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# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive

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Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
Sheri Sheppard, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5

Austin Bleess, City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, October 16, 2017, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

### **C. PRESENTATIONS**

1. Presentation of Police Department Employee of the Third Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Justin Ray, Mayor*

### **D. BUDGET ITEMS**

1. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2017. *Justin Ray, Mayor*
2. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2017. *Justin Ray, Mayor*
3. Consider Ordinance No. 2017-35, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2017. *Justin Ray, Mayor*

### **E. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

### **F. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – August 2017, General Fund Budget Projections as of September 2017, Utility Fund Budget Projections – September 2017, and Quarterly Investment Report – September 2017.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division’s Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, Parks and Recreation Departmental Report and Golf Course Annual Rounds Graph
8. Report from Code Enforcement
9. City Social Media Summary Report

#### **G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on September 18, 2017 and the Special Session Meeting held on September 11, 2017. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2017-75, appointing Dr. Anh Dang as Health Officer for the City of Jersey Village. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2017-76, consenting to and approving the appointment of Jim Griffin as the Harris County Municipalities Waste Disposal representative to the Gulf Coast Waste Disposal Authority Board of Directors effective November 10, 2017. *Lorri Coody, City Secretary*

#### **H. REGULAR AGENDA**

1. Consider Resolution No. 2017-77, authorizing the City Manager to proceed with the purchase a new 2018 Spartan Supervac Rescue Truck. *Mark Bitz, Fire Chief*
2. Consider Ordinance No. 2017-36, amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$210,000 to increase line item 01-12-5502 (Legal Fees) from the General Fund balance in order to cover the increase in legal fees for the Fiscal Year 2016-17. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2017-78, setting employee health insurance contribution rates for the 2018 health insurance plan year. *Trelena Collins, HR Generalist*

4. Consider Resolution No. 2017-79, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2. *Austin Bleess, City Manager*
5. Consider Resolution No. 2017-80, appointing a Commissioner to fill the unexpired term ending September 30, 2019 for Position One on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. *Lorri Coody, City Secretary*
6. Consider Resolution No. 2017-81, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2018 General Assembly. *Lorri Coody, City Secretary*
7. Discuss and take appropriate action concerning the scope of services and selection of an engineering services provider for the implementation of the following Long-Term Flood Recovery Plan projects: 1) the Jersey Meadow Golf Course Mitigation Analysis & Design Project; and 2) the Castlebridge Wastewater Treatment Plant Tertiary Treatment Facility Project. *Kevin T. Hagerich, Director of Public Works*

## **I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

## **J. ADJOURN**

### **CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 13, 2017 at 10:15 a.m. and remained so posted until said meeting was convened.

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Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).