
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Rod Erskine, Mayor
Justin Ray, Council Position No. 1
Declared Vacant – Resolution 2013-78
Harry Beckwith III, PE, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Jill Klein, Council Position No. 5

Mike Castro, PhD, City Manager
Lorri Coody, City Secretary
Bobby Gervais, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, January 20, 2014 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Donna McCarty, Chaplain, Jeremy E. Ray American Legion Post 324.
2. Pledge by: Jimmy Baughman, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Fourth Quarter and 2013 Employee of the Year Award by Jimmy Baughman Commander and Howard Mead, Past Commander of Jeremy E. Ray American Legion Post 324. *Rod Erskine, Mayor*

D. COUNCIL MEMBERSHIP ITEMS

1. Consider with possible action removing from the table the action for making an appointment to fill the vacancy of City Councilmember, Place 2 and acknowledging that the position shall be filled by election at the next city general election for the remaining year of the unexpired term. *Lorri Coody, City Secretary*
2. Receive presentation of qualifications from interested applicants. *Rod Erskine, Mayor*

E. CLOSE THE REGULAR SESSION

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 - Appointment of a public officer, Section 551.071 - Consultation w/Attorney and Section 551.072 - Deliberation regarding real property.

F. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Conduct an Executive Session in order to deliberate the appointment of a public officer (Council Member Place 2). *Rod Erskine, Mayor*

2. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 and Section 551.072 to consult with City Attorney regarding condemnation proceedings located within the US 290 project expansion area. *Loren Smith, City Attorney*

G. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

H. COUNCIL MEMBERSHIP ITEMS CONTINUED

1. Conduct possible follow-up questioning of applicants, and consider Resolution No. 2014-01, making an appointment to fill the vacancy of City Councilmember, Place 2; acknowledging that the position shall be filled by election at the next city election for the remaining year of the unexpired term. *Bobby Gervais, City Attorney*
2. If necessary, Administer Oath of Office to Appointed Official. *Lorri Coody, City Secretary*

I. JOINT PUBLIC HEARING

1. Conduct Joint Public Hearing with the Planning and Zoning Commission concerning the proposal to amend the city’s zoning ordinance to grant a specific use permit to allow the operation of a car wash facility on a 1.8317 acre tract of land (being out of Lot 2, Block 1, a Replat of Gulf Coast Jersey Village) located in the Charles Clarkson Survey, Abstract 190, along Jones Road in Jersey Village, Harris County, Texas, within the city limits in zoning District F. *Rod Erskine, Mayor and Debra Mergel, Planning and Zoning Chairman*

J. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

K. CITY MANAGER’S REPORT

1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, December 2013 Quarterly Investment Report, Property Tax Collection Report - December 2013, and Budget Projections as of December 2013
2. Open Records Request
3. Fire Departmental Report and Communication Division’s Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report

6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement

L. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on December 16, 2013. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2014-01, ordering a general election to be held on May 10, 2014, for the purpose of electing three (3) councilmembers (Place 1, Place 4, and Place 5); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date. *Lorri Coody, City Secretary*
3. Consider Ordinance No. 2014-02, ordering a special election to be held on May 10, 2014, for the purpose of electing a councilmember to place 2 for the unexpired term which ends in May 2015; providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date. *Lorri Coody, City Secretary*
4. Consider Ordinance No. 2014-03, amending the budget for fiscal year October 1, 2013 through September 30, 2014, in the amount of \$5,000, by allocating funds from the Utility Fund balance to the Permits, Fees, and Credit Card Fees (02-45-5405) line item, in order to fund the cost associated with credit card fees. *Danny Segundo, Director of Public Works*

M. REGULAR AGENDA

1. Consider on third reading Ordinance No. 2013-38, granting to CenterPoint Energy Resources Corp., DBA CenterPoint Energy Texas Gas Operations, the right, privilege and franchise to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the public rights-of-way of the City of Jersey Village, Texas for the transportation, delivery, sale and distribution of natural gas; containing other provisions relating to the foregoing subject; providing for severability and providing an effective date. *Bobby Gervais, City Attorney*
2. Consider Resolution 2014-02, assigning Council Members to serve as liaison to various city committees and boards. *Rod Erskine, Mayor*
3. Consider Ordinance No. 2014-04, accepting the dedication of a 585-foot easement along the rear property line of 16100 Dillard Drive, Jersey Village, Texas, for the installation of

a sound barrier; approving an agreement with the property owner providing for stipulation as to building setback as a result of the dedication; authorizing the city manager to execute the pertinent documents. *Mike Castro, City Manager*

4. Discuss and take appropriate action regarding the City's efforts to establish a Community Rating System (CRS). *Danny Segundo, Director of Public Works*
5. Consider Resolution No. 2014-03, receiving the Planning and Zoning Commission's Final Report to Council on the proposal to amend the City's comprehensive zoning to grant a specific use permit to allow the operation of a car wash facility on a 1.8317 acre tract of land (being out of Lot 2, Block 1, a Replat of Gulf Coast Jersey Village) located in the Charles Clarkson Survey, Abstract 190, along Jones Road in Jersey Village, Harris County, Texas, within the city limits in zoning District F. *Debra Mergel, Planning and Zoning Commission Chairman*
6. Consider Ordinance No. 2014-05, amending the Comprehensive Zoning Ordinance of the City of Jersey Village, by granting Service Franchise, Inc., a specific use permit to allow the operation of a car wash facility on a 1.8317 acre tract of land (being out of Lot 2, Block 1, a Replat of Gulf Coast Jersey Village) located in the Charles Clarkson Survey, Abstract 190, along Jones Road in Jersey Village, Harris County, Texas, within the city limits in zoning District F; providing requirements and conditions for this specific use permit; containing findings and other provisions relating to the subject; providing a penalty in an amount not to exceed two thousand dollars for violations hereof; providing for severability; and providing an effective date. *Danny Segundo, Director of Public Works*

N. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

O. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: January 17, 2014 at 10:00 a.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.