

MINUTES OF THE SPECIAL WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 22, 2014 AT 6:00 P.M. IN THE CIVIC CENTER MEETIN ROOM AT 16327 LAKEVIE DRIVE, JERSEY VILLAGE, TEXAS 77040.

A. The meeting was called to order by Mayor Erskine at 6:25 p.m. with the following present:

Mayor, Rod Erskine	City Manager, Mike Castro, PhD
Council Member, Justin Ray	City Secretary, Lorri Coody
Council Member, Greg Holden	
Council Member, Harry Beckwith III, PE	
Council Member, Sheri Sheppard	
Council Member, Tom Eustace	

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Director of Finance; Michael Brown, Director of Parks; and Bob Blevins, IT Administrator.

Danny Segundo, Director of Public Works, was not present at this meeting.

B. Consider Resolution No. 2014-41, setting the 18th day of August at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the adopted 2014-2015 Crime Control and Prevention District's Budget.

Council Member Sheppard moved to approve Resolution No. 2014-41, setting the 18th day of August at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the adopted 2014-2015 Crime Control and Prevention District's Budget. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2014-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE ADOPTED FISCAL YEAR 2014-2015 CRIME CONTROL AND PREVENTION DISTRICT BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

C. Consider Resolution No. 2014-42, setting the 15th day of September at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2014-2015 municipal budget.

Council Member Holden moved to approve Resolution No. 2014-42, setting the 15th day of September at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2014-

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2015 municipal budget. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Jay, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2014-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2014-2015 MUNICIPAL BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

D. Review and discuss the proposed fiscal year 2014-2015 municipal budget.

Before reviewing the municipal budget, Council was presented with follow-up information by Isabel Kato, Finance Director, in answer to questions from last night's meeting as follows:

1. Replacement Yellow Sheets updating the General Fund and the Red Light Camera Fund;
2. Replacement Supplemental Sheets;
3. Breakdown of General Fund Miscellaneous Revenue; and
4. Golf Course Supplementals by Budget Year.

There were no questions pertaining to these updates.

Council engaged in discussion about maintenance schedules in order to better track vehicles and expenditures. Staff stated that while we do not have a detailed maintenance schedule for all equipment, routine maintenance is timely conducted on all city vehicles and equipment.

Next Council reviewed the Supplementals for all funds one item at a time. Each item was introduced by the appropriate department head as follows:

General Fund

32 Supplementals for the General Fund totaling \$358,468

Utility Fund

6 Supplementals for the Utility Fund totaling \$87,650

Asset Forfeiture Fund

1 Supplemental for the Asset Forfeiture Fund totaling \$2,339

Capital Replacement Fund

4 Supplementals for the Capital Replacement Fund totaling \$292,010

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Traffic Safety Fund

1 Supplemental for the Traffic Safety Fund totaling \$2,500

Golf Course Fund

7 Supplementals for the Golf Course Fund totaling \$351,844

Fund 50 – Crime Control

5 Supplemental for the Crime Control Fund totaling \$236,834

Council engaged in discussion about the supplemental requests. It was noted that included in the list of requests are items that need to be done and/or necessities; and some things that do not need to be done or are not necessities.

There was discussion about the total needed for Golf Course Maintenance. Staff explained that the amount required for maintenance is broken down over several divisions so that it is easier to track the various kinds of maintenance. For example, there is maintenance on the club house, maintenance for the course, and maintenance for the concessions.

It was suggested that city equipment be scheduled for routine maintenance and inspections via a detailed list of equipment. City Manager Castro explained that while there may be some value in a list, currently city machines and equipment are being routinely maintained.

Discussion was had about the equipment replacement fund and how items in the fund/program are reviewed to insure accuracy.

Extensive discussion was had about the Golf Course Supplementals totaling \$351,844. Council also discussed the necessary repairs for Elwood Street and Segment 7 for the US HWY 290 expansion project. There are many unknowns.

There was a consensus of Council that the repairs need to be made to Elwood Street; but not now. The consensus wanted to review the issue in six (6) months when hopefully more information would be available about the costs involved with Segment 7 for the US HWY 290 project and the amount that sales taxes may be reduced as a result of this project.

Additionally, Council wanted staff to suggest three (3) options for the entrances to the Golf Course as opposed to the cedar fence idea included in the supplemental.

It was the consensus of council that all supplementals presented should be included in the proposed budget.

Council then engaged in discussion about a supplemental for council desks for the council chamber. Council agreed that staff should add a supplemental totaling \$25,000 for this project.

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Council then discussed the property next to the JVFD and wondered if the City should purchase this property. The City Manager gave his recommendation that the City should not consider purchasing this property.

Council also discussed the following:

- Metro Rout;
- Community Involvement in a Community Improvement Program, deciding that this idea would be entertained as a budget amendment once City Council has received the final report from the Comprehensive Planning Advisory Committee.

E. Adjournment.

With no other items to be addressed by the Council, the meeting was adjourned at 9:27 p.m.

Lorri Coody, City Secretary