



NOTICE OF A MEETING

(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

NOTICE is hereby given that the Board of Directors of the Jersey Village Crime Control and Prevention District (CCPD) will hold a meeting on July 18, 2022 at 6:00 p.m. in the Civic Center Auditorium at 16327 Lakeview Drive, Jersey Village, Texas 77040.

ITEM(S) to be discussed and acted upon by the Board at this meeting is/are listed on the attached agenda.

AGENDA

- A. Open Meeting. Call the meeting to order and the roll of appointed officers will be taken.
- B. CITIZENS' COMMENTS - Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.
- C. Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 18, 2022, and ending July 17, 2023. *Lorri Coody, City Secretary*
- D. Consider approval of the minutes of the Crime Control and Prevention District (CCPD) Meeting held on July 19, 2021. *Board Secretary*
- E. Consider Resolution No. 2022-01, amending the 2021-2022 Crime Control and Prevention District's Budget in the amount of \$30,296.00 and authorizing the funding associated with the annual contract maintenance fees for Flock cameras from the Crime Control Prevention District Fund. *Kirk Riggs, Chief of Police*
- F. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District's Budget for the fiscal year 2022-2023. *Board President*
- G. Consider Resolution No. 2022-02, adopting a budget for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof. *Board President*
- H. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 11, 2022 at 1:30 p.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary



In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

- B.** CITIZENS' COMMENTS - Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 18, 2022

AGENDA ITEM: C

AGENDA SUBJECT: Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 18, 2022, and ending July 17, 2023.

Dept./Prepared By: Lorri Coody, City Secretary

Date Submitted: June 7, 2022

EXHIBITS:

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

In accordance with the Directives of City Council, the City Council and the City Manager serve as the Board of Directors for the Crime Control and Prevention District.

Sec. 363.103 of the Local Government Code requires that the Board shall elect from among its members a president and vice president. The board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district. Each officer of the board serves for a term of one year.

Accordingly, all officers of the CCPD will serve a term of one year beginning July 18, 2022 and ending July 17, 2023.

This item is to address the requirements of LGC Section 363.103.

RECOMMENDED ACTION:

MOTION: Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 18, 2022, and ending July 17, 2023.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

July 19, 2021 – 6:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on July 19, 2021, at 6:00 p.m. in the Civic Center Auditorium located at 16327 Lakeview, Jersey Village, Texas.

A. Open Meeting - The meeting was called to order at 6:00 p.m. by President Bobby Warren with the following present:

President, Bobby Warren
Director, Drew Wasson
Director, Sheri Sheppard
Director, Michelle Mitcham
Director, James Singleton
Director, Gary Wubbenhorst
Director, Austin Bless

City Attorney, Justin Pruitt
City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Harry Ward, Director of Public Works; Isabel Kato, Director of Finance; and Robert Basford, Director of Parks.

IT Director, Bob Blevins, was not present at this meeting.

B. CITIZENS' COMMENTS - Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.

There were no public comments.

C. Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 19, 2021 and ending July 18, 2022.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

On May 10, 2021, City Council appointed the City Council and the City Manager to serve as the Board of Directors for the Crime Control and Prevention District.

Sec. 363.103 of the Local Government Code requires that the Board shall elect from among its members a president and vice president. The board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district. Each officer of the board serves for a term of one year.

Accordingly, all officers of the CCPD will serve a term of one year beginning July 19, 2021 and ending July 18, 2022.

This item is to address the requirements of LGC Section 363.103.

With limited discussion on the matter Board Member Wasson moved to elect Bobby Warren as President, James Singleton as Vice President, and the City Secretary as the Board Secretary. Board Member Sheppard seconded the motion. The vote follows:

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 19, 2021

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, Wubbenhorst, and Bless
President Warren

Nays: None

The motion carried.

D. Consider approval of the minutes of the CCPD Meetings held on May 10, 2021.

Director Sheppard moved to approve the minutes for the meeting held on May 10, 2021.
Director Singleton seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, Wubbenhorst, and Bless
President Warren

Nays: None

The motion carried.

E. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District’s Budget for the fiscal year 2021-2022.

The Public Hearing was opened at 6:04 p.m., giving all interested parties the right to appear and be heard on the proposed fiscal year 2021-2022 Crime Control and Prevention District (CCPD) budget.

Background information on the requested supplementals for FY 2021-22 is as follows:

Item	Cost	Funding Source	Line Item
<i>Guardian Tracking/Background Svcs</i>	<i>2,600.00</i>	<i>CCPD</i>	<i>27-3510 / 21-3510</i>
<i>(1) Additional Taser</i>	<i>1,700.00</i>	<i>CCPD</i>	<i>27-3523 / 21-3523</i>
<i>Ballistic Vests</i>	<i>5,000.00</i>	<i>CCPD</i>	<i>27-3523 / 21-3523</i>
<i>Floor Mats for training</i>	<i>2,500.00</i>	<i>CCPD</i>	<i>27-3523 / 21-3523</i>
<i>Tuition Assistance Program</i>	<i>5,250.00</i>	<i>CCPD</i>	<i>27-5029 / 21-5029</i>
<i>IACP-TPCA Annual Conference</i>	<i>6,000.00</i>	<i>CCPD</i>	<i>27-5029 / 21-5029</i>
<i>Financial Cop Licenses</i>	<i>2,000.00</i>	<i>CCPD</i>	<i>27-5029 / 21-5029</i>
<i>Flock Maintenance Agreement</i>	<i>104,000.00</i>	<i>CCPD</i>	<i>27-5030 / 21-5030</i>
<i>In-car Toughbooks (4)</i>	<i>40,000.00</i>	<i>CCPD</i>	<i>27-6573 / 13-6573</i>
<i>Total</i>	<i>\$169,050.00</i>		

With no one signing up to speak, President Warren closed the Public Hearing at 6:05 p.m.

F. Consider Resolution No. 2021-03, adopting a budget for the ensuing fiscal year, beginning October 1, 2021, and ending September 30, 2022 in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 19, 2021

With limited discussion on the matter, Director Singleton moved to approve Resolution No. 2021-03, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2021-2022. Director Mitcham seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, Wubbenhorst, and Bless
President Warren

Nays: None

The motion carried.

RESOLUTION NO. 2021-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

G. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 6:07 p.m.



Lorri Coody, Board Secretary

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

AGENDA DATE: July 18, 2022

AGENDA ITEM: E

AGENDA SUBJECT: Consider Resolution No. 2022-01, amending the 2021-2022 Crime Control and Prevention District’s Budget in the amount of \$30,296.00 and authorizing the funding associated with the annual contract maintenance fees for Flock cameras from the Crime Control Prevention District Fund.

Dept./Prepared By: Kirk Riggs, Chief of Police

Date Submitted: July 1, 2022

EXHIBITS: Resolution 2022-01
Exhibit A – Budget Amendment with Invoice

BUDGETARY IMPACT:	Required Expenditure:	\$ 30,296.00
	Amount Budgeted:	\$104,000.00
	Appropriation Required:	\$134,296.00

BACKGROUND INFORMATION:

The Jersey Village Police Department is requesting the approval of \$30,296.00 to cover the balance due for Flock camera contract maintenance fees. The annual cost per camera increased from \$2,000 to \$2,500 in years 4-6 of the contract. The original amount budgeted did not account for the price increase, due to Flock’s billing cycle starting in June. This expenditure will be funded from the Crime Control and Prevention District account.

RECOMMENDED ACTION:

MOTION: Approve Resolution No. 2022-01, amending the 2021-2022 Crime Control and Prevention District’s Budget in the amount of \$30,296.00 and authorizing the funding associated with the annual contract maintenance fees for Flock cameras from the Crime Control Prevention District Fund.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

RESOLUTION NO. 2022-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022 IN THE AMOUNT OF \$30,296.00; AND AUTHORIZING THE FUNDING ASSOCIATED WITH THE ANNUAL CONTRACT MAINTENANCE FEES FOR FLOCK CAMERAS.

WHEREAS, the Flock Camera maintenance contract fees have seen an increase from the original budgeted amount of \$2,000 to \$2,500 per camera in years 4-6 of the contract; and

WHEREAS, the Crime Control District will authorize a total of \$30,296.00 to allocate the funding necessary for the additional Flock Camera annual maintenance contract fees; and

WHEREAS, subsequent to the adoption of the annual budget for the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2021, and ending September 30, 2022, the District had not anticipated this expenditure change; and

WHEREAS, the City Manager recommends that such budget be amended to reflect such purchase and expenditure in accordance with Budgetary Transfer Amendment Request Forms attached hereto and made a part hereof as “Exhibit A; and

WHEREAS, the District Board of Directors finds and determines that the budget should be amended as recommended by the City Manager in order to purchase the WatchGuard system; **NOW THEREFORE,**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT THAT:

The annual budget of the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2021, and ending September 30, 2022, is hereby amended in the amount of \$30,296.00 by increasing the appropriations to the accounts contained therein as provided in “Exhibit A”, attached hereto and made a part hereof subject to approval of the City Council of the City of Jersey Village.

PASSED AND APPROVED this 18th day of July 2022.

ATTEST:

Bobby Warren, Board President

Lorri Coody, Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>CCPD</u>	<u>50-27-5030</u>	<u>\$30,296.00</u>

Justification

Funding is necessary to cover the annual maintenance contract fees for Flock cameras. The annual cost per camera increased from \$2,000 to \$2,500 in years 4-6 of the contract. The increase is due to an oversight in Flock's billing date of June.

Requested by: Kirk Riggs

Signed: Kirk Riggs Date 06-30-2022

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist Signed: <u>Isabel Kato</u> <small>Digitally signed by Isabel Kato Date: 2022.06.30 10:21:17 -05'00'</small> Date: _____	City Manager: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved Signed: <u>Austin Bless</u> <small>Digitally signed by Austin Bless Date: 2022.06.30 12:04:26 -05'00'</small> Date: _____
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**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 18, 2022

AGENDA ITEM: F

AGENDA SUBJECT: Conduct Public Hearing on the Crime Control and Prevention District's FY 2022-2023 Budget

Department/Prepared By: Lorri Coody **Date Submitted:** June 7, 2022

EXHIBITS: Public Hearing Notice
Proposed FY 2022-2023 CCPD Budget
Public Hearing Script

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the Board conduct a public hearing on the proposed annual budget for the upcoming fiscal year no later than the 21 days prior to the first month of each fiscal year of the District.

The purpose of the hearing is to give all interested parties the right to appear and be heard on the proposed fiscal year 2022-2023 Crime Control and Prevention District budget.

RECOMMENDED ACTION:

Conduct Public Hearing and receive public comments.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

**CITY OF JERSEY VILLAGE
NOTICE OF PUBLIC HEARINGS FOR JULY 18**

NOTICE is hereby given that public hearings will be conducted on July 18, 2022, at 6:00 p.m. by the Board of Directors for the Jersey Village Crime Control and Prevention District (CCPD), by the Board of Directors of the Jersey Village Fire Control Prevention, and Emergency Medical Services District (FCPEMSD) and by the City of Jersey Village City Council at 6:00 p.m. in the Civic Center Auditorium located at 16327 Lakeview Drive, Jersey Village, Texas. The purpose of the CCPD and FCPEMSD public hearings is to give all interested parties the right to appear and be heard on each District's proposed budget for fiscal year 2022-2023, and the purpose of the City Council's public hearings is to give all interested parties the right to appear and be heard on the adoption of each District's fiscal year 2022-2023 budget.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village, Texas



CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

**CRIME CONTROL AND
PREVENTION DISTRICT OF THE
CITY OF JERSEY VILLAGE**



FY 2022-2023 PROPOSED BUDGET

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022



Proposed Budget Comparison Report Fund Summary

Fund	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Current Fiscal Year Revenue Over/(Under) Expenses 2021-2022	Proposed Budget Next Fiscal Year Revenue Over/(Under) Expenses 2022-2023	Comparison Proposed to Current Budget Increase / (Decrease)	Percent Difference
50 - JV CRIME CONTROL	653,382.43	172,814.38	47,488.58	90,715.59	-230,930.00	-321,645.59	-354.56%
Report Total:	653,382.43	172,814.38	47,488.58	90,715.59	-230,930.00	-321,645.59	-354.56%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022



Jersey Village, TX

Proposed Budget Comparison Report

Account Summary

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Current Fiscal Year Budget 2021-2022	Proposed Budget Next Fiscal Year 2022-2023	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Fund: 50 - JV CRIME CONTROL								
Revenue								
Department: 10 - REVENUES								
Category: 75 - OTHER TAXES								
50-10-7623	SALES TX-CRIME CONTROL	2,061,205.19	1,992,678.16	1,921,812.13	\$2,005,000.00	\$2,200,000.00	\$195,000.00	9.73%
	Total Category: 75 - OTHER TAXES:	2,061,205.19	1,992,678.16	1,921,812.13	\$2,005,000.00	\$2,200,000.00	\$195,000.00	9.73%
Category: 96 - INTEREST EARNED								
50-10-9601	INTEREST EARNED	34,704.24	2,218.67	4,960.86	\$5,000.00	\$25,000.00	\$20,000.00	400.00%
	Total Category: 96 - INTEREST EARNED:	34,704.24	2,218.67	4,960.86	\$5,000.00	\$25,000.00	\$20,000.00	400.00%
Category: 98 - MISCELLANEOUS REVENUE								
50-10-9802	SALE OF ASSETS	0.00	27,260.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Category: 98 - MISCELLANEOUS REVENUE:	0.00	27,260.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Department: 10 - REVENUES:	2,095,909.43	2,022,156.83	1,926,772.99	\$2,010,000.00	\$2,225,000.00	\$215,000.00	10.70%
	Total Revenue:	2,095,909.43	2,022,156.83	1,926,772.99	\$2,010,000.00	\$2,225,000.00	\$215,000.00	10.70%

Proposed Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Current Fiscal Year Budget 2021-2022	Proposed Budget Next Fiscal Year 2022-2023	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Expense								
Department: 27 - CRIME CONTROL								
Category: 35 - SUPPLIES								
50-27-3504	UNIFORMS	5,000.00	16,000.00	16,000.00	\$16,000.00	\$16,000.00	\$0.00	0.00%
50-27-3505	SUPPLIES	2,000.00	0.00	6,000.00	\$6,000.00	\$9,000.00	\$3,000.00	50.00%
Supplemental	Subject	Description						
	Crime Prevention Supplies Supplemental	Increase for marketing materials to promote our vision of community involvement, to be distributed at city events such as; Founders Day, 4th of July, Holiday in the Village and concerts in the park.						
50-27-3510	BOOKS/PERIODICALS	1,718.00	2,542.90	5,618.00	\$5,618.00	\$5,618.00	\$0.00	0.00%
50-27-3523	OTHER EQUIPMENT	10,250.00	46,944.84	9,200.00	\$9,200.00	\$34,700.00	\$25,500.00	277.17%
Supplemental	Subject	Description						
	Other Equip - Crime Scene Supplies Supplemental	Crime scene processing equipment for CID, to include portable lighting, crime scene covers, erectable tent, etc. - \$12,000. Drones (2) for crime scene documentation and fugitive apprehension - \$12,500. Drone crime scene mapping software - \$5,000 and a \$500 a year annual maintenance fee. Additional Taser for new hire - \$1,700. Drug evidence destruction - \$3,000.						
Total Category: 35 - SUPPLIES:		18,968.00	65,487.74	36,818.00	\$36,818.00	\$65,318.00	\$28,500.00	77.41%
Category: 45 - MAINTENANCE								
50-27-4504	SOFTWARE	16,200.00	17,700.00	17,700.00	\$17,700.00	\$17,700.00	\$0.00	0.00%
50-27-4599	MISCELLANEOUS EQUIPMENT	12,400.00	488.57	15,400.00	\$15,400.00	\$3,300.00	(\$12,100.00)	-78.57%
Total Category: 45 - MAINTENANCE:		28,600.00	18,188.57	33,100.00	\$33,100.00	\$21,000.00	(\$12,100.00)	-36.56%
Category: 50 - SERVICES								
50-27-5015	LAB TEST	2,400.00	700.00	2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00%
50-27-5020	COMMUNICATIONS	8,000.00	2,873.19	8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00%
50-27-5022	COMMUNICATION SYSTEM, DISPATCH	30,000.00	7,330.25	30,000.00	\$30,000.00	\$10,000.00	(\$20,000.00)	-66.67%
50-27-5029	TRAINING	5,000.00	9,000.00	22,250.00	\$22,250.00	\$26,250.00	\$4,000.00	17.98%
Supplemental	Subject	Description						
	Travel & Training Supplemental	Drone operator training and certification for 4 employees - \$4,000						
50-27-5030	MAINTENANCE AGREEMENT	0.00	0.00	104,000.00	\$104,000.00	\$283,625.00	\$179,625.00	172.72%
Supplemental	Subject	Description						
	Maintenance Agreement Supplemental	Flock Camera annual maintenance agreement - \$130,000. Vigilant software - \$4,250. Tyler/New World annual maintenance - \$130,275. Watchguard Body Camera warranty/maintenance fee - \$7,000. The following expenditures have been moved from 21-4599-Miscellaneous: Motorola maintenance contract - \$8,000, AFIS maintenance contract - \$4,100						
Total Category: 50 - SERVICES:		45,400.00	19,903.44	166,650.00	\$166,650.00	\$330,275.00	\$163,625.00	98.18%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

Proposed Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Current Fiscal Year Budget 2021-2022	Proposed Budget Next Fiscal Year 2022-2023	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Category: 54 - SUNDRY								
<u>50-27-5401</u>	ELECTION EXPENDITURE	0.00	0.00	4,103.71	\$4,103.71	\$0.00	(\$4,103.71)	-100.00%
Total Category: 54 - SUNDRY:		0.00	0.00	4,103.71	\$4,103.71	\$0.00	(\$4,103.71)	-100.00%
Category: 55 - PROFESSIONAL SERVICES								
<u>50-27-5523</u>	PERSONNEL-CRIME PREVENTION	1,005,223.00	1,591,822.70	1,591,822.70	\$1,591,822.70	\$1,735,822.00	\$143,999.30	9.05%
Supplemental	Subject	Description						
	Additional Sergeant	This increase is to help cover the Sergeant position to be over CID.						
<u>50-27-5524</u>	ADMINISTRATIVE	22,763.00	23,450.00	23,450.00	\$23,450.00	\$24,150.00	\$700.00	2.99%
Total Category: 55 - PROFESSIONAL SERVICES:		1,027,986.00	1,615,272.70	1,615,272.70	\$1,615,272.70	\$1,759,972.00	\$144,699.30	8.96%
Category: 60 - OTHER SERVICES								
<u>50-27-6001</u>	AUTOMOBIL LIAB. INSURANCE	22,600.00	23,340.00	23,340.00	\$23,340.00	\$23,340.00	\$0.00	0.00%
Total Category: 60 - OTHER SERVICES:		22,600.00	23,340.00	23,340.00	\$23,340.00	\$23,340.00	\$0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
<u>50-27-6572</u>	SPECIAL EQUIPMENT	34,973.00	8,000.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
<u>50-27-6573</u>	COMPUTER HARDWARE	4,000.00	0.00	0.00	\$40,000.00	\$0.00	(\$40,000.00)	-100.00%
Total Category: 65 - CAPITAL OUTLAY:		38,973.00	8,000.00	0.00	\$40,000.00	\$0.00	(\$40,000.00)	-100.00%
Category: 97 - INTERFUND ACTIVITY								
<u>50-27-9781</u>	EQUIPMENT PURCHASE CONTRIBUTIO	260,000.00	99,150.00	0.00	\$0.00	\$256,025.00	\$256,025.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		260,000.00	99,150.00	0.00	\$0.00	\$256,025.00	\$256,025.00	0.00%
Total Department: 27 - CRIME CONTROL:		1,442,527.00	1,849,342.45	1,879,284.41	\$1,919,284.41	\$2,455,930.00	\$536,645.59	27.96%
Total Expense:		1,442,527.00	1,849,342.45	1,879,284.41	\$1,919,284.41	\$2,455,930.00	\$536,645.59	27.96%
Total Fund: 50 - JV CRIME CONTROL:		653,382.43	172,814.38	47,488.58	\$90,715.59	(\$230,930.00)	(\$321,645.59)	-354.56%
Report Total:		653,382.43	172,814.38	47,488.58	\$90,715.59	(\$230,930.00)	(\$321,645.59)	-354.56%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

PRESIDENT OF CCPD

Script for CCPD Public Hearing on the 2022-2023 Proposed Annual Budget

Read Item F on the CCPD agenda - then say:

I now call to order this public hearing on the City of Jersey Village Crime Control and Prevent District's proposed annual budget for fiscal year 2022-2023. Everyone desiring to speak at this hearing should complete a public hearing comment card and present the card to the City Secretary.

Each speaker will have 5 minutes to present information concerning the District's proposed fiscal year 2022-2023 budget.

Chief of Police, Kirk Riggs will summarize the subject of this public hearing.

(Once Chief Riggs completes his summary, call the first person signing up to speak).

(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)

There being no one (else) desiring to speak, I now close this public hearing on the City of Jersey Village Crime Control and Prevent District's proposed annual budget for fiscal year 2022-2023.

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 18, 2022

AGENDA ITEM: G

AGENDA SUBJECT: Consider Resolution No. 2022-02, adopting a budget for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

Department/Prepared By: Lorri Coody **Date Submitted:** June 7, 2022

EXHIBITS: Resolution No. 2022-02
EX A - Adopted FY 2022-2023 CCPD Budget (DRAFT)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the Board conduct a public hearing on the proposed annual budget for the upcoming fiscal year no later than the 21 days prior to the first month of each fiscal year of the District.

After the public hearing on the proposed budget, the Board shall adopt a budget for the upcoming fiscal year.

The adopted budget shall be submitted to the Jersey Village City Council within ten 10 days after it is adopted or deemed adopted by the Board.

A draft of the Adopted FY 2022-2023 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearing.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2022-02, adopting a budget for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

RESOLUTION NO. 2022-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the Jersey Village Board of Directors of the Crime Control and Prevention District have received budget estimates of the revenues of the District and the expense of conducting the affairs of the District for the ensuing fiscal year beginning October 1, 2022, and ending September 30, 2023, and which said estimate contains all the information as required by Chapter 363 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (“the Board”) has received the estimate and held a public hearing thereon as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted. **NOW THEREFORE;**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1: That the Board hereby adopts the budget for the District’s 2022-2023 fiscal year, which is attached hereto as Exhibit “A” and incorporated herein for all intents and purposes.

Section 2: This resolution shall take effect immediately from and after its passage by the Board.

INTRODUCED, READ, and PASSED by affirmative vote of the Board of Directors of the Jersey Village Crime Control and Prevention District, this the **18th day of July 2022**.

Bobby Warren, Board President

ATTEST:

Lorri Coody, City Secretary



**CRIME CONTROL AND
PREVENTION DISTRICT OF THE
CITY OF JERSEY VILLAGE**



FY 2022-2023 ADOPTED BUDGET

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022



Jersey Village, TX

Budget Comparison Report

Account Summary

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 2022-2023	Increase / (Decrease)		
Fund: 50 - JV CRIME CONTROL								
Department: 10 - REVENUES								
Category: 75 - OTHER TAXES								
50-10-7623	SALES TX-CRIME CONTROL	2,061,205.19	1,992,678.16	1,921,812.13	2,005,000.00	2,200,000.00	195,000.00	9.73%
Total Category: 75 - OTHER TAXES:		2,061,205.19	1,992,678.16	1,921,812.13	2,005,000.00	2,200,000.00	195,000.00	9.73%
Category: 96 - INTEREST EARNED								
50-10-9601	INTEREST EARNED	34,704.24	2,218.67	4,960.86	5,000.00	25,000.00	20,000.00	400.00%
Total Category: 96 - INTEREST EARNED:		34,704.24	2,218.67	4,960.86	5,000.00	25,000.00	20,000.00	400.00%
Category: 98 - MISCELLANEOUS REVENUE								
50-10-9802	SALE OF ASSETS	0.00	27,260.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		0.00	27,260.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 10 - REVENUES:		2,095,909.43	2,022,156.83	1,926,772.99	2,010,000.00	2,225,000.00	215,000.00	10.70%

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Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 2022-2023	Increase / (Decrease)	
Department: 27 - CRIME CONTROL								
Category: 35 - SUPPLIES								
50-27-3504	UNIFORMS	5,000.00	16,000.00	16,000.00	16,000.00	16,000.00	0.00	0.00%
50-27-3505	SUPPLIES	2,000.00	0.00	6,000.00	6,000.00	9,000.00	3,000.00	50.00%
Budget Notes								
Budget Code	Subject	Description						
2022-2023	Crime Prevention Supplies Supplemental	Increase for marketing materials to promote our vision of community involvement, to be distributed at city events such as; Founders Day, 4th of July, Holiday in the Village and concerts in the park.						
50-27-3510	BOOKS/PERIODICALS	1,718.00	2,542.90	5,618.00	5,618.00	5,618.00	0.00	0.00%
50-27-3523	OTHER EQUIPMENT	10,250.00	46,944.84	9,200.00	9,200.00	34,700.00	25,500.00	277.17%
Budget Notes								
Budget Code	Subject	Description						
2022-2023	Other Equip - Crime Scene Supplies Supplemer	Crime scene processing equipment for CID, to include portable lighting, crime scene covers, erectable tent, etc. - \$12,000. Drones (2) for crime scene documentation and fugitive apprehension - \$12,500. Drone crime scene mapping software - \$5,000 and a \$500 a year annual maintenance fee. Additional Taser for new hire - \$1,700. Drug evidence destruction - \$3,000.						
Total Category: 35 - SUPPLIES:		18,968.00	65,487.74	36,818.00	36,818.00	65,318.00	28,500.00	77.41%
Category: 45 - MAINTENANCE								
50-27-4504	SOFTWARE	16,200.00	17,700.00	17,700.00	17,700.00	17,700.00	0.00	0.00%
50-27-4599	MISCELLANEOUS EQUIPMENT	12,400.00	488.57	15,400.00	15,400.00	3,300.00	-12,100.00	-78.57%
Total Category: 45 - MAINTENANCE:		28,600.00	18,188.57	33,100.00	33,100.00	21,000.00	-12,100.00	-36.56%
Category: 50 - SERVICES								
50-27-5015	LAB TEST	2,400.00	700.00	2,400.00	2,400.00	2,400.00	0.00	0.00%
50-27-5020	COMMUNICATIONS	8,000.00	2,873.19	8,000.00	8,000.00	8,000.00	0.00	0.00%
50-27-5022	COMMUNICATION SYSTEM, DIS	30,000.00	7,330.25	30,000.00	30,000.00	10,000.00	-20,000.00	-66.67%
50-27-5029	TRAINING	5,000.00	9,000.00	22,250.00	22,250.00	26,250.00	4,000.00	17.98%
Budget Notes								
Budget Code	Subject	Description						
2022-2023	Travel & Training Supplemental	Drone operator training and certification for 4 employees - \$4,000						
50-27-5030	MAINTENANCE AGREEMENT	0.00	0.00	104,000.00	104,000.00	283,625.00	179,625.00	172.72%
Budget Notes								
Budget Code	Subject	Description						
2022-2023	Maintenance Agreement Supplemental	Flock Camera annual maintenance agreement - \$130,000. Vigilant software - \$4,250. Tyler/New World annual maintenance - \$130,275. Watchguard Body Camera warranty/maintenance fee - \$7,000. The following expenditures have been moved from 21-4599-Miscellaneous: Motorola maintenance contract - \$8,000, AFIS maintenance contract - \$4,100						
Total Category: 50 - SERVICES:		45,400.00	19,903.44	166,650.00	166,650.00	330,275.00	163,625.00	98.18%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 2022-2023	Increase / (Decrease)		
Category: 54 - SUNDRY								
50-27-5401	ELECTION EXPENDITURE	0.00	0.00	4,103.71	4,103.71	0.00	-4,103.71	-100.00%
Total Category: 54 - SUNDRY:		0.00	0.00	4,103.71	4,103.71	0.00	-4,103.71	-100.00%
Category: 55 - PROFESSIONAL SERVICES								
50-27-5523	PERSONNEL-CRIME PREVENTION	1,005,223.00	1,591,822.70	1,591,822.70	1,591,822.70	1,735,822.00	143,999.30	9.05%
Budget Notes								
Budget Code								
2022-2023								
Subject								
Additional Sergeant		This increase is to help cover the Sergeant position to be over CID.						
50-27-5524	ADMINISTRATIVE	22,763.00	23,450.00	23,450.00	23,450.00	24,150.00	700.00	2.99%
Total Category: 55 - PROFESSIONAL SERVICES:		1,027,986.00	1,615,272.70	1,615,272.70	1,615,272.70	1,759,972.00	144,699.30	8.96%
Category: 60 - OTHER SERVICES								
50-27-6001	AUTOMOBIL LIAB. INSURANCE	22,600.00	23,340.00	23,340.00	23,340.00	23,340.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		22,600.00	23,340.00	23,340.00	23,340.00	23,340.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
50-27-6572	SPECIAL EQUIPMENT	34,973.00	8,000.00	0.00	0.00	0.00	0.00	0.00%
50-27-6573	COMPUTER HARDWARE	4,000.00	0.00	0.00	40,000.00	0.00	-40,000.00	-100.00%
Total Category: 65 - CAPITAL OUTLAY:		38,973.00	8,000.00	0.00	40,000.00	0.00	-40,000.00	-100.00%
Category: 97 - INTERFUND ACTIVITY								
50-27-9781	EQUIPMENT PURCHASE CONTRI	260,000.00	99,150.00	0.00	0.00	256,025.00	256,025.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		260,000.00	99,150.00	0.00	0.00	256,025.00	256,025.00	0.00%
Total Department: 27 - CRIME CONTROL:		1,442,527.00	1,849,342.45	1,879,284.41	1,919,284.41	2,455,930.00	536,645.59	27.96%
Total Fund: 50 - JV CRIME CONTROL:		653,382.43	172,814.38	47,488.58	90,715.59	-230,930.00	-321,645.59	-354.56%
Report Total:		653,382.43	172,814.38	47,488.58	90,715.59	-230,930.00	-321,645.59	-354.56%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

Budget Comparison Report

Group Summary

Categor...	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 2021-2022	2022-2023 2022-2023	Increase / (Decrease)	
Fund: 50 - JV CRIME CONTROL							
Department: 10 - REVENUES							
75 - OTHER TAXES	2,061,205.19	1,992,678.16	1,921,812.13	2,005,000.00	2,200,000.00	195,000.00	9.73%
96 - INTEREST EARNED	34,704.24	2,218.67	4,960.86	5,000.00	25,000.00	20,000.00	400.00%
98 - MISCELLANEOUS REVENUE	0.00	27,260.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 10 - REVENUES:	2,095,909.43	2,022,156.83	1,926,772.99	2,010,000.00	2,225,000.00	215,000.00	10.70%

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CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

Budget Comparison Report

Categor...	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 2021-2022	2022-2023 2022-2023	Increase / (Decrease)	
Department: 27 - CRIME CONTROL							
35 - SUPPLIES	18,968.00	65,487.74	36,818.00	36,818.00	65,318.00	28,500.00	77.41%
45 - MAINTENANCE	28,600.00	18,188.57	33,100.00	33,100.00	21,000.00	-12,100.00	-36.56%
50 - SERVICES	45,400.00	19,903.44	166,650.00	166,650.00	330,275.00	163,625.00	98.18%
54 - SUNDRY	0.00	0.00	4,103.71	4,103.71	0.00	-4,103.71	-100.00%
55 - PROFESSIONAL SERVICES	1,027,986.00	1,615,272.70	1,615,272.70	1,615,272.70	1,759,972.00	144,699.30	8.96%
60 - OTHER SERVICES	22,600.00	23,340.00	23,340.00	23,340.00	23,340.00	0.00	0.00%
65 - CAPITAL OUTLAY	38,973.00	8,000.00	0.00	40,000.00	0.00	-40,000.00	-100.00%
97 - INTERFUND ACTIVITY	260,000.00	99,150.00	0.00	0.00	256,025.00	256,025.00	0.00%
Total Department: 27 - CRIME CONTROL:	1,442,527.00	1,849,342.45	1,879,284.41	1,919,284.41	2,455,930.00	536,645.59	27.96%
Total Fund: 50 - JV CRIME CONTROL:	653,382.43	172,814.38	47,488.58	90,715.59	-230,930.00	-321,645.59	-354.56%
Report Total:	653,382.43	172,814.38	47,488.58	90,715.59	-230,930.00	-321,645.59	-354.56%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022

Budget Comparison Report

Fund Summary

Fund	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 2021-2022	2022-2023 2022-2023	Increase / (Decrease)	
50 - JV CRIME CONTROL	653,382.43	172,814.38	47,488.58	90,715.59	-230,930.00	-321,645.59	-354.56%
Report Total:	653,382.43	172,814.38	47,488.58	90,715.59	-230,930.00	-321,645.59	-354.56%

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CPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 18, 2022