

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON DECEMBER 14, 2015 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray

City Manager, Mike Castro, PhD

Council Member, Andrew Mitcham

City Secretary, Lorri Coody

Council Member, Greg Holden

City Attorney, Scott Bounds

Council Member, C. J. Harper

City Attorney, Leah Hayes

Council Member, Sheri Sheppard

Council Member, Tom Eustace

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Public Works Director; and Kimberly Terrell, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Council Member Sheri Sheppard

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Merrilee Beazley, 15534 Congo Lane, Jersey Village, Texas (713) 443-8091: Ms. Beazley spoke to City Council about community safety issues. She mentioned a problem on Wall Street with the flow of traffic and her concern that emergency vehicles cannot pass due to cars parked on the street. She also stated her concern for speeding vehicles on Singapore. Ms. Beazley made some suggestion to Council for correcting these problems.

Angelique Bilbao, 15710 Northwest Freeway, Jersey Village, Texas (832) 496-4212: Ms. Bilbao spoke to City Council about the condition of Hillcrest Road. She stated that it is in ill repair and would like it improved to the same standards of other streets within the City.

D. CITY MANAGER'S REPORT

City Manager, Mike Castro, gave the following monthly report. In addition thereto, he recognized Municipal Court Clerk, Paul Rex for being named 2015 Clerk of the year.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2015, and Budget Projections as of November 2015**
- 2. Open Records Request**
- 3. Fire Departmental Report and Communication Division's Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, and Staffing/Recruitment Report**

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5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report**
6. **Public Works Departmental Report and Street Construction Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Social Media Summary Report and the Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on November 16, 2015, and the Special Session Meeting held on December 7, 2015.**
2. **Consider Resolution No. 2015-96, appointing the Presiding Municipal Court Judge; and the Municipal Court Judges of the City of Jersey Village for the term beginning January 1, 2016 and ending December 31, 2017.**

RESOLUTION NO. 2015-96

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING JEFFREY C. BRASHEAR AS THE PRESIDING MUNICIPAL COURT JUDGE; AND DON R. BYRNES AND MARTIN HALICK AS MUNICIPAL COURT JUDGES OF THE CITY OF JERSEY VILLAGE.

3. **Consider Resolution No. 2015-97, appointing Lawrence Paul Rex, III as Municipal Court Clerk of the City of Jersey Village for the term beginning January 1, 2016 and ending December 31, 2017.**

RESOLUTION NO. 2015-97

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING LAWRENCE PAUL REX, III AS MUNICIPAL COURT CLERK OF THE CITY OF JERSEY VILLAGE.

4. **Consider Resolution No. 2015-98, authorizing the City Manager to enter into a contract with Professional Turf Products, L.P. for the purchase of one (1) Toro Greensmaster 3250-D Tee Mower and one (1) Toro Groundsmaster 3500-D Slope Mower.**

RESOLUTION NO. 2015-98

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER

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INTO A CONTRACT WITH PROFESSIONAL TURF PRODUCTS, L.P. FOR THE PURCHASE OF ONE TORO GREENSMaster 3250-D TEE MOWER AND ONE TORO GROUNDMASTER 3500-D SLOPE MOWER.

5. **Consider Resolution No. 2015-99, authorizing the City Manager to enter into a contract with Caldwell Country for the purchase of one 2016 Chevrolet 2500HD Silverado 4x2 Crew Cab Truck.**

RESOLUTION NO. 2015-99

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CALDWELL COUNTRY FOR THE PURCHASE OF ONE 2016 CHEVROLET 2500HD SILVERADO 4X2 CREW CAB TRUCK.

6. **Consider Resolution No. 2015-100, approving the Priority and General Recommendation Lists for the City of Jersey Village Comprehensive Plan.**

RESOLUTION NO. 2015-100

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE PRIORITY AND GENERAL RECOMMENDATION LISTS FOR THE CITY OF JERSEY VILLAGE COMPREHENSIVE PLAN.

7. **Consider Ordinance No. 2015-39, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$6,400 to increase line item 01-30-5521 from the General Fund balance in order to cover the final expenditures related to the position of the Interim Public Works Director.**

ORDINANCE NO. 2015-39

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 IN THE AMOUNT NOT TO EXCEED \$6,400 TO INCREASE LINE ITEM 01-30-5521 FROM THE GENERAL FUND BALANCE IN ORDER TO COVER THE EXPENDITURES RELATED TO THE HIRING OF THE INTERIM PUBLIC WORKS DIRECTOR.

Council Member Sheppard moved to approve items 1 through 7 on the consent agenda. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

Nays: None

The motion carried.

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F. REGULAR AGENDA

- 1. Consider Resolution No. 2015-101, appointing a Commissioner to fill the unexpired term ending September 30, 2017 for Position Four on the Planning and Zoning Commission and the Capital Improvements Advisory Committee.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Planning and Zoning Commission is a seven member Commission appointed by the Mayor with approval of the Council. Each member shall be a resident of the city and shall be appointed to serve a term of two years. P&Z members also serve on the Capital Improvements Advisory Committee. Should a vacancy occur, the Mayor, with approval of the Council, shall appoint a person to complete the unexpired term for the vacant position.

Effective November 5, 2015, Virgil Lee, who served in position four, tendered his resignation. Mr. Lee was appointed to the position in September of 2015. His current term expires September 30, 2017.

In to inform residents of this opening and extend invitation for consideration of applications, a notice was placed in the December JV Star and on the City's website.

The applications of those qualified candidates who have expressed interest in serving on the Commission were included in the meeting packet for Council's review.

With limited discussion on the matter, Council Member Eustace moved to appoint Joseph Paul to fill the unexpired term ending September 30, 2017 for Position Four on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. Council Member Harper seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

Nays: None

The motion carried.

Mayor Ray then called for a motion on the Resolution. Accordingly, Council Member Sheppard moved to approve Resolution No. 2015-101, appointing Joseph Paul to fill the unexpired term ending September 30, 2017 for Position Four on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. Council Member Eustace seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2015-101

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A COMMISSIONER TO FILL THE UNEXPIRED TERM ENDING SEPTEMBER 30, 2017 FOR POSITION FOUR ON THE PLANNING AND ZONING COMMISSION AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.

2. Discussion and presentation regarding the upcoming Meter Replacement Program.

Kevin Hagerich, Public Works Director, gave a presentation explaining that the City of Jersey Village is starting its four (4) year water Meter Replacement Program. The program is listed within the Capital Improvement Plan.

In reviewing the age of water meters in the City, it was determined a significant number of meters are over twenty (20) years old, which is beyond a meter's normal life cycle.

The plan is to replace meters systematically beginning in the first year with Books 1 and 2 along with those meters in reconstruction project area on Elwood Drive and Sue Lane.

Council discussed the Meter Replacement Program. Director Hagerich fielded questions and answered accordingly. No formal action was taken on this item.

3. Consider Ordinance No. 2015-40, amending the City's budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, in the amount of \$30,000 to cover cost associated with Consultant Services in the City's Community Development Department.

Kevin T. Hagerich, Director of Public Works, introduced the item. Background information is as follows:

The City of Jersey Village Building Official is assisted with inspections by GMS Home Inspection Services. In the event the Building Official has an inordinate amount of construction plan review or is out of the office due to training, vacation time, or sickness, GMS comes in and handles the daily inspections for the City. Due to an increased volume of plan reviews, along with research for the City's CRS program, the City has had to outsource a large amount of inspections.

City staff is respectfully requesting the approval of this Ordinance in order to increase line item 01-31-5515 (Consultant Services) by \$30,000. During preparation of the FY 2015-2016 budget, an inspector position was approved for the Community Development department; however, funds are needed immediately to cover until an employee is hired.

With no discussion on the matter, Council Member Holden moved to approve Ordinance No. 2015-40, amending the City's budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, in the amount of \$30,000 to cover cost associated with Consultant Services in the City's Community Development Department. Council Member Sheppard seconded the motion. The vote follows:

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Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

Nays: None

The motion carried.

ORDINANCE NO. 2015-40

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 BY INCREASING LINE ITEM 01-31-5515 (CONSULTANT) IN THE AMOUNT NOT TO EXCEED \$30,000.

- 4. Consider Ordinance 2015-41, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$4,300 to cover the cost of replacing the Civic Center Meeting Room u-shaped table; approving the proposal of Southern Aluminum for the purchase of several meeting room tables to replace the u-shaped table in the Civic Center Meeting Room, and providing for severability.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

In early November, the City received a request from Harris County to re-establish our facility as a polling location for Harris County Elections. However, the request was that voting be conducted in the Civic Center and not in the U-Shaped Meeting Room. In connection with this request, Harris County Elections Division was contacted and communication was had with Judy Owens about the County's concerns with using the U-Shaped Meeting Room for voting activities. In speaking with Ms. Owens, an agreement was reached. However, in order to effect the agreement, it is necessary to remove the u-shaped table from the Civic Center Meeting Room and replace it with more suitable tables.

This item is to approve a budget amendment in the amount not to exceed \$4,300 to cover the cost of replacing the Civic Center Meeting Room u-shaped table; and to approve the proposal of Southern Aluminum for the purchase of several meeting room tables to replace the u-shaped table in the Civic Center Meeting Room.

With limited discussion on the item, Council Member Harper moved to approve Ordinance 2015-41, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$4,300 to cover the cost of replacing the Civic Center Meeting Room u-shaped table; approving the proposal of Southern Aluminum for the purchase of several meeting room tables to replace the u-shaped table in the Civic Center Meeting Room, and providing for severability. Council Member Eustace seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

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Nays: None

The motion carried.

ORDINANCE NO. 2015-41

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 IN THE AMOUNT NOT TO EXCEED \$4,300 TO COVER THE COST OF REPLACING THE CIVIC CENTER MEETING ROOM U-SHAPED TABLE; APPROVING THE PROPOSAL OF SOUTHERN ALUMINUM FOR THE PURCHASE OF SEVERAL MEETING ROOM TABLES TO REPLACE THE U-SHAPED TABLE IN THE CIVIC CENTER MEETING ROOM, AND PROVIDING FOR SEVERABILITY.

G. CLOSE THE SPECIAL SESSION

Mayor Ray closed the Special Session at 7:25 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 - Consultation w/Attorney and Section 551.072 - Deliberation regarding real property.

H. EXECUTIVE SESSION

- 1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas. *Scott Bounds, City Attorney***
- 2. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 and Section 551.072 to consult with City Attorney regarding condemnation proceedings located within the US 290 project expansion area. *Scott Bounds, City Attorney***
- 3. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed settlement offer for one Water Line Easement, being a 0.0468 acre tract of land out of and a part of Lot 1, Lone Star Chevrolet Reserve, a subdivision recorded under Film Code Number 580066 of the Harris County Map Records and being out of and part of the called 1.1181 acre tract as described in the deed to Car Son Star, L.P., recorded under Harris County Clerk's File Number Y-188298, located within the City of Jersey Village, Harris County, State of Texas. *Scott Bounds, City Attorney***
- 4. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed settlement offer for one Water Line Easement, being a 0.0876 acre tract of land being out of and a part of Lot 2, Block 3, Boundary Line Adjustment for Northwest Station Section Two, a subdivision recorded under Film Code Number 430105 of the Harris County Map Records and being out of and a part of the called Tract III**

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described in the deed to Car Son LMC, L.P., recorded under Harris County Clerk's File Number V-409351, located within the City of Jersey Village, Harris County, State of Texas. *Scott Bounds, City Attorney*

5. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed settlement offer for one Water Line Easement, being a 0.1356 acre tract of land being out of and a part of Lot 2 of Boundary Line Adjustment Plat for Northwest Station Section Two, Reserve "D", a subdivision recorded under Film Code Number 421086 of the Harris County Map Records and being out of and a part of the called Tract II described in the deed to Car Son LMC, L.P., recorded under Harris County Clerk's File Number V409351; and regarding a proposed settlement offer for one Sewer Line Easement, being a 0.2051 acre tract of land being out of and a part of Lot 2 of Boundary Line Adjustment Nat for Northwest Station Section Two, Reserve "D", a subdivision recorded under Film Code Number 421086 of the Harris County Map Records and being out of and a part of the called Tract H described in the deed to Car Son LMC, L.P., recorded under Harris County Clerk's File Number V409351, located within the City of Jersey Village, Harris County, State of Texas. *Scott Bounds, City Attorney*

I. ADJOURN EXECUTIVE SESSION

Mayor Ray adjourned the Executive Session at 7:45 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive session.

J. RECONVENE SPECIAL SESSION

1. Discuss and take appropriate action regarding item discussed in Executive Session, regarding Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2, Harris County, Texas.

This item was not called as City Council will retire to Executive Session for same once Attorney John Hightower arrives. Mr. Hightower was delayed due to traffic.

2. Consideration and possible action regarding the use of eminent domain authority to condemn the property as follows: Resolution 2015-102 of the City of Jersey Village, Texas, determining that a 0.0388 acre and a 0.0415 acre tract of land across property owned by Metropolitan Transit Authority of Harris County, Texas, (Parcel 711) is needed for the construction, operation, maintenance, inspection, replacement, and removal of one or more water lines and sewer lines as part of Segment 7 of the 290 Water Line And Sewer Line Extension Project for the City of Jersey Village, Texas; and authorizing the institution of eminent domain proceedings.

With no discussion on the matter, Council Member Eustace moved that the City of Jersey Village authorize the use of the power of eminent domain to acquire the 0.0388 acre and

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0.0415 acre tracts of land (Parcel 711) owned by Metropolitan Transit Authority of Harris County, Texas, for the installation of a water or water and sewer line as part of the Hwy 290 Water Line and Sewer Line Extension Project. Council Member Mitcham seconded the motion. The record vote follows:

Council Member Mitcham:	Aye
Council Member Holden:	Aye
Council Member Harper	Aye
Council Member Sheppard:	Aye
Council Member Eustace:	Aye

Mayor Ray, although present, did not vote.

The motion carried.

RESOLUTION NO. 2015-102

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DETERMINING THAT A 0.0388 ACRE AND A 0.0415 ACRE TRACT OF LAND ACROSS PROPERTY OWNED BY METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY, TEXAS, (PARCEL 711) IS NEEDED FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, INSPECTION, REPLACEMENT, AND REMOVAL OF ONE OR MORE WATER LINES AND SEWER LINES AS PART OF SEGMENT 7 OF THE 290 WATER LINE AND SEWER LINE EXTENSION PROJECT FOR THE CITY OF JERSEY VILLAGE, TEXAS; AND AUTHORIZING THE INSTITUTION OF EMINENT DOMAIN PROCEEDINGS.

- 3. Consideration and possible action regarding the use of eminent domain authority to condemn the property as follows: Resolution 2015-103 of the City of Jersey Village, Texas, determining that A 0.0456 acre tract of land across property owned by Harris County Flood Control District, (Parcel 712) is needed for the construction, operation, maintenance, inspection, replacement, and removal of one or more water lines as part of Segment 7 of the 290 Water Line Project for the City of Jersey Village, Texas; and authorizing the institution of eminent domain proceedings.**

With no discussion on the matter, Council Member Sheppard moved that the City of Jersey Village authorize the use of the power of eminent domain to acquire the 0.0456 acre tract of land (Parcel 712) owned by Harris County Flood Control District for the installation of a water or water and sewer line as part of the Hwy 290 Water Line Project. Council Member Mitcham seconded the motion. The record vote follows:

Council Member Mitcham:	Aye
Council Member Holden:	Aye
Council Member Harper	Aye
Council Member Sheppard:	Aye
Council Member Eustace:	Aye

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Mayor Ray, although present, did not vote.

The motion carried.

RESOLUTION NO. 2015-103

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DETERMINING THAT A 0.0456 ACRE TRACT OF LAND ACROSS PROPERTY OWNED BY HARRIS COUNTY FLOOD CONTROL DISTRICT, (PARCEL 712) IS NEEDED FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, INSPECTION, REPLACEMENT, AND REMOVAL OF ONE OR MORE WATER LINES AS PART OF SEGMENT 7 OF THE 290 WATER LINE PROJECT FOR THE CITY OF JERSEY VILLAGE, TEXAS; AND AUTHORIZING THE INSTITUTION OF EMINENT DOMAIN PROCEEDINGS.

4. **Consideration and possible action regarding the use of eminent domain authority to condemn the property as follows: Resolution 2015-104 of the City of Jersey Village, Texas, determining that a 0.0424 acre tract of land across property owned by Harris County Flood Control District, (Parcel 729) is needed for the construction, operation, maintenance, inspection, replacement, and removal of one or more water lines as part of Segment 7 of the 290 Water Line Project for the City of Jersey Village, Texas; and authorizing the institution of eminent domain proceedings.**

With no discussion on the matter, Council Member Mitcham moved that the City of Jersey Village authorize the use of the power of eminent domain to acquire the 0.0424 acre tract of land (Parcel 729) owned by Harris County Flood Control District for the installation of a water or water and sewer line as part of the Hwy 290 Water Line Project. Council Member Eustace seconded the motion. The record vote follows:

Council Member Mitcham:	Aye
Council Member Holden:	Aye
Council Member Harper	Aye
Council Member Sheppard:	Aye
Council Member Eustace:	Aye

Mayor Ray, although present, did not vote.

The motion carried.

RESOLUTION NO. 2015-104

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DETERMINING THAT A 0.0424 ACRE TRACT OF LAND ACROSS PROPERTY OWNED BY HARRIS COUNTY FLOOD CONTROL DISTRICT, (PARCEL 729) IS NEEDED FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, INSPECTION, REPLACEMENT, AND REMOVAL OF ONE OR MORE WATER LINES AS PART OF SEGMENT 7 OF THE 290 WATER LINE

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PROJECT FOR THE CITY OF JERSEY VILLAGE, TEXAS; AND AUTHORIZING THE INSTITUTION OF EMINENT DOMAIN PROCEEDINGS.

5. **Consideration and possible action regarding the use of eminent domain authority to condemn the property as follows: Resolution 2015-105 of the City of Jersey Village, Texas, determining that a 0.0497 acre tract of land across property owned by CenterPoint Energy Houston Electric, LLC, a Texas Limited Liability Company (Parcel 737) is needed for the construction, operation, maintenance, inspection, replacement, and removal of one or more water lines as part of Segment 7 of the 290 Water Line Project for the City of Jersey Village, Texas; and authorizing the institution of eminent domain proceedings.**

With no discussion on the matter, Council Member Holden moved that the City of Jersey Village authorize the use of the power of eminent domain to acquire the 0.0497 acre tract of land (Parcel 737) owned by CenterPoint Energy Houston Electric, LLC, a Texas Limited Liability Company for the installation of a water or water and sewer line as part of the Hwy 290 Water Line Project. Council Member Mithcam seconded the motion. The record vote follows:

Council Member Mitcham:	Aye
Council Member Holden:	Aye
Council Member Harper	Aye
Council Member Sheppard:	Aye
Council Member Eustace:	Aye

Mayor Ray, although present, did not vote.

The motion carried.

RESOLUTION NO. 2015-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DETERMINING THAT A 0.0497 ACRE TRACT OF LAND ACROSS PROPERTY OWNED BY CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC, A TEXAS LIMITED LIABILITY COMPANY (PARCEL 737) IS NEEDED FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, INSPECTION, REPLACEMENT, AND REMOVAL OF ONE OR MORE WATER LINES AS PART OF SEGMENT 7 OF THE 290 WATER LINE PROJECT FOR THE CITY OF JERSEY VILLAGE, TEXAS; AND AUTHORIZING THE INSTITUTION OF EMINENT DOMAIN PROCEEDINGS.

6. **Consideration and possible action regarding the use of eminent domain authority to condemn the property as follows: Resolution 2015-106 of the City of Jersey Village, Texas, determining that a 0.3909 acre tract of land across property owned by NGP V Management LLC, a Delaware Limited Liability Company; NGP V Houston TX LLC, a Delaware Limited Liability Company; NGP V Fund LLC, a Delaware**

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Limited Liability Company, and Benjamin Adams, Trustee, is needed for the temporary construction of a sound reduction wall as part of Segment 6 of the 290 right-of-way Sound Wall Project for the City of Jersey Village, Texas; and authorizing the institution of eminent domain proceedings.

With no discussion on the matter, Council Member Sheppard moved that the City of Jersey Village authorize the use of the power of eminent domain to acquire the 0.3909 acre tract of land (Lot 2 Wallace Acres) owned by NGP V Management LLC, a Delaware Limited Liability Company; NGP V Houston TX LLC, a Delaware Limited Liability Company; NGP V Fund LLC, a Delaware Limited Liability Company, and Benjamin Adams, Trustee for temporary construction of a sound reduction wall as part of Segment 6 of the 290 right-of-way Sound Wall Project. Council Member Eustace seconded the motion. The record vote follows:

Council Member Mitcham:	Aye
Council Member Holden:	Aye
Council Member Harper	Aye
Council Member Sheppard:	Aye
Council Member Eustace:	Aye

Mayor Ray, although present, did not vote.

The motion carried.

RESOLUTION NO. 2015-106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DETERMINING THAT A 0.3909 ACRE TRACT OF LAND ACROSS PROPERTY OWNED BY NGP V MANAGEMENT LLC, A DELAWARE LIMITED LIABILITY COMPANY; NGP V HOUSTON TX LLC, A DELAWARE LIMITED LIABILITY COMPANY; NGP V FUND LLC, A DELAWARE LIMITED LIABILITY COMPANY, AND BENJAMIN ADAMS, TRUSTEE, IS NEEDED FOR THE TEMPORARY CONSTRUCTION OF A SOUND REDUCTION WALL AS PART OF SEGMENT 6 OF THE 290 RIGHT-OF-WAY SOUND WALL PROJECT FOR THE CITY OF JERSEY VILLAGE, TEXAS; AND AUTHORIZING THE INSTITUTION OF EMINENT DOMAIN PROCEEDINGS.

- 7. Discuss and take appropriate action on matters discussed in Executive Session, including consideration and possible action on Resolution No. 2015-107, approving a Settlement Agreement with Car Son Star, L.P. for the acquisition of a water line easement across a 0.0468 acre tract of land (Parcel 704) as part of the 290 Water Line Project within the City of Jersey Village; authorizing the City Manager to execute the Settlement Agreement and related documents; and making other findings related hereto.**

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With no discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2015-107, approving a Settlement Agreement with Car Son Star, L.P. for the acquisition of a water line easement across a 0.0468 acre tract of land (Parcel 704) as part of the 290 Water Line Project within the City of Jersey Village; authorizing the City Manager to execute the Settlement Agreement and related documents; and making other findings related hereto. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2015-107

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING A SETTLEMENT AGREEMENT WITH CAR SON STAR, L.P. FOR THE ACQUISITION OF A WATER LINE EASEMENT ACROSS A 0.0468 ACRE TRACT OF LAND (PARCEL 704) AS PART OF THE 290 WATER LINE PROJECT WITHIN THE CITY OF JERSEY VILLAGE; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SETTLEMENT AGREEMENT AND RELATED DOCUMENTS; AND MAKING OTHER FINDINGS RELATED HERETO.

- 8. Discuss and take appropriate action on matters discussed in Executive Session, including consideration and possible action on Resolution No. 2015-108, approving a Settlement Agreement with CARS-DB4, L.P. for the acquisition of a water line easement across a 0.0876 acre tract of land (Parcel 705) as part of the 290 Water Line Project within the City of Jersey Village; authorizing the City Manager to execute the Settlement Agreement and related documents; and making other findings related hereto.**

With no discussion on the matter, Council Member Holden moved to approve Resolution No. 2015-108, approving a Settlement Agreement with CARS-DB4, L.P. for the acquisition of a water line easement across a 0.0876 acre tract of land (Parcel 705) as part of the 290 Water Line Project within the City of Jersey Village; authorizing the City Manager to execute the Settlement Agreement and related documents; and making other findings related hereto. Council Member Eustace seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2015-108

SPECIAL MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – December 14, 2015

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS APPROVING A SETTLEMENT AGREEMENT WITH CARS-DB4, L.P. FOR THE ACQUISITION OF A WATER LINE EASEMENT ACROSS A 0.0876 ACRE TRACT OF LAND (PARCEL 705) AS PART OF THE 290 WATER LINE PROJECT WITHIN THE CITY OF JERSEY VILLAGE; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SETTLEMENT AGREEMENT AND RELATED DOCUMENTS; AND MAKING OTHER FINDINGS RELATED HERETO.

9. **Discuss and take appropriate action on matters discussed in Executive Session, including consideration and possible action on Resolution No. 2015-109, approving a Settlement Agreement with CARS-DB4, L.P. for the acquisition of a water line easement across a 0.1356 acre tract of land (Parcel 706) as part of the 290 Water Line Project within the City of Jersey Village; and for the acquisition of a sewer line easement across a 0.2051 acre tract of land (Parcel 706) as part of the 290 Sewer Line Project within the City of Jersey Village; authorizes the City Manager to execute the settlement agreement and related documents; and making other findings related hereto.**

With no discussion on the matter, Council Member Eustace moved to approve Resolution No. 2015-109, approving a Settlement Agreement with CARS-DB4, L.P. for the acquisition of a water line easement across a 0.1356 acre tract of land (Parcel 706) as part of the 290 Water Line Project within the City of Jersey Village; and for the acquisition of a sewer line easement across a 0.2051 acre tract of land (Parcel 706) as part of the 290 Sewer Line Project within the City of Jersey Village; authorizes the City Manager to execute the settlement agreement and related documents; and making other findings related hereto. Council Member Sheppard seconded the motion. The vote follows:

RESOLUTION NO. 2015-109

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING A SETTLEMENT AGREEMENT WITH CARS-DB4, L.P. FOR THE ACQUISITION OF A WATER LINE EASEMENT ACROSS A 0.1356 ACRE TRACT OF LAND (PARCEL 706) AS PART OF THE 290 WATER LINE PROJECT WITHIN THE CITY OF JERSEY VILLAGE; AND FOR THE ACQUISITION OF A SEWER LINE EASEMENT ACROSS A 0.2051 ACRE TRACT OF LAND (PARCEL 706) AS PART OF THE 290 SEWER LINE PROJECT WITHIN THE CITY OF JERSEY VILLAGE; AUTHORIZES THE CITY MANAGER TO EXECUTE THE SETTLEMENT AGREEMENT AND RELATED DOCUMENTS; AND MAKING OTHER FINDINGS RELATED HERETO.

CLOSE THE SPECIAL SESSION

Mayor Ray closed the Special Session at 8:00 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 - Consultation w/Attorney.

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EXECUTIVE SESSION

1. ***Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding Cause No. 1061305; Jones Road Holding Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 2, Harris County, Texas. Scott Bounds, City Attorney***

ADJOURN EXECUTIVE SESSION

Mayor Ray adjourned the Executive Session at 8:50 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive session.

J. RECONVENE SPECIAL SESSION

1. **Discuss and take appropriate action regarding item discussed in Executive Session, regarding Cause No. 1061305; Jones Road Holding Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 2, Harris County, Texas.**

The Mayor did not call this item for discussion.

K. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Eustace: Council Member Eustace had no comments.

Council Member Sheppard: Council Member Sheppard thanked the Parks and Recreation Committee and the Parks and Recreation Department for a successful Holiday in the Park. She wished Staff a Merry Christmas.

Council Member Mitcham: Council Member Mitcham wished Staff a Merry Christmas.

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Council Member Holden: Council Member Holden had no comments.

Council Member Harper: Council Member Harper had no comments.

Mayor Ray: Mayor Ray had no comments.

L. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:55 p.m.

Lorri Coody, City Secretary

PRIORITY RECOMMENDATIONS					
	DESCRIPTION	SHORT TERM	MID TERM	LONG TERM/ON GOING	BUDGET
2	Review existing development codes to identify in compatibility with desired uses (higher quality restaurants, services, and entertainment).				
16	Conduct a full cost of service and revenue generation analysis for annexation of the extraterritorial jurisdiction (ETJ).				
25	Consider mixed use development, combining residential and nonresidential uses,				
33	The City's Mayor will continue to coordinate meetings with Harris County Flood Control District.				
36	Ensure a fire service rating equivalent to the city's current rating is maintained.				
39	Develop neighborhood pedestrian connections through a trail system. Acquire/secure land needed for initial paths of trail system. Utilize existing bayous and conveyance channels to help expand the trail system if necessary.-				
47	Prioritize sidewalk improvement areas based upon propensity to generate pedestrian traffic, with safe routes to schools and safe routes to transit of highest priority.				
62	Encourage development of desired office, retail, service, and entertainment venues through the use of tax abatement, TIRZ, or 380 agreements.				
70	Develop and implement an expanded Marketing Plan for the Jersey Meadow Golf Course.				
74	Procure an Economic Development Consultant to be considered by city management and the City Council.				
87	Update City's pool facility with new equipment, slides, a potential splash pad, and buildings.				
108	Prepare a landscape master plan for the design of City corridors and entrances with a consistent, identifiable character.				
119	Prepare a visual assessment survey of City corridors to identify problem areas that negatively impact community character and identify remedies/action plans available to address concerns.				
128	Explore potential logo application to proposed city entrance signage.				
132	Educate citizens on code enforcement requirements. Communicate status reporting of violations and corrections to the community. Information shared could be related to general types of violations, clearance rates, average time to contact, etc.				

PRIORITY RECOMMENDATIONS					
	DESCRIPTION	SHORT TERM	MID TERM	LONG TERM/ON GOING	BUDGET
135	Conduct a wayfinding signage master plan to explore potential thematic signs unique to the City to include street signs, directional, and facility signs.				
144	Conduct a comprehensive study to evaluate, upgrade or replace all city facilities where employees work, with an emphasis on city hall, to bring them to a standard of quality that is appropriate for the community.				
148	Develop a long-term maintenance program to ensure adequate maintenance of existing and proposed facilities.				
150	Promote and improve Golf Course facilities and operations.				
151	Perform analysis to determine viability of Jersey Meadows extension.				

GENERAL RECOMMENDATIONS

FUTURE LAND USE					
	DESCRIPTION	SHORT TERM	MID TERM	LONG TERM/ON GOING	BUDGET
1	Establish a zoning overlay district for the Highway 290 corridor.				
2 PR	Review existing development codes to identify incompatibility with desired uses (higher quality restaurants, services, and entertainment).				
13	Compile all relevant demographic data regarding the economy of the City and update at least annually.				
14	Adopt a sexually-oriented business ordinance prohibiting such uses in the extraterritorial jurisdiction (ETJ).				
16 PR	Conduct a full cost of service and revenue generation analysis for annexation of the extraterritorial jurisdiction (ETJ).				
24	Promote aesthetically pleasing designs for retail and commercial land uses that are located at major intersections as destinations in their own right, but also as corridor framing uses.				
25 PR	Consider mixed use development, combining residential and nonresidential uses,				
29	Promote redevelopment and land use patterns that reduce the number and length of auto trips and support walking and bicycling. Encourage friendly, walkable environments within key destination areas of the community by offering incentives to developers such as reduced parking requirements.				
33 PR	The City's Mayor will continue to coordinate meetings with Harris County Flood Control District.				
36 PR	Ensure a fire service rating equivalent to the city's current rating is maintained.				

GENERAL RECOMMENDATIONS

TRANSPORTATION & CIRCULATION					
	DESCRIPTION	SHORT TERM	MID TERM	LONG TERM/ON GOING	BUDGET
39 PR	Develop neighborhood pedestrian connections through a trail system. Acquire/secure land needed for initial paths of trail system. Utilize existing bayous and conveyance channels to help expand the trail system if necessary.				
40	Explore TxDOT funding opportunities for multi-modal transportation alternatives.				
45	Conduct a corridor pedestrian mobility study to identify specific corridor deficiencies and prioritize potential improvements.				
47 PR	Prioritize sidewalk improvement areas based upon propensity to generate pedestrian traffic, with safe routes to schools and safe routes to transit of highest priority.				
49	Create an enhanced pedestrian environment along key entry roadways and those with adjacent residential development to encourage walking to local retail and service destinations, especially along Jones Road, Jersey Meadows Drive, and Castlebridge Drive.				
57	Encourage the County to connect Taylor Road west of the extraterritorial jurisdiction (ETJ) to provide better access for future development.				
151	Perform analysis to determine viability of Jersey Meadows extension.				

GENERAL RECOMMENDATIONS

ECONOMIC DEVELOPMENT					
	DESCRIPTION	SHORT TERM	MID TERM	LONG TERM/ON GOING	BUDGET
59	Establish a 380 grant program to reimburse a portion of the costs associated with updating building facades and landscaping to new standards.				
60	Consider the creation of a Tax Increment Reinvestment Zone (TIRZ) as a financing mechanism for upgraded public improvements in partnership with redeveloping properties.				
61	Consider creation of a municipal management district (MMD) to fund corridor enhancements and on-going maintenance.				
62 PR	Encourage development of desired office, retail, service, and entertainment venues through the use of tax abatement, TIRZ, or 380 agreements.				
63	Identify and target underserved retail market segments.				
67	Prepare marketing materials highlighting the assets and advantages of Jersey Village.				
69	Establish working relationships with commercial brokerages.				
70 PR	Develop and implement an expanded Marketing Plan for the Jersey Meadow Golf Course.				
72	Assemble a package detailing the Jersey Village development process and available incentives.				
73	Establish a business-owners council as a resource learning about the needs of business and communicating the City's goals to the business community.				
74 PR	Procure an Economic Development Consultant to be considered by city management and the City Council.				
76	Identify potential redevelopment sites and create proposal packages to incentivize developers.				

GENERAL RECOMMENDATIONS

PARKS, RECREATION & OPEN SPACES					
	DESCRIPTION	SHORT TERM	MID TERM	LONG TERM/ON GOING	BUDGET
77	Update the 2007 parks and open space master plan, and include a trails master plan to recommend potential trail routes and expansion with potential funding options.				
80	Explore future funding potential to acquire additional park space based on parks and open space master plan.				
83	Review underutilized open spaces and convert to local mini-parks.				
86	Review and consider additional park improvements such as a splash pad and dog parks.				
87 PR	Update City's pool facility with new equipment, slides, a potential splash pad, and buildings.				
90	Explore potential environmental education programs with CFISD centered around the bayous and water quality.				
91	Explore potential community volunteer opportunities to support the parks and recreation program.				
104	Coordinate with HCFCD on future trail connectivity along White Oak Bayou.				

GENERAL RECOMMENDATIONS

COMMUNITY CHARACTER					
	DESCRIPTION	SHORT TERM	MID TERM	LONG TERM/ON GOING	BUDGET
108 PR	Prepare a landscape master plan for the design of City corridors and entrances with a consistent, identifiable character.				
110	Incorporate City logo into entrance sign designs.				
111	Design and implement Hwy 290 gateways according to TxDOT standards to highlight the entrance to the City.				
116	Explore strategic public/private partnerships with local businesses to encourage beautification efforts of their properties.				
118	Review code enforcement procedures for their effectiveness, and make necessary changes.				
119 PR	Prepare a visual assessment survey of City corridors to identify problem areas that negatively impact community character and identify remedies/action plans available to address concerns.-				
123	Partner with Trees for Houston or other organizations that can provide assistance in planting trees.				
124	Consider a more stringent tree preservation ordinance to protect existing tree resources.				
125	Promote increase canopy along streets, parks, and open spaces.				
127	Conduct a branding study to reinforce the City's community character and marketing approach.				
128 PR	Explore potential logo application to proposed city entrance signage.				
132 PR	Educate citizens on code enforcement requirements. Communicate status reporting of violations and corrections to the community. Information shared could be related to general types of violations, clearance rates, average time to contact, etc.				
135 PR	Conduct a wayfinding signage master plan to explore potential thematic signs unique to the City to include street signs, directional, and facility signs.				

GENERAL RECOMMENDATIONS

COMMUNITY FACILITIES					
	DESCRIPTION	SHORT TERM	MID TERM	LONG TERM/ON GOING	BUDGET
144 PR	Conduct a comprehensive study to evaluate, upgrade or replace all city facilities where employees work, with an emphasis on city hall, to bring them to a standard of quality that is appropriate for the community.				
146	Update and maintain existing public facilities to maximize usefulness, before constructing newer facilities.				
148 PR	Develop a long-term maintenance program to ensure adequate maintenance of existing and proposed facilities.				
150 PR	Promote and improve Golf Course facilities and operations.				