
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Rod Erskine, Mayor
Justin Ray, Council Position No. 1
Greg C. Holden, Council Position No. 2
Harry Beckwith III, PE, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Jill Klein, Council Position No. 5

Mike Castro, PhD, City Manager
Lorri Coody, City Secretary
Bobby Gervais, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, March 17, 2014 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by Boy Scout Troop 61.

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

D. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report - February 2014, and Budget Projections as of February 2014
2. Open Records Request
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement

9. Introduction of new officers – Irvin Guzman and Greg Moliere**E. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on February 17, 2014. *Lorri Coody, City Secretary*

F. REGULAR AGENDA

1. Consider Resolution No. 2014-06, reviewing and accepting the 2013 Comprehensive Annual Financial Report (CAFR). *Isabel Kato, Finance Director*
2. Consider Resolution No. 2014-07, authorizing the City Manager to enter into an agreement with Freese and Nichols, Inc. for consulting services related to the development of a Comprehensive Plan for the City of Jersey Village.
3. Consider Resolution No. 2014-08, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. for engineering services related to the relocation of the City's utility infrastructure required by the expansion of U.S. Highway 290 – Segment 7. *Danny Segundo, Public Works Director*
4. Consider Resolution No. 2014-09, authorizing the formation of a Comprehensive Planning Advisory Committee. *Danny Segundo, Public Works Director*
5. Receive staff update regarding the City's efforts to participate in a Community Rating System (CRS). *Danny Segundo, Public Works Director*
6. Consider Resolution No. 2014-10, adding the relocation of existing 12 inch water and sanitary sewer line required by the expansion of US Highway 290 to the Phase 3 Street Rehabilitation Project, and approving Change Order No. 2 of the contact with SER Construction Partners, LLC. *Danny Segundo, Public Works Director*
7. Consider Ordinance No. 2014-07, amending the Utility Fund Budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 in the amount not to exceed \$750,000 to increase line item 02-45-9755 from the Utility Fund balance in order to cover for the transfer from the Utility Fund to the Capital Improvement Fund line item 10-90-9755. *Isabel Kato, Finance Director*
8. Consider Ordinance No. 2014-08, amending the General Fund Budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 in the amount not to exceed \$750,000 to increase line item 01-12-9760 from the General Fund balance in order to cover for the transfer from the General Fund to the Capital Improvement Fund line item 10-90-9751. *Isabel Kato, Finance Director*
9. Consider Resolution No. 2014-11, appointing one member to the Golf Course Advisory Committee to complete the unexpired term that began October 1, 2013 and ends September 30, 2014. *Lorri Coody, City Secretary*

10. Consider Resolution No. 2014-12, authorizing the City Manager to execute all necessary documents to engage the firm Valbridge Property Advisors for the provision of real estate appraisal services relating to U.S. 290 utility easement acquisition for Segment 7. *Danny Segundo, Public Works Director*

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: March 14, 2014 at 10:30 a.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.