



NOTICE OF A MEETING

(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

NOTICE is hereby given that the Board of Directors of the Jersey Village Crime Control and Prevention District (CCPD) will hold a meeting on August 21, 2017 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040.

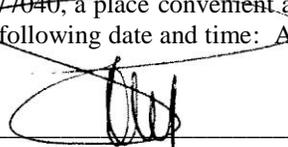
ITEM(S) to be discussed and acted upon by the Board at this meeting is/are listed on the attached agenda.

AGENDA

- A. Open Meeting. Call the meeting to order and the roll of appointed officers will be taken.
- B. Consider approval of the minutes of the CCPD Meetings held on July 18, 2017. *Lorri Coody, City Secretary*
- C. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District's Budget for the fiscal year 2017-2018. *Board President or Board Vice President*
- D. Consider Resolution No. 2017-03, adopting a budget for the ensuing fiscal year, beginning October 1, 2017, and ending September 30, 2018, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof. *Board President or Board Vice President*
- E. Election and appointment of officers – President, Vice President, and Secretary for the term which will begin on September 1, 2017 and will end August 31, 2018. *Board President or Board Vice President*
- F. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: August 11, 2017 at 10:45 a.m. and remained so posted until said meeting was convened.



Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.



**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

July 18, 2017 – 6:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on July 18, 2016, at 6:00 p.m. in the Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas. The Board President and a quorum of the Crime Control and Prevention District was physically present at the meeting. Board Member, Sheri Sheppard, participated in the meeting via videoconference call.

- A. Open Meeting** - The meeting was called to order at 6:00 p.m. by President, Justin Ray, with the following present:

President, Justin Ray
Vice President, Sheri Sheppard
Director, Andrew Mitcham
Director, Greg Holden
Director, Bobby Warren
Director, Gary Wubbenhorst
Director, J. Lane Dubois-Freeman

City Manager, Austin Bless

City Secretary, Lorri Coody was not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Director of Finance; Kevin T. Hagerich, Director of Public Works; Kimberly Terrell, Director of Parks; and Bob Blevins, Director of Information Technology.

- B. Consider approval of the minutes of the Crime Control and Prevention District (CCPD) Meetings held on June 19, 2017.**

Director Mitcham moved to approve the minutes of the Crime Control and Prevention District Meeting held on June 19, 2017. Director Warren seconded the motion. The vote follows:

Ayes: Directors: Mitcham, Holden, Warren, Sheppard, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

- C. Discuss the Proposed Crime Control and Prevention District's budget for fiscal year 2017-2018.**

Chief of Police, Eric Foerster introduced the item. He explained the Crime Control and Prevention District's (CCPD) 2017-18 budget supplementals which include the following:

**REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 18, 2017**

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT SUPPLEMENTAL EXPENDITURES FY 2017-2018								
	50-27-5523 Officer Equipment	50-27-3505 Supplies	50-27-4672 Special Equipment	50-27-4673 Computer Equipment	50-27-4698 Equipment Purchase Contract	50-27-5523 Crime Control Personnel	50-27-4680 Repairs Police Building	TOTAL
Taser Supplies	\$ 3,000.00							\$ 3,000.00
Radar Unit	\$ 4,000.00							\$ 4,000.00
Handheld AFIS	\$ 2,600.00							\$ 2,600.00
Medical Supplies		\$ 1,000.00						\$ 1,000.00
Lydar			\$ 3,500.00					\$ 3,500.00
COBAN			\$ 193,000.00					\$ 193,000.00
Patrol Vehicles				\$ 56,000.00				\$ 56,000.00
Crime Control Personnel					\$ 152,319.00			\$ 152,319.00
Video Surveillance System 18 cameras Police Department			\$ 6,450.00					\$ 6,450.00
Police Department Network Storage			\$ 3,000.00					\$ 3,000.00
Police Department Building Repairs							\$ 33,000.00	\$ 33,000.00
Total	\$ 9,600.00	\$ 1,000.00	\$ 3,500.00	\$ 202,450.00	\$ 56,000.00	\$ 152,319.00	\$ 33,000.00	\$ 457,869.00

The Board engaged in discussion concerning the budget, including the supplemental requests for budget year 2017-2018.

The Board briefly discussed the sales tax revenue received from CEMEX, and sales tax revenue trends.

With no further discussion on the 2017-2018 CCPD budget, President Ray called the next item on the agenda.

- D. Consider Resolution No. 2017-02, setting August 21, 2017 at 7:00 p.m. at the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for the public hearing on the proposed fiscal year 2017-2018 Crime Control and Prevention District’s budget.**

Director Holden moved to approve Resolution No. 2017-02 setting August 21, 2017 at 7:00 p.m. at the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for the public hearing on the proposed fiscal year 2017-2018 Crime Control and Prevention District’s budget. Director Wubbenhorst seconded the motion. The vote follows:

Ayes: Directors: Mitcham, Holden, Warren, Sheppard, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

RESOLUTION NO. 2017-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 18, 2017

PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, THE 21st DAY OF AUGUST AT 7:00 P.M. AT THE CIVIC CENTER AT 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS 77040 AS THE DATE, TIME, AND PLACE FOR THE PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2017-2018 CCPD BUDGET.

E. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 6:26 p.m.

Lorri Coody, Board Secretary

DRAFT

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 21, 2017

AGENDA ITEM: C

AGENDA SUBJECT: Conduct Public Hearing on the Crime Control and Prevention District's FY 2017-2018 Budget

Department/Prepared By: Lorri Coody **Date Submitted:** June 30, 2017

EXHIBITS: [Public Hearing Notice](#)
[Proposed FY 2017-2018](#) CCPD Budget
[Public Hearing Script](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the Board conduct a public hearing on the proposed annual budget for the upcoming fiscal year no later than the 21 days prior to the first month of each fiscal year of the District.

The purpose of the hearing is to give all interested parties the right to appear and be heard on the proposed fiscal year 2017-2018 Crime Control and Prevention District budget.

RECOMMENDED ACTION:

Conduct Public Hearing and receive public comments.

**CITY OF JERSEY VILLAGE
NOTICE OF PUBLIC HEARINGS FOR AUGUST 21**

NOTICE is hereby given that public hearings will be conducted on August 21, 2017 at 7:00 p.m. by the Board of Directors for the Jersey Village Crime Control and Prevention District (CCPD) and at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas. The purpose of the CCPD public hearing is to give all interested parties the right to appear and be heard on the fiscal year 2017-2018 Crime Control and Prevention District proposed budget, and the purpose of the City Council public hearing is to give all interested parties the right to appear and be heard on the fiscal year 2017-2018 Crime Control and Prevention District adopted budget.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.



Lori Coody, City Secretary
City of Jersey Village, Texas

Posted: July 24, 2017

Time: 3:00 p.m.



**CRIME CONTROL AND
PREVENTION DISTRICT OF THE
CITY OF JERSEY VILLAGE**



FY 2017-18 PROPOSED BUDGET

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
FY 2017-2018 PROPOSED BUDGET**

DESCRIPTION	ACCOUNT	2017-2018		
		Base Budget	Supplementary	Total
ESTIMATED REVENUES				
Beginning Fund Balance		2,582,346		2,582,346
Tax Receipts		1,600,000		1,600,000
Actual Receipts:	1,604,665			
Interest		15,000		15,000
Total Revenue		1,615,000		1,615,000
Revenue Including Fund Balance:		\$ 4,197,346		\$ 4,197,346
ESTIMATED EXPENDITURES BY PROGRAM TYPE				
ADMINISTRATIVE COSTS				
Administrative Costs	27-5524	21,200		21,200
Subtotal		21,200		21,200
ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM				
Telephone/Long Distance(27)	21-5020	8,000		8,000
Equipment Rental (27)	21-5022/13-5022	30,000		30,000
Subtotal		38,000		38,000
COMPUTERIZED CRIMINAL HISTORY SYSTEMS & ENHANCED INFORMATION SYSTEM PROGRAM				
Software	27-4504	15,000	-	15,000
Maintenance Misc Equip	27-4599	8,128	-	8,128
Subtotal		23,128	-	23,128
COMMUNITY RELATED CRIME PREVENTION STRATEGIES				
Personnel Costs	21-3000	894,092	152,319	1,046,411
Wearing Apparel	21-3504	5,000		5,000
Supplies	21-3505	-	1,000	1,000
LEADS Computer Program	21-3510	1,668		1,668
Other Equipment	21-3523	-	9,600	9,600
Lab Tests-Sexual Asssult	21-5015	2,400		2,400
Travel and Training	21-5029	5,000		5,000
Automobile Liability	21-6003	21,400		21,400
Special Equipment	27-6572	-	3,500	3,500
Computer Equipment	27-6573	4,000	202,450	206,450
Repairs Police Building	27-6580	-	33,000	33,000
Interparibility Radio System	27-6581	-		-
Technology Purchase Contrib	21-9771	-		-
Transfer to Capital Improvement	27-9760	-		-
Vehicle Purchase	27-9781		56,000	56,000
Subtotal		933,560	457,869	1,391,429
Total Expenditures:		\$ 1,015,888	\$ 457,869	\$ 1,473,757
Projected Ending Fund Balance:		\$ 3,181,458		\$ 2,723,589

CCPD MEETING PACKET FOR AUGUST 21, 2017

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
FIVE YEAR BUDGET PLAN**

	ACCOUNT	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
ESTIMATED REVENUES							
Fund Balance		2,582,346	2,723,589	3,101,402	3,485,503	3,745,523	3,983,799
Tax Receipts		1,600,000	1,632,000	1,664,640	1,670,000	1,685,000	1,718,700
Interest		15,000	15,500	15,650	16,120	16,603	17,101
Total Revenue:		4,197,346	4,371,089	4,781,692	5,171,622	5,447,126	5,719,601
ESTIMATED EXPENDITURES BY PROGRAM TYPE							
ADMINISTRATIVE COSTS							
Administrative Costs		21,200	22,100	23,000	23,900	24,800	25,700
Subtotal		21,200	22,100	23,000	23,900	24,800	25,700
ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM							
Telephone/Long Distance	21-5020	8,000	8,000	8,000	8,000	8,000	8,000
Equipment Rental	21-5022	30,000	30,000	30,000	30,900	31,827	32,782
Subtotal		38,000	38,000	38,000	38,900	39,827	40,782
COMPUTERIZED CRIMINAL HISTORY SYSTEMS AND ENHANCED INFORMATION SYSTEM PROGRAM							
Software	21-4504	15,000	15,450	15,914	16,391	16,883	17,389
Maint Misc Equip (AFIS)	21-4599	8,128	8,534	8,961	9,409	9,880	10,374
Subtotal		23,128	23,984	24,875	25,800	26,762	27,763
COMMUNITY RELATED CRIME PREVENTION STRATEGIES							
Personnel Costs	21-3000	1,046,411	1,076,963	1,108,432	1,140,845	1,174,231	1,209,457
Wearing Apparel	21-3504	5,000	5,000	5,150	5,305	5,464	5,628
Supplies	21-3505	1,000	1,030	1,061	1,093	1,126	1,159
LEADS Computer Program	21-3510	1,668	1,668	1,668	1,668	1,668	1,668
Other Equipment	21-3523	9,600	-	-	-	-	-
Lab Test	21-5015	2,400	2,400	2,400	2,400	2,400	2,400
Travel and Training	21-5029	5,000	5,000	5,150	5,305	5,464	5,628
Automobile Liability	12-6001	21,400	22,042	22,703	23,384	24,086	24,808
Special Equipment	27-6572	3,500	-	-	-	-	-
Computer Equipment	27-6573	206,450	-	-	-	-	-
Repairs Police Building	27-6580	33,000	-	-	-	-	-
Interoperability Radio System	27-6581	-	-	-	-	-	-
Technology Purchase	21-9771	-	-	-	-	-	-
Transfer to Capital Imp	27-9760	-	-	-	-	-	-
Vehicle Purchase	27-9781	56,000	71,500	63,750	157,500	157,500	157,500
Subtotal		1,391,429	1,185,603	1,210,314	1,337,499	1,371,937	1,408,248
TOTAL EXPENDITURES		\$ 1,473,757	\$ 1,269,688	\$ 1,296,189	\$ 1,426,099	\$ 1,463,326	\$ 1,502,493
Proposed Ending Fund Balance		\$ 2,723,589	\$ 3,101,402	\$ 3,485,503	\$ 3,745,523	\$ 3,983,799	\$ 4,217,108

CCPD MEETING PACKET FOR AUGUST 21, 2017

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
PROJECTED SALARY AND BENEFITS

DESCRIPTION	ACCOUNT	2017-2018	2018-2019	2019-2020	2020-2021
<u>EXISTING SALARY AND BENEFIT PROGRAM</u>					
<u>CURRENT EMPLOYEE AND BENEFIT COVERAGE</u>					
Eric Bruss		104,372	107,503	110,728	114,050
Ron Dooley		144,273	148,601	153,059	157,651
Jason Boughter		92,853	95,639	98,508	101,463
Mark Zatzkin		98,985	101,955	105,013	108,164
Mike Pribble		133,870	137,886	142,023	146,283
Bobby Ferguson		127,539	131,365	135,306	139,365
Albert Lopez		100,495	103,510	106,615	109,814
Devron Limerick		108,301	111,550	114,897	118,343
Irvin Guzman		82,823	85,308	87,867	90,503
Subtotal		993,511	1,023,316	1,054,016	1,085,636
<u>OTHER PERSONNEL RELATED PROGRAMS</u>					
Police Overtime	21-3007	28,000	28,000	28,000	28,000
S.T.E.P.	21-3014	24,900	25,647	26,416	27,209
Subtotal		52,900	53,647	54,416	55,209
Existing Program Total:		\$ 1,046,411	\$ 1,076,963	\$ 1,108,432	\$ 1,140,845

CCPD MEETING PACKET FOR AUGUST 21, 2017

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
SUPPLEMENTAL EXPENDITURES
FY 2017-2018**

	<i>50-27-3523 Other Equipment</i>	<i>50-27-3505 Supplies</i>	<i>50-27-6572 Special Equipment</i>	<i>50-27-6573 Computer Equipment</i>	<i>50-27-6598 Equipment Purchase Contribu.</i>	<i>50-27-5523 Crime Control Personnel</i>	<i>50-27-6580 Repairs Police Building</i>	<i>TOTAL</i>
Taser Supplies	\$ 3,000.00							\$ 3,000.00
Radar Unit	\$ 4,000.00							\$ 4,000.00
Handheld AFIS	\$ 2,600.00							\$ 2,600.00
Medical Supplies		\$ 1,000.00						\$ 1,000.00
Lydar			\$ 3,500.00					\$ 3,500.00
COBAN				\$ 193,000.00				\$ 193,000.00
Patrol Vehicles				\$ 56,000.00				\$ 56,000.00
Crime Control Personnel						\$ 152,319.00		\$ 152,319.00
Video Surveillance System 18 cameras Police Department				\$ 6,450.00				\$ 6,450.00
Police Department Network Storage				\$ 3,000.00				\$ 3,000.00
Police Department Building Repairs							\$ 33,000.00	\$ 33,000.00
Total	\$ 9,600.00	\$ 1,000.00	\$ 3,500.00	\$ 202,450.00	\$ 56,000.00	\$ 152,319.00	\$ 33,000.00	\$ 457,869.00

CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2006 - 07	FY 2007 - 08	FY 2008 - 09	FY 2009-2010	FY 2010-2011
October	\$ 54,484.37	\$ 65,611.34	\$ 56,037.64	\$ 61,202.93	\$ 63,466.02
November	204,898.20	73,170.49	70,438.49	65,682.80	73,764.96
December	64,605.10	62,906.65	71,389.48	55,851.70	59,682.98
January	52,981.67	61,839.89	66,107.63	55,974.72	61,288.12
February	65,160.30	80,425.06	80,274.13	70,349.38	74,833.25
March	51,179.01	59,368.12	63,141.50	54,675.90	56,753.38
April	51,642.35	61,828.88	58,033.64	55,804.90	56,924.68
May	66,913.45	71,357.40	78,973.28	69,658.72	95,100.73
June	65,522.59	74,853.12	63,679.65	64,177.95	67,669.87
July	64,195.15	66,346.01	65,020.02	68,875.77	68,365.63
August	65,493.83	70,652.25	69,825.27	71,088.64	75,756.35
September	117,559.67	55,344.65	66,422.49	69,020.31	67,056.68
Total	\$ 924,635.69	\$ 803,703.86	\$ 809,343.22	\$ 762,363.72	\$ 820,662.65

Month	FY 2010-11	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
October	\$ 66,957.86	\$ 85,063.54	\$ 74,349.19	\$ 101,635.20	\$ 101,635.20
November	70,745.82	99,639.23	76,746.11	97,736.80	97,736.80
December	69,982.28	76,361.06	76,400.51	90,560.91	90,560.91
January	55,829.65	87,270.38	92,284.82	87,656.13	87,656.13
February	77,487.70	92,366.99	89,415.24	109,570.24	109,570.24
March	68,945.28	65,022.32	69,164.90	80,815.23	80,815.23
April	68,061.51	69,097.85	87,084.51	78,886.80	78,886.80
May	115,532.60	95,656.96	86,588.79	94,986.38	94,986.38
June	71,109.69	75,548.67	66,467.70	87,548.84	87,548.84
July	74,043.22	89,268.13	86,684.17	82,658.62	82,658.62
August	98,262.66	91,168.60	87,385.98	98,512.86	98,512.86
September	78,560.77	44,461.76	44,487.47	86,309.03	86,309.03
Total	\$ 915,519.04	\$ 970,925.49	\$ 937,059.39	\$ 1,096,877.04	\$ 1,096,877.04

PROJECTED CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
October	\$ 81,898.39	\$ 125,119.47			
November	89,402.10	135,477.66			
December	83,579.18	136,487.39			
January	81,672.02	133,655.39			
February	102,702.56	125,453.92			
March	237,966.16	124,665.35			
April	148,691.62	119,401.21			
May	143,466.06	136,833.22			
June	123,768.17				
July	132,471.72				
August	149,965.79				
September	229,081.63				
Total	\$ 1,604,665.40				

CCPD MEETING PACKET FOR AUGUST 21, 2017

PRESIDENT OF CCPD

Script for CCPD Public Hearing on the 2017-2018 Proposed Annual Budget

Read Item C1 on the CCPD agenda - then say:

I now call to order this public hearing on the City of Jersey Village Crime Control and Prevent District's proposed annual budget for fiscal year 2017-2018. Everyone desiring to speak at this hearing should complete a public hearing comment card and present the card to the City Secretary.

Each speaker will have 5 minutes to present information concerning the District's proposed fiscal year 2017-2018 budget.

Chief of Police, Eric Foerster will summarize the subject of this public hearing.

(Once Chief Foerster completes his summary, call the first person signing up to speak).

(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)

There being no one (else) desiring to speak, I now close this public hearing on the City of Jersey Village Crime Control and Prevent District's proposed annual budget for fiscal year 2017-2018.

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 21, 2017

AGENDA ITEM: D

AGENDA SUBJECT: Consider Resolution No. 2017-03, adopting a budget for the ensuing fiscal year, beginning October 1, 2017, and ending September 30, 2018, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

Department/Prepared By: Lorri Coody **Date Submitted:** June 30, 2017

EXHIBITS: [Resolution No. 2017-03](#)
[Exhibit A](#) - Adopted FY 2017-2018 CCPD Budget

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the Board conduct a public hearing on the proposed annual budget for the upcoming fiscal year no later than the 21 days prior to the first month of each fiscal year of the District.

After the public hearing on the proposed budget, the Board shall adopt a budget for the upcoming fiscal year.

The adopted budget shall be submitted to the Jersey Village City Council within ten 10 days after it is adopted or deemed adopted by the Board.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2017-03, adopting a budget for the ensuing fiscal year, beginning October 1, 2017, and ending September 30, 2018, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

RESOLUTION NO. 2017-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the Jersey Village Board of Directors of the Crime Control and Prevention District have received budget estimates of the revenues of the District and the expense of conducting the affairs of the District for the ensuing fiscal year beginning October 1, 2017, and ending September 30, 2018, and which said estimate contains all the information as required by Chapter 363 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (“the Board”) has received the estimate and held a public hearing thereon as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted. **NOW THEREFORE;**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1: That the Board hereby adopts the budget for the District’s 2017-2018 fiscal year, which is attached hereto as Exhibit “A” and incorporated herein for all intents and purposes.

Section 2: This resolution shall take effect immediately from and after its passage by the Board.

INTRODUCED, READ, and PASSED by affirmative vote of the Board of Directors of the Jersey Village Crime Control and Prevention District, this the **21th day of August, 2017.**

Justin Ray, Board President

ATTEST:

Lorri Coody, City Secretary

CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE



FY 2017-18 ADOPTED BUDGET

Exhibit A

**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
FY 2017-2018 ADOPTED BUDGET**

DESCRIPTION	ACCOUNT	2017-2018		
		Base Budget	Supplementary	Total
ESTIMATED REVENUES				
Beginning Fund Balance		2,582,346		2,582,346
Tax Receipts		1,600,000		1,600,000
Actual Receipts:	1,604,665			
Interest		15,000		15,000
Total Revenue		1,615,000		1,615,000
Revenue Including Fund Balance:		\$ 4,197,346		\$ 4,197,346
ESTIMATED EXPENDITURES BY PROGRAM TYPE				
ADMINISTRATIVE COSTS				
Administrative Costs	27-5524	21,200		21,200
Subtotal		21,200		21,200
ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM				
Telephone/Long Distance(27)	21-5020	8,000		8,000
Equipment Rental (27)	21-5022/13-5022	30,000		30,000
Subtotal		38,000		38,000
COMPUTERIZED CRIMINAL HISTORY SYSTEMS & ENHANCED INFORMATION SYSTEM PROGRAM				
Software	27-4504	15,000	-	15,000
Maintenance Misc Equip	27-4599	8,128	-	8,128
Subtotal		23,128	-	23,128
COMMUNITY RELATED CRIME PREVENTION STRATEGIES				
Personnel Costs	21-3000	894,092	152,319	1,046,411
Wearing Apparel	21-3504	5,000		5,000
Supplies	21-3505	-	1,000	1,000
LEADS Computer Program	21-3510	1,668		1,668
Other Equipment	21-3523	-	9,600	9,600
Lab Tests-Sexual Asssult	21-5015	2,400		2,400
Travel and Training	21-5029	5,000		5,000
Automobile Liability	21-6003	21,400		21,400
Special Equipment	27-6572	-	3,500	3,500
Computer Equipment	27-6573	4,000	202,450	206,450
Repairs Police Building	27-6580	-	33,000	33,000
Interparibility Radio System	27-6581	-		-
Technology Purchase Contrib	21-9771	-		-
Transfer to Capital Improvement	27-9760	-		-
Vehicle Purchase	27-9781		56,000	56,000
Subtotal		933,560	457,869	1,391,429
Total Expenditures:		\$ 1,015,888	\$ 457,869	\$ 1,473,757
Projected Ending Fund Balance:		\$ 3,181,458		\$ 2,723,589

CCPD MEETING PACKET FOR AUGUST 21, 2017

Exhibit A
**JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
 FIVE YEAR BUDGET PLAN**

	ACCOUNT	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
ESTIMATED REVENUES							
Fund Balance		2,582,346	2,723,589	3,101,402	3,485,503	3,745,523	3,983,799
Tax Receipts		1,600,000	1,632,000	1,664,640	1,670,000	1,685,000	1,718,700
Interest		15,000	15,500	15,650	16,120	16,603	17,101
Total Revenue:		4,197,346	4,371,089	4,781,692	5,171,622	5,447,126	5,719,601
ESTIMATED EXPENDITURES BY PROGRAM TYPE							
ADMINISTRATIVE COSTS							
Administrative Costs		21,200	22,100	23,000	23,900	24,800	25,700
Subtotal		21,200	22,100	23,000	23,900	24,800	25,700
ENHANCED RADIO DISPATCH CENTER AND COMMUNICATIONS SYSTEM							
Telephone/Long Distance	21-5020	8,000	8,000	8,000	8,000	8,000	8,000
Equipment Rental	21-5022	30,000	30,000	30,000	30,900	31,827	32,782
Subtotal		38,000	38,000	38,000	38,900	39,827	40,782
COMPUTERIZED CRIMINAL HISTORY SYSTEMS AND ENHANCED INFORMATION SYSTEM PROGRAM							
Software	21-4504	15,000	15,450	15,914	16,391	16,883	17,389
Maint Misc Equip (AFIS)	21-4599	8,128	8,534	8,961	9,409	9,880	10,374
Subtotal		23,128	23,984	24,875	25,800	26,762	27,763
COMMUNITY RELATED CRIME PREVENTION STRATEGIES							
Personnel Costs	21-3000	1,046,411	1,076,963	1,108,432	1,140,845	1,174,231	1,209,457
Wearing Apparel	21-3504	5,000	5,000	5,150	5,305	5,464	5,628
Supplies	21-3505	1,000	1,030	1,061	1,093	1,126	1,159
LEADS Computer Program	21-3510	1,668	1,668	1,668	1,668	1,668	1,668
Other Equipment	21-3523	9,600	-	-	-	-	-
Lab Test	21-5015	2,400	2,400	2,400	2,400	2,400	2,400
Travel and Training	21-5029	5,000	5,000	5,150	5,305	5,464	5,628
Automobile Liability	12-6001	21,400	22,042	22,703	23,384	24,086	24,808
Special Equipment	27-6572	3,500	-	-	-	-	-
Computer Equipment	27-6573	206,450	-	-	-	-	-
Repairs Police Building	27-6580	33,000	-	-	-	-	-
Interoperability Radio System	27-6581	-	-	-	-	-	-
Technology Purchase	21-9771	-	-	-	-	-	-
Transfer to Capital Imp	27-9760	-	-	-	-	-	-
Vehicle Purchase	27-9781	56,000	71,500	63,750	157,500	157,500	157,500
Subtotal		1,391,429	1,185,603	1,210,314	1,337,499	1,371,937	1,408,248
TOTAL EXPENDITURES		\$ 1,473,757	\$ 1,269,688	\$ 1,296,189	\$ 1,426,099	\$ 1,463,326	\$ 1,502,493
Proposed Ending Fund Balance		\$ 2,723,589	\$ 3,101,402	\$ 3,485,503	\$ 3,745,523	\$ 3,983,799	\$ 4,217,108

CCPD MEETING PACKET FOR AUGUST 21, 2017

Exhibit A

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
PROJECTED SALARY AND BENEFITS

DESCRIPTION	ACCOUNT	2017-2018	2018-2019	2019-2020	2020-2021
<u>EXISTING SALARY AND BENEFIT PROGRAM</u>					
<u>CURRENT EMPLOYEE AND BENEFIT COVERAGE</u>					
Eric Bruss		104,372	107,503	110,728	114,050
Ron Dooley		144,273	148,601	153,059	157,651
Jason Boughter		92,853	95,639	98,508	101,463
Mark Zatzkin		98,985	101,955	105,013	108,164
Mike Pribble		133,870	137,886	142,023	146,283
Bobby Ferguson		127,539	131,365	135,306	139,365
Albert Lopez		100,495	103,510	106,615	109,814
Devron Limerick		108,301	111,550	114,897	118,343
Irvin Guzman		82,823	85,308	87,867	90,503
Subtotal		993,511	1,023,316	1,054,016	1,085,636
<u>OTHER PERSONNEL RELATED PROGRAMS</u>					
Police Overtime	21-3007	28,000	28,000	28,000	28,000
S.T.E.P.	21-3014	24,900	25,647	26,416	27,209
Subtotal		52,900	53,647	54,416	55,209
Existing Program Total:		\$ 1,046,411	\$ 1,076,963	\$ 1,108,432	\$ 1,140,845

CCPD MEETING PACKET FOR AUGUST 21, 2017

Exhibit A

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
 SUPPLEMENTAL EXPENDITURES
 FY 2017-2018

	50-27-3523 Other Equipment	50-27-3505 Supplies	50-27-6572 Special Equipment	50-27-6573 Computer Equipment	50-27-6598 Equipment Purchase Contribu.	50-27-5523 Crime Control Personnel	50-27-6580 Repairs Police Building	TOTAL
Taser Supplies	\$ 3,000.00							\$ 3,000.00
Radar Unit	\$ 4,000.00							\$ 4,000.00
Handheld AFIS	\$ 2,600.00							\$ 2,600.00
Medical Supplies		\$ 1,000.00						\$ 1,000.00
Lydar			\$ 3,500.00					\$ 3,500.00
COBAN				\$ 193,000.00				\$ 193,000.00
Patrol Vehicles				\$ 56,000.00				\$ 56,000.00
Crime Control Personnel						\$ 152,319.00		\$ 152,319.00
Video Surveillance System 18 cameras Police Department				\$ 6,450.00				\$ 6,450.00
Police Department Network Storage				\$ 3,000.00				\$ 3,000.00
Police Department Building Repairs							\$ 33,000.00	\$ 33,000.00
Total	\$ 9,600.00	\$ 1,000.00	\$ 3,500.00	\$ 202,450.00	\$ 56,000.00	\$ 152,319.00	\$ 33,000.00	\$ 457,869.00

CCPD MEETING PACKET FOR AUGUST 21, 2017

Exhibit A

CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2006 - 07	FY 2007 - 08	FY 2008 - 09	FY 2009-2010	FY 2010-2011
October	\$ 54,484.37	\$ 65,611.34	\$ 56,037.64	\$ 61,202.93	\$ 63,466.02
November	204,898.20	73,170.49	70,438.49	65,682.80	73,764.96
December	64,605.10	62,906.65	71,389.48	55,851.70	59,682.98
January	52,981.67	61,839.89	66,107.63	55,974.72	61,288.12
February	65,160.30	80,425.06	80,274.13	70,349.38	74,833.25
March	51,179.01	59,368.12	63,141.50	54,675.90	56,753.38
April	51,642.35	61,828.88	58,033.64	55,804.90	56,924.68
May	66,913.45	71,357.40	78,973.28	69,658.72	95,100.73
June	65,522.59	74,853.12	63,679.65	64,177.95	67,669.87
July	64,195.15	66,346.01	65,020.02	68,875.77	68,365.63
August	65,493.83	70,652.25	69,825.27	71,088.64	75,756.35
September	117,559.67	55,344.65	66,422.49	69,020.31	67,056.68
Total	\$ 924,635.69	\$ 803,703.86	\$ 809,343.22	\$ 762,363.72	\$ 820,662.65

Month	FY 2010-11	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
October	\$ 66,957.86	\$ 85,063.54	\$ 74,349.19	\$ 101,635.20	\$ 101,635.20
November	70,745.82	99,639.23	76,746.11	97,736.80	97,736.80
December	69,982.28	76,361.06	76,400.51	90,560.91	90,560.91
January	55,829.65	87,270.38	92,284.82	87,656.13	87,656.13
February	77,487.70	92,366.99	89,415.24	109,570.24	109,570.24
March	68,945.28	65,022.32	69,164.90	80,815.23	80,815.23
April	68,061.51	69,097.85	87,084.51	78,886.80	78,886.80
May	115,532.60	95,656.96	86,588.79	94,986.38	94,986.38
June	71,109.69	75,548.67	66,467.70	87,548.84	87,548.84
July	74,043.22	89,268.13	86,684.17	82,658.62	82,658.62
August	98,262.66	91,168.60	87,385.98	98,512.86	98,512.86
September	78,560.77	44,461.76	44,487.47	86,309.03	86,309.03
Total	\$ 915,519.04	\$ 970,925.49	\$ 937,059.39	\$ 1,096,877.04	\$ 1,096,877.04

PROJECTED CRIME CONTROL DISTRICT SALES TAX REVENUE BY MONTH

Month	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
October	\$ 81,898.39	\$ 125,119.47			
November	89,402.10	135,477.66			
December	83,579.18	136,487.39			
January	81,672.02	133,655.39			
February	102,702.56	125,453.92			
March	237,966.16	124,665.35			
April	148,691.62	119,401.21			
May	143,466.06	136,833.22			
June	123,768.17				
July	132,471.72				
August	149,965.79				
September	229,081.63				
Total	\$ 1,604,665.40				

CCPD MEETING PACKET FOR AUGUST 21, 2017

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 21, 2017

AGENDA ITEM: E

AGENDA SUBJECT: Election and Appointment of Officers

Department/Prepared By: Lorri Coody

Date Submitted: June 30, 2017

EXHIBITS: None

BUDGETARY IMPACT: None

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

In accordance with § 363.103(a), the board shall elect from among its members a president and vice president. Additionally, the board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district.

Currently, Justin Ray is serving as President and Sheri Sheppard serves as Vice President. The City Secretary serves as secretary for the District. The current term for these offices will end August 31, 2017.

RECOMMENDED ACTION:

Elect officers for the one year term which will begin September 1, 2017 and will end August 31, 2018.