  | 41  | 51  | 72  | 64  | 0   | 0   | 561      |
| Missing Person                             | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Assist JVFD/EMS                            | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Assist Other Agency                        | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Assist Public                              | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Traffic Control                            | 3   | 1   | 1   | 9   | 7   | 6   | 1   | 17  | 15  | 5   | 0   | 0   | 65       |
| Crime Prevention                           | 22  | 30  | 107 | 103 | 94  | 144 | 209 | 57  | 41  | 150 | 1   | 0   | 958      |
| Multiple Unit Response                     | 0   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 2   | 0   | 0   | 0   | 3        |
| <b>MISCELLANEOUS POLICE INVESTIGATIONS</b> |     |     |     |     |     |     |     |     |     |     |     |     |          |
| Abandoned Vehicle                          | 1   | 4   | 3   | 0   | 7   | 6   | 12  | 6   | 0   | 5   | 0   | 0   | 44       |
| Found Article                              | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Found Bicycle                              | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Humane                                     | 13  | 28  | 28  | 21  | 10  | 14  | 15  | 20  | 29  | 23  | 2   | 0   | 203      |
| Information                                | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Investigation                              | 6   | 8   | 2   | 0   | 1   | 0   | 2   | 3   | 6   | 1   | 0   | 0   | 29       |

## Jersey Village Police Department Investigations / Calls-For-Service Report

December, 2019

|                                  |             |             |             |             |             |             |             |             |             |             |           |          |              |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------|----------|--------------|
| Open Door/Window                 | 30          | 20          | 8           | 2           | 5           | 11          | 4           | 4           | 3           | 11          | 0         | 0        | 98           |
| Recovery - Vehicle               | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0         | 0        | 0            |
| Suspicious Person/Vehicle        | 202         | 254         | 271         | 233         | 324         | 326         | 344         | 290         | 247         | 218         | 3         | 0        | 2712         |
| Traffic Hazard                   | 35          | 18          | 26          | 37          | 31          | 38          | 37          | 37          | 38          | 43          | 0         | 0        | 340          |
| Other Misc. Calls-For-Service    | 857         | 816         | 1042        | 953         | 981         | 1066        | 1106        | 969         | 1007        | 880         | 8         | 0        | 9685         |
| <b>Other CFS Totals:</b>         | <b>1392</b> | <b>1431</b> | <b>1739</b> | <b>1634</b> | <b>1749</b> | <b>1872</b> | <b>1964</b> | <b>1670</b> | <b>1686</b> | <b>1616</b> | <b>15</b> | <b>0</b> | <b>16768</b> |
| <b>Maj.Crime &amp; CFS Tots:</b> | <b>1404</b> | <b>1456</b> | <b>1753</b> | <b>1642</b> | <b>1771</b> | <b>1888</b> | <b>1996</b> | <b>1688</b> | <b>1704</b> | <b>1630</b> | <b>15</b> | <b>0</b> | <b>16947</b> |

## **Police Department Open Positions/Recruitment**

**October 2019**

As of October 31, 2019, the Jersey Village Police Department is accepting applications for the following positions:

- Patrol Officer (2 open positions)

The Police Department is currently interviewing qualified candidates.

| No | Last Name     | First Name          | Req Date   | Description of Info Requested   | Date Requestor Contacted  | Amt     | Date of Pick-up or Mailing          | Open | Complete | AG Opinion | PROCESS TIME                         |
|----|---------------|---------------------|------------|---|---|---------|-------------------------------------|------|----------|------------|--------------------------------------|
| 1  | WHITE         | KALEN               | 10/1/2019  | COPY OF PAPER REPORT 19-17723   | 10/7 SENT TO AG OFFICE  |         |                                     | YES  | NO       | YES        | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 2  | MANOR         | JV                  | 10/1/2019  | COPY OF CFS FOR 12400 APT 176 FOR THE LAST 3 MONTHS                                       |   |         | 10/7/19<br>VIA<br>EMAIL             | YES  | NO       | YS         | 00 HRS 10 MIN<br>ACCUM 00 HRS 10 MIN |
| 3  | LEXUS         | NEXUS               | 10/1/19    | LAST MONTH OF CITATION ISSUED   |   |         | 10/7/19<br>VIA<br>EMAIL             | YES  | NO       | NO         | 00 HRS 30 MIN<br>ACCUM 00 HRS 30 MIN |
| 4  | NAMBO         | MICHELLE            | 10/2/2019  | COPY OF COBAN VIDEO FROM ACCIDENT OCCURRED ON 9/8/19 CASE # 19-16795                      | CRRR7017 1000<br>00010008 5460  |         | 10/7/19<br>VIA MAIL                 | NO   | YES      | NO         | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 5  | LIBERTY       | MUTUAL INS.         | 10/3/2019  | COPY OF ALARM PERMITS FOR 16884 NW FREEWAY  |   |         | 10/3/19<br>VIA<br>EMAIL TO<br>LORRI | NO   | YES      | NO         | 00 HRS 10 MIN<br>ACCUM 00 HRS 10 MIN |
| 6  | ORNELAS       | CRESCENXCIANO       | 10/4/2019  | ARREST REPORT FROM 1986-1987 B TO H   |   | \$53.48 | 10/10/19<br>VIA PU                  | NO   | YES      | NO         | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 7  | BASSETT       | FIRM                | 10/8/2019  | ANY AND ALL INFORMTION OR RECORDS RELATED TO ROBERT P. RUCOBA.                            | PER LT. DOOLEY<br>NOT ACTIVE<br>CASE                                    |         | 10/10/19<br>VIA<br>EMAIL            | YES  | YES      | NO         | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 8  | BASSETT       | FIRM                | 10/8/2019  | CFS & INCIDENT REPORTS & CRIMINAL ACTIVITY FOR 12500 CASTLEBRIDGE & 8605 RED PHEASANT CT. | 10/9 SENT EMAIL<br>REQUESTING<br>CLARIFICATION<br>ON DATES TO<br>SEARCH |         | 10/28/19<br>VIA<br>EMAIL            | NO   | YES      | NO         | 3 HRS 40 MIN<br>ACCUM 5 HRS 40 MIN   |
| 9  | SULLO         | SULLO               | 10/9/2019  | LAST 2 WEEKS OF CITATIONS ISSUED  |   |         | 10/11/19<br>VIA<br>EMAIL            | NO   | YES      | NO         | 00 HRS 30 MIN<br>ACCUM 00 HRS 30 MIN |
| 10 | PRIETO, LUCIE | BACKGROUND RESEARCH | 10/9/2019  | COPY OF 14-5020 OFFENSE REPORT W/MCCLURE, RODJNI LISTED IN REPORT                         |   |         | 10/10/19<br>VIA<br>EMAIL            | NO   | YES      | NO         | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 11 | ZAMORA        | LESLIE              | 10/9/2019  | COPY OF ALL REPORTS FOR 16325 JERSEY HOLLOW FROM 1/1/2017- PRESENT DATE                   |   |         | 10/11/19<br>VIA<br>EMAIL            | NO   | YES      | NO         | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 12 | MANOR         | JV                  | 10/11/2019 | DETAILED COPY OF REPORT OR CFS FOR 12400 CASTLEGATE ON 10/8/19                            |   |         | 10/11/19<br>VIA<br>EMAIL            | NO   | YES      | NO         | 00 HRS 10 MIN<br>ACCUM 00 HRS 20 MIN |
| 13 | SULLO         | SULLO               | 10/16/2019 | LAST 2 WEEKS OF CITATIONS ISSUED  |   |         | 10/23/19<br>VIA<br>EMAIL            | NO   | YES      | NO         | 00 HRS 30 MIN<br>ACCUM 1 HRS 00 MIN  |
| 14 | CARLSON       | LAW FIRM            | 10/18./19  | 19-18939 COPY OF 911 & ACCIDENT REPORT  |   |         | 10/28/19<br>VIA<br>EMAIL            | NO   | YES      | NO         | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |

|    |         |          |            |   |  |  |                    |       |       |       |                                 |
|----|---------|----------|------------|---|--|--|--------------------|-------|-------|-------|---------------------------------|
| 15 | BEVERLY | BRITTANY | 10/18/2019 | COPY OF OFFENSE REPORT THAT OCCURRED ON 9/23/19 W/ALEXANDER, JOHN WILLIAM DOB 8/13/68 "HARRASSMENT" OR ANY OTHER DOCUMENTATION YOU HAVE WITH THIS MALE LISTED. 19-17861 | 10/23 SENT CLARIFCATION EMAIL TO REQUESTOR 10/24 REQUSTOR WITHDREW REQUEST |  | *****              | ***** | ***** | ***** | *****                           |
| 16 | BALL    | BRANDON  | 1018/19    | COPY OF JV 'INVENTORY SEARCH POLICY' & COPY OF POLICY THAT DISCUSSES WHEN A JV OFFICER HAS TO ARREST SOMEONE WHO HAS A WARRANT FROM A DIFFERENT AGENCY                  |  |  | 10/23/19 VIA EMAIL | NO    | YES   | NO    | 2 HRS 30 MIN ACCUM 2 HRS 30 MIN |
| 17 | FALKE   | CATHLEEN | 10/22/2019 | 19-18895 COPY OF OFFENSE REPORT   | 10/23/19 SENT TO AG FOR OPINION  |  |                    | YES   | NO    | YES   | 2 HRS 30 MIN ACCUM 2 HRS 30 MIN |
| 18 | SULLO   | SULLO    | 10/31/2019 | LAST 2 WEEKS OF CITATIONS ISSUED  |  |  |                    |       |       |       |                                 |
| 19 | LEXUS   | NEXUS    | 11/1/2019  | LAST MONTH OF CITATION ISSUED   |  |  |                    |       |       |       |                                 |

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS 2019**

| MONTH         | CITY PORTION        |                     |                        | RESTRICTED FUND    |                    |                   |                 | STATE & OMNI & COLLECTIONS | TOTAL COLLECTION      |
|---------------|---------------------|---------------------|------------------------|--------------------|--------------------|-------------------|-----------------|----------------------------|-----------------------|
|               | CITY FINES          | WARRANT COLLECTION  | CITY PORTION OMNI FEES | COURT SEC. FUND    | COURT TECH. FEE    | JUDICIAL EFF. FEE | CHILD SAFETY    | PORTION FEES               |                       |
| Jan           | \$81,073.44         | \$9,079.92          | \$626.86               | \$1,387.22         | \$1,849.68         | \$276.86          | \$134.25        | \$45,322.05                | \$139,750.28          |
| Feb           | \$93,059.49         | \$16,083.61         | \$1,050.31             | \$1,637.07         | \$2,182.77         | \$324.42          | \$70.00         | \$60,625.93                | \$175,033.60          |
| Mar           | \$102,939.19        | \$18,827.66         | \$1,204.28             | \$1,746.24         | \$2,332.29         | \$346.85          | \$0.00          | \$69,510.25                | \$196,906.76          |
| Apr           | \$79,609.21         | \$12,093.30         | \$903.64               | \$1,517.16         | \$2,026.91         | \$301.02          | \$61.62         | \$55,186.23                | \$151,699.09          |
| May           | \$67,558.91         | \$10,026.93         | \$705.11               | \$1,230.95         | \$1,644.33         | \$244.97          | \$42.12         | \$46,144.83                | \$127,598.15          |
| June          | \$71,224.02         | \$10,345.53         | \$801.60               | \$1,415.78         | \$1,883.70         | \$278.96          | \$50.00         | \$50,532.64                | \$136,532.23          |
| July          | \$77,587.83         | \$9,905.60          | \$699.14               | \$1,465.81         | \$1,954.40         | \$518.52          | \$32.88         | \$47,097.90                | \$139,262.08          |
| Aug           | \$68,208.69         | \$7,513.11          | \$551.77               | \$1,319.90         | \$1,759.86         | \$506.18          | \$0.00          | \$42,939.07                | \$122,798.58          |
| Sept          | \$78,150.06         | \$9,324.60          | \$709.66               | \$1,567.88         | \$2,090.47         | \$540.69          | \$25.00         | \$51,596.02                | \$144,004.38          |
| Oct           | \$68,772.52         | \$8,995.46          | \$648.22               | \$1,333.79         | \$1,778.44         | \$494.99          | \$125.00        | \$46,791.39                | \$128,939.81          |
| Nov           |                     |                     |                        |                    |                    |                   |                 |                            |                       |
| Dec           |                     |                     |                        |                    |                    |                   |                 |                            |                       |
| <b>Totals</b> | <b>\$788,183.36</b> | <b>\$112,195.72</b> | <b>\$7,900.59</b>      | <b>\$14,621.80</b> | <b>\$19,502.85</b> | <b>\$3,833.46</b> | <b>\$540.87</b> | <b>\$515,746.31</b>        | <b>\$1,462,524.96</b> |

**Municipal Courts**  
**Activity Detail**  
**October 1, 2019 to October 31, 2019**

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

| CRIMINAL CASES  |                      |           |                |                          |                 |                |               |
|---|----------------------|-----------|----------------|--------------------------|-----------------|----------------|---------------|
|   | Traffic Misdemeanors |           |                | Non-Traffic Misdemeanors |                 |                |               |
|   | Non-Parking          | Parking   | City Ordinance | Penal Code               | Other State Law | City Ordinance | Total         |
| <b>Cases Pending 10/1/2019:</b>                       |                      |           |                |                          |                 |                |               |
| <i>Active Cases</i>                                   | 9,538                | 57        | 0              | 101                      | 791             | 115            | 10,602        |
| <i>Inactive Cases</i>                                 | 19,184               | 42        | 0              | 165                      | 6,359           | 54             | 25,804        |
| Docket Adjustments                                    | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| <b>Cases Added:</b>                                   |                      |           |                |                          |                 |                |               |
| New Cases Filed                                       | 909                  | 7         | 0              | 3                        | 114             | 5              | 1,038         |
| Cases Reactivated                                     | 241                  | 1         | 0              | 3                        | 107             | 4              | 356           |
| All Other Cases Added                                 | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| <b>Total Cases on Docket</b>                          | <b>10,688</b>        | <b>65</b> | <b>0</b>       | <b>107</b>               | <b>1,012</b>    | <b>124</b>     | <b>11,996</b> |
| <b>Dispositions:</b>                                  |                      |           |                |                          |                 |                |               |
| Dispositions Prior to Court Appearance or Trial:      |                      |           |                |                          |                 |                |               |
| Uncontested Dispositions                              | 306                  | 0         | 0              | 1                        | 56              | 2              | 365           |
| Dismissed by Prosecution                              | 130                  | 2         | 0              | 1                        | 13              | 0              | 146           |
| Total Dispositions Prior to Court Appearance or Trial | 436                  | 2         | 0              | 2                        | 69              | 2              | 511           |
| Dispositions at Court Appearance or Trial:            |                      |           |                |                          |                 |                |               |
| Convictions:  |                      |           |                |                          |                 |                |               |
| <i>Guilty Plea or Nolo Contendere</i>                 | 11                   | 0         | 0              | 0                        | 2               | 0              | 13            |
| <i>By the Court</i>                                   | 3                    | 0         | 0              | 0                        | 1               | 0              | 4             |
| <i>By the Jury</i>                                    | 4                    | 0         | 0              | 0                        | 0               | 0              | 4             |
| Acquittals:   |                      |           |                |                          |                 |                |               |
| <i>By the Court</i>                                   | 5                    | 0         | 0              | 2                        | 0               | 0              | 7             |
| <i>By the Jury</i>                                    | 2                    | 0         | 0              | 0                        | 0               | 0              | 2             |
| Dismissed by Prosecution                              | 44                   | 0         | 0              | 0                        | 13              | 1              | 58            |
| Total Dispositions at Court Appearance or Trial       | 69                   | 0         | 0              | 2                        | 16              | 1              | 88            |
| Compliance Dismissals:                                |                      |           |                |                          |                 |                |               |
| After Driver Safety Course                            | 46                   | ---       | ---            | ---                      | ---             | ---            | 46            |
| After Deferred Disposition                            | 98                   | 0         | 0              | 3                        | 1               | 1              | 103           |
| After Teen Court                                      | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| After Tobacco Awareness Course                        | ---                  | ---       | ---            | ---                      | 0               | ---            | 0             |
| After Treatment for Chemical Dependency               | ---                  | ---       | ---            | 0                        | 0               | ---            | 0             |
| After Proof of Financial Responsibility               | 27                   | ---       | ---            | ---                      | ---             | ---            | 27            |
| All Other Transportation Code Dismissals              | 178                  | 0         | 0              | 0                        | 0               | 0              | 178           |
| Total Compliance Dismissals                           | 349                  | 0         | 0              | 3                        | 1               | 1              | 354           |
| All Other Dispositions                                | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| <b>Total Cases Disposed</b>                           | <b>854</b>           | <b>2</b>  | <b>0</b>       | <b>7</b>                 | <b>86</b>       | <b>4</b>       | <b>953</b>    |
| <b>Cases Placed on Inactive Status</b>                | <b>94</b>            | <b>0</b>  | <b>0</b>       | <b>2</b>                 | <b>58</b>       | <b>1</b>       | <b>155</b>    |
| <b>Cases Pending 10/31/2019:</b>                      |                      |           |                |                          |                 |                |               |
| <i>Active Cases</i>                                   | 9,740                | 63        | 0              | 98                       | 868             | 119            | 10,888        |
| <i>Inactive Cases</i>                                 | 19,037               | 41        | 0              | 164                      | 6,310           | 51             | 25,603        |
| <b>Show Cause and Other Required Hearings Held</b>    | <b>81</b>            | <b>1</b>  | <b>0</b>       | <b>0</b>                 | <b>11</b>       | <b>0</b>       | <b>93</b>     |
| <b>Cases Appealed:</b>                                |                      |           |                |                          |                 |                |               |
| After Trial   | 1                    | 0         | 0              | 0                        | 0               | 0              | 1             |
| Without Trial   | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |

**Municipal Courts  
Activity Detail  
October 1, 2019 to October 31, 2019**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

| CIVIL/ADMINISTRATIVE CASES   |          |
|--|----------|
|  | Total    |
| <b>Cases Pending 10/1/2019:</b>  |          |
| <i>Active Cases</i>  | 0        |
| <i>Inactive Cases</i>  | 0        |
| Docket Adjustments   | 0        |
| <b>Cases Added:</b>  |          |
| New Cases Filed  | 0        |
| Cases Reactivated  | 0        |
| All Other Cases Added  | 0        |
| <b>Total Cases on Docket</b>   | <b>0</b> |
| <b>Dispositions:</b>   |          |
| Uncontested Civil Fines or Penalties   | 0        |
| Default Judgments  | 0        |
| Agreed Judgments   | 0        |
| Trial/Hearing by Judge/Hearing Officer                                       | 0        |
| Trial by Jury  | 0        |
| Dismissed for Want of Prosecution  | 0        |
| All Other Dispositions   | 0        |
| <b>Total Cases Disposed</b>  | <b>0</b> |
| <b>Cases Placed on Inactive Status</b>                                       | <b>0</b> |
| <b>Cases Pending 10/31/2019:</b>   |          |
| <i>Active Cases</i>  | 0        |
| <i>Inactive Cases</i>  | 0        |
| <b>Cases Appealed:</b>   |          |
| After Trial  | 0        |
| Without Trial  | 0        |
| JUVENILE/MINOR ACTIVITY  |          |
|  | Total    |
| Transportation Code Cases Filed.....   | 6        |
| Non-Driving Alcoholic Beverage Code Cases Filed.....                         | 0        |
| Driving Under the Influence of Alcohol Cases Filed.....                      | 0        |
| Drug Paraphernalia Cases Filed.....  | 0        |
| Tobacco Cases Filed.....   | 0        |
| Truant Conduct Cases Filed.....  | 0        |
| Education Code (Except Failure to Attend) Cases Filed.....                   | 0        |
| Violation of Local Daytime Curfew Ordinance Cases Filed.....                 | 0        |
| All Other Non-Traffic Fine-Only Cases Filed.....                             | 1        |
| Transfer to Juvenile Court:  |          |
| <i>Mandatory Transfer</i> .....  | 0        |
| <i>Discretionary Transfer</i> .....  | 0        |
| Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)..... | 0        |
| Held in Contempt by Criminal Court (Fined or Denied Driving Privileges)..... | 0        |
| Juvenile Statement Magistrate Warning:                                       |          |
| <i>Warnings Administered</i> .....   | 0        |
| <i>Statements Certified</i> .....  | 0        |
| Detention Hearings Held.....   | 0        |
| Orders for Non-Secure Custody Issued.....                                    | 0        |
| Parent Contributing to Nonattendance Cases Filed.....                        | 0        |

**Municipal Courts**  
**Activity Detail**  
**October 1, 2019 to October 31, 2019**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

| ADDITIONAL ACTIVITY   |              |                                |
|---|--------------|--------------------------------|
|   | Number Given | Number Requests<br>for Counsel |
| Magistrate Warnings:  |              |                                |
| <i>Class C Misdemeanors</i> .....   | 0            | --                             |
| <i>Class A and B Misdemeanors</i> .....   | 0            | 0                              |
| <i>Felonies</i> .....   | 0            | 0                              |
|   |              | <b>Total</b>                   |
| Arrest Warrants Issued:   |              |                                |
| <i>Class C Misdemeanors</i> .....   |              | 157                            |
| <i>Class A and B Misdemeanors</i> .....   |              | 0                              |
| <i>Felonies</i> .....   |              | 0                              |
| Capiases Pro Fine Issued .....  |              | 0                              |
| Search Warrants Issued .....  |              | 0                              |
| Warrants for Fire, Health and Code Inspections Filed .....                          |              | 0                              |
| Examining Trials Conducted .....  |              | 0                              |
| Emergency Mental Health Hearings Held .....   |              | 0                              |
| Magistrate's Orders for Emergency Protection Issued .....                           |              | 0                              |
| Magistrate's Orders for Ignition Interlock Device Issued .....                      |              | 0                              |
| All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond ..... |              | 0                              |
| Driver's License Denial, Revocation or Suspension Hearings Held .....               |              | 0                              |
| Disposition of Stolen Property Hearings Held .....                                  |              | 0                              |
| Peace Bond Hearings Held .....  |              | 0                              |
| Cases in Which Fine and Court Costs Satisfied by Community Service:                 |              |                                |
| <i>Partial Satisfaction</i> .....   |              | 0                              |
| <i>Full Satisfaction</i> .....  |              | 12                             |
| Cases in Which Fine and Court Costs Satisfied by Jail Credit .....                  |              | 31                             |
| Cases in Which Fine and Court Costs Waived for Indigency .....                      |              | 3                              |
| Amount of Fines and Court Costs Waived for Indigency .....                          |              | \$ 877                         |
| Fines, Court Costs and Other Amounts Collected:                                     |              |                                |
| <i>Kept by City</i> .....   |              | \$ 83,566                      |
| <i>Remitted to State</i> .....  |              | \$ 35,296                      |
| <i>Total</i> .....  |              | \$ 118,863                     |

CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

| <u>DATE</u>                                    | <u>JUDGE/<br/>PROSECUTOR</u> | <u>TOTAL<br/>CASES</u> | <u>NO</u>     | <u>% TO</u>  | <u>SHOWED</u> | <u>% TO</u>  | <u>PAYMENT</u> | <u>% TO</u>  | <u>DOCKET</u> | <u>% TO</u>  |
|--|------------------------------|------------------------|---------------|--------------|---------------|--------------|----------------|--------------|---------------|--------------|
|  |                              |                        | <u>SHOWED</u> | <u>TOTAL</u> | <u>TOTAL</u>  | <u>TOTAL</u> | <u>PLAN</u>    | <u>TOTAL</u> | <u>CLOSED</u> | <u>TOTAL</u> |
| <u>October 9, 2019</u><br><u>AM/PM Docket</u>  | JUDGE HALICK                 | 571                    | 283           | 50%          | 288           | 50%          | 70             | 24%          | 134           | 47%          |
|  | NATHAN MUNIER                |                        |               |              |               |              |                |              |               |              |
| <u>October 16, 2019</u><br><u>AM/PM Docket</u> | JUDGE CHANCIA                | 326                    | 56            | 17%          | 270           | 83%          | 12             | 4%           | 120           | 44%          |
|  | LANCE LONG                   |                        |               |              |               |              |                |              |               |              |
| <u>October 30, 2019</u><br><u>AM/PM Docket</u> | JUDGE BRASHEAR               | 146                    | 6             | 4%           | 140           | 96%          | 15             | 11%          | 32            | 23%          |
|  | Lance Long                   |                        |               |              |               |              |                |              |               |              |
|  |                              |                        |               |              |               |              |                |              |               |              |
|  |                              |                        |               |              |               |              |                |              |               |              |
|  |                              |                        |               |              |               |              |                |              |               |              |
| <u>TOTAL</u>                                   |                              | <b>1,043</b>           | <b>345</b>    | <b>33%</b>   | <b>698</b>    | <b>67%</b>   | <b>97</b>      | <b>14%</b>   | <b>286</b>    | <b>41%</b>   |









Specific Offenses.....: Include: 3001, 3001S, 3001SZ, 3006, 3006I

3006 RAN STOP SIGN

Statute: 545.151 TRANSPORTATION CODE

|                              |               |                   |
|------------------------------|---------------|-------------------|
| T C0057229 -01 10/18/2019 IA | RAN STOP SIGN | IVY FALLS CT      |
| T C0057237 -01 10/18/2019 IA | RAN STOP SIGN | 15400 LAKEVIEW DR |

|  |   |
|--|---|
| Number of Citations for Offense.....:  | 2 |
| Number of Violations for Offense.....: | 2 |
| Number of Citations to Juveniles.....: | 0 |
| Number of Citations to Minors.....:    | 0 |

OFFENSES 2

---

3586 SPEEDING

Statute: 545.351 TRANSPORTATION CODE

|                              |                               |                 |
|------------------------------|-------------------------------|-----------------|
| T C0057240 -01 10/18/2019 IA | SPEEDING 40 MPH in a 30 MPH   | 16300 JERSEY DR |
| T C0057301 -01 10/23/2019 IA | SPEEDING 44 MPH in a 30 MPH M | 15700 JERSEY DR |

|  |   |
|--|---|
| Number of Citations for Offense.....:  | 2 |
| Number of Violations for Offense.....: | 2 |
| Number of Citations to Juveniles.....: | 0 |
| Number of Citations to Minors.....:    | 1 |

OFFENSES 2

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3006I RAN STOP SIGN - INTERSECTION

Statute: TC 545.151

T C0057303 -01 10/23/2019 IA RAN STOP SIGN - INTERSECTION 16600 JERSEY DR

|  |   |
|--|---|
| Number of Citations for Offense.....:  | 1 |
| Number of Violations for Offense.....: | 1 |
| Number of Citations to Juveniles.....: | 0 |
| Number of Citations to Minors.....:    | 0 |

OFFENSES 1

---

GRAND TOTALS

|  |   |
|--|---|
| Total Number of Citations.....:        | 5 |
| Total Number of Violations.....:       | 5 |
| Total Number of Citations Juveniles.:  | 0 |
| Total Number of Citations Minors.....: | 1 |

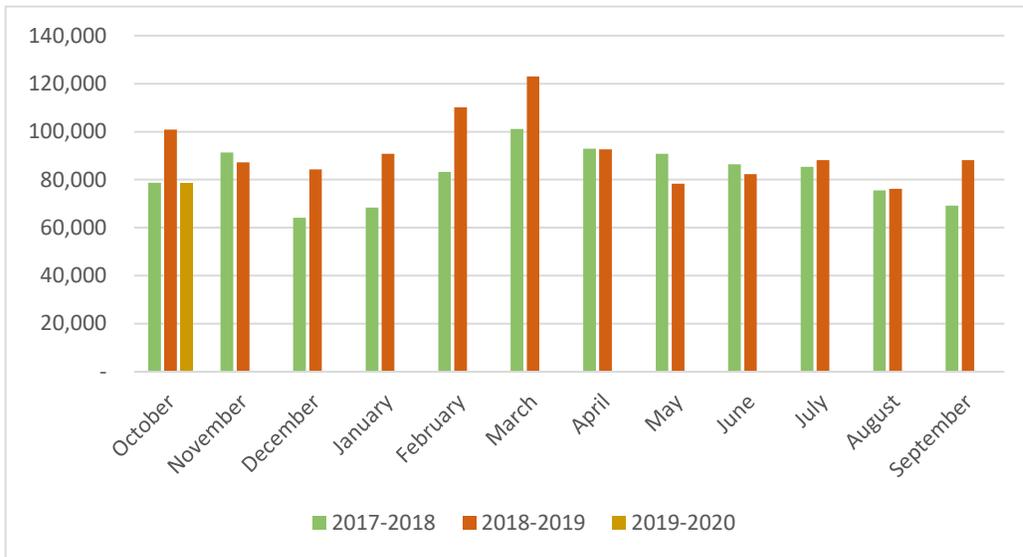
## JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

### GENERAL PROCEEDS

FY 2017, 2018, 2019

|                 | 2017-2018         | 2018-2019           | 2019-2020        |
|-----------------|-------------------|---------------------|------------------|
| October         | 78,666            | 100,832             | 78,416           |
| November        | 91,263            | 87,251              |                  |
| December        | 64,109            | 84,302              |                  |
| January         | 68,431            | 90,781              |                  |
| February        | 83,276            | 110,193             |                  |
| March           | 101,163           | 122,971             |                  |
| April           | 92,902            | 92,606              |                  |
| May             | 90,836            | 78,291              |                  |
| June            | 86,467            | 82,371              |                  |
| July            | 85,337            | 88,193              |                  |
| August          | 75,503            | 76,274              |                  |
| September       | 69,179            | 88,185              |                  |
| <b>FY Total</b> | <b>\$ 987,132</b> | <b>\$ 1,102,249</b> | <b>\$ 78,416</b> |

Average Per Month     \$    82,261     \$    91,854     \$    78,416



| CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT |        |        |        |        |        |        |        |        |        |        |     |     |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-----|-----|
| 2019 YEARLY REPORT                             |        |        |        |        |        |        |        |        |        |        |     |     |
|  | JAN    | FEB    | MAR    | APR    | MAY    | JUN    | JUL    | AUG    | SEP    | OCT    | NOV | DEC |
| <b>WATER</b>                                   |        |        |        |        |        |        |        |        |        |        |     |     |
| WATER PLANT #1 SEATTLE                         | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |     |     |
| WATER PLANT #2 VILLAGE                         | 0.50   | 0.43   | 0      | 0.42   | 0.48   | 0      | 0      | 0      | 0      | 0      |     |     |
| WATER PLANT #3 WEST                            | 0.85   | 0.58   | 0      | 1.52   | 0      | 0      | 1.09   | 8.521  | 12.677 | 10.694 |     |     |
| CITY OF HOUSTON (SEATTLE)                      | 31.984 | 28.233 | 34.03  | 35.947 | 34.508 | 44.825 | 40.126 | 48.393 | 33.8   | 29.589 |     |     |
| INTERCONNECT(529)                              | 0.05   | 0      | 0.18   | 0.15   | 0.07   | 0.15   | 0.54   | 0.12   | 0.11   | 0.15   |     |     |
| TOTAL(Million Gallons)                         | 32.169 | 28.334 | 34.048 | 36.156 | 34.563 | 44.840 | 40.289 | 56.926 | 46.462 | 40.298 |     |     |
| MAX DAILY FLOW                                 | 1.418  | 1.970  | 2.839  | 1.312  | 1.817  | 1.828  | 2.63   | 4.207  | 1.821  | 1.781  |     |     |
| METER READS                                    | 3258   | 3264   | 3265   | 3277   | 3263   | 3259   | 3266   | 3261   | 3270   | 3271   |     |     |
| WATER OFF/ON                                   | 12     | 15     | 7      | 19     | 9      | 18     | 13     | 19     | 3      | 16     |     |     |
| METER ACCURACY TESTS                           | 0      | 0      | 0      | 0      | 1      | 0      | 0      | 0      | 0      | 0      |     |     |
| MAIN BREAKS REPAIRED                           | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |     |     |
| WATER LEAKS REPAIRED                           | 6      | 8      | 11     | 4      | 9      | 10     | 10     | 6      | 5      | 12     |     |     |
| FIRE HYDRANTS SERVICED                         | 1      | 0      | 0      | 0      | 0      | 1      | 0      | 0      | 0      | 0      |     |     |
| METER INSTALLATIONS                            | 76     | 50     | 27     | 18     | 10     | 37     | 44     | 74     | 51     | 3      |     |     |
| SERVICE INSPECTIONS                            | 0      | 0      | 19     | 5      | 42     | 7      | 48     | 25     | 14     | 0      |     |     |
| QUALITY  | 1      | 0      | 2      | 0      | 2      | 1      | 2      | 2      | 0      | 0      |     |     |
| PRESSURE                                       | 0      | 3      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |     |     |
| SEWER COMPLAINTS                               | 2      | 0      | 0      | 0      | 0      | 5      | 2      | 0      | 0      | 1      |     |     |
| <b>WHITE OAK BAYOU</b>                         |        |        |        |        |        |        |        |        |        |        |     |     |
| AVG. DAILY FLOW (EFFLUENT)                     | 1.051  | 0.8688 | 0.8194 | 0.8188 | 0.9439 | 0.8341 | 0.7486 | 0.841  | 0.9393 | *      |     |     |
| JV PORTION                                     | 0.3859 | 0.3151 | 0.2984 | 0.2977 | 0.3918 | 0.2997 | 2.8513 | 0.1967 | 0.4047 | *      |     |     |
| % OF PLANT                                     | 23.0%  | 34.6%  | 38.3%  | 37.19  | 29.74  | 20.08  | 86.59  | 26.96  | 35.0%  | *      |     |     |
| <b>GARBAGE</b>                                 |        |        |        |        |        |        |        |        |        |        |     |     |
| Residential Customers                          | 2172   | 2173   | 2173   | 2179   | 2169   | 2215   | 2172   | 2168   | 2176   | 2176   |     |     |
| Complaints                                     | 4      | 2      | 5      | 2      | 4      | 6      | 1      | 0      | 1      | 1      |     |     |
| <b>COMMUNITY DEVELOPMENT</b>                   |        |        |        |        |        |        |        |        |        |        |     |     |
| Plans Checked                                  | 16     | 12     | 3      | 11     | 11     | 7      | 5      | 25     | 16     | 2      |     |     |
| Sign Plan Reviews                              | 2      | 1      | 4      | 3      | 3      | 2      | 2      | 2      | 3      | 0      |     |     |
| Permits Issued                                 | 95     | 78     | 91     | 83     | 82     | 59     | 70     | 95     | 71     | 67     |     |     |
| Inspections (Permit)                           | 90     | 155    | 59     | 127    | 110    | 103    | 96     | 93     | 78     | 118    |     |     |
| Insp (Site)                                    | 41     | 52     | 33     | 19     | 26     | 45     | 91     | 29     | 107    | 67     |     |     |
| Conferences                                    | 4      | 6      | 2      | 3      | 5      | 3      | 5      | 1      | 1      | 2      |     |     |
| Certificate of Occupancy (Residential)         | 1      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |     |     |
| Certificate of Occupancy (Commercial)          | 3      | 4      | 1      | 1      | 3      | 2      | 0      | 0      | 0      | 2      |     |     |
| Street/Sidewalk Repairs (in yards)             | 3      | 1      | 0      | 2      | 0      | 0      | 0      | 0      | 0      | 0      |     |     |
| Sign repairs                                   | 2      | 0      | 0      | 0      | 1      | 0      | 0      | 0      | 0      | 0      |     |     |
| <b>CODE ENFORCEMENT</b>                        |        |        |        |        |        |        |        |        |        |        |     |     |
| Violation Letters                              | 26     | 32     | 27     | 32     | 43     | 46     | 35     | 45     | 22     | 39     |     |     |
| Red tags for ordinance violations              | 35     | 37     | 47     | 38     | 36     | 30     | 20     | 24     | 29     | 47     |     |     |
| Conferences                                    | 45     | 27     | 31     | 29     | 36     | 30     | 23     | 25     | 23     | 25     |     |     |
| Signs picked up-bandit and ROW signs           | 27     | 12     | 23     | 14     | 14     | 47     | 39     | 34     | 45     | 35     |     |     |
| Animals picked up                              | 3      | 3      | 4      | 5      | 3      | 4      | 7      | 7      | 2      | 3      |     |     |
| Animals taken to HC                            | 0      | 1      | 1      | 3      | 0      | 2      | 1      | 1      | 1      | 0      |     |     |
| Traps Issued                                   | 2      | 2      | 2      | 0      | 4      | 2      | 0      | 3      | 3      | 3      |     |     |
| <b>FLEET</b>                                   |        |        |        |        |        |        |        |        |        |        |     |     |
| Work Orders                                    | 49     | 45     | 49     | 37     | 39     | 48     | 63     | 35     | 33     | 34     |     |     |
| Preventative Maintenance                       | 15     | 6      | 7      | 12     | 10     | 10     | 9      | 9      | 6      | 10     |     |     |
| Unscheduled Repairs                            | 35     | 30     | 29     | 17     | 16     | 30     | 39     | 16     | 19     | 18     |     |     |
| New Vehicle Set ups                            | 0      | 5      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |     |     |

\* - unavailable at this time



# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040  
713-466-2100 (office) 713-466-2140 (fax)

## Status Report for City Council Department of Public Works – October 2019

This report documents the on-going activities of the Public Works Department for October 2019. The objective is to capture current status, significant events, responses thereto, regulatory and compliance efforts, notable achievements and potential issues to expect in the near future.

### 1) Compliance:

**TCEQ** – SWMP report is at TCEQ, submitted by Jones/Carter. They are working on responding to TCEQ questions. We anticipate that they will also assist in the development of the MS4 report for 2020. The City is still working on the TCEQ deficiency report of 9/27/2019.

### 2) Training and Required Staff Certifications:

We have requirements for staff to be licensed/certified in certain operations and we are constantly keeping pressure and offering support for staff to obtain proper licenses.

- **FEMA** 100-400, 700-800. We have asked Chief Bitz for a roster of those deficient in this area.
- **Water & Wastewater:** must have 2 “C” certifications on staff. Roy has 1 certification and we currently use a consultant to provide us with the 2nd certification. One staff member will take the D exam, another staff member was approved by TCEQ to take the “C” exam for groundwater.
- **Water & Wastewater:** SPCC (Spill Prevention, Control & Countermeasure) action plans must be in place. We will work on this next. Meeting to discuss occurred 10/15/2019 w/ Jones & Carter.
- **Water & Wastewater:** MS4 Certification (11/2019) Recommendation to check with Jones & Carter on this. Need a sign-in sheet. Meeting to discuss this occurred 10/15/2019, we need to execute their agreement.
- **Fleet** – Need ASE certifications for whomever is in this position. A4, A5 & T4 & T5. Our Master Mechanic currently holds these certificates, need other staff to hold them as well.
- **Fleet** - Also requires certifications in EVT (Emergency Vehicle Training), A/C license (EPA, 609a), CDL Driver’s license for mechanics position. Our Master Mechanic currently holds these certificates, need other staff to hold them as well.
- **Streets:** A CDL is required for the street sweeper, dump truck and any other equipment that has air brakes. Barry currently holds a CDL license and he operates the sweeper.
- **Building Official:** currently interviewing for a Building Inspector and hope to hire a person credentialed in the building trades, plumbing license, etc.

#### Recent Accomplishments

**David Y.** has successfully achieved his D Water license *Congrats David!*  
**Brandon K.** has scheduled his D Water exam for October 31, 2019  
**Mathew C.** has scheduled his C Water Exam for November 4, 2019  
**Albert R.** has a scheduled exam T5 Truck steering and suspension, 11/7.  
**Jose D.** our Master Mechanic, Passed:  
 - ASE A6 Electrical test on 10/18.  
 - He passed his ASE A8 Engine Performance test on 10/23.  
 - He passed his ASE A2 Automatic Transmissions test on 11/1.  
*Congrats Jose!*

### 3) Required Permits/Monitoring/Lab Records for Operation

- The requirements identified thus far are listed in the attached **Appendix 1 & 2**, below.

### 4) Pending Inspections

- No inspections are scheduled for the near term.

**5) New Initiatives/Programs**

- SCBA training occurred 10/2/2019, need 2 more trainings. Device is mounted as shown on right.
- Public Works Building – Discussing a **Grand Opening** for citizens to view the new building, with possible date in 1<sup>st</sup> Quarter 2020.
- Planning a **street striping** and signage initiative – review signage and readability of street signs, paint/repaint cross walks. We plan on prioritizing around schools to address a homeowner’s request. We are discussing this initiative, working on a schedule for completion, identifying in-house expectations and scope of work.
- Based on a water leak at Harbor Freight we found that not all of the water valves are easily locatable. The City has had **6 water breaks** recently where locating some of the valves was a challenge. Then, some of the valves we turned failed, forcing us to move to the next valve down the street, thereby taking more properties down. We are initiating a plan that will locate and mark the valves and in a possible Phase II, we will test them.

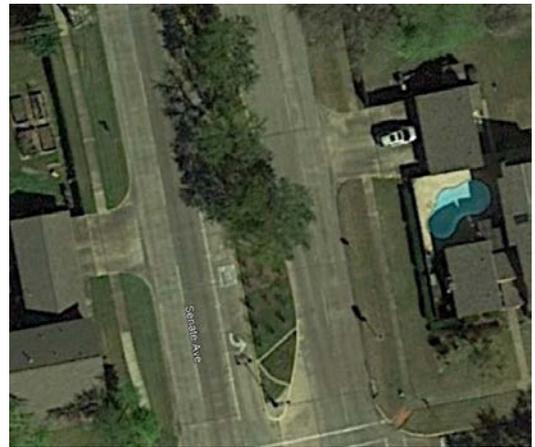


Figure 1 - Crosswalk Faded, Striping Almost Invisible

**6) Current Work in Progress:**

- Moving to a paperless billing system, working w/ Isabel/Maria on new processes.
- In-house Review of Civil Engineering plans for 290 Retail Center, per Christian’s request.
- Departmental policy for Contract Processing Procedures - Revised - 09-24-2019 (per AB/LC). Developing procedures for electronic documents for the PWD; Jim is assigned.
- Currently Public Works is trying to identify contracts, agreements, commitments, scopes, terms, etc.
- Researching where the Utilities/Storm components are: inlets, flow directions, pump stations, elevated storage. Jim Bridges is assisting me in gathering City maps and infrastructure data. Current plans are required by TCEQ for EOY completion.
- Sound wall activity is increasing: Construction starts in Spring 2020, w/ 238 day duration.
- Berm/Wall St improvements on-going, consultant moving ahead w/ plans, SOW, BCA, etc.
- **6 water main breaks recently:**
  - o Harbor Freight – this break was on their side of the meter, they had plumber come out on a Saturday and we couldn’t find some of the valves that should be there. Solution shut down entire area instead of just the affected store. Complaints from Derrick that we couldn’t find some valves, 10/4.
  - o Comcast break, contractor bored through water line, 10/14.
  - o CenterPoint contractor (MPT) bored and hit water main, 10/17, 6:30PM, fixed at 5AM, 10/18 at a large cost for overtime, contractors, upset homeowners, etc. Multiple homeowners are asking who should pay for their inconveniences from outages caused by contractors. We are analyzing permit procedural language to address some of this.
  - o A water main break occurred on 10/18 at the Corner of Congo and Australia. We have a leak at that location (2” main valve). It’s about 6 to 7 feet deep. We hope to get it flagged today and repaired today if not tomorrow depending on locators.
  - o A water break occurred on 10/26, water leak, 15601 Singapore lane.
  - o Main Break leak at 15901 Congo on 10/31.
- The Public Works Dept. met on this growing issue on 10/22 with Derrick, Roy, Christian, Jim, Austin, Danielle and Ward.

The problems we are experiencing comprise:

1. We cannot find some valves that are on our map,
2. When we do find them, some are breaking when we try to shut them down,
3. Owners are losing water over larger areas than needed if we could find/shut down the closest valve to the repair.

Results of Meeting: Jim has developed a gridded location map of the city segmenting where we will identify the water valves. We will start in the Seattle area due to the age of that part of the city. We will expand out in a 3 block x 3 block grid to locate and mark the valves. We will analyze the results of our inspection and then consider Phase II, testing the valves to identify further repairs to be done by us or a contractor which is yet TBD.

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## 7) Departmental Report:

### a) Streets/Bridges

- Smart meters are installed, training is needed and is being scheduled at *no cost*.
- Picked up street sweeper from mechanic doing repairs. Should be back in service when all paperwork is cleared. We are researching a grant to help purchase a new sweeper, since repairs are adding up quickly on the existing sweeper. We have been building a Fund for this for 2 years.
- Actions planned for week of 10/28:
  - o Normal Customer Service
  - o Service Orders,
  - o Leaks,
  - o Cut-on's, cut offs
  - o Installs:
    - Service Orders: Leaks, Cut-on's, cut-offs, installs, Customer Service
    - 1 1/2" meter install 17456 NW Frwy - Complete 10/28/19
    - Map update meeting moved to 10/28/19
    - Start process for valve operating and repair program
    - Installed new valve at Congo and Australia- 10/25/19
    - Received Contractor Work Calendar for future jobs
    - (Line Locate). Ongoing service
    - Looking through new apps for Public Works Streets candidate.

### b) Code Enforcement/Permitting/Building Official

- Interviewing candidates for Building Inspector.
- Modified permit procedure to require 72 hours' notice to homeowners of work on their property and an application for obtaining water will be handed out with the permit. This is a result of complaints from homeowners of contractor's using their water, leaving exposed cables in yard, knocking over trash cans, leaving refuse on outdoor furniture, etc.
- Actions for October:
  - o Construction document reviews (new R-3 resub2)
  - o Development review (16K Dillard Dr. -- new Comm. Shell Bldg. Site landscaping)
  - o 67 - Site Inspections
  - o 19 - Field Inspections (primarily SWPP/MS4/ErosionCtrl.)
  - o 2 - external customer Meetings
  - o 23 - ROW BS
  - o Assisting as General Contractor for the Brass Thimble project

### c) Fleet Maintenance is overseeing the construction at the new PW building.

- All of the vehicles have been ordered.

- On-going over the next few weeks will be ordering of lights, logos, unit #'s, etc. for new vehicles. Jose will oversee the installation.
- The pedestal lifts have been delivered.
- Albert has an ASE test schedule for Nov. 7 - T5 Truck steering and suspension. Per agreement, this is the last ASE test the City will pay for.
- Discussion of new street sweeper acquisition to be expedited if we can obtain a grant from TCEQ to assist us in buying it. In progress.
- We requested as-built drawings from Hovis Surveying who did our as-built. Requested.

#### d) Water/Wastewater - Operation of Plants/Lift Stations

General Preface/Comment – the facilities are fairly old and have not been well maintained in past years. Our current strategy is to get the plants up, running and on-line. We plan on repairing equipment that can be repaired and replacing those that cannot be repaired. Once that is accomplished, our strategy is to develop a mid-long term capital improvements plan for the facilities that will modernize them to reduce liability and maintenance costs. Several facilities have been dormant for some time. Some of the current conditions occurring this month comprises:

- Seattle Water Plant #1 – well is required to be inspected. When the pump was pulled the shaft started falling apart. This was originally estimated at \$16K but the contractor estimated this could rise to \$75K or higher after it is analyzed. It is currently at the factory being analyzed. The well test was completed and came back as *good quality water*. We have reports that the well was shut down years ago due to radiation. That issue no longer exists.
- The Village Water Plant (#2) Our Utilities staff is working on the transition from CL2 to Chloramines. They are currently orchestrating the needed electrical requirements for the Ammonia system to operate. Preliminary Lab testing was completed on October 11, 2019. Electrical has now been completed. The control panel needs electrical updates, we are going through BuyBoard at a cost of \$57K to accomplish this. This was completed but we rec'd a warning on the MCC equipment from the contractor that the MCC is over 40 years old and now obsolete. They are proposing a future replacement cost of \$100K - \$150K. We will repair as long as it makes sense.
- The West Rd. Water Plant (#3) Check valves are being replaced and they will be replaced starting 10/22.
- Philippines Lift Station – Currently coordinating the installation of the SCADA system which will be located at the Philippines Lift Station. Install occurred on Thursday October 17, 2019 and Data configuration occurred on the 21st. SCADA installation is now complete. One pump is under repair, estimated at \$16K. We also need an exhaust fan repaired as it prevents maintenance from occurring due to unsafe conditions, fumes, etc., estimated at \$2K. The station's exhaust blower has now been repaired including lighting for safety purposes.
- Castlebridge Wastewater Treatment Plant – The new clarifier has been online for more than one week with no issues. The original clarifier has been isolated, cleaned, and the rented drive motor has been removed in preparation for rehabilitation. Parts of the bridge in the clarifier were not safe due to corrosion and these parts have been partially removed for replacement.
- TOPS WWTP – Ward, Garcia toured WOB WWTP on 10/16 with TOPS consultant. They have replaced diffusers and will update us on upcoming repair needs. We are investigating an engagement where they will assist us in setting up routine maintenance schedules.
- WOB Committee – met in October and received updates from Jones & Carter on generator and Atlas 14 criteria for us. Elected to go with a rental generator for \$9,000/month thus allowing us to continue to move forward on the planned headwork's improvements.

## Appendix 1 - Permit Numbers - October 2019

Water Permit (City of Houston) – enacted in 2010, renew every 10 years. *Researching these renewals.*

TCEQ permit – indicates that 80% of the water is to be groundwater supplied, 20% is surface water from the City of Houston. *We are looking for this requirement in writing.*

TCEQ Permit is a 5-year permit, we are in the process of researching and complying.

### Permit Numbers:

Water 1010016, renewed from 1010013, COH

TCEQ Region 12

Renewal: WQ0011682001 replaces WQ0012681001, issued 4/24/2012. Authorizes treatment and discharge from MUD 247, SIC Code 4952. [2MGD]

TCEQ – TPDES Permit for Municipal Wastewater Renewal: WQ0011682001

This authorizes discharge of treated domestic wastewater w/ average annual flow of 2MGD. Application date: 11/5/2018. The facility is located at: 17350 Pattiglen dr. Houston, 77084. Further info can be found from Langham Creek Utility District, Mr. Steve Barry, PE, Jones & Carter: 281-363-4039. Issuance date: **5/16/2019**

TCEQ – TPDES Permit for Municipal Wastewater Renewal: WQ0011682001

This authorizes discharge of treated domestic wastewater w/ average annual flow of 2MGD. Application date: 11/5/2018. The facility is located at: 17350 Pattiglen dr. Houston, 77084. Further info can be found from Langham Creek Utility District, Mr. Steve Barry, PE, Jones & Carter: 281-363-4039. Issuance date: **1/15/2019**

TCEQ - TPDES Permit No. WQ0012681001, CN600664361, RN101919967, [0.8MGD]

TCEQ - TPDES Permit No. WQ0011682001, CN600664361, RN101919967,  
Date: **10/23/2017**

Permit Renewal - Harris County MUD 170, **10/5/2016**, TCEQ Permit: WQ0012121001, <2.5MGD

TPDES Permit #: WQ0011563001, dated **7/24/2015**, 1.750MGD on Gusty Winds Dr.

Air Quality Standard Permit for Concrete Batch Plants, Air Quality Reg. #: 76121L001, **7/3/2015**

Municipal Wastewater TPDES Permit Renewal: WQ0012397001, 12,000 GPD. 9/5/2014 for SPX Corp.

Weatherford U.S. L.P. – TPDES Permit, **12/18/2012**, WQ0004760000, 10,800 GPD

White Oak Bayou Joint Powers Board, TPDES Permit: WQ0011538001, **9/4/2013**

TCEQ Permit #: WQ0014250001, **12/4/2013**, W-Industries of Texas, LLC

MS4 – new storm water mgt. programs for TPDES General Permit No. TXR040000 (Jones/Carter)

## Appendix 2 - Regulatory Records to be Maintained

### Monitoring records:

- Discharge Monitoring Reports (DMRs), including information on flow, pH, Dissolved Oxygen (DO), etc., as required by permit,
- Original charts from continuous monitoring instrumentation,
- Verification of the validity of the data on the DMRs. An inspector can perform this verification by tracking the raw data from the laboratory bench sheets or other databases to the final reported DMR entries.

### Laboratory records:

- Calibration and maintenance of equipment
- Calculations (i.e., on bench sheets or books)
- Quality assurance/quality control (QA/QC) analysis data
- Laboratory standard operating procedures (SOPs)
- Results of DMR QA studies

### Facility operating records:

- Daily operating log.
- Summary of all laboratory tests run and other required measurements, including reference test method used (Inspectors should reference the most recent version of the Standard Methods or 40 CFR Part 136 methods for test procedures).
- Chemicals used (pounds of chlorine per day, etc.).
- Weather conditions (temperature, precipitation, etc.).
- Equipment maintenance completed and scheduled.
- Equipment downtime and failures.
- Spare parts inventory.

### Monitoring equipment calibration records.

- Treatment plant records (required under the Federal Construction Grants program):
- Plant Operations and Maintenance (O&M) Manual
- Percent removal records
- Accurate and up to date "As built" engineering drawings
- Copy of construction specifications
- Equipment supplier manual
- Data cards (i.e., maintenance records) on all equipment

### Management records:

- Average monthly operating records
- Annual reports
- Emergency conditions (power failures, bypass, upsets, chlorine failure reports, etc.)

## Appendix 3 – Progress Photos



*Progress at New Public Works Building*



*New Fencing Being Installed*



*Powerwashed Ground Storage Tank*

Jersey Meadow Golf Course  
Monthly Report

| <b>FY 2019-2020</b>     | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September          | YTD Totals            |
|-------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-----------------------|
| Rounds played           | 2822                |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 2822.00               |
| Tournament Rounds       | 447                 |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 447.00                |
| Range buckets           | 1508                |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 1508.00               |
| Unearned Revenue        | 400.91              |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 400.91                |
| Star Memberships        | 5,042.78            |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 5,042.78              |
| Green Fees              | 80,370.21           |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 80,370.21             |
| Tournament Fees         | 13,053.96           |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 13,053.96             |
| Range Fees              | 10,699.65           |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 10,699.65             |
| Club Rental             | 300.00              |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 300.00                |
| Sales of Merchandise    | 16,110.06           |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 16,110.06             |
| Concession Fees         | 3,716.48            |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 3,716.48              |
| Miscellaneous Fees      | 424.00              |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | 424.00                |
| <b>Total Income</b>     | <b>130,118.05</b>   |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    | <b>130,118.05</b>     |
| Weather Totals          | 4W/2RO/1CM          |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                    |                       |
| <b>Income Per Round</b> | <b>\$38.14</b>      | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$38.14</b>        |
| <b>Fy 2018-2019</b>     | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September          | YTD Totals            |
| Rounds played           | 2389                | 2319                | 2117               | 1993               | 1873               | 3241                | 4169                | 3196                | 3346                | 4392                | 3809                | 2770               | 35614                 |
| Tournament Rounds       | 582                 | 393                 | 299                | 257                | 297                | 367                 | 526                 | 636                 | 682                 | 304                 | 304                 | 331                | 4978                  |
| Range buckets           | 1265                | 955                 | 970                | 1031               | 1046               | 1284                | 1368                | 1181                | 1591                | 1606                | 1544                | 1351               | 15192                 |
| Unearned Revenue        | -1472.95            | -1668.62            | -3443.07           | 1,430.45           | 60.48              | -134.21             | 504.86              | -1359.80            | (2,370.72)          | -229.23             | -201.60             | -865.64            | (9,750.05)            |
| Star Memberships        | 2,094.31            | 1,601.02            | 3,748.62           | 2,358.88           | 1,996.45           | 6,057.91            | 5,552.78            | 3,475.34            | 2,823.76            | 4,319.36            | 4,588.93            | 4,294.91           | 42,912.27             |
| Green Fees              | 65,328.60           | 52,816.14           | 68,371.79          | 42,809.31          | 44,185.56          | 85,369.39           | 103,277.89          | 88,751.10           | 96,727.91           | 121,034.15          | 104,445.40          | 77,863.67          | 950,980.91            |
| Tournament Fees         | 17,318.04           | 11,240.60           | 7,232.24           | 6,767.13           | 7,847.31           | 11,481.95           | 16,021.51           | 17,097.50           | 21,215.16           | 8,816.48            | 9,044.27            | 10,591.82          | 144,674.01            |
| Range Fees              | 6,576.03            | 4,475.29            | 9,669.19           | 5,207.18           | 6,205.01           | 7,889.27            | 7,087.90            | 5,831.73            | 7,207.86            | 9,019.33            | 8,733.55            | 7,613.81           | 85,516.15             |
| Club Rental             | 624.66              | 325.00              | 200.00             | 300.00             | 240.00             | 220.00              | 500.00              | 480.00              | 660.00              | 440.00              | 260.00              | 280.00             | 4,529.66              |
| Sales of Merchandise    | 15,603.17           | 12,923.62           | 11,727.68          | 7,095.43           | 14,064.14          | 14,104.40           | 20,214.49           | 19,090.89           | 21,910.22           | 18,239.02           | 22,489.56           | 16,744.87          | 194,207.49            |
| Concession Fees         | 4,576.77            | 3,087.86            | 2,869.59           | 2,652.55           | 2,637.97           | 4,628.91            | 4,886.33            | 4,433.14            | 4,587.18            | 4,734.94            | 4,221.99            | 3,379.30           | 46,696.53             |
| Miscellaneous Fees      | 1,236.00            | 258.00              | 723.00             | 2,475.00           | 1,538.94           | 3,071.00            | 1,389.00            | 670.00              | 1,019.00            | 570.00              | 605.00              | 590.00             | 14,144.94             |
| <b>Total Income</b>     | <b>\$111,884.63</b> | <b>85,058.91</b>    | <b>101,099.04</b>  | <b>71,095.93</b>   | <b>78,775.86</b>   | <b>132,688.62</b>   | <b>159,434.76</b>   | <b>138,469.90</b>   | <b>153,780.37</b>   | <b>166,944.05</b>   | <b>154,187.10</b>   | <b>120,492.74</b>  | <b>\$1,473,911.91</b> |
| Weather Totals          | 7W / 3RO            | 11W/4RO/1H          | 11W/2RO/1H         | 15W/3RO            | 10W/3RO            | 5W                  | 7W                  | 6W/1RO/1CM          | 6W/2RO              | 2W/1CM              | 4W                  | 5W/3RO/1CM         | 89W/21RO3CM/2H        |
| <b>Income Per Round</b> | <b>\$37.45</b>      | <b>\$31.39</b>      | <b>\$41.72</b>     | <b>\$29.91</b>     | <b>\$35.35</b>     | <b>\$35.13</b>      | <b>\$32.67</b>      | <b>\$35.58</b>      | <b>\$38.07</b>      | <b>\$34.68</b>      | <b>\$36.42</b>      | <b>\$37.75</b>     | <b>\$35.49</b>        |
| <b>FY 2017 - 2018</b>   | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September          | YTD Totals            |
| Rounds played           | 3,102               | 3,070               | 2,024              | 1,729              | 1,589              | 3,470               | 3,759               | 3,530               | 3,086               | 3,189               | 3,797               | 2,067              | 34,412                |
| Tournament Rounds       | 555                 | 369                 | 275                | 317                | 262                | 374                 | 449                 | 585                 | 491                 | 307                 | 319                 | 228                | 4,531                 |
| Range buckets           | 1,391               | 1,398               | 770                | 895                | 787                | 1,696               | 1,884               | 1,508               | 1,322               | 1,280               | 1,359               | 852                | 15,142                |
| Unearned Revenue        |                     |                     | -24.63             | 967.27             | -639.7             | -367.01             | -218.17             | -1,096.72           | -349.85             | -1,530.91           | -278.61             | -431.73            | -3,970.06             |
| Star Memberships        | 1,083.00            | 1,075.00            | 1,177.43           | 886.16             | 1,747.32           | 3,162.05            | 4,582.19            | 2,639.33            | 3,504.48            | 3,017.77            | 3,433.05            | 1,038.59           | 27,346                |
| Green Fees              | 76,440.71           | 83,616.18           | 56,482.97          | 41,148.61          | 34,012.15          | 92,628.33           | 105,731.34          | 97,318.89           | 89,853.79           | 88,257.01           | 94,600.16           | 54,390.33          | 914,480               |
| Tournament Fees         | 15,749.55           | 10,763.90           | 8,833.94           | 9,282.22           | 6,489.84           | 10,364.94           | 13,093.08           | 16,466.79           | 15,368.94           | 9,305.25            | 9,077.39            | 7,464.76           | 132,261               |
| Range Fees              | 6,820.25            | 7,163.03            | 5,664.41           | 4,636.80           | 4,335.16           | 10,101.88           | 9,859.66            | 9,101.61            | 7,509.12            | 7,112.74            | 7,161.08            | 4,782.61           | 84,248                |
| Club Rental             | 150.00              | 555.00              | 430.00             | 230.00             | 60.00              | 420.00              | 524.66              | 280.00              | 460.00              | 475.52              | 380.00              | 200.00             | 4,165                 |
| Sales of Merchandise    | 16,065.54           | 15,566.43           | 10,147.15          | 8,019.54           | 10,197.37          | 17,132.64           | 16,095.62           | 18,707.26           | 14,255.38           | 15,682.44           | 14,648.24           | 9,488.43           | 166,006               |
| Concession Fees         | 4,070.46            | 4,003.81            | 2,587.61           | 2,170.15           | 1,979.37           | 4,541.22            | 4,790.23            | 5,333.66            | 4,121.71            | 3,529.24            | 4,120.95            | 2,579.58           | 43,828                |
| Miscellaneous Fees      | 653.99              | 210.00              | 795.00             | 2,745.00           | 1,710.00           | 1,665.00            | 1,035.00            | 690.00              | 490.00              | 480.00              | 525.00              | 190.00             | 11,189                |
| <b>Total Income</b>     | <b>\$121,033.50</b> | <b>\$122,953.35</b> | <b>\$86,093.88</b> | <b>\$70,085.75</b> | <b>\$59,891.51</b> | <b>\$139,649.05</b> | <b>\$155,493.61</b> | <b>\$149,440.82</b> | <b>\$135,213.57</b> | <b>\$126,329.06</b> | <b>\$133,667.26</b> | <b>\$79,702.57</b> | <b>\$1,383,523.99</b> |
| Weather Totals          | 5W / 1RO            | 0                   | 6W/4RO/1H          | 7W/5RO&ICE         | 5W / 6RO           | 1W/RO/2CM           | 1 CM                | 4 W                 | 3W / 3 RO           | 7W / 1 RO           | 4W / 1RO            | 16W / 6 RO         | 58W/28RO/3CM/1H       |
| <b>Income Per Round</b> | <b>\$32.80</b>      | <b>\$35.44</b>      | <b>\$36.95</b>     | <b>\$33.35</b>     | <b>\$31.76</b>     | <b>\$35.60</b>      | <b>\$35.91</b>      | <b>\$35.94</b>      | <b>\$36.92</b>      | <b>\$35.71</b>      | <b>\$31.71</b>      | <b>\$34.46</b>     | <b>\$34.82</b>        |

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| <b>FY 2016 - 2017</b>   | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
|-------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Rounds played           | 2,521               | 2,355               | 1,972              | 1,584              | 2,223              | 2,331               | 3,281               | 3,253               | 2,881               | 2,835               | 2,057               | 3,166               | 30,459                |
| Tournament Rounds       | 771                 | 472                 | 325                | 341                | 336                | 549                 | 473                 | 812                 | 517                 | 596                 | 310                 | 517                 | 6,019                 |
| Range buckets           | 1,783               | 1,256               | 968                | 632                | 991                | 1,279               | 1,412               | 1,263               | 1,155               | 1,295               | 956                 | 1,286               | 14,276                |
| Star Memberships        | 2,235.00            | 1,570.00            | 25.00              | 1,029.00           | 1,510.00           | 1,024.00            | 2,221.00            | 1,144.00            | 1,219.00            | 800.00              | 620.00              | 555.00              | 13,952                |
| Green Fees              | 71,022.49           | 65,681.11           | 50,027.42          | 38,520.25          | 61,122.97          | 55,752.79           | 88,247.62           | 87,096.00           | 74,742.39           | 73,059.53           | 53,137.49           | 79,790.70           | 798,201               |
| Tournament Fees         | 23,727.00           | 15,666.88           | 9,089.41           | 9,620.52           | 9,547.76           | 15,065.14           | 15,118.67           | 25,088.25           | 15,155.20           | 19,660.62           | 8,650.70            | 16,188.44           | 182,579               |
| Range Fees              | 8,258.92            | 6,360.11            | 4,774.40           | 4,514.09           | 6,347.68           | 6,640.74            | 7,981.02            | 7,154.62            | 6,139.70            | 6,290.14            | 5,154.24            | 7,231.26            | 76,847                |
| Club Rental             | 340.00              | 260.00              | 100.00             | 125.00             | 275.00             | 150.00              | 475.00              | 450.00              | 470.00              | 425.00              | 375.00              | 213.86              | 3,659                 |
| Sales of Merchandise    | 8,480.22            | 10,003.82           | 11,483.44          | 6,450.19           | 12,081.93          | 12,342.40           | 12,562.48           | 12,120.38           | 14,895.60           | 13,280.56           | 7,315.30            | 11,177.14           | 132,193               |
| Concession Fees         | 3,607.96            | 2,907.70            | 2,282.52           | 1,852.88           | 2,529.79           | 3,058.07            | 4,267.45            | 4,599.10            | 3,209.21            | 5,744.57            | 2,244.09            | 3,790.50            | 40,094                |
| Miscellaneous Fees      | 60.00               | 722.47              | 219.00             | 5,601.50           | 1,621.00           | 1,773.00            | 1,123.32            | 540.00              | 345.00              | 300.00              | 390.00              | 225.00              | 12,920                |
| <b>Total Income</b>     | <b>\$117,731.59</b> | <b>\$103,172.09</b> | <b>\$78,001.19</b> | <b>\$67,713.43</b> | <b>\$95,036.13</b> | <b>\$95,806.14</b>  | <b>\$131,996.56</b> | <b>\$138,192.35</b> | <b>\$116,176.10</b> | <b>\$119,560.42</b> | <b>\$77,886.82</b>  | <b>\$119,171.90</b> | <b>\$1,260,444.72</b> |
| Weather Totals          | 2 W                 | 5 W/1CM/1H          | 4 W/2RO/1H         | 3 W/7RO            | 6W/1CM/1RO         | 3W/5RO/1CM          | 2W/1CM/3RO          | 3W/1CM              | 4W/1CM/2RO          | 4W/1RO/2CM          | 6W / 5RO            | 4W/2RO              | 46W/28RO/8CM/2H       |
|                         |                     |                     |                    |                    |                    |                     | 10 TT               |                     |                     |                     | Harvey              |                     | 10 TT                 |
| <b>Income Per Round</b> | <b>\$35.08</b>      | <b>\$35.94</b>      | <b>\$33.95</b>     | <b>\$34.64</b>     | <b>\$36.55</b>     | <b>\$32.91</b>      | <b>\$34.57</b>      | <b>\$33.71</b>      | <b>\$33.83</b>      | <b>\$34.61</b>      | <b>\$32.64</b>      | <b>\$32.21</b>      | <b>\$34.17</b>        |
| <b>FY 2015 - 2016</b>   | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 2,839               | 2,010               | 1,964              | 2,015              | 2,397              | 2,561               | 2,433               | 2,911               | 2,591               | 3,012               | 1,874               | 2,215               | 28,822                |
| Tournament Rounds       | 89                  | 73                  | 33                 |                    | 154                | 57                  | 428                 | 571                 | 672                 | 428                 | 430                 | 458                 | 3,393                 |
| Range buckets           | 1,045               | 528                 | 626                | 857                | 1,195              | 1,224               | 1,152               | 1,354               | 1,444               | 1,484               | 922                 | 1,132               | 12,963                |
| Star Memberships        | 2,320.00            | 1,840.00            | 2,160.00           | 2,720.00           | 3,200.00           | 2,880.00            | 3,120.00            | 3,195.00            | 4,105.00            | 4,720.00            | 1,680.00            | 2,765.00            | 34,705                |
| Green Fees              | 81,461.98           | 58,415.91           | 56,870.74          | 61,260.67          | 71,371.18          | 78,811.81           | 77,316.60           | 88,465.87           | 74,355.72           | 88,449.72           | 49,618.51           | 60,651.53           | 847,050               |
| Tournament Fees         | 3,507.47            | 3,480.00            | 1,600.50           |                    | 5,307.31           | 2,457.42            | 13,699.36           | 17,393.71           | 19,728.37           | 13,160.39           | 12,453.56           | 13,837.02           | 106,625               |
| Range Fees              | 6,099.17            | 3,205.02            | 3,985.47           | 4,891.36           | 7,045.93           | 6,953.50            | 7,080.21            | 6,486.23            | 6,269.88            | 7,647.03            | 4,584.13            | 6,253.36            | 70,511                |
| Sales of Merchandise    | 5,520.79            | 4,143.21            | 4,484.56           | 3,588.10           | 4,733.45           | 7,385.19            | 7,318.89            | 7,988.63            | 10,044.66           | 11,428.74           | 8,048.85            | 7,391.68            | 82,077                |
| Concession Fees         | 3,615.16            | 2,390.07            | 2,115.33           | 2,117.89           | 2,454.64           | 2,951.94            | 3,371.51            | 4,035.94            | 3,650.00            | 3,548.87            | 2,127.83            | 2,529.94            | 34,909                |
| Miscellaneous Income    | 3,946.41            | 1,958.57            | 2,801.66           | 1,458.15           | 3,350.88           | 2,642.18            | 797.99              | 75.00               | 625.00              | 4,181.00            | 165.00              | 45.00               | 22,047                |
| <b>Total Income</b>     | <b>\$106,470.98</b> | <b>\$75,432.78</b>  | <b>\$74,018.26</b> | <b>\$76,036.17</b> | <b>\$97,463.39</b> | <b>\$104,082.04</b> | <b>\$112,704.56</b> | <b>\$127,650.38</b> | <b>\$118,778.63</b> | <b>\$133,135.75</b> | <b>\$78,677.88</b>  | <b>\$93,473.53</b>  | <b>\$1,197,924.35</b> |
| Weather Totals          | 5 rain              | 7 rain/1 closed     | 8 rain/1 closed    | 6 rain             | 3 rain             | 5 rain              | 6 rain/2 closed     | 1 A/1 RO/5 rain     | 1 RO/ 6 rain        | 2 rain              | 2 RO / 12 rain      | 5 rain              | 74 R / 1 A / 4 closed |
| <b>Income Per Round</b> | <b>\$35.57</b>      | <b>\$35.33</b>      | <b>\$35.98</b>     | <b>\$36.39</b>     | <b>\$36.95</b>     | <b>\$38.66</b>      | <b>\$38.30</b>      | <b>\$35.74</b>      | <b>\$35.14</b>      | <b>\$37.33</b>      | <b>\$33.42</b>      | <b>\$33.94</b>      | <b>\$36.11</b>        |
| <b>FY 2014 - 2015</b>   | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,309               | 2,227               | 1,938              | 1,741              | 1,857              | 2,353               | 2,787               | 2,175               | 2,559               | 3,101               | 2,683               | 2,788               | 29,518                |
| Tournament Rounds       | 282                 | 72                  | 9                  | 82                 | 88                 | 122                 | 86                  | 427                 | 282                 | 24                  | 150                 | 40                  | 1,664                 |
| Range buckets           | 1,205               | 641                 | 514                | 662                | 828                | 747                 | 1,054               | 570                 | 828                 | 1,119               | 1,022               | 1,038               | 10,228                |
| Star Memberships        | 2,800.00            | 1,440.00            | 2,480.00           | 3,200.00           | 3,280.00           | 3,760.00            | 4,560.00            | 4,160.00            | 5,040.00            | 5,280.00            | 3,040.00            | 3,630.00            | 42,670                |
| Green Fees              | 93,432.44           | 65,090.39           | 52,482.91          | 50,493.14          | 55,649.84          | 67,830.42           | 82,135.12           | 69,453.93           | 73,951.39           | 89,770.24           | 79,091.67           | 82,386.10           | 861,768               |
| Tournament Fees         | 11,123.00           | 2,937.00            | 387.00             | 3,529.00           | 3,129.71           | 4,620.00            | 4,300.00            | 13,300.96           | 8,646.00            | 1,212.00            | 5,491.00            | 2,000.00            | 60,676                |
| Range Fees              | 7,330.62            | 3,963.32            | 3,113.21           | 3,748.13           | 5,169.54           | 4,715.30            | 6,622.06            | 3,757.32            | 5,067.31            | 6,489.92            | 5,983.85            | 6,385.83            | 62,346                |
| Sales of Merchandise    | 7,737.66            | 6,531.42            | 5,201.81           | 3,940.79           | 3,821.79           | 5,315.21            | 6,723.45            | 6,429.09            | 7,312.73            | 6,651.59            | 6,020.07            | 8,047.46            | 73,733                |
| Concession Fees         | 5,320.35            | 2,303.14            | 1,699.47           | 1,673.08           | 2,006.87           | 2,573.29            | 3,161.08            | 3,508.66            | 2,945.26            | 3,050.58            | 2,780.99            | 2,863.49            | 33,886                |
| Miscellaneous Income    | 6,978.24            | 1,694.18            | 3,203.26           | 2,857.26           | 3,025.80           | 2,979.57            | 3,634.69            | 3,312.38            | 5,031.37            | 9,249.57            | 3,373.41            | 6,628.33            | 51,968                |
| <b>Total Income</b>     | <b>\$134,722.31</b> | <b>\$83,959.45</b>  | <b>\$68,567.66</b> | <b>\$69,441.40</b> | <b>\$76,083.55</b> | <b>\$91,793.79</b>  | <b>\$111,136.40</b> | <b>\$103,922.34</b> | <b>\$107,994.06</b> | <b>\$121,703.90</b> | <b>\$105,780.99</b> | <b>\$111,941.21</b> | <b>\$1,187,047.06</b> |
| Weather Totals          | 3 rain              | 8 rain/1 closed     | 8 rain/1 closed    | 15 weather days    | 8 weather days     | 9 rain              | 8 rain              | 14 rain             | 7 rain              | 1 rain              | 4 rain              | 8 rain              | 93/2                  |
| <b>Income Per Round</b> | <b>\$36.74</b>      | <b>\$35.89</b>      | <b>\$33.94</b>     | <b>\$36.34</b>     | <b>\$37.43</b>     | <b>\$35.57</b>      | <b>\$37.10</b>      | <b>\$38.34</b>      | <b>\$36.24</b>      | <b>\$37.26</b>      | <b>\$36.27</b>      | <b>\$38.30</b>      | <b>\$36.70</b>        |

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| FY 2013 - 2014          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|-------------------------|---------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 2,915               | 2,352               | 2,125              | 2,234              | 2,158               | 2,914               | 3,457               | 3,175               | 3,344               | 3,457               | 3,350               | 2,749               | 34,230                |
| Tournament Rounds       | 178                 | 75                  | 0                  | 30                 | 30                  | 95                  | 246                 | 363                 | 203                 | 13                  | 17                  | 44                  | 1,294                 |
| Range buckets           | 1,088               | 698                 | 720                | 912                | 900                 | 842                 | 1,506               | 1,307               | 1,212               | 1,018               | 1,024               | 901                 | 12,128                |
| Star Memberships        | 3,120.00            | 4,390.00            | 3,330.00           | 6,640.00           | 3,840.00            | 5,120.00            | 4,240.00            | 4,710.00            | 7,310.00            | 3,440.00            | 3,440.00            | 3,280.00            | 52,860                |
| Green Fees              | 78,645.99           | 63,957.07           | 54,503.69          | 59,507.83          | 61,185.05           | 83,182.58           | 100,859.16          | 89,579.55           | 95,691.73           | 97,238.07           | 97,159.65           | 76,287.19           | 957,798               |
| Tournament Fees         | 6,989.00            | 2,680.43            | 0.00               | 1,316.00           | 1,209.00            | 2,534.96            | 9,242.34            | 12,779.32           | 7,574.00            | 585.00              | 765.00              | 1,778.00            | 47,453                |
| Range Fees              | 6,647.62            | 4,336.49            | 4,162.33           | 5,026.01           | 5,483.68            | 5,532.44            | 9,420.71            | 8,235.84            | 7,269.11            | 6,702.15            | 6,660.53            | 5,748.74            | 75,226                |
| Sales of Merchandise    | 6,732.73            | 4,941.18            | 4,868.91           | 3,557.24           | 4,717.04            | 7,505.23            | 9,270.66            | 8,478.68            | 7,672.13            | 7,363.93            | 7,248.10            | 5,954.23            | 78,310                |
| Concession Fees         | 4,015.08            | 2,590.27            | 1,934.64           | 2,341.60           | 2,520.77            | 3,237.75            | 4,575.36            | 4,251.76            | 4,177.83            | 3,535.74            | 3,767.37            | 3,083.69            | 40,032                |
| Miscellaneous Income    | 6,106.08            | 3,660.45            | 5,745.04           | 3,590.43           | 3,913.54            | 6,608.67            | 8,326.80            | 7,177.72            | 7,189.39            | 10,967.77           | 8,019.90            | 6,743.05            | 78,049                |
| <b>Total Income</b>     | <b>\$112,256.50</b> | <b>\$86,555.89</b>  | <b>\$74,544.61</b> | <b>\$81,979.11</b> | <b>\$82,869.08</b>  | <b>\$113,721.63</b> | <b>\$145,935.03</b> | <b>\$135,212.87</b> | <b>\$136,884.19</b> | <b>\$129,832.66</b> | <b>\$127,060.55</b> | <b>\$102,874.90</b> | <b>\$1,329,727.02</b> |
| Weather Totals          | 6 rain              | 8 rain/1 closed     | 10 rain/1 closed   | 9 rain & freeze    | 12 weather days     | 8 rain/ice          | 2 rain              | 6 rain              | 6 rain              | 4 Rain              | 3 rain              | 7 rain              | 81/2                  |
| <b>Income Per Round</b> | <b>\$35.28</b>      | <b>\$33.85</b>      | <b>\$33.51</b>     | <b>\$33.28</b>     | <b>\$36.12</b>      | <b>\$36.09</b>      | <b>\$38.26</b>      | <b>\$36.89</b>      | <b>\$36.53</b>      | <b>\$36.42</b>      | <b>\$36.72</b>      | <b>\$35.66</b>      | <b>\$35.94</b>        |
| FY 2012 - 2013          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,018               | 2,701               | 2,244              | 1,888              | 2,550               | 3,207               | 2,986               | 3,685               | 3,335               | 3,481               | 3,654               | 2,915               | 35,664                |
| Tournament Rounds       | 252                 | 138                 | 0                  | 156                | 92                  | 179                 | 440                 | 90                  | 350                 | 0                   | 82                  | 40                  | 1,819                 |
| Range buckets           | 1,225               | 1,124               | 943                | 806                | 1,180               | 1,569               | 1,345               | 1,471               | 1,206               | 1,262               | 1,355               | 1,008               | 14,494                |
| Star Memberships        | 4,350.00            | 4,050.00            | 4,230.00           | 4,880.00           | 3,660.00            | 6,850.00            | 4,510.00            | 5,280.00            | 6,030.00            | 4,150.00            | 4,640.00            | 3,455.00            | 56,085                |
| Green Fees              | 86,691.45           | 77,195.74           | 66,045.80          | 50,321.20          | 74,964.54           | 94,102.73           | 89,278.09           | 100,813.49          | 94,131.86           | 98,224.36           | 100,669.60          | 78,876.70           | 1,011,316             |
| Tournament Fees         | 8,655.62            | 5,338.38            | 0.00               | 4,745.00           | 2,760.00            | 2,766.50            | 15,348.30           | 3,910.50            | 12,267.00           | 0.00                | 3,755.00            | 1,350.00            | 60,896                |
| Range Fees              | 5,976.93            | 5,252.15            | 4,365.00           | 4,511.84           | 6,538.66            | 8,935.26            | 7,721.35            | 8,554.73            | 7,279.42            | 6,721.38            | 7,694.45            | 5,895.41            | 79,447                |
| Sales of Merchandise    | 8,211.11            | 6,279.45            | 5,291.47           | 5,096.26           | 7,156.90            | 6,303.31            | 7,527.24            | 9,687.40            | 8,406.51            | 7,139.90            | 8,140.62            | 6,834.45            | 86,075                |
| Concession Fees         | 4,346.28            | 3,229.36            | 2,428.81           | 2,219.61           | 2,973.60            | 3,707.31            | 4,715.23            | 4,243.94            | 4,231.43            | 3,478.68            | 3,953.92            | 3,033.14            | 42,561                |
| Miscellaneous Income    | 8,632.04            | 7,495.90            | 5,620.06           | 5,243.28           | 4,711.82            | 7,607.33            | 7,745.64            | 10,292.53           | 8,570.49            | 10,133.72           | 10,472.34           | 6,591.64            | 93,117                |
| <b>Total Income</b>     | <b>\$126,863.43</b> | <b>\$108,840.98</b> | <b>\$87,981.14</b> | <b>\$77,017.19</b> | <b>\$102,765.52</b> | <b>\$130,272.44</b> | <b>\$136,845.85</b> | <b>\$142,782.59</b> | <b>\$140,916.71</b> | <b>\$129,848.04</b> | <b>\$139,325.93</b> | <b>\$106,036.34</b> | <b>\$1,429,496.16</b> |
| Weather Totals          | 1 rain              | 2 rain/1 closed     | 6 rain/1 closed    | 11 rain            | 6 rain              | 1 rain              | 5 rain              | 3 rain/2 maint.     | 1 rain              | 8 rain              | 3 rain              | 4 rain              | 51/4                  |
| <b>Income Per Round</b> | <b>\$37.47</b>      | <b>\$36.91</b>      | <b>\$37.32</b>     | <b>\$35.29</b>     | <b>\$37.51</b>      | <b>\$36.45</b>      | <b>\$38.63</b>      | <b>\$36.42</b>      | <b>\$36.60</b>      | <b>\$36.11</b>      | <b>\$36.05</b>      | <b>\$34.71</b>      | <b>\$36.64</b>        |
| FY 2011 - 2012          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,197               | 2,584               | 2,384              | 2,523              | 1,930               | 3,094               | 3,742               | 3,759               | 3,335               | 3,037               | 3,316               | 3,149               | 36,050                |
| Tournament Rounds       | 252                 | 220                 | 0                  | 71                 | 119                 | 58                  | 456                 | 311                 | 301                 | 115                 | 21                  | 109                 | 2,033                 |
| Range buckets           | 1,348               | 1,116               | 979                | 1,137              | 689                 | 1,472               | 1,821               | 1,605               | 1,467               | 927                 | 1,191               | 1,227               | 14,979                |
| Star Memberships        | 3,450.00            | 2,850.00            | 3,420.00           | 4,720.00           | 3,215.00            | 5,015.00            | 6,740.00            | 5,690.00            | 4,950.00            | 3,890.00            | 4,847.00            | 3,675.00            | 52,462                |
| Green Fees              | 86,961.06           | 75,789.86           | 66,383.52          | 70,031.71          | 49,635.21           | 86,204.47           | 109,812.57          | 101,462.44          | 96,117.30           | 84,902.59           | 89,724.88           | 87,838.57           | 1,004,864             |
| Tournament Fees         | 6,976.00            | 8,911.01            | 0.00               | 2,125.00           | 3,870.00            | 2,446.00            | 16,031.00           | 12,603.07           | 10,326.00           | 4,672.24            | 882.00              | 3,847.00            | 72,689                |
| Range Fees              | 6,802.86            | 5,318.24            | 4,844.98           | 5,507.43           | 3,280.61            | 7,335.68            | 9,617.08            | 7,870.86            | 7,048.26            | 5,095.15            | 5,629.80            | 6,001.17            | 74,352                |
| Sales of Merchandise    | 7,610.47            | 6,144.44            | 8,357.47           | 5,799.85           | 5,647.97            | 8,602.16            | 13,579.42           | 15,595.32           | 11,351.62           | 9,054.05            | 8,974.84            | 7,509.52            | 108,227               |
| Concession Fees         | 3,829.49            | 2,640.15            | 2,549.98           | 2,739.64           | 1,954.47            | 3,838.73            | 5,659.13            | 5,245.18            | 4,728.65            | 3,673.72            | 3,812.72            | 4,014.84            | 44,687                |
| Miscellaneous Income    | 7,053.00            | 6,609.23            | 8,529.79           | 7,177.18           | 8,492.85            | 9,448.03            | 10,858.82           | 11,964.72           | 14,350.84           | 8,464.58            | 10,883.66           | 10,891.51           | 114,724               |
| <b>Total Income</b>     | <b>\$122,682.88</b> | <b>\$108,262.93</b> | <b>\$94,085.74</b> | <b>\$98,100.81</b> | <b>\$76,096.11</b>  | <b>\$122,890.07</b> | <b>\$172,298.02</b> | <b>\$160,431.59</b> | <b>\$148,872.67</b> | <b>\$119,752.33</b> | <b>\$124,754.90</b> | <b>\$123,777.61</b> | <b>\$1,472,005.66</b> |
| Weather Totals          | 1 rain              | 4 rain/1 closed     | 7 rain/1 closed    | 6 rain             | 8 rain              | 8 rain              | 3 rain              | 2 rain/2 maint.     | 4 rain              | 10 rain             | 3 rain              | 6 rain              | 62/4                  |
| <b>Income Per Round</b> | <b>\$34.57</b>      | <b>\$37.59</b>      | <b>\$38.03</b>     | <b>\$36.00</b>     | <b>\$35.57</b>      | <b>\$37.40</b>      | <b>\$39.44</b>      | <b>\$38.02</b>      | <b>\$39.58</b>      | <b>\$36.76</b>      | <b>\$35.93</b>      | <b>\$36.86</b>      | <b>\$37.27</b>        |

Jersey Meadow Golf Course  
Monthly Report

| FY 2010 - 2011          |                     |                     |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|-------------------------|---------------------|---------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                         | October             | November            | December           | January             | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,643               | 2,534.00            | 2,366.00           | 2,179.00            | 2,297.00            | 3,312.00            | 3,522.00            | 3,690.00            | 3,179.00            | 3,526               | 3,029               | 3,338               | 36,615                |
| Tournament Rounds       | 294                 | 68                  | 20                 | 22                  | 77                  | 176                 | 468                 | 193                 | 273                 | 0                   | 30                  | 63                  | 1,684                 |
| Range buckets           | 1,510               | 1,058               | 916                | 888                 | 1,274               | 1,876               | 2,048               | 1,770               | 1,257               | 1,472               | 1,083               | 1,135               | 16,287                |
| Star Memberships        | 3075.00             | 2952.50             | 3835.00            | 2320.00             | 3520.00             | 3860.00             | 6380.00             | 6930.00             | 5710.00             | 4695.00             | 4460.00             | 3375.00             | 51,113                |
| Green Fees              | 101,562.24          | 67,761.92           | 64,035.46          | 61,557.60           | 65,186.16           | 91,510.28           | 102,436.44          | 105,157.54          | 88,722.13           | 100,567.92          | 79,639.48           | 92,029.90           | 1,020,167             |
| Tournament Fees         | 9,094.00            | 2,664.00            | 600.00             | 880.00              | 2,545.00            | 6,039.00            | 17,102.50           | 7,620.00            | 9,933.00            | 0.00                | 1,330.50            | 3,087.00            | 60,895                |
| Range Fees              | 7,443.85            | 5,011.14            | 4,410.23           | 4,189.24            | 5,695.23            | 8,978.85            | 10,252.89           | 8,390.40            | 6,227.00            | 6,703.44            | 5,361.79            | 5,459.55            | 78,124                |
| Sales of Merchandise    | 6,734.53            | 4,917.85            | 6,226.12           | 4,002.56            | 4,432.63            | 7,361.35            | 9,508.45            | 9,991.97            | 8,419.59            | 7,303.99            | 6,060.27            | 6,186.80            | 81,146                |
| Concession Fees         | 3,581.73            | 1,901.35            | 1,982.47           | 1,769.18            | 1,796.90            | 3,822.67            | 4,904.61            | 4,531.72            | 3,851.24            | 3,425.06            | 2,734.75            | 3,382.25            | 37,684                |
| Miscellaneous Income    | 7,687.65            | 5,445.04            | 6,054.75           | 3,064.49            | 3,199.22            | 6,996.28            | 8,449.28            | 10,103.68           | 13,433.44           | 8,449.96            | 7,207.17            | 8,411.14            | 88,502                |
| <b>Total Income</b>     | <b>\$139,179.00</b> | <b>\$90,653.80</b>  | <b>\$87,144.03</b> | <b>\$77,783.07</b>  | <b>\$86,375.14</b>  | <b>\$128,568.43</b> | <b>\$159,034.17</b> | <b>\$152,725.31</b> | <b>\$136,296.40</b> | <b>\$131,145.37</b> | <b>\$106,793.96</b> | <b>\$121,931.64</b> | <b>\$1,417,630.32</b> |
| Weather Totals          | 0 rain              | 5 rain/1 closed     | 6 rain/2 closed    | 16 rain             | 7 rain/freeze       | 3 rain/close        | 0 rain              | 1 rain              | 1 rain              | 5 rain              | 0 rain              | 4 rain              | 48/3                  |
| <b>Income Per Round</b> | <b>\$34.57</b>      | <b>\$33.71</b>      | <b>\$34.92</b>     | <b>\$34.29</b>      | <b>\$34.90</b>      | <b>\$35.75</b>      | <b>\$38.26</b>      | <b>\$37.55</b>      | <b>\$37.83</b>      | <b>\$35.86</b>      | <b>\$33.45</b>      | <b>\$34.86</b>      | <b>\$35.68</b>        |
| FY 2009 - 2010          |                     |                     |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January             | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 2,787               | 2,676               | 1,560              | 1,793               | 1,627               | 2,733               | 3,109               | 3,650               | 3,115               | 2,694               | 3,108               | 2,819               | 31,671                |
| Tournament Rounds       | 176                 | 56                  | 18                 | 50                  | 39                  | 210                 | 630                 | 318                 | 191                 | 106                 | 224                 | 140                 | 2,158                 |
| Range buckets           | 774                 | 1,042               | 403                | 577                 | 732                 | 1,294               | 1,704               | 1,732               | 1,117               | 743                 | 1,176               | 1,028               | 12,322                |
| Star Memberships        | 2700.00             | 2850.00             | 2325.00            | 2960.00             | 3035.00             | 4750.00             | 5025.00             | 5805.00             | 5885.00             | 3555.00             | 4535.00             | 2805.00             | 46,230                |
| Green Fees              | 78,163.14           | 72,799.20           | 43,991.37          | 47,155.91           | 42,930.20           | 71,732.46           | 84,216.76           | 101,977.53          | 83,465.56           | 76,115.18           | 82,571.47           | 76,588.52           | 861,707               |
| Tournament Fees         | 6,126.00            | 2,824.80            | 444.78             | 2,135.00            | 1,642.00            | 6,486.04            | 21,182.46           | 11,408.00           | 6,786.00            | 2,475.00            | 5,375.00            | 4,874.24            | 71,759                |
| Range Fees              | 4,345.85            | 5,197.37            | 1,815.11           | 2,687.57            | 3,608.29            | 6,477.58            | 8,578.17            | 9,026.51            | 5,391.05            | 6,032.45            | 6,032.45            | 5,152.87            | 62,028                |
| Sales of Merchandise    | 4,941.78            | 5,032.06            | 5,025.00           | 5,026.29            | 3,846.26            | 7,538.45            | 10,722.17           | 10,200.46           | 7,924.24            | 7,138.28            | 8,416.68            | 6,215.64            | 82,027                |
| Concession Fees         | 2,803.45            | 2,170.75            | 1,164.27           | 1,396.99            | 1,314.78            | 2,360.74            | 3,573.23            | 3,373.94            | 2,942.60            | 2,415.79            | 2,542.38            | 2,559.23            | 28,618                |
| Miscellaneous Income    | 4,127.54            | 5,618.95            | 4,115.81           | 4,023.44            | 3,989.91            | 7,178.92            | 8,167.90            | 10,002.32           | 14,955.42           | 7,893.33            | 9,647.04            | 7,796.88            | 87,517                |
| <b>Total Income</b>     | <b>\$103,207.76</b> | <b>\$96,493.13</b>  | <b>\$58,881.34</b> | <b>\$65,385.20</b>  | <b>\$60,366.44</b>  | <b>\$106,524.19</b> | <b>\$141,465.69</b> | <b>\$151,793.76</b> | <b>\$127,349.87</b> | <b>\$103,307.41</b> | <b>\$119,120.02</b> | <b>\$105,992.38</b> | <b>\$1,239,887.19</b> |
| Weather Totals          | 12 rain             | 4 rain/1 closed     | 16rain/1 closed    | 12 rain&freeze      | 9 rain              | 5 rain              | 5 rain              | 3 rain              | 6 rain              | 14 rain             | 3 rain              | 7 rain              | 96/2                  |
| <b>Income Per Round</b> | <b>\$33.92</b>      | <b>\$34.28</b>      | <b>\$35.84</b>     | <b>\$33.87</b>      | <b>\$34.41</b>      | <b>\$34.58</b>      | <b>\$36.49</b>      | <b>\$36.79</b>      | <b>\$36.74</b>      | <b>\$35.63</b>      | <b>\$34.39</b>      | <b>\$34.87</b>      | <b>\$35.29</b>        |
| FY 2008 - 2009          |                     |                     |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January             | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,073               | 2,824               | 2,263              | 2,903               | 2,765               | 3,064               | 3,454               | 4,292               | 3,705               | 3,492               | 3,553               | 2,971               | 38,359                |
| Tournament Rounds       | 436                 | 217                 | 40                 | 59                  | 166                 | 172                 | 253                 | 621                 | 222                 | 90                  | 182                 | 274                 | 2,732                 |
| Range buckets           | 1,473               | 1,336               | 896                | 1501                | 1,283               | 1,482               | 1,808               | 2,449               | 1,747               | 1,442               | 1,568               | 1,234               | 18,219                |
| Star Memberships        | 3,675.00            | 2,175.00            | 2,850.00           | 3,300.00            | 3,375.00            | 2,625.00            | 4,725.00            | 5,600.00            | 4,875.00            | 4,275.00            | 3,900.00            | 3,375.00            | 44,750                |
| Green Fees              | 85,378.23           | 81,782.92           | 63,107.88          | 85,114.72           | 75,556.66           | 83,037.88           | 98,381.09           | 118,199.30          | 101,442.89          | 92,519.10           | 97,926.16           | 79,959.42           | 1,062,406             |
| Tournament Fees         | 16,915.15           | 8,620.00            | 1,734.00           | 1,618.25            | 5,782.56            | 5,966.00            | 7,105.22            | 24,132.78           | 9,199.52            | 3,574.37            | 3,384.00            | 11,096.02           | 99,128                |
| Range Fees              | 7,543.82            | 6,492.82            | 4,726.70           | 7,260.72            | 6,467.39            | 7,234.18            | 9,423.98            | 12,183.42           | 8,925.09            | 7,124.29            | 8,068.39            | 6,298.10            | 91,749                |
| Sales of Merchandise    | 7,680.45            | 5,845.06            | 5,749.02           | 6,175.08            | 7,378.24            | 7,647.01            | 8,649.23            | 9,469.04            | 9,003.92            | 7,768.97            | 8,691.51            | 6,723.18            | 90,781                |
| Concession Fees         | 3,646.01            | 2,257.19            | 1,771.73           | 2,303.93            | 2,331.45            | 2,416.99            | 3,417.68            | 4,094.73            | 3,271.77            | 3,054.93            | 2,968.04            | 2,587.46            | 34,122                |
| Miscellaneous Income    | 9,671.94            | 7,325.63            | 7,825.08           | 7,667.00            | 9,325.27            | 6,641.10            | 7,269.75            | 10,287.23           | 14,040.61           | 12,834.43           | 10,524.28           | 7,107.67            | 110,520               |
| <b>Total Income</b>     | <b>\$134,510.60</b> | <b>\$114,498.62</b> | <b>\$87,764.41</b> | <b>\$113,439.70</b> | <b>\$110,216.57</b> | <b>\$115,568.16</b> | <b>\$138,971.95</b> | <b>\$183,966.50</b> | <b>\$150,758.80</b> | <b>\$131,151.09</b> | <b>\$135,462.38</b> | <b>\$117,146.85</b> | <b>\$1,533,455.63</b> |
| Weather Totals          | 4 rain              | 3 rain/1 closed     | 5 rain/1 closed    | 3 rain              | 4 rain              | 9 rain              | 5 rain              | 0 rain              | 1 rain              | 4 rain              | 3 rain              | 7 rain              | 48/2                  |
| <b>Income Per Round</b> | <b>\$37.29</b>      | <b>\$36.94</b>      | <b>\$36.87</b>     | <b>\$37.18</b>      | <b>\$36.45</b>      | <b>\$34.90</b>      | <b>\$36.21</b>      | <b>\$36.31</b>      | <b>\$37.15</b>      | <b>\$35.42</b>      | <b>\$35.22</b>      | <b>\$35.06</b>      | <b>\$36.23</b>        |

Jersey Meadow Golf Course  
Monthly Report

| FY 2007 - 2008          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|-------------------------|---------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,192               | 2,480               | 2,736              | 2,093              | 2,660               | 3,294               | 3,571               | 3,931               | 3,740               | 3,937               | 3,454               | 2,602               | 37,690                |
| Tournament Rounds       | 671                 | 239                 | 52                 | 14                 | 136                 | 92                  | 633                 | 403                 | 236                 | 25                  | 22                  |                     | 2,523                 |
| Range buckets           | 1,319               | 1,048               | 1046               | 670                | 1139                | 1692                | 2003                | 1847                | 1599                | 1,598               | 1,235               | 1,143               | 16,339                |
| Star Memberships        | 1,125.00            | 1,550.00            | 1,725.00           | 2,325.00           | 3,450.00            | 7,350.00            | 3,300.00            | 5,100.00            | 6,125.00            | 7,275.00            | 4,725.00            | 3,200.00            | 47,250                |
| Green Fees              | 85,660.56           | 66,972.27           | 79,060.69          | 60,368.18          | 75,060.02           | 96,735.43           | 98,765.00           | 112,642.50          | 104,126.56          | 105,197.39          | 97,231.84           | 74,327.25           | 1,056,148             |
| Tournament Fees         | 20,010.12           | 8,577.00            | 1,944.01           | 626.00             | 4,597.00            | 3,000.95            | 19,915.27           | 14,606.25           | 8,681.00            | 808.25              | 1,249.00            |                     | 84,015                |
| Range Fees              | 6,998.33            | 5,620.11            | 5,594.84           | 3,316.53           | 5,701.59            | 8,831.93            | 10,254.45           | 10,181.57           | 8,019.81            | 7,948.89            | 6,211.84            | 5,264.15            | 83,944                |
| Sales of Merchandise    | 6,323.97            | 6,795.17            | 7,157.44           | 4,211.03           | 5,220.90            | 8,454.32            | 8,533.52            | 10,289.47           | 9,891.12            | 8,167.06            | 8,573.44            | 4,885.10            | 88,503                |
| Concession Fees         | 2,720.64            | 2,116.80            | 1,881.42           | 1,429.58           | 2,044.44            | 2,845.78            | 3,576.02            | 4,247.24            | 3,361.53            | 3,120.31            | 3,078.02            | 2,131.87            | 32,554                |
| Miscellaneous Income    | 3,649.17            | 3,294.29            | 2,554.38           | 2,735.65           | 4,626.10            | 4,846.64            | 11,084.79           | 12,245.83           | 14,991.62           | 10,154.55           | 10,227.21           | 6,841.60            | 87,252                |
| <b>Total Income</b>     | <b>\$126,487.79</b> | <b>\$94,925.64</b>  | <b>\$99,917.78</b> | <b>\$75,011.97</b> | <b>\$100,700.05</b> | <b>\$132,065.05</b> | <b>\$155,429.05</b> | <b>\$169,312.86</b> | <b>\$155,196.64</b> | <b>\$142,671.45</b> | <b>\$131,296.35</b> | <b>\$96,649.97</b>  | <b>\$1,479,664.60</b> |
| Weather Totals          | 4 rain              | 4 rain/1 closed     | 5 rain/1 closed    | 9 rain             | 5 rain              | 5 rain              | 1 rain              | 2 rain              | 8 rain              | 6 rain              | 10 rain             | 6 closed-like       | 65/2                  |
| <b>Income Per Round</b> | <b>\$32.45</b>      | <b>\$34.34</b>      | <b>\$35.22</b>     | <b>\$34.50</b>     | <b>\$34.78</b>      | <b>\$36.83</b>      | <b>\$36.19</b>      | <b>\$37.89</b>      | <b>\$37.49</b>      | <b>\$34.17</b>      | <b>\$36.41</b>      | <b>\$35.91</b>      | <b>\$35.62</b>        |
| FY 2006 - 2007          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 2,568               | 2,743               | 2,148              | 1,634              | 2,112               | 2,933               | 3,492               | 3,239               | 2,647               | 2,625               | 2,954               | 2,977               | 32,072                |
| Tournament Rounds       | 831                 | 241                 |                    |                    | 78                  | 167                 | 365                 | 163                 | 506                 | 17                  | 83                  | 354                 | 2,805                 |
| Range buckets           | 852                 | 1,017               | 619                | 328                | 632                 | 1329                | 1282                | 1032                | 828                 | 573                 | 963                 | 1,334               | 10,789                |
| Star Memberships        | 825.00              | 1,125.00            | 900.00             | 1,200.00           | 2,025.00            | 2,550.00            | 2,025.00            | 2,025.00            | 2,700.00            | 1,925.00            | 1,950.00            | 2,850.00            | 22,100                |
| Green Fees              | 75,052.08           | 77,054.99           | 61,958.41          | 46,047.63          | 56,727.00           | 82,002.01           | 99,339.96           | 89,832.90           | 74,158.69           | 70,256.48           | 77,765.35           | 86,213.98           | 896,409               |
| Tournament Fees         | 26,126.45           | 8,229.66            |                    |                    | 2,340.00            | 5,984.52            | 12,937.27           | 5,764.00            | 18,891.57           | 544.00              | 2,336.64            | 15,028.00           | 98,182                |
| Range Fees              | 4,486.00            | 5,059.11            | 2,966.69           | 1,641.14           | 3,305.97            | 6,574.96            | 6,450.73            | 5,493.95            | 4,170.50            | 2,964.69            | 4,660.35            | 6,313.05            | 54,087                |
| Sales of Merchandise    | 5,756.99            | 6,144.51            | 4,545.42           | 2,018.11           | 4,485.95            | 7,001.69            | 6,762.30            | 7,439.75            | 7,492.20            | 5,128.58            | 6,279.02            | 5,522.72            | 68,577                |
| Concession Fees         | 2,753.47            | 1,831.77            | 849.49             | 837.97             | 1,471.62            | 2,361.81            | 3,116.86            | 2,325.47            | 2,603.71            | 1,741.09            | 2,161.42            | 2,346.82            | 24,402                |
| Miscellaneous Income    | 2,861.56            | 2,584.60            | 3,755.19           | 2,290.00           | 2,423.00            | 3,468.25            | 5,474.79            | 5,195.82            | 5,667.66            | 9,645.66            | 4,445.60            | 4,146.88            | 51,959                |
| <b>Total Income</b>     | <b>\$117,861.55</b> | <b>\$102,029.64</b> | <b>\$74,975.20</b> | <b>\$54,034.85</b> | <b>\$72,778.54</b>  | <b>\$109,943.24</b> | <b>\$136,106.91</b> | <b>\$118,076.89</b> | <b>\$115,684.33</b> | <b>\$92,205.50</b>  | <b>\$99,598.38</b>  | <b>\$122,421.45</b> | <b>\$1,215,716.48</b> |
| Weather Totals          |                     |                     |                    | 15 rain/cold       | 6 rain/cold         | 5 rain              | 3 rain              | 9 rain              | 12 rain             | 15 rain             | 4 rain              | 1 rain              |                       |
| <b>Income Per Round</b> | <b>\$34.43</b>      | <b>\$33.82</b>      | <b>\$34.49</b>     | <b>\$32.33</b>     | <b>\$32.31</b>      | <b>\$34.64</b>      | <b>\$34.76</b>      | <b>\$34.11</b>      | <b>\$35.83</b>      | <b>\$34.17</b>      | <b>\$32.15</b>      | <b>\$35.90</b>      | <b>\$34.22</b>        |
| FY 2005 - 2006          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,071               | 2,326               | 2,455              | 2,571              | 2,094               | 3,000               | 3,817               | 3,241               | 2,760               | 2,838               | 3,056               | 3,060               | 34,289                |
| Tournament Rounds       | 342                 | 372                 | 122                | 14                 | 123                 | 275                 | 216                 | 303                 | 254                 | 214                 | 107                 | 273                 | 2,615                 |
| Range Buckets           | 1,348               | 854                 | 1,032              | 863                | 754                 | 1,468               | 1,666               | 1,125               | 915                 | 958                 | 1,123               | 1,143               | 13,249                |
| Star Memberships        | 825.00              | 750.00              | 525.00             | 1,950.00           | 975.00              | 1,500.00            | 1,598.00            | 945.00              | 1,785.00            | 2,250.00            | 750.00              | 1,095.00            | 14,948                |
| Green Fees              | 83,308.78           | 64,013.19           | 68,822.00          | 67,352.18          | 54,583.70           | 78,298.53           | 106,519.47          | 83,888.84           | 74,680.30           | 78,797.17           | 77,376.73           | 81,821.30           | 919,462               |
| Tournament Fees         | 11,166.20           | 11,292.59           | 4,058.00           | 623.00             | 5,168.84            | 8,581.15            | 7,073.12            | 8,324.82            | 6,950.00            | 5,527.00            | 3,878.00            | 10,384.78           | 83,028                |
| Range Fees              | 6,370.11            | 4,580.34            | 5,192.32           | 4,300.89           | 3,572.44            | 6,376.90            | 7,462.75            | 5,430.79            | 4,506.92            | 4,860.93            | 5,547.94            | 5,670.09            | 63,872                |
| Sales of Merchandise    | 6,352.08            | 4,710.74            | 5,973.00           | 5,587.32           | 4,895.17            | 5,634.42            | 7,388.88            | 6,373.86            | 6,177.10            | 5,357.32            | 6,436.83            | 6,133.67            | 71,020                |
| Concession Fees         | 2,790.10            | 1,842.23            | 1,655.27           | 1,581.45           | 1,144.16            | 1,846.17            | 2,892.01            | 2,455.09            | 2,292.43            | 1,865.99            | 2,056.32            | 2,395.12            | 24,816                |
| Miscellaneous Income    | 1,592.00            | 3,000.28            | 1,843.00           | 1,676.00           | 1,660.18            | 1,954.00            | 6,361.74            | 8,579.88            | 5,424.63            | 5,062.01            | 4,973.97            | 2,453.64            | 44,581                |
| <b>Total Income</b>     | <b>\$112,404.27</b> | <b>\$90,189.37</b>  | <b>\$88,068.59</b> | <b>\$83,070.84</b> | <b>\$71,999.49</b>  | <b>\$104,191.17</b> | <b>\$139,295.97</b> | <b>\$115,998.28</b> | <b>\$101,816.38</b> | <b>\$103,720.42</b> | <b>\$101,019.79</b> | <b>\$109,953.60</b> | <b>\$1,221,728.17</b> |
| Weather Totals          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
| <b>Income Per Round</b> | <b>\$32.69</b>      | <b>\$33.15</b>      | <b>\$33.97</b>     | <b>\$31.38</b>     | <b>\$32.04</b>      | <b>\$31.36</b>      | <b>\$34.14</b>      | <b>\$32.46</b>      | <b>\$33.19</b>      | <b>\$33.25</b>      | <b>\$31.70</b>      | <b>\$32.66</b>      | <b>\$32.70</b>        |

Jersey Meadow Golf Course  
Monthly Report

| FY 2004 - 2005          |                     |                     |                    |                    |                    |                    |                     |                     |                     |                     |                    |                    |                       |
|-------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|--------------------|--------------------|-----------------------|
|                         | October             | November            | December           | January            | February           | March              | April               | May                 | June                | July                | August             | September          | YTD Totals            |
| Rounds played           | 3,118               | 2,006               | 2,531              | 2,293              | 1,589              | 2,474              | 3,064               | 2,758               | 2,956               | 2,912               | 2,893              | 2,488              | 31,082                |
| Tournament Rounds       | 277                 | 106                 | 70                 | 3                  | 36                 | 150                | 277                 | 408                 | 263                 | 57                  | 60                 | 110                | 1,817                 |
| Range buckets           | 0                   | 665                 | 1163               | 891                | 476                | 1101               | 1550                | 1293                | 1226                | 748                 | 1,068              | 852                | 11,033                |
| Star Memberships        | 480.00              | 0.00                | 675.00             | 2,181.00           | 675.00             | 2,100.00           | 2,850.00            | 1,950.00            | 1,725.00            | 1,500.00            | 1,425.00           | 1,050.00           | 16,611                |
| Green Fees              | 74,189.66           | 51,783.51           | 62,571.20          | 59,311.24          | 41,562.60          | 66,557.58          | 85,036.07           | 71,311.04           | 74,745.97           | 77,384.45           | 71,587.00          | 62,165.00          | 798,205               |
| Tournament Fees         | 12,244.20           | 4,070.00            | 2,690.00           | 350.00             | 1,362.23           | 4,532.00           | 8,260.76            | 13,663.66           | 9,030.60            | 2,289.01            | 2,365.00           | 4,048.00           | 64,905                |
| Range Fees              | 360.00              | 2,817.98            | 3,872.64           | 3,668.49           | 2,028.03           | 4,701.63           | 6,928.84            | 6,292.07            | 6,066.74            | 3,544.83            | 4,894.00           | 4,313.66           | 49,489                |
| Sales of Merchandise    | 4,790.63            | 2,674.76            | 6,274.93           | 4,686.93           | 3,987.02           | 5,930.59           | 8,513.16            | 6,768.94            | 6,379.57            | 8,554.90            | 6,392.00           | 4,394.00           | 69,347                |
| Concession Fees         | 2,886.22            | 3,589.83            |                    |                    | 916.00             | 1,535.00           | 2,196.04            | 2,163.80            | 2,638.75            | 2,088.86            | 2,074.00           | 1,650.00           | 21,739                |
| Miscellaneous Income    | 180.00              | 60.00               | 1,401.00           | 930.00             | 727.00             | 1,408.00           | 2,183.09            | 2,724.00            | 6,716.64            | 3,941.67            | 4,276.00           | 12,914.17          | 37,462                |
| <b>Total Income</b>     | <b>\$95,130.71</b>  | <b>\$64,996.08</b>  | <b>\$77,484.77</b> | <b>\$71,127.66</b> | <b>\$51,257.88</b> | <b>\$86,764.80</b> | <b>\$115,967.96</b> | <b>\$104,873.51</b> | <b>\$107,303.27</b> | <b>\$99,303.72</b>  | <b>\$93,013.00</b> | <b>\$90,534.83</b> | <b>\$1,057,758.19</b> |
| Weather Totals          |                     |                     |                    |                    |                    | 10 R; 20 S         | 2R; 28 S            | 3R; 28S             | 30S; No R           | 12R; 19 S           | 7R; 25 S           | 4R; 26S            |                       |
| <b>Income Per Round</b> | <b>\$27.88</b>      | <b>\$30.77</b>      | <b>\$29.53</b>     | <b>\$30.03</b>     | <b>\$31.13</b>     | <b>\$32.27</b>     | <b>\$33.86</b>      | <b>\$32.51</b>      | <b>\$32.80</b>      | <b>\$32.94</b>      | <b>\$31.02</b>     | <b>\$34.44</b>     | <b>\$31.65</b>        |
| FY 2003 - 2004          |                     |                     |                    |                    |                    |                    |                     |                     |                     |                     |                    |                    |                       |
|                         | October             | November            | December           | January            | February           | March              | April               | May                 | June                | July                | August             | September          | Totals                |
| Rounds played           | 2,838               | 2,605               | 2,735              | 2,186              | 1,829              | 2,824              | 3,261               | 3,203               | 1,952               | 0                   | 0                  | 3,841              | 27,274                |
| Tournament Rounds       | 582                 | 317                 | 12                 | 29                 | 240                | 140                | 370                 | 153                 | 82                  | 32                  | 0                  | 537                | 1,912                 |
| Range buckets           | 1,247               | 1,124               | 1,015              | 614                | 512                | 903                | 1,746               | 1,431               | 576                 | 0                   | 0                  | 0                  | 9,168                 |
| Star Memberships        | 880.00              | 485.00              | 617.00             | 2,840.00           | 1,620.00           | 2,485.00           | 2,810.00            | 1,670.00            | 50.00               | 0.00                | 0.00               | 1,220.00           | \$14,677.00           |
| Green Fees              | 70,103.87           | 65,595.91           | 64,691.42          | 52,796.04          | 43,975.88          | 66,495.18          | 81,103.98           | 82,362.52           | 25,167.00           | 0.00                | 0.00               | 77,631.05          | 629,922.85            |
| Tournament Fees         | 18,430.40           | 10,762.40           | 464.40             | 1,015.00           | 2,747.00           | 3,595.00           | 3,718.50            | 5,235.00            | 2,912.21            | 2,956.16            | 0.00               | 11,150.00          | 62,986.07             |
| Range Fees              | 4,026.35            | 3,865.34            | 3,230.29           | 2,270.18           | 1,911.88           | 3,048.27           | 6,152.89            | 5,249.27            | 1,827.36            | 0.00                | 0.00               | 175.00             | 31,756.83             |
| Sales of Merchandise    | 5,129.89            | 4,224.64            | 7,198.84           | 4,165.57           | 4,035.75           | 5,954.69           | 7,510.77            | 5,908.66            | 4,261.91            | 424.55              | 0.00               | 6,037.47           | 54,852.74             |
| Concession Fees         | 2,013.15            | 3,492.29            | 2,560.00           | 1,977.00           | 1,731.20           | 1,740.36           | 2,485.45            | 2,965.09            | 3,108.38            | 0.00                | 0.00               | 81.92              | 22,154.84             |
| Miscellaneous Income    | 2,240.00            | 1,920.00            | 1,323.00           | 1,275.00           | 1,640.00           | 840.82             | 499.00              | 953.00              | 3,285.75            | 250.00              | 0.00               | 192.00             | 14,418.57             |
| <b>Total Income</b>     | <b>\$102,823.66</b> | <b>\$90,345.58</b>  | <b>\$80,084.95</b> | <b>\$66,338.79</b> | <b>\$57,661.71</b> | <b>\$84,159.32</b> | <b>\$104,280.59</b> | <b>\$104,343.54</b> | <b>\$40,612.61</b>  | <b>\$3,630.71</b>   | <b>\$0.00</b>      | <b>\$96,487.44</b> | <b>\$830,768.90</b>   |
| <b>Income Per Round</b> | <b>\$29.81</b>      | <b>\$30.75</b>      | <b>\$28.93</b>     | <b>\$28.67</b>     | <b>\$27.09</b>     | <b>\$27.56</b>     | <b>\$27.95</b>      | <b>\$30.59</b>      | <b>\$19.94</b>      | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$21.76</b>     | <b>\$27.96</b>        |
| FY 2002 - 2003          |                     |                     |                    |                    |                    |                    |                     |                     |                     |                     |                    |                    |                       |
|                         | October             | November            | December           | January            | February           | March              | April               | May                 | June                | July                | August             | September          | Totals                |
| Rounds played           | 2,637               | 3,056               | 2,275              | 2,460              | 1,777              | 3,199              | 3,900               | 4,354               | 3,915               | 3,647               | 3,280              | 2,557              | 37,057                |
| Tournament Rounds       | 0                   | 159                 | 0                  | 0                  | 188                | 138                | 66                  | 287                 | 62                  | 59                  | 17                 | 248                | 1,224                 |
| Range buckets           | 843                 | 1,084               | 861                | 752                | 415                | 1,256              | 2,003               | 1,941               | 1,532               | 1,500               | 1,529              | 1,232              | 14,948                |
| Star Memberships        | 400.00              | 300.00              | 1,115.00           | 7,465.00           | 3,578.00           | 4,420.00           | 5,205.00            | 3,990.00            | 2,610.00            | 1,895.00            | 1,790.00           | 805.00             | \$33,573.00           |
| Green Fees              | 59,060.50           | 83,865.33           | 59,280.09          | 57,262.20          | 41,843.58          | 76,659.46          | 100,788.23          | 107,607.15          | 95,050.74           | 82,944.99           | 78,205.60          | 59,952.70          | 902,520.57            |
| Tournament Fees         | 10,519.97           | 5,164.20            | 0.00               | 0.00               | 2,598.97           | 4,602.65           | 1,840.00            | 10,473.00           | 1,550.00            | 2,130.00            | 595.00             | 8,425.00           | 47,898.79             |
| Range Fees              | 2,136.97            | 3,105.58            | 2,242.99           | 2,007.38           | 990.85             | 3,100.81           | 5,061.68            | 4,843.09            | 3,583.54            | 3,625.44            | 5,109.22           | 3,918.18           | 39,725.73             |
| Sales of Merchandise    | 4,852.77            | 5,794.15            | 4,434.45           | 2,578.44           | 2,578.83           | 5,989.11           | 6,515.03            | 7,535.29            | 5,503.11            | 5,638.05            | 5,540.26           | 3,653.07           | 60,612.56             |
| Concession Fees         | 3,692.00            | 3,146.00            | 2,056.00           | 2,079.00           | 1,494.00           | 2,970.00           | 2,969.95            | 3,999.34            | 5,224.34            | 3,331.06            | 3,097.78           | 2,473.09           | 36,532.56             |
| Miscellaneous Income    | 1,650.00            | 1,860.00            | 2,265.00           | 1,419.00           | 1,695.00           | 2,130.00           | 2,550.00            | 2,805.00            | 6,380.00            | 6,588.00            | 2,295.00           | 2,160.00           | 33,797.00             |
| <b>Total Income</b>     | <b>\$82,312.21</b>  | <b>\$103,235.26</b> | <b>\$71,393.53</b> | <b>\$72,811.02</b> | <b>\$54,779.23</b> | <b>\$99,872.03</b> | <b>\$124,929.89</b> | <b>\$141,252.87</b> | <b>\$119,901.73</b> | <b>\$106,152.54</b> | <b>\$96,632.86</b> | <b>\$81,387.04</b> | <b>\$1,154,660.21</b> |
| <b>Income Per Round</b> | <b>\$31.06</b>      | <b>\$32.02</b>      | <b>\$30.89</b>     | <b>\$26.56</b>     | <b>\$26.06</b>     | <b>\$28.60</b>     | <b>\$30.19</b>      | <b>\$29.58</b>      | <b>\$29.49</b>      | <b>\$28.13</b>      | <b>\$28.77</b>     | <b>\$28.73</b>     | <b>\$29.29</b>        |

Jersey Meadow Golf Course  
Monthly Report

| FY 2001 - 2002   |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|--|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|  | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | Totals                |
| Rounds played  | 3,203               | 3,061               | 2,774              | 2,800              | 2,969              | 3,734               | 4,385               | 4,735               | 4,182               | 4,139               | 3,580               | 3,592               | 43,154                |
| Tournament Rounds  |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| Range buckets  | 1,388               | 1,374               | 844                | 1,261              | 1,316              | 1,897               | 2,131               | 2,143               | 1,818               | 1,813               | 1,506               | 1,476               | 18,967                |
| Star Memberships   |                     |                     |                    | 3,075.00           | 1,650.00           | 2,275.00            | 1,725.00            | 1,125.00            | 725.00              | 550.00              | 775.00              | 950.00              | \$12,850.00           |
| Green Fees/Cart Fees   | 72,224.98           | 77,087.14           | 65,224.37          | 68,447.62          | 70,028.61          | 91,055.04           | 111,535.50          | 119,348.59          | 104,195.50          | 104,907.23          | 89,569.50           | 79,854.95           | 1,053,479.03          |
| Tournament Fees  | 17,967.54           | 10,416.85           | 1,552.00           | 0.00               | 3,741.00           | 2,498.00            | 12,004.42           | 6,740.00            | 2,220.70            | 0.00                | 1,919.00            | 17,433.92           | 76,493.43             |
| Range Fees   | 3,924.83            | 3,699.12            | 2,181.79           | 3,236.49           | 3,508.36           | 4,850.70            | 5,791.90            | 5,805.72            | 4,675.54            | 4,822.48            | 4,043.98            | 3,696.75            | 50,237.66             |
| Sales of Merchandise   | 7,501.72            | 7,470.10            | 8,574.76           | 4,093.24           | 4,597.56           | 8,690.81            | 7,429.96            | 7,877.93            | 8,103.63            | 5,589.34            | 5,526.70            | 4,663.97            | 80,119.72             |
| Concession Fees  | 4,471.00            | 3,728.00            | 2,457.00           | 850.00             | 4,046.00           | 3,656.00            | 4,778.00            | 4,932.00            | 4,636.00            | 4,331.00            | 3,382.00            | 2,992.00            | 44,259.00             |
| Miscellaneous Income   |                     |                     |                    |                    | 3,348.03           | 10.00               |                     | 2,115.00            | 5,080.00            | 1,880.00            | 1,860.00            | 3,030.00            | 17,323.03             |
| <b>Total Income</b>  | <b>\$106,090.07</b> | <b>\$102,401.21</b> | <b>\$79,989.92</b> | <b>\$75,777.35</b> | <b>\$90,919.56</b> | <b>\$113,035.55</b> | <b>\$143,264.78</b> | <b>\$147,944.24</b> | <b>\$129,636.37</b> | <b>\$122,080.05</b> | <b>\$107,076.18</b> | <b>\$112,621.59</b> | <b>\$1,334,761.87</b> |
| <b>Income Per Round</b>  | <b>\$33.12</b>      | <b>\$33.45</b>      | <b>\$28.84</b>     | <b>\$27.37</b>     | <b>\$30.07</b>     | <b>\$29.66</b>      | <b>\$32.28</b>      | <b>\$31.01</b>      | <b>\$30.83</b>      | <b>\$29.36</b>      | <b>\$29.69</b>      | <b>\$31.09</b>      | <b>\$30.63</b>        |
| FY 2000 - 2001   |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|  | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | Totals                |
| Rounds played  | 3,632               | 2,387               | 2,224              | 1,526              | 2,087              | 2,196               | 3,929               | 3,482               | 3,097               | 3,564               | 3,433               | 3,480               | 35,037                |
| Tournament Rounds  |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| Range buckets  |                     |                     |                    | 567                | 755                | 1,194               | 1,757               | 1,498               | 1,293               | 1,252               | 1,229               | 1,218               | 10,763                |
| Green Fees/Cart Fees   | 100,532.00          | 59,091.00           | 57,691.00          | 42,849.85          | 53,215.20          | 55,637.91           | 108,176.93          | 93,704.77           | 79,608.10           | 86,599.86           | 76,676.57           | 82,458.86           | \$896,242.05          |
| Tournament Fees  | 19,585.00           | 7,087.00            | 6,235.00           | 0.00               | 0.00               | 4,107.87            | 9,607.00            | 14,018.50           | 332.64              | 792.00              | 2,186.00            | 4,023.02            | 67,974.03             |
| Range Fees   | 6,702.00            | 3,778.00            | 3,198.00           | 2,365.14           | 3,229.47           | 5,533.59            | 7,552.85            | 6,458.97            | 5,754.22            | 5,431.94            | 4,280.78            | 3,776.78            | 58,061.74             |
| Sales of Merchandise   | 19,858.00           | 4,548.00            | 5,884.00           | 3,055.92           | 2,960.74           | 8,316.70            | 9,143.74            | 7,896.28            | 7,636.53            | 6,951.08            | 8,554.69            | 6,491.01            | 91,296.69             |
| Concession Fees  | 285.00              | 808.00              | 417.00             | 1,726.00           | 2,278.00           | 2,982.00            | 4,942.00            | 3,701.00            | 3,099.00            | 3,441.00            | 3,256.00            | 3,505.00            | 30,440.00             |
| Miscellaneous Income   | -571.00             | 3,254.00            | 2,407.00           |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| <b>Total Income</b>  | <b>\$146,391.00</b> | <b>\$78,566.00</b>  | <b>\$75,832.00</b> | <b>\$49,996.91</b> | <b>\$61,683.41</b> | <b>\$76,578.07</b>  | <b>\$139,422.52</b> | <b>\$125,779.52</b> | <b>\$96,430.49</b>  | <b>\$103,215.88</b> | <b>\$94,954.04</b>  | <b>\$100,254.67</b> | <b>\$1,144,014.51</b> |
| <b>Income Per Round</b>  | <b>\$40.31</b>      | <b>\$32.91</b>      | <b>\$34.10</b>     | <b>\$32.76</b>     | <b>\$29.56</b>     | <b>\$34.87</b>      | <b>\$35.49</b>      | <b>\$36.12</b>      | <b>\$31.14</b>      | <b>\$28.96</b>      | <b>\$27.66</b>      | <b>\$28.81</b>      | <b>\$32.65</b>        |
| Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.         |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 2. Green Fees and Cart Fees combined into one fee beginning January 2002.  |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 3. Food and drinks contracted out to private vendor as of January 2001.  |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 4. Star Membership program began in January 2002.  |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.                                    |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 6. Concession Fees shown in time period of purchase, not when received.  |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.                              |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp. |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.  |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 10. FY 2016-2017 - Line Item added: Club Rental.   |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday   |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| 12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.   |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |



Jersey Village, TX

# Golf Course Monthly Financial Statements

## Group Summary

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Categor...                         | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| <b>Fund: 11 - GOLF COURSE FUND</b> |                          |                         |                    |                    |  |                 |
| <b>Department: 80 - 80</b>         |                          |                         |                    |                    |  |                 |
| 85 - FEE & CHARGES FOR SERVICE     | 1,362,000.00             | 1,362,000.00            | 129,250.48         | 129,250.48         | -1,232,749.52                          | 9.49 %          |
| 96 - INTEREST EARNED               | 8,000.00                 | 8,000.00                | 373.17             | 373.17             | -7,626.83                              | 4.66 %          |
| 97 - INTERFUND ACTIVITY            | 663,978.80               | 663,978.80              | 0.00               | 0.00               | -663,978.80                            | 0.00 %          |
| 98 - MISCELLANEOUS REVENUE         | 25,000.00                | 25,000.00               | 0.00               | 0.00               | -25,000.00                             | 0.00 %          |
| <b>Department: 80 - 80 Total:</b>  | <b>2,058,978.80</b>      | <b>2,058,978.80</b>     | <b>129,623.65</b>  | <b>129,623.65</b>  | <b>-1,929,355.15</b>                   | <b>6.30 %</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Golf Course Monthly Financial Statements

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Categor...                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| <b>Department: 81 - CLUB HOUSE</b>        |                          |                         |                    |                    |  |                 |
| 30 - SALARIES, WAGES, & BENEFITS          | 445,463.00               | 445,463.00              | 30,981.49          | 30,981.49          | 414,481.51                             | 6.95 %          |
| 34 - COST OF SALES                        | 148,190.00               | 148,190.00              | 9,100.34           | 9,100.34           | 139,089.66                             | 6.14 %          |
| 35 - SUPPLIES                             | 17,550.00                | 17,550.00               | 496.62             | 496.62             | 17,053.38                              | 2.83 %          |
| 45 - MAINTENANCE                          | 8,900.00                 | 8,900.00                | 645.95             | 645.95             | 8,254.05                               | 7.26 %          |
| 50 - SERVICES                             | 43,700.00                | 43,700.00               | 713.36             | 713.36             | 42,986.64                              | 1.63 %          |
| 54 - SUNDRY                               | 43,000.00                | 43,000.00               | 8,268.06           | 8,268.06           | 34,731.94                              | 19.23 %         |
| 55 - PROFESSIONAL SERVICES                | 3,500.00                 | 3,500.00                | 0.00               | 0.00               | 3,500.00                               | 0.00 %          |
| 60 - OTHER SERVICES                       | 20,200.00                | 20,200.00               | 0.00               | 0.00               | 20,200.00                              | 0.00 %          |
| 97 - INTERFUND ACTIVITY                   | 70,525.00                | 70,525.00               | 0.00               | 0.00               | 70,525.00                              | 0.00 %          |
| <b>Department: 81 - CLUB HOUSE Total:</b> | <b>801,028.00</b>        | <b>801,028.00</b>       | <b>50,205.82</b>   | <b>50,205.82</b>   | <b>750,822.18</b>                      | <b>6.27 %</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Golf Course Monthly Financial Statements

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Categor...  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| <b>Department: 82 - COURSE MAINTENANCE</b>        |                          |                         |                    |                    |  |                 |
| 30 - SALARIES, WAGES, & BENEFITS                  | 560,239.00               | 560,239.00              | 34,583.97          | 34,583.97          | 525,655.03                             | 6.17 %          |
| 35 - SUPPLIES                                     | 125,800.00               | 125,800.00              | 10,923.43          | 10,923.43          | 114,876.57                             | 8.68 %          |
| 40 - MAINTENANCE--BLDGS, STRUC                    | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 0.00 %          |
| 45 - MAINTENANCE                                  | 25,000.00                | 25,000.00               | 0.00               | 0.00               | 25,000.00                              | 0.00 %          |
| 50 - SERVICES                                     | 8,800.00                 | 8,800.00                | 258.00             | 258.00             | 8,542.00                               | 2.93 %          |
| 54 - SUNDRY                                       | 101,000.00               | 101,000.00              | 0.00               | 0.00               | 101,000.00                             | 0.00 %          |
| 55 - PROFESSIONAL SERVICES                        | 3,500.00                 | 3,500.00                | 101.15             | 101.15             | 3,398.85                               | 2.89 %          |
| 97 - INTERFUND ACTIVITY                           | 84,979.00                | 84,979.00               | 0.00               | 0.00               | 84,979.00                              | 0.00 %          |
| <b>Department: 82 - COURSE MAINTENANCE Total:</b> | <b>914,318.00</b>        | <b>914,318.00</b>       | <b>45,866.55</b>   | <b>45,866.55</b>   | <b>868,451.45</b>                      | <b>5.02 %</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Golf Course Monthly Financial Statements

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Categor...  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| <b>Department: 83 - BUILDING MAINTENANCE</b>        |                          |                         |                    |                    |  |                 |
| 35 - SUPPLIES                                       | 5,500.00                 | 5,500.00                | 0.00               | 0.00               | 5,500.00                               | 0.00 %          |
| 40 - MAINTENANCE--BLDGS, STRUC                      | 15,000.00                | 15,000.00               | 2,597.46           | 2,597.46           | 12,402.54                              | 17.32 %         |
| 45 - MAINTENANCE                                    | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 0.00 %          |
| 50 - SERVICES                                       | 28,000.00                | 28,000.00               | 0.00               | 0.00               | 28,000.00                              | 0.00 %          |
| <b>Department: 83 - BUILDING MAINTENANCE Total:</b> | <b>53,500.00</b>         | <b>53,500.00</b>        | <b>2,597.46</b>    | <b>2,597.46</b>    | <b>50,902.54</b>                       | <b>4.86 %</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Golf Course Monthly Financial Statements

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Categor...  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| <b>Department: 87 - GC CAPITAL IMPROVEMENT</b>        |                          |                         |                    |                    |  |                 |
| 70 - CAPITAL IMPROVEMENTS                             | 151,000.00               | 151,000.00              | 9,240.00           | 9,240.00           | 141,760.00                             | 6.12 %          |
| <b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b> | <b>151,000.00</b>        | <b>151,000.00</b>       | <b>9,240.00</b>    | <b>9,240.00</b>    | <b>141,760.00</b>                      | <b>6.12 %</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Golf Course Monthly Financial Statements

For Fiscal: 2019-2020 Period Ending: 10/31/2019

| Categor...  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| <b>Department: 88 - EQUIPMENT MAINTENANCE</b>         |                          |                         |                    |                    |  |                 |
| 30 - SALARIES, WAGES, & BENEFITS                      | 75,822.80                | 75,822.80               | 5,279.89           | 5,279.89           | 70,542.91                              | 6.96 %          |
| 35 - SUPPLIES   | 35,500.00                | 35,500.00               | 52.31              | 52.31              | 35,447.69                              | 0.15 %          |
| 50 - SERVICES   | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| 97 - INTERFUND ACTIVITY                               | 27,310.00                | 27,310.00               | 0.00               | 0.00               | 27,310.00                              | 0.00 %          |
| <b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>  | <b>139,132.80</b>        | <b>139,132.80</b>       | <b>5,332.20</b>    | <b>5,332.20</b>    | <b>133,800.60</b>                      | <b>3.83 %</b>   |
| <b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b> | <b>0.00</b>              | <b>0.00</b>             | <b>16,381.62</b>   | <b>16,381.62</b>   | <b>16,381.62</b>                       | <b>0.00 %</b>   |
| <b>Report Surplus (Deficit):</b>                      | <b>0.00</b>              | <b>0.00</b>             | <b>16,381.62</b>   | <b>16,381.62</b>   | <b>16,381.62</b>                       | <b>0.00 %</b>   |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Fund Summary**

| Fund                      | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) |
|---------------------------|--------------------------|-------------------------|--------------------|--------------------|--|
| 11 - GOLF COURSE FUND     | 0.00                     | 0.00                    | 16,381.62          | 16,381.62          | 16,381.62                              |
| Report Surplus (Deficit): | 0.00                     | 0.00                    | 16,381.62          | 16,381.62          | 16,381.62                              |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**Golf Course Fund**  
**For the period ended October 31, 2019**

|                            | Adopted Budget      | Current Budget      | YTD Actual        | % of Actual compared to Budget | Projections         |
|----------------------------|---------------------|---------------------|-------------------|--------------------------------|---------------------|
| <b>Revenue</b>             |                     |                     |                   |                                |                     |
| Fees & Charge for Services | 1,362,000.00        | 1,362,000.00        | 129,250.48        | 9.49%                          | 1,362,000.00        |
| Interest Earned            | 8,000.00            | 8,000.00            | 373.17            | 4.66%                          | 8,000.00            |
| Interfund Activity         | 663,978.80          | 663,978.80          | -                 | 0.00%                          | 663,978.80          |
| Miscellaneous Revenue      | 25,000.00           | 25,000.00           | -                 | 100.00%                        | 25,000.00           |
| Other Agency Revenue       | -                   | -                   | -                 | 0.00%                          | -                   |
| <b>Total Revenue</b>       | <b>2,058,978.80</b> | <b>2,058,978.80</b> | <b>129,623.65</b> | <b>6.30%</b>                   | <b>2,058,978.80</b> |
| <b>Expenditures</b>        |                     |                     |                   |                                |                     |
| Club House                 | 801,028.00          | 801,028.00          | 50,205.82         | 6.27%                          | 801,028.00          |
| Course Maintenance         | 914,318.00          | 914,318.00          | 45,866.55         | 5.02%                          | 914,318.00          |
| Building Maintenance       | 53,500.00           | 53,500.00           | 2,597.46          | 4.86%                          | 53,500.00           |
| Capital Improvement        | 151,000.00          | 151,000.00          | 9,240.00          | 0.00%                          | 151,000.00          |
| Equipment Maintenance      | 139,132.80          | 139,132.80          | 5,332.00          | 3.83%                          | 139,132.80          |
| <b>Total Expenditures</b>  | <b>2,058,978.80</b> | <b>2,058,978.80</b> | <b>113,241.83</b> | <b>5.50%</b>                   | <b>2,058,978.80</b> |

# Jersey Meadow Golf Course

## Social Media Summary Report

November 2019

Statistics are for the month of October 2019

Facebook



| Page Likes  | New Likes     | Posts        | Page Reach | Page Engagement |
|-------------|---------------|--------------|------------|-----------------|
| 638         | 8             | 25           | 15,280     | 880             |
| Prior Year  |               |              |            |                 |
|             |               | 54           | 15,602     |                 |
| New Reviews | Total Reviews | Total Rating |            |                 |
| -1          | 55            | 4.1          |            |                 |

Twitter



| Followers  | New Followers | Tweets | Impressions | Profile Visits |
|------------|---------------|--------|-------------|----------------|
| 36         | -1            | 0      | 50          | 0              |
| Prior Year |               |        |             |                |
| 37         | 0             | 2      | 561         | 15             |

Yelp



| New Reviews | Avg. Rating | Total Reviews | Total Rating |
|-------------|-------------|---------------|--------------|
| 0           | 0           | 11            | 3.5          |
| Prior Year  |             |               |              |
| 1           | 4           | 10            | 3.5          |

Golf Advisors



| New Reviews | Avg. Rating | Total Reviews | Total Rating |
|-------------|-------------|---------------|--------------|
| 5           | 4           | 224           | 3.6          |
| Prior Year  |             |               |              |
| 1           | 3           | 186           | 3.6          |

Trip Advisors



| New Reviews | Avg. Rating | Total Reviews | Total Rating |
|-------------|-------------|---------------|--------------|
| 0           | 0           | 7             | 4            |
| Prior Year  |             |               |              |
| 0           | 0           | 6             | 4            |

Google



| New Reviews | Avg. Rating | Total Reviews | Total Rating |
|-------------|-------------|---------------|--------------|
| 6           | 4.16        | 176           | 4            |
| Prior Year  |             |               |              |
| 10          | 2.50        | 107           | 3.9          |

**City of Jersey Village**  
**Parks and Recreation Department**

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TO: Mayor and City Council  
CC: Austin Bleess, City Manager  
FROM: Jason Alfaro, Parks & Recreation Director  
DATE: November 8, 2019  
SUBJECT: Parks and Recreation Department Update

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**Golf Course:**

**Financial Report** - For the month of October, the course received \$80,370 in green fees, and \$13,053 in tournament fees. According to the monthly report, the course had 2,822 rounds of golf and 447 rounds of tournament play. The average income received per round was \$38.14. There were four (4) days that weather affected play, two (2) rain out days, and one (1) day the course closed for maintenance. Merchandise sales for the month totaled \$16,110.

**Clubhouse/Maintenance Report** – We have started closing one time per month (fourth Tuesday of the month) for staff to focus on grounds maintenance items, pro shop reorganization, deep cleaning, and allow the grounds to “rest” a day without a lot of foot and cart traffic. During our maintenance day, we were able to pressure wash and deep clean the clubhouse and immediate areas of the clubhouse. Golf staff has continued to work with organizations to bring tournaments to the course. We hosted the first JVSO golf tournament, MGA tournament, and several league tournaments during this month and continue to have tournaments scheduled for the remainder of the year.

Golf maintenance staff was able to accomplish many items during the closed maintenance day. We were able to fertilize and roll the greens, fertilize the fairways, plant winter rye at the driving range, and start a tree-trimming program. Golf course maintenance continues to take place with green and fairway aerification, repair of irrigation components and the implementation of our turf management program.

**Parks, Recreation, and Facilities:**

**Parks** – We have been working with Clark Condon to finalize the contracts and obtain the appropriate paperwork from the contractors. We are awaiting the contract document for the City Manager to sign so phase 1 of the project can commence. Staff had an opportunity to meet with PGAL and discuss options for a new clubhouse design and layout. PGAL is currently working on gathering basic layouts and we plan to present this and detailed information on the cost analysis to city council during the workshop. Staff is working with multiple local and non-profit organizations to start small projects in the parks, such as reading library and the gazebo restoration at Philippine Park. Parks staff received the agility equipment for the dog park and will be assembling the equipment and installing in the next few weeks.

**Recreation** – Recreation staff hosted our first Eats in the Streets event that took place on October 5<sup>th</sup> at the retention pond parking lot. The event was a great success and we had between 1,500 – 2,000 people in attendance. Our monthly Farmer’s Market is maintaining an average of 40 vendors and is continuing to do very well. The Trunk or Treat and Fall Frolic event was held in Clark Henry Park on October 18<sup>th</sup>, in partnership with Post Elementary. The event had over 35 vendors with activities that included a bouncy house, DJ, costume contest, haunted house, and face painting. The event had a great turnout with roughly 1,000 – 1,500 people attending the event. City staff will also conduct an Arbor Day presentation to the 4<sup>th</sup> grade class at Post Elementary on November 1<sup>st</sup> to over 130 kids. The teachers and students had a great time and we planted the first Arbor Day tree at Clark Henry Park after the presentation. This month we also signed agreements with i9 Sports to offer youth soccer programs at Clark Henry Park beginning in the spring of next year.

**Facility Maintenance:**

Our facility maintenance division has been busy with building maintenance requests and projects. We have already started a few supplemental projects with the largest project being the painting at the Fire Department EMS bay. Majority of the time has been dedicated to work order requests and preventative maintenance items. Staff has been securing quotes for various projects at facilities. We have also been replacing fixtures and outdated or worn items with new LED and high efficiency use items as they go out.

| Address          | Violation                                     | Red Tag | Letter Mailed | Date     | Abated Within Time Required |
|------------------|---|---------|---------------|----------|-----------------------------|
| 8510 Ivy Falls   | Dog - At Large                                |         | x             | 10/1/19  | y                           |
| 16202 Tahoe      | Tree clearance at street/sidewalk             |         | x             | 10/1/19  | n                           |
| 16222 Wall       | No fence permit                               | x       |               | 10/1/19  | y                           |
| 16321 Smith      | Signs - In City ROW                           | x       |               | 10/1/19  | y                           |
| 8219 Jones       | Yard/Lot Maintenance                          | x       |               | 10/2/19  | y                           |
| 16110 St. Helier | Blight  |         | x             | 10/2/19  | n                           |
| 16026 Wall       | Trailer (Box/Gooseneck/Utility) parked-stored |         | x             | 10/2/19  | y                           |
| 15830 NW Frwy    | Yard/Lot Maintenance                          | x       |               | 10/2/19  | y                           |
| 16130 Acapulco   | Blight  |         | x             | 10/3/19  | n                           |
| 16406 Wall       | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/3/19  | y                           |
| 16201 Crawford   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/3/19  | y                           |
| 16002 St John Ct | RV - parked/stored over 7 days                |         | x             | 10/4/19  | y                           |
| 15322 Ashburton  | No plumbing permit                            | x       |               | 10/4/19  | y                           |
| 7914 Argentina   | Signs - In City ROW                           | x       |               | 10/4/19  | y                           |
| 15306 Lakeview   | Blight  |         | x             | 10/4/19  | y                           |
| 15410 Lakeview   | Tree clearance at street/sidewalk             |         | x             | 10/7/19  | y                           |
| 15318 Colwyn     | Vehicle parked on unpaved surface             |         | x             | 10/7/19  | y                           |
| 16122 Congo      | Blight  | x       |               | 10/7/19  | y                           |
| 16201 Crawford   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/7/19  | y                           |
| 15417 Mauna Loa  | Tree clearance at street/sidewalk             | x       |               | 10/8/19  | y                           |
| 16417 Smith      | Signs - In City ROW                           | x       |               | 10/8/19  | y                           |
| 60 Pebble Beach  | No plumbing permit                            | x       |               | 10/8/19  | y                           |
| 15601 Shanghai   | Yard/Lot Maintenance                          | x       |               | 10/8/19  | y                           |
| 8502 Argentina   | Trash cans visible                            |         | x             | 10/9/19  | y                           |
| 15517 Chichester | Trash cans visible                            |         | x             | 10/9/19  | n                           |
| 16330 St Helier  | Signs - In City ROW                           | x       |               | 10/9/19  | y                           |
| 15721 Acapulco   | Yard/Lot Maintenance                          | x       |               | 10/9/19  | y                           |
| 0 Northwest Frwy | Yard/Lot Maintenance                          |         | x             | 10/10/19 | n                           |
| 0 Northwest Frwy | Yard/Lot Maintenance                          |         | x             | 10/10/19 | n                           |
| 16309 Acapulco   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/10/19 | y                           |
| 16318 Acapulco   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/10/19 | y                           |

| Address          | Violation                                     | Red Tag | Letter Mailed | Date     | Abated Within Time Required |
|------------------|---|---------|---------------|----------|-----------------------------|
| 17800 NW Frwy    | Yard/Lot Maintenance                          |         | x             | 10/11/19 | y                           |
| 8414 N Tahoe     | Tree clearance at street/sidewalk             |         | x             | 10/11/19 | y                           |
| 16508 Village    | No Mechanical Permit                          | x       |               | 10/11/19 | y                           |
| 15721 Acapulco   | Signs - In City ROW                           | x       |               | 10/11/19 | y                           |
| 16033 Crawford   | Trash cans visible                            |         | x             | 10/14/19 | y                           |
| 15506 Chichester | Trailer (Box/Gooseneck/Utility) parked-stored |         | x             | 10/14/19 | y                           |
| 16309 Acapulco   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/14/19 | y                           |
| 15601 Shanghai   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/14/19 | y                           |
| 16322 Jersey     | Trailer (Box/Gooseneck/Utility) parked-stored |         | x 2nd         | 10/15/19 | n                           |
| 8402 N. Tahoe    | Trailer (Box/Gooseneck/Utility) parked-stored |         | x             | 10/15/19 | y                           |
| 40 Pebble Beach  | Signs - In City ROW                           | x       |               | 10/15/19 | y                           |
| 8525 Wydm Vllge  | Signs - In City ROW                           | x       |               | 10/15/19 | y                           |
| 8002 Argentina   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/17/19 | y                           |
| 7811 Zilonis     | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/17/19 | y                           |
| 15914 Acapulco   | Trailer (Box/Gooseneck/Utility) parked-stored |         | x             | 10/17/19 | y                           |
| 16202 Tahoe      | Tree clearance at street/sidewalk             |         | x 2nd         | 10/18/19 | y                           |
| 16110 St Helier  | Construction Debris                           |         | x             | 10/18/19 | y                           |
| 8521 Wydm Vllge  | Signs - In City ROW                           | x       |               | 10/18/19 | y                           |
| 2 Oakmont        | Yard/Lot Maintenance                          | x       |               | 10/18/19 | y                           |
| 8621 Kari Ct     | Yard/Lot Maintenance                          |         | x             | 10/21/19 | y                           |
| 15526 Jersey     | Residential Maintenance                       | x       |               | 10/21/19 | y                           |
| 8206 Argentina   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 10/21/19 | y                           |
| 16237 Congo      | Yard/Lot Maintenance                          | x       |               | 10/21/19 | n                           |
| 0 Singapore      | No Solicitors Permit                          | x       |               | 10/22/19 | y                           |
| 0 NW Frwy        | Yard/Lot Maintenance                          |         | x 2nd         | 10/22/19 | y                           |
| 8330 Achgill     | Dog - Loud/Excessive Barking                  |         | x             | 10/22/19 | y                           |
| 0 NW Frwy        | Yard/Lot Maintenance                          |         | x 2nd         | 10/23/19 | y                           |
| 16130 Acapulco   | Blight  |         | x 2nd         | 10/23/19 | y                           |
| 16237 Congo      | Yard/Lot Maintenance                          |         | x             | 10/23/19 | y                           |
| 17 Peachtree     | No fence permit                               | x       |               | 10/23/19 | y                           |
| 15309 Welwyn     | RV - parked/stored over 7 days                |         | x             | 10/24/19 | y                           |

| Address         | Violation                                    | Red Tag | Letter Mailed | Date     | Abated Within Time Required |
|-----------------|--|---------|---------------|----------|-----------------------------|
| 15706 Jersey    | RV - parked/stored over 7 days               |         | x             | 10/24/19 | y                           |
| 8614 Argentina  | Trash/Recycling/Yard Waste at curb too early | x       |               | 10/24/19 | y                           |
| 16513 Cornwall  | No POD permit                                | x       |               | 10/24/19 | y                           |
| 7819 Zilonis    | RV - parked/stored over 7 days               |         | x             | 10/25/19 | y                           |
| 0 Koester       | Yard/Lot Maintenance                         |         | x             | 10/25/19 | y                           |
| 1 Pebble Beach  | Dog/Pet - Unregistered                       |         | x             | 10/25/19 | n                           |
| 15309 Welwyn    | Vehicle on street in excess of 24 hrs        | x       |               | 10/28/19 | y                           |
| 68 Cherry Hills | Signs - In City ROW                          | x       |               | 10/28/19 | y                           |
| 16214 Lakeview  | Residential Maintenance                      |         | x             | 10/28/19 | y                           |
| 15601 Yampa     | Vehicle - Blight/Junk                        |         | x 2nd         | 10/28/19 | y                           |
| 15341 Welwyn    | Signs - In City ROW                          | x       |               | 10/29/19 | y                           |
| 16113 Congo     | Signs - In City ROW                          | x       |               | 10/29/19 | y                           |
| 15410 Leeds     | No fence permit                              | x       |               | 10/29/19 | y                           |
| 15305 Ashburton | Trash/Recycling/Yard Waste at curb too early | x       |               | 10/30/19 | y                           |
| 35 Cherry Hills | Signs - In City ROW                          | x       |               | 10/30/19 | y                           |
| 15901 Capri     | Dog/Pet - Unregistered                       |         | x             | 10/31/19 | p                           |
| 16121 Delozier  | Residential Maintenance                      |         | x             | 10/31/19 | p                           |
| 16109 Capri     | Dog/Pet - Unregistered                       |         | x             | 10/31/19 | p                           |
| 15813 Honolulu  | Trash/Recycling/Yard Waste at curb too early | x       |               | 10/31/19 | y                           |

# City of Jersey Village

## Social Media Summary Report

### November 2019

Statistics are for the month of October 2019

Facebook



| Current Year |           |       |            |                 |
|--------------|-----------|-------|------------|-----------------|
| Page Likes   | New Likes | Posts | Page Reach | Page Engagement |
| 1,960        | 86        | 69    | 37,700     | 3,718           |
| Prior Year   |           |       |            |                 |
|              |           | 77    | 16,629     | 2,056           |

Twitter



| Followers  | New Followers | Tweets | Impressions | Profile Visits |
|------------|---------------|--------|-------------|----------------|
| 343        | 7             | 48     | 7,131       | 55             |
| Prior Year |               |        |             |                |
|            |               | 106    | 9,662       | 97             |

Constant Contact



| Campaigns  | Emails | Open Rate           | Click Through Rate           |
|------------|--------|---------------------|------------------------------|
| 0          | 0      | 0%                  | 0%                           |
| Prior Year |        |                     |                              |
| 0          | 0      | 0%                  | 0%                           |
|            |        | Benchmark Open Rate | Benchmark Click Through Rate |
|            |        | 21%                 | 8%                           |

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

Nextdoor



| Current Year |        |             |
|--------------|--------|-------------|
| Posts        | Thanks | Impressions |
| 8            | 23     | 3,218       |
| Prior Year   |        |             |
| 6            | 51     | 4,961       |

YouTube



| Current Year |                |             |
|--------------|----------------|-------------|
| Live Views   | Recorded Views | Subscribers |
| 26           | 145            | 72          |
| Prior Year   |                |             |
| 14           | 94             | 33          |

Instagram



| Followers | Posts | Engagement Rate |
|-----------|-------|-----------------|
| 218       | 28    | 3.7%            |

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 14, 2019 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Mitcham at 7:00 p.m. with the following present:

Mayor, Andrew Mitcham  
Council Member, Drew Wasson  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bless  
City Secretary, Lorri Coody  
City Attorney, Scott Bounds

Staff in attendance: Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Christian Somers, Building Official; Jason Alfaro, Director of Parks and Recreation; and Harry Ward, Director of Public Works.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

**C. PRESENTATIONS**

1. **Presentation of Police Department Employee of the Third Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Mitcham, presented the Police Department Employee of the Third Quarter award to Officer Kevin Alley.

2. **Presentation of Employee of the Month.**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

City Manager Austin Bless presented the October employee of the month award to Madison Boudreaux.

**D. CITIZENS' COMMENTS**

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

**Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas (346) 332-6074:** Mrs. Beazley spoke to the Council about the recent Doggie Dip Day Event. She had concerns about the City's pool being used by dogs and how it affects human health. She provided statistics that supported

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – OCTOBER 14, 2019

her concerns. She also spoke to censorship and the Nextdoor website. She stated that she felt that it was a conflict of interest that Council Member Singleton's wife is in charge of that censorship. She also read an email that she received from Council Member Warren.

**Michael Stembridge, 15422 Jersey Drive, Jersey Village, Texas (713) 983-8647** – Mr. Stembridge told City Council that he is confused by the process by which homes in the City are being selected for the Home Elevation Program. He stated that he was initially told that his home would be chosen in round two of the program, but this is not the case. He stated that he has been waiting for four years to be included in the program. He believes his home should be included in the next round of the program and gave reasons in support of same. He also stated that he would like more transparency regarding the program.

**Mark Maloy 7806 Hamilton Circle, Jersey Village, Texas (713) 553-3625** – Mr. Maloy spoke to the amount of taxpayer dollars being spent on the City's golf course. He does not support the spending. He cannot understand how these dollars can be spent on a golf course when the Council refuses to set the maximum exemption limits for the homestead exemption and the over 65 exemption for taxes. He gave statistics concerning the amount of spending on the course and how this spending affects the fund balance. He also spoke to the item on the agenda concerning the purchase of new golf carts. He is concerned about all this spending and that the dollars being spent on the course do not come from positive golf course revenues.

**Dawn Eubanks, 16302 Wall Street, Jersey Village, Texas (832) 816-0062** – Ms. Eubanks invited everyone to attend the Fire Department and Police Department Open House on October 19, 2019 from 10 am to 2 pm. She said it will be a great event and residents should bring their children to try out the new bounce house and take a ride on the fire truck. She stated that it is a great opportunity to get to know the Fire Department and Police Department. She also encouraged residents to sign-up for citizens' academies put on by the Police and Fire Departments.

**E. CITY MANAGER'S REPORT**

In addition to his monthly report that follows, City Manager Bless gave an update on the Community Rating System Program, stating that the City will join the CRS at a Class 7, which was the goal. Most communities enter in at a Class 9, some an 8. Very few come in at Class 7. For people in the flood plain that means a 15% savings, or about \$130 on average. If someone is outside of the flood plain it is a 5% savings.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – August 2019, General Fund Budget Projections as of September 2019, Utility Fund Budget Projections – September 2019, and Quarterly Investment Report – September 2019.**
- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division's Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – OCTOBER 14, 2019

5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Special Session Meeting held on September 11, 2019 and the Regular Session Meeting held on September 16, 2019.**

Council Member Wubbenhorst moved to approve item 1 on the consent agenda. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**G. REGULAR SESSION**

1. **Consider Resolution No. 2019-69, approving the sale of approximately 10.56 acres of land described as Reserves D and E of Jones Rd. 290 Commercial Reserves to Collaborate Special Projects, LLC for the sum of \$2,950,000; and authorizing the City Manager to take all appropriate and necessary steps to complete the sale of said property.**

Austin Bleess, City Manager, introduced the item. He told City Council that this evening the Council can take another step forward in the development of Village Center. In September 2019 the City purchased approximately 10.56 acres of Land from Jones Road Project LTD. The City paid \$2,950,000 for that property.

Tonight the Council can enter into a Real Property Purchase Agreement with Collaborate Special Projects LLC to sell the property to them for the amount of \$2,950,000. It is anticipated the sale of this property will close before the end of this calendar year.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – OCTOBER 14, 2019

The attached Resolution authorizes the sale of the property and authorizes the City Manager to take all appropriate and necessary steps to complete the sale.

With limited discussion on the matter, Council Member Warren moved to approve Resolution No. 2019-69, approving the sale of approximately 10.56 acres of land described as Reserves D and E of Jones Rd. 290 Commercial Reserves to Collaborate Special Projects, LLC for the sum of \$2,950,000; and authorizing the City Manager to take all appropriate and necessary steps to complete the sale of said property. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE SALE OF APPROXIMATELY 10.56 ACRES OF LAND SOUTHEAST OF US 290 ON EITHER SIDE OF JONES ROAD IN JERSEY VILLAGE, TEXAS, TO COLLABORATE SPECIAL PROJECTS, LLC FOR THE SUM OF \$2,950,000, PURSUANT TO A REAL PROPERTY PURCHASE AGREEMENT MADE BY AND BETWEEN THE CITY OF JERSEY VILLAGE AND COLLABORATE SPECIAL PROJECTS, LLC; AND, AUTHORIZING THE CITY MANAGER TO TAKE ALL APPROPRIATE AND NECESSARY STEPS TO COMPLETE THE SALE OF SAID PROPERTY.

**2. Discuss and take appropriate action concerning various options for moving forward with the Golf Course Clubhouse and Convention Center Project.**

Jason Alfaro, Parks and Recreation Director, introduced the item. Background information is as follows:

On March 8, 2018, the City Council held a workshop to discuss options for a new clubhouse facility, directing staff to prepare a request for proposal for the design of a new facility. The request for proposal was posted and emailed directly to 30 firms on March 14, 2018.

On April 16, 2018, the City Council approved Resolution Number 2018-20 authorizing the City Manager to negotiate an agreement with PGAL, Inc. for design of a new, Golf Course Club House. On May 14, 2018, City Council approved Resolution 2018-30 authorizing the City Manager to execute an agreement with PGAL for the design of a new Jersey Meadow Golf Course Clubhouse.

On May 15, 2019, the first bid announcement went public with the second announcement made on May 22, 2019. On May 23, 2019, city staff and PGAL held a pre bid meeting and on June 6, 2019, we opened bids. The three bids we received were from Four Seasons

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – OCTOBER 14, 2019

Development Company for \$5,171,000, Bey Commercial Construction for \$5,400,006, and Stewart Builders Inc. for \$7,000,000. During the city council meeting on June 17, 2019, council directed staff to revisit the plans with PGAL, value engineer areas of the project and rebid the project with alternates, which could include removing the parking lot component from the construction process.

On July 19, 2019, PGAL sent city staff cost estimations and items that could be valued engineered. Staff reviewed the documents and found areas to reduce the project cost but ultimately felt that the cost would still be out of our budget. We discussed our concerns heavily with PGAL at a July 24, 2019, meeting and on August 1, 2019, PGAL stated they were engaging a cost estimator to review the project.

On September 23, 2019, staff received the cost estimation and met with PGAL to discuss our options moving forward. In the document, it shows that roughly \$1.4 million dollars would be designated for parking lot and site improvements and the building cost at roughly \$3.2 million dollars for the cost of removing the old facility and building the convention center and clubhouse. These figures did not include FF&E and contingencies.

At this time staff feels that we have three options for the clubhouse and convention center. Those options include:

- a.) Remodel the current clubhouse for an estimated \$1 million dollars. The estimated cost was based off previous cost estimates of the clubhouse remodel and includes inflation. In this option, we would also recommend building an estimated 6,000 square foot convention center near the lake that could host about 300 people. We would estimate the building cost at \$240 per square foot totaling roughly \$1.4 million dollars. Including FF&E and contingencies, we would anticipate a total building cost of roughly \$2 million dollars for a total project cost (remodel and new build) of \$3 million dollars. This estimate does not include any site work to the existing parking lot.
- b.) The second option would be to renovate the current clubhouse into the convention center for an estimated \$1 million dollars. The estimated cost was based from the previous cost estimate of the clubhouse remodel and includes inflation. The current kitchen would be used as a warming station, and a restaurant could be built in conjunction with the new clubhouse. In this option, we would also recommend building a 6,000 square foot pro shop and restaurant that would be situated near the lake. The cost of this project would be estimated very similar to option a, as we would estimate the project at \$240 per square foot.
- c.) The last option that staff will introduce is to work with an architect to design a one story, roughly 9,500 square foot facility that would include a pro shop, restaurant, and convention center and would be located in our proposed clubhouse location near the lake. Staff feels that we have a solid design for the new facility and that we could incorporate majority of the floor plan designed by PGAL into the new architect's

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drawings. We would recommend not working with PGAL any further and find a new architect to work with to complete this project.

The aforementioned options do not include site work to the parking lot nor does it include landscaping. Staff feels that the parking lot will be a future project that could be phased in.

Council engaged in discussion about the various options. Some members felt that the current building has outlived its useful life so rehabilitating it is not an option. There was concern about the service provided by PGAL. The status of the contract was discussed and the amount of dollars already paid to PGAL. Staff reported that PGAL has been paid for all services up to the project management portion of the contract. The City Attorney addressed recourse, stating that he will need to review the terms of the contract.

Some Members felt that we had worked with PGAL, laying out the parameters of what was wanted and PGAL said it was good, but now that the process is complete, it is not good and way over budget. Accordingly, City Council wanted a reasonable explanation as to how we got to this point and how we can bring the project back in line with the original numbers presented.

City Manager Bless explained that PGAL had brought in a cost estimator, resulting in the numbers presented in the introductory of this item. He stated that in order to bring the numbers back to the original numbers, the building size would need to be reduced from 11,000 square feet to 9,000 square feet and from a two story building to a one story building. Given this information, some Member still felt that there was not enough information to make a decision.

The construction material of the design that went out to bid was discussed. It was wood construction. Some Members felt that for a building this size, wood construction was questionable.

Some members felt that the City needs to separate from PGAL, but wanted a better understanding as to the City's recourse.

It was the consensus of Council that putting more dollars into the existing building in terms of a remodel is not an option and that option C is most likely since it would be using HOT Funds while options A and B would be using general fund dollars.

There was concern that should the City use a different consultant than PGAL that the cost of the project would increase. Some felt that perhaps staying with PGAL would produce a design that falls within the criteria for the dollars already paid to them to design the building.

City Manager Bless explained that Staff has worked with PGAL to bring the cost down, but have been unsuccessful. With this in mind, City Staff feels that PGAL may not be the

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best fit for moving forward with this project. Option C will require a total redesign. Perhaps Collaborate Special Projects can help.

In discussing a total redesign, some Members felt that we should not cap it at 9,000 square feet because it may not meet our needs. City Council must make sure the needs are met. With this in mind, some felt that a Council Work Session would be advantageous in order to obtain additional information, understand what went wrong with PGAL, discuss what elements can be eliminated and what elements to keep, and insure that the end result will be a building that meets the needs of the City.

At this point in the discussion, City Attorney Bounds was asked if the requirement for public comments required by the new legislature had been met. City Attorney Bounds advised that the public comment item must be posted on the agenda as one of the first items so meeting attendees have the opportunity to comment on items that are on the agenda prior to being called. This agenda posting satisfied the requirement and comments were taken earlier in the meeting.

With no further discussion, City Council directed Staff to gather the information needed and schedule a Work Session Meeting for Council to discuss this item further.

**3. Consider Resolution No. 2019-70, authorizing the City Manager to enter into a contract with E-Z-GO for the purchase of eighty-two (82) 2020 E-Z-GO Model TXT 48v golf carts and the E-Z-GO TFM Textron Fleet Management System.**

Jason Alfaro, Parks and Recreation Director, introduced the item. Background information is as follows:

Our current golf cart fleet is over four years old and is due for replacement. The department contributes to the equipment replacement fund yearly and is requesting to purchase new golf carts at this time. We have contacted three major golf cart manufacturers who are all part of the state cooperative purchasing program. During the proposals we asked all manufacturers to not only include costs for eighty-two (82) carts, but to also include information and pricing on their cart monitoring system.

The cart monitoring equipment would be extremely helpful to staff and help the course as well. The monitoring system will allow staff to control the carts during cart path only days or geo-fence areas on the course not allowing carts to drive into those areas. This system also allows patrons to order food from the cart and has other various features.

Each company submitted an optional player experience screen and office software that is priced separately from actual cart fleet pricing. All figures include shipping and installation of cart parts and chargers upon delivery.

Carts Only:

E-Z-GO – TXT 48v – \$226,650

Yamaha – Drive 2 - \$258,421

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Club Car – Tempo Connect - \$268,032

Player Experience:

E-Z-GO – TFM - \$36,712/year

Yamaha YamaTrack - \$34,440/year

Club Car Tempo Connect - \$31,488 - \$68,750

We had originally budgeted \$255,000 in the Capital Replacement Fund for the purchase of the new golf cart fleet. Although the cart fleet purchase does fall below our budgeted amount and the player experience will put us over our budget, we have enough funds saved in the Capital Replacement Plan. We will need to adjust our balance in the Capital Replacement Plan during the future fiscal years if this purchase is approved.

Council engaged in discussion about the player experience in connection with the fleet management software. Mr. Alfaro, Director of Parks and Recreation, explained that this system provides for tracking the pace of play, it has a map of the course, it assists the golfer with hazard information and much more. The software helps to create an experience that will draw more players to our course. It also helps with golf course maintenance and saves money. It is worth the cost, especially since the hidden savings will affect the bottom line.

There was discussion about the carts and the associated warranty. Maintenance contracts were the same across all of the vendors bidding. The maintenance offered is very close to what we currently have with Yamaha. E-Z-GO has a representative in the area and can address issues easily. Yamaha is our current vendor, but E-Z-GO's bid came in lower than Yamaha.

The vehicle replacement program was discussed. Mr. Alfaro explained that golf carts are currently on a four-year replacement schedule. However, given that many problems with batteries have been discovered in year four, Staff is looking at changing the replacement schedule for golf carts to every three years.

The cost of the vehicle replacement program for golf carts was discussed. Finance Director Kato explained that the golf course fund contributes to the cart replacement program, not general fund monies. Additionally, Mr. Alfaro added that having the funds available to pay for the carts gave the City discounts.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2019-70, authorizing the City Manager to enter into a contract with E-Z-GO for the purchase of eighty-two (82) 2020 E-Z-GO Model TXT 48v golf carts and the E-Z-GO TFM Textron Fleet Management System. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

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The motion carried.

RESOLUTION NO. 2019-70

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH EZGO FOR THE PURCHASE OF EIGHTY-TWO (82) 2020 E-Z-GO MODEL TXT 48V GOLF CARTS AND THE E-Z-GO TFM TEXTRON FLEET MANAGEMENT SYSTEM.

- 4. Consider Resolution No. 2019-71, authorizing the City Manager to enter into a contract with Republic Masonry and Fencing LLC for the construction of the five gateway and marquee signs.**

Jason Alfaro, Parks and Recreation Director, introduced the item. Background information is as follows:

In February of 2018, city council approved a gateway and wayfinding master plan prepared for the city by Clark Condon. During the October 15, 2018 city council meeting, council approved a contract with Clark Condon for the design and construction management of the gateway and wayfinding signs.

Since that time, staff has been working with Clark Condon and Harris County identifying sign locations that are in the city and county right-of-ways. In April of 2019, city staff and Clark Condon representatives had a meeting with the county to discuss the locations that were in county right-of-way. We submitted questions and project information to the county at that time, and we received our first response from the county on August 21, 2019. During the interim, Clark Condon and staff decided to continue moving forward with the locations located in city right-of-way only. The number of locations decreased from nine (9) that were originally proposed to five (5) that are within the city right-of-way. Taking this route will allow us not to seek further approval from any other organization(s).

On September 11, 2019, the first bid announcement was made public with the second announcement-taking place on September 18, 2019. There was a pre-bid meeting held on September 24, 2019 and formal bid openings took place on October 1, 2019. At the bid openings, we received three bids, two of which were under our estimated amount. The bids were from Republic Masonry and Fencing, LLC for a project cost of \$278,241.39, D.L. Meacham LP for a project cost of \$281,203.50, and Jerdon Enterprise, L.P. for a project cost of \$388,888.88. In relation, Clark Condon estimated the project to cost \$346,880.50.

Council engaged in discussion about the bids. There was some concern that Jerdon's bid for the site work was much higher than all the others. Council also discussed Clark Condon's experience with the bidding vendors.

With no further discussion on the item, Council Member Warren moved to approve Resolution No. 2019-71, authorizing the City Manager to enter into a contract with

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Republic Masonry and Fencing LLC for the construction of the five gateway and marquee signs. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-71

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH REPUBLIC MASONRY & FENCING LLC FOR THE CONSTRUCTION OF THE FIVE GATEWAY AND MARQUEE SIGNS.

- 5. Consider Ordinance No. 2019-36, amending the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 14, “Building and Development,” Article VIII. “Public Utilities,” at Section 14-208(f) in order to make clear the responsibility of the developer concerning individual service connections; providing a severability clause; and providing a penalty as provided by section 1-8 of the code.**

Christian Somers, Building Official, introduced the item. Background information is as follows:

This item is to review proposed amendments to the Code of Ordinances, of the City of Jersey Village, Texas at Chapter 14, “Building and Development” such that the City will no longer be responsible for the installation of water taps – specifically, when a water meter is installed for irrigation systems, as has been past policy and practice.

An irrigation system was recently installed for a lot on Senate Ave. By ordinance, irrigation systems require a separate meter. The attendant meter was installed, which required multiple city personnel and heavy equipment (backhoe and boring machine), necessary for boring below Senate Ave. in order to access the water main on the east side. Six city personnel were required at one juncture for six hours, with much of the work being overtime, and the overall time required was roughly equivalent to 100 man-hours, whereas it is the responsibility of a “developer” to perform such work.

To clarify, city staff recommends the following text change:

Sec. 14-208 - General criteria.

(f) *Individual service connections.* ~~The~~ A developer shall install service connections (taps) for each ~~structure~~ property in the development. If individual utility connections for multifamily housing are desired, the developer shall install service connections for each dwelling unit at the time of construction. Service connections shall be the appropriate size to serve the intended use of the property, as approved by the city, and shall extend from

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the public utility line to the lot property line or utility easement line, as the case may be. All corporation stops, service piping, curb stops, meter boxes, vaults, cleanouts and any other material required for the connection shall be included in the service connection installation.

The proposed text change will better align Section 14-208 with Section 70-3, which clearly places the onus on the developer as follows:

Sec. 70-3 - Use of public sewers and public water supply required; exceptions.

(e) The owners of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, **situated within the city and abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public water main of the city is hereby required at the owner's expense to install suitable water supply facilities therein, and to connect such facilities directly with a public water main through a city-approved water meter, the installation cost of the water meter to be paid by the owners, in accordance with the provisions of this chapter**, within 60 days after the date of official notice to do so, provided that such public water main is within 300 feet (91.5 meters) of the property line.

And in consideration of the following: Ch. 14, Art. I, “In General”, Sec. 14-5 “Definitions”

**Developer means any person who improves or subdivides a tract of land** or improves or takes any action preparatory to the erection, improvement or movement of any building or structure on a tract of land.

This item is to request the necessary changes to resolve any discrepancy between what has been the policy of the Public Works Department and the developer’s responsibilities.

Council engaged in discussion about the proposed amendment along with the current process and fee schedule. Building Official Somers explained that the change is only to reinforce that the developer is responsible for installing water meters.

The fees were discussed. Mr. Somers confirmed that the proposed fees include the cost of the meter, paperwork, and the inspection. The install process for developers was discussed.

With no further discussion on the matter, Council Member Warren moved to approve Ordinance No. 2019-36, amending the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 14, “Building and Development,” Article VIII. “Public Utilities,” at Section 14-208(f) in order to make clear the responsibility of the developer concerning individual service connections; providing a severability clause; and providing a penalty as provided by section 1-8 of the code. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

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The motion carried.

ORDINANCE NO. 2019-36

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 14, "BUILDING AND DEVELOPMENT," ARTICLE VIII. "PUBLIC UTILITIES," AT SECTION 14-208(F) IN ORDER TO MAKE CLEAR THE RESPONSIBILITY OF THE DEVELOPER CONCERNING INDIVIDUAL SERVICE CONNECTIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

- 6. Consider Ordinance No. 2019-37, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142(f)(9) to amend the schedule of fees related to city water meters; providing a severability clause; and providing a penalty as provided by section 1-8 of the code.

Christian Somers, Building Official, introduced the item. He told City Council that this item is to consider changes to the City's water meter fees.

Council engaged in discussion about the fees and if the decrease was sufficient to cover the City's costs. The Council considered the size of the meters versus the fee.

It was the consensus of Council that the proposed Resolution should be amended to reflect the following:

|   |                                   |
|---|-----------------------------------|
| “(9) <del>City water meters installation for residential and commercial meters:</del> |                                   |
| Three-fourths inch  | <del>\$600.00</del> <u>300.00</u> |
| One Inch to 2 ½ inches  | <del>\$700.00</del> <u>350.00</u> |
| Over 2 ½ inches   | <u>Cost of meter plus 25%</u>     |

With no further discussion on the matter, Council Member Singleton moved to approve the amended version of Ordinance No. 2019-37, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142(f)(9) to amend the schedule of fees related to city water meters; providing a severability clause; and providing a penalty as provided by section 1-8 of the code. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2019-37

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION

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2, SECTION 2-142(f)(9) TO AMEND THE SCHEDULE OF FEES RELATED TO CITY WATER METERS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

7. **Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.**

Christian Somers, Building Official, introduced the item. Background information is as follows:

On May 13, 2019, City Council approved Ordinance No. 2019-11, which found the structures on the Property located at 16884 NW FWY to be substandard and a public nuisance and ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days.

Since May 13, 2019, Council has received progress reports on compliance with Ordinance No. 2019-11 on June 17, 2019, July 15, 2019, August 19, 2019, and September 16, 2019.

In completing the September 16, 2019 progress report, City Council expected the following four (4) items to be completed by the next progress report on October 14, 2019:

- 1) Issuance of the Master Building Permit;
- 2) Issuance of a Trespass Affidavit;
- 3) Payment of Hotel Taxes; and
- 4) Installation of permanent fencing to secure the property.

Since September 16, 2019, the City has received a Trespass Affidavit. However, the Master Building Permit, while already released for permitting, has yet to be obtained / issued, permanent fencing has yet to be installed (though temporary construction fencing and attendant job site monitoring should suffice once permit is procured), and the Hotel Taxes have not been paid.

Mr. Somers reported that the building permit is set to be picked up on Wednesday of this week. The Hotel Taxes have not yet been paid but the owners of the property have contacted the City's Finance Director in order to get the paperwork that is necessary to make this payment.

Council asked Building Official Somers if the owners are moving forward with the remodel. He responded stating that he had concerns given that the permit has been ready

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to be picked up for a couple of weeks but there has been a delay. Some Council Members did not think that a two-week delay in picking up the permit was too concerning, especially given that the pick-up date is set for this week Wednesday. It was pointed out that once the permit is picked-up, the owners have 60 days to begin construction.

Council discussed the non-payment of the hotel taxes. Finance Director Kato stated that there will be penalties for the late payment.

Kathlyn Jones with Patel Gaines, Attorneys at Law, representing Jersey Village Lodging, LLC was present. She told City Council that the permit will be picked-up on Wednesday. She told the Council that her client had issued the Trespass Affidavit as requested and her client will take the necessary steps to secure the property once construction begins.

Council stated that the next meeting is set for November 18, 2019 at 7 PM.

#### H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wubbenhorst:** Council Member Wubbenhorst expressed his sorrow and sympathies for the family of Joe Bontke who had served as the City's Fire Department Santa for many years. He stated that Mr. Bontke was a member of the Jersey Village Fire Department and he is deeply saddened by his passing.

**Council Member Singleton:** Council Member Singleton prays for the Bontke family and extends his condolences. He thanked Dawn Eubanks for her comments concerning the Jersey Village Fire Department and Police Department Open House that will take place Saturday, October 19, 2019 from 10 am to 2 pm.

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**Council Member Wasson:** Council Member Wasson also extends his sympathy to the Bontke family and the Fire Department family as well. Mr. Bontke served as the Fire Departments Santa for many years and he will be missed.

**Council Member Holden:** Council Member Holden had no comments.

**Council Member Warren:** Council Member Warren stated that the loss of Mr. Bontke has been felt not only in Jersey Village, but in the surrounding area as well. Mr. Bontke impacted many lives and he will be missed. Mr. Warren invited all to attend the Fire Department and Police Department Open House on Saturday.

**Mayor Mitcham:** Mayor Mitcham also stated that he is sorry for the loss of Joe Bontke. He has served as Santa for many years and he will be missed. He extended his deepest sympathies to the Bontke family.

**I. RECESS THE REGULAR SESSION**

Mayor Mitcham recessed the Regular Session at 8:28 p.m. to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

**J. EXECUTIVE SESSION**

- 1. Deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the Presiding Municipal Court Judge and the Municipal Court Judges of the City of Jersey Village, pursuant to the Texas Open Meetings Act Section 551.074.**

**K. ADJOURN EXECUTIVE SESSION**

Mayor Mitcham adjourned the Executive Session at 9:14 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**L. RECONVENE REGULAR SESSION**

- 1. Consider Resolution No. 2019-72, appointing the Presiding Municipal Court Judge and the Municipal Court Judges for the term beginning January 1, 2020 and ending December 31, 2021.**

This item was not called. No action was taken.

- 2. Consider Resolution No. 2019-73, appointing Humberto Ramirez as Municipal Court Clerk of the City of Jersey Village for the term beginning January 1, 2020 and ending December 31, 2021.**

This item was not called. No action was taken.

**M. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 9:15 p.m.

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\_\_\_\_\_  
Lorri Coody, City Secretary

**DRAFT**

**CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** F2

**AGENDA SUBJECT:** Consider Resolution No. 2019-74, receiving the Capital Improvements Advisory Committee's November 2019 Semiannual Progress Report.

**Department/Prepared By:** Lorri Coody, City Secretary **Date Submitted:** November 5, 2019

**EXHIBITS:** [Resolution No. 2019-74](#)  
[Exhibit A](#) – CIAC Semiannual Progress Report

**BACKGROUND INFORMATION:**

The Capital Improvements Advisory Committee (CIAC) met on November 4, 2019 to discuss the growth rate, capital improvement projects completed, and impact fees collected and to review the capital improvements projects identified in the Capital Improvements Plan in order to compile their November Semiannual Report covering the last six (6) months of fiscal year 2018-2019.

This item is to receive the November 2019 Semiannual Progress Report prepared at the November 4, 2019 CIAC Meeting.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2019-74, receiving the Capital Improvements Advisory Committee's November 2019 Semiannual Progress Report.

**RESOLUTION NO. 2019-74**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE’S NOVEMBER 2019 SEMIANNUAL PROGRESS REPORT.**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT**, the Capital Improvements Advisory Committee’s November 2019 Semiannual Progress Report is hereby received. The report is attached hereto as “Exhibit A.”

**PASSED AND APPROVED** this the 18th day of November, 2019.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





**CITY OF JERSEY VILLAGE  
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE  
SEMIANNUAL PROGRESS REPORT  
November 18, 2019**

The Capital Improvements Advisory Committee has met in order to review current land use assumptions, capital improvements plan and impact fees imposed, in accordance with Chapter 395 of the Texas Local Government Code.

**Background:**

On April 22, 2019, the City of Jersey Village Capital Improvements Advisory Committee met and prepared a semi-annual progress report, recommending to City Council that the impact fee structure was sufficient to support the proposed Water and Wastewater Impact Fee Eligible Projects listed in the Capital Improvements Plan and it was not necessary to conduct an Impact Fee Study to reevaluate the City's impact fee structure. On May 13, 2019, City Council received and approved the report.

**Progress:**

During the last six months of FY 2018-2019, a total of one (1) new home construction permits and zero (0) new commercial construction permits were issued with permit fees totaling \$3,928.00 as shown in the Project Payment Report attached hereto and made a part hereof as Exhibit A.

As of September 30, 2019, the City's Impact Fee Fund has a Cash Balance of \$1,055,001.60 as reflected in the Trial Balance Report attached here to and made a part hereof as Exhibit B.

**Impact Fee Eligible Projects Identified in the Capital Improvements Plan:**

The following is a listing of both Water and Wastewater Impact Fee Eligible Projects identified in the Capital Improvements Plan for future projected growth:

**Water:**

1. Hwy 290 8" & 12" Water Line (\$605,900) - COMPLETED
2. FM 529 8" & 12" Water Line (\$847,400)
3. Charles Road 8" & 12" Water Line Loop (\$903,900)
4. Wright Road 12" Water Line (\$884,600)
5. Fairview Street 12" Water Line (\$1,514,600)
6. Harms Road 12" Water Line (\$1,711,200)
7. Proposed Water Facility #4 (\$5,645,700)
8. Musgrove Lane 8" & 12" Water Line (\$393,300)
9. Taylor Road 8" Water Line Extension (\$103,500)
10. City of Houston Interconnect No. 2 (\$1,145,400)

**Wastewater:**

1. Charles Road 8" Wastewater Line (\$565,800)

- 2. Wright Road 10” Wastewater Line (\$162,900)
- 3. Fairview Street 10” Wastewater Line (\$792,200)
- 4. Harms Road 10” Wastewater Line (\$775,600)
- 5. Proposed Lift Station #1 & 12” Force Main (\$791,700)
- 6. Charles Road Area 8” Wastewater Line (\$317,400)
- 7. Taylor Road 8”, 10” & 12” Wastewater Line (\$897,000)
- 8. Jones Road Area 8” Wastewater Line (\$162,900) - COMPLETED

**Recommendations:**

After duly considering all the information before it, the Capital Improvements Advisory Committee recommends to Council that:

\_\_\_\_\_ The current impact fee structure is sufficient to support the proposed Water and Wastewater Impact Fees Eligible Projects listed in the Capital Improvements Plan and it is not necessary to conduct an Impact Fee Study to reevaluate the City’s impact fee structure at this time.

\_XX\_ The current impact fee structure is not sufficient to support the proposed Water and Wastewater Impact Fees Eligible Projects listed in the Capital Improvements Plan and it is necessary that the City hire a consultant to conduct an Impact Fee Study to reevaluate the City’s impact fee structure. The budget for this effort is already approved.

Signed and approved this the 18th day of November, 2019.

s/Rick Faircloth, Chairman

**ATTEST:**

s/Lorri Coody, City Secretary



STATUS: ALL

PROJECTS: THRU ZZZZZZZZZZ

SEGMENT CODES: All

PAYMENT DATES: 4/01/2019 TO 9/30/2019

FEE CODES: Include: IMPACT WST, IMPACT WTR, IMPACT01, IMPACT02, IMPACT03, IMPACT04, IMPACT05, IMPACT06

SORTED BY: PROJECT

| PROJECT             | PAY DATE  | ISSUED TO        | PROPERTY       | TOTAL PAID | COMMENT    |
|---------------------|-----------|------------------|----------------|------------|------------|
| 0000007040          | 7/08/2019 | DFM BUILDERS ETC | 16029 TAHOE DR | 3,928.00CR |            |
| TOTAL ALL PROJECTS: |           |                  |                | 1          | 3,928.00CR |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

STATUS: ALL

PROJECTS: THRU ZZZZZZZZZZ

SEGMENT CODES: All

PAYMENT DATES: 4/01/2019 TO 9/30/2019

FEE CODES: Include: IMPACT WST, IMPACT WTR, IMPACT01, IMPACT02, IMPACT03, IMPACT04, IMPACT05, IMPACT06

SORTED BY: PROJECT

\*\* SEGMENT CODE TOTALS \*\*

| SEGMENT CODE | DESCRIPTION          | TOTAL PAID |
|--------------|----------------------|------------|
| BLD-RES      | RESIDENTIAL BUILDING | 3,928.00CR |
|              | TOTAL                | 3,928.00CR |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

STATUS: ALL

PROJECTS: THRU ZZZZZZZZZZ

SEGMENT CODES: All

PAYMENT DATES: 4/01/2019 TO 9/30/2019

FEE CODES: Include: IMPACT WST, IMPACT WTR, IMPACT01, IMPACT02, IMPACT03, IMPACT04, IMPACT05, IMPACT06

SORTED BY: PROJECT

\*\* FEE CODE TOTALS \*\*

| FEE CODE   | DESCRIPTION                   | TOTAL PAYMENTS | TOTAL PAID |
|------------|-------------------------------|----------------|------------|
| IMPACT WST | IMPACT WASTE 3/4 SERVICE UNIT | 1              | 1,029.00CR |
| IMPACT WTR | IMPACT WATER 3/4 SERVICE UNIT | 1              | 2,899.00CR |
|            |                               | TOTAL          | 3,928.00CR |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

STATUS: ALL

PROJECTS: THRU ZZZZZZZZZZ

SEGMENT CODES: All

PAYMENT DATES: 4/01/2019 TO 9/30/2019

FEE CODES: Include: IMPACT WST, IMPACT WTR, IMPACT01, IMPACT02, IMPACT03, IMPACT04, IMPACT05, IMPACT06

SORTED BY: PROJECT

\*\* GENERAL LEDGER DISTRIBUTION \*\*

| FUND G/L ACCOUNT | ACCOUNT NAME         | AMOUNT     |
|------------------|----------------------|------------|
| 04 -0-0001       | CASH                 | 3,928.00   |
| 04 -43-8547      | WATER DISTRIBUTION   | 2,899.00CR |
| 04 -43-8548      | SEWER PLANT CAPACITY | 1,029.00CR |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

SELECTION CRITERIA

-----  
REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ  
PROJECT STATUS: All  
SEGMENT CODE: All  
FEE CODE: Include: IMPACT WST, IMPACT WTR, IMPACT01, IMPACT02, IMPACT03, IMPACT04, IMPACT05, IMPACT06  
-----

PAYMENT SELECTION: DATE RANGE FROM: 4/01/2019 THROUGH 9/30/2019  
-----

PRINT OPTIONS

SECURITIES ONLY: NO  
INCLUDE SECURITIES: NO  
SEGMENT DETAIL: NO  
INCLUDE REVERSE PAYMENTS: NO  
REPORT SEQUENCE: PROJECT  
COMMENT CODE:  
-----

\*\*END OF REPORT\*\*

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019



Jersey Village, TX

# Trial Balance Account Summary

Date Range: 10/01/2018 - 09/30/2019

| Account                           | Name                         | Beginning Balance | Period<br>Total Debits | Period<br>Total Credits | Net Change  | Ending Balance |
|-----------------------------------|------------------------------|-------------------|------------------------|-------------------------|-------------|----------------|
| <b>Fund: 04 - IMPACT FEE FUND</b> |                              |                   |                        |                         |             |                |
| <a href="#">04-0-0001</a>         | CASH                         | 142,635.65        | 15,272.14              | 0.00                    | 15,272.14   | 157,907.79     |
| <a href="#">04-0-0005</a>         | CASH INVESTED                | 876,591.69        | 20,502.12              | 0.00                    | 20,502.12   | 897,093.81     |
| <a href="#">04-0-0115</a>         | ACCRUED INTEREST             | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-0401</a>         | DUE FROM GENERAL FUND        | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-0402</a>         | DUE FROM UTILITY FUND        | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-0403</a>         | DUE FROM DEBT SERVICE FND    | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-0405</a>         | DUE FROM MOTEL TAX FUND      | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-0406</a>         | DUE FROM ASSET FORF. FUND    | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-0409</a>         | DUE FROM DISBURSEMENT FND    | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-1010</a>         | ACCOUNTS PAYABLE             | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-1401</a>         | DUE TO GENERAL FUND          | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-1402</a>         | DUE TO UTILITY FUND          | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-1403</a>         | DUE TO DEBT SERVICE FUND     | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-1405</a>         | DUE TO MOTEL TAX FUND        | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-1406</a>         | DUE TO ASSET FORF. FUND      | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-1499</a>         | DUE TO DISBURSEMENT FUND     | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-2050</a>         | EXPENDITURE CONTROL          | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-2060</a>         | REVENUE CONTROL              | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-2100</a>         | PRIOR YEAR FUND BALANCE      | -465,441.95       | 0.00                   | 0.00                    | 0.00        | -465,441.95    |
| <a href="#">04-0-2104</a>         | RESERVED WATER CAPACITY      | -216,370.91       | 0.00                   | 0.00                    | 0.00        | -216,370.91    |
| <a href="#">04-0-2105</a>         | RESERVED W/W CAPACITY        | -337,414.48       | 0.00                   | 0.00                    | 0.00        | -337,414.48    |
| <a href="#">04-0-2106</a>         | RESERVED- WATER DISTRIBUTION | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-0-2107</a>         | RESERVED-W/W COLLECTION      | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-43-8547</a>        | WATER DISTRIBUTION           | 0.00              | 0.00                   | 11,464.84               | -11,464.84  | -11,464.84     |
| <a href="#">04-43-8548</a>        | SEWER PLANT CAPACITY         | 0.00              | 0.00                   | 3,807.30                | -3,807.30   | -3,807.30      |
| <a href="#">04-43-8549</a>        | WATER PLANT CAPACITY         | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-43-8551</a>        | SEWER COLLECTION             | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-43-9601</a>        | INTEREST EARNED              | 0.00              | 0.00                   | 20,502.12               | -20,502.12  | -20,502.12     |
| <a href="#">04-45-5515</a>        | CONSULTANT SERVICES          | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <a href="#">04-45-9761</a>        | TRANSFER TO UTILITY FUND     | 0.00              | 0.00                   | 0.00                    | 0.00        | 0.00           |
| <b>Fund 04 Total:</b>             |                              | <b>0.00</b>       | <b>35,774.26</b>       | <b>35,774.26</b>        | <b>0.00</b> | <b>0.00</b>    |
| <b>Report Total:</b>              |                              | <b>0.00</b>       | <b>35,774.26</b>       | <b>35,774.26</b>        | <b>0.00</b> | <b>0.00</b>    |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

### Fund Summary

| Fund                 | Beginning Balance | Total Debits     | Total Credits    | Ending Balance |
|----------------------|-------------------|------------------|------------------|----------------|
| 04 - IMPACT FEE FUND | 0.00              | 35,774.26        | 35,774.26        | 0.00           |
| <b>Report Total:</b> | <b>0.00</b>       | <b>35,774.26</b> | <b>35,774.26</b> | <b>0.00</b>    |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** F3

**AGENDA SUBJECT:** HCAD Ballot for the Board of Directors

**Department/Prepared By:** Lorri Coody, City Secretary

**Date Submitted:** October 18, 2019

**EXHIBITS:** [Resolution No. 2019-75](#)  
[Harris County Appraisal District Letter and Ballot](#)  
[Mike Sullivan Letter](#)

**BUDGETARY IMPACT:** Required Expenditure:  
Amount Budgeted:  
Appropriation Required:

**CITY MANAGER APPROVAL:** NMC

**BACKGROUND INFORMATION:**

During the September 16, 2019, Regular Council Session, City Council nominated Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District. The Harris County Appraisal District closed its nomination period for board candidates and is currently requesting City Council to vote for the candidate of its choice. Mr. Sullivan is the only person listed on the ballot for consideration.

**RECOMMENDED ACTION**

**MOTION:** To approve Resolution No. 2019-75, casting its ballot for the election of Mike Sullivan to the Board of Directors of the Harris County Appraisal District.

**RESOLUTION NO. 2019-75**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT.**

**WHEREAS**, the chief appraiser of the Harris County Appraisal District, Harris County, Texas, has delivered to the mayor of this city, the names of those persons duly nominated as candidates to serve in that position on the board of directors of the Harris County Appraisal District, representing and to be filled by the cities other than the City of Houston, participating in said appraisal district; and;

**WHEREAS**, this city deems it appropriate and in the public interest to cast its vote for the candidate of its choice to fill such position;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** That the facts and recitations set forth in the preamble of this resolution be and they are hereby, adopted, ratified, and confirmed.

**Section 2.** That the City Council of the City of Jersey Village, cast its vote, and it does hereby cast its vote, for **Mike Sullivan**, to fill the position on the board of directors of the Harris County Appraisal District, representing and to be filled by the cities, other than the City of Houston, participating in the appraisal district.

**Section 3.** That the mayor be, and he or she is hereby, authorized and directed to deliver or cause to be delivered an executed or certified copy of this resolution to the chief appraiser of the Harris County Appraisal District no later than December 16, 2019.

**PASSED AND APPROVED** this **18th** day of **November 2019**.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





Harris County Appraisal District  
Interoffice Memorandum

OFFICE OF THE CHIEF APPRAISER

---

TO: Presiding Officers of Taxing Units  
Served by the Harris County Appraisal District

FROM: Roland Altinger, Chief Appraiser

SUBJECT: Election of Board of Directors of the  
Harris County Appraisal District

DATE: October 18, 2019

The nomination period for board candidates representing the small cities, school districts, junior college districts and conservation & reclamation districts closed October 15, 2019. The names of all candidates officially nominated to me on or before that date are reflected on the enclosed "Certification of Ballot" forms.

Candidates for contested positions are listed alphabetically on the ballots in the manner required by the Texas Tax Code.

Martina Lemond Dixon, Jennifer Key, Ben Pape, and Dee Anne Thomson are nominees for the position representing school districts other than Houston ISD and the junior college districts.

Mike Sullivan was the only person nominated for the board position representing cities other than the City of Houston.

John Ferro, Bob Milner and Glenn Peters are nominees for the position representing the conservation and reclamation districts.

To assist you in the election procedure, I have enclosed a Certification of Ballot and a suggested form of resolution for casting your vote for the candidate representing your type of taxing unit. ***Ballot forms for all four types of units are enclosed to make you aware of all nominees, even though only taxing units of a particular type may vote in the election applicable to that type of unit.*** The governing body of each taxing unit is entitled to one vote for the candidate of its choice from the names appearing on the appropriate Certification of Ballot. Please note, the

junior college districts vote collectively. Each board of trustees for the respective junior college districts may file a vote by resolution with the chief appraiser, however, the collective vote of the junior college districts will thereafter be cast for the candidate who receives the most votes from among the junior college districts.

Each governing body must cast its vote for one of the nominees, formally adopt a resolution naming the person for whom it votes, and submit a certified copy to the chief appraiser. ***The vote must be by resolution.*** The resolution, or a certified copy thereof, together with the completed Certification of Ballot, must be delivered to Roland Altinger, Chief Appraiser, 13013 Northwest Freeway, Houston, Texas 77040, or mailed to P. O. Box 920975, Houston, Texas 77292-0975 ***to arrive before 5:00 p.m. on December 16, 2019.*** The outside of the envelope should be marked "Ballot for Board of Directors." Ballots that arrive after that day and time will not be counted. ***Resolutions and Certification of Ballot may be submitted via e-mail to cguerra@hcad.org. However, if they are submitted via e-mail, the original must also be mailed to the address shown above via regular first-class mail.***

Prior to December 20, 2019, the chief appraiser will count the votes, declare the results, and notify the winners, the nominees, and the presiding officers of each taxing unit. A tie vote will be resolved by a method of chance chosen by the chief appraiser.

These procedures do not apply to Harris County, the City of Houston, or the Houston Independent School District. Those units will select their board member by adopting a resolution appointing such member by December 16, 2019, and delivering an original or certified copy to the Office of the Chief Appraiser.

If you have questions about the board selection process, please call me at 713/957-5299.

Attachments

c: HCAD Board Members  
Tax Assessors  
Attorneys



RESOLUTION NO. 2019-

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF Jersey Village  
CASTING ITS BALLOT FOR THE ELECTION OF A PERSON  
TO THE BOARD OF DIRECTORS OF THE  
HARRIS COUNTY APPRAISAL DISTRICT

WHEREAS, the chief appraiser of the Harris County Appraisal District has delivered to the mayor of this city, the names of those persons duly nominated as candidates to serve in that position on the board of directors of the Harris County Appraisal District, representing and to be filled by the cities other than the City of Houston, participating in said appraisal district; and

WHEREAS, this city deems it appropriate and in the public interest to cast its vote for the candidate of its choice to fill such position; now, therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Jersey Village :

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That the City of Jersey Village does hereby cast its vote for Mike Sullivan, to fill the position on the board of directors of the Harris County Appraisal District, representing and to be filled by the cities, other than the City of Houston, participating in the appraisal district.

Section 3. That the mayor be, and he or she is hereby, authorized and directed to deliver or cause to be delivered an executed or certified copy of this resolution to the chief appraiser of the Harris County Appraisal District no later than December 16, 2019.

PASSED AND APPROVED this 18th day of November, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

Mike Sullivan  
Director, Harris County Appraisal District  
4811 Shore Hills Dr.  
Kingwood, TX 77345  
(713) 898-6969 Mobile

August 24, 2019

The Honorable Andrew Mitcham  
Mayor, City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, TX 77040

Re: Harris County Appraisal District Board of Directors

Dear Mayor Mitcham:

It has been an honor to serve as your representative on the Harris County Appraisal District Board of Directors. Of the six Directors, I was elected to serve “cities and towns other than Houston”, and I take that responsibility seriously. My term ends December 31, 2019, and I am writing to ask you and your city to pass a Resolution nominating me to another two-year term.

During my time on the HCAD Board, I have worked hard to ensure that your voice was heard, that budgets are kept in check, and to keep you posted with data, timelines, and maps. Going forward, I pledge to do the same, and to be accessible to you and your city council.

HCAD has mailed a packet to your city, and in it were details as to the nomination process, timelines, and a sample Resolution for you to use. However, I want to highlight that nominations (by Resolution) are due by October 15, 2019. If unable to locate the HCAD packet, please let me know, and I will have another sent to you.

I respectfully request that you and your city council nominate me for another two-year term on the HCAD Board of Directors. My previous service on the Board, as Harris County Tax Assessor-Collector, and in the private sector have given me broad experiences that translate to important and meaningful service on the Board.

Please contact me if you have any questions, or if I can answer any questions.

Yours truly,



Mike Sullivan  
Director, Harris County Appraisal District

*(Not printed at taxpayer expense)*

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** F4

**AGENDA SUBJECT:** Consider Ordinance 2019-38, amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 by increasing line items 01-11-5028 (Texas Legislative Services) in the amount not to exceed \$1 and to change the name of account number 01-11-5025 from “Public Notices” to “Newspaper Notices.”

**Department/Prepared By:** Finance/Isabel Kato    **Date Submitted:** November 6, 2018

**EXHIBITS:** [Ordinance 2019-38](#)  
[Exhibit A](#) – Budget Amendment Form  
[Email from City Attorney](#) to City Manager recommending these changes

|                          |                         |         |
|--------------------------|-------------------------|---------|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ 0.00 |
|                          | Amount Budgeted:        | \$ 0.00 |
|                          | Appropriation Required: | \$ 1.00 |

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

This is a house-cleaning item based on House Bill 1495 and the recommendation of our City Attorney Scott Bounds. H.B. 1495 provides among other things that the proposed budget of a political subdivision must include a line item indicating expenditures for notices required by law to be published in a newspaper by the political subdivision. In addition to a separate line item for directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in the state’s lobby law. This requirement is effective immediately. For this reason, staff is respectfully requesting from City Council the approval of this ordinance.

**RECOMMENDED ACTION:**

Motion: To approve Ordinance 2019-38, amending the General Fund Budget for the Fiscal year beginning October 1, 2019 and ending September 30, 2020 by increasing line item 01-11-5028 (Texas Legislative Services) in the amount not to exceed \$1 and renaming account number 01-11-5025 to read “Newspaper Notices.”

**ORDINANCE NO. 2019-38**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 BY INCREASING LINE ITEM 01-11-5028 (TEXAS LEGISLATIVE SERVICES) IN THE AMOUNT NOT TO EXCEED \$1.**

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2019, and ending September 30, 2020, the City has expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2019, and ending September 30, 2020, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment from General Fund by increasing line item 01-11-5028 (Texas Legislative Services) in the amount not to exceed \$1.

**Section 3.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 18th day of November 2019.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------|---------------------|---------------|
| _____                 | _____               | _____         |
| _____                 | _____               | _____         |

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

| <u>From the fund balance of:</u>                   | <u>To Line Item</u> | <u>Amount</u> |
|--|---------------------|---------------|
| <input checked="" type="checkbox"/> General Fund   | 01-11-5028__        | \$1.00 _____  |
| <input type="checkbox"/> Utility Fund              | _____               | _____         |
| <input type="checkbox"/> Capital Improvements Fund | _____               | _____         |
| <input type="checkbox"/> Other _____               | _____               | _____         |

**Justification**

This is a house-cleaning item based on House Bill 1495 and the recommendation of our City Attorney Scott Bounds. H.B. 1495 provides among other things that the proposed budget of a political subdivision must include a line item indicating expenditures for notices required by law to be published in a newspaper by the political subdivision. In addition to a separate line item for directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in the state's lobby law. This requirement is effective immediately. For this reason, staff is respectfully requesting from City Council the approval of this ordinance.

Requested by: Isabel Kato Date 10-30-2019

Finance: Sufficient Funds  Exist  Do Not Exist [Signature] Date 10/30/19

City Manager: Approved  Not Approved: [Signature] Date 10/31/19

**From:** Scott Bounds <[SBounds@olsonllp.com](mailto:SBounds@olsonllp.com)>  
**Sent:** Monday, October 14, 2019 7:15 PM  
**To:** Austin Bleess <[ableess@jerseyvillagetx.com](mailto:ableess@jerseyvillagetx.com)>  
**Subject:** budget line items

Austin,

I recommend that the City have two line items, newspaper notice and Texas Legislative Services, to comply with new state law even if the city does not have any expenses (eg, no lobbying expenses).

H.B. 1495 (Toth/Creighton) – Lobby Reporting/Budgeting: provides, among other things, that: (1) the contracts disclosure requirements from H.B. 1295 (2015) apply to a contract for services that would require a person to register as a lobbyist under state law, regardless of whether such contract: (a) requires an action or vote by the governing body of the city before the contract may be signed; or (b) has a value of at least \$1 million; and (2) the proposed budget of a political subdivision must include, in a manner allowing for as clear a comparison as practicable between those expenditures in the proposed budget and actual expenditures for the same purpose in the preceding year, a line item indicating expenditures for: (a) notices required by law to be published in a newspaper by the political subdivision or a representative of the political subdivision; and (b) directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in the state’s lobby law. (Effective immediately.)

Texas Local Government Code Sec. 140.0045. ITEMIZATION OF CERTAIN [PUBLIC NOTICE] EXPENDITURES REQUIRED IN CERTAIN POLITICAL SUBDIVISION BUDGETS.

(a) Except as provided by Subsection (b), the proposed budget of a political subdivision must include, in a manner allowing for as clear a comparison as practicable between those expenditures in the proposed budget and actual expenditures for the same purpose in the preceding year, a line item indicating expenditures for:

- (1) notices required by law to be published in a newspaper by the political subdivision or a representative of the political subdivision; and
- (2) directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in Section 305.002, Government Code [that allows as clear a comparison as practicable between those expenditures in the proposed budget and actual expenditures for the same purpose in the preceding year].

Scott Bounds  
 Olson & Olson, L.L.P.  
 2727 Allen Parkway Suite 600  
 Houston, Texas 77019  
 713.533.3878 (direct)  
 713.817.0653 (cell)  
[SBounds@OlsonLLP.com](mailto:SBounds@OlsonLLP.com)

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST DISCUSSION FORM**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** F5

**AGENDA SUBJECT:** Implementation of Storm Water Management Program

**Department/** Public Works

**Prepared By:** Harry O. Ward

**Date Submitted:** November 11, 2019

**EXHIBITS:** [Resolution No. 2019-76](#)  
[Exhibit A](#) – Jones & Carter Proposal

|                          |                         |    |           |
|--------------------------|-------------------------|----|-----------|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ | 15,000.00 |
|                          | Amount Budgeted:        | \$ | 15,000.00 |
|                          | Appropriation Required: | \$ | 00,000.00 |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The City is in its second year of its 2019-2020 implementation of the storm water management plan (SWMP). The submitted proposal by Jones and Carter (JC) includes assistance on developing the MS4 document for TCEQ.

TCEQ has instructed existing municipal separate storm sewer system (MS4) operators to continue the administration of the program by implementing Best Management Practices (BMPs). A new MS4 will need to be written and submitted to the TCEQ. Jones & Carter will work closely with the City to develop a plan that can be effectively implemented to meet the permit goals. This proposal includes the compilation and development of the Annual Report for Permit Year 1, which is due to TCEQ 90 calendar days after September 30, 2019, no later than December 28, 2019. The proposal also includes continued administrative services for Permit Year 2 through the end of the City's current fiscal year of September 30, 2020. This approach will enable JC to continue administrative services without interruption through the end of the Year 2 Permit Term. The tasks scheduled for Permit Year 2 will be administered on a monthly basis in accordance with the new Storm Water Management Program, pending approval by the TCEQ.

This item is to approve the City Manager to contract with Jones and Carter to continue administration of the City's Storm Water Management Program, which is scheduled to begin October 1, 2019 through September 30, 2020.

**RECOMMENDED ACTION:**

Motion: To approve Resolution No. 2019-76, authorizing an agreement with Jones and Carter, Inc. for engineering services related to the MS4 Program.

**RESOLUTION NO. 2019-76**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH JONES AND CARTER, INC. FOR ENGINEERING SERVICES RELATING TO THE STORM WATER MANAGEMENT PROGRAM.**

**WHEREAS**, the City of Jersey Village is responsible for development and administration of a Storm Water Management Program (SWMP); and

**WHEREAS**, the city has received a proposal from Jones and Carter, Inc. to perform services relating to this project in connection with development and implementation of Best Management Practices set forth in the SWMP for permit year 2019-2020, and the preparation of annual reports for permit year 2019-2020; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That the City Manager is authorized to execute on behalf of the City of Jersey Village a letter agreement with Jones and Carter, Inc., attached hereto as Exhibit "A" for engineering services relating to development and administration of a Storm Water Management Program in an amount not to exceed the sum of \$15,000 (Fifteen Thousand and no/100 Dollars).

**PASSED AND APPROVED** this the 18th day of November, A.D., 2019.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





6330 West Loop South, Suite 150  
Bellaire, Texas 77401  
Tel: 713.777.5337  
Fax: 713.777.5976  
[www.jonescarter.com](http://www.jonescarter.com)

November 5, 2019

Mr. Harry Ward, PE  
Public Works Director  
City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, Texas 77040

Re: Proposal for MS4 Administrative Services on the Storm Water Management Program for  
TPDES General Permit No. TXR040227

Dear Mr. Ward:

Jones|Carter (JC) appreciates the opportunity to continue working with the City of Jersey Village (City) and has prepared this proposal for general administrative services during the City’s current fiscal year on the Municipal Separate Storm Sewer System (MS4) Permit. JC requests to perform the services outlined below for the Permit Year 1 Annual Report and administrative effort for Permit Year 2 of the Storm Water Management Program (SWMP). This effort is scheduled to begin October 1, 2019 through September 30, 2020.

**Project Understanding**

JC prepared and submitted the new Storm Water Management Program to the Texas Commission on Environmental Quality (TCEQ) on behalf of the City on July 16, 2019. This application is still under review by the TCEQ. Upon receiving preliminary approval by the TCEQ, the City must follow all public notice requirements in order to finalize the program. JC is responsible for managing these requirements outlined in the General Permit in order to seek overall approval by the TCEQ. This remaining effort was included in a previous proposal approved by the City of Jersey Village, dated September 28, 2018. Once the SWMP is approved by the TCEQ, the City is required to comply with their comprehensive storm water program for a five-year period (Fiscal Years 2018 – 2023).

**Scope of Services**

JC was contracted by the City on September 28, 2018 to assist City staff with the implementation of Permit Year 1 tasks through the end of the City’s fiscal year of September 30, 2019. This proposal includes the compilation and development of the Annual Report for Permit Year 1 which is due to TCEQ 90 calendar days after September 30, 2019, no later than December 28, 2019. The proposal also includes continued administrative services for Permit Year 2 through the end of the City’s current fiscal year of September 30, 2020. This approach will enable JC to continue administrative services without interruption through the end of the Year 2 Permit Term. The tasks scheduled for Permit Year 2 will be administered on a monthly basis in accordance with the new Storm Water Management Program, pending approval by the TCEQ.



Mr. Harry Ward, PE  
 November 5, 2019  
 Page 2

Based on our understanding of your project, we prepared the following scope of services and fee proposal for your consideration. Services to be provided by JC include:

MS4 Administration Services

1. JC will adhere to the new program schedule outlined in the Storm Water Management Program, pending approval by the TCEQ. The program schedule identifies best management practices (BMPs) to be implemented each permit year. These BMPs will be administered by the City of Jersey Village with assistance from JC throughout Permit Year 2 (October 1, 2019 – September 30, 2020).
2. Quarterly meetings with City’s MS4 Team to review current and upcoming Best Management Practices. Additional meetings can be scheduled, as needed.
3. Coordinate and hold one (1) training session for the appropriate City Staff
4. Provide on call support for City Staff during regular business hours.
5. Providing assistance in addressing questions related to the implementation of Best Management Practices outlined in the Storm Water Management Program.
6. Assist with the development of procedures for new Best Management Practices.
7. Forecasting and notifying the City of upcoming legislative changes which may affect the MS4 Permit. JC will be attentive towards legislative proposals related to storm water testing requirements.
8. Ensure all BMPs are administered and implemented by the end of Permit Year 2.
9. Ensure the City sustains overall compliance with the current storm water rules and regulations.
10. Provide guidance and assistance with documentation control.
11. Assist with the development and submittal of the Annual Report for Permit Year 1.
12. Perform quality assurance/quality control on the Annual Report for Permit Year 1.
13. Corresponding and submitting to the TCEQ, as necessary.

Reimbursable Expenses

14. Reimbursable expenses under this contract will include items such as reproduction costs, delivery charges, etc.; and will be charged based on actual usage in accordance with the attached Standard Rates.

**Proposed Fee**

Compensation for Services described above will be on a lump sum basis or cost plus 10% basis as denoted in the amounts below:

| <u>Scope</u>                             |                        | <u>Administrative Fee</u> |
|--|------------------------|---------------------------|
| 1. Permit Year 1 Annual Report           | (Lump Sum)             | \$ 2,900                  |
| 2. Permit Year 2 Administrative Services | (Lump Sum)             | \$ 12,000                 |
| 3. Reimbursable Expenses                 | (Estimated cost + 10%) | \$ 100                    |
| <b>TOTAL FEE</b>                         |                        | <b>\$ 15,000</b>          |

Compensation for Additional Services authorized by the City will be on an hourly basis per the attached current Schedule of Hourly Rates. This schedule is subject to revision on January 1st of each year.



Mr. Harry Ward, PE  
November 5, 2019  
Page 3

### Proposed Schedule

JC will complete the scope of services defined herein according to the following schedule. Note that dates shown are estimated based on approval of the new Storm Water Management Program, and contingent upon receipt of written notice-to-proceed by the City of Jersey Village.

|  |                                |
|--|--------------------------------|
| Annual Report for Permit Year 1 and Submission to TCEQ | Sept. 30, 2019 – Dec. 28, 2019 |
| Administrative Services on the SWMP for Permit Year 2  | Oct. 1, 2019 – Sept. 30, 2020  |

This contract will run for the length of the City's current fiscal term; October 1, 2019 through September 30, 2020. JC will present future proposals for effort needed to administer the remainder of the Storm Water Management Program and Annual Reports for Permit Years 3 – 5.

### Special Considerations

This proposal is based on the following special considerations:

1. This proposal shall be subject to the enclosed General Conditions of Agreement and constitutes the entire agreement between the City of Jersey Village and Jones & Carter, Inc.
2. Services requested by the City that are outside the scope of this proposal will be performed on an hourly rate basis in accordance with the enclosed Schedule of Hourly Rates and Reimbursable Expenses. These schedules are subject to revision in January of each year.
3. The proposed fees shall be considered in their entirety for the scope of services. Should the City wish to contract with JC for only a portion of the work, JC reserves the right to negotiate individual scope items on their own merits.
4. This proposal shall be valid for sixty (60) days from this date and may be extended upon approval by this office.



Mr. Harry Ward, PE  
November 5, 2019  
Page 4

We thank you for the opportunity to submit this proposal and look forward to working with you on this project. An executed copy of this proposal will serve as our notice to proceed. Please return one (1) copy to our office. Should you have any questions, please call 713.777.5337.

Sincerely,

A handwritten signature in black ink that reads 'Michael P. Gurka'.

Michael P. Gurka, P.E.  
Project Manager

**ACCEPTED:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title (Printed)

\_\_\_\_\_  
Date

MPG/bmr

K:\05440\05440-0003-00 City of Jersey Village - MS4 Permit\Project Management\Job Setup\COJV - Admin Permit Year 2 2019-2020 revised 20191105.docx

Enclosures

**GENERAL CONDITIONS OF AGREEMENT**  
**JONES & CARTER, INC.**

**AUTHORIZATION FOR WORK TO PROCEED**

Signing of this PROPOSAL/AGREEMENT for services shall be authorization by the CLIENT for Jones & Carter, Inc. (J&C), to proceed with the work, unless stated otherwise in the AGREEMENT.

**STANDARD OF PRACTICE**

Services performed by J&C under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the engineering profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document, etc., prepared by J&C.

**BILLING AND PAYMENT**

The CLIENT, recognizing that timely payment is a material part of the consideration of this AGREEMENT, shall pay J&C for services performed in accordance with the rates and charges set forth herein. Invoices shall be submitted by J&C on a monthly basis and the full amount shall be due and payable to J&C upon receipt. If the CLIENT objects to all or any portion of an invoice, the CLIENT shall notify J&C in writing within seven (7) calendar days of the invoice date and pay that portion of the invoice not in dispute.

The CLIENT shall pay an additional charge of 0.75% of the invoiced amount per month for any payment received by J&C more than thirty (30) days from receipt of the invoice, excepting any portion of the invoiced amount in dispute and resolved in favor of the CLIENT. Payment thereafter shall be first applied to accrued interest and then to the principal unpaid amount.

**OWNERSHIP/REUSE OF DOCUMENTS**

All documents, including original drawings, opinions of probable construction cost, specifications, field notes, and data provided or furnished by J&C pursuant to this AGREEMENT are instruments of service in respect to the Project and J&C shall retain ownership and property interest therein whether or not the project is completed. The CLIENT may make and retain copies for the use of the Project by the CLIENT and others; however, such documents are not intended or suitable for reuse by the CLIENT or others on extensions of the Project or on any other Project. Any such reuse without written approval or adaptation by J&C for the specific purpose intended shall be at the CLIENT'S sole risk and without liability to J&C, and the CLIENT shall indemnify and hold harmless J&C from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

**COST ESTIMATES**

Cost estimates prepared by the engineer represent his best judgment as a design professional familiar with the construction industry. It is recognized, however, that the engineer has no control over the cost of labor, materials, or equipment; over the contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, the engineer cannot and does not guarantee that bids will not vary from any cost estimate prepared by him.

**INSURANCE**

J&C agrees to maintain Workers' Compensation Insurance to cover all of its own personnel engaged in performing services for the CLIENT under this AGREEMENT.

**LIMITATION OF LIABILITY**

*J&C agrees to carry out and perform the services herein agreed to in a professional and competent manner. The CLIENT agrees that J&C shall not be liable for error, omission, or breach of warranty (either expressed or implied) in the preparation of designs and drawings, preparation of surveys, designation and selection of materials and equipment for the project, or the performance of any other services in connection with any assignment for which specific authorization is given by CLIENT under this agreement, except to the extent that he fails to exercise the usual degree of care and judgment of an ordinarily prudent engineer in the same or similar circumstances or conditions.*

Version 13-08-22

*In order for the CLIENT to obtain the benefit of a fee which includes a lesser allowance for risk funding, the CLIENT agrees to limit J&C's liability arising from J&C's professional acts, errors or omissions, such that the total aggregate liability of J&C shall not exceed J&C's total fee for the services rendered on this project.*

**INDEMNIFICATION**

J&C agrees, to the fullest extent permitted by law, to indemnify and hold the CLIENT harmless from any damage, liability, or cost (including reasonable attorney's fees and costs of defense) to the extent caused by J&C's negligent acts, errors, or omissions in the performance of professional services under this AGREEMENT including anyone for whom J&C is legally liable.

The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold J&C harmless from any damage, liability, or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the CLIENT'S negligent acts, errors, or omissions and those of his or her contractors, subcontractors or consultants, or anyone for whom the CLIENT is legally liable, and arising from the Project that is the subject of this AGREEMENT.

J&C is not obligated to indemnify the CLIENT in any manner whatsoever for the CLIENT'S own negligence.

**CONSEQUENTIAL DAMAGES**

*The CLIENT shall not be liable to J&C and J&C shall not be liable to the CLIENT for any consequential damages incurred by either due to the fault of the other, regardless of the nature of this fault, or whether it was committed by the CLIENT or J&C employees, agents, or subcontractors. Consequential Damages include, but are not limited to, loss of use and loss of profit.*

**TERMINATION**

This AGREEMENT may be terminated with or without cause at any time prior to completion of J&C's services either by the CLIENT or by J&C, upon seven (7) days written notice to the other at the address of record. Termination shall release each party from all obligation of this AGREEMENT except compensation payable to J&C for services rendered prior to Termination. Compensation payable at termination shall include payment for services rendered and costs incurred up to the termination date in accordance with J&C's currently effective hourly rate schedule and direct expense reimbursement policy.

**SUCCESSORS AND ASSIGNS**

CLIENT and J&C each binds himself, and his partners, successors, executors, administrators, and assigns to the other party of this AGREEMENT and to partners, successors, executors, administrators, and assigns of such other party in respect to all covenants of this AGREEMENT. Neither CLIENT nor J&C shall assign, sublet, or transfer his interest in this AGREEMENT, without written consent of the other. Nothing contained herein shall be construed as giving any rights or benefits hereunder to anyone other than the CLIENT and J&C.

**SEVERABILITY**

Any provision or part of the AGREEMENT held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the CLIENT and J&C, who agree that the AGREEMENT shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

**SPECIAL PROVISIONS**

The amount of an excise, VAT, gross receipts, or sales tax that may be imposed shall be added to the compensation as stated in the proposal.

**CONTROLLING LAW**

This AGREEMENT shall be governed by the laws of the State of Texas.



**SCHEDULE OF HOURLY RATES**

Effective January 2019 - Subject to Annual Revision in January 2020

**ENGINEERING PERSONNEL**

|                           |       |
|---------------------------|-------|
| Design Engineer I         | \$100 |
| Design Engineer II        | \$120 |
| Professional Engineer I   | \$140 |
| Professional Engineer II  | \$160 |
| Professional Engineer III | \$185 |
| Professional Engineer IV  | \$215 |
| Professional Engineer V   | \$230 |
| Practice Leader           | \$250 |

**ELECTRICAL ENGINEERING PERSONNEL**

|                                      |       |
|--------------------------------------|-------|
| Electrical Design Engineer I         | \$110 |
| Electrical Design Engineer II        | \$130 |
| Electrical Professional Engineer I   | \$155 |
| Electrical Professional Engineer II  | \$170 |
| Electrical Professional Engineer III | \$190 |
| Electrical Professional Engineer IV  | \$225 |
| Electrical Professional Engineer V   | \$240 |

**CONSTRUCTION PERSONNEL (Includes Mileage)**

|   |       |
|---|-------|
| Project Representative I                          | \$ 60 |
| Project Representative II                         | \$ 85 |
| Project Representative III                        | \$105 |
| Project Representative I – Treatment Facilities   | \$ 85 |
| Project Representative II – Treatment Facilities  | \$110 |
| Project Representative III – Treatment Facilities | \$135 |
| Construction Manager I                            | \$100 |
| Construction Manager II                           | \$120 |
| Construction Manager III                          | \$140 |
| Construction Manager IV                           | \$160 |
| Construction Manager V                            | \$185 |

**SOFTWARE ENGINEER**

|                       |       |
|-----------------------|-------|
| Software Engineer I   | \$120 |
| Software Engineer II  | \$185 |
| Software Engineer III | \$230 |

**PLANNING PERSONNEL**

|             |       |
|-------------|-------|
| Planner I   | \$ 90 |
| Planner II  | \$120 |
| Planner III | \$150 |

**DESIGNERS/DRAFTING PERSONNEL**

|                  |       |
|------------------|-------|
| CAD Operator I   | \$ 55 |
| CAD Operator II  | \$ 75 |
| CAD Operator III | \$ 95 |
| Designer I       | \$ 95 |
| Designer II      | \$115 |
| Designer III     | \$135 |
| GIS Operator I   | \$ 80 |
| GIS Operator II  | \$105 |
| GIS Operator III | \$140 |

**SURVEYING PERSONNEL**

|                                       |       |
|---------------------------------------|-------|
| 1-Person Field Crew                   | \$125 |
| 2-Person Field Crew                   | \$170 |
| 3-Person Field Crew                   | \$205 |
| 4-Person Field Crew                   | \$235 |
| Scanner Equipment                     | \$100 |
| Survey Technician I                   | \$ 65 |
| Survey Technician II                  | \$ 80 |
| Survey Technician III                 | \$100 |
| Project Surveyor I                    | \$ 75 |
| Project Surveyor II                   | \$ 85 |
| Project Surveyor III                  | \$100 |
| Project Surveyor IV                   | \$115 |
| Chief of Survey Crews                 | \$100 |
| Registered Professional Land Surveyor | \$160 |
| Survey Manager                        | \$185 |

**OFFICE PERSONNEL**

|  |       |
|--|-------|
| Engineer's Assistant I                 | \$ 60 |
| Engineer's Assistant II                | \$ 75 |
| Engineer's Assistant III               | \$ 85 |
| Admin I                                | \$ 55 |
| Admin II                               | \$ 75 |
| Admin III                              | \$100 |
| Assistant Controller/ Chief Accountant | \$110 |
| Corporate/Project Acct. I              | \$ 75 |
| Corporate/Project Acct. II             | \$ 90 |

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019



SCHEDULE OF REIMBURSABLE EXPENSES
Effective January 2019
Subject to Annual Revision in January 2020

1. Reproduction performed in office

Table with columns: Size, Black & White, Color. Rows include 8 1/2 x 11 (single-sided), 8 1/2 x 11 (double-sided), 8 1/2 x 14, 11 x 17, Large Document Prints/Plots (Bond, Photographic Bond, Mylar), and Aerial Backgrounds.

- 2. Transportation (mileage): Standard IRS mileage rate in effect
3. Subcontracts and all other outside expenses and fees: Cost, plus 10% service charge
4. Surveying Expenses
a. Crew Rates: Includes time charged portal to portal and the first 120 miles of transportation and standard survey equipment
b. Special Rental Equipment: Cost, plus 10%
c. Stakes: Cost, plus 10% service charge when an excessive number of wooden stakes or any special stakes are required
d. Iron Rods and Pipes: Cost, plus 10%
e. All-Terrain Vehicle (ATV): \$150/day
f. Overnight Stays: \$190/night
g. Overtime Rates: Jobs requiring work on weekends or holidays billed at 1.5 times the standard rate
h. Sales Tax: To be paid on boundary-related services.
i. Deliveries, abstracting services, outside reproduction costs, and other reimbursable expenses charged at cost, plus 10%

Final 2019
Standard

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** G01

**AGENDA SUBJECT:** Discuss and take appropriate action regarding an agreement with Strategic Government Resources (SGR) for Interim Police Chief Services

**Department/Prepared By:** Austin Bless, CM **Date Submitted:** November 11, 2019

**EXHIBITS:** [Ordinance 2019-39](#)  
[Exhibit A](#) – Budget Amendment  
[Exhibit B](#) – Agreement with Strategic Government Resources

|                          |                         |           |
|--------------------------|-------------------------|-----------|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ 51,840 |
|                          | Amount Budgeted:        | \$        |
|                          | Appropriation Required: | \$        |

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

Since October 25 the Police Chief position has been vacant. The Fire Chief was named the Acting Public Safety Director. However, it is my belief that an Interim Police Chief is necessary so that the other staff can focus on their areas of expertise. Under the purchasing policies I executed an agreement with Strategic Government Resources (SGR) for an interim Police Chief.

The City has a history of utilizing interim services to help fill vacancies. Previously the city has used interim services for positions such as the Public Works Director and City Secretary.

By utilizing these services we can ensure the department maintains a high performing level of service, while at the same time providing us with an outside person, who has decades of experience in police departments and as a Police Chief, to guide us for the next few months. I anticipate the length of time for these services to be between four and six months.

I am asking the Council ratify the agreement with SGR for the Interim Police Chief Services. Staff has also prepared a budget amendment to fund these services. The money for this will come out of the salary and benefits line items and be placed in the consultant services line to be paid. Right now the budget amendment covers four months of services. If more than that is needed staff will prepare an additional budget amendment at that time.

**RECOMMENDED ACTION:**

To approve Ordinance 2019-39, ratifying the agreement with Strategic Government Resources for interim Police Chief Services and appropriating the necessary funds.

**RECOMMENDED MOTION:**

To approve Ordinance 2019-39, ratifying the agreement for interim Police Chief services with Strategic Government Resources and amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 by increasing line items 01-21-5515 (consultant services) in the amount of \$51,840.

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON NOVEMBER 18, 2019

**ORDINANCE NO. 2019-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RATIFYING THE AGREEMENT FOR INTERIM POLICE CHIEF SERVICES WITH STRATEGIC GOVERNMENT RESOURCES AND AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 BY INCREASING LINE ITEMS 01-21-5515 (CONSULTANT SERVICES) IN THE AMOUNT OF \$51,840.**

**WHEREAS**, a vacancy in the position of Police Chief occurred October 25, 2019, and,

**WHEREAS**, the Police Chief position must be in a state of incumbency as soon as practicable, and,

**WHEREAS**, the City Manager has entered into an agreement for professional services tendered by Strategic Government Resources as allowed under the Purchasing Policy; and,

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2019, and ending September 30, 2020, the City has expenditure changes related to interim Police Chief Services; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2019, and ending September 30, 2020, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment from General Fund Police Department by increasing line item 01-21-5515 (Consultant Services) and decreasing line items

01-21-3001 (Salaries), 01-21-3051 (FICA/Medicare Taxes), and 01-21-3054 (Retirement), in the amount of \$51,840.

**Section 3.** The City Council hereby ratifies the contract documents with Strategic Government Resources, attached hereto as Exhibit B, relating to the provision of Interim Police Chief Services.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 18<sup>th</sup> day of NOVEMBER 2019.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------|---------------------|---------------|
| <u>01-21-3001</u>     | <u>01-21-5515</u>   | \$ 42,640.00  |
| <u>01-21-3051</u>     | <u>01-21-5515</u>   | \$ 3,200.00   |
| <u>01-21-3054</u>     | <u>01-21-5515</u>   | \$ 6,000.00   |

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

| <u>From the fund balance of:</u>                   | <u>To Line Item</u> | <u>Amount</u> |
|--|---------------------|---------------|
| <input type="checkbox"/> General Fund              | _____               | _____         |
| <input type="checkbox"/> Utility Fund              | _____               | _____         |
| <input type="checkbox"/> Capital Improvements Fund | _____               | _____         |
| <input type="checkbox"/> Other _____               | _____               | _____         |

**Justification**

**This budget transfer is necessary for the payment of the Interim Police Chief Agreement.**

Requested by: Austin Bless Date 11/11/2019

Finance: Sufficient Funds  Exist  Do Not Exist: [Signature] Date 11/11/19

City Manager: Approved Not Approved: [Signature] Date 11/11/19



Date: October 30, 2019

**Agreement for Interim Police Chief Services  
By and Between Strategic Government Resources and the City of Jersey Village, Texas**

City of Jersey Village, Texas  
Austin Bleess, City Manager  
[ableess@jerseyvillagetx.com](mailto:ableess@jerseyvillagetx.com)

Strategic Government Resources  
Melissa Valentine, Managing Director, Recruitment  
and Human Resources  
[MelissaValentine@GovernmentResource.com](mailto:MelissaValentine@GovernmentResource.com)

("City")

("SGR")

**Scope of Services.** The City of Jersey Village, Texas, (referred to as "City") seeks an Interim Police Chief to perform related duties for City. Strategic Government Resources (referred to as "SGR") will provide a highly experienced local government professional to serve as Interim Police Chief for City.

**Recommended Candidate.** SGR and City will work together to determine a final candidate for consideration. Should City wish to consider an alternate candidate, SGR can provide other experienced local government professionals for City to interview. City may interview candidate(s) by phone, Skype, or in person. City will reimburse all travel, lodging, and per diem expenses for any in-person interviews.

If at any time during the assignment, City wishes to have another candidate provided to serve as Interim Police Chief, SGR will produce additional experienced local government professionals to fill the position, to the satisfaction of City, pending availability of suitable candidates.

**Terms and Conditions.** SGR will provide an Interim Police Chief at a rate of \$81.00 per hour. The Interim Police Chief will work a maximum of 40 hours per week unless approved by City. Any hours worked in excess of 40 hours per week, will be billed at the standard contract rate of \$81.00 per hour.

City Contact for Invoicing:

Name: Austin Bleess

Email: ableess@jerseyvillagetx.com

Phone: 713-466-2109

1. SGR will perform a Comprehensive Media Search on the candidate selected by City and provide a comprehensive media report to City. This media report is compiled from information gathered using our proprietary online search process. This is not an automated process and produces far superior results than a standard media or simple Google search. The report length may be as long as 350 pages and may include news articles, links to video interviews, blog posts by residents, etc.

2. SGR will perform a comprehensive background investigation on the candidate selected by the City. SGR uses a licensed private investigation firm for these services. Through SGR's partnership with FirstCheck, we are able to provide our Cities with comprehensive background screening reports that include detailed information such as:
  - Social Security number trace
  - Address history
  - Driving history/motor vehicle records
  - Credit report
  - Federal criminal search
  - National criminal search
  - Global homeland security search
  - Sex offender registry search
  - State criminal search (for current and previous states of residence)
  - County criminal search (for every county in which candidate has lived or worked)
  - County civil search (for every county in which candidate has lived or worked)
  - Education verification
3. City is responsible for the cost of any drug screening that City may require.
4. All routine business expenses incurred by SGR's representative in their role as Interim Police Chief will be reimbursed under the same terms and conditions that such expenses would be reimbursed for any other employee of City, such as mileage, hotel, and per diem when traveling at the request of City, and business meals incurred for local meetings. Commute time will not be billed by SGR.
5. City will provide temporary housing for the Interim Police Chief, direct billed to the City for the duration of the engagement. Interim Police Chief will utilize City vehicle throughout the duration of the assignment. The City will provide mileage reimbursement (roundtrip) at the current IRS mileage rate, two times per month, between the Interim Police Chief's permanent residence and City if the City vehicle is unavailable during the assignment.
6. City will be billed weekly for the previous week's work and any travel/housing reimbursement. payment will be due within 14 days of each billing. SGR will not be compensated for holidays, vacation time, sick leave, etc.
8. If City hires the candidate placed as Interim Police Chief for a permanent position during the term of this agreement or within 12 months after the conclusion of this agreement, City will pay SGR an employment placement fee of \$5,000.00. This fee is waived if SGR conducts a full-service executive search for this position.
9. City or SGR may terminate the agreement for Interim Police Chief Services with a fourteen (14) day written notice, without cause or penalty.

**Cost Summary.** SGR will provide Interim Police Chief Services to City as follows:

|   |   |
|---|---|
| <b><i>Interim Police Chief Services</i></b>                       | <b><i>\$81.00 per hour</i></b>                        |
| <b><i>Comprehensive Media Search Report</i></b>                   | <b><i>\$500.00</i></b>                                |
| <b><i>Background Investigation</i></b>                            | <b><i>\$400.00</i></b>                                |
| <b><i>Mileage/Temporary Housing</i></b>                           | <b><i>Refer to Section 5. (Above)</i></b>             |
| <b><i>Travel expenses for in-person interviews, if needed</i></b> | <b><i>TBD</i></b>                                     |
| <b><i>Per diem for in-person interview, if needed</i></b>         | <b><i>\$10 breakfast, \$15 lunch, \$25 dinner</i></b> |

*\*Mileage will be billed at the Standard Mileage Reimbursement Rate established by the IRS. City will provide temporary housing or a housing stipend, if necessary.*

**Confidentiality Agreement.** The Interim Police Chief will perform services for City which may require City to disclose confidential and proprietary information to Interim Police Chief or which may require City to grant authorization to the Interim Police Chief to make financial and legal transactions on behalf of the City. Confidential information includes, but is not limited to, any information of any kind, nature, or description concerning any matters affecting or relating to Interim Police Chief's services for City, the business or operations of City, and/or the products, projects, drawings, plans, processes, or other data of City. Financial and legal information includes, but is not limited to, financial institution wire transfers, deposits, withdrawals, cash handling, investment handling, real property transactions, or other financial or legal transactions of City. The Interim Police Chief, through his/her contract with SGR agrees:

- To hold any and all confidential information received from City in strict confidence and shall exercise a reasonable degree of care to prevent disclosure to others.
- Not to disclose or divulge, either directly or indirectly, the confidential information to others unless first authorized to do so in writing by City. For financial and legal transactions, Interim Police Chief must receive authorization from City verbally and in writing, other than by email, and Interim Police Chief shall maintain reasonable data security controls to protect Interim Police Chief and City from social engineering attacks.
- Not to reproduce the confidential information, nor use this information commercially, or for any purpose other than the performance of his/her duties for City.
- That upon request or upon termination of his/her relationship with City, deliver to City, any drawings, notes, documents, equipment, and materials received from City or originating from his/her activities for City.
- That City shall have the sole right to determine the treatment of any information that is part or project specific received from Interim Police Chief, including the right to keep the same as confidential and proprietary.

**Indemnification.** To the extent it may be permitted to do so by applicable law, City does hereby agree to defend, hold harmless, and indemnify the designated Interim Police Chief, SGR, and all officers, employees, and contractors of SGR, from any and all demands, claims, suits, actions, judgments, expenses, and attorneys' fees incurred in any legal proceedings brought against them as a result of action taken in the Interim's individual or official capacity for the City as an independent contractor and as Interim Police Chief, providing the incident(s),

which is (are) the basis of any such demand, claim, suit, actions, judgments, expenses, and attorneys' fees, arose or does arise in the future from an act or omission of the Interim Police Chief as an independent contractor of City acting within the course and scope of the Interim Police Chief's engagement with City; excluding, however, any such demand, claim, suit, action, judgment, expense, and attorneys' fees for those claims or any causes of action where it is determined that the Interim Police Chief committed official misconduct, or committed a willful or wrongful act or omission, or an act or omission constituting gross negligence, or acted in bad faith; and excluding any insurance contract, held either by City or SGR. In the case of such indemnified demand, claim, suit, action, or judgment, the selection of the Interim Police Chief's legal counsel shall be with the mutual agreement of the Interim Police Chief and City if such legal counsel is not also City's legal counsel. A legal defense may be provided through insurance coverage, in which case the Interim Police Chief's right to agree to legal counsel provided for him/her will depend on the terms of the applicable insurance contract. The provisions of this paragraph shall survive the termination, expiration, or other end of this agreement and/or the Interim Police Chief's engagement with City.

**Venue.** The venue for any disputes shall reside in Harris County, Texas.

**Applicable law.** This agreement shall be governed by the laws of the State of Texas.

This agreement represents the full and complete agreement between Strategic Government Resources and the City of Jersey Village, Texas, and supersedes any and all prior written or verbal agreements. This agreement may be modified or amended only by a written instrument signed by the parties.

Approved and Agreed to on 11/5/2019 | 2:59 PM CST, by and between Strategic Government Resources and the City of Jersey Village, Texas.

DocuSigned by:  
*Austin Bless*  
9BF8502F42D04C3...  
**Austin Bless, City Manager**  
City of Jersey Village, Texas

DocuSigned by:  
*Melissa Valentine*  
5D00038BDA29477...  
**Melissa Valentine, Managing Director, Recruitment and Human Resources**  
Strategic Government Resources

## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** G02

**AGENDA SUBJECT:** Consider Resolution No. 2019-78, authorizing the City Manager to enter into a contract with Clark Condon for Phase 2 of the design and construction management of the gateway and wayfinding signs project.

**Department/Prepared By:** Jason Alfaro, Parks and Recreation **Date Submitted:** 11/11/19

**EXHIBITS:** [Resolution 2019-78](#)  
[EX A](#) - Clark Condon Contract

### **BACKGROUND INFORMATION:**

In February of 2018, the city council approved a gateway and wayfinding master plan that was prepared by Clark Condon. The approved master plan has identified areas throughout the city that require new or enhanced gateway and wayfinding signage. The gateway and wayfinding master plan went through a public input process and through that process a basic design of the signs and materials were provided. Through this master plan the city council has identified areas in the city where new entrance and wayfinding signs are needed, and have allocated funds for this upcoming fiscal year to construct signs at those locations.

During the September 2018, city council meeting, council was presented with a statement of qualifications from Clark Condon for the design and construction management of the gateway and wayfinding signs. Since that time, city staff has worked with Clark Condon to finalize designs for areas identified in the plan. During the October 14, 2019 meeting, City Council approved the City Manager to enter into a contract with Republic Masonry & Fencing LLC. to construct the selected gateway and marquee signs.

The second phase of the project will include eight (8) total sign locations. Five of these locations were previously explored in Phase 1, while three (3) locations are new to Phase 2. Two of the new locations identified in phase 2 are the large gateway monuments at the intersections of Eldridge and Highway 290, and Philippine and Beltway 8. The last new location identified in phase 2 is the small gateway monument at the intersection of West Road and Highway 290.

The costs in phase 1 have stayed under budget with council allocating \$1,000,000 for each phase of construction, for a total project cost of \$2,000,000. In phase 1 we budgeted \$200,000 for the design and construction with Clark Condon and the construction bid is roughly \$279,000 for a total cost of \$479,000 for the first phase of construction. Although we have completed design on all sites of phase 1 we still have five (5) sites we are working to obtain agreements and easements from Harris County and TXDOT. These sites will be delayed in the project in order to obtain the appropriate agreements and easements.

The proposed contract with Clark Condon for the second phase has up to \$130,000 for the preliminary design, design development, construction documents, bidding, and construction administration. It is estimated that we will be out to bid on this project in the summer of 2020. All of the bids would come back to Council for approval prior to work commencing, as required.

City staff recommends a motion to authorize the City Manager to sign a contract with Clark Condon for phase 2 of the design and construction management of the gateway and wayfinding signs.

**RECOMMENDED MOTION:** To approve Resolution No. 2019-78, authorizing the City Manager to enter into a contract with Clark Condon for Phase 2 of the design and construction management of the gateway and wayfinding signs project.

**RESOLUTION NO. 2019-78**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CLARK CONDON FOR PHASE 2 OF THE DESIGN AND CONSTRUCTION MANAGEMENT OF THE GATEWAY AND WAYFINDING SIGNS PROJECT.**

**WHEREAS**, February 2018, City Council approved a gateway and wayfinding master plan that was prepared by Clark Condon that identified areas throughout the city requiring new or enhanced gateway and wayfinding signage; and

**WHEREAS**, through this master plan the city council has identified specific areas for new entrance and wayfinding signage and has allocated funds to construct signs at these locations; and

**WHEREAS**, the next step in the process is to develop construction documents and a list of materials to be used in the construction bidding process for phase 2; and

**WHEREAS**, it is the desire of City Council to move forward with this design process with Clark Condon; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That the City Manager is authorized to enter into a contract on behalf of the City of Jersey Village with Clark Condon for Phase 2 of the design and construction management of the gateway and wayfinding signs project, in substantially the form attached.

**PASSED AND APPROVED** this 18<sup>th</sup> day of **November**, A.D., **2019**.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



October 22, 2019

Jason Alfaro, CPRP, CPO  
City of Jersey Village  
16327 Lakeview  
Jersey Village, TX 77040

Re: Jersey Village Gateways Phase 2

Dear Jason,

We are pleased to provide this proposal for landscape architectural design associated with the proposed Gateways Phase 2 project located in Jersey Village, Texas. For the purposes of this proposal, you will be referred to as the Client and Clark Condon Associates, Inc. as the Landscape Architect.

**SCOPE OF WORK** – The City of Jersey Village is seeking to advance implementation of the second phase of the 2017 “Gateways and Wayfinding Master Plan.” Phase 2 will include 8 total signage locations. Five of these locations were previously explored in Phase 1 while 3 locations are new to Phase 2.

The Landscape Architect will be responsible for providing design and documentation services for the project. This will be accomplished by working closely with the Client and Design Team. Scope of Work includes signage, lighting and electrical, planting and irrigation for the following:

1. Large Gateway monument at the intersection of Eldridge and Highway 290.
2. Large Gateway monument at the intersection of Phillipine and Beltway 8.
3. Small Gateway monument at the intersection of West Road and Highway 290.
4. Small Gateway monument at the intersection of Steepleway Blvd and Highway 290.
5. Small Gateway monument at the intersection of Jones Road and Highway 290.
6. Small Gateway monument at the intersection of Jones Road and Wyndham Lakes Blvd.
7. Small Gateway monument at the intersection of Senate Ave and Highway 290.
8. Marquee monument at the intersection of Senate Ave and Seattle Street.

The Landscape Architect will coordinate with local jurisdictions including the City of Jersey Village, Harris County and the Harris County Toll Road Authority for regulations and approval. The Landscape Architect will also manage the Design Team which includes Graphic Designers, Survey, Geotechnical, Electrical, Structural and Traffic Engineers.

**PRELIMINARY DESIGN** – The Landscape Architect and Design Team will prepare Preliminary Design drawings for locations 1, 2, and 3, above, for the project. Preliminary Design for Locations 4-8 were completed during Phase 1. Drawings will indicate general concepts, spatial relationships, scale and form, responding to site conditions, the program, and budget. The duration of this phase is estimated to be 2 months. Services to be provided in this phase include:

1. Review feasibility for the 3 sites.
2. Review property ownership and jurisdictional regulations for each of the 3 sites.
3. Engage a traffic engineer to prepare an evaluation of the signage locations within Harris County.
4. Present feasibility document to Client for review.
5. Coordinate with Harris County and HCTRA for review and approval of locations.
6. Provide site-specific conceptual plans for each of the selected sites.
5. Project management and coordination with Design Team to develop Preliminary Design concepts.
6. Prepare a budgetary construction cost estimate based on Preliminary Design.
7. Organize and schedule 1 meeting with Client to review design concepts.
8. Obtain site surveys for the 3 locations.

**DESIGN DEVELOPMENT** – Design Development will be initiated after the Client's approval of the Preliminary Design. Design Development for locations 1, 2 and 3 will be covered under this contract. Design Development for locations 4-8 will be executed under the Phase 1 contract. During this phase, we will refine the design and budgets for the project. Design Development drawings will depict actual materials, sizes and locations of all landscape elements. The duration of this phase is estimated to be 2 months. Services to be provided in this phase include:

1. Project management and coordination with Design Team.
2. Select materials for monumentation, lighting, and plantings.
3. Obtain soils report from Geotechnical Engineer for all 8 locations.
4. Organize and schedule Client meetings (2 maximum).
5. Prepare cost estimates based on Design Development drawings.
6. Prepare an outline specification.
7. Coordinate with electrical, structural, and utility requirements.
8. Tree protection and removal plan and details.
9. Irrigation concept and main line layout.
10. Present Design Development drawings which include site plans at 1" = 20' scale along with associated construction details to the Client.

**CONSTRUCTION DOCUMENTS** – The Construction Documents phase will be initiated after the Client's approval of the Design Development drawings. Construction Documentation for locations 1, 2 and 3 will be covered under this contract. Construction Documentation for locations 4–8 will be executed under the Phase 1 contract. The Landscape Architect will prepare Construction Documents and technical specifications for bidding and installation of all landscape architectural elements approved in Design Development. The duration of this phase is estimated to be 3 months. Services to be provided in this phase include:

1. Site plans at 1" = 20'-0" scale indicating all signage elements, lighting, irrigation, planting plans, and other items approved during the design process.
2. Details for all improvements as required for proper construction, installation, or finishing of all landscape components.
3. Layout plans dimensioning all proposed improvements.
4. Planting plans including all tree, shrub, vine, and groundcover selections for all locations.
5. Prepare irrigation plans including specifications, identification, location and sizing of the irrigation system and its component parts.
6. Coordinate with electrical engineer on site electrical documentation.
7. Tree protection and removal plans, including details of tree protection methods.
8. Final construction cost estimate to include unit costs at current construction dollars.
9. Organize and schedule Client meetings (3 maximum).
10. Prepare project manual including contract documents and technical specifications in MasterSpec format.
11. Conduct project QA/QC review with Design Team.
12. Issue signed and sealed permit set.
13. Final Construction Documents in reproducible format and digital format, AutoCAD.

**BIDDING** – After completion and approval of the Construction Documents, the Landscape Architect will assist Client with putting the plans out for public bid. This scope assumes we will prepare one bid package for locations 1-8. The duration of this phase is estimated to be 2 months. Services to be provided in this phase include:

1. Distribute bid documents.
2. Conduct a pre-bid conference.
3. Prepare addenda as necessary.
4. Evaluate bids and make recommendations for contracts.

**CONSTRUCTION ADMINISTRATION** – The Landscape Architect will provide Construction Administration for the project for all 8 sign locations. The duration of this phase is estimated to be 4 months. Services to be provided in this phase include:

1. Periodic site visits (approximately 12 visits). The Design Team will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating the Work, when fully completed, will be in accordance with the Contract Documents. However, the Landscape Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Landscape Architect will not have control over, charge of, or responsibility for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities.
2. Prepare elementary and supplementary sketches required to resolve field conditions related to design.
3. Review and take appropriate action on submittals, RFIs, and shop drawings submitted by contractors for conformance with the design concept.
4. Tag and inspect plant materials, pre-delivery and on site, to assure conformance with plans and specifications as necessary.
5. Coordinate and conduct a substantial completion walkthrough at the conclusion of the construction and provide a punch list to Contractor to complete the project.
6. Based on site visits, and the data comprising the pay application, the Landscape Architect will review and certify to the Owner that to the best of the Landscape Architect's knowledge, information and belief the Work has progressed as indicated and the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.
7. Review change orders for approval by the Client.

**FEE** - The total fee for this project is a lump sum based upon the estimated time and scope for professional services as outlined below, plus reimbursable expenses.

|                             |                    |
|-----------------------------|--------------------|
| Preliminary Design          | \$12,250.00        |
| Survey                      | \$10,000.00        |
| Geotechnical                | \$12,000.00        |
| Design Development          | \$9,800.00         |
| Construction Documents      | \$20,000.00        |
| Structural Engineering      | \$5,000.00         |
| Electrical Engineering      | \$5,000.00         |
| Bidding                     | \$5,000.00         |
| Construction Administration | <u>\$25,000.00</u> |

**TOTAL** **\$104,050.00**

|                     |             |
|---------------------|-------------|
| <u>Allowances</u>   |             |
| Traffic Engineering | \$15,000.00 |

**REIMBURSABLE EXPENSES** - The Client shall pay the Landscape Architect for the cost of out-of-town travel expenses, messengers, mileage, printing, permit and review fees, services of professional consultants which cannot be quantified at the time of contracting, and other directly related costs. All expenses will be billed at cost plus 15% and shall not exceed **\$10,500.00**.

**ADDITIONAL SERVICES** – We consider additional services to include changes made after a phase of work has been accepted and we have been authorized by the Client to proceed to the next phase or because of Client changes to previous Project budget parameters or Project requirements. An additional services lump sum proposal will be submitted to the owner for approval prior to the start of any out of scope work.

## HOURLY RATES

|                           |               |
|---------------------------|---------------|
| Principal/Owner           | \$350.00/hour |
| Principal                 | \$225.00/hour |
| Senior Associate          | \$150.00/hour |
| Project Manager           | \$125.00/hour |
| Assistant Project Manager | \$100.00/hour |
| Project Staff             | \$90.00/hour  |
| Administrative            | \$75.00/hour  |

Hourly rates will be reviewed annually and may be increased in accordance with annual salary and cost-of-living reviews.

## EXCLUSIONS TO THE CONTRACT

1. Existing site engineering and utility base information
2. Fountain Design and/or Consultant
3. Archeological Investigation
4. Environmental Investigation
5. LEED Documentation
6. Easements and/or property acquisition

**BILLING** - Billing shall be monthly based on the portion of the total estimated fee. Invoices shall be due upon receipt. Clark Condon Associates, Inc. reserves the right to charge the amount of interest allowable under the current laws of the State of Texas on any invoices not paid within thirty (30) days.

**STANDARD OF CARE** – The Landscape Architectural Services shall be performed with care and diligence as is consistent with the professional skill and care applicable at the time and in the location of the Project and appropriate for a project of the nature and scope of this Project.

**OWNERSHIP OF DOCUMENTS** – The Landscape Architect shall be deemed the author and owner of all documents and deliverables developed pursuant to this Agreement and provided to the Client by the Landscape Architect (collectively, the “Design Materials”). Subject to payment by the Client of all fees and Reimbursable Expenses owed to the Landscape Architect, the Landscape Architect grants to the Client an irrevocable, non-exclusive license to reproduce the Design Materials solely for the construction of the Project and for information and reference with respect to the use of the Project.

**INDEMNIFICATION** – Client and Landscape Architect each agree to indemnify and hold harmless the other, and their respective officers, employees and representatives, from and against liability for losses, damages, and expenses, including reasonable attorney’s fees, but only to the extent such losses, damages, or expenses are caused by the indemnifying party’s negligent acts, errors, or omissions. In the event losses, damages, or expenses are caused by the joint or concurrent negligence of Client and Landscape Architect, they shall be borne by each party in proportion to its negligence.

**ASSIGNMENT** – Neither party shall assign their interest in this Agreement without the express written consent of the other, except as to the assignment of the proceeds.

**GOVERNING LAW** – This Agreement shall be construed and enforced in accordance with the laws of the State of Texas.

**JURISDICTION** – The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as landscape architects in Texas. The Board may be reached at the following address:

Texas Board of Architectural Examiners  
 P.O. Box 12337, Austin, TX 78711-2337  
 Phone (512) 305-9000, Fax (512) 305-8900

**TERMINATION** - If the Client should decide to terminate this Agreement, they shall give Clark Condon Associates, Inc. seven (7) days written notice and shall pay for all services rendered to the date of termination. Clark Condon Associates, Inc. reserves the right to terminate this contract upon fifteen (15) days notice if any amount billed to Client is sixty days past due.

**WAIVER OF SUBROGATION** – To the extent damages are covered by property insurance, the Client and Landscape Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in this Agreement.

**DISPUTE RESOLUTION** - In the event of any Dispute arising out of or relating to this Agreement or the Services, the Parties shall first use their best efforts to settle the Dispute. To this effect, any Party shall send (via electronic mail, facsimile and overnight delivery) a written notice to the other Party that such Dispute exists, which shall include a brief recitation of the nature of the Dispute. Within seven (7) days of the date of such a notice, the senior executives of each Party or their respective parent companies shall consult and negotiate with each other, and attempt to reach a solution satisfactory to the Parties. All negotiations pursuant to this section shall be confidential, privileged, and inadmissible in any arbitration or legal proceeding, and shall be treated as compromise and settlement negotiations for all purposes.

If the Dispute is not resolved by negotiation within a period of thirty (30) days of the transmission of the written notice from one Party to the other of the existence of such a Dispute, then both parties agree to mediation with a mutually agreeable mediator, mediation failing, the Dispute shall be finally resolved by litigation in the State District Court of Harris County, Texas

**WAIVER OF CONSEQUENTIAL DAMAGES** – The Landscape Architect and Client waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party’s termination of this Agreement.

**LIMITATION OF LIABILITY** – In recognition of the relative risks and benefits of the project to both the Client and the Landscape Architect, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Landscape Architect, and its subconsultants, to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever and claim expenses from other cause or causes, so that the total aggregate liability of the Landscape Architect, and its subconsultants, to all those named shall not exceed the Landscape Architect’s total fee for services rendered on this project. Such claims and clauses include, but are not limited to, negligence (including gross negligence), professional errors or omissions, strict liability and breach of warranty.

**COMPLETE AGREEMENT** – This Agreement represents the entire understanding between the Client and the Landscape Architect and supersedes all prior negotiations, representations, or agreements, whether written or oral with respect to its subject matter. The person(s) signing this Agreement on behalf of the parties hereby individually warrant that they have full legal power to execute this Agreement on behalf of the respective parties and to bind and obligate the parties with respect to all provisions contained herein. This Agreement may be amended only in a writing signed by both the Client and the Landscape Architect.

If this Agreement meets with your approval, please sign in the appropriate place below and return one copy to us. We appreciate the opportunity to submit this proposal to you and look forward to working with you.

Sincerely,

Sheila M. Condon FASLA  
President / Landscape Architect

APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** G03

**AGENDA SUBJECT:** Consider Resolution 2019-79, authorizing the City to apply for the FEMA FY19 FMA Grant to elevate homes.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** November 8, 2019

**EXHIBITS:** [Resolution No. 2019-79](#)

|                          |                         |     |
|--------------------------|-------------------------|-----|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$0 |
|                          | Amount Budgeted:        | \$0 |
|                          | Appropriation Required: | \$0 |

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

Once again we would like to continue the home elevation grants program. This year I am proposing to apply for a grant to elevate 32 homes.

The total grant amount requested would be \$9,223,850. The City match would be \$803,551. So the total project cost is \$10,027,401, which means the city share is about 8%.

With our Benefit Cost Analysis of 1.23 and staying below a federal grant request of \$10 million our grant application should be very competitive this year. For comparison our BCA in 2018 was 1.31, and in 2017 was 1.52.

**RECOMMENDED ACTION:** To approve Resolution 2019-79, authorizing the City Manager to submit the grant application to FEMA for home elevations.

**MOTION:** To approve Resolution 2019-79, authorizing the City to apply for the FEMA FY19 FMA Grant to elevate homes.

**RESOLUTION NO. 2019-79**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR THE FEMA FY19 FMA GRANT TO ELEVATE HOMES.**

**WHEREAS**, the Jersey Village City Council finds it in the best interest of the citizens of the City of Jersey Village that the City submit and accept granting from FEMA for home elevations under the Flood Mitigation Assistance (FMA) Grant Program; and

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the submission of applications for the FEMA FY19 FMA Grant Program, Funding Opportunity Number DHS-19-MT-029-000-99, to elevate homes within the City of Jersey Village.

**Section 2.** The City Council authorizes the City Manager, the authorized official, to execute all documents in regard to the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.

**Section 3.** The City Council assures the City of Jersey Village will comply with all rules set by this funding program.

**Section 4.** The City Council assures the City of Jersey Village will fund the local share requirement of the projects.

**PASSED AND APPROVED** this 18<sup>th</sup> day of **November**, A.D., **2019**.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** G04

**AGENDA SUBJECT:** Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

**Dept/Prepared By:** Christian Somers, Building Official    **Date Submitted:** October 15, 2019

**EXHIBITS:**     [Ordinance 2019-11](#)

**BACKGROUND INFORMATION:**

On May 13, 2019, City Council approved Ordinance No. 2019-11, which found the structures on the Property located at 16884 NW FWY to be substandard and a public nuisance and ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days.

Since May 13, 2019, Council has received progress reports on compliance with Ordinance No. 2019-11 on June 17, 2019, July 15, 2019, August 19, 2019, September 16, 2019 and October 14, 2019.

In completing the October 14, 2019 progress report, City Council expected the following items to be completed by the next progress report on November 18, 2019:

- 1) Pick up the Master Building Permit on Wednesday, October 23, 2019;
- 2) Pay the Hotel Taxes; and
- 3) Adequate fencing to secure the property during construction.

To date, the following actions have been taken by the property owner:

- 1) The Master Building Permit was picked up on October 16, 2019;
- 2) The Hotel Taxes have not been paid; and
- 3) The temporary construction fencing has been relocated such as to prevent entry to the property from the East and the South. It is installed across Meadow Drive and from the Pool across to Building 1 and down to the South-end. The complex is now secure in the sense that there should be construction activity soon.

This item is to receive the sixth progress report and take any action deemed appropriate.

**RECOMMENDED ACTION:**

Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

**ORDINANCE NO. 2019-11**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, FINDING THE STRUCTURES AT 16884 NW FWY, JERSEY VILLAGE, TEXAS 77040, (RES B1, NORTHWEST VILLAGE BUSINESS PARK, R/P), THE “PROPERTY”, TO BE SUBSTANDARD AND A PUBLIC NUISANCE; ORDERING JERSEY VILLAGE LODGING, LLC OR THE TRUE OWNERS OF THE PROPERTY TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO DEMOLISH THE STRUCTURES ON THE PROPERTY IF OWNER FAILS TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO ASSESS A LIEN AGAINST THE PROPERTY FOR THE COSTS OF THE DEMOLITION; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO.**

**WHEREAS**, the Building Official of the City of Jersey Village reported that the buildings and structures at 16884 NW FWY, also known as RES B1, Northwest Village Business Park. R/P, Jersey Village, (the “Property”), which are located within the City, are substandard and a public nuisance; and

**WHEREAS**, the City provided notice to Jersey Village Lodging, LLC, Chan Patel, Northwest Village Business Park R/P, and Super 7 Inn Jersey Village Lodging LLC that the Property was substandard and public nuisance, and that a public hearing would be held on May 13, 2019; and

**WHEREAS**, in accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the “Code”), the City Council conducted a public hearing on May 13, 2019, so that the owner or the owner’s representatives of the Property may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures on the Property; and

**WHEREAS**, City Council finds all proper notices of the hearing were sent consistent with the Code to the persons asserting or likely to have an ownership in the Property; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property and the structures on the Property are substandard; and

**WHEREAS**, City Council finds that the conditions of the structures on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of Jersey Village and likely to endanger persons and property; and

**WHEREAS**, City Council finds that the Property is in violation of the City’s Code and ordinances;

**NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

**Section 2.** Jersey Village Lodging, LLC appeared before City Council and represented that it owns the Property. Owner requested more than thirty (30) days to repair the Property and to abate the nuisances associated with the Property. Having heard the comments of Owner and others, City Council finds, permits and orders the following:

A. The Property is dilapidated, substandard and unfit for human habitation, and a hazard to the public health, safety and welfare.

B. Within ten (10) days [by MAY 23, 2019], the Owner shall vacate the Property and secure the Property by fencing approved by the Building Official; and the building shall remain vacated and secured until a certificate of occupancy is issued by the Building Official.

C. The buildings on the Property shall be repaired by the Owner within one-hundred eighty (180) days [by NOVEMBER 9, 2019].

D. The Owner, lienholders, and mortgagees of the Property shall secure the Property in a reasonable manner from unauthorized entry while the work is being performed, as determined by the Building Official.

E. No work shall be performed by Owner on the Property until a permit is issued consistent with the Code by the Building Official, and all work shall be consistent with the Code.

F. The Owner shall provide to the Building Official the following plans, reports and specifications:

1) a written mold assessment by a licensed professional engineer or mold assessor of the interior spaces of the buildings intended for occupancy on the Property by JUNE 13, 2019;

2) a written asbestos survey/ screening by a licensed professional engineer by JUNE 13, 2019;

3) a written roof inspection report by a licensed professional engineer or experienced roof inspector by JUNE 13, 2019; and

4) complete construction documents and a plan of action for the construction / required repairs for the Property, including details for each motel room intended for human occupancy; the manager's apartment, the office/business/lobby guest area, the laundry areas, storage rooms, mechanical rooms, linen/washing rooms, breakrooms and similar work areas, and the pool area by JULY 15, 2019.

G. The Owner shall submit all applications for the permits necessary to repair the Property by JULY 15, 2019.

H. The Owner shall start work on any permit issued for the repair of Property within ten (10) days of the issuance of the permit(s).

I. The Owner shall report to the City Council the progress on the performance of the permitted work on the first regular meeting of the City Council for each month until the permitted work is complete.

J. No person may occupy the structures on the Property until a final inspection and certificate of occupancy are issued; provided, however, the Building Official may permit temporary certificates of occupancy for separate buildings.

**Section 3.**

A. If the Owner, lien holders, or mortgagees of the Property fail to repair, remove or demolish the substandard structures on the Property as provided above, then the City may demolish the structures on the Property, including cleaning and grading the Property, and place a lien on the Property for the expenses incurred by the City in such work in accordance with the Code and state law.

B. If the Owner violates the terms of this Ordinance, the City may seek administrative penalties not to exceed \$1,000 per day.

**Section 4.** The City Secretary shall file a copy of this order with the City and shall publish the caption of this Ordinance in the City’s official newspaper within 10 days of the date of this Ordinance.

**Section 5.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 6.** All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 7.** This ordinance shall be in full force and effect from and after its passage.

**PASSED AND APPROVED** this 13th day of May, 2019.

s/Andrew Mitcham, Mayor

**ATTEST:**

s/Lorri Coody, City Secretary



## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 Real Property and Section 551.071 Consult with Attorney.**

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1. *Austin Bleess, City Manager*
2. Pursuant to Texas Open Meetings Act Section 551.071, Consultation with Attorney, conduct a private consultation in a closed meeting with its attorney about contemplated litigation and matters in which the duty of the attorney under the Tex. Disciplinary R. Prof'l. Conduct conflicts with the Act, related to the police chief. *City Council*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** L01

**AGENDA SUBJECT:** Discuss and take appropriate action regarding the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1.

**Department/Prepared By:** Austin Bless, CM    **Date Submitted:** November 11, 2019

**EXHIBITS:**

|                          |                         |    |
|--------------------------|-------------------------|----|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ |
|                          | Amount Budgeted:        | \$ |
|                          | Appropriation Required: | \$ |

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

This items is to discuss and take appropriate action regarding the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1

**RECOMMENDED ACTION:**

This items is to discuss and take appropriate action regarding the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** November 18, 2019

**AGENDA ITEM:** L02

**AGENDA SUBJECT:** Discuss and take appropriate action on the item deliberated on in Executive Session regarding contemplated litigation and matters in which the duty of the attorney under the Tex. Disciplinary R. Prof'l. Conduct conflicts with the Act, related to the police chief.

**Department/Prepared By:** Lorri Coody, City Secretary

**Date Submitted:** November 13, 2019

**EXHIBITS:** None

|                          |                         |    |
|--------------------------|-------------------------|----|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ |
|                          | Amount Budgeted:        | \$ |
|                          | Appropriation Required: | \$ |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This item is to discuss and take any action regarding the item deliberated on in Executive Session regarding contemplated litigation and matters in which the duty of the attorney under the Tex. Disciplinary R. Prof'l. Conduct conflicts with the Act, related to the police chief.

**RECOMMENDED ACTION:**

**MOTION:** N/A