



NOTICE OF A MEETING

(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

NOTICE is hereby given that the Board of Directors of the Jersey Village Crime Control and Prevention District (CCPD) will hold a meeting on August 20, 2018 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040.

ITEM(S) to be discussed and acted upon by the Board at this meeting is/are listed on the attached agenda.

AGENDA

- A. Open Meeting. Call the meeting to order and the roll of appointed officers will be taken.
- B. Consider approval of the minutes of the CCPD Meeting held on July 17, 2018. *Lorri Coody, City Secretary*
- C. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District's Budget for the fiscal year 2018-2019. *Board President or Board Vice President*
- D. Consider Resolution No. 2018-02, adopting a budget for the ensuing fiscal year, beginning October 1, 2018, and ending September 30, 2019, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof. *Board President or Board Vice President*
- E. Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin on September 1, 2018 and will end August 31, 2019. *Board President or Board Vice President*
- F. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: August 16, 2018 at 12:15 p.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.



**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

July 17, 2018 – 6:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on July 17, 2018, at 6:00 p.m. in the Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas. The Board President and a quorum of the Crime Control and Prevention District was physically present at the meeting.

A. Open Meeting - The meeting was called to order at 6:00 p.m. by President, Justin Ray, with the following present:

President, Justin Ray	City Manager, Austin Bless
Director, Andrew Mitcham	City Secretary, Lorri Coody
Director, Greg Holden	City Attorney, Leah Hayes
Director, Bobby Warren	
Director, James Singleton	
Director, Gary Wubbenhorst	
Director, J. Lane Dubois-Freeman	

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Director of Finance; Kevin T. Hagerich, Director of Public Works; Jason Alfaro, Director of Parks; Trelena Collins, HR Manager; and Bob Blevins, Director of Information Technology.

B. Consider approval of the minutes of the Crime Control and Prevention District (CCPD) Meetings held on September 18, 2017.

Director Wubbenhorst moved to approve the minutes of the Crime Control and Prevention District Meeting held on September 18, 2017. Director Mitcham seconded the motion. The vote follows:

Ayes: Directors: Mitcham, Holden, Warren, Singleton, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

C. Discuss the Proposed Crime Control and Prevention District's budget for fiscal year 2018-2019.

Chief of Police, Eric Foerster introduced the item. He explained the Crime Control and Prevention District's (CCPD) 2018-19 budget supplementals, which include the following:

**REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 17, 2018**

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT SUPPLEMENTAL EXPENDITURES FY 2018-2019						
	50-27-4899 Miscellaneous Equipment	50-27-4671 Office Furniture & Equipment	50-27-9781 Equipment Purchase Contributions	50-27-4672 Special Equipment	50-27-4523 Personnel	TOTAL
Radio Batteries	\$ 3,306.00					\$ 3,306.00
Patrol Cameras	\$ 1,200.00					\$ 1,200.00
Taser Batteries	\$ 1,300.00					\$ 1,300.00
Office Furniture		\$ 4,000.00				\$ 4,000.00
Patrol Vehicles			\$ 260,000.00			\$ 260,000.00
Balistic Shields				\$ 5,000.00		\$ 5,000.00
Additional Officer					\$ 84,660.00	\$ 84,660.00
Total	\$ 5,806.00	\$ 4,000.00	\$ 260,000.00	\$ 5,000.00	\$ 84,660.00	\$ 359,466.00

The Board engaged in discussion concerning the budget, including the supplemental requests for budget year 2018-2019.

The Board briefly discussed the sales tax revenue received from CEMEX, and sales tax revenue trends.

The fund balance was reviewed. It was noted that typically the fund balance is around \$3 million, but Chief Foerster explained that there will be some big purchases made in the future such as the cameras to be located at the entrances of the City. It was also discussed that it is good to have some monies in the fund balance for emergencies and unfunded mandates.

The interest line item was reviewed and a few errors were discovered. The Board directed the Finance Director, Isabel Kato to make the necessary adjustments to correct these errors.

Before closing the discussions, City Attorney Hayes advised the Board that expenditures from this fund are restricted by statute.

With no further discussion on the 2018-2019 CCPD budget, President Ray called the next item on the agenda.

- D. Consider Resolution No. 2018-01, setting August 20, 2018 at 7:00 p.m. at the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for the public hearing on the proposed fiscal year 2018-2019 Crime Control and Prevention District’s budget.**

Director Singleton moved to approve Resolution No. 2018-01 setting August 20, 2018 at 7:00 p.m. at the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date,

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 17, 2018

time, and place for the public hearing on the proposed fiscal year 2018-2019 Crime Control and Prevention District's budget. Director Holden seconded the motion. The vote follows:

Ayes: Directors: Mitcham, Holden, Warren, Singleton, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

RESOLUTION NO. 2018-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, THE 20TH DAY OF AUGUST AT 7:00 P.M. AT THE CIVIC CENTER AT 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS 77040 AS THE DATE, TIME, AND PLACE FOR THE PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2017-2019 CCPD BUDGET.

E. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 6:15 p.m.

Lorri Coody, Board Secretary



**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 20, 2018

AGENDA ITEM: C

AGENDA SUBJECT: Conduct Public Hearing on the Crime Control and Prevention District's FY 2018-2019 Budget

Department/Prepared By: Lorri Coody **Date Submitted:** July 18, 2018

EXHIBITS: [Public Hearing Notice](#)
[Proposed FY 2018-2019 CCPD Budget](#)
[Public Hearing Script](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the Board conduct a public hearing on the proposed annual budget for the upcoming fiscal year no later than the 21 days prior to the first month of each fiscal year of the District.

The purpose of the hearing is to give all interested parties the right to appear and be heard on the proposed fiscal year 2018-2019 Crime Control and Prevention District budget.

RECOMMENDED ACTION:

Conduct Public Hearing and receive public comments.

**CITY OF JERSEY VILLAGE
NOTICE OF PUBLIC HEARINGS FOR AUGUST 20**

NOTICE is hereby given that public hearings will be conducted on August 20, 2018 at 7:00 p.m. by the Board of Directors for the Jersey Village Crime Control and Prevention District (CCPD) and at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas. The purpose of the CCPD public hearing is to give all interested parties the right to appear and be heard on the fiscal year 2018-2019 Crime Control and Prevention District proposed budget, and the purpose of the City Council public hearing is to give all interested parties the right to appear and be heard on the fiscal year 2018-2019 Crime Control and Prevention District adopted budget.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village, Texas

Posted: July 18, 2018
Time: 2:00 P.M.



CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE



FY 2018-19 PROPOSED BUDGET

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
FY 2018-2019 PROPOSED BUDGET**

DESCRIPTION	ACCOUNT	2018-2019		
		Base Budget	Supplementary	Total
ESTIMATED REVENUES				
Beginning Fund Balance		3,135,156		3,135,156
Tax Receipts		1,500,000		1,500,000
Actual Receipts:	1,506,692			
Interest		40,000		40,000
Sales Proceeds		-	87,787	87,787
Total Revenue		1,540,000	87,787	1,627,787
Revenue Including Fund Balance:		\$ 4,675,156	\$ 87,787	\$ 4,762,943
ESTIMATED EXPENDITURES BY PROGRAM TYPE				
ADMINISTRATIVE COSTS				
Administrative Costs	27-5524	22,100		22,100
Subtotal		22,100		22,100
ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM				
Telephone/Long Distance(27)	21-5020	8,000		8,000
Equipment Rental (27)	21-5022/13-5022	30,000		30,000
Subtotal		38,000		38,000
COMPUTERIZED CRIMINAL HISTORY SYSTEMS & ENHANCED INFORMATION SYSTEM PROGRAM				
Software	27-4504	15,000	-	15,000
Maintenance Misc Equip	27-4599	8,128	5,806	13,934
Subtotal		23,128	5,806	28,934
COMMUNITY RELATED CRIME PREVENTION STRATEGIES				
Personnel Costs	21-3000	1,008,274	84,660	1,092,934
Wearing Apparel	21-3504	5,000		5,000
Supplies	21-3505	1,000		1,000
LEADS Computer Program	21-3510	1,668		1,668
Other Equipment	21-3523	750	-	750
Lab Tests-Sexual Asssult	21-5015	2,400		2,400
Travel and Training	21-5029	5,000		5,000
Automobile Liability	27-6001	22,000		22,000
Office Furniture & Equipment	21-6571	-	4,000	4,000
Special Equipment	27-6572	-	5,000	5,000
Computer Equipment	27-6573	-	-	-
Repairs Police Building	27-6580	-	-	-
Interoperability Radio System	27-6581	-	-	-
Technology Purchase Contrib	21-9771	-	-	-
Transfer to Capital Improvement	27-9760	-	-	-
Vehicle Purchase	27-9781	-	260,000	260,000
Subtotal		1,046,092	353,660	1,399,752
Total Expenditures:		\$ 1,129,320	\$ 359,466	\$ 1,488,786
Projected Ending Fund Balance:		\$ 3,545,836		\$ 3,186,370

CRIME CONTROL AND PREVENTION DISTRICT MEETING PACKET FOR AUGUST 20, 2018

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
FIVE YEAR BUDGET PLAN**

	ACCOUNT	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
ESTIMATED REVENUES						
Fund Balance		3,135,156	3,186,370	3,347,609	3,613,725	3,858,161
Tax Receipts		1,500,000	1,530,000	1,670,000	1,685,000	1,718,700
Interest		40,000	41,200	42,436	43,709	45,020
Total Revenue:		4,675,156	4,757,570	5,060,045	5,342,434	5,621,882
ESTIMATED EXPENDITURES BY PROGRAM TYPE						
ADMINISTRATIVE COSTS						
Administrative Costs		22,100	23,000	23,900	24,800	25,700
Subtotal		22,100	23,000	23,900	24,800	25,700
ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM						
Telephone/Long Distance	21-5020	8,000	8,000	8,000	8,000	8,000
Equipment Rental	21-5022	30,000	30,000	30,900	31,827	32,782
Subtotal		38,000	38,000	38,900	39,827	40,782
COMPUTERIZED CRIMINAL HISTORY SYSTEMS AND ENHANCED INFORMATION SYSTEM PROGRAM						
Software	21-4504	15,000	15,450	15,914	16,391	16,883
Maint Misc Equip (AFIS)	21-4599	13,934	14,631	15,362	16,130	16,937
Subtotal		28,934	30,081	31,276	32,521	33,819
COMMUNITY RELATED CRIME PREVENTION STRATEGIES						
Personnel Costs	21-3000	1,092,934	1,122,822	1,155,667	1,189,497	1,225,182
Wearing Apparel	21-3504	5,000	5,150	5,305	5,464	5,628
Supplies	21-3505	1,000	1,030	1,061	1,093	1,126
LEADS Computer Program	21-3510	1,668	1,668	1,668	1,668	1,668
Other Equipment	21-3523	750	-	-	-	-
Lab Test	21-5015	2,400	2,400	2,400	2,400	2,400
Travel and Training	21-5029	5,000	5,150	5,305	5,464	5,628
Automobile Liability	12-6001	22,000	22,660	23,340	24,040	24,761
Office Furnitue & Equipment	27-6571	4,000	-	-	-	-
Special Equipment	27-6572	5,000	-	-	-	-
Computer Equipment	27-6573	-	-	-	-	-
Repairs Police Building	27-6580	-	-	-	-	-
Interoperability Radio System	27-6581	-	-	-	-	-
Technology Purchase	21-9771	-	-	-	-	-
Transfer to Capital Imp	27-9760	-	-	-	-	-
Vehicle Purchase	27-9781	260,000	158,000	157,500	157,500	157,500
Subtotal		1,399,752	1,318,880	1,352,244	1,387,125	1,423,891
TOTAL EXPENDITURES		\$ 1,488,786	\$ 1,409,961	\$ 1,446,320	\$ 1,484,273	\$ 1,524,193
Projected Ending Fund Balance		\$ 3,186,370	\$ 3,347,609	\$ 3,613,725	\$ 3,858,161	\$ 4,097,689

CRIME CONTROL AND PREVENTION DISTRICT MEETING PACKET FOR AUGUST 20, 2018

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
PROJECTED SALARY AND BENEFITS

DESCRIPTION	ACCOUNT	2018-2019	2019-2020	2020-2021
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EXISTING SALARY AND BENEFIT PROGRAM

CURRENT EMPLOYEE AND BENEFIT COVERAGE

Greg Brandon		96,084	98,967	101,936
Ron Dooley		146,956	151,365	155,906
Jason Boughter		87,129	89,743	92,435
Mark Zatzkin		96,369	99,260	102,238
Jose Trevino		130,970	134,899	138,946
Bobby Ferguson		112,630	116,009	119,489
Albert Lopez		99,979	102,978	106,068
Devron Limerick		106,243	109,430	112,713
Irvin Guzman		75,914	78,191	80,537
ADDITIONAL OFFICER		84,660	87,200	89,816
Subtotal		1,036,934	1,068,042	1,100,083

OTHER PERSONNEL RELATED PROGRAMS

Police Overtime	21-3007	30,000	28,000	28,000
S.T.E.P.	21-3014	26,000	26,780	27,583
Subtotal		56,000	54,780	55,583

Existing Program Total:		\$ 1,092,934	\$ 1,122,822	\$ 1,155,667
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**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
SUPPLEMENTAL EXPENDITURES
FY 2018-2019**

	<i>50-27-4599 Miscellaneous Equipment</i>	<i>50-27-6571 Office Furniture & Equipment</i>	<i>50-27-9781 Equipment Purchase Contribu.</i>	<i>50-27-6572 Special Equipment</i>	<i>50-27-5523 Personnel</i>	TOTAL
Radio Batteries	\$ 3,306.00					\$ 3,306.00
Patrol Cameras	\$ 1,200.00					\$ 1,200.00
Taser Batteries	\$ 1,300.00					\$ 1,300.00
Office Furniture		\$ 4,000.00				\$ 4,000.00
Patrol Vehicles			\$ 260,000.00			\$ 260,000.00
Balistic Shields				\$ 5,000.00		\$ 5,000.00
Additional Officer					\$ 84,660.00	\$ 84,660.00
Total	\$ 5,806.00	\$ 4,000.00	\$ 260,000.00	\$ 5,000.00	\$ 84,660.00	\$ 359,466.00

CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2007 - 08	FY 2008 - 09	FY 2009-2010	FY 2010-2011	FY 2010-2011
October	\$ 65,611.34	\$ 56,037.64	\$ 61,202.93	\$ 63,466.02	\$ 63,466.02
November	73,170.49	70,438.49	65,682.80	73,764.96	73,764.96
December	62,906.65	71,389.48	55,851.70	59,682.98	59,682.98
January	61,839.89	66,107.63	55,974.72	61,288.12	61,288.12
February	80,425.06	80,274.13	70,349.38	74,833.25	74,833.25
March	59,368.12	63,141.50	54,675.90	56,753.38	56,753.38
April	61,828.88	58,033.64	55,804.90	56,924.68	56,924.68
May	71,357.40	78,973.28	69,658.72	95,100.73	95,100.73
June	74,853.12	63,679.65	64,177.95	67,669.87	67,669.87
July	66,346.01	65,020.02	68,875.77	68,365.63	68,365.63
August	70,652.25	69,825.27	71,088.64	75,756.35	75,756.35
September	55,344.65	66,422.49	69,020.31	67,056.68	67,056.68
Total	\$ 803,703.86	\$ 809,343.22	\$ 762,363.72	\$ 820,662.65	\$ 820,662.65

Month	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
October	\$ 66,957.86	\$ 85,063.54	\$ 74,349.19	\$ 101,635.20	\$ 81,898.39
November	70,745.82	99,639.23	76,746.11	97,736.80	89,402.10
December	69,982.28	76,361.06	76,400.51	90,560.91	83,579.18
January	55,829.65	87,270.38	92,284.82	87,656.13	81,672.02
February	77,487.70	92,366.99	89,415.24	109,570.24	102,702.56
March	68,945.28	65,022.32	69,164.90	80,815.23	237,966.16
April	68,061.51	69,097.85	87,084.51	78,886.80	148,691.62
May	115,532.60	95,656.96	86,588.79	94,986.38	143,466.06
June	71,109.69	75,548.67	66,467.70	87,548.84	123,768.17
July	74,043.22	89,268.13	86,684.17	82,658.62	132,471.72
August	98,262.66	91,168.60	87,385.98	98,512.86	149,965.79
September	78,560.77	44,461.76	44,487.47	155,974.32	229,081.63
Total	\$ 915,519.04	\$ 970,925.49	\$ 937,059.39	\$ 1,166,542.33	\$ 1,604,665.40

PROJECTED CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
October	\$ 125,119.47	\$ 108,126.35			
November	135,477.66	127,015.62			
December	136,487.39	141,917.52			
January	133,655.39	130,572.84			
February	125,453.92	154,205.89			
March	124,665.35	113,130.47			
April	119,401.21	103,745.04			
May	136,833.22	141,866.36			
June	111,793.58				
July	126,333.34				
August	134,321.42				
September	97,150.54				
Total	\$ 1,506,692.49				

PRESIDENT OF CCPD

Script for CCPD Public Hearing on the 2018-2019 Proposed Annual Budget

Read Item C1 on the CCPD agenda - then say:

I now call to order this public hearing on the City of Jersey Village Crime Control and Prevention District's proposed annual budget for fiscal year 2018-2019. Everyone desiring to speak at this hearing should complete a public hearing comment card and present the card to the City Secretary.

Each speaker will have 5 minutes to present information concerning the District's proposed fiscal year 2018-2019 budget.

Chief of Police, Eric Foerster will summarize the subject of this public hearing.

(Once Chief Foerster completes his summary, call the first person signing up to speak).

(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)

There being no one (else) desiring to speak, I now close this public hearing on the City of Jersey Village Crime Control and Prevention District's proposed annual budget for fiscal year 2018-2019.

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 20, 2018

AGENDA ITEM: D

AGENDA SUBJECT: Consider Resolution No. 2018-02, adopting a budget for the ensuing fiscal year, beginning October 1, 2018, and ending September 30, 2019, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

Department/Prepared By: Lorri Coody **Date Submitted:** July 18, 2018

EXHIBITS: [Resolution No. 2018-02](#)
[Exhibit A](#) - Adopted FY 2018-2019 CCPD Budget

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the Board conduct a public hearing on the proposed annual budget for the upcoming fiscal year no later than the 21 days prior to the first month of each fiscal year of the District.

After the public hearing on the proposed budget, the Board shall adopt a budget for the upcoming fiscal year.

The adopted budget shall be submitted to the Jersey Village City Council within ten 10 days after it is adopted or deemed adopted by the Board.

A draft of the Adopted FY 2018-2019 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearings.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2018-02, adopting a budget for the ensuing fiscal year, beginning October 1, 2018, and ending September 30, 2019, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

RESOLUTION NO. 2018-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the Jersey Village Board of Directors of the Crime Control and Prevention District have received budget estimates of the revenues of the District and the expense of conducting the affairs of the District for the ensuing fiscal year beginning October 1, 2018, and ending September 30, 2019, and which said estimate contains all the information as required by Chapter 363 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (“the Board”) has received the estimate and held a public hearing thereon as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted. **NOW THEREFORE;**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1: That the Board hereby adopts the budget for the District’s 2018-2019 fiscal year, which is attached hereto as Exhibit “A” and incorporated herein for all intents and purposes.

Section 2: This resolution shall take effect immediately from and after its passage by the Board.

INTRODUCED, READ, and PASSED by affirmative vote of the Board of Directors of the Jersey Village Crime Control and Prevention District, this the **20th day of August, 2018.**

Justin Ray, Board President

ATTEST:

Lorri Coody, City Secretary



**CRIME CONTROL AND
PREVENTION DISTRICT OF THE
CITY OF JERSEY VILLAGE**



FY 2018-19 ADOPTED BUDGET

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
FY 2018-2019 ADOPTED BUDGET**

DESCRIPTION	ACCOUNT	2018-2019		
		Base Budget	Supplementary	Total
ESTIMATED REVENUES				
Beginning Fund Balance		3,135,156		3,135,156
Tax Receipts		1,500,000		1,500,000
Actual Receipts:	1,506,692			
Interest		40,000		40,000
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Total Revenue		1,540,000	87,787	1,627,787
Revenue Including Fund Balance:		\$ 4,675,156	\$ 87,787	\$ 4,762,943
ESTIMATED EXPENDITURES BY PROGRAM TYPE				
ADMINISTRATIVE COSTS				
Administrative Costs	27-5524	22,100		22,100
Subtotal		22,100		22,100
ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM				
Telephone/Long Distance(27)	21-5020	8,000		8,000
Equipment Rental (27)	21-5022/13-5022	30,000		30,000
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COMPUTERIZED CRIMINAL HISTORY SYSTEMS & ENHANCED INFORMATION SYSTEM PROGRAM				
Software	27-4504	15,000	-	15,000
Maintenance Misc Equip	27-4599	8,128	5,806	13,934
Subtotal		23,128	5,806	28,934
COMMUNITY RELATED CRIME PREVENTION STRATEGIES				
Personnel Costs	21-3000	1,008,274	84,660	1,092,934
Wearing Apparel	21-3504	5,000		5,000
Supplies	21-3505	1,000		1,000
LEADS Computer Program	21-3510	1,668		1,668
Other Equipment	21-3523	750	-	750
Lab Tests-Sexual Assult	21-5015	2,400		2,400
Travel and Training	21-5029	5,000		5,000
Automobile Liability	27-6001	22,000		22,000
Office Furniture & Equipment	21-6571	-	4,000	4,000
Special Equipment	27-6572	-	5,000	5,000
Computer Equipment	27-6573	-	-	-
Repairs Police Building	27-6580	-	-	-
Interoperability Radio System	27-6581	-	-	-
Technology Purchase Contrib	21-9771	-	-	-
Transfer to Capital Improvement	27-9760	-	-	-
Vehicle Purchase	27-9781	-	260,000	260,000
Subtotal		1,046,092	353,660	1,399,752
Total Expenditures:		\$ 1,129,320	\$ 359,466	\$ 1,488,786
Projected Ending Fund Balance:		\$ 3,545,836		\$ 3,186,370

CRIME CONTROL AND PREVENTION DISTRICT MEETING PACKET FOR AUGUST 20, 2018

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
FIVE YEAR BUDGET PLAN**

	ACCOUNT	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
ESTIMATED REVENUES						
Fund Balance		3,135,156	3,186,370	3,347,609	3,613,725	3,858,161
Tax Receipts		1,500,000	1,530,000	1,670,000	1,685,000	1,718,700
Interest		40,000	41,200	42,436	43,709	45,020
Total Revenue:		4,675,156	4,757,570	5,060,045	5,342,434	5,621,882
ESTIMATED EXPENDITURES BY PROGRAM TYPE						
ADMINISTRATIVE COSTS						
Administrative Costs		22,100	23,000	23,900	24,800	25,700
Subtotal		22,100	23,000	23,900	24,800	25,700
ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM						
Telephone/Long Distance	21-5020	8,000	8,000	8,000	8,000	8,000
Equipment Rental	21-5022	30,000	30,000	30,900	31,827	32,782
Subtotal		38,000	38,000	38,900	39,827	40,782
COMPUTERIZED CRIMINAL HISTORY SYSTEMS AND ENHANCED INFORMATION SYSTEM PROGRAM						
Software	21-4504	15,000	15,450	15,914	16,391	16,883
Maint Misc Equip (AFIS)	21-4599	13,934	14,631	15,362	16,130	16,937
Subtotal		28,934	30,081	31,276	32,521	33,819
COMMUNITY RELATED CRIME PREVENTION STRATEGIES						
Personnel Costs	21-3000	1,092,934	1,122,822	1,155,667	1,189,497	1,225,182
Wearing Apparel	21-3504	5,000	5,150	5,305	5,464	5,628
Supplies	21-3505	1,000	1,030	1,061	1,093	1,126
LEADS Computer Program	21-3510	1,668	1,668	1,668	1,668	1,668
Other Equipment	21-3523	750	-	-	-	-
Lab Test	21-5015	2,400	2,400	2,400	2,400	2,400
Travel and Training	21-5029	5,000	5,150	5,305	5,464	5,628
Automobile Liability	12-6001	22,000	22,660	23,340	24,040	24,761
Office Furnitue & Equipment	27-6571	4,000	-	-	-	-
Special Equipment	27-6572	5,000	-	-	-	-
Computer Equipment	27-6573	-	-	-	-	-
Repairs Police Building	27-6580	-	-	-	-	-
Interoperability Radio System	27-6581	-	-	-	-	-
Technology Purchase	21-9771	-	-	-	-	-
Transfer to Capital Imp	27-9760	-	-	-	-	-
Vehicle Purchase	27-9781	260,000	158,000	157,500	157,500	157,500
Subtotal		1,399,752	1,318,880	1,352,244	1,387,125	1,423,891
TOTAL EXPENDITURES		\$ 1,488,786	\$ 1,409,961	\$ 1,446,320	\$ 1,484,273	\$ 1,524,193
Projected Ending Fund Balance		\$ 3,186,370	\$ 3,347,609	\$ 3,613,725	\$ 3,858,161	\$ 4,097,689

CRIME CONTROL AND PREVENTION DISTRICT MEETING PACKET FOR AUGUST 20, 2018

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
PROJECTED SALARY AND BENEFITS

DESCRIPTION	ACCOUNT	2018-2019	2019-2020	2020-2021
<u>EXISTING SALARY AND BENEFIT PROGRAM</u>				
<u>CURRENT EMPLOYEE AND BENEFIT COVERAGE</u>				
Greg Brandon		96,084	98,967	101,936
Ron Dooley		146,956	151,365	155,906
Jason Boughter		87,129	89,743	92,435
Mark Zatzkin		96,369	99,260	102,238
Jose Trevino		130,970	134,899	138,946
Bobby Ferguson		112,630	116,009	119,489
Albert Lopez		99,979	102,978	106,068
Devron Limerick		106,243	109,430	112,713
Irvin Guzman		75,914	78,191	80,537
ADDITIONAL OFFICER		84,660	87,200	89,816
Subtotal		1,036,934	1,068,042	1,100,083
<u>OTHER PERSONNEL RELATED PROGRAMS</u>				
Police Overtime	21-3007	30,000	28,000	28,000
S.T.E.P.	21-3014	26,000	26,780	27,583
Subtotal		56,000	54,780	55,583
Existing Program Total:		\$ 1,092,934	\$ 1,122,822	\$ 1,155,667

CRIME CONTROL AND PREVENTION DISTRICT MEETING PACKET FOR AUGUST 20, 2018

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
SUPPLEMENTAL EXPENDITURES
FY 2018-2019**

	50-27-4599 Miscellaneous Equipment	50-27-6571 Office Furniture & Equipment	50-27-9781 Equipment Purchase Contribu.	50-27-6572 Special Equipment	50-27-5523 Personnel	TOTAL
Radio Batteries	\$ 3,306.00					\$ 3,306.00
Patrol Cameras	\$ 1,200.00					\$ 1,200.00
Taser Batteries	\$ 1,300.00					\$ 1,300.00
Office Furniture	\$ 4,000.00					\$ 4,000.00
Patrol Vehicles		\$ 260,000.00				\$ 260,000.00
Balistic Shields			\$ 5,000.00			\$ 5,000.00
Additional Officer					\$ 84,660.00	\$ 84,660.00
Total	\$ 5,806.00	\$ 4,000.00	\$ 260,000.00	\$ 5,000.00	\$ 84,660.00	\$ 359,466.00

CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2007 - 08	FY 2008 - 09	FY 2009-2010	FY 2010-2011	FY 2010-2011
October	\$ 65,611.34	\$ 56,037.64	\$ 61,202.93	\$ 63,466.02	\$ 63,466.02
November	73,170.49	70,438.49	65,682.80	73,764.96	73,764.96
December	62,906.65	71,389.48	55,851.70	59,682.98	59,682.98
January	61,839.89	66,107.63	55,974.72	61,288.12	61,288.12
February	80,425.06	80,274.13	70,349.38	74,833.25	74,833.25
March	59,368.12	63,141.50	54,675.90	56,753.38	56,753.38
April	61,828.88	58,033.64	55,804.90	56,924.68	56,924.68
May	71,357.40	78,973.28	69,658.72	95,100.73	95,100.73
June	74,853.12	63,679.65	64,177.95	67,669.87	67,669.87
July	66,346.01	65,020.02	68,875.77	68,365.63	68,365.63
August	70,652.25	69,825.27	71,088.64	75,756.35	75,756.35
September	55,344.65	66,422.49	69,020.31	67,056.68	67,056.68
Total	\$ 803,703.86	\$ 809,343.22	\$ 762,363.72	\$ 820,662.65	\$ 820,662.65

Month	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
October	\$ 66,957.86	\$ 85,063.54	\$ 74,349.19	\$ 101,635.20	\$ 81,898.39
November	70,745.82	99,639.23	76,746.11	97,736.80	89,402.10
December	69,982.28	76,361.06	76,400.51	90,560.91	83,579.18
January	55,829.65	87,270.38	92,284.82	87,656.13	81,672.02
February	77,487.70	92,366.99	89,415.24	109,570.24	102,702.56
March	68,945.28	65,022.32	69,164.90	80,815.23	237,966.16
April	68,061.51	69,097.85	87,084.51	78,886.80	148,691.62
May	115,532.60	95,656.96	86,588.79	94,986.38	143,466.06
June	71,109.69	75,548.67	66,467.70	87,548.84	123,768.17
July	74,043.22	89,268.13	86,684.17	82,658.62	132,471.72
August	98,262.66	91,168.60	87,385.98	98,512.86	149,965.79
September	78,560.77	44,461.76	44,487.47	155,974.32	229,081.63
Total	\$ 915,519.04	\$ 970,925.49	\$ 937,059.39	\$ 1,166,542.33	\$ 1,604,665.40

PROJECTED CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
October	\$ 125,119.47	\$ 108,126.35			
November	135,477.66	127,015.62			
December	136,487.39	141,917.52			
January	133,655.39	130,572.84			
February	125,453.92	154,205.89			
March	124,665.35	113,130.47			
April	119,401.21	103,745.04			
May	136,833.22	141,866.36			
June	111,793.58				
July	126,333.34				
August	134,321.42				
September	97,150.54				
Total	\$ 1,506,692.49				

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 20, 2018

AGENDA ITEM: E

AGENDA SUBJECT: Election and Appointment of Officers

Department/Prepared By: Lorri Coody

Date Submitted: July 18, 2018

EXHIBITS: None

BUDGETARY IMPACT: None

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

In accordance with § 363.103(a), the board shall elect from among its members a president and vice president. Additionally, the board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district.

Currently, Justin Ray is serving as President and given the resignation of Sheri Sheppard from the Board, the Vice President position is vacant. The City Secretary serves as secretary for the District. The current term for these offices will end August 31, 2018.

RECOMMENDED ACTION:

Elect officers for the one year term which will begin September 1, 2018 and will end August 31, 2019.