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# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive

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Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
C. J. Harper, Council Position No. 3  
Sheri Sheppard, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5

Eric Foerster, Interim City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, February 20, 2017 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer & Pledge by: Suellen Denton, Branch Manager, HCPL-Fairbanks Branch Library.

### **C. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

### **D. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2016, General Fund Budget Projections as of January 2017 and Utility Fund Budget Projections – January 2017.
2. Open Records Requests – Non-Police, Recreational Vehicle Registration Update
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. Comprehensive Plan – Project Update
10. Traffic Study – Project Update

11. Police Department – Officer Introductions
12. Lorri Coody – Texas Registered Municipal Clerk Certification

#### **E. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on January 16, 2017 and the Special Session Meeting held on January 16, 2017. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2017-05, approving the City Secretary’s application for appointment of an Assistant City Secretary. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2017-06, authorizing the Public Works Director to install speed control signs in locations based upon recommendations in the Traffic Calming Plan completed by Gunda Corporation and in accordance with the Texas Manual on Uniform Traffic Control Devices (TX MUTCD). *Kevin T. Hagerich, Director of Public Works*
4. Consider Resolution No. 2017-07, re-appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village. *Mark Bitz, Fire Chief*
5. Consider Resolution No. 2017-08, authorizing the City Manager to enter into a contract with Jacobsen for the purchase of one Dixie Chopper Xcaliber 3574KW mower at a cost of \$11,439.20. – *Kimberly Terrell, Director of Parks and Recreation*
6. Consider Resolution No. 2017-09, authorizing the City Manager to enter into a contract with Lansdowne-Moody Company, Inc. for the purchase of one Landpride AFM-4216 Flex Wing Bushhog Mower for \$14,400.00. *Kimberly Terrell, Director of Parks and Recreation*

#### **F. REGULAR AGENDA**

1. Consider Resolution No. 2017-10, receiving the Planning and Zoning Commission’s recommendation that the City’s Code of Ordinances be amended at Chapter 18, “Businesses,” Article V. Hotel Code, Section 18-189 “Premises Requirements” to provide for regulation of ingress and egress to lodging rooms. *Debra Mergel, Planning and Zoning Commission Chairperson*
2. Consider Ordinance No. 2017-06, amending the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 18, “Businesses,” Article V. Hotel Code, Section 18-189 “Premises Requirements” to provide for regulation of ingress and egress to lodging rooms; providing a severability clause; and providing a penalty as provided by Section 1-8 of the Code. *Kevin T. Hagerich, Public Works Director*
3. Consider Resolution No. 2017-11, accepting the Report and Recommendation of the 2016 Charter Review Commission. *Rick Faircloth, Chairman, 2016 Charter Review Commission*

4. Consider Ordinance No. 2017-07, amending the City's General Fund budget in the amount of \$14,500 for the fiscal year beginning October 1, 2016 and ending September 30, 2017, to cover additional cost for public outreach materials in connection with the Long-Term Flood Recovery Plan. *Kevin T. Hagerich, Director of Public Works*
5. Consider Resolution No. 2017-12, authorizing a contract amendment with Dannenbaum Engineering to include additional public outreach materials in connection with the Long-Term Flood Recovery Plan. *Kevin T. Hagerich, Director of Public Works*
6. Consider Resolution No. 2017-13, authorizing the City Manager to enter into a contract for the collection of over 60 days fines, warrants and fees relating to the City of Jersey Village Municipal Court. *Isabel Kato, Finance Director*
7. Consider Ordinance No. 2017-08, amending the Capital Improvement Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$3,429,000 to increase line item 10-91-7120 (U.S. 290 Expansion) from the Capital Improvement fund balance in order to allocate the available funds from the Certificate of Obligation Series 2015. *Isabel Kato, Finance Director*
8. Consider Resolution No. 2017-14, authorizing the City Manager to enter into an Interlocal Agreement with Harris County, Texas to provide certain electronic personal accountability equipment. *Mark Bitz, Fire Chief*
9. Consider Resolution No. 2017-15, accepting the resignation of Crime Control and Prevention District Board Member Duncan Klussmann, and appointing a new member to the Crime Control and Prevention District for the unexpired term ending August 31, 2018. *Lorri Coody, City Secretary*

#### **G. CLOSE THE REGULAR SESSION**

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney.

#### **H. EXECUTIVE SESSION**

1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed settlement offer for one Water Line Easement, being a 0.0494 acre tract of land out of and a part Commercial Reserve "B" Northwest Village, a subdivision recorded under Volume 278, Page 41 of the Harris County Map Records and being out of and a part of the called 2.2938 acre tract described in the deed to Harwin Gessner Investments, Inc. recorded under Harris County Clerk's File Number 20120134963, located within the City of Jersey Village, Harris County, State of Texas. *Leah Hayes, City Attorney*
2. Pursuant to the Texas Open Meetings Act Section 551.071 – Consultation with Attorney, conduct an Executive Session in order to consult with the City Attorney regarding the city's liability and risks associated with the display of text content on city-owned property. *Leah Hayes, City Attorney*

3. Consult with attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding pending lawsuit: *City of Jersey Village, Texas v. Group 1 Realty, Inc. (Sterling McCall Collision Center)*; in the County Court at Law No. 3 in and for Harris County, Texas. *Leah Hayes, City Attorney*

**I. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**J. REGULAR SESSION CONTINUED**

1. Consider Resolution No. 2017-16, approving a settlement agreement with Harwin Gessner Investments, Inc., for the acquisition of a water line easement across a 0.0494 acre tract of land (Parcel 728) as part of the 290 water line project within the City of Jersey Village; making other findings related hereto; and authorizing the City Manager to execute the settlement agreement and related documents. *Leah Hayes, City Attorney*
2. Consider Resolution No. 2017-17, authorizing the chief of the police department and the chief of the fire department discretion to install “In God We Trust” on public safety equipment and apparatus in each respective department. *Mark Bitz, Fire Chief*
3. Consideration and possible action to approve settlement in *City of Jersey Village, Texas v. Group 1 Realty, Inc.(Sterling McCall Collision Center)*; in the County Court at Law No. 3 in and for Harris County, Texas in the amount of \$\_\_\_\_\_. *Leah Hayes, City Attorney*

**K. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**L. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the

bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: February 16, 2017 at 3:00 p.m. and remained so posted until said meeting was convened.

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Lorri Coody, TRMC  
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).