

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MARCH 17, 2014 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Pro tem Jill Klein at 7:02 p.m. with the following present:

Mayor Pro tem, Jill Klein	City Manager, Mike Castro, PhD
Council Member, Justin Ray	City Secretary, Lorri Coody
Council Member, Greg C. Holden	City Attorney, Bobby Gervais
Council Member, Harry Beckwith III, PE	
Council Member, Sheri Sheppard	

Mayor, Rod Erskine was not present at this meeting.

Staff in attendance: Mike Bunn, Fire Marshal; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Danny Segundo, Director of Public Works; and Michael Brown, Director of Parks and Recreation.

Mark Bitz, Fire Chief was not present at this meeting.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by Boy Scout Troop 61.

**C. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

*There were no Citizens Comments at this meeting.*

**D. CITY MANAGER'S REPORT**

City Manager, Mike Castro, gave his monthly report. As part of the report, Police Chief Eric Foerster introduced Officers Irvin Guzman and Greg Moliere, joining his department.

1. **Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report - February 2014, and Budget Projections as of February 2014**
2. **Open Records Request**
3. **Fire Departmental Report and Communication Division's Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**

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6. **Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **Introduction of new officers – Irvin Guzman and Greg Moliere**

**E. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on February 17, 2014.**

Council Member Ray moved to approved item 1 on the consent agenda. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, and Sheppard  
Mayor Pro tem Klein

Nays: None

The motion carried.

**F. REGULAR AGENDA**

1. **Consider Resolution No. 2014-06, reviewing and accepting the 2013 Comprehensive Annual Financial Report (CAFR).**

Isabel Kato, Finance Director, introduced the item. The City of Jersey Village is required to publish each year a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP), and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.

She introduced Ben Cohen from Belt Harris & Associates LLLP who gave a presentation based on the audit findings and the financial position of the City.

After a brief question and answer session concerning the findings, Council Member Sheppard moved to approve Resolution No. 2014-06, reviewing and accepting the 2013 Comprehensive Annual Financial Report. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

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Nays: None

The motion carried.

RESOLUTION NO. 2014-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTANCE OF THE 2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT.

2. **Consider Resolution No. 2014-07, authorizing the City Manager to enter into an agreement with Freese and Nichols, Inc. for consulting services related to the development of a Comprehensive Plan for the City of Jersey Village.**

Danny Segundo, Director of Public Works, introduced the item. Background information is as follows:

At the May 20, 2013 Council Meeting, Council Member Beckwith discussed the possibility of updating the city's comprehensive plan as the current plan is twenty four years old. The city's current comprehensive plan was adopted by City Council in October 1989. After discussion, it was decided that Council would further discuss this issue at the annual budget work sessions in order to review goals, funding, and the strategic planning related to a new comprehensive plan.

At the July 22, 2013 work session between city staff, City Council, and the Planning and Zoning Commission, a review of the 1989 comprehensive plan was presented by the Public Works Director. There was discussion between a comprehensive plan which would look at long term issues within the city, and a strategic plan which would look at a three to five year span that would address the issues of today and the near future. There was also discussion regarding potential cost and the involvement that would be required by city council, the planning and zoning commission, and city staff. Also discussed, was the potential time frame involved in the development of the plan, and the hiring of a consultant and what role in the design of the plan he/she would play.

On November 18, 2013, City Council authorized the city secretary to advertise a Request for Proposal (RFP) seeking a planning consultant to update the City's Comprehensive Plan. The goal is to develop a hybrid comprehensive plan that includes short term strategic thinking and solutions, but with long term vision to identify issues the city will face in the upcoming years.

On January 7, 2014 the City received 3 proposals to review. A five member committee was formed by city staff to review the proposals and conduct research into each firm's history and its ability to assist the city in its comprehensive plan. The committee chose to reduce the potential candidate's down to two firms and then proceeded to conduct onsite interviews. Each committee member was then given two cities (in Texas) to call to inquire about work history and the overall process of working with each firm while their city worked through the process of comprehensive planning.

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After thorough research, it is the recommendation of city staff that Freese & Nichols Inc., be chosen to assist the City of Jersey Village with the development of its Comprehensive Plan. The agreement from Freese & Nichols Inc. with a contract price listed of \$216,200.00, which includes an update to the City's water/wastewater impact fees was included in the packet for Council's review. A total of \$75,000.00 is budgeted in this fiscal year's budget for the Comprehensive Plan; the remainder will be figured into the FY14-15 budget.

Council engaged in discussion wanting to know if the Committee reached a unanimous decision. Mr. Segundo reported that the vote was three (3) to two (2) for Freese and Nichols, Inc. Council also wanted to know if the selected firm had experience with cities the size of Jersey, and that these cities were also located in or near a large metropolitan area.

To address these questions, the consultant gave a short presentation concerning the firm and its background. Areas touched upon in the presentation were as follows:

- Introduction of Firm
- Experienced Planners
- Experience with Cities similar to Jersey Village
- Recent Awards
- Purpose of the Comprehensive Plan
- Explanation of a Comprehensive Planning Advisory Committee (CPAC)
- A three (3) Phase Planning Process
- Proposed Schedule and Tasks
- Impact Fee Update

In completing the presentation, Council had the following questions to which the Consultant provided answers:

**Question:** What is the Impact Fee Update specific to?

**Answer:** The review will update the impact fee rates in accordance with the Comprehensive Plan for water and wastewater.

**Question:** What is a good size for the CPAC?

**Answer:** 12 to 15

**Question:** Are there other ways to gather information aside from the CPAC?

**Answer:** The proposal builds in several meetings for gathering information as well as an on-line survey.

**Question:** Is this project a scratch or re-write of the existing plan?

**Answer:** A scratch.

**Question:** Will Freese and Nichols draft the plan?

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**Answer:** Yes and the CPAC will assist by reviewing the draft and providing feedback.

With no further discussion on the matter, Council Member Ray moved to approve Resolution No. 2014-07, authorizing the City Manager to enter into an agreement with Freese and Nichols, Inc. for consulting services related to the development of a Comprehensive Plan for the City of Jersey Village. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

Nays: None

The motion carried.

**RESOLUTION NO. 2014-07**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FREESE AND NICHOLS, INC., FOR CONSULTING SERVICES RELATED TO THE DEVELOPMENT OF A COMPREHENSIVE PLAN FOR THE CITY OF JERSEY VILLAGE.

- 3. Consider Resolution No. 2014-08, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. for engineering services related to the relocation of the City's utility infrastructure required by the expansion of U.S. Highway 290 – Segment 7.**

Danny Segundo, Public Works Director, introduced the item. He explained that this item is to authorize the City Manager to enter into a contract with Brooks & Sparks, Inc., for engineering services related to utility line relocations in connection with the US Highway 290 expansion. Background information on the project and needed services are as follows:

The Texas Department of Transportation's (TXDOT) project to widen U.S. Highway 290 requires the City of Jersey Village to relocate its utility infrastructure that is currently located in the TXDOT right of way (ROW). The City has been working with engineering firm Brooks & Sparks, Inc. for utility line relocation in the section of US Highway 290 from the Beltway 8 Interchange to Jersey Drive; also known as Segment 6. Now TXDOT will require the City to begin relocating utility lines in the next portion of the expansion project, or Segment 7.

The Segment 7 portion of the expansion project located within Jersey Village city limits extends from Jersey Drive to North Eldridge Parkway. Segment 7 is approximately 2.3 miles long and the City has utility lines located within the ROW. Council has been provided a map of Segment 7 as a reference. TXDOT placed the project (Segment 7) out

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for bid on March 7, 2013 and has notified the City that it must take action to relocate its utilities. Staff has received a proposal from Brooks & Sparks to provide for engineering services related to relocating utility infrastructure that exists in the Segment 7 portion of the US 290 expansion project.

Acceptance of the proposal will allow Brooks & Sparks to begin the process of engineering and design for this project.

After limited discussion about easements needed for the Segment 7 portion of the US HWY 290 project, Council Member Beckwith moved to approve Resolution No. 2014-08, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. for engineering services related to the relocation of the City's utility infrastructure required by the expansion of U.S. Highway 290 – Segment 7. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

Nays: None

The motion carried.

RESOLUTION NO. 2014-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH BROOKS AND SPARKS, INC. FOR ENGINEERING SERVICES RELATED TO THE RELOCATION OF THE CITY'S UTILITY INFRASTRUCTURE REQUIRED BY THE EXPANSION OF U.S. HIGHWAY 290 – SEGMENT 7.

**4. Consider Resolution No. 2014-09, authorizing the formation of a Comprehensive Planning Advisory Committee.**

Danny Segundo, Public Works Director, introduced the item. Background information is as follows:

The City of Jersey Village will soon enter into an agreement for the development of the Comprehensive Plan. As a part of the community outreach and information strategy, it is highly encouraged that the City appoint a Comprehensive Plan Advisory Committee (CPAC). The CPAC will meet with the planning team and City staff throughout the planning process. Members of the CPAC should come from a wide range of backgrounds and should represent a wide range of issues in order to have diverse opinions reflected throughout the planning process. CPAC members are intended to be ambassadors of the planning process; and therefore, encouraged to gather input from neighbors, community members and civic/business groups. The CPAC, City, and the planning team will meet several times at key milestones throughout the course of the project.

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City staff envisions three possible options for the formation of the CPAC:

1. Designate the Planning and Zoning Commission to serve as the CPAC; or
2. Have each City Council member select a representative for the CPAC; or
3. Some other method as determined by the Council.

There are multiple possibilities for the selection of CPAC members. CPAC members will be used early and throughout the process; selection at this time is crucial to the early success of the project.

Council engaged in discussion concerning the “make-up” of this Committee. Council discussed that the Committee should be a newly formed Committee with diverse membership, representing all aspects of the City. Council also discussed the involvement of the Planning and Zoning Commission and including them as part of the membership for this Committee.

There were many variations discussed concerning composition. In considering same, Council discussed the scope of work for the Comprehensive Plan and was advised by the Consultants that the CPAC would meet on at least 7 different occasions with the first meeting being in May.

Council also discussed the arrangement of scheduled meetings for the plan, being of the consensus that Council’s involvement should take place first and then include a meeting during the middle and at the end of the planning sessions. City Manager Castro confirmed that the schedule presented by the Consultants does include involvement by Council as discussed.

Council discussed advertising in the Jersey Village Star and sending letters to current members of the Planning and Zoning Commission advising of the new Committee and seeking applications for membership.

After much discussion on this matter, Council agreed that the CPAC could be comprised of as many as 12 members and 3 alternates. In appointing members to serve on this Committee, Council will consider applications from interested residents. Residents will be notified of such application process by an article in the Jersey Village Star and a posting to the City’s webpage under “Latest News.”

With no further discussion, Council Member Ray moved to approve Resolution No. 2014-09, authorizing the formation of a Comprehensive Planning Advisory Committee by selecting Option 2 to accommodate the detail as discussed. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

Nays: None

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The motion carried.

RESOLUTION NO. 2014-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE FORMATION OF A COMPREHENSIVE PLANNING ADVISORY COMMITTEE.

**5. Receive staff update regarding the City's efforts to participate in a Community Rating System (CRS).**

Danny Segundo, Public Works Director, gave the update. He told the Council that in January of 2014 the Public Works Community Development Department presented City Council with plan to establish a Community Rating System (CRS) for the City of Jersey Village.

The CRS Program is a part of the National Flood Insurance Program (NFIP) and communities can help reduce the cost of flood insurance premiums in their community by seeking program credit for certain floodplain management practices. The CRS program offers reduced flood insurance premiums if communities are proactive in managing and mitigating flood risks. Currently staff is working to establish and document between 1,000 and 1,499 credit points to achieve an initial class rating of 8 to 10. This class rating could result in an insurance premium reduction of 10% in special flood hazard areas, and 5% outside areas of special flood hazard.

The department is currently working on the CRS series 300 which includes the review of:

1. Elevation Certificates;
2. Map Information Service;
3. Outreach Projects;
4. Hazard Disclosure;
5. Flood Protection Information;
6. Flood Protection Assistance; and
7. Flood Insurance Promotion.

Council engaged in discussion concerning the current legislation involving the Biggert-Waters Flood Insurance Reform Act. Public Works Director, Danny Segundo advised Council that his department would know more about this legislation upon attending a webinar later in the week. With no further discussion on this matter, Mayor Erskine called the next item on the agenda as follows:

**6. Consider Resolution No. 2014-10, adding the relocation of existing 12 inch water and sanitary sewer line required by the expansion of US Highway 290 to the Phase 3 Street Rehabilitation Project, and approving Change Order No. 2 of the contract with SER Construction Partners, LLC.**



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Danny Segundo, Public Works Director, told Council that this agenda item is to add the relocation of existing utility lines along US Highway 290 to the Phase 3 Street Rehabilitation Project, and to authorize the City Manager to approve Change Order No. 2 for these services. Background information on the project and needed services is as follows:

The US Highway 290 widening project will require the city to relocate an existing 12 inch water line and 12 inch sanitary sewer line. These utility lines are located on the north side of US Highway 290, between Jersey Drive and Beltway 8; labeled by TXDOT as Segment 6. Brooks & Sparks has completed the design, and has received a proposal from the City's current street contractor, SER Construction Partners, for the construction portion of the project. The proposal is being submitted as a change order to the City's existing street rehabilitation contract, and will allow SER to perform the necessary relocations.

With limited discussion on the matter, Council Member Beckwith moved to approve Resolution No. 2014-10, adding the relocation of existing 12 inch water and sanitary sewer line required by the expansion of US Highway 290 to the Phase 3 Street Rehabilitation Project, and approving Change Order No. 2 of the contract with SER Construction Partners, LLC. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

Nays: None

The motion carried.

RESOLUTION NO. 2014-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ADDING THE RELOCATION OF EXISTING UTILITY LINES REQUIRED BY THE EXPANSION OF US HIGHWAY 290 TO THE PHASE III STREET REHABILITATION PROJECT, AND APPROVE CHANGE ORDER NO. 2 OF THE CONTRACT WITH SER CONSTRUCTION PARTNERS, LLC.

- 7. Consider Ordinance No. 2014-07, amending the Utility Fund Budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 in the amount not to exceed \$750,000 to increase line item 02-45-9755 from the Utility Fund balance in order to cover for the transfer from the Utility Fund to the Capital Improvement Fund line item 10-90-9755.**

Isabel Kato, Finance Director introduced the item. She told Council that this item is to appropriate the necessary funds for the transfer of cash from the Utility Fund to the Capital Improvement Funds in order to cover the construction cost for the Segment 6 of the project to widen U.S. Highway 290.

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During a work session meeting that took place on February 18, 2013, City Staff informed City Council that the Segment 6 portion of the expansion project within the Jersey Village City limits, which is from the Beltway 8 Interchange to Jersey Drive, will be funded from both the Utility Fund and the General Fund balances.

With limited discussion on the matter, Council Member Ray moved to approve Ordinance No. 2014-07, amending the Utility Fund Budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 in the amount not to exceed \$750,000 to increase line item 02-45-9755 from the Utility Fund balance in order to cover for the transfer from the Utility Fund to the Capital Improvement Fund line item 10-90-9755. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

Nays: None

The motion carried.

ORDINANCE NO. 2014-07

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE UTILITY FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014 IN THE AMOUNT NOT TO EXCEED \$750,000 TO INCREASE LINE ITEM 02-45-9755 FROM THE UTILITY FUND BALANCE IN ORDER TO COVER FOR THE TRANSFER FROM THE UTILITY FUND TO THE CAPITAL IMPROVEMENT FUND LINE ITEM 10-90-9755.

- 8. Consider Ordinance No. 2014-08, amending the General Fund Budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 in the amount not to exceed \$750,000 to increase line item 01-12-9760 from the General Fund balance in order to cover for the transfer from the General Fund to the Capital Improvement Fund line item 10-90-9751.**

Isabel Kato, Finance Director, introduced the item. She told Council that this item is to appropriate the necessary funds for the transfer of cash from the General Fund to the Capital Improvement Funds in order to cover the construction cost for the Segment 6 of the project to widen U.S. Highway 290.

During a work session meeting that took place on February 18, 2013, City Staff informed City Council that the Segment 6 portion of the expansion project within the Jersey Village City limits, which is from the Beltway 8 Interchange to Jersey Drive, will be funded from both the Utility Fund and the General Fund balances.

With limited discussion on the matter, Council Member Holden moved to approve Ordinance No. 2014-08, amending the General Fund Budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 in the amount not to exceed \$750,000 to

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increase line item 01-12-9760 from the General Fund balance in order to cover for the transfer from the General Fund to the Capital Improvement Fund line item 10-90-9751. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

Nays: None

The motion carried.

ORDINANCE NO. 2014-08

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014 IN THE AMOUNT NOT TO EXCEED \$750,000 TO INCREASE LINE ITEM 01-12-9760 FROM THE GENERAL FUND BALANCE IN ORDER TO COVER FOR THE TRANSFER FROM THE GENERAL FUND TO THE CAPITAL IMPROVEMENT FUND LINE ITEM 10-90-9751.

**9. Consider Resolution No. 2014-11, appointing one member to the Golf Course Advisory Committee to complete the unexpired term that began October 1, 2013 and ends September 30, 2014.**

Lorri Coody, City Secretary, introduced the item. She told Council that the Golf Course Advisory Committee is a seven member board. It is the responsibility of this Committee is to provide oversight to the ongoing operation of the municipal golf course, including fiscal management, long-term facilities, and grounds maintenance programs, capital improvement programs and management effectiveness.

On February 26, 2014, Committee Member Ed Jordan resigned from his position on this Committee. Mr. Jordan served on the Golf Course Advisory Committee since October 1, 2013. This item is to appoint one member to the Golf Course Advisory Committee to complete Mr. Jordan's unexpired term that began October 1, 2013 and ends September 30, 2014.

Application(s) for candidates expressing interest in serving on this Committee were presented for Councils' review.

With limited discussion on this matter, Council Member Sheppard moved to approve Resolution No. 2014-11, appointing William Berger to the Golf Course Advisory Committee to complete the unexpired term that began October 1, 2013 and ends September 30, 2014. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

Nays: None

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The motion carried.

RESOLUTION NO. 2014-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING ONE MEMBER TO THE GOLF COURSE ADVISORY COMMITTEE TO COMPLETE THE UNEXPIRED TERM THAT BEGAN OCTOBER 1, 2013 AND ENDS SEPTEMBER 30, 2014.

- 10. Consider Resolution No. 2014-12, authorizing the City Manager to execute all necessary documents to engage the firm Valbridge Property Advisors for the provision of real estate appraisal services relating to U.S. 290 utility easement acquisition for Segment 7.**

Danny Segundo, Public Works Director, introduced the item. He told Council that in order to acquire utility easement parcels, the city must conduct a formal appraisal of the properties in question. He presented a contract that will cover the appraisal of all parcels required by the City to relocate its water and sewer infrastructure prior to TxDOT reconstruction of U.S. Highway 290 through Segment 7, within the city of Jersey Village.

Appraisal services are considered a professional service; hence, a formal bid process is not appropriate. The recommended firm has experience working with TxDOT, our city engineer, our city attorney, and was previously contracted for appraisal of Segment 6. The proposal amount is in line with previous appraisal solicitations received by the City. The City Attorney has reviewed the contract and finds it legally sufficient.

With limited discussion on this matter, Council Member Beckwith moved to approve Resolution No. 2014-12, authorizing the City Manager to execute all necessary documents to engage the firm Valbridge Property Advisors for the provision of real estate appraisal services relating to U.S. 290 utility easement acquisition for Segment 7. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Holden, Beckwith, Sheppard  
Mayor Pro tem Klein

Nays: None

The motion carried.

RESOLUTION NO. 2014-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO ENGAGE THE FIRM VALBRIDGE PROPERTY ADVISORS FOR THE PROVISION OF REAL ESTATE APPRAISAL SERVICES RELATING TO US 290 UTILITY EASEMENT ACQUISITIONS FOR SEGMENT 7.

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**G. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Beckwith:** Council Member Beckwith thanked Staff for their good work and is looking forward to spring weather.

**Council Member Holden:** Council Member Holden did not have any comments.

**Council Member Ray:** Council Member Ray thanked Staff for their hard work, giving a special thanks to the Finance department for great financials. He also commented on the hard work going into the Community Rating System and looks forward to working with the residents on the new Comprehensive Plan.

**Council Member Sheppard:** Council Member Sheppard thanked the City Manager and Staff for their hard work. She also thanked the citizens for their concerns.

**Mayor Pro tem Klein:** Council Member Klein announced that the Recreation and Events Committee will have the Spring Fling on March 29. She thanked Michael and his crew for all their hard work.

**H. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 8:15 p.m.

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Lorri Coody, City Secretary