
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Justin Ray, Mayor
Andrew Mitcham, Council Position No. 1
Greg Holden, Council Position No. 2
C. J. Harper, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5

Eric Foerster, Interim City Manager
Lorri Coody, City Secretary
Leah Hayes, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, March 20, 2017 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer & Pledge by: Jersey Village Baptist Church Pastoral Team

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

D. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – January 2016, General Fund Budget Projections as of February 2017 and Utility Fund Budget Projections – February 2017
2. Open Records Requests – Non-Police, Recreational Vehicle Registration Update
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. 2016 Racial Profiling Report

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on February 20, 2017. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2017-18, declaring surplus equipment and authorizing disposition by the City Manager in accordance with the City's Administrative Procedures. *Kevin T. Hagerich, Director of Public Works*

F. REGULAR AGENDA

1. Consider Resolution No. 2017-19, reviewing and accepting the 2016 Comprehensive Annual Financial Report (CAFR). *Isabel Kato, Director of Finance*
2. Consider Ordinance No. 2017-09, amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$1,600,000 to increase line item 01-12-5023 (Grants and Incentives) from the General Fund balance in order to cover the costs associated with the 85% Sales Tax paid by CEMEX in accordance with the Chapter 360 – Economic Development Agreement. *Isabel Kato, Director of Finance*
3. Consider Resolution No. 2017-20, finding that CenterPoint Energy Resources D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas' ("CenterPoint" or "Company") statement of intent to increase rates filing within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and Legal Counsel. *Leah Hayes, City Attorney*
4. Consider Resolution No. 2017-21, authorizing the City Manager to seek energy proposals and execute contract documents to provide energy for city facilities. *Kevin T. Hagerich, Director of Public Works*
5. Consider Resolution No. 2017-22, authorizing the Public Works Department to purchase a Trailer Mounted Godwin DBS NC 100 Back-Up Pump Station for use at City facilities. *Kevin T. Hagerich, Director of Public Works*
6. Consider Ordinance No. 2017-10, amending the City's General Fund budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, in the amount of \$11,000, and authorizing the purchase of two (2) additional speed signs. *Kevin T. Hagerich, Director of Public Works*
7. Consider Ordinance No. 2017-11, amending the City's General Fund budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, by increasing line item 01-32-3001 (Streets – Salaries) in the amount not to exceed \$45,000 in order to cover

salary and benefits for a Temporary Field Supervisor. *Kevin T. Hagerich, Director of Public Works*

8. Consider Resolution No. 2017-23, authorizing the Public Works Director to hire a temporary employee for the Field Supervisor position. *Kevin T. Hagerich, Director of Public Works*
9. Consider Ordinance No. 2017-12, amending the Parks & Recreation budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 by increasing line item 01-39-6516 in the amount of \$9,601 to repair the asphalt driveway connected to Jersey Meadows Drive. *Kimberly Terrell, Director of Parks and Recreation*
10. Consider Resolution No. 2017-24, authorizing the City Manager to enter into a contract with Brown & Root for the removal of approximately 1,211 square feet of existing asphalt material down to the base, compaction of the base and re-installation of 4" of asphalt in the amount of \$9,601.00. *Kimberly Terrell, Director of Parks and Recreation*
11. Consider Resolution No. 2017-25, accepting the proposal of Perdue Brandon Fielder Collins & Mott LLP (Perdue) and authorizing the City Manager to enter into a contract with Perdue for the collection of over 60 days fines, warrants and fees relating to the City of Jersey Village Municipal Court. *Isabel Kato, Finance Director*
12. Consider Resolution No. 2017-26, authorizing the City Manager to enter into a five year contract, from 04/01/2017 to 03/31/2022, with Xerox Government Systems, LLC to provide Hosting and Technology Support Services for Firehouse Software. *Bob Blevins, IT Director*

G. CLOSE THE REGULAR SESSION

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071– Consult with Attorney.

H. EXECUTIVE SESSION

1. Consult with attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding pending lawsuit: *City of Jersey Village v. Texas Transportation Commission and Tryon D. Lewis, In His Official Capacity as Chair of the Texas Transportation Commission*, Case No. 15-0874, in the Supreme Court of Texas. *City Attorney, Mary Conner*

I. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

J. REGULAR SESSION CONTINUED

1. Discuss and take appropriate action on matter discussed in Executive Session regarding the pending lawsuit: *City of Jersey Village v. Texas Transportation Commission and Tryon D. Lewis, In His Official Capacity as Chair of the Texas Transportation Commission*, Case No. 15-0874, in the Supreme Court of Texas. *Justin Ray, Mayor*

K. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

L. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: March 16, 2017 at 9:00 a.m. and remained so posted until said meeting was convened.

Lorri Coody, TRMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

CITY OF JERSEY VILLAGE
MONTHLY PROJECTED FUND BALANCE BY FUND
FY 2016-2017

FUND:		OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
GENERAL													
Beginning Fund Balance *	**	\$13,247,222.73	\$13,247,222.73	\$13,247,222.73	\$13,247,222.73	\$13,247,222.73							
Revenues		\$749,658.65	\$651,926.29	\$1,737,998.82	\$2,670,091.47	\$2,764,554.94							
Expenditures		\$535,349.41	\$630,129.13	\$946,002.29	\$850,445.39	\$991,659.11							
Projected Fund Balance	**	\$13,461,531.97	\$13,483,329.13	\$14,275,325.66	\$16,094,971.74	\$17,867,867.57							
UTILITY													
Beginning Fund Balance	**	\$10,369,965.75	\$10,369,965.75	\$10,369,965.75	\$10,369,965.75	\$10,369,965.75							
Revenues		\$416,022.34	\$402,032.83	\$276,813.13	\$288,277.23	\$298,900.60							
Expenditures		\$38,611.83	\$289,563.93	\$382,658.74	\$240,768.90	\$145,482.09							
Projected Fund Balance	**	\$10,747,376.26	\$10,859,845.16	\$10,753,999.55	\$10,801,507.88	\$10,954,926.39							
DEBT SERVICE													
Beginning Fund Balance	**	\$451,239.36	\$451,239.36	\$451,239.36	\$451,239.36	\$451,239.36							
Revenues		\$1,647.82	\$57.46	\$441,780.96	\$784,506.28	\$822,306.28							
Expenditures		\$0.00	\$0.00	\$0.00	\$1,250.00	\$0.00							
Projected Fund Balance	**	\$452,887.18	\$452,944.64	\$894,725.60	\$1,677,985.43	\$2,500,291.71							
IMPACT FEE													
Beginning Fund Balance	**	\$164,788.18	\$164,788.18	\$164,788.18	\$164,788.18	\$164,788.18							
Revenues		\$181.61	\$16,924.14	\$8,073.02	\$15,967.78	\$279.93							
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
Projected Fund Balance	**	\$164,969.79	\$181,893.93	\$189,966.95	\$205,934.73	\$206,214.66							
MOTEL TAX													
Beginning Fund Balance	**	\$671,639.56	\$671,639.56	\$671,639.56	\$671,639.56	\$671,639.56							
Revenues		\$13,708.89	\$3,397.40	\$2,755.17	\$14,414.44	\$3,088.30							
Expenditures		\$8,870.13	\$1,843.86	\$7,079.33	\$829.33	\$0.00							
Projected Fund Balance	**	\$676,478.32	\$678,031.86	\$673,707.70	\$687,292.81	\$690,381.11							
ASSET FORFEITURE													
Beginning Fund Balance	**	\$88,346.15	\$88,346.15	\$88,346.15	\$88,346.15	\$88,346.15							
Revenues		\$2,785.09	\$22.43	\$26.57	\$31.34	\$29.36							
Expenditures		\$0.00	\$0.00	\$4,799.00	\$0.00	\$0.00							
Projected Fund Balance	**	\$91,131.24	\$91,153.67	\$86,381.24	\$86,412.58	\$86,441.94							
CAPITAL REPLACEMENT													
Beginning Fund Balance	**	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38	\$6,205,293.38							
Revenues		\$1,650.42	\$1,647.35	\$1,944.96	\$2,292.43	\$2,150.73							
Expenditures		\$0.00	\$518.05	\$200,550.00	\$657,584.58	\$51,762.57							
Projected Fund Balance	**	\$6,206,943.80	\$6,208,073.10	\$6,009,468.06	\$5,354,175.91	\$5,304,564.07							
TRAFFIC ENFORCEMENT													
Beginning Fund Balance	**	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20	\$1,395,088.20							
Revenues		\$300.00	\$0.00	\$200.00	\$0.00	\$100.00							
Expenditures		\$19,251.09	\$31,634.88	\$28,532.93	\$20,158.43	\$19,135.91							
Projected Fund Balance	**	\$1,376,137.11	\$1,344,502.23	\$1,316,169.30	\$1,296,010.87	\$1,276,974.96							
CAPITAL IMPROVEMENTS													
Beginning Fund Balance	**	\$7,446,851.85	\$7,446,851.85	\$7,446,851.85	\$7,446,851.85	\$7,446,851.85							
Revenues		\$1,490.56	\$1,472.12	\$1,682.98	\$30,333.29	\$1,528.44							
Expenditures		\$87,182.88	\$90,466.00	\$174,352.72	\$616,623.63	\$482,640.89							
Projected Fund Balance	**	\$7,361,159.53	\$7,272,165.65	\$7,099,495.91	\$6,513,205.57	\$6,032,093.12							
GOLF COURSE													
Beginning Fund Balance	**	(\$3,561,634.51)	(\$3,561,634.51)	(\$3,561,634.51)	(\$3,561,634.51)	(\$3,561,634.51)							
Revenues		\$116,528.29	\$104,042.82	\$79,021.94	\$68,475.72	\$94,627.47							
Expenditures		\$96,131.32	\$77,225.55	\$135,992.94	\$104,196.11	\$86,033.79							
Projected Fund Balance	**	(\$3,541,237.54)	(\$3,514,420.27)	(\$3,571,391.27)	(\$3,607,111.66)	(\$3,598,517.98)							
COURT RESTRICTED FEE													
Beginning Fund Balance	**	\$160,989.92	\$160,989.92	\$160,989.92	\$160,989.92	\$160,989.92							
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
Expenditures		\$4,286.15	\$456.95	\$1,969.14	\$463.06	\$452.21							
Projected Fund Balance	**	\$156,703.77	\$156,246.82	\$154,277.68	\$153,814.62	\$153,362.41							
JV CRIME CONTROL													
Beginning Fund Balance	**	\$2,493,049.78	\$2,493,049.78	\$2,493,049.78	\$2,493,049.78	\$2,493,049.78							
Revenues		\$125,879.18	\$136,261.60	\$137,454.73	\$134,815.76	\$126,556.69							
Expenditures		\$0.00	\$62,802.54	\$56,163.14	\$97,309.25	\$92,191.13							
Projected Fund Balance	**	\$2,618,928.96	\$2,692,388.02	\$2,773,679.61	\$2,811,186.12	\$2,845,551.68							

* Beginning Fund Balance in this report for the General Fund is including the 150 days reserve totalling \$3,735,953

** Unaudited Fund Balance amounts

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

02 -UTILITY FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	10,369,965.75		10,369,965.75			
FEEs & CHARGES FOR SERVIC						
40-8541 WATER SERVICE	2,700,000.00	183,915.68	1,091,748.96	40.44	0.00	(1,608,251.04)
40-8542 SEWER SERVICE	1,300,000.00	107,576.00	539,702.65	41.52	0.00	(760,297.35)
40-8543 WATER SERVICE-INCREASE	0.00	0.00	11,851.05	0.00	0.00	11,851.05
40-8545 WATER AUTHORITY FEE	40,000.00	1,113.39	4,696.36	11.74	0.00	(35,303.64)
40-8546 CREDIT CARD FEES	2,000.00	415.17	2,522.00	126.10	0.00	522.00
TOTAL FEEs & CHARGES FOR SERVIC	4,042,000.00	293,020.24	1,650,521.02	40.83	0.00	(2,391,478.98)
INTEREST EARNED						
40-9601 INTEREST EARNED	10,000.00	1,812.40	7,823.77	78.24	0.00	(2,176.23)
TOTAL INTEREST EARNED	10,000.00	1,812.40	7,823.77	78.24	0.00	(2,176.23)
INTERFUND ACTIVITY						
TOTAL						
MISCELLANEOUS REVENUE						
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	2,622.97	14,510.23	58.04	0.00	(10,489.77)
40-9899 MISCELLANEOUS	25,000.00	1,444.99	9,191.11	36.76	0.00	(15,808.89)
TOTAL MISCELLANEOUS REVENUE	50,000.00	4,067.96	23,701.34	47.40	0.00	(26,298.66)
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	4,102,000.00	298,900.60	1,682,046.13	41.01	0.00	(2,419,953.87)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	14,471,965.75		12,052,011.88			
	=====		=====			

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

02 -UTILITY FUND

45-WATER & SEWER

DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
45-3001 SALARIES	177,800.00	13,230.24	64,154.94	36.08	0.00	113,645.06
45-3003 LONGEVITY	2,000.00	132.94	659.13	32.96	0.00	1,340.87
45-3007 OVERTIME	24,500.00	3,609.36	14,418.47	58.85	0.00	10,081.53
45-3051 FICA/MEDICARE TAXES	15,700.00	1,252.40	6,234.79	39.71	0.00	9,465.21
45-3052 WORKMEN'S COMPENSATION	6,600.00	0.00	4,150.39	62.88	0.00	2,449.61
45-3053 EMPLOYMENT TAXES	5,400.00	0.00	298.68	5.53	0.00	5,101.32
45-3054 RETIREMENT	31,300.00	2,654.59	12,927.69	41.30	0.00	18,372.31
45-3055 HEALTH INSURANCE	60,100.00	0.00	18,777.64	31.24	0.00	41,322.36
45-3056 LIFE INS	500.00	0.00	121.22	24.24	0.00	378.78
45-3057 DENTAL	5,200.00	0.00	1,202.12	23.12	0.00	3,997.88
45-3058 LONG-TERM DISABILITY	800.00	59.48	265.32	33.17	0.00	534.68
TOTAL SALARIES, WAGES & BENEFIT	329,900.00	20,939.01	123,210.39	37.35	0.00	206,689.61
SUPPLIES						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	0.00	3,853.65	27.53	0.00	10,146.35
45-3503 OFFICE SUPPLIES	3,100.00	0.00	403.43	13.01	0.00	2,696.57
45-3504 WEARING APPAREL	2,000.00	90.62	536.44	26.82	0.00	1,463.56
45-3506 CHEMICALS	9,000.00	837.55	5,070.49	76.89	1,849.51	2,080.00
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	115.13	807.20	40.36	0.00	1,192.80
45-3534 PARTS AND MATERIALS	1,200.00	0.00	599.44	49.95	0.00	600.56
45-3535 SHOP SUPPLIES	500.00	0.00	163.96	32.79	0.00	336.04
TOTAL SUPPLIES	32,400.00	1,043.30	11,434.61	41.00	1,849.51	19,115.88
MAINTENANCE--BLDGS, STRUC						
45-4001 BUILDINGS AND GROUNDS	4,000.00	0.00	406.03	10.15	0.00	3,593.97
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	841.31	4,549.22	15.16	0.00	25,450.78
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	269.95	1,448.60	14.49	0.00	8,551.40
45-4043 WATER PLANTS MAINTENANCE	17,000.00	309.75	3,589.83	50.53	5,000.00	8,410.17
45-4044 LIFT STATIONS MAINTENANCE	16,000.00	3.68	12,271.93	76.70	0.00	3,728.07
45-4045 SEWER PLANT MAINTENANCE	45,000.00	5,083.96	11,286.70	52.93	12,530.84	21,182.46
TOTAL MAINTENANCE--BLDGS, STRUC	122,000.00	6,508.65	33,552.31	41.87	17,530.84	70,916.85
MAINTENANCE--EQUIPMENT						
45-4504 COMPUTER SOFTWARE	5,300.00	142.00	1,260.00	13.40	(550.00)	4,590.00
TOTAL MAINTENANCE--EQUIPMENT	5,300.00	142.00	1,260.00	13.40	(550.00)	4,590.00
SERVICES						
45-5012 PRINTING	1,750.00	149.00	671.00	38.34	0.00	1,079.00
45-5015 LAB TESTS	23,400.00	2,696.82	7,491.52	90.00	13,569.00	2,339.48
45-5017 UTILITIES	140,000.00	10,384.49	44,324.37	31.66	0.00	95,675.63
45-5019 W.O.B. DISPOSAL-O&M CONTR	500,000.00	641.32	82,142.45	16.43	0.00	417,857.55
45-5020 COMMUNICATIONS	9,511.00	577.69	2,455.87	25.82	0.00	7,055.13
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	0.00	497.00	49.70	0.00	503.00
45-5029 TRAVEL/TRAINING	15,100.00	0.00	575.00	3.81	0.00	14,525.00
TOTAL SERVICES	692,061.00	14,449.32	138,157.21	21.92	13,569.00	540,334.79

02 -UTILITY FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

		ANNUAL	CURRENT	Y-T-D	% OF	Y-T-D	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	ENCUMB.	BALANCE

SUNDRY							
45-5405	PERMITS, FEES, CREDIT CD FEES	19,500.00	2,229.49	19,243.80	98.69	0.00	256.20
45-5411	WATER-PURCHASED	1,608,914.00	99,354.32	498,547.23	30.99	0.00	1,110,366.77
45-5412	WATER AUTHORITY FEES	40,000.00	816.00	1,521.60	3.80	0.00	38,478.40
TOTAL	SUNDRY	1,668,414.00	102,399.81	519,312.63	31.13	0.00	1,149,101.37
PROFESSIONAL SERVICES							
45-5501	AUDITS/CONTRACTS/STUDIES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
45-5510	ENGINEERING SERVICES	150,000.00	0.00	0.00	0.00	0.00	150,000.00
45-5515	CONSULTANT SERVICES	260,000.00	0.00	22,582.36	100.00	237,417.64	0.00
TOTAL	PROFESSIONAL SERVICES	420,000.00	0.00	22,582.36	61.90	237,417.64	160,000.00
OTHER SERVICES							
45-6001	INSURANCE-VEHICLES	9,800.00	0.00	9,430.40	96.23	0.00	369.60
45-6003	LIABILITY-FIRE & CASUALTY	9,000.00	0.00	7,392.87	82.14	0.00	1,607.13
TOTAL	OTHER SERVICES	18,800.00	0.00	16,823.27	89.49	0.00	1,976.73
CAPITAL OUTLAY							
45-6572	SPECIAL EQUIPMENT	66,000.00	0.00	0.00	0.00	0.00	66,000.00
TOTAL	CAPITAL OUTLAY	66,000.00	0.00	0.00	0.00	0.00	66,000.00
CAPITAL IMPROVEMENTS							
TOTAL							
INTERFUND ACTIVITY							
45-9751	TRANSFER TO GENERAL FUND	470,000.00	0.00	0.00	0.00	0.00	470,000.00
45-9753	TRANSFER TO DEBT SERVICE FUND	92,413.00	0.00	0.00	0.00	0.00	92,413.00
45-9772	TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
45-9781	EQUIPMENT PURCHASE CONTRIBUTIO	155,000.00	0.00	0.00	0.00	0.00	155,000.00
45-9791	EQUIPMENT USER FEE	33,800.00	0.00	0.00	0.00	0.00	33,800.00
TOTAL	INTERFUND ACTIVITY	751,963.00	0.00	0.00	0.00	0.00	751,963.00
TOTAL 45-WATER & SEWER		4,106,838.00	145,482.09	866,332.78	27.66	269,816.99	2,970,688.23

02 -UTILITY FUND
46-UTILITY CAPITAL PROJEC
DEPARTMENT EXPENDITURES

		ANNUAL	CURRENT	Y-T-D	% OF	Y-T-D	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	ENCUMB.	BALANCE
CAPITAL IMPROVEMENTS							
46-7012	METER REPLACEMENT	250,000.00	0.00	138,218.62	65.55	25,661.00	86,120.38
46-7032	TELEVISIONING SEWER LINES	50,000.00	0.00	0.00	0.00	0.00	50,000.00
46-7064	CASTLEBRIDGE WWTP	670,000.00	0.00	55,070.34	0.00	(55,070.34)	670,000.00
46-7072	WATER PLANT - SEATTLE	150,000.00	0.00	32,463.75	24.00	3,536.25	114,000.00
46-7080	AUTOCNTRL-SCADA	70,000.00	0.00	5,000.00	0.00	(5,000.00)	70,000.00
46-7094	CASTLEBRIDGE CLARIFIER RE/LINE	210,000.00	0.00	0.00	52.14	109,500.00	100,500.00
46-7096	VILLAGE - WATER PLANT	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7100	WATER PLANT - WEST ROAD	150,000.00	0.00	0.00	0.00	0.00	150,000.00
46-7101	LIGHTS PROJECT - CASTLEBRIDGE	45,000.00	0.00	0.00	0.00	0.00	45,000.00
46-7108	GROUND STORAGE TANK-SEATTLE WP	150,000.00	0.00	0.00	0.00	0.00	150,000.00
TOTAL CAPITAL IMPROVEMENTS		1,845,000.00	0.00	230,752.71	16.77	78,626.91	1,535,620.38
TOTAL 46-UTILITY CAPITAL PROJEC		1,845,000.00	0.00	230,752.71	16.77	78,626.91	1,535,620.38

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

02 -UTILITY FUND
47-UTILITY DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
TOTAL						
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	5,951,838.00	145,482.09	1,097,085.49	24.29	348,443.90	4,506,308.61
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(1,849,838.00)	153,418.51	584,960.64	12.79-	(348,443.90)	(2,086,354.74)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	8,520,127.75		10,954,926.39			
	=====		=====			

*** END OF REPORT ***

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

04 -IMPACT FEE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	164,788.18		164,788.18			
FEES & CHARGES FOR SERVIC						
43-8547 WATER DISTRIBUTION	20,000.00	0.00	28,990.00	144.95	0.00	8,990.00
43-8548 SEWER PLANT CAPACITY	10,000.00	0.00	11,319.00	113.19	0.00	1,319.00
43-8549 WATER PLANT CAPACITY	1,500.00	0.00	0.00	0.00	0.00	(1,500.00)
TOTAL FEES & CHARGES FOR SERVIC	31,500.00	0.00	40,309.00	127.97	0.00	8,809.00
INTEREST EARNED						
43-9601 INTEREST EARNED	1,500.00	279.93	1,117.48	74.50	0.00	(382.52)
TOTAL INTEREST EARNED	1,500.00	279.93	1,117.48	74.50	0.00	(382.52)
*** TOTAL FUND REVENUES ***	33,000.00	279.93	41,426.48	125.53	0.00	8,426.48
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	197,788.18		206,214.66			
	=====		=====			

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

04 -IMPACT FEE FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
TOTAL						
TOTAL						
	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	33,000.00	279.93	41,426.48	125.53	0.00	(8,426.48)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	197,788.18		206,214.66			
	=====		=====			

*** END OF REPORT ***

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
BEGINNING FUND BALANCE	(3,561,634.51)		(3,561,634.51)			
FEES & CHARGES FOR SERVIC						
80-8551 GREEN FEES	1,000,000.00	61,122.97	286,272.24	28.63	0.00	(713,727.76)
80-8553 RANGE FEES/CLUB RENTALS	80,000.00	6,347.68	30,255.20	37.82	0.00	(49,744.80)
80-8554 CLUB RENTALS	4,000.00	250.00	1,165.00	29.13	0.00	(2,835.00)
80-8555 TOURNAMENT GREENS FEES	60,000.00	9,547.76	67,651.57	112.75	0.00	7,651.57
80-8556 TOURNAMENT CART RENTALS	52,000.00	0.00	0.00	0.00	0.00	(52,000.00)
80-8560 MISCELLANEOUS FEES	0.00	1,646.00	8,023.97	0.00	0.00	8,023.97
80-8567 MERCHANDISE	108,290.00	8,714.28	38,580.48	35.63	0.00	(69,709.52)
80-8568 SPECIAL ORDER MERCHANDISE	40,000.00	3,367.65	10,028.12	25.07	0.00	(29,971.88)
80-8572 CONCESSION FEES	42,000.00	1,852.88	12,888.92	30.69	0.00	(29,111.08)
80-8575 MEMBERSHIPS	55,000.00	1,510.00	6,739.00	12.25	0.00	(48,261.00)
80-8579 CASH OVER/UNDER	0.00	28.63	15.76	0.00	0.00	15.76
TOTAL FEES & CHARGES FOR SERVIC	1,441,290.00	94,387.85	461,620.26	32.03	0.00	(979,669.74)
INTEREST EARNED						
80-9601 INTEREST EARNED	1,000.00	239.62	1,075.98	107.60	0.00	75.98
TOTAL INTEREST EARNED	1,000.00	239.62	1,075.98	107.60	0.00	75.98
INTERFUND ACTIVITY						
80-9751 TRANSFER FROM GENERAL FUND	346,171.00	0.00	0.00	0.00	0.00	(346,171.00)
TOTAL INTERFUND ACTIVITY	346,171.00	0.00	0.00	0.00	0.00	(346,171.00)
MISCELLANEOUS REVENUE						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
OTHER AGENCY REVENUES						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*** TOTAL FUND REVENUES ***	1,788,461.00	94,627.47	462,696.24	25.87	0.00	(1,325,764.76)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	(1,773,173.51)		(3,098,938.27)			
	=====		=====			

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
81-CLUB HOUSE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
81-3001 SALARIES AND WAGES	190,724.00	14,645.92	72,087.14	37.80	0.00	118,636.86
81-3002 WAGES	108,110.00	8,573.24	38,715.88	35.81	0.00	69,394.12
81-3003 LONGEVITY	1,248.00	73.86	363.21	29.10	0.00	884.79
81-3007 OVERTIME	500.00	78.00	507.20	101.44	0.00	(7.20)
81-3051 FICA/MEDICARE TAXES	23,074.00	1,772.51	9,210.66	39.92	0.00	13,863.34
81-3052 WORKMAN'S COMP	8,039.00	0.00	4,276.16	53.19	0.00	3,762.84
81-3053 UNEMPLOYMENT TAXES	9,000.00	0.00	1,263.75	14.04	0.00	7,736.25
81-3054 RETIREMENT	32,395.00	2,524.42	12,782.00	39.46	0.00	19,613.00
81-3055 INSURANCE	61,269.00	0.00	14,995.30	24.47	0.00	46,273.70
81-3056 LIFE INS	400.00	0.00	133.98	33.50	0.00	266.02
81-3057 DENTAL INSURANCE	3,539.00	0.00	945.64	26.72	0.00	2,593.36
81-3058 LONG-TERM DISABILITY	892.00	66.98	323.43	36.26	0.00	568.57
TOTAL SALARIES, WAGES & BENEFIT	439,190.00	27,734.93	155,604.35	35.43	0.00	283,585.65
COST OF SALES						
81-3401 MERCHANDISE	75,000.00	2,251.77	31,367.93	69.36	20,650.87	22,981.20
81-3415 RANGE BALLS	7,500.00	29.96	3,086.16	41.15	0.00	4,413.84
81-3416 RENTAL CLUBS	1,000.00	0.00	370.01	37.00	0.00	629.99
81-3419 SPECIAL ORDER MERCHANDISE	30,000.00	678.48	5,912.83	24.08	1,310.72	22,776.45
TOTAL COST OF SALES	113,500.00	2,960.21	40,736.93	55.24	21,961.59	50,801.48
SUPPLIES						
81-3502 POSTAGE/FREIGHT/DEL.FEE	500.00	26.96	26.96	5.39	0.00	473.04
81-3503 OFFICE SUPPLIES	6,000.00	183.54	2,462.05	41.03	0.00	3,537.95
81-3504 WEARING APPAREL	2,250.00	0.00	1,130.44	52.20	44.06	1,075.50
81-3523 TOOLS/EQUIPMENT	1,000.00	99.99	269.67	26.97	0.00	730.33
81-3529 REPAIR PARTS	250.00	15.60	29.10	11.64	0.00	220.90
TOTAL SUPPLIES	10,000.00	326.09	3,918.22	39.62	44.06	6,037.72
MAINTENANCE--BLDGS, STRUC						
TOTAL						
MAINTENANCE--EQUIPMENT						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,000.00	0.00	782.33	78.23	0.00	217.67
81-4504 COMPUTER SOFTWARE	7,300.00	4,195.00	4,195.00	57.47	0.00	3,105.00
81-4506 CART MAINTENANCE	3,500.00	0.00	41.28	1.18	0.00	3,458.72
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	2,000.00	0.00	0.00	0.00	0.00	2,000.00
81-4599 MISCELLANEOUS EQUIPMENT	2,000.00	0.00	223.37	11.17	0.00	1,776.63
TOTAL MAINTENANCE--EQUIPMENT	15,800.00	4,195.00	5,241.98	33.18	0.00	10,558.02

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
81-CLUB HOUSE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SERVICES						
81-5012 PRINTING	4,000.00	215.23	343.78	8.59	0.00	3,656.22
81-5020 COMMUNICATIONS	7,500.00	579.41	2,710.73	36.14	0.00	4,789.27
81-5023 LEASE EQUIPMENT	1,000.00	500.00	500.00	50.00	0.00	500.00
81-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,750.00	40.00	150.00	8.57	0.00	1,600.00
81-5029 TRAVEL/TRAINING	2,500.00	0.00	131.26	5.25	0.00	2,368.74
81-5043 ADVERTISING/PROMOTION	27,000.00	1,310.27	6,555.42	32.92	2,332.80	18,111.78
TOTAL SERVICES	43,750.00	2,644.91	10,391.19	29.08	2,332.80	31,026.01
SUNDRY						
81-5405 CREDIT CARD CHARGES	24,900.00	2,105.24	10,433.34	41.90	0.00	14,466.66
81-5410 SECURITY	2,000.00	0.00	341.00	17.05	0.00	1,659.00
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-5421 EQUIPMENT LEASE DEBT	2,800.00	225.00	1,125.00	40.18	0.00	1,675.00
TOTAL SUNDRY	31,200.00	2,330.24	11,899.34	38.14	0.00	19,300.66
PROFESSIONAL SERVICES						
81-5501 AUDITS/CONTRACT/STUDIES	6,625.00	0.00	0.00	0.00	0.00	6,625.00
TOTAL PROFESSIONAL SERVICES	6,625.00	0.00	0.00	0.00	0.00	6,625.00
OTHER SERVICES						
81-6003 LIABILITY-FIRE & CASUALTY INSR	18,000.00	3,544.80	21,616.26	120.09	0.00	(3,616.26)
TOTAL OTHER SERVICES	18,000.00	3,544.80	21,616.26	120.09	0.00	(3,616.26)
CAPITAL OUTLAY						
81-6571 OFFICE FURNITURE & EQUIPMENT	1,500.00	0.00	0.00	0.00	0.00	1,500.00
TOTAL CAPITAL OUTLAY	1,500.00	0.00	0.00	0.00	0.00	1,500.00
CAPITAL IMPROVEMENTS						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
81-9772 TECHNOLOGY USER FEE	3,625.00	0.00	0.00	0.00	0.00	3,625.00
81-9791 EQUIP USER FEE	67,025.00	0.00	0.00	0.00	0.00	67,025.00
TOTAL INTERFUND ACTIVITY	70,650.00	0.00	0.00	0.00	0.00	70,650.00
TOTAL 81-CLUB HOUSE	750,215.00	43,736.18	249,408.27	36.49	24,338.45	476,468.28
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
82-3001 SALARIES AND WAGES	208,677.00	16,057.57	81,458.56	39.04	0.00	127,218.44
82-3002 WAGES	63,940.00	2,796.40	9,080.45	14.20	0.00	54,859.55
82-3003 LONGEVITY	2,600.00	180.92	894.79	34.42	0.00	1,705.21
82-3007 OVERTIME	5,000.00	251.39	2,398.72	47.97	0.00	2,601.28
82-3051 FICA/MEDICARE TAXES	21,500.00	1,404.68	7,483.76	34.81	0.00	14,016.24
82-3052 WORKMAN'S COMP	7,900.00	0.00	4,967.90	62.88	0.00	2,932.10
82-3053 UNEMPLOYMENT TAXES	9,000.00	0.00	147.23	1.64	0.00	8,852.77
82-3054 RETIREMENT	38,900.00	2,953.50	15,365.01	39.50	0.00	23,534.99
82-3055 INSURANCE	95,100.00	0.00	30,036.56	31.58	0.00	65,063.44
82-3056 LIFE INS	700.00	0.00	182.47	26.07	0.00	517.53
82-3057 DENTAL	5,400.00	0.00	1,780.12	32.97	0.00	3,619.88
82-3058 LONG-TERM DISABILITY	900.00	88.34	376.38	41.82	0.00	523.62
TOTAL SALARIES, WAGES & BENEFIT	459,617.00	23,732.80	154,171.95	33.54	0.00	305,445.05
SUPPLIES						
82-3504 WEARING APPAREL	2,500.00	18.00	57.70	2.31	0.00	2,442.30
82-3514 FUEL & OIL	21,500.00	1,920.03	3,922.26	83.76	14,085.74	3,492.00
82-3523 TOOLS/EQUIPMENT	2,000.00	0.00	238.41	11.92	0.00	1,761.59
82-3535 GROUND/SHOP SUPPLIES	6,750.00	603.83	3,337.61	49.45	0.00	3,412.39
82-3536 LANDSCAPING MATERIALS	75,000.00	4,015.62	24,046.72	69.50	28,075.73	22,877.55
TOTAL SUPPLIES	107,750.00	6,557.48	31,602.70	68.46	42,161.47	33,985.83
MAINTENANCE--BLDGS, STRUC						
82-4041 WATER WELL MAINTENANCE	3,000.00	0.00	0.00	0.00	0.00	3,000.00
TOTAL MAINTENANCE--BLDGS, STRUC	3,000.00	0.00	0.00	0.00	0.00	3,000.00
MAINTENANCE--EQUIPMENT						
82-4505 IRRIGATION EQUIPMENT	8,750.00	479.14	2,490.96	74.42	4,020.86	2,238.18
82-4599 MISCELLANEOUS EQUIPMENT	3,000.00	0.00	0.00	0.00	0.00	3,000.00
TOTAL MAINTENANCE--EQUIPMENT	11,750.00	479.14	2,490.96	55.42	4,020.86	5,238.18
SERVICES						
82-5022 RENTAL EQUIPMENT	5,000.00	258.00	1,290.00	25.80	0.00	3,710.00
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	0.00	25.00	2.50	0.00	975.00
82-5029 TRAVEL/TRAINING	3,000.00	0.00	1,387.57	46.25	0.00	1,612.43
82-5040 BUILDING MAINT-OUTSOURCING	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL SERVICES	15,000.00	258.00	2,702.57	18.02	0.00	12,297.43
SUNDRY						
82-5405 PERMITS & FEES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5412 WATER AUTHORITY FEES	140,000.00	513.60	16,814.40	12.01	0.00	123,185.60
TOTAL SUNDRY	141,000.00	513.60	16,814.40	11.93	0.00	124,185.60

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

PROFESSIONAL SERVICES						
82-5508 SANITARY/TRASH SERVICES	4,000.00	114.14	456.56	11.41	0.00	3,543.44
TOTAL PROFESSIONAL SERVICES	4,000.00	114.14	456.56	11.41	0.00	3,543.44
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
82-9773 COMP. EQUIPMENT USER FEE	375.00	0.00	0.00	0.00	0.00	375.00
82-9791 EQUIPMENT USER FEE	84,579.00	0.00	0.00	0.00	0.00	84,579.00
TOTAL INTERFUND ACTIVITY	84,954.00	0.00	0.00	0.00	0.00	84,954.00
TOTAL 82-COURSE MAINTENANCE	827,071.00	31,655.16	208,239.14	30.76	46,182.33	572,649.53
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
83-BUILDING MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
SUPPLIES						
83-3517 JANITORIAL SUPPLIES	5,500.00	211.59	1,409.64	25.63	0.00	4,090.36
TOTAL SUPPLIES	5,500.00	211.59	1,409.64	25.63	0.00	4,090.36
MAINTENANCE--BLDGS, STRUC						
83-4001 BUILDINGS & GROUNDS	13,000.00	1,901.49	6,619.89	52.62	220.59	6,159.52
TOTAL MAINTENANCE--BLDGS, STRUC	13,000.00	1,901.49	6,619.89	52.62	220.59	6,159.52
MAINTENANCE--EQUIPMENT TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
SERVICES						
83-5017 UTILITIES	40,000.00	1,540.85	7,112.28	17.78	0.00	32,887.72
TOTAL SERVICES	40,000.00	1,540.85	7,112.28	17.78	0.00	32,887.72
TOTAL 83-BUILDING MAINTENANCE	58,500.00	3,653.93	15,141.81	26.26	220.59	43,137.60
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
84-GC CONCESSIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT TOTAL	_____	_____	_____	_____	_____	_____
COST OF SALES TOTAL	_____	_____	_____	_____	_____	_____
MAINTENANCE--EQUIPMENT TOTAL	_____	_____	_____	_____	_____	_____
SERVICES TOTAL	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
85-GC DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
TOTAL						
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
87-GC CAPITAL IMPROVEMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
CAPITAL IMPROVEMENTS						
87-7010 CAPITAL IMPROVEMENT	82,450.00	0.00	(6,790.64)	28.09	29,950.00	59,290.64
TOTAL CAPITAL IMPROVEMENTS	82,450.00	0.00	(6,790.64)	28.09	29,950.00	59,290.64
INTERFUND ACTIVITY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 87-GC CAPITAL IMPROVEMENT	82,450.00	0.00	(6,790.64)	28.09	29,950.00	59,290.64
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

11 -GOLF COURSE FUND
88-EQUIPMENT MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
88-3001 SALARIES AND WAGES	42,400.00	3,252.80	16,604.35	39.16	0.00	25,795.65
88-3003 LONGEVITY	800.00	59.08	288.26	36.03	0.00	511.74
88-3007 OVERTIME	500.00	217.34	430.23	86.05	0.00	69.77
88-3051 FICA/MEDICARE TAXES	3,400.00	260.68	1,397.57	41.11	0.00	2,002.43
88-3052 WORKER'S COMP	1,300.00	0.00	817.50	62.88	0.00	482.50
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
88-3054 RETIREMENT	6,700.00	547.39	2,879.34	42.98	0.00	3,820.66
88-3055 HEALTH INSURANCE	10,500.00	0.00	3,248.12	30.93	0.00	7,251.88
88-3056 LIFE INS	100.00	0.00	25.52	25.52	0.00	74.48
88-3057 DENTAL	1,100.00	0.00	330.72	30.07	0.00	769.28
88-3058 LONG TERM DISABILITY	200.00	0.00	58.04	29.02	0.00	141.96
TOTAL SALARIES, WAGES & BENEFIT	67,900.00	4,337.29	26,079.65	38.41	0.00	41,820.35
SUPPLIES						
88-3504 WEARING APPAREL	375.00	0.00	0.00	0.00	0.00	375.00
88-3514 FUEL & OIL	1,300.00	0.00	1,057.09	81.31	0.00	242.91
88-3523 TOOLS/EQUIPMENT	1,500.00	0.00	0.00	0.00	0.00	1,500.00
88-3529 REPAIR PARTS	23,000.00	2,338.10	4,993.65	31.99	2,365.00	15,641.35
88-3535 GROUND/SHOP SUPPLIES	6,000.00	313.13	1,450.74	24.18	0.00	4,549.26
TOTAL SUPPLIES	32,175.00	2,651.23	7,501.48	30.67	2,365.00	22,308.52
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
88-5029 TRAVEL/TRAINING	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SERVICES	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL 88-EQUIPMENT MAINTENANCE	100,175.00	6,988.52	33,581.13	35.88	2,365.00	64,228.87
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	1,818,411.00	86,033.79	499,579.71	33.14	103,056.37	1,215,774.92
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(29,950.00)	8,593.68	(36,883.47)	467.24	(103,056.37)	109,989.84
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	(3,591,584.51)		(3,598,517.98)			
	=====		=====			
*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
BEGINNING FUND BALANCE	9,511,269.73		9,511,269.73			
PROPERTY TAXES						
10-7101 CURRENT PROPERTY TAXES	5,872,843.00	2,076,733.70	5,232,085.48	89.09	0.00	(640,757.52)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00	(8,790.83)	(73,559.82)	245.20-	0.00	(103,559.82)
10-7103 PENALTY, INTEREST & COSTS	25,000.00	3,306.28	5,184.36	20.74	0.00	(19,815.64)
TOTAL PROPERTY TAXES	5,927,843.00	2,071,249.15	5,163,710.02	87.11	0.00	(764,132.98)
OTHER TAXES						
10-7511 ELECTRIC FRANCHISE	360,000.00	30,159.05	149,852.01	41.63	0.00	(210,147.99)
10-7512 TELEPHONE FRANCHISE	120,000.00	10,535.61	50,409.49	42.01	0.00	(69,590.51)
10-7513 GAS FRANCHISE	25,000.00	6,974.32	12,835.04	51.34	0.00	(12,164.96)
10-7514 CABLE TV FRANCHISE	60,000.00	18,261.94	36,333.97	60.56	0.00	(23,666.03)
10-7515 TELECOMMUNICATION	35,000.00	8,297.10	15,359.45	43.88	0.00	(19,640.55)
10-7621 CITY SALES TAX	1,900,000.00	253,065.55	1,323,944.95	69.68	0.00	(576,055.05)
10-7622 SALES TX-RED. PROPERTY TX	950,000.00	126,532.78	661,972.45	69.68	0.00	(288,027.55)
10-7631 MIXED DRINK TAX	35,000.00	0.00	17,242.34	49.26	0.00	(17,757.66)
TOTAL OTHER TAXES	3,485,000.00	453,826.35	2,267,949.70	65.08	0.00	(1,217,050.30)
FINES WARRANTS & BONDS						
10-8001 FINES	820,000.00	94,273.34	372,520.17	45.43	0.00	(447,479.83)
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	1,069.91	4,168.60	38.96	0.00	(6,531.40)
10-8003 TIME PAYMENT FEE-COURT	0.00	267.48	1,034.67	0.00	0.00	1,034.67
10-8004 COURT TECHNOLOGY FEES	0.00	2,030.23	8,645.53	0.00	0.00	8,645.53
10-8005 COURT SECURITY FEE	0.00	1,519.71	6,478.15	0.00	0.00	6,478.15
10-8006 OMNI FEE	7,000.00	993.22	3,083.84	44.05	0.00	(3,916.16)
10-8007 CHILD SAFETY FEE	0.00	233.08	678.20	0.00	0.00	678.20
10-8008 JUDICIAL FEE	0.00	302.12	1,286.57	0.00	0.00	1,286.57
TOTAL FINES WARRANTS & BONDS	837,700.00	100,689.09	397,895.73	47.50	0.00	(439,804.27)
FEES & CHARGES FOR SERVIC						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	139.44	537.84	53.78	0.00	(462.16)
10-8503 POOL MEMBERSHIP FEES	10,000.00	0.00	0.00	0.00	0.00	(10,000.00)
10-8507 AMBULANCE SERVICE FEES	300,000.00	12,149.16	109,857.78	36.62	0.00	(190,142.22)
10-8508 TRAINING FEES-FIRE DEPT	500.00	0.00	0.00	0.00	0.00	(500.00)
10-8509 PET TAGS	700.00	165.00	425.00	60.71	0.00	(275.00)
10-8510 POUND FEES	150.00	0.00	30.00	20.00	0.00	(120.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	13.00	54.00	0.00	0.00	54.00
10-8512 RENTAL FEE	28,000.00	550.00	1,900.00	6.79	0.00	(26,100.00)
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	758.92	3,621.02	45.26	0.00	(4,378.98)
10-8514 FOOD & BEVERAGE FEES	600.00	0.00	710.00	118.33	0.00	110.00
10-8515 POLICE OFFICER FEE	0.00	0.00	280.00	0.00	0.00	280.00
10-8999 PLAN CHECKING AND PLAT REVIEW	20,000.00	5,748.14	19,863.79	99.32	0.00	(136.21)
TOTAL FEES & CHARGES FOR SERVIC	368,950.00	19,523.66	137,279.43	37.21	0.00	(231,670.57)

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

LICENSES & PERMITS						
10-9001 BUILDING PERMITS	50,000.00	11,248.98	39,369.91	78.74	0.00	(10,630.09)
10-9002 PLUMBING PERMITS	6,000.00	835.00	4,670.00	77.83	0.00	(1,330.00)
10-9003 ELECTRICAL PERMITS	10,000.00	671.00	9,613.00	96.13	0.00	(387.00)
10-9004 MECHANICAL PERMITS	7,000.00	300.50	3,494.50	49.92	0.00	(3,505.50)
10-9006 SIGN PERMITS	15,000.00	890.01	5,220.39	34.80	0.00	(9,779.61)
10-9007 LIQUOR LICENSES	3,500.00	0.00	4,055.00	115.86	0.00	555.00
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00	(500.00)
10-9012 BURGLAR/FIRE ALARM PERMIT	10,000.00	993.89	5,162.89	51.63	0.00	(4,837.11)
10-9013 FIRE MARSHAL PERM FEES	500.00	0.00	702.00	140.40	0.00	202.00
10-9014 POLITICAL SIGN PERMITS	100.00	0.00	0.00	0.00	0.00	(100.00)
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00	(100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000.00	250.00	250.00	25.00	0.00	(750.00)
TOTAL LICENSES & PERMITS	103,700.00	15,189.38	72,537.69	69.95	0.00	(31,162.31)
INTEREST EARNED						
10-9601 INTEREST EARNED	45,000.00	7,580.61	30,818.68	68.49	0.00	(14,181.32)
TOTAL INTEREST EARNED	45,000.00	7,580.61	30,818.68	68.49	0.00	(14,181.32)
INTERFUND ACTIVITY						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,048,798.00	92,191.13	308,466.06	29.41	0.00	(740,331.94)
10-9752 TRANSFER FROM UTLY FUND	470,000.00	0.00	0.00	0.00	0.00	(470,000.00)
10-9753 COURT SECURITY & TECH REIMB.	43,100.00	0.00	0.00	0.00	0.00	(43,100.00)
10-9754 TRANFER FROM MOTEL TAX FUND	16,500.00	0.00	0.00	0.00	0.00	(16,500.00)
TOTAL INTERFUND ACTIVITY	1,578,398.00	92,191.13	308,466.06	19.54	0.00	(1,269,931.94)
MISCELLANEOUS REVENUE						
10-9807 DONATIONS - POLICE DEPT.	0.00	0.00	35.00	0.00	0.00	35.00
10-9808 DONATION-CITY BEAUTIFICATION	0.00	0.00	2,000.00	0.00	0.00	2,000.00
10-9815 INSURANCE SETTLEMENT	0.00	0.00	2,437.76	0.00	0.00	2,437.76
10-9899 MISCELLANEOUS	20,000.00	2,096.10	61,526.52	307.63	0.00	41,526.52
TOTAL MISCELLANEOUS REVENUE	20,000.00	2,096.10	65,999.28	330.00	0.00	45,999.28
OTHER AGENCY REVENUES						
10-9905 FEDERAL & STATE GRANT	0.00	0.00	127,364.11	0.00	0.00	127,364.11
10-9906 LEOSE FUNDS - TRAINING GRANT	0.00	2,209.47	2,209.47	0.00	0.00	2,209.47
TOTAL OTHER AGENCY REVENUES	0.00	2,209.47	129,573.58	0.00	0.00	129,573.58
*** TOTAL FUND REVENUES ***	12,366,591.00	2,764,554.94	8,574,230.17	69.33	0.00	(3,792,360.83)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	21,877,860.73		18,085,499.90			
	=====		=====			

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
11-3001 SALARIES	348,800.00	16,379.48	77,067.89	22.10	0.00	271,732.11
11-3003 LONGEVITY	1,700.00	73.84	374.47	22.03	0.00	1,325.53
11-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
11-3010 INCENTIVES	0.00	55.38	55.38	0.00	0.00	(55.38)
11-3020 EMPLOYEE AWARDS/BONUS	800.00	0.00	882.15	110.27	0.00	(82.15)
11-3051 FICA/MEDICARE TAXES	26,900.00	1,035.10	5,011.58	18.63	0.00	21,888.42
11-3052 WORKMEN'S COMPENSATION	11,800.00	0.00	7,420.40	62.88	0.00	4,379.60
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	0.00	13.24	0.37	0.00	3,586.76
11-3054 RETIREMENT	54,600.00	2,574.82	12,814.77	23.47	0.00	41,785.23
11-3055 HEALTH INSURANCE	74,100.00	0.00	17,415.92	23.50	0.00	56,684.08
11-3056 LIFE INS	400.00	0.00	76.56	19.14	0.00	323.44
11-3057 DENTAL INSURANCE	4,200.00	0.00	992.16	23.62	0.00	3,207.84
11-3058 LONG-TERM DISABILITY	1,500.00	67.39	336.95	22.46	0.00	1,163.05
TOTAL SALARIES, WAGES & BENEFIT	529,400.00	20,186.01	122,461.47	23.13	0.00	406,938.53
SUPPLIES						
11-3502 POSTAGE/FREIGHT/DEL. FEE	250.00	0.00	0.00	0.00	0.00	250.00
11-3503 OFFICE SUPPLIES	2,500.00	754.19	1,177.91	47.12	0.00	1,322.09
11-3510 BOOKS & PERIODICALS	300.00	0.00	167.50	55.83	0.00	132.50
11-3520 FOOD	4,000.00	0.00	1,944.57	48.61	0.00	2,055.43
TOTAL SUPPLIES	7,050.00	754.19	3,289.98	46.67	0.00	3,760.02
MAINTENANCE--EQUIPMENT						
11-4501 FURN., FIXT., & OFF. MACH.	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL MAINTENANCE--EQUIPMENT	250.00	0.00	0.00	0.00	0.00	250.00
SERVICES						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	94.55	214.89	5.37	0.00	3,785.11
11-5007 RECORDS MANAGEMENT	5,000.00	663.84	1,533.04	30.66	0.00	3,466.96
11-5012 PRINTING	250.00	26.05	215.15	86.06	0.00	34.85
11-5014 MEDICAL EXPENSES	2,500.00	406.00	1,950.00	78.00	0.00	550.00
11-5020 COMMUNICATIONS	4,500.00	427.31	2,268.03	50.40	0.00	2,231.97
11-5025 PUBLIC NOTICES	5,000.00	171.08	171.08	3.42	0.00	4,828.92
11-5026 CODIFICATIONS	5,000.00	0.00	796.84	15.94	0.00	4,203.16
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	6,850.00	2.00	3,097.80	45.22	0.00	3,752.20
11-5029 TRAVEL/TRAINING	9,500.00	436.80	1,224.88	12.89	0.00	8,275.12
11-5030 CAR ALLOWANCE	6,600.00	0.00	0.00	0.00	0.00	6,600.00
11-5041 NEWSLETTER	7,500.00	890.00	1,780.00	23.73	0.00	5,720.00
TOTAL SERVICES	56,700.00	3,117.63	13,251.71	23.37	0.00	43,448.29

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SUNDRY						
11-5401 ELECTION EXPENSE	7,000.00	0.00	0.00	0.00	0.00	7,000.00
TOTAL SUNDRY	7,000.00	0.00	0.00	0.00	0.00	7,000.00
PROFESSIONAL SERVICES						
11-5515 CONSULTANT SERVICES	90,000.00	0.00	81,132.94	90.15	0.00	8,867.06
TOTAL PROFESSIONAL SERVICES	90,000.00	0.00	81,132.94	90.15	0.00	8,867.06
OTHER SERVICES						
11-6005 NOTARY SURETY BONDS	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL OTHER SERVICES	300.00	0.00	0.00	0.00	0.00	300.00
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
11-9772 TECHNOLOGY USER FEE	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL INTERFUND ACTIVITY	5,250.00	0.00	0.00	0.00	0.00	5,250.00
TOTAL 11-ADMINISTRATIVE SERVICE	695,950.00	24,057.83	220,136.10	31.63	0.00	475,813.90
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
12-LEGAL/OTHER SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	188.65	62.88	0.00	111.35
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	188.65	62.88	0.00	111.35
SERVICES						
12-5023 GRANTS AND INCENTIVES	0.00	348,584.90	348,584.90	0.00	0.00	(348,584.90)
TOTAL SERVICES	0.00	348,584.90	348,584.90	0.00	0.00	(348,584.90)
SUNDRY						
TOTAL	-----	-----	-----	-----	-----	-----
PROFESSIONAL SERVICES						
12-5502 LEGAL FEES	125,000.00	25,724.01	50,948.24	40.76	0.00	74,051.76
12-5515 CONSULTANT SERVICES	11,500.00	0.00	10,000.00	86.96	0.00	1,500.00
TOTAL PROFESSIONAL SERVICES	136,500.00	25,724.01	60,948.24	44.65	0.00	75,551.76
OTHER SERVICES						
12-6001 AUTOMOBILE LIABILITY	45,000.00	0.00	37,721.60	83.83	0.00	7,278.40
12-6003 LIABILITY-FIRE & CASUALTY INSR	65,000.00	0.00	62,037.67	95.44	0.00	2,962.33
12-6005 SURETY BONDS	1,000.00	0.00	468.00	46.80	0.00	532.00
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	(3,083.90)	0.00	0.00	3,083.90
TOTAL OTHER SERVICES	111,000.00	0.00	97,143.37	87.52	0.00	13,856.63
INTERFUND ACTIVITY						
12-9761 TRANSFER TO GOLF FUND	346,171.00	0.00	0.00	0.00	0.00	346,171.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	346,671.00	0.00	0.00	0.00	0.00	346,671.00
TOTAL 12-LEGAL/OTHER SERVICES	594,471.00	374,308.91	506,865.16	85.26	0.00	87,605.84
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
13-INFO TECHNOLOGY
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
13-3001 SALARIES	122,833.00	9,394.26	47,642.32	38.79	0.00	75,190.68
13-3002 WAGES	9,600.00	610.00	3,040.00	31.67	0.00	6,560.00
13-3003 LONGEVITY	800.00	48.00	243.43	30.43	0.00	556.57
13-3007 OVERTIME	3,500.00	1,316.93	1,736.13	49.60	0.00	1,763.87
13-3051 FICA/MEDICARE TAXES	10,200.00	831.57	4,248.64	41.65	0.00	5,951.36
13-3052 WORKMEN'S COMPENSATION	400.00	0.00	251.54	62.89	0.00	148.46
13-3053 EMPLOYMENT TAXES	2,700.00	0.00	229.55	8.50	0.00	2,470.45
13-3054 RETIREMENT	19,200.00	1,683.08	8,363.52	43.56	0.00	10,836.48
13-3055 HEALTH INSURANCE	24,100.00	0.00	7,439.28	30.87	0.00	16,660.72
13-3056 LIFE INS	200.00	0.00	51.04	25.52	0.00	148.96
13-3057 DENTAL INSURANCE	1,500.00	0.00	475.04	31.67	0.00	1,024.96
13-3058 LONG-TERM DISABILITY	600.00	42.32	211.60	35.27	0.00	388.40
TOTAL SALARIES, WAGES & BENEFIT	195,633.00	13,926.16	73,932.09	37.79	0.00	121,700.91
SUPPLIES						
13-3502 POSTAGE/FREIGHT	500.00	0.00	0.00	0.00	0.00	500.00
13-3503 OFFICE SUPPLIES	250.00	0.00	129.72	51.89	0.00	120.28
13-3509 COMPUTER SUPPLIES	2,200.00	4.20	209.05	9.50	0.00	1,990.95
13-3510 BOOKS & PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,050.00	4.20	338.77	11.11	0.00	2,711.23
MAINTENANCE--EQUIPMENT						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	7,437.00	569.78	2,022.54	27.20	0.00	5,414.46
13-4502 COMPUTER EQUIPMENT	9,500.00	519.39	3,412.77	35.92	0.00	6,087.23
13-4504 SOFTWARE MAINTENANCE	138,712.00	965.00	40,369.46	29.32	295.20	98,047.34
TOTAL MAINTENANCE--EQUIPMENT	155,649.00	2,054.17	45,804.77	29.62	295.20	109,549.03
SERVICES						
13-5020 COMMUNICATIONS	19,950.00	1,462.77	6,300.87	31.58	0.00	13,649.13
13-5027 MEMBERSHIPS/SUBSCRIPT	1,100.00	0.00	250.50	22.77	0.00	849.50
13-5029 TRAVEL/TRAINING	7,100.00	180.83	180.83	2.55	0.00	6,919.17
TOTAL SERVICES	28,150.00	1,643.60	6,732.20	23.92	0.00	21,417.80
PROFESSIONAL SERVICES						
13-5515 CONSULTANT SERVICES	11,500.00	270.00	3,970.00	34.52	0.00	7,530.00
TOTAL PROFESSIONAL SERVICES	11,500.00	270.00	3,970.00	34.52	0.00	7,530.00
CAPITAL OUTLAY						
13-6573 COMPUTER EQUIPMENT	21,000.00	0.00	0.00	0.00	0.00	21,000.00
TOTAL CAPITAL OUTLAY	21,000.00	0.00	0.00	0.00	0.00	21,000.00

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
13-INFO TECHNOLOGY
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	13,600.00	0.00	0.00	0.00	0.00	13,600.00
13-9772 TECHNOLOGY USER FEE	39,643.00	0.00	0.00	0.00	0.00	39,643.00
TOTAL INTERFUND ACTIVITY	53,243.00	0.00	0.00	0.00	0.00	53,243.00
TOTAL 13-INFO TECHNOLOGY	468,225.00	17,898.13	130,777.83	27.99	295.20	337,151.97
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
14-PURCHASING
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SUPPLIES						
14-3502 POSTAGE/FREIGHT	13,000.00	1,956.19	3,899.07	29.99	0.00	9,100.93
14-3503 OFFICE SUPPLIES	5,000.00	325.43	1,181.05	23.62	0.00	3,818.95
TOTAL SUPPLIES	18,000.00	2,281.62	5,080.12	28.22	0.00	12,919.88
MAINTENANCE--EQUIPMENT						
TOTAL	-----	-----	-----	-----	-----	-----
SERVICES						
14-5012 PRINTING	400.00	0.00	406.00	101.50	0.00	(6.00)
14-5022 RENTAL OF EQUIPMENT	2,600.00	0.00	612.00	23.54	0.00	1,988.00
TOTAL SERVICES	3,000.00	0.00	1,018.00	33.93	0.00	1,982.00
PROFESSIONAL SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
TOTAL 14-PURCHASING	21,000.00	2,281.62	6,098.12	29.04	0.00	14,901.88
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
15-ACCOUNTING SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
15-3001 SALARIES	172,200.00	13,282.10	67,121.14	38.98	0.00	105,078.86
15-3003 LONGEVITY	1,100.00	77.54	381.65	34.70	0.00	718.35
15-3007 OVERTIME	2,000.00	122.89	215.01	10.75	0.00	1,784.99
15-3051 FICA/MEDICARE TAXES	13,400.00	987.78	5,336.44	39.82	0.00	8,063.56
15-3052 WORKMEN'S COMPENSATION	500.00	0.00	314.42	62.88	0.00	185.58
15-3053 EMPLOYMENT TAXES	2,700.00	0.00	183.38	6.79	0.00	2,516.62
15-3054 RETIREMENT	27,200.00	2,105.46	11,217.64	41.24	0.00	15,982.36
15-3055 HEALTH INSURANCE	41,000.00	0.00	12,308.81	30.02	0.00	28,691.19
15-3056 LIFE INS	300.00	0.00	76.56	25.52	0.00	223.44
15-3057 DENTAL INSURANCE	3,200.00	0.00	805.76	25.18	0.00	2,394.24
15-3058 LONG-TERM DISABILITY	800.00	60.09	300.45	37.56	0.00	499.55
TOTAL SALARIES, WAGES & BENEFIT	264,400.00	16,635.86	98,261.26	37.16	0.00	166,138.74
SUPPLIES						
15-3502 POSTAGE/FREIGHT/DEL.FEE	50.00	0.00	24.15	48.30	0.00	25.85
15-3503 OFFICE SUPPLIES	750.00	10.49	166.33	22.18	0.00	583.67
15-3510 BOOKS & PERIODICALS	50.00	0.00	50.00	100.00	0.00	0.00
TOTAL SUPPLIES	850.00	10.49	240.48	28.29	0.00	609.52
MAINTENANCE--EQUIPMENT						
15-4501 FURN.FIXT. & OFF.MACH.	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
SERVICES						
15-5012 PRINTING	950.00	436.00	1,168.93	123.05	0.00	(218.93)
15-5020 COMMUNICATIONS	4,250.00	427.31	2,268.01	53.36	0.00	1,981.99
15-5027 MEMBERSHIPS	400.00	0.00	170.00	42.50	0.00	230.00
15-5029 TRAVEL/TRAINING	1,500.00	0.00	559.74	37.32	0.00	940.26
TOTAL SERVICES	7,100.00	863.31	4,166.68	58.69	0.00	2,933.32
SUNDRY						
15-5405 PERMITS & FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SUNDRY	500.00	0.00	0.00	0.00	0.00	500.00
PROFESSIONAL SERVICES						
15-5501 AUDITS/CONTRACTS/STUDIES	27,000.00	0.00	3,466.07	12.84	0.00	23,533.93
TOTAL PROFESSIONAL SERVICES	27,000.00	0.00	3,466.07	12.84	0.00	23,533.93
CAPITAL OUTLAY						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
15-ACCOUNTING SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
INTERFUND ACTIVITY						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL 15-ACCOUNTING SERVICES	301,650.00	17,509.66	106,134.49	35.18	0.00	195,515.51
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
16-CUSTOMER SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
16-3001 SALARIES	33,900.00	2,603.43	13,013.26	38.39	0.00	20,886.74
16-3003 LONGEVITY	400.00	29.54	134.75	33.69	0.00	265.25
16-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
16-3010 INCENTIVES	1,100.00	83.08	421.33	38.30	0.00	678.67
16-3051 FICA/MEDICARE TAXES	2,800.00	182.62	993.27	35.47	0.00	1,806.73
16-3052 WORKMEN'S COMPENSATION	100.00	0.00	62.88	62.88	0.00	37.12
16-3053 EMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
16-3054 RETIREMENT	5,700.00	421.26	2,237.03	39.25	0.00	3,462.97
16-3055 HEALTH INSURANCE	17,900.00	0.00	5,544.64	30.98	0.00	12,355.36
16-3056 LIFE INS	100.00	0.00	25.52	25.52	0.00	74.48
16-3057 DENTAL INSURANCE	1,100.00	0.00	330.72	30.07	0.00	769.28
16-3058 LONG-TERM DISABILITY	200.00	11.63	58.15	29.08	0.00	141.85
TOTAL SALARIES, WAGES & BENEFIT	65,200.00	3,331.56	22,821.55	35.00	0.00	42,378.45
SUPPLIES						
16-3503 OFFICE SUPPLIES	500.00	70.81	148.88	29.78	0.00	351.12
TOTAL SUPPLIES	500.00	70.81	148.88	29.78	0.00	351.12
MAINTENANCE--EQUIPMENT						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	0.00	0.00	0.00	0.00	400.00
TOTAL MAINTENANCE--EQUIPMENT	400.00	0.00	0.00	0.00	0.00	400.00
SERVICES						
16-5020 COMMUNICATIONS	3,850.00	335.01	1,804.20	46.86	0.00	2,045.80
16-5029 TRAVEL/TRAINING	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SERVICES	4,350.00	335.01	1,804.20	41.48	0.00	2,545.80
PROFESSIONAL SERVICES						
16-5527 HARRIS CTY APPRAISAL DIST	65,500.00	14,872.00	29,830.00	45.54	0.00	35,670.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	(1,197.85)	4,396.54	62.81	0.00	2,603.46
TOTAL PROFESSIONAL SERVICES	72,500.00	13,674.15	34,226.54	47.21	0.00	38,273.46
OTHER SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL 16-CUSTOMER SERVICE	143,200.00	17,411.53	59,001.17	41.20	0.00	84,198.83
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
19-MUNICIPAL COURT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
19-3001 SALARIES	179,487.00	13,206.31	63,011.67	35.11	0.00	116,475.33
19-3003 LONGEVITY	1,000.00	62.78	310.72	31.07	0.00	689.28
19-3007 OVERTIME	5,000.00	44.44	2,455.88	49.12	0.00	2,544.12
19-3010 INCENTIVES	1,600.00	175.38	889.43	55.59	0.00	710.57
19-3051 FICA/MEDICARE TAXES	14,383.00	1,000.55	5,300.15	36.85	0.00	9,082.85
19-3052 WORKMEN'S COMPENSATION	500.00	0.00	314.42	62.88	0.00	185.58
19-3053 EMPLOYMENT TAXES	4,500.00	0.00	70.81	1.57	0.00	4,429.19
19-3054 RETIREMENT	29,069.00	2,092.13	10,867.31	37.38	0.00	18,201.69
19-3055 HEALTH INSURANCE	44,300.00	0.00	12,791.32	28.87	0.00	31,508.68
19-3056 LIFE INS	400.00	0.00	89.32	22.33	0.00	310.68
19-3057 DENTAL INSURANCE	2,500.00	0.00	694.64	27.79	0.00	1,805.36
19-3058 LONG-TERM DISABILITY	700.00	54.70	239.99	34.28	0.00	460.01
TOTAL SALARIES, WAGES & BENEFIT	283,439.00	16,636.29	97,035.66	34.24	0.00	186,403.34
SUPPLIES						
19-3503 OFFICE SUPPLIES	2,000.00	265.35	920.08	46.00	0.00	1,079.92
19-3510 BOOKS & PERIODICALS	300.00	0.00	0.00	0.00	0.00	300.00
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	2,400.00	265.35	920.08	38.34	0.00	1,479.92
MAINTENANCE--EQUIPMENT						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL MAINTENANCE--EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
SERVICES						
19-5012 PRINTING	5,000.00	0.00	0.00	0.00	0.00	5,000.00
19-5020 COMMUNICATIONS	3,900.00	335.01	1,804.19	46.26	0.00	2,095.81
19-5027 MEMBERSHIPS	200.00	0.00	0.00	0.00	0.00	200.00
19-5029 TRAVEL/TRAINING	4,000.00	257.07	1,128.85	28.22	0.00	2,871.15
TOTAL SERVICES	13,100.00	592.08	2,933.04	22.39	0.00	10,166.96
SUNDRY						
19-5404 JURY EXPENSE	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL SUNDRY	300.00	0.00	0.00	0.00	0.00	300.00
PROFESSIONAL SERVICES						
19-5505 JUDGES	45,000.00	4,125.00	15,075.00	33.50	0.00	29,925.00
19-5506 PROSECUTORS	25,000.00	2,100.00	8,400.00	33.60	0.00	16,600.00
19-5516 COLLECTION AGENCY FEES	2,000.00	246.50	786.00	39.30	0.00	1,214.00
19-5518 INTERPRETERS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL PROFESSIONAL SERVICES	72,500.00	6,471.50	24,261.00	33.46	0.00	48,239.00

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
19-MUNICIPAL COURT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

OTHER SERVICES						
TOTAL						
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
TOTAL						
TOTAL 19-MUNICIPAL COURT	372,239.00	23,965.22	125,149.78	33.62	0.00	247,089.22
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND

21-POLICE

DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
21-3001 SALARIES	1,411,400.00	105,775.35	511,770.40	36.26	0.00	899,629.60
21-3003 LONGEVITY	5,400.00	317.53	1,542.18	28.56	0.00	3,857.82
21-3007 OVERTIME	60,000.00	443.56	16,949.63	28.25	0.00	43,050.37
21-3010 INCENTIVES	22,200.00	1,544.54	6,838.06	30.80	0.00	15,361.94
21-3014 S.T.E.P. PROGRAM	60,000.00	6,060.06	19,069.16	31.78	0.00	40,930.84
21-3051 FICA/MEDICARE TAXES	117,600.00	8,220.73	43,768.66	37.22	0.00	73,831.34
21-3052 WORKMEN'S COMPENSATION	40,800.00	0.00	27,795.08	68.13	0.00	13,004.92
21-3053 EMPLOYMENT TAXES	23,400.00	(234.36)	(454.21)	1.94-	0.00	23,854.21
21-3054 RETIREMENT	238,400.00	17,206.50	89,812.33	37.67	0.00	148,587.67
21-3055 HEALTH INSURANCE	280,600.00	(3,102.78)	75,135.06	26.78	0.00	205,464.94
21-3056 LIFE INS	2,300.00	(17.70)	570.08	24.79	0.00	1,729.92
21-3057 DENTAL INSURANCE	20,600.00	(194.78)	5,396.34	26.20	0.00	15,203.66
21-3058 LONG-TERM DISABILITY	6,000.00	441.08	2,183.60	36.39	0.00	3,816.40
TOTAL SALARIES, WAGES & BENEFIT	2,288,700.00	136,459.73	800,376.37	34.97	0.00	1,488,323.63
SUPPLIES						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	66.35	66.35	0.00	33.65
21-3503 OFFICE SUPPLIES	7,000.00	269.93	1,933.13	27.62	0.00	5,066.87
21-3504 WEARING APPAREL	18,474.00	20.00	3,193.85	17.29	0.00	15,280.15
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	0.00	281.75	14.09	0.00	1,718.25
21-3510 BOOKS AND PERIODICALS	2,500.00	0.00	1,668.00	66.72	0.00	832.00
21-3519 AMMUNITION AND TARGETS	6,000.00	0.00	2,455.80	79.06	2,287.80	1,256.40
21-3520 FOOD	2,400.00	0.00	232.59	9.69	0.00	2,167.41
21-3523 TOOLS/EQUIPMENT	5,300.00	0.00	1,313.32	24.78	0.00	3,986.68
21-3534 PARTS AND MATERIALS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES	44,274.00	289.93	11,144.79	30.34	2,287.80	30,841.41
MAINTENANCE--EQUIPMENT						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	290.09	1,452.74	71.47	2,547.22	1,597.04
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	665.00	26.60	0.00	1,835.00
21-4510 VEHICLE CLEANING	2,000.00	24.75	99.00	4.95	0.00	1,901.00
21-4599 MISCELLANEOUS EQUIPMENT	26,065.00	29.11	3,616.44	49.66	9,327.50	13,121.06
TOTAL MAINTENANCE--EQUIPMENT	36,162.00	343.95	5,833.18	48.97	11,874.72	18,454.10
SERVICES						
21-5012 PRINTING	2,000.00	32.49	542.55	27.13	0.00	1,457.45
21-5015 LAB TESTS	2,400.00	0.00	0.00	0.00	0.00	2,400.00
21-5020 COMMUNICATIONS	10,000.00	851.80	4,414.34	44.14	0.00	5,585.66
21-5022 RENTAL OF EQUIPMENT	30,000.00	702.75	3,091.50	39.66	8,806.50	18,102.00
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	0.00	200.00	14.29	0.00	1,200.00
21-5029 TRAVEL/TRAINING	22,500.00	49.50	2,553.21	11.35	0.00	19,946.79
TOTAL SERVICES	68,550.00	1,636.54	10,801.60	28.60	8,806.50	48,941.90

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
21-POLICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SUNDRY						
21-5402 JAIL EXPENSE	8,000.00	(48.31)	709.20	8.87	0.00	7,290.80
TOTAL SUNDRY	8,000.00	(48.31)	709.20	8.87	0.00	7,290.80
PROFESSIONAL SERVICES						
21-5515 CONSULTANT SERVICES	1,800.00	0.00	1,500.00	83.33	0.00	300.00
TOTAL PROFESSIONAL SERVICES	1,800.00	0.00	1,500.00	83.33	0.00	300.00
OTHER SERVICES						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	19,073.00	89.13	0.00	2,327.00
21-6005 NOTARY SURETY BONDS	340.00	0.00	0.00	0.00	0.00	340.00
TOTAL OTHER SERVICES	21,740.00	0.00	19,073.00	87.73	0.00	2,667.00
DEBT SERVICE						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
21-9772 TECHNOLOGY USER FEE	15,700.00	0.00	0.00	0.00	0.00	15,700.00
TOTAL INTERFUND ACTIVITY	15,700.00	0.00	0.00	0.00	0.00	15,700.00
TOTAL 21-POLICE	2,484,926.00	138,681.84	849,438.14	35.11	22,969.02	1,612,518.84
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
22- RED LIGHT CAMERA
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
23-COMMUNICATIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
23-3001 SALARIES	328,600.00	23,108.00	121,373.49	36.94	0.00	207,226.51
23-3002 WAGES	31,620.00	90.00	900.00	2.85	0.00	30,720.00
23-3003 LONGEVITY	1,100.00	55.40	254.53	23.14	0.00	845.47
23-3007 OVERTIME	50,000.00	1,328.10	15,832.89	31.67	0.00	34,167.11
23-3010 INCENTIVES	7,700.00	553.82	2,475.68	32.15	0.00	5,224.32
23-3051 FICA/MEDICARE TAXES	32,095.00	1,860.36	11,145.25	34.73	0.00	20,949.75
23-3052 WORKMEN'S COMPENSATION	1,100.00	0.00	691.73	62.88	0.00	408.27
23-3053 EMPLOYMENT TAXES	11,700.00	0.00	168.28	1.44	0.00	11,531.72
23-3054 RETIREMENT	59,553.00	3,891.70	22,807.06	38.30	0.00	36,745.94
23-3055 HEALTH INSURANCE	93,900.00	0.00	20,375.88	21.70	0.00	73,524.12
23-3056 LIFE INS	700.00	0.00	197.78	28.25	0.00	502.22
23-3057 DENTAL INSURANCE	5,700.00	0.00	1,387.48	24.34	0.00	4,312.52
23-3058 LONG-TERM DISABILITY	1,500.00	94.55	513.27	34.22	0.00	986.73
TOTAL SALARIES, WAGES & BENEFIT	625,268.00	30,981.93	198,123.32	31.69	0.00	427,144.68
SUPPLIES						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	2,500.00	0.00	584.93	23.40	0.00	1,915.07
23-3504 WEARING APPAREL	2,500.00	0.00	301.46	12.06	0.00	2,198.54
23-3510 BOOKS AND PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
23-3523 TOOLS/EQUIPMENT	1,600.00	91.95	411.14	25.70	0.00	1,188.86
TOTAL SUPPLIES	6,900.00	91.95	1,297.53	18.80	0.00	5,602.47
MAINTENANCE--EQUIPMENT						
23-4501 FURN.FIXT. & OFF.MACH.	1,800.00	0.00	1,491.56	0.00	(1,491.56)	1,800.00
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	0.00	0.00	0.00	0.00	1,250.00
23-4505 TELEPHONE MAINTENANCE	12,500.00	0.00	0.00	0.00	0.00	12,500.00
23-4599 MISCELLANEOUS EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	15,650.00	0.00	1,491.56	0.00	(1,491.56)	15,650.00
SERVICES						
23-5012 PRINTING	100.00	0.00	0.00	0.00	0.00	100.00
23-5020 COMMUNICATIONS	12,690.00	386.77	2,088.35	16.46	0.00	10,601.65
23-5023 COMMUNICATIONS-EMERGY RSP. FEE	2,000.00	0.00	0.00	0.00	0.00	2,000.00
23-5024 RADIO USAGE FEES	13,700.00	89.00	395.00	2.88	0.00	13,305.00
23-5027 MEMBERSHIPS	1,000.00	0.00	331.00	33.10	0.00	669.00
23-5029 TRAVEL/TRAINING	6,000.00	375.21	1,525.61	25.43	0.00	4,474.39
TOTAL SERVICES	35,490.00	850.98	4,339.96	12.23	0.00	31,150.04

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
23-COMMUNICATIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

PROFESSIONAL SERVICES						
TOTAL						
OTHER SERVICES						
23-6005 SURETY BONDS	526.00	0.00	183.88	34.96	0.00	342.12
TOTAL OTHER SERVICES	526.00	0.00	183.88	34.96	0.00	342.12
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
23-9772 TECHNOLOGY USER FEE	53,950.00	0.00	0.00	0.00	0.00	53,950.00
TOTAL INTERFUND ACTIVITY	53,950.00	0.00	0.00	0.00	0.00	53,950.00
TOTAL 23-COMMUNICATIONS	737,784.00	31,924.86	205,436.25	27.64	(1,491.56)	533,839.31
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
25-FIRE DEPARTMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
25-3001 SALARIES	392,669.00	29,454.30	153,030.43	38.97	0.00	239,638.57
25-3002 WAGES	136,284.00	8,940.86	38,716.84	28.41	0.00	97,567.16
25-3003 LONGEVITY	2,400.00	173.54	870.05	36.25	0.00	1,529.95
25-3007 OVERTIME	40,000.00	2,967.39	16,132.30	40.33	0.00	23,867.70
25-3010 INCENTIVES	5,700.00	860.76	3,231.71	56.70	0.00	2,468.29
25-3051 FICA/MEDICARE TAXES	44,100.00	3,075.07	16,706.65	37.88	0.00	27,393.35
25-3052 WORKMEN'S COMPENSATION	18,400.00	0.00	11,570.79	62.88	0.00	6,829.21
25-3053 EMPLOYMENT TAXES	7,200.00	0.00	741.00	10.29	0.00	6,459.00
25-3054 RETIREMENT	67,800.00	5,108.52	28,187.22	41.57	0.00	39,612.78
25-3055 HEALTH INSURANCE	91,800.00	0.00	27,252.48	29.69	0.00	64,547.52
25-3056 LIFE INS	600.00	0.00	153.12	25.52	0.00	446.88
25-3057 DENTAL INSURANCE	5,700.00	0.00	1,797.92	31.54	0.00	3,902.08
25-3058 LONG-TERM DISABILITY	1,700.00	140.81	702.81	41.34	0.00	997.19
25-3059 FIREFIGHTERS' RETIREMENT	26,000.00	0.00	22,843.46	87.86	0.00	3,156.54
TOTAL SALARIES, WAGES & BENEFIT	840,353.00	50,721.25	321,936.78	38.31	0.00	518,416.22
SUPPLIES						
25-3502 SHIPPING/FREIGHT CHARGES	200.00	0.00	0.00	0.00	0.00	200.00
25-3503 OFFICE SUPPLIES	4,500.00	431.17	1,778.58	71.75	1,450.00	1,271.42
25-3504 WEARING APPAREL	46,350.00	7,343.46	12,626.86	46.16	8,770.50	24,952.64
25-3505 FIRE PREVENTION MATERIALS	2,900.00	0.00	0.00	0.00	0.00	2,900.00
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,150.00	0.00	0.00	0.00	0.00	1,150.00
25-3515 MEDICAL SUPPLIES	19,000.00	4,495.38	7,112.16	37.43	0.00	11,887.84
25-3517 JANITORIAL SUPPLIES	1,400.00	65.00	383.17	27.37	0.00	1,016.83
25-3520 FOOD	8,999.00	654.04	2,704.11	81.17	4,600.00	1,694.89
25-3523 TOOLS/EQUIPMENT	35,000.00	6,012.96	26,690.88	76.26	0.00	8,309.12
TOTAL SUPPLIES	119,549.00	19,002.01	51,295.76	55.30	14,820.50	53,432.74
MAINTENANCE--EQUIPMENT						
25-4501 FURN, FIXT, & OFFICE EQPT.	3,800.00	192.29	1,076.32	60.53	1,223.72	1,499.96
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	239.99	182.49	7.30	0.00	2,317.51
25-4599 MAINTENANCE-MISC EQUIPMENT	39,249.00	1,586.04	8,566.16	32.13	4,045.05	26,637.79
TOTAL MAINTENANCE--EQUIPMENT	45,549.00	2,018.32	9,824.97	33.14	5,268.77	30,455.26
SERVICES						
25-5012 PRINTING	500.00	0.00	341.00	68.20	0.00	159.00
25-5014 MEDICAL EXPENSES	1,035.00	0.00	0.00	0.00	0.00	1,035.00
25-5020 COMMUNICATIONS	6,500.00	565.79	3,038.13	46.74	0.00	3,461.87
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	4,250.00	92.00	9,550.00	1,200.00
25-5027 MEMBERSHIPS	3,115.00	755.00	1,680.25	53.94	0.00	1,434.75
25-5029 TRAVEL/TRAINING	14,750.00	385.00	1,545.00	10.47	0.00	13,205.00
TOTAL SERVICES	40,900.00	2,768.29	10,854.38	49.89	9,550.00	20,495.62

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
25-FIRE DEPARTMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SUNDRY						
TOTAL						
PROFESSIONAL SERVICES						
25-5508 MEDICAL AND OTHER WASTE-DISP	900.00	54.57	267.01	29.67	0.00	632.99
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	0.00	0.00	0.00	5,300.00
25-5516 COLLECTION AGENCY FEES	46,000.00	0.00	27,730.89	60.28	0.00	18,269.11
TOTAL PROFESSIONAL SERVICES	52,200.00	54.57	27,997.90	53.64	0.00	24,202.10
OTHER SERVICES						
25-6005 SURETY BONDS	110.00	0.00	0.00	0.00	0.00	110.00
TOTAL OTHER SERVICES	110.00	0.00	0.00	0.00	0.00	110.00
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
25-9772 TECHNOLOGY USER FEE	71,109.00	0.00	0.00	0.00	0.00	71,109.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	85,905.00	0.00	0.00	0.00	0.00	85,905.00
25-9791 EQUIPMENT USER FEE	359,297.00	0.00	0.00	0.00	0.00	359,297.00
TOTAL INTERFUND ACTIVITY	516,311.00	0.00	0.00	0.00	0.00	516,311.00
TOTAL 25-FIRE DEPARTMENT	1,614,972.00	74,564.44	421,909.79	27.96	29,639.27	1,163,422.94
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
30-PUBLIC WORKS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
30-3001 SALARIES	135,800.00	11,267.90	56,958.51	41.94	0.00	78,841.49
30-3003 LONGEVITY	700.00	44.32	224.50	32.07	0.00	475.50
30-3007 OVERTIME	1,000.00	0.00	128.28	12.83	0.00	871.72
30-3051 FICA/MEDICARE TAXES	10,600.00	779.70	4,519.40	42.64	0.00	6,080.60
30-3052 WORKMEN'S COMPENSATION	3,100.00	0.00	1,949.43	62.88	0.00	1,150.57
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
30-3054 RETIREMENT	21,400.00	1,754.52	9,426.78	44.05	0.00	11,973.22
30-3055 HEALTH INSURANCE	7,700.00	0.00	2,366.52	30.73	0.00	5,333.48
30-3056 LIFE INS	200.00	0.00	51.04	25.52	0.00	148.96
30-3057 DENTAL INSURANCE	1,000.00	0.00	288.64	28.86	0.00	711.36
30-3058 LONG-TERM DISABILITY	600.00	48.75	243.75	40.63	0.00	356.25
TOTAL SALARIES, WAGES & BENEFIT	183,900.00	13,895.19	76,156.85	41.41	0.00	107,743.15
SUPPLIES						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
30-3503 OFFICE SUPPLIES	1,200.00	0.00	114.83	9.57	0.00	1,085.17
30-3504 WEARING APPAREL	300.00	0.00	151.00	50.33	0.00	149.00
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	1,500.00	83.70	382.07	25.47	0.00	1,117.93
TOTAL SUPPLIES	3,200.00	83.70	647.90	20.25	0.00	2,552.10
MAINTENANCE--EQUIPMENT						
30-4501 FURNITURE AND EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
SERVICES						
30-5012 PRINTING	400.00	26.05	26.05	6.51	0.00	373.95
30-5020 COMMUNICATIONS	4,900.00	335.00	1,810.74	36.95	0.00	3,089.26
30-5027 MEMBERSHIPS	350.00	0.00	350.00	100.00	0.00	0.00
30-5029 TRAVEL/TRAINING	2,000.00	0.00	0.00	0.00	0.00	2,000.00
30-5030 CAR ALLOWANCE	6,000.00	0.00	32.97	0.55	0.00	5,967.03
TOTAL SERVICES	13,650.00	361.05	2,219.76	16.26	0.00	11,430.24
PROFESSIONAL SERVICES						
30-5510 ENGINEERING SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
30-5515 CONSULTANT SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	20,000.00	0.00	0.00	0.00	0.00	20,000.00
OTHER SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
30-PUBLIC WORKS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
30-9772 TECHNOLOGY USER FEE	1,200.00	0.00	0.00	0.00	0.00	1,200.00
30-9791 EQUIPMENT USER FEE	2,800.00	0.00	0.00	0.00	0.00	2,800.00
TOTAL INTERFUND ACTIVITY	4,000.00	0.00	0.00	0.00	0.00	4,000.00
TOTAL 30-PUBLIC WORKS	224,850.00	14,339.94	79,024.51	35.15	0.00	145,825.49
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
31-3001 SALARIES	259,100.00	19,774.60	99,416.83	38.37	0.00	159,683.17
31-3003 LONGEVITY	1,400.00	96.02	464.29	33.16	0.00	935.71
31-3007 OVERTIME	1,000.00	163.64	771.46	77.15	0.00	228.54
31-3010 INCENTIVES	500.00	36.92	187.24	37.45	0.00	312.76
31-3051 FICA/MEDICARE TAXES	20,100.00	1,465.49	7,968.55	39.64	0.00	12,131.45
31-3052 WORKMEN'S COMPENSATION	1,100.00	0.00	880.39	80.04	0.00	219.61
31-3053 EMPLOYMENT TAXES	3,600.00	0.00	179.18	4.98	0.00	3,420.82
31-3054 RETIREMENT	40,700.00	3,155.96	16,866.69	41.44	0.00	23,833.31
31-3055 HEALTH INSURANCE	58,600.00	0.00	17,214.12	29.38	0.00	41,385.88
31-3056 LIFE INS	500.00	0.00	127.60	25.52	0.00	372.40
31-3057 DENTAL INSURANCE	3,500.00	0.00	1,094.40	31.27	0.00	2,405.60
31-3058 LONG-TERM DISABILITY	1,100.00	91.07	446.55	40.60	0.00	653.45
TOTAL SALARIES, WAGES & BENEFIT	391,200.00	24,783.70	145,617.30	37.22	0.00	245,582.70
SUPPLIES						
31-3503 OFFICE SUPPLIES	2,000.00	43.35	511.01	25.55	0.00	1,488.99
31-3504 WEARING APPAREL	900.00	73.00	191.97	21.33	0.00	708.03
31-3510 BOOKS AND PERIODICALS	1,500.00	0.00	195.75	13.05	0.00	1,304.25
31-3521 ANIMAL SHELTER	1,500.00	0.00	1,145.00	76.33	0.00	355.00
31-3523 TOOLS/EQUIPMENT	200.00	0.00	22.29	11.15	0.00	177.71
TOTAL SUPPLIES	6,100.00	116.35	2,066.02	33.87	0.00	4,033.98
MAINTENANCE--EQUIPMENT						
TOTAL	-----	-----	-----	-----	-----	-----
SERVICES						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	52.10	78.15	13.03	0.00	521.85
31-5020 COMMUNICATIONS	5,400.00	611.90	3,197.55	59.21	0.00	2,202.45
31-5027 MEMBERSHIPS	900.00	55.00	715.00	79.44	0.00	185.00
31-5029 TRAVEL/TRAINING	10,000.00	231.98	3,190.44	31.90	0.00	6,809.56
TOTAL SERVICES	17,000.00	950.98	7,181.14	42.24	0.00	9,818.86
SUNDRY						
TOTAL	-----	-----	-----	-----	-----	-----
PROFESSIONAL SERVICES						
31-5515 CONSULTANT	12,000.00	0.00	1,568.00	13.07	0.00	10,432.00
TOTAL PROFESSIONAL SERVICES	12,000.00	0.00	1,568.00	13.07	0.00	10,432.00

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
31-6571 OFFICE FURNITURE & EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
31-6574 COMPUTER SOFTWARE	12,000.00	0.00	0.00	0.00	0.00	12,000.00
TOTAL CAPITAL OUTLAY	13,000.00	0.00	0.00	0.00	0.00	13,000.00
INTERFUND ACTIVITY						
31-9772 TECHNOLOGY USER FEE	3,375.00	0.00	0.00	0.00	0.00	3,375.00
31-9791 EQUIPMENT USER FEE	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL INTERFUND ACTIVITY	9,375.00	0.00	0.00	0.00	0.00	9,375.00
TOTAL 31-COMMUNITY DEVELOPMENT	448,675.00	25,851.03	156,432.46	34.87	0.00	292,242.54
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
32-STREETS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
32-3001 SALARIES	145,400.00	11,353.68	57,213.36	39.35	0.00	88,186.64
32-3003 LONGEVITY	2,400.00	177.22	898.50	37.44	0.00	1,501.50
32-3007 OVERTIME	5,000.00	470.44	1,267.37	25.35	0.00	3,732.63
32-3051 FICA/MEDICARE TAXES	11,700.00	876.00	4,687.45	40.06	0.00	7,012.55
32-3052 WORKMEN'S COMPENSATION	9,600.00	0.00	6,036.94	62.88	0.00	3,563.06
32-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
32-3054 RETIREMENT	23,700.00	1,878.60	9,873.59	41.66	0.00	13,826.41
32-3055 HEALTH INSURANCE	43,000.00	0.00	13,308.44	30.95	0.00	29,691.56
32-3056 LIFE INS	300.00	0.00	76.56	25.52	0.00	223.44
32-3057 DENTAL	3,200.00	0.00	992.16	31.01	0.00	2,207.84
32-3058 LONG-TERM DISABILITY	700.00	51.03	253.59	36.23	0.00	446.41
TOTAL SALARIES, WAGES & BENEFIT	247,700.00	14,806.97	94,607.96	38.19	0.00	153,092.04
SUPPLIES						
32-3504 WEARING APPAREL	1,000.00	0.00	0.00	0.00	0.00	1,000.00
32-3523 TOOLS/EQUIPMENT	1,000.00	0.00	79.78	7.98	0.00	920.22
32-3534 PARTS AND MATERIALS	75,150.00	74,645.04	74,645.04	99.33	0.00	504.96
TOTAL SUPPLIES	77,150.00	74,645.04	74,724.82	96.86	0.00	2,425.18
MAINTENANCE--BLDGS, STRUC						
32-4002 STREET SIGNS	10,000.00	3,473.26	5,673.37	36.98	(1,975.06)	6,301.69
32-4003 STREET MAINTENANCE MAT'L	20,100.00	78.86	833.86	11.65	1,507.50	17,758.64
32-4004 SIDEWALK REPLACEMENT	6,000.00	0.00	298.25	4.97	0.00	5,701.75
TOTAL MAINTENANCE--BLDGS, STRUC	36,100.00	3,552.12	6,805.48	17.56	(467.56)	29,762.08
MAINTENANCE--EQUIPMENT						
32-4598 ORNMNTL STREET LIGHT MAIN	33,000.00	0.00	0.00	0.00	0.00	33,000.00
TOTAL MAINTENANCE--EQUIPMENT	33,000.00	0.00	0.00	0.00	0.00	33,000.00
SERVICES						
32-5016 STREET LIGHTING	210,000.00	16,186.34	65,233.55	31.06	0.00	144,766.45
32-5020 COMMUNICATIONS	5,900.00	514.88	2,644.96	44.83	0.00	3,255.04
TOTAL SERVICES	215,900.00	16,701.22	67,878.51	31.44	0.00	148,021.49
PROFESSIONAL SERVICES						
32-5507 MOSQUITO SPRAYING	18,000.00	0.00	2,660.00	14.78	0.00	15,340.00
32-5515 CONSULTANT SERVICES	419,500.00	0.00	220,680.82	95.35	179,319.18	19,500.00
TOTAL PROFESSIONAL SERVICES	437,500.00	0.00	223,340.82	92.04	179,319.18	34,840.00

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
32-STREETS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
32-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
32-9781 EQUIPMENT PURCHASE CONTRIBUTIO	90,000.00	0.00	0.00	0.00	0.00	90,000.00
32-9791 EQUIPMENT USER FEE	23,146.00	0.00	0.00	0.00	0.00	23,146.00
TOTAL INTERFUND ACTIVITY	113,896.00	0.00	0.00	0.00	0.00	113,896.00
TOTAL 32-STREETS	1,161,246.00	109,705.35	467,357.59	55.65	178,851.62	515,036.79
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
33-BUILDING MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
33-3001 SALARIES	34,300.00	2,592.00	13,182.17	38.43	0.00	21,117.83
33-3003 LONGEVITY	600.00	40.62	206.00	34.33	0.00	394.00
33-3007 OVERTIME	5,000.00	30.85	172.76	3.46	0.00	4,827.24
33-3051 FICA/MEDICARE TAXES	3,100.00	175.52	968.80	31.25	0.00	2,131.20
33-3052 WORKMEN'S COMPENSATION	1,300.00	0.00	817.50	62.88	0.00	482.50
33-3053 EMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
33-3054 RETIREMENT	6,200.00	413.10	2,233.87	36.03	0.00	3,966.13
33-3055 HEALTH INSURANCE	12,600.00	0.00	6,474.00	51.38	0.00	6,126.00
33-3056 LIFE INS	100.00	0.00	25.52	25.52	0.00	74.48
33-3057 DENTAL	1,100.00	0.00	330.72	30.07	0.00	769.28
33-3058 LONG-TERM DISABILITY	200.00	11.79	58.95	29.48	0.00	141.05
TOTAL SALARIES, WAGES & BENEFIT	65,400.00	3,263.88	24,470.29	37.42	0.00	40,929.71
SUPPLIES						
33-3504 WEARING APPAREL	300.00	0.00	0.00	0.00	0.00	300.00
33-3517 JANITORIAL SUPPLIES	6,800.00	233.31	1,500.49	22.07	0.00	5,299.51
33-3523 TOOLS/EQUIPMENT	800.00	32.95	32.95	4.12	0.00	767.05
TOTAL SUPPLIES	7,900.00	266.26	1,533.44	19.41	0.00	6,366.56
MAINTENANCE--BLDGS, STRUC						
33-4001 MAINTENANCE-BLDG & GROUNDS	40,550.00	3,027.10	14,661.43	36.16	0.00	25,888.57
33-4002 MAINT-INSURED REPAIRS	0.00	0.00	35,289.00	0.00	(35,289.00)	0.00
TOTAL MAINTENANCE--BLDGS, STRUC	40,550.00	3,027.10	49,950.43	36.16	(35,289.00)	25,888.57
SERVICES						
33-5017 UTILITIES	125,000.00	6,475.92	29,900.26	23.92	0.00	95,099.74
TOTAL SERVICES	125,000.00	6,475.92	29,900.26	23.92	0.00	95,099.74
PROFESSIONAL SERVICES						
33-5521 PEST CONTROL SERVICES	1,100.00	0.00	197.33	17.94	0.00	902.67
TOTAL PROFESSIONAL SERVICES	1,100.00	0.00	197.33	17.94	0.00	902.67
CAPITAL OUTLAY						
33-6580 BLDG & GROUND IMPROVEMENT	121,500.00	12,910.00	49,667.00	50.63	11,846.00	59,987.00
TOTAL CAPITAL OUTLAY	121,500.00	12,910.00	49,667.00	50.63	11,846.00	59,987.00
INTERFUND ACTIVITY						
33-9791 EQUIPMENT USER FEE	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL INTERFUND ACTIVITY	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL 33-BUILDING MAINTENANCE	363,650.00	25,943.16	155,718.75	36.37	(23,443.00)	231,374.25
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
35-SOLID WASTE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
TOTAL						
PROFESSIONAL SERVICES						
35-5508 SOLID WASTECOLLECTION SERVICES	333,123.00	25,580.94	102,768.21	30.85	0.00	230,354.79
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,000.00	0.00	0.00	0.00	0.00	2,000.00
35-5519 RECYCLING PROGRAM	90,938.00	7,476.00	29,673.00	32.63	0.00	61,265.00
TOTAL PROFESSIONAL SERVICES	426,061.00	33,056.94	132,441.21	31.09	0.00	293,619.79
TOTAL 35-SOLID WASTE	426,061.00	33,056.94	132,441.21	31.09	0.00	293,619.79
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
36-FLEET SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT						
36-3001 SALARIES	101,700.00	7,919.76	40,208.90	39.54	0.00	61,491.10
36-3003 LONGEVITY	900.00	59.08	299.62	33.29	0.00	600.38
36-3007 OVERTIME	5,000.00	103.62	425.12	8.50	0.00	4,574.88
36-3010 INCENTIVES	600.00	46.16	234.10	39.02	0.00	365.90
36-3051 FICA/MEDICARE TAXES	8,300.00	601.80	3,323.99	40.05	0.00	4,976.01
36-3052 WORKMEN'S COMPENSATION	2,700.00	0.00	1,697.89	62.88	0.00	1,002.11
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
36-3054 RETIREMENT	16,800.00	1,267.19	6,828.14	40.64	0.00	9,971.86
36-3055 HEALTH INSURANCE	18,200.00	0.00	5,614.64	30.85	0.00	12,585.36
36-3056 LIFE INS	200.00	0.00	51.04	25.52	0.00	148.96
36-3057 DENTAL	1,500.00	0.00	475.04	31.67	0.00	1,024.96
36-3058 LONG-TERM DISABILITY	500.00	35.83	179.15	35.83	0.00	320.85
TOTAL SALARIES, WAGES & BENEFIT	158,200.00	10,033.44	59,337.63	37.51	0.00	98,862.37
SUPPLIES						
36-3503 OFFICE SUPPLIES	500.00	0.00	44.99	9.00	0.00	455.01
36-3504 WEARING APPAREL	900.00	0.00	0.00	0.00	0.00	900.00
36-3510 MANUALS AND PERIODICALS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
36-3514 FUEL AND OIL	129,500.00	12,283.26	39,471.26	31.84	1,760.92	88,267.82
36-3523 TOOLS/EQUIPMENT	1,900.00	0.00	106.59	5.61	0.00	1,793.41
36-3529 VEHICLE REPAIR PARTS	35,700.00	2,724.25	9,805.33	27.47	0.00	25,894.67
36-3535 SHOP SUPPLIES	2,800.00	289.11	1,178.14	42.08	0.00	1,621.86
TOTAL SUPPLIES	172,300.00	15,296.62	50,606.31	30.39	1,760.92	119,932.77
MAINTENANCE--EQUIPMENT						
36-4520 AUTO REPAIR/OUTSOURCED	35,900.00	3,758.44	30,804.65	87.40	571.86	4,523.49
TOTAL MAINTENANCE--EQUIPMENT	35,900.00	3,758.44	30,804.65	87.40	571.86	4,523.49
SERVICES						
36-5020 COMMUNICATIONS	2,000.00	110.67	490.13	24.51	0.00	1,509.87
36-5027 MEMBERSHIP	700.00	0.00	0.00	0.00	0.00	700.00
36-5029 TRAVEL/TRAINING	1,700.00	0.00	75.00	4.41	0.00	1,625.00
TOTAL SERVICES	4,400.00	110.67	565.13	12.84	0.00	3,834.87
SUNDRY						
36-5405 LICENSES/PERMITS	900.00	7.50	402.75	44.75	0.00	497.25
TOTAL SUNDRY	900.00	7.50	402.75	44.75	0.00	497.25
OTHER SERVICES						
TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
36-FLEET SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CAPITAL OUTLAY						
36-6572 SPECIAL EQUIPMENT	7,160.00	0.00	6,547.28	91.44	0.00	612.72
36-6574 COMPUTER SOFTWARE	1,500.00	0.00	1,608.00	107.20	0.00 (108.00)
TOTAL CAPITAL OUTLAY	8,660.00	0.00	8,155.28	94.17	0.00	504.72
INTERFUND ACTIVITY						
36-9772 TECHNOLOGY USER FEE	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL 36-FLEET SERVICES	380,860.00	29,206.67	149,871.75	39.96	2,332.78	228,655.47
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
39-PARKS & RECREATION
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT						
39-3001 SALARIES	293,401.00	21,582.53	106,947.96	36.45	0.00	186,453.04
39-3002 WAGES	49,824.00	0.00	414.00	0.83	0.00	49,410.00
39-3003 LONGEVITY	2,900.00	195.70	977.16	33.70	0.00	1,922.84
39-3007 OVERTIME	1,800.00	3.94	441.13	24.51	0.00	1,358.87
39-3051 FICA/MEDICARE TAXES	26,700.00	1,498.64	8,158.61	30.56	0.00	18,541.39
39-3052 WORKMEN'S COMPENSATION	8,700.00	0.00	5,470.97	62.88	0.00	3,229.03
39-3053 EMPLOYMENT TAXES	9,900.00	0.00	701.94	7.09	0.00	9,198.06
39-3054 RETIREMENT	46,300.00	3,395.60	17,948.06	38.76	0.00	28,351.94
39-3055 HEALTH INSURANCE	105,900.00	0.00	21,593.02	20.39	0.00	84,306.98
39-3056 LIFE INS	700.00	0.00	178.64	25.52	0.00	521.36
39-3057 DENTAL	6,600.00	0.00	1,374.08	20.82	0.00	5,225.92
39-3058 LONG-TERM DISABILITY	1,300.00	88.53	463.59	35.66	0.00	836.41
TOTAL SALARIES, WAGES & BENEFIT	554,025.00	26,764.94	164,669.16	29.72	0.00	389,355.84
SUPPLIES						
39-3504 WEARING APPAREL	2,240.00	0.00	1,100.26	49.12	0.00	1,139.74
39-3506 CHEMICALS	1,000.00	78.86	110.77	11.08	0.00	889.23
39-3523 TOOLS/EQUIPMENT	7,300.00	2,134.18	2,134.18	40.52	823.43	4,342.39
39-3531 RECREATION & EVENTS	13,000.00	280.00	2,416.21	18.59	0.00	10,583.79
39-3534 EQUIP REPAIR PARTS	3,000.00	559.09	1,169.43	38.98	0.00	1,830.57
39-3536 LANDSCAPING MATERIALS	10,000.00	319.00	3,684.66	64.64	2,779.50	3,535.84
TOTAL SUPPLIES	36,540.00	3,371.13	10,615.51	38.91	3,602.93	22,321.56
MAINTENANCE--BLDGS, STRUC						
39-4007 POOL MAINTENANCE	16,250.00	99.05	2,340.00	89.04	12,129.50	1,780.50
39-4008 PARK MAINTENANCE	12,000.00	606.10	2,684.59	22.37	0.00	9,315.41
TOTAL MAINTENANCE--BLDGS, STRUC	28,250.00	705.15	5,024.59	60.72	12,129.50	11,095.91
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
39-5020 COMMUNICATIONS	2,661.00	110.76	567.97	21.34	0.00	2,093.03
39-5029 TRAVEL/TRAINING	1,100.00	0.00	915.00	83.18	0.00	185.00
TOTAL SERVICES	3,761.00	110.76	1,482.97	39.43	0.00	2,278.03
CAPITAL OUTLAY						
39-6516 PARKS & LANDSCAPING PROJS	105,000.00	0.00	0.00	0.00	0.00	105,000.00
TOTAL CAPITAL OUTLAY	105,000.00	0.00	0.00	0.00	0.00	105,000.00

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

01 -GENERAL FUND
39-PARKS & RECREATION
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
39-9772 TECHNOLOGY USER FEE	625.00	0.00	0.00	0.00	0.00	625.00
39-9791 EQUIPMENT USER FEE	14,500.00	0.00	0.00	0.00	0.00	14,500.00
TOTAL INTERFUND ACTIVITY	15,125.00	0.00	0.00	0.00	0.00	15,125.00
TOTAL 39-PARKS & RECREATION	742,701.00	30,951.98	181,792.23	26.60	15,732.43	545,176.34
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	11,182,460.00	991,659.11	3,953,585.33	37.37	224,885.76	7,003,988.91
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	1,184,131.00	1,772,895.83	4,620,644.84	371.22	(224,885.76)	(3,211,628.08)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	10,695,400.73		14,131,914.57			
	=====		=====			
*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

03 -DEBT SERVICE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

BEGINNING FUND BALANCE	451,239.36		451,239.36			
PROPERTY TAXES						
50-7101 CURRENT PROPERTY TAXES	2,331,782.00	823,653.53	2,076,380.52	89.05	0.00	(255,401.48)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	(3,221.32)	(29,213.46)	97.38-	0.00	(59,213.46)
50-7103 PENALTY, INTEREST, COSTS	15,000.00	1,311.65	2,133.11	14.22	0.00	(12,866.89)
TOTAL PROPERTY TAXES	2,376,782.00	821,743.86	2,049,300.17	86.22	0.00	(327,481.83)
INTEREST EARNED						
50-9601 INTEREST EARNED	1,300.00	562.42	1,002.18	77.09	0.00	(297.82)
TOTAL INTEREST EARNED	1,300.00	562.42	1,002.18	77.09	0.00	(297.82)
INTERFUND ACTIVITY						
50-9752 TRANSFER FROM UTILITY FUND	92,413.00	0.00	0.00	0.00	0.00	(92,413.00)
TOTAL INTERFUND ACTIVITY	92,413.00	0.00	0.00	0.00	0.00	(92,413.00)
*** TOTAL FUND REVENUES ***	2,470,495.00	822,306.28	2,050,302.35	82.99	0.00	(420,192.65)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	2,921,734.36		2,501,541.71			
	=====		=====			

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

03 -DEBT SERVICE FUND
51-DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

DEBT SERVICE						
51-6121 PRINCIPAL/DEBT SERVICE	1,875,000.00	0.00	0.00	0.00	0.00	1,875,000.00
51-6122 INTEREST/DEBT SERVICE	519,778.00	0.00	0.00	0.00	0.00	519,778.00
51-6123 MAINTENANCE FEE/DEBT SERVICE	9,000.00	0.00	1,250.00	13.89	0.00	7,750.00
TOTAL DEBT SERVICE	2,403,778.00	0.00	1,250.00	0.05	0.00	2,402,528.00
INTERFUND ACTIVITY						
TOTAL						
TOTAL 51-DEBT SERVICE	2,403,778.00	0.00	1,250.00	0.05	0.00	2,402,528.00
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	2,403,778.00	0.00	1,250.00	0.05	0.00	2,402,528.00
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	66,717.00	822,306.28	2,049,052.35	71.26	0.00	(1,982,335.35)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	517,956.36		2,500,291.71			
	=====		=====			
*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

05 -MOTEL TAX FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

BEGINNING FUND BALANCE	671,639.56		671,639.56			
OTHER TAXES						
55-7635 MOTEL OCCUPANCY TAX	80,000.00	2,843.18	36,263.34	45.33	0.00	(43,736.66)
TOTAL OTHER TAXES	80,000.00	2,843.18	36,263.34	45.33	0.00	(43,736.66)
INTEREST EARNED						
55-9601 INTEREST EARNED	1,500.00	245.12	1,100.86	73.39	0.00	(399.14)
TOTAL INTEREST EARNED	1,500.00	245.12	1,100.86	73.39	0.00	(399.14)
*** TOTAL FUND REVENUES ***	81,500.00	3,088.30	37,364.20	45.85	0.00	(44,135.80)
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	753,139.56		709,003.76			
	=====		=====			

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

05 -MOTEL TAX FUND
56-MOTEL TAX
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SERVICES						
56-5043 GENERAL ADVERTISING	45,000.00	0.00	6,250.00	13.89	0.00	38,750.00
56-5044 ADVERTISING	32,500.00	0.00	3,317.32	10.21	0.00	29,182.68
56-5045 SPECIAL EVENT	10,000.00	0.00	9,055.33	90.55	0.00	944.67
TOTAL SERVICES	87,500.00	0.00	18,622.65	21.28	0.00	68,877.35
PROFESSIONAL SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
56-9751 TRANSFER TO GENERAL FUND	16,500.00	0.00	0.00	0.00	0.00	16,500.00
TOTAL INTERFUND ACTIVITY	16,500.00	0.00	0.00	0.00	0.00	16,500.00
TOTAL 56-MOTEL TAX	104,000.00	0.00	18,622.65	17.91	0.00	85,377.35
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	104,000.00	0.00	18,622.65	17.91	0.00	85,377.35
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(22,500.00)	3,088.30	18,741.55	83.30-	0.00	(41,241.55)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	649,139.56		690,381.11			
	=====		=====			
*** END OF REPORT ***						

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

10 -CAPITAL IMPROVEMENTS FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

BEGINNING FUND BALANCE	7,446,851.85		7,446,851.85			
INTEREST EARNED						
90-9601 INTEREST EARNED	10,000.00	1,528.44	7,948.20	79.48	0.00	(2,051.80)
TOTAL INTEREST EARNED	10,000.00	1,528.44	7,948.20	79.48	0.00	(2,051.80)
INTERFUND ACTIVITY						
TOTAL	-----	-----	-----	-----	-----	-----
MISCELLANEOUS REVENUE						
TOTAL	-----	-----	-----	-----	-----	-----
OTHER AGENCY REVENUES						
90-9904 GRANT-TXDOT	0.00	0.00	28,559.18	0.00	0.00	28,559.18
TOTAL OTHER AGENCY REVENUES	0.00	0.00	28,559.18	0.00	0.00	28,559.18
*** TOTAL FUND REVENUES ***	10,000.00	1,528.44	36,507.38	365.07	0.00	26,507.38
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	7,456,851.85		7,483,359.23			
	=====		=====			

FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2017

10 -CAPITAL IMPROVEMENTS FUND
91-CAPITAL IMPROVEMENTS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
SALARIES, WAGES & BENEFIT TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CAPITAL OUTLAY TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CAPITAL IMPROVEMENTS						
91-7105 PARK IMPROVEMENTS	50,000.00	0.00	1,200.00	60.44	29,020.25	19,779.75
91-7120 290 EXPANSION	5,769,000.00	469,326.14	1,092,208.37	45.44	1,529,445.42	3,147,346.21
91-7121 BRIDGE REPAIR	150,000.00	0.00	216,417.00	83.97	(90,466.00)	24,049.00
91-7123 ELWOOD STREET REPAIR	0.00	0.00	80,748.75	0.00	(80,748.75)	0.00
91-7126 TAYLOR RD BLDG ENG & ARCHITECT	150,000.00	0.00	0.00	0.00	0.00	150,000.00
91-7129 STREET LIGHTING REHABILITATION	65,000.00	13,314.75	60,692.00	93.37	0.00	4,308.00
TOTAL CAPITAL IMPROVEMENTS	6,184,000.00	482,640.89	1,451,266.12	45.90	1,387,250.92	3,345,482.96
INTERFUND ACTIVITY TOTAL	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 91-CAPITAL IMPROVEMENTS	6,184,000.00 =====	482,640.89 =====	1,451,266.12 =====	45.90 =====	1,387,250.92 =====	3,345,482.96 =====
*** TOTAL EXPENSES ***	6,184,000.00 =====	482,640.89 =====	1,451,266.12 =====	45.90 =====	1,387,250.92 =====	3,345,482.96 =====
EXCESS OF REVENUES OVER EXPENDITURES	(6,174,000.00) =====	(481,112.45) =====	(1,414,758.74) =====	45.38 =====	(1,387,250.92) =====	(3,371,990.34) =====
*** PROJECTED FUND BALANCE ***	1,272,851.85 =====		6,032,093.11 =====			

*** END OF REPORT ***

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTION REPORTS

JANUARY 2017

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 01/01/2017 thru 01/31/2017

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2016	2,111,662.39	0.00	0.00	0.00	2,111,662.39	0.00	2,111,662.39	2,111,662.39	0.00
2015	(1,774.63)	398.87	354.24	0.00	(1,021.52)	0.00	(1,021.52)	(1,375.76)	354.24
2014	(4,282.44)	0.00	0.00	0.00	(4,282.44)	0.00	(4,282.44)	(4,282.44)	0.00
2013	(105.24)	0.00	0.00	0.00	(105.24)	0.00	(105.24)	(105.24)	0.00
2012	(371.25)	0.00	0.00	0.00	(371.25)	0.00	(371.25)	(371.25)	0.00
Total:	\$2,105,128.83	\$398.87	\$354.24	\$0.00	\$2,105,881.94	\$0.00	\$2,105,881.94	\$2,105,527.70	\$354.24

Tax Collection System
Distribution Report - SIT
For Deposit Dates: 01/01/2017 thru 01/31/2017

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2016	366,480.31	0.00	0.00	0.00	366,480.31	0.00	366,480.31	366,480.31	0.00
Total:	\$366,480.31	\$0.00	\$0.00	\$0.00	\$366,480.31	\$0.00	\$366,480.31	\$366,480.31	\$0.00

02/04/2017 03:28:5
TC168

936462

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 01/01/2017 TO 01/31/2017
JURISDICTION: 0070 City of Jersey Village

INCLUDES AG ROLLBACK

PAGE: 1

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2016	00.742500	8,102,455.13	2,437
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
	-----	-----	-----	-----	-----	-----	-----	-----
2016	7,931,847.39	.00	170,607.74	2,478,142.70	5,388,992.30	2,713,462.83	66.51	0.00
2015	67,982.76	3,585.61-	96,345.01-	1,774.63-	57,509.63-	29,147.38	2.77	0.00
2014	17,220.71	4,282.44-	6,917.11-	4,282.44-	3,944.16-	14,247.76	38.28-	0.00
2013	11,801.76	1,511.21-	1,704.15-	105.24-	684.96-	10,782.57	6.78-	0.00
2012	9,872.19	371.25-	371.25-	371.25-	275.78-	9,776.72	2.90-	0.00
2011	11,352.50	.00	0.00	0.00	116.99	11,235.51	1.03	0.00
2010	14,282.05	.00	0.00	0.00	95.47	14,186.58	.67	0.00
2009	21,088.48	.00	0.00	0.00	144.02	20,944.46	.68	0.00
2008	8,154.80	.00	0.00	0.00	95.47	8,059.33	1.17	0.00
2007	4,797.05	.00	0.00	0.00	95.47	4,701.58	1.99	0.00
2006	4,997.50	.00	0.00	0.00	95.47	4,902.03	1.91	0.00
2005	2,398.86	.00	0.00	0.00	86.80	2,312.06	3.62	0.00
2004	1,361.02	.00	0.00	0.00	1.36	1,359.66	.10	0.00
2003	613.25	.00	0.00	0.00	1.36	611.89	.22	0.00
2002	637.88	.00	0.00	0.00	1.36	636.52	.21	0.00
2001	591.24	.00	0.00	0.00	1.36	589.88	.23	0.00
2000	872.11	.00	0.00	0.00	1.36	870.75	.16	0.00
1999	155.35	.00	0.00	0.00	1.36	153.99	.88	0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
***	8,110,041.38	9,750.51-	65,270.22	2,471,609.14	5,327,315.62	2,847,995.98		0.00

02/03/2017 20:12:58

936461

TAX COLLECTION SYSTEM

PAGE: 1

TC298-M SELECTION: DEPOSIT

DEPOSIT DISTRIBUTION

INCLUDES AG ROLLBACK

REVERSALS DETAIL SCHEDULE

FROM: 01/01/2017 THRU 01/31/2017

JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2012 RF170130	082-140-000-0033	201301	371.25-	0.00	0.00	0.00 48	371.25	0.00
2012 RF170130	082-140-000-0033	201301	0.00	0.00	0.00	0.00 48	371.25-	371.25-
	2012 TOTAL		371.25-	0.00	0.00	0.00	0.00	371.25-
2013 RF170105	064-248-000-0039	201401	1,097.80-	0.00	0.00	0.00 36	1,097.80	0.00
2013 RF170105	064-248-000-0039	201401	0.00	0.00	0.00	0.00 36	1,097.80-	1,097.80-
2013 RF170105	206-216-270-0000	201312	413.41-	0.00	0.00	0.00 36	413.41	0.00
2013 RF170105	206-216-270-0000	201312	0.00	0.00	0.00	0.00 36	413.41-	413.41-
	2013 TOTAL		1,511.21-	0.00	0.00	0.00	0.00	1,511.21-
2014 RF170106	064-248-000-0039	201501	0.00	0.00	0.00	0.00 25	1,713.79-	1,713.79-
2014 RF170106	064-248-000-0039	201501	1,713.79-	0.00	0.00	0.00 25	1,713.79	0.00
2014 RF170106	116-576-002-0006	201412	869.82-	0.00	0.00	0.00 25	869.82	0.00
2014 RF170106	116-576-002-0006	201412	0.00	0.00	0.00	0.00 25	869.82-	869.82-
2014 RF170106	206-216-270-0000	201501	1,698.83-	0.00	0.00	0.00 25	1,698.83	0.00
2014 RF170106	206-216-270-0000	201501	0.00	0.00	0.00	0.00 25	1,698.83-	1,698.83-
	2014 TOTAL		4,282.44-	0.00	0.00	0.00	0.00	4,282.44-
2015 RF170109	064-248-000-0039	201601	0.00	0.00	0.00	0.00 15	1,713.99-	1,713.99-
2015 RF170109	064-248-000-0039	201601	1,713.99-	0.00	0.00	0.00 15	1,713.99	0.00
2015 RF170109	206-216-270-0000	201512	1,871.62-	0.00	0.00	0.00 15	1,871.62	0.00
2015 RF170109	206-216-270-0000	201512	0.00	0.00	0.00	0.00 15	1,871.62-	1,871.62-
	2015 TOTAL		3,585.61-	0.00	0.00	0.00	0.00	3,585.61-
2016 D0113172	082-142-000-0016	201612	626.64-	0.00	0.00	0.00 0 2015553	0.00	626.64-
2016 C0120173	104-764-000-0018	201701	1,582.54-	0.00	0.00	0.00 0	0.00	1,582.54-
2016 D0111173	104-764-000-0019	201612	1,438.31-	0.00	0.00	0.00 0	0.00	1,438.31-
2016 R6MH30103001	104-764-000-0019	201612	1,438.31-	0.00	0.00	0.00 0	0.00	1,438.31-
2016 C0106172	105-863-000-0010	201612	2,732.32-	0.00	0.00	0.00 0	0.00	2,732.32-
2016 C0117171	107-442-000-0008	201701	1,289.08-	0.00	0.00	0.00 0	0.00	1,289.08-
2016 ES035011117	122-482-003-0002	201611	372.53	0.00	0.00	0.00 3	0.00	372.53

TC298-M SELECTION: DEPOSIT

DEPOSIT DISTRIBUTION

INCLUDES AG ROLLBACK

REVERSALS DETAIL SCHEDULE

FROM: 01/01/2017 THRU 01/31/2017

JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2016 TOTAL			8,734.67-	0.00	0.00	0.00	0.00	8,734.67-
YEAR 2012								
REFUNDS			371.25-	0.00	0.00	0.00	0.00	371.25-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			371.25-	0.00	0.00	0.00	0.00	371.25-
YEAR 2013								
REFUNDS			1,511.21-	0.00	0.00	0.00	0.00	1,511.21-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			1,511.21-	0.00	0.00	0.00	0.00	1,511.21-
YEAR 2014								
REFUNDS			4,282.44-	0.00	0.00	0.00	0.00	4,282.44-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			4,282.44-	0.00	0.00	0.00	0.00	4,282.44-
YEAR 2015								
REFUNDS			3,585.61-	0.00	0.00	0.00	0.00	3,585.61-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			3,585.61-	0.00	0.00	0.00	0.00	3,585.61-
YEAR 2016								
REFUNDS			372.53	0.00	0.00	0.00	0.00	372.53
RETURNED ITEMS			626.64-	0.00	0.00	0.00	0.00	626.64-
TRANSFERS/REVERSALS			8,480.56-	0.00	0.00	0.00	0.00	8,480.56-
TOTAL			8,734.67-	0.00	0.00	0.00	0.00	8,734.67-
ALL YEARS								
REFUNDS			9,377.98-	0.00	0.00	0.00	0.00	9,377.98-
RETURNED ITEMS			626.64-	0.00	0.00	0.00	0.00	626.64-
TRANSFERS/REVERSALS			8,480.56-	0.00	0.00	0.00	0.00	8,480.56-
TOTAL			18,485.18-	0.00	0.00	0.00	0.00	18,485.18-

General Fund
For the period ended February 28, 2017

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Property Taxes	5,927,843.00	5,927,843.00	5,163,710.02	87.11%	5,928,000.00
Electric Franchise Taxes	360,000.00	360,000.00	149,852.01	41.63%	360,000.00
Telephone Franchise	120,000.00	120,000.00	50,409.49	42.01%	120,000.00
Gas Franchise	25,000.00	25,000.00	12,835.04	51.34%	25,000.00
Cable TV Franchise	60,000.00	60,000.00	36,333.97	60.56%	60,000.00
Telecommunication	35,000.00	35,000.00	15,359.45	43.88%	35,000.00
City Sales Tax	1,900,000.00	1,900,000.00	1,323,944.95	69.68%	2,900,000.00
Sales TX-Reduce Property Taxes	950,000.00	950,000.00	661,972.45	69.68%	1,450,000.00
Mixed Drink Tax	35,000.00	35,000.00	17,242.34	49.26%	35,000.00
Fines Warrants & Bonds	837,700.00	837,700.00	397,895.73	47.50%	837,700.00
Fees & Charge for Services	368,950.00	368,950.00	137,279.43	37.21%	368,950.00
Licenses & Permits	103,700.00	103,700.00	72,537.69	69.95%	103,700.00
Interest Earned	45,000.00	45,000.00	30,818.68	68.49%	80,000.00
Interfund Activity	1,578,398.00	1,578,398.00	308,466.06	19.54%	1,578,398.00
Misc Revenue	20,000.00	20,000.00	65,999.28	330.00%	80,000.00
Other Agency Revenue	-	-	129,573.58	100.00%	130,000.00
Total Revenue	12,366,591.00	12,366,591.00	8,574,230.17	69.33%	14,091,748.00
Expenditures					
Administrative Service	645,950.00	695,950.00	220,136.10	31.63%	695,650.00
Legal/Other Services	594,471.00	594,471.00	506,865.16	85.26%	2,194,471.00
Info Technology	468,225.00	468,225.00	130,777.83	27.93%	468,225.00
Purchasing	21,000.00	21,000.00	6,098.12	29.04%	21,000.00
Accounting Services	301,650.00	301,650.00	106,134.49	35.18%	301,650.00
Customer Services	143,200.00	143,200.00	59,001.17	41.20%	143,200.00
Municipal Court	372,239.00	372,239.00	125,149.78	33.62%	372,239.00
Police Department	2,484,926.00	2,484,926.00	849,438.14	34.18%	2,484,926.00
Communications	729,594.00	737,784.00	205,436.25	27.85%	737,784.00
Fire Department	1,614,972.00	1,614,972.00	421,909.79	26.12%	1,614,972.00
Public Works	224,850.00	224,850.00	79,024.51	35.15%	224,850.00
Community Development	448,675.00	448,675.00	156,432.46	34.87%	448,675.00
Streets	1,146,746.00	1,146,746.00	467,357.59	40.76%	1,146,746.00
Building Maintenance	363,650.00	363,650.00	155,718.75	42.82%	363,650.00
Solid Waste	426,061.00	426,061.00	132,441.21	31.09%	426,061.00
Fleet Services	380,860.00	380,860.00	149,871.75	39.35%	380,860.00
Parks & Recreation	742,701.00	742,701.00	181,792.23	24.48%	742,701.00
Total Expenditures	11,109,770.00	11,167,960.00	3,953,585.33	35.40%	12,767,660.00

Utility Fund
For the period ended February 28, 2017

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,042,000.00	4,042,000.00	1,650,521.02	40.83%	4,042,000.00
Interest Earned	10,000.00	10,000.00	7,823.77	78.24%	15,000.00
Interfund Activity	-	-			
Miscellaneous Revenue	50,000.00	50,000.00	23,701.34	47.40%	50,000.00
Other Agency Revenue	-	-	-		170,000.00
Total Revenue	4,102,000.00	4,102,000.00	1,682,046.13	41.01%	4,277,000.00
Expenditures					
Water & Sewer	4,106,868.00	4,106,868.00	866,332.78	21.09%	4,106,868.00
Utility Capital Projects	1,845,000.00	1,845,000.00	230,752.71	12.51%	1,845,000.00
	-	-	-		-
Total Expenditures	5,951,868.00	5,951,868.00	1,097,085.49	18.43%	5,951,868.00

<i>No</i>	<i>Last Name</i>	<i>First Name</i>	<i>Date Info Requested</i>	<i>Description of Info Requested</i>	<i>Department Routed</i>	<i>Date Fwd to Dept</i>	<i>Date Received from Dept</i>	<i>Date Requestor Contacted</i>	<i>Amt</i>	<i>Date of Pick-up or Mailing</i>	<i>Open</i>	<i>Complete</i>	<i>AG Opinion</i>	<i>PROCESS TIME</i>
1	Sureshchandra	Suma	10/3/2016	<p>Building Permits Issued from September 1, 2016 through September 30, 2016 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.</p> <p>It would be ideal if each record contained the following information:</p> <ul style="list-style-type: none"> - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone 	Danielle - PW	10/3/2016	10/5/2016	10/5/2016	\$0.00	10/05/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
2	Overall	Leah	10/4/2016	Commerical and Residential Building Permits 09-01-2016 thru 09-30-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle - PW	10/4/2016	10/5/2016	10/5/2016	\$0.00	10/05/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
3	Harwood	Aleisha	10/5/2016	Commerical and Residential Building Permits 09-01-2016 thru 09-30-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle - PW	10/5/2016	10/5/2016	10/5/2016	\$0.00	10/5/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
4	Kimball	Todd	10/5/2016	Segment 7 - Bid Tab	Lorri	10/5/2016	10/5/2016	10/5/2016	\$0.00	10/5/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
5	Rubenstein	Irv	10/6/2016	Report of purchasing records from 2016-05-27 to current	Isabel	10/6/2016	10/6/2016	10/6/2016	\$0.00	10/06/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
6	Arrajj	Shawn	10/6/2016	Financial Information in connection with the 2016-2017 Budget Year.	Isabel	10/6/2016	10/6/2016	10/6/2016	\$0.00	10/06/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
7	Durin	Peter	10/10/2016	List of commercial building contractors	Danielle - PW	10/10/2016	10/10/2016	10/10/2016	\$0.00	10/10/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
8	Magee	Ken	10/13/2016	Dannenbaum Contract	Lorri	10/13/2016	10/13/2016	10/13/2016	\$0.00	10/13/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
9	Montgomery	Diana	10/13/2016	17401-17427 & 17459-17497 Village Green Drive, HCAD: 1152050000001. Please provide copies of any open building or zoning code violations, the Certificates of Occupancy, any special use permits or variances issued and the approved site plan, if available.	Danielle - PW	10/13/2016	10/14/2016	10/14/2016	\$0.00	10/14/2016 via email	NO	YES		30 Minutes accumulated 30 minutes
10	Maloy	Mark	10/17/2016	Golf Course Financials	Isabel and Kimberly	10/18/2016	10/24/2016	10/24/2016	\$0.00	10/24/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
11	Thomas	Virgil	10/13/2016	Copy of Birth Certificate from Personnel File	Karen	10/13/2016	10/24/2016	10/24/2016	\$0.00	10/24/2016 via email	NO	YES		15 Minutes accumulated 15 minutes

12	Mijares	Nicole	10/20/2016	List of employees and salaries for 2015	Karen	10/20/2016	10/24/2016	10/24/2016	\$0.00	10/24/2016 via email	NO	YES		60 Minutes accumulated 60 minutes
13	Dowlearn	Grayson	10/27/2016	Site Assessment - 8805 Jones Road, Jersey Village, Texas 77065 - records pertaining to past call responses, complaints, and/or air/water/land monitoring activities in the area (within approximately 1,000 feet) of the subject property	Danielle & Mark	10/31/2016	10/31/2016	10/31/2016	\$0.00	10/31/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
14	Falke	Cathy	10/27/2016	Certificates of Occupancy for 17493, 17495, and 17497 Village Green Drive, occupied by Environmental Development Partners.17495 would have been granted in 2001. 17497 would have been granted in 2012.	Danielle	10/31/2016	11/7/2016	11/7/2016	\$0.00	11/07/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
15	Turner	Wayne	10/28/2016	I am researching information for the two building commercial property located at 17401 and 17497 Village Green in Jersey Village, TX 77040. My request is for copies of any open violations for the property which were issued by the Fire Dept, Building Inspection Dept, Public Wks Dept, and Zoning Dept. I am also requesting a copy of the certificate of occupancy. Also, if there have been any inspections of the property by any of these departments within the past 12 months, may I have a copy of the inspection information?	Danielle & Mark	10/31/2016	11/8/2016	11/8/2016	\$0.00	11/08/2016 via email	NO	YES		5 hours accumulated time 5 hours
16	Harwood	Aleisha	11/1/2016	Commerical and Residential Building Permits 10-01-2016 thru 10-31-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle	11/1/2016	11/1/2016	11/1/2016	\$0.00	11/01/2016 via email	NO	YES		15 Minutes accumulated 30 minutes
17	Alvarez	Carlos	11/1/2016	Foundation Repair Permit for 16217 Jersey Drive, Jersey Village, Texas	Danielle	11/1/2016	11/3/2016	11/3/2016	\$0.00	11/3/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
18	Overall	Leah	11/2/2016	Commerical and Residential Building Permits 10-01-2016 thru 10-31-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle	11/2/2016	11/3/2016	11/3/2016	\$0.00	11/3/2016 via email	NO	YES		15 Minutes accumulated 30 minutes
19	Sureshchandra	Suma	11/3/2016	Building Permits Issued from October 1, 2016 through October 31, 2016 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	11/3/2016	11/3/2016	11/3/2016	\$0.00	11/3/2016 via email	NO	YES		15 Minutes accumulated 30 minutes
20	Lappie	John	11/7/2016	Jersey Village Election History	Lorri	11/7/2016	11/7/2016	11/7/2016	\$0.00	11/07/2016 via email	NO	YES		15 Minutes accumulated 15 minutes

21	Haley	Lee	11/7/2016	Request for Copy of Home Owner Objection for JV Baptist Church Variance Request - Meeting held October 31, 2016	Lorri	11/7/2016	11/7/2016	11/7/2016	\$0.00	11/07/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
22	Ellison	Evan	11/7/2016	Certificate of Occupancy for 17423 Village Green Dr, Jersey Village, TX 77040	Danielle	11/7/2016	11/8/2016	11/8/2016	\$0.00	11/08/2016 via email	NO	YES		15 Minutes accumulated 15 minutes
23	Williams	Katherine	11/7/2016	Re: H & M Leasing, 7777 Wright Road, Houston 77041: 1. Building Dept: Building Permits/COO, Building Code Violations, Permits for UST/AST, oil/water separators, or septic systems. 2. Fire Dept: Fire Code Violations, Fires in the past 5 years, Permits for flammable materials, Reported spill/releases of hazardous materials. 3. Public Works Dept: Date of water connection, Date of sewer connection, Special sewer discharge permits if any.	Danielle and Mark	11/7/2016	11/8/2016	11/8/2016	\$0.00	11/08/2016 via email - ADDRESS OUTSIDE CITY	NO	YES		15 Minutes accumulated 15 minutes
24	Asfa	Cynthia	11/14/2016	List of homes in JV that do not comply with regulations - example abandoned homes	Gordon	11/14/2016	11/15/2016	11/15/2016	\$0.00	11/15/2016 via email - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
25	Butler	Jeff	11/29/2016	A listing of all City of Jersey Village full time employees' first, middle and last names including their title/position, primary location, email address, date of birth, date of hire, and salary. Please provide this information in an electronic format such as Excel or .csv format	Karen & Bob	11/29/2016	12/5/2016	12/5/2016	\$0.00	12/05/2016 sent email adds via mail and email	NO	YES	02/15/2017 received AG Opinion - Withhold Info.	
26	Harwood	Aleisha	12/1/2016	Commerical and Residential Building Permits 11-01-2016 thru 11-30-2016, including new construction, additions and remodels, tneant improvements, weimiing pools, electrical, and mechanical.	Danielle	12/1/2016	12/2/2016	12/5/2016	\$0.00	12/05/2016 via email	NO	YES		15 Minutes accumulated 45 minutes
27	Overall	Leah	12/1/2016	Commerical and Residential Building Permits 11-01-2016 thru 11-30-2016, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	12/1/2016	12/2/2016	12/5/2016	\$0.00	12/05/2016 via email	NO	YES		15 Minutes accumulated 45 minutes
28	Sureshchandra	Suma	12/5/2016	Building Permits Issued from November 1, 2016 through November 30, 2016 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	12/5/2016	12/5/2016	12/5/2016	\$0.00	12/05/2016 via email	NO	YES		15 Minutes accumulated 45 minutes
29	Callier	Megan	12/5/2016	All public information in the personnel file for Officer Troy Binford regarding; (1) all notices, findings of discipline, and/or letters of reprimand; (2) any -witness statements; (3) all public documents in the Office of internal Affairs; and (4) any complaints.	Karen and Deb	12/5/2016	12/13/2016	12/13/2016	\$6.40 paid	12/13/2016 via mail	NO	YES	12/28/2016 Ruling from AG Withhold Info	4 hours Accumulated time 4 hours

30	McBain	Joe	12/7/2016	INTRA - or INTERGOVERNMENTAL TRANSFER - Performance Evaluation - Emails from Mark Bitz 01/14/2016 and 01/16/2016 - Resignation Letter status change form	Karen	12/7/2016	12/7/2016	12/7/2016	\$0.00	12/07/2016 Hand Delivered by HR	NO	YES		15 Minutes accumulated 15 minutes
31	Dinn	Amy	12/13/2016	Any and all (1) copies of applications for building permits, (2) copies of building permits obtained, and (3) copies of approved construction plans related to any application for building permits submitted for 15913 Lakeview Drive, Jersey Village, Texas 77040 submitted from March 1, 2015 through November 15, 2016.	Danielle	12/13/2016	12/13/2016	12/14/2016	\$0.00	12/14/2016 via email - No Informaiton	NO	YES		15 Minutes accumulated 15 minutes
32	Tim	Neeley	12/14/2016	1. Listing of all active Public Improvement Districts (PIDs) within the City and 2. Public Improvement District creation ordinance for each active Public Improvement District (PID) in the City.	Christian	12/15/2016	12/15/2016	12/15/2016	\$0.00	12/15/2016 via email - No Information	NO	YES		15 Minutes accumulated 15 minutes
33	Harwood	Aleisha	1/3/2017	Commerical and Residential Building Permits 12-01-2016 thru 12-31-2016, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	1/3/2017	1/3/2017	1/3/2017	\$0.00	01/03/2017 via email	NO	YES		15 Minutes accumulated 60 minutes
34	Biederstadt	Mike	12/27/2016	All existing or proposed plans for 18106 NW Freeway, 17330 NW Freeway (Shopping Center), and 17342 NW Freeway (Valero Station).	Danielle	1/3/2017	Req. WITHDRAWN 01-10-2017	Req. WITHDRAWN 01-10-2017	\$0.00	Req. WITHDRAWN 01-10-2017	NO	YES		15 Minutes accumulated 15 minutes
35	Carpenter	Alyssa	1/4/2017	List of HOAs in Jersey Village	Lorri	1/4/2017	1/4/2017	1/4/2017	\$0.00	01/04/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
36	Overall	Leah	1/4/2017	Commerical and Residential Building Permits 12-01-2016 thru 12-31-2016, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	1/4/2017	1/4/2017	1/4/2017	\$0.00	01/04/2017 via email	NO	YES		15 Minutes accumulated 60 minutes
37	Espinoza	Jesus	1/4/2017	Original Plans at 15421 Shanghai Street	Danielle	1/4/2017	1/5/2017	1/5/2017	\$0.00	01/05/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
38	Smith	William	1/4/2017	Dangerous Building List, Dangerous House List, Code Violation List from 01/01/2016 to present.	Danielle	1/4/2017	1/4/2017	1/4/2017	\$0.00	01/04/2017 via email - NO Information	NO	YES		15 Minutes accumulated 15 minutes
39	Sureshchandra	Suma	1/5/2017	Building Permits Issued from November 1, 2016 through November 30, 2016 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	1/5/2017	1/5/2017	1/5/2017	\$0.00	1/05/2017 via email	NO	YES		15 Minutes accumulated 60 minutes
40	Warren	Bobby	1/12/2017	2016 Combination Forms	Lorri	1/13/2017	1/13/2017	1/13/2017	\$0.00	01/13/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

41	Christopher	Christy	1/12/2017	<p>18106 Northwest Fwy, Jersey Village, TX 77065 - Parcel 716 Public Storage - Plans dated 3/30/1999 (Building E-1 addition) City approved date: 6/15/99 - Requesting: Sheet # A-1 and Sheet # A-2</p> <p>Public Storage - Plans dated 3/30/2010 (Office Remodel) Requesting: Sheet # A-1</p> <p>Public Storage - Plans dated 7/31/2014 (Building Revision due to Right of Way Acquisition) City Correspondence Letters Dated: 8/4/2014 & 8/11/2014 Requesting: Alta Survey page 1, page 2 and page 3, Sheet # SP-2, Sheet # A-1, Sheet # A-2, Sheet # A-3 and Sheet # D-101 The documents needed for parcel 728 are listed below. (Melissa Ferringer's case)</p> <p>17342 Northwest Fwy, Jersey Village, TX 77040 - Parcel 728 Valero Station – Two Loose Sheets - Requesting: Greenleaf Survey dated 1/29/2016 1 page, Property Site Plan, not dated</p> <p>Valero Station – Property remodel to existing Circle K dated 3/1/2016 Requesting: Cover Sheet, Sheet # C1.1, Sheet # A1.0</p>	Lorri	1/13/2017	1/13/2017	1/13/2017	\$0.00	1/13/2017 via inter-governmental transfer of records	NO	YES		15 Minutes accumulated 15 minutes
42	Overall	Leah	1/13/2017	Commerical and Residential Building Permits 01-01-2016 thru 03-31-2016, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	1/13/2017	1/16/2017	1/16/2017	\$0.00	01/16/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
43	Matthews	James	1/16/2017	I would like to review any and all records you have for the property located at 18800, 18900, 18990 Northwest Freeway (US Highway 290) and 9110 Eldridge also known as Lonestar Chevrolet through the departments: Public Works: building permits; Planning & Zoning: Certificate of Certificate of Occupancies/ violations/ zoning permits/ Activity use limitations; and Fire Department: hazardous material spills/fires/USTs/environmental concerns	Danielle, Mark, James, and Gordon	1/16/2017	1/18/2017	1/18/2017	\$0.00	01/18/2017 via email	NO	YES		2 hours accumulated 2 hours
44	Warren	Bobby	1/17/2017	01-16-2017 City Council Meeting Audio	Bob	1/18/2017	1/18/2017	1/18/2017	\$0.00	1/18/2017 via email	NO	YES		15 Minutes accumulated 45 minutes
45	Warren	Bobby	1/17/2017	01/16/2017 City Manager's Report	Lorri	1/17/2017	1/17/2017	1/17/2017	\$0.00	01/17/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
46	Pinkard	Robert	1/17/2017	Electric Contract	Lorri	1/17/2017	1/17/2017	1/17/2017	\$0.00	01/17/2017 via email	NO	YES		15 minutes accumulated 15 minutes
47	Zurawski	Karen	1/24/2017	2017 Applications for Place on Ballot, Election History, and Charter Provisions for term limits	Lorri	1/24/2017	1/24/2017	1/24/2017	\$0.00	1/24/2017 via email	NO	YES		30 Minutes accumulated 30 minutes
48	Guarnere	Leighton	1/24/2017	Payroll Information on City Employees	Karen	1/24/2017	1/30/2017	1/30/2017	\$0.00	1/30/2017	NO	YES		30 Minutes accumulated 30 minutes
49	McNinch	Elisa	1/24/2017	Scope of foundation work performed at 15905 Acapulco	Danielle	1/24/2017	1/24/2017	1/24/2017	\$0.00	01/24/2017 via email	NO	YES		15 minutes accumulated 15 minutes
50	McKay	Robert	1/30/2017	Surveys for 16313 Lakeview and 16306 Congo.	Danielle	1/30/2017	1/31/2017	1/31/2017	\$0.00	01/31/2017 via email	NO	YES		15 minutes accumulated 15 minutes

51	Zurawski	Karen	1/31/2017	Candidate List	Lorri	1/31/2017	1/31/2017	1/31/2017	\$0.00	01/31/2017 via email	NO	YES		30 Minutes accumulated 45 minutes
52	Harwood	Aleisha	2/1/2017	Commerical and Residential Building Permits 01-01-2017 thru 01-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	2/1/2017	2/1/2017	2/1/2017	\$0.00	2/1/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
53	Sureshchandra	Suma	2/1/2017	Building Permits Issued from 01-01-2017 thru 01-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	2/1/2017	2/1/2017	2/1/2017	\$0.00	2/1/2017 via email	NO	YES		15 Minutes accumulated 75 minutes
54	Kramer	Justin	2/2/2017	An electronic copy of any and all employees for years of 2016, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.	Karen	2/2/2017	2/3/2017	2/6/2017	\$0.00	02/06/2017 via email	NO	YES		30 Minutes Accumulated 30 Minutes
55	Overall	Leah	2/6/2017	Commerical and Residential Building Permits 01-01-2017 thru 01-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	2/7/2017	2/7/2017	2/7/2017	\$0.00	02/07/2017 via email	NO	YES		15 Minutes accumulated 90 minutes
56	Broussard	Jesse	2/9/2017	Complete copy of Personnel File	Karen	2/10/2017	2/10/2017	2/13/2017	39.50 Paid	02/13/2017 Balance Not Going to AG picked up in person	YES	NO	02/13/2017 sent AG Request concerning TXLP on video No software	2 hours and 30 minutes accumulated 2 hours and 30 minutes
57	Hughes	Simon H.	2/13/2017	Listing of pending lawsuits, excepting tax, condemnation, and expunction.	Lorri and Karen	2/13/2017	2/14/2017	2/14/2017	\$0.00	02/14/2017 via email	NO	YES		30 Minutes Accumulated 30 Minutes
58	Hughes	Simon H.	2/15/2017	Copies of atty bills and other documents from the four (4) pending cases requested in PIR #57	Olson&Olson	2/15/2017	AG Opinion being handled by O&O	3/1/2017	\$37.50 Pd via CK #1969	03/01/2017 via email by Olson and Olson	NO	YES	Request Closed via Scope Agreement before sending to AG	2.5 hours
59	Middaugh	Mark	2/16/2017	Request for Business Licenses issued within the past 30 days	Danielle	2/16/2017	2/16/2017	2/16/2017	\$0.00	02/16/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
60	Rubenstein	Irv	2/20/2017	Report of purchasing records from 2016-05-27 to current	Isabel	2/20/2017	2/20/2017	2/20/2017	\$0.00	02/20/2017 via email	NO	YES		15 Minutes accumulated 30 minutes

61	Ochs	Bruce	2/20/2017	Work Orders for work being done on Rio Grande and Village on March 29, 2016.	Kimberly and Kevin	2/20/2017	2/20/2017	2/20/2017	\$0.00	02/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
62	Arrajj	Shawn	2/20/2017	Candidate Filings	Lorri	2/20/2017	2/20/2017	2/20/2017	\$0.00	2/20/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
63	Harper	CJ	2/21/2017	May 2016 Combination Forms for both EV and ED	Lorri	2/21/2017	2/21/2017	2/21/2017	\$0.00	02/21/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
64	Warren	Bobby	2/21/2017	Council Audio - February 20, 2017 City Council Meeting	Lorri	2/21/2017	2/21/2017	2/21/2017	\$0.00	2/21/2017 via email	NO	YES		15 Minutes accumulated 60 minutes
65	Darlow	Michael	2/21/2017	1. Copy of the existing contract between the city and Linebarger, 2. Copy of the termination letter sent by the city to Linebarger, 3. Copy of any collection reports given to the city by Linebarger within the last 60 days, 4. Copy of any and all proposed collection contracts submitted to the city by Linebarger within the last 30 days, 5. Any reports that would show how much money is owed to the city on outstanding warrants/citations as of February 1, 2017 and any aging reports of the outstanding receivables.	Lorri/Paul Olson & Olson	2/23/2017	AG Opin being handled by O&O				YES	NO		
66	Brown	Mike	2/22/2017	Vote on "In God We Trust" 02-20-2017 item	Lorri	2/22/2017	2/22/2017	2/22/2017	\$0.00	02/22/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
67	Rogers	Travis	2/24/2017	All building and permits pulled within past 3 years for 16001 Acapulco Drive	Danielle	2/24/2017	2/27/2017	2/27/2017	\$0.00	2/27/2017	NO	YES		15 Minutes accumulated 15 minutes
68	Harwood	Aleisha	3/1/2017	Commerical and Residential Building Permits 02-01-2017 thru 02-28-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Danielle	3/1/2017	3/1/2017	3/2/2017	\$0.00	3/2/2017 via email	NO	YES		15 Minutes accumulated 90 minutes
69	Sureshchandra	Suma	3/1/2017	Building Permits Issued from 02-01-2017 thru 02-28-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools. It would be ideal if each record contained the following information: - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Danielle	3/1/2017	3/1/2017	3/2/2017	\$0.00	3/2/2017 via email	NO	YES		15 Minutes accumulated 90 minutes
70	Levine	Burt	3/2/2017	Campaign Finance Reports for Current City Council Members for the past three (3) Years	Lorri	3/2/2017	3/6/2017	3/6/2017	\$0.00	03/06/2017 via email	NO	YES		25 Minutes accumulated 25 Minutes
71	Dicken	Dawn	3/6/2017	Roofing or building permits needed for a roof replacement/repair for 16009 Wall Street for year 2007-2017.	Danielle	3/6/2017	3/6/2017	3/6/2017	\$0.00	03/06/2017 via email	NO	YES		15 Minutes accumulated 15 Minutes

MONTHLY REPORT – February 2017

Jersey Village Fire Department

EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	11	10											21
Fire/ETJ	1	3											4
Fire/JV	34	26											60
EMS/County	2	0											2
EMS/ETJ	3	2											5
EMS/JV	58	60											118
TOTAL	109	101											210
Transports	41	35											76
Aid received	4	3											7
Aid given	4	3											7

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	74	30											40

PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	6	4											10
Audience	223	84											307

FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
1	1											2

- Citizens Fire Academy still continues and will run through April 26th. The class has 11 participants.
- March 1st The Jersey Village Preschool had a tour of 32 participants
- March 7th a cub scout tour of 30 participants came and toured the fire department
- The Fire Department had the ladders, hose and pumps tested this month per NFPA standards
- The Fire Department is preparing for their Annual Banquet at the Berry Center for March 11th at 6 p.m.
- We continue to give Girl Scout and preschool tours at the station
- We also continue to have Fire drills at the Elementary and High School

Respectfully submitted,
Mark Bitz
 Fire Chief/Fire Marshal

February 2017

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	Contact Made	License Plate	Driver's License	Criminal History	TCIC Messages	Misc	Day Total
1-Feb	68	7	21	21	46	42	5	0	20	230
2-Feb	72	2	19	27	68	50	5	0	20	263
3-Feb	89	3	12	24	69	56	8	0	20	281
4-Feb	93	3	52	41	70	54	11	2	20	346
5-Feb	57	6	19	39	46	33	6	1	20	227
6-Feb	58	3	27	38	32	47	9	3	20	237
7-Feb	69	7	38	42	53	50	2	13	20	294
8-Feb	74	3	27	36	56	36	6	14	20	272
9-Feb	113	4	17	29	84	69	9	3	20	348
10-Feb	73	4	39	31	54	46	8	1	20	276
11-Feb	44	2	31	46	25	38	9	1	20	216
12-Feb	65	1	16	49	43	44	5	9	20	252
13-Feb	68	4	20	43	54	45	6	0	20	260
14-Feb	47	0	14	38	40	23	2	12	20	196
15-Feb	71	2	25	30	57	29	5	3	20	242
16-Feb	48	6	25	15	27	29	1	1	20	172
17-Feb	55	1	18	25	53	55	5	13	20	245
18-Feb	79	2	18	20	60	70	3	5	20	277
19-Feb	100	2	24	32	85	65	12	1	20	341
20-Feb	53	4	41	45	34	31	4	2	20	234
21-Feb	59	5	23	27	45	32	2	8	20	221
22-Feb	71	8	31	30	45	43	8	4	20	260
23-Feb	63	5	19	15	53	29	5	3	20	212
24-Feb	88	1	22	25	73	68	1	14	20	312
25-Feb	80	5	24	32	58	57	5	4	20	285
26-Feb	95	8	20	54	69	78	8	11	20	363
27-Feb	91	4	25	18	69	41	4	2	20	274
28-Feb	85	2	30	22	65	40	6	5	20	275
Totals	2028	104	697	20	1533	1300	160	135	620	6597

This month in communications we welcomed our new employee, Stacy Jones to our team. TCO's Stacy Jones and Andy Trang attended Beginning Vesta 911 at GHC. IT and Patrol personnel completed Omnixx recertification training in Dispatch. CE Hours were completed for all dispatchers.

JERSEY VILLAGE POLICE DEPARTMENT

Criminal Investigation Division Report for February, 2017

Sex Crimes/Child Cases (1):

1. Detectives investigated a report of child neglect from the 12900 block of Steepleway, but the investigation revealed that the incident occurred in the city of Houston.

Assault Cases (0): no assault cases were investigated this month.

Property Crimes/Burglaries and Thefts:

Robbery (1): an Aggravated Robbery investigation is currently active from the 18600 block of US 290. Detectives recovered evidence that has resulted in an identification of a suspect. The case is active.

Vehicle Burglaries (1): vehicle burglaries were investigated in the following locations:

1. 12600 block of Seattle Slew, where an unknown rifle was taken. Detectives were able to track down the serial number use the BATF, and place the stolen item into NCIC.

Home / Business Burglaries (4): The following structure burglaries were investigated:

1. A business in the 8600 block of Jones Road, where a safe was taken. After an extensive investigation, the suspects have not been identified as of this date.
2. 16000 Cube, where detectives were able to recover much of the stolen items, and charge the suspect with a felony☺.
3. 12400 block of Seattle Slew, where sports memorabilia was taken. Case remains open.
4. 8200 block of Rio Grande, where a vacant home's back door was pried open.

Thefts (3): the following general thefts were investigated:

1. A theft of fuel from a construction site in the 17100 block of US 290. Detectives obtained video of the crime, and elicited assistance from other agencies, but the case remains open.
2. A theft of property from Sam's Club. Detectives were able to obtain video of the crime, and identified a crime ring committing the same crimes all around the Houston area. Case remains open.
3. The theft of a construction tractor accessory from the 16600 block of US 290. There were no leads to follow.

Criminal Mischief (3): the following criminal mischief cases were investigated this month:

1. 100 block of Castlegate, where a window was smashed, that is without any viable leads.
2. 15600 block of Congo, where a back door glass was smashed, that is without any viable leads.
3. 17000 block of US 290, where a window was damaged by a passerby on US 290, that is without any viable leads.

Stolen Vehicles (4):

1. A stolen vehicle investigation was conducted in the 11000 block of Pleasant Colony. Detectives learned that a wrecker driver inadvertently picked up the vehicle, and placed it at another location.
2. A vehicle was reported stolen from a car lot in the 8200 block of Jones Road, but the investigation revealed that it is a civil case.
3. A stolen vehicle investigation from 11000 block of Pleasant Colony. The vehicle was found in Irving, TX, but no leads on the suspect.
4. A stolen vehicle investigation from the 17400 block of US 290, that was found in the city of Houston. Detectives located surveillance video of the crime, but have not identified the suspects as of this date.

Identity Theft/Fraud (5): the following fraud cases were investigated this month:

1. A credit card abuse case from the 15500 block of Congo, that occurred in Tennessee, and was referred to that police department.
2. A credit card abuse case in the 16000 block of Crawford, that occurred within the jurisdiction of the Katy Police Department and was referred.
3. A forgery case from the 8600 block of Jones Rd, whereby a runaway child committed the crime and charges were not accepted.
4. A fraud case from the 8600 block of Jones Rd, that was closed after the victim decided to not cooperate.
5. A fraud investigation in the 15900 block of Tahoe. The case concluded with no crime being committed here, and the information being referred to the Travis County Sheriff's Department.

Hit and Run Accidents (1): Hit and run investigations were conducted at the following locations:

1. 18000 block of US 290. Detectives developed a suspect, but were not able to charge the person due to a lack of evidence.

Miscellaneous:

- Three (3) destruction orders were completed and submitted to the Harris County District Attorney's Office for approval and for future destruction of property on past cases.

- Ninety-Four (94) new pieces of property and evidence were submitted into the Property Room.
- A missing juvenile case was conducted by detectives in the 11000 block of Pleasant Colony, that resulted in locating the missing Juvenile.
- A second missing juvenile case was investigated from the 8600 block of Jones road, which resulted in locating the missing child.

Training Report:

In February, our department trained officers in areas such as de-escalation techniques and RADAR/LIDAR

Below is a summary of the training given to our employees this month:

<u>Date</u>	<u>Officer</u>	<u>Course</u>	<u>Hours</u>	<u>Notes</u>
2/9/2017	5	De-escalation Class	20	JVPD Academy
2/20/2017	11	RADAR/LIDAR User Course	88	JVPD Academy
2/24/2017	Lopez	Police Ambush/Off-Duty Carry	4	Texas Gang Association
		Total Training Hours for Month	112	

February 2017

	January 2017	February 2017
Warrants Executed	299	447
Warrants Issued	472	998
Letters Mailed	266	238
Phone Calls	1,386	1,538
Door Hangers	10	14
Arrests	3	34
Amount collected	\$56,029.50	\$104,179.55

301 Emails Sent (Reduces Letters Mailed Out)

3 Days Municipal Court Bailiff

1 Training Day

16 Total Days Warrants Worked

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2017

MAJOR CRIME INDEX

[illegible]

ARRESTS: (Only Highest Classified Charge Counted Per Arrest)

[illegible]

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2017

OTHER CALLS FOR SERVICE

[illegible]

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2017

[illegible]

Police Department Open Positions/Recruitment
February 2017

As of February 28, 2017, the Jersey Village Police Department is fully staffed.

<i>No</i>	<i>Last Name</i>	<i>First Name</i>	<i>Req Date</i>	<i>Description of Info Requested</i>	<i>Date Requestor Contacted</i>	<i>Amt</i>	<i>Date of Pick-up or Mailing</i>	<i>Open</i>	<i>Complete</i>	<i>AG Opinion</i>	<i>PROCESS TIME</i>
1	LEXISNEXIS	LISA	10/3/2016	MONTH OF SEPT. CITATIONS ISSUED			10/11/16 VIA EMAIL	NO	YES		3 HRS 00 MIN ACCUMULATIVE 3 HRS 00 MIN
2	PARKER	JOHN	10/4/2016	VIDEO OF ACCIDENT 16-17443				NO	YES 10/28/16 WITHHOLD	YES	2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
3	DUNN	ANNETTE	10/7/2016	POLICE REPORT 16-18075 INVOLVING DUNN, CODY & TIFFANY MURPHY			10/11/6 VIA EMAIL TO REQUESTOR 12/21/16 EMAILED REQUESTOR TO RESUBMIT REQUEST. SHE DOES NOT NEED ANYTHING ELSE FROM US	YES	YES 12/21/16 REQUESTOR WITHDREW REQUSET	YES	2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
4	BROWN	KIMBERLY	10/7/2016	COMPLETE ARREST HISTORY FROM 1990 TO CURRENT	10/14 REQUESTOR WITHDREW REQUEST						
5	WILLIAMS	JOSHUA	10/7/2016	CFS 16-17220			10/7/16 VIA EMAIL	NO	YES		1 HRS 00 MIN ACCUMULATIVE 1 HRS 00 MIN
6	BURKHARDT	DEBRA	10/10/2016	VIDEO OF ROADSIDE ASSISTANCE FROM 7/19/16			10/14/16 VIA EMAIL	NO	YES 10/28/16 WITHHOLD	YES	2HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
7	TIDWELL	SHELBY	10/12/2016	ALL DOCUMENTS, INCLUDING 911 FOR CASE 4887 ACCIDENT			10/14/16 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
8	KALIDAS	HAMANT	10/14/2016	2 WEEKS OF TRAFFIC TICKETS ISSUED			10/20/16 VIA EMAIL	NO	YES		0 HRS 30 MIN ACCUMULATIVE 0 HRS 30 MIN
9	THOMAS	JEFFREY	10/18/2016	UN REDACTED DASHCAM VIDEO USED IN FIELD SOBERITY TEST	10/24 SENT EMAIL TO CLAFIFY REQUEST 10/27 MADE CONTACT WITH REQEUSTOR AND RECEIVED INFORMAITON TO PROCESS THE REQUEST.	\$3.00	10/28 SENT COPY OF AG LETTER VIA CRRR TO REQUESTOR	YES	YES 1/17/17 VIA EMAIL & PICK UP	YES	3 HRS 00 MIN ACCUMULATIVE 3 HRS 00 MIN

10	KALIDAS	HAMANT	10/21/2016	2 WEEKS OF TRAFFIC TICKETS ISSUED			10/27/16 VIA EMAIL	NO	YES		00 HRS 30 MIN ACCUMULATIVE 1 HRS 00 MIN
11	KPRC	STEIGER, JOHN	10/21/2016	BOOKING PHOTO OF DYLAN WAYNE GUNNELS			10/28/16 VIA EMAIL	NO	YES		1 HRS 00 MIN ACCUMULATIVE 1 HRS 00 MIN
12	DAVIS	JEANETTE	10/24/2016	REPORT OF STOP OF THE VEHICLE WHICH AVERY DAVIS WAS DRIVING			11/17/16 VIA MAIL	YES	11/17/16 WITHHOLD	YES	2HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
13	WILLIS-KEMP	BRENDA	10/24/2016	11/9/90 ARREST REPORT FOR ASSAULT CHARGE			10/28/16 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
14	COLE LAW FIRM		10/25/2016	COPY OF 911 AND DISPATCH TRANSCRIPTS ACCIDENT 6/26/16			11/4/16 VIA CCCR 7014212000010202 6945	NO	YES		2HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
15	ALEJANDRO	DARLENE	10/25/2016	ARREST REPORT FOR VERGARA, GABRIEL 13-6609 FOR DWI			10/28/16 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
16	YOUNG	STANDLY	10/27/2016	BACKGROUND CHECK ON JASON BENJAMINE MILLER. JESSICA KELLY YOUNG,ANY PHOTOS OR VIDEOS.....	10/28 EMAIL TO CLARIFY DOB 11/3 RECEIVED DOB TO CLARIFY REQUEST		11/10/2016	NO	YES		4 HRS 00 MIN ACCULATIVE 4 HRS 00 MIN
17	MITHCAM	ANDREW	10/28/2016	JVPD CALLS FOR SERVICE TO 15802 ACAPULCO FROM 10/25/16-10/27/16			10/28/16 VIA EMAIL	NO	YES		00 HRS 30 MIN ACCUMULATIVE 00 HRS 30 MIN
18	KALIDAS	HAMANT	11/1/2016	2 WEEKS OF TRAFFIC TICKETS ISSUED			11/8/16 VIA EAMIL	NO	YES		00 HRS 30 MIN ACCUMULATIVE 1 HRS 30 MIN
19	LEXISNEXIS		11/2/2016	MONTH OF OCT. CITATIONS ISSUED			11/8/16 VIA EAMIL	NO	YES		3 HRS 00 MIN ACCUMULATIVE 3 HRS 00 MIN
20	KILL	GAIL	11/2/2016	OFFENSE REPORT FOR MVA 16-20171	SENT AG LETTER BY EMAIL 12/1/16		VIA EMAIL AG LETTER AND PUBLIC PAGE 11/10/16	YES	YES 12/1/16 WITHHOLD	11/10/2016	3 HRS 00 MIN ACCUMULATIVE 3 HRS 00 MIN
21	LOVE	KEISHA	11/3/2016	OFFENSE REPORT FOR BURG TO RESD. 8814 WHEATLAND DR.			11/3/16 VIA EMAIL	NO	YES		00 HRS 15 MIN ACCUMLATIVE 00 HRS 15 MIN
22	HALL	YURI	11/14/2016	ARREST REPORT FOR BROWNING, GREGORY KYLE			11/29/16 VIA EMAIL	NO	YES 12/1/16 WITHHOLD		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
23	FOGLE	WAYNE	11/14/2016	INDEX 1 CRIMES AROUND ENERGY CAPITAL CREDIT UNION			11/29/2016	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN

24	KALIDAS	HAMANT	11/15/2016	2 WEEKS OF TRAFFIC TICKETS ISSUED			11/17/16 VIA EMAIL	NO	YES		00 HRS 30 MIN ACCUMULATIVE 2 HRS 00 MIN
25	HERNANDEZ	MARIA	11/16/2016	ARREST REPORT FOR NORIEGA-BELLO, JORGE			12/1/16 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
26	KENT	JAMES	11/22/2016	ARREST RERORT FROM 08-2835			12/1/16 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
27	TAYLOR	BYRON	11/28/2016	OFFENSE REPORT FOR CITATION ISSUED 16-20499	SENT COPY OF AG LETTER TO REQUESTOR BY USPS			YES		12/6/2026	3 HRS 00 MIN ACCUMULATIVE 3 HRS 00 MIN
28	KALIDAS	HAMANT	12/1/2016	2 WEEKS OF TRAFFIC TICKETS ISSUED			12/8/16 VIA EMAIL	YES			00 HRS 30 MIN ACCUMULATIVE 2 HRS 30 MIN
29	LEXISNEXIS		12/1/2016	MONTH OF NOV. CITATIONS ISSUED			12/8/16 VIA EMAIL	YES			3 HRS 00 MIN ACCUMULATIVE 9 HRS 00 MIN
30	RIOS	ERICK	12/5/2016	DASH VIDEO, ARREST REPORT	EMAILED PUBLIC PAGE TO REQUESTOR		12/6/16 VIA EMAIL PUBLIC PAGE ONLY 2/22/17 AG ADV TO RELEASE COBAN, DIC24 & 25	YES	2/22/17 RELEASE COBAN, DIC 24 & 25 WITHHOLD EVERYTHIN G ELSE	12/6/2016	3 HRS 00 MIN ACCULULATIVE 3 HRS 00 MIN
31	KALIDAS	HAMANT	12/15/2016	2 WEEKS OF TRAFFIC TICKETS ISSUED			12/27/16 VIA EMAIL	NO	YES		00 HRS 30 MIN ACCUMULATIVE 2 HRS 30 MIN
32	ARULOGUN	SHAMEEDEEN	12/15/2016	ALL PAPERWORK CONCERNING CASE # 16-9848			12/27/16 VIA PERSONAL PICK UP	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
33	FALLON	JAIME	12/15/2016	JVPD CFS REPORTS FROM 1/1/16-12/15/16			12/27/16 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
34	FALLON	JAIME	12/15/2016	JVPD CFS REPROTS FROM 17460 NW FREEWAY			12/27/16 VIA EMAIL	NO	YES		2 HRS 00 MIN ACCUMULATIVE 2 HRS 00 MIN
35	SCOTT	CHRIS	12/22/2016	VIDEO OF TRAFFIC STOP WHERE HE WAS ARRESTED 12/12/16 @ CAROL FOX PARK	12/27/16 SET AG LETER TO REQUESTOR W/ PUBLIC PAGE			YES	YES 1/9/2017 WITHHOLD		3 HRS 00 MIN ACCUMULATIVE 3 HRS 00 MIN
36	KALIDAS	HAMANT	12/29/2016	2 WEEKS OF TRAFFIC TICKETS ISSUED			1/4/2017	YES	YES		00 HRS 30 MIN ACCUMULATIVE 3 HRS 00 MIN
37	LEXISNEXIS		1/4/2017	MONTH OF DECEMBER TRAFFIC CITATIONS ISSUED			1/5/2017	YES	YES		3 HRS 00 MIN ACCUMULATIVE 12 HRS 00 MIN

[illegible]

[illegible]

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$60,834.97	\$6,738.92	\$432.20	\$1,142.73	\$1,523.61	\$227.96	\$190.08	\$33,864.51	\$104,954.98
Feb	\$56,673.34	\$11,662.25	\$804.58	\$1,025.35	\$1,375.08	\$204.44	\$233.08	\$39,252.74	\$111,230.86
Mar									\$0.00
Apr									\$0.00
May									\$0.00
June									\$0.00
July									\$0.00
Aug									\$0.00
Sept									\$0.00
Oct									\$0.00
Nov									\$0.00
Dec									\$0.00
Totals	\$117,508.31	\$18,401.17	\$1,236.78	\$2,168.08	\$2,898.69	\$432.40	\$423.16	\$73,117.25	\$216,185.84

Municipal Courts
Activity Detail
February 1, 2017 to February 28, 2017
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 2/1/2017:							
<i>Active Cases</i>	9,693	64	0	112	846	126	10,841
<i>Inactive Cases</i>	14,403	18	0	97	3,476	37	18,031
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	1,023	1	0	18	145	13	1,200
Cases Reactivated	349	0	0	1	99	0	449
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	11,065	65	0	131	1,090	139	12,490
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	246	0	0	3	44	0	293
Dismissed by Prosecution	141	0	0	2	24	0	167
Total Dispositions Prior to Court Appearance or Trial	387	0	0	5	68	0	460
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	1	0	0	0	0	0	1
<i>By the Court</i>	1	0	0	0	1	0	2
<i>By the Jury</i>	2	0	0	0	0	0	2
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	6	0	0	1	1	0	8
Total Dispositions at Court Appearance or Trial	10	0	0	1	2	0	13
Compliance Dismissals:							
After Driver Safety Course	60	---	---	---	---	---	60
After Deferred Disposition	69	0	0	0	0	2	71
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	27	---	---	---	---	---	27
All Other Transportation Code Dismissals	166	0	0	0	0	0	166
Total Compliance Dismissals	322	0	0	0	0	2	324
All Other Dispositions	0	0	0	0	2	0	2
Total Cases Disposed	719	0	0	6	72	2	799
Cases Placed on Inactive Status	707	0	0	4	247	2	960
Cases Pending 2/28/2017:							
<i>Active Cases</i>	9,639	65	0	121	771	135	10,731
<i>Inactive Cases</i>	14,761	18	0	100	3,624	39	18,542
Show Cause Hearings Held	34	0	0	0	1	0	35
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

Municipal Courts
Activity Detail
February 1, 2017 to February 28, 2017
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 2/1/2017:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
Total Cases on Docket	0
Dispositions:	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
Total Cases Disposed	0
Cases Placed on Inactive Status	0
Cases Pending 2/28/2017:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Cases Appealed:	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	0
Non-Driving Alcoholic Beverage Code Cases Filed.....	2
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	5
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

Municipal Courts
Activity Detail
February 1, 2017 to February 28, 2017
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
Class C Misdemeanors	0	---
Class A and B Misdemeanors	0	0
Felonies	0	0
		Total
Arrest Warrants Issued:		
Class C Misdemeanors		892
Class A and B Misdemeanors		0
Felonies		0
Capiases Pro Fine Issued		106
Search Warrants Issued		0
Warrants for Fire, Health and Code Inspections Filed		0
Examining Trials Conducted		0
Emergency Mental Health Hearings Held		0
Magistrate's Orders for Emergency Protection Issued		0
Magistrate's Orders for Ignition Interlock Device Issued		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
Driver's License Denial, Revocation or Suspension Hearings Held		0
Disposition of Stolen Property Hearings Held		0
Peace Bond Hearings Held		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
Partial Satisfaction		1
Full Satisfaction		1
Cases in Which Fine and Court Costs Satisfied by Jail Credit		36
Cases in Which Fine and Court Costs Waived for Indigency		1
Amount of Fines and Court Costs Waived for Indigency		\$ 282
Fines, Court Costs and Other Amounts Collected:		
Kept by City		\$ 100,825
Remitted to State		\$ 39,937
Total		\$ 140,763

CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES

DATE	JUDGE/ PROSECUTOR	TOTAL CASES	NO SHOWED	% TO TOTAL	SHOWED % TO TOTAL	PAYMENT PLAN	% TO TOTAL	DOCKET CLOSED	% TO TOTAL	
<div><div>February 1, 2017</div><div>AM Docket</div><div>February 1, 2017</div><div>PM Docket</div><div>February 8, 2017</div><div>AM Docket</div><div>February 8, 2017</div><div>PM Docket</div><div>February 22, 2017</div><div>AM Docket</div><div>TOTAL</div></div>										
	Judge Brashear	223	76	34%	147	66%	15	10%	72	49%
	Brian/ Bret									
	Judge Brashear	159	47	30%	112	70%	15	13%	37	33%
	Brian/Bret									
	Judge Brashear	139	8	6%	131	94%	5	4%	66	50%
	Brian									
	Judge Brashear	53	17	32%	36	68%	8	22%	15	42%
	Brian									
	Judge Brashear	20	3	15%	17	85%	2	12%	3	18%
	David									
		371	75	20%	296	80%	30	10%	121	41%

**CITY OF JERSEY VILLAGE
STOP SIGNS AND SPEEDING CITATIONS WITHIN THE RESIDENTIAL AREA
FOR THE MONTH OF FEBRUARY 2017**

C0039916	-1	2/15/2017 RAN STOP SIGN	24 SAWGRASS LN
C0039731	-1	2/5/2017 RAN STOP SIGN - INTERSECTION	8020 RIO GRANDE
C0039737	-1	2/6/2017 RAN STOP SIGN - INTERSECTION	7400 BRITTMOORE
C0039761	-1	2/7/2017 RAN STOP SIGN - INTERSECTION	15500 CONGO
C0039786	-1	2/9/2017 RAN STOP SIGN - INTERSECTION	8300 RIO GRANDE
C0039791	-1	2/9/2017 RAN STOP SIGN - INTERSECTION	8200 RIO GRANDE
C0039911	-1	2/15/2017 RAN STOP SIGN - INTERSECTION	8300 RIO GRANDE
C0039913	-1	2/15/2017 RAN STOP SIGN - INTERSECTION	8300 RIO GRANDE
C0040092	-1	2/24/2017 RAN STOP SIGN - INTERSECTION	7600 SOLOMON
C0039635	-1	2/1/2017 SPEEDING 39 MPH in a 30 MPH zone	17400 VILLAGE GREEN
C0039659	-1	2/2/2017 SPEEDING 40 MPH in a 25 MPH zone	16300 LAKEVIEW
C0039662	-1	2/2/2017 SPEEDING 36 MPH in a 25 MPH zone	16300 LAKEVIEW
C0039701	-1	2/3/2017 SPEEDING 34 MPH in a 25 MPH zone	15400 PHILIPPINE
C0039703	-1	2/3/2017 SPEEDING 37 MPH in a 25 MPH zone	15400 PHILIPPINE
C0039790	-1	2/9/2017 SPEEDING 36 MPH in a 25 MPH zone	15700 LAKEVIEW
C0039797	-1	2/9/2017 SPEEDING 35 MPH in a 25 MPH zone	15300 PHILIPPINE
C0039798	-1	2/9/2017 SPEEDING 38 MPH in a 25 MPH zone	15300 PHILIPPINE
C0039827	-1	2/10/2017 SPEEDING 37 MPH in a 25 MPH zone	15800 SEATTLE
C0039839	-1	2/10/2017 SPEEDING 33 MPH in a 25 MPH zone	8100 ARGENTINIA
C0039843	-1	2/10/2017 SPEEDING 36 MPH in a 25 MPH zone	15300 PHILIPPINE
C0039898	-1	2/14/2017 SPEEDING 40 MPH in a 30 MPH zone	17400 JERSEY MEADOW
C0039900	-1	2/14/2017 SPEEDING 44 MPH in a MPH zone	17400 JERSEY MEADOW
C0039903	-1	2/14/2017 SPEEDING 43 MPH in a 30 MPH zone	17400 JERSEY MEADOW
C0039912	-1	2/15/2017 SPEEDING 40 MPH in a 25 MPH zone	15700 SEATTLE
C0040168	-1	2/27/2017 SPEEDING 37 MPH in a 25 MPH zone	16106 LAKEVIEW
C0039653	-1	2/2/2017 SPEEDING IN SCHOOL ZONE 30 MPH in	15700 CONGO
C0039796	-1	2/9/2017 SPEEDING IN SCHOOL ZONE 29 MPH in	15300 PHILIPPINE

STOP SIGN :

SPEEDING:	18
TOTAL:	27

Totals for Offense

umber of Citations for Of:	22
umber of Violations for O e.....:		22
umber of Citations to Juv s.....:		0

umber of Citations to Min:	3
---------------------------	--------	---

ffenses

AN STOP SIGN - INTERSECTI		22
---------------------------	--	----

Grand Totals

otal Number of Citations.:	179
otal Number of Violations:	179
otal Number of Citations	iles.:	0

otal Number of Citations	s.....:	19
--------------------------	---------	----

otal Number of Offenses	
-------------------------	--

otal Number of Offenses	
-------------------------	--

AN STOP SI GN	1
---------------	---

AN STOP SI GN - INTERSECTI	22
----------------------------	----

PEEDING	154
---------	-----

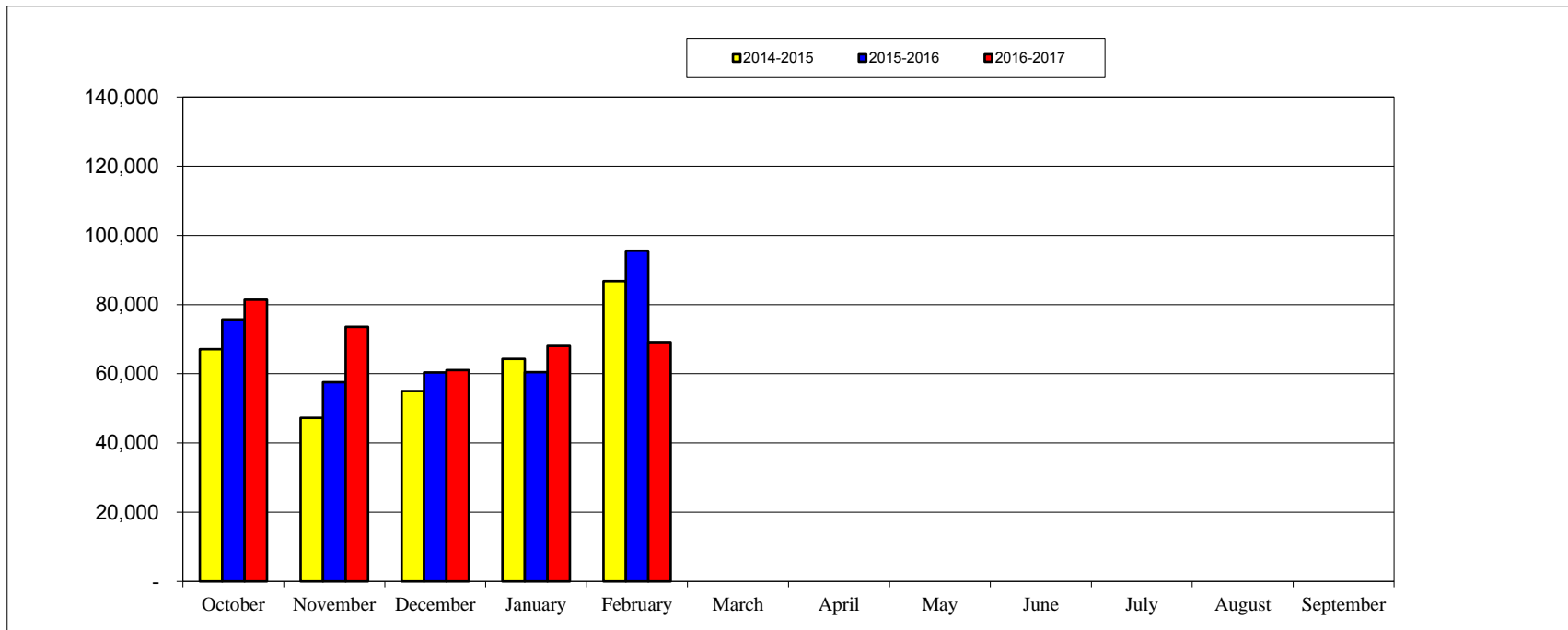
PEEDING IN SCH OOL ZONE	2
-------------------------	---

JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2014, 2015, 2016

	2014-2015	2015-2016	2016-2017
October	67,067	75,707	81,429
November	47,218	57,537	73,598
December	55,001	60,389	61,011
January	64,320	60,478	68,006
February	86,769	95,587	69,140
March			
April			
May			
June			
July			
August			
September			
FY Total	\$ 320,375	\$ 349,699	\$ 353,185
Average Per Month	\$ 64,075	\$ 69,940	\$ 70,637



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT 2017 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	WATER											
WATER PLANT #1 SEATTLE	0	0										
WATER PLANT #2 VILLAGE	.004	0										
WATER PLANT #3 WEST	0.187	0.84										
CITY OF HOUSTON (SEATTLE)	32.38	30.155										
INTERCONNECT(529)	0.097	0.046										
TOTAL(Million Gallons)	32.668	31.041										
MAX DAILY FLOW	1.363	1.717										
METER READS	3154	3166										
WATER OFF/ON	77	43										
METER ACCURACY TESTS	0	0										
MAIN BREAKS REPAIRED	0	0										
WATER LEAKS REPAIRED	3	1										
FIRE HYDRANTS SERVICED	0	0										
METER INSTALLATIONS	0	1										
SERVICE INSPECTIONS	0	0										
QUALITY	2	1										
PRESSURE	2	1										
SEWER COMPLAINTS	4	3										
AVG. DAILY FLOW (EFFLUENT)	1.036	*										
JV PORTION	0.5065	*										
% OF PLANT	47.6%	*										
Residential Customers	2130	2146										
Complaints	2	3										
Plans Checked	14	24										
Sign Plan Reviews	0	0										
Permits Issued	109	83										
Inspections (Permit)	159	131										
Insp (Site)	2	0										
Conferences	9	4										
Certificate of Occupancy (Residential)	0	1										
Certificate of Occupancy (Commercial)	1	3										
Street/Sidewalk Repairs (in yards)	0	6										
Sign repairs	4	1										
Violation Letters	17	22										
Red tags for ordinance violations	36	37										
Conferences	22	23										
Signs picked up-bandit and ROW signs	36	57										
Animals picked up	5	3										
Animals taken to HC	3	1										
Traps Issued	2	1										
Work Orders	38	38										
Preventative Maintenance	12	4										
Unscheduled Repairs	14	20										
New Vehicle Set ups	2	0										

* - unavailable at this time

To: Chief Foerster
Interim City Manager

March 13, 2017

From: Kevin T. Hagerich, MPA
Director of Public Works

Subject: Construction / Field Projects Update

1. Segment 7, US 290 Project: Water Line Installation has been pretty much going as planned and should be constructed by months end. Having some sewer issues by the Park and Ride but believe we have worked them out through METRO and TxDOT. Sound Wall right-of-entry sent received back from TxDOT. Working though last compromises.
2. Crowne Castle: Installed fiber and three cell towers. Awaiting elevation certificates.
3. Long Term Recovery Update:
 - a. Updated website with current status / information.
 - b. Public Meeting March 23rd at 7 p.m.
4. Meter Replacement Phase II: 250 replaced thus far.

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223								10,655
Tournament Rounds	771	472	325	341	336								2,245
Range buckets	1,783	1,256	968	632	991								5,630
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00								6,369
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97								286,374
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76								67,652
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68								30,255
Club Rental	340.00	260.00	100.00	125.00	275.00								1,100
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93								48,500
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79								13,181
Miscellaneous Income	60.00	722.47	219.00	5,601.50	1,621.00								8,224
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$461,654.43
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/TRO	6W/1CM/1RO								11 R / 5 closed
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.29
FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2561	2433	2911	2591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4105.00	4720.00	1680.00	2765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11
FY 2014-2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2353	2787	2175	2559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4560.00	4160.00	5040.00	5280.00	3040.00	3630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

Jersey Meadow Golf Course
Monthly Report

FY 2013 - 2014														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,915	2,352	2,125	2,234	2,158	2914	3457	3175	3344	3,457	3,350	2,749	34,230	
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294	
Range buckets	1,088	698	720	912	900	842	1506	1307	1212	1,018	1,024	901	12,128	
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860	
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798	
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453	
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226	
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310	
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032	
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049	
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02	
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2	
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94	
FY 2012 - 2013														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,018	2,701	2,244	1,888	2,550	3207	2986	3685	3335	3,481	3,654	2,915	35,664	
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819	
Range buckets	1,225	1,124	943	806	1180	1569	1345	1471	1206	1,262	1,355	1,008	14,494	
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085	
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316	
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896	
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447	
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075	
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561	
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117	
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16	
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4	
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64	
FY 2011 - 2012														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,197	2,584	2,384	2,523	1,930	3094	3742	3759	3335	3,037	3,316	3,149	36,050	
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033	
Range buckets	1,348	1,116	979	1137	689	1472	1821	1605	1467	927	1,191	1,227	14,979	
Star Memberships	3,450.00	2850.00	3420.00	4720.00	3215.00	5015.00	6740.00	5690.00	4950.00	3890.00	4847.00	3675.00	52,462	
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864	
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689	
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352	
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227	
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687	
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724	
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66	
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4	
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27	

Jersey Meadow Golf Course
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534	2,366	2,179	2,297	3312	3522	3690	3179	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2733	3109	3650	3115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3064	3454	4292	3705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3294	3571	3931	3740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2933	3492	3239	2647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

Jersey Meadow Golf Course
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1,163	891	476	1,101	1,550	1,293	1,226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1,124	1,015	614	512	903	1,746	1,431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21
Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3632	2387	2224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental													
11. Weather abbreviations: W-weather RO-rain out CM-course maintenance H-holiday													

CITY OF JERSEY VILLAGE, TEXAS**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET****GOLF COURSE FUND****February 28, 2017****Fiscal Year October 1, 2016 thru September 30, 2017****Unaudited**

	February 2017	FISCAL YEAR TO DATE
OPERATING REVENUES		
Charges for Services	97,388	464,620
Total Operating Revenue	<u>\$97,388</u>	<u>\$464,620</u>
OPERATING EXPENSES		
Personal services	55,805	335,856
Supplies	9,746	44,432
Repairs and Maintenance	6,576	14,353
Contractual Services	8,103	42,279
Other	5,804	62,660
Depreciation	27,475	137,376
Total Operating Expenses	<u>\$113,509</u>	<u>\$636,956</u>
Operating Income (Loss)	<u>(\$16,121)</u>	<u>(\$172,335)</u>
NON OPERATING REVENUES		
Interest and investment revenue	240	1,076
Miscellaneous Revenue	0	0
	<u>\$240</u>	<u>\$1,076</u>
Total non operating revenue (expenses)	\$240	\$1,076
Income (loss) before contributions and transfers		
Transfers In	0	0
Transfers out	0	0
Change in net assets	(\$15,881)	(\$171,260)
Total net assets beginning of the year		\$3,042,911 **
Total net assets end of the year**		\$2,871,651 **

**** These are preliminary non-audited numbers**

Golf Course Fund
For the period ended February 28 2017

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	1,441,290.00	1,441,290.00	461,620.26	32.03%	1,441,290.00
Interest Earned	1,000.00	1,000.00	1,075.98	107.60%	2,000.00
Interfund Activity	346,171.00	346,171.00	-	0.00%	346,171.00
Miscellaneous Revenue	-	-	-	0.00%	-
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	1,788,461.00	1,788,461.00	462,696.24	25.87%	1,789,461.00
Expenditures					
Club House	750,215.00	750,215.00	249,408.27	33.24%	750,215.00
Course Maintenance	827,071.00	827,071.00	208,239.14	25.18%	827,071.00
Building Maintenance	58,500.00	58,500.00	15,141.81	25.88%	58,500.00
Capital Improvement	52,500.00	52,500.00	(6,790.64)	0.00%	52,500.00
Equipment Maintenance	100,175.00	100,175.00	33,581.13	33.52%	100,175.00
Total Expenditures	1,788,461.00	1,788,461.00	499,579.71	27.93%	1,788,461.00

JERSEY MEADOW GOLF COURSE

Social Media Summary Report - February 2017

2/1/17 - 2/28/17

3/13/2017

Facebook



Page Likes

284

Change

4

Posts

9

Reach

13744

Most popular post: "Ladies Only Lessons" reaching 485 people with 2 likes, 1 wow, 1 shares and 5 post clicks and 3 comments.

Twitter



Followers

30

No activity

Change

0

Tweets

0

Impressions

718

Instagram



Followers

24

No activity

Change

0

Posts

0

Interactions

0

Yelp



Avg. Rating

3

No activity

Reviews

6

Responses

0

Google Plus



Avg. Rating

3.7

No activity

Reviews

15

Responses

0

Golf Advisor



Avg. Rating

3.6

Reviews

86

Responses

0

3 stars: still needs some work but enjoyable course

1 star: room for improvement. The fairways had hard mud patches

3 stars: It appears they lost the greens in the freeze last month.

2 stars: Wait until spring

4 stars: I enjoyed the game but the greens have recently been aerated and sanded making them very uneven. trying to put was a nightmare.

3 stars: Greens are pretty bad

1 star: I understand there should be a time to sand the greens, but if you are calling ahead, please advise the players of the course conditions

3 stars: Greens were sanded for the winter. The freeze last month caused a lot of dead spots on all the greens.

1 star: No comment left

CITY OF JERSEY VILLAGE
MEMORANDUM

TO: AUSTIN BLEESS, CITY MANAGER
FROM: KIMBERLY TERRELL, DIRECTOR OF PARKS & RECREATION
SUBJECT: PARKS & RECREATION – FEBRUARY REPORT
DATE: MARCH 13, 2017

Golf Course

Operations: For the month of February, the course brought in \$61,123 in green fees and \$9,548 in tournament play. According to the Monthly Report, the course has played 2,223 rounds of golf and 336 rounds in tournament play. The income per round is \$36.55. There were six (6) weather days, one (1) day of closure for weather and one (1) day of closure for maintenance. There were \$12,082 in merchandise sales. Heavy rains continue to affect play.

Maintenance:

Weeds: Although we have had several warm days, the cool weather (and cool soil temps) is causing the turfgrass to grow slowly. The turfgrass will fill in once it warms up (Champions Bermuda goes dormant at around 50 degrees) but there will be some rough spots on the greens in the meantime where the weeds have died. Sanding and rolling the greens has helped smooth these areas somewhat. Goose and Crabgrass pre-emergent has been applied twice since the start of the year. Herbicide has been sprayed to kill the dollar weed and will continue to be applied in order to kill it completely (The weed killer is more effective during dry, hot weather.)

Aerification: The course will be closed for maintenance on March 14 for aerification of tees, fairways and slopes. This involves pulling out cores of dirt from the ground where they will be picked up and disposed of. This will be the first time that the fairways have been aerated in the time that the City has owned it. We are anticipating that the aeration will help break up the hard-packed areas and will aid in drainage. The widespread aeration will take longer to clean up than the aeration done in the past. The course will be closed on April 17 for aerification of the greens. Greens aerification is done in April during warmer weather when the grass will be growing and close/heal the sanded holes more rapidly.

Projects: Supplemental projects for this year include a marketing plan, septic system repair, tee box leveling and bunker renovations. Responses from the marketing RFQ have been received and staff are interviewing the two shortlisted firms. New advertising contracts that typically begin in January are on hold until the study is complete to ensure that we are spending our dollars where they will have the greatest impact. Quotes are being obtained for the septic system repair. The tee box and bunker renovations will take place in spring of 2017.

Parks & Recreation

Park Maintenance:

The Parks crew continues to maintain all of the green space throughout the City. Repairs are being done to older equipment at Carol Fox Park including one of the slides and the teeter totter.

Supplemental projects for this fiscal year include a wayfinding/branding/landscape master plan and the construction of a dog park. The RFQ for the master plan is being developed. We are discussing the dog park with Harris County Flood Control District as the detention pond appeared to be the preferred location. As this progresses, we will be discussing this further with City Council.

Facility Maintenance:

Facility supplemental projects for this fiscal year include a facility study, Police and Fire Department repairs, City Hall repairs, Civic Center acoustic improvements and maintenance items at Taylor Rd. The RFQ is being developed for the study. We are receiving proposals for the building repair projects. Painting in the Ambulance Bay at the Fire Department and in the Jail at the Police Department are complete. The air conditioner install at the Jail is complete. Lighting improvement work at the Fire Department is underway. New ceiling tiles have been installed in the Civic Center.

Events:

Planning is underway for:

- Egg Hunt – April 9
- Spring Fling – March 31

Address	Violation	Red Tag	Letter Mailed	Date
15905 Singapore	Trash cans visible		x	1/23/2017
16213 Singapore	Yard waste at curb too early	x		1/23/2017
16333 Acapulco	Vehicle obstructing sidewalk	x		1/23/2017
16110 Crawford	Yard waste at curb too early	x		1/23/2017
16106 Crawford	Yard waste at curb too early	x		1/23/2017
8110 Argentina	Dead shrub abd brush removal			1/24/2017
0 Chichester	No Solicitors Permit	x		1/24/2017
16105 Singapore	Contractor sign no workers	x		1/24/2017
15710 Congo	No Electrical Permit	x		1/26/2017
15309 Mauna Loa	Realtor sign in city r.o.w.	x		1/26/2017
15517 Jersey	Yard waste at curb too early	x		1/26/2017
15525 Shanghai	Expired Building Permit	x		1/26/2017
16214 Congo	Unregistered dogs		x	1/27/2017
16222 Delozier	Trash cans visible		x	1/27/2017
15522 Shanghai	No Bagster Permit	x		1/27/2017
16410 Delozier	Vehicle parked on unpaved surface		x	1/30/2017
16025 Capri	Contractor sign no workers	x		1/30/2017
16225 Capri	Recycle can at curb after 7am	x		1/30/2017
15706 Congo	Yard waste at curb too early	x		1/30/2017
16026 Congo	Yard waste at curb too early	x		1/30/2017
8309 Hawaii	Contractor signs in city r.o.w.	x		1/31/2017
16022 Congo	Trash can at curb after 7am	x		1/31/2017
16122 Jersey	Unregistered dogs		x	1/31/2017
15418 Shanghai	Utility trailer parked-stored		x	2/1/2017
15802 Seattle	Box trailer parked-stored		x	2/1/2017
15706 Seattle	Vehicle parked on unpaved surface		x	2/1/2017
8131 Jones	Vehicles for sale on unpaved surface		x	2/2/2017
16109 Capri	Unregistered dogs		x	2/2/2017
15802 Singapore	Yard waste at curb too early	x		2/2/2017
15909 Singapore	Trash at curb too early	x		2/2/2017
15913 Singapore	Yard waste at curb too early	x		2/2/2017
16006 Singapore	Jet ski parked-stored		x	2/6/2017
16022 Congo	Trash can at curb after 7am	x		2/6/2017
15910 Elwood	Trash and debris on driveway	x		2/6/2017
16330 Lakeview	Yard waste at curb too early	x		2/6/2017
7910 Argentina	For Sale sign tacked to tree	x		2/7/2017
16117 Lakeview	Resident walking dog off leash	x		2/7/2017
15526 Shanghai	Vehicle on street over 24 hours	x		2/7/2017
16018 Acapulco	Realtor sign in city r.o.w.	x		2/7/2017
15510 Jersey	Tree clearance at sidewalk		x	2/8/2017
15906 Singapore	Trash cans visible		x	2/8/2017
15814 Lakeview	Utility trailer parked-stored	x		2/8/2017
16113 Singapore	Unregistered dogs at large		x	2/9/2017
16130 Jersey	Camper top on driveway.Blight	x		2/9/2017
16214 Congo	Unregistered dogs		x	2/9/2017
15610 Lakeview	Yard waste at curb too early	x		2/9/2017
24 Pebble Beach	Trash can at curb after 7am	x		2/10/2017
16526 Delozier	Realtor sign in city r.o.w.	x		2/10/2017
16522 Cornwall	Contractor sign no workers	x		2/10/2017
16213 Lakeview	Yard waste at curb too early	x		2/13/2017

[illegible]

[illegible]

0/2017

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: City Manager's Report

AGENDA SUBJECT: Tier 1 – Partial Exemption Racial Profiling Report - 2016

Department/Prepared By: Eric Foerster, Chief of Police

Date Submitted: February 20, 2017

EXHIBITS: [Letter](#) to City Council regarding Texas Racial Profiling Law
Tier 1 – Partial Exemption Racial [Profiling Report](#) - 2016

BUDGETARY IMPACT:	Required Expenditure:	\$ 0
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 0

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

This Racial Profiling Report is required, by law, to be submitted to City Council each year before March 1. The same report is submitted to TCOLE to meet mandated reporting requirements and is now filed electronically.

RECOMMENDED ACTION:

No action is required.



JERSEY VILLAGE POLICE DEPARTMENT

16401 Lakeview Dr.
Jersey Village, Texas 77040-1999
(713-466-5824) Fax (713-466-0784)

Incorporated 1956 A Texas Star Community

02/17/2017

Jersey Village City Council
16501 Jersey Drive
Jersey Village, Texas 77040-1999

Re: Racial Profiling Report for 2016

Dear Members of the City Council,

In 2001, the Texas legislature, in an attempt to address the issue of racial profiling in policing, enacted the Texas Racial Profiling Law. Since 2001, the Jersey Village Police Department, in accordance with the law, has collected and reported traffic-related contact data for the purpose of identifying and addressing (if necessary) areas of concern regarding racial profiling practices. During the past legislative session, the Racial Profiling Law was modified and new requirements are now in place. These new requirements have been met and are being addressed in this report.

The findings in this report serve as evidence of the Jersey Village Police Department's commitment to comply with the Texas Racial Profiling Law. This report is now filed electronically and this is a copy of what has been reported to TCLEOSE.

A careful review of the attached documents does not highlight any significant changes from the previous years. There are no troubled findings in the reports that indicate outstanding issues that need addressed.

Respectfully,

C.E.  2-17-17

Chief C.E. Foerster

Racial Profiling Report | Tier one

Agency Name:	Jersey Village Police Department
Reporting Date:	02/17/2017
TCOLE Agency Number:	201213
Chief Administrator:	Chief Foerster
Agency Contact Information:	
Phone:	713-466-5824
Email:	efoerster@ci.jersey-village.tx.us
Mailing Address:	16401 Lakeview Drive Jersey Village Texas 77040

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1), Partial Exemption

Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

Jersey Village Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibits peace officers employed by the Jersey Village Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Jersey Village Police Department if the individual believes that a peace officer employed by the Jersey Village Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Jersey Village Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Jersey Village Police Department's policy adopted under this article;

- a.) the race or ethnicity of the individual detained;
 - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- 7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:
- a.) the Commission on Law Enforcement; and
 - b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Chief Foerster

Chief Administrator

Jersey Village Police Department

Date: 02/17/2017

Jersey Village Police Department Motor Vehicle Racial Profiling Information

Total stops: 7498

Number of motor vehicle stops

Citation only: 7085

Arrest only: 413

Both: 0

Race or ethnicity

African: 2157

Asian: 4

Caucasian: 2343

Hispanic: 2881

Middle eastern: 102

Native american: 11

Was race known ethnicity known prior to stop?

Yes: 500

No: 6998

Was a search conducted

Yes: 413

No: 7085

Was search consented?

Yes: 0

No: 413

Submitted electronically to the



The Texas Commission on Law Enforcement

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON FEBRUARY 20, 2017 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray
Council Member, Andrew Mitcham
Council Member, Greg Holden
Council Member, C. J. Harper
Council Member, Sheri Sheppard
Council Member, Gary Wubbenhorst

Interim City Manager, Eric Foerster
City Secretary, Lorri Coody
City Attorney, Leah Hayes

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Public Works Director; and Kimberly Terrell, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer & Pledge by: Suellen Denton, Branch Manager, HCPL-Fairbanks Branch Library.

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Suellen Denton and Jennifer Finch, Fairbanks Library, 7122 Gessner, Houston, Texas (713) 466-4438 – Ms. Denton and Ms. Finch spoke to City Council about the services that the Fairbanks Library offers. They encouraged City Council and the residents of Jersey Village to visit the Library. Some of the services they provide include story time, free Wi-Fi, veteran's services, Medicare presentations for seniors, and other services that benefit the community.

Laurel Calkins, 16001 Wall Street, Jersey Village, Texas (713) 466-1122 – Ms. Calkins spoke against the proposed amendment to add public outreach materials to the Dannenbaum Long-Term Flood Study Contract. She stated that a PowerPoint presentation would be just as informative as the proposed video and would cost less to prepare. She also provided input on how she believes the flood study information could be better disseminated to the public. Her main concerns were that the video would not accommodate updates to the information or public input.

Nancy Yetter, 16121 Capri Drive, Jersey Village, Texas (713) 419-3609 – Ms. Yetter spoke about drainage issues on Capri Drive. She told City Council that every time it rains water collects on Capri Drive from Carlsbad to the church. She believes that there are not enough drains on this street, stating that Capri Drive only has two (2) drains.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625 – Mr. Maloy spoke to City Council about the US HWY 290 Project. He is concerned about the work being done on

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

this project. He explained that the longitudinal tinning does not appear to be applied correctly, stating that in some areas it runs straight while in other areas it is wavy or omitted. He requested that the City check into this to ensure that the work is being performed properly.

Mr. Maloy also spoke to City Council about the Charter Review Commission Report, stating that he supports the election of Council Members by districts.

He closed his presentation by telling City Council about his concern with increased insurance costs due to the recent flooding and the need for a solution.

John Britt, 15710 Congo Lane, Jersey Village, Texas (318) 613-8336 – Mr. Britt opposes having the words “In God We Trust” on City vehicles. He explained that in approving same makes the statement about who Jersey Village is as a City. In connection with this, Mr. Britt told Council that it does not reflect who he is and; therefore, he does not support having these words on City vehicles. He also was concerned that placing these words sends the message that only those having this belief are permitted to participate in City government. In closing, he stated his concern about the possibility of having to spend tax dollars for legal fees resulting from this action.

Judy Tidwell, 15610 Congo Lane, Jersey Village, Texas (979) 218-4890 – Ms. Tidwell spoke in opposition to having the words “In God We Trust” placed on City vehicles. Her reasons for not supporting include: (1) separation of church and state; (2) truth and honesty for all; (3) it excludes those who do not believe; (4) it promotes division among residents; and (5) there are other ways to support religion in the community.

Barbi Freeman, 15501 Jersey Drive, Jersey Village, Texas (713) 466-6903 – Ms. Freeman congratulated Lorri Coody, City Secretary on receiving her Texas Registered Municipal Clerk’s Certification. She told City Council that Jersey Village is privileged to have Ms. Coody as their City Secretary given her knowledge and her dedication to the City.

D. CITY MANAGER’S REPORT

Interim City Manager, Eric Foerster, gave his monthly report. As part of the report, he introduced Officer Blake McElhaney and Officer Gilbert Lozano, joining the Jersey Village Police Department.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2016, General Fund Budget Projections as of January 2017 and Utility Fund Budget Projections – January 2017.**
- 2. Open Records Requests – Non-Police, Recreational Vehicle Registration Update**
- 3. Fire Departmental Report and Communication Division’s Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.**

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and the Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **Comprehensive Plan – Project Update**
10. **Traffic Study – Project Update**
11. **Police Department – Officer Introductions**
12. **Lorri Coody – Texas Registered Municipal Clerk Certification**

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on January 16, 2017 and the Special Session Meeting held on January 16, 2017.**
2. **Consider Resolution No. 2017-05, approving the City Secretary's application for appointment of an Assistant City Secretary.**

RESOLUTION NO. 2017-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE CITY SECRETARY'S APPLICATION FOR APPOINTMENT OF AN ASSISTANT CITY SECRETARY.

3. **Consider Resolution No. 2017-06, authorizing the Public Works Director to install speed control signs in locations based upon recommendations in the Traffic Calming Plan completed by Gunda Corporation and in accordance with the Texas Manual on Uniform Traffic Control Devices (TX MUTCD).**

RESOLUTION NO. 2017-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE PUBLIC WORKS DIRECTOR TO INSTALL SPEED CONTROL SIGNS IN LOCATIONS BASED UPON THE TRAFFIC CALMING PLAN COMPLETED BY GUNDA CORPORATION AND IN ACCORDANCE WITH THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (TX MUTCD).

4. **Consider Resolution No. 2017-07, re-appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.**

RESOLUTION NO. 2017-07

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR.

5. **Consider Resolution No. 2017-08, authorizing the City Manager to enter into a contract with Jacobsen for the purchase of one Dixie Chopper Xcaliber 3574KW mower at a cost of \$11,439.20.**

RESOLUTION NO. 2017-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JACOBSEN FOR THE PURCHASE OF ONE DIXIE CHOPPER XCALIBER 3574KW MOWER AT A COST OF \$11,439.20.

6. **Consider Resolution No. 2017-09, authorizing the City Manager to enter into a contract with Lansdowne-Moody Company, Inc. for the purchase of one Landpride AFM-4216 Flex Wing Bushhog Mower for \$14,400.00.**

RESOLUTION NO. 2017-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH LANSDOWNE-MOODY CO. INC. FOR THE PURCHASE OF ONE LANDPRIDE AFM-4216 FLEX WING BUSHHOG MOWER FOR \$14,400.00.

Council Member Mitcham moved to approve items 1 through 6 on the consent agenda. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

F. REGULAR AGENDA

1. **Consider Resolution No. 2017-10, receiving the Planning and Zoning Commission's recommendation that the City's Code of Ordinances be amended at Chapter 18, "Businesses," Article V. Hotel Code, Section 18-189 "Premises Requirements" to provide for regulation of ingress and egress to lodging rooms.**

Debra Mergel, Planning and Zoning Commission Chairperson, introduced the item. She told Council that the Planning and Zoning Commission met on January 30, 2017 to discuss recommendations to the City's Hotel Ordinance. After discussing same, the Commissioners recommend that the City's Code of Ordinances be amended at Chapter 18, "Businesses," Article V. Hotel Code, Section 18-189 "Premises Requirements."

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

This item is to receive the Planning and Zoning Commission's recommendation as it relates to Hotel Ordinance amendments.

Council engaged in discussion about the wording contained in the recommended amendment. There was concern that most hotels having a lobby entrance also provide entrance via "key card access" through doors that are not necessarily located in or near the lobby. With this concern in mind, staff explained that additional changes to this Ordinance are needed and are currently under review. However, the Commission felt that this change is needed immediately in order to address safety/crime issues. The Commission felt that the change would create a safer environment and is consistent with other venues. The main goal is to prevent outdoor entry to individual rooms.

Council continued discussion about being able to come and go via another entrance with a "key card" and the ability to enforce this amendment.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2017-10, receiving the Planning and Zoning Commission's recommendation that the City's Code of Ordinances be amended at Chapter 18, "Businesses," Article V. Hotel Code, Section 18-189 "Premises Requirements" to provide for regulation of ingress and egress to lodging rooms. Council Member Harper seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S RECOMMENDATION THAT THE CITY'S CODE OF ORDINANCES BE AMENDED AT CHAPTER 18, "BUSINESSES," ARTICLE V. HOTEL CODE, SECTION 18-189 "PREMISES REQUIREMENTS" TO PROVIDE FOR REGULATION OF INGRESS AND EGRESS TO LODGING ROOMS.

- 2. Consider Ordinance No. 2017-06, amending the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 18, "Businesses," Article V. Hotel Code, Section 18-189 "Premises Requirements" to provide for regulation of ingress and egress to lodging rooms; providing a severability clause; and providing a penalty as provided by Section 1-8 of the Code.**

Kevin T. Hagerich, Public Works Director, introduced the item. He told City Council that this item is to consider an Ordinance that amends Chapter 18, "Businesses," Article V. Hotel Code, Section 18-189 "Premises Requirements" to provide for regulation of ingress and egress to lodging rooms.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

Council engaged in discussion about the need to approve this Ordinance today given additional changes are needed. Nonetheless, it was the consensus of Council to move forward with the amendment now since the change would create a safer environment.

With no further discussion on the matter, Council Member Harper moved to approve Ordinance No. 2017-06, amending the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 18, “Businesses,” Article V. Hotel Code, Section 18-189 “Premises Requirements” to provide for regulation of ingress and egress to lodging rooms; providing a severability clause; and providing a penalty as provided by Section 1-8 of the Code. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-06

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 18, “BUSINESSES,” ARTICLE V. HOTEL CODE, SECTION 18-189 “PREMISES REQUIREMENTS”, TO PROVIDE FOR REGULATION OF INGRESS AND EGRESS TO LODGING ROOMS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

3. Consider Resolution No. 2017-11, accepting the Report and Recommendation of the 2016 Charter Review Commission.

Rick Faircloth, Chairman, 2016 Charter Review Commission, introduced the item. Background information is as follows: In accordance with Section 9.14 of the City’s Charter, Council during its Regular Session on September 19, 2016, appointed the 2016 Charter Review Commission to inquire into the operation of our city government and propose, if desirable, amendments to our Charter that would improve its effective application to our current conditions.

After conducting several meetings with staff, this Council, and the public, the Commission, makes its report and recommendations in accordance with Section 9.14(a)(4).

Section 9.14(b) requires that Council receive and publish any report presented by the commission.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2017-11, accepting the Report and Recommendation of the 2016 Charter

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

Review Commission. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING THE REPORT AND RECOMMENDATION OF THE 2016 CHARTER REVIEW COMMISSION FOR THE CITY OF JERSEY VILLAGE.

- 4. Consider Ordinance No. 2017-07, amending the City's General Fund budget in the amount of \$14,500 for the fiscal year beginning October 1, 2016 and ending September 30, 2017, to cover additional cost for public outreach materials in connection with the Long-Term Flood Recovery Plan.**

Kevin T. Hagerich, Director of Public Works introduced the item. He told City Council that the City has engaged Dannenbaum Engineering Corporation to assist in the creation of a Long-Term Flood Recovery Plan aimed at reducing flooding effects in Jersey Village. Dannenbaum's project scope includes data collection and assessment, environmental review, technical analysis, and public outreach. Dannenbaum has partnered with Crouch Environmental for the public outreach portion of the contract. As part of public outreach, a proposal for an informational video and simple project website has been submitted.

This agenda item is to allocate additional funding required for the proposed informational video and project website.

Council engaged in discussion about the video and website. Some wondered who is going to maintain the website once the study is complete. Others felt the video is not needed and preferred a PowerPoint presentation that could be updated as additional information and public comments are collected.

Discussion continued about the video. Some felt that such a video could best be used to convey information to other agencies. The Dannenbaum Consultants explained the use of videos and their experience with other customers. The Crouch Consultant explained that over time the video technology is as efficient as a PowerPoint. It is timeless and presents information on-line and is not limited to an "in person" presentation. This type of communication permits citizen comments as it is used many times to enlist as much public participation as possible. Additionally, the Consultants explained that the video will assist in conveying complex information and can be easily revised which is included in the proposed costs.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

Discussion was had on how a video presentation compares to a PowerPoint presentation, including how input from citizens will be handled by each format. The Crouch Consultant gave the steps for the video format as:

1. Registration and Feedback from attendees;
2. Participants view the video in a booth. They are not limited to the number of times they are permitted to view the video as it runs on a loop;
3. After viewing, they can participate in one-on-one question and answer sessions with the Consultants;
4. Also on display will be study related materials;
5. The goal is to make residents comfortable so they will be more apt to ask questions and provide feedback.

Some Council Members liked the video format stating the benefits for those residents that do not have a lot of time. The video process permits them to get answers to their specific questions in a one-on-one conversation with the Consultants. It permits the Consultants to spend quality time with attendees rather than spending time giving the presentation.

Council engaged in discussion about the particulars of the proposal. Council desires a video that can play during the public meeting, be updated as we go, and be useful in sharing information with other entities. The Crouch Consultant assured Council that all of this can be met within the dollar amount being proposed.

Discussion was then had about the possibility of waiting to make the video once the study is complete in order that the information is complete for sharing our needs with other agencies. The pros and cons of this possibility were discussed, including public input and how it is helpful.

In hearing the discussions and desires of City Council, the Crouch Consultant stated that the following can be done for \$14,500 as stated in their proposal:

A project website and production of three, related informational video products to include one video production to support the March 2017 public meeting, one video production to support the third and final public meeting (presenting a final recommendation), and one abbreviated video presentation intended for elected official and public agency audiences.

With no further discussion on the matter, Council Member Sheppard moved to approve Ordinance No. 2017-07, amending the City's General Fund budget in the amount of \$14,500 for the fiscal year beginning October 1, 2016 and ending September 30, 2017, to cover additional cost for public outreach materials (as amended) in connection with the Long-Term Flood Recovery Plan. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

The motion carried.

ORDINANCE NO. 2017-07

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET IN THE AMOUNT OF \$14,500 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, TO COVER ADDITIONAL COSTS FOR PUBLIC OUTREACH MATERIALS IN CONNECTION WITH THE LONG-TERM FLOOD RECOVERY PLAN.

- 5. Consider Resolution No. 2017-12, authorizing a contract amendment with Dannenbaum Engineering to include additional public outreach materials in connection with the Long-Term Flood Recovery Plan.**

Kevin T. Hagerich, Director of Public Works, introduced the item. He told City Council that this item is to consider approving the contract with Dannenbaum Engineering to include additional public outreach materials (informational video) in connection with the Long-Term Flood Recovery Plan.

With limited discussion on the item, Council Member Mitcham moved to approve Resolution No. 2017-12, authorizing a contract amendment with Dannenbaum Engineering to include additional public outreach materials in connection with the Long-Term Flood Recovery Plan. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT AMENDMENT WITH DANNENBAUM ENGINEERING TO INCLUDE ADDITIONAL PUBLIC OUTREACH MATERIALS IN CONNECTION WITH THE LONG-TERM FLOOD RECOVERY PLAN.

- 6. Consider Resolution No. 2017-13, authorizing the City Manager to enter into a contract for the collection of over 60 days fines, warrants and fees relating to the City of Jersey Village Municipal Court.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows:

This item requests that Council review contracts for the over 60 days fines, warrants and fees relating to the City of Jersey Village Municipal Court from two firms submitting contracts for services: Linebarger, Goggan, Blair, & Sampson, LLP (the existing

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

collection firm); and Perdue, Brandon, Fielder, Collins & Mott LLP. Both firms expressed interest in providing the City collection services for the municipal court. There are differences in both contracts.

The current Municipal Court's collection contract with Linebarger will expire April 15, 2017. This Resolution is to approve a new collection contract to begin on April 16, 2017.

City Attorney, Leah Hayes, briefly explained the two proposals as follows:

Linebarger – A one year contract, 30% collection fee, 4 day amnesty provision with fee waiver, and a provision to subcontract.

Perdue – 30 day contract that continues until terminated with written notice, 30% collection fee, 48 hour amnesty provision with fee waiver, and reserves right to return accounts after one (1) year.

Council engaged in discussion about receiving a contract revision from Linebarger at their council place this evening. City Attorney Hayes explained that the revision was to the waiver of fee language which was changed from "may" to "will" waive the 30% collection fee during the amnesty period.

Council engaged in discussion about the two proposals. They wondered how Perdue came to send in a proposal. Municipal Court Administrator, Paul Rex responded, stating that this firm has been interested in working with the City for some time. He also mentioned that he had worked with the firm during his employ at another city.

There was further discussion by Council that both proposals are very similar and wondered if Staff had a recommendation. Court Administrator Rex's only recommendation was that he would like to see the collection rate improve.

City Attorney Hayes explained that the Council has the option of taking no action on this item and directing Staff to seek proposals from other firms. Council engaged in discussion about the costs involved in transitioning from the existing company to another company. City Attorney Hayes stated that there would be costs involved and that there would be a transition period, causing a gap in service that does not currently exist.

Council then asked about the amount of collections made under the existing contract for 2016. Court Administrator Rex reported the amount as \$146,102.

Council discussed the process and timeline for an RFP for these services. City Attorney Hayes explained that the process could be completed by the next City Council Meeting on March 20, 2017.

With no further discussion on the matter, Council Member Wubbenhorst moved to authorize Staff to go out for an RFP for these services and to present the results at the next City Council Meeting on March 20, 2017. Council Member Mitcham seconded the motion. The vote follows:

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

There was no motion; and therefore, no action taken on Resolution No. 2017-13, authorizing the City Manager to enter into a contract for the collection of over 60 days fines, warrants and fees relating to the City of Jersey Village Municipal Court.

- 7. Consider Ordinance No. 2017-08, amending the Capital Improvement Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$3,429,000 to increase line item 10-91-7120 (U.S. 290 Expansion) from the Capital Improvement fund balance in order to allocate the available funds from the Certificate of Obligation Series 2015.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows: On March 16, 2015 under Ordinance 2015-11, City Council authorized the issuance of the City of Jersey Village Certificates of Obligation Series 2015 in the amount of \$8,000,000. The purpose of these Certificates of Obligation was to pay for all the expenditures related to the U.S. 290 expansion project within the City limits of Jersey Village.

By the end of Fiscal Year 2015-2016, approximately \$2,231,000 of the \$8,000,000 was used on such expenditures leaving an unused balance of \$5,769,000. During the fiscal year 2016-2017 budget process Staff inadvertently budgeted \$2,340,000 instead of the total unused portion of these Certificates of Obligation. Accordingly, Staff is respectfully requesting City Council to approve this Ordinance in order to allocate the additional \$3,429,000, which totals the available funds from the Certificates of Obligation, Series 2015.

With limited discussion on the matter, Council Member Holden moved to approve Ordinance No. 2017-08, amending the Capital Improvement Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$3,429,000 to increase line item 10-91-7120 (U.S. 290 Expansion) from the Capital Improvement fund balance in order to allocate the available funds from the Certificate of Obligation Series 2015. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-08

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL IMPROVEMENTS FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 BY INCREASING LINE ITEM 10-91-7120 (US 290 EXPANSION) IN THE AMOUNT NOT TO EXCEED \$3,429,000.

8. Consider Resolution No. 2017-14, authorizing the City Manager to enter into an Interlocal Agreement with Harris County, Texas to provide certain electronic personal accountability equipment.

Mark Bitz, Fire Chief, introduced the item. Background information is as follows: The City of Jersey Village is a recipient of grant funded items issued to us by Harris County. Specifically, the items in question are identified as Grace Accountability which is an Electronic Personal Accountability System (EPAS) for firefighters when they are wearing protective clothing and enter into a Hazardous to Health zone. This system helps to signal firefighters and is capable of identifying if the firefighter is moving.

This equipment was first sought after by a group called UASI (Urban Area Security Initiative). This group is in existence to seek federal grant funds for necessary safety equipment and provide that equipment to public safety groups in a 13 county wide area around Houston. The City of Jersey Village is one of the cities within this region that will receive support from UASI through the areas lead governmental agency (Harris County).

The purpose of the attached agreement is to say the City of Jersey Village is in possession of UASI funded equipment issued by Harris County. This agreement establishes that the City of Jersey Village will be responsible for this equipment, will inventory this equipment and will repair or replace any/all equipment that is damaged or non-repairable.

The list of equipment is part of the agreement and all of this equipment is currently in the possession of the Jersey Village Fire Department for use on hazardous scenes.

With limited discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2017-14, authorizing the City Manager to enter into an Interlocal Agreement with Harris County, Texas to provide certain electronic personal accountability equipment. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

RESOLUTION NO. 2017-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY, TEXAS TO PROVIDE CERTAIN ELECTRONIC PERSONAL ACCOUNTABILITY EQUIPMENT.

- 9. Consider Resolution No. 2017-15, accepting the resignation of Crime Control and Prevention District Board Member Duncan Klussmann, and appointing a new member to the Crime Control and Prevention District for the unexpired term ending August 31, 2018.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows: the Jersey Village Crime Control and Prevention District (“CCPD”), organized and existing under Chapter 363, Texas Local Government Code, is governed by a board of directors of seven members appointed by the City Council for terms of two years.

The current members of the Board of Directors and the termination dates of their terms of office are Greg Holden, August 31, 2017; Justin Ray, August 31, 2017; C. J. Harper, August 31, 2017; Gary Wubbenhorst, August 31, 2018; Sheri Sheppard, August 31, 2018; Andrew Mitcham, August 31, 2018; and Duncan Klussmann, August 31, 2018.

Duncan Klussmann has resigned as member of the board of directors. Included in the meeting packet were applications the City received from interested candidates. This item is to appoint a Director to the CCPD.

With limited discussion on the matter, Council Member Wubbenhorst moved to Resolution No. 2017-15, accepting the resignation of Crime Control and Prevention District Board Member Duncan Klussmann, and appointing J. Lane Dubois-Freeman to the Crime Control and Prevention District for the unexpired term ending August 31, 2018. Council Member Harper seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Harper, and Wubbenhorst

Nays: Council Members Holden and Sheppard

The motion carried.

RESOLUTION NO. 2017-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING RESIGNATION OF DUNCAN KLUSSMANN DIRECTOR OF THE JERSEY VILLAGE CRIME CONTROL DISTRICT AND APPOINTING REPLACEMENT.

- G. CLOSE THE REGULAR SESSION**

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

Mayor Ray closed the Regular Session at 9:00 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 Deliberation Regarding Real Property.

H. EXECUTIVE SESSION

- 1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed settlement offer for one Water Line Easement, being a 0.0494 acre tract of land out of and a part Commercial Reserve “B” Northwest Village, a subdivision recorded under Volume 278, Page 41 of the Harris County Map Records and being out of and a part of the called 2.2938 acre tract described in the deed to Harwin Gessner Investments, Inc. recorded under Harris County Clerk’s File Number 20120134963, located within the City of Jersey Village, Harris County, State of Texas.**
- 2. Pursuant to the Texas Open Meetings Act Section 551.071 – Consultation with Attorney, conduct an Executive Session in order to consult with the City Attorney regarding the city’s liability and risks associated with the display of text content on city-owned property.**
- 3. Consult with attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding pending lawsuit: *City of Jersey Village, Texas v. Group 1 Realty, Inc. (Sterling McCall Collision Center)*; in the County Court at Law No. 3 in and for Harris County, Texas.**

I. ADJOURN EXECUTIVE SESSION

Mayor Ray adjourned the Executive Session at 10:52 p.m., stating the date and time the Executive Session ended, and reconvene the Regular Session.

J. REGULAR SESSION CONTINUED

- 1. Consider Resolution No. 2017-16, approving a settlement agreement with Harwin Gessner Investments, Inc., for the acquisition of a water line easement across a 0.0494 acre tract of land (Parcel 728) as part of the 290 water line project within the City of Jersey Village; making other findings related hereto; and authorizing the City Manager to execute the settlement agreement and related documents.**

With no discussion on the matter, Council Member Harper moved to approve Resolution No. 2017-16, approving a settlement agreement with Harwin Gessner Investments, Inc., for the acquisition of a water line easement across a 0.0494 acre tract of land (Parcel 728) as part of the 290 water line project within the City of Jersey Village; making other findings related hereto; and authorizing the City Manager to execute the settlement agreement and related documents. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

Nays: None

The motion carried.

RESOLUTION NO. 2017-16

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING A SETTLEMENT AGREEMENT WITH HARWIN GESSNER INVESTMENTS, INC. FOR THE ACQUISITION OF A WATER LINE EASEMENT ACROSS A 0.0494 ACRE TRACT OF LAND (PARCEL 728) AS PART OF THE 290 WATER LINE PROJECT WITHIN THE CITY OF JERSEY VILLAGE; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SETTLEMENT AGREEMENT AND RELATED DOCUMENTS; AND MAKING OTHER FINDINGS RELATED HERETO.

2. **Consider Resolution No. 2017-17, authorizing the chief of the police department and the chief of the fire department discretion to install “In God We Trust” on public safety equipment and apparatus in each respective department.**

With no discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2017-17, authorizing the chief of the police department and the chief of the fire department discretion to install “In God We Trust” on public safety equipment and apparatus in each respective department. Council Member Harper seconded the motion. The vote follows:

Ayes: Council Members Harper and Sheppard

Nays: Council Members Mitcham, Holden, and Wubbenhorst

The motion failed.

RESOLUTION NO. 2017- 17 – FAILED

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CHIEF OF THE POLICE DEPARTMENT AND THE CHIEF OF THE FIRE DEPARTMENT DISCRETION TO INSTALL “IN GOD WE TRUST” ON PUBLIC SAFETY EQUIPMENT AND APPARATUS IN EACH RESPECTIVE DEPARTMENT.

3. **Consideration and possible action to approve settlement in *City of Jersey Village, Texas v. Group 1 Realty, Inc.(Sterling McCall Collision Center)*; in the County Court at Law No. 3 in and for Harris County, Texas in the amount of \$_____.**

There was no discussion or motion on this matter.

K. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – February 20, 2017

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wubbenhorst: Council Member Wubbenhorst congratulated City Secretary, Lorri Coody on receiving her Texas Registered Municipal Clerks certification and thanked her for her service to the City.

Council Member Sheppard: Council Member Sheppard had no comments.

Council Member Mitcham: Council Member Mitcham had no comments.

Council Member Holden: Council Member Holden congratulated City Secretary, Lorri Coody on receiving her Texas Registered Municipal Clerks certification and thanked her for her service to the City.

Council Member Harper: Council Member Harper congratulated City Secretary, Lorri Coody on receiving her Texas Registered Municipal Clerks certification and thanked her for her service to the City.

Mayor Ray: Mayor Ray also thanked Lorri Coody for her service to the City and for all her help. He thanked his colleagues on Council for their work and service.

L. **ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 10:55 p.m.

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST FORM**

AGENDA DATE: March 20, 2017

AGENDA ITEM: E2

AGENDA SUBJECT: Consider Resolution No. 2017-18, declaring surplus equipment and authorizing disposition by the City Manager in accordance with the City's Administrative Procedures.

Department/

Prepared By: Kevin T. Hagerich, Director of Public Works

Date Submitted: March 13, 2017

EXHIBITS: [Resolution No. 2017-18](#)
[Exhibit A](#) - Surplus Item List

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

City staff is requesting for City Council to declare surplus equipment and authorize the City Manager to dispose of via a method approved by the city's administrative procedures.

All vehicles to be declared surplus equipment have met the requirements according to the Vehicle Replacement Plan.

A selection of grounds maintenance equipment and miscellaneous items that are no longer of use, are also included in the Surplus Item List.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-18, declaring surplus equipment and authorizing disposition by the City Manager in accordance with the City's Administrative Procedures.

RESOLUTION NO. 2017-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DECLARING SURPLUS EQUIPMENT AND AUTHORIZING DISPOSITION BY THE CITY MANAGER IN ACCORDANCE WITH THE CITY'S ADMINISTRATIVE PROCEDURES.

WHEREAS, all vehicles presented on the surplus list have met the requirements of the City's Vehicle Replacement Plan; and

WHEREAS, all equipment and miscellaneous items presented have exceeded their useful life span; and

WHEREAS, upon authorization and approval of the City Council, the items described in the Surplus Item List, attached hereto as "Exhibit A", will be disposed of under the direction of the City Manager via a method approved by the City's administrative procedures; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The City Manager is authorized to properly dispose of the items described in the Surplus Item List, attached hereto as "Exhibit A".

PASSED AND APPROVED this the 20th day of March, A.D., 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

SURPLUS ITEM LIST

Vehicles

Unit#	Description	VIN #
21-0510T	2005 Ford F150 Truck	1FTRW12W85KE03832
21-1201T	2012 Chevy Tahoe	1GNLC2E00CR193864
25-0507T	2005 Chevy Ambulance	1GBE4V1295F533593
36-0903T	2009 Chevy Tahoe	1GNEC03069R269628

Grounds Maintenance Equipment

Item	Description	Serial / VIN #
John Deere	1996 Backhoe	
Dixie Chopper	2011-74" deck w/36 HP Cat. Diesel	
Utility Trailer	7' x 14'	
Gooseneck Trailer	8' x 24.5'	

Miscellaneous Items

Item	Description	Serial #
Various Electronics	VCR, Casette Deck, Speaker	
Ceramic Tile	Cairo Blue - 12 x 12/ 20+ boxes	
Doors & Door Hardware		
Various Shop Fixtures	Shelving, garment racks, displays	
Christmas Lights	White strands	
Christmas Decorations	Greenery, bows	
LG Window Unit	Model # LWHD1200HRY7	907TAUL01310
LG Window Unit	Model # LW1212HR	205TAFZ00187
LG Window Unit	Model # LWHD1807HR	612TAHQ05633
Whirlpool Window Unit	Model # ACE124XS0	QT3027935
Kenmore Window Unit	Model # 58075051200	3850A21249B
Electrolux Refrigerator	Model # FRT1ZG4BW2	BA34532156
Sharp Microwave	Model # R-230HW	14513
Sharp Microwave	Model # R-220DW	90580
Sharp Microwave	Model # R-230HW	33063

Computer Equipment

Item	Serial #
HP Advance Dock	CNU025Z2G6
HP Advance Dock	CNU147ZKBP
HP Advance Dock	CNU147ZK6R
HP Advance Dock	CNU147ZL1B
HP Advance Dock	CNU047ZKPV
HP Advance Dock	CNU123ZB3X
HP Advance Dock	CNU422X2DQ
Dell 1703FP Monitor	MXO2Y31147605381AXXM
Cisco 2960x 24PS Switch	FOC18115337
Dell 2310HC Monitor	C90606R641A099L0EHL
HP 6200 SFF	MXL12911B8
Nortel BCM50	NNTMHD00GQE7

DRAFT

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F1

AGENDA SUBJECT: Consider Resolution No. 2017-19, reviewing and accepting the 2016 Comprehensive Annual Financial Report (CAFR).

Department/Prepared By: Isabel Kato, Finance Director

Date Submitted: March 9, 2017

EXHIBITS: [Resolution No. 2017-19](#)
[Exhibit A](#) - CAFR
Required Auditor [Disclosure Letter](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City of Jersey Village is required to publish each year a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP), and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. A representative from Belt Harris Pechacek LLLP will make a presentation based on the audit findings and the financial position of the City.

Staff respectfully requests that Council review and accept the 2016 CAFR.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-19, reviewing and accepting the 2016 Comprehensive Annual Financial Report (CAFR).

RESOLUTION NO. 2017-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND ACCEPTING THE 2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR).

* * * * *

WHEREAS, the City of Jersey Village is required to publish each year a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants; **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The 2016 Comprehensive Annual Financial Report, attached hereto as Exhibit "A" is reviewed and accepted.

PASSED AND APPROVED this the 20th day of March, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary



Jersey Village **Comprehensive Annual** **Financial Report**



For the Fiscal Year Ending September 30, 2016

***COMPREHENSIVE
ANNUAL FINANCIAL REPORT***

of the

CITY OF JERSEY VILLAGE, TEXAS

For the Year Ended
September 30, 2016

Officials Issuing Report:

**Mike Castro Ph.D.
City Manager**

**Isabel Kato
Finance Director**

Exhibit A

(This page intentionally left blank.)

CITY OF JERSEY VILLAGE, TEXAS**TABLE OF CONTENTS**

September 30, 2016

	<u>Page</u>
<u>INTRODUCTORY SECTION</u>	
Letter of Transmittal	3
Principal Officials	7
Organizational Chart	8
Certificate of Achievement for Excellence in Financial Reporting	9
<u>FINANCIAL SECTION</u>	
Independent Auditors' Report	13
Management's Discussion and Analysis (Required Supplementary Information)	17
<u>BASIC FINANCIAL STATEMENTS</u>	
Government-Wide Financial Statements	
Statement of Net Position	29
Statement of Activities	30
Fund Financial Statements	
Governmental Funds Financial Statements	
Balance Sheet – Governmental Funds	32
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	35
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	36
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	39
Proprietary Funds Financial Statements	
Statement of Net Position – Proprietary Funds	40
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds	43
Statement of Cash Flows – Proprietary Funds	44
Notes to Financial Statements	47
<u>REQUIRED SUPPLEMENTARY INFORMATION</u>	
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund	70
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – Red Light Camera Fund	73
Schedule of Changes in Net Pension Liability and Related Ratios – Texas Municipal Retirement System	75
Schedule of Contributions – Texas Municipal Retirement System	77

CITY OF JERSEY VILLAGE, TEXAS***TABLE OF CONTENTS (Continued)***

September 30, 2016

	<u>Page</u>
<u>COMBINING STATEMENTS AND SCHEDULES</u>	
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – Debt Service Fund	81
Combining Balance Sheet – Nonmajor Governmental Funds	84
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Governmental Funds	85
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual	
Nonmajor Special Revenue Funds	
Hotel Occupancy Tax	87
Court Security and Technology Fees	88
Asset Forfeiture	89
 <u>STATISTICAL SECTION</u>	
Net Position by Component	92
Changes in Net Position	94
Fund Balances, Governmental Funds	98
Changes in Fund Balances, Governmental Funds	100
Tax Revenues by Source, Governmental Activities	102
Assessed Value and Actual Value of Taxable Property	104
Property Tax Rates – Direct and Overlapping Governments	106
Principal Property Taxpayers	109
Property Tax Levies and Collections	110
Ratios of Outstanding Debt by Type	112
Ratios of General Bonded Debt Outstanding	114
Direct and Overlapping Governmental Activities Debt	117
Pledged-Revenue Coverage	118
Demographic and Economic Statistics	121
Principal Employers	123
Full-Time Equivalent City Government Employees by Function	125
Operating Indicators by Function	126
Capital Asset Statistics by Function	128

INTRODUCTORY SECTION



Jersey Village

Incorporated 1956

A Texas Star Community

March 10, 2017

Honorable Mayor and City Council
City of Jersey Village
16501 Jersey Drive
Jersey Village, Texas 77040

Dear Mayor and Members of City Council:

The City of Jersey Village, Texas (the “City”) is required to publish each year a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, we hereby issue the Comprehensive Annual Financial Report (CAFR) of the City of Jersey Village for the fiscal year ending September 30, 2016.

This report consists of management’s representations concerning the finances of the City and deems the enclosed data to be accurate in all material respects and reported in a manner designed to present fairly the financial position and results of operations of all City activities and funds. Therefore, management assumes full responsibility for the completeness and reliability of all information presented in this report. The City also acknowledges all disclosures necessary to enable the reader to gain an understanding of the City’s financial activities that have been included.

The City’s financial statements have been audited by Belt Harris Pechacek, LLLP, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City for the fiscal year ending September 30, 2016 are free from material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial presentation. The independent auditors concluded, based on the audit, that there was a reasonable basis for rendering an unmodified opinion that the financial statements for the year ending September 30, 2016 are fairly presented in conformity with GAAP. The independent auditors’ report is presented as the first component of the financial section of this report.

As required by GAAP, management has provided a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management’s Discussion and Analysis (MD&A). The letter of transmittal is designed to complement the MD&A, and should be read in conjunction with it. The City’s MD&A can be found immediately following the report of the independent auditors.

Strategic Direction

The City's vision, mission, and strategy clearly define for the City staff and the community what issues are most important to Jersey Village.

Vision. Jersey Village is to carry on the challenge of providing an excellent level of City services by looking toward the future with a focus on sustaining a superior quality of life.

Mission. The City of Jersey Village is committed to working with citizens to preserve a sense of community and enhance the quality of life by providing friendly, personalized services for the safety and well-being of our City, its natural resources, and environment in a fiscally responsible manner.

To accomplish our mission, we will commit to the following principles:

- **Fiscal Responsibility** – Continue fiscally sound local government practices through active budget controls and a focus on strategic planning within the community.
- **Public Safety** – Provide a safe and secure environment resulting from a partnership between Jersey Village residents and the Police and Fire Departments.
- **Flood Prevention and Mitigation** – The City will continue efforts to reduce flooding in the City and use its influence to encourage the Harris County Flood Control District to complete major flood mitigation programs affecting Jersey Village in a timely manner.
- **Emergency Preparedness** – Our Emergency Management plan is complete and all essential City staff members are in compliance with National Incident Management System standards.
- **Economic Development** – The City will focus economic development efforts on increasing the commercial tax base through the attraction of companies and the expansion of existing businesses.
- **Quality Public Infrastructure and Recreational Facilities** – Provide continual cost effective maintenance and upgrades of streets, municipal utilities, and other municipal owned facilities to meet the service and capacity requirements of the community.

Profile of the Government

The City, which was formed in 1956, is located 15 miles northwest of downtown Houston. As of September 30, 2016, the City had a land area of 3.58 square miles and an estimated population of approximately 7,900. The City is empowered to levy a property tax on both real and personal property located within its boundaries. The City also has the power by state statutes to extend its corporate limits by annexation, which is done periodically when deemed appropriate by the City Council.

The City of Jersey Village has adopted a Council-Manager form of government. The Council is comprised of a Mayor and five Council members. The Mayor and Council members are all elected at large for a two-year term. Elections are staggered with the Mayor and two Council members elected together in odd years and the three remaining members in the following even year. The City Manager is appointed by the Council and is responsible for implementation of Council policy and all day-to-day operations of the City.

The City provides a full range of municipal services including public safety (police and fire protection), residential solid waste sanitation services, water and wastewater services, public improvements, repair and maintenance of infrastructure, recreational and community activities, and general administrative services. The City also owns and operates a public golf course. As an independent political subdivision of the State of Texas governed by an elected Mayor and Council, the City is considered a primary government.

Exhibit A

In accordance with standards established by the Governmental Accounting Standards Board, the City reports all funds and account groups for which the City, as the primary government, is accountable. The Jersey Village Crime Control and Prevention District (the “District”) is considered to meet the criteria of a component unit and, therefore, has been included in the report as a discretely presented component unit. The District was created by the City under Chapter 363 of the Texas Local Government Code for the purpose of providing additional crime control and prevention to the City. The District held a required election on May 20, 2013 on the continuance of the District, which resulted in an overwhelming support to maintain the District for an additional ten years.

Local Economy

Houston’s area unemployment rate rose from 4.6 percent in 2015 to 5.3 percent for 2016. The major source of job loss in the Houston area has been related to oil production, oil services, machinery and fabricated metals, wholesale trade, and some professional services.

	2016	2015	2014
United States	4.7%	5.0%	5.9%
Texas	4.6%	4.7%	5.2%
Jersey Village	5.3%	4.6%	5.0%

Long-term Financial Planning

Capital improvement projects are funded with general governmental revenues and proceeds of general obligation and certificates of obligation debt issues. The City annually adopts a Five-year Capital Improvement Plan and regularly prepares short-term improvement plans for water, wastewater, drainage, municipal facilities, and parks. These plans are prepared by staff and presented to the City Council for review and acceptance. The plans require funding sources to be identified for each project.

For the last several years, the policy of the City has been able to maintain its infrastructure base for streets, water and wastewater systems, and municipal facilities through an aggressive maintenance and improvement program. A portion of general fund revenues is allocated to the Capital Improvement Plan each year. Debt is issued when necessary to finance long-term capital improvements.

Major Initiatives

During fiscal year 2015-2016, the City of Jersey Village was impacted by a flooding event in April 2016. As a result, the City desired to investigate options and develop a strategic plan to lessen the impact of flooding in Jersey Village. In September 2016, the City of Jersey Village hired Dannenbaum Engineering Corporation to assist the City with the development of a Long-Term Flood Recovery Plan.

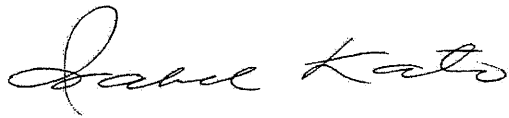
Certificate of Achievement

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Jersey Village for its CAFR for the year ended September 30, 2015. In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized CAFR, whose contents conform to program standards. Such CAFRs must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. This is the seventeenth consecutive year that the City has received this prestigious award. We believe our current CAFR continues to conform to the Certificate of Achievement program requirements, and we are submitting it to the GFOA for compliance review.

Acknowledgements

The preparation of the CAFR was made possible by the dedicated service of the entire administration. We appreciate the efforts of everyone involved. In closing, without the leadership and support of the Jersey Village Council, preparation of this report would not have been possible.

Respectfully submitted,

A handwritten signature in black ink, reading "Isabel Kato". The signature is written in a cursive, flowing style with a large initial 'I'.

Isabel Kato
Director of Finance

CITY OF JERSEY VILLAGE, TEXAS***PRINCIPAL OFFICIALS***

September 30, 2016

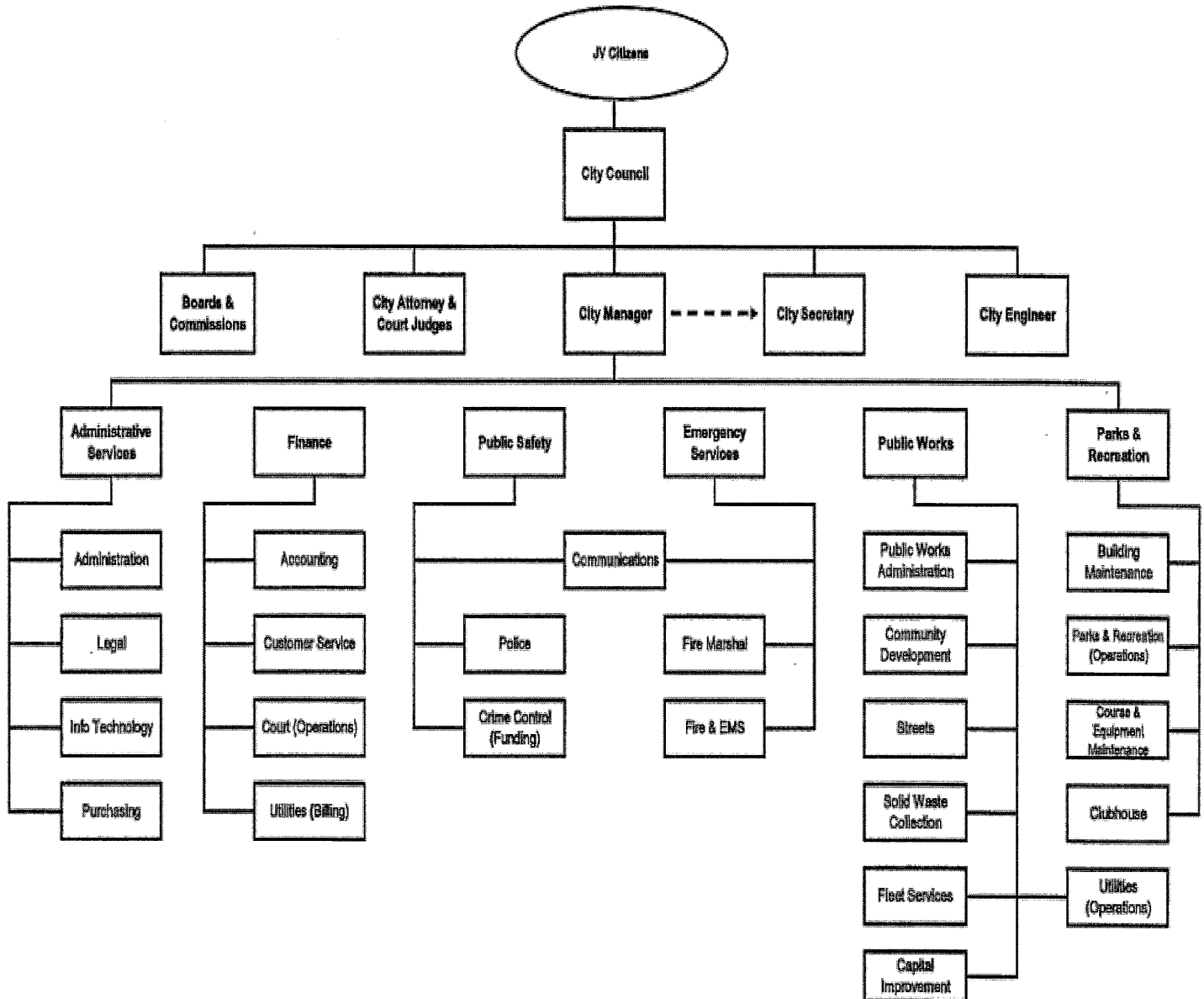
City Officials	Elective Position	Term Expires
Justin Ray	Mayor	05/2018
Andrew Mitcham	Council Member	05/2017
C.J. Harper	Council Member	05/2017
Greg Holden	Council Member	05/2017
Sheri Sheppard	Council Member	05/2018
Gary Wubbenhorst	Council Member	05/2018

Key Staff	Position
Mike Castro, Ph.D.	City Manager
Lorri Coody	City Secretary
Leah Hayes	City Attorney
Kimberly Terrell	Parks and Recreation Director
Mark Bitz	Fire Chief
Isabel Kato	Finance Director
Charles E. Foerster	Police Chief
Kevin Hagerich	Director of Public Works

CITY OF JERSEY VILLAGE, TEXAS

ORGANIZATIONAL CHART

September 30, 2016





Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Jersey Village
Texas**

**For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended**

September 30, 2015

Executive Director/CEO

FINANCIAL SECTION



INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and
City Council Members of the
City of Jersey Village, Texas:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Jersey Village, Texas (the "City") as of and for the year ended September 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of September 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, budgetary comparison information, schedule of changes in net pension liability and related ratios, and schedule of contributions, identified as Required Supplementary Information on the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the Required Supplementary Information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining statements and schedules, and statistical section are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The combining statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

BELT HARRIS PECHACEK, LLP

Belt Harris Pechacek, LLP
Certified Public Accountants
Houston, Texas
March 10, 2017

***MANAGEMENT'S DISCUSSION
AND ANALYSIS***

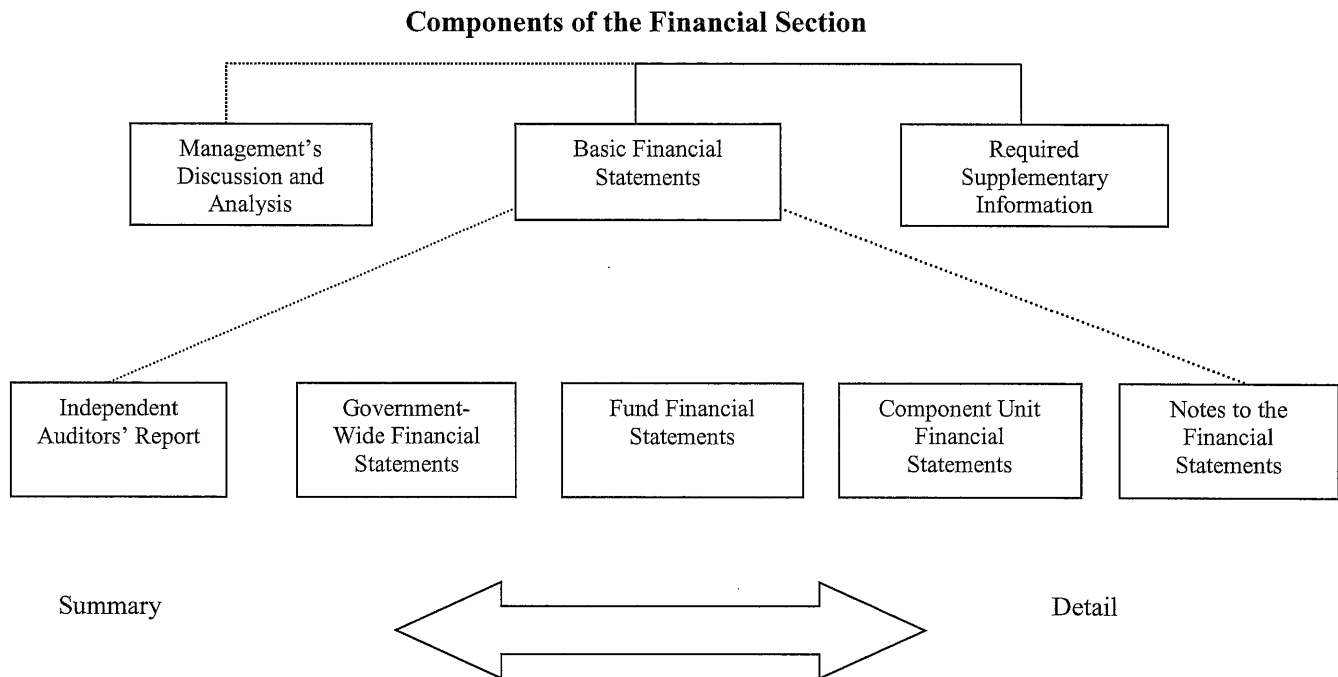
CITY OF JERSEY VILLAGE, TEXAS

MANAGEMENT'S DISCUSSION AND ANALYSIS

For the Year Ended September 30, 2016

The purpose of the Management's Discussion and Analysis (MD&A) is to give the readers an objective and easily readable analysis of the financial activities of the City of Jersey Village, Texas (the "City") for the year ending September 30, 2016. The analysis is based on currently known facts, decisions, or economic conditions. It presents short and long-term analysis of the City's activities, compares current year results with those of the prior year, and discusses the positive and negative aspects of that comparison. Please read the MD&A in conjunction with the transmittal letter at the front of this report and the City's financial statements, which follow this section.

THE STRUCTURE OF OUR ANNUAL REPORT



The City's basic financial statements include (1) government-wide financial statements, (2) individual fund financial statements, and (3) notes to the financial statements. This report also includes supplementary information intended to furnish additional detail to support the basic financial statements themselves.

Government-Wide Statements

The government-wide statements report information for the City as a whole. These statements include transactions and balances relating to all assets, including infrastructure capital assets. These statements are designed to provide information about cost of services, operating results, and financial position of the City as an economic entity. The Statement of Net Position and the Statement of Activities, which appear first in the City's financial statements, report information on the City's activities that enable the reader to understand the financial condition of the City. These statements are prepared using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account even if cash has not yet changed hands.

The Statement of Net Position presents information on all of the City's assets, liabilities, and deferred outflows/inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. Other non-financial factors, such as the City's property tax base and the condition of the City's infrastructure, need to be considered in order to assess the overall health of the City.

CITY OF JERSEY VILLAGE, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
For the Year Ended September 30, 2016

The Statement of Activities presents information showing how the City's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows – the accrual method rather than modified accrual that is used in the fund level statements.

The Statement of Net Position and the Statement of Activities divide the City's financials into two classes of activities:

1. *Governmental Activities* – Most of the City's basic services are reported here including police and fire protection, municipal court, streets, drainage, leisure services, community development, and general administrative services. Interest payments on the City's debt are also reported here. Sales tax, property tax, franchise taxes, municipal court fines, and permit fees finance most of these activities.
2. *Business-Type Activities* – Services involving a fee for those services are reported here. These services include the City's water and sewer services, as well as its golf course.

The government-wide financial statements include not only the City itself (known as the primary government), but also the legally separate crime control and prevention district for which the City is financially accountable. Financial information on the component unit is reported separately from the financial information presented for the primary government itself.

The government-wide financial statements can be found after the MD&A.

FUND FINANCIAL STATEMENTS

Funds may be considered as operating companies of the parent corporation, which is the City. They are usually segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate compliance with finance related legal reporting requirements. The two categories of City funds are governmental and proprietary.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating the City's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains seven individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, debt service, and capital projects fund, which are considered to be major funds. Although the City's red light camera fund did not technically meet the criteria to be presented as a major fund, the

CITY OF JERSEY VILLAGE, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
For the Year Ended September 30, 2016

City has elected to present the fund as a major fund due to its significant cash balance. The City adopts an annual appropriated budget for its general fund, debt service fund, and select special revenue funds. Budgetary comparison schedules have been provided for these funds to demonstrate compliance with these budgets.

Proprietary Funds

The City maintains two types of proprietary funds: enterprise funds and internal service funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water and wastewater utility services and the Jersey Meadows Municipal Golf Course. The proprietary fund financial statements provide separate information for the utility fund and the golf course. The basic proprietary fund financial statements can be found in the basic financial statements of this report.

The City also uses an internal service fund to account for its equipment replacement program. This internal service fund has been included within governmental activities in the government-wide financial statements.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes are the last section of the basic financial statements.

Other Information

In addition to basic financial statements, MD&A, and accompanying notes, this report also presents certain Required Supplementary Information (RSI). The RSI includes budgetary comparison schedules for the general fund and red light camera fund, schedule of changes in net pension liability and related ratios, and schedule of contributions for the Texas Municipal Retirement System. RSI can be found after the notes to the basic financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of the City's financial position. For the City, assets and deferred outflows of resources exceeded liabilities and deferred inflows by \$77,414,312 as of September 30, 2016. The largest portion of the City's net position, 64 percent, reflects its investments in capital assets (e.g., land, buildings, equipment, improvements, construction in progress, and infrastructure), less any debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the assets themselves cannot be used to liquidate these liabilities.

CITY OF JERSEY VILLAGE, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
For the Year Ended September 30, 2016

Statement of Net Position:

The following table reflects the condensed Statement of Net Position:

	Governmental		Business-Type		Total	
	Activities		Activities		Primary	
	2016	2015	2016	2015	2016	2015
Current and other assets	\$ 29,943,909	\$ 28,888,989	\$ 7,558,680	\$ 7,315,054	\$ 37,502,589	\$ 36,204,043
Capital assets, net	49,365,441	47,905,185	17,629,271	17,000,490	66,994,712	64,905,675
Total Assets	79,309,350	76,794,174	25,187,951	24,315,544	104,497,301	101,109,718
Deferred outflows - pensions	1,454,296	597,766	264,458	106,316	1,718,754	704,082
Deferred charge on refunding	622,384	520,868	-	-	622,384	520,868
Total Deferred Outflows of						
Resources	2,076,680	1,118,634	264,458	106,316	2,341,138	1,224,950
Long-term liabilities	26,691,264	27,271,750	745,485	604,450	27,436,749	27,876,200
Other liabilities	1,205,735	1,178,148	435,870	442,145	1,641,605	1,620,293
Total Liabilities	27,896,999	28,449,898	1,181,355	1,046,595	29,078,354	29,496,493
Deferred inflows - pensions	292,570	302,710	53,203	53,838	345,773	356,548
Total Deferred Inflows of						
Resources	292,570	302,710	53,203	53,838	345,773	356,548
Net Position:						
Net investment in capital						
assets	31,824,350	31,654,577	17,629,271	17,000,490	49,453,621	48,655,067
Restricted	2,830,414	2,930,096	-	-	2,830,414	2,930,096
Unrestricted	18,541,697	14,575,527	6,588,580	6,320,937	25,130,277	20,896,464
Total Net Position	\$ 53,196,461	\$ 49,160,200	\$ 24,217,851	\$ 23,321,427	\$ 77,414,312	\$ 72,481,627

A portion of the City's net position, \$2,830,414 or four percent, represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net position, \$25,130,277 or 32 percent, may be used to meet the City's ongoing obligation to citizens and creditors.

The City's total net position increased by \$4,932,685 during the current fiscal year, an increase of seven percent in comparison to the prior year. This increase is largely the result of the City keeping expenses lower than revenue to assign money for capital projects.

CITY OF JERSEY VILLAGE, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
For the Year Ended September 30, 2016

Statement of Activities:

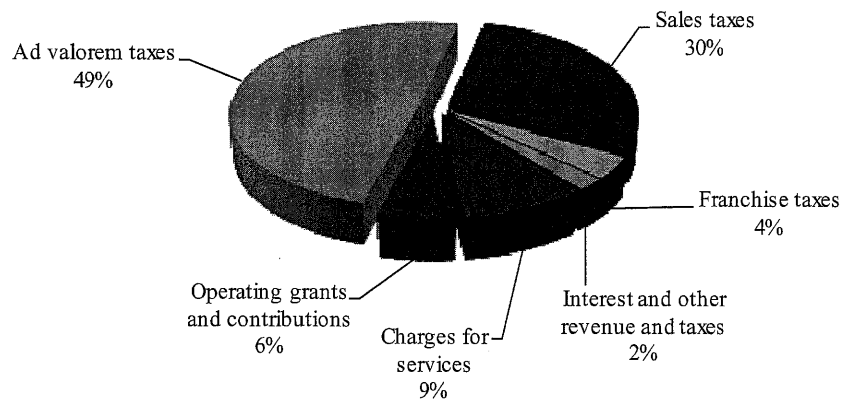
The following table provides a summary of the City's changes in net position:

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2016	2015	2016	2015	2016	2015
Revenues						
Program revenues:						
Charges for services	\$ 1,574,347	\$ 1,610,096	\$ 5,792,101	\$ 5,338,094	\$ 7,366,448	\$ 6,948,190
Operating grants and contributions	980,511	1,897,233	-	-	980,511	1,897,233
General revenues:						
Ad valorem taxes	8,216,808	6,899,774	-	-	8,216,808	6,899,774
Sales taxes	4,932,020	3,333,531	-	-	4,932,020	3,333,531
Franchise taxes	636,178	635,236	-	-	636,178	635,236
Other taxes	93,741	110,902	-	-	93,741	110,902
Investment earnings	76,726	14,733	15,285	2,295	92,011	17,028
Other revenues	168,790	62,786	-	-	168,790	62,786
Total Revenues	16,679,121	14,564,291	5,807,386	5,340,389	22,486,507	19,904,680
Expenses						
General government	1,529,880	1,683,153	-	-	1,529,880	1,683,153
Public safety	4,593,094	5,075,686	-	-	4,593,094	5,075,686
Public works	5,338,993	2,916,512	-	-	5,338,993	2,916,512
Parks and recreation	651,178	119,532	-	-	651,178	119,532
Interest and fiscal agent fees on long-term debt	648,442	719,422	-	-	648,442	719,422
Water and sewer systems	-	-	3,049,180	2,571,317	3,049,180	2,571,317
Golf course	-	-	1,743,055	1,775,044	1,743,055	1,775,044
Total Expenses	12,761,587	10,514,305	4,792,235	4,346,361	17,553,822	14,860,666
Increase in Net Position Before Transfers	3,917,534	4,049,986	1,015,151	994,028	4,932,685	5,044,014
Transfers	118,727	110,781	(118,727)	(110,781)	-	-
Change in Net Position	4,036,261	4,160,767	896,424	883,247	4,932,685	5,044,014
Beginning net position	49,160,200	44,999,433	23,321,427	22,438,180	72,481,627	67,437,613
Ending Net Position	\$ 53,196,461	\$ 49,160,200	\$ 24,217,851	\$ 23,321,427	\$ 77,414,312	\$ 72,481,627

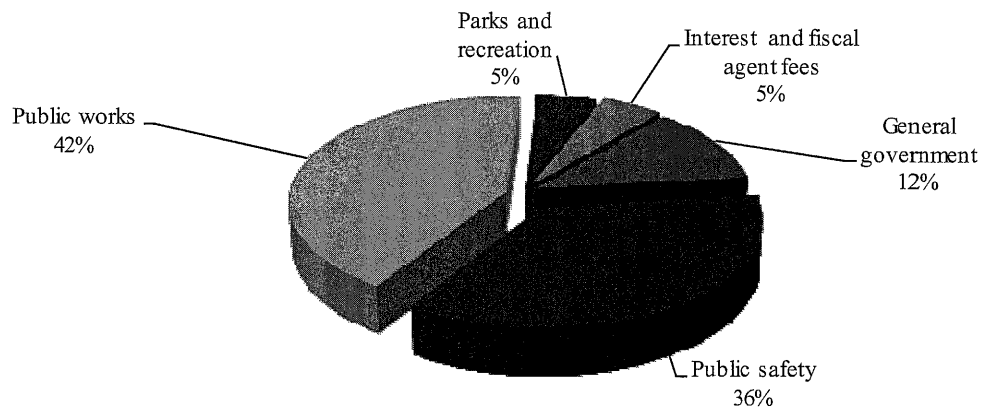
CITY OF JERSEY VILLAGE, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
For the Year Ended September 30, 2016

Graphic presentations of selected data from the summary tables follow to assist in the analysis of the City's activities.

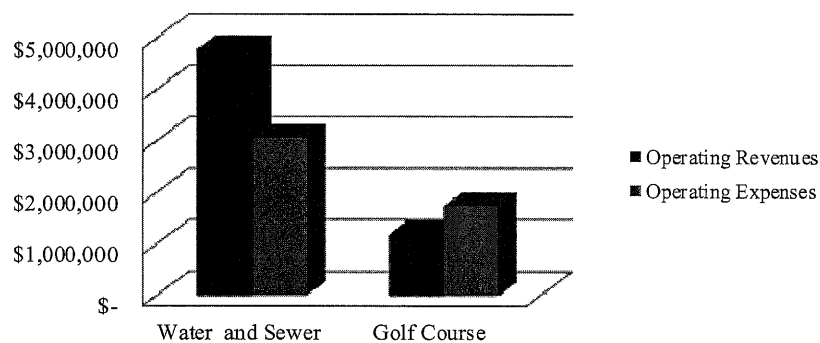
Governmental Revenues



Governmental Expenses



Business-Type Activities



CITY OF JERSEY VILLAGE, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
For the Year Ended September 30, 2016

For the year ended September 30, 2016, revenues from governmental activities totaled \$16,679,121. Overall, governmental revenues increased from the prior year. The City's property tax revenue increased 19 percent due to higher appraised values. Operating grants and contributions decreased 48 percent largely due to the City receiving a reimbursement from Harris County for construction of flood control improvements in the prior year. Charges for services decreased two percent due to the removal of the red light cameras within the City for the Highway 290 construction.

For the year ended September 30, 2016, expenses for governmental activities totaled \$12,761,587, which is a slight increase from the prior year due primarily to an overall increase in construction-related expenses.

Operating revenues for business-type activities increased slightly from the prior year. Charges for services increased by \$454,007 from the prior year due to an increase in rates. Operating expenses for business-type activities were comparable to prior year and increased by \$445,874.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted earlier, fund accounting is used to demonstrate and ensure compliance with finance-related legal requirements.

Governmental Funds – The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the City's net resources available for spending at the end of the year.

The City's governmental funds reflect a combined fund balance of \$24,809,625. Of the total governmental fund balance, \$8,129 is nonspendable for prepaid items, \$7,352,073 is restricted for various purposes, \$3,008,415 is assigned by the City Council for capital projects, and \$14,441,008 is unassigned.

The general fund is the chief operating fund of the City. At the end of the current year, the unassigned fund balance of the general fund was \$14,441,008, while total fund balance reached \$14,507,448. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 134.4 percent of total general fund expenditures, while total fund balance represents 135.0 percent of that same amount. The general fund demonstrated an overall increase of \$1,770,782. This significant increase is due to the City's effort to save funds for emergency or to assign money for capital projects.

The debt service fund has a total fund balance of \$456,038, all of which is restricted for the payment of debt service. After issuing a refunding bond, the net decrease in fund balance was \$7,939 due to slightly higher debt service payments than property tax revenues.

The capital projects fund balance decreased \$859,723 due to construction after a transfer from the general fund. Unspent bond proceeds are restricted for capital outlay for the City's infrastructure. The remaining fund balance of \$3,008,415 is assigned for future capital projects.

The red light camera fund experienced a decrease in fund balance of \$245,137 due to less revenue from fines.

CITY OF JERSEY VILLAGE, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
For the Year Ended September 30, 2016

GENERAL FUND BUDGETARY HIGHLIGHTS

There had been a planned decrease in budgeted fund balance in the amount of \$1,789,911 in the general fund. However, the net increase in fund balance was \$1,770,782, resulting in a positive variance of \$3,560,693 from the amended budget.

Actual general fund revenues exceeded original and amended revenues by \$2,438,034 during fiscal year 2016. This net positive variance includes the positive variances of \$46,784 for fine revenues, \$38,120 from charges for services, \$2,227,020 from sales tax revenue, and \$134,756 from other revenues.

Actual expenditures were less than budgeted amounts by \$1,122,159 for the fiscal year. The greatest positive variance was in public safety as a result of less payroll-related expenses than expected.

CAPITAL ASSETS

At the end of fiscal year 2016, the City's governmental activities funds had invested \$49,365,441 in a variety of capital assets and infrastructure (net of accumulated depreciation). This represents a net increase of \$1,460,256.

Major capital asset events during the current year include the following:

- Easements and water line improvements of \$855,058
- Electric golf carts for a total of \$256,800

More detailed information about the City's capital assets is presented in note III. C. to the financial statements.

LONG-TERM DEBT

At the end of the current year, the City had total governmental activities long-term debt outstanding of \$21,760,000. Of this amount, \$14,440,000 was general obligation bonds and \$7,320,000 was certificates of obligation.

During the year, the City had an overall decrease in long-term debt of \$1,635,361, which was primarily due to the City's issuance of its refunding bond series 2016 for \$6,710,000.

More detailed information about the City's long-term liabilities is presented in note III. D. to the financial statements.

Current underlying ratings on debt issues are as follows.

	Moody's Investors Service	Standard and Poor's
Certificates of obligation	A3	AA
General obligation bonds	A2	AA+

CITY OF JERSEY VILLAGE, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
For the Year Ended September 30, 2016

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Houston-Woodlands-Sugar Land Metro Area created 14,800 jobs in 2016, according to the Texas Workforce Commission. Job growth fell well below the pace of recent years; the same area added 23,500 the previous years. Given the extensive layoff announcements throughout the year, weaker job growth was to be expected.

Revenues for fiscal year 2016-2017 are projected to stay flat in comparison to the fiscal year 2015-2016, with the exception of property tax revenue. The property tax revenue is projected to increase as a result of the increase of the City's assessed values. Expenses are projected to slightly increase due to salary adjustments.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the City's finances. Questions concerning this report or requests for additional financial information should be directed to Isabel Kato, Finance Director, 16501 Jersey Drive, Jersey Village, TX, 77040; telephone 713-466-2104; or for general City information, visit the City's website at www.jerseyvillage.info.

BASIC FINANCIAL STATEMENTS

CITY OF JERSEY VILLAGE, TEXAS

STATEMENT OF NET POSITION

September 30, 2016

	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	Jersey Village Crime Control and Prevention District
<u>Assets</u>				
Cash and equity in pooled cash and investments	\$ 30,142,751	\$ 5,542,153	\$ 35,684,904	\$ 2,321,749
Receivables, net of allowances	1,361,157	400,646	1,761,803	260,597
Internal balances	(1,568,128)	1,568,128	-	-
Inventory	-	47,753	47,753	-
Prepaid items	8,129	-	8,129	-
Capital assets:				
Nondepreciable capital assets	6,701,708	2,081,622	8,783,330	-
Depreciable capital assets, net	42,663,733	15,547,649	58,211,382	-
Total Assets	79,309,350	25,187,951	104,497,301	2,582,346
<u>Deferred Outflows of Resources</u>				
Deferred outflows - pensions	1,454,296	264,458	1,718,754	-
Deferred charge on refunding	622,384	-	622,384	-
Total Deferred Outflows of Resources	2,076,680	264,458	2,341,138	-
<u>Liabilities</u>				
Accounts payable and accrued liabilities	1,183,193	306,932	1,490,125	-
Customer deposits	-	124,011	124,011	-
Accrued bond interest	22,542	-	22,542	-
Unearned revenue	-	4,927	4,927	-
Noncurrent liabilities:				
Net pension liability	3,678,728	658,406	4,337,134	-
Due within one year	2,169,662	78,371	2,248,033	-
Due in more than one year	20,842,874	8,708	20,851,582	-
Total Liabilities	27,896,999	1,181,355	29,078,354	-
<u>Deferred Inflows of Resources</u>				
Deferred inflows - pensions	292,570	53,203	345,773	-
<u>Net Position</u>				
Net investment in capital assets	31,824,350	17,629,271	49,453,621	-
Restricted for:				
Public communications	48,791	-	48,791	-
Debt service	456,038	-	456,038	-
Park improvements	4,127	-	4,127	-
Tourism	670,585	-	670,585	-
Public safety	1,489,883	-	1,489,883	-
Court technology	160,990	-	160,990	-
Crime control	-	-	-	2,582,346
Unrestricted	18,541,697	6,588,580	25,130,277	-
Total Net Position	\$ 53,196,461	\$ 24,217,851	\$ 77,414,312	\$ 2,582,346

See Notes to Financial Statements.

CITY OF JERSEY VILLAGE, TEXAS**STATEMENT OF ACTIVITIES**

For the Year Ended September 30, 2016

Functions/Programs	Expenses	Program Revenues	
		Charges for Services	Operating Grants and Contributions
Primary Government			
Governmental Activities			
General government	\$ 1,529,880	\$ -	\$ -
Public safety	4,593,094	1,111,375	980,511
Public works	5,338,993	-	-
Parks and recreation	651,178	462,972	-
Interest on long-term debt	648,442	-	-
Total Governmental Activities	<u>12,761,587</u>	<u>1,574,347</u>	<u>980,511</u>
Business-Type Activities			
Utility	3,049,180	4,595,167	-
Golf course	1,743,055	1,196,934	-
Total Business-Type Activities	<u>4,792,235</u>	<u>5,792,101</u>	<u>-</u>
Total Primary Government	<u>\$ 17,553,822</u>	<u>\$ 7,366,448</u>	<u>\$ 980,511</u>
Component Unit			
Jersey Village Crime Control and Prevention District	<u>\$ 846,148</u>	<u>\$ -</u>	<u>\$ -</u>

General Revenues:

Ad valorem taxes
Sales taxes
Franchise taxes
Other taxes
Investment earnings
Other revenues
Transfers

Total General Revenues and Transfers**Change in Net Position**

Beginning net position

Ending Net Position

See Notes to Financial Statements.

Exhibit A

Net Revenue (Expense) and Changes in Net Position			Component Unit Jersey Village Crime Control and Prevention District
Primary Government			
Governmental Activities	Business-Type Activities	Total	
\$ (1,529,880)	\$ -	\$ (1,529,880)	\$ -
(2,501,208)	-	(2,501,208)	-
(5,338,993)	-	(5,338,993)	-
(188,206)	-	(188,206)	-
(648,442)	-	(648,442)	-
(10,206,729)	-	(10,206,729)	-
-	1,545,987	1,545,987	-
-	(546,121)	(546,121)	-
-	999,866	999,866	-
(10,206,729)	999,866	(9,206,863)	-
-	-	-	(846,148)
8,216,808	-	8,216,808	-
4,932,020	-	4,932,020	1,604,665
636,178	-	636,178	-
93,741	-	93,741	-
76,726	15,285	92,011	5,957
168,790	-	168,790	-
118,727	(118,727)	-	-
14,242,990	(103,442)	14,139,548	1,610,622
4,036,261	896,424	4,932,685	764,474
49,160,200	23,321,427	72,481,627	1,817,872
\$ 53,196,461	\$ 24,217,851	\$ 77,414,312	\$ 2,582,346

CITY OF JERSEY VILLAGE, TEXAS

BALANCE SHEET GOVERNMENTAL FUNDS

September 30, 2016

	General	Debt Service	Capital Projects	Red Light Camera
<u>Assets</u>				
Cash and equity in pooled cash and investments	\$ 14,740,624	\$ 456,032	\$ 7,629,406	\$ 1,396,646
Receivables, net	1,292,705	57,134	-	-
Prepaid items	4,853	-	-	-
Due from other funds	-	7	-	-
Total Assets	<u>\$ 16,038,182</u>	<u>\$ 513,173</u>	<u>\$ 7,629,406</u>	<u>\$ 1,396,646</u>
<u>Liabilities:</u>				
Accounts payable and accrued liabilities	\$ 1,039,199	\$ -	\$ 18,583	\$ 1,557
Retainage payable	-	-	80,749	-
Due to other funds	39,019	-	-	-
Total Liabilities	<u>1,078,218</u>	<u>-</u>	<u>99,332</u>	<u>1,557</u>
<u>Deferred Inflows of Resources</u>				
Unavailable revenue - ambulance	339,654	-	-	-
Unavailable revenue - property taxes	112,862	57,135	-	-
Total Deferred Inflows of Resources	<u>452,516</u>	<u>57,135</u>	<u>-</u>	<u>-</u>
<u>Fund Balances:</u>				
Nonspendable	4,853	-	-	-
Restricted:				
Debt service	-	456,038	-	-
Public communications	48,791	-	-	-
Park improvements	4,127	-	-	-
Tourism	-	-	-	-
Public safety	8,669	-	-	1,395,089
Court technology and security	-	-	-	-
Capital projects	-	-	4,521,659	-
Assigned:				
Capital projects	-	-	3,008,415	-
Unassigned	14,441,008	-	-	-
Total Fund Balances	<u>14,507,448</u>	<u>456,038</u>	<u>7,530,074</u>	<u>1,395,089</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 16,038,182</u>	<u>\$ 513,173</u>	<u>\$ 7,629,406</u>	<u>\$ 1,396,646</u>

Exhibit A

Nonmajor Governmental	Total Governmental Funds
\$ 867,874	\$ 25,090,582
11,318	1,361,157
3,276	8,129
39,012	39,019
<u>\$ 921,480</u>	<u>\$ 26,498,887</u>
\$ 504	\$ 1,059,843
-	80,749
-	39,019
<u>504</u>	<u>1,179,611</u>
-	339,654
-	169,997
<u>-</u>	<u>509,651</u>
3,276	8,129
-	456,038
-	48,791
-	4,127
670,585	670,585
86,125	1,489,883
160,990	160,990
-	4,521,659
-	3,008,415
-	14,441,008
<u>920,976</u>	<u>24,809,625</u>
<u>\$ 921,480</u>	<u>\$ 26,498,887</u>

CITY OF JERSEY VILLAGE, TEXAS
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
September 30, 2016

Total fund balances for governmental funds	\$ 24,809,625
Amounts reported for governmental activities in the Statement of Net Position are different, because:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds.	
Capital assets, nondepreciable	6,701,708
Capital assets, net depreciable	41,072,054
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.	
	509,651
Internal service funds are used by management to charge the costs of certain capital assets to individual funds. The assets and liabilities of the internal service fund are included in the governmental activities in the Statement of Net Position.	
Current assets and liabilities, net of due to enterprise funds	3,441,440
Capital assets, net depreciable	1,591,679
Deferred outflows and deferred inflows related to the net pension liability are not reported in the governmental funds.	
Deferred outflows	1,454,296
Deferred inflows	(292,570)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.	
Accrued interest payable	(22,542)
Net pension liability	(3,678,728)
Noncurrent liabilities due in one year	(2,169,662)
Noncurrent liabilities due in more than one year	(20,842,874)
Deferred charge on refunding	622,384
Net Position of Governmental Activities	\$ 53,196,461

See Notes to Financial Statements.

CITY OF JERSEY VILLAGE, TEXAS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended September 30, 2016

	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Red Light Camera</u>
<u>Revenues</u>				
Ad valorem taxes	\$ 5,828,657	\$ 2,388,215	\$ -	\$ -
Sales taxes	4,932,020	-	-	-
Franchise taxes	636,178	-	-	-
Other taxes	-	-	-	-
Permits, licenses, and fees	203,454	-	-	-
Fines and forfeitures	863,984	-	-	4,925
Charges for services	397,070	-	-	-
Intergovernmental	868,230	-	112,281	-
Investment earnings	49,016	1,374	10,769	-
Other revenue	154,756	-	-	-
Total Revenues	13,933,365	2,389,589	123,050	4,925
<u>Expenditures</u>				
Current:				
General government	3,451,830	-	-	-
Public safety	4,243,729	-	-	250,062
Public works	2,424,610	-	2,442,773	-
Parks and recreation	623,509	-	-	-
Debt Service:				
Principal	-	1,765,000	-	-
Interest and fiscal agent fees	-	652,679	-	-
Issuance costs	-	129,960	-	-
Total Expenditures	10,743,678	2,547,639	2,442,773	250,062
Excess (Deficiency) of Revenues Over (Under) Expenditures	3,189,687	(158,050)	(2,319,723)	(245,137)
<u>Other Financing Sources (Uses)</u>				
Transfers in	476,000	93,632	1,460,000	-
Transfers (out)	(1,894,905)	-	-	-
General obligation bond issuance	-	6,710,000	-	-
Premium	-	628,469	-	-
Payment to refunded bond escrow agent	-	(7,281,990)	-	-
Total Other Financing Sources (Uses)	(1,418,905)	150,111	1,460,000	-
Net Change in Fund Balances	1,770,782	(7,939)	(859,723)	(245,137)
Beginning fund balances	12,736,666	463,977	8,389,797	1,640,226
Ending Fund Balances	\$ 14,507,448	\$ 456,038	\$ 7,530,074	\$ 1,395,089

See Notes to Financial Statements.

Exhibit A

<u>Nonmajor Governmental</u>	<u>Total Governmental Funds</u>
\$ -	\$ 8,216,872
-	4,932,020
-	636,178
93,741	93,741
-	203,454
39,012	907,921
-	397,070
-	980,511
1,898	63,057
14,034	168,790
<u>148,685</u>	<u>16,599,614</u>
61,370	3,513,200
66,471	4,560,262
-	4,867,383
-	623,509
-	1,765,000
-	652,679
-	129,960
<u>127,841</u>	<u>16,111,993</u>
<u>20,844</u>	<u>487,621</u>
-	2,029,632
(16,000)	(1,910,905)
-	6,710,000
-	628,469
-	(7,281,990)
<u>(16,000)</u>	<u>175,206</u>
4,844	662,827
<u>916,132</u>	<u>24,146,798</u>
<u>\$ 920,976</u>	<u>\$ 24,809,625</u>

CITY OF JERSEY VILLAGE, TEXAS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2016

Amounts reported for governmental activities in the Statement of Activities are different because:

Net changes in fund balances - total governmental funds	\$ 662,827
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Capital asset expenditures	3,014,108
Depreciation expense	(1,553,852)
The issuance of long-term debt (e.g., bonds, leases, certificates of obligation) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.	
Bond issuance	(6,710,000)
Bonds refunded	7,015,000
Principal payments	1,765,000
Amortization of premiums, discounts, and deferred charges	(333,123)
Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the funds.	65,838
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	111,211
Pension activity reported in the Statement of Activities does not require the use of current financial resources and, therefore, is not reported in the governmental funds.	
Pension obligation	(1,033,974)
Deferred outflows - pensions	856,530
Deferred inflows - pensions	10,140
Internal service funds are used by management to charge the costs of certain capital assets to individual funds. The net revenue (expense) is reported with governmental activities.	166,556
Change in Net Position of Governmental Activities	\$ 4,036,261

See Notes to Financial Statements.

CITY OF JERSEY VILLAGE, TEXAS**STATEMENT OF NET POSITION (Page 1 of 2)****PROPRIETARY FUNDS**

September 30, 2016

	Business-Type Activities - Enterprise Funds			Governmental Activities - Internal Service Funds
	Water and Sewer	Golf Course	Total Enterprise Funds	
<u>Assets</u>				
Current assets:				
Cash and equity in pooled cash and investments	\$ 4,819,821	\$ 722,332	\$ 5,542,153	\$ 5,052,169
Accounts receivable, net	400,646	-	400,646	-
Inventory	-	47,753	47,753	-
Total Current Assets	5,220,467	770,085	5,990,552	5,052,169
Noncurrent assets:				
Capital assets:				
Land	445,240	915,000	1,360,240	-
Construction in process	721,382	-	721,382	-
Buildings and improvements	642,379	6,217,398	6,859,777	-
Furniture and equipment	1,512,853	672,043	2,184,896	7,923,581
Water and sewer system	19,684,254	-	19,684,254	-
Less: accumulated depreciation	(7,686,582)	(5,494,696)	(13,181,278)	(6,331,902)
Total Capital Assets (Net)	15,319,526	2,309,745	17,629,271	1,591,679
Total Noncurrent Assets	15,319,526	2,309,745	17,629,271	1,591,679
Total Assets	\$ 20,539,993	\$ 3,079,830	\$ 23,619,823	\$ 6,643,848
<u>Deferred Outflows of Resources</u>				
Deferred outflows - pensions	264,458	-	264,458	-
Total Deferred Outflows of Resources	264,458	-	264,458	-

CITY OF JERSEY VILLAGE, TEXAS**STATEMENT OF NET POSITION (Page 2 of 2)****PROPRIETARY FUNDS**

September 30, 2016

	Business-Type Activities - Enterprise Funds			Governmental Activities - Internal Service Funds
	Water and Sewer	Golf Course	Total	
<u>Liabilities</u>				
Current liabilities:				
Accounts payable and accrued liabilities	\$ 214,059	\$ 92,873	\$ 306,932	\$ 42,601
Customer deposits	123,642	369	124,011	-
Compensated absences	34,541	43,830	78,371	-
Unearned revenue	-	4,927	4,927	-
Total Current Liabilities	372,242	141,999	514,241	42,601
Noncurrent liabilities:				
Compensated absences	3,838	4,870	8,708	-
Net pension liability	658,406	-	658,406	-
Total Noncurrent Liabilities	662,244	4,870	667,114	-
Total Liabilities	1,034,486	146,869	1,181,355	42,601
<u>Deferred Inflows of Resources</u>				
Deferred inflows - pensions	53,203	-	53,203	-
Total Deferred Inflows of Resources	53,203	-	53,203	-
<u>Net Position</u>				
Net investment in capital assets	15,319,526	2,309,745	17,629,271	1,591,679
Unrestricted	4,397,236	623,216	5,020,452	5,009,568
Total Net Position	\$ 19,716,762	\$ 2,932,961	22,649,723	\$ 6,601,247
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds.			1,568,128	
Total Net Position per Government-Wide Financial Statements.			<u>\$ 24,217,851</u>	

See Notes to Financial Statements.

CITY OF JERSEY VILLAGE, TEXAS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS

For the Year Ended September 30, 2016

	Business-Type Activities - Enterprise Funds			Governmental Activities - Internal Service Funds
	Water and Sewer	Golf Course	Total Enterprise Funds	
<u>Operating Revenues</u>				
Charges for sales and services	\$ 4,175,460	\$ 1,196,736	\$ 5,372,196	\$ 786,278
Other revenues	419,707	198	419,905	-
Total Operating Revenues	4,595,167	1,196,934	5,792,101	786,278
<u>Operating Expenses</u>				
Costs of sales and services	2,258,577	580,567	2,839,144	10,764
Personnel	396,915	832,786	1,229,701	-
Depreciation	422,547	329,702	752,249	617,644
Total Operating Expenses	3,078,039	1,743,055	4,821,094	628,408
Operating Income (Loss)	1,517,128	(546,121)	971,007	157,870
<u>Nonoperating Revenues (Expenses)</u>				
Investment earnings	14,019	1,266	15,285	13,669
Total Nonoperating Revenues (Expenses)	14,019	1,266	15,285	13,669
Income (Loss) Before Transfers	1,531,147	(544,855)	986,292	171,539
Transfers in	-	434,905	434,905	-
Transfers (out)	(553,632)	-	(553,632)	-
Change in Net Position	977,515	(109,950)	867,565	171,539
Beginning net position	18,739,247	3,042,911		6,429,708
Ending Net Position	\$ 19,716,762	\$ 2,932,961		\$ 6,601,247
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds.			28,859	
Change in Net Position of Business-Type Activities			\$ 896,424	

See Notes to Financial Statements.

CITY OF JERSEY VILLAGE, TEXAS

STATEMENT OF CASH FLOWS

PROPRIETARY FUNDS (Page 1 of 2)

For the Year Ended September 30, 2016

	<u>Business-Type Activities - Enterprise Funds</u>			<u>Governmental Activities - Internal Service Funds</u>
	<u>Water and Sewer</u>	<u>Golf Course</u>	<u>Total Enterprise Funds</u>	
<u>Cash Flows from Operating Activities</u>				
Receipts from customers and users	\$ 4,631,205	\$ 1,204,786	\$ 5,835,991	\$ 786,278
Payments to suppliers	(2,585,365)	(500,558)	(3,085,923)	15,506
Payments to employees	(384,492)	(857,167)	(1,241,659)	-
Net Cash Provided (Used) by Operating Activities	<u>1,661,348</u>	<u>(152,939)</u>	<u>1,508,409</u>	<u>801,784</u>
<u>Cash Flows from Noncapital</u>				
<u>Financing Activities</u>				
Transfer to other funds	(553,632)	434,905	(118,727)	-
Net Cash Provided (Used) by Noncapital Financing Activities	<u>(553,632)</u>	<u>434,905</u>	<u>(118,727)</u>	<u>-</u>
<u>Cash Flows from Capital and Related</u>				
<u>Financing Activities</u>				
Acquisition and construction of capital assets	(1,201,703)	(179,327)	(1,381,030)	(593,768)
Net Cash (Used) by Capital and Related Financing Activities	<u>(1,201,703)</u>	<u>(179,327)</u>	<u>(1,381,030)</u>	<u>(593,768)</u>
<u>Cash Flows from Investing Activities</u>				
Interest received	14,019	1,266	15,285	13,669
Net Cash Provided by Investing Activities	<u>14,019</u>	<u>1,266</u>	<u>15,285</u>	<u>13,669</u>
Net Increase (Decrease) in Cash and Cash Equivalents	<u>(79,968)</u>	<u>103,905</u>	<u>23,937</u>	<u>221,685</u>
Beginning cash and cash equivalents	<u>4,899,789</u>	<u>618,427</u>	<u>5,518,216</u>	<u>4,830,484</u>
Ending Cash and Cash Equivalents	<u><u>\$ 4,819,821</u></u>	<u><u>\$ 722,332</u></u>	<u><u>\$ 5,542,153</u></u>	<u><u>\$ 5,052,169</u></u>

See Notes to Financial Statements.

CITY OF JERSEY VILLAGE, TEXAS**STATEMENT OF CASH FLOWS****PROPRIETARY FUNDS (Page 2 of 2)**

For the Year Ended September 30, 2016

	<u>Business-Type Activities - Enterprise Funds</u>			<u>Governmental Activities - Internal Service Funds</u>
	<u>Water and Sewer</u>	<u>Golf Course</u>	<u>Total Enterprise Funds</u>	
Reconciliation of Operating Income (Loss) to				
Net Cash Provided (Used) by Operating Activities				
Operating income (loss)	\$ 1,517,128	\$ (546,121)	\$ 971,007	\$ 157,870
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:				
Depreciation	422,547	329,702	752,249	617,644
Changes in Operating Assets and Liabilities:				
(Increase) Decrease in Current Assets:				
Accounts receivable	36,038	6,126	42,164	-
Deferred outflows - pensions	(158,142)	-	(158,142)	-
Increase (Decrease) in Current Liabilities:				
Accounts payable and accrued liabilities	(26,976)	13,191	(13,785)	26,270
Customer deposits	5,784	-	5,784	-
Compensated absences	(22,608)	(24,381)	(46,989)	-
Net pension liability	188,024	-	188,024	-
Deferred inflows - pensions	(635)	1,726	1,091	-
Due to other funds	(299,812)	-	(299,812)	-
Net Cash Provided (Used) by Operating Activities	<u>\$ 1,661,348</u>	<u>\$ (152,939)</u>	<u>\$ 1,508,409</u>	<u>\$ 801,784</u>

See Notes to Financial Statements.

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS

For the Year Ended September 30, 2016

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The City of Jersey Village, Texas (the “City”) was incorporated in 1956. The City has operated since 1986 under a “Home Rule Charter”, which provides for a Council-Manager form of government.

The City Council is the principal legislative body of the City. The City Manager is appointed by a majority vote of the City Council and is responsible to the Council for the administration of all the affairs of the City. The City Manager is responsible for the appointment and removal of department directors and employees, supervision and control of all City departments, and preparation of the annual budget.

The City provides the following services: public safety to include police and fire services, municipal court, parks and recreation services, streets, drainage, water and sewer services, solid waste collection and disposal, community development, and general administration.

The City is an independent political subdivision of the State of Texas governed by an elected council and a mayor and is considered a primary government. As required by generally accepted accounting principles, these basic financial statements have been prepared based on considerations regarding the potential for inclusion of other entities, organizations, or functions as part of the City’s financial reporting entity. The Jersey Village Crime Control and Prevention District, although legally separate, is considered part of the reporting entity. No other entities have been included in the City’s reporting entity. Additionally, as the City is considered a primary government for financial reporting purposes, its activities are not considered a part of any other governmental or other type of reporting entity.

Considerations regarding the potential for inclusion of other entities, organizations, or functions in the City’s financial reporting entity are based on criteria prescribed by generally accepted accounting principles. These same criteria are evaluated in considering whether the City is a part of any other governmental or other type of reporting entity. The overriding elements associated with prescribed criteria considered in determining that the City’s financial reporting entity status is that of a primary government are that it has a separately elected governing body, it is legally separate, and it is fiscally independent of other state and local governments. Additionally, prescribed criteria under generally accepted accounting principles include considerations pertaining to organizations for which the primary government is financially accountable and considerations pertaining to organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete.

Discretely Presented Component Unit

Jersey Village Crime Control and Prevention District

The Jersey Village Crime Control and Prevention District (the “District”) has been included in the reporting entity as a discretely presented component unit. The District is a not-for-profit entity created to provide additional crime control and prevention to the City. The District’s Board of Directors is appointed by and serves at the discretion of City Council. The City has the ability to impose its will on the District because it may remove appointed members at will and it must approve the District’s budget and any necessary budget amendments. The District’s operations are reported in a single governmental fund. The District does not issue separate financial statements, as the financial activity reported at the government-wide level is the same as the fund level. A sales and use tax of one half of one percent is levied to fund the District’s budget.

CITY OF JERSEY VILLAGE, TEXAS**NOTES TO FINANCIAL STATEMENTS (Continued)**

For the Year Ended September 30, 2016

B. Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all activities of the primary government and its component units. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

C. Basis of Presentation – Government-Wide Financial Statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds and internal service funds, while business-type activities incorporate data from the City's enterprise funds. Separate financial statements are provided for governmental funds and proprietary funds.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes where the amounts are reasonably equivalent in value to the interfund services provided and other charges between the City's water and sewer functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

D. Basis of Presentation – Fund Financial Statements

The fund financial statements provide information about the City's funds. Separate statements for each fund category – governmental and proprietary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

The City reports the following governmental funds:

The *general fund* is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, public health, and parks and recreation. The general fund is always considered a major fund for reporting purposes.

The *debt service fund* is used to account for the payment of interest and principal on all general obligation bonds and other long-term debt of governmental funds. The primary source of revenue for debt service is local property taxes. The debt service fund is considered a major fund for reporting purposes.

The *special revenue funds* are used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The nonmajor special revenue funds include the hotel occupancy tax, asset forfeiture, and court security and technology fees funds. The red light camera fund accounts for activities related to red light camera fines and fees collected by the company contracted for the enforcement of such violations. The red light camera fund is considered a nonmajor fund but is included as a major fund for reporting purposes due to its significant cash balance.

CITY OF JERSEY VILLAGE, TEXAS**NOTES TO FINANCIAL STATEMENTS (Continued)****For the Year Ended September 30, 2016**

The *capital projects fund* is used to account for the expenditures of resources accumulated from the sale of bonds and related interests earnings for capital improvements. The capital projects fund is considered a major fund for reporting purposes.

The City reports the following enterprise funds:

The *utility enterprise fund* is used to account for the operations that provide water and wastewater collection, and wastewater treatment operations. The services are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis will be financed or recovered primarily through user charges. The water and sewer fund is considered a major fund for reporting purposes.

The *golf course fund* is used to account for the operations of the City's municipal golf course. This fund follows the same basis of accounting as the utility enterprise fund and is also considered a major fund for reporting purposes.

Additionally, the City reports the following fund type:

Internal service funds account for services provided to other departments or agencies of the government, or to other governments, on a cost reimbursement basis. The capital replacement fund is used to account for vehicle and equipment replacement.

During the course of operations, the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as internal balances in the business-type activities column.

E. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide and proprietary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and

CITY OF JERSEY VILLAGE, TEXAS**NOTES TO FINANCIAL STATEMENTS (Continued)****For the Year Ended September 30, 2016**

similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes, sales taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year end). All other revenue items are considered to be measurable and available only when cash is received by the City.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**1. Cash and Cash Equivalents**

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, balances in statewide investment pools (TexPool), and short-term investments with original maturities of three months or less from the date of acquisition. For the purpose of the statement of cash flows, the proprietary fund types consider temporary investments with maturity of three months or less when purchased to be cash equivalents.

The City maintains a pooled cash and investments account. Each fund whose monies are deposited in the pooled cash and investment account has equity therein, and interest earned on the investment of these monies is allocated based upon relative equity at the previous month end. Amounts on deposit in interest-bearing accounts and other investments are displayed on the combined balance sheet as "cash and equity in pooled cash and investments."

2. Investments

The City reports all investments at fair value, except for investment pools. Investment positions in external investment pools that are operated in accordance with appropriate state laws and regulations, such as TexPool, are reported using amortized cost.

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

The City has adopted a written investment policy regarding the investment of its funds as defined in the Public Funds Investment Act, Chapter 2256, Texas Government Code. In summary, the City is authorized to invest in the following:

- Direct obligations of the U.S. government
- Money market mutual funds that meet certain criteria
- Collateralized certificates of deposit and share certificates
- Statewide investment pools

3. Inventories and Prepaid Items

Inventories are valued at cost using the first in/first out (FIFO) method in the proprietary funds. The costs of governmental fund type inventories are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

4. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. In accordance with GASB Statement No. 34, infrastructure has been capitalized retroactively. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Interest costs incurred in connection with construction of enterprise fund capital assets are capitalized when the effects of capitalization materially impact the financial statements.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Property, plant, and equipment of the primary government, as well as the component unit, are depreciated using the straight-line method over the following estimated useful years:

<u>Asset Description</u>	<u>Estimated Useful Life</u>
Buildings	20 years
Improvements	20 years
Equipment	5 to 20 years
Water and sewer system	40 years
Infrastructure	75 years

5. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has four items that qualify for reporting in this category on the government-wide Statement of Net Position. A deferred

CITY OF JERSEY VILLAGE, TEXAS**NOTES TO FINANCIAL STATEMENTS (Continued)****For the Year Ended September 30, 2016**

charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. Deferred charges have been recognized as a result of differences between the actuarial expectations and the actual economic experience and for the changes in actuarial assumptions related to the City's defined benefit pension plan. These amounts are deferred and amortized over the average of the expected service lives of pension plan members. A deferred charge has been recognized for employer pension plan contributions that were made subsequent to the measurement date through the end of the City's fiscal year. This amount is deferred and recognized as a reduction to the net pension liability during the measurement period in which the contributions were made.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The City has one item that qualifies for reporting in this category. Deferred inflows of resources are recognized for the difference between expected and actual economic experience on the pension plan liability. These amounts are deferred and amortized over the average of the expected service lives of pension plan members. At the fund level, the City has only one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, *unavailable revenue*, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes. This amount is deferred and recognized as an inflow of resources in the period that the amount becomes available.

6. Compensated Employee Absences

It is the City's policy to permit employees to accumulate earned but unused vacation, sick pay benefits, and compensatory time. Amounts accumulated, up to certain amounts, may be paid to employees upon termination of employment. The estimated amount of compensation for services provided that is expected to be liquidated with expendable, available financial resources is reported as an expenditure and a fund liability of the governmental or proprietary fund that will pay it when it matures or becomes due. The general fund, water and sewer fund, and golf course fund are used to liquidate the liability for compensated absences. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable, available financial resources are maintained separately and represent a reconciling item between the fund and government-wide presentations. Upon retirement from the City, an employee will receive compensation for unused sick leave hours. Vesting in unused sick leave hours ranges from 20 to 60 percent based on years of service with the City.

7. Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method, if material. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources

CITY OF JERSEY VILLAGE, TEXAS***NOTES TO FINANCIAL STATEMENTS (Continued)*****For the Year Ended September 30, 2016**

while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

The property tax rate is allocated each year between the general and debt service funds. The full amount estimated to be required for debt service on general obligation debt is provided by the tax along with interest earned in the debt service fund. Though a portion of the general obligation debt was directly related to the purchase of water and sewer infrastructure, the debt service expenditures are included in the governmental fund financial statements, as they are expected to be paid from debt service tax revenues instead of water system revenues.

8. Net Position Flow Assumption

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

9. Fund Balance Flow Assumptions

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

10. Fund Balance Policies

Fund balances of governmental funds are reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The City itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

Amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact are classified as nonspendable fund balance. Amounts that are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions are classified as restricted.

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as committed. The City Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and

CITY OF JERSEY VILLAGE, TEXAS**NOTES TO FINANCIAL STATEMENTS (Continued)****For the Year Ended September 30, 2016**

appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

11. Post Employment Healthcare Benefits

The City does not provide post employment healthcare benefits except those mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by the employees who elect coverage under COBRA, and the City incurs no direct costs.

12. Estimates

The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

13. Pensions

For the purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS's fiduciary net position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

G. Revenues and Expenditures/Expenses**1. Program Revenues**

Amounts reported as *program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

2. Property Taxes

Property taxes are levied during October of each year and are due upon receipt of the City's tax bill. Taxes become delinquent, with an enforceable lien on property, on February 1 of the following year.

3. Proprietary Funds Operating and Nonoperating Revenues and Expenses

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund and internal service fund are charges to customers for sales and services. The

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

enterprise fund also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for the enterprise fund and internal service fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

II. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Annual budgets are adopted on a basis consistent with generally accepted accounting principles, except the capital projects fund, which adopts a project length budget. The original budget is adopted by the City Council prior to the beginning of the year. The legal level of control in the approved budget as defined by the charter is the department level in the general fund and all others are the fund level. The City Manager may transfer appropriations within a department without seeking the approval of City Council. Appropriations lapse at the end of the year, excluding capital project budgets. Supplemental budget appropriations were made for the year ended September 30, 2016. An annual budget is adopted for the discretely presented component unit, the Jersey Village Crime Control and Prevention District. The hotel occupancy tax fund, court security and technology fee fund, asset forfeiture fund, and red light camera fund are all special revenue funds that have adopted budgets.

III. DETAILED NOTES ON ALL ACTIVITIES AND FUNDS

A. Deposits and Investments

As of September 30, 2016, the City had the following investments:

Investment Type	Fair Value	Weighted Average Maturity (Years)
TexPool	\$ 31,607,449	0.00
Total Fair Value	<u><u>\$ 31,607,449</u></u>	
Portfolio weighted average maturity		0.00

Interest rate risk. In accordance with its investment policy, the City manages its exposure to declines in fair values by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations and invest operating funds primarily in short-term securities.

Credit risk. State law and the City's investment policy limit investments to obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than "A" or its equivalent. Further, commercial paper must be rated not less than "A-1" or "P-1" or an equivalent rating by at least two nationally recognized credit rating agencies. As of September 30, 2016, the City's investments in TexPool were rated "AAAm" by Standard & Poor's. All other investments are guaranteed (either express or implied) by the full faith and credit of the United States government or the issuing U.S. agency.

Custodial credit risk – deposits. In the case of deposits, this is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City's investment policy requires funds on deposit at the depository bank to be collateralized by securities. As of September 30, 2016, the City's deposits were fully covered under the FDIC.

Custodial credit risk – investments. For an investment, this is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

securities that are in the possession of an outside party. The City's investment policy requires that it will seek to keep safekeeping securities at financial institutions, avoiding physical possession. Further, all trades, where applicable, are executed by delivery versus payment to ensure that securities are deposited in the City's safekeeping account prior to the release of funds.

TexPool

TexPool was established as a trust company with the Treasurer of the State of Texas as trustee, segregated from all other trustees, investments, and activities of the trust company. The State Comptroller of Public Accounts exercises oversight responsibility over TexPool. Oversight includes the ability to significantly influence operations, designation of management, and accountability for fiscal matters. Additionally, the State Comptroller has established an advisory board composed of both participants in TexPool and other persons who do not have a business relationship with TexPool. The advisory board members review the investment policy and management fee structure. Finally, Standard & Poor's rates TexPool "AAAm". As a requirement to maintain the rating, weekly portfolio information must be submitted to Standard & Poor's, as well as to the office of the Comptroller of Public Accounts for review.

The *TexPool* investment pool is an external investment pool measured at amortized cost. In order to meet the criteria to be recorded at amortized cost, the investment pool must transact at a stable net asset value per share and maintain certain maturity, quality, liquidity, and diversification requirements within the investment pool. The investment pool transacts at a net asset value of \$1.00 per share, has weighted average maturities of 60 days or less and weighted average lives of 120 days or less, investments held are highly rated by nationally recognized statistical rating organizations, have no more than 5% of portfolio with one issuer (excluding U.S. government securities), and can meet reasonably foreseeable redemptions. TexPool has a redemption notice period of one day and may redeem daily. The investment pool's authority may only impose restrictions on redemptions in the event of a general suspension of trading on major securities markets, general banking moratorium or national state of emergency that affects the pool's liquidity.

B. Receivables

The following comprise receivable balances at year end:

	<u>General</u>	<u>Debt Service</u>	<u>Nonmajor</u>
Ad valorem taxes	\$ 838,063	\$ 58,300	\$ -
Other taxes	115,165	-	-
Intergovernmental	2,106	-	-
Other	550,417	-	11,318
Less allowance	(213,046)	(1,166)	-
Total	<u><u>\$ 1,292,705</u></u>	<u><u>\$ 57,134</u></u>	<u><u>\$ 11,318</u></u>

	<u>Water and Sewer</u>	<u>Component Unit</u>
Other taxes	\$ -	\$ 260,597
Accounts	553,302	-
Less allowance	(152,656)	-
Total	<u><u>\$ 400,646</u></u>	<u><u>\$ 260,597</u></u>

CITY OF JERSEY VILLAGE, TEXAS**NOTES TO FINANCIAL STATEMENTS (Continued)**

For the Year Ended September 30, 2016

C. Capital Assets

All capital assets constructed or paid for with funds of the component unit are titled in the City's name. Accordingly, component unit capital assets and construction in progress are recorded in the governmental activities totals.

A summary of changes in capital assets for the year end is as follows:

	Primary Government			Ending Balance
	Beginning Balance	Increases	(Decreases)	
Governmental Activities:				
Capital assets not being depreciated:				
Land	\$ 2,437,988	\$ 855,058	\$ -	\$ 3,293,046
Construction in progress	2,068,053	1,340,609	-	3,408,662
Total capital assets not being depreciated	4,506,041	2,195,667	-	6,701,708
Other capital assets:				
Buildings and improvements	8,427,937	152,160	-	8,580,097
Machinery and equipment	9,578,288	666,281	-	10,244,569
Infrastructure	45,040,743	-	-	45,040,743
Total other capital assets	63,046,968	818,441	-	63,865,409
Less accumulated depreciation for:				
Buildings and improvements	(3,523,889)	(223,200)	-	(3,747,089)
Machinery and equipment	(7,728,170)	(707,946)	-	(8,436,116)
Infrastructure	(8,395,765)	(622,706)	-	(9,018,471)
Total accumulated depreciation	(19,647,824)	(1,553,852)	-	(21,201,676)
Other capital assets, net	43,399,144	(735,411)	-	42,663,733
Governmental Activities Capital Assets, Net	\$ 47,905,185	\$ 1,460,256	\$ -	49,365,441
		Plus deferred charge on refunding		622,384
		Plus unspent bond proceeds		4,521,659
		Less associated debt		(22,685,134)
		Net Investment in Capital Assets		\$ 31,824,350

Depreciation was charged to governmental functions as follows:

General government	\$ 49,806
Public safety	168,320
Public works	653,731
Parks and recreation	64,351
Capital assets held by the City's internal service fund are charged to various functions based on their usage of the assets	617,644
Total Governmental Activities Depreciation Expense	\$ 1,553,852

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

Construction in progress and remaining commitments under related construction contracts for general government construction projects at year end were as follows:

Project Description	Authorized Contract	Contract Expenditures	Remaining Commitment
Stormwater Detention Basin	\$ 500,000	\$ 500,000	\$ -
290 Expansion	3,000,000	1,568,053	1,431,947
Elwood Drive Project	1,560,000	1,234,017	325,983
Total	\$ 5,060,000	\$ 3,302,070	\$ 1,757,930

The following is a summary of changes in capital assets for business-type activities for the year ended September 30, 2016:

	Beginning Balance	Increases	(Decreases)	Ending Balance
Business-Type Activities:				
Capital assets not being depreciated:				
Land	\$ 1,360,240	\$ -	\$ -	\$ 1,360,240
Construction in progress	556,382	165,000	-	721,382
Total capital assets not being depreciated	1,916,622	165,000	-	2,081,622
Other capital assets:				
Buildings	6,636,563	223,214	-	6,859,777
Water and sewer system	19,203,265	480,989	-	19,684,254
Machinery and equipment	1,673,069	511,827	-	2,184,896
Total other capital assets	27,512,897	1,216,030	-	28,728,927
Less accumulated depreciation for:				
Buildings	(4,654,008)	(364,134)	-	(5,018,142)
Water and sewer system	(6,765,440)	(306,336)	-	(7,071,776)
Machinery and equipment	(1,009,581)	(81,779)	-	(1,091,360)
Total accumulated depreciation	(12,429,029)	(752,249)	-	(13,181,278)
Other capital assets, net	15,083,868	463,781	-	15,547,649
Business-Type Activities Capital Assets, Net	\$ 17,000,490	\$ 628,781	\$ -	\$ 17,629,271

Depreciation was charged to business-type functions as follows:

Water and sewer	\$ 405,346
Golf course	346,903
Total Business-Type Activities Depreciation Expense	\$ 752,249

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

Construction in progress and remaining commitments under related construction contracts for enterprise fund projects at year end were as follows:

Project Description	Authorized Contract	Contract Expenditures	Remaining Commitment
Scada Project	\$ 187,570	\$ 175,242	\$ 12,328
290 Expansion	550,000	420,700	129,300
Elwood Drive Project	139,500	125,440	14,060
Total	<u><u>\$ 877,070</u></u>	<u><u>\$ 721,382</u></u>	<u><u>\$ 155,688</u></u>

D. Long-Term Debt

The following is a summary of changes in the City's total long-term liabilities for the year end. In general, the City uses the general and debt service funds to liquidate governmental long-term liabilities.

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Governmental Activities:					
Bonds, notes and other payables:					
General obligation bonds	\$ 15,830,000	\$ 6,710,000	\$ 8,100,000	\$ 14,440,000	* \$ 1,120,000
Certificates of obligation	8,000,000	-	680,000	7,320,000	* 755,000
Premium on bonds	490,495	628,469	193,830	925,134	*
	<u>24,320,495</u>	<u>7,338,469</u>	<u>8,973,830</u>	<u>22,685,134</u>	<u>1,875,000</u>
Other liabilities:					
Net pension liability	2,644,754	1,033,974	-	3,678,728	-
Compensated absences	<u>306,501</u>	<u>87,756</u>	<u>66,855</u>	<u>327,402</u>	<u>294,662</u>
Total Governmental Activities	<u><u>\$ 27,271,750</u></u>	<u><u>\$ 8,460,199</u></u>	<u><u>\$ 9,040,685</u></u>	<u><u>\$ 26,691,264</u></u>	<u><u>\$ 2,169,662</u></u>

Long-term debt due in more than one year \$ 24,521,602

*Debt associated with governmental activity capital assets \$ 22,685,134

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Business-Type Activities:					
Net pension liability	\$ 470,382	\$ 188,024	-	\$ 658,406	\$ -
Compensated absences	<u>134,068</u>	<u>11,418</u>	<u>58,406</u>	<u>87,080</u>	<u>78,371</u>
Total Business-Type Activities	<u><u>\$ 604,450</u></u>	<u><u>\$ 199,442</u></u>	<u><u>\$ 58,406</u></u>	<u><u>\$ 745,486</u></u>	<u><u>\$ 78,371</u></u>

Long-term debt due in more than one year \$ 667,115

Long-term liabilities applicable to the City's governmental activities are not due and payable in the current period and, accordingly, are not reported as fund liabilities in the governmental funds. The governmental activities compensated absences are generally liquidated by the general fund. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due.

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

Long-term debt at year end was comprised of the following debt issues:

Description	Interest Rates	Balance
Governmental Activities		
General Obligation Bonds		
Series 2007	4.25-6.25%	\$ 600,000
Series 2012	2.00-4.00%	7,130,000
Series 2016	2.00-3.00%	6,710,000
Total General Obligation Bonds		14,440,000
Certificates of Obligation		
Series 2015	5.00-7.00%	7,320,000
Total Certificates of Obligation		7,320,000
Total Governmental Activities Long-Term Debt		\$ 21,760,000

The annual requirements to amortize bond and certificate debt issues outstanding at year end were as follows:

Year Ending Sep. 30	Governmental Activities		
	Principal	Interest	Total
2017	\$ 1,875,000	\$ 519,778	\$ 2,394,778
2018	1,925,000	473,422	2,398,422
2019	1,970,000	432,420	2,402,420
2020	2,015,000	389,690	2,404,690
2021	2,060,000	341,410	2,401,410
2022-2026	10,315,000	901,155	11,216,155
2027	1,600,000	24,000	1,624,000
Total	\$ 21,760,000	\$ 3,081,875	\$ 24,841,875

The City issues a variety of long-term debt instruments in order to acquire and/or construct major capital facilities (streets, drainage, public safety, water, and wastewater) and equipment for general government and enterprise fund activities. These instruments include general obligation bonds and certificates of obligation. Future ad valorem tax revenues, water and sewer system revenues, or liens on property and equipment secure these debt obligations.

General obligation bonds are direct obligations of the City for which its full faith and credit are pledged. Repayment of general obligation bonds is from taxes levied on all taxable property located within the City. The City is not obligated in any manner for special assessment debt.

Advanced Refunding of Debt

On April 5, 2016, the City issued \$6,710,000 of General Obligation Refunding Bonds, Series 2016 to provide resources to defease a portion of the General Obligation Bonds, Series 2007. With additional resources of City contributions, the City defeased \$7,015,000 of the General Obligation Bonds, Series 2007.

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

As a result, the refunded portion of the bonds is considered to be defeased and the pro-rata portion of the liability has been removed from the applicable governmental column in the Statement of Net Position. The reacquisition price exceeded the net carrying amount of the old debt by \$167,566. This amount is being netted against the new debt and amortized over the remaining life of the old debt issued. The advanced refunding resulted in an economic gain of \$1,003,847 and a reduction of \$1,127,825 in future debt payments. At September 30, 2016, \$7,015,000 was considered defeased relating to the 2016 refunding.

Federal Arbitrage

The Tax Reform Act of 1986 instituted certain arbitrage restrictions consisting of complex regulations with respect to issuance of tax-exempt bonds after August 31, 1986. Arbitrage regulations deal with the investment of tax-exempt bond proceeds at an interest yield greater than the interest yield paid to bondholders. Generally, all interest paid to bondholders can be retroactively rendered taxable if applicable rebates are not reported and paid to the Internal Revenue Service (IRS) at least every five years for applicable bond issues. Accordingly, there is the risk that if such calculations are not performed, or not performed correctly, it could result in a substantial liability to the City. The City has engaged an arbitrage consultant to perform the calculations in accordance with IRS rules and regulations.

E. Interfund Transactions

The composition of interfund balances as of year end was as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amounts</u>
Debt service	General	\$ 7
Nonmajor	General	39,012
	Total	<u><u>\$ 39,019</u></u>

Amounts recorded as “due to/from” are considered to be temporary loans and will be repaid during the following year.

Transfers between the primary government funds during the year were as follows:

<u>Transfer In</u>	<u>Transfer Out</u>	<u>Amounts</u>
General	Water and sewer	\$ 460,000
General	Nonmajor	16,000
Debt service	Water and sewer	93,632
Capital projects	General	1,460,000
Golf course	General	434,905
	Total	<u><u>\$ 2,464,537</u></u>

Transfers to the general fund from the water and sewer fund were subsidies for administrative expenditures. Transfers to the capital projects fund from the general fund were for capital projects. Other amounts transferred between funds related to amounts collected by the nonmajor governmental funds for various governmental expenditures.

F. Fund Equity

As of September 30, 2016, \$920,976 of the City’s total fund balance is restricted by enabling legislation.

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

G. Restatement of Fund Balance

The beginning fund balance for the general fund has been restated to defer the net accounts receivable related to ambulance transportation services. The beginning fund balance was restated as follows:

	General Fund
Prior year ending fund balance	\$ 13,010,418
Deferral of ambulance billing receivable	(273,752)
Restated beginning fund balance	\$ 12,736,666

IV. OTHER INFORMATION

A. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the City participates along with 2,617 other entities in the Texas Municipal League's Intergovernmental Risk Pools (the "Pool"). The Pool purchases commercial insurance at group rates for participants in the Pool. The City has no additional risk or responsibility to the Pool, outside of the payment of insurance premiums. The City has not significantly reduced insurance coverage or had settlements which exceeded coverage amounts for the past three years.

B. Contingent Liabilities

Amounts received or receivable from granting agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts of expenditures that may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported. Claim liabilities are calculated considering the effects of inflation, recent claim settlement trends, including frequency and amount of payouts, and other economic and social factors. No claim liabilities are reported at year end.

C. Pension Plans

Texas Municipal Retirement System

Plan Description

The City participates as one of 866 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the State of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the "TMRS Act") as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of TMRS with a six-member Board of Trustees (the "Board"). Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401(a) of

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tmr.com.

All eligible employees of the City are required to participate in TMRS.

Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the City-financed monetary credits, with interest, were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payments options. Members may also choose to receive a portion of their benefit as a partial lump sum distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75 percent of the member's deposits and interest.

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Plan provisions for the City were as follows:

	<u>2016</u>	<u>2015</u>
Employee deposit rate	7.00%	7.00%
Matching ratio (City to employee)	2 to 1	2 to 1
Years required for vesting	5	5
Service requirement eligibility (expressed as age/yrs of service)	60/5, 0/20	60/5, 0/20
Updated service credit	100% Repeating, Transfers	100% Repeating, Transfers
Annuity increase (to retirees)	70% of CPI Repeating	70% of CPI Repeating

Employees Covered by Benefit Terms

At the December 31, 2015 valuation and measurement date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	43
Inactive employees entitled to, but not yet receiving, benefits	59
Active employees	94
Total	<u><u>196</u></u>

Contributions

The contribution rates for employees in TMRS are either five percent, six percent, or seven percent of employee gross earnings, and the City-matching percentages are either 100 percent, 150 percent, or 200 percent, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute seven percent of their annual gross earnings during the fiscal year. The contribution rates for the City were 15.25 percent and 14.88 percent in calendar

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

years 2015 and 2016, respectively. The City's contributions to TMRS for the fiscal year ended September 30, 2016 were \$737,720, which were equal to the required contributions.

Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2015, and the Total Pension Liability (TPL) used to calculate the NPL was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The TPL in the December 31, 2015 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.5% per year
Overall payroll growth	3.0% per year
Investment rate of return	6.75%, net of pension plan investment expense, including inflation

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment, with male rates multiplied by 109 percent and female rates multiplied by 103 percent. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment are used with male rates multiplied by 109 percent and female rates multiplied by 103 percent with a three-year set-forward for both males and females. In addition, a three percent minimum mortality rate is applied to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements subject to the three percent floor.

Actuarial assumptions used in the December 31, 2015 valuation were based on the results of actuarial experience studies. The experience study in TMRS was for the period December 31, 2010 through December 31, 2014. Healthy post-retirement mortality rates and annuity purchase rates were updated based on a Mortality Experience Investigation Study covering 2009 through 2011, and dated December 31, 2013. These assumptions were first used in the December 31, 2013 valuation, along with a change to the EAN actuarial cost method. Assumptions are reviewed annually. No additional changes were made for the 2014 valuation. After the Asset Allocation Study analysis and experience investigation study, the Board amended the long-term expected rate of return on pension plan investments from 7.00 percent to 6.75 percent. Plan assets are managed on a total return basis with an emphasis on both capital appreciation, as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, the actuary focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive). At its meeting on July 30, 2015, the TMRS Board approved a new portfolio target allocation.

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

The target allocation and best estimates of real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Arithmetic)
Domestic Equity	17.50%	4.55%
International Equity	17.50%	6.10%
Core Fixed Income	10.00%	1.00%
Non-Core Fixed Income	20.00%	3.65%
Real Return	10.00%	4.03%
Real Estate	10.00%	5.00%
Absolute Return	10.00%	4.00%
Private Equity	5.00%	8.00%
Total	100.00%	

Discount Rate

The discount rate used to measure the TPL was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the TPL.

Changes in the NPL

	Increase (Decrease)		
	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (A) - (B)
Changes for the year:			
Service cost	\$ 850,095	\$ -	\$ 850,095
Interest	1,369,339	-	1,369,339
Change of benefit terms	-	-	-
Difference between expected and actual experience	(105,426)	-	(105,426)
Changes of assumptions	198,859	-	198,859
Contributions - employer	-	741,645	(741,645)
Contributions - employee	-	340,427	(340,427)
Net investment income	-	24,391	(24,391)
Benefit payments, including refunds of employee contributions	(1,025,857)	(1,025,857)	-
Administrative expense	-	(14,861)	14,861
Other changes	-	(734)	734
Net Changes	1,287,010	65,012	1,221,998
Balance at December 31, 2014	19,649,872	16,534,736	3,115,136
Balance at December 31, 2015	\$ 20,936,882	\$ 16,599,748	\$ 4,337,134

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

Sensitivity of the NPL to Changes in the Discount Rate

The following presents the NPL of the City, calculated using the discount rate of 6.75 percent, as well as what the City's NPL would be if it were calculated using a discount rate that is one percentage point lower (5.75%) or one percentage point higher (7.75%) than the current rate:

	1% Decrease in Discount Rate (5.75%)	Discount Rate (6.75%)	1% Increase in Discount Rate (7.75%)
City's Net Pension Liability	\$ 7,491,332	\$ 4,337,134	\$ 1,786,451

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at www.tmrs.com.

Pension Expense and Deferred Outflows/Deferred Inflows of Resources Related to Pensions

For the fiscal year ended September 30, 2016, the City recognized pension expense of \$933,198.

At September 30, 2016, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ -	\$ (345,773)
Changes in actuarial assumptions	152,827	-
Difference between projected and actual investment earnings	1,025,200	-
Contributions subsequent to the measurement date	540,727	-
Total	\$ 1,718,754	\$ (345,773)

\$540,727 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the fiscal year ending September 30, 2017. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended September 30:	Pension Expense
2017	\$ 196,029
2018	196,029
2019	196,029
2020	244,167
2021	-
Thereafter	-
Total	\$ 832,254

CITY OF JERSEY VILLAGE, TEXAS

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Year Ended September 30, 2016

D. Other Post Employment Benefits

TMRS Supplemental Death Benefit Fund

Plan Description

The City also participates in the cost sharing multiple-employer defined benefit group-term life insurance plan operated by TMRS known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings for the 12-month period preceding the month of death); retired employees are insured for \$7,500; this coverage is an "other post employment benefit," or OPEB. The obligations of this plan are payable only from the SDBF and are not an obligation of, or a claim against, the Pension Trust Fund. For the year ended September 30, 2016, the City offered the supplemental death benefit to both active and retired employees.

Contributions

The City contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to pre-fund retiree term life insurance during employees' entire careers.

The City's contributions to the TMRS SDBF, for the fiscal years ended September 2016, 2015, and 2014 were \$1,349, \$940, and \$849, respectively. The City's contribution rates for the past three years are shown below:

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Annual Req. Contrib. (Rate)	0.03%	0.02%	0.02%
Actual Contribution Made	0.03%	0.02%	0.02%
Percentage of ARC Contrib.	100.00%	100.00%	100.00%

E. Economic Agreement

Chapter 380 Economic Development Program Agreement

On June 2, 2015, the City entered into a chapter 380 economic development program agreement with Southwest Developers, LLC. (the "Developer"). Chapter 380 of the Texas Local Government Code provides statutory authority establishing and administering the Economic Development Program (the "Program"), including making loans and grants of money. The City administers a program of grants including to the Developer for a limited time in amounts equal to a portion of City sales tax relating to certain property that would promote local economic development and stimulate business and commercial activity within the City. The Developer will provide development services for the City including finding a suitable third party to locate a retail sales center (the "Retail Sales Center") in the City and assistance with identifying a location for the Retail Sales Center, and has applied to the City under its Program for financial assistance to locate such Retail Sales Center in the City.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF JERSEY VILLAGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND (Page 1 of 2)
For the Year Ended September 30, 2016

	Original Budget Amounts	Final Budget Amounts	Actual Amounts	Variance with Final Budget Positive (Negative)
Revenues				
Taxes:				
Ad valorem	\$ 5,923,760	\$ 5,923,760	\$ 5,828,657	\$ (95,103)
Sales	2,705,000	2,705,000	4,932,020	2,227,020
Franchise	605,000	605,000	636,178	31,178
Permits, licenses, and fees	101,700	101,700	203,454	101,754
Charges for services	358,950	358,950	397,070	38,120
Fines	817,200	817,200	863,984	46,784
Investment earnings	5,000	5,000	49,016	44,016
Intergovernmental	938,268	958,721	868,230	(90,491)
Other revenues	20,000	20,000	154,756	134,756
Total Revenues	11,474,878	11,495,331	13,933,365	2,438,034
Expenditures				
General government:				
Administration	600,502	664,090	615,560	48,530
Legal	708,205	1,748,205	1,675,551	72,654
Information technology	433,042	438,052	380,676	57,376
Purchasing	22,350	22,350	21,006	1,344
Finance	289,800	293,193	283,018	10,175
Customer service	134,800	138,923	132,923	6,000
Court	363,913	369,343	343,096	26,247
Total General Government	2,552,612	3,674,156	3,451,830	222,326
Public safety:				
Police	2,423,179	2,458,795	2,216,119	242,676
Dispatch	667,359	713,775	562,775	151,000
Fire	1,499,312	1,544,734	1,464,835	79,899
Total Public Safety	4,589,850	4,717,304	4,243,729	473,575
Public works:				
Public works administration	236,900	252,595	216,432	36,163
Community development	426,175	479,841	408,333	71,508
Streets	571,811	637,489	612,573	24,916
Building and grounds	283,450	343,992	275,451	68,541
Sanitation	394,358	592,577	573,586	18,991
Fleet services	438,500	439,533	338,235	101,298
Total Public Works	2,351,194	2,746,027	2,424,610	321,417
Parks and recreation	725,050	728,349	623,509	104,840
Total Expenditures	10,218,706	11,865,837	10,743,678	1,122,159
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,256,172	(370,506)	3,189,687	3,560,193

CITY OF JERSEY VILLAGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND (Page 2 of 2)
For the Year Ended September 30, 2016

	Original Budget Amounts	Final Budget Amounts	Actual Amounts	Variance with Final Budget Positive Negative
<u>Other Financing Sources (Uses)</u>				
Transfers in	\$ 476,000	\$ 476,000	\$ 476,000	\$ -
Transfers (out)	(435,405)	(1,895,405)	(1,894,905)	500
Total Other Financing Sources (Uses)	<u>40,595</u>	<u>(1,419,405)</u>	<u>(1,418,905)</u>	<u>500</u>
Net Change in Fund Balance	<u>\$ 1,296,767</u>	<u>\$ (1,789,911)</u>	1,770,782	<u>\$ 3,560,693</u>
Beginning fund balance			<u>12,736,666</u>	
Ending Fund Balance			<u>\$ 14,507,448</u>	

Notes to Required Supplementary Information:

1. Annual budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).

CITY OF JERSEY VILLAGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
RED LIGHT CAMERA FUND
For the Year Ended September 30, 2016

	Original and Final Budget Amounts	Actual Amounts	Variance with Final Budget Positive (Negative)
<u>Revenues</u>			
Fines	\$ 4,925	\$ 4,925	\$ -
Total Revenues	<u>4,925</u>	<u>4,925</u>	<u>-</u>
<u>Expenditures</u>			
Public safety	251,000	250,062	938
Total Expenditures	<u>251,000</u>	<u>250,062</u>	<u>938</u>
Net Change in Fund Balance	<u>\$ (246,075)</u>	(245,137)	<u>\$ 938</u>
Beginning fund balance		<u>1,640,226</u>	
Ending Fund Balance		<u>\$ 1,395,089</u>	

Notes to Required Supplementary Information:

1. Annual budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).

CITY OF JERSEY VILLAGE, TEXAS
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
TEXAS MUNICIPAL RETIREMENT SYSTEM
For the Year Ended September 30, 2016

	Measurement Year*	
	2015	2014
Total Pension Liability		
Service cost	\$ 850,095	\$ 812,970
Interest (on the total pension liability)	1,369,339	1,315,698
Difference between expected and actual experience	(105,426)	(448,345)
Change of assumptions	198,859	-
Benefit payments, including refunds of employee contributions	(1,025,857)	(839,314)
Net Change in Total Pension Liability	1,287,010	841,009
Beginning total pension liability	19,649,872	18,808,863
Ending Total Pension Liability	\$ 20,936,882	\$ 19,649,872
Plan Fiduciary Net Position		
Contributions - employer	\$ 741,645	\$ 679,660
Contributions - employee	340,427	337,066
Net investment income	24,391	885,763
Benefit payments, including refunds of employee contributions	(1,025,857)	(839,314)
Administrative expense	(14,861)	(9,246)
Other	(734)	(760)
Net Change in Plan Fiduciary Net Position	65,012	1,053,169
Beginning plan fiduciary net position	16,534,736	15,481,567
Ending Plan Fiduciary Net Position	\$ 16,599,748	\$ 16,534,736
Net Pension Liability	\$ 4,337,134	\$ 3,115,136
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	79.28%	84.15%
Covered Employee Payroll	\$ 4,863,246	\$ 4,815,231
Net Pension Liability as a Percentage of Covered Employee Payroll	89.18%	64.69%

*Only two years of information is currently available. The City will build this schedule over the next eight-year period.

CITY OF JERSEY VILLAGE, TEXAS**SCHEDULE OF CONTRIBUTIONS****TEXAS MUNICIPAL RETIREMENT SYSTEM****For the Year Ended September 30, 2016**

	Fiscal Year*	
	2016	2015
Actuarially determined contribution	\$ 737,720	\$ 704,979
Contributions in relation to the actuarially determined contribution	737,720	704,979
Contribution deficiency (excess)	\$ -	\$ -
Covered employee payroll	\$ 4,925,673	\$ 4,700,957
Contributions as a percentage of covered employee payroll	14.98%	15.00%

*Only two years of information is currently available. The City will build this schedule over the next eight-year period.

Notes to Required Supplementary Information:

1. Valuation Date:

Actuarially determined contribution rates are calculated as of December 31 and become effective in January, 13 months later.

2. Methods and Assumptions Used to Determine Contribution Rates:

Actuarial cost method	Entry age normal
Amortization method	Level percentage of payroll, closed
Remaining amortization period	30 years
Asset valuation method	10 year smoothed market; 15% soft corridor
Inflation	2.5%
Salary increases	3.50% to 10.5% including inflation
Investment rate of return	6.75%
Retirement age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2015 valuation pursuant to an experience study of the period 2010-2014.
Mortality	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.

3. Other Information:

There were no benefit changes during the year.

***COMBINING STATEMENTS
AND SCHEDULES***

CITY OF JERSEY VILLAGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
DEBT SERVICE FUND

For the Year Ended September 30, 2016

	Original and Final Budget Amounts	Actual Amounts	Variance with Final Budget Positive (Negative)
<u>Revenues</u>			
Ad valorem taxes	\$ 2,455,117	\$ 2,388,215	\$ (66,902)
Investment earnings	500	1,374	874
Total Revenues	<u>2,455,617</u>	<u>2,389,589</u>	<u>(66,028)</u>
<u>Expenditures</u>			
Debt service:			
Principal	1,765,000	1,765,000	-
Interest and fiscal agent fees	743,043	652,679	90,364
Issuance costs	129,960	129,960	-
Total Expenditures	<u>2,638,003</u>	<u>2,547,639</u>	<u>90,364</u>
(Deficiency) of Revenues (Under) Expenditures	<u>(182,386)</u>	<u>(158,050)</u>	<u>24,336</u>
<u>Other Financing Sources (Uses)</u>			
Transfers in	93,632	93,632	-
Bond issuance	-	6,710,000	6,710,000
Premium	-	628,469	628,469
Payment to refunded bond escrow agent	-	(7,281,990)	(7,281,990)
Total Other Financing Sources	<u>93,632</u>	<u>150,111</u>	<u>56,479</u>
Net Change in Fund Balance	<u>\$ (88,754)</u>	<u>(7,939)</u>	<u>\$ 80,815</u>
Beginning fund balance		<u>463,977</u>	
Ending Fund Balance		<u>\$ 456,038</u>	

CITY OF JERSEY VILLAGE, TEXAS

NONMAJOR GOVERNMENTAL FUNDS

September 30, 2016

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for and report specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Hotel Occupancy Tax Fund

This fund is used to account for activities related to the collection of the City's hotel occupancy tax.

Court Security and Technology Fees Fund

This fund accounts for activities related to collection of security and technology fees collected in the court department.

Asset Forfeiture Fund

This fund is used to account for assets forfeited or seized by the police department.

CITY OF JERSEY VILLAGE, TEXAS**COMBINING BALANCE SHEET****NONMAJOR GOVERNMENTAL FUNDS**

September 30, 2016

	Special Revenue Funds			Total Nonmajor Governmental Funds
	Hotel Occupancy Tax	Court Security and Technology Fees	Asset Forfeiture	
<u>Assets</u>				
Current assets:				
Cash and equity in pooled cash and investments	\$ 659,571	\$ 122,178	\$ 86,125	\$ 867,874
Receivables, net	11,318	-	-	11,318
Prepaid items	1,055	-	2,221	3,276
Due from other funds	-	39,012	-	39,012
Total Assets	\$ 671,944	\$ 161,190	\$ 88,346	\$ 921,480
<u>Liabilities</u>				
Accounts payable	\$ 304	\$ 200	\$ -	\$ 504
Total Liabilities	304	200	-	504
<u>Fund Balances</u>				
Nonspendable	1,055	-	2,221	3,276
Restricted:				
Tourism	670,585	-	-	670,585
Public safety	-	-	86,125	86,125
Court technology	-	160,990	-	160,990
Total Fund Balances	671,640	160,990	88,346	920,976
Total Liabilities and Fund Balances	\$ 671,944	\$ 161,190	\$ 88,346	\$ 921,480

CITY OF JERSEY VILLAGE, TEXAS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended September 30, 2016

	Special Revenue Funds			Total Nonmajor Governmental Funds
	Hotel Occupancy Tax	Court Security and Technology Fees	Asset Forfeiture	
<u>Revenues</u>				
Occupancy tax	\$ 93,741	\$ -	\$ -	\$ 93,741
Fines	-	39,012	-	39,012
Investment earnings	1,686	-	212	1,898
Other revenue	-	-	14,034	14,034
Total Revenues	95,427	39,012	14,246	148,685
<u>Expenditures</u>				
Current:				
General government	61,370	-	-	61,370
Public safety	-	62,351	4,120	66,471
Total Expenditures	61,370	62,351	4,120	127,841
Excess (Deficiency) of Revenues Over (Under) Expenditures	34,057	(23,339)	10,126	20,844
<u>Other Financing Sources (Uses)</u>				
Transfer (out)	(16,000)	-	-	(16,000)
Net Change in Fund Balances	18,057	(23,339)	10,126	4,844
Beginning fund balances	653,583	184,329	78,220	916,132
Ending Fund Balances	\$ 671,640	\$ 160,990	\$ 88,346	\$ 920,976

CITY OF JERSEY VILLAGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
NONMAJOR SPECIAL REVENUE FUNDS
For the Year Ended September 30, 2016

<u>Hotel Occupancy Tax</u>			
	<u>Original and Final Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
<u>Revenues</u>			
Occupancy tax	\$ 70,000	\$ 93,741	\$ 23,741
Investment earnings	300	1,686	1,386
Total Revenues	<u>70,300</u>	<u>95,427</u>	<u>25,127</u>
<u>Expenditures</u>			
General government	<u>62,500</u>	<u>61,370</u>	<u>1,130</u>
Total Expenditures	<u>62,500</u>	<u>61,370</u>	<u>1,130</u>
Excess of Revenues Over Expenditures	<u>7,800</u>	<u>34,057</u>	<u>26,257</u>
<u>Other Financing Sources (Uses)</u>			
Transfers (out)	<u>(16,000)</u>	<u>(16,000)</u>	<u>-</u>
Net Change in Fund Balance	<u><u>\$ (8,200)</u></u>	<u>18,057</u>	<u><u>\$ 26,257</u></u>
Beginning fund balance		<u>653,583</u>	
Ending Fund Balance		<u><u>\$ 671,640</u></u>	

CITY OF JERSEY VILLAGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
NONMAJOR SPECIAL REVENUE FUNDS
For the Year Ended September 30, 2016

Court Security and Technology Fees			
	Original and Final Budget Amounts	Actual Amounts	Variance with Final Budget Positive (Negative)
<u>Revenues</u>			
Fines	\$ 40,500	\$ 39,012	\$ (1,488)
<u>Expenditures</u>			
Public safety	63,900	62,351	1,549
Net Change in Fund Balance	\$ (23,400)	(23,339)	\$ 61
Beginning fund balance		184,329	
Ending Fund Balance		\$ 160,990	

CITY OF JERSEY VILLAGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
NONMAJOR SPECIAL REVENUE FUNDS
For the Year Ended September 30, 2016

		Asset Forfeiture	
		Original and Final Budget Amounts	Variance with Final Budget Positive (Negative)
<u>Revenues</u>			
Investment earnings		\$ 5	\$ 212
Other revenue		-	14,034
	Total Revenues	5	14,246
<u>Expenditures</u>			
Public safety		5,000	4,120
	Total Expenditures	5,000	4,120
Net Change in Fund Balance		<u><u>\$ (4,995)</u></u>	<u><u>\$ 15,121</u></u>
Beginning fund balance			78,220
Ending Fund Balance			<u><u>\$ 88,346</u></u>

STATISTICAL SECTION

This part of the City's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and Required Supplementary Information says about the City's overall financial health.

Contents	Page
Financial Trends	92
<i>These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.</i>	
Revenue Capacity	102
<i>These schedules contain information to help the reader assess the City's most significant local revenue source, property tax.</i>	
Debt Capacity	112
<i>These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.</i>	
Demographic and Economic Information	121
<i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.</i>	
Operating Information	125
<i>These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.</i>	

CITY OF JERSEY VILLAGE, TEXAS**NET POSITION BY COMPONENT****Last Ten Years**

	Fiscal Year			
	2007	2008	2009	2010
Governmental Activities				
Net investment in capital assets	\$ 13,471,717	\$ 14,251,751	\$ 11,219,378	\$ 21,384,544
Restricted	1,481,067	1,359,131	7,455,122	6,751,632
Unrestricted	6,131,312	8,462,478	9,504,411	4,825,409
Total Governmental Activities Net Position	\$ 21,084,096	\$ 24,073,360	\$ 28,178,911	\$ 32,961,585
Business-Type Activities				
Net investment in capital assets	\$ 16,785,000	\$ 17,233,210	\$ 16,805,161	\$ 17,831,127
Restricted	693,817	742,993	715,000	-
Unrestricted	3,149,014	3,314,011	4,026,306	3,806,361
Total Business-Type Activities Net Position	\$ 20,627,831	\$ 21,290,214	\$ 21,546,467	\$ 21,637,488
Primary Government				
Net investment in capital assets	\$ 30,256,717	\$ 31,484,961	\$ 28,024,539	\$ 39,215,671
Restricted	2,174,884	2,102,124	8,170,122	6,751,632
Unrestricted	9,280,326	11,776,489	13,530,717	8,631,770
Total Primary Government Net Position	\$ 41,711,927	\$ 45,363,574	\$ 49,725,378	\$ 54,599,073

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 25,644,695	\$ 23,205,799	\$ 29,072,714	\$ 30,316,564	\$ 31,654,577	\$ 31,824,350
1,706,438	7,298,473	3,646,658	3,329,342	2,930,096	2,830,414
8,906,717	8,025,517	10,085,847	18,541,697	14,575,527	18,541,697
<u>\$ 36,257,850</u>	<u>\$ 38,529,789</u>	<u>\$ 42,805,219</u>	<u>\$ 52,187,603</u>	<u>\$ 49,160,200</u>	<u>\$ 53,196,461</u>
\$ 17,991,847	\$ 18,085,993	\$ 17,746,030	\$ 17,205,752	\$ 17,000,490	\$ 17,629,271
-	-	-	-	-	-
4,282,824	4,422,826	5,297,596	6,588,580	6,320,937	6,588,580
<u>\$ 22,274,671</u>	<u>\$ 22,508,819</u>	<u>\$ 23,043,626</u>	<u>\$ 23,794,332</u>	<u>\$ 23,321,427</u>	<u>\$ 24,217,851</u>
\$ 43,636,542	\$ 41,291,792	\$ 46,818,744	\$ 47,522,316	\$ 48,655,067	\$ 49,453,621
1,706,438	7,298,473	3,646,658	3,329,342	2,930,096	2,830,414
13,189,541	12,448,343	15,383,443	25,130,277	20,896,464	25,130,277
<u>\$ 58,532,521</u>	<u>\$ 61,038,608</u>	<u>\$ 65,848,845</u>	<u>\$ 75,981,935</u>	<u>\$ 72,481,627</u>	<u>\$ 77,414,312</u>

CITY OF JERSEY VILLAGE, TEXAS

CHANGES IN NET POSITION

Last Ten Years

	Fiscal Year			
	2007	2008	2009	2010
Expenses				
Governmental activities				
General government	\$ 1,465,168	\$ 1,864,463	\$ 2,211,902	\$ 2,046,283
Public safety	3,336,615	3,691,280	4,421,088	5,136,312
Public works	2,138,804	2,653,961	2,069,991	2,391,025
Parks and recreation	424,043	541,244	476,072	525,477
Interest and fiscal agent fees on long-term debt	1,068,800	1,344,921	1,283,271	1,220,035
Total Governmental Activities Expenses	<u>8,433,430</u>	<u>10,095,869</u>	<u>10,462,324</u>	<u>11,319,132</u>
Business-type activities				
Water and sewer	1,650,015	1,952,219	2,572,957	2,092,496
Golf course	1,432,630	1,558,274	1,563,335	1,628,516
Total Business-Type Activities Expenses	<u>3,082,645</u>	<u>3,510,493</u>	<u>4,136,292</u>	<u>3,721,012</u>
Total Primary Government Expenses	<u>\$ 11,516,075</u>	<u>\$ 13,606,362</u>	<u>\$ 14,598,616</u>	<u>\$ 15,040,144</u>
Program Revenues				
Governmental activities				
Charges for services				
Public safety	\$ 1,591,587	\$ 1,287,420	\$ 1,689,556	\$ 2,324,301
Public works	305,375	477,912	-	-
Parks and recreation	12,818	11,954	745,629	296,557
Operating grants and contributions	537,281	1,299,724	1,111,357	3,439,600
Total Governmental Activities Program Revenues	<u>2,447,061</u>	<u>3,077,010</u>	<u>3,546,542</u>	<u>6,060,458</u>
Business-type activities				
Charges for services				
Water and sewer	2,476,398	2,956,434	3,250,244	2,983,242
Golf course	1,213,498	1,477,667	1,528,458	1,243,653
Total Business-Type Activities Program Revenues	<u>3,689,896</u>	<u>4,434,101</u>	<u>4,778,702</u>	<u>4,226,895</u>
Total Primary Government Program Revenues	<u>\$ 6,136,957</u>	<u>\$ 7,511,111</u>	<u>\$ 8,325,244</u>	<u>\$ 10,287,353</u>
Net (Expense)/Revenue				
Governmental activities	\$ (5,986,369)	\$ (7,018,859)	\$ (6,915,782)	\$ (5,258,674)
Business-type activities	607,251	923,608	642,410	505,883
Total Primary Government Net Expense	<u>\$ (5,379,118)</u>	<u>\$ (6,095,251)</u>	<u>\$ (6,273,372)</u>	<u>\$ (4,752,791)</u>

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 1,852,750	\$ 1,979,509	\$ 1,744,782	\$ 1,741,875	\$ 1,683,153	\$ 1,529,880
5,038,540	5,221,610	5,029,549	4,840,944	5,075,686	4,593,094
2,460,625	2,929,708	2,399,621	2,447,946	2,916,512	5,338,993
197,711	163,273	158,351	225,551	119,532	651,178
1,025,458	850,924	797,826	703,579	719,422	648,442
<u>10,575,084</u>	<u>11,145,024</u>	<u>10,130,129</u>	<u>9,959,895</u>	<u>10,514,305</u>	<u>12,761,587</u>
2,798,185	3,040,413	2,838,464	2,612,155	2,571,317	3,049,180
1,740,698	1,649,470	1,662,206	1,716,718	1,775,044	1,743,055
4,538,883	4,689,883	4,500,670	4,328,873	4,346,361	4,792,235
<u>\$ 15,113,967</u>	<u>\$ 15,834,907</u>	<u>\$ 14,630,799</u>	<u>\$ 14,288,768</u>	<u>\$ 14,860,666</u>	<u>\$ 17,553,822</u>
\$ 2,405,134	\$ 3,090,178	\$ 2,881,707	\$ 1,431,320	\$ 1,100,279	\$ 1,111,375
-	-	-	-	-	-
333,423	212,593	272,562	363,058	509,817	462,972
1,118,822	609,286	750,143	1,063,628	1,897,233	980,511
<u>3,857,379</u>	<u>3,912,057</u>	<u>3,904,412</u>	<u>2,858,006</u>	<u>3,507,329</u>	<u>2,554,858</u>
4,194,006	3,894,131	4,092,417	4,000,806	4,150,845	4,595,167
1,414,004	1,466,549	1,435,975	1,333,700	1,187,249	1,196,934
5,608,010	5,360,680	5,528,392	5,334,506	5,338,094	5,792,101
<u>\$ 9,465,389</u>	<u>\$ 9,272,737</u>	<u>\$ 9,432,804</u>	<u>\$ 8,192,512</u>	<u>\$ 8,845,423</u>	<u>\$ 8,346,959</u>
\$ (6,717,705)	\$ (7,232,967)	\$ (6,225,717)	\$ (7,101,889)	\$ (7,006,976)	\$ (10,206,729)
1,069,127	670,797	1,027,722	1,005,633	991,733	999,866
<u>\$ (5,648,578)</u>	<u>\$ (6,562,170)</u>	<u>\$ (5,197,995)</u>	<u>\$ (6,096,256)</u>	<u>\$ (6,015,243)</u>	<u>\$ (9,206,863)</u>

CITY OF JERSEY VILLAGE, TEXAS**CHANGES IN NET POSITION (Continued)**

Last Ten Years

		Fiscal Year			
		2007	2008	2009	2010
General Revenues and Other					
Changes in Net Position					
Governmental activities					
Taxes					
Ad valorem	\$	4,991,356	\$ 5,677,399	\$ 6,100,687	\$ 6,198,169
Sales taxes		2,601,786	2,449,404	2,532,587	2,411,159
Franchise and local taxes		553,692	589,850	845,980	699,172
Investment earnings		575,549	597,233	134,912	36,792
Other revenues		74,950	83,664	358,393	275,580
Transfers		315,000	379,913	1,048,773	420,476
Total Governmental Activities		<u>9,112,333</u>	<u>9,777,463</u>	<u>11,021,332</u>	<u>10,041,348</u>
Business-type activities					
Investment earnings		148,664	95,730	19,186	5,614
Transfers		(315,000)	(379,913)	(405,343)	(420,476)
Total Business-Type Activities		<u>(166,336)</u>	<u>(284,183)</u>	<u>(386,157)</u>	<u>(414,862)</u>
Total Primary Government	\$	<u>8,945,997</u>	<u>\$ 9,493,280</u>	<u>\$ 10,635,175</u>	<u>\$ 9,626,486</u>
Change in Net Position					
Governmental activities	\$	3,125,964	\$ 2,758,604	\$ 4,105,550	\$ 4,782,674
Business-type activities		440,915	639,425	256,253	91,021
Total Primary Government	\$	<u>3,566,879</u>	<u>\$ 3,398,029</u>	<u>\$ 4,361,803</u>	<u>\$ 4,873,695</u>

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 6,099,750	\$ 5,511,884	\$ 6,146,643	\$ 6,269,652	\$ 6,899,774	\$ 8,216,808
2,565,651	3,035,624	2,998,515	3,282,372	3,333,531	4,932,020
667,970	666,253	673,888	674,027	635,236	636,178
23,718	20,768	17,834	6,346	14,733	76,726
222,280	134,121	169,946	258,962	173,688	262,531
434,601	438,718	494,321	1,188,206	110,781	118,727
<u>10,013,970</u>	<u>9,807,368</u>	<u>10,501,147</u>	<u>11,679,565</u>	<u>11,167,743</u>	<u>14,242,990</u>
2,657	2,069	1,406	1,037	2,295	15,285
<u>(434,601)</u>	<u>(438,718)</u>	<u>(494,321)</u>	<u>(1,188,206)</u>	<u>(110,781)</u>	<u>(118,727)</u>
<u>(431,944)</u>	<u>(436,649)</u>	<u>(492,915)</u>	<u>(1,187,169)</u>	<u>(108,486)</u>	<u>(103,442)</u>
<u>\$ 9,582,026</u>	<u>\$ 9,370,719</u>	<u>\$ 10,008,232</u>	<u>\$ 10,492,396</u>	<u>\$ 11,059,257</u>	<u>\$ 14,139,548</u>
\$ 3,296,265	\$ 2,574,401	\$ 4,275,430	\$ 4,577,676	\$ 4,160,767	\$ 4,036,261
637,183	234,148	534,807	(181,536)	883,247	896,424
<u>\$ 3,933,448</u>	<u>\$ 2,808,549</u>	<u>\$ 4,810,237</u>	<u>\$ 4,396,140</u>	<u>\$ 5,044,014</u>	<u>\$ 4,932,685</u>

CITY OF JERSEY VILLAGE, TEXAS***FUND BALANCES, GOVERNMENTAL FUNDS*****Last Ten Years**

		Fiscal Year			
		2007	2008	2009	2010
General Fund					
Nonspendable		\$ -	\$ -	\$ -	\$ -
Restricted		12,331	12,331	16,586	15,720
Unassigned		5,132,634	7,256,287	8,543,619	9,646,412
Total General Fund		<u>\$ 5,144,965</u>	<u>\$ 7,268,618</u>	<u>\$ 8,560,205</u>	<u>\$ 9,662,132</u>
All Other Governmental Funds					
Nonspendable		\$ -	\$ -	\$ -	\$ -
Restricted					
Capital project funds		10,290,458	6,499,379	5,039,980	6,732,339
Debt service funds		727,653	545,424	-	-
Special revenue funds		769,660	850,542	1,851,811	-
Assigned					
Capital projects		-	-	-	-
Total All Other Governmental Funds		<u>\$ 11,787,771</u>	<u>\$ 7,895,345</u>	<u>\$ 6,891,791</u>	<u>\$ 6,732,339</u>

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ -	\$ -	\$ -	\$ 674	\$ -	\$ 4,853
19,192	24,297	24,875	31,012	39,109	61,587
10,779,487	5,770,244	7,886,398	10,018,365	12,697,557	14,441,008
<u>\$ 10,798,679</u>	<u>\$ 5,794,541</u>	<u>\$ 7,911,273</u>	<u>\$ 10,050,051</u>	<u>\$ 12,736,666</u>	<u>\$ 14,507,448</u>
\$ -	\$ -	\$ -	\$ 2,221	\$ 2,221	\$ 3,276
4,918,996	4,204,651	5,001	-	7,549,019	4,521,659
399,560	450,332	474,716	500,482	463,977	456,038
1,005,618	2,579,531	3,141,766	2,793,875	2,554,137	2,312,789
-	-	-	1,116,824	840,778	3,008,415
<u>\$ 6,324,174</u>	<u>\$ 7,234,514</u>	<u>\$ 3,621,483</u>	<u>\$ 4,413,402</u>	<u>\$ 11,410,132</u>	<u>\$ 10,302,177</u>

CITY OF JERSEY VILLAGE, TEXAS
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Years

	Fiscal Year			
	2007	2008	2009	2010
Revenues				
Taxes	\$ 8,145,679	\$ 8,757,923	\$ 9,463,752	\$ 9,285,086
Permits, licenses, and fees	204,244	271,512	88,842	84,507
Charges for services	344,911	438,649	745,629	296,557
Fines and forfeitures	1,008,085	1,177,649	1,634,636	2,239,794
Investment earnings	505,793	554,243	122,740	32,674
Intergovernmental	499,322	1,293,711	1,111,357	3,439,600
Other revenues	153,192	94,028	358,393	275,580
Total Revenues	10,861,226	12,587,715	13,525,349	15,653,798
Expenditures				
General government	1,625,875	1,748,173	1,738,804	1,913,068
Public safety	3,327,650	3,586,666	4,823,774	4,931,600
Public works	1,650,040	2,313,402	2,069,319	2,400,831
Parks and recreation	498,124	510,991	476,072	570,739
Capital outlay	349,304	4,039,793	2,678,869	2,977,118
Debt service				
Principal	862,094	920,054	947,732	701,317
Interest and fiscal fees	1,324,588	1,617,322	1,503,400	1,637,126
Paid to escrow for current bond refunding	-	-	-	-
Total Expenditures	9,637,675	14,736,401	14,237,970	15,131,799
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,223,551	(2,148,686)	(712,621)	521,999
Other Financing Sources (Uses)				
Sale of capital assets	-	-	-	-
Transfers in	315,000	379,913	1,837,602	1,477,311
Transfers out	-	-	(788,829)	(1,056,835)
Proceeds paid to escrow	-	-	-	-
Issuance of debt	8,500,000	-	-	-
Premium on debt issued	127,500	-	-	-
Total Other Financing Sources	8,942,500	379,913	1,048,773	420,476
Net Change in Fund Balances	\$ 10,166,051	\$ (1,768,773)	\$ 336,152	\$ 942,475
 Debt service as a percentage of noncapital expenditures				
	23.64%	24.69%	22.00%	19.92%

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 9,354,873	\$ 9,596,403	\$ 9,861,843	\$ 10,389,401	\$ 11,007,424	\$ 13,878,811
99,301	131,129	133,471	131,473	172,065	203,454
333,423	212,593	272,562	363,058	509,817	397,070
2,305,833	2,959,049	2,748,236	1,299,847	928,214	907,921
20,454	17,212	14,235	5,041	12,526	63,057
1,118,822	609,286	750,143	1,063,628	1,897,233	980,511
172,696	58,474	112,545	181,063	62,786	168,790
13,405,402	13,584,146	13,893,035	13,433,511	14,590,065	16,599,614
1,779,389	1,771,567	1,711,971	1,765,524	1,911,015	3,513,200
5,202,586	4,975,131	5,270,514	4,876,359	4,856,290	4,560,262
2,888,384	5,303,688	6,171,265	2,323,893	3,760,747	4,867,383
534,455	530,295	552,260	556,575	587,791	623,509
3,515,027	264,013	13,425	-	-	-
689,520	1,235,000	1,405,000	1,495,000	1,050,000	1,765,000
1,538,227	1,032,575	759,220	673,669	577,906	782,639
-	135,000	-	-	-	-
16,147,588	15,247,269	15,883,655	11,691,020	12,743,749	16,111,993
(2,742,186)	(1,663,123)	(1,990,620)	1,742,491	1,846,316	487,621
-	6,615	-	-	-	-
721,956	7,353,718	560,397	2,025,025	625,341	2,029,632
(287,355)	(6,915,000)	(66,076)	(836,819)	(514,560)	(1,910,905)
-	(9,382,129)	-	-	-	(7,281,990)
-	9,050,000	-	-	8,000,000	6,710,000
-	492,088	-	-	-	628,469
434,601	605,292	494,321	1,188,206	8,110,781	175,206
\$ (2,307,585)	\$ (1,057,831)	\$ (1,496,299)	\$ 2,930,697	\$ 9,957,097	\$ 662,827
20.75%	19.30%	21.94%	19.97%	14.87%	19.45%

CITY OF JERSEY VILLAGE, TEXAS
TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES
Last Ten Years
(modified accrual basis of accounting)

Function	Fiscal Year			
	2007	2008	2009	2010
Ad valorem	\$ 4,990,201	\$ 5,718,669	\$ 6,255,115	\$ 6,174,755
Sales	2,601,786	2,449,404	2,449,404	2,411,159
Franchise fee	553,692	589,850	759,233	632,605
Other	86,599	96,062	86,747	66,567
Totals	\$ 8,232,278	\$ 8,853,985	\$ 9,550,499	\$ 9,285,086

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 6,071,668	\$ 5,825,494	\$ 6,132,039	\$ 6,355,103	\$ 6,927,755	\$ 8,216,872
2,565,651	3,035,624	2,998,515	3,282,372	3,333,531	4,932,020
667,970	666,253	673,888	674,027	635,236	636,178
49,584	69,032	57,401	77,899	110,902	93,741
<u>\$ 9,354,873</u>	<u>\$ 9,596,403</u>	<u>\$ 9,861,843</u>	<u>\$ 10,389,401</u>	<u>\$ 11,007,424</u>	<u>\$ 13,878,811</u>

CITY OF JERSEY VILLAGE, TEXAS
ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Years

	Fiscal Year			
	2007	2008	2009	2010
Residential property	\$ 429,228,150	\$ 470,984,691	\$ 498,590,180	\$ 479,135,881
Commercial property	144,597,984	194,398,424	193,175,025	214,657,268
Other	223,098,917	236,256,520	275,272,631	277,213,850
Less: Tax exempt property	<u>(134,005,267)</u>	<u>(141,801,005)</u>	<u>(147,797,468)</u>	<u>(149,634,733)</u>
Total Taxable Assessed Value (1)	<u>\$ 662,919,784</u>	<u>\$ 759,838,630</u>	<u>\$ 819,240,368</u>	<u>\$ 821,372,266</u>
Total Direct Tax Rate	\$ 0.67500	\$ 0.67500	\$ 0.74250	\$ 0.74250

Source: Harris County Certified / Uncertified Tax Roll

(1) Property is assessed at actual value, therefore, the assessed values are equal to actual value.
Tax rates are per \$100 of assessed value.

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 491,005,824	\$ 491,833,349	\$ 496,740,074	\$ 520,849,850	\$ 556,078,428	\$ 609,105,279
190,621,214	195,666,311	204,473,889	224,196,999	242,011,499	254,969,262
307,527,234	254,734,037	252,948,984	284,337,338	279,381,642	436,409,458
(161,632,749)	(161,049,212)	(138,212,692)	(176,397,106)	(149,483,522)	(187,496,940)
<u>\$ 827,521,523</u>	<u>\$ 781,184,485</u>	<u>\$ 815,950,255</u>	<u>\$ 852,987,081</u>	<u>\$ 927,988,047</u>	<u>\$ 1,112,987,059</u>
\$ 0.74250	\$ 0.74250	\$ 0.74250	\$ 0.74250	\$ 0.74250	\$ 0.74250

CITY OF JERSEY VILLAGE, TEXAS

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS

Last Ten Years

	Fiscal Year			
	2007	2008	2009	2010
City of Jersey Village by fund:				
General	\$ 0.43264	\$ 0.45000	\$ 0.46810	\$ 0.46000
Debt service	0.30986	0.29250	0.27440	0.28250
Total Direct Rates	\$ 0.74250	\$ 0.74250	\$ 0.74250	\$ 0.74250
Cypress-Fairbanks Independent School District	\$ 1.65400	\$ 1.32400	\$ 1.35000	\$ 1.43000
Harris County	0.40239	0.39239	0.38923	0.38805
Harris County Flood Control District	0.03106	0.03106	0.03086	0.02923
Port of Houston Authority	0.01437	0.01437	0.01773	0.02054
Harris County Hospital District	0.19216	0.19216	0.19216	0.19216
Harris County Department of Education	0.00585	0.00585	0.00584	0.00658
Total Direct and Overlapping Rates (1)	\$ 3.04233	\$ 2.70233	\$ 2.72832	\$ 2.80906

Tax rates are per \$100 of assessed valuation

Source: Harris County Appraisal District

(1) Overlapping rates are those of local and county governments that apply within the City of Jersey Village.

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 0.48160	\$ 0.46259	\$ 0.48566	\$ 0.49415	\$ 0.58252	\$ 0.52635
0.26091	0.27991	0.25684	0.24835	0.15998	0.21615
<u>\$ 0.74250</u>	<u>\$ 0.74250</u>	<u>\$ 0.74250</u>	<u>\$ 0.74250</u>	<u>\$ 0.74250</u>	<u>\$ 0.74250</u>
\$ 1.43000	\$ 1.43000	\$ 1.45000	\$ 1.45000	\$ 1.44000	\$ 1.44000
0.39117	0.40021	0.40021	0.41455	0.41731	0.41923
0.02809	0.02809	0.02809	0.02827	0.02736	0.02733
0.01856	0.01952	0.01952	0.01716	0.01531	0.01342
0.19216	0.18216	0.18216	0.17000	0.17000	0.17000
0.00658	0.00662	0.00662	0.00636	0.00600	0.00520
<u>\$ 2.80906</u>	<u>\$ 2.80910</u>	<u>\$ 2.82910</u>	<u>\$ 2.82884</u>	<u>\$ 2.81848</u>	<u>\$ 2.81768</u>

CITY OF JERSEY VILLAGE, TEXAS**PRINCIPAL PROPERTY TAXPAYERS**

Current Year and Nine Years Ago

Property Taxpayer	2016			2007		
	Taxable Assessed Value	Rank	% of Taxable Assessed Value	Taxable Assessed Value	Rank	% of Taxable Assessed Value
Goodman Manufacturing Corp.	\$ 114,569,780	1	10.29%	\$ 67,804,273	1	10.2%
Prologis	65,116,531	2	5.85%	25,501,435	4	3.8%
Joe Myers Dealership*	56,125,056	3	5.04%	43,504,984	2	6.6%
Trails Corinthian Creek LTD	51,386,049	4	4.62%	15,231,404	6	2.3%
AROP Promenade Jersey Vil LLC	45,237,169	5	4.06%	36,537,330	3	5.5%
Sonic-LS Chevrolet LP	22,290,533	6	2.00%	11,340,129	8	1.7%
Gordon NW Village LP	21,217,574	7	1.91%	N/A	-	N/A
Car Son LMC LP	13,997,741	8	1.26%	13,559,868	7	2.0%
Ean Holdings LLC ***	9,435,897	9	0.85%	N/A	-	N/A
PS LPT Properties Investors	7,812,778	10	0.70%	N/A	-	N/A
Baceline Value Fund I	N/A	-	N/A	11,000,000	9	1.7%
Beeler Sanders V LTD**	N/A	-	N/A	18,687,103	5	2.8%
National Oilwell Varco	N/A	-	N/A	7,627,150	10	1.2%
Subtotal	407,189,108		36.59%	250,793,676		37.8%
Other Taxpayers	705,797,951		63.41%	412,126,108		62.2%
Total	\$ 1,112,987,059		100.0%	\$ 662,919,784		100.0%

Source: Harris County Tax Assessor-Collector's records.

* Joe Myers Dealership includes Joe Myers Ford and Toyota

**Beeler Sanders V LTD sold part of their holdings to form Steeplechase LP/AROP Promenade

CITY OF JERSEY VILLAGE, TEXAS***PROPERTY TAX LEVIES AND COLLECTIONS*****Last Ten Years**

	Fiscal Year			
	2007	2008	2009	2010
Tax levy	\$ 4,922,625	\$ 5,621,390	\$ 5,543,419	\$ 6,123,716
Current tax collected*	4,865,891	5,573,598	5,487,298	6,038,759
Percentage of current tax collections	98.85%	99.15%	98.99%	98.61%
Net collections and refunds in subsequent years**	51,736	33,364	38,457	54,740
Total Tax Collections	\$ 4,917,627	\$ 5,606,962	\$ 5,525,755	\$ 6,093,499
Total collections as a percentage of current levy	99.90%	99.74%	99.68%	99.51%

Source: Harris County Tax Assessor-Collector

* Collected within the year of the levy.

** Collected or refunded in subsequent years of the levy.

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 6,144,347	\$ 5,800,295	\$ 6,058,430	\$ 6,306,997	\$ 6,890,311	\$ 8,265,028
6,060,483	5,746,879	6,014,066	6,288,377	6,837,787	8,225,760
98.64%	99.08%	99.27%	99.70%	99.24%	99.52%
60,003	38,280	29,923	-	23,621	35,841
<u>\$ 6,120,486</u>	<u>\$ 5,785,159</u>	<u>\$ 6,043,989</u>	<u>\$ 6,288,377</u>	<u>\$ 6,861,408</u>	<u>\$ 8,261,601</u>
99.61%	99.74%	99.76%	99.70%	99.58%	99.96%

CITY OF JERSEY VILLAGE, TEXAS***RATIOS OF OUTSTANDING DEBT BY TYPE*****Last Ten Years**

		Fiscal Year			
		2007	2008	2009	2010
Primary Government					
Governmental Activities:					
General obligation bonds	\$	18,257,373	\$ 16,684,496	\$ 16,126,764	\$ 15,657,447
Certificates of obligation		6,770,000	6,390,000	6,000,000	5,770,000
Capital leases		66,696	53,153	460,975	385,529
Premium on bonds		-	-	118,100	225,171
Subtotal		25,094,069	23,127,649	22,705,839	22,038,147
Business-Type Activities:					
Revenue bonds		900,000	800,000	700,000	-
Total Primary Government	\$	25,994,069	\$ 23,927,649	\$ 23,405,839	\$ 22,038,147
 Personal Income					
	\$	312,241,176	\$ 365,365,000	\$ 400,472,100	\$ 368,768,400
 Debt as a Percentage of Personal Income					
		8.32%	6.55%	5.84%	5.98%
 Population					
		7,254	7,300	7,350	7,600
 Debt Per Capita					
	\$	3,583	\$ 3,278	\$ 3,184	\$ 2,900

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 15,280,000	\$ 18,900,000	\$ 17,770,000	\$ 16,570,000	\$ 15,830,000	\$ 14,440,000
5,525,000	880,000	605,000	310,000	8,000,000	7,320,000
305,666	229,511	777,534	396,073	-	-
225,171	634,591	586,559	538,527	490,495	925,134
21,335,837	20,644,102	19,739,093	17,814,600	24,320,495	22,685,134
-	-	-	-	-	-
\$ 21,335,837	\$ 20,644,102	\$ 19,739,093	\$ 17,814,600	\$ 24,320,495	\$ 22,685,134
\$ 311,825,640	\$ 346,330,800	\$ 346,330,800	\$ 347,500,000	\$ 348,000,000	\$ 349,000,000
6.84%	5.96%	5.70%	5.13%	6.99%	6.50%
7,620	7,650	7,650	7,675	7,720	7,900
\$ 2,800	\$ 2,699	\$ 2,580	\$ 2,321	\$ 3,150	\$ 2,872

CITY OF JERSEY VILLAGE, TEXAS
RATIOS OF GENERAL BONDED DEBT OUTSTANDING
Last Ten Years

	Fiscal Year			
	2007	2008	2009	2010
Net Taxable Assessed Value				
All property	\$ 662,919,784	\$ 759,838,630	\$ 819,240,368	\$ 821,372,266
Net Bonded Debt				
Gross bonded debt	\$ 25,094,069	\$ 23,127,649	\$ 22,705,839	\$ 22,038,147
Less debt service funds	(727,653)	(545,424)	(405,076)	(413,552)
Net Bonded Debt	\$ 24,366,416	\$ 22,582,225	\$ 22,300,763	\$ 21,624,595
Ratio of Net Bonded Debt To Assessed Value	3.68%	2.97%	2.72%	2.63%
Population	7,143	7,254	7,300	7,350
Net Bonded Debt Per Capita	\$ 3,411	\$ 3,113	\$ 3,055	\$ 2,942

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
<u>\$ 827,521,523</u>	<u>\$ 781,184,485</u>	<u>\$ 815,950,255</u>	<u>\$ 852,987,081</u>	<u>\$ 927,988,047</u>	<u>\$ 1,112,987,059</u>
<u>\$ 21,335,837</u> <u>(426,947)</u>	<u>\$ 20,644,102</u> <u>(450,332)</u>	<u>\$ 19,739,093</u> <u>(474,716)</u>	<u>\$ 17,814,600</u> <u>(500,482)</u>	<u>\$ 24,320,495</u> <u>(463,978)</u>	<u>\$ 22,685,134</u> <u>(456,038)</u>
<u>\$ 20,908,890</u>	<u>\$ 20,193,770</u>	<u>\$ 19,264,377</u>	<u>\$ 17,314,118</u>	<u>\$ 23,856,517</u>	<u>\$ 22,229,096</u>
2.53%	2.59%	2.36%	2.03%	2.57%	2.00%
7,620	7,650	7,650	7,675	7,720	7,900
\$ 2,744	\$ 2,640	\$ 2,518	\$ 2,256	\$ 3,090	\$ 2,814

CITY OF JERSEY VILLAGE, TEXAS
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
For the Year Ended September 30, 2016

Governmental Unit	Net Bonded Debt Outstanding	Estimated Percentage Applicable (1)	Estimated Share of Overlapping Debt
Debt Repaid with Property Taxes			
Cypress-Fairbanks Independent School District	\$ 2,069,310,767	1.440%	\$ 30,005,006
Harris County	\$ 2,577,960,528	0.417%	10,686,935
Harris County Department of Education	\$ 16,959,914	0.006%	10,176
Lone Star College District	\$ 596,904,247	0.116%	692,409
Harris County Flood Control District	\$ 647,930,000	0.274%	289,410
Harris County Toll Road	\$ 1,931,461,078	0.300%	5,794,383
Port of Houston Authority	\$ 736,745,000	0.153%	1,264,254
Subtotal, overlapping debt			<u>48,742,574</u>
City Direct Debt	\$ 24,320,495	100.000%	<u>22,685,134</u>
Total Direct and Overlapping Debt			<u><u>\$ 71,427,708</u></u>

Source: Various governmental units mentioned above

(1) Estimated Percentage Applicable obtained from Municipal Advisory Council of Texas.

CITY OF JERSEY VILLAGE, TEXAS***PLEDGED-REVENUE COVERAGE*****Last Ten Years**

	Fiscal Year			
	2007	2008	2009	2010
Gross Revenues (1)	\$ 2,722,373	\$ 2,990,360	\$ 3,266,384	\$ 2,980,427
Operating Expenses (2)	\$ 1,697,094	\$ 2,044,401	\$ 2,310,652	\$ 1,844,384
Net Revenues Available for Debt Service	\$ 1,025,280	\$ 945,959	\$ 955,732	\$ 1,136,043
Debt Service Requirements (3)				
Principal	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Interest	50,750	43,750	37,625	37,625
Total	<u>\$ 150,750</u>	<u>\$ 143,750</u>	<u>\$ 137,625</u>	<u>\$ 137,625</u>
Coverage	5.92	6.80	6.58	6.94

(1) Total revenues including interest, excluding tap fees

(2) Total operating expenses less depreciation

(3) Includes revenue bonds only

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
\$ 4,228,053	\$ 3,895,964	\$ 4,093,684	\$ 4,001,738	\$ 4,152,908	\$ 4,595,167
\$ 2,630,168	\$ 2,750,154	\$ 2,608,672	\$ 2,356,645	\$ 2,728,013	\$ 2,655,492
\$ 1,597,885	\$ 1,145,810	\$ 1,485,012	\$ 1,645,093	\$ 1,424,895	\$ 1,939,675
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

CITY OF JERSEY VILLAGE, TEXAS**DEMOGRAPHIC AND ECONOMIC STATISTICS**

Last Ten Years

Fiscal Year Ended Sep. 30	Population (1)	Personal Income (4)	Per Capita Personal Income	Median Age	School Enrollment (2)	Unemployment Rate (3)
2007	7,254	\$ 312,241,176	\$ 43,044	39.0	4,087	4.2%
2008	7,300	\$ 365,365,000	\$ 50,505	39.0	4,100	5.1%
2009	7,350	\$ 400,472,100	\$ 54,486	38.0	3,865	8.2%
2010	7,600	\$ 368,768,400	\$ 48,259	37.8	4,177	8.2%
2011	7,620	\$ 311,825,640	\$ 40,922	37.8	4,232	8.1%
2012	7,650	\$ 346,330,800	\$ 45,272	32.7	4,300	6.9%
2013	7,650	\$ 346,330,800	\$ 45,272	37.8	4,400	6.2%
2014	7,675	\$ 347,500,000	\$ 45,277	37.8	4,500	5.0%
2015	7,720	\$ 348,000,000	\$ 45,078	39.0	4,500	4.9%
2016	7,900	\$ 349,000,000	\$ 46,000	43.6	4,600	4.9%

Data sources:

- (1) Bureau of the Census
- (2) The school enrollment reflects enrollment in schools located within the City limits.
- (3) Texas Workforce Commission
- (4) Personal income is available on www.clrsearch.com/Jersey-Village-Demographics/TX.

CITY OF JERSEY VILLAGE, TEXAS***PRINCIPAL EMPLOYERS*****Current Year and Nine Years Ago**

Employer	2016			2007		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Jersey Village High School	331	1	9.05%	310	1	10.19%
Joe Myers Toyota	221	2	6.60%	204	4	6.60%
Foundry Methodist	218	3	5.90%	142	6	4.50%
Sonic-LS Chevrolet	204	4	5.40%	180	5	5.93%
Joe Myers Ford	187	5	5.20%	223	2	7.20%
Sam's East, Inc.	174	6	4.90%	210	3	7.00%
City of Jersey Village	143	7	4.30%	123	7	3.90%
Post Elementary School	113	8	3.38%	108	8	3.56%
Jersey Village Baptist Church	56	9	3.30%	19	10	0.50%
Joe Myers Mazda	55	10	1.50%	67	9	2.00%
Total	1,702		49.53%	750		51.38%

Source: Personnel department of each employer above

CITY OF JERSEY VILLAGE, TEXAS

FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION

Last Ten Years

	Fiscal Year									
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
General Fund:										
Administrative										
City Council *	6	6	6	6	6	6	6	6	6	6
Administration	3	3	3	3	3	3	3	3	3	3
Information Technology	2	2	2	2	2	2	2	2	2	2
Municipal Court	4	4	4	4	4	4	4	4	4	4
City Secretary	1	1	1	1	1	1	1	1	1	1
Finance	4	4	4	4	4	4	4	4	4	4
Public Safety										
Police	26	26	30	30	30	28	30	30	30	30
Fire	4	4	4	4	4	6	6	6	6	6
Communications	8	7	8	8	8	7	7	7	7	7
Public Works										
Public Works Administration	2	2	2	2	2	2	2	2	2	2
Streets	3	3	3	3	3	3	3	3	3	3
Community Development	4	4	4	4	4	4	4	4	4	4
Fleet Services	2	2	2	2	2	2	2	2	2	2
Parks and Recreation										
Parks	8	7	8	8	8	7	8	8	8	8
General Fund Total	77	75	81	81	81	79	82	82	82	82
Enterprise Fund:										
Utilities	5	5	5	5	5	5	5	5	5	5
Golf Course	4	4	4	4	4	4	4	4	4	4
Enterprise Fund Total	9	9	9	9	9	9	9	9	9	9
Special Revenue Fund:										
Police	-	-	2	2	2	2	2	1	1	-
Special Revenue Fund Total	-	-	2	2	2	2	2	1	1	-
Total City Positions	86	84	92	92	92	90	93	92	92	91

NOTES:

* City Council members are not full-time employees.

Around 20-35 temporary and seasonal employees are hired during the summer months

as pool personnel and front desk personnel. This count is not reflected above.

On-call firefighters (9) are not included.

CITY OF JERSEY VILLAGE, TEXAS***OPERATING INDICATORS BY FUNCTION*****Last Ten Years**

	Fiscal Year			
	2007	2008	2009	2010
Function/Program				
Police				
Physical arrests	565	758	768	684
Parking violations	136	136	70	13
Traffic violations	15,504	15,504	14,783	7,057
Fire				
Calls for service	1,028	1,042	1,055	1,065
Water				
Service calls	1,239	1,575	1,629	1,422
Water main breaks	3	2	5	1
Average daily consumption (thousands of gallons)	125	1134	1137	1136
Total consumption (thousands of gallons)	374.8	334.5	385.1	414.5
Peak daily consumption (thousands of gallons)	1.9	1.7	1.7	2.4
Sewer				
Average daily sewage treatment (thousands of gallons)	*	0.2	0.2	0.2
Peak daily consumption (thousands of gallons)	*	0.6	0.7	0.6

Source: Various City departments

* Information is unavailable.

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
272	814	1153	778	849	1034
67	82	30	20	47	32
6,871	11,074	11,489	9,553	9,702	11,687
1,138	1,634	1,615	1,216	1,123	1,188
1,699	1,634	1,716	2,014	211	1,641
31	15	12	4	2	4
1758	1368	1478	1285	1285	1265
641.5	499.5	539.6	469.2	469.2	461.8
3.3	3.9	3.6	4.9	4.9	3.2
0.2	0.2	0.2	0.3	0.3	0.3
0.4	0.5	0.5	0.5	0.8	0.8

CITY OF JERSEY VILLAGE, TEXAS***CAPITAL ASSET STATISTICS BY FUNCTION*****Last Ten Years**

	Fiscal Year			
	2007	2008	2009	2010
Function/Program				
Police				
Stations	1	1	1	1
Patrol units	15	17	16	16
Fire				
Stations	1	1	1	1
Volunteers	29	29	30	37
Other public works				
Streets (miles - centerlines)	28.84	28.84	28.84	28.84
Streetlights	47	47	47	47
Traffic signals	11	11	11	11
Parks and recreation				
Parks	4	4	4	4
Parks acreage	12.1	12.1	12.1	12.1
Swimming pools	1	1	1	1
Water				
Water wells	4	4	4	4
Water mains (miles)	35.8	35.8	35.8	35.8
Fire hydrants	455	455	455	455
Storage capacity (thousands of gallons)	2,550	2,550	2,550	2,550
Sewer				
Sanitary sewers (miles)	35.2	35.2	35.2	35.2
Storm sewers (miles)	20.2	20.7	20.7	20.7
Treatment capacity (thousands of gallons)	800	800	800	800

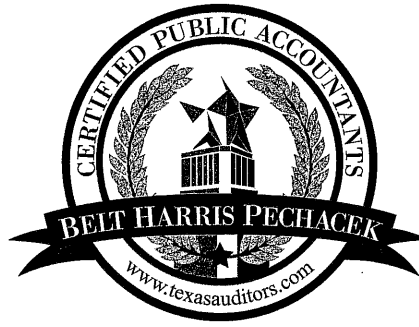
Source: Various City departments

Exhibit A

Fiscal Year					
2011	2012	2013	2014	2015	2016
1	1	1	1	1	1
16	16	16	27	27	27
1	1	1	1	1	1
32	33	33	40	43	34
29.60	29.60	29.60	29.60	29.60	29.60
47	47	47	47	47	47
11	11	11	11	11	11
4	4	4	4	4	4
12.1	12.1	12.1	12.1	12.1	12.1
1	1	1	1	1	1
4	4	4	4	4	4
36.6	36.6	36.6	36.6	36.6	36.6
466	468	468	468	468	468
2,550	2,550	2,550	2,550	2,550	2,550
36.2	36.2	36.2	36.2	36.2	36.2
21.7	21.7	21.7	21.7	21.7	21.7
800	800	800	800	800	800



**16501 Jersey Dr.
Jersey Village, Texas 77040
www.jerseyvillage.info**



Required Auditor Disclosure Letter

March 10, 2017

To the Honorable Mayor and
City Council Members of the
City of Jersey Village, Texas:

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Jersey Village, Texas (the "City"), as of and for the year ended September 30, 2016, and have issued our report thereon dated March 10, 2017. Professional standards require that we provide the City Council (the "governing body") with information about our responsibilities to our audit.

I. Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated August 11, 2015 our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with its oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve the governing body or management of its responsibilities.

II. Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to the governing body in our engagement letter dated August 11, 2015.

III. Significant Audit Findings

1. Qualitative Aspects of Accounting Practices

- A. Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

- B. Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the useful lives of capital assets is based on industry standards relating to capital assets. We evaluated the key factors and assumptions used to develop the useful lives of capital assets in determining that they are reasonable in relation to the financial statements taken as a whole.

Estimates are used in the calculation of the pension liability and the required annual contribution. The Texas Municipal Retirement System (TMRS) hires a licensed actuary to make key assumptions and to perform calculations, as well as an independent auditor to review those assumptions and calculations. We evaluated the reasonableness of the employee data provided by the City to TMRS.

- C. The financial statement disclosures are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of long-term debt in the financial statements is significant to financial statement users because it discloses the City's long-term financial obligations.

2. Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

3. Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The attached schedule summarizes both material and immaterial misstatements detected as a result of our audit procedures.

4. Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor report. We are pleased to report that no such disagreements arose during the course of our audit.

5. Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 10, 2017.

6. Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the City’s financial statements or a determination of the type of auditors’ opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

7. Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

IV. Other Matters

We applied certain limited procedures to the Required Supplementary Information (RSI), as identified on the table of contents, which supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the other introductory and statistical sections, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

V. Restrictions on Use

This information is intended solely for the use of the Mayor, City Council, and management and is not intended to be, and should not be, used by anyone other than these specified parties.

BELT HARRIS PECHACEK, LLLP

Belt Harris Pechacek, LLLP
Certified Public Accountants
Houston, Texas

Client: City of Jersey Village, Texas
Engagement: 4.1 - Jersey Village 09/30/16
Period Ending: 9/30/2016
Trial Balance: 2.2.01 - TB
Workpaper: 2.5.06 - Adjusting Journal Entries Report

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1				
To correct TB so it will balance out. Discussed with client.				
99-0-3100	BUDGETARY FUND BALANCE		340.86	
99-0-1010	ACCOUNTS PAYABLE			340.86
Total			340.86	340.86
Adjusting Journal Entries JE # 2				
Reverse JE # 015609, JE # 015270, JE # 015052, and JE # 015626 to close out revenues and move into fund balance. Will automatically close at year end. This journal entry is to correct fund balance.				
01-0-2100	UNASSIGN PRIOR YR FUND BALANCE		7,984.34	
01-10-8511	JERSEY VILLAGE STICK			377.00
01-10-9807	DONATIONS - POLICE DEPT.			3,000.00
01-10-9808	REIMBRSMNT-WORKMEN'S COMP			1,200.00
01-10-9906	LEOSE FUNDS - TRAINI			3,167.34
01-25-5029	TRAVEL/TRAINING			240.00
Total			7,984.34	7,984.34
Adjusting Journal Entries JE # 3				
To record Debt Issuance - Refunding Bond Series 2016				
03-0-0001	CASH		4,798.75	
03-51-6126	BOND REFUNDING COST		139,091.94	
03-51-6127	ESCROW PAYMENT		7,281,989.80	
03-50-9602	BONDS ISSUED			6,710,000.00
03-50-9603	BONDS PREMIUM			628,468.55
03-51-6122	INTEREST/DEBT SERVIC			4,798.75
03-51-6122	INTEREST/DEBT SERVIC			82,613.19
Total			7,425,880.49	7,425,880.49
Adjusting Journal Entries JE # 4				
Adjusting entry to correct sales tax receivable and revenue				
01-0-0100	SALES TAX RECEIVABLE		260,509.07	
50-0-0100	SALES TAX RECEIVABLE		89,296.64	
01-10-7621	CITY SALES TAX			173,790.87
01-10-7622	SALES TX-RED. PROPER			86,718.20
50-10-7623	SALES TX-CRIME CONTR			89,296.64
Total			349,805.71	349,805.71
Adjusting Journal Entries JE # 5				
To adjust retainage payable at year end				
10-0-1230	RETAINAGE PAYABLE		83,221.68	
10-91-7123	ELWOOD STREET REPAIR			83,221.68
Total			83,221.68	83,221.68
Adjusting Journal Entries JE # 6				
Adjusting entry to update current year accrual for water purchased in Sept.				
02-0-1010	ACCOUNTS PAYABLE		8,229.56	
02-45-5411	WATER-PURCHASED			8,229.56
Total			8,229.56	8,229.56
Adjusting Journal Entries JE # 7				
Adjusting entry to move the incentive expense out of sales tax revenues				
01-12-5523	GRNTS AND INCENTIVES		1,453,668.33	
01-10-7621	CITY SALES TAX			969,112.21
01-10-7622	SALES TX-RED. PROPER			484,556.12
Total			1,453,668.33	1,453,668.33
Adjusting Journal Entries JE # 8				
Adjusting entry to adjust property tax receivable at year end to report				
01-0-0114	A/R PROP. TAXES		270.23	
01-0-1301	DEFERRED REVENUE		123,084.17	
01-0-1701	DEF REV-UNCOLL. TAXES		28,928.92	

Client: **City of Jersey Village, Texas**
Engagement: **4.1 - Jersey Village 09/30/16**
Period Ending: **9/30/2016**
Trial Balance: **2.2.01 - TB**
Workpaper: **2.5.06 - Adjusting Journal Entries Report**

Account	Description	W/P Ref	Debit	Credit
03-0-0118	ALLOWANCE- PROPERTY TAXES		8.59	
03-0-1301	DEFERRED REVENUE		420.65	
01-0-0118	ALLOWANCE-PROPERTY TAXES			5.41
01-0-1701	DEF REV-UNCOLL. TAXES			123,084.17
01-10-7101	CURRENT PROPERTY TAX			29,193.74
03-0-0114	A/R TAXES			429.24
Total			152,712.56	152,712.56
Adjusting Journal Entries JE # 9				
Adjusting entry to restate fund balance for PY deferral of net ambulance a/r and update ambulance receivable and allowance for current year				
01-0-0102	AMBULANCE FEES RECEIVABLE	C.09	76,969.57	
01-0-2100	UNASSIGN PRIOR YR FUND BALANCE		273,752.23	
01-0-0116	ALLOWANCE-AMBURLANCE AR			11,067.56
01-0-1301	DEFERRED REVENUE			65,902.01
01-0-1301	DEFERRED REVENUE			273,752.23
Total			350,721.80	350,721.80
Adjusting Journal Entries JE # 10				
Adjusting entry to update compensated absences activity in the enterprise fund				
02-0-1011	ACCRUED COMP/VAC PAYABLE	F.04	22,607.17	
11-0-1011	ACCRUED VAC, SICK, HOLIDAY PY		24,380.29	
02-45-7080	MISC.			22,607.17
11-81-5498	MISCELLANEOUS EXPENSE			24,380.29
Total			46,987.46	46,987.46
Adjusting Journal Entries JE # 11				
Adjusting entry to move fixed assets to the correct accounts				
02-0-0321	INFRASTRUCTURE	H.01	480,989.00	
11-82-3536	LANDSCAPING MATERIAL		20,029.00	
96-0-0325	CONSTRUCTION IN PROGRESS		1,340,609.28	
02-0-0322	IMPROVEMENTS O/T BLDGS.			480,989.00
11-0-0321	BUILDING & IMPROVEMENTS			20,029.00
96-20-6003	CAP OUTLAY ELIM PUBLI			1,340,609.28
Total			1,841,627.28	1,841,627.28
Adjusting Journal Entries JE # 12				
Adjusting entry to clear out prior year misstatement of liabilities - PY AJE #8				
01-0-1499	DUE TO DISBURSEMENT FUND	E.01	20,415.86	
02-0-1499	DUE TO DISBURSEMENT FUND		174,482.01	
99-0-1010	ACCOUNTS PAYABLE		194,897.87	
01-10-9899	MISCELLANEOUS			20,415.86
02-40-9899	MISCELLANEOUS			174,482.01
99-0-0401	DUE FROM GENERAL FUND			20,415.86
99-0-0402	DUE FROM UTILITY FUND			174,482.01
Total			389,795.74	389,795.74
Adjusting Journal Entries JE # 13				
Adjusting entry to reverse deferred deferred outflows of resources - contributions after the measurement date.				
02-45-3500	Pension Expense	F.05	106,315.50	
02-0-0351	DEFERRED OUTFLOWS - CONTRIBUTIONS AMD			106,315.50
Total			106,315.50	106,315.50
Adjusting Journal Entries JE # 14				
Adjusting entry for current year amortization of prior year deferred items.				
02-0-0600	Deferred Inflow	F.05	14,124.44	
02-45-3500	Pension Expense		6,091.47	
02-0-0400	DEFERRED OUTFLOWS - DIFFERENCE IN PROJECTED AND ACTUAL EARNINGS			6,091.47
02-45-3500	Pension Expense			14,124.44
Total			20,215.91	20,215.91

Client: **City of Jersey Village, Texas**
Engagement: **4.1 - Jersey Village 09/30/16**
Period Ending: **9/30/2016**
Trial Balance: **2.2.01 - TB**
Workpaper: **2.5.06 - Adjusting Journal Entries Report**

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 15		F.05		
Adjusting entry for recognition of beginning balances for new deferred items in current year:				
02-0-0355	DEFERRED OUTFLOWS - DIFFERENCE IN ASSUMPTIONS		30,597.69	
02-0-0400	DEFERRED OUTFLOWS - DIFFERENCE IN PROJECTED AND ACTUAL EARNINGS		174,336.63	
02-0-0600	Deferred Inflow			16,221.50
02-0-1800	NET PENSION LIABILITY			188,712.82
Total			204,934.32	204,934.32
Adjusting Journal Entries JE # 16		F.05		
Adjusting entry to recognize pension expense and current year amortizations				
02-0-0600	Deferred Inflow		3,754.98	
02-0-1800	NET PENSION LIABILITY		688.55	
02-45-3500	Pension Expense		38,195.15	
02-45-3500	Pension Expense		113,425.59	
02-0-0355	DEFERRED OUTFLOWS - DIFFERENCE IN ASSUMPTIONS			7,082.80
02-0-0400	DEFERRED OUTFLOWS - DIFFERENCE IN PROJECTED AND ACTUAL EARNINGS			34,867.33
02-45-3500	Pension Expense			114,114.14
Total			156,064.27	156,064.27
Adjusting Journal Entries JE # 17		F.05		
Adjusting entry to recognize deferred outflows - contributions after measurement date for current FYE				
02-0-0351	DEFERRED OUTFLOWS - CONTRIBUTIONS AMD		83,199.62	
02-45-3500	Pension Expense			83,199.62
Total			83,199.62	83,199.62
Adjusting Journal Entries JE # 18		C.02a		
Adjusting entry to move incentive liabilities from miscellaneous liabilities				
01-0-1012	MISCELLANEOUS LIABILITIES		363,543.14	
01-0-1018	INCENTIVE LIABILITIES			363,543.14
Total			363,543.14	363,543.14
Adjusting Journal Entries JE # 19		F.05		
Adjusting entry to record prior year deferred outflows and inflows				
02-0-0400	DEFERRED OUTFLOWS - DIFFERENCE IN PROJECTED AND ACTUAL		24,365.96	
02-0-0600	Deferred Inflow			1,022.40
02-0-1800	NET PENSION LIABILITY			0.27
02-45-3500	Pension Expense			23,343.29
Total			24,365.96	24,365.96

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: March 20, 2017

AGENDA ITEM: F2

AGENDA SUBJECT: Consider Ordinance No. 2017-09, amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$1,600,000 to increase line item 01-12-5023 (Grants and Incentives) from the General Fund balance in order to cover the costs associated with the 85% Sales Tax paid by CEMEX in accordance with the Chapter 360 – Economic Development Agreement.

Dept./Prepared by: Isabel Kato, Finance Director

Date Submitted: February 23, 2017

EXHIBITS: [Ordinance 2017-09](#)
[Exhibit A](#) – Budget Amendment Form

BUDGETARY IMPACT:	Required Expenditure:	\$ 1,600,000
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 1,600,000

BACKGROUND INFORMATION:

On June 1, 2015, under Resolution No. 2015-26, City Council authorized the City Manager to enter into an agreement with Southwest Developers LLC, a developer seeking an incentive package from the City on behalf of CEMEX. As a part of the agreement, the City agreed to reimburse Southwest Developers LLC for 85% of the sales tax revenue paid by CEMEX.

During Fiscal Year 2015-2016, the sales tax reimbursement to Southwest Developers LLC was paid directly from the City's Sales Tax Revenue Account.

Following this same practice, the 2016-2017 fiscal budget was set up in the same manner, providing that reimbursements to Southwest Developers LLC be made directly from the City's Sales Tax Revenue Account. However, during this year's annual audit by Belt, Harris, Pechacek, it was recommended that the City use an expenditure account to reimburse Southwest Developers LLC in order that the General Fund Sales Tax Revenues are not under-stated.

Therefore, in accordance with the Auditor's recommendation, City Staff has created a new account in the General Fund (01-12-5023) in order to make the reimbursement payments to Southwest Developers for Fiscal Year 2016-2017.

It is important to note that in approving this budget amendment, the General Fund Balance will not be affected as this allocation merely transfers the payments from a revenue account to an expense account.

Accordingly, Staff respectfully requests that this Ordinance be approved in order to accommodate the Auditor's recommendation.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-09, amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$1,600,000 to increase line item 01-12-5023 (Grants and Incentives) from the General Fund balance in order to cover the costs associated with the 85% Sales Tax paid by CEMEX in accordance with the Chapter 360 – Economic Development Agreement.

ORDINANCE NO. 2017-09

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 IN THE AMOUNT NOT TO EXCEED \$1,600,000 TO INCREASE LINE ITEM 01-12-5023 (GRANTS AND INCENTIVES) FROM THE GENERAL FUND BALANCE IN ORDER TO COVER THE COSTS ASSOCIATED WITH THE 85% SALES TAX PAID BY CEMEX IN ACCORDANCE WITH THE CHAPTER 360 – ECONOMIC DEVELOPMENT AGREEMENT.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2016, and ending September 30, 2017, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment form, General Fund by increasing line item 01-12-5023 (Grants and Incentives) in the amount not to exceed \$1,600,000

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 20th day of March 2017.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary

CITY OF JERSEY VILLAGE
BUDGET TRANSFER / AMENDMENT REQUEST FORM

- ☐ I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____

- ☒ I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

<u>From the fund balance of:</u>	<u>To Line Item</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund	01-12-5023	\$1,600,000
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

Justification

On June 1, 2015, under Resolution No. 2015-26, City Council authorized the City Manager to enter into an agreement with Southwest Developers LLC, a developer seeking an incentive package from the City on behalf of CEMEX. As a part of the agreement, the City agreed to reimburse Southwest Developers LLC for 85% of the sales tax revenue paid by CEMEX. During Fiscal Year 2015-2016, the sales tax reimbursement to Southwest Developers LLC was paid directly from the City's Sales Tax Revenue account. Following this same practice, the 2016-2017 fiscal budget was set up in the same manner, providing that reimbursements to Southwest Developers LLC be made directly from the City's Sales Revenue Account. However, during this year's annual audit by Belt, Harris, Pechacek, it was recommended that the City use an expenditure account to reimburse Southwest Developers LLC in order that the General Fund Sales Tax Revenues are not under-stated. Therefore, in accordance with the Auditor's recommendation, City Staff has created a new account in the General Fund (01-12-5023) in order to make the reimbursement payments to Southwest Developers for Fiscal Year 2016-2017.

Requested by: *Salud Lal* Date 2/28/17

Finance: Sufficient Funds, ☒ Exist ☐ Do Not Exist: *Salud Lal* Date 2/28/17

City Manager: Approved / Not Approved: C.E. Date 2-2-17

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F3

AGENDA SUBJECT: Consider Resolution No. 2017-20, finding that CenterPoint Energy Resources D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas' ("CenterPoint" or "Company") statement of intent to increase rates filing within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and Legal Counsel.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** March 8, 2017

EXHIBITS: [Resolution No. 2017-20](#)
[Model Staff Report](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

On November 16, 2016, CenterPoint filed a Statement of Intent to Increase Rates application with each of the cities in their Houston and Texas Coast Division service areas. In the filing, the Company asserted that it is entitled to a \$31.0 million increase or a 10.4% increase over current adjusted revenues, excluding gas costs. CenterPoint also proposed to consolidate the Houston and Texas Coast Division service areas into one Texas Gulf Division.

On November 21, 2016, this Council adopted a Resolution to extend the effective date of CenterPoint's proposed rate increase to give the City time to review the rate-filing package.

The model staff report included in the meeting packet provides a more detailed account of the activities concerning this rate case.

The purpose of this Resolution is to deny the rate application and consolidation proposed by CenterPoint.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-20, finding that CenterPoint Energy Resources D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas' ("CenterPoint" or "Company") statement of intent to increase rates filing within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and Legal Counsel.

RESOLUTION NO. 2017-20

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY RESOURCES D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS' ("CENTERPOINT" OR "COMPANY") STATEMENT OF INTENT TO INCREASE RATES FILING WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Jersey Village, Texas ("City") is a gas utility customer of CenterPoint Energy Resources d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas, Houston Division ("CenterPoint" or "Company"), and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, the City is a member of the Gulf Coast Coalition of Cities ("GCCC") (such participating cities are referred to herein as "GCCC"), a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost effectively review and respond to natural gas issues affecting rates charged in the CenterPoint's Texas Coast Division service area; and

WHEREAS, on or about November 16, 2016, CenterPoint filed with the City a Statement of Intent to Increase Rates seeking to increase natural gas rates by \$31.0 million annually and to all customers residing in the City; and

WHEREAS, CenterPoint is also requesting consolidation of the Houston and Texas Coast Divisions into a single Texas Gulf Division; and

WHEREAS, GCCC is coordinating its review of CenterPoint's Statement of Intent filing and designated attorneys and consultants to resolve issues in the Company's filing; and

WHEREAS, through review of the application, GCCC's consultant determined that CenterPoint's proposed rates are excessive; and

WHEREAS, the GCCC's members and attorneys recommend that GCCC members deny the Statement of Intent; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the rates proposed by CenterPoint to be recovered through its gas rates charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 2. That the Company shall continue to charge its existing rates to customers within the City.

Section 3. That the Company's proposed consolidation of the Houston and Texas Coast Divisions into a single Texas Gulf division is unreasonable and shall be denied.

Section 4. That the City's reasonable rate case expenses shall be reimbursed in full by CenterPoint within 30 days of the adoption of this Resolution.

Section 5. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 6. That a copy of this Resolution shall be sent to CenterPoint and to Thomas Brocato, General Counsel to the Gulf Coast Coalition of Cities, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this 20th day of March 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

MODEL STAFF REPORT REGARDING CENTERPOINT ENERGY GAS' STATEMENT OF INTENT FILING

The City, along with 32 other cities served by CenterPoint Energy Resources d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint" or "Company") is a member of the Gulf Coast Coalition of Cities ("GCCC"). The coalition has been in existence since the early 1990s. GCCC has been the primary public interest advocate before the Railroad Commission, the Courts, and the Legislature on gas utility regulation matters for nearly 30 years.

On November 16, 2016, CenterPoint filed a Statement of Intent to Increase Rates application with each of the cities in their Houston and Texas Coast Division service areas. In the filing, the Company asserted that it is entitled to a \$31.0 million increase or a 10.4% increase over current adjusted revenues, excluding gas costs. CenterPoint also proposed to consolidate the Houston and Texas Coast Division service areas into one Texas Gulf Division.

In November, the GCCC engaged the services of two consultants, Ms. Connie Cannady and Mr. Karl Nalepa, to review the Company's filing. The consultants identified numerous unreasonable expenses and propose significant reductions to the Company's request. Accordingly, GCCC's attorney recommends that all GCCC members adopt the Resolution denying the rate change. Once the Resolution is adopted, CenterPoint will have 30 days to appeal the decision to the Railroad Commission where the appeal will be consolidated with CenterPoint's filing for the environs and those cities that have relinquished their original jurisdiction (i.e. Gas Utility Docket No. 10567) currently pending at the Commission.

Under the law, cities with original jurisdiction over this matter have 125 days from the initial filing to take final action on the application. By the agreement of the parties, this deadline was suspended until April 7, 2017. As such, all cities with original jurisdiction will need to adopt the resolution no later than April 7.

Purpose of the Resolution:

The purpose of the Resolution is to deny the rate application and consolidation proposed by CenterPoint.

Explanation of "Be It Ordained" Paragraphs:

1. This paragraph finds that the Company's application is unreasonable and should be denied.
2. This section states that the Company's current rates shall not be changed.
3. This section states that the Company's proposal to consolidate the Houston and Texas Coast Divisions should be denied.

4. The Company will reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by the Cities will submit monthly invoices that will be forwarded to CenterPoint for reimbursement.

5. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

6. This section provides CenterPoint and counsel for the cities will be notified of the City's action by sending a copy of the approved and signed resolution to counsel.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST DISCUSSION FORM**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F4

AGENDA SUBJECT: Consider Resolution No. 2017-21, authorizing the City Manager to seek energy proposals and execute contract documents to provide energy for city facilities.

Department/ Public Works

Prepared By: Kevin T. Hagerich

Date Submitted: March 8, 2017

EXHIBITS: [Resolution No. 2017-21](#)
[Texas Local Government Code 252](#)

BUDGETARY IMPACT:

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City's current contract with Cavallo Energy through the Texas General Land Office (GLO) for energy provided to City facilities will end June 30, 2017. At this time, city staff would like to take a proactive approach, and seek a competitive rate for energy costs before the contract expires. On the City's current contract, the rate paid for electricity is \$0.05072 per kWh (kilowatt hour).

City Staff will monitor the day to day activity in the natural gas market for competitive rates. We would like the City Manager to be able to take advantage of any price breaks we may see, and sign a contract that would allow the City to lock-in a price for energy, for a period not to exceed five years. In accordance with section 252.022 of the Texas Local Government Code, the City is exempt from bidding procedures for an electricity services contract.

RECOMMENDED ACTION:

MOTION: To Approve Resolution No. 2017-21, authorizing the City Manager to seek energy proposals and execute contract documents to provide energy for city facilities.

RESOLUTION NO. 2017-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO SEEK ENERGY PROPOSALS AND EXECUTE CONTRACT DOCUMENTS TO PROVIDE ENERGY FOR CITY FACILITIES.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Council of the City of Jersey Village hereby authorizes the City Manager to seek proposals relating to purchasing energy; and

Section 2. The City Manager is authorized to execute on behalf of the City of Jersey Village all necessary contract documents with an energy provider, relating to the City of Jersey Village energy contract.

PASSED AND APPROVED this the 20th day of March, A.D., 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

Sec. 252.022. GENERAL EXEMPTIONS. (a) This chapter does not apply to an expenditure for:

(1) a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality;

(2) a procurement necessary to preserve or protect the public health or safety of the municipality's residents;

(3) a procurement necessary because of unforeseen damage to public machinery, equipment, or other property;

(4) a procurement for personal, professional, or planning services;

(5) a procurement for work that is performed and paid for by the day as the work progresses;

(6) a purchase of land or a right-of-way;

(7) a procurement of items that are available from only one source, including:

(A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;

(B) films, manuscripts, or books;

(C) gas, water, and other utility services;

(D) captive replacement parts or components for equipment;

(E) books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials; and

(F) management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits;

(8) a purchase of rare books, papers, and other library materials for a public library;

(9) paving drainage, street widening, and other public improvements, or related matters, if at least one-third

of the cost is to be paid by or through special assessments levied on property that will benefit from the improvements;

(10) a public improvement project, already in progress, authorized by the voters of the municipality, for which there is a deficiency of funds for completing the project in accordance with the plans and purposes authorized by the voters;

(11) a payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchapter C, Chapter 212;

(12) personal property sold:

(A) at an auction by a state licensed auctioneer;

(B) at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code;

(C) by a political subdivision of this state, a state agency of this state, or an entity of the federal government; or

(D) under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391;

(13) services performed by blind or severely disabled persons;

(14) goods purchased by a municipality for subsequent retail sale by the municipality;

(15) electricity; or

(16) advertising, other than legal notices.

(b) This chapter does not apply to bonds or warrants issued under Subchapter A, Chapter 571.

(c) This chapter does not apply to expenditures by a municipally owned electric or gas utility or unbundled divisions of a municipally owned electric or gas utility in connection with any purchases by the municipally owned utility or divisions of a municipally owned utility made in accordance with procurement procedures adopted by a resolution of the body

vested with authority for management and operation of the municipally owned utility or its divisions that sets out the public purpose to be achieved by those procedures. This subsection may not be deemed to exempt a municipally owned utility from any other applicable statute, charter provision, or ordinance.

(d) This chapter does not apply to an expenditure described by Section 252.021(a) if the governing body of a municipality determines that a method described by Subchapter H, Chapter 271, provides a better value for the municipality with respect to that expenditure than the procedures described in this chapter and the municipality adopts and uses a method described in that subchapter with respect to that expenditure.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by Acts 1989, 71st Leg., ch. 1, Sec. 47(c), eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 1001, Sec. 1, eff. Aug. 28, 1989; Acts 1991, 72nd Leg., ch. 42, Sec. 1, eff. April 25, 1991; Acts 1993, 73rd Leg., ch. 749, Sec. 7, eff. Sept. 1, 1993; Acts 1993, 73rd Leg., ch. 757, Sec. 9, eff. Sept. 1, 1993; Acts 1995, 74th Leg., ch. 207, Sec. 2, eff. May 23, 1995; Acts 1995, 74th Leg., ch. 746, Sec. 1, eff. Aug. 28, 1995; Acts 1997, 75th Leg., ch. 125, Sec. 1, eff. May 19, 1997; Acts 1997, 75th Leg., ch. 1370, Sec. 3, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 405, Sec. 41, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 1409, Sec. 2, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1420, Sec. 8.290, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. [434](#), Sec. 3, eff. September 1, 2007.

Acts 2007, 80th Leg., R.S., Ch. [885](#), Sec. 3.77(3), eff. April 1, 2009.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F5

AGENDA SUBJECT: Consider Resolution No. 2017-22, authorizing the Public Works Department to purchase a Trailer Mounted Godwin DBS NC 100 Back-Up Pump Station for use at City facilities.

Department/Prepared By: Kevin T. Hagerich, Director of Public Works

Date Submitted: March 8, 2017

EXHIBITS: [Resolution No. 2017-22](#)
 [Exhibit A](#) – Hahn Equipment Quote# 15885
 [Product Information Sheet](#)

BUDGETARY IMPACT:	Required Expenditure:	\$52,000.00
	Amount Budgeted:	\$60,000.00
	Appropriation Required:	\$ -0-

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

During the Fiscal Year 2016/2017 budget process, there was a supplemental item approved in the amount of \$60,000.00 for a portable generator. There was some concern expressed during the process about the expenditure.

Reviewing the need for a back-up system at our lift stations in the event of an emergency, staff researched options available to satisfy our requirement. It was determined that during a typical lift station failure, 18% of incidents are caused by power outages; if there are mechanical issues with the pump, a generator will not be of assistance during an emergency. Thus, we looked for something that would be a “better fit” for our application.

After much research and a few demonstrations, it was determined that the Trailer Mounted Godwin DBS NC 100 Back-Up Pump could provide back up support for a lift station failure and the total price was under budget. The vendor for this equipment is local, and presently provides support for the City’s lift stations.

On a separate note, I would like to test this product during an anticipated heavy rain event. I believe that we could take it to the detention pond and draw water down by pumping it into the bayou until such time it would conflict with bayou waters. This would allow for more detention capacity and would take longer for water to flow from the detention basin through the engineered weir.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-22, authorizing the Public Works Department to purchase a Trailer Mounted Godwin DBS NC 100 Back-Up Pump Station for use at City facilities.

RESOLUTION NO. 2017-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE PURCHASE OF A TRAILER MOUNTED GODWIN DBS NC 100 BACK-UP PUMP STATION FOR USE AT CITY FACILITIES.

WHEREAS, it is essential that the City has a back-up system for lift station operations in the event of an emergency; and

WHEREAS, during preparations for Fiscal Year 2016-2017 Budget, City Council approved funds for a portable generator; and

WHEREAS, upon further research, it was discovered that the Trailer Mounted Godwin DBS NC 100 Back-Up Pump Station is a more appropriate piece of equipment to handle the City's needs;
NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The purchase of the Trailer Mounted Godwin DBS NC 100 Back-Up Pump Station, described in the attached "Exhibit A" is hereby approved.

PASSED AND APPROVED this the 20th day of March, A.D., 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

HAHN EQUIPMENT Co., Inc.

5636 KANSAS • HOUSTON, TX 77007 • PHONE # 713-868-3255 • FAX # 868-9725

THIS EMAIL TRANSMISSION IS 1 PAGE INCLUDING THIS PAGE.

ATTN: Kevin & Roscoe

HAHN QUOTATION NO. 15885

COMPANY: City of Jersey Village

DATE: 3/1/2017

FROM: Jason Van Alstine

RE: Godwin DBS NC 100 Back Up Pump Station

HAHN EQUIPMENT CO., INC. is pleased to submit to the City of Jersey Village, the following proposal for pumping equipment:

ITEM NO. 1:

ONE (1) Godwin Dri Prime NC 100 Critically Silenced Unit Pump

- Sound attenuated enclosure
- Flygt N impeller with chromium infused hard iron
- 4" 150# Flange suction and discharge
- Yanmar 3TNV88BDSA IT4 Engine
- Skid mounted
- Prime Guard Controller
- Light rack
- Trickle charger

TOTAL PRICE FOR ALL EQUIPMENT IN ITEM NO. 1: \$ 45,450.00

ITEM NO. 2:

ONE (1) Drop in trailer 9232 CD100

TOTAL PRICE FOR ALL EQUIPMENT IN ITEM NO. 2: \$ 4,680.00

ITEM NO. 3:

TWO (2) 4" x 20' black water suction hose with Godwin QD fittings

TWO (2) 4" x 50' heavy duty lay flat discharge hose with Godwin QD fittings

ONE (1) 4" female Godwin QD x 4" 150# flange adaptor

ONE (1) 4" male Godwin QD x 4" 150# flange adaptor

TOTAL PRICE FOR ALL EQUIPMENT IN ITEM NO. 3: \$ 1,322.00

ITEM NO. 4:

TWO (2) Godwin Primeguard mechanical floats w/ 65' cable

TOTAL PRICE FOR ALL EQUIPMENT IN ITEM NO. 4: \$ 387.00

F.O.B.: Houston, Texas. Prices quoted good for thirty (30) days and are exclusive of any applicable taxes or duties.

SHIPMENT: Estimated delivery is 4 to 6 weeks after receipt of written purchase order

TERMS OF PAYMENT: net 30 from the date of the invoice

Sincerely,

HAHN EQUIPMENT CO., INC.



Jason Van Alstine
Sales Representative

PROPOSED

The Godwin Dri-Prime Backup System (DBS™) provides peace-of-mind as the ideal contingency plan for pump stations.

The DBS provides independently-powered backup pumping in one dependable package for a variety of emergency situations. It is ideal for areas prone to hurricanes, heavy rain or snowmelt.

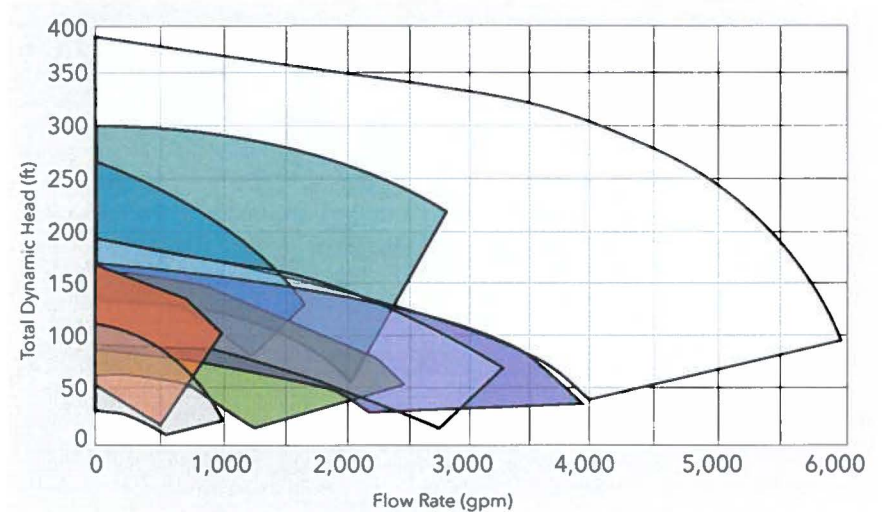
The Dri-Prime Backup System is engaged during loss of primary power (whether from a scheduled outage or natural disaster) or switch gear failure. It is also used during routine pump maintenance or unexpected pump failure.

DBS: Backup pumping instead of backup power

- 100% pump station redundancy (Capacity and head)
- Automatic pump priming without operator assistance
- Optional Flygt N-technology, for sustained efficiency while handling stringy material
- Automated control system assures cost efficient running
- Sound attenuation enclosure for quiet operation
- Flexible fuel options to meet your needs: diesel, natural gas (including propane) or LP vapor
- Cold weather package for use in freezing conditions
- Allows for routine pump maintenance on existing equipment, ensuring continuous pumping operation.

DBS Basic Pump Performance Field

Sample of pump line: 3" to 8"



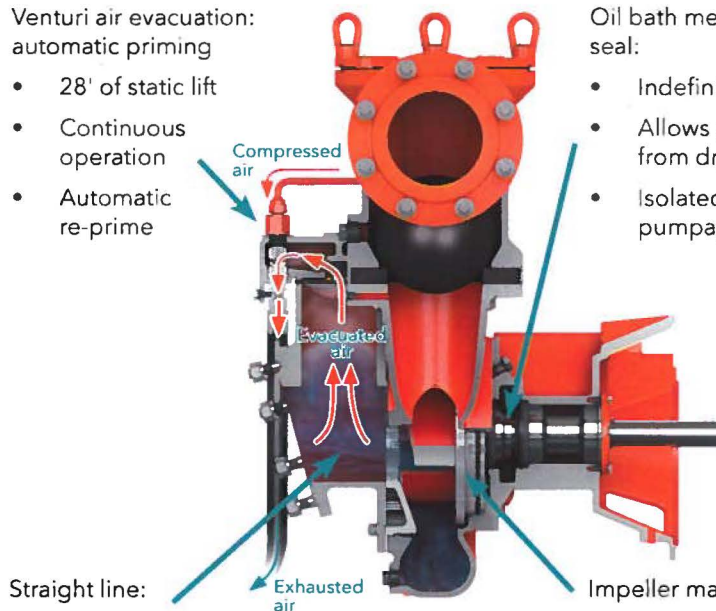
DBS Dri-Prime Backup System Automatic priming without operator assistance

Venturi air evacuation:
automatic priming

- 28' of static lift
- Continuous operation
- Automatic re-prime

Oil bath mechanical seal:

- Indefinite dry-running
- Allows pump to prime from dry
- Isolated from pumpage



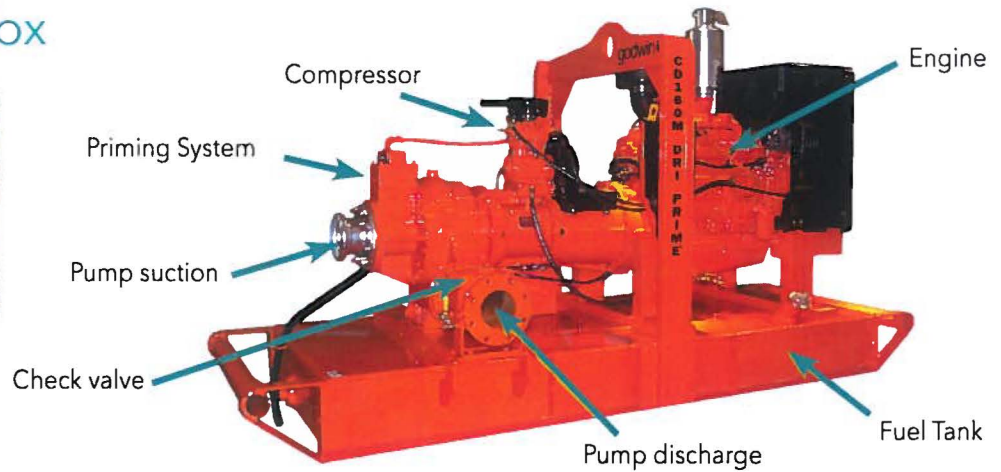
Straight line:

- Improved flow pattern
- Better solids handling – with CD-impeller
- Sustained pump efficiency – with N-impeller

Impeller materials:

- Cast chromium steel
- Stainless Steel CD4MCu
- Stainless Steel #316
- Hard Iron™

What's Inside the Box



Comparing a DBS pump station to a standby generator

DBS Features

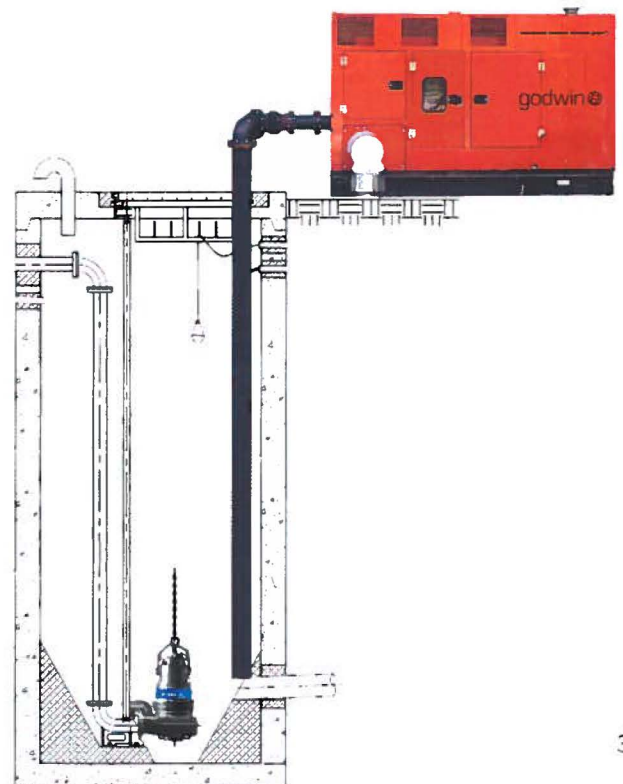
- Continuous pumping despite loss of power, switch gear or failure of lift station submersible pumps
- Ability to function as primary pump during lift station pump maintenance
- Available in sizes 3" to 24" with flows to 15,000 gpm and discharge heads to 600 feet
- PrimeGuard digital control panel allowing seamless interface to existing control systems for remote monitoring and control
- Optional sound-attenuating enclosure reducing sound levels as low as 64 to 69 dBA at 30 feet
- Hinged locking doors providing access to operating controls and service locations

Backup Generator vs. DBS

Possible Malfunction	Pump Station w/ Generator	Pump Station w/ DBS
Loss of Utility Power	✓	✓
Transfer Switch	---	✓
Control Panel Failure	---	✓
Automatic Control	---	✓
Existing Pumps	---	✓

Flygt Submersible + DBS = Xylem Total Pump Station Solution

- 100% Redundancy
- Flygt N-technology
- Redundant level controls
- SCADA interface capability



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F6

AGENDA SUBJECT: Consider Ordinance No. 2017-10, amending the City's General Fund budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, in the amount of \$11,000, and authorizing the purchase of two (2) additional speed signs.

Department/Prepared By: Kevin T. Hagerich, Director of Public Works

Date Submitted: March 3, 2017

EXHIBITS: [Ordinance 2017-10](#)
[Exhibit A](#) – Budget Amendment Form

BUDGETARY IMPACT:	Required Expenditure:	\$	86,150.00
	Amount Budgeted:	\$	75,150.00
	Appropriation Required:	\$	11,000.00

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Public Works recently installed solar powered speed signs in fourteen (14) locations throughout the City. Unfortunately, one of the signs has already been vandalized. This incident caused the weather seal to be cracked, leaving the electronics exposed to the elements. City staff needs to order a replacement for the damaged sign, and one additional to keep on-hand, when the need arises for a future replacement.

City staff is respectfully requesting the approval of this Ordinance in order to increase line item 01-32-3534 (Streets – Parts & Materials) by \$11,000, and authorize the purchase of two (2) additional speed signs.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-10, amending the City's General Fund budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, in the amount of \$11,000, and authorizing the purchase of two (2) additional speed signs.

ORDINANCE NO. 2017-10

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 BY INCREASING LINE ITEM 01-32-3534 (STREETS – PARTS & MATERIALS) IN THE AMOUNT NOT TO EXCEED \$11,000 AND AUTHORIZING THE PURCHASE OF TWO (2) ADDITIONAL SPEED SIGNS.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2016, and ending September 30, 2017, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment form, General Fund by increasing line item 01-32-3534 (Streets – Parts & Materials) in the amount not to exceed \$11,000

Section 3. The Public Works Department's request for authorization to purchase two (2) additional speed signs is hereby approved.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 20th day of March, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

**CITY OF JERSEY VILLAGE
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

- ☐ I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- ☒ I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:

	<u>To Line Item</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund	32-3534	\$11,000.00
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

Justification

Funds are needed for the purchase of two (2) speed signs. One will replace a damaged unit, and the other would be kept on-hand as a spare.

Requested by: _____

Date

3 Mar 17

Finance: Sufficient Funds, ☒ Exist ☐ Do Not Exist: _____

Date

3/3/17

City Manager: Approved / Not Approved: _____

Date

3-6-17

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F7

AGENDA SUBJECT: Consider Ordinance No. 2017-11, amending the City's General Fund budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, by increasing line item 01-32-3001 (Streets – Salaries) in the amount not to exceed \$45,000 in order to cover salary and benefits for a Temporary Field Supervisor.

AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017

Department/Prepared By: Kevin T. Hagerich, Director of Public Works

Date Submitted: March 8, 2017

EXHIBITS: [Ordinance 2017-11](#)
[Exhibit A](#) – Budget Amendment Form

BUDGETARY IMPACT:	Required Expenditure:	\$	190,400.00
	Amount Budgeted:	\$	145,400.00
	Appropriation Required:	\$	45,000.00

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The Director of Public Works recently received an employment application from a licensed operator, who has experience with both Jersey Village wastewater facilities. This applicant would be hired for the Field Supervisor position, as the City's current employee is expected to retire later this year.

On tonight's agenda is an item asking for authorization to hire this applicant now in order to receive proper training before the seasoned personnel leaves the City. This agenda item is to appropriate funding to cover salary and benefits for the applicant, should authorization be granted for employment.

City staff is respectfully requesting the approval of this Ordinance in order to increase line item 01-32-3001 (Streets – Salaries) by \$45,000.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-11, amending the City's General Fund budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, by increasing line item 01-32-3001 (Streets – Salaries) in the amount not to exceed \$45,000 in order to cover salary and benefits for a Temporary Field Supervisor.

ORDINANCE NO. 2017-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 BY INCREASING LINE ITEM 01-32-3001 (STREETS – SALARIES) IN THE AMOUNT NOT TO EXCEED \$45,000.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2016, and ending September 30, 2017, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment form, General Fund by increasing line item 01-32-3001 (Streets – Salaries) in the amount not to exceed \$45,000

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 20th day of March, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

**CITY OF JERSEY VILLAGE
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

- ☐ I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- ☐ I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:

	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	32-3001	\$45,000.00
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

Justification

Funds are needed to cover salary and benefits for additional employee.

Requested by: _____

Date

Finance: Sufficient Funds ☒ Exist o Do Not Exist: _____

Date

City Manager: Approved / Not Approved: _____

Date

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F8

AGENDA SUBJECT: Consider Resolution No. 2017-23, authorizing the Public Works Director to hire a temporary employee for the Field Supervisor position.

Department/Prepared By: Kevin T. Hagerich, Director of Public Works

Date Submitted: March 3, 2017

EXHIBITS: [Resolution No. 2017-23](#)

BUDGETARY IMPACT:	Required Expenditure:	\$45,000.00
	Amount Budgeted:	\$ -0-
	Appropriation Required:	\$45,000.00

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The Field Supervisor position is currently filled with an employee who will turn 65 in July 2017 and will most likely retire (he has an appointment with Social Security next month). This person is responsible for overseeing streets, operations of the water and wastewater plants, as well as necessary reporting to regulatory agencies. With this employee retiring soon, it leaves a void in coverage for Public Works. In addition, when this employee retires, the City will only have one other individual who is certified to operate the plants and he is also retirement eligible.

This Director has recently received an application from an interested party. The applicant has operations experience at both wastewater treatment plants in Jersey Village; this proves beneficial for the City, as both treatment plants are undergoing major retrofit projects. The applicant also currently has level "A" water and wastewater licenses.

Though the Field Supervisor position would be double-occupied temporarily until the current employee retires, bringing the applicant on-board at this time would allow for proper training with seasoned personnel. This agenda item is to authorize the Director of Public Works to offer employment to the interested applicant.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-23, authorizing the Public Works Director to hire a temporary employee for the Field Supervisor position.

RESOLUTION NO. 2017-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO OFFER TEMPORARY EMPLOYMENT FOR A FIELD SUPERVISOR.

WHEREAS, the City of Jersey Village is required to have certified operators to comply with TCEQ requirements for water and wastewater operations; and

WHEREAS, the City's current Field Supervisor is expected to tender his resignation before the expiration of fiscal year 2016-2017; and

WHEREAS, the City has received an application from a licensed operator that meets the City's needs for a Field Supervisor; and

WHEREAS, it is the desire of City Council to create this temporary position in order to prepare for the vacancy when the current Field Supervisor retires;

NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1: The temporary position for Field Supervisor is hereby created; and,

Section 2: Authorization to offer employment to the licensed applicant is hereby approved.

PASSED AND APPROVED this **20th** day of **March, 2017.**

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F9

AGENDA SUBJECT: Consider Ordinance No. 2017-12, amending the Parks & Recreation budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 by increasing line item 01-39-6516 in the amount of \$9,601 to repair the asphalt driveway connected to Jersey Meadows Drive.

Department/Prepared By: Director of Parks & Recreation, Kimberly Terrell

Date Submitted: March 6, 2017

EXHIBITS: [Ordinance 2017-12](#)
[Exhibit A](#) – Budget Amendment

BUDGETARY IMPACT:	Required Expenditure:	\$	9,601
	Amount Budgeted:	\$	0
	Appropriation Required:	\$	9,601

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The asphalt portion of driveway between Jersey Meadows Dr. and the golf course bridge has severely deteriorated leaving low spots and potholes. The asphalt driveway and parking lot adjacent to the detention pond was not constructed as a roadway nor to receive the volume of traffic that it does. The area has been repaired by filling the holes several times over the last few years but that has been a temporary fix.

This project will remove material down to the base, compact the base and re-install 4" of asphalt in approximately 1,211 square feet. This project was not budgeted. The wet weather has exacerbated the situation and caused us to take action this fiscal year.

City staff is respectfully requesting the approval of this Ordinance in order to transfer \$9,601 from the General Fund to line item 01-39-6516, Parks & Landscape Projects to repair the asphalt driveway connected to Jersey Meadows Dr.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2017-12, amending the Parks & Recreation budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 by increasing line item 01-39-6516 in the amount of \$9,601 to repair the asphalt driveway connected to Jersey Meadows Drive.

ORDINANCE NO. 2017-12

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE PARKS & RECREATION BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 BY INCREASING LINE ITEM 01-39-6516 IN THE AMOUNT OF \$9,601 TO REPAIR THE ASPHALT DRIVEWAY CONNECTED TO JERSEY MEADOWS DRIVE.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2016, and ending September 30, 2017, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment from General Fund by increasing line item 01-39-6516 in the amount of \$9,601 to repair the asphalt driveway connected to Jersey Meadows Drive

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 20th day of March, 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

**CITY OF JERSEY VILLAGE
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

- ☐ I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____

- ☒ I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund	39-6516 (Parks & Landscape Proj.)	\$9,601.00
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other: _____	_____	_____

Justification

The asphalt portion of driveway between Jersey Meadows Dr. and the golf course bridge has severely deteriorated leaving low spots and potholes. The asphalt driveway and parking lot adjacent to the detention pond was not constructed as a roadway nor to receive the volume of traffic that it does. The area has been repaired by filling the holes several times over the last few years but that has been a temporary fix.

This project will remove material down to the base, compact the base and re-install 4" of asphalt in approximately 1,211 square feet. This project was not budgeted. The wet weather has exacerbated the situation and caused us to take action this fiscal year.

Requested by: _____ Date 3/6/17

Finance: Sufficient Funds, ☒ Exist ☐ Do Not Exist: _____ Date 3/6/17

City Manager: Approved / Not Approved: _____ Date 3-8-17

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F10

AGENDA SUBJECT: Consider Resolution No. 2017-24, authorizing the City Manager to enter into a contract with Brown & Root for the removal of approximately 1,211 square feet of existing asphalt material down to the base, compaction of the base and re-installation of 4" of asphalt in the amount of \$9,601.00.

Dept/Prepared By: Kimberly Terrell, Director of Parks & Recreation

Date Submitted: March 6, 2017

EXHIBITS: [Resolution No. 2017-24](#)
[Exhibit A](#) – Brown & Root Proposal

BUDGETARY IMPACT:	Required Expenditure:	\$ 9,601.00
	Amount Budgeted:	\$ 9,601.00
	Appropriation Required:	\$ 9,601.00

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The asphalt portion of driveway between Jersey Meadows Dr. and the golf course bridge has severely deteriorated leaving low spots and potholes. The asphalt driveway and parking lot adjacent to the detention pond was not constructed as a roadway nor to receive the volume of traffic that it does. The area has been repaired by filling the holes several times over the last few years but that has been a temporary fix. The wet weather has exacerbated the situation and caused us to take action this fiscal year.

Accordingly, staff has obtained a proposal from Brown & Root for the removal of approximately 1,211 square feet of existing asphalt material down to the base, compaction of the base and re-installation of 4" of asphalt in the amount of \$9,601.00.

The proposed vendor is currently listed as a National IPA contractor (contract #R160402), and the City of Jersey Village participates in the National Intergovernmental Purchasing Alliance.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-24, authorizing the City Manager to enter into a contract with Brown & Root for the removal of approximately 1,211 square feet of existing asphalt material down to the base, compaction of the base and re-installation of 4" of asphalt in the amount of \$9,601.00.

RESOLUTION NO. 2017-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BROWN & ROOT FOR THE REMOVAL OF APPROXIMATELY 1,211 SQUARE FEET OF EXISTING ASPHALT MATERIAL DOWN TO THE BASE, COMPACTION OF THE BASE AND RE-INSTALLATION OF 4" OF ASPHALT IN THE AMOUNT OF \$9,601.00.

WHEREAS, the City Council of the City of Jersey Village approved funds for the repair of Parks facilities; and

WHEREAS, the City of Jersey Village participates in the National Intergovernmental Purchasing Alliance; and

WHEREAS, the proposed vendor is currently listed as a National Intergovernmental Purchasing Alliance vendor and has proposed the repair of asphalt paving as more specifically described in the attached "Exhibit A"; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the City Manager is authorized to execute contract on behalf of the City of Jersey Village with Brown & Root, an approved a National Intergovernmental Purchasing Alliance Vendor for the repair of asphalt paving as more specifically described in "Exhibit A" which is attached hereto and made apart hereof in an amount not to exceed the sum of \$9,601.00 (Nine-Thousand, Six-Hundred and One Dollar and Zero Cents.)

PASSED AND APPROVED this the 20th day of March, A.D., 2017.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary



Brown & Root

8121 Broadway, Suite 200
Houston, TX 77061
713.980.3250

February 20, 2017
Letter No.: 17-4131-CB
File No.: 731

Ms. Kimberly Terrell
Director of Parks & Recreation
City of Jersey Village
16501 Jersey Drive
Jersey Village, Texas 77040

Subject: Job Order Proposal for RFP# J154-DO-04-1006
Project Location: City of Jersey Village – Golf Course
Project Title: Asphalt Drive Lane Repairs

Dear Mrs. Terrell:

Enclosed is our firm fixed price proposal for the above subject RFP. The proposal was prepared using the following data:

Work to be performed under the terms and conditions of the National IPA Contract No R160402. Pricing is per attached scope and RS Means **2017**. Any additional items of work requested by City of Jersey Village, not included in the original scope, will be handled as a change order.

The proposed price for this job order is

\$ 9,601.00

Option #1 for Roadway Replacement is

\$ 103,688.00

The proposed project duration is **30** days after notice to proceed.
The proposal is valid for **30** days.

Please direct any questions to Craig Broz at (713) 980-3250.

Sincerely,

Craig Broz
Area Manager

Attachments: Scope and Estimate



Proposal # R160402-TX-13263

Funding Approval _____

Date: _____

Customer PO# _____

Price is accepted as a lump sum fixed firm price and the incorporated scope of work becomes the controlling document taking precedence over line item estimate detail.

Brown & Root – National IPA
Contract No. R160402
RFP No. NIPA J154-DO-04-1006
City of Jersey Village
Golf Course
Jersey Meadows Drive Asphalt Repairs

Outline

The intent of this project is to patch existing asphalt pot holes on Jersey Meadows Drive between concrete drive and bridge as per site visit and job walk with City of Jersey Village personnel. All work shall be in accordance with applicable OSHA standards, federal, state, and local codes and regulations and good construction practices.

Brown and Root Scope of Work

- Cut straight edge and remove both layers of asphalt to the existing base, in about none (9) area, for a total of approximately 1,211 SF of repairs.
- Compact existing base.
- Apply tack coat and furnish and install approximately 4" of Type "D" asphalt in two layers and compact.

Option #1 – Asphalt Replacement, Approximately 20,780 SF

- Cut a straight edge on each side of roadway in the parking area.
- Mill roadway 3" to 4" deep and haul off millings.
- Mix 55-60 lbs per square yard lime fly-ash (20/80 mix)
- Grade and compact roadway.
- Apply tack coat and furnish and install approximately 2" of Type "D" asphalt compacted.

Coordinate all work with City of Jersey Village personnel.

Brown and Root General Notes

- Proposal is based on **normal hours** with unobstructed access to work area
- All work shall be in accordance with all OSHA Standards, applicable federal, state, and local codes, and regulations and good construction practices.
- BR will include all materials, equipment, and labor in his bid to complete the scope of work.
- BR shall remove from site all spoils, equipment, materials from site after completion of this project.
- BR is responsible for all measurements and quantities.
- BR is responsible for all damage property caused by the construction of this project.
- Approval of this proposal designates acceptance of the scope of work statement and line item estimate which has been used only to develop a mutually agreed price. The price is accepted as a lump sum fixed firm price and the incorporated scope of work becomes the controlling document taking precedence over line item estimate detail.

Brown and Root Exclusions

- Handling or removal of any hazardous material.
- Hidden or unforeseen conditions.

End of Scope

This proposal includes data that shall not be disclosed outside of addressee and shall not be duplicated, used, or disclosed – in whole or part – for any purpose other than to evaluate this proposal.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F11

AGENDA SUBJECT: Consider Resolution No. 2017-25, accepting the proposal of Perdue Brandon Fielder Collins & Mott LLP (Perdue) and authorizing the City Manager to enter into a contract with Perdue for the collection of over 60 days fines, warrants and fees relating to the City of Jersey Village Municipal Court.

Prepared By: Isabel Kato

Date Submitted: March 10, 2017

EXHIBITS: [Resolution 2017-25](#)
[Evaluation Summary](#) with Scores and Recommendation
[RFP](#) – Municipal Court Collection Services

BUDGETARY IMPACT:	Required Expenditure:	\$	0.00
	Amount Budgeted:	\$	0.00
	Appropriation Required:	\$	0.00

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

At its February 20, 2017 City Council Meeting, City Council directed staff to go out for an RFP for the collection of over 60 days fines, warrants and fees for the City's Municipal Court and to present the results at the next City Council Meeting on March 20, 2017.

In response to the directives of City Council, Staff prepared an RFP for the professional collection services and mailed the RFP to five agencies asking for a response.

Two firms responded to the City's Request for Proposal (RFP). One was the City's current collection firm Linebarger Attorneys at Laws, LLP and the other firm was Perdue Attorneys at Law, LLP. The original copies of these proposals are filed with the City Secretary.

A committee was created to review the proposals received in response to the RFP. The members of this committee are: Kimberly Terrell, Kevin Hagerich, and Mark Bitz. Results of the review indicate a higher score for Perdue Attorneys at Law, LLP.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-25, accepting the proposal of Perdue Brandon Fielder Collins & Mott LLP (Perdue) and authorizing the City Manager to enter into a contract with Perdue for the collection of over 60 days fines, warrants and fees relating to the City of Jersey Village Municipal Court.

RESOLUTION NO. 2017-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING THE PROPOSAL OF PERDUE BRANDON FIELDER COLLINS & MOTT LLP (PERDUE) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PERDUE FOR THE COLLECTION OF OVER 60 DAYS FINES, WARRANTS AND FEES RELATING TO THE CITY OF JERSEY VILLAGE MUNICIPAL COURT.

WHEREAS, the City has received proposals for the collection of over 60 days fines, warrants and fees for the City's Municipal Court; and

WHEREAS, the City has determined that the proposal of Perdue Brandon Fielder Collins & Mott LLP should be accepted; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the proposal of Perdue Brandon Fielder Collins & Mott LLP (Perdue) is hereby accepted and the City Manager is authorized to execute on behalf of the City of Jersey Village a contract with Perdue for the collection of over 60 days fines, warrants and fees relating to the City of Jersey Village Municipal Court.

PASSED AND APPROVED this **20th** day of **March, 2017**.

Justin Ray

ATTEST:

Lorri Coody, City Secretary

CITY OF JERSEY VILLAGE
EVALUATION CRITERIA FOR COLLECTIONS OF FEES AND FINES
March 10, 2017

EXPERIENCE AND CAPABILITY: Respondents will be evaluated as follows:

Collection Procedures - 40 points

Offeror Qualifications - 40 points

Contract/Cancellation Terms - 10 points

Management Reports - 10 points

REFERENCES: Information provided by respondent's references addressing the knowledge, skill and abilities of the respondent to complete the work.

CITY OF JERSEY VILLAGE	
EVALUATION FOR COLLECTIONS OF FEES AND FINE	
March 10, 2017	
Linebarger Attorneys at Law LLP	Perdue Attorneys at Law LLP
EXPERIENCE AND CAPABILITY: Respondents will be evaluated as follows:	
Collection Procedures - 40 points	
Offeror Qualifications - 40 points	
Contract/Cancellation Terms - 10 points	
Management Reports - 10 points	

Linebarger Attorneys at Law LLP	Perdue Attorneys at Law LLP
<p>Linebarger provides a unique value and advantage to the City and its residents in that we are already familiar with the collection of municipal court receivables for the City. Linebarger has been under contract with the City for eight years and during this period, we believe a strong and mutually beneficial partnership has been established. We hope the City recognizes that our law firm has provided some stability and support for the City during some very tumultuous times for us all. Linebarger has been solely focused on the collection of delinquent government receivables for more than 40 years. If awarded the contract, Linebarger will continue to provide the City with:</p> <ul style="list-style-type: none">• A personalized successful, collection program executed by highly experienced attorneys and staff with knowledge of the City, its protocols, and preferences• A local and dedicated, full-time attorney available to defendants and who is devoted to providing all of the City's desired services• Proprietary software created to increase business efficiencies and streamline client operations at no extra cost• Sophisticated technology and communications network	<p>Perdue Brandon Fielder Collins & Mott, LLP (Perdue Brandon) is a multi-state law firm with over 47 years' experience providing collection services to governmental entities including delinquent fines and fees, property taxes, unpaid mowing and demolition liens, paving liens, utilities and false alarm violations, toll road charges and other receivables owed to over 2,000 clients. Founded in 1970, our Firm has grown to 12 fully-staffed offices in Texas with more than 420 employees, including 53 lawyers. Our clients have entrusted Perdue Brandon with collecting debt portfolios in excess of \$2 billion in the past several years.</p> <p>We will lead our Jersey Village collection team, which is the most experienced team in the region. Client Liaison Wanda Kelly, our veteran Level II Certified Court Clerk, will work directly with your municipal court staff to collaboratively develop and implement a goal-oriented collection program for Jersey Village. From the comments made during the council meeting on February 20, 2017, it is our understanding that the current collection firm has achieved a cumulative collection rate of 32% for your Court after representing Jersey Village for nearly a decade. We will do better.</p>

Linebarger Attorneys at Law LLP	Perdue Attorneys at Law LLP
<p>Our firm currently represents more than 2,300 local and state governmental entities in the collection of delinquent receivables. Our goal when founded in 1976, and continuing today, is to provide governmental entities with a level of collection services that sets the gold standard for collection agencies nationwide.</p> <p>While we have worked over the past four decades developing the most advanced collection technology in the business, we still recognize the importance of the human element to meeting collection and overall client satisfaction goals. As the firm's largest office, we currently employ more than 290 professional staff in the Houston office, comprised of attorneys, collectors, researchers, litigation staff, information technology staff, and other professionals to serve our local area clients.</p> <p>As the Managing Partner of the firm's Houston office, I am authorized to legally bind the firm and I will serve as the principal contact for Linebarger throughout the proposal process. In my absence, Capital Partner Richard S. Hill will be available to answer any questions regarding the law firm or the specifics of this project.</p>	<p>We achieved a 35.27% collection rate in only 2 years for the City of Pearland after replacing your current collection firm in January 2015. We expect to achieve a similar goal for your Municipal Court.</p> <p>Superior collection results are the measure by which Perdue Brandon has earned its reputation. Immediately following this letter are two client letters describing the smooth transition to Perdue Brandon and a chart listing the governmental entities making the switch to Perdue Brandon. We currently interface with your Incode Software, ensuring a smooth, no cost, no delay transition to Perdue Brandon. All programming costs are at our expense; the City has no out of pocket costs for any part of the representation we will provide the City under this contract. You will receive data updates and collection reports as well as 24/7 access to view our collection activities and account status for each record you have turned over to us for collection through free access to our proprietary Automated Assistant platform.</p> <p>If the City provides us with additional contractual authority to do so, we can collect other delinquent receivables owed to the City.</p>

Linebarger Attorneys at Law LLP	Perdue Attorneys at Law LLP
<p>Linebarger is proposing a one year term with a 30 day prior written cancellation notice. Failure to give notice will result in contract automatically renewing for an additional one year. Linebarger is offering a five day per calendar year amnesty the firm will waived collection fees associated with those cases. The RFP contains summaries and references from various cities they currently represent. This shows their overall collection rates for each of those cities contained within the RFP response.</p>	<ul style="list-style-type: none">• Our contract has no primary term. It is a 30-day continuing contract which can be cancelled on 30 day notice. This type of contract puts our commitment to provide superior service and results on the line every day. In the event the City prefers a 1 year term contract as stated in the RFP, we will modify our proposed contract.• Waive our fees on cases collected during any annual 48-hour amnesty period by the City.• Whether it is flood relief support, or scholarships for first responders and military widows and children, we are a good corporate partner with our clients and will be there for Jersey Village as well. <p>Our proposal's Executive Summary details the commitments we are making to the City of Jersey Village. Our commitments include:</p> <ul style="list-style-type: none">• Reimburse the City up to \$15,000 per year in salary should you hire a part time court clerk. We believe you can hire this clerk to work up to 20-25 hours per week.

Linebarger Attorneys at Law LLP	Perdue Attorneys at Law LLP
	<ul style="list-style-type: none">• Reimburse the City up to \$2,500 per year for continued training of court personnel. You decide how this money is spent whether for course registration, materials, lodging or other training related matters.• Expend up to \$5,000 per year for public awareness programs particularly during warrant round-ups. This could include advertising by billboard, radio spots, and web based digital media content. Social media advertisements can be created to target specific locations and demographics to ensure maximum exposure to your warrant round up and amnesty programs. We have found this innovative supplement to our traditional collection practices will greatly enhance your overall collection program.

Evaluation Grade #1

	Collection Procedures and Rates- 40	Offeror Qualifications 40	Contract/ Cancellations Terms 10	Management Reports 10	Totals
Vendor Name					
Perdue	36	38	9	9	92
Linebarger	30	35	6	8	79

Evaluation Grade #2

	Collection Procedures and Rates- 40	Offeror Qualifications 40	Contract/ Cancellations Terms 10	Management Reports 10	Totals
Vendor Name					
Perdue	39	40	10	9	98
Linebarger	38	40	8	9	95

Evaluation Grade #3 with Total Average

	Collection Procedures and Rates- 40	Offeror Qualifications 40	Contract/ Cancellations Terms 10	Management Reports 10	Totals	Grand Total	Average
Vendor Name							
Perdue	35	35	8	8	86	276	92
Linebarger	33	35	6	8	82	256	85

February 23, 2017

Name Address
City / State / Zip

Dear M.

Please accept this as an “invitation” to send a Response to Request for Proposal (RFP) for the Municipal Court Collection Services contract for the City of Jersey Village, Texas. The Request for Proposal is for a professional collection services contract in accordance with Articles 2559 to 2655A, Revised Civil Statutes of Texas, as amended.

Sealed Response Proposal packages will be accepted until 2:00 p.m., March 9, 2017. On that date, packages will be opened in the Municipal Government Center, 16327 Lakeview. The collection firms that submitted Response Proposals may be present for the opening of the packages. The qualified proposals will be presented to City Council for a contract award on March 20, 2017

We ask that all Request for Proposals be submitted in the enclosed Municipal Court Collection Services Request for Proposal form format.

Please follow the request for clarification process outlined in the Request for Proposals if you have questions or need clarification on the requirements.

Sincerely,

Isabel Kato
Finance Director

Enclosures

City of Jersey Village, Texas
REQUEST FOR PROPOSALS
MUNICIPAL COURT COLLECTION SERVICES

A. INTENT

The City of Jersey Village, hereinafter referred to as “the City”, is soliciting proposals for Municipal Court collection services.

It is the City’s desire to contract with one company to collect Class C Misdemeanor violations, those that are past due and/or in warrant status. The City has an existing agreement for Municipal Court collection services that expires on April 16, 2017. The existing agreement allows the continued collection of files referred through the expiration date for a period of ninety (90) days.

The Offeror submitting the successful proposal must clearly demonstrate its ability to provide immediate and consistent efforts in collections and provide a timely return of the dollars collected.

B. PROPOSAL SUBMISSION PROCESS, DUE DATE, AND REQUIRED DOCUMENTS:

One (1) original and three (3) copies of the response, along with one (1) electronic copy including all required forms and applicable supporting documentation, are required. The original must be clearly marked “ORIGINAL” and the copies must be clearly marked “COPY”.

Proposals are due no later than Thursday, March 9, 2017, at 2:00 p.m., Central Standard Time. The responses must be bound and sealed when submitted. The response material must be addressed and delivered to:

City of Jersey Village
Lorri Coody, City Secretary
16327 Lakeview Dr.
Jersey Village, TX 77040

The outside of the envelope or container must state:
RFP MUNICIPAL COURT COLLECTION SERVICES

Responses received later than the above date and time will be rejected and returned unopened. Timely proposals will be opened on the date specified in the RFP and will be kept confidential during the process of negotiations. All proposals that have been submitted will be open to public inspection after the contract is awarded in accordance with the Texas Public Information Act (the “Act”) unless exceptions apply under the Act. Proposers are advised to mark any information your firm considers a trade secret and/or confidential information contained in the proposals.

C. CLARIFICATION OF REQUIREMENTS

All requests for additional information or clarification concerning this Request for Proposal must be submitted, in writing, no later than 5:00 p.m. on March 7, 2017, and must be emailed to Lorri Coody, City Secretary, at lcoody@ci.jersey-village.tx.us

It is the intent and purpose of the City that this RFP process permits competitive proposals. It is the Offeror's responsibility to advise the City of Jersey Village City Secretary if any language, requirements, etc., or any combinations thereof, inadvertently restricts or limits the requirements stated in this RFP to a single source.

D. CONTRACT TERM

The initial contract shall be for a one (1) year period commencing on April 17, 2017. Thereafter, this agreement shall automatically renew for successive periods of no more than one (1) year each under the terms and conditions stated herein, unless either party gives prior notice of termination.

E. CANCELLATION

The successful Offeror will be awarded a contract on an exclusive basis. Either party may terminate the contract for convenience by giving the other party thirty (30) days prior written notice. Upon termination, the successful Offeror shall have an additional thirty (30) days to collect referred collection files after the effective date of termination. The successful Offeror may not assign the contract to any other party without the prior written consent of the City.

F. QUALIFICATIONS OF OFFEROR

By submitting a proposal, the Offeror certifies that they are duly qualified, capable, and otherwise bondable business entity that is not in receivership or contemplates same, nor has filed for bankruptcy. The Offeror must not be indebted to the City and shall not owe any back taxes to the City. The Offeror warrants that they are familiar with all laws, regulations, and customs applicable to the type of business required herein.

The contract will be awarded by the City to a responsible offeror only. In order to qualify as responsible, an offeror must meet the following qualifications as they relate to this request for proposals:

- Have adequate technical and financial resources for performance.
- Have the necessary experience, organization, and technical skill in the field of municipal court collection service accounts.
- Have a satisfactory record of performance in municipal collection programs.
- Have a minimum of five (5) years of collection experience in the municipal court service industry for similar or larger size municipalities such as the City of Jersey Village.
- Provide financial reports on an annual basis.
- Be an Attorney operated collection firm.
- Provide a minimum 48-hr Amnesty option including services by the firm for mail-out services of all notices on the City's behalf. Furthermore, the firm will agree to waive its collection fees imposed on violators during the contracted Amnesty period.
- Provide a local office location in the greater Houston area.
- Provide all services through the firm's employees and staff unless City gives written consent under the terms and conditions of the contract.

G. EXCEPTIONS

Any exceptions to the requirements stated herein must be stated, in writing, in the Offeror's response. Explanation must be made for each item for which exception is taken, giving in detail the extent of the exception, and the reason for which it is taken, in order for consideration to be given to the proposal.

H. SELECTION AND AWARD PROCESS

1. Responses to this RFP will be reviewed by a Selection Committee of City Department Heads.
2. Selection shall be based on the evaluation factors published in this RFP. After the Selection Committee makes its initial selection, their recommendation will be presented to the City Council.
3. Department heads do not have the authority to legally and/or financially commit the City to any contract or agreement for collection services.
4. Contact with the Selection Committee of City Department Heads and/or the Mayor and City Council concerning the Request for Proposals or vendor's response prior to the presentation of proposals to the Mayor and City Council on March 20, 2017 will be considered a disqualifying event.

I. EVALUATION FACTORS

1. Completeness

Each response will be reviewed before the selection process for completeness and adherence to format. A response will be considered complete if all requested sections are included in the proper order.

2. Formal Evaluation

a. Evaluation Process

The City will appoint a selection committee to formally evaluate each response. The evaluation process will objectively grade the responses on their merit and responsiveness. Responses will be evaluated based on the material and credible information presented in the response, and not on the basis of what could be inferred. The evaluation process will include verification of references, verification of project team resumes, and may also request additional information as determined by the City in its sole discretion.

b. Grading Format

Each section of the RFP response will be considered a separate selection criterion and will be graded individually. All scores will be summed to give the grand total score. The maximum possible grand total score for the RFP response is 100 points.

c. Point Values

Category	Total Points
1. Collection Procedures and Rates	40
2. Offeror Qualifications	40
3. Contract/Cancellation Terms	10
4. Management Reports	10
Grand Total	100

4. Final Selection/Notification

Final selection will be made by the City Council at a public meeting posted in accordance with the Texas Open Meetings Act. The Committee's evaluation of the RFP responses, recommendation, and the oral interview will be considered. The City will notify the selected firm. The City reserves the right to negotiate the final terms and conditions of the contract with the selected firm.

L. RESPONSE FORMAT AND PREPARATION INSTRUCTIONS

Offerors shall use the prescribed format outlined in this RFP to clearly describe their proposal.

Offerors shall provide one (1) original and four (4) copies of the response. Each response will be reviewed to determine if it is complete before evaluation. The City reserves the right to eliminate from further consideration any response that is deemed to be unresponsive to this RFP. The intent of the City is that all responses follow the same format in order to evaluate each response fairly. Proposals will be evaluated based on the material and substantiating evidence presented in the proposal, and not on the basis of what could be inferred.

In order to simplify the review process and obtain the maximum degree of comparison, proposals are to be outlined in the manner described below. Be specific about the Offeror's collection expertise in the sections that follow. Failure to provide a response, answer questions and/or provide documentation, as requested, will result in loss of points in that section. Begin each section and subsection described herein on a separate page. Number the pages in each section consecutively. Each page shall have the name of the Offeror indicated clearly.

1. Collection Procedures (40 Points)

- a. Provide a summary of collection activities and techniques proposed to collect the City of Jersey Village's outstanding cases and warrants;
- b. Provide a statement about your collection methodology as to the specific timetable of your work plan and expected rate of recovery;

- c. Describe call center operations and resources including number of call centers proposed to support City collections, number of full/part-time staff, and locations of call centers;
- d. Describe skip tracing procedures including number of skip tracing vendors proposed to support City collections, and list of proposed skip tracing vendors;
- e. Provide a summary of collection rates for the past three years including file age data for at least three (3) client Texas cities of similar size and location (large Metro area cities), and collection percentages with amount collected and clearance percentage with cases cleared by court dismissals;
- f. If proposing to return referred files based on age, give basis or rationale for proposed return term;
- g. Describe the Offeror's methodology for handling customer questions/problems;
- h. Describe the Offeror's methodology for handling non-English speaking customers;
- i. Provide examples of correspondence that will be used for collecting delinquent fines; and
- j. Describe the Offeror's methodology for conducting Warrant Round-Up Programs.

2. Offeror Qualifications (40 Points)

- a. Describe experience in the area of court collections as it applies to the collection of outstanding Class C Misdemeanor cases and warrants. Specifically list public sector court clients that the Offeror has represented in the past five (5) years and include what type of collections was carried out for them. Separate clients by a) Texas Municipal Courts and b) Texas County Courts;
- b. Describe experience in Texas courts (minimum of 10 with at least 5 of those courts having similar volume to Jersey Village). List references from current and previous clients in Texas courts. Preferably Municipal Courts. NOTE: All references requested in this proposal shall include the name of client, name of contact person, physical address, telephone and fax numbers, and the email address of the contact person;
- c. Describe experience with information technology (IT) system proposed and method of receiving/transmitting data electronically including a description of types of IT systems proposed, applications, and number of staff and/or vendors used to support the operation, integrity and functionality of proposed IT systems;
- d. Describe experience and stability of key staff. State the location of the office, as well as, the number of professional staff employed at that office that will have primary responsibility for the service; and

e. Experience and performance results in conducting a Warrant Round-Up Program(s)

3. Offeror Contract/Cancellation Terms (10 Points)

a. Each response will be graded in this category based on the contractual terms presented. Those terms most desirable to the city will be graded accordingly.

4. Management Reports (10 Points)

It is agreed that the successful Offeror shall maintain and make available for inspection, audit and/or reproduction by authorized representatives of the City or any external auditor representing the City, the books, documents, and other relevant information pertaining to the collections carried out for the City and the expenses of this contract. The Offeror shall provide reports each month documenting collection efforts and program results. The Offeror should acknowledge the need for a cooperative effort and open communication between the successful Offeror and the City. Please provide the following:

- a. Examples of any and all reports used to document collection efforts and results that will be provided to the City.
- b. Describe the reports that will be provided to the City and their statistical importance in providing relevant data about collection efforts and results.
- c. Describe the frequency of reporting and the content of data transmitted to the City.
- d. Describe Offeror's flexibility in meeting the City's reporting needs.

M. RIGHT OF THE CITY TO REQUEST FURTHER DOCUMENTATION

The City reserves the right to request additional documentation that it deems appropriate and necessary for the review and award process during both the initial proposal review process and the negotiation/award/appointment phase.

N. RIGHT OF THE CITY TO CANCEL REQUEST FOR PROPOSALS, ELECT NOT TO AWARD, REJECT PROPOSALS, AND WAIVE INFORMALITIES OR IRREGULARITIES

The City expressly reserves the right to cancel this RFP at any time, to elect not to award any or all of the contracts cited in this RFP, to reject any or all proposals, to waive any informality or irregularity in any proposal received, and to be the sole judge of the merits of the respective proposals received.

O. EQUAL OPPORTUNITY IN CITY BUSINESS CONTRACTING

Race, religion, sex, color, ethnicity, and national origin will not be used as criteria in the City's business contracting practices. Every effort will be made to ensure that all persons regardless of race, religion, sex, color, ethnicity and national origin have equal access to contracts and other business opportunities with the City.

P. EXAMINATION OF DOCUMENTS AND REQUIREMENTS

Each Offeror shall carefully examine all RFP documents and thoroughly familiarize itself with all requirements prior to submitting a proposal to ensure that the proposal meets the intent of this RFP.

Before submitting a proposal, each Offeror shall be responsible for making all investigations and examinations that are necessary to ascertain conditions and requirements affecting the requirements of this RFP. Failure to make such investigations and examinations shall not relieve the Offeror from obligation to comply, in every detail, with all provisions and requirements of the Request for Proposal.

Q. PROPOSAL COPIES

OFFEROR'S MUST SUBMIT THE ORIGINAL AND THREE (3) COPIES OF THE SEALED PROPOSAL, ALONG WITH ONE (1) ELECTRONIC COPY TO THE CITY SECRETARY PRIOR TO **RESPONSE DUE DATE/TIME**. FAILURE TO SUBMIT THE ADDITIONAL COPIES MAY RESULT IN THE PROPOSAL BEING DECLARED NON-RESPONSIVE. The original must be clearly marked "**ORIGINAL**" and the copies must be clearly marked "**COPY**".

All proposals, responses, inquiries, or correspondence relating to or in reference to this RFP, and all electronic media, reports, charts, and other documentation submitted by Offerors shall become the property of the City of Jersey Village when received.

R. PROPOSAL PREPARATION COSTS

Issuance of this RFP does not commit the City of Jersey Village, in any way, to pay any costs incurred in the preparation and submission of a proposal. The issuance of this RFP does not obligate the City of Jersey Village to enter into contract for any services or equipment. All costs related to the preparation and submission of a proposal shall be paid by the Offeror.

S. TRADE SECRETS, CONFIDENTIAL INFORMATION AND THE TEXAS PUBLIC INFORMATION ACT

If you consider any portion of your proposal to be privileged or confidential by statute or judicial decision, including trade secrets and commercial or financial information, clearly identify those portions.

Proposals will be opened in a manner that avoids disclosure of the contents to competing Offerors and keeps the proposals secret during negotiations. All proposals are open for public inspection after the contract is awarded, but trade secrets and confidential information in the proposals are not open for inspection.

The City of Jersey Village will honor your notations of trade secrets and confidential information and decline to release such information initially, but please note that the final determination of whether a particular portion of your proposal is in fact a trade secret or commercial or financial information that may be withheld from public inspection will be made by the Texas Attorney General or a court of competent jurisdiction. In the event a public information request is received for a portion of your proposal that you have marked as being confidential information, you will be

notified of such request and you will be required to justify your legal position in writing to the Texas Attorney General pursuant to Section 552.305 of the Government Code. In the event that it is determined by opinion or order of the Texas Attorney General or a court of competent jurisdiction that such information is in fact not privileged and confidential under Section 552.110 of the Government Code, then such information will be made available to the requester.

Marking your entire proposal CONFIDENTIAL/PROPRIETARY **is not** in conformance with the Texas Open Records Act.

T. CONFLICT OF INTEREST

The Offeror shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official or agent of the City of Jersey Village.

By signing the Request for Proposal, the Offeror certifies and represents to the City the Offeror has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value for the receipt of special treatment, advantage, information, recipient's decision, opinion, recommendation, vote or any other exercise of discretion concerning this Request for Proposal.

U. ANTI-LOBBYING PROVISION

During the period between proposal submission date and the contract award, Offerors, including their agents and representatives, shall not directly discuss or promote their proposal with any member of the Jersey Village City Council or City Staff except in the course of City-sponsored inquiries, briefings, interviews, or presentations, unless requested by the City.

This provision is not meant to preclude Offerors from discussing other matters with City Council members or City Staff. This policy is intended to create a level playing field for all potential Offerors, assure that contract decisions are made in public, and to protect the integrity of the RFP process. Violation of this provision may result in rejection of the Offeror's proposal.

V. AUTHORIZATION TO BIND SUBMITTER OF PROPOSAL

Proposals must show vendor name and address of Offeror. The original proposal must be manually signed by an officer of the company having the authority to bind the submitter to its provisions. Person signing proposal must show title or AUTHORITY TO BIND THEIR FIRM IN A CONTRACT. Failure to manually sign proposal will disqualify it.

REFERENCE LIST(s)

(Make additional copies as needed to provide sufficient references as required per this RFP)

Name of Agency: _____

REFERENCE

Government/Company Name:

Address:

Contact Person and Title:

Email:

Phone:

Fax:

Contract Period:

Scope of Work:

REFERENCE

Government/Company Name:

Address:

Contact Person and Title:

Email:

Phone:

Fax:

Contract Period:

Scope of Work:

REFERENCE

Government/Company Name:

Address:

Contact Person and Title:

Email:

Phone:

Fax:

Contract Period:

Scope of Work:

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: March 20, 2017

AGENDA ITEM: F12

AGENDA SUBJECT: Consider Resolution No 2017-26, authorizing the City Manager to enter into a five year contract, from 04/01/2017 to 03/31/2022, with Xerox Government Systems, LLC to provide Hosting and Technology Support Services for Firehouse Software.

Department/Prepared By: IT /Bob Blevins

Date Submitted: March 1, 2017

EXHIBITS: [Resolution No. 2017-26](#)
[Exhibit A](#) – Agreement for Application Hosting and Technology Support Services

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The Fire Department currently uses Firehouse software to track, document and report on Fire and EMS calls. This software currently runs on one of our internal servers. They are requesting to move to the Web based version of this software. This will enable Dispatch to automatically update Firehouse with initial call information. In addition, it will allow for the billing company to gain quicker access to billing information, reducing the time required to generate invoices. This will be an annual recurring cost and was a planned budgeted item with sufficient funds in the budget to cover the annual cost of this agreement.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-26, authorizing the City Manager to enter into a five year contract, from 04/01/2017 to 03/31/2022, with Xerox Government Systems, LLC to provide Hosting and Technology Support Services for Firehouse Software.

RESOLUTION NO. 2017-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIVE YEAR CONTRACT, FROM 04/01/2017 TO 03/31/2022, WITH XEROX GOVERNMENT SYSTEMS, LLC TO PROVIDE HOSTING AND TECHNOLOGY SUPPORT SERVICES FOR FIREHOUSE SOFTWARE.

WHEREAS, the Fire Department currently uses Firehouse software to track, document and report on Fire and EMS calls and

WHEREAS, this new agreement provides for a Web based version with improved dispatching and billing capabilities; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

That the City Manager is authorized to execute on behalf of the City of Jersey Village a five year agreement, from 04/01/2017 to 03/31/2022, with Xerox Government Systems, LLC for Hosting and Technology Support Services for Firehouse Software, in substantially the form attached hereto as Exhibit A.

PASSED AND APPROVED this the **20th** day of **March**, A.D., **2017**.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary

AGREEMENT FOR APPLICATION HOSTING AND TECHNOLOGY SUPPORT SERVICES

This Agreement for Application Hosting and Technology Support Services (hereinafter the “Agreement”) is entered into by and between City Of Jersey Village with offices located at 16501 Jersey Drive Jersey Village, TX 77040 (hereinafter “Customer”), and Xerox Government Systems, LLC. with offices located at 8260 Willow Oaks Corporate Drive, Fairfax, VA 22031 (hereinafter “Xerox”), referred to individually as Party and collectively as Parties.

1.0 BACKGROUND AND OBJECTIVES

This Agreement is entered into in connection with Customer’s decision to engage Xerox to provide certain information technology hosting and support services related to Customer’s business operations. This Agreement and the Exhibits set forth all terms and conditions governing the relationship between Xerox and Customer.

2.0 TERM

The term of this Agreement (the “Term”) will be for 5 years, from 4/1/2017 to 3/31/2022, unless earlier terminated or renewed in accordance with the provisions of this Agreement.

3.0 SERVICES

Xerox shall provide all services, personnel, materials, equipment, and tools (hereinafter jointly referred to as the “Services”) as set forth in Exhibit A – Statement of Work, attached hereto and made a part hereof. The Statement of Work constitutes the minimum quantity and level of services and deliverables to be provided in connection with this Agreement. Supplemental services may be procured by Customer in accordance with 4.0 hereof.

4.0 SUPPLEMENTAL SERVICES

Any effort, which does not fall within the Statement of Work set forth in Exhibit A, will be subject to the change order process. Xerox will be responsible for assisting Customer in defining, documenting and quantifying the change order. A detailed change order proposal will be prepared by Xerox and submitted to Customer for its review and approval. Customer will be responsible for timely turnaround of a decision on the approval of the change order request. All terms and conditions of the change order proposal (including any applicable payment terms) will be incorporated into a Supplemental Service Agreement (“SSA”). Xerox will not be required to perform activities that are not specifically stated in the Statement of Work without a fully executed SSA signed by both Parties.

5.0 CONFIDENTIALITY**5.1 Customer Confidential Information**

With respect to information relating to Customer’s business which is confidential and clearly so designated (“Customer Confidential Information”), Xerox will instruct its personnel to keep such information confidential by using the same degree of care and discretion that they use with similar information of Xerox which Xerox regards as confidential. However, Xerox shall not be required to

keep confidential any information which: (i) is or becomes publicly available; (ii) is already in Xerox's possession; (iii) is independently developed by Xerox outside the scope of this Agreement; or (iv) is rightfully obtained from third parties. In addition, Xerox shall not be required to keep confidential any ideas, concepts, methodologies, inventions, discoveries, developments, improvements, know-how or techniques developed by Xerox in the course of its services hereunder.

5.2 Xerox Confidential Information

Customer agrees that Xerox's methodologies, tools, concepts, know-how, structures, techniques, inventions, developments, processes, discoveries, improvements, proprietary data and software programs, and any other information identified as proprietary or confidential by Xerox, which may be disclosed to the Customer, are confidential and proprietary information ("Xerox Confidential Information"). With respect to Xerox Confidential Information, the Customer shall keep such information confidential by using the same degree of care and discretion that it uses with similar information of its own which Customer regards as confidential. However, Customer shall not be required to keep confidential any information which: (i) is or becomes publicly available; (ii) is already in Customer's possession; (iii) is independently developed by the Customer outside the scope of this Agreement and without any reliance on Xerox Confidential Information; (iv) is rightfully obtained from third parties; or (v) as required by law.

5.3 Use of Confidential Information

Xerox and Customer shall use each other's confidential information only for the purposes of this Agreement and shall not disclose such confidential information to any third party, other than as set forth herein, or to each other's employees, Xerox permitted subcontractors, or Customer's permitted consultants on a need-to-know basis, without the other Party's prior written consent.

6.0 INTELLECTUAL PROPERTY RIGHTS

6.1 Customer Content

All data created or transmitted by Customer and stored on Xerox servers as part of the Services ("Customer Data") shall at all times be owned by Customer. Xerox shall not own or have any interest rights in the Customer Data. Except as instructed by Customer directly or indirectly through instructions provided to the servers through Customer's use of the Xerox Software, Xerox shall treat Customer Data as Customer Confidential Information. Xerox will upon (i) request of Customer at any time, and (ii) the cessation of all Termination/Expiration Assistance, promptly return to Customer, in the format and on the media in use as of the date of the request, all or any requested portion of the Customer Data. Archival tapes containing any Customer Data will be used by Xerox solely for back-up purposes. Any conversion of data for porting to other applications will not be provided under this contract.

6.2 Proprietary Rights of Xerox

All materials, including but not limited to any computer software (in object code and source code form), data or information developed or provided by Xerox or its suppliers under this Agreement, and any know-how, methodologies, equipment, or processes used by Xerox to provide the Services to Customer, including, without limitation, all copyrights, trademarks, patents, trade secrets, and any other

proprietary rights inherent therein and appurtenant thereto (collectively “Xerox Materials”) shall remain the sole and exclusive property of Xerox or its suppliers. Customer acknowledges and agrees that Xerox is in the business of designing and hosting Web-based applications and Xerox shall have the right to provide services to third parties which are the same or similar to the Services and to use any Xerox Materials providing such services.

6.3 License Grant

Xerox grants Customer a non-exclusive license throughout the Term to perform, display, transmit, participate in the transfer of Customer Data and otherwise use the Xerox Materials for the purposes of performing this Agreement. Customer shall have no residual rights to the Xerox Materials beyond the term of this Agreement. Customer grants Xerox the right to maintain administrative access to the Customer Data during the Term for purposes of performing this Agreement.

7.0 INSURANCE; RISK OF LOSS

7.1 Required Insurance Coverage

Throughout the Term, Xerox shall, at its own expense, carry and maintain at least the kinds and minimum amounts of insurance listed below.

1. **Workers’ Compensation Insurance:** As required by law.
2. **Commercial General Liability Insurance:** with a combined single limit for bodily injury and property damage in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate.

Upon request Xerox will furnish proof of coverage, in the form of a standard certificate of insurance, to the Customer’s Procurement Officer within ten (10) days of contract execution. If any material policy changes occur during the life of contract, Xerox shall provide updated proof of coverage, in the form of standard certificates of insurance, to Customer in a timely manner.

7.2 Risk of Loss

As of the effective date, each Party will be responsible for risk of loss of, and damage to, any equipment, software or other materials in its possession or under its control.

8.0 CHARGES

8.1 Charges

Subject to the other provisions of this Agreement, Customer will pay to Xerox the amounts set forth in Exhibit B – Applicable Charges, attached hereto and made a part hereof. Services performed in connection with an authorized SSA may be performed either on a time and material (T&M) or fixed fee basis as specified in the SSA. The charges applicable during each renewal term will be mutually agreed to by the Parties and incorporated to this Agreement as an SSA.

8.2 Taxes

- (a) Xerox will pay any sales, use, excise, value-added, services, consumption, and other taxes and duties imposed on any goods and services acquired, used or consumed by Xerox in connection with the Services if applicable.
- (b) If applicable, Customer will pay when due any sales, use, excise, value-added, services, consumption, or other tax imposed by any taxing jurisdiction as of the effective date on the provision of the Services or any component thereof, as the rate of such tax may change from time to time during the applicable Term. If applicable, such taxes will be in addition to the Applicable Charges listed in Exhibit B.
- (c) If any taxing jurisdiction imposes after the effective date a new sales, use, excise, value-added, services, consumption, or other tax on the provision of the Services or any component thereof, the Parties will cooperate in attempting to reduce the amount of such tax to the maximum extent feasible. Customer will be liable for any such new tax, which is imposed on the Charges for the provision of the Services, or any component thereof.

9.0 INVOICES AND PAYMENT

9.1 Invoices and Payment

Xerox will issue to Customer, on an annual basis, one (1) invoice for all amounts due with respect to services to be rendered and products to be delivered in the following calendar year. Payment terms for materials and services will be as specified in Exhibit B. Each invoice will separately state all applicable charges, reimbursable expenses and taxes payable. Invoices delivered pursuant to this Section 9.1 will be due and payable within thirty (30) days after invoice issuance, unless other payment terms are mutually agreed to. All periodic charges for any partial year under this Agreement and any applicable authorized SSA shall be prorated.

Invoices shall be submitted to:

City Of Jersey Village
16501 Jersey Drive
Jersey Village, TX 77040

Attn: Mark Bitz

10.0 WARRANTIES

10.1 Xerox Warranties

Xerox warrants that all Services will be provided in a good and workmanlike manner and in accordance with generally applicable industry standards. EXCEPT AS EXPRESSLY PROVIDED IN SECTION 10.1, Xerox DOES NOT MAKE AND DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, WHETHER EXPRESS OR IMPLIED, OR ARISING BY LAW OR OTHERWISE,

REGARDING THE SERVICES, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE IN TRADE.

10.2 Disclaimed Warranties

Xerox exercises no control over, and accepts no responsibility for, the content of the information passing through Xerox host computers, servers, network hubs and points of presence, or the Internet. As a convenience for Customer, Xerox shall perform regular daily backup of all Customer Data. Xerox shall use commercially reasonable efforts to recover any lost or corrupted data resulting from Xerox negligence. Should Xerox be unable to recover such lost or corrupted data, Xerox' responsibility and liability for the loss of Customer Data shall be limited to restoring the data to the last required daily back up. Further, Xerox and its suppliers are not liable for any temporary delay, outages or interruptions of the Services.

10.3 Customer Warranties

Customer warrants, represent and covenants to Xerox that: (a) Customer will use the Services only for lawful purposes and in accordance with this Agreement; (b) all Customer content, including the Customer Data, does not and will not infringe or violate any right of any third party (including any intellectual property rights) or violate any applicable law, regulation or ordinance.

11.0 INDEMNIFICATION

Xerox will protect, indemnify, and save whole and harmless the Customer and all of its officers, agents, and employees from and against:

- (a) Any third party claim brought against Customer relating to the death or bodily injury, or the damage, loss or destruction of real or tangible personal property, to the extent caused by the tortious acts or omissions of Xerox, its employees, contractors or agents in connection with the performance of the Services;
- (b) Any third party claim brought against Customer relating to the willful or fraudulent misconduct of Xerox, its employees, contractors or agents in connection with the performance of the Services;
- (c) Any third party claim brought against Customer relating to an actual infringement of any United States patent, copyright, or any actual trade secret disclosure, by Xerox, its employees, contractors or agents in connection with the performance of the Services.

Xerox will have a right of contribution from Customer with respect to any claim to the extent Customer is responsible for contributing to the alleged injury.

12.0 LIMITATION OF LIABILITY

12.1 Limit on Types of Damages Recoverable

NOTWITHSTANDING ANYTHING TO THE CONTRARY ELSEWHERE IN THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE FOR INDIRECT, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT OR OTHERWISE, AND EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

12.2 Limit on Amount of Direct Damages Recoverable

EACH PARTY'S TOTAL CUMULATIVE, AGGREGATE LIABILITY TO THE OTHER FOR ANY AND ALL ACTIONS, WHETHER IN CONTRACT, TORT, OR OTHERWISE, WILL NOT EXCEED AN AMOUNT EQUAL TO THE U.S. DOLLAR EQUIVALENT OF THE TOTAL AMOUNT OF SERVICES PURCHASED BY THE CUSTOMER PURSUANT TO THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE DATE EITHER PARTY IS NOTIFIED BY THE OTHER OF ANY CLAIM. THIS LIMITATION WILL NOT APPLY TO ANY FEES OR CHARGES PAYABLE BY CUSTOMER UNDER THE AGREEMENT.

12.3 Force Majeure

- (a) Neither Party will be liable for any failure or delay in the performance of its obligations under this Agreement, if any, to the extent such failure is caused, directly or indirectly, without fault by such Party, by: fire, flood, earthquake, elements of nature or acts of God; labor disruptions or strikes; acts of war, terrorism, riots, civil disorders, rebellions or revolutions; quarantines, embargoes and other similar governmental action; or any other cause beyond the reasonable control of such Party. Events meeting the criteria set forth above are referred to collectively as "Force Majeure Events."
- (b) Upon the occurrence of a Force Majeure Event, the non-performing Party will be excused from any further performance or observance of the affected obligation(s) for as long as such circumstances prevail and such Party continues to attempt to recommence performance or observance whenever and to whatever extent possible without delay. Any Party so delayed in its performance will immediately notify the other by telephone or by the most timely means otherwise available (to be confirmed in writing within five (5) Business Days of the inception of such delay) and describe in reasonable detail the circumstances causing such delay.

12.4 Actions of Other Party or Third Parties

Neither Party shall be liable for any failure or delay in performance under this Agreement (other than for delay in the payment of money due and payable hereunder) to the extent said failures or delays are proximately caused by causes beyond that Party's reasonable control and occurring without its fault or negligence, including, without limitation, failures caused by the other Party or by third party suppliers, subcontractors, and carriers. The Party experiencing the difficulty shall give the other prompt written notice, with full details following the occurrence of the cause relied upon.

13.0 TERMINATION

13.1 Termination for Cause

- (a) Customer will have the option, but not the obligation, to terminate this Agreement for Cause for any material breach of the Agreement by Xerox that is not cured by Xerox within thirty (30) days of the date on which Xerox receives Customer's written notice of such breach, or if a cure cannot reasonably be fully completed within 30 days, a later date, provided Xerox has provided a plan acceptable to Customer for such cure. Customer will exercise its termination option by delivering to Xerox written notice of such termination identifying the scope of the termination and the termination date.
- (b) Xerox will have the option, but not the obligation, to terminate this Agreement if Customer fails to pay when due undisputed amounts owed to Xerox, and Customer fails to cure such failure within sixty (60) days after receipt from Xerox of written notice from Xerox.

13.2 Effect of Termination

Termination of this Agreement for any reason under this Section 13.0 will not affect (i) any liabilities or obligations of either Party arising before such termination or out of the events causing such termination, or (ii) any damages or other remedies to which a Party may be entitled under this Agreement, at law or in equity, arising from any breaches of such liabilities or obligations.

14.0 APPLICABLE LAW, JURISDICTION, VENUE, AND REMEDIES

14.1 Applicable Law

All questions concerning the validity, interpretation and performance of this Agreement will be governed by and decided in accordance with the laws of the State of Texas.

14.2 Jurisdiction and Venue

The Parties hereby submit and consent to the exclusive jurisdiction of any state or federal court located in State of Texas and irrevocably agree that all actions or proceedings relating to this Agreement, will be litigated in such courts, and each of the Parties waives any objection which it may have based on improper venue or *forum non conveniens* to the conduct of any such action or proceeding in such court.

14.3 Equitable Remedies

The Parties agree that in the event of any breach or threatened breach of any provision of this Agreement concerning (i) Confidential Information, or (ii) other matters for which equitable rights may be granted, money damages would be an inadequate remedy. Accordingly, such provisions may be enforced by the preliminary or permanent, mandatory or prohibitory injunction or other order of a court of competent jurisdiction.

15.0 MISCELLANEOUS

15.1 Customer Provided Resources and Technical Working Environment

Customer shall provide Xerox resources with reasonable access to Customer facilities, as well as secure storage areas for materials, equipment and tools. Other specific resource needs may be identified following contract award and will be commensurate with the level of effort required under the Statement of Work.

15.2 Binding Nature and Assignment

Neither Party may assign, voluntarily or by operation of law, any of its rights or obligations under this Agreement without the prior written consent of the other Party; provided, that either may assign its rights and obligations under this Agreement to an affiliate, or to an entity which acquires all or substantially all of the assets or voting stock of that Party if such Affiliate or entity can demonstrate to the reasonable satisfaction of the other Party that it has the ability to fulfill the obligations of the assigning Party under this Agreement (and in the case of assignment by Customer, such third party agrees to pay any charges imposed by third parties relating to such assignments). No assignment by a Party will relieve such Party of its rights and obligations under this Agreement. Subject to the foregoing, this Agreement will be binding on the Parties and their respective successors and assigns.

15.3 Amendment and Waiver

No supplement, modification, amendment or waiver of this Agreement will be binding unless executed in writing by the Party against whom enforcement of such supplement, modification, amendment or waiver is sought. No waiver of any of the provisions of this Agreement will constitute a waiver of any other provision (whether or not similar) nor will such waiver constitute a continuing waiver unless otherwise expressly provided.

15.4 Further Assurances; Consents and Approvals

Each Party will provide such further documents or instruments required by the other Party as may be reasonably necessary or desirable to give effect to this Agreement and to carry out its provisions. Whenever this Agreement requires or contemplates any action, consent or approval, such Party will act reasonably and in good faith and (unless the Agreement expressly allows exercise of a Party's sole discretion) will not unreasonably withhold or delay such action, consent or approval.

15.5 Severability

Any provision in this Agreement which is prohibited or unenforceable in any jurisdiction will, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions or affecting the validity or enforceability of such provision in any other jurisdiction.

15.6 Entire Agreement

This Agreement, including the Exhibits thereto, constitute the entire agreement between the Parties pertaining to the subject matter hereof and supersede all prior and contemporaneous agreements,

understandings, negotiations and discussions, whether oral or written, of the Parties pertaining to the subject matter hereof.

15.7 Notices

Any notice, demand or other communication required or permitted to be given under this Agreement will be in writing and will be deemed delivered to a Party (i) when delivered by hand or courier, (ii) when sent by confirmed facsimile with a copy sent by another means specified in this Section 15.7, or (iii) six (6) days after the date of mailing if mailed by United States certified mail, return receipt requested, postage prepaid, in each case to the address of such Party set forth below (or at such other address as the Party may from time to time specify by notice delivered in the foregoing manner):

If to Customer, to:

City Of Jersey Village
16501 Jersey Drive
Jersey Village, TX 77040

Attn: Mark Bitz

If to Xerox, to:

Xerox Government Systems, LLC.
2900 100th Street, Suite 309
Urbandale, IA 50322

Attn: Accounts Manager

15.8 Survival

Any provision of this Agreement which contemplates performance or observance subsequent to any termination or expiration of this Agreement, will survive expiration or termination of this Agreement.

15.9 Independent Contractors & Use of Subcontractors

Xerox will perform its obligations under this Agreement as an independent contractor of Customer. Nothing in this Agreement will be deemed to constitute Xerox and Customer as partners, joint ventures, or principal and agent. Xerox has no authority to represent Customer as to any matters, except as expressly authorized in this Agreement or in an authorized Supplemental Service Agreement. Xerox has the right to use, if appropriate, qualified third party vendors.

15.10 Counterparts

This Agreement may be executed in one or more counterparts, each of which will be deemed an original but all of which taken together will constitute one and the same instrument.

IN WITNESS WHEREOF the Parties have executed this Agreement as of the day and year first above written.

City Of Jersey Village

XEROX GOVERNMENT SYSTEMS, LLC

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PROPOSED

Exhibit A

Statement of Work

This Statement of Work describes the application hosting services that Xerox will provide to Customer in connection with this Agreement. Should additional services be required beyond or not defined in the scope of this Agreement, Customer and Xerox may enter into a Supplemental Services Agreement as further described in Section 4.0 of the Agreement, subject to required Customer approvals.

1.0 Application Software and Related Services

A key element of this Statement of Work is to provide Customer during the term of the Agreement with licensed access to web version of FIREHOUSE Software Version 7 or above for use in the daily operation of their agency.

1.1 FIREHOUSE Software Application

Xerox will provide Customer with access to the Applications and modules set forth in Exhibit B during the term of the Agreement, including FIREHOUSE Software Web Version 7 or above. Pricing established in Exhibit B includes professional service to convert the existing customer FIREHOUSE Software data to the cloud environment.

1.2 Key Assumptions Concerning Software

- Xerox Software, subject matter experts and network services staff are available on a daily basis from 7:00 am to 7:00 pm (CST), Monday through Friday (except Xerox holidays) via a toll-free support number.
- Access to these applications will be provided during the Term of the Agreement, and via a browser based secure connectivity to a Xerox Data Center facility where all programs and data will be securely stored and accessible.
- All access to the Services shall be controlled by user names and passwords issued by Xerox to Customer from time to time upon request by Customer. Each user name and password will be unique to each staff member that Customer designates is authorized to access the Services. Customer is solely responsible for the security of the user names and passwords issued to Customer's staff members. Any access to the Services using such user names and passwords will be deemed access by Customer.
- All standard software upgrades will be provided to Customer at no additional charge during the term of the Agreement. Upgrades are implemented at Xerox' discretion in accordance with Xerox' standard general release schedule for upgrades.
- Subject to the clarification contained in the following sentence, Software will be modified for "mandated" State & Federal functional requirements that must be handled by or within the Xerox FIREHOUSE Software Application. These mandated modifications / enhancements will be provided by Xerox as long as they can reasonably be integrated into the base system architecture. At Xerox' discretion, if the requirements are such that they cause major

modification to either data structure or the systems base process flow architecture, then Xerox will inform the Customer of options, which may include additional cost, over and above the costs associated with this agreement.

- XEROX data center personnel will physically handle and coordinate all software upgrades for any Xerox directed base application enhancements or upgrades.
- In certain circumstances and/or to provide specific functionality, Xerox may utilize third party application software in conjunction with its own Xerox created software. In these instances, Xerox will inform the Customer of this third party relationship. Xerox will secure all necessary third party software licenses required to ensure proper and legal use by Customer during the Term in accordance with the Agreement.
- Unless otherwise specifically set forth in this Agreement, Xerox shall have no responsibility for the correctness, performance or underlying program code relating to third party software (not developed by Xerox) used in connection with the Services. However, the Xerox Account Manager, as part of this Agreement, will act as a liaison to the appropriate third party vendor/s when problems or concerns arise.

2.0 Hardware & Systems Accessibility

Xerox Owned Equipment & Software

- All software applications identified in Section 3 above will be hosted on remote data center computers provided by Xerox in a remote and secure data center where appropriate computer processing and wide-area network capabilities. Response times experienced by authorized users within Customer site will be maintained at commercially reasonable levels, and response time will be monitored and tuned by data center operations staff. Xerox is not responsible for network performance on network segments outside of Xerox control.
- If specific hardware is provided to the customer to connect Customer Local Area Network to Xerox data center, it will be properly maintained by Xerox. Any maintenance or upgrade needed to this equipment, to meet the deliverables of this agreement, will be the responsibility of Xerox.
- Customer will provide a safe, secure, and adequate environment to house necessary Xerox owned equipment. Customer will inform Xerox if/when these items are damaged or not operating properly.
- Xerox will be responsible for the repair or replacement of Xerox owned equipment if/when it is deemed not operating properly. Xerox owned equipment that is deemed not operating properly, will be repaired or replaced within two (2) business days of Xerox being notified of failure.
- The following equipment and software, if any, will be provided to the Customer for use as part of this Agreement. The equipment and software will be owned by Xerox, but will be located at a Customer facility. Customer will be responsible for the risk of loss or damage to the equipment and software located at its facility for as long as such equipment and software is within its care, custody or control. Xerox will be responsible for providing standard manufacturer maintenance coverage for all equipment supplied as part of this paragraph. Xerox will also be responsible for all shipment costs (both at the time of installation and at the

time of retrieval). Xerox will have no obligation to refresh the equipment or software in the absence of a contract amendment.

DESCRIPTION	MODEL	QUANTITY	MAINTENANCE
-------------	-------	----------	-------------

Not Applicable

Customer Owned Equipment

- All required hardware, communication infrastructure, and related software will be the responsibility of the Customer.
- Customer will be responsible for maintaining or renewing any hardware maintenance agreements for their own equipment and at their own discretion.
- It is understood and agreed by Xerox and Customer that the Xerox services and equipment will integrate and connect to Customer equipment and/or network backbone, as a part of Customer's internal infrastructure.
- During the term of this Agreement, any upgrades, changes or additions to Customer owned equipment, or network environment that affects the connectivity, with Xerox equipment or communication infrastructure, must be reviewed and approved by Xerox. These upgrades, if approved, will be at Customer's expense unless otherwise mutually decided. If the Customer changes inhibit Xerox ability to provide the services of this Agreement, Xerox will work with the Customer on a best effort basis to resolve the underlying technical issues. However, if through these efforts a correction is not available, the Customer will be responsible to restore their environment to previous levels of service delivery.
- During the term of this Agreement, any expenses for maintenance, replacement, or repair, of Customer owned equipment or software will be at expense of Customer.

3.0 Customer Data

- All data collected on tape or hard copy, or residing on Xerox data center computers supplied by Customer to be utilized by Xerox in the computer system data base to provide services herein, will remain the property of Customer, and no use will be made thereof beyond that listed in the Agreement, without written permission of Customer.
- Once per calendar year or upon expiration or termination of this Agreement, Xerox will upon written request of Customer return to Customer all Customer Data in a MS SQL Server database in MDF format. Any additional conversion of Customer Data to MS SQL Server database in MDF format shall be provided for the additional cost set forth in Exhibit B, Applicable Charges, under "Data Transfer." Any conversion of data for porting to other applications, including conversion to spreadsheet format, will not be provided under this Agreement.

- All Customer data located on Xerox computers in Xerox Data Center/s will be backed up routinely, professionally and daily and stored in secure off-site locations; retrievable by Xerox for Customer for any contingencies.
- Xerox shall be authorized to view and use all reports, data, or other material prepared by it for the Customer under this Agreement, but shall not disclose, nor permit disclosure of, any information designated by Customer as confidential, except authorized recipients as specifically and in writing designated by Customer.

4.0 Professional Support Services

- Xerox Software, subject matter expert and Network Services staff will be available daily from 7:00 am to 7:00 pm (CST), Monday through Friday (other than Xerox holidays) via toll free 800 support number. Call-back time from Xerox support will average at or under 1 hour.
- All monitoring of the Xerox Wide Area Network communications environment and continuous operations, Xerox remote data Center operations and security, and secure back-ups and remote storage of Customer Data will be responsibility of Xerox.
- There will be no on-site visits by Xerox staff on Customer locations. Should Customer request such visits for any reason, Xerox will be entitled to compensation for the hours worked (as well as reasonable travel time), as well as reimbursement for travel and living expenses. Services will be billable at the then current Xerox labor rate, but not initiated without the written consent of Customer.
- Troubleshooting, repair, and replacement of Xerox provided equipment listed in section 2.0 above. Note: The removal of Spyware, Adware, Data Mining, and other infections are outside the scope of these support services and may incur standard time/material support charges. Customer will not incur any additional charges without prior written approval.

5.0 Customer Responsibilities

While Xerox will provide the account management, staffing, and computer hardware and software resources to provide the required services, Customer agrees to provide the following resources to support this effort:

- Identify the Customer Contract Administrator who will be the main contact for the Xerox Account Manager, for all service delivery issues.
- Identify Customer personnel in each department that can be the key contacts for the Xerox support team with regard to the specific software applications and functions related to the Xerox services.

A Xerox Solution

- Customer is responsible for and controls all security on its internal Local Area Network/s, central computing, and desktop computing environments.
- Customer is responsible for all support services (technical and user) on its owned and internal LAN, other WAN connections outside of Xerox WAN, Central Computing, and desktop computing environments.
- Customer will provide, and is responsible for, the internal infrastructure necessary to allow Xerox to establish secure electronic communications and access to and from the Xerox remote data center.
- Customer is responsible for all Customer owned or purchased equipment set-up and integration into their own desktop or network environment.
- Customer shall, at its sole expense, at all times during the term of this Agreement, protect Xerox owned materials and/or equipment, which are located on Customer site, from deterioration other than normal wear and tear. Customer shall not use the Xerox owned items located on Customer premises for any purposes other than those for which they were designed hereunder. Customer shall bear the risk of loss or damage from fire, the elements, theft or otherwise from the time of and after the delivery of the items to the Customer's delivery address.
- Customer will not move any Xerox owned items or permit them to be moved from the original installation address without Xerox' prior written consent. Upon the request of Xerox, Customer shall make the materials available to Xerox during regular business hours for inspection at the place where it is normally located and shall make Customer's records pertaining to the materials available to Xerox for inspection.
- Except where the Parties mutually agree to extend the term of the Agreement past the initial term or any successive renewal period, upon termination (by expiration or otherwise) of this Agreement, Customer shall, pursuant to Xerox' instructions and at Customer's expense, return the materials and any documentation or other tangible manifestation of the materials to Xerox in the same operating order, repair, condition and appearance as when received, except for normal wear and tear. Customer shall return the materials to Xerox at its address set forth herein or at such other address within the United States as directed by Xerox.
- Customer shall not, without the prior written consent of Xerox, affix or install any accessory, equipment or device to any Xerox owned items which are located on the Customer site, which may either impair the originally intended function or that cannot be readily removed without causing material damages. The Customer will not, without the prior written consent of Xerox and subject to such conditions as Xerox may impose for its protection, affix these items to any real property if, as a result thereof, such materials will become a permanent fixture under applicable law.

Exhibit B
Applicable Charges

1.0 Based Yearly Fee

Customer shall pay Xerox an annual fee as outlined below for 5 years for services starting on 4/1/2017 and ending on 3/31/2022. Services will be invoiced in advance at the start of the service year, and payments are due on a net 30 day basis.

Payment Schedule:

	Yearly Fee
Year 1	\$3,420.00
Year 2	\$2,670.00
Year 3	\$2,670.00
Year 4	\$2,670.00
Year 5	\$2,670.00

Modules and Concurrent Users

The following Firehouse Modules and licenses will be available to the customer:

MODULES	Yes or No	# of Licenses
Incident Module	Yes	2
EMS Module	Yes	2
Staff, Training and Certifications	Yes	2
Occupancy Management	Yes	2
Inventory Management	Yes	2
Hydrant Module	Yes	2
Staff Scheduling	NO	0
Accounts Receivable	NO	0
Sketch	NO	0
Analytics	NO	0
CAD Monitor – Vendor; Crimes	YES	N/A
VPN connection required for CAD data transfers	NO	N/A
Local Data Transfer	NO	N/A
Archived Database	NO	0

2.0 Other Xerox Services

Services provided to Customer by Xerox, that are beyond the scope of this Agreement, or are in addition to or supplemental to the scope of this Agreement, will be provided at the then current Xerox labor rate during the Term. The Xerox Account Manager will always obtain prior approval from Customer on the nature of the services, personnel assigned and estimated time and expenses to be incurred. All such services will be performed in accordance with a fully executed Supplemental Service Agreement.

Pricing Assumptions:

- Except as otherwise set forth herein, travel, lodging, meals and incidental expenses for Xerox staff that are directly related to performing the specific deliverables of this Agreement will be the responsibility of Xerox.
- Any other “expenses” that fall outside the deliverables of this Agreement will be the responsibility of Customer. The Xerox Account Manager will establish an approval process by Customer prior to incurring the expense.