

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 2, 2015 AT 6:00 P.M. IN THE CIVIC CENTER MEETING ROOM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Justin Ray at 6:00 p.m. with the following present:

Mayor, Justin Ray	City Manager, Mike Castro
Council Member, Andrew Mitcham	City Secretary, Lorri Coody
Council Member, Greg Holden	
Council Member, C.J. Harper	
Council Member, Tom Eustace	

Council Member Sheri Sheppard was not present at this meeting.

Staff in attendance: Isabel Kato, Director of Finance, Eric Foerster, Chief of Police; Kimberly Terrell, Director of Parks and Recreation; Mark Bitz, Fire Chief; and Kevin Hagerich, Director of Public Works.

B. CLOSE THE SPECIAL SESSION

Mayor Ray closed the Special Session at 6:00 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 - Consultation w/Attorney.

C. EXECUTIVE SESSION

- 1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 regarding the Texas Transportation Commission and Ted Houghton, in his official capacity as Chair of the Texas Transportation Commission V. City of Jersey Village, in the 14th Court of Appeals, Case No. 14-14-00823-CV. Charles Irvine, City Attorney**

D. ADJOURN EXECUTIVE SESSION

Mayor Ray adjourned the Executive Session at 6:50 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive session.

E. CONVENE SPECIAL SESSION

- 1. Discuss and take appropriate action regarding item discussed in Executive Session regarding the Texas Transportation Commission and Ted Houghton, in his official capacity as Chair of the Texas Transportation Commission V. City of Jersey Village, in the 14th Court of Appeals, Case No. 14-14-00823-CV.**

No discussion was had and no action was taken on this item.

- 2. Discuss and take appropriate action regarding implementation of the City of Jersey Village Comprehensive Plan.**

Mayor Ray introduced the item. Background information is as follows: Council met on September 21, 2015 to review the Draft Comprehensive Plan Document. During the September 21 meeting, City council engaged in discussion regarding Priority Recommendations to the Comp Plan. Council deleted several Priority Recommendations, while adding two Priority Recommendations.

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Council met again on October 12, 2015 to focus on deleting those General Recommendations that have been deemed not relevant to the process. Council deleted in excess of one-half of the proposed General Recommendations.

This evening, Council will discuss financial matters associated with the Comprehensive Plan. In addition, Council will discuss those aspects of city functions / programs that it desires to sustain throughout the course of the Comprehensive Plan.

To begin the discussion, Mayor Ray called upon City Finance Director, Isabel Kato, to give a short presentation regarding various financing methods for the capital improvements associated with the Comprehensive Plan. Her presentation included the following three (3) scenarios for City Council to discuss and consider:

1. Structured debt;
2. Debt as needed; and
3. Pay as you go.

In completing the presentation, Council engaged in discussion about the best financing method for funding capital improvements associated with the Comprehensive Plan. In making this decision, some felt that Council needs to set the priority of the projects to be completed and how much these projects will cost. The pros and cons of the various methods were discussed.

Most were not supportive of a structured debt plan that covered all the projects in the Comprehensive Plan at one time. Rather, the consensus of Council supported a structured debt plan covering three (3) year periods wherein City Council would review the projects from the Comprehensive Plan to be included in a three (3) year package, review the costs associated with these projects, and decide upon a structured debt plan to fund the projects that could include going out for debt, paying for the projects with cash, or a combination of both.

Council also discussed including verbiage in the Comprehensive Plan for a Citizen's Review Committee for reviewing the projects to be included in each three (3) year package. Most members did not feel it was necessary to include such language in the plan, but favored some type of citizen involvement during each three (3) year review period.

In reviewing the sustainability issues to be included in the Comprehensive Plan, it was the consensus of Council that the following items should be included:

- Maintain excellence in all Public Safety functions;
- Continue infrastructure replacement and renewal efforts;
- Continue vehicle and technology replacement funds;
- Recruit and retain competent staff;
- Maintain the City's AA+ bond rating;
- Promote the long-term financial stability of the city; and
- Ensure the City preserves its family-friendly characteristics.

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Members agreed that each sustainability issue should contain supporting language that explains the item.

In closing, Mayor Ray gave a brief summary of the remaining steps involved in the Comprehensive Plan Review which include institutionalizing/formalizing the Comprehensive Plan and identifying the projects to be included in the first three (3) year package. He tentatively set December 7, 2015 at 6 PM for the next work session meeting to be confirmed by the City Secretary.

F. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:22 p.m.

Lorri Coody, City Secretary