

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 21, 2014 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Rod Erskine at 6:00 p.m. with the following present:

Mayor, Rod Erskine	City Manager, Mike Castro, PhD
Council Member, Justin Ray	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Bobby Gervais
Council Member, Harry Beckwith III, PE	
Council Member, Sheri Sheppard	
Council Member, Tom Eustace	

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Michael Brown, Director of Parks and Recreation; Bob Blevins, Director of Technology; Karen Farris, Human Resource Generalist; and Christian Somers, Building Official.

Danny Segundo, Director of Public Works, was not present at this meeting.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Donna McCarty, Chaplain, Jeremy E. Ray American Legion Post 324.
2. Pledge by: Jimmy Baughman, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. **Presentation of Police Department Employee of the Second Quarter, 2014, along with other departmental presentations.**

Jimmy Baughman, Commander, and Howard Mead, Past Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Erskine, presented the Police Department Employee of the Second Quarter award to Officer Kenneth Dougherty.

Additionally, Curtis Haverty, member of the Jeremy E. Ray American Legion Post #324 and Former Council Member, made presentations of 60 lime-green traffic cones to the Jersey Village Police Department and 50 red traffic cones to the Jersey Village Fire Department. He also presented 12 folding, training tables and a large pull down screen to the Fire Department to be used during training. The items presented were valued at \$2,000. The American Legion was able to make this presentation as a result of the proceeds from the most recent 5K run.

D. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Reuben Johnson, 15801 Seattle Street, Jersey Village, Texas (830) 739-1963 – Mr. Johnson spoke to City Council concerning the cut-through traffic on Seattle and in particular the speed at

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which this traffic is traveling. He stated that he had visited with some of his neighbors along Seattle and all are in agreement that speed bumps would be beneficial in controlling the flow of traffic through this area of the city. He requested that Council approve the installation of speed bumps along this roadway.

Lynn Hooper, 15722 Acapulco, Jersey Village, Texas (713) 937-0798 – Mr. Hooper spoke to City Council concerning the big oak tree near the pool. He stated that the tree is practically dead and is creating a safety hazard. He requested that the tree be removed. Additionally, he spoke to the problem of residents placing their trash for pickup on the curb too many days in advance of the scheduled pickup. He stated that this is against the City's ordinance and he would like something done about it.

E. CITY MANAGER'S REPORT

City Manager, Mike Castro, gave his monthly report. As part of the report, Police Chief Eric Foerster introduced Officer Mike Pribble, joining his department.

- 1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report - June 2014, Quarterly Investment Report – June 30, 2014, and Budget Projections as of June 2014**
- 2. Open Records Request and 2014 RV Registration Update**
- 3. Fire Departmental Report and Communication Division's Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report**
- 6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report**
- 8. Report from Code Enforcement**
- 9. Introduction of New Officer – Mike Pribble**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Work Session Meeting held on June 16, 2014, the Regular Session Meeting held on June 16, 2014, the Special Session Meeting held on July 7, 2014; and minutes from the Community Round Table Event held on July 10, 2014.**

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2. **Consider Resolution No. 2014-32, authorizing the City Manager to sign a Letter of Engagement with the firm Irvine & Conner PLLC for the provision of professional services relating to environmental and property matters associated with the expansion of U.S. Highway 290.**

RESOLUTION NO. 2014-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH IRVINE & CONNER PLLC FOR THE PROVISION OF PROFESSIONAL SERVICES RELATING TO ENVIRONMENTAL AND PROPERTY MATTERS ASSOCIATED WITH THE EXPANSION OF U.S. HIGHWAY 290.

3. **Consider Resolution No. 2014-33, authorizing an agreement with Richard Hillyer for Consultant Services for the review of the Employees' Group Medical Insurance Plans for Calendar Year 2015.**

RESOLUTION NO. 2014-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH RICHARD HILLYER FOR CONSULTANT SERVICES FOR THE REVIEW OF THE EMPLOYEES' GROUP MEDICAL INSURANCE PLANS FOR CALENDAR YEAR 2015.

4. **Consider Resolution No. 2014-34, authorizing the City to apply for a grant from the Texas Forest Service for grant reimbursement of structural firefighting equipment related to the safety of fire fighters.**

RESOLUTION NO. 2014-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE TEXAS FOREST SERVICE FOR GRANT REIMBURSEMENT OF STRUCTURAL FIREFIGHTING EQUIPMENT RELATED TO THE SAFETY OF FIRE FIGHTERS.

5. **Consider Resolution No. 2014-35, authorizing the appointment of Directors Sheppard, Eustace, Ray, and Klussmann to a two year term on the City of Jersey Village Crime Control and Prevention District to begin on September 1, 2014 and end on August 31, 2016.**

RESOLUTION NO. 2014-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE APPOINTMENT OF DIRECTORS SHEPPARD, EUSTACE, RAY, AND KLUSSMANN TO A TWO YEAR TERM ON THE CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT TO BEGIN ON SEPTEMBER 1, 2014 AND END ON AUGUST 31, 2016.

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- 6. Consider Resolution No. 2014-36, appointing Alternate Member 1 to serve in vacant Position 7 on the Comprehensive Planning Advisory Committee.**

RESOLUTION NO. 2014-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING ALTERNATE MEMBER 1 TO SERVE IN VACANT POSITION 7 ON THE COMPREHENSIVE PLANNING ADVISORY COMMITTEE.

Council Member Beckwith moved to approve items 1 through 6 on the consent agenda. Council Member Eustace seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

G. REGULAR AGENDA

Mayor Erskine called the next item out of order as follows:

- 5. Discuss with possible action the control of access traffic into and out of the Jersey Meadow Golf Course, including solutions for eliminating cut-through traffic.**

In calling the item, Mayor Erskine announced that this item was placed on the agenda for presentation by Public Works Director, Danny Segundo. However, Mr. Segundo was unable to attend the meeting this evening due to illness. Accordingly, the Mayor called for a motion to table the item until August 18, 2014.

With no discussion on the matter, Council Member Beckwith moved to table the discussion on the control of access traffic into and out of the Jersey Golf Course, including solutions for eliminating cut-through traffic until August 18, 2014 at 7 P.M. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

The Mayor then resumed the regular order of the agenda and called the next item as follows:

- 1. Consider with possible action removing from the table the public hearing on Mark Santos' application for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09'/13.08" encroachment of an as-yet-to-be-permitted 18" garage**

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addition – already constructed into the rear, 10’ wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

During the July 7, 2014 meeting, City Council successfully tabled the public hearing on Mark Santos’ application for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09’/13.08” encroachment of an as-yet-to-be-permitted 18” garage addition – already constructed into the rear, 10’ wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064 in order to receive additional public input concerning same at its July 21, 2014 meeting at 6 pm.

Therefore, before conducting the PH and receiving additional input, Council must remove the item from the table.

With no discussion on the matter, Council Member Ray moved to approve removing from the table the public hearing on Mark Santos’ application for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09’/13.08” encroachment of an as-yet-to-be-permitted 18” garage addition – already constructed into the rear, 10’ wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

- 2. Conduct a public hearing on Mark Santos’ application for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09’/13.08” encroachment of an as-yet-to-be-permitted 18” garage addition – already constructed into the rear, 10’ wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064.**

Mayor Erskine opened the Public Hearing at 6:22 p.m., stating that the purpose of the meeting was to give those in attendance the right to speak and be heard concerning the request of Mark Santos for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), by permitting applicant a 1.09’/13.08” encroachment of an as-yet-to-be-permitted 18” garage addition – already constructed into the rear, 10’ wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064.

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With no one else signing up to speak, Mayor Erskine closed the public hearing at 6:23 p.m.

3. **Consider Resolution No. 2014-37, regarding the request Mark Santos' for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09'/13.08" encroachment of an as-yet-to-be-permitted 18" garage addition – already constructed into the rear, 10' wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064; and authorizing the City Manager to sign a Consent Agreement, allowing Mr. Mark Santos of 112 Windcrest Court, Jersey Village, Texas 77064, to encroach into the right-of way of rear yard utility easement for the purpose of extending garage depth.**

Christian Somers, Building Official, introduced the item. Background information is as follows:

The applicant and property owner, Mark Santos, is seeking variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09'/13.08" encroachment of an as-yet-to-be-permitted 18" garage addition – already constructed into the rear, 10' wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064.

City Council has conducted the required Public Hearing on July 7, 2014 and received further public comments on July 21, 2014.

Since this request seeks to vary from the Public Easement Standards set out in Chapter 14, Article VI of the City's Code of Ordinances, it is City Council that considers the variance request rather than the Board of Adjustment. However, Council may not authorize a variance from the terms of this Chapter unless it finds, in writing, after a hearing, that:

1. The variance is not contrary to the public interest;
2. That, due to special conditions, a literal enforcement of this chapter's provisions would result in unnecessary hardship; and
3. That in granting the variance, the spirit of this chapter will be observed and substantial justice will be done.

Additionally, in granting the variance, the concurring vote of four members of the city council is necessary to authorize a variance from the terms of this chapter.

In granting the variance request, it will be necessary for the parties to enter into a consent agreement. The proposed Resolution provides for this agreement.

In closing his opening remarks, City Council asked questions concerning the location of the utilities and confirmed that the building was built without a building permit.

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With no further discussion on the matter, Council Member Holden moved to approve Resolution No. 2014-37, regarding the request Mark Santos' for variance to the Jersey Village Code of Ordinances, Chapter 14, Article VI, Public Easement Standards, Section 14-151(a)(2), permitting applicant a 1.09'/13.08" encroachment of an as-yet-to-be-permitted 18" garage addition – already constructed into the rear, 10' wide utility easement, for the property located at 112 Windcrest Court, Jersey Village, Texas 77064; and authorizing the City Manager to sign a Consent Agreement, allowing Mr. Mark Santos of 112 Windcrest Court, Jersey Village, Texas 77064, to encroach into the right-of-way of rear yard utility easement for the purpose of extending garage depth. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2014-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, GRANTING A VARIANCE FROM THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 14, ARTICLE VI, PUBLIC EASEMENT STANDARDS, SECTION 14-151(D), THEREBY PERMITTING A 1.09'/13.08" ENCROACHMENT INTO A REAR 10-FOOT UTILITY EASEMENT FOR A 18" GARAGE ADDITION ON THE PROPERTY LOCATED AT 112 WINDCREST COURT, JERSEY VILLAGE, TEXAS 77064; APPROVING A CONSENT TO ENCROACHMENT AGREEMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME.

- 4. Consider Resolution 2014-38, authorizing the City Manager to implement new policies on Financial Hardship and the Write-off of Medical Bills as they relate to the transport and treatment of patients by the Jersey Village Fire Department EMS Service.**

Mark Bitz, Fire Chief, introduced the item. He explained that The City of Jersey Village contracts with Specialized Billing and Collection Services of Texas for EMS billing, and all patients are billed through respective insurance companies to include Medicare.

There is a new program for patients that have Medicare and cannot pay their bill. It is funded through federal money and available to transport ambulance services through The Department of Health and Human Services and CMS (Centers for Medicare and Medicaid Services). We are applying to be part of this program. Part of the program requires the City to develop policies to write-off hardship cases and cases where people are financially unable to pay their bill. It is these cases that we will seek payment from this federally funded program. Our Billing Company estimates we could see approximately \$60,000 per year from this program as long as the program continues to be funded.

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The policy before you basically permits the City to review these cases independently and make a determination to the financial status of each individual to make payment. The final determination will be placed on the City Manager or his designated representative after each case has been reviewed by the Fire Chief and the Finance Director.

Citizens requesting hardship or write-off of bills are required to fill out paperwork/forms that are in the policy. Once they do this and return them to us we will have 10 days to review and notify the requesting party of the decision to write-off their debt or not. If it is decided we will write –off their debt, then our billing company will act on our behalf to seek payment from this federal funded program.

Council engaged in discussion about caps on the federal funds available. A representative from Specialized Billing Service explained the process to Council. He also explained why the policies are necessary. Council then discussed the time frames for applicants to file for this service as well as the pros and cons of having a sworn affidavit as opposed to the required application attachments. The discussion closed with information regarding ambulance service revenues and service losses.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution 2014-38, authorizing the City Manager to implement new policies on Financial Hardship and the Write-off of Medical Bills as they relate to the transport and treatment of patients by the Jersey Village Fire Department EMS Service. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2014-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO IMPLEMENT NEW POLICIES ON FINANCIAL HARDSHIP AND THE WRITE-OFF OF MEDICAL BILLS AS THEY RELATE TO THE TRANSPORT AND TREATMENT OF PATIENTS BY THE JERSEY VILLAGE FIRE DEPARTMENT EMS SERVICE.

6. Discuss with possible action street rehabilitation of Elwood Drive.

City Manager, Mike Castro, introduced the item. Background information is as follows:

At the annual City Council/City Staff Retreat there was discussion related to the rehabilitation of Elwood Drive as residents have complained about drainage and driving conditions. In November 2013 City Council did discuss this item due to concerns residents express during citizen comments regarding driving conditions on Elwood. Currently, Elwood Drive is not in the Capital Improvement Plan.

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City staff asked Brooks & Sparks Inc. (City Engineer) to provide the costs associated with the rehabilitation of Elwood Drive. Brooks & Sparks provided 3 options for City Council to consider as follows:

Option 1	Total Paving, Drainage & Waterline Replacement	\$1,079,012.00
Option 2	Partial Pavement Replacement	\$ 236,000.00
Option 3	Asphalt Overlay	\$ 426,000.00

It was decided at the Council/Staff retreat that City Council would address this discussion after reviewing Brooks & Sparks cost estimates.

City Engineer, Frank Brooks, was on hand to address questions. Council wanted to know if Option 2 were chosen, if any of the work would be salvageable during the next street improvement project. Mr. Brooks told Council that both Options 2 and 3 are temporary and will not be long lasting. Council then discussed the option of asphalt overlay and how drainage would be handled. Mr. Brooks explained the process.

City Manager Castro explained that the next capital improvement program for streets will be after City Hall is built; which is perhaps six to seven years out. With this announcement, Council discussed the replacement of City Hall. It was pointed out that the building has mold and leaks when it rains.

Council also wondered how long repairs from options 2 and 3 would last. City Engineer Brooks explained that the repairs could last as many as 6 to 7 years and possibly longer if properly maintained.

Council took no action on this item.

7. Consider Resolution No. 2014-39, appointing members to the Board of Adjustment.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Board of Adjustment is created by Sec. 14-22(a) which states:

There shall be a board of adjustment consisting of five voting members and two alternates. Members shall be appointed by the mayor with approval of council during the month of October. Each member shall be a resident of the city. The members of the board shall be identified by place numbers (1) through (5) and alternates (1) and (2). Places (1), (2) and (3) and alternate (1) shall be appointed initially for a term no greater than one year; places (4) and (5) and alternate (2) shall be initially appointed for a term no greater than two years. Thereafter, all members shall be appointed for a term of two years. Should a vacancy occur, the mayor, with approval of the council, shall appoint a person to complete the unexpired term of the position.

Gerald Laws has submitted his resignation from the Board of Adjustment as he is no longer a resident of Jersey Village. He served in Place 4 on the Board. The term of

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office for Place 4 began on October 1, 2012 and will expire on September 30, 2014. He has served on this Board since November of 2011.

Alternate Member Ken Nguyen has expressed his desire to be considered for appointment to serve the unexpired term for Place 4. If Council desires to appoint Ken Nguyen to Place 4, then the Alternate A2 position will be vacant and will require appointment. The term of office for the Alternate A2 position began on October 1, 2012 and will expire September 30, 2014.

In addition to Alternate Member Ken Nguyen, three (3) qualified candidates have expressed interest in serving on this Board.

In order to prepare for this item the following actions were taken to inform residents of this opening and extend invitation for consideration of applications:

1. A notice was placed on the City's website and in the JV Star;
2. 2013 and 2014 applicants have been notified that Council will consider applications for this opening on July 21, 2014.

The applications of qualified candidates were presented for Council's review.

With limited discussion on the matter, Council Member Sheppard moved to appoint Ken Nguyen to the vacant Place 4 position and M. Reza Khalili to the Alternate 2 position. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2014-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE BOARD OF ADJUSTMENT.

H. CLOSE THE REGULAR SESSION

Mayor Erskine closed the Regular Session at 7:02 p.m. to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 - Consultation w/Attorney and Section 551.072 - Deliberation regarding real property.

I. EXECUTIVE SESSION

- 1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed settlement offer for one Utility Easement, being 0.0526 acres, being a part of Lot 4, Final Plat of Lot 3 and Lot 4, being a Replat of Reserve "A" of Jersey Village Meineke, located within the City of Jersey Village, Harris County, State of Texas.**

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J. ADJOURN EXECUTIVE SESSION

Mayor Erskine adjourned the Executive Session at 7:22 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive session.

K. REGULAR SESSION CONTINUED

- 1. Discuss and take appropriate action on matters discussed in Executive Session, including consideration and possible action on Resolution No. 2014-40, approving a settlement agreement in Cause No. 1033474; *City of Jersey Village, Texas v. All Tire Supply, Co.*; in Harris County Court at Law No. 2, and authorizing the City Manager to execute all necessary documents to effectuate the settlement agreement.**

After the Mayor called the item and with no discussion on the matter, Council Member Ray moved to approve Resolution No. 2014-40, approving a settlement agreement in Cause No. 1033474; *City of Jersey Village, Texas v. All Tire Supply, Co.*; in Harris County Court at Law No. 2, and authorizing the City Manager to execute all necessary documents to effectuate the settlement agreement. Council Member Eustace seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2014-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE SETTLEMENT AGREEMENT IN CAUSE NO. 1033474; *CITY OF JERSEY VILLAGE, TEXAS V. ALL TIRE SUPPLY, CO.*; IN HARRIS COUNTY COURT AT LAW NO. 2, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO EFFECTUATE THE SETTLEMENT AGREEMENT.

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;

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- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Eustace: Council Member Eustace commented that the settlement agreement discussed in Executive Session is reasonable.

Council Member Sheppard: Council Member Sheppard explained that Assistant Fire Chief Maher is attending fire school in College Station. She extended his invitation for anyone on Council to come during this week to tour the training facilities. She mentioned that she took the tour a few years back and it is very interesting, with the facility being the largest of its kind in the nation.

Council Member Ray: Council Member Ray thanked the American Legion for all they do and for the contributions they made to the City. He recognized their service to the local community and to our nation.

Council Member Holden: Council Member Holden had no comments.

Council Member Beckwith: Council Member Beckwith thanked staff for all their efforts in preparing the budget materials. He stated that staff does an outstanding job!

Mayor Erskine: Mayor Erskine explained that he recently took the Port of Houston tour and recommends the tour to any of the Council Members wishing to attend.

Upon completion of Agenda Items A through L, City Council took a short recess at 7:26 p.m. in order to reconvene the remaining agenda item (M. Work Session Agenda – Budget Items) in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.

Mayor Erskine reconvened the meeting in the Civic Center Meeting Room at 7:40 p.m., and called the next item on the agenda as follows:

M. WORK SESSION AGENDA - BUDGET ITEMS

1. Review and discuss the proposed fiscal year 2014-2015 municipal budget.

City Manager Mike Castro began the review of the 2014-2015 municipal budget with a presentation including an overview of the following important areas:

- Budget Goals
- Systemic Issues

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In hearing the systemic issues facing the City, Council engaged in discussion about the City of Houston Water Rates and about the volume of public information requests. There was discussion about alternative solutions for water. In completing this discussion, the City Manager continued with his presentation pertaining to the following items:

- General Fund Revenues Vs. Expenditures FY 05 through FY 14
- FY 13-14 Accomplishments
- Revenue Estimates – General Fund for FY 2014
 - Project General Fund Revenues
 - Assessed Valuations – FY 05 through FY 13
 - Sales Tax Trend – FY 11 through FY 14
- Property Tax Rate
- Franchise Fees, Service Fees, and Fines
- FY 2013-2014 Revenue and Expenditure Projections
- FY 2014-2015 Revenue and Expenditure Projections – Base Budget
- FY 2014-2015 Revenue and Expenditure Including Supplementals
- Operational Goals for FY 2014-2015
- FY 2014-2015 - Supplementals
- Compensation
- Utility Fund
- Coming Attractions
- Budget Calendar

Council engaged in discussion about the need for transparency with the Comprehensive Planning activities for the City. They also discussed the expectations of residents versus reality. There was discussion about the problems associated with disseminating information and possible solutions for improvement.

Upon completing the City Manager’s overview of the 2014-2015 fiscal municipal budget, Mayor Erskine called for a review of the budget by division and department (the yellow sheets) as follows:

- General Fund - Revenues and Expenses

Council engaged in discussion about health insurance rates. Karen Farris, Human Resources Generalist, told Council that we have budgeted for a 15% increase, but we have not had this great of an increase in prior years. In fact, last year there was only a 3% increase for both plans. She went on to explain that TML is a Risk Pool. Our plan pays 80% and the employee pays 20%. There are some issues with TML making payments and benefits are not what they use to be. Doctors must be in-network. TML does not always want to pay, and there are many instances that require pre-approval. The out-of-pocket expenses have increased.

Council asked about the number of full-time employees (FTE’s). Ms. Farris explained that we have 98 FTE’s and the majority of these employees are on the “high” plan. However, most employees with family coverage are on the standard plan because this

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plan has lower premiums. With both plans, the generic drugs and work done by preferred labs are free. The co-pay is \$30.

Council also discussed the following areas of the General Fund:

1. Political Sign Permits – Revenue;
2. Miscellaneous Revenue;
3. Appraisal District Fee versus Tax Collections;
4. Police Supplementals on page 16 and the status of the Red Light Camera Program;
5. Discussion about the status of the Police/Fire new radios;
6. Community Development Division;
7. Mosquito Spraying and how often the service is provided each week;
8. Fleet Services and fuel usage. There was discussion about E85 fuel and re-fitting vehicles for compressed gas usage;
9. Parks and Recreation – Discussion about Pool Maintenance, including the Restroom area; and
10. Discussion about how the \$50K per year for parks is being spent.

The Mayor skipped discussion of the Utility Fund - Revenues and Expenses until Wednesday evening when Public Works Director, Danny Segundo would be available to address questions. The next items called were:

- Debt Service Fund - Revenues and Expenses
- Impact Fee Fund - Revenues and Expenses
- Motel Tax Fund - Revenues and Expenses

Council discussed how the newly proposed hotels/motels will affect this fund.

- Asset Forfeiture Fund - Revenues and Expenses
- Capital Replacement Fund – Revenues and Expenses
- Traffic Safety Fund – Revenues and Expenses

Council engaged in a lengthy discussion about how this fund's expenses will continue to be funded without the Red Light Camera Program (RLCP).

- Capital Improvements Fund - Revenues and Expenses
- Golf Course Fund - Revenues and Expenses
- Court Restricted Fee Fund - Revenues and Expenses
- Street Bond Fund - Revenues and Expenses
- Jones Road Extension Fund
- Red Light Camera Fund - Revenues and Expenses
- JV Crime Control Fund – Revenues and Expenses

The Red Light Camera Fund and the Crime Control and Prevention District Budget were discussed extensively given the reductions in revenue from both the RLCP and the expected reduction in sales tax revenue due to the expansion on US Hwy 290.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2014

In completing the “yellow sheets,” Mayor Erskine announced that the meeting on July 22 will begin with the Crime Control and Prevention District budget and then a review of the supplementals for FY 14-15.

N. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 9:55 p.m.

Lorri Coody, City Secretary