

MINUTES OF THE MEETING OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT MEETING HELD ON JULY 21, 2020 AT 6:00 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public was not allowed to be physically present at this Crime Control and Prevention District Meeting for the City of Jersey Village, Texas, but the meeting was available to members of the public and allowed for two-way communications for those desiring to participate via telephone with the following toll-free number: **346-248-7799 along with Webinar ID: 957 7632 6938.**

A. Open Meeting - The meeting was called to order at 6:00 p.m. by President, Andrew Mitcham, with the following present:

President, Andrew Mitcham
Director, Drew Wasson
Director, Greg Holden
Director, Bobby Warren
Director, James Singleton
Director, Gary Wubbenhorst
Director, Sheri Sheppard

City Manager, Austin Bless
City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Director of Finance; Harry Ward, Director of Public Works; and Bob Blevins, Director of Information Technology.

B. Citizens' Comments

Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.

There were no public comments.

C. Consider approval of the minutes of the Crime Control and Prevention District (CCPD) Meetings held on August 19, 2019.

Director Wubbenhorst moved to approve the minutes of the Crime Control and Prevention District Meeting held on August 19, 2019. Director Sheppard seconded the motion. The vote follows:

Ayes: Directors: Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard
President Mitcham

Nays: None

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 21, 2020

The motion carried.

- D. Consider Resolution No. 2020-01, amending the 2019-2020 Crime Control and Prevention District's Budget in the amount of \$133,850.00 and authorizing the funding associated with the purchase and installation of the WatchGuard In-Car and Body Worn Camera System from the Crime Control Prevention District Fund.**

Kirk Riggs, Chief of Police introduced the item. Background information is as follows:

For the past nine years, the Jersey Village Police Department has been utilizing the M7 COBAN computer/video system for our patrol vehicles. The main reason for going to the COBAN computer/video system is that they no longer offer this type of system; and, as a result, in 2016 forced us into purchasing new in-car computers. Over the last few years, we have seen a drop in the quality of the COBAN products and the company's customer service/support is severely lacking. The Jersey Village Police Department believes it is time to change vendors due to the fact COBAN technology has become inferior to the other in-car video systems on the market today and they no longer offer a product that meets the department's needs.

Police Department Staff have researched competitive equipment available and have consulted with a number of agencies across the State to determine what would be the best setup for our officers. We have been testing both the in-car and body worn camera system, and recommend selecting the Watch Guard system to replace COBAN. Watch Guard is located in Allen, Texas and all their products are manufactured in the USA. We would use the BuyBoard purchasing cooperative program contract #604-20 to make this purchase. As a member and participant in the BuyBoard purchasing cooperative, the City has met all formal bidding requirements pertaining to the purchase of this new equipment. The Watch Guard system requires additional network storage and equipment installation in 12 police vehicles, and 28 Body Worn cameras.

We recommend funding the replacement audio/video system through the Crime Control and Prevention District. Using the CCPD funds allows the equipment to be purchased and installed at one time. This will be a turnkey purchase to include all training and coordination of installation to be accomplished at the same time for all the officers and vehicles.

Chief Riggs stated that there has been an update from the information presented in the meeting packet. The \$133,850 mentioned in the packet was for 12 in-car cameras and 28 body worn cameras. In addition to that equipment, a server is needed to store the information. The cost for the additional equipment is \$18,465 which will include a server, a 5 year warranty, and a hard drive bringing the total needed to \$152,315.

The Board engaged in discussion about our current COBAN system. Some wanted to know where we are at in its useful life. Chief Riggs explained that in 2016 they were into it for 5 years. He went on to explain why the new system is needed. There was discussion about the new purchase. Some felt we are looking at a 5 year useful life. Chief Riggs explained that

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 21, 2020

the warranty is for five years, but he believes the cameras will last much longer. Chief Riggs also explained his experience with the product and the functionality.

Some members of the Board have had experience with COBAN and stated that over the past several years, COBAN service has declined.

Some members wanted to know if 12 cameras will meet the department's needs. Chief Riggs stated that 12 cameras will meet what they need. Also some wanted to know if this is a one-time expenditure. Chief Riggs explained that it is a one-time expenditure.

With no further discussion on the matter, Board Member Wubbenhorst moved to approve Resolution No. 2020-01, amending the 2019-2020 Crime Control and Prevention District's Budget in the amount of \$133,850.00 and authorizing the funding associated with the purchase and installation of the WatchGuard In-Car and Body Worn Camera System from the Crime Control Prevention District Fund. Board Member Holden seconded the motion. The vote follows:

Ayes: Directors: Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard
President Mitcham

Nays: None

The motion carried.

RESOLUTION NO. 2020-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020 IN THE AMOUNT OF \$152,315.00; AND AUTHORIZING THE FUNDING ASSOCIATED WITH THE PURCHASE AND INSTALLATION OF THE WATCHGUARD IN-CAR AND BODY WORN CAMERA SYSTEM.

E. Discuss the Proposed Crime Control and Prevention District's budget for fiscal year 2020-2021.

Austin Bless, City Manager, introduced the item. He went through the proposed budget line by line.

The Crime Control and Prevention District's (CCPD) 2020-21 budget supplementals, include the following:

**REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 21, 2020**

Crime Control Prevention District			
50-27-5523	STEP Funding Increase	Police	\$ 20,000
50-27-5523	Moving 1 Officer to be paid from CCPD	Police	\$ 102,000
50-27-3504	New uniforms that last longer and wear better	Police	\$ 11,000
50-27-3505	Ammo/Targets for 2 weapons qualifications per year	Police	\$ 4,000
50-27-3523	Taser cartridges and supplies including training	Police	\$ 7,200
50-27-3523	Ballistic Vests	Police	\$ 13,000
50-27-3523	Protective Gear, ballistic plates, carriers, helmets	Police	\$ 43,900
50-27-4599	Card Reader/Video equipment for Property Room	Police	\$ 4,500
50-27-5029	FBI National Academy - Exec. Leadership Training	Police	\$ 4,000
50-27-6572	Update Police Dept Audio/Video in Training Room/EOC	Police	\$ 6,000
50-27-6572	4 more Flock Cameras - to be placed at Apt's.	Police	\$ 8,000
		FUND TOTAL:	\$ 223,600

In addition to the supplementals, there are plans to purchase two (2) patrol vehicles, which will be Chevrolet Tahoes that are fully outfitted for \$49,575 each. These will be purchased under the City's Vehicle Replacement Program.

The Board engaged in discussion about where the protective equipment is being stored. Chief Riggs stated that it will be a big bag of equipment and it will be stored in the unit along with their other gear so it will be available for use. It will be placed in the front seat of the vehicle so it is ready to deploy when needed.

There was also a question about this budget's inter fund activity compared to the General Fund. Some were not sure where this gets reflected in this budget. Isabel Kato, Finance Director, answered the question along with City Manager Bless.

With no further discussion on the 2020-2021 CCPD budget, President Mitcham called the next item on the agenda.

F. Consider Resolution No. 2020-02, setting August 17, 2020 at 7:00 p.m. at the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for the public hearing on the proposed fiscal year 2020-2021 Crime Control and Prevention District's budget.

Director Holden moved to approve Resolution No. 2020-02 setting August 17, 2020 at 7:00 p.m. at the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for the public hearing on the proposed fiscal year 2020-2021 Crime Control and Prevention District's budget. Director Sheppard seconded the motion. The vote follows:

Ayes: Directors: Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard
President Mitcham

Nays: None

The motion carried.

RESOLUTION NO. 2020-02

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 21, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, THE 17TH DAY OF AUGUST 2020 AT 7:00 P.M. IN THE CIVIC CENTER AT 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS 77040 AS THE DATE, TIME, AND PLACE FOR THE PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2020-2021 CCPD BUDGET.

G. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 6:23 p.m.

Lorri Coody, Board Secretary

