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# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive

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Rod Erskine, Mayor  
Justin Ray, Council Position No. 1  
Greg Holden, Council Position No. 2  
Harry Beckwith III, PE, Council Position No. 3  
Sheri Sheppard, Council Position No. 4  
Tom Eustace, Council Position No. 5

Mike Castro, PhD, City Manager  
Lorri Coody, City Secretary  
Bobby Gervais, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, July 21, 2014 at 6:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

**Upon completion of Agenda Items A through L, City Council will take a short recess in order to reconvene the remaining agenda item (M. Work Session Agenda – Budget Items) in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.**

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Donna McCarty, Chaplain, Jeremy E. Ray American Legion Post 324.
2. Pledge by: Jimmy Baughman, Commander, Jeremy E. Ray American Legion Post 324.

### **C. PRESENTATIONS**

1. Presentation of Police Department Employee of the Second Quarter, 2014, along with other departmental presentations. *Jimmy Baughman, Commander, and Howard Mead, Past Commander, Jeremy E. Ray American Legion Post 324.*

### **D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

### **E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report - June 2014, Quarterly Investment Report – June 30, 2014, and Budget Projections as of June 2014
2. Open Records Request and 2014 RV Registration Update
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report

5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. Introduction of New Officer – Mike Pribble

#### **F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Work Session Meeting held on June 16, 2014, the Regular Session Meeting held on June 16, 2014, the Special Session Meeting held on July 7, 2014; and minutes from the Community Round Table Event held on July 10, 2014. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2014-32, authorizing the City Manager to sign a Letter of Engagement with the firm Irvine & Conner PLLC for the provision of professional services relating to environmental and property matters associated with the expansion of U.S. Highway 290. *Mike Castro, City Manager*
3. Consider Resolution No. 2014-33, authorizing an agreement with Richard Hillyer for Consultant Services for the review of the Employees' Group Medical Insurance Plans for Calendar Year 2015. *Karen Farris, Human Resource Generalist*
4. Consider Resolution No. 2014-34, authorizing the City to apply for a grant from the Texas Forest Service for grant reimbursement of structural firefighting equipment related to the safety of fire fighters. *Mark Bitz, Fire Chief*
5. Consider Resolution No. 2014-35, authorizing the appointment of Directors Sheppard, Eustace, Ray, and Klussmann to a two year term on the City of Jersey Village Crime Control and Prevention District to begin on September 1, 2014 and end on August 31, 2016. *Lorri Coody, City Secretary*
6. Consider Resolution No. 2014-36, appointing Alternate Member 1 to serve in vacant Position 7 on the Comprehensive Planning Advisory Committee. *Lorri Coody, City Secretary*

#### **G. REGULAR AGENDA**

1. Consider with possible action removing from the table the public hearing on Mark Santos' application for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09' / 13.08" encroachment of an as-yet-to-be-permitted 18" garage addition – already

constructed into the rear, 10' wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064. *Lorri Coody, City Secretary*

2. Conduct a public hearing on Mark Santos' application for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09'/13.08" encroachment of an as-yet-to-be-permitted 18" garage addition – already constructed into the rear, 10' wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064. *Christian Somers, Building Official*
3. Consider Resolution No. 2014-37, regarding the request Mark Santos' for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09'/13.08" encroachment of an as-yet-to-be-permitted 18" garage addition – already constructed into the rear, 10' wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064; and authorizing the City Manager to sign a Consent Agreement, allowing Mr. Mark Santos of 112 Windcrest Court, Jersey Village, Texas 77064, to encroach into the right-of way of rear yard utility easement for the purpose of extending garage depth. *Christian Somers, Building Official*
4. Consider Resolution 2014-38, authorizing the City Manager to implement new policies on Financial Hardship and the Write-off of Medical Bills as they relate to the transport and treatment of patients by the Jersey Village Fire Department EMS Service. *Mark Bitz, Fire Chief*
5. Discuss with possible action the control of access traffic into and out of the Jersey Meadow Golf Course, including solutions for eliminating cut-through traffic. *Harry Beckwith III, Council Member*
6. Discuss with possible action street rehabilitation of Elwood Drive. *Danny Segundo, Director of Public Works*
7. Consider Resolution No. 2014-39, appointing members to the Board of Adjustment. *Lorri Coody, City Secretary*

## **H. CLOSE THE REGULAR SESSION**

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 - Consultation w/Attorney and Section 551.072 - Deliberation regarding real property.

## **I. EXECUTIVE SESSION**

1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed settlement offer for one Utility Easement, being 0.0526 acres, being a part of Lot 4, Final Plat of Lot 3 and Lot 4, being a Replat of Reserve "A" of Jersey Village Meineke, located within the City of Jersey Village, Harris County, State of Texas. *Loren Smith, City Attorney*

## **J. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**K. REGULAR SESSION CONTINUED**

1. Discuss and take appropriate action on matters discussed in Executive Session, including consideration and possible action on Resolution No. 2014-40, approving a settlement agreement in Cause No. 1033474; *City of Jersey Village, Texas v. All Tire Supply, Co.*; in Harris County Court at Law No. 2, and authorizing the City Manager to execute all necessary documents to effectuate the settlement agreement.. *Mike Castro, City Manager*

**L. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Upon completion of Agenda Items A through L, City Council will take a short recess in order to reconvene the remaining agenda item (M. Work Session Agenda – Budget Items) in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.**

**M. WORK SESSION AGENDA - BUDGET ITEMS**

1. Review and discuss the proposed fiscal year 2014-2015 municipal budget.

**N. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July18, 2014 at 10:45 a.m. and remained so posted until said meeting was convened.

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Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).