

MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 20, 2011 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

- A. The work session meeting was called to order by Mayor Hamley at 6:02 p.m. with the following present:

Mayor, Russell Hamley	City Manager Mike Castro
Council Member, Joyce Berube	City Secretary, Lorri Coody
Council Member, Rod Erskine	
Council Member, Harry Beckwith III, PE	
Council Member, Mark Maloy	
Council Member, Jill Klein	

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Public Works Director; Isabel Kato, Finance Director; and Michael Brown, Parks Director.

Council Member Maloy was not present when the meeting was called to order, but joined the meeting in progress at 6:05 p.m.

- B. Discuss and take appropriate action concerning the necessary criteria for selecting and prioritizing streets included in the City's street improvement projects.**

Public Works Director, Danny Segundo presented background information on the item as follows: On May 17th, during the annual City Council/Staff retreat, there was discussion of a 3rd phase street rehabilitation project. The Director of Public Works in his presentation presented Council with information and pictures that showed the conditions of certain streets in Jersey Village. Also, during the meeting there was discussion of how the potential project would be funded. Finance Director Isabel Kato stated that there should be approximately \$920,000.00 left in the 2007 street bond. The majority of the funding would be from the City's general fund balance.

Tonight's meeting is to discuss the development of criteria related to street conditions. Criteria such as what criteria should be considered by city staff and Brooks & Sparks? Does City Council want to address street conditions such as drivability, drainage, volume of traffic, utility condition, ponding, age, or street rating based on the 2003 and 2010 Street Analysis? Or, are there any other street conditions City Council may want staff to consider.

In receiving the background information, Council engaged in discussion about the rating and prioritization methods used in the information presented in the Council Packet. Mr. Segundo explained that the ratings were achieved by inspecting the streets and rating the streets according the criteria established for the 2003 street repair project. Once all the streets were inspected and rated, they were compiled into a list and the list was prioritized with the lowest ratings at the top of the list. In reviewing the list, if a street is rated 70, this means that 70% of the street is in need of repair and only 30% is acceptable. Likewise, a 50 means that 50% of the street is in need of repair, while the remaining 50% is acceptable.

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Discussion was had about the 2003 ratings and how these ratings seemed to have odd numbers, yet the new numbers presented in the Council packet seemed to all be even numbered ratings. Mr. Segundo explained that the numbers were rounded to make for ease in processing. This rounding would account for why some streets on the updated list may actually appear to have improved over the 2003 list, when in fact the rounding would account for that improvement.

Council had discussions on where to start with establishing street criteria. Discussion was had concerning giving consideration to the streets receiving the most complaints. Mr. Segundo reported that Juneau, Acapulco, and Elwood are the streets for which staff receives the most complaints from residents. The complaints on Juneau are related to drainage and ponding, while those for Acapulco seem to be related to the area of that street that parallels Lakeview where the City Hall is located.

Staff told Council that the rating system used takes into consideration only the condition of the street. Discussion was had on how to determine if there is a utility problem on a street, such as a water issue. Mr. Segundo explained. He also told Council that due to the recent heat and drought, there have been four (4) water main breaks throughout the City in the last couple of months.

Council discussed that perhaps the street repair project should start with Acapulco and then streets should be worked in from that starting point. With this in mind, discussion was had on resolving drainage issues on streets in the city. It was felt that it is best to have a set plan in order to proceed in a significant and deliberate manner instead of fixing drainage piece meal.

Chief Eric Foerster joined the meeting in progress at 6:23 p.m.

Possible streets for the project included Acapulco, Juneau, Carlsbad, Tahoe, Yampa, and Mauna Loa. The consensus of Council was to begin with Acapulco and then work out from that location choosing the streets that are in the worse condition based upon the following criteria:

- (1) Drainage, (2) Utility, (3) Volume of Traffic, and (4) Drivability

Staff to bring back list of streets for a Phase 3 street project based upon this set of criteria. The presentation is to include staff's recommendation as to what streets should be included in the project and traffic count information for the top five (5) streets on the list that are in the worse condition.

Adjourn

With no other items to be addressed by the Council, the meeting was adjourned at 6:49 p.m.

Lorri Coody, City Secretary