

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

August 19, 2019 – 7:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on August 19, 2019, at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

A. Open Meeting - The meeting was called to order at 7:00 p.m. by President Andrew Mitcham, with the following present:

President, Andrew Mitcham	City Manager, Austin Bless
Director, Drew Wasson	City Secretary, Lorri Coody
Director, James Singleton	City Attorney, Leah Hayes
Director, Greg Holden	
Director, Bobby Warren	
Director, Gary Wubbenhorst	
Director, Sheri Sheppard	

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Director of Finance, Jason Alfaro, Director of Parks and Recreation and Bob Blevins, IT Director.

B. Consider approval of the minutes of the CCPD Meetings held on July 16, 2019.

Director Wasson moved to approve the minutes for the meeting held on July 16, 2019. Director Holden seconded the motion. The vote follows:

Ayes: Directors Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard
President Mitcham

Nays: None

The motion carried.

C. Discuss and take appropriate action concerning any final budget changes to the proposed 2019-2020 Crime Control and Prevention District Budget.

Eric Foerster, Chief of Police, introduced the item. Background information is as follows:

The Crime Control and Prevention District Board met on July 16, 2019 in a budget work session to review and discuss the proposed 2019-2020 budget.

After the meeting, it was discovered that several changes to the proposed budget are necessary before adopting the District's 2019-2020 budget.

The changes are as follows:

- **Increase the Tax Receipts Revenues line item 50-10-7623 by \$280,000 from \$1,625,000 to \$1,905,000.**
- **Increase the Personnel Cost line item 50-27-5523 by \$9,796 from \$1,155,427 to \$1,165,223.**

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Should the Crime Control and Prevention District Board desire to include these changes in the 2019-2020 proposed Crime Control and Prevention District’s 2019-2020 Budget, a motion is needed.

With limited discussion on the matter, Director Wubbenhorst moved to Increase the Tax Receipts Revenues line item 50-10-7623 by \$280,000 from \$1,625,000 to \$1,905,000 and Increase the Personnel Cost line item 50-27-5523 by \$9,796 from \$1,155,427 to \$1,165,223. Director Singleton seconded the motion. The vote follows:

Ayes: Directors Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard
President Mitcham

Nays: None

The motion carried.

D. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District’s Budget for the fiscal year 2019-2020.

President Mitcham opened the Public Hearing at 7:03 p.m., giving all interested parties the right to appear and be heard on the proposed fiscal year 2019-2020 Crime Control and Prevention District (CCPD) budget.

President Mitcham called upon Chief of Police, Eric Foerster to give a presentation on the CCPD budget. Accordingly, Chief of Police Eric Foerster gave a short presentation that included the supplementals being requested for FY 2019-20 as follows:

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT SUPPLEMENTAL EXPENDITURES FY 2019-2020									
	50-10-7623 Receipts	50-10-7623 Other Expenses	50-17-4000 Salaries	50-17-4000 Medicare Expenses	50-17-5023 Expenses	50-17-5023 Travel Expenses	50-17-5023 Computer Expenses	50-17-5023 Equipment Expenses	50-17-5023 Franchise Contributions
Medical Supplies	\$ 1,000.00								\$ 1,000.00
Toner Supplies	\$ 1,500.00								\$ 1,500.00
Planner Handbooks	\$ 1,000.00								\$ 1,000.00
Binoculars	\$ 1,750.00								\$ 1,750.00
Oxygen Detector Software		\$ 1,200.00							\$ 1,200.00
Audio Recorders			\$ 1,000.00						\$ 1,000.00
LED Traffic Lights			\$ 500.00						\$ 500.00
11 Additional Pol-Tax Patrol Officers				\$ 240,000.00					\$ 240,000.00
Local Staff Training Seminars					\$ 21,875.00				\$ 21,875.00
Philipsport View					\$ 9,000.00				\$ 9,000.00
Dispatch Radio Control Computer						\$ 4,000.00			\$ 4,000.00
11 Vehicles							\$ 280,000.00		\$ 280,000.00
Total	\$ 1,000.00	\$ 10,250.00	\$ 1,700.00	\$ 240,000.00	\$ 34,875.00	\$ 4,000.00	\$ 280,000.00		\$ 471,825.00

President Mitcham then called upon anyone wishing to speak at the public hearing. With no one signing up to speak, President Mitcham closed the Public Hearing at 7:04 p.m.

E. Consider Resolution No. 2019-03, adopting a budget for the ensuing fiscal year, beginning October 1, 2019, and ending September 30, 2020 in accordance with Chapter

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363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

With limited discussion on the matter, Director Warren moved to approve Resolution No. 2019-03, adopting the Jersey Village Crime Control and Prevention District's Budget for fiscal year 2019-2020. Director Holden seconded the motion. The vote follows:

Ayes: Directors Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard
President Mitcham

Nays: None

The motion carried.

RESOLUTION NO. 2019-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

F. Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin on September 1, 2019 and will end August 31, 2020.

Director Holden moved to nominate Andrew Mitcham as President for the 2019-2020 term of office; Bobby Warren as Vice President for the 2019-2020 term of office; and the City of Jersey Village City Secretary as Board Secretary for the 2019-2020 term of office. Director Wasson seconded the nominations.

There being no other nominations for these Offices, the vote follows on the motion:

Ayes: Directors Wasson, Holden, Singleton, Wubbenhorst, and Sheppard

Nays: None

Abstain: Director Warren and President Mitcham

The motion carried.

G. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 7:10 p.m.



Lorri Coody, Board Secretary