

MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON AUGUST 02, 2011 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. The meeting was called to order by Mayor Hamley at 6:17 p.m. with the following present:

Mayor, Russell Hamley	City Manager Mike Castro
Council Member, Joyce Berube	City Secretary, Lorri Coody
Council Member, Rod Erskine	
Council Member, Harry Beckwith III, PE	
Council Member, Mark Maloy	
Council Member, Jill Klein	

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; Michael Brown, Director of Parks; Bob Blevins, IT Administrator; Michelle Yi, Assistant Director of Finance; Karen Farris, Human Resource Generalist; and Courtney Rutherford, Assistant City Secretary

B. Consider Resolution No. 2011-47, setting the 15th day of August at 7:00 p.m. in the Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the proposed 2011-2012 Crime Control and Prevention District's Budget.

Council Member Klein moved to approve Resolution No. 2011-47, setting the 15th day of August at 7:00 p.m. in the Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the proposed 2011-2012 Crime Control and Prevention District's Budget. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Berube, Erskine, Beckwith, Maloy, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2011-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2011-2012 CRIME CONTROL AND PREVENTION DISTRICT BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

C. Consider Resolution No. 2011-48, setting the 19th day of September at 7:00 p.m. in the Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2011-2012 municipal budget.

Council Member Berube moved to approve Resolution No. 2011-48, setting the 19th day of September at 7:00 p.m. in the Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal

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year 2011-2012 municipal budget. Council Member Maloy seconded the motion. The vote follows:

Ayes: Council Members Berube, Erskine, Beckwith, Maloy, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2011-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2011-2012 MUNICIPAL BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

D. Review and discuss the proposed fiscal year 2011-2012 municipal budget.

Before reviewing the municipal budget, Council was presented with three (3) hand-outs as follows:

1. Golf course Analysis Since Inception FY 1999-2000
2. Jersey Village Police Department Comparison of Salaries, Wages and Benefits
3. Budget Adjustment Report

City Manager, Mike Castro explained each handout to Council. In completing the explanation of the forms, Council engaged in discussion about same. There was extensive discussion about the depreciation expense and process and how this works in connection with the Golf Course Fund which is considered an Enterprise Fund. Finance Director, Isabel Kato explained the process in detail. She told Council that a “straight-line” depreciation process is used and once an item is fully depreciated it that item is no longer included in the depreciation amount.

Council also engaged in discussion about the vehicle replacement fund and that the Golf Course must deposit funds into this account for future vehicle purchases it will make.

Council discussed the salaries at the police department as summarized on the handout. There was discussion about the differences in the amounts from year to year and what caused this as well as discussion about the number of employees at the police department and from which accounts these employees are paid. City Finance Director, Isabel Kato fielded Council questions and answered accordingly.

Council also discussed the foot bridge item in the CIP budget - year one for \$150,000. The pros and cons of this project were discussed. The concern was that placing the foot bridge on Senate would bring additional requests from residents for the placement of foot bridges at other locations throughout the City. The public safety issue for this particular location was discussed in connection with the need for this bridge. The consensus was to move the

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item out 2 years in the CIP budget with further discussion on the item during next year's budget retreat.

With no further discussion on the handouts, Council then reviewed the General Fund – Supplementals one item at a time. Each item was introduced by the Mayor and the appropriate department head fielded questions from Council as required.

It was the consensus of Council that all of General Fund Supplemental Requests presented be approved. Council discussed the 3% MERIT increase (in total for all funds). Staff addressed questions. It was the consensus of Council that the 3% MERIT, item 1, be approved as merit pay increases for deserving employees.

Council also approved the transfer to the CIP Fund as presented. The Transfer to the Golf Course Fund was approved in the amount of \$149,876.

In completing the review of the General Fund Supplementals, Mayor Hamley called a recess at 8:15 p.m. The meeting reconvened at 8:37 p.m.

Utility Fund

After limited discussion, the consensus was that 7 Supplementals for the Utility Fund be approved. Item 8 was not included.

Motel Tax Fund

5 Supplementals were approved for the Motel Tax Fund. In approving same, 2 supplementals were added as follows:

Item 4 – Half of the cost of the Golf Course Carpet - \$14,000

Item 5 – Half of the cost of the Golf Course Asphalt - \$28,000

Capital Replacement Fund

This fund is used to capture contributions for future purchases. 2 Supplementals for the Capital Replacement Fund were approved.

Golf Course Fund

7 Supplementals were approved for the Golf Course Fund. Items 4, 8, 9, and 11 were not included. Item 8 it was reduced to \$28,000 and moved to the Street Repair in the CIP. The final total of all Supplementals for the Golf Course was \$149,876.

Fund 12 – Court Restricted Fee Fund

1 Supplemental was approved for the Court Restricted Fund.

Fund 08 – Traffic Safety

2 Supplementals were approved for the Traffic Safety Fund.

Fund 10 – Capital Improvement Fund

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1 Supplemental was approved for the Capital Improvement Fund.

Fund 13 – Street Bond

1 Supplemental was approved for the Street Bond Fund.

Fund 15- Red Light Camera

4 Supplementals were approved for the Red Light Camera Fund.

Fund 50 – Crime Control

5 Supplementals were approved for the Crime Control Fund.

E. Adjournment.

Mayor Hamley announced that the meeting set for August 03, 2011 would not be necessary since the budget work session items have been completed. With no other items to be addressed by the Council, the meeting was adjourned at 10:40 p.m.

Lorri Coody, City Secretary