
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Justin Ray, Mayor
Andrew Mitcham, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5

Austin Bleess, City Manager
Lorri Coody, City Secretary
Leah Hayes, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, July 17, 2017 at 6:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. The Mayor and a quorum of the City Council will be physically present at the meeting. Sheri Sheppard, Council Position No. 4, will participate in the work session portion of the meeting via videoconference call. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

Upon completion of Agenda Items A through I, City Council will take a short recess in order to reconvene the remaining agenda item (J. Work Session Agenda, including Budget Items in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Second Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Justin Ray, Mayor*

D. PUBLIC HEARINGS

1. Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use. *Justin Ray, Mayor and Debra Mergel, Planning and Zoning Commission Chairman*
2. Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club. *Justin Ray, Mayor and Debra Mergel, Planning and Zoning Commission Chairman*

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

3. Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops. *Justin Ray, Mayor and Debra Mergel, Planning and Zoning Commission Chairman*
4. Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops. *Justin Ray, Mayor and Debra Mergel, Planning and Zoning Commission Chairman*
5. Conduct a public hearing on the creation of a Tax Reinvestment Zone and its benefits to the municipality and to the property in the proposed zone. *Justin Ray, Mayor*

E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

F. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – May 2017, General Fund Budget Projections as of June 2017, Utility Fund Budget Projections – June 2017, and Quarterly Investment Report – June 2017.
2. Open Records Requests – Non-Police, Recreational Vehicle Registration Update
3. Fire Departmental Report and Communication Division's Monthly Report.
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, Parks and Recreation Departmental Report and Golf Course Advisory Committee Report.
8. Report from Code Enforcement
9. City Social Media Summary Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a

Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on June 19, 2017; the Special Session Meeting held on June 27, 2017; and the Town Hall Meeting held on June 27, 2017. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2017-25, amending Ordinance No. 2017-24 passed, approved and adopted on June 19, 2017. *Kimberly Terrell, Director of Parks and Recreation*
3. Consider Resolution No. 2017-52, authorizing the re-appointment of Directors Ray, Holden, and Warren to a two-year term on the City of Jersey Village Crime Control and Prevention District to begin on September 1, 2017 and end on August 31, 2019. *Justin Ray, Mayor*

H. REGULAR AGENDA

1. Consider Resolution No. 2017-53, supporting Safe2Save mobile app to encourage safe driving habits in Jersey Village. *Austin Bleess, City Manager*
2. Consider Ordinance No. 2017-26, establishing the Tax Increment Reinvestment Zone Number Two, City of Jersey Village Texas. *Austin Bleess, City Manager*
3. Consider Resolution No. 2017-54, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use. *Debra Mergel, Planning and Zoning Commission Chairman*
4. Consider Ordinance No. 2017-27, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add health club as a permitted use; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date. *Kevin T. Hagerich, Director of Public Works*
5. Consider Resolution No. 2017-55, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club. *Debra Mergel, Planning and Zoning Commission Chairman*
6. Consider Ordinance No. 2017-28, amending Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date. *Kevin T. Hagerich, Director of Public Works*
7. Consider Resolution No. 2017-56, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business

District) to revise Subsection (A)(14) relating to Stores and Shops. *Debra Mergel, Planning and Zoning Commission Chairman*

8. Consider Ordinance No. 2017-29, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date. *Kevin T. Hagerich, Director of Public Works*
9. Consider Resolution No. 2017-57, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops. *Debra Mergel, Planning and Zoning Commission Chairman*
10. Consider Ordinance No. 2017-30, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date. *Kevin T. Hagerich, Director of Public Works*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Upon completion of Agenda Items A through I, City Council will take a short recess in order to reconvene the remaining agenda item J. Work Session Agenda, including Budget Items in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.

J. WORK SESSION AGENDA

1. Discuss and take appropriate action concerning the scope of work associated with the creation of a Master Plan for the City's entrances (landscaping), logo and branding, and wayfinding. *Kimberly Terrell, Parks and Recreation Director*
2. Review and discuss the proposed fiscal year 2017-2018 municipal budget. *Austin Bleess, City Manager*

K. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 13, 2017 at 2:15 p.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: C1

AGENDA SUBJECT: Presentation of Police Department Employee of the Second Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

Department/Prepared By: Lorri Coody **Date Submitted:** July 10, 2017

EXHIBITS:

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The Jeremy E. Ray Post 324 initiated a quarterly program in 2008 to recognize and honor Jersey Village Police Department employees for performance above and beyond the call of duty.

The presentations being made at this meeting are for the Employee of the First Quarter.

RECOMMENDED ACTION:

N/A

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: D1

AGENDA SUBJECT: Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Public Hearing Notice](#)
Preliminary Rep. – [Health Club Dist. F Script](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 and recommended in its preliminary report that amendments be made to the Jersey Village Code of Ordinances, Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

The preliminary report was submitted to the Council at its June 19, 2017 meeting, and Joint Public Hearings were ordered for July 17, 2017.

Joint public hearings must be conducted by the City Council and the Planning and Zoning Commission in accordance with the requirements of the Code of Ordinances of the City of Jersey Village - Section 14-84.

The purpose of the hearing is to provide an opportunity for the public to give oral or written comments to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

RECOMMENDED ACTION:

Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

NOTICE OF JOINT PUBLIC HEARING

NOTICE is hereby given that the City of Jersey Village City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a joint public hearing at 6:00 p.m., Monday, July 17, 2017, at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, for the purpose of receiving written and oral comments from any interested person(s) concerning the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

A copy of the Planning and Zoning Commission's Preliminary Report, which is accompanied by proposed ordinance changes, may be examined online at <http://www.jerseyvillage.info/>.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village



CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION PRELIMINARY REPORT – HEALTH CLUB AS PERMITTED USE IN DISTRICT F

The Planning and Zoning Commission has met in order to consider amendments to the Code of Ordinances of the City of Jersey Village, in order to add Health Club as a Permitted Use in Zoning District F (First Business District); and

After review and discussion, the Commissioners preliminarily propose that amendments be made to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

This preliminary change to the City's comprehensive zoning ordinance is more specifically detailed in the proposed ordinance attached as Exhibit "A."

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 13th day of June 2017.

s/Debra Mergel, Chairman

ATTEST:

s/Lorri Coody, City Secretary



EXHIBIT A

PROPOSED ORDINANCE

ORDINANCE NO. 2017-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO ADD HEALTH CLUB AS A PERMITTED USE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDE BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by adding “health club” as a permitted use in District F; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, “Building and Development,” Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to add subsection (a)(24) “*health club*” as a permitted use in section 14-105 Regulations for District F (first business district), by adding the language underlined to read and provide as follows:

“Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-105.-Regulations for district F (first business district).

....

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district F except for one or more of the following uses:

- (1) Townhouses and patio homes.
- (2) Banks.
- (3) Barber and beauty shops.
- (4) Professional offices and business offices.
- (5) Educational institutions.
- (6) Hospitals, clinics and nursing care centers.
- (7) Churches and other places of worship.
- (8) Hotels and motels.
- (9) Public parks and playgrounds, public recreational facilities and community buildings.
- (10) Municipal and governmental buildings, police stations and fire stations.
- (11) Parking lots.
- (12) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
- (13) Restaurants, cafes and cafeterias.
- (14) Stores and shops for retail trade.
- (15) Theaters.
- (16) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
- (17) Garages, public.
- (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
- (19) Golf courses, country clubs, miniature golf courses, and driving ranges.
- (20) Electric power lines and electric substations, including accessory uses customarily incidental thereto; provided that any such accessory use shall not be so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibrations, noise, view or the emission of odor, dust, smoke or pollution of any other kind. The height and area, construction, and other regulations provided by this section shall not apply to uses allowed in the subpart.
- (21) The following uses are permitted in district F with a specific use permit:
 - a. Telephone switching facilities;
 - b. Child day-care operations (licensed child-care centers and school-age program centers);
 - c. Car wash facilities.
- (22) Model homes as permitted in district A.

(23) Grocery store.

(24) Health club.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of June, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: D2

AGENDA SUBJECT: Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Public Hearing Notice](#)
Preliminary Rep. – [Health Club Definitions](#)
[Script](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 and recommended in its preliminary report that amendments be made to the Jersey Village Code of Ordinances, Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

The preliminary report was submitted to the Council at its June 19, 2017 meeting, and Joint Public Hearings were ordered for July 17, 2017.

Joint public hearings must be conducted by the City Council and the Planning and Zoning Commission in accordance with the requirements of the Code of Ordinances of the City of Jersey Village - Section 14-84.

The purpose of the hearing is to provide an opportunity for the public to give oral or written comments to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health.

RECOMMENDED ACTION:

Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

NOTICE OF JOINT PUBLIC HEARING

NOTICE is hereby given that the City of Jersey Village City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a joint public hearing at 6:00 p.m., Monday, July 17, 2017, at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, for the purpose of receiving written and oral comments from any interested person(s) concerning the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

A copy of the Planning and Zoning Commission's Preliminary Report, which is accompanied by proposed ordinance changes, may be examined online at <http://www.jerseyvillage.info/>.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village



CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION PRELIMINARY REPORT – DEFINITION FOR HEALTH CLUB

The Planning and Zoning Commission has met in order to consider amendments to the Code of Ordinances of the City of Jersey Village, at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club; and

After review and discussion, the Commissioners preliminarily propose that Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions be amended by adding a definition for Health Club.

This preliminary change to the City’s comprehensive zoning ordinance is more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 13th day of June 2017.

s/Debra Mergel, Chairman

ATTEST:

s/Lorri Coody, City Secretary



EXHIBIT A
PROPOSED ORDINANCE

ORDINANCE NO. 2017-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE I. IN GENERAL, SECTION 14-5 DEFINITIONS ADDING HEALTH CLUB; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDE BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by adding a definition for “health club”; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, “Building and Development,” Article I. *IN GENERAL*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to add a definition for “*health club*” to section 14-5 Definitions, by adding the language underlined to read as set out in the attached Exhibit “A.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or

invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of June, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

DRAFT

EXHIBIT "A"

"Sec. 14-5. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory building means a building or structure customarily incidental and subordinate to the principal structure and located on the same lot as the principal building.

Accessory use of a building means a subordinate use or building customarily incident to and located on the lots occupied by the main use or building.

Advertising means to seek the attraction, or to direct the attention, of the public to any goods, services, merchandise, purpose or cause.

Agriculture means any land or building used for pasturage, floriculture, dairying, horticulture, forestry and livestock or poultry husbandry.

Alley means a legally established private access easement affording a secondary means of vehicular access to abutting property and not intended for general traffic circulation.

Alluvial fan flooding means flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

Alter means to change, rearrange, enlarge, extend or reduce any structure or part thereof on the same site.

Alterations means any change, addition or modification in construction or type of occupancy; any change in the structural members of a building, such as walls or partitions, columns, beams or girders; or any change which may be referred to in this chapter as "altered" or "reconstructed."

Apartment means a dwelling unit in a multiple-family dwelling.

Apex means a point on an alluvial fan or similar landform below which the low path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

Appeal means, for the purpose of flood hazard regulation, a request for a review of the floodplain administrator's interpretation of any provision of this chapter or a request for a variance.

Area of shallow flooding means a designated AO, AH or VO zone on a community's flood insurance rate map (FIRM) with a one percent chance or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of special flood hazard means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as zone A on the flood hazard boundary map (FHBM). After detailed ratemaking has been completed in preparation for publication of the FIRM, zone A usually is refined into zones A, AE, AH, AO, A1-99, VO, V1-30, VE or V.

As-built documents means documents prepared by a registered professional engineer and confirming that the public improvements are constructed as shown.

Auto body shop means any shop or garage, other than a private garage, where bodywork and painting are performed.

Base flood means the flood having a one percent chance of being equaled or exceeded in any given year.

Basement, for purposes of flood hazard regulations, means any area of the building having its floor subgrade (below ground level) on all sides.

Berm means a manmade, formed, earth mound of definite height and width used for obscuring purposes; the intent of which is to provide a transition between uses of differing intensity.

Billboard means an off-premises sign.

Block means a tract or parcel of land designated as such on a subdivision plat surrounded by streets or other physical obstructions.

Blockface means the properties abutting on one side of a street between the two nearest intersecting streets or other physical features, such as a watercourse or unsubdivided land, that defines the end of the block.

Boundary sewer line means a sewer line installed in a street bounding a development or faced on only one side by a development, which can also serve property not included in the development on the opposite side of the street.

Boundary water line means a water line, installed in a street bounding a development or faced on only one side by a development, which can also serve property not included in the development on the opposite side of the street.

Buffer means the area, space or physical means which is established to protect or insulate one land use or one building from another. Generally, buffering will be the use of landscaping (other than mere grass on a flat terrain) or the use of landscaping along with berms, walls or decorative fences that at least partially and periodically obstruct the view from the street and adjacent property in a continuous manner, of vehicular use areas, parking lots and their parked cars, and detention ponds.

Buffer yard means a strip of land, including any specified type and amount of planting or structures which may be required to protect one type of land use from another, or minimize or eliminate conflicts between them.

Build means to convert, enlarge, reconstruct or alter a building or structure.

Building . See definition in the building code article of this chapter.

Building area means ground floor area computed by using the outside dimensions, excluding the floor area of garages, open or screened porches, basements or semifurnished storage rooms not used for residential purposes.

Building height means the vertical distance measured from the established grade to the highest point of the roof surface for flat roofs; to the deck line of mansard roofs; and to the average height between eaves and ridge for gable, hip and gambrel roofs. Where a building is

located on a sloping terrain, the height may be measured from the average ground level of the grade at the building wall.

Building line means a line parallel to the front lot line. A minimum building line is the same as the minimum required front setback line.

Building, principal means a building in which is conducted the main or principal use of the lot on which such building is located.

Business frontage means the linear measurement from outer wall to outer wall of the side of the building which faces or fronts a street and which generally contains the primary entrance to the building.

Business purposes means the erection or use of any property, building, structure, permanent or temporary, for the primary purpose of conducting in such building or structure or on such property a lawful commercial enterprise in compliance with all ordinances and regulations of the city governing such activity. The term "business purpose" shall not include any property, building or structure erected or used for the primary purpose of securing a permit to erect a sign.

Cabana or dressing room means a small structure for use as a bathhouse adjacent to a swimming pool.

Car wash facility means a facility of the tunnel unit type for washing and cleaning of passenger vehicles which allows washing of multiple vehicles in a tandem arrangement while moving through the structure, to include detail areas, vacuum areas and a lobby.

Carport means a permanent structure that is attached to a residence or private garage, that covers a driveway, and that consists of a roof and one or more sides.

Certificate of compliance means a certificate issued by the city to a party intending to initiate any work or change any use of property in the city.

Child-care center means a facility licensed by the State of Texas to provide care at a location other than the permit holder's home, for seven or more children under 14 years of age, for less than 24 hours per day, but at least two hours a day, three or more days per week (40 TAC § 745.37(2)(D)).

Child day-care operations means any facility used for the following child day-care operations licensed under state law (40 TAC Ch. 745): "child-care center" and "school-age program" operations.

Church means a building wherein persons regularly assemble for religious worship and which is maintained and controlled by a religious body organized to sustain public worship, together with all accessory buildings and uses customarily associated with such primary purpose.

Clinic means the office of one or more licensed doctors who may or may not be associated in the practice of their profession.

Club means an organization of persons for special purposes or for the promulgation of sports, arts, science, literature, politics or similar activities, but not operated for profit and open only to members and not the general public.

Commercial building means any building other than a single-family residence.

Commercial message means a message placed or caused to be placed before the public by a person directly involved in the manufacture or sale of the products, property, accommodations, services, attractions or activities or possible substitutes for those things which are the subject of the message; and that refers to the offer for sale or existence for sale of products, property, accommodations, services, attractions or activities that are offered or exist for sale or for hire; or that attracts attention to a business or to products, property, accommodations, services, attractions or activities that are offered or exist for sale or for hire.

Condominium . See *Unified development*.

Courts means an open space, bounded on more than two sides by the walls of a building. An inner court is a court entirely surrounded by the exterior walls of a building. An outer court has one side open to a street or alley, yard or other permanent open space.

Critical feature means an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.

Curbline means an imaginary line drawn along the edge of the pavement on either side of a public street.

Density means the average number of dwelling units per acre for the entire development, including streets.

Developer means any person who improves or subdivides a tract of land or improves or takes any action preparatory to the erection, improvement or movement of any building or structure on a tract of land.

Development, for purposes of flood hazard regulations, means any man-made change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

District means an area of land for which there are uniform zoning regulations governing the use of buildings and premises, density of development, yard requirements and height regulations.

Double-faced sign means a single sign with two parallel sign faces back-to-back.

Dwelling, multiple-family means a building used or designed as a residence for three or more families living together independently of each other.

Dwelling, single-family means a detached building, designed for or occupied exclusively by one family.

Dwelling, two-family means a detached building, designed for or occupied by two families living independently of each other.

Dwelling unit means one or more rooms with bathroom and principal kitchen facilities designed as a self-contained unit for occupancy by one family for living, cooking and sleeping purposes.

Easement, utility means a right held by the city to make use of the land of another for a limited purpose, such as right of passage.

Electrical sign means a sign containing electrical wiring or utilizing electric current, but not a sign illuminated by an exterior light source.

Elevated building means a nonbasement building built, in the case of a building in zones A1-30, AE, A, A99, AO, AH, B, C, X and D, to have the top of the elevated floor, or in the case of a building in zones V1-390, VE or V, to have the bottom of the lowest horizontal structure member of the elevated floor elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the flow of the water; and adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of zones A1-30, AE, A, A99, AO, AH, B, C, X and D, the term "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwaters. In the case of zones V1-30, VE or V, the term "elevated building" also includes a building otherwise meeting the definition of elevated building, even though the lower area is enclosed by means of breakaway walls if the breakaway walls meet the standards of section 60.3(e)(5) of the National Flood Insurance Program regulations.

Erected means built, constructed, reconstructed, moved upon, or any physical operations on the premises required for the building. Excavations, fill, drainage and the like shall be considered a part of erection.

Excavation means any breaking of ground, except common household gardening, general farming and ground care.

Existing construction means, for the purpose of flood hazard regulation and for the purposes of determining flood insurance rates, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. The term "existing construction" may also be referred to as "existing structures."

Existing manufactured home park or subdivision, for purposes of flood hazard regulations, means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

Expansion to an existing manufactured home park or subdivision, for purposes of flood hazard regulations, means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Family means:

- (1) One person, or a group of two or more persons living together and related by blood, marriage or legal adoption, living together as a single housekeeping unit. The person thus constituting a family may also include gratuitous guests and domestic servants.
- (2) A group of individuals not related by blood, marriage or legal adoption, but living together as a single housekeeping unit. For controlling of residential density, each such group of four individuals shall constitute of a family.
- (3) A group of not more than eight individuals, not related by blood, marriage or legal adoption, which group is comprised of individuals with disabilities protected under the

Fair Housing Act, and where the group is not established within one-half mile of an existing like group.

- (4) A group of not more than six persons with disabilities and two supervisors residing in a qualified community home, as defined by the Texas Community Homes for Disabled Persons Location Act.

Filling means the depositing or dumping of any matter into or onto the ground except common household gardening and general maintenance.

Filling stations means any building or premises used for the dispensing, sale or offering for sale or retail of any automobile fuels or oils. If the dispensing, sale or offering for sale is incidental to a public garage, the premises shall be classified as a public garage.

Firewall means a wall made of fireproof material to prevent the spread of a fire from one part of a building to another.

Flag lot means a lot which has minimum frontage on a public street, which is reached via a private drive or lane whose width some distance back from the street right-of-way, meets all ordinance requirements.

Flood or flooding means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters; or
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

Flood insurance rate map (FIRM) means an official map of a community, on which the Federal Emergency Management Agency (FEMA) has delineated both the areas of special flood hazards and the risk premium zones applicable to a community.

Flood insurance study means the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, water surface elevation of the base flood, as well as the flood boundary-floodway map.

Flood protection system means those physical structural works for which funds have been authorized, appropriated and expended, and which have been constructed specifically to modify flooding in order to reduce the extent of the areas within a community subject to a special flood hazard and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

Floodplain or floodprone area means any land area susceptible to being inundated by water from any source (see definition of *Flooding*).

Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The

term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodproofing means any combination of structural and nonstructural additions, changes or adjustments to structures that reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway (regulatory floodway) means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

Freestanding structure means any building for the support, shelter or enclosure of persons, animals, chattels or moveable property of any kind and surrounded by yards or open space and not containing permanent provisions for living, sleeping or cooking.

Functionally dependent use means, for the purpose of flood hazard regulation, a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and shipbuilding and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

Garage, front load , means a private garage where the vehicle access doors to the garage face toward and are generally visible from a public view.

Garage, J-swing means a garage upon which the entry point from the street is located in front of the house and the garage door is perpendicular to the front of the house. A J-swing garage must have at least two windows, each 12 square feet or greater, oriented toward the front or the lot.

Garage, private means a garage intended for private use by the resident family with a ground floor capacity for not more than four automobiles or trucks of which not more than one vehicle shall be used for commercial purposes.

Garage, private, detached means a private garage constructed as a freestanding structure.

Garage, public means a building, or portion thereof, other than a private or storage garage, designed or used for servicing, repairing, equipping, hiring, selling or storing motor-driven vehicles.

Garage, sideloaded means a private garage where the vehicle access doors to the garage are perpendicular to the front lot line and, therefore, are generally not visible from a public way, unless the lot is a corner lot and the garage loads to a side street.

Grade means a ground elevation established for the purpose of controlling the number of stories and the height of any structure. The building grade shall be determined by the level of the ground adjacent to the walls of any structure if the finished grade is level. If the ground is not level, the grade shall be determined by averaging the elevation of the ground for each face of the structure.

Grand opening means the commencement of operation by a business in a new location or the assumption of ownership of an existing business by a new owner or group of owners.

Ground sign means a sign which is a pole sign, a monument sign or a nonconforming billboard which exists on the effective date of the ordinance. See Figure 14-19.

Habitable floor means, for the purpose of flood hazard regulation, any floor usable for the following purposes which include working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used for storage purposes only is not a habitable floor.

Half-street means a vehicular accessway created if only a portion of the required right-of-way width or pavement width is dedicated and/or constructed.

Health club, also includes the terms athletic club, gym, fitness studio, and fitness center, means a place of business which provides a place for a variety of physical exercises including facilities or studios for personal training, physical fitness training, weight and aerobic training, free weights, spinning/cycling, circuit training, yoga, Pilates, racquetball/squash courts, group fitness classes, boxing, wrestling, martial arts training, basketball courts, swimming pools and swimming lessons.

Highest adjacent grade means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Industrial means a business, plant or enterprise for production of goods, merchandise or machines.

Integrated business development means commercial development such as a strip center, mall, multitenant office building, commercial center or industrial complex in which two or more separate businesses occupy a single structure or multiple structures which share on-site parking facilities and common driveways.

Levee means a manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

Levee system means a flood protection system which consists of levees or associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

Logo sign means a sign operated and maintained by the state department of highways and public transportation within the public right-of-way along a country toll road which bears the name and trademark design of a business.

Lot means an undivided tract or parcel of land having frontage on a public street and which is, or in the future may be, offered for sale, conveyance, transfer or improvement.

Lot depth means the distance on a horizontal plane between the midpoint of the front lot line and the midpoint of the rear lot line.

Lot lines means the lines bounding a lot as follows:

- (1) *Lot line, front* means, for interior lots, a line separating the lot from the street; for corner lots, a line separating the narrowest street frontage of the lot from the street, except in those cases where the deed restrictions specify another line as the front lot line. In all cases the front lot line of a nonresidential lot shall be that side adjacent to the highest volume street.
- (2) *Lot line, rear* means a lot line opposite and most distant from the front lot line.
- (3) *Lot line, side* means any lot line not a front line or rear lot line.

Lot of record means a lot which is part of a platted subdivision, the plat of which is recorded in the office of the county clerk; a parcel or lot the deed for which was recorded in the office of the county clerk prior to March 1, 1982, and which has not been partitioned in any manner since that time.

Lot width means the distance on a horizontal plane between the midpoint of the side lot lines.

Lowest floor means, for the purpose of flood hazard regulation, the lowest floor of the lowest enclosed area (including the basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, however, that such enclosure is not built so as to render the structure in violation of the applicable nonelevation design requirement of section 60.3 of the National Flood Insurance Program regulations.

Manufactured home means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes, the term "manufactured home" also includes park trailer, travel trailers and other similar vehicles placed on a site for greater than 190 consecutive days. For insurance purposes the term "manufactured home" does not include park trailers, travel trailers and other similar vehicles.

Manufactured home park or subdivision, for purposes of flood hazard regulations, means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Marquee means a roof-like structure of a permanent nature projecting from the wall of a building.

Marquee sign means a sign on a marquee. See Figure 14-19.

Masonry means that form of construction composed of stone, brick, concrete, hollow clay tile, decorative concrete block or tile, glass block or other similar building units or materials or a combination of these materials laid up unit by unit and set in mortar. For the purposes of this definition, true stucco is considered masonry.

Mean sea level means, for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum of 1929 or other data, to which base flood elevations shown on a community's flood insurance rate map are referenced.

Mobile home means a movable or portable dwelling structure which is constructed to be towed on its own chassis, is capable of being connected to public utilities, and is designed for year round living as a single-family dwelling unit without the necessity of a permanent foundation. The term "mobile home" shall not include pickup campers, travel trailers, motor homes, converted buses, tent trailers or other transportable structures designed for temporary use (see also *Manufactured home*).

Mobile (manufactured) home park means a parcel of land under single ownership on which two or more mobile (manufactured) homes are occupied as residences. Any mobile (manufactured) home facility where two or more units are intended for long-term residential use (beyond 90 days) is considered a mobile (manufactured) home park for purposes of applying development standards.

Model home means a single-family residential structure used temporarily as an office for the sale of single-family residential structures in the same platted subdivision.

Monument sign means a ground sign supported by a solid base which is equal to but not more than 15 percent larger than the sign face base which contains no commercial message and is not attached to any building. See Figure 14-19.

Motor vehicle sales means the use of a site for sale or rental of automobiles, trucks, motorcycles, motor homes, recreational vehicles, or boats, including incidental storage, maintenance, and servicing. This use includes new and used car dealerships, motorcycle dealerships, and boat, trailer, and recreational vehicle dealerships.

Multifaced sign means a single sign with two or more faces which are not parallel or back to back.

Nameplate means a sign which denotes only the name of the person occupying the premises.

New construction means, for the purpose of determining flood hazard insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commences on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

New manufactured home park or subdivision, for purposes of flood hazard regulations, means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

Noncommercial message means a message that is not a commercial message.

Noncommercial sign means a sign directing attention to a purpose or cause not created or existing for the generation of profit or for the remuneration of individuals including, but not limited to, religious, charitable, civic or educational purposes or causes.

Nonconforming building (nonconforming structure) means a building or structure (or portion thereof) lawfully existing at the time of adoption of the ordinance from which this chapter derives, or subsequent amendment thereto, that does not conform to the provisions of this chapter relative to height, bulk, area, placement or yards for the district in which it is located.

Nonconforming use means the use of a building or structure or of a parcel or tract of land, lawfully existing at the time of adoption of this chapter or subsequent amendment thereto, that does not conform to the regulations of the district in which it is situated.

Off-premises sign means a sign which identifies a use, facility or service which is not located on the premises where such sign is displayed; identifies a product which is not produced, sold or manufactured on the premises where such sign is displayed; or advertises or otherwise directs attention to a product, service, activity, person, institution, facility or business which may or may not be identified by a brand name and which occurs or is primarily conducted, sold, manufactured, produced or offered elsewhere than on the premises where such sign is displayed.

On-premises sign means a sign which identifies the name of the owner or occupant of the premises on which the sign is located; identifies a use, facility or service located on the premises where such sign is displayed; identifies a product which produced, sold or manufactured on the premises where the sign is located; or advertises or otherwise directs attention to a product, service, activity, person, institution, facility or business which may or may not be identified by a brand name and which occurs or is primarily conducted, sold, manufactured, produced or offered on the premises where the sign is located.

Owner means any owner, authorized agent or contractor who constructs, enlarges, alters, repairs, moves or changes the occupancy of a building or structure.

Pavement width means the portion of the surface of the street available for vehicular traffic; if curbed, it is that portion of the street between the back of the curb and back of the curb.

Pawnshop shall have the meaning set out in V.T.C.A., Finance Code § 371.003.

Person means an individual, firm, partnership, corporation, company, association, joint stock association or governmental entity. It includes a trustee, receiver, assignee or similar representative of any of them.

Planned unit development (PUD) . See *Unified development* .

Portable sign means a sign designed or constructed to be easily moved from one location to another, including signs mounted upon, or designed to be mounted upon, a trailer, bench, wheeled carrier or other motorized or nonmotorized mobile structure or vehicle, whether or not its wheels have been removed. For the purpose of this chapter, trailer signs and signs on benches are portable signs.

Principal use means the main use to which the premises are devoted and the principal use for which the premises exist.

Private street means a vehicular accessway under private ownership and maintenance providing access to building units in the interior of a lot.

Projecting sign means a sign which is affixed to a building wall or structure and which extends beyond the building wall or structure more than 12 inches.

Public improvement means one or more of the following: water lines and appurtenances, sewer lines and appurtenances, streets and/or drainage facilities.

Public right-of-way means any part of a right-of-way, not privately owned or controlled, which the city or other governmental agency is responsible for maintaining.

Public street means the entire width between property lines of any road, street, way, alley, bridge or other similar thoroughfare, not privately owned or controlled, which is open to the public for vehicular traffic and which the city or other governmental agency is responsible for maintaining.

Public utility means any person, firm or corporation, municipal department, board or commission duly authorized to furnish and furnishing under federal, state or municipal regulations to the public: gas, steam, electricity, sewage disposal, communication, telephone, telegraph, transportation or water.

Reader panel means a permanently constructed changeable copy bulletin board, lighted or unlighted, with detachable precut letters and figures.

Recreational vehicle means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projections; (iii) designed to be self-propelled or permanently towable by a light duty truck; and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Regulatory floodway . See *Floodway*.

Reserve means a tract of land created within a plat that is not divided into lots or proposed for development at the time of platting.

Residential means a tract of land designed for or used exclusively to contain a dwelling unit. A primary residential area shall mean a street in which a majority of the total front footage is used for residential purposes.

Restaurant means an eating establishment whose primary function is the sale, dispensing or service of food, refreshments and beverages to customers, and which may sell alcoholic beverages as an accompaniment to meals served therein. All food must be prepared and cooked in a commercial kitchen on the premises. This may include such eating establishments as dining rooms, drive-in restaurants, fast food restaurants, cafes, cafeterias, and carryout restaurants, but specifically excludes bars, taverns, saloons, cabarets, or other similar establishments which derive 75 percent or more of the establishment's gross revenue from the on-premise sale of alcoholic beverages.

Retail shops and retail trade means a shop or establishment for the sale of goods or merchandise from a fixed location, such as a department store, boutique, or kiosk, in small or individual lots for direct consumption by the purchaser. "Retail shops or retail trade" specifically excludes a pawnshop.

Right-of-way means a street, alley or other thoroughfare or easement permanently established for passage of persons, vehicles or the location of utilities. The right-of-way is delineated by legally established lines or boundaries.

Roof sign means a sign erected or maintained above or on the sloped roof of any building or above the parapet wall or the mansard roof of a flat-roof building.

Roofline means the height above finished grade of the upper beam, rafter, ridge or purlin of any building.

School-age program center means a facility licensed by the State of Texas providing supervision and recreation, skills instruction, or skills training for at least two hours a day and three days a week to children attending pre-kindergarten through grade six. A school-age program operates before or after the customary school day and may also operate during school holidays, the summer period, or any other time when school is not in session (40 TAC § 745.37(2)(H)).

Screening means fences, walls, trees, shrubbery and other landscape elements used to conceal or interfere with the view and reduce noise impact thereof from adjacent properties and public rights-of-way at street level in accordance with the standards set forth in this chapter.

Service centers means a one-story building containing a minimum of 25 percent office space. The remaining space shall be used for other business functions governed by use regulations for District J.

Setback means the minimum unoccupied distance between the lot line and the principal and accessory buildings, as required in this chapter.

Setback, front means the minimum unoccupied distance, extending the full lot width, between the principal and accessory buildings and the front lot line.

Setback, rear means the minimum required unoccupied distance, extending the full lot width, between the principal and accessory buildings and the lot line opposite the front lot line.

Setback, side means the minimum required unoccupied distance, extending from the front setback to the rear setback, between the principal and accessory buildings and the side lot line.

Sign means any structure, part thereof or device of inscription which is located upon, attached to, or painted or represented on any land or on the outside of any building or structure, or on an awning, canopy, marquee or similar appendage, or displayed or shown so as to be seen from the outside of the building or structure, and which displays or includes any numeral letter, work model, banner, emblem, insignia, symbol, device, monogram, heraldry, trademark, light or other representation used as or in the nature of an announcement, advertisement, attention arrester, direction warning or designation of any person, industry or activity, or any combination thereof.

Sign area means the total square footage of all sign faces, including that portion of the sign structure or trim which contains any wording, symbols, identifying color or pictures; provided, however, that in the case of a double-faced sign, the sign area shall be the total square footage of one face.

Sign face means the sign face area of any sign upon, against or through which the message is displayed or illustrated; provided, however, that the sign face area of a sign on which the words, letters or symbols are independently mounted shall be that of the smallest regular geometric form that will wholly contain all of the message. See Figure 14-19.

Sign structure means a structure which supports or is capable of supporting a sign. A sign structure may be a single pole and may or may not be an integral part of a building.

Single-family dwelling means a building containing only one dwelling unit and/or occupied by only one family or group of individuals included within the definition of family.

Single-occupant detached commercial or industrial building means a commercial or industrial building which contains a single occupant and which is not a part of an integrated business development or which is located in a reserve that is part of, but is physically separated by a distance of more than 50 feet from any other structure in, an integrated business development.

Site plan means a plan showing all salient features of a proposed development, so that it may be evaluated in order to determine whether it meets the provisions of this chapter.

Spectacular sign means a sign that has one or more of the following as elements in its physical structure:

- (1) Automatically changing advertising that changes more often than once every five minutes (not including date, time, temperature);
- (2) Blinking, rotating, moving, chasing, flashing, glaring, strobe, scintillating or spot lights, or similar devices;
- (3) Lights or colored elements creating a continuously moving, shimmering or prismatic effect; or
- (4) Rotating or moving parts.

Start of construction, for flood hazard regulatory purposes, means permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways, nor does it include excavation for basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Story means that part of a building between the surface of a floor and the ceiling immediately above.

Story, half means that which covers a floor area of not more than 50 percent of the floor area and the ceiling immediately above.

Street means any public or private street or easement used for access.

Street, arterial means roads of regional importance or the main roads of a community. Direct access is primarily limited to significant land uses.

Street, collector means that which provides access to nonresidential land uses and connects residential streets to the system's arterial streets.

Street, expressway means a road intended to serve interstate or high speed, high volume urban traffic. Access to an expressway is limited to other expressways and major streets.

Street frontage means the length of a lot or tract of land which is adjacent to a public or private street.

Streetline means the line establishing the outer most boundary of the street right-of-way.

Street, local means a street which provides access to adjacent land; characterized by low volume and low speeds.

Structural alterations means any change in the supporting members of a structure, such as bearing walls, columns, beams or girders.

Structure means anything constructed or erected, which requires location on the ground or attached to something having a location on the ground including, but not limited to, buildings of all types, advertising signs and billboards, but excluding (1) fences, boundary and retaining walls in the side or rear yard, and (2) basketball goals, flagpoles, and ornamental yard lights.

Structure, for flood hazard regulatory purposes, means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

Subdivision plat means a map or drawing of a proposed subdivision prepared in a manner suitable for recording in the county records and containing accurate and detailed engineering and survey data, dimensions, dedicatory statements and certificates.

(1) Preliminary plat: see section 14-55(1).

(2) Final plat: see section 14-55(2).

Substantial damage, for flood hazard regulatory purposes, means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial improvement, for flood hazard regulatory purposes, means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before "start of construction" of the improvement. This includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either: (1) any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary conditions or (2) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Temporary building means a building used for a temporary period of time in connection with construction on the premises of which it is located, real estate sales, and educational, municipal or church functions.

Temporary sign means a sign constructed of cloth, canvas, light fabric, cardboard, wallboard or other light material. A portable sign shall not be considered a temporary sign.

Townhouse means a structure which is one of a series of dwelling units designed and used for only single-family occupancy, ground to sky, with no entrances or exits to or from the adjoining structures, if any.

Underground shelter means any structure built primarily below ground level.

Unified development means the separate ownership of single units or apartments in a multiple unit structure with common elements. (See Vernon's Ann. Civ. St. art. 1301a).

Use means the purpose or activity for which any land or building is designed, arranged or intended, or for which it is so occupied or maintained, and shall include any manner of such activity with respect to the standards of this chapter.

Utility structure means any structure built primarily for the storage of tools, such as garden and lawn equipment.

Variance, for flood hazard regulatory purposes, is a grant of relief to a person from the requirement of this chapter when specific enforcement would result in unnecessary hardship. A variance, therefore, permits construction or development in a manner otherwise prohibited by this chapter (for floodplain management purposes, see subsection 14-225(f) for full requirements).

Violation, for flood hazard regulatory purposes, means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A

structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in section 14-225 is presumed to be in violation until such time as that documentation is provided.

Wall line means the surface that connects the foundation to the roof.

Wall sign means a flat sign, either of solid face construction or individual letters, symbols or pictures, erected, installed or printed, which is placed against the exterior wall of any building or structure and which does not extend more than eight inches from the exterior wall and does not extend above the wall line.

Water surface elevation means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 or other data, where specified, of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Watercourse means a definite channel of a stream in which water flows within a defined bed and banks, originating from a definite source. The water may flow continuously or intermittently, and if the latter, with some degree of regularity, depending on the characteristics of the source.

Yard, front means the space enclosed by the front lot line, the side lot lines and a line parallel to the front lot line and even with the main building or any projections thereof, other than steps, or planter box.

Yard, rear means the space unoccupied, except for freestanding buildings between the rear of the main building (dwelling) and the rear lot line.

Yard, side means the open space between a building and the side lot lines, but not including any part of the front or rear yards.

Zero property line housing means housing commonly known as patio homes. It is a detached living unit constructed on a smaller lot in which one side of the unit is placed on the property line without openings. This concept utilizes the entire lot with a living unit that has a private side and rear yard. The front yard of the unit is reduced in size to contain the auto ingress and egress area along with the guest entry area.

Zoning district map means the map incorporated into this chapter and made a part of this chapter by reference thereto.”

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: D3

AGENDA SUBJECT: Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Public Hearing Notice](#)
Preliminary Rep. – [Stores and Shops – Dist. F Script](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 and recommended in its preliminary report that amendments be made to the Jersey Village Code of Ordinances, Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

The preliminary report was submitted to the Council at its June 19, 2017 meeting, and Joint Public Hearings were ordered for July 17, 2017.

Joint public hearings must be conducted by the City Council and the Planning and Zoning Commission in accordance with the requirements of the Code of Ordinances of the City of Jersey Village - Section 14-84.

The purpose of the hearing is to provide an opportunity for the public to give oral or written comments to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

RECOMMENDED ACTION:

Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

NOTICE OF JOINT PUBLIC HEARING

NOTICE is hereby given that the City of Jersey Village City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a joint public hearing at 6:00 p.m., Monday, July 17, 2017, at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, for the purpose of receiving written and oral comments from any interested person(s) concerning the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

A copy of the Planning and Zoning Commission's Preliminary Report, which is accompanied by proposed ordinance changes, may be examined online at <http://www.jerseyvillage.info/>.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village



CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION PRELIMINARY REPORT – STORES AND SHOPS DISTRICT F

The Planning and Zoning Commission has met in order to consider amendments to the Code of Ordinances of the City of Jersey Village, revising use regulations pertaining to stores and shops in order to provide for retail sales and personal service shops in Zoning District F (First Business District); and

After review and discussion, the Commissioners preliminarily propose that amendments be made to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

This preliminary change to the City’s comprehensive zoning ordinance is more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 13th day of June 2017.

s/Debra Mergel, Chairman

ATTEST:

s/Lorri Coody, City Secretary



EXHIBIT A
PROPOSED ORDINANCE

ORDINANCE NO. 2017-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(14) RELATING TO STORES AND SHOPS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by revising subsection 14-105(a)(14) relating to stores and shops in District F; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, "Building and Development," Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to revise subsection (a)(14) in section 14-105 Regulations for District F (first business district), by adding the language underlined and by deleting the language struck through to read and provide as follows:

"Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-105.-Regulations for district F (first business district).

....

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district F except for one or more of the following uses:
- (1) Townhouses and patio homes.
 - (2) Banks.
 - (3) Barber and beauty shops.
 - (4) Professional offices and business offices.
 - (5) Educational institutions.
 - (6) Hospitals, clinics and nursing care centers.
 - (7) Churches and other places of worship.
 - (8) Hotels and motels.
 - (9) Public parks and playgrounds, public recreational facilities and community buildings.
 - (10) Municipal and governmental buildings, police stations and fire stations.
 - (11) Parking lots.
 - (12) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
 - (13) Restaurants, cafes and cafeterias.
 - (14) Stores and shops for retail ~~trade~~ sales and personal service shops.
 - (15) Theaters.
 - (16) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
 - (17) Garages, public.
 - (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
 - (19) Golf courses, country clubs, miniature golf courses, and driving ranges.
 - (20) Electric power lines and electric substations, including accessory uses customarily incidental thereto; provided that any such accessory use shall not be so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibrations, noise, view or the emission of odor, dust, smoke or pollution of any other kind. The height and area, construction, and other regulations provided by this section shall not apply to uses allowed in the subpart.
 - (21) The following uses are permitted in district F with a specific use permit:
 - a. Telephone switching facilities;
 - b. Child day-care operations (licensed child-care centers and school-age program centers);

- c. Car wash facilities.
- (22) Model homes as permitted in district A.
- (23) Grocery store.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of June, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: D4

AGENDA SUBJECT: Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Public Hearing Notice](#)
Preliminary Rep. – [Stores and Shops District G Script](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 and recommended in its preliminary report that amendments be made to the Jersey Village Code of Ordinances, Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

The preliminary report was submitted to the Council at its June 19, 2017 meeting, and Joint Public Hearings were ordered for July 17, 2017.

Joint public hearings must be conducted by the City Council and the Planning and Zoning Commission in accordance with the requirements of the Code of Ordinances of the City of Jersey Village - Section 14-84.

The purpose of the hearing is to provide an opportunity for the public to give oral or written comments to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

RECOMMENDED ACTION:

Conduct Joint Public Hearing with the Planning and Zoning Commission on the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

NOTICE OF JOINT PUBLIC HEARING

NOTICE is hereby given that the City of Jersey Village City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a joint public hearing at 6:00 p.m., Monday, July 17, 2017, at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, for the purpose of receiving written and oral comments from any interested person(s) concerning the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

A copy of the Planning and Zoning Commission's Preliminary Report, which is accompanied by proposed ordinance changes, may be examined online at <http://www.jerseyvillage.info/>.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village



CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION PRELIMINARY REPORT – STORES AND SHOPS DISTRICT G

The Planning and Zoning Commission has met in order to consider amendments to the Code of Ordinances of the City of Jersey Village, revising use regulations pertaining to stores and shops in order to provide for retail sales and personal service shops in Zoning District G (Second Business District); and

After review and discussion, the Commissioners preliminarily propose that amendments be made to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

This preliminary change to the City’s comprehensive zoning ordinance is more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 13th day of June 2017.

s/Debra Mergel, Chairman

ATTEST:

s/Lorri Coody, City Secretary



EXHIBIT A
PROPOSED ORDINANCE

ORDINANCE NO. 2017-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-106 REGULATIONS FOR DISTRICT G (SECOND BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(9) RELATING TO STORES AND SHOPS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by revising subsection 14-106(a)(9) relating to stores and shops in District G; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, "Building and Development," Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to revise subsection (a)(9) in section 14-106 Regulations for District G (second business district), by adding the language underlined and by deleting the language struck through to read and provide as follows:

"Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-106. - Regulations for district G (second business district).

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district G except for one or more of the following uses:
- (1) Banks.
 - (2) Barber and beauty shops.
 - (3) Professional offices and business offices.
 - (4) Educational institutions.
 - (5) Hospitals, clinics and nursing care centers.
 - (6) Churches and other places of worship.
 - (7) Hotels and motels.
 - (8) Restaurants, cafes and cafeterias.
 - (9) Stores and shops for retail ~~trade~~ sales and personal service shops.
 - (10) Theaters.
 - (11) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
 - (12) Mini-warehouse storage facilities on lots of eight acres or more.
 - (13) Garages, public.
 - (14) Parking lots.
 - (15) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
 - (16) Public parks and playgrounds, public recreational facilities and community buildings.
 - (17) Municipal and governmental buildings, police stations and fire stations.
 - (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
 - (19) The following uses are permitted in district G with a specific use permit:
 - a. Telephone switching facilities.
 - b. Multifamily housing for senior citizens.
 - c. Telecommunication towers.
 - d. Auto body shops.
 - e. Child day-care operations (licensed child-care centers and school-age program centers)."

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon

conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of June, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: D5

AGENDA SUBJECT: Conduct a public hearing on the creation of a Tax Reinvestment Zone and its benefits to the municipality and to the property in the proposed zone.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Public Hearing Notice](#)
[Written Notice to Property Owners](#)
[Script](#)

BACKGROUND INFORMATION:

The creation of a new Tax Increment Reinvestment Zone will provide an economic development tool to fund structural improvements and enhanced infrastructure in the Jersey Village Crossing District. The dedicated fund derived from increases in incremental tax value on property within the reinvestment zone will be used to promote the viability of existing businesses and to attract new commercial enterprises to the area.

This item is to conduct a public hearing regarding the creation of a Tax Increment Reinvestment Zone ("TIRZ") (in the Jersey Crossing District) and its benefits to the City and to property in the TIRZ, and provide a reasonable opportunity for (i) all interested persons to speak for or against the creation of the TIRZ, its boundaries or the concept of tax increment financing and (ii) owners of real property in the TIRZ to protest inclusion of their property in the TIRZ, as required by Sections 311.003(c) and (d) of the Act.

RECOMMENDED ACTION:

Conduct a public hearing on the creation of a Tax Reinvestment Zone and its benefits to the municipality and to the property in the proposed zone.

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the City of Jersey Village City Council will conduct a public hearing at 6:00 p.m., Monday, July 17, 2017, at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, regarding the creation of a Tax Increment Reinvestment Zone ("TIRZ"), as described below:

The Zone – Listing of Properties: TR 47A, Ranson Acreage/Spencer Hwy, 11906 FM 529 Rd; TR 1B BLK 1, Wright Business Park, 12115 Taylor Rd; TR 1C BLK 1, Wright Business Park, 12117 Wright Rd; LT 60A, Fairview Gardens Sec 1 PAR R/P, 0 Wright Rd aka HCAD ACCT 640150000060; LT 61A, Fairview Gardens Sec 1 Par R/P, 7403 Wright Rd; TR 65, Fairview Gardens Sec 1, 7607 Wright Rd; TRS 66B, 66C & 66D, Fairview Gardens Sec 1, 7705 Wright Rd; TR 66A, Fairview Gardens Sec 1, 0 Wright Rd aka HCAD ACCT 640150000302; TR 66A-1, Fairview Gardens Sec 1, 0 Wright Rd aka HCAD ACCT 640150000303; LT 36B, Fairview Gardens Sec 1 PAR R/P, 11280 Charles Rd; LT 38, Fairview Gardens Sec 1, 0 Charles Rd aka HCAD ACCT 640150000038; TR 64B, Fairview Gardens Sec 1, 7519 Wright Rd; TRS 64A & 65A, Fairview Gardens Sec 1, 7603 Wright Rd, #59; TR 45A, Fairview Gardens Sec 1 11811, Charles Rd; LT 36A, Fairview Gardens Sec 1 Par R/P, 11320 Charles Rd; TR 39, Fairview Gardens Sec 1, 11335 Charles Rd; TR 39B (Land Only) (IMPS*0640150000416) Fairview Gardens Sec 1, 11335 Charles Rd; TR 39A, Fairview Gardens Sec 1, 11431 Charles Rd; TR 39A-1, Fairview Gardens Sec 1, 11431 Charles Rd; N 1/12 of LT 62, Fairview Gardens Sec 1, 7431 Wright Rd; TR 35, Fairview Gardens Sec 1, 11330 Charles Rd; Reserve Powertherm Sec 1, 7420 Wright Rd; TR 63B-2, Fairview Gardens Sec 1, Wright Rd aka HCAD ACCT 640150000484; TR 63A, Fairview Gardens Sec 1, 7439 Wright Rd; TRS 63B & 63C, Fairview Gardens Sec 1, 7449 Wright Rd; LT 41 Less NE 200x400 Ft, Fairview Gardens Sec 1, 11625 Charles Rd; TR 42B, Fairview Gardens Sec 1, 11531 Charles Rd; TR 49, Fairview Gardens Sec 1, 0 FM 529 Rd aka HCAD ACCT 640150000049; LT 48B, Texas Hot Shot, 0 FM 529 RD aka HCAD ACCT 1186590000004; LT 2, Gar Edmonds Lot 2, 11715 Charles Rd; TRS 44C & 44A, Fairview Gardens Sec 1, 11707 Charles Rd; TR 30B, Fairview Gardens Sec 1, 11714 Charles Rd; TR 49A, Fairview Gardens Sec 1, 11518 FM 529 Rd; TR 30C, NE 334.97x178.14 ft of LT 30, Fairview Gardens Sec 1, 11714 Charles Rd; TRS 30A-1 & 31A-1, Fairview Gardens Sec 1, 11710 Charles Rd; TRS 30A & 31A, 11710 Charles Rd; LT 1 Gar Edmonds Lot 1, 11711 Charles Rd; TR 42A, Fairview Gardens Sec 1, 11625 Charles Rd; LT 43, Fairview Gardens Sec 1, 0 Charles Rd aka HCAD ACCT 640150000043; LT 24 & TR 23, Fairview Gardens Sec 1, 0 Wright Rd aka HCAD ACCT 640150000023; TR 25A, Fairview Gardens Sec 1, 11800 Charles Rd; C W 195.13 FT of LT 29, Fairview Gardens Sec 1, 11800 Charles Rd; TR 25B, Fairview Gardens Sec 1, 11800 Charles Rd; Res H Blk 1, Jones Rd 290 Commercial Reserves, 0 Jones Rd aka HCAD ACCT 1318410010004; Res A Blk 2, Jones Rd 290 Commercial Reserves, 0 Jones Rd aka HCAD ACCT 1318410020001; TR 29A, Fairview Gardens Sec 1, 11722 Charles Rd; TR 1 Blk 1, CYTEX, 11502 Charles Rd; LT 71, Fairview Gardens SEC 1, 12010 Taylor Rd; LT 68 & TRS 67A & 69A, Fairview Gardens Sec 1, 777 Wright Rd; TRS 61B-2, 62A, 62B, & 62D, Fairview Gardens Sec 1, 7409 Wright Rd #A; TR 62B-1, Fairview Gardens Sec 1, 7409 Wright Rd; TR 63B-1, Fairview Gardens Sec 1, 7449 Wright Rd; TR 4B, ABST 228 J M Dement, Wright Off Rd aka HCAD ACCT 420850000035; LT 16, Fairview Gardens Sec 1, 7938 Wright Rd; LT 17, Fairview Gardens Sec 1, 7800 Wright Rd; TR 61B, Fairview Gardens Sec 1, 7405 Wright Rd; Res F Blk 1, Jones Rd 290 Commercial Reserves, 0 Jones Rd aka HCAD ACCT 1318410010002; Res G, Blk 1, Jones Rd 290 Commercial Reserves, 0 Jones Rd aka HCAD ACCT 1318410010003; Res B

Blk 2, Jones Rd 290 Commercial Reserves, 0 Jones Rd aka HCAD ACCT 1318410020002; Res E Blk 1, Jones Rd 290 Commercial Reserves, 0 Jones Rd aka HCAD ACCT 1318410010001; Res D Blk 2, Jones Rd 290 Commercial Reserves, 0 Jones Rd aka HCAD ACCT 1318410020004; LT 1, Blk 1 Fairview Gardens Sec 1, Lot 69 R/P, 0 Wright Rd aka HCAD ACCT 640150020001; TR 1 BLK 1, ALLSAFE Storage Jersey Village, 0 Taylor Rd # 287 aka HCAD ACCT 1241700010001; LT 47, Area 55, 11900 FM 529 Rd; Res 4L, Blk 1 (Drainage) Jones Rd 290 Commercial Reserves, 0 Jones Rd aka HCAD ACCT 1318410010005; Res 4M Blk 1, (Detention) Jones Rd 290 Commercial Reserves, 0 Jones (off) Rd aka HCAD ACCT 1318410010006; RES C BLK 2, (Lift Station) Jones RD 290 Commercial Reserves, Jones Rd aka HCAD ACCT 1318410020003; RES 4K BLK 2, (Drainage) Jones RD 290 Commercial Reserves, Jones Rd aka HCAD ACCT 1318410020005; TR 39C, Fairview Gardens Sec 1, 11407 Charles Rd; TR 39D, Fairview Gardens Sec 1, 11411 Charles Rd; TR 21B, Fairview Gardens Sec 1, 7602 Wright Rd; TRS 22B & 22C, Fairview Gardens Sec 1, 7438 Wright Rd; TR 21A, Fairview Gardens Sec 1, 7526 Wright Rd; TR 64C, FAIRVIEW GARDENS SEC 1, 7523 Wright Rd; TRS 22A & 22D, Fairview Gardens Sec 1, 7510 Wright Rd; TR 67B, Fairview Gardens Sec 1, 7641 Wright Rd; TR 1 BLK 1, Wright Business Park, 12111 Taylor Rd; TR 1 A BLK 1, Wright Business Park, 12113 Taylor Rd; LT40, Fairview Gardens Sec 1 R/P, 11433 Charles Rd; LT 19, Fairview Gardens Sec 1, 7700 Wright Rd; N 1/2 of LT 20, Fairview Gardens Sec 1, 7622 Wright Rd; S 1/2 of LT 20, Fairview Gardens Sec 1, 7614 Wright Rd; TR 21A-1, Fairview Gardens Sec 1, Wright Rd aka HCAD ACCT 640150000451; TR 1B, BLK1, 7935 Wright Rd; TR 1C, BIK1, 7935 Wright Rd, #266; PT LT 48A, Texas Hot Shot, 11610 FM 529 Rd; LT 34 & TR 33B, Fairview Gardens Sec 1, 11500 Charles Rd; TR 35A, Fairview Gardens Sec 1, 11500 Charles Rd; TR 36A-2, Fairview Gardens Sec 1 Par R/P, 11310 Charles Rd; Lt 18, Fairview Gardens Sec 1, 0 Wright Rd aka HCAD ACCT 640150000018.

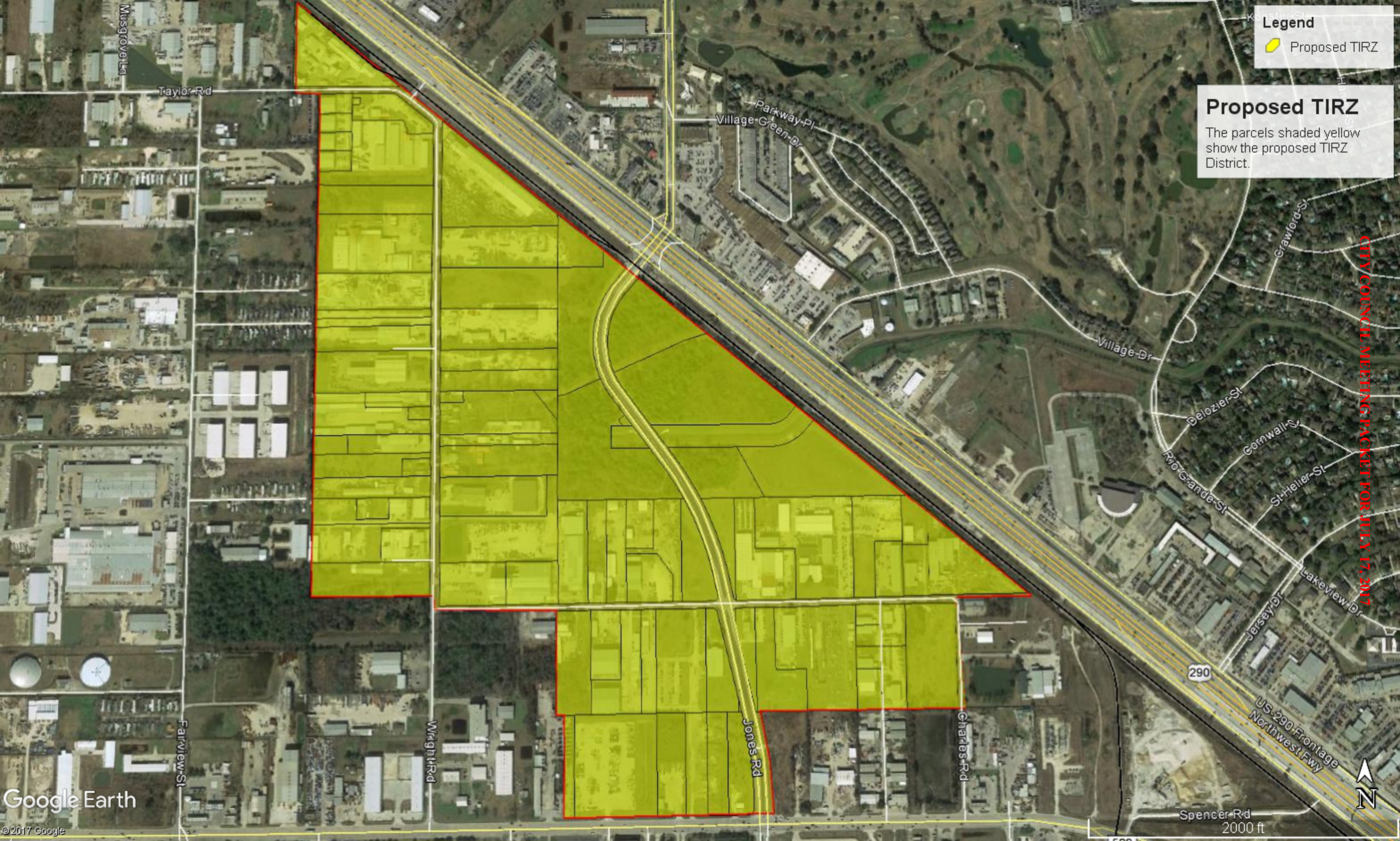
At the hearing an interested person may speak for or against the creation of the zone, its boundaries, or the concept of tax increment financing. A copy of the proposed Tax Increment Reinvestment Zone may be examined online at <http://www.jerseyvillage.info/>.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.


s/Lorri Coody, City Secretary
City of Jersey Village

Web Posting Date: June 21, 2017 - Time: 11:00 a.m.

The Zone



Legend

 Proposed TIRZ

Proposed TIRZ

The parcels shaded yellow show the proposed TIRZ District.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



THE ZONE - LISTING OF PROPERTIES

Legal Description	Property Address
TR 47A, Ranson Acreage/Spencer Hwy	11906 FM 529 Rd
TR 1B BLK 1, Wright Business Park	12115 Taylor Rd
TR 1C BLK 1, Wright Business Park	12117 Wright Rd
LT 60A, Fairview Gardens Sec 1 PAR R/P	0 Wright Rd aka HCAD ACCT 640150000060
LT 61A, Fairview Gardens Sec 1 Par R/P	7403 Wright Rd
TR 65, Fairview Gardens Sec 1	7607 Wright Rd
TRS 66B, 66C & 66D, Fairview Gardens Sec 1	7705 Wright Rd
TR 66A, Fairview Gardens Sec 1	0 Wright Rd aka HCAD ACCT 640150000302
TR 66A-1, Fairview Gardens Sec 1	0 Wright Rd aka HCAD ACCT 640150000303
LT 36B, Fairview Gardens Sec 1 PAR R/P	11280 Charles Rd
LT 38, Fairview Gardens Sec 1	0 Charles Rd aka HCAD ACCT 640150000038
TR 64B, Fairview Gardens Sec 1	7519 Wright Rd
TRS 64A & 65A, Fairview Gardens Sec 1	7603 Wright Rd, #59
TR 45A, Fairview Gardens Sec 1	11811 Charles Rd
LT 36A, Fairview Gardens Sec 1 Par R/P	11320 Charles Rd
TR 39, Fairview Gardens Sec 1	11335 Charles Rd
TR 39B (Land Only) (IMPS*0640150000416) Fairview Gardens Sec 1	11335 Charles Rd
TR 39A, Fairview Gardens Sec 1	11431 Charles Rd
TR 39A-1, Fairview Gardens Sec 1	11431 Charles Rd
N 1/12 of LT 62, Fairview Gardens Sec 1	7431 Wright Rd
TR 35, Fairview Gardens Sec 1	11330 Charles Rd
Reserve Powertherm Sec 1	7420 Wright Rd
TR 63B-2, Fairview Gardens Sec 1	Wright Rd aka HCAD ACCT 640150000484
TR 63A, Fairview Gardens Sec 1	7439 Wright Rd
TRS 63B & 63C, Fairview Gardens Sec 1	7449 Wright Rd
LT 41 Less NE 200x400 Ft, Fairview Gardens Sec 1	11625 Charles Rd
TR 42B, Fairview Gardens Sec 1	11531 Charles Rd
TR 49, Fairview Gardens Sec 1	0 FM 529 Rd aka HCAD ACCT 640150000049
LT 48B, Texas Hot Shot	0 FM 529 RD aka HCAD ACCT 1186590000004
LT 2, Gar Edmonds Lot 2	11715 Charles Rd
TRS 44C & 44A, Fairview Gardens Sec 1	11707 Charles Rd
TR 30B, Fairview Gardens Sec 1	11714 Charles Rd
TR 49A, Fairview Gardens Sec 1	11518 FM 529 Rd
TR 30C, NE 334.97x178.14 ft of LT 30, Fairview Gardens Sec 1	11714 Charles Rd
TRS 30A-1 & 31A-1, Fairview Gardens Sec 1	11710 Charles Rd
TRS 30A & 31A	11710 Charles Rd
LT 1 Gar Edmonds Lot 1	11711 Charles Rd
TR 42A, Fairview Gardens Sec 1	11625 Charles Rd
LT 43, Fairview Gardens Sec 1	0 Charles Rd aka HCAD ACCT 640150000043
LT 24 & TR 23, Fairview Gardens Sec 1	0 Wright Rd aka HCAD ACCT 640150000023
TR 25A, Fairview Gardens Sec 1	11800 Charles Rd
C W 195.13 FT of LT 29, Fairview Gardens Sec 1	11800 Charles Rd
TR 25B, Fairview Gardens Sec 1	11800 Charles Rd
Res H Blk 1, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410010004
Res A Blk 2, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410020001

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Legal Description	Property Address
TR 29A, Fairview Gardens Sec 1	11722 Charles Rd
TR 1 Blk 1, CYTEX	11502 Charles Rd
LT 71, FAIRVIEW GARDENS SEC 1	12010 Taylor Rd
LT 68 & TRS 67A & 69A, Fairview Gardens Sec 1	777 Wright Rd
TRS 61B-2, 62A, 62B, & 62D, Fairview Gardens Sec 1	7409 Wright Rd #A
TR 62B-1, Fairview Gardens Sec 1	7409 Wright Rd
TR 63B-1, Fairview Gardens Sec 1	7449 Wright Rd
TR 4B, ABST 228 J M Dement	Wright Off Rd aka HCAD ACCT 420850000035
LT 16, Fairview Gardens Sec 1	7938 Wright Rd
LT 17, Fairview Gardens Sec 1	7800 Wright Rd
TR 61B, Fairview Gardens Sec 1	7405 Wright Rd
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Res D Blk 2, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410020004
LT 1, Blk 1 Fairview Gardens Sec 1, Lot 69 R/P	0 Wright Rd aka HCAD ACCT 640150020001
TR 1 BLK 1, ALLSAFE Storage Jersey Village	0 Taylor Rd # 287 aka HCAD ACCT 1241700010001
LT 47, Area 55	11900 FM 529 Rd
Res 4L, Blk 1 (Drainage) Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410010005
Res 4M Blk 1, (Detention) Jones Rd 290 Commercial Reserves	0 Jones (off) Rd aka HCAD ACCT 1318410010006
RES C BLK 2, (Lift Station) Jones RD 290 Commercial Reserves	Jones Rd aka HCAD ACCT 1318410020003
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TR 21A-1, Fairview Gardens Sec 1	Wright Rd aka HCAD ACCT 6401500000451
TR 1B, BLK1	7935 Wright Rd
TR 1C, BLK1	7935 Wright Rd, #266
PT LT 48A, Texas Hot Shot	11610 FM 529 Rd
LT 34 & TR 33B, Fairview Gardens Sec 1	11500 Charles Rd
TR 35A, Fairview Gardens Sec 1	11500 Charles Rd
TR 36A-2, Fairview Gardens Sec 1 Par R/P	11310 Charles Rd
Lt 18, Fairview Gardens Sec 1	0 Wright Rd aka HCAD ACCT 640150000018

Written Notice to the Property Owners



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

Property Owner

Address

Address

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

A public hearing will be held before the City Council of the City of Jersey Village on **July 17, 2017, at 6:00 p.m.** at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas to hear any person desiring to be heard regarding the creation of a Tax Increment Reinvestment Zone ("TIRZ").

You are receiving this notice as you are an owner of property in this TIRZ. At this public hearing any interested person may speak for or against the creation of the zone, its boundaries, or the concept of tax increment financing. As a property owner you may protest the inclusion of your property in this TIRZ during this public hearing.

More information about the proposed TIRZ is available on our website at www.jerseyvillage.info.

Should you have any questions regarding this notice, you may call Austin Bleess, City Manager at 713-466-2109 or contact via email at ableess@ci.jersey-village.tx.us.

Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



PRELIMINARY
FINANCING PLAN
TAX INCREMENT
REINVESTMENT ZONE
NUMBER 2, CITY OF
JERSEY VILLAGE, TX

APPROVED JULY XX, 2017
Resolution 2017-XX

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Introduction

The City of Jersey Village (the “City”) incorporated in 1956, and is located in northwest Harris County. The current population of the city is 7,935. The City is approximately 90% built out. The relatively undeveloped land within the City limits and its ETJ are located mainly within this proposed Reinvestment Zone.

The City of Jersey Village teamed with consultants to gather input from community stakeholders (from agencies like Harris County, the Houston-Galveston Area Council, METRO, and private land owners) and develop a conceptual plan for the area south of U.S. 290, known as Jersey Village Crossing. Jersey Village Crossing is a proposed 274 acre mixed-use development that includes a major Transit-Oriented Development component that incorporates preliminary designs for a light rail stop. Recent economic trends indicate that workers want to live in places with destinations, public and civic spaces, vibrant social life, recreational opportunities, and a reasonable commute—all of which are usually included in a mixed-use development. Jersey Village can expect reasonable growth over the next 30 years, with ongoing demand for both residential and non-residential real estate. The TOD site would capture a fair share of that growth so long as it includes a mix of mutually reinforcing land uses for both day and night.

The area designated for Transit Oriented Development (TOD) along U.S. 290 is intended to enhance the relationship between land use and transportation by focusing on design, layout and intensity of use. This area is situated on the south side of the highway. The present plan for this area includes co-location of a new central transit station with the METRO light rail and supportive reuse surrounding the site. When combined with effective transit service, the neighborhood presents more walkable opportunities nearby and safe, comfortable options for routes to walk as well as destinations to walk to. In turn, the transit provides residents and workers in the area reliable transportation choices, extending their options, and supports the more intense use of land. In addition to transit access, characteristics of this land use type often include lower speed roads and narrower cross sections to encourage safe walking, a mix of residential uses within a quarter mile of the transit service, multistory residential, sidewalks buffered from roads, reduced parking and parking behind buildings, and a mix of uses to encourage options nearby to live, work, and play. They may also include adaptive reuse of existing buildings, design elements like awnings on buildings to protect residents from weather, pedestrian scaled lighting, benches, street trees and landscaping. Safe biking facilities like bike lanes and lower road speeds can extend the range of the TOD effective area and can further provide good alternatives to walking and driving short distances.

The City believes that this development can and likely will occur before the transit piece of the development occurs. This development is envisioned to accommodate transit, but is not predicated on the transit before development happens.

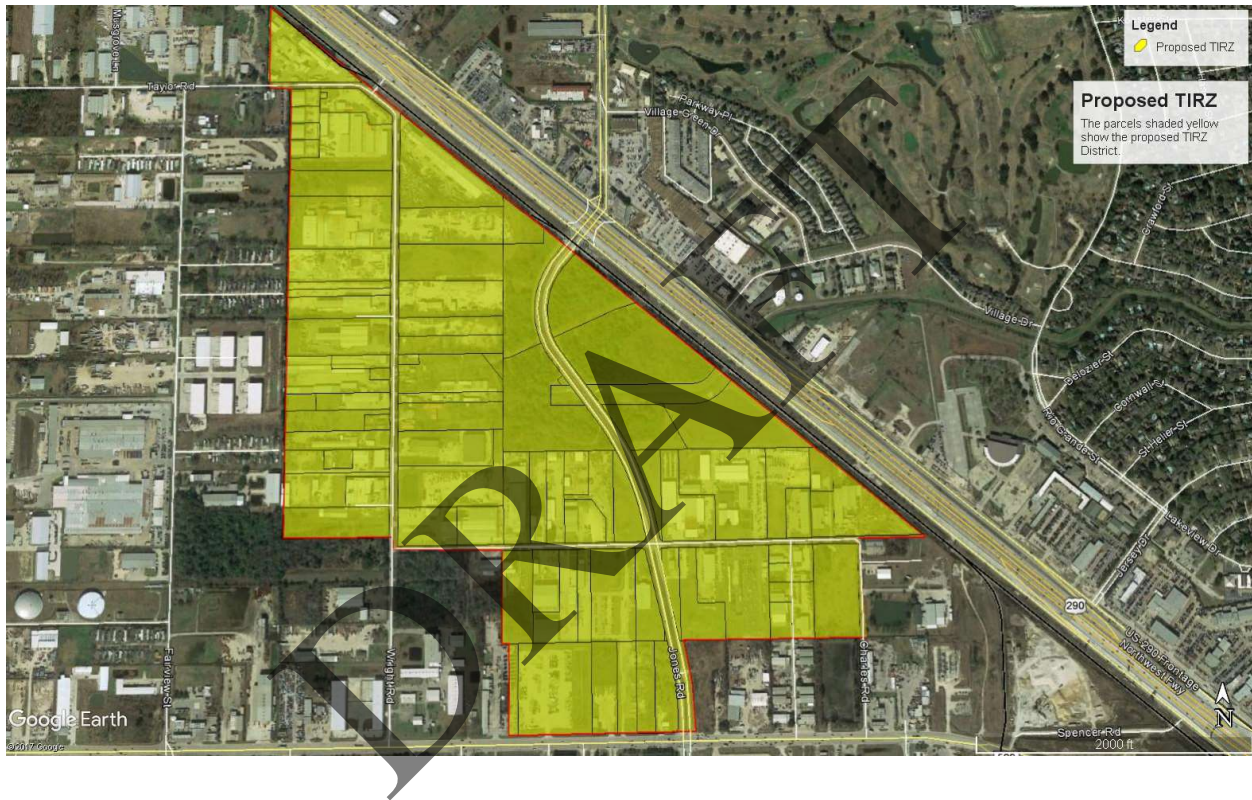
In order to facilitate this development the City is proposing the creation of Tax Increment Revitalization Zone (TIRZ) Number 2, City of Jersey Village, TX. The TIRZ as proposed will allow the City and other taxing entities to partner with each other for public improvements each may have planned for the area. The City believes that a TIRZ is the best mechanism by which to partner with private sector developers to plan, fund, and construct the needed improvements over the long-range time horizon such an ambitious undertaking might require.

Through the TIRZ, the City can both maximize the value of the ETJ to the benefit of voters and citizens, as well as contribute to the community cohesion that comes with planned development. Annexation of the ETJ will be required as part of the project. Annexation may happen through any of the means outlined in Texas State Statutes.

The TIRZ is one layer of funding to help leverage additional funding sources for city improvements. Creating a TIRZ with identified projects is an effective method to communicate the city's key areas for investment and targeted growth.

Map 1: Location of Proposed Tax Increment Reinvestment Zone

The proposed boundaries of the TIRZ are depicted below.



Benefits of the District

The creation of this proposed TIRZ District allows the City of Jersey Village to benefit from new business tax revenue, sales tax revenue, and job creation on property that is currently vacant. In addition, this will also likely spur the development of other underutilized lands to a more productive land use.

It will allow companies to make significant investments within the proposed TIRZ area that has the potential to add over \$520 million to the tax base over the proposed 30 year life of the district.

The City is proposing to capture 100% of the taxable real property incremental revenues being created within the TIRZ.

Preliminary Project Plan

This Preliminary Project Plan and Reinvestment Zone Financing Plan ("The Plan") has been prepared in accordance with the requirements of Chapter 311.011 of the Texas Tax Code and outlines the improvements to be funded and implemented by the proposed Tax Increment Reinvestment Zone Number 2, City of Jersey Village, Texas.

There are also several benefits to the city, other local taxing jurisdictions, and tax payers in general that will be accomplished with this TIRZ. One of those benefits is achieving some of the Comprehensive Plan Goals, which include:

- Invest in infrastructure, activities, and opportunities that will revitalize the highway 290 corridor to maximize its visual appeal, sense of place, and economic value.
- Promote infill and redevelopment of vacant or underutilized parcels.
- Promote the appropriate mix of land uses within the city limits and extraterritorial jurisdiction.
- Ensure that transportation, public services, and utilities are maintained and enhanced to meet the community's present and future needs.
- Provide public facilities to maintain community safety, and serve existing and new development in an efficient and cost effective manner.
- Highlight the city's image as a special community by enhancing the visual character of the city's commercial areas and community entrances.
- Encourage quality family-oriented retail, restaurant, and entertainment opportunities to provide the goods and services valued by jersey village's residents.

Other benefits for the City include:

- Provides ability to influence quality, timing, and type of development in ETJ.
- Enhances the City's tax base.
- Provides tool to partner with private developers to construct improvements.

Existing Uses and Conditions

The table below, based on information from the Comp Plan, details the existing land uses and the percentages of their respective areas within the City.

Figure 1: Current Land Uses

Land Use	City Limits		ETJ	
	Acres	Percent	Acres	Percent
Single Family	683	30.2%	15	2.1%
Multi-Family	88	3.9%	0	0.0%
Townhome	21	0.9%	0	0.0%
Manufactured	-	0.0%	25	3.6%
Total Residential	792	35.0%	40	5.7%
Parks and Open Space	83	3.7%	0	0.0%
Public/Semi-Public	180	8.0%	11	1.6%
Private Recreation	134	5.9%	0	0.0%
Retail	44	1.9%	2	0.3%
Office	28	1.2%	0	0.0%
Commercial	182	8.1%	198	28.1%
Industrial	74	3.3%	302	42.9%
Detention Pond/Lake	98	4.3%	5	0.7%
Right-of-Way	446	19.8%	28	4.0%
Railroad Right-of-Way	27	1.2%	0	0.0%
Nonresidential	1,296	57.4%	546	77.6%
Vacant	170.00	7.5%	118	16.8%
Total Acres	2,258		704	

On the following pages are maps that show the existing uses and land conditions of the proposed TIRZ area, along with the current zoning of the area.

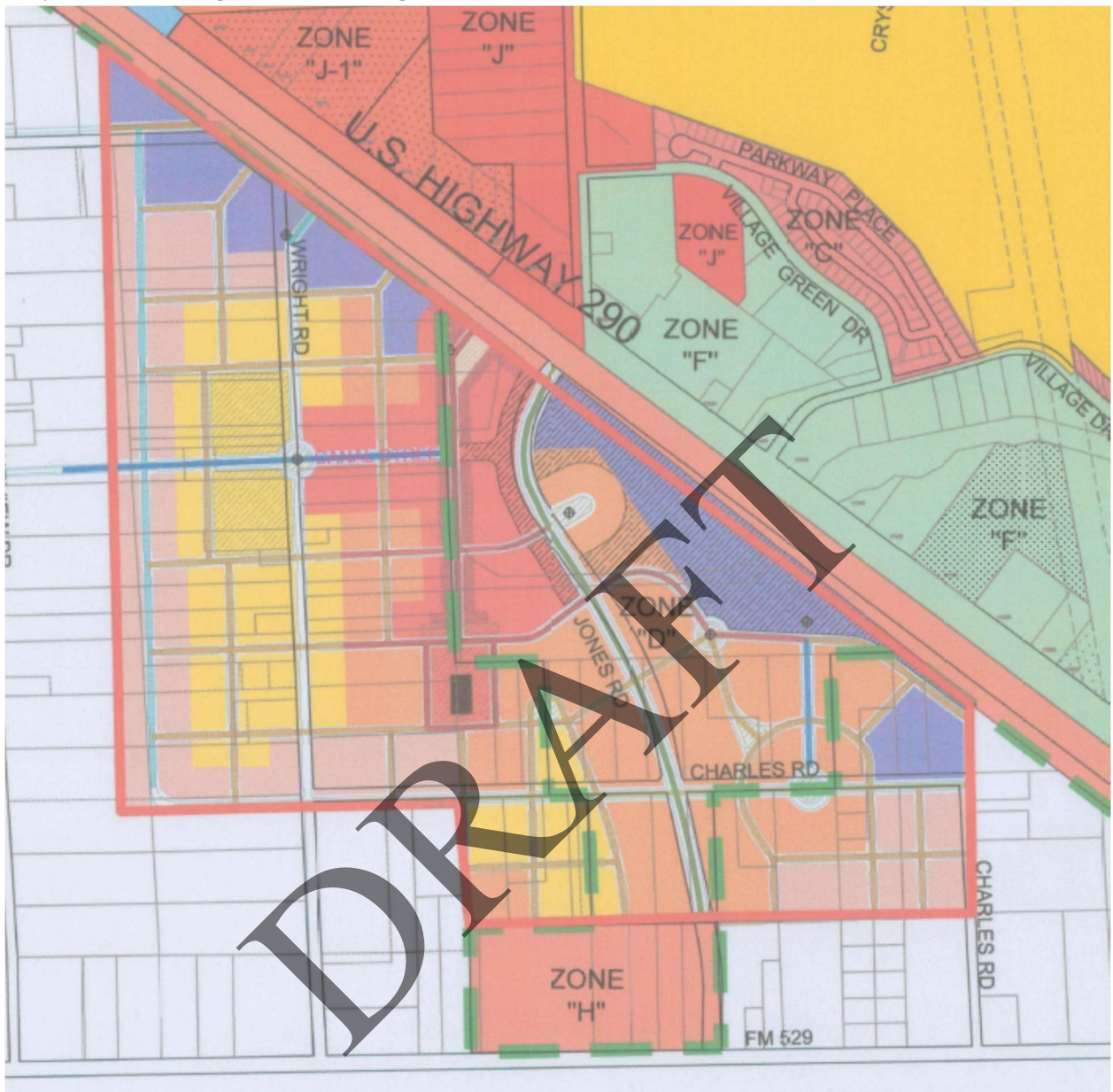
Map 2: Existing Uses and conditions of land within and around the TIRZ.



Map 3: The existing land use zoning within the TIRZ.



Map 4: The existing land use zoning with the characteristic zones overlaid.



Ordinance Changes

Other than ordinance changes that may be required by the annexation and zoning of properties currently in the ETJ, there are no other contemplated changes to the City's Code of Ordinances or Master Plan.

Non-Project Costs

Non-Project Costs will consist of unreimbursed costs of public rights-of way, utility upgrades, street relocation cost, technology investment, public open space improvements and other private investment. The projects which are expected to result from the TIRZ major infrastructure improvements consist of private investment in various development projects which will include internal infrastructure such as internal roads, water, sewer, and drainage facilities, along with the private development. The total value of such projects can reasonably be projected to total more than \$70 million at TIRZ end.

Method of Relocation

Certain TIRZ eligible projects such as road improvements may result in the relocation of existing uses depending upon its final alignment. If relocation becomes necessary and in instances where appropriate, costs associated with such relocation may, on a case-by-case basis, be considered as eligible project costs, as determined by the Board of Directors of the TIRZ. In addition, the TIRZ Board and City will consider and utilize such other methods as are available, cost effective, and efficient to aid in the relocation with due weight being given to the availability of tax increments to pay related costs.

Preliminary Financing Plan

Financial Plan Narrative

The City views its participation in the development of the Jersey Crossing area as vital to the success of the development of this area, and the long-term growth of Jersey Crossing as a community asset. The cost of the development within the proposed Zone will be a public private partnership model that has been successful in numerous other communities. The TIRZ is intended to provide a funding and/or reimbursement mechanism for major public infrastructure to provide improved roadways and public utilities to un-served properties within the zone, along with the various landscape, beautification, and urban design components that are already apart of the Form Based Codes in place in this area. The comprehensive and long-term nature of the project will promote stability, sustainable commercial, retail, and light industrial opportunities in an area that is currently underutilized and undervalued. The TIRZ may fund all or a portion of the eligible projects.

Estimated Project Costs

The City of Jersey Village is proposing the following preliminary Financial Plan, which is presented below. The dollar amounts are approximate estimates based upon assumptions that can be made of how the land will be developed. The estimates used for Capital Costs were gathered from various studies done by the city over the years, include the Impact Fee Study in 2015 and the TOD Study done in 2010. The base costs were given an inflation factor of 4% annually from the original date of their estimate, to help arrive at the estimated costs.

Proposed Budget	Amount	Category	Authorized by Tax Code
Water/Sewer	\$ 7,000,000	Capital Costs	311.002(1)(A)
Roads/sidewalks	\$ 9,000,000	Capital Costs	311.002(1)(A)
Drainage	\$ 8,000,000	Capital Costs	311.002(1)(A)
Traffic/Parking	\$ 18,000,000	Capital Costs	311.002(1)(A)
Civic Facilities	\$ 7,300,000	Capital Costs	311.002(1)(A)
Acquisition of land/easements	\$ 2,000,000	Capital Costs	311.002(1)(A)
Interest/financing	\$ 17,000,000	Interest/Financing	311.002(1)(B)
Professional Services	\$ 5,000,000	Professional Services	311.002(1)(D)
Administrative Costs	\$ 9,000,000	Administrative Costs	311.002(1)(E)
Relocation	\$ 11,300,000	Relocation	311.002(1)(F)
Organizational costs	\$ 600,000	Organizational costs	311.002(1)(G)
Operating Costs	\$ 9,000,000	Operating Costs	311.002(1)(I)
Grants	\$ 20,000,000	Discretionary	311.002(1)(L)
Total Expenses	\$ 123,200,000		

The project costs should be adjusted to actual development plans and actual bid costs when the projects occur. The intent of the preliminary plan is to show what projects can be completed and funded with tax increment revenues. It is likely that tax increments could exceed the estimates listed above and that costs could be moved between line items.

In addition to the projects described above projects that are eligible pursuant to the Texas Tax Code shall also be considered eligible project costs. The TIRZ will fund project costs at the discretion and approval of the Board of Directors of the TIRZ.

Kind, Number and Location of Proposed Public Improvements

Some of the public improvements being proposed include streets and utilities, including water, sewer, and drainage.

For wastewater projects the following are anticipated to be needed, along with the potential costs:

1	Charles Road 8" Wastewater Line	\$565,800
2	Jones Road Area 8" Wastewater Line	\$162,900
3	Charles Road Area 8" Wastewater Line	\$317,400
4	Proposed Lift Station #1 & 12" Force Main	\$791,700
5	Wright Road 10" Wastewater Line	\$775,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

The more precise locations are depicted in Exhibit A attached to this document.

For water projects the following are anticipated to be needed along with the potential costs:

1	Hwy 290 8" & 12" Water Line	\$605,900
2	FM 529 8" & 12" Water Line	\$847,400
3	Charles Road 8" & 12" Water Line Loop	\$903,900
4	Wright Road 12" Water Line	\$884,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

This is depicted in Exhibit B attached to this document.

Drainage for storm water will also have to be implemented. It is anticipated the drainage would be located along Jones Road, Charles Road, Wright Road, and the "Main Street" in the Jersey Crossing area.

The majority of these improvements will be required in the ETJ area of the City, as that area is currently without these services. The water and sewer plans have already been outlined in the "Water & Wastewater Impact Fee Report" dated November 2015 by the City of Jersey Village.

It must be stated that while the tentative location for these public improvements have been identified, final alignments will be determined at the time of design. Public infrastructure improvements and civic facilities will be considered eligible projects anywhere within the zone.

Economic Feasibility

Currently the estimated project costs for the TIRZ are \$123,200,000. The City is proposing to use 100% of the incremental increase of the Tax Rate for the entire 30 year life of the TIRZ. That

In 2010 the City had a Market Feasibility Analysis & Fiscal Impact Assessment done for the Transit Oriented Development, which is the TIRZ area. This report was completed by TXP, INC. That report shows the project the City is hoping to accomplish with the TIRZ is economically feasible.

That report looked at the amount of square footage that could reasonably be anticipated to be added in three separate categories. They are: Residential Use, Retail/Restaurants/Entertainment, and Office space. The report also provides the projected amount of property value that each of those three development areas would add.

Square Footage/Units By Phase

	Residential Units	Retail/Rest./Ent.	Office
Phase One	378	344,622	187,497
Phase Two	125	51,949	28,264
Phase Three	421	185,003	100,654
TOTAL	924	581,574	316,415

Property Values By Phase

	Residential Units	Retail/Rest./Ent.	Office	Totals
Phase One	\$59,841,800	\$39,631,560	\$21,562,172	\$121,035,532
Phase Two	\$79,552,414	\$45,605,745	\$24,812,521	\$149,970,680
Phase Three	\$146,107,500	\$66,881,125	\$36,387,725	\$249,376,350

We have used these property values by phase for our calculations for what the valuation will increase by and when. Those charts are on the following pages, under the section titled Estimated Captured Appraised Value by Year.

Based upon those numbers, the current tax rate of the City, and an estimated 1% annual appreciation rate of property values, the city will capture \$125,743,996 in incremental taxes over the 30 year life of the Zone. Current project costs are estimated to be \$123,200,000 over the 30 year life of the zone. The revenues projected exceed the expenses projected.

It should be noted as well that these revenues do not take into consideration any additional sales tax revenues the city would collected from the retail, restaurant, or entertainment establishments or any other miscellaneous licenses, fines, or fees the city man collect. The Fiscal Impact Assessment previously mentioned estimates that revenue to be over \$2.6 million annually. This economic analysis does not include any contribution Harris County would make if they choose to participate.

Estimate of Bonded Indebtedness To Be Incurred

Bonds, notes or other obligations may be issued to yield net proceeds sufficient to pay all or a portion of the eligible project costs and related professional fees that are currently estimated at, but are not limited to, \$123,200,000. The City, at its sole discretion, may issue or cause to be issued bonds, notes, or other obligations secured by tax increment revenues, the proceeds of which could be used to pay for or reimburse Project Costs, including public improvements, capitalized interest, professional fees, developer interest and costs of issuance of the bonds.

Estimated Time When Monetary Obligations Are To Be Incurred

Bond issuances, if necessary, will occur at appropriate times as determined by the City and the City's Financial Advisor. Project Costs, administrative costs, and costs related to the creation and organization of the TIRZ may be paid from the issuance of bonds or directly from tax increment revenue.

Methods and Sources of Financing

The primary source of revenue for the TIRZ will be ad valorem property taxes generated on the annual incremental value above the base year value. The City of Jersey Village will participate at 100% of the increment for the duration of the TIRZ. The City is hopeful that Harris County will also participate in the TIRZ, however at this time the County has not yet committed to participating.

To ensure timely construction of public improvements, both pay-as-you-go and various methods of financing may be utilized. These include:

- Tax Increment Bonds or Notes. As allowed by annual incremental increases in Zone assessed value, tax-exempt tax increment bonds or notes may be issued to fund improvements.
- Direct Reimbursements. Projects that are closely related to particular private development projects or public infrastructure programs of public agencies, municipalities, and authorities

may be financed through reimbursement agreements with a developer, public agency, municipality, or authority using a direct payment annually from the TIRZ increment fund.

- Other private financing. Some projects may be financed on a short-term basis through private financial institutions.
- Grants/Other Public Funds. To the extent permitted by law, efforts will be made to leverage TIRZ funds with other public funds and economic development tools.

Duration of Zone

It is being proposed that the Zone be established for a period of 30 years. As such, the final year of tax increment revenues being captured would be in 2047. Therefore, the zone would terminate on December 31, 2047.

Current Appraised Value of Taxable Real Property

Based on the 2017 Harris County Appraisal District uncertified tax roll, the estimated base year value of the proposed TIRZ will be \$86,326,245.

Estimated Captured Appraised Value By Year

The tables on the following page shows the Captured Appraised Value and the resulting revenue from the City and County, if they choose to participate for the duration of the Zone.

Harris County				
TIRZ Year	Year	Assessed Value	Taxes Collected	
Base	2017	\$86,326,245	\$	640,972
TIRZ Year	Year	Projected Annual Assessed Value	Gross New Taxes Collected	Estimated New Value Added
1	2018	\$ 87,189,507	\$ 3,596	\$ -
2	2019	\$ 209,096,903	\$ 511,413	\$ 121,035,500.0
3	2020	\$ 361,158,572	\$ 1,144,842	\$ 149,970,700.0
4	2021	\$ 614,146,557	\$ 2,198,688	\$ 249,376,400.0
5	2022	\$ 620,288,023	\$ 2,224,271	\$ -
6	2023	\$ 626,490,903	\$ 2,250,110	\$ -
7	2024	\$ 632,755,812	\$ 2,276,207	\$ -
8	2025	\$ 639,083,370	\$ 2,302,565	\$ -
9	2026	\$ 645,474,204	\$ 2,329,187	\$ -
10	2027	\$ 651,928,946	\$ 2,356,075	\$ -
11	2028	\$ 658,448,235	\$ 2,383,231	\$ -
12	2029	\$ 665,032,718	\$ 2,410,660	\$ -
13	2030	\$ 671,683,045	\$ 2,438,362	\$ -
14	2031	\$ 678,399,875	\$ 2,466,342	\$ -
15	2032	\$ 685,183,874	\$ 2,494,601	\$ -
16	2033	\$ 692,035,713	\$ 2,523,143	\$ -
17	2034	\$ 698,956,070	\$ 2,551,971	\$ -
18	2035	\$ 705,945,631	\$ 2,581,087	\$ -
19	2036	\$ 713,005,087	\$ 2,610,493	\$ -
20	2037	\$ 720,135,138	\$ 2,640,194	\$ -
21	2038	\$ 727,336,489	\$ 2,670,192	\$ -
22	2039	\$ 734,609,854	\$ 2,700,490	\$ -
23	2040	\$ 741,955,953	\$ 2,731,091	\$ -
24	2041	\$ 749,375,512	\$ 2,761,998	\$ -
25	2042	\$ 756,869,267	\$ 2,793,214	\$ -
26	2043	\$ 764,437,960	\$ 2,824,742	\$ -
27	2044	\$ 772,082,340	\$ 2,856,586	\$ -
28	2045	\$ 779,803,163	\$ 2,888,747	\$ -
29	2046	\$ 787,601,195	\$ 2,921,231	\$ -
30	2047	\$ 795,477,207	\$ 2,954,039	\$ -
Avg. Annual		\$ 652,866,237	\$ 2,359,979	
Cummulative			\$ 70,799,370	\$ 520,382,600
		Assumptions:		
		Years in Projection	30	
		Tax Rate (Per hundred)	\$ 0.4166	
		Annual Appreciation of District	1%	

Exhibit A: Wastewater Project Location Map

DRAFT

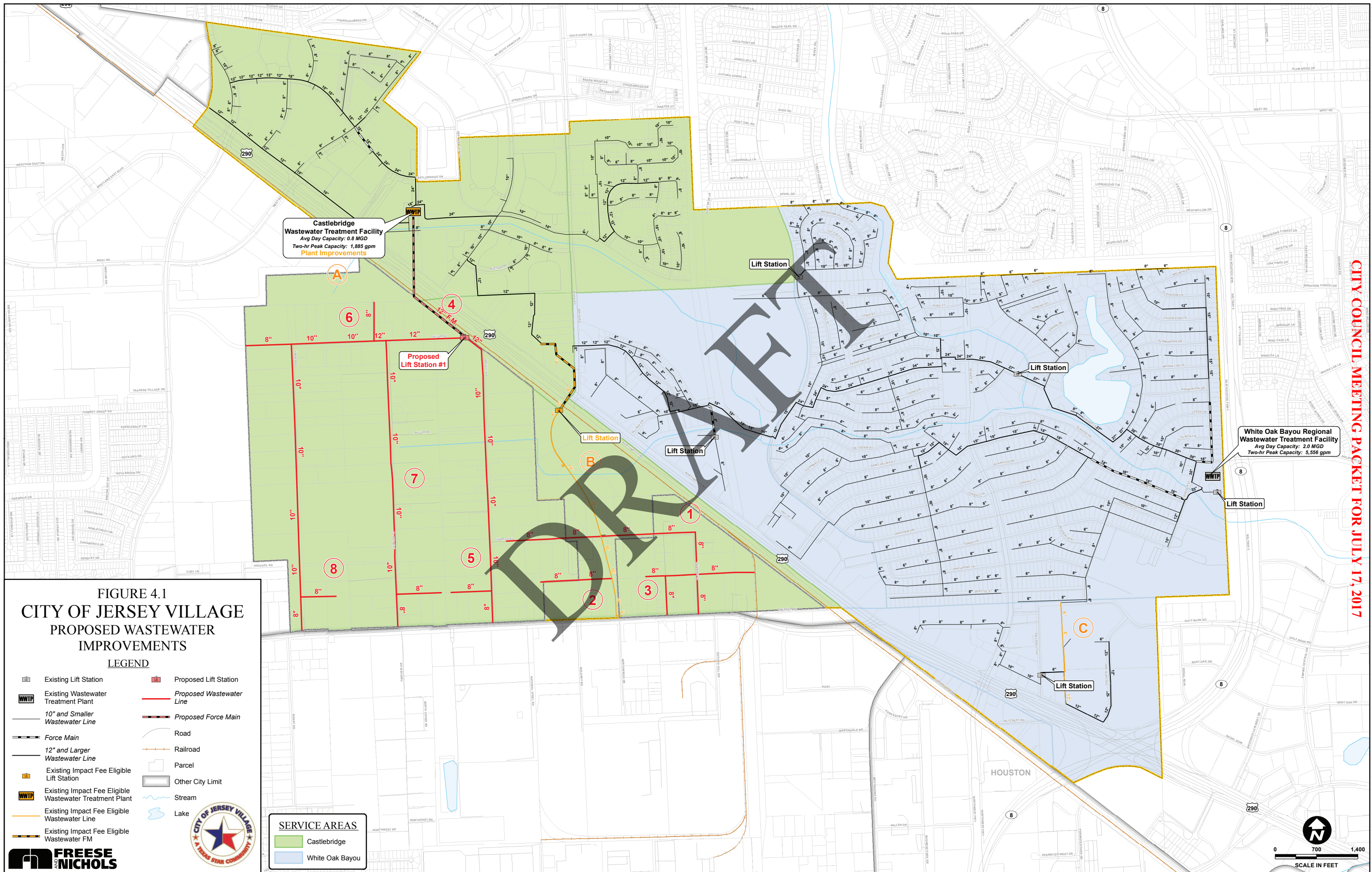


Exhibit B: Water Project Location Map

DRAFT

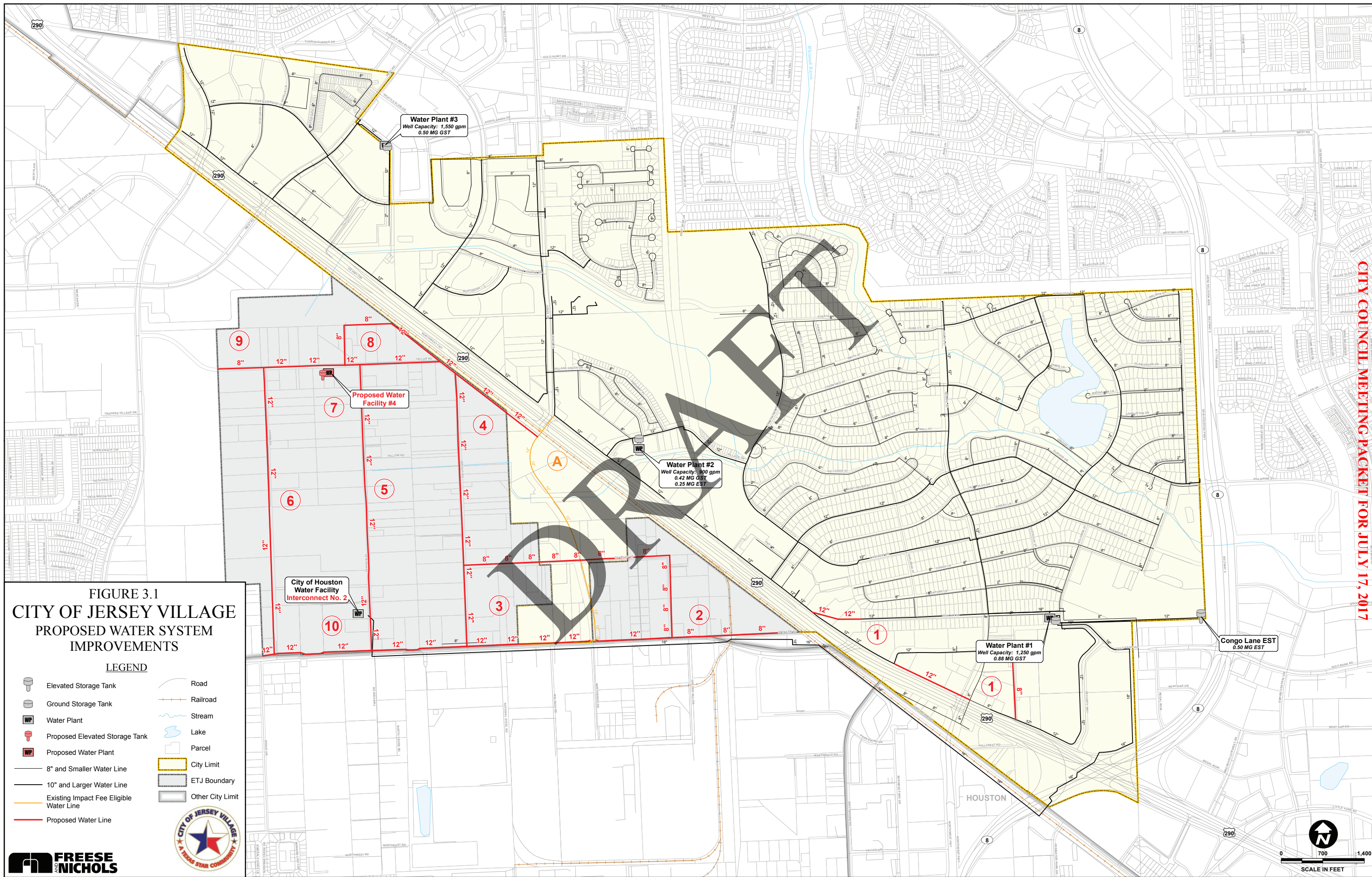


FIGURE 3.1
CITY OF JERSEY VILLAGE
PROPOSED WATER SYSTEM
IMPROVEMENTS

LEGEND

- Elevated Storage Tank
- Ground Storage Tank
- Water Plant
- Proposed Elevated Storage Tank
- Proposed Water Plant
- 8" and Smaller Water Line
- 10" and Larger Water Line
- Existing Impact Fee Eligible Water Line
- Proposed Water Line
- Road
- Railroad
- Stream
- Lake
- Parcel
- City Limit
- ETJ Boundary
- Other City Limit

CITY OF JERSEY VILLAGE
TEXAS STAR COMMUNITY

FREESE NICHOLS



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SOUTHWESTERN BELL TELEPHONE CO
1010 PINE ST STE 9E-L-01
St. Louis, MO 63101

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

A public hearing will be held before the City Council of the City of Jersey Village on **July 17, 2017, at 6:00 p.m.** at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas to hear any person desiring to be heard regarding the creation of a Tax Increment Reinvestment Zone ("TIRZ").

You are receiving this notice as you are an owner of property in the proposed TIRZ. At this public hearing any interested person may speak for or against the creation of the zone, its boundaries, or the concept of tax increment financing. As a property owner you may protest the inclusion of your property in the proposed TIRZ during this public hearing.

More information about the proposed TIRZ is available on our website at www.jerseyvillage.info.

Should you have any questions regarding this notice, you may call Austin Bleess, City Manager at 713-466-2109 or contact via email at ableess@ci.jersey-village.tx.us.

Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

ARSHAM METAL INDUSTRIES INC
11280 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

CARLTON COOK CO THE
11320 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

W INDUSTRIES INC
11500 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

W INDUSTRIES OF TEXAS LLC
11500 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

FAIRVIEW GARDENS DEV LLC
11625 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

EDMONDS CO SOUTHWEST II
11625 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

EDMONDS GARFIELD J III TRUSTEE
11625 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

EDMONDS GARFIELD J III
11625 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

FAIRVIEW GARDENS DEV LLC
11625 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

G & H INTERESTS INC
11722 CHARLES RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

11906 FM 529 LLC
11906 FM 529 RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

OCEANEERING INTERNATIONAL INC
11911 FM 529 RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

GULF RICE MILLING INC
12010 TAYLOR RD
Houston, TX 77041

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REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SOUTHWEST SPICE COMPANY LLC
12010 TAYLOR RD
Houston, TX 77041

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REINVESTMENT ZONE**

Dear Property Owner:

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You are receiving this notice as you are an owner of property in the proposed TIRZ. At this public hearing any interested person may speak for or against the creation of the zone, its boundaries, or the concept of tax increment financing. As a property owner you may protest the inclusion of your property in the proposed TIRZ during this public hearing.

More information about the proposed TIRZ is available on our website at www.jerseyvillage.info.

Should you have any questions regarding this notice, you may call Austin Bleess, City Manager at 713-466-2109 or contact via email at ableess@ci.jersey-village.tx.us.

Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

AGROHANSA INC
12010 TAYLOR RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

A public hearing will be held before the City Council of the City of Jersey Village on **July 17, 2017, at 6:00 p.m.** at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas to hear any person desiring to be heard regarding the creation of a Tax Increment Reinvestment Zone ("TIRZ").

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

JONES ROAD PROJECT LP
12651 BRIAR FOREST DR STE 300
Houston, TX 77077

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

WEIKEL ELMER
141 E RADHOST SCHOOL RD
LA GRANGE, TX 78945

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

DEVITT WILLIAM
14815 AVILA BEND DR
Houston, TX 77095

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

KWYBG WRIGHT RD LLC
15120 NORTHWEST FWY STE 190
Houston, TX 77040

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SERNA JORGE S
1830 SADDLECREEK DR
Houston, TX 77090

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

APPLIED MACHINERY CORP
1901 ALDINE WESTERN RD
Houston, TX 77038

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

VTL TEXAS HOT SHOT LLC
200 CORPORATE BLVD STE 104
LAFAYETTE, LA 70508

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

APPLIED MACHINERY CORP
20105 KRAHN RD
Spring, TX 77388

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

PARTNER VISION INVESTMENTS LP
20303 LAKELAND FALLS DR
Cypress, TX 77433

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

BOULDIN VENTURES VII LLC
210 BARTON SPRINGS RD STE 550
Austin, TX 78704

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

PIASECKI TOMASZ
2303 VINEMEAD CT
Katy, TX 77450

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

PIASECKI TOMASZ & MALGORZATA
2303 VINEMEAD CT
Katy, TX 77450

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REINVESTMENT ZONE**

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Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

JON PATRICK HENRY TRUST
31010 COCO ST
Cypress, TX 77433

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REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

DREWRY GEORGE
41115 ROUNDUP RD
Magnolia, TX 77354

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

WRIGHT ROAD 2 LP
4545 BISSONNET ST STE 100
BELLAIRE, TX 77401

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REINVESTMENT ZONE**

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Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

LF HOLDINGS
5445 ALMEDA RD STE 500
Houston, TX 77004

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REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

H6 WRIGHT LP
7310 FAIRVIEW ST
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

DEN-GAR ENTERPRISES LTD
7420 WRIGHT RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

COWBOY TRUCK & EQUIPMENT INC
7431 WRIGHT RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SCS CONSTRUCTION MANAGEMENT INC
7438 WRIGHT RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SCHERER ROBERT L & SANDRA
7438 WRIGHT RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

A public hearing will be held before the City Council of the City of Jersey Village on **July 17, 2017, at 6:00 p.m.** at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas to hear any person desiring to be heard regarding the creation of a Tax Increment Reinvestment Zone ("TIRZ").

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More information about the proposed TIRZ is available on our website at www.jerseyvillage.info.

Should you have any questions regarding this notice, you may call Austin Bleess, City Manager at 713-466-2109 or contact via email at ableess@ci.jersey-village.tx.us.

Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

HMD CAPE CONROE LLC
7449 WRIGHT RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SHERER ROBERT L
7501 Wright Rd
Houston, TX 77041

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REINVESTMENT ZONE**

Dear Property Owner:

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

JONES ROAD HOLDING LTD
7560 HARWIN DR
Houston, TX 77036

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SCHERER ROBERT
7602 WRIGHT RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SUTTON ALFRED H III
7700 WRIGHT RD
Houston, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

CROSBY FREEWAY LP
7720 WESTVIEW DR
Houston, TX 77055

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

TERRANDY PROPERTIES LLC
7935 WRIGHT RD
Jersey Village, TX 77041

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

A public hearing will be held before the City Council of the City of Jersey Village on **July 17, 2017, at 6:00 p.m.** at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas to hear any person desiring to be heard regarding the creation of a Tax Increment Reinvestment Zone ("TIRZ").

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

TERRANDY PROPERTIES LLC
7935 WRIGHT RD # 266
Jersey Village, TX 77041

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REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

J & M LEASING INC
7938 WRIGHT RD
Houston, TX 77041

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REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

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7938A WRIGHT RD
Houston, TX 77041

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REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

SOUTHERN STAR CONCRETE INC
8500 FREEPORT PKWY STE 200
Irving, TX 75063

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

APEX HERITAGE PROPERTIES LLC
9821 KATY FWY STE 880
Houston, TX 77024

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

PARTNER VISION INVESTMENTS LP
ADDRESS UNKNOWN
, TX

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

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CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

TEPPCO CRUDE PIPELINE LLC
PO BOX 4018
Houston, TX 77210

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

CATAPANO INVESTMENTS INC
PO BOX 40309
Houston, TX 77240

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REINVESTMENT ZONE**

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CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

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Houston, TX 77240

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REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

H & M LEASING INC
PO BOX 40450
HOUSTON, TX 77240

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REINVESTMENT ZONE**

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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

CHARLES A LIMITED BURGESS MFG
PO BOX 41327
Houston, TX 77241

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

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CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

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PO BOX 41327
Houston, TX 77241

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REINVESTMENT ZONE**

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CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

GJL LLC
PO BOX 559
Durant, OK 74702

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REINVESTMENT ZONE**

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CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177(fax)

June 20, 2017

BRUSH ALBERT DWAYNE
PO BOX 633
MONTGOMERY, TX 77356

**Re: NOTICE OF PUBLIC HEARING ON CREATION OF TAX INCREMENT
REINVESTMENT ZONE**

Dear Property Owner:

A public hearing will be held before the City Council of the City of Jersey Village on **July 17, 2017, at 6:00 p.m.** at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas to hear any person desiring to be heard regarding the creation of a Tax Increment Reinvestment Zone ("TIRZ").

You are receiving this notice as you are an owner of property in the proposed TIRZ. At this public hearing any interested person may speak for or against the creation of the zone, its boundaries, or the concept of tax increment financing. As a property owner you may protest the inclusion of your property in the proposed TIRZ during this public hearing.

More information about the proposed TIRZ is available on our website at www.jerseyvillage.info.

Should you have any questions regarding this notice, you may call Austin Bleess, City Manager at 713-466-2109 or contact via email at ableess@ci.jersey-village.tx.us.

Sincerely,

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

CITY OF JERSEY VILLAGE
MONTHLY PROJECTED FUND BALANCE BY FUND
FY 2016-2017

FUND:	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
GENERAL												
Beginning Fund Balance *	\$13,263,173.31	\$13,263,173.31	\$13,263,173.31	\$13,263,173.31	\$13,263,173.31	\$13,263,173.31	\$13,263,173.31	\$13,263,173.31	\$13,263,173.31	\$13,263,173.31		
Revenues	\$749,658.65	\$651,926.29	\$1,738,445.48	\$3,012,767.30	\$2,800,451.93	\$810,978.41	\$657,652.53	\$899,054.71	\$608,598.36			
Expenditures	\$539,943.41	\$630,129.13	\$946,529.29	\$850,445.39	\$991,651.61	\$756,294.87	\$615,855.54	\$1,027,690.28	\$872,853.36			
Projected Fund Balance	** \$13,472,888.55	\$13,494,685.71	\$14,286,601.90	\$16,448,923.81	\$18,257,724.13	\$18,312,407.67	\$18,354,204.66	\$18,225,569.09	\$17,961,314.09			
UTILITY												
Beginning Fund Balance	\$10,558,224.57	\$10,558,224.57	\$10,558,224.57	\$10,558,224.57	\$10,558,224.57	\$10,558,224.57	\$10,558,224.57	\$10,558,224.57	\$10,558,224.57			
Revenues	\$416,022.34	\$402,032.83	\$276,813.13	\$288,249.19	\$295,764.88	\$336,196.01	\$340,781.61	\$414,031.43	\$414,706.55			
Expenditures	\$38,611.83	\$289,563.93	\$382,658.74	\$240,768.90	\$145,482.09	\$328,422.58	\$184,554.23	\$345,478.81	\$358,816.06			
Projected Fund Balance	** \$10,935,635.08	\$11,048,103.98	\$10,942,258.37	\$10,989,738.66	\$11,140,021.45	\$11,147,794.88	\$11,304,022.26	\$11,372,574.88	\$11,428,465.37			
DEBT SERVICE												
Beginning Fund Balance	\$456,038.11	\$456,038.11	\$456,038.11	\$456,038.11	\$456,038.11	\$456,038.11	\$456,038.11	\$456,038.11	\$456,038.11			
Revenues	\$1,647.82	\$57.46	\$441,780.96	\$920,505.37	\$822,306.28	\$27,688.59	\$39,467.48	\$15,810.23	\$10,691.10			
Expenditures	\$0.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$2,147,020.63	\$0.00	\$750.00	\$0.00			
Projected Fund Balance	** \$457,685.93	\$457,743.39	\$899,524.35	\$1,818,779.72	\$2,641,086.00	\$521,754.96	\$561,222.44	\$576,082.67	\$586,763.77			
IMPACT FEE												
Beginning Fund Balance	\$164,788.18	\$164,788.18	\$164,788.18	\$164,788.18	\$164,788.18	\$164,788.18	\$164,788.18	\$164,788.18	\$164,788.18			
Revenues	\$181.61	\$16,924.14	\$8,073.02	\$15,967.78	\$279.93	\$12,185.52	\$4,372.94	\$141,904.73	\$8,407.62			
Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Projected Fund Balance	** \$164,969.79	\$181,893.93	\$189,966.95	\$205,934.73	\$206,214.66	\$218,400.18	\$222,773.12	\$364,677.85	\$373,085.47			
MOTEL TAX												
Beginning Fund Balance	\$671,639.56	\$671,639.56	\$671,639.56	\$671,639.56	\$671,639.56	\$671,639.56	\$671,639.56	\$671,639.56	\$671,639.56			
Revenues	\$13,708.89	\$3,397.40	\$2,755.17	\$14,414.44	\$3,088.30	\$3,925.13	\$5,097.21	\$12,139.09	\$3,279.94			
Expenditures	\$8,870.13	\$1,843.86	\$7,079.33	\$829.33	\$0.00	\$7,908.66	\$0.00	\$1,658.66	\$7,079.33			
Projected Fund Balance	** \$676,478.32	\$678,031.86	\$673,707.70	\$687,292.81	\$690,381.11	\$686,397.58	\$691,494.79	\$701,975.22	\$698,175.83			
ASSET FORFEITURE												
Beginning Fund Balance	\$88,346.15	\$88,346.15	\$88,346.15	\$88,346.15	\$88,346.15	\$88,346.15	\$88,346.15	\$88,346.15	\$88,346.15			
Revenues	\$2,785.09	\$22.43	\$26.57	\$31.34	\$29.36	\$3,477.56	\$40.16	\$44.79	\$49.76			
Expenditures	\$0.00	\$0.00	\$4,799.00	\$0.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$0.00			
Projected Fund Balance	** \$91,131.24	\$91,153.67	\$86,381.24	\$86,412.58	\$86,441.94	\$89,919.50	\$83,459.66	\$83,504.45	\$83,554.21			
CAPITAL REPLACEMENT												
Beginning Fund Balance	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38			
Revenues	\$1,650.42	\$1,647.35	\$1,944.96	\$2,292.43	\$2,150.73	\$2,325.61	\$2,299.20	\$2,475.20	\$2,698.99			
Expenditures	\$0.00	\$518.05	\$200,500.00	\$657,584.58	\$54,262.57	\$120,195.07	\$103,199.72	\$147,151.00	\$20,910.66			
Projected Fund Balance	** \$6,206,943.80	\$6,208,073.10	\$6,009,468.06	\$5,354,175.91	\$5,302,064.07	\$5,184,194.61	\$5,083,294.09	\$4,938,618.29	\$4,920,406.62			
TRAFFIC ENFORCEMENT												
Beginning Fund Balance	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20			
Revenues	\$300.00	\$0.00	\$200.00	\$0.00	\$100.00	\$300.00	\$0.00	\$100.00	\$0.00			
Expenditures	\$19,251.09	\$31,634.88	\$28,532.93	\$20,158.43	\$19,135.91	\$20,483.51	\$22,831.60	\$18,766.31	\$705.92			
Projected Fund Balance	** \$1,376,137.11	\$1,344,502.23	\$1,316,169.30	\$1,296,010.87	\$1,276,974.96	\$1,256,791.45	\$1,233,959.85	\$1,215,293.54	\$1,214,587.62			
CAPITAL IMPROVEMENTS												
Beginning Fund Balance	\$7,530,073.53	\$7,530,073.53	\$7,530,073.53	\$7,530,073.53	\$7,530,073.53	\$7,530,073.53	\$7,530,073.53	\$7,530,073.53	\$7,530,073.53			
Revenues	\$1,490.56	\$1,472.12	\$1,682.98	\$30,333.29	\$1,528.44	\$1,825.98	\$1,980.99	\$2,163.50	\$2,395.69			
Expenditures	\$87,182.88	\$90,466.00	\$174,352.72	\$616,623.63	\$482,640.89	\$659,151.79	\$467,078.10	\$219,093.86	\$252,113.82			
Projected Fund Balance	** \$7,444,361.21	\$7,355,387.33	\$7,182,717.59	\$6,596,427.25	\$6,115,314.80	\$5,457,988.99	\$4,992,891.88	\$4,775,961.52	\$4,526,263.39			
GOLF COURSE												
Beginning Fund Balance	(\$3,557,283.22)	(\$3,557,283.22)	(\$3,557,283.22)	(\$3,557,283.22)	(\$3,557,283.22)	(\$3,557,283.22)	(\$3,557,283.22)	(\$3,557,283.22)	(\$3,557,283.22)			
Revenues	\$116,528.29	\$104,042.82	\$79,021.94	\$68,475.72	\$94,627.47	\$95,614.08	\$130,664.67	\$138,230.06	\$117,838.78			
Expenditures	\$96,131.32	\$77,225.55	\$135,992.94	\$104,196.11	\$86,033.79	\$138,554.89	\$104,836.84	\$172,255.96	\$133,912.35			
Projected Fund Balance	** (\$3,536,886.25)	(\$3,510,068.98)	(\$3,567,039.98)	(\$3,602,760.37)	(\$3,594,166.69)	(\$3,637,107.50)	(\$3,611,279.67)	(\$3,645,305.57)	(\$3,661,379.14)			
COURT RESTRICTED FEE												
Beginning Fund Balance	\$160,989.92	\$160,989.92	\$160,989.92	\$160,989.92	\$160,989.92	\$160,989.92	\$160,989.92	\$160,989.92	\$160,989.92			
Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Expenditures	\$4,286.15	\$456.95	\$1,442.14	\$463.06	\$452.21	\$1,602.20	\$200.00	\$729.57	\$200.00			
Projected Fund Balance	** \$156,703.77	\$156,246.82	\$154,804.68	\$154,341.62	\$153,889.41	\$152,287.21	\$152,087.21	\$151,357.64	\$151,157.64			
JV CRIME CONTROL												
Beginning Fund Balance	\$2,582,346.42	\$2,582,346.42	\$2,582,346.42	\$2,582,346.42	\$2,582,346.42	\$2,582,346.42	\$2,582,346.42	\$2,582,346.42	\$2,582,346.42			
Revenues	\$125,879.18	\$136,261.60	\$137,454.73	\$134,815.76	\$126,556.69	\$126,066.27	\$120,950.45	\$138,624.46	\$113,819.90			
Expenditures	\$0.00	\$62,802.54	\$56,163.14	\$97,309.25	\$92,191.13	\$125,714.30	\$0.00	\$137,757.90	\$0.00			
Projected Fund Balance	** \$2,708,225.60	\$2,781,684.66	\$2,862,976.25	\$2,900,482.76	\$2,934,848.32	\$2,935,200.29	\$3,056,150.74	\$3,057,017.30	\$3,170,837.20			

* Beginning Fund Balance in this report for the General Fund is including the 150 days reserve totalling \$3,735,953

** Unaudited Fund Balance amounts

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

02 -UTILITY FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	10,558,224.57		10,558,224.57			
FEEs & CHARGES FOR SERVIC						
40-8541 WATER SERVICE	2,700,000.00	286,727.89	2,095,943.23	77.63	0.00	(604,056.77)
40-8542 SEWER SERVICE	1,300,000.00	117,970.33	1,003,612.49	77.20	0.00	(296,387.51)
40-8543 WATER SERVICE-INCREASE	0.00	0.00	11,851.05	0.00	0.00	11,851.05
40-8545 WATER AUTHORITY FEE	40,000.00	654.27	7,606.64	19.02	0.00	(32,393.36)
40-8546 CREDIT CARD FEES	2,000.00	718.39	4,911.96	245.60	0.00	2,911.96
TOTAL FEEs & CHARGES FOR SERVIC	4,042,000.00	406,070.88	3,123,925.37	77.29	0.00	(918,074.63)
INTEREST EARNED						
40-9601 INTEREST EARNED	10,000.00	3,005.63	18,430.92	184.31	0.00	8,430.92
TOTAL INTEREST EARNED	10,000.00	3,005.63	18,430.92	184.31	0.00	8,430.92
INTERFUND ACTIVITY						
TOTAL						
MISCELLANEOUS REVENUE						
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	3,544.93	24,124.74	96.50	0.00	(875.26)
40-9899 MISCELLANEOUS	25,000.00	2,085.11	18,116.94	72.47	0.00	(6,883.06)
TOTAL MISCELLANEOUS REVENUE	50,000.00	5,630.04	42,241.68	84.48	0.00	(7,758.32)
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	4,102,000.00	414,706.55	3,184,597.97	77.64	0.00	(917,402.03)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	14,660,224.57		13,742,822.54			
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

02 -UTILITY FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
45-3001 SALARIES	177,800.00	20,222.95	123,889.17	69.68	0.00	53,910.83
45-3003 LONGEVITY	2,000.00	204.96	1,270.31	63.52	0.00	729.69
45-3007 OVERTIME	24,500.00	5,379.55	27,887.15	113.83	0.00	(3,387.15)
45-3051 FICA/MEDICARE TAXES	15,700.00	1,906.92	11,684.57	74.42	0.00	4,015.43
45-3052 WORKMEN'S COMPENSATION	6,600.00	0.00	4,150.39	62.88	0.00	2,449.61
45-3053 EMPLOYMENT TAXES	5,400.00	0.00	341.33	6.32	0.00	5,058.67
45-3054 RETIREMENT	31,300.00	4,036.00	24,476.04	78.20	0.00	6,823.96
45-3055 HEALTH INSURANCE	60,100.00	5,132.08	44,438.04	73.94	0.00	15,661.96
45-3056 LIFE INS	500.00	31.90	280.72	56.14	0.00	219.28
45-3057 DENTAL	5,200.00	335.32	2,878.72	55.36	0.00	2,321.28
45-3058 LONG-TERM DISABILITY	800.00	60.94	504.70	63.09	0.00	295.30
TOTAL SALARIES, WAGES & BENEFIT	329,900.00	37,310.62	241,801.14	73.30	0.00	88,098.86
SUPPLIES						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	0.00	6,549.23	46.78	0.00	7,450.77
45-3503 OFFICE SUPPLIES	3,100.00	0.00	780.94	25.19	0.00	2,319.06
45-3504 WEARING APPAREL	2,000.00	15.23	687.09	34.35	0.00	1,312.91
45-3506 CHEMICALS	9,000.00	1,539.66	10,093.37	162.21	4,505.34	(5,598.71)
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	0.00	925.07	46.25	0.00	1,074.93
45-3534 PARTS AND MATERIALS	1,200.00	0.00	599.44	49.95	0.00	600.56
45-3535 SHOP SUPPLIES	500.00	0.00	163.96	32.79	0.00	336.04
TOTAL SUPPLIES	32,400.00	1,554.89	19,799.10	75.01	4,505.34	8,095.56
MAINTENANCE--BLDGS, STRUC						
45-4001 BUILDINGS AND GROUNDS	4,000.00	366.11	1,083.27	27.08	0.00	2,916.73
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	779.56	11,069.29	36.90	0.00	18,930.71
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	97.70	1,698.68	25.52	853.66	7,447.66
45-4043 WATER PLANTS MAINTENANCE	17,000.00	437.86	9,241.23	54.36	0.00	7,758.77
45-4044 LIFT STATIONS MAINTENANCE	16,000.00	0.00	12,333.28	77.08	0.00	3,666.72
45-4045 SEWER PLANT MAINTENANCE	45,000.00	6,260.80	20,048.80	56.19	5,235.12	19,716.08
TOTAL MAINTENANCE--BLDGS, STRUC	122,000.00	7,942.03	55,474.55	50.46	6,088.78	60,436.67
MAINTENANCE--EQUIPMENT						
45-4504 COMPUTER SOFTWARE	5,300.00	142.00	5,544.15	94.23	(550.00)	305.85
TOTAL MAINTENANCE--EQUIPMENT	5,300.00	142.00	5,544.15	94.23	(550.00)	305.85
SERVICES						
45-5012 PRINTING	1,750.00	447.00	1,267.00	114.40	735.00	(252.00)
45-5015 LAB TESTS	23,400.00	1,281.00	13,233.80	95.95	9,219.00	947.20
45-5017 UTILITIES	140,000.00	10,909.41	87,381.65	62.42	0.00	52,618.35
45-5019 W.O.B. DISPOSAL-O&M CONTR	500,000.00	21,935.74	215,753.15	43.15	0.00	284,246.85
45-5020 COMMUNICATIONS	9,511.00	627.13	4,926.71	51.80	0.00	4,584.29
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	0.00	497.00	49.70	0.00	503.00
45-5029 TRAVEL/TRAINING	15,100.00	886.00	8,703.72	57.64	0.00	6,396.28
TOTAL SERVICES	692,061.00	36,086.28	331,763.03	49.38	9,954.00	350,343.97

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

02 -UTILITY FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SUNDRY						
45-5405 PERMITS, FEES, CREDIT CD FEES	19,500.00	1,241.25	22,642.59	116.12	0.00	(3,142.59)
45-5411 WATER-PURCHASED	1,608,914.00	159,690.17	989,325.81	61.49	0.00	619,588.19
45-5412 WATER AUTHORITY FEES	40,000.00	292.90	7,279.30	18.20	0.00	32,720.70
TOTAL SUNDRY	1,668,414.00	161,224.32	1,019,247.70	61.09	0.00	649,166.30
PROFESSIONAL SERVICES						
45-5501 AUDITS/CONTRACTS/STUDIES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
45-5510 ENGINEERING SERVICES	150,000.00	0.00	950.00	0.26	(560.00)	149,610.00
45-5515 CONSULTANT SERVICES	260,000.00	31,593.06	184,244.49	100.00	75,755.51	0.00
TOTAL PROFESSIONAL SERVICES	420,000.00	31,593.06	185,194.49	62.00	75,195.51	159,610.00
OTHER SERVICES						
45-6001 INSURANCE-VEHICLES	9,800.00	0.00	9,430.40	96.23	0.00	369.60
45-6003 LIABILITY-FIRE & CASUALTY	9,000.00	0.00	7,392.87	82.14	0.00	1,607.13
TOTAL OTHER SERVICES	18,800.00	0.00	16,823.27	89.49	0.00	1,976.73
CAPITAL OUTLAY						
45-6572 SPECIAL EQUIPMENT	66,000.00	57,555.86	57,555.86	87.21	0.00	8,444.14
TOTAL CAPITAL OUTLAY	66,000.00	57,555.86	57,555.86	87.21	0.00	8,444.14
CAPITAL IMPROVEMENTS						
TOTAL						
INTERFUND ACTIVITY						
45-9751 TRANSFER TO GENERAL FUND	470,000.00	0.00	0.00	0.00	0.00	470,000.00
45-9753 TRANSFER TO DEBT SERVICE FUND	92,413.00	0.00	0.00	0.00	0.00	92,413.00
45-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
45-9781 EQUIPMENT PURCHASE CONTRIBUTIO	155,000.00	0.00	0.00	0.00	0.00	155,000.00
45-9791 EQUIPMENT USER FEE	33,800.00	0.00	0.00	0.00	0.00	33,800.00
TOTAL INTERFUND ACTIVITY	751,963.00	0.00	0.00	0.00	0.00	751,963.00
TOTAL 45-WATER & SEWER	4,106,838.00	333,409.06	1,933,203.29	49.39	95,193.63	2,078,441.08
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

02 -UTILITY FUND
46-UTILITY CAPITAL PROJEC
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL IMPROVEMENTS						
46-7012 METER REPLACEMENT	250,000.00	19,257.00	157,569.79	65.59	6,404.00	86,026.21
46-7032 TELEVISIONING SEWER LINES	50,000.00	0.00	24,900.00	100.00	25,100.00	0.00
46-7064 CASTLEBRIDGE WWTP	670,000.00	0.00	55,070.34	0.00	(55,070.34)	670,000.00
46-7072 WATER PLANT - SEATTLE	150,000.00	6,150.00	38,613.75	24.00	(2,613.75)	114,000.00
46-7080 AUTOCNTRL-SCADA	70,000.00	0.00	5,000.00	0.00	(5,000.00)	70,000.00
46-7094 CASTLEBRIDGE CLARIFIER RE/LINE	210,000.00	0.00	100,000.00	52.14	9,500.00	100,500.00
46-7096 VILLAGE - WATER PLANT	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7100 WATER PLANT - WEST ROAD	150,000.00	0.00	0.00	0.00	0.00	150,000.00
46-7101 LIGHTS PROJECT - WATER PLANTS	45,000.00	0.00	0.00	0.00	0.00	45,000.00
46-7108 GROUND STORAGE TANK-SEATTLE WP	150,000.00	0.00	0.00	0.00	0.00	150,000.00
TOTAL CAPITAL IMPROVEMENTS	1,845,000.00	25,407.00	381,153.88	19.48	(21,680.09)	1,485,526.21
TOTAL 46-UTILITY CAPITAL PROJEC	1,845,000.00	25,407.00	381,153.88	19.48	(21,680.09)	1,485,526.21
	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

02 -UTILITY FUND
47-UTILITY DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL						
DEBT SERVICE TOTAL						
TOTAL						
*** TOTAL EXPENSES ***	5,951,838.00	358,816.06	2,314,357.17	40.12	73,513.54	3,563,967.29
EXCESS OF REVENUES OVER EXPENDITURES	(1,849,838.00)	55,890.49	870,240.80	43.07-	(73,513.54)	(2,646,565.26)
*** PROJECTED FUND BALANCE ***	8,708,386.57		11,428,465.37			
*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

04 -IMPACT FEE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	164,788.18		164,788.18			
FEES & CHARGES FOR SERVIC						
43-8547 WATER DISTRIBUTION	20,000.00	5,798.00	150,748.00	753.74	0.00	130,748.00
43-8548 SEWER PLANT CAPACITY	10,000.00	2,058.00	54,537.00	545.37	0.00	44,537.00
43-8549 WATER PLANT CAPACITY	1,500.00	0.00	0.00	0.00	0.00	(1,500.00)
TOTAL FEES & CHARGES FOR SERVIC	31,500.00	7,856.00	205,285.00	651.70	0.00	173,785.00
INTEREST EARNED						
43-9601 INTEREST EARNED	1,500.00	551.62	3,012.29	200.82	0.00	1,512.29
TOTAL INTEREST EARNED	1,500.00	551.62	3,012.29	200.82	0.00	1,512.29
*** TOTAL FUND REVENUES ***	33,000.00	8,407.62	208,297.29	631.20	0.00	175,297.29
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	197,788.18		373,085.47			
	=====		=====			

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

04 -IMPACT FEE FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
TOTAL						
TOTAL	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	33,000.00	8,407.62	208,297.29	631.20	0.00	(175,297.29)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	197,788.18		373,085.47			
	=====		=====			

*** END OF REPORT ***

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	(3,557,283.22)		(3,557,283.22)			
FEES & CHARGES FOR SERVICE						
80-8551 GREEN FEES	1,000,000.00	74,742.39	592,111.04	59.21	0.00	(407,888.96)
80-8553 RANGE FEES/CLUB RENTALS	80,000.00	6,147.32	58,178.90	72.72	0.00	(21,821.10)
80-8554 CLUB RENTALS	4,000.00	470.00	2,710.00	67.75	0.00	(1,290.00)
80-8555 TOURNAMENT GREENS FEES	60,000.00	15,155.20	138,078.83	230.13	0.00	78,078.83
80-8556 TOURNAMENT CART RENTALS	52,000.00	0.00	0.00	0.00	0.00	(52,000.00)
80-8560 MISCELLANEOUS FEES	0.00	345.00	11,321.97	0.00	0.00	11,321.97
80-8567 MERCHANDISE	108,290.00	12,305.64	82,980.19	76.63	0.00	(25,309.81)
80-8568 SPECIAL ORDER MERCHANDISE	40,000.00	2,590.16	17,549.47	43.87	0.00	(22,450.53)
80-8572 CONCESSION FEES	42,000.00	4,599.10	27,343.33	65.10	0.00	(14,656.67)
80-8575 MEMBERSHIPS	55,000.00	1,211.38	12,314.38	22.39	0.00	(42,685.62)
80-8579 CASH OVER/UNDER	0.00	(20.83)	191.70	0.00	0.00	191.70
TOTAL FEES & CHARGES FOR SERVICE	1,441,290.00	117,545.36	942,779.81	65.41	0.00	(498,510.19)
INTEREST EARNED						
80-9601 INTEREST EARNED	1,000.00	293.42	2,264.02	226.40	0.00	1,264.02
TOTAL INTEREST EARNED	1,000.00	293.42	2,264.02	226.40	0.00	1,264.02
INTERFUND ACTIVITY						
80-9751 TRANSFER FROM GENERAL FUND	346,171.00	0.00	0.00	0.00	0.00	(346,171.00)
TOTAL INTERFUND ACTIVITY	346,171.00	0.00	0.00	0.00	0.00	(346,171.00)
MISCELLANEOUS REVENUE						
TOTAL						
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	1,788,461.00	117,838.78	945,043.83	52.84	0.00	(843,417.17)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	(1,768,822.22)		(2,612,239.39)			
	=====		=====			

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
81-CLUB HOUSE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
81-3001 SALARIES AND WAGES	190,724.00	22,454.80	139,272.87	73.02	0.00	51,451.13
81-3002 WAGES	108,110.00	15,681.41	82,565.66	76.37	0.00	25,544.34
81-3003 LONGEVITY	1,248.00	121.89	727.03	58.26	0.00	520.97
81-3007 OVERTIME	500.00	143.76	737.60	147.52	0.00	(237.60)
81-3051 FICA/MEDICARE TAXES	23,074.00	2,909.39	17,666.87	76.57	0.00	5,407.13
81-3052 WORKMAN'S COMP	8,039.00	0.00	4,276.16	53.19	0.00	3,762.84
81-3053 UNEMPLOYMENT TAXES	9,000.00	0.00	1,323.46	14.71	0.00	7,676.54
81-3054 RETIREMENT	32,395.00	3,851.91	24,291.02	74.98	0.00	8,103.98
81-3055 INSURANCE	61,269.00	4,277.28	36,381.70	59.38	0.00	24,887.30
81-3056 LIFE INS	400.00	38.28	325.38	81.35	0.00	74.62
81-3057 DENTAL INSURANCE	3,539.00	274.88	2,320.04	65.56	0.00	1,218.96
81-3058 LONG-TERM DISABILITY	892.00	67.68	594.15	66.61	0.00	297.85
TOTAL SALARIES, WAGES & BENEFIT	439,190.00	49,821.28	310,481.94	70.69	0.00	128,708.06
COST OF SALES						
81-3401 MERCHANDISE	75,000.00	3,688.22	68,617.02	95.58	3,065.10	3,317.88
81-3415 RANGE BALLS	7,500.00	0.00	5,389.92	71.87	0.00	2,110.08
81-3416 RENTAL CLUBS	1,000.00	190.00	560.01	56.00	0.00	439.99
81-3419 SPECIAL ORDER MERCHANDISE	30,000.00	1,337.70	11,343.62	38.92	333.81	18,322.57
TOTAL COST OF SALES	113,500.00	5,215.92	85,910.57	78.69	3,398.91	24,190.52
SUPPLIES						
81-3502 POSTAGE/FREIGHT/DEL.FEE	500.00	33.83	87.61	17.52	0.00	412.39
81-3503 OFFICE SUPPLIES	6,000.00	264.56	4,914.04	81.90	0.00	1,085.96
81-3504 WEARING APPAREL	2,750.00	196.69	2,004.84	72.90	0.00	745.16
81-3523 TOOLS/EQUIPMENT	2,000.00	75.32	1,549.69	77.48	0.00	450.31
81-3529 REPAIR PARTS	250.00	46.43	132.73	53.09	0.00	117.27
81-3605 MISCELLANEOUS SERVICE FEES	0.00	0.00	4,158.00	0.00	3,042.00	(7,200.00)
TOTAL SUPPLIES	11,500.00	616.83	12,846.91	138.16	3,042.00	(4,388.91)
MAINTENANCE--BLDGS, STRUC						
TOTAL						
MAINTENANCE--EQUIPMENT						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,000.00	0.00	782.33	78.23	0.00	217.67
81-4504 COMPUTER SOFTWARE	7,300.00	0.00	4,195.00	57.47	0.00	3,105.00
81-4506 CART MAINTENANCE	3,500.00	161.99	409.02	11.69	0.00	3,090.98
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	2,000.00	0.00	0.00	0.00	0.00	2,000.00
81-4599 MISCELLANEOUS EQUIPMENT	2,000.00	0.00	223.37	11.17	0.00	1,776.63
TOTAL MAINTENANCE--EQUIPMENT	15,800.00	161.99	5,609.72	35.50	0.00	10,190.28

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
81-CLUB HOUSE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SERVICES						
81-5012 PRINTING	3,500.00	0.00	343.78	9.82	0.00	3,156.22
81-5020 COMMUNICATIONS	7,500.00	636.12	5,250.71	70.01	0.00	2,249.29
81-5023 LEASE EQUIPMENT	1,000.00	0.00	500.00	50.00	0.00	500.00
81-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,750.00	526.50	676.50	38.66	0.00	1,073.50
81-5029 TRAVEL/TRAINING	2,500.00	95.18	512.20	20.49	0.00	1,987.80
81-5043 ADVERTISING/PROMOTION	26,000.00	958.16	12,635.21	53.80	1,353.60	12,011.19
TOTAL SERVICES	42,250.00	2,215.96	19,918.40	50.35	1,353.60	20,978.00
SUNDRY						
81-5405 CREDIT CARD CHARGES	24,900.00	2,606.11	21,595.44	86.73	0.00	3,304.56
81-5410 SECURITY	2,000.00	333.00	1,007.00	50.35	0.00	993.00
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	18.75	267.75	17.85	0.00	1,232.25
81-5421 EQUIPMENT LEASE DEBT	2,800.00	225.00	2,025.00	72.32	0.00	775.00
TOTAL SUNDRY	31,200.00	3,182.86	24,895.19	79.79	0.00	6,304.81
PROFESSIONAL SERVICES						
81-5501 AUDITS/CONTRACT/STUDIES	6,625.00	0.00	0.00	0.00	0.00	6,625.00
TOTAL PROFESSIONAL SERVICES	6,625.00	0.00	0.00	0.00	0.00	6,625.00
OTHER SERVICES						
81-6003 LIABILITY-FIRE & CASUALTY INSR	18,000.00	0.00	23,066.26	128.15	0.00 (5,066.26)
TOTAL OTHER SERVICES	18,000.00	0.00	23,066.26	128.15	0.00 (5,066.26)
CAPITAL OUTLAY						
81-6571 OFFICE FURNITURE & EQUIPMENT	1,500.00	0.00	0.00	0.00	0.00	1,500.00
TOTAL CAPITAL OUTLAY	1,500.00	0.00	0.00	0.00	0.00	1,500.00
CAPITAL IMPROVEMENTS						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
81-9772 TECHNOLOGY USER FEE	3,625.00	0.00	0.00	0.00	0.00	3,625.00
81-9791 EQUIP USER FEE	67,025.00	0.00	0.00	0.00	0.00	67,025.00
TOTAL INTERFUND ACTIVITY	70,650.00	0.00	0.00	0.00	0.00	70,650.00
TOTAL 81-CLUB HOUSE	750,215.00	61,214.84	482,728.99	65.38	7,794.51	259,691.50
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
82-3001 SALARIES AND WAGES	208,677.00	24,570.23	154,612.25	74.09	0.00	54,064.75
82-3002 WAGES	63,940.00	3,452.63	15,879.70	24.84	0.00	48,060.30
82-3003 LONGEVITY	2,600.00	278.76	1,716.31	66.01	0.00	883.69
82-3007 OVERTIME	5,000.00	737.97	6,512.84	130.26	0.00	(1,512.84)
82-3051 FICA/MEDICARE TAXES	21,500.00	2,118.00	13,671.31	63.59	0.00	7,828.69
82-3052 WORKMAN'S COMP	7,900.00	0.00	4,967.90	62.88	0.00	2,932.10
82-3053 UNEMPLOYMENT TAXES	9,000.00	0.00	198.41	2.20	0.00	8,801.59
82-3054 RETIREMENT	38,900.00	4,504.04	28,436.09	73.10	0.00	10,463.91
82-3055 INSURANCE	95,100.00	8,676.80	70,582.62	74.22	0.00	24,517.38
82-3056 LIFE INS	700.00	51.04	418.53	59.79	0.00	281.47
82-3057 DENTAL	5,400.00	546.32	4,323.52	80.07	0.00	1,076.48
82-3058 LONG-TERM DISABILITY	900.00	73.44	668.77	74.31	0.00	231.23
TOTAL SALARIES, WAGES & BENEFIT	459,617.00	45,009.23	301,988.25	65.70	0.00	157,628.75
SUPPLIES						
82-3504 WEARING APPAREL	2,500.00	303.27	525.97	21.04	0.00	1,974.03
82-3514 FUEL & OIL	21,500.00	1,509.97	9,022.68	83.87	9,009.82	3,467.50
82-3523 TOOLS/EQUIPMENT	2,000.00	38.68	911.84	45.59	0.00	1,088.16
82-3535 GROUND/SHOP SUPPLIES	6,750.00	719.43	6,030.42	89.34	0.00	719.58
82-3536 LANDSCAPING MATERIALS	75,000.00	6,670.92	55,476.94	84.67	8,028.26	11,494.80
TOTAL SUPPLIES	107,750.00	9,242.27	71,967.85	82.60	17,038.08	18,744.07
MAINTENANCE--BLDGS, STRUC						
82-4041 WATER WELL MAINTENANCE	3,000.00	345.00	345.00	11.50	0.00	2,655.00
TOTAL MAINTENANCE--BLDGS, STRUC	3,000.00	345.00	345.00	11.50	0.00	2,655.00
MAINTENANCE--EQUIPMENT						
82-4505 IRRIGATION EQUIPMENT	8,750.00	586.90	5,959.69	92.91	2,169.96	620.35
82-4599 MISCELLANEOUS EQUIPMENT	3,000.00	113.78	113.78	3.79	0.00	2,886.22
TOTAL MAINTENANCE--EQUIPMENT	11,750.00	700.68	6,073.47	70.16	2,169.96	3,506.57
SERVICES						
82-5022 RENTAL EQUIPMENT	5,000.00	258.00	2,322.00	46.44	0.00	2,678.00
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	0.00	25.00	2.50	0.00	975.00
82-5029 TRAVEL/TRAINING	3,000.00	0.00	1,437.54	47.92	0.00	1,562.46
82-5040 BUILDING MAINT-OUTSOURCING	6,000.00	445.00	1,305.74	21.76	0.00	4,694.26
TOTAL SERVICES	15,000.00	703.00	5,090.28	33.94	0.00	9,909.72
SUNDRY						
82-5405 PERMITS & FEES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5412 WATER AUTHORITY FEES	140,000.00	4,393.50	29,036.70	20.74	0.00	110,963.30
TOTAL SUNDRY	141,000.00	4,393.50	29,036.70	20.59	0.00	111,963.30

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

PROFESSIONAL SERVICES						
82-5508 SANITARY/TRASH SERVICES	4,000.00	218.92	1,017.90	25.45	0.00	2,982.10
TOTAL PROFESSIONAL SERVICES	4,000.00	218.92	1,017.90	25.45	0.00	2,982.10
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
82-9773 COMP. EQUIPMENT USER FEE	375.00	0.00	0.00	0.00	0.00	375.00
82-9791 EQUIPMENT USER FEE	84,579.00	0.00	0.00	0.00	0.00	84,579.00
TOTAL INTERFUND ACTIVITY	84,954.00	0.00	0.00	0.00	0.00	84,954.00
TOTAL 82-COURSE MAINTENANCE	827,071.00	60,612.60	415,519.45	52.56	19,208.04	392,343.51
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
83-BUILDING MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
SUPPLIES						
83-3517 JANITORIAL SUPPLIES	5,500.00	511.19	3,252.59	59.14	0.00	2,247.41
TOTAL SUPPLIES	5,500.00	511.19	3,252.59	59.14	0.00	2,247.41
MAINTENANCE--BLDGS, STRUC						
83-4001 BUILDINGS & GROUNDS	13,000.00	3,254.50	16,467.14	122.83	(499.41)	(2,967.73)
TOTAL MAINTENANCE--BLDGS, STRUC	13,000.00	3,254.50	16,467.14	122.83	(499.41)	(2,967.73)
MAINTENANCE--EQUIPMENT TOTAL						
SERVICES						
83-5017 UTILITIES	40,000.00	2,272.29	14,873.95	37.18	0.00	25,126.05
TOTAL SERVICES	40,000.00	2,272.29	14,873.95	37.18	0.00	25,126.05
TOTAL 83-BUILDING MAINTENANCE	58,500.00	6,037.98	34,593.68	58.28	(499.41)	24,405.73
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
84-GC CONCESSIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT TOTAL	_____	_____	_____	_____	_____	_____
COST OF SALES TOTAL	_____	_____	_____	_____	_____	_____
MAINTENANCE--EQUIPMENT TOTAL	_____	_____	_____	_____	_____	_____
SERVICES TOTAL	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
85-GC DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
TOTAL						

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
87-GC CAPITAL IMPROVEMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
CAPITAL IMPROVEMENTS						
87-7010 CAPITAL IMPROVEMENT	82,450.00	(3,302.74)	47,356.62	57.44	0.00	35,093.38
TOTAL CAPITAL IMPROVEMENTS	82,450.00	(3,302.74)	47,356.62	57.44	0.00	35,093.38
INTERFUND ACTIVITY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 87-GC CAPITAL IMPROVEMENT	82,450.00	(3,302.74)	47,356.62	57.44	0.00	35,093.38
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

11 -GOLF COURSE FUND
88-EQUIPMENT MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
88-3001 SALARIES AND WAGES	42,400.00	5,001.18	31,475.74	74.24	0.00	10,924.26
88-3003 LONGEVITY	800.00	88.62	554.12	69.27	0.00	245.88
88-3007 OVERTIME	1,500.00	279.44	1,268.55	84.57	0.00	231.45
88-3051 FICA/MEDICARE TAXES	3,400.00	396.79	2,577.79	75.82	0.00	822.21
88-3052 WORKER'S COMP	1,300.00	0.00	817.50	62.88	0.00	482.50
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	8.50	0.94	0.00	891.50
88-3054 RETIREMENT	6,700.00	832.75	5,357.12	79.96	0.00	1,342.88
88-3055 HEALTH INSURANCE	10,500.00	829.68	7,396.52	70.44	0.00	3,103.48
88-3056 LIFE INS	100.00	6.38	57.42	57.42	0.00	42.58
88-3057 DENTAL	1,100.00	86.68	764.12	69.47	0.00	335.88
88-3058 LONG TERM DISABILITY	200.00	14.80	117.24	58.62	0.00	82.76
TOTAL SALARIES, WAGES & BENEFIT	68,900.00	7,536.32	50,394.62	73.14	0.00	18,505.38
SUPPLIES						
88-3504 WEARING APPAREL	375.00	0.00	97.71	26.06	0.00	277.29
88-3514 FUEL & OIL	1,300.00	0.00	1,057.09	81.31	0.00	242.91
88-3523 TOOLS/EQUIPMENT	1,500.00	107.93	421.41	28.09	0.00	1,078.59
88-3529 REPAIR PARTS	22,000.00	1,387.08	13,945.79	63.39	0.00	8,054.21
88-3535 GROUND/SHOP SUPPLIES	6,000.00	318.34	3,024.39	50.41	0.00	2,975.61
TOTAL SUPPLIES	31,175.00	1,813.35	18,546.39	59.49	0.00	12,628.61
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
88-5029 TRAVEL/TRAINING	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SERVICES	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL 88-EQUIPMENT MAINTENANCE	100,175.00	9,349.67	68,941.01	68.82	0.00	31,233.99
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	1,818,411.00	133,912.35	1,049,139.75	59.15	26,503.14	742,768.11
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(29,950.00)	(16,073.57)	(104,095.92)	436.06	(26,503.14)	100,649.06
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	(3,587,233.22)		(3,661,379.14)			
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*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	9,527,220.31		9,527,220.31			
PROPERTY TAXES						
10-7101 CURRENT PROPERTY TAXES	5,872,843.00	24,808.95	5,794,202.58	98.66	0.00 (78,640.42)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00 (1,688.67)	(72,434.87)	241.45-	0.00 (102,434.87)
10-7103 PENALTY, INTEREST & COSTS	25,000.00	2,947.29	16,435.22	65.74	0.00 (8,564.78)
TOTAL PROPERTY TAXES	5,927,843.00	26,067.57	5,738,202.93	96.80	0.00 (189,640.07)
OTHER TAXES						
10-7511 ELECTRIC FRANCHISE	360,000.00	30,180.35	270,203.89	75.06	0.00 (89,796.11)
10-7512 TELEPHONE FRANCHISE	120,000.00	0.00	82,083.23	68.40	0.00 (37,916.77)
10-7513 GAS FRANCHISE	25,000.00	0.00	24,937.23	99.75	0.00 (62.77)
10-7514 CABLE TV FRANCHISE	60,000.00	0.00	55,277.74	92.13	0.00 (4,722.26)
10-7515 TELECOMMUNICATION	35,000.00	7,893.96	31,241.85	89.26	0.00 (3,758.15)
10-7621 CITY SALES TAX	1,900,000.00	227,721.43	2,330,031.79	122.63	0.00	430,031.79
10-7622 SALES TX-RED. PROPERTY TX	950,000.00	113,860.71	1,165,015.89	122.63	0.00	215,015.89
10-7631 MIXED DRINK TAX	35,000.00	0.00	26,706.18	76.30	0.00 (8,293.82)
TOTAL OTHER TAXES	3,485,000.00	379,656.45	3,985,497.80	114.36	0.00	500,497.80
FINES WARRANTS & BONDS						
10-8001 FINES	820,000.00	76,453.09	736,846.10	89.86	0.00 (83,153.90)
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	957.48	7,432.71	69.46	0.00 (3,267.29)
10-8003 TIME PAYMENT FEE-COURT	0.00	236.88	1,845.73	0.00	0.00	1,845.73
10-8004 COURT TECHNOLOGY FEES	0.00	1,836.58	17,126.35	0.00	0.00	17,126.35
10-8005 COURT SECURITY FEE	0.00	1,367.94	12,820.11	0.00	0.00	12,820.11
10-8006 OMNI FEE	7,000.00	725.98	5,888.00	84.11	0.00 (1,112.00)
10-8007 CHILD SAFETY FEE	0.00	25.00	1,266.34	0.00	0.00	1,266.34
10-8008 JUDICIAL FEE	0.00	267.88	2,542.07	0.00	0.00	2,542.07
TOTAL FINES WARRANTS & BONDS	837,700.00	81,870.83	785,767.41	93.80	0.00 (51,932.59)
FEES & CHARGES FOR SERVIC						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	380.49	1,931.12	193.11	0.00	931.12
10-8503 POOL MEMBERSHIP FEES	10,000.00	7,196.00	12,499.00	124.99	0.00	2,499.00
10-8507 AMBULANCE SERVICE FEES	300,000.00	44,301.80	244,810.24	81.60	0.00 (55,189.76)
10-8508 TRAINING FEES-FIRE DEPT	500.00	0.00	0.00	0.00	0.00 (500.00)
10-8509 PET TAGS	700.00	125.00	850.00	121.43	0.00	150.00
10-8510 POUND FEES	150.00	0.00	40.00	26.67	0.00 (110.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	3.00	93.00	0.00	0.00	93.00
10-8512 RENTAL FEE	28,000.00	29,582.13	33,032.13	117.97	0.00	5,032.13
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	883.06	6,963.56	87.04	0.00 (1,036.44)
10-8514 FOOD & BEVERAGE FEES	600.00	70.00	1,222.00	203.67	0.00	622.00
10-8515 POLICE OFFICER FEE	0.00	0.00	1,820.00	0.00	0.00	1,820.00
10-8999 PLAN CHECKING AND PLAT REVIEW	20,000.00	712.50	28,642.91	143.21	0.00	8,642.91
TOTAL FEES & CHARGES FOR SERVIC	368,950.00	83,253.98	331,903.96	89.96	0.00 (37,046.04)

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

LICENSES & PERMITS						
10-9001 BUILDING PERMITS	50,000.00	12,639.10	94,293.39	188.59	0.00	44,293.39
10-9002 PLUMBING PERMITS	6,000.00	2,535.00	10,285.00	171.42	0.00	4,285.00
10-9003 ELECTRICAL PERMITS	10,000.00	3,061.00	16,688.00	166.88	0.00	6,688.00
10-9004 MECHANICAL PERMITS	7,000.00	595.00	6,370.50	91.01	0.00	(629.50)
10-9006 SIGN PERMITS	15,000.00	10.00	6,877.48	45.85	0.00	(8,122.52)
10-9007 LIQUOR LICENSES	3,500.00	0.00	4,055.00	115.86	0.00	555.00
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00	(500.00)
10-9012 BURGLAR/FIRE ALARM PERMIT	10,000.00	589.00	8,978.89	89.79	0.00	(1,021.11)
10-9013 FIRE MARSHAL PERM FEES	500.00	262.00	1,588.00	317.60	0.00	1,088.00
10-9014 POLITICAL SIGN PERMITS	100.00	0.00	0.00	0.00	0.00	(100.00)
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00	(100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000.00	0.00	250.00	25.00	0.00	(750.00)
TOTAL LICENSES & PERMITS	103,700.00	19,691.10	149,386.26	144.06	0.00	45,686.26
INTEREST EARNED						
10-9601 INTEREST EARNED	45,000.00	13,822.49	78,158.44	173.69	0.00	33,158.44
TOTAL INTEREST EARNED	45,000.00	13,822.49	78,158.44	173.69	0.00	33,158.44
INTERFUND ACTIVITY						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,024,048.00	0.00	571,938.26	55.85	0.00	(452,109.74)
10-9752 TRANSFER FROM UTLY FUND	470,000.00	0.00	0.00	0.00	0.00	(470,000.00)
10-9753 COURT SECURITY & TECH REIMB.	43,100.00	0.00	0.00	0.00	0.00	(43,100.00)
10-9754 TRANFER FROM MOTEL TAX FUND	16,500.00	0.00	0.00	0.00	0.00	(16,500.00)
TOTAL INTERFUND ACTIVITY	1,553,648.00	0.00	571,938.26	36.81	0.00	(981,709.74)
MISCELLANEOUS REVENUE						
10-9802 SALE OF ASSETS	0.00	0.00	40,732.95	0.00	0.00	40,732.95
10-9807 DONATIONS - POLICE DEPT.	0.00	0.00	35.00	0.00	0.00	35.00
10-9808 DONATION-CITY BEAUTIFICATION	0.00	10.00	2,010.00	0.00	0.00	2,010.00
10-9811 REIMBRSMNT-WORKMEN'S COMP	0.00	3,504.95	3,504.95	0.00	0.00	3,504.95
10-9815 INSURANCE SETTLEMENT	0.00	0.00	6,278.72	0.00	0.00	6,278.72
10-9816 PROPERTY LIENS/ORD VIOLATION	0.00	0.00	666.70	0.00	0.00	666.70
10-9899 MISCELLANEOUS	20,000.00	720.99	105,017.84	525.09	0.00	85,017.84
TOTAL MISCELLANEOUS REVENUE	20,000.00	4,235.94	158,246.16	791.23	0.00	138,246.16
OTHER AGENCY REVENUES						
10-9905 FEDERAL & STATE GRANT	0.00	0.00	127,364.11	0.00	0.00	127,364.11
10-9906 LEOSE FUNDS - TRAINING GRANT	0.00	0.00	3,068.33	0.00	0.00	3,068.33
TOTAL OTHER AGENCY REVENUES	0.00	0.00	130,432.44	0.00	0.00	130,432.44
*** TOTAL FUND REVENUES ***	12,341,841.00	608,598.36	11,929,533.66	96.66	0.00	(412,307.34)
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*** TOTAL AVAILABLE REVENUES ***	21,869,061.31		21,456,753.97			
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
11-3001 SALARIES	348,800.00	32,915.33	169,601.97	48.62	0.00	179,198.03
11-3003 LONGEVITY	1,700.00	121.86	717.85	42.23	0.00	982.15
11-3007 OVERTIME	500.00	0.00	0.00	0.00	0.00	500.00
11-3010 INCENTIVES	0.00	83.07	304.59	0.00	0.00	(304.59)
11-3020 EMPLOYEE AWARDS/BONUS	800.00	0.00	882.15	110.27	0.00	(82.15)
11-3051 FICA/MEDICARE TAXES	26,900.00	2,260.31	11,270.06	41.90	0.00	15,629.94
11-3052 WORKMEN'S COMPENSATION	11,800.00	0.00	7,420.40	62.88	0.00	4,379.60
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	0.00	38.83	1.08	0.00	3,561.17
11-3054 RETIREMENT	54,600.00	5,296.24	27,644.68	50.63	0.00	26,955.32
11-3055 HEALTH INSURANCE	74,100.00	4,452.12	39,676.52	53.54	0.00	34,423.48
11-3056 LIFE INS	400.00	19.14	172.26	43.07	0.00	227.74
11-3057 DENTAL INSURANCE	4,200.00	260.04	2,292.36	54.58	0.00	1,907.64
11-3058 LONG-TERM DISABILITY	1,500.00	86.33	645.05	43.00	0.00	854.95
TOTAL SALARIES, WAGES & BENEFIT	528,900.00	45,494.44	260,666.72	49.28	0.00	268,233.28
SUPPLIES						
11-3502 POSTAGE/FREIGHT/DEL. FEE	250.00	0.00	0.00	0.00	0.00	250.00
11-3503 OFFICE SUPPLIES	2,500.00	0.00	1,850.70	74.03	0.00	649.30
11-3510 BOOKS & PERIODICALS	300.00	0.00	167.50	55.83	0.00	132.50
11-3520 FOOD	4,000.00	140.55	2,456.87	61.42	0.00	1,543.13
TOTAL SUPPLIES	7,050.00	140.55	4,475.07	63.48	0.00	2,574.93
MAINTENANCE--EQUIPMENT						
11-4501 FURN., FIXT., & OFF. MACH.	250.00	230.00	230.00	92.00	0.00	20.00
TOTAL MAINTENANCE--EQUIPMENT	250.00	230.00	230.00	92.00	0.00	20.00
SERVICES						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	185.63	1,057.47	26.44	0.00	2,942.53
11-5007 RECORDS MANAGEMENT	5,000.00	593.31	3,190.76	63.82	0.00	1,809.24
11-5012 PRINTING	250.00	0.00	241.20	96.48	0.00	8.80
11-5014 MEDICAL EXPENSES	5,000.00	378.00	2,696.00	53.92	0.00	2,304.00
11-5020 COMMUNICATIONS	4,500.00	368.59	3,700.79	82.24	0.00	799.21
11-5025 PUBLIC NOTICES	5,000.00	0.00	1,099.60	21.99	0.00	3,900.40
11-5026 CODIFICATIONS	5,000.00	0.00	2,188.52	43.77	0.00	2,811.48
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	6,850.00	107.95	5,144.93	75.11	0.00	1,705.07
11-5029 TRAVEL/TRAINING	9,500.00	149.00	1,650.77	17.38	0.00	7,849.23
11-5030 CAR ALLOWANCE	4,600.00	750.00	1,750.00	38.04	0.00	2,850.00
11-5041 NEWSLETTER	7,500.00	445.00	3,560.00	47.47	0.00	3,940.00
TOTAL SERVICES	57,200.00	2,977.48	26,280.04	45.94	0.00	30,919.96

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUNDRY						
11-5401 ELECTION EXPENSE	7,000.00	0.00	5,511.94	78.74	0.00	1,488.06
TOTAL SUNDRY	7,000.00	0.00	5,511.94	78.74	0.00	1,488.06
PROFESSIONAL SERVICES						
11-5515 CONSULTANT SERVICES	90,000.00	0.00	91,582.94	101.76	0.00	(1,582.94)
TOTAL PROFESSIONAL SERVICES	90,000.00	0.00	91,582.94	101.76	0.00	(1,582.94)
OTHER SERVICES						
11-6005 NOTARY SURETY BONDS	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL OTHER SERVICES	300.00	0.00	0.00	0.00	0.00	300.00
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INTERFUND ACTIVITY						
11-9772 TECHNOLOGY USER FEE	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL INTERFUND ACTIVITY	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL 11-ADMINISTRATIVE SERVICE	695,950.00	48,842.47	388,746.71	55.86	0.00	307,203.29
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
12-LEGAL/OTHER SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	188.65	62.88	0.00	111.35
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	188.65	62.88	0.00	111.35
SERVICES						
12-5023 GRANTS AND INCENTIVES	1,600,000.00	0.00	683,983.76	42.75	0.00	916,016.24
TOTAL SERVICES	1,600,000.00	0.00	683,983.76	42.75	0.00	916,016.24
SUNDRY						
TOTAL	-----	-----	-----	-----	-----	-----
PROFESSIONAL SERVICES						
12-5502 LEGAL FEES	125,000.00	13,020.40	108,164.74	86.53	0.00	16,835.26
12-5515 CONSULTANT SERVICES	11,500.00	0.00	10,000.00	86.96	0.00	1,500.00
TOTAL PROFESSIONAL SERVICES	136,500.00	13,020.40	118,164.74	86.57	0.00	18,335.26
OTHER SERVICES						
12-6001 AUTOMOBILE LIABILITY	45,000.00	0.00	37,721.60	83.83	0.00	7,278.40
12-6003 LIABILITY-FIRE & CASUALTY INSR	65,000.00	0.00	62,037.67	95.44	0.00	2,962.33
12-6005 SURETY BONDS	1,000.00	0.00	468.00	46.80	0.00	532.00
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	(3,083.90)	0.00	0.00	3,083.90
TOTAL OTHER SERVICES	111,000.00	0.00	97,143.37	87.52	0.00	13,856.63
INTERFUND ACTIVITY						
12-9761 TRANSFER TO GOLF FUND	346,171.00	0.00	0.00	0.00	0.00	346,171.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	346,671.00	0.00	0.00	0.00	0.00	346,671.00
TOTAL 12-LEGAL/OTHER SERVICES	2,194,471.00	13,020.40	899,480.52	40.99	0.00	1,294,990.48
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
13-INFO TECHNOLOGY
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
13-3001 SALARIES	122,833.00	14,538.77	91,373.67	74.39	0.00	31,459.33
13-3002 WAGES	9,600.00	910.00	5,560.00	57.92	0.00	4,040.00
13-3003 LONGEVITY	800.00	75.70	463.13	57.89	0.00	336.87
13-3007 OVERTIME	6,500.00	459.60	3,786.65	58.26	0.00	2,713.35
13-3051 FICA/MEDICARE TAXES	10,200.00	1,172.65	7,806.77	76.54	0.00	2,393.23
13-3052 WORKMEN'S COMPENSATION	400.00	0.00	251.54	62.89	0.00	148.46
13-3053 EMPLOYMENT TAXES	2,700.00	0.00	246.61	9.13	0.00	2,453.39
13-3054 RETIREMENT	19,200.00	2,359.45	15,562.78	81.06	0.00	3,637.22
13-3055 HEALTH INSURANCE	24,100.00	1,900.56	16,942.08	70.30	0.00	7,157.92
13-3056 LIFE INS	200.00	12.76	114.84	57.42	0.00	85.16
13-3057 DENTAL INSURANCE	1,500.00	124.32	1,096.64	73.11	0.00	403.36
13-3058 LONG-TERM DISABILITY	600.00	43.84	387.50	64.58	0.00	212.50
TOTAL SALARIES, WAGES & BENEFIT	198,633.00	21,597.65	143,592.21	72.29	0.00	55,040.79
SUPPLIES						
13-3502 POSTAGE/FREIGHT	500.00	10.41	27.39	13.61	40.68	431.93
13-3503 OFFICE SUPPLIES	250.00	0.00	129.72	51.89	0.00	120.28
13-3509 COMPUTER SUPPLIES	2,200.00	20.00	434.16	19.73	0.00	1,765.84
13-3510 BOOKS & PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,050.00	30.41	591.27	20.72	40.68	2,418.05
MAINTENANCE--EQUIPMENT						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	7,437.00	569.78	4,301.66	57.84	0.00	3,135.34
13-4502 COMPUTER EQUIPMENT	9,500.00	764.60	4,401.07	46.33	0.00	5,098.93
13-4504 SOFTWARE MAINTENANCE	134,712.00	1,747.20	85,087.62	63.16	0.00	49,624.38
TOTAL MAINTENANCE--EQUIPMENT	151,649.00	3,081.58	93,790.35	61.85	0.00	57,858.65
SERVICES						
13-5020 COMMUNICATIONS	19,950.00	1,247.03	11,518.63	57.74	0.00	8,431.37
13-5027 MEMBERSHIPS/SUBSCRIPT	1,100.00	120.00	543.64	49.42	0.00	556.36
13-5029 TRAVEL/TRAINING	7,100.00	0.00	1,040.11	14.65	0.00	6,059.89
TOTAL SERVICES	28,150.00	1,367.03	13,102.38	46.54	0.00	15,047.62
PROFESSIONAL SERVICES						
13-5515 CONSULTANT SERVICES	12,500.00	0.00	4,153.33	33.23	0.00	8,346.67
TOTAL PROFESSIONAL SERVICES	12,500.00	0.00	4,153.33	33.23	0.00	8,346.67
CAPITAL OUTLAY						
13-6573 COMPUTER EQUIPMENT	21,000.00	0.00	0.00	79.82	16,762.00	4,238.00
TOTAL CAPITAL OUTLAY	21,000.00	0.00	0.00	79.82	16,762.00	4,238.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
13-INFO TECHNOLOGY
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	13,600.00	0.00	0.00	0.00	0.00	13,600.00
13-9772 TECHNOLOGY USER FEE	39,643.00	0.00	0.00	0.00	0.00	39,643.00
TOTAL INTERFUND ACTIVITY	53,243.00	0.00	0.00	0.00	0.00	53,243.00
 TOTAL 13-INFO TECHNOLOGY	 468,225.00	 26,076.67	 255,229.54	 58.10	 16,802.68	 196,192.78
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
14-PURCHASING
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUPPLIES						
14-3502 POSTAGE/FREIGHT	12,500.00	478.20	7,840.83	62.73	0.00	4,659.17
14-3503 OFFICE SUPPLIES	5,000.00	95.00	2,167.84	43.36	0.00	2,832.16
TOTAL SUPPLIES	17,500.00	573.20	10,008.67	57.19	0.00	7,491.33
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MAINTENANCE--EQUIPMENT						
TOTAL						
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SERVICES						
14-5012 PRINTING	900.00	0.00	666.00	74.00	0.00	234.00
14-5022 RENTAL OF EQUIPMENT	2,600.00	619.50	1,843.50	70.90	0.00	756.50
TOTAL SERVICES	3,500.00	619.50	2,509.50	71.70	0.00	990.50
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PROFESSIONAL SERVICES						
TOTAL						
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CAPITAL OUTLAY						
TOTAL						
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TOTAL 14-PURCHASING	21,000.00	1,192.70	12,518.17	59.61	0.00	8,481.83
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
15-ACCOUNTING SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
15-3001 SALARIES	172,200.00	20,016.54	127,213.94	73.88	0.00	44,986.06
15-3003 LONGEVITY	1,100.00	116.31	730.58	66.42	0.00	369.42
15-3007 OVERTIME	2,000.00	175.66	598.27	29.91	0.00	1,401.73
15-3051 FICA/MEDICARE TAXES	13,400.00	1,430.77	9,651.65	72.03	0.00	3,748.35
15-3052 WORKMEN'S COMPENSATION	500.00	0.00	314.42	62.88	0.00	185.58
15-3053 EMPLOYMENT TAXES	2,700.00	0.00	208.97	7.74	0.00	2,491.03
15-3054 RETIREMENT	27,200.00	3,171.33	20,716.03	76.16	0.00	6,483.97
15-3055 HEALTH INSURANCE	41,000.00	2,624.96	25,433.61	62.03	0.00	15,566.39
15-3056 LIFE INS	300.00	19.14	172.26	57.42	0.00	127.74
15-3057 DENTAL INSURANCE	3,200.00	211.00	1,860.76	58.15	0.00	1,339.24
15-3058 LONG-TERM DISABILITY	800.00	60.68	543.76	67.97	0.00	256.24
TOTAL SALARIES, WAGES & BENEFIT	264,400.00	27,826.39	187,444.25	70.89	0.00	76,955.75
SUPPLIES						
15-3502 POSTAGE/FREIGHT/DEL.FEE	150.00	0.00	142.90	95.27	0.00	7.10
15-3503 OFFICE SUPPLIES	750.00	0.00	263.40	35.12	0.00	486.60
15-3510 BOOKS & PERIODICALS	50.00	0.00	50.00	100.00	0.00	0.00
TOTAL SUPPLIES	950.00	0.00	456.30	48.03	0.00	493.70
MAINTENANCE--EQUIPMENT						
15-4501 FURN.FIXT. & OFF.MACH.	100.00	0.00	100.00	100.00	0.00	0.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	100.00	100.00	0.00	0.00
SERVICES						
15-5012 PRINTING	1,170.00	0.00	1,168.93	99.91	0.00	1.07
15-5020 COMMUNICATIONS	4,250.00	216.46	3,364.03	79.15	0.00	885.97
15-5027 MEMBERSHIPS	400.00	0.00	170.00	42.50	0.00	230.00
15-5029 TRAVEL/TRAINING	1,500.00	75.40	1,183.94	78.93	0.00	316.06
TOTAL SERVICES	7,320.00	291.86	5,886.90	80.42	0.00	1,433.10
SUNDRY						
15-5405 PERMITS & FEES	500.00	0.00	435.00	87.00	0.00	65.00
TOTAL SUNDRY	500.00	0.00	435.00	87.00	0.00	65.00
PROFESSIONAL SERVICES						
15-5501 AUDITS/CONTRACTS/STUDIES	26,680.00	0.00	20,861.07	78.19	0.00	5,818.93
TOTAL PROFESSIONAL SERVICES	26,680.00	0.00	20,861.07	78.19	0.00	5,818.93
CAPITAL OUTLAY						
TOTAL						

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
15-ACCOUNTING SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL 15-ACCOUNTING SERVICES	301,650.00	28,118.25	215,183.52	71.34	0.00	86,466.48
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
16-CUSTOMER SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
16-3001 SALARIES	33,900.00	3,950.40	24,872.69	73.37	0.00	9,027.31
16-3003 LONGEVITY	400.00	44.31	267.68	66.92	0.00	132.32
16-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
16-3010 INCENTIVES	1,100.00	124.62	795.19	72.29	0.00	304.81
16-3051 FICA/MEDICARE TAXES	2,800.00	277.41	1,826.12	65.22	0.00	973.88
16-3052 WORKMEN'S COMPENSATION	100.00	0.00	62.88	62.88	0.00	37.12
16-3053 EMPLOYMENT TAXES	900.00	0.00	8.53	0.95	0.00	891.47
16-3054 RETIREMENT	5,700.00	638.91	4,155.04	72.90	0.00	1,544.96
16-3055 HEALTH INSURANCE	17,900.00	1,417.32	12,631.24	70.57	0.00	5,268.76
16-3056 LIFE INS	100.00	6.38	57.42	57.42	0.00	42.58
16-3057 DENTAL INSURANCE	1,100.00	86.68	764.12	69.47	0.00	335.88
16-3058 LONG-TERM DISABILITY	200.00	11.98	106.42	53.21	0.00	93.58
TOTAL SALARIES, WAGES & BENEFIT	65,200.00	6,558.01	45,547.33	69.86	0.00	19,652.67
SUPPLIES						
16-3503 OFFICE SUPPLIES	500.00	0.00	188.66	37.73	0.00	311.34
TOTAL SUPPLIES	500.00	0.00	188.66	37.73	0.00	311.34
MAINTENANCE--EQUIPMENT						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	0.00	313.33	78.33	0.00	86.67
TOTAL MAINTENANCE--EQUIPMENT	400.00	0.00	313.33	78.33	0.00	86.67
SERVICES						
16-5020 COMMUNICATIONS	3,850.00	78.00	2,484.86	64.54	0.00	1,365.14
16-5029 TRAVEL/TRAINING	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SERVICES	4,350.00	78.00	2,484.86	57.12	0.00	1,865.14
PROFESSIONAL SERVICES						
16-5527 HARRIS CTY APPRAISAL DIST	65,500.00	0.00	45,074.00	68.82	0.00	20,426.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	0.00	3,611.42	51.59	0.00	3,388.58
TOTAL PROFESSIONAL SERVICES	72,500.00	0.00	48,685.42	67.15	0.00	23,814.58
OTHER SERVICES	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____
CAPITAL OUTLAY	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____
INTERFUND ACTIVITY						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL 16-CUSTOMER SERVICE	143,200.00	6,636.01	97,219.60	67.89	0.00	45,980.40
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
19-MUNICIPAL COURT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
19-3001 SALARIES	179,487.00	20,324.87	122,744.73	68.39	0.00	56,742.27
19-3003 LONGEVITY	1,000.00	99.72	604.33	60.43	0.00	395.67
19-3007 OVERTIME	5,000.00	75.68	2,729.81	54.60	0.00	2,270.19
19-3010 INCENTIVES	1,600.00	263.07	1,678.64	104.92	0.00	(78.64)
19-3051 FICA/MEDICARE TAXES	14,383.00	1,612.91	9,891.90	68.77	0.00	4,491.10
19-3052 WORKMEN'S COMPENSATION	500.00	0.00	314.42	62.88	0.00	185.58
19-3053 EMPLOYMENT TAXES	4,500.00	0.00	113.46	2.52	0.00	4,386.54
19-3054 RETIREMENT	29,069.00	3,414.26	20,536.20	70.65	0.00	8,532.80
19-3055 HEALTH INSURANCE	44,300.00	4,106.50	31,874.10	71.95	0.00	12,425.90
19-3056 LIFE INS	400.00	31.90	229.68	57.42	0.00	170.32
19-3057 DENTAL INSURANCE	2,500.00	237.24	1,767.92	70.72	0.00	732.08
19-3058 LONG-TERM DISABILITY	700.00	71.63	484.30	69.19	0.00	215.70
TOTAL SALARIES, WAGES & BENEFIT	283,439.00	30,237.78	192,969.49	68.08	0.00	90,469.51
SUPPLIES						
19-3503 OFFICE SUPPLIES	2,000.00	0.00	1,870.32	93.52	0.00	129.68
19-3510 BOOKS & PERIODICALS	300.00	0.00	0.00	0.00	0.00	300.00
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	2,400.00	0.00	1,870.32	77.93	0.00	529.68
MAINTENANCE--EQUIPMENT						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	0.00	100.00	20.00	0.00	400.00
TOTAL MAINTENANCE--EQUIPMENT	500.00	0.00	100.00	20.00	0.00	400.00
SERVICES						
19-5012 PRINTING	5,000.00	0.00	2,227.69	44.55	0.00	2,772.31
19-5020 COMMUNICATIONS	3,900.00	78.00	2,484.85	63.71	0.00	1,415.15
19-5027 MEMBERSHIPS	200.00	0.00	120.00	60.00	0.00	80.00
19-5029 TRAVEL/TRAINING	4,000.00	93.11	2,139.95	53.50	0.00	1,860.05
TOTAL SERVICES	13,100.00	171.11	6,972.49	53.23	0.00	6,127.51
SUNDRY						
19-5404 JURY EXPENSE	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL SUNDRY	300.00	0.00	0.00	0.00	0.00	300.00
PROFESSIONAL SERVICES						
19-5505 JUDGES	45,000.00	4,125.00	31,700.00	70.44	0.00	13,300.00
19-5506 PROSECUTORS	25,000.00	2,100.00	18,900.00	75.60	0.00	6,100.00
19-5516 COLLECTION AGENCY FEES	2,000.00	234.00	1,783.50	89.18	0.00	216.50
19-5518 INTERPRETERS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL PROFESSIONAL SERVICES	72,500.00	6,459.00	52,383.50	72.25	0.00	20,116.50

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
19-MUNICIPAL COURT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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OTHER SERVICES						
TOTAL						
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
TOTAL						
TOTAL 19-MUNICIPAL COURT	372,239.00	36,867.89	254,295.80	68.32	0.00	117,943.20
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
21-POLICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
21-3001 SALARIES	1,411,400.00	173,742.36	1,003,016.89	71.07	0.00	408,383.11
21-3003 LONGEVITY	5,400.00	599.95	3,126.05	57.89	0.00	2,273.95
21-3007 OVERTIME	60,000.00	3,494.35	27,089.26	45.15	0.00	32,910.74
21-3010 INCENTIVES	22,200.00	3,498.32	14,877.69	67.02	0.00	7,322.31
21-3014 S.T.E.P. PROGRAM	60,000.00	7,513.58	37,685.79	62.81	0.00	22,314.21
21-3051 FICA/MEDICARE TAXES	117,600.00	13,867.92	82,448.29	70.11	0.00	35,151.71
21-3052 WORKMEN'S COMPENSATION	40,800.00	0.00	27,598.08	67.64	0.00	13,201.92
21-3053 EMPLOYMENT TAXES	23,400.00	0.00	0.30	0.00	0.00	23,399.70
21-3054 RETIREMENT	238,400.00	29,093.93	170,673.31	71.59	0.00	67,726.69
21-3055 HEALTH INSURANCE	280,600.00	24,642.48	193,456.94	68.94	0.00	87,143.06
21-3056 LIFE INS	2,300.00	165.88	1,397.42	60.76	0.00	902.58
21-3057 DENTAL INSURANCE	20,600.00	1,616.16	13,193.92	64.05	0.00	7,406.08
21-3058 LONG-TERM DISABILITY	6,000.00	486.98	4,117.78	68.63	0.00	1,882.22
TOTAL SALARIES, WAGES & BENEFIT	2,288,700.00	258,721.91	1,578,681.72	68.98	0.00	710,018.28
SUPPLIES						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	82.20	82.20	0.00	17.80
21-3503 OFFICE SUPPLIES	7,000.00	253.49	3,995.70	57.08	0.00	3,004.30
21-3504 WEARING APPAREL	18,474.00	2,917.28	8,896.54	48.16	0.00	9,577.46
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	0.00	281.75	14.09	0.00	1,718.25
21-3510 BOOKS AND PERIODICALS	2,500.00	0.00	1,668.00	66.72	0.00	832.00
21-3519 AMMUNITION AND TARGETS	6,000.00	0.00	3,427.10	79.61	1,349.60	1,223.30
21-3520 FOOD	2,400.00	0.00	540.88	22.54	0.00	1,859.12
21-3523 TOOLS/EQUIPMENT	5,300.00	513.34	2,806.76	52.96	0.00	2,493.24
21-3534 PARTS AND MATERIALS	500.00	25.00	123.68	24.74	0.00	376.32
TOTAL SUPPLIES	44,274.00	3,709.11	21,822.61	52.34	1,349.60	21,101.79
MAINTENANCE--EQUIPMENT						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	263.85	2,769.54	81.66	1,800.92	1,026.54
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	665.00	26.60	0.00	1,835.00
21-4510 VEHICLE CLEANING	2,000.00	33.00	274.74	13.74	0.00	1,725.26
21-4599 MISCELLANEOUS EQUIPMENT	26,065.00	29.11	5,173.88	55.64	9,327.50	11,563.62
TOTAL MAINTENANCE--EQUIPMENT	36,162.00	325.96	8,883.16	55.34	11,128.42	16,150.42
SERVICES						
21-5012 PRINTING	2,000.00	65.48	625.52	31.28	0.00	1,374.48
21-5015 LAB TESTS	2,400.00	0.00	565.00	23.54	0.00	1,835.00
21-5020 COMMUNICATIONS	10,000.00	788.79	7,356.44	73.56	0.00	2,643.56
21-5022 RENTAL OF EQUIPMENT	30,000.00	702.75	5,394.00	39.66	6,504.00	18,102.00
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	0.00	569.00	40.64	0.00	831.00
21-5029 TRAVEL/TRAINING	22,500.00	324.50	6,421.01	28.54	0.00	16,078.99
TOTAL SERVICES	68,550.00	1,881.52	20,930.97	40.02	6,504.00	41,115.03

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
21-POLICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUNDRY						
21-5402 JAIL EXPENSE	8,000.00	83.88	1,281.19	16.01	0.00	6,718.81
TOTAL SUNDRY	8,000.00	83.88	1,281.19	16.01	0.00	6,718.81
PROFESSIONAL SERVICES						
21-5515 CONSULTANT SERVICES	1,800.00	0.00	1,500.00	83.33	0.00	300.00
TOTAL PROFESSIONAL SERVICES	1,800.00	0.00	1,500.00	83.33	0.00	300.00
OTHER SERVICES						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	19,681.02	91.97	0.00	1,718.98
21-6005 NOTARY SURETY BONDS	340.00	0.00	244.95	72.04	0.00	95.05
TOTAL OTHER SERVICES	21,740.00	0.00	19,925.97	91.66	0.00	1,814.03
DEBT SERVICE						
TOTAL						
CAPITAL OUTLAY						
21-6572 SPECIAL EQUIPMENT-	24,750.00	0.00	0.00	100.00	24,750.00	0.00
TOTAL CAPITAL OUTLAY	24,750.00	0.00	0.00	100.00	24,750.00	0.00
INTERFUND ACTIVITY						
21-9772 TECHNOLOGY USER FEE	15,700.00	0.00	0.00	0.00	0.00	15,700.00
TOTAL INTERFUND ACTIVITY	15,700.00	0.00	0.00	0.00	0.00	15,700.00
TOTAL 21-POLICE	2,509,676.00	264,722.38	1,653,025.62	67.61	43,732.02	812,918.36
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
22- RED LIGHT CAMERA
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
23-COMMUNICATIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
23-3001 SALARIES	328,600.00	31,668.27	228,312.01	69.48	0.00	100,287.99
23-3002 WAGES	31,620.00	2,190.00	4,807.50	15.20	0.00	26,812.50
23-3003 LONGEVITY	1,100.00	66.51	494.68	44.97	0.00	605.32
23-3007 OVERTIME	50,000.00	5,793.72	30,046.23	60.09	0.00	19,953.77
23-3010 INCENTIVES	7,700.00	623.04	4,649.41	60.38	0.00	3,050.59
23-3051 FICA/MEDICARE TAXES	32,095.00	3,015.10	20,625.31	64.26	0.00	11,469.69
23-3052 WORKMEN'S COMPENSATION	1,100.00	0.00	691.73	62.88	0.00	408.27
23-3053 EMPLOYMENT TAXES	11,700.00	0.00	236.51	2.02	0.00	11,463.49
23-3054 RETIREMENT	59,553.00	5,917.31	41,986.39	70.50	0.00	17,566.61
23-3055 HEALTH INSURANCE	93,900.00	4,725.68	46,761.80	49.80	0.00	47,138.20
23-3056 LIFE INS	700.00	44.66	433.84	61.98	0.00	266.16
23-3057 DENTAL INSURANCE	5,700.00	335.32	3,237.44	56.80	0.00	2,462.56
23-3058 LONG-TERM DISABILITY	1,500.00	94.78	907.23	60.48	0.00	592.77
TOTAL SALARIES, WAGES & BENEFIT	625,268.00	54,474.39	383,190.08	61.28	0.00	242,077.92
SUPPLIES						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	2,500.00	105.49	1,807.98	72.32	0.00	692.02
23-3504 WEARING APPAREL	2,500.00	0.00	869.68	34.79	0.00	1,630.32
23-3510 BOOKS AND PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
23-3523 TOOLS/EQUIPMENT	1,600.00	96.94	1,271.86	79.49	0.00	328.14
TOTAL SUPPLIES	6,900.00	202.43	3,949.52	57.24	0.00	2,950.48
MAINTENANCE--EQUIPMENT						
23-4501 FURN.FIXT. & OFF.MACH.	1,800.00	0.00	1,491.56	0.00	(1,491.56)	1,800.00
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	0.00	0.00	0.00	0.00	1,250.00
23-4505 TELEPHONE MAINTENANCE	12,500.00	0.00	0.00	91.49	11,436.06	1,063.94
23-4599 MISCELLANEOUS EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	15,650.00	0.00	1,491.56	73.07	9,944.50	4,213.94
SERVICES						
23-5012 PRINTING	100.00	66.71	66.71	66.71	0.00	33.29
23-5020 COMMUNICATIONS	12,690.00	153.79	2,945.51	87.75	8,190.00	1,554.49
23-5023 COMMUNICATIONS-EMERGY RSP. FEE	2,000.00	0.00	0.00	0.00	0.00	2,000.00
23-5024 RADIO USAGE FEES	13,700.00	89.00	751.00	5.48	0.00	12,949.00
23-5027 MEMBERSHIPS	1,000.00	0.00	338.50	33.85	0.00	661.50
23-5029 TRAVEL/TRAINING	6,000.00	375.00	2,682.13	44.70	0.00	3,317.87
TOTAL SERVICES	35,490.00	684.50	6,783.85	42.19	8,190.00	20,516.15

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
23-COMMUNICATIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
PROFESSIONAL SERVICES TOTAL						
OTHER SERVICES						
23-6005 SURETY BONDS	526.00	116.84	300.72	57.17	0.00	225.28
TOTAL OTHER SERVICES	526.00	116.84	300.72	57.17	0.00	225.28
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
23-9772 TECHNOLOGY USER FEE	53,950.00	0.00	0.00	0.00	0.00	53,950.00
TOTAL INTERFUND ACTIVITY	53,950.00	0.00	0.00	0.00	0.00	53,950.00
TOTAL 23-COMMUNICATIONS	737,784.00	55,478.16	395,715.73	56.09	18,134.50	323,933.77

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
25-FIRE DEPARTMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
25-3001 SALARIES	392,669.00	48,426.69	292,611.42	74.52	0.00	100,057.58
25-3002 WAGES	136,284.00	13,160.04	78,686.56	57.74	0.00	57,597.44
25-3003 LONGEVITY	2,400.00	271.35	1,680.42	70.02	0.00	719.58
25-3007 OVERTIME	40,000.00	7,221.54	34,947.69	87.37	0.00	5,052.31
25-3010 INCENTIVES	5,700.00	166.14	4,560.64	80.01	0.00	1,139.36
25-3051 FICA/MEDICARE TAXES	44,100.00	5,130.82	31,482.44	71.39	0.00	12,617.56
25-3052 WORKMEN'S COMPENSATION	18,400.00	0.00	11,570.79	62.88	0.00	6,829.21
25-3053 EMPLOYMENT TAXES	7,200.00	0.00	817.76	11.36	0.00	6,382.24
25-3054 RETIREMENT	67,800.00	8,752.61	53,118.65	78.35	0.00	14,681.35
25-3055 HEALTH INSURANCE	91,800.00	6,736.70	60,935.98	66.38	0.00	30,864.02
25-3056 LIFE INS	600.00	38.28	344.52	57.42	0.00	255.48
25-3057 DENTAL INSURANCE	5,700.00	471.04	4,153.12	72.86	0.00	1,546.88
25-3058 LONG-TERM DISABILITY	1,700.00	142.17	1,270.78	74.75	0.00	429.22
25-3059 FIREFIGHTERS' RETIREMENT	26,000.00	0.00	22,843.46	87.86	0.00	3,156.54
TOTAL SALARIES, WAGES & BENEFIT	840,353.00	90,517.38	599,024.23	71.28	0.00	241,328.77
SUPPLIES						
25-3502 SHIPPING/FREIGHT CHARGES	200.00	16.67	23.32	11.66	0.00	176.68
25-3503 OFFICE SUPPLIES	6,000.00	191.40	5,127.48	85.46	0.00	872.52
25-3504 WEARING APPAREL	39,950.00	2,004.40	22,245.68	61.63	2,375.00	15,329.32
25-3505 FIRE PREVENTION MATERIALS	2,900.00	0.00	0.00	0.00	0.00	2,900.00
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,150.00	397.50	397.50	34.57	0.00	752.50
25-3515 MEDICAL SUPPLIES	19,000.00	1,397.83	9,525.07	50.13	0.00	9,474.93
25-3517 JANITORIAL SUPPLIES	1,400.00	281.70	799.00	57.07	0.00	601.00
25-3520 FOOD	8,999.00	536.36	7,381.67	92.87	975.71	641.62
25-3523 TOOLS/EQUIPMENT	39,900.00	4,521.48	32,615.58	81.74	0.00	7,284.42
TOTAL SUPPLIES	119,549.00	9,347.34	78,115.30	68.14	3,350.71	38,082.99
MAINTENANCE--EQUIPMENT						
25-4501 FURN, FIXT, & OFFICE EQPT.	3,800.00	186.31	1,811.14	57.96	391.25	1,597.61
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	398.49	15.94	0.00	2,101.51
25-4599 MAINTENANCE-MISC EQUIPMENT	39,249.00	426.33	18,216.54	48.36	765.00	20,267.46
TOTAL MAINTENANCE--EQUIPMENT	45,549.00	612.64	20,426.17	47.38	1,156.25	23,966.58
SERVICES						
25-5012 PRINTING	500.00	0.00	465.95	93.19	0.00	34.05
25-5014 MEDICAL EXPENSES	1,035.00	0.00	0.00	0.00	0.00	1,035.00
25-5020 COMMUNICATIONS	6,500.00	424.17	4,822.30	74.19	0.00	1,677.70
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	8,500.00	91.67	5,250.00	1,250.00
25-5027 MEMBERSHIPS	3,115.00	250.00	1,955.25	62.77	0.00	1,159.75
25-5029 TRAVEL/TRAINING	14,750.00	0.00	2,897.75	19.65	0.00	11,852.25
TOTAL SERVICES	40,900.00	1,736.67	18,641.25	58.41	5,250.00	17,008.75

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
25-FIRE DEPARTMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SUNDRY TOTAL						
PROFESSIONAL SERVICES						
25-5508 MEDICAL AND OTHER WASTE-DISP	900.00	54.57	485.29	53.92	0.00	414.71
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	4,594.00	86.68	0.00	706.00
25-5516 COLLECTION AGENCY FEES	61,000.00	2,819.67	47,097.44	77.21	0.00	13,902.56
TOTAL PROFESSIONAL SERVICES	67,200.00	2,874.24	52,176.73	77.64	0.00	15,023.27
OTHER SERVICES						
25-6005 SURETY BONDS	110.00	0.00	0.00	0.00	0.00	110.00
TOTAL OTHER SERVICES	110.00	0.00	0.00	0.00	0.00	110.00
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
25-9772 TECHNOLOGY USER FEE	71,109.00	0.00	0.00	0.00	0.00	71,109.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	85,905.00	0.00	0.00	0.00	0.00	85,905.00
25-9791 EQUIPMENT USER FEE	359,297.00	0.00	0.00	0.00	0.00	359,297.00
TOTAL INTERFUND ACTIVITY	516,311.00	0.00	0.00	0.00	0.00	516,311.00
TOTAL 25-FIRE DEPARTMENT	1,629,972.00	105,088.27	768,383.68	47.74	9,756.96	851,831.36

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND

30-PUBLIC WORKS

DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
30-3001 SALARIES	135,800.00	16,155.94	103,611.80	76.30	0.00	32,188.20
30-3003 LONGEVITY	700.00	16.62	357.46	51.07	0.00	342.54
30-3007 OVERTIME	1,000.00	102.38	390.07	39.01	0.00	609.93
30-3051 FICA/MEDICARE TAXES	10,600.00	1,169.08	8,050.36	75.95	0.00	2,549.64
30-3052 WORKMEN'S COMPENSATION	3,100.00	0.00	1,949.43	62.88	0.00	1,150.57
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	17.06	0.95	0.00	1,782.94
30-3054 RETIREMENT	21,400.00	2,631.61	17,368.16	81.16	0.00	4,031.84
30-3055 HEALTH INSURANCE	7,700.00	603.82	5,385.62	69.94	0.00	2,314.38
30-3056 LIFE INS	200.00	12.76	114.84	57.42	0.00	85.16
30-3057 DENTAL INSURANCE	1,000.00	75.28	665.04	66.50	0.00	334.96
30-3058 LONG-TERM DISABILITY	600.00	48.47	439.09	73.18	0.00	160.91
TOTAL SALARIES, WAGES & BENEFIT	183,900.00	20,815.96	138,348.93	75.23	0.00	45,551.07
SUPPLIES						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	31.55	31.55	0.00	68.45
30-3503 OFFICE SUPPLIES	1,200.00	128.00	332.50	27.71	0.00	867.50
30-3504 WEARING APPAREL	300.00	0.00	151.00	50.33	0.00	149.00
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	1,500.00	113.66	1,060.70	70.71	0.00	439.30
TOTAL SUPPLIES	3,200.00	241.66	1,575.75	49.24	0.00	1,624.25
MAINTENANCE--EQUIPMENT						
30-4501 FURNITURE AND EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
SERVICES						
30-5012 PRINTING	400.00	0.00	26.05	6.51	0.00	373.95
30-5020 COMMUNICATIONS	4,900.00	247.21	2,660.57	54.30	0.00	2,239.43
30-5027 MEMBERSHIPS	350.00	0.00	350.00	100.00	0.00	0.00
30-5029 TRAVEL/TRAINING	2,000.00	117.45	990.52	49.53	0.00	1,009.48
30-5030 CAR ALLOWANCE	6,000.00	692.31	4,186.83	69.78	0.00	1,813.17
TOTAL SERVICES	13,650.00	1,056.97	8,213.97	60.18	0.00	5,436.03
PROFESSIONAL SERVICES						
30-5510 ENGINEERING SERVICES	10,000.00	0.00	9,239.50	92.40	0.00	760.50
30-5515 CONSULTANT SERVICES	10,000.00	2,097.50	2,097.50	60.00	3,902.50	4,000.00
TOTAL PROFESSIONAL SERVICES	20,000.00	2,097.50	11,337.00	76.20	3,902.50	4,760.50
OTHER SERVICES						
TOTAL						

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
30-PUBLIC WORKS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
30-9772 TECHNOLOGY USER FEE	1,200.00	0.00	0.00	0.00	0.00	1,200.00
30-9791 EQUIPMENT USER FEE	2,800.00	0.00	0.00	0.00	0.00	2,800.00
TOTAL INTERFUND ACTIVITY	4,000.00	0.00	0.00	0.00	0.00	4,000.00
TOTAL 30-PUBLIC WORKS	224,850.00	24,212.09	159,475.65	72.66	3,902.50	61,471.85
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
31-3001 SALARIES	259,100.00	28,214.22	186,556.85	72.00	0.00	72,543.15
31-3003 LONGEVITY	1,400.00	138.48	896.34	64.02	0.00	503.66
31-3007 OVERTIME	1,000.00	552.30	2,156.14	215.61	0.00	(1,156.14)
31-3010 INCENTIVES	500.00	55.38	353.38	70.68	0.00	146.62
31-3051 FICA/MEDICARE TAXES	20,100.00	2,081.93	14,443.65	71.86	0.00	5,656.35
31-3052 WORKMEN'S COMPENSATION	1,100.00	0.00	880.39	80.04	0.00	219.61
31-3053 EMPLOYMENT TAXES	3,600.00	0.00	221.83	6.16	0.00	3,378.17
31-3054 RETIREMENT	40,700.00	4,556.15	30,882.83	75.88	0.00	9,817.17
31-3055 HEALTH INSURANCE	58,600.00	7,103.96	41,297.06	70.47	0.00	17,302.94
31-3056 LIFE INS	500.00	38.28	287.10	57.42	0.00	212.90
31-3057 DENTAL INSURANCE	3,500.00	422.00	2,623.88	74.97	0.00	876.12
31-3058 LONG-TERM DISABILITY	1,100.00	113.47	819.37	74.49	0.00	280.63
TOTAL SALARIES, WAGES & BENEFIT	391,200.00	43,276.17	281,418.82	71.94	0.00	109,781.18
SUPPLIES						
31-3503 OFFICE SUPPLIES	2,000.00	83.13	1,046.87	52.34	0.00	953.13
31-3504 WEARING APPAREL	900.00	0.00	191.97	21.33	0.00	708.03
31-3510 BOOKS AND PERIODICALS	1,500.00	0.00	698.64	46.58	0.00	801.36
31-3521 ANIMAL SHELTER	1,500.00	0.00	1,405.00	93.67	0.00	95.00
31-3523 TOOLS/EQUIPMENT	200.00	54.82	77.11	38.56	0.00	122.89
TOTAL SUPPLIES	6,100.00	137.95	3,419.59	56.06	0.00	2,680.41
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	231.20	309.35	51.56	0.00	290.65
31-5020 COMMUNICATIONS	5,400.00	493.34	5,124.21	94.89	0.00	275.79
31-5027 MEMBERSHIPS	900.00	0.00	765.00	85.00	0.00	135.00
31-5029 TRAVEL/TRAINING	10,000.00	1,315.00	6,088.48	60.88	0.00	3,911.52
TOTAL SERVICES	17,000.00	2,039.54	12,287.04	72.28	0.00	4,712.96
SUNDRY						
TOTAL						
PROFESSIONAL SERVICES						
31-5515 CONSULTANT	12,000.00	3,258.00	6,715.00	55.96	0.00	5,285.00
TOTAL PROFESSIONAL SERVICES	12,000.00	3,258.00	6,715.00	55.96	0.00	5,285.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
31-6571 OFFICE FURNITURE & EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
31-6574 COMPUTER SOFTWARE	12,000.00	0.00	0.00	0.00	0.00	12,000.00
TOTAL CAPITAL OUTLAY	13,000.00	0.00	0.00	0.00	0.00	13,000.00
INTERFUND ACTIVITY						
31-9772 TECHNOLOGY USER FEE	3,375.00	0.00	0.00	0.00	0.00	3,375.00
31-9791 EQUIPMENT USER FEE	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL INTERFUND ACTIVITY	9,375.00	0.00	0.00	0.00	0.00	9,375.00
TOTAL 31-COMMUNITY DEVELOPMENT	448,675.00	48,711.66	303,840.45	67.72	0.00	144,834.55
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND

32-STREETS

DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
32-3001 SALARIES	190,400.00	23,991.56	118,590.94	62.29	0.00	71,809.06
32-3003 LONGEVITY	2,400.00	271.38	1,710.79	71.28	0.00	689.21
32-3007 OVERTIME	5,000.00	491.70	2,315.80	46.32	0.00	2,684.20
32-3051 FICA/MEDICARE TAXES	11,700.00	1,826.35	9,322.00	79.68	0.00	2,378.00
32-3052 WORKMEN'S COMPENSATION	9,600.00	0.00	6,036.94	62.88	0.00	3,563.06
32-3053 EMPLOYMENT TAXES	2,700.00	0.00	25.59	0.95	0.00	2,674.41
32-3054 RETIREMENT	23,700.00	2,743.16	18,094.27	76.35	0.00	5,605.73
32-3055 HEALTH INSURANCE	43,000.00	3,883.14	31,757.66	73.86	0.00	11,242.34
32-3056 LIFE INS	300.00	25.52	191.40	63.80	0.00	108.60
32-3057 DENTAL	3,200.00	297.68	2,405.28	75.17	0.00	794.72
32-3058 LONG-TERM DISABILITY	700.00	51.03	457.71	65.39	0.00	242.29
TOTAL SALARIES, WAGES & BENEFIT	292,700.00	33,581.52	190,908.38	65.22	0.00	101,791.62
SUPPLIES						
32-3504 WEARING APPAREL	1,000.00	13.01	317.92	31.79	0.00	682.08
32-3523 TOOLS/EQUIPMENT	1,000.00	0.00	255.84	25.58	0.00	744.16
32-3534 PARTS AND MATERIALS	86,150.00	0.00	85,546.52	99.30	0.00	603.48
TOTAL SUPPLIES	88,150.00	13.01	86,120.28	97.70	0.00	2,029.72
MAINTENANCE--BLDGS, STRUC						
32-4002 STREET SIGNS	10,000.00	966.14	7,755.77	57.81	(1,975.06)	4,219.29
32-4003 STREET MAINTENANCE MAT'L	20,100.00	157.89	3,737.84	18.60	0.00	16,362.16
32-4004 SIDEWALK REPLACEMENT	6,000.00	0.00	1,062.59	17.71	0.00	4,937.41
TOTAL MAINTENANCE--BLDGS, STRUC	36,100.00	1,124.03	12,556.20	29.31	(1,975.06)	25,518.86
MAINTENANCE--EQUIPMENT						
32-4598 ORNMNTL STREET LIGHT MAIN	33,000.00	0.00	0.00	0.00	0.00	33,000.00
TOTAL MAINTENANCE--EQUIPMENT	33,000.00	0.00	0.00	0.00	0.00	33,000.00
SERVICES						
32-5016 STREET LIGHTING	210,000.00	16,201.82	130,046.93	61.93	0.00	79,953.07
32-5020 COMMUNICATIONS	5,900.00	382.33	4,285.04	72.63	0.00	1,614.96
TOTAL SERVICES	215,900.00	16,584.15	134,331.97	62.22	0.00	81,568.03
PROFESSIONAL SERVICES						
32-5507 MOSQUITO SPRAYING	18,000.00	1,140.00	6,365.00	35.36	0.00	11,635.00
32-5515 CONSULTANT SERVICES	419,500.00	0.00	220,680.82	95.35	179,319.18	19,500.00
TOTAL PROFESSIONAL SERVICES	437,500.00	1,140.00	227,045.82	92.88	179,319.18	31,135.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
32-STREETS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
TOTAL						

INTERFUND ACTIVITY						
32-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
32-9781 EQUIPMENT PURCHASE CONTRIBUTIO	90,000.00	0.00	0.00	0.00	0.00	90,000.00
32-9791 EQUIPMENT USER FEE	23,146.00	0.00	0.00	0.00	0.00	23,146.00
TOTAL INTERFUND ACTIVITY	113,896.00	0.00	0.00	0.00	0.00	113,896.00
TOTAL 32-STREETS	1,217,246.00	52,442.71	650,962.65	68.05	177,344.12	388,939.23
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
33-BUILDING MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
33-3001 SALARIES	34,300.00	4,028.88	25,254.11	73.63	0.00	9,045.89
33-3003 LONGEVITY	600.00	66.45	401.67	66.95	0.00	198.33
33-3007 OVERTIME	5,000.00	291.76	709.29	14.19	0.00	4,290.71
33-3051 FICA/MEDICARE TAXES	3,100.00	292.19	1,820.23	58.72	0.00	1,279.77
33-3052 WORKMEN'S COMPENSATION	1,300.00	0.00	817.50	62.88	0.00	482.50
33-3053 EMPLOYMENT TAXES	900.00	0.00	8.53	0.95	0.00	891.47
33-3054 RETIREMENT	6,200.00	680.44	4,219.78	68.06	0.00	1,980.22
33-3055 HEALTH INSURANCE	12,600.00	1,656.04	14,754.20	117.10	0.00	(2,154.20)
33-3056 LIFE INS	100.00	6.38	57.42	57.42	0.00	42.58
33-3057 DENTAL	1,100.00	86.68	764.12	69.47	0.00	335.88
33-3058 LONG-TERM DISABILITY	200.00	12.16	107.59	53.80	0.00	92.41
TOTAL SALARIES, WAGES & BENEFIT	65,400.00	7,120.98	48,914.44	74.79	0.00	16,485.56
SUPPLIES						
33-3504 WEARING APPAREL	300.00	0.00	0.00	0.00	0.00	300.00
33-3517 JANITORIAL SUPPLIES	6,800.00	1,065.31	4,016.14	59.06	0.00	2,783.86
33-3523 TOOLS/EQUIPMENT	800.00	0.00	258.66	32.33	0.00	541.34
TOTAL SUPPLIES	7,900.00	1,065.31	4,274.80	54.11	0.00	3,625.20
MAINTENANCE--BLDGS, STRUC						
33-4001 MAINTENANCE-BLDG & GROUNDS	40,550.00	4,701.71	30,225.95	74.54	0.00	10,324.05
33-4002 MAINT-INSURED REPAIRS	0.00	0.00	35,289.00	0.00	(35,289.00)	0.00
TOTAL MAINTENANCE--BLDGS, STRUC	40,550.00	4,701.71	65,514.95	74.54	(35,289.00)	10,324.05
SERVICES						
33-5017 UTILITIES	125,000.00	8,051.91	58,032.23	46.43	0.00	66,967.77
TOTAL SERVICES	125,000.00	8,051.91	58,032.23	46.43	0.00	66,967.77
PROFESSIONAL SERVICES						
33-5521 PEST CONTROL SERVICES	1,100.00	0.00	394.66	35.88	0.00	705.34
TOTAL PROFESSIONAL SERVICES	1,100.00	0.00	394.66	35.88	0.00	705.34
CAPITAL OUTLAY						
33-6580 BLDG & GROUND IMPROVEMENT	121,500.00	0.00	73,991.28	60.90	0.00	47,508.72
TOTAL CAPITAL OUTLAY	121,500.00	0.00	73,991.28	60.90	0.00	47,508.72
INTERFUND ACTIVITY						
33-9791 EQUIPMENT USER FEE	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL INTERFUND ACTIVITY	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL 33-BUILDING MAINTENANCE	363,650.00	20,939.91	251,122.36	59.35	(35,289.00)	147,816.64
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
35-SOLID WASTE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT TOTAL	_____	_____	_____	_____	_____	_____
PROFESSIONAL SERVICES						
35-5508 SOLID WASTECOLLECTION SERVICES	333,123.00	25,680.94	206,384.35	61.95	0.00	126,738.65
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,000.00	0.00	0.00	0.00	0.00	2,000.00
35-5519 RECYCLING PROGRAM	90,938.00	7,476.00	59,577.00	65.51	0.00	31,361.00
TOTAL PROFESSIONAL SERVICES	426,061.00	33,156.94	265,961.35	62.42	0.00	160,099.65
TOTAL 35-SOLID WASTE	426,061.00	33,156.94	265,961.35	62.42	0.00	160,099.65
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
36-FLEET SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
36-3001 SALARIES	101,700.00	11,909.46	75,877.64	74.61	0.00	25,822.36
36-3003 LONGEVITY	900.00	96.01	578.42	64.27	0.00	321.58
36-3007 OVERTIME	5,000.00	29.64	567.00	11.34	0.00	4,433.00
36-3010 INCENTIVES	600.00	69.24	441.82	73.64	0.00	158.18
36-3051 FICA/MEDICARE TAXES	8,300.00	895.93	6,010.56	72.42	0.00	2,289.44
36-3052 WORKMEN'S COMPENSATION	2,700.00	0.00	1,697.89	62.88	0.00	1,002.11
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	17.06	0.95	0.00	1,782.94
36-3054 RETIREMENT	16,800.00	1,887.04	12,486.79	74.33	0.00	4,313.21
36-3055 HEALTH INSURANCE	18,200.00	1,433.50	12,782.14	70.23	0.00	5,417.86
36-3056 LIFE INS	200.00	12.76	114.84	57.42	0.00	85.16
36-3057 DENTAL	1,500.00	124.32	1,096.64	73.11	0.00	403.36
36-3058 LONG-TERM DISABILITY	500.00	35.83	322.47	64.49	0.00	177.53
TOTAL SALARIES, WAGES & BENEFIT	158,200.00	16,493.73	111,993.27	70.79	0.00	46,206.73
SUPPLIES						
36-3503 OFFICE SUPPLIES	500.00	47.24	175.90	35.18	0.00	324.10
36-3504 WEARING APPAREL	900.00	0.00	304.43	33.83	0.00	595.57
36-3510 MANUALS AND PERIODICALS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
36-3514 FUEL AND OIL	129,500.00	8,773.50	74,177.64	58.16	1,140.98	54,181.38
36-3523 TOOLS/EQUIPMENT	1,900.00	615.31	961.25	50.59	0.00	938.75
36-3529 VEHICLE REPAIR PARTS	35,700.00	3,651.52	20,000.78	58.86	1,012.00	14,687.22
36-3535 SHOP SUPPLIES	2,800.00	572.86	2,458.87	87.82	0.00	341.13
TOTAL SUPPLIES	172,300.00	13,660.43	98,078.87	58.17	2,152.98	72,068.15
MAINTENANCE--EQUIPMENT						
36-4520 AUTO REPAIR/OUTSOURCED	55,900.00	3,893.23	44,686.36	77.71	(1,248.14)	12,461.78
TOTAL MAINTENANCE--EQUIPMENT	55,900.00	3,893.23	44,686.36	77.71	(1,248.14)	12,461.78
SERVICES						
36-5020 COMMUNICATIONS	2,000.00	131.27	1,022.73	51.14	0.00	977.27
36-5027 MEMBERSHIP	700.00	90.00	179.00	25.57	0.00	521.00
36-5029 TRAVEL/TRAINING	1,700.00	0.00	934.52	54.97	0.00	765.48
TOTAL SERVICES	4,400.00	221.27	2,136.25	48.55	0.00	2,263.75
SUNDRY						
36-5405 LICENSES/PERMITS	900.00	53.50	668.50	74.28	0.00	231.50
TOTAL SUNDRY	900.00	53.50	668.50	74.28	0.00	231.50
OTHER SERVICES						
TOTAL						

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
36-FLEET SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
36-6572 SPECIAL EQUIPMENT	7,160.00	0.00	6,547.28	91.44	0.00	612.72
36-6574 COMPUTER SOFTWARE	1,500.00	0.00	1,608.00	107.20	0.00	(108.00)
TOTAL CAPITAL OUTLAY	8,660.00	0.00	8,155.28	94.17	0.00	504.72
INTERFUND ACTIVITY						
36-9772 TECHNOLOGY USER FEE	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL 36-FLEET SERVICES	400,860.00	34,322.16	265,718.53	66.51	904.84	134,236.63
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
39-PARKS & RECREATION
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT						
39-3001 SALARIES	293,401.00	33,181.93	207,494.23	70.72	0.00	85,906.77
39-3002 WAGES	49,824.00	11,925.25	14,219.25	28.54	0.00	35,604.75
39-3003 LONGEVITY	2,900.00	299.07	1,868.85	64.44	0.00	1,031.15
39-3007 OVERTIME	1,800.00	0.00	464.76	25.82	0.00	1,335.24
39-3051 FICA/MEDICARE TAXES	26,700.00	3,237.15	16,228.35	60.78	0.00	10,471.65
39-3052 WORKMEN'S COMPENSATION	8,700.00	0.00	5,470.97	62.88	0.00	3,229.03
39-3053 EMPLOYMENT TAXES	9,900.00	0.00	753.12	7.61	0.00	9,146.88
39-3054 RETIREMENT	46,300.00	5,218.64	33,762.02	72.92	0.00	12,537.98
39-3055 HEALTH INSURANCE	105,900.00	7,411.48	56,234.22	53.10	0.00	49,665.78
39-3056 LIFE INS	700.00	57.42	427.46	61.07	0.00	272.54
39-3057 DENTAL	6,600.00	534.92	3,860.48	58.49	0.00	2,739.52
39-3058 LONG-TERM DISABILITY	1,300.00	103.49	869.91	66.92	0.00	430.09
TOTAL SALARIES, WAGES & BENEFIT	554,025.00	61,969.35	341,653.62	61.67	0.00	212,371.38
SUPPLIES						
39-3504 WEARING APPAREL	2,240.00	237.09	1,611.98	71.96	0.00	628.02
39-3506 CHEMICALS	1,000.00	0.00	110.77	11.08	0.00	889.23
39-3523 TOOLS/EQUIPMENT	6,300.00	1,379.65	5,150.72	81.76	0.00	1,149.28
39-3531 RECREATION & EVENTS	13,000.00	1,024.53	4,584.34	35.26	0.00	8,415.66
39-3534 EQUIP REPAIR PARTS	3,500.00	554.91	2,461.90	98.62	989.92	48.18
39-3536 LANDSCAPING MATERIALS	10,000.00	49.44	8,331.32	83.71	40.00	1,628.68
TOTAL SUPPLIES	36,040.00	3,245.62	22,251.03	64.60	1,029.92	12,759.05
MAINTENANCE--BLDGS, STRUC						
39-4007 POOL MAINTENANCE	16,750.00	4,644.44	10,488.99	100.05	6,270.00	(8.99)
39-4008 PARK MAINTENANCE	11,575.00	2,999.14	7,929.61	86.09	2,035.00	1,610.39
TOTAL MAINTENANCE--BLDGS, STRUC	28,325.00	7,643.58	18,418.60	94.35	8,305.00	1,601.40
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
39-5020 COMMUNICATIONS	2,661.00	166.14	1,066.39	40.07	0.00	1,594.61
39-5029 TRAVEL/TRAINING	1,525.00	0.00	1,522.36	99.83	0.00	2.64
TOTAL SERVICES	4,186.00	166.14	2,588.75	61.84	0.00	1,597.25
CAPITAL OUTLAY						
39-6516 PARKS & LANDSCAPING PROJS	114,601.00	0.00	9,601.00	8.38	0.00	105,000.00
TOTAL CAPITAL OUTLAY	114,601.00	0.00	9,601.00	8.38	0.00	105,000.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

01 -GENERAL FUND
39-PARKS & RECREATION
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
39-9772 TECHNOLOGY USER FEE	625.00	0.00	0.00	0.00	0.00	625.00
39-9791 EQUIPMENT USER FEE	14,500.00	0.00	0.00	0.00	0.00	14,500.00
TOTAL INTERFUND ACTIVITY	15,125.00	0.00	0.00	0.00	0.00	15,125.00
TOTAL 39-PARKS & RECREATION	752,302.00	73,024.69	394,513.00	53.68	9,334.92	348,454.08
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*** TOTAL EXPENSES ***	12,907,811.00	872,853.36	7,231,392.88	57.92	244,623.54	5,431,794.58
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(565,970.00)	(264,255.00)	4,698,140.78	786.88-	(244,623.54)	(5,019,487.24)
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*** PROJECTED FUND BALANCE ***	8,961,250.31		14,225,361.09			
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*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

03 -DEBT SERVICE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	456,038.11		456,038.11			
PROPERTY TAXES						
50-7101 CURRENT PROPERTY TAXES	2,331,782.00	9,838.47	2,299,342.51	98.61	0.00	(32,439.49)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	(696.99)	(28,718.22)	95.73-	0.00	(58,718.22)
50-7103 PENALTY, INTEREST, COSTS	15,000.00	1,168.99	6,593.37	43.96	0.00	(8,406.63)
TOTAL PROPERTY TAXES	2,376,782.00	10,310.47	2,277,217.66	95.81	0.00	(99,564.34)
INTEREST EARNED						
50-9601 INTEREST EARNED	1,300.00	370.63	2,528.63	194.51	0.00	1,228.63
TOTAL INTEREST EARNED	1,300.00	370.63	2,528.63	194.51	0.00	1,228.63
INTERFUND ACTIVITY						
50-9752 TRANSFER FROM UTILITY FUND	92,413.00	0.00	0.00	0.00	0.00	(92,413.00)
TOTAL INTERFUND ACTIVITY	92,413.00	0.00	0.00	0.00	0.00	(92,413.00)
*** TOTAL FUND REVENUES ***	2,470,495.00	10,681.10	2,279,746.29	92.28	0.00	(190,748.71)
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*** TOTAL AVAILABLE REVENUES ***	2,926,533.11		2,735,784.40			
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

03 -DEBT SERVICE FUND
51-DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

DEBT SERVICE						
51-6121 PRINCIPAL/DEBT SERVICE	1,875,000.00	0.00	1,875,000.00	100.00	0.00	0.00
51-6122 INTEREST/DEBT SERVICE	519,778.00	0.00	272,020.63	52.33	0.00	247,757.37
51-6123 MAINTENANCE FEE/DEBT SERVICE	9,000.00	0.00	2,000.00	22.22	0.00	7,000.00
TOTAL DEBT SERVICE	2,403,778.00	0.00	2,149,020.63	89.40	0.00	254,757.37
INTERFUND ACTIVITY						
TOTAL						
TOTAL 51-DEBT SERVICE	2,403,778.00	0.00	2,149,020.63	89.40	0.00	254,757.37
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*** TOTAL EXPENSES ***	2,403,778.00	0.00	2,149,020.63	89.40	0.00	254,757.37
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	66,717.00	10,681.10	130,725.66	195.94	0.00	(64,008.66)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	522,755.11		586,763.77			
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*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

05 -MOTEL TAX FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	671,639.56		671,639.56			
OTHER TAXES						
55-7635 MOTEL OCCUPANCY TAX	80,000.00	2,864.78	59,278.55	74.10	0.00	(20,721.45)
TOTAL OTHER TAXES	80,000.00	2,864.78	59,278.55	74.10	0.00	(20,721.45)
INTEREST EARNED						
55-9601 INTEREST EARNED	1,500.00	415.16	2,527.02	168.47	0.00	1,027.02
TOTAL INTEREST EARNED	1,500.00	415.16	2,527.02	168.47	0.00	1,027.02
*** TOTAL FUND REVENUES ***	81,500.00	3,279.94	61,805.57	75.84	0.00	(19,694.43)
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*** TOTAL AVAILABLE REVENUES ***	753,139.56		733,445.13			
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FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

05 -MOTEL TAX FUND
56-MOTEL TAX
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SERVICES						
56-5043 GENERAL ADVERTISING	45,000.00	6,250.00	18,750.00	41.67	0.00	26,250.00
56-5044 ADVERTISING	18,250.00	829.33	7,463.97	40.90	0.00	10,786.03
56-5045 SPECIAL EVENT	10,000.00	0.00	9,055.33	90.55	0.00	944.67
TOTAL SERVICES	73,250.00	7,079.33	35,269.30	48.15	0.00	37,980.70
PROFESSIONAL SERVICES						
56-5515 CONSULTANT SERVICES	14,250.00	0.00	0.00	0.00	0.00	14,250.00
TOTAL PROFESSIONAL SERVICES	14,250.00	0.00	0.00	0.00	0.00	14,250.00
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INTERFUND ACTIVITY						
56-9751 TRANSFER TO GENERAL FUND	16,500.00	0.00	0.00	0.00	0.00	16,500.00
TOTAL INTERFUND ACTIVITY	16,500.00	0.00	0.00	0.00	0.00	16,500.00
TOTAL 56-MOTEL TAX	104,000.00	7,079.33	35,269.30	33.91	0.00	68,730.70
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	104,000.00	7,079.33	35,269.30	33.91	0.00	68,730.70
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(22,500.00)	(3,799.39)	26,536.27	117.94-	0.00	(49,036.27)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	649,139.56		698,175.83			
	=====		=====			

*** END OF REPORT ***

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

10 -CAPITAL IMPROVEMENTS FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	7,530,073.53		7,530,073.53			
INTEREST EARNED						
90-9601 INTEREST EARNED	10,000.00	2,395.69	16,334.36	163.34	0.00	6,334.36
TOTAL INTEREST EARNED	10,000.00	2,395.69	16,334.36	163.34	0.00	6,334.36
INTERFUND ACTIVITY						
TOTAL						
MISCELLANEOUS REVENUE						
TOTAL						
OTHER AGENCY REVENUES						
90-9904 GRANT-TXDOT	0.00	0.00	28,559.18	0.00	0.00	28,559.18
TOTAL OTHER AGENCY REVENUES	0.00	0.00	28,559.18	0.00	0.00	28,559.18
*** TOTAL FUND REVENUES ***	10,000.00	2,395.69	44,893.54	448.94	0.00	34,893.54
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	7,540,073.53		7,574,967.07			
	=====		=====			

FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2017

10 -CAPITAL IMPROVEMENTS FUND
91-CAPITAL IMPROVEMENTS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
CAPITAL OUTLAY TOTAL						
CAPITAL IMPROVEMENTS						
91-7105 PARK IMPROVEMENTS	50,000.00	4,325.58	19,840.51	93.16	26,740.90	3,418.59
91-7120 290 EXPANSION	5,769,000.00	247,788.24	2,671,005.43	47.07	44,518.64	3,053,475.93
91-7121 BRIDGE REPAIR	150,000.00	0.00	216,417.00	83.97	(90,466.00)	24,049.00
91-7123 ELWOOD STREET REPAIR	0.00	0.00	80,748.75	0.00	(80,748.75)	0.00
91-7126 TAYLOR RD BLDG ENG & ARCHITECT	150,000.00	0.00	0.00	0.00	0.00	150,000.00
91-7129 STREET LIGHTING REHABILITATION	65,000.00	0.00	60,692.00	93.37	0.00	4,308.00
TOTAL CAPITAL IMPROVEMENTS	6,184,000.00	252,113.82	3,048,703.69	47.68	(99,955.21)	3,235,251.52
INTERFUND ACTIVITY TOTAL						
TOTAL 91-CAPITAL IMPROVEMENTS	6,184,000.00	252,113.82	3,048,703.69	47.68	(99,955.21)	3,235,251.52
*** TOTAL EXPENSES ***	6,184,000.00	252,113.82	3,048,703.69	47.68	(99,955.21)	3,235,251.52
EXCESS OF REVENUES OVER EXPENDITURES	(6,174,000.00)	(249,718.13)	(3,003,810.15)	47.03	99,955.21	(3,270,145.06)
*** PROJECTED FUND BALANCE ***	1,356,073.53		4,526,263.38			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTION REPORTS

MAY, 2017

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 05/01/2017 thru 05/31/2017

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2016	55,001.66	5,359.28	1,535.30	785.12	62,681.36	0.00	62,681.36	61,146.06	1,535.30
2015	1,274.74	124.52	117.87	0.00	1,517.13	0.00	1,517.13	1,399.26	117.87
2009	0.01	0.00	0.00	0.00	0.01	0.00	0.01	0.01	0.00
Total:	\$56,276.41	\$5,483.80	\$1,653.17	\$785.12	\$64,198.50	\$0.00	\$64,198.50	\$62,545.33	\$1,653.17

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 05/01/2017 TO 05/31/2017
JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2016	00.742500	8,230,024.19	3,028
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2016	7,931,847.39	.00	298,176.80	55,001.66	8,105,045.86	124,978.33	98.48	0.00
2015	67,982.76	.00	102,623.21-	1,274.74	61,442.58-	26,802.13	77.37	0.00
2014	17,220.71	.00	11,318.78-	0.00	8,243.58-	14,145.51	39.68-	0.00
2013	11,801.76	.00	1,775.61-	0.00	756.42-	10,782.57	7.54-	0.00
2012	9,872.19	.00	371.25-	0.00	275.78-	9,776.72	2.90-	0.00
2011	11,352.50	.00	0.00	0.00	116.99	11,235.51	1.03	0.00
2010	14,282.05	.00	0.00	0.00	95.47	14,186.58	.67	0.00
2009	21,088.48	.00	0.00	0.01	144.03	20,944.45	.68	0.00
2008	8,154.80	.00	0.00	0.00	95.47	8,059.33	1.17	0.00
2007	4,797.05	.00	0.00	0.00	95.47	4,701.58	1.99	0.00
2006	4,997.50	2,450.19-	2,450.19-	0.00	95.47	2,451.84	3.75	0.00
2005	2,398.86	137.56-	137.56-	0.00	86.80	2,174.50	3.84	0.00
2004	1,361.02	.00	0.00	0.00	1.36	1,359.66	.10	0.00
2003	613.25	.00	0.00	0.00	1.36	611.89	.22	0.00
2002	637.88	.00	0.00	0.00	1.36	636.52	.21	0.00
2001	591.24	.00	0.00	0.00	1.36	589.88	.23	0.00
2000	872.11	.00	0.00	0.00	1.36	870.75	.16	0.00
1999	155.35	.00	0.00	0.00	1.36	153.99	.88	0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	8,110,041.38	2,587.75-	179,500.20	56,276.41	8,035,065.36	254,476.22		0.00

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2009 ESC010501171	042-085-000-0015	200903	0.01	0.00	0.00	0.00 0	0.00	0.01
	2009 TOTAL		0.01	0.00	0.00	0.00	0.00	0.01
2016 D0510171	222-089-560-0000	201704	194.05-	0.00	21.35-	43.08-0	0.00	258.48-
	2016 TOTAL		194.05-	0.00	21.35-	43.08-	0.00	258.48-
	YEAR 2009							
	REFUNDS		0.01	0.00	0.00	0.00	0.00	0.01
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		0.01	0.00	0.00	0.00	0.00	0.01
	YEAR 2016							
	REFUNDS		0.00	0.00	0.00	0.00	0.00	0.00
	RETURNED ITEMS		194.05-	0.00	21.35-	43.08-	0.00	258.48-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		194.05-	0.00	21.35-	43.08-	0.00	258.48-
	ALL YEARS							
	REFUNDS		0.01	0.00	0.00	0.00	0.00	0.01
	RETURNED ITEMS		194.05-	0.00	21.35-	43.08-	0.00	258.48-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		194.04-	0.00	21.35-	43.08-	0.00	258.47-

General Fund
For the period ended June 30, 2017

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Property Taxes	5,927,843.00	5,927,843.00	5,738,202.93	96.80%	5,928,000.00
Electric Franchise Taxes	360,000.00	360,000.00	270,203.89	75.06%	360,000.00
Telephone Franchise	120,000.00	120,000.00	82,083.23	68.40%	120,000.00
Gas Franchise	25,000.00	25,000.00	24,937.23	99.75%	25,000.00
Cable TV Franchise	60,000.00	60,000.00	55,277.74	92.13%	60,000.00
Telecommunication	35,000.00	35,000.00	31,241.85	89.26%	35,000.00
City Sales Tax	1,900,000.00	1,900,000.00	2,330,031.79	122.63%	3,000,000.00
Sales TX-Reduce Property Taxes	950,000.00	950,000.00	1,165,015.89	122.63%	1,500,000.00
Mixed Drink Tax	35,000.00	35,000.00	26,706.18	76.30%	35,000.00
Fines Warrants & Bonds	837,700.00	837,700.00	785,767.41	93.80%	990,000.00
Fees & Charge for Services	368,950.00	368,950.00	331,903.96	89.96%	368,950.00
Licenses & Permits	103,700.00	103,700.00	149,386.26	144.06%	160,000.00
Interest Earned	45,000.00	45,000.00	78,158.44	173.69%	100,000.00
Interfund Activity	1,578,398.00	1,578,398.00	571,938.26	36.24%	1,578,398.00
Misc Revenue	20,000.00	20,000.00	158,246.16	791.23%	160,000.00
Other Agency Revenue	-	-	130,432.44	100.00%	131,000.00
Total Revenue	12,366,591.00	12,366,591.00	11,929,533.66	96.47%	14,551,348.00
Expenditures					
Administrative Service	645,950.00	695,950.00	388,746.71	55.86%	695,950.00
Legal/Other Services	594,471.00	2,194,471.00	899,480.52	40.99%	2,194,471.00
Info Technology	468,225.00	468,225.00	255,229.54	54.51%	468,225.00
Purchasing	21,000.00	21,000.00	12,518.17	59.61%	21,000.00
Accounting Services	301,650.00	301,650.00	215,183.52	71.34%	301,650.00
Customer Services	143,200.00	143,200.00	97,219.60	67.89%	143,200.00
Municipal Court	372,239.00	372,239.00	254,295.80	68.32%	372,239.00
Police Department	2,484,926.00	2,484,926.00	1,653,025.62	66.52%	2,484,926.00
Communications	729,594.00	737,784.00	395,715.73	53.64%	737,784.00
Fire Department	1,614,972.00	1,614,972.00	768,383.68	47.58%	1,614,972.00
Public Works	224,850.00	224,850.00	159,475.65	70.93%	224,850.00
Community Development	448,675.00	448,675.00	303,840.45	67.72%	448,675.00
Streets	1,146,746.00	1,217,246.00	650,962.65	53.48%	1,217,246.00
Building Maintenance	363,650.00	363,650.00	251,122.36	69.06%	363,650.00
Solid Waste	426,061.00	426,061.00	265,961.35	62.42%	426,061.00
Fleet Services	380,860.00	380,860.00	265,718.53	69.77%	380,860.00
Parks & Recreation	742,701.00	752,302.00	394,513.00	52.44%	752,302.00
Total Expenditures	11,109,770.00	12,848,061.00	7,231,392.88	56.28%	12,848,061.00

Utility Fund
For the period ended June 30, 2017

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,042,000.00	4,042,000.00	3,123,925.37	77.29%	4,200,000.00
Interest Earned	10,000.00	10,000.00	18,430.92	184.31%	25,000.00
Interfund Activity	-	-			
Miscellaneous Revenue	50,000.00	50,000.00	42,241.68	84.48%	50,000.00
Other Agency Revenue	-	-	-		170,000.00
Total Revenue	4,102,000.00	4,102,000.00	3,184,597.97	77.64%	4,445,000.00
Expenditures					
Water & Sewer	4,106,838.00	4,106,838.00	1,933,203.29	47.07%	4,106,838.00
Utility Capital Projects	1,845,000.00	1,845,000.00	381,153.88	20.66%	1,595,000.00
	-	-	-		-
Total Expenditures	5,951,838.00	5,951,838.00	2,314,357.17	38.88%	5,701,838.00

JERSEY VILLAGE CITY COUNCIL MEMORANDUM

TO: Jersey Village City Council

From: Isabel Kato, Director of Finance

Date: July 10, 2027

Subject: Investment Report-Quarter Ended June 30, 2017

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

Funds of the City are invested in three portfolios, which utilize three specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The three portfolios are Operating Depository Account, Bond Proceeds Account and TexPool. All these is in accordance with instructions from City Council and City policy and are invested to earn the maximum rate of return within the policies imposed by its safety.

Enclosed are details of the City investment transactions for Quarter Ended June 30, 2017. This information shows that on the TexPool portfolio, the beginning market value as of March 31, 2017 was \$32,751,086 and the ending market value on June 30, 2017 was \$32,264,174. Also included are spreadsheets showing the TexPool portfolio's book value additions of \$1,336,397 and book value withdrawals of \$1,820,900 for the quarter by fund as well as the TexPool portfolio's book value and market value by fund.

The book value and market value for the beginning and end of the reporting period are as follows:

	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
March 31, 2017	\$32,749,078	\$32,751,086
June 30, 2017	\$32,264,574	\$32,264,174

The Tex Pool money market fund has an AAAM rating by Standard & Poor's. The Net Asset Value (N.A.V.) for the quarter was at all times within the range specified by the Public Funds Investment Act. The N.A.V. at the beginning and end of the reporting period is as follows:

	<u>NET ASSET VALUE (N.A.V.)</u>
March 31, 2017	1.00002
June 30, 2017	1.00001

The Weighted Average Maturity of the TexPool Portfolio as of June 30, 2017 using SEC Rule 2a-7 was 41 days. The Weighted Average Maturity of the TexPool Portfolio as of June 30, 2017 using the final maturity of any floating rate instruments held was 105 days. The total interest distributed for the quarter to TexPool participants was \$12,700,921.17 TexPool has a current invested balance of \$17,629,314,686.85 and the management fee collected during the quarter was \$664,101.73, which is currently at 0.0473% of TexPool's invested balance.

The City of Jersey Village has focused on preserving the safety of the investment portfolios while trying to keep a balance between maintaining adequate liquidity for ongoing operations and the ability to earn more interest. The City continues to invest in TexPool. In addition, the City is investing in the Wells Fargo Public Funds Plus Account for funds that will be used in the short term.

The City investment policy requires that bank deposits be fully collateralized with Obligations, including letters of credit of the United States or its agencies and instrumentalities. The total interest earned on the City investments for the quarter was \$64,493. The interest earned by Portfolio is listed in the spreadsheet.

“I certify that the investments of the City of Jersey Village shown on this report are in compliance with the Public Funds Investment Act and the City’s investment policy.”

Signed  _____
Investment Officer

QUARTERLY INVESTMENT REPORT

TEXPOOL SUMMARY OF INVESTMENTS QUARTER ENDING JUNE 30, 2017

FUND	BEGINNING BALANCE	DEPOSITS	WITHDRAWALS	ENDING BALANCE
GENERAL	\$ 18,805,915	\$ 1,309,839	\$ 1,170,900	\$ 18,944,854
UTILITY	\$ 4,337,125	\$ 8,317	\$ 195,000	\$ 4,150,442
DEBT	\$ 510,829	\$ 1,003	\$ -	\$ 511,833
IMPACT	\$ 760,215	\$ 1,493	\$ -	\$ 761,708
MOTEL	\$ 572,189	\$ 1,124	\$ -	\$ 573,313
ASSET FORFEITURE	\$ 68,587	\$ 135	\$ -	\$ 68,722
CAPITAL REPLACEMENT	\$ 4,019,560	\$ 7,473	\$ 300,000	\$ 3,727,033
CAPITAL IMPROVEMENT	\$ 3,115,386	\$ 6,120	\$ -	\$ 3,121,505
GOLF COURSE	\$ 559,273	\$ 893	\$ 155,000	\$ 405,166
TOTAL	\$ 32,749,078	\$ 1,336,397	\$ 1,820,900	\$ 32,264,574

INVESTMENT BY FUND IN TEXPOOL QUARTER ENDING JUNE 30, 2017

FUND	BOOK VALUE	MARKET VALUE
GENERAL	\$ 18,944,854	\$ 18,944,619
UTILITY	\$ 4,150,442	\$ 4,150,390
DEBT	\$ 511,833	\$ 511,826
IMPACT	\$ 761,708	\$ 761,698
MOTEL	\$ 573,313	\$ 573,305
ASSET FORFEITURE	\$ 68,722	\$ 68,721
CAPITAL REPLACEMENT	\$ 3,727,033	\$ 3,726,987
CAPITAL IMPROVEMENT	\$ 3,121,505	\$ 3,121,467
GOLF COURSE	\$ 405,166	\$ 405,161
TOTAL	\$ 32,264,574	\$ 32,264,174

TEX POOL JUNE AVERAGE YIELD

0.8817%

Net Asset Value

1.00001

TEXPOOL FUNDS INVESTMENT PORTFOLIO
QUARTER ENDING JUNE 30, 2017

FUND	BOOK VALUE	MARKET VALUE
<u>CITY OF JERSEY VILLAGE</u>		
UNINVESTED BALANCE	\$ 11	\$ 11
RECEIVABLE FOR INVESTMENTS SOLD	\$ -	\$ -
ACCRUAL OF INTEREST INCOME	\$ 11,479	\$ 11,479
INTEREST /MANAGEMENT FEE PAYABLE	\$ (23,245)	\$ (23,245)
PAYABLE FOR INVESTMENTS PURCHASED	\$ (457,542)	\$ (457,536)
ACCRUED EXPENSES & TAXES	\$ (40.73)	\$ (41)
US TREASURY INFLATION PROT SECURITIES	\$ -	\$ -
REPURCHASE AGREEMENTS	\$ 7,174,379	\$ 7,174,290
MUTUAL FUNDS INVESTMENTS	\$ 576,542.77	\$ 576,536
GOVERNMENT SECURITIES	\$ 23,494,930	\$ 23,494,639
US TREASURY INFLATION PROT SECURITIES	\$ -	\$ -
US TREASURY BILLS	\$ 319,285	\$ 319,281
US TREASURY NOTES	\$ 1,168,774	\$ 1,168,759
TOTAL	<u>\$ 32,264,574</u>	<u>\$ 32,264,174</u>
<u>TEXPOOL</u>		
UNINVESTED BALANCE	6,059	6,059
RECEIVABLE FOR INVESTMENTS SOLD	-	-
ACCRUAL OF INTEREST INCOME	6,272,159	6,272,159
INTEREST /MANAGEMENT FEE PAYABLE	(12,700,934)	(12,700,934)
PAYABLE FOR INVESTMENTS PURCHASED	(250,000,000)	(250,000,000)
ACCRUED EXPENSES & TAXES	(22,256)	(22,256)
US TREASURY INFLATION PROT SECURITIES	-	-
REPURCHASE AGREEMENTS	3,920,070,000	3,920,070,000
MUTUAL FUNDS INVESTMENTS	315,022,104	315,022,104
GOVERNMENT SECURITIES	12,837,594,557	12,837,705,884
US TREASURY INFLATION PROT SECURITIES	-	-
US TREASURY BILLS	174,456,844	174,418,475
US TREASURY NOTES	638,616,155	638,324,750
TOTAL	<u>17,629,314,687</u>	<u>17,629,096,240</u>

**WELLS FARGO PLUS CASH SUMMARY
QUARTER ENDING JUNE 30, 2017**

FUND	BEGINNING BALANCE	INTEREST	DEPOSIT/ WITHDRAWALS	ENDING BALANCE
DEPOSITORY	\$ 230,158	\$ 42	\$ 211,008	\$ 441,208
BOND PROCEEDS	\$ 4,354,147	\$ 440	\$ (751,017)	\$ 3,603,570
 TOTAL	 \$ 4,584,305	 \$ 482	 \$ (540,009)	 \$ 4,044,778

**CASH ACCOUNTS WELLS FARGO PLUS
QUARTER ENDING JUNE 30, 2017**

FUND	BOOK VALUE	MARKET VALUE
DEPOSITORY	\$ 441,208	\$ 441,208
BOND PROCEEDS	\$ 3,603,570	\$ 3,603,570
 TOTAL	 \$ 4,044,778	 \$ 4,044,778

WELLS FARGO MARCH AVERAGE YIELD 0.0500%

INTEREST EARNED BY PORTFOLIO

TEXPOOL	\$64,011
DEPOSITORY	\$42
BOND PROCEEDS	\$440

TOTAL INTEREST INCOME FOR QUARTER	\$ 64,493
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<i>No</i>	<i>Last Name</i>	<i>First Name</i>	<i>Date Info Requested</i>	<i>Description of Info Requested</i>	<i>Department Routed</i>	<i>Date Fwd to Dept</i>	<i>Date Received from Dept</i>	<i>Date Requestor Contacted</i>	<i>Amt</i>	<i>Date of Pick-up or Mailing</i>	<i>Open</i>	<i>Complete</i>	<i>AG Opinion</i>	<i>PROCESS TIME</i>
1	Sureshchandra	Suma	10/3/2016	<p>Building Permits Issued from September 1, 2016 through September 30, 2016 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.</p> <p>It would be ideal if each record contained the following information:</p> <ul style="list-style-type: none"> - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone 	Danielle - PW	10/3/2016	10/5/2016	10/5/2016	\$0.00	10/05/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
2	Overall	Leah	10/4/2016	Commerical and Residential Building Permits 09-01-2016 thru 09-30-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle - PW	10/4/2016	10/5/2016	10/5/2016	\$0.00	10/05/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
3	Harwood	Aleisha	10/5/2016	Commerical and Residential Building Permits 09-01-2016 thru 09-30-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle - PW	10/5/2016	10/5/2016	10/5/2016	\$0.00	10/5/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
4	Kimball	Todd	10/5/2016	Segment 7 - Bid Tab	Lorri	10/5/2016	10/5/2016	10/5/2016	\$0.00	10/5/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
5	Rubenstein	Irv	10/6/2016	Report of purchasing records from 2016-05-27 to current	Isabel	10/6/2016	10/6/2016	10/6/2016	\$0.00	10/06/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
6	Arrajj	Shawn	10/6/2016	Financial Information in connection with the 2016-2017 Budget Year.	Isabel	10/6/2016	10/6/2016	10/6/2016	\$0.00	10/06/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
7	Durin	Peter	10/10/2016	List of commercial building contractors	Danielle - PW	10/10/2016	10/10/2016	10/10/2016	\$0.00	10/10/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
8	Magee	Ken	10/13/2016	Dannenbaum Contract	Lorri	10/13/2016	10/13/2016	10/13/2016	\$0.00	10/13/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
9	Montgomery	Diana	10/13/2016	17401-17427 & 17459-17497 Village Green Drive, HCAD: 1152050000001. Please provide copies of any open building or zoning code violations, the Certificates of Occupancy, any special use permits or variances issued and the approved site plan, if available.	Danielle - PW	10/13/2016	10/14/2016	10/14/2016	\$0.00	10/14/2016 via email	NO	YES		30 Minutes accumulated 30 minutes
10	Maloy	Mark	10/17/2016	Golf Course Financials	Isabel and Kimberly	10/18/2016	10/24/2016	10/24/2016	\$0.00	10/24/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
11	Thomas	Virgil	10/13/2016	Copy of Birth Certificate from Personnel File	Karen	10/13/2016	10/24/2016	10/24/2016	\$0.00	10/24/2016 via email	NO	YES		15 Minutes accumulated 15 minutes

12	Mijares	Nicole	10/20/2016	List of employees and salaries for 2015	Karen	10/20/2016	10/24/2016	10/24/2016	\$0.00	10/24/2016 via email	NO	YES		60 Minutes accumulated 60 minutes
13	Dowlearn	Grayson	10/27/2016	Site Assessment - 8805 Jones Road, Jersey Village, Texas 77065 - records pertaining to past call responses, complaints, and/or air/water/land monitoring activities in the area (within approximately 1,000 feet) of the subject property	Danielle & Mark	10/31/2016	10/31/2016	10/31/2016	\$0.00	10/31/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
14	Falke	Cathy	10/27/2016	Certificates of Occupancy for 17493, 17495, and 17497 Village Green Drive, occupied by Environmental Development Partners.17495 would have been granted in 2001. 17497 would have been granted in 2012.	Danielle	10/31/2016	11/7/2016	11/7/2016	\$0.00	11/07/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
15	Turner	Wayne	10/28/2016	I am researching information for the two building commercial property located at 17401 and 17497 Village Green in Jersey Village, TX 77040. My request is for copies of any open violations for the property which were issued by the Fire Dept, Building Inspection Dept, Public Wks Dept, and Zoning Dept. I am also requesting a copy of the certificate of occupancy. Also, if there have been any inspections of the property by any of these departments within the past 12 months, may I have a copy of the inspection information?	Danielle & Mark	10/31/2016	11/8/2016	11/8/2016	\$0.00	11/08/2016 via email	NO	YES		5 hours accumulated time 5 hours
16	Harwood	Aleisha	11/1/2016	Commerical and Residential Building Permits 10-01-2016 thru 10-31-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle	11/1/2016	11/1/2016	11/1/2016	\$0.00	11/01/2016 via email	NO	YES		15 Minutes accumulated 30 minutes
17	Alvarez	Carlos	11/1/2016	Foundation Repair Permit for 16217 Jersey Drive, Jersey Village, Texas	Danielle	11/1/2016	11/3/2016	11/3/2016	\$0.00	11/3/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
18	Overall	Leah	11/2/2016	Commerical and Residential Building Permits 10-01-2016 thru 10-31-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle	11/2/2016	11/3/2016	11/3/2016	\$0.00	11/3/2016 via email	NO	YES		15 Minutes accumulated 30 minutes
19	Sureshchandra	Suma	11/3/2016	Building Permits Issued from October 1, 2016 through October 31, 2016 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	11/3/2016	11/3/2016	11/3/2016	\$0.00	11/3/2016 via email	NO	YES		15 Minutes accumulated 30 minutes
20	Lappie	John	11/7/2016	Jersey Village Election History	Lorri	11/7/2016	11/7/2016	11/7/2016	\$0.00	11/07/2016 via email	NO	YES		15 Minutes accumulated 15 minutes

21	Haley	Lee	11/7/2016	Request for Copy of Home Owner Objection for JV Baptist Church Variance Request - Meeting held October 31, 2016	Lorri	11/7/2016	11/7/2016	11/7/2016	\$0.00	11/07/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
22	Ellison	Evan	11/7/2016	Certificate of Occupancy for 17423 Village Green Dr, Jersey Village, TX 77040	Danielle	11/7/2016	11/8/2016	11/8/2016	\$0.00	11/08/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
23	Williams	Katherine	11/7/2016	Re: H & M Leasing, 7777 Wright Road, Houston 77041: 1. Building Dept: Building Permits/COO, Building Code Violations, Permits for UST/AST, oil/water separators, or septic systems. 2. Fire Dept: Fire Code Violations, Fires in the past 5 years, Permits for flammable materials, Reported spill/releases of hazardous materials. 3. Public Works Dept: Date of water connection, Date of sewer connection, Special sewer discharge permits if any.	Danielle and Mark	11/7/2016	11/8/2016	11/8/2016	\$0.00	11/08/2016 via email - ADDRESS OUTSIDE CITY	NO	YES		15 Minutes accumulated 15 minutes
24	Asfa	Cynthia	11/14/2016	List of homes in JV that do not comply with regulations - example abandoned homes	Gordon	11/14/2016	11/15/2016	11/15/2016	\$0.00	11/15/2016 via email - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
25	Butler	Jeff	11/29/2016	A listing of all City of Jersey Village full time employees' first, middle and last names including their title/position, primary location, email address, date of birth, date of hire, and salary. Please provide this information in an electronic format such as Excel or .csv format	Karen & Bob	11/29/2016	12/5/2016	12/5/2016	\$0.00	12/05/2016 sent email adds via mail and email	NO	YES	02/15/2017 received AG Opinion - Withhold Info.	
26	Harwood	Aleisha	12/1/2016	Commerical and Residential Building Permits 11-01-2016 thru 11-30-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle	12/1/2016	12/2/2016	12/5/2016	\$0.00	12/05/2016 via email	NO	YES		15 Minutes accumulated 45 minutes
27	Overall	Leah	12/1/2016	Commerical and Residential Building Permits 11-01-2016 thru 11-30-2016, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	12/1/2016	12/2/2016	12/5/2016	\$0.00	12/05/2016 via email	NO	YES		15 Minutes accumulated 45 minutes
28	Sureshchandra	Suma	12/5/2016	Building Permits Issued from November 1, 2016 through November 30, 2016 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	12/5/2016	12/5/2016	12/5/2016	\$0.00	12/05/2016 via email	NO	YES		15 Minutes accumulated 45 minutes
29	Callier	Megan	12/5/2016	All public information in the personnel file for Officer Troy Binford regarding; (1) all notices, findings of discipline, and/or letters of reprimand; (2) any -witness statements; (3) all public documents in the Office of internal Affairs; and (4) any complaints.	Karen and Deb	12/5/2016	12/13/2016	12/13/2016	\$6.40 paid	12/13/2016 via mail	NO	YES	12/28/2016 Ruling from AG Withhold Info	4 hours Accumulated time 4 hours

30	McBain	Joe	12/7/2016	INTRA - or INTERGOVERNMENTAL TRANSFER - Performance Evaluation - Emails from Mark Bitz 01/14/2016 and 01/16/2016 - Resignation Letter status change form	Karen	12/7/2016	12/7/2016	12/7/2016	\$0.00	12/07/2016 Hand Delivered by HR	NO	YES		15 Minutes accumulated 15 minutes
31	Dinn	Amy	12/13/2016	Any and all (1) copies of applications for building permits, (2) copies of building permits obtained, and (3) copies of approved construction plans related to any application for building permits submitted for 15913 Lakeview Drive, Jersey Village, Texas 77040 submitted from March 1, 2015 through November 15, 2016.	Danielle	12/13/2016	12/13/2016	12/14/2016	\$0.00	12/14/2016 via email - No Informaiton	NO	YES		15 Minutes accumulated 15 minutes
32	Tim	Neeley	12/14/2016	1. Listing of all active Public Improvement Districts (PIDs) within the City and 2. Public Improvement District creation ordinance for each active Public Improvement District (PID) in the City.	Christian	12/15/2016	12/15/2016	12/15/2016	\$0.00	12/15/2016 via email - No Information	NO	YES		15 Minutes accumulated 15 minutes
33	Harwood	Aleisha	1/3/2017	Commerical and Residential Building Permits 12-01-2016 thru 12-31-2016, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	1/3/2017	1/3/2017	1/3/2017	\$0.00	01/03/2017 via email	NO	YES		15 Minutes accumulated 60 minutes
34	Biederstadt	Mike	12/27/2016	All existing or proposed plans for 18106 NW Freeway, 17330 NW Freeway (Shopping Center), and 17342 NW Freeway (Valero Station).	Danielle	1/3/2017	Req. WITHDRAWN 01-10-2017	Req. WITHDRAWN 01-10-2017	\$0.00	Req. WITHDRAWN 01-10-2017	NO	YES		15 Minutes accumulated 15 minutes
35	Carpenter	Alyssa	1/4/2017	List of HOAs in Jersey Village	Lorri	1/4/2017	1/4/2017	1/4/2017	\$0.00	01/04/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
36	Overall	Leah	1/4/2017	Commerical and Residential Building Permits 12-01-2016 thru 12-31-2016, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	1/4/2017	1/4/2017	1/4/2017	\$0.00	01/04/2017 via email	NO	YES		15 Minutes accumulated 60 minutes
37	Espinoza	Jesus	1/4/2017	Original Plans at 15421 Shanghai Street	Danielle	1/4/2017	1/5/2017	1/5/2017	\$0.00	01/05/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
38	Smith	William	1/4/2017	Dangerous Building List, Dangerous House List, Code Violation List from 01/01/2016 to present.	Danielle	1/4/2017	1/4/2017	1/4/2017	\$0.00	01/04/2017 via email - NO Information	NO	YES		15 Minutes accumulated 15 minutes
39	Sureshchandra	Suma	1/5/2017	Building Permits Issued from November 1, 2016 through November 30, 2016 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	1/5/2017	1/5/2017	1/5/2017	\$0.00	1/05/2017 via email	NO	YES		15 Minutes accumulated 60 minutes
40	Warren	Bobby	1/12/2017	2016 Combination Forms	Lorri	1/13/2017	1/13/2017	1/13/2017	\$0.00	01/13/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

41	Christopher	Christy	1/12/2017	<p>18106 Northwest Fwy, Jersey Village, TX 77065 - Parcel 716 Public Storage - Plans dated 3/30/1999 (Building E-1 addition) City approved date: 6/15/99 - Requesting: Sheet # A-1 and Sheet # A-2</p> <p>Public Storage - Plans dated 3/30/2010 (Office Remodel) Requesting: Sheet # A-1</p> <p>Public Storage - Plans dated 7/31/2014 (Building Revision due to Right of Way Acquisition) City Correspondence Letters Dated: 8/4/2014 & 8/11/2014 Requesting: Alta Survey page 1, page 2 and page 3, Sheet # SP-2, Sheet # A-1, Sheet # A-2, Sheet # A-3 and Sheet # D-101 The documents needed for parcel 728 are listed below. (Melissa Ferringer's case)</p> <p>17342 Northwest Fwy, Jersey Village, TX 77040 - Parcel 728 Valero Station – Two Loose Sheets - Requesting: Greenleaf Survey dated 1/29/2016 1 page, Property Site Plan, not dated</p> <p>Valero Station – Property remodel to existing Circle K dated 3/1/2016 Requesting: Cover Sheet, Sheet # C1.1, Sheet # A1.0, Sheet # A1.1, Sheet # E1.0, Sheet # E1.0</p>	Lorri	1/13/2017	1/13/2017	1/13/2017	\$0.00	1/13/2017 via inter-governmental transfer of records	NO	YES		15 Minutes accumulated 15 minutes
42	Overall	Leah	1/13/2017	Commerical and Residential Building Permits 01-01-2016 thru 03-31-2016, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	1/13/2017	1/16/2017	1/16/2017	\$0.00	01/16/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
43	Matthews	James	1/16/2017	I would like to review any and all records you have for the property located at 18800, 18900, 18990 Northwest Freeway (US Highway 290) and 9110 Eldridge also known as Lonestar Chevrolet through the departments: Public Works: building permits; Planning & Zoning: Certificate of Certificate of Occupancies/ violations/ zoning permits/ Activity use limitations; and Fire Department: hazardous material spills/fires/USTs/environmental concerns	Danielle, Mark, James, and Gordon	1/16/2017	1/18/2017	1/18/2017	\$0.00	01/18/2017 via email	NO	YES		2 hours accumulated 2 hours
44	Warren	Bobby	1/17/2017	01-16-2017 City Council Meeting Audio	Bob	1/18/2017	1/18/2017	1/18/2017	\$0.00	1/18/2017 via email	NO	YES		15 Minutes accumulated 45 minutes
45	Warren	Bobby	1/17/2017	01/16/2017 City Manager's Report	Lorri	1/17/2017	1/17/2017	1/17/2017	\$0.00	01/17/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
46	Pinkard	Robert	1/17/2017	Electric Contract	Lorri	1/17/2017	1/17/2017	1/17/2017	\$0.00	01/17/2017 via email	NO	YES		15 minutes accumulated 15 minutes
47	Zurawski	Karen	1/24/2017	2017 Applications for Place on Ballot, Election History, and Charter Provisions for term limits	Lorri	1/24/2017	1/24/2017	1/24/2017	\$0.00	1/24/2017 via email	NO	YES		30 Minutes accumulated 30 minutes
48	Guarnere	Leighton	1/24/2017	Payroll Information on City Employees	Karen	1/24/2017	1/30/2017	1/30/2017	\$0.00	1/30/2017	NO	YES		30 Minutes accumulated 30 minutes
49	McNinch	Elisa	1/24/2017	Scope of foundation work performed at 15905 Acapulco	Danielle	1/24/2017	1/24/2017	1/24/2017	\$0.00	01/24/2017 via email	NO	YES		15 minutes accumulated 15 minutes

50	McKay	Robert	1/30/2017	Surveys for 16313 Lakeview and 16306 Congo.	Danielle	1/30/2017	1/31/2017	1/31/2017	\$0.00	01/31/2017 via email	NO	YES		15 minutes accumulated 15 minutes
51	Zurawski	Karen	1/31/2017	Candidate List	Lorri	1/31/2017	1/31/2017	1/31/2017	\$0.00	01/31/2017 via email	NO	YES		30 Minutes accumulated 45 minutes
52	Harwood	Aleisha	2/1/2017	Commerical and Residential Building Permits 01-01-2017 thru 01-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	2/1/2017	2/1/2017	2/1/2017	\$0.00	2/1/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
53	Sureshchandra	Suma	2/1/2017	Building Permits Issued from 01-01-2017 thru 01-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	2/1/2017	2/1/2017	2/1/2017	\$0.00	2/1/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
54	Kramer	Justin	2/2/2017	An electronic copy of any and all employees for years of 2016, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.	Karen	2/2/2017	2/3/2017	2/6/2017	\$0.00	02/06/2017 via email	NO	YES		30 Minutes Accumulated 30 Minutes
55	Overall	Leah	2/6/2017	Commerical and Residential Building Permits 01-01-2017 thru 01-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	2/7/2017	2/7/2017	2/7/2017	\$0.00	02/07/2017 via email	NO	YES		15 Minutes accumulated 90 minutes
56	Broussard	Jesse	2/9/2017	Complete copy of Personnel File	Karen	2/10/2017	2/10/2017	2/13/2017	39.50 Paid	02/13/2017 Balance Not Going to AG picked up in person	NO	YES	02/13/2017 sent AG Request concerning TXLP on video - No software - 04-27-2017 Received Opinion - Authorized to Withhold	2 hours and 30 minutes accumulated 2 hours and 30 minutes
57	Hughes	Simon H.	2/13/2017	Listing of pending lawsuits, excepting tax, condemnation, and expunction.	Lorri and Karen	2/13/2017	2/14/2017	2/14/2017	\$0.00	02/14/2017 via email	NO	YES		30 Minutes Accumulated 30 Minutes

58	Hughes	Simon H.	2/15/2017	Copies of atty bills and other documents from the four (4) pending cases requested in PIR #57	Olson&Olson	2/15/2017	AG Opinion being handled by O&O	3/1/2017	\$37.50 Pd via CK #1969	03/01/2017 via email by Olson and Olson	NO	YES	Request Closed via Scope Agreement before sending to AG	2.5 hours
59	Middaugh	Mark	2/16/2017	Request for Business Licenses issued within the past 30 days	Danielle	2/16/2017	2/16/2017	2/16/2017	\$0.00	02/16/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
60	Rubenstein	Irv	2/20/2017	Report of purchasing records from 2016-05-27 to current	Isabel	2/20/2017	2/20/2017	2/20/2017	\$0.00	02/20/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
61	Ochs	Bruce	2/20/2017	Work Orders for work being done on Rio Grande and Village on March 29, 2016.	Kimberly and Kevin	2/20/2017	2/20/2017	2/20/2017	\$0.00	02/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
62	Arrajj	Shawn	2/20/2017	Candidate Filings	Lorri	2/20/2017	2/20/2017	2/20/2017	\$0.00	2/20/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
63	Harper	CJ	2/21/2017	May 2016 Combination Forms for both EV and ED	Lorri	2/21/2017	2/21/2017	2/21/2017	\$0.00	02/21/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
64	Warren	Bobby	2/21/2017	Council Audio - February 20, 2017 City Council Meeting	Lorri	2/21/2017	2/21/2017	2/21/2017	\$0.00	2/21/2017 via email	NO	YES		15 Minutes accumulated 60 minutes
65	Darlow	Michael	2/21/2017	1. Copy of the existing contract between the city and Linebarger, 2. Copy of the termination letter sent by the city to Linebarger, 3. Copy of any collection reports given to the city by Linebarger within the last 60 days, 4. Copy of any and all proposed collection contracts submitted to the city by Linebarger within the last 30 days, 5. Any reports that would show how much money is owed to the city on outstanding warrants/citations as of February 1, 2017 and any aging reports of the outstanding receivables.	Lorri/Paul Olson &Olson	2/23/2017	AG Opin being handled by O&O	3/7/2017	\$0.00	03/07/2017 sent some info via letter by our Atty	NO	YES	03/07/2017 sent AG Request for Opinion - 05-12-2017 Received Opinion - Authorized to Withhold	N/A
66	Brown	Mike	2/22/2017	Vote on "In God We Trust" 02-20-2017 item	Lorri	2/22/2017	2/22/2017	2/22/2017	\$0.00	02/22/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
67	Rogers	Travis	2/24/2017	All building and permits pulled within past 3 years for 16001 Acapulco Drive	Danielle	2/24/2017	2/27/2017	2/27/2017	\$0.00	2/27/2017	NO	YES		15 Minutes accumulated 15 minutes
68	Harwood	Aleisha	3/1/2017	Commerical and Residential Building Permits 02-01-2017 thru 02-28-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	3/1/2017	3/1/2017	3/2/2017	\$0.00	3/2/2017 via email	NO	YES		15 Minutes accumulated 90 minutes

69	Sureshchandra	Suma	3/1/2017	<p>Building Permits Issued from 02-01-2017 thru 02-28-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.</p> <p>It would be ideal if each record contained the following information:</p> <ul style="list-style-type: none"> - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone 	Danielle	3/1/2017	3/1/2017	3/2/2017	\$0.00	3/2/2017 via email	NO	YES		15 Minutes accumulated 90 minutes
70	Levine	Burt	3/2/2017	Campaign Finance Reports for Current City Council Members for the past three (3) Years	Lorri	3/2/2017	3/6/2017	3/6/2017	\$0.00	03/06/2017 via email	NO	YES		25 Minutes accumulated 25 Minutes
71	Dicken	Dawn	3/6/2017	Roofing or building permits needed for a roof replacement/repair for 16009 Wall Street for year 2007-2017.	Danielle	3/6/2017	3/6/2017	3/6/2017	\$0.00	03/06/2017 via email	NO	YES		15 Minutes accumulated 15 Minutes
72	Salvaggio	MaryBess	3/6/2017	Copy of All Plans for 15314 Glamorgan From 1999 to present that are on file.	Danielle	3/6/2017	Sent request for AG Opinon 03-10-2017	5/23/2017	\$0.00	5/23/2017	NO	YES	Sent request for AG Opinon 03-10-2017. Rec'd AG Opinion 05-23-17 - Must Release Info	N/A
73	Tang	Thanh	3/8/2017	List of HOA's	Lorri	3/8/2017	3/8/2017	3/8/2017	\$0.00	03/08/2017 via email	NO	YES		15 Minutes accumulated 15 Minutes
74	Erskien	Rod	3/13/2017	Proprietary Funds Financial Statements from the 1999-2006 CAFRs	Lorri/Isabel	3/13/2017	3/13/2017	3/13/2017	\$0.00	03/13/2017 via email	NO	YES		15 Minutes accumulated 15 Minutes
75	VanDenBosch	Linda	3/15/2017	Elevation Certificate for 15422 Leeds Lane	Danielle	3/15/2017	3/20/2017	3/20/2017	\$0.00	03/20/2017 via email	NO	YES		15 Minutes accumulated 15 Minutes
76	Glaser	David	3/16/2017	All previous construction, repair and remodel permits granted for the property located at 15306 Chichester, Jersey Village, Texas	Danielle	3/16/2017	3/20/2017	3/20/2017	\$0.00	03/20/2017 via email	NO	YES		15 Minutes accumulated 15 Minutes
77	Overall	Leah	3/20/2017	Commerical and Residential Building Permits 02-01-2017 thru 02-28-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	3/20/2017	3/20/2017	3/20/2017	\$0.00	03/20/2017 via email	NO	YES		15 Minutes accumulated 105 minutes
78	Gordon	Scott	3/20/2017	copy of the fully executed settlement agreement for the Waterline. The agreement is between Gordon NW Village, LP and the city	Lorri	3/20/2017	3/20/2017	3/20/2017	\$0.00	03/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
79	Wrye	Will	3/20/2017	Self- Storage Projects in JV over the past 2 years - CITY HAS NO RESPONSIVE INFORMATION	Danielle	3/21/2017	3/21/2017	3/21/2017	\$0.00	3/21/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

80	Layne	Greg	3/21/2017	(a.) All responses to the 2/24/2017 RFP for Municipal Court collection services, (b.) All evaluation scores and notes related to the 2/24/2017 RFP for Municipal Court collection services, (c.) Evaluation summary/summaries in reference to the 2/24/2017 RFP for Municipal Court collection services, (d.) A copy of the Municipal Court collection contract between the City of Jersey Village and Perdue Brandon Fielder Collins and Mott, LLP	Lorri	3/21/2017	3/21/2017	4/4/2017	\$0.00	04/04/2017 via email	NO	YES	O&O worked with Perdue and Lineberger to provide responsive information	15 Minutes accumulated 15 minutes
81	Glaser	April	3/21/2017	15306 Chichester -Documentation regarding follow up inspections of the master bathroom shower, tub and vanity by the plumbing inspector.	Danielle	3/22/2017	3/22/2017	3/22/2017	\$0.00	03/22/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
82	Warren	Bobby	3/23/2017	Council Audio - March 20, 2017 City Council Meeting	Lorri	3/23/2017	3/23/2017	3/23/2017	\$0.00	03/23/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
83	Hanko	Lorna	3/27/2017	Phase I Environmental Site Assessment on the property located at 17430 Northwest Freeway in Jersey Village, Texas. Please search your records for the presence of underground or aboveground storage tanks, other storage of hazardous substances or petroleum products, leaks or spills of hazardous substances or petroleum products, or other environmental incidents at this location.	Mark & Danielle	3/27/2017	4/3/2017	4/3/2017	\$0.00	04/03/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
84	Harwood	Aleisha	4/3/2017	Commerical and Residential Building Permits 03-01-2017 thru 03-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	4/3/2017	4/3/2017	4/3/2017	\$0.00	04/03/2017 via email	NO	YES		15 Minutes accumulated 105 minutes
85	Sureshchandra	Suma	4/3/2017	Building Permits Issued from 03-01-2017 thru 03-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	4/3/2017	4/3/2017	4/3/2017	\$0.00	04/03/2017 via email	NO	YES		15 Minutes accumulated 105 minutes
86	Brown	Michael	4/3/2017	2015-2016 Ordinance approving budget with CIP	Lorri	4/3/2017	4/3/2017	4/3/2017	\$0.00	04/03/2017 via email	NO	YES		15 minutes accumulated time 30 minutes
87	Pruessner	Becky	4/5/2017	Code Violations for 16113 Singapore Ln in Jersey Village	Gordon	4/5/2017	4/5/2017	4/5/2017	\$0.00	4/5/2017 via email	NO	YES		15 minutes accumulated time 15 minutes
88	Maloy	Mark	4/7/2017	Copy of audio for April 5, 2017 P&Z and CIAC Meetings	Lorri	4/7/2017	4/7/2017	4/7/2017	\$0.00	04/07/2017 via email	NO	YES		15 minutes accumulated time 15 minutes
89	Warren	Bobby	4/10/2017	Texas Ethics Commission issued forms filed by or on behalf of C.J. Harper with your office from January 1, 2014 through April 9, 2017	Lorri	4/10/2017	4/10/2017	4/10/2017	\$0.00	04/10/2017 via email	NO	YES		15 Minutes accumulated 90 minutes

90	Warren	Bobby	4/11/2017	Texas Ethics Commission issued forms I have completed and filed with your office since January 1, 2016.	Lorri	4/11/2017	4/11/2017	4/11/2017	\$0.00	04/11/2017 via email	NO	YES		15 Minutes accumulated 105 minutes
91	Mitcham	Andrew	4/17/2017	MASTER LICENSE AGREEMENT FOR WIRELESS FACILITIES AND POLES IN THE RIGHT-OF-WAY - Template	Lorri	4/17/2017	4/17/2017	4/17/2017	\$0.00	04/17/2017 via email	NO	YES		15 minutes accumulated time 15 minutes
92	Maloy	Mark	4/17/2017	Electronic copy of the April 5, 2017 CIAC Semi-annual Report and the PandZ 2017 Annual Report on implementing the Comp. Plan	Lorri	4/17/2017	4/17/2017	4/17/2017	\$0.00	04/17/2017 via email	NO	YES		15 minutes accumulated time 30 minutes
93	Warren	Bobby	4/18/2017	April 17, 2017 City Council Meeting Audio	Lorri	4/18/2017	4/18/2017	4/18/2017	\$0.00	04/18/2017 via email	NO	YES		15 Minutes accumulated 120 minutes
94	Overall	Leah	4/20/2017	Commerical and Residential Building Permits 03-01-2017 thru 03-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	4/20/2017	4/20/2017	4/20/2017	\$0.00	04/20/2017 via email	NO	YES		15 Minutes accumulated 120 minutes
95	Warren	Bobby	4/21/2017	Copies of all emails between Christian Somers and Berkshire Hathaway concerning Jersey Crossing from January 1, 2016 to present.	Christian	4/24/2017	4/26/2017	Sent to O&O for processing - Atty/Client Confidential	\$37.50		YES	NO	YES	
96	Harper	CJ	4/24/2017	Auditor Presentation on Jersey Meadows	Isabel	4/24/2017	4/24/2017	4/24/2017	\$0.00	04/24/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
97	Ludy	Qasim	4/24/2017	Asbestos Resport for Public Storage 18106 Northwest Freeway	Danielle	4/24/2017	4/26/2017	4/26/2017	\$0.00	04/26/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
98	Seaman	Tara	4/24/2017	April 17, 2017 City Council Meeting Audio	Lorri	4/24/2017	4/24/2017	4/24/2017	\$0.00	04/24/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
99	Warren	Bobby	4/25/2017	April 24, 2017 Combination Forms from Early Voting	Lorri	4/25/2017	4/25/2017	4/25/2017	\$0.00	4/25/2017 via email	NO	YES		15 Minutes accumulated 135 minutes
100	Warren	Bobby	4/26/2017	April 25, 2017 Combination Forms from Early Voting	Lorri	4/26/2017	4/26/2017	4/26/2017	\$0.00	4/26/2017 via email	NO	YES		15 Minutes accumulated 150 minutes
101	Warren	Bobby	4/27/2017	April 26, 2017 Combination Forms from Early Voting	Lorri	4/27/2017	4/27/2017	4/27/2017	\$0.00	04/27/2017 via email	NO	YES		15 Minutes accumulated 165 minutes
102	Warren	Bobby	4/28/2017	April 27, 2017 Combination Forms from Early Voting	Lorri	4/28/2017	4/28/2017	4/28/2017	\$0.00	04/28/2017 via email	NO	YES		15 Minutes accumulated 180 minutes
103	Warren	Bobby	5/1/2017	April 28, 2017 and April 29, 2017 Combination Forms from Early Voting	Lorri	5/1/2017	5/1/2017	5/1/2017	\$0.00	05/01/2017 via email	NO	YES		15 Minutes accumulated 195 minutes
104	Harwood	Aleisha	5/1/2017	Commerical and Residential Building Permits 04-01-2017 thru 04-30-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	5/1/2017	5/1/2017	5/1/2017	\$0.00	05/01/2017 via email	NO	YES		15 Minutes accumulated 120minutes
105	Harper	CJ	5/1/2017	8 day prior to election finance report of Bobby Warren.	Lorri	5/1/2017	5/1/2017	5/1/2017	\$0.00	05/01/2017 via email	NO	YES		15 Minutes accumulated 45 minutes

106	Sureshchandra	Suma	5/1/2017	<p>Building Permits Issued from 04-01-2017 thru 04-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.</p> <p>It would be ideal if each record contained the following information:</p> <ul style="list-style-type: none"> - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone 	Danielle	5/1/2017	5/1/2017	5/1/2017	\$0.00	05/01/2017 via email	NO	YES		15 Minutes accumulated 120 minutes
107	Mauriello	Deborah	5/1/2017	CC Audio for 08-15-16; Bobby Warren's Finance Report filed April 28, 2017; Gary Wubbenhorst Campain Reports filed 2016-2017; and Justin Ray Campaign Finance Reports Filed 2015-2017	Lorri	5/1/2017	5/1/2017	5/1/2017	\$0.00	05/01/2017 via email	NO	YES		30 Minutes accumulated 30 minutes
108	Gregory	Kelly	5/2/2017	Fencing Permits from 2002 to present for the properties located at 15617 and 15613 Honolulu Street.	Danielle	5/2/2017	5/3/2017	5/3/2017	\$0.00	5/3/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
109	Warren	Bobby	5/2/2017	May 1, 2017 Combination Forms from Early Voting	Lorri	5/2/2017	5/2/2017	5/2/2017	\$0.00	5/2/2017 via email	NO	YES		15 Minutes accumulated 210 minutes
110	Warren	Bobby	5/3/2017	May 1, 2017 Combination Forms from Early Voting	Lorri	5/3/2017	5/3/2017	5/3/2017	\$0.00	5/3/2017 via email	NO	YES		15 Minutes accumulated 225 minutes
111	Earnest	Stephen	5/3/2017	Foundation pennits or repairs to 16210 Singapore Ln	Danielle	5/4/2017	5/4/2017	5/4/2017	\$0.00	05/04/2017 via email - No Records	NO	YES		15 Minutes accumulated 15 minutes
112	Lopez	Shanna	5/5/2017	Current Solid Waste Contract with Amendments, current pricing matrix charged by the service provider to the city for all lines of business, and copy of the city's W-9 if any costs occur.	Lorri, Kevin and Isabel	5/5/2017	5/5/2017	5/5/2017	\$0.00	05/05/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
113	Sessa	Jacqueline	5/9/2017	Master Contract List	Lorri	5/9/2017	5/9/2017	5/9/2017	\$0.00	5/9/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
114	Maloy	Mark	5/15/2017	Various data from the Golf Course pertaining to man hours spent maintaining the course, types and cost of chemicals/fertilizer used to maintain the course.	Kimberly	5/16/2017	5/23/2017	5/23/2017	\$37.50	05/23/2017 via email	NO	YES		2.5 hours accumulated time is 3 hours
115	Berger	Bren	5/16/2017	Request for 8414 Hawaii Elevation Certificate	Danielle	5/16/2017	5/18/2017	5/18/2017	\$0.00	05/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
116	Warren	Bobby	5/18/2017	CC Audio for 05-15-2017.	Lorri	5/18/2017	5/18/2017	5/18/2017	\$0.00	05/18/2017 via email	NO	YES		15 Minutes accumulated 240 minutes
117	Maloy	Mark	5/18/2017	know who the city has hired to do the work at the Clark Henry Park swimming pool water slides and other work that was approved to be done recently to the pool.	Kimberly	5/18/2017	5/19/2017	5/19/2017	\$0.00	05/19/2017 via email	NO	YES		15 minutes accumulated time 30 minutes
118	Harper	C.J.	5/23/2017	City Manager's Weekly Update to City Council on May 19, 2017	Lorri	5/23/2017	5/23/2017	5/23/2017	\$0.00	05/23/2017 via email	NO	YES		15 Minutes accumulated 60 minutes

119	Zeringue	Mark	5/24/2017	Building Plans for 106 Wind Rose Ct, Jersey Village 77064	Permits	5/24/2017	Req. WITHDRAWN 05/24/2017	Req. WITHDRAWN 05/24/2017	\$0.00	Req. WITHDRAWN 05/24/2017	NO	YES		Req. WITHDRAWN 05/24/2017
120	Sureshchandra	Suma	6/1/2017	<p>Building Permits Issued from 05-01-2017 thru 05-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.</p> <p>It would be ideal if each record contained the following information:</p> <ul style="list-style-type: none"> - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone 	Danielle	6/1/2017	6/12/2017	6/12/2017	\$0.00	06/12/2017 via email	NO	YES		15 Minutes accumulated 135 minutes
121	Harper	CJ	6/1/2017	City Manager's Weekly Update to City Council on May 26, 2017	Lorri	6/1/2017	6/1/2017	6/1/2017	\$0.00	06/01/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
122	Harwood	Aleisha	6/1/2017	Commerical and Residential Building Permits 05-01-2017 thru 05-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	6/1/2017	6/12/2017	6/12/2017	\$0.00	06/12/2017 via email	NO	YES		15 Minutes accumulated 135 minutes
123	Neeley	Tim	6/12/2017	Economic Development incentive related agreements or amendments approved between 1/1/2017 and 3/31/2017 including (as applicable):	Lorri	06/12/201	6/12/2017	6/12/2017	\$0.00	06/12/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
124	Lozano	Gilbert	6/12/2017	FTO daily evaluations from Filed Training Daily Program from 11-14-2016 through 05-12-2017.	Eric	6/12/2017	6/12/2017	6/12/2017	\$0.00	06/12/2017 via email	NO	YES		65 Minutes accumulated 65 Minutes
125	Rutherford	Courtney	6/13/2017	FEMA certificates on file for Courtney Rutherford and Y'Mica Caesar	Karen	6/13/2017	6/13/2017	6/13/2017	\$0.00	06/13/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
126	Rodriguez	Rigo	6/15/2017	City's Current Waste Contract	Lorri	6/15/2017	6/15/2017	6/15/2017	\$0.00	06/15/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
127	Ziehe	Fred	6/15/2017	Ordinance 76-03 and 76-03a	Lorri	6/15/2017	6/15/2017	6/15/2017	\$0.00	06/15/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
128	Rodriguez	Rigo	6/15/2017	Number of homes serviced by our current waste contract	Kevin	6/15/2017	6/16/2017	6/16/2017	\$0.00	06/16/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
129	Lozano	Gilbert	6/15/2017	Copy of Personnel File	Karen	6/15/2017	6/15/2017	6/15/2017	\$5.90	6/15/2017 in person	NO	YES		15 Minutes accumulated 80 Minutes
130	Ziehe	Fred	6/16/2017	1976 Minutes	Lorri	6/16/2017	6/16/2017	6/16/2017	\$0.00	06/16/2017 via email	NO	YES		15 Minutes accumulated 30 minutes

131	Combs	Jessica	6/19/2017	Property address: 16884 NW Freeway (Parcel#1164760000001) -- please provide copies of any open/unresolved zoning & building violations, and copies of certificates of occupancy issued since 2014.	Ashley	6/19/2017	6/19/2017	6/19/2017	\$0.00	6/19/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
132	Hall	Linda	6/21/2017	Election and employee information	Lorri and Karen	6/21/2017	6/21/2017	6/21/2017	\$0.00	06/21/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
133	Harper	CJ	6/23/2017	City Manager Weekly Reports to City Council for the period June 5 to June 9, June 12 to June 16 and June 19 to June 23	Lorri	6/23/2017	6/23/2017	6/23/2017	\$0.00	06/23/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
134	Warren	Bobby	6/29/2017	Audio for City Council Meeting 06-19-2017	Lorri	6/29/2017	6/29/2017	6/29/2017	\$0.00	06/29/2017 via email	NO	YES		15 Minutes accumulated 255 minutes
135	Warren	Bobby	6/29/2017	ED Combination forms for the May 2017 General Election	Lorri	6/29/2017	6/29/2017	6/29/2017	\$0.00	06/29/2017 via email	NO	YES		15 Minutes accumulated 310 minutes
136	Harwood	Aleisha	7/5/2017	Commerical and Residential Building Permits 05-01-2017 thru 05-31-2017, including new construction, additions and remodels, tenant improvements, swimming pools, electrical, and mechanical.	Ashley	7/5/2017	7/5/2017	7/5/2017	\$0.00	07/05/2017 via email	NO	YES		15 Minutes accumulated 150 minutes
137	Sureshchandra	Suma	7/5/2017	Building Permits Issued from 05-01-2017 thru 05-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	7/5/2017	7/5/2017	7/5/2017	\$0.00	07/05/2017 via email	NO	YES		15 Minutes accumulated 150 minutes
138	Rubenstein	Irv	7/7/2017	Report of purchasing records from 2017-02-14 to current	Isabel	7/7/2017	7/7/2017	7/7/2017	\$0.00	07/07/2017 via email	NO	YES		15 Minutes accumulated 45 minutes



MEMORANDUM

TO: Austin Bleess, City Manager
FROM: Lorri Coody
SUBJECT: Update – Recreational Vehicle Registration Renewal
DATE: July 13, 2017

This memo represents an update on the status of the eighth annual Recreational Vehicle Registration Renewal as of today's date.

This year's renewal process began on June 1, 2017 and ended July 1, 2017. The City originally registered 31 recreational vehicles for residents during the initial registration in 2009. Last year 15 of the original 31 registrants properly renewed their Recreational Vehicle (RV) Registration and this year 13 of the same owners have properly renewed. The remaining two (2) residents did not respond to the letters sent to their home address concerning renewal.

As of today there are 13 recreational vehicles properly registered in the Recreational Vehicle Program.

MONTHLY REPORT – June 2017

Jersey Village Fire Department

EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	11	10	6	4	3	5							39
Fire/ETJ	1	3	4	3	2	1							14
Fire/JV	34	26	52	30	34	40							216
EMS/County	2	0	6	2	7	5							22
EMS/ETJ	3	2	4	0	4	0							13
EMS/JV	58	60	53	62	51	63							347
TOTAL	109	101	125	101	101	114							651
Transports	41	35	38	40	37	54							245
Aid received	4	3	1	0	1	2							11
Aid given	4	3	6	2	4	3							22

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	74	30	71	75	90	72							412

PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	6	4	5	5	10	8							48
Audience	223	84	141	98	290	72							1198

FIRE INVESTIGATIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
1	1	2	1	0	0								5

- We provided CERT training at the station for our CERT team.
- Police department utilized the Fire Training room for recertifying officers in ASP Baton.
- As Tropical Storm Cindy appeared to be approaching the Texas Coast, fire department staff utilized this time to prepare and review hurricane procedures.
- We continue to give Girl Scout, preschool and church tours at the station.
- We also continue to have Fire drills at the Elementary and High School.

Respectfully submitted,
Mark Bitz
 Fire Chief/Fire Marshal

JUNE 2017

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Jun	67	1	30	42	52	3	1	196
2-Jun	57	6	32	32	39	6	6	178
3-Jun	54	4	31	35	63	9	0	196
4-Jun	50	2	16	20	24	2	2	116
5-Jun	68	5	24	35	31	2	0	165
6-Jun	92	5	29	53	36	7	1	223
7-Jun	87	1	33	58	43	4	3	229
8-Jun	60	2	11	43	30	8	1	155
9-Jun	124	6	27	82	70	2	2	313
10-Jun	112	3	15	89	85	8	2	314
11-Jun	75	2	14	40	55	6	12	204
12-Jun	74	4	21	63	24	6	4	196
13-Jun	79	4	29	39	44	1	1	197
14-Jun	66	6	29	46	44	12	0	203
15-Jun	47	1	20	39	40	3	0	150
16-Jun	90	6	29	68	72	8	4	277
17-Jun	73	5	14	38	50	3	4	187
18-Jun	86	5	18	43	58	8	6	224
19-Jun	97	2	15	65	38	4	0	221
20-Jun	93	4	29	62	39	3	0	230
21-Jun	78	5	17	59	57	1	0	217
22-Jun	81	5	38	54	55	10	8	251
23-Jun	75	3	15	54	56	1	2	206
24-Jun	56	4	32	38	49	2	2	183
25-Jun	71	1	11	57	54	12	2	208
26-Jun	82	6	24	50	51	2	2	217
27-Jun	92	3	28	60	45	6	0	234
28-Jun	60	4	21	52	24	2	1	164
29-Jun	49	1	26	38	30	2	0	146
30-Jun	84	3	23	63	71	15	10	269
								0
Totals	2279	109	701	1517	1429	158	76	6269

This month TCO Corneshea Williams completed her EMD training and TCO Stacy Jones completed her EFD training. Both are now certified in both EMD/EFD. Dispatch is still one person down and started testing and interviews for the open position.

JERSEY VILLAGE POLICE DEPARTMENT

Criminal Investigation Division Report for June, 2017

Sex Crimes/Child Cases (0): There were no sex crimes or child cases investigated this month.

Assault Cases (1): an aggravated assault case was investigated, whereby a person reported being shot at by a suspect on US 290. Detectives searched surveillance video along the service road of US 290 and obtained a vehicle description of the suspect, but their identity has not been attained as of the date of this report.

Property Crimes/Burglaries and Thefts:

Robbery (1): a robbery investigation was conducted in the 15300 block of Mauna Loa. The two victims were inside of their garage smoking marijuana and had a history of inviting unsavory persons to their garage to smoke, and buy and sell marijuana. The suspects displayed handguns and stole a backpack containing marijuana belonging to one of the victims. Detectives reviewed neighborhood surveillance videos and learned of a suspect vehicle. The suspects have not been identified as of this date.

Home / Business Burglaries (5): The following structure burglaries were investigated:

1. A business was burglarized in the 8600 block of Jones Road. The case is active, but detectives have identified two possible suspects in the case.
2. Detectives assisted the patrol division, who were able to identify two suspects responsible for entering a home in the 15300 block of Mauna Loa. The suspects were charged with burglary, and a ring of identity thieves were uncovered as well, who are under active investigation by the Harris County District Attorney's Office.
3. A residential burglary was investigated from the unit block of Oakmont. A patrol officer stopped the suspect vehicle and the suspect was identified. Detectives obtained a confession from the suspect and learned that she has been burglarizing garages in Harris County for months. The suspect was charged and arrested for Burglary of a Habitation.
4. (2) home burglaries were investigated from the 16200 block of Singapore and 16400 block of Koester. These two burglaries were committed by the same suspect. The patrol division caught the suspect in the act during one of the burglaries, but evaded capture. Forensic evidence was left at the scene that should help identify the suspect in the near future.

Vehicle Burglaries (2): vehicle burglaries were investigated in the following locations:

1. A vehicle burglary from the 8600 block of Jones Road was investigated, whereby sunglasses were taken from the vehicle. Case remains unsolved.

2. A vehicle burglary was investigated from the unit block of Cherry Hills. Detectives reviewed surveillance video and learned the details of the burglary, but the suspects have not been identified as of this date.

Thefts (5): the following general thefts were investigated:

1. The theft of a package from a porch in the 11000 block of Pleasant Colony was investigated by detectives, but insufficient evidence exists to identify the suspect at this time.
1. (2) The theft of wheels and tires from two (2) vehicles in the 12400 block of Castlebridge were investigated. There is no forensic or video evidence to pursue at this time.
2. The theft of a trailer was investigated from a storage lot in the 18100 block of US 290. Video surveillance was reviewed, but the suspect has not been identified as of this date.
3. The theft of wheels and tires were investigated from the 11000 block of Pleasant Colony. The investigation revealed that the owner of the vehicle had a part in the theft and the case was cleared unfounded.

Criminal Mischief (2): The following criminal mischief investigations were conducted this past month:

1. A shattered glass door was investigated from the 16400 block of Wall, but the investigation revealed that the damage was caused by the lawn company, who agreed to pay for the damage.
2. A broken glass pane was reported in the 11000 block of Pleasant Colony. Detectives reviewed surveillance video but unable to identify the suspect.

Stolen Vehicles (3): The following stolen vehicles were investigated this month:

1. A vehicle was reported stolen from the 7400 block of Security Way. Surveillance video was reviewed, but the suspect could not be identified.
2. A stolen vehicle report was investigated from the 15300 block of Jersey Drive. The investigation revealed that the probable suspect was the missing adult son of the reportee, but the reportee stated that he did not wish to pursue charges against his son.
3. A missing vehicle from the inventory of a car dealership in the 18800 block of US 290 was investigated. There were no leads or video evidence to review.

Identity Theft/Fraud (3): the following fraud cases were investigated this month:

1. A fraud case was investigated from the 8600 block of Jones Road, whereby someone had opened fraudulent accounts under the name of the victim. The Houston Police Department arrested the suspect in this case, who is charged with Identity Theft.
2. An identity theft investigation is currently active from the 16300 block of Acapulco, whereby someone used the identity of the victim to attempt to open bank accounts.

3. A fraud investigation was conducted whereby a victim reported that his credit card could have been compromised at a restaurant in the 17300 block of US 290. The investigation revealed that there was no evidence that the compromise occurred in Jersey Village, and the victim did not have any financial loss.

Hit and Run Accidents (1): The following hit-and-run crashes were investigated this month: A utility pole was damaged in the 15700 block of Honolulu. Detectives canvassed the area for video but was unable to identify the suspect vehicle involved.

Miscellaneous:

- One-Hundred and fourteen (114) new pieces of property and evidence were submitted into the Property Room.
- A covert camera was placed on a location to help document a possible future burglary, which did not eventually occur.
- An Internal Affairs investigation was conducted for policy violations.
- A money seizure in the amount of \$1267 was documented and submitted to the Harris County District Attorney's Office for processing.
- Detectives used social media to attempt to locate the victim of a missing wedding band lost at Carol Fox Park approximately three years ago.

Training Report:

This past month our department trained officers in areas such as Child Abuse Investigation, Baton and OC Spray re-certifications, and a course called "Below 100" that focuses on helping officers stay safe in their duties as a police officer.

Below is a summary of the training given to our employees this month:

<u>Date</u>	<u>Officer</u>	<u>Course</u>	<u>Hours</u>	<u>Notes</u>
6/2/2017	Lopez	Child Abuse Investigation	16	Houston
6/2/2017	6	ASP Baton Re-certification	24	JVPD Academy
6/2/2017	4	OC Spray Certification	16	JVPD Academy
6/12/2017	Limerick	Defensive Tactics Instructor Course	40	TEEX Bryan, TX
6/14/2017	23	Below 100 Course X2	92	JVPD Academy
6/19/2017	Taylor	Crime Scene Investigation	40	Humble PD
		Total Training Hours for Month	228	

June 2017

	May 2017	June 2017
Warrants Executed	458	435
Warrants Issued	1000	710
Letters Mailed	240	263
Phone Calls	1,515	1,637
Door Hangers	20	18
Arrests	3	2
Amount collected	\$91,556.81	\$91,480.64

295 Emails Sent (Reduces Letters Mailed Out)

2 1/2 Days Municipal Court Bailiff

2 Vacation Days

17 1/2 Total Days Warrants Worked

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2017

MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
VIOLENT CRIME:													
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	1	1	0	7	4	0	0	0	0	0	0	13
AGG. ASSAULT	1	0	1	0	0	1	0	0	0	0	0	0	3
PROPERTY CRIME:													
BURGLARY-RESIDENCE	0	3	2	4	2	3	0	0	0	0	0	0	14
BURGLARY-BUSINESS	1	1	2	5	2	2	0	0	0	0	0	0	13
ALL THEFTS:	8	10	7	6	6	13	0	0	0	0	0	0	50
<i>From Vehicles</i>	2	3	3	1	3	4	0	0	0	0	0	0	16
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	2	3	3	3	5	3	0	0	0	0	0	0	19
MAJOR CRIMES:	12	18	16	18	22	26	0	0	0	0	0	0	112

ARRESTS: (Only Highest Classified Charge Counted Per Arrest)													
MUNICIPAL MISD.(C)	38	49	42	33	51	44	0	0	0	0	0	0	257
MISDEMEANORS (A&B)	11	9	12	10	16	12	0	0	0	0	0	0	70
<i>Misd. Narcotic Arrests</i>	3	2	4	2	3	2	0	0	0	0	0	0	16
ALL FELONIES	2	6	8	14	5	7	0	0	0	0	0	0	42
<i>Fel. Narcotic Arrests</i>	1	3	5	9	1	0	0	0	0	0	0	0	19
ARRESTS NOT BOOKED	64	70	6	0	0	1	0	0	0	0	0	0	141
TOTAL ARRESTS:	115	134	68	57	72	64	0	0	0	0	0	0	510

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2017

OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
ACCIDENTS:													
Accident Major	10	6	0	16	10	5	0	0	0	0	0	0	47
Accident Major Auto-Ped	0	7	0	0	0	3	0	0	0	0	0	0	10
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	102	81	117	124	95	109	7	0	0	0	0	0	635
Accident Minor FSGI	27	19	37	10	14	22	0	0	0	0	0	0	129
MISDEMEANOR CRIMINAL INVESTIGATIONS													
Assault	4	8	11	8	4	0	0	0	0	0	0	0	35
Criminal Mischief	6	11	9	7	15	16	0	0	0	0	0	0	64
Disturbance	51	44	46	72	60	50	2	0	0	0	0	0	325
Terroristic Threat	12	2	3	2	8	3	1	0	0	0	0	0	31
Tresspass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	0	0	0	0	6	2	0	0	0	0	0	0	8
Solicitor	20	15	12	13	24	10	0	0	0	0	0	0	94
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	30	46	34	37	54	37	0	0	0	0	0	0	238
POLICE ASSISTANCE													
911 Hang Up	4	0	4	1	0	0	0	0	0	0	0	0	9
Alarms	90	102	60	73	123	126	15	0	0	0	0	0	589
Welfare Check	47	54	38	34	49	53	3	0	0	0	0	0	278
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	2	3	1	8	17	2	0	0	0	0	0	0	33
Crime Prevention	28	75	65	75	247	179	12	0	0	0	0	0	681
Multiple Unit Response	1	0	0	1	0	1	0	0	0	0	0	0	3
MISCELLANEOUS POLICE INVESTIGATIONS													
Abandoned Vehicle	6	3	4	5	6	2	2	0	0	0	0	0	28
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	14	11	7	9	13	24	1	0	0	0	0	0	79
Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	6	0	2	0	0	0	0	0	0	0	0	0	8

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2017

Open Door/Window	48	29	55	56	54	92	7	0	0	0	0	0	341
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	306	325	332	317	376	379	50	0	0	0	0	0	2085
Traffic Hazard	69	23	50	41	39	35	3	0	0	0	0	0	260
Other Misc. Calls-For-Service	860	789	931	795	880	861	67	0	0	0	0	0	5183
Other CFS Totals:	1742	1653	1818	1703	2094	2010	170	0	0	0	0	0	11190
Maj.Crime & CFS Tots:	1754	1671	1834	1721	2116	2036	170	0	0	0	0	0	11302

Police Department Open Positions/Recruitment

June 2017

As of June 30, 2017, the Jersey Village Police Department has one open position in Patrol.

81	KALIDAS	HAMANT	6/6/2017	2 WEEKS OF TRAFFIC TICKETS ISSUED			6/13/17 VIA EMAIL	NO	YES		00 HRS 30 MIN ACCUMULATIVE 9 HRS 30 MIN
82	LEXISNEXIS		6/7/2017	MONTH OF MAY RAFFIC CITATIONS ISSUED			6/13/17 VIA EMAIL	NO	YES		3 HRS 00 MIN ACCUMULATIVE 27 HRS 00 MIN
83	REINHOLTZ	G.	6/9/2017	COPY OF REPORT NUMBER 17-10866			6/14/2017	NO	YES		2 HRS 00 MIN ACUMULATIVE 2 HRS 00 MIN
84	CARLSON	LAW FIRM	6/13/2017	911 RECORDING OF EMS CALL @ TA			6/20/17 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
85	NANCE	MICHELLE	6/13/2017	6/3/17 CFS 15922 LAKEVIEW NANCE, THOMAS DOB 4/2/44			6/20/17 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
86	GALVAN	SARA	6/15/2017	COPY OF 01-4440 DWI CASE			6/16/17 VIA PU	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
87	DISHMAN	JULIE	6/15/2017	COMPLETE COPY OF OFFENSE REPORT 16- 20747 INCLUDING PHOTOS CD'S			6/20/17 VIA PU	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
88	KALIDAS	HAMANT	6/20/2017	2 WEEKS OF TRAFFIC TICKETS ISSUED			6/26/17 VIA EMAIL	NO	YES		00 HRS 30 MIN ACCUMULATIVE 10 HRS 00 MIN
89	MARTINEZ	LUIS G.	6/28/2017	COPY OF REPORT 09-13242			6/28/17 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
90	COFFEE	RAFAEL	6/28/2017	COPY OF REPORT			6/28/17 VIA EMAIL	NO	YES		00 HRS 30 MIN ACCUMLATIVE 00 HRS 30 IN
91	KALIDAS	HAMANT	6/30/2017	2 WEEKS OF TRAFFIC TICKETS ISSUED				NO	YES		
92											
93											
94											
95											
96											
97											
98											
99											

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY	WARRANT	CITY PORTION	COURT	COURT	JUDICIAL	CHILD	PORTION	TOTAL
	FINES	COLLECTION	OMNI FEES	SEC. FUND	TECH. FEE	EFF. FEE	SAFETY	FEES	COLLECTION
Jan	\$60,834.97	\$6,738.92	\$432.20	\$1,142.73	\$1,523.61	\$227.96	\$190.08	\$33,864.51	\$104,954.98
Feb	\$56,673.34	\$11,662.25	\$804.58	\$1,025.35	\$1,375.08	\$204.44	\$233.08	\$39,252.74	\$111,230.86
Mar	\$111,085.70	\$13,949.55	\$908.63	\$2,050.06	\$2,744.47	\$408.24	\$208.24	\$64,366.77	\$195,721.66
Apr	\$70,021.08	\$7,431.13	\$528.45	\$1,473.69	\$1,970.12	\$293.52	\$125.00	\$42,525.96	\$124,368.95
May	\$75,769.83	\$8,692.47	\$621.10	\$1,372.45	\$1,829.89	\$270.90	\$229.90	\$39,294.61	\$128,081.15
June	\$68,486.00	\$10,168.16	\$705.98	\$1,339.95	\$1,799.24	\$262.28	\$25.00	\$40,520.68	\$123,307.29
July									\$0.00
Aug									\$0.00
Sept									\$0.00
Oct									\$0.00
Nov									\$0.00
Dec									\$0.00
Totals	\$442,870.92	\$58,642.48	\$4,000.94	\$8,404.23	\$11,242.41	\$1,667.34	\$1,011.30	\$259,825.27	\$787,664.89

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Municipal Courts
Activity Detail
June 1, 2017 to June 30, 2017
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 6/1/2017:							
<i>Active Cases</i>	9,602	59	0	116	805	123	10,705
<i>Inactive Cases</i>	15,522	20	0	111	3,940	37	19,630
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	855	3	0	17	165	4	1,044
Cases Reactivated	280	0	0	4	97	0	381
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	10,737	62	0	137	1,067	127	12,033
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	179	2	0	3	32	4	220
Dismissed by Prosecution	105	1	0	3	22	0	131
Total Dispositions Prior to Court Appearance or Trial	284	3	0	6	54	4	347
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	1	0	0	0	0	0	1
<i>By the Court</i>	1	0	0	0	0	0	1
<i>By the Jury</i>	3	0	0	0	4	0	7
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	15	0	0	0	1	1	17
Total Dispositions at Court Appearance or Trial	20	0	0	0	5	1	26
Compliance Dismissals:							
After Driver Safety Course	68	---	---	---	---	---	68
After Deferred Disposition	82	0	0	1	1	0	84
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	28	---	---	---	---	---	28
All Other Transportation Code Dismissals	148	0	0	0	0	0	148
Total Compliance Dismissals	326	0	0	1	1	0	328
All Other Dispositions	1	0	0	0	3	0	4
Total Cases Disposed	631	3	0	7	63	5	709
Cases Placed on Inactive Status	507	1	0	8	179	2	697
Cases Pending 6/30/2017:							
<i>Active Cases</i>	9,599	58	0	122	825	120	10,724
<i>Inactive Cases</i>	15,749	21	0	115	4,022	39	19,946
Show Cause Hearings Held	9	0	0	0	3	0	12
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

Municipal Courts
Activity Detail
June 1, 2017 to June 30, 2017
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 6/1/2017:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	
Total Cases on Docket	
Dispositions:	
Uncontested Civil Fines or Penalties	
Default Judgments	
Agreed Judgments	
Trial/Hearing by Judge/Hearing Officer	
Trial by Jury	
Dismissed for Want of Prosecution	
All Other Dispositions	
Total Cases Disposed	
Cases Placed on Inactive Status	
Cases Pending 6/30/2017:	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
Cases Appealed:	
After Trial	
Without Trial	
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	
Non-Driving Alcoholic Beverage Code Cases Filed.....	
Driving Under the Influence of Alcohol Cases Filed.....	
Drug Paraphernalia Cases Filed.....	
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	0
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Municipal Courts
Activity Detail
June 1, 2017 to June 30, 2017
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
Class C Misdemeanors	0	--
Class A and B Misdemeanors	0	0
Felonies	0	0
		Total
Arrest Warrants Issued:		
Class C Misdemeanors		67
Class A and B Misdemeanors		9
Felonies		3
Capiases Pro Fine Issued		0
Search Warrants Issued		0
Warrants for Fire, Health and Code Inspections Filed		0
Examining Trials Conducted		0
Emergency Mental Health Hearings Held		0
Magistrate's Orders for Emergency Protection Issued		0
Magistrate's Orders for Ignition Interlock Device Issued		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
Driver's License Denial, Revocation or Suspension Hearings Held		0
Disposition of Stolen Property Hearings Held		0
Peace Bond Hearings Held		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
Partial Satisfaction		0
Full Satisfaction		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit		0
Cases in Which Fine and Court Costs Waived for Indigency		0
Amount of Fines and Court Costs Waived for Indigency		0
Fines, Court Costs and Other Amounts Collected:		
Kept by City		\$ 83,473
Remitted to State		\$ 35,811
Total		\$ 119,284

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES

DATE	JUDGE/ PROSECUTOR	TOTAL CASES	NO SHOWED	% TO TOTAL	SHOWED	% TO TOTAL	PAYMENT PLAN	% TO TOTAL	DOCKET CLOSED	% TO TOTAL
<u>June 7, 2017</u> <u>AM Docket</u>										
	Judge Halick	205	65	32%	140	68%	16	11%	63	45%
<u>June 7, 2017</u> <u>PM Docket</u>	Brian/ Bret									
<u>June 14, 2017</u> <u>AM Docket</u>	Judge Halick	137	30	22%	107	78%	7	7%	52	49%
	Brian/Bret									
<u>June 14, 2017</u> <u>PM Docket</u>										
	Judge Byrnes	153	8	5%	145	95%	2	1%	31	21%
<u>June 28, 2017</u> <u>AM Docket</u>	David									
<u>June 28, 2017</u> <u>AM Docket</u>	Judge Byrnes	126	0	0%	126	100%	2	2%	49	39%
	David									
<u>June 28, 2017</u> <u>AM Docket</u>										
	Judge Brashear	31	0	0%	31	100%	0	0%	18	58%
<u>June 28, 2017</u> <u>AM Docket</u>	David									
<u>TOTAL</u>		652	103	16%	549	84%	27	5%	213	39%

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

**CITY OF JERSEY VILLAGE
STOP SIGNS AND SPEEDING CITATIONS WITHIN THE RESIDENTIAL AREA
FOR THE MONTH OF JUNE 2017**

C0042450	-1	6/25/2017	RAN STOP SIGN	16400 JERSEY
C0042070	-1	6/1/2017	RAN STOP SIGN - INTERSECTION	STEEPLEWAY
C0042091	-1	6/3/2017	RAN STOP SIGN - INTERSECTION	16000 LAKEVIEW
C0042197	-1	6/10/2017	RAN STOP SIGN - INTERSECTION	7600 EQUADOR
C0042200	-1	6/10/2017	RAN STOP SIGN - INTERSECTION	15614 JERSEY
C0042204	-1	6/10/2017	RAN STOP SIGN - INTERSECTION	15500 PHILIPPINE
C0042339	-1	6/19/2017	RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0042340	-1	6/19/2017	RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0042344	-1	6/19/2017	RAN STOP SIGN - INTERSECTION	LAKEVIEW
C0042178	-1	6/9/2017	SPEEDING 35 MPH in a 25 MPH	16400 LAKEVIEW
C0042291	-1	6/16/2017	SPEEDING 42 MPH in a 25 MPH	15300 PHILIPPINE
C0042292	-1	6/16/2017	SPEEDING 33 MPH in a 25 MPH	15300 PHILIPPINE
C0042293	-1	6/16/2017	SPEEDING 35 MPH in a 25 MPH	15300 PHILIPPINE
C0042294	-1	6/16/2017	SPEEDING 34 MPH in a 25 MPH	15300 PHILIPPINE
C0042295	-1	6/16/2017	SPEEDING 34 MPH in a 25 MPH	15300 PHILIPPINE
C0042300	-1	6/16/2017	SPEEDING 37 MPH in a 25 MPH	15300 PHILIPPINE

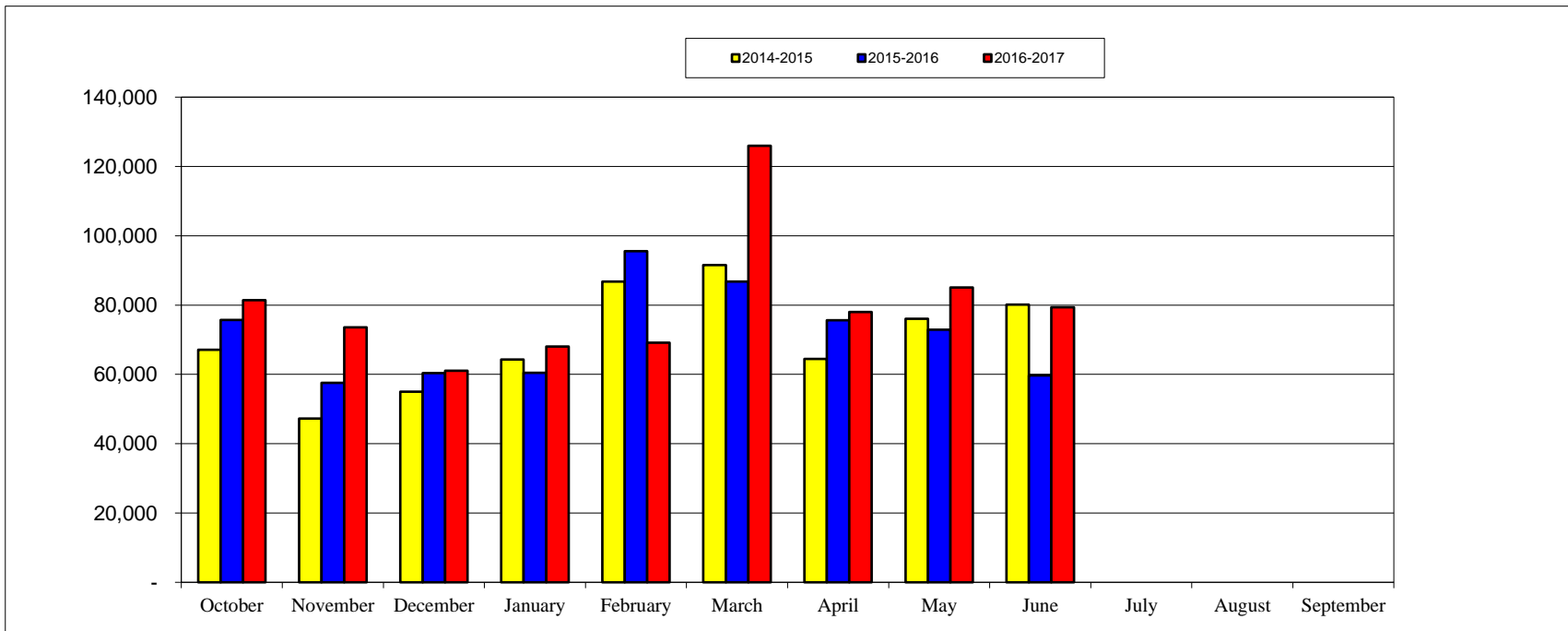
STOP SIGN :	9
SPEEDING:	7
TOTAL:	16

JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2014, 2015, 2016

	2014-2015	2015-2016	2016-2017
October	67,067	75,707	81,429
November	47,218	57,537	73,598
December	55,001	60,389	61,011
January	64,320	60,478	68,006
February	86,769	95,587	69,140
March	91,565	86,734	125,944
April	64,485	75,627	77,981
May	76,006	72,872	85,083
June	80,164	59,717	79,360
July			
August			
September			
FY Total	\$ 632,595	\$ 644,649	\$ 721,554
Average Per Month	\$ 70,288	\$ 71,628	\$ 80,173



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT 2017 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	WATER											
WATER PLANT #1 SEATTLE	0	0	0	0	0	0						
WATER PLANT #2 VILLAGE	.004	0	0.344	1.328	1.02	0						
WATER PLANT #3 WEST	0.187	0.84	0.822	0.76	0.436	0						
CITY OF HOUSTON (SEATTLE)	32.38	30.155	35.976	38.178	47.644	37.786						
INTERCONNECT(529)	0.097	0.046	0.045	0.038	0.065	0.049						
TOTAL(Million Gallons)	32.668	31.041	37.187	39.62	48.247	37.832						
MAX DAILY FLOW	1.363	1.717	1.593	1.773	2.475	1.976						
METER READS	3154	3166	3163	3169	3178	3176						
WATER OFF/ON	77	43	34	35	20	33						
METER ACCURACY TESTS	0	0	0	0	0	0						
MAIN BREAKS REPAIRED	0	0	0	0	0	0						
WATER LEAKS REPAIRED	3	1	6	4	7	3						
FIRE HYDRANTS SERVICED	0	0	0	22	0	4						
METER INSTALLATIONS	0	1	1	2	2	0						
SERVICE INSPECTIONS	0	0	0	0	0	0						
QUALITY	2	1	2	2	1	0						
PRESSURE	2	1	1	0	2	0						
SEWER COMPLAINTS	4	3	0	2	6	8						
	WHITE OAK BAYOU											
AVG. DAILY FLOW (EFFLUENT)	1.036	0.9151	0.9861	0.9374	0.871	*						
JV PORTION	0.5065	0.3842	0.4321	0.3613	0.3323	*						
% OF PLANT	47.6%	27.9%	43.0%	45.2%	34.1%	*						
	GARBAGE											
Residential Customers	2130	2146	2144	2135	2143	2137						
Complaints	2	3	4	1	1	4						
	COMMUNITY DEVELOPMENT											
Plans Checked	14	24	23	14	18	12						
Sign Plan Reviews	0	0	3	0	0	0						
Permits Issued	109	83	121	96	98	124						
Inspections (Permit)	159	131	165	185	128	198						
Insp (Site)	2	0	1	1	0	0						
Conferences	9	4	5	6	5	3						
Certificate of Occupancy (Residential)	0	1	5	3	1	0						
Certificate of Occupancy (Commercial)	1	3	0	1	0	2						
Street/Sidewalk Repairs (in yards)	0	6	0	1	3	1						
Sign repairs	4	1	1	1	18	1						
	CODE ENFORCEMENT											
Violation Letters	17	22	35	24	31	23						
Red tags for ordinance violations	36	37	45	38	38	50						
Conferences	22	23	25	29	27	28						
Signs picked up-bandit and ROW signs	36	57	23	30	23	40						
Animals picked up	5	3	4	3	2	2						
Animals taken to HC	3	1	2	0	0	0						
Traps Issued	2	1	3	2	3	3						
	FLEET											
Work Orders	38	38	47	37	38	39						
Preventative Maintenance	12	4	8	6	8	6						
Unscheduled Repairs	14	20	23	14	20	20						
New Vehicle Set ups	2	0	0	0	0	0						

* - unavailable at this time

To: Austin Bleess
City Manager

July 11, 2017

From: Kevin T. Hagerich, MPA
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT. Sound Wall right-of-entry sent received back from TxDOT. Have most issues resolved with Centerpoint / TxDOT. Looking for 4 pieces of information.
2. Storm Water / Sewer Camera Project Underway: Completed. Data on hand. Will start with vendor to identify 2017-18 projects so they can get started the first of the Fiscal Year.
3. Long Term Recovery Update:
 - a. Updated website with current status / information.
 - b. Updated Meeting today. July 12th the last of citizen concerns/issues. Final report will be consolidated and available for Council to Receive in August.
4. Meter Replacement Phase II: 728 replaced thus far.
5. FYI: Flood District is doing some bank stabilization projects along White Oak Bayou. They have brought in rip rap and some corrugated pipe, so it looks like they are repairing quiet a bit.

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881				22,401
Tournament Rounds	771	472	325	341	336	549	473	812	517				4,596
Range buckets	1,783	1,256	968	632	991	1,279	1,412	1,263	1,155				10,739
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00				11,977
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39				592,213
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20				138,079
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70				58,171
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00				2,645
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.80				100,421
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21				28,315
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00				12,005
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.30	\$0.00	\$0.00	\$0.00	\$943,825.78
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO				32W/20RO/6CM/2H
							10 TT						10 TT
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$0.00	\$0.00	\$0.00	\$34.52
FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1,195	1,224	1,152	1,354	1,444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11
FY 2014-2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1,054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Jersey Meadow Golf Course
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2914	3457	3175	3344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1506	1307	1212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3207	2986	3685	3335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1180	1569	1345	1471	1206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3094	3742	3759	3335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1137	689	1472	1821	1605	1467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2850.00	3420.00	4720.00	3215.00	5015.00	6740.00	5690.00	4950.00	3890.00	4847.00	3675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

Jersey Meadow Golf Course
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534	2,366	2,179	2,297	3312	3522	3690	3179	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2733	3109	3650	3115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3064	3454	4292	3705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3294	3571	3931	3740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2933	3492	3239	2647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

Jersey Meadow Golf Course
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1,163	891	476	1,101	1,550	1,293	1,226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1,124	1,015	614	512	903	1,746	1,431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21
Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3632	2387	2224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday													
12. Miscellaneous Income changed to Miscellaneous Fees FY 2016-2017 per Finance.													

CITY OF JERSEY VILLAGE, TEXAS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET

GOLF COURSE FUND

June 30, 2017

Fiscal Year October 1, 2016 thru September 30, 2017

Unaudited

	June 2017	FISCAL YEAR TO DATE
OPERATING REVENUES		
Charges for Services	117,545	942,779
Total Operating Revenue	<u>\$117,545</u>	<u>\$942,779</u>
OPERATING EXPENSES		
Personal services	102,367	662,865
Supplies	12,184	106,614
Repairs and Maintenance	4,462	28,495
Contractual Services	5,410	63,967
Other	9,489	187,199
Depreciation	27,475	247,276
Total Operating Expenses	<u>\$161,387</u>	<u>\$1,296,415</u>
Operating Income (Loss)	<u>(\$43,842)</u>	<u>(\$353,635)</u>
NON OPERATING REVENUES		
Interest and investment revenue	293	2,264
Miscellaneous Revenue	0	0
	<u>\$293</u>	<u>\$2,264</u>
Total non operating revenue (expenses)	\$293	\$2,264
Income (loss) before contributions and transfers		
Transfers In	0	0
Transfers out	0	0
Change in net assets	(\$43,548)	(\$351,372)
Total net assets beginning of the year		\$2,932,961
Total net assets end of the year**		\$2,581,589

**** These are preliminary non-audited numbers**

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

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Golf Course Fund
For the period ended June 30, 2017

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	1,441,290.00	1,441,290.00	942,779.81	65.41%	1,350,000.00
Interest Earned	1,000.00	1,000.00	2,264.02	226.40%	3,100.00
Interfund Activity	346,171.00	346,171.00	-	0.00%	346,171.00
Miscellaneous Revenue	-	-	-	0.00%	-
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	1,788,461.00	1,788,461.00	945,043.83	52.84%	1,699,271.00
Expenditures					
Club House	750,215.00	750,215.00	482,728.99	64.35%	750,215.00
Course Maintenance	827,071.00	827,071.00	415,519.45	50.24%	827,071.00
Building Maintenance	58,500.00	58,500.00	34,593.68	59.13%	58,500.00
Capital Improvement	52,500.00	82,450.00	47,356.62	57.44%	82,450.00
Equipment Maintenance	100,175.00	100,175.00	68,941.01	68.82%	100,175.00
Total Expenditures	1,788,461.00	1,818,411.00	1,049,139.75	57.70%	1,818,411.00

JERSEY MEADOW GOLF COURSE

Social Media Summary Report - June 2017

6/1/2017 - 6/30/2017

7/10/2017

Facebook



Page Likes	Change	Posts	Reach
322	15	22	23245

Most popular post: "Jr Camp Day 5: Final Day " reaching 710 people with 22 likes, 2 loves and 3 shares.

Twitter



Followers	Change	Tweets	Impressions
28 No activity	0	0	166

Instagram



Followers	Change	Posts	Interactions
28 No activity	2	0	0



Avg. Rating	Reviews	Responses
3		0

3 stars: "This was my first experience golfing, and I had a great time. The course was in decent shape."

Google Plus



Avg. Rating	Reviews	Responses
3.9	24	0

5 stars: "Great staff that are knowledgeable and take care of you. The course is beautiful and challenging. "

4 stars: No comment

5 stars: No comment

Golf Advisor



Avg. Rating	Reviews	Responses
3.5	103	0

4 stars: No comment

4 stars: Played during the week with a Hot Deal for \$12. Well worth the price. Course in pretty good shape.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

**CITY OF JERSEY VILLAGE
MEMORANDUM**

TO: AUSTIN BLEESS, CITY MANAGER
FROM: KIMBERLY TERRELL, DIRECTOR OF PARKS & RECREATION
SUBJECT: PARKS & RECREATION – JUNE REPORT
DATE: JULY 10, 2017

Golf Course

Operations: For the month of June, the course brought in \$74,742 in green fees and \$15,155 in tournament play. According to the Monthly Report, the course has played 2,881 rounds of golf and 517 rounds in tournament play. The income per round is \$33.83. There were four (4) weather days, two (2) rainouts and one (1) day of closure for maintenance. There were \$14,896 in merchandise sales.

Teaching Programs: Have had approx. 35 kids in all three Junior Camp, approximately 20 teenagers for Teaching Teens Thursday in June **and** approximately 25 kids in our Monday clinics and playdays in June.

Tournaments: Fourth of July Tournament was a great success. 144 players total (completely full) with a waiting list.

Maintenance:

Weeds: Applying herbicides as necessary to greens, surrounds, tees and driving range.

Greens: Star tining, double verticutting and fertilizing greens every 3 weeks.

Aerification: Tees, fairways and slopes were aerified in March. Greens aerification took place on July 5th and 6th. Holes are filling in. Heavy topdressing to greens has been done and will be done again to ensure smoothness on greens.

Projects: Supplemental projects for this year include a marketing plan, septic system repair, tee box leveling and bunker renovations. Bunker renovation project for #5 front trap, #17 front trap and #12 right side trap is being scheduled with the contractor. The tee leveling project is complete. The project to replace the septic system for the restroom closest to Rio Grande is on hold. The amount to replace the system (\$30,000) is more than the value of the restroom building. Staff is looking at alternatives. The clubhouse renovation feasibility study is in progress.

Parks & Recreation

Park Maintenance:

The Parks crew continues to maintain all of the green space throughout the City.

The pool is up and running for the summer. Passes are available at City Hall or at the pool during swim season. Water aerobics has started an evening class on Tuesdays and Thursdays and it is well attended.

Supplemental projects for this fiscal year include a wayfinding/branding/landscape master plan and the construction of a dog park. The master plan contract is being discussed with Council at the July meeting workshop. Dog Park: Design is being completed in-house.

Facility Maintenance:

Facility supplemental projects for this fiscal year include a facility study, Police and Fire Department repairs, City Hall repairs, Civic Center acoustic improvements and maintenance items at Taylor Rd. Police and Fire Department and City Hall repairs are nearly complete. The facility master plan/study is on hold.

Events:

The 4th of July Parade/Ice Cream Social was a success. The Department appreciates the participation of the volunteers and all departments including Police, Fire and Public Works.

The Farmer's Market was a success. There was a tremendous turnout. The next market is on August 6th from noon to 3. We continue to receive applications from vendors.

GOLF ADVISORY COMMITTEE REPORT TO CITY COUNCIL

July 17, 2017

The Golf Advisory Committee has met several times since the beginning of the year with the next meeting taking place in September. Below are a few of the items of interest that we did discuss:

1. Discussed the supplemental projects and their status.
2. Discussed supplemental requests with staff for 2017/18.
3. Discussed flood mitigation efforts including the proposed berm. The committee is concerned about the effects on the houses that back up to the course and would like the Engineers to look at all options including the Freeview Levee Topper. The committee is concerned about the impact of water from the berm on the houses that back up to the golf course as well as the visual barrier of the berm from adjacent houses and houses on Rio Grande.

Address	Violation	Red Tag	Letter Mailed	Date
15817 Jersey	No visible address		x	5/22/2017
15805 Congo	Yard waste at curb too early	x		5/22/2017
15526 Congo	Trash can at curb too early	x		5/22/2017
16226 Lakeview	Vehicle on jacks. Blight		x	5/22/2017
15605 Congo	No Plumbing Permit	x		5/23/2017
104 Watercress Cr.	Realtor sign placed in cuty r.o.w.	x		5/23/2017
15305 Welwyn	Realtor sign placed in cuty r.o.w.	x		5/23/2017
15702 Australia	Unregistered dogs		x	5/23/2017
15305 Colwyn	Realtor sign placed in cuty r.o.w.	x		5/24/2017
15518 Congo	No Siding Permit	x		5/24/2017
15326 Jersey	Tree clearance at st. and s/walk		x	5/24/2017
15418 Jersey	Recycle cont. at curb after 7am	x		5/25/2017
8210 Argentina	Realtor sign placed in cuty r.o.w.	x		5/25/2017
16325 Wall	Yard waste at curb too early	x		5/25/2017
16130 Jersey	Yard maintenance required	x		5/25/2017
15305 Welwyn	Trash cans visible from street		x	5/30/2017
16021 Congo	Trash cans visible from street		x	5/30/2017
15401 Shanghai	Dogs at large		x	5/30/2017
16010 Kube Ct	Vehicle obstructing use of sidewalk	x		5/30/2017
16326 St Helier	Tree clearance at street		x	5/31/2017
16330 St Helier	Tree clearance at street		x	5/31/2017
16130 Jersey	Yard maintenance required		x	5/31/2017
16210 Jersey	Yard maintenance required	x		6/1/2017
16114 Wall	Realtor sign placed in cuty r.o.w.	x		6/1/2017
16022 Crawford	Inoperable vehicle. Blight		x	6/1/2017
15422 Ashburton	Junked vehicle		x	6/2/2017
16021 Tahoe	Vehicle parked on unpaved surface	x		6/2/2017
16209 Capri	Realtor sign placed in cuty r.o.w.	x		6/2/2017
0 Elwood	No Solicitors Permit	x		6/2/2017
8219 Jones	Vacant lot maintenance required		x	6/6/2017
8223 Jones Rd	Vacant lot maintenance required		x	6/6/2017
15613 Singapore	Vehicle parked on unpaved surface	x		6/6/2017
0 Congo	No Solicitors Permit	x		6/6/2017
15502 Lakeview	No POD Permit	x		6/6/2017
15818 Tenbury	No Mechanical Permit	x		6/7/2017
8601 Red Pheasant	Vehicle obstructing use of sidewalk	x		6/7/2017
16010 Country Club	No Fence Permit	x		6/7/2017
0 Jersey	No Solicitors Permit	x		6/7/2017
15806 Congo	No Mechanical Permit	x		6/8/2017
15309 Colwyn	No Mechanical Permit	x		6/8/2017
16202 Lakeview	Cans at curb after 7am	x		6/8/2017
16213 Jersey	Realtor sign placed in cuty r.o.w.	x		6/8/2017
16305 Colwyn	Realtor sign placed in cuty r.o.w.	x		6/9/2017
5 Augusta Ct	Vehicle obstructing use of sidewalk	x		6/9/2017
8402 Hawaii	Recycle cont. at curb after 7am	x		6/9/2017
0 Argentina	No Solicitors Permit	x		6/12/2017
15801 Elwood	Yard waste at curb too early	x		6/12/2017
15714 Sierra	Yard waste at curb too early	x		6/12/2017
15906 Lakeview	Contractor sign in city r.o.w.	x		6/12/2017
15421 Mauna Loa	Trash cans visible from street		x	6/13/2017

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

[illegible]

City of Jersey Village

Social Media Summary Report

July 2017

Statistics are for the month of June 2017

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
282	58	53	15,053	1,241

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
22	8	49	2,094	83

Constant Contact



Campaigns	Emails	Open Rate	Click Through Rate
3	1,272	537	12%

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 19, 2017 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 7:08 p.m. with the following present:

Mayor, Justin Ray
Council Member, Andrew Mitcham
Council Member, Greg Holden
Council Member, Bobby Warren
Council Member, Sheri Sheppard
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess
City Secretary, Lorri Coody
City Attorney, Leah Hayes

Staff in attendance: Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Public Works Director; and Kimberly Terrell, Director of Parks and Recreation.

Mark Bitz, Fire Chief, was not present at this meeting.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Council Member, Sheri Sheppard

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Alicia Torres, 3515 B-Longmire, PMB 184, College Station, TX 77845 (979) 943-1018 – Ms. Torres spoke to City Council about Safe to Save, an application that awards points to drivers when they DO NOT text and drive. She provided statistics and reasons why people text and drive. She demonstrated how the application for Safe to Save works via a personal cell phone. Basically, drivers earn points for not texting while driving. The points can be used to purchase products from local merchants who have also joined the program. She asked City Council to sponsor this program.

Robert Gat, 15403 Philippine, Jersey Village, TX 77040 (832) 292-0103 – Mr. Gat spoke to City Council about a problem he is having with his insurance in connection with the April 2016 flood event. He told Council that the insurance company wants elevation information on his property. He has been working with Harris County to provide this information, but has not had much help. Because he has not submitted the elevation information, his insurance has been cancelled. He is worried about future storms and not having insurance coverage. He wants the City to help him with his elevation problem.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, TX 77040 (713) 553-8625 – Mr. Maloy spoke to City Council about flooding. He gave a brief history of flooding in the area since the 1990's. He presented information about what was done in 1976 concerning flooding that may have caused the recent flooding issues. He wants to repurpose the Golf Course to assist with

REGULAR MEETING OF THE CITY COUNCIL
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flood mitigation. He presented financial numbers for the amount of money that the City has spent on the Golf Course.

Laurel Calkins, 16001 Wall Street, Jersey Village, TX 77040 (713) 466-1122 – Ms. Calkins spoke to City Council about two (2) of the items on the City Council agenda. She stated that there are two (2) items on the Consent Agenda for the Golf Course that when combined total just under \$50,000. Also, she stated that on the Regular Agenda there is an item for even more money to perform a feasibility study. She feels that these items should not be considered until the City receives the Dannenbaum Flood Study. She also stated her concerns about the City's liability with the new dog park as well as her concerns about building City infrastructure on County property.

Michael Stembridge, 15422 Jersey Drive, Jersey Village, TX 77040 (713) 983-8647 – Mr. Stembridge thanked the Mayor, City Council, and Dannenbaum for all the work that has been done in terms of flood mitigation.

D. CITY MANAGER'S REPORT

City Manager, Austin Bleess, gave his monthly report as follows:

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – April 2017, General Fund Budget Projections as of May 2017, and Utility Fund Budget Projections – May 2017.**
2. **Open Records Requests – Non-Police, Recreational Vehicle Registration Update**
3. **Fire Departmental Report and Communication Division's Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report.**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**
10. **Introduction of Officer Eric Vento**

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

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2. **Consider Resolution No. 2017-39, authorizing the City Manager to enter into a contract with Minuteman Press Northwest for the printing and mailing of the monthly Jersey Village Star newsletter for the period of August 2017 to July 2019.**

RESOLUTION NO. 2017-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MINUTEMAN PRESS NORTHWEST FOR THE PRINTING AND MAILING OF THE MONTHLY JERSEY VILLAGE STAR NEWSLETTER FOR THE PERIOD OF AUGUST 2017 TO JULY 2019.

Having removed items 1, 3, 4 and 5 from the consent agenda, Council Member Wubbenhorst moved to approve item 2, excluding items 1, 3, 4, and 5 on the consent agenda. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

Mayor Ray then called items 1, 3, 4, and 5 from the consent agenda for discussion as follows:

1. **Consider approval of the Minutes for the Budget Work Session Meeting held on May 13, 2017 and the Regular Session Meeting held on May 15, 2017.**

Council Member Wubbenhorst called the Council's attention to page six (6) of the proposed May 13, 2017 minutes at the section pertaining to drainage solutions for Capri Street. He stated that this language should be corrected in order to better reflect the discussions had concerning solutions for drainage issues on Capri. City Secretary Coody suggested that she review this language with the Council Member and resubmit the minutes for approval during the June 27, 2017 Special Session Meeting. Accordingly, Council Member Mitcham moved to table approval of the Minutes of the Budget Work Session Meeting held on May 13, 2017 and the Regular Session Meeting held on May 15, 2017 until the June 27, 2017 Special Session Meeting. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

3. **Consider Resolution No. 2017-40, authorizing the City Manager to enter into a contract with GolfNow for point of sale technology, after hour's phone answering**

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services, website development, and electronic on-line booking and tee sheets for Jersey Meadow Golf Course.

Kimberly Terrell, Parks and Recreation Director, introduced the item. Background information is as follows: The Jersey Meadow Golf Course uses a contractor for point of sale technology, after hour's phone answering services, website development, and electronic on-line booking and tee sheets. The current three-year contract, with EZ Links terminates in August of this year. The Golf Course pays for this service with two "trade times" per day.

A single "trade time" is defined as four (4) individual 18-hole rounds (with cart) per day or one hundred twenty (120) individual 18-hole rounds (with cart) per month made available for sale by the contractor for its own benefit. Jersey Meadow Golf Course sets parameters on the trade times such as the lowest cost and times of day that trade times are made available.

The Jersey Meadow Golf Course has received a proposal from GolfNow for similar services in exchange for two "trade times" per day. In addition, GolfNow will reimburse the Golf Course up to \$10,000 for any technology modifications that need to be made. The IT Administrator is recommending that technology modifications be made in order to improve the Golf Course system, which will be covered by the \$10,000. There are no additional costs to the City for services.

Council engaged in discussion about how many rounds of golf are booked through this portal. There was concern that the trade criteria of eight (8) rounds per day for a accumulated total of 2,920 rounds per year is almost \$80,000. Some felt if this vendor is acquiring new customers, then it may be worth it. However, if they are only converting existing customers, then it may not be a good deal. On the surface, some felt that it appears to be a good deal, but felt it important to see the numbers to insure that the City is getting the best value. Parks Director Terrell explained that their experience with GolfNow has been good. She also stated that the Golf Course staff regulates the times available for trade and the minimum they can charge. The proposed contract permits GolfNow to book two (2) trade times per day. This is the same contract that we have with our current vendor.

There was discussion about an alternative for on-line booking of tee times if this service is not used. Parks Director Terrell explained that if we do not contract for these services, the Golf Course would need to host its own portal, which would entail web design and back-end processing. She pointed out that the proposed contract also provides marketing. Council also discussed that the automatic renewal clause in the proposed contract should be removed.

With no further discussion on the matter, Council Member Holden moved to table Resolution No. 2017-40, authorizing the City Manager to enter into a contract with GolfNow for point of sale technology, after hour's phone answering services, website

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development, and electronic on-line booking and tee sheets for Jersey Meadow Golf Course. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-40 - TABLED

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GOLFNOW FOR POINT OF SALE TECHNOLOGY, AFTER HOUR'S PHONE ANSWERING SERVICES, WEBSITE DEVELOPMENT, AND ELECTRONIC ON-LINE BOOKING AND TEE SHEETS FOR JERSEY MEADOW GOLF COURSE.

4. **Consider Resolution No. 2017-41, authorizing the City Manager to enter into a contract with Brinkley Sargent Wiginton Architects for the Facilities Master Plan in the amount of \$29,800.**

Kimberly Terrell, Parks and Recreation Director, introduced the item. Background information is as follows: A facilities master plan for the City of Jersey Village was identified in the City's 2016 Comprehensive Plan as a priority project. The recommendation of the Comprehensive Plan is to "conduct a comprehensive study to evaluate, upgrade or replace all city facilities where employees work, with an emphasis on City Hall, to bring them to a standard of quality that is appropriate for the community." The study was included in the FY 16/17 budget in an amount of \$30,000. This facility study will be the basis for further construction planning and budgeting for facilities such as the Taylor Road/Public Works Facility and City Hall.

Specific scope areas include: inventory/audit of existing facilities; inventory of prior studies; departmental needs assessments; and development of options with budgets. The project is expected to take 14 weeks and will involve input from all departments.

The Parks & Recreation Department has received a proposal from Brinkley Sargent Wiginton Architects in the amount of \$29,800 and recommends authorization of the contract.

Council engaged in discussion about the item. Some felt that a facilities study is not needed because we already know we need to build a new City Hall and replace the Taylor Road Facility. Parks Director Terrell stated that this item was brought for consideration because it was listed as a recommendation in the 2016 Comprehensive Plan.

Some members wondered what this study would tell us that would differ from Staff's assessment of what is needed in terms of a new City Hall and the Taylor Road Facility. Parks Director Terrell explained that the study would include space planning and would

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address other issues like ADA requirements for which staff does not have expertise. Nonetheless, some members felt that we already know what we need, that instead of this type of study, an architect is needed to draw up plans that accommodate needs.

Council discussed that all of the City's buildings are included in the proposed scope of work when our focus should be on City Hall and the Taylor Road Facility. There was concern that we already have more projects than we can handle over the course of the next five (5) to seven (7) years. Studying buildings that may not be replaced or overhauled in the next seven (7) to ten (10) years seems like a waste of time and effort, and it was mentioned that a complete facilities study was already conducted in the City back in 2006.

Since we already know we need to replace City Hall and the Taylor Road Facility, and these two (2) projects may be more than we can handle financially over the course of the next ten (10) years, some were not in favor of conducting this study. Rather, they felt we need a plan to move forward with replacing the Taylor Road facility, that we need to concentrate on the basics, and then contract with a builder to get it done. There was concern that spending \$30,000 to get information about what we already know is not good.

In completing the discussion, Mayor Ray called for a motion to approve Resolution No. 2017-41. Hearing none, the Resolution failed for lack of a motion.

RESOLUTION NO. 2017-41- FAILED – NO MOTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BRINKLEY SARGENT WIGINTON ARCHITECTS FOR THE FACILITIES MASTER PLAN IN THE AMOUNT OF \$29,800.

5. Consider Resolution No. 2017-42, authorizing a contract with BrightBox for the Jersey Meadow Golf Course Marketing Plan in the amount of \$13,750.00.

Kimberly Terrell, Parks and Recreation Director, introduced the item. Background information is as follows: A marketing plan for the Jersey Meadow Golf Course was identified in the City's 2016 Comprehensive Plan as a priority project. It was included in the FY 16/17 budget in an amount of \$15,000. The Parks & Recreation Department submitted a request for qualifications to several marketing firms and two Houston-area firms were shortlisted and interviewed by the Director as well as Golf Course Operations staff. BrightBox was selected unanimously for their experience and service delivery methods.

The Parks & Recreation Department has received a proposal from BrightBox in the amount of \$13,750.00 and recommends authorization of the contract. The project will

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take an estimated eight weeks and includes staff and Golf Course Advisory Board participation.

Council engaged in discussion about the Marketing Plan and its benefits in order to determine support for the expenditure. Parks Director Terrell explained that the study will look at services, logos, and how the course is currently marketed in order to determine what marketing tools are good investments for the course. Council wondered what rate of return is produced by current course marketing. While this information was not available, Ms. Terrell explained that the study will provide information on how pricing is affected, if pricing is affected by demand, and it will include a marketing analysis that compares our course to other courses. It will also look at the value for the cost of play and how it may increase play. Success benchmarks will be set.

Discussion was had that a good marketing plan can have multiple paybacks overtime; however, a measurable rate of return on marketing is needed. Some felt that this study would provide the needed information to measure the return on marketing.

With no further discussion on the matter, Council Member Holden moved to approve Resolution No. 2017-42, authorizing a contract with BrightBox for the Jersey Meadow Golf Course Marketing Plan in the amount of \$13,750.00. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH BRIGHTBOX FOR THE JERSEY MEADOW GOLF COURSE MARKETING PLAN IN THE AMOUNT OF \$13,750.00.

F. REGULAR AGENDA

- 1. Consider Ordinance No. 2017-17, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments to the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.**

Debra Mergel, Chair Person, Planning and Zoning Commission, introduced the item. Background information is as follows: On June 13, 2017, the Planning and Zoning Commission met to consider amendments to the Code of Ordinances of the City of Jersey

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Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use and to prepare a preliminary report containing its findings.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2017-17, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments to the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-17

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING AMENDMENTS TO THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE AT CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO ADD HEALTH CLUB AS A PERMITTED USE.

2. **Consider Ordinance No. 2017-18, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments to the Code of Ordinances of the City of Jersey Village, at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.**

Debra Mergel, Chair Person, Planning and Zoning Commission, introduced the item. Background information is as follows: On June 13, 2017, the Planning and Zoning Commission met to consider amendments to the Code of Ordinances of the City of Jersey Village, at Chapter 14 Building and Development, Article I. In General, Section 14-5

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Definitions by adding a definition for Health Club and to prepare a preliminary report containing its findings.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2017-18, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments to the Code of Ordinances of the City of Jersey Village, at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-18

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING AMENDMENTS TO THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, AT CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE I. IN GENERAL, SECTION 14-5 DEFINITIONS BY ADDING A DEFINITION FOR HEALTH CLUB.

3. **Consider Ordinance No. 2017-19, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.**

Debra Mergel, Chair Person, Planning and Zoning Commission, introduced the item. Background information is as follows: On June 13, 2017, the Planning and Zoning Commission met to consider amendments at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops and to prepare a preliminary report containing its findings.

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Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2017-19, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-19

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING AMENDMENTS AT CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(14) RELATING TO STORES AND SHOPS.

4. **Consider Ordinance No. 2017-20, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.**

Debra Mergel, Chair Person, Planning and Zoning Commission, introduced the item. Background information is as follows: On June 13, 2017, the Planning and Zoning Commission met to consider amendments at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops and to prepare a preliminary report containing its findings.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

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With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2017-20, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-20

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING AMENDMENTS AT CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-106 REGULATIONS FOR DISTRICT G (SECOND BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(9) RELATING TO STORES AND SHOPS.

5. **Consider Resolution No. 2017-43, receiving the Planning and Zoning Commission's recommendation concerning amendments to the Jersey Village Code of Ordinances at Chapter 18, "Businesses," Article V. Hotel Code, Section 18-182 "Definitions," and Section 18-189 "Premises Requirements" in order to provide for the Regulation of Hotels.**

Debra Mergel, Chair Person, Planning and Zoning Commission, introduced the item. Background information is as follows: The Planning and Zoning Commission met on June 13, 2017 discuss recommendations to the City's Hotel Ordinance. After discussing same, the Commissioners recommend that the City's Code of Ordinances be amended at Chapter 18, "Businesses," Article V. Hotel Code, Section 18-182 "Definitions," and Section 18-189 "Premises Requirements" in order to provide for the Regulation of Hotels as is more specifically detailed in their written recommendation attached hereto.

This item is to receive the Planning and Zoning Commission's recommendation as it relates to Hotel Ordinance amendments.

Council engaged in discussion about the proposed change to the definition for "hotel." City Attorney Hayes explained that the existing definition is too vague and the change brings it in line with the Hotel Occupancy Tax guidelines. Additionally, it broadens the coverage of the ordinance to include bed and breakfast type establishments and the like. So, the change gives a better understanding of what is captured under the ordinance.

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Some members wondered if the definition change included Airbnb establishments. City Attorney explained that based upon the Tax Code, if an owner is offering a home or a room for short-term rental, it would fall under the change. However, home or apartment leases are not captured by the definition change.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2017-43, receiving the Planning and Zoning Commission's recommendation concerning amendments to the Jersey Village Code of Ordinances at Chapter 18, "Businesses," Article V. Hotel Code, Section 18-182 "Definitions," and Section 18-189 "Premises Requirements" in order to provide for the Regulation of Hotels. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S RECOMMENDATION CONCERNING AMENDMENTS TO THE JERSEY VILLAGE CODE OF ORDINANCES AT CHAPTER 18, "BUSINESSES," ARTICLE V. HOTEL CODE, SECTION 18-182 "DEFINITIONS," AND SECTION 18-189 "PREMISES REQUIREMENTS" IN ORDER TO PROVIDE FOR THE REGULATION OF HOTELS.

6. **Consider Ordinance No. 2017-21, amending Chapter 18, "Businesses," Article V. Hotel Code, Section 18-182 "Definitions," and Section 18-189 "Premises requirements", to provide for regulation of hotels; providing a severability clause; and providing a penalty as provided by section 1-8 of the Code.**

Kevin T. Hagerich, Director of Public Works, introduced the item. Background information is as follows: The Planning and Zoning Commission met on June 13, 2017 discuss recommendations to the City's Hotel Ordinance. After discussing same, the Commissioners recommended that the City's Code of Ordinances be amended at Chapter 18, "Businesses," Article V. Hotel Code, Section 18-182 "Definitions," and Section 18-189 "Premises Requirements" in order to provide for the Regulation of Hotels. The Commission's recommendations were received by this Council on June 19, 2017.

This item is to consider an Ordinance that amends Chapter 18, "Businesses," Article V. Hotel Code, Section 18-182 "Definitions," and Section 18-189 "Premises Requirements" in order to provide for the Regulation of Hotels.

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With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2017-21, amending Chapter 18, “Businesses,” Article V. Hotel Code, Section 18-182 “Definitions”, and Section 18-189 “Premises requirements”, to provide for regulation of hotels; providing a severability clause; and providing a penalty as provided by section 1-8 of the Code. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-21

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 18, “BUSINESSES,” ARTICLE V. HOTEL CODE, SECTION 18-182 “DEFINITIONS”, AND SECTION 18-189 “PREMISES REQUIREMENTS”, TO PROVIDE FOR REGULATION OF HOTELS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

7. **Consider Ordinance No. 2017-22, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2016-2017 Crime Control and Prevention District’s Budget in the amount of \$24,750.00; authorizing the funding associated with the purchase and installation of security cameras for the Northwest Village Shopping Center from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017 to reflect these changes.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows:

The Jersey Village Police Department has asked the owners of the Northwest Village Shopping Center, owned by Gordon Partners, for permission to mount additional security cameras on the exterior wall of the shopping center. This request is to enhance a video surveillance system that Gordon Partners already has in place. Gordon Partners has already given the Jersey Village Police Department remote access to their system (at no cost) and this enhancement would only benefit this existing public-private partnership to reduce crime even further.

The upgrades requested for this partnership would amount to \$24,750.00 in a one-time expenditure. Gordon Partners has participated in the planning and approval of this system and it will integrate with their existing system, with installation and monitoring by the

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same company they already use. Payment will be made to Gordon Partners directly, and they will in turn, be responsible for payment to the contractors for camera installation and electrical work.

With limited discussion on the matter, Council Member Holden moved to approve Ordinance No. 2017-22, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$24,750.00; authorizing the funding associated with the purchase and installation of security cameras for the Northwest Village Shopping Center from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017 to reflect these changes. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-22

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE REQUEST OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT TO AMEND THE 2016-2017 CRIME CONTROL AND PREVENTION DISTRICT'S BUDGET IN THE AMOUNT OF \$24,750.00; AUTHORIZING THE FUNDING ASSOCIATED WITH THE PURCHASE AND INSTALLATION OF SECURITY CAMERAS FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AMENDING THE ANNUAL BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017 TO REFLECT THESE CHANGES; AND PROVIDING FOR SEVERABILITY.

- 8. Consider Ordinance No. 2017-23, amending the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 70, "Utilities," Article I. In General, Section 70-2 "Breaking or tampering with system," to provide for regulation of theft of water; providing a severability clause; and providing a penalty as provided by Section 1-8 of the Code.**

Kevin T. Hagerich, Director of Public Works, introduced the item. He told City Council that Chapter 70 Section 70-2 states that persons shall not break or tamper with the water system. Ordinance 2017-23 clarifies what constitutes tampering as well as defines the penalty for abuse of the system.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2017-23, amending the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 70, "Utilities," Article I. In General, Section 70-2 "Breaking

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or tampering with system,” to provide for regulation of theft of water; providing a severability clause; and providing a penalty as provided by Section 1-8 of the Code. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-23

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 70, “UTILITIES,” ARTICLE I. IN GENERAL, SECTION 70-2 “BREAKING OR TAMPERING WITH SYSTEM”, TO PROVIDE FOR REGULATION OF THEFT OF WATER; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

9. **Consider Ordinance No. 2017-24, amending the City’s Hotel Occupancy Tax Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, by increasing line item 05-56-5515 (consultant services) in the amount of \$14,250 and decreasing line item 05-56-5515 (advertising) in the amount of \$14,250.**

Kimberly Terrell, Director of Parks and Recreation, introduced the item. Background information is as follows: The City of Jersey Village is engaging with an architect to do a feasibility study and space planning analysis for the Jersey Meadow Golf Course Clubhouse in order to determine what, if any, money might be spent on renovations in future budget cycles.

Currently, there is no money budgeted for this study. However, there is \$16,600 budgeted for golf course advertising from the Hotel Occupancy Tax (HOT) Fund that will not be spent this fiscal year. The Parks & Recreation Department requests that \$14,250.00 be transferred from 05-56-5044 (advertising) to 05-56-5515 (consultant services) in order to complete the Jersey Meadow Golf Course clubhouse feasibility study.

Council engaged in discussion about the various types of expenditures that are permitted for the HOT Fund, and could these funds be used for the actual renovations. City Attorney Hayes explained that the law on HOT fund expenditures is fairly restrictive. The bottom line is that the expenditure must promote tourism and put “heads in beds.” She confirmed that the requested consulting services can be paid from the HOT Fund.

After a brief discussion about how the HOT is collected and who is paying it, Council Member Wubbenhorst moved to approve Ordinance No. 2017-24, amending the City’s Hotel Occupancy Tax Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, by increasing line item 05-56-5515 (consultant services) in

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the amount of \$14,250 and decreasing line item 05-56-5515 (advertising) in the amount of \$14,250. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-24

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE HOTEL OCCUPANCY TAX FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 BY INCREASING LINE ITEM 05-56-5515 (CONSULTANT SERVICES) IN THE AMOUNT OF \$14,250 AND DECREASING LINE ITEM 05-56-5515 (ADVERTISING) IN THE AMOUNT OF \$14,250.

10. Consider Resolution No. 2017-44, authorizing a contract with Ray + Hollington Architects for the Jersey Meadow Golf Course Clubhouse Renovation Feasibility Study.

Kimberly Terrell, Director of Parks and Recreation, introduced the item. Background information is as follows: The City of Jersey Village is engaging with an architect to do a feasibility study and space planning analysis for the Jersey Meadow Golf Course Clubhouse in order to determine what, if any, money might be spent on renovations in upcoming budget cycles.

The golf course clubhouse is identified in the 2016 Comprehensive Plan adopted by the City of Jersey Village. It recommends that the City “promote and improve Golf Course facilities” and “conduct(s) an analysis for the golf course to determine if the clubhouse and related facilities/services are adequate or should be expanded or modified.”

Specific scope areas include; system assessments and comments, recommendations based on the assessments, projected cost implications of the recommendations, existing floor plan, and proposed plan option diagrams. The project is expected to take 4 weeks and will involve input from Golf Course employees.

The Parks & Recreation Department has received a proposal from Ray + Hollington Architects in the amount of \$14,250.00 and recommends authorization of the contract.

Council engaged in a brief discussion about the error in the contract in Section 5 wherein the word values did not match the number values. Director Terrell stated, if approved, she would have that error corrected before signature.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2017-44, authorizing a contract with Ray + Hollington Architects

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for the Jersey Meadow Golf Course Clubhouse Renovation Feasibility Study. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH RAY + HOLLINGTON ARCHITECTS FOR THE JERSEY MEADOW GOLF COURSE CLUBHOUSE RENOVATION FEASIBILITY STUDY.

11. Consider Resolution No. 2017-45, authorizing the City Manager to enter into a contract with Clark Condon Associates for the Landscape/Branding Master Plan.

Kimberly Terrell, Director of Parks and Recreation, introduced the item. Background information is as follows:

In 2016 the City of Jersey Village adopted a Comprehensive Plan. This plan was the result of hours of community input and involvement and identified recommendations and strategies that would shape the future of the City. Community character was identified as a high priority in the Comprehensive Plan. The purposes of the Jersey Village Wayfinding, Branding and Landscape Master Plan is to implement the following concepts defined in Chapter 7 of the City of Jersey Village 2016 Comprehensive plan:

- 1. Highlight the City's image as a special community by enhancing the visual character of the city's commercial areas and community entrances.**
 - a) Improve the character of corridor character throughout the community.
 - b) Improve the City's entrances with landscaping and monumentation.
 - c) Prepare a landscape master plan for the design of City corridors and entrances with a consistent, identifiable character.
 - d) Create a sense of place and maximize the visual appeal of the Highway 290 corridor.
 - e) Design and implement Hwy 290 gateways according to TxDOT standards to highlight the entrance to the City.
- 2. Preserve, protect, and enhance the city's identity and sense of community by implementing wayfinding improvements throughout the city.**
 - a) Create a consistent, identifiable signage design throughout the city.
 - b) Conduct a wayfinding signage master plan to explore potential thematic signs unique to the City to include street signs, directional, and facility signs.
 - c) Develop commercial signage guidelines to encourage existing business to follow as well as control future commercial development application.

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3. Upgrade City's logo and branding.

- a) Conduct a branding study to reinforce the City's community character and marketing approach.
- b) Explore potential logo application to proposed city entrance signage.

The City of Jersey Village advertised Requests for Qualifications (RFQ) for this project and received responses from six qualified landscape architecture firms. City staff from different departments reviewed the proposals independently and unanimously chose Clark Condon Associates for their relevant experience, quality and proposed work plan.

The Parks & Recreation Department has received a proposal from Clark Condon Associates which features the scope items broken down by cost. City staff recommends that Task A "project start-up, visioning, and public engagement" as well as Task B "logo and branding" be conducted with the funds allocated for this fiscal year in the amount of \$55,000 and recommends authorization of the contract for these two phases only. "Visioning and public engagement" will be for the entire project scope. The entire process will take approximately 11 months. City staff will be recommending additional funding in the next budget year for additional phases of the study.

Council engaged in discussion about the scope of the project and that the City's entrances are covered in a later phase of the project. Director Terrell explained that the work is being done in phases because only \$55,000 was budgeted and the total scope of all work is \$153,000. Council was concerned because the goal is to improve the cities entrances, create a logo/branding, and develop wayfinding. This item only covers wayfinding and branding. It does not include landscaping for the City's entrances. Council felt that a plan was needed on how the City can accomplish its goal of landscaping for the entrances, branding, and wayfinding. A work session meeting is needed to discuss the scope for this project.

With no further discussion on the matter, Council Member Mitcham moved to table Resolution No. 2017-45, authorizing the City Manager to enter into a contract with Clark Condon Associates for the Landscape/Branding Master Plan until a work session can be scheduled to further discuss the scope of this project. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-45- TABLED

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CLARK CONDON ASSOCIATES FOR THE

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LANDSCAPE/BRANDING MASTER PLAN.

- 12. Consider Resolution No. 2017-46, authorizing the City Manager to proceed with design and construction of a dog park on Harris County Flood Control District (HCFCD) land (unit E535-01-00) at the detention pond adjacent to Jersey Meadows Drive.**

Kimberly Terrell, Director of Parks and Recreation, introduced the item. Background information is as follows: The dog park was identified as a project in the City's Comprehensive Plan adopted in 2016 and was subsequently funded for construction in the FY16/17 budget year in the amount of \$50,000. The dog park will contain the following items common to dog parks: drinking fountains, shade, benches, 6' chain link fence, time-out areas, dog waste stations, double gate access, dog wash station and many rules. Additionally, a scout is building dog training equipment/toys as part of his Eagle Scout project.

Parks & Recreation Department Staff has looked at several locations with the potential to house a dog park using the following criteria: size of one to two acres minimum; available parking; and at least 150 feet from homes to minimize disruption from barking. The locations were reviewed with the Recreation & Events Committee and were narrowed down to two: the land owned by the White Oak Joint Powers Board (WOBJPB) behind the Philippine waste water treatment plant and the land owned by Harris County Flood Control District (HCFCD) at the detention pond on Jersey Meadows Drive. The Committee preferred the detention pond location overall.

A public meeting was held at the Civic Center on June 6, 2017 to further discuss these two locations. Notice of the meeting was posted on the marquees, NextDoor and the City's social media pages. Sixty-four residents signed in at the meeting. A map voting exercise was conducted after the presentation to allow participants to select their preferred location. 29 percent chose the treatment plant location, 65 percent chose the detention pond location and 6 percent chose an alternate location. Alternate locations included the Jersey Meadow Golf Course and Transit Oriented Development.

A web page devoted to dog park information was opened up later that night and included the presentation, maps and an online survey, which was open until 5p.m. on June 14th. Notice of the online survey was posted on NextDoor, the City's social media and advertised at the in-person meeting. In addition, two news articles were published that encouraged participation in the survey.

The survey asked participants to choose between the two locations or suggest an alternate location and also provided an area for additional comments. There were 90 responses to the survey. Four of the respondents were nonresidents and their responses were excluded. 24 percent chose the treatment plant and 76 percent chose the detention pond as the preferred location. Alternate locations included 290 at Senate, the Transit Oriented Development and the detention pond closer to the power lines.

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All of the comments from the public meeting and the online survey are attached in Exhibit A of this document. One of the comments that was repeated several times was the desire to control access and limit users of the park to residents only or paid non-residents. Because both entities are funded with public, non-Jersey Village specific tax dollars, it is not likely that the City will be able to limit access. The City's current agreement with HCFCD states that the trail "will be open to the use of the general public for recreational purposes. No fee or charge will be imposed for use thereof."

Both the WOBJPB and the HCFCD have been contacted and are open to having the dog park on their land. The City currently has a recreational use agreement with HCFCD and would need a similar agreement with the WOBJPB if the City were to build the park on the treatment plant location. Both entities would need to review any construction plans and documents prior to installation, which will affect the final layout and design of the park. Additionally, because the City does not own the land, both locations would be considered "temporary." WOBJPB does not have any current plans for expansion. A possible impact to the dog park if located at the detention pond would be the potential, future expansion of Jersey Meadow's Dr., which may cause the dog park fence to be moved or modified, depending on the layout of a potential future road.

As the clear majority of residents who voiced an opinion prefer the detention pond location, the Parks & Recreation Department recommend that the detention pond location be chosen for construction of the dog park. Next steps include design and coordination with HCFCD, which will then lead to bidding and construction of the project. HCFCD may require a modification of the recreational use agreement to include the dog park. Additionally, prior to the opening of the dog park, City ordinance changes will need to be made in order to allow off leash dogs in the fenced area of the dog park as well as to make the rules of the dog park enforceable by the laws of the City.

City Attorney Hayes addressed the liability issue posed during Citizen Comments of this meeting. She explained that as a governmental entity, we have limited liability and the example given during Citizens Comments would not be a liability for the City.

Discussion was had regarding the property west of the parking lot at the golf course. Some members felt that this property should be considered for the location of the park because it is located further from residential homes and noise from the dogs would be less of a factor. Director Terrell stated that this property had not been considered. In discussing the location some members had a concern for adequate parking as well as the location is barren and right on the walking trail.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2017-46, authorizing the City Manager to proceed with design and construction of a dog park on Harris County Flood Control District (HCFCD) land (unit E535-01-00) at the detention pond adjacent to Jersey Meadows Drive. Council Member Warren seconded the motion. The vote follows:

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Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO PROCEED WITH DESIGN AND CONSTRUCTION OF A DOG PARK ON HARRIS COUNTY FLOOD CONTROL DISTRICT (HCFCD) LAND (UNIT E535-01-00) AT THE DETENTION POND ADJACENT TO JERSEY MEADOWS DRIVE.

13. Consider Resolution No. 2017-47, establishing the intent to offer property tax abatements.

Austin Bleess, City Manager, introduced the item. Background information is as follows: As the Council and Staff have discussed over the past few months, we need to create an aggressive economic development plan. Part of that plan is to establish the necessary tools to help spur economic growth in our community. As such, we are proposing this resolution which very simply declares the city's intent to consider providing property tax abatements. This is a required step of the process under state law.

With limited discussion on the matter, Council Member Holden moved to approve Resolution No. 2017-47, establishing the intent to offer property tax abatements. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ESTABLISHING THE INTENT TO OFFER PROPERTY TAX ABATEMENTS.

14. Consider Resolution No. 2017-48, establishing guidelines for property tax abatements.

Austin Bleess, City Manager, introduced the item. Background information is as follows: This resolution creates guidelines and criteria which are conditions that any tax abatement proposal must meet in order to be eligible for tax abatement. In creating these guidelines, we have looked at what other communities throughout the region have done. We've also looked at the guidelines established by Harris County, since they are one of

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the taxing jurisdictions that could also provide a property tax abatement to a business. The proposed guidelines are similar to the other guidelines and will allow us to stay competitive in our pursuit for new development and redevelopment.

It is important to note that these guidelines do not limit the city's discretion to choose whether or not to enter into any particular abatement agreement, and they do not give any person a legal right to require the governing body to consider or grant a specific application for tax abatement.

The guidelines that are being recommended would allow for up to 100% abatement for a period not to exceed 10 years. Each project is reviewed on a case-by-case basis. The amount of the abatement will be determined based on the merits of the project, including, but not limited to, location of the project, its size, total capital investment value, the number of temporary and permanent jobs created, the costs and benefits for the City, and the project's impact on Jersey Village's economy.

With these guidelines we are targeting Corporate Headquarters Facility, Manufacturing Facility Research Facility, Regional Distribution Facility, Regional Service Facility, Regional Entertainment/Tourism Facility, and Other Basic Industry Facilities.

The guidelines state there is a minimum investment amount of \$1,000,000 and the creation and/or retention of jobs as well.

The guidelines are also a required step under state law, and by law must also be reviewed and renewed by the City every two years. If the Council wishes to amend or repeal these guidelines before the two years are up, state law requires a three-fourths vote of the Council to do so.

With limited discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2017-48, establishing guidelines for property tax abatements. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ESTABLISHING GUIDELINES FOR PROPERTY TAX ABATEMENTS.

15. Consider Resolution No. 2017-49, establishing a policy for offering Chapter 380 Economic Development Programs.

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Austin Bleess, City Manager, introduced the item. Background information is as follows: Continuing with the creation of an aggressive economic development campaign, staff is proposing some guidelines to establish the process for providing grants under the Texas Local Government Code Chapter 380 Economic Development Programs to promote and stimulate economic development.

The three main things we can do under this program are provide rebates on sales taxes collected that are generated by businesses, provide property tax reimbursements from the property taxes paid by a company, and offering a reimbursement of Hotel Occupancy Taxes generated by hotels.

Sales Tax Receipt Reimbursements

This would be a reimbursement of the portion of sales tax that the city collects from the company. Currently the city has a 1.5% sales tax that could be reimbursable to a developer.

Property Tax Reimbursements

This would be a reimbursement of a portion of the property taxes paid by a business to locate in Jersey Village. This would only be on the city taxes paid, and not on the other taxes (i.e. County, School District, etc.) paid.

Hotel Occupancy Tax

In order to attract a hotel of higher caliber with a higher nightly room rental rate we can offer operations grants equal to a specific percentage of Hotel Occupancy Tax collected. The guidelines are developed to help businesses and developers understand what we can offer. Every agreement that is made between the City and a business/developer would be evaluated on a case by case basis. These guidelines allow us to maintain flexibility in what we offer.

Council engaged in limited discussion about the CCPD sales tax. Some members wondered if the guidelines needed to be more specific about the CCPD sales tax. However, City Manager Bleess explained that the language as written provides the needed flexibility.

There was also discussion about who has the authority to make and approve offers. City Manager Bleess explained that he will bring any request/application under the program to City Council with his recommendation. Council will have the final authority to rule on the request.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2017-49, establishing a policy for offering Chapter 380 Economic Development Programs. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

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Nays: None

The motion carried.

RESOLUTION NO. 2017-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ESTABLISHING A POLICY FOR OFFERING CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAMS.

16. Consider Resolution No. 2017-50, authorizing the publication of Notice of a Public Hearing on the creation of a new Tax Increment Reinvestment Zone.

Austin Bleess, City Manager, introduced the item. Background information is as follows: The creation of a new Tax Increment Reinvestment Zone will provide an economic development tool to fund structural improvements and enhanced infrastructure in the Jersey Village Crossing District. The dedicated fund derived from increases in incremental tax value on property within the reinvestment zone will be used to promote the viability of existing businesses and to attract new commercial enterprises to the area.

This item is to consider a Resolution to schedule a public hearing regarding the creation of a Tax Increment Reinvestment Zone (“TIRZ”) (in the Jersey Crossing District) and its benefits to the City and to property in the TIRZ, and provide a reasonable opportunity for (i) all interested persons to speak for or against the creation of the TIRZ, its boundaries or the concept of tax increment financing and (ii) owners of real property in the TIRZ to protest inclusion of their property in the TIRZ, as required by Sections 311.003(c) and (d) of the Act.

With limited discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2017-50, authorizing the publication of Notice of a Public Hearing on the creation of a new Tax Increment Reinvestment Zone. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE PUBLICATION OF NOTICE OF A PUBLIC HEARING ON THE CREATION OF A NEW TAX INCREMENT REINVESTMENT ZONE.

17. Consider Resolution No. 2017-51, adopting the latest edition (11th edition) of *Robert's Rules of Order* as the proper authority for procedures in City Council Meetings.

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Council Member, Bobby Warren, introduced the item. Background information is as follows: This item is placed on the agenda at the request of Council Member Bobby Warren.

Section 2.10 of the City's Charter provides the City Council with the ability to establish "rules of order" for meetings. In connection with same, Council Member Warren proposes that City Council adopt the latest edition of *Robert's Rules of Order* as the proper authority for procedures in Council Meetings.

In preparing for this agenda item, Staff has researched past City Council records/actions pertaining to the adoption of "rules of order" for City Council Meetings and has found the following entry in the City Council Minutes for June 19, 1967:

REGULAR SESSION OF THE JERSEY VILLAGE CITY COUNCIL, JERSEY VILLAGE, TEXAS
June 19, 1967

The session convened at 7:44 PM with the following present:

Paul Dixon., Jr., Mayor
R. J. Adam, Alderman
W. T. Danes, Alderman

Jason Curtiss, Alderman
P. A. Curfman, Alderman
Kay de Geus, Alderman

Bill Outlaw, Treasurer
Betty Rominger, Secretary

Mayor Dixon outlined rules of order for future meetings. All members having received a copy, the reading of the minutes was dispensed with but approved on motion by Mr. Curfman, seconded by Mr. Danes, and carried.

While this minute entry talks about the rules for future meetings, it does not state what those rules are and there did not appear to be a vote.

This item is to discuss adopting the latest edition (11th edition) of *Robert's Rules of Order* as the proper authority for procedures in City Council Meetings.

Council engaged in discussion. Some wondered why rules had not been adopted in the past. There was also concern about not being familiar with *Robert's Rules* and concern that adopting same may restrict interaction. Council Member Warren pointed out that the meetings would be run much the same as they are now. The difference may come in calling a point of order. Currently the decision falls to the Mayor to decide. While this is not a problem with the current Mayor, it could be an issue should the Council be run by a contentious Mayor. City Attorney Hayes advised that typically larger entities use *Robert's Rules of Order*, but the basic concept is used for City Council Meetings. She explained that the rules establish a "pecking order" for motions. However, adopting any rules will not change the power of the Mayor granted by our City Charter. City Attorney Hayes suggested that aside from *Robert's Rules of Order* that City Council can adopt other rules to regulate the City Council Meetings.

There was concern that *Robert's Rules of Order* may be too intimidating and discourage participation in serving as a City Council Member.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2017-51, adopting the latest edition (11th edition) of *Robert's Rules of*

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Order as the proper authority for procedures in City Council Meetings. Hearing no second, the motion failed for lack of a second.

RESOLUTION NO. 2017-51- FAILED – NO SECOND

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING THE LATEST EDITION (11TH EDITION) OF *ROBERT'S RULES OF ORDER* AS THE PROPER AUTHORITY FOR PROCEDURES IN CITY COUNCIL MEETINGS.

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Warren: Council Member Warren thanked City Staff for helping him adjust to his new role as Council Member. He appreciated the orientation that he received and found it helpful.

Council Member Holden: Council Member Holden welcomed Council Member Warren.

Council Member Mitcham: Council Member Mitcham had no comments.

Council Member Sheppard: Council Member Sheppard invited all to attend the Jersey Village Women's Club Health and Wellness Fair on July 15 at the Civic Center from 8:30 a.m. to 12:00 p.m. The Gulf Coast Blood Center will participate from 8:00 a.m. to 1:00 p.m. as will some 21 other vendors.

Council Member Wubbenhorst: Council Member Wubbenhorst thanked City Staff for the job that they do.

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Mayor Ray: Mayor Ray called attention to the June 27, 2017 Flood Meeting that will take place at 7:00 p.m. in the Civic Center. He stated that this is a big day for the City and provides opportunity for residents to see how much emphasis/work was put into this study. He encouraged attendance at this meeting on June 27. He also thanked City Manager Bleess for his work in bringing the economic development package to City Council.

L. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 9:15 p.m.

Lorri Coody, City Secretary

MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 27, 2017 AT 6:00 P.M. IN THE CIVIC CENTER AT 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS 77040.

A. The meeting was called to order by Mayor Ray at 6:02 p.m. with the following present:

Mayor, Justin Ray
Council Member, Andrew Mitcham
Council Member, Greg Holden
Council Member, Bobby Warren
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess
City Secretary, Lorri Coody
City Attorney, Leah Hayes
City Attorney, Allison Poole
City Attorney, John Hightower

Council Member, Sheri Sheppard was not present at this meeting.

B. Consider approval of the Minutes for the Budget Work Session Meeting held on May 13, 2017 and the Regular Session Meeting held on May 15, 2017.

Council Member Wubbenhorst moved to approve the minutes for the Budget Work Session Meeting held on May 13, 2017 and the Regular Session Meeting held on May 15, 2017. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst.

Nays: None

Abstain: Council Member Warren

The motion carried.

C. CLOSE THE SPECIAL SESSION

Mayor Ray closed the Special Session at 6:04 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney.

D. EXECUTIVE SESSION

1. **Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas. City Attorney**
2. **Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civic Court at Law No. 3, Harris County, Texas. City Attorney**

E. ADJOURN EXECUTIVE SESSION

Mayor Ray adjourned the Executive Session at 7:04 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive session.

F. ADJOURN

With no other items to be addressed by the Council, the meeting was adjourned at 7:04 p.m.

Lorri Coody, City Secretary

MINUTES OF THE TOWN HALL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 27, 2017 AT 7:00 P.M. AT THE CIVIC CENTER, 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS.

A quorum of the members of the Jersey Village City Council met on Tuesday, June 27, 2017, at 7:00 p.m. in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas, to attend a public meeting hosted by the Long-Term Flood Recovery Consultants.

The following members attended the meeting:

Mayor, Justin Ray;
Council Member, Andrew Mitcham;
Council Member, Greg Holden;
Council Member, Bobby Warren; and
Council Member, Gary Wubbenhorst.

No official business for the City of Jersey Village was conducted at this meeting.

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: G2

AGENDA SUBJECT: Consider Ordinance No. 2017-25, amending Ordinance No. 2017-24 passed, approved and adopted on June 19, 2017.

Department/Prepared By: Kimberly Terrell, Director of Parks and Recreation

Date Submitted: June 23, 2017

EXHIBITS: [Ordinance No. 2017-25](#)
[Ordinance 2017-24](#)

BUDGETARY IMPACT: N/A

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

On June 19, 2017 Council considered amending the City's Hotel Occupancy Tax Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

Ordinance 2017-24 was passed in order to make a budget amendment to the City's Hotel Occupancy Tax Fund Budget; however, the Ordinance contained an error in the Ordinance Caption and in Section 2 in that it stated the wrong account numbers associated with the budget transfer.

The Ordinance should have reflected that \$14,250.00 be transferred from 05-56-5044 (advertising) to 05-56-5515 (consultant services) in order to complete the Jersey Meadow Golf Course Clubhouse Feasibility Study.

This Ordinance is to correct the caption and Section 2 of Ordinance No. 2017-24.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-25, amending Ordinance No. 2017-24 passed, approved and adopted on June 19, 2017.

ORDINANCE NO. 2017-25

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING ORDINANCE NO. 2017-24 PASSED, APPROVED AND ADOPTED ON JUNE 19, 2017.

WHEREAS, on June 19, 2017 Council considered amending the City's Hotel Occupancy Tax Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and

WHEREAS, Ordinance 2017-24 was passed in order to make a budget amendment to the City's Hotel Occupancy Tax Fund Budget; however, the Ordinance contained an error in the Ordinance Caption and in Section 2 in that it stated the wrong account numbers associated with the budget transfer; and

WHEREAS, the Ordinance should have reflected that \$14,250.00 be transferred from 05-56-5044 (advertising) to 05-56-5515 (consultant services) in order to complete the Jersey Meadow Golf Course Clubhouse Feasibility Study;

WHEREAS, it was the intent of Council on June 19, 2017 to transfer \$14,250 from 05-56-5044 (advertising) to 05-56-5515 (consultant services) in order to complete the Jersey Meadow Golf Course Clubhouse Feasibility Study; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The caption of Ordinance No. 2017-24 is hereby corrected to read as follows:

"ORDINANCE NO. 2017-24

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE HOTEL OCCUPANCY TAX FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 BY INCREASING LINE ITEM 05-56-5515 (CONSULTANT SERVICES) IN THE AMOUNT OF \$14,250 AND DECREASING LINE ITEM 05-56-5044 (ADVERTISING) IN THE AMOUNT OF \$14,250 IN ORDER TO COMPLETE THE JERSEY MEADOW GOLF COURSE CLUBHOUSE FEASIBILITY STUDY."

Section 2. Section 2 of Ordinance 2017-24 is hereby corrected to read as follows:

"Section 2 The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment from Golf Course Fund by increasing line item 05-56-5515 (consultant services) in the amount of \$14,250 and decreasing line item 05-56-5044 (advertising) in the amount of \$14,250."

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 4. All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

PASSED, APPROVED, AND ADOPTED this **17th** day of **July, 2017**.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

ORDINANCE NO. 2017-24

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE HOTEL OCCUPANCY TAX FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 BY INCREASING LINE ITEM 05-56-5515 (CONSULTANT SERVICES) IN THE AMOUNT OF \$14,250 AND DECREASING LINE ITEM 05-56-5515 (ADVERTISING) IN THE AMOUNT OF \$14,250.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2016, and ending September 30, 2017, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment from Golf Course Fund by increasing line item 05-56-5515 (consultant services) in the amount of \$14,250 and decreasing line item 05-56-5515 (advertising) in the amount of \$14,250.

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 19th day of June, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY OF JERSEY VILLAGE
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

- ☒ I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
05-56-5044(advertising)	05-56-5515 (consultant services)	\$14,250.00
_____	_____	_____
_____	_____	_____

- ☒ I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other: _____	_____	_____

Justification

The City of Jersey Village is engaging with an architect to do a feasibility study and space planning analysis for the Jersey Meadow Golf Course Clubhouse in order to determine what, if any, money might be spent on renovations in future budget cycles.

Currently, there is no money budgeted for this study. However, there is \$16,600 budgeted for golf course advertising from the Motel Tax Fund that will not be spent this fiscal year. The Parks & Recreation Department requests that \$14,250.00 be transferred from 05-56-5044 (advertising) to 05-56-5515 (consultant services) in order to complete the Jersey Meadow Golf Course clubhouse feasibility study.

Requested by: _____ Date 6/13/2017

Finance: Sufficient Funds ☒ Exist ☐ Do Not Exist _____ Date 6/13/17

City Manager: Approved / Not Approved: _____ Date 6/14/17

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017 **AGENDA ITEM:** G3

AGENDA SUBJECT: Appoint Directors to the Crime Control and Prevention District Board

Department/Prepared by: Lorri Coody **Date Submitted:** June 27, 2017

EXHIBITS: [Resolution No. 2017-52](#)

BACKGROUND INFORMATION:

The Crime Control and Prevention District is governed by a board of seven directors appointed in accordance with Section 363.052(a) of the Texas Local Government Code. Directors serve staggered two-year terms that begin September 1.

The following list represents the membership of the Jersey Village Crime Control and Prevention District's Board with their respective office and term:

Member and Office	TERM
Sheri Sheppard, Vice President	09-01-16 to 08-31-18
Andrew Mitcham, Director	09-01-16 to 08-31-18
Gary Wubbenhorst, Director	09-01-16 to 08-31-18
J. Lane DuBois-Freeman	09-01-16 to 08-31-18
Justin Ray, President	09-01-15 to 08-31-17
Greg Holden, Director	09-01-15 to 08-31-17
Bobby Warren, Director	09-01-15 to 08-31-17

The terms of office for Directors Ray, Holden, and Warren will expire on August 31, 2017.

In the past, in making appointments to this Board, it has been the desire of Council that it be composed of the six (6) Council Members and one (1) resident. With this practice in mind, a Resolution has been prepared which authorizes the appointment of Directors Ray, Holden, and Warren to a two-year term on the City of Jersey Village Crime Control and Prevention District to begin on September 1, 2017 and end on August 31, 2019.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-52, authorizing the re-appointment of Directors Ray, Holden, and Warren to a two-year term on the City of Jersey Village Crime Control and Prevention District to begin on September 1, 2017 and end on August 31, 2019.

RESOLUTION NO. 2017-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE RE-APPOINTMENT OF DIRECTORS RAY, HOLDEN, AND WARREN TO A TWO-YEAR TERM ON THE CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT TO BEGIN ON SEPTEMBER 1, 2017 AND END ON AUGUST 31, 2019.

WHEREAS, the Crime Control and Prevention District is governed by a board of seven directors appointed in accordance with Section 363.052(a) of the Texas Local Government Code, and;

WHEREAS, Board Directors serve staggered two-year terms that begin September 1, and;

WHEREAS, the terms of office of three (3) Directors will expire on August 31, 2017 and these Directors desire re-appointment, **NOW THEREFORE**;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Justin Ray, Greg Holden, and Bobby Warren are appointed to serve as Directors on the City of Jersey Village Crime Control and Prevention District for a term of two years beginning September 1, 2017 and ending August 31, 2019.

PASSED AND APPROVED this the **17th** day of **July, 2017**.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H1

AGENDA SUBJECT: Consider Resolution 2017-53, supporting Safe2Save mobile app to encourage safe driving habits in Jersey Village.

Department/Prepared By: Austin Bleess

Date Submitted: June 30, 2017

EXHIBITS: [Resolution No. 2017-53](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

At our meeting last month we had a presentation by Alicia Torres from Safe2Save. They are a company that rewards safe drivers with discounts at local businesses.

They are requesting the City of Jersey Village be a sponsor of the app. There is no cost to the city to be a sponsor. Sponsorship would simply be in name only, and we could provide links to it on our website and promote it on social media.

The information provided by Safe2Save at the last meeting is attached to this memo.

RECOMMENDED ACTION:

MOTION: Approve Resolution 2017-53, supporting Safe2Save mobile app to encourage safe driving habits in Jersey Village.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

RESOLUTION NO. 2017-53

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY
VILLAGE, TEXAS, SUPPORTING THE SAFE2SAVE MOBILE APP AND
TO ENCOURAGE SAFE DRIVING HABITS IN JERSEY VILLAGE**

WHEREAS, Safe2Save is working to promote safe driving habits for residents of Jersey Village; and

WHEREAS, The City of Jersey Village actively promotes and encourages safe driving habits; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY
VILLAGE, TEXAS:**

Section 1. The City Council hereby expresses their support for the Safe2Save Mobile App and encourages safe driving habits by all Jersey Village residents.

PASSED AND APPROVED this 17th day of July, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H2

AGENDA SUBJECT:

Department/Prepared By: Austin Bleess **Date Submitted:** June 29, 2017

EXHIBITS: [Ordinance No. 2017-26](#)

BUDGETARY IMPACT:	Required Expenditure:	\$	0.00
	Amount Budgeted:	\$	0.00
	Appropriation Required:	\$	0.00

BACKGROUND INFORMATION:

As the Council held the public hearing earlier this evening on the creation of the Tax Increment Reinvestment Zone (TIRZ) Number 2, the Council needs to vote on the ordinance to formally create the TIRZ District, create a TIRZ Board, and adopt a preliminary financial plan.

The TIRZ District encompasses the area that is commonly referred to as Jersey Crossing or the Transit Orientated Development. As we look to have that area developed, and as a part of our aggressive economic development campaign, this TIRZ will help to achieve the goals we have set out.

The TIRZ Board would have 7 members. The Council would appoint 5 members and the County would appoint 2 members if they choose to participate in the TIRZ. If they do not participate in it, then the Council would appoint all 7 members. If the Council wants this to be a citizen board I'd anticipate immediately taking applications for the TIRZ Board, and the Council could appoint in August. This is similar to appointments for the Planning Commission.

The TIRZ Board would be tasked with developing a final project plan and financial plan. After they finish that the plan would be submitted to the Council for approval. The preliminary plan presented here tonight would serve as a draft of the final plan, but changes can be made to it as well.

RECOMMENDED ACTION:

Motion: To approve Ordinance No. 2017-26 establishing the Tax Increment Reinvestment Zone Number Two, City of Jersey Village Texas.

ORDINANCE NO. 2017-26

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS CREATING CITY OF JERSEY VILLAGE, TEXAS REINVESTMENT ZONE NUMBER TWO IN THE AREA COMMONLY KNOWN AS JERSEY CROSSING WITHIN THE CITY OF JERSEY VILLAGE, HARRIS COUNTY, TEXAS AND ITS EXTRA TERRITORIAL JURISDICTION; DESIGNATING THE BOUNDARIES OF THE ZONE; CREATING A BOARD OF DIRECTORS FOR THE ZONE; ESTABLISHING A TAX INCREMENT FUND FOR THE ZONE; MAKING CERTAIN FINDINGS; REPEALING ORDINANCES INCONSISTENT OR IN CONFLICT HEREIN; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on June 19, 2017, the City Council passed and approved the “City of Jersey Village Property Tax Abatement Policy” establishing guidelines and criteria governing tax abatement agreements; and

WHEREAS, the City Council has determined that the creation of a reinvestment zone is necessary to promote the development and/or redevelopment of the area in proposed boundaries of Reinvestment Zone Number Two (“No. 2”) described in Exhibit “A” attached hereto, and fully incorporated by reference for all purposes; and

WHEREAS, on July 17, 2017, after giving proper notice, as required by law, the City Council held a public hearing where all interested persons were given the opportunity to speak and present evidence for and against the creation of Reinvestment Zone No. 2; and

WHEREAS, the City Council has also determined that a tax increment fund must be established as required by law, as described in Exhibit “B” attached hereto, and fully incorporated by reference for all purposes; and

WHEREAS, the City Council has also determined that a Preliminary Reinvestment Zone Financing Plan tax must be prepared as required by law, hereafter referred to as the “Preliminary Project and Financing Plan” described in Exhibit “D” attached hereto, and fully incorporated by reference for all purposes; and

WHEREAS, the City Council has also determined that area to be designated as Reinvestment Zone No. 2 meets the criteria under Chapter 311 of the Texas Tax Code;

WHEREAS, the City Council has also determined that improvements in Reinvestment Zone No. 2 will significantly enhance the value of all taxable real property in the Zone and will be of general benefit to the City of Jersey Village, Texas; and

WHEREAS, the City Council has also determined that a board of directors consisting of five (5) members appointed by the City of Jersey Village City Council and two (2) members appointed by Harris County Commissioners Court must be created for the administration, management, or operation of the zone or implementation of the project plan for the zone.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and incorporated herein for all purposes.

Section 2. That the Reinvestment Zone No. 2 is hereby created for the purpose of encouraging economic development through tax abatement. Reinvestment Zone No. 2 shall consist of the tracts of land described in Exhibit "A" attached hereto and incorporated for all purposes. Improvements and personal property constructed, erected, or placed within Reinvestment Zone No. 2 as created hereby shall be eligible for commercial-industrial tax abatement.

Section 3. The designation shall be effective for a period of thirty (30) years, commencing on the date of adoption hereof. The expiration shall not affect an existing tax abatement agreement made under the provisions of the Texas Tax Code.

Section 4. That a tax increment fund is hereby established as fully described in Exhibit "B" attached hereto and incorporated for all purposes.

Section 5. That a board of directors is hereby created as fully described in Exhibit "C" attached hereto and incorporated for all purposes.

Section 6. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

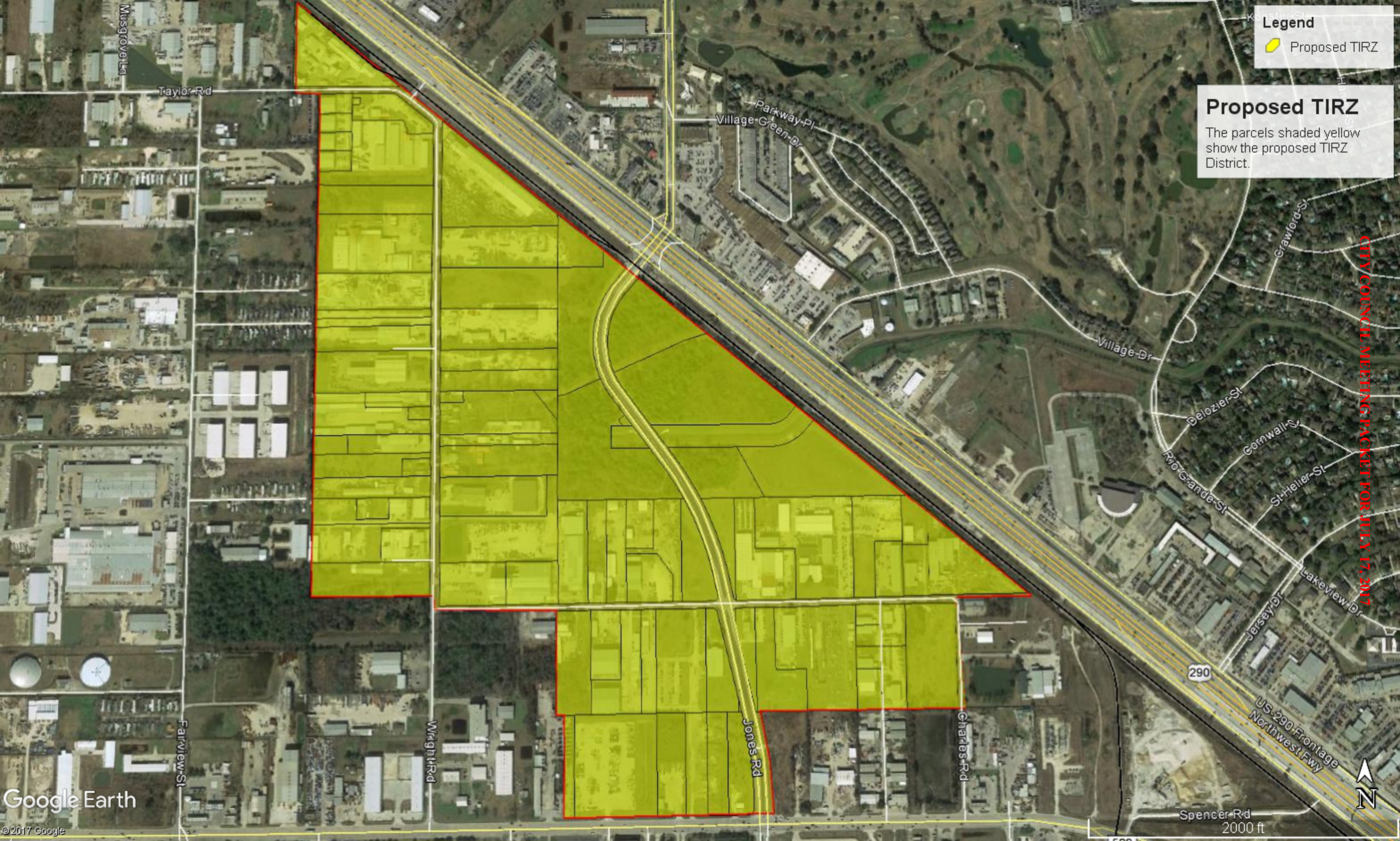
PASSED, APPROVED, AND ADOPTED this 17th day of July, 2017.

ATTEST:


Justin Ray, Mayor

Lorri Coody, City Secretary

Exhibit “A”
Proposed Boundaries



Legend

 Proposed TIRZ

Proposed TIRZ

The parcels shaded yellow show the proposed TIRZ District.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

290

US-290 Frontage Northwest Fwy

Spencer Rd
2000 ft



THE ZONE - LISTING OF PROPERTIES

Legal Description	Property Address
TR 47A, Ranson Acreage/Spencer Hwy	11906 FM 529 Rd
TR 1B BLK 1, Wright Business Park	12115 Taylor Rd
TR 1C BLK 1, Wright Business Park	12117 Wright Rd
LT 60A, Fairview Gardens Sec 1 PAR R/P	0 Wright Rd aka HCAD ACCT 640150000060
LT 61A, Fairview Gardens Sec 1 Par R/P	7403 Wright Rd
TR 65, Fairview Gardens Sec 1	7607 Wright Rd
TRS 66B, 66C & 66D, Fairview Gardens Sec 1	7705 Wright Rd
TR 66A, Fairview Gardens Sec 1	0 Wright Rd aka HCAD ACCT 640150000302
TR 66A-1, Fairview Gardens Sec 1	0 Wright Rd aka HCAD ACCT 640150000303
LT 36B, Fairview Gardens Sec 1 PAR R/P	11280 Charles Rd
LT 38, Fairview Gardens Sec 1	0 Charles Rd aka HCAD ACCT 640150000038
TR 64B, Fairview Gardens Sec 1	7519 Wright Rd
TRS 64A & 65A, Fairview Gardens Sec 1	7603 Wright Rd, #59
TR 45A, Fairview Gardens Sec 1	11811 Charles Rd
LT 36A, Fairview Gardens Sec 1 Par R/P	11320 Charles Rd
TR 39, Fairview Gardens Sec 1	11335 Charles Rd
TR 39B (Land Only) (IMPS*0640150000416) Fairview Gardens Sec 1	11335 Charles Rd
TR 39A, Fairview Gardens Sec 1	11431 Charles Rd
TR 39A-1, Fairview Gardens Sec 1	11431 Charles Rd
N 1/12 of LT 62, Fairview Gardens Sec 1	7431 Wright Rd
TR 35, Fairview Gardens Sec 1	11330 Charles Rd
Reserve Powertherm Sec 1	7420 Wright Rd
TR 63B-2, Fairview Gardens Sec 1	Wright Rd aka HCAD ACCT 640150000484
TR 63A, Fairview Gardens Sec 1	7439 Wright Rd
TRS 63B & 63C, Fairview Gardens Sec 1	7449 Wright Rd
LT 41 Less NE 200x400 Ft, Fairview Gardens Sec 1	11625 Charles Rd
TR 42B, Fairview Gardens Sec 1	11531 Charles Rd
TR 49, Fairview Gardens Sec 1	0 FM 529 Rd aka HCAD ACCT 640150000049
LT 48B, Texas Hot Shot	0 FM 529 RD aka HCAD ACCT 1186590000004
LT 2, Gar Edmonds Lot 2	11715 Charles Rd
TRS 44C & 44A, Fairview Gardens Sec 1	11707 Charles Rd
TR 30B, Fairview Gardens Sec 1	11714 Charles Rd
TR 49A, Fairview Gardens Sec 1	11518 FM 529 Rd
TR 30C, NE 334.97x178.14 ft of LT 30, Fairview Gardens Sec 1	11714 Charles Rd
TRS 30A-1 & 31A-1, Fairview Gardens Sec 1	11710 Charles Rd
TRS 30A & 31A	11710 Charles Rd
LT 1 Gar Edmonds Lot 1	11711 Charles Rd
TR 42A, Fairview Gardens Sec 1	11625 Charles Rd
LT 43, Fairview Gardens Sec 1	0 Charles Rd aka HCAD ACCT 640150000043
LT 24 & TR 23, Fairview Gardens Sec 1	0 Wright Rd aka HCAD ACCT 640150000023
TR 25A, Fairview Gardens Sec 1	11800 Charles Rd
C W 195.13 FT of LT 29, Fairview Gardens Sec 1	11800 Charles Rd
TR 25B, Fairview Gardens Sec 1	11800 Charles Rd
Res H Blk 1, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410010004
Res A Blk 2, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410020001

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Legal Description	Property Address
TR 29A, Fairview Gardens Sec 1	11722 Charles Rd
TR 1 Blk 1, CYTEX	11502 Charles Rd
LT 71, FAIRVIEW GARDENS SEC 1	12010 Taylor Rd
LT 68 & TRS 67A & 69A, Fairview Gardens Sec 1	777 Wright Rd
TRS 61B-2, 62A, 62B, & 62D, Fairview Gardens Sec 1	7409 Wright Rd #A
TR 62B-1, Fairview Gardens Sec 1	7409 Wright Rd
TR 63B-1, Fairview Gardens Sec 1	7449 Wright Rd
TR 4B, ABST 228 J M Dement	Wright Off Rd aka HCAD ACCT 420850000035
LT 16, Fairview Gardens Sec 1	7938 Wright Rd
LT 17, Fairview Gardens Sec 1	7800 Wright Rd
TR 61B, Fairview Gardens Sec 1	7405 Wright Rd
Res F Blk 1, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410010002
Res G, Blk 1, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410010003
Res B Blk 2, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410020002
Res E Blk 1, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410010001
Res D Blk 2, Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410020004
LT 1, Blk 1 Fairview Gardens Sec 1, Lot 69 R/P	0 Wright Rd aka HCAD ACCT 640150020001
TR 1 BLK 1, ALLSAFE Storage Jersey Village	0 Taylor Rd # 287 aka HCAD ACCT 1241700010001
LT 47, Area 55	11900 FM 529 Rd
Res 4L, Blk 1 (Drainage) Jones Rd 290 Commercial Reserves	0 Jones Rd aka HCAD ACCT 1318410010005
Res 4M Blk 1, (Detention) Jones Rd 290 Commercial Reserves	0 Jones (off) Rd aka HCAD ACCT 1318410010006
RES C BLK 2, (Lift Station) Jones RD 290 Commercial Reserves	Jones Rd aka HCAD ACCT 1318410020003
RES 4K BLK 2, (Drainage) Jones RD 290 Commercial Reserves	Jones Rd aka HCAD ACCT 1318410020005
TR 39C, Fairview Gardens Sec 1	11407 Charles Rd
TR 39D, Fairview Gardens Sec 1	11411 Charles Rd
TR 21B, Fairview Gardens Sec 1	7602 Wright Rd
TRS 22B & 22C, Fairview Gardens Sec 1	7438 Wright Rd
TR 21A, Fairview Gardens Sec 1	7526 Wright Rd
TR 64C, FAIRVIEW GARDENS SEC 1	7523 Wright Rd
TRS 22A & 22D, Fairview Gardens Sec 1	7510 Wright Rd
TR 67B, Fairview Gardens Sec 1	7641 Wright Rd
TR 1 BLK 1, Wright Business Park	12111 Taylor Rd
TR 1 A BLK 1, Wright Business Park	12113 Taylor Rd
LT40, Fairview Gardens Sec 1 R/P	11433 Charles Rd
LT 19, Fairview Gardens Sec 1	7700 Wright Rd
N 1/2 of LT 20, Fairview Gardens Sec 1	7622 Wright Rd
S 1/2 of LT 20, Fairview Gardens Sec 1	7614 Wright Rd
TR 21A-1, Fairview Gardens Sec 1	Wright Rd aka HCAD ACCT 640150000451
TR 1B, BLK1	7935 Wright Rd
TR 1C, BLK1	7935 Wright Rd, #266
PT LT 48A, Texas Hot Shot	11610 FM 529 Rd
LT 34 & TR 33B, Fairview Gardens Sec 1	11500 Charles Rd
TR 35A, Fairview Gardens Sec 1	11500 Charles Rd
TR 36A-2, Fairview Gardens Sec 1 Par R/P	11310 Charles Rd
Lt 18, Fairview Gardens Sec 1	0 Wright Rd aka HCAD ACCT 640150000018

Exhibit “B”
Tax Increment Fund

Fund Description and Procedure

- (a) A tax increment fund for Zone Number 2 (hereinafter referred to as the “TIF Fund Number 2”) is hereby established.
- (b) The TIF Fund Number 2 may be divided into additional accounts and subaccounts authorized by resolution or ordinance of the City Council. The TIF Fund Number 2 shall consist of
 - 1. The percentage of the tax increment as defined by Section 311.012(A) of the Texas Tax Code, that each taxing unit which levies real property taxes in the Zone, other than the City, has elected to dedicate to the TIF Fund under an agreement with the City authorized by Section 311.013(f) of the Act, plus
 - 2. 100% of the City’s portion of the tax increment as defined by Section 311.012(a) of the Texas Tax Code.
- (c) The TIF Fund Number 2 shall be maintained in an account at the depository bank of the City and shall be secured in the manner prescribed by law for Texas cities. In addition, all revenues from the following sources shall be deposited into the TIF Fund Number 2:
 - 1. The sale of any obligations, if any, hereafter issued by the City and secured in whole or part from the tax increments.
 - 2. The sale of any property acquired as part of a tax increment financing plan adopted by the Board
 - 3. Other revenues dedicated to and used in the Zone Number 2.
- (d) Prior to the termination of the Zone, money shall be disbursed from the Tax Increment Fund only to pay project costs, as defined by Texas Tax Code, for the Zone Number 2, to satisfy the claims of holders of obligations for the Zone, or to pay Obligations incurred pursuant to agreements entered into to implement the project plan and reinvestment zone financing plan and achieve their purpose pursuant to Section 311.010(b) of the Texas Tax Code.

EXHIBIT “C”
Tax Increment Reinvestment Zone Board, Zone Number 2

Board of Directors

A board of directors for Zone Number 2 (hereinafter referred to as the “Board”) is hereby created consisting of seven (7) members.

Organization and Procedure

- (a) There is hereby created within the city a tax reinvestment zone board that consists of seven (7) regular board members which shall be filled by nomination of and appointment as follows:
 - 1. Five (5) board members shall be appointed by the City Council.
 - 2. Two (2) board members shall be appointed by the County Commissioners Court;
- (b) Board member seats appointed by the County Commissioners Court are contingent on the county’s participation in the Tax Increment Reinvestment Zone. If the county does not participate, or ceases participation, in the Tax Increment Reinvestment Zone, the board member seats in part (a) (2) of organization and procedure shall be filled by the City Council.

Qualifications

- (a) All regular Board Members shall be at least 18 years of age and
 - 1. Be a resident of the County; or
 - 2. Own real property in the zone, whether or not the individual resides in the county.
- (b) Any regular board member who ceases to possess such qualifications shall automatically be deemed to have vacated their membership on the board.

Terms

- (a) Initial board member appointments by the City Council shall be as follows:
 - 1. Three members shall be appointed for a term expiring December 31, 2018.
 - 2. Two members shall be appointed for a term expiring December 31, 2017.
- (b) Initial board member appointments by the county commissioners court shall be as follows:
 - 1. One member shall be appointed for a term expiring December 31, 2018.
 - 2. One member shall be appointed for a term expiring December 31, 2017.
- (c) All appointments for regular members made after the initial appointments shall be for a term of 2 years starting on January 1, except vacancies for unexpired terms which shall be filled for the remainder of the unexpired term.

Duties

- (a) The Board shall act as an advisory board to the city council in the operation and administration of Zone Number 2; all action by the board is subject to city council approval. The authority and responsibility of the board expressly includes:

1. Make recommendations to the city council regarding the administration of the Zone.
2. Make recommendations to the city council regarding agreements that are necessary or convenient to implement the project plan and reinvestment zone financing plan.
3. Make recommendations to the city council regarding agreements with local governments or political subdivisions for management of the zone or implementing the project plan and reinvestment zone financing plan.
4. Make recommendations to the city council regarding the expenditure of TIF Fund Number 2 funds related to development and redevelopment of land within the zone, in conformance with the following process.
5. Acting as the lead entity in working with other boards and commissions regarding incentives, regulations, infrastructure, and all other physical and economic development decisions related to the Zone number 2.
6. Providing a progress report to the city council annually, or as requested by the city council.

Officers

- (a) Each year the Board shall elect one of its members to serve as Chairman for a term of one year that begins on January 1 of the following year. The board of directors may elect a Vice-Chairman to preside in the absence of the Chairman or when there is a vacancy in the office of Chairman. The board may elect other officers as it considers appropriate.

Bylaws

- (a) The board may write its own bylaws establishing its own rules for its regulation. Said bylaws and amendments thereto shall be filed with the City Secretary.

Meetings

- (a) The board shall hold at least one regular meeting per quarter. These meetings shall be open to the public and at a time and place of their choosing. It may also hold such other meetings as may be necessary to accomplish the purpose of its creation. All meetings shall be public and shall conform to law.
- (b) All members including the chairperson shall vote in matters considered by the commission.

Minutes

- (a) The board shall keep a record of its proceedings in a permanent book, and a signed copy of the minutes shall be given to the City Secretary.

EXHIBIT “D”

Preliminary Project and Financing Plan



PRELIMINARY
FINANCING PLAN
TAX INCREMENT
REINVESTMENT ZONE
NUMBER 2, CITY OF
JERSEY VILLAGE, TX

APPROVED JULY XX, 2017
Resolution 2017-XX

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Introduction

The City of Jersey Village (the “City”) incorporated in 1956, and is located in northwest Harris County. The current population of the city is 7,935. The City is approximately 90% built out. The relatively undeveloped land within the City limits and its ETJ are located mainly within this proposed Reinvestment Zone.

The City of Jersey Village teamed with consultants to gather input from community stakeholders (from agencies like Harris County, the Houston-Galveston Area Council, METRO, and private land owners) and develop a conceptual plan for the area south of U.S. 290, known as Jersey Village Crossing. Jersey Village Crossing is a proposed 274 acre mixed-use development that includes a major Transit-Oriented Development component that incorporates preliminary designs for a light rail stop. Recent economic trends indicate that workers want to live in places with destinations, public and civic spaces, vibrant social life, recreational opportunities, and a reasonable commute—all of which are usually included in a mixed-use development. Jersey Village can expect reasonable growth over the next 30 years, with ongoing demand for both residential and non-residential real estate. The TOD site would capture a fair share of that growth so long as it includes a mix of mutually reinforcing land uses for both day and night.

The area designated for Transit Oriented Development (TOD) along U.S. 290 is intended to enhance the relationship between land use and transportation by focusing on design, layout and intensity of use. This area is situated on the south side of the highway. The present plan for this area includes co-location of a new central transit station with the METRO light rail and supportive reuse surrounding the site. When combined with effective transit service, the neighborhood presents more walkable opportunities nearby and safe, comfortable options for routes to walk as well as destinations to walk to. In turn, the transit provides residents and workers in the area reliable transportation choices, extending their options, and supports the more intense use of land. In addition to transit access, characteristics of this land use type often include lower speed roads and narrower cross sections to encourage safe walking, a mix of residential uses within a quarter mile of the transit service, multistory residential, sidewalks buffered from roads, reduced parking and parking behind buildings, and a mix of uses to encourage options nearby to live, work, and play. They may also include adaptive reuse of existing buildings, design elements like awnings on buildings to protect residents from weather, pedestrian scaled lighting, benches, street trees and landscaping. Safe biking facilities like bike lanes and lower road speeds can extend the range of the TOD effective area and can further provide good alternatives to walking and driving short distances.

The City believes that this development can and likely will occur before the transit piece of the development occurs. This development is envisioned to accommodate transit, but is not predicated on the transit before development happens.

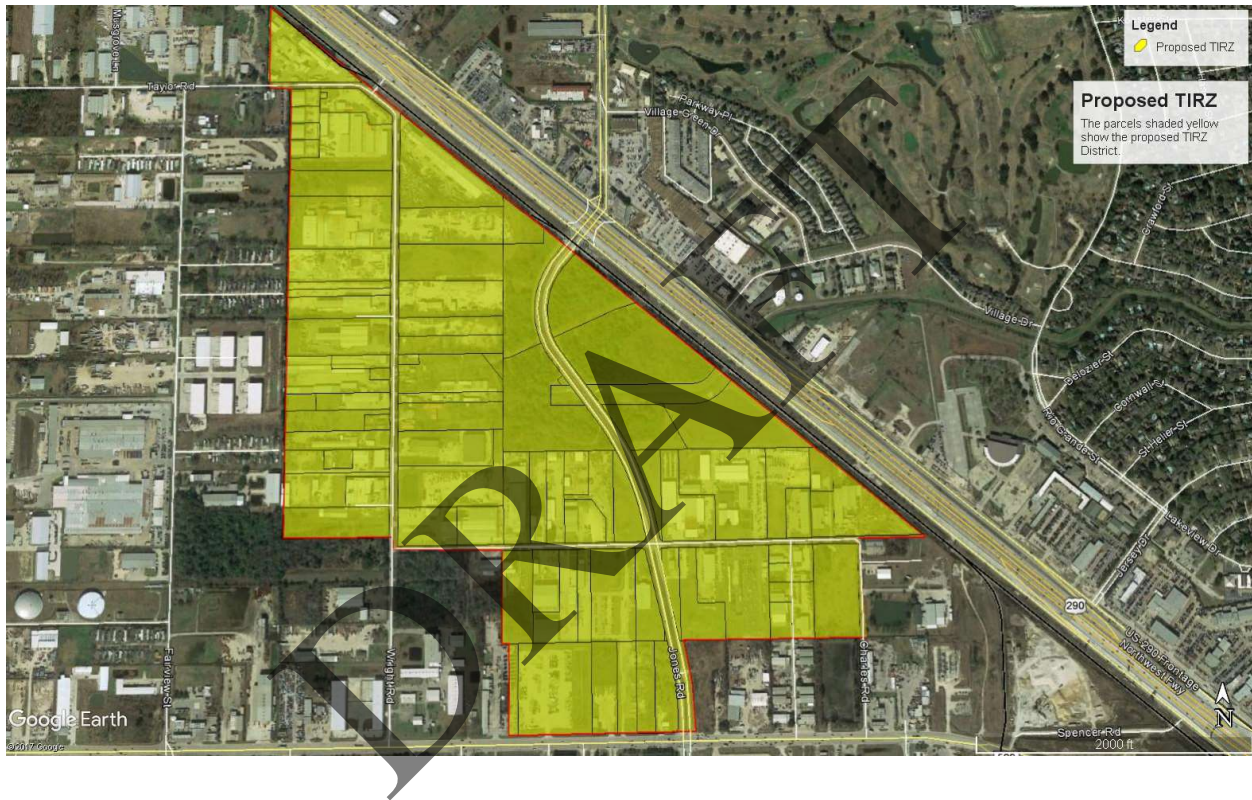
In order to facilitate this development the City is proposing the creation of Tax Increment Revitalization Zone (TIRZ) Number 2, City of Jersey Village, TX. The TIRZ as proposed will allow the City and other taxing entities to partner with each other for public improvements each may have planned for the area. The City believes that a TIRZ is the best mechanism by which to partner with private sector developers to plan, fund, and construct the needed improvements over the long-range time horizon such an ambitious undertaking might require.

Through the TIRZ, the City can both maximize the value of the ETJ to the benefit of voters and citizens, as well as contribute to the community cohesion that comes with planned development. Annexation of the ETJ will be required as part of the project. Annexation may happen through any of the means outlined in Texas State Statutes.

The TIRZ is one layer of funding to help leverage additional funding sources for city improvements. Creating a TIRZ with identified projects is an effective method to communicate the city's key areas for investment and targeted growth.

Map 1: Location of Proposed Tax Increment Reinvestment Zone

The proposed boundaries of the TIRZ are depicted below.



Benefits of the District

The creation of this proposed TIRZ District allows the City of Jersey Village to benefit from new business tax revenue, sales tax revenue, and job creation on property that is currently vacant. In addition, this will also likely spur the development of other underutilized lands to a more productive land use.

It will allow companies to make significant investments within the proposed TIRZ area that has the potential to add over \$520 million to the tax base over the proposed 30 year life of the district.

The City is proposing to capture 100% of the taxable real property incremental revenues being created within the TIRZ.

Preliminary Project Plan

This Preliminary Project Plan and Reinvestment Zone Financing Plan ("The Plan") has been prepared in accordance with the requirements of Chapter 311.011 of the Texas Tax Code and outlines the improvements to be funded and implemented by the proposed Tax Increment Reinvestment Zone Number 2, City of Jersey Village, Texas.

There are also several benefits to the city, other local taxing jurisdictions, and tax payers in general that will be accomplished with this TIRZ. One of those benefits is achieving some of the Comprehensive Plan Goals, which include:

- Invest in infrastructure, activities, and opportunities that will revitalize the highway 290 corridor to maximize its visual appeal, sense of place, and economic value.
- Promote infill and redevelopment of vacant or underutilized parcels.
- Promote the appropriate mix of land uses within the city limits and extraterritorial jurisdiction.
- Ensure that transportation, public services, and utilities are maintained and enhanced to meet the community's present and future needs.
- Provide public facilities to maintain community safety, and serve existing and new development in an efficient and cost effective manner.
- Highlight the city's image as a special community by enhancing the visual character of the city's commercial areas and community entrances.
- Encourage quality family-oriented retail, restaurant, and entertainment opportunities to provide the goods and services valued by jersey village's residents.

Other benefits for the City include:

- Provides ability to influence quality, timing, and type of development in ETJ.
- Enhances the City's tax base.
- Provides tool to partner with private developers to construct improvements.

Existing Uses and Conditions

The table below, based on information from the Comp Plan, details the existing land uses and the percentages of their respective areas within the City.

Figure 1: Current Land Uses

Land Use	City Limits		ETJ	
	Acres	Percent	Acres	Percent
Single Family	683	30.2%	15	2.1%
Multi-Family	88	3.9%	0	0.0%
Townhome	21	0.9%	0	0.0%
Manufactured	-	0.0%	25	3.6%
Total Residential	792	35.0%	40	5.7%
Parks and Open Space	83	3.7%	0	0.0%
Public/Semi-Public	180	8.0%	11	1.6%
Private Recreation	134	5.9%	0	0.0%
Retail	44	1.9%	2	0.3%
Office	28	1.2%	0	0.0%
Commercial	182	8.1%	198	28.1%
Industrial	74	3.3%	302	42.9%
Detention Pond/Lake	98	4.3%	5	0.7%
Right-of-Way	446	19.8%	28	4.0%
Railroad Right-of-Way	27	1.2%	0	0.0%
Nonresidential	1,296	57.4%	546	77.6%
Vacant	170.00	7.5%	118	16.8%
Total Acres	2,258		704	

On the following pages are maps that show the existing uses and land conditions of the proposed TIRZ area, along with the current zoning of the area.

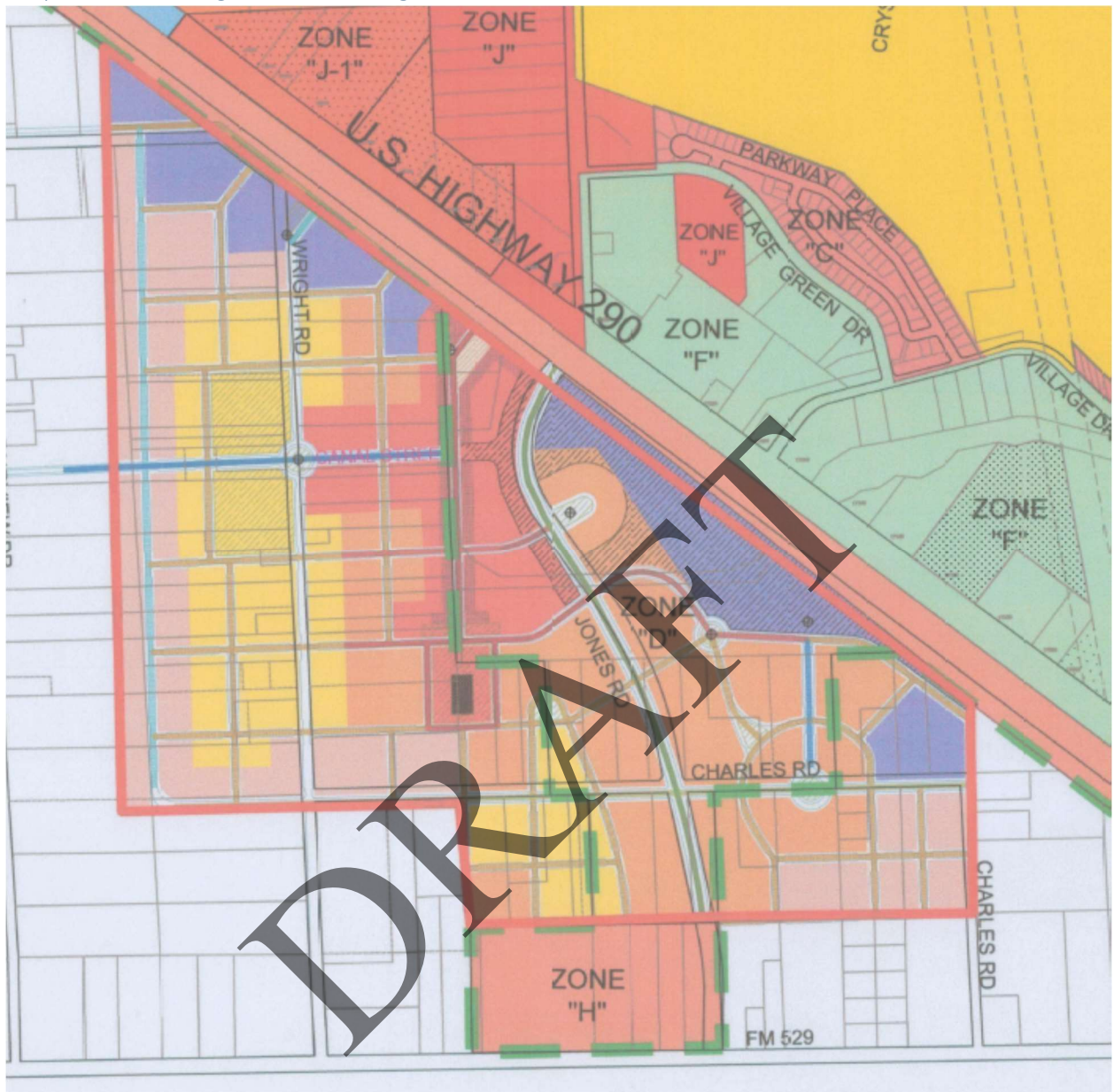
Map 2: Existing Uses and conditions of land within and around the TIRZ.



Map 3: The existing land use zoning within the TIRZ.



Map 4: The existing land use zoning with the characteristic zones overlaid.



Ordinance Changes

Other than ordinance changes that may be required by the annexation and zoning of properties currently in the ETJ, there are no other contemplated changes to the City's Code of Ordinances or Master Plan.

Non-Project Costs

Non-Project Costs will consist of unreimbursed costs of public rights-of way, utility upgrades, street relocation cost, technology investment, public open space improvements and other private investment. The projects which are expected to result from the TIRZ major infrastructure improvements consist of private investment in various development projects which will include internal infrastructure such as internal roads, water, sewer, and drainage facilities, along with the private development. The total value of such projects can reasonably be projected to total more than \$70 million at TIRZ end.

Method of Relocation

Certain TIRZ eligible projects such as road improvements may result in the relocation of existing uses depending upon its final alignment. If relocation becomes necessary and in instances where appropriate, costs associated with such relocation may, on a case-by-case basis, be considered as eligible project costs, as determined by the Board of Directors of the TIRZ. In addition, the TIRZ Board and City will consider and utilize such other methods as are available, cost effective, and efficient to aid in the relocation with due weight being given to the availability of tax increments to pay related costs.

Preliminary Financing Plan

Financial Plan Narrative

The City views its participation in the development of the Jersey Crossing area as vital to the success of the development of this area, and the long-term growth of Jersey Crossing as a community asset. The cost of the development within the proposed Zone will be a public private partnership model that has been successful in numerous other communities. The TIRZ is intended to provide a funding and/or reimbursement mechanism for major public infrastructure to provide improved roadways and public utilities to un-served properties within the zone, along with the various landscape, beautification, and urban design components that are already apart of the Form Based Codes in place in this area. The comprehensive and long-term nature of the project will promote stability, sustainable commercial, retail, and light industrial opportunities in an area that is currently underutilized and undervalued. The TIRZ may fund all or a portion of the eligible projects.

Estimated Project Costs

The City of Jersey Village is proposing the following preliminary Financial Plan, which is presented below. The dollar amounts are approximate estimates based upon assumptions that can be made of how the land will be developed. The estimates used for Capital Costs were gathered from various studies done by the city over the years, include the Impact Fee Study in 2015 and the TOD Study done in 2010. The base costs were given an inflation factor of 4% annually from the original date of their estimate, to help arrive at the estimated costs.

Proposed Budget	Amount	Category	Authorized by Tax Code
Water/Sewer	\$ 7,000,000	Capital Costs	311.002(1)(A)
Roads/sidewalks	\$ 9,000,000	Capital Costs	311.002(1)(A)
Drainage	\$ 8,000,000	Capital Costs	311.002(1)(A)
Traffic/Parking	\$ 18,000,000	Capital Costs	311.002(1)(A)
Civic Facilities	\$ 7,300,000	Capital Costs	311.002(1)(A)
Acquisition of land/easements	\$ 2,000,000	Capital Costs	311.002(1)(A)
Interest/financing	\$ 17,000,000	Interest/Financing	311.002(1)(B)
Professional Services	\$ 5,000,000	Professional Services	311.002(1)(D)
Administrative Costs	\$ 9,000,000	Administrative Costs	311.002(1)(E)
Relocation	\$ 11,300,000	Relocation	311.002(1)(F)
Organizational costs	\$ 600,000	Organizational costs	311.002(1)(G)
Operating Costs	\$ 9,000,000	Operating Costs	311.002(1)(I)
Grants	\$ 20,000,000	Discretionary	311.002(1)(L)
Total Expenses	\$ 123,200,000		

The project costs should be adjusted to actual development plans and actual bid costs when the projects occur. The intent of the preliminary plan is to show what projects can be completed and funded with tax increment revenues. It is likely that tax increments could exceed the estimates listed above and that costs could be moved between line items.

In addition to the projects described above projects that are eligible pursuant to the Texas Tax Code shall also be considered eligible project costs. The TIRZ will fund project costs at the discretion and approval of the Board of Directors of the TIRZ.

Kind, Number and Location of Proposed Public Improvements

Some of the public improvements being proposed include streets and utilities, including water, sewer, and drainage.

For wastewater projects the following are anticipated to be needed, along with the potential costs:

1	Charles Road 8" Wastewater Line	\$565,800
2	Jones Road Area 8" Wastewater Line	\$162,900
3	Charles Road Area 8" Wastewater Line	\$317,400
4	Proposed Lift Station #1 & 12" Force Main	\$791,700
5	Wright Road 10" Wastewater Line	\$775,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

The more precise locations are depicted in Exhibit A attached to this document.

For water projects the following are anticipated to be needed along with the potential costs:

1	Hwy 290 8" & 12" Water Line	\$605,900
2	FM 529 8" & 12" Water Line	\$847,400
3	Charles Road 8" & 12" Water Line Loop	\$903,900
4	Wright Road 12" Water Line	\$884,600

*Source: Water & Wastewater Impact Fee Report, November 2015, City of Jersey Village.

This is depicted in Exhibit B attached to this document.

Drainage for storm water will also have to be implemented. It is anticipated the drainage would be located along Jones Road, Charles Road, Wright Road, and the "Main Street" in the Jersey Crossing area.

The majority of these improvements will be required in the ETJ area of the City, as that area is currently without these services. The water and sewer plans have already been outlined in the "Water & Wastewater Impact Fee Report" dated November 2015 by the City of Jersey Village.

It must be stated that while the tentative location for these public improvements have been identified, final alignments will be determined at the time of design. Public infrastructure improvements and civic facilities will be considered eligible projects anywhere within the zone.

Economic Feasibility

Currently the estimated project costs for the TIRZ are \$123,200,000. The City is proposing to use 100% of the incremental increase of the Tax Rate for the entire 30 year life of the TIRZ. That

In 2010 the City had a Market Feasibility Analysis & Fiscal Impact Assessment done for the Transit Oriented Development, which is the TIRZ area. This report was completed by TXP, INC. That report shows the project the City is hoping to accomplish with the TIRZ is economically feasible.

That report looked at the amount of square footage that could reasonably be anticipated to be added in three separate categories. They are: Residential Use, Retail/Restaurants/Entertainment, and Office space. The report also provides the projected amount of property value that each of those three development areas would add.

Square Footage/Units By Phase

	Residential Units	Retail/Rest./Ent.	Office
Phase One	378	344,622	187,497
Phase Two	125	51,949	28,264
Phase Three	421	185,003	100,654
TOTAL	924	581,574	316,415

Property Values By Phase

	Residential Units	Retail/Rest./Ent.	Office	Totals
Phase One	\$59,841,800	\$39,631,560	\$21,562,172	\$121,035,532
Phase Two	\$79,552,414	\$45,605,745	\$24,812,521	\$149,970,680
Phase Three	\$146,107,500	\$66,881,125	\$36,387,725	\$249,376,350

We have used these property values by phase for our calculations for what the valuation will increase by and when. Those charts are on the following pages, under the section titled Estimated Captured Appraised Value by Year.

Based upon those numbers, the current tax rate of the City, and an estimated 1% annual appreciation rate of property values, the city will capture \$125,743,996 in incremental taxes over the 30 year life of the Zone. Current project costs are estimated to be \$123,200,000 over the 30 year life of the zone. The revenues projected exceed the expenses projected.

It should be noted as well that these revenues do not take into consideration any additional sales tax revenues the city would collect from the retail, restaurant, or entertainment establishments or any other miscellaneous licenses, fines, or fees the city can collect. The Fiscal Impact Assessment previously mentioned estimates that revenue to be over \$2.6 million annually. This economic analysis does not include any contribution Harris County would make if they choose to participate.

Estimate of Bonded Indebtedness To Be Incurred

Bonds, notes or other obligations may be issued to yield net proceeds sufficient to pay all or a portion of the eligible project costs and related professional fees that are currently estimated at, but are not limited to, \$123,200,000. The City, at its sole discretion, may issue or cause to be issued bonds, notes, or other obligations secured by tax increment revenues, the proceeds of which could be used to pay for or reimburse Project Costs, including public improvements, capitalized interest, professional fees, developer interest and costs of issuance of the bonds.

Estimated Time When Monetary Obligations Are To Be Incurred

Bond issuances, if necessary, will occur at appropriate times as determined by the City and the City's Financial Advisor. Project Costs, administrative costs, and costs related to the creation and organization of the TIRZ may be paid from the issuance of bonds or directly from tax increment revenue.

Methods and Sources of Financing

The primary source of revenue for the TIRZ will be ad valorem property taxes generated on the annual incremental value above the base year value. The City of Jersey Village will participate at 100% of the increment for the duration of the TIRZ. The City is hopeful that Harris County will also participate in the TIRZ, however at this time the County has not yet committed to participating.

To ensure timely construction of public improvements, both pay-as-you-go and various methods of financing may be utilized. These include:

- Tax Increment Bonds or Notes. As allowed by annual incremental increases in Zone assessed value, tax-exempt tax increment bonds or notes may be issued to fund improvements.
- Direct Reimbursements. Projects that are closely related to particular private development projects or public infrastructure programs of public agencies, municipalities, and authorities

may be financed through reimbursement agreements with a developer, public agency, municipality, or authority using a direct payment annually from the TIRZ increment fund.

- Other private financing. Some projects may be financed on a short-term basis through private financial institutions.
- Grants/Other Public Funds. To the extent permitted by law, efforts will be made to leverage TIRZ funds with other public funds and economic development tools.

Duration of Zone

It is being proposed that the Zone be established for a period of 30 years. As such, the final year of tax increment revenues being captured would be in 2047. Therefore, the zone would terminate on December 31, 2047.

Current Appraised Value of Taxable Real Property

Based on the 2017 Harris County Appraisal District uncertified tax roll, the estimated base year value of the proposed TIRZ will be \$86,326,245.

Estimated Captured Appraised Value By Year

The tables on the following page shows the Captured Appraised Value and the resulting revenue from the City and County, if they choose to participate for the duration of the Zone.

Jersey Village				
TIRZ Year	Year	Assessed Value	Taxes Collected	
Base	2017	\$86,326,245	\$ 640,972	
TIRZ Year	Year	Projected Annual Assessed Value	Gross New Taxes Collected	Estimated New Value Added
1	2018	\$ 87,189,507	\$ 6,410	
2	2019	\$ 209,096,903	\$ 911,572	\$ 121,035,500
3	2020	\$ 361,158,572	\$ 2,040,630	\$ 149,970,700
4	2021	\$ 614,146,557.27	\$ 3,919,066	\$ 249,376,400
5	2022	\$ 620,288,022.84	\$ 3,964,666	
6	2023	\$ 626,490,903.07	\$ 4,010,723	
7	2024	\$ 632,755,812.10	\$ 4,057,240	
8	2025	\$ 639,083,370.22	\$ 4,104,222	
9	2026	\$ 645,474,203.92	\$ 4,151,674	
10	2027	\$ 651,928,945.96	\$ 4,199,600	
11	2028	\$ 658,448,235.42	\$ 4,248,006	
12	2029	\$ 665,032,717.77	\$ 4,296,896	
13	2030	\$ 671,683,044.95	\$ 4,346,274	
14	2031	\$ 678,399,875.40	\$ 4,396,147	
15	2032	\$ 685,183,874.15	\$ 4,446,518	
16	2033	\$ 692,035,712.90	\$ 4,497,393	
17	2034	\$ 698,956,070.02	\$ 4,548,776	
18	2035	\$ 705,945,630.73	\$ 4,600,674	
19	2036	\$ 713,005,087.03	\$ 4,653,090	
20	2037	\$ 720,135,137.90	\$ 4,706,031	
21	2038	\$ 727,336,489.28	\$ 4,759,501	
22	2039	\$ 734,609,854.17	\$ 4,813,506	
23	2040	\$ 741,955,952.72	\$ 4,868,051	
24	2041	\$ 749,375,512.24	\$ 4,923,141	
25	2042	\$ 756,869,267.37	\$ 4,978,782	
26	2043	\$ 764,437,960.04	\$ 5,034,979	
27	2044	\$ 772,082,339.64	\$ 5,091,739	
28	2045	\$ 779,803,163.04	\$ 5,149,066	
29	2046	\$ 787,601,194.67	\$ 5,206,967	
30	2047	\$ 795,477,206.61	\$ 5,265,446	
Avg. Annual		\$ 652,866,237	\$ 4,206,559	
Cummulative			\$ 126,196,783	\$ 520,382,600
Assumptions:				
Years in Projection			30	
Tax Rate (Per hundred)			\$ 0.7425	
Annual Appreciation of District			1%	

Exhibit A: Wastewater Project Location Map

DRAFT

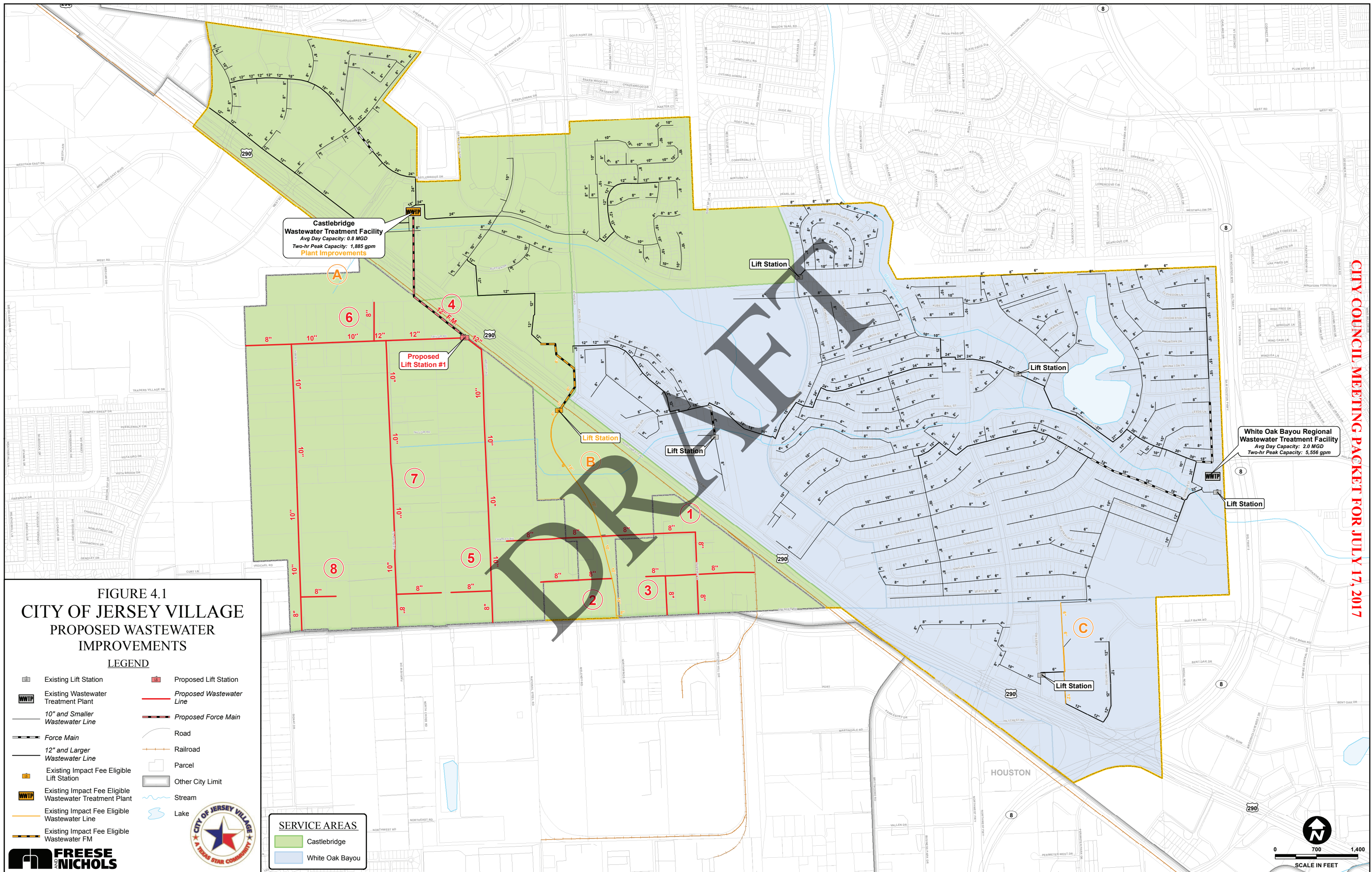


Exhibit B: Water Project Location Map

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FIGURE 3.1
CITY OF JERSEY VILLAGE
PROPOSED WATER SYSTEM
IMPROVEMENTS

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H3

AGENDA SUBJECT: Consider Resolution No. 2017-54, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Resolution No. 2017-54](#)
[Exhibit A](#) – Final Report - DRAFT

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 to discuss and take appropriate action regarding amendments to the Jersey Village Code of Ordinances, Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

The Commission recommended in its preliminary report, which was submitted to Council at its June 19, 2017 meeting, that amendments be made to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use. Additionally, the Commission requested that a Joint Public Hearing be ordered for July 17, 2017.

On July 17, 2017 the City Council and the Planning and Zoning Commission will conduct the joint public hearing and the Planning and Zoning Commission will make its final report and recommendation.

A draft final report of the expected findings of the Commission is included in the Council Packet for review.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-54, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

RESOLUTION NO. 2017-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S FINAL REPORT AS IT RELATES TO THE PROPOSAL TO AMEND THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE AT CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO ADD HEALTH CLUB AS A PERMITTED USE.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the Planning and Zoning Commission's Final Report, as it relates to amending the Jersey Village Code of Ordinances at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use, is hereby received. The report is attached hereto as "Exhibit A."

PASSED AND APPROVED this the 17th day of July, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

Exhibit A to the Resolution

DRAFT



CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION FINAL REPORT - HEALTH CLUB AS PERMITTED USE IN DISTRICT F

The Planning and Zoning Commission has previously met on June 13, 2017 and in its preliminary report recommended that Council amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

The preliminary report was submitted to the Jersey Village City Council at its June 19, 2017 meeting. The report was reviewed and the City Council ordered a Joint Public Hearing for July 17, 2017.

On July 17, 2017, the City Council and the Jersey Village Planning and Zoning Commission conducted a joint public meeting, which gave the public an opportunity to make comments concerning the proposed amendment.

The Planning and Zoning Commission after duly considering all the information before it including that gathered at the Joint Public Hearing with City Council on July 17, 2017 at 6:00 p.m., recommends that Council grant the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

The necessary amendments to the City's zoning ordinance to effect this recommendation are more specifically detailed in the attached proposed ordinance marked as Exhibit "A."

Respectfully submitted, this 19th day of July 2017.

Debra Mergel, Chairman

ATTEST:

Karen Farris, Assistant City Secretary

EXHIBIT A
PROPOSED ORDINANCE

ORDINANCE NO. 2017-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO ADD HEALTH CLUB AS A PERMITTED USE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDE BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by adding “health club” as a permitted use in District F; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, “Building and Development,” Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to add subsection (a)(24) “*health club*” as a permitted use in section 14-105 Regulations for District F (first business district), by adding the language underlined to read and provide as follows:

“Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-105.-Regulations for district F (first business district).

....

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district F except for one or more of the following uses:

- (1) Townhouses and patio homes.
- (2) Banks.
- (3) Barber and beauty shops.
- (4) Professional offices and business offices.
- (5) Educational institutions.
- (6) Hospitals, clinics and nursing care centers.
- (7) Churches and other places of worship.
- (8) Hotels and motels.
- (9) Public parks and playgrounds, public recreational facilities and community buildings.
- (10) Municipal and governmental buildings, police stations and fire stations.
- (11) Parking lots.
- (12) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
- (13) Restaurants, cafes and cafeterias.
- (14) Stores and shops for retail trade.
- (15) Theaters.
- (16) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
- (17) Garages, public.
- (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
- (19) Golf courses, country clubs, miniature golf courses, and driving ranges.
- (20) Electric power lines and electric substations, including accessory uses customarily incidental thereto; provided that any such accessory use shall not be so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibrations, noise, view or the emission of odor, dust, smoke or pollution of any other kind. The height and area, construction, and other regulations provided by this section shall not apply to uses allowed in the subpart.
- (21) The following uses are permitted in district F with a specific use permit:
 - a. Telephone switching facilities;
 - b. Child day-care operations (licensed child-care centers and school-age program centers);
 - c. Car wash facilities.
- (22) Model homes as permitted in district A.

(23) Grocery store.

(24) Health club.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of June, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H4

AGENDA SUBJECT: Consider Ordinance No. 2017-27, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add health club as a permitted use; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Ordinance No. 2017-27](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 to discuss and take appropriate action regarding the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use.

The Planning and Zoning Commission submitted its preliminary report to Council on June 19, 2017, and a Joint Public Hearing was ordered for July 17, 2017.

On July 17, 2017 the City Council and the Planning and Zoning Commission conducted a joint public hearing and the Planning and Zoning Commission made its final report and recommendations.

All of the procedural requirements of Section 14-84(c)(2) items a through c have been met. This item is to approve the ordinance that will enact the final recommendation from the Planning and Zoning Commission regarding amendments to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add health club as a permitted use.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-27, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add health club as a permitted use; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date.

ORDINANCE NO. 2017-27

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO ADD HEALTH CLUB AS A PERMITTED USE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDE BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by adding “health club” as a permitted use in District F; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, “Building and Development,” Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to add subsection (a)(24) “*health club*” as a permitted use in section 14-105 Regulations for District F (first business district), by adding the language underlined to read and provide as follows:

“Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-105.-Regulations for district F (first business district).

....

(a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district F except for one or more of the following uses:

- (1) Townhouses and patio homes.
- (2) Banks.
- (3) Barber and beauty shops.
- (4) Professional offices and business offices.
- (5) Educational institutions.
- (6) Hospitals, clinics and nursing care centers.
- (7) Churches and other places of worship.
- (8) Hotels and motels.
- (9) Public parks and playgrounds, public recreational facilities and community buildings.
- (10) Municipal and governmental buildings, police stations and fire stations.
- (11) Parking lots.
- (12) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
- (13) Restaurants, cafes and cafeterias.
- (14) Stores and shops for retail trade.
- (15) Theaters.
- (16) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
- (17) Garages, public.
- (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
- (19) Golf courses, country clubs, miniature golf courses, and driving ranges.
- (20) Electric power lines and electric substations, including accessory uses customarily incidental thereto; provided that any such accessory use shall not be so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibrations, noise, view or the emission of odor, dust, smoke or pollution of any other kind. The height and area, construction, and other regulations provided by this section shall not apply to uses allowed in the subpart.
- (21) The following uses are permitted in district F with a specific use permit:
 - a. Telephone switching facilities;
 - b. Child day-care operations (licensed child-care centers and school-age program centers);
 - c. Car wash facilities.
- (22) Model homes as permitted in district A.

(23) Grocery store.

(24) Health club.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 17th day of July, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H5

AGENDA SUBJECT: Consider Resolution No. 2017-55, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Resolution No. 2017-55](#)
[Exhibit A](#) – Final Report - DRAFT

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 to discuss and take appropriate action regarding amendments to the Jersey Village Code of Ordinances, Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

The Commission recommended in its preliminary report, which was submitted to Council at its June 19, 2017 meeting, that amendments be made to Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club. Additionally, the Commission requested that a Joint Public Hearing be ordered for July 17, 2017.

On July 17, 2017 the City Council and the Planning and Zoning Commission will conduct the joint public hearing and the Planning and Zoning Commission will make its final report and recommendation.

A draft final report of the expected findings of the Commission is included in the Council Packet for review.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-55, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

RESOLUTION NO. 2017-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S FINAL REPORT AS IT RELATES TO THE PROPOSAL TO AMEND THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE AT CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE I. IN GENERAL, SECTION 14-5 DEFINITIONS BY ADDING A DEFINITION FOR HEALTH CLUB.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the Planning and Zoning Commission's Final Report, as it relates to amending the Jersey Village Code of Ordinances at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club, is hereby received. The report is attached hereto as "Exhibit A."

PASSED AND APPROVED this the 17th day of July, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

Exhibit A to the Resolution

DRAFT



CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION FINAL REPORT - HEALTH CLUB DEFINITION

The Planning and Zoning Commission has previously met on June 13, 2017 and in its preliminary report recommended that Council amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

The preliminary report was submitted to the Jersey Village City Council at its June 19, 2017 meeting. The report was reviewed and the City Council ordered a Joint Public Hearing for July 17, 2017.

On July 17, 2017, the City Council and the Jersey Village Planning and Zoning Commission conducted a joint public meeting, which gave the public an opportunity to make comments concerning the proposed amendment.

The Planning and Zoning Commission after duly considering all the information before it including that gathered at the Joint Public Hearing with City Council on July 17, 2017 at 6:00 p.m., recommends that Council grant the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

The necessary amendments to the City's zoning ordinance to effect this recommendation are more specifically detailed in the attached proposed ordinance marked as Exhibit "A."

Respectfully submitted, this 19th day of July 2017.

Debra Mergel, Chairman

ATTEST:

Karen Farris, Assistant City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

EXHIBIT A
PROPOSED ORDINANCE

ORDINANCE NO. 2017-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE I. IN GENERAL, SECTION 14-5 DEFINITIONS ADDING HEALTH CLUB; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDE BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by adding a definition for “health club”; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, “Building and Development,” Article I. *IN GENERAL*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to add a definition for “*health club*” to section 14-5 Definitions, by adding the language underlined to read as set out in the attached Exhibit “A.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or

invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of June, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

DRAFT

EXHIBIT "A"

"Sec. 14-5. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory building means a building or structure customarily incidental and subordinate to the principal structure and located on the same lot as the principal building.

Accessory use of a building means a subordinate use or building customarily incident to and located on the lots occupied by the main use or building.

Advertising means to seek the attraction, or to direct the attention, of the public to any goods, services, merchandise, purpose or cause.

Agriculture means any land or building used for pasturage, floriculture, dairying, horticulture, forestry and livestock or poultry husbandry.

Alley means a legally established private access easement affording a secondary means of vehicular access to abutting property and not intended for general traffic circulation.

Alluvial fan flooding means flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

Alter means to change, rearrange, enlarge, extend or reduce any structure or part thereof on the same site.

Alterations means any change, addition or modification in construction or type of occupancy; any change in the structural members of a building, such as walls or partitions, columns, beams or girders; or any change which may be referred to in this chapter as "altered" or "reconstructed."

Apartment means a dwelling unit in a multiple-family dwelling.

Apex means a point on an alluvial fan or similar landform below which the low path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

Appeal means, for the purpose of flood hazard regulation, a request for a review of the floodplain administrator's interpretation of any provision of this chapter or a request for a variance.

Area of shallow flooding means a designated AO, AH or VO zone on a community's flood insurance rate map (FIRM) with a one percent chance or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of special flood hazard means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as zone A on the flood hazard boundary map (FHBM). After detailed ratemaking has been completed in preparation for publication of the FIRM, zone A usually is refined into zones A, AE, AH, AO, A1-99, VO, V1-30, VE or V.

As-built documents means documents prepared by a registered professional engineer and confirming that the public improvements are constructed as shown.

Auto body shop means any shop or garage, other than a private garage, where bodywork and painting are performed.

Base flood means the flood having a one percent chance of being equaled or exceeded in any given year.

Basement, for purposes of flood hazard regulations, means any area of the building having its floor subgrade (below ground level) on all sides.

Berm means a manmade, formed, earth mound of definite height and width used for obscuring purposes; the intent of which is to provide a transition between uses of differing intensity.

Billboard means an off-premises sign.

Block means a tract or parcel of land designated as such on a subdivision plat surrounded by streets or other physical obstructions.

Blockface means the properties abutting on one side of a street between the two nearest intersecting streets or other physical features, such as a watercourse or unsubdivided land, that defines the end of the block.

Boundary sewer line means a sewer line installed in a street bounding a development or faced on only one side by a development, which can also serve property not included in the development on the opposite side of the street.

Boundary water line means a water line, installed in a street bounding a development or faced on only one side by a development, which can also serve property not included in the development on the opposite side of the street.

Buffer means the area, space or physical means which is established to protect or insulate one land use or one building from another. Generally, buffering will be the use of landscaping (other than mere grass on a flat terrain) or the use of landscaping along with berms, walls or decorative fences that at least partially and periodically obstruct the view from the street and adjacent property in a continuous manner, of vehicular use areas, parking lots and their parked cars, and detention ponds.

Buffer yard means a strip of land, including any specified type and amount of planting or structures which may be required to protect one type of land use from another, or minimize or eliminate conflicts between them.

Build means to convert, enlarge, reconstruct or alter a building or structure.

Building . See definition in the building code article of this chapter.

Building area means ground floor area computed by using the outside dimensions, excluding the floor area of garages, open or screened porches, basements or semifurnished storage rooms not used for residential purposes.

Building height means the vertical distance measured from the established grade to the highest point of the roof surface for flat roofs; to the deck line of mansard roofs; and to the average height between eaves and ridge for gable, hip and gambrel roofs. Where a building is

located on a sloping terrain, the height may be measured from the average ground level of the grade at the building wall.

Building line means a line parallel to the front lot line. A minimum building line is the same as the minimum required front setback line.

Building, principal means a building in which is conducted the main or principal use of the lot on which such building is located.

Business frontage means the linear measurement from outer wall to outer wall of the side of the building which faces or fronts a street and which generally contains the primary entrance to the building.

Business purposes means the erection or use of any property, building, structure, permanent or temporary, for the primary purpose of conducting in such building or structure or on such property a lawful commercial enterprise in compliance with all ordinances and regulations of the city governing such activity. The term "business purpose" shall not include any property, building or structure erected or used for the primary purpose of securing a permit to erect a sign.

Cabana or dressing room means a small structure for use as a bathhouse adjacent to a swimming pool.

Car wash facility means a facility of the tunnel unit type for washing and cleaning of passenger vehicles which allows washing of multiple vehicles in a tandem arrangement while moving through the structure, to include detail areas, vacuum areas and a lobby.

Carport means a permanent structure that is attached to a residence or private garage, that covers a driveway, and that consists of a roof and one or more sides.

Certificate of compliance means a certificate issued by the city to a party intending to initiate any work or change any use of property in the city.

Child-care center means a facility licensed by the State of Texas to provide care at a location other than the permit holder's home, for seven or more children under 14 years of age, for less than 24 hours per day, but at least two hours a day, three or more days per week (40 TAC § 745.37(2)(D)).

Child day-care operations means any facility used for the following child day-care operations licensed under state law (40 TAC Ch. 745): "child-care center" and "school-age program" operations.

Church means a building wherein persons regularly assemble for religious worship and which is maintained and controlled by a religious body organized to sustain public worship, together with all accessory buildings and uses customarily associated with such primary purpose.

Clinic means the office of one or more licensed doctors who may or may not be associated in the practice of their profession.

Club means an organization of persons for special purposes or for the promulgation of sports, arts, science, literature, politics or similar activities, but not operated for profit and open only to members and not the general public.

Commercial building means any building other than a single-family residence.

Commercial message means a message placed or caused to be placed before the public by a person directly involved in the manufacture or sale of the products, property, accommodations, services, attractions or activities or possible substitutes for those things which are the subject of the message; and that refers to the offer for sale or existence for sale of products, property, accommodations, services, attractions or activities that are offered or exist for sale or for hire; or that attracts attention to a business or to products, property, accommodations, services, attractions or activities that are offered or exist for sale or for hire.

Condominium . See *Unified development*.

Courts means an open space, bounded on more than two sides by the walls of a building. An inner court is a court entirely surrounded by the exterior walls of a building. An outer court has one side open to a street or alley, yard or other permanent open space.

Critical feature means an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.

Curbline means an imaginary line drawn along the edge of the pavement on either side of a public street.

Density means the average number of dwelling units per acre for the entire development, including streets.

Developer means any person who improves or subdivides a tract of land or improves or takes any action preparatory to the erection, improvement or movement of any building or structure on a tract of land.

Development, for purposes of flood hazard regulations, means any man-made change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

District means an area of land for which there are uniform zoning regulations governing the use of buildings and premises, density of development, yard requirements and height regulations.

Double-faced sign means a single sign with two parallel sign faces back-to-back.

Dwelling, multiple-family means a building used or designed as a residence for three or more families living together independently of each other.

Dwelling, single-family means a detached building, designed for or occupied exclusively by one family.

Dwelling, two-family means a detached building, designed for or occupied by two families living independently of each other.

Dwelling unit means one or more rooms with bathroom and principal kitchen facilities designed as a self-contained unit for occupancy by one family for living, cooking and sleeping purposes.

Easement, utility means a right held by the city to make use of the land of another for a limited purpose, such as right of passage.

Electrical sign means a sign containing electrical wiring or utilizing electric current, but not a sign illuminated by an exterior light source.

Elevated building means a nonbasement building built, in the case of a building in zones A1-30, AE, A, A99, AO, AH, B, C, X and D, to have the top of the elevated floor, or in the case of a building in zones V1-390, VE or V, to have the bottom of the lowest horizontal structure member of the elevated floor elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the flow of the water; and adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of zones A1-30, AE, A, A99, AO, AH, B, C, X and D, the term "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwaters. In the case of zones V1-30, VE or V, the term "elevated building" also includes a building otherwise meeting the definition of elevated building, even though the lower area is enclosed by means of breakaway walls if the breakaway walls meet the standards of section 60.3(e)(5) of the National Flood Insurance Program regulations.

Erected means built, constructed, reconstructed, moved upon, or any physical operations on the premises required for the building. Excavations, fill, drainage and the like shall be considered a part of erection.

Excavation means any breaking of ground, except common household gardening, general farming and ground care.

Existing construction means, for the purpose of flood hazard regulation and for the purposes of determining flood insurance rates, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. The term "existing construction" may also be referred to as "existing structures."

Existing manufactured home park or subdivision, for purposes of flood hazard regulations, means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

Expansion to an existing manufactured home park or subdivision, for purposes of flood hazard regulations, means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Family means:

- (1) One person, or a group of two or more persons living together and related by blood, marriage or legal adoption, living together as a single housekeeping unit. The person thus constituting a family may also include gratuitous guests and domestic servants.
- (2) A group of individuals not related by blood, marriage or legal adoption, but living together as a single housekeeping unit. For controlling of residential density, each such group of four individuals shall constitute of a family.
- (3) A group of not more than eight individuals, not related by blood, marriage or legal adoption, which group is comprised of individuals with disabilities protected under the

Fair Housing Act, and where the group is not established within one-half mile of an existing like group.

- (4) A group of not more than six persons with disabilities and two supervisors residing in a qualified community home, as defined by the Texas Community Homes for Disabled Persons Location Act.

Filling means the depositing or dumping of any matter into or onto the ground except common household gardening and general maintenance.

Filling stations means any building or premises used for the dispensing, sale or offering for sale or retail of any automobile fuels or oils. If the dispensing, sale or offering for sale is incidental to a public garage, the premises shall be classified as a public garage.

Firewall means a wall made of fireproof material to prevent the spread of a fire from one part of a building to another.

Flag lot means a lot which has minimum frontage on a public street, which is reached via a private drive or lane whose width some distance back from the street right-of-way, meets all ordinance requirements.

Flood or flooding means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters; or
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

Flood insurance rate map (FIRM) means an official map of a community, on which the Federal Emergency Management Agency (FEMA) has delineated both the areas of special flood hazards and the risk premium zones applicable to a community.

Flood insurance study means the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, water surface elevation of the base flood, as well as the flood boundary-floodway map.

Flood protection system means those physical structural works for which funds have been authorized, appropriated and expended, and which have been constructed specifically to modify flooding in order to reduce the extent of the areas within a community subject to a special flood hazard and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

Floodplain or floodprone area means any land area susceptible to being inundated by water from any source (see definition of *Flooding*).

Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The

term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodproofing means any combination of structural and nonstructural additions, changes or adjustments to structures that reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway (regulatory floodway) means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

Freestanding structure means any building for the support, shelter or enclosure of persons, animals, chattels or moveable property of any kind and surrounded by yards or open space and not containing permanent provisions for living, sleeping or cooking.

Functionally dependent use means, for the purpose of flood hazard regulation, a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and shipbuilding and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

Garage, front load , means a private garage where the vehicle access doors to the garage face toward and are generally visible from a public view.

Garage, J-swing means a garage upon which the entry point from the street is located in front of the house and the garage door is perpendicular to the front of the house. A J-swing garage must have at least two windows, each 12 square feet or greater, oriented toward the front or the lot.

Garage, private means a garage intended for private use by the resident family with a ground floor capacity for not more than four automobiles or trucks of which not more than one vehicle shall be used for commercial purposes.

Garage, private, detached means a private garage constructed as a freestanding structure.

Garage, public means a building, or portion thereof, other than a private or storage garage, designed or used for servicing, repairing, equipping, hiring, selling or storing motor-driven vehicles.

Garage, sideloaded means a private garage where the vehicle access doors to the garage are perpendicular to the front lot line and, therefore, are generally not visible from a public way, unless the lot is a corner lot and the garage loads to a side street.

Grade means a ground elevation established for the purpose of controlling the number of stories and the height of any structure. The building grade shall be determined by the level of the ground adjacent to the walls of any structure if the finished grade is level. If the ground is not level, the grade shall be determined by averaging the elevation of the ground for each face of the structure.

Grand opening means the commencement of operation by a business in a new location or the assumption of ownership of an existing business by a new owner or group of owners.

Ground sign means a sign which is a pole sign, a monument sign or a nonconforming billboard which exists on the effective date of the ordinance. See Figure 14-19.

Habitable floor means, for the purpose of flood hazard regulation, any floor usable for the following purposes which include working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used for storage purposes only is not a habitable floor.

Half-street means a vehicular accessway created if only a portion of the required right-of-way width or pavement width is dedicated and/or constructed.

Health club, also includes the terms athletic club, gym, fitness studio, and fitness center, means a place of business which provides a place for a variety of physical exercises including facilities or studios for personal training, physical fitness training, weight and aerobic training, free weights, spinning/cycling, circuit training, yoga, Pilates, racquetball/squash courts, group fitness classes, boxing, wrestling, martial arts training, basketball courts, swimming pools and swimming lessons.

Highest adjacent grade means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Industrial means a business, plant or enterprise for production of goods, merchandise or machines.

Integrated business development means commercial development such as a strip center, mall, multitenant office building, commercial center or industrial complex in which two or more separate businesses occupy a single structure or multiple structures which share on-site parking facilities and common driveways.

Levee means a manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

Levee system means a flood protection system which consists of levees or associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

Logo sign means a sign operated and maintained by the state department of highways and public transportation within the public right-of-way along a country toll road which bears the name and trademark design of a business.

Lot means an undivided tract or parcel of land having frontage on a public street and which is, or in the future may be, offered for sale, conveyance, transfer or improvement.

Lot depth means the distance on a horizontal plane between the midpoint of the front lot line and the midpoint of the rear lot line.

Lot lines means the lines bounding a lot as follows:

- (1) *Lot line, front* means, for interior lots, a line separating the lot from the street; for corner lots, a line separating the narrowest street frontage of the lot from the street, except in those cases where the deed restrictions specify another line as the front lot line. In all cases the front lot line of a nonresidential lot shall be that side adjacent to the highest volume street.
- (2) *Lot line, rear* means a lot line opposite and most distant from the front lot line.
- (3) *Lot line, side* means any lot line not a front line or rear lot line.

Lot of record means a lot which is part of a platted subdivision, the plat of which is recorded in the office of the county clerk; a parcel or lot the deed for which was recorded in the office of the county clerk prior to March 1, 1982, and which has not been partitioned in any manner since that time.

Lot width means the distance on a horizontal plane between the midpoint of the side lot lines.

Lowest floor means, for the purpose of flood hazard regulation, the lowest floor of the lowest enclosed area (including the basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, however, that such enclosure is not built so as to render the structure in violation of the applicable nonelevation design requirement of section 60.3 of the National Flood Insurance Program regulations.

Manufactured home means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes, the term "manufactured home" also includes park trailer, travel trailers and other similar vehicles placed on a site for greater than 190 consecutive days. For insurance purposes the term "manufactured home" does not include park trailers, travel trailers and other similar vehicles.

Manufactured home park or subdivision, for purposes of flood hazard regulations, means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Marquee means a roof-like structure of a permanent nature projecting from the wall of a building.

Marquee sign means a sign on a marquee. See Figure 14-19.

Masonry means that form of construction composed of stone, brick, concrete, hollow clay tile, decorative concrete block or tile, glass block or other similar building units or materials or a combination of these materials laid up unit by unit and set in mortar. For the purposes of this definition, true stucco is considered masonry.

Mean sea level means, for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum of 1929 or other data, to which base flood elevations shown on a community's flood insurance rate map are referenced.

Mobile home means a movable or portable dwelling structure which is constructed to be towed on its own chassis, is capable of being connected to public utilities, and is designed for year round living as a single-family dwelling unit without the necessity of a permanent foundation. The term "mobile home" shall not include pickup campers, travel trailers, motor homes, converted buses, tent trailers or other transportable structures designed for temporary use (see also *Manufactured home*).

Mobile (manufactured) home park means a parcel of land under single ownership on which two or more mobile (manufactured) homes are occupied as residences. Any mobile (manufactured) home facility where two or more units are intended for long-term residential use (beyond 90 days) is considered a mobile (manufactured) home park for purposes of applying development standards.

Model home means a single-family residential structure used temporarily as an office for the sale of single-family residential structures in the same platted subdivision.

Monument sign means a ground sign supported by a solid base which is equal to but not more than 15 percent larger than the sign face base which contains no commercial message and is not attached to any building. See Figure 14-19.

Motor vehicle sales means the use of a site for sale or rental of automobiles, trucks, motorcycles, motor homes, recreational vehicles, or boats, including incidental storage, maintenance, and servicing. This use includes new and used car dealerships, motorcycle dealerships, and boat, trailer, and recreational vehicle dealerships.

Multifaced sign means a single sign with two or more faces which are not parallel or back to back.

Nameplate means a sign which denotes only the name of the person occupying the premises.

New construction means, for the purpose of determining flood hazard insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commences on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

New manufactured home park or subdivision, for purposes of flood hazard regulations, means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

Noncommercial message means a message that is not a commercial message.

Noncommercial sign means a sign directing attention to a purpose or cause not created or existing for the generation of profit or for the remuneration of individuals including, but not limited to, religious, charitable, civic or educational purposes or causes.

Nonconforming building (nonconforming structure) means a building or structure (or portion thereof) lawfully existing at the time of adoption of the ordinance from which this chapter derives, or subsequent amendment thereto, that does not conform to the provisions of this chapter relative to height, bulk, area, placement or yards for the district in which it is located.

Nonconforming use means the use of a building or structure or of a parcel or tract of land, lawfully existing at the time of adoption of this chapter or subsequent amendment thereto, that does not conform to the regulations of the district in which it is situated.

Off-premises sign means a sign which identifies a use, facility or service which is not located on the premises where such sign is displayed; identifies a product which is not produced, sold or manufactured on the premises where such sign is displayed; or advertises or otherwise directs attention to a product, service, activity, person, institution, facility or business which may or may not be identified by a brand name and which occurs or is primarily conducted, sold, manufactured, produced or offered elsewhere than on the premises where such sign is displayed.

On-premises sign means a sign which identifies the name of the owner or occupant of the premises on which the sign is located; identifies a use, facility or service located on the premises where such sign is displayed; identifies a product which produced, sold or manufactured on the premises where the sign is located; or advertises or otherwise directs attention to a product, service, activity, person, institution, facility or business which may or may not be identified by a brand name and which occurs or is primarily conducted, sold, manufactured, produced or offered on the premises where the sign is located.

Owner means any owner, authorized agent or contractor who constructs, enlarges, alters, repairs, moves or changes the occupancy of a building or structure.

Pavement width means the portion of the surface of the street available for vehicular traffic; if curbed, it is that portion of the street between the back of the curb and back of the curb.

Pawnshop shall have the meaning set out in V.T.C.A., Finance Code § 371.003.

Person means an individual, firm, partnership, corporation, company, association, joint stock association or governmental entity. It includes a trustee, receiver, assignee or similar representative of any of them.

Planned unit development (PUD) . See *Unified development* .

Portable sign means a sign designed or constructed to be easily moved from one location to another, including signs mounted upon, or designed to be mounted upon, a trailer, bench, wheeled carrier or other motorized or nonmotorized mobile structure or vehicle, whether or not its wheels have been removed. For the purpose of this chapter, trailer signs and signs on benches are portable signs.

Principal use means the main use to which the premises are devoted and the principal use for which the premises exist.

Private street means a vehicular accessway under private ownership and maintenance providing access to building units in the interior of a lot.

Projecting sign means a sign which is affixed to a building wall or structure and which extends beyond the building wall or structure more than 12 inches.

Public improvement means one or more of the following: water lines and appurtenances, sewer lines and appurtenances, streets and/or drainage facilities.

Public right-of-way means any part of a right-of-way, not privately owned or controlled, which the city or other governmental agency is responsible for maintaining.

Public street means the entire width between property lines of any road, street, way, alley, bridge or other similar thoroughfare, not privately owned or controlled, which is open to the public for vehicular traffic and which the city or other governmental agency is responsible for maintaining.

Public utility means any person, firm or corporation, municipal department, board or commission duly authorized to furnish and furnishing under federal, state or municipal regulations to the public: gas, steam, electricity, sewage disposal, communication, telephone, telegraph, transportation or water.

Reader panel means a permanently constructed changeable copy bulletin board, lighted or unlighted, with detachable precut letters and figures.

Recreational vehicle means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projections; (iii) designed to be self-propelled or permanently towable by a light duty truck; and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Regulatory floodway . See *Floodway*.

Reserve means a tract of land created within a plat that is not divided into lots or proposed for development at the time of platting.

Residential means a tract of land designed for or used exclusively to contain a dwelling unit. A primary residential area shall mean a street in which a majority of the total front footage is used for residential purposes.

Restaurant means an eating establishment whose primary function is the sale, dispensing or service of food, refreshments and beverages to customers, and which may sell alcoholic beverages as an accompaniment to meals served therein. All food must be prepared and cooked in a commercial kitchen on the premises. This may include such eating establishments as dining rooms, drive-in restaurants, fast food restaurants, cafes, cafeterias, and carryout restaurants, but specifically excludes bars, taverns, saloons, cabarets, or other similar establishments which derive 75 percent or more of the establishment's gross revenue from the on-premise sale of alcoholic beverages.

Retail shops and retail trade means a shop or establishment for the sale of goods or merchandise from a fixed location, such as a department store, boutique, or kiosk, in small or individual lots for direct consumption by the purchaser. "Retail shops or retail trade" specifically excludes a pawnshop.

Right-of-way means a street, alley or other thoroughfare or easement permanently established for passage of persons, vehicles or the location of utilities. The right-of-way is delineated by legally established lines or boundaries.

Roof sign means a sign erected or maintained above or on the sloped roof of any building or above the parapet wall or the mansard roof of a flat-roof building.

Roofline means the height above finished grade of the upper beam, rafter, ridge or purlin of any building.

School-age program center means a facility licensed by the State of Texas providing supervision and recreation, skills instruction, or skills training for at least two hours a day and three days a week to children attending pre-kindergarten through grade six. A school-age program operates before or after the customary school day and may also operate during school holidays, the summer period, or any other time when school is not in session (40 TAC § 745.37(2)(H)).

Screening means fences, walls, trees, shrubbery and other landscape elements used to conceal or interfere with the view and reduce noise impact thereof from adjacent properties and public rights-of-way at street level in accordance with the standards set forth in this chapter.

Service centers means a one-story building containing a minimum of 25 percent office space. The remaining space shall be used for other business functions governed by use regulations for District J.

Setback means the minimum unoccupied distance between the lot line and the principal and accessory buildings, as required in this chapter.

Setback, front means the minimum unoccupied distance, extending the full lot width, between the principal and accessory buildings and the front lot line.

Setback, rear means the minimum required unoccupied distance, extending the full lot width, between the principal and accessory buildings and the lot line opposite the front lot line.

Setback, side means the minimum required unoccupied distance, extending from the front setback to the rear setback, between the principal and accessory buildings and the side lot line.

Sign means any structure, part thereof or device of inscription which is located upon, attached to, or painted or represented on any land or on the outside of any building or structure, or on an awning, canopy, marquee or similar appendage, or displayed or shown so as to be seen from the outside of the building or structure, and which displays or includes any numeral letter, work model, banner, emblem, insignia, symbol, device, monogram, heraldry, trademark, light or other representation used as or in the nature of an announcement, advertisement, attention arrester, direction warning or designation of any person, industry or activity, or any combination thereof.

Sign area means the total square footage of all sign faces, including that portion of the sign structure or trim which contains any wording, symbols, identifying color or pictures; provided, however, that in the case of a double-faced sign, the sign area shall be the total square footage of one face.

Sign face means the sign face area of any sign upon, against or through which the message is displayed or illustrated; provided, however, that the sign face area of a sign on which the words, letters or symbols are independently mounted shall be that of the smallest regular geometric form that will wholly contain all of the message. See Figure 14-19.

Sign structure means a structure which supports or is capable of supporting a sign. A sign structure may be a single pole and may or may not be an integral part of a building.

Single-family dwelling means a building containing only one dwelling unit and/or occupied by only one family or group of individuals included within the definition of family.

Single-occupant detached commercial or industrial building means a commercial or industrial building which contains a single occupant and which is not a part of an integrated business development or which is located in a reserve that is part of, but is physically separated by a distance of more than 50 feet from any other structure in, an integrated business development.

Site plan means a plan showing all salient features of a proposed development, so that it may be evaluated in order to determine whether it meets the provisions of this chapter.

Spectacular sign means a sign that has one or more of the following as elements in its physical structure:

- (1) Automatically changing advertising that changes more often than once every five minutes (not including date, time, temperature);
- (2) Blinking, rotating, moving, chasing, flashing, glaring, strobe, scintillating or spot lights, or similar devices;
- (3) Lights or colored elements creating a continuously moving, shimmering or prismatic effect; or
- (4) Rotating or moving parts.

Start of construction, for flood hazard regulatory purposes, means permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways, nor does it include excavation for basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Story means that part of a building between the surface of a floor and the ceiling immediately above.

Story, half means that which covers a floor area of not more than 50 percent of the floor area and the ceiling immediately above.

Street means any public or private street or easement used for access.

Street, arterial means roads of regional importance or the main roads of a community. Direct access is primarily limited to significant land uses.

Street, collector means that which provides access to nonresidential land uses and connects residential streets to the system's arterial streets.

Street, expressway means a road intended to serve interstate or high speed, high volume urban traffic. Access to an expressway is limited to other expressways and major streets.

Street frontage means the length of a lot or tract of land which is adjacent to a public or private street.

Streetline means the line establishing the outer most boundary of the street right-of-way.

Street, local means a street which provides access to adjacent land; characterized by low volume and low speeds.

Structural alterations means any change in the supporting members of a structure, such as bearing walls, columns, beams or girders.

Structure means anything constructed or erected, which requires location on the ground or attached to something having a location on the ground including, but not limited to, buildings of all types, advertising signs and billboards, but excluding (1) fences, boundary and retaining walls in the side or rear yard, and (2) basketball goals, flagpoles, and ornamental yard lights.

Structure, for flood hazard regulatory purposes, means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

Subdivision plat means a map or drawing of a proposed subdivision prepared in a manner suitable for recording in the county records and containing accurate and detailed engineering and survey data, dimensions, dedicatory statements and certificates.

(1) Preliminary plat: see section 14-55(1).

(2) Final plat: see section 14-55(2).

Substantial damage, for flood hazard regulatory purposes, means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial improvement, for flood hazard regulatory purposes, means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before "start of construction" of the improvement. This includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either: (1) any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary conditions or (2) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Temporary building means a building used for a temporary period of time in connection with construction on the premises of which it is located, real estate sales, and educational, municipal or church functions.

Temporary sign means a sign constructed of cloth, canvas, light fabric, cardboard, wallboard or other light material. A portable sign shall not be considered a temporary sign.

Townhouse means a structure which is one of a series of dwelling units designed and used for only single-family occupancy, ground to sky, with no entrances or exits to or from the adjoining structures, if any.

Underground shelter means any structure built primarily below ground level.

Unified development means the separate ownership of single units or apartments in a multiple unit structure with common elements. (See Vernon's Ann. Civ. St. art. 1301a).

Use means the purpose or activity for which any land or building is designed, arranged or intended, or for which it is so occupied or maintained, and shall include any manner of such activity with respect to the standards of this chapter.

Utility structure means any structure built primarily for the storage of tools, such as garden and lawn equipment.

Variance, for flood hazard regulatory purposes, is a grant of relief to a person from the requirement of this chapter when specific enforcement would result in unnecessary hardship. A variance, therefore, permits construction or development in a manner otherwise prohibited by this chapter (for floodplain management purposes, see subsection 14-225(f) for full requirements).

Violation, for flood hazard regulatory purposes, means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A

structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in section 14-225 is presumed to be in violation until such time as that documentation is provided.

Wall line means the surface that connects the foundation to the roof.

Wall sign means a flat sign, either of solid face construction or individual letters, symbols or pictures, erected, installed or printed, which is placed against the exterior wall of any building or structure and which does not extend more than eight inches from the exterior wall and does not extend above the wall line.

Water surface elevation means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 or other data, where specified, of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Watercourse means a definite channel of a stream in which water flows within a defined bed and banks, originating from a definite source. The water may flow continuously or intermittently, and if the latter, with some degree of regularity, depending on the characteristics of the source.

Yard, front means the space enclosed by the front lot line, the side lot lines and a line parallel to the front lot line and even with the main building or any projections thereof, other than steps, or planter box.

Yard, rear means the space unoccupied, except for freestanding buildings between the rear of the main building (dwelling) and the rear lot line.

Yard, side means the open space between a building and the side lot lines, but not including any part of the front or rear yards.

Zero property line housing means housing commonly known as patio homes. It is a detached living unit constructed on a smaller lot in which one side of the unit is placed on the property line without openings. This concept utilizes the entire lot with a living unit that has a private side and rear yard. The front yard of the unit is reduced in size to contain the auto ingress and egress area along with the guest entry area.

Zoning district map means the map incorporated into this chapter and made a part of this chapter by reference thereto.”

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H6

AGENDA SUBJECT: Consider Ordinance No. 2017-28, amending Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Ordinance No. 2017-28](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 to discuss and take appropriate action regarding the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

The Planning and Zoning Commission submitted its preliminary report to Council on June 19, 2017, and a Joint Public Hearing was ordered for July 17, 2017.

On July 17, 2017 the City Council and the Planning and Zoning Commission conducted a joint public hearing and the Planning and Zoning Commission made its final report and recommendations.

All of the procedural requirements of Section 14-84(c)(2) items a through c have been met. This item is to approve the ordinance that will enact the final recommendation from the Planning and Zoning Commission regarding amendments to Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-28, amending Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date.

ORDINANCE NO. 2017-28

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE I. IN GENERAL, SECTION 14-5 DEFINITIONS ADDING HEALTH CLUB; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDE BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by adding a definition for “health club”; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, “Building and Development,” Article I. *IN GENERAL*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to add a definition for “*health club*” to section 14-5 Definitions, by adding the language underlined to read as set out in the attached Exhibit “A.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or

invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 17th day of July 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

EXHIBIT "A"

“Sec. 14-5. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory building means a building or structure customarily incidental and subordinate to the principal structure and located on the same lot as the principal building.

Accessory use of a building means a subordinate use or building customarily incident to and located on the lots occupied by the main use or building.

Advertising means to seek the attraction, or to direct the attention, of the public to any goods, services, merchandise, purpose or cause.

Agriculture means any land or building used for pasturage, floriculture, dairying, horticulture, forestry and livestock or poultry husbandry.

Alley means a legally established private access easement affording a secondary means of vehicular access to abutting property and not intended for general traffic circulation.

Alluvial fan flooding means flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

Alter means to change, rearrange, enlarge, extend or reduce any structure or part thereof on the same site.

Alterations means any change, addition or modification in construction or type of occupancy; any change in the structural members of a building, such as walls or partitions, columns, beams or girders; or any change which may be referred to in this chapter as "altered" or "reconstructed."

Apartment means a dwelling unit in a multiple-family dwelling.

Apex means a point on an alluvial fan or similar landform below which the low path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

Appeal means, for the purpose of flood hazard regulation, a request for a review of the floodplain administrator's interpretation of any provision of this chapter or a request for a variance.

Area of shallow flooding means a designated AO, AH or VO zone on a community's flood insurance rate map (FIRM) with a one percent chance or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of special flood hazard means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as zone A on the flood hazard boundary map (FHBM). After detailed ratemaking has been completed in preparation for publication of the FIRM, zone A usually is refined into zones A, AE, AH, AO, A1-99, VO, V1-30, VE or V.

As-built documents means documents prepared by a registered professional engineer and confirming that the public improvements are constructed as shown.

Auto body shop means any shop or garage, other than a private garage, where bodywork and painting are performed.

Base flood means the flood having a one percent chance of being equaled or exceeded in any given year.

Basement, for purposes of flood hazard regulations, means any area of the building having its floor subgrade (below ground level) on all sides.

Berm means a manmade, formed, earth mound of definite height and width used for obscuring purposes; the intent of which is to provide a transition between uses of differing intensity.

Billboard means an off-premises sign.

Block means a tract or parcel of land designated as such on a subdivision plat surrounded by streets or other physical obstructions.

Blockface means the properties abutting on one side of a street between the two nearest intersecting streets or other physical features, such as a watercourse or unsubdivided land, that defines the end of the block.

Boundary sewer line means a sewer line installed in a street bounding a development or faced on only one side by a development, which can also serve property not included in the development on the opposite side of the street.

Boundary water line means a water line, installed in a street bounding a development or faced on only one side by a development, which can also serve property not included in the development on the opposite side of the street.

Buffer means the area, space or physical means which is established to protect or insulate one land use or one building from another. Generally, buffering will be the use of landscaping (other than mere grass on a flat terrain) or the use of landscaping along with berms, walls or decorative fences that at least partially and periodically obstruct the view from the street and adjacent property in a continuous manner, of vehicular use areas, parking lots and their parked cars, and detention ponds.

Buffer yard means a strip of land, including any specified type and amount of planting or structures which may be required to protect one type of land use from another, or minimize or eliminate conflicts between them.

Build means to convert, enlarge, reconstruct or alter a building or structure.

Building . See definition in the building code article of this chapter.

Building area means ground floor area computed by using the outside dimensions, excluding the floor area of garages, open or screened porches, basements or semifurnished storage rooms not used for residential purposes.

Building height means the vertical distance measured from the established grade to the highest point of the roof surface for flat roofs; to the deck line of mansard roofs; and to the average height between eaves and ridge for gable, hip and gambrel roofs. Where a building is

located on a sloping terrain, the height may be measured from the average ground level of the grade at the building wall.

Building line means a line parallel to the front lot line. A minimum building line is the same as the minimum required front setback line.

Building, principal means a building in which is conducted the main or principal use of the lot on which such building is located.

Business frontage means the linear measurement from outer wall to outer wall of the side of the building which faces or fronts a street and which generally contains the primary entrance to the building.

Business purposes means the erection or use of any property, building, structure, permanent or temporary, for the primary purpose of conducting in such building or structure or on such property a lawful commercial enterprise in compliance with all ordinances and regulations of the city governing such activity. The term "business purpose" shall not include any property, building or structure erected or used for the primary purpose of securing a permit to erect a sign.

Cabana or dressing room means a small structure for use as a bathhouse adjacent to a swimming pool.

Car wash facility means a facility of the tunnel unit type for washing and cleaning of passenger vehicles which allows washing of multiple vehicles in a tandem arrangement while moving through the structure, to include detail areas, vacuum areas and a lobby.

Carport means a permanent structure that is attached to a residence or private garage, that covers a driveway, and that consists of a roof and one or more sides.

Certificate of compliance means a certificate issued by the city to a party intending to initiate any work or change any use of property in the city.

Child-care center means a facility licensed by the State of Texas to provide care at a location other than the permit holder's home, for seven or more children under 14 years of age, for less than 24 hours per day, but at least two hours a day, three or more days per week (40 TAC § 745.37(2)(D)).

Child day-care operations means any facility used for the following child day-care operations licensed under state law (40 TAC Ch. 745): "child-care center" and "school-age program" operations.

Church means a building wherein persons regularly assemble for religious worship and which is maintained and controlled by a religious body organized to sustain public worship, together with all accessory buildings and uses customarily associated with such primary purpose.

Clinic means the office of one or more licensed doctors who may or may not be associated in the practice of their profession.

Club means an organization of persons for special purposes or for the promulgation of sports, arts, science, literature, politics or similar activities, but not operated for profit and open only to members and not the general public.

Commercial building means any building other than a single-family residence.

Commercial message means a message placed or caused to be placed before the public by a person directly involved in the manufacture or sale of the products, property, accommodations, services, attractions or activities or possible substitutes for those things which are the subject of the message; and that refers to the offer for sale or existence for sale of products, property, accommodations, services, attractions or activities that are offered or exist for sale or for hire; or that attracts attention to a business or to products, property, accommodations, services, attractions or activities that are offered or exist for sale or for hire.

Condominium . See *Unified development*.

Courts means an open space, bounded on more than two sides by the walls of a building. An inner court is a court entirely surrounded by the exterior walls of a building. An outer court has one side open to a street or alley, yard or other permanent open space.

Critical feature means an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.

Curbline means an imaginary line drawn along the edge of the pavement on either side of a public street.

Density means the average number of dwelling units per acre for the entire development, including streets.

Developer means any person who improves or subdivides a tract of land or improves or takes any action preparatory to the erection, improvement or movement of any building or structure on a tract of land.

Development, for purposes of flood hazard regulations, means any man-made change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

District means an area of land for which there are uniform zoning regulations governing the use of buildings and premises, density of development, yard requirements and height regulations.

Double-faced sign means a single sign with two parallel sign faces back-to-back.

Dwelling, multiple-family means a building used or designed as a residence for three or more families living together independently of each other.

Dwelling, single-family means a detached building, designed for or occupied exclusively by one family.

Dwelling, two-family means a detached building, designed for or occupied by two families living independently of each other.

Dwelling unit means one or more rooms with bathroom and principal kitchen facilities designed as a self-contained unit for occupancy by one family for living, cooking and sleeping purposes.

Easement, utility means a right held by the city to make use of the land of another for a limited purpose, such as right of passage.

Electrical sign means a sign containing electrical wiring or utilizing electric current, but not a sign illuminated by an exterior light source.

Elevated building means a nonbasement building built, in the case of a building in zones A1-30, AE, A, A99, AO, AH, B, C, X and D, to have the top of the elevated floor, or in the case of a building in zones V1-390, VE or V, to have the bottom of the lowest horizontal structure member of the elevated floor elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the flow of the water; and adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of zones A1-30, AE, A, A99, AO, AH, B, C, X and D, the term "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwaters. In the case of zones V1-30, VE or V, the term "elevated building" also includes a building otherwise meeting the definition of elevated building, even though the lower area is enclosed by means of breakaway walls if the breakaway walls meet the standards of section 60.3(e)(5) of the National Flood Insurance Program regulations.

Erected means built, constructed, reconstructed, moved upon, or any physical operations on the premises required for the building. Excavations, fill, drainage and the like shall be considered a part of erection.

Excavation means any breaking of ground, except common household gardening, general farming and ground care.

Existing construction means, for the purpose of flood hazard regulation and for the purposes of determining flood insurance rates, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. The term "existing construction" may also be referred to as "existing structures."

Existing manufactured home park or subdivision, for purposes of flood hazard regulations, means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

Expansion to an existing manufactured home park or subdivision, for purposes of flood hazard regulations, means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Family means:

- (1) One person, or a group of two or more persons living together and related by blood, marriage or legal adoption, living together as a single housekeeping unit. The person thus constituting a family may also include gratuitous guests and domestic servants.
- (2) A group of individuals not related by blood, marriage or legal adoption, but living together as a single housekeeping unit. For controlling of residential density, each such group of four individuals shall constitute of a family.
- (3) A group of not more than eight individuals, not related by blood, marriage or legal adoption, which group is comprised of individuals with disabilities protected under the

Fair Housing Act, and where the group is not established within one-half mile of an existing like group.

- (4) A group of not more than six persons with disabilities and two supervisors residing in a qualified community home, as defined by the Texas Community Homes for Disabled Persons Location Act.

Filling means the depositing or dumping of any matter into or onto the ground except common household gardening and general maintenance.

Filling stations means any building or premises used for the dispensing, sale or offering for sale or retail of any automobile fuels or oils. If the dispensing, sale or offering for sale is incidental to a public garage, the premises shall be classified as a public garage.

Firewall means a wall made of fireproof material to prevent the spread of a fire from one part of a building to another.

Flag lot means a lot which has minimum frontage on a public street, which is reached via a private drive or lane whose width some distance back from the street right-of-way, meets all ordinance requirements.

Flood or flooding means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters; or
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

Flood insurance rate map (FIRM) means an official map of a community, on which the Federal Emergency Management Agency (FEMA) has delineated both the areas of special flood hazards and the risk premium zones applicable to a community.

Flood insurance study means the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, water surface elevation of the base flood, as well as the flood boundary-floodway map.

Flood protection system means those physical structural works for which funds have been authorized, appropriated and expended, and which have been constructed specifically to modify flooding in order to reduce the extent of the areas within a community subject to a special flood hazard and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

Floodplain or floodprone area means any land area susceptible to being inundated by water from any source (see definition of *Flooding*).

Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The

term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodproofing means any combination of structural and nonstructural additions, changes or adjustments to structures that reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway (regulatory floodway) means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

Freestanding structure means any building for the support, shelter or enclosure of persons, animals, chattels or moveable property of any kind and surrounded by yards or open space and not containing permanent provisions for living, sleeping or cooking.

Functionally dependent use means, for the purpose of flood hazard regulation, a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and shipbuilding and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

Garage, front load , means a private garage where the vehicle access doors to the garage face toward and are generally visible from a public view.

Garage, J-swing means a garage upon which the entry point from the street is located in front of the house and the garage door is perpendicular to the front of the house. A J-swing garage must have at least two windows, each 12 square feet or greater, oriented toward the front or the lot.

Garage, private means a garage intended for private use by the resident family with a ground floor capacity for not more than four automobiles or trucks of which not more than one vehicle shall be used for commercial purposes.

Garage, private, detached means a private garage constructed as a freestanding structure.

Garage, public means a building, or portion thereof, other than a private or storage garage, designed or used for servicing, repairing, equipping, hiring, selling or storing motor-driven vehicles.

Garage, sideloaded means a private garage where the vehicle access doors to the garage are perpendicular to the front lot line and, therefore, are generally not visible from a public way, unless the lot is a corner lot and the garage loads to a side street.

Grade means a ground elevation established for the purpose of controlling the number of stories and the height of any structure. The building grade shall be determined by the level of the ground adjacent to the walls of any structure if the finished grade is level. If the ground is not level, the grade shall be determined by averaging the elevation of the ground for each face of the structure.

Grand opening means the commencement of operation by a business in a new location or the assumption of ownership of an existing business by a new owner or group of owners.

Ground sign means a sign which is a pole sign, a monument sign or a nonconforming billboard which exists on the effective date of the ordinance. See Figure 14-19.

Habitable floor means, for the purpose of flood hazard regulation, any floor usable for the following purposes which include working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used for storage purposes only is not a habitable floor.

Half-street means a vehicular accessway created if only a portion of the required right-of-way width or pavement width is dedicated and/or constructed.

Health club, also includes the terms athletic club, gym, fitness studio, and fitness center, means a place of business which provides a place for a variety of physical exercises including facilities or studios for personal training, physical fitness training, weight and aerobic training, free weights, spinning/cycling, circuit training, yoga, Pilates, racquetball/squash courts, group fitness classes, boxing, wrestling, martial arts training, basketball courts, swimming pools and swimming lessons.

Highest adjacent grade means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Industrial means a business, plant or enterprise for production of goods, merchandise or machines.

Integrated business development means commercial development such as a strip center, mall, multitenant office building, commercial center or industrial complex in which two or more separate businesses occupy a single structure or multiple structures which share on-site parking facilities and common driveways.

Levee means a manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

Levee system means a flood protection system which consists of levees or associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

Logo sign means a sign operated and maintained by the state department of highways and public transportation within the public right-of-way along a country toll road which bears the name and trademark design of a business.

Lot means an undivided tract or parcel of land having frontage on a public street and which is, or in the future may be, offered for sale, conveyance, transfer or improvement.

Lot depth means the distance on a horizontal plane between the midpoint of the front lot line and the midpoint of the rear lot line.

Lot lines means the lines bounding a lot as follows:

- (1) *Lot line, front* means, for interior lots, a line separating the lot from the street; for corner lots, a line separating the narrowest street frontage of the lot from the street, except in those cases where the deed restrictions specify another line as the front lot line. In all cases the front lot line of a nonresidential lot shall be that side adjacent to the highest volume street.
- (2) *Lot line, rear* means a lot line opposite and most distant from the front lot line.
- (3) *Lot line, side* means any lot line not a front line or rear lot line.

Lot of record means a lot which is part of a platted subdivision, the plat of which is recorded in the office of the county clerk; a parcel or lot the deed for which was recorded in the office of the county clerk prior to March 1, 1982, and which has not been partitioned in any manner since that time.

Lot width means the distance on a horizontal plane between the midpoint of the side lot lines.

Lowest floor means, for the purpose of flood hazard regulation, the lowest floor of the lowest enclosed area (including the basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, however, that such enclosure is not built so as to render the structure in violation of the applicable nonelevation design requirement of section 60.3 of the National Flood Insurance Program regulations.

Manufactured home means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes, the term "manufactured home" also includes park trailer, travel trailers and other similar vehicles placed on a site for greater than 190 consecutive days. For insurance purposes the term "manufactured home" does not include park trailers, travel trailers and other similar vehicles.

Manufactured home park or subdivision, for purposes of flood hazard regulations, means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Marquee means a roof-like structure of a permanent nature projecting from the wall of a building.

Marquee sign means a sign on a marquee. See Figure 14-19.

Masonry means that form of construction composed of stone, brick, concrete, hollow clay tile, decorative concrete block or tile, glass block or other similar building units or materials or a combination of these materials laid up unit by unit and set in mortar. For the purposes of this definition, true stucco is considered masonry.

Mean sea level means, for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum of 1929 or other data, to which base flood elevations shown on a community's flood insurance rate map are referenced.

Mobile home means a movable or portable dwelling structure which is constructed to be towed on its own chassis, is capable of being connected to public utilities, and is designed for year round living as a single-family dwelling unit without the necessity of a permanent foundation. The term "mobile home" shall not include pickup campers, travel trailers, motor homes, converted buses, tent trailers or other transportable structures designed for temporary use (see also *Manufactured home*).

Mobile (manufactured) home park means a parcel of land under single ownership on which two or more mobile (manufactured) homes are occupied as residences. Any mobile (manufactured) home facility where two or more units are intended for long-term residential use (beyond 90 days) is considered a mobile (manufactured) home park for purposes of applying development standards.

Model home means a single-family residential structure used temporarily as an office for the sale of single-family residential structures in the same platted subdivision.

Monument sign means a ground sign supported by a solid base which is equal to but not more than 15 percent larger than the sign face base which contains no commercial message and is not attached to any building. See Figure 14-19.

Motor vehicle sales means the use of a site for sale or rental of automobiles, trucks, motorcycles, motor homes, recreational vehicles, or boats, including incidental storage, maintenance, and servicing. This use includes new and used car dealerships, motorcycle dealerships, and boat, trailer, and recreational vehicle dealerships.

Multifaced sign means a single sign with two or more faces which are not parallel or back to back.

Nameplate means a sign which denotes only the name of the person occupying the premises.

New construction means, for the purpose of determining flood hazard insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commences on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

New manufactured home park or subdivision, for purposes of flood hazard regulations, means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

Noncommercial message means a message that is not a commercial message.

Noncommercial sign means a sign directing attention to a purpose or cause not created or existing for the generation of profit or for the remuneration of individuals including, but not limited to, religious, charitable, civic or educational purposes or causes.

Nonconforming building (nonconforming structure) means a building or structure (or portion thereof) lawfully existing at the time of adoption of the ordinance from which this chapter derives, or subsequent amendment thereto, that does not conform to the provisions of this chapter relative to height, bulk, area, placement or yards for the district in which it is located.

Nonconforming use means the use of a building or structure or of a parcel or tract of land, lawfully existing at the time of adoption of this chapter or subsequent amendment thereto, that does not conform to the regulations of the district in which it is situated.

Off-premises sign means a sign which identifies a use, facility or service which is not located on the premises where such sign is displayed; identifies a product which is not produced, sold or manufactured on the premises where such sign is displayed; or advertises or otherwise directs attention to a product, service, activity, person, institution, facility or business which may or may not be identified by a brand name and which occurs or is primarily conducted, sold, manufactured, produced or offered elsewhere than on the premises where such sign is displayed.

On-premises sign means a sign which identifies the name of the owner or occupant of the premises on which the sign is located; identifies a use, facility or service located on the premises where such sign is displayed; identifies a product which produced, sold or manufactured on the premises where the sign is located; or advertises or otherwise directs attention to a product, service, activity, person, institution, facility or business which may or may not be identified by a brand name and which occurs or is primarily conducted, sold, manufactured, produced or offered on the premises where the sign is located.

Owner means any owner, authorized agent or contractor who constructs, enlarges, alters, repairs, moves or changes the occupancy of a building or structure.

Pavement width means the portion of the surface of the street available for vehicular traffic; if curbed, it is that portion of the street between the back of the curb and back of the curb.

Pawnshop shall have the meaning set out in V.T.C.A., Finance Code § 371.003.

Person means an individual, firm, partnership, corporation, company, association, joint stock association or governmental entity. It includes a trustee, receiver, assignee or similar representative of any of them.

Planned unit development (PUD) . See *Unified development* .

Portable sign means a sign designed or constructed to be easily moved from one location to another, including signs mounted upon, or designed to be mounted upon, a trailer, bench, wheeled carrier or other motorized or nonmotorized mobile structure or vehicle, whether or not its wheels have been removed. For the purpose of this chapter, trailer signs and signs on benches are portable signs.

Principal use means the main use to which the premises are devoted and the principal use for which the premises exist.

Private street means a vehicular accessway under private ownership and maintenance providing access to building units in the interior of a lot.

Projecting sign means a sign which is affixed to a building wall or structure and which extends beyond the building wall or structure more than 12 inches.

Public improvement means one or more of the following: water lines and appurtenances, sewer lines and appurtenances, streets and/or drainage facilities.

Public right-of-way means any part of a right-of-way, not privately owned or controlled, which the city or other governmental agency is responsible for maintaining.

Public street means the entire width between property lines of any road, street, way, alley, bridge or other similar thoroughfare, not privately owned or controlled, which is open to the public for vehicular traffic and which the city or other governmental agency is responsible for maintaining.

Public utility means any person, firm or corporation, municipal department, board or commission duly authorized to furnish and furnishing under federal, state or municipal regulations to the public: gas, steam, electricity, sewage disposal, communication, telephone, telegraph, transportation or water.

Reader panel means a permanently constructed changeable copy bulletin board, lighted or unlighted, with detachable precut letters and figures.

Recreational vehicle means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projections; (iii) designed to be self-propelled or permanently towable by a light duty truck; and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Regulatory floodway . See *Floodway*.

Reserve means a tract of land created within a plat that is not divided into lots or proposed for development at the time of platting.

Residential means a tract of land designed for or used exclusively to contain a dwelling unit. A primary residential area shall mean a street in which a majority of the total front footage is used for residential purposes.

Restaurant means an eating establishment whose primary function is the sale, dispensing or service of food, refreshments and beverages to customers, and which may sell alcoholic beverages as an accompaniment to meals served therein. All food must be prepared and cooked in a commercial kitchen on the premises. This may include such eating establishments as dining rooms, drive-in restaurants, fast food restaurants, cafes, cafeterias, and carryout restaurants, but specifically excludes bars, taverns, saloons, cabarets, or other similar establishments which derive 75 percent or more of the establishment's gross revenue from the on-premise sale of alcoholic beverages.

Retail shops and retail trade means a shop or establishment for the sale of goods or merchandise from a fixed location, such as a department store, boutique, or kiosk, in small or individual lots for direct consumption by the purchaser. "Retail shops or retail trade" specifically excludes a pawnshop.

Right-of-way means a street, alley or other thoroughfare or easement permanently established for passage of persons, vehicles or the location of utilities. The right-of-way is delineated by legally established lines or boundaries.

Roof sign means a sign erected or maintained above or on the sloped roof of any building or above the parapet wall or the mansard roof of a flat-roof building.

Roofline means the height above finished grade of the upper beam, rafter, ridge or purlin of any building.

School-age program center means a facility licensed by the State of Texas providing supervision and recreation, skills instruction, or skills training for at least two hours a day and three days a week to children attending pre-kindergarten through grade six. A school-age program operates before or after the customary school day and may also operate during school holidays, the summer period, or any other time when school is not in session (40 TAC § 745.37(2)(H)).

Screening means fences, walls, trees, shrubbery and other landscape elements used to conceal or interfere with the view and reduce noise impact thereof from adjacent properties and public rights-of-way at street level in accordance with the standards set forth in this chapter.

Service centers means a one-story building containing a minimum of 25 percent office space. The remaining space shall be used for other business functions governed by use regulations for District J.

Setback means the minimum unoccupied distance between the lot line and the principal and accessory buildings, as required in this chapter.

Setback, front means the minimum unoccupied distance, extending the full lot width, between the principal and accessory buildings and the front lot line.

Setback, rear means the minimum required unoccupied distance, extending the full lot width, between the principal and accessory buildings and the lot line opposite the front lot line.

Setback, side means the minimum required unoccupied distance, extending from the front setback to the rear setback, between the principal and accessory buildings and the side lot line.

Sign means any structure, part thereof or device of inscription which is located upon, attached to, or painted or represented on any land or on the outside of any building or structure, or on an awning, canopy, marquee or similar appendage, or displayed or shown so as to be seen from the outside of the building or structure, and which displays or includes any numeral letter, work model, banner, emblem, insignia, symbol, device, monogram, heraldry, trademark, light or other representation used as or in the nature of an announcement, advertisement, attention arrester, direction warning or designation of any person, industry or activity, or any combination thereof.

Sign area means the total square footage of all sign faces, including that portion of the sign structure or trim which contains any wording, symbols, identifying color or pictures; provided, however, that in the case of a double-faced sign, the sign area shall be the total square footage of one face.

Sign face means the sign face area of any sign upon, against or through which the message is displayed or illustrated; provided, however, that the sign face area of a sign on which the words, letters or symbols are independently mounted shall be that of the smallest regular geometric form that will wholly contain all of the message. See Figure 14-19.

Sign structure means a structure which supports or is capable of supporting a sign. A sign structure may be a single pole and may or may not be an integral part of a building.

Single-family dwelling means a building containing only one dwelling unit and/or occupied by only one family or group of individuals included within the definition of family.

Single-occupant detached commercial or industrial building means a commercial or industrial building which contains a single occupant and which is not a part of an integrated business development or which is located in a reserve that is part of, but is physically separated by a distance of more than 50 feet from any other structure in, an integrated business development.

Site plan means a plan showing all salient features of a proposed development, so that it may be evaluated in order to determine whether it meets the provisions of this chapter.

Spectacular sign means a sign that has one or more of the following as elements in its physical structure:

- (1) Automatically changing advertising that changes more often than once every five minutes (not including date, time, temperature);
- (2) Blinking, rotating, moving, chasing, flashing, glaring, strobe, scintillating or spot lights, or similar devices;
- (3) Lights or colored elements creating a continuously moving, shimmering or prismatic effect; or
- (4) Rotating or moving parts.

Start of construction, for flood hazard regulatory purposes, means permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways, nor does it include excavation for basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Story means that part of a building between the surface of a floor and the ceiling immediately above.

Story, half means that which covers a floor area of not more than 50 percent of the floor area and the ceiling immediately above.

Street means any public or private street or easement used for access.

Street, arterial means roads of regional importance or the main roads of a community. Direct access is primarily limited to significant land uses.

Street, collector means that which provides access to nonresidential land uses and connects residential streets to the system's arterial streets.

Street, expressway means a road intended to serve interstate or high speed, high volume urban traffic. Access to an expressway is limited to other expressways and major streets.

Street frontage means the length of a lot or tract of land which is adjacent to a public or private street.

Streetline means the line establishing the outer most boundary of the street right-of-way.

Street, local means a street which provides access to adjacent land; characterized by low volume and low speeds.

Structural alterations means any change in the supporting members of a structure, such as bearing walls, columns, beams or girders.

Structure means anything constructed or erected, which requires location on the ground or attached to something having a location on the ground including, but not limited to, buildings of all types, advertising signs and billboards, but excluding (1) fences, boundary and retaining walls in the side or rear yard, and (2) basketball goals, flagpoles, and ornamental yard lights.

Structure, for flood hazard regulatory purposes, means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

Subdivision plat means a map or drawing of a proposed subdivision prepared in a manner suitable for recording in the county records and containing accurate and detailed engineering and survey data, dimensions, dedicatory statements and certificates.

(1) Preliminary plat: see section 14-55(1).

(2) Final plat: see section 14-55(2).

Substantial damage, for flood hazard regulatory purposes, means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial improvement, for flood hazard regulatory purposes, means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before "start of construction" of the improvement. This includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either: (1) any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary conditions or (2) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Temporary building means a building used for a temporary period of time in connection with construction on the premises of which it is located, real estate sales, and educational, municipal or church functions.

Temporary sign means a sign constructed of cloth, canvas, light fabric, cardboard, wallboard or other light material. A portable sign shall not be considered a temporary sign.

Townhouse means a structure which is one of a series of dwelling units designed and used for only single-family occupancy, ground to sky, with no entrances or exits to or from the adjoining structures, if any.

Underground shelter means any structure built primarily below ground level.

Unified development means the separate ownership of single units or apartments in a multiple unit structure with common elements. (See Vernon's Ann. Civ. St. art. 1301a).

Use means the purpose or activity for which any land or building is designed, arranged or intended, or for which it is so occupied or maintained, and shall include any manner of such activity with respect to the standards of this chapter.

Utility structure means any structure built primarily for the storage of tools, such as garden and lawn equipment.

Variance, for flood hazard regulatory purposes, is a grant of relief to a person from the requirement of this chapter when specific enforcement would result in unnecessary hardship. A variance, therefore, permits construction or development in a manner otherwise prohibited by this chapter (for floodplain management purposes, see subsection 14-225(f) for full requirements).

Violation, for flood hazard regulatory purposes, means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A

structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in section 14-225 is presumed to be in violation until such time as that documentation is provided.

Wall line means the surface that connects the foundation to the roof.

Wall sign means a flat sign, either of solid face construction or individual letters, symbols or pictures, erected, installed or printed, which is placed against the exterior wall of any building or structure and which does not extend more than eight inches from the exterior wall and does not extend above the wall line.

Water surface elevation means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 or other data, where specified, of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Watercourse means a definite channel of a stream in which water flows within a defined bed and banks, originating from a definite source. The water may flow continuously or intermittently, and if the latter, with some degree of regularity, depending on the characteristics of the source.

Yard, front means the space enclosed by the front lot line, the side lot lines and a line parallel to the front lot line and even with the main building or any projections thereof, other than steps, or planter box.

Yard, rear means the space unoccupied, except for freestanding buildings between the rear of the main building (dwelling) and the rear lot line.

Yard, side means the open space between a building and the side lot lines, but not including any part of the front or rear yards.

Zero property line housing means housing commonly known as patio homes. It is a detached living unit constructed on a smaller lot in which one side of the unit is placed on the property line without openings. This concept utilizes the entire lot with a living unit that has a private side and rear yard. The front yard of the unit is reduced in size to contain the auto ingress and egress area along with the guest entry area.

Zoning district map means the map incorporated into this chapter and made a part of this chapter by reference thereto.”

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H7

AGENDA SUBJECT: Consider Resolution No. 2017-56, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Resolution No. 2017-56](#)
[Exhibit A](#) – Final Report - DRAFT

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 to discuss and take appropriate action regarding amendments to the Jersey Village Code of Ordinances, Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

The Commission recommended in its preliminary report, which was submitted to Council at its June 19, 2017 meeting, that amendments be made to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops. Additionally, the Commission requested that a Joint Public Hearing be ordered for July 17, 2017.

On July 17, 2017 the City Council and the Planning and Zoning Commission will conduct the joint public hearing and the Planning and Zoning Commission will make its final report and recommendation.

A draft final report of the expected findings of the Commission is included in the Council Packet for review.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-56, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

RESOLUTION NO. 2017-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S FINAL REPORT AS IT RELATES TO THE PROPOSAL TO AMEND THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE AT CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(14) RELATING TO STORES AND SHOPS.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the Planning and Zoning Commission's Final Report, as it relates to amending the Jersey Village Code of Ordinances at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops, is hereby received. The report is attached hereto as "Exhibit A."

PASSED AND APPROVED this the 17th day of July, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

Exhibit A to the Resolution

DRAFT



CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION FINAL REPORT - STORES AND SHOPS DISTRICT F

The Planning and Zoning Commission has previously met on June 13, 2017 and in its preliminary report recommended that Council amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

The preliminary report was submitted to the Jersey Village City Council at its June 19, 2017 meeting. The report was reviewed and the City Council ordered a Joint Public Hearing for July 17, 2017.

On July 17, 2017, the City Council and the Jersey Village Planning and Zoning Commission conducted a joint public meeting, which gave the public an opportunity to make comments concerning the proposed amendment.

The Planning and Zoning Commission after duly considering all the information before it including that gathered at the Joint Public Hearing with City Council on July 17, 2017 at 6:00 p.m., recommends that Council grant the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

The necessary amendments to the City's zoning ordinance to effect this recommendation are more specifically detailed in the attached proposed ordinance marked as Exhibit "A."

Respectfully submitted, this 19th day of July 2017.

Debra Mergel, Chairman

ATTEST:

Karen Farris, Assistant City Secretary

EXHIBIT A
PROPOSED ORDINANCE

ORDINANCE NO. 2017-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(14) RELATING TO STORES AND SHOPS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by revising subsection 14-105(a)(14) relating to stores and shops in District F; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, "Building and Development," Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to revise subsection (a)(14) in section 14-105 Regulations for District F (first business district), by adding the language underlined and by deleting the language struck through to read and provide as follows:

"Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-105.-Regulations for district F (first business district).

....

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district F except for one or more of the following uses:
- (1) Townhouses and patio homes.
 - (2) Banks.
 - (3) Barber and beauty shops.
 - (4) Professional offices and business offices.
 - (5) Educational institutions.
 - (6) Hospitals, clinics and nursing care centers.
 - (7) Churches and other places of worship.
 - (8) Hotels and motels.
 - (9) Public parks and playgrounds, public recreational facilities and community buildings.
 - (10) Municipal and governmental buildings, police stations and fire stations.
 - (11) Parking lots.
 - (12) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
 - (13) Restaurants, cafes and cafeterias.
 - (14) Stores and shops for retail ~~trade~~ sales and personal service shops.
 - (15) Theaters.
 - (16) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
 - (17) Garages, public.
 - (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
 - (19) Golf courses, country clubs, miniature golf courses, and driving ranges.
 - (20) Electric power lines and electric substations, including accessory uses customarily incidental thereto; provided that any such accessory use shall not be so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibrations, noise, view or the emission of odor, dust, smoke or pollution of any other kind. The height and area, construction, and other regulations provided by this section shall not apply to uses allowed in the subpart.
 - (21) The following uses are permitted in district F with a specific use permit:
 - a. Telephone switching facilities;
 - b. Child day-care operations (licensed child-care centers and school-age program centers);

- c. Car wash facilities.
- (22) Model homes as permitted in district A.
- (23) Grocery store.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of June, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H8

AGENDA SUBJECT: Consider Ordinance No. 2017-29, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Ordinance No. 2017-29](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 to discuss and take appropriate action regarding the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

The Planning and Zoning Commission submitted its preliminary report to Council on June 19, 2017, and a Joint Public Hearing was ordered for July 17, 2017.

On July 17, 2017 the City Council and the Planning and Zoning Commission conducted a joint public hearing and the Planning and Zoning Commission made its final report and recommendations.

All of the procedural requirements of Section 14-84(c)(2) items a through c have been met. This item is to approve the ordinance that will enact the final recommendation from the Planning and Zoning Commission regarding amendments to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-29, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date.

ORDINANCE NO. 2017-29

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-105 REGULATIONS FOR DISTRICT F (FIRST BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(14) RELATING TO STORES AND SHOPS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by revising subsection 14-105(a)(14) relating to stores and shops in District F; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, "Building and Development," Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to revise subsection (a)(14) in section 14-105 Regulations for District F (first business district), by adding the language underlined and by deleting the language struck through to read and provide as follows:

"Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-105.-Regulations for district F (first business district).

....

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district F except for one or more of the following uses:
- (1) Townhouses and patio homes.
 - (2) Banks.
 - (3) Barber and beauty shops.
 - (4) Professional offices and business offices.
 - (5) Educational institutions.
 - (6) Hospitals, clinics and nursing care centers.
 - (7) Churches and other places of worship.
 - (8) Hotels and motels.
 - (9) Public parks and playgrounds, public recreational facilities and community buildings.
 - (10) Municipal and governmental buildings, police stations and fire stations.
 - (11) Parking lots.
 - (12) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
 - (13) Restaurants, cafes and cafeterias.
 - (14) Stores and shops for retail ~~trade~~ sales and personal service shops.
 - (15) Theaters.
 - (16) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
 - (17) Garages, public.
 - (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
 - (19) Golf courses, country clubs, miniature golf courses, and driving ranges.
 - (20) Electric power lines and electric substations, including accessory uses customarily incidental thereto; provided that any such accessory use shall not be so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibrations, noise, view or the emission of odor, dust, smoke or pollution of any other kind. The height and area, construction, and other regulations provided by this section shall not apply to uses allowed in the subpart.
 - (21) The following uses are permitted in district F with a specific use permit:
 - a. Telephone switching facilities;
 - b. Child day-care operations (licensed child-care centers and school-age program centers);

- c. Car wash facilities.
- (22) Model homes as permitted in district A.
- (23) Grocery store.”

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 17th day of July, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H9

AGENDA SUBJECT: Consider Resolution No. 2017-57, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Resolution No. 2017-57](#)
[Exhibit A](#) – Final Report - DRAFT

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 to discuss and take appropriate action regarding amendments to the Jersey Village Code of Ordinances, Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

The Commission recommended in its preliminary report, which was submitted to Council at its June 19, 2017 meeting, that amendments be made to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops. Additionally, the Commission requested that a Joint Public Hearing be ordered for July 17, 2017.

On July 17, 2017 the City Council and the Planning and Zoning Commission will conduct the joint public hearing and the Planning and Zoning Commission will make its final report and recommendation.

A draft final report of the expected findings of the Commission is included in the Council Packet for review.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-57, receiving the Planning and Zoning Commission's Final Report as it relates to the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

RESOLUTION NO. 2017-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S FINAL REPORT AS IT RELATES TO THE PROPOSAL TO AMEND THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE AT CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-106 REGULATIONS FOR DISTRICT G (SECOND BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(9) RELATING TO STORES AND SHOPS.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the Planning and Zoning Commission's Final Report, as it relates to amending the Jersey Village Code of Ordinances at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops, is hereby received. The report is attached hereto as "Exhibit A."

PASSED AND APPROVED this the 17th day of July, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

Exhibit A to the Resolution

DRAFT



CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION FINAL REPORT - STORES AND SHOPS DISTRICT G

The Planning and Zoning Commission has previously met on June 13, 2017 and in its preliminary report recommended that Council amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

The preliminary report was submitted to the Jersey Village City Council at its June 19, 2017 meeting. The report was reviewed and the City Council ordered a Joint Public Hearing for July 17, 2017.

On July 17, 2017, the City Council and the Jersey Village Planning and Zoning Commission conducted a joint public meeting, which gave the public an opportunity to make comments concerning the proposed amendment.

The Planning and Zoning Commission after duly considering all the information before it including that gathered at the Joint Public Hearing with City Council on July 17, 2017 at 6:00 p.m., recommends that Council grant the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

The necessary amendments to the City's zoning ordinance to effect this recommendation are more specifically detailed in the attached proposed ordinance marked as Exhibit "A."

Respectfully submitted, this 19th day of July 2017.

Debra Mergel, Chairman

ATTEST:

Karen Farris, Assistant City Secretary

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

EXHIBIT A
PROPOSED ORDINANCE

ORDINANCE NO. 2017-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-106 REGULATIONS FOR DISTRICT G (SECOND BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(9) RELATING TO STORES AND SHOPS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by revising subsection 14-106(a)(9) relating to stores and shops in District G; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, "Building and Development," Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to revise subsection (a)(9) in section 14-106 Regulations for District G (second business district), by adding the language underlined and by deleting the language struck through to read and provide as follows:

"Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-106. - Regulations for district G (second business district).

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district G except for one or more of the following uses:
- (1) Banks.
 - (2) Barber and beauty shops.
 - (3) Professional offices and business offices.
 - (4) Educational institutions.
 - (5) Hospitals, clinics and nursing care centers.
 - (6) Churches and other places of worship.
 - (7) Hotels and motels.
 - (8) Restaurants, cafes and cafeterias.
 - (9) Stores and shops for retail ~~trade~~ sales and personal service shops.
 - (10) Theaters.
 - (11) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
 - (12) Mini-warehouse storage facilities on lots of eight acres or more.
 - (13) Garages, public.
 - (14) Parking lots.
 - (15) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
 - (16) Public parks and playgrounds, public recreational facilities and community buildings.
 - (17) Municipal and governmental buildings, police stations and fire stations.
 - (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
 - (19) The following uses are permitted in district G with a specific use permit:
 - a. Telephone switching facilities.
 - b. Multifamily housing for senior citizens.
 - c. Telecommunication towers.
 - d. Auto body shops.
 - e. Child day-care operations (licensed child-care centers and school-age program centers)."

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon

conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of June, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: H10

AGENDA SUBJECT: Consider Ordinance No. 2017-30, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 20, 2017

EXHIBITS: [Ordinance No. 2017-30](#)

BACKGROUND INFORMATION:

The Planning and Zoning Commission met on June 13, 2017 to discuss and take appropriate action regarding the proposal to amend the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

The Planning and Zoning Commission submitted its preliminary report to Council on June 19, 2017, and a Joint Public Hearing was ordered for July 17, 2017.

On July 17, 2017 the City Council and the Planning and Zoning Commission conducted a joint public hearing and the Planning and Zoning Commission made its final report and recommendations.

All of the procedural requirements of Section 14-84(c)(2) items a through c have been met. This item is to approve the ordinance that will enact the final recommendation from the Planning and Zoning Commission regarding amendments to Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-30, amending Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops; providing a severability clause; providing a penalty as provide by Section 1-8 of the code; and providing an effective date.

ORDINANCE NO. 2017-30

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 BUILDING AND DEVELOPMENT, ARTICLE IV. ZONING DISTRICTS, DIVISION 2 USE BASED ZONING DISTRICTS, SECTION 14-106 REGULATIONS FOR DISTRICT G (SECOND BUSINESS DISTRICT) TO REVISE SUBSECTION (A)(9) RELATING TO STORES AND SHOPS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village herein determines it necessary in order to promote health and general welfare in business areas to identify types of land use appropriate in such business areas; and

WHEREAS, as part of this determination it is desirable and necessary to regulate such land use by revising subsection 14-106(A)(9) relating to stores and shops in District G; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Jersey Village have each conducted public hearings, in the time and manner and after the notice required by law and the City Code of Ordinances; and

WHEREAS, the City of Jersey Village Planning and Zoning Commission has issued its final report and the City Council of the City of Jersey Village now deems that such requested amendment to the zoning ordinance is in accordance with the comprehensive plan and is appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, "Building and Development," Article IV. *Zoning Districts*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to revise subsection (A)(9) in section 14-106 Regulations for District G (second business district), by adding the language underlined and by deleting the language struck through to read and provide as follows:

"Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-106. - Regulations for district G (second business district).

- (a) *Use regulations.* No building or land shall be used and no building shall be erected, moved or altered in district G except for one or more of the following uses:
- (1) Banks.
 - (2) Barber and beauty shops.
 - (3) Professional offices and business offices.
 - (4) Educational institutions.
 - (5) Hospitals, clinics and nursing care centers.
 - (6) Churches and other places of worship.
 - (7) Hotels and motels.
 - (8) Restaurants, cafes and cafeterias.
 - (9) Stores and shops for retail ~~trade~~ sales and personal service shops.
 - (10) Theaters.
 - (11) Gasoline filling stations, provided that all storage tanks for gasoline shall be below the surface of the ground.
 - (12) Mini-warehouse storage facilities on lots of eight acres or more.
 - (13) Garages, public.
 - (14) Parking lots.
 - (15) Water supply reservoirs, filter beds, towers, surface or below surface tanks, artesian wells, water pumping plants and water wells.
 - (16) Public parks and playgrounds, public recreational facilities and community buildings.
 - (17) Municipal and governmental buildings, police stations and fire stations.
 - (18) Accessory uses customarily incident to any of the above uses, provided that such use is not so obnoxious or offensive as to be reasonably calculated to disturb persons of ordinary temper, sensibilities and disposition by reason of vibration, noise, view or the emission of odor, dust, smoke or pollution of any other kind.
 - (19) The following uses are permitted in district G with a specific use permit:
 - a. Telephone switching facilities.
 - b. Multifamily housing for senior citizens.
 - c. Telecommunication towers.
 - d. Auto body shops.
 - e. Child day-care operations (licensed child-care centers and school-age program centers)."

Section 3. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon

conviction shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 17th day of July, 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2017

AGENDA ITEM: J1

AGENDA SUBJECT: Discuss and take appropriate action concerning the scope of work associated with the creation of a Master Plan for the City's entrances (landscaping), logo and branding, and wayfinding.

Department/Prepared By: Kimberly Terrell, Director of Parks and Recreation

Date Submitted: July 10, 2017

EXHIBITS: [Clark Condon & Associates Proposal](#) from the June 19, 2017 Meeting
Clark Condon & Associates [Revised Proposal](#)

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

During the June 19, 2017 City Council Meeting, Council considered a Resolution to authorize the City Manager to enter into a contract with Clark Condon Associates for the Landscape/Branding Master Plan.

The purpose of the Master Plan is to implement the following concepts defined in Chapter 7 of the City of Jersey Village 2016 Comprehensive plan:

- 1. Highlight the City's image as a special community by enhancing the visual character of the city's commercial areas and community entrances.**
 - a) Improve the character of corridor character throughout the community.
 - b) Improve the City's entrances with landscaping and monumentation.
 - c) Prepare a landscape master plan for the design of City corridors and entrances with a consistent, identifiable character.
 - d) Create a sense of place and maximize the visual appeal of the Highway 290 corridor.
 - e) Design and implement Hwy 290 gateways according to TxDOT standards to highlight the entrance to the City.
- 2. Preserve, protect, and enhance the city's identity and sense of community by implementing wayfinding improvements throughout the city.**
 - a) Create a consistent, identifiable signage design throughout the city.
 - b) Conduct a wayfinding signage master plan to explore potential thematic signs unique to the City to include street signs, directional, and facility signs.
 - c) Develop commercial signage guidelines to encourage existing business to follow as well as control future commercial development application.
- 3. Upgrade City's logo and branding.**
 - a) Conduct a branding study to reinforce the City's community character and marketing approach.
 - b) Explore potential logo application to proposed city entrance signage.

The proposal from Clark Condon Associates features a scope of work broken down by cost in phases. City staff recommended that Task A "project start-up, visioning, and public engagement" as well as Task B "logo and branding" be conducted with the funds allocated for this fiscal year in the amount of \$55,000.

Council discussed the scope of the project and that the City's entrances are covered in a later phase of the project. Director Terrell explained that the work is being done in phases because only \$55,000 was budgeted and the total scope of all work is \$153,000. Council was concerned because the goal is to improve the cities entrances, create a logo/branding, and develop wayfinding. The item, as presented, only covered wayfinding and branding. It did not include landscaping for the City's entrances. Council felt that a plan was needed on how the City can accomplish its goal of landscaping for the entrances, branding, and wayfinding, and requested a work session to discuss the scope for this project.

Accordingly, this item is to discuss the scope of work associated with the creation of a Master Plan for the City's entrances (landscaping), logo and branding, and wayfinding. To aid in the discussion, the Clark Condon & Associates Proposal from the June 19, 2017 Meeting has been included in your meeting packet. Additionally, since the June 19, 2017 meeting, Staff has had further discussions with Clark Condon & Associates. As a result of these discussion, a revised proposal is also attached to aid in tonight's discussion.

Three options will be presented to City Council for review and discussion:

1. Use the \$55,000 budgeted for the project to complete A thru C of the revised contract which includes public engagement, logo review and improved gateways and entrances.
2. \$30,000 was budgeted this year for a facility study assessment; however, City Council's priorities may have changed. This money could be reallocated to the wayfinding project through a budget amendment. Use the \$85,000 for items A thru C and E which includes public engagement, logo review, improved gateways and entrances and wayfinding/signage. Item D could be done in-house with an intern.
3. Fund the entire project (\$98,000 plus reimbursable expenses) with the aforementioned \$85,000 plus additional cost savings from the current year's budget.

RECOMMENDED ACTION:

Discuss and take appropriate action concerning the scope of work associated with the creation of a Master Plan for the City's entrances (landscaping), logo and branding, and wayfinding.

**CITY OF JERSEY VILLAGE
STANDARD CONTRACT FOR GENERAL SERVICES**

I. General Information and Terms.

Contractor's Name and Address: Clark Condon Associates
10401 Stella Link Rd., Houston TX 77025

Description of Services: Landscape/Branding Master Plan

Maximum Contract Amount: \$55,000

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Contract Parts: This Contract consists of the following parts:

- I. General Information and Terms
- II. Signatures
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Additional Contract Documents

II. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF JERSEY VILLAGE

CONTRACTOR:

By: _____

By: _____

Date: _____

Date: _____

III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the scope of services fully described in Attachment "A" Clark Condon Associates Proposal and fully incorporated by reference for all purposes.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

(a) On the termination date, if any, specified in the General Information in Part 1, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or

(b) If there is no termination date specified in the General Information in Part 1, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. Any provision of the Contract is void and unenforceable if it: (1) limits or releases either party from liability that would exist by law in the absence of the provision; (2) creates liability for either party that would not exist by law in the absence of the provision; or (3) waives or limits either party's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.

F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Harris County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent

contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor.

I. Dispute Resolution Procedures. If either party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should either party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. Any provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents and a provision in the remainder of this Contract, the latter controls.

O. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this Contract is a "work made for hire," as defined by federal copyright law. If the Work is not by law a "work made for hire," the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate.

IV. Additional Terms or Conditions. None.

V. Additional Contract Documents. The following documents attached to this Contract are part of this Contract:

A. Contractor's Additional Contract Documents:

1. Attachment A – Clark Condon Associates Proposal (6 pages)
2. Attachment B – Clark Condon Associates Form 1295 (1 page)

June 7, 2017

Kimberly Terrell
City of Jersey Village
16327 Lakeview
Jersey Village, TX 77040

Re: City of Jersey Village Master Plan

Dear Kimberly:

We are pleased to provide this proposal for six scope items related to the City of Jersey Village Master Plan. For the purposes of this proposal, you will be referred to as the Client and Clark Condon Associates, Inc. as the Landscape Architect.

SCOPE OF WORK - Develop a Wayfinding, Branding and Landscape Master Plan for the City of Jersey Village that will include the following items:

- A. Project Start-Up, Visioning Workshop and Public Engagement
- B. City of Jersey Village Logo and Branding
- C. Improved Gateways and Entrances
- D. Freeway Corridor and Community Landscape
- E. Wayfinding/Signage
- F. Final Presentations and Packaging

The specific tasks to develop the Master Plan are as outlined below:

A. Project Start-Up, Visioning Workshop and Public Engagement

Scope shall include Client coordination and overall visioning for the Master Plan, including public engagement. Tasks performed include:

Project Start-Up

- 1. Research and collect information, imagery, maps and other collateral to be utilized as guides for the visioning workshop.
- 2. The Landscape Architect will lead a project kick-off meeting with the Client Team and the Design Team. We will review the project goals, timeline, finalize dates, finalize the public engagement process and confirm the lines of communication.
- 3. Document the outcome in written format.

Visioning Workshop

- 1. Visit the site to become familiar with existing conditions.
- 2. The Landscape Architect will conduct one meeting with the Client and stakeholders to brainstorm the general theme and character of the logo and branding, gateways, freeway landscape, community landscape, wayfinding and signage. This visioning workshop will utilize precedent imagery to guide the discussion with the goal of defining the type of character and theme the City would like to emulate for design elements.
- 3. Document the outcome of the visioning workshop in graphic and written format.

Public Engagement

1. Engage the public via social media and a town hall meeting to solicit feedback on the character and theme developed during the visioning workshop.

B. City of Jersey Village Logo and Branding

Scope will include a branding study to determine what the right brand and message that communicates the essence of Jersey Village. We suggest this be the first step in this multi-step process. Tasks performed include:

ANALYSIS –

1. The Landscape Architect will review the 2016 Comprehensive Plan and supporting documents.
2. Review of existing branding and logo materials and how they are currently used (both digital and print format).
3. Explore inspirations from previous and current community engagement processes.
4. Attend one meeting with Client to discuss and document pros and cons of current branding and logo materials.

CONCEPTUAL DESIGN –

1. Landscape Architect shall review and incorporate input from the visioning workshop.
2. Develop conceptual designs (3-4) including logos, fonts and colors and indicate how they would be used on both print and digital material.
3. Meet with Client and stakeholders to review design concepts.

FINAL DESIGN –

1. The Landscape Architect will incorporate all feedback into a single design.
2. The Final Design will be incorporated into a single chapter of the overall Master Plan.

C. Improved Gateways and Entrances

Scope will include design of iconic gateway and entry monumentation to enhance the City's visual character. Tasks performed include:

SITE ANALYSIS –

1. Review existing conditions through on-site review and aerial photography.
2. Review property ownership and current regulatory guidelines for monuments, including TxDOT and HCTRA. Explore partnership opportunities.
3. Review of 2016 Comprehensive Plan and supporting documents.
4. Document site analysis in written and pictorial report identifying opportunities and constraints.

CONCEPTUAL DESIGN –

1. The Landscape Architect shall review and incorporate input from the visioning workshop.
2. Develop 3-4 conceptual designs utilizing final logo/brand from previous scope item.

3. Meet with Client and stakeholders to review design concepts.

FINAL DESIGN –

1. The Landscape Architect will incorporate all feedback into a single design.
2. The Final Design will be incorporated into a single chapter of the overall Master Plan.

D. Freeway Corridor and Community Landscape

Scope of work will include developing a master landscape plan for both freeway and community corridors. Tasks performed include:

SITE ANALYSIS –

1. On-site review of character and quality of existing landscape, sidewalks, lighting, signage and street furniture of corridors within the City.
2. Review 2016 Comprehensive Plan and supporting documents.
3. Review property ownership and current regulatory guidelines for monuments, including TxDOT and HCTRA. Explore partnership opportunities.
4. Review of all landscape-related guidelines and ordinances.
5. Document site analysis in written and pictorial report identifying opportunities and constraints.

CONCEPTUAL DESIGN –

1. Landscape Architect shall review and incorporate input from visioning workshop.
2. Identify corridor hierarchy and develop 2-3 conceptual designs.
3. Meet with Client and stakeholders to review design concepts.

FINAL DESIGN –

1. The Landscape Architect will incorporate all feedback into a single design.
2. The Final Design will be incorporated into a single chapter of the overall Master Plan.

E. Wayfinding/Signage

Scope of work shall include developing consistent City signage including street signs and directional and facility signage. Tasks performed include:

SITE ANALYSIS –

1. Review and document City wayfinding and signage.
2. Review 2016 Comprehensive Plan and supporting documents.
3. Review current signage guidelines and ordinances.
4. Document analysis in written and pictorial report identifying opportunities and constraints.

CONCEPTUAL DESIGN –

1. Landscape Architect shall review and incorporate input from visioning workshop.

2. Develop signage hierarchy and 3-4 conceptual designs.
3. Meet with Client and stakeholders to review design concepts.

FINAL DESIGN -

1. The Landscape Architect will incorporate all feedback into a single design.
2. The Final Design will be incorporated into a single chapter of the overall Master Plan.

F. Final Presentations and Packaging

The Landscape Architect will revise conceptual options in one final design option for each area: Logo and Branding; Improved Gateways and Entrances; Freeway Corridor and Community Landscape; Wayfinding/Signage. Each will be a chapter in the final deliverable.

1. Develop chapters into one final plan.
2. Review and draft Master Plan with Client.
3. Present draft to Council.
4. Incorporate all feedback into final document.
5. Present final Master Plan to Council.
6. The final Master Plan will be provided in an 11x17 hard copy booklet as well as in an electronic format.

FEE - The total fee for this project is a lump sum based upon the estimated time for professional services as outlined below, plus reimbursable expenses.

A. Project Start-Up, Visioning, Public Engagement

Project Start-Up	\$10,000.00
Visioning Workshop	\$10,000.00
Public Engagement	<u>\$8,000.00</u>

TOTAL **\$28,000.00**

B. Logo and Branding

Analysis	\$3,000.00
Conceptual Design	\$15,000.00
Final Design	<u>\$9,000.00</u>

TOTAL **\$27,000.00**

C. Improved Gateways and Entrances

Site Analysis	\$3,000.00
Conceptual Design	\$14,000.00
Final Design	<u>\$8,000.00</u>
TOTAL	\$25,000.00

D. Freeway Corridor and Community Landscape

Site Analysis	\$3,000.00
Conceptual Design	\$20,000.00
Final Design	<u>\$15,000.00</u>
TOTAL	\$38,000.00

E. Wayfinding/Signage

Site Analysis	\$3,000.00
Conceptual Design	\$14,500.00
Final Design	<u>\$7,500.00</u>
TOTAL	\$25,000.00

F. Final Presentations and Packaging**\$10,000.00****PROJECT TOTAL \$153,000.00**

REIMBURSABLE EXPENSES - The Client shall pay the Landscape Architect for the cost of out of town travel expenses, mileage, printing, long distance telephone calls, and other directly related costs. All expenses will be billed at cost plus 10%.

EXCLUSIONS TO THE CONTRACT

1. Detailed design and construction documents.
2. Site surveys.
3. GIS information.
4. Engineering.

EXTRA SERVICES - Additional services, if requested by the Client, will be considered as extra services and be billed hourly at the rates listed below.

Principal/Owner	\$350.00/hour
Principal	\$225.00/hour
Senior Associate	\$150.00/hour
Project Manager	\$125.00/hour
Assistant Project Manager	\$100.00/hour
Project Staff	\$90.00/hour
Administrative	\$75.00/hour

BILLING - Billing shall be monthly based on the portion of the total estimated fee. Invoices shall be due upon receipt. A service charge equal to six (6) percent will accrue on all unpaid sums beginning thirty (30) days after billing date.

JURISDICTION – The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as landscape architects in Texas. The Board may be reached at the following address:

Texas Board of Architectural Examiners
P.O. Box 12337 Austin, TX 78711-2337
(512) 305-9000 – Phone / (512) 305-8900 Fax

TERMINATION - If the Client should decide to terminate this Agreement, he shall give Clark Condon Associates seven (7) days written notice and shall pay for all services rendered to the date of termination. Clark Condon Associates, Inc. reserves the right to terminate this contract upon fifteen (15) days notice if any amount billed to client is sixty days past due.

I appreciate the opportunity to submit this proposal to you and look forward to working with you.

Sincerely,



Sheila M. Condon FASLA
President / Landscape Architect

APPROVED: _____ **DATE:** _____

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Clark Condon Associates, Inc.
Houston, TX United States

Certificate Number:
2017-223296

Date Filed:
06/13/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Jersey Village

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

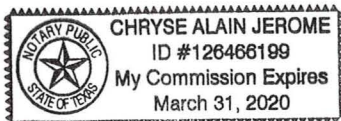
2017-JV-015
Landscape Architectural Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Condon, Sheila	Houston, TX United States	X	
	Slagle, Scott	Houston, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



AFFIX NOTARY STAMP / SEAL ABOVE

Scott Slagle
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said SCOTT SLAGLE, this the 13TH day of JUNE, 2017, to certify which, witness my hand and seal of office.

Chryse Alain Jerome
Signature of officer administering oath

CHRYSE ALAIN JEROME
Printed name of officer administering oath

NOTARY PUBLIC
Title of officer administering oath

CLARK CONDON

10401 STELLA LINK ROAD
HOUSTON, TEXAS 77025

phone 713.871.1414 *fax* 713.871.0888

CLARKCONDON.COM

June 21, 2017

Kimberly Terrell
City of Jersey Village
16327 Lakeview
Jersey Village, TX 77040

Re: City of Jersey Village Master Plan

Dear Kimberly:

We are pleased to provide this proposal for six scope items related to the City of Jersey Village Master Plan. For the purposes of this proposal, you will be referred to as the Client and Clark Condon Associates, Inc. as the Landscape Architect.

SCOPE OF WORK - Develop a Wayfinding, Branding and Landscape Master Plan for the City of Jersey Village that will include the following items:

- A. Project Start-Up, Visioning Workshop and Public Engagement
- B. City of Jersey Village Logo Review
- C. Improved Gateways and Entrances
- D. Freeway Corridor and Collector Street Landscape
- E. Wayfinding/Signage
- F. Final Presentations and Booklet

The specific tasks to develop the Master Plan are as outlined below:

A. Project Start-Up, Visioning Workshop and Public Engagement

Scope shall include Client coordination and overall visioning for the Master Plan, including public engagement. Tasks performed include:

Project Start-Up

- 1. Research and collect information, imagery, maps and other collateral to be utilized as guides for the visioning workshop.
- 2. The Landscape Architect will lead a project kick-off meeting with the Client Team and the Design Team. We will review the project goals, timeline, finalize dates, finalize the public engagement process and confirm the lines of communication.

Visioning Workshop

- 1. Visit the site to become familiar with existing conditions.
- 2. The Landscape Architect will conduct one meeting with the Client and stakeholders to brainstorm the general theme and character of the logo and branding, gateways, freeway landscape, community landscape, wayfinding and signage. This visioning workshop will utilize precedent imagery to guide the discussion with the goal of defining the type of character and theme the City would like to emulate for design elements.
- 3. Document the outcome of the visioning workshop in graphic and written format.

landscape architecture

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Public Engagement

1. Facilitate one town hall meeting to obtain public input.

B. City of Jersey Village Logo Review

Scope will include a review of the existing logo/brand and make suggestions to improve it (e.g, color, typeface, materials) and a branding study to determine what the right brand and message is that communicates the essence of Jersey Village. We suggest this be the first step in this multi-step process. Tasks performed include:

ANALYSIS –

1. Obtain input from Client on pros and cons of existing logo.
2. Review of existing branding and logo materials and how they are currently used (both digital and print format).

CONCEPTUAL DESIGN –

1. The Design Team will provide Client with 2 to 3 options to improve/enhance existing logo.

FINAL DESIGN –

1. The Design Team will refine to one option.

C. Improved Gateways and Entrances

Scope will include design of iconic gateway and entry monumentation to enhance the City's visual character. Tasks performed include:

SITE ANALYSIS –

1. Review existing conditions through on-site review and aerial photography.
2. Review property ownership and current regulatory guidelines for monuments, including TxDOT and HCTRA. Explore partnership opportunities.
3. Review of 2016 Comprehensive Plan and supporting documents.
4. Document site analysis in written and pictorial report identifying opportunities and constraints.

CONCEPTUAL DESIGN –

1. The Landscape Architect shall review and incorporate input from the visioning workshop.
2. Develop 2-3 conceptual designs utilizing final logo/brand from previous scope item.
3. Meet with Client and stakeholders to review design concepts.

FINAL DESIGN –

1. The Landscape Architect will incorporate all feedback into a single design.
2. The Final Design will be incorporated into a single chapter of the overall Master Plan.

D. Freeway Corridor and Collector Street Landscape

Scope of work will include developing a master landscape plan for both freeway and community corridors. Tasks performed include:

SITE ANALYSIS –

1. On-site review of character and quality of existing landscape, sidewalks, lighting, signage and street furniture of corridors within the City.
2. Review property ownership and current regulatory guidelines for monuments, including TxDOT and HCTRA. Explore partnership opportunities.
3. Review of all landscape-related guidelines and ordinances.
4. Document site analysis in written and pictorial report identifying opportunities and constraints.

CONCEPTUAL DESIGN –

1. Landscape Architect shall review and incorporate input from visioning workshop.
2. Identify corridor hierarchy and develop 2-3 conceptual designs.
3. Meet with Client and stakeholders to review design concepts.

FINAL DESIGN –

1. The Landscape Architect will incorporate all feedback into a single design.
2. The Final Design will be incorporated into a single chapter of the overall Master Plan.

E. Wayfinding/Signage

Scope of work shall include developing consistent City signage including street signs and directional and facility signage. Tasks performed include:

SITE ANALYSIS –

1. Review and document City wayfinding and signage.
2. Review current signage guidelines and ordinances.
3. Document analysis in written and pictorial report identifying opportunities and constraints.

CONCEPTUAL DESIGN –

1. Landscape Architect shall review and incorporate input from visioning workshop.
2. Develop signage hierarchy and 3-4 conceptual designs.
3. Meet with Client and stakeholders to review design concepts.

FINAL DESIGN -

1. The Landscape Architect will incorporate all feedback into a single design.
2. The Final Design will be incorporated into a single chapter of the overall Master Plan.

F. Final Presentations and Booklet

The Landscape Architect will document final designs as approved by Client into one 11 x 17 booklet. Services will include:

1. Review and draft Master Plan with Client.
2. Present draft to Council.
3. Incorporate all feedback into final document.
4. Present final Master Plan to Council.
5. The final Master Plan will be provided in an 11x17 hard copy booklet as well as in electronic format.

FEE - The total fee for this project is a lump sum based upon the estimated time for professional services as outlined below, plus reimbursable expenses.

**A. Project Start-Up,
Visioning, Public
Engagement**

	\$4,000.00
Project Start-Up	\$6,000.00
Visioning Workshop	<u>\$5,000.00</u>
Public Engagement	
TOTAL	\$15,000.00

B. Logo Review

Analysis	\$3,000.00
Conceptual Design	\$7,500.00
Final Design	<u>\$4,000.00</u>
TOTAL	\$14,500.00

**C. Improved Gateways and
Entrances**

Site Analysis	\$3,000.00
Conceptual Design	\$10,000.00
Final Design	<u>\$8,000.00</u>
TOTAL	\$21,000.00

**D. Freeway Corridor
Collector Street
Landscape**

Site Analysis	\$3,000.00
Conceptual Design	\$10,000.00
Final Design	<u>\$8,000.00</u>

TOTAL **\$21,000.00**

E. Wayfinding/Signage

Site Analysis	\$3,000.00
Conceptual Design	\$11,500.00
Final Design	<u>\$7,500.00</u>

TOTAL **\$22,000.00**

**F. Final Presentations and
Booklet** **\$5,000.00**

PROJECT TOTAL **\$98,500.00**

REIMBURSABLE EXPENSES - Total compensation for reimbursable expenses shall not exceed **\$15,000.00** without prior authorization from the City. The Client shall pay the Landscape Architect for the cost of out of town travel expenses, mileage, printing, long distance telephone calls, and other directly related costs.

EXCLUSIONS TO THE CONTRACT

1. Detailed design and Construction Documents.
2. Site surveys.
3. GIS information.
4. Engineering.

EXTRA SERVICES - Additional services, if requested by the Client, will be considered as extra services and be billed hourly at the rates listed below.

Principal/Owner	\$350.00/hour
Principal	\$225.00/hour
Senior Associate	\$150.00/hour
Project Manager	\$125.00/hour
Assistant Project Manager	\$100.00/hour
Project Staff	\$90.00/hour
Administrative	\$75.00/hour

CLARK CONDON

BILLING - Billing shall be monthly based on the portion of the total estimated fee. Invoices shall be due upon receipt. Clark Condon Associates, Inc. reserves the right to charge the amount of interest allowable under the current laws of the State of Texas on any invoices not paid within thirty (30) days.

JURISDICTION – The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as landscape architects in Texas. The Board may be reached at the following address:

Texas Board of Architectural Examiners
P.O. Box 12337 Austin, TX 78711-2337
(512) 305-9000 – Phone / (512) 305-8900 Fax

TERMINATION - If the Client should decide to terminate this Agreement, he shall give Clark Condon Associates seven (7) days written notice and shall pay for all services rendered to the date of termination. Clark Condon Associates, Inc. reserves the right to terminate this contract upon fifteen (15) days notice if any amount billed to client is sixty days past due.

I appreciate the opportunity to submit this proposal to you and look forward to working with you.

Sincerely,



Sheila M. Condon FASLA
President / Landscape Architect

APPROVED: _____ DATE: _____

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

THE CITY OF JERSEY VILLAGE



FY 2017-18 PROPOSED BUDGET



Memorandum

To: City Council & Staff
From: Lorri Coody, City Secretary
Date: July 7, 2017
Re: Dinner at Budget Meetings

Dinner will be served each evening from 5:00 pm to 5:45 pm on July 17, July 18, and July 19. The meetings will start promptly at 6:00 pm.

CITY OF JERSEY VILLAGE SCHEDULE OF BUDGET PREPARATION AND ADOPTION 2017-2018 FISCAL YEAR BUDGET		
DATE	ACTION	TASK LEADER
Monday April 10, 2017 at 8:00 A.M.	Staff Retreat	City Manager & Staff
April - May	Staff Development of Preliminary Capital Improvements Plan	City Manager & Staff
April - May	Staff Development of Estimated Base Budget	City Manager & Staff
May 12, 2017?	Council/Staff Retreat: Define Goals and Objectives for next fiscal year, Review Five Year Financial Plan; Final Budget Policy Statement	City Council City Manager & Staff
Monday, June 5	Budget Manuals and Detail Forms Distributed to Departments	Director of Finance
Monday, June 5	Budget Planning Worksheets Distributed to Departments	Director of Finance
Tuesday, June 6	Proposed Salary Schedule Submitted to Finance	Personnel
June 7-12	Preparation of Department Budgets	City Manager & Staff
Monday, June 5	Vehicle Replacement Schedule Submitted to City Manager & Finance Director	Public Works Director
June 12-June 16	Data Input of Budget Planning Worksheet for Preliminary Base Budget Planning Report (Yellow Sheets)	All Departments
Monday, June 19	Finance Issues First Draft of Base Budget Planning Report to Departments	City Manager & Finance Director
Thursday, June 22	Submittal of Supplemental Decision Packages (Blue Sheets) to Finance Director	Department Heads
June 22-June 27	Data Input from Supplemental Decision Package Sheets (Blue Sheets) for Budget Planning Report (Yellow Sheets)	All Departments
Wednesday, June 28	Finance Issues Second Draft of Base Budget Planning Report to Departments	City Manager & Finance Director
June 28-30	Department Budget Review Sessions with City Manager	City Manager & Staff
Thursday, July 6	Final Crime Control Budget Detail Submitted to City Manager	Finance Director & PD
Thursday, July 6	Final Salary Schedule Submitted to City Manager and Finance	Personnel
Monday, July 10	Proposed Budget Document Completed	City Manager
Wednesday, July 12	Proposed Budget and Budget Workbook Submitted to City Council (at least 45 days before end of fiscal year)	City Manager
July 17-19 at 6:00 P.M.	Budget Review by Council and Crime Control	City Council
Tuesday July 18, at 6:00 PM?	City Council call for Public Hearing on Crime Control District on Monday August 21st 2017 and City Budget Monday September 18 th 2017	City Council
Tuesday, July 18 at 6:00 P.M.	JVCCPD Board Meeting (Call for Public Hearing) 7:00 P.M. August 21 st 2017	City Manager & Staff
Monday, August 14	Revised Budget Completed and sent to City Council	City Manager & Staff
Monday, August 21 7:00 P.M.	JV CCPD Board will conduct Public Hearing on Proposed Budget and Adopted Budget	JVCCPD Board
Monday August 21 7:00 P.M.	City Council will conduct public hearing on CCPD budget and adopt CCPD Budget	City Council
Monday, August 21 7:00 P.M.	City Council Meeting: Final City Council Instructions/Decisions on Proposed Budget	Residents City Council City Manager & Staff
Friday, August 25?	Per HCAD probability that Chief Appraiser will certify tax roll (not certain)	HCAD
August 28-30	Calculation of effective and rollback tax rate (depends on HCAD)	Finance Director
Wednesday August 30?	Send to Houston Chronicle Newspaper publication of effective and rollback tax rates, statement and schedules, submission to governing body (Council) depends on HCAD	
Wednesday, August 31	Proposed Budget Filed with City Secretary (31 days before tax rate adoption)	Finance Director
Thursday, September 7th	Publication of Chapter 140.010 Notice (Effective and Rollback tax rates, Notice of tax increase) Depends on HCAD	City Secretary
Thursday, September 7	Publication of Public Hearing for City Budget	City Secretary
Thursday September 7		
Monday September 18th 7:00 P.M.	Conduct Public Hearing on Proposed City Budget and Adopt Budget	Residents City Council City Manager and Staff
Monday, September 25	Make preparations for website and TV Supplemental Notice Requirements (Tax Code 26.065)	City Secretary and Bob Blevins
Monday October 2 at 7:00 P.M.	First public hearing on tax increase (3 days later)	Residents, City Council City Manager & Staff
Monday October 9th 7:00 P.M.	Second Public Hearing on tax increase	Residents City Council City Manager & Staff
Monday October 16th 7:00 P.M.	Adoption of Tax Rate, Utility Rates, and other Rates (as necessary)	Residents City Council City Manager & Staff
Monday, October 2	Budget Year Begins	
Monday September 18th	File Final Adopted Budget with City Secretary	City Manager & Finance Director
Monday, October 2nd	File Copy of Adopted Budget with County Clerk	City Secretary

**CITY OF JERSEY VILLAGE
BUDGET WORKBOOK
FISCAL YEAR 2017-2018**

HOW TO READ THIS DOCUMENT

WELCOME!

The document before you is the preliminary budget for the City of Jersey Village fiscal year beginning October 1, 2017 and ending September 30, 2018. This document has been specifically prepared to help this Council gain knowledge of the issues affecting the Jersey Village community.

BUDGET FORMAT

The document is divided into five major sections: *Budget Planning Report*, *Budget Line Item Detail*, *Supplemental Decision Packages*, *Capital Improvement Program*, and *Appendices*. The *Budget Planning Report* is the heart of the Budget Workbook. This section contains the budget actual(s) for Fiscal Year 2015-2016 and the adopted budget for the remaining current Fiscal Year 2016-2017. With a report of current financial activity as of May 31, 2017, Staff has projected remaining expected expenditures for Fiscal Year 2016-2017. From this valuable information, a more accurate proposed budget can be validated and is provided to you in the last three columns of this report.

The *Budget Line Item Detail* provides description of each line item, including Membership Requirements, Books and Periodicals, and Travel & Training plans for each department or division.

The *Supplemental Detail* lists any and all additions to the current operating base budget. This may include a financial increase to maintain an existing program or a completely new program. A description and justification is provided for each decision package. The City Manager ranks the decision packages based on priority needs of the City and relative direction of City Council. Council is encouraged to select and approve the individual packages according to their merit.

The *Capital Improvement Program* is one of the most important objectives for the City. It represents the long term objectives for the City and is a determination of what the future needs are for this community. Since the Capital Improvement Plan is so critical, a scheduled proposal in this section is recommended to Council in order that the City can maximize and balance the infrastructural requirements over desires. Each project is presented with a schedule of expenditures, scope, justification and overall impact.

Finally, various *Appendices* are presented at the back of the document, which more fully describe the budget process, the long-term financial and replacement funds, and an employee market study.

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- CURRENT ACTIVITY ACTUAL Y-T-D	----- PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	----- SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	7,776,855	9,527,220			9,527,220	12,261,567		12,261,567
PROPERTY TAXES								
10-7101 CURRENT PROPERTY TAXES	5,842,198	5,872,843	5,769,394	50,606	5,820,000	5,980,000	0	5,980,000
10-7102 DELINQUENT PROPERTY TAXES (36,497)		30,000 (70,746)		20,000 (50,746)		30,000	0	30,000
10-7103 PENALTY, INTEREST & COSTS	22,956	25,000	13,488	6,512	20,000	25,000	0	25,000
TOTAL PROPERTY TAXES	5,828,657	5,927,843	5,712,135	77,118	5,789,253	6,035,000	0	6,035,000
OTHER TAXES								
10-7511 ELECTRIC FRANCHISE	362,233	360,000	240,024	120,000	360,024	360,000	0	360,000
10-7512 TELEPHONE FRANCHISE	138,640	120,000	82,083	30,000	112,083	110,000	0	110,000
10-7513 GAS FRANCHISE	32,655	25,000	24,937	7,000	31,937	30,000	0	30,000
10-7514 CABLE TV FRANCHISE	69,479	60,000	55,278	15,000	70,278	60,000	0	60,000
10-7515 TELECOMMUNICATION	33,172	35,000	23,348	7,000	30,348	30,000	0	30,000
10-7621 CITY SALES TAX	3,261,209	1,900,000	2,102,310	1,150,000	3,252,310	2,900,000	0	2,900,000
10-7622 SALES TX-RED. PROPERTY TX	1,630,427	950,000	1,051,155	575,000	1,626,155	1,450,000	0	1,450,000
10-7631 MIXED DRINK TAX	40,385	35,000	26,706	9,000	35,706	35,000	0	35,000
TOTAL OTHER TAXES	5,568,198	3,485,000	3,605,841	1,913,000	5,518,841	4,975,000	0	4,975,000
FINES WARRANTS & BONDS								
10-8001 FINES	845,993	820,000	660,393	250,000	910,393	900,000	0	900,000
10-8002 TIME PAYMENT FEE-GENERAL	9,934	10,700	6,475	3,000	9,475	10,700	0	10,700
10-8003 TIME PAYMENT FEE-COURT	0	0	1,609 (1,609) (0)	0	0	0
10-8004 COURT TECHNOLOGY FEES	0	0	15,290 (15,290) (0)	0	0	0
10-8005 COURT SECURITY FEE	0	0	11,452 (11,452)	0	0	0	0
10-8006 OMNI FEE	8,057	7,000	5,162	3,000	8,162	8,000	0	8,000
10-8007 CHILD SAFETY FEE	0	0	1,241 (1,241)	0	0	0	0
10-8008 JUDICIAL FEE	0	0	2,274 (2,274)	0	0	0	0
TOTAL FINES WARRANTS & BONDS	863,984	837,700	703,897	224,134	928,031	918,700	0	918,700
FEES & CHARGES FOR SERVIC								
10-8501 GARBAGE FEES/RESIDENTIAL	2,637	1,000	1,551	1,000	2,551	1,000	0	1,000
10-8503 POOL MEMBERSHIP FEES	12,629	10,000	5,303	7,000	12,303	10,000	0	10,000
10-8507 AMBULANCE SERVICE FEES	296,273	300,000	200,508	100,000	300,508	300,000	0	300,000
10-8508 TRAINING FEES-FIRE DEPT	0	500	0	0	0	0	0	0
10-8509 PET TAGS	995	700	725	100	825	700	0	700
10-8510 POUND FEES	0	150	40	40	80	150	0	150
10-8511 JERSEY VILLAGE STICKERS	377	0	90	10	100	0	0	0
10-8512 RENTAL FEE	30,789	28,000	3,450	27,000	30,450	30,000	0	30,000
10-8513 CHILD SAFETY FEE-COUNTY	9,834	8,000	6,081	2,000	8,081	8,000	0	8,000
10-8514 FOOD & BEVERAGE FEES	1,161	600	1,152	100	1,252	1,000	0	1,000
10-8515 POLICE OFFICER FEE	1,400	0	1,820	0	1,820	0	0	0
10-8999 PLAN CHECKING AND PLAT REVIE	40,975	20,000	27,930	12,000	39,930	20,000	0	20,000
TOTAL FEES & CHARGES FOR SERVIC	397,070	368,950	248,650	149,250	397,900	370,850	0	370,850

01 -GENERAL FUND
REVENUES

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
LICENSES & PERMITS								
10-9001 BUILDING PERMITS	112,817	50,000	81,654	25,000	106,654	100,000	0	100,000
10-9002 PLUMBING PERMITS	15,405	6,000	7,750	5,000	12,750	10,000	0	10,000
10-9003 ELECTRICAL PERMITS	28,490	10,000	13,627	10,000	23,627	15,000	0	15,000
10-9004 MECHANICAL PERMITS	10,518	7,000	5,776	3,000	8,776	8,000	0	8,000
10-9006 SIGN PERMITS	10,586	15,000	6,867	2,000	8,867	8,000	0	8,000
10-9007 LIQUOR LICENSES	3,720	3,500	4,055	0	4,055	3,500	0	3,500
10-9009 ELECTRICAL LICENSES	0	500	0	0	0	500	0	500
10-9012 BURGLAR/FIRE ALARM PERMIT	17,950	10,000	8,390	4,000	12,390	12,000	0	12,000
10-9013 FIRE MARSHAL PERM FEES	1,714	500	1,326	500	1,826	500	0	500
10-9014 POLITICAL SIGN PERMITS	0	100	0	0	0	100	0	100
10-9015 OPERATIONAL HARZADOUS PERM	0	100	0	0	0	100	0	100
10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000	1,000	250	0	250	1,000	0	1,000
TOTAL LICENSES & PERMITS	202,200	103,700	129,695	49,500	179,195	158,700	0	158,700
INTEREST EARNED								
10-9601 INTEREST EARNED	49,015	45,000	64,336	30,000	94,336	80,000	0	80,000
TOTAL INTEREST EARNED	49,015	45,000	64,336	30,000	94,336	80,000	0	80,000
INTERFUND ACTIVITY								
10-9750 CRIME CONTROL DISTRICT REIMB	822,648	1,048,798	571,938	458,997	1,030,935	1,015,888	208,869	1,224,757
10-9752 TRANSFER FROM UTLY FUND	460,000	470,000	0	470,000	470,000	550,000	0	550,000
10-9753 COURT SECURITY & TECH REIMB.	41,800	43,100	0	43,100	43,100	44,500	0	44,500
10-9754 TRANFER FROM MOTEL TAX FUND	16,000	16,500	0	16,500	16,500	17,000	0	17,000
TOTAL INTERFUND ACTIVITY	1,340,448	1,578,398	571,938	988,597	1,560,535	1,627,388	208,869	1,836,257
MISCELLANEOUS REVENUE								
10-9802 SALE OF ASSETS	44,558	0	40,733	0	40,733	0	0	0
10-9807 DONATIONS - POLICE DEPT.	3,000	0	35	0	35	0	0	0
10-9808 DONATION-CITY BEAUTIFICATION	1,200	0	2,000	0	2,000	0	0	0
10-9815 INSURANCE SETTLEMENT	10,049	0	6,279	0	6,279	0	0	0
10-9816 PROPERTY LIENS/ORD VIOLATION	911	0	667	0	667	0	0	0
10-9899 MISCELLANEOUS	75,823	20,000	104,297	2,000	106,297	50,000	0	50,000
TOTAL MISCELLANEOUS REVENUE	135,540	20,000	154,010	2,000	156,010	50,000	0	50,000
OTHER AGENCY REVENUES								
10-9901 GRANTS/CONTRACTS-COPS	54	0	0	0	0	0	0	0
10-9905 FEDERAL & STATE GRANT	615	0	127,364	0	127,364	0	0	0
10-9906 LEOSE FUNDS - TRAINING GRANT	3,167	0	3,068	0	3,068	0	0	0
TOTAL OTHER AGENCY REVENUES	3,836	0	130,432	0	130,432	0	0	0
**** TOTAL REVENUE ****	14,388,949	12,366,591	11,320,935	3,433,599	14,754,534	14,215,638	208,869	14,424,507
**** TOTAL FUNDS AVAIL ****	22,165,804	21,893,811			24,281,755	26,477,205		26,686,074

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE

		ADOPTED	----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----			
ACTUAL		BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
2015-2016		2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
SALARIES, WAGES & BENEFIT									
11-3001	SALARIES	351,701	348,800	136,687	98,496	235,183	327,051	0	327,051
11-3002	WAGES	(0)	0	0	0	0	0	0	0
11-3003	LONGEVITY	1,607	1,700	596	366	962	1,200	0	1,200
11-3007	OVERTIME	172	1,000	0	0	0	0	0	0
11-3010	INCENTIVES	229	0	222	249	471	0	720	720
11-3020	EMPLOYEE AWARDS/BONUS	625	800	882	0	882	800	0	800
11-3051	FICA/MEDICARE TAXES	22,538	26,900	9,010	7,582	16,592	23,862	0	23,862
11-3052	WORKMEN'S COMPENSATION	8,954	11,800	7,420	0	7,420	11,487	0	11,487
11-3053	UNEMPLOYMENT COMPENSATION	832	3,600	39	3,561	3,600	3,600	0	3,600
11-3054	RETIREMENT	55,021	54,600	22,348	13,876	36,224	47,152	0	47,152
11-3055	HEALTH INSURANCE	60,284	74,100	35,224	17,808	53,032	61,439	0	61,439
11-3056	LIFE INS	281	400	153	77	230	261	0	261
11-3057	DENTAL INSURANCE	3,337	4,200	2,032	1,040	3,072	3,433	0	3,433
11-3058	LONG-TERM DISABILITY	1,074	1,500	559	342	901	1,277	0	1,277
TOTAL	SALARIES, WAGES & BENEFIT	506,655	529,400	215,172	143,397	358,569	481,562	720	482,282
SUPPLIES									
11-3502	POSTAGE/FREIGHT/DEL. FEE	250	250	0	250	250	250	0	250
11-3503	OFFICE SUPPLIES	2,468	2,500	1,851	649	2,500	2,500	1,500	4,000
11-3510	BOOKS & PERIODICALS	47	300	168	130	298	300	0	300
11-3520	FOOD	3,480	4,000	2,316	1,650	3,966	4,000	3,000	7,000
TOTAL	SUPPLIES	6,244	7,050	4,335	2,679	7,014	7,050	4,500	11,550
MAINTENANCE--EQUIPMENT									
11-4501	FURN., FIXT., & OFF. MACH.	4,326	250	0	200	200	3,000	0	3,000
TOTAL	MAINTENANCE--EQUIPMENT	4,326	250	0	200	200	3,000	0	3,000
SERVICES									
11-5001	MAYOR & COUNCIL EXPENDITURES	3,186	4,000	872	2,000	2,872	4,000	0	4,000
11-5007	RECORDS MANAGEMENT	5,596	5,000	2,597	3,403	6,000	5,000	1,000	6,000
11-5012	PRINTING	109	250	241	0	241	250	0	250
11-5014	MEDICAL EXPENSES	4,568	2,500	2,318	2,500	4,818	2,500	2,500	5,000
11-5020	COMMUNICATIONS	4,646	4,500	3,332	1,068	4,400	4,600	0	4,600
11-5025	PUBLIC NOTICES	5,019	5,000	1,100	6,400	7,500	5,000	2,500	7,500
11-5026	CODIFICATIONS	4,167	5,000	2,189	3,311	5,500	5,500	0	5,500
11-5027	MEMBERSHIPS/SUBCRIPTIONS	4,960	6,850	5,037	1,500	6,537	7,000	0	7,000
11-5029	TRAVEL/TRAINING	4,363	9,500	1,502	8,000	9,502	9,500	4,500	14,000
11-5030	CAR ALLOWANCE	6,038	6,600	1,000	2,000	3,000	6,600	4,400	11,000
11-5041	NEWSLETTER	7,500	7,500	3,115	4,385	7,500	7,500	3,000	10,500
TOTAL	SERVICES	50,152	56,700	23,303	34,567	57,870	57,450	17,900	75,350

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SUNDRY								
11-5401 ELECTION EXPENSE	14,723	7,000	5,512	1,500	7,012	7,000	0	7,000
TOTAL SUNDRY	14,723	7,000	5,512	1,500	7,012	7,000	0	7,000
PROFESSIONAL SERVICES								
11-5515 CONSULTANT SERVICES	3,080	40,000	91,583	0	91,583	10,000	0	10,000
11-5521 TEMPORARY AGENCY	24,839	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	27,920	40,000	91,583	0	91,583	10,000	0	10,000
OTHER SERVICES								
11-6005 NOTARY SURETY BONDS	292	300	0	300	300	300	0	300
TOTAL OTHER SERVICES	292	300	0	300	300	300	0	300
CAPITAL OUTLAY								
TOTAL								
INTERFUND ACTIVITY								
11-9772 TECHNOLOGY USER FEE	5,250	5,250	0	5,250	5,250	5,250	0	5,250
TOTAL INTERFUND ACTIVITY	5,250	5,250	0	5,250	5,250	5,250	0	5,250
TOTAL 11-ADMINISTRATIVE SERVICE	615,562	645,950	339,904	187,893	527,797	571,612	23,120	594,732
	=====	=====	=====	=====	=====	=====	=====	=====

01 -GENERAL FUND
12-LEGAL/OTHER SERVICES

	ADOPTED		CURRENT ACTIVITY			PROPOSED BUDGET		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
12-3052 WORKMEN'S COMPENSATION	228	300	189	111	300	300	0	300
TOTAL SALARIES, WAGES & BENEFIT	228	300	189	111	300	300	0	300
SERVICES								
12-5023 GRANTS AND INCENTIVES	1,453,668	0	683,984	769,684	1,453,668	1,453,668	0	1,453,668
TOTAL SERVICES	1,453,668	0	683,984	769,684	1,453,668	1,453,668	0	1,453,668
SUNDRY								
TOTAL								
PROFESSIONAL SERVICES								
12-5502 LEGAL FEES	126,636	125,000	95,144	45,000	140,144	125,000	0	125,000
12-5515 CONSULTANT SERVICES	10,000	11,500	10,000	0	10,000	10,000	0	10,000
TOTAL PROFESSIONAL SERVICES	136,636	136,500	105,144	45,000	150,144	135,000	0	135,000
OTHER SERVICES								
12-6001 AUTOMOBILE LIABILITY	36,195	45,000	37,722	0	37,722	39,231	0	39,231
12-6003 LIABILITY-FIRE & CASUALTY IN	47,856	65,000	62,038	0	62,038	65,140	0	65,140
12-6005 SURETY BONDS	468	1,000	468	0	468	500	0	500
12-6007 INSURANCE/DEDUCTIBLE (0)		0	(3,084)	0	(3,084)	0	0	0
TOTAL OTHER SERVICES	84,519	111,000	97,143	0	97,143	104,871	0	104,871
INTERFUND ACTIVITY								
12-9760 TRFR TO CAPITAL IMPROVEMENTS	1,460,000	0	0	0	0	0	3,500,000	3,500,000
12-9761 TRANSFER TO GOLF FUND	434,905	346,171	0	346,171	346,171	215,118	183,953	399,071
12-9772 TECHNOLOGY USER FEES	500	500	0	500	500	500	0	500
TOTAL INTERFUND ACTIVITY	1,895,405	346,671	0	346,671	346,671	215,618	3,683,953	3,899,571
TOTAL 12-LEGAL/OTHER SERVICES	3,570,456	594,471	886,460	1,161,466	2,047,926	1,909,457	3,683,953	5,593,410

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

01 -GENERAL FUND
13-INFO TECHNOLOGY

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
13-3001 SALARIES	115,325	122,833	76,835	43,284	120,119	127,356	58,900	186,256
13-3002 WAGES	12,069	9,600	4,650	4,950	9,600	9,579	0	9,579
13-3003 LONGEVITY	619	800	387	216	603	816	0	816
13-3007 OVERTIME	1,172	0	3,327	3,000	6,327	0	0	0
13-3051 FICA/MEDICARE TAXES	9,173	10,200	6,634	3,936	10,570	10,600	4,456	15,056
13-3052 WORKMEN'S COMPENSATION	304	400	252	0	252	300	97	397
13-3053 EMPLOYMENT TAXES	452	2,700	247	0	247	2,700	900	3,600
13-3054 RETIREMENT	17,725	19,200	13,203	7,212	20,415	19,900	9,140	29,040
13-3055 HEALTH INSURANCE	20,782	24,100	15,042	7,602	22,644	26,228	22,853	49,081
13-3056 LIFE INS	140	200	102	51	153	200	87	287
13-3057 DENTAL INSURANCE	1,273	1,500	972	497	1,469	1,641	497	2,138
13-3058 LONG-TERM DISABILITY	465	600	344	173	517	600	187	787
TOTAL SALARIES, WAGES & BENEFIT	179,498	192,133	121,995	70,921	192,916	199,920	97,117	297,037
SUPPLIES								
13-3502 POSTAGE/FREIGHT	495	500	17	358	375	500	0	500
13-3503 OFFICE SUPPLIES	100	250	130	100	230	250	0	250
13-3509 COMPUTER SUPPLIES	2,173	2,200	414	1,675	2,089	2,200	0	2,200
13-3510 BOOKS & PERIODICALS	0	100	0	70	70	100	0	100
TOTAL SUPPLIES	2,768	3,050	561	2,203	2,764	3,050	0	3,050
MAINTENANCE--EQUIPMENT								
13-4501 FURN. FIXTURES. OFF EQUIPMEN	8,215	7,437	3,732	3,255	6,987	7,437	0	7,437
13-4502 COMPUTER EQUIPMENT	7,970	9,500	3,636	5,864	9,500	9,500	0	9,500
13-4504 SOFTWARE MAINTENANCE	100,985	138,712	83,340	46,118	129,458	138,712	4,447	143,159
TOTAL MAINTENANCE--EQUIPMENT	117,170	155,649	90,709	55,237	145,946	155,649	4,447	160,096
SERVICES								
13-5020 COMMUNICATIONS	16,200	19,950	10,272	7,968	18,240	19,950	0	19,950
13-5027 MEMBERSHIPS/SUBSCRIPT	1,028	1,100	424	670	1,094	1,250	0	1,250
13-5029 TRAVEL/TRAINING	6,896	7,100	1,040	6,000	7,040	7,600	0	7,600
TOTAL SERVICES	24,124	28,150	11,735	14,638	26,373	28,800	0	28,800
PROFESSIONAL SERVICES								
13-5515 CONSULTANT SERVICES	10,778	15,000	4,153	11,500	15,653	15,000	39,000	54,000
TOTAL PROFESSIONAL SERVICES	10,778	15,000	4,153	11,500	15,653	15,000	39,000	54,000
CAPITAL OUTLAY								
13-6573 COMPUTER EQUIPMENT	2,949	21,000	0	20,762	20,762	0	11,850	11,850
13-6574 COMPUTER SOFTWARE	8,200	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	11,149	21,000	0	20,762	20,762	0	11,850	11,850

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
13-INFO TECHNOLOGY

	ACTUAL	ADOPTED	-----	CURRENT ACTIVITY		-----	PROPOSED BUDGET		-----
	2015-2016	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
<hr/>									
INTERFUND ACTIVITY									
13-9740 COMPUTER CAPITAL USER FEE	0	0	0	0	0	0	50,000	50,000	
13-9771 TECHNOLOGY PURCHASE CONTRIBU	0	13,600	0	13,600	13,600	0	15,975	15,975	
13-9772 TECHNOLOGY USER FEE	35,188	39,643	0	39,643	39,643	44,667	2,000	46,667	
TOTAL INTERFUND ACTIVITY	35,188	53,243	0	53,243	53,243	44,667	67,975	112,642	
TOTAL 13-INFO TECHNOLOGY	380,676	468,225	229,153	228,504	457,657	447,086	220,389	667,475	
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CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
14-PURCHASING

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
SUPPLIES								
14-3502 POSTAGE/FREIGHT	11,959	13,000	7,363	5,600	12,963	13,000	0	13,000
14-3503 OFFICE SUPPLIES	4,945	5,000	2,073	2,925	4,998	5,000	0	5,000
TOTAL SUPPLIES	16,903	18,000	9,435	8,525	17,960	18,000	0	18,000
MAINTENANCE--EQUIPMENT								
TOTAL								
SERVICES								
14-5012 PRINTING	1,655	400	666	1,000	1,666	1,000	0	1,000
14-5022 RENTAL OF EQUIPMENT	2,448	2,600	1,224	1,375	2,599	2,600	0	2,600
TOTAL SERVICES	4,103	3,000	1,890	2,375	4,265	3,600	0	3,600
PROFESSIONAL SERVICES								
TOTAL								
CAPITAL OUTLAY								
TOTAL								
TOTAL 14-PURCHASING	21,006	21,000	11,325	10,900	22,225	21,600	0	21,600

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

01 -GENERAL FUND
15-ACCOUNTING SERVICES

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
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SALARIES, WAGES & BENEFIT								
15-3001 SALARIES	168,440	172,200	107,197	60,014	167,211	178,300	22,504	200,804
15-3003 LONGEVITY	907	1,100	614	349	963	1,200	0	1,200
15-3007 OVERTIME	1,278	2,000	423	1,577	2,000	2,000	0	2,000
15-3051 FICA/MEDICARE TAXES	12,262	13,400	8,221	4,738	12,959	13,900	1,706	15,606
15-3052 WORKMEN'S COMPENSATION	379	500	314	0	314	400	11	411
15-3053 EMPLOYMENT TAXES	2,706	2,700	209	0	209	2,700	0	2,700
15-3054 RETIREMENT	25,722	27,200	17,545	8,672	26,217	28,200	3,441	31,641
15-3055 HEALTH INSURANCE	35,156	41,000	22,809	10,500	33,309	36,224	0	36,224
15-3056 LIFE INS	223	300	153	77	230	261	0	261
15-3057 DENTAL INSURANCE	2,461	3,200	1,650	844	2,494	2,785	0	2,785
15-3058 LONG-TERM DISABILITY	668	800	483	243	726	800	57	857
TOTAL SALARIES, WAGES & BENEFIT	250,203	264,400	159,618	87,014	246,632	266,770	27,719	294,489
SUPPLIES								
15-3502 POSTAGE/FREIGHT/DEL.FEE	65	50	143	0	143	200	0	200
15-3503 OFFICE SUPPLIES	691	750	263	350	613	800	0	800
15-3510 BOOKS & PERIODICALS	50	50	50	0	50	50	0	50
TOTAL SUPPLIES	806	850	456	350	806	1,050	0	1,050
MAINTENANCE--EQUIPMENT								
15-4501 FURN.FIXT. & OFF.MACH.	0	100	100	0	100	150	0	150
TOTAL MAINTENANCE--EQUIPMENT	0	100	100	0	100	150	0	150
SERVICES								
15-5012 PRINTING	104	950	1,169	0	1,169	1,200	0	1,200
15-5020 COMMUNICATIONS	4,042	4,250	3,148	1,100	4,248	4,250	0	4,250
15-5027 MEMBERSHIPS	275	400	170	90	260	400	0	400
15-5029 TRAVEL/TRAINING	290	1,500	1,109	391	1,500	1,500	3,000	4,500
TOTAL SERVICES	4,710	7,100	5,595	1,581	7,176	7,350	3,000	10,350
SUNDRY								
15-5405 PERMITS & FEES	540	500	435	0	435	550	0	550
TOTAL SUNDRY	540	500	435	0	435	550	0	550
PROFESSIONAL SERVICES								
15-5501 AUDITS/CONTRACTS/STUDIES	25,059	27,000	20,861	5,000	25,861	27,000	0	27,000
TOTAL PROFESSIONAL SERVICES	25,059	27,000	20,861	5,000	25,861	27,000	0	27,000
CAPITAL OUTLAY								
TOTAL								

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
15-ACCOUNTING SERVICES

	ACTUAL	ADOPTED	-----	CURRENT ACTIVITY		-----	PROPOSED BUDGET		
	2015-2016	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
		2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
INTERFUND ACTIVITY									
15-9772 TECHNOLOGY USER FEE	1,700	1,700	0	1,700	1,700	1,700	0	1,700	
TOTAL INTERFUND ACTIVITY	1,700	1,700	0	1,700	1,700	1,700	0	1,700	
TOTAL 15-ACCOUNTING SERVICES	283,018	301,650	187,065	95,645	282,710	304,570	30,719	335,289	
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01 -GENERAL FUND
16-CUSTOMER SERVICE

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
16-3001 SALARIES	33,072	33,900	20,922	11,851	32,773	34,891	0	34,891
16-3003 LONGEVITY	323	400	223	133	356	432	0	432
16-3007 OVERTIME	50	1,000	0	1,000	1,000	1,000	0	1,000
16-3010 INCENTIVES	1,086	1,100	671	374	1,045	1,080	0	1,080
16-3051 FICA/MEDICARE TAXES	2,329	2,800	1,549	1,022	2,571	2,861	0	2,861
16-3052 WORKMEN'S COMPENSATION	76	100	63	0	63	75	0	75
16-3053 EMPLOYMENT TAXES	682	900	9	0	9	900	0	900
16-3054 RETIREMENT	5,193	5,700	3,516	1,870	5,386	5,801	0	5,801
16-3055 HEALTH INSURANCE	16,169	17,900	11,214	5,669	16,883	19,559	0	19,559
16-3056 LIFE INS	77	100	51	26	77	87	0	87
16-3057 DENTAL INSURANCE	933	1,100	677	347	1,024	1,144	0	1,144
16-3058 LONG-TERM DISABILITY	138	200	94	48	142	153	0	153
TOTAL SALARIES, WAGES & BENEFIT	60,127	65,200	38,989	22,340	61,329	67,983	0	67,983
SUPPLIES								
16-3503 OFFICE SUPPLIES	462	500	189	311	500	600	0	600
TOTAL SUPPLIES	462	500	189	311	500	600	0	600
MAINTENANCE--EQUIPMENT								
16-4501 FURN., FIX, & OFF MACH EQ	235	400	313	0	313	400	0	400
TOTAL MAINTENANCE--EQUIPMENT	235	400	313	0	313	400	0	400
SERVICES								
16-5020 COMMUNICATIONS	3,620	3,850	2,407	1,443	3,850	4,000	0	4,000
16-5025 PUBLIC NOTICES	0	0	0	0	0	1,000	0	1,000
16-5029 TRAVEL/TRAINING	0	500	0	500	500	0	0	0
TOTAL SERVICES	3,620	4,350	2,407	1,943	4,350	5,000	0	5,000
PROFESSIONAL SERVICES								
16-5527 HARRIS CTY APPRAISAL DIST	62,311	65,500	45,074	16,000	61,074	66,000	0	66,000
16-5528 HARRIS CTY TAX OFFICE	5,848	7,000	3,611	2,000	5,611	7,000	0	7,000
TOTAL PROFESSIONAL SERVICES	68,159	72,500	48,685	18,000	66,685	73,000	0	73,000
OTHER SERVICES								
16-6005 SURETY BOND	71	0	0	0	0	0	0	0
TOTAL OTHER SERVICES	71	0	0	0	0	0	0	0
CAPITAL OUTLAY								
TOTAL								

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

01 -GENERAL FUND
16-CUSTOMER SERVICE

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
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INTERFUND ACTIVITY								
16-9772 TECHNOLOGY USER FEE	250	250	0	250	250	250	0	250
TOTAL INTERFUND ACTIVITY	250	250	0	250	250	250	0	250
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TOTAL 16-CUSTOMER SERVICE	132,923	143,200	90,584	42,844	133,428	147,233	0	147,233
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01 -GENERAL FUND
19-MUNICIPAL COURT

		ADOPTED	-----	CURRENT ACTIVITY	-----	PROPOSED BUDGET		-----	
		ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
		2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
SALARIES, WAGES & BENEFIT									
19-3001	SALARIES	167,351	179,487	102,420	63,974	166,394	192,100	18,202	210,302
19-3003	LONGEVITY	718	1,000	505	299	804	1,104	0	1,104
19-3007	OVERTIME	443	5,000	2,654	2,346	5,000	5,000	0	5,000
19-3010	INCENTIVES	1,675	1,600	1,416	789	2,205	1,560	0	1,560
19-3051	FICA/MEDICARE TAXES	12,615	14,383	8,279	5,157	13,436	15,300	1,374	16,674
19-3052	WORKMEN'S COMPENSATION	455	500	314	0	314	439	0	439
19-3053	EMPLOYMENT TAXES	2,935	4,500	113	0	113	4,500	0	4,500
19-3054	RETIREMENT	25,743	29,069	17,122	9,437	26,559	31,000	2,807	33,807
19-3055	HEALTH INSURANCE	40,002	44,300	27,768	16,426	44,194	56,670	0	56,670
19-3056	LIFE INS	306	400	198	128	326	435	0	435
19-3057	DENTAL INSURANCE	3,835	2,500	1,531	949	2,480	3,132	0	3,132
19-3058	LONG-TERM DISABILITY	640	700	413	253	666	894	0	894
TOTAL SALARIES, WAGES & BENEFIT		256,719	283,439	162,732	99,758	262,490	312,134	22,383	334,517
SUPPLIES									
19-3503	OFFICE SUPPLIES	1,831	2,000	1,870	130	2,000	2,900	0	2,900
19-3510	BOOKS & PERIODICALS	0	300	0	300	300	500	0	500
19-3523	TOOLS/EQUIPMENT	0	100	0	100	100	100	0	100
TOTAL SUPPLIES		1,831	2,400	1,870	530	2,400	3,500	0	3,500
MAINTENANCE--EQUIPMENT									
19-4501	FURN., FIXT. & OFF. MACH.	0	500	100	400	500	500	0	500
TOTAL MAINTENANCE--EQUIPMENT		0	500	100	400	500	500	0	500
SERVICES									
19-5012	PRINTING	3,894	5,000	2,228	3,299	5,527	5,000	0	5,000
19-5020	COMMUNICATIONS	3,620	3,900	2,407	1,493	3,900	4,000	0	4,000
19-5027	MEMBERSHIPS	160	200	120	80	200	300	0	300
19-5029	TRAVEL/TRAINING	2,224	4,000	2,047	1,953	4,000	4,000	0	4,000
TOTAL SERVICES		9,898	13,100	6,801	6,825	13,626	13,300	0	13,300
SUNDRY									
19-5404	JURY EXPENSE	0	300	0	300	300	300	0	300
TOTAL SUNDRY		0	300	0	300	300	300	0	300
PROFESSIONAL SERVICES									
19-5505	JUDGES	47,500	45,000	27,575	20,425	48,000	45,000	10,000	55,000
19-5506	PROSECUTORS	25,200	25,000	16,800	11,200	28,000	25,000	10,000	35,000
19-5516	COLLECTION AGENCY FEES	1,949	2,000	1,550	450	2,000	2,000	0	2,000
19-5518	INTERPRETERS	0	500	0	500	500	500	0	500
TOTAL PROFESSIONAL SERVICES		74,649	72,500	45,925	32,575	78,500	72,500	20,000	92,500

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
19-MUNICIPAL COURT

	ACTUAL	ADOPTED	-----	CURRENT ACTIVITY		-----	PROPOSED BUDGET		-----
	2015-2016	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
		2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
OTHER SERVICES									
TOTAL									
CAPITAL OUTLAY									
TOTAL									
INTERFUND ACTIVITY									
TOTAL									
TOTAL 19-MUNICIPAL COURT	343,096	372,239	217,428	140,388	357,816	402,234	42,383	444,617	
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01 -GENERAL FUND

21-POLICE

		ADOPTED	CURRENT ACTIVITY			PROPOSED BUDGET			
ACTUAL		BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
2015-2016		2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
SALARIES, WAGES & BENEFIT									
21-3001	SALARIES	1,348,759	1,411,400	829,275	516,291	1,345,566	1,687,770	242,070	1,929,840
21-3003	LONGEVITY	3,537	5,400	2,526	1,778	4,304	6,576	0	6,576
21-3007	OVERTIME	60,556	60,000	23,595	36,405	60,000	122,000	0	122,000
21-3010	INCENTIVES	21,075	22,200	11,379	10,218	21,597	22,500	900	23,400
21-3014	S.T.E.P. PROGRAM	29,392	60,000	30,172	25,423	55,595	60,000	0	60,000
21-3051	FICA/MEDICARE TAXES	105,664	117,600	68,580	45,144	113,724	122,200	18,541	140,741
21-3052	WORKMEN'S COMPENSATION	32,858	40,800	27,598	0	27,598	33,000	4,440	37,440
21-3053	EMPLOYMENT TAXES	6,082	23,400	0	270	270	23,850	0	23,850
21-3054	RETIREMENT	217,141	238,400	141,579	82,616	224,195	244,000	37,622	281,622
21-3055	HEALTH INSURANCE	234,192	280,600	168,814	103,520	272,334	320,273	0	320,273
21-3056	LIFE INS	1,885	2,300	1,232	715	1,947	2,219	0	2,219
21-3057	DENTAL INSURANCE	15,495	20,600	11,578	6,766	18,344	20,114	0	20,114
21-3058	LONG-TERM DISABILITY	5,417	6,000	3,631	1,935	5,566	6,200	922	7,122
TOTAL SALARIES, WAGES & BENEFIT		2,082,052	2,288,700	1,319,960	831,081	2,151,041	2,670,702	304,495	2,975,197
SUPPLIES									
21-3502	POSTAGE/FREIGHT/DEL. FEE	74	100	82	18	100	100	0	100
21-3503	OFFICE SUPPLIES	5,992	7,000	3,742	3,258	7,000	7,000	0	7,000
21-3504	WEARING APPAREL	14,508	18,474	5,979	12,495	18,474	18,474	0	18,474
21-3505	CRIME PREVENTION SUPPLIES	909	2,000	282	1,718	2,000	2,000	0	2,000
21-3510	BOOKS AND PERIODICALS	1,668	2,500	1,668	832	2,500	2,500	0	2,500
21-3515	MEDICAL SUPPLIES	0	0	0	0	0	0	1,000	1,000
21-3519	AMMUNITION AND TARGETS	3,962	6,000	3,427	2,573	6,000	6,000	0	6,000
21-3520	FOOD	615	2,400	541	1,000	1,541	2,400	0	2,400
21-3523	TOOLS/EQUIPMENT	16,498	5,300	2,293	800	3,093	3,200	9,600	12,800
21-3534	PARTS AND MATERIALS	24	500	99	101	200	500	0	500
TOTAL SUPPLIES		44,250	44,274	18,114	22,795	40,909	42,174	10,600	52,774
MAINTENANCE--EQUIPMENT									
21-4501	FURN. FIXT. & OFF. MACH.	4,356	5,597	2,506	1,794	4,300	5,597	0	5,597
21-4503	RADIO AND RADAR EQUIPMENT	8,311	2,500	665	1,835	2,500	2,500	0	2,500
21-4504	COMPUTER SOFTWARE	0	0	0	0	0	0	1,200	1,200
21-4510	VEHICLE CLEANING	802	2,000	242	950	1,192	2,000	0	2,000
21-4599	MISCELLANEOUS EQUIPMENT	8,268	26,065	5,145	20,920	26,065	10,000	0	10,000
TOTAL MAINTENANCE--EQUIPMENT		21,737	36,162	8,557	25,499	34,056	20,097	1,200	21,297
SERVICES									
21-5012	PRINTING	986	2,000	560	1,000	1,560	2,000	0	2,000
21-5015	LAB TESTS	530	2,400	565	1,000	1,565	2,400	0	2,400
21-5020	COMMUNICATIONS	9,827	10,000	6,568	3,432	10,000	10,000	0	10,000
21-5022	RENTAL OF EQUIPMENT	12,016	30,000	4,691	10,000	14,691	30,000	0	30,000
21-5025	PUBLIC NOTICES	0	250	0	0	0	250	0	250
21-5027	MEMBERSHIPS	788	1,400	569	300	869	1,400	0	1,400
21-5029	TRAVEL/TRAINING	7,678	22,500	6,097	5,000	11,097	22,500	0	22,500

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
21-POLICE

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
TOTAL SERVICES	31,825	68,550	19,049	20,732	39,781	68,550	0	68,550
SUNDRY								
21-5402 JAIL EXPENSE	2,519	8,000	1,197	2,000	3,197	8,000	0	8,000
TOTAL SUNDRY	2,519	8,000	1,197	2,000	3,197	8,000	0	8,000
PROFESSIONAL SERVICES								
21-5515 CONSULTANT SERVICES	1,553	1,800	1,500	0	1,500	1,800	0	1,800
TOTAL PROFESSIONAL SERVICES	1,553	1,800	1,500	0	1,500	1,800	0	1,800
OTHER SERVICES								
21-6003 LIABILITY-FIRE & CASUALTY IN	16,153	21,400	19,681	1,719	21,400	21,400	0	21,400
21-6005 NOTARY SURETY BONDS	330	340	245	95	340	340	0	340
TOTAL OTHER SERVICES	16,483	21,740	19,926	1,814	21,740	21,740	0	21,740
DEBT SERVICE								
TOTAL								
CAPITAL OUTLAY								
21-6572 SPECIAL EQUIPMENT-	0	0	0	0	0	0	3,500	3,500
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	3,500	3,500
INTERFUND ACTIVITY								
21-9772 TECHNOLOGY USER FEE	15,700	15,700	0	15,700	15,700	15,450	0	15,450
TOTAL INTERFUND ACTIVITY	15,700	15,700	0	15,700	15,700	15,450	0	15,450
TOTAL 21-POLICE	2,216,119	2,484,926	1,388,303	919,621	2,307,924	2,848,513	319,795	3,168,308

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

01 -GENERAL FUND
22- RED LIGHT CAMERA

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
SALARIES, WAGES & BENEFIT								
TOTAL								
TOTAL								

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 201701 -GENERAL FUND
23-COMMUNICATIONS

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
<hr/>								
SALARIES, WAGES & BENEFIT								
23-3001 SALARIES	273,225	328,600	196,644	105,043	301,687	330,618	46,003	376,621
23-3002 WAGES	3,525	31,620	2,618	7,830	10,448	31,620	0	31,620
23-3003 LONGEVITY	711	1,100	428	200	628	1,392	0	1,392
23-3007 OVERTIME	64,950	50,000	24,253	25,747	50,000	50,000	0	50,000
23-3010 INCENTIVES	5,834	7,700	4,026	2,118	6,144	7,700	0	7,700
23-3051 FICA/MEDICARE TAXES	25,575	32,095	17,610	10,782	28,392	32,200	3,309	35,509
23-3052 WORKMEN'S COMPENSATION	835	1,100	692	0	692	863	72	935
23-3053 EMPLOYMENT TAXES	1,448	11,700	237	180	417	11,700	900	12,600
23-3054 RETIREMENT	52,234	59,553	36,069	19,731	55,800	60,000	6,402	66,402
23-3055 HEALTH INSURANCE	49,223	93,900	42,036	18,903	60,939	100,426	19,854	120,280
23-3056 LIFE INS	472	700	389	179	568	696	87	783
23-3057 DENTAL INSURANCE	3,351	5,700	2,902	1,341	4,243	6,218	1,144	7,362
23-3058 LONG-TERM DISABILITY	1,023	1,500	812	299	1,111	1,437	151	1,588
TOTAL SALARIES, WAGES & BENEFIT	482,407	625,268	328,716	192,353	521,069	634,870	77,922	712,792
SUPPLIES								
23-3502 POSTAGE	8	100	0	15	15	100	0	100
23-3503 OFFICE SUPPLIES	2,411	2,500	1,702	798	2,500	3,490	0	3,490
23-3504 WEARING APPAREL	1,350	2,500	870	1,600	2,470	2,500	0	2,500
23-3510 BOOKS AND PERIODICALS	196	200	0	150	150	200	0	200
23-3523 TOOLS/EQUIPMENT	1,461	1,600	1,175	300	1,475	2,400	0	2,400
TOTAL SUPPLIES	5,426	6,900	3,747	2,863	6,610	8,690	0	8,690
MAINTENANCE--EQUIPMENT								
23-4501 FURN.FIXT. & OFF.MACH.	0	1,800	1,492	0	1,492	1,800	5,000	6,800
23-4503 RADIO AND RADAR EQUIPMENT	0	1,250	0	0	0	1,250	0	1,250
23-4505 TELEPHONE MAINTENANCE	10,769	12,500	0	12,000	12,000	12,500	0	12,500
23-4599 MISCELLANEOUS EQUIPMENT	0	100	0	0	0	100	0	100
TOTAL MAINTENANCE--EQUIPMENT	10,769	15,650	1,492	12,000	13,492	15,650	5,000	20,650
SERVICES								
23-5012 PRINTING	0	100	0	20	20	100	0	100
23-5020 COMMUNICATIONS	4,466	4,500	2,792	1,400	4,192	4,500	0	4,500
23-5023 COMMUNICATIONS-EMERGY RSP. F	0	2,000	0	0	0	1,500	0	1,500
23-5024 RADIO USAGE FEES	1,082	13,700	662	200	862	2,000	0	2,000
23-5027 MEMBERSHIPS	344	1,000	339	200	539	1,000	0	1,000
23-5029 TRAVEL/TRAINING	3,946	6,000	2,307	3,600	5,907	4,000	0	4,000
TOTAL SERVICES	9,838	27,300	6,099	5,420	11,519	13,100	0	13,100
PROFESSIONAL SERVICES								
TOTAL								

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
23-COMMUNICATIONS

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
OTHER SERVICES								
23-6005 SURETY BONDS	386	526	184	200	384	600	0	600
TOTAL OTHER SERVICES	386	526	184	200	384	600	0	600
CAPITAL OUTLAY								
TOTAL								
INTERFUND ACTIVITY								
23-9772 TECHNOLOGY USER FEE	53,950	53,950	0	53,950	53,950	54,950	0	54,950
TOTAL INTERFUND ACTIVITY	53,950	53,950	0	53,950	53,950	54,950	0	54,950
TOTAL 23-COMMUNICATIONS	562,775	729,594	340,238	266,786	607,024	727,860	82,922	810,782
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01 -GENERAL FUND
25-FIRE DEPARTMENT

		ADOPTED	CURRENT ACTIVITY			PROPOSED BUDGET			
		ACTUAL	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
		2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
SALARIES, WAGES & BENEFIT									
25-3001	SALARIES	385,996	392,669	244,185	133,342	377,527	406,898	56,908	463,806
25-3002	WAGES	114,024	136,284	65,527	38,216	103,743	136,284	16,483	152,767
25-3003	LONGEVITY	2,030	2,400	1,409	814	2,223	2,688	0	2,688
25-3007	OVERTIME	43,299	40,000	27,726	12,274	40,000	40,000	0	40,000
25-3010	INCENTIVES	5,722	5,700	4,395	498	4,893	5,640	0	5,640
25-3051	FICA/MEDICARE TAXES	40,126	44,100	26,352	14,164	40,516	45,200	5,573	50,773
25-3052	WORKMEN'S COMPENSATION	13,811	18,400	11,571	0	11,571	18,000	1,034	19,034
25-3053	EMPLOYMENT TAXES	2,081	7,200	818	378	1,196	7,200	0	7,200
25-3054	RETIREMENT	65,546	67,800	44,366	25,920	70,286	70,000	8,781	78,781
25-3055	HEALTH INSURANCE	82,936	91,800	54,199	26,947	81,146	96,793	0	96,793
25-3056	LIFE INS	459	600	306	153	459	522	0	522
25-3057	DENTAL INSURANCE	5,073	5,700	3,682	1,884	5,566	6,218	0	6,218
25-3058	LONG-TERM DISABILITY	1,644	1,700	1,129	572	1,701	1,800	165	1,965
25-3059	FIREFIGHTERS' RETIREMENT	21,836	26,000	22,843	0	22,843	26,000	0	26,000
TOTAL	SALARIES, WAGES & BENEFIT	784,583	840,353	508,507	255,162	763,669	863,243	88,944	952,187
SUPPLIES									
25-3502	SHIPPING/FREIGHT CHARGES	93	200	7	150	157	200	0	200
25-3503	OFFICE SUPPLIES	4,862	4,500	4,936	1,064	6,000	5,499	0	5,499
25-3504	WEARING APPAREL	44,523	46,350	20,241	18,000	38,241	46,350	0	46,350
25-3505	FIRE PREVENTION MATERIALS	2,898	2,900	0	2,900	2,900	2,900	0	2,900
25-3508	FILM AND CAMERA SUPPLIES	10	50	0	0	0	50	0	50
25-3510	BOOKS AND PERIODICALS	887	1,150	0	1,150	1,150	1,150	0	1,150
25-3515	MEDICAL SUPPLIES	19,219	19,000	8,127	15,596	23,723	19,000	0	19,000
25-3517	JANITORIAL SUPPLIES	1,356	1,400	517	883	1,400	1,400	0	1,400
25-3520	FOOD	7,226	8,999	6,845	2,154	8,999	8,999	0	8,999
25-3523	TOOLS/EQUIPMENT	8,748	35,000	28,094	11,806	39,900	35,000	17,000	52,000
25-3524	FEMA SUPPLIES	3,709	0	0	0	0	0	0	0
25-3525	FEMA EQUIPMENT	1,495	0	0	0	0	0	0	0
TOTAL	SUPPLIES	95,027	119,549	68,768	53,703	122,471	120,548	17,000	137,548
MAINTENANCE--EQUIPMENT									
25-4501	FURN, FIXT, & OFFICE EQPT.	2,524	3,800	1,625	2,175	3,800	4,700	0	4,700
25-4503	RADIO AND RADAR EQUIPMENT	13,784	2,500	398	500	898	2,500	0	2,500
25-4599	MAINTENANCE-MISC EQUIPMENT	15,052	39,249	17,790	21,459	39,249	34,749	0	34,749
TOTAL	MAINTENANCE--EQUIPMENT	31,360	45,549	19,814	24,134	43,948	41,949	0	41,949
SERVICES									
25-5012	PRINTING	97	250	466	0	466	750	0	750
25-5014	MEDICAL EXPENSES	0	1,035	0	0	0	1,035	0	1,035
25-5020	COMMUNICATIONS	6,609	6,500	4,398	2,102	6,500	6,500	0	6,500
25-5024	RADIO USAGE FEES	12,750	15,000	7,438	7,562	15,000	15,000	0	15,000
25-5027	MEMBERSHIPS	1,465	3,115	1,705	700	2,405	3,115	0	3,115
25-5029	TRAVEL/TRAINING	14,196	15,000	2,898	2,000	4,898	15,000	0	15,000

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
25-FIRE DEPARTMENT

	ADOPTED		CURRENT ACTIVITY			PROPOSED BUDGET		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
TOTAL SERVICES	35,117	40,900	16,905	12,364	29,269	41,400	0	41,400
SUNDRY								
25-5405 LICENSES/PERMITS	952	0	0	0	0	999	0	999
TOTAL SUNDRY	952	0	0	0	0	999	0	999
PROFESSIONAL SERVICES								
25-5508 MEDICAL AND OTHER WASTE-DISP	614	900	431	469	900	900	0	900
25-5512 ACCIDENT INSURANCE	4,594	5,300	4,594	0	4,594	5,300	0	5,300
25-5516 COLLECTION AGENCY FEES	40,479	46,000	44,278	16,722	61,000	46,000	15,000	61,000
TOTAL PROFESSIONAL SERVICES	45,688	52,200	49,302	17,191	66,493	52,200	15,000	67,200
OTHER SERVICES								
25-6005 SURETY BONDS	91	110	0	0	0	0	0	0
TOTAL OTHER SERVICES	91	110	0	0	0	0	0	0
CAPITAL OUTLAY								
25-6572 SPECIAL EQUIPMENT	3,852	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	3,852	0	0	0	0	0	0	0
INTERFUND ACTIVITY								
25-9772 TECHNOLOGY USER FEE	71,109	71,109	0	71,109	71,109	91,052	5,571	96,623
25-9781 EQUIP. PURCHASE CONTRIBUTION	85,905	85,905	0	85,905	85,905	0	19,600	19,600
25-9791 EQUIPMENT USER FEE	311,151	359,297	0	359,297	359,297	201,282	59,900	261,182
TOTAL INTERFUND ACTIVITY	468,165	516,311	0	516,311	516,311	292,334	85,071	377,405
TOTAL 25-FIRE DEPARTMENT	1,464,835	1,614,972	663,295	878,865	1,542,160	1,412,673	206,015	1,618,688
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01 -GENERAL FUND
30-PUBLIC WORKS

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
30-3001 SALARIES	132,608	135,800	87,456	48,708	136,164	142,492	0	142,492
30-3003 LONGEVITY	488	700	341	50	391	240	0	240
30-3007 OVERTIME	365	1,000	288	712	1,000	1,000	0	1,000
30-3051 FICA/MEDICARE TAXES	10,238	10,600	6,881	3,784	10,665	10,919	0	10,919
30-3052 WORKMEN'S COMPENSATION	2,352	3,100	1,949	0	1,949	2,632	0	2,632
30-3053 EMPLOYMENT TAXES	337	1,800	17	90	107	1,800	0	1,800
30-3054 RETIREMENT	20,751	21,400	14,737	6,926	21,663	22,138	0	22,138
30-3055 HEALTH INSURANCE	6,918	7,700	4,782	2,415	7,197	8,333	0	8,333
30-3056 LIFE INS	153	200	102	51	153	174	0	174
30-3057 DENTAL INSURANCE	819	1,000	590	301	891	994	0	994
30-3058 LONG-TERM DISABILITY	522	600	391	194	585	599	0	599
TOTAL SALARIES, WAGES & BENEFIT	175,553	183,900	117,533	63,231	180,764	191,321	0	191,321
SUPPLIES								
30-3502 POSTAGE/FREIGHT/DEL. FEE	0	100	32	68	100	100	0	100
30-3503 OFFICE SUPPLIES	995	1,200	205	995	1,200	1,200	0	1,200
30-3504 WEARING APPAREL	260	300	151	149	300	300	0	300
30-3510 BOOKS AND PERIODICALS	65	100	0	100	100	100	0	100
30-3520 FOOD	1,565	1,500	947	553	1,500	1,500	0	1,500
TOTAL SUPPLIES	2,885	3,200	1,334	1,865	3,199	3,200	0	3,200
MAINTENANCE--EQUIPMENT								
30-4501 FURNITURE AND EQUIPMENT	76	100	0	100	100	100	0	100
TOTAL MAINTENANCE--EQUIPMENT	76	100	0	100	100	100	0	100
SERVICES								
30-5012 PRINTING	231	400	26	374	400	400	0	400
30-5020 COMMUNICATIONS	4,813	4,900	2,413	2,487	4,900	4,900	0	4,900
30-5027 MEMBERSHIPS	180	350	350	0	350	350	0	350
30-5029 TRAVEL/TRAINING	166	2,000	873	1,127	2,000	2,000	0	2,000
30-5030 CAR ALLOWANCE	5,967	6,000	3,495	2,505	6,000	6,000	0	6,000
30-5035 MOVING ALLOWANCE	7,500	0	0	0	0	0	0	0
TOTAL SERVICES	18,857	13,650	7,157	6,493	13,650	13,650	0	13,650
PROFESSIONAL SERVICES								
30-5510 ENGINEERING SERVICES	8,300	10,000	9,240	760	10,000	10,000	0	10,000
30-5515 CONSULTANT SERVICES	382	10,000	0	10,000	10,000	10,000	0	10,000
30-5521 TEMPORARY AGENCY	6,379	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	15,061	20,000	9,240	10,760	20,000	20,000	0	20,000

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

01 -GENERAL FUND
30-PUBLIC WORKS

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- CURRENT ACTIVITY ACTUAL Y-T-D	----- PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
OTHER SERVICES								
TOTAL								
CAPITAL OUTLAY								
TOTAL								
INTERFUND ACTIVITY								
30-9772 TECHNOLOGY USER FEE	1,200	1,200	0	1,200	1,200	1,000	0	1,000
30-9791 EQUIPMENT USER FEE	2,800	2,800	0	2,800	2,800	0	0	0
TOTAL INTERFUND ACTIVITY	4,000	4,000	0	4,000	4,000	1,000	0	1,000
TOTAL 30-PUBLIC WORKS	216,432	224,850	135,264	86,449	221,713	229,271	0	229,271
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01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT

		ADOPTED	CURRENT ACTIVITY			PROPOSED BUDGET			
		ACTUAL	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
		2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
SALARIES, WAGES & BENEFIT									
31-3001	SALARIES	222,452	259,100	158,343	83,532	241,875	264,200	4,303	268,503
31-3003	LONGEVITY	1,071	1,400	758	415	1,173	1,536	0	1,536
31-3007	OVERTIME	3,318	1,000	1,604	596	2,200	1,000	0	1,000
31-3010	INCENTIVES	483	500	298	166	464	480	0	480
31-3051	FICA/MEDICARE TAXES	16,474	20,100	12,362	6,480	18,842	20,500	271	20,771
31-3052	WORKMEN'S COMPENSATION	759	1,100	880	220	1,100	1,054	0	1,054
31-3053	EMPLOYMENT TAXES	860	3,600	222	90	312	4,500	0	4,500
31-3054	RETIREMENT	34,166	40,700	26,327	13,138	39,465	41,500	613	42,113
31-3055	HEALTH INSURANCE	40,835	58,600	34,193	15,168	49,361	75,181	0	75,181
31-3056	LIFE INS	351	500	249	102	351	435	0	435
31-3057	DENTAL INSURANCE	2,344	3,500	2,202	995	3,197	4,426	0	4,426
31-3058	LONG-TERM DISABILITY	894	1,100	706	314	1,020	1,136	0	1,136
TOTAL SALARIES, WAGES & BENEFIT		324,007	391,200	238,143	121,216	359,359	415,948	5,187	421,135
SUPPLIES									
31-3503	OFFICE SUPPLIES	1,612	2,000	964	1,036	2,000	2,000	0	2,000
31-3504	WEARING APPAREL	388	900	192	708	900	900	0	900
31-3510	BOOKS AND PERIODICALS	277	1,500	699	801	1,500	1,500	0	1,500
31-3521	ANIMAL SHELTER	625	1,500	1,405	95	1,500	4,000	2,500	6,500
31-3523	TOOLS/EQUIPMENT	102	200	22	178	200	200	0	200
TOTAL SUPPLIES		3,004	6,100	3,282	2,818	6,100	8,600	2,500	11,100
MAINTENANCE--EQUIPMENT									
TOTAL									
SERVICES									
31-5008	ABATEMENT/SUBSTANDARD PROPER	0	100	0	100	100	100	0	100
31-5012	PRINTING	250	600	78	522	600	600	0	600
31-5020	COMMUNICATIONS	5,248	5,400	4,631	1,289	5,920	6,000	0	6,000
31-5027	MEMBERSHIPS	636	900	765	135	900	900	0	900
31-5029	TRAVEL/TRAINING	4,222	10,000	4,773	5,227	10,000	10,000	0	10,000
TOTAL SERVICES		10,356	17,000	10,248	7,273	17,521	17,600	0	17,600
SUNDRY									
TOTAL									
PROFESSIONAL SERVICES									
31-5515	CONSULTANT	59,434	12,000	3,457	8,543	12,000	12,000	0	12,000
TOTAL PROFESSIONAL SERVICES		59,434	12,000	3,457	8,543	12,000	12,000	0	12,000

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01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT

	ACTUAL	ADOPTED	-----	CURRENT ACTIVITY		-----	PROPOSED BUDGET		
	2015-2016	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
<hr/>									
CAPITAL OUTLAY									
31-6571 OFFICE FURNITURE & EQUIPMENT	2,782	1,000	0	1,000	1,000	1,000	0	1,000	
31-6574 COMPUTER SOFTWARE	0	12,000	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	2,782	13,000	0	1,000	1,000	1,000	0	1,000	
INTERFUND ACTIVITY									
31-9772 TECHNOLOGY USER FEE	2,750	3,375	0	3,375	3,375	3,375	0	3,375	
31-9791 EQUIPMENT USER FEE	6,000	6,000	0	6,000	6,000	6,000	0	6,000	
TOTAL INTERFUND ACTIVITY	8,750	9,375	0	9,375	9,375	9,375	0	9,375	
TOTAL 31-COMMUNITY DEVELOPMENT	408,333	448,675	255,129	150,225	405,354	464,523	7,687	472,210	
	=====	=====	=====	=====	=====	=====	=====	=====	

01 -GENERAL FUND
32-STREETS

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
32-3001 SALARIES	155,654	145,400	94,599	73,059	167,658	149,680	17,500	167,180
32-3003 LONGEVITY	2,278	2,400	1,439	814	2,253	2,544	0	2,544
32-3007 OVERTIME	3,259	5,000	1,824	3,176	5,000	5,000	0	5,000
32-3051 FICA/MEDICARE TAXES	11,794	11,700	7,496	5,894	13,390	12,028	0	12,028
32-3052 WORKMEN'S COMPENSATION	7,209	9,600	6,037	0	6,037	7,424	1	7,425
32-3053 EMPLOYMENT TAXES	690	2,700	26	0	26	2,700	0	2,700
32-3054 RETIREMENT	24,456	23,700	15,351	10,787	26,138	24,385	0	24,385
32-3055 HEALTH INSURANCE	30,378	43,000	27,875	17,466	45,341	46,919	1,561	48,480
32-3056 LIFE INS	204	300	166	128	294	261	0	261
32-3057 DENTAL	2,505	3,200	2,108	1,341	3,449	3,433	122	3,555
32-3058 LONG-TERM DISABILITY	598	700	407	204	611	639	0	639
TOTAL SALARIES, WAGES & BENEFIT	239,027	247,700	157,327	112,869	270,196	255,013	19,184	274,197
SUPPLIES								
32-3504 WEARING APPAREL	638	1,000	305	695	1,000	1,000	0	1,000
32-3523 TOOLS/EQUIPMENT	671	1,000	256	744	1,000	1,000	0	1,000
32-3534 PARTS AND MATERIALS	205	70,250	85,547	0	85,547	85,000	14,750	99,750
TOTAL SUPPLIES	1,514	72,250	86,107	1,439	87,546	87,000	14,750	101,750
MAINTENANCE--BLDGS, STRUC								
32-4002 STREET SIGNS	1,278	10,000	6,790	3,210	10,000	10,000	0	10,000
32-4003 STREET MAINTENANCE MAT'L	39,124	25,000	3,580	21,420	25,000	25,000	0	25,000
32-4004 SIDEWALK REPLACEMENT	3,676	6,000	1,063	4,937	6,000	6,000	0	6,000
TOTAL MAINTENANCE--BLDGS, STRUC	44,077	41,000	11,432	29,567	40,999	41,000	0	41,000
MAINTENANCE--EQUIPMENT								
32-4598 ORNMNTL STREET LIGHT MAIN	7,356	33,000	0	33,000	33,000	1,000	0	1,000
TOTAL MAINTENANCE--EQUIPMENT	7,356	33,000	0	33,000	33,000	1,000	0	1,000
SERVICES								
32-5016 STREET LIGHTING	211,291	210,000	113,845	96,155	210,000	210,000	0	210,000
32-5020 COMMUNICATIONS	5,830	5,900	3,903	1,200	5,103	5,900	0	5,900
TOTAL SERVICES	217,121	215,900	117,748	97,355	215,103	215,900	0	215,900
PROFESSIONAL SERVICES								
32-5507 MOSQUITO SPRAYING	15,507	18,000	5,225	12,775	18,000	18,000	0	18,000
32-5515 CONSULTANT SERVICES	61,675	405,000	220,681	184,319	405,000	0	0	0
TOTAL PROFESSIONAL SERVICES	77,182	423,000	225,906	197,094	423,000	18,000	0	18,000
CAPITAL OUTLAY								
32-6572 SPECIAL EQUIPMENT	13,899	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	13,899	0	0	0	0	0	0	0

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01 -GENERAL FUND
32-STREETS

	ACTUAL	ADOPTED	-----	CURRENT ACTIVITY		-----	PROPOSED BUDGET		
	2015-2016	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
		2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
INTERFUND ACTIVITY									
32-9772 TECHNOLOGY USER FEE	750	750	0	750	750	750	0	750	
32-9781 EQUIPMENT PURCHASE CONTRIBUT	0	90,000	0	90,000	90,000	0	0	0	
32-9791 EQUIPMENT USER FEE	11,646	23,146	0	23,146	23,146	21,300	0	21,300	
TOTAL INTERFUND ACTIVITY	12,396	113,896	0	113,896	113,896	22,050	0	22,050	
TOTAL 32-STREETS	612,573	1,146,746	598,520	585,220	1,183,740	639,963	33,934	673,897	
	=====	=====	=====	=====	=====	=====	=====	=====	

01 -GENERAL FUND
33-BUILDING MAINTENANCE

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
33-3001 SALARIES	33,748	34,300	21,225	12,062	33,287	35,300	4,300	39,600
33-3003 LONGEVITY	508	600	335	199	534	700	0	700
33-3007 OVERTIME	1,088	5,000	418	4,582	5,000	5,000	0	5,000
33-3051 FICA/MEDICARE TAXES	2,415	3,100	1,528	1,288	2,816	3,200	300	3,500
33-3052 WORKMEN'S COMPENSATION	911	1,300	818	0	818	1,100	100	1,200
33-3053 EMPLOYMENT TAXES	179	900	9	0	9	900	0	900
33-3054 RETIREMENT	5,317	6,200	3,539	2,538	6,077	6,400	700	7,100
33-3055 HEALTH INSURANCE	13,382	12,600	13,098	6,624	19,722	22,853	0	22,853
33-3056 LIFE INS	77	100	51	26	77	100	0	100
33-3057 DENTAL	933	1,100	677	347	1,024	1,200	0	1,200
33-3058 LONG-TERM DISABILITY	140	200	95	49	144	200	0	200
TOTAL SALARIES, WAGES & BENEFIT	58,698	65,400	41,793	27,715	69,508	76,953	5,400	82,353
SUPPLIES								
33-3504 WEARING APPAREL	0	300	0	300	300	300	0	300
33-3517 JANITORIAL SUPPLIES	5,698	6,800	2,951	3,849	6,800	6,800	0	6,800
33-3523 TOOLS/EQUIPMENT	570	800	259	541	800	800	0	800
TOTAL SUPPLIES	6,268	7,900	3,209	4,690	7,899	7,900	0	7,900
MAINTENANCE--BLDGS, STRUC								
33-4001 MAINTENANCE-BLDG & GROUNDS	87,567	40,550	25,524	15,026	40,550	40,550	9,750	50,300
33-4002 MAINT-INSURED REPAIRS	1,700	0	35,289	0	35,289	0	0	0
TOTAL MAINTENANCE--BLDGS, STRUC	89,267	40,550	60,813	15,026	75,839	40,550	9,750	50,300
SERVICES								
33-5017 UTILITIES	100,973	125,000	49,980	75,020	125,000	125,000	0	125,000
TOTAL SERVICES	100,973	125,000	49,980	75,020	125,000	125,000	0	125,000
PROFESSIONAL SERVICES								
33-5521 PEST CONTROL SERVICES	1,305	1,100	395	705	1,100	1,500	0	1,500
TOTAL PROFESSIONAL SERVICES	1,305	1,100	395	705	1,100	1,500	0	1,500
CAPITAL OUTLAY								
33-6580 BLDG & GROUND IMPROVEMENT	0	121,500	73,991	47,509	121,500	0	150,000	150,000
33-6598 FURN. & EQUIPMENT	16,741	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	16,741	121,500	73,991	47,509	121,500	0	150,000	150,000
INTERFUND ACTIVITY								
33-9791 EQUIPMENT USER FEE	2,200	2,200	0	2,200	2,200	2,200	0	2,200
TOTAL INTERFUND ACTIVITY	2,200	2,200	0	2,200	2,200	2,200	0	2,200
TOTAL 33-BUILDING MAINTENANCE	275,451	363,650	230,182	172,865	403,047	254,103	165,150	419,253

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01 -GENERAL FUND
35-SOLID WASTE

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
<hr/>								
SALARIES, WAGES & BENEFIT								
TOTAL								
<hr/>								
PROFESSIONAL SERVICES								
35-5508 SOLID WASTECOLLECTION SERVIC	304,428	333,123	180,703	152,420	333,123	334,020	0	334,020
35-5509 STORM CLEAN-UP-DEBRIS REMOVA	180,856	2,000	0	2,000	2,000	2,900	0	2,900
35-5519 RECYCLING PROGRAM	88,302	90,938	52,101	38,837	90,938	91,800	0	91,800
TOTAL PROFESSIONAL SERVICES	573,586	426,061	232,804	193,257	426,061	428,720	0	428,720
TOTAL 35-SOLID WASTE	573,586	426,061	232,804	193,257	426,061	428,720	0	428,720
	=====	=====	=====	=====	=====	=====	=====	=====

01 -GENERAL FUND
36-FLEET SERVICES

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
36-3001 SALARIES	100,204	101,700	63,968	35,639	99,607	106,300	9,000	115,300
36-3003 LONGEVITY	714	900	482	283	765	1,000	0	1,000
36-3007 OVERTIME	4,806	5,000	537	4,463	5,000	5,000	0	5,000
36-3010 INCENTIVES	603	600	373	208	581	600	0	600
36-3051 FICA/MEDICARE TAXES	7,897	8,300	5,115	3,105	8,220	8,700	700	9,400
36-3052 WORKMEN'S COMPENSATION	2,125	2,700	1,698	0	1,698	2,200	100	2,300
36-3053 EMPLOYMENT TAXES	346	1,800	17	0	17	1,800	0	1,800
36-3054 RETIREMENT	16,088	16,800	10,600	5,683	16,283	17,500	1,400	18,900
36-3055 HEALTH INSURANCE	16,399	18,200	11,349	5,734	17,083	19,782	0	19,782
36-3056 LIFE INS	153	200	102	51	153	200	0	200
36-3057 DENTAL	1,342	1,500	972	497	1,469	1,700	0	1,700
36-3058 LONG-TERM DISABILITY	417	500	287	143	430	500	0	500
TOTAL SALARIES, WAGES & BENEFIT	151,093	158,200	95,500	55,806	151,306	165,282	11,200	176,482
SUPPLIES								
36-3503 OFFICE SUPPLIES	0	500	129	371	500	500	0	500
36-3504 WEARING APPAREL	812	900	304	596	900	900	0	900
36-3510 MANUALS AND PERIODICALS	0	1,000	0	1,000	1,000	1,000	0	1,000
36-3514 FUEL AND OIL	108,824	130,000	65,404	64,596	130,000	130,000	0	130,000
36-3523 TOOLS/EQUIPMENT	1,766	1,900	346	1,554	1,900	1,900	0	1,900
36-3529 VEHICLE REPAIR PARTS	34,623	35,700	16,349	19,351	35,700	35,900	4,300	40,200
36-3535 SHOP SUPPLIES	3,055	2,800	1,886	914	2,800	2,800	0	2,800
TOTAL SUPPLIES	149,079	172,800	84,418	88,382	172,800	173,000	4,300	177,300
MAINTENANCE--EQUIPMENT								
36-4520 AUTO REPAIR/OUTSOURCED	33,667	35,900	40,793	15,107	55,900	35,900	19,100	55,000
TOTAL MAINTENANCE--EQUIPMENT	33,667	35,900	40,793	15,107	55,900	35,900	19,100	55,000
SERVICES								
36-5020 COMMUNICATIONS	1,497	2,000	891	300	1,191	2,000	0	2,000
36-5027 MEMBERSHIP	125	700	89	611	700	700	0	700
36-5029 TRAVEL/TRAINING	1,854	1,700	935	765	1,700	2,300	0	2,300
TOTAL SERVICES	3,476	4,400	1,915	1,676	3,591	5,000	0	5,000
SUNDRY								
36-5405 LICENSES/PERMITS	421	400	615	100	715	750	0	750
TOTAL SUNDRY	421	400	615	100	715	750	0	750
OTHER SERVICES								
TOTAL								

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01 -GENERAL FUND
36-FLEET SERVICES

	ACTUAL	ADOPTED	-----	CURRENT ACTIVITY		-----	PROPOSED BUDGET		-----
	2015-2016	2016-2017	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
			Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
CAPITAL OUTLAY									
36-6572 SPECIAL EQUIPMENT	0	7,160	6,547	613	7,160	7,160	0	7,160	
36-6574 COMPUTER SOFTWARE	0	1,500	1,608	0	1,608	1,650	0	1,650	
TOTAL CAPITAL OUTLAY	0	8,660	8,155	613	8,768	8,810	0	8,810	
INTERFUND ACTIVITY									
36-9772 TECHNOLOGY USER FEE	500	500	0	500	500	500	500	1,000	
TOTAL INTERFUND ACTIVITY	500	500	0	500	500	500	500	1,000	
TOTAL 36-FLEET SERVICES	338,235	380,860	231,396	162,184	393,580	389,242	35,100	424,342	
	=====	=====	=====	=====	=====	=====	=====	=====	

01 -GENERAL FUND
39-PARKS & RECREATION

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
<hr/>								
SALARIES, WAGES & BENEFIT								
39-3001 SALARIES	270,690	293,401	174,312	95,220	269,532	304,044	74,650	378,694
39-3002 WAGES	27,920	49,824	2,294	47,530	49,824	49,824	0	49,824
39-3003 LONGEVITY	2,324	2,900	1,570	897	2,467	3,200	624	3,824
39-3007 OVERTIME	561	1,800	465	1,335	1,800	1,800	0	1,800
39-3051 FICA/MEDICARE TAXES	21,195	26,700	12,991	11,091	24,082	27,500	5,710	33,210
39-3052 WORKMEN'S COMPENSATION	6,830	8,700	5,471	0	5,471	6,800	690	7,490
39-3053 EMPLOYMENT TAXES	1,260	9,900	753	2,000	2,753	9,900	900	10,800
39-3054 RETIREMENT	41,636	46,300	28,543	13,643	42,186	48,000	11,613	59,613
39-3055 HEALTH INSURANCE	77,112	105,900	48,823	58,005	106,828	111,794	8,695	120,489
39-3056 LIFE INS	549	700	370	179	549	700	87	787
39-3057 DENTAL	4,926	6,600	3,326	1,839	5,165	7,300	497	7,797
39-3058 LONG-TERM DISABILITY	1,089	1,300	766	383	1,149	1,300	387	1,687
TOTAL SALARIES, WAGES & BENEFIT	456,091	554,025	279,684	232,122	511,806	572,162	103,853	676,015
SUPPLIES								
39-3504 WEARING APPAREL	1,337	2,240	1,375	865	2,240	2,240	0	2,240
39-3506 CHEMICALS	912	1,000	111	889	1,000	1,000	0	1,000
39-3523 TOOLS/EQUIPMENT	10,230	7,300	3,771	3,529	7,300	7,300	0	7,300
39-3531 RECREATION & EVENTS	11,681	13,000	3,560	8,560	12,120	13,000	0	13,000
39-3534 EQUIP REPAIR PARTS	2,915	3,000	1,907	1,093	3,000	3,000	0	3,000
39-3536 LANDSCAPING MATERIALS	7,272	10,000	8,282	1,718	10,000	10,000	0	10,000
TOTAL SUPPLIES	34,346	36,540	19,005	16,654	35,659	36,540	0	36,540
MAINTENANCE--BLDGS, STRUC								
39-4007 POOL MAINTENANCE	47,724	16,250	5,845	10,405	16,250	17,250	0	17,250
39-4008 PARK MAINTENANCE	16,674	12,000	4,930	7,070	12,000	12,000	3,000	15,000
TOTAL MAINTENANCE--BLDGS, STRUC	64,398	28,250	10,775	17,475	28,250	29,250	3,000	32,250
MAINTENANCE--EQUIPMENT								
TOTAL								
SERVICES								
39-5020 COMMUNICATIONS	2,594	2,661	900	1,761	2,661	2,661	0	2,661
39-5029 TRAVEL/TRAINING	1,048	1,100	1,522	0	1,522	1,600	0	1,600
TOTAL SERVICES	3,642	3,761	2,423	1,761	4,184	4,261	0	4,261
CAPITAL OUTLAY								
39-6516 PARKS & LANDSCAPING PROJS	44,008	105,000	9,601	95,399	105,000	0	65,000	65,000
39-6598 MISCELLANEOUS EQUIPMENT	6,400	0	0	0	0	0	10,000	10,000
TOTAL CAPITAL OUTLAY	50,408	105,000	9,601	95,399	105,000	0	75,000	75,000

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01 -GENERAL FUND
39-PARKS & RECREATION

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
INTERFUND ACTIVITY								
39-9772 TECHNOLOGY USER FEE	625	625	0	625	625	625	0	625
39-9791 EQUIPMENT USER FEE	14,000	14,500	0	14,500	14,500	11,300	0	11,300
TOTAL INTERFUND ACTIVITY	14,625	15,125	0	15,125	15,125	11,925	0	11,925
TOTAL 39-PARKS & RECREATION	623,509	742,701	321,488	378,536	700,024	654,138	181,853	835,991
**** TOTAL FUND EXPENSES ****	12,638,584	11,109,770	6,358,540	5,661,648	12,020,188	11,852,798	5,033,020	16,885,818
REVENUE OVER/(UNDER) EXPENDITURES	1,750,365	1,256,821	4,962,396	(2,228,049)	2,734,347	2,362,840	(4,824,151)	(2,461,311)
PROJECTED ENDING FUND BALANCE	9,527,220	10,784,041			12,261,567	14,624,407		9,800,256
** END OF REPORT **								

02 -UTILITY FUND
REVENUES

	ADOPTED		CURRENT ACTIVITY			PROPOSED BUDGET		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
BEGINNING FUND BALANCE	9,706,435	10,558,225			10,558,225	9,885,601		9,885,601
FEES & CHARGES FOR SERVICE								
40-8541 WATER SERVICE	2,726,240	2,700,000	1,809,215	1,000,000	2,809,215	2,850,000	0	2,850,000
40-8542 SEWER SERVICE	1,265,546	1,300,000	885,642	450,000	1,335,642	1,350,000	0	1,350,000
40-8543 WATER SERVICE-INCREASE	35,333	0	11,851	0	11,851	0	0	0
40-8544 SEWER SERVICE-INCREASE	0	0	0	6,000	6,000	0	0	0
40-8545 WATER AUTHORITY FEE	12,040	40,000	6,952	1,000	7,952	15,000	0	15,000
40-8546 CREDIT CARD FEES	3,148	2,000	4,194	0	4,194	3,000	0	3,000
TOTAL FEES & CHARGES FOR SERVICE	4,042,307	4,042,000	2,717,854	1,457,000	4,174,854	4,218,000	0	4,218,000
INTEREST EARNED								
40-9601 INTEREST EARNED	12,411	10,000	15,425	10,000	25,425	20,000	0	20,000
TOTAL INTEREST EARNED	12,411	10,000	15,425	10,000	25,425	20,000	0	20,000
INTERFUND ACTIVITY								
TOTAL								
MISCELLANEOUS REVENUE								
40-9840 PENALTIES & ADJUSTMENTS	49,618	25,000	20,580	8,000	28,580	25,000	0	25,000
40-9899 MISCELLANEOUS	218,388	25,000	16,032	5,000	21,032	25,000	0	25,000
TOTAL MISCELLANEOUS REVENUE	268,006	50,000	36,612	13,000	49,612	50,000	0	50,000
OTHER AGENCY REVENUES								
40-9904 TXDOT-REIMBURSEMENT	168,969	0	0	0	0	0	0	0
TOTAL OTHER AGENCY REVENUES	168,969	0	0	0	0	0	0	0
**** TOTAL REVENUE ****	4,491,693	4,102,000	2,769,891	1,480,000	4,249,891	4,288,000	0	4,288,000
**** TOTAL FUNDS AVAIL ****	14,198,127	14,660,225			14,808,116	14,173,601		14,173,601

02 -UTILITY FUND
45-WATER & SEWER

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
45-3001 SALARIES	193,491	177,800	103,666	58,977	162,643	177,100	17,800	194,900
45-3003 LONGEVITY	2,772	2,000	1,065	615	1,680	2,100	0	2,100
45-3007 OVERTIME	43,025	24,500	22,508	1,992	24,500	24,500	0	24,500
45-3051 FICA/MEDICARE TAXES	16,302	15,700	9,778	4,711	14,489	15,600	1,400	17,000
45-3052 WORKMEN'S COMPENSATION	4,932	6,600	4,150	0	4,150	5,200	500	5,700
45-3053 EMPLOYMENT TAXES	967	5,400	341	5,059	5,400	5,400	0	5,400
45-3054 RETIREMENT	36,672	31,300	20,440	8,622	29,062	31,200	2,700	33,900
45-3055 HEALTH INSURANCE	60,616	60,100	39,306	20,528	59,834	70,823	0	70,823
45-3056 LIFE INS	370	500	249	128	377	500	0	500
45-3057 DENTAL	3,843	5,200	2,543	1,341	3,884	5,800	0	5,800
45-3058 LONG-TERM DISABILITY	671	800	444	238	682	800	100	900
TOTAL SALARIES, WAGES & BENEFIT	363,663	329,900	204,491	102,211	306,702	339,023	22,500	361,523
SUPPLIES								
45-3500 PENSION EXPENSE	29,246	0	0	0	0	0	0	0
45-3502 POSTAGE/FREIGHT/DEL. FEE	11,486	14,000	6,549	7,451	14,000	14,000	0	14,000
45-3503 OFFICE SUPPLIES	1,736	3,100	781	2,319	3,100	3,100	0	3,100
45-3504 WEARING APPAREL	1,563	2,000	672	1,328	2,000	2,000	0	2,000
45-3506 CHEMICALS	7,489	9,000	8,554	5,446	14,000	9,000	5,000	14,000
45-3510 BOOKS & PERIODICALS	0	600	0	600	600	600	0	600
45-3523 TOOLS/EQUIPMENT	2,124	2,000	925	1,075	2,000	2,000	0	2,000
45-3534 PARTS AND MATERIALS	371	1,200	599	601	1,200	1,200	0	1,200
45-3535 SHOP SUPPLIES	303	500	164	336	500	500	0	500
TOTAL SUPPLIES	54,319	32,400	18,244	19,156	37,400	32,400	5,000	37,400
MAINTENANCE--BLDGS, STRUC								
45-4001 BUILDINGS AND GROUNDS	1,810	4,000	717	3,283	4,000	4,000	0	4,000
45-4041 WATER SYSTEM MAINTENANCE	26,627	30,000	10,290	19,710	30,000	30,000	0	30,000
45-4042 SEWER SYSTEM MAINTENANCE	2,864	10,000	1,601	8,399	10,000	10,000	0	10,000
45-4043 WATER PLANTS MAINTENANCE	14,904	17,000	8,803	8,198	17,001	17,000	0	17,000
45-4044 LIFT STATIONS MAINTENANCE	3,747	16,000	12,333	3,667	16,000	16,000	0	16,000
45-4045 SEWER PLANT MAINTENANCE	25,529	45,000	13,788	31,212	45,000	45,000	0	45,000
TOTAL MAINTENANCE--BLDGS, STRUC	75,481	122,000	47,533	74,469	122,002	122,000	0	122,000
MAINTENANCE--EQUIPMENT								
45-4504 COMPUTER SOFTWARE	7,443	5,300	5,402	800	6,202	6,200	0	6,200
TOTAL MAINTENANCE--EQUIPMENT	7,443	5,300	5,402	800	6,202	6,200	0	6,200
SERVICES								
45-5012 PRINTING	4,904	1,750	820	930	1,750	1,800	0	1,800
45-5015 LAB TESTS	17,975	23,400	11,953	11,447	23,400	23,400	0	23,400
45-5017 UTILITIES	144,486	140,000	76,472	63,528	140,000	140,000	0	140,000
45-5019 W.O.B. DISPOSAL-O&M CONTR	380,712	500,000	193,817	306,183	500,000	500,000	0	500,000
45-5020 COMMUNICATIONS	5,736	9,511	4,300	5,211	9,511	9,511	0	9,511

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 201702 -UTILITY FUND
45-WATER & SEWER

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY -----		----- PROPOSED BUDGET -----		
				PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
45-5022 RENTAL OF EQUIPMENT	0	500	0	500	500	500	0	500
45-5025 PUBLIC NOTICES	0	800	0	800	800	800	0	800
45-5027 MEMBERSHIPS	586	1,000	497	503	1,000	1,000	0	1,000
45-5029 TRAVEL/TRAINING	3,230	15,100	7,818	7,282	15,100	15,100	0	15,100
TOTAL SERVICES	557,628	692,061	295,677	396,384	692,061	692,111	0	692,111
SUNDRY								
45-5405 PERMITS, FEES, CREDIT CD FEE	18,269	19,500	21,401	1,000	22,401	20,400	0	20,400
45-5411 WATER-PURCHASED	1,485,377	1,608,914	829,636	779,278	1,608,914	1,609,000	0	1,609,000
45-5412 WATER AUTHORITY FEES	34,978	40,000	6,986	33,014	40,000	40,000	0	40,000
45-5499 DEPRECIATION EXPENSE	422,547	0	0	0	0	0	0	0
TOTAL SUNDRY	1,961,172	1,668,414	858,023	813,292	1,671,315	1,669,400	0	1,669,400
PROFESSIONAL SERVICES								
45-5501 AUDITS/CONTRACTS/STUDIES	0	10,000	0	10,000	10,000	10,000	0	10,000
45-5510 ENGINEERING SERVICES	30,100	150,000	950	149,050	150,000	150,000	0	150,000
45-5515 CONSULTANT SERVICES	26,613	260,000	152,651	107,349	260,000	260,000	0	260,000
TOTAL PROFESSIONAL SERVICES	56,713	420,000	153,601	266,399	420,000	420,000	0	420,000
OTHER SERVICES								
45-6001 INSURANCE-VEHICLES	9,377	9,800	9,430	370	9,800	9,800	0	9,800
45-6003 LIABILITY-FIRE & CASUALTY	5,786	9,000	7,393	1,607	9,000	9,000	0	9,000
TOTAL OTHER SERVICES	15,163	18,800	16,823	1,977	18,800	18,800	0	18,800
CAPITAL OUTLAY								
45-6572 SPECIAL EQUIPMENT	0	66,000	0	66,000	66,000	0	0	0
TOTAL CAPITAL OUTLAY	0	66,000	0	66,000	66,000	0	0	0
CAPITAL IMPROVEMENTS								
45-7080 MISC.	(22,607)	0	0	0	0	0	0	0
TOTAL CAPITAL IMPROVEMENTS	(22,607)	0	0	0	0	0	0	0
INTERFUND ACTIVITY								
45-9751 TRANSFER TO GENERAL FUND	460,000	470,000	0	470,000	470,000	550,000	0	550,000
45-9753 TRANSFER TO DEBT SERVICE FUN	93,632	92,413	0	92,413	92,413	91,530	0	91,530
45-9772 TECHNOLOGY USER FEE	500	750	0	750	750	750	0	750
45-9781 EQUIPMENT PURCHASE CONTRIBUT	0	155,000	0	155,000	155,000	0	0	0
45-9791 EQUIPMENT USER FEE	12,500	33,800	0	33,800	33,800	33,800	0	33,800
TOTAL INTERFUND ACTIVITY	566,632	751,963	0	751,963	751,963	676,080	0	676,080
TOTAL 45-WATER & SEWER	3,635,607	4,106,838	1,599,794	2,492,651	4,092,445	3,976,014	27,500	4,003,514
	=====	=====	=====	=====	=====	=====	=====	=====

02 -UTILITY FUND
46-UTILITY CAPITAL PROJE

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
			ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
CAPITAL IMPROVEMENTS								
46-7012 METER REPLACEMENT	4,296	250,000	138,313	111,687	250,000	250,000	0	250,000
46-7032 TELEVISIONING SEWER LINES	0	50,000	24,900	25,100	50,000	0	0	0
46-7064 CASTLEBRIDGE WWTP (0)	670,000	55,070	0	55,070	200,000	0	200,000
46-7072 WATER PLANT - SEATTLE	0	150,000	32,464	117,536	150,000	200,000	0	200,000
46-7080 AUTOCNTRL-SCADA	0	70,000	5,000	65,000	70,000	100,000	0	100,000
46-7084 PHILIPPINE LIFT STATION	0	0	0	0	0	20,000	0	20,000
46-7087 SEWER REHABILITATION	0	0	0	0	0	500,000	0	500,000
46-7091 WHITEOAK BAYOU REHABILITATIO	0	0	0	0	0	596,000	0	596,000
46-7094 CASTLEBRIDGE CLARIFIER RE/LI	0	210,000	100,000	110,000	210,000	100,000	0	100,000
46-7095 VILLAGE WATER PUMP UPGRADE	0	0	0	0	0	80,000	0	80,000
46-7096 VILLAGE - WATER PLANT	0	100,000	0	0	0	275,000	0	275,000
46-7100 WATER PLANT - WEST ROAD	0	150,000	0	0	0	0	0	0
46-7101 LIGHTS PROJECT - WATER PLANT	0	45,000	0	45,000	45,000	100,000	0	100,000
46-7107 SEATTLE WATER PLANT-CL2/CHLO	0	0	0	0	0	100,000	0	100,000
46-7108 GROUND STORAGE TANK-SEATTLE	0	150,000	0	0	0	0	0	0
46-7126 REHAB - REPAIR STORM WAT LIN	0	0	0	0	0	200,000	0	200,000
46-7127 CONGO MAINTENANCE	0	0	0	0	0	25,000	0	25,000
46-7128 VILLAGE WATER PLANT GENERATO	0	0	0	0	0	150,000	0	150,000
TOTAL CAPITAL IMPROVEMENTS	4,296	1,845,000	355,747	474,323	830,070	2,896,000	0	2,896,000
TOTAL 46-UTILITY CAPITAL PROJE	4,296	1,845,000	355,747	474,323	830,070	2,896,000	0	2,896,000

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

02 -UTILITY FUND
47-UTILITY DEBT SERVICE

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- CURRENT ACTIVITY ACTUAL Y-T-D	----- PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	----- SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
OTHER SERVICES TOTAL								
DEBT SERVICE TOTAL								
TOTAL								
**** TOTAL FUND EXPENSES ****	3,639,903	5,951,838	1,955,541	2,966,974	4,922,515	6,872,014	27,500	6,899,514
REVENUE OVER/(UNDER) EXPENDITURES	851,790	(1,849,838)	814,350	(1,486,974)	(672,624)	(2,584,014)	(27,500)	(2,611,514)
PROJECTED ENDING FUND BALANCE	10,558,225	8,708,387			9,885,601	7,301,587		7,274,087
** END OF REPORT **								

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

03 -DEBT SERVICE FUND
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	463,975	456,038			456,038	432,539		432,539
PROPERTY TAXES								
50-7101 CURRENT PROPERTY TAXES	2,386,295	2,331,782	2,289,504	11,000	2,300,504	2,270,000	0	2,270,000
50-7102 DELINQUENT PROPERTY TAX	(6,861)	30,000	(28,021)	6,000	(22,021)	30,000	0	30,000
50-7103 PENALTY, INTEREST, COSTS	8,781	15,000	5,424	1,000	6,424	15,000	0	15,000
TOTAL PROPERTY TAXES	2,388,215	2,376,782	2,266,907	18,000	2,284,907	2,315,000	0	2,315,000
INTEREST EARNED								
50-9601 INTEREST EARNED	1,376	1,300	2,158	800	2,958	2,500	0	2,500
50-9602 BONDS ISSUED	6,710,000	0	0	0	0	0	0	0
50-9603 BONDS PREMIUM	628,469	0	0	0	0	0	0	0
TOTAL INTEREST EARNED	7,339,845	1,300	2,158	800	2,958	2,500	0	2,500
INTERFUND ACTIVITY								
50-9752 TRANSFER FROM UTILITY FUND	93,632	92,413	0	92,413	92,413	91,530	0	91,530
TOTAL INTERFUND ACTIVITY	93,632	92,413	0	92,413	92,413	91,530	0	91,530
**** TOTAL REVENUE ****	9,821,692	2,470,495	2,269,065	111,213	2,380,278	2,409,030	0	2,409,030
**** TOTAL FUNDS AVAIL ****	10,285,667	2,926,533			2,836,316	2,841,569		2,841,569

CITY OF JERSEY VILLAGE
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03 -DEBT SERVICE FUND
51-DEBT SERVICE

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- CURRENT ACTIVITY ACTUAL Y-T-D	----- PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	----- SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
DEBT SERVICE								
51-6121 PRINCIPAL/DEBT SERVICE	1,765,000	1,875,000	1,875,000	0	1,875,000	1,925,000	0	1,925,000
51-6122 INTEREST/DEBT SERVICE	651,429	519,778	272,021	247,757	519,778	473,422	0	473,422
51-6123 MAINTENANCE FEE/DEBT SERVICE	1,250	9,000	2,000	7,000	9,000	9,000	0	9,000
51-6126 BOND REFUNDING COST	129,960	0	0	0	0	0	0	0
51-6127 ESCROW PAYMENT	7,281,990	0	0	0	0	0	0	0
TOTAL DEBT SERVICE	9,829,629	2,403,778	2,149,021	254,757	2,403,778	2,407,422	0	2,407,422
INTERFUND ACTIVITY								
TOTAL								
TOTAL 51-DEBT SERVICE	9,829,629	2,403,778	2,149,021	254,757	2,403,778	2,407,422	0	2,407,422
**** TOTAL FUND EXPENSES ****	9,829,629	2,403,778	2,149,021	254,757	2,403,778	2,407,422	0	2,407,422
REVENUE OVER/(UNDER) EXPENDITURES	(7,937)	66,717	120,045	(143,544)	(23,499)	1,608	0	1,608
PROJECTED ENDING FUND BALANCE	456,038	522,755			432,539	434,147		434,147
** END OF REPORT **								

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

04 -IMPACT FEE FUND
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	26,878	164,788			164,788	379,678		379,678
FEES & CHARGES FOR SERVIC								
43-8547 WATER DISTRIBUTION	100,595	20,000	144,950	10,000	154,950	50,000	0	50,000
43-8548 SEWER PLANT CAPACITY	35,706	10,000	52,479	5,000	57,479	25,000	0	25,000
43-8549 WATER PLANT CAPACITY	0	1,500	0	0	0	1,500	0	1,500
TOTAL FEES & CHARGES FOR SERVIC	136,302	31,500	197,429	15,000	212,429	76,500	0	76,500
INTEREST EARNED								
43-9601 INTEREST EARNED	1,608	1,500	2,461	0	2,461	0	0	0
TOTAL INTEREST EARNED	1,608	1,500	2,461	0	2,461	0	0	0
**** TOTAL REVENUE ****	137,910	33,000	199,890	15,000	214,890	76,500	0	76,500
	=====	=====	=====	=====	=====	=====	=====	=====
**** TOTAL FUNDS AVAIL ****	164,788	197,788			379,678	456,178		456,178
	=====	=====	=====	=====	=====	=====	=====	=====

04 -IMPACT FEE FUND
45-WATER & SEWER

	ACTUAL	ADOPTED	-----	CURRENT ACTIVITY		----- PROPOSED BUDGET -----		
	2015-2016	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
INTERFUND ACTIVITY								
TOTAL								
TOTAL								
REVENUE OVER/(UNDER) EXPENDITURES	137,910	33,000	199,890	15,000	214,890	76,500	0	76,500
PROJECTED ENDING FUND BALANCE	164,788	197,788			379,678	456,178		456,178

** END OF REPORT **

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

05 -MOTEL TAX FUND
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	653,584	671,640			671,640	698,975		698,975
OTHER TAXES								
55-7635 MOTEL OCCUPANCY TAX	93,741	80,000	56,414	40,000	96,414	90,000	0	90,000
TOTAL OTHER TAXES	93,741	80,000	56,414	40,000	96,414	90,000	0	90,000
INTEREST EARNED								
55-9601 INTEREST EARNED	1,686	1,500	2,112	1,000	3,112	2,500	0	2,500
TOTAL INTEREST EARNED	1,686	1,500	2,112	1,000	3,112	2,500	0	2,500
**** TOTAL REVENUE ****	95,427	81,500	58,526	41,000	99,526	92,500	0	92,500
	=====	=====	=====	=====	=====	=====	=====	=====
**** TOTAL FUNDS AVAIL ****	749,011	753,140			771,165	791,475		791,475
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

05 -MOTEL TAX FUND
56-MOTEL TAX

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- CURRENT ACTIVITY ACTUAL Y-T-D	----- PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	----- SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
SERVICES								
56-5043 GENERAL ADVERTISING	25,000	45,000	12,500	27,500	40,000	25,000	0	25,000
56-5044 ADVERTISING	26,568	32,500	6,635	0	6,635	32,500	0	32,500
56-5045 SPECIAL EVENT	9,804	10,000	9,055	0	9,055	0	0	0
TOTAL SERVICES	61,372	87,500	28,190	27,500	55,690	57,500	0	57,500
PROFESSIONAL SERVICES								
TOTAL								
CAPITAL OUTLAY								
TOTAL								
INTERFUND ACTIVITY								
56-9751 TRANSFER TO GENERAL FUND	16,000	16,500	0	16,500	16,500	17,000	0	17,000
56-9752 TRANSFER TO THE GOLF COURSE	0	0	0	0	0	0	50,000	50,000
TOTAL INTERFUND ACTIVITY	16,000	16,500	0	16,500	16,500	17,000	50,000	67,000
TOTAL 56-MOTEL TAX	77,372	104,000	28,190	44,000	72,190	74,500	50,000	124,500
**** TOTAL FUND EXPENSES ****	77,372	104,000	28,190	44,000	72,190	74,500	50,000	124,500
REVENUE OVER/ (UNDER) EXPENDITURES	18,055 (22,500)	30,336 (3,000)	27,336	18,000 (50,000) (32,000)
PROJECTED ENDING FUND BALANCE	671,640	649,140			698,975	716,975		666,975
** END OF REPORT **								

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CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

06 -ASSET FORFEITURE FUND
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	78,221	88,346			88,346	83,664		83,664
INTEREST EARNED								
60-9601 INTEREST EARNED	211	150	253	160	413	400	0	400
TOTAL INTEREST EARNED	211	150	253	160	413	400	0	400
MISCELLANEOUS REVENUE								
60-9899 MISCELLANEOUS	14,034	0	6,204	0	6,204	0	0	0
TOTAL MISCELLANEOUS REVENUE	14,034	0	6,204	0	6,204	0	0	0
**** TOTAL REVENUE ****	14,246	150	6,457	160	6,617	400	0	400
	=====	=====	=====	=====	=====	=====	=====	=====
**** TOTAL FUNDS AVAIL ****	92,466	88,496			94,963	84,064		84,064
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

06 -ASSET FORFEITURE FUND
61-ASSET FORFEITURE

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
SUPPLIES								
TOTAL								
MAINTENANCE--EQUIPMENT								
TOTAL								
SERVICES								
TOTAL								
CAPITAL OUTLAY								
61-6574 SOFTWARE	3,221	4,199	7,699	0	7,699	4,200	1,200	5,400
61-6598 MISC EQUIPMENT	899	1,000	3,600	0	3,600	3,700	0	3,700
TOTAL CAPITAL OUTLAY	4,120	5,199	11,299	0	11,299	7,900	1,200	9,100
INTERFUND ACTIVITY								
TOTAL								
TOTAL 61-ASSET FORFEITURE	4,120	5,199	11,299	0	11,299	7,900	1,200	9,100
**** TOTAL FUND EXPENSES ****	4,120	5,199	11,299	0	11,299	7,900	1,200	9,100
REVENUE OVER/ (UNDER) EXPENDITURES	10,126 (5,049) (4,842)	160 (4,682) (7,500) (1,200) (8,700)
PROJECTED ENDING FUND BALANCE	88,346	83,297			83,664	76,164		74,964
** END OF REPORT **								

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 201707 -CAPITAL REPLACEMENT
REVENUES

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
BEGINNING FUND BALANCE	6,033,755	6,205,293			6,205,293	5,907,078		5,907,078
INTEREST EARNED								
71-9601 INTEREST EARNED	13,669	15,000	16,786	9,000	25,786	25,000	0	25,000
TOTAL INTEREST EARNED	13,669	15,000	16,786	9,000	25,786	25,000	0	25,000
INTERFUND ACTIVITY								
71-9740 GF COMP. EQUIP. USER FEE	173,772	178,851	0	178,851	178,851	204,619	58,071	262,690
71-9742 UF COMP. EQUIP. USER FEE	500	750	0	750	750	750	0	750
71-9744 GC COMP. EQUIP. USER FEE	4,000	4,000	0	4,000	4,000	3,875	0	3,875
71-9745 CT COMP. EQUIP. USER FEE	3,500	3,500	0	3,500	3,500	3,250	0	3,250
71-9747 CC /PD COMP. EQUIP. USER FEE	15,700	15,700	0	15,700	15,700	15,450	193,000	208,450
71-9754 GF COMP. PURCHASE CONTRIBUTI	0	13,600	0	13,600	13,600	0	15,975	15,975
71-9761 GF EQUIP PURCHASE CONTRIBUTI	85,905	175,905	0	175,905	175,905	0	19,600	19,600
71-9762 UF EQUIP PURCHASE CONTRIBUTI	0	155,000	0	155,000	155,000	0	0	0
71-9764 CC EQUIP PURCHASE CONTRIBUTI	0	155,000	0	155,000	155,000	0	56,000	56,000
71-9771 GF EQUIPMENT USER FEE	347,797	407,943	0	407,943	407,943	242,082	59,900	301,982
71-9772 UF EQUIPMENT USER FEE	12,500	33,800	0	33,800	33,800	33,800	0	33,800
71-9773 GC EQUIPMENT USER FEE	142,604	151,604	0	151,604	151,604	151,604	0	151,604
TOTAL INTERFUND ACTIVITY	786,278	1,295,653	0	1,295,653	1,295,653	655,430	402,546	1,057,976
MISCELLANEOUS REVENUE								
TOTAL								
**** TOTAL REVENUE ****	799,947	1,310,653	16,786	1,304,653	1,321,439	680,430	402,546	1,082,976
**** TOTAL FUNDS AVAIL ****	6,833,703	7,515,946			7,526,732	6,587,508		6,990,054

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

07 -CAPITAL REPLACEMENT
72-EQUIPMENT REPLACEMENT

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
<hr/>								
SUNDRY								
72-5499 DEPRECIATION EXPENSE	530,440	0	0	0	0	0	0	0
TOTAL SUNDRY	530,440	0	0	0	0	0	0	0
CAPITAL OUTLAY								
72-6572 SPECIAL EQUIPMENT	0	384,699	199,976	184,723	384,699	0	0	0
72-6580 VEHICLES	3,869	446,000	1,041,350	0	1,041,350	40,400	74,600	115,000
72-6586 GROUNDS & MAINT. EQUIP (0)	0	0	0	0	0	0	0	0
72-6598 EQUIPMENT LEASE-PURCHASE	0	85,905	0	85,905	85,905	0	0	0
TOTAL CAPITAL OUTLAY	3,869	916,604	1,241,326	270,628	1,511,954	40,400	74,600	115,000
TOTAL 72-EQUIPMENT REPLACEMENT	534,309	916,604	1,241,326	270,628	1,511,954	40,400	74,600	115,000
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

07 -CAPITAL REPLACEMENT
73-TECHNOLOGY REPLACEMNT

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
SUNDRY								
73-5499 DEPRECIATION EXPENSE	87,204	0	0	0	0	0	0	0
TOTAL SUNDRY	87,204	0	0	0	0	0	0	0
CAPITAL OUTLAY								
73-6573 COMPUTER EQUIPMENT	6,897	107,700	42,135	65,565	107,700	243,468	208,975	452,443
TOTAL CAPITAL OUTLAY	6,897	107,700	42,135	65,565	107,700	243,468	208,975	452,443
TOTAL 73-TECHNOLOGY REPLACEMNT	94,101	107,700	42,135	65,565	107,700	243,468	208,975	452,443
=====	=====	=====	=====	=====	=====	=====	=====	=====
**** TOTAL FUND EXPENSES ****	628,409	1,024,304	1,283,461	336,193	1,619,654	283,868	283,575	567,443
=====	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	171,538	286,349	(1,266,675)	968,460	(298,215)	396,562	118,971	515,533
PROJECTED ENDING FUND BALANCE	6,205,293	6,491,642			5,907,078	6,303,640		6,422,611
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** END OF REPORT **								

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

08 -TRAFFIC SAFETY FUND
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	1,640,228	1,395,088			1,395,088	1,154,390		1,154,390
FINES WARRANTS & BONDS								
10-8001 RED LIGHT CAMERA FINES	4,925	0	1,000	0	1,000	0	0	0
TOTAL FINES WARRANTS & BONDS	4,925	0	1,000	0	1,000	0	0	0
INTERFUND ACTIVITY								
TOTAL								
**** TOTAL REVENUE ****	4,925	0	1,000	0	1,000	0	0	0
**** TOTAL FUNDS AVAIL ****	1,645,153	1,395,088			1,396,088	1,154,390		1,154,390

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

08 -TRAFFIC SAFETY FUND
17-TRAFFIC SAFETY

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
SUPPLIES								
17-3503 OFFICE SUPPLIES	991	1,000	287	713	1,000	1,000	0	1,000
17-3504 UNIFORMS	320	5,000	0	5,000	5,000	5,000	0	5,000
17-3523 TOOLS & EQUIPMENTS	0	2,000	626	1,000	1,626	2,000	0	2,000
TOTAL SUPPLIES	1,312	8,000	913	6,713	7,626	8,000	0	8,000
MAINTENANCE--EQUIPMENT								
TOTAL								
SERVICES								
17-5012 PRINTING	0	1,000	285	715	1,000	1,000	0	1,000
17-5020 COMMUNICATION	1,100	1,200	700	500	1,200	1,200	0	1,200
17-5022 RENTAL OF EQUIPMENT	0	4,972	0	4,972	4,972	4,972	0	4,972
17-5029 TRAVEL & TRAINING	2,751	5,000	673	4,327	5,000	5,000	0	5,000
TOTAL SERVICES	3,851	12,172	1,658	10,514	12,172	12,172	0	12,172
PROFESSIONAL SERVICES								
17-5523 PERSONNEL	244,902	221,900	178,223	43,677	221,900	264,000	0	264,000
TOTAL PROFESSIONAL SERVICES	244,902	221,900	178,223	43,677	221,900	264,000	0	264,000
CAPITAL OUTLAY								
TOTAL								
INTERFUND ACTIVITY								
TOTAL								
TOTAL 17-TRAFFIC SAFETY	250,065	242,072	180,795	60,904	241,699	284,172	0	284,172
**** TOTAL FUND EXPENSES ****	250,065	242,072	180,795	60,904	241,699	284,172	0	284,172
REVENUE OVER/(UNDER) EXPENDITURES	(245,140)	(242,072)	(179,795)	(60,904)	(240,699)	(284,172)	0	(284,172)
PROJECTED ENDING FUND BALANCE	1,395,088	1,153,016			1,154,390	870,218		870,218
** END OF REPORT **								

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

10 -CAPITAL IMPROVEMENTS FUND
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	8,389,797	7,530,074			7,530,074	4,322,714		4,322,714
INTEREST EARNED								
90-9601 INTEREST EARNED	10,769	10,000	13,939	8,000	21,939	20,000	0	20,000
TOTAL INTEREST EARNED	10,769	10,000	13,939	8,000	21,939	20,000	0	20,000
INTERFUND ACTIVITY								
90-9751 TRFR F/GENERAL FUND	1,460,000	0	0	0	0	0	3,500,000	3,500,000
90-9754 TRFR F/CRIME CONTROL	23,500	0	0	0	0	0	0	0
TOTAL INTERFUND ACTIVITY	1,483,500	0	0	0	0	0	3,500,000	3,500,000
MISCELLANEOUS REVENUE								
TOTAL								
OTHER AGENCY REVENUES								
90-9904 GRANT-TXDOT	88,781	0	28,559	0	28,559	0	0	0
TOTAL OTHER AGENCY REVENUES	88,781	0	28,559	0	28,559	0	0	0
**** TOTAL REVENUE ****	1,583,049	10,000	42,498	8,000	50,498	20,000	3,500,000	3,520,000
**** TOTAL FUNDS AVAIL ****	9,972,847	7,540,074			7,580,571	4,342,714		7,842,714

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

10 -CAPITAL IMPROVEMENTS FUND
91-CAPITAL IMPROVEMENTS

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT TOTAL								
CAPITAL OUTLAY TOTAL								
CAPITAL IMPROVEMENTS								
91-7013 LONG TERM RECOVERY	0	0	0	0	0	2,000,000	0	2,000,000
91-7105 PARK IMPROVEMENTS	48,493	50,000	15,515	34,485	50,000	50,000	0	50,000
91-7117 GOLF COURSE RECLAIM WATER	0	0	0	0	0	800,000	0	800,000
91-7120 290 EXPANSION	1,113,392	2,340,000	2,423,217	276,783	2,700,000	0	0	0
91-7121 BRIDGE REPAIR	0	150,000	216,417	0	216,417	0	0	0
91-7123 ELWOOD STREET REPAIR	1,257,388	0	80,749	0	80,749	0	0	0
91-7124 STREET LIGHTING/PROMENADE	23,500	0	0	0	0	0	0	0
91-7126 TAYLOR RD BLDG ENG & ARCHITE	0	150,000	0	150,000	150,000	0	0	0
91-7127 NEW TAYLOR BLDG CONSTRUCTION	0	0	0	0	0	1,400,000	0	1,400,000
91-7129 STREET LIGHTING REHABILITATI	0	45,000	60,692	0	60,692	22,000	0	22,000
91-7130 FACILITIES IMPROVEMENT	0	0	0	0	0	50,000	0	50,000
TOTAL CAPITAL IMPROVEMENTS	2,442,773	2,735,000	2,796,590	461,268	3,257,858	4,322,000	0	4,322,000
INTERFUND ACTIVITY TOTAL								
TOTAL 91-CAPITAL IMPROVEMENTS	2,442,773	2,735,000	2,796,590	461,268	3,257,858	4,322,000	0	4,322,000
**** TOTAL FUND EXPENSES ****	2,442,773	2,735,000	2,796,590	461,268	3,257,858	4,322,000	0	4,322,000
REVENUE OVER/(UNDER) EXPENDITURES	(859,724)	(2,725,000)	(2,754,092)	(453,268)	(3,207,360)	(4,302,000)	3,500,000	(802,000)
PROJECTED ENDING FUND BALANCE	7,530,074	4,805,074			4,322,714	20,714		3,520,714

** END OF REPORT **

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

11 -GOLF COURSE FUND
REVENUES

	ADOPTED		CURRENT ACTIVITY			PROPOSED BUDGET		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
BEGINNING FUND BALANCE	(3,447,333)	(3,557,283)			(3,557,283)	(3,549,372)		(3,549,372)
FEEES & CHARGES FOR SERVIC								
80-8551 GREEN FEES	861,415	1,000,000	517,369	360,000	877,369	1,000,000	0	1,000,000
80-8553 RANGE FEES/CLUB RENTALS	70,399	80,000	52,032	27,968	80,000	90,000	0	90,000
80-8554 CLUB RENTALS	0	4,000	2,240	1,760	4,000	5,000	0	5,000
80-8555 TOURNAMENT GREENS FEES	95,086	60,000	122,924	61,000	183,924	190,000	0	190,000
80-8556 TOURNAMENT CART RENTALS	0	52,000	0	0	0	0	0	0
80-8560 MISCELLANEOUS FEES	18,380	0	10,977	7,403	18,380	18,380	0	18,380
80-8561 HARDGOOD SALES	7,111	0	0	0	0	0	0	0
80-8562 SOFTGOOD SALES	14,546	0	0	0	0	0	0	0
80-8563 SHOE SALES	4,286	0	0	0	0	0	0	0
80-8564 BALL SALES	34,316	0	0	0	0	0	0	0
80-8565 GLOVE SALES	11,304	0	0	0	0	0	0	0
80-8566 MISCELLANEOUS SALES	10,700	0	0	0	0	0	0	0
80-8567 MERCHANDISE	0	108,290	70,675	37,615	108,290	110,000	0	110,000
80-8568 SPECIAL ORDER MERCHANDISE	0	40,000	14,959	12,000	26,959	40,000	0	40,000
80-8572 CONCESSION FEES	35,185	42,000	22,744	16,000	38,744	42,000	0	42,000
80-8575 MEMBERSHIPS	33,730	55,000	11,103	5,000	16,103	0	0	0
80-8579 CASH OVER/UNDER	279	0	213	0	213	0	0	0
TOTAL FEEES & CHARGES FOR SERVIC	1,196,736	1,441,290	825,234	528,746	1,353,980	1,495,380	0	1,495,380
INTEREST EARNED								
80-9601 INTEREST EARNED	1,266	1,000	1,971	400	2,371	2,400	0	2,400
TOTAL INTEREST EARNED	1,266	1,000	1,971	400	2,371	2,400	0	2,400
INTERFUND ACTIVITY								
80-9751 TRANSFER FROM GENERAL FUND	434,905	346,171	0	346,171	346,171	215,118	183,953	399,071
80-9752 TRANSFER FROM MOTEL TAX	0	0	0	0	0	0	50,000	50,000
TOTAL INTERFUND ACTIVITY	434,905	346,171	0	346,171	346,171	215,118	233,953	449,071
MISCELLANEOUS REVENUE								
80-9899 MISCELLANEOUS REVENUE	198	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS REVENUE	198	0	0	0	0	0	0	0
OTHER AGENCY REVENUES								
TOTAL								
**** TOTAL REVENUE ****	1,633,106	1,788,461	827,205	875,317	1,702,522	1,712,898	233,953	1,946,851
**** TOTAL FUNDS AVAIL ****	(1,814,227)	(1,768,822)			(1,854,761)	(1,836,474)		(1,602,521)

11 -GOLF COURSE FUND
81-CLUB HOUSE

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY -----		----- PROPOSED BUDGET -----		
				PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
81-3001 SALARIES AND WAGES	194,297	190,724	116,818	67,730	184,548	197,674	1,550	199,224
81-3002 WAGES	114,685	108,110	66,884	46,870	113,754	108,110	0	108,110
81-3003 LONGEVITY	1,386	1,248	605	366	971	1,400 (624)	776
81-3007 OVERTIME	344	500	594	0	594	1,000	0	1,000
81-3051 FICA/MEDICARE TAXES	23,528	23,074	14,757	8,795	23,552	23,600	229	23,829
81-3052 WORKMAN'S COMP	5,160	8,039	4,276	0	4,276	5,300	710	6,010
81-3053 UNEMPLOYMENT TAXES	2,062	9,000	1,323	0	1,323	9,000 (900)	8,100
81-3054 RETIREMENT	31,741	32,395	20,439	10,657	31,096	33,500	187	33,687
81-3055 INSURANCE	31,705	61,269	32,104	17,109	49,213	50,694 (8,695)	41,999
81-3056 LIFE INS	300	400	287	153	440	500 (87)	413
81-3057 DENTAL INSURANCE	2,462	3,539	2,045	1,100	3,145	3,200 (497)	2,703
81-3058 LONG-TERM DISABILITY	649	892	526	271	797	900	13	913
TOTAL SALARIES, WAGES & BENEFIT	408,321	439,190	260,661	153,051	413,712	434,878 (8,114)	426,764
COST OF SALES								
81-3401 MERCHANDISE	62,448	75,000	64,929	10,071	75,000	77,000	0	77,000
81-3415 RANGE BALLS	7,537	7,500	5,390	2,110	7,500	7,500	0	7,500
81-3416 RENTAL CLUBS	0	1,000	370	630	1,000	2,000	0	2,000
81-3419 SPECIAL ORDER MERCHANDISE	3,346	30,000	10,006	6,800	16,806	30,000	0	30,000
TOTAL COST OF SALES	73,331	113,500	80,695	19,611	100,306	116,500	0	116,500
SUPPLIES								
81-3502 POSTAGE/FREIGHT/DEL.FEE	188	500	54	250	304	500	0	500
81-3503 OFFICE SUPPLIES	5,092	6,000	4,649	1,351	6,000	6,000	0	6,000
81-3504 WEARING APPAREL	1,620	2,250	1,808	442	2,250	2,750	0	2,750
81-3523 TOOLS/EQUIPMENT	1,247	1,000	1,474	526	2,000	2,000	0	2,000
81-3529 REPAIR PARTS	73	250	86	164	250	250	0	250
81-3605 MISCELLANEOUS SERVICE FEES	0	0	4,158	500	4,658	6,750	0	6,750
TOTAL SUPPLIES	8,220	10,000	12,230	3,233	15,463	18,250	0	18,250
MAINTENANCE--BLDGS, STRUC								
TOTAL								
MAINTENANCE--EQUIPMENT								
81-4501 FURN, FIXTURE/EPT MAINTENANC	0	1,000	782	218	1,000	1,200	0	1,200
81-4504 COMPUTER SOFTWARE	5,395	7,300	4,195	0	4,195	1,500	0	1,500
81-4506 CART MAINTENANCE	587	3,500	247	300	547	3,500	0	3,500
81-4520 EQUIPMENT MAINTENANCE/OUTSOU	0	2,000	0	0	0	2,000	0	2,000
81-4599 MISCELLANEOUS EQUIPMENT	475	2,000	223	1,000	1,223	2,000	0	2,000
TOTAL MAINTENANCE--EQUIPMENT	6,457	15,800	5,448	1,518	6,966	10,200	0	10,200

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

11 -GOLF COURSE FUND
81-CLUB HOUSE

		ACTUAL	ADOPTED	-----	CURRENT ACTIVITY	-----	PROPOSED BUDGET			-----
		ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL	
		2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	
SERVICES										
81-5012	PRINTING	1,877	4,000	344	1,500	1,844	4,500	0	4,500	
81-5020	COMMUNICATIONS	6,139	7,500	4,615	2,885	7,500	7,500	0	7,500	
81-5023	LEASE EQUIPMENT	0	1,000	500	0	500	1,000	0	1,000	
81-5027	MEMBERSHIPS/SUBCRIPTIONS	934	1,750	150	850	1,000	1,750	0	1,750	
81-5029	TRAVEL/TRAINING	859	2,500	417	1,200	1,617	2,500	0	2,500	
81-5043	ADVERTISING/PROMOTION	23,744	27,000	11,677	4,000	15,677	27,000	0	27,000	
TOTAL SERVICES		33,553	43,750	17,702	10,435	28,137	44,250	0	44,250	
SUNDRY										
81-5405	CREDIT CARD CHARGES	35,965	24,900	18,989	0	18,989	0	0	0	
81-5410	SECURITY	1,751	2,000	674	0	674	0	0	0	
81-5413	TOURNAMENT FEES EXPENSE	894	1,500	249	1,251	1,500	1,500	0	1,500	
81-5421	EQUIPMENT LEASE DEBT	2,700	2,800	1,800	1,000	2,800	2,800	0	2,800	
81-5498	MISCELLANEOUS EXPENSE	(24,380)	0	0	0	0	6,500	0	6,500	
TOTAL SUNDRY		16,930	31,200	21,712	2,251	23,963	10,800	0	10,800	
PROFESSIONAL SERVICES										
81-5501	AUDITS/CONTRACT/STUDIES	3,700	6,625	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		3,700	6,625	0	0	0	0	0	0	
OTHER SERVICES										
81-6003	LIABILITY-FIRE & CASUALTY IN	14,145	18,000	23,066	0	23,066	0	0	0	
TOTAL OTHER SERVICES		14,145	18,000	23,066	0	23,066	0	0	0	
CAPITAL OUTLAY										
81-6571	OFFICE FURNITURE & EQUIPMENT	3,192	1,500	0	0	0	1,500	5,000	6,500	
TOTAL CAPITAL OUTLAY		3,192	1,500	0	0	0	1,500	5,000	6,500	
CAPITAL IMPROVEMENTS										
TOTAL										
INTERFUND ACTIVITY										
81-9772	TECHNOLOGY USER FEE	3,625	3,625	0	3,625	3,625	3,500	0	3,500	
81-9791	EQUIP USER FEE	58,025	67,025	0	67,025	67,025	67,025	0	67,025	
TOTAL INTERFUND ACTIVITY		61,650	70,650	0	70,650	70,650	70,525	0	70,525	
TOTAL 81-CLUB HOUSE		629,499	750,215	421,514	260,749	682,263	706,903	(3,114)	703,789	

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE

		ADOPTED	-----	CURRENT ACTIVITY	-----	PROPOSED BUDGET		-----	
		ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
		2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
SALARIES, WAGES & BENEFIT									
82-3001	SALARIES AND WAGES	208,289	208,677	130,042	72,336	202,378	213,034	10,120	223,154
82-3002	WAGES	23,460	63,940	12,427	51,513	63,940	63,940	0	63,940
82-3003	LONGEVITY	2,139	2,600	1,438	814	2,252	2,900	0	2,900
82-3007	OVERTIME	7,611	5,000	5,775	0	5,775	5,000	500	5,500
82-3051	FICA/MEDICARE TAXES	17,690	21,500	11,553	9,537	21,090	21,800	782	22,582
82-3052	WORKMAN'S COMP	6,147	7,900	4,968	0	4,968	6,100	114	6,214
82-3053	UNEMPLOYMENT TAXES	1,170	9,000	198	2,000	2,198	9,000	0	9,000
82-3054	RETIREMENT	35,369	38,900	23,932	11,448	35,380	39,600	1,584	41,184
82-3055	INSURANCE	76,794	95,100	61,906	34,707	96,613	106,643	3,182	109,825
82-3056	LIFE INS	499	700	367	204	571	700	0	700
82-3057	DENTAL	3,609	5,400	3,777	2,185	5,962	6,600	497	7,097
82-3058	LONG-TERM DISABILITY	801	900	595	295	890	1,000	188	1,188
TOTAL SALARIES, WAGES & BENEFIT		383,576	459,617	256,979	185,039	442,018	476,317	16,967	493,284
SUPPLIES									
82-3504	WEARING APPAREL	2,370	2,500	223	2,277	2,500	2,500	0	2,500
82-3514	FUEL & OIL	15,032	21,500	7,513	13,987	21,500	21,500	0	21,500
82-3523	TOOLS/EQUIPMENT	1,858	2,000	873	1,127	2,000	2,000	0	2,000
82-3535	GROUND/SHOP SUPPLIES	5,892	6,750	5,311	1,439	6,750	6,750	0	6,750
82-3536	LANDSCAPING MATERIALS	50,605	75,000	48,806	26,194	75,000	75,000	10,500	85,500
TOTAL SUPPLIES		75,757	107,750	62,726	45,024	107,750	107,750	10,500	118,250
MAINTENANCE--BLDGS, STRUC									
82-4041	WATER WELL MAINTENANCE	5,094	3,000	0	3,000	3,000	4,000	0	4,000
TOTAL MAINTENANCE--BLDGS, STRUC		5,094	3,000	0	3,000	3,000	4,000	0	4,000
MAINTENANCE--EQUIPMENT									
82-4505	IRRIGATION EQUIPMENT	7,723	8,750	5,373	3,377	8,750	8,750	0	8,750
82-4599	MISCELLANEOUS EQUIPMENT	2,940	3,000	0	3,000	3,000	3,000	0	3,000
TOTAL MAINTENANCE--EQUIPMENT		10,663	11,750	5,373	6,377	11,750	11,750	0	11,750
SERVICES									
82-5022	RENTAL EQUIPMENT	3,096	5,000	2,064	2,936	5,000	5,000	0	5,000
82-5027	MEMBERSHIPS/SUBSCRIPTIONS	325	1,000	25	975	1,000	1,000	0	1,000
82-5029	TRAVEL/TRAINING	1,761	3,000	1,438	1,562	3,000	3,000	0	3,000
82-5040	BUILDING MAINT-OUTSOURCING (1,862)	6,000	861	5,139	6,000	6,000	0	6,000
TOTAL SERVICES		3,321	15,000	4,387	10,612	14,999	15,000	0	15,000
SUNDRY									
82-5405	PERMITS & FEES	0	1,000	0	1,000	1,000	1,000	0	1,000
82-5412	WATER AUTHORITY FEES	39,123	140,000	24,643	115,357	140,000	140,000	0	140,000
82-5499	DEPRECIATION EXPENSE	329,702	0	0	0	0	0	0	0
TOTAL SUNDRY		368,825	141,000	24,643	116,357	141,000	141,000	0	141,000

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE

	ADOPTED		CURRENT ACTIVITY			PROPOSED BUDGET		
	ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
PROFESSIONAL SERVICES								
82-5508 SANITARY/TRASH SERVICES	4,156	4,000	799	3,201	4,000	5,000	0	5,000
TOTAL PROFESSIONAL SERVICES	4,156	4,000	799	3,201	4,000	5,000	0	5,000
CAPITAL OUTLAY								
TOTAL								
INTERFUND ACTIVITY								
82-9773 COMP. EQUIPMENT USER FEE	375	375	0	375	375	375	0	375
82-9791 EQUIPMENT USER FEE	84,579	84,579	0	84,579	84,579	84,579	0	84,579
TOTAL INTERFUND ACTIVITY	84,954	84,954	0	84,954	84,954	84,954	0	84,954
TOTAL 82-COURSE MAINTENANCE	936,345	827,071	354,907	454,564	809,471	845,771	27,467	873,238

11 -GOLF COURSE FUND
83-BUILDING MAINTENANCE

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- BASE 2017-2018	PROPOSED BUDGET SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
SALARIES, WAGES & BENEFIT TOTAL								
SUPPLIES								
83-3517 JANITORIAL SUPPLIES	4,212	5,500	2,741	2,759	5,500	5,500	0	5,500
TOTAL SUPPLIES	4,212	5,500	2,741	2,759	5,500	5,500	0	5,500
MAINTENANCE--BLDGS, STRUC								
83-4001 BUILDINGS & GROUNDS	60,705	13,000	13,213	4,975	18,188	13,000	3,000	16,000
TOTAL MAINTENANCE--BLDGS, STRUC	60,705	13,000	13,213	4,975	18,188	13,000	3,000	16,000
MAINTENANCE--EQUIPMENT TOTAL								
SERVICES								
83-5017 UTILITIES	24,535	40,000	12,602	18,398	31,000	40,000	0	40,000
TOTAL SERVICES	24,535	40,000	12,602	18,398	31,000	40,000	0	40,000
TOTAL 83-BUILDING MAINTENANCE	89,452	58,500	28,556	26,132	54,688	58,500	3,000	61,500
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11 -GOLF COURSE FUND
84-GC CONCESSIONS

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
SALARIES, WAGES & BENEFIT TOTAL	_____	_____	_____	_____	_____	_____	_____	_____
COST OF SALES TOTAL	_____	_____	_____	_____	_____	_____	_____	_____
MAINTENANCE--EQUIPMENT TOTAL	_____	_____	_____	_____	_____	_____	_____	_____
SERVICES TOTAL	_____	_____	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====	=====	=====

11 -GOLF COURSE FUND
85-GC DEBT SERVICE

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL	BUDGET	ACTUAL	PROJECTED	TOTAL	BASE	SUPPLEMENTAL	TOTAL
	2015-2016	2016-2017	Y-T-D	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018
<hr/>								
OTHER SERVICES								
TOTAL								
DEBT SERVICE								
TOTAL								
CAPITAL IMPROVEMENTS								
TOTAL								
TOTAL								
	=====	=====	=====	=====	=====	=====	=====	=====

11 -GOLF COURSE FUND
87-GC CAPITAL IMPROVEMENT

	ACTUAL	ADOPTED	-----	CURRENT ACTIVITY		-----	PROPOSED BUDGET		
	2015-2016	BUDGET	ACTUAL	PROJECTED	TOTAL		BASE	SUPPLEMENTAL	TOTAL
		2016-2017	Y-T-D	2016-2017	2016-2017		2017-2018	2017-2018	2017-2018
CAPITAL IMPROVEMENTS									
87-7001 BUILDING/OFFICE IMPROVEMENT	0	0	0	0	0	0	46,000		46,000
87-7010 CAPITAL IMPROVEMENT	0	52,500	50,659	0	50,659	0	160,600		160,600
TOTAL CAPITAL IMPROVEMENTS	0	52,500	50,659	0	50,659	0	206,600		206,600
INTERFUND ACTIVITY									
TOTAL									
TOTAL 87-GC CAPITAL IMPROVEMENT	0	52,500	50,659	0	50,659	0	206,600		206,600

11 -GOLF COURSE FUND
88-EQUIPMENT MAINTENANCE

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SALARIES, WAGES & BENEFIT								
88-3001 SALARIES AND WAGES	42,315	42,400	26,475	14,866	41,341	43,234	0	43,234
88-3003 LONGEVITY	712	800	466	266	732	816	0	816
88-3007 OVERTIME	760	500	989	0	989	500	0	500
88-3051 FICA/MEDICARE TAXES	3,197	3,400	2,181	1,158	3,339	3,370	0	3,370
88-3052 WORKER'S COMP	911	1,300	818	0	818	931	0	931
88-3053 UNEMPLOYMENT TAXES	160	900	9	0	9	900	0	900
88-3054 RETIREMENT	6,552	6,700	4,524	2,355	6,879	6,832	0	6,832
88-3055 HEALTH INSURANCE	9,481	10,500	6,567	3,319	9,886	11,450	0	11,450
88-3056 LIFE INS	77	100	51	26	77	87	0	87
88-3057 DENTAL	933	1,100	677	347	1,024	1,144	0	1,144
88-3058 LONG TERM DISABILITY	173	200	102	59	161	185	0	185
TOTAL SALARIES, WAGES & BENEFIT	65,270	67,900	42,858	22,396	65,254	69,449	0	69,449
SUPPLIES								
88-3504 WEARING APPAREL	226	375	98	277	375	375	0	375
88-3514 FUEL & OIL	991	1,300	1,057	243	1,300	1,300	0	1,300
88-3523 TOOLS/EQUIPMENT	640	1,500	313	1,187	1,500	1,500	0	1,500
88-3529 REPAIR PARTS	15,765	23,000	12,559	10,441	23,000	23,000	0	23,000
88-3535 GROUND/SHOP SUPPLIES	4,869	6,000	2,706	3,294	6,000	6,000	0	6,000
TOTAL SUPPLIES	22,490	32,175	16,733	15,442	32,175	32,175	0	32,175
MAINTENANCE--EQUIPMENT								
TOTAL								
SERVICES								
88-5029 TRAVEL/TRAINING	0	100	0	100	100	100	0	100
TOTAL SERVICES	0	100	0	100	100	100	0	100
TOTAL 88-EQUIPMENT MAINTENANCE	87,760	100,175	59,591	37,938	97,529	101,724	0	101,724
=====	=====	=====	=====	=====	=====	=====	=====	=====
**** TOTAL FUND EXPENSES ****	1,743,056	1,788,461	915,227	779,383	1,694,610	1,712,898	233,953	1,946,851
=====	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(109,950)	0	(88,022)	95,934	7,912	0	0	0
PROJECTED ENDING FUND BALANCE	(3,557,283)	(3,557,283)			(3,549,372)	(3,549,372)		(3,549,372)
=====	=====	=====	=====	=====	=====	=====	=====	=====

** END OF REPORT **

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

12 -COURT RESTRICTED FEE FUND
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- CURRENT ACTIVITY ACTUAL Y-T-D	----- PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	----- SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	184,328	160,990			160,990	138,208		138,208
FINES WARRANTS & BONDS								
18-8003 TIME PAYMENT FEE-COURT	2,474	3,000	0	3,000	3,000	3,000	0	3,000
18-8004 COURT TECH FEE	18,592	20,000	0	20,000	20,000	20,000	0	20,000
18-8005 COURT BLDG SECURITY FEE	0	15,000	0	15,000	15,000	15,000	0	15,000
18-8007 CHILD SAFETY FEE	1,268	500	0	500	500	500	0	500
18-8008 JUDICIAL FEE	16,679	2,800	0	2,800	2,800	2,800	0	2,800
TOTAL FINES WARRANTS & BONDS	39,012	41,300	0	41,300	41,300	41,300	0	41,300
**** TOTAL REVENUE ****	39,012	41,300	0	41,300	41,300	41,300	0	41,300
	=====	=====	=====	=====	=====	=====	=====	=====
**** TOTAL FUNDS AVAIL ****	223,340	202,290			202,290	179,508		179,508
	=====	=====	=====	=====	=====	=====	=====	=====

12 -COURT RESTRICTED FEE FUND
28-COURT EXPENDITURES

	ADOPTED		----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
	ACTUAL 2015-2016	BUDGET 2016-2017	ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SUPPLIES								
28-3503 OFFICE SUPPLIES	0	400	250	150	400	400	0	400
28-3504 WEARING APPAREL	0	0	0	0	0	0	1,000	1,000
28-3510 BOOK & PERIODICALS	0	100	0	100	100	100	0	100
TOTAL SUPPLIES	0	500	250	250	500	500	1,000	1,500
MAINTENANCE--EQUIPMENT								
28-4501 FURNITURE AND EQUIPMENT	9,538	5,900	2,119	3,000	5,119	6,000	0	6,000
28-4504 SOFTWARE MAINTENANCE	7,512	7,600	7,263	0	7,263	8,100	0	8,100
TOTAL MAINTENANCE--EQUIPMENT	17,050	13,500	9,382	3,000	12,382	14,100	0	14,100
SERVICES								
28-5012 PRINTING	0	0 (0)	0 (0)	0	0	0
28-5027 MEMBERSHIPS	0	100	0	100	100	100	0	100
28-5029 TRAINING	0	500	0	500	500	500	0	500
TOTAL SERVICES	0	600 (0)	600	600	600	0	600
PROFESSIONAL SERVICES								
28-5519 SECURITY PERSONNEL	41,800	43,100	0	43,100	43,100	44,400	0	44,400
TOTAL PROFESSIONAL SERVICES	41,800	43,100	0	43,100	43,100	44,400	0	44,400
CAPITAL OUTLAY								
28-6572 SPECIAL EQUIPMENT	0	4,000	0	4,000	4,000	4,000	6,150	10,150
TOTAL CAPITAL OUTLAY	0	4,000	0	4,000	4,000	4,000	6,150	10,150
INTERFUND ACTIVITY								
28-9772 TECHNOLOGY USER FEE	3,500	3,500	0	3,500	3,500	3,250	0	3,250
TOTAL INTERFUND ACTIVITY	3,500	3,500	0	3,500	3,500	3,250	0	3,250
TOTAL 28-COURT EXPENDITURES	62,350	65,200	9,632	54,450	64,082	66,850	7,150	74,000
=====	=====	=====	=====	=====	=====	=====	=====	=====
**** TOTAL FUND EXPENSES ****	62,350	65,200	9,632	54,450	64,082	66,850	7,150	74,000
=====	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(23,338) (23,900) (9,632) (13,150) (22,782) (25,550) (7,150) (32,700) (
PROJECTED ENDING FUND BALANCE	160,990	137,090			138,208	112,658		105,508
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** END OF REPORT **

CITY OF JERSEY VILLAGE
BUDGET PLANNING REPORT
AS OF: MAY 31ST, 2017

50 -JV CRIME CONTROL
REVENUES

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
BEGINNING FUND BALANCE	1,817,873	2,582,346			2,582,346	2,949,020		2,949,020
OTHER TAXES								
10-7623 SALES TX-CRIME CONTROL	1,604,665	1,400,000	1,037,094	500,000	1,537,094	1,600,000	0	1,600,000
TOTAL OTHER TAXES	1,604,665	1,400,000	1,037,094	500,000	1,537,094	1,600,000	0	1,600,000
INTEREST EARNED								
10-9601 INTEREST EARNED	5,956	5,500	9,516	6,000	15,516	15,000	0	15,000
TOTAL INTEREST EARNED	5,956	5,500	9,516	6,000	15,516	15,000	0	15,000
MISCELLANEOUS REVENUE								
TOTAL								
**** TOTAL REVENUE ****	1,610,621	1,405,500	1,046,609	506,000	1,552,609	1,615,000	0	1,615,000
**** TOTAL FUNDS AVAIL ****	3,428,495	3,987,846			4,134,956	4,564,020		4,564,020

50 -JV CRIME CONTROL
27-CRIME CONTROL

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- CURRENT ACTIVITY -----			----- PROPOSED BUDGET -----		
			ACTUAL Y-T-D	PROJECTED 2016-2017	TOTAL 2016-2017	BASE 2017-2018	SUPPLEMENTAL 2017-2018	TOTAL 2017-2018
SUPPLIES								
27-3504 UNIFORMS	4,282	5,000	5,000	0	5,000	5,000	0	5,000
27-3505 SUPPLIES	0	0	0	0	0	0	1,000	1,000
27-3510 BOOKS/PERIODICALS	1,668	1,668	1,668	0	1,668	1,668	0	1,668
27-3523 OTHER EQUIPMENT	11,126	0	0	0	0	0	9,600	9,600
TOTAL SUPPLIES	17,076	6,668	6,668	0	6,668	6,668	10,600	17,268
MAINTENANCE--BLDGS, STRUC TOTAL								
MAINTENANCE--EQUIPMENT								
27-4503 MAINTENANCE FOR INTEROP RADI	8,000	0	0	0	0	0	0	0
27-4504 SOFTWARE	15,000	15,000	15,000	0	15,000	15,000	0	15,000
27-4599 MISCELLANEOUS EQUIPMENT	7,741	24,628	4,970	19,658	24,628	8,128	0	8,128
TOTAL MAINTENANCE--EQUIPMENT	30,741	39,628	19,970	19,658	39,628	23,128	0	23,128
SERVICES								
27-5015 LAB TEST	530	2,400	0	1,565	1,565	2,400	0	2,400
27-5020 COMMUNICATIONS	8,663	8,000	6,568	1,432	8,000	8,000	0	8,000
27-5022 COMMUNICATION SYSTEM, DISPAT	13,424	30,000	4,691	10,000	14,691	30,000	0	30,000
27-5029 TRAINING	2,744	5,000	1,390	3,610	5,000	5,000	0	5,000
TOTAL SERVICES	25,361	45,400	12,649	16,607	29,256	45,400	0	45,400
SUNDRY TOTAL								
PROFESSIONAL SERVICES								
27-5523 PERSONNEL-CRIME PREVENTION	709,937	873,102	518,918	354,184	873,102	894,092	152,319	1,046,411
27-5524 ADMINISTRATIVE	18,315	20,600	13,733	6,867	20,600	21,200	0	21,200
TOTAL PROFESSIONAL SERVICES	728,252	893,702	532,651	361,051	893,702	915,292	152,319	1,067,611
OTHER SERVICES								
27-6001 AUTOMOBIL LIAB. INSURANCE	21,218	21,400	0	19,681	19,681	21,400	0	21,400
TOTAL OTHER SERVICES	21,218	21,400	0	19,681	19,681	21,400	0	21,400
CAPITAL OUTLAY								
27-6572 SPECIAL EQUIPMENT	0	0	0	0	0	0	3,500	3,500
27-6573 COMPUTER HARDWARE	0	4,000	0	4,000	4,000	4,000	202,450	206,450
27-6580 POLICE BUILDING	0	38,000	0	38,000	38,000	0	33,000	33,000
TOTAL CAPITAL OUTLAY	0	42,000	0	42,000	42,000	4,000	238,950	242,950

50 -JV CRIME CONTROL
27-CRIME CONTROL

	ACTUAL 2015-2016	ADOPTED BUDGET 2016-2017	----- ACTUAL Y-T-D	CURRENT ACTIVITY PROJECTED 2016-2017	----- TOTAL 2016-2017	----- PROPOSED BUDGET BASE 2017-2018	SUPPLEMENTAL 2017-2018	----- TOTAL 2017-2018
INTERFUND ACTIVITY								
27-9760 TRFR TO CAPITAL IMPROVEMENTS	23,500	0	0	0	0	0	0	0
27-9781 EQUIPMENT PURCHASE CONTRIBUT	0	155,000	0	155,000	155,000	0	56,000	56,000
TOTAL INTERFUND ACTIVITY	23,500	155,000	0	155,000	155,000	0	56,000	56,000
TOTAL 27-CRIME CONTROL	846,148	1,203,798	571,938	613,997	1,185,935	1,015,888	457,869	1,473,757
=====	=====	=====	=====	=====	=====	=====	=====	=====
**** TOTAL FUND EXPENSES ****	846,148	1,203,798	571,938	613,997	1,185,935	1,015,888	457,869	1,473,757
=====	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	764,473	201,702	474,671	(107,997)	366,674	599,112	(457,869)	141,243
PROJECTED ENDING FUND BALANCE	2,582,346	2,784,048			2,949,020	3,548,132		3,090,263
=====	=====	=====	=====	=====	=====	=====	=====	=====
** END OF REPORT **								

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Administration DIVISION Administration DIVISION NUMBER 11

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-3001	Salaries	
11-3001	Longevity	
11-3007	Overtime	
11-3010	Incentive	
11-3020	Employee Award/Bonus	
11-3051	FICA/Medicare Taxes	
11-3052	Workmen's Comp	
11-3053	Unemployment Compensation	
11-3054	Retirement	
11-3055	Health Insurance	
11-3056	Life Insurance	
11-3057	Dental Insurance	
11-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-3502	Postage/Freight/Delivery Fees	Fees resulting from supply orders, correspondence, public requests, and meeting notices
11-3503	Office Supplies	Paper, pens, desk accessories, miscellaneous computer and printer supplies
11-3510	Books/Periodicals	TX Municipal Law Manual, Supplemental to TX Law, FLSA, Other Training Manuals that may be needed
11-3520	Food	Annual employee luncheon, council dinner meetings and occasional

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-4501	Furniture, Fixtures &	Minor addition of office equipment or furniture due increased staff or staff

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-5001	Mayor & Council Expenses	General costs of Council related meetings & workshops, including meals and beverages for workshops, and travel & training expenses for Mayor & Council
11-5007	Records Management	Boxes, shelving, off site storage, and destruction of records
11-5012	Printing	Occasional printing of forms, flyers and business cards
11-5014	Medical Expenses	Costs of providing medical tests for new employees
11-5020	Communications	Operational cost for local and long distance charges for City phones. Monthly Cell Phone Allowance for City Manager and City Secretary
11-5025	Public Notices	Posting of notices to the public ordinance, joint public hearings, zoning, employment, and RFP bid
11-5026	Codifications	Costs to print and codify ordinances adopted by Council ICMA, TCMA, TMCA, Salt Grass Chapter, TMHRA, SHRM, TX Comptroller,
11-5027	Memberships	TML, HGAC, TX DPS. TML Annual Conference (Staff and Council), ICMA/TCMA Training, TMCCP
11-5029	Travel/Training	Training
11-5030	Car Allowance	Car allowance for City Manager
11-5041	Newsletter	Monthly printing of Jersey Village Star newsletter and a portion of master newsletter shells

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-5401	Election Expense	Cost of renting equipment, printing ballots, supplies, food, and hiring of

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-6005	Notary Surety Bond	Renewal of notary and notary stamp for City Secretary and Personnel Generalist

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-6571	Office Furniture & Equip	Purchase of Office Furniture and Equipment

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-9772	Technology User Fee	Transfer to Capital Replacement Fund for computer equip replacement

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Legal/Other Services DIVISION Legal DIVISION NUMBER 12

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
12-3052	Workmen's Comp	

5500: Professional Services

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
12-5502	Legal Fees	Legals Fees paid to Olson&Olson and other attorneys as necessary
12-5515	Consultant Services	Assistance with Group Insurance Proposal/Review

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
12-6001	Automobile Liability	Per TML Schedule
12-6003	Liability - Fire & Causality Ins	Per TML Schedule
12-6005	Surety Bonds	
12-6007	Insurance Deductible	Budgeted if needed

9700 SERIES: Interfund Activity

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
12-9761	Transfer to Golf Course Fund	Yearly transfer to Golf Course from the General Fund
12-9772	Technology User Fee	Transfer to Capital Replacement for Computer Equipment replacement

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Administration DIVISION IT DIVISION NUMBER 13

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-3001	Salaries	
13-3003	Longevity	
13-3007	Overtime	
13-3010	Incentive	
13-3020	Employee Award/Bonus	
13-3051	FICA/Medicare Taxes	
13-3052	Workmen's Comp	
13-3053	Unemployment Compensation	
13-3054	Retirement	
13-3055	Health Insurance	
13-3056	Life Insurance	
13-3057	Dental Insurance	
13-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-3502	Postage/Freight	Normal expenditures for shipping of equipment
13-3503	Office Supplies	Normal consumption of office supplies
13-3509	Computer Supplies	Misc. small computer componets, hardware, adapters, cables, connectors, tools, canned air, optical disc and other supplies
13-3510	Books/Periodicals	Technical Reference Books

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-4501	Office Machines	Lease / Maintenance for Printers/Copiers/Scanners Xerox 5755 Lease Maintenance HP Designjet MFP Wide Format Lease HP Designjet Misc Parts
13-4502	Computer Equipment	Routine upgrades to existing systems, UPS, large replacement components, network components, bulk cable, printers, firewall hdw
13-4504	Computer Software Maintenance	Annual Software Maintenance

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-5020	Communications	Verizon MDT, Aircard, Cellular Communications Telephone local/long distance Guest Network Incode Building Projects Online/Web
13-5027	Memberships	Annual IT Membership renewals and Domain Name Registration
13-5029	Travel & Training	Annual IT Technical Training Continued Education, Certification

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-5515	Consultant Services	Fees for outside technical consulting and additional services such as per-call-support, programming and development

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-6573	Computer Equipment	Capital expenses for new computer equipment
13-6574	Computer Software	Capital expenses for new computer software

9700 SERIES:INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-9740	IT Capital Reserve	Reserve account for unforeseen and unbudgeted IT issues
13-9771	Technology Purchase	Purchase of new equipment included in the Capital Replacement Plan
13-9772	Technology User Fee	Transfer to Capital Replacement fo computer equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Finance DIVISION Accounting DIVISION NUMBER 15

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-3001	Salaries	
15-3003	Longevity	
15-3007	Overtime	
15-3010	Incentive	
15-3020	Employee Award/Bonus	
15-3051	FICA/Medicare Taxes	
15-3052	Workmen's Comp	
15-3053	Unemployment Compensation	
15-3054	Retirement	
15-3055	Health Insurance	
15-3056	Life Insurance	
15-3057	Dental Insurance	
15-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-3502	Postage/Freight/Delivery Fees	Fees resulting for cost of correspondence
15-3503	Office Supplies	Paper, pens, desk accessories, miscellaneous computer and printer supplies
15-3510	Books/Periodicals	GAAFR Review newsletters.

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-4501	Furniture, Fixtures & Office	Office equipment or furniture

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-5012	Printing	Printing of forms, flyers and business cards
15-5020	Communications	Operational cost for local and long distance charges for City phones. Cell phone allowance for Finance Director
15-5027	Memberships	GFOA and Texas Department of Licensing (Registered Texas Assessor/Collector for Finance Director
15-5029	Travel/Training	GFOA and TAAO Annual Conference

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-5405	Permits & Fees	GFOA CAFR application for Certificate of Achievement

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-5501	Audits/Contracts/Studies	Payment for external City auditors

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-9771	Technology Purchase	Purchase of new equipment included in the Capital Replacement Plan
15-9772	Technology User Fee	Transfer to Capital Replacement for computer equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Finance DIVISION Customer Serv DIVISION NUMBER 16

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-3001	Salaries	
16-3003	Longevity	
16-3007	Overtime	
16-3010	Incentive	
16-3051	FICA/Medicare Taxes	
16-3052	Workmen's Comp	
16-3053	Unemployment Compensat	
16-3054	Retirement	
16-3055	Health Insurance	
16-3056	Life Insurance	
16-3057	Dental Insruance	
16-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-3502	Postage/Freight/Delivery Fees	Fees resulting for cost of correspondence
16-3503	Office Supplies	Paper, pens, desk accessories, miscellaneous computer and printer supplies

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-4501	Furniture, Fixtures & Office	Office equipment or furniture

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-5020	Communications	Operational cost for local and long distance charges for City phones.
16-5029	Travel/Training	Miscellaneous training or meeting travel charges

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-5527	Harris Co Appraisal Dist	Payment for quarterly payments to HCAD
16-5528	Harris Co. Tax Office	Payment to Harris County Tax Office for Property Tax Collections

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-9771	Technology Purchase	Purchase of new equipment included in the Capital Replacement Plan
16-9772	Technology User Fee	Transfer to Capital Replacement for computer equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Finance DIVISION Municipal Court DIVISION NUMBER 19

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-3001	Salaries	
19-3003	Longevity	
19-3007	Overtime	
19-3010	Incentive	
19-3051	FICA/Medicare Taxes	
19-3052	Workmen's Comp	
19-3053	Unemployment Compensation	
19-3054	Retirement	
19-3055	Health Insurance	
19-3056	Life Insurance	
19-3057	Dental Insurance	
19-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-3503	Office Supplies	Paper, pens, desk accessories, miscellaneous computer and printer supplies
19-3510	Books & Periodicals	Texas Traffic and Law Updates
19-3523	Tools & Equipments	Equipments and miscellaneous computer equipments

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-4501	Furniture, Fixtures & Office	Office equipment or furniture

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-5012	Printing	Printing of forms use by the Municipal Court
19-5020	Communications	Operational cost for local and long distance charges for City phones.
19-5027	Memberships	TCAA membership for court and deputy court clerks
19-5029	Travel/Training	Travel and training for conferences for court and deputy court clerks

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
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19-5404	Jury Expense	Supplies related to Jury expenses
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5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-5505	Judges	Payment for Judges Services
19-5506	Prosecutors	Payment for Prosecutor Services
19-5516	Collection Agency Fees	Lexis Nexis for locating defendants with warrants
19-5518	Interpreters	Payment for Interpreters services

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Police DIVISION Public Safety DIVISION NUMBER 21

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-3001	Salaries & Wages	
21-3003	Longevity	
21-3007	Overtime	
21-3010	Incentives	
21-3014	S.T.E.P. Program	
21-3051	FICA/Medicare Taxes	
21-3052	Workmen's Comp	
21-3053	Employment Taxes	
21-3054	Retirement	
21-3055	Health Insurance	
21-3056	Life Insurance	
21-3057	Dental	
21-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-3502	Postage/Freight/Delivery Fee	Return of merchandise, postage for mailing of holiday letters and cards.
21-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, calendars, rubber bands, laminating sheets, paper clips, highlighters, computer disks, file folders, etc.
21-3504	Wearing Apparel	Uniforms for approximately 30 officers
21-3505	Crime Prevention Supplies	Programs and supplies for COPS officer
21-3508	Film & Camera Supplies	Film and Camera Supplies
21-3510	Books and Periodicals	LEADS Online, Key Maps, Lexis Nexis, various
21-3519	Ammunition and Targets	Firearms qualifications, ongoing firearms training
21-3520	Food	Employee luncheons, CPA Meetings, Open House, etc.
21-3523	Tools & Equipment	Flashlights, batteries, crime scene equipment, flares, etc.
21-3534	Parts & Materials	Generator, water heater parts and repair, etc.

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-4501	Furniture Fixtures/Equip. Maint.	Xerox machine, various equipment
21-4503	Radio & Radar Equipment	Repair & maintenance of radio equipment
21-4510	Vehicle Cleaning	Cleaning and periodic detailing of police vehicles
21-4599	Miscellaneous Equipment	Repairs to radios, cameras, vehicle equipment; repairs and recharging of fire extinguishers etc.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5012	Printing	Business cards: 30 x \$50/ea=\$1500; wrecker slips:\$65; AutoCite citations, etc
21-5015	Lab Tests	Tests and exams related to investigations
21-5020	Telephone / Long Distance	Equip & Service charges, cell phones (11), & airtime for laptops
21-5022	Rental of Equipment	800 mhz radio air time fees

21-5025	Public Notices	Legal notices and advertisements
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5027: SERVICES/MEMBERSHIPS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5027	Membership / Subscriptions	Memberships for Golf Course personnel and facility and Golf industry magazine subscriptions.

5029: SERVICES - TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5029	Travel / Training	Travel and training expenses for all police officers.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5402	Jail Expense	Prisoner meals, pillows, blankets, prisoner confinement in County jail, etc.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5515	Consultant Services	Texas Workforce Commission Contract fee

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-6003	Liability-Fire & Casualty Insurance	Crime Control and Prevention District Directors are required by Local Government Code Chapter 363 Sec. 363.102 to execute a \$5,000 bond payable to the District before assuming the duties of the office. (Reimbursed by CCPD)
21-6005	Notary Surety Bonds	

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-6598	Vehicle	Tahoe's and outfitting

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-9772	Technology User Fee	Transfer to Capital Replacement for computer equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Communications DIVISION 23

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-3001	Salaries	
23-3003	Longevity	
23-3007	Overtime	
23-3051	FICA/Medicare Taxes	
23-3052	Wormen's Comp	
23-3053	Employment Taxes	
23-3054	Retirement	
23-3055	Health Insurance	
23-3056	Life Insurance	
23-3057	Dental	
23-3058	Long-Term Disability	

DEPARTMENT **Communications** **DIVISION** **23**

3500 SERIES: SUPPLIES

ACCOUNT MANAGER	DESCRIPTION	EXPLANATION
23-3502	Shipping/Freight Charges	Miscellaneous Shipping
23-3503	Office Supplies	Misc. Office, Computer Supplies, Annual Awards
23-3504	Wearing Apparel	Uniforms for staff
23-3510	Books and Periodicals	Professional Trade and reference material
23-3523	Tools & Equipment	Foam, Air Cylinders, Hose, Extinguishers, Hazmat, Misc Tools

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-4501	Furniture / Fixtures	Dispatch Chairs, Voice Recorders, Fire Alarm, Printer and Fax
23-4503	Radio Equipment	New Radio Equipment, Radio Console, Wireless Headsets
23-4505	Telephone Maintenance	Maintenance Telephone Switch, Handsets and voicemail
23-4599	Misc. Maintenance	Equipment not directly associated with any other equipment

DEPARTMENT **Communications** **DIVISION** **23**

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-5012	Printing	Back-up Radio Logs / Business Cards
23-5014	Medical Expenses	Pre-employment Exams, Hearing Tests, Physcological Exams
23-5020	Telephone/Long Distance	Phone Lines / Cable / Cell Phones
23-5023	Emergency Communications	NEWS (Neighborhood Early Warning System)
23-5024	Radio Usage Fees	Fees for programming and usage of mobile and portable radios
23-5027	Memberships	Professional Memberships
23-5029	Training and Travel	Travel and Training for Communications Staff for CE

6000 SERIES: Other Services

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-6005	Surety Bonds	Notary Fees

DEPARTMENT **Communications** **DIVISION** **23**

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
Blank	Blank	Intentionally Left Blank

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-9771	Technology Purchase Contribution	
23-9772	Technology User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT **Fire Department** **DIVISION** **25**

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-3001	Salaries	
25-3003	Longevity	
25-3007	Overtime	
25-3051	FICA/Medicare Taxes	
25-3052	Wormen's Comp	
25-3053	Employment Taxes	
25-3054	Retirement	
25-3055	Health Insurance	
25-3056	Life Insurance	
25-3057	Dental	
25-3058	Long-Term Disability	

DEPARTMENT **FIRE DEPARMENT** **DIVISION** **25**

3500 SERIES: SUPPLIES

ACCOUNT MANAGER	DESCRIPTION	EXPLANATION
25-3502	Shipping/Freight Charges	Miscellaneous Shipping
25-3503	Office Supplies	Misc. Office, Computer Supplies, Annual Awards
25-3504	Wearing Apparel	Uniforms, Fire Gear, Fire Gear Inspection, Cleaning and Repair
25-3505	Fire Prevention Material	Educational Material for youth and adult audiences
25-3508	Camera Supoplies	Digial Camera Supplies and Development
25-3510	Books and Periodicals	NFPA Codes, Training Books, Periodicals, Key Maps
25-3515	Medical Supplies	Oxygen, Pharmaceuticals, Gloves, Bandaging, Ambulance Supplies
25-3517	Janitorail Supplies	Misc. Laundry / cleaning supplies
25-3520	Food	Annula Dinner, Chief Luncheon, Rehab Supplies, Station Supplies
25-3523	Tools & Equipment	Foam, Air Cylinders, Hose, Extinguishers, Hazmat, Misc Tools

DEPARTMENT FIRE DEPARTMENT DIVISION 25

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-4501	Furniture / Fixtures	Maint. Office Equipment / Xerox Maintenance and supplies
25-4503	Radio Equipment	Maintenance for radios, pagers and batteries
25-4599	Misc. Maintenance	Testing for Extinguisher refill / Airpack / Ladders / Defribulator / Air tanks, Gas Detector , Misc. Maintenace other equipment

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-5012	Printing	Inspection Forms, EMS forms, Business Cards, Misc Print
25-5014	Medical Expenses	Immunizations, Hepatitis B Vaccines, Drug Testing
25-5020	Telephone/Long Distance	Phone Lines / Cable / Cell Phones
25-5022	Rental of Equipment	Misc. Equipent rental
25-5024	Radio Usage Fees	Fees for programming and usage of mobile and portable radios
25-5027	Memberships	Organizational Membership Fees and association dues
25-5029	Training	Fire, EMS, Firemarshal and Law Enforcement Training

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-5405	Licenses and Permits	Ambulance Licensing and CE Licensing

DEPARTMENT **FIRE DEPARTMENT** **DIVISION** **25**

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-5508	Sanitation	Medical Waste Disposal
25-5512	Accident Insurance	Coverage for members on duty / accidents or injury
25-5516	Ambulance Collection Services	Medical and Fire Collection Fees

6000 SERIES: Other Services

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-6005	Surety Bonds	Notary Fees

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
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DEPARTMENT FIRE DEPARTMENT DIVISION 25

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-9757	Veh/Equip user service fee	
25-9771	Technology Purchase Contribution	
25-9772	Technology User Fee	
25-9781	Equip. Purchase Contribution	
25-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Administration DIVISION NUMBER 30

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-3001	Salaries & Wages	
30-3003	Longevity	
30-3007	Overtime	
30-0310	Incentives	
30-3018	Performance Apy	
30-3051	FICA/Medicare Taxes	
30-3052	Workmen's Comp	
30-3053	Employment Taxes	
30-3054	Retirement	
30-3055	Health Insurance	
30-3056	Life Insurance	
30-3057	Dental	
30-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-3502	Postage/Freight/Del. Fee	Postage for outgoing shipments to vendors and certified mailings for public notices.
30-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, label tape, paper clips, highlighters, file folders, etc.
30-3504	Wearing Apparel	Shirts / outerwear for Administrative personnel to wear while in the field.
30-3510	Books and Periodicals	Educational texts relating to training administrative personnel.
30-3520	Food	Water delivery for maintenance shop, and food for special meetings.

4500 SERIES: MAINTENANCE -- EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-4501	Furniture and Equipment	Filing cabinets, bookshelves and other related office furniture to organize and store department files and documentation.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-5012	Printing	Letterhead, business cards and related printed materials.
30-5020	Communications	Phone and internet service communications.
30-5027	Memberships	Affiliation with Public Works related associations.
30-5029	Travel/Training	Conferences, seminars and training sessions for administrative personnel.
30-5030	Car Allowance	Allowance for Director's vehicle usage.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-5510	Engineering Services	Services to assist with projects such as development/construction, capital improvement, floodplain and infrastructure.
30-5515	Consultant Services	Consultation services to assist with city compliance such as TCEQ Municipal Separate Storm Sewer System and projects relating to flood planning and recovery.

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-6005	Notary Surety Bond	Notary supplies and surety bond for Administrative Secretary.

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-9757	Veh/Equip User Service Fee	
30-9771	Technology Purchase Contr	
30-9772	Technology User Fee	
30-9781	Equip. Purchase Contribution	
30-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Community Dev DIVISION NUMBER 31

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-3001	Salaries & Wages	
31-3003	Longevity	
31-3007	Overtime	
31-3010	Incentives	
31-3018	Performance Apy	
31-3051	FICA/Medicare Taxes	
31-3052	Workmen's Comp	
31-3053	Employment Taxes	
31-3054	Retirement	
31-3055	Health Insurance	
31-3056	Life Insurance	
31-3057	Dental	
31-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, label tape, paper clips, highlighters, file folders, etc.
31-3504	Wearing Apparel	Shirts / outerwear, work boots, work pants for building inspector, code enforcement officer and personnel to wear while in the field.
31-3510	Manuals & Periodicals	Building code related texts and training materials for building official, building inspector, permit clerk and code enforcement officer.
31-3521	Animal Shelter	Pet food, pet waste bags, towels, blankets, feeding bowls, bleach, detergent, disinfecting wipes, sponges, paper towels, trash bags, etc.
31-3523	Tools/Equipment	Hardhats, personal protective gear, safety glasses, gloves.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5008	Abatement/Substandard Property	Construction materials such as plywood for abatement of property.
31-5012	Printing	Code violation red tags, inspection tags, business cards, letterhead.
31-5020	Communications	Phone and internet service communications.

5027: SERVICES/MEMBERSHIPS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5027	Memberships	International Code Council membership personal & government for Building Official and Building Inspector, Building Officials Association of Texas membership, Texas Floodplain Association, Association of Floodplain Managers, Brazos Valley Chapter memberships for Building Official and Building Inspector, Code Enforcement Association of Texas and Texas Animal Control Association for Code Enforcement/Animal Control Officer.

5029: SERVICES - TRAVEL AND TRAINING

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5029	Travel / Training	Conferences, seminars and training sessions for all community development personnel.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5410	Permit Refunds	Refund of building permit fees as needed.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5515	Consultant	Third party services for outsourcing building inspections, plan review and consultation for construction meetings and building related inquiries.

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-6571	Office Furniture & Equipment	Filing cabinets, bookshelves and other office related furniture to organize and store department files and documentation.
31-6574	Computer Software	Form editing software such as adobe pro, software for electronic plan review.

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-9757	Veh/Equip User Service Fee	
31-9771	Technology Purchase Contrib	
31-9772	Technology User Fee	
31-9781	Equip. Purchase Contribution	
31-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Streets DIVISION NUMBER 32

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-3001	Salaries & Wages	
32-3003	Longevity	
32-3007	Overtime	
32-3010	Incentives	
32-3018	Performance Pay	
32-3051	FICA/Medicare Taxes	
32-3052	Workmen's Comp	
32-3053	Employment Taxes	
32-3054	Retirement	
32-3055	Health Insurance	
32-3056	Life Insurance	
32-3057	Dental	
32-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-3504	Wearing Apparel	Shirts / outerwear, work boots, work pants for department personnel.
32-3523	Tools/Equipment	Personal protective gear, safety glasses, gloves.
32-3534	Parts and Materials	General street repair supplies such as rebar, form boards, and pot hole fill material

4000 SERIES: MAINTENANCE -- BLDGS, STRUC

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-4002	Street Signs	Repair/replacement of street name, directional, and traffic signs.
32-4003	Street Maintenance Mat'l	Cement, concrete patch, concrete sealer, asphalt patch, asphalt sealer, masonry sealer, shovels.
32-4004	Sidewalk Replacement	General repair supplies for sidewalks and ramps; form boards, concrete, rebar, and related equipment

4500 SERIES: MAINTENANCE -- EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-4598	Ornmntl Street Light Main	Bulbs, cables and other related material necessary to maintain ornamental lights.
32-4599	Miscellaneous Equipment	

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-5016	Street Lighting	Electricity charges for street lights throughout City
32-5020	Communications	Phone and internet service communications.
32-5022	Rental of Equipment	Rental charges for specialized equipment to assist with repair projects

5500: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
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32-5507 32-5515	Mosquito Spraying Consultant Services	Third party mosquito control services. Services to assist with projects such as street development/construction.
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6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-6572	Special Equipment	
32-6573	Computer Hardware	
32-6574	Computer Software	
32-6581	Vehicles	
32-6598	Miscellaneous Equipment	

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-9757	Veh/Equip User Service Fee	
32-9771	Technology Purchase Contribu	
32-9772	Technology User Fee	
32-9781	Equip. Purchase Contribution	
32-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Parks

DIVISION Building Maint

DIVISION NUMBER 33

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-3001	Salaries	
33-3003	Longevity	
33-3007	Overtime	
33-3051	FICA/Medicare Taxes	
33-3052	Wormen's Comp	
33-3053	Employment Taxes	
33-3054	Retirement	
33-3055	Health Insurance	
33-3056	Life Insurance	
33-3057	Dental	
33-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-3504	Wearing Apparel	Uniforms, Jacket, Rain Suit & Safety Glasses for the Custodian. Supplies for cleaning all facilities by Custodian, including the swimming pool facilities.
33-3517	Janitorial Supplies	
33-3523	Tools & Equipment	

4000 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-4001	Maintenance Building/Grounds	Estimated cost for maintenance of facilities. Contingency for boiler maintenance, hot water maintenance, air filters, air conditioner repairs, garage door repairs on Fire Station, septic tank maintenance, thermostat repair and/or replacement, termite treatment, roof repairs.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-5017	Utilities	Estimated cost of utilities for all general fund facilities except street lights.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-5521	Pest Control Service	Cost to provide pest control for City Hall, Civic Center, Police Dept. and Fire Dept. Service is provided quarterly.

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-6580	Building & Ground Improve.	Supplemental projects to repair or replace failing systems in the City's facilities
33-6598	Furniture & Equipment	Furniture and equipment for City facilities

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-9781	Equip. Purchase Contribution	Purchase of Equipment included in the Capital Replacement
33-9791	Equipment User Fee	Transfer to Capital Replacement for Equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Solid Waste DIVISION NUMBER 35

5000 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
35-5508	Solid Waste Collection Services	Waste collection services for residents.
35-5509	Storm Clean-Up Debris Removal	Debris removal.
35-5519	Recycling Program	Recycling collection services for residents.
35-5520	Recycling Bins/Containers	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Fleet DIVISION NUMBER 36

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-3001	Salaries & Wages	
36-3003	Longevity	
36-3007	Overtime	
36-3010	Incentives	
36-3018	Performance Apy	
36-3051	FICA/Medicare Taxes	
36-3052	Workmen's Comp	
36-3053	Employment Taxes	
36-3054	Retirement	
36-3055	Health Insurance	
36-3056	Life Insurance	
36-3057	Dental	
36-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, label tape, paper clips, highlighters, file folders, etc.
36-3504	Wearing Apparel	Uniforms for fleet personnel.
36-3510	Manuals & Periodicals	
36-3514	Fuel & Oil	Fuel and oil for all fleet vehicles.
36-3523	Tools/Equipment	Tools used for repairs and personal safety gear for fleet personnel.
36-3529	Vehicle Repair Parts	Repair parts for all fleet vehicles.
36-3535	Shop Supplies	General supplies for mechanics such as shop towels and cleaning supplies

4500 SERIES: MAINTENANCE -- EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-4520	Auto Repair/Outsourced	Outsourced auto repair such as body work and paint.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-5020	Communications	Phone and internet service communications.

5027: MEMBERSHIP

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
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36-5027	Membership / Subscriptions	Annual membership dues for professional associations; ASE, and TAEVT
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5029: SERVICES - TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-5029	Travel / Training	Travel and training expenses for all fleet personnel.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-5405	Licenses/Permits	Vehicle registrations, title and license plate fees

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-6007	Insurance Deductible	Insurance for fleet vehicles.

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-6572	Special Equipment	Specialized tools/equipment used for fleet repairs
36-6574	Computer Software	Software programs used for fleet repair tracking, online repair manuals.
36-6580	Vehicles	Vehicles for fleet inventory.

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-9757	Veh/Equip Purchase Contrib	
36-9771	Technology Purchase Contributi	
36-9772	Technology User Fee	
36-9781	Equip. Purchase Contribution	
36-9791	Equipment User Fee	

9800 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-9815	Collision Repair Auto	Auto repair for fleet vehicles involved in collisions.

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Water & Sewer DIVISION NUMBER 45

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-3001	Salaries & Wages	
45-3003	Longevity	
45-3007	Overtime	
45-3010	Incentives	
45-3018	Performance Pay	
45-3051	FICA/Medicare Taxes	
45-3052	Workmen's Comp	
45-3053	Employment Taxes	
45-3054	Retirement	
45-3055	Health Insurance	
45-3056	Life Insurance	
45-3057	Dental	
45-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-3500	Pension Expense	
45-3502	Postage/Freight/Del. Fee	Postage for mailing bills and correspondence to residents and entities as well as sending payments to vendors.
45-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, label tape, paper clips, highlighters, file folders, etc.
45-3504	Wearing Apparel	Shirts, work pants, work boots, outerwear for water & sewer personnel.
45-3506	Chemicals	Purchase of chlorine and chemicals to be used at city water and wastewater plants.
45-3510	Books & Periodicals	Training materials and texts related to water & sewer maintenance.
45-3517	Janitorial Supplies	Trash bags, vacuum bags, cleaning chemicals, cleaning cloths, etc.
45-3523	Tools/Equipment	General tools used for repairs of water/sewer infrastructure, and protective gear for staff
45-3534	Parts and Materials	General repair supplies for water/sewer infrastructure; pipe, rocks, sand etc
45-3535	Shop Supplies	General use supplies; shop towels, gloves, cleaning supplies.

4000 SERIES: MAINTENANCE-- BLDGS, STRUC

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-4001	Buildings and Grounds	Supplies for building maintenance and repairs; paint, fence repair material, locks
45-4041	Water System Maintenance	Routine maintenance materials needed to ensure water system operates effectively.
45-4042	Sewer System Maintenance	Routine maintenance materials needed to ensure sewer system operates effectively.
45-4043	Water Plants Maintenance	Routine maintenance materials needed to ensure water plants operate effectively.
45-4044	Lift Stations Maintenance	Routine maintenance materials needed to ensure lift stations operate effectively.
45-4045	Sewer Plant Maintenance	Routine maintenance materials needed to ensure sewer plant operates effectively.

4500 SERIES: MAINTENANCE-- EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-4504	Computer Software	Software to analyze operation and process of water and wastewater treatments, annual support charges for billing software.

5000 SERIES: SERVICES

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-5012	Printing	Letterhead, business cards and related printed materials for staff, and printing of public notices
45-5014	Medical	
45-5015	Lab Tests	Lab analysis and testing for water and wastewater treatment plant required by TCEQ.
45-5017	Utilities	Electricity charges for water plants, wastewater plants, and lift stations.
45-5019	W.O.B. Disposal-O&M Contr	Operations charges for White Oak Bayou Wastewater Treatment Plant.
45-5020	Communications	Phone and internet charges for City
45-5022	Rental of Equipment	Specialized equipment rental for water and wastewater repairs.
45-5025	Public Notices	Public notices and advertisements for water and wastewater operations/violations
45-5027	Memberships	Membership dues for State utility organizations and professional groups.
45-5029	Travel / Training	Conferences, seminars and training sessions for water & sewer personnel.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-5405	Permits, Fees, Credit CD Fees	Annual system permit fees required by TCEQ, credit card fees associated with online bill pay module.
45-5411	Water- Purchased	Surface water purchased through interconnect with City of Houston
45-5412	Water Authority Fees	Groundwater pumpage fees due to North Harris County Regional Water Authority.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-5501	Audits/Contracts/Studies	Annual audit of accounting records, utility rate studies
45-5510	Engineering Services	Services to assist with items relating to water and wastewater projects.
45-5515	Consultant Services	Consultant services relating to city compliance i.e. TCEQ Municipal Separate Storm Sewer System.

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-6001	Insurance- Vehicles	Insurance for vehicles and equipment servicing water & sewer department.
45-6003	Liability- Fire & Casualty	Required general liability insurance.
45-6007	Insurance- Deductible	

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-6572	Special Equipment	
45-6574	Software	
45-6580	Vehicles	
45-6581	Radio/Radar Equipment	
45-6598	Miscellaneous Equipment	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Golf Course DIVISION Club House DIVISION NUMBER 81

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-3001	Salaries & Wages	
81-3002	Wages	
81-3003	Longevity	
81-3007	Overtime	
81-3051	FICA/Medicare Taxes	
81-3052	Workmen's Comp	
81-3053	Employment Taxes	
81-3054	Retirement	
81-3055	Health Insurance	
81-3056	Life Insurance	
81-3057	Dental	
81-3058	Long-Term Disability	

3400 SERIES: COST OF SALES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-3401	Merchandise	Clubhouse Pro shop merchandise as follows: HARD GOODS: Golf balls, clubs, bags, windshields, divot tools and all playing accessories. SOFT GOODS: Shoes, socks, shirts, pants, shorts, gloves, hats, caps (all wearing apparel).
81-3415	Range Balls / Rental Clubs	Purchase of range balls, tokens for the range machine, and rental club sets.
81-3416	Rental Clubs	Purchase of clubs for rental
81-3419	Special Order Merchandise	Purchase of special order merchandise for customers

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-3502	Postage/Freight/Delivery Fee	Return of merchandise, postage for mailing of holiday letters and cards.
81-3503	Office Supplies	Copy paper, receipt paper, printer cartridges, tape, staples, pens, pencils, labels, SKU labels, cart sign paper, score card paper, organizational tools, note pads, post-it notes, label tape, calendars, rubber bands, cover stock paper, laminating sheets, paper clips, highlighters, bank bags, rubber stamps, computer disks, file folders, etc.
81-3504	Wearing Apparel	Uniforms for Clubhouse personnel: General Manager, cashiers and cart attendants.
81-3523	Tools & Equipment	Flashlights, batteries, traffic control cones, water hoses, sprayers for hoses, cart key tags, small office machines (calculators, laminators, label maker, etc.), replacement of phones, hand tools, extension cords, paint brushes, light bulbs, etc.
81-3529	Repair Parts	Vacuum cleaner repair.

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-4501	Furniture Fixtures/Equip. Maint.	Copier repair, maintenance of Clubhouse furniture (i.e. tables, chairs) Pro Shop furniture, patio furniture
81-4504	Computer Software	Yearly maintenance contract for the Golf System cash collections/tournament system.
81-4506	Cart Maintenance	Supplies to clean and service Club Car fleet. Includes cleaners, shammies, tire repairs, wax, battery cable/charger repairs, oil, fluids, etc.
81-4520	Equip. Maint. / Outsourcing	Outsourced repairs for Club Car cart fleet
81-4599	Range Picker Maintenance	Supplies to maintain range picker i.e., disk, oil fluids, cage repairs, etc.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5012	Printing	Scorecards, scoreboards, letterhead and business cards.
81-5020	Telephone / Long Distance	Telephone and long distance service to Clubhouse and grounds maintenance facility.
81-5023	Lease Equipment	
81-5043	Advertising / Promotion	Advertisements in specialty publications, promotional items, open house supplies, banners, etc.

5027: SERVICES/MEMBERSHIPS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5027	Membership / Subscriptions	Memberships for Golf Course personnel and facility and Golf industry magazine subscriptions.

5029: SERVICES - TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5029	Travel / Training	Travel and training expenses for all Clubhouse.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5405	Credit Card Charges	The cost of processing credit cards in the Pro Shop.
81-5410	Security	Monthly maintenance & repairs to the security system for the entire Course facility.
81-5413	Tournament Fees & Expenses	Cost of table cloths, table center pieces & special arrangements for special tournaments (i.e. July 4th, Father/s Day, Valentines Day, etc.)
81-5421	Equipment Lease Debt	Ice/water machine dispenser at back door.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5501	Audits / Contracts / Studies	Annual auditing service fee required to audit Course operations.

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-6003	Liability, Fire & Casualty	Insurance for the Golf Course facility per TML Schedule

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-6571	Office Furniture & Equipment	

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
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81-9772	Technology User Fee	
81-9791	Equipment User Fee	

CITY OF JERSEY VILLAGE
BUDGET DETAIL

DEPARTMENT Golf Course

DIVISION: Course Maintenance

DIVISION NUMBER

82

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-3001	Salaries & Wages	
81-3002	Wages	
81-3003	Longevity	
81-3007	Overtime	
81-3051	FICA/Medicare Taxes	
81-3052	Workmen's Comp	
81-3053	Employment Taxes	
81-3054	Retirement	
81-3055	Health Insurance	
81-3056	Life Insurance	
81-3057	Dental	
81-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-3504	Wearing Apparel	Uniforms for Staff members consisting of:Shirts, pants, jacket, work boots, rain suits and safety goggles
82-3514	Fuel & Oil	Fuel supply for course maintenance equipment
82-3523	Tools / Equipment	Shop rags, small tools, shovels and hand saws
82-3535	Ground / Shop Supplies	flag poles, putting green cups, replacement flags, tee towels, ballwasher soap, bunker rakes, ballwashers, rope, Bath tissue, hand towels, soap, air freshener and miscellaneous cleaners
82-3536	Landscaping Materials	Landscaping materials for the course and upkeep of greens, turf and plants chemicals including insecticide, fertilizer, fungicide, herbicide; marking paint, hazard stakes, sand, plants, sod, wetting agent, dye

4000 SERIES: MAINTENANCE OF BUILDING & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION		EXPLANATION
82-4041	Water Well Maintenance		The Golf Course has (2) water wells to produce water for maintaining the level of ponds and irrigation of the course.

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-4505	Irrigation Equipment	Miscellaneous supplies for irrigation repair and leaks including heads, controllers, pipes, fittings, etc.

82-4599	Miscellaneous Equipment	Purchase of any special equipment needs.
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5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-5022	Rental Equipment	Ice machine & rental tools needed for special projects.
82-5027	Memberships/Subscriptions	Associations dues for GCSAA, TTA, TDA, STGCSA for both Supervisors
82-5040	Building Maint.-Outsourcing	

5029: TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-5029	Travel & Training	Trade shows and monthly meetings, meeting dues plus gas & hotel stay for TTA conference.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-5405	Permits and Fees	Water Well TNRCC
82-5412	Water Authority Fees	Pumpage fees imposed by NHCRWA for water pumped out of the ground.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-5508	Trash Services	Monthly dumpster pick up operations and debris removal of tree limbs, damaged trees, cuttings, etc.

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-9773	Computer Equip. User Fee	
82-9781	Equip. Purchase Contribution	
82-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Golf Course

DIVISION Building Maintenance

DIVISION NUMBER 83

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
83-3517	Janitorial Supplies	Toilet paper, tissue paper, paper towels, cleaning solutions, glass cleaner, hand soap

4000 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
83-4001	Buildings & Grounds	Structure repairs, A/C & heater repairs, plumbing repairs, painting supplies, window repairs/replacement, building improvements, carpet cleaning, fence maintenance,

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
83-5017	Utilities	Electrical Service Fee

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Golf Course

DIVISION: Equipment Maintenance

DIVISION NUMBER 88

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-3001	Salaries & Wages	
81-3002	Wages	
81-3003	Longevity	
81-3007	Overtime	
81-3051	FICA/Medicare Taxes	
81-3052	Workmen's Comp	
81-3053	Employment Taxes	
81-3054	Retirement	
81-3055	Health Insurance	
81-3056	Life Insurance	
81-3057	Dental	
81-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
88-3504	Wearing Apparel	Uniform purchase for mechanic (shirts, pants, jacket)
88-3514	Fuel & Oil	Fuel and oil for the purpose of equipment maintenance operations and is not intended for Course maintenance.
88-3523	Tools / Equipment	Tools for the purpose of equipment maintenance shop and is not intended for Course maintenance.
88-3529	Repair Parts	Tools for equipment maintenance shop.
88-3535	Ground / Shop Supplies	Shop supplies.

**SUPPLEMENTAL DECISION PACKAGE
SUMMARY OF SELECTED DECISION PACKAGES
BUDGET 2017-2018**

Account Number	Line Item / Priority / Description	Requesting Department	Program Cost
GENERAL FUND			
23-30XX	27 1 SALARY ADJUSTMENT PER SURVEY	COMMUNICATIONS	\$11,626 R
21-30XX	22 2 SALARY ADJUSTMENT PER SURVEY	POLICE	\$304,495 R
25-3523	32 3 TOOLS/EQUIPMENT	FIRE DEPT	\$17,000 O
21-6572	26 4 SPECIAL EQUIPMENT	POLICE	\$3,500 R
25-30XX	30 5 SALARY ADJUSTMENT PER SURVEY	FIRE DEPT	\$72,461 R
25-30XX	31 6 HOURLY RATE INCREASE FOR FIRE PART TIME	FIRE DEPT	\$16,483 R
13-9771	15 7 TECHNOLOGY PURCHASE CONTRIBUTION	IT	\$15,975 O
39-6516	49 8 PARKS & LANDSCAPING PROJECTS	PARKS & REC	\$65,000 O
23-30XX	28 9 SALARY & BENEF ADDITIONAL STAFF MEMBER	COMMUNICATIONS	\$66,296 R
11-30XX	1 11 SAVINGS BY CHANGING FT POSITION TO INTERN	ADMINISTRATION	-\$58,303 R
13-6573	13 10 COMPUTER EQUIPMENT	IT	\$11,850 R
11-30XX	1 12 SALARY ADJUSTMENT PER SURVEY	ADMINISTRATION	\$10,465 R
13-9772	16 13 TECHNOLOGY USER FEE	IT	\$2,000 R
19-5505	20 14 JUDGES	FINANCE/MUNICIPAL CT	\$10,000 R
19-5506	21 15 PROSECUTORS	FINANCE/MUNICIPAL CT	\$10,000 R
11-5014	5 16 MEDICAL EXPENSES	ADMINISTRATION	\$2,500 R
11-5029	7 17 TRAVEL AND TRAINING	ADMINISTRATION	\$4,500 R
13-5515	12 18 CONSULTANT	IT	\$39,000 R
23-4501	29 19 FURN FIXT & OFF MACHINE	COMMUNICATIONS	\$5,000 O
39-6598	50 20 MISCELLANEOUS EQUIPMENT	PARKS & REC	\$10,000 O
33-6580	43 21 BLDG & GROUND IMPROVEMENT (ROOF & AC)	BUILDING MAINTENANCE	\$150,000 O
11-5007	4 22 RECORDS MANAGEMENT	ADMINISTRATION	\$1,000 R
11-5025	6 23 PUBLIC NOTICES	ADMINISTRATION	\$2,500 R
25-5516	33 24 COLLECTION AGENCY FEES	FIRE DEPT	\$15,000 R
25-9791	36 25 EQUIPMENT USER FEE	FIRE DEPT	\$59,900 R
15-30XX	17 26 SALARY ADJUSTMENT PER SURVEY	FINANCE/ACCOUNTING	\$27,719 R
19-30XX	19 27 SALARY ADJUSTMENT PER SURVEY	FINANCE/MUNICIPAL CT	\$22,383 R
33-4001	42 28 MAINTENANCE BLDGS & GROUNDS	BUILDING MAINTENANCE	\$9,750 R
36-3529	45 29 VEHICLE REPAIR PARTS	FLEET SERVICES	\$4,300 R
36-4520	46 30 AUTO REPAIR/OUTSOURCED	FLEET SERVICES	\$19,100 R
36-9772	47 31 TECHNOLOGY USER FEE	FLEET SERVICES	\$500 R
13-30XX	9 32 SALARY & BENEF ADDITIONAL IT STAFF MEMBER	IT	\$77,340 R
31-3521	38 33 ANIMAL SHELTER	COMMUNITY DEVELOP	\$2,500 R
36-30XX	44 34 SALARY ADJUSTMENT PER SURVEY	FLEET SERVICES	\$11,200 R
39-4008	48 35 PARK MAINTENANCE	PARKS & REC	\$3,000 R
15-5029	18 36 TRAVEL AND TRAINING	FINANCE/ACCOUNTING	\$3,000 R
11-3503	2 37 OFFICE SUPPLIES	ADMINISTRATION	\$1,500 R
13-30XX	10 38 SALARY ADJUSTMENT PER SURVEY	IT	\$19,777 O
39-30XX	46 39 SALARY ADJUSTMENT PER SURVEY	PARKS & REC	\$38,500 R
11-3010	1 40 INCENTIVE/CITY SECRETARY CERTIFICATION	ADMINISTRATION	\$720 R
13-4054	11 41 SOFTWARE MAINTENANCE	IT	\$4,447 R
11-5030	8 42 CAR ALLOWANCE/CITY SECRETARY	ADMINISTRATION	\$4,400 R
32-3534	40 43 PARTS AND MATERIALS	STREETS	\$14,750 R
31-30XX	37 44 SALARY ADJUSTMENT PER SURVEY	COMMUNITY DEVELOP	\$5,187 R
32-30XX	39 45 SALARY ADJUSTMENT PER SURVEY	STREETS	\$19,184 R
33-30XX	41 46 SALARY ADJUSTMENT PER SURVEY	BUILDING MAINTENANCE	\$5,400 R
39-30XX	47 47 SALARY RECLASSIFICATION TO GF FROM GC ADM SEC	PARKS & REC	\$65,353 R
21-4504	25 48 COMPUTER SOFTWARE	POLICE	\$1,200 R
11-5041	8 49 NEWSLETTER	ADMINISTRATION	\$3,000 R
25-9772	34 50 TECHNOLOGY USER FEE	FIRE DEPT	\$5,571 R
25-9781	35 51 EQUIP PURCHASE CONTRIBUTION	FIRE DEPT	\$19,600 O
13-9740	14 52 COMPUTER CAPITAL	IT	\$50,000 O
21-3515	23 53 MEDICAL SUPPLIES	POLICE	\$1,000 R
21-3523	24 54 TOOLS/EQUIPMENT	POLICE	\$9,600 R
11-3520	3 55 FOOD	ADMINISTRATION	\$3,000 R
FUND TOTAL:			\$1,301,229
ONE TIME EXPENDITURES			\$352,352
RECURRING EXPENDITURES			\$948,877

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

**SUPPLEMENTAL DECISION PACKAGE
SUMMARY OF SELECTED DECISION PACKAGES
BUDGET 2017-2018**

Account Number		Line Item / Priority / Description	Requesting Department	Program Cost
UTILITES				
45-30XX	1	2 SALARY ADJUSTMENT PER SURVEY	WATER & SEWER	\$22,500 R
45-3506	2	1 CHEMICALS	WATER & SEWER	\$5,000 R
		FUND TOTAL:		\$27,500
		ONE TIME EXPENDITURES		\$0
		RECURRING EXPENDITURES		\$27,500
MOTEL TAX				
56-9752	1	1 TRANSFER TO GOLF COURSE	MOTEL TAX	\$50,000 O
		FUND TOTAL:		\$50,000
		ONE TIME EXPENDITURES		\$50,000
		RECURRING EXPENDITURES		\$0
ASSET FORFEITURE				
61-6574	1	1 FILE ON Q MAINTENANCE CONTRACT	ASSET FORFEITURE	\$1,200 R
		FUND TOTAL:		\$1,200
		ONE TIME EXPENDITURES		\$0
		RECURRING EXPENDITURES		\$1,200
GOLF COURSE				
81-30XX	1	7 SALARY ADJUST PER SURVEY	CLUB HOUSE	\$57,239 R
81-30XX	2	6 SALARY RECLASS ADM SEC FROM GC TO GF	CLUB HOUSE	-\$65,353 R
81-6571	3	4 OFFICE FURNITURE & EQUIP	CLUB HOUSE	\$5,000 O
82-3001	4	7 RECLASSIFICATION PART TIME TO FULL TIME POS	COURSE MAINTENANCE	\$16,967 R
82-3536	5	1 LANDSCAPING MATERIALS FOR GOLF COURSE	COURSE MAINTENANCE	\$10,500 R
83-4001	6	5 BUILDING MAINTENANCE	BUILDING MAINTENANCE	\$3,000 O
87-7001	5	2 BUILDING IMPROVEMENT	CAPITAL IMP	\$46,000 O
87-7010	6	3 CAPITAL IMPROVEMENT	CAPITAL IMP	\$160,600 O
		FUND TOTAL:		\$ 233,953
		ONE TIME EXPENDITURES		\$214,600
		RECURRING EXPENDITURES		\$19,353
COURT TECHNOLOGY/SECURITY				
28-3504	1	2 UNIFORMS FOR COURT EMPLOYEES	COURT SECURITY	\$1,000 O
28-6572	2	1 CAMERAS FOR MUNICIPAL COURT	COURT TECHNOLOGY	\$6,150 O
		FUND TOTAL:		\$7,150
		ONE TIME EXPENDITURES		\$7,150
		RECURRING EXPENDITURES		\$0
CRIME CONTROL				
27-3523	1	2 TASER SUPPLIES	POLICE	\$3,000 R
27-3523	2	9 RADAR UNIT	POLICE	\$4,000 O
27-3523	3	10 HANDHELD AFIS	POLICE	\$2,600 O
27-3505	4	11 MEDICAL SUPPLIES	POLICE	\$1,000 R
27-6572	5	3 SPECIAL EQUIP - LIDAR	POLICE	\$3,500 O
27-6573	6	4 COMPUTER EQUIPMENT - COBAN	POLICE	\$193,000 O
27-6598	7	5 PATROL VEHICLE	POLICE	\$56,000 O
27-5523	8	1 CRIME CONTROL PERSONNEL - SALARY ADJ	POLICE	\$152,319 R
27-6573	9	7 VIDEO SURVEILLANCE CAMERA UPGRADE	POLICE	\$6,450 O
27-6573	10	8 POLICE DEPT NETWORK STORAGE	POLICE	\$3,000 O
27-6580	11	6 REPAIRS AT POLICE DEPARTMENT BUILDING	POLICE	\$33,000 O
		FUND TOTAL:		\$ 457,869
		ONE TIME EXPENDITURES		\$301,550
		RECURRING EXPENDITURES		\$156,319

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 06	Department: Public Safety	Division: 61	Date:
Department Head: C.E. Foerster		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: File On Q- maintenance contract

Justification: Purchase of one year of a maintenance contract for this evidence management software. This allows telephone support and product upgrades.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Software	61-6574			1,200
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						1,200.00

CITY COUNCIL MEETING AGENDA PACKET FOR JULY 17, 2017

Council Action:	a Approved	a Disapproved	a Modified
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SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department:	Division:	Date: 6/21/2017
Department Head:		Departmental Rank: 09	
Maintenance of Existing Program:		City Manager Rank: 01	
New/Expanded Program Request:		Prepared By: Austin Bleess	

Description: Requesting a salary adjustment for police officers wages reimburse from Crime Control based on a salary survey conducted by the Human Resources department. This survey helped us to stay on target to attract and retain employees which are the City's greatest asset.

Justification: This adjustment helped us to pay our employees close to the level of our competition, in this case the surrounding cities.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost		Total
1. 3001-Salaries							152,319
2. 3003-Longevity							
3. 3007-Overtime							
4. 3010-Incentives							
5. 3051 FICA							
6. 3052-Worker's Comp							
7. 3053-Unemployment							
8. 3054-Retirement							
9. 3055-Health Insurance							
10. 3057-Dental							
11. 3058-Long Term Disabi							
12 - 3056 - Life Insurance							
TOTALS	0.00						
GRAND TOTAL							152,319.00

Council Action:	a Approved	a Disapproved	a Modified
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SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: Public Safety	Division: 27	Date:
Department Head: C.E. Foerster		Departmental Rank: 03	
Maintenance of Existing Program:		City Manager Rank: 02	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Taser Supplies

Justification: Purchase of replacement cartridges for training and use. These are a consumable item.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Equipment	27-3523			3,000.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,000.00

CITY COUNCIL MEETING AGENDA PACKET FOR JULY 17, 2017

Council Action:	a Approved	a Disapproved	a Modified
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SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: Public Safety	Division: 27	Date:
Department Head: C.E. Foerster		Departmental Rank: 04	
Maintenance of Existing Program:		City Manager Rank: 03	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: LIDAR unit (Pro Laser 4- handheld LIDAR unit)

Justification: Purchase of one handheld LIDAR unit for patrol to augment current inventory and to allow more officer access to this equipment. This price includes a 5 year warranty

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		LIDAR	27-6572			3,500.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,500.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Council Action:	a Approved	a Disapproved	a Modified
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SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: Public Safety	Division: 27	Date:
Department Head: C.E. Foerster		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank: 04	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: COBAN - Hardware & Software

Justification: Purchase of Coban mobile computing and video solution package for Police vehicles. Price also includes purchase of 10 Cradlepoint modems and antennae for patrol units.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Computer Equip.	27-6573			193,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						193,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: Public Safety	Division: 27	Date:
Department Head: C.E. Foerster		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank: 05	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Patrol Tahoe and emergency equipment

Justification: Purchase of one patrol Tahoe and the emergency equipment (Lights/stripes) to outfit the unit ready for patrol. This will be on state contract for the unit and equipment.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Patrol Tahoe	27-9781			56,000.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						56,000.00

CITY COUNCIL MEETING AGENDA PACKET FOR JULY 17, 2017

Council Action:	a Approved	a Disapproved	a Modified
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SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: 27	Division:	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: Y		City Manager Rank: 06	
New/Expanded Program Request: N		Prepared By: Kimberly Terrell	

Description: Police Dept. Repairs

Justification: Identified in the Comprehensive Plan to "update and maintain existing public facilities to maximize usefulness before constructing newer facilities." The following items need attention: Several of the older air conditioners are nearing the end of their useful life and leak freon. We have been replacing one unit a year. This is for one large and one smaller condenser and compressor - \$13,000; The fire alarm system is at the end of its useful life. Components are beginning to fail and parts are not available for the main panel. - \$20,000

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		A/C Units	6580	1	13000	13,000
2. 3003-Longevity		Fire Alarm	6580	1	20,000	20,000
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						33,000.00

Council Action:	a Approved	a Disapproved	a Modified
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: 27	Division:	Date: 06/18/2017
Department Head:		Departmental Rank: 8	
Maintenance of Existing Program:		City Manager Rank: 07	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Replace Video Surveillance System

Justification: Our current video surveillance system no longer provides functionality that we need. When the digital video recording system's software was upgraded to version 5 it no longer supported 2-way audio to the cameras in the jail. At this time we are having to run an older version that does support the audio but does not allow us to upgrade or change cameras. This is a request to move to a new digital video recording system and purchase new cameras that support audio. This Supplemental funding will split between Court Technology 41% 17 cameras Municipal Court, 43% Crime Control 18 cameras Police Department and 16% General Fund 7 Cameras Police Department.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Video Surveillance				
3. 3007-Overtime			50-27-6573	Crime Control		6,450.00
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						6,450.00

Council Action: a Approved a Disapproved a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: 27	Division:	Date: 06/18/2017
Department Head:		Departmental Rank: 9	
Maintenance of Existing Program:		City Manager Rank: 08	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Police Department Network Storage

Justification: This is a request to purchase a small network storage system for the storage of additional police video. Currently we can only store 90 days worth of video on the main police video server. This system will provide a 2nd tier storage system that can be used to increase the current video retention schedule to 120+ days.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		PD Network Storage	50-27-6573			3,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,000.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: Public Safety	Division: 27	Date:
Department Head: C.E. Foerster		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank: 09	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Moving Radar- 2 units

Justification: Purchase two moving radar units for patrol units. One will go into the new patrol Tahoe and one will replace an aging unit in the Traffic Detail Tahoe. This price includes a 5 year warranty.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Moving Radar units	27-3523		1934.04	4,000.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						4,000.00

CITY COUNCIL MEETING AGENDA PACKET FOR JULY 17, 2017

Council Action:	a Approved	a Disapproved	a Modified
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SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: Public Safety	Division: 27	Date:
Department Head: C.E. Foerster		Departmental Rank: 1	
Maintenance of Existing Program:		City Manager Rank: 10	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Handheld AFIS (Fingerprint readers)
Justification: Purchase of two handheld AFIS (fingerprint) readers to assist with immediate identification of people when no formal identification is available. These units would be assigned to each of the two supervisors units on patrol.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Handheld AFIS	27-3523		1260	2,600.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						2,600.00

Council Action:	a Approved	a Disapproved	a Modified
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CITY COUNCIL MEETING AGENDA PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 50	Department: Public Safety	Division: 27	Date:
Department Head: C.E. Foerster		Departmental Rank: 07	
Maintenance of Existing Program:		City Manager Rank: 11	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Medical Supplies

Justification: For the replacement of medical items used in training and for consumables used throughout the year.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Medical Supplies	27-3505			1,000.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						1,000.00

CITY COUNCIL MEETING AGENDA PACKET FOR JULY 17, 2017

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 07	Department: 71-72	Division: Fire Department	Date: 6/27/2017
Department Head: Mark Bitz		Departmental Rank: 6	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: Yes		Prepared By: Mark Bitz	

Description: Vehicle Replacement

Justification: The vehicle replacement fund covers multiple divisions for replacement of vehicle. Vehicles in the fire department on scheduled for replacement over periods of years. In reviewing our current vehicle replacement schedule, we need to make some adjustments to cover the costs of vehicles replaced in the future. The following units require more funding to cover replacement costs for the future.

25-1503T - 2014 Ford F150 Inspector Truck - Increase \$2,250/year Acct 01-25-9791 Revenue 07-71-9771

25-0707T - 2007 Chevy Tahoe - Increase \$19,600 / 2017-2018 replacement Acct 01-25-9781 Rev 07-71-9761 Exp 07-72-6580

25-0707T - Captains Unit - Increase \$4,400/year Acct 01-25-9791 Revenue 07-71-9771

25-1104T - 2011 Chevy Tahoe - Increase \$1750/year Acct 01-25-9791 Revenue 07-71-9771

25-1105T - 2011 Chevy Tahoe - Increase \$11,500/year (5 Years) Acct 01-25-9791 Rev 07-71-9771

25-1107T - 2011 Frazer Ambulance - Increase \$20,000/year Acct 01-25-9791 Rev 07-71-9771

25-1701T - 2017 Ford F450 Ambulance - 20,000/year (10 Years) Acct 01-25-9791 Rev 07-71-9771

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries			07-71-9771	GF Equip User Fee		(59,900)
2. 3003-Longevity			07-71-9761	GF Equip Purch Cont		(19,600)
3. 3007-Overtime			07-72-6580	Vehicles		19,600
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						-59,900.00

Council Action:

a Approved

a Disapproved

a Modified

CITY COUNCIL MEETING AGENDA PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 07	Department: Public Safety	Division: 71-72	Date:
Department Head: C.E. Foerster		Departmental Rank: 01	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Patrol Tahoe and emergency equipment

Justification: Purchase of one patrol Tahoe and the emergency equipment (Lights/stripes) to outfit the unit ready for patrol. This will be on state contract for the unit and equipment.

CITY COUNCIL MEETING AGENDA FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Equipment Purchase Contr.	07-71-9764			(56,000)
3. 3007-Overtime		Vehicles	07-72-6580			56,000
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						0.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 07	Department: Public Safety	Division: 71-73	Date:
Department Head: C.E. Foerster		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: COBAN - Hardware/Software

Justification: Purchase of Coban mobile computing and video solution package for Police vehicles. Price also includes purchase of 10 Cradlepoint modems and antennae for patrol units.

CITY COUNCIL MEETING AGENDA FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Equipment Purchase Contr.	07-71-9764			(193,000)
3. 3007-Overtime		Computer Equip.	07-73-6573			193,000
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						0.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 12	Department: Finance	Division: Mun Court	Date: 06/08/2017
Department Head: Isabel Kato		Departmental Rank: 1	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: No		Prepared By: Isabel Kato	

Description: Increase line item for Wearing Apparel

Justification: This supplemental is to request funds to purchase shirts/uniforms for the Municipal Court employees. This is a permissible cost of the Court Security Fund, since this will identify the employees of the Municipal Court. In addition, this will provide a professional appearance to our Court.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Wearing Apparel	28-3504			\$ 1,000.00
2. 3003 -Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS						
GRAND TOTAL						\$ 1,000.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 11	Department: Parks	Division: 82	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: y		City Manager Rank:	
New/Expanded Program Request: n		Prepared By: Kimberly Terrell	

Description: Course Maintenance Supplies (Recurring)
Justification: In order to better aerate the fairways, in addition to punching holes, sand needs to be added to change the soil profile so the soil drains better overall and produces better turf - \$8000; Ants are currently spot treated. To better manage the ants, we propose a whole-course solution so we are not chasing mounds. - \$2,500.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Sand	3536	1	8000	8,000
2. 3003-Longevity		Ant Treatment	3536	1	2,500	2,500
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						10,500.00

Council Action:	a Approved	a Disapproved	a Modified
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CITY COUNCIL MEETING PACKET FOR JULY 13, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 11	Department: Parks	Division: 87	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: Y		City Manager Rank:	
New/Expanded Program Request: N		Prepared By: Kimberly Terrell	

Description: Clubhouse Maintenance
Justification: There are several items in the golf course clubhouse that need to be addressed. They are as follows: 1) The existing air conditioner can not keep up with the needs of the building. The storefront windows and the doors being opened constantly adds to the heat load. - \$9000; 2) The metal roof has leaks in several areas causing ceiling tile and sheetrock damage during heavy rains. This is for a recoat of the metal roof which should also help with heat from the sun. - \$26,000; 3) The grease trap at the grill was removed many years ago after it malfunctioned and was never replaced. This is required for a food operation - \$8,000.; 4) During heavy rains, water ponds up against the building and does not drain away. Additional drains need to be added or existing drains modified - \$3000

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		A/C in ProShop	7001	1	9000	9,000
2. 3003-Longevity		Roof Coating	7001	1	26,000	26,000
3. 3007-Overtime		Grease Trap	7001	1	8000	8,000
4. 3010-Incentives		Building Drainage	7001	1	3000	3,000
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						46,000.00

Council Action:	a Approved	a Disapproved	a Modified
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CITY COUNCIL MEETING AGENDA FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 11	Department: Parks	Division: 87	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: N		City Manager Rank:	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Golf Course Maintenance

Justification: There are several items on the golf course that could be addressed to improve play and the look of the course. They are as follows: Irrigation repair and/or relocation of heads - \$15,000; Tee box expansion/modification/landscaping - \$5,600; Additional course landscaping - \$1,500; Junior PGA tees and course markers - \$1,500; Teaching area enlargement - \$8,000; Pavers around tee signs and ball washers - \$4,000; Tree moving from on-site tree farm - \$10,000; The fence along Rio Grande needs to be replaced with the new standard wrought iron fence - \$65,000; The restroom adjacent to Rio Grande needs to be replaced. The septic system has failed and will cost \$30,000 to repair. Instead, we are proposing a pre-fab building that can withstand flooding and move it closer to water/sewer so it will no longer be on septic - \$50,000.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Irrigation repair	7010	1	15000	15,000
2. 3003-Longevity		Tee box expansion	7010	1	5,600	5,600
3. 3007-Overtime		Landscaping	7010	1	1500	1500
4. 3010-Incentives		Junior Tees	7010	1	1500	1500
5. 3051 FICA		Teaching area	7010	1	8000	8000
6. 3052-Worker's Comp		Pavers at Ball Washers	7010	1	4000	4000
7. 3053-Unemployment		Tree Moving	7010	1	10000	10000
8. 3054-Retirement		Ornamental Fence	7010	1	65000	65000
9. 3055-Health Insurance		Restroom Bldg	7010	1	50000	50000
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						160,600.00

Council Action:	a Approved	a Disapproved	a Modified
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SUPPLEMENTAL DECISION PACKAGE

Fund: 11	Department: Parks	Division: 81	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: Y		City Manager Rank:	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Patio Furniture
Justification: Additional patio tables and umbrellas are needed to expand the eating area and create a nice atmosphere for grill and golf course patrons.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Furniture	6571	1	5000	5,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						5,000.00

Council Action:	a Approved	a Disapproved	a Modified
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 11	Department: Golf Course	Division: 81	Date: June 28, 2017
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Matt Jones	

Description: Need to increase the existing budget for 83-4001 which is currently \$13,000.00.

Justification: The building continues to deteriorate with age and frequent repairs are needed for the roof, A/C, plumbing and electrical. An increase from \$13,000.00 to \$16,000.00 will ensure funds are available as needed.

CITY COUNCIL MEETING AGENDA PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Building/Maintenance	83-4001		3,000.00	3,000.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS						
GRAND TOTAL						3,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 11	Department: 81	Division: Club House	Date: 6/19/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bleess	

Description: Requesting a salary adjustment for various position based on a salary survey conducted by the Human Resources department. This survey helps us know where we need to be to stay on target to attract and retain employees which are the City's greatest asset.

Justification: This adjustment would bring wage scales in line with surrounding communities. (Please see attached spreadsheet with a detail of the amounts by Fund and by Accounts)

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost		Total
1. 3001-Salaries							45,500
2. 3003-Longevity							
3. 3007-Overtime							
4. 3010-Incentives							
5. 3051 FICA							3,500
6. 3052-Worker's Comp							800
7. 3053-Unemployment							
8. 3054-Retirement							7,100
9. 3055-Health Insurance							
10. 3057-Dental							
11. 3058-Long Term Disabi							200
12 - 3056 - Life Insurance							0
TOTALS	0.00						
GRAND TOTAL							57,100.00

Council Action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Modified
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

GOLF COURSE FUND SALARY ADJUSTMENTS BY DEPARTMENT

DEPT NO.	BASE SALARY	INCENTIVES	FICA/MEDICARE TAX	WORKMEN'S COMP	RETIREMENT
81	\$45,500	\$0	\$3,500	\$800	\$7,100
UTILITY FD	\$45,500	\$0	\$3,500	\$800	\$7,100

LONG TERM DIS TOTAL BY DEPT

\$200 \$57,100

\$200 \$57,100

SUPPLEMENTAL DECISION PACKAGE

Fund: 11	Department: Parks	Division: 81	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: Y		City Manager Rank:	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Patio Furniture

Justification: Additional patio tables and umbrellas are needed to expand the eating area and create a nice atmosphere for grill and golf course patrons.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Furniture	6571	1	5000	5,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						5,000.00

Council Action:

a Approved

a Disapproved

a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 11	Department: Parks	Division: 82	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: Y		City Manager Rank:	
New/Expanded Program Request: N		Prepared By: Kimberly Terrell	

Description: Reclassification of two extended part time personnel to full time.

Justification: The extended part time positions are hard to fill and to keep staff after they are filled. They went unfilled for several months this year which put a burden on existing staff and caused the overtime budget to go over.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries	10,120.00					
2. 3003-Longevity						
3. 3007-Overtime	500					
4. 3010-Incentives						
5. 3051 FICA	782					
6. 3052-Worker's Comp	114					
7. 3053-Unemployment						
8. 3054-Retirement	1,584					
9. 3055-Health Insurance	3,182					
10. 3057-Dental	497					
11. 3058-Long Term Disability	188					
TOTALS	16,967.00					
GRAND TOTAL						16,967.00

Council Action:

a Approved

a Disapproved

a Modified

CITY COUNCIL MEETING PACKET FOR JULY 13, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 23	Division: Fire Department	Date: 6/10/2017
Department Head: Mark Bitz		Departmental Rank: 3	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: No		Prepared By: Mark Bitz	

Description: Cardiac Compression Device - Lucas

Justification: For the past two years, we have applied for a grant to purchase a cardiac Lucas devices. This equipment has been a request by staff for several years to help provide compressions during CPR. We do believe this will help to free hands during a cardiac arrest and allow staff to assist in other important areas during CPR. These units runs around \$17,000 each.

CITY COUNCIL MEETING AGENDA - AGENDA ITEM 11 - SUPPLEMENTAL DECISION PACKAGE FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Tools and Equipment	25-3523			17,000.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						17,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Public Safety	Division: 21	Date:
Department Head: C.E. Foerster		Departmental Rank: 04	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: LIDAR unit (Pro Laser 4- handheld LIDAR unit)

Justification: Purchase of one handheld LIDAR unit for patrol to augment current inventory and to allow more officer access to this equipment. This price includes a 5 year warranty

CITY COUNCIL MEETING SUPPLEMENTAL PACKAGE FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		LIDAR	21-6572			3,500
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,500.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 25	Division: Fire Department	Date: 6/10/2017
Department Head: Mark Bitz		Departmental Rank: 4	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: No		Prepared By: Mark Bitz	

Description: Part Time Staff Pay Raise

Justification: Our part time staff members have not had a COLA in 4 years. The area departments continue to increase salaries of their part time staff. We would like to provide an increase for our part time staff members in an effort to be competitive with the area and entice the staff members to work the hours we need covered.

CITY COUNCIL MEETING AGENDA - AGENDA PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Wages	25-3002			16,483
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA	1,260					
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	1,260.00					
GRAND TOTAL						17,743.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/23/2017
Department Head:		Departmental Rank: 10	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Computer Replacement Plan Increase

Justification: This is for increases in the Computer Replacement Plan User Fees. These are annual recurring costs for for the items listed

CITY COUNCIL MEETING AGENDA FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Golf Course Switch	01-13-9771			1,600.00
3. 3007-Overtime		AD Server	01-13-9771			375.00
4. 3010-Incentives		Fleet Services	01-36-9772			500.00
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						2,475.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 39	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: y		City Manager Rank:	
New/Expanded Program Request: n		Prepared By: Kimberly Terrell	

Description: Calvin III - Carol Fox Park

Justification: The boat play structure in Carol Fox Park, Calvin II, was built over the wooden frame of the Calvin. This play piece has become vary warped and gaps are forming in the equipment, the slide is misaligned and boards are breaking or popping off. A new ship structure, the Calvin III, is being proposed for this location.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Calvin III	6516	1	65000	65,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						65,000.00

Council Action:

a Approved

a Disapproved

a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 23	Division: Fire Department	Date: 6/12/2017
Department Head: Mark Bitz		Departmental Rank: 1	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: Yes		Prepared By: Mark Bitz	

Description: Fulltime Dispatcher

Justification: This is a request to add one additional fulltime dispatcher to our ranks. We currently have eight dispatcher which includes the supervisor. Because we have two people per shift, the supervisor does not properly function as a supervisor. What is meant by that is the supervisor cannot evaluate all staff properly because they are on one single shift. They do not have the ability to manipulate their schedule to evaluate other shifts. They don't have the ability to go to other shifts and train staff. They don't have the ability to go to important meetings with other agencies or with 911 agencies in the area. They are not able to properly focus on the administrative side of their role. Adding this new person will allow the supervisor to be an administrator and properly do what the job requires. Simply, they need to manage people and they cannot.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries	35,859.00	Life Ins.	3056		87	
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA	2,747					
6. 3052-Worker's Comp	72					
7. 3053-Unemployment	900					
8. 3054-Retirement	5,569					
9. 3055-Health Insurance	19,854					
10. 3057-Dental	1144					
11. 3058-Long Term Disability	151					
TOTALS	66,296.00					
GRAND TOTAL						66,383.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/18/2017
Department Head:		Departmental Rank: 8	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Replace Video Surveillance System

Justification: Our current video surveillance system no longer provides functionality that we need. When the digital video recording system's software was upgraded to version 5 it no longer supported 2-way audio to the cameras in the jail. At this time we are having to run an older version that does support the audio but does not allow us to upgrade or change cameras. This is a request to move to a new digital video recording system and purchase new cameras that support audio. This Supplemental funding will split between Court Technology 41% 17 cameras Municipal Court, 43% Crime Control 18 cameras Police Department and 16% General Fund 7 Cameras Police Department.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Video Surveillance	01-13-6573			2,400.00
3. 3007-Overtime			01-13-6573	Crime Control		6,450.00
4. 3010-Incentives			12-28-6572	Court Technology		6,150.00
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						15,000.00

Council Action: a Approved a Disapproved a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/18/2017
Department Head:		Departmental Rank: 9	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Police Department Network Storage

Justification: This is a request to purchase a small network storage system for the storage of additional police video. Currently we can only store 90 days worth of video on the main police video server. This system will provide a 2nd tier storage system that can be used to increase the current video retention schedule to 120+ days.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		PD Network Storage	01-13-6573			3,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: IT	Division: 13	Date: 06/18/2017
Department Head:		Departmental Rank: 5	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Intrusion Detection System Service

Justification: This is to add a network system, in addition to our firewalls, that monitors for and alerts on potential network intrusions. The system would monitor both inbound and outbound network traffic for malicious or abnormal activity, provide audit logs and alerts appropriate personnel. Monitoring and managing a system like this can be overwhelming and time consuming so this system will need to be monitored by an outside network security solutions provider. This solution will have recurring annual cost.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity			01-13-5515			10,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						10,000.00

Council Action: a Approved a Disapproved a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Finance	Division: Mun Court	Date: 06/08/2017
Department Head: Isabel Kato		Departmental Rank: 1	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: No		Prepared By: Isabel Kato	

Description: Increase line item for Judges and Prosecutors

Justification: Due to the increase of citations issue by the Police Department, the Municipal Court needs to increase the amount of dockets in the Municipal Court.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Judges	19-5505			\$ 10,000.00
2. 3003 -Longevity		Prosecutors	19-5506			\$ 10,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS						
GRAND TOTAL						\$ 20,000.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/23/2017
Department Head:		Departmental Rank: 3	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Enhance Remote Access

Justification: Our current remote access systems are running on a VPN solution that is no longer supported and needs to be replaced with newer technology. This will enable us to provide secure remote user access to our systems, including access to PD systems that require CJIS certification

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Remote Access System	01-13-9771			6,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						6,000.00

Council Action: a Approved a Disapproved a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Administrative Services	Division: 11	Date: 06/18/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bless	

Description: Medical Expenses

Justification: This is the line we pay for our pre-employment medical screenings from. In FY15 we spent over \$6,000, this year we anticipate spending nearly \$5,000. We feel raising the budget to \$5,000 is necessary based upon turnover rates and historical usage.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Medical Expenses	01-11-5014			2,500.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						2,500.00

Council Action:

☐ Approved

☐ Disapproved

☐ Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Administrative Services	Division: 11	Date: 06/18/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bless	

Description: Travel/Training

Justification: This increase is based upon the required travel/training for City Manager, City Secretary and Human Resources. It does not appear TCMA and ICMA conferences were budgeted for in previous years. Also TML conference for the City Manager and Council, along with annual training for the City Secretary to Maintain Certification through Texas Municipal Clerks Certification Program.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Travel/Training	01-11-5029			4,500.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						4,500.00

Council Action:

☐ Approved

☐ Disapproved

☐ Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/18/2017
Department Head:		Departmental Rank: 7	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Network Security Assessment

Justification: This is to have a network security consultant perform a thorough security audit of our network and computer systems to determine what type of risks we may have and what corrective actions we should take towards shoring up our network security. While we have put a significant effort in this ourselves, and continue to do so, this will provide a comprehensive security analysis of our existing system.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Consulting	01-13-5515			20,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						20,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: IT	Division: 13	Date: 06/18/2017
Department Head:		Departmental Rank: 11	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Firewall and Network Redesign

Justification: Currently we have multiple internal network connections to our Firewall and are using all available ports on our internal routers. This is to allow for changes to our Firewall in order to streamline the connections, reducing the number of ports in use on the routers and reducing the overall complexity of our internal network firewall connections.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Firewall Redesign	01-13-5515			9,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						9,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 23	Division: Fire Department	Date: 6/12/2017
Department Head: Mark Bitz		Departmental Rank: 2	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: Yes		Prepared By: Mark Bitz	

Description: Dispatch Chairs

Justification: It is time to replace our dispatch chairs with new chairs. They are specially designed for long hours of sitting and designed to help prevent injury from sitting long periods of time.

CITY COUNCIL MEETING AGENDA - AGENDA PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Furn and Fixt.	23 - 4501			5,000.00
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						5,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 39	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: N		City Manager Rank:	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Portable 525 Gallon Water Trailer

Justification: The City will be taking over the young trees planted at the detention pond. These trees have no irrigation and are being watered by contract through Harris County Flood Control District. Purchasing a water trailer will allow city staff to water these trees as well as others that are not irrigated so they are not lost during dry periods. Additionally, we have parks and trails that do not have irrigation that would benefit during times of drought.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Water Trailer	6598	1	10000	10,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						10,000.00

Council Action: **a Approved** **a Disapproved** **a Modified**

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 33	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: Y		City Manager Rank:	
New/Expanded Program Request: N		Prepared By: Kimberly Terrell	

Description: Fire Dept. Repairs

Justification: Identified in the Comprehensive Plan to "update and maintain existing public facilities to maximize usefulness before constructing newer facilities." The following items need attention: Two of the older air conditioners are nearing the end of their useful life. The interior portions are elevated and require more work than a typical trade-out - \$20,000; Window resealing on floor to ceiling windows on older portion of the building. There is water intrusion - \$2,000; Roof leaks and replacement tiles - \$5,000; Fire bay repainting - \$21,000; Fire suppression system repairs from failed inspection - \$5000

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		A/C Units	6580	1	20000	20,000
2. 3003-Longevity		Window sealing	6580	1	2,000	2,000
3. 3007-Overtime		Roof leaks	6580	1	5000	5000
4. 3010-Incentives		Fire bay paint	6580	1	21000	21000
5. 3051 FICA		Fire system repairs	6580	1	5000	5000
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						53,000.00

Council Action: a Approved a Disapproved a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 33	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: Y		City Manager Rank:	
New/Expanded Program Request: N		Prepared By: Kimberly Terrell	

Description: Police Dept. Repairs

Justification: Identified in the Comprehensive Plan to "update and maintain existing public facilities to maximize usefulness before constructing newer facilities." The following items need attention: Several of the older air conditioners are nearing the end of their useful life and leak freon. We have been replacing one unit a year. This is for one large and one smaller condenser and compressor - \$13,000; The fire alarm system is at the end of its useful life. Components are beginning to fail and parts are not available for the main panel. - \$20,000

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		A/C Units	6580	1	13000	13,000
2. 3003-Longevity		Fire Alarm	6580	1	20,000	20,000
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						33,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 33	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: Y		City Manager Rank:	
New/Expanded Program Request: N		Prepared By: Kimberly Terrell	

Description: City Hall Repairs

Justification: Identified in the Comprehensive Plan to "update and maintain existing public facilities to maximize usefulness before constructing newer facilities." The City Hall facility and its companants are aging or have broken. The following need to be addressed: Heater for IT/Parks offices exploded during use in early 2017 and needs replacement - \$6,000; City Hall failed its fire inspection. The issues are primarily sprinkler head coverage - \$5,000; The electrical shut-offs for the Civic Center a/c are broken and not functional - \$3,000; The shingle roof over the oldest portion of City Hall (permits, payments, public works) is leaking and needs to be replaced. Minor repairs to leaks from metal roof over the Civic Center - \$15,000; The large City Hall a/c that serves permits, payments and public works is not functioning well and needs to be replaced. This is a full replacement of the condensor and compressor units - \$35,000.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Heater	6580	1	6000	6,000
2. 3003-Longevity		Electrical Shut-offs	6580	1	3000	3,000
3. 3007-Overtime		Roof Repair	6580	1	15000	15000
4. 3010-Incentives		A/C Replacement	6580	1	35000	35000
5. 3051 FICA		Fire Sprinkler Repair	6580	1	5000	5000
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						64,000.00

Council Action:	a Approved	a Disapproved	a Modified
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CITY COUNCIL MEETING FOR JUNE 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Administrative Services	Division: 11	Date: 06/18/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bless	

Description: Records Management

Justification: As of April 5, 2017, \$1,910.52 has been spent on records management compared to \$1,820.40 for the same period last year.

Departmental participation grows each year. Additionally, with records being stored off-site, there are additional costs connected with open records requests and police department expungements. With this in mind, it is expected that this line item will exceed the budgeted amount of \$5,000 by approximately \$1,000.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Records Management	01-11-5007			1,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						1,000.00

Council Action:

☐ Approved

☐ Disapproved

☐ Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Administrative Services	Division: 11	Date: 06/18/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bless	

Description: Public Notices

Justification: In January of 2017, the Houston Chronicle bought out the Community News Papers. When that purchase was made, they changed how they publish the local neighborhood news inserts and they increased their prices by approximately 33%.

Accordingly, it's anticipated that this line item will exceed the budgeted amount of \$5,000 by nearly \$2,500.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Public Notices	01-11-5025			2,500.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						2,500.00

Council Action:

☐ Approved

☐ Disapproved

☐ Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 25	Division: Fire Department	Date: 6/10/2017
Department Head: Mark Bitz		Departmental Rank: 1	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: No		Prepared By: Mark Bitz	

Description: Collection Agency Fees

Justification: In the 2016-2017 budget years we raised the collection agency fees an additional \$15,000 through a budget amendment to cover the cost associated with collections of medical billing. With the anticipation of our collection agency maintaining the current collection amount we are permanently requesting to add the \$15,000 dollars to the collection agency line item. This will bring the collection agency fees from \$46,000 to \$61,000.

CITY COUNCIL MEETING AGENDA - AGENDA PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Collection Agency	25-5516			15,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						15,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 25	Division: Fire Department	Date: 6/27/2017
Department Head: Mark Bitz		Departmental Rank: 5	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: Yes		Prepared By: Mark Bitz	

Description: Vehicle Replacement

Justification: The vehicle replacement fund covers multiple divisions for replacement of vehicle. Vehicles in the fire department are scheduled for replacement over periods of years. In reviewing our current vehicle replacement schedule, we need to make some adjustments to cover the costs of vehicles replaced in the future. The following units require more funding to cover replacement costs for the future.

25-1503T - 2014 Ford F150 Inspector Truck - Increase \$2,250/year Acct 01-25-9791 Revenue 07-71-9771

25-0707T - 2007 Chevy Tahoe - Increase \$19,600 / 2017-2018 replacement Acct 01-25-9781 Rev 07-71-9761 Exp 07-72-6580

25-0707T - Captains Unit - Increase \$4,400/year Acct 01-25-9791 Revenue 07-71-9771

25-1104T - 2011 Chevy Tahoe - Increase \$1750/year Acct 01-25-9791 Revenue 07-71-9771

25-1105T - 2011 Chevy Tahoe - Increase \$11,500/year (5 Years) Acct 01-25-9791 Rev 07-71-9771

25-1107T - 2011 Frazer Ambulance - Increase \$20,000/year Acct 01-25-9791 Rev 07-71-9771

25-1701T - 2017 Ford F450 Ambulance - 20,000/year (10 Years) Acct 01-25-9791 Rev 07-71-9771

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries			01-25-9791	Equip User Fee		59,900
2. 3003-Longevity			01-25-9781	Equip Purch Cont		19,600
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						79,500.00

Council Action:

a Approved

a Disapproved

a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 33	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: N		City Manager Rank:	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Inspections (Recurring Cost)

Justification: Identified in the Comprehensive Plan to "update and maintain existing public facilities to maximize usefulness before constructing newer facilities." There are several annual inspections required annually that need to be completed by specialized personnel. There is no record of these being completed in the past and include Fire sprinkler and alarm inspections as well as backflow inspections. This would be a recurring cost as they are conducted annually.

CITY COUNCIL MEETING AGENDA FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Fire Inspections	4001	1	3000	3,000
2. 3003-Longevity		Backflow Inspections	4001	1	750	750
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,750.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 33	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: N		City Manager Rank:	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Janitorial (Recurring Cost)
Justification: Currently, cleaning and janitorial responsibilities are handled by City staff twice a week in building maintenance. By contracting this service out, the one building maintenance employee can concentrate on the buildings and not janitorial and cleaning. There is already some money budgeted for cleaning but not enough to cover twice a week service of the entire building every week. The City was paying for a mat service and is paying for once a month restroom cleaning. Those two services will be discontinued and replaced with whole building janitorial twice a week. Trash will continue to be emptied by the building maintenance employee.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Janitorial	4001	1	6000	6,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						6,000.00

Council Action:	a Approved	a Disapproved	a Modified
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 36	Division: Fleet	Date: 27 June 2017
Department Head: Kevin T Hagerich		Departmental Rank: 01	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: KTH	

Description: Vehicle Repair Parts

Justification: Adjusted as part costs are increasing.

CITY COUNCIL MEETING SUPPLEMENTAL PACKAGE FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3529- Vehicle Repair Parts		Vehicle Repair Parts	36-3529		4300	4,300
TOTALS	0.00					
GRAND TOTAL						4,300.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 36	Division: Fleet	Date: 27 June 2017
Department Head: Kevin T Hagerich		Departmental Rank: 02	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: KTH	

Description: Auto Repair/Outsourced

Justification: Adjusted as auto repairs (outsourced) are increasing.

CITY COUNCIL MEETING SUPPLEMENTAL DECISION PACKAGE FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 4520- Auto Repair/Outsource		Auto Repair/Outsour	36-4520		19100	19,100
TOTALS	0.00					
GRAND TOTAL						19,100.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/18/2017
Department Head:		Departmental Rank: 2	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Additional IT Staffing

Justification: This is a request to augment the current IT staffing with additional personnel. The current IT staff is unable to keep up with the demand for services. IT helpdesk request are very disruptive, keeping the current staff from focusing on getting complex request, long term projects and even routine menial task completed. As a result there has been a significant backlog of work that is not getting done. In looking for an alternative solution the Helpdesk could be outsourced for approximately \$67,000/year (8-5 M-F). Based on this it was determined that we could hire an additional person, including burden, for \$76,436/year. In addition, we would need to purchase a computer for this person to use.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries	41,998.00					
2. 3003-Longevity						
3. 3007-Overtime		Computer	01-13-9771			2,000.00
4. 3010-Incentives		User Fee	01-13-9772			500.00
5. 3051 FICA	3,220					
6. 3052-Worker's Comp	85					
7. 3053-Unemployment	900					
8. 3054-Retirement	6,529					
9. 3055-Health Insurance	23,847					
3056-Life Insurance	87					
10. 3057-Dental	497					
11. 3058-Long Term Disability	177					
TOTALS	77,340.00					77,340.00
GRAND TOTAL						79,840.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 31	Division: Community De	Date: 27 June 2017
Department Head: Kevin T Hagerich		Departmental Rank: 01	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: KTH	

Description: Animal Shelter
Justification: Animal cages are in need of repair.

CITY COUNCIL MEETING SUPPLEMENTAL PACKAGE FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3521- Animal Shelter		Animal Shelter	31-3521		2500	2,500
TOTALS	0.00					
GRAND TOTAL						2,500.00

Council Action:	a Approved	a Disapproved	a Modified
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SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 39	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: N		City Manager Rank:	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Irrigation Backflow annual inspection (Recurring)

Justification: There is no record of backflow testing of the City's irrigation systems. The tests are \$75-\$100 a piece which does not include repair of any deficiencies found. These tests have to be performed by licensed backflow inspectors and are required annually.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Backflow Tests	4008	1	3000	3,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Finance	Division: Accounting	Date: 06/08/2017
Department Head: Isabel Kato		Departmental Rank: 1	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: No		Prepared By: Isabel Kato	

Description: Increase of Training line item in the Accounting Section of the Finance Dept

Justification: The reason for this increase is in order to provide Education Reimbursement and software training to the employees of the Accounting Section.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Training and Education Reimbursement	21-5029			\$ 3,000.00
2. 3003 -Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS						
GRAND TOTAL						\$ 3,000.00

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Administrative Services	Division: 11	Date: 06/18/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bleess	

Description: Office Supplies increase

Justification: Based upon historical usage of office supplies in this line, and previous budgets we are requesting an additional \$1,500 in this line.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Office Supplies	01-11-3503			1,500.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						1,500.00

Council Action:

☐ Approved

☐ Disapproved

☐ Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/18/2017
Department Head:		Departmental Rank: 6	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Larger Backup System

Justification: This is a request for an additional \$6,000 to purchase a larger capacity disk backup system. Our current backup system is scheduled for replacement and was budgeted in the Computer Replacement Fund for \$14,000. The data that we backup has grown over the past several years and it has been determined that we need a larger capacity system than the planned replacement. Funds will also be added to the Technology Plan as a recurring cost for future replacement and allow for increased annual maintenance costs.

CITY COUNCIL MEETING PACKED FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Larger Backup System	01-13-9771			6,000.00
3. 3007-Overtime						
4. 3010-Incentives		Technology User Fee	01-13-9772			1,500.00
5. 3051 FICA						
6. 3052-Worker's Comp		Annual Maintenace	01-13-4504			500.00
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						8,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/18/2017
Department Head:		Departmental Rank: 1	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: Software Maintenance Increase

Justification: This is for annual increases to our existing software maintenance.

CITY COUNCIL MEETING PACKET - FEBRUARY 7, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Fortinet FG500D	01-13-4504			1,100.00
3. 3007-Overtime		ProQA	01-13-4504			250.00
4. 3010-Incentives		Malwarebytes	01-13-4504			800.00
5. 3051 FICA		Incode	01-13-4504			946.24
6. 3052-Worker's Comp		Firehouse Cloud	01-13-4504			270.00
7. 3053-Unemployment		Website Blog	01-13-4504			-360.00
8. 3054-Retirement		Informacast	01-13-4504			941.00
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,947.24

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Administrative Services	Division: 11	Date: 06/18/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bleess	

Description: Car Allowance

Justification: Based upon the salary survey completed it seems most communities we compared against have a car allowance for the City Secretary. This would be to provide one to our City Secretary.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Car Allowance	01-11-5030			4,400.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						4,400.00

Council Action:

☐ Approved

☐ Disapproved

☐ Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 32	Division: Streets	Date: 27 June 2017
Department Head: Kevin T Hagerich		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: KTH	

Description: Parts and Materials

Justification: Street repair and maintenance.

CITY COUNCIL MEETING SUPPLEMENTAL DECISION PACKAGE FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3534- Parts and Materials		Parts and Materials	32-3534		14750	14,750
TOTALS	0.00					
GRAND TOTAL						14,750.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 32	Division: Streets	Date: 27 June 2017
Department Head: Kevin T Hagerich		Departmental Rank: 01	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: KTH	

Description: Temporary qualified employee pending retirement of supervisor.

Justification: Critical position with TCEQ certifications.

CITY COUNCIL MEETING AGENDA FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001- Salaries		Salaries	32-3001		17500	17,500
2. 3052- Worker's Comp		Worker's Comp	32-3052		7	7
3. 3055- Health Insurance		Health Insurance	32-3055		1561	1561
4. 3057- Dental		Dental	32-3057		122	122
TOTALS	0.00					
GRAND TOTAL						19,184.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Parks	Division: 39	Date: 6/23/17
Department Head: Kimberly Terrell		Departmental Rank:	
Maintenance of Existing Program: N		City Manager Rank:	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Parks Department Administrative personnel - relocating from Golf Course Budget to Parks Budget (Recurring)

Justification: When the Parks Department Administrative position was created, it was funded out of the Golf Course budget even though the administrative professional works directly for the Parks Director whose salary is funded out of the General Fund. This supplemental moves that salary from fund 11 to fund 01.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries	43,950.00					
2. 3003-Longevity	624					
3. 3007-Overtime						
4. 3056-Life Insurance	87					
5. 3051 FICA	3,410					
6. 3052-Worker's Comp	90					
7. 3053-Unemployment	900					
8. 3054-Retirement	6,913					
9. 3055-Health Insurance	8,695					
10. 3057-Dental	497					
11. 3058-Long Term Disability	187					
TOTALS	65,353.00					
GRAND TOTAL						65,353.00

Council Action: a Approved a Disapproved a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Public Safety	Division: 21	Date:
Department Head: C.E. Foerster		Departmental Rank: 01	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: File On Q- maintenance contract

Justification: Purchase of one year of a maintenance contract for this evidence management software. This allows telephone support and product upgrades.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Software Maint.	21-4504			1,200
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						1,200.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Administrative Services	Division: 11	Date: 06/18/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bleess	

Description: Newsletter

Justification: In the past the cost for the JV Star Newsletter has been split between Department 11 Newsletter and Department 14 Printing. Staff feels it's a better representation to pay for the all of the costs associated with the newsletter from one line item. So this increase is to bring all the news letter costs into one line item.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Newsletter	01-11-5041			3,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,000.00

Council Action:

☐ Approved

☐ Disapproved

☐ Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: 25	Division: Fire Department	Date: 6/10/2017
Department Head: Mark Bitz		Departmental Rank: 2	
Maintenance of Existing Program: Yes		City Manager Rank:	
New/Expanded Program Request: Yes		Prepared By: Mark Bitz	

Description: Cardiac Monitors

Justification: Cardiac Monitors will be replaced this year. In anticipation the cost of this equipment will rise in another 7 years, we are requesting to increase the fund for replacement \$5,571 per year ofr the next 7 years. This will move the yearly contribution from \$20,143 to \$25,714 per year. In 7 years we will have \$179,998 available to purchase new equipment.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity						
3. 3007-Overtime		Techn Rev Contribution	25-9772			5571
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						5,571.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:	Department: IT	Division: 13	Date: 06/24/2017
Department Head:		Departmental Rank: 4	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Bob Blevins	

Description: IT Capital Reserve Account

Justification: This is a request to create a new IT Capital Reserve Account. The purpose of this fund is to setup \$50,000 in this account to be used at the City Manager's discretion for unforeseen and unbudgeted IT issues. The goal is to maintain a balance of \$50,000 in this account annually.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		IT Capital Reserve	01-13-9740			50,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						50,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Public Safety	Division: 21	Date:
Department Head: C.E. Foerster		Departmental Rank: 06	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Medical Supplies

Justification: For the replacement of medical items used in training and for consumables used throughout the year.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Medical Supplies	21-3515			1,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						1,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Public Safety	Division: 21	Date:
Department Head: C.E. Foerster		Departmental Rank: 02	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Handheld AFIS (Fingerprint readers)

Justification: Purchase of two handheld AFIS (fingerprint) readers to assist with immediate identification of people when no formal identification is available. These units would be assigned to each of the two supervisors units on patrol.

CITY COUNCIL MEETING SUPPLEMENTAL PACKAGE FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Handheld AFIS	21-3523		1260	2,600
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						2,600.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Public Safety	Division: 21	Date:
Department Head: C.E. Foerster		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Taser Supplies

Justification: Purchase of replacement cartridges for training and use. These are a consumable item.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Equipment	21-3523			3,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Public Safety	Division: 21	Date:
Department Head: C.E. Foerster		Departmental Rank: 05	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: C.E. Foerster	

Description: Moving Radar- 2 units

Justification: Purchase two moving radar units for patrol units. One will go into the new patrol Tahoe and one will replace an aging unit in the Traffic Detail Tahoe. This price includes a 5 year warranty.

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Moving Radar units	21-3523		1934.04	4,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						4,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Administrative Services	Division: 11	Date: 06/18/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bless	

Description: Food

Justification: Increase line item for Food for Council Meetings

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
1. 3001-Salaries						
2. 3003-Longevity		Food	00-59-1704			3,000.00
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						3,000.00

Council Action:

☐ **Approved**

☐ **Disapproved**

☐ **Modified**

SUPPLEMENTAL DECISION PACKAGE

Fund: 01	Department: Various	Division: Various	Date: 6/19/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bleess	

Description: Requesting a salary adjustment for various position based on a salary survey conducted by the Human Resources department. This survey helps us know where we need to be to stay on target to attract and retain employees which are the City's greatest asset.

Justification: This adjustment would bring wage scales in line with surrounding communities. (Please see attached spreadsheet with a detail of the amounts by Fund and by Accounts)

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost		Total
1. 3001-Salaries							431,516
2. 3003-Longevity							
3. 3007-Overtime							
4. 3010-Incentives							1,620
5. 3051 FICA							32,563
6. 3052-Worker's Comp							7,130
7. 3053-Unemployment							0
8. 3054-Retirement							62,681
9. 3055-Health Insurance							
10. 3057-Dental							
11. 3058-Long Term Disabi							1,354
12 - 3056 - Life Insurance							0
TOTALS	0.00						
GRAND TOTAL							536,864.00

Council Action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Modified
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GENERAL FUND SALARY ADJUSTMENTS BY DEPARTMENT

DEPT NO.	BASE SALARY	INCENTIVES	FICA/MEDICARE TAX	WORKMEN'S COMP	RETIREMENT
11	\$0	\$720	\$0	\$0	\$0
13	\$16,902		\$1,236	\$12	\$2,611
15	\$22,504		\$1,706	\$11	\$3,441
19	\$18,202		\$1,374	\$0	\$2,807
21	\$242,070	\$900	\$18,541	\$4,440	\$37,622
23	\$10,144	\$0	\$562	\$833	\$0
25	\$73,391	\$0	\$5,573	\$1,034	\$8,787
31	\$4,303	\$0	\$271	\$0	\$613
33	\$4,300	\$0	\$300	\$100	\$700
36	\$9,000	\$0	\$700	\$100	\$1,400
39	\$30,700	\$0	\$2,300	\$600	\$4,700
GENERAL FD	\$431,516	\$1,620	\$32,563	\$7,130	\$62,681

* The Crime Control will reimburse \$152,319 to the General Fund for Crime Control Officers salaries adjustmer

LONG TERM DIS TOTAL BY DEPT

\$0	\$720
\$10	\$20,771
\$57	\$27,719
\$0	\$22,383
\$922	\$304,495 *
\$0	\$11,539
\$165	\$88,950
\$0	\$5,187
\$0	\$5,400
\$0	\$11,200
\$200	\$38,500
\$1,354	\$536,864

nt

SUPPLEMENTAL DECISION PACKAGE

Fund: 05	Department: Motel Tax	Division: 56	6/30/2017
Department Head: Kimberly Terrell		Departmental Rank: 1	
Maintenance of Existing Program: N		City Manager Rank: 1	
New/Expanded Program Request: Y		Prepared By: Kimberly Terrell	

Description: Transfer to Golf Course Fund Construction of On-course Restroom

Justification: The on-course restrooms are crucial to hosting large tournaments and events. The current restroom facility can only support limited regular play. Upgrading the on-course restrooms will serve larger caliber events and tournaments and out-of-town visitors. These restrooms are part of the facilities used frequently by guests to the course.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3001-Salaries		Transfer to Golf C	56-9752	1	\$50,000	\$50,000
2. 3003-Longevity						
3. 3007-Overtime						
4. 3010-Incentives						
5. 3051 FICA						
6. 3052-Worker's Comp						
7. 3053-Unemployment						
8. 3054-Retirement						
9. 3055-Health Insurance						
10. 3057-Dental						
11. 3058-Long Term Disability						
TOTALS	0.00					
GRAND TOTAL						\$50,000

Council Action: a Approved a Disapproved a Modified

CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

SUPPLEMENTAL DECISION PACKAGE

Fund: 02	Department: 45	Division: Water & Sewer	Date: 27 June 2017
Department Head: Kevin T Hagerich		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: KTH	

Description: Chemicals

Justification: Purchase chlorine and chemicals for City water and wastewater plants (increased cost).

CITY COUNCIL MEETING SUPPLEMENTAL PACKAGE FOR JULY 17, 2017

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost	Total
1. 3506- Chemicals		Chemicals	45-3506		5000	5,000
TOTALS	0.00					
GRAND TOTAL						5,000.00

Council Action: a Approved a Disapproved a Modified

SUPPLEMENTAL DECISION PACKAGE

Fund:02	Department: 45	Division: Water & Sewer	Date: 6/19/2017
Department Head:		Departmental Rank:	
Maintenance of Existing Program:		City Manager Rank:	
New/Expanded Program Request:		Prepared By: Austin Bleess	

Description: Requesting a salary adjustment for various position based on a salary survey conducted by the Human Resources department. This survey helps us know where we need to be to stay on target to attract and retain employees which are the City's greatest asset.

Justification: This adjustment would bring wage scales in line with surrounding communities. (Please see attached spreadsheet with a detail of the amounts by Fund and by Accounts)

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION	Amount	Description	Obj.Code	No.	Unit Cost		Total
1. 3001-Salaries							17,800
2. 3003-Longevity							
3. 3007-Overtime							
4. 3010-Incentives							0
5. 3051 FICA							1,400
6. 3052-Worker's Comp							500
7. 3053-Unemployment							0
8. 3054-Retirement							2,700
9. 3055-Health Insurance							
10. 3057-Dental							
11. 3058-Long Term Disabi							100
12 - 3056 - Life Insurance							0
TOTALS	0.00						
GRAND TOTAL							22,500.00

Council Action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Modified
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CITY COUNCIL MEETING PACKET FOR JULY 17, 2017

UTILITY FUND SALARY ADJUSTMENTS BY DEPARTMENT

DEPT NO.	BASE SALARY	INCENTIVES	FICA/MEDICARE TAX	WORKMEN'S COMP	RETIREMENT
45	\$17,800	\$0	\$1,400	\$500	\$2,700
UTILITY FD	\$17,800	\$0	\$1,400	\$500	\$2,700

LONG TERM DIS TOTAL BY DEPT

\$100 \$22,500

\$100 \$22,500

2017-2018 CAPITAL IMPROVEMENTS PROGRAM

Item No.	Projects by Type	Year -1 2015 - 2016	Current Year 2016 - 2017	Year 1 Proposed 2017 - 2018	Year 2 Proposed 2018 - 2019	Year 3 Proposed 2019 - 2020	Year 4 Proposed 2020 - 2021	Greater than 5 Years	Total
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SANITARY SEWER TREATMENT AND COLLECTION IMPROVEMENTS

1	Televising Sanitary Sewer Lines		25,000		25,000		25,000		75,000
2	Rehabilitation/Repair Sanitary Sewer Lines	500,000		500,000		500,000		500,000	2,000,000
3	Sanitary Sewer System for ETJ							6,048,000	6,048,000
4	Castlebridge WWTP Clarifier Rehabilitation	166,000	210,000	100,000					476,000
5	Philippine Lift Station Cleaning	20,000		20,000	20,000	20,000	20,000	20,000	120,000
6	Televising Storm Water Lines		25,000		25,000		25,000		75,000
7	Rehabilitation/Repair Storm Water Lines			200,000		200,000		200,000	600,000
8	White Oak Bayou Treatment Plant (40.63% City Share)			596,000	525,000	359,000	359,000	2,404,483	4,243,483
9	Castlebridge WWTP Rehabilitation (Air Diffusers, Contact Chamber Gate Valve, Air Lift Pump, PH Treatment)		670,000	200,000					870,000
10	Impact Fee Study					40,000			40,000
11	Castlebridge Light Project		45,000						45,000
	Total for Sanitary Sewer Improvements	\$ 686,000	\$ 975,000	\$ 1,616,000	\$ 595,000	\$ 1,119,000	\$ 429,000	\$ 9,172,483	\$ 14,592,483

WATER PRODUCTION/DISTRIBUTION IMPROVEMENTS

1	Water Facilities ETJ							2,500,000	2,500,000
2	AMR Project	250,000	250,000	250,000	250,000				1,000,000
3	SCADA System Upgrades	170,000	70,000	100,000	100,000	100,000	100,000		640,000
4	Village Water Plant - COH Interconnect Plant				1,200,000			-	1,200,000
5	Village Water Plant - Service Pump Upgrades			80,000					80,000
6	Village Water Plant - Structure Repair and Painting		100000*	275,000					275,000
7	Village Water Plant - Generator			150,000					150,000
8	Village Water Plant - Elevated Storage Recoating							175,000	175,000
9	Seattle Water Plant - Generator	190,000							190,000
10	Seattle Water Plant - CL2/Chloramines Conversion		150,000	100,000					250,000
11	Seattle Water Plant - Structure Repair and Painting		150000*	200,000				175,000	375,000
12	Seattle Water Plant - (Variable Frequency Drive)				100,000				100,000
13	Seattle Well Repair				200,000				200,000
14	West Road Water Plant - GST - HPT Recoating					175,000			175,000
15	Congo Elevated Storage Tank - Pressure Wash			25,000				175,000	175,000
16	Water Line Extension - Jersey Meadows							250,000	250,000
17	Impact Fee Study					40,000			40,000
18	Water Plants LED Light Projects			100,000					100,000

		Year -1	Current	Year 1	Year 2	Year 3	Year 4		
Item No.	Projects by Type	2015 - 2016	Year 2016 - 2017	Proposed 2017 - 2018	Proposed 2018 - 2019	Proposed 2019 - 2020	Proposed 2020 - 2021	Greater than 5 Years	Total
	Total for Water Improvements	\$ 610,000	470,000	\$ 1,280,000	\$ 1,850,000	\$ 315,000	\$ 100,000	\$ 3,275,000	\$ 7,875,000
	Total Utility Fund Improvements	\$ 1,296,000	\$ 1,445,000	\$ 2,896,000	\$ 2,445,000	\$ 1,434,000	\$ 529,000	\$ 12,447,483	\$ 22,467,483

		Year -1	Current	Year 1	Year 2	Year 3	Year 4	Greater than 5	
Item No.	Projects by Type	2015 - 2016	Year 2016 - 2017	Proposed 2017 - 2018	Proposed 2018 - 2019	Proposed 2019 - 2020	Proposed 2020 - 2021	Years	Total

STREET AND DRAINAGE IMPROVEMENTS									
1	Phase IV Street Project							5,000,000	5,000,000
2	Bridge Repair	100,000	150,000					4,000,000	4,150,000
3	Jersey Meadows Street Construction							2,530,000	2,530,000
4	Long Term Recovery Program			2,000,000	2,000,000	2,000,000			6,000,000
5	Street Light Rehab Senate / Jersey		45,000	22,000				48,000	115,000
	Total for Street Improvements	\$ 100,000	\$ 195,000	\$ 2,022,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 11,578,000	\$ 17,795,000

GENERAL COMMUNITY IMPROVEMENTS									
1	New City Hall (Moved to 2019/2020/2021)					4,000,000	4,000,000		8,000,000
2	City Hall Engineering / Architect (Moved to 2018/19)				450,000				450,000
3	Taylor Road Facilities			1,400,000					1,400,000
4	Taylor Road Engineering / Architect		150,000						150,000
5	Park Improvements	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
6	Golf Course Irrigation Project			800,000					800,000
7	Facility Improvements			50,000	50,000	50,000	50,000	50,000	250,000
	Total General Community Improvements	\$ 50,000	\$ 200,000	\$ 2,300,000	\$ 550,000	\$ 4,100,000	\$ 4,100,000	\$ 100,000	\$ 11,400,000

Total General Obligation Fund Improvements	\$ 150,000	\$ 395,000	\$ 4,322,000	\$ 2,550,000	\$ 6,100,000	\$ 4,100,000	\$ 11,678,000	29,195,000
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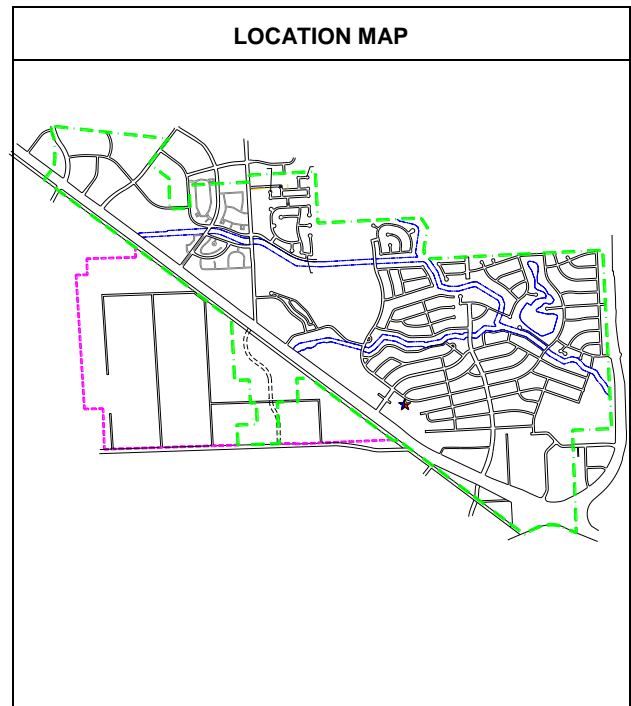
Grand Total All Funds	\$ 1,446,000	\$ 1,840,000	\$ 7,218,000	\$ 4,995,000	\$ 7,534,000	\$ 4,629,000	\$ 24,125,483	\$ 51,662,483
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* Denotes FY Move

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Televising Sanitary Sewer System</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

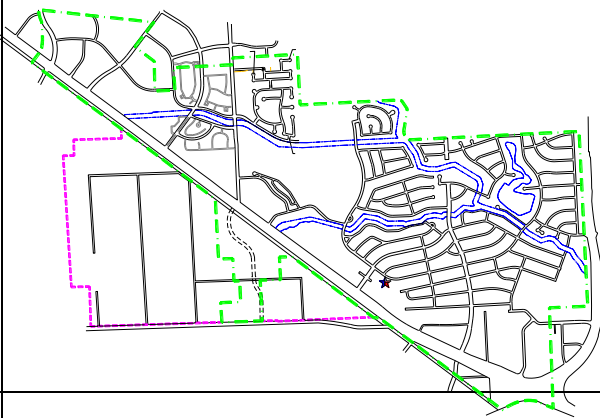
SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016-17		25,000		25,000
2017-18				
2018-19		25,000		25,000
2019-20				
2020-2021		25,000		25,000
Greater than 5 Years				
TOTAL		75,000		75,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project will establish a systematic review and assessment program of the City's sanitary sewer system. Areas of deterioration, breakage, etc. will be identified and repair programs initiated through the Sanitary Sewer Rehabilitation CIP project.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Rehabilitation of Sanitary Sewer System</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>	PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES					LOCATION MAP
FISCAL YEAR	FUNDS BY SOURCE			TOTAL	
	GF	UTILITY	OTHER		
2017-18		500,000		500,000	
2018-19					
2019-20		500,000		500,000	
2020-2021					
Greater than 5 Years		500,000		500,000	
TOTAL		1,500,000		1,500,000	

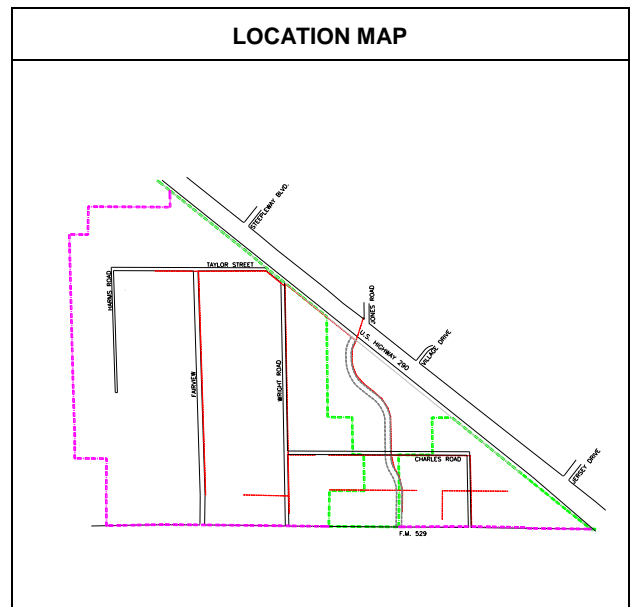
PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT

The project will include lining, repairing and rehabilitating the sanitary sewers in the City. The project is necessary to reduce infiltration into the sanitary sewer system and to rehabilitate sanitary sewer lines in poor condition. The impact of the project will be to reduce the maintenance of older sanitary sewer lines, improve pipe flow in the sanitary sewers, and reduce infiltration into the sanitary sewer system. This project was identified in the previous CIP.

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Sanitary Sewer System for ETJ</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <input type="checkbox"/> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016-17				
2017-18				
2016-17				
2017-18				
2018-19				
Greater than 5 Years		6,048,000		6,048,000
TOTAL		6,048,000		6,048,000



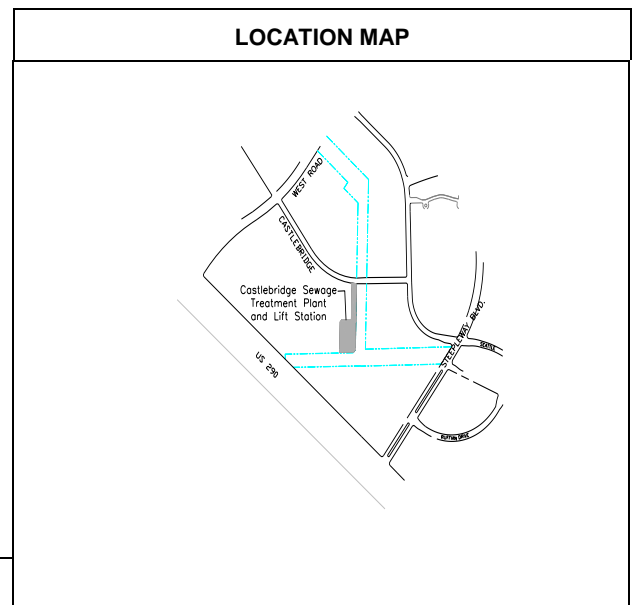
PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project includes the extension of sanitary sewer service to the City of Jersey Village ETJ. This event is part of the City of Jersey Village Comprehensive Plan.</p>

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CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Castlebridge WWTP Clarifier Rehabilitation</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION	PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016-17	210,000			210,000
2017-18	100,000			100,000
2018-19				
2019-20				
Greater than 5 Years				
TOTAL	210,000			210,000

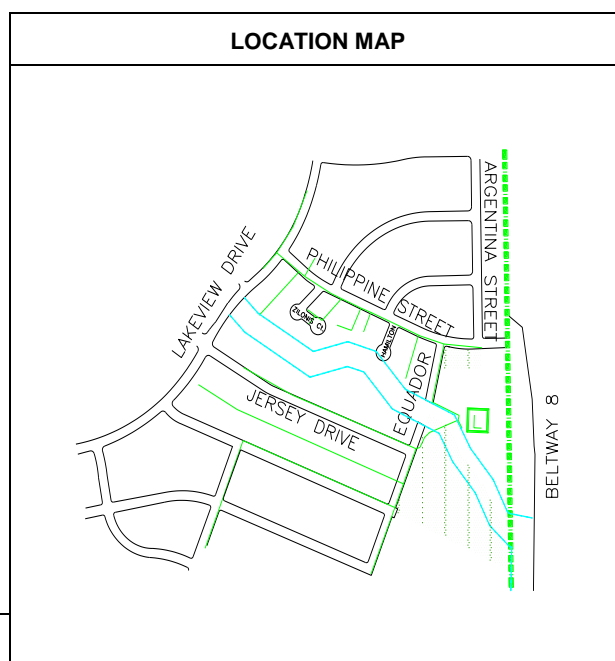


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project may not be complete in 2016/17 as we are awaiting approval of TCEQ.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Philippine Lift Station Cleaning</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		20,000		20,000
2018-19		20,000		20,000
2019-2020		20,000		20,000
2020-2021		20,000		20,000
Greater than 5 Years		20,000		20,000
TOTAL		100,000		100,000

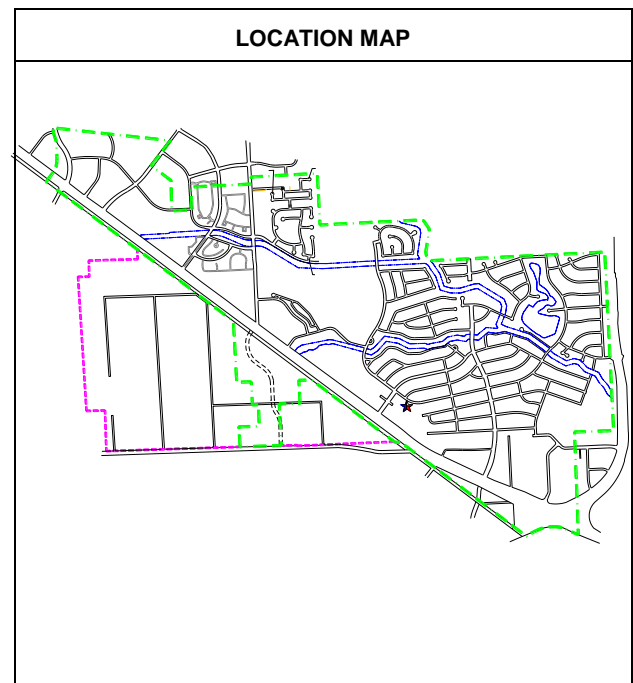


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Philippine Lift Station collects all of the sanitary sewage flow from the city sewer mains. Sand, grit, sludge all accumulate at the bottom of the lift station. The cleaning is needed in order to maintain the lift station and to insure that the pumps located at the bottom due not pump the sand, grit, and sludge into the White Oak Bayou Wastewater Treatment Plant. Also, to insure that the pumps to not wear excessively and to prolong the life of the lift station pumps. This lift station is the largest one we have and beyond our capability to service properly.</p>

IMPROVEMENT PROGRAM

PROJECT: <u>Televising Sanitary Sewer System</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2016	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19		25,000		25,000
2019-20				
2020-21		25,000		25,000
Greater than 5 Years		25,000		25,000
TOTAL		75,000		75,000

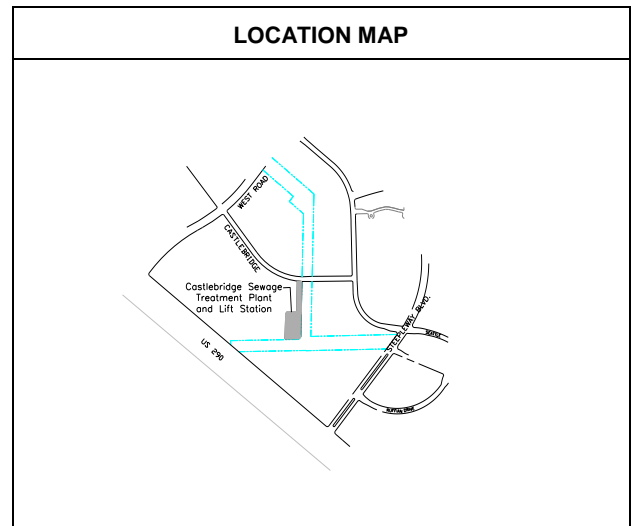


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project will establish a systematic review and assessment program of the City's sanitary sewer system. Areas of deterioration, breakage, etc. will be identified and repair programs initiated through the Sanitary Sewer Rehabilitation CIP project.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Rehabilitation/Repair Storm Water Lines</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		200,000		200,000
2018-19				
2019-20		200,000		200,000
2020-21				
Over 5 Years		200,000		200,000
TOTAL		600,000		600,000

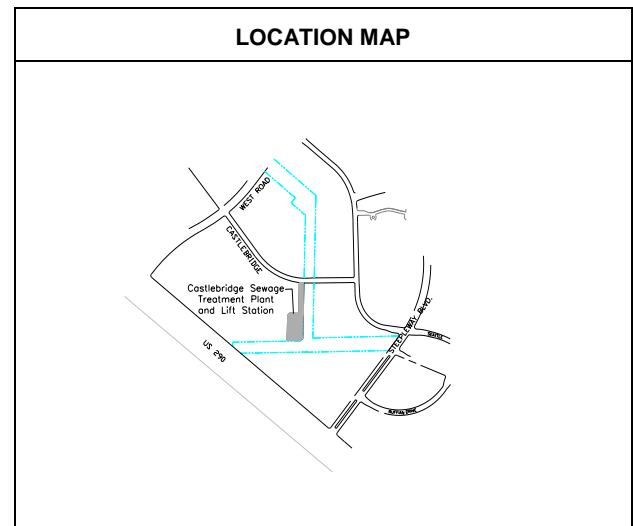


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
Repair/Replace Storm sewer identified on Televising.

IMPROVEMENT PROGRAM

PROJECT: <u>Rehabilitation of White Oak Bayou Treatment</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		596,000		596,000
2018-19		525,000		525,000
2019-20		359,000		359,000
2020-21				
Over 5 Years		2,404,483		2,404,483
TOTAL		400,000		400,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
Rehabilitation of White Oak Bayou Treatment Plant based upon Command Improvement Plan submitted by Jones and Carter.

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Castlebridge WWTP Rehabilitation</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE	SCOPE OF PROJECT		PRIORITY
07/06/2017	NEW CONSTRUCTION OR FACILITIES	EXPANSION	URGENT
	■ RENOVATION OR REHABILITATION	DEMOLITION	■ NECESSARY
			DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18		670,000		670,000
2018/19				
2019/20				
Greater than 5 years				
TOTAL		670,000		670,000

LOCATION MAP	

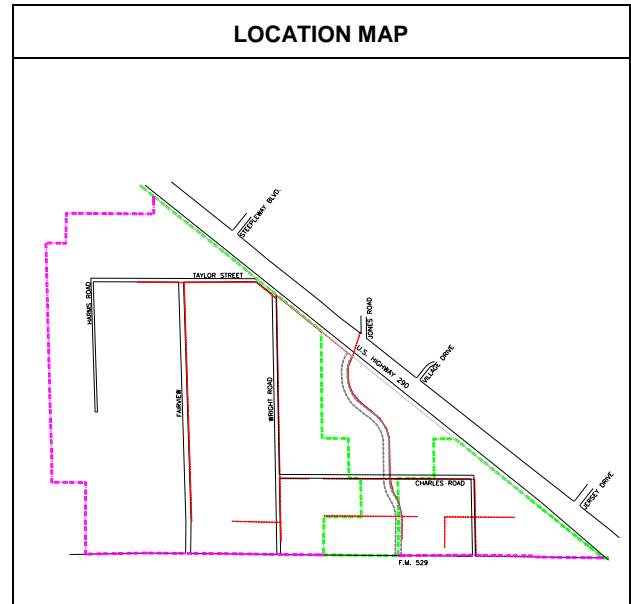
PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT

The Castlebridge WWTP was in need of rehabilitation and maintenance. Components needing to be addressed are: Air Diffusers, Contact Chamber, Gate Valve, Air Lift Pump, PH Treatment. Awaiting approval at TCEQ this project will most likely be completed in 2017-18.

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Water Facilities for ETJ</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <input type="checkbox"/> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> EXPANSION <input type="checkbox"/> RENOVATION OR REHABILITATION <input type="checkbox"/> DEMOLITION	PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18				
2018/19				
2019/20				
Greater than 5 Years		2,500,000		2,500,000
TOTAL		2,500,000		2,500,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project includes the extension of water facilities to the City of Jersey Village ETJ and was identified in the 2016 Comprehensive Plan.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Interconnect City of Houston Water Supply to Village Water Plant</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> NEW CONSTRUCTION OR FACILITIES RENOVATION OR REHABILITATION </div> <div> <input type="checkbox"/> EXPANSION DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18				
2018/19		1,200,000		1,200,000
2019/20				
Greater than 5 Years		1,200,000		1,200,000
TOTAL		1,200,000		1,200,000

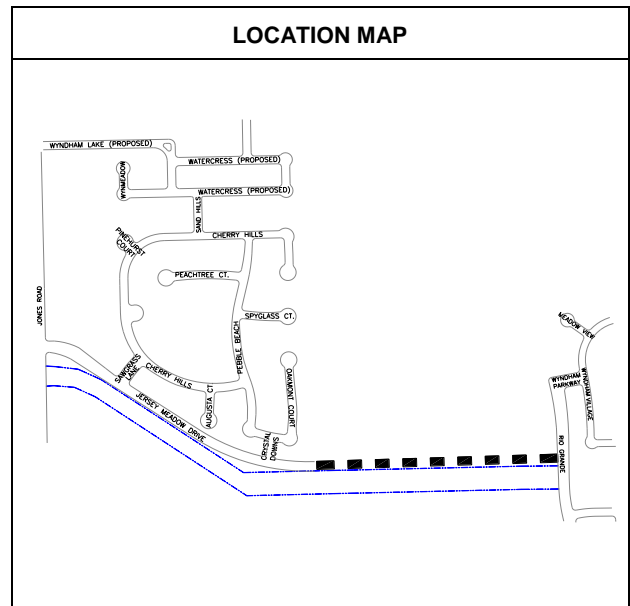
LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The construction of the City of Houston interconnect is complete and currently supplying surface water to the Seattle Water Plant. The proposed project includes the construction of a second interconnect with the City of Houston's water supply. This would ensure that the City of Jersey Village has two separate connections to the City of Houston water supply in the case of an emergency. The proposed interconnect would be extended to the Village Water Plant to allow the water well at the plant to be taken off line. Two of the City's three water plants would then be pumping surface water, helping the City comply with the mandate to convert to surface water. Contract negotiations with the City of Houston will be required to complete this project.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Water Line Extension - Jersey Meadow Street Extension</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <input type="checkbox"/> NEW CONSTRUCTION OR FACILITIES EXPANSION <input type="checkbox"/> RENOVATION OR REHABILITATION DEMOLITION	PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18				
2018/19				
2019/20				
Greater than 5 years		250,000		250,000
TOTAL		250,000		250,000

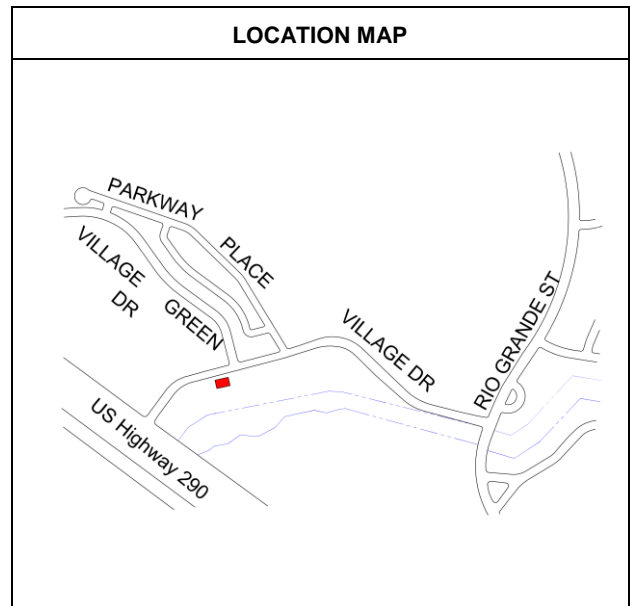


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>Jersey Meadow Drive plans to be extended in the future to allow better access through the City by the Police and Fire Department. Along with the extension of Jersey Meadow Drive, a 12-inch water line needs to be extended to provide a loop in the water system. This loop would provide better flow through the water system and eliminate the existing dead end water line.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Village Water Upgrades</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION		PRIORITY <input type="checkbox"/> URGENT <input type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		80,000		80,000
2018-19				
2019-20				
2020-21				
Greater than 5 years				
TOTAL		80,000		80,000



<p style="text-align: center; margin: 0;">PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT</p>
<p>The village water plant booster pump #2 is outdated and needs to be upgraded. This pump is an original booster pump and only has the capacity to pump 250 gallons per minute. While, the plant is a standby plant and does not operate daily we anticipate the development of Jersey Crossing will require Village Drive Water Plant to provide water to this area.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Repaint /Structure Repairs GST at Village Water Plant</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-around;"> <div>NEW CONSTRUCTION OR FACILITIES</div> <div>EXPANSION</div> </div> <div style="display: flex; justify-content: space-around;"> <div>■ RENOVATION OR REHABILITATION</div> <div>DEMOLITION</div> </div>	PRIORITY <div style="display: flex; justify-content: space-around;"> <div>URGENT</div> <div>NECESSARY</div> <div>DESIRABLE</div> </div>

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		275,000		275,000
2018-19				
2019-2020				
2020-21				
TOTAL		275,000		275,000

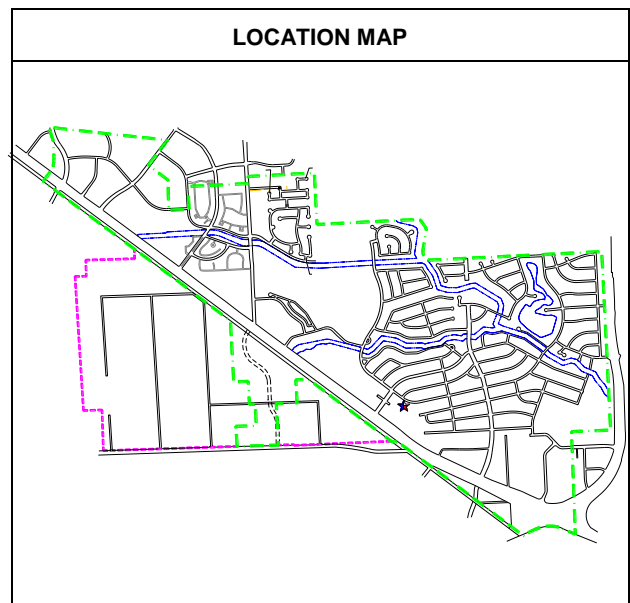
LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Village Water Plant ground storage tank will need to be repainted in order to keep up with the American Water Works Association standards. The ground storage tank has been evaluated and need structural improvements.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>New SCADA System</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		100,000		100,000
2018-19		100,000		100,000
2019-20		100,000		100,000
2020-21		100,000		100,000
Over 5 Years				
TOTAL		400,000		400,000

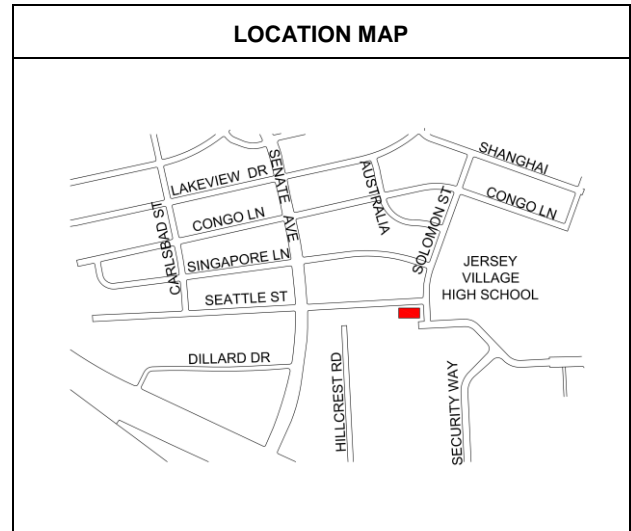


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The City will need to purchase a new SCADA system. In FY 2015/16 SCADA was installed at each water plant. Starting in 2016-17 will phase SCADA at all lift stations.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Structure Repairs and Painting Tank at Seattle Water Plant</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 05/10/16	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		200,000		200,000
2018-19				
2019-20				
2020-21				
Over 5 Years				
TOTAL		200,000		200,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Seattle Water Plant ground storage tanks will need to be repainted in order to keep up with the American Water Works Association standards. The tank has been evaluated for structural issues.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Seattle Water Plant</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19		100,000		100,000
2019-20				
2020-21				
Over 5 Years				
TOTAL		100,000		100,000

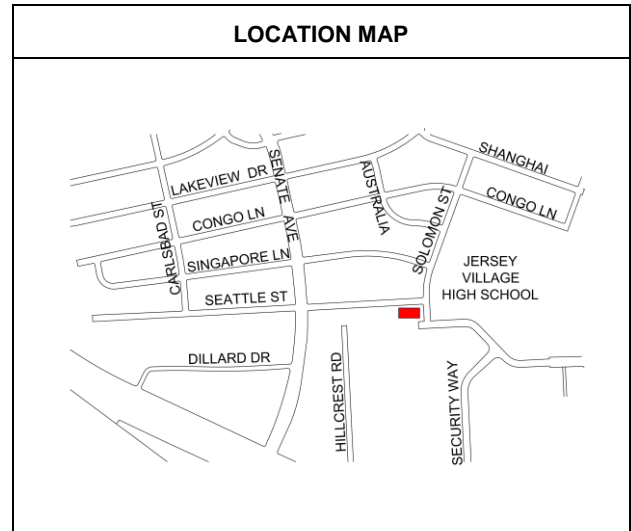
LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Public Works Department will install a variable frequency drive system at the Seattle Water Plant. The variable frequency drive is an electronic controller that adjusts the speed of an electronic motor by modulating the power being delivered. The drive will allow for a “soft start” lessening the stress on the motor system. This will decrease the chances of water hammer in the city’s distribution system. Pressure in water distribution can be maintained to closer tolerances with the system.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Seattle Water Plant Well Motor</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19		200,000		200,000
2019-20				
2020-21				
Over 5 Years				
TOTAL		200,000		200,000




PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Seattle Water Plant water well motor does not work. If the city would like to use the well motor in case of emergency, the well motor will have to be repair. In the event of a Hurricane or other major event the city will have the option of providing its citizens with well water. The cost is an estimate for the repair of the well motor.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>AMR Project Phases 2,3,4</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		250,000		250,000
2018-19		250,000		250,000
2019-20				
2020-21				
Over 5 Years				
TOTAL		500,000		500,000

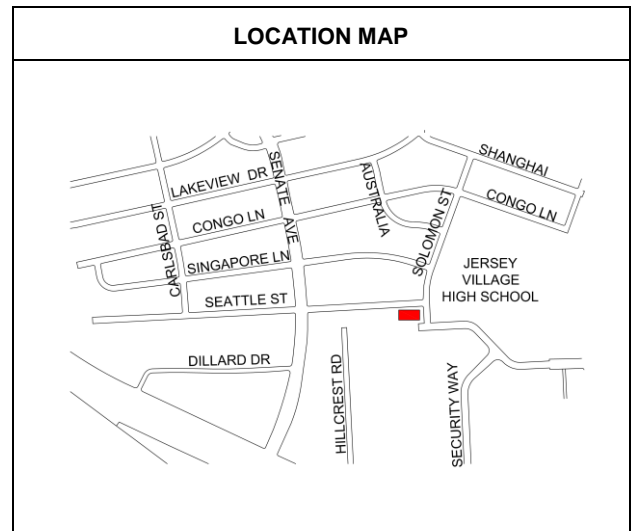
LOCATION MAP


<p style="text-align: center; margin-bottom: 10px;">PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT</p> <p>Continue to replace water meters to install the Automated Meter Reads. Phase III & IV.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Elevated Storage Tank at Village Water Plant</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/05/2016	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION	PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19				
2019-20				
2020-21				
Over 5 Years		175,000		175,000
TOTAL		175,000		175,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Village Water Plant ground storage tank will need to be repainted in order to keep up with the American Water Works Association standards. The ground storage tank is experiencing rusting at the vent port near the top of the tank.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Village Water Plant – Back Up Generator</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		150,000		150,000
2018-19				
2019-20				
2020-21				
Over 5 Years				
TOTAL		150,000		150,000

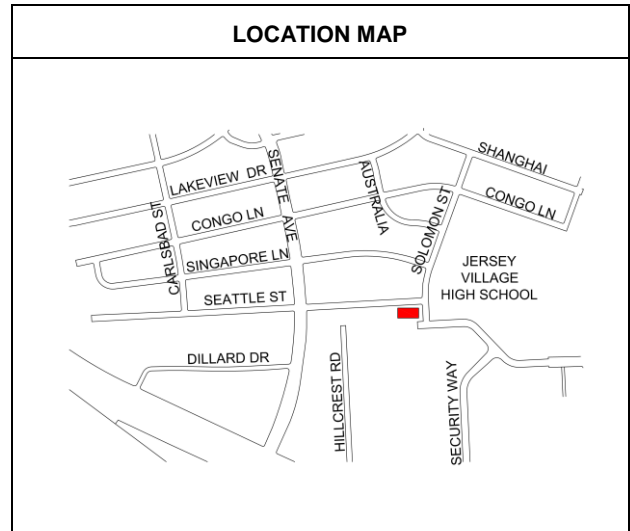
LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Village Water Plant does not have a back-up generator. It is the remaining plant without back-up power.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Seattle Water Plant – CL2 / Chloramines Conversation</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18		100,000		100,000
2018/19				
2019/20				
Over 5 Years				
TOTAL		150,000		150,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Seattle Water Plant water is not permitted for CL2/Chloramines. We have contracted with Shrader Engineering to work on obtaining appropriate permit for city and these funds will be used for any equipment upgrades that will be needed to be in compliance with the permit. This project is so the City can become complaint and run its wells off of CL2/Chloramines (ground water). Expect to get done this year, but may cross fiscal years awaiting TCEQ approval.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Congo Water Plant – GST Coating</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

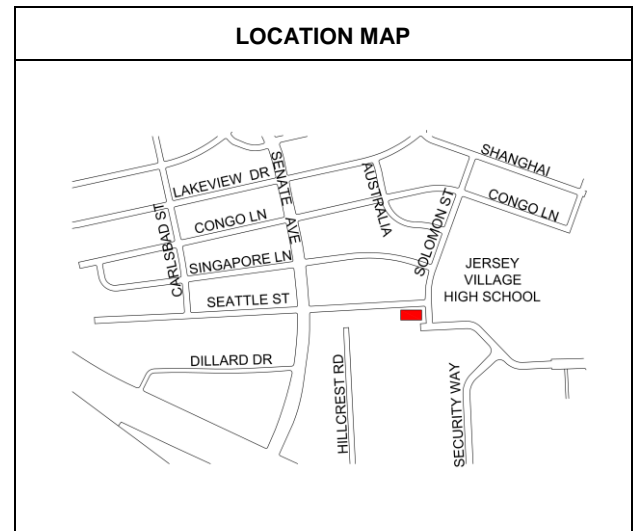
SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		25,000		25,000
2017/18				
2018/19				
2019/20				
Over 5 Years		175,000		175,000
TOTAL		200,000		200,000

LOCATION MAP

<p style="text-align: center; margin-bottom: 10px;">PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT</p> <p>Pressure Wash tank in 2017-18. The Congo Water Plant ground storage tank will need to be repainted in order to keep up with the American Water Works Association standards.</p>
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PROJECT: <u>West Road Water Plant – GST Coating</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT		PRIORITY URGENT ■ NECESSARY DESIRABLE
	NEW CONSTRUCTION OR FACILITIES ■ RENOVATION OR REHABILITATION	EXPANSION DEMOLITION	

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19		175,000		175,000
2019-20				
2020-21				
Over 5 Years				
TOTAL		175,000		175,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The West Road Water Plant ground storage tank will need to be repainted in order to keep up with the American Water Works Association standards.</p>

PROJECT: <u>LED Lighting Water Plants</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		100,000		100,000
2018-19				
2019-20				
2020-21				
Over 5 Years				
TOTAL		100,000		100,000

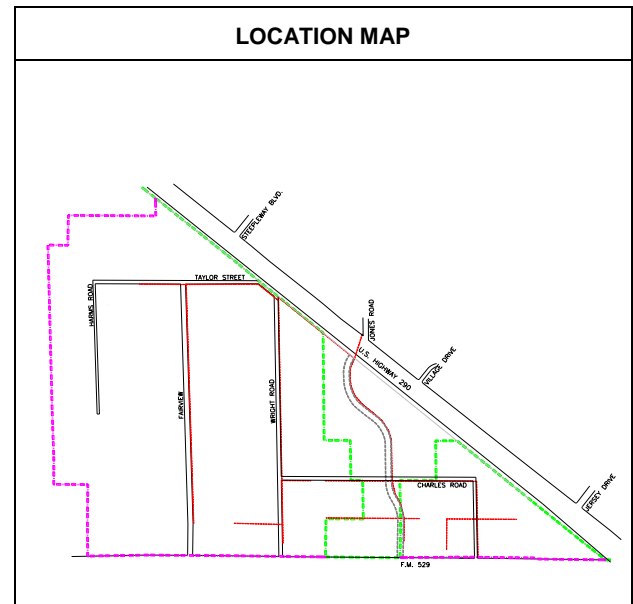
LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>All Water Plants need their lighting replaced. Will put LED lights at all plants.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Water Facilities for ETJ</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <input type="checkbox"/> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION <input type="checkbox"/> EXPANSION <input type="checkbox"/> DEMOLITION	PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18				
2018/19				
2019/20				
Greater than 5 Years		2,500,000		2,500,000
TOTAL		2,500,000		2,500,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project includes the extension of water facilities to the City of Jersey Village ETJ and was identified in the 2016 Comprehensive Plan.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Interconnect City of Houston Water Supply to Village Water Plant</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div style="width: 45%;"> <input type="checkbox"/> EXPANSION <input type="checkbox"/> DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18				
2018/19		1,200,000		1,200,000
2019/20				
Greater than 5 Years		1,200,000		1,200,000
TOTAL		1,200,000		1,200,000

LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The construction of the City of Houston interconnect is complete and currently supplying surface water to the Seattle Water Plant. The proposed project includes the construction of a second interconnect with the City of Houston's water supply. This would ensure that the City of Jersey Village has two separate connections to the City of Houston water supply in the case of an emergency. The proposed interconnect would be extended to the Village Water Plant to allow the water well at the plant to be taken off line. Two of the City's three water plants would then be pumping surface water, helping the City comply with the mandate to convert to surface water. Contract negotiations with the City of Houston will be required to complete this project.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Water Line Extension - Jersey Meadow Street Extension</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> NEW CONSTRUCTION OR FACILITIES RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18				
2018/19				
2019/20				
Greater than 5 years		250,000		250,000
TOTAL		250,000		250,000

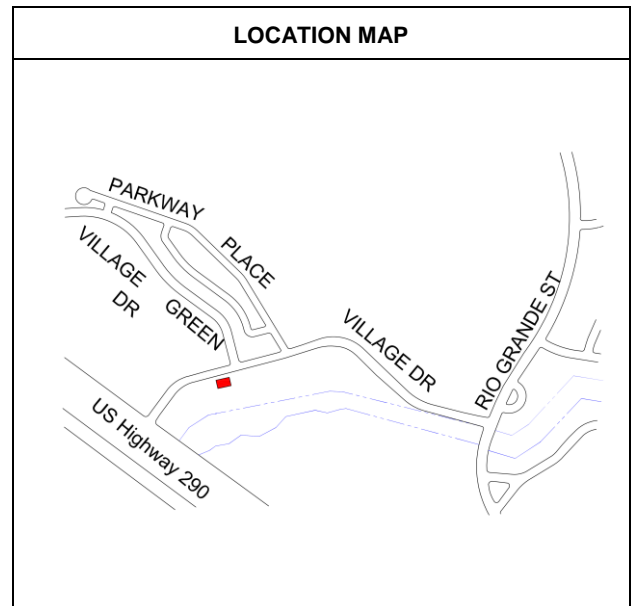
LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>Jersey Meadow Drive plans to be extended in the future to allow better access through the City by the Police and Fire Department. Along with the extension of Jersey Meadow Drive, a 12-inch water line needs to be extended to provide a loop in the water system. This loop would provide better flow through the water system and eliminate the existing dead end water line.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Village Water Upgrades</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES EXPANSION DEMOLITION ■ RENOVATION OR REHABILITATION		PRIORITY URGENT ■ NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		80,000		80,000
2018-19				
2019-20				
2020-21				
Greater than 5 years				
TOTAL		80,000		80,000

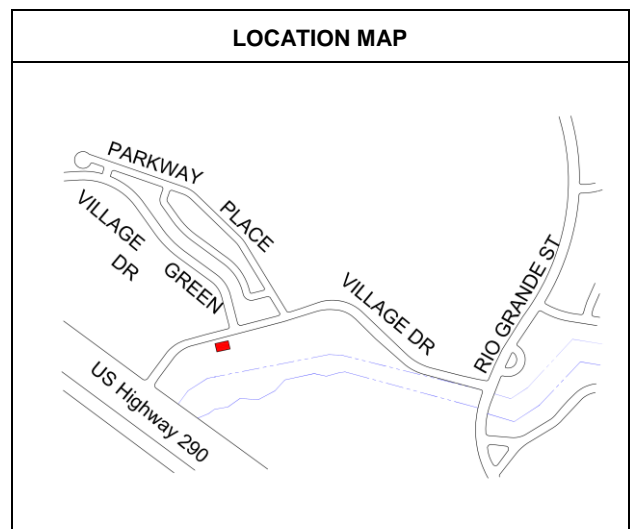


<p style="text-align: center;">PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT</p>
<p>The village water plant booster pump #2 is outdated and needs to be upgraded. This pump is an original booster pump and only has the capacity to pump 250 gallons per minute. While, the plant is a standby plant and does not operate daily we anticipate the development of Jersey Crossing will require Village Drive Water Plant to provide water to this area.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Repaint /Structure Repairs GST at Village Water Plant</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-around;"> <div>NEW CONSTRUCTION OR FACILITIES</div> <div>EXPANSION</div> </div> <div style="display: flex; justify-content: space-around;"> <div>■ RENOVATION OR REHABILITATION</div> <div>DEMOLITION</div> </div>	PRIORITY <div style="display: flex; justify-content: space-around;"> <div>■ URGENT</div> <div>NECESSARY</div> <div>DESIRABLE</div> </div>

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		275,000		275,000
2018-19				
2019-2020				
2020-21				
TOTAL		275,000		275,000



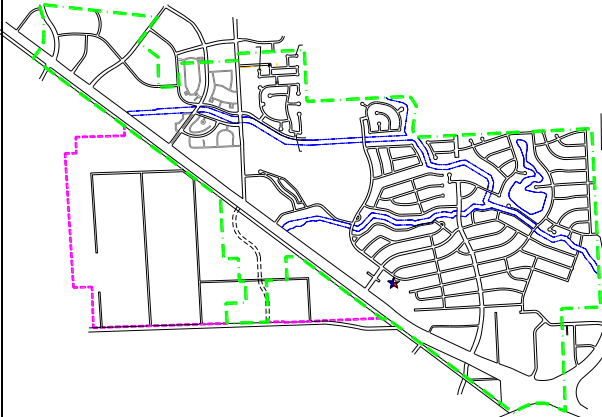
PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Village Water Plant ground storage tank will need to be repainted in order to keep up with the American Water Works Association standards. The ground storage tank has been evaluated and need structural improvements.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>New SCADA System</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		100,000		100,000
2018-19		100,000		100,000
2019-20		100,000		100,000
2020-21		100,000		100,000
Over 5 Years				
TOTAL		400,000		400,000

LOCATION MAP



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The City will need to purchase a new SCADA system. In FY 2015/16 SCADA was installed at each water plant. Starting in 2016-17 will phase SCADA at all lift stations.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Structure Repairs and Painting Tank at Seattle Water Plant</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 05/10/16	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>	PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		200,000		200,000
2018-19				
2019-20				
2020-21				
Over 5 Years				
TOTAL		200,000		200,000

LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Seattle Water Plant ground storage tanks will need to be repainted in order to keep up with the American Water Works Association standards. The tank has been evaluated for structural issues.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Seattle Water Plant</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19		100,000		100,000
2019-20				
2020-21				
Over 5 Years				
TOTAL		100,000		100,000

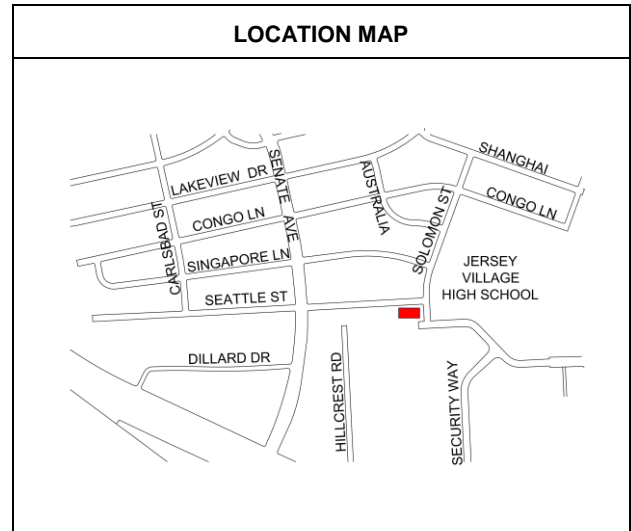
LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Public Works Department will install a variable frequency drive system at the Seattle Water Plant. The variable frequency drive is an electronic controller that adjusts the speed of an electronic motor by modulating the power being delivered. The drive will allow for a “soft start” lessening the stress on the motor system. This will decrease the chances of water hammer in the city’s distribution system. Pressure in water distribution can be maintained to closer tolerances with the system.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Seattle Water Plant Well Motor</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19		200,000		200,000
2019-20				
2020-21				
Over 5 Years				
TOTAL		200,000		200,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Seattle Water Plant water well motor does not work. If the city would like to use the well motor in case of emergency, the well motor will have to be repair. In the event of a Hurricane or other major event the city will have the option of providing its citizens with well water. The cost is an estimate for the repair of the well motor.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>AMR Project Phases 2,3,4</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		250,000		250,000
2018-19		250,000		250,000
2019-20				
2020-21				
Over 5 Years				
TOTAL		500,000		500,000

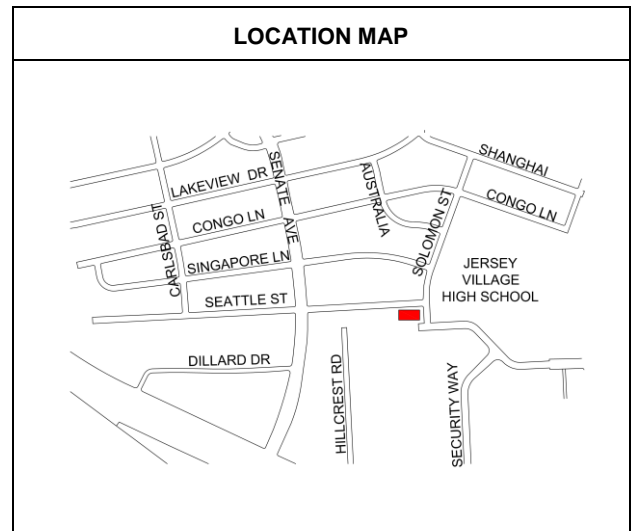
LOCATION MAP

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
Continue to replace water meters to install the Automated Meter Reads. Phase III & IV.

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Elevated Storage Tank at Village Water Plant</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/05/2016	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19				
2019-20				
2020-21				
Over 5 Years		175,000		175,000
TOTAL		175,000		175,000

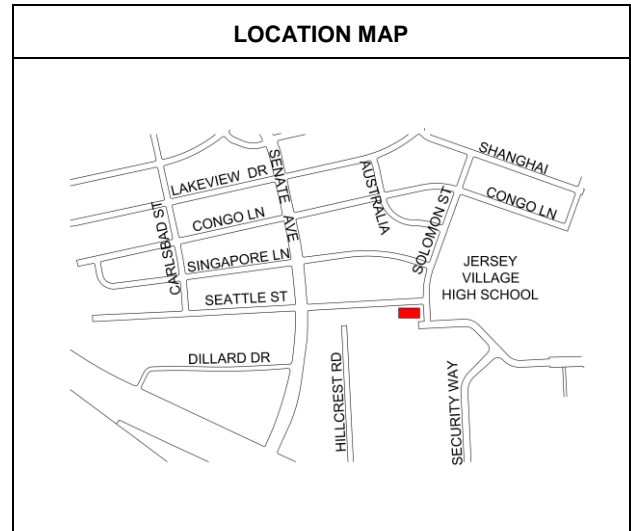


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Village Water Plant ground storage tank will need to be repainted in order to keep up with the American Water Works Association standards. The ground storage tank is experiencing rusting at the vent port near the top of the tank.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Village Water Plant – Back Up Generator</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		150,000		150,000
2018-19				
2019-20				
2020-21				
Over 5 Years				
TOTAL		150,000		150,000

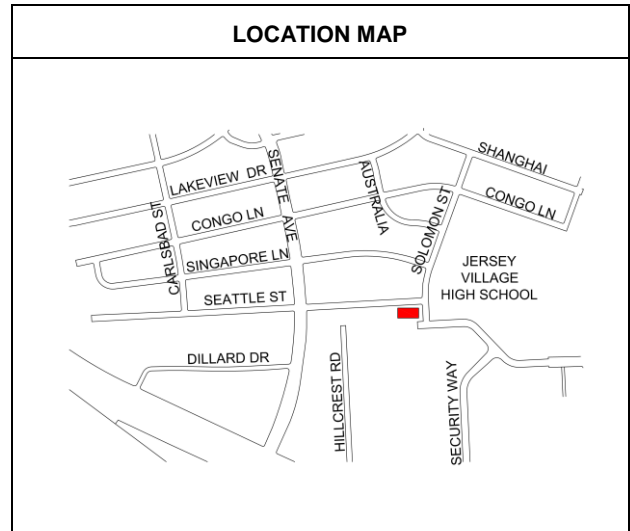


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Village Water Plant does not have a back-up generator. It is the remaining plant without back-up power.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Seattle Water Plant – CL2 / Chloramines Conversation</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY <input type="checkbox"/> URGENT <input checked="" type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18		100,000		100,000
2018/19				
2019/20				
Over 5 Years				
TOTAL		150,000		150,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Seattle Water Plant water is not permitted for CL2/Chloramines. We have contracted with Shrader Engineering to work on obtaining appropriate permit for city and these funds will be used for any equipment upgrades that will be needed to be in compliance with the permit. This project is so the City can become complaint and run its wells off of CL2/Chloramines (ground water). Expect to get done this year, but may cross fiscal years awaiting TCEQ approval.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Congo Water Plant – GST Coating</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>		PRIORITY <input type="checkbox"/> URGENT <input type="checkbox"/> NECESSARY <input type="checkbox"/> DESIRABLE

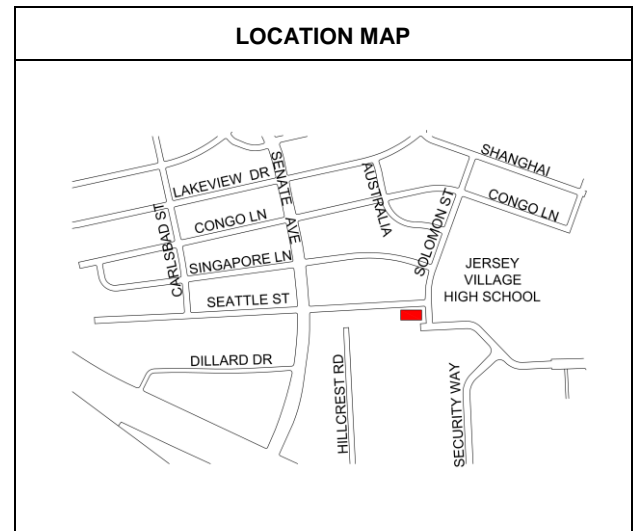
SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		25,000		25,000
2017/18				
2018/19				
2019/20				
Over 5 Years		175,000		175,000
TOTAL		200,000		200,000

LOCATION MAP

<p style="text-align: center;">PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT</p>
<p>Pressure Wash tank in 2017-18. The Congo Water Plant ground storage tank will need to be repainted in order to keep up with the American Water Works Association standards.</p>

PROJECT: <u>West Road Water Plant – GST Coating</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT		PRIORITY URGENT ■ NECESSARY DESIRABLE
	NEW CONSTRUCTION OR FACILITIES ■ RENOVATION OR REHABILITATION	EXPANSION DEMOLITION	


SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19		175,000		175,000
2019-20				
2020-21				
Over 5 Years				
TOTAL		175,000		175,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The West Road Water Plant ground storage tank will need to be repainted in order to keep up with the American Water Works Association standards.</p>

PROJECT: <u>LED Lighting Water Plants</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION		EXPANSION DEMOLITION
		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE	

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		100,000		100,000
2018-19				
2019-20				
2020-21				
Over 5 Years				
TOTAL		100,000		100,000

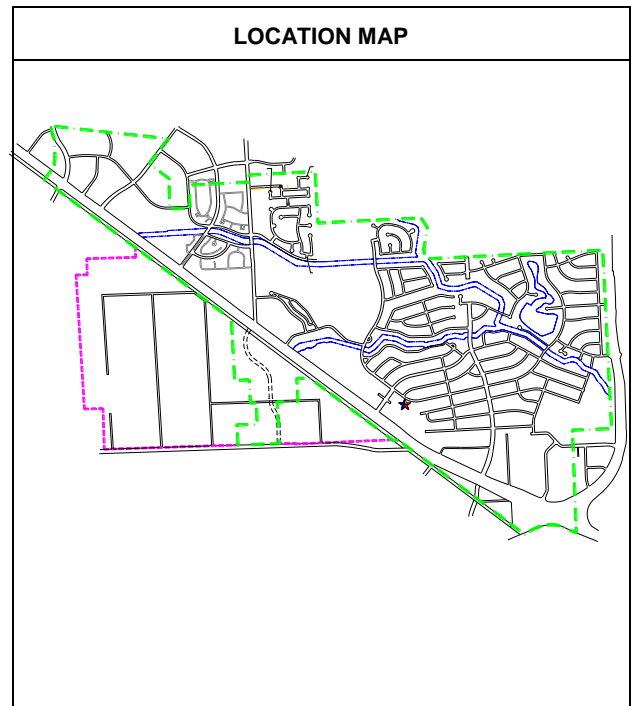
LOCATION MAP	
	

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>All Water Plants need their lighting replaced. Will put LED lights at all plants.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Televising Sanitary Sewer System</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

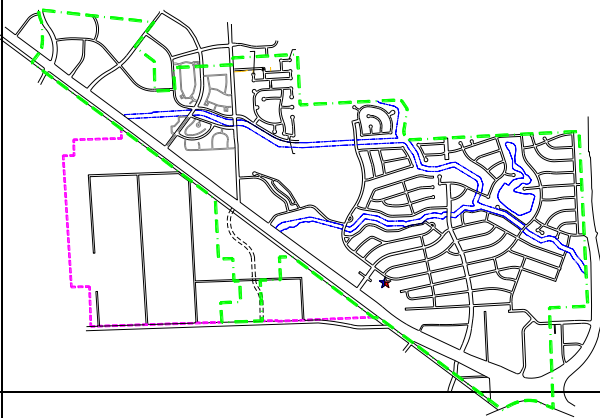
SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016-17		25,000		25,000
2017-18				
2018-19		25,000		25,000
2019-20				
2020-2021		25,000		25,000
Greater than 5 Years				
TOTAL		75,000		75,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project will establish a systematic review and assessment program of the City's sanitary sewer system. Areas of deterioration, breakage, etc. will be identified and repair programs initiated through the Sanitary Sewer Rehabilitation CIP project.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Rehabilitation of Sanitary Sewer System</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>	PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES					LOCATION MAP
FISCAL YEAR	FUNDS BY SOURCE			TOTAL	
	GF	UTILITY	OTHER		
2017-18		500,000		500,000	
2018-19					
2019-20		500,000		500,000	
2020-2021					
Greater than 5 Years		500,000		500,000	
TOTAL		1,500,000		1,500,000	

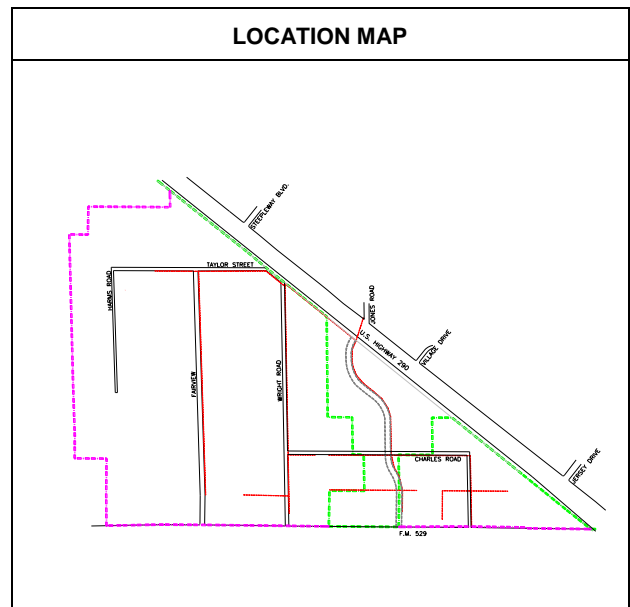
PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT

The project will include lining, repairing and rehabilitating the sanitary sewers in the City. The project is necessary to reduce infiltration into the sanitary sewer system and to rehabilitate sanitary sewer lines in poor condition. The impact of the project will be to reduce the maintenance of older sanitary sewer lines, improve pipe flow in the sanitary sewers, and reduce infiltration into the sanitary sewer system. This project was identified in the previous CIP.

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Sanitary Sewer System for ETJ</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT <input type="checkbox"/> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016-17				
2017-18				
2016-17				
2017-18				
2018-19				
Greater than 5 Years		6,048,000		6,048,000
TOTAL		6,048,000		6,048,000

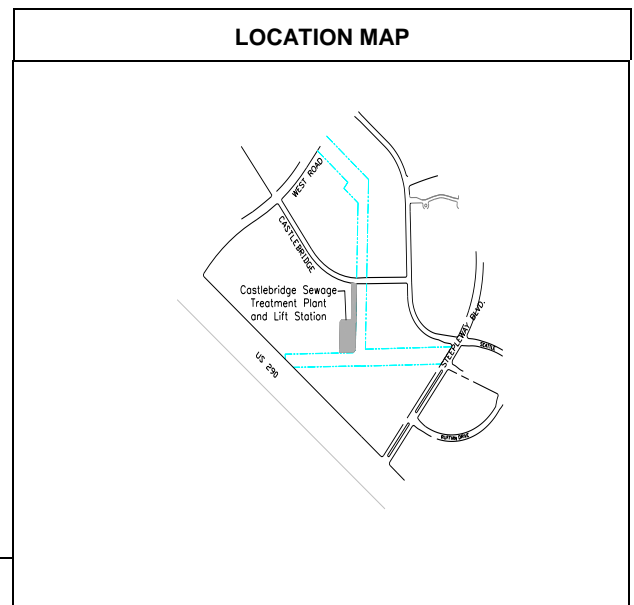


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project includes the extension of sanitary sewer service to the City of Jersey Village ETJ. This event is part of the City of Jersey Village Comprehensive Plan.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Castlebridge WWTP Clarifier Rehabilitation</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016-17	210,000			210,000
2017-18	100,000			100,000
2018-19				
2019-20				
Greater than 5 Years				
TOTAL	210,000			210,000

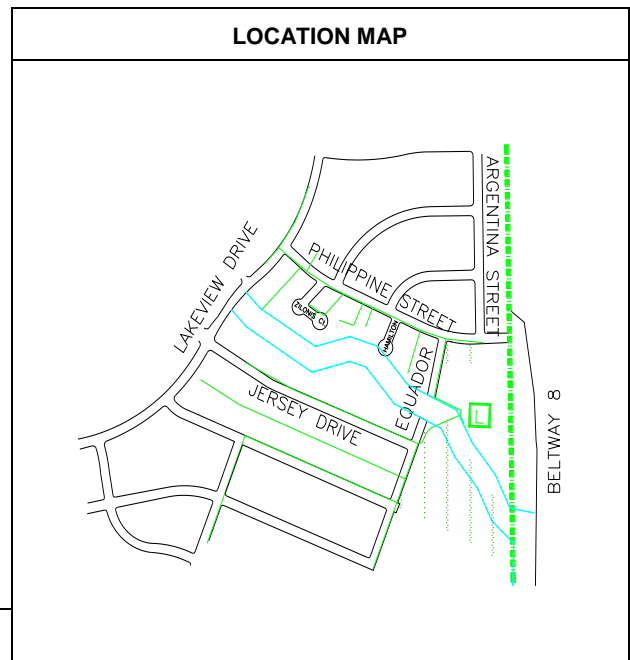


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project may not be complete in 2016/17 as we are awaiting approval of TCEQ.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Philippine Lift Station Cleaning</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE		

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		20,000		20,000
2018-19		20,000		20,000
2019-2020		20,000		20,000
2020-2021		20,000		20,000
Greater than 5 Years		20,000		20,000
TOTAL		100,000		100,000

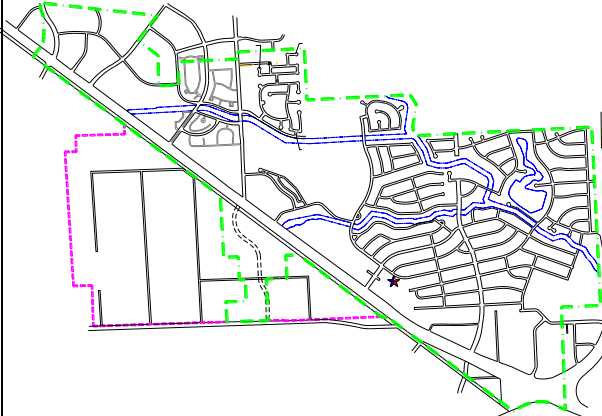


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>The Philippine Lift Station collects all of the sanitary sewage flow from the city sewer mains. Sand, grit, sludge all accumulate at the bottom of the lift station. The cleaning is needed in order to maintain the lift station and to insure that the pumps located at the bottom due not pump the sand, grit, and sludge into the White Oak Bayou Wastewater Treatment Plant. Also, to insure that the pumps to not wear excessively and to prolong the life of the lift station pumps. This lift station is the largest one we have and beyond our capability to service properly.</p>

IMPROVEMENT PROGRAM

PROJECT: <u>Televising Sanitary Sewer System</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2016	SCOPE OF PROJECT <div style="display: flex; justify-content: space-between;"> <div> NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION </div> <div> EXPANSION DEMOLITION </div> </div>	PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18				
2018-19		25,000		25,000
2019-20				
2020-21		25,000		25,000
Greater than 5 Years		25,000		25,000
TOTAL		75,000		75,000

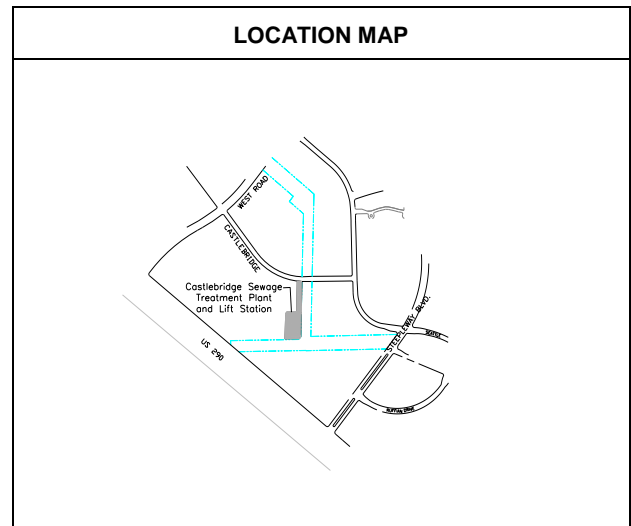
LOCATION MAP


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
<p>This project will establish a systematic review and assessment program of the City's sanitary sewer system. Areas of deterioration, breakage, etc. will be identified and repair programs initiated through the Sanitary Sewer Rehabilitation CIP project.</p>

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Rehabilitation/Repair Storm Water Lines</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		200,000		200,000
2018-19				
2019-20		200,000		200,000
2020-21				
Over 5 Years		200,000		200,000
TOTAL		600,000		600,000

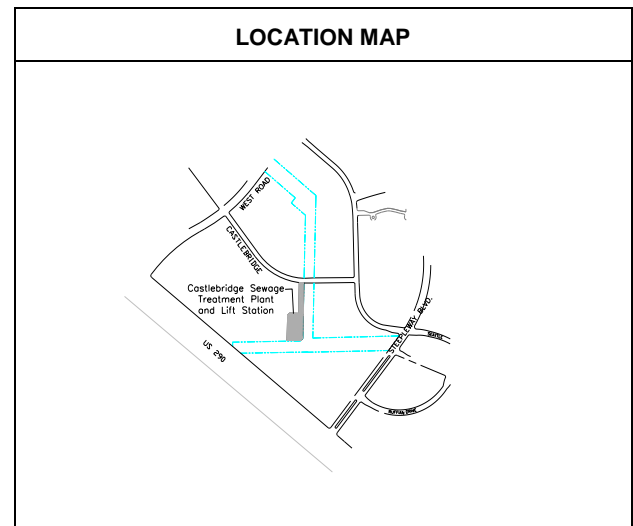


PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
Repair/Replace Storm sewer identified on Televising.

IMPROVEMENT PROGRAM

PROJECT: <u>Rehabilitation of White Oak Bayou Treatment</u>		PROJECT NO. _____
DEPARTMENT: <u>Public Works</u>		DIVISION: _____
SUBMITTAL DATE 07/06/2017	SCOPE OF PROJECT NEW CONSTRUCTION OR FACILITIES <input type="checkbox"/> RENOVATION OR REHABILITATION	EXPANSION DEMOLITION
		PRIORITY URGENT <input checked="" type="checkbox"/> NECESSARY DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2017-18		596,000		596,000
2018-19		525,000		525,000
2019-20		359,000		359,000
2020-21				
Over 5 Years		2,404,483		2,404,483
TOTAL		400,000		400,000



PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT
Rehabilitation of White Oak Bayou Treatment Plant based upon Command Improvement Plan submitted by Jones and Carter.

CAPITAL IMPROVEMENT PROGRAM

PROJECT: <u>Castlebridge WWTP Rehabilitation</u>		PROJECT NO. _____	
DEPARTMENT: <u>Public Works</u>		DIVISION: _____	
SUBMITTAL DATE	SCOPE OF PROJECT		PRIORITY
07/06/2017	NEW CONSTRUCTION OR FACILITIES	EXPANSION	URGENT
	■ RENOVATION OR REHABILITATION	DEMOLITION	■ NECESSARY
			DESIRABLE

SCHEDULE OF EXPENDITURES				
FISCAL YEAR	FUNDS BY SOURCE			TOTAL
	GF	UTILITY	OTHER	
2016/17				
2017/18		670,000		670,000
2018/19				
2019/20				
Greater than 5 years				
TOTAL		670,000		670,000

LOCATION MAP	

PROJECT DESCRIPTION, JUSTIFICATION AND IMPACT

The Castlebridge WWTP was in need of rehabilitation and maintenance. Components needing to be addressed are: Air Diffusers, Contact Chamber, Gate Valve, Air Lift Pump, PH Treatment. Awaiting approval at TCEQ this project will most likely be completed in 2017-18.