

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 18, 2017 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 7:03 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, Sheri Sheppard  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Secretary, Lorri Coody  
City Attorney, Paula Alexander

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kevin T. Hagerich, Public Works Director; and Trelena Collins, Human Resource Generalist.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by Lead Pastor Peter Swann, Hope Church.

**C. PROCLAMATIONS**

1. Proclamation recognizing Tuesday, October 3, 2017 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts.

Mayor Ray read the proclamation and presented it to Police Chief Eric Foerster of the Jersey Village Police Department.

**D. FISCAL 2017-2018 MUNICIPAL BUDGET ITEMS**

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2017-2018.
  - a. Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2017-2018.

After the Mayor opened the public hearing at 7:03 p.m., City Manager Bleess gave a presentation which included information on the following topics:

- FY 2018 Budget Goals
- Challenges
- General Fund Revenues Vs. Expenditures Graph 2009 to 2018
- 2017-18 Revenues and Expenditures, including Supplementals
- Projected General Fund Revenue Graph for FY 2017-2018
- Assessed Valuations – FY 09 through FY 17
- Property Tax Rate
- Sales Tax Trend – FY 14 through FY 17
- Franchise Fees, Service Fees, and Fines
- Supplementals

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➤ Budget Calendar

In completing the presentation from the City Manager, Mayor Ray called upon those appearing to be heard on the proposed fiscal year 2017-2018 Municipal budget as follows:

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625** – Mr. Maloy voiced his concern for the amount of tax dollars being spent on the City's golf course. He then stated that he does not support the berm project and the irrigation project for the golf course in the upcoming budget year because these expenditures do not help to mitigate flooding in the city. He also spoke against any monies being allocated for the club house renovations. Before closing his remarks, Mr. Maloy told City Council that the longitudinal tinning work being performed by TxDOT on US HWY 290 is substandard and as a result the desired level of noise mitigation is not realized.

With no one else signing up to speak, Mayor Ray closed the public hearing at 7:20 p.m.

**2. Discuss and take appropriate action concerning any final changes to the proposed 2017-2018 Municipal Budget.**

Isabel Kato, Finance Director, introduced the item stating that this item is to discuss any changes to the 2017-2018 Municipal Budget. She reminded City Council that they met on July 17, 2017, July 18, 2017 and July 19, 2017 in a budget work session to review and discuss the proposed 2017-2018 budget. On July 19 2017, City Council approved several changes to the proposed budget. However, additional changes are still needed before approving the 2017-2018 budget.

The changes proposed are as follows:

- **General Fund – Building Maintenance Department:** A change is needed for the Building Maintenance department due to our proposal of eliminating the buildings maintenance position and creating a facilities manager position. The additional cost with salaries and fringe benefits will be \$10,710 but this cost will be offset by a reduction of the same amount \$10,710 from line item 01-33-5017 (Utilities).
- **General Fund – Parks Department Budget:** A change is needed to increase line item 01-39-4007 Chemicals in the amount of \$1,500 due to City Councils request of building a splash pad for the pool. The splash pad is proposed for construction in FY 17-18. Because the splash pad is a recirculating system, it will need the same chemicals as the pool.

Council engaged in discussion about the facility manager position. Staff explained that the supplemental is to create the position and with changes in the current structure the cost of the new position will be offset by a reduction in the utilities line item.

Council also engaged in discussion about the proposed salary increases in the budget. Some members of the Council voiced concern about the substantial increases being proposed for several positions. There was not opposition to the proposed increases as a

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whole, rather there was concern for the placement of some of the increases. Some felt that there needs to be parity between salaries and benefits.

There was also discussion about how the increases would be implemented. Staff explained that the increases are not automatic and that each department head would review each employee's performance and set the increase within the proposed parameters. The proposed amounts in the 2017-2018 budget provide space for movement and do not focus on the individual, rather positions.

Council would like to see a spreadsheet of the all employees with their current salary, the amount proposed in the budget and the amount actually set by department heads. Council would also like to review insurance benefits.

With no further discussion on the matter, Mayor Ray inquired if the changes proposed for the facilities management position and the splash pad chemicals were included in the proposed budget in item D3 of this agenda. City Finance Director Kato told City Council that these changes have been included in the proposed budget submitted in the meeting packet. Accordingly, there is no need to make a motion and take a vote on this item since the inclusion of same will be considered in Item D3 on this agenda.

With no further discussion, Mayor Ray called the next item on the agenda as follows:

**3. Consider Ordinance No. 2017-33, adopting the City of Jersey Village municipal budget for fiscal year 2017-2018.**

Isabel Kato, Finance Director, introduced the item, stating that at the conclusion of the public hearing on the municipal budget, Council shall take action on the proposed budget.

She explained that the proposed budget has been filed with the City Secretary. Council has held the public hearing on the proposed budget for fiscal year 2017-2018 and has addressed changes thereto.

Accordingly, she recommended that the budget be adopted. The vote to adopt the budget must be a record vote.

With no discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2017-33, adopting the municipal budget for fiscal year 2017-2018. Council Member Wubbenhorst seconded the motion. The record vote follows:

Council Member Mitcham:	Aye
Council Member Holden	Aye
Council Member Warren:	Aye
Council Member Sheppard:	Aye
Council Member Wubbenhorst:	Aye

Mayor Ray, although present, did not vote.

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The motion carried.

**ORDINANCE NO. 2017-33**

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; MAKING APPROPRIATIONS AS REFLECTED IN SAID BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

**4. Consider Resolution No. 2017-70, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code.**

Isabel Kato, Finance Director, explained that Section 26.04 of the Tax Code requires that the Jersey Village Tax Assessor:

- Submit the appraisal roll showing the total appraised, assessed, and taxable values of all property and the total taxable value of new property for the City of Jersey Village;
- Certify the current year estimated collection rate and the amount of debt taxes collected in previous year in excess of the current year's anticipated amount of collections; and
- Calculate and submit the effective tax rate and rollback tax rate.

She explained that this item accomplishes these tasks.

Council Member Warren moved to approve Resolution No. 2017-70, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**RESOLUTION NO. 2017-70**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE JERSEY VILLAGE TAX ASSESSOR'S STATUTORY CERTIFICATIONS, SUBMISSIONS, AND CALCULATIONS UNDER SECTION 26.04 OF THE TAX CODE.

**E. CITIZENS COMMENTS**

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Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

There were no Citizen Comments.

**F. CITY MANAGER’S REPORT**

City Manager Bleess gave his report as follows:

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – July 2017, General Fund Budget Projections as of August 2017, and Utility Fund Budget Projections – August 2017.**
- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division’s Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests.**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.**
- 6. Public Works Departmental Report and Construction and Field Projects Update**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report.**
- 8. Report from Code Enforcement**
- 9. City Social Media Summary Report**

In addition to his report, Council asked for an update on the traffic conditions in the City. City Manager Bleess told Council that he contacted TxDOT about the US HWY construction. They have reported that they expect that the feeder construction in our area should be complete by mid-October. Additionally, the police department has stepped up its traffic watch and is issuing tickets when warranted.

Council also asked about an update for the soundwall. Public Works Director, Kevin T. Hagerich reported that we are waiting on the engineering study for the detention ponds. Once we receive this, the project will be ready for the geotechnical work study.

**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

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- 1. Consider approval of the Minutes for the Regular Session Meeting held on August 21, 2017 and the Special Session Meeting held on August 21, 2017.**
- 2. Consider Resolution No. 2017-71, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code.**

RESOLUTION NO. 2017-71

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND APPROVING THE INVESTMENT POLICY AND INVESTMENT STRATEGIES USED FOR CITY FUNDS IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE.

- 3. Consider Resolution No. 2017-72, nominating a candidate to serve on the Harris County Appraisal District's Board of Directors.**

RESOLUTION NO. 2017-72

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT.

Council Member Mitcham moved to approve items 1 through 3 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**H. REGULAR AGENDA**

- 1. Consider Ordinance No. 2017-34, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$35,007.00, and authorize the purchase of a 2017 Chevrolet Tahoe from the Crime Control and Prevention District Fund.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows:

On August 8, 2017, while responding to an accident scene, Unit #1402, a 2014 Chevrolet Tahoe, was struck by a box truck and sustained major damage. The Tahoe was subsequently totaled by TML, the City's insurance provider.

Presently, the department is short one patrol unit, and is requesting funding to purchase a new Tahoe to replace the totaled unit, as soon as possible. The City has received a quote from Siddons Martin Emergency Group for a 2017 Chevrolet Tahoe for a total of

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\$53,282.00. Siddons Martin is a Buy Board contract vendor. After receiving an insurance settlement in the amount of \$18,275.00, the total funding required for the purchase is \$35,007.00.

The budget amendment is a three part process that first moves the funds from the CCPD fund balance into the CCPD Budget – Equipment Purchase Contribution – 50-27-9781 (Exhibit A). The funds will then be transferred to the Capital Replacement Fund by increasing line item 07-71-9764 (Exhibit B) and then to line item 07-72-6580 – Capital Replacement Vehicles Fund (Exhibit C) in order to make the purchase.

The CCPD Board has met and recommends that its 2016-2017 budget be amended in the amount of \$35,007.00 to accommodate the funding necessary for the purchase of the 2017 Chevrolet Tahoe. Council must consider the CCPD Board's recommendation to amend its budget. This item is to accomplish the approval of the CCPD Board's actions in connect with this budget amendment.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2017-34, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$35,007.00, and authorize the purchase of a 2017 Chevrolet Tahoe from the Crime Control and Prevention District Fund. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-34

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE REQUEST OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT TO AMEND THE 2016-2017 CRIME CONTROL AND PREVENTION DISTRICT'S BUDGET IN THE AMOUNT OF \$35,007.00 AND AUTHORIZING THE PURCHASE OF A 2017 CHEVROLET TAHOE FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AND PROVIDING FOR SEVERABILITY.

- 2. Consider Resolution No. 2017-73, appointing members to the Planning and Zoning Commission and Capital Improvements Advisory Committee, the Board of Adjustment, the Building Board of Adjustment and Appeals, the Recreation and Events Committee, and the Golf Course Advisory Committee.**

City Secretary, Lorri Coody, presented the item. She explained that the terms for members serving on various Boards, Commissions, and Committees have expired, requiring that new appointments be made by the Council at this time.

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In order to prepare for this item the following actions were taken to inform residents of these appointments and extend invitation for consideration of applications:

1. A notice was placed in the September 2017 JV Star; and
2. A notice was placed on the City's website.

The applications of those qualified candidates who have expressed interest in serving on these Boards and Commissions were included in the Council meeting packet.

Council reviewed the openings on each of the following Boards and Committees and made the appropriate appointments as follows:

**Planning & Zoning Commission and the Capital Improvements Advisory Committee**

Council Member Mitcham moved to appoint Junious Williams IV to Position 1, Geoff Butler to Position 2, Barbara Freeman to Position 3, and Joseph J. Paul to Position 4 for the term that begins on October 1, 2017 and ends September 30, 2019. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**The Board of Adjustment**

Council Member Holden moved to appoint Henry R. Hermis, Jr. to Position 1, Joe Pennington to Position 2, Thomas Simchak to Position 3, and Doyle Stuckey to Position A1 for the term that begins on October 1, 2017 and ends September 30, 2019. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**The Building Board of Adjustment and Appeals**

Council Member Mitcham moved to appoint Ari Fleitman to Position 5, Michael O'Kelley to Position 6, and Gary Vossler to Position 7 for the term that begins on October 1, 2017 and ends September 30, 2019. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None



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The motion carried.

**The Recreation and Events Committee**

Council Member Sheppard moved to appoint Bridget Martinez to Position 1, Rebecca Lozano to Position 2, David L. Lock to Position 3, and Robert Krauss to Position 4 for the term that begins on October 1, 2017 and ends September 30, 2019. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**The Golf Course Advisory Committee**

Council Member Warren moved to appoint Vance Burnham to Position 1, Greg Fair to Position 2, Jane Arnett to Position 3, David L. Lock to Position 4, Ronald Schielke to Position 5, Robert Karlin to Position 6, and Ceri Davies to Position 7 for the term that begins on October 1, 2016 and ends September 30, 2017. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**RESOLUTION NO. 2017-73**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE PLANNING & ZONING COMMISSION, THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE, THE BOARD OF ADJUSTMENT, THE BUILDING BOARD OF ADJUSTMENT AND APPEALS, THE GOLF COURSE ADVISORY COMMITTEE; AND THE RECREATION AND EVENTS COMMITTEE.

**3. Consider Resolution No. 2017-74, authorizing action for the 2018 Health Insurance Plan Year.**

City Manager Bleess introduced the item. Background information is as follows:

Throughout the budget process we discussed the wages and benefits for employees. Health insurance was a topic that Council discussed heavily. We recently received our rerate numbers from TML IEBP, which is our health insurance provider.

For the budget we projected a 20% increase in health insurance rates. This was based on a few items. First our claims rate is at 120% of premiums. Second our health insurance pool

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has seen higher rerates this year with the average community seeing a 10% increase in health insurance rates. Finally, there is a lot of uncertainty in the health insurance market place right now given the discussion on the national level.

Our rerate came in at 20% over our current rates. After negotiating with TML, two plan options were received late this evening with increases at 14% that includes a few plan changes and higher deductibles.

TML IEBP has been a very good, and very competitive way for the city to get health insurance at reasonable costs. Since 2009 our health insurance rates have only gone up 31%, which is less than 3.4% each year. That is much better than average. Even with this large increase this year our 10-year average breaks down to 5.1%, which is still better than average.

Historically the Council has authorized staff to go out for bids if the increase was more than 10%. We can still do that if the Council wishes.

Since 2009 we have offered the same medical plans, the High Plan and the Standard Plan, with the main difference being deductibles. Because of the rate increase we have requested rates for different plans so we can compare. We are also negotiating for a better rerate on our current plans. If the Council is interested in offering just the standard plan we could do this for a savings of \$124,000.

In speaking with other managers around the area and state, a 10% increase this year is not uncommon. Given everything surrounding the health care debate nationally there is a lot of uncertainty in the market place. Given our claims rating for this year, I would anticipate a 7%-10% increase from what other average communities are seeing. So while this increase is quite high, if we can get them to bring down the numbers a bit, I think it would be beneficial to stay with TML for our health insurance.

Staff is looking for direction from the Council on if they'd like us to go out for bid or if we should stay with TML, and if we stay with TML if we should look to switch plans or not.

Council engaged in discussion about the negotiated plans and the number of plans for which rates were requested. City Manager Bleess explained that we actually requested numbers for six (6) different plans, but because of our claim history TML could only give a proposal on two different options, outside the current plans, that provide the lowest possible increase at 14%. The two plans increase the deductibles by \$250. So the current high plan's deductible would increase from \$500 to \$750 and the standard plan would increase from \$1,000 to \$1250. TML would not quote any other plans.

The two options were discussed along with the 120% loss ratio. It was the consensus that this loss ratio prohibits getting a better rate even if the city would go out for bids. Most believed the 14% rate increase was good considering the loss ratio and the current market conditions.

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Council discussed the need for parity with benefits and salary increases. They also discussed the quality of benefits provided by TML and agreed that the plan is better than what most employers offer. As a result, some members of Council felt that while the spouses of employees can get coverage through their own employer they elect to get coverage with the City because of the quality of coverage. To discourage this practice, a spousal surcharge was discussed along with other methods to encourage spouses of employees to seek coverage through their own employer.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2017-74, authorizing action for the 2018 Health Insurance Plan Year by selecting option 2 with an emphasis on the TML proposal that increases the deductible to \$750 for the high plan and \$1250 for the standard plan. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-74

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING ACTION FOR THE 2018 HEALTH INSURANCE PLAN YEAR.

**I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wubbenhorst:** Council Member Wubbenhorst had no comments.

**Council Member Sheppard:** Council Member Sheppard had no comments.

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**Council Member Mitcham:** Council Member Mitcham had no comments.

**Council Member Holden:** Council Member Holden had no comments.

**Council Member Warren:** Council Member Warren had no comments.

**Mayor Ray:** Mayor Ray had no comments.

**J. CLOSE THE REGULAR SESSION**

Mayor Ray closed the Regular Session at 8:15 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section, Government Code Section 551.074 – Personnel Matters and Section 551.087 – Economic Development.

**K. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.**
- 2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.**
- 3. Deliberations regarding economic development incentives, pursuant to the Texas Open Meetings Act Section 551.087.**

**L. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 10:21 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive session.

**M. CONVENE REGULAR SESSION**

- 1. Consider setting the City Secretary's compensation for budget year 2017-2018.**

In consideration of this item, Council Member Mitcham moved to set the base salary of the City Secretary for budget year 2017-2018 at \$96,342.76 and to approve \$150.00 per month Certification/Incentive pay. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

- 2. Consider setting the City Manager's salary for budget year 2017-2018.**

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In consideration of this item, Council Member Sheppard moved to set the base salary of the City Manager for budget year 2017-2018 at \$146,300. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**3. Discuss and take appropriate action on items discussed in Executive Session regarding Economic Development incentives.**

No discussion was had on this item. No action was taken.

**N. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 10:24 p.m.

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Lorri Coody, City Secretary