

Andrew Mitcham, Mayor  
Drew Wasson, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Scott Bounds, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, December 16, 2019, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and pledge by: Scott Basso, Pastoral Care Programs and Global Missions, Foundry United Methodist Church, Jersey Village, Texas.

### **C. CITIZENS' COMMENTS**

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

### **D. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2019, General Fund Budget Projections as of November 2019, and Utility Fund Budget Projections – November 2019.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Summary and Public Works Departmental Status Report
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

**E. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting and the Work Session Meeting both held on November 18, 2019. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2019-80, approving the Municipal Court Clerk's application for appointment of Deputy Clerk. *Isabel Kato, Finance Director*
3. Consider Ordinance No. 2019-40, amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 by increasing line item 01-10-7621 (city sales tax) in the amount not to exceed \$320,000, line item 01-10-7622 (sales tax reduction property taxes) in the amount not to exceed \$160,0000, line item 01-12-5023 (grants and incentives) in the amount not to exceed \$416,500 and line item 01-14-3502 (postage and freight) in the amount not to exceed \$3,700. *Isabel Kato, Finance Director*

**F. REGULAR SESSION**

1. Consider Resolution No. 2019-81, appointing a member to fill the unexpired term ending September 30, 2020 for Position Five (5) on the Recreation and Events Committee. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2019-82, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2 for the Term to begin on January 1, 2020 and end December 31, 2021. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2019-83, appointing the Presiding Municipal Court Judge and the Municipal Court Judges for the term beginning January 1, 2020 and ending December 31, 2021. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2019-84, appointing Humberto Ramirez as Municipal Court Clerk of the City of Jersey Village for the term beginning January 1, 2020 and ending December 31, 2021. *Isabel Kato, Finance Director*
5. Consider Resolution No. 2019-85, authorizing the City Manager to submit a grant application to TxVEMP for a new street sweeper to replace the City's existing sweeper. *Harry Ward, Director of Public Works*
6. Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

## **G. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

## **H. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 Real Property and Section 551.087 - Economic Development Negotiations.**

## **I. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1. *Austin Bleess, City Manager*
2. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village. *Austin Bleess, City Manager*

## **J. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

## **K. RECONVENE THE REGULAR SESSION**

1. Consider Resolution No. 2019-86, approving the sale of approximately 0.5739 acres of land north of US 290 at approximately 18200 Northwest Freeway in Jersey Village, Texas, to SB Ventures, LLC for the sum of \$135,000, pursuant to a real property purchase agreement made by and between the City of Jersey Village and SB Ventures, LLC; and, authorizing the City Manager to take all appropriate and necessary steps to complete the sale of said property. *Austin Bleess, City Manager*
2. Consider Resolution 2019-87, Resolution No. 2019-87, authorizing the City Manager to enter into a Chapter 380 Economic Development Agreement with Gordon NW Village, LP. *Austin Bleess, City Manager*

**L. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: December 11, 2019 at 2:45 p.m. and remained so posted until said meeting was convened.



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Lorri Coody, TRCM  
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillagetx.com](http://www.jerseyvillagetx.com)

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."