

**MINUTES OF A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 21, 2008, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

The meeting was called to order with the following present:

Mayor	Russell Hamley
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Jill Klein
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Kenneth Wall
City Secretary	LaKeisha Cannon-Scott

Additional Staff in attendance: Finance Director Isabel Kato, Fire Chief Mark Bitz, Director of Parks and Recreation Michael Brown, Police Chief Charles Wedemeyer, Public Works Director Danny Segundo.

Former Mayor Ed Heathcott gave the invocation and led the Pledge of Allegiance.

**PROCLAMATION**

No proclamations this month.

**CITIZENS' COMMENTS**

Ed Heathcott, 16505 Delozier Street, addressed Council and thanked them for their nomination of him for his position on the Harris County Appraisal District Board which he was sworn into Wednesday, January 16, 2008.

Jim Fields, 16413 St. Helier Street, addressed Council and stated his concerns regarding code enforcement, commercial vehicle parking, and a backhoe in a residential backyard.

Howard Mead, 16105 Congo Lane, member of the American Legion Post 324, addressed Council about a Veteran's Memorial in Jersey Village for local soldiers killed at war.

Joe Pennington, 8526 Ivy Falls, addressed Council regarding the used car lots on Jones Road, junk vehicles in driveways, 24 hour parking on the street, and commercial vehicles and 18-wheelers on driveways.

Mark Malloy, 7803 Hamilton Circle, addressed Council and stated his concerns regarding the noise abatement for the toll road and US 290. He reported a letter recently sent to Harris County Judge Ed Emmott.

## **CITY MANAGER'S REPORT**

City Manager Mike Castro reported the following:

1. December 2007 Monthly Fund Balances Report, Governmental Funds, and Enterprise Funds.
2. Departmental Request Report and Open Records Request Report for December 2007.
3. Fire & Emergency Services Departmental Report for December 2007.
4. Jersey Village Police Activity Report, Crime Prevention Unit, Warrant Report and Investigations/Calls for Service Report for December 2007.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report for December 2007.
6. Public Works Departmental Report for December 2007.
7. Combined Monthly and Annual Mileage Report.
8. Golf Course Monthly Report, Golf Course Financial Statements Report, and Parks & Recreation Departmental Report for December 2007.
9. Introduction of new City personnel – Building Official and Police Officers.
10. Update from Code Enforcement Officer Gordon Gibson.

The City Manager also informed Council that he has received over 150 Park Surveys. He also stated that he has spoken with Peter Key, the Deputy Director for HCTRA and is waiting on feedback from the engineer's report.

**DOCKETED JOINT PUBLIC HEARING: None**

### **CONSENT AGENDA:**

#### **A. CONSIDERATION AND POSSIBLE ACTION – APPROVAL OF MINUTES:**

1. Minutes of the December 17, 2007, Regular Session held at 7:00 p.m.

#### **B. CONSIDERATION AND POSSIBLE ACTION – Ordinance No. 2008-01 – An ordinance amending the FY2007-2008 Budget (Golf Course Irrigation Repairs). *Mr. Michael Brown, Parks & Recreation Director***

#### **C. CONSIDERATION AND POSSIBLE ACTION – Ordinance No. 2008-02 – An ordinance amending the FY2007-2008 budget (Construction of Chlorine Contact Basin and Effluent Channel at**



the Castlebridge Wastewater Treatment Plant). *Mr. Danny Segundo, Public Works Director.*

**D. CONSIDERATION AND POSSIBLE ACTION** – Resolution 2008-01 – Entering into a contract with KBR for the replacement of the Septic System at the Taylor Road Maintenance Facility. *Mr. Danny Segundo, Public Works Director.*

**E. CONSIDERATION AND POSSIBLE ACTION** – Resolution No. 2008-02 – Entering into a contract with KBR for the construction and modifications required for increased capacity at the existing chlorine contact basin and effluent channel at the Castlebridge Wastewater Treatment Plant. *Mr. Danny Segundo, Public Works Director.*

Councilmember Berube made the motion, seconded by Councilmember English to approve Consent Agenda Items A, C, and D as presented.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting “No” None.

Passed 5 to 0.

#### **MATTERS REMOVED FROM CONSENT AGENDA**

Councilmember Holden removed items B & E to suggested unbudgeted expenditures be placed on the regular agenda for future meetings.

**B. CONSIDERATION AND POSSIBLE ACTION** – Ordinance No. 2008-01 – An ordinance amending the FY2007-2008 Budget (Golf Course Irrigation Repairs). *Mr. Michael Brown, Parks & Recreation Director*

Councilmember Holden made the motion, seconded by Councilmember Wubbenhorst to approve Consent Agenda Item B as presented.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting “No” None.

Passed 5 to 0.

**E. CONSIDERATION AND POSSIBLE ACTION** – Resolution No. 2008-02 – Entering into a contract with KBR for the construction and modifications required for increased capacity at the existing chlorine contact basin and effluent channel at the Castlebridge Wastewater Treatment Plant. *Mr. Danny Segundo, Public Works Director.*

Councilmember Wubbenhorst made the motion, seconded by Councilmember Holden to approve Consent Agenda Item E as presented.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

## **NEW BUSINESS**

### **1. CONSIDERATION AND POSSIBLE ACTION** – Discussion regarding Notice of Intent (Storm Water Management Program). *Mr. Danny Segundo, Public Works Director*

Public Works director, Danny Segundo gave a brief introduction of Mr. David Barton and Scott Fallinger from Jones & Carter.

David Barton and Scott Fallinger gave a brief presentation to Council and Staff regarding the proposed Notice of Intent.

A brief discussion ensued among Council and Mr. Barton and Mr. Fallinger regarding the Notice of Intent.

Councilmember Berube made the motion, seconded by Councilmember Holden to authorize the City Manager to execute notice of intent for the Storm Water Management Program.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

### **2. CONSIDERATION AND POSSIBLE ACTION** – Resolution No. 2008-03 – Entering into a contract with SER Construction Partners for the paving, storm sewer and water line improvements for Argentina, Carlsbad, Chichester, Ecuador, Glamorgan, Leeds, Shanghai, and Tahoe in the amount of \$5,523,890.30. *Mr. Danny Segundo, Public Works Director.*

Danny Segundo, gave a brief presentation regarding the bid opening on January 17, 2008. Ten bids were received with SER Construction Partners coming in with the lowest bid. SER Construction Partners, formerly known as Ramos, are the same contractors who did past street construction in Jersey Village.

A brief discussion ensued among Council Staff, and City Engineer, Frank Brooks.

Councilmember Holden made the motion, seconded by Councilmember Wubbenhorst to authorize staff to enter into contract with SER Construction Partners for the paving, storm sewer and water line improvements for Argentina, Carlsbad, Chichester, Equador, Glamorgan, Leeds, Shanghai, and Tahoe in the amount of \$5,523,890.30.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

**3. CONSIDERATION AND POSSIBLE ACTION** – Approval of replat of tract 4 of Village Drive Office Park (Jersey Village Office Condominiums). *Mr. Danny Segundo, Public Works Director.*

Public Works Director, Danny Segundo stated that the Planning and Zoning Commission approved the replat on December 11, 2007.

A brief discussion ensued among Council and Mr. David Ambrose of Jersey Village Office Condominiums regarding the replat of tract 4 of Village Drive Office Park.

Councilmember English made the motion, seconded by Councilmember Berube to approve the replat of tract 4 of Village Drive Office Park (Jersey Village Office Condominiums)

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

**COUNCIL ACTIVITY REPORTS/COMMENTS**

Councilmember Klein stated the Recreation and Events Committee have set the dates for the Easter Egg Hunt and Spring Fling. The Easter Egg Hunt will be on March 9<sup>th</sup> at the Carol Fox Park and the Easter Bunny will be there to take pictures. The Spring Fling will be on April 9<sup>th</sup> from 6:00 p.m. to 9:00 p.m. at the pavilion. She encourages everyone to attend both events.

Mayor Pro-Tem Wubbenhorst welcomed the new Building Official and Police Officers.

Councilmember Holden also welcomed the new Building Official and Police Officers. He also stated that he would like to see a report on the results of the Park Survey.

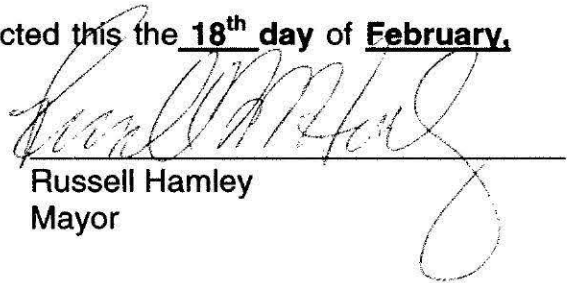
Councilmember Berube proposed that the Park Review Committee research the design, cost and location for a memorial monument to be erected in memory of local fallen soldiers.

#### **MAYOR'S ACTIVITY REPORT/COMMENTS**

Mayor Hamley stated that he would like a report from Harris County Toll Road Authority next month on the sound studies.

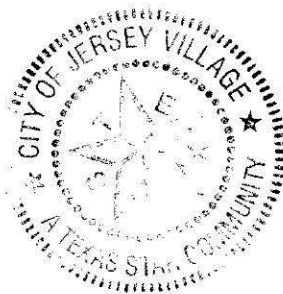
Mayor Russell Hamley adjourned the regular session at 8:25 p.m.

Minutes approved as submitted and/or corrected this the 18<sup>th</sup> day of February, A.D., 2008.

  
Russell Hamley  
Mayor

ATTEST:

  
Courtney Ruthenford  
Assistant City Secretary



**MINUTES OF A SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON FEBRUARY 4, 2008, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

1. The meeting was called to order with the following present:

Mayor	Russell Hamley
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Kenneth Wall
City Secretary	LaKeisha Cannon-Scott
Assistant City Secretary	Courtney Rutherford

Absent: Councilmember Jill Klein

Also in attendance:

Brian Begly from Olson & Olson, Marcia Johnson, Jules Johnson

2. Discuss the evaluation, duties, or discipline of the City Secretary. This discussion may be held in **executive session under Texas Government Code Section 551.074 – PERSONNEL MATTERS** – Discuss the evaluation, duties, or discipline of the City Secretary.

There was brief discussion regarding executive session. Council agreed to meet in executive session as permitted under Texas Government Code Section 551.074 – personnel matters.

3. Action regarding the evaluation, duties, or discipline of the City Secretary.

Councilmember English made a motion seconded by Councilmember Holden that the Mayor will write a letter to the City Secretary's file indicating

1. The Council has been satisfied with the City Secretary's performance to date.
2. The City Secretary was acting with appropriate urgency in pursuing the open records matter.
3. A series of events associated in pursuant with this matter included inappropriate comments and behavior and demonstrated lack of sensitivity to other city employees.
4. City Manager will continue to approve training for the City Secretary similar to that of other department heads.
5. Further actions of the nature by the City Secretary will result in more formal disciplinary action.

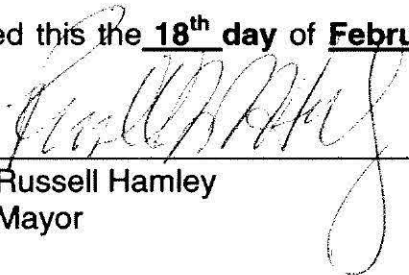
Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, and English.

Voting "No" None.

Passed 4 to 0, Councilmember Klein was absent.

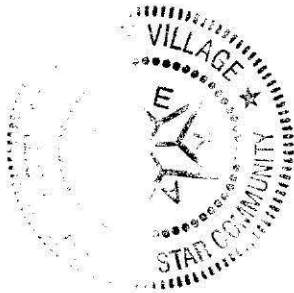
Mayor Russell Hamley adjourned the special session at 8:57 p.m.

Minutes approved as submitted and/or corrected this the 18<sup>th</sup> day of February, A.D., 2008.

  
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Russell Hamley  
Mayor

ATTEST:

  
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Courtney Ruthford  
Assistant City Secretary





**MINUTES OF A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON FEBRUARY 18, 2008, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

The meeting was called to order with the following present:

Mayor	Russell Hamley
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Jill Klein
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Kenneth Wall
Assistant City Secretary	Courtney Rutherford

Additional Staff in attendance: Finance Director Isabel Kato, Fire Chief Mark Bitz, Director of Parks and Recreation Michael Brown, Police Chief Charles Wedemeyer, Public Works Director Danny Segundo, Code Enforcement Officer Gordon Gibson.

Clayton Marshall gave the invocation and Johnathan Wieser led the Pledge of Allegiance, both from Boy Scout Troop 1987.

**PROCLAMATION**

No proclamations this month.

**CITIZENS' COMMENTS**

Earl Layton, 16019 Singapore Lane, addressed Council and stated his concerns regarding code enforcement issues that he recently distributed in a letter to City Council and staff.

Jim Fields, 16413 St. Helier Street, addressed Council and stated his concerns regarding code enforcement, commercial vehicle parking, closed in carport, and a backhoe in a residential backyard.

Jeff Kopecky, 16125 Delozier Street, addressed Council and stated his concerns regarding code enforcement, burn barrels on driveways, and a backhoe in a residential backyard.

Mark Malloy, 7803 Hamilton Circle, addressed Council and stated his concerns regarding the noise abatement for the toll road and US 290. He read a letter he recently sent to Commissioner Eversole.

Clayton Marshall, 16320 Smith Street, addressed Council and asked that they consider legalizing air soft guns. He suggested an ordinance requiring a permit and an arm band for anyone wanting to have an air soft gun.

## **CITY MANAGER'S REPORT**

City Manager Mike Castro reported the following:

1. January 2008 Monthly Fund Balances Report, Governmental Funds, Enterprise Funds and Quarterly Investment Report.
2. Departmental Request Report and Open Records Request Report for January 2008.
3. Fire & Emergency Services Departmental Report for January 2008.
4. Jersey Village Police Activity Report, Crime Prevention Unit, Warrant Report and Investigations/Calls for Service Report for January 2008.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report for January 2008.
6. Public Works Departmental Report for January 2008.
7. Combined Monthly and Annual Mileage Report.
8. Golf Course Monthly Report, Golf Course Financial Statements Report, and Parks & Recreation Departmental Report for January 2008.
9. Standard & Poor's Rating Services raises its Standard & Poor's underlying ratings (SPUR) on the City of Jersey Village water & sewer system revenue debt two notches from A- to A+.
10. Jersey Village Intersection Safety Site Evaluation Report
11. Update from Code Enforcement Officer, Gordon Gibson

## **DOCKETED JOINT PUBLIC HEARING:**

None

## **CONSENT AGENDA:**

### **A. CONSIDERATION AND POSSIBLE ACTION – APPROVAL OF MINUTES:**

1. Minutes of the January 21, 2008, Regular Session held at 7:00 p.m.
2. Minutes of the February 4, 2008, Special Session held at 7:00 p.m.

### **B. CONSIDERATION AND POSSIBLE ACTION – Acceptance of the resignation of LaKeisha Cannon-Scott as City Secretary.**

Councilmember English made the motion, seconded by Councilmember Wubbenhorst to approve Consent Agenda Items A and B as presented.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

## **MATTERS REMOVED FROM CONSENT AGENDA**

None

## **NEW BUSINESS**

- 1. CONSIDERATION AND POSSIBLE ACTION** – Presentation regarding the master plan for the expansion of police department facility. *Mr. Bill Hall, Hall Barnum Lucchesi Architects.*

Bill Hall presented the master plan for the expansion of police department facility.

A brief discussion ensued among Council and Mr. Hall regarding the police department expansion. The Finance Director, Isabel Kato is going to review the City's finances and report to council next month with possibilities for funding.

- 2. CONSIDERATION AND POSSIBLE ACTION** – Update regarding Parks Review Committee. *Mr. Jim Pulliam, Parks Review Committee Chairman.*

Jim Pulliam updated Council on the committee's progress since he last reported to Council at the December 17, 2007, meeting.

A brief discussion ensued among Council, Staff, and Mr. Pulliam.

Mike Castro reported that a total of 220 surveys were returned to the City.

Councilmember English thanked the Parks Review Committee for all of their hard work.

- 3. CONSIDERATION AND POSSIBLE ACTION** – Resolution 2008-04 – Consider action regarding the appointment of Courtney Rutherford as Interim City Secretary. *Mr. Mike Castro, City Manager.*

Councilmember Berube made the motion, seconded by Councilmember Klein to approve Resolution 2008-04 appointing Courtney Rutherford as Interim City Secretary.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

- 4. CONSIDERATION AND POSSIBLE ACTION** – Determine a process for filling the City Secretary position. *Mr. Mike Castro, City Manager.*

Discussion ensued among Council and the City Manager on the process of recruiting applicants, reviewing applicants and filling the position of City Secretary.

Councilmember Holden made the motion, seconded by Councilmember Wubbenhorst to instruct Human Resources to recruit for a new City Secretary.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

**5. CONSIDERATION AND POSSIBLE ACTION** – Resolution 2008-05 – to accept proposed agreement with Texas First Group for Interim City Secretary services. *Mr. Mike Castro, City Manager.*

Discussion ensued among Council and the City Manager about hiring an Interim City Secretary from Texas First Group.

Councilmember Berube made the motion, seconded by Councilmember Holden to approve Resolution 2008-05 accepting the agreement with Texas First Group for an Interim City Secretary.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

**6. CONSIDERATION AND POSSIBLE ACTION** – Ordinance 2008-03 – ordering a general election on May 10, 2008, for the purpose of electing three (3) council positions (Positions 1, 4, and 5). *Ms. Courtney Rutherford, Interim City Secretary.*

Councilmember Holden made the motion, seconded by Councilmember Wubbenhorst to approve Ordinance 2008-03 ordering a general election on May 10, 2008.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

**7. CONSIDERATION AND POSSIBLE ACTION** – Ordinance 2008-04 – an ordinance amending the FY2007-2008 Street Bond 2003 budget (Engineering services for Jones Rd). *Ms. Isabel Kato, Finance Director.*

Councilmember Holden made the motion, seconded by Councilmember English to approve Ordinance 2008-04 approving the \$100,000.00 budget amendment for the Engineering services for Jones Road.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

**8. CONSIDERATION AND POSSIBLE ACTION** – Ordinance 2008-05 – an ordinance amending the FY2007-2008 budget for Court Travel and Training. *Ms. Isabel Kato, Finance Director.*

Councilmember Wubbenhorst made the motion, seconded by Councilmember Berube to approve Ordinance 2008-05 approving the budget amendment from Court Restricted Fund.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

**9. CONSIDERATION AND POSSIBLE ACTION** – To discuss long-term code enforcement issues in the City. *Mr. Russell Hamley, Mayor..*

Lengthy discussion ensued among the Council and Staff regarding code enforcement and possible solutions.

Councilmember Holden suggested that Council drive around the City and see what some of the biggest problems are with code enforcement. He suggested that these issues may need to be addressed by the Planning and Zoning Commission.

Mayor Hamley suggested that the City may need to bring in a code enforcement officer on weekends and after hours.

**10. CONSIDERATION AND POSSIBLE ACTION** – to discuss the activity sign located at Jones Road and Jersey Meadow intersection. *Mr. Ernie English, Councilmember..*

Lengthy discussion ensued among the Council and Staff regarding the activity sign on Jersey Meadow as well as all activity signs in the City. They discussed getting prices for electronic signs and possibly purchasing one a year until all signs are replaced.

Mayor Hamley closed the regular session at 9:05 p.m.

**EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE:**

1. Executive session to seek the advice of the City Attorney regarding potential litigation as authorized by Section 551.071 of the Texas Government.

Reconvene regular session at 9:20 p.m.

### **COUNCIL ACTIVITY REPORTS/COMMENTS**

Councilmember Wubbenhorst stated that she would like to help beautify the City and inspire City pride.

Councilmember Holden asked if there was an ordinance that made air soft guns illegal as Clayton Marshall had stated in public comments. The Police Chief said that yes they are illegal.


Councilmember Klein stated that she was part of the Cert team paired with the team from Tomball for the Cert Rodeo. Their team came in 6<sup>th</sup> place out of 12 teams. She also reminded everybody about the Easter Egg Hunt on March 9<sup>th</sup> at the Carol Fox Park.

### **MAYOR'S ACTIVITY REPORT/COMMENTS**


No comments.

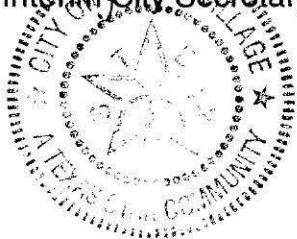
Mayor Russell Hamley adjourned the regular session at 9:30 p.m.

Minutes approved as submitted and/or corrected this the 17<sup>th</sup> day of March, A.D., 2008.

  
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Russell Hamley  
Mayor

ATTEST:

  
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Kaythia Darnell  
Interim City Secretary





**MINUTES OF A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MARCH 17, 2008, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

The meeting was called to order with the following present:

Mayor	Russell Hamley
Mayor Pro-tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Jill Klein
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Ken Wall
Interim City Secretary	Kaythie Darnell
Assistant City Secretary	Courtney Rutherford

Additional Staff in attendance: Finance Director Isabel Kato; Fire Chief Assistant Rob Missall; Director of Parks and Recreation Michael Brown; Police Chief Charles Wedemeyer; Public Works Director Danny Segundo; Code Enforcement Officer Gordon Gibson.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

Boy Scouts: Travis Henderson, Dustin Tanton, Steven Bierwagen, and Matthew Bierwagen representing Jersey Village Baptist Church Troop gave the invocation and led the Pledge of Allegiance.

**III. PROCLAMATION**

No proclamations this month.

**IV. CITIZENS' COMMENTS**

Jim Fields, 16413 St. Helier Street, addressed the City Council and stated his concerns with the Code Enforcement, Police Department, and FEMA Buy Out.

Jeff Kopecky, 16125 Delozier Street, addressed the City Council and stated his concerns about Code Enforcement.

William Ensell, 313 Crawford Street, addressed the City Council and stated his concerns about street parking and junk cars.

Chuck Monteith, 15810 Jersey Drive, addressed the City Council and stated his concerns about flood control buy out of his home.

Mark Maloy, 7803 Hamilton Circle, addressed the City Council and stated his concerns about the road way noise issue.

Kim-Ling Sun, 16330 Acapulco, addressed the City Council and stated her concerns about fencing and dogs.

#### **V. CITY MANAGER'S REPORT**

City Manager Mike Castro reported the following:

1. February 2008 Monthly Fund Balances Report, Governmental Funds, and Enterprise Funds.
2. Departmental Request Report and Open Records Request Report for February 2008.
3. Fire & Emergency Services Departmental Report for February 2008.
4. Jersey Village Police Activity Report, Crime Prevention Unit, Warrant Report and Investigations/Calls for Service Report for February 2008.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed report, and Revenue Comparison Report for February 2008.
6. Public Works Departmental Report for February 2008.
7. Combined Monthly and Annual Mileage Report.
8. Golf Course Monthly Report, Golf Course Financial Statements Report, and Parks & Recreation Departmental Report for February 2008.
9. 2007 Racial Profiling Report, monthly statement required.
10. Update from Code Enforcement Officer, Gordon Gibson.

City Manager Castro requested that the City Council choose between Friday, May 23, and Saturday, May 24, for the City Council Retreat, and email preferences to him.

#### **VI. PUBLIC HEARING**

None

#### **VII. CONSENT AGENDA ( Items: A, B, C, D, E, and F)**

Motion was made by Councilmember Holden, seconded by Councilmember Wubbenhorst to approve items A, B, C, D, E, and F on the consent agenda as recommended by staff. Motion carried: Ayes: Councilmembers Wubbenhorst, Berube, English, Klein and Holden, No: None, Passed 5-0.

**A. Approval of the Minutes of the February 18, 2008 City Council regular meeting.**

**B. Resolution 2008-06 – Apply for grant monies available through the Governor's Office by concurrence from the Houston Galveston Area Council, (H.G.A.C.) for portable and mobile radios.**

Total of Grant Request: \$118,022.00

City of Jersey Village Participation: - 0 -

Grant monies are available through the Governor's office by concurrence from the Houston Galveston Area Council, (H.G.A.C.). To compete for granting, the preliminary documents are filed with the H.G.A.C where after their confirming review are sent to the Governor's office. At this point programs are reviewed and successful efforts given approval funding. It is the intention of the Jersey Village Police Department to apply for some of these grant funds.

At the present JVPD portable and mobile radios are leased from Harris County Communications. In the future Harris County will no longer support a radio lease program with each agency required to repair, replace their inventory. Another complication is that Motorola has terminated manufacturing the current series of portable/mobile radios obtained during the leasing period and utilized at the JVPD.

The end result of this circumstance is that the JVPD will not only assume the unfunded mandate of maintaining its existing radios, but must also address the issue that the current series will exclude the JVPD participating in the Southeast Texas Regional Radio System designated a priority project by the Governor and Homeland Security. Participation in the regional system will be mandatory for our city in the near future.

Staff recommended the approval of Resolution 2008-06.

**C. Resolution 2008-07 – Apply for grant monies available through the Governor's office by concurrence from the Houston Galveston Area Council (H.G.A.C.) to initiate a uniform officer bicycle patrol program.**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0.00
	Amount Budgeted:	\$	0.00
	Appropriation Required:	\$	0.00

Total of Grant Request: \$90,274.00

City of Jersey Village Participation: - 0 -

Grant monies are available through the Governor's office by concurrence from the Houston Galveston Area Council, (H.G.A.C.). To compete for granting, the preliminary documents are filed with the H.G.A.C where after their confirming review are sent to the Governor's office. At this point programs are reviewed and successful efforts given approval funding. It is the intention of the Jersey Village Police Department to apply for some of these grant funds.

Specifically the JVPD desires to initiate a uniform officer bicycle patrol program. In prior years the JVPD utilized a Bike Patrol officer program. However it was staffed entirely with reserve officers who are no longer with the agency.

In the program years, the JVPD learned that citizens are more likely and frankly do approach a Bike Patrol Officer with greater frequency than even a neighborhood beat officer. Thus establishing the program as a funded effort would optimize a core value in our community oriented or problem oriented policing efforts. In addition the program will provide a stealthy platform for patrol of shopping centers, schools and neighborhoods.

Staff recommended the approval of Resolution 2008-07.

**D. Resolution 2008-08 – Apply for grant monies available through Federal Assistance to Fire Fighter Grant.**

Expenditure:	\$	0.00
Amount Budgeted:	\$	0.00
Appropriation Required:	\$	0.00

The Federal Assistance to Fire Fighter Grant process has opened. Applications are required to be submitted by April 4<sup>th</sup>, 2008. Emergency Services will be submitting an application before the deadline date expires. The City's portion is 5% of that cost. Federal assistance portion is 95%. Grant items requested include two EKG Monitors. City portion would be \$3,000, Federal Portion \$57,000.

Staff recommended the approval of Resolution 2008-08.

**E. Approval of the preliminary subdivision plat for the Jones Road/290 Commercial Reserve.**

Expenditure:	\$	0.00
Amount Budgeted:	\$	0.00
Appropriation Required:	\$	0.00

Partner Vision Investments submitted a preliminary subdivision plat of the Jones Road 290 Commercial Reserve, a 54.88 acre property located at the intersection of the proposed Jones Road extension and Highway 290. The Planning and Zoning Commission approved the preliminary plat at the March 3, 2008 meeting.

Staff and the Planning and Zoning Commission recommended that the City Council approve the preliminary plat as submitted.

**F. Resolution 2008-09 – appointing Rick Faircloth as a member of the Planning and Zoning Commission.**

Staff recommended the approval of Resolution 2008-09.

## **VIII. NEW BUSINESS**

**1. Resolution – Finance:** Resolution 2008-10 Received, reviewed and approved the Comprehensive Annual Financial Report (CAFR) for fiscal year ended September 30, 2007.

<b>BUDGETARY IMPACT:</b> Required Expenditure:	\$	0.00
Amount Budgeted:	\$	0.00
Appropriation Required:	\$	0.00

The City of Jersey Village is required to publish each year a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.

Mr. Christopher Breaux with Null Lairson Certified Public Accountants made an Audit presentation for the City Council.

Staff recommended the approval of Resolution 2008-10.

Motion was made by Councilmember Berube, seconded by Councilmember Holden approving Resolution 2008-10 as recommended by staff. Motion carried: Ayes: Councilmembers Wubbenhorst, Berube, English, Klein and Holden, No: None, Passed 5-0.

**2. Ordinance – Police Department:** Ordinance 2008-06 amending Chapter 66 of the Code of Ordinances of the City of Jersey Village providing rules and regulations implementing a photographic traffic signal enforcement system.

This is to amend the current traffic signal ordinance to allow the use of camera enforcement and civil fines for disregarding red lights. This is designed to enhance safety for dangerous intersections along the US 290 Freeway feeder roads in our city.

There is no cost to the city for this amendment or the Red Light Camera Enforcement Program.

Staff recommended the approval of Ordinance 2008-06.

Motion was made by Councilmember English, seconded by Councilmember Holden approving Ordinance 2008-06 recommended by staff. Motion carried: Ayes: Councilmembers Wubbenhorst, Berube, English, Klein and Holden, No: None, Passed 5-0.



**3. Discussion of long-term code enforcement issues in Jersey Village – Code Enforcement.**

This matter was discussed previously at the March Council meeting. At the conclusion of last month's discussion, Council had asked the Code Enforcement Officer to provide comment on: 1) What violations he saw most frequently, 2) What tools (new ordinances / adjustments to existing ordinances) he needed to better perform his job. The Code Enforcement Officer will present answers to these questions.

In addition, council discussed the need to develop consensus on code enforcement priorities. Specifically, councilmembers agreed to come to the March meeting with priorities and areas of concern that would be passed on to the city's Planning and Zoning Commission for action.

Gordon Gibson, Code Enforcement, mentioned the concern for repeat offenders, and Councilmember English observed the need for changes to the policy to effectively enforce the codes. Councilmember Holden requested a definition for repeat offenders, Councilmember English requested recommendation for frequency also. City Manager Castro suggested that the Planning and Zoning Commission meet with the City Council prior to the next Council meeting.

There was no official action taken at this time.

**4. Discussion as to the possibility of FEMA buy out for resident located at 15810 Jersey Drive.**

On March 10<sup>th</sup>, the City Manager was contacted by a resident of Jersey Village who had been approached by FEMA regarding purchasing his house. The City Manager then contacted the representative from FEMA and learned that indeed FEMA was soliciting for participation in a buyout within Jersey Village.

The resident had been contacted because his home had flooded three times. That qualified the resident for participation in FEMA's "severe repetitive loss" program. This is a new program that FEMA has initiated. The resident's home is eligible. FEMA will not submit an application on the resident's behalf unless Jersey Village submitted a formal statement that the city would not object to the submission. There is no matching portion required of the city.

There could be many benefits as well as downfalls to participation in the program. In checking with staff, we were told that Harris County does an adequate job of maintaining the two "buy-out" lots that have been a part of similar programs in the past.

The representative told the City Manager that he needed the city's response no later than March 20. If the city were unable to respond by then, he would take that as a negative response.



Motion was made by Councilmember Klein approving for residents to participate in the FEMA Buy Out, seconded by Councilmember Holden approving as recommended by staff. Motion carried: Ayes: Councilmembers Wubbenhorst, Berube, English, Klein and Holden, No: None, Passed 5-0.

5. Contract Resolution 2008-11 – Public Works: Authorizing staff to enter into contract with Insituform Technologies, Inc., in the amount of \$500,000 to rehabilitate sanitary sewer lines in poor condition.

Request Authorization to enter into contract with Insituform Technologies, Inc., in the amount of \$500,000 (five hundred thousand dollars). This project includes lining, repairing and rehabilitating the sanitary sewers in the city. The project is necessary to reduce infiltration into the sanitary sewer system and to rehabilitate sanitary sewer lines in poor condition.

Staff recommended approving Resolution 2008-11 awarding the contract and authorizing the City Manager to sign all necessary contract documents.

Motion was made by Councilmember Wubbenhorst, seconded by Councilmember Berube approving Resolution 2008-11 recommended by staff. Motion carried: Ayes: Councilmembers Wubbenhorst, Berube, English, Klein and Holden, No: None, Passed 5-0.

6. Ordinance 2008-07– Public Works: approving an ordinance amending the Budget FY2007-2008 for sanitary sewer line rehab fifty percent of funds from 2003 Street Bond and fifty percent from the Utility Fund.

This project includes lining, repairing and rehabilitating the sanitary sewers in the city. The project is necessary to reduce infiltration into the sanitary sewer system and to rehabilitate sanitary sewer lines in poor condition. Project funding will be in the amount of \$500,000 (Five hundred thousand dollars). Fifty percent of the funding for this project will come from the 2003 Street Bond. The remaining fifty percent of funding will come from the city's utility fund. This will eliminate having to entirely deplete the funds from the 2003 Street Bond.

Staff recommended approval of Ordinance 2008-07 and allocation of appropriated funds.

Motion was made by Councilmember Wubbenhorst, seconded by Councilmember Berube approving Ordinance 2008-07 recommended by staff. Motion carried: Ayes: Councilmembers Wubbenhorst, Berube, English, Klein and Holden, No: None, Passed 5-0.

7. Discussion – Finance: review of possible options for financing the Jersey Village Police Department expansion.

The Finance Department is making a presentation on the different funding options for the Police Department Expansion Project.

Mayor Hamley requested that this item be a discussion item at the City Council Retreat.

No official action taken on this item.

**8. Ordinance 2008-08 – Finance:** approving an ordinance amending the FY2007-2008 wages and travel for Interim City Secretary.

This is to provide wages for the Interim City Secretary for the period of 3/4/2008 through 7/6/2008 based on a pay rate of \$32.00 per hour for 40 hours per week (700 hours @ \$32.00/hr.= \$22,400). Mileage for 8400 miles (7 round trips) @ 50.5 cents per mile= \$4,300. The Interim City Secretary is allowed 2 round trips per month to her home town of Lubbock.

Staff recommended approval of Ordinance 2008-08 and this budget transfer.

Motion was made by Councilmember Wubbenhorst, seconded by Councilmember Berube approving Ordinance 2008-08 recommended by staff. Motion carried: Ayes: Councilmembers Wubbenhorst, Berube, English, Klein and Holden, No: None, Passed 5-0.

#### **IX. MAYOR'S ACTIVITY REPORT/COMMENTS**

Mayor Hamley extended his appreciation to the volunteers of the Emergency Services, and they are truly a unique group of citizens. The Mayor mentioned that he would appreciate a schedule of the construction which was approved with the Bond dollars, and he mentioned the need for a War Memorial document for the next meeting. He also requested a report from the Parks Advisory Committee.

#### **X. COUNCIL ACTIVITY REPORTS/COMMENTS**

Councilmember Klein noted the success of the Spring Fling, Easter Egg Hunt and dance.

Councilmember English praised Councilmember Klein for her support with the above. He also recognized Isabel Kato, Mike Castro, and Gordon for their efforts. Councilmember English thanked Chief Wedemeyer and the Police Department for their safety efforts.

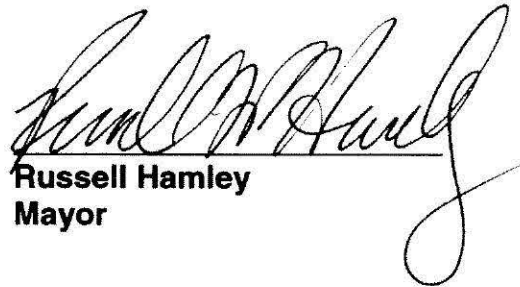
Councilmember Berube wanted to "ditto" all of the above.

Councilmember Holden requested information from City Manager Castro referencing the solicitation of applicants for the City Secretary's position. Castro responded by saying that the overwhelming majority of the 45 applicants were not qualified and there were internal applicants.

Councilmember Wubbenhorst expressed her disappointment in missing the Emergency Services Banquet.

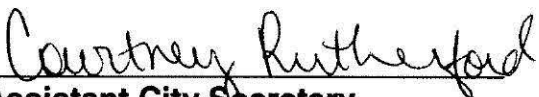
**XI. ADJOURNMENT**

Mayor Hamley adjourned the City Council Meeting at 9:02 P.M.



**Russell Hamley**  
**Mayor**

**ATTEST:**



**Courtney Rutherford**  
**Assistant City Secretary**



**MINUTES OF A WORK SESSION WITH PLANNING AND ZONING HELD ON MONDAY, APRIL 21, 2008 AT 6:00 P.M. AND REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON APRIL 21, 2008, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

The work session was called to order 6:06 pm with the following present:

Mayor	Russell Hamley
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Jill Klein
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Kenneth Wall
Interim City Secretary	Phyllis Jeffers
Assistant City Secretary	Courtney Rutherford

Planning and Zoning Commission Members in attendance: Chairman David Paul, Debra Mergel, Rick Faircloth, and John Hanley.

Commission members absent: Vice-chair George Ohler, Darcy Mingoia and Keith Ormston

Additional Staff in attendance: Finance Director Isabel Kato, Fire Chief Mark Bitz, Police Chief Charles Wedemeyer, Public Works Director Danny Segundo, Code Enforcement Officer Gordon Gibson, and Building Official Christian Somers.

Absent Staff: Director of Parks and Recreation Michael Brown.

**CITIZENS' COMMENTS**

Mike McDaniel, 16202 Lakeview Drive, stated concerns regarding parking over a sidewalk.

Cliff Beckmeyer, 16025 Tahoe Drive, stated his support for increased education on ordinances and code enforcement.

Fannie Messec, 8406 Argentina, stated concerns regarding code enforcement and trash citations.

Michael Mauer, 15417 Shanghai, stated concerns regarding code enforcement and trash citations.

John Singletary, 8614 Senate Avenue, stated concerns regarding drainage during construction.

Sonja Cordova, 16310 Jersey Drive, stated concerns regarding placement of trash cans and citations for trash violations.

Jim Fields, 16413 St Helier Street, stated concerns regarding concern about citations for code enforcement.

Wesley Johnson, 15302 Colwyn Lane, stated concerns regarding noise from the Beltway.

Cindy Rodriguez, 16001 Singapore Lane, stated concerns regarding parking over sidewalks.

J. W. Keithley, 15725 Elwood, stated concerns regarding code enforcement and citations for code enforcement.

Roger Barfield, 15306 Leeds Lane, stated concerns regarding code enforcement and citations.

William Ensell, 16110 Crawford Street, stated concerns regarding code enforcement and junk vehicles.

Paul Mitchell, 15434 Chichester Street, stated concerns regarding construction fencing and contractor's parking in front of mailboxes.

Earl Layton, 16109 Singapore Lane, stated that he was resident requesting stronger code enforcement.

Kay Plaisance, 15526 Shanghai Street, stated concerns regarding code enforcement.

Virginia Hill, 15917 Juneau, stated concerns regarding citations for code enforcement.

Mary Ormston, 39 Parkway Place, stated concerns regarding code enforcement in the Park of Jersey Village.

Jeff Kopecky, 16125 Delozier, stated concerns regarding code enforcement.

Thomas Mosman, 16125 Singapore Lane, stated concerns regarding code enforcement and parking on short driveways over sidewalks.

Charles Felchak, 15926 Lakeview Drive, stated concerns regarding parking on short driveways.

Mark Maloy, 7803 Hamilton Circle, stated concerns regarding noise abatement.

Lengthy discussion ensued among, City Council, Planning and Zoning Commission, staff and residents regarding code enforcement issues. Some items that Council asked Planning and Zoning to discuss at their upcoming meeting were garbage bags, boats, trailers and RVs, commercial vehicles, and deterioration of houses.



Work Session Adjourned at 8:30 p.m.

Regular session called to order at 8:40 p.m. and the following were present:

Mayor	Russell Hamley
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Jill Klein
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Kenneth Wall
Interim City Secretary	Phyllis Jeffers
Assistant City Secretary	Courtney Rutherford

Additional Staff in attendance: Finance Director Isabel Kato, Fire Chief Mark Bitz, Police Chief Charles Wedemeyer, Public Works Director Danny Segundo, Code Enforcement Officer Gordon Gibson, and Building Official Christian Somers.

Absent Staff: Director of Parks and Recreation Michael Brown.

Councilmember Ernie English gave the invocation and the Pledge of Allegiance.

## **PROCLAMATION**

No proclamations this month.

## **CITIZENS' COMMENTS**

Mark Malloy, 7803 Hamilton Circle, stated his concerns regarding the noise abatement for the toll road and US 290.

William Ensell, 16110 Crawford Street, stated concerns regarding code enforcement and junk vehicles.

Jim Fields, 16413 St Helier Street, stated his appreciation to council and staff for code enforcement.

Jeff Kopecky, 16125 Delozier, stated his appreciation to council for code enforcement.

Fannie Messec, 8406 Argentina, stated concerns regarding code enforcement and trash citations. She also stated concerns about noise abatement and traffic on Argentina during construction.

Michael Mauer, 15417 Shanghai, stated concerns regarding code enforcement. He also stated that he was appreciative of council and the help he has received from staff regarding code enforcement.

#### **A. CITY MANAGER'S REPORT**

City Manager Mike Castro reported the following:

1. March 2008 Monthly Fund Balances Report, Governmental Funds, Enterprise Funds and Quarterly Investment Report.
2. Departmental Request Report and Open Records Request Report for March 2008.
3. Fire & Emergency Services Departmental Report for March 2008.
4. Jersey Village Police Activity Report, Crime Prevention Unit, Warrant Report and Investigations/Calls for Service Report for March 2008.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report for March 2008.
6. Public Works Departmental Report for March 2008.
7. Combined Monthly and Annual Mileage Report.
8. Golf Course Monthly Report, Golf Course Financial Statements Report, and Parks & Recreation Departmental Report for March 2008.
9. Update from Code Enforcement Officer, Gordon Gibson and Citations written during night and weekend enforcement.

City Manager Castro reported that staff had performed a four hour Hurricane Table Top exercise last week that went well. He also reported that staff has attended over 100 hours of emergency management training in the last year.

#### **DOCKETED JOINT PUBLIC HEARING:**

None

#### **B. CONSENT AGENDA:**

1. Approval of minutes of the March 17, 2008 regular Council meeting.
2. Resolution No. 2008-12 – Approval of Lease Agreement 5002B4F6 from HP for the lease of a wide format scanner / plotter per HP State of Texas DIR Contract DIR-SDD-223.
3. Authorization to participate in FEMA flood buy-out program for residence located at 7815 Zilonis Court.
4. Resolution No. 2008-13 – Appointment of Finance Director as Investment Officer.
5. Resolution No. 2008-14 – Authorization to participate in Mobile Radio Contract through Harris County.
6. Resolution No. 2008-15 – Approval of City of Jersey Village Fraud Policy.

7. Ordinance 2008-09 – Establishing a penalty for delinquent taxes under section 33.07 of the Texas Property Tax Code.

Councilmember Berube made the motion, seconded by Councilmember Holden to approve all Consent Agenda Items as presented.

Voting “Aye” Council members Berube, Holden, Wubbenhorst, Klein, and English

Voting “No” None.

The motion passed 5 to 0.

### **C. REGULAR AGENDA**

1. Discussion with possible action relative to self funding option for health insurance. *Mr. Dick Hillyer*

Dick Hillyer gave a report that reviewed the City’s claim history. He also stated that he would need more time to review a new plan and look at self funding.

No action was taken on this item.

2. Discussion with possible action relative to report from the Park Review Committee. *Mr. Jim Pulliam, Committee Chair*

Jim Pulliam reported on behalf of the Parks Review Committee and asked Council if they would like to extend or modify the charge of the Committee.

Councilmember English made the motion, seconded by Councilmember Holden to extend the charge of the Committee until October 1, 2008 and focus attention to the development of items 1, 2, 4, and 5 of the Park Committee Review Report.

Voting “Aye” Council members Berube, Holden, Wubbenhorst, Klein, and English

Voting “No” None.

The motion passed 5 to 0.

3. Discussion with possible action relative to Code Enforcement issues. *Mr. Mike Castro, City Manager*

There was brief discussion among Council and staff regarding current code enforcement issues and issuance of citations.

Councilmember English made the motion, seconded by Councilmember Holden to curtail issuance of citations for minor infractions unless at least one reasonable notice or warning has

been provided, except for repeat or flagrant violations and further to develop a process to identify repeat offenders.

Voting "Aye" Council members Berube, Holden, Wubbenhorst, Klein, and English

Voting "No" None.

The motion passed 5 to 0.

4. Discussion with possible action relative to the process of selecting a City Secretary.  
*Mr. Russell Hamley, Mayor*

City Manager Mike Castro reported that the City received 51 applications. Of those he supplied Council with resumes from eight, four of which he did interview. He recommended three applicants for Council to interview that he thought would be acceptable for the position.

Councilmember Holden made the motion, seconded by Councilmember English to have the City Secretary arrange staggered interviews on one night with the three candidates to interview with all six members of Council.

Voting "Aye" Council members Berube, Holden, Wubbenhorst, Klein, and English

Voting "No" None.

The motion passed 5 to 0.

## **E. MAYOR'S ACTIVITY REPORT/COMMENTS**

Mayor Hamley stated his disappointment in HCTRA not being able to provide the reports or meet with the City. He stated that he and Mike would be meeting with Commissioner Eversole on Thursday, April 24, 2008. He also said that he appreciated all of the help with Code Enforcement.

## **F. COUNCIL ACTIVITY REPORTS/COMMENTS**

Councilmember Klein stated that Spring Fling had their lowest turn out due to weather being cold and raining. The next event that Recreation and Events will host will be the Ice Cream Social.

Councilmember English stated his concern about the noise abatement and meeting with HCTRA. He also stated his support for Planning and Zoning Commission.

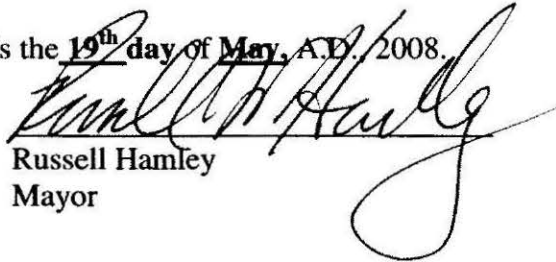
Councilmember Berube thanked Danny for following up on the complaint she received regarding the lights along Senate.

Councilmember Holden thanked Jim Pulliam and the Parks Review Committee for their work. He also stated that staff did as directed on code enforcement and is doing a good job.

Councilmember Wubbenhorst thanked the Parks Review Committee and the Planning Zoning Commission for all of their work. She also thanked staff for their help with code enforcement and dealing with the day to day complaints and issues.

Mayor Russell Hamley adjourned the regular session at 10:25 p.m.

Minutes approved as submitted and/or corrected this the 19<sup>th</sup> day of May, A.D., 2008.

  
Russell Hamley  
Mayor

ATTEST:

  
City Secretary

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MINTUES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 7, 2008 AT 5:30 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order with the following present:

Mayor Russell Hamley  
Mayor Pro-Tem Frances Wubbenhorst  
Councilmember Joyce Berube  
Councilmember Ernie English  
Councilmember Greg Holden  
Councilmember Jill Klein  
Additional Staff in attendance: Karen Farris, HR Generalist

City Manager Mike Castro  
City Attorney Kenneth Wall  
Interim City Secretary Phyllis Jeffers

REGULAR AGENDA

1. Discussion with possible action relative to Code Enforcement.

A motion was made by Councilmember Berube and Seconded by Councilmember Holden to ask the City Attorney to convey that the City Council request the prosecutors to consider dismissal of the still outstanding citations involving recent placement of trash receptacles citations which are in the number of seventy-four (74), with each Councilmember voting AYE, the motion carried.

2. Discussion with possible action regarding candidate interview questions and procedures.

Discussion ensued among Council regarding the interview questions. Councilmember Holden presented additional questions that he would like to ask the candidates.

EXECUTIVE SESSION

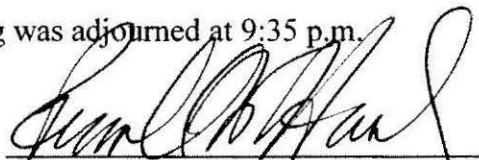
The City Council convened into closed session at 6:03 p.m. in accordance with the Texas Government Code Chapter 551, Section .074 PERSONNEL to interview candidates Courtney Rutherford, Lorri Coody, and Irma Trevino for the position of City Secretary.

The City Council reconvened into open session at 9:34 p.m. and took the following action.

A motion was made by Councilmember English and Seconded by Councilmember Berube to authorize the City Manager to enter negotiations with Lorrie Coody for the position of City Secretary subject to confirmation of references, with each Councilmember voting AYE, the motion carried.

ADJOURNMENT

There being no further business on the agenda the meeting was adjourned at 9:35 p.m.

  
\_\_\_\_\_  
Mayor Russell Hamley

ATTEST:

  
\_\_\_\_\_  
City Secretary



MINTUES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 19, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order with the following present:

Mayor Russell Hamley  
Mayor Pro-Tem Frances Wubbenhorst  
Councilmember Joyce Berube  
Councilmember Ernie English  
Councilmember Greg Holden  
Councilmember Jill Klein

City Manager Mike Castro  
City Attorney Kenneth Wall  
Interim City Secretary Phyllis Jeffers

Additional Staff in attendance: Mark Bitz, Charlie Wedemeyer, Danny Segundo, Isabel Kato, Michael Brown, and Courtney Rutherford.

ELECTION MATTERS

1. Discussion with possible action to consider Ordinance No. 2008-10 canvassing the returns and declaring the results of the General Election held May 10, 2008 for the purpose of electing three (3) councilmember's.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to adopt Ordinance No. 2008-10 declaring the results of the General Election, with each Councilmember voting AYE, the motion carried.

2. Mayor Hamley presented Certificates of Election to Councilmember Joyce Berube, Councilmember, Ernie English, and Councilmember Jill Klein.
3. The oath of office was given the newly elected candidates by Interim City Secretary Phyllis Jeffers.
4. Discussion with possible action to elect a Mayor Pro Tem.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden nominating Councilmember Ernie English for Mayor Pro Tem, with each Councilmember voting AYE, the motion carried.

PRESENTATION

1. Discussion with possible action regarding the Noise Abatement Study.

Representatives from HCTRA presented results of the Noise Abatement Study to the City Council. Following the presentation the following citizens spoke:

Fannie Messec - 8406 Argentina St

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Wesley Johnson – 15302 Colwyn St  
Art Jones – 15318 Mauna Loa  
Debbie Moore – 8518 Argentina St  
Mark Maloy – 7803 Hamilton Cr

CITIZENS COMMENTS

Mark Maloy – 7803 Hamilton Cr – Noise Abatement Study  
Fannie Messec – 8406 Argentina St – Concerns regarding noise  
Herman Lauhoff – 15302 Glamorgan – Thanked HCTRA for their presentation and for addressing the noise issue  
William Ensell – 16110 Crawford St – Used car lot in front of a Jersey Village residence  
John Lewis – 16415 Jersey Dr – Adopt a budget line item for recycling program

The Mayor called a recess at 8:12 p.m. The meeting reconvened at 8:19 p.m.

CITY MANAGER'S REPORT

City Manager Mike Castro reported the following:

D. CITY MANAGER'S REPORT

1. Fund Balance Report and Governmental Funds Report.
2. Departmental Request Report and Open Records Request.
3. Report Fire & Emergency Services Departmental Report.
4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.
6. Public Works Departmental Report.
7. Combined Monthly and Annual Mileage Report
8. Golf Course Monthly Report, Golf Course Financial Statement Report and Recreation Departmental Report.
9. Report from Code Enforcement Officer Gordon Gibson.

CONSENT AGENDA

1. Minutes of the April 21, 2008 Regular City Council and May 7, 2008 Special City Council meetings.
2. Resolution 2008-16 authorizing an Interlocal Agreement with Harris County for housing City prisoners.
3. Resolution 2008-17 appointing Ms. Lorri Coody as City Secretary of the City of Jersey Village. *Mike Castro, City Manager*

REGULAR MEETING OF THE CITY COUNCIL  
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4. Ordinance No. 2008-11 setting Fire Department Permit Fees. *Mark Bitz, Fire Chief*
5. Ordinance No. 2008-12 amending the FY 2007-08 budget to allow for the purchase of shotguns. *Charlie Wedemeyer, Police Chief*
6. Ordinance No. 2008-13 amending the FY 2007-08 budget to allow for the purchase of a weapons cleaning system. *Charlie Wedemeyer, Police Chief*
7. Ordinance No. 2008-14 amending the charge to the Parks Review Committee. *Michael Brown, Parks and Recreation Director*

A motion was made by Councilmember English and seconded by Councilmember Berube to approve the Consent Agenda as presented, with each Councilmember voting AYE, the motion carried.

REGULAR AGENDA

1. Discussion with possible action regarding the Red Light Safety Program.

Police Chief Charlie Wedemeyer presented an overview of the Red Light Safety Program.

2. Discussion with possible action relative to the implementation of the audit report.

Isabel Kato, Finance Director presented a report on the implementation of procedural changes made by the Finance Department as noted in the audit report.

3. Discussion with possible action to consider Resolution No. 2008-18 regarding the award of a bid for the Castlebridge Lift Station.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst approving Resolution No. 2008-18 awarding a bid for the Castlebridge Lift Station, with each Councilmember voting AYE, the motion carried.

4. Discussion with possible action authorizing a change order in the amount of \$31,200 for the Argentina Street Storm Sewer Project.

A motion was made by Councilmember English and seconded by Councilmember Wubbenhorst to approve Change Order #5 in the amount of \$31,200, with each Councilmember voting AYE, the motion carried.

5. Discussion with possible action authorizing a change order in the amount of \$30,327 for Argentina Street lights.

A motion was made by Councilmember Berube and seconded by Councilmember Klein to approve a change order in the amount of \$30,327 for Argentina Street lights, with each Councilmember voting AYE, the motion carried.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS - MAY 19, 2008

6. Discussion with possible action relative to the retention of the city's health care consultant.

After a brief discussion it was determined that the city would continue to retain the consulting services of Dick Hilliard.

7. Discussion with possible action relative to the placement and location of waste can receptacles.

A motion was made by Councilmember English and seconded by Councilmember Berube empowering the Mayor to discuss the scope of work of Planning & Zoning Commission to include the broader issues discussed at the meeting associated with the storage and placement of waste receptacles and debris and consider an alternative with aim toward modifying current ordinances.

8. Discussion with possible action relating to code enforcement.

After a brief discussion it was determined that the judge and prosecutor accepted the recommendation of council to dismiss all pending citations for trash violations. Council also discussed establishing a way to keep track of repeat offenders. Councilmember English commended Gordon Gibson and staff for an outstanding job and staying on top of the code enforcement issues.

9. Discussion with possible action relating to marquee sign at Jones Road and Jersey Meadow.

A motion was made by Councilmember English and seconded by Councilmember Berube for the city to take control of the sign to use to advertise city business, with Councilmember's Berube, English, Klein, and Wubbenhorst voting AYE, and Councilmember Holden voting NAY, the motion carried.

#### COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst welcomed newly appointed City Secretary, Lorri Coody. She noted that it was EMS Week and expressed her appreciation for the service they provide to the citizens.

Councilmember Holden welcomed Lorri Coody to the City. He stated how impressed he was with the Noise Abatement presentation by HCTRA.

Councilmember Berube welcomed Lorri Coody and thanked everyone involved in getting the code enforcement tickets dismissed.

Councilmember English welcomed Lorri Coody and thanked all of the candidates for participating in the election process.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS - MAY 19, 2008

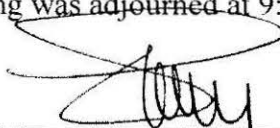
Councilmember Klein welcomed Lorri Coody and stated that annual Ice Cream Social will be held the first Sunday in September.

MAYORS COMMENTS

Mayor Hamley welcomed Lorri Coody newly appointed City Secretary. He acknowledged Mark Maloy for his work on the noise abatement issue and he thanked Jim Fields and Jeff Kopecky for their attention to the codes.

ADJOURNMENT

There being no further business on the agenda the meeting was adjourned at 9:31 p.m.

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Lorri Coody, City Secretary



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**MINTUES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 23, 2008 AT 8:00 A.M. IN THE HERITAGE ROOM AT HOUSTON NATIONAL GOLF, 16500 HOUSTON NATIONAL BLVD., HOUSTON, TX 77095**

The meeting was called to order at 8:14 a.m. with the following present:

Mayor, Russell Hamley  
 Council Member Ernie English  
 Council Member, Frances Wubbenhorst  
 Council Member Joyce Berube  
 Council Member Greg Holden  
 Council Member Jill Klein

City Manager Mike Castro  
 City Secretary, Lorri Coody

Additional Staff in attendance: Mark Bitz, Charlie Wedemeyer, Danny Segundo, Isabel Kato, Michael Brown, Bob Blevins, Michelle Yi, Tracy Martin, and Courtney Rutherford.

#### **ACTION ITEM**

#### **Discussion with possible action regarding additional engineering cost for the Jones Road Extension.**

City Manager Castro explained that the City is responsible for administration and oversight of the Engineer costs on this project and on May 15 Pate Engineering has requested four additional items related to the project at a cost of \$42,484. It is possible that the County may reimburse the City for these costs but the reimbursement process will take several months which will delay the project. Council considered two options: (1) authorize the additional engineer work once the reimbursement funds are in hand from Harris County or (2) authorize the additional engineer work in advance of the County's payment which will keep the project on schedule and if the County does not offer reimbursement our only option will be to withdraw from the project.

After engaging in limited discussion, a motion was made by Council Member Holden to approve Option 2 and seconded by Council Member English, with each Council Member voting AYE, the motion carried.

#### **WORK SESSION**

#### **Overview by Mike Castro, City Manager**

City Manager Castro began the session by giving an overview of the overall condition of the City. He told Council that the overall financial condition of the City is healthy, with revenue at 81% of the budgeted amount and expenditures at 53% of budgeted amounts. The City is not feeling the full impact of national economic troubles and while there are some concerns about commodities cost, contract services, and interest earnings our enterprise funds are doing well.

SPECIAL MEETING OF THE CITY COUNCIL  
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Some of the positive actions that have been taking place this budget year are:

- Municipal Court Efficiency Improvements
- Strategic Planning / Teamwork
- Flood Control Progress
- Hurricane Exercise / NIMS Compliance
- Tax Appraisal / Collection Transfer
- Vehicle Auction of surplus vehicles
- Continue with Police and Fire Academy

Council was brought up to date as to the status of the fiscal year 2008 Supplements and City Manager Castro informed them about the short term concerns regarding rising fuel costs, public safety recruiting, lower interest earnings, health insurance costs and up coming legislation.

Council was advised of the initiatives for Fiscal Year 2009 as follows:

- Roadway & Drainage Project, Jones Rd. Extension, 290 Widening
- Continue Communications Initiatives
- Recycling Program
- Staff Strategic Planning
- Continue Court Transition
- Marquee Enhancements
- New Waste Contract
- Continue to address audit concerns
- Personnel Policy Rewrite
- 2009 is a Charter Year

And the long-term concerns of public safety staffing, continued infrastructure redevelopment, municipal facilities, 290 expansion, build-out of city, full-time personnel – emergency services, growth in dependence on IT systems, increased emphasis on audits, security and control systems, and the need to develop a relationship with the Legislature.

City Manager Castro closed with a summary. He explained that each year a department is chosen to be highlighted during the retreat. This year, Council heard information about the City's Police Department. Additionally, the remaining departments gave presentations concerning supplemental expectations for fiscal year 2008-09. The agenda order was as follows:

Departmental Presentations:

- a. Police Services
- b. Parks and Recreation
- c. Emergency Services
- d. Finance Department and Municipal Court

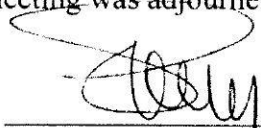
SPECIAL MEETING OF THE CITY COUNCIL  
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LUNCH 12:00 p.m. – 12:30 p.m.

- e. I.T.
- f. City Secretary
- g. Communications Division
- h. Public Works

ADJOURN

There being no further business on the agenda the meeting was adjourned at 2:17 p.m.



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Lorri Coody, City Secretary

MINTUES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 16, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order at 7:04 p.m. with the following present:

Mayor Pro-Tem, Ernie English  
Council Member, Frances Wubbenhorst  
Council Member, Jill Klein

City Manager, Mike Castro  
City Attorney, Kenneth Wall  
City Secretary, Lorri Coody

Mayor Hamley and Council Members Holden and Berube were absent.

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

#### A. PRESENTATIONS

**1. Presentation of Proclamation to Calletano Salas for 26 years of service with the City of Jersey Village.**

Mayor Pro-Tem English made the presentation of the Proclamation to Calletano Salas and thanked him for his 26 years of dedicated service to the City of Jersey Village.

**2. Presentation of Police Department employee of the quarter certificate presented by Howard Mead, Commander of American Legion Post # 324.**

Mayor Pro-Tem English introduced Howard Mead; Commander of the American Legion Post #324. The Commander gave back ground information on the award that was made on the basis of recommendations of police department supervisors. He presented the award to Officer Justin Poe.

#### B. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

**Jim Fields, 16413 St. Helier, Jersey Village, Texas (713) 466-0804:** Addressed Council concerning code enforcement issues: He read two Ordinances to Council concerning stickers on vehicles and the authority to enforce stickers on vehicles. He presented ideas on how problems concerning stickers should be addressed.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JUNE 16, 2008

**Jeff Kopecky, 16125 De Lozier, Jersey Village, Texas (713) 845-2918:** Addressed Council concerning code enforcement issues. He suggested that vehicles be flagged and that the code enforcement officer wear a certain uniform so that citizens can identify him as a code enforcement officer.

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 957-0408:** Addressed the Council on the Jones Road extension as to certain questions he has concerning this project. The questions centered on the cost of the project, who will pay for it and who will benefit from this project.

**Bruce Bowden, 16325 Lewis, Jersey Village, Texas (713) 410-9766:** Addressed the Council concerning the issue of left turns and cameras. This issue was concerning left turns on Solomon and the placement of the signs especially concerning the construction. He also voiced his concern about the red light cameras.

**C. CITY MANAGER'S REPORT**

**City Manager Castro's report included the following items which Council received in their packet. There were no questions concerning these reports.**

1. Monthly Fund Balance Report, Enterprise Funds Report and Governmental Funds Report.
2. Departmental Request Report and Open Records Request
3. Fire & Emergency Services Departmental Report
4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.
6. Public Works Departmental Report, Construction Update Summary, and Construction Update Detail
7. Combined Monthly and Annual Mileage Report
8. Golf Course Monthly Report; Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report.
9. Report from Code Enforcement.

**D. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Councilmember, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Minutes of the May 19, 2008 Regular City Council Meeting and Minutes of the May 23, 2008 Special Session City Council Meeting.**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JUNE 16, 2008

2. **Ordinance No. 2008-15 amending the FY 2007-08 budget to allow for the start-up of the Red Light Camera Program by transferring from the fund balance of the General fund to purchase computers and supplies.**

ORDINANCE NO. 2008-15

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY

3. **Resolution No. 2008-19 approves submission of a grant application for Federal Grant money through the Safer Grant Program to purchase up to five Electronic Marquee Signs.**

RESOLUTION NO. 2008-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A 5% MATCH GRANT FROM THE FEDERAL ASSISTANCE TO FIRE FIGHTERS GRANT

4. **Resolution No. 2008-20 approves designation of Emergency Management Coordinator and Assistant Emergency Management Coordinator and authorizes reporting to State of Texas.**

RESOLUTION NO. 2008-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR

5. **Resolution No. 2008-21 authorizes the City Manager to negotiate a contract with Minuteman Press Northwest for the City's Star newsletter.**

RESOLUTION NO. 2008-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH MINUTEMAN PRESS NORTHWEST

Council Member Wubbenhorst moved to approve the Consent Agenda items 1 through 5.  
Council Member Klein seconded the motion. The vote follows:



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JUNE 16, 2008

Ayes: Council Members Wubbenhorst and Klein  
Mayor Pro tem English

Nays: None

The motion carried.

E. REGULAR AGENDA

1. **Receive the Planning and Zoning Commission's Preliminary Report recommending amendments to the Jersey Village Code of Ordinances at Chapter 14, Article IV, Sec. 14-88(a)(7)(a) and consider Ordinance No. 2008-16 ordering a joint public hearing with the Planning and Zoning Commission as required by this same Chapter under Section 14-84.**

Council Member Klein moved to approve the Ordinance as presented. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wubbenhorst and Klein  
Mayor Pro tem English

Nays: None

The motion carried.

ORDINANCE NO. 2008-16

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING A PROPOSAL TO AMEND THE CITY'S COMPREHENSIVE ZONING ORDINANCE REGARDING THE PARKING AND STORAGE OF TRUCKS, TRAILERS, AND EQUIPMENT

2. **Discussion with possible action the approval of Resolution No. 2008-22 allowing the City Manager of the City of Jersey Village to negotiate a contract with AT&T Global Services for the purchase, installation, training, and maintenance of a new Nortel CS1000E Telephone system.**

City Manager Castro explained that the proposed resolution allows the City Manager to negotiate a contract with AT&T for the purchase, installation and maintenance of a new telephone system to replace the existing telephone system. This is a budgeted item and is a sole source bid which is fully explained in the packet documents. The bid received is several thousand dollars under the amount projected in the budget and it is expected that the installation of the system will take 60 to 90 days.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JUNE 16, 2008

Council engaged in discussion about the maintenance of the system, which is 3 years and all inclusive.

Council Member Wubbenhorst moved to approve the Resolution as presented. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Wubbenhorst and Klein  
Mayor Pro tem English

Nays: None

The motion carried.

RESOLUTION NO. 2008-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY  
VILLAGE, AUTHORIZING THE PURCHASE OF TELEPHONE EQUIPMENT

**3. Discussion with possible action regarding the Red Light Safety Program.**

Chief of Police, Charles Wedemeyer explained that the Red Light Safety Program is on schedule as follows.

Warning Period (30 Calendar days)	6/28/2008	7/27/2008
Police Training	7/14/2008	
Commencement Of Citations		7/28/2008
Court and Finance Training	8/18/2008	

Discussion was had concerning the Houston lawsuit and its relationship to our program. City Attorney Wall stated that our Ordinance was written to address the issues that were of concern in the Houston suit. This will not be an issue in Jersey Village.

**4. Consider with possible action the approval of the Final Subdivision Plat for the Jones Road 290 Commercial Reserve, a 54.88 acre property located at the intersection of the proposed Jones Road extension and Highway 290.**

Public Works Director, Danny Segundo explained that this item approves the Final subdivision plat for the Jones Road 290 Commercial Reserve. He explained that the preliminary plat had heretofore been approved by Council and that the final plat had been approved by the Planning and Zoning Commission at its June 9, 2008 meeting. He recommends approval of the plat.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JUNE 16, 2008

Council engaged in a lengthy discussion concerning detention and drainage surrounding the approval of this plat. City Manager Castro gave a complete history of the plans for this plat for the benefit of the citizens attending the meeting as well as Council. The summary included information about drainage and detention along the road and for development of the land for plots over 5 acres.

Council Member Wubbenhorst moved to approve the plat as presented. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Wubbenhorst and Klein  
Mayor Pro tem English

Nays: None

The motion carried.

**5. Discussion and possible action regarding the Charter Review process.**

City Manager Castro explained that this item was for discussion purposes to inform Council that every four years our Charter requires a review. He explained that in order to comply with this provision Council must appoint a Charter Review Commission to review the city charter for possible amendments. The Charter Review Commission must consist of seven (7) members and three (3) alternate members. In the past, a standing member of Council has been appointed to the Review Commission to serve as a liaison. In addition, council members have served as alternates. The term of service of the Charter Review Commission is to be six months, which can be extended by council.

An ad will be placed in the Star requesting applications for interested citizens to serve on this committee. The applications will be submitted for Council Review.

Council engaged in limited discussion on this topic.

**6. Discussion and Possible Action Regarding Member Appointment to the Planning & Zoning Commission to fill the unexpired term of George Ohler.**

Council Member Wubbenhorst moved to accept the resignation of Commissioner George Ohler and to appoint Tom Eustace to fill the unexpired term which will expire on October 2009. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Wubbenhorst and Klein  
Mayor Pro tem English

Nays: None

The motion carried.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JUNE 16, 2008

*The following item was taken out of order:*

A. PRESENTATIONS

1. **Presentation of Proclamation to Basilio Rosales for 25 years of service with the City of Jersey Village.**

Mayor Pro-Tem English announced the Proclamation to Basilio Rosales and thanked him for his 25 years of dedicated service to the City of Jersey Village.

F. COUNCIL MEMBERS' COMMENTS

Council Member Frances Wubbenhorst thanked the retiring employees for their years of dedicated service to the City of Jersey Village. She also thanked Officer Justin Pope for his valor and for his service with the Jersey Village Police Department.

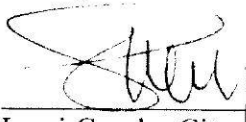
Council Member Jill Klein also thanked the retiring employees for their service and Officer Justin Pope. She reminded the citizens to be careful while vacationing and to remember to attend the ice cream social in September.

G. MAYOR PRO TEM COMMENTS

Mayor Pro tem English thanked the retiring employees. He also thanked the men and women who serve the City in emergency services and in the police department.

H. ADJOURN

There being no further business on the agenda the meeting was adjourned at 8:10 p.m.

  
\_\_\_\_\_  
Lorri Coody, City Secretary

MINTUES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 21, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order at 7:04 p.m. with the following present:

Mayor, Russell Hamley  
 Mayor Pro-Tem, Ernie English  
 Council Member, Frances Wubbenhorst  
 Council Member, Joyce Berube  
 Council Member, Greg Holden  
 Council Member, Jill Klein

City Manager, Mike Castro  
 City Attorney, Kenneth Wall  
 City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

A. JOINT PUBLIC MEETING

1. **Conduct a Joint Public Hearing with the City of Jersey Village Planning and Zoning Commission on a proposed amendment to Section 14-88(a)(7)a. of the City's comprehensive zoning ordinance regulating the parking and storage of trucks, trailers, and equipment in residential zoning districts.**

Mayor Hamley opened the joint public meeting at 7:03 p.m. with the following City of Jersey Village Planning and Zoning Commission members present:

1. Chairman David Paul
2. Commissioner John Hanley
3. Commissioner Richard Faircloth
4. Commissioner Debra Mergel
5. Commissioner Tom Eustace

Mayor Hamley explained that the purpose of the meeting was to provide an opportunity for the public to give testimony and present written evidence on a proposed amendment to Section 14-88(a)(7)a of the City's comprehensive zoning ordinance regulating the parking and storage of trucks, trailers, and equipment in residential zoning districts.

With no citizens signing up to speak at the public hearing, Mayor Hamley closed the public meeting at 7:04 p.m. and the Planning and Zoning Commission retired from the City Council meeting to conduct its posted meeting agenda.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2008

B. PRESENTATIONS

1. **Presentation of Police Department employee of the quarter certificate by Howard Mead, Commander of American Legion Post # 324.**

Mayor Hamley introduced Howard Mead, Commander of the American Legion Post #324 who made the presentation to the Police Department employee of the 2<sup>nd</sup> Quarter. The award was presented to Officer Brock Martin.

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council. Council received comments from the following citizens:

1. Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas – Mr. Maloy thanked City Manager, Mike Castro for contacting TXDOT about planting trees along the highways of Jersey Village.
2. Jeff Kopecky, 16125 De Lozier, Jersey Village, Texas – Mr. Kopecky commented about the construction of a new social security administration building on a lot located at the entrance of the city. He expressed his disappointment concerning this construction in that citizens were not notified and did not have input about its construction. He feels that a welfare office at the entrance of the city is something about which the citizens should have been informed.

D. CITY MANAGER'S REPORT

**City Manager Castro's report included the following items which Council received in their packet. Mr. Castro also reported that staff is tracking the storm "Dolly." There were questions concerning the signage at Jersey Meadows Golf Course. These were addressed.**

1. Monthly Fund Balance Report, Enterprise Funds Report, Quarterly Investment Report for June 2008, and Governmental Funds Report.
2. Departmental Request Report and Open Records Request
3. Fire & Emergency Services Departmental Report
4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2008

6. Public Works Departmental Report, Construction Update Summary, and Construction Update Detail
7. Combined Monthly and Annual Mileage Report
8. Golf Course Monthly Report; Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report.
9. Report from Code Enforcement.
10. Capital Improvements Projects Report
11. Medical Plan Status Report from Consultant Dick Hillyer and 12-Month Claim Report from Aetna excluding June 2007

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Minutes of the June 16, 2008 Regular City Council Meeting.
2. Consider Resolution No. 2008-23 authorizing the City Staff to make application to the Texas Comptroller of Public Accounts for participation in the State Comptroller's Cooperative Purchasing Program.

RESOLUTION NO. 2008-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING MEMBERSHIP IN THE TEXAS COMPTROLLER OF PUBLIC ACCOUNTS, STATE CO-OP PROGRAM

3. Consider Resolution No. 2008-24 confirming the emergency purchase and installation of the wireless radio link between the City of Jersey Village Communications Center and the Cy-Fair VFD Communications Center authorized by City Manager, Mike Castro.

RESOLUTION NO. 2008-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE EMERGENCY PURCHASE AND INSTALLATION OF THE WIRELESS RADIO LINK BETWEEN THE CITY OF JERSEY VILLAGE COMMUNICATIONS CENTER AND THE CY-FAIR VFD COMMUNICATIONS CENTER

4. Consider Ordinance No. 2008-17 allowing a budgetary amendment to the 2007-08 Jersey Village Emergency Services Volunteer Donations budget in order to purchase a combination coke/snack vending machine to be used in connection with a service project.



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2008

ORDINANCE NO. 2008-17

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE EMERGENCY SERVICES VOLUNTEER DONATIONS BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY

5. Consider Ordinance No. 2008-18 allowing a budgetary amendment to the 2007-08 Jersey Village Technology Replacement Fund budget in order to correctly reflect IT purchases made for city departments.

ORDINANCE NO. 2008-18

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE TECHNOLOGY REPLACEMENT FUND BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY

6. Consider Resolution No. 2008-25 authorizing the purchase of a live scan remote automated fingerprint identification system and any necessary user agreements.

RESOLUTION NO. 2008-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, AUTHORIZING THE PURCHASE OF A LIVE SCAN REMOTE AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM AND ANY NECESSARY USER AGREEMENTS

7. Consider Resolution No. 2008-26 authorizing an agreement with Richard Hillyer for consultant services for the review of the employees' group medical insurance plans.

RESOLUTION NO. 2008-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH RICHARD HILLYER FOR CONSULTANT SERVICES FOR THE REVIEW OF THE EMPLOYEES' GROUP MEDICAL INSURANCE PLANS

Council Member Holden moved to approve the Consent Agenda items 1 through 7. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2008

Nays: None

The motion carried.

F. REGULAR AGENDA

1. Consider Ordinance No. 2008-19 allowing a budgetary transfer amending the 2007-08 police overtime budget.

Council Member Wubbenhorst moved to approve the Ordinance No. 2008-19 as submitted. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-19

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE POLICE OVERTIME BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY

2. Consider Ordinance No. 2008-20 allowing a budgetary transfer amending the 2007-08 General Fund Budget in order to provide for the costs associated with the Harris County Appraisal services for the City of Jersey Village.

Council Member Wubbenhorst moved to approve the Ordinance No. 2008-20 as submitted. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-20

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2008

3. Consider Ordinance No. 2008-21 amending Chapter 66 of the Code of Ordinances by repealing section 66-7 thereto; prohibiting left turns from Solomon Street on weekdays between 4:30 p.m. and 6:30 p.m.

City Manager Castro explained that during the last Council meeting during the citizen's comment section of the agenda, the traffic issues in this area of the City were discussed concerning the "no left turn" ordinance and the construction taking place in this area. A request was made if left turns could be permitted during the construction. In order to accomplish lifting the "no left turns" temporarily, Mr. Castro explained that the City Attorney has recommended that the current ordinance be repealed and then reinstated once the construction is complete. Therefore, this item was placed on the Council's agenda for review.

Council engaged in discussion about the recommended procedure for lifting the "no left turn" during the construction activities. The consensus of Council was that the construction activities in this area are moving along fairly quickly and considering that school is not in session traffic conditions are tolerable.

There was discussion about the new driveway that was just put in and the use of this driveway to by-pass the "no left turn ordinance." There was also discussion about the school putting in a gate to prevent this activity.

Proposed Ordinance 2008-21 died for lack of a motion.

ORDINANCE NO. 2008-21 - WAS NOT APPROVED

4. Discuss with possible action the Red Light Safety Program.

Chief of Police, Charles Wedemeyer explained that the Red Light Safety Program is on schedule as follows.

Warning Period (30 Calendar days)	6/28/2008	7/27/2008
Commencement Of Citations		7/28/2008
Court and Finance Training	8/18/2008	

There was discussion about the citations and the review of same by the police department. During a 3-week period there were 2800 citations issued at the intersections with cameras.

5. Consider Resolution No. 2008-27 appointing members to the 2008 Charter Review Commission.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2008

City Secretary, Lorri Coody explained that the City's Charter requires that a Charter Review Commission be appointed every 4 years by the City Council. The Commission is charged with the responsibility of reviewing the Charter and is composed of 7 Commissioners and 3 alternates that serve a 6 month term. The term may be extended by Council should it be necessary.

Eight citizens desire appointment to the Commission and one council member. The applications were presented to Council for review.

Council Member Berube moved to appoint the following individuals to the 2008 Charter Review Commission:

1. Barbara Freeman
2. Charles Daniels
3. David Paul
4. Fannie Messec
5. John Hanley
6. Rene Lozano
7. Richard Faircloth
8. Patti Melancon - Alternate
9. Joyce Berube – Alternate
10. Jill Klein - Alternate

Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

Council Member Berube moved to approve the Resolution No. 2008-27 approving the list of candidates as voted on by Council in the previous preceding motion. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2008

VILLAGE, TEXAS, APPOINTING MEMBERS TO THE 2008 CHARTER  
REVIEW COMMISSION

6. Receive the Final Report from the City of Jersey Village Planning and Zoning Commission containing recommendations on proposed amendments to Section 14-88(a)(7)a. of the City's comprehensive zoning ordinance regulating the parking and storage of trucks, trailers, and equipment in residential zoning districts.

Mayor Hamley asked David Paul, Chairman of the Planning and Zoning Commission to present the Final Report to Council. Mr. Paul delivered his report in writing to the Council and briefly explained the changes to the comprehensive zoning ordinance that the Commission recommended.

He told Council that recreational vehicles were exempt from any changes made to the ordinance and that the changes made would only apply to districts A, B, C-1 and C-2.

Mayor Hamley read the major part of the report which reflected the changes that the Planning and Zoning Commission was recommending as follows:

That Section 14-88(a)(7)a. of the Code of Ordinances of the City of Jersey Village, Texas be amended as follows: Trucks and vans, larger than one ton in capacity, and self-propelled, self-powered, or pull-type equipment that weighs at least 3,000 pounds and that are intended to be used for commercial, agricultural, construction, or industrial uses; trailers; and towed vehicles shall not be parked or stored in a front, side, or rear yard in zoning districts A, C, or C-2 except during the act of loading or unloading and except in connection with the provision of services to the property at which it is parked."

Upon receiving the report, Mayor Hamley called the next item on the agenda:

7. Consider Ordinance No. 2008-22 amending the City's Comprehensive Zoning Ordinance to prohibit the parking or storage of trucks, trailers, and equipment in zoning districts A, B, C-1, or C-2.

With limited discussion on this item and in accordance with the recommendation of the Planning and Zoning Commission Council Member Holden moved to approve the Ordinance No. 2008-22. Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2008

ORDINANCE NO. 2008-22

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CITY'S COMPREHENSIVE ZONING ORDINANCE TO PROHIBIT THE PARKING OR STORAGE OF TRUCKS, TRAILERS, AND EQUIPMENT IN ZONING DISTRICTS A, C, OR C-2; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEAL

G. COUNCIL MEMBERS' COMMENTS

Council Member Ernie English expressed gratitude to Officer Martin for his service to the community and commented on noise abatement.

Council Member Klein reminded the public about the Ice Cream Social on September 9 at the City Pool and also thanked Officer Martin.

Council Member Wubbenhorst congratulated the Officer on his award and thanked those who volunteered to serve on the Charter Review Commission.

Council Member Holden also thanked Officer Martin and commented on the importance of the program.

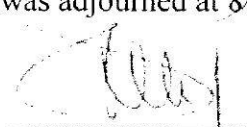
Council Member Berube commented on Patriot Park and the Veteran's Memorial. She thanked the American Legion for their efforts and all that they do.

H. MAYOR'S COMMENTS

Mayor Hamley commented on the commuter rail system that Harris County Judge Emmet is planning for that will operate from 290 to Galveston. Mayor Hamley feels that it is important for Jersey Village to have a voice in this plan and has talked with Judge Emmet about how we can be heard. Mayor Hamley stated that Judge Emmet wants the rail system to be up and running in 2 and ½ years. Therefore, if Jersey Village wants a voice, now is the time for input. Mayor Hamley would like to have a work session meeting on Commuter Rail as early as next month.

I. ADJOURN

There being no further business on the agenda the meeting was adjourned at 8:10 p.m.

  
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Lorri Coody, City Secretary





MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 28, 2008 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

- A. The meeting was called to order by Mayor Hamley at 6:00 p.m. with the following present:

Mayor, Russell Hamley  
 Council Member Ernie English  
 Council Member, Frances Wubbenhorst  
 Council Member Joyce Berube  
 Council Member Greg Holden  
 Council Member Jill Klein

City Manager Mike Castro  
 City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; Michael Brown, Director of Parks; Bob Blevins, IT Administrator; Michelle Yi, Assistant Director of Finance and Tracy Martin, Communications Supervisor.

- B. Set date, time and place for a public hearing on the proposed fiscal year 2008-2009 Jersey Village Crime Control and Prevention District budget.

Council Member Wubbenhorst moved to approve Resolution No. 2008-28 setting the date, time and place for the public hearing as submitted. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

- C. Set date, time and place for a public hearing on the proposed fiscal year 2008-2009 municipal budget.

Council Member Wubbenhorst moved to approve Resolution No. 2008-29 setting the date, time and place for the public hearing as submitted. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

WORK SESSION MEETING OF THE CITY COUNCIL  
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D. Review and discuss the proposed fiscal year 2008-2009 municipal budget.


City Manager Mike Castro gave a presentation including an overview of the 2008-2009 fiscal municipal budget after which Council asked various questions.

Public Works Director, Danny Segundo gave a presentation concerning the Capital Improvements Projects for the City and fielded questions from Council.

Council chose to review the budget by division and department and began with the General Fund Revenues and Expenses, including the review of the supplemental sheets for the General fund.

E. Adjournment.

The meeting was adjourned at 10:40 p.m.

  
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Lorri Coody, City Secretary

MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 29, 2008 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. The meeting was called to order by Mayor Hamley at 6:00 p.m. with the following present:

Mayor, Russell Hamley  
Council Member, Frances Wubbenhorst  
Council Member Joyce Berube  
Council Member Greg Holden  
Council Member Jill Klein

City Manager Mike Castro  
City Secretary, Lorri Coody

Council Member Ernie English was not present.

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; Michael Brown, Director of Parks; Bob Blevins, IT Administrator; Michelle Yi, Assistant Director of Finance and Tracy Martin, Communications Supervisor.

B. Review and discuss the proposed fiscal year 2008-2009 municipal budget.

Council began with a review of the Utility Fund. There was discussion about the increase from the City of Houston. Council reviewed the green sheets - section 45-5411 in order to understand the effects of this increase.

Council also reviewed Appendix L Table 3 – Five Year Financial Projections for the Utility Fund Divisions 45 and 47 Operations and Debt Service. They then discussed the supplemental for the utility fund.

Debt Service Fund

There was no discussion concerning the Debt Service Fund.

Impact Service Fund

This fund is used for expansion of the sewer and water services and is not currently being used. There was limited discussion about the amount of interest earned on this fund. The concern was that it looks like 10% when it was stated that we are only earning 2%.

Motel Tax Fund

Discussion was had about advertizing and the vendor for same. Appendix K explains what we get for our services with the Chamber of Commerce. Council discussed their services.

Asset Forfeiture Fund

There was not discussion on this fund.



WORK SESSION MEETING OF THE CITY COUNCIL  
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Capital Replacement Fund

This fund is used to capture contributions for future purchases. The capital replacement program was explained. The user fee versus contribution versus purchases. The cycle for everyone to get into the program will take four years. A correction will be made with the users' fees.

Capital Improvement Fund

There will be no expenses for this fund.

Golf Course Fund

This is a proprietary fund and no money is owed back to the general fund. However, there is a supplemental for a request of \$358,863 which will come from the general fund if approved.

In the discussions on this budget, professional services line item was updated to \$4,725 and Liability Insurance was updated to \$18,000.

Michael Brown explained the supplemental requests, stating that 10 were continuing expenses and 9 were one-time expenditures. Council engaged in discussion about the various supplemental requests and took a recess at 7:45 p.m.

Council reconvened at 8:00 p.m.

Fund 12 – Court Restricted Fee Fund

This fund is only used for Court expenditures.

Street Bond Fund

There was discussion about the amount of available funds and if additional projects for streets could be planned. City Manager, Mike Castro stated that if it were possible perhaps an additional \$500,000 in projects could be planned. He would look into this.

Fund 14 – Jones Road Extension, Fund 15- Red Light Camera, and Fund 50 - JVCCPDFund 50 – JVCCP

No discussion was had on these funds.

WORK SESSION MEETING OF THE CITY COUNCIL  
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Parks Review Committee

Jim Pulliam, Chairman for the Parks Review Committee presented a preliminary report that outlined recommendations for nine parks in Jersey Village and the priorities of these recommendations as well as cost estimates. He stated that the list is derived from a master plan that his committee is charged with creating and the dollar amounts are educated guesses on what the cost would be to accommodate the recommendations for improvements for the nine parks listed. Council engaged in lengthy discussion concerning the recommendations. There was discussion about allocating a budget for park improvements. \$50,000 was discussed. Consensus was that \$50,000 should be allotted in the CIP program for parks in years one, two, four and five.

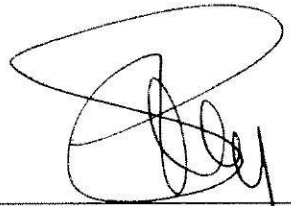
CIP Program Changes

1. Move the Fire Station to year 5
2. Increase year 3 to \$630,000
3. Year 4 and 5 – Sanitary Sewer was discussed and the costs of annexation. As a result this was moved to greater than 5 years.
4. Water Facilities – move to greater than 5 years.
5. Move Jersey Meadows in Year 5
6. Move City Hall in Year 4 at 3.5 Million
7. Move the Police Department Expansion forward

Discussion was had about the 3% Merit vs. 3% COLA.

C. Adjournment.

The meeting was adjourned at 9:15 p.m.

  
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Lorri Coody, City Secretary

MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 30, 2008 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. The meeting was called to order by Mayor Hamley at 6:00 p.m. with the following present:

Mayor, Russell Hamley  
 Council Member Ernie English  
 Council Member, Frances Wubbenhorst  
 Council Member Joyce Berube  
 Council Member Greg Holden  
 Council Member Jill Klein

City Manager Mike Castro  
 City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; Michael Brown, Director of Parks; Bob Blevins, IT Administrator; Michelle Yi, Assistant Director of Finance and Tracy Martin, Communications Supervisor.

B. Review and discuss the proposed fiscal year 2008-2009 municipal budget.

The budget review session began with a presentation from City Manger, Mike Castro on Commuter Rail and the HGAC Commuter Rail Study Results for the Harris County Commuter Rail System. City Manager Castro told Council that commuter rail is designed to move high volumes of people with fewer stops and the study reviewed 18 corridors that was narrowed down to 5 and County Judge Emmett is looking at two. The two are – the US290 corridor and IH-45 (Houston to Galveston) corridor.

The study looked at areas such as:

- Ridership
- Feasibility
- Cost and
- Potential for moving People

The US290 corridor had the most support. With that said, City Manager Castro told Council that he has met with the Consultants that performed the HGAC study to inquire as to their input on Jersey Village being a station stop. They felt like our city would be a good choice. That being said, City Manger Castro suggested that Council has an opportunity to move forward should they choose to do so during this budget year.

Mayor Hamley gave an update concerning his meeting with Judge Emmett on this topic. Council engaged in discussion on this topic. The consensus of Council was to do a feasibility study to determine what the city's needs are in terms of this project.



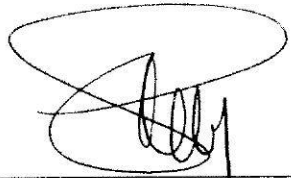
WORK SESSION MEETING OF THE CITY COUNCIL  
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Council proceeded with discussion on the Supplemental Requests for the 2008-09 budget. Discussion was had on the 3% COLA and 2% merit. Council reached a consensus on these percentages.

Council agreed with Supplemental requests 1, 2, 3, 4 and the police overtime. The rest of the supplemental requests were reviewed item by item and were presented by each department head requesting the item with Council making a decision concerning inclusion in the budget.

C. Adjournment.

The meeting was adjourned at 9:40 p.m.

  
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Lorri Coody, City Secretary

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON AUGUST 18, 2008 AT 6:15 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order at 6:20 p.m. with the following present:

Mayor, Russell Hamley  
Mayor Pro-Tem, Ernie English  
Council Member, Joyce Berube  
Council Member, Greg Holden  
Council Member, Jill Klein

City Manager, Mike Castro  
City Attorney, Kenneth Wall  
City Secretary, Lorri Coody

Council Member, Frances Wubbenhorst was not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT

**1. Receive 2008-2009 adopted fiscal year budget from the Jersey Village Crime Control and Prevention District.**

Council received submission of the 2008-2009 fiscal year budget from the Jersey Village Crime Control and Prevention District (JVCCPD) through a presentation of a certified copy of the JVCCPD's Resolution No. 2008-02.

**2. Conduct a public hearing on the Jersey Village Crime Control and Prevention District budget for the fiscal year 2008-2009.**

Mayor Hamley opened the public hearing at 6:25 p.m. in order to give all interested parties the right to appear and be heard on the proposed fiscal year 2008-2009 Crime Control and Prevention District budget.

With one person having signed up to speak at this hearing, the Mayor called:

Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713-466-0804) – Mr. Fields commented about the municipal budget and the plans for a new City Hall. He stated that he believed that new streets are important. He thanked Council Member English for addressing the hard questions during the Council Budget Work Sessions.

With no other persons signing up to speak on the JVCCPD budget, Mayor Hamley closed the public hearing at 6:26 p.m. and called the next item on the agenda.

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**3. Resolution No. 2008-30 adopting the Jersey Village Crime Control and Prevention District Budget for the 2008-2009 fiscal year.**

Chief of Police, Charles Wedemeyer briefly explained the budget elements and the supplemental requests outlined in the 2008-2009 fiscal year budget and with limited discussion, Council Member Holden moved to approve Resolution No. 2008-30. Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube and Klein

Nays: None

The motion carried.

**RESOLUTION NO. 2008-30**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE FISCAL YEAR 2008-2009 CRIME CONTROL AND PREVENTION DISTRICT BUDGET**

*FOLLOWING THE JVCCPD ITEMS, THE MAYOR HAMLEY CALLED THE FOLLOWING ITEMS OUT OF ORDER FOR COUNCIL CONSIDERATION:*

**CITY MANAGER'S REPORT**

City Manager Castro's report included the following items, which Council received in their packet. There were no questions concerning these reports.

1. Monthly Fund Balance Report, Enterprise Funds Report, and Governmental Funds Report.
2. Departmental Request Report and Open Records Request
3. Fire & Emergency Services Departmental Report
4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.
6. Public Works Departmental Report, Construction Update Summary, and Construction Update Detail
7. Combined Monthly and Annual Mileage Report
8. Golf Course Monthly Report; Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
9. Report from Code Enforcement
10. Capital Improvements Projects Report

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**CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Minutes of the July 21, 2008 Regular City Council Meeting, Minutes of the July 28, 2008 Work Session City Council Meeting, Minutes of the July 29, 2008 Work Session City Council Meeting, and Minutes of the July 30, 2008 Work Session City Council Meeting.**
2. **Consider Ordinance 2008-27 allowing a budgetary amendment to the 2007-08 budget (electrical work at city barn)**

**ORDINANCE NO. 2008-27**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY.**

3. **Consider Resolution No. 2008-31 authorizing a Consent Agreement with the Jersey Village Baptist Church, allowing a 16 foot utility easement for the purpose of a driveway.**

**RESOLUTION NO. 2008-31**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONSENT AGREEMENT WITH THE JERSEY VILLAGE BAPTIST CHURCH, ALLOWING IT TO ENCROACH INTO A 16 FOOT UTILITY EASEMENT FOR THE PURPOSE OF A DRIVEWAY.**

Council Member Holden moved to approve the Consent Agenda items 1 through 3.  
Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube and Klein

Nays: None

The motion carried.

REGULAR MEETING OF THE CITY COUNCIL  
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REGULAR AGENDA

**1. Discussion regarding the Red Light Safety Program and short presentation from the Police Chief regarding the same.**

Chief of Police, Charles Wedemeyer gave a presentation on the Red Light Safety Program. He provided information from the 30-Day Warning Phase portion of the program that was completed on July 27, 2008. The presentation included a list of the approaches that were monitored with the cameras as well as a map that demonstrated the placement of the cameras.

The violation processing method for this program was outlined and explained by the Chief and he provided statistics on the number of tickets that were documented during the Warning Phase. He explained that 4,328 tickets or violations were captured by the cameras and later reviewed by an Officer as part of the violation processing method. After the review process, 3,813 warnings were actually issued to violators.

Details of actual violations were viewed and explained as well as video footage for several locations during the Warning Phase.

Discussion was had by Council about right turns on red without stopping. The Chief explained that this would be a violation.

*MAYOR HAMLEY CALLED ITEM 7 FROM THE REGULAR AGENDA OUT OF ORDER*

**7. Consider Ordinance No. 2008-23 allowing a budgetary amendment to the 2007-08 budget (police department vehicle replacement and the crime control and prevention district budgets).**

Council Member English moved to approve the Ordinance as submitted. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube and Klein

Nays: None

The motion carried.

**ORDINANCE NO. 2008-23**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL REPLACEMENT BUDGET AND THE CRIME CONTROL AND PREVENTION DISTRICT BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY.**

REGULAR MEETING OF THE CITY COUNCIL  
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8. **Consider Ordinance 2008-24 allowing a budgetary amendment to the 2007-08 budget (wages for part time counter and cart staff at the Jersey Meadow Golf Course).**

Council Member Berube moved to approve the Ordinance as submitted. Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube and Klein

Nays: None

The motion carried.

**ORDINANCE NO. 2008-24**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GOLF COURSE FUND BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY.**

9. **Consider Ordinance 2008-25 allowing a budgetary amendment to the 2007-08 budget (increase for utilities).**

Council Member Klein moved to approve the Ordinance as submitted. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube and Klein

Nays: None

The motion carried.

**ORDINANCE NO. 2008-25**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND – BUILDING MAINTENANCE BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY.**

10. **Consider Ordinance 2008-26 allowing a budgetary amendment to the 2007-08 budget (water purchased from the City of Houston).**

After limited discussion concerning the increase in the water prices from the City of Houston, Council Member Holden moved to approve the Ordinance as submitted. Council Member English seconded the motion. The vote follows:

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Ayes: Council Members Holden, English, Berube and Klein

Nays: None

The motion carried.

**ORDINANCE NO. 2008-26**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE UTILITY FUND BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY.**

*MAYOR HAMLEY CALLED ITEM 6 FROM THE REGULAR AGENDA OUT OF ORDER*

**6. Discussion with possible action regarding Ordinance 2008-22 amending Section 14-88(a)(7)a of the City's Comprehensive Zoning Ordinance to prohibit the parking or storage of trucks, trailers, and equipment in zoning districts A, C, or C-2 approved July 21, 2008.**

Council engaged in discussion concerning their intent in passing Ordinance 2008-22. There was discussion the enforcement of the new Ordinance.

Code Enforcement Officer, Gordon Gibson addressed Council and explained that after the new Ordinance was passed a letter was mailed to Residents explaining the Ordinance and telling them that there would be a 30 day period before enforcement. He explained that the information in the letter was based upon Staff's understanding of information obtained during the last Planning and Zoning Meeting. He explained to Council that he felt that the most confusion seemed to be with commercial vehicles and at what weight limit are these vehicles prohibited under the ordinance?

Rick Faircloth, a member of the Planning and Zoning Commission, was present at the meeting. He told Council that it was discussed in the last Planning and Zoning Meeting that commercial vehicles would not be permitted at all and that was the intent of the Commission.

Discussion was had by Council and they received input from the City Attorney. After the discussion, it was decided that the new ordinance states commercial vehicles of a certain weight – 3,000 lbs.

*MAYOR HAMLEY CALLED THE CITIZENS COMMENT ITEMS OUT OF ORDER*

CITIZENS COMMENTS



REGULAR MEETING OF THE CITY COUNCIL  
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Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

1. Rick Faircloth, 16010 Lakeview Drive, Jersey Village, Texas (713-466-8062) – Mr. Faircloth told Council of discussions had by the Planning and Zoning Commission on the new Ordinance. He explained that it was the intent of the Commission to not permit the parking of commercial vehicles.
2. Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713-466-0804) – Mr. Fields complained about people using City property for their personal use since the new zoning ordinance has been passed. He still believes there needs to be additional “code tightening” in the areas of un-registered vehicles and junk vehicles. He also presented Council with a copy of an email that contained a report of code violations. The email with attached report was sent to the City back in February and he told Council that he never received a response to the questions that he asked in the email.
3. Robbie Morrow, 15613 Congo Lane, Jersey Village, Texas (713-302-3289) – Ms. Morrow stated that she supports the new Ordinance. She told Council that the vehicle that she had complained about in the past to Council is still parked in the circular drive. She presented Council with a picture of the violation.
4. Jeff Kopecky, 16125 De Lozier, Jersey Village, Texas (713-849-2948) – Mr. Kopecky told Council of the street vendors that are on the City Streets, particularly of a car war vendor by the auto parts store. He would like an Ordinance to stop this kind of activity.
5. Shannon Griffith, 16410 Jersey Drive, Jersey Village, Texas (713-466-0772) – Mr. Griffith told Council of his problem with the new Ordinance. He commutes to and from work and gets paid by his employer for mileage which he considers as income. He has lived in the City for over 23 years and has been commuting to and from work without an issue. The passing of this Ordinance has created a hardship for him and will take away income from his family.
6. John B. Lewis, 16415 Jersey Drive, Jersey Village, Texas (713-466-3102) – Mr. Lewis spoke in support of Mr. Shannon. He told Council that Mr. Shannon is a good neighbor and that his vehicle is not a bother. He also spoke out against the new Ordinance.
7. Darren Terry, 16209 Jersey Drive, Jersey Village, Texas (713-466-7434) – Mr. Terry talked about signage on vehicles and stated he was told that any kind of signage makes a vehicle commercial. He also told Council that he understood that recreational vehicles are okay, but that he does not understand the meaning of towed vehicles.
8. Joey Ritter, 16305 Wall Street, Jersey Village, Texas (713-320-5597) – Mr. Ritter is a plumbing contractor so his vehicle is commercial, but is only  $\frac{3}{4}$  ton. In tonight’s discussion he has learned that his vehicle will not be considered a violation under the new ordinance as it is under 3,000 lbs.
9. Mark Maloy - 7803 Hamilton Circle, Jersey Village, Texas (713-461-1430) – Mr. Maloy spoke about the noise issue concerning the Harris County Toll Road. He made

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suggestions about using the dirt from the park detention in an earthen berm program to help resolve the issue.

10. Ken Rose, 16122 Lakeview Drive, Jersey Village, Texas (713-849-4978) – Mr. Rose passed and did not address the Council when called.
11. Rick Faircloth, 16010 Lakeview Drive, Jersey Village, Texas (713-466-8065) – Mr. Faircloth was called to address issue 6 on the agenda. Mr. Faircloth passed and did not address Council when called.
12. Frank Gullo, 16026 Lakeview Drive, Jersey Village, Texas (713-466-8607) – Mr. Gullo told Council that the new Ordinance negatively affects many residents and places an extreme burden on many.
13. Joe Pennington, 8526 Ivy Falls Court, Jersey Village, Texas (713-899-3544) – Mr. Pennington wanted to know if Council was receiving his emails.

*MAYOR HAMLEY RETURNED TO ITEM 6 FROM THE REGULAR AGENDA*

REGULAR AGENDA - CONTINUED

- 6. Discussion with possible action regarding Ordinance 2008-22 amending Section 14-88(a)(7)a of the City's Comprehensive Zoning Ordinance to prohibit the parking or storage of trucks, trailers, and equipment in zoning districts A, C, or C-2 approved July 21, 2008.**

After receiving comments from the Citizens, Council continued discussion of this topic. City Attorney Wall, brought to the attention of Council that no changes were made to the Ordinance concerning signage or recreational vehicles.

Council engaged in discussion about the intent in passing the Ordinance and commercial vehicles. There was discussion about the intent to eliminate dump trucks and those type vehicles that are "eye sores." Council reviewed the wording of the new Ordinance and the changes that were made.

City Attorney Wall suggested that there may need to be a meeting with Planning and Zoning in order to clarify what "one ton capacity" means since this part did not change in the Ordinance.

Council agreed with a consensus that enforcement of the new Ordinance should be deferred for another 30 days until these issues can be resolved.

Council asked for a joint work session with the Planning and Zoning Commission either on September 2 or 3, 2008.

- 2. Consider with possible action the updated report from Jim Pulliam, Chairman of the Parks Review Committee.**

REGULAR MEETING OF THE CITY COUNCIL  
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Jim Pulliam, Chairman Parks Review Committee gave the report to Council.

**3. Discussion with possible action regarding funding options for proposed Police Department building expansion.**

Finance Director, Isabel Kato, gave a presentation of the funding options for the proposed Police Department building expansion. She presented three different options for their consideration. Discussion was had on the pros and cons of these three options. The consensus of Council was to support \$500,000 from the General Fund and \$200,000 from the CCPD budget.

**4. Discussion Regarding Traffic Control at Philippine and Argentina.**

Mayor Hamley explained the problem and the congestion with the traffic existing at Philippine and Argentina due to the construction. The problem will be more serious once school starts. He had a citizen recommend no left turns. The consensus of Council was to wait until the construction was complete to see if this is still an issue.

**5. Consider change order regarding construction of two additional inlets on Congo Lane.**

Public Works Director, Danny Segundo, gave a report about the need to relieve the flooding in the Congo Lane area and that the two additional inlets will resolve the issue. Frank Brooks, the City Engineer, addressed Council. He explained that the change order is needed as the school construction has increased the flooding in this area.

Council Member Berube moved to approve the Change Order regarding construction of the two additional inlets on Congo Lane. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube and Klein

Nays: None

The motion carried

**COUNCIL MEMBERS' COMMENTS**

Council Member Holden made no comments.

Council Member Berube assured those present that the issues with the new Ordinance would be addressed.

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Council Member Klein reminded the public about the Ice Cream Social on September 9 at the City Pool.

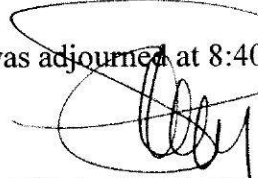
Council Member English thanked the Parks and Recreation Committee for their work and stated that the information gained in the Red Light Camera Presentation was compelling. He stated that he believes that we are headed in the right direction with the new Ordinance.

MAYOR'S COMMENTS

Mayor Hamley stated that he was impressed with the safety records in Cities that had Red Light Camera Programs when this program was initially introduced in Jersey Village. He is looking for the same safety results in Jersey Village. The Mayor thanked all for coming and encouraged them to return.

ADJOURN

There being no further business on the agenda the meeting was adjourned at 8:40 p.m.

  
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Lorri Coody, City Secretary

MINUTES OF THE JOINT WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 2, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order at 7:05 p.m. with the following members of City Council present:

Mayor, Russell Hamley  
Council Member, Joyce Berube  
Council Member, Greg Holden  
Council Member, Jill Klein

Council Members Ernie English and Frances Wubbenhorst were not present at this meeting.

The roll of appointed officers for the Planning and Zoning Commission was taken with the following members present:

David Paul, Chairman  
John Hanley, Commissioner  
Rick Faircloth, Commissioner  
Tom Eustace, Commissioner

Commissioners Debra Mergel, Keith Ormston and Darcy Mingoia were not in attendance.

Staff in attendance:

Mike Castro, City Manager  
Ken Wall, City Attorney  
Lorri Coody, City Secretary  
Mark Bitz, Fire Chief  
Danny Segundo, Director of Public Works

**Discussion with possible action regarding Ordinance 2008-22 amending Section 14-88(a)(7)a of the City's Comprehensive Zoning Ordinance to prohibit the parking or storage of trucks, trailers, and equipment in zoning districts A, C, or C-2 approved July 21, 2008.**

Mayor Hamley explained that the objectives for the Work Session Meeting are to:

1. Clarify the intent of Ordinance 2008-22
2. Insure that the enforcement is consistent with the intent
3. Clear-up any issues and/or problems that staff has encountered with the public concerning this new ordinance and its enforcement.

In achieving these objectives, Council and the Planning and Zoning Commission reviewed the new Ordinance and compared the changes made to the language of the Ordinance before the changes were made. In the discussion that followed, it was noted that the City's Ordinance had

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always restricted the parking of vehicles over one ton in weight – that this requirement had not changed.

The Planning and Zoning Commission clarified their intent concerning the changes made to Section 14-88(a)(7)a of the City's Comprehensive Zoning Ordinance. Chairman Paul told the Council that the Commission wanted to clarify and expand the items listed in this section of the Code and the Commission wanted to include side and back yards. He told Council that anything under one ton was not affected.

City Manager, Mike Castro explained staffs' interaction with the various groups and with the public. He explained that shortly after the letters went out to the public and Council began to receive calls that it became apparent that there was a discrepancy in the interpretation of the intent of the new ordinance. The problem area at that time was with the weight and commercial vehicles. Part of that seems to be clarified; however, the issue of commercial vehicles still may need some discussion.

The issue of magnetic signs was discussed as well as ladders on vehicles and if these items would cause vehicles to be in violation. Discussion was had about recreational vehicles and how and when trailers are recreational. For example, does putting a 4-wheeler on a trailer make it a recreational vehicle or does putting a canoe on a trailer make it recreational or a BBQ pit, etc. These were all questions posed to the Council and to the Planning and Zoning Commission by Staff. The City Attorney stated that Sec. 6, which outlines Recreational Vehicles, would cover this question, not Sec. 7.

The discussion ended with trucks and vans that are larger than one ton in weight and giving no consideration to commercial status would be in violation of the Ordinance.

As far as determining the weight of these vehicles, it was determined that this information can be retrieved through the license plate number via the vehicle identification number. Therefore, if it is suspected that a vehicle is overweight, the Police Department will need to get involved and run the reports on these vehicles.

Staff showed pictures that were taken around the City of potential violations to give Council and the P&Z an idea of the different violations that exist and the difficulty that the Code Enforcement Officer faces in determining violations. In viewing the pictures together, it gave both Staff and the governing bodies a clearer understanding of the issues.

Pictures were also viewed from the joint meeting held back in April 2008. These pictures contained various shots from around the City of situations for the Planning and Zoning Commission to consider by way of Ordinance changes in order to clean up the City of Jersey Village.

It was the consensus of both bodies that Rules and Ordinances are needed to improve the appearance of the City. It was agreed that there will be some resistance when recreational vehicles are addressed, but it was the consensus of both bodies that improvements were needed

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in the City's Code in this area. The 30 day enforcement of the current changes in Section 14-88(a)(7)a of the City's Comprehensive Zoning Ordinance will begin on September 25, 2008.

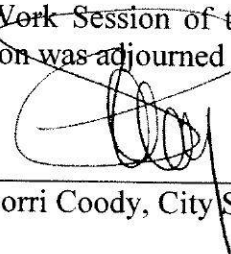
PUBLIC COMMENT

Jim Fields thanked the Council and P&Z for their work.

Joe Pennington asked if Council of the P&Z Chair had received his emails concerning his suggestions for Ordinance changes within the City of Jersey Village. Both the Mayor and Mr. Paul acknowledge receipt of his emails and his suggestions.

ADJOURN

There being no further business on the agenda the Joint Work Session of the City of Jersey Village City Council and the Planning and Zoning Commission was adjourned at 8:30 p.m.



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Lorri Coody, City Secretary



MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 3, 2008 AT 7:15 A.M. AT BUSH INTERCONTINENTAL AIRPORT, 2800 NORTH TERMINAL ROAD, HOUSTON, TEXAS TO BOARD CONTINENTAL FLIGHT #615 TRAVELING TO DALLAS, TEXAS TO MEET WITH KIMLEY-HORN ASSOCIATES, CONSULTANTS TO DISCUSS TRANSIT ORIENTED DEVELOPMENT (TOD) PLANNING AND IMPLEMENTATION STRATEGIES AND TOUR VARIOUS COMMUTER RAIL AND TRANSIT DEVELOPED AREAS IN THE DALLAS METROPLEX AREA.

The meeting was called to order at 7:15 a.m. with the following present:

Mayor, Russell Hamley  
 Council Member, Frances Wubbenhorst  
 Council Member Greg Holden  
 Council Member Jill Klein

Council Member Ernie English and Council Member Joyce Berube were not present.

Staff attending were: City Manager, Mike Castro; Public Works Director, Danny Segundo; and Finance Director, Isabel Kato.

The following schedule was followed:

- A. Arrive at Dallas-Fort Worth International Airport (DFW), 3200 East Airfield Drive, DFW Airport, Texas 75261 and travel to Richardson, Texas to tour Galatyn Park TOD -- Galatyn Park Station, 2500 N. Central Expressway, Richardson, Texas and the Bush Turnpike Station, 1300 East President George Bush Turnpike, Richardson, Texas.**

Council received a presentation from Mr. Don Dillard regarding the history and development of Galatyn Park. Council proceeded to take a walking tour of the area surrounding the Galatyn Park rail stop of the Dallas Area Rapid Transit system.

- B. Travel from Galatyn Park TOD to the Plano Station on the DART System to tour the Plano Station, 1001 E. 16<sup>th</sup> Street, Plano, Texas.**

Council received a presentation from Mr. Frank Turner, City of Plano Development Director regarding the history and development adjacent to downtown Plano. Mr. Turner led council on a walking tour of the downtown Plano area.

- C. Travel from the Plano, Texas to the EDS/Legacy Town Center, 5400 Legacy Drive, Plano, Texas and tour Legacy Town Center - a mixed use urban development.**

City council was treated to lunch at a restaurant within the Town Center. Council conducted a walking tour of the Legacy Park area. Council toured residential and commercial areas of the development.

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- D. Travel from Legacy Town Center to Carrollton, Texas to tour the future stop of Carrollton Station and Town Center TOD, 1109 S. Main Street, southeast of Beltline Rd and IH-35 E, Carrollton, Texas - a rapidly growing commuter rail and light rail area.**

Council briefly drove through downtown Carrollton and received an explanation of the future development planned along a light rail line that was under construction. Council viewed several proposed development sites within the area.

- E. Travel from Carrollton, Texas to Kimley-Horn Associates, Las Colinas Office, 2201 West Royal Lane, Suite 275, Irving, Texas to receive a brief presentation and have discussion concerning Jersey Village TOD/urban center site development prospects.**

Due to time constraints, Council did not conduct this portion of the day's activities.

- F. Travel from Irving, Texas to DFW Airport and home to Bush Intercontinental Airport on Continental Flight #614.**

Members of Council, the Mayor and Staff traveled home.

- G. Adjourn**

There being no further business on the agenda the meeting was adjourned at 4:30 p.m.

  
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Mike Castro, City Manager

MINUTES OF THE EMERGENCY MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS. HELD ON SEPTEMBER 15, 2008 AT 7:00 P.M. IN THE FIRE STATION, 16501 JERSEY DRIVE, JERSEY VILLAGE, TEXAS.

The meeting was called to order at 7:00 p.m. with the following present:

Mayor, Russell Hamley  
 Mayor Pro-Tem, Ernie English  
 Council Member, Joyce Berube  
 Council Member, Greg Holden  
 Council Member, Frances Wubbenhorst  
 Council Member, Jill Klein

City Manager, Mike Castro  
 City Secretary, Lorri Coody

City Attorney, Ken Wall was not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

#### EMERGENCY AGENDA

##### **1. Update with discussion on staff activities and City status regarding Hurricane Ike.**

City Manager, Mike Castro updated the Council about the emergency preparations being taken by City staff in order to prepare for issues that have come about as a result of Hurricane Ike. He gave thanks to all the volunteers and to staff for the hard work put into the activities thus far and informed Council that while much had been accomplished there had been no injuries to any staff member or volunteer while participating in a storm related activity. The activities being performed were explained as follows:

- a. Storm Debris – Flyers have been prepared informing citizens that debris pick-up will begin on September 18 and September 25. Mr. Castro gave details on the “How To’s” of debris pick-up and told Council that the Flyers stated that Residents were not to put debris in bags because the Contractor would not pick-up the bags. He mentioned that Resident feedback was such that plans have been changed and arrangements would be made for bag pick-up either by staff or by another method.
- b. Boil Water Notice – A Boil Water Notice has been issued because the pressure in the City’s water system went below 20 psi and the State requires that water be boiled once this happens. Residents were notified of this requirement by a door-to-door notice and must continue to Boil Water until further notice.
- c. City Hall was closed today, September 15 and will re-open on September 16, 2008 with offices being moved to the Fire Station and the Police Department temporarily until the damage at City Hall can be assessed and repaired for re-entry and when electricity is restored.

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- d. Points of Distribution (POD's) - There are 8 in Harris County with a possibility of 5 more. In order to get a POD it requires a huge community commitment. Mr. Castro told Council that he has requested a POD but it will require a commitment of a minimum of 40 volunteers that are willing to work 12 hour days packing and moving supplies. It is not easy work. It is an open ended requirement and the POD will supply all of Harris County, not just Jersey Village (JV) residents. Mr. Castro asked for volunteers from the meeting participants and only received one (1) volunteer willing to commit. With this type of response, JV will not be getting a POD, but a request will be made for ice and water. Mr. Castro told residents that the nearest POD is at 1023 Pinemont.
- e. Citizens were told that arrangements can be made with Mark Bitz to store refrigerated medications.
- f. Electricity – Crews are coming from all over the State to address the electricity problems. The outages are worked by priority starting with hospitals first, then governmental facilities second and then on to residential. Please be patient.

Mr. Castro told Council that today alone, the following items have been accomplished:

- a. Relocated City Offices from City Hall to Police and Fire Departments
- b. Removed boards from City facilities
- c. Distributed flyers to City residents (Boil Water Notice and Debris Pick-up Notice)
- d. Started the damage assessment of the City's Golf Course
- e. Sent the paperwork to the State on the City's Water and Sewer System
- f. Started work on the assessment of the damages/repairs at City Hall
- g. Maintained a Police, Fire, and EMS presence
- h. Maintained a 24 hour presence of decision makers at City Hall

Mayor Hamley added that he spoke to Bob Roy, the Jersey Village CenterPoint Representative about the electricity problem in our City. Mr. Roy told the Mayor that crews have arrived to work the problems and that the City has top priority. With that statement, the Mayor opened the floor for public comments.

Bruce Bowden, 16325 Lewis, Jersey Village, Texas 713-410-9766 – Mr. Bowden wanted to know why the Center Point Energy guy was not present at the meeting to explain why the lights were not on. He stated that he should have been invited. He was upset about the water and ice situation and believed that City government had not handled things well.

Butch Exley, 16122 Tahoe Drive, Jersey Village, Texas 713-899-0986 – Mr. Exley wanted to understand why he had to pull the nails out of the debris. (*It was explained that while this was first thought necessary, it is no longer a requirement.*) He also asked about the work that is scheduled to be done on Tahoe drive. He stated his concern about the flooding issues on this street. Council discussed this situation and the improvement schedule – what has been done and what is to come.

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Michael Brown, 16025 Wall Street, Jersey Village, Texas 713-937-3123 – Mr. Brown wants better communication. He stated that the City did a poor job in informing citizens that the bayou was close to coming out of its banks. He lives on Wall Street and his home has flooded three times. He believes the police while they went down his street did not do a good job in informing the public.

Mark Maloy, 7803 Hamilton, Jersey Village, Texas 713-937-0403 – Mr. Maloy stated that there were quite a few people in attendance at this emergency meeting. He mentioned that he had been coming to the meetings for at least 18 months and that typically there are just a handful of people in attendance. He stated that he would like to see this many in attendance more often as it is by attending and participating that people get their voice heard.

**2. Discussion and possible action on continuing the state of disaster declared by the Mayor for the City of Jersey Village as a result of the wide spread damage and property loss experienced by Hurricane Ike.**

City Manager Castro explained that Mayor Pro tem Ernie English signed a Disaster Declaration which puts the State on notice that the City of Jersey Village has suffered widespread or severe damage, injury, or loss of life or property resulting from Hurricane Ike and that extraordinary measures must be taken to alleviate the suffering of people and to protect or rehabilitate property. Since this order only lasts for 7 days, it is necessary to extend it for an additional 14 days and this takes a vote of Council. Mr. Castro explained that the additional 14 days will be necessary to obtain FEMA funding, reimbursement and assistance.

Council Member Berube moved to continue the state of disaster declared by the Mayor Pro tem for the City of Jersey Village as a result of the wide spread damage and property loss experienced by Hurricane Ike. Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

**3. Ordinance No. 2008-30, temporarily eliminating Permit Fees for damage repairs and providing for Waiver of Deposits.**

City Manager Castro explained that it has been the practice of the City to temporarily eliminate permit fees for damage repairs and provide for the waiver of deposits in certain instances during times of floods and/or storm related instances.

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Council engaged in discussion about the length of time for the elimination of fees/waiver period.

Council Member English moved to approved Ordinance 2008-30 to be in effect for a period of 90 days. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

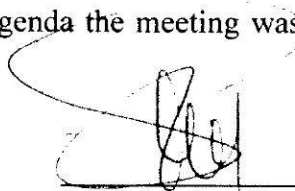
The motion carried.

ORDINANCE NO. 2008-30

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, TEMPORARILY ELIMINATING PERMIT FEES FOR FLOOD DAMAGE REPAIRS; PROVIDING FOR WAIVER OF DEPOSITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

ADJOURN

There being no further business on the Emergency Agenda the meeting was adjourned at 7:50 p.m.

  
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Lorri Coody, City Secretary

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 15, 2008 AT 7:00 P.M. IN THE FIRE STATION, 16501 JERSEY DRIVE, JERSEY VILLAGE, TEXAS.

*(The Meeting was posted to be held in the Civic Center located at 16327 Lakeview Drive, Jersey Village, Texas. Due to Hurricane Ike and storm damage, the meeting had to be moved to the Fire Station, 16501 Jersey Drive, Jersey Village, Texas. Official Notices were posted accordingly.)*

The meeting was called to order at 7:55 p.m. (after the Emergency Meeting) with the following present:

Mayor, Russell Hamley  
 Mayor Pro-Tem, Ernie English  
 Council Member, Joyce Berube  
 Council Member, Greg Holden  
 Council Member, Frances Wubbenhorst  
 Council Member, Jill Klein

City Manager, Mike Castro  
 City Secretary, Lorri Coody

City Attorney, Ken Wall was not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Hamley

FISCAL 2008-2009 MUNICIPAL BUDGET ITEMS

**1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2008-2009.**

Mayor Hamley opened the public hearing at 7:57 p.m. in order to give all interested parties the right to appear and be heard on the proposed fiscal year 2008-2009 Municipal budget.

With two persons having signed up to speak at this hearing, the Mayor called:

Mark Maloy, 7803 Hamilton, Jersey Village, Texas 713-937-0408 – Mr. Maloy stated that in order to know what is going on with the budget citizens must attend the Council Meetings. He wants people to know how important it is to regularly attend these meetings.

Greer Kenworthy, 16305 Koester, Jersey Village, Texas 832-771-2118 – Ms. Kenworthy had questions on the budget concerning the legal services line item. She wanted to know why this item had increased so drastically. Isabel Kato, Finance Director for the City explained that the increases on this line item are due to transfers and are connected to the



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Crime Control and Prevention District Budget. The ½ sales tax is used to fund the police department budget and the money is transferred from this line item, thus the increase.

With no other persons signing up to speak on the Municipal budget, Mayor Hamley closed the public hearing at 8:05 p.m. and called the next item on the agenda.

**2. Ordinance No. 2008-28 adopting the City of Jersey Village municipal budget for fiscal year 2008-2009.**

Council Member Berube moved to approve Ordinance No. 2008-28 adopting the City of Jersey Village municipal budget for fiscal year 2008-2009. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008- 28

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008; MAKING APPROPRIATIONS AS REFLECTED IN SAID BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

**3. Conduct a separate vote to ratify the property tax increase of 4.25% reflected in the newly adopted budget and places the adoption of this tax rate increase on a future meeting agenda as an action item.**

Council Member Holden moved to ratify the property tax increase of 4.25% reflected in the newly adopted municipal budget for fiscal year 2008-2009 and that the adoption of this tax rate increase be placed on a future meeting agenda as an action item. Council Member Wubbenhorst seconded the motion. The record vote follows:

Council Member Klein:	Aye
Council Member English:	Aye
Council Member Berube:	Aye
Council Member Holden:	Aye
Council Member Wubbenhorst:	Aye

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Mayor Hamley, although present, did not vote.

The motion carried.

4. Resolution No. 2008-32 setting time, date and place for two Public Hearings on the Proposed Tax Rate.

Council Member Wubbenhorst moved to approve Resolution No. 2008-32 setting time, date and place for two Public Hearings on the Proposed Tax Rate. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING TWO PUBLIC HEARINGS ON THE PROPOSED TAX RATE; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

PROCLAMATIONS

1. Proclamation recognizing Tuesday, October 7, 2008 as National Night Out in Jersey Village and provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts.

Mayor Hamley announced the Proclamation.

CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Steve Moore, 8518 Argentina, Jersey Village, Texas 713-896-7123 – Mr. Moore talked with Council about the sidewalk work being done on Argentina and how this work is affecting his large oak trees. He told Council that when the sidewalk is replaced the roots of the trees will

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have to be cut and this process is going to kill the trees, but he has talked to the Contractor who is laying the sidewalk and there is an alternative to killing the trees and that is to move the sidewalk 5 feet. As a result, he would like Council to consider this alternative to save his trees. Curtis Haverty, 15405 Ashburton, Jersey Village, Texas 713-896-8408 – Mr. Haverty told Council that he is an Emergency Volunteer and he has been helping out during the Hurricane Ike crisis. He has worked with City staff and he wants Council and all the citizens at the meeting to know that the City staff, Mike Castro, Mark Bitz and the Chief of Police all have done an excellent job. He has seen hard work and excellent leadership skills and would like to commend all involved for their effort.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas 713-937-0403 – Thanked City Council for their hard work and reminded those in attendance to come back to the next meeting.

#### CITY MANAGER'S REPORT

City Manager Castro announced the hiring of Mike Bunn as Fire Inspector and asked City Council to welcome him to our staff. Council accepted the City Manager's Report.

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report and Property Tax Collection Report.
2. Departmental Request Report and Open Records Request
3. Fire & Emergency Services Departmental Report
4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.
6. Public Works Departmental Report, Construction Update Summary, and Construction Update Detail
7. Combined Monthly and Annual Mileage Report
8. Golf Course Monthly Report; Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
9. Report from Code Enforcement
10. Capital Improvements Projects Report

#### CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

*Mayor Hamley asked that item 1 be removed and placed for consideration on the September 29, 2008 agenda. He also noted that the Resolution on item 3 contained blanks for submitting the*

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*names of representatives to be appointed to the General Assembly. Accordingly, this item was removed from the consent agenda and handled separately.*

1. Minutes of the August 18, 2008 Regular City Council Meeting, Minutes from the Joint Work Session Meeting held on September 2, 2008, and Minutes from the Special Meeting held on September 3, 2008.

This item was removed from consent and placed on the September 29, 2008 Council agenda for consideration.

2. Resolution No. 2008-33, authorizing a Contract with Harris County, Texas to provide Fire Protection Services to fire protection zone 38.

RESOLUTION NO. 2008-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT TO PROVIDE FIRE PROTECTION SERVICES TO FIRE PROTECTION ZONE 38.

3. Resolution No. 2008-34, designating a City Representative and an Alternate Representative to the Houston-Galveston Area Council's 2009 General Assembly.

Council Member Holden moved to appoint Jill Klein as the 2008-2009 representative and Council Member Ernie English as the 2008-2009 Alternate Representative. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING A CITY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE HOUSTON-GALVESTON AREA COUNCIL'S 2009 GENERAL ASSEMBLY.

4. Resolution No. 2008-35, appointing Interim Municipal Court Clerk.

RESOLUTION NO. 2008-35

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING INTERIM MUNICIPAL COURT CLERK OF THE CITY OF JERSEY.

5. Resolution No. 2008-36, approving the application of the Interim Municipal Court Clerk's appointment of Deputy Clerks.

RESOLUTION NO. 2008-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE INTERIM MUNICIPAL COURT CLERK'S APPLICATION FOR APPOINTMENT OF DEPUTY CLERKS.

6. Resolution No. 2008-37, approving the Investment Policy used for City Funds.

RESOLUTION NO. 2008-37

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE INVESTMENT POLICY USED FOR CITY FUNDS.

7. Consider with possible action authorization of staff to seek proposals for group medical insurance.
8. Receive the Jersey Village Tax Assessor's statutory certifications, submissions and calculations under Section 26.04 of the Tax Code.

Council Member Berube moved to remove items 1 and 3 from consent and approve items 2, and 4 through 8. Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

REGULAR AGENDA

1. Resolution No. 2008-38, authorizing a letter agreement with Null-Lairson Certified Public Accountants, P.C. For Auditing Services.

Council Member English moved to approve Resolution No. 2008-38 authorizing a letter agreement with Null-Lairson Certified Public Accountants, P.C. for Auditing Services. Council Member Wubbenhorst seconded the motion. The vote follows:

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Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH NULL-LAIRSON CERTIFIED PUBLIC ACCOUNTANTS, P.C. FOR AUDITING SERVICES.

2. Discuss and consider proposals for a Franchise Agreement with CenterPoint Energy for the provision of electrical service.

Due to Hurricane Ike, the City Attorney was not present at the meeting to field questions posed by Council pertaining to this item; therefore, this item will be placed on the next Council Agenda.

3. Consider on first reading Ordinance No. 2008-29, granting a Franchise Agreement with CenterPoint Energy for the provision of electrical service.

Due to Hurricane Ike, the City Attorney was not present at the meeting to field questions posed by Council pertaining to this item; therefore, this item will be placed on the next Council Agenda.

4. Resolution No. 2008-39, reappointing members to the Planning and Zoning Commission, the Board of Adjustment, the Building Board of Adjustment, the Recreation and Events Committee, and the Golf Course Advisory Committee.

Discussion was had concerning re-appointment of members to the Golf Course Advisory Committee. Discussion centered on the need to continue this committee. As a result, re-appointments to the Golf Course Advisory Committee were not addressed with this Resolution and were asked to be placed on the next Council agenda for consideration.

Council Member Holden moved to approve Resolution No. 2008-39, excluding the reappointment of members to the Golf Course Advisory Committee. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 15, 2008

The motion carried.

RESOLUTION NO. 2008-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, REAPPOINTING MEMBERS TO THE PLANNING & ZONING COMMISSION, ZONING BOARD OF ADJUSTMENT, BUILDING BOARD OF ADJUSTMENT and the RECREATION & EVENTS COMMITTEE.

5. Consider with possible action the updated report from Jim Pulliam, Chairman of the Parks Review Committee.

Jim Pulliam, Chairman of the Parks Review Committee gave the updated report to Council. He thanked everyone for the work that they did with the Committee and asked Council if there was anything more that they wanted the Committee to accomplish. The Mayor told Mr. Pulliam that the work that was assigned thus far has been completed and that an item concerning the continuance of this Committee will be placed on the next Council agenda for consideration.

6. Discuss with possible action tree removal at 8518 Argentina.

Danny Segundo, Director of Public Works, told Council that replacing sidewalks is a part of the Street Rehabilitation Project. During the removal of the old sidewalk on Argentina, the contractors and Project Manager observed tree roots needing removal in order to replace the sidewalk and have it remain uniform with project specifications. The resident has requested that an alternative method be sought since disturbing the tree's roots will result in possible death of the tree. Mr. Segundo told Council that many other residents have requested deviations from the project plans and have been denied. His concern with granting this request is with the response of those residents that have been previously denied.

Council engaged in discussion about those previously denied and the reason for the denial. It was determined that the sidewalk could be moved and compliance requirements would still be met. It was stated that trees are an important factor to the beautification factor of the Village.

Council Member Berube moved that the roots of the trees not be removed and the sidewalk be moved in order to preserve the trees. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 15, 2008

The motion carried.

7. Discussion regarding Transit Oriented Development within Jersey Village.

Due to Hurricane Ike, this item will be placed on the next Council Agenda.

8. Receive Project Update Regarding the Street Rehabilitation.

Due to Hurricane Ike, this item will be placed on the next Council Agenda.

9. Discuss with possible action the incident at Post Elementary occurring on September 8, 2008.

Due to Hurricane Ike, this item will be placed on the next Council Agenda.

10. Discuss with possible action City activities associated with Hurricane Ike.

This item was addressed during the Emergency Meeting.

11. Consideration and possible action – personnel matters regarding annual evaluation of the City Manager.

Mayor Hamley stated that City Manager Mike Castro has elected to receive his 2007-2008 annual evaluation in a public forum. He explained that each year the City Manager receives an evaluation and can elect to have the evaluation in executive session or in public forum. Mayor Hamley stated that each Council Member previously had been given a performance evaluation sheet for this process. He then called each Council Member to make comments concerning Mr. Castro's performance.

Council Member Klein stated that Mr. Castro that he has done a great job in improving the financial status of the City. She believes that Mike is a good financial steward and that he made a good choice in Isabel Kato. Council Member Klein believes that Mr. Castro could improve his communication with Council in order to prepare them to answer and address questions posed to them by the residents of the community.

Council Member English agreed with Council Member Klein. He feels that Mr. Castro brings professionalism and the appropriate urgency to the City. He leads his Staff well. As far as areas of improvement, Council Member English stated he would like to see Mr. Castro be more direct in areas that are not so clear cut or black and white. He mentioned that when addressing "delicate matters" Mr. Castro has a tendency or hesitancy to address the matter and have Council pass and ordinance or make the decision.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 15, 2008

Council Member Berube agreed with what has been stated by previous Council Members. She stated problem solving, knowledge of the position, and fiscal management as Mr. Castro's strengths. Council Member Berube would like to see Mr. Castro be more professional in his handling of the Code Enforcement issues that the City is currently facing.

Council Member Holden is please with Mr. Castro's performance. Most notably, Council Member Holden believes that Mr. Castro has done an excellent job in taking the comments and suggestions he has received and using them to improve both himself and the City. He has done an excellent job in the past 4 days demonstrating strong leadership skills and the ability to develop a team in a good working environment. In response to Council Member English's comments about Mr. Castro being more direct in areas that are not so black and white, Council Member Holden expressed that the input of the City Manager is very important because he is on the City scene daily. He, as a City Council Member, values and appreciates Mr. Castro's input and expertise.

Council Member Wubbenhorst concurs with all that has been stated thus far. She would add that Mr. Castro brings a professional atmosphere to the City, the staff and the Council. She told Mr. Castro that he has always implemented all the ideas and plans that Council has asked of him. She applauds him on his emergency management skills. She also told Mr. Castro that she likes his vision, and the fact that he brings Council new ideas to consider like the Transit Oriented Development that is currently being explored.

Mayor Hamley admires Mr. Castro for his management and leadership skills. His background has helped him tremendously in these areas. He told Mr. Castro that the City is in excellent financial shape and he keeps them well informed. The downside is that Mayor Hamley believes that Mr. Castro can be too military at times. This is a civilian world and Mr. Castro needs to spend more time with our citizens and with staff. He needs to have more empathy and be able to listen to their problems.

12. Consideration and possible action – determine rate of pay for the City Manager for budget year 2008-2009.

Discussion was had concerning a rate of pay increase for the City Manager for the budget year 2008-2009. After limited discussion, Council Member English moved that the City Manager's base compensation of \$104,000 for the budget year 2008-2009 be adjusted by a 3% Cost of Living Adjustment and a 3% merit increase. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 15, 2008

COUNCIL MEMBERS' COMMENTS

Council Member Wubbenhorst thanked everyone for all the hard work done thus far in connection with Hurricane Ike.

Council Member Holden commended City Staff for their work in connection with Hurricane Ike. He apologized for the manner in which he conducted himself earlier in the meeting.

Council Member Berube stated that the City has magnificent staff and she is proud to be a part of this City.

Council Member English thanked everyone for their hard work and stated how fortunate he is to live in Jersey Village.

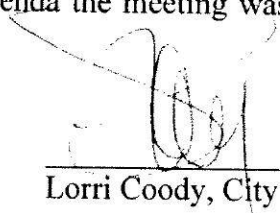
Council Member Klein appreciates staff and the volunteers. She stated that she got to see firsthand how hard everyone worked she served as a volunteer during Hurricane Ike. She told all in attendance at the meeting that everyone needs to be patient and that in the grand scheme of things we are just a small part of the whole.

MAYOR'S COMMENTS

Mayor Hamley stated he is proud and privileged to live in Jersey Village. We have tremendous leadership and character.

ADJOURN

There being no further business on the Emergency Agenda the meeting was adjourned at 9:05 p.m.

  
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Lorri Coody, City Secretary

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 29, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order at 7:02 p.m. with the following present:

Mayor, Russell Hamley  
 Mayor Pro-Tem, Ernie English  
 Council Member, Joyce Berube  
 Council Member, Greg Holden  
 Council Member, Frances Wubbenhorst  
 Council Member, Jill Klein

City Manager, Mike Castro  
 City Attorney, Ken Wall  
 City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

#### FISCAL 2008-2009 MUNICIPAL BUDGET ITEMS

- 1. Conduct the first public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.25 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).**

Mayor Hamley opened the public hearing at 7:02 p.m. in order to give all interested parties the right to appear and be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.25 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).

With no persons signing up to speak on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.25 percent, Mayor Hamley stated:

The City Council will meet on Monday, October 20, 2008 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of voting on the proposed tax rate.

He then closed the public hearing at 7:04 p.m. and called the next item on the agenda.

#### CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

No one signed up to speak on the Citizen Comment section of the agenda.

#### CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one

SPECIAL MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 29, 2008

motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Minutes of the August 18, 2008 Regular City Council Meeting, Minutes from the Joint Work Session Meeting held on September 2, 2008, Minutes from the Special Meeting held on September 3, 2008, Minutes from the Regular Session Meeting held on September 15, 2008, and Minutes from the Emergency Session Meeting held on September 15, 2008.**
2. **Resolution No. 2008-40 confirming the Mayor's Authority to Declare a State of Disaster for a Period not to exceed 120 days.**

RESOLUTION NO. 2008-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CONFIRMING THE MAYORS AUTHORITY TO DECLARE A STATE OF DISASTER FOR A PERIOD NOT TO EXCEED 120 DAYS

3. **Ordinance No. 2008-29 allowing a budgetary amendment for emergency repairs to the 2007-2008 Utility Fund budget.**

ORDINANCE NO. 2008-29

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE UTILITY FUND BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY.

4. **Resolution No. 2008-41 authorizing the City Manager to enter into a contract with Insituform Technologies, Inc., for the Emergency Repair of the 8" Sanitary Sewer Line located at 15910 Capri.**

RESOLUTION NO. 2008-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH INSITUFORM TECHNOLOGIES, INC., FOR THE EMERGENCY REPAIR OF THE 8" SANITARY SEWER LINE LOCATED AT 15910 CAPRI.

Council Member English moved to approve the Consent Agenda items 1 through 4. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

SPECIAL MEETING OF THE CITY COUNCIL  
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REGULAR AGENDA

**1. Resolution No. 2008-42 approving the contract with Ashbritt, Inc. signed on September 18, 2008 for Disaster Recovery Services.**

City Manager Castro explained to that On September 13, 2008, Hurricane Ike caused major damage to trees and fences in Jersey Village. The amount of debris was substantially beyond the means of residents to dispose of on their own. The normal waste hauler for the city, WCA Corp., will not pick up and dispose of storm debris, per contract. For such events, it is incumbent upon the city to procure the services of a debris collection and removal service.

On Monday, September 15, 2008, City Council authorized a Disaster Declaration for the city. Under the auspices of the Sep 15 Declaration, the City Manager signed an agreement with AshBritt, Inc. on September 18, 2008 for removal and disposal of debris from Jersey Village. Prior authorization had been received from Mayor Hamley. Work commenced that day.

The services of AshBritt are being procured through the HGAC buy board. Contract prices have been established prior to the event. For several months prior to Hurricane Ike, staff has worked with AshBritt to formalize an agreement for debris management and familiarize AshBritt with the City. The term of the contract is four years.

Council Member Berube moved to approve Resolution No. 2008-42 as submitted. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE CONTRACT WITH ASHBRIITT, INC. SIGNED ON SEPTEMBER 18, 2008 FOR DISASTER RECOVERY SERVICES.

**2. Ordinance No. 2008-31 waiving late fee payments for utility bills for the month of August 2008.**

With limited discussion on this item, Council Member Holden moved to approve Ordinance 2008-31 as submitted. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.



SPECIAL MEETING OF THE CITY COUNCIL  
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ORDINANCE NO. 2008-31

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, WAIVING LATE FEE PAYMENTS FOR UTILITY BILLS FOR THE MONTH OF AUGUST 2008; AND PROVIDING AN EFFECTIVE DATE.

**3. Ordinance No. 2008-32 allowing a budgetary amendment for emergency repairs to the 2007-2008 General Fund budget.**

Director of Public Works, Danny Segundo explained to Council that this item is a budgetary amendment appropriating the funds to provide for the necessary emergency repairs for the damage to the roof at City Hall caused by Hurricane Ike. He told Council that this item is connected to the next item wherein staff is will be asking Council to approve the authorization of a contract with Tremco for the roof repairs.

After limited discussion concerning insurance coverage and deductible amounts, Council Member Berube moved to approve Ordinance No. 2008-32 as submitted. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-32

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY.

**4. Resolution No. 2008-43 authorizing the City Manager to enter into a contract with Tremco for emergency repair of roof damages to City Hall.**

Council Member Wubbenhorst moved to approve Resolution No. 2008-43 as submitted. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS,



SPECIAL MEETING OF THE CITY COUNCIL  
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AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TREMCO INC., TO REPAIR DAMAGES TO THE CITY HALL ROOF CAUSED BY HURRICANE IKE.

**5. Discuss with possible action City activities associated with Hurricane Ike.**

City Manager, Mike Castro gave a recap of the preparation and planning that goes into getting ready for a hurricane event. He told Council that once it is determined that a hurricane is coming this way, the planning and preparation starts at 120 hours out.

Over the course of the different events – Rita, the table top exercise, Edouard, Gustav, and Ike (to name a few) staff has learned that there are six phases to a hurricane event:

1. Preparation and Planning
2. The Hurricane and Evacuation
3. Search and Rescue
4. Short-Term Recovery
5. Long-Term Recovery
6. Documentation and Review Stage

Mr. Castro briefly touched on each stage and explained the processes of staff. He also went into the damage assessed by staff for Hurricane Ike and how he expects that FEMA will handle reimbursement. He talked briefly about after action review and the estimated expense of this event. Council engaged in discussion about the length of time it will take to get reimbursement from FEMA. Mr. Castro's estimate is 8 weeks, but a lot will be determined on where the City of Jersey Village's application falls in comparison to other Cities and how quickly it is approved by FEMA.

**6. Resolution No. 2008-44, reappointing members to the Golf Course Advisory Committee.**

There was discussion about the effectiveness of this Committee and whether or not this committee should be continued. The consensus was that this item should be placed on the next agenda for consideration about the continuation of this committee. No action was taken on this item.

**7. Discuss and consider proposals for a Franchise Agreement with CenterPoint Energy for the provision of electrical service.**

City Manager Castro explained that the City's franchise agreement with CenterPoint energy expired January 1, 2008. CenterPoint is currently providing service under the terms of the expired franchise agreement.

For consideration are two proposed agreements that the City Attorney will explain. Prior to taking action, the City Charter requires three readings before a Regular Scheduled Council Meeting to effect changes to any utility franchise.

City Attorney Wall explained that the CenterPoint proposal is similar in scope and purpose to a recently negotiated agreement with the City of Houston. The Olsen and Olsen proposal is a different agreement with CenterPoint. The Olson Agreement provides for a reduced franchise

SPECIAL MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 29, 2008

agreement in lieu of greater control and limits placed on the franchisee within the city's rights of way. Mr. Wall explained the difference and fielded the questions that Council had in connection with these differences.

After limited discussion concerning the proposals, Council Member Wubbenhorst moved to approve the Olsen proposal. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

**8. Discussion regarding Transit Oriented Development within Jersey Village.**

City Manager Castro gave Council an update concerning a conference call he had with Kimley Horn, the consultants Council met with during their September 3, 2008 Special Council Meeting on this subject. He told Council that he will be ready to bring them an action item concerning a proposal on the feasibility study for the October 20, 2008 agenda.

**9. Receive Project Update Regarding the Street Rehabilitation.**

Erik Tschanz, Project Manager, gave the updated project report for the Street Rehabilitation project. Council asked questions concerning the report and Mr. Tschanz responded accordingly.

**10. Discuss with possible action the incident at Post Elementary occurring on September 8, 2008.**

Mayor Hamley reported that he and City Manager Castro attended a meeting with school officials last week. The outcome of the meeting was positive. It was agreed that all would participate in better communication.

**COUNCIL MEMBERS' COMMENTS**

Council Member English thanked everyone for their hard work and stated that Hurricane Ike caused a lot of destruction for many cities and it is times like this that we recognize the importance of the financial stability of our City. The leadership of our City has been remarkable through this whole event, head and shoulders above everyone around us and he is thankful for the dedicated public employees that serve our City.

Council Member Klein also thanked the public employees because they have worked hard. She also thanked the residents because they too worked hard in getting their debris cleaned up and to the curb so the employees could get it picked up. She stated it was a team effort and she is proud to live in Jersey Village where people can live and work together to get things done.

Council Member Wubbenhorst thanked the staff and the volunteers for their work, but she wanted to thank the staff's and the volunteers' families because of their contribution of having to go it alone while their family member served the public.

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Council Member Holden thanked staff for all their help during this event. Good planning took place. Things do not just happen. He commends staff for their actions.

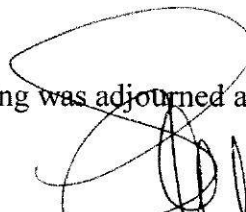
Council Member Berube agreed with all that was said. Staff was great. The volunteers were great. She thanked the Mayor and the Chief of Police for their work with Post Elementary.

MAYOR'S COMMENTS

Mayor Hamley stated that while he was out and about he was stopped several times and asked "How did you get the Village cleaned up so quickly? Can you come help our community?" Mayor Hamley stated that he appreciates everything that staff and the City Manager has done during this event. The hard work shows, even the Golf Course looks great. You do not have to drive far from Jersey Village to see the residual effects from Ike.

ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:25 p.m.

  
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Lorri Coody, City Secretary

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 6, 2008 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The Jersey Village City Council met with the Charter Review Commission for the purpose of discussing with the Commission how well the City is operating under the existing Charter and offering recommendations for amendments to the existing Charter.

Council Members attending were as follows:

Mayor Russell Hamley  
Council Member Joyce Berube  
Council Member Greg Holden  
Council Member Frances Wubbenhorst  
Council Member Ernie English  
Council Member Jill Klein

The 2008 Charter Review Commission of the City of Jersey Village, Texas, convened on October 6, 2008, at 6:00 p.m. in the Civic Center Meeting Room, 16327 Lakeview, Jersey Village, Texas.

The meeting was called to order by Vice Chairman, David Paul at 6:00 p.m. The following Commissioners were present for the meeting:

Barbara Freeman  
Charles Daniels  
David Paul  
John Hanley

Rick Faircloth  
Joyce Berube – Alternate  
Patti Melancon - Alternate  
Jill Klein - Alternate

Chairman Messec and Commissioner Lozano were not present. City Staff attending the meeting were as follows:

City Manager, Mike Castro - City Attorney, Ken Wall - City Secretary, Lorri Coody

**Receive input from the Mayor and Members of the City Council on how well the City is operating under the existing Charter and consider any recommendations the Mayor and the Council Members may have for amendments to the existing Charter.**

Vice Chairman, David Paul explained that at the last meeting, the Commission had reviewed the Current Charter section by section in order to determine areas that might need to be amended. As part of the strategy for moving forward, this meeting was scheduled to meet with the City Council in order to receive input from Members of the Council about how well they feel the City is operating under the current Charter and if any changes are needed.

Discussion ensued concerning the issue of changing the terms by which the Members of the City Council are elected. Currently it is limited to three (3) two (2) year terms. Vice Chairman Paul explained that discussions were had by the last Commission and again by this Commission to

SPECIAL MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – October 6, 2008

change the terms to two (2) three (3) year terms and the Commission would like input from the Mayor and Council on this topic. City Attorney Wall explained the requirement of having to resign in order to run for another office with a three (3) year term of office as opposed to a two (2) year term of office. The consensus of Council was that the three (3) two (2) year terms are working well and that it should not be changed.

A lengthy discussion was had concerning the reporting guidelines of the City Secretary position. Currently, this position is an appointment of Council with duties and responsibilities to both Council and the City Manager. The discussion centered on changing the Charter to make this position a direct report of the City Manager.

There was discussion on why the City Secretary is an appointment of Council. City Manager Castro explained that most City Charters in Texas are drawn this way primarily because of tradition, but also as a check and balance mechanism. City Attorney Wall added that General Law Municipalities are set up this way as well.

Commissioner Daniels stated that the current Charter has what is needed; however, if more clarification is desired by way of a responsibility statement for reporting to the City Manager, the last sentence of Sec. 5.06 could be expanded to achieve this purpose.

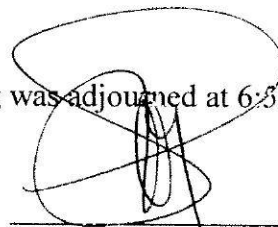
This prompted discussion about addressing reporting issues through policies and/or job descriptions as opposed to an amendment to the Charter. Council asked for input from City Secretary Coody who agreed that the reporting mechanism to Council provided a checks and balance system. City Manager Castro was in favor of addressing the reporting issues through the job description rather than Council policy. He did not favor any changes to the Charter and supports the current system as he believes in a system of checks and balances.

The idea of dividing the City into districts was briefly discussed. The consensus was that neither Council nor the Commission was in favor of this concept. However, there was discussion about having "open elections" instead of filing for positions on the ballot. Mayor Hamley explained the concept. For example, there would be three places up for election, everyone interested in serving the City would run for election, and the three getting the highest votes are elected to serve. There was discussion about the pros and cons of this type of an election. The advantage in this type of an election is better participation. The disadvantage is the lack of commitment brought on by the ease of entry for those choosing to participate in the election.

At 6:58 p.m. the Mayor and Council Members left the meeting.

ADJOURN

There being no further business on the Agenda the meeting was adjourned at 6:58 p.m.

A handwritten signature in black ink, appearing to read "Lorri Coody", is written over a horizontal line. The signature is stylized with loops and a large circular flourish at the top.

Lorri Coody, City Secretary

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 6, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order at 7:02 p.m. with the following present:

Mayor, Russell Hamley  
 Mayor Pro-Tem, Ernie English  
 Council Member, Joyce Berube  
 Council Member, Greg Holden  
 Council Member, Frances Wubbenhorst  
 Council Member, Jill Klein

City Manager, Mike Castro  
 City Attorney, Ken Wall  
 City Secretary, Lorri Coody

Staff in attendance: Isabel Kato, Director of Finance

FISCAL 2008-2009 MUNICIPAL BUDGET ITEMS

- 1. Conduct the second public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.25 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).**

Mayor Hamley opened the public hearing at 7:10 p.m. in order to give all interested parties the right to appear and be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.25 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).

Finance Director, Isabel Kato gave a presentation on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.25 percent. She presented information on the City's 2008-2009 budget and supporting revenue information from sales tax, property tax, franchise tax and other sources. Ms. Kato explained the operations and maintenance expenses as well as the debt service portion of the budget and the payments associated with same.

Upon closing her presentation, Mayor Hamley called upon the public for comments:

Jeff Kopecky, 16125 De Lozier, Jersey Village – 713-849-2918 – Mr. Kopecky wanted to know why this meeting was being held. He had many questions about notice and when the actual budget was approved. He did not understand why the budget was approved back in September, just two days after the hurricane and he questioned proper notice to the citizens of Jersey Village. Mayor Hamley explained the budgeting process to Mr. Kopecky stating that proper notice was placed into the paper as required by law and that the budget process began back in March and has been on-going for months.



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Mark Maloy, 7803 Hamilton Circle, Jersey Village – 713-461-1430 – Mr. Maloy mentioned that the process followed tonight was not the same process that was followed last year. He stated that the presentation given tonight was not done at the meeting last week and he does not understand why.

Jim Fields, 16413 Saint Helier, Jersey Village – 713-466-0804 – Mr. Fields stated that he would like to see some procedures for how the public is to participate in these public forums. He stated that he has been attending Council Meetings and other City Board Meetings and he believes it would be beneficial to have procedures by which citizens are instructed as to the process. He also stated that he was surprised that the budget was adopted on September 15.

Mark Maloy, 7803 Hamilton Circle, Jersey Village – 713-461-1430 – Mr. Maloy readdressed Council concerning the budget. He had questions concerning the value of the homes in Jersey Village. He stated that these values have gone up and as he understands the issue, Council can either decide to reduce the rate to lower the amount of revenue or leave the rate as is and the revenue generated by that action will result in the 4.25 percent increase. He wants to know how they are going to vote. He is struggling with the concept of the hearings and the purpose. Mayor Hamley explained the process.

Becky Kelley, 15726 Jersey Drive, Jersey Village – Ms. Kelley stated that she does not like to pay taxes but does not mind provided that she gets what she pays for and that is the quality of life that she has chosen. She lives on Jersey Drive and she and her husband have chosen to pay higher taxes to enjoy what Jersey Village has to offer. She wants the Mayor and Council to also choose to keep up the quality of life in the City.

Report from a lady living at 16147 Singapore, Jersey Village – The lady reported that she feels that she is being hit twice, 1<sup>st</sup> with the increase in the evaluation from the appraisal district and now with the increase in the tax rate. Mayor Hamley explained that the rate is not increasing, rather the 4.25 percent increase mentioned in the notice is the percent in which the total revenue for the City will increase as a result of the tax rate remaining at the rate that it was last year but the appraised value of the homes in Jersey Village has increased.

Derek Irish, 113 Watercress Circle, Jersey Village – 281-955-5151 – Mr. Irish summarized what has been stated thus far in the meeting and said that the 4.25 percent is needed to cover the budget and the rate is staying the same for this reason. However, he was trying to understand the letter he had received and how the process works. City Manager Castro explained the process.



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Charlotte Schwaig, 15618 Shanghai Street, Jersey Village – 832-444-4339 – Ms. Schwaig wanted clarification on what was happening as she did not understand. The Mayor explained that the tax rate has not changed in two years and that the tax rate was remaining the same. Ms. Schwaig stated that with the economy the way it is, residents have had to make many changes and she wants local government to do the same – live within its budget.

❖ Before closing the public hearing at 7:53 p.m. Mayor Hamley stated that:

**The City Council will meet on Monday, October 20, 2008 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of voting on the proposed tax rate.**

### CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Minutes of the September 29, 2008 Special Session City Council Meeting. *Lorri Coody, City Secretary***
2. **Ordinance No. 2008-33 amending Ordinance No. 2008-30 passed, approved and adopted September 15, 2008.**

#### ORDINANCE NO. 2008-33

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING ORDINANCE NO. 2008-30 PASSED, APPROVED AND ADOPTED SEPTEMBER 15, 2008.

3. **Resolution No. 2008-44 amending Resolution No. 2008-43 passed and approved September 29, 2008.**

This item was pulled from consent by Council Member English. City Manager Castro explained that Council on September 29, 2008 passed and approved Resolution No. 2008-43 authorizing the City Manager to execute a contract relating to the roof repairs at City Hall. The resolution contained an error in that it incorrectly stated the purchasing program utilized by Tremco, Inc. for pricing the proposal as the State of Texas Buy Board, offered through the State of Texas Purchasing and General Services Commission rather than the Cooperative Purchasing Network.

Discussion was had concerning whether the new buy board was Texas Authorized. With no further discussion, Council Member English moved to approve the Resolution as submitted. Council Member Berube seconded the motion. The vote follows:

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Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-44

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING  
RESOLUTION NO. 2008-43 PASSED AND APPROVED SEPTEMBER 29, 2008.

- 4. Ordinance No. 2008-34 allowing a budgetary amendment to the 2008-2009 Utility Fund Budget for repairs to the 400 HP motor at the West Rd Water Plant.**

ORDINANCE NO. 2008-34

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE  
UTILITY BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING  
OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009; AND PROVIDING FOR  
SEVERABILITY.

- 5. Resolution No. 2008-45 authorizing the City Manager to enter into a contract with Layne Christensen for the repair of the 400 HP motor at the West Road Water Plant.**

RESOLUTION NO. 2008-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY  
VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER  
INTO A CONTRACT WITH LAYNE CHRISTENSEN FOR THE REPAIR OF  
THE 400 HP MOTOR AT THE WEST ROAD WATER PLANT.

Council Member Holden moved to approve the Consent Agenda items 1 through 5, excepting item 3. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

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COUNCIL MEMBERS' COMMENTS

Council Member Holden stated that the budget process, setting of the tax rate, and the tax notice process is all very confusing. Nonetheless, the City has never been in a better financial position. We are able to and are making capital improvements, repairing our infrastructure, and we were able to address the emergency concerns brought on by Hurricane Ike. Granted, the City will likely be reimbursed by FEMA for most of the funds expended for these emergency expenses, but it may be months before that reimbursement comes and our City had these funds in reserve to cover the costs which were some 1.3 million dollars.

Council Member Berube thanked all the citizens for coming to the meeting to discuss the budget.

Council Member English agreed with Council Member Holden. We have maintained the financial integrity of the City.

Council Member Klein thanked the citizens for coming and reminded those in attendance that the Charter Review Commission is meeting and will be accepting public comments about amendments to the City's Charter.

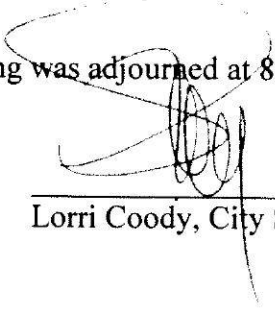
Council Member Wubbenhorst agreed with all that had been stated.

MAYOR'S COMMENTS

Mayor Hamley did not offer any comments.

ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:03 p.m.

  
\_\_\_\_\_  
Lorri Coody, City Secretary

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 20, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order by Mayor Hamley at 7:05 p.m. with the following present:

Mayor, Russell Hamley  
 Mayor Pro-Tem, Ernie English  
 Council Member, Joyce Berube  
 Council Member, Greg Holden  
 Council Member, Frances Wubbenhorst  
 Council Member, Jill Klein

City Manager, Mike Castro  
 City Attorney, Ken Wall  
 City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

#### INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Jimmie Baughman, Chaplain, American Legion Post #324
2. Pledge by: Howard Mead, Commander of American Legion Post #324

#### PRESENTATIONS

1. **Presentation of Police Department Employee of the Quarter Certificate by Howard Mead, Commander of American Legion Post #324.**

Commander of the American Legion Post #324, Howard Mead made the presentation of the Police Department Employee of the Quarter to Officer Chris Zermeno.

Mayor Hamley thanked Commander Mead and the American Legion for their work and for making these presentations. Council Member Wubbenhorst congratulated and thanked Officer Zermeno for his contributions to the community.

#### CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713-937-0408) – Mr. Maloy gave Council an update about the Toll Road Noise Abatement Program. He told the Council that the study for the rubberized asphalt surfacing program had been completed and the Toll Road

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Authority had an item on the Harris County Commissioner's Court to have the surfacing project bided. Mr. Maloy stated that once the bids are awarded and the surfacing is complete, the community should experience some relief from the noise.

Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713-466-0804) – Mr. Fields addressed his concerns with Council about code enforcement issues. He stated that in his opinion, there are still many unaddressed code enforcement issues in the City and that City staff is lax in enforcing the codes. He cited examples and stated that enforcement is important to property values. He wants City property inspected, codes enforced and enforcement policies reviewed periodically.

Cindy Hillman, 16218 Congo Lane, Jersey Village, Texas (281-617-7895) – Ms. Hillman made comments about the recent changes in City Code concerning the parking of trailers in yards. She stated that she moved to Jersey Village so she could park her trailer in her yard and now she cannot. She would like to have Council reconsider these changes. She would like to be able to park her trailer in her back yard where it is out of view from the public and behind a fence. She also believes that there should be some kind of "grandfather" clause.

Charlie Daniel, 16101 Crawford, Jersey Village, Texas – Mr. Daniel addressed Council concerning the Golf Course Advisory Committee on which he is a serving member. He gave Council a short presentation of this Committee's accomplishments over the years of its existence and stated that they use to give a quarterly report to Council to keep them informed as to the Committee's activities; but this practice was stopped awhile back when a Council liaison was appointed to the Committee.

He told Council that the Committee's job was to make recommendations to Council about the Golf Course. Mr. Daniels stated that at one time this input was needed and helpful because there was no one on staff with Golf Course Management experience and the Committee helped fill this void; however, he believed that the current situation was such that the Committee could probably accomplish the things that it is currently accomplishing without a formal committee. He did tell Council that the Committee would continue to work at the pleasure of Council if that was their desire.

#### CITY MANAGER'S REPORT

City Manager, Mike Castro gave an update on Hurricane Ike activities. He outlined the various contracts and the status of each contract. City Manager Castro informed Council that the City's insurance provider TML had inspected the facilities of the City, twice and that paperwork for reimbursement representing 80% of all costs and expenses have been turned into FEMA as of October 20, 2008. The Hurricane Ike After Action Report is scheduled for October 23, 2008 and 20 key city staff members participated in NIMS training on October 1 and 2, 2008.

Council Member English noted that there were quite a few letters received from citizens in the Village concerning the excellent work of City Staff and he too is pleased with the knowledge and skill of our staff during this event.

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Council Member Wubbenhorst also noted the work of the volunteers, the open house that will take place this coming Saturday and she wished the two CERT trainees well in their upcoming training.

Council received the following items on the City Manager's Report.

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report and Investment Report.
2. Departmental Request Report and Open Records Request
3. Fire & Emergency Services Departmental Report
4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.
6. Public Works Departmental Report, and Construction Update Detail
7. Combined Monthly and Annual Mileage Report
8. Golf Course Monthly Report; Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
9. Capital Improvements Projects Report
10. WCA Waste Corporation Notice of Rate Increase
11. Update on Hurricane Ike Activities

CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Minutes of the October 6, 2008 6:00 p.m. Special Session City Council Meeting and Minutes of the October 6, 2008 7:00 p.m. Special Session City Council Meeting.**

Council Member Wubbenhorst moved to approve the Consent Agenda item one, removing item two for discussion. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

2. **Consider on first reading Ordinance No. 2008-35, granting a Franchise Agreement with CenterPoint Energy for the provision of electrical service.**



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City Manager, Mike Castro explained that this item was on the agenda in accordance with Charter requirements that the Caption of the Ordinance be read aloud. Accordingly, Mayor Hamley asked that City Manager Castro read aloud the Caption of Ordinance No. 2008-35. The Ordinance Caption was read aloud.

Council Member Wubbenhorst moved to grant the first reading of Ordinance No. 2008-35, a Franchise Agreement with CenterPoint Energy. Council Member Berube seconded the motion. The vote follows:

- Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein
- Nays: None

The motion carried.

ORDINANCE NO. 2008-35

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, GRANTING TO CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC, ITS SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE AND FRANCHISE, FOR A PERIOD OF THIRTY (30) YEARS, TO CONDUCT AN ELECTRIC DELIVERY BUSINESS AND TO ERECT, CONSTRUCT, MAINTAIN, OPERATE, USE, EXTEND, REMOVE, REPLACE AND REPAIR IN, UNDER, UPON, OVER, ACROSS, AND ALONG ANY AND ALL OF THE PRESENT AND FUTURE PUBLIC ROADS, HIGHWAYS, STREETS, AND ALLEYS OF THE CITY, AND OVER AND ACROSS ANY STREAM OR STREAMS, BRIDGE OR BRIDGES, AND/OR EASEMENT, NOW OR HEREAFTER OWNED OR CONTROLLED BY THE CITY, A SYSTEM OF POLES, POLE LINES, TOWERS, TRANSMISSION AND DISTRIBUTION LINES, WIRES, GUYS, GAS AND OTHER PIPELINES, FIBER OPTIC AND OTHER CABLES, CONDUITS, METERS AND OTHER DESIRABLE EQUIPMENT, FACILITIES, INSTRUMENTALITIES, AND APPURTENANCES (INCLUDING FACILITIES FOR THE GRANTEE'S OWN USE) NECESSARY OR USEFUL FOR THE TRANSMISSION, DISTRIBUTION, FURNISHING AND/OR SELLING OF ELECTRICITY FOR LIGHT, POWER, AND HEAT, AND FOR ANY OTHER PURPOSE FOR WHICH ELECTRICITY AND OTHER RELATED SERVICES PROVIDED BY GRANTEE MAY BE USED, TO THE CITY AND ITS INHABITANTS, AND FOR ANY OTHER BUSINESS PURPOSE AS THE COMPANY MAY DESIRE FROM TIME TO TIME, SPECIFICALLY INCLUDING, BUT NOT LIMITED TO, THE GRANTING OF ACCESS TO THOSE FACILITIES FOR THE DELIVERY BY THIRD PARTIES OF BROADBAND THROUGH POWER LINES OR SIMILAR SERVICE; PROVIDING CONDITIONS CONTROLLING THE USE OF PUBLIC THOROUGHFARES AND EXTENSIONS THEREIN; ESTABLISHING STANDARDS OF SERVICE; PROVIDING FOR ACCEPTANCE; PROVIDING FOR COMPENSATION TO BE PAID TO THE CITY; PROVIDING THAT THE FRANCHISE GRANTED BY THIS ORDINANCE SHALL NOT BE



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EXCLUSIVE; PROVIDING THE GRANTEE'S OBLIGATION TO FURNISH EFFICIENT ELECTRICAL SERVICE AT RATES SPECIFIED IN THE TARIFF FOR ELECTRICAL SERVICES BETWEEN THE GRANTEE AND THE CITY; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR OTHER MATTERS RELATING TO THE SUBJECT.

REGULAR AGENDA

**1. Receive Final Report on the progress of committee and master parks plan from Parks Review Committee Chairman Jim Pulliam and disband Committee.**

Jim Pulliam, Chairman of the Parks Review Committee gave the final report to Council. He told Council that the Committee has completed its work as requested by Council in its original charge and has prepared and submitted to Council a Master Parks Plan. In doing so, the committee realizes that it is no longer empowered/charged with any duties at this time; however it would like Council to consider a new project. With this in mind, Mr. Pulliam introduced Committee Member Nancy Bond who presented Council with the Trees for Houston/Schools Program for consideration. Ms. Bond explained the program requirements and how the Parks Review Committee could be involved if Council would approve same.

Upon completing her presentation, the Mayor stated his approval of the Committee's work and their Master Parks' Plan. Discussion was had by Council on the allocation of the \$50,000 that was approved during the budget work sessions and the possibility of allocating these monies toward the tree program. After discussing the issue further, it was recalled that during the budget work sessions, the \$50,000 allocated for year one was for the items listed in the Park Review Committee Plan and for Park safety issues. The consensus of Council on the spending of the \$50,000 was that staff should review the Park's Review Committee Master Parks Plan and formulate a budget in accordance with the monies allocated in the budget work sessions to accommodate same.

Council Member English moved to disband the Parks Review Committee. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, and Klein

Nays: Council Member Berube

The motion carried.

**2. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2008.**

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Council Member Holden moved to set the Debt Service tax rate at \$0.2744 per \$100 value for the year 2008. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

**3. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2008.**

Council Member Berube moved to set the Maintenance and Operation tax rate at \$0.4681 per \$100 value for the year 2008. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

**4. Consider Ordinance No. 2008-36, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2008.**

Council Member Klein moved that property taxes be increased by the adoption of a tax rate 0.7425. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-36

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE YEAR 2008; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

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5. **Consider Ordinance No. 2008-37, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the District's fiscal year 2008-2009 budget for the Police Department Expansion Project.**

Council Member Wubbenhorst moved to approved Ordinance No. 2008-37 as submitted. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-37

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE REQUEST OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT TO AMEND THE DISTRICT'S FISCAL YEAR BUDGET BEGINNING OCTOBER 1, 2008 AND ENDING SEPTEMBER 30, 2009; AND PROVIDING FOR SEVERABILITY.

*Mayor Hamley called items 8 and 9 out of order as follows:*

8. **Consider Resolution No. 2008-48, discontinuing the Golf Course Advisory Committee.**

This item was placed on the agenda because the Council Liaison felt that while the Committee had achieved many accomplishments over the years, the Committee had reached a point where its purpose had been served. The Council packet included minutes and agendas from several of the past meetings and the items do not appear to address the concerns as stated in Council's initial charge for this Committee.

Council engaged in discussion about the desire to continue the charge of this Committee and what that charge might be. The Mayor gave a brief summary of the history of the Committee and why it was established stating the need for golf course management expertise since there was no expertise among staff. However, discussion was that staff now possessed this experience and the current Committee agendas are not substantive. Discussion continued on the importance of this Committee reviewing both the pros and cons. Council engaged in discussion about reassigning the Council Liaison for this Committee to Council Member Jill Klein. Under the advisement of the City Attorney, the City Secretary was directed to place this item on the next Council agenda for consideration.

Council Member Holden moved to approve the Resolution as submitted. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, and Wubbenhorst

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Nays: Council Members English, Berube and Klein

The motion failed.

*Consideration should be given to review this item again after the next Golf Course Advisory Committee Meeting, at which a Council Member will attend and report the results of the meeting to Council.*

**9. Consider Resolution No. 2008-49, reappointing members to serve another term on the Golf Course Advisory Committee.**

Council Member Wubbenhorst moved to approve Resolution No. 2008-49. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members English, Wubbenhorst, Berube and Klein

Abstain: Council Member Holden

Nays: None

The motion carried.

*Mayor Hamley returned to item 6 and resumed the order of the original agenda as posted.*

**6. Consider Resolution No. 2008-46, appointing Deborah Anne Haun as Municipal Court Clerk of the City of Jersey Village for the remainder of the unexpired term ending December 31, 2009.**

Council Member Wubbenhorst moved to approve Resolution No. 2008-46. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

**RESOLUTION NO. 2008-46**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING DEBORAH ANNE HAUN AS MUNICIPAL COURT CLERK OF THE CITY OF JERSEY VILLAGE.

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**7. Consider Resolution No. 2008-47, appointing members to the Building Board of Adjustment and Appeals.**

Council Member Holden moved to appoint Ari Fleitman to Position Five for the term which began on October 1, 2007 and will expire on September 30, 2009. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Wubbenhorst, Berube and Klein

Nays: None

The motion carried.

Council Member Berube moved to appoint Newton Douglas Warren to Position One for the term which began on October 1, 2008 and will expired on September 30, 2010. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members English, Wubbenhorst, Berube and Klein

Nays: Council Member Holden

The motion carried.

RESOLUTION NO. 2008-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,  
TEXAS, APPOINTING MEMBERS TO THE BUILDING BOARD OF ADJUSTMENT  
AND APPEALS.

**10. Discuss and consider additional debris removal services.**

Mayor Hamley explain that since the City conducted its last debris removal collection, he had received a few calls from residents who still needed debris picked up and are requesting that consideration be given to a third collection removal. City staff reported that there are six (6) locations within the City where there is still debris on the curb that has been marked for code violations.

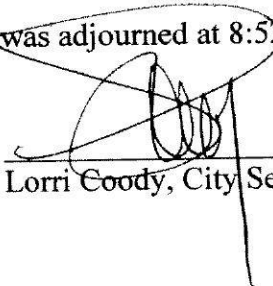
Discussion was had about the debris removal and the fact that the Contractor used by the City is no longer in this area. There was also discussion about the cost for these services as well as the issues that may arise from those residents that have missed the debris pickup and have already paid to have their debris removed.

No action was taken on this item.

REGULAR MEETING OF THE CITY COUNCIL  
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ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:52 p.m.



Lorri Coody, City Secretary

MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 20, 2008 AT 6:30 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. The meeting was called to order by Mayor Hamley at 6:35 p.m. with the following present:

Mayor, Russell Hamley  
 Council Member Ernie English  
 Council Member, Frances Wubbenhorst  
 Council Member Joyce Berube  
 Council Member Greg Holden  
 Council Member Jill Klein

City Manager, Mike Castro  
 City Attorney, Ken Wall  
 City Secretary, Lorri Coody

B. Discussion regarding the Texas Open Meetings Act, particularly recent developments.

City Attorney, Ken Wall began with an explanation of the recent Attorney General Opinion and the reasons which formed the basis of the opinion. He told the Council that basically the opinion states that Meeting Agendas must give notice as to the specifics for items that will reference "Comments." City Attorney Wall explained the source of the decision which was a Hays County case and as a result he told the Council that their agendas will need to be modified to accommodate this opinion as it relates to the items "Mayor Comments" and "Council Member Comments."

The City Attorney also explained that the Attorney General's Opinion stated that the Council's response to Citizens' Comments must be factual and if this is not possible the item must be placed on a future agenda.

Council engaged in discussion about the opinion. There were questions about the possibility of having of some "wiggle room" in closing comments for example in welcoming a new employee without having an item. City Attorney Wall stated that there will not be an item for "Closing Comments" in the future without being more specific and without Council Members or the Mayor placing an item on the agenda before it is posted. Therefore, members will not be able to refer back to items that were on the agenda and discussed earlier in the evening. He did tell Council that if there is an item on the agenda wherein a new employee is being discussed, it would be appropriate for the Members of the Council to welcome him/her at that time.

*Council Member Holden joined the meeting at 6:40 p.m.*

Discussion was had about the format of the City Manager's Report and if this section of the agenda met with the new requirements of the Attorney General's Opinion.



WORK SESSION MEETING OF THE CITY COUNCIL  
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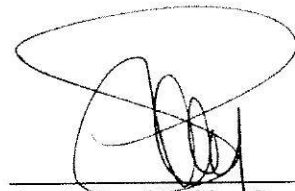
City Attorney Wall stated there are no problems with this section of the agenda because the items listed are specific and detailed.

There was discussion about the Citizen Comment section of the agenda. City Attorney Wall told Council that questions posed by the public during these comments should not engage dialogue other than factual information and if more dialogue and interchange is necessary, an item should be placed on a future agenda to discuss the item more freely and with proper notice if this is Councils' desire.

In light of these discussions, Mayor Hamley stated that Council would be proactive in making sure to contact the City Secretary the Thursday before Council Meetings in order to place specific comment items on the agenda. He stated that Council would not expect reminder calls to schedule these items on the agenda.

C. Adjourn

The meeting was adjourned at 6:50 p.m.

A handwritten signature in black ink, consisting of a large, stylized 'L' and 'C' followed by a vertical line.

Lorri Coody, City Secretary

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 17, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

The meeting was called to order by Mayor Hamley at 7:03 p.m. with the following present:

Mayor, Russell Hamley  
 Mayor Pro-Tem, Ernie English  
 Council Member, Joyce Berube  
 Council Member, Greg Holden  
 Council Member, Frances Wubbenhorst  
 Council Member, Jill Klein

City Manager, Mike Castro  
 City Attorney, Ken Wall  
 City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Pastor Muchow, Epiphany Lutheran Church
2. Pledge by: James Dankworth, Resident and Eagle Scout

**PRESENTATIONS**

1. Receive presentation of Asset Forfeiture Funds in the amount of \$32,674.67 from Harris County District Attorney Kenneth Magidson for the purchase of law enforcement equipment for the City of Jersey Village.

Council received the presentation of \$32,674.32 from District Attorney, Kenneth Magidson. Mayor Hamley and Chief of Police Charles Wedemeyer accepted the check and thanked the District Attorney for this contribution from the Asset Forfeiture Funds.

**CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713-466-0804) – Mr. Fields addressed Council about Code Enforcement. He stated that there are private vehicles being parked in City parking lots, specifically a Dodge 4X4. He does not think this is appropriate and if there is not an ordinance prohibiting this he would like for Council to consider approving or passing one. Mr. Fields also told Council that he recently attended the Planning and Zoning Commission

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Meeting and was not able to give Public Comment as there was not Public Comment Session listed on the agenda. He believes that there should be public participation at every committee meeting or board meeting held pertaining to public business. He also addressed the use of variances to fix the lack of code enforcement and stated his position on this issue.

Dorothy Starkey, 16206 Saint Helier Street, Jersey Village, Texas (713-896-7911) – Ms. Starkey told Council about the upcoming Holiday in the Park celebration on December 7, 2008 from 1:00 to 4:00 p.m.

William Ensell, 16110 Crawford Street, Jersey Village, Texas (832-230-0480) – Mr. Ensell addressed Council about Code Enforcement issues. He expressed his pleasure with the City's handling of the emergency management clean up with Ike, but he had complaints about some code enforcement issues. He presented Council with several photographs depicting examples of problem areas in the City that he would like to have addressed by Code Enforcement.

### **CITY MANAGER'S REPORT**

City Manager, Mike Castro made note of the Monthly Code Enforcement Report which is part of his monthly report to Council. He also told Council that there is a new Code Enforcement Report which contains updates to citizens' comments made at Council Meetings.

Chief Wedemeyer introduced a newly hired police officer, Eric Lerma to the Council.

City Manager Castro gave an update on Hurricane Ike activities and the reporting to FEMA.

Council Member English gave comments concerning Code Enforcement stating that Council does receive updated reports on active code enforcement within the City and the efforts of the Code Enforcement Department are documented. He thanked staff for their efforts.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, and Governmental Funds Report.**
- 2. Departmental Request Report and Open Records Request**
- 3. Fire & Emergency Services Departmental Report**
- 4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.**
- 6. Public Works Departmental Report, Construction Update Summary and Construction Update Detail**
- 7. Combined Monthly and Annual Mileage Report**
- 8. Golf Course Monthly Report; Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report**
- 9. Capital Improvements Projects Report**

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- 10. Code Enforcement Monthly Report**
- 11. Code Enforcement Follow Up to Citizen Comments**
- 12. Introduction of Officer Eric D. Lerma**
- 13. Update on Hurricane Ike Activities**

**CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes of the Regular Session of the City Council Meeting held on October 20, 2008 and the City Council Minutes for the Work Session Meeting held on October 20, 2008.**
- 2. Consider Resolution No. 2008-50, designating Council Member Jill Klein as Council Liaison for the Golf Course Advisory Committee.**

RESOLUTION NO. 2008-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING COUNCIL MEMBER JILL KLEIN AS COUNCIL LIAISON FOR THE GOLF COURSE ADVISORY COMMITTEE.

- 3. Consider Resolution No. 2008-51, appointing Harold F. Smith, Jr. to the Golf Course Advisory Committee.**

RESOLUTION NO. 2008-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING HAROLD F. SMITH, JR. TO THE CITY OF JERSEY VILLAGE GOLF COURSE ADVISORY COMMITTEE.

Council Member Wubbenhorst moved to approve the Consent Agenda items 1 through 3 as submitted. Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

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**REGULAR AGENDA****1. Consider Resolution No. 2008-52 entering into a contract with Texas Municipal League for employee health benefits.**

Dick Hillyer, Health Benefits Consultant, gave a presentation to Council outlining the employee health benefits information. He gave background information on the history of coverage at Jersey Village and the increase in cost of benefits that have been experienced over the years. He explained the claims from last year and the different proposals for coverage that were received. Mr. Hillyer explained that the best proposal came from Texas Municipal League who offers a self funded trust product in a network that is a competitive PPO since they have contracted with United Health Care. The TML proposal is a 10% reduction in rates over last year.

Council engaged in a question and answer session about the proposals and the differences in health care benefits between the proposals. Mr. Hillyer fielded the questions and answered accordingly.

Karen Farris, Personnel Generalist for the City also responded to Councils' questions. She also asked if Council would be agreeable to reducing the employees' contribution. Council stated that this topic should be added to a future agenda for consideration.

Council Member Holden moved to approve Resolution No. 2008-52 as submitted. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY  
VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH TEXAS  
MUNICIPAL LEAGUE FOR EMPLOYEE HEALTH BENEFITS.

**2. Receive Jones Road Extension, Project Update.**

Council received the update from Paul Wallick, Project Manager, with Pate Engineers, Inc. concerning the Jones Road Extension. Mr. Wallick told Council that the plans are complete and have been sent to Harris County. Currently the project is at a point where many entities are involved – Railroads, CenterPoint Energy, Environmental Companies, the County, and Corporate Pipeline Companies – and each entity's part is progressing. Mr. Wallick gave

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Council a brief update concerning each entity's piece of the project. He also explained the revisions to the Council Packet that were presented as a handout to the Council and are connected with Resolution 2008-53.

**3. Consider Resolution No. 2008-53, authorizing a contract with Pate Engineers, Inc. for additional services relating to the extension of Jones Road.**

City Manager Castro explained that the City of Jersey Village is responsible for administration and oversight of the Engineering costs associated with the Jones Road extension project. Through the course of this project, the city has incurred additional engineering costs and on September 23, 2008, the city received a request from Pate Engineers for three additional items relating to the project. The amount of the proposal from Pate is \$ 23,356.83 as amended and explained earlier by Paul Wallick.

The work on this request is resultant from additional wetlands determination studies requested by the Corps of Engineers. The additional services include 1) Surveying and delineation of the modified detention basin; 2) Delineation of potential wetlands sites within the modified basin; and 3) Additional Pate Engineers field work associated with the items listed above. This work could not be reasonably foreseen at the onset of the project.

Council Member Holden moved to approve Resolution No. 2008-53 as amended. Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY  
VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH PATE  
ENGINEERS, INC. FOR ADDITIONAL SERVICES RELATING TO THE  
EXTENSION OF JONES ROAD.

**4. Consider Ordinance No. 2008-38, allowing a budgetary amendment to the 2008-09 budget (Street Bond Fund (Fund 13) for the Jones Road Engineering Services).**

City Manager Castro explained that there will be additional engineering work associated with the construction of a sanitary sewer line traversing from the intersection of Jones Rd. and Hwy 290, to a lift station northwest of this intersection. The additional amount requested incorporates the sewer line work in addition to the Corps of Engineers requirements. Mr. Castro explained that this additional work and the work approved with Resolution 2008-53 require this budgetary amendment.



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Council Member Berube moved to approve Ordinance No. 2008-38 as amended.  
Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-38

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS,  
AMENDING STREET BOND FUND (FUND 13) BUDGET OF SUCH CITY  
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING  
SEPTEMBER 30, 2009; AND PROVIDING FOR SEVERABILITY.

**5. Discussion and consider Resolution No. 2008-54 pertaining to designation of an agent to work with Trees for Houston, discuss proposal from Trees for Houston for planting of trees in Jersey Village, and discuss tree planting in the community in general.**

City Manager, Mike Castro explained that at its October regular meeting, City Council discussed the possibility of contracting with Trees for Houston for the planting of trees along the hike and bike trail on the eastern boundary of Jersey Village. Resolution No. 2008-54 designates Ms. Nancy Bond as the city's agent to work with Trees for Houston and other entities, as required, to bring this project to fruition. However, Mr. Castro explained to Council that Ms. Bond will need to secure Council approval before committing city resources to any proposed planting project as the Resolution gives her the authority to develop a proposal for tree planting.

City Manager Castro also discussed with Council the prospect of forming a separate non-profit organization whose purpose would be the planting and maintenance of trees within Jersey Village. He told Council that at this point, the formation of a non-profit is conceptual in nature, and would be based upon similar entities that exist for this purpose nation-wide. As conceived of, the non-profit would stand as a separate legal entity from the City of Jersey Village. Mr. Castro presented the basics of the non-profit program as follows:

- The scope of the non-profit would be determined by its governing body.
- The city might contract with the non-profit to affect the planting of trees within city rights of way, or within city properties.
- The board of the non-profit would be comprised of community members that have an expressed interest in the maintenance, preservation, and expansion of the tree population within Jersey Village.



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Council engaged in discussion about the non-profit program as presented by the City Manager, asking questions which were fielded by Mr. Castro. Nancy Bond gave a short presentation about the Trees for Houston Program. She also spoke to the non-profit program addressing the “pros” and “cons” of this type of a setup for the planting of trees.

Council Member Holden moved to approve Resolution 2008-54 as submitted.  
Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY  
VILLAGE, TEXAS, DESIGNATING NANCY BOND AS THE CITY’S  
AGENT TO WORK WITH TREES FOR HOUSTON REGARDING THE  
PLANTING OF TREES WITHIN JERSEY VILLAGE

Mayor Hamley suggested that an article be placed in the JV Star Newsletter and on the City’s website explaining the non-profit tree planting organization in order to determine what resident interest there might be in this type of program.

Additionally, Council discussed committing \$15,000 to the tree planting program, which would be over and above the \$50,000 previously allotted to Parks by the Park Review Committee in the Parks Master Plan Report. Council asked to have an item on the next agenda for consideration.

**6. Consider on second reading Ordinance No. 2008-35, granting a Franchise Agreement with CenterPoint Energy for the provision of electrical service.**

Council received the second reading of Ordinance No. 2008-35, granting a Franchise Agreement with CenterPoint Energy for the provision of electrical service. The caption of this Ordinance was read aloud as required by the City’s Charter.

ORDINANCE NO. 2008-35

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, GRANTING TO  
CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC, ITS SUCCESSORS AND  
ASSIGNS, THE RIGHT, PRIVILEGE AND FRANCHISE, FOR A PERIOD OF THIRTY  
(30) YEARS, TO CONDUCT AN ELECTRIC DELIVERY BUSINESS AND TO  
ERECT, CONSTRUCT, MAINTAIN, OPERATE, USE, EXTEND, REMOVE,  
REPLACE AND REPAIR IN, UNDER, UPON, OVER, ACROSS, AND ALONG ANY

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AND ALL OF THE PRESENT AND FUTURE PUBLIC ROADS, HIGHWAYS, STREETS, AND ALLEYS OF THE CITY, AND OVER AND ACROSS ANY STREAM OR STREAMS, BRIDGE OR BRIDGES, AND/OR EASEMENT, NOW OR HEREAFTER OWNED OR CONTROLLED BY THE CITY, A SYSTEM OF POLES, POLE LINES, TOWERS, TRANSMISSION AND DISTRIBUTION LINES, WIRES, GUYS, GAS AND OTHER PIPELINES, FIBER OPTIC AND OTHER CABLES, CONDUITS, METERS AND OTHER DESIRABLE EQUIPMENT, FACILITIES, INSTRUMENTALITIES, AND APPURTENANCES (INCLUDING FACILITIES FOR THE GRANTEE'S OWN USE) NECESSARY OR USEFUL FOR THE TRANSMISSION, DISTRIBUTION, FURNISHING AND/OR SELLING OF ELECTRICITY FOR LIGHT, POWER, AND HEAT, AND FOR ANY OTHER PURPOSE FOR WHICH ELECTRICITY AND OTHER RELATED SERVICES PROVIDED BY GRANTEE MAY BE USED, TO THE CITY AND ITS INHABITANTS, AND FOR ANY OTHER BUSINESS PURPOSE AS THE COMPANY MAY DESIRE FROM TIME TO TIME, SPECIFICALLY INCLUDING, BUT NOT LIMITED TO, THE GRANTING OF ACCESS TO THOSE FACILITIES FOR THE DELIVERY BY THIRD PARTIES OF BROADBAND THROUGH POWER LINES OR SIMILAR SERVICE; PROVIDING CONDITIONS CONTROLLING THE USE OF PUBLIC THOROUGHFARES AND EXTENSIONS THEREIN; ESTABLISHING STANDARDS OF SERVICE; PROVIDING FOR ACCEPTANCE; PROVIDING FOR COMPENSATION TO BE PAID TO THE CITY; PROVIDING THAT THE FRANCHISE GRANTED BY THIS ORDINANCE SHALL NOT BE EXCLUSIVE; PROVIDING THE GRANTEE'S OBLIGATION TO FURNISH EFFICIENT ELECTRICAL SERVICE AT RATES SPECIFIED IN THE TARIFF FOR ELECTRICAL SERVICES BETWEEN THE GRANTEE AND THE CITY; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR OTHER MATTERS RELATING TO THE SUBJECT.

**7. Consider Ordinance No. 2008-39, allowing a budgetary amendment to the 2008-09 budget (completion of projects delayed by Hurricane Ike).**

Isabel Kato, Finance Director explained that due to Hurricane Ike the completion of the following City projects were not possible by September 20, 2008, which resulted in the need for these budget amendments to the City's 2008-09 budget in the following amounts:

Police Dept.	01-21-6572	AFIS Customer Desk	\$ 2,300.00
Communication Dept.	01-23-6598	Telephone equipment for adapters for Golf Course and Dispatch	\$ 2,000.00
Information Technology	01-13-6573	Installation of Strix Wireless Network	\$21,500.00

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2003 Street Bond Project	13-92-7101	Jones Road Engineering Expenditure	\$90,400.00
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Council Member Berube moved to approve Ordinance No. 2008-39 as submitted.  
Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-39

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS,  
AMENDING VARIOUS FUND BUDGETS OF SUCH CITY FOR THE  
FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING  
SEPTEMBER 30, 2009; AND PROVIDING FOR SEVERABILITY.

**8. Consider Ordinance No. 2008-40, amending Section 70-77 of the Code of Ordinances and establishing rates for water and wastewater service.**

Danny Segundo, Director of Public Works explained that the City of Houston notified the City of Jersey Village that a water rate and waste water rate increase of 1.8 percent would take effect April 1, 2008. The City will now pay \$1.79 per thousand gallons used. The previous cost was \$1.76 per thousand gallons. This will increase our annual water purchase budget by \$12,726. Accordingly, staff recommends that the Council amend the ordinance to increase the water and wastewater rates by 1.8 percent, effective December 1, 2008.

Council Member Holden moved to approve Ordinance No. 2008-40 as submitted.  
Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-40

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS,  
AMENDING SECTION 70-77 OF THE CODE OF ORDINANCES OF SAID  
CITY; ESTABLISHING RATES FOR WATER AND WASTEWATER

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SERVICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL;  
AND PROVIDING AN EFFECTIVE DATE.

**9. Consider Ordinance No. 2008-41, allowing a budgetary amendment to the 2008-09 budget (Fund 15 – The Red Light Camera Fund)**

Isabel Kato, Finance Director explained that the City of Jersey Village enforced the Red Light Camera program towards the end of Fiscal Year 2007-2008. During the budget preparation process for fiscal year 2008-2009 the Finance Department did not have enough information on Revenues and Expenditures linked to this program in order to accurately prepare our projections. In the attached Exhibits A thru F the Finance Department is projecting the Revenues (\$1,200,000), and Expenditures (\$620,500) for the Red Light Camera fund based on actual collections during the first months of Fiscal Year 2008-2009 and expenditures incurred in relation to this program.

Council Member Berube moved to approve Ordinance No. 2008-41 as submitted.  
Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2008-41

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE FUND 15 – RED LIGHT CAMERA BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009; AND PROVIDING FOR SEVERABILITY.

**10. Consider Resolution No. 2008-55, appointing members to the Planning and Zoning Commission.**

City Secretary, Lorri Coody explained the two vacancies created on the Planning and Zoning Commission by the resignations of Commissioners Keith Ormston and Darcy Mingoia and the need to fill these two unexpired terms. Ms. Coody pointed out that there were several qualified candidates have expressing interest in serving on this Commission and the applications were presented for Councils' review.

Council Member Holden moved to approve the appointment of Harry Beckwith - Position One for the term which began October 1, 2007 and will expire September 30, 2009 and John Adriance - Position Two for the term which began October 1, 2007 and will expire September 30, 2009. Council Member Berube seconded the motion. The vote follows:

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Ayes: Council Members Holden, English, Berube, Wubbenhorst and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE PLANNING AND ZONING COMMISSION.

**11. Discuss feedback and direction for the Golf Course Advisory Committee.**

Council Member Klein gave feedback from the Golf Course Advisory Committee meeting that was held on November 10, 2008. She reported that the Committee met and selected a new Chair and Vice Chair and that one position on the Committee still remains open. Council Member Holden stated that he too attended the meeting and he maintains his opinion that while the Committee has achieved many accomplishments over the years; the Committee has reached a point where its purpose has been served. He also stated that the concerns Council once had in establishing a charge for this Committee may need to be re-evaluated to determine if there are still valid concerns that this Committee should be addressing. Both Council Member Holden and Council Member Klein agreed that the Committee needs direction from Council. With this in mind, staff was directed to bring this item back on the December agenda for Council to provide a charge/direction for this Committee.

**MAYOR'S COMMENTS**

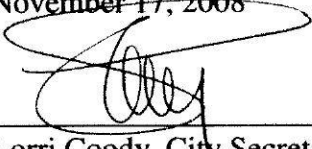
**1. Consider an update from Mayor Hamley concerning information received at the Texas Municipal League Conference he attended during the month of October, 2008.**

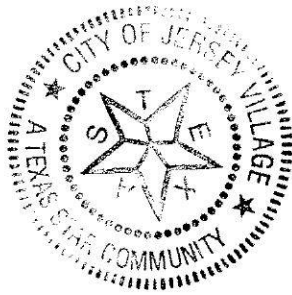
Mayor Hamley gave a report containing information he received during his attendance at the Texas Municipal League Conference. He stated that the conference was an "eye opener" for him in terms of the big picture. By comparison, our City does not have much to talk because we do not have problems with crime, debt, unresolved hurricane issues, or staffing problems. On the contrary, we have resolved our hurricane issues; we have a healthy fund balance, low crime and a wonderful staff. Nonetheless, there were things to learn at the conference such as funding ideas for large projects that the City may be facing down the road and there was also information on how to improve. The Mayor stated that it is very important that we not stay static.

**ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 9:20 p.m.

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\_\_\_\_\_  
Lorri Coody, City Secretary





**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON DECEMBER 15, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

The meeting was called to order by Mayor Hamley at 7:00 p.m. with the following present:

Mayor, Russell Hamley  
 Mayor Pro-Tem, Ernie English  
 Council Member, Joyce Berube  
 Council Member, Greg Holden  
 Council Member, Frances Wubbenhorst  
 Council Member, Jill Klein

City Manager, Mike Castro  
 City Attorney, Ken Wall  
 City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

**INVOCATION AND PLEDGE OF ALLEGIANCE** - Jordan O'Neal, the Foundry Youth Ministry Program, Jersey Village, Texas

**CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713-937- 0408) – Mr. Maloy spoke with Council about the election process in Jersey Village. He told Council about the importance of single member districts and the representation that this type of election process brings to the voters. He would like Council to consider changing the Charter of the City to include an election process for our Council to be elected by single member districts. He believes it is best because it would distribute the membership of the Council more evenly across the city and therefore give better representation for the residents.

Jim Pulliam, 15713 Tenbury Street, Jersey Village, Texas (713-983-0932) – Mr. Pulliam spoke to Council about three issues on this agenda for which he wishes to express his support:

1. The development of a feasibility study regarding transit oriented development (TOD) in the City;
2. The funding for this TOD; and
3. Authorizing the Agreement with Trees For Houston for the planting of trees in the City.

He told Council that he spoke with citizens about the rail station and many citizens are in favor of it. He thinks being proactive is a good thing for this City. The study is the first step in



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moving the City forward for this project. He is also in favor of the planting of the trees. He told Council that much action has already been taken toward the planting of the trees project. He urges support for both of these projects.

Dorothy Starkey, 16206 Saint Helier, Jersey Village, Texas (713-896-7911) – Ms. Starkey spoke to the Council about the franchise agreement with CenterPoint Energy. She wants Council to delay the vote on the agreement. She is an attorney and her brother is a specialist in this area and they believe that the agreement is written in favor of CenterPoint and not the City. She believes the agreement can be written better so that it protects the city and would like additional time to work toward better language to achieve a better agreement for the City. Ms. Starkey also addressed the 30 year time frame for the agreement. She stated that it is a lengthy agreement and as such should not be entered into with haste. The agreement must be fully understood to insure that it is best for the City. She also stated that since our Charter is up for review, it might be well for the Council to consider amending our Charter to restrict contracts of such length.

### **CITY MANAGER'S REPORT**

The City Manger had no additional information to add to his report. Council Member English thanked Gordon Gibson for his update on the Code Enforcement issues. Mayor asked about the Municipal Court Revenue Comparison Report and the fact that it is down considerably. City Manager Castro explained that the Court had been working the backlog which showed an increase in revenue in previous years, but the backlog has been caught up. Finance Director Kato also explained that there has been a decrease in the amount of tickets being filed with the Court for processing which accounts for some of the decrease in funds.

1. Monthly Fund Balance Report, Enterprise Funds Report, and Governmental Funds Report.
2. Departmental Request Report and Open Records Request.
3. Fire & Emergency Services Departmental Report.
4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.
6. Public Works Departmental Report, Construction Update Summary, and Construction Update Detail.
7. Combined Monthly and Annual Mileage Report.
8. Golf Course Monthly Report; Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report.
9. Capital Improvements Projects Report.
10. Code Enforcement Monthly Report.
11. Code Enforcement – Follow-Up to Citizen Comment.
12. Update on Hurricane Ike Activities

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**CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes of the Regular Session of the City Council Meeting held on November 17, 2008.**
2. **Consider Ordinance No. 2008-42 amending Ordinance No. 2006-30 passed, approved and adopted October 16, 2006.**

ORDINANCE NO. 2008-42

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING ORDINANCE NO. 2006-30 PASSED, APPROVED, AND ADOPTED OCTOBER 16, 2006.

3. **Consider Ordinance No. 2008-43 amending Ordinance No. 2007-09 passed, approved and adopted March 19, 2007.**

ORDINANCE NO. 2008-43

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING ORDINANCE NO. 2007-09 PASSED, APPROVED, AND ADOPTED MARCH 19, 2007.

Council Member English moved to approve the Consent Agenda items 1 through 3 as submitted. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst, and Klein

Nays: None

The motion carried.

**REGULAR AGENDA**

1. **Consider Resolution No. 2008-56, authoring the agreement with Kimley-Horn Associates Inc., for services relating to the development of a feasibility study regarding Transit Oriented Development (TOD) within the City of Jersey Village.**

City Manager Castro reminded Council of the preliminary study released by HGAC regarding the feasibility of commuter rail in the Houston metropolitan area. It recommended two corridor routes for immediate implementation: 1) The Highway 290 corridor, and 2) The Highway 3 corridor to Galveston which were selected best overall

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based on several criteria that included potential ridership, current rail traffic conflicts, costs, economic development potential, and connectivity.

With this in mind, City Manager Castro had approached the firm responsible for the HGAC study (Kimley-Horn Associates - KHA) regarding transit oriented development in the Jersey Village area. Of particular interest was the potential for the development of the site south of highway 290, proximate to the future extension of Jones Road and the location of an interchange with the future Hempstead Toll Way. Significantly, the site contains large undeveloped parcels that could also serve as potential rail stations for a commuter rail line. City Manager Castro explained that the development of this property, and adjacent property, could significantly impact property and sales tax revenues in a positive way. In addition, the development could potentially develop Jersey Village as a destination location.

City Manger Castro explained that the work proposed under the feasibility study agreement is the first of three blocks of work relating to TOD. The feasibility study will examine the potential for commercial and retail development at the site. The purpose of Phase 1 (Feasibility) will be to determine the "highest and best" use of the property south of 290. The results will be utilized to determine if the study continues on to Phase 2 (Planning) and Phase 3 (Implementation) of an overall Transit Oriented Development strategy. Staff has asked KHA to examine feasibility under two different scenarios, 1) With a commuter rail station, and 2) without a rail station. The length of the study will be approximately six months.

Scott Polikov with Gateway Planning Group, Inc. and Andrew Howard with Kimley-Horn Associates gave a presentation to Council on Transit Oriented Development (TOD) and the work that they would do for Jersey Village under the proposed feasibility study. Upon concluding the presentation, Council engaged in a question and answer session with Mr. Polikov and Mr. Howard. There were questions about the project and if it is started could it stop at any point with the concern being that property owners might not want this project at some point. The consultants explained that based upon their experience, that the best approach is an informed community with community involvement. They accomplish this by setting up community groups to create synergy with the goal to give and get information. This happens at the on-set of the project.

There were questions about project scope and how it might be too extensive. Mr. Polikov explained that the three phases of the project were presented in order to give Council a view of the whole TOD picture; but only Phase One concerns the feasibility study. This explanation engaged Council in discussion about the scale of the entire project and just how detailed the study needs to be to accomplish the goals of the city. The consultants explained that all of the transit authorities have determined that this "area" is ideal for a TOD and this study will just verify for them that Jersey Village is a viable location for a TOD.

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There was discussion about the status of the next step for the HGAC commuter rail. This process was explained by the consultants.

The consensus of Council was that the City should be proactive as Jersey Village in the next few years will be transitioning and the TOD decision could have a great affect on which way the city transitions. A suggestion was that a work session is needed to study this proposal more in depth. More questions were asked and discussed.

Mayor Hamley called for a motion on the Resolution, having received no motion this Resolution was not acted upon.

Mayor Hamley asked for Council's pleasure and it was the consensus of Council to have a work session on this item which is separate and apart from a Council session with Kimley-Horn present to assist with developing the scope for the feasibility study.

**2. Consider Ordinance No. 2008-44, allowing a budgetary amendment to the 2008-09 budget (TOD – Phase One – Feasibility Study).**

Mayor Hamley announced that with no action being taken on Resolution 2008-56, no action is need on Ordinance No. 2008-44 at this time.

**3. Consider Resolution No. 2008-57, authorizing an agreement with HBL Architects for architectural services for the Jersey Village Police Department Expansion Project.**

City Manager Castro explained that in September of 2007, City Council authorized HBL Architects to undertake a Master Plan for the expansion of the Police Department building. In February of 2008, Bill Hall presented the Master Plan for the Police Department expansion. Council accepted the report and directed staff to place the expansion as a part of the FY 2009 CIP budget.

The FY 2008-09 budget includes funding for both the design and construction of the expansion project. Staff has solicited a proposal from HBL Architects for completion of the design of the expansion and recommends that this proposal be approved by Council.

Council Member English moved to approve Resolution No. 2008-57 with an amendment to the Agreement with HBL Architects regarding their fee for Architectural Services which shall be amended to reflect a fixed fee of \$72,000. Council Member Berube seconded the motion.

Discussion was had on the motion. The question was asked if there was a possibility that the cost of the project would be less than \$600,000. City Manager Castro stated that he would not know until the project goes out for bids. There were concerns that if the

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construction costs are lower than \$600,000 than the fixed rate would be in excess of 12% of the construction costs.

Accordingly, Council Member Holden moved to amend the motion made by Council Member English to approve Resolution No. 2008-57 with an amendment to the Agreement with HBL Architects regarding their fee for Architectural Services which shall be amended to reflect 12% of construction costs with a maximum fee of \$72,000. Council Member Wubbenhorst seconded the motion. The vote follows on the motion to amend the original motion:

Ayes: Council Members Holden, English, Berube, Wubbenhorst, and Klein

Nays: None

The motion to amend the original motion carried.

Mayor Hamley then called for the vote on the amended motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH HBL ARCHITECTS FOR ARCHITECTURAL SERVICES FOR THE JERSEY VILLAGE POLICE DEPARTMENT EXPANSION.

**4. Consider Resolution No. 2008-58, accepting the Report and Recommendation of the 2008 Charter Review Commission.**

Chairman Fannie Messec of the 2008 Charter Review Commission presented the Report and Recommendation of the Commission. She told Council that the Commission met and has held several meetings as charged by both the Charter and by Council. The meetings consisted of meeting with City Staff, City Council and the public. After conducting the meetings and reviewing the Charter the Commission found one issue that resulted in considerable discussions. Chairman Messec told the Council that the Commission discussed changing the method by which the City Council is elected from an at-large-by-place to an "open election" or that of an election of Council Members at-large without the distinction of having to run candidate against candidate for a specific place. The Commission considered a motion to amend the current Charter to provide for election of council members at-large by plurality vote; but this motion failed and as a



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result the Charter Review Commission recommends that no Charter Amendments be made at this time.

Upon receiving the report from Chairman Messec which is incorporated as an attachment to these minutes as "Exhibit A," the Mayor asked City Attorney Wall for the next step in the process by Council. City Attorney Wall explained that: (1) Council could accept the report and recommendation of the Committee as is without amending the Charter and without conducting a Charter election in May 2009; (2) or they could choose to amend the Charter with amendments that they desire and approve. In any event the amendments would have to be approved at the next meeting in January because the charter election would have to be called at the February meeting, but certainly no later than early March. City Attorney Wall told Council that the Regular Meeting in March would be too late for Council to call the election.

After receiving this information from the City Attorney and receiving no motion from Council to approve the Resolution, the Mayor asked that this item be brought back for Council consideration at the next Council Meeting in January 2009.

**5. Consider on third and final reading Ordinance No. 2008-35, granting a Franchise Agreement with CenterPoint Energy for the provision of electrical service.**

Mr. Bob Roy with CenterPoint Energy made a brief presentation concerning the Franchise Agreement and CenterPoint's services to the City over the years. In light of the comments made during the Citizen Comment Section of this agenda, this item was passed with no action taken in order to give the City Attorney time to speak with Ms. Starkey. No action was taken on this Resolution and staff was directed to bring this item back for Council action during the January 2009 Meeting.

**6. Consider Resolution No. 2008-59, approving the list of recommended improvements for City Parks and Recreation for budget year 2008-09.**

Parks Director, Michael Brown told Council that during the budget process City Council approved \$50,000 for improvements to the City's parks. He explained the list of recommendations being made by his department to make these facilities safer and improve the appearance of City parks.

In reviewing the lists presented, discussion was had about the lighting at the Carol Fox Park and what would be the purpose of for the lighting. Mr. Brown addressed this question and the affects that adding lighting in the park would have on the city.

There was discussion about how the \$50,000 should be spent since there was concern that the list presented by the Parks Director did not contain too many of the items presented by the Parks Review Committee in the Parks Master Plan Report. After a lengthy discussion, Council Member Wubbenhorst moved to bring this item back on the January

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agenda with the Parks Director re-working the list prior to the January meeting while keeping in mind the following priorities:

- Keep #1
- Place #2 Alternate
- Keep #3
- Keep #4
- Place #5 Alternate
- Another item to consider adding to the list – benches and trash cans along the 43 acre jogging trail.

Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst, and Klein

Nays: None

The motion carried.

**7. Consider Resolution No. 2008-60, authorizing an Agreement with Trees For Houston, for services relating to the planting and maintenance of trees within the City of Jersey Village, Texas.**

City Manager Castro explained that City Council at its October regular meeting discussed the possibility of contracting with Trees For Houston for the planting of trees along the hike and bike trail on the eastern boundary of Jersey Village. This agreement would authorize \$15,000 to be expended towards such a project. The resolution also authorizes an agreement with Trees For Houston. Mr. Castro explained that should Council desire to take this action, Council will need to consider the budget amendment listed in item 8.

Council Member Wubbenhorst moved to approve Resolution No. 2008-60 as submitted. Council Member Berube seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, and Wubbenhorst

Nays: Council Member Klein

The motion carried.

RESOLUTION NO. 2008-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH TREES FOR HOUSTON, FOR SERVICES RELATING TO THE PLANTING AND MAINTENANCE OF TREES WITHIN THE CITY OF JERSEY VILLAGE.



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- 8. Consider Ordinance No. 2008-45, allowing a budgetary amendment to the 2008-2009 budget in the amount of \$15,000 (Capital Improvements Fund) to fund a tree planting in the City of Jersey Village.**

Council Member Wubbenhorst moved to approve Ordinance No. 2008-45 as submitted. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, and Wubbenhorst

Nays: Council Member Klein

The motion carried.

ORDINANCE NO. 2008-45

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL IMPROVEMENTS FUND BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009; AND PROVIDING FOR SEVERABILITY.

- 9. Discuss, consider, and evaluate the Golf Course Advisory Committee charge, setting specific goals for this Committee to assist Council in achieving the needs of the City.**

Council Member Klein stated that she had attended one meeting of the Golf Course Advisory Committee and told Council that the Committee needs Council direction concerning their Charge. She stated that they have not been giving reports to Council concerning their activities for some time and she believes this to be a necessary function of the Committee.

Mayor Hamley called attention to the current By-Laws of the Committee. He stated that he believes that these By-Laws detail a charge for this Committee, and asked if the Committee is following these By-Laws. Council Member Holden restated his position that while the Committee has achieved many accomplishments over the years; the Committee has reached a point where its purpose has been served. He questions the charge and what this Committee offers to Staff and to Council.

Council took no action on this item.

- 10. Consider Resolution No. 2008-61, authorizing the City Manager to engage Uretex USA, Inc. to perform street raising work throughout various locations in the City of Jersey Village.**

Public Works Director, Danny Segundo, explained that the Public Works Department is continuing its annual street raising program. The project includes street lifting, void

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filling, stabilizing and under sealing, returning streets to proper load bearing capacity and proper drainage. Public Works will address ten locations in the city that are experiencing concrete pavement settlement issues (ponding).

City Council has approved the Public Works Department to receive proposals from entities that have been approved by the Harris County Interlocal Agreement authorized by Resolution 2007-60 on December 17, 2007. Uretek USA, Inc., is an approved vendor under this interlocal agreement and has proposed street raising work for various locations throughout the City of Jersey Village.

Staff is requesting that city council authorize the City Manager to engage Uretek USA, Inc., an approved vendor under the Harris County Interlocal Agreement, to perform the street raising work as proposed.

Council Member Berube moved to approve Resolution No. 2008-61 as submitted. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENGAGE URETEK USA, INC. TO PERFORM STREET RAISING WORK THROUGHOUT VARIOUS LOCATIONS IN THE CITY OF JERSEY VILLAGE.

**11. Consider Resolution No. 2008-62, allowing the City Manager to enter into a Lease Purchase Agreement/Contract with Oshkosh Capital for the purchase of a new Pierce Velocity Fire Truck.**

Fire Chief, Mark Bitz explained that in the 2008-2009 fiscal budget Council approved the purchase of a new fire truck. The document being reviewed tonight is for a 7 year lease purchase agreement outlining the details for purchasing this new apparatus. The purchase price on the vehicle less vendor discounts is \$488,373.00 with 7 yearly payments to Oshkosh Capital for \$85,905.43. Interest included, the total Cost of the truck is \$601,338.01. The interest rate has increased from 4.5% to 6.027% since last reported. These payments will begin after the truck is delivered with the first payment due on 08-19-2009. Yearly payments will be the same amount with the last payment on 8/19/2015.

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Council Member Holden moved to approve Resolution No. 2008-62 as submitted. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2008-62

A RESOLUTION AUTHORIZING A LEASE/PURCHASE AGREEMENT WITH  
OSHKOSH CAPITAL FOR A FIRE APPARATUS.

**12. Consider Ordinance No. 2008-46, allowing a budgetary amendment to the 2008-09 budget (Asset Forfeiture Fund) and authorizing the purchase of law enforcement equipment permitted by Chapter 59 of the Code of Criminal Procedures.**

Chief Wedemeyer explained that on November 17, 2008, the Jersey Village Police Department was presented with asset forfeiture funds from the Harris County District Attorney's Office in the amount of \$32,674.67. On this same date, Council received the presentation of these funds and in accordance with Chapter 59 of the Code of Criminal Procedures Finance Director, Isabel Kato, receipted, and deposited the \$32,674.67 into the Assets Forfeiture Fund for the sole use of law enforcement purposes.

In accordance with this same Chapter of the Code of Criminal Procedure, the police department requests authorization to purchase the following law enforcement equipment:

- Electronic equipment and software to allow electronic transmittal of in-car videos to Harris County District Attorney's Office and Courts
- Portable DVD Recording System
- Three digital cameras and accessories

Council Member Wubbenhorst moved to approve Ordinance No. 2008-46 as submitted. Council Member English seconded the motion. The vote follows:

Ayes: Council Members Holden, English, Berube, Wubbenhorst, and Klein

Nays: None

The motion carried.

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ORDINANCE NO. 2008-46

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009, AUTHORIZING THE PURCHASE OF LAW ENFORCEMENT EQUIPMENT PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.

**COUNCIL MEMBERS' COMMENTS**

1. **Receive comments from Council Member Klein concerning the Recreation and Events Committee Annual Holiday in the Park Celebration held December 7, 2008 at Carol Fox Park.**

Council Member Klein gave comments about the Recreation and Events Committee Annual Holiday in the Park Celebration held on December 7, 2008. She told of the problem with blowing the snow and the problems with the equipment.

**MAYOR'S COMMENTS**

1. **Discuss meeting with Commissioner Eversole, December 1, 2008.**

The Mayor updated Council about the Jones Road Extension and approval by Commissioner's Court of the asphalt overlay project on the Harris County Toll Way.

2. **Discuss meeting with Harris County Flood Control Department, December 1, 2008.**

The Mayor gave an update on the Flood Control projects. He stated that there are numerous projects being worked with some nearing completion. One project on Jones Road is having problems with a contractor.

3. **Discuss 43-acre detention basin north of Golf Course.**

Mayor Hamley briefly mentioned the 43-acre detention basin north of the Golf Course and gave an update on same.

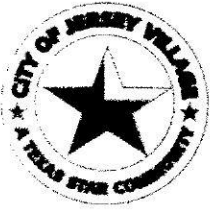
**ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 10:07 p.m.



  
\_\_\_\_\_  
Lorri Coody, City Secretary

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December 15, 2008

The Mayor and City Council  
City of Jersey Village  
16501 Jersey Drive  
Jersey Village, Texas 77040

Re: Recommendation of the City of Jersey Village 2008 Charter Review Commission

Honorable Mayor and City Council:

As required by Section 9.17 of the Charter of the City of Jersey Village, the 2008 Charter Review Commission has taken the following measures in considering amendments to the City's current Charter:

- Reviewed the Charter section by section and considered areas for amendment.
- Received input from the Mayor and Council on how well the city is operating under the Charter and considered recommendations for amendments.
- Received input from City Staff on how departments operate under the existing Charter. There were no recommendations for amendments.
- Conducted a public hearing to receive citizen recommendations for amendments to the City's Charter and considered these recommendations.
- Received input from the City Manager on how well the city is operating under the existing Charter. He had no recommendations for amendments.
- Received input from the notes and comments of past meetings from Charter Review Commissioners by conducting a review of the current Charter article by article.

These measures have resulted in the discussion of an amendment to Article II, Section 2.01 concerning the Council selection process. Currently, Council Members are elected at-large by place to a specific position number or place on the Council and these places are filled by popular vote. The office of Mayor is also be filled by popular vote.

The Commission discussed changing the at-large-by-place or by-specific-position to an "open election" or the election of Council Members at-large without the distinction of having to run candidate against candidate for a specific place. In the no-place system, all candidates for election are placed on the ballot and candidates receiving the most votes are elected to the offices up for election.

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In these discussions the following pros and cons for the no-place system were acknowledged:

<b>Pros</b>	<b>Cons</b>
Better and easier candidate participation because candidates do not have to engage the incumbent.	Experienced incumbents always draw opponents.
Candidates run on the issues as opposed to candidate against candidate which may present a better opportunity for representation of all residents.	There may be a lack commitment due to ease of entry into the election.
With less contention between candidates, this opens the door for better focus on the issues and building better relationships in the community.	Candidates could be less diversified and winning could be based upon one issue.
Gives residents in a specific area of the city a better chance of representation.	Removes the distinction of skill, character, knowledge, and dependability between candidates making it more difficult for the voter.
Reduces the need for runoff elections.	

Suggested amendments to City Charter to reflect the at-large system of electing the City Council are as follows:

## **ARTICLE II**

### **Sec. 2.01. Number, selection and term of office.**

The council shall be composed of a mayor and five (5) other councilmembers, each of whom, unless sooner removed under the provisions of this Charter or the laws of the State of Texas, shall serve for a term of two (2) years or until his successor has been elected and installed.

At the regular election held in odd numbered years a mayor shall be elected, and two (2) councilmembers shall be elected to serve in the positions for which the term of office expires in that year. At the regular election in even numbered years, three councilmembers shall be elected to serve in the three council positions for which the term of office expires in that year. The candidate for mayor that receives the highest number of votes cast for that position shall be elected. In odd numbered years the two candidates for councilmember that individually receive the highest number of votes cast and in even numbered years the three candidates for councilmember that individually receive the highest number of votes cast shall be elected.

No person shall serve more than three (3) consecutive two-year terms as mayor, nor more than four (4) consecutive two-year terms as councilmember or a combination of mayor/councilmember. Any portion of a term served shall count as one (1) term in calculating



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the total number of consecutive terms served. No person who has served four (4) consecutive terms as councilmember or mayor/councilmember shall hold office as mayor within the one-year period following the said four (4) terms of service.

### **ARTICLE III**

#### **Sec. 3.01. Regular elections.**

The regular election of members of the council to the positions to be filled on the council shall be held on the first election date authorized by state law on or after the first day of April of each year at a place or places designated by the council by ordinance. Such election shall be ordered by the mayor, and in the event of his failure to order the same, the council shall make such order. In the event of the failure of the mayor and the council to so act, such election may be called by the city secretary; and in the event of his failure to act, by the County Judge of Harris County, Texas; and in the event of his failure to act, by the Governor of the State of Texas. The city secretary shall give such notice of the election as may be prescribed by law.

#### **Sec. 3.03. Filing for office.**

Any person qualified to serve under the provisions of Article II hereof may be a candidate for election to a position on the council. A candidate who desires to have his name appear on the ballot shall file an application with the city secretary within the time prescribed by law. Such application shall clearly designate the office which the candidate seeks and shall contain a sworn statement by the candidate that he is fully qualified under the Constitution and laws of the State of Texas and the provisions of this Charter to hold the office he seeks. The names of all candidates who have filed for office shall be printed on the official ballot without party designations, in an order as provided by law.

#### **Sec. 3.04. Elections by plurality.**

At every election to fill one or more positions on the council, election to each position shall be by a plurality of all the votes cast for such position. In the event no candidate receives a plurality of all the votes cast for any position, the tie shall be broken in a manner authorized by the Texas Election Code.

The Commission considered a motion of Commissioner Daniels to amend the current Charter to provide for election of council members at-large by plurality vote. The vote on the motion was as follows:

Ayes: Commissioners Daniels and Faircloth  
Chairman Messec



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Nays: Commissioners Lozano, Freeman, and Paul

The motion failed.

CONCLUSION

Having met with council members and staff to review the operations of the city government under the provisions of the Charter the Charter of the City of Jersey Village and conducted a public meeting to receive citizen input, the Charter Review Commission recommends that no Charter Amendments be made at this time.

Respectfully submitted,

Charter Review Commission 2008  
Fannie Messec, Chairman  
David Paul, Vice Chairman  
Rick Faircloth  
John Hanley  
Barbara Freeman  
Charles Daniels  
Rene Lozano  
Patti Melancon, Alternate  
Council Member Joyce Berube, Alternate  
Council Member Jill Klein, Alternate