

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 5, 2015 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Justin Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray	City Manager, Mike Castro
Council Member, Andrew Mitcham	Assistant City Secretary, Courtney Rutherford
Council Member, Greg Holden	City Attorney, Michael Gary
Council Member, C. J. Harper	
Council Member, Sheri Sheppard	
Council Member, Tom Eustace	

Staff in attendance: Isabel Kato, Director of Finance, Kevin Hagerich, Director of Public Works; Mitch Grant, Interim Director of Public Works and Kimberly Terrell, Director of Parks and Recreation.

City Secretary, Lorri Coody, was not present at this meeting.

B. FISCAL 2015-2016 MUNICIPAL BUDGET ITEMS

- 1. Conduct the first public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 17.23 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code.)**

Mayor Ray opened the public hearing at 7:02 p.m. in order to give all interested parties the right to appear and be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 17.23 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code.)

After opening the meeting, he called upon Isabel Kato, Finance Director to summarize the subject of the public hearing. Ms. Kato gave a presentation outlining the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 17.23 percent.

In completing the Finance Director's presentation, Mayor Ray called upon those signing up to speak on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 17.23 percent as follows:

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625: Mr. Maloy spoke to Council about the City's current debt and the expense of the golf course. He went on to say that he is against the proposal to increase tax rate revenues.

Robert Castillo, 100 Cherry Hills, Jersey Village, TX (281) 653-2776: Mr. Castillo stated that he is against the proposed tax rate. He also stated that the national and state economy is on a down turn and spoke of Fort Bend County and how they have not raised the tax rate in over 14 years.

With no one else signing up to speak, Mayor Ray stated:

The City Council will meet on Monday, October 19, 2015 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of voting on the proposed tax rate. He then closed the public hearing at 7:17 p.m.

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C. SPECIAL SESSION AGENDA ITEMS

- 1. Consider Ordinance No. 2015-29, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$1,460,000 to increase line item 01-12-9760 from the General Fund balance in order to cover for the transfer from the General Fund to the Capital Improvement Fund line item 10-90-9751, and amending the Capital Improvement budget by increasing line item 10-91-7123 in the amount not to exceed \$460,000 in order to cover for the reconstruction of Elwood Drive and Sue Lane Street.**

Isabel Kato, Director of Finance, introduced the item. She explained that this item is to appropriate the necessary funds for the transfer of cash from the General Fund to the Capital Improvement Funds in order to cover costs for paving and storm sewer and water line improvements for Elwood Drive and Sue Lane.

In a discussion during the Fiscal Year 2014-2015 Budget Retreat Meeting City Council informed City Staff of their desire to use part of the General Fund Balance for the improvements of Elwood Street.

On September 22, 2015 three bids were received for the reconstruction of Elwood Drive and Sue Lane. The project includes replacement of Water, Street, Street Lights, and replacement (expansion) of Storm Sewer. It also includes four “Spot” repairs throughout the City. An updated estimate of the reconstruction totaled approximately \$1,460,000. Line item 10-91-7123 needs to increase by \$460,000 in order to cover for the cost of this project.

Ms. Kato confirmed that this project is being paid for out of the General Fund and no debt or bonds are being issued for the project.

Council Member Sheppard move to approve Ordinance No. 2015-29, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$1,460,000 to increase line item 01-12-9760 from the General Fund balance in order to cover for the transfer from the General Fund to the Capital Improvement Fund line item 10-90-9751, and amending the Capital Improvement budget by increasing line item 10-91-7123 in the amount not to exceed \$460,000 in order to cover for the reconstruction of Elwood Drive and Sue Lane. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

ORDINANCE NO. 2015-29

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 IN THE AMOUNT NOT TO EXCEED \$1,460,000 TO INCREASE LINE

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ITEM 01-12-9760 FROM THE GENERAL FUND BALANCE IN ORDER TO COVER FOR THE TRANSFER FROM THE GENERAL FUND TO THE CAPITAL IMPROVEMENT FUND LINE ITEM 10-90-9751 AND AMENDING CAPITAL IMPROVEMENT FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 IN THE AMOUNT NOT TO EXCEED \$460,000 TO INCREASE LINE ITEM 10-91-7123 IN ORDER TO COVER FOR THE PAVING, STORM SEWER AND WATER LINE IMPROVEMENTS FOR ELWOOD DRIVE AND SUE LANE STREETS.

- 2. Consider Resolution 2015-80, awarding the bid and authorizing the City Manager to enter into a contract with Four Seasons Development Co., Inc., for the City’s Paving, Storm Sewer and Water Line Improvements for Elwood Drive and Sue Lane.**

Mitch Grant, Interim Public Works Director, introduced the item. He explained that on September 22, 2015, the City of Jersey Village Engineer, Brooks & Sparks Inc., along with City staff received bid documents related to the City’s Paving, Storm Sewer and Water Line Improvements for Elwood Drive and Sue Lane. Four Seasons Development Co., Inc. was the low bidder, submitting a bid of \$1,453,003.40. City Engineer Brooks & Sparks Inc. has reviewed the bid proposal, and it is the recommendation of Frank Brooks that the City select Four Seasons Development Co., Inc. as the contractors for the City’s Paving, Storm Sewer and Water Line Improvements for Elwood Drive and Sue Lane.

Council and Staff briefly discussed the fact that Elwood Street was a part of the 2009 street improvement project and was estimated to cost approximately \$1,400,000, but was removed from the project list.

With limited discussion on the item, Council Member Holden moved to approve Resolution 2015-80, awarding the bid and authorizing the City Manager to enter into a contract with Four Seasons Development Co., Inc., for the City’s Paving, Storm Sewer and Water Line Improvements for Elwood Drive and Sue Lane. Council Member Eustace seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2015-80

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FOUR SEASONS DEVELOPMENT CO., INC. FOR THE CITY’S PAVING, STORM SEWER AND WATER LINE IMPROVEMENTS FOR ELWOOD DRIVE AND SUE LANE.

- 3. Consider Ordinance No. 2015-30, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$7,500**

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to increase line item 01-30-5035 from the General Fund balance in order to allocate funds for the moving allowance account in the Public Works Department.

Mike Castro, City Manager, introduced the item. He explained that as part of the Public Works Director's employment offer, the City is to provide \$7,500 for the Public Works Director moving allowance. This item is to appropriate the necessary funds in line item 01-30-5035 in order to cover the moving allowance for the Public Works Director.

Council Member Sheppard moved to approve Ordinance No. 2015-30, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$7,500 to increase line item 01-30-5035 from the General Fund balance in order to allocate funds for the moving allowance account in the Public Works Department. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Sheppard, and Eustace

Nays: Council Member Harper

The motion carried.

ORDINANCE NO. 2015-30

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 IN THE AMOUNT NOT TO EXCEED \$7,500 TO INCREASE LINE ITEM 01-30-5035 FROM THE GENERAL FUND BALANCE IN ORDER TO COVER THE MOVING ALLOWANCE FOR THE PUBLIC WORKS DIRECTOR.

D. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 7:26 p.m.

Courtney Rutherford
Assistant City Secretary