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# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive

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Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
C. J. Harper, Council Position No. 3  
Sheri Sheppard, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5

Jim Gray, City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, October 17, 2016 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

### **C. PRESENTATIONS**

1. Presentation of Police Department Employee of the Third Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Justin Ray, Mayor*

### **D. BUDGET ITEMS**

1. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2016. *Justin Ray, Mayor*
2. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2016. *Justin Ray, Mayor*
3. Consider Ordinance No. 2016-28, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2016. *Justin Ray, Mayor*

### **E. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

**F. CITY MANAGER’S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – August 2016, Quarterly Investment Report – September 2016, and Budget Projections as of September 2016.
2. Open Records Requests – Non-Police, Recreational Vehicle Registration Update
3. Fire Departmental Report and Communication Division’s Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, Stop Sign and Speed Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Construction and Field Projects Update.
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Social Media Summary Report and the Parks and Recreation Departmental Report
8. Report from Code Enforcement

**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on September 19, 2016 and the Special Session Meeting held on October 12, 2016. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2016-48, appointing Dr. Walter Lee as Health Officer for the City of Jersey Village. *Karen Farris, Human Resources*
3. Consider Ordinance No. 2016-29, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2016, and ending September 30, 2017, authorizing the purchase of 10 GPS units for patrol vehicles from Logitrac as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability. *Eric Foerster, Chief of Police*

**H. REGULAR AGENDA**

1. Receive the Golf Course Advisory Committee Report. *Kimberly Terrell, Director of Parks and Recreation*
2. Discuss and take appropriate action regarding a status update on the Long-Term Flood Recovery Study. *Kevin T. Hagerich, Director of Public Works*
3. Consider Resolution No. 2016-49, designating a city representative and an alternate representative to the Houston-Galveston Area Council’s 2017 General Assembly. *Lorri Coody, City Secretary*

**I. CLOSE THE REGULAR SESSION**

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters and Section 551.071– Consult with Attorney.

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act Section 551.074 – Personnel Matters, conduct an Executive Session in order to deliberate the recruitment, appointment, and employment of a City Manager. *City Council*
2. Pursuant to the Texas Open Meetings Act Section 551.071 – Consult with Attorney regarding the Right of Entry Agreement for the Joe Myers Ford property as it relates to US 290 Soundwall construction. *City Attorney, Leah Hayes*

**K. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**L. REGULAR SESSION CONTINUED**

1. Discuss and take appropriate action on matter discussed in Executive Session regarding the recruitment, appointment, and employment of a City Manager. *City Council*
2. Discuss and take appropriate action on matters discussed in Executive Session regarding the Right of Entry Agreement for the Joe Myers Ford property as it relates to US 290 Soundwall construction. *Leah Hayes, City Attorney*

**M. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**N. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 14, 2016 at 2:00 p.m. and remained so posted until said meeting was convened.

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Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).